Schuyler Community Schools
Board of Education Special Meeting
Monday, January 24, 2022 6:30 PM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

I. Call Meeting to Order
I.A. Pledge of Allegiance
I.B. Declaration of Open Meeting
II. Action Items
II.A. Consider, discuss, and take all necessary action with regard to approval of a construction contract for the Dual Language Elementary School renovation project.
III. Discussion Items and Reports
III.A. Discuss 2022 Strategic Planning Process.
IV. Adjournment

Prepared by: Christina Bywater, Secretary to the Board

**From:** **Bob Soukup** BSoukup@cwparchitects.com
**Subject:** Bid Tab - Dual Language Elementary
**Date:** January 19, 2022 at 9:42 AM
**To:** Dan Hoesing dan.hoesing@schuylercommunityschools.org
**Cc:** Ronnie Mundil ron.mundil@schuylercommunityschools.org

Good Morning Dan,

Attached is a typed copy of the bid tab from yesterday's bid open. I know Ronnie had a copy of our handwritten numbers yesterday to share with you as well. Also included are scanned copies of all the submitted bid documents. I will bring the physical copies back to you on Monday for the Special Board Meeting.

Numbers are definitely higher than our estimate from last August. I would say there are at least three things driving up costs for construction at the moment. The first is overall inflation on construction materials. The second would be concerns over supply chain on certain items. A few of the bidders contacted me with concerns that hollow metal door frames are being quoted for delivery between 18 and 25 weeks depending on the supply house. Lastly, the Davis Bacon Wages play a role on the labor costs.

Currently Otte Construction out of Wayne, NE is the low bidder. We spoke briefly with Keith Moje from Otte Construction after the bid. He is confident in his number. I asked Keith to break apart his bid number between the Mechanical upgrades and the general construction so that we can separate the cost for ESSER Funds. I have also requested their Schedule of Values and full list of subcontractors. On the bid form I did have them list their subs for Plumbing & HVAC as well as Electrical. Obrist & Company will be the Plumbing and HVAC subcontractor, and Commonwealth with be the electrical subcontractor.

I have completed multiple projects with Otte Construction in the past. They are a good contractor to work with and I would have no problem recommending the school board to award them a contract.

**Bob Soukup** AIA LEED-AP
Principal | Architect

CARLSON WEST POVONDRA ARCHITECTS
5060 Dodge Street, Omaha, NE 68132

T **402.551.1500**
C 402.720.3273

www.cwparchitects.com

CARLSON
WEST
POVONDRA
ARCHITECTS

5060 Dodge Street
Omaha, Nebraska 68132
402.551.1500

cwparchitects.com

January 18, 2022, 2:00 pm

**Tabulation of Bids**

Schuyler Community Schools
Dual Language Elementary Renovations
2023 Colfax Street
Schuyler, NE 68661

CWP 21134

| General Contract Bidders | Bid Bond Received | Addendum CC-1 Noted | Allowance Form | Base Bid Lump Sum |
|---|---|---|---|---|
| B-D Construction Inc – Columbus<br>2154 East 32nd Ave<br>Columbus, NE 68601 | Y | Y | Y | $2,349,280.00 |
| Bierman Contracting, Inc<br>2460 E 29th Street / PO Box 1887<br>Columbus, NE 68601 | Y | Y | N | $2,195,000.00 |
| Elk Ridge Construction Services, LLC<br>1305 Country Road R<br>Colon, NE 68108 | | | | |
| **Otte Construction<br>521 Centennial Rd<br>Wayne, NE 68787** | **Y** | **Y** | **Y** | **$1,803,800.00** |
| Perry Reid Construction<br>2930 Ridge Line Rd Ste 116<br>Lincoln, NE 68156 | Y | Y | Y | $2,011,000.00 |
| RaDec Construction Co.<br>308 N Broadway Ave / PO Box 667<br>Hartington, NE 68739 | Y | Y | Y | $1,919,000.00 |
| | | | | |
| | | | | |
| | | | | |

**Note:** The low bidder is shown in bold print.

From: **Bob Soukup** BSoukup@cwparchitects.com
Subject: FW: [EXTERNAL]:Schuyler Dual Language
Date: January 20, 2022 at 10:57 AM
To: Dan Hoesing dan.hoesing@schuylercommunityschools.org
Cc: Ronnie Mundil ron.mundil@schuylercommunityschools.org

BS

Good Morning Dan,

Attached is the Schedule of Values and List of Subcontractors from Otte Construction. Tate also included a breakout of HVAC costs that could be attributed to the ESSER funding.

The straight HVAC number is $630,000. If you include some of the miscellaneous work that is required to install the HVAC systems the number could go up to $670,800.

**Bob Soukup** AIA LEED-AP
Principal | Architect

**CARLSON WEST POVONDRA ARCHITECTS**
5060 Dodge Street, Omaha, NE 68132

**T 402.551.1500**
C 402.720.3273

---

**From:** Tate Nelson <tnelson@otteconstruction.com>
**Sent:** Wednesday, January 19, 2022 3:52 PM
**To:** Bob Soukup <BSoukup@cwparchitects.com>
**Cc:** zmoje@otteconstruction.com; 'Keith Moje' <kmoje@otteconstruction.com>
**Subject:** [EXTERNAL]:Schuyler Dual Language

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Bob,
Attached you will find our Schedule of Values and Subcontractor List for the Schuyler Dual Language project as requested.
I have also included the cost breakdown memo for the HVAC system (which is reflected on the SOV sheet).
Let us know if you see any issues or need any clarifications.
We as well look forward to working with you on this project.
Thanks,

**Tate Nelson**

**OCC Builders LLC**
PO Box 396
521 South Centennial Road, Wayne, Nebraska 68787

**O: 402.375.2180**
**(F): 402.375.3123**

**https://www.otteconstruction.com/**

OTTE
CONSTRUCTION COMPANY
OCC BUILDERS LLC

CONTINUATION SHEET AIA DOCUMENT G703

OTTE CONSTRUCTION COMPANY
OCC BUILDERS LLC

# MEMORANDUM

**TO:** **Carlson West Povondra**

**FROM:** **Tate Nelson**

**DATE:** **January 19, 2022**

**SUBJECT:** **Schuyler Community Schools – Dual Language Renovations**

Bob,
As requested the following are two options for a cost breakout on the HVAC work requirements on the Schuyler Community Schools – Dual Language Elementary Renovations.

| Breakdown #1 | |
|---|---|
| General Construction Costs: | $ 1,173,800.00 |
| **HVAC Requirements:** | **$ 630,000.00** |
| Total: | $ 1,803,800.00 |

| Breakdown #2 | |
|---|---|
| General Construction Costs: | $ 1,133,000.00 |
| **Ceiling Demolition & Disposal:** | **$ 8,500.00** |
| **Attic Insulation:** | **$ 13,100.00** |
| **Drywall Ceilings:** | **$ 19,200.00** |
| **HVAC:** | **$ 630,000.00** |
| Total: | $ 1,803,800.00 |

Feel free to call with any questions or concerns.

Thanks,

Tate Nelson

OTTE CONSTRUCTION CO. 521 SOUTH CENTENNIAL ROAD, P.O. BOX 396 WAYNE, NEBRASKA 68787
402.375.2180 402.375.3123 (fax) tnelson@otteconstruction.com

# CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side) PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO.:

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C – G) | RETAINAGE (IF VARIABLE) RATE) |
| 1 | Mobilization & General Conditions | 68,570 | 0 | 0 | 0 | 0 | 0% | 68,570 | 0 |
| 2 | Demolition & Disposal | 97,850 | 0 | 0 | 0 | 0 | 0% | 97,850 | 0 |
| 3 | Concrete Stoop & Site Paving | 9,900 | 0 | 0 | 0 | 0 | 0% | 9,900 | 0 |
| 4 | Concrete Interior Floor Patch & Infill | 26,800 | 0 | 0 | 0 | 0 | 0% | 26,800 | 0 |
| 5 | Brick Masonry Infills | 18,750 | 0 | 0 | 0 | 0 | 0% | 18,750 | 0 |
| 6 | Wood Framing | 34,140 | 0 | 0 | 0 | 0 | 0% | 34,140 | 0 |
| 7 | Insulation | 28,570 | 0 | 0 | 0 | 0 | 0% | 28,570 | 0 |
| 8 | Drywall | 59,250 | 0 | 0 | 0 | 0 | 0% | 59,250 | 0 |
| 9 | Doors, Frames, & Hardware | 36,730 | 0 | 0 | 0 | 0 | 0% | 36,730 | 0 |
| 10 | Aluminum Entries & Glazing | 12,190 | 0 | 0 | 0 | 0 | 0% | 12,190 | 0 |
| 11 | Tiling | 25,820 | 0 | 0 | 0 | 0 | 0% | 25,820 | 0 |
| 12 | Carpet & Resilient Flooring | 63,590 | 0 | 0 | 0 | 0 | 0% | 63,590 | 0 |
| 13 | Painting & Joint Sealants | 37,720 | 0 | 0 | 0 | 0 | 0% | 37,720 | 0 |
| 14 | Wall Coverings & Corner Guards | 41,900 | 0 | 0 | 0 | 0 | 0% | 41,900 | 0 |
| 15 | Cabinetry & Tops | 48,560 | 0 | 0 | 0 | 0 | 0% | 48,560 | 0 |
| 16 | Window Trimwork | 6,200 | 0 | 0 | 0 | 0 | 0% | 6,200 | 0 |
| 17 | Visual Display Surfaces | 8,690 | 0 | 0 | 0 | 0 | 0% | 8,690 | 0 |
| 18 | Toilet Accessories, FE's, & Signage | 9,340 | 0 | 0 | 0 | 0 | 0% | 9,340 | 0 |
| 19 | Roller Shades | 5,630 | 0 | 0 | 0 | 0 | 0% | 5,630 | 0 |
| 20 | Fire Suppression | 42,250 | 0 | 0 | 0 | 0 | 0% | 42,250 | 0 |
| 21 | Plumbing | 141,750 | 0 | 0 | 0 | 0 | 0% | 141,750 | 0 |
| 22 | HVAC | 630,000 | 0 | 0 | 0 | 0 | 0% | 630,000 | 0 |
| 23 | Electrical | 319,600 | 0 | 0 | 0 | 0 | 0% | 319,600 | 0 |
| 24 | Owner Contingency ALLOWANCE | 30,000 | 0 | 0 | 0 | 0 | 0% | 30,000 | 0 |
| | | 1,803,800 | 0 | 0 | 0 | 0 | 0% | 1,803,800 | 0 |

**OCC BUILDERS, LLC**
**SCHUYLER COMMUNITY SCHOOLS - DUAL LANGUAGE ELEMENTARY RENOVATIONS**
**SUBCONTRACTOR LIST**

| Company | Address | Phone | Scope | Contact | Email |
|---|---|---|---|---|---|
| **OCC Builders, LLC** | 521 Centennial Road<br>Wayne, Nebraska 68701 | (402) 371-2900 | Demo, Framing, & Concrete | Tate Nelson | tnelson@otteconstruction.com |
| **Mueller & Schoepf Drywall, Inc** | 5320 29th Street<br>Columbus, NE 68601 | 402-564-1239 | Drywall & Insulation | Mike Mueller | mueller2003@msn.com |
| **Tucker Masonry** | 1566 21st Avenue<br>Columbus, NE 68601 | 402-564-3755 | Brick Masonry | Jennifer Tucker | tuckermasonryco@gmail.com |
| **Binswanger Glass** | 1902 W Omaha Ave<br>Norfolk, NE 68661 | 402-371-0430 | Aluminum Entrances & Glazing | Roland Pedersen | rpedersen@binswangerglass.com |
| **Complete Floors, Inc** | 1019 Monroe Ave.<br>Norfolk, NE 68701 | 402-371-3986 | Tiling, Carpet, & Resilient Floorings | Jeff Sok | jeff@completefloors.net |
| **Kucera Painting, Inc** | 1511 East 11th Street<br>Kearney, NE 68847 | 402-641-1907 | Painting & Wall Coverings | Rick Kucera | kucerapainting@gmail.com |
| **Bullseye Fire Sprinkler, Inc.** | 1800 Airport Road<br>Norfolk, NE 68702 | 402-371-8754 | Fire Suppression | Les Swanson | bullseye@conpoint.com |
| **Obrist & Co, Inc.** | P.O. Box 581<br>Columbus, NE 68602 | 402-564-2804 | Plumbing & HVAC | John Obrist | john@obristandcompany.com |
| **Commonwealth Electric Company** | 472 26th Ave<br>Columbus, NE 68601 | 402-563-9334 | Electrical | Mitchell Griffith | mgriffith@commonwealthelectric.com |
| | | | | | |
| | | | | | |
| | | | | | |

# AIA® Document A101® – 2017 Exhibit A

## *Insurance and Bonds*

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the 24th day of January in the year 2022
*(In words, indicate day, month and year.)*

for the following **PROJECT**:
*(Name and location or address)*

Schuyler Community Schools – Schuyler Dual Language Elementary School Renovations

**THE OWNER:**
*(Name, legal status and address)*

Colfax County School District 19-0123, a/k/a Schuyler Community Schools
A political subdivision of the State of Nebraska
120 W. 20th Street
Schuyler, NE 68661

**THE CONTRACTOR:**
*(Name, legal status and address)*

OCC Builders, LLC, a/k/a Otte Construction Company
A Nebraska limited liability company
521 Centennial Road
Wayne, NE 68787

**TABLE OF ARTICLES**


**A.1 GENERAL**

**A.2 OWNER'S INSURANCE**

**A.3 CONTRACTOR'S INSURANCE AND BONDS**

**A.4 SPECIAL TERMS AND CONDITIONS**


**ADDITIONS AND DELETIONS:**
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®–2017, General Conditions of the Contract for Construction. Article 11 of A201®–2017 contains additional insurance provisions.

### ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201, General Conditions of the Contract for Construction.

### ARTICLE A.2 OWNER'S INSURANCE

#### § A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

#### § A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

Init.
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**User Notes:** (1363504693)

**§ A.2.3 Required Property Insurance**

*(Paragraph deleted)*

**§ A.2.3.1** The Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Nebraska, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds.

**§ A.2.3.1.1 Causes of Loss.** The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

*(Indicate below the cause of loss and any applicable sub-limit.)*

| Causes of Loss | Sub-Limit |
|---|---|
| Not Applicable | |

**§ A.2.3.1.2 Specific Required Coverages.** The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

*(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)*

| Coverage | Sub-Limit |
|---|---|
| Not Applicable | |

**§ A.2.3.1.3** Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

**§ A.2.3.1.4 Deductibles and Self-Insured Retentions.** If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Contractor shall be responsible for all loss not covered because of such deductibles or retentions.

**§ A.2.3.2 Occupancy or Use Prior to Substantial Completion.** The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

**§ A.2.3.3 Insurance for Existing Structures**

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.


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**User Notes:** (1363504693)

**§ A.2.4 Optional Extended Property Insurance.**

The Owner may purchase and maintain the insurance selected and described below.

*(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)*

[ ] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.

[ ] **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.

[ ] **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.

[ ] **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.

[ ] **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.

[ ] **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

[ ] **§ A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

**§ A.2.5 Other Optional Insurance.**

The Owner may purchase and maintain the insurance selected below.

*(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)*


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**User Notes:** (1363504693)

[ ] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. *(Indicate applicable limits of coverage or other conditions in the fill point below.)*

[ ] **§ A.2.5.2 Other Insurance**
*(List below any other insurance coverage to be provided by the Owner and any applicable limits.)*

| Coverage | Limits |
|---|---|

## ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

### § A.3.1 General

**§ A.3.1.1 Certificates of Insurance.** The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) at least five business days after execution of the Contract and prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Certificate for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on all of Contractor's insurance policies, except Contractor's workers compensation insurance and professional liability insurance, if any. These certificates and the insurance policies required by this Article shall contain a provision that coverages afforded under the policies and any endorsements will not be canceled, reduced, or restricted for any reason, other than nonpayment of premium, until at least 30 calendar days' prior written notice of such cancellation, reduction, or restriction has been given to the Owner and Contractor. If any of the insurance coverages are required to remain in force after final payment, an additional certificate of insurance, policy, and endorsement evidencing continuation of such insurance coverage, including coverage for completed operations, shall be submitted with the final Certificate for Payment, as required by AIA A201 General Conditions as amended for this Project, and thereafter upon renewal or replacement of such coverage. Information concerning reduction or restriction of coverage on account of revised limits or claims paid under the General Aggregate, or cancellation or expiration of the insurance, shall be furnished by written notice to the Owner from the Contractor within three business days of the date Contractor knew or should have known of the cancellation, reduction, or restriction. At least 30 calendar days prior to the date of expiration of any required insurance policy, Contractor shall provide Owner written notice of the impending expiration. In addition, Contractor shall also provide copies of all policies, declarations, and endorsements for such insurance to Owner as required by the AIA A201 General Conditions as amended for this Project. The Contractor shall retain all required certificates of insurance for the duration of the Project and for five years thereafter.

**§ A.3.1.2 Deductibles and Self-Insured Retentions.** The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor. If the insurance required by this Section A.3.1 is subject to deductibles or self-insured retentions, the Contractor shall be responsible for all loss not covered because of such deductibles or retentions.

**§ A.3.1.3 Additional Insured Obligations.** To the fullest extent permitted by law, the Contractor and all subcontractors shall cause the commercial general liability, automobile liability, excess liability, and any other insurance required by the Agreement, with the exception of Workers' Compensation insurance and professional liability insurance if any, to be endorsed coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.


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**User Notes:** (1363504693)

**§ A.3.1.4 Occurrence Basis.** All insurance policies shall be written on an occurrence basis.

**§ A.3.1.5 Waiver of Subrogation.** All insurance policies shall contain a blanket waiver of subrogation in favor of Owner, Architect and Architect's consultants on all claims arising out of the Project. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, or did not pay the insurance premium directly or indirectly; and whether or not the person or entity had an insurable interest in the property damaged.

**§ A.3.1.6 Primary Non-Contributory.** All insurance policies shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

**§ A.3.1.7** All insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

**§ A.3.1.8 Subcontractor Insurance.** The Contractor shall require all subcontractors to provide and maintain separate Commercial General Liability, Automobile Liability, Workers' Compensation, Employer's Liability, Professional Liability (if applicable), and Umbrella Excess Liability insurance coverages at the subcontractors' own expense. Such subcontractor insurance policies shall include and meet all of the requirements contained in this Article A.3.1.

**§ A.3.2 Contractor's Required Insurance Coverage**

**§ A.3.2.1** The Contractor and each of the Contractor's subcontractors shall purchase and maintain such insurance as will protect them and the Owner from claims which may arise out of, or result from, the Contractor's operations under the Contract whether such operations be by Contractor or by any Subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, in the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Nebraska. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions. The insurance required by this Section shall be written for not less than limits of liability specified herein or required by law, whichever coverage is greater. Insurance coverages shall be written on an occurrence basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents. The limits of liability for such insurance shall be in at least the following amounts as specified below.

**§ A.3.2.2 Commercial General Liability**

**§ A.3.2.2.1** Commercial General Liability insurance for the Project written on an occurrence basis with annual unencumbered policy limits of not less than One Million Dollars ($ 1,000,000.00 ) each occurrence, and Two Million Dollars ($ 2,000,000.00 ) general aggregate, providing coverage for claims including

**.1** damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

**.2** personal injury and advertising injury, with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate;

**.3** damages because of physical damage to or destruction of tangible property, including the loss of use of such property, in broad form and with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate;

**.4** bodily injury or property damage arising out of the Work and out of products and completed operations, with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate, said coverage to be maintained for three years after Final Completion (to be maintained for a period of three years after Final Payment; Contractor shall continue to provide evidence of such coverage to Owner on an annual basis during this period and Owner shall be named by endorsement as an Additional Insured for such coverage) and must include Completed Operations coverage for Contractor, its subcontractors, and Owner;

**.5** the Contractor's contractual liability, including but not limited to construction contracts and subcontracts and Contractor's indemnity obligations under the General Conditions with policy


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sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate;

**.6** damages resulting from premises operations, with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate; and

**.7** General Aggregate per Project endorsement.

**§ A.3.2.2.2** The Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

**.1** Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.

**.2** Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.

**.3** Claims for bodily injury other than to employees of the insured.

**.4** Claims for indemnity under the General Conditions arising out of injury to employees of the insured.

**.5** Claims or loss excluded under a prior work endorsement or other similar exclusionary language.

**.6** Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.

**.7** Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.

**.8** Claims related to roofing, if the Work involves roofing.

**.9** Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.

**.10** Claims related to earth subsidence or movement, where the Work involves such hazards.

**.11** Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

**§ A.3.2.2.3** Commercial General Liability miscellaneous provisions:

**.1** Deductible for the insurance policy shall not exceed $10,000 per occurrence;

**.2** Additional insured endorsement shall cover vicarious liability, including completed operations;

**.3** Policy shall have removed fellow employee exclusion;

**.4** Policy may contain a modified notice of occurrence for supervisors and up; and

**.5** Policy may exclude coverage for asbestos, nuclear energy, engineer's and architect's errors and omissions.

**§ A.3.2.3** Automobile Liability written on an occurrence basis covering vehicles owned, hired and non-owned, or any other vehicles used, by the Contractor, with a combined single policy limits of not less than One Million Dollars ($ 1,000,000.00 ) per occurence, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

**§ A.3.2.4** The Contractor may not achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance. In no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

**§ A.3.2.5** Workers' Compensation at statutory limits.

**§ A.3.2.5.1** A copy of a current certificate of insurance showing statutory workers' compensation insurance coverage for the Contractor's employees providing services on a Project is required for the duration of the Project. The Contractor must provide a certificate of insurance to the Owner upon execution of the Contract. If the coverage period shown on the Contractor's current certificate of insurance ends during the duration of the Project, the Contractor must, prior to the end of the coverage period, file a new certificate of insurance with the Owner showing that coverage has been extended.

**§ A.3.2.5.1.1** Duration of the Project includes the time from the beginning of the Work on the Project until the Contractor's work on the Project has been completed and accepted by the Owner.


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**§ A.3.2.5.1.2** Persons providing services on the Project include all persons or entities performing all or part of the services the Contractor has undertaken to perform on the Project, regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, direct or leased employees of any such entity, or direct or leased employees of any entity that furnishes persons to provide services on the Project.

**§ A.3.2.5.1.3** Services include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other services related to the Project. Services do not include activities unrelated to the Project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

**§ A.3.2.5.1.4** The Contractor shall obtain from each person providing services on the Project, and provide to the Owner:

**.1** A separate and current certificate of insurance, prior to that person beginning work on the Project, so the Owner will have on file certificates of coverage showing coverage for all persons providing services on the Project; and

**.2** No later than seven days after receipt by the Contractor, a new certificate of insrance showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project.

**§ A.3.2.5.1.5** The Contractor shall retain all required certificates of coverage for the duration of the Project and for one year thereafter.

**§ A.3.2.5.1.6** The Contractor shall notify the Owner in writing by certified mail or personal delivery, within ten days after the Contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project.

**§ A.3.2.5.1.7** The Contractor shall contractually require each person with whom it contracts to provide services on the Project to:

**.1** Provide coverage for all of its employees providing services on the Project for the duration of the Project;

**.2** Provide to the Contractor, prior to that person beginning work on the Project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the Project for the duration of the Project;

**.3** Provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

**.4** Obtain from each other person with whom it contracts, and provide to the Contractor:

**.1** A certificate of coverage, prior to the other person beginning work on the Project; and

**.2** A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

**.5** Retain all required certificates of coverage on file for the duration of the Project and for one year thereafter;

**.6** Notify the Owner in writing by certified mail or personal delivery, within ten days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project; and

**.7** Contractually require each person with whom it contracts to perform as required by items 1-6, with the certificates of coverage to be provided to the person for whom they are providing services.

**§ A.3.2.5.1.8** By signing the Contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the Owner that all employees of the Contractor who will provide services on the Project will be covered by workers' compensation coverage for the duration of the Project. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.


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**§ A.3.2.5.1.9** The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor that entitles the Owner to declare the Contract void if the Contractor does not remedy the breach within ten days after receipt of notice of breach from the Owner.

**§ A.3.2.6** Employers' Liability with policy limits not less than One Million Dollars ($ 1,000,000.00 ) each accident, One Million Dollars ($ 1,000,000.00 ) disease each employee, and One Million Dollars ($ 1,000,000.00 ) disease policy limit.

**§ A.3.2.7** Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

**§ A.3.2.8** If the Contractor, or any subcontractor, is required to furnish professional services as part of the Work, the Contractor or subcontractor, whichever is actually performing the Work, shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than the following:

| | | | |
|---|---|---|---|
| **.1** | Annual Unencumbered Limits of Liability (minimum) | Occurrence | Aggregate |
| | Contract Sum < $500,000 | $1,000,000 | $1,000,000 |
| | $ 500,000 ≤ Contract Sum < $ 10,000,000 | $2,000,000 | $2,000,000 |
| | Contract Sum ≥ $ 10,000,000 | $3,000,000 | $3,000,000 |

**.2** Aggregate per Project Endorsement

**.3** Deductible for the insurance policy shall not exceed $10,000 per occurrence;

**.4** The insurance shall remain in full force and effect for a period of three (3) years after the termination of the Agreement or the completion of the Contractor's services hereunder, whichever occurs later in time;

**.5** The obligation to maintain Professional Liability insurance coverage shall survive termination of the Agreement;

**.6** The policies shall provide a blanket waiver of subrogation in favor of Owner and Architect; and

**.7** For purposes of this subsection, "Contract Sum" shall mean (a) the amount under the Contractor's contract with the Owner when determining the Contractor's Professional Liability insurance limits and (b) the amount under the subcontractor's contract with the Contractor when determining the subcontractor's Professional Liability insurance limits.

**§ A.3.2.9** If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than One Million Dollars ($ 1,000,000 ) per claim and Two Million Dollars ($ 2,000,000 ) in the aggregate.

**§ A.3.2.10** [omit]

**§ A.3.2.11** [omit]

**§ A.3.2.12** Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than One Million Dollars ($ 1,000,000 ) per claim and Two Million Dollars ($ 2,000,000 ) in the aggregate.

**§ A.3.2.13** Umbrella Excess Liability with policy limits of not less than the following amounts:

| | | | |
|---|---|---|---|
| **.1** | Annual Unencumbered Limits of Liability (minimum) | **Occurrence** | **Aggregate** |
| | Contract Sum < $500,000 | $1,000,000 | $1,000,000 |
| | $ 500,000 ≤ Contract Sum < $ 10,000,000 | $2,000,000 | $2,000,000 |
| | $ 10,000,000 ≤ Contract Sum < $ 25,000,000 | $5,000,000 | $5,000,000 |
| | Contract Sum ≥ $ 25,000,000 | $10,000,000 | $10,000,000 |

**.2** Aggregate per Project Endorsement; and

**.3** For purposes of this subsection, "Contract Sum" shall mean (a) the amount under the Contractor's contract with the Owner when determining the Contractor's Umbrella Excess Liability insurance limits and (b) the amount under the subcontractor's contract with the Contractor when determining the subcontractor's Umbrella Excess Liability insurance limits.


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**§ A.3.3 Contractor's Other Insurance Coverage**

**§ A.3.3.1** Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Nebraska. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
*(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)*

**§ A.3.3.2** The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.
*(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)*

[ ] **§ A.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:
*(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

[ ] **§ A.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than ($ ) per claim and ($ ) in the aggregate, for Work within fifty (50) feet of railroad property.

[ ] **§ A.3.3.2.3 Asbestos Abatement Liability Insurance**, with policy limits of not less than ($ ) per claim and ($ ) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

[ ] **§ A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[ ] **§ A.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[ ] **§ A.3.3.2.6 Other Insurance**
*(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)*

| **Coverage** | **Limits** |
|---|---|

**§ A.3.4 Performance Bond and Payment Bond**

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the State of Nebraska, subject to the requirements of AIA A201 Article 11, as follows:


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*(Specify type and penal sum of bonds.)*

| Type | Penal Sum ($0.00) |
|---|---|
| Payment Bond | 100% of Contract Sum |
| Performance Bond | 100% of Contract Sum |

The form of Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

**ARTICLE A.4 SPECIAL TERMS AND CONDITIONS**

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

See Article 11 of AIA A201. The terms of Article 11 of AIA A201 are supplementary to the terms contained in this Exhibit A. If there is any conflict between the terms of this Exhibit A and Article 11 of AIA A201, the terms of this Exhibit A shall control.

This Exhibit A has been executed by the duly authorized representatives of the parties below.

| | |
|---|---|
| **OWNER** *(signature)* | **CONTRACTOR** *(signature)* |
| Richard Brabec, President | Keith Moje, President |
| *(Printed name and title)* | *(Printed name and title)* |


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# *Additions and Deletions Report for*
## *AIA® Document A101® – 2017 Exhibit A*

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

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**PAGE 1**

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the 24th day of January in the year 2022

...

Schuyler Community Schools – Schuyler Dual Language Elementary School Renovations

...

Colfax County School District 19-0123, a/k/a Schuyler Community Schools
A political subdivision of the State of Nebraska
120 W. 20th Street
Schuyler, NE 68661

...

*(Name, legal status and address)*

OCC Builders, LLC, a/k/a Otte Construction Company
A Nebraska limited liability company
521 Centennial Road
Wayne, NE 68787

...

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document ~~A201™ 2017,~~ A201, General Conditions of the Contract for Construction.

...

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article ~~A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3.~~ A.2. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

**PAGE 2**

~~**§ A.2.3.1** Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of~~

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~~subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.~~

**§ A.2.3.1** The Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Nebraska, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds.

...

Not Applicable

...

Not Applicable

...

**§ A.2.3.1.4 Deductibles and Self-Insured Retentions.** If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the ~~Owner~~ Contractor shall be responsible for all loss not covered because of such deductibles or retentions.

**PAGE 3**

The Owner ~~shall~~ may purchase and maintain the insurance selected and described below.

...

The Owner ~~shall~~ may purchase and maintain the insurance selected below.

**PAGE 4**

**§ A.3.1.1 Certificates of Insurance.** The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) at least five business days after execution of the Contract and prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final ~~Application~~ Certificate for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on ~~the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.~~all of Contractor's insurance policies, except Contractor's workers compensation insurance and professional liability insurance, if any. These certificates and the insurance policies required by this Article shall contain a provision that coverages afforded under the policies and any endorsements will not be canceled, reduced, or restricted for any reason, other than nonpayment of premium, until at least 30 calendar days' prior written notice of such cancellation, reduction, or restriction has been given to the Owner and Contractor. If any of the insurance coverages are required to remain in force after final payment, an additional certificate of insurance, policy, and endorsement evidencing continuation of such insurance coverage, including coverage for completed operations, shall be submitted with the final Certificate for Payment, as required by AIA A201 General Conditions as amended for this Project, and thereafter upon renewal or replacement of such coverage. Information concerning reduction or restriction of coverage on account of revised limits or claims paid under the General Aggregate, or cancellation or expiration of the insurance,

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shall be furnished by written notice to the Owner from the Contractor within three business days of the date Contractor knew or should have known of the cancellation, reduction, or restriction. At least 30 calendar days prior to the date of expiration of any required insurance policy, Contractor shall provide Owner written notice of the impending expiration. In addition, Contractor shall also provide copies of all policies, declarations, and endorsements for such insurance to Owner as required by the AIA A201 General Conditions as amended for this Project. The Contractor shall retain all required certificates of insurance for the duration of the Project and for five years thereafter.

**§ A.3.1.2 Deductibles and Self-Insured Retentions.** The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor. If the insurance required by this Section A.3.1 is subject to deductibles or self-insured retentions, the Contractor shall be responsible for all loss not covered because of such deductibles or retentions.

**§ A.3.1.3 Additional Insured Obligations.** To the fullest extent permitted by law, the Contractor and all subcontractors shall cause the commercial general liability, automobile liability, excess liability, and any other insurance required by the Agreement, with the exception of Workers' Compensation insurance and professional liability insurance if any, to be endorsed coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

**§ A.3.1.4 Occurrence Basis.** All insurance policies shall be written on an occurrence basis.

**§ A.3.1.5 Waiver of Subrogation.** All insurance policies shall contain a blanket waiver of subrogation in favor of Owner, Architect and Architect's consultants on all claims arising out of the Project. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, or did not pay the insurance premium directly or indirectly; and whether or not the person or entity had an insurable interest in the property damaged.

**§ A.3.1.6 Primary Non-Contributory.** All insurance policies shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

**§ A.3.1.7** All insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

**§ A.3.1.8 Subcontractor Insurance.** The Contractor shall require all subcontractors to provide and maintain separate Commercial General Liability, Automobile Liability, Workers' Compensation, Employer's Liability, Professional Liability (if applicable), and Umbrella Excess Liability insurance coverages at the subcontractors' own expense. Such subcontractor insurance policies shall include and meet all of the requirements contained in this Article A.3.1.

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**§ A.3.2.1** The Contractor and each of the Contractor's subcontractors shall purchase and maintain such insurance as will protect them and the Owner from claims which may arise out of, or result from, the Contractor's operations under the Contract whether such operations be by Contractor or by any Subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, in the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Nebraska. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General ~~Conditions, unless a different duration is stated below:~~

*~~(If the Contractor is required to maintain insurance for a duration other than~~ Conditions. The insurance required by this Section shall be written for not less than limits of liability specified herein or required by law, whichever coverage is greater. Insurance coverages shall be written on an occurrence basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be*

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*maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction ~~of Work, state the duration.)~~*

of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents. The limits of liability for such insurance shall be in at least the following amounts as specified below.

...

**§ A.3.2.2.1** Commercial General Liability insurance for the Project written on an occurrence ~~form with~~ basis with annual unencumbered policy limits of not less than ~~($ ) each occurrence, ($ ) general aggregate, and ($ ) aggregate for products-completed operations hazard,~~ One Million Dollars ($ 1,000,000.00 ) each occurrence, and Two Million Dollars ($ 2,000,000.00 ) general aggregate, providing coverage for claims including

...

**.2** personal injury and advertising ~~injury;~~injury, with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate;

**.3** damages because of physical damage to or destruction of tangible property, including the loss of use of such ~~property;~~property, in broad form and with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate;

**.4** bodily injury or property damage arising out of ~~completed operations; and~~the Work and out of products and completed operations, with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate, said coverage to be maintained for three years after Final Completion (to be maintained for a period of three years after Final Payment; Contractor shall continue to provide evidence of such coverage to Owner on an annual basis during this period and Owner shall be named by endorsement as an Additional Insured for such coverage) and must include Completed Operations coverage for Contractor, its subcontractors, and Owner;

**.5** the ~~Contractor's indemnity obligations under Section 3.18 of the General Conditions.~~Contractor's contractual liability, including but not limited to construction contracts and subcontracts and Contractor's indemnity obligations under the General Conditions with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate;

**.6** damages resulting from premises operations, with policy sub-limits of not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate; and

**.7** General Aggregate per Project endorsement.

**§ A.3.2.2.2** The ~~Contractor's~~ Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:



**.4** Claims for indemnity under ~~Section 3.18 of~~ the General Conditions arising out of injury to employees of the insured.

...

**.11** Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

**§ A.3.2.2.3** Commercial General Liability miscellaneous provisions:

**.1** Deductible for the insurance policy shall not exceed $10,000 per occurrence;

**.2** Additional insured endorsement shall cover vicarious liability, including completed operations;

**.3** Policy shall have removed fellow employee exclusion;

**.4** Policy may contain a modified notice of occurrence for supervisors and up; and

**.5** Policy may exclude coverage for asbestos, nuclear energy, engineer's and architect's errors and omissions.

**§ A.3.2.3** Automobile Liability ~~covering vehicles owned, and non-owned~~ written on an occurrence basis covering vehicles owned, hired and non-owned, or any other vehicles used, by the Contractor, with a combined single policy limits of not less than ~~($ ) per accident,~~ One Million Dollars ($ 1,000,000.00 ) per occurence, for bodily injury, death

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of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

**§ A.3.2.4** The Contractor may not achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability ~~insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in~~ insurance. In no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

...

**§ A.3.2.5.1** A copy of a current certificate of insurance showing statutory workers' compensation insurance coverage for the Contractor's employees providing services on a Project is required for the duration of the Project. The Contractor must provide a certificate of insurance to the Owner upon execution of the Contract. If the coverage period shown on the Contractor's current certificate of insurance ends during the duration of the Project, the Contractor must, prior to the end of the coverage period, file a new certificate of insurance with the Owner showing that coverage has been extended.

**§ A.3.2.5.1.1** Duration of the Project includes the time from the beginning of the Work on the Project until the Contractor's work on the Project has been completed and accepted by the Owner.

**§ A.3.2.5.1.2** Persons providing services on the Project include all persons or entities performing all or part of the services the Contractor has undertaken to perform on the Project, regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, direct or leased employees of any such entity, or direct or leased employees of any entity that furnishes persons to provide services on the Project.

**§ A.3.2.5.1.3** Services include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other services related to the Project. Services do not include activities unrelated to the Project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

**§ A.3.2.5.1.4** The Contractor shall obtain from each person providing services on the Project, and provide to the Owner:

**.1** A separate and current certificate of insurance, prior to that person beginning work on the Project, so the Owner will have on file certificates of coverage showing coverage for all persons providing services on the Project; and

**.2** No later than seven days after receipt by the Contractor, a new certificate of insrance showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project.

**§ A.3.2.5.1.5** The Contractor shall retain all required certificates of coverage for the duration of the Project and for one year thereafter.

**§ A.3.2.5.1.6** The Contractor shall notify the Owner in writing by certified mail or personal delivery, within ten days after the Contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project.

**§ A.3.2.5.1.7** The Contractor shall contractually require each person with whom it contracts to provide services on the Project to:

**.1** Provide coverage for all of its employees providing services on the Project for the duration of the Project;

**.2** Provide to the Contractor, prior to that person beginning work on the Project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the Project for the duration of the Project;

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.3 Provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

.4 Obtain from each other person with whom it contracts, and provide to the Contractor:

.1 A certificate of coverage, prior to the other person beginning work on the Project; and

.2 A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

.5 Retain all required certificates of coverage on file for the duration of the Project and for one year thereafter;

.6 Notify the Owner in writing by certified mail or personal delivery, within ten days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project; and

.7 Contractually require each person with whom it contracts to perform as required by items 1-6, with the certificates of coverage to be provided to the person for whom they are providing services.

**§ A.3.2.5.1.8** By signing the Contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the Owner that all employees of the Contractor who will provide services on the Project will be covered by workers' compensation coverage for the duration of the Project. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

**§ A.3.2.5.1.9** The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor that entitles the Owner to declare the Contract void if the Contractor does not remedy the breach within ten days after receipt of notice of breach from the Owner.

**§ A.3.2.6** Employers' Liability with policy limits not less than One Million Dollars ($ 1,000,000.00 ) each accident, One Million Dollars ($ 1,000,000.00 ) disease each employee, and One Million Dollars ($ 1,000,000.00 ) disease policy limit.



**§ A.3.2.8** If the ~~Contractor~~ Contractor, or any subcontractor, is required to furnish professional services as part of the Work, the Contractor or subcontractor, whichever is actually performing the Work, shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than ~~($ ) per claim and ($ ) in the aggregate.~~the following:

| .1 Annual Unencumbered Limits of Liability (minimum) | Occurrence | Aggregate |
|---|---|---|
| Contract Sum < $500,000 | $1,000,000 | $1,000,000 |
| $ 500,000 ≤ Contract Sum < $ 10,000,000 | $2,000,000 | $2,000,000 |
| Contract Sum ≥ $ 10,000,000 | $3,000,000 | $3,000,000 |

.2 Aggregate per Project Endorsement

.3 Deductible for the insurance policy shall not exceed $10,000 per occurrence;

.4 The insurance shall remain in full force and effect for a period of three (3) years after the termination of the Agreement or the completion of the Contractor's services hereunder, whichever occurs later in time;

.5 The obligation to maintain Professional Liability insurance coverage shall survive termination of the Agreement;

.6 The policies shall provide a blanket waiver of subrogation in favor of Owner and Architect; and

.7 For purposes of this subsection, "Contract Sum" shall mean (a) the amount under the Contractor's contract with the Owner when determining the Contractor's Professional Liability insurance limits and (b) the amount under the subcontractor's contract with the Contractor when determining the subcontractor's Professional Liability insurance limits.

