

**Regular Meeting of the Shelton Public Schools Board of Education**  
**Monday, May 17, 2021**  
**the Elementary Conference Room**  
**7:30 PM Central**

1. Call to order and roll call
2. Routine matters
  - 2.a. Review and approve minutes
  - 2.b. Review and approve claims
3. Request to address the Board of Education
4. Reports
  - 4.a. Financial Report
  - 4.b. Board Report
  - 4.c. Superintendent's Report
  - 4.d. Principal's Report
5. New Business
  - 5.a. Consideration to approve the resignation of Taylor Hayes.
  - 5.b. Consideration to approve the contract of Rebecca Hoobler for the position of K-12 SPED for the 2021-2022 school year.
  - 5.c. Consideration to designate textbooks and school equipment as surplus for removal from district inventory.
  - 5.d. Review or revise policies 3016 and 3019-3026
6. Old Business
  - 6.a. Approval and adoption of a resolution authorizing the issuance by the District of its Limited Tax Obligation School Bonds, Series 2021, in a principal amount not to exceed \$700,000, for the purpose of financing the costs of certain capital improvement projects.
7. Adjournment

**Regular Meeting of the Shelton Public Schools Board of Education**  
**Monday, April 12, 2021**  
the Elementary Conference Room  
7:30 PM

President Lewis called the Regular Meeting of the Shelton Public Schools Board of Education to order at 7:30 PM on Monday, April 12, 2021 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2003. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Joe Berglund: Present, Kay Johnson: Present, Chris Lewis: Present, Russ Muhlbach: Present, Emmy Power: Present, Lisa Stewart: Present. Present: 6. Russ Muhlbach: Absent. Present: 5, Absent: 1.

Two visitors were present. Administrators Gannon, Kenton, and Meyer were present.

2. Routine matters

2.a. Review and approve minutes

Motion made by Lisa Stewart seconded by Chris Lewis to approve minutes from the regular Board of Education meeting held on Monday, March 15, 2021 as presented. Vote: Passed  
Russ Muhlbach: Absent, Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 5, Nay: 0, Absent: 1

2.b. Review and approve claims

Russ Muhlbach: Present. Present: 6.

Motion made by Emmy Power seconded by Joe Berglund to approve claims 54033-54105 in the amount of \$202,273.74 plus regular payroll. Vote: Passed  
Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

3. Request to address the Board of Education

There were no requests to address the Board of Education.

4. Reports

4.a. Financial Report

Dr. Gannon reported on the financial status of the district.

#### 4.b. Board Report

There were no committee meetings to report on.

#### 4.c. Superintendent's Report

Dr. Gannon gave an update on possible expenditures for ESSER (CARES) II funds. Buildings and grounds are working to prepare grounds for the HS track meet on Thursday. A draft of the NE Health standards is up for public review and there is a survey available for anyone who would like to submit feedback.

#### 4.d. Principal's Report

Mr. Kenton stated current enrollment is at 282 students. Preschool registration for next fall looks good with a total of 30 students registered. Shelton teammates had a bowling outing to Cairo. Makerspace Lab trailers through ESU will be available for student learning for the next 2 weeks. Congratulations to the many students that placed at State FFA.

#### 5. New Business

##### 5.a. Request to purchase new band uniforms

Motion made by Chris Lewis seconded by Kay Johnson to approve the purchase of 50 sets of band uniforms in the amount of \$32,208.50. Vote: Passed

Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

##### 5.b. Discussion regarding QCPUF Bonds

The board provided Dr. Gannon feedback in regards to which of the two companies, Piper Sandler or First National Capital Markets, the district should select to move forward with obtaining QCPUF funds. Dr. Gannon worked with Rasmussen to prioritize a list of which HVAC projects are in most need of improvements, along with the estimates for each project. In addition, Dr. Gannon provided a quote from M & K Electric for additional wiring that will need to be done to accommodate the new HVAC units.

##### 5.c. Discussion and action regarding the weight room HVAC replacement project

Motion made by Chris Lewis seconded by Joe Berglund to approve the replacement of the weight room HVAC with fresh air and ionization from Rasmussen in the amount of \$39,875.00. Vote: Passed

Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

##### 5.d. Consideration to approve the resignations of Leah Solko and Faith Senff for the 2021-2022 school year

Motion made by Lisa Stewart seconded by Emmy Power to accept the resignations of Leah Solko and Faith Senff as presented. Vote: Passed  
Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

#### 5.e. Review or revise policies 3005-3018

Motion made by Lisa Stewart seconded by Kay Johnson to Approved Policy 3012: General Guidelines For Handling of Body Fluids as amended; and reviewed Policy 3005: Use of School Property; Policy 3006: Inventory System; Policy 3007: Emergency Closing; Policy 3008: Vandalism; Policy 3009: Textbook Management; Policy 3011: Communicable Disease; Policy 3013: Denying Access to School Premises or Activities; Policy 3014: School Census; Policy 3015: Firearms and Weapons; Policy 3017: Selection and Deletion of Media Center Materials; and Policy 3018: Copyright Compliance. Vote: Passed

Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

#### 5.f. Consideration to approve consorting Title I, Title II-A, and Title III funds with ESU 10 for the 2021-2022 school year

Motion made by Chris Lewis seconded by Lisa Stewart to approve consorting Title I, Title II-A, and Title III funds for the 2021-2022 school year. Vote: Passed

Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

#### 5.g. Discussion regarding graduation requirements and speech

Administrators and the board discussed whether or not to keep Speech as a graduation requirement. This item was tabled for further discussion.

#### 5.h. Discussion and action regarding Family First Coronavirus Response Act (FFCRA) leave for the remainder of the 2020-2021 school year

Motion made by Lisa Stewart seconded by Joe Berglund to approve continued FFCRA leave for the remainder of the 2020-2021 school year. Vote: Passed

Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlback: Yea, Emmy Power: Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

#### 6. Old Business

#### 7. Executive Session

The board did not have a need to enter into executive session.

## 8. Adjournment

Motion made by Russ Muhlbach seconded by Joe Berglund to adjourn at 10:10 PM. Vote:  
Passed

Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power:  
Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

Respectfully Submitted,  
Emmy Power, Secretary

**Working Session of the Shelton Public Schools Board of Education**  
**Wednesday, April 14, 2021**  
the Elementary Conference Room  
5:00 PM

President Lewis called the Working Session of the Shelton Public Schools Board of Education to order at 5:00 PM on Wednesday, April 14, 2021 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2003. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Joe Berglund: Present, Kay Johnson: Present, Chris Lewis: Present, Russ Muhlbach: Present, Emmy Power: Present, Lisa Stewart: Present. Present: 6.

There were two visitors present. Administrators Gannon, Kenton, and Meyer were present.

2. Request to address the Board of Education

There were no requests to address the board of education.

3. Discussion and planning regarding the district's capital improvement schedule

Matt Fisher and Carl Dietz from First National Capital Markets, together with Dr. Gannon, gave an update on the district's capital improvement schedule. After the presentation, further discussion and planning regarding this schedule took place between those individuals and the board.

4. Adjournment

Motion made by Joe Berglund seconded by Lisa Stewart to adjourn at 7:20 PM. Vote: Passed  
Joe Berglund: Yea, Kay Johnson: Yea, Chris Lewis: Yea, Russ Muhlbach: Yea, Emmy Power:  
Yea, Lisa Stewart: Yea  
Yea: 6, Nay: 0

Respectfully Submitted,  
Emmy Power, Secretary

# Shelton Public Schools

## Check Register Report by Check Number

Bank: [All]; Bank Account: [All]; Begin Check Number: 54112; End Check Number: 54168; Check Status: [All]; Created On: 5/14/2021 10:12:31 AM

Bank		Account Number			
Cornerstone Bank		031038968			
Paid Date	Check Number	Type	Vendor Name	Amount	Check Status
5/17/2021	54112	Payroll Liability	Principal Life Insurance Co	\$961.58	Paid
5/17/2021	54113	Payroll Liability	Aflac	\$2,265.87	Paid
5/17/2021	54114	Payroll Liability	Blue Cross Blue Shield	\$56,590.73	Paid
5/17/2021	54115	Payroll Liability	Colonial Life & Accident Insurance Co	\$39.75	Paid
5/17/2021	54116	Payroll Liability	Companion Insurance Company	\$115.50	Paid
5/17/2021	54117	Payroll Liability	Credit Management Services, Inc.	\$207.64	Paid
5/17/2021	54118	Payroll Liability	Dist. 19 Payroll Acct.	\$6,707.32	Paid
5/17/2021	54119	Payroll Liability	District 19 Payroll Acct.	\$45,728.06	Paid
5/17/2021	54120	Payroll Liability	Edward Jones	\$750.00	Paid
5/17/2021	54121	Payroll Liability	Horace Mann Life Insurance Co	\$450.00	Paid
5/17/2021	54122	Payroll Liability	Payroll Account - Dist 19	\$683.33	Paid
5/17/2021	54123	Payroll Liability	Shelton School Payroll Acct.	\$39,203.81	Paid
5/17/2021	54124	Payroll Liability	Vision Service Plan	\$511.29	Paid
5/14/2021	54125	Accounts Payable	Black Hills Energy	\$4,458.07	Paid
5/14/2021	54126	Accounts Payable	Cash-wa Distributing Co.	\$295.59	Paid
5/14/2021	54127	Accounts Payable	Clipper Publishing Co., Inc.	\$572.04	Paid
5/14/2021	54128	Accounts Payable	Comfy Bowl, Inc.	\$340.00	Paid
5/14/2021	54129	Accounts Payable	Communications Engineering, Inc.	\$303.91	Paid
5/14/2021	54130	Accounts Payable	Culligan	\$43.00	Paid
5/14/2021	54131	Accounts Payable	DAS State Accounting - Central Finance	\$439.92	Paid
5/14/2021	54132	Accounts Payable	Design Affluent	\$531.45	Paid
5/14/2021	54133	Accounts Payable	Dinn Brothers Inc	\$109.40	Paid
5/14/2021	54134	Accounts Payable	Eakes Office Solutions	\$349.20	Paid
5/14/2021	54135	Accounts Payable	Educational Service Unit #10	\$21,433.86	Paid
5/14/2021	54136	Accounts Payable	Fairbanks Farm Eq.	\$1,051.20	Paid
5/14/2021	54137	Accounts Payable	Grand Island Independent	\$443.24	Paid
5/14/2021	54138	Accounts Payable	Heartland Disposal, Inc.	\$289.00	Paid
5/14/2021	54139	Accounts Payable	Hellerich, Joshua A	\$16.99	Paid
5/14/2021	54140	Accounts Payable	Hobby Lobby Stores, Inc	\$97.02	Paid
5/14/2021	54141	Accounts Payable	JD Gangwish	\$79.99	Paid
5/14/2021	54142	Accounts Payable	Jones School Supply Co.	\$45.97	Paid
5/14/2021	54143	Accounts Payable	K & K	\$1,425.47	Paid
5/14/2021	54144	Accounts Payable	KSB School Law PC LLO	\$142.00	Paid
5/14/2021	54145	Accounts Payable	Language Testing International, Inc	\$330.00	Paid
5/14/2021	54146	Accounts Payable	Larry's Market	\$118.12	Paid
5/14/2021	54147	Accounts Payable	Lightspeed Technologies, Inc.	\$5,839.12	Paid
5/14/2021	54148	Accounts Payable	Lowe, Peggy A.	\$38.67	Paid
5/14/2021	54149	Accounts Payable	Todd C. Sutton	\$1,018.31	Paid
5/14/2021	54150	Accounts Payable	Matheson Tri-Gas, Inc.	\$75.65	Paid
5/14/2021	54151	Accounts Payable	MCI	\$65.72	Paid
5/14/2021	54152	Accounts Payable	Menards	\$16.99	Paid
5/14/2021	54153	Accounts Payable	Nebr. Council of School Administrators	\$150.00	Paid
5/14/2021	54154	Accounts Payable	Nebraska Central Telephone Co	\$328.28	Paid
5/14/2021	54155	Accounts Payable	Nebraska Public Power Dist.	\$3,785.35	Paid
5/14/2021	54156	Accounts Payable	Optum	\$150.00	Paid
5/14/2021	54157	Accounts Payable	Petals and Pictures	\$100.75	Paid
5/14/2021	54158	Accounts Payable	Platinum Awards & Gifts	\$75.60	Paid
5/14/2021	54159	Accounts Payable	Shelton School Petty Cash	\$1,413.57	Paid
5/14/2021	54160	Accounts Payable	SPORT SAFE Testing Service, Inc.	\$330.00	Paid

5/14/2021	54161	Accounts Payable	SYNCB/AMAZON	\$121.50	Paid
5/14/2021	54162	Accounts Payable	Teachers Synergy, LLC	\$60.74	Paid
5/14/2021	54163	Accounts Payable	Village Of Shelton	\$965.15	Paid
5/14/2021	54164	Accounts Payable	Voyager Sopris Learning	\$1,535.60	Paid
5/14/2021	54165	Accounts Payable	WalMart Community Brc	\$123.25	Paid
5/14/2021	54166	Accounts Payable	Woodward Disposal Service, Inc.	\$25.00	Paid
5/14/2021	54167	Accounts Payable	Xerox Financial Services	\$1,260.24	Paid
5/14/2021	54168	Accounts Payable	Yanda's Music	\$24.39	Paid
<b>Sub Total</b>				<b>\$204,634.20</b>	
<b>Grand Total</b>				<b>\$204,634.20</b>	

# Shelton Public Schools

## Check Listing Report

Accounting Cycle: FY20-21; Begin Date: 05/01/2021; End Date: 05/30/2021; Bank: [All]; Sort By Element: FUND; Account Expression: ([FUND] = "01") ; Created On: 5/14/2021 10:06:25 AM

Voucher Number	Account Number	Check Number	Payee	Amount	Type
May 2021 - GF	031038968	54125	Black Hills Energy	\$4,458.07	Accounts Payable
Vendor	Invoice #	Account Code	Description	Issue Date	Amount
Black Hills Energy	May 2021	01-2-02610-621-000-000	Energy - 3-24-21-4-23-21		\$4,458.07
<b>Sub Total</b>					<b>\$4,458.07</b>
Voucher Number	Account Number	Check Number	Payee	Amount	Type
May 2021 - GF	031038968	54126	Cash-wa Distributing Co.	\$295.59	Accounts Payable
Vendor	Invoice #	Account Code	Description	Issue Date	Amount
Cash-wa Distributing Co.	12867553	01-2-02610-610-000-000	Custodial Supplies		\$39.71
Cash-wa Distributing Co.	12886331	01-2-02610-610-000-000	Custodial Supplies		\$216.17
Cash-wa Distributing Co.	12901447	01-2-02610-610-000-000	Custodial Supplies		\$39.71
<b>Sub Total</b>					<b>\$295.59</b>
Voucher Number	Account Number	Check Number	Payee	Amount	Type
May 2021 - GF	031038968	54127	Clipper Publishing Co., Inc.	\$572.04	Accounts Payable
Vendor	Invoice #	Account Code	Description	Issue Date	Amount
Clipper Publishing Co., Inc.	50	01-2-01100-890-001-000	Ad for Office Assistant (Personnel), Admin Prof Page (Board), Grad Programs (Sec Misc)		\$304.75
Clipper Publishing Co., Inc.	50	01-2-02310-540-000-000	Ad for Office Assistant (Personnel), Admin Prof Page (Board), Grad Programs (Sec Misc)		\$80.00
Clipper Publishing Co., Inc.	7A	01-2-02310-540-000-000	Notice of Board Minutes		\$154.29
Clipper Publishing Co., Inc.	50	01-2-02570-540-000-000	Ad for Office Assistant (Personnel), Admin Prof Page (Board), Grad Programs (Sec Misc)		\$33.00
<b>Sub Total</b>					<b>\$572.04</b>
Voucher Number	Account Number	Check Number	Payee	Amount	Type
May 2021 - GF	031038968	54128	Comfy Bowl, Inc	\$340.00	Accounts Payable
Vendor	Invoice #	Account Code	Description	Issue Date	Amount
Comfy Bowl, Inc	83837	01-2-02620-431-000-000	Custodial Maintenance - Porta Pot - Track Meet		\$340.00
<b>Sub Total</b>					<b>\$340.00</b>
Voucher Number	Account Number	Check Number	Payee	Amount	Type
May 2021 - GF	031038968	54129	Communications Engineering, Inc.	\$303.91	Accounts Payable
Vendor	Invoice #	Account Code	Description	Issue Date	Amount
Communications Engineering, Inc.	WO-1206	01-2-02620-431-000-000	Custodial Repair/Main - Replaced old mullion reader with a new one - Old reader stopped working		\$303.91
<b>Sub Total</b>					<b>\$303.91</b>

<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54130	Culligan	\$43.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Culligan	57868	01-2-02610-610-000-000	Custodial Supplies - RO System		\$43.00
<b>Sub Total</b>					<b>\$43.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54131	DAS State Accounting - Central Finance	\$439.92	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
DAS State Accounting - Central Finance	1263195	01-2-01100-382-001-000	Distance Learning		\$439.92
<b>Sub Total</b>					<b>\$439.92</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54132	Design Affluent	\$531.45	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Design Affluent	841060	01-2-01100-890-001-000	Flowers for Graduation		\$531.45
<b>Sub Total</b>					<b>\$531.45</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54133	Dinn Brothers Inc	\$109.40	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Dinn Brothers Inc	577575	01-2-02190-890-001-000	Extra Curric Misc - Medals		\$25.55
Dinn Brothers Inc	576774	01-2-02190-890-001-000	Extra Curric Misc - Trophy Plates		\$83.85
<b>Sub Total</b>					<b>\$109.40</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54134	Eakes Office Solutions	\$349.20	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Eakes Office Solutions	8234808	01-2-01100-610-001-000	Sec/Elem - Paper		\$84.97
Eakes Office Solutions	8246841	01-2-01100-610-001-000	Sec/Elem Teaching Supplies		\$84.98
Eakes Office Solutions	8237362	01-2-01100-610-002-000	Elem Teaching Supplies		\$9.30
Eakes Office Solutions	8234808	01-2-01100-610-002-000	Sec/Elem - Paper		\$84.98
Eakes Office Solutions	8246841	01-2-01100-610-002-000	Sec/Elem Teaching Supplies		\$84.97
<b>Sub Total</b>					<b>\$349.20</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54135	Educational Service Unit #10	\$21,433.86	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Educational Service Unit #10	May 2021	01-2-01100-650-001-000	Computers, Speech, Audiology,Psych,Etc.		\$193.55
Educational Service Unit #10	May 2021	01-2-01100-650-002-000	Computers, Speech, Audiology,Psych,Etc.		\$193.55
Educational Service Unit #10	May 2021	01-2-01200-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$1,432.40
Educational Service Unit #10	May 2021	01-2-01291-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$126.08
Educational Service Unit #10	May 2021	01-2-01292-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$126.07
Educational Service Unit #10	May 2021	01-2-02141-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$2,472.86

