

**Regular Meeting of the Shelton Public Schools Board of Education**  
**Monday, April 17, 2023**  
**the Elementary Conference Room**  
**7:30 PM Central**

1. Call to order and roll call
2. Routine matters
  - 2.a. Review and approve minutes
  - 2.b. Review and approve claims
3. Request to address the Board of Education
4. Reports
  - 4.a. Financial Report
  - 4.b. Board Report
  - 4.c. Superintendent's Report
  - 4.d. Principal's Report
5. New Business
  - 5.a. Consideration to approve the resignation of Peggy Lowe at the end of the 22-23 school year.
  - 5.b. Consideration to approve a teaching contract for Mikala Catlin for the 23-24 school year.
  - 5.c. Consideration to approve a teaching contract for Tristian Oxford for the 23-24 school year.
  - 5.d. Consideration to approve a teaching contract for Nathan Huyser for the 23-24 school year.
  - 5.e. Consideration to designate equipment as surplus.
  - 5.f. Discussion regarding classified salaries for the 23-24 school year
6. Old Business
7. Adjournment

**Regular Meeting of the Shelton Public Schools Board of Education**

**Monday, March 13, 2023**

the Elementary Conference Room

7:30 PM

President Lewis called the Regular Meeting of the Shelton Public Schools Board of Education to order at 7:30 PM on Monday, March 13, 2023 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2003. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Chris Lewis: Present, Russ Muhlbach: Present, Emmy Power: Present, Lisa Stewart: Present, Dana Tompkin: Present. Present: 6.

Thirteen visitors were present. Administrators Gannon, Kenton and Meyer were present.

2. Routine matters

2.a. Review and approve minutes

Motion made by Chris Lewis seconded by Emmy Power to review and approve minutes. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

2.b. Review and approve claims

Motion made by Lisa Stewart seconded by Kay Johnson to review and approve claims 55663 to 55716 in the amount of \$221,481.80 plus regular payroll. Vote: Passed

Chris Lewis: Abstain (With Conflict), Kay Johnson: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 5, Nay: 0, Abstain (With Conflict): 1

3. Request to address the Board of Education

There were no requests to address the board of education.

4. Reports

4.a. Financial Report

Dr. Gannon reported on the financial status of the district.

4.b. Board Report

On February 21, 2023, the Building & Grounds committee met to discuss the need to lease a bobcat to complete work and projects around the school property, such as discus/shot put rings and driveway maintenance, as well as other projects. They also discussed potential areas that may need to be addressed, such as water runoff on the playground, asphalt and cement maintenance as well as other areas in need of improvement.

#### 4.c. Superintendent's Report

Discussed possible strategic plan options to utilize the work the staff has done so far to compile data, potential future needs and other valuable information from the school improvement process in developing a plan to empower all stakeholders. The Budget Item Report was also shared with the board.

#### 4.d. Principal's Report

Mr. Kenton reported that student enrollment is currently 280 students and parent-teacher conferences were well attended. The bulldogs have done well in athletics and activities this winter: Girls Basketball with a 3rd place finish in state, Boys Basketball with a 4th place finish in state, Sebastian Saucedo with a 1st place medal at state wrestling as well as Skyler Summers qualifying for state speech in extemporaneous speaking. NSCAS testing is coming up for grades 3rd through 8th and ACT testing for the Junior class.

#### 5. New Business

##### 5.a. Consideration to approve sanctioning a girls' wrestling team beginning in 23-24

Athletic director Ryan Province presented the possibility of sanctioning girls wrestling. Personal statements were presented by Grace Dack and Emily Wiehn.

Motion made by Lisa Stewart seconded by Kay Johnson to approve sanctioning girls wrestling for Shelton Public Schools starting in the 2023-2024 school year. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

##### 5.b. Consideration to approve the resignation of Sierra McQuade and the end of the 22-23 school year.

Motion made by Russ Muhlbach seconded by Dana Tompkin to approve the resignation of Sierra McQuade at the end of the school year. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea  
Yea: 6, Nay: 0

##### 5.c. Consideration to approve the resignation of Dwight Jones at the end of the 22-23 school year.

Motion made by Chris Lewis seconded by Lisa Stewart to approve the resignation of Dwight

Jones at the end of the school year. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

5.d. Consideration to approve a teaching contract for Jocelyn Glenn for the 23-24 school year.

Motion made by Lisa Stewart seconded by Kay Johnson to approve the teaching contract for  
Jocelyn Glenn for the 2023-2024 school year. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

5.e. Consideration to approve a teaching contract for McKenzie Gomez for the 23-24 school  
year.

Motion made by Chris Lewis seconded by Dana Tompkin to approve the contract for McKenzie  
Gomez for 2023-3024 school year. Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

5.f. Per ESSA III requirements, conduct a 6-month review of the Shelton Safe Return to School  
Plan.

The board reviewed the safe return to school plan.

6. Old Business

There was no old business to discuss at this time.