**§ A.3.2.9** If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than One Million Dollars ($ 1,000,000 ) per claim and Two Million Dollars ($ 2,000,000 ) in the aggregate.

**§ A.3.2.10** ~~Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than ($ ) per claim and ($ ) in the aggregate.~~[omit]

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**§ A.3.2.11** ~~Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than ( ($ ) per claim and ( ($ ) in the aggregate.~~[omit]

**§ A.3.2.12** Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than One Million Dollars ($ 1,000,000 ) per claim and Two Million Dollars ($ 2,000,000 ) in the aggregate.

**§ A.3.2.13** Umbrella Excess Liability with policy limits of not less than the following amounts:

| | | | |
|---|---|---|---|
| **.1** | Annual Unencumbered Limits of Liability (minimum) | **Occurrence** | **Aggregate** |
| | Contract Sum < $500,000 | $1,000,000 | $1,000,000 |
| | $ 500,000 ≤ Contract Sum < $ 10,000,000 | $2,000,000 | $2,000,000 |
| | $ 10,000,000 ≤ Contract Sum < $ 25,000,000 | $5,000,000 | $5,000,000 |
| | Contract Sum ≥ $ 25,000,000 | $10,000,000 | $10,000,000 |

**.2** Aggregate per Project Endorsement; and

**.3** For purposes of this subsection, "Contract Sum" shall mean (a) the amount under the Contractor's contract with the Owner when determining the Contractor's Umbrella Excess Liability insurance limits and (b) the amount under the subcontractor's contract with the Contractor when determining the subcontractor's Umbrella Excess Liability insurance limits.

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**§ A.3.3.1** Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located.~~ State of Nebraska. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the ~~jurisdiction where the Project is located,~~ State of Nebraska, subject to the requirements of AIA A201 Article 11, as follows:

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| | |
|---|---|
| Payment Bond | 100% of Contract Sum |
| Performance Bond | 100% of Contract Sum |

The form of Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

...

See Article 11 of AIA A201. The terms of Article 11 of AIA A201 are supplementary to the terms contained in this Exhibit A. If there is any conflict between the terms of this Exhibit A and Article 11 of AIA A201, the terms of this Exhibit A shall control.

This Exhibit A has been executed by the duly authorized representatives of the parties below.

| | |
|---|---|
| **OWNER** *(signature)* | **CONTRACTOR** *(signature)* |
| Richard Brabec, President | Keith Moje, President |
| *(Printed name and title)* | *(Printed name and title)* |

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# AIA® Document A101® – 2017

## *Standard Form of Agreement Between Owner and Contractor* *where the basis of payment is a Stipulated Sum*

**AGREEMENT** made as of the 24th day of January in the year 2022
*(In words, indicate day, month and year.)*

**BETWEEN** the Owner:
*(Name, legal status, address and other information)*

Colfax County School District 19-0123, a/k/a Schuyler Community Schools
A political subdivision of the State of Nebraska
120 W. 20th Street
Schuyler, NE 68661

and the Contractor:
*(Name, legal status, address and other information)*

OCC Builders, LLC, a/k/a Otte Construction Company
A Nebraska limited liability company
521 Centennial Road
Wayne, NE 68787

for the following Project:
*(Name, location and detailed description)*

Schuyler Community Schools – Construction of renovations to the Schuyler Dual Language Elementary School, located at 2023 Colfax Street, Schuyler, Nebraska.

The Architect:
*(Name, legal status, address and other information)*

Carlson West Povondra Architects, Inc.
A Nebraska Corporation
5060 Dodge Street
Omaha, NE 68132

The Owner and Contractor agree as follows.

**ADDITIONS AND DELETIONS:**
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.


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TABLE OF ARTICLES

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8 MISCELLANEOUS PROVISIONS

9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

## ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), all sections of the Project Manual, Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

## ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

## ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

**§ 3.1** The date of commencement of the Work shall be:
*(Check one of the following boxes.)*

[ ] The date of this Agreement.

[ ] A date set forth in a notice to proceed issued by the Owner.

[ X ] Established as follows:
*(Insert a date or a means to determine the date of commencement of the Work.)*

The first business day after the Contractor receives a written Notice to Proceed issued by either the Owner or the Architect. The notice to proceed shall not be issued until the Agreement has been signed by the Contractor, approved by the Owner's Board of Education, signed by the Owner's authorized representative, and the Owner and the Architect have received all required payment and performance bonds and insurance certificates.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

**§ 3.2** The Contract Time shall be measured from the date of commencement of the Work.



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**§ 3.3 Substantial Completion**

**§ 3.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
*(Check one of the following boxes and complete the necessary information.)*

[ ] Not later than ( ) calendar days from the date of commencement of the Work.

[ X ] By the following date: December 31, 2022

**§ 3.3.2** Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

| Portion of Work | Substantial Completion Date |
|---|---|
| Phase 1 work | August 1, 2022 |
| Phase 2 work | December 31, 2022 |

**§ 3.3.3** If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

**§ 3.3.4** Time shall be an essential part of this contract.

## ARTICLE 4 CONTRACT SUM

**§ 4.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Million, Eight Hundred Three Thousand, Eight Hundred and No/100ths Dollars ($ 1,803,800.00 ), subject to additions and deductions as provided in the Contract Documents.

**§ 4.2 Alternates**

**§ 4.2.1** Alternates, if any, included in the Contract Sum: None

| Item | Price |
|---|---|

**§ 4.2.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
*(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

| Item | Price | Conditions for Acceptance |
|---|---|---|

**§ 4.3** Allowances, if any, included in the Contract Sum: None
*(Identify each allowance.)*

| Item | Price |
|---|---|

**§ 4.4** Unit prices, if any: None
*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

| Item | Units and Limitations | Price per Unit ($0.00) |
|---|---|---|

**§ 4.5** Liquidated damages, if any:
*(Insert terms and conditions for liquidated damages, if any.)*

Not applicable


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**§ 4.6** Other:
*(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)*

Contractor acknowledges that the Stipulated Sum includes all requirements of the federal Davis Bacon Act.

## ARTICLE 5 PAYMENTS

### § 5.1 Progress Payments

**§ 5.1.1** Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

**§ 5.1.2** The period covered by each Application for Payment shall be one calendar month ending on the last day of the month.

**§ 5.1.3** Provided that an Application for Payment is received by the Architect not later than the 25th day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than thirty ( 30 ) days after review and action on the Application for Payment by the Owner's Board of Education at a regular meeting held pursuant to Neb. Rev. Stat. § 79-554. Notwithstanding the requirements of this section, to allow sufficient time for review and action on Applications for Payment by the Owner's Board of Education at a regular meeting held pursuant to Neb. Rev. Stat. § 79-554, the "receipt by the owner or the owner's representative of a payment request made pursuant to the contract" under Neb. Rev. Stat. § 45-1203 shall be deemed to occur at the regular meeting of the Owner's Board of Education immediately following the receipt of the Application for Payment by the Architect.
*(Federal, state or local laws may require payment within a certain period of time.)*

**§ 5.1.4** Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

**§ 5.1.5** Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

**§ 5.1.6** In accordance with AIA Document A201, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

**§ 5.1.6.1** The amount of each progress payment shall first include:

**.1** That portion of the Contract Sum properly allocable to completed Work;

**.2** That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and

**.3** That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

**§ 5.1.6.2** The amount of each progress payment shall then be reduced by:

**.1** The aggregate of any amounts previously paid by the Owner;

**.2** The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201;

**.3** Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

**.4** For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201; and

**.5** Retainage withheld pursuant to Section 5.1.7.


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**§ 5.1.7 Retainage**

**§ 5.1.7.1** For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
*(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)*

The amount equal to ten percent (10%) of the completed Work for the first fifty percent (50%) of the Contract Sum, and the amount equal to five percent (5%) of the completed Work for the last fifty percent (50%) of the Contract Sum.

**§ 5.1.7.1.1** The following items are not subject to retainage:
*(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)*

None

**§ 5.1.7.2** Reduction or limitation of retainage, if any, shall be as follows:
*(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)*

None

**§ 5.1.7.3** Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
*(Insert any other conditions for release of retainage upon Substantial Completion.)*

The amount equal to one hundred twenty-five percent (125%) of the estimated cost to complete the Work remaining. If Owner is entitled to deduct liquidated damages, or any other damages or amounts provided in the Contract Documents, including clean-up fees, then Owner shall be entitled to deduct such liquidated damages, amounts and fees at any time.

**§ 5.1.8** If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201.

**§ 5.1.9** Except with the Owner's prior written approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

**§ 5.2 Final Payment**

**§ 5.2.1** Final payment, constituting the entire unpaid balance of the Contract Sum less disputed sums, authorized deductions and/or liquidated damages, shall be made by the Owner to the Contractor when

**.1** the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201, and to satisfy other requirements, if any, which extend beyond final payment;

**.2** the Contractor has provide all documents required by Sections 3.5 and 9.10.2 of AIA Document A201, General Conditions, as amended and

**.3** a final Certificate for Payment has been issued by the Architect.

**§ 5.2.2** The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment.

**§ 5.3 Interest**

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
*(Insert rate of interest agreed upon, if any.)*


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Pursuant to Neb. Rev. Stat. § 45-1205, interest due under this section shall accrue until such amount is paid, beginning on the day following the payment due date at the rate of one percent per month or a pro rata fraction thereof on the unpaid balance. Interest is due under this section only after the person charged the interest has been notified of the provisions of this section by the Contractor.

**§ 5.4 Payment Contingent Upon Availability of Appropriated Funds or Funds Approved by Owner's Board of Education**
Any other provisions of the Contract Documents to the contrary notwithstanding, it is expressly understood and agreed that the legal obligation of the Owner to pay the Contract Sum or any part thereof shall be contingent upon the availability of funds specifically approved by formal action of the Owner's Board of Education for the purpose of payment of the Contract Sum or any part thereof.

## ARTICLE 6 DISPUTE RESOLUTION

**§ 6.1**
*(Paragraphs deleted)*
All disputes relating to this Agreement shall be resolved pursuant to the terms of Article 15 of the AIA Document A201, General Conditions, as amended.

**§ 6.2 Binding Dispute Resolution**
For all Claims, whether or not presented to mediation pursuant to Article 15 of AIA Document A201 General Conditions, as amended, the method of binding dispute resolution shall be as follows:
*(Check the appropriate box.)*

[ ] Arbitration pursuant to Section 15.4 of AIA Document A201

[ X ] Litigation in a court of competent jurisdiction in Colfax County, Nebraska

[ ] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

## ARTICLE 7 TERMINATION OR SUSPENSION

**§ 7.1** The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201.

*(Paragraphs deleted)*
**§ 7.2** The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201.

## ARTICLE 8 MISCELLANEOUS PROVISIONS

**§ 8.1** Where reference is made in this Agreement to a provision of AIA Document A201 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

**§ 8.2** The Owner's representative:
*(Name, address, email address, and other information)*

Dan Hoesing, Superintendent
120 W. 20th Street
Schuyler, Nebraska 68661
Tel: 402-352-3527
Email: dan.hoesing@schuylercommunityschools.org

**§ 8.3** The Contractor's representative:
*(Name, address, email address, and other information)*


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Keith Moje, President
521 Centennial Road
Wayne, NE 68787
Tel: 402-375-2180
Email: kmoje@otteconstruction.com

**§ 8.4** Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

**§ 8.5 Insurance and Bonds**

**§ 8.5.1** The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

**§ 8.5.2** The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

**§ 8.5.3** The terms of Article 11 of AIA A201 are supplementary to the terms contained in AIA Document A101 Exhibit A. If there is any conflict between the terms of Exhibit A and Article 11 of AIA A201, the terms of Exhibit A shall control.

**§ 8.6** Notice in electronic format, pursuant to Article 1 of AIA Document A201, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:
*(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

**§ 8.7 Equal Opportunity in Employment**

**§ 8.7.1** The Contractor and any subcontractors shall not discriminate against any employee or applicant for employment to be employed in the performance of the Agreement, with respect to hire, tenure, terms, conditions or privileges of employment, because of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, as prohibited by the Nebraska Fair Employment Practice Act or federal law. The Contractor agrees to post in conspicuous places available to employees and applicants, notices setting forth the Contractor's nondiscrimination policies. The Contractor and the Contractor's subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status.

**§ 8.7.2** The Contractor hereby warrants and represents that it is in compliance with said Act. Any failure to so comply during the performance of this Agreement shall be a material breach of the Agreement. The Contractor by execution of this agreement certifies that the Contractor is an equal opportunity employer and actively recruits a well-qualified and diverse staff including minority applicants as well as historically underutilized business subcontractors, and does not discriminate against any employee or applicant for employment or subcontractor by reason of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status. By execution of this agreement, the Contractor agrees to actively continue and implement this policy throughout any awarded project.

**§ 8.8 Criminal History Checks**

**§ 8.8.1** The Contractor shall obtain all criminal history information regarding its "covered employees", as defined below. Before beginning any Work on the Project, Contractor, and all subcontractors and suppliers, will provide written certification to the Owner that Contractor has complied with the statutory requirements as of that date. Upon request by Owner, Contractor will provide, in writing, updated certifications and the names and any other requested


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information regarding covered employees, so that the Owner may obtain criminal history record information on the covered employees. Contractor shall assume all expenses associated with obtaining the initial criminal history record information and the Owner shall be responsible for expenses associated with any subsequent request. Contractor shall include similar criminal history check provisions in all contracts with subcontractors and suppliers.

**§ 8.8.2** The Contractor will not assign any "covered employee" with a "disqualifying criminal history", as those terms are defined below, to work on the Project. If the Contractor receives information that a covered employee has a reported disqualifying criminal history, then Contractor will immediately remove the covered employee from the Project and notify the Owner in writing within three (3) business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Contractor agrees to discontinue using that covered employee to provide services on Owner's Project.

**§ 8.8.3** For the purposes of this Section, "covered employees" means employees, agents or subcontractors of Contractor who has or will have continuing duties related to the services to be performed on Owner's Project and has or will have direct contact with Owner's students. The Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means any conviction or other criminal history of the following offenses: a felony offense under Nebraska Criminal Code Article 3 Offenses Against The Person; an offense for which a defendant is required to register as a sex offender under the Nebraska Sex Offender Registration Act, Neb. Rev. Stat. §§ 29-4001 et seq.

**§ 8.8.4** The Contractor shall establish a school building construction site security protocol which shall include providing all employees of the contractors, employees of sub-contractors to the contractors, and other project related personnel with a "Project" badge or sticker created by the Contractor; each badge or sticker shall have a unique identifier number. This unique identifier number must be logged by the Contractor's Site Superintendent or Project Manager so as to associate each individual's name and company with the number on the badge. A copy of the log shall be kept at all times in the office of the Contractor's Site Superintendent and must be submitted to the Owner's Administrative office at the end of each week. If wearing the Contractor-provided "Project" badge is not desirable and will interfere with the work being performed by that individual, the Contractor shall provide a sticker with the necessary information for identification for affected personnel, which shall include the unique number on the identification. This sticker may be affixed to the individual worker's hard hats. All means of identification other than what is provided by the Contractor must be approved by the Contractor's on-site Superintendent or Project Manager prior to implementation by the contractor. Identification must be visible at all times. Personnel failing to comply with the job-site security requirements may be required by the Contractor or Owner's personnel to leave the job-site.

**§ 8.9 Verification of Immigration Status**

The Contractor agrees to use the federal immigration verification system to determine the work eligibility status of new employees physically performing services on the Project within the State of Nebraska. The federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee. This requirement applies to all Subcontractors of the Contractor. The Contractor shall, by written agreement, require compliance with the federal immigration verification system by all Subcontractors. If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

**§ 8.10 Contributions under Nebraska Employment Security Law**

The Contractor and all Subcontractors engaged to perform any part of the Work shall make payment to the Unemployment Compensation Fund of the State of Nebraska of all contributions and interest due under the provisions


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of the Employment Security Law, Neb. Rev. Stat. §§ 48-601, et seq. (Reissue 1988), as amended, on wages paid to individuals employed in the performance of the Contract; and before final payment shall be made of the final three percent (3%) of this Contract, the Contractor shall secure and file with the Owner, and cause any Subcontractor to secure and file with the Owner, written clearance from the Commissioner of the Department of Labor of the State of Nebraska, certifying that all payments then due of contributions or interest which may have arisen under this Contract have been made by the Contractor or any Subcontractor to the Unemployment Compensation Fund.

**§ 8.11 Nebraska Employee Classification Act**

Contractor agrees to abide by the provisions of the Nebraska Employee Classification Act, Neb. Rev. Stat. §§ 48-2901 to 48-2912. In compliance with that Act, the Contractor shall to submit to the Owner, upon execution of the Agreement, the affidavit marked as Exhibit B, attached hereto and incorporated herein by this reference. The Contractor further acknowledges that providing a false affidavit under Neb. Rev. Stat. § 48-2911 may subject the Contractor to the penalties of perjury and upon a second or subsequent violation the Contractor shall be barred from contracting with the State of Nebraska or any Nebraska political subdivision for a period of three (3) years after the date of discovery of the falsehood. The Contractor shall require any and all subcontractors who perform work pursuant to the Agreement to provide a similar affidavit, which shall be made available to the Owner upon request.

**§ 8.12 Acts or Omissions of Contractor's Employees**

**§ 8.12.1** The Contractor shall be responsible to the Owner for acts and omissions of the Contractor 's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of the Contractor or any of its Subcontractors. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees, including talking, touching, staring or otherwise contributing to a hostile or offensive environment for Owner's students and employees. All areas of campus, other than the defined construction area, shall be off limits to Contractor's forces, unless their work assignment specifies otherwise. Contractor shall also require adequate and appropriate dress and identification of Contractor's employees, subcontractors, and all other persons carrying out the Work; provided that Contractor's forces will not be required to wear identification badges.

**§ 8.12.2** The Contractor shall require all construction workers, whether Contractor 's own forces or the forces of Contractor 's subcontractors, to wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall contain a current photograph and the worker's full name in a typeface large enough to be seen from a reasonable distance.

**§ 8.12.3** The Contractor shall require all construction workers, whether Contractor 's own forces or the forces of Contractor 's subcontractors, to park their personal motor vehicles on the Owner's property only in the parking places designated by the Owner's campus principal. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense.

**§ 8.12.4** The Contractor shall consult and coordinate with Owner with analysis of cost of the institution of a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor 's and Contractor 's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor 's forces or Contractor 's subcontractor's forces' actions, omissions, or failure to secure the Work or adjoining property.

**§ 8.13** Project work hours shall be established by the Owner.

**§ 8.14 Sovereign Immunity**

By entering into this Agreement, the Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.


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**§ 8.15 Davis Bacon Act**

**§ 8.15.1** This project may be financed by the Owner in whole or in part with funds provided through the Elementary and Secondary School Emergency Relief Fund ("ESSER") and other federal funds. ESSER funds are subject to the Davis-Bacon Act ("DBA") prevailing wage rate and other requirements. The Contractor, and all subcontractors, shall comply with all federal, state and local laws, ordinances and regulations applicable to this federally-funded project, including but not limited to, the provisions of the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, including the specific requirements contained in 29 C.F.R. § 5.5 and Exhibit D and Attachment 1 attached to and made a part of this Contract.

**§ 8.15.2** The Contractor and all Subcontractors hired by the Contractor on this project agree to and shall provide and submit to proper authorities all necessary written documentation and certifications in accordance with all reporting requirements of the DBA. The Contractor shall require that the contracts of all Subcontractors hired by the Contractor on this project contain contract provisions identical to the provisions contained in this section, including Exhibit D and Attachment 1.

**§ 8.15.3** A breach of any of the provisions contained in this Section 8.15 or a failure to comply with any of the requirements under the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, by the Contractor or any of its Subcontractors shall constitute a substantial and material breach of the Contract Documents and shall be sufficient grounds for termination of the contract by the Owner.

**§ 8.15.4** To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the Owner, its Board of Education, administrators, employees and agents, and the Architect, Architect's consultants, agents and employees of any of them from and against all claims, damages, suites, losses, expenses or causes of action which arise as a result of the failure of the Contractor, Subcontractors, or officers, employees, or agents of any of them, to comply with any of the requirements of the DBA.

## ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

**§ 9.1** This Agreement is comprised of the following documents:

**.1** AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor

**.2** AIA Document A101™–2017, Exhibit A, Insurance and Bonds

**.3** AIA Document A201, General Conditions of the Contract for Construction, as amended

**.4** AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

*(Insert the date of the E203-2013 incorporated into this Agreement.)*

**.5** Drawings

| Number | Title | Date |
|---|---|---|
| G0.0 | COVER PAGE | Dec. 15, 2021 |
| G0.1 | ACCESSIBILITY STANDARDS | Dec. 15, 2021 |
| G0.2 | LIFE SAFETY | Dec. 15, 2021 |
| D1.1 | DEMOLITION PLAN | Dec. 15, 2021 |
| A0.0 | LIMITS OF CONSTRUCTION / PHASING PLAN | Dec. 15, 2021 |
| A1.1 | FLOOR PLAN / DOOR SCHEDULE & DETAILS | Dec. 15, 2021 |
| A1.2 | FLOOR FINISH PLAN | Dec. 15, 2021 |
| A2.1 | REFLECTED CEILING PLAN / WALL SECTIONS & DETAILS | Dec. 15, 2021 |
| A6.1 | MILLWORK | Dec. 15, 2021 |
| F1.1 | FIRE SPRINKLER PLANS | Dec. 15, 2021 |
| MD1.1 | MECHANICAL DEMOLITION PLAN – AREA A | Dec. 15, 2021 |
| MD1.2 | MECHANICAL DEMOLITION PLAN – AREA B | Dec. 15, 2021 |
| MD2.1 | MECHANICAL PIPING DEMOLITION PLANS – AREA A | Dec. 15, 2021 |
| M1.1 | HVAC PLANS – AREA A | Dec. 15, 2021 |
| M1.2 | MECHANICAL PLANS | Dec. 15, 2021 |
| M2.1 | MECHANICAL PIPING PLANS – AREA A | Dec. 15, 2021 |


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| | | |
|---|---|---|
| M2.2 | MECHANICAL PIPING PLANS – AREA B | Dec. 15, 2021 |
| M3.0 | BELOW GRADE PLUMBING PLAN – AREA A | Dec. 15, 2021 |
| M3.1 | PLUMBING PLANS – AREA A | Dec. 15, 2021 |
| M4.1 | MECHANICAL ENLARGED PLANS | Dec. 15, 2021 |
| M5.1 | MECHANICAL SCHEMATICS | Dec. 15, 2021 |
| M5.2 | MECHANICAL WASTE & VENT RISER | Dec. 15, 2021 |
| M6.1 | MECHANICAL DETAILS | Dec. 15, 2021 |
| M7.1 | MECHANICAL SCHEDULES | Dec. 15, 2021 |
| M7.2 | PLUMBING SCHEDULES | Dec. 15, 2021 |
| E0.0 | ELECTRICAL COVER SHEET | Dec. 15, 2021 |
| ED1.1 | ELECTRICAL DEMOLITION PLANS – AREA A | Dec. 15, 2021 |
| ED1.2 | ELECTRICAL DEMOLITION PLANS - AREA B | Dec. 15, 2021 |
| E1.1 | LIGHTING PLANS | Dec. 15, 2021 |
| E2.1 | POWER PLANS – AREA A | Dec. 15, 2021 |
| E2.2 | POWER PLANS – AREA B | Dec. 15, 2021 |
| E3.1 | ELECTRICAL DETAILS | Dec. 15, 2021 |
| E4.1 | ELECTRICAL SCHEDULES | Dec. 15, 2021 |

**.6** Specifications

| Section | Title | Date | Pages |
|---|---|---|---|
| 011000 | SUMMARY | Dec. 15, 2021 | 5 |
| 012100 | ALLOWANCES | Dec. 15, 2021 | 3 |
| 012500 | SUBSTITUTION PROCEDURES | Dec. 15, 2021 | 3 |
| 012600 | CONTRACT MODIFICATION PROCEDURES | Dec. 15, 2021 | 3 |
| 012900 | PAYMENT PROCEDURES | Dec. 15, 2021 | 5 |
| 013100 | PROJECT MANAGEMENT AND COORDINATION | Dec. 15, 2021 | 8 |
| 013200 | CONSTRUCTION PROGRESS DOCUMENTATION | Dec. 15, 2021 | 7 |
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**.7** Addenda, if any:

| Number | Date | Pages |
|---|---|---|
| No. 1 | January 13, 2022 | |

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

**.8** Other Exhibits:
*(Check all boxes that apply and include appropriate information identifying the exhibit where required.)*

[ ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
*(Insert the date of the E204-2017 incorporated into this Agreement.)*

[ ] The Sustainability Plan:

| Title | Date | Pages |
|---|---|---|

[ ] Supplementary and other Conditions of the Contract:

| Document | Title | Date | Pages |
|---|---|---|---|

**.9** Other documents, if any, listed below:
*(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)*

Exhibit B – Contractor Affidavit
Exhibit C – Job Site Security Requirements
Exhibit D – Davis Bacon Act Requirements

This Agreement entered into as of the day and year first written above.

| | |
|---|---|
| **Colfax County School District 19-0123, a/k/a Schuyler Community Schools** | **OCC Builders, LLC, a/k/a Otte Construction Company** |
| **OWNER** *(Signature)* | **CONTRACTOR** *(Signature)* |
| Richard Brabec, President | Keith Moje, President |
| *(Printed name and title)* | *(Printed name and title)* |


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Exhibit B

STATE OF NEBRASKA )
) ss.
COUNTY OF _____)

AFFIDAVIT

The undersigned ("Contractor") and Schuyler Community Schools ("School") have entered into a contract for the Contractor to construct renovations to the Schuyler Dual Language Elementary School (the "Project"); and as such, the Contractor being first duly sworn, attests, deposes and states as follows:

A. That (1) each individual performing services for Contractor is properly classified under Sections 48-2901 to 48-2912 (the "Employee Classification Act"), (2) Contractor has completed a federal I-9 immigration form and has such form on file for each employee performing services, (3) Contractor has complied with section 4-114, (4) Contractor has no reasonable basis to believe that any individual performing services for such Contractor is an undocumented worker, and (5) as of the time of this contract, Contractor is not barred from contracting with the state or any political subdivision pursuant to section 48-2912.

B. That Contractor agrees to and at all times shall follow and comply with all provisions of the Employee Classification Act. Contractor acknowledges that a violation of the Employee Classification Act is grounds for rescission of this contract by School. Contractor further acknowledges that providing a false affidavit under section 48-2911 to School may subject Contractor to the penalties of perjury and upon a second or subsequent violation Contractor shall be barred from contracting with the state or any political subdivision for a period of three years after the date of discovery of the falsehood. Contractor shall require any and all subcontractors who perform work under the contract on the Project to provide a similar affidavit, which shall be made available to School upon request.

C. That Contractor further agrees to and at all times shall follow and comply with all provisions Sections 4-108 to 4-114 and shall use the federal immigration verification system to determine the work eligibility status of new employees physically performing services on the Project within the State of Nebraska. The federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee. That Contractor understands this requirement applies to all Subcontractors of the Contractor. That the Contractor shall, by written agreement, require compliance with the federal immigration verification system by all Subcontractors. That if the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.

2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by section 4-108.

D. That under and pursuant to section 48-1122 and other laws, the Contractor agrees that the Contractor and his subcontractors shall not discriminate against any employee or applicant for employment, to be employed in the performance of such contract, with respect to his hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.

FURTHER AFFIANT SAYETH NOT.

DATED this _____ day of _____, 20__.

_____
Contractor

_____
Signature Contractor/Authorized Official of Contractor

Subscribed and sworn to before me this _____ day of _____, 20__.

_____
Notary Public

Exhibit C

**SCHUYLER COMMUNITY SCHOOLS**
**JOB SITE SECURITY REQUIREMENTS**

1. Prior to performing any work or entering on the Project site, all contractors and subcontractors, and suppliers and materialmen shall sign a "Contractor/Supplier Criminal Records Certification," a copy of which is attached hereto, certifying that such contractor shall not assign to work on the Schuyler Community Schools building project an employee having a criminal record as defined by the Schuyler Community Schools policy, regulations, practices or directives and the general conditions of contract for the Project.

2. Schuyler Community Schools shall establish a school building construction site security protocol which shall include providing all employees of the contractors, employees of sub-contractors to the contractors, and other project related personnel with a "Project" badge or sticker created by Schuyler Community Schools; each badge or sticker shall have a unique identifier number. This unique identifier number must be logged by the Contractor's Site Superintendent or Project Manager so as to associate each individual's name and company with the number on the badge. A copy of the log shall be kept at all times in the office of the Contractor's Site Superintendent and must be submitted to the Schuyler Community Schools Superintendent's office at the end of each week. If wearing the Contractor-provided "Project" badge is not desirable and will interfere with the work being performed by that individual, the Contractor shall provide a sticker with the necessary information for identification for affected personnel, which shall include the unique number on the identification. This sticker may be affixed to the individual worker's hard hats. All means of identification other than what is provided by the Contractor must be approved by the Contractor's on-site Superintendent or Project Manager prior to implementation by the contractor. Identification must be visible at all times. Personnel failing to comply with the job-site security requirements may be required by the Contractor or Schuyler Community Schools' personnel to leave the job-site.

3. A copy of the list of properly certified works and other personnel authorized to be on the work site shall be provided by each contractor to the Contractor for the Project and kept in the on-site offices.

Exhibit C

**SCHUYLER COMMUNITY SCHOOLS**
**CRIMINAL RECORDS DIRECTIVE**

(a) Definitions

1. "Disqualifying criminal history" shall mean any conviction or other criminal history information designated by the Owner, or one of the following offenses, if at the time of the offense, the victim was under 19 years of age or enrolled in a public school: a felony offense under Nebraska Criminal Code Article 3 Offenses Against The Person; an offense for which a defendant is required to register as a sex offender under the Nebraska Sex Offender Registration Act, Neb. Rev. Stat. §§ 29-4001 et seq.; or an equivalent offense under federal law or the laws of another state.

2. "Site of an Awarded Project" shall be defined to include the location of the physical work to be completed on the project where it is expected that minors under the age of 16 will be present on a regular basis during the completion of the contractors' scope work. The Site of an Awarded Project shall not include a Contractor's, Subcontractor's, or Supplier's home office.

(b) To help prevent any individuals or agents who have committed crimes of a serious nature from working at the site of an awarded project, the Contractor shall:

1. Require that each of its employees who are to work at the Site of an Awarded Project to complete the "Criminal Record Disclosure" prior to when the employee is to begin work at the Site of an Awarded Project.

Unless the Contractor has actual or constructive knowledge that an employee omitted information or misrepresented information in completing the Criminal Record Disclosure, the Contractor shall not be liable for damages incurred as a direct or indirect result of such omission or misrepresentation.

2. Include this provision in each of its subcontracts and require that each of its Subcontractors' employees complete the Criminal Record Disclosure prior to when the Subcontractor's employee is to begin work at Site of an Awarded Project.

Unless the Contractor or Subcontractor has actual or constructive knowledge that an employee omitted information or misrepresented information in completing the Criminal Record Disclosure, neither the Contractor nor the Subcontractor shall be liable for damages incurred as a direct or indirect result of such omission or misrepresentation.

3. Include this provision in each of its Supplier agreements where supplies are to be delivered to the Site of an Awarded Project by the Supplier and require that each of such Suppliers' employees complete the Criminal Record Disclosure prior to when the Supplier's employee is to deliver the supplies to the Site of an Awarded Project.

Unless the Contractor or Supplier has actual or constructive knowledge that an employee omitted information or misrepresented information in completing the Criminal Record Disclosure, neither the Contractor nor the Supplier shall be liable for damages incurred as a direct or indirect result of such omission or misrepresentation.

4. Upon receipt of the names of the questionnaire for each employee, the Contractor, Subcontractor or Supplier shall conduct a search on the Nebraska State Patrol - Sex-Offender Registry website, http://www.nsp.state.ne.us/SOR/find.cfm, to confirm such employee is not listed thereon.

5. In the event that the Contractor, Subcontractor or Supplier or School District determine that an employee as a record of crimes of a serious nature to immediately reassign and remove any individual or agent from the work site who is not in full compliance with the requirements of this paragraph.

Exhibit C

**SCHUYLER COMMUNITY SCHOOLS**
**CRIMINAL RECORD DISCLOSURE**

This disclosure must be updated within 7 days of any NEW charges or convictions.

Name _____
Last First Middle
Address _____
Street City State Zip Code
Telephone Number (__)___-_____ Social Security Number _____-_____-_____

I understand the purpose of this document is to disclose to my employer any criminal events in my personal history that may preclude me from working on selected jobsites that contractually prohibit workers with a criminal record of a serious nature. I acknowledge the information provided is true and accurate. It is understood and agreed upon that any misrepresentation by me in this document will be sufficient cause for dismissal.

1. Have you ever been convicted of a felony? ☐ Yes ☐ No
   A conviction will not necessarily disqualify you from your current employment, but it may limit your ability to participate on specific projects. If yes, please attach a separate sheet detailing the nature of offense and terms of sentencing.
2. Have you been charged or convicted of any of the following crimes: (include date of any incident)
   Rape, including statutory rape? ☐ Yes ☐ No
   Sexual assault? ☐ Yes ☐ No
   Sexual conduct of any kind with a minor? ☐ Yes ☐ No
   Abuse of any kind of a minor or child? ☐ Yes ☐ No
   Endangerment of a child or debauching a minor? ☐ Yes ☐ No
   Public indecency? ☐ Yes ☐ No
   Prostitution, pandering, or keeping a place of prostitution? ☐ Yes ☐ No
   Assault or battery? ☐ Yes ☐ No
   Kidnapping, false imprisonment or abduction? ☐ Yes ☐ No
   Child pornography? ☐ Yes ☐ No
   Any offense in which a minor was a victim? ☐ Yes ☐ No
   If you answered yes to any of the above, please attach a separate sheet detailing the charge or conviction, including where the charge or conviction occurred, when the events giving rise to the event occurred, and any other information that you would like us to know about the charge or conviction.
3. Are you now, or have you ever been, listed as a Registered Sex Offender in any State?
   ☐ Yes ☐ No
4. Are you currently on probation or work release? ☐ Yes ☐ No
   If yes, for what charge and how long a duration?: _____
   _____
5. On a separate sheet, please identify each city, county, and state in which you have lived for more than three months and the approximate dates in which you lived in each location.

I hereby attest this information and the information attached to be true and accurate.

Signature of Employee _____ Date: _____

Exhibit C

**SCHUYLER COMMUNITY SCHOOLS**
**CONTRACTOR/SUBCONTRACTOR/SUPPLIER CRIMINAL RECORDS CERTIFICATION**

Our firm hereby certifies and agrees not to knowingly assign or knowingly allow any individual or agent to do any work at the Schuyler Community Schools, or other locations under the Contract entered into between our firm and the Schuyler Community Schools, who has a criminal record of a serious nature as defined by Schuyler Community Schools policy, regulations, practices or directives, and as expressed in the "Schuyler Community Schools – Criminal Records Directive". A list of individual workers complying with this Directive is attached.

Our firm authorizes, gives consent, and agrees to periodically certify same to Schuyler Community Schools. Our firm further authorizes, gives consent, and agrees to cooperate in obtaining any additional authorization or consent necessary, to assure compliance with this requirement, and to immediately reassign and remove any individual or agent from the work site who the firm learns is not in full compliance with the requirements of this Certification.

Dated this ____ day of _____, 20__.

_____
Name of Contract Vendor

By: _____
An Authorized Official

Exhibit C

**SCHUYLER COMMUNITY SCHOOLS**
**CERTIFIED WORKER LIST**

Firm Name: _____ Date: _____
Contractor/Subcontractor/Supplier

| Worker Name | Years with Firm | General Job Description |
|---|---|---|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

**(a)** **Davis Bacon Act.** The Agreement is subject to the federal Davis-Bacon Act and implementing regulations, including 29 C.F.R. § 5.1 et seq., all as may be amended from time to time. The follow clauses, terms and conditions in this subsection (a) are expressly incorporated into the Agreement. The Contractor is responsible for compliance with all aspects of the following incorporated terms. To the extent the regulations call for Owner performances, the duties shall be carried out by the Contractor, either in consultation with the Owner or with notice to the Owner.

**(1) Minimum wages.**

**(i)** All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor, which is attached hereto as Attachment 1 and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Attachment 1 is effective as of the date of the Agreement and may be updated from time to time by the U.S. Department of Labor. Contractor and all subcontractors shall comply with the latest version of Attachment 1. Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (a)(1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 C.F.R. § 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph (a)(1)(ii) of this section) and the Davis-Bacon poster (WH-1321, attached as Attachment 2) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

**(ii)**

**(A)** The Contractor, in consultation with and notice to the Owner, shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the

contract shall be classified in conformance with the wage determination. The Contractor, in consultation with and notice to the Owner, shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

**(1)** The work to be performed by the classification requested is not performed by a classification in the wage determination; and

**(2)** The classification is utilized in the area by the construction industry; and

**(3)** The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

**(B)** If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the Owner agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the Contractor on behalf of the Owner to the Administrator of the Wage and Hour Division, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the Owner or will notify the Owner within the 30-day period that additional time is necessary.

**(C)** In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the Owner do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the Contractor, on behalf of the Owner, shall refer the questions, including the views of all interested parties and the recommendation of the Owner, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the Owner or will notify the Owner within the 30-day period that additional time is necessary.

**(D)** The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(1)(ii) (B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

**(iii)** Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

**(iv)** If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the

contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

**(2) Withholding.** The Owner shall upon its own action or upon written request of an authorized representative of the U.S. Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), all or part of the wages required by the contract, the Owner may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

**(3) Payrolls and basic records.**

**(i)** Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

**(ii)**

**(A)** The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the Owner, for transmission,

when requested, to the appropriate federal and/or state agency. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at http://www.dol.gov/esa/whd/forms/wh347instr.htm or its successor site, and is attached as Attachment 3. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to the Owner for transmission, when requested, to the appropriate federal and/or state agency, the contractor, or the Wage and Hour Division of the U.S. Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the sponsoring government agency (or the applicant, sponsor, or owner).

**(B)** Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

**(1)** That the payroll for the payroll period contains the information required to be provided under § 5.5 (a)(3)(ii) of Regulations, 29 CFR part 5, the appropriate information is being maintained under § 5.5 (a)(3)(i) of Regulations, 29 CFR part 5, and that such information is correct and complete;

**(2)** That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3;

**(3)** That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

**(C)** The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph (a)(3)(ii)(B) of this section.

**(D)** The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231 of title 31 of the United States Code.

**(iii)** The contractor or subcontractor shall make the records required under paragraph (a)(3)(i) of this section available for inspection, copying, or transcription by authorized representatives of the Owner or the U.S. Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

**(4) Apprentices and trainees —**

**(i) Apprentices.** Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage

determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

**(ii)** **Trainees.** Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

**(iii)** **Equal employment opportunity.** The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

**(5)** **Compliance with Copeland Act requirements.** The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.

**(6)** **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the

appropriate state agency or Federal agency may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.

**(7) Contract termination: debarment.** A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

**(8) Compliance with Davis-Bacon and Related Act requirements.** All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.

**(9) Disputes concerning labor standards.** Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the U.S. Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the Owner, the U.S. Department of Labor, or the employees or their representatives.