Educational Service Unit #10	May 2021	01-2-02142-591-002-000	Computers, Speech, Audiology,Psych,Etc.		\$309.11
Educational Service Unit #10	May 2021	01-2-02143-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$309.11
Educational Service Unit #10	May 2021	01-2-02151-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$11,643.62
Educational Service Unit #10	May 2021	01-2-02152-591-002-000	Computers, Speech, Audiology,Psych,Etc.		\$1,486.72
Educational Service Unit #10	May 2021	01-2-02153-591-002-000	Computers, Speech, Audiology,Psych,Etc.		\$590.39
Educational Service Unit #10	May 2021	01-2-02161-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$1,170.96
Educational Service Unit #10	May 2021	01-2-02162-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$146.37
Educational Service Unit #10	May 2021	01-2-02163-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$146.37
Educational Service Unit #10	May 2021	01-2-02171-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$385.54
Educational Service Unit #10	May 2021	01-2-02172-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$48.19
Educational Service Unit #10	May 2021	01-2-02173-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$48.19
Educational Service Unit #10	May 2021	01-2-02183-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$87.78
Educational Service Unit #10	May 2021	01-2-06406-591-000-000	Computers, Speech, Audiology,Psych,Etc.		\$517.00
<b>Sub Total</b>					<b>\$21,433.86</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54136	Fairbanks Farm Eq.	\$1,051.20	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Fairbanks Farm Eq.	051592	01-2-02620-431-000-000	Custodial - Maintenance- Tractor		\$1,051.20
<b>Sub Total</b>					<b>\$1,051.20</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54137	Grand Island Independent	\$443.24	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Grand Island Independent	20615346	01-2-02570-540-000-000	Office Assistant/Translator Ad		\$443.24
<b>Sub Total</b>					<b>\$443.24</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54138	Heartland Disposal, Inc.	\$289.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Heartland Disposal, Inc.	92310	01-2-02610-420-000-000	Trash Removal		\$289.00
<b>Sub Total</b>					<b>\$289.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54139	Hellerich, Joshua A	\$16.99	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Hellerich, Joshua A	180704221042	01-2-01100-610-000-190	Reimbursement for Art Supplies.		\$16.99
<b>Sub Total</b>					<b>\$16.99</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54140	Hobby Lobby Stores, Inc	\$97.02	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Hobby Lobby Stores, Inc	101545782	01-2-01100-890-001-000	Sec. Misc - Fabric to cover stage for graduation		\$97.02
<b>Sub Total</b>					<b>\$97.02</b>

<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54141	JD Gangwish	\$79.99	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
JD Gangwish	107608228	01-2-01100-640-001-000	Reimb. for college textbook		\$79.99
<b>Sub Total</b>					<b>\$79.99</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54142	Jones School Supply Co.	\$45.97	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Jones School Supply Co.	1806881	01-2-02190-890-001-000	Extra Curric Misc - Trophies		\$45.97
<b>Sub Total</b>					<b>\$45.97</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54143	K & K	\$1,425.47	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
K & K	May 2021	01-2-02710-626-000-000	Transportation Fuel		\$1,390.97
K & K	May 2021	01-2-02712-626-000-000	Transportation Fuel		\$34.50
<b>Sub Total</b>					<b>\$1,425.47</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54144	KSB School Law PC LLO	\$142.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
KSB School Law PC LLO	10009	01-2-02330-317-000-000	Legal Services - Policy Review		\$142.00
<b>Sub Total</b>					<b>\$142.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54145	Language Testing International, Inc	\$330.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Language Testing International, Inc	L44558-IN	01-2-01100-610-001-000	Secondary Teaching - Spanish Testing		\$275.00
Language Testing International, Inc	L43559-IN	01-2-01100-610-001-000	Secondary Teaching - Testing for Spanish		\$55.00
<b>Sub Total</b>					<b>\$330.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54146	Larry's Market	\$118.12	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Larry's Market	May 2021	01-2-01100-610-000-190	SPED, Science, Art - Supplies		\$18.31
Larry's Market	May 2021	01-2-01100-610-001-150	SPED, Science, Art - Supplies		\$12.61
Larry's Market	May 2021	01-2-01100-610-002-150	SPED, Science, Art - Supplies		\$7.11
Larry's Market	May 2021	01-2-01200-610-001-000	SPED, Science, Art - Supplies		\$73.44
Larry's Market	May 2021	01-2-02190-890-001-000	SPED, Science, Art - Supplies		\$6.65
<b>Sub Total</b>					<b>\$118.12</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54147	Lightspeed Technologies, Inc.	\$5,839.12	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>

Lightspeed Technologies, Inc.	134153	01-2-01200-610-002-000	Elem SPED - REDCAT access w/ Flexmike and media connector		\$5,839.12
<b>Sub Total</b>					<b>\$5,839.12</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54148	Lowe, Peggy A.	\$38.67	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Lowe, Peggy A.	May 2021	01-2-02560-531-000-000	Reimbursement - Postage - Band Uniform		\$38.67
<b>Sub Total</b>					<b>\$38.67</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54149	M&K Electric	\$1,018.31	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
M&K Electric	2969	01-2-02620-431-000-000	Custodial Repair & Maintenance - Lights		\$1,018.31
<b>Sub Total</b>					<b>\$1,018.31</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54150	Matheson Tri-Gas, Inc.	\$75.65	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Matheson Tri-Gas, Inc.	0051790215	01-2-01100-610-001-180	Ag Supplies - Welding		\$75.65
<b>Sub Total</b>					<b>\$75.65</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54151	MCI	\$65.72	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
MCI	May 2021	01-2-01100-530-001-000	Long Distance Telephone		\$65.72
<b>Sub Total</b>					<b>\$65.72</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54152	Menards	\$16.99	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Menards	May 2021	01-2-01100-610-000-190	Art Supplies		\$16.99
<b>Sub Total</b>					<b>\$16.99</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54153	Nebr. Council of School Administrators	\$150.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Nebr. Council of School Administrators	e15021-666718	01-2-01100-320-001-000	Conference - Employee Training & Development		\$150.00
<b>Sub Total</b>					<b>\$150.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54154	Nebraska Central Telephone Co	\$328.28	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Nebraska Central Telephone Co	10325656	01-2-01100-530-001-000	Telephone		\$328.28
<b>Sub Total</b>					<b>\$328.28</b>

<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54155	Nebraska Public Power Dist.	\$3,785.35	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Nebraska Public Power Dist.	May 2021 - 8376	01-2-02610-621-000-000	Electric - 8376		\$31.58
Nebraska Public Power Dist.	May 2021 - 8381	01-2-02610-621-000-000	Electric - 8381		\$2,767.85
Nebraska Public Power Dist.	May 2021 - 8386	01-2-02610-621-000-000	Electric - 8386		\$47.37
Nebraska Public Power Dist.	May 2021 - 9851	01-2-02610-621-000-000	Electric - 9851		\$938.55
<b>Sub Total</b>					<b>\$3,785.35</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54156	Optum	\$150.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Optum	10199054845	01-2-02310-520-000-000	Flex Plan - Insurance		\$150.00
<b>Sub Total</b>					<b>\$150.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54157	Petals and Pictures	\$100.75	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Petals and Pictures	000003	01-2-01100-610-001-180	Ag Supplies - Flowers		\$38.75
Petals and Pictures	000005	01-2-02310-890-000-000	Board Misc - Flowers		\$62.00
<b>Sub Total</b>					<b>\$100.75</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54158	Platinum Awards & Gifts	\$75.60	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Platinum Awards & Gifts	156707	01-2-02190-890-001-000	Extra Cur. Misc - Plaques/Engraving Plate		\$75.60
<b>Sub Total</b>					<b>\$75.60</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54159	Shelton School Petty Cash	\$1,413.57	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Shelton School Petty Cash	May 2021	01-2-01100-610-001-000	Reimburse Petty Cash Account		\$92.86
Shelton School Petty Cash	May 2021	01-2-01100-610-001-180	Reimburse Petty Cash Account		\$188.75
Shelton School Petty Cash	May 2021	01-2-01190-330-002-000	Reimburse Petty Cash Account		\$30.00
Shelton School Petty Cash	May 2021	01-2-01200-610-002-000	Reimburse Petty Cash Account		\$9.99
Shelton School Petty Cash	May 2021	01-2-02190-810-001-000	Reimburse Petty Cash Account		\$213.00
Shelton School Petty Cash	May 2021	01-2-02190-890-001-000	Reimburse Petty Cash Account		\$620.46
Shelton School Petty Cash	May 2021	01-2-02220-640-001-000	Reimburse Petty Cash Account		\$15.99
Shelton School Petty Cash	May 2021	01-2-02310-890-000-000	Reimburse Petty Cash Account		\$79.98
Shelton School Petty Cash	May 2021	01-2-02560-531-000-000	Reimburse Petty Cash Account		\$60.00
Shelton School Petty Cash	May 2021	01-2-02710-890-000-000	Reimburse Petty Cash Account		\$5.00
Shelton School Petty Cash	May 2021	01-2-03535-610-001-000	Reimburse Petty Cash Account		\$97.54
<b>Sub Total</b>					<b>\$1,413.57</b>

<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54160	SPORT SAFE Testing Service, Inc.	\$330.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
SPORT SAFE Testing Service, Inc.	11539	01-2-02190-890-001-000	Random Drug Testing		\$330.00
<b>Sub Total</b>					<b>\$330.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54161	SYNCB/AMAZON	\$121.50	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
SYNCB/AMAZON	653473993958	01-2-01100-890-001-000	Elem/Sec Misc -Envelopes		\$7.00
SYNCB/AMAZON	456598754864	01-2-01100-890-001-000	Secondary Misc		\$25.73
SYNCB/AMAZON	653473993958	01-2-01100-890-002-000	Elem/Sec Misc -Envelopes		\$6.99
SYNCB/AMAZON	578679495966	01-2-01200-610-002-000	SPED - Replacement filters		\$11.59
SYNCB/AMAZON	643789988943	01-2-02220-610-000-000	Library - Discarded Stamp		\$9.22
SYNCB/AMAZON	449476844355	01-2-02320-610-000-000	Admin Supplies - Book		\$29.98
SYNCB/AMAZON	639439994773	01-2-02610-610-000-000	Custodial Supplies - Tarp		\$30.99
<b>Sub Total</b>					<b>\$121.50</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54162	Teachers Synergy, LLC	\$60.74	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Teachers Synergy, LLC	152252224	01-2-01100-610-001-000	Secondary Teaching Supplies		\$60.74
<b>Sub Total</b>					<b>\$60.74</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54163	Village Of Shelton	\$965.15	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Village Of Shelton	May 2021	01-2-02610-410-000-000	Water/Sewage		\$965.15
<b>Sub Total</b>					<b>\$965.15</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54164	Voyager Sopris Learning	\$1,535.60	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Voyager Sopris Learning	3594379	01-1-04969-000-000	TIVA - LETRS3 Participant Bundle U1-4		\$1,535.60
<b>Sub Total</b>					<b>\$1,535.60</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54165	WalMart Community Brc	\$123.25	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
WalMart Community Brc	022242	01-2-01100-610-001-000	Spanish Class - Latin Unit		\$123.25
<b>Sub Total</b>					<b>\$123.25</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54166	Woodward Disposal Service, Inc.	\$25.00	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>

Woodward Disposal Service, Inc.	8991-946	01-2-02610-420-000-000	Trash Removal		\$25.00
<b>Sub Total</b>					<b>\$25.00</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54167	Xerox Financial Services	\$1,260.24	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Xerox Financial Services	2597914	01-2-01100-440-001-000	Copier Lease		\$63.12
Xerox Financial Services	2583773	01-2-01100-440-001-000	Copier Lease - Sec/Elem		\$567.00
Xerox Financial Services	2597914	01-2-01100-440-002-000	Copier Lease		\$63.12
Xerox Financial Services	2583773	01-2-01100-440-002-000	Copier Lease - Sec/Elem		\$567.00
<b>Sub Total</b>					<b>\$1,260.24</b>
<b>Voucher Number</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
May 2021 - GF	031038968	54168	Yanda's Music	\$24.39	Accounts Payable
<b>Vendor</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Yanda's Music	522087	01-2-01100-610-001-196	Music Supplies		\$18.39
Yanda's Music	522621	01-2-01100-610-001-196	Music Supplies		\$6.00
<b>Sub Total</b>					<b>\$24.39</b>
<b>Grand Total</b>					<b>\$50,419.32</b>

# Shelton Public Schools

## Check Listing Report

Accounting Cycle: FY20-21; Begin Date: 05/01/2021; End Date: 05/30/2021; Bank: [All]; Sort By Element: FUND; Account Expression: ([FUND] = "01" ); Created On: 5/14/2021 10:06:25 AM

Check Date	Check Number	Payee	Description	Type	Amount
05/14/2021	54125	Black Hills Energy	Energy - 3-24-21-4-23-21	Accounts Payable	\$4,458.07
05/14/2021	54126	Cash-wa Distributing Co.	Custodial Supplies	Accounts Payable	\$39.71
05/14/2021	54126	Cash-wa Distributing Co.	Custodial Supplies	Accounts Payable	\$216.17
05/14/2021	54126	Cash-wa Distributing Co.	Custodial Supplies	Accounts Payable	\$39.71
05/14/2021	54127	Clipper Publishing Co., Inc.	Ad for Office Assistant (Personnel), Admin Prof Page (Board), Grad Programs (Sec Misc)	Accounts Payable	\$417.75
05/14/2021	54127	Clipper Publishing Co., Inc.	Notice of Board Minutes	Accounts Payable	\$154.29
05/14/2021	54128	Comfy Bowl, Inc	Custodial Maintenance - Porta Pot - Track Meet	Accounts Payable	\$340.00
05/14/2021	54129	Communications Engineering, Inc.	Custodial Repair/Main - Replaced old mullion reader with a new one - Old reader stopped working	Accounts Payable	\$303.91
05/14/2021	54130	Culligan	Custodial Supplies - RO System	Accounts Payable	\$43.00
05/14/2021	54131	DAS State Accounting - Central Finance	Distance Learning	Accounts Payable	\$439.92
05/14/2021	54132	Design Affluent	Flowers for Graduation	Accounts Payable	\$531.45
05/14/2021	54133	Dinn Brothers Inc	Extra Curric Misc - Trophy Plates	Accounts Payable	\$83.85
05/14/2021	54133	Dinn Brothers Inc	Extra Curric Misc - Medals	Accounts Payable	\$25.55
05/14/2021	54134	Eakes Office Solutions	Sec/Elem - Paper	Accounts Payable	\$169.95
05/14/2021	54134	Eakes Office Solutions	Elem Teaching Supplies	Accounts Payable	\$9.30
05/14/2021	54134	Eakes Office Solutions	Sec/Elem Teaching Supplies	Accounts Payable	\$169.95
05/14/2021	54135	Educational Service Unit #10	Computers, Speech, Audiology,Psych, etc.	Accounts Payable	\$21,433.86
05/14/2021	54136	Fairbanks Farm Eq.	Custodial - Maintenance- Tractor	Accounts Payable	\$1,051.20
05/14/2021	54137	Grand Island Independent	Office Assistant/Translator Ad	Accounts Payable	\$443.24
05/14/2021	54138	Heartland Disposal, Inc.	Trash Removal	Accounts Payable	\$289.00
05/14/2021	54139	Hellerich, Joshua A	Reimbursement for Art Supplies.	Accounts Payable	\$16.99
05/14/2021	54140	Hobby Lobby Stores, Inc	Sec. Misc - Fabric to cover stage for graduation	Accounts Payable	\$97.02
05/14/2021	54141	JD Gangwish	Reimb. for college textbook	Accounts Payable	\$79.99
05/14/2021	54142	Jones School Supply Co.	Extra Curric Misc - Trophies	Accounts Payable	\$45.97
05/14/2021	54143	K & K	Transportation Fuel	Accounts Payable	\$1,425.47
05/14/2021	54144	KSB School Law PC LLO	Legal Services - Policy Review	Accounts Payable	\$142.00
05/14/2021	54145	Language Testing International, Inc	Secondary Teaching - Testing for Spanish	Accounts Payable	\$55.00
05/14/2021	54145	Language Testing International, Inc	Secondary Teaching - Spanish Testing	Accounts Payable	\$275.00
05/14/2021	54146	Larry's Market	SPED, Science, Art - Supplies	Accounts Payable	\$118.12
05/14/2021	54147	Lightspeed Technologies, Inc.	Elem SPED - REDCAT Access w/Flexmike and media connector	Accounts Payable	\$5,839.12
05/14/2021	54148	Lowe, Peggy A.	Reimbursement - Postage - Band Uniform	Accounts Payable	\$38.67
05/14/2021	54149	M&K Electric	Custodial Repair & Maintenance - Lights	Accounts Payable	\$1,018.31
05/14/2021	54150	Matheson Tri-Gas, Inc.	Ag Supplies - Welding	Accounts Payable	\$75.65
05/14/2021	54151	MCI	Long Distance Telephone	Accounts Payable	\$65.72
05/14/2021	54152	Menards	Art Supplies	Accounts Payable	\$16.99