7. Adjournment

Motion made by Kay Johnson seconded by Emmy Power to adjourn the meeting at 10:01 pm.  
Vote: Passed

Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart:  
Yea, Dana Tompkin: Yea

Yea: 6, Nay: 0

Respectfully Submitted,  
Lisa Stewart, Secretary

Apr-23

Credit Card - 8527	Vendor	Cost	Program	Amount
	Audible - Amazon -SPED	\$ 18.53	HS SPED	\$ 50.21
	Education Week-Admin Supplies	\$ 9.95	Admin Supplies	\$ 9.95
Credit Card-4738	Casey's-Pizza for Teacher Work	\$ 53.99	Board Other	\$ 53.99
Credit Card - 4217	Casey's - Fuel	\$ 45.54	Fuel	\$ 258.20
	Love's - Fuel	\$ 45.51	Athletics	\$ 21.90
	GoFan-Tickets State BB	\$ 21.90	Science Supplies	\$ 27.45
Credit Card-3923	Winsco-Science Supply	\$ 27.45	Trash Removal	\$ 13.30
	City of Kearney - Trash Removal	\$ 13.30	Elem SPED	\$ 9.99
	Everyday Speech	\$ 9.99	Ag Supplies	\$ 209.85
	Johnson Plastics	\$ 209.85	Prof Devel PK	\$ 15.00
	Westside Bowling/Valentinos	\$ 31.68	Sec. Per	\$ 26.99
Credit Card - 1495	ELC - Prof Development - PK	\$ 15.00	NAHS	\$ 2,358.17
	Fuel - State BB	\$ 167.15	Travel Fund-Irelan	\$ 1,179.66
	Lincoln Journal Star	\$ 26.99		
	Expedia/Sky Deck/Art Int	\$ 2,358.17		
	EF Education First	\$ 1,179.66		
	<b>Total</b>	\$ 4,234.66	<b>Total</b>	\$ 4,234.66

<b>Petty Cash Reimbursement - 3/13/2023-4/3/2023</b>					
<b>Date</b>	<b>Check #</b>	<b>Vendor</b>	<b>Cost</b>	<b>Program</b>	<b>Amount</b>
3/13/2023	3461	Franklin Public School	\$ 202.88	Speech	\$202.88
3/20/2023	3462	Shelton Public School	\$ 60.00	HS SPED	\$70.00
3/27/2023	3463	Shelton Public School	\$ 10.00	Athletics	\$250.00
4/3/2023	3464	VOID			
4/3/2023	3465	Anne Kraus	\$ 250.00		
		<b>Total</b>	<b>\$ 522.88</b>		<b>\$522.88</b>

# Shelton Public Schools

## Check Register Report by Check Number

Bank: [All]; Bank Account: [All]; Begin Check Number: 55720; End Check Number: 55779; Check Status: Paid; Created On: 4/13/2023 10:47:54 AM

Bank	Account Number			
Cornerstone Bank	031038968			
Paid Date	Check Number	Type	Vendor Name	Amount
4/17/2023	55720	Payroll Liability	Aflac	\$2,018.36
4/17/2023	55721	Payroll Liability	Blue Cross Blue Shield	\$51,911.54
4/17/2023	55722	Payroll Liability	Colonial Life & Accident Insurance Co	\$39.75
4/17/2023	55723	Payroll Liability	Companion Insurance Company	\$103.50
4/17/2023	55724	Payroll Liability	Credit Management Services, Inc.	\$214.53
4/17/2023	55725	Payroll Liability	Dist. 19 Payroll Acct.	\$7,004.58
4/17/2023	55726	Payroll Liability	District 19 Payroll Acct.	\$46,019.74
4/17/2023	55727	Payroll Liability	Horace Mann Life Insurance Co	\$200.00
4/17/2023	55728	Payroll Liability	Payroll Account - Dist 19	\$433.33
4/17/2023	55729	Payroll Liability	Principal Life Insurance Co	\$734.87
4/17/2023	55730	Payroll Liability	Shelton School Payroll Acct.	\$40,280.68
4/17/2023	55731	Payroll Liability	Vision Service Plan	\$525.35
4/17/2023	55732	Accounts Payable	Amazon Capital Services, Inc.	\$508.73
4/17/2023	55733	Accounts Payable	Amplify Education, Inc.	\$2,590.92
4/17/2023	55734	Accounts Payable	Black Hills Energy	\$7,728.95
4/17/2023	55735	Accounts Payable	Bombeck, Susan L	\$12.32
4/17/2023	55736	Accounts Payable	Business Card	\$674.93
4/17/2023	55737	Accounts Payable	Cash-wa Distributing Co.	\$163.00
4/17/2023	55738	Accounts Payable	CFP-C-T Inc.	\$40.00
4/17/2023	55739	Accounts Payable	CL Repair	\$1,185.16
4/17/2023	55740	Accounts Payable	Clipper Publishing Co., Inc.	\$448.31
4/17/2023	55741	Accounts Payable	Copper Penny Station, LLC	\$2,160.00
4/17/2023	55742	Accounts Payable	Culligan	\$45.00
4/17/2023	55743	Accounts Payable	DAS State Accounting - Central Finance	\$775.06
4/17/2023	55744	Accounts Payable	Demco	\$247.92
4/17/2023	55745	Accounts Payable	Eakes Office Solutions	\$671.30
4/17/2023	55746	Accounts Payable	Educational Service Unit #10	\$22,929.11
4/17/2023	55747	Accounts Payable	Heartland Disposal, Inc.	\$335.00
4/17/2023	55748	Accounts Payable	Held, Shanna R	\$35.88
4/17/2023	55749	Accounts Payable	Hobby Lobby Stores, Inc	\$58.24
4/17/2023	55750	Accounts Payable	Hometown Leasing	\$653.27
4/17/2023	55751	Accounts Payable	Instrumentalist Awards, LLC	\$84.00
4/17/2023	55752	Accounts Payable	Jostens, Inc.	\$136.78
4/17/2023	55753	Accounts Payable	KSB School Law PC LLO	\$570.00
4/17/2023	55754	Accounts Payable	Larry's Market	\$52.55
4/17/2023	55755	Accounts Payable	Lincoln Journal Star	\$313.48
4/17/2023	55756	Accounts Payable	Lowe, Peggy A.	\$57.36
4/17/2023	55757	Accounts Payable	Matheson Tri-Gas, Inc.	\$83.75
4/17/2023	55758	Accounts Payable	MCI	\$64.06
4/17/2023	55759	Accounts Payable	Morris Press	\$174.55
4/17/2023	55760	Accounts Payable	NE State Fire Marshal/Boiler Inspection Division	\$72.00
4/17/2023	55761	Accounts Payable	Nebraska Central Telephone Co	\$264.86
4/17/2023	55762	Accounts Payable	Nebraska Extension	\$20.00
4/17/2023	55763	Accounts Payable	Nebraska Public Power Dist.	\$3,361.87
4/17/2023	55764	Accounts Payable	Optum	\$150.00
4/17/2023	55765	Accounts Payable	Petals and Pictures	\$60.00
4/17/2023	55766	Accounts Payable	Popplers Music, Inc	\$172.88
4/17/2023	55767	Accounts Payable	Rasmussen Mechanical Services	\$428.00