**(10) Certification of eligibility.**

**(i)** By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

**(ii)** No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

**(iii)** The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

**(b) Contract Work Hours and Safety Standards Act.** The Agreement is subject to the federal Contract Work Hours and Safety Standards Act when the amount of the Agreement is more than $100,000.00. When applicable, the follow clauses, terms and conditions in this subsection (b) are expressly incorporated into the Agreement. The Contractor is responsible for compliance with all aspects of the following incorporated terms. To the extent the regulations call for Owner performances, the duties shall be carried out by the Contractor, either in consultation with the Owner or with notice to the Owner.

**(1) Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less

than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

**(2) Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of $ 27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

**(3) Withholding for unpaid wages and liquidated damages.** The Owner shall upon its own action or upon written request of an authorized representative of the U.S. Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

**(4) Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

"General Decision Number: NE20210078 10/01/2021

Superseded General Decision Number: NE20200078

State: Nebraska

Construction Type: Building

Counties: Antelope, Boyd, Brown, Burt, Cedar, Colfax, Cuming, Dodge, Holt, Keya Paha, Rock, Stanton and Wayne Counties in Nebraska.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of $10.95 for calendar year 2021 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least $10.95 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2021. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate,if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

| Modification Number | Publication Date |
|---|---|
| 0 | 01/01/2021 |
| 1 | 01/22/2021 |
| 2 | 04/23/2021 |
| 3 | 06/25/2021 |
| 4 | 07/09/2021 |
| 5 | 07/30/2021 |
| 6 | 08/27/2021 |
| 7 | 09/10/2021 |
| 8 | 09/24/2021 |
| 9 | 10/01/2021 |

BOIL0083-002 01/01/2021

| | Rates | Fringes |
|---|---|---|
| BOILERMAKER | $ 41.52 | 30.36 |

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BRNE0001-006 06/29/2020

BURT, CEDAR, COLFAX, CUMING, DODGE, STANTON, AND WAYNE COUNTIES

| | Rates | Fringes |
|---|---|---|
| BRICKLAYER | $ 30.21 | 17.25 |

BRNE0001-007 06/01/2014

ANTELOPE, BOYD, BROWN, HOLT AND KEYA PAHA COUNTIES

| | Rates | Fringes |
|---|---|---|
| BRICKLAYER | $ 23.99 | 12.66 |

CARP0427-007 06/01/2021

ANTELOPE, BURT, COLFAX, CUMING, DODGE, STANTON AND WAYNE COUNTIES

| | Rates | Fringes |
|---|---|---|
| CARPENTER (Drywall Hanging Only) | $ 28.64 | 15.33 |

ELEC0022-002 06/01/2021

BURT, COLFAX, CUMING, DODGE AND STANTON COUNTIES

| | Rates | Fringes |
|---|---|---|
| ELECTRICIAN | $ 40.00 | 17.27 |

ELEC0231-009 06/04/2020

CEDAR AND WAYNE COUNTIES

| | Rates | Fringes |
|---|---|---|
| ELECTRICIAN | $ 34.73 | 11.42+4% |

* ELEC0265-004 08/30/2021

ANTELOPE, BOYD, BROWN, HOLT, KEYA PAHA AND ROCK COUNTIES

| | Rates | Fringes |
|---|---|---|
| ELECTRICIAN | | |
| Zone 1 | $ 30.00 | 15.38 |
| Zone 2 | $ 30.30 | 15.41 |
| Zone 3 | $ 30.60 | 15.38 |
| Zone 4 | $ 31.00 | 15.50 |

ZONE DEFINITIONS:
Zone 1: 0 to 35 miles from the main Post Office in Lincoln
Zone 2: 36 to 50 miles from the main Post Office in Lincoln
Zone 3: 51 to 75 miles from the main Post Office in Lincoln
Zone 4: 76 miles and over from the main Post Office in Lincoln

ELEV0028-001 01/01/2021

| | Rates | Fringes |
|---|---|---|
| ELEVATOR MECHANIC | $ 47.48 | 35.825+a+b |

FOOTNOTE:
a. Vacation Pay: 8% for persons with 5 or more years of service, 6% for persons with less than 5 years of service.
b. Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Day.

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IRON0021-010 06/01/2021

BURT, COLFAX AND DODGE COUNTIES

| | Rates | Fringes |
|---|---|---|
| IRONWORKER, STRUCTURAL | $ 32.35 | 19.23 |

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IRON0021-011 05/01/2021

ANTELOPE, BOYD, BROWN, CEDAR, CUMING, HOLT, KEYA PAHA, ROCK, STANTON AND WAYNE COUNTIES

| | Rates | Fringes |
|---|---|---|
| IRONWORKER, STRUCTURAL | $ 26.58 | 17.18 |

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LABO1140-010 06/01/2016

| | Rates | Fringes |
|---|---|---|
| LABORER (Mason Tender, Brick & Hod) | $ 20.63 | 9.40 |

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PLUM0016-003 05/16/2021

| | Rates | Fringes |
|---|---|---|
| PLUMBER (Excluding HVAC Pipe Installation) | $ 39.95 | 13.81 |

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PLUM0464-019 05/30/2021

| | Rates | Fringes |
|---|---|---|
| PIPEFITTER (Includes HVAC Pipe Installation) | $ 39.89 | 18.71 |

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SFNE0669-001 04/01/2021

| | Rates | Fringes |
|---|---|---|
| SPRINKLER FITTER (Fire Sprinklers) | $ 38.06 | 23.45 |

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SHEE0003-020 07/01/2015

BROWN, BURT, COLFAX, CUMING, DODGE, KEYA PAHA, ROCK AND STANTON COUNTIES

| | Rates | Fringes |
|---|---|---|
| SHEET METAL WORKER (Includes HVAC Duct Installation) | $ 32.89 | 14.93 |

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SHEE0003-021 05/01/2012

ANTELOPE, BOYD, CEDAR, HOLT AND WAYNE COUNTIES

| | Rates | Fringes |
|---|---|---|
| SHEET METAL WORKER (Includes HVAC Duct Installation) | $ 22.41 | 10.29 |

SUNE2012-015 04/19/2012

| | Rates | Fringes |
|---|---|---|
| CARPENTER, Excludes Drywall Finishing/Taping, and Drywall Hanging | $ 17.39 | 3.13 |
| CEMENT MASON/CONCRETE FINISHER | $ 17.80 | 1.34 |
| DRYWALL FINISHER/TAPER | $ 13.79 | 3.32 |
| LABORER: Common or General | $ 12.07 | 2.85 |
| OPERATOR: Backhoe/Excavator/Trackhoe | $ 21.82 | 2.22 |
| OPERATOR: Loader | $ 16.58 | 0.94 |
| ROOFER | $ 14.52 | 0.65 |
| TRUCK DRIVER: Dump, Lowboy and Tandem | $ 14.56 | 1.68 |

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is

based.

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WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

* an existing published wage determination
* a survey underlying a wage determination
* a Wage and Hour Division letter setting forth a position on a wage determination matter
* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION"

Attachment 2
Davis-Bacon poster (WH-1321)

# EMPLOYEE RIGHTS
## UNDER THE DAVIS-BACON ACT

## FOR LABORERS AND MECHANICS EMPLOYED ON FEDERAL OR FEDERALLY ASSISTED CONSTRUCTION PROJECTS

**PREVAILING WAGES** You must be paid not less than the wage rate listed in the Davis-Bacon Wage Decision posted with this Notice for the work you perform.

**OVERTIME** You must be paid not less than one and one-half times your basic rate of pay for all hours worked over 40 in a work week. There are few exceptions.

**ENFORCEMENT** Contract payments can be withheld to ensure workers receive wages and overtime pay due, and liquidated damages may apply if overtime pay requirements are not met. Davis-Bacon contract clauses allow contract termination and debarment of contractors from future federal contracts for up to three years. A contractor who falsifies certified payroll records or induces wage kickbacks may be subject to civil or criminal prosecution, fines and/or imprisonment.

**APPRENTICES** Apprentice rates apply only to apprentices properly registered under approved Federal or State apprenticeship programs.

**PROPER PAY** If you do not receive proper pay, or require further information on the applicable wages, contact the Contracting Officer listed below:

or contact the U.S. Department of Labor's Wage and Hour Division.

WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

1-866-487-9243
TTY: 1-877-889-5627
www.dol.gov/whd

WH1321 REV 10/17

Attachment 3
Optional Form WH-347
(Page 1 of 2)

U.S. Department of Labor
Wage and Hour Division

**PAYROLL**

**(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)**

*Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.*

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 04/30/2021

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☐ ADDRESS

PAYROLL NO. FOR WEEK ENDING PROJECT AND LOCATION PROJECT OR CONTRACT NO.

| (1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER | (2) NO. OF WITHHOLDING EXEMPTIONS | (3) WORK CLASSIFICATION | O. OR ST. | (4) DAY AND DATE HOURS WORKED EACH DAY | (5) TOTAL HOURS | (6) RATE OF PAY | (7) GROSS AMOUNT EARNED | (8) DEDUCTIONS FICA | WITH-HOLDING TAX | | OTHER | TOTAL DEDUCTIONS | (9) NET WAGES PAID FOR WEEK |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the 'preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance' indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

**Public Burden Statement**

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Attachment 3
Optional Form WH-347
(Page 2 of 2)

Date _____

I, _____ (Name of Signatory Party) _____ (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by _____ (Contractor or Subcontractor) on the _____ (Building or Work); that during the payroll period commencing on the _____ day of _____, _____, and ending the _____ day of _____, _____, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said _____ (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

_____

_____

_____

_____

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

| EXCEPTION (CRAFT) | EXPLANATION |
|---|---|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

REMARKS:

| NAME AND TITLE | SIGNATURE |
|---|---|
| | |

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

# *Additions and Deletions Report for*
## *AIA® Document A101® – 2017*

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:45:52 ET on 01/20/2022.

**PAGE 1**

**AGREEMENT** made as of the 24th day of January in the year 2022

...

Colfax County School District 19-0123, a/k/a Schuyler Community Schools
A political subdivision of the State of Nebraska
120 W. 20th Street
Schuyler, NE 68661

...

OCC Builders, LLC, a/k/a Otte Construction Company
A Nebraska limited liability company
521 Centennial Road
Wayne, NE 68787

...

Schuyler Community Schools – Construction of renovations to the Schuyler Dual Language Elementary School, located at 2023 Colfax Street, Schuyler, Nebraska.

...

Carlson West Povondra Architects, Inc.
A Nebraska Corporation
5060 Dodge Street
Omaha, NE 68132

**PAGE 2**

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), all sections of the Project Manual, Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

...

[ X ] Established as follows:

...

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The first business day after the Contractor receives a written Notice to Proceed issued by either the Owner or the Architect. The notice to proceed shall not be issued until the Agreement has been signed by the Contractor, approved by the Owner's Board of Education, signed by the Owner's authorized representative, and the Owner and the Architect have received all required payment and performance bonds and insurance certificates.

**PAGE 3**

[ **X** ] By the following date: December 31, 2022

...

| | |
|---|---|
| Phase 1 work | August 1, 2022 |
| Phase 2 work | December 31, 2022 |

...

**§ 3.3.4** Time shall be an essential part of this contract.

**§ 4.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Million, Eight Hundred Three Thousand, Eight Hundred and No/100ths Dollars ($ 1,803,800.00 ), subject to additions and deductions as provided in the Contract Documents.

...

**§ 4.2.1** Alternates, if any, included in the Contract Sum: None

...

**§ 4.3** Allowances, if any, included in the Contract Sum: None

...

**§ 4.4** Unit prices, if any: None

...

Not applicable

**PAGE 4**

Contractor acknowledges that the Stipulated Sum includes all requirements of the federal Davis Bacon Act.

...

**§ 5.1.2** The period covered by each Application for Payment shall be one calendar month ending on the last day of the ~~month, or as follows:~~

month.

**§ 5.1.3** Provided that an Application for Payment is received by the Architect not later than the 25th day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than ~~( ) days after the Architect receives the Application for Payment.~~thirty ( 30 ) days after review and action on the Application for Payment by the Owner's Board of Education at a regular meeting held pursuant to Neb. Rev. Stat. § 79-554. Notwithstanding the requirements of this section, to allow sufficient time for review and action on Applications for Payment by the Owner's Board of Education at a regular meeting held pursuant to Neb. Rev. Stat. § 79-554, the "receipt by the owner or the owner's representative of a

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payment request made pursuant to the contract" under Neb. Rev. Stat. § 45-1203 shall be deemed to occur at the regular meeting of the Owner's Board of Education immediately following the receipt of the Application for Payment by the Architect.

...

**§ 5.1.6** In accordance with AIA Document ~~A201™–2017,~~ A201, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

...

**.2** The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document ~~A201–2017,~~A201;

...

**.4** For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document ~~A201–2017;~~ A201; and

**PAGE 5**

The amount equal to ten percent (10%) of the completed Work for the first fifty percent (50%) of the Contract Sum, and the amount equal to five percent (5%) of the completed Work for the last fifty percent (50%) of the Contract Sum.

...

None

...

None

...

The amount equal to one hundred twenty-five percent (125%) of the estimated cost to complete the Work remaining. If Owner is entitled to deduct liquidated damages, or any other damages or amounts provided in the Contract Documents, including clean-up fees, then Owner shall be entitled to deduct such liquidated damages, amounts and fees at any time.

**§ 5.1.8** If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document ~~A201–2017.~~A201.

**§ 5.1.9** Except with the Owner's prior written approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

...

**§ 5.2.1** Final payment, constituting the entire unpaid balance of the Contract ~~Sum,~~ Sum less disputed sums, authorized deductions and/or liquidated damages, shall be made by the Owner to the Contractor when

**.1** the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document ~~A201–2017,~~ A201, and to satisfy other requirements, if any, which extend beyond final payment;

**.2** the Contractor has provide all documents required by Sections 3.5 and 9.10.2 of AIA Document A201, General Conditions, as amended and

~~**.2**~~ **.3** a final Certificate for Payment has been issued by the Architect.

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**§ 5.2.2** The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for ~~Payment, or as follows:~~

Payment.
**PAGE 6**

~~%~~ Pursuant to Neb. Rev. Stat. § 45-1205, interest due under this section shall accrue until such amount is paid, beginning on the day following the payment due date at the rate of one percent per month or a pro rata fraction thereof on the unpaid balance. Interest is due under this section only after the person charged the interest has been notified of the provisions of this section by the Contractor.

**§ 5.4 Payment Contingent Upon Availability of Appropriated Funds or Funds Approved by Owner's Board of Education**
Any other provisions of the Contract Documents to the contrary notwithstanding, it is expressly understood and agreed that the legal obligation of the Owner to pay the Contract Sum or any part thereof shall be contingent upon the availability of funds specifically approved by formal action of the Owner's Board of Education for the purpose of payment of the Contract Sum or any part thereof.

**§ 6.1 ~~Initial Decision Maker~~**
~~The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.~~
~~*(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*~~

All disputes relating to this Agreement shall be resolved pursuant to the terms of Article 15 of the AIA Document A201, General Conditions, as amended.

...

For ~~any Claim subject to, but not resolved by,~~ all Claims, whether or not presented to mediation pursuant to Article 15 of AIA Document ~~A201–2017,~~ A201 General Conditions, as amended, the method of binding dispute resolution shall be as follows:

...

[ ] Arbitration pursuant to Section 15.4 of AIA Document ~~A201–2017~~A201

[ **X** ] Litigation in a court of competent jurisdiction in Colfax County, Nebraska

...

**§ 7.1** The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document ~~A201–2017.~~A201.

~~**§ 7.1.1** If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:~~
~~*(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)*~~

**§ 7.2** The Work may be suspended by the Owner as provided in Article 14 of AIA Document ~~A201–2017.~~A201.

...

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**§ 8.1** Where reference is made in this Agreement to a provision of AIA Document ~~A201–2017~~ A201 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

...

Dan Hoesing, Superintendent
120 W. 20th Street
Schuyler, Nebraska 68661
Tel: 402-352-3527
Email: dan.hoesing@schuylercommunityschools.org
**PAGE 7**

Keith Moje, President
521 Centennial Road
Wayne, NE 68787
Tel: 402-375-2180
Email: kmoje@otteconstruction.com

...

**§ 8.5.3** The terms of Article 11 of AIA A201 are supplementary to the terms contained in AIA Document A101 Exhibit A. If there is any conflict between the terms of Exhibit A and Article 11 of AIA A201, the terms of Exhibit A shall control.

**§ 8.6** Notice in electronic format, pursuant to Article 1 of AIA Document ~~A201–2017,~~ A201, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

...

**§ 8.7** ~~Other provisions:~~**Equal Opportunity in Employment**
**§ 8.7.1** The Contractor and any subcontractors shall not discriminate against any employee or applicant for employment to be employed in the performance of the Agreement, with respect to hire, tenure, terms, conditions or privileges of employment, because of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, as prohibited by the Nebraska Fair Employment Practice Act or federal law. The Contractor agrees to post in conspicuous places available to employees and applicants, notices setting forth the Contractor's nondiscrimination policies. The Contractor and the Contractor's subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status.

**§ 8.7.2** The Contractor hereby warrants and represents that it is in compliance with said Act. Any failure to so comply during the performance of this Agreement shall be a material breach of the Agreement. The Contractor by execution of this agreement certifies that the Contractor is an equal opportunity employer and actively recruits a well-qualified and diverse staff including minority applicants as well as historically underutilized business subcontractors, and does not discriminate against any employee or applicant for employment or subcontractor by reason of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status. By execution of this agreement, the Contractor agrees to actively continue and implement this policy throughout any awarded project.

**§ 8.8 Criminal History Checks**
**§ 8.8.1** The Contractor shall obtain all criminal history information regarding its "covered employees", as defined below. Before beginning any Work on the Project, Contractor, and all subcontractors and suppliers, will provide written certification to the Owner that Contractor has complied with the statutory requirements as of that date. Upon request by Owner, Contractor will provide, in writing, updated certifications and the names and any other requested

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information regarding covered employees, so that the Owner may obtain criminal history record information on the covered employees. Contractor shall assume all expenses associated with obtaining the initial criminal history record information and the Owner shall be responsible for expenses associated with any subsequent request. Contractor shall include similar criminal history check provisions in all contracts with subcontractors and suppliers.

**§ 8.8.2** The Contractor will not assign any "covered employee" with a "disqualifying criminal history", as those terms are defined below, to work on the Project. If the Contractor receives information that a covered employee has a reported disqualifying criminal history, then Contractor will immediately remove the covered employee from the Project and notify the Owner in writing within three (3) business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Contractor agrees to discontinue using that covered employee to provide services on Owner's Project.

**§ 8.8.3** For the purposes of this Section, "covered employees" means employees, agents or subcontractors of Contractor who has or will have continuing duties related to the services to be performed on Owner's Project and has or will have direct contact with Owner's students. The Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means any conviction or other criminal history of the following offenses: a felony offense under Nebraska Criminal Code Article 3 Offenses Against The Person; an offense for which a defendant is required to register as a sex offender under the Nebraska Sex Offender Registration Act, Neb. Rev. Stat. §§ 29-4001 et seq.

**§ 8.8.4** The Contractor shall establish a school building construction site security protocol which shall include providing all employees of the contractors, employees of sub-contractors to the contractors, and other project related personnel with a "Project" badge or sticker created by the Contractor; each badge or sticker shall have a unique identifier number. This unique identifier number must be logged by the Contractor's Site Superintendent or Project Manager so as to associate each individual's name and company with the number on the badge. A copy of the log shall be kept at all times in the office of the Contractor's Site Superintendent and must be submitted to the Owner's Administrative office at the end of each week. If wearing the Contractor-provided "Project" badge is not desirable and will interfere with the work being performed by that individual, the Contractor shall provide a sticker with the necessary information for identification for affected personnel, which shall include the unique number on the identification. This sticker may be affixed to the individual worker's hard hats. All means of identification other than what is provided by the Contractor must be approved by the Contractor's on-site Superintendent or Project Manager prior to implementation by the contractor. Identification must be visible at all times. Personnel failing to comply with the job-site security requirements may be required by the Contractor or Owner's personnel to leave the job-site.

**§ 8.9 Verification of Immigration Status**

The Contractor agrees to use the federal immigration verification system to determine the work eligibility status of new employees physically performing services on the Project within the State of Nebraska. The federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee. This requirement applies to all Subcontractors of the Contractor. The Contractor shall, by written agreement, require compliance with the federal immigration verification system by all Subcontractors. If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

**§ 8.10 Contributions under Nebraska Employment Security Law**

The Contractor and all Subcontractors engaged to perform any part of the Work shall make payment to the Unemployment Compensation Fund of the State of Nebraska of all contributions and interest due under the provisions

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of the Employment Security Law, Neb. Rev. Stat. §§ 48-601, et seq. (Reissue 1988), as amended, on wages paid to individuals employed in the performance of the Contract; and before final payment shall be made of the final three percent (3%) of this Contract, the Contractor shall secure and file with the Owner, and cause any Subcontractor to secure and file with the Owner, written clearance from the Commissioner of the Department of Labor of the State of Nebraska, certifying that all payments then due of contributions or interest which may have arisen under this Contract have been made by the Contractor or any Subcontractor to the Unemployment Compensation Fund.

**§ 8.11 Nebraska Employee Classification Act**

Contractor agrees to abide by the provisions of the Nebraska Employee Classification Act, Neb. Rev. Stat. §§ 48-2901 to 48-2912. In compliance with that Act, the Contractor shall to submit to the Owner, upon execution of the Agreement, the affidavit marked as Exhibit B, attached hereto and incorporated herein by this reference. The Contractor further acknowledges that providing a false affidavit under Neb. Rev. Stat. § 48-2911 may subject the Contractor to the penalties of perjury and upon a second or subsequent violation the Contractor shall be barred from contracting with the State of Nebraska or any Nebraska political subdivision for a period of three (3) years after the date of discovery of the falsehood. The Contractor shall require any and all subcontractors who perform work pursuant to the Agreement to provide a similar affidavit, which shall be made available to the Owner upon request.

**§ 8.12 Acts or Omissions of Contractor's Employees**

**§ 8.12.1** The Contractor shall be responsible to the Owner for acts and omissions of the Contractor 's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of the Contractor or any of its Subcontractors. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees, including talking, touching, staring or otherwise contributing to a hostile or offensive environment for Owner's students and employees. All areas of campus, other than the defined construction area, shall be off limits to Contractor's forces, unless their work assignment specifies otherwise. Contractor shall also require adequate and appropriate dress and identification of Contractor's employees, subcontractors, and all other persons carrying out the Work; provided that Contractor's forces will not be required to wear identification badges.

**§ 8.12.2** The Contractor shall require all construction workers, whether Contractor 's own forces or the forces of Contractor 's subcontractors, to wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall contain a current photograph and the worker's full name in a typeface large enough to be seen from a reasonable distance.

**§ 8.12.3** The Contractor shall require all construction workers, whether Contractor 's own forces or the forces of Contractor 's subcontractors, to park their personal motor vehicles on the Owner's property only in the parking places designated by the Owner's campus principal. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense.

**§ 8.12.4** The Contractor shall consult and coordinate with Owner with analysis of cost of the institution of a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor 's and Contractor 's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor 's forces or Contractor 's subcontractor's forces' actions, omissions, or failure to secure the Work or adjoining property.

**§ 8.13** Project work hours shall be established by the Owner.

**§ 8.14 Sovereign Immunity**

By entering into this Agreement, the Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.

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**§ 8.15 Davis Bacon Act**

**§ 8.15.1** This project may be financed by the Owner in whole or in part with funds provided through the Elementary and Secondary School Emergency Relief Fund ("ESSER") and other federal funds. ESSER funds are subject to the Davis-Bacon Act ("DBA") prevailing wage rate and other requirements. The Contractor, and all subcontractors, shall comply with all federal, state and local laws, ordinances and regulations applicable to this federally-funded project, including but not limited to, the provisions of the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, including the specific requirements contained in 29 C.F.R. § 5.5 and Exhibit D and Attachment 1 attached to and made a part of this Contract.

**§ 8.15.2** The Contractor and all Subcontractors hired by the Contractor on this project agree to and shall provide and submit to proper authorities all necessary written documentation and certifications in accordance with all reporting requirements of the DBA. The Contractor shall require that the contracts of all Subcontractors hired by the Contractor on this project contain contract provisions identical to the provisions contained in this section, including Exhibit D and Attachment 1.

**§ 8.15.3** A breach of any of the provisions contained in this Section 8.15 or a failure to comply with any of the requirements under the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, by the Contractor or any of its Subcontractors shall constitute a substantial and material breach of the Contract Documents and shall be sufficient grounds for termination of the contract by the Owner.

**§ 8.15.4** To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the Owner, its Board of Education, administrators, employees and agents, and the Architect, Architect's consultants, agents and employees of any of them from and against all claims, damages, suites, losses, expenses or causes of action which arise as a result of the failure of the Contractor, Subcontractors, or officers, employees, or agents of any of them, to comply with any of the requirements of the DBA.

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*(List here any additional documents that are intended to form part of the Contract Documents. AIA Document ~~A201™ 2017~~ A201 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids*

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*or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)*

Exhibit B – Contractor Affidavit
Exhibit C – Job Site Security Requirements
Exhibit D – Davis Bacon Act Requirements

...

| **Colfax County School District 19-0123, a/k/a Schuyler Community Schools** | **OCC Builders, LLC, a/k/a Otte Construction Company** |
|---|---|
| ... | |
| Richard Brabec, President | Keith Moje, President |

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# AIA® Document A201® – 2007

## *General Conditions of the Contract for Construction*

**for the following PROJECT:**
*(Name and location or address)*
Schuyler Community Schools – Schuyler Dual Language Elementary School Renovations

**THE OWNER:**
*(Name, legal status and address)*
Colfax County School District 19-0123, a/k/a Schuyler Community Schools
A political subdivision of the State of Nebraska
120 W. 20th Street
Schuyler, NE 68661

**THE ARCHITECT:**
*(Name, legal status and address)*
Carlson West Povondra Architects, Inc.
A Nebraska Corporation
5060 Dodge Street
Omaha, NE 68132

**ADDITIONS AND DELETIONS:**
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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## ARTICLE 1 GENERAL PROVISIONS

### § 1.1 BASIC DEFINITIONS

### § 1.1.1 THE CONTRACT DOCUMENTS

The Contract Documents are enumerated in the Agreement, as amended, between the Owner and Contractor (hereinafter the Agreement, as amended,) and consist of the Agreement, as amended, Conditions, all sections of the Project Manual, including of the Contract, as amended (General, Supplementary and other Conditions), Drawings, Specifications and Addenda issued prior to execution of the Contract, other documents listed in the Agreement, as amended, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive or (4) a written order for a minor change in the Work issued by the Architect.

**§ 1.1.1.1** The Agreement, as amended, represents the entire and integrated agreement between the Owner and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. Any revision, amendment, or modification to the Standard Form of the Agreement shall be valid, binding, and enforceable only if signed by Contractor and the authorized representative of Owner's Board of Education. In the event of conflict, terms and conditions contained in the Agreement, as amended, shall take precedence over terms and conditions contained in the General Conditions, as amended, and the terms and conditions in the General Conditions, as amended, shall take precedence over all other terms and conditions contained in the other Contract Documents. If the Request for Proposals and the Proposal are included in the Contract Documents, then the Request for Proposals shall take precedence over the Proposal, unless specifically agreed otherwise herein. Any reference to any Contract Document shall mean the document as amended and/or supplemented for this Project.

### § 1.1.2 THE CONTRACT

The Contract Documents form the Contract for Construction. The Contract, as amended, represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written Modification signed by Contractor, approved by Owner's Board of Education, and signed by the representative of Owner's Board of Education who is authorized to sign contracts. As a material consideration for the making of the Contract, modifications to the Contract shall not be construed against the maker of said modifications. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants or (4) between any persons or entities other than the Owner and the Contractor.

**§ 1.1.2.1** To be effective, all Contract Documents requiring signatures must be signed first by the Contractor and then by the Owner's authorized representative, after approval by Owner's Board of Education. If an approved Contract Document requiring signature has not been signed, then the missing signature shall be provided within a reasonable period of time. Failure to sign an approved Contract Document after notice and a reasonable opportunity to sign shall be considered a material breach of the Contract.

### § 1.1.3 THE WORK

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project. The Work includes all of Contractor's responsibilities as to all labor, parts, supplies, skill, supervision, transportation services, storage requirements, and other facilities and things necessary, proper or incidental to the carrying out and completion of the terms of the Contract Documents and the Construction Documents and all other items of cost or value needed to produce, construct and fully complete the public Work identified by the Contract Documents and the Construction Documents. "Construction Documents" means: all Drawings, specifications, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants and shall set forth in detail the requirements for construction of the Project. The Construction Documents shall include Drawings and Specifications that establish in detail the quality levels of materials and systems required for the Project. The Construction Documents shall reflect all agreements between Owner and Architect concerning Owner's budgetary constraints, programmatic needs and expectations as to quality, functionality of systems, maintenance costs, and usable life of equipment and facilities. Said Construction Documents shall reflect the Owner's educational program and educational specifications and the standards set forth in Section 2.1.4 of AIA Document B201, as amended. The Architect shall provide Construction Documents which are sufficient for Owner to complete construction of the


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Project, and are free from material defects or omissions. The Construction Documents shall comply with all applicable laws, ordinances, codes, rules, and regulations, as of the date of issuance of construction documents.

**§ 1.1.3.1** The Work shall include the obligation of the Contractor to visit the site of the Project prior to submitting a proposal. Such site visit shall be for the purpose of familiarizing the Contractor with the conditions as they exist and the character of the operations to be carried on under the Contract Documents, including all existing site conditions, access to the site, physical characteristics of the site and surrounding areas.

**§ 1.1.3.2** Nothing in these General Conditions shall be interpreted as imposing on either the Owner or the Architect or their respective agents, employees, officers, directors, or consultants any duty, obligation, or authority with respect to any items that are not intended to be incorporated into the completed Project, or that do not comprise the Work including, but not limited to, the following: shoring, scaffolding, hoists, weatherproofing, or any temporary facility or activity because these are the sole responsibility of the Contractor.

### § 1.1.4 THE PROJECT

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by separate contractors.

### § 1.1.5 THE DRAWINGS

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules and diagrams, and shop drawings following approval by the Architect.

### § 1.1.6 THE SPECIFICATIONS

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

### § 1.1.7 CONSTRUCTION DOCUMENTS

Construction Documents are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Construction Documents may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials. All Construction Documents used for construction purposes must be obtained by the Contractor directly from the Architect or the Owner immediately before commencing construction of the Work. The Contractor shall be responsible to ensure that such drawings and specifications contain all changes and revisions to date.

### § 1.1.8 MANUFACTURER'S SPECIFICATIONS

All references to the "Manufacturer's Specifications", "Manufacturer's Directions" or "Manufacturer's Recommendations" shall mean and refer to the referenced manufacturer's published specifications or manuals. Upon written approval of the Architect, such publications shall be made a part of and incorporated into the Contract Specifications as though repeated therein in full, and all manufactured articles, materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned accordingly, unless specified to the contrary by the Architect.

### § 1.1.9 PROJECT MANUAL

The Project Manual is a volume assembled for the Work which includes the bidding or proposal requirements, sample forms, Conditions of the Contract and Specifications.

### § 1.1.10 PROJECT MANUAL ADDENDA

Project Manual Addenda are written or graphic instruments issued prior to the execution of the Contract, which modify or interpret the bidding or proposal documents, including Drawings and Specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the Contract Documents when the Agreement is executed. The Contractor and subcontractors shall include all addenda items on their copies of the Drawings and Specifications.

### § 1.1.11 APPROVED, APPROVED EQUAL, APPROVED EQUIVALENTS, OR EQUAL

The terms "Approved" and "Approved Equal" relate to the substitution of materials, equipment, or procedure in


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writing by the Architect prior to receipt of bids.

### § 1.1.12 ABBREVIATIONS

| | |
|---|---|
| AIA: | American Institute of Architects |
| ACI: | American Concrete Institute |
| AHERA: | Asbestos Hazardous Emergency Response Act |
| AISI: | American Iron and Steel Institute |
| AISC: | American Institute of Steel Construction |
| ASA: | American Standards Association |
| ASTM: | American Society of Testing Materials |
| AWSC: | American Welding Society Code |
| CERCLA: | Comprehensive Environmental Response, Compensation, and Liability Act |
| DBA | Davis-Bacon Act |
| EPA: | Environmental Protection Agency |
| FS: | Federal Specification |
| NES: | National Electrical Code |
| NIC: | Not in Contract. Indicates work not to be done by this Contractor under this Agreement |
| OSHA: | Occupational Safety and Health Administration |
| SPR: | Simplified Practice Recommendation |
| UL: | Underwriters Laboratories, Inc. |

### § 1.1.13 BIDS or BIDDING
The terms "Bids" or "Bidding" shall include any kind of competitive purchasing under Nebraska public letting statutes.

### § 1.1.14 CONTRACT SUM
"Contract Sum" shall mean the Guaranteed Maximum Price, when the Agreement is a Construction Manager at Risk Agreement (A133), and the Contract Sum, when the Agreement is a Contractor Agreement (A101).

### § 1.1.15 MISCELLANEOUS DEFINITIONS
### § 1.1.15.1 FURNISH
The term "furnish", unless specifically limited to context, means furnishing to the Project Site the items specified to include unpacking and assembly if necessary. "Install" means incorporation in the Work, including all necessary labor, materials, equipment and connections necessary to complete installation. "Provide" means furnish and install.

### § 1.1.15.2 BUSINESS DAY
The term "business day" is a day the Owner's Administration Building is scheduled to be open for normal business purposes, unless closed by the Owner's Superintendent of Schools for inclement weather or other reason. Days on which the Administration Building is normally closed are Thanksgiving Break, Winter Break, Spring Break, and Summer Break, as well as other federal, state or local days specified in the calendar approved by the Owner's Board of Education on an annual basis. A business day does not include a day on which the Owner's Administration Building is open only for the purposes of conducting candidate filing, early voting, elections, or other special events.

### § 1.1.15.3 CALENDAR DAY
A calendar day is a day on the Gregorian Calendar. The Contract Time is established in calendar days. Extensions of time granted, if any, will be converted to calendar days.

### § 1.1.15.4 HOLIDAYS
Owner-approved holidays for Contractor's Work are limited to New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

### § 1.1.15.5 WORK DAY
Work days are all calendar days except Holidays.

### § 1.1.15.6 ANTICIPATED WEATHER DAYS


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An allowance of regular Work Days, established as anticipated Work Days lost due to weather delays; said allowance shall be included in Contractor's proposed completion time. Only lost weather days in excess of Anticipated Weather Days shall be considered by Owner for time extensions based upon weather. Section 15.1.5.3 lists required Anticipated Weather Days.

## § 1.2 CORRELATION AND INTENT OF THE CONTRACT DOCUMENTS

**§ 1.2.1** The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

**§ 1.2.1.1** During the course of the Work, should any conflict be found in or between the Contract Documents, the Contractor shall be deemed to have estimated the Work on the basis of the greater quantity or better quality, or the most stringent requirement, unless he shall have obtained an interpretation in writing from the Architect as to what shall govern before the submission of his Proposal. The Architect, in ease of such conflict, may interpret or construe the documents so as to obtain the most substantial and complete performance of the Work consistent with the Contract Documents and reasonably inferable therefrom, in the best interest of Owner, and the Architect's interpretation shall be final. The terms and conditions of this clause shall not relieve any party of any other obligation under the Contract Documents.

**§ 1.2.2** Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

**§ 1.2.3** Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

**§ 1.2.3.1** In case of conflicting provisions between or within the Drawings and Specifications, the Contractor is deemed to have accepted the reasonable method of completing the Work as agreed to by the Owner and the Contractor.

**§ 1.2.3.2** All repeated features must be constructed alike, although drawn in detail only once, and similarly all detail and ornament must be continued throughout all moldings, bands, etc.

**§ 1.2.3.3** Wherever Work is specified to be done "as directed", the Contractor must obtain specific direction from the Owner's representative before undertaking such Work.

**§ 1.2.3.4** Wherever materials or Work are specified to be "approved" or an approved pattern, make or design, the Contractor must have written approval from the Owner before installation of such materials or performance of such Work.

**§ 1.2.3.5** Whenever the words "or equal" appear in connection with a material or article specified or shown in the contract documents by use of the name of a proprietary product or the name of a manufacturer or vendor of such material or article, any material or article which will fully perform the duties of the material or article so specified will be considered "equal" and satisfactory provided such material or article is of equivalent substance and function. If the words "or equal" do not appear in connection with such material or article, no substitute may be proposed in place of the material or article so specified.

**§ 1.2.4** The Contractor is solely responsible for coordination of bidding and Scope of Work of Subcontractors and shall assume full responsibility for complete coordination of the various Subcontractors.

**§ 1.2.5** In the interest of conciseness, references to specification sections and details are preceded by the word "see". Any such reference is to be interpreted to include the phrase "and comply with".

**§ 1.2.6** Wherever an article, device or piece of equipment is referred to in the singular, such reference shall apply to as many of such articles as are shown in the Contract Documents or as are required to complete the installation.


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### § 1.2.7 RELATION OF SPECIFICATIONS AND DRAWINGS

General Requirements in the Specifications govern the execution of all Specifications. Summary paragraphs present a brief indication of the Work, but do not limit the Work as later detailed. The Drawings and Specifications are correlative and have equal authority and priority. Should the Drawings and Specifications have internal inconsistencies, then the Contractor shall base the bids and construction on the most expensive combination of quality and quantity of work indicated. For purposes of construction, the Architect shall determine the appropriate Work, after the Contractor brings the inconsistency to the Architect's attention. Failure to report an inconsistency shall be evidence that Contractor has elected to proceed in the more expensive manner.

### § 1.2.8 MATERIALS, EQUIPMENT AND PROCESSES

Exact location and arrangement of the various pieces of equipment specified shall be determined with the approval of the Architect after equipment has been selected and/or as the Work progresses. All equipment shall, insofar as possible, be installed in such a manner as will not interfere with architectural or structural portions of the building. Should changes become necessary because of a failure of the Contractor to comply with the bidding instructions which results in equipment requiring area not shown on the Construction Documents, the Contractor shall be fully responsible for completing any required modifications or eliminating any interferences. Where in the Drawings and Specifications, certain products, manufacturer's trade names, or catalog numbers are specified, it is done for the express purpose of establishing a standard of function, dimension, appearance, and quality of design in harmony with the Work, and is not intended for the purpose of limiting completion. Materials or equipment shall not be substituted unless the Architect has specifically accepted such substitution for use on this Project. When more than one material, process, or brand is specified for a particular item of Work, the choice shall be the Contractor's. The final selection of color and pattern will be made by the Owner from the range available within the option selected by the Contractor, unless the item is specified to match a specific color or sample furnished. Where particular items are specified, products of those named manufacturers are required unless Contractor submits for consideration proposed substitutions of materials, equipment or processes from those set out in the Contract Documents. Submittals of proposed substitutions should contain sufficient information to allow the Architect and Owner to determine if the proposed substitution is in fact equal to or better than the requirements in the Contract Documents. The Architect shall review and respond to proposed substitutions within fifteen (15) calendar days of receipt. Contractor shall bear all risk caused by submitting substitutions, including all costs. The Owner may approve substitutions only when the substitution is clearly provided by the Contract to be equal in performance characteristics to the requirements of the Contractor Documents, equally compatible with the existing installations and complementary to the architectural design for the Work. Certain specified construction and equipment details may not be regularly included as part of the named manufacturer's standard catalog equipment, but shall be obtained by the Contractor from the manufacturer as required for the proper evaluation and/or functioning of the equipment. Reasonable minor variations in equipment are expected and will be acceptable, if approved by the Architect and Owner, however, indicated and specified performance and material requirements are the minimum. The Owner and the Architect reserve the right to determine the equality of equipment and materials that deviate from any of the indicated and specified requirements.