05/14/2021	54153	Nebr. Council of School Administrators	Conference - Employee Training & Development	Accounts Payable	\$150.00
05/14/2021	54154	Nebraska Central Telephone Co	Telephone	Accounts Payable	\$328.28
05/14/2021	54155	Nebraska Public Power Dist.	Electric - 8376	Accounts Payable	\$31.58
05/14/2021	54155	Nebraska Public Power Dist.	Electric - 8381	Accounts Payable	\$2,767.85
05/14/2021	54155	Nebraska Public Power Dist.	Electric - 8386	Accounts Payable	\$47.37
05/14/2021	54155	Nebraska Public Power Dist.	Electric - 9851	Accounts Payable	\$938.55
05/14/2021	54156	Optum	Flex Plan - Insurance	Accounts Payable	\$150.00
05/14/2021	54157	Petals and Pictures	Ag Supplies - Flowers	Accounts Payable	\$38.75
05/14/2021	54157	Petals and Pictures	Board Misc - Flowers	Accounts Payable	\$62.00
05/14/2021	54158	Platinum Awards & Gifts	Extra Cur. Misc - Plaques/Engraving Plate	Accounts Payable	\$75.60
05/14/2021	54159	Shelton School Petty Cash	Reimburse Petty Cash Account	Accounts Payable	\$1,413.57
05/14/2021	54160	SPORT SAFE Testing Service, Inc.	Random Drug Testing	Accounts Payable	\$330.00
05/14/2021	54161	SYNCB/AMAZON	Admin Supplies - Book	Accounts Payable	\$29.98
05/14/2021	54161	SYNCB/AMAZON	Secondary Misc	Accounts Payable	\$25.73
05/14/2021	54161	SYNCB/AMAZON	SPED - Replacement filters	Accounts Payable	\$11.59
05/14/2021	54161	SYNCB/AMAZON	Custodial Supplies - Tarp	Accounts Payable	\$30.99
05/14/2021	54161	SYNCB/AMAZON	Library - Discarded Stamp	Accounts Payable	\$9.22
05/14/2021	54161	SYNCB/AMAZON	Elem/Sec Misc -Envelopes	Accounts Payable	\$13.99
05/14/2021	54162	Teachers Synergy, LLC	Secondary Teaching Supplies	Accounts Payable	\$60.74
05/14/2021	54163	Village Of Shelton	Water/Sewage	Accounts Payable	\$965.15
05/14/2021	54164	Voyager Sopris Learning	TIVA - LETRS3 Participant Bundle U1-4	Accounts Payable	\$1,535.60
05/14/2021	54165	WalMart Community Brc	Spanish Class - Latin Unit	Accounts Payable	\$123.25
05/14/2021	54166	Woodward Disposal Service, Inc.	Trash Removal	Accounts Payable	\$25.00
05/14/2021	54167	Xerox Financial Services	Copier Lease - Sec/Elem	Accounts Payable	\$1,134.00
05/14/2021	54167	Xerox Financial Services	Copier Lease	Accounts Payable	\$126.24
05/14/2021	54168	Yanda's Music	Music Supplies	Accounts Payable	\$18.39
05/14/2021	54168	Yanda's Music	Music Supplies	Accounts Payable	\$6.00
<b>Sub Total</b>					<b>\$50,419.32</b>

GF

Petty Cash Reimbursement - 2-26-2021 - 4-14-2021

Date	Check #	Vendor	Cost	Program	Amount
2/26/21	3335	Centura Public School	\$138.00	Ext Curr Misc - Entry Fee Speech	\$138.00
2/26/21	3336	Leah Solko	\$75.00	Extra Curricular Misc - Judging	\$75.00
3/17/21	3337	Buffalo County Treasurer	\$5.00	Transporation Misc.	\$5.00
	3338	Void			
3/22/21	3339	Business Card	\$2,227.06	Card # 2674	
				Athletics	\$35.70
				Secondary Teaching Supplies	\$92.86
				GBBFR	\$216.52
				NAHS	\$235.00
				Card #8377	
				Preschool Prof Development	\$30.00
				Board Misc	\$79.98
				Elem SPED	\$9.99
				Athletics	\$854.74
				Secondary Gifted	\$97.54
				Secondary Periodicals	\$15.99
				Computers - Activity	\$519.99
				Ag Supplies	\$38.75
4/6/21	3340	Wal-Mart	\$1.63	NHS	\$1.63
4/14/21	3341	Business Card	\$5,733.17	Extra Curricular Misc	\$620.46
				NAHS	\$1,231.62
				AG Supplies	\$150.00
				FFA	\$6.42
				VBFR	\$3,724.67
04/23/21	3342	Shelton Postage Fund	\$60.00	Postage	\$60.00
		<b>Total</b>	<b>\$8,239.86</b>		<b>\$8,239.86</b>

**SHELTON PUBLIC SCHOOLS: GENERAL FUND MONTHLY COMPARISON**

	2019-20	2020-21		2019-20	2020-21
Sept. Expenditures Reported @ Board Mtg	230,225.00	221,441.00	Mar. Expenditures Reported @ Board Mtg	206,760.00	202,274.00
Sept. Net Payroll	183,969.00	154,292.00	Mar. Net Payroll	152,173.00	151,673.00
Sept. EOM Expenditures	-	-	Mar. EOM Expenditures	-	-
Total Sept. Expenditures	<b>\$ 414,194.00</b>	<b>\$ 375,733.00</b>	Total Mar. Expenditures	<b>358,933.00</b>	<b>353,947.00</b>
Percent of Budget Spent	7.18%	6.25%	Accumulated Totals	<b>\$ 2,631,004.00</b>	<b>\$ 2,559,255.00</b>
Cash On Hand	<b>\$ 782,971.00</b>	<b>\$ 1,279,562.89</b>	Percent of Budget Spent	6.22%	5.88%
			Cash On Hand	<b>\$ 750,055.00</b>	<b>\$ 670,187.00</b>
Oct. Expenditures Reported @ Board Mtg	221,233.00	220,279.00	April Expenditures Reported @ Board Mtg	198,242.00	204,634.00
Oct. Net Payroll	153,853.00	153,801.00	April Net Payroll	148,327.00	153,248.00
Oct. EOM Expenditures	-	-	April EOM Expenditures	-	-
Total Oct. Expenditures	<b>375,086.00</b>	<b>374,080.00</b>	Total April Expenditures	<b>346,569.00</b>	<b>357,882.00</b>
Accumulated Totals	<b>\$ 789,280.00</b>	<b>\$ 749,813.00</b>	Accumulated Totals	<b>\$ 2,977,573.00</b>	<b>\$ 2,917,137.00</b>
Percent of Budget Spent	6.50%	6.22%	Percent of Budget Spent	6.01%	5.95%
Cash On Hand	<b>\$ 1,196,928.00</b>	<b>\$ 1,238,265.00</b>	Cash On Hand	<b>\$ 621,213.00</b>	<b>\$ 651,643.00</b>
Nov. Expenditures Reported @ Board Mtg	219,196.00	225,593.00	May Expenditures Reported @ Board Mtg	193,631.00	-
Nov. Net Payroll	154,729.00	157,908.00	May Net Payroll	144,085.00	-
Nov. EOM Expenditures	-	-	May EOM Expenditures	-	-
Total Nov. Expenditures	<b>373,925.00</b>	<b>383,501.00</b>	Total May Expenditures	<b>337,716.00</b>	-
Accumulated Totals	<b>\$ 1,163,205.00</b>	<b>\$ 1,133,314.00</b>	Accumulated Totals	<b>\$ 3,315,289.00</b>	<b>\$ 2,917,137.00</b>
Percent of Budget Spent	6.48%	6.38%	Percent of Budget Spent	5.86%	0.00%
Cash On Hand	<b>\$ 1,259,187.00</b>	<b>\$ 946,507.90</b>	Cash On Hand	<b>\$ 604,084.00</b>	-
Dec. Expenditures Reported @ Board Mtg	233,418.00	217,069.00	June Expenditures Reported @ Board Mtg	181,012.00	-
Dec. Net Payroll	155,981.00	152,404.00	June Net Payroll	150,883.00	-
Dec. EOM Expenditures	-	-	June EOM Expenditures	-	-
Total Dec. Expenditures	<b>389,399.00</b>	<b>369,473.00</b>	Total June Expenditures	<b>331,895.00</b>	-
Accumulated Totals	<b>\$ 1,552,604.00</b>	<b>\$ 1,502,787.00</b>	Accumulated Totals	<b>\$ 3,647,184.00</b>	<b>\$ 2,917,137.00</b>
Percent of Budget Spent	6.75%	6.14%	Percent of Budget Spent	5.76%	0.00%
Cash On Hand	<b>\$ 838,340.00</b>	<b>\$ 667,873.95</b>	Cash On Hand	<b>\$ 1,319,914.00</b>	-
Jan. Expenditures Reported @ Board Mtg	215,742.00	197,420.00	July Expenditures Reported @ Board Mtg	198,667.00	-
Jan. Net Payroll	156,154.00	148,885.00	July Net Payroll	143,716.00	-
Jan. EOM Expenditures	-	-	July EOM Expenditures	-	-
Total Jan. Expenditures	<b>371,896.00</b>	<b>346,305.00</b>	Total July Expenditures	<b>342,383.00</b>	-
Accumulated Totals	<b>\$ 1,924,500.00</b>	<b>\$ 1,849,092.00</b>	Accumulated Totals	<b>\$ 3,989,567.00</b>	<b>\$ 2,917,137.00</b>
Percent of Budget Spent	6.45%	5.76%	Percent of Budget Spent	5.94%	0.00%
Cash On Hand	<b>\$ 657,342.00</b>	<b>\$ 801,434.00</b>	Cash On Hand	<b>\$ 1,447,205.00</b>	-
Feb. Expenditures Reported @ Board Mtg	190,946.00	206,032.00	August Expenditures Reported @ Board Mtg	398,098.06	-
Feb. Net Payroll	156,625.00	150,184.00	August Net Payroll	176,548.00	-
Feb. EOM Expenditures	-	-	August EOM Expenditures	-	-
Total Feb. Expenditures	<b>347,571.00</b>	<b>356,216.00</b>	Total August Expenditures	<b>574,646.06</b>	-
Accumulated Totals	<b>\$ 2,272,071.00</b>	<b>\$ 2,205,308.00</b>	Accumulated Totals	<b>\$ 4,564,213.06</b>	-
Percent of Budget Spent	6.03%	5.92%	<b>BUDGET</b>	<b>\$5,766,375.00</b>	<b>\$6,015,673.00</b>
Cash On Hand	<b>\$ 704,006.00</b>	<b>\$ 759,347.00</b>	<b>TOTAL % OF BUDGET SPENT =</b>	<b>63.18%</b>	-
			Cash On Hand	<b>\$ 785,764.00</b>	-
			<b>Average Cash on Hand</b>	<b>\$873,858.00</b>	-

**DISTRICT 19 FINANCIAL STATUS AS OF April 30, 2021**

CASH RESERVES:

GENERAL FUND CASH RESERVE	\$39,176.46
SPECIAL BUILDING CASH RESERVE	\$30,803.46
TOTAL CASH RESERVE ACCOUNTS	\$69,979.92

CDs:

GENERAL FUND CR SAVINGS 5882	4/30/2021 (\$35000 transferred to GF Cash Reserve)	\$260,462.84 <b>\$260,462.84</b>
UNEMPLOYMENT SAVINGS 5891	4/30/2021	\$26,551.56
VEH/BUS ACQ. Savings #9457	4/30/2021	\$41,462.32
TECHNOLOGY ACQ SAVINGS # 5918	4/30/2021	\$51,186.91
PARKING LOT DEPR. SAVINGS #5909	4/30/2021	\$70,280.93
BAND UNIFORM SAVINGS #5900	4/30/2021	\$32,199.72
HVAC Savings #9475	4/30/2021	\$64,518.76
	TOTAL DEPRECIATION CDs	<b>\$259,648.64</b>
TOTAL SAVINGS		\$546,663.04
TOTAL OF DISTRICT FUNDS		\$616,642.96

TAXES:

	<u>GENERAL</u>	<u>BUILDING</u>	<u>FUND TOTALS:</u>	
BUFFALO	\$153,472.42	\$3,360.08	GENERAL	\$299,639.30
HALL	\$85,725.65	\$1,949.68	DEPRECIATION	\$259,648.64
ADAMS	\$1,013.18	\$23.29	LUNCH	\$21,596.02
KEARNEY	\$0.00	\$0.00	SPECIAL BLDG	30,803.46
TOTAL TAXES	\$240,211.25	\$5,333.05		

# IMPACT REPORT

## Shelton Public Schools

The number of employees covered by your EAP is 50

	# INDIVIDUALS ACCESSING SERVICES				# OF CONTACTS FROM THESE SERVICES				# OF HOURS FROM THESE SERVICES			
	02/01/21-04/30/21		11/01/20-04/30/21		02/01/21-04/30/21		11/01/20-04/30/21		02/01/21-04/30/21		11/01/20-04/30/21	
	#	%	#	%	#	%	#	%	#	%	#	%
<b>ORGANIZATIONAL SERVICES *</b>												
1. Consultations to Supervisors/Managers												
a. On Organization Issues	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
b. On Employee Situations	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
2. Trainings # Other Services **	0(0)	0.00	0(0)	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
3. Critical Incidents**	0(0)	0.00	0(0)	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
4. Web Hits/Pages***	0	0.00	0	0.00	0	0.00	0	0.00				
5. Projects**		Not gathered			0	0.00	0	0.00	0.00	0.00	0.00	0.00
6. Contacts with Organizations Reps			""	""	1	100.00	2	100.00	1.00	100.00	2.00	100.00
7. Administrative Services			""	""	0	0.00	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ORGANIZATIONAL SERVICES</b>	<b>0</b>	<b>100.00</b>	<b>0</b>	<b>100.00</b>	<b>1</b>	<b>100.00</b>	<b>2</b>	<b>100.00</b>	<b>1.00</b>	<b>100.00</b>	<b>2.00</b>	<b>100.00</b>
<b>CLINICAL SERVICES - EE'S &amp; FAMILIES ****</b>												
1. Initial Contact - No Open Cas	0	0.00	1	10.00	0	0.00	1	2.50	0.00	0.00	0.25	0.81
2. EAP In Person Cases	4	100.00	9	90.00	16	100.00	39	97.50	12.50	100.00	30.75	99.19
3. EAP Telephonic Cases	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
4. Work Life Services Case	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
5. Groups (**)	0(0)	0.00	0(0)	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CLINICAL SERVICES</b>	<b>4</b>	<b>100.00</b>	<b>10</b>	<b>100.00</b>	<b>16</b>	<b>100.00</b>	<b>40</b>	<b>100.00</b>	<b>12.50</b>	<b>100.00</b>	<b>31.00</b>	<b>100.00</b>
<b>TOTAL</b>			<b>10</b>									
<b>Total - employees/family accessing EAP YTD</b>			<b>10</b>	<b>20%</b>								
<b># individuals accessing clinical services</b>			<b>10</b>	<b>20%</b>								
<b># individuals accessing organizational services</b>			<b>0</b>	<b>0%</b>								

\* In organization services, an individual may have been served in more than one service.

\*\* The # in ( ) represents the # of sessions or events in which individuals were served.

\*\*\* We multiply total logins to our website by 25% to estimated the number of different individuals using this service.

\*\*\*\* In the individual columns the Clinical Services represent only clients whose cases were opened in the period or YTD. The contacts and hours come from all clients.

# IMPACT REPORT

Shelton Public Schools

DASHBOARD REPORT ON EAP SERVICES	GOAL	ANNUALIZED PROGRESS
Utilization (i.e. New cases opened excluding initial contacts)	0%	0%
Impact Rate (i.e. People reached in all Clinical & Organizational Services)	0%	40%
Supervisor Provided Information or Consultation	0%	0%
Client's reached who have or live with Alcohol/Drug Problems (1)	0%	0%
Client's reached with Depression Diagnosis (1)	0%	0%
Seen only by EAP and No Need for Referral to Insurance (1)	0%	12%
QA Client Surveys Returned (2)	0%	0%
QA Client Surveys with Overall Satisfaction (2)	0%	0%

--> None sent

## The annualized UTILIZATION RATE for clinical services

<b>this year</b>	0.1%
<b>last year</b>	0.0%
<b>prior year</b>	0.0%
<b>average of</b>	0.0%

## The annualized IMPACT RATE = all touched by a service

<b>this year</b>	40.4%
<b>last year</b>	0.0%
<b>prior year</b>	0.0%
<b>average of</b>	13.5%

1. Percentages are calculated from the assessed issues for closed cases.
2. Survey Return Rate is calculated by processing only those surveys that were sent in the 12 month period which began 15 months before this report period.  
 Survey Return rate = (#surveys returned during 15-months prior to report period)/(#surveys sent during 12 month period)

## **Superintendent Report for May 2021**

### **School Finance**

The following grants have been submitted and are awaiting approval:

- reVISION grant through Perkins to upgrade our shop equipment and business course offerings
- ESSER II grant

No information yet on ESSER III

### **School Improvement**

Shelton will host our end of cycle external visit on **October 14, 2021**. This typically happens once every 5 years. We have a group of educators and administrators review our school improvement data and processes and give us feedback on how we can improve.

### **Buildings and Grounds**

Projects and approximate start dates:

- Roof resurfacing began April 30
- Weight room HVAC slated to begin May 19
- Locker rooms have an estimated start date of June 14- custodians will have removed lockers and poured the locker curbs prior to this date
- High jump pad extension- scheduled to be poured the week of June 1-4
  - Pro track and tennis will come toward the end of July to resurface the high jump pad and the runways

Other summer projects include:

- Stripping floors, cleaning edges and corners, resurfacing hard floors
- Elementary playground will get new basketball hoops
- Trim large trees and remove dead trees
- Refill and replace tire mulch on elementary playground and the fitness equipment by the football field
- Paint outside doors by the shop and weightroom
- Deep clean all areas of the building

Started and classroom renovation schedule that can be added to our capital improvement schedule. This should be completed by the June board meeting for review.

Please find the quarterly report from Wholeness Healing Center attached. To date, we have had 10 employees take advantage of the services. I do expect to see more access services over the summer when staff have more flexibility in their schedules.