4/17/2023	55768	Accounts Payable	Really Good Stuff LLC	\$407.61
4/17/2023	55769	Accounts Payable	Reutzel, Roy A	\$61.50
4/17/2023	55770	Accounts Payable	Rivera McQuade, Sierra L	\$25.00
4/17/2023	55771	Accounts Payable	rSchoolToday (DWC)	\$300.00
4/17/2023	55772	Accounts Payable	Ryan Kaufman	\$500.00
4/17/2023	55773	Accounts Payable	Sam's Club/Synchrony Bank	\$67.59
4/17/2023	55774	Accounts Payable	Shelton School Petty Cash	\$272.88
4/17/2023	55775	Accounts Payable	Student Assurance Services,	\$661.00
4/17/2023	55776	Accounts Payable	Village Of Shelton	\$978.61
4/17/2023	55777	Accounts Payable	Kevin Willis	\$143.95
4/17/2023	55778	Accounts Payable	Woodward Disposal Service, Inc.	\$26.50
4/17/2023	55779	Accounts Payable	Yanda's Music	\$273.35
<b>Sub Total</b>				<b>\$200,533.46</b>
<b>Grand Total</b>				<b>\$200,533.46</b>

# Shelton Public Schools

## Check Listing Report

Accounting Cycle: FY22-23; Begin Date: 04/01/2023; End Date: 04/30/2023; Bank: [All]; Sort By Element: FUND; Account Expression: ([FUND] = "01") ; Created On: 4/13/2023 10:44:43 AM

Check Date	Check Number	Payee	Type	Amount
04/17/2023	55732	Amazon Capital Services, Inc.	Accounts Payable	\$508.73
04/17/2023	55733	Amplify Education, Inc.	Accounts Payable	\$2,590.92
04/17/2023	55734	Black Hills Energy	Accounts Payable	\$7,728.95
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04/17/2023	55746	Educational Service Unit #10	Accounts Payable	\$22,929.11
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04/17/2023	55748	Held, Shanna R	Accounts Payable	\$35.88
04/17/2023	55749	Hobby Lobby Stores, Inc	Accounts Payable	\$58.24
04/17/2023	55750	Hometown Leasing	Accounts Payable	\$653.27
04/17/2023	55751	Instrumentalist Awards, LLC	Accounts Payable	\$84.00
04/17/2023	55752	Jostens, Inc.	Accounts Payable	\$136.78
04/17/2023	55753	KSB School Law PC LLO	Accounts Payable	\$570.00
04/17/2023	55754	Larry's Market	Accounts Payable	\$52.55
04/17/2023	55755	Lincoln Journal Star	Accounts Payable	\$313.48
04/17/2023	55756	Lowe, Peggy A.	Accounts Payable	\$57.36
04/17/2023	55757	Matheson Tri-Gas, Inc.	Accounts Payable	\$83.75
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04/17/2023	55761	Nebraska Central Telephone Co	Accounts Payable	\$264.86
04/17/2023	55762	Nebraska Extension	Accounts Payable	\$20.00
04/17/2023	55763	Nebraska Public Power Dist.	Accounts Payable	\$3,361.87
04/17/2023	55764	Optum	Accounts Payable	\$150.00
04/17/2023	55765	Petals and Pictures	Accounts Payable	\$60.00
04/17/2023	55766	Popplers Music, Inc	Accounts Payable	\$172.88
04/17/2023	55767	Rasmussen Mechanical Services	Accounts Payable	\$428.00
04/17/2023	55768	Really Good Stuff LLC	Accounts Payable	\$407.61
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04/17/2023	55774	Shelton School Petty Cash	Accounts Payable	\$272.88
04/17/2023	55775	Student Assurance Services,	Accounts Payable	\$661.00
04/17/2023	55776	Village Of Shelton	Accounts Payable	\$978.61
04/17/2023	55777	Willis Repair, LLC	Accounts Payable	\$143.95
04/17/2023	55778	Woodward Disposal Service, Inc.	Accounts Payable	\$26.50
04/17/2023	55779	Yanda's Music	Accounts Payable	\$273.35
<b>Sub Total</b>				<b>\$51,047.23</b>