### § 1.2.9 STANDARDS AND REQUIREMENTS

When the Contract Documents refer to standards, building codes, manufacturers' instructions, or other documents, unless otherwise specified, then the current edition as of the date of execution of the Agreement by the last party to execute said Agreement shall apply. It shall be the responsibility of the Architect to address revisions or amendments to applicable codes or standards which arise after the date of execution of the Agreement and until Final Completion, pursuant to the terms of the Agreement between Owner and Architect. Requirements of public authorities apply as minimum requirements only and do not supersede more stringent specified requirements.

## § 1.3 CAPITALIZATION

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles or (3) the titles of other documents published by the American Institute of Architects.

## § 1.4 INTERPRETATION

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement. These Contract Documents shall not be construed to deny or diminish the right of any person to work because of the person's membership or other relationship status with respect to any organization.


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### § 1.5 OWNERSHIP AND USE OF DRAWINGS, SPECIFICATIONS AND CONSTRUCTION DOCUMENTS

**§ 1.5.1** All ownership rights, whether common law, statutory, or other reserved rights, including copyright ownership of the Construction Documents, are controlled by the Agreement between the Owner and the Architect. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers shall not own or claim a copyright in the Construction Documents. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be construed as publication in derogation of any reserved rights.

**§ 1.5.2** The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are granted a limited license to use and reproduce the Construction Documents provided to them solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers may not use the Construction Documents on other projects or for additions to this Project outside the scope of the Work without the specific written consent of the copyright holder. All copies of the Construction Documents, except the Contractor's record set, shall be returned or suitably accounted for to the copyright holder upon completion of the Work.

### § 1.6 TRANSMISSION OF DATA IN DIGITAL FORM

If the parties intend to transmit Construction Documents or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions, unless otherwise already provided in the Agreement or the Contract Documents.

## ARTICLE 2 OWNER

### § 2.1 GENERAL

**§ 2.1.1** The Owner is the public school district identified in the Contract Documents. The Board of Education, by majority vote, is the only representative of the Owner, a public school district and political subdivision of the State of Nebraska, having the power to enter into or amend a contract, to approve changes in the scope of Work, to approve and execute a Change Order or Construction Change Directive modifying the Contract Sum or Guaranteed Maximum Price, or agree to an extension to the date of Substantial or Final Completion. The Board will act as soon as reasonably possible to avoid undue delays. The Board designates authorized representatives to act on its behalf for day-to-day operations under the Contract. Unless otherwise designated in the Contract Documents, Owner's authorized representative shall be the Superintendent of Schools, who may delegate responsibilities as appropriate. Owner's Board of Education hereby delegates to the Superintendent of Schools or designee the authority to approve changes to the Work where such changes are within the Owner's contingency or the Contractor's contingency. Any such change shall be confirmed in writing between the Contractor and Owner's Superintendent or designee, and notice of such approved changes shall be given to the Board at its next regular meeting. Except as otherwise provided in the Contract Documents, the Architect does not have such authority. Neither Architect nor Contractor may rely upon the direction of any employee of Owner who has not been designated in writing by the Superintendent or Board of Education; Owner shall not be financially responsible for actions taken by the Architect or Contractor in reliance upon direction from unauthorized persons.

**§ 2.1.2** It shall be distinctly understood that by virtue of this Contract, no mechanic, contractor, material person, artisan, or laborer, skilled or unskilled, shall ever in any manner have, claim, or acquire any lien upon the buildings or any of the improvements of whatsoever nature or kind so erected or to be erected by virtue of this Contract or upon any of the land on which said buildings or any of the improvements are so erected, built, or situated, such property belonging to a political subdivision of the State of Nebraska. It shall be further understood that this Contract is not written for the benefit of third parties.

**§ 2.1.3** The Owner shall require the Contractor and the Architect to meet periodically at mutually-agreed-upon intervals, for the purpose of establishing procedures to facilitate cooperation, communication, and timely responses among the participants. By participating in this arrangement, the parties do not intend to create additional contractual obligations or modify the legal relationships which may otherwise exist.

**§ 2.1.4** The Owner may require that the Contractor use and/or respond to certain Owner-furnished forms or inquiries during the course of the Project. From time to time, there may be future revisions, changes, additions or deletions to these forms. The fact that the Owner modifies and increases reasonable reporting requirements shall not serve as the basis for a claim for additional time or compensation by the Contractor.

**§ 2.1.5** The Contractor stipulates and agrees that the Owner has no duty to discover any design errors or omissions in


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the Drawings, Plans, Specifications and other Construction Documents, and has no duty to notify Contractor of same. By entering into the Contract Documents or any Agreement with any Architect, Owner does not warrant the adequacy and accuracy of any Drawings, Plans, Specifications or other Construction Documents.

### § 2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER

**§ 2.2.1** The Owner, being a political subdivision of the State of Nebraska, must have adequate funds and financing as provided by law prior to award and execution of the Contract Documents.

**§ 2.2.2** Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

**§ 2.2.3** If requested in writing by the Contractor prior to the start of the Work, the Owner shall furnish surveys known to the Owner; the Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. Other than the metes and bounds noted in the legal description of the site, the Contractor shall not be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work. Other than the metes and bounds noted in the survey, if any, Owner does not guarantee the accuracy of surveys provided, including the locations of utility lines, cables, pipes or pipelines, or the presence or absence of easements.

**§ 2.2.4** The Owner shall furnish, for information only and not as a Contract Document, such surveys or other information as it has in its possession as to the physical characteristics, legal limitations and utility locations for the site of the Project as it has in its possession. The Contractor shall confirm the location of each utility on the approved plans therefor on file with the public works department. The Contractor shall not be responsible for additional cost incurred should the utilities not be found in the location shown on said approved plans, either horizontally or vertically. The Contractor represents that he has inspected the site and available documents, and has satisfied himself as to the condition thereof including, without reasonable limitation, all apparent structural, surface and subsurface conditions thereof. The Contractor shall make no claims for any subsurface conditions shown or which could be reasonably ascertained from any investigations, including soil borings, tests and reports provided by the Owner.

**§ 2.2.5** Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one (1) copy of the Construction Documents for purposes of making reproductions pursuant to Section 1.5.2.

### § 2.3 OWNER'S RIGHT TO STOP THE WORK

If the Contractor fails to correct defective Work fails to correct Work that is not in accordance with the requirements of the Contract Documents or the Construction Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity. The authorized Owner's representative having the legal right to stop the Work shall be limited to the Owner's Superintendent of Schools.

### § 2.4 OWNER'S RIGHT TO CARRY OUT THE WORK

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Document and fails within a seven (7) day period after receipt of written notice from the Owner to commence and continue correction of any such default or neglect with diligence and promptness, the Owner may upon written notice to the Contractor, and without prejudice to other remedies it may have, correct any such deficiency. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due the Contractor the necessary cost of correcting any such deficiency, including compensation for the Architect's and other consultants' additional services and expenses made necessary by such default, neglect or failure. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect.

## ARTICLE 3 CONTRACTOR

### § 3.1 GENERAL

**§ 3.1.1** The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction


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where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative and includes the Construction Manager at Risk, if applicable.

**§ 3.1.2** The Contractor shall perform the Work in accordance with the Contract Documents, and submittals approved pursuant to Section 3.12.

**§ 3.1.3** The Contractor shall not be relieved of obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract activities of the Owner (or Owner's Program Manager, if applicable), or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

**§ 3.1.4** The Contractor represents and warrants the following to the Owner (in addition to the other representations and warranties contained in the Contract Documents), as an inducement to the Owner to execute this Contract, which representations and warranties shall survive the execution and delivery of the Contract and the Final Completion of the Work:

**.1** that it is financially solvent, able to pay its debts as they mature, and possessed of sufficient working capital to complete the Work and perform its obligations under the Contract Documents;

**.2** that it is able to furnish the tools, materials, supplies, equipment and labor required to timely complete the Work and perform its obligations hereunder and has sufficient experience and competence to do so;

**.3** that it is authorized to do business in the State where the Project is located and properly licensed by all necessary governmental, public, and quasi-public authorities having jurisdiction over it, the Work, or the site of the Project; and

**.4** that the execution of the Contract and its performance thereof are within its duly-authorized powers.

## § 3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

**§ 3.2.1** Execution of the Contract by Contractor is a representation that the Contractor has visited the site, become familiar with the nature and location of the Work, the site, the specific conditions under which the Work is to be performed, and all matters which may in any way affect the Work or its performance. The Contractor represents and warrants by submission of a Proposal that he has carefully examined the Contract Documents, any soil test reports, drainage studies, geotechnical or other reports and the site of the Work, and that, from his own investigations, he has satisfied himself as to the nature and location of the Work, the character, quality and quantity of surface and subsurface materials likely to be encountered, the character of equipment and other facilities needed for the performance of the Work, the general and local conditions and all other materials which may in any way affect the Work or its performance. Should the Contractor find discrepancies, omissions or conflicts within the Contract Documents, or be in doubt as to their meaning, the Contractor shall at once notify in writing the Architect and Owner, and Architect will issue a written addendum to all parties that is consistent with the Owner's Scope of the Work. The Contractor shall not be entitled to any additional time or compensation for Contractor's failure to visit the site, or for any additional Work caused by the Contractor's fault, by improper construction, or by Contractor's failure to visit the site or to carefully study and compare the Contract Documents prior to execution of the Work. The Contractor further represents that the Contractor is familiar with all applicable codes, ordinances, laws, regulations and rules as they apply to the Work, and that the Contractor will abide by same. Claims for additional time or additional compensation as a result of Contractor's failure to follow the foregoing procedure and familiarize himself with all local conditions and the Contract Documents will not be permitted.

**§ 3.2.2** Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.2.3, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents. Contractor shall not perform any Work involving an error, inconsistency, or omission without further instructions to Contractor or revised Construction Documents from the Architect.


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**§ 3.2.3** Neither the Owner nor the Contractor is required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

**§ 3.2.4** If the Contractor has knowledge that any of the products or systems specified will perform in a manner that will limit the Contractor's ability to satisfactorily perform the Work or to honor his warranty, or will result in a limitation of or interference with the Owner's intended use, then the Contractor shall promptly notify the Architect and Owner in writing, providing substantiation for his position. Any necessary changes, including substitution of materials, shall be accomplished by appropriate Modification. If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall make Claims as provided in Article 15 when the Contractor recognized or should have recognized such error, inconsistency, omission or difference and failed to report it to the Architect. Contractor shall not be entitled to additional compensation for additional Work caused by Contractor's failure to carefully study and compare the Construction Documents prior to the execution of the Work. Contractor shall take field measurements, verify field conditions, and shall carefully compare them to the Construction Documents. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner as would have been avoided if the Contractor had performed such obligations. The Contractor shall be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

**§ 3.2.5** By entering into the Agreement with the Owner for the Work, the Contractor acknowledges that it has examined the Contract Documents, the character of the site and any existing structures, and is acquainted with the Work and the Contract Documents.

**§ 3.2.6** Prior to performing any Work, and only if applicable, Contractor shall locate all utility lines as shown and located on the plans and specifications, including telephone company lines and cables, sewer lines, water pipes, gas lines, electrical lines, including, but not limited to, all buried pipelines and buried telephone cables, and shall perform any Work in such a manner so as to avoid damaging any such lines, cables, pipes, and pipelines. In addition, Contractor shall independently determine the location of same. Contractor shall be responsible for any damage done to such utility lines, cables, pipes and pipelines during its Work, and shall be responsible for any loss, damage, or extra expense resulting from such damage. Repairs shall be made immediately to restore all service. Any delay for such break shall be attributable to Contractor. In addition, and only if applicable, Contractor shall review the appropriate AFIERA and/or hazardous materials surveys for the particular job sites involved in the Project, and shall notify all Subcontractors and Sub-subcontractors of the necessity to review said surveys. Contractor shall perform any Work in such a manner as to avoid damaging, exposing, or dislodging any asbestos-containing materials that are clearly identified and located in AHERA and other hazardous material surveys. Before performing any portion of the Work, the Contractor shall fully investigate all physical aspects of the Project Site and verify all dimensions, measurements, property lines, grades and elevations, existing improvements, and general suitability of existing conditions at the Project site.

**§ 3.2.7** The Owner shall be entitled to deduct from the Contract Sum amounts paid to the Architect for the Architect to evaluate and respond to the Contractor's requests for information, where such information was available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation. If, in the reasonable opinion of the Architect, the Contractor does not make reasonable effort to comply with any of the above requirements of the Contract Documents and this causes the Architect or his Consultants to expend an unreasonable amount of time in the discharge of the duties imposed by the Contract Documents, then the Contractor shall bear the cost of compensation for the Architect's additional services made necessary by such failure.

**§ 3.2.8** The Contractor shall arrange meetings prior to commencement of the Work of all major Subcontractors to allow the Subcontractors to demonstrate an understanding of the Construction and Contract Documents to the Architect and to allow the Subcontractors to ask for interpretations, when necessary. The Contractor and each


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Subcontractor shall evaluate and satisfy themselves as to the conditions and limitations under which the Work is to be performed, including:

.1 The location, condition, layout, drainage and nature of the Project site and surrounding areas;

.2 Generally prevailing climatic conditions;

.3 Anticipated labor supply and costs;

.4 Availability and cost of materials, tools and equipment; and

.5 Other similar issues.

### § 3.3 SUPERVISION AND CONSTRUCTION PROCEDURES

**§ 3.3.1** The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions concerning these matters. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences or procedures, the Contractor shall evaluate the jobsite safety thereof and, except as stated below, shall be fully and solely responsible for the jobsite safety of such means, methods, techniques, sequences or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely written notice to the Owner and Architect and shall not proceed with that portion of the Work without further written instructions from the Architect. If the Contractor is then instructed to proceed with the required means, methods, techniques, sequences or procedures without acceptance of changes proposed by the Contractor, the Owner shall be solely responsible for any loss or damage arising solely from those Owner-required means, methods, techniques, sequences or procedures.

**§ 3.3.2** The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees, including talking, touching, staring or otherwise contributing to a hostile or offensive environment for Owner's students and employees. All areas of campus, other than the defined construction area, shall be off limits to Contractor's forces, unless their work assignment specifies otherwise. Contractor shall also require adequate and appropriate dress and identification of Contractor's employees, subcontractors, and all other persons carrying out the Work. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall contain a current photograph and the worker's name in a typeface large enough to be seen from a reasonable distance. The Contractor shall further ensure that no on-site fraternization shall occur between personnel under the Contractor's and Subcontractor's direct or indirect supervision and Owner's students or employees and the general public. Failure of an individual to adhere to these standards of conduct shall result in the immediate removal of the offending employee from all construction on any of Owner's property. Repeated removal of Contractor's or Contractor's subcontractor's forces, or one serious infraction, shall constitute a substantial breach of the Agreement justifying the immediate termination by Owner pursuant to Article 14. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to park their personal motor vehicles on Owner's property only in the parking places designated by the Owner's campus principal. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense. Contractor shall follow, and shall require all employees, agents or subcontractors to follow, the tree ordinance of the municipality in which the Project is located. In addition, if not covered by the municipal tree ordinance, Contractor shall barricade and protect all trees on the Project, which shall be included in the Cost of the Work. Contractor shall institute a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor's and Contractor's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor's forces or Contractor's subcontractor's forces' actions, omissions, or failure to secure the Work or connecting or adjacent property.


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**§ 3.3.3** The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

**§ 3.3.4** The Contractor shall properly and efficiently coordinate the timing, scheduling and routing of all Work performed by all trades and sub-contractors.

**§ 3.3.5** To the extent that any portion of the Work requires a trench excavation exceeding five (5) feet in depth, Contractor shall fully comply, and shall require any applicable subcontractor to comply, with:

**.1** The Occupational Safety and Health Administration standards for trench safety in effect for the Construction of the Work;

**.2** The special shoring requirements, if any, of the Owner; and

**.3** Any geotechnical information obtained by Owner for use by the Contractor in the design of the trench safety system.

**.4** Trench excavation safety protection shall be a separate pay item, and shall be based on linear feet of trench excavated. Special shoring requirements shall also be a separate pay item, and shall be based on the square feet of shoring used.

**§ 3.3.6** The Contractor shall review Subcontractor safety programs, procedures, and precautions in connection with performance of the Work. However, the Contractor's duties shall not relieve any Subcontractor(s) or any other person or entity (e.g., a supplier), including any person or entity with whom the Contractor does not have a contractual relationship, of their responsibility or liability relative to compliance with all applicable federal, state, and local laws, rules, regulations, and ordinances which shall include the obligation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards. The foregoing notwithstanding, the requirements of this Section 3.3.6 are not intended to impose upon the Contractor any additional obligations that the Contractor would not have under any applicable state or federal laws, including, but not limited to, any rules, regulations, or statutes pertaining to the Occupational Safety and Health Administration.

**§ 3.3.7** It is understood and agreed that the relationship of Contractor to Owner shall be that of an independent contractor. Nothing contained in this Agreement or inferable from this Agreement shall be deemed or construed to: 1) make Contractor the agent, servant or employee of the Owner; or 2) create any partnership, joint venture, or other association between Owner and Contractor. Any direction or instruction by Owner or any of its authorized representatives in respect of the Work shall relate to the results the Owner desires to obtain from the Work, and shall in no way affect Contractor's independent contractor status.

## § 3.4 LABOR AND MATERIALS

**§ 3.4.1** Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for qualified, careful, and efficient workers and labor eligible to work in accordance with state and federal law. In addition, unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. Before ordering any material or doing any Work, Contractor shall verify all dimensions and check all conditions in order to assure Contractor that they are the same as those in the Drawings, Specifications, and other Construction Documents. Any inconsistency shall be brought to the attention of the Architect. In the event that discrepancies occur between ordered material and actual conditions and Architect was not notified beforehand, then costs to correct such discrepancies shall be borne by Contractor. Unless otherwise provided, in the Contract Documents, the Contractor will make any temporary connections to water and electrical supplies as required for construction purposes and the Owner will pay any water or electric bills during construction.

**§ 3.4.2** Except in the case of minor changes in the Work authorized by the Architect in accordance with Sections 3.12.8 or 7.4, the Contractor may make substitutions only with the prior written consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

**§ 3.4.2.1** After the Contract has been executed, the Owner and the Architect will consider a formal request for the substitution of products and place those specified only under the conditions set forth in the specifications. Substitutions and alternates may be rejected without explanation and will be considered only under one or more of the following conditions: (i) the proposal is required for compliance with interpretation of code requirements or insurance regulations then existing; (ii) specified products are unavailable through no fault of the Contractor; (iii) and when, in


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the judgment of the Owner, in consultation with the Architect, a substitution would be substantially in the Owner's best interests, in terms of cost, time, or other considerations.

**§ 3.4.2.2** The Contractor must submit to the Architect and the Owner: (i) a full explanation of the proposed substitution and submittals of all supporting data, including technical information, catalog cuts, warranties, test results, installation instructions, operating procedures, and other like information necessary for a complete evaluation for the substitution; (ii) a written explanation of the reasons the substitution should be considered, including the benefits to the Owner and the Work in the event the substitution is acceptable; (iii) the adjustment, if any, in the Contract Sum; (iv) the adjustment, if any, in the time of completion of the Contract and the construction schedule; and (v) an affidavit stating (a) the proposed substitution conforms to and meets all requirements of the pertinent Specifications and the requirements shown on the Drawings, and (b) the Contractor accepts the warranty and will coordinate the Work to be complete in all respects, as if originally specified by the Architect. Proposals for substitutions shall be submitted in triplicate to the Architect in sufficient time to allow the Architect no less than fifteen (15) working days for review. No substitutions will be considered or allowed without the Contractor's submittals of complete substantiating data and information.

**§ 3.4.2.3** By making requests for substitutions based on Section 3.4.2 above, the Contractor:

**§ 3.4.2.3.1** represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that specified;

**§ 3.4.2.3.2** represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified;

**§ 3.4.2.3.3** certifies that the cost data represented is complete and includes all related costs under this Contract except the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently become apparent; and

**§ 3.4.2.3.4** will coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects.

**§ 3.4.2.4** Whether or not the Owner or the Architect accepts any proposed substitution, the Contractor shall reimburse the Owner for any fees charged by the Architect or other consultants for evaluating each proposed substitute.

**§ 3.4.3** The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them. THE CONTRACTOR RELEASES, INDEMNIFIES AND HOLDS HARMLESS THE OWNER FOR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH OWNER'S DRUG-FREE, ALCOHOL-FREE, WEAPON-FREE, HARASSMENT-FREE, AND TOBACCO-FREE ZONES, CONTRACTOR'S FORCES' NON-COMPLIANCE WITH CRIMINAL LAW, OR CONTRACTOR'S OR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH IMMIGRATION LAW OR REGULATIONS. Any individual found by Owner to have violated these restrictions is subject to permanent removal from the Project, at Owner's request. Contractor shall place similar language in its subcontract agreements, requiring its Subcontractors and Sub-subcontractors to be responsible for their own forces and Contractor shall cooperate with the Owner to ensure Subcontractor and Sub-subcontractor compliance.

**§ 3.4.4** For all equipment furnished by others to be installed by the Contractor, the Contractor shall use manufacturer's detailed drawings as approved by the Architect, to establish roughing-in dimensions and location of services.

**§ 3.4.5** The Contractor shall inspect all materials as delivered to the premises and shall reject any materials that will not conform with the Contract Documents when properly installed.

**§ 3.4.6** Including, but not limited to, the specific requirements of Section 10.1, Contractor, its subcontractors and vendors shall bear responsibility for compliance with all federal and state laws, regulations, guidelines, and ordinances pertaining to worker safety and applicable to the Work. Contractor further recognizes that the Owner and Architect do not owe the Contractor any duty to supervise or direct his work so as to protect the Contractor from the consequences of his own conduct.


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**§ 3.4.7** Contractor must give advance written notice to the Owner if the Contractor or an owner or operator of the Contractor has been convicted of a felony. The Owner may terminate this Agreement if the Owner determines that the Contractor failed to give such notice or misrepresented the conduct resulting in the conviction. This Section requiring advance notice does not apply to a publicly-held corporation.

**§ 3.4.8 CRIMINAL HISTORY CHECKS**

**§ 3.4.8.1** Contractor shall obtain all criminal history information regarding its "covered employees", as defined below. Before beginning any Work on the Project, Contractor, and all Subcontractors and suppliers, will provide written certification to the Owner that Contractor has complied with the statutory requirements as of that date. Upon request by Owner, Contractor will provide, in writing: updated certifications and the names and any other requested information regarding covered employees, so that the Owner may obtain criminal history record information on the covered employees. Contractor shall assume all expenses associated with obtaining criminal history record information.

**§ 3.4.8.2** Contractor will not assign any "covered employee" with a "disqualifying criminal history", as those terms are defined below, to work on the Project. If Contractor receives information that a covered employee has a reported disqualifying criminal history, then Contractor will immediately remove the covered employee from the Project and notify the Owner in writing within three (3) business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Contractor agrees to discontinue using that covered employee to provide services on Owner's Project. If Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees, Contractor will ensure that these precautions or conditions continue throughout the time the contracted services are provided.

**§ 3.4.8.3** For the purposes of this Section, "covered employees" means employees, agents or subcontractors of Contractor who has or will have continuing duties related to the services to be performed on Owner's Project and has or will have direct contact with Owner's students. The Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means any conviction or other criminal history information designated by the Owner or one of the following offenses: if at the time of the offense, the victim was under 19 years of age or enrolled in a public school; a felony offense under Nebraska Criminal Code Article 3 Offenses Against The Person; an offense for which a defendant is required to register as a sex offender under the Nebraska Sex Offender Registration Act, Neb. Rev. Stat. §§ 29-4001 et seq.; or an equivalent offense under federal law or the laws of another state. The Owner may take into consideration the nature and circumstances of the criminal history to assure its interests in protecting school children and in its discretion determine individual can serve on Owner's Project.

**§ 3.4.9 OWNER'S ADDITIONAL REQUIREMENTS RELATED TO CRIMINAL HISTORIES**

In addition, Contractor will at least annually obtain criminal history record information that relates to any employee, agent, or subcontractor of the Contractor or a Subcontractor, if the person has or will have duties related to the Project, and the duties are or will be performed on Owner's Project, or at another location where students are likely to be present. Contractor shall assume all expenses associated with the background checks and shall immediately remove any employee, agent or subcontractor who was convicted of a felony or a misdemeanor involving moral turpitude from Owner's property, or, other location where students are likely to be present. Owner shall determine what constitutes "moral turpitude" or a "location where students are likely to be present.

**§ 3.5 WARRANTY**

*(Paragraph deleted)*

**§ 3.5.1** The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. The Contractor further warrants that Contractor shall perform the Work in a good and workmanlike manner, continuously and diligently in accordance with generally accepted standards of construction practice for construction of projects similar to the Project, except to the extent the Contract Documents expressly specify a higher degree of finish or workmanship, in which case the standard shall be the higher standard. All material shall be installed in a true and straight alignment, level and plumb; patterns shall be uniform; and jointing of materials shall be flush and level, unless otherwise directed in writing by the Architect. Work, materials, or equipment not conforming to these requirements may be considered


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defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance (unless such maintenance is Contractor's responsibility), improper operation, or normal wear and tear and normal usage, but such exclusions shall only apply after Owner has taken occupancy of the damaged or defective portion of the Project. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. Notwithstanding anything in the Contract Documents to the contrary, Owner and Contractor expressly agree that the warranties stated herein shall mean the individual warranties associated with each particular Work within the Project, and each such individual warranty shall run from the Substantial Completion date of the entire Project. Contractor's express warranty is in addition to, and not in lieu of, Owner's other available remedies. All required warranties on equipment, machinery, materials, or components shall be submitted to the Architect on the manufacturer's or supplier's approved forms for delivery to the Owner. The warranties set out in this Section are not exclusive of any other warranties or guarantees set out in other places in the Contract Documents or expressed or implied under applicable law.

**§ 3.5.2** Contractor shall certify that the Project has been constructed in general conformance with the Architect's or Engineer's plans, specifications, and Construction Documents, as modified from time to time pursuant to the terms of the Contract Documents.

**§ 3.5.3** In the event of failure of materials, products, or workmanship, either during construction or the warranty period, the Contractor shall take appropriate measures to ensure correction of defective Work or replacement of the defective items, without cost to the Owner. Such warranty shall be maintained notwithstanding that certain systems may be activated prior to Substantial Completion as required for the satisfactory completion of the Project. Upon written notice from the Owner or Architect, the Contractor shall promptly remedy defects as covered by Contractor's warranty. If Contractor does not respond to the written notice, either by beginning corrective work or notifying Owner in writing regarding when corrective work will begin, within ten (10) business days of Contractor's receipt of the written notice, then the Owner may take measures to correct the Work and Contractor will be obligated to reimburse Owner's costs. The provisions of this Section shall be in addition to, and not in lieu of, any other rights and remedies available to the Owner.

**§ 3.5.4** When deemed necessary by the Owner and prior to installation of any item specifically made subject to a performance standard or regulatory agency standard under any provision of the Contract Documents, Contractor shall furnish proof of conformance to the Architect. Proof of conformance shall be in the form of:

**.1** an affidavit from the manufacturer certifying that the item is in conformance with the applicable standards; or

**.2** an affidavit from a testing laboratory certifying that the product has been tested within the past year and is in conformance with the applicable standards; or

**.3** such further reasonable proof as is required by the Architect.

**§ 3.5.5** The Contractor agrees to assign to the Owner at Final Completion of the Work, such assignment to be effective no later than Final Completion, any and all manufacturers' warranties relating to materials and labor used in the Work. Contractor further agrees to perform the Work in such manner so as to preserve any and all such manufacturers' warranties. All forms will be required to be submitted prior to Final Payment.

**§ 3.5.6** The warranties of Contractor provided in Sections 3.5.1, 3.5.2, and 3.5.3 shall in no way limit or abridge the warranties of the suppliers of equipment and systems which are to comprise a portion of the Work and all such warranties shall be in form and substance as required by the Contract Documents. Contractor shall take no action or fail to act in any way which results in the termination or expiration of such third party warranties or which otherwise results in prejudice to the rights of Owner under such warranties. Contractor agrees to provide all notices required for the effectiveness of such warranties and shall include provisions in the contracts with the providers and manufacturers of such systems and equipment whereby Owner shall have a direct right, but not a duty, of enforcement of such warranty obligations.

**§ 3.5.7** Contractor shall maintain a complete and accurate schedule of the date(s) of Substantial Completion, the date(s) of Final Completion, and the dates upon which the warranty on each phase or building will expire. Contractor shall provide a copy of such schedules to Owner and Architect. Prior to termination of the warranty period, Contractor shall accompany Owner and Architect on re-inspection of each Work in the Project and Contractor shall be responsible for correcting any warranty items which are observed or reported during the warranty period. Contractor shall prosecute such warranty work without interruption until accepted by Owner and Architect, even


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though such work should extend beyond the warranty period. If Contractor fails to provide the schedules to Owner and Architect, Contractor's warranty obligation described herein shall continue until such inspection is conducted and deficiencies are corrected.

**§ 3.5.8** Prior to receipt of Final Payment, Contractor shall:

**.1** Obtain duplicate original warranties, executed by all subcontractors, making the dates of beginning of the warranties the Date of Final Completion; and the warranties of suppliers and manufacturers, making the dates of beginning of the warranties no later than the Date of Final Completion;

**.2** Verify that the documents are in proper form and contain full information;

**.3** Co-sign warranties when required;

**.4** Bind all warranties in commercial quality 8-1/2 X 11 inch three-ring binder, with hardback, cleanable, plastic covers;

**.5** Label the cover of each binder with a typed or printed title labeled "WARRANTIES", along with the title of the Project; name, address and telephone number of Contractor; and name of its responsible principal;

**.6** Include a Table of Contents, with each item identified by the number and title of the specification section under which the product is specified; and

**.7** Separate each warranty with index tab sheets keyed to the Table of Contents listing.

**.8** Deliver warranties and bonds in the form described above, to the Architect who will review same prior to submission to the Owner.

**§ 3.5.9** ALL WARRANTIES SHALL COMMENCE NO EARLIER THAN THE SUBSTANTIAL COMPLETION DATE OF THE ENTIRE PROJECT.

**§ 3.6 TAXES**

Owner is an exempt entity under the tax laws of the State of Nebraska. The Owner represents that this Project is eligible for exemption from the State Sales Tax on tangible personal property and material incorporated in the Project, provided that the Contractor fulfills the requirements of Neb. Rev. Stat. § 77-2704.15. For the purpose of establishing exemption, it is understood and agreed that the Contractor may be required to segregate materials and labor costs at the time a Contract is awarded. Contractor will accept Purchase Agent Appointment and Exempt Sales Certificate forms from the Owner. Contractor shall obtain Resale Certificates from Contractor's suppliers. Failure of Contractor or any Sub-Contractor to obtain Resale Certificates from their suppliers shall make the Contractor or Sub-Contractor responsible for absorbing the tax, without compensation from Owner. Contractor shall pay all necessary local, county and state taxes, income tax, compensation tax, social security and withholding payments as required by law. CONTRACTOR HEREBY RELEASES, INDEMNIFIES, AND HOLDS HARMLESS OWNER FROM ANY AND ALL CLAIMS AND DEMANDS MADE AS A RESULT OF THE FAILURE OF CONTRACTOR OR ANY SUBCONTRACTOR TO COMPLY WITH THE PROVISIONS OF ANY OR ALL SUCH LAWS AND REGULATIONS.

**§ 3.7 PERMITS, FEES, NOTICES, AND COMPLIANCE WITH LAWS**

**§ 3.7.1** The Contractor shall be responsible for making and submitting application for the building permit. The Owner shall pay the municipality directly for the building permit and all other development "impact" fees, if any. The Contractor shall continue to be responsible for payment of other permits, governmental fees, licenses, and inspections necessary for proper execution of the Contract and which are legally required when bids or proposals are received. Such fees and expenses shall only be reimbursable to Contractor if expressly agreed to herein.

**§ 3.7.1.1** The Owner shall pay directly to the governing authority the cost of all permanent property utility assessments and similar connection charges.

**§ 3.7.1.2** The Contractor shall pay directly all temporary utility charges, tap charges, and water meter charges, without reimbursement from Owner. After consultation with the Owner, the Contractor shall also obtain all permits and approvals, and pay all fees and expenses, if any, associated with National Pollutant Discharge Elimination System (NPDES) regulations administered by the Environmental Protection Agency (EPA) and local authorities, if applicable, that require completion of documentation and/or acquisition of a land-disturbing-activity permit for the Project. Also after consultation with the Owner, the Contractor shall obtain all permits and approvals, and pay all fees and expenses, if any, associated with all regulations administered by the Nebraska Department of Environmental Quality (NDEQ) and local authorities. Contractor's obligations under this Section may or may not require it to obtain


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or perform engineering services during the pre-construction phase to prepare proper drainage for the construction sites. Any drainage alterations made by Contractor during the construction process, which require the issuance of a permit, shall be at Contractor's sole cost. Reimbursable expenses shall not include any fines or penalties assessed against the Contractor, Contractor's subcontractors, the Project, or the Owner.

**§ 3.7.2** The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. In addition, Contractor shall authorize posting of any invoices concerning the Workers Compensation insurance carried by other parties involved in the Project, including without limitation, Architect, at the same location where Contractor posts notices regarding Workers Compensation. If applicable, the Contractor shall procure and obtain all bonds required of the Owner or the Contractor by the municipality in which the Project is located or by any other public or private body with jurisdiction over the Project. In connection with such bonds, the Contractor shall prepare all applications, supply all necessary back-up material and furnish the surety with any required personal undertakings. The Contractor shall also obtain and pay all charges for all approvals for street closings, traffic control, parking meter removal and other similar matters as may be necessary or appropriate from time to time for the performance of the Work.

**§ 3.7.3** If the Contractor performs Work when Contractor knows or reasonably should have known it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, Contract Documents, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

**§ 3.7.4** If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than three (3) business days after first observance of the conditions. Contractor agrees that this is a reasonable notice requirement. The Architect will promptly investigate such conditions and report findings and a recommended resolution in writing to Owner and Contractor. If Owner's Board of Education and Contractor cannot agree on an equitable adjustment to the Contract Sum or Contract time, then either party may pursue alternative dispute resolution as provided for in Article 15 within ninety (90) calendar days of the Architect's recommendation.

**§ 3.7.5** If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect in writing. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

**§ 3.7.6** Copies of any and all permits, licenses and certificates shall be delivered to the Owner as soon as they are obtained. Along with the request for final payment, the Contractor shall deliver the originals of such permits, licenses and certificates to the Owner.

**§ 3.7.7** The Contractor shall be responsible for timely notification to and coordination with all utility companies regarding the provision of services to the Project. The Contractor shall inform the Architect at once when the Owner's participation is required, and the Architect shall immediately notify the Owner. Connections for temporary and permanent utilities and payment for temporary utilities services required for the Work, whether the Work is new construction or renovation of an existing facility, are the responsibility of the Contractor unless otherwise agreed. If the Work is new construction, then payment for temporary and/or permanent utility services shall be the responsibility of the Contractor until Substantial Completion.

### § 3.8 ALLOWANCES

**§ 3.8.1** The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but


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the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection, unless required to do so by the terms of the Construction Documents.

**§ 3.8.2** Unless otherwise provided in the Contract Documents,

**.1** allowances shall cover the cost to the Contractor of materials and equipment delivered at the site less applicable trade discounts;

**.2** Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and

**.3** whenever costs are more than or less than allowances, the Contract Sum, or the Owner's Contingency, at Owner's discretion shall be adjusted accordingly. The amount of the adjustment shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

**§ 3.8.3** Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

**§ 3.8.4** When performing Work under allowances, Contractor shall solicit and receive not less than three (3) written proposals and shall provide the Work as directed by the Architect, upon Owner's written approval, on the basis of the best value to the District.

## § 3.9 SUPERINTENDENT

**§ 3.9.1** The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site at all times during performance of the Work. In addition, the Contractor may employ a project manager and necessary assistants who may supervise several Project sites. The responsibility of the superintendent is to supervise, schedule, coordinate and manage field operations. The superintendent is not to be used as a tradesman. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor. Important communications shall be similarly confirmed in writing. Other communications shall be similarly confirmed on written request in each case. Questions about plan interpretation or directions shall be submitted to the Architect in the form of a written request for information and the Architect shall respond to such request for information in a reasonable and timely fashion. Contractor's selection of project manager or superintendent(s) shall be approved by Owner, and Contractor shall not replace the project manager or superintendent(s) without Owner's consent or until a replacement project manager or superintendent(s) has been selected in accordance with this Section. The Owner may reject or require removal of any job superintendent, project manager or employee of the Contractor, Subcontractor or Sub-Subcontractor involved in the Project. Contractor shall provide an adequate staff for the proper coordination and expedition of the Work. Owner reserves the right to require Contractor to dismiss from the Work any employee or employees that Owner may deem incompetent, careless, insubordinate, or in violation of any provision in these Contract Documents. This provision is applicable to Subcontractors, Sub-Subcontractors and their employees.

**§ 3.9.1.1** As directed by the Architect, there is to be held at a location designated by the Architect, a meeting called by the superintendent as representative of the Contractor of the representatives of the various trades engaged about the Work for furthering the progress of the Work and giving of clarifications by the Architect and instructions by the Owner. If the Contractor's representatives fail to attend or to execute the instructions given to them, they shall on request of the Owner be dismissed from the Work and other representatives must be immediately substituted.

**§ 3.9.1.2** The Contractor shall not change the Superintendent without the prior written consent of the Owner, which consent shall not be unreasonably withheld. The Superintendent shall be present at the Project until substantial completion. At the Owner's request, the Contractor shall assign a different Superintendent to the Project.

**§ 3.9.2** Contractor's superintendent shall be present full-time on the site as soon as possible after commencement of the Work, and shall remain assigned to this Work, and present on the site, throughout the course of the Work until items requiring completion or correction, identified at Substantial Completion pursuant to Section 9.8, have been completed or corrected. From Substantial Completion until Final Completion, the superintendent shall be on the site as necessary to ensure that Final Completion occurs within thirty (30) calendar days of Substantial Completion.

**§ 3.9.3** Contractor's project manager, while not required to be present full-time at the site, shall remain assigned to this Work, and be available on an as-needed basis throughout the course of the Work until items requiring completion or


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correction, identified at Substantial Completion pursuant to Section 9.8, have been completed or corrected in accordance with the Construction Documents.

**§ 3.9.4** Owner shall be notified not less than 24 hours before any time that superintendent will not be present at the site for any reason except periodic illness. If the reason is due to illness, then Owner shall be notified at the beginning of that day. Owner shall be notified of the identity of the acting superintendent. In the event the superintendent is absent from the site and notice has not been provided nor has an acting superintendent been assigned to the Work, then an amount equal to the superintendent's daily rate shall be deducted from the amount owed to the Contractor under General Conditions for such day.

**§ 3.9.5** Questions about plan interpretation or directions shall be submitted by Contractor's superintendent to the Architect in the form of a written request for information and the Architect shall respond to such request for information in a reasonable and timely fashion.

**§ 3.10 CONTRACTOR'S CONSTRUCTION SCHEDULES**

**§ 3.10.1** The Contractor, ten (10) calendar days after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work. The construction schedule shall not be changed without the written consent of the Owner and Architect. The schedule shall not interfere with the operation of Owner's existing facilities and operations without Owner's prior written approval. The Owner's or Architect's silence as to a submitted schedule that exceeds time limits current under the Contract Documents shall not relieve the Contractor of its obligation to meet those time limits, nor shall it make the Owner or Architect liable for any of Contractor's damages incurred as a result of increased construction time or not meeting those time limits. Similarly, the Owner's or Architect's silence as to a Contractor's schedule showing performance in advance of such time limits shall not create or infer any rights in favor of the Contractor for performance in advance of such time limits.

**§ 3.10.2** The Contractor shall prepare and keep current, for the Architect's approval, a schedule of submittals which is coordinated with the Contractor's construction schedule and allows the Architect reasonable time to review submittals. Neither the Contractor's preparation nor the Architect's receipt or review shall modify the Contractor's responsibility to make required submittals or to do so in a timely manner to provide for review in accordance with Section 4.2.7 as modified herein.