Respectfully Submitted,  
Dr. Gannon

To: Board of Education  
From: Jeff Kenton  
Date: May 17, 2021  
Re: Board Report

- I will share videos from the following STEM Labs
  - Branding and Marketing Lab
  - Electronics Lab
  - CNC Router Lab
  - Engineering Lab
  - UAV Programming Lab
  - Robotics Lab
  - Sustainable Smart Home Lab
  - Virtual Reality Lab
  - Pneumatic Lab
  - Welding Simulator Lab
- State Track
  - Emmilly Berglund - Shot Put and Discuss
  - Addison Burr - Triple Jump, 100 M Hurdles, 300 M Hurdles
  - Skyler Summers - 3200 M Run
  - Dru Niemack - 100 M Hurdles
  - Coby Reutzel - 400 M Dash and 4 X 800
  - Steven Snyder - 3200 M Run and 4 X 800
  - Angel Lehn - 1600 M Run and 4 X 800
  - Jose Montanez - 4 X 800
  - Mason King - 4 X 100
  - Timo Martinez - 4 X 100
  - Ryan Lewis - 4 X 100
  - Sam Morales - 4 X 100
- Shelton Honor Day
  - This is our first semester for issuing Shelton Honor Day Coupons, but we hope to make it a fun incentive for students in the coming years.
  - Students can receive a Shelton Honor Day by meeting the criteria listed below:
    - Making Honor Roll
    - Achievement Tests
      - Any time you take the Achievement Test and score in the 90th percentile or higher, you earn a Shelton Honor Day

#### Hard Worker Recognition

- Completes assignments by due dates
- Participates in class
- Seeks out help when needed
- Makes up missing assignments in a timely manner

The Principal or Assistant Principal reserves the right to refuse any honor day due to any of the following:

- Excessive Absences
- Excessive Tardies
- Failing classes at the time of issuing Shelton Honor Day Coupons
- Office Referrals

**Respectfully Submitted, Jeff Kenton**

April 28, 2021

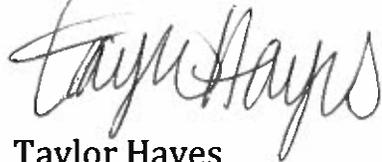
Dear Dr. Gannon, Mr. Kenton, Mrs. Meyer, and Shelton Board of Education members,

It is with a heavy heart that I submit my letter of resignation. I have accepted a first grade position with Wood River Elementary School.

It has been an honor to work with the Shelton students, staff, administrators, and school board for the last seven years. I will forever be grateful for my time here, but look forward to having an opportunity to teach in the same building our sons will attend. They are overjoyed to know I will be down the hall from them.

There are no words to express my gratitude to all of you for your continued support. The staff has been top notch, the administration has truly helped me grow, and the students own my heart. Although I will be wearing eagle purple, I will forever be a bulldog in my heart.

Sincerely,

A handwritten signature in cursive script that reads "Taylor Hayes". The signature is written in black ink and is positioned above the printed name.

Taylor Hayes

Furniture/Equipment	Quantity	Room Currently In
Sansui TV	1	Horak
Apex DVD Player	1	Horak
Dukane Doc Camera	1	Horak
Pnasonic VCR	1	Horak
3 filing cabinets		

<b>Publisher</b>	<b>Title</b>	<b>Year</b>	<b>Quantity</b>
Glencoe	Sociology & You	2008	16 2 TE
Glencoe	Understanding Psychology	2008	16 1 TE
Century 21	7th Edition Computer Keyboarding	2002	17
South-Western	Law for Business and Personal Use	2000	10 6 wkbk
South-Western	Law for Business	1993	1
South-Western	Law for Business and Personal Use	2012	1
Pearson	Entrepreneurship	2013	8
Glencoe	Succeeding in the World of Work	2006	6 1 TE
Houghton	Reading Mastery K-4	2008	272 12 TE
Houghton	Horizon HCD	1998	120 4TE

1 Wkbk.

Misc. Wkbks.

Misc. Wkbks.

## **POLICY 3016: INVESTIGATIONS AND ARRESTS BY POLICE OR OTHER LAW ENFORCEMENT OFFICERS**

Police or other law enforcement officers may be called to the school at the request of school administration, or may initiate contact with the school in connection with a criminal investigation. Contact between the school and law enforcement authorities on matters involving students shall be made through the office of the superintendent or principal and the law enforcement officer.

Law enforcement officers are encouraged to talk to a student away from the school before or after school hours. Law enforcement officers shall be allowed to conduct an interview at the school when the interview is conducted at the request of the school or when they can show that special circumstances exist. This determination should be made by the appropriate building principal or superintendent.

Throughout this process, all attempts should be made to avoid embarrassing the student before his or her teachers and peers, and to avoid disrupting the student's and school's education program.

1. Law enforcement officers shall be permitted to take custody of a student if they possess an arrest warrant or if they otherwise assert a lawful basis for doing so. Whenever possible, the arrest or release of the student should be conducted in the building principal's office and out of the view of other students. When a principal or other school official releases a minor student to a law enforcement officer for the purpose of removing the minor from the school premises, he or she shall take immediate steps to notify the parent, guardian, or other responsible adult regarding the release of the minor to the officer and the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse. If the law enforcement officer indicates that the child is being taken into custody because the child is the victim of suspected child abuse, the principal or other school official shall, as a condition of releasing the student to the law enforcement officer, require the officer to sign the statement appended hereto certifying that the child is being removed from school premises because he or she is believed to be the victim of child abuse and that the officer understands and will comply with the requirements of statute.
2. If possible, law enforcement personnel shall not roam about the school until the student is found, and shall remain in the administration office while school personnel seek the student.
3. If possible, the education program of the student should not be disrupted to allow for police questioning of the student during class time.
4. If possible, any questioning by law enforcement officers should be conducted in a private room or area where confidentiality can be maintained. This should be an

area removed from observation by or contact with other pupils and school personnel.

5. If law enforcement officers are to question a student under the age of 18, the principal or school official shall make a reasonable attempt to notify the child's parents before questioning begins, except in cases of suspected child abuse or child neglect involving the parent or other family member. The parents should be given the opportunity to come to the school prior to the questioning.
6. If the parents are notified and are able to attend, they should be allowed to be present at the interview. The principal or designee should be present at the interview, but should not take part in any questioning. The principal or designee should remain a neutral observer at all times.

Adopted on: 7/13/09

Revised on:

Reviewed on:

## **POLICY 3019: Staff and District Social Media Use**

Social media is an important tool for communicating, keeping up-to-date with current developments in education, and for conducting research to enhance management, teaching, and learning skills. The district also uses social media accounts to provide information to district stakeholders. This policy is intended to ensure (1) appropriate use of social media by staff and (2) appropriate control of social media accounts belonging to or affiliated with the district. Staff should also refer to the district's policy on Staff Computer and Internet Usage.

### **I. Personal Versus School-Affiliated Social Media Use**

#### **A. Personal Social Media Use**

1. The school district will not require staff members or applicants for employment to provide the district with their username and password to personal social media accounts.
2. The district will not require staff to add anyone to the list of contacts associated with the staff member's personal social media accounts or require a staff member to change the settings on his or her personal social media accounts so that others can or cannot view their accounts.
3. Staff members whose personal social media use interferes with the orderly operation of the school or who use social media in ways that are not protected by the First Amendment may be subject to discipline by the district.
4. Staff members who wish to begin using or to continue using the school district name, programs, mascot, image or likeness as part of any social media profile must notify their supervising administrator of the use, and must secure the administrator's permission to do so.

#### **B. School-Affiliated Social Media Use**

1. Any social media account which purports to be "the official" account of the school district (e.g., "Bulldog Wrestling"), or any of its programs, classes or entities will be considered to be an account that is used exclusively for the school district's business purpose. Staff members may not use "official" accounts for personal use.

2. Staff may be required to provide their supervising administrator with the username and password to school-affiliated social media accounts.
3. Staff may be required to interact with specified individuals on school-affiliated social media accounts.
4. When staff use school-affiliated social media accounts to comment on school-related matters, they do not do so as private citizens and are therefore not entitled to First Amendment protections.

## **II. Staff Expectations in Use of Social Media – Applicable to Both Personal and School-Affiliated Use**

### **A. General Use and Conditions**

Staff must comply with all board policies, contract provisions, and applicable rules of professional conduct in their social media usage. They must comply with the board's policy on professional boundaries between staff and students at all times and in both physical and digital environments.

Staff must obtain the consent of their building principal or the superintendent prior to posting any student-related information in order to make sure that the publication does not violate the Federal Education Records Privacy Act or any other laws. Staff must also comply with all applicable state and federal record retention requirements, even with regard to personal social media usage.

Staff must comply with all applicable laws prohibiting the use or disclosure of impermissible content, such as copyright laws, accountability and disclosure laws, and any other law governing the use of resources of a political subdivision. Questions about appropriate content should be referred to the staff member's supervising administrator.

### **B. Acceptable Use**

1. Staff may use social media for instructional purposes.
2. Staff may use social media for school-related communication with fellow educators, students, parents, and patrons.
3. Teachers should integrate the use of electronic resources, which may include social media, into the classroom. As the quality and integrity of content on social media is not guaranteed, teachers must examine the source of the information and provide guidance to students on evaluating the quality of information they may encounter.

### **C. Unacceptable Use**

1. Staff shall not access obscene or pornographic material while at school, on school-owned device or on school-affiliated social media accounts.
2. Staff shall not engage in any illegal activities, including the downloading and reproduction of copyrighted materials.
3. Staff shall not access social media networking sites such as Facebook, Twitter, and Instagram on school-owned devices or during school time unless such access is for an educational activity which has been preapproved by the staff member's immediate supervisor. This prohibition extends to using chat rooms, message boards, or instant messaging in social media applications and includes posting on social networking sites using personal electronic devices.

## **III. School-Affiliated Digital Content**

### **A. General Use and Conditions for School-Affiliated Accounts**

Staff must obtain the permission of their supervising administration prior to creating, publishing, or using any school-affiliated web pages, microblogs, social media pages or handles, or any other digital content which represents itself to be school-related, or which could be reasonably understood to be school-related. This includes any content which identifies the school district by name in the account name or which uses the school's mascot name or image.

Staff must provide administrators with the username and password for all school-affiliated accounts and must only publish content appropriate for the school setting. Staff may not provide the username and password to school-affiliated accounts to any unauthorized individual, including students and volunteers.

### **B. Moderation of Third Party Content**

The purpose of school-related social media accounts is to disseminate information. No school-related or school-affiliated social media account covered by this policy shall permit comments by the public unless otherwise approved by the superintendent. All comment functions for applications such as Facebook and Instagram must be turned to "off" without this approval.

In the event the superintendent permits content created by anyone other than the administrator of the account to appear on the account's pages, such as comments

made by students, parents, and patrons, the account administrator must monitor the content to ensure it complies with this policy. Posts, comments, or any other content made on the account's pages may be removed when the content meets any of the following conditions:

1. Is obscene, lewd, or appeals to prurient interests;
2. Contains information relating to a student matter or personnel matter which is protected under or prohibited by state or federal law;
3. Contains threatening, harassing, or discriminatory words or phrases;
4. Incites or is reasonably anticipated to incite violence, illegal activity, or a material and substantial disruption to school operations or activities; or
5. Contains any other threat to the safety of students and staff.

Every account administrator must keep a copy of any removed content and must provide a copy to the superintendent along with written notification for the reason the post has been removed. All questions about the appropriateness of removal must be directed to the superintendent.

Adopted on: 11/16/15  
Revised on: 8/8/16  
Reviewed on: \_\_\_\_\_

## **POLICY 3020 School Vehicle Use**

**Pupil Transportation Vehicles.** The transportation of students in a pupil transportation vehicle is governed by the rules of the Nebraska Department of Education and the district's safe pupil transportation plan or safety and security plan. See Title 92, Nebraska Administrative Code, Chapter 91 – Regulations Governing Driver Qualifications and Operational Procedures for Pupil Transportation Vehicles (“Rule 91”) Title 92, Nebraska Administrative Code, Chapter 92 – Regulations Governing the Minimum Equipment Standards and Safety Inspection Criteria for Pupil Transportation Vehicles (“Rule 92”), available on NDE’s website ([www.education.ne.gov](http://www.education.ne.gov)). A pupil transportation vehicle is any vehicle utilized to carry school children as sponsored and approved by the school board and that conforms to the Nebraska Department of Education definitions of pupil transportation vehicles listed as School Bus, Activity Bus, Small Vehicle, or Coach Bus.

**School Vehicles Other Than Those Transporting Students.** School district employees, board members, and other elected or appointed school district officials (collectively “school personnel”) who are not transporting children are authorized to use a school district vehicle to travel to a designated location or to their home when the primary purpose of the travel serves a school district purpose. School district vehicles may not be used for personal purposes unless the vehicle, or the use of it, is provided to an employee as a condition of an employment contract or it is leased to school personnel as allowed by law. School personnel must operate school vehicles in accordance with all applicable federal, state, and local laws.

**Driver Qualifications.** School personnel who wish to use a vehicle owned or leased by the school district and who are not transporting students must:

- Possess and provide a copy of a valid Motor Vehicle operator's license.
- Be able to read and comprehend driving regulations and written test questions.
- Obtain and provide a copy of his or her current driving record from the department of motor vehicles at least one time per school year to the superintendent or his or her designee.
- Be at least 19 years of age.

School personnel must notify the superintendent or his or her designee about any change in their driving status or eligibility.

School personnel who have been convicted of any of the following or who meet any of the following conditions will not be allowed to drive a school district vehicle:

- ~~If the citation or conviction occurred at any time—Motor vehicle homicide or driving under the influence—3<sup>rd</sup> or subsequent offense;~~
- ~~If the citation or conviction occurred within the last 3 years—Driving under the influence of drugs or alcohol, failure to render aid in accident you are involved in, speeding 15 miles per hour or more above the posted speed limit, reckless driving (willful or otherwise), careless driving, leaving the scene of an accident, failure to yield to a pedestrian with bodily injury to the pedestrian, or negligent driving; or~~
- ~~Have accumulated 8 points or more under an operator’s license point system within the last 2 years.~~

- If the citation or conviction occurred at any time
  - Motor vehicle homicide
- 3<sup>rd</sup> or subsequent offense
  - driving under the influence
- If the citation or conviction occurred within the last 3 years
  - Driving under the influence of drugs or alcohol
  - failure to render aid in accident you are involved in
  - speeding 15 miles per hour or more above the posted speed limit
  - reckless driving (willful or otherwise)
  - careless driving
  - leaving the scene of an accident
  - failure to yield to a pedestrian with bodily injury to the pedestrian
  - or negligent driving
- Have accumulated 8 points or more under an operator's license point system within the last 2 years.

The superintendent or his or her designee has the discretion to prohibit school personnel from driving a school vehicle for a citation or arrest for the above offenses or any other offense or reason. The superintendent or his or her designee will make the final determination about the use of school district vehicles.

**Electronic Communication While Driving.** Unless the superintendent or a principal grants an exception to allow verbal communication on an as needed basis for specific district-related work based upon an employee's duties and responsibilities, school personnel shall not use any electronic communication device to read a written communication, manually type a written communication, send a written communication, verbally communicate with others, or otherwise communicate with others while operating a school vehicle. This prohibition includes but is not limited to answering or making telephone calls, engaging in telephone conversations, and reading or responding to emails, instant messages, text messages or other visual media.

**Tobacco, Alcohol, and Controlled Substances.** The use of any tobacco product, including the use of vapor products, alternative nicotine products, or any other such look-alike product, is not permitted in a school vehicle at any time. The use or possession of any alcohol or controlled substance (unless legally prescribed to school personnel by a physician) is not permitted in a school vehicle at any time. All drivers shall follow and be subject to Drug Free Workplace Policy and Drug Policy Regarding Drivers Policy.

**Traffic Accidents, Infractions, Violations, or Citations.** School personnel who receive a citation or warning citation from a law enforcement officer or are involved in an accident while operating a school vehicle must report the citation to the superintendent or his or her designee as soon as practicable, but no later than 24 hours of receipt. The superintendent must report his or her accidents, infractions, violations, or citations to the board president.

Adopted on: 09/12/16

Revised on: 07/10/17

Reviewed on: 08/08/16

## **POLICY 3021: SCHOOL MEAL PROGRAM AND MEAL CHARGES**

**Meal Program.** The school district will make a school meal program available to students. The cost of the program will be determined by the board of education so as to make the program as nearly self-supporting as possible. With board approval, the district may contract with a private company or corporation for the management and/or provision of the program.

The district will notify the families with children attending school of the current guidelines for free or reduced-price school meals. A copy of the complete regulations and procedures regarding reduced-price and free meals shall be available in the office of the superintendent.

**Meal Charge Policy.** The district will notify students and their families of the policy for **Charged Meals**, meaning meals received by a student when the student does not have money in hand or in his or her food account. This policy applies to students who receive meals at the free, reduced, or full rates.

Notice of this policy must be provided in writing to all households at the start of each school year and to households that transfer to the school during the school year. Notice may be provided through the student handbook, student registration materials, online portal used to access student accounts, direct mailing or e-mail, newsletter, the district website, and/or any other appropriate means. Notice of this policy will also be provided to all school staff responsible for the enforcement of it, including food service professionals responsible for collecting payment for meals at the point of service, staff involved in notifying families of low or negative balances, and other staff involved in enforcing any aspect of this policy.

The district's policy on charged meals is:

If a student owes more than \$20, the student will be provided up to five limited "courtesy meals," such as a plain sandwich. Thereafter, if a student has no funds available to pay for a meal, no food will be provided.

Students who qualify for free meals will not be denied a reimbursable meal, even if they have accrued a negative balance from other food purchases. School staff may prohibit any students from charging a la carte or extra items if they do not have cash in hand or their account has a negative balance.

If a student repeatedly lacks funds to purchase a meal, has not brought a meal from home, and is not enrolled in a free meal program, the district will use its resources and contacts to protect the health and safety of the student. Failure or refusal of parents or guardians to provide meals for students may require mandatory reporting to child protection agencies as required by law.

### **Collection of Delinquent Meal Charge Debt**

The school district is required to make reasonable efforts to collect unpaid meal charges. The building principal or his or her designee will contact households about unpaid meal charges and notify them again of the availability of the free and reduced meal program and/or establish

payment plans and due dates by telephone, e-mail, text, or other electronic, written or oral communication. If these collection efforts are unsuccessful, the school district may pursue any other methods to collect delinquent debt as allowed by law.

Collection efforts may continue into a new school year.

In the event that the Nebraska Department of Education develops a state-level meal charge policy, it shall supersede that portion of this policy.