**SHELTON PUBLIC SCHOOLS: GENERAL FUND MONTHLY COMPARISON**

	2021-22	2022-23		2021-22	2022-23
Sept. Expenditures Reported @ Board Mtg	\$80,685.10	\$94,052.00	Mar. Expenditures Reported @ Board Mtg	\$101,329.00	\$51,047.00
Sept. Net Payroll	\$249,057.29	\$241,594.00	Mar. Net Payroll	\$244,426.00	\$252,300.00
Sept. EOM Expenditures	-		Mar. EOM Expenditures	-	
Total Sept. Expenditures	<b>\$ 329,742.39</b>	<b>335,646.00</b>	Total Mar. Expenditures	<b>\$345,755.00</b>	<b>\$303,347.00</b>
Percent of Budget Spent	4.88%	4.92%	Accumulated Totals	<b>\$ 2,409,387.00</b>	<b>\$2,250,396.00</b>
Cash On Hand	<b>\$1,454,002.00</b>	<b>\$1,539,367.00</b>	Percent of Budget Spent	5.12%	4.45%
			Cash On Hand	<b>\$ 911,789.00</b>	<b>\$1,042,928.00</b>
Oct. Expenditures Reported @ Board Mtg	\$90,029.71	\$84,336.00	April Expenditures Reported @ Board Mtg	\$57,244.00	
Oct. Net Payroll	\$243,908.31	\$240,976.00	April Net Payroll	\$244,969.00	
Oct. EOM Expenditures			April EOM Expenditures	-	
Total Oct. Expenditures	<b>\$392,165.00</b>	<b>325,312.00</b>	Total April Expenditures	<b>302,213.00</b>	
Accumulated Totals	<b>\$ 721,907.39</b>	<b>\$660,958.00</b>	Accumulated Totals	<b>\$ 2,711,600.00</b>	
Percent of Budget Spent	5.81%	4.77%	Percent of Budget Spent	4.48%	0.00%
Cash On Hand	<b>\$1,201,721.00</b>	<b>\$1,356,701.00</b>	Cash On Hand	<b>\$ 715,126.00</b>	
Nov. Expenditures Reported @ Board Mtg	\$55,418.07	\$68,926.00	May Expenditures Reported @ Board Mtg	\$57,241.00	
Nov. Total Payroll	\$247,510.19	\$245,884.00	May Net Payroll	\$247,243.00	
Nov. EOM Expenditures	-		May EOM Expenditures	-	
Total Nov. Expenditures	\$361,671.00	314,810.00	Total May Expenditures	<b>304,484.00</b>	
Accumulated Totals	<b>\$1,144,306.00</b>	<b>\$975,768.00</b>	Accumulated Totals	<b>\$ 3,016,084.00</b>	
Percent of Budget Spent	5.36%	4.62%	Percent of Budget Spent	4.51%	0.00%
Cash On Hand	<b>\$909,822.00</b>	<b>\$1,097,486.00</b>	Cash On Hand	<b>\$ 1,725,023.00</b>	
Dec. Expenditures Reported @ Board Mtg	\$86,223.00	\$88,189.00	June Expenditures Reported @ Board Mtg	\$58,000.00	
Dec. Total Payroll	\$245,585.81	\$243,477.00	June Net Payroll	\$239,179.00	
Dec. EOM Expenditures	-		June EOM Expenditures	-	
Total Dec. Expenditures	<b>331,809.00</b>	<b>331,666.00</b>	Total June Expenditures	<b>297,179.00</b>	
Accumulated Totals	<b>\$ 1,476,115.00</b>	<b>1,307,434.00</b>	Accumulated Totals	<b>\$ 3,313,263.00</b>	
Percent of Budget Spent	4.91%	4.87%	Percent of Budget Spent	4.40%	\$0.00
Cash On Hand	<b>\$ 686,300.00</b>	<b>\$972,329.00</b>	Cash On Hand	<b>\$ 1,678,362.00</b>	
Jan. Expenditures Reported @ Board Mtg	\$49,058.00	\$72,612.00	July Expenditures Reported @ Board Mtg	\$145,645.00	
Jan. Net Payroll	\$243,555.00	\$245,094.00	July Net Payroll	\$235,091.93	
Jan. EOM Expenditures			July EOM Expenditures	-	
Total Jan. Expenditures	<b>\$292,973.00</b>	<b>\$317,706.00</b>	Total July Expenditures	<b>309,177.00</b>	
Accumulated Totals	<b>\$ 1,769,088.00</b>	<b>1,625,140.00</b>	Accumulated Totals	<b>\$ 3,622,440.00</b>	
Percent of Budget Spent	4.34%	4.66%	Percent of Budget Spent	4.58%	\$0.00
Cash On Hand	<b>\$ 993,449.00</b>	<b>\$1,162,754.00</b>	Cash On Hand	<b>\$ 1,370,190.00</b>	
Feb. Expenditures Reported @ Board Mtg	\$52,409.00	\$73,729.00	August Expenditures Reported @ Board Mtg	\$160,866.00	
Feb. Net Payroll	\$242,135.00	\$248,180.00	August Net Payroll	\$247,959.00	
Feb. EOM Expenditures	-		August EOM Expenditures		
Total Feb. Expenditures	<b>294,544.00</b>	\$321,909.00	Total August Expenditures	<b>408,825.00</b>	
Accumulated Totals	<b>\$ 2,063,632.00</b>	<b>1,947,049.00</b>	Accumulated Totals	<b>\$ 4,031,265.00</b>	
Percent of Budget Spent	4.36%	4.72%	<b>BUDGET</b>	<b>\$6,752,833.00</b>	<b>\$6,817,360.00</b>
Cash On Hand	<b>\$ 1,050,940.00</b>	<b>\$1,331,775.00</b>	<b>TOTAL % OF BUDGET SPENT =</b>	59.70%	\$0.00
			Cash On Hand	<b>\$ 1,054,657.00</b>	\$269,361