**§ 3.10.2.1** The schedule of submittals shall be submitted along with the construction schedule.

**§ 3.10.2.2** Submission and review of the schedule shall not relieve the Contractor of its obligations to meet the time limits of the Contract.

**§ 3.10.3** The Contractor shall perform the Work in accordance with the most recent schedules submitted to the Owner and Architect.

**§ 3.10.4** Should the Contractor fail to comply with the progress schedule or, in the Owner's opinion, otherwise fails, refuses, or neglects to supply a sufficient amount of labor or material in the prosecution of the Work, Owner shall have the right to (1) direct the Contractor to furnish such additional labor and/or materials as may, in the Owner's opinion, be required to comply with the progress schedule or otherwise diligently prosecute the Work, or (2) furnish such additional labor and/or materials as may be required to comply with said schedule. Any costs incurred by Owner pursuant to the exercise of its rights under this Section shall be borne by the Contractor and shall not increase the Contract Sum.

**§ 3.10.5** The Contractor shall hold weekly progress meetings at the Project Site, or at such other time and frequency as are acceptable to the Owner. Progress of the work shall be reported at said meetings with reference to Contractor's construction schedule. The Contractor shall submit to the Architect with each monthly application for payment a copy of the progress schedule showing all modifications required, and shall take whatever corrective action is necessary to assure that the project completion schedule is met at no additional cost to Owner, except as allowed herein. In the event that Contractor shall fall behind schedule at any time, Contractor shall develop and deliver a recovery plan to the Owner with a recovery schedule and a program describing the additional manpower, overtime, material expediting,


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resequencing of the Work and other steps Contractor shall take to meet the requirements of the Contract. Contractor shall not be entitled to compensation from the Owner or any increase in the Contract Sum for the schedule recovery efforts. No approval or consent by the Owner of any plan for resequencing or acceleration of the Work submitted by Contractor shall constitute a waiver by Owner of any damages or losses which Owner may suffer by reason of such resequencing or the failure of Contractor to meet the Substantial Completion Date or the Final Completion Date.

### § 3.11 DOCUMENTS AND SAMPLES AT THE SITE

**§ 3.11.1** The Contractor shall maintain at the site for the Owner one copy of the Drawings, Specifications, Addenda, Change Orders and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and one copy of approved Shop Drawings, field test records, inspection certificates or records, manufactures' certificates, Product Data, Samples and similar required submittals. These shall be available to the Architect and the Owner at all times and shall be delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

**§ 3.11.2** In addition to any other requirement in the Contract Documents and prior to installation, the Owner may require the Contractor to furnish or cause a subcontractor to furnish, for the Owner's and Architect's written approval, a physical sample of each specified item, product, fixture or device which is visible by the general public and/or attached to an architecturally-finished surface. Samples shall be suitably labeled, adequately protected and properly stored at the site. Samples which are approved and undamaged will be considered to be suitable for incorporation into the Work.

### § 3.12 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

**§ 3.12.1** Shop Drawings are drawings, diagrams, schedules and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.

**§ 3.12.2** Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

**§ 3.12.3** Samples are physical examples that illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.

**§ 3.12.4** Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents. Their purpose is to demonstrate the way by which the Contractor proposes to conform to the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

**§ 3.12.5** The Contractor shall review for compliance with the Contract Documents, approve and submit to the Architect Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of separate contractors.

**§ 3.12.6** By submitting Shop Drawings, Product Data, Samples and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so and (3) checked and verified that the information contained within such submittals complies with the requirements of the Work and of the Contract Documents. Specific dimensions, quantities, installation and performance of equipment and systems in compliance with the Construction Documents and the Contract Documents remain the Contractor's responsibility.

**§ 3.12.7** The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples or similar submittals until the respective submittal has been approved by the Architect.


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**§ 3.12.8** The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples or similar submittals unless the Contractor has specifically informed the Architect in writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples or similar submittals by the Architect's approval thereof, except for any such errors or omissions which are within Architect's statutory or contractual design responsibility.

**§ 3.12.9** The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such written notice, the Architect's approval of a resubmission shall not apply to such revisions.

**§ 3.12.10** The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. The Contractor shall not be required to provide professional services in violation of applicable law. If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by a properly licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals. Pursuant to this Section 3.12.10, the Architect will review, approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Unless the Contractor is providing professional services as allowed herein, the Contractor shall not be responsible for the adequacy of the performance and design criteria specified in the Contract Documents. A licensed professional architect or engineer must prepare plans, specifications and estimates for all the Work, as governed by the Nebraska Engineers and Architects Regulation Act. In the event that Contractor employs or retains a licensed design professional under the terms of this Section, Contractor shall require that the licensed design professional carry comprehensive general liability and errors and omissions (professional liability) insurance coverage in the amounts and forms as specified in Article 11 of these General Conditions. In the event that the licensed design professional retained by the Contractor will be conducting on-site services or observations, the licensed design professional shall also carry worker's compensation insurance and comprehensive automobile liability in the amounts and forms as specified in Article 11 of these General Conditions.

**§ 3.12.11** The Contractor shall submit complete drawings, data and samples to the Architect at least fifteen (l5) calendar days prior to the date the Contractor needs the reviewed submittals and samples returned. Additional provisions for shop drawings, product data and samples are included in the specifications. The Contractor shall be prepared to submit color samples on any key items (such as quarry tile, vinyl wall covering, etc.) within fifteen (15) calendar days of the award of Subcontract(s). All color samples required for the Work shall be received within sixty (60) calendar days of the date of the approval of the Contract Sum or Guaranteed Maximum Price. Once samples of all key items are received, the Architect will finalize color selections.

**§ 3.12.12** The Contractor shall submit the number of copies of product data and samples which the Contractor and. subcontractors need for their use, plus two additional sets for the Architect, one additional set for the Owner and one additional set for each of the Architect's consultants involved with the particular section of Work. Where shop drawings are involved, the Contractor shall submit one high quality reproducible transparency and one opaque print of the shop drawing for the Architect, plus one additional opaque print for each of the Architect's consultants involved with the particular section of Work. The reproducible transparency will be marked by the Architect and/or his consultants. After final review and correction of the submittal, the Contractor shall send one corrected set to the Architect and each of the Architect's consultants involved with the particular section of Work.

**§ 3.12.13** The Architect's review of Contractor's submittals shall be limited to examination of an initial submittal and


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one (1) re-submittal. The Architect's review of additional submittals will be made only with the consent of the Owner after notification by the Architect. The Owner shall be entitled to reimbursement from the Contractor of amounts paid to the Architect for evaluation of such additional re-submittals.

**§ 3.12.14** The Contractor represents and warrants that all shop drawings shall be prepared by persons and entities possessing expertise and experience in the trade for which the shop drawings are prepared and, if required by the Architect or applicable law, by a licensed professional engineer.

### § 3.13 USE OF SITE

**§ 3.13.1** The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

**§ 3.13.2** The Contractor shall provide adequate protection throughout the course of the Work for all trees and shrubs on the site indicated in the Contract Documents as not to be removed. The Contractor shall be responsible for damage to any such trees or shrubs during the period of construction and shall replace or repair any trees or shrubs damaged by the Contractor, its Subcontractors or employees, with plantings acceptable to the Owner at no cost to the Owner. Damaged sod areas shall be seeded acceptable to the Owner. All landscape repairs shall carry one (1) year full guarantee.

**§ 3.13.3** The Contractor shall enforce the Owner's instructions regarding signs, advertisements, noise, fires and smoking.

**§ 3.13.4** The Contractor shall keep the site of construction reasonably free from weeds during the course of construction. The Contractor shall cut all weeds on the site so as to discourage further germination.

**§ 3.13.5** All utilities, curbs, drives, streets, buildings, mechanical and electrical equipment, etc., which are damaged or cut during construction and are to be used after construction shall be repaired such that the quality of the repaired item equals or exceeds its condition prior to construction.

**§ 3.13.6** Only materials and equipment which are to be used directly in the Work shall be brought to and stored on the Project site by the Contractor. After equipment is no longer required for the Work, it shall be promptly removed from the Project site. Protection of construction material and equipment stored at the Project site from weather, theft, damage and all other adversity is solely the responsibility of the Contractor.

**§ 3.13.7** The Contractor and its subcontractors shall not erect any sign on the Project site without the prior written consent of the Owner.

**§ 3.13.8** Contractor shall ensure that the Work, at all times, is performed in a manner that affords Owner reasonable access, both vehicular and pedestrian, to the site of the Work and all adjacent areas. The Work shall be performed in such a manner that public areas adjacent to the Site of the Work shall be free from all debris, building material and equipment likely to cause hazardous conditions. Without limitation of any other provision of the Construction Documents, Contractor shall use its best efforts to minimize any interference with the occupancy or beneficial use of any area or building adjacent to the site of the Work, or the building, in the event of partial occupancy.

**§ 3.13.9** Without prior approval of the Owner, the Contractor shall not permit any workers to use any existing facilities at the Project site, including, without limitation, lavatories, toilets, entrance and parking areas other than those designated by the Owner. The Contractor shall comply with all rules and regulations promulgated by the Owner in connection with the use and occupancy of the Project site and the Building.

**§ 3.13.10** Additional provisions for use of site are included in the Specifications.

### § 3.14 CUTTING AND PATCHING

**§ 3.14.1** The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together properly, provided, however, that any such cutting, fitting or patching can only be performed if the cutting, fitting or patching results in Work that is in accordance with the Construction Documents and Contract


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Documents. All areas requiring cutting, fitting and patching shall be restored to the condition existing prior to the cutting, fitting and patching, unless otherwise required by the Contract Documents.

**§ 3.14.2** The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or separate contractors by cutting, patching or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter such construction by the Owner or a separate contractor except with written consent of the Owner and of such separate contractor; such consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold from the Owner or a separate contractor the Contractor's consent to cutting or otherwise altering the Work.

**§ 3.14.3** The Contractor shall locate, protect, and save from injury utilities of all kinds, either above or below grade, inside or outside of any structure, found in the areas affected by its Work. Contractor shall be responsible for all damage caused to such utility by the operation of equipment or delivery of materials or as the direct or indirect result of any of its Work and shall repair all such damage at its expense and as a part of the Work included in the Contract Documents. The Contractor shall not be entitled to any increase in the Contract Sum or the Contract Time on account of such damage to any utility.

**§ 3.14.4** No cutting of structural elements will be permitted unless specifically approved in writing by Architect. Fitting and patching shall only be done with new products, and shall only be performed by those skilled in performing the original Work.

**§ 3.14.5** Additional provisions for cutting and patching of work are included in the Specifications.

**§ 3.15 CLEANING UP**

**§ 3.15.1** The Contractor, on a daily basis, shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. Contractor shall provide on-site containers for the collection of waste materials, debris and rubbish, and shall periodically remove waste materials, debris and rubbish from the Work and dispose of all such materials at legal disposal areas away from the site. All cleaning operations shall be scheduled so as to ensure that contaminants resulting from the cleaning process will not fall on newly-coated or newly-painted surfaces. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials from and about the Project. Immediately after unpacking materials, all packing case lumber or other packing materials, wrapping or other like flammable waste shall be collected and removed from the building and premises. Care shall be taken by all workers not to mark, soil, or otherwise deface any finish. In the event that any finish becomes defaced in any way by mechanics or workers, the Contractor or any of his Subcontractors shall clean and restore such surfaces to their original condition.

**§ 3.15.2** If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and Owner shall be entitled to reimbursement from the Contractor.

**§ 3.15.3** The Contractor shall be responsible for the protection of the Work. Prior to the Architect's inspection for Substantial Completion, the Contractor shall clean exterior and interior surfaces exposed to view; remove temporary labels, stains, putty, soil, paint and foreign substances from all surfaces, including glass and painted surfaces; polish transparent and glossy surfaces; clean equipment and fixtures to a sanitary condition; replace air filters in mechanical equipment; clean roofs, gutters, and downspouts; remove obstructions and flush debris from drainage systems; clean site; sweep paved areas and rake clean other surfaces; remove trash and surplus materials from the site; clean and polish all floors; clean and polish all hardware; and repair all Work damaged during cleaning.

**§ 3.15.4** After construction is complete, Contractor shall: (1) employ skilled workers for final cleaning; (2) remove grease, mastic adhesive, dust, dirt, stains, fingerprints, labels and other foreign materials from all sight-exposed interior and exterior surfaces; (3) wash and shine glazing and mirrors; (4) polish glossy surfaces to a clear shine; (5) vacuum clean carpeted and similar soft surfaces; (6) clean (damp mop with clean mop and water) resilient and hard surface floors repeating as necessary until no visible residue remains on floors; (7) clean plumbing fixtures to a sanitary condition; (8) clean surfaces of all equipment and remove excess lubrication; (9) clean permanent filters and replace disposable filters in ventilating systems if units were operated during construction and clean ducts, blowers and coils; (10) clean light fixtures; (11) remove waste, foreign matter and debris from roofs, gutters, area ways and drainage ways; (12) remove waste, debris and surplus materials from the site; (13) remove stains, spills and foreign substances from paved areas; and (14) broom clean exterior concrete and paved surfaces and rake clean the grounds.


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**§ 3.15.5** Additional provisions for cleanup are included in the Specifications.

### § 3.16 ACCESS TO WORK

The Contractor shall provide the Owner and Architect and their designated representatives, access to the Work in preparation and progress wherever located. The presence of the Owner, Architect or their representatives does not constitute acceptance or approval of the Work.

### § 3.17 ROYALTIES, PATENTS AND COPYRIGHTS

The Contractor shall pay all royalties and license fees. THE CONTRACTOR SHALL DEFEND SUITS OR CLAIMS FOR INFRINGEMENT OF COPYRIGHTS AND PATENT RIGHTS, SHALL WAIVE AND RELEASE CLAIMS AGAINST THE OWNER AND ARCHITECT, AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER AND ARCHITECT FROM LOSS ON ACCOUNT THEREOF, PROVIDED, HOWEVER, CONTRACTOR, SHALL NOT BE RESPONSIBLE TO ARCHITECT FOR SUCH DEFENSE OR LOSS WHEN A PARTICULAR DESIGN, PROCESS OR PRODUCT OF A PARTICULAR MANUFACTURER OR MANUFACTURERS IS REQUIRED BY THE CONTRACT DOCUMENTS, OR WHERE THE COPYRIGHT VIOLATIONS ARE CONTAINED IN DRAWINGS, SPECIFICATIONS OR OTHER DOCUMENTS PREPARED BY THE ARCHITECT, AND SHALL NOT BE RESPONSIBLE TO OWNER IF OWNER REQUIRES A PARTICULAR DESIGN, PROCESS OR PRODUCT THAT CONSTITUTES A COPYRIGHT VIOLATION. However, if the Contractor has reason to believe that the required design, process or product is an infringement of a copyright or a patent, the Contractor shall be responsible for such loss unless such information is promptly furnished to the Owner and Architect in writing.

### § 3.18 INDEMNIFICATION

**§ 3.18.1** TO THE FULLEST EXTENT PERMITTED BY LAW, THE CONTRACTOR SHALL WAIVE AND RELEASE CLAIMS AGAINST AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER, ARCHITECT, OWNER'S BOARD OF EDUCATION, ARCHITECT'S CONSULTANTS, OWNER'S CONSULTANTS AND OFFICERS, AGENTS AND EMPLOYEES OF ANY OF THEM, FROM AND AGAINST CLAIMS, DAMAGES, LOSSES, CAUSES OF ACTION, SUITS, JUDGMENTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR RESULTING FROM PERFORMANCE OF THE WORK, PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF) INCLUDING LOSS OF USE RESULTING THEREFROM, BUT ONLY TO THE EXTENT CAUSED IN WHOLE OR IN PART BY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, A SUB-CONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, ANYONE THEY CONTROL OR EXERCISE CONTROL OVER, OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN PART BY ANY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF OWNER OR OWNER'S CONSULTANTS OR OTHER INDEMNIFIED PARTIES. SUCH OBLIGATION SHALL NOT BE CONSTRUED TO NEGATE, ABRIDGE, OR REDUCE OTHER RIGHTS OR OBLIGATIONS OF INDEMNITY THAT WOULD OTHERWISE EXIST AS TO A PARTY OR PERSON DESCRIBED IN THIS SECTION 3.18. ALL COSTS AND EXPENSES SO INCURRED BY ANY OF THE INDEMNIFIED PARTIES IN THAT EVENT SHALL BE REIMBURSED BY CONTRACTOR TO THE INDEMNIFIED PARTIES, AND ANY COST AND EXPENSES SO INCURRED BY INDEMNIFIED PARTIES SHALL BEAR INTEREST UNTIL REIMBURSED BY CONTRACTOR, AT THE RATE OF INTEREST PROVIDED TO BE PAID BY THE JUDGMENT UNDER THE LAWS OF THE STATE OF NEBRASKA.

**§ 3.18.2** IN CLAIMS AGAINST ANY PERSON OR ENTITY INDEMNIFIED UNDER THIS SECTION 3.18 BY AN EMPLOYEE OF THE CONTRACTOR, A SUBCONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, THE INDEMNIFICATION OBLIGATION UNDER THIS SECTION 3.18 SHALL NOT BE LIMITED BY A LIMITATION ON AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE BY OR FOR THE CONTRACTOR OR A SUBCONTRACTOR UNDER INSURANCE POLICIES, WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS OR OTHER EMPLOYEE BENEFIT ACTS.

**§ 3.18.3** THE OBLIGATIONS OF THE CONTRACTOR UNDER THIS SECTION 3.18 SHALL NOT EXTEND TO THE LIABILITY OF THE ARCHITECT, THE ARCHITECT'S CONSULTANTS, AND AGENTS AND


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EMPLOYEES OF ANY OF THEM, CAUSED BY OR RESULTING FROM: (I) DEFECTS IN PLANS, DESIGNS, OR SPECIFICATIONS PREPARED, APPROVED, OR USED BY THE ARCHITECT OR ENGINEER; OR (2) NEGLIGENCE OF THE ARCHITECT OR ENGINEER IN THE RENDITION OR CONDUCT OF PROFESSIONAL DUTIES CALLED FOR OR ARISING OUT OF THE CONSTRUCTION CONTRACT AND THE PLANS, DESIGNS, OR SPECIFICATIONS THAT ARE A PART OF THE CONSTRUCTION CONTRACT; AND (3) ARISING FROM: (A) PERSONAL INJURY OR DEATH; (B) PROPERTY DAMAGE; OR (C) ANY OTHER EXPENSE THAT ARISES FROM PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE, OR AS OTHERWISE LIMITED BY NEBRASKA LAW.

**§ 3.18.4** THE OWNER MAY CAUSE ANY OTHER CONTRACTOR WHO MAY HAVE A CONTRACT WITH THE OWNER TO PERFORM CONSTRUCTION OR INSTALLATION WORK IN THE AREAS WHERE WORK WILL BE PERFORMED UNDER THIS AGREEMENT, TO AGREE TO INDEMNIFY AND TO HOLD THE OWNER AND THE CONTRACTOR HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS IS PROVIDED IN SECTION 3.18.1 ABOVE. LIKEWISE, CONTRACTOR AGREES TO INDEMNIFY AND TO HOLD THE OWNER'S OTHER CONTRACTORS HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS PROVIDED IN SECTION 3.18.1 ABOVE.

**§ 3.18.5** THE PROVISIONS OF SECTION 3.18 IN ITS ENTIRETY SHALL SURVIVE THE COMPLETION, TERMINATION OR EXPIRATION OF THIS CONTRACT.

**§ 3.19 ANTITRUST VIOLATION**

To permit the Owner to recover damages suffered in antitrust violations, Contractor hereby assigns to Owner any and all claims for overcharges associated with this Contract which violate the antitrust laws of the United States, 15 U.S.C. § 1 et seq. The Contractor shall include this provision in its agreements with each subcontractor and supplier. Each subcontractor shall include such provisions in agreements with sub-subcontractors and suppliers.

**§ 3.20 CONSTRUCTION WASTE MANAGEMENT**

**§ 3.20.1 CONSTRUCTION WASTE MANAGEMENT PLAN**

The Contractor shall develop a Construction Waste Management Plan consistent with the requirements of the Contract Documents and Construction Documents and with the requirements of the U.S. Green Building Council. The purpose of such plan shall be to identify types and quantities of demolition, site-clearing and construction waste generated by the Work and to determine whether such waste materials will be salvaged, recycled or disposed of in a landfill or incinerator.

**§ 3.20.2 SALVAGE AND RECYCLING OF NONHAZARDOUS MATERIAL**

**§ 3.20.2.1** Pursuant to the Construction Waste Management Plan, the Contractor shall identify and separate all nonhazardous demolition and/or construction waste materials at the Work site which may either be salvaged or be recycled. Salvageable or recyclable materials may include, but not be limited to, metals (including copper, brass, aluminum, structural steel and iron), wood materials, concrete, masonry, asphaltic concrete paving, gypsum board, acoustical ceiling panels and tiles, carpet, equipment, piping, plumbing fixtures, electrical wiring, electrical devices, lighting fixtures, conduit, glass and window systems and frames, and mechanical systems (including heating and ventilating systems units, pumps, and pipes and wiring attendant to such systems).

**§ 3.20.2.2** All salvageable and recyclable nonhazardous Work site materials shall remain the sole property of the Owner, unless otherwise provided in the Contract Documents or Construction Documents.

**§ 3.20.2.3** Salvageable and recyclable materials so identified and separated shall be inventoried by the Contractor and stored at the Work site in a secure location. All protection must be provided by the Contractor at its own expense and must be maintained throughout the storage period. Salvageable and recyclable materials must not be commingled with other similar materials or equipment, but must be stored separately and must be plainly labeled, "PROPERTY OF THE COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT" with Project name. Salvageable and recyclable materials stored at the site must be stored so that they may be readily inspected, measured, and counted, at all times, by the Owner's representatives. The Contractor shall be responsible for any loss through theft or destruction of such materials while on the Work site or other location under the direction and control of the Contractor. As required by the Contract Documents or Construction Documents or


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upon request of the Owner, the salvageable or recyclable materials shall be transferred to locations for storage, re-use or recycling as determined by the Owner in its sole discretion.

**§ 3.20.3 INDEMNIFICATION FOR HAZARDOUS DEMOLITION OR CONSTRUCTION WASTE MATERIALS**

In addition to complying with Section 10.4, the Contractor shall indemnify and hold harmless the Owner, Owner's board of education, Owner's consultants, Architect, Architect's consultants, and officers, agents and employees of any of them as follows:

**§ 3.20.3.1** If the Contractor or any if its subcontractors fails or neglects to identify any hazardous demolition or construction waste materials or substances at the project site, fails or neglects to identify any hazardous salvageable or recyclable materials at or from the project site, fails or neglects to give written notice of the existence of hazardous materials or substances at the project site to the owner and architect, or fails or neglects to properly render the hazardous materials or substances harmless, then, to the fullest extent permitted by law, the Contractor shall waive and release claims against and shall indemnify and hold harmless the Owner, Architect, Owner's board of education, Architect's consultants, Owner's consultants and officers, agents and employees of any of them, from and against claims, damages, losses, causes of action, suits, judgments and expenses, including but not limited to attorneys' fees, arising out of or related to such hazardous materials or substances; provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (including the work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by willful or negligent acts or omissions of the Contractor, a sub-contractor, anyone directly or indirectly employed by them, anyone they control or exercise control over, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by any willful or negligent acts or omissions of Owner or Owner's consultants or other indemnified parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 3.18. All costs and expenses so incurred by any of the indemnified parties in that event shall be reimbursed by Contractor to the indemnified parties, and any cost and expenses so incurred by indemnified parties shall bear interest until reimbursed by Contractor, at the rate of interest provided to be paid by the judgment under the laws of the State of Nebraska.

## ARTICLE 4 ARCHITECT

### § 4.1 GENERAL

**§ 4.1.1** The Owner shall retain an architect lawfully licensed to practice architecture or an entity lawfully practicing architecture in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

**§ 4.1.2** Duties, responsibilities and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner.

**§ 4.1.3** If the employment of the Architect is terminated, the Owner shall employ a new architect whose status under the Contract Documents shall be that of the Architect. Owner shall notify Contractor if a new Architect has been employed by Owner.

**§ 4.1.4** Except as expressly provided herein, the Contractor shall not be relieved of Contractor's obligation to perform the Work in strict accordance with the Construction Documents and the Contract Documents by the duties, responsibilities, or activities of the Architect.

### § 4.2 ADMINISTRATION OF THE CONTRACT

**§ 4.2.1** The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction, until the final payment is due, and, with the Owner's concurrence, from time to time during the one-year period for correction of Work described in Section 12.2. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, unless otherwise modified in writing in accordance with other provisions of the Contract Documents.

**§ 4.2.2** Architect or his authorized representative shall visit the site at least twice per week (or more per week when deemed necessary by the Owner's Superintendent or when necessary to protect Owner's interests) and at other intervals appropriate to the stage of construction, to inspect the progress, quantity and quality of the work completed, to reject any observed nonconforming Work, and to determine if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Construction Documents and the Contract Documents


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and on time. Furthermore, a minimum of two job site meetings per month from commencement of construction through Final Completion will be initiated by the Architect and attended by the Contractor. Attendees will include the Owner, the Contractor's project manager and/or superintendent, Architect's project representative, and Architect. The Architect, Owner and their representatives shall at all times have access to the Work. Architect or his authorized representative will provide on-site observations prior to and during all concrete pours that contribute to the structural integrity of the building, including all pours of concrete piers, footings, grade beams, floor slabs, and concrete superstructure components, if applicable. In addition, Architect or his authorized representative will provide on-site observations prior to covering up or closing up of portions of the construction which, if covered, would conceal problems with the structural integrity of the Project. Contractor shall not close or cover said Work until said observations have occurred. Contractor or Architect will advise Owner of the need for any third party laboratory or testing services to assist the Architect and Owner. On the basis of the on-site observations by Architect, Architect shall keep Owner and Contractor informed of the progress and quality of the Work, through Architect's field reports, and shall guard Owner against defects and deficiencies in the Work. Architect shall promptly notify Owner and Contractor orally regarding any defect or nonconforming Work, which shall be followed by notice in writing of defects or nonconforming Work noted and corrective actions taken or recommended. The Architect, however, shall not have control over or responsibility for the Contractor's construction means, methods, techniques, sequences, procedures, or safety programs, but this does not relieve Architect of Architect's responsibilities under this Agreement. Any services by Contractor made necessary by Contractor's construction defect or nonconforming Work shall be performed at no additional cost to Owner.

**§ 4.2.3** The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work. The Contractor shall reimburse the Owner for compensation paid to the Architect for additional site visits made necessary by the fault, neglect, or request of the Contractor.

**§ 4.2.4 COMMUNICATIONS FACILITATING CONTRACT ADMINISTRATION**

Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, the Owner and Contractor shall endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. However, Owner reserves the right to communicate directly with the Contractor. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and material suppliers shall be through the Contractor. Communications by and with separate contractors shall be through the Owner.

**§ 4.2.5** As further provided in the Contract Documents based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

**§ 4.2.6** The Architect shall reject Work that does not conform to the Construction Documents and Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will recommend to Owner additional inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect or the Owner to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees, or other persons or entities performing portions of the Work. Architect and/or Contractor shall promptly notify, orally and in writing, the other party and Owner of any fault or defect in the Project or nonconformance with Construction Documents or the Contract Documents they may respectively discover and each, upon discovery of the defect or nonconformance, shall be responsible for notifying the other party and Owner of those corrective actions they respectively take; provided, however, Contractor shall have no duty to notify Owner of discoveries made or actions taken by Architect.

**§ 4.2.7** The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, for the purpose of checking for conformance with the Construction Documents and the Contract Documents and all applicable laws, statutes, codes and requirements applicable to Architect's design services. The Architect's action will be taken with such reasonable promptness as to cause no delay in the Work or in the activities of the Owner, Contractor, or separate contractors, while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is conducted for the purpose


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of determining the general accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation of equipment or systems, all of which remain the responsibility of the Contractor as required by the Construction Documents and Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5 and 3.12. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component. If any submittal does not comply with the requirements of the Construction Documents or the Contract Documents, then Architect shall require Contractor to come into compliance. The Architect shall promptly report in writing to the Contractor and Owner any errors, inconsistencies and omissions discovered by the Architect in the Shop Drawings, Product Data and Samples.

**§ 4.2.8** The Architect shall review, prepare and make recommendations to Owner regarding all Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Construction Documents and the Contract Documents, accompanied by all supporting documentation. The Architect may authorize minor changes in the Work not involving an adjustment in Contract Sum or an extension of the Contract Time which are consistent with the intent of the Contract Documents. If necessary, the Architect shall prepare, reproduce and distribute Drawings and Specifications to describe Work to be added, deleted or modified, as provided in Section 7.4. The Architect shall accept requests by the Owner, and shall review properly prepared, timely requests by the Contractor for changes in the Work, including adjustments to the Contract Sum or Contract Time. A properly prepared request for a change in the Work by the Contractor shall be accompanied by sufficient supporting data and information to permit the Architect to make a reasonable determination without extensive investigation or preparation of additional drawings or specifications. If the Architect determines that requested changes in the Work are not materially different from the requirements of the Construction Documents or the Contract Documents and do not change the Contract Sum or Contract Time, then the Architect may issue an order for a minor change in the Work with prior written notice to the Owner, or recommend to the Owner that the requested change be denied. The Architect is not authorized to approve changes involving major systems such as: Heating, Ventilation and Air Conditioning ("HVAC"); roof; foundation; outward appearance; color schemes; floor plans; building materials; drainage or mechanical equipment without Owner's prior written consent.

**§ 4.2.9** The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of Final Completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

**§ 4.2.10** If the Owner and Architect agree, the Architect will provide one or more project representatives to assist in carrying out the Architect's responsibilities at the site. The duties, responsibilities and limitations of authority of such project representatives shall be as set forth in an exhibit to be incorporated in the Contract Documents.

**§ 4.2.11** The Architect will interpret and make recommendations concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

**§ 4.2.12** Interpretations or recommendations of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and recommendations, the Architect will endeavor to secure faithful performance by both Owner and Contractor.

**§ 4.2.13** The Owner's decisions on matters relating to aesthetic effect shall be final.

**§ 4.2.14** The Architect will review and respond to requests for information about the Construction Documents and the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information, at no additional cost to the Owner.


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## ARTICLE 5 SUBCONTRACTORS

### § 5.1 DEFINITIONS

**§ 5.1.1** A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a separate contractor or subcontractors of a separate contractor.

**§ 5.1.2** A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

**§ 5.1.3** Subcontractors, Sub-subcontractors and material suppliers shall not contact the Architect or the Owner directly. Any information they might need shall be obtained through the Contractor.

### § 5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK

**§ 5.2.1** Unless otherwise stated in the Contract Documents or the bidding requirements, the Contractor, within ten (10) calendar days after award of the Contract, shall furnish in writing to the Owner through the Architect the names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for each principal portion of the Work. The Architect shall reply within 14 calendar days to the Contractor in writing stating (1) whether the Owner or the Architect has reasonable objection to any such proposed person or entity or (2) that the Architect requires additional time for review. Failure of the Owner or Architect to reply within the 14 day period shall constitute notice of no reasonable objection. All subcontractors shall be procured in accordance with Neb. Rev. Stat. §§ 73-101 through 73-106, as applicable. A notice of no reasonable objection shall in no way relieve the Contractor from full responsibility for performance and completion of the Work and its obligations under the Contract Documents. The Contractor shall be fully responsible for the performance of its subcontractors, including those recommended or approved by the Owner.

**§ 5.2.2** The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

**§ 5.2.3** If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. When the parties agree on a proposed substitute Subcontractor or if the Owner requires use of a specific subcontractor, then the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

**§ 5.2.4** The Contractor shall not substitute a Subcontractor, person or entity previously selected if the Owner or Architect makes reasonable objection to such substitution.

**§ 5.2.5** Each Contractor or subcontractor shall be required to completely familiarize itself with the plans and specifications, to visit the Work site to completely familiarize itself with existing conditions, and to conduct any other appropriate investigations, inspections or inquiries prior to submission of a bid or proposal. No increases in Contract Sums shall be allowed for failure to so inspect or investigate.

### § 5.3 SUBCONTRACTUAL RELATIONS

**§ 5.3.1** By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work, which the Contractor, by these Documents, assumes toward the Owner and Architect. The terms and conditions of the Contract Documents shall be incorporated by reference into each subcontract agreement, except as provided below. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies and redress against the Contractor that the


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Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

**§ 5.3.2** The Contractor is fully responsible for acts and omissions of the Subcontractors and persons employed by them or under their control.

**§ 5.3.3** Neither the Owner nor the Architect shall be obligated to pay or to insure the payment of any monies to subcontractors due to any non-payment to the Contractor or non-payment of subcontractors by the Contractor.

**§ 5.3.4** The Contractor shall require any potential subcontractor to disclose to the Contractor any ownership interest or familial relationship between the Contractor, the Architect or the Owner and the potential subcontractor prior to entering into a subcontract. Contractor shall report to Owner all such disclosures and the Owner shall have the right, in its sole discretion, to reject any such affiliated subcontractor.

### § 5.4 CONTINGENT ASSIGNMENT OF SUBCONTRACTS

**§ 5.4.1** Each subcontract agreement for any unperformed portion of the Work is assigned by the Contractor to the Owner, provided that

**.1** assignment is effective only after termination of the Contract either in accordance with Article 14 or abandonment of the Project by the Contractor and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing;

**.2** assignment is subject to the prior rights and obligations of the surety, if any, obligated under bonds relating to the Contract; and

**.3** the Subcontractor provides bonds as required by law of prime contractors and by Owner

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

**§ 5.4.2** Such assignment shall not constitute a waiver by Owner of its rights against Contractor, including, but not limited to, claims for defaults, delays or defects for which a subcontractor or material vendor may also be liable.

**§ 5.4.3** Owner shall only be responsible for compensating subcontractors for Work performed or materials furnished from and after the date on which the Owner gives written notice of its acceptance of the subcontract agreement. Owner shall not be responsible for any Work performed or materials furnished by subcontractors prior to the date of Owner's written notice of acceptance.

### § 5.5 NOTICE OF SUBCONTRACTOR DEFAULT

Contractor shall promptly notify Owner and Architect of any material defaults by any Subcontractor or Sub-subcontractor. Notwithstanding any provision contained in Article 5 to the contrary, it is hereby acknowledged and agreed that Owner has in no way agreed, expressly or implicitly, nor will Owner agree, to allow any Subcontractor, Sub-subcontractor or other materialman or worker employed by Contractor the right to obtain a personal judgment or to create a mechanic's or materialman's lien against Owner for the amount due from the Owner or the Contractor.

## ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

### § 6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS

**§ 6.1.1** The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project or other construction or operations on the site under Conditions of the Contract identical or substantially similar to these including those portions related to insurance and waiver of subrogation. The Owner reserves the right to perform other non-Project-related construction work, maintenance and repair work, and school program operations at the site and near the site during the time period of the Work.


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**§ 6.1.2** When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

**§ 6.1.3** Contractor shall cooperate with other separate contractors to ensure that the Work remains on schedule. The Contractor shall make any revisions to the construction schedule deemed necessary after a joint review and mutual agreement between the Owner and Contractor. The construction schedules shall then constitute the schedules to be used by the Contractor, separate contractors and the Owner until subsequently revised.

**§ 6.1.4** Additional provisions for separate contracts are included in the Specifications.

**§ 6.2 CONTRACTOR'S RESPONSIBILITY**

**§ 6.2.1** It shall be the responsibility of the Contractor to assist, review, and coordinate the scheduling of work performed by any of the Owner's separate contractors. In addition, the Contractor shall be responsible for coordinating and providing all construction administration necessary for the Work and the work of any of Owner's separate contractors. The Contractor shall afford the Owner and separate contractors reasonable site access and opportunity for introduction and storage or staging of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents. Contractor shall be responsible for coordination between Contractor's subcontractors and Owner's separate contractors. Contractor shall review Owner's contract with Owner's separate contractors and become familiar with the requirements and scope of services contained therein.

**§ 6.2.2** If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a separate contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly report in writing to the Architect and Owner discovered discrepancies or defects in such other construction that would render it unsuitable for such proper execution and results, and shall promptly report in writing to the Architect and Owner if Owner's separate contractors fail in any way to timely perform their services or negatively impact Contractor's schedule or ability to perform the Work. Failure of the Contractor so to report shall constitute an acknowledgment that the Owner's or separate contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work and is performed in a timely manner, except as to defects not then reasonably discoverable.

**§ 6.2.3** The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a separate contractor because of the Contractor's delays, improperly timed activities or defective construction.

**§ 6.2.3.1** If the Architect is required to provide contingent additional services as provided in the Agreement between the Owner and the Architect, specifically relating to additional compensation for the Architect for evaluating an excessive number of claims submitted by the Contractor or others in connection with the Work in accordance with the Owner's Agreement with the Architect, then such services shall be paid for by the Contractor through the Owner, unless the contingent additional services result from negligence or an omission by the Architect.

**§ 6.2.3.2** If the Architect provides services in connection with a legal proceeding, except when the Architect is a party thereto, and the Owner requests the Architect in writing to provide such services, then the cost of such services shall be paid for by the party whose act or omission was a proximate cause of the problem that led to the requirement to provide such services. Such services shall be paid for by such party through the Owner, who upon receipt of same shall reimburse the Architect.

**§ 6.2.3.3** All construction costs resulting from the Contractor's negligence, lack of oversight, inattention to detail, failure to investigate or failure to follow the Construction Documents or Contract Documents, will be borne by the Contractor.

**§ 6.2.4** The Contractor shall promptly remedy damage the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or separate contractors as provided in Section 10.2.5, as amended.

**§ 6.2.5** The Owner and each separate contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14, as amended.


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### § 6.3 OWNER'S RIGHT TO CLEAN UP

If a dispute arises among the Contractor, separate contractors and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Owner will allocate the cost among those responsible.

## ARTICLE 7 CHANGES IN THE WORK

### § 7.1 GENERAL

**§ 7.1.1** Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents. A properly prepared written request for a change in the Work by Contractor shall be accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner.

**§ 7.1.2** A Change Order shall be based upon agreement among the Owner, Contractor and Architect; a Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor; an order for a minor change in the Work may be issued by the Architect alone.

**§ 7.1.3** Changes in the Work shall be performed under applicable provisions of the Construction Documents and the Contract Documents, and the Contractor shall proceed promptly, unless otherwise provided in the Change Order, Construction Change Directive or order for a minor change in the Work. Contractor shall not make any claim for an adjustment to time, Contract Sum or Guaranteed Maximum Price due to: a change in the materials used; a change in the specified manner of constructing and/or installing the Work; or additional labor, services, or materials, beyond that actually required by the terms of the Construction Documents or the Contract Documents, unless made pursuant to a written order or directive from Owner authorizing Contractor to proceed with a Change in the Work. No claim for an adjustment to time, Contract Sum or Guaranteed Maximum Price shall be valid unless so ordered or directed.

**§ 7.1.4** The Contractor shall in no instance commence Work on or provide materials for or make changes in the Work for this Project which will require additional payment from the Owner to the Contractor until the Contractor has requested and obtained in writing either a signed written Change Order or signed written approval from the Architect to proceed with the extra Work. The Change Order or written approval shall not be valid unless signed by a principal of the firm of the Architect's office.

**§ 7.1.5** Failure of the Contractor to obtain a written Change Order or written approval from the Architect before commencing such Work shall constitute cause for rejection of request for additional compensation for such work by the Contractor.

**§ 7.1.6** Each request for approval or additional work which is to require additional payment from the Owner, or in instances whether credit is to be allowed to the Owner for omission of certain work or materials, shall be accompanied by a price quotation, including a complete cost breakdown of materials, labor, overhead and profit.