Adopted on: 5/8/17

Revised on:

Reviewed on:

## **POLICY 3022 Use of Sniffer Dogs**

The board of education finds that the possession of illegal drugs and other contraband on school grounds is unlawful, is disruptive of the educational process, is harmful to students and staff, and is contrary to the interests of the school district. Accordingly, to minimize the presence of these items on school grounds, the administration is authorized to use sniffer dogs according to the protocol set forth in this policy.

### **Protocol for Use of Sniffer Dogs**

1. The superintendent, or the building principal with the superintendent's permission, may initiate the use of specially trained sniffer dogs to conduct an inspection.
2. The administration will contact the canine provider and/or the appropriate law enforcement agency to schedule the use of a sniffer dog or dogs. The administration shall require an assurance from the provider that any sniffer dogs to be used in the school have been properly trained, and may request evidence of the training and/or certification of the dogs. In no event will the school district authorize a sniffer dog to sniff any person.
3. The superintendent or if designated by the superintendent, the building principal, and law enforcement representatives or canine provider will confer regarding the specific plan of areas to be inspected. The plan may involve any or all school building facilities, vehicles in the school parking lot, or other areas where student and staff vehicles are parked on school property during or after school hours.
4. If the inspection is scheduled for a day when school is in session, students and staff will be informed over the public address system, and will be directed to remain in their rooms until given further directions.
5. During the inspection, administrators may assign personnel to designated areas as deemed appropriate to assist in the smooth handling of the inspection.
6. After the inspection is finished, students and staff will be notified over the public address system, and will be thanked for their cooperation.
7. If the sniffer dog alerts, the alert will constitute reasonable cause for the administration to conduct a search of the property. If the sniffer dog alerts on a vehicle on school grounds, the owner will be required to unlock the vehicle doors and trunk for further inspection of the interior of the vehicle. If the owner refuses to unlock the vehicle, the matter will be turned over to law enforcement authorities. The owner will be subject to disciplinary action as specified in board policy and/or the student or staff handbook or as otherwise allowed by law. This may include discipline for the refusal to obey an administrative directive.
8. Any illegal drugs or contraband found on school grounds, whether in a desk, locker, vehicle, or any other place on school grounds, will be confiscated and turned over to law enforcement authorities. A student's parents will be contacted. The individual will be subject to disciplinary action as specified in board policy and/or the student or staff handbook or as otherwise allowed by law.

9. At the conclusion of the inspection, school officials will confer with the canine provider and/or any law enforcement authorities who were involved in the inspection to review the results of the inspection. The administration may authorize any follow-up inspections or other action deemed appropriate.

### **NOTICE TO STUDENTS AND STAFF**

Students and staff shall be informed of the District's policy regarding the use of sniffer dogs as soon as practicable after the adoption of this policy. Thereafter, students and staff shall be informed of the policy at the beginning of the school year. By this policy and/or via the provision in the student or staff handbook, students and staff are specifically notified that:

1. Lockers may be sniffed by sniffer dogs at any time.
2. Vehicles parked on school property may be sniffed by sniffer dogs at any time.
3. Classrooms and other common areas may be sniffed by sniffer dogs at any time students and staff are not present.
4. If contraband of any kind is found, the student or staff member shall be subject to appropriate disciplinary action.

Adopted on: 07/10/17

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **POLICY 3023     Animals at Schools**

Animals are not allowed in school district buildings or on school district property without the written permission of the superintendent or his or her designee except as provided in this policy or as otherwise required by law.

### **I. USE OF ANIMALS FOR INSTRUCTIONAL PURPOSES**

Animals that support a district program or curriculum or that are used for instructional purposes are allowed in school district buildings or on school district property with the written permission of the superintendent or building principal.

### **II. SERVICE ANIMALS**

The school district does not permit discrimination against individuals with disabilities, including those who require the assistance of a service animal. An individual with a disability is permitted to be accompanied by his/her service animal on school property when required by law, subject to the conditions of this policy.

**Service Animal.** A “service animal” is a dog that has been individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Work or tasks **do not** include the crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship. The work or tasks performed by a service animal must be directly related to the handler’s disability or necessary to mitigate a disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. **See also**, Miniature Horses below.

**School District Inquiries.** School officials **may** ask the owner or handler of an animal whether the animal is required because of a disability and what work or task the animal has been trained to do **unless** the answers to these inquiries are readily apparent. School officials **may not** ask about the nature or extent of a person’s disability and may not require documentary proof of certification or licensing as a service animal.

**Procedural Requirements.** The following requirements must be satisfied **before** a service animal will be allowed in school buildings or on school grounds:

**Request.** A person who wants to be accompanied by his/her service animal must submit a written request form to a principal or superintendent. The request form is attached to this policy. These requests must be renewed each school year or whenever a different service animal will be used.

**Health and Vaccination.** The owner or handler must have proof of current licensure from the local licensing authority including proof of the service animal's current vaccinations and immunizations required by law.

Service animals will not be allowed in school buildings or other school property until the school has approved the request.

**Control.** A service animal must be under the control of its handler at all times. The service animal must have a harness, backpack, vest identifying the dog as a trained service dog, leash, or other tether. If the handler is unable to use a harness, backpack, vest, leash, or other tether, because of a disability or the use of a harness, backpack, vest, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, the use of these items is not required. However, the service animal must be otherwise under the handler's control.

**Exclusion or Removal from School.** A service animal may be excluded from school property and buildings if a school administrator determines that:

- (1) A handler does not have control of the service animal;
- (2) The service animal is not housebroken;
- (3) The service animal presents a direct and immediate threat to others in the school; or
- (4) The animal's presence fundamentally alters the nature of the service, program, or activity.

The handler or the student's parent or guardian shall be required to remove the service animal from school premises immediately upon such a determination. If the service animal is removed, the individual with a disability shall be provided with the opportunity to participate in the service, program, or activity without the service animal.

**Allergic Reactions.** If any student or school employee assigned to a classroom or mode of transportation in which a service animal is permitted suffers an allergic reaction to the service animal, the person having custody and control of the animal will be required to remove the animal to a different location designated by an administrator. The school will arrange a meeting

between school personnel, the individual with the disability, and the parents or guardian(s) of the person with the disability if that person is a student to develop an alternate plan.

**Supervision and Care of Service Animals.** The owner or handler of a service animal is solely responsible for the supervision and care of the animal, including any feeding, exercising, and clean up while the animal is in a school building or on school property. The student's parent or guardian is responsible for providing for the supervision and the care of the animal in the event that his or her student is not able to do so. The school district is not responsible for providing any care, supervision, or assistance for a service animal.

**Extra Charges.** The owner or handler of a service animal will not be required to pay an admission fee or a charge for the animal to attend events for which a fee is charged.

**Damage to School Property and Injuries.** The owner or handler of a service animal is solely responsible and liable for any damage to school property or injury to personnel, students, or others caused by the animal.

**Miniature Horses.** Requests to permit the use of a miniature horse by an individual with a disability will be addressed on a case-by-case basis by considering the following factors:

- (1) The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- (2) Whether the handler has sufficient control of the miniature horse;
- (3) Whether the miniature horse is housebroken; and
- (4) Whether the miniature horse's presence in a specific facility compromises legitimate safety requirements that are necessary for safe operation.

All additional requirements outlined in this policy, which apply to service animals, shall apply to miniature horses.

**Service Animal in Training.** This policy shall also be applicable to service animals in training that are accompanied by a bona fide trainer.

**Denial of Access and Grievance.** If a school official denies a request for access of a service animal, the disabled individual or parent or guardian can file a written grievance with the school's Section 504 Coordinator.

### **III. THERAPY ANIMALS**

A “therapy animal” is an animal that has been individually trained and certified to work with its owner to provide emotional support, well-being, comfort, or companionship. Therapy animals are not “service animals” as that term is used in the Americans with Disabilities Act.

Therapy animals will not be allowed on school grounds or school property except as otherwise required by law.

Adopted on: 7/10/17

Revised on: 7/15/19

Reviewed on:

**POLICY 3024 Inclement Weather**

Unless the superintendent directs otherwise, staff shall not be required to report when school is canceled due to inclement weather.

If school is canceled during the day because of inclement weather, classified and certified personnel may be released after students have been excused. Classified and certified personnel who miss work due to inclement weather when school is in session will not be paid for time missed or will be charged an applicable leave day.

Adopted on: 07/10/17

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **Policy 3025 Record Management and Retention**

The school district will comply with all federal record retention requirements, the Nebraska Records Management Act, and with Schedules 10 and 24 of the Nebraska Secretary of State's Records Management Division. These requirements apply to both physical and digital records. When permitted by Schedule 10 and Schedule 24 of the Nebraska Secretary of State's Office, records will be transferred to durable electronic media for long-term storage.

### **Special Rules Related to Electronic Forms of Communication.**

Electronically stored information such as e-mail, instant messaging, and other electronic communication are important to the district's overall operation. E-mail and other forms of electronic communication which is subject to retention under the Nebraska Records Management Act may be moved to a storage method other than their original format. Each individual who creates or receives electronic communications that belong to or pertain to the operation of the district is responsible for determining whether and in what format those records must be maintained. Duplicate records may be destroyed at any time prior to the approved retention period. Staff members who are uncertain about whether a record should be retained should consult with their supervising administrator.

Option 1 - use if the district uses subscription Google Apps but has not activated Vault: Due to the nature and volume of forms of electronic communication related to the operation of the district, transitory or multiple copies of electronic communication will be retained with metadata intact for 30 days. After this time, the electronically stored information with metadata intact shall be subject to overwriting or deletion from the district's electronic files and records, except as otherwise required by these policies or state and federal law.

Option 2 - use if the district has a Subscription to Google Apps with Vault activated: The district will archive all Google Apps data with metadata intact, except for instant messaging which users determine to be transitory. Only the domain administrator or other designated individual will be able to retrieve electronic communication and other electronically stored information, which has been vaulted.

Option 3 - use if the district uses Office 365: Office 365 allows your system administrator to tailor complete data retention policies for data and communications inclusive of the Office 365 sphere. You will need to check with your system administrator to see how he or she has set the retention for electronically stored information. If the system administrator has

selected the minimum retention options, you can adopt Option 1 above and if the system administrator has selected complete retention, you can adopt the following: The district will archive all Office 365 data with metadata intact, except for instant messaging which users determine to be transitory. Only the domain administrator will be able to retrieve electronic communication, which has been deleted.

Option 4 – use if the district does not use a hosted e-mail service: The district’s data storage capacity is limited. Therefore, electronic communication will only be retained on District resources in its original form with its metadata intact for a period of 60 days from the date the electronic communication is created.

**School-affiliated Social Media Posts.** Communication on school-affiliated social media accounts are considered short-term communications pursuant to the Records Management Act. As such, they will be retained in their original form on the vendor’s system and will not be deleted by the user for at least 6 months. Individuals who are uncertain as to whether a specific social media account is “school-affiliated” should refer to the Board’s policy on Staff and District Social Media Use contained elsewhere in these policies.

**Special Rules Related to Security Camera Footage.** Video footage from security cameras is generally considered working papers under the Records Management Act, and will be overwritten consistent with the district’s audio and video recording policy. Video footage, which captures an event of educational or behavioral significance and contains personally identifiable information, will be maintained by the school district pursuant to its policy on student records.

**Student Records.** The retention of student records is also governed by the board’s policy on student records.

**Records Regarding Pending or Threatened Litigation.** When litigation against the district or its employees is filed or threatened, the district will take all reasonable action to preserve all documents and records that pertain to the issue. When the district is made aware of pending or threatened litigation, a litigation hold directive will be issued by the superintendent or his/her designee. The directive will be given to all persons suspected of having records that may pertain to the potential issues in the litigation. The litigation hold directive overrides any records retention schedule that may otherwise call for the disposition or destruction of the records until the litigation hold has been lifted.

Adopted on: 07/09/18

Revised on:

Reviewed on:

## **POLICY 3026 Sex Offenders**

The safety of the students attending school is very important to the board of education. School employees, parents, and students should be aware of dangers posed by sex offenders living within the school district, and should be vigilant in providing protection against these dangers.

The board does not generally permit registered sex offenders on school grounds, at any school-sponsored activity, or on any property under the control of the school district. The superintendent or his/her designee is hereby empowered to notify sex offenders of this policy and to grant limited permission to attend certain activities on a case-by-case basis.

Students who are registered sex offenders shall not be precluded from receiving a free education from the school district on that basis. The school district will consider a student's status as a registered sex offender in determining the student's educational placement and program.

Adopted on: 8/12/19

Revised on:

Reviewed on: 7/15/19

**CERTIFICATE OF POSTING**

The undersigned certifies that Notice of a Meeting of the Board of Education of Buffalo County School District 0019 (Shelton Public Schools) in the State of Nebraska (the “District”), held at 7:30 p.m. on Monday, May 17, 2021, in the Elementary Conference Room of the school building located at 210 9th Street in Shelton, Nebraska, such notice being in the form attached hereto, was caused to be posted in the public places in the District listed below on the \_\_\_\_\_ day of May, 2021.

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DATED May 17, 2021.

Title: \_\_\_\_\_

**NOTE: Attach a copy of the Notice of Meeting, as posted, if such Notice is posted.**

**ACKNOWLEDGMENT OF RECEIPT  
OF ADVANCE NOTICE OF MEETING**

The undersigned Members of the Board of Education of Buffalo County School District 0019 (Shelton Public Schools) in the State of Nebraska hereby acknowledge receipt of advance notice of a meeting of said body, and the agenda for such meeting, held at 7:30 p.m. on Monday, May 17, 2021, in the Elementary Conference Room of the school building located at 210 9th Street in Shelton, Nebraska.

DATED May 17, 2021.

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\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that \_\_\_\_\_ was/were absent from the meeting but that, to my personal knowledge, he/she/they received advance notice of the meeting.

\_\_\_\_\_  
Secretary

May 17, 2021  
Shelton, Nebraska

A meeting of the Board of Education (the “Board”) of Buffalo County School District 0019 (Shelton Public Schools) in the State of Nebraska (the “District”) was held at 7:30 p.m. on Monday, May 17, 2021, in the Elementary Conference Room of the school building located at 210 9th Street in Shelton, Nebraska. Advance publicized notice of such meeting was given in strict accordance with the provisions of Article 14, Chapter 84, Reissue Revised Statutes of Nebraska, as amended (the “Open Meetings Act”), and set forth (a) the time, date and place of this meeting, (b) that this meeting would be open to the attendance of the public and (c) that an agenda of then known subjects to be taken up at the meeting could be obtained from the office of the Superintendent of Schools (the “Superintendent”). A copy of said advance publicized notice was ordered annexed to the minutes of this meeting as Attachment 1. Each Board Member was previously furnished with a copy of said advance publicized notice, the same having been transmitted to each Board Member simultaneously with its publicizing, and a copy of their collective acknowledgment of receipt of such notice is attached to these minutes as Attachment 2. Additionally, reasonable efforts were made to provide advance notification of the meeting to all news media requesting the same of the time, date and place of the meeting.

The President of the Board, \_\_\_\_\_, presided, and the Secretary of the Board, \_\_\_\_\_, recorded the proceedings. On roll call the following Board Members were present: \_\_\_\_\_

\_\_\_\_\_.

The following Board Members were absent: \_\_\_\_\_.

A quorum being present and the meeting duly commenced, the following proceedings were had and done.

The President of the Board publicly stated to all in attendance that a current and complete copy of the Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

\* \* \* \* \*

(Other Business)

\* \* \* \* \*

Board Member \_\_\_\_\_ then introduced the following resolution and moved for its adoption, the full text of which is attached hereto as Attachment 3:

**A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE BY BUFFALO COUNTY SCHOOL DISTRICT 0019 (SHELTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA OF ITS LIMITED TAX OBLIGATION SCHOOL BONDS, SERIES 2021, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS (\$700,000) FOR THE PURPOSE OF PAYING THE COSTS OF THE PROJECT DESCRIBED HEREIN; AUTHORIZING CERTAIN OFFICIALS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, MATURITIES, RATES, REDEMPTION PROVISIONS, TERMS AND OTHER DETAILS OF SUCH BONDS; IMPOSING A TAX TO PAY THE PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON SUCH BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; AUTHORIZING THE SALE AND DELIVERY OF THE BONDS TO THE PURCHASER THEREOF; ADOPTING CERTAIN POST-ISSUANCE TAX COMPLIANCE POLICIES AND PROCEDURES WITH RESPECT TO THE BONDS; AUTHORIZING CERTAIN ACTIONS AND DOCUMENTS; AND PRESCRIBING OTHER MATTERS RELATING THERETO.**

The foregoing Resolution having been read, Board Member \_\_\_\_\_ seconded the motion for its passage and adoption, and after discussion the roll was called and the following Board Members voted in favor of the passage and adoption of said Resolution: \_\_\_\_\_

The following Board Members voted against the same: \_\_\_\_\_ The

following Board Members were absent or did not vote: \_\_\_\_\_ . Said Resolution having been voted upon favorably by a majority of the Board, the same was by the President declared passed and adopted.

\* \* \* \* \*

(Other Business)

\* \* \* \* \*

Motion to adjourn.

DATED May 17, 2021.