**DISTRICT 19 FINANCIAL STATUS AS OF March 31, 2023**

**CASH RESERVES:**

GENERAL FUND CASH RESERVE	(3/31/2023 Interest + \$729.79)	\$283,025.32
SPECIAL BUILDING CASH RESERVE	(3/31/2023 Interest + \$137.36)	\$65,409.13

**TOTAL CASH RESERVE ACCOUNTS: \$348,434.45**

**SAVINGS:**

GENERAL FUND CR SAVINGS 5882	(3/31/2023 Interest + \$184.30)	\$295,873.25
		<b>\$295,873.25</b>

UNEMPLOYMENT SAVINGS #5891	(3/31/2023 Interest + \$15.88)	\$25,296.43
VEH/BUS ACQ. Savings #9457	(3/31/2023 Interest + \$399.38)	\$83,008.79
TECHNOLOGY ACQ SAVINGS # 5918	(3/31/2023 Interest + \$31.96)	\$51,301.86
PARKING LOT DEPR. SAVINGS #5909	(3/31/2023 Interest + \$43.88)	\$70,438.78
BAND UNIFORM SAVINGS #5900		\$0.10
HVAC Savings #9475	(3/31/2023 Interest + \$811.06)	\$168,574.62

**TOTAL DEPRECIATION SAVINGS: \$398,620.58**

**TOTAL SAVINGS: \$694,493.83**

**TOTAL OF DISTRICT FUNDS: \$1,042,928.28**

<b><u>TAXES:</u></b>	<b><u>GENERAL</u></b>	<b><u>BUILDING</u></b>	<b><u>FUND TOTALS:</u></b>	
BUFFALO	\$30,047.12	\$265.87	GENERAL	\$578,898.57
HALL	\$9,351.64	\$130.62	DEPRECIATION	\$398,620.58
ADAMS	\$0.00	\$0.00	LUNCH	\$42,084.74
KEARNEY	\$1,883.12	\$20.52	SPECIAL BLDG	65,409.13
<b>TOTAL TAXES</b>	<b>\$41,281.88</b>	<b>\$417.01</b>		

<b>Net Wages</b>	\$ 161,476.49
<b>Employee - Liabilities</b>	\$ 90,823.84
<b>General Fund Expenditures</b>	\$ 51,047.23
<b>Receipts for March 2023</b>	\$ 137,848.83





# **Superintendent Report for April 2023**

## **School Violence Prevention Grant**

- I received an email confirmation from NDE that we can use ESSER III money as matching funds.
- We met with local law enforcement and created a list of items to include in our grant application
  - New security cameras inside and outside of the building. This would be a complete replacement of existing cameras.
  - New outside access system which would include cameras, key card access, and a buzzer system so patrons can buzz into the building.
  - New intercom system.
  - New exterior doors to replace all of the old brown doors.
  - [Bolo Sticks](#) for each classroom door-recommended by law enforcement.
  - Trauma kits for all classrooms and gyms
  - New AED machines and signage

## **Superintendent Contract**

- Do we want to put this on the May agenda or June?
- Principal contracts June or July?

Respectfully submitted,

Dr. Gannon

To: Board of Education  
From: Jeff Kenton  
Date: April 17, 2023  
Re: Board Report

- Current Enrollment: 280 Students
- Kindergarten Registration was held on Friday, April 14.
  - Expecting a class of 27
- All formal evaluations have been completed
  - Still scheduling post-eval meetings.
- Shelton TeamMates will attend the Red/White Spring Football Game
  - Thank you to Ms. Hubbert and all of the Mentors who volunteered to go.
  - We have seen an influx of new Mentors so that is great.
- Big Deal Day
  - I will share some pics and an update on Big Deal Day on Monday Evening.
- Principal Triad 6
  - I will have a few slides to share that outline my experiences with the ESU 10 Principal Triad that I was part of this past school year.