**§ 7.1.7** The total Contractor mark-up for overhead, profit or fee for work performed by the Contractor's own forces shall not exceed 10% of the cost of the Change in the Work. The total Contractor mark-up for overhead, profit or fee for supervision of work performed by subcontractors' forces shall not exceed 5% of the cost of the Change in the Work. The total subcontractor mark-up for overhead, profit or fee for work performed by the subcontractor's forces shall not exceed 10% of the cost of the Change in the Work. In no event shall total mark-up for overhead, profit or fee in any work which involves a subcontractor or one or more sub-subcontractors, regardless of who performs the work, exceed 15% of the total cost of the Change in the Work.

**§ 7.1.8** Allowance balances may be used to fund changes in the Work. The Contractor will not be allowed an overhead, profit or fee mark-up when changes in the Work are funded by one of the Allowances.

### § 7.2 CHANGE ORDERS

**§ 7.2.1** A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor and Architect stating their agreement upon all of the following:

**.1** The change in the Work;

**.2** The amount of the adjustment, if any, in the Contract Sum or Guaranteed Maximum Price; and

**.3** The extent of the adjustment, if any, in the Contract Time.


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**§ 7.2.2** Methods used in determining adjustments to the Contract Sum may include those listed in Section 7.3.3.

**§ 7.2.3** Contractor stipulates that acceptance of a Change Order by the Contractor constitutes full accord and satisfaction for any and all Claims, whether direct or indirect, arising from the subject matter of the Change Order.

**§ 7.2.4** In no event shall a single change, or the aggregate of all changes, result in the total costs, reimbursements and fees exceeding the Contract Sum or the Guaranteed Maximum Price, unless agreed to in writing by Owner prior to the commencement of such modified or changed Work. NO WORK SHALL BE PERFORMED ON A CHANGE ORDER REQUEST UNTIL A FORMAL CHANGE ORDER HAS BEEN APPROVED IN WRITING BY THE OWNER.

**§ 7.3 CONSTRUCTION CHANGE DIRECTIVES**

**§ 7.3.1** A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

**§ 7.3.2** A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

**§ 7.3.3** If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on the following method:

**§ 7.3.3.1** Changes in the work shall be as established in the contract documents. In the event of a Construction Change Directive that constitutes either an addition to or a deletion from the Scope of the Work for project as established at the time of execution of the contract for construction, the following adjustment shall be made:

**§ 7.3.3.1.1** Cost of Work: The actual cost as determined by lump sum pricing and/or unit cost pricing of such additions or deletions to the Scope of the Work shall be added or subtracted from the contract price.

**§ 7.3.3.1.2** Adjustments for General Requirements, Supervision and Overhead and Profit: Upon establishment of the Cost of Work of such additions or deletions, the contract price shall be increased for additions and decreased for deletions according to and not to exceed the following;

- **.1** To Subcontractor for work performed by their own forces - 10% of the actual cost of the addition or deletion from the work.
- **.2** To Subcontractor for work performed by other then their own forces - 5% of the actual cost of the addition or deletion from the work.
- **.3** To Subcontractor's Subcontractor/Material supplier for work performed by Subcontractor's Subcontractor/Material supplier's own forces. - 10% of the actual cost of the addition or deletion from the work.
- **.4** To Subcontractor's Subcontractor/Material supplier for work performed by other than Subcontractor's Subcontractor/Material supplier's own forces. - 5% of the actual cost of the addition or deletion from the work.

**§ 7.3.4** If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed in a proposed Change Order or Construction Change Directive so that application of such unit prices to quantities of Work proposed will cause substantial inequity to the Owner or Contractor, the applicable unit prices may, by mutual written agreement, be equitably adjusted.

**§ 7.3.5** Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.


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**§ 7.3.6** A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

**§ 7.3.7** If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, then the adjustment shall be determined by the Architect on the basis of the amount by which the Contractor's direct costs have actually been increased over the direct cost of performing the Work without the Change in the Work. Direct costs shall be limited to the following:

**.1** Actual costs of labor, including social security, unemployment insurance, and workers' compensation insurance;

**.2** Actual costs of materials, supplies and equipment, including cost of transportation, used in performing the Change in the Work;

**.3** Actual rental costs of machinery and equipment rented from third parties, exclusive of hand tools; and

**.4** Actual costs of premiums for all bonds and insurance, and permit fees, related to the Work.

The Contractor shall keep and present, in such form as the Architect or Owner may prescribe, an itemized accounting of the items listed above, together with appropriate supporting documentation.

**§ 7.3.8** The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost plus the Contractor's allocated percent of profit and overhead as confirmed by the Architect.

**§ 7.3.9** When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

*(Paragraph deleted)*

**§ 7.4 MINOR CHANGES IN THE WORK**

**§ 7.4.1** With prior written notice to the Owner's representative the Architect has authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the Construction Documents and the Contract Documents. Such changes will be effected by written order signed by the Architect and shall be binding on the Owner and Contractor. The Contractor shall carry out such written orders promptly. Minor changes in the Work shall not include changes that involve the outward appearance of the structure, color schemes, floor plans, building materials, landscaping, or mechanical equipment.

**§ 7.4.2** Allowance balances may be used to fund changes in the Work. The Contractor will not be allowed an overhead, profit or fee mark-up when changes in the Work are funded by one of the Allowances.

## ARTICLE 8 TIME

**§ 8.1 DEFINITIONS**

**§ 8.1.1** Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Final Completion of the Work.

**§ 8.1.2** The date of commencement of the Work is the first business day after Contractor's written Notice to Proceed. The Notice to Proceed shall not be issued by Architect until the Agreement (or Amendment Number 1, if Contractor is a Construction Manager at Risk) has been signed by the Contractor, approved by Owner's Board of Education, signed by the Owner's authorized representative, and Owner and Architect have received, and approved as to form, all required payment and performance bonds and insurance, in compliance with Article 11. Issuance of the notice to proceed shall not relieve the Contractor of his responsibility to comply with Article 11.

**§ 8.1.3** The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8. The date of Final Completion is the date certified by the Architect in accordance with Section 9.10. Unless otherwise agreed in writing by Owner, Contractor agrees that Final Completion shall occur not more than thirty (30) calendar days after the date of Substantial Completion.


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**§ 8.1.4** The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

**§ 8.2 PROGRESS AND COMPLETION**

**§ 8.2.1** Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement the Contractor stipulates that the Contract Time is a reasonable period for performing the Work.

**§ 8.2.2** The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, prematurely commence operations on the site or elsewhere prior to the effective date of insurance required by Article 11 to be furnished by the Contractor and Owner.

**§ 8.2.3** The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion and Final Completion within the Contract Time.

**§ 8.2.4** The Contractor is subject to liquidated damages, as specified in the Agreement, if the Work is not completed by the date of Substantial Completion or the Date of Final Completion.

**§ 8.3 DELAYS AND EXTENSIONS OF TIME**

**§ 8.3.1 DATE OF COMMENCEMENT AND TIME OF COMPLETION**

Contractor agrees that it will begin work immediately upon receipt of notice to proceed from the Owner, and that it will diligently proceed with said Work such that the same shall be completed within the time frame stated in the bid documents.

**§ 8.3.2 BEST EFFORTS**

The Contractor acknowledges that the services to be performed are essential to the effective operation of the Owner and that, therefore, the Contractor will exercise its best efforts to complete the services called for under this Agreement in the minimum time possible and within the time specified in such Work orders as may be issued by the Owner to the Contractor. In the event that the Contractor for good cause shown cannot complete the services for a particular task or phase within the time agreed to, the Contractor shall make a written request to the Owner in accordance with Section 8.3.4 below.

**§ 8.3.3 NOTICE OF CONDITIONS CAUSING DELAY**

**§ 8.3.3.1** Within five (5) working days after the commencement of any condition which is causing or may cause delay in completion, the Contractor must notify the Owner in writing of the effect, if any, of such condition upon the time progress schedule and must state why and in what respects, if any, the condition is causing or may cause such delay.

**§ 8.3.3.2** Failure to strictly comply with this requirement may, in the discretion of the Owner, be deemed sufficient cause to deny any extension of time on account of delay in completion arising out of or resulting from any change, extra work, suspension, or other condition.

**§ 8.3.4 EXTENSION OF TIME**

**§ 8.3.4.1** Any extension or extension of time for the completion of the Work may be granted by the Owner subject to the provisions of this section, but only upon written application therefor by the Contractor to the Owner.

**§ 8.3.4.2** An application for an extension of time must set forth in detail the source and nature of each alleged cause of delay in the completion of the Work, the date upon which each such cause of delay began, ended, or will end, and the number of days' delay attributable to each of such causes. It must be submitted prior to completion of the Work.

**§ 8.3.4.3** If such an application is made, the Contractor shall be entitled to an extension of time for delay and completion of the Work caused solely: (1) by the acts or omissions of the Owner, its officers, agents, or employees; (2) by the acts or omissions of the Architect, its officers, agents, or employees; (3) by the acts or omissions of a separate contractor employed by the Owner; (4) by changes ordered in the Work; (5) by fire, governmental actions, unusual delay in deliveries, unavoidable and unforeseeable supervening casualties, or other causes beyond the Contractor's control; (6) by delay authorized in writing by the Owner.

**§ 8.3.4.4** The Contractor shall, however, be entitled to an extension of time for such causes only for the number of calendar days of delay which the Owner may determine to result solely from such causes, and then only if the Owner


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may determine to result solely from such causes, and then only if the Contractor shall have strictly complied with all the requirements of this section. The Owner shall make such determination within thirty (30) calendar days after receipt of the Contractor's application for an extension of time; provided, however, said application complies with the requirements of this Section.

**§ 8.3.4.5** The Contractor shall not be entitled to receive a separate extension of time for each one of several causes of delay operating concurrently but, if at all, only for the actual period of delay in completion of the Work as determined by the Owner, regardless of the number of causes contributing to produce such delay. If one of several causes of delay operating concurrently results from any act, fault, or omission of the Contractor or of its Subcontractor, if any, and would of itself (regardless of the concurrent causes) have delayed the Work, no extension of time will be allowed for the period of delay resulting from such act, fault, or omission.

**§ 8.3.4.6** The granting of an application for an extension of time for causes of delay other than those herein referred to shall be entirely within the discretion of the Owner. Permitting the Contractor to continue and finish the Work or any part of it after the time fixed for its completion or after the date to which the time for completion may have been extended shall in no way operate as a waiver on the part of the Owner or any of its rights under the Contract Documents. Additionally, the Contractor shall not recover any additional compensation for any additional expense caused by such delay or delays.

### § 8.3.5 DELAY CLAIMS

Contractor represents and warrants that the provisions herein contained for extension of time are fair and adequate and that Contractor has had an opportunity to make provision for any and all delays within the contemplation of the parties. Accordingly, it is understood and agreed that Contractor shall not have or assert any claim for damages or prosecute any suit, action, cause of action, arbitration claim, or other proceeding against the Owner for such damages arising from any delay or hindrance in the completion of the Work called for in this Agreement caused by an act or omission on the part of the Owner, their agents, servants, employees or otherwise. Contractor agrees that the only possible compensation for any delay is an extension of time.

## ARTICLE 9 PAYMENTS AND COMPLETION

### § 9.1 CONTRACT SUM

The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents. In the event that the Project is a Construction Management at Risk Project, then any use of the term "Contract Sum" in the Contract Documents shall be interpreted to mean "Guaranteed Maximum Price. Contractor acknowledges that the Contract Sum includes all requirements of the federal Davis Bacon Act.

### § 9.2 SCHEDULE OF VALUES

*(Paragraph deleted)*

**§ 9.2.1** Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit to the Architect, before the first Application for Payment or in the case of a Guaranteed Maximum Price, within 15 calendar days after establishing the Guaranteed Maximum Price, a schedule of values allocating the entire Contract Sum to the various portions of the Work and prepared in such form and supported by such data to substantiate its accuracy as the Architect or Owner may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. The schedule of values shall be prepared in such a manner that each major item of work, whether done by Contractor's own forces or subcontracted, is shown as a single line item on AIA Documents G702 and G703, Application and Certificate for Payment. If the Contractor is a Construction Manager at Risk, then the Contractor's fee and general conditions shall be specifically shown, and AIA Documents G702Cmc and G703 shall be used.

**§ 9.2.2** In order to facilitate the review of Applications for Payment, the Schedule of Values shall be submitted on AIA Documents G702 and G703, and shall include the following:

**.1** Contractor's cost for Contractor's fee (if applicable) bonds and insurance, mobilization, general conditions, etc. shall be listed as individual line items.

**.2** Contractor's costs for various. construction items shall be detailed. For example, concrete work shall be subdivided into footings, grade beams, floor slabs, paving, etc.

**.3** On major subcontracts, such as mechanical, electrical and plumbing, the schedule shall indicate line items and amounts in detail (for example: underground, major equipment, fixtures, installation


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fixtures, start-up, etc.).

**.4** Costs for subcontract work shall be listed without any additional mark-up of Contractor's costs for overhead, profit or supervision.

**.5** If payment for stored materials is requested prior to installation, then material and labor shall be listed as separate line items.

**.6** Contractor shall provide a report of actual versus projected reimbursable expenses (general conditions), updated monthly.

**§ 9.3 APPLICATIONS FOR PAYMENT**

**§ 9.3.1** Each Application for Payment to Contractors shall be based upon the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents, which schedule of values shall be updated from time to time as Contracts are awarded or as the Owner determines necessary. The schedule of values shall allocate the entire Cost of the Work among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Application for Payment of the Subcontractors.

*(Paragraphs deleted)*

**§ 9.3.2** Applications for Payment to Contractors shall show the percentage completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed or (2) the percentage obtained by calculating (a) the expense which has actually been incurred by each Subcontractor and/or supplier on account of that portion of the Work for which the Contractor has made or intends to make actual payment prior to the next Application for Payment, divided by (b) the share of the Project budget allocated to that portion of the Work in the schedule of values.

**§ 9.3.3** Payments to Contractors shall be subject to retention of not less than ten percent (10%) of the first fifty percent (50%) of the subcontract work, and not less than five percent (5%) for the last fifty percent (50%) of the subcontract work. The Owner and the Contractor shall agree upon a mutually acceptable procedure for review and approval of payments and retention for subcontracts.

**§ 9.3.4** Contractor shall submit Applications for Payment in quadruplicate using AIA Documents G702 and G703 Application and Certificate of Payment (or G702CMa, if applicable) and Continuation Sheet. All blanks in the form must be completed and signatures of Contractor and Notary Public must be original on each form. Incomplete or inaccurate Applications for Payment shall be returned to the Contractor by the Architect for completion and/or correction. Owner shall have no responsibility for payment of same if the Application for Payment is incomplete or inaccurate.

**§ 9.3.5** By signing each Application for Payment, the Contractor stipulates and certifies to the following: that the information presented is true, correct, accurate and complete; that the Contractor has made the necessary detailed examinations, audits and arithmetic verifications; that the submitted Work has been completed to the extent represented in the Applications for Payment; that the materials and supplies identified in the Applications for Payment have been purchased, paid for and received; that the subcontractors have been paid as identified in the Applications for Payment or that Contractor has been invoiced for same; that he has made the necessary on-site inspections to confirm the accuracy of the Applications for Payment; all due and payable bills with respect to the Work have been paid to date or are included in the amount requested in the current application; that the Payment Application includes only Work self performed by Contractor or for which Contractor has been invoiced. Contractor understands that documents submitted to Owner become government documents under the laws of the State of Nebraska. Contractor further understands that falsification of Contractor's Application for Payment may justify termination of Contractor's Contract with Owner.

**§ 9.3.6** The Owner may approve payment for materials and equipment stored off the site under the following conditions: The Contractor shall furnish and maintain a suitable storage site and proper storage conditions which must be approved in advance by the Owner. Equipment and materials covered by an Application for Payment must be stored above grade, and must be properly protected at all times against weather, heat, cold, moisture, vandalism or theft and other hazards as the material may require. All protection must be provided by the Contractor at its own expense and must be maintained throughout the storage period. Materials and equipment must not be commingled with other similar materials or equipment, but must be stored separately and must be plainly labeled, "PROPERTY OF


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THE COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT" with Project name. Materials and equipment stored at the site must be stored so that they may be readily inspected, measured, and counted, at all times, by the Owner's representatives. Application for Payment for materials and equipment stored off the site must be accompanied by a bill of sale, properly identifying the material and transferring ownership of the materials to the COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT. The bill of sale must be accompanied by an inventory of stored materials or equipment, together with a description of the storage site by street number and city, or by a legal description of the premises. The Contractor agrees that in accepting payment for the materials or equipment stored off the site, it is in no way relieved of responsibility for the safe storage of the material and its safe transportation to, and installation in, the Work or for furnishing and installing the material in strict accordance with Plans and Specifications. The Contractor further agrees that acceptance by the Owner of a bill of sale for stored materials or equipment does not imply acceptance of the same for the purposes of this Contract. Such acceptance shall not occur until completion of the Work by the Contractor and final acceptance thereof by the Owner.

### § 9.4 CERTIFICATES FOR PAYMENT

**§ 9.4.1** The Architect will, within seven (7) calendar days after receipt of the Contractor's Application for Payment, return the Payment Application to the Contractor as provided in Section 9.3.4; certify, sign and issue to the Contractor a Certificate of Payment for such amount as the Architect determines is properly due, or notify the Contractor in writing of the Owner's reasons for withholding certification in whole or in part as provided in Section 9.5.1.

**§ 9.4.2** The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, that the Architect has observed the progress of the Work; determined that, the Work has progressed to the point indicated in the Architect's professional opinion determined that the quality of the Work is in accordance with the Construction Documents and the Contract Documents; and critically evaluated and certified that the amounts requested in the Application for Payment are valid and correct, in the Architect's professional opinion.. The foregoing representations are subject to an evaluation of the Work for conformance with the Construction Documents and the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Construction Documents and the Contract Documents prior to completion and to specific qualifications expressed by the Architect. The issuance of a Certificate for Payment will further constitute a representation that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment will not be a representation that the Architect in writing to the Owner has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data unless requested by the Owner to substantiate the Contractor's right to payment, or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum. Examinations, audits and verifications, if required by the Owner, will be performed by the Owner's accountants or other representatives of the Owner acting in the sole interest of the Owner.

**§ 9.4.3** The issuance of a Certificate for Payment shall constitute a recommendation to the Owner regarding the amount to be paid. This recommendation is not binding on the Owner if Owner knows of other reasons under the Contract Documents why payment should be withheld.

### § 9.5 DECISIONS TO WITHHOLD CERTIFICATION

**§ 9.5.1** The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- **.1** defective Work not remedied;
- **.2** third party claims filed or reasonable evidence indicating probable filing of such claims unless security acceptable to the Owner is provided by the Contractor;
- **.3** failure of the Contractor to make payments properly to Subcontractors or for labor, materials or equipment;


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.4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
.5 damage to the Owner or a separate contractor;
.6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay;
.7 repeated failure to carry out the Work in accordance with the Contract Documents;
.8 failure to submit a written plan indicating action by the Contractor to regain the time schedule for completion of Work within the Contract time.

**§ 9.5.2** When the above reasons for withholding certification are removed, certification will be made for amounts previously withheld.

**§ 9.5.3** Notwithstanding any provision contained within this Article, if the Work has not attained Substantial Completion or Final Completion by the required dates, subject to extensions of time allowed under these Conditions, then Architect may withhold any further Certificate for Payment to Contractor to the extent necessary to preserve sufficient funds to complete the construction of the Project and to cover liquidated damages. The Owner shall not be deemed in default by reason of withholding payment as provided for in Sections 9.3.4, 9.4.3, 9.5.1, or this Section.

**§ 9.6 PROGRESS PAYMENTS**

**§ 9.6.1** After the Architect has issued a Certificate for Payment, the Owner shall make payment for undisputed amounts in the manner and within the time provided in the Contract Documents, and shall so notify the Architect. Owner shall notify Contractor within twenty-one (21) calendar days if Owner disputes the Architect's Certificate for Payment or Contractor's Payment Application, listing the specific reasons for nonpayment. The Owner shall not be deemed in default by reason of withholding payment as provided for in this Section. Payments to the Contractor shall not be construed as releasing the Contractor or his Surety from any obligations under the Contract Documents or Construction Documents.

**§ 9.6.2** The Contractor shall pay each Subcontractor no later than seven (7) calendar days after receipt of payment from the Owner the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner. The Contractor shall, within ten (10) calendar days following receipt of payment from the Owner, pay all bills for labor and materials performed and furnished by others in connection with the Work, and shall, if requested, provide the Owner with evidence of such payment. Contractor shall include a provision in each of its subcontracts imposing the same payment obligations on its Subcontractors as are applicable to the Contractor hereunder, and if the Owner so requests, shall provide copies of such Subcontractor payments to the Owner. If the Contractor has failed to make payment promptly to the Contractor's Subcontractors or for materials or labor used in the Work for which the Owner has made payment to the Contractor, then the Owner shall be entitled to withhold payment to the Contractor in part or in whole to the extent necessary to protect the Owner.

**§ 9.6.3** The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

**§ 9.6.4** The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and material and equipment suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven (7) calendar days, the Owner shall have the right to contact Subcontractors to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay or to see to the payment of money to a Subcontractor. Action on the part of the Owner to require Contractor to pay a Subcontractor shall not impose any liability on Owner.

**§ 9.6.5** Contractor payments to material and equipment suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

**§ 9.6.6** A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.


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**§ 9.6.7** Payments received by the Contractor from the Owner for Work properly performed by Subcontractors, or materials properly provided by suppliers, shall be held in trust by the Contractor for the benefit of those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor.

**§ 9.6.8** Contractor shall not withhold as a retainage a greater percentage from Subcontractors or materialmen than the percentage that Owner withheld as retainage from payments to Contractor.

## § 9.7 FAILURE OF PAYMENT

**§ 9.7.1** If the Owner does not pay the Contractor any payments certified by the Architect, which is undisputed, due and owing, within thirty (30) calendar days after the date of a Certificate for Payment, then the Contractor, upon ten (10) additional calendar days' written notice to the Owner and the Architect stating that payment has not been made and the Contractor intends to suspend performance for nonpayment, may stop the Work until payment of the undisputed amount owing has been received. If the Owner provides written notice to the Contractor that 1) payment has been made, or 2) a bona fide dispute for payment exists, listing the specific reasons for nonpayment, then Contractor shall be liable for damages resulting from suspension of the Work. If a reason specified is that labor, services, or materials provided by the Contractor are not provide in compliance with the Contract Documents or the Construction Documents, then the Contractor shall be provided a reasonable opportunity to cure the noncompliance or to compensate the Owner for any failure to cure the noncompliance. No amount shall be added to the Contract Sum as a result of a dispute between the Owner and Contractor unless and until such dispute is resolved in Contractor's favor.

**§ 9.7.2** If the Architect does not issue a Certificate for Payment within seven (7) calendar days after receipt of the Contractor's Application for Payment, through no fault of the Contractor, then the Contractor shall provide written notice to the Owner, and the Owner shall have fourteen (14) calendar days after receipt of such notice to provide or obtain a Certificate for Payment. If Owner fails to provide or obtain the Certificate for Payment, then the Contractor may, upon fourteen (14) additional calendar days' written notice to the Owner and Architect, stop the Work until payment of the undisputed amount owing has been received.

**§ 9.7.3** If the Owner is entitled to reimbursement or payment from the Contractor under or pursuant to the Contract Documents, then such payment shall be made promptly upon demand by the Owner. Notwithstanding anything contained in the Contract Documents to the contrary, if the Contractor fails to promptly make any payment due to Owner, pursuant to the Contract, or if the Owner incurs any costs and expenses to cure any default of the Contractor or to correct defective Work, then the Owner shall have an absolute right to offset such amount against the Contract Sum and, in the Owner's sole discretion and without waiving any other remedies, may elect either to:

**.1** deduct an amount equal to that which the Owner is entitled from any payment then or thereafter due to Contractor from the Owner, or

**.2** issue a written notice to the Contractor reducing the Contract Sum by an amount equal to that which the Owner is entitled.

## § 9.8 SUBSTANTIAL COMPLETION

**§ 9.8.1** Substantial Completion is the stage in the progress of the Work when the Architect has determined that the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents and Construction Documents so the Owner can occupy or utilize the Work for its intended use; all Project systems included in the Work or designated portion thereof have been successfully tested and are fully operational; all required governmental inspections and certifications required of the Work have been made, approved and posted; designated initial instruction of Owner's personnel in the operation of Project systems has been completed; and all the required finishes set out in the Construction Documents are in place; substantial completion of all punch list items to be performed by Subcontractors. The only remaining Work shall be minor in nature so that the Owner can occupy the Work or the applicable portion of the Work for all of its intended purposes on that date; and the completion of the Work by the Contractor will not materially interfere with or hamper Owner's normal school operations or other intended use or prevent the Owner from performing its preparatory tasks to make the Work suitable as a school building. As a further condition of a determination of Substantial Completion, the Contractor shall certify that all remaining Work shall be completed within thirty (30) calendar days. Contractor shall complete Owner's Substantial Completion Certificate.

**§ 9.8.2** When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment (i.e. "punch list"). Failure to include an item on such list does


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not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents and the Construction Documents.

**§ 9.8.3** Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Construction Documents or the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, then the Architect shall so notify the Contractor and Owner in writing, and the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion. Except with the consent of the Owner, the Architect shall perform no more than five inspections to determine whether the Work or a designated portion thereof has attained Substantial Completion in accordance with the Contract Documents. The Owner shall be entitled to reimbursement from the Contractor for amounts paid to the Architect for any additional inspections.

**§ 9.8.4** When the Work or designated portion thereof is substantially complete, the Architect will prepare, sign and issue Owner's Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion.

**§ 9.8.5** The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in such Certificate. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

### § 9.9 PARTIAL OCCUPANCY OR USE

**§ 9.9.1** The Owner may occupy and use any completed or partially completed portion of the Work at any stage. Such partial occupancy or use may commence whether or not the portion is substantially complete.

**§ 9.9.2** In the event of Partial Occupancy, the Contractor shall promptly secure endorsement from its insurance carrier(s), consent from its surety(ies), if any, and shall apply to the appropriate public authorities that have jurisdiction over the Work to permit Partial Occupancy.

**§ 9.9.3** In the event of Partial Occupancy before Substantial Completion as provided above, the Contractor shall cooperate with the Owner in making available for the Owner's use and benefit such building services as heating, ventilating, cooling, water, lighting, telephone, elevators, and security for the portion or portions to be occupied, and if the Work required to furnish such services is not entirely completed at the time the Owner desires to occupy the aforesaid portion or portions, the Contractor shall make every reasonable effort to complete such Work or make temporary provisions for such Work as soon as possible so that the aforementioned building services may be put into operation and use. In the event of Partial Occupancy prior to Substantial Completion, provided the Contractor has met all Milestone Dates set forth in the Contract for Construction, mutually acceptable arrangements shall be made between the Owner and the Contractor with respect to the operation and cost of necessary security, maintenance, and utilities, including heating, ventilating, cooling, water, lighting, telephone services, and elevators. The Owner shall assume proportionate and reasonable responsibility for the cost of the above services reduced by any savings to the Contractor for such services realized by reason of Partial Occupancy. Further, mutually acceptable arrangements made between the Owner and the Contractor with respect to such matters shall not be unreasonably withheld, delayed, or conditioned.

**§ 9.9.4** In each instance, when the Owner elects to exercise its right of Partial Occupancy, as described herein, the Owner will give the Contractor and Architect advance written notice of its election to take the portion or portions involved, and immediately prior to Partial Occupancy, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used to determine and record the conditions of the Work.

**§ 9.9.5** Partial Occupancy, or use of a portion or portions of the Work, or installation of furnishings and equipment shall not: (1) constitute evidence of Substantial Completion or Final Completion; (2) constitute acceptance of any Work or portions of any Work; (3) relieve the Contractor for responsibility for loss or damage because of or arising out


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of defects in or malfunctioning of any Work, material, or equipment, nor from any other unfulfilled obligations or responsibilities under the Contract Documents; or (4) commence any warranty period under the Contract Documents, provided that the Contractor shall not be liable for ordinary wear and tear resulting from such Partial Occupancy.

**§ 9.9.6** Subject to the terms and conditions provided herein, if Contractor claims that delay or additional cost is involved because of Partial Occupancy by Owner, Contractor shall make such claim as provided elsewhere in the Contract Documents.

**§ 9.9.7** In the event that Owner takes partial occupancy or installs furnishings and equipment prior to Substantial Completion of the Project and Contractor has purchased Builder's Risk Insurance pursuant to Section 11.3.1.2, Contractor shall obtain an endorsement to Contractor's Builder's Risk Policy to provide extended coverage for partial occupancy if Contractor's Builder's Risk Coverage would not otherwise provide such coverage. By appropriate Change Order, the cost of the endorsement shall be charged to the Owner.

## § 9.10 FINAL COMPLETION AND FINAL PAYMENT

**§ 9.10.1** Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly prepare, sign and make such inspection and, when the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue Owner's Certificate of Final Completion and a final Certificate for Payment certifying to the Owner that on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with terms and conditions of the Contract Documents and Construction Documents and that the entire balance, including all retainages found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled. Final payment shall be made by the Owner in accordance with Owner's regular schedule for payments.

**§ 9.10.2** Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) using AIA Document G706 an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) evidence satisfactory to Owner that insurance required by the Contract Documents to remain in force after final payment is currently in effect and will not be canceled or allowed to expire until at least thirty (30) calendar days' prior written notice has been given to the Owner, (3) a written statement that the Contractor knows of no substantial reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) using AIA Document G707 consent of surety, if any, to final payment, and (5) except for amounts currently withheld by Owner other data establishing payment or satisfaction of obligations, such as AIA Document G706A; notarized subcontractor's liens release; and (6) receipts, releases and waivers of liens, claims, security interests or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien. If such lien remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging such lien, including all costs and reasonable attorneys' fees. Before final payment can be made, Department of Labor Division of Employment Form No. 16, Certificate of Contribution Status, must be received from the State of Nebraska Department of Labor certifying that the Contractor and each of its Subcontractors have paid all contributions and interest due to and including the calendar quarter immediately preceding the date of Substantial Completion. In addition, the following items must be completed and received by the Owner before Final Payment will be due:

**.1** Written certifications required by Section 10.6, 10.7, and 10.8;

**.2** Final list of subcontractors (AIA Document G705);

**.3** Contractor's warranties, organized as required elsewhere in the Contract Documents;

**.4** Maintenance and Instruction Manuals;

**.5** Owner's Final Completion Certificate; and

**.6** Record drawings and "as built" drawings. At the completion of the Project, the Contractor shall submit one complete set of "as built" drawings, with all changes made during construction, including concealed mechanical, electrical and plumbing items. The Contractor shall submit these as electronic, sepia, or other acceptable medium, in the discretion of the Owner. The "as-built" record drawings shall delete the seal of the Architect and//or the Engineer and any reference to those firms providing professional services to the Owner, except for historical or reference purposes.


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.7 Return of any Owner facility and buildings door and entryway keys, if any, provided to Contractor to facility work.

Documents identified as affidavits must be notarized. All manuals will contain an index listing the information submitted. The index section will be divided and identified by tabbing each section as listed in the index. Upon request, the Architect will furnish the Contractor with blank copies of the forms listed above. Final payment shall be paid by the Owner to the Contractor within thirty (30) calendar days after Owner's Board of Education has voted to accept the Work and approve Final Payment.

**§ 9.10.3** If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, and it shall not constitute a waiver of claims.

**§ 9.10.4** The making of final payment shall
*(Paragraphs deleted)*
not constitute a waiver of any Claims by the Owner.

**§ 9.10.5** Acceptance of final payment by the Contractor, a Subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously asserted pursuant to Article 15 and identified by that payee as unsettled at the time of final Application for Payment.

**§ 9.11 PAYMENT CONTINGENT UPON AVAILABILITY OF APPROPRIATED FUNDS OR FUNDS APPROVED BY BOARD OF EDUCATION**

**§ 9.11.1**.Any other provisions of the Contract Documents to the contrary notwithstanding, it is expressly understood and agreed that the legal obligation of the Owner to pay the Contract Sum or any part thereof shall be contingent upon the availability of funds specifically approved by formal action of the Board of Education of the COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT for the purpose of payment of the Contract Sum or any part thereof.

**§ 9.11.2** It is agreed that the obligations of the Contractor herein are expressly contingent upon reasonable proof to the Contractor that the Owner has funds specifically approved by formal action of the Board of Education of the COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT for the purpose of payment of the Contract Sum or any part thereof.

**ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY**

**§ 10.1 SAFETY PRECAUTIONS AND PROGRAMS**

**§ 10.1.1** The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract and shall conform to all provisions of the "Manual of Accident Prevention in Construction", published by the Associated General Contractors of America, Inc., latest edition and the Contractor further agrees to fully comply with all safety standards required by the Occupational Safety and Health Administration ("OSHA") 29 USC § 651 et seq., and all amendments thereto. However, the Contractor's duties herein shall not relieve any Subcontractor or any other person or entity, including any person or entity required to comply with all applicable federal, state and local laws, rules, regulations, and ordinances, from the obligation to provide for the safety of their employees, persons and property and their requirements to maintain a work environment free of recognized hazards. This requirement applies continuously twenty-four (24) hours per day during the Construction Phase of the Project. Additionally, the Contractor shall comply with all safety standards and directives of the Owner's risk management consultants, including the consultants under any Owner Controlled Wrap-Up Insurance Program.

**§ 10.1.2** The Contractor expressly agrees that it is in charge of and in control of the Work and that it shall have sole exclusive responsibility to assure the safety of the Work. Neither the Owner nor the Architect is in charge of the Work


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or in control of the execution of the Work. The obligation of the Contractor under this Section 10.1.2 shall be construed to include, but not be limited to, injury or damage because the Contractor, its agents, and employees failed to use or misused any scaffold, hoist, crane, stay, ladder, support, or other mechanical contrivance erected or constructed by any person, or any or all other kinds or equipment, whether or not owned or furnished by the Contractor. The Contractor expressly agrees that it is exclusively responsible for compliance with OSHA and local regulations for construction and that it is the employer within the meaning of those regulations. Any provision in the Contract Documents in conflict with this Section shall be null and void. It is the express intent of the parties that this provision be given broad and liberal construction to effectuate the intent of the parties that the Contractor, and not the Architect or Owner, is in charge of the Work.

**§ 10.1.3** The Contractor shall be required in compliance with the Asbestos Hazard Emergency Response Act of 1996 to certify that all products and materials supplied as part of this Project shall be free of asbestos.

**§ 10.1.4** The Contractor shall be required to submit to the Owner, with a copy to the Architect and Contractor, written certificates from all known suppliers and Subcontractors that all materials and equipment used in the potable water system are lead free and that formaldehyde levels of all materials do not exceed acceptable levels established by H.U.D.

**§ 10.1.5** Contractor's employees, agents, Subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, shall not perform any service for Owner while under the influence of any amount of alcohol or any controlled substance, or use, possess, distribute, or sell alcoholic beverages while on Owner's premises. No person shall use, possess, distribute, or sell illicit or unprescribed controlled drugs or drug paraphernalia; misuse legitimate prescription drugs; or act in contravention of warnings on medications while performing the Work or on Owner's premises.

**§ 10.1.6** Contractor has adopted or will adopt its own policy to assure a drug-free and alcohol-free workplace while on Owner's premises or performing the Work. Contractor will remove any of its employees, agents, sub-contractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, from performing the Work any time there is suspicion of alcohol and/or drug use, possession, or impairment involving such person, and at any time an incident occurs where drug or alcohol use could have been a contributing factor. Owner has the right to require Contractor to remove any person from performing the Work any time cause exists to suspect alcohol or drug use. In such cases, the person so removed may only be considered for return to work after the Contractor certifies as a result of a for-cause test, conducted immediately following removal that said person was in compliance with this Contract. Contractor will not use any person to perform the Work who fails or refuses to take, or tests positive on, any for-cause alcohol or drug test.

**§ 10.1.7** Contractor will comply with all applicable federal, state, and local drug and alcohol-related laws and regulations (e.g., Department of Transportation regulations, Drug-Free Workplace Act). Owner has also banned the presence of all weapons on the Project site, whether or not the owner thereof has a permit for a concealed weapon, and Contractor agrees that Contractor's representatives, employees, agents, and sub-contractors will abide by same.

### § 10.2 SAFETY OF PERSONS AND PROPERTY

**§ 10.2.1** The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to

- **.1** employees on the Work, school personnel, students, and other persons on Owner's premises and other persons who may be affected thereby including the installation of fencing between the Work site and the occupied portion of a connecting or adjacent educational facility;
- **.2** the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody or control of the Contractor or the Contractor's Subcontractors or Sub-subcontractors; and
- **.3** other property at the site or adjacent thereto, such as other buildings, and their contents, fencing, trees, shrubs, lawns, walks, athletic fields, facilities and tracks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

**§ 10.2.2** The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss. More specifically, the Contractor shall give notice in writing at least


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forty-eight (48) hours before breaking ground, to all persons, public utility companies, owners of the property having structures or improvements in proximity to the site of the Work, and persons in charge of property, streets, water pipes, gas pipes, sewer pipes, telephone cables, electric cables, railroads or otherwise who may be affected by Contractor's operations in order to provide them with time to remove any obstruction for which they are responsible and to take action to properly protect their property.

**§ 10.2.3** The Contractor shall erect and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including installing fencing, posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent sites and utilities. The Contractor shall also be responsible, at the Contractor's sole cost and expense, for all measures necessary to protect any property adjacent to the Project and improvements therein. Any damage to such property or improvements shall be promptly repaired by the Contractor. Contractor shall provide reasonable full protection safeguards and provide approved fall protection safety equipment for use by all exposed Contractor employees.

**§ 10.2.4** The Contractor shall exercise the utmost care so as not to endanger life or property in the prosecution of the Work. If the Contractor is negligent, the Contractor will be responsible for any and all damages, claims and of the defense of all actions against Owner and Architect resulting from the failure to exercise such care. Explosives or other hazardous materials shall not be employed in the prosecution of the Work.

**§ 10.2.5** The Contractor shall promptly remedy damage and loss to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The foregoing obligations of the Contractor are in addition to the obligations under Section 3.18.

**§ 10.2.6** The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

**§ 10.2.7** The Contractor shall not load or permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

*(Paragraphs deleted)*
**§ 10.2.8** The Contractor shall do all things necessary to protect the Owner's premises and all persons from damage and injury, when all or a portion of the Work is suspended for any reason.

**§ 10.2.9** Contractor's obligations under Section 10.2 as let each portion of the Project shall continue until Owner takes possession of and occupies that portion of the Project

**§ 10.2.10** The Contractor shall promptly report to the Architect and Owner or their designated representatives in writing all accidents arising out of or in connection with the Work that caused death, personal injury or property damage. This report shall give full details, including statements of witnesses, hospital reports and other information in the possession of the Contractor. In addition, in the event of any serious injury or damage, the Contractor shall immediately notify the Owner and Architect by telephone of such accident.

**§ 10.2.11** The duty of the Architect to conduct construction review of the Contractor's performance does not include review of the adequacy of the Contractor's safety measures in, on, or near construction sites.

**§ 10.2.12** Utilities or other services indicated to be abandoned shall be maintained in service as required until new facilities are provided, tested and ready for use. The Contractor shall schedule Work so that it does not necessitate long periods of shut-down of existing facilities and these shut-downs shall be coordinated with the Owner.

**§ 10.2.13** All improvements on or about the site and adjacent property which are not to be altered, removed or otherwise changed shall be returned to the conditions which existed prior to initiation of the Work.