ATTEST:

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

ATTACHMENT 1

AFFIDAVIT OF PUBLICATION OR CERTIFICATE OF POSTING OF NOTICE OF MEETING

ATTACHMENT 2

ACKNOWLEDGMENT OF RECEIPT OF ADVANCE NOTICE OF MEETING

ATTACHMENT 3  
BOND RESOLUTION

See Tab #3

**A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE BY BUFFALO COUNTY SCHOOL DISTRICT 0019 (SHELTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA OF ITS LIMITED TAX OBLIGATION SCHOOL BONDS, SERIES 2021, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS (\$700,000) FOR THE PURPOSE OF PAYING THE COSTS OF THE PROJECT DESCRIBED HEREIN; AUTHORIZING CERTAIN OFFICIALS TO DETERMINE THE FINAL AGGREGATE PRINCIPAL AMOUNT, MATURITIES, RATES, REDEMPTION PROVISIONS, TERMS AND OTHER DETAILS OF SUCH BONDS; IMPOSING A TAX TO PAY THE PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON SUCH BONDS; DESIGNATING THE BONDS AS QUALIFIED TAX-EXEMPT OBLIGATIONS; AUTHORIZING THE SALE AND DELIVERY OF THE BONDS TO THE PURCHASER THEREOF; ADOPTING CERTAIN POST-ISSUANCE TAX COMPLIANCE POLICIES AND PROCEDURES WITH RESPECT TO THE BONDS; AUTHORIZING CERTAIN ACTIONS AND DOCUMENTS; AND PRESCRIBING OTHER MATTERS RELATING THERETO.**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF BUFFALO COUNTY SCHOOL DISTRICT 0019 (SHELTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA:**

**Section 1.** The Board of Education (the “**Board**”) of Buffalo County School District 0019 (Shelton Public Schools) in the State of Nebraska (the “**District**”) hereby makes the following findings and determinations:

(a) The District is duly organized as a Class III School District under Sections 79-102 and 79-407, Reissue Revised Statutes of Nebraska, as amended; the District maintains both elementary and high school grades under the direction of a single board of education; and the District embraces territory having a population of more than 1,000 and not more than 150,000 inhabitants.

(b) Sections 79-10,110.02, Reissue Revised Statutes of Nebraska, as amended (the “**Act**”), authorize the District to (i) make a determination that actual or potential environmental hazards, accessibility barriers, life safety code violations, life safety hazards, or mold exists within the existing school buildings or the school grounds of existing school buildings controlled by the District, and deliver to the County Clerk of Buffalo County, Nebraska an itemized estimate of the amounts necessary to be expended relating to addressing such actual or potential environmental hazards, accessibility barriers, life safety code violations, life safety hazards, or mold within the existing school buildings or the school grounds of existing school buildings controlled by the District, (ii) issue its limited tax obligation school bonds to pay the costs of abating, eliminating, correcting and/or preventing such problems and conditions, and (iii) levy a special, limited tax described therein for the payment of such bonds.

(c) All of the improvements proposed as part of the hereinafter-defined Project are to be made to and constructed within the District’s existing school buildings or the school grounds of existing school buildings controlled by the District.

(d) To pay the costs of the Project, it is necessary, desirable, advisable and in the best interests of the District that the District issue the bonds herein authorized in accordance with the provisions of the Act.

(e) The District has previously issued its Limited Tax Obligation School Bonds, Series 2017, dated September 20, 2017, issued in the original aggregate principal amount of \$370,000, and currently outstanding in the aggregate principal amount of \$150,000 (the “**Parity Bonds**”), the principal and interest of which are payable from the tax levy authorized by the Act.

(f) To pay the principal of and the interest on the Parity Bonds and the bonds herein authorized, the District will need to levy an annual tax of not to exceed three cents (\$0.03) per one hundred dollars (\$100) of taxable valuation on the taxable property of the District in each year such bonds are outstanding, subject to the limits of the Act.

(g) It is necessary that the District adopt policies and procedures to satisfy all applicable requirements of federal income tax law in order to preserve, post-issuance, the tax-exempt status of the bonds described herein.

(h) All conditions, acts, and things required by law to exist or to be done precedent to the issuance of bonds pursuant to the Act do exist and have been done as required by law.

**Section 2.** The Board hereby designates the project specified in Exhibit A appended hereto and incorporated herein by reference (the “**Project**”) as the actual or potential environmental hazards, accessibility barriers, life safety code violations, life safety hazards, or mold to be addressed for which the tax levy enacted hereby and permitted under the Act will be expended, and hereby ratifies, approves and adopts the itemized estimate of the amounts necessary to be expended for the Project as set forth in Exhibit A. The Superintendent of Schools is hereby directed to file such itemized estimate with the County Clerk of Buffalo County, Nebraska, by not later than September 20, 2021.

**Section 3.** (a) The Board hereby authorizes the issuance and delivery of one or more series of negotiable limited tax obligation school bonds of the District in the aggregate principal amount of not to exceed \$700,000, designated as “Limited Tax Obligation School Bonds, Series 2021” (the “**Bonds**”) or such other designation as shall be made by the President of the Board, the Vice President of the Board, and the Superintendent of Schools (each, including any person authorized to act on their behalf, an “**Authorized Officer**”), or by each individually. The Bonds shall be issued only as fully registered bonds, without coupons, on the books of the Registrar and Paying Agent designated in herein (the “**Registrar**”) in denominations of \$5,000 or whole multiples thereof not exceeding the principal amount due on a given date of maturity, and shall be numbered consecutively from one upward in order of issuance. Unless otherwise determined by an Authorized Officer, the date of original issue of the Bonds shall be the date of delivery, and the Bonds shall mature and bear interest, calculated on the basis of a 360-day year consisting of twelve 30-day months.

(b) The Authorized Officers, or each individually, is authorized and directed, in the exercise of such officers’ independent judgment and absolute discretion, to hereafter, from time to time, specify, set, designate, determine, establish and appoint with respect to each series of Bonds herein authorized, as the case may be, and in each case in accordance with and subject to the provisions of this Resolution, (i) the dated date and the delivery date, (ii) the aggregate principal amount to be issued, not exceeding the aggregate principal amount set forth in this Section 3(a) hereto, (iii) the dates and years in which each principal maturity shall occur and the principal amount to mature or to be paid in each of such years, (iv) the date of final maturity, which shall not be later than December 15, 2030, (v) the date or dates upon which each series of Bonds shall be sold, which shall not be later than one year from the date of this Resolution, (vi) the rate or rates of interest to be carried by each maturity of the Bonds, such that the true interest cost of any series shall not exceed 3.50%, (vii) the method by which such rates of interest shall be calculated, (viii) the dates on which interest shall be paid, (ix) the redemption dates and prices and all terms relating thereto, including the amount and maturity date of any Bonds issued as “term bonds” and the amount of

each sinking fund installment therefor, and all terms relating thereto, if any, (x) the form, content, terms and provisions of any bond purchase agreement entered into by the District with an Underwriter (as defined in Section 7 hereof) or any loan agreement between the District and a Lender, all as set forth in Section 7 hereof, (xi) the identity of the Underwriter, the Placement Agent or the Lender (each a “**Purchaser**” and all as defined in Section 7 hereof) of each series of Bonds, as applicable, in accordance with Section 7 hereof, (xii) the fee of the Purchaser, which shall not be more than 2.00% of the aggregate principal amount of each series, (xiii) the purchase price for each series of Bonds, which shall not be less than 96.00% of the aggregate principal amount of each series of Bonds (inclusive of the Purchaser’s discount and any original issue discount), (xiv) the form and contents of any Offering Document (as such term is defined in Section 13 hereof) utilized in connection with any offering, sale or placement of each series of Bonds, (xv) the identity of the Registrar, (xvi) the number of years for which the District shall levy the tax authorized by subsection (1) of the Act to pay debt service on the Bonds, provided that such levy shall not exceed ten (10) years, (xvii) the form, content, terms, and provisions of any closing and other documentation executed and delivered by the District in connection with the authorization, issuance, sale and delivery of each series of Bonds, (xviii) the final scope of the Project, if different than the Project identified in Exhibit A hereto, provided that any revised Project shall qualify as permissible under the Act, and (xix) all of the other terms of the Bonds not otherwise determined or fixed by the provisions of this Resolution.

(c) (i) Unless otherwise determined by an Authorized Officer, the Bonds maturing after the date five years from their date of original issue shall be subject to redemption at the option of the District on the date five years from their date of original issue and any date thereafter, as a whole, or in part in such principal amounts and from such maturity or maturities as the District in its sole and absolute discretion shall determine, at a redemption price equal to the principal amount so redeemed, together with the interest accrued thereon to the date fixed for redemption, with or without a premium as may be determined by such Authorized Officer. If less than all of the Bonds of any maturity are to be called for redemption pursuant to this Resolution, the Registrar shall select the particular Bonds of such maturity to be redeemed by lot.

(ii) The Authorized Officers, or each individually, may designate in a certificate certain Bonds as “**Term Bonds**”, portions of which are to be redeemed on such dates of the years (each such date being herein referred to as a “**Sinking Fund Payment Date**”) and in the amounts (hereinafter referred to as a “**Mandatory Sinking Fund Payment**”) set forth in such certificate. The Registrar shall select and call for redemption, in accordance with this subsection (c), from the Term Bonds the amounts specified by the Authorized Officer in the certificate, and the Term Bonds selected by the Registrar shall become due and payable on such date. If Term Bonds are redeemed at the option of the District pursuant to Section 3(c)(i), the Term Bonds so optionally redeemed may, at the option of the District, be applied as a credit against any subsequent Mandatory Sinking Fund Payment with respect to Term Bonds otherwise to be redeemed thereby, such credit to be equal to the principal amount of such Term Bonds redeemed pursuant to Section 3(c)(i), provided that the District shall have delivered to the Registrar not less than 45 days prior to such Sinking Fund Payment Date a District certificate stating its election to apply such Term Bonds as such a credit. In such case, the Registrar shall reduce the amount of Term Bonds to be redeemed on the Sinking Fund Payment Date specified in such District certificate by the principal amount of Term Bonds so redeemed pursuant to Section 3(c)(i). Any credit given to Mandatory Sinking Fund Payments pursuant to this subsection shall not affect any subsequent Mandatory Sinking Fund Payments, which shall remain payable as otherwise provided in this subsection, unless and until another credit is given in accordance with the provisions hereof.

(iii) Bonds subject to redemption shall be redeemed in whole multiples of \$5,000. If any Bond is in a denomination in excess of \$5,000, portions of the principal amount thereof in installments of \$5,000 or any whole multiple thereof may be redeemed, and if less than all of the

principal amount thereof is to be redeemed, in such case upon the surrender of such Bonds there shall be issued to the registered owner thereof without charge therefor, for the then unredeemed balance of the principal amount thereof, Bonds of like series, maturity and interest rates in any of the authorized denominations provided by this Resolution.

(iv) Notice of redemption of Bonds stating their designation, date, maturity, principal amounts and the redemption date shall be given by the Registrar by mailing such notice by first-class mail, postage prepaid, not less than 30 days prior to the date fixed for redemption to the registered owners (or such shorter period as may be acceptable to the then registered owners) at their most recent addresses appearing upon the books of the Registrar. Failure to give notice to any particular registered owner or any defect in the notice given to such owner shall not affect the validity of the proceedings calling the Bonds or the redemption of any Bonds for which proper notice has been given. Notice of redemption need not be given to the holder of any Bonds, whether registered or not, who has waived notice of redemption. Notice of redemption having been given as provided above or notice of redemption having been waived by the owners of Bonds called for redemption who have not been given such notice as provided above, the Bonds so called for redemption shall become due and payable on the designated redemption date. The District shall give written notice to the Registrar of its election to redeem Bonds at least 45 days prior to the said redemption date, or such shorter period as shall be acceptable to the Registrar. If on or before the said redemption date funds sufficient to pay the Bonds so called for redemption at the applicable redemption price and accrued interest to said date have been deposited or caused to have been deposited by the District with the Registrar for the purposes of such payment and notice of redemption thereof has been given or waived as hereinbefore provided, then from and after the date fixed for redemption interest on such Bonds so called shall cease to accrue and become payable. If such funds shall not have been so deposited with the Registrar as aforesaid no later than the date fixed for redemption, such call for redemption shall be revoked and the Bonds so called for redemption shall continue to be outstanding the same as though they had not been so called; such Bonds shall continue to bear interest until paid at such rate as they would have borne had they not been called for redemption and shall continue to be protected by this Resolution and entitled to the benefits and security hereof.

(d) Interest on the Bonds at the respective rates for each maturity is payable semiannually on each interest payment date determined in accordance with this Section 3 (each of said dates, an “**Interest Payment Date**”) from the date of original issue or the most recent Interest Payment Date, whichever is later, until maturity or earlier redemption by check or draft mailed by the Registrar or its successor on such Interest Payment Date to the registered owner of each Bond at such registered owner’s address as it appears on the bond register maintained by the Registrar or its successor as of the close of business on the 15<sup>th</sup> day (whether or not a business day) immediately preceding each Interest Payment Date (the “**Record Date**”) subject to the provisions of the following paragraph. The principal on the Bonds and the interest due at maturity or upon redemption prior to maturity is payable in lawful money of the United States of America to the registered owners thereof upon presentation and surrender of such Bonds to the Registrar at its designated corporate trust office.

If any payments of interest due on the Bonds on an Interest Payment Date are not timely made, such interest shall cease to be payable to the registered owners as of the Record Date for such Interest Payment Date and shall be payable to the registered owners of the Bonds as of a special date of record for payment of such defaulted interest as shall be designated by the Registrar whenever moneys for the purpose of paying such defaulted interest become available.

If the date for payment of the principal of or the interest on the Bonds shall be a Saturday, Sunday, legal holiday or day on which banking institutions in the city in which the designated corporate trust office

of the Registrar is located are authorized by law or executive order to close, the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or day on which such banking institutions are authorized to close, and payment on such day shall have the same force and effect as if made on the nominal payment date.

(d) The Bonds shall be executed on behalf of the District by the manual or facsimile signatures of the President of the Board and the Secretary of the Board (including such other persons authorized to sign on their behalf). In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution.

(e) If any Bond is mutilated, lost, stolen or destroyed, the District shall execute a new Bond of like date, maturity and denomination to that mutilated, lost, stolen, or destroyed, provided that, in the case of any mutilated Bond, such mutilated Bond shall first be surrendered to the Registrar and, in the case of any lost, stolen, or destroyed Bonds, there first shall be furnished to the Registrar evidence of such loss, theft, or destruction satisfactory to the Registrar, together with an indemnity satisfactory to it. If such Bond shall have matured, instead of issuing a duplicate Bond, the District may pay the same without surrender thereof upon the performance of such requirements as it deems fit for its protection, including a lost instrument bond. The District and the Registrar may charge the owner of such Bond with their reasonable fees and expenses for such service.

(f) Unless otherwise directed by the Purchaser, the Bonds shall be issued initially as “book-entry-only” bonds under the services of The Depository Trust Company (the “**Depository**”), with one typewritten bond per maturity being issued to the Depository. In such connection the officers of the District are authorized to execute and deliver a Letter of Representations (the “**Letter of Representations**”) in the form required by the Depository, for and on behalf of the District, which shall thereafter govern matters with respect to registration, transfer, payment and redemption of the Bonds. If the Bonds are issued as “book-entry-only” bonds, the following provisions shall apply:

(i) The District and the Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which the Depository holds Bonds as securities depository (each, a “**Bond Participant**”) or to any person who is an actual purchaser of a Bond from a Bond Participant while the Bonds are in book-entry form (each, a “**Beneficial Owner**”) with respect to the following:

(A) the accuracy of the records of the Depository, any nominees of the Depository or any Bond Participant with respect to any ownership interest in the Bonds,

(B) the delivery to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or

(C) the payment to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the Bonds. The Registrar shall make payments with respect to the Bonds only to or upon the order of the Depository

or its nominee, and all such payments shall be valid and effective fully to satisfy and discharge the obligations with respect to such Bonds to the extent of the sum or sums so paid. No person other than the Depository shall receive an authenticated Bond, except as provided in (v) below.

(ii) Upon receipt by the Registrar of written notice from the Depository to the effect that the Depository is unable or unwilling to discharge its responsibilities, the Registrar shall issue, transfer and exchange Bonds requested by the Depository in appropriate amounts. Whenever the Depository requests the Registrar to do so, the Registrar will cooperate with the Depository in taking appropriate action after reasonable notice (A) to arrange, with the prior written consent of the District, for a substitute depository willing and able upon reasonable and customary terms to maintain custody of the Bonds or (B) to make available Bonds registered in whatever name or names as the Beneficial Owners transferring or exchanging such Bonds shall designate.

(iii) If the District determines that it is desirable that certificates representing the Bonds be delivered to the ultimate beneficial owners of the Bonds and so notifies the Registrar in writing, the Registrar shall so notify the Depository, whereupon the Depository will notify the Bond Participants of the availability through the Depository of bond certificates representing the Bonds. In such event, the Registrar shall issue, transfer and exchange bond certificates representing the Bonds as requested by the Depository in appropriate amounts and in authorized denominations.

(iv) Notwithstanding any other provision of this Resolution to the contrary, so long as any Bond is registered in the name of the Depository or any nominee thereof, all payments with respect to such Bond and all notices with respect to such Bond shall be made and given, respectively, to the Depository as provided in the Letter of Representations.

(v) Registered ownership of the Bonds may be transferred on the books of registration maintained by the Registrar, and the Bonds may be delivered in physical form to the following:

(A) any successor securities depository or its nominee; or

(B) any person, upon (I) the resignation of the Depository from its functions as depository or (II) termination of the use of the Depository pursuant to this Section and the terms of the Registrar and Paying Agent Agreement.

(vi) In the event of any partial redemption of a Bond unless and until such partially redeemed Bond has been replaced in accordance with the provisions of this Resolution, the books and records of the Registrar shall govern and establish the principal amount of such Bonds as is then outstanding and all of the Bonds issued to the Depository or its nominee shall contain a legend to such effect.

If for any reason the Depository resigns and is not replaced, the District shall immediately provide a supply of printed bond certificates, duly executed by manual or facsimile signatures of the President and Secretary of the Board, for issuance upon the transfers from the Depository and subsequent transfers or in the event of partial redemption. If such supply of certificates shall be insufficient to meet the requirements of the Registrar for issuance of replacement certificates upon transfer or partial redemption, the District agrees to order printed an additional supply of such certificates and to direct their execution by manual or facsimile signatures of its then duly qualified and acting President and Secretary of the Board.

**Section 4.** (a) The Registrar designated pursuant to Section 3(b) hereof shall serve in the capacities of registrar and paying agent under the terms of an agreement entitled “**Registrar and Paying**

**Agent Agreement**” between the District and the Registrar; provided, however, that if the Registrar is the District Treasurer, then a Registrar and Paying Agent Agreement is not required. The Authorized Officers, or each individually, is hereby authorized to execute said agreement in such form as such officer shall deem appropriate or necessary. The Registrar shall have only such duties and obligations as are expressly specified by this Resolution and the Registrar and Paying Agent Agreement, and no other duties or obligations shall be implied to the Registrar, except as may be set forth in a written agreement between the District and a successor Registrar.