**Respectfully Submitted,**

**Jeff Kenton**

March 12, 2023

Dear Shelton Administration and School Board;

I am writing this letter of resignation to be effective at the end of this 2022-2023 school year. I have very much enjoyed working with all of you. You have all been very supportive of me and our music department and I appreciate that very much.

When I decided to do this job I assumed I'd only do it for a couple of years. However I quickly learned that working with the faculty, staff and particularly the students, was something that I just wasn't ready to give up. But I feel that now it is time for me to retire (again) because, as my granddaughters are growing up, I want to be available to be there for them and to go to their activities.

Again, I want to say "Thank You" for all you have done for me and for supporting our music students.



Peggy Lowe

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of Buffalo County School District No.19 referred to herein as the "Board" and "District" respectively, and **Mikala Catlin** a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the district for a school year, which shall begin on or about **August 9, 2023** and conclude on or about **May 20, 2024**. Teacher accepts such employment at a salary of **\$37,102** (Step 2/BA) under the following conditions:

**FIRST:** Teacher's compensation shall be payable in 12 equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

**SECOND:** Teacher will abide by the District's and Administration's policies, rules, regulations and directives. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his/her position in all respects and to perform the assigned duties diligently and faithfully to the best of his/her professional ability.

**THIRD:** In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and the Teacher or at compensation based upon the negotiated extra-curricular pay schedule.

**FOURTH:** This contract may be canceled or amended during its term by majority of the Board members for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality; (i) physical or mental incapacity; or (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

**FIFTH:** Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly compensation herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

**SIXTH:** There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

**SEVENTH:** This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teacher's retirement. Other deductions may be withheld as agreed to by the parties to this contract.

**EIGHTH:** Teacher affirms that he/she is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he/she holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

**NINTH:** The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

**TENTH:** Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District on or before **March 24, 2023** shall constitute a rejection of this offer of employment.

**ELEVENTH:** Other Contract Terms:

Executed March 16, 2023.

Mikala Catlin  
Teacher

Executed \_\_\_\_\_, 2023.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of Buffalo County School District No.19 referred to herein as the "Board" and "District" respectively, and **Tristian Oxford** a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the district for a school year, which shall begin on or about **August 9, 2023** and conclude on or about **May 20, 2024**. Teacher accepts such employment at a salary of **\$35,675** (Step BA/1) under the following conditions:

**FIRST:** Teacher's compensation shall be payable in 12 equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

**SECOND:** Teacher will abide by the District's and Administration's policies, rules, regulations and directives. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his/her position in all respects and to perform the assigned duties diligently and faithfully to the best of his/her professional ability.

**THIRD:** In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and the Teacher or at compensation based upon the negotiated extra-curricular pay schedule.

**FOURTH:** This contract may be canceled or amended during its term by majority of the Board members for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality; (i) physical or mental incapacity; or (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

**FIFTH:** Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly compensation herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

**SIXTH:** There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

**SEVENTH:** This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teacher's retirement. Other deductions may be withheld as agreed to by the parties to this contract.

**EIGHTH:** Teacher affirms that he/she is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he/she holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

**NINTH:** The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

**TENTH:** Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District on or before **April 3, 2023** shall constitute a rejection of this offer of employment.

**ELEVENTH:** Other Contract Terms:

Executed 03-29-23, 2023.

Tristian Oxford  
Teacher

Executed \_\_\_\_\_, 2023.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of Buffalo County School District No.19 referred to herein as the "Board" and "District" respectively, and **Nathan Huysen** a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the district for a school year, which shall begin on or about **August 9, 2023** and conclude on or about **May 20, 2024**. Teacher accepts such employment at a salary of **\$47,448** (Step BA+9/9) under the following conditions:

**FIRST:** Teacher's compensation shall be payable in 12 equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

**SECOND:** Teacher will abide by the District's and Administration's policies, rules, regulations and directives. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his/her position in all respects and to perform the assigned duties diligently and faithfully to the best of his/her professional ability.

**THIRD:** In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and the Teacher or at compensation based upon the negotiated extra-curricular pay schedule.

**FOURTH:** This contract may be canceled or amended during its term by majority of the Board members for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality; (i) physical or mental incapacity; or (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

**FIFTH:** Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly compensation herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

**SIXTH:** There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

**SEVENTH:** This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teacher's retirement. Other deductions may be withheld as agreed to by the parties to this contract.

**EIGHTH:** Teacher affirms that he/she is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he/she holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

**NINTH:** The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

**TENTH:** Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District on or before **April 17, 2023** shall constitute a rejection of this offer of employment.

**ELEVENTH:** Other Contract Terms:

Executed \_\_\_\_\_, 2023.

\_\_\_\_\_  
Teacher

Executed \_\_\_\_\_, 2023.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

Name or description of item	Quantity	
interactive smartboard-out of date technology	1	It is in the library.