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**§ 10.3 INJURY OR DAMAGE TO PERSON OR PROPERTY**

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding twenty-one (21) calendar days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

*(Paragraphs deleted)*

**§ 10.4**

*(Paragraphs deleted)*

**HAZARDOUS MATERIALS**

**§ 10.4.1** The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials. The use or storage of explosives or other hazardous materials shall not be permitted on this project. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos, polychlorinated biphenyl (PCB), mercury, or lead, encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the Owner and Architect in writing. If Contractor encounters polychlorinated biphenyl (PCB), and the specifications require the PCB's removal, the Contractor shall remove the PCB and store it in marked containers at the jobsite provided by the Owner. If PCBs are found which are leaking, then Contractor shall stop work on the affected fixture and shall contact Owner for removal and disposal of the leaking PCBs.

**§ 10.4.2** Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. The Contractor may be entitled to an equitable adjustment regarding the Date of Substantial Completion and/or Final Completion.

**§ 10.4.3** IF CONTRACTOR IMPORTS HAZARDOUS MATERIALS ONTO THE PROJECT SITE, THEN CONTRACTOR HEREBY INDEMNIFIES AND HOLDS HARMLESS THE OWNER, ITS CONSULTANTS, BOARD OF EDUCATION, OFFICERS, AGENTS AND EMPLOYEES, AGAINST ANY CLAIMS ARISING OUT OF OR RELATED TO SUCH IMPORTATION, INCLUDING BUT NOT LIMITED TO COSTS AND EXPENSES THE OWNER INCURS FOR REMEDIATION OF A MATERIAL OR SUBSTANCE THE CONTRACTOR BRINGS TO THE SITE, AS PROVIDED FOR IN SECTION 3.18.

**§ 10.4.4** The Owner shall not be responsible under this Section 10.4 for materials or substances the Contractor brings to the site. The Owner shall be responsible for materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

**§ 10.4.5** IF THE CONTRACTOR FAILS OR NEGLECTS TO TAKE REASONABLE STEPS TO IDENTIFY HAZARDOUS MATERIALS OR SUBSTANCES AT THE PROJECT SITE, FAILS OR NEGLECTS TO GIVE WRITTEN NOTICE OF THE EXISTENCE OF HAZARDOUS MATERIALS OR SUBSTANCES IDENTIFIED AT THE PROJECT SITE TO THE OWNER AND ARCHITECT, OR FAILS OR NEGLECTS TO PROPERLY RENDER THE IDENTIFIED HAZARDOUS MATERIALS OR SUBSTANCES HARMLESS, THEN, TO THE FULLEST EXTENT PERMITTED BY LAW, THE CONTRACTOR SHALL WAIVE AND RELEASE CLAIMS AGAINST AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER, ARCHITECT, OWNER'S BOARD OF EDUCATION, ARCHITECT'S CONSULTANTS, OWNER'S CONSULTANTS AND OFFICERS, AGENTS AND EMPLOYEES OF ANY OF THEM, FROM AND AGAINST CLAIMS, DAMAGES, LOSSES, CAUSES OF ACTION, SUITS, JUDGMENTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR RELATED TO SUCH HAZARDOUS MATERIALS OR


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SUBSTANCES; PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF) INCLUDING LOSS OF USE RESULTING THEREFROM, BUT ONLY TO THE EXTENT CAUSED IN WHOLE OR IN PART BY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, A SUB-CONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, ANYONE THEY CONTROL OR EXERCISE CONTROL OVER, OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN PART BY ANY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF OWNER OR OWNER'S CONSULTANTS OR OTHER INDEMNIFIED PARTIES. SUCH OBLIGATION SHALL NOT BE CONSTRUED TO NEGATE, ABRIDGE, OR REDUCE OTHER RIGHTS OR OBLIGATIONS OF INDEMNITY THAT WOULD OTHERWISE EXIST AS TO A PARTY OR PERSON DESCRIBED IN SECTION 3.18. ALL COSTS AND EXPENSES SO INCURRED BY ANY OF THE INDEMNIFIED PARTIES IN THAT EVENT SHALL BE REIMBURSED BY CONTRACTOR TO THE INDEMNIFIED PARTIES, AND ANY COST AND EXPENSES SO INCURRED BY INDEMNIFIED PARTIES SHALL BEAR INTEREST UNTIL REIMBURSED BY CONTRACTOR, AT THE RATE OF INTEREST PROVIDED TO BE PAID BY THE JUDGMENT UNDER THE LAWS OF THE STATE OF NEBRASKA.

### § 10.5 EMERGENCIES

**§ 10.5.1** In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss.

**§ 10.5.2** The performance of the foregoing services by the Contractor shall not relieve the subcontractors of their responsibility for the safety of persons and property and for compliance with all federal, state and local statutes, rules, regulations and orders of any governmental authority applicable to the conduct of the Work.

### § 10.6 ASBESTOS OR ASBESTOS-CONTAINING MATERIALS

**§ 10.6.1** Contractor shall submit to the Architect a written certification addressed to the Owner that all materials used in the construction of this Project contain less than 0.10% by weight of asbestos and for which it can be demonstrated that, under reasonably foreseeable job site conditions, will not release asbestos fibers in excess of 0.1 fibers per cubic centimeter. The written certification shall further state that, should asbestos fibers be found at this Project in concentrations greater than 0.1 fibers per cubic centimeter, then Contractor shall be responsible for determining which materials contain asbestos fibers and shall take all necessary corrective action to remove those materials from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project and shall be signed by not less than two (2) officers of the Contractor."

**§ 10.6.2** Final Payment shall not be made until this written certification has been received.

### § 10.7 LEAD-FREE MATERIAL IN POTABLE WATER SYSTEM

**§ 10.7.1** Prior to payment of retainage and final payment, the Contractor and each subcontractor involved with the potable water system shall furnish a written certification that the potable water system is "lead-free".

**§ 10.7.2** The written certification shall further state that should lead be found in the potable water system built under this Project, then Contractor shall be responsible for determining which materials contain lead and shall take all necessary corrective action to remove lead from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project and shall be signed by not less than two (2) officers of the Contractor.

### § 10.8 HAZARDOUS MATERIALS CERTIFICATION

**§ 10.8** The Contractor shall provide written certification that no materials used in the Work contain lead or asbestos materials in them in excess of amounts allowed by federal, state or local standards, laws, codes, rules and regulations; the Federal Environmental Protection Agency (EPA) standards; and/or the Federal Occupational Safety and Health Administration (OSHA) standards, whichever is most restrictive. The Contractor shall provide this written certification as part of submittals under the Section in the Project Manual related to Contract Closeout.

## ARTICLE 11 INSURANCE AND BONDS

### § 11.1 CONTRACTOR'S LIABILITY INSURANCE

See AIA A101, Exhibit A


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*(Paragraphs deleted)*

**§ 11.2 OWNER'S LIABILITY INSURANCE**

See AIA A101, Exhibit A.

**§ 11.3 PROPERTY INSURANCE**

**§ 11.3.1 BUILDER'S RISK INSURANCE**

**§ 11.3.1.1** See AIA A101, Exhibit A.

**§ 11.3.1.2** This property insurance for the Project shall cover portions of the Work stored off the site after written approval of the Owner at the value established in the approval, and also portions of the Work in transit. Sub-limits will apply with respect to transit and off-site insurance coverages. Contractor shall consult and coordinate with Owner on the sub-limit levels for transit and off-site insurance coverage. Contractor shall be responsible for any loss of materials in excess of the applicable transit and off-site storage sub-limit coverage for the Project.

**§ 11.3.1.3** The insurance required by this Section 11.3 is not intended to cover machinery, tools or equipment owned or rented by the Contractor which are utilized in the performance of the Work but not incorporated into the permanent improvements. The Contractor shall, at the Contractor's own expense, provide insurance coverage for owned or rented machinery, tools or equipment which shall be subject to the provisions of Section 11.3.7.

**§ 11.3.1.4** Insurance provided by the Owner in favor of the Contractor and Subcontractors as described in this Section § 11.3 shall not extend to vendors or suppliers of the Contractors or Subcontractor not performing work at the Project Site.

*(Paragraph deleted)*

**§ 11.3.2 BOILER AND MACHINERY INSURANCE**

The Owner shall purchase and maintain boiler and machinery insurance required by the Contract Documents or by law, which shall specifically cover such insured objects during installation and until final acceptance by the Owner; this insurance shall include interests of the Owner, Contractor, Subcontractors and Sub-subcontractors in the Work, and the Owner and Contractor shall be named insureds.

**§ 11.3.3 LOSS OF USE INSURANCE**

The Owner, at the Owner's option, may purchase and maintain such insurance as will insure the Owner against loss of use of the Owner's property due to fire or other hazards, however caused.

**§ 11.3.4** If the Contractor requests in writing that insurance for risks other than those described herein or other special causes of loss be included in the property insurance policy, the Owner shall, if possible, include such insurance, and the cost thereof shall be charged to the Contractor by appropriate Change Order.

**§ 11.3.5** If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the Project Site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, the Owner shall waive all rights in accordance with the terms of Section 11.3.7 for damages caused by fire or other causes of loss covered by this separate property insurance. All separate policies shall provide this waiver of subrogation by endorsement or otherwise.

**§ 11.3.6** Before an exposure to loss may occur, the Owner shall file with the Contractor a copy of each policy that includes insurance coverages required by this Section 11.3. Each policy shall contain all generally applicable conditions, definitions, exclusions and endorsements related to this Project. Each policy shall contain a provision that the policy will not be canceled or allowed to expire, and that its limits will not be reduced, until at least thirty (30) calendar days' prior written notice has been given to the Contractor.

**§ 11.3.7 WAIVERS OF SUBROGATION**

The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors described in Article 6, if any, and any of their subcontractors, sub-subcontractors, agents and employees, for damages caused by


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fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section 11.3 or other property insurance applicable to the Work, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The foregoing waiver afforded the Architect, his/her agents, and employees shall not extend to the liability imposed by Section 3.18.3. The Contractor shall require the Contractor's subcontractors, sub-subcontractors, agents and employees of any of them, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated in this Section 11.3.7. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged. Contractor shall be responsible for payment of the deductible, if any, in the event of an insured loss arising out of Contractor's Work.

**§ 11.3.8 ADJUSTMENT OF LOSS**

A loss insured under the Owner's builder's risk insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.3.10. Each Contractor shall be a named insured. The Contractor shall pay Subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require Subcontractors to make payments to their Sub-subcontractors in similar manner.

**§ 11.3.9** If required in writing by a party in interest, the Owner as fiduciary shall, upon occurrence of an insured loss, give bond for proper performance of the Owner's duties. The cost of required bonds shall be charged against proceeds received as fiduciary. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor after notification of a Change in the Work in accordance with Article 7.

**§ 11.3.10 ADJUSTMENT AND SETTLEMENT OF LOSS BY OWNER**

The Owner as fiduciary shall have power to adjust and settle a loss with insurers. The Contractor shall pay all subcontractors their just shares of insurance proceeds received by the Subcontractor, and by appropriate agreements shall require subcontractors to make payment to their sub-subcontractors in similar manner. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor under the insurance proceeds.

**§ 11.3.11** Partial occupancy or use shall not commence until the insurance company or companies providing this property insurance have consented to such partial occupancy or use in writing by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain such consent of the insurance company or companies and shall take no action without written mutual consent that would cause cancellation, lapse or reduction of this insurance.

**§ 11.4 PERFORMANCE AND PAYMENT BOND**

**§ 11.4.1** The Contractor shall, as required by Neb. Rev. Stat. § 52-118, furnish separate payment bonds, as necessary, and bonds covering faithful performance of the Contract and payment of obligations arising thereunder with minimum Best Rating "A". Bonds may be obtained through the Contractor's usual source and the cost thereof shall be included in the Contract Sum. The amount of each bond shall be equal to one hundred percent (100%) of the Contract Sum.

**§ 11.4.2** The Contractor shall deliver the required bonds to the Owner not later than five (5) business days after execution of the Contract by the Owner. All bonds will be reviewed by the Architect for compliance with the Contract Documents. In the event that the Architect has any questions concerning the sufficiency of the bonds, the bonds will be referred to the Owner or the Owner's Representative with Architect's recommendation.

**§11.4.3** All bonds shall be originals. The Contractor shall require the attorney-in-fact who executes the required Bonds on behalf of the Surety to affix thereto a certified and current copy of the power-of attorney. The name, address, and telephone number of a contact person for the bonding company shall be provided.


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**§ 11.4.4** Bonds shall guarantee the faithful performance of all of the covenants, stipulations, and agreements of the Contract. Bonds shall be signed by an agent, resident in the State of Nebraska. If at any time during the continuance of the Contract, the Owner determines that the Contractor is unable to complete the Work in accordance with the Contract Documents, any of the Contractor's bonds become insufficient, the surety becomes insolvent, or the surety's rating drops below the required level, then the Owner shall have the right to require from the Contractor additional and sufficient sureties or other security acceptable to the Owner, which the Contractor shall furnish to the satisfaction of the Owner within ten (10) business days after notice to do so. These contractual remedies are in addition to all remedies available by law. In default thereof, all payment or money due to the Contractor may be withheld until the Contractor provides additional surety or security.

**§ 11.4.5** Owner, in its sole discretion, may take any actions it deems necessary or prudent with regard to payments certified to be due to Contractor upon notice of third party claims filed or reasonable evidence indicating probably filing of such claims against any payment bond supplied by Contractor or reasonable evidence of the failure of the Contractor to make payments property to Subcontractors for labor, materials or equipment. Such actions by the Owner may include, but not be limited to, withholding payments certified to be due to Contractor, joint-paying any checks to the Contractor and the bond Surety, and/or following Contract payment instructions from the bond Surety. The Owner shall not be deemed in default by reason of any actions or inactions regarding payments as provided for in this Section. Any actions or inactions by the Owner with regard to payments to Contractor shall not be deemed nor constitute a waiver by Owner of any rights, defenses or claims against Contractor.

## ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

### § 12.1 UNCOVERING OF WORK

**§ 12.1.1** If a portion of the Work is covered contrary to the Architect's or Owner's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect or Owner, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

**§ 12.1.2** If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect or Owner may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be at the Owner's expense. If such Work is not in accordance with the Contract Documents, such costs and the cost of correction shall be at the Contractor's expense unless the condition was caused by the Owner or a separate contractor in which event the Owner shall be responsible for payment of such costs.

### § 12.2 CORRECTION OF WORK

#### § 12.2.1 BEFORE OR AFTER SUBSTANTIAL COMPLETION

**§ 12.2.1.1** The Contractor shall promptly correct Work rejected by the Architect or Work failing to conform to the requirements of the Contract Documents or Construction Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

**§ 12.2.1.2** The Owner may make emergency repairs to the Work or take such other measures necessary under the circumstances, if the Contractor does not promptly respond to a notice of defect or nonconforming Work. Contractor shall be responsible to Owner for this cost if the reason for the repairs is attributable to the Contractor. If payments then or thereafter due to the Contractor are not sufficient to cover such costs, then the Contractor shall pay the difference to the Owner on demand.

#### § 12.2.2 AFTER FINAL COMPLETION

**§ 12.2.2.1** In addition to the Contractor's obligations under Section 3.5 and as a material term of the contract between the Owner and the Contractor, if, within one year after the date of Final Completion of the Work or designated portion thereof, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Construction Documents or the Contract Documents, the Contractor shall correct it promptly without additional cost to the Owner after receipt of written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. If the Contractor fails to correct nonconforming Work within a


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reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct the Work as provided in Section 12.2.2.1.1.

**§ 12.2.2.1.1** Nothing contained in this Section 12.2 is intended to limit or modify any obligations under the law or under the Contract Documents or Construction Documents, including any warranty obligations, expressed or implied, or periods of limitation and repose. THE CONTRACTUAL ONE YEAR PERIOD FOR CORRECTION OF THE WORK IS IN ADDITION TO ALL WARRANTY OBLIGATIONS OF THE CONTRACTOR AND SHALL NOT BE APPLIED TO LIMIT ANY APPLICABLE STATUTORY PERIOD OF LIMITATION OR REPOSE. ALL WARRANTIES SHALL COMMENCE NO EARLIER THAN THE SUBSTANTIAL COMPLETION DATE OF THE ENTIRE PROJECT.

**§ 12.2.2.1.2** If the Contractor fails to perform the corrective Work, then Owner may perform corrective Work, at Contractor's cost. If Owner performs corrective Work, then Owner may also remove nonconforming Work and store the salvageable materials or equipment at Contractor's expense. If the Contractor does not pay all costs incurred by Owner within ten (10) business days after written notice, then Owner may, upon ten (10) additional business days' written notice, sell the removed materials and equipment in accordance with Owner's policies, and shall account for the proceeds thereof, after deducting costs and damages that should have been borne by the Contractor, including compensation for the Architect's services and expenses made necessary thereby. If such proceeds of sale do not cover costs which the Contractor should have borne, then the Contractor shall pay the difference to the Owner.

**§ 12.2.2.2** The contractual one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

**§ 12.2.2.3** The contractual one-year period for correction of Work shall be extended by corrective Work performed by the Contractor pursuant to this Section 12.2, but only as to that corrected Work.

**§ 12.2.3** The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

**§ 12.2.4** The Contractor shall bear the cost of correcting destroyed or damaged construction, whether completed or partially completed, of the Owner or separate contractors caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

**§ 12.2.5** Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

**§ 12.2.6** Contractor shall replace, repair, or restore any parts of the Project or furniture, fixtures, equipment, or other items placed therein (whether by Owner or any other party) that are injured or damaged by any such parts of the Work that do not conform to the requirements of the Construction Documents or the Contract Documents or by defects in the Work.

**§ 12.2.7** The provisions of this Section 12.2 apply to Work done by Subcontractors of the Contractor as well as Work done directly by employees of the Contractor. The provision for this Section 12.2.7 shall not apply to corrective work attributable solely to the acts or omissions of any separate contractor of Owner (unless Contractor is acting in such capacities). The cost to Contractor of performing any of its obligations under this Section 12.2.7 to the extent not covered by insurance shall be borne by Contractor.

**§ 12.2.8** If, however, Owner and Contractor deem it inexpedient to require the correction of Work damaged or not done in accordance with the Construction Documents or the Contract Documents, then an equitable deduction from the Contract Sum or Guaranteed Maximum Price shall be made by agreement between Contractor and Owner. Until such settlement, Owner may withhold such sums as Owner deems just and reasonable from moneys, if any, due


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Contractor. The settlement shall not be unreasonably delayed by the Owner and the amount of money withheld shall be based on estimated actual cost of the correction to Owner.

### § 12.3 ACCEPTANCE OF NONCONFORMING WORK

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effect whether or not final payment has been made.

## ARTICLE 13 MISCELLANEOUS PROVISIONS

### § 13.1 GOVERNING LAW

The Contract shall be governed by the laws of the State of Nebraska, and any litigation shall be conducted in state district court. Mandatory and exclusive venue for any disputes shall be in Colfax County, Nebraska.

### § 13.2 SUCCESSORS AND ASSIGNS

**§ 13.2.1** The Owner and Contractor respectively bind themselves, their partners, successors, assigns and legal representatives to the other party hereto and to partners, successors, assigns and legal representatives of such other party in respect to the other party hereto and to partners, successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in the Contract Documents. Neither party to the Contract shall assign the Contract in whole or in part without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

**§ 13.2.2** The invalidity of any part or provision of the Contract Documents shall not impair or affect in any manner whatsoever the validity, enforceability or effect of the remainder of the Contact Documents.

### § 13.3 WRITTEN NOTICE

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice. Notice may also be made by facsimile transmission to the last business number known to the party giving notice. In such case, notice will be deemed received upon electronic confirmation of receipt. The party making such facsimile transmission shall also forward a copy of such notice by regular mail. Each party to the Contract shall provide all other parties with the facsimile telephone number to which all official notices should be sent.

### § 13.4 RIGHTS AND REMEDIES

**§ 13.4.1** Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law.

**§ 13.4.2** No action or failure to act by the Owner, Architect or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach there under, except as may be specifically agreed in writing.

### § 13.5 TESTS AND INSPECTIONS

**§ 13.5.1** Tests, inspections and approvals of portions of the Work shall be made at appropriate times as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of public authorities having jurisdiction. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections and approvals which shall be included in the Cost of the Work. Provided, however, Owner shall bear all costs of inspection services, the testing of construction materials engineering, and the verification testing services necessary for acceptance of the facility by the Owner. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures.

**§ 13.5.1.1** Special Inspection and Special Testing in addition to the test and inspections required of the Contractor: The Owner will employ Special Inspector(s) as required by the "2006 International Building Code". The Contractor shall be responsible for coordinating, notifying, and scheduling all special inspections and special testing in


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order to maintain the progress of the work. The Contractor shall give the Architect timely notice of when and where special inspections and special tests are to be made so that the Architect may be present for such procedures. The Owner shall bear the costs of any special inspections and special testing performed under this subsection 13.5.1.1.

**§ 13.5.2** If the Architect, Owner or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection or approval not included under Section 13.5.1, then the Owner shall provide or contract for such additional testing, inspection or approval. Such costs, except as provided in Section 13.5.3, shall be at the Owner's expense. Architect, Owner and Contractor shall cooperate for the timely scheduling of such tests and inspections.

**§ 13.5.3** If such procedures for testing, inspection or approval under Sections 13.5.1 and 13.5.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure including, but not limited to, those of repeated procedures and compensation for the Architect's services and expenses shall be at the Contractor's expense.

**§ 13.5.4** Required certificates of testing, inspection or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect with a copy to the Owner.

**§ 13.5.5** If the Architect is to observe tests, inspections or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

**§ 13.5.6** Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

### § 13.6 INTEREST

Undisputed payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at such rate as provided by Neb. Rev. Stat. § 81-2404. Any such payment shall be deemed overdue on the thirty-first day after Owner received Architect's invoice or Contractor's Certificate for Payment for the Architect, if Owner's Board of Education meets more than once per month. Any such payment shall be deemed overdue on the forty-sixth day after Owner receives Architect's invoice or Contractor's Certificate for Payment from the Architect, if Owner's Board of Education meets once a month or less frequently. No interest shall be due on sums properly retained by Owner, except as provided by law, or on disputed sums unpaid by Owner.

### § 13.7 TIME LIMITS ON LITIGATION

The Owner and Contractor shall commence all litigation, whether in contract, tort, breach of warranty or otherwise, against the other arising out of or related to the Contract in accordance with the requirements of the dispute resolution method selected in the Agreement and within the time period specified by applicable law, but in any case not more than ten (10) years after the date of Substantial Completion of the Work.

### § 13.8 EQUAL OPPORTUNITY IN EMPLOYMENT

**§ 13.8.1** The Contractor and the Contractor's Subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, age, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants, notices setting forth the Contractor's nondiscrimination policies.

**§ 13.8.2** The Contractor and the Contractor's Subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, age, disability, sex, or national origin.

### § 13.9 CONTRIBUTIONS UNDER NEBRASKA EMPLOYMENT SECURITY LAW

The Contractor and all Subcontractors engaged to perform any part of the Work shall make payment to the Unemployment Compensation Fund of the State of Nebraska all contributions and interest due under the provisions of the Employment Security Law, Neb. Rev. Stat. §§ 48-601, et seq. (Reissue 1988), as amended, on wages paid to individuals employed in the performance of the Contract; and before final payment shall be made of the final three percent (3%) of this Contract, the Contractor shall secure and file with the Owner, and cause any Subcontractor to secure and file with the Owner, written clearance from the Commissioner of the Department of Labor of the State of


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Nebraska, certifying that all payments then due of contributions or interest which may have arisen under this Contract have been made by the Contractor or any Subcontractor to the Unemployment Compensation Fund.

### § 13.10 STORAGE AND DISPOSAL OF HAZARDOUS WASTE

Fines, penalties and any other action ordered by the U.S. Environmental Protection Agency or Nebraska Department of Environmental Quality arising from the performance of the Work, but excluding preexisting site conditions, are the responsibility of the Contractor and shall not be recoverable from the Owner in any fashion.

### § 13.11 WARRANTY OF EXAMINATION OF CONSTRUCTION DOCUMENTS

By signing this Agreement the Contractor does hereby agree, certify, warrant and represent on behalf of itself, and agrees to see that each Contractor performing the Work shall also agree, certify, warrant and represent to the Owner that their bids have been based on a full and complete examination of the Contract Documents and Construction Documents, including as determined necessary site examination; and that all statements, facts and representations made in all submittal documents and materials are true, correct, accurate, and complete, and may be relied upon by the Owner in considering the firm's bid. The Contractor understands it is its responsibility to immediately provide updated and correct information if any of the information changes at any time. Any omission, falsification or misrepresentation made by the Contractor or a Subcontractor in such documents and materials or any supplement thereto, will be sufficient grounds for failure to employ the Contractor or terminate any contract with the Owner. The Contractor and any Subcontractor by entering into an Agreement with the Owner consents and agrees to comply at all times with all Owner policies, regulations, directives, and practices.

### § 13.12 VERIFICATION OF IMMIGRATION STATUS

The Contractor agrees to use the federal immigration verification system to determine the work eligibility status of new employees physically performing services on the Project within the State of Nebraska. The federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee. This requirement applies to all Subcontractors of the Contractor. The Contractor shall, by written agreement, require compliance with the federal immigration verification system by all Subcontractors. If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

### § 13.13 EXCLUSION OF PERSONS WITH CRIMINAL RECORDS

By signing this Agreement, the Contractor does hereby agree, certify, warrant and represent on behalf of itself and all Subcontractors that no person shall be assigned to work on the Project with a "disqualifying criminal history" pursuant to Section 3.4.8 herein.

### § 13.14 RECORDS

**§ 13.14.1** Contractor shall at all times through the date of Final Completion, maintain Job Records, including, but not limited to, invoices, payment records, payroll records, daily reports, diaries, logs, instructions, drawings, receipts, subcontracts, purchase orders, vouchers, memoranda, other financial data and job meeting minutes applicable to the Project, in a manner which maintains the integrity of the documents. Job Records must be retained by Contractor for at least twelve (12) years after the date of Final Completion of the Project. Within fourteen (14) calendar days of Owner's request, Contractor shall make such Job Records available for inspection, copying and auditing by the Owner, Architect or their respective representatives, at Owner's central office.

**§ 13.14.2** If Contractor is a Construction Manager at Risk, then Contractor shall also maintain, in accordance with the provisions of Section 13.14.1, the following: subcontract files, including proposals of successful and unsuccessful


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bidders, bid recaps and subcontractor payments; original estimates; estimating work sheets; general ledger entries detailing cash and trade discounts received; insurance rebates and dividends; and any other supporting evidence deemed necessary by the Owner to substantiate charges related to the Contract.

**§ 13.14.3** Contractor shall keep a full and detailed financial accounting system and shall exercise such controls as may be necessary for proper financial management under this Contract; the accounting and control systems shall be satisfactory to the Owner and shall be subject to the provisions of Section 13.14.1.

**§ 13.14.4** Contractor shall keep all Construction Documents related to the Project, subject to the provisions of Section 13.14.1, provided, however, Contractor shall not destroy said documents until Contractor has confirmed with Owner in writing that Owner has obtained a copy of all as-built drawings.

**§ 13.14.5** In the event that an audit by the Owner reveals any errors/overpayments by the Owner, then the Contractor shall refund to the Owner the full amount of such overpayments within thirty (30) calendar days of such audit findings, or the Owner, at its option, reserves the right to deduct such amounts owed to the Owner from any payments due to the Contractor.

**§ 13.15 PROPRIETARY INTERESTS AND CONFIDENTIAL INFORMATION**

**§ 13.15.1** Neither Architect nor Contractor shall use the image or likeness of Owner's Project or Owner's official logo or emblem and any other trademark, service mark, or copyrighted or otherwise protected information of Owner, without Owner's prior written consent. Contractor and Architect shall not have any authority to advertise or claim that Owner endorses Architect or Contractor's services, without Owner's prior written consent.

**§ 13.15.2** Neither Architect nor Contractor shall disclose any confidential information which comes into the possession of Architect or Contractor at any time during the Project, including but not limited to, the location and deployment of security devices, security access codes, student likenesses, student record information or employee information.

**§ 13.15.3** The parties acknowledge that, as a political subdivision of the State of Nebraska, Owner is subject to, and must comply with, the provisions of the Nebraska Records Management Act.

**§ 13.16 DAVIS BACON ACT**

**§ 13.16.1** This project may be financed by the Owner in whole or in part with funds provided through the Elementary and Secondary School Emergency Relief Fund ("ESSER") and other federal funds. ESSER funds are subject to the Davis-Bacon Act ("DBA") prevailing wage rate and other requirements. The Contractor, and all subcontractors, shall comply with all federal, state and local laws, ordinances and regulations applicable to this federally-funded project, including but not limited to, the provisions of the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, including the specific requirements contained in 29 C.F.R. § 5.5 and AIA A101 Exhibit D and Attachment 1 attached to and made a part of these General Conditions.

**§ 13.16.2** The Contractor and all Subcontractors hired by the Contractor on this project agree to and shall provide and submit to proper authorities all necessary written documentation and certifications in accordance with all reporting requirements of the DBA. The Contractor shall require that the contracts of all Subcontractors hired by the Contractor on this project contain contract provisions identical to the provisions contained in this section, including AIA A101 Exhibit D and Attachment 1.

**§ 13.16.3** A breach of any of the provisions contained in this Section 13.16 or a failure to comply with any of the requirements under the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, by the Contractor or any of its Subcontractors shall constitute a substantial and material breach of the Contract Documents and shall be sufficient grounds for termination of the contract by the Owner.

**§ 13.16.4** To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the Owner, its Board of Education, administrators, employees and agents, and the Architect, Architect's consultants, agents and employees of any of them from and against all claims, damages, suites, losses, expenses or causes of action which arise as a result of the failure of the Contractor, Subcontractors, or officers, employees, or agents of any of them, to comply with any of the requirements of the DBA.


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## ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

### § 14.1 TERMINATION BY THE CONTRACTOR FOR CAUSE

**§ 14.1.1** The Contractor may terminate the Contract if the Work is stopped for a period of ninety (90) consecutive calendar days through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, for any of the following reasons:

**.1** Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;

**.2** An act of government, such as a declaration of national emergency that requires all Work to be stopped; or

**.3** Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment of disputed sums due on an approved Certificate for Payment within the time stated in the Contract Documents.

**§ 14.1.2** The Contractor may terminate the Contract if, through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, repeated suspensions, delays or interruptions of the entire Work by the Owner as described in Section 14.3 constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 calendar days in any 365-day period, whichever is less.

**§ 14.1.3** If one of the reasons described in Section 14.1.1 or 14.1.2 exists then, after the applicable time period, the Contractor may, upon twenty (20) calendar days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date of termination.

**§ 14.1.4** If the Work is stopped for a period of ninety (90) consecutive calendar days through no act or fault of the Contractor or a Subcontractor or their agents or employees or any other persons performing portions of the Work under contract with the Contractor because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon twenty (20) additional calendar days' written notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

### § 14.2 TERMINATION BY THE OWNER FOR CAUSE

**§ 14.2.1** The Owner may terminate the Contract if the Contractor

**.1** refuses or fails to supply enough properly skilled workers or proper materials;

**.2** fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;

**.3** disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority;

**.4** otherwise is guilty of substantial breach of a provision of the Contract Documents.

**.5** fails to furnish the Owner, upon request, with assurances satisfactory to the Owner, evidencing the Contractor's ability to complete the Work in compliance with all the requirements of the Contract Documents;

**.6** engages in worker misconduct in violation of Section 3.3.2 or engages in conduct that would constitute a violation of state or federal criminal law, including but not limited to, the laws prohibiting certain gifts to public servants, or engages in conduct that would constitute a violation of the Owner's ethics or conflict of interest policies; or

**.7** fails to proceed continuously and diligently with the construction and completion of the Work, except as permitted under the Contract Documents.

**§ 14.2.2** When any of the above reasons exist, the Owner, subject to any prior rights of the surety, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven (7) calendar days' written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:


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.1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;

.2 Accept assignment of subcontracts pursuant to Section 5.4; and

.3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

**§ 14.2.3** When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished. Any further payment shall be limited to amounts earned to the date of termination.

**§ 14.2.4** If the costs of finishing the Work, including compensation for the Architects' services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, exceed the unpaid balance of the Contract Sum, then the Contractor and/or its Surety shall pay the difference to the Owner. The amount to be paid to the Owner shall be certified by Architect upon application. The obligation for payment shall survive termination of the Contract.

**§ 14.2.5** The parties hereby agree that: 1) if an order for relief is entered on behalf of the Contractor, pursuant to Chapter 11 of the U.S. Bankruptcy Code; 2) if any other similar order is entered under any debtor relief laws; 3) if Contractor makes an assignment for the benefit of one or more of its creditors; 4) if a receiver is appointed for the benefit of its creditors; or 5) if a receiver is appointed on account of its insolvency, any such event could impair or frustrate Contractor's performance of the Contract Documents. Accordingly, it is agreed that upon occurrence of any such event, Owner shall be entitled to request of Contractor or its successor in interest adequate assurance of future performance in accordance with the terms and conditions of the Contract Documents. Failure to comply with such request within fourteen (14) calendar days of delivery of the request shall entitle Owner to terminate the Contract and to the accompanying rights set forth in Sections 14.2.1 through 14.2.6. In all events, pending receipt of adequate assurance of performance and actual performance in accordance with the Contract Documents, Owner shall be entitled to proceed with the Work with Owner's own forces or with other Contractors on a time and material or other appropriate basis, the cost of which will be charged against the Contract Sum.

**§ 14.2.6** If the Contractor is declared by the Owner to be in default under the Contract, then the Contractor's Performance Bond Surety shall promptly perform the Work, in full accordance with the plans, specifications and Contract Documents. Unless otherwise agreed in writing between the Surety and the Owner, the Surety shall complete the Work by the Surety entering into a Contract acceptable to Owner, with a Contractor acceptable to Owner, and shall obtain new Payment and Performance Bonds as required by law.

### § 14.3 SUSPENSION BY THE OWNER FOR CONVENIENCE

**§ 14.3.1** The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work in whole or in part for such period of time as the Owner may determine.

**§ 14.3.2** The Contract Sum and Contract Time may be adjusted, by mutual agreement for increases in the cost and time caused by suspension, delay or interruption as described in Section 14.3.1. No adjustment shall be made to the extent

.1 that performance is, was or would have been so suspended, delayed or interrupted by another cause for which the Contractor is responsible; or

.2 that an equitable adjustment is made or denied under another provision of the Contract.

### § 14.4 TERMINATION BY THE OWNER FOR CONVENIENCE

**§ 14.4.1** The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. Furthermore, if this Contract is a multi-year contract funded through Owner's current general funds that are not bond funds, then the Owner's Board of Education has the right to not appropriate adequate monies for the next fiscal year and to terminate this Contract at the end of each fiscal year during the term of the Contract, without the Owner incurring any further liability to Contractor as a result of such termination.

**§ 14.4.2** Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall

.1 cease operations as directed by the Owner in the notice;


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.2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and

.3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

**§ 14.4.3** In case of such termination for the Owner's convenience, the Contractor shall be entitled to receive payment for Work executed and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date of termination. Such payment shall not cause the Contract Sum to be exceeded. Such payment shall not include overhead and profit for Work not executed.

**§ 14.4.4** Upon determination by a Court of competent jurisdiction that termination of the Contractor pursuant to Section 14.2 was wrongful, such termination will be deemed converted to a termination for convenience pursuant to Section 14.4, and Contractor's remedy for wrongful termination shall be limited to the recovery of the payments permitted for termination for convenience as set forth in Section 14.4.

## ARTICLE 15 CLAIMS AND DISPUTES OF CONTRACTOR

### § 15.1 CLAIMS

### § 15.1.1 DEFINITION

A Claim is a demand or assertion by the Contractor seeking, as a matter of right, payment of money, interpretation of the Contract terms, extension of time, or other relief with respect to the terms of the Contract, the Project or the Work. The responsibility to substantiate Claims shall rest with the Contractor.

### § 15.1.2 NOTICE OF CLAIMS

Except as otherwise provided in Section 8.3, Claims by the Contractor must be initiated by written notice to the Owner and to the Architect. Claims by Contractor must be initiated within twenty-one (21) calendar days after occurrence of the event giving rise to such Claim or within twenty-one (21) calendar days after the Contractor first knew or should have known of the condition giving rise to the Claim, whichever is earlier. Claims must be initiated by written notice titled "Notice of Claim" ("Notice") and sent to the Architect and Owner's designated representative. The Notice shall clearly set out the specific matter of complaint, and the impact or damages which may occur or have occurred as a result thereof, to the extent that the impact or damages can be assessed at the time of the Notice. If the impact or damages cannot be assessed as of the date of the Notice then the Notice shall be amended at the earliest date that is reasonably possible. It is imperative that Owner receive timely specific Notice of any potential problem identified by Contractor in order that the problem can be mitigated or resolved promptly. Any claim or portion of a claim by Contractor that has not been made the specific subject of a Notice within ninety (90) calendar days after the occurrence of the event giving rise to such claim or within ninety (90) calendar days after the Contractor first knew or should have known of the condition giving rise to the Claim, whichever is earlier, shall be waived. Contractor agrees that this is a reasonable notice requirement under Nebraska law.

### § 15.1.3 CONTINUING CONTRACT PERFORMANCE

Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7, as amended, and Article 14, as amended, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make undisputed payments for Work performed in accordance with the Contract Documents.

### § 15.1.4 CLAIMS FOR ADDITIONAL COST OR AN INCREASE IN THE CONTRACT SUM

If the Contractor wishes to make a Claim for additional cost or an increase in the Contract Sum, written notice as provided herein shall be given to Owner and Architect. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.5. The Architect will promptly investigate such Claim and report findings and a recommended resolution in writing to the Owner and Contractor. If the Claim is approved by Owner's Board of Education, or Owner's representative if provided for herein, then Contractor shall proceed with the execution of the Work that is the subject matter of the Claim. If the Claim is rejected by the Owner, then Contractor may pursue alternative dispute resolution as provided for in the Contract Documents.


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**§ 15.1.5 CLAIMS FOR ADDITIONAL TIME**

**§ 15.1.5.1** If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Contractor's Claim shall include an estimate of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

**§ 15.1.5.2** Extensions of time will not be granted for delays caused by inadequate construction force, or the failure of the Contractor to place orders for equipment or materials sufficiently in advance to insure delivery when needed.

**§ 15.1.5.3** If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal and unusually severe for the period of time, could not have been reasonably anticipated and prevented the execution of major items of work on normal working days.

**§ 15.1.5.4** Time extensions for adverse, unusually severe weather. The procedure for determination of time extensions for unusually severe weather is set forth in this Section.

**§ 15.1.5.4.1** Adverse weather means atmospheric conditions at the Project location and at a definite time that are unfavorable to construction activities. For purposes of this Section, adverse weather includes precipitation at the Project location during the 24-hour period constituting a work day in a total, cumulative amount in excess of one-half (0.5) inch of rainfall or the equivalent of one-half (0.5) inch of rainfall if precipitation is other than rainfall.

**§ 15.1.5.4.2** Adverse weather means weather that is more severe and abnormal, in magnitude or duration or both, than bad weather that should be expected and anticipated for the season and the Project location.

**§ 15.1.5.4.3** Actual adverse weather days means days where adverse weather, or the results of adverse weather, prevented Contractor's work on critical Work activities for fifty percent (50%) or more of Contractor's scheduled work day.

**§ 15.1.5.4.4** The following listing defines monthly anticipated adverse weather delay work days for the Contract period. Contractor's construction schedule, including the critical path schedule, during the term of the Agreement must reflect these anticipated adverse weather delay work days in all weather-dependent Work activities.

MONTHLY ANTICIPATED ADVERSE WEATHER DELAY WORK DAYS BASED ON FIVE (5) DAY WORK WEEK

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | 5 | 3 | 4 | 6 | 4 | 5 | 5 | 3 | 2 | 3 | 6 |

**§ 15.1.5.4.5** Contractor must adequately and sufficiently document actual adverse weather days in Contractor reports. Adequate and sufficient documentation is such that an independent third-party, including the Initial Decision Maker and the Owner, could determine that adverse weather conditions existed and that the requirements of an actual adverse weather day were met. For purposes of clarity, charts showing only daily cumulative rainfall amounts are insufficient to adequately and sufficiently document actual adverse weather days. Contractor's failure to adequately and sufficiently document conditions to show actual adverse weather days may result in rejection of Contractor's claim.