(b) The District reserves the right to remove the Registrar upon 30 days’ notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar. The Authorized Officers, or each individually, is authorized to remove the Registrar as provided herein if such officer determines such removal is in the best interest of the District. Upon such removal, the Authorized Officers, or each individually, is authorized to appoint a successor Registrar and to execute a Registrar and Paying Agent Agreement with such successor Registrar in a form substantially similar to that approved by the Board pursuant to this Resolution, but with such changes as such officer shall deem appropriate or necessary.

(c) The Registrar shall keep and maintain for the District books for the registration and transfer of the Bonds at its designated corporate trust office. The names and registered addresses of the registered owner or owners of the Bonds shall at all times be recorded in such books. Any Bond may be transferred pursuant to its provisions at the office of the Registrar by surrender of such Bond for cancellation, accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner in person or by such owner’s duly authorized agent, and thereupon the Registrar on behalf of the District will deliver at such office (or send by registered mail to the transferee owner or owners thereof at such transferee owner’s or owners’ risk and expense), registered in the name of the transferee owner or owners, a new Bond or Bonds of the same interest rate, aggregate principal amount and maturity, bearing numbers not contemporaneously then outstanding. To the extent of the denominations authorized for the Bonds by this Resolution, one Bond may be transferred for several such Bonds of the same interest rate and maturity and for a like aggregate principal amount, and several such Bonds may be transferred for one or several such Bonds, respectively, of the same interest rate and maturity and for a like aggregate principal amount. In every case of transfer of a Bond, the surrendered Bond shall be canceled and destroyed. The Registrar may impose a charge sufficient to defray all costs and expenses incident to registrations of transfer and exchanges. In each case the Registrar shall require the payment by the owner requesting exchange or transfer of any tax or other governmental charge required to be paid with respect to such exchange or transfer. Bonds issued upon transfer or exchange of Bonds shall be dated as of the date six months preceding the Interest Payment Date next following the date of registration thereof in the office of the Registrar, unless such date of registration shall be an Interest Payment Date, in which case they shall be dated as of such date of registration; provided, however, that if, as shown by the records of the Registrar, interest on the Bonds shall be in default, the Bonds issued in lieu of Bonds surrendered for transfer or exchange may be dated as of the date to which interest has been paid in full on the Bonds surrendered; and provided further, that if the date of registration shall be prior to the first Interest Payment Date, the Bonds shall be dated as of their date of original issue. All Bonds issued upon transfer of the Bonds so surrendered shall be valid obligations of the District evidencing the same obligations as the Bonds surrendered and shall be entitled to all the benefits and protection of this Resolution to the same extent as the Bonds upon transfer of which they were delivered. The District and the Registrar shall not be required to transfer any Bond during any period from any Record Date until its immediately following Interest Payment Date or to transfer any Bond called for redemption for a period of 30 days next preceding the date fixed for redemption.

(d) The Registrar shall also be responsible for making the payments of principal and interest as the same fall due upon the Bonds from funds provided by the District for such purposes. Payments of

interest due upon the Bonds prior to maturity or redemption shall be made by the Registrar by mailing a check in the amount due for such interest on each Interest Payment Date to the registered owner of each Bond to such owner's registered address as shown on the books of registration as required to be maintained under this Section 4. As provided in Section 10 hereof, on or before each principal or interest due date, without further order of the Board, the Treasurer of the Board or an Authorized Officer shall transmit from the Bond Fund (hereinafter established) to the Registrar money sufficient for payment of all principal and interest then due. Payments of principal due at maturity or at any date fixed for redemption prior to maturity, together with any accrued interest then due, shall be made by the Registrar upon presentation and surrender of such Bond. The District and the Registrar may treat the registered owner of any Bonds as the absolute owner of such Bond for purposes of making payments thereon and for all other purposes. All payments on account of interest or principal made to the registered owner of any Bond shall be valid and effectual and shall be a discharge of the District and the Registrar in respect of the liability upon the Bonds or claims for interest to the extent of the amount or amounts so paid.

**Section 5.** The Bonds shall be in substantially the following form:

(Form of Bond)

No. \_\_\_\_\_

\$

**UNITED STATES OF AMERICA  
STATE OF NEBRASKA**

**BUFFALO COUNTY SCHOOL DISTRICT 0019  
(SHELTON PUBLIC SCHOOLS)  
LIMITED TAX OBLIGATION SCHOOL BONDS  
SERIES 2021**

<u>Date of Original Issue</u>	<u>Date of Maturity</u>	<u>Rate of Interest</u>	<u>CUSIP Number</u>
_____, 2021	_____, 20__	%	

**REGISTERED OWNER:** CEDE & CO.

**PRINCIPAL AMOUNT:** \_\_\_\_\_ THOUSAND DOLLARS

**BUFFALO COUNTY SCHOOL DISTRICT 0019 (SHELTON PUBLIC SCHOOLS) IN THE STATE OF NEBRASKA** (the "District") promises to pay to the order of the Registered Owner, or its registered assigns, the Principal Amount of this Bond upon presentation and surrender hereof on the Date of Maturity at the corporate trust offices of \_\_\_\_\_, \_\_\_\_\_, Nebraska, as Bond Registrar and Paying Agent (the "Registrar").

The District also promises to pay interest on said Principal Amount on [ ] and [ ] of each year, commencing [ ], 202[ ] (each of such dates an "Interest Payment Date"), at the Rate of Interest per annum indicated above until maturity or earlier redemption. Interest shall be calculated on the basis of a 360-day year consisting of twelve 30-day months, from the Date of Original Issue or most recent Interest Payment Date, whichever is later. Interest on this Bond prior to maturity or earlier redemption shall be paid by check or draft mailed on such Interest Payment Date to the Registered Owner at such Registered Owner's address as it appears on the registration books of the Registrar at the close of business on the 15th day (whether or a not a business day) immediately preceding each Interest Payment Date (the

“Record Date”). Any interest not so timely paid shall cease to be payable to the person entitled thereto as of the Record Date such interest was payable, and shall be payable to the person who is the Registered Owner of this Bond (or of one or more predecessor Bonds hereto) on such special record date for payment of such defaulted interest as shall be fixed by the Registrar whenever moneys for such purpose become available.

The Bonds are issued as fully registered bonds, without coupons, in denominations of \$5,000 or whole multiples thereof. Subject to the limitations and upon payment of the charges provided in the resolution adopted by the Board of Education of the District pursuant to which the Bonds have been issued (the “Bond Resolution”), this Bond is transferable by the Registered Owner hereof or his or her attorney duly authorized in writing, at the office of the Registrar, but only in the manner, subject to the limitations and upon payment of the charges as set forth in the Bond Resolution, upon surrender and cancellation of this Bond. Upon such transfer, a new registered Bond or Bonds of the same maturity and of authorized denomination or denominations for the same aggregate principal amount will be issued to the transferee in exchange therefor. The District and the Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof and premium, if any, and interest due hereon and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

The Bonds maturing on or prior to [ ] are not subject to redemption prior to their stated maturities. The Bonds maturing on or after [ ] are subject to redemption prior to their stated maturities at the option of the District at any time on or after [ ], as a whole, or in part in such principal amounts and from such maturity or maturities as the District, in its sole and absolute discretion may determine, at the redemption price equal to the principal amount so redeemed, together with the interest accrued on such principal amount to the date fixed for redemption. If less than all of a maturity is to be called for redemption, the Registrar shall select by lot the portion or portions of such maturity to be redeemed.

#### [Sinking Fund Redemption]

Bonds shall be redeemed in whole multiples of \$5,000. If any Bond is in a denomination in excess of \$5,000, portions of the principal amount thereof in installments of \$5,000 or whole multiples thereof may be redeemed, and if less than all of the principal amount thereof is to be redeemed, in such case upon the surrender of such Bond there shall be issued to the Registered Owner thereof without charge therefor, for the then unredeemed balance of the principal amount thereof, registered bonds of like series, maturity and interest rates in any of the authorized denominations provided by the Bond Resolution.

Notice of redemption of this Bond shall be given to the Registered Owner hereof by first-class mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption (or such shorter period as may be acceptable to the then registered owner of the Bonds), all as more particularly set forth in the Bond Resolution; provided, however, that failure to give such notice by mailing, or any defect therein, shall not affect the validity of any proceeding for the redemption of any Bond with respect to which no such failure has occurred. Notice of redemption having been given as provided in the Bond Resolution, or notice of redemption having been waived, and funds for the payment thereof having been deposited with the Registrar, this Bond shall cease to bear interest from and after the date fixed for redemption.

This Bond is one of a series of fully registered bonds in the total principal amount of \$\_\_\_\_\_ of even date and like tenor (except as to number, denomination, date of maturity, rate of interest and priority of redemption), issued by the District pursuant to the Bond Resolution and Section 79-10,110.02, Reissue Revised Statutes of Nebraska, as amended (the “Act”) for the purpose of paying the costs of addressing actual or potential environmental hazards, accessibility barriers, life safety code violations, life safety hazards, or mold within the existing school buildings or the school grounds of existing

school buildings controlled by the District. The Act authorizes the District to impose a tax levy of not to exceed three cents (\$0.03) per one hundred dollars (\$100) of valuation on the taxable property located in the District for the purposes of providing for the payment of the principal of and interest on such Bonds and any other bonds payable from the levy authorized by the Act.

This Bond is not a general obligation of the District, may not be paid from funds derived from any portion of its general fund, and is secured solely by the District's irrevocable pledge of amounts received by it in respect of the limited tax levy authorized by the Act. The District agrees that it shall cause to be made annually, in addition to all other taxes, a special levy of taxes against all of the taxable property in the District for the purpose of paying and sufficient to pay in full the principal of and interest on this Bond as and when such principal and interest, respectively, become due, as authorized by the Act, together with any other bonds or obligations validly issued by the District pursuant to the Act, subject to the limitations set forth therein, and hereby irrevocably pledges amounts received by the District in respect thereof to such payment.

The District has, in the Bond Resolution, designated the Bonds as "qualified tax-exempt obligations" described in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended.

AS PROVIDED IN THE BOND RESOLUTION, UNTIL THE TERMINATION OF THE SYSTEM OF BOOK-ENTRY-ONLY TRANSFERS THROUGH THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK (TOGETHER WITH ANY SUCCESSOR SECURITIES DEPOSITORY APPOINTED PURSUANT TO THE BOND RESOLUTION, "DTC"), AND NOTWITHSTANDING ANY OTHER PROVISIONS OF THE BOND RESOLUTION TO THE CONTRARY, A PORTION OF THE PRINCIPAL AMOUNT OF THIS BOND MAY BE PAID OR REDEEMED WITHOUT SURRENDER HEREOF TO THE REGISTRAR. DTC OR A NOMINEE, TRANSFEREE OR ASSIGNEE OF DTC OF THIS BOND MAY NOT RELY UPON THE PRINCIPAL AMOUNT INDICATED HEREON AS THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID. THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID SHALL FOR ALL PURPOSES BE THE AMOUNT DETERMINED IN THE MANNER PROVIDED IN THE BOND RESOLUTION.

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED OFFICER OF DTC (A) TO THE REGISTRAR FOR REGISTRATION OF TRANSFER OR EXCHANGE OR (B) TO THE REGISTRAR FOR PAYMENT OF PRINCIPAL, AND ANY BOND ISSUED IN REPLACEMENT HEREOF OR SUBSTITUTION HEREOF IS REGISTERED IN THE NAME OF DTC AND ANY PAYMENT IS MADE TO DTC OR ITS NOMINEE, ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSONS IS WRONGFUL BECAUSE ONLY THE REGISTERED OWNER HEREOF, DTC OR ITS NOMINEE, HAS AN INTEREST HEREIN.

**IT IS HEREBY CERTIFIED AND WARRANTED** that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, did happen, and were done and performed in regular and due form and time as required by law, and that the indebtedness of the District, including this Bond, does not exceed any limitation imposed by law.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the certificate of authentication hereon shall have been executed by the Registrar.

**IN WITNESS WHEREOF**, the District has caused this Bond to be executed on its behalf by the original or facsimile signature of the President of its Board of Education and attested by the original or facsimile signature of the Secretary of said Board of Education, all as of the Date of Original Issue shown above.

**BUFFALO COUNTY SCHOOL DISTRICT  
0019 (SHELTON PUBLIC SCHOOLS) IN THE  
STATE OF NEBRASKA**

Attest:

\_\_\_\_\_  
(Facsimile Signature)  
Secretary of the Board of Education

\_\_\_\_\_  
(Facsimile Signature)  
President of the Board of Education

**CERTIFICATE OF AUTHENTICATION  
AND REGISTRATION**

This Bond is one of the Bonds of the series designated therein issued under the provisions of the Bond Resolution and has been registered to the owner named in said Bond and recorded in the books of record maintained by the undersigned Registrar for said issue of Bonds.

\_\_\_\_\_, as Bond Registrar and  
Paying Agent

\_\_\_\_\_  
\_\_\_\_\_

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
(Please print or typewrite name, address and tax identification  
or social security number of Transferee)

the within Bond and rights thereunder, and hereby irrevocably constitutes and appoints  
\_\_\_\_\_, attorney, to transfer the within Bond on the registration books of the  
Registrar, with full power of substitution in the premise.

Dated: \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of Registered Owner

NOTICE: The signature(s) on this Assignment must correspond with the name of the Registered Owner as it appears on the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

**Section 6.** (a) After being executed by the President and the Secretary of the Board, in accordance with Section 3(e) hereof, the Bonds shall be delivered to the Registrar for registration and authentication. The Superintendent of Schools shall be responsible for the delivery of the Bonds and for all other ministerial acts relating to the Bonds. The Authorized Officers, or each individually, are hereby authorized to take all actions necessary to effect the delivery of the Bonds to the Purchaser inclusive of the power and authority to execute such orders, certificates, receipts and other documents as may be necessary or desirable to effect such delivery and to receive the purchase price for the Bonds.

(b) The Superintendent of Schools is directed to make and certify a transcript of the proceedings of the District precedent to the issuance of the Bonds, which transcript shall be delivered to the Purchaser.

**Section 7.** (a) The District is authorized to sell the Bonds to First National Capital Markets, Inc., as original purchaser of the Bonds (the “**Underwriter**”), in accordance with Section 3 of this Resolution. Delivery of the Bonds shall be made to the Underwriter as soon as practicable after the adoption of this Resolution, upon payment therefor in accordance with the terms of sale. The District is authorized to enter into a Bond Purchase Agreement (the “**Purchase Agreement**”) between the District and the Underwriter in form and substance acceptable to the Authorized Officers, or each individually. Such Authorized Officer is authorized to execute the Purchase Agreement, in form and substance acceptable to such Authorized Officer, for and on behalf of the District, such officer’s signature thereon being conclusive evidence of such official’s and the District’s approval thereof. The Underwriter shall have the right to direct the registration of the Bonds and the denominations thereof within each maturity, subject to the restrictions of this Resolution. Such Underwriter and its agents, representatives and counsel (including bond counsel) are hereby authorized to take such actions on behalf of the District as are necessary to effectuate the closing of the issuance and sale of the Bonds, including, without limitation, authorizing the release of the Series 2021 Bonds by the Depository at closing.

(b) The District is further authorized to place the Bonds with a private purchaser (the “**Private Purchaser**”) with the assistance of First National Capital Markets, Inc., as placement agent of the Bonds (the “**Placement Agent**”) in accordance with Section 3 of this Resolution. The Private Purchaser shall have the right to direct the registration of the Bonds and the denominations thereof within each maturity, subject to the restrictions of this Resolution. The Placement Agent and its agents, representatives and counsel (including bond counsel) are hereby authorized to take such actions on behalf of the District as are necessary to effectuate the closing of the issuance and placement of the Bonds.

(c) The District is further authorized to (i) issue the Bonds directly to a bank or other institutional lender (the “**Lender**”) to evidence or secure a loan from such Lender to the District or (ii) enter into a loan agreement with a Lender in lieu of issuing the Bonds, in accordance with Section 3 of this Resolution and subject to the other restrictions of this Resolution. Such Lender may be identified with the assistance of the Placement Agent. The Lender shall have the right to direct the registration of the Bonds and the denominations thereof within each maturity, subject to the restrictions of this Resolution. The Placement Agent and its agents, representatives and counsel (including bond counsel) are hereby authorized to take such actions on behalf of the District as are necessary to effectuate the closing of the issuance of the Bonds.

**Section 8.** The District hereby establishes the following funds and accounts in connection with the Bonds: (a) the 2021 Bond Fund (the “**Bond Fund**”) and (b) the 2021 Construction Fund (the “**Construction Fund**”). The foregoing funds and accounts shall be maintained by the District in accordance with the provisions of this Resolution. The District Treasurer is hereby authorized to create additional sub-accounts within the foregoing fund and accounts as are necessary and appropriate to carry out the provisions of this Resolution.

**Section 9.** The proceeds from the sale of the Bonds, including the interest, if any, accrued on the Bonds from their date of original issue to the date of delivery and payment thereof, shall be received by the District Treasurer. The Authorized Officers, or each individually, or the District Treasurer (including such other person authorized to act on behalf of the Treasurer) shall apply such proceeds as follows: (a) any accrued interest shall be deposited in the Bond Fund to pay interest due on the first Interest Payment Date, and (b) all remaining proceeds shall be deposited in the Construction Fund to pay (i) the costs of acquiring,

constructing and improving the Project, including any capitalized interest on the Bonds, and (ii) the costs of issuing the Bonds. Costs of issuance may also be paid from other available monies of the District.

**Section 10.** (a) All revenues and receipts of the tax levy authorized by the Act shall be deposited in the Bond Fund as and when received. So long as the Bonds are outstanding, all amounts paid and credited to the Bond Fund shall be expended and used by the District for the sole purpose of paying (i) the principal of, premium, if any, and interest on the Bonds as and when the same become due, (ii) the usual and customary fees and expenses of the Registrar and (iii) costs of any additional projects permitted under the Act.