Year 2022-2023						
FICA	7.65%	Single	\$8,843.16			
Retirement	9.88%	Employee-Child	\$16,959.60			
		Employee- Spouse	\$19,251.36			
		Employee-Family	\$25,850.04			
<b><u>Name/Position</u></b>	<b><u>22-23 Wage</u></b>	<b><u>Hours Worked</u></b>	<b><u>Benefits</u></b>	<b><u>Total Comp</u></b>	<b><u>Hourly Change</u></b>	
<b>Bookkeeper</b>						
Meyer, Missy	\$21.69	2080	\$25,850.04	\$70,965.24	3.30%	Notes
<b>Office Assistant/Translator</b>						
Bernal Pardo, Maritza	\$18.38	1433.75		\$26,352.33	5.00%	recommending a larger increase because she has taken on addition responsibilities with power school next year and has attended additional training for this
<b>Office Manager</b>						
Sutton, Sandy	\$20.66	1433.75		\$29,621.28	3.30%	
<b>Custodial</b>						
Jensen, Seth	\$24.22	2080	\$25,850.04	\$76,227.64	3.30%	Responsibilities (head custodian, transportation director, grounds) ability to do work and not have to hire and contract out.
Lauber, Roxanne	\$18.00	2080	\$25,850.04	\$63,290.04	10.80%	If we need to offer the new hire a higher hourly wage, this increase would create less disparity between Roxanne's salary and the rest of the custodians.
Micah King	\$25.00	2080		\$52,000.00		May receive a higher hourly wage if benefits are not needed to attract quality candidates
<b>Cooks</b>						
Bombeck, Sue	\$21.28	1536	\$19,251.36	\$51,937.44	3.30%	
Galvan, Loni	\$11.88	1144		\$13,590.72	3.30%	
Johnson, Kayla	\$11.88	1144		\$13,590.72	3.30%	

	\$11.88	1144		\$13,590.72	3.30%	
<b>Bus Drivers</b>						
New bus driver	\$82.00	178		\$14,596.00	1.65%	
Spellman, Denise	\$82.00	178		\$14,596.00	1.65%	
<b>Alternative Education</b>						
Cheney, Amy	\$17.85	1246		\$22,241.10	5.00%	Recommending a larger increase because she has gone above and beyond to help students be in good standing in all of their classes. She builds positive relationships with students and goes the extra mile.
<b>SPED Paras</b>						
Gibbs, Carolyn	\$18.81	1246		\$23,437.26	3.30%	
Gibbs, Carolyn - SPED	\$16.00	173		\$2,768.00	1.65%	173= number of student days in a year
Johnson, April	\$14.76	1246		\$18,390.96	3.30%	
Jurgens, Randa	\$13.89	1246		\$17,306.94	3.30%	
Moeller, Brenda	\$19.80	1246		\$24,670.80	3.30%	
Moore, Donita	\$18.06	1246		\$22,502.76	3.30%	
Carly Hawks	\$17.00	1246		\$21,182.00		
McKenzie Gomez	\$17.00	1246		\$21,182.00		
Carrie Rogers	\$14.00					
<b>Library Para</b>						
Muhlbach, Dayle	\$19.12	1246		\$23,823.52	5.00%	Recommending a larger increase because Dee Dee took on extra responsibilities when the media specialist position went to half time.
<b>Nurse</b>						
Cornelius, Jackie	\$31.93	546		\$17,433.78	3.30%	
<b>Totals</b>	<b>\$567.09</b>	<b>28444.5</b>	<b>\$96,801.48</b>	<b>\$655,297.24</b>		
<b>Current Year 2020-2021</b>						
Salaries	\$558,495.76					

FICA	\$42,724.93					
Retirement	\$55,179.38					
Benefits	\$96,801.48					
<b>Total District Costs</b>	<b>\$753,201.55</b>					

Year 2023-2024						
FICA	7.65%	Single	\$8,843.16			
Retirement	9.88%	Employee-Child	\$16,959.60			
		Employee- Spouse	\$19,251.36			
		Employee-Family	\$25,850.04			
<b><u>Name/Position</u></b>	<b><u>22-23 Wage</u></b>	<b><u>Hours Worked</u></b>	<b><u>Benefits</u></b>	<b><u>Total Comp</u></b>	<b><u>Hourly Change</u></b>	
<b>Bookkeeper</b>						
Meyer, Missy	\$22.64	2080	\$25,850.04	\$72,941.24	4.39%	Notes
<b>Office Assistant/Translator</b>						
Bernal Pardo, Maritza	\$19.19	1433.75		\$27,513.66	4.39%	
<b>Office Manager</b>						
Sutton, Sandy	\$21.57	1433.75		\$30,925.99	4.39%	
<b>Custodial</b>						
Jensen, Seth	\$25.38	2080	\$25,850.04	\$78,640.44	4.39%	
Lauber, Roxanne	\$18.79	2080	\$25,850.04	\$64,933.24	4.39%	
Micah King	\$26.10	2080		\$54,288.00	4.39%	
<b>Cooks</b>						
	\$21.28	1536	\$19,251.36	\$51,937.44		
Galvan, Loni	\$15.07	941.6		\$14,189.91	4.39%	
Johnson, Kayla	\$15.07	941.6		\$14,189.91	4.39%	
<b>Bus Drivers</b>						
New bus driver	\$83.64	178		\$14,887.92	2.20%	
Spellman, Denise	\$83.64	178		\$14,887.92	2.20%	
<b>Alternative Education</b>						
Cheney, Amy	\$18.74	1246		\$23,350.04	5.00%	Recommending a larger increase because of her work in the concession stand. Concession stand does not get a stipend or extra duty pay.

<b>SPED Paras</b>						
Gibbs, Carolyn	\$19.64	1246		\$24,471.44	4.39%	
Gibbs, Carolyn - SPED	\$16.35	173		\$2,828.55	2.20%	173= number of student days in a year
Johnson, April	\$16.20	1246		\$20,185.20	9.76%	With retirements the past school year, April is one of our veteran paras beginning her 6th year of service in the district. I wanted to bring her pay in line with similar hourly positions.
para 1	\$16.00	1246		\$19,936.00		
para 2	\$16.00	1246		\$19,936.00		
Moore, Donita	\$18.85	1246		\$23,487.10	4.39%	
para 3	\$16.00	1246		\$19,936.00		
Carrie Rogers	\$16.00	1246		\$19,936.00	14.29%	Carrie holds an associates degree. This would bring her hourly wage more in line with other paras in similar positions with similar education and experience.
<b>Library Para</b>						
Muhlbach, Dayle	\$19.96	1246		\$24,870.16	4.39%	
<b>Nurse</b>						
Cornelius, Jackie	\$33.33	546		\$18,198.18	4.39%	
<b>Totals</b>	<b>\$559.44</b>	<b>26895.7</b>	<b>\$96,801.48</b>	<b>\$656,470.34</b>		
<b>Current Year 2020-2021</b>						
Salaries	\$559,668.86					
FICA	\$42,814.67					
Retirement	\$55,295.28					
Benefits	\$96,801.48					
<b>Total District Costs</b>	<b>\$754,580.30</b>					

NON-CERTIFICATED EMPLOYMENT AGREEMENT FOR A DEFINITE TERM

This employment agreement is made by and between Shelton Public Schools, (Buffalo County School District 10-0019), referred to herein as the "District," and **NAME** , referred to herein as the "Employee".

WITNESSETH: The District agrees to employ the Employee and the Employee agrees to accept the position of paraprofessional subject to the following terms and conditions:

1. This contract shall commence on or about **August 9, 2022**. This contract shall terminate on or about **May 19, 2022**.
2. This contract is At-Will. Duties of the Employee; The Employee is hired as an At-Will employee and accepts employment on that basis. The Employee's duties and extent of employment are subject to assignment by the Superintendent of Schools or the Employee's supervisor. The Employee's compensation is dependent upon the extent of his or her employment duties. The employee agrees at all times to perform all his or her duties faithfully, industriously, and to the best of his or her ability, experience, and talent.
3. The term of this contract calls for 176 days of service.
4. The Employee's wage shall be **\$10.00** per hour for the work performed as specified for the position.
5. The Employee will be allowed sick leave at the rate of 5 days annually accumulative to 15 days. 3 days annually shall be allowed for bereavement. 1 additional day shall be allowed for personal leave annually.
6. The Employee agrees to be governed by the policies of the Board of Education, the rules and regulations of the District, and the directives of supervisors. The Employee also acknowledges that policies of the Board of Education and rules and regulations may change at any time, with or without notice.
7. This agreement creates no property right in continued employment and may be terminated by either party, with or without cause and without a hearing, upon giving written notice. The Superintendent of Schools may, acting upon his or her own initiative, terminate the Employee's employment and such termination will be effective upon the date of issuance of the notice.
8. The Employee agrees that upon termination of employment for any reason, any portion of compensation, whether in the form of wages or fringe benefits, paid or provided but not earned prior to the date of termination of this contract shall be refunded to the District by the Employee and may be withheld by the District from any payments to the employee.
9. The Employee authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to recover moneys owed the District plus regular payroll deductions.
10. The Employee agrees to use compensatory time in lieu of overtime pay at the District's discretion. The Employee agrees to accept compensatory time off in lieu of overtime compensation at a rate of one and one-half hours of time off for each hour of employment for which compensation would otherwise be required.
11. The Employee certifies that he or she has read the foregoing Employment Agreement, fully understands its terms and conditions, and agrees that the foregoing Employment Agreement constitutes the entire agreement and that no representations, promises, agreements, or undertakings, written or oral, not herein contained shall be of any force or effect. It is specifically agreed that this Employment Agreement shall be subject to modification only by a written instrument signed by the Employee and the Superintendent.
12. This agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Superintendent

Executed on \_\_\_\_\_, 2022

Executed on \_\_\_\_\_, 2022

Prices for 23-24

This is how much the district pays per employee per year for health and dental:

Employee Only: \$9781.44

Employee/Child: \$18,095.88

Employee/Spouse: \$20,541.36

Employee/Family: \$27,582.12

Vision insurance can be purchased separately by each employee through AFLAC- this is true for classified and certified employees.