(b) The District Treasurer or any other Authorized Officer is authorized and directed to withdraw from the Bond Fund and forward to the Registrar sums sufficient to pay principal of and premium, if any, and interest on the Bonds as and when the same become due, and also to pay the charges made by the Registrar for acting in such capacity in the payment of the principal of and the interest on the Bonds, and the charges shall be forwarded to the Registrar over and above the amount of the principal of, premium, if any, and interest on the Bonds. If, through the lapse of time, or otherwise, the owners of the Bonds shall no longer be entitled to enforce payment of their obligations, it shall be the duty of the Registrar to return the funds to the District. All moneys deposited with the Registrar shall be deemed to be deposited in accordance with and subject to all of the provisions contained in this Resolution.

(c) Any moneys or investments remaining in the Bond Fund after the payment or the defeasance of all the bonds issued under the Act, including the Parity Bonds, shall be transferred to the general fund of the District.

**Section 11.** The Board, acting for and on behalf of the District, hereby represents, warrants, covenants and agrees that it shall cause to be levied and collected annually, in addition to all other taxes, such portion of the tax levy specified in subsection (1) of the Act against all taxable property in the District as shall be necessary for the purpose of paying and sufficient to pay the principal of and interest on the Bonds as and when such principal and interest, respectively, become due according to the terms thereof. The amount of the levy for each such year shall be the amount required in order to provide the District with funds sufficient to pay in full such principal of and interest on the Bonds as and when such principal and interest, respectively, become due according to the terms of the Bonds, subject to the limitation set forth in the Act. The tax shall be levied for the number of years determined by an Authorized Officer pursuant to Section 3 hereof; provided, however, that such tax shall not be levied for more than 10 years with respect to any of the projects financed by the Bonds. All revenues and receipts of the tax levy authorized by the Act shall be deposited in the Bond Fund as and when received.

**Section 12.** (a) The District covenants and agrees that (i) it will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended (the “Code”), including Sections 103 and 141 through 150, necessary to maintain the exclusion from gross income for federal income tax purposes of the interest on the Bonds and (ii) it will not use or permit the use of any proceeds of Bonds or any other funds of the District nor take or permit any other action, or fail to take any action, if any such action or failure to take action would adversely affect the exclusion from gross income of the interest on the Bonds. In addition, the District will adopt such other resolutions and take such other actions as may be necessary to comply with the Code and with all other applicable future laws, regulations, published rulings and judicial decisions, in order to ensure that the interest on the Bonds will remain excluded from federal gross income, to the extent any such actions can be taken by the District.

(b) The District covenants and agrees that (i) it will comply with all requirements of Section 148 of the Code to the extent applicable to the Bonds, (ii) it will use the proceeds of the Bonds as soon as practicable and with all reasonable dispatch for the purposes for which the Bonds are issued and

(iii) it will not invest or directly or indirectly use or permit the use of any proceeds of the Bonds or any other funds of the District in any manner, or take or omit to take any action, that would cause the Bonds to be “arbitrage bonds” within the meaning of Section 148(a) of the Code.

(c) The District covenants and agrees that it will pay or provide for the payment from time to time of all amounts required to be rebated to the United States of America pursuant to Section 148(f) of the Code and any Treasury Regulations applicable to the Bonds from time to time. This covenant shall survive payment in full or defeasance of the Bonds. The District specifically covenants to pay or cause to be paid to the United States the required amounts of rebatable arbitrage at the times and in the amounts as determined by its Federal Tax Certificate, if any. Notwithstanding anything to the contrary contained herein, the Federal Tax Certificate may be amended or replaced if, in the opinion of counsel nationally recognized on the subject of municipal bonds, such amendment or replacement will not adversely affect the exclusion from gross income for federal income tax purposes of interest on the Bonds.

(d) The District covenants and agrees that (to the extent within its power or direction) it will not use any portion of the proceeds of the Bonds, including any investment income earned on such proceeds, directly or indirectly, in a manner that would cause any Bond to be a “private activity bond”.

(e) The District makes the following representations in connection with the exception for small governmental units from the arbitrage rebate requirements under Section 148(f)(4)(D) of the Code:

- (i) the District is a governmental unit under Nebraska law with general taxing powers;
- (ii) none of the Bonds is a private activity bond as defined in Section 141 of the Code;
- (iii) ninety-five percent or more of the net proceeds of the Bonds are to be used for local governmental activities of the District;

(iv) the aggregate face amount of the Bonds attributable to financing the construction of public school facilities is not less than \$700,000 (the “**Construction Amount**”);

(v) the aggregate face amount of all tax-exempt bonds (other than private activity bonds and certain refunding bonds) to be issued by the District during the current calendar year is not reasonably expected to exceed the sum of (i) \$5,000,000, plus (ii) the lesser of \$10,000,000 or the Construction Amount; the District understands that, for this purpose, (A) the District and all entities which issue bonds on behalf of the District are treated as one issuer; and (B) all bonds issued by an entity subordinate to the District are treated as issued by the District; and

(vi) the District (including all subordinate entities thereof) will not issue in excess of \$15,000,000 (no more than \$5,000,000 of which may be attributable to expenditures not relating to the construction of public school facilities) of tax-exempt bonds (other than “private activity bonds” and certain refunding bonds, but including any tax-exempt lease-purchase agreements) during the current calendar year without first obtaining an opinion of nationally recognized counsel in the area of municipal finance that the excludability of the interest on the Bonds from gross income for federal tax purposes will not be adversely affected thereby.

(f) The District hereby designates the Bonds as “qualified tax-exempt obligations” as defined in Section 265(b)(3) of the Code. In addition, the District hereby represents that:

(i) the aggregate face amount of all tax-exempt obligations (other than private activity bonds that are not “qualified 501(c)(3) bonds” and certain refunding bonds) which will be issued by the District (and all subordinate entities thereof) during the current calendar year is not reasonably expected to exceed \$10,000,000; and

(ii) the District (including all subordinate entities thereof) will not issue an aggregate principal amount of tax-exempt obligations (other than private activity bonds that are not “qualified 501(c)(3) bonds” and certain refunding bonds) during the current calendar year, including the Bonds, in excess of \$10,000,000, without first obtaining an opinion of nationally recognized counsel in the area of municipal finance that the designation of the Bonds as “qualified tax-exempt obligations” will not be adversely affected.

Any Authorized Officer shall take such other action as may be necessary to make effective the designation in this subsection (f).

**Section 13.** The use and public distribution of any official statement, offering circular, term sheet, request for lenders or any other offering document (including any preliminary thereof, the “**Offering Document**”) by the Underwriter or the Placement Agent in connection with the reoffering or placement of the Bonds is hereby authorized. Any Authorized Officer is authorized to approve the final Offering Document as so supplemented, amended and completed, and the use and public distribution of the final Offering Document by the Underwriter or the Placement Agent in connection with the reoffering or placement of the Bonds is hereby authorized. Any Authorized Officer is hereby authorized to execute and deliver a certificate pertaining to such Offering Document as prescribed therein, dated as of the date of payment for and delivery of the Bonds.

The District agrees to provide to the Underwriter or the Placement Agent within seven Business Days of the date of the sale of Bonds sufficient copies of the final Offering Document to enable the Underwriter or the Placement Agent to comply with the requirements of Rule 15c2-12(b)(4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board, if applicable.

**Section 14.** The District reserves the right to issue refunding bonds and provide for the investment of the proceeds thereof for purposes of providing for the payment of principal and interest on the Bonds in such manner as may be prescribed by law from time to time but specifically including the provisions of the Act and Section 10-142, Reissue Revised Statutes of Nebraska, as amended.

**Section 15.** The District’s obligations under this Resolution shall be fully discharged and satisfied as to the Bonds authorized and issued hereunder, and said Bonds, or portions thereof, shall no longer be deemed outstanding hereunder when payment of the principal thereof plus interest thereon to the date of maturity or redemption thereof (a) shall have been made or caused to have been made in accordance with the terms thereof and hereof, or (b) shall have been provided for by depositing in escrow with a national or state bank having trust powers in trust solely for such payment (i) sufficient money to make such payment and/or (ii) direct general obligations of, or obligations the principal and interest of which are unconditionally guaranteed by, the United States of America, or obligations of any agency of the United States of America (herein referred to as “**Government Obligations**”), in such amount and with such maturities as to principal and interest as will insure the availability of sufficient money to make such payment, and thereupon such Bonds shall cease to draw interest from the date of their redemption or maturity and, except for the purposes of such payments, shall no longer be entitled to the benefits of this Resolution; provided that, with respect to any Bonds called or to be called for redemption prior to the stated maturity thereof, notice of redemption shall have been duly given or provided for. If money shall have been deposited in accordance with the terms hereof with the escrow agent in trust for that purpose sufficient

to pay the principal of such Bonds and all interest due thereon to the due date thereof or to the date fixed for the redemption thereof, all liability of the District for such payment shall forthwith cease, determine and be completely discharged, and all such Bonds shall no longer be considered outstanding.

**Section 16.** Without in any way limiting the power, authority, or discretion elsewhere herein granted or delegated, the Board hereby (a) authorizes and directs each of the Authorized Officers and all other officers, employees and agents of the District to carry out, or cause to be carried out, and to perform such obligations of the District and such other actions as they, or any one of them shall consider necessary, advisable, desirable, or appropriate in connection with this Resolution and the issuance, sale, and delivery of the Bonds, including, without limitation and whenever applicable, the execution and delivery thereof and of all other related documents, instruments, certificates, and opinions; and (b) directs, authorizes, and delegates to each of the Authorized Officers the right, power, and authority to exercise such officers' own independent judgment and absolute discretion in determining and finalizing the terms, provisions, form and contents of each of the foregoing. The execution and delivery by any Authorized Officer or by any other officer, officers, agent, or agents of the District of any such documents, instruments, certifications, and opinions, or the doing by them of any act in connection with any of the matters which are the subject of this Resolution, shall constitute conclusive evidence of both the District's and their approval of all changes, modifications, amendments, revisions, and alterations made therein, and shall conclusively establish their absolute, unconditional, and irrevocable authority with respect thereto from the District and the authorization, approval, and ratification by the District of the documents, instruments, certifications, and opinions so executed and the action so taken.

**Section 17.** Moneys in each of the funds and accounts created and established by this Resolution shall be deposited, invested and secured in accordance with the laws of the State of Nebraska. Moneys held in such funds and accounts may be invested by the District or at its direction in such amounts and maturing at such times as shall reasonably provide for moneys to be available when required in the accounts or funds; provided, however, that no such investment shall be made for a period extending longer than to the date when the moneys invested may be needed for the purpose for which such fund or account was created; and provided further that such investments shall be subject to the covenants and provisions of Section 12 hereof. All interest on any authorized investment held in any fund or account shall accrue to and become a part of such fund or account.

**Section 18.** If any one or more of the provisions of this Resolution should be determined by a court of competent jurisdiction to be contrary to law, then such provisions shall be deemed severable from the remaining provisions of this Resolution and the invalidity thereof shall in no way affect the validity of the other provisions of this Resolution or of the Bonds and the owners of the Bonds shall retain all the rights and benefits accorded to them under this Resolution and under any applicable provisions of law.

If any provision of this Resolution shall be held or deemed to be or shall, in fact, be inoperative or unenforceable or invalid in any particular case in any jurisdiction or jurisdictions, or in all cases because it conflicts with any constitution or statute or rule of public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable or invalid in any other case or circumstances, or of rendering any other provision or provisions herein contained inoperative or unenforceable or invalid to any extent whatever.

**Section 19.** The District hereby adopts the Post-Issuance Tax Compliance Procedures attached to this Resolution as Exhibit B to ensure that all applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds are met. The District reserves the right to use its discretion as necessary and appropriate to make exceptions or request additional provisions as it may determine. The District also reserves the right to change these policies and procedures from time to time, without notice.

**Section 20.** This Resolution shall take effect and be in force from and after its passage as provided by law.

**Section 21.** To the extent any portion of any and all prior resolutions of the District with respect to the Bonds is in conflict with the provisions of this Resolution, to the extent of such conflicts, the same are hereby repealed.

DATED May 17, 2021.

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President, Board of Education

Attest:

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Secretary, Board of Education

## **EXHIBIT A**

### **Itemized Estimate**

The projects at Shelton Public Schools to be financed with the proceeds of the Bonds will include all or portions of the following, to the extent permitted under the Act (this list of project and estimated costs may be amended from time to time at the discretion of the District) (excludes financing costs):

- HVAC Improvements to:
  - High School Weight Room—\$39,875
  - High School Gym (West Side)—\$68,875
  - High School Gym (East Side)—\$68,866
  - Elementary Hall—\$26,484
  - High School Kitchen—\$24,146
- Roof Resurfacing Improvements—\$340,157.35

## EXHIBIT B

### POST-ISSUANCE TAX COMPLIANCE PROCEDURES

#### General

In connection with the issuance of the Limited Tax Obligation School Bonds, Series 2021 (the “**Bonds**”), Buffalo County School District 0019 (Shelton Public Schools) in the State of Nebraska (the “**District**”) will execute a tax compliance certificate (the “**Tax Certificate**”) that describes the requirements and provisions of the Internal Revenue Code of 1986, as amended (the “**Code**”) that must be followed in order to maintain the tax-exempt status of interest on such bonds. In addition, the Tax Certificate will contain the reasonable expectations of the District at the time of issuance of the Bonds with respect to the use of the gross proceeds of such bonds and the assets to be financed or refinanced with the proceeds thereof. These Procedures supplement and support the covenants and representations made by the District in the Tax Certificate related to specific issues of tax-exempt obligations. In order to comply with the covenants and representations set forth in the Bond documents and in the Tax Certificate, the District tracks and monitors the actual use of the proceeds of the Bonds, the investment and expenditure of the Bond proceeds and the assets financed or refinanced with the proceeds of such bonds over their life.

#### Designation of Responsible Person

The District’s Superintendent of Schools (the “**Superintendent**”) shall maintain an inventory of Bonds and assets financed which contains the pertinent data to satisfy the District’s monitoring responsibilities. Any transfer, sale or other disposition of bond-financed assets must be reviewed and approved by the Superintendent.

#### Post-Issuance Compliance Requirements

##### External Advisors/Documentation

The District shall consult with bond counsel and other legal counsel and advisors, as needed, throughout the Bonds issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt status. Those requirements and procedures shall be documented in the Tax Certificate and/or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate requirements and all other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds.

The District also shall consult with bond counsel and other legal counsel and advisors, as needed, following the issuance of the Bonds to ensure that all applicable post-issuance requirements in fact are met. This shall include, without limitation, consultation in connection with future contracts with respect to the use of Bond-financed or refinanced assets.

The District shall train and employ or otherwise engage expert advisors (a “**Rebate Analyst**”) to assist in the calculation of arbitrage rebate payable in respect of the investment of Bonds proceeds, unless the Tax Certificate documents provide that arbitrage rebate will not be applicable to the Bonds.

Unless otherwise provided by the resolution or other authorizing documents relating to the Bonds, unexpended Bond proceeds shall be held in a segregated account by a trustee, and the investment of Bond

proceeds shall be managed by the District. The District shall prepare (or cause the trustee to prepare) regular, periodic statements regarding the investments and transactions involving Bond proceeds.

#### Arbitrage Rebate and Yield

Unless the Tax Certificate documents provide that arbitrage rebate will not be applicable to the Bonds, the District shall be responsible for:

- engaging the services of a Rebate Analyst and, prior to each rebate calculation date, causing the trustee or other account holder to deliver periodic statements concerning the investment of Bond proceeds to the Rebate Analyst;
- providing to the Rebate Analyst additional documents and information reasonably requested by the Rebate Analyst;
- monitoring efforts of the Rebate Analyst;
- assuring payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issue date of the Bonds, and no later than 60 days after the last Bond is redeemed;
- during the construction period of each capital project financed in whole or in part by the Bonds, monitoring the investment and expenditure of Bond proceeds and consulting with the Rebate Analyst to determine compliance with any applicable exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months, 18 months or 24 months, as applicable, following the issue date of the Bonds; and
- retaining copies of all arbitrage reports and account statements as described below under “Record Keeping Requirements”.

The District, in the Tax Certificate and/or other documents finalized at or before the issuance of the Bonds, has agreed to undertake the tasks listed above (unless the Tax Certificate documents provide that arbitrage rebate will not be applicable to an issue of the Bonds).

#### Use of Bond Proceeds and Bond-Financed or Refinanced Assets:

The District shall be responsible for:

- monitoring the use of Bond proceeds and the use of Bond-financed or refinanced assets (*e.g.*, facilities, furnishings or equipment) throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the Tax Certificate;
- maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of the bonds, including a final allocation of Bond proceeds as described below under “Record Keeping Requirements”;
- consulting with bond counsel and other legal counsel and advisers in the review of any contracts or arrangements involving use of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Tax Certificate;
- maintaining records for any contracts or arrangements involving the use of Bond-financed or refinanced assets as described below under “Record Keeping Requirements”;

- conferring at least annually with personnel responsible for Bond-financed or refinanced assets to identify and discuss any existing or planned use of Bond-financed or refinanced assets, to ensure that those uses are consistent with all covenants and restrictions set forth in the Tax Certificate; and
- to the extent that the District discovers that any applicable tax restrictions regarding use of Bond proceeds and bond-financed or refinanced assets will or may be violated, consulting promptly with Bond counsel and other legal counsel and advisers to determine a course of action to remediate all nonqualified bonds, if such counsel advises that a remedial action is necessary.

The District, in the Tax Certificate and/or other documents finalized at or before the issuance of the Bonds, has agreed to undertake the tasks listed above.

All relevant records and contracts shall be maintained as described below.

### Record Keeping Requirements

The District shall be responsible for maintaining the following documents for the term of the Bonds (including refunding bonds, if any) plus at least three years:

- a copy of the Bond closing transcript(s) and other relevant documentation delivered to the District at or in connection with closing of the issue of the Bonds, including any elections made by the District in connection therewith;
- a copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, trustee requisitions and payment records, draw requests for Bond proceeds and evidence as to the amount and date for each draw-down of Bond proceeds, as well as documents relating to costs paid or reimbursed with Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds, including a final allocation of Bond proceeds;
- a copy of all contracts and arrangements involving the use of Bond-financed or refinanced assets;
- copies of all trustee statements and reports, including arbitrage reports, prepared with respect to the Bonds; and
- a copy of all records of investments, investment agreements, arbitrage reports and underlying documents, including trustee statements, in connection with any investment agreements, and copies of all bidding documents, if any.