**§ 15.1.5.4.6** The number of actual adverse weather days shall be calculated chronologically from the first to the last day in each month. Once the number of actual adverse weather days anticipated in the schedule above has been exceeded in a particular month, Contractor may submit a claim to the Initial Decision Maker for consideration.

**§ 15.1.5.5** No extension of time shall be made to the Contractor because of hindrances or delays from any cause which is the fault of Contractor or Contractor's Subcontractors or under Contractor's control. Claims for extension of time may only be considered because of weather delays, or hindrances or delays which are the fault of Owner and/or under Owner's control, but only to the extent that Substantial Completion of the Project is adjusted beyond the original Substantial Completion date. Only claims for extension of time shall be considered because of hindrances or delays not the fault of either Contractor or Owner, but only to the extent that Substantial Completion of the Project exceeds the Substantial Completion date established for the Work. Board approval shall be required for any extension of time. No damages shall be paid for delays. Contractor shall only be entitled to time extensions per the terms of the Contract Documents.


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**§ 15.1.5.7** Requests for time extension shall be submitted on a monthly basis and shall specify the time delay, the cause of the delay, and the responsible party for the delay, whether Contractor, Owner, rain day, or other. No claims for damages for delay shall be made by Contractor. Any claim not submitted under the terms of this Section shall be waived.

**§ 15.1.6 CLAIMS FOR CONSEQUENTIAL DAMAGES**

The Contractor waives all claims against the Owner for consequential damages arising out of or relating to this

*(Paragraphs deleted)*

Contract including, but not limited to, any amount owed as compensation for the increased cost to perform the Work as a direct result of Owner-caused delays or acceleration.

**§ 15.2 RESOLUTION OF CLAIMS AND DISPUTES**

**§ 15.2.1 RECOMMENDATION OF ARCHITECT**

Claims by the Contractor against the Owner, including those alleging an error or omission by the Architect, shall be referred initially to the Architect for written recommendation. An initial recommendation by the Architect shall be required as a condition precedent to mediation or litigation of all Claims by the Contractor arising prior to the date final payment is due, unless thirty (30) calendar days have passed after the Claim has been referred to the Architect with no recommendation having been rendered by the Architect.

**§ 15.2.2** The Architect will review Claims and within fourteen (14) calendar days of the receipt of the Claim take one of the following actions: (1) request additional supporting data from the Contractor, or (2) make a written recommendation to the Owner, with a copy to the Contractor.

**§ 15.2.3** In evaluating Claims, the Architect may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Architect in making a written recommendation.

**§ 15.2.4** If the Architect requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within fourteen (14) calendar days after receipt of such request, and shall either provide a response on the requested supporting data, advise the Architect when the response or supporting data will be furnished or advise the Architect that no supporting data will be furnished.

**§ 15.2.5** Following receipt of the Architect's written recommendation regarding a Claim, the Owner and Contractor shall attempt to reach agreement as to any adjustment to the Contract Sum or Guaranteed Maximum Price and/or Contract Time. If no agreement can be reached, then either party may request mediation of the dispute pursuant to Section 15.3.

**§ 15.2.6** Upon receipt of a Claim against the Contractor or at any time thereafter, the Architect or the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Architect or the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

*(Paragraphs deleted)*

**§ 15.3 ALTERNATIVE DISPUTE RESOLUTION**

**§ 15.3.1** Any Claim arising out of or related to the Contract, except Claims relating to aesthetic effect and except those waived under the terms of the Contract Documents, may by mutual agreement of the Owner and Contractor, after written recommendation by the Architect or thirty (30) calendar days after submission of the Claim to the Architect, be subject to mediation.

**§ 15.3.2** If the parties agree to resolve their Claims by mediation, such mediation shall be subject to and in accordance with the Nebraska Uniform Mediation Act.. Mediation shall be conducted by a mutually-agreed-upon mediator. In the event that the parties are unable to agree on a mediator, then the mediation shall be conducted by a mediation center approved by the Nebraska Office of Dispute Resolution.

**§ 15.3.3** If mediation is agreed to by the parties, the parties shall share the mediator's fee equally and, if any filing fee is required, shall share said fee equally. Mediation shall be held within Colfax County, Nebraska, unless another


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location is mutually agreed upon by the parties. Agreements reached in mediation shall be reduced to writing, considered for approval by the Owner's Board of Education, signed by the parties if approved by the Board of Education, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Nebraska.

**§ 15.3.4** A party may elect at anytime to resolve their claim though litigation pursuant to Section 13.1.

**§ 15.4 NO ARBITRATION**

**§ 15.4.1** Notwithstanding anything to the contrary in the Contract Documents or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder.

*(Paragraphs deleted)*

**§ 15.5** Contractor stipulates that Owner is a political subdivision of the State of Nebraska, and, as such, enjoys immunities from suit and liability provided by the Constitution and laws of the State of Nebraska. By entering into this Agreement, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.


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Schuyler Community Schools – Schuyler Dual Language Elementary School Renovations

...

Colfax County School District 19-0123, a/k/a Schuyler Community Schools
A political subdivision of the State of Nebraska
120 W. 20th Street
Schuyler, NE 68661

...

*(Name, legal status and address)*
Carlson West Povondra Architects, Inc.
A Nebraska Corporation
5060 Dodge Street
Omaha, NE 68132

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~~(Topics and numbers in bold are section headings.)~~(Numbers and Topics in Bold are Section Headings)

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The Contract Documents are enumerated in the ~~Agreement~~ Agreement, as amended, between the Owner and Contractor (hereinafter the ~~Agreement) and consist of the Agreement, Conditions of the Contract~~ Agreement, as amended,) and consist of the Agreement, as amended, Conditions, all sections of the Project Manual, including of the Contract, as amended (General, Supplementary and other Conditions), Drawings, ~~Specifications,~~ Specifications and Addenda issued prior to execution of the Contract, other documents listed in the ~~Agreement~~ Agreement, as amended, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive or (4) a written order for a minor change in the Work issued by the Architect. ~~Unless specifically enumerated in the Agreement, the Contract~~

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~~Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding requirements.~~

**§ 1.1.1.1** The Agreement, as amended, represents the entire and integrated agreement between the Owner and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. Any revision, amendment, or modification to the Standard Form of the Agreement shall be valid, binding, and enforceable only if signed by Contractor and the authorized representative of Owner's Board of Education. In the event of conflict, terms and conditions contained in the Agreement, as amended, shall take precedence over terms and conditions contained in the General Conditions, as amended, and the terms and conditions in the General Conditions, as amended, shall take precedence over all other terms and conditions contained in the other Contract Documents. If the Request for Proposals and the Proposal are included in the Contract Documents, then the Request for Proposals shall take precedence over the Proposal, unless specifically agreed otherwise herein. Any reference to any Contract Document shall mean the document as amended and/or supplemented for this Project.

...

The Contract Documents form the Contract for Construction. The ~~Contract~~ Contract, as amended, represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only ~~by a Modification.~~ by a written Modification signed by Contractor, approved by Owner's Board of Education, and signed by the representative of Owner's Board of Education who is authorized to sign contracts. As a material consideration for the making of the Contract, modifications to the Contract shall not be construed against the maker of said modifications. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants or (4) between any persons or entities other than the Owner and the Contractor.~~The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.~~

**§ 1.1.2.1** To be effective, all Contract Documents requiring signatures must be signed first by the Contractor and then by the Owner's authorized representative, after approval by Owner's Board of Education. If an approved Contract Document requiring signature has not been signed, then the missing signature shall be provided within a reasonable period of time. Failure to sign an approved Contract Document after notice and a reasonable opportunity to sign shall be considered a material breach of the Contract.

...

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project. The Work includes all of Contractor's responsibilities as to all labor, parts, supplies, skill, supervision, transportation services, storage requirements, and other facilities and things necessary, proper or incidental to the carrying out and completion of the terms of the Contract Documents and the Construction Documents and all other items of cost or value needed to produce, construct and fully complete the public Work identified by the Contract Documents and the Construction Documents. "Construction Documents" means: all Drawings, specifications, and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants and shall set forth in detail the requirements for construction of the Project. The Construction Documents shall include Drawings and Specifications that establish in detail the quality levels of materials and systems required for the Project. The Construction Documents shall reflect all agreements between Owner and Architect concerning Owner's budgetary constraints, programmatic needs and expectations as to quality, functionality of systems, maintenance costs, and usable life of equipment and facilities. Said Construction Documents shall reflect the Owner's educational program and educational specifications and the standards set forth in Section 2.1.4 of AIA Document B201, as amended. The Architect shall provide Construction Documents which are sufficient for Owner to complete construction of the Project, and are free from material defects or omissions. The Construction Documents shall comply with all applicable laws, ordinances, codes, rules, and regulations, as of the date of issuance of construction documents.

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**§ 1.1.3.1** The Work shall include the obligation of the Contractor to visit the site of the Project prior to submitting a proposal. Such site visit shall be for the purpose of familiarizing the Contractor with the conditions as they exist and the character of the operations to be carried on under the Contract Documents, including all existing site conditions, access to the site, physical characteristics of the site and surrounding areas.

**§ 1.1.3.2** Nothing in these General Conditions shall be interpreted as imposing on either the Owner or the Architect or their respective agents, employees, officers, directors, or consultants any duty, obligation, or authority with respect to any items that are not intended to be incorporated into the completed Project, or that do not comprise the Work including, but not limited to, the following: shoring, scaffolding, hoists, weatherproofing, or any temporary facility or activity because these are the sole responsibility of the Contractor.

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The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules and ~~diagrams.~~diagrams, and shop drawings following approval by the Architect.

...

**§ 1.1.7 ~~INSTRUMENTS OF SERVICE~~CONSTRUCTION DOCUMENTS**

~~Instruments of Service~~ Construction Documents are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. ~~Instruments of Service~~ Construction Documents may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials. All Construction Documents used for construction purposes must be obtained by the Contractor directly from the Architect or the Owner immediately before commencing construction of the Work. The Contractor shall be responsible to ensure that such drawings and specifications contain all changes and revisions to date.

**§ 1.1.8 ~~INITIAL DECISION MAKER~~MANUFACTURER'S SPECIFICATIONS**

All references to the "Manufacturer's Specifications", "Manufacturer's Directions" or "Manufacturer's Recommendations" shall mean and refer to the referenced manufacturer's published specifications or manuals. Upon written approval of the Architect, such publications shall be made a part of and incorporated into the Contract Specifications as though repeated therein in full, and all manufactured articles, materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned accordingly, unless specified to the contrary by the Architect.

**§ 1.1.9 PROJECT MANUAL**

The ~~Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2 and certify termination of the Agreement under Section 14.2.2.~~ Project Manual is a volume assembled for the Work which includes the bidding or proposal requirements, sample forms, Conditions of the Contract and Specifications.

**§ 1.1.10 PROJECT MANUAL ADDENDA**

Project Manual Addenda are written or graphic instruments issued prior to the execution of the Contract, which modify or interpret the bidding or proposal documents, including Drawings and Specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the Contract Documents when the Agreement is executed. The Contractor and subcontractors shall include all addenda items on their copies of the Drawings and Specifications.

**§ 1.1.11 APPROVED, APPROVED EQUAL, APPROVED EQUIVALENTS, OR EQUAL**

The terms "Approved" and "Approved Equal" relate to the substitution of materials, equipment, or procedure in writing by the Architect prior to receipt of bids.

**§ 1.1.12 ABBREVIATIONS**

| | |
|---|---|
| AIA: | American Institute of Architects |
| ACI: | American Concrete Institute |
| AHERA: | Asbestos Hazardous Emergency Response Act |

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| | |
|---|---|
| AISI: | American Iron and Steel Institute |
| AISC: | American Institute of Steel Construction |
| ASA: | American Standards Association |
| ASTM: | American Society of Testing Materials |
| AWSC: | American Welding Society Code |
| CERCLA: | Comprehensive Environmental Response, Compensation, and Liability Act |
| DBA | Davis-Bacon Act |
| EPA: | Environmental Protection Agency |
| FS: | Federal Specification |
| NES: | National Electrical Code |
| NIC: | Not in Contract. Indicates work not to be done by this Contractor under this Agreement |
| OSHA: | Occupational Safety and Health Administration |
| SPR: | Simplified Practice Recommendation |
| UL: | Underwriters Laboratories, Inc. |

**§ 1.1.13 BIDS or BIDDING**

The terms "Bids" or "Bidding" shall include any kind of competitive purchasing under Nebraska public letting statutes.

**§ 1.1.14 CONTRACT SUM**

"Contract Sum" shall mean the Guaranteed Maximum Price, when the Agreement is a Construction Manager at Risk Agreement (A133), and the Contract Sum, when the Agreement is a Contractor Agreement (A101).

**§ 1.1.15 MISCELLANEOUS DEFINITIONS**

**§ 1.1.15.1 FURNISH**

The term "furnish", unless specifically limited to context, means furnishing to the Project Site the items specified to include unpacking and assembly if necessary. "Install" means incorporation in the Work, including all necessary labor, materials, equipment and connections necessary to complete installation. "Provide" means furnish and install.

**§ 1.1.15.2 BUSINESS DAY**

The term "business day" is a day the Owner's Administration Building is scheduled to be open for normal business purposes, unless closed by the Owner's Superintendent of Schools for inclement weather or other reason. Days on which the Administration Building is normally closed are Thanksgiving Break, Winter Break, Spring Break, and Summer Break, as well as other federal, state or local days specified in the calendar approved by the Owner's Board of Education on an annual basis. A business day does not include a day on which the Owner's Administration Building is open only for the purposes of conducting candidate filing, early voting, elections, or other special events.

**§ 1.1.15.3 CALENDAR DAY**

A calendar day is a day on the Gregorian Calendar. The Contract Time is established in calendar days. Extensions of time granted, if any, will be converted to calendar days.

**§ 1.1.15.4 HOLIDAYS**

Owner-approved holidays for Contractor's Work are limited to New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

**§ 1.1.15.5 WORK DAY**

Work days are all calendar days except Holidays.

**§ 1.1.15.6 ANTICIPATED WEATHER DAYS**

An allowance of regular Work Days, established as anticipated Work Days lost due to weather delays; said allowance shall be included in Contractor's proposed completion time. Only lost weather days in excess of Anticipated Weather Days shall be considered by Owner for time extensions based upon weather. Section 15.1.5.3 lists required Anticipated Weather Days.

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**§ 1.2.1.1** During the course of the Work, should any conflict be found in or between the Contract Documents, the Contractor shall be deemed to have estimated the Work on the basis of the greater quantity or better quality, or the

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most stringent requirement, unless he shall have obtained an interpretation in writing from the Architect as to what shall govern before the submission of his Proposal. The Architect, in ease of such conflict, may interpret or construe the documents so as to obtain the most substantial and complete performance of the Work consistent with the Contract Documents and reasonably inferable therefrom, in the best interest of Owner, and the Architect's interpretation shall be final. The terms and conditions of this clause shall not relieve any party of any other obligation under the Contract Documents.

...

**§ 1.2.3.1** In case of conflicting provisions between or within the Drawings and Specifications, the Contractor is deemed to have accepted the reasonable method of completing the Work as agreed to by the Owner and the Contractor.

**§ 1.2.3.2** All repeated features must be constructed alike, although drawn in detail only once, and similarly all detail and ornament must be continued throughout all moldings, bands, etc.

**§ 1.2.3.3** Wherever Work is specified to be done "as directed", the Contractor must obtain specific direction from the Owner's representative before undertaking such Work.

**§ 1.2.3.4** Wherever materials or Work are specified to be "approved" or an approved pattern, make or design, the Contractor must have written approval from the Owner before installation of such materials or performance of such Work.

**§ 1.2.3.5** Whenever the words "or equal" appear in connection with a material or article specified or shown in the contract documents by use of the name of a proprietary product or the name of a manufacturer or vendor of such material or article, any material or article which will fully perform the duties of the material or article so specified will be considered "equal" and satisfactory provided such material or article is of equivalent substance and function. If the words "or equal" do not appear in connection with such material or article, no substitute may be proposed in place of the material or article so specified.

**§ 1.2.4** The Contractor is solely responsible for coordination of bidding and Scope of Work of Subcontractors and shall assume full responsibility for complete coordination of the various Subcontractors.

**§ 1.2.5** In the interest of conciseness, references to specification sections and details are preceded by the word "see". Any such reference is to be interpreted to include the phrase "and comply with".

**§ 1.2.6** Wherever an article, device or piece of equipment is referred to in the singular, such reference shall apply to as many of such articles as are shown in the Contract Documents or as are required to complete the installation.

**§ 1.2.7 RELATION OF SPECIFICATIONS AND DRAWINGS**

General Requirements in the Specifications govern the execution of all Specifications. Summary paragraphs present a brief indication of the Work, but do not limit the Work as later detailed. The Drawings and Specifications are correlative and have equal authority and priority. Should the Drawings and Specifications have internal inconsistencies, then the Contractor shall base the bids and construction on the most expensive combination of quality and quantity of work indicated. For purposes of construction, the Architect shall determine the appropriate Work, after the Contractor brings the inconsistency to the Architect's attention. Failure to report an inconsistency shall be evidence that Contractor has elected to proceed in the more expensive manner.

**§ 1.2.8 MATERIALS, EQUIPMENT AND PROCESSES**

Exact location and arrangement of the various pieces of equipment specified shall be determined with the approval of the Architect after equipment has been selected and/or as the Work progresses. All equipment shall, insofar as possible, be installed in such a manner as will not interfere with architectural or structural portions of the building. Should changes become necessary because of a failure of the Contractor to comply with the bidding instructions which results in equipment requiring area not shown on the Construction Documents, the Contractor shall be fully responsible for completing any required modifications or eliminating any interferences. Where in the Drawings and Specifications, certain products, manufacturer's trade names, or catalog numbers are specified, it is done for the

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express purpose of establishing a standard of function, dimension, appearance, and quality of design in harmony with the Work, and is not intended for the purpose of limiting completion. Materials or equipment shall not be substituted unless the Architect has specifically accepted such substitution for use on this Project. When more than one material, process, or brand is specified for a particular item of Work, the choice shall be the Contractor's. The final selection of color and pattern will be made by the Owner from the range available within the option selected by the Contractor, unless the item is specified to match a specific color or sample furnished. Where particular items are specified, products of those named manufacturers are required unless Contractor submits for consideration proposed substitutions of materials, equipment or processes from those set out in the Contract Documents. Submittals of proposed substitutions should contain sufficient information to allow the Architect and Owner to determine if the proposed substitution is in fact equal to or better than the requirements in the Contract Documents. The Architect shall review and respond to proposed substitutions within fifteen (15) calendar days of receipt. Contractor shall bear all risk caused by submitting substitutions, including all costs. The Owner may approve substitutions only when the substitution is clearly provided by the Contract to be equal in performance characteristics to the requirements of the Contractor Documents, equally compatible with the existing installations and complementary to the architectural design for the Work. Certain specified construction and equipment details may not be regularly included as part of the named manufacturer's standard catalog equipment, but shall be obtained by the Contractor from the manufacturer as required for the proper evaluation and/or functioning of the equipment. Reasonable minor variations in equipment are expected and will be acceptable, if approved by the Architect and Owner, however, indicated and specified performance and material requirements are the minimum. The Owner and the Architect reserve the right to determine the equality of equipment and materials that deviate from any of the indicated and specified requirements.

**§ 1.2.9 STANDARDS AND REQUIREMENTS**

When the Contract Documents refer to standards, building codes, manufacturers' instructions, or other documents, unless otherwise specified, then the current edition as of the date of execution of the Agreement by the last party to execute said Agreement shall apply. It shall be the responsibility of the Architect to address revisions or amendments to applicable codes or standards which arise after the date of execution of the Agreement and until Final Completion, pursuant to the terms of the Agreement between Owner and Architect. Requirements of public authorities apply as minimum requirements only and do not supersede more stringent specified requirements.

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In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement. These Contract Documents shall not be construed to deny or diminish the right of any person to work because of the person's membership or other relationship status with respect to any organization.

**§ 1.5**

**~~OWNERSHIP AND USE OF DRAWINGS, SPECIFICATIONS AND OTHER INSTRUMENTS OF SERVICE~~OWNERSHIP AND USE OF DRAWINGS, SPECIFICATIONS AND CONSTRUCTION DOCUMENTS**

**§ 1.5.1** ~~The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory and other reserved rights, including copyrights.~~ All ownership rights, whether common law, statutory, or other reserved rights, including copyright ownership of the Construction Documents, are controlled by the Agreement between the Owner and the Architect. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers shall not own or claim a copyright in the ~~Instruments of Service.~~ Construction Documents. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be construed as publication in derogation of ~~the Architect's or Architect's consultants'~~ any reserved rights.

**§ 1.5.2** The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are ~~authorized~~ granted a limited license to use and reproduce the ~~Instruments of Service~~ Construction Documents provided to them solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers may not use the ~~Instruments of Service~~ Construction Documents on other projects or for additions to this Project outside the scope of the Work without the specific written consent ~~of the Owner, Architect and the Architect's consultants.~~ of the copyright holder. All copies of the Construction Documents, except the

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Contractor's record set, shall be returned or suitably accounted for to the copyright holder upon completion of the Work.

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If the parties intend to transmit ~~Instruments of Service~~ Construction Documents or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions, unless otherwise already provided in the Agreement or the Contract Documents.

...

**§ 2.1.1** The Owner is the ~~person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1,~~ public school district identified in the Contract Documents. The Board of Education, by majority vote, is the only representative of the Owner, a public school district and political subdivision of the State of Nebraska, having the power to enter into or amend a contract, to approve changes in the scope of Work, to approve and execute a Change Order or Construction Change Directive modifying the Contract Sum or Guaranteed Maximum Price, or agree to an extension to the date of Substantial or Final Completion. The Board will act as soon as reasonably possible to avoid undue delays. The Board designates authorized representatives to act on its behalf for day-to-day operations under the Contract. Unless otherwise designated in the Contract Documents, Owner's authorized representative shall be the Superintendent of Schools, who may delegate responsibilities as appropriate. Owner's Board of Education hereby delegates to the Superintendent of Schools or designee the authority to approve changes to the Work where such changes are within the Owner's contingency or the Contractor's contingency. Any such change shall be confirmed in writing between the Contractor and Owner's Superintendent or designee, and notice of such approved changes shall be given to the Board at its next regular meeting. Except as otherwise provided in the Contract Documents, the Architect does not have such authority. ~~The term "Owner" means the Owner or the Owner's authorized representative.~~Neither Architect nor Contractor may rely upon the direction of any employee of Owner who has not been designated in writing by the Superintendent or Board of Education; Owner shall not be financially responsible for actions taken by the Architect or Contractor in reliance upon direction from unauthorized persons.

**§ 2.1.2** ~~The Owner shall furnish to the Contractor within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.~~It shall be distinctly understood that by virtue of this Contract, no mechanic, contractor, material person, artisan, or laborer, skilled or unskilled, shall ever in any manner have, claim, or acquire any lien upon the buildings or any of the improvements of whatsoever nature or kind so erected or to be erected by virtue of this Contract or upon any of the land on which said buildings or any of the improvements are so erected, built, or situated, such property belonging to a political subdivision of the State of Nebraska. It shall be further understood that this Contract is not written for the benefit of third parties.

**§ 2.1.3** The Owner shall require the Contractor and the Architect to meet periodically at mutually-agreed-upon intervals, for the purpose of establishing procedures to facilitate cooperation, communication, and timely responses among the participants. By participating in this arrangement, the parties do not intend to create additional contractual obligations or modify the legal relationships which may otherwise exist.

**§ 2.1.4** The Owner may require that the Contractor use and/or respond to certain Owner-furnished forms or inquiries during the course of the Project. From time to time, there may be future revisions, changes, additions or deletions to these forms. The fact that the Owner modifies and increases reasonable reporting requirements shall not serve as the basis for a claim for additional time or compensation by the Contractor.

**§ 2.1.5** The Contractor stipulates and agrees that the Owner has no duty to discover any design errors or omissions in the Drawings, Plans, Specifications and other Construction Documents, and has no duty to notify Contractor of same. By entering into the Contract Documents or any Agreement with any Architect, Owner does not warrant the adequacy and accuracy of any Drawings, Plans, Specifications or other Construction Documents.

**§ 2.2.1** ~~Prior to commencement of the Work, the Contractor may request in writing that the Owner provide reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract.~~

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~~Thereafter, the Contractor may only request such evidence if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) a change in the Work materially changes the Contract Sum; or (3) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due. The Owner shall furnish such evidence as a condition precedent to commencement or continuation of the Work or the portion of the Work affected by a material change. After the Owner furnishes the evidence, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.~~ The Owner, being a political subdivision of the State of Nebraska, must have adequate funds and financing as provided by law prior to award and execution of the Contract Documents.

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**§ 2.2.3** ~~The~~ If requested in writing by the Contractor prior to the start of the Work, the Owner shall furnish surveys known to the Owner; the Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. ~~The Contractor shall~~ Other than the metes and bounds noted in the legal description of the site, the Contractor shall not be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work. Other than the metes and bounds noted in the survey, if any, Owner does not guarantee the accuracy of surveys provided, including the locations of utility lines, cables, pipes or pipelines, or the presence or absence of easements.

**§ 2.2.4** The Owner shall ~~furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.~~furnish, for information only and not as a Contract Document, such surveys or other information as it has in its possession as to the physical characteristics, legal limitations and utility locations for the site of the Project as it has in its possession. The Contractor shall confirm the location of each utility on the approved plans therefor on file with the public works department. The Contractor shall not be responsible for additional cost incurred should the utilities not be found in the location shown on said approved plans, either horizontally or vertically. The Contractor represents that he has inspected the site and available documents, and has satisfied himself as to the condition thereof including, without reasonable limitation, all apparent structural, surface and subsurface conditions thereof. The Contractor shall make no claims for any subsurface conditions shown or which could be reasonably ascertained from any investigations, including soil borings, tests and reports provided by the Owner.

**§ 2.2.5** Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one (1) copy of the ~~Contract~~ Construction Documents for purposes of making reproductions pursuant to Section 1.5.2.

...

If the Contractor fails to correct defective Work fails to correct Work that is not in accordance with the requirements of the Contract Documents or the Construction Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or ~~entity, except to the extent required by Section 6.1.3.~~entity. The authorized Owner's representative having the legal right to stop the Work shall be limited to the Owner's Superintendent of Schools.

...

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract ~~Documents~~ Document and fails within a ~~ten-day~~ seven (7) day period after receipt of written notice from the Owner to commence and continue correction of any such default or neglect with diligence and promptness, the Owner ~~may,~~ may upon written notice to the Contractor, and without prejudice to other remedies ~~the Owner~~ it may have, correct ~~such deficiencies.~~ any such deficiency. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due the Contractor the ~~reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services~~ necessary cost of correcting any such deficiency, including compensation for the Architect's and other consultants' additional services and expenses made necessary by such default, neglect or failure. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect.~~If~~

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~~payments then or thereafter due the Contractor are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner.~~

...

**§ 3.1.1** The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized ~~representative.~~representative and includes the Construction Manager at Risk, if applicable.

**§ 3.1.2** The Contractor shall perform the Work in accordance with the Contract ~~Documents.~~Documents, and submittals approved pursuant to Section 3.12.

**§ 3.1.3** The Contractor shall not be relieved of obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the ~~Contract,~~ Contract activities of the Owner (or Owner's Program Manager, if applicable), or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

**§ 3.1.4** The Contractor represents and warrants the following to the Owner (in addition to the other representations and warranties contained in the Contract Documents), as an inducement to the Owner to execute this Contract, which representations and warranties shall survive the execution and delivery of the Contract and the Final Completion of the Work:

**.1** that it is financially solvent, able to pay its debts as they mature, and possessed of sufficient working capital to complete the Work and perform its obligations under the Contract Documents;

**.2** that it is able to furnish the tools, materials, supplies, equipment and labor required to timely complete the Work and perform its obligations hereunder and has sufficient experience and competence to do so;

**.3** that it is authorized to do business in the State where the Project is located and properly licensed by all necessary governmental, public, and quasi-public authorities having jurisdiction over it, the Work, or the site of the Project; and

**.4** that the execution of the Contract and its performance thereof are within its duly-authorized powers.

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**§ 3.2.1** Execution of the Contract by ~~the~~ Contractor is a representation that the Contractor has visited the site, become ~~generally familiar with local~~ familiar with the nature and location of the Work, the site, the specific conditions under which the Work is ~~to be performed and correlated personal observations with requirements of the Contract Documents.~~to be performed, and all matters which may in any way affect the Work or its performance. The Contractor represents and warrants by submission of a Proposal that he has carefully examined the Contract Documents, any soil test reports, drainage studies, geotechnical or other reports and the site of the Work, and that, from his own investigations, he has satisfied himself as to the nature and location of the Work, the character, quality and quantity of surface and subsurface materials likely to be encountered, the character of equipment and other facilities needed for the performance of the Work, the general and local conditions and all other materials which may in any way affect the Work or its performance. Should the Contractor find discrepancies, omissions or conflicts within the Contract Documents, or be in doubt as to their meaning, the Contractor shall at once notify in writing the Architect and Owner, and Architect will issue a written addendum to all parties that is consistent with the Owner's Scope of the Work. The Contractor shall not be entitled to any additional time or compensation for Contractor's failure to visit the site, or for any additional Work caused by the Contractor's fault, by improper construction, or by Contractor's failure to visit the site or to carefully study and compare the Contract Documents prior to execution of the Work. The Contractor further represents that the Contractor is familiar with all applicable codes, ordinances, laws, regulations and rules as they apply to the Work, and that the Contractor will abide by same. Claims for additional time or additional compensation as a result of Contractor's failure to follow the foregoing procedure and familiarize himself with all local conditions and the Contract Documents will not be permitted.

**§ 3.2.2** Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the

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information furnished by the Owner pursuant to Section 2.2.3, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are ~~not~~ for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; ~~however,~~ the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents. Contractor shall not perform any Work involving an error, inconsistency, or omission without further instructions to Contractor or revised Construction Documents from the Architect.

**§ 3.2.3** ~~The Contractor is not~~ Neither the Owner nor the Contractor is required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

**§ 3.2.4** If the Contractor has knowledge that any of the products or systems specified will perform in a manner that will limit the Contractor's ability to satisfactorily perform the Work or to honor his warranty, or will result in a limitation of or interference with the Owner's intended use, then the Contractor shall promptly notify the Architect and Owner in writing, providing substantiation for his position. Any necessary changes, including substitution of materials, shall be accomplished by appropriate Modification. If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall make Claims as provided in Article ~~15.~~ 15 when the Contractor recognized or should have recognized such error, inconsistency, omission or difference and failed to report it to the Architect. Contractor shall not be entitled to additional compensation for additional Work caused by Contractor's failure to carefully study and compare the Construction Documents prior to the execution of the Work. Contractor shall take field measurements, verify field conditions, and shall carefully compare them to the Construction Documents. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner as would have been avoided if the Contractor had performed such obligations. ~~If the Contractor performs those obligations, the Contractor shall not~~ The Contractor shall be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

**§ 3.2.5** By entering into the Agreement with the Owner for the Work, the Contractor acknowledges that it has examined the Contract Documents, the character of the site and any existing structures, and is acquainted with the Work and the Contract Documents.

**§ 3.2.6** Prior to performing any Work, and only if applicable, Contractor shall locate all utility lines as shown and located on the plans and specifications, including telephone company lines and cables, sewer lines, water pipes, gas lines, electrical lines, including, but not limited to, all buried pipelines and buried telephone cables, and shall perform any Work in such a manner so as to avoid damaging any such lines, cables, pipes, and pipelines. In addition, Contractor shall independently determine the location of same. Contractor shall be responsible for any damage done to such utility lines, cables, pipes and pipelines during its Work, and shall be responsible for any loss, damage, or extra expense resulting from such damage. Repairs shall be made immediately to restore all service. Any delay for such break shall be attributable to Contractor. In addition, and only if applicable, Contractor shall review the appropriate AFIERA and/or hazardous materials surveys for the particular job sites involved in the Project, and shall notify all Subcontractors and Sub-subcontractors of the necessity to review said surveys. Contractor shall perform any Work in such a manner as to avoid damaging, exposing, or dislodging any asbestos-containing materials that are clearly identified and located in AHERA and other hazardous material surveys. Before performing any portion of the Work, the Contractor shall fully investigate all physical aspects of the Project Site and verify all dimensions, measurements, property lines, grades and elevations, existing improvements, and general suitability of existing conditions at the Project site.

**§ 3.2.7** The Owner shall be entitled to deduct from the Contract Sum amounts paid to the Architect for the Architect to evaluate and respond to the Contractor's requests for information, where such information was available to the

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Contractor from a careful study and comparison of the Contract Documents, field conditions, Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation. If, in the reasonable opinion of the Architect, the Contractor does not make reasonable effort to comply with any of the above requirements of the Contract Documents and this causes the Architect or his Consultants to expend an unreasonable amount of time in the discharge of the duties imposed by the Contract Documents, then the Contractor shall bear the cost of compensation for the Architect's additional services made necessary by such failure.

**§ 3.2.8** The Contractor shall arrange meetings prior to commencement of the Work of all major Subcontractors to allow the Subcontractors to demonstrate an understanding of the Construction and Contract Documents to the Architect and to allow the Subcontractors to ask for interpretations, when necessary. The Contractor and each Subcontractor shall evaluate and satisfy themselves as to the conditions and limitations under which the Work is to be performed, including:

**.1** The location, condition, layout, drainage and nature of the Project site and surrounding areas;

**.2** Generally prevailing climatic conditions;

**.3** Anticipated labor supply and costs;

**.4** Availability and cost of materials, tools and equipment; and

**.5** Other similar issues.

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**§ 3.3.2** The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees, including talking, touching, staring or otherwise contributing to a hostile or offensive environment for Owner's students and employees. All areas of campus, other than the defined construction area, shall be off limits to Contractor's forces, unless their work assignment specifies otherwise. Contractor shall also require adequate and appropriate dress and identification of Contractor's employees, subcontractors, and all other persons carrying out the Work. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall contain a current photograph and the worker's name in a typeface large enough to be seen from a reasonable distance. The Contractor shall further ensure that no on-site fraternization shall occur between personnel under the Contractor's and Subcontractor's direct or indirect supervision and Owner's students or employees and the general public. Failure of an individual to adhere to these standards of conduct shall result in the immediate removal of the offending employee from all construction on any of Owner's property. Repeated removal of Contractor's or Contractor's subcontractor's forces, or one serious infraction, shall constitute a substantial breach of the Agreement justifying the immediate termination by Owner pursuant to Article 14. Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to park their personal motor vehicles on Owner's property only in the parking places designated by the Owner's campus principal. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense. Contractor shall follow, and shall require all employees, agents or subcontractors to follow, the tree ordinance of the municipality in which the Project is located. In addition, if not covered by the municipal tree ordinance, Contractor shall barricade and protect all trees on the Project, which shall be included in the Cost of the Work. Contractor shall institute a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor's and Contractor's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor's forces or Contractor's subcontractor's forces' actions, omissions, or failure to secure the Work or connecting or adjacent property.

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**§ 3.3.4** The Contractor shall properly and efficiently coordinate the timing, scheduling and routing of all Work performed by all trades and sub-contractors.

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**§ 3.3.5** To the extent that any portion of the Work requires a trench excavation exceeding five (5) feet in depth, Contractor shall fully comply, and shall require any applicable subcontractor to comply, with:

**.1** The Occupational Safety and Health Administration standards for trench safety in effect for the Construction of the Work;

**.2** The special shoring requirements, if any, of the Owner; and

**.3** Any geotechnical information obtained by Owner for use by the Contractor in the design of the trench safety system.

**.4** Trench excavation safety protection shall be a separate pay item, and shall be based on linear feet of trench excavated. Special shoring requirements shall also be a separate pay item, and shall be based on the square feet of shoring used.

**§ 3.3.6** The Contractor shall review Subcontractor safety programs, procedures, and precautions in connection with performance of the Work. However, the Contractor's duties shall not relieve any Subcontractor(s) or any other person or entity (e.g., a supplier), including any person or entity with whom the Contractor does not have a contractual relationship, of their responsibility or liability relative to compliance with all applicable federal, state, and local laws, rules, regulations, and ordinances which shall include the obligation to provide for the safety of their employees, persons, and property and their requirements to maintain a work environment free of recognized hazards. The foregoing notwithstanding, the requirements of this Section 3.3.6 are not intended to impose upon the Contractor any additional obligations that the Contractor would not have under any applicable state or federal laws, including, but not limited to, any rules, regulations, or statutes pertaining to the Occupational Safety and Health Administration.

**§ 3.3.7** It is understood and agreed that the relationship of Contractor to Owner shall be that of an independent contractor. Nothing contained in this Agreement or inferable from this Agreement shall be deemed or construed to: 1) make Contractor the agent, servant or employee of the Owner; or 2) create any partnership, joint venture, or other association between Owner and Contractor. Any direction or instruction by Owner or any of its authorized representatives in respect of the Work shall relate to the results the Owner desires to obtain from the Work, and shall in no way affect Contractor's independent contractor status.

**§ 3.4.1** Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for ~~labor,~~ qualified, careful, and efficient workers and labor eligible to work in accordance with state and federal law. In addition, unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. Before ordering any material or doing any Work, Contractor shall verify all dimensions and check all conditions in order to assure Contractor that they are the same as those in the Drawings, Specifications, and other Construction Documents. Any inconsistency shall be brought to the attention of the Architect. In the event that discrepancies occur between ordered material and actual conditions and Architect was not notified beforehand, then costs to correct such discrepancies shall be borne by Contractor. Unless otherwise provided, in the Contract Documents, the Contractor will make any temporary connections to water and electrical supplies as required for construction purposes and the Owner will pay any water or electric bills during construction.

**§ 3.4.2** Except in the case of minor changes in the Work authorized by the Architect in accordance with Sections 3.12.8 or 7.4, the Contractor may make substitutions only with the prior written consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

**§ 3.4.2.1** After the Contract has been executed, the Owner and the Architect will consider a formal request for the substitution of products and place those specified only under the conditions set forth in the specifications. Substitutions and alternates may be rejected without explanation and will be considered only under one or more of the following conditions: (i) the proposal is required for compliance with interpretation of code requirements or insurance regulations then existing; (ii) specified products are unavailable through no fault of the Contractor; (iii) and when, in the judgment of the Owner, in consultation with the Architect, a substitution would be substantially in the Owner's best interests, in terms of cost, time, or other considerations.

**§ 3.4.2.2** The Contractor must submit to the Architect and the Owner: (i) a full explanation of the proposed substitution and submittals of all supporting data, including technical information, catalog cuts, warranties, test results, installation instructions, operating procedures, and other like information necessary for a complete evaluation for the substitution; (ii) a written explanation of the reasons the substitution should be considered, including the benefits to the Owner and

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the Work in the event the substitution is acceptable; (iii) the adjustment, if any, in the Contract Sum; (iv) the adjustment, if any, in the time of completion of the Contract and the construction schedule; and (v) an affidavit stating (a) the proposed substitution conforms to and meets all requirements of the pertinent Specifications and the requirements shown on the Drawings, and (b) the Contractor accepts the warranty and will coordinate the Work to be complete in all respects, as if originally specified by the Architect. Proposals for substitutions shall be submitted in triplicate to the Architect in sufficient time to allow the Architect no less than fifteen (15) working days for review. No substitutions will be considered or allowed without the Contractor's submittals of complete substantiating data and information.

**§ 3.4.2.3** By making requests for substitutions based on Section 3.4.2 above, the Contractor:

**§ 3.4.2.3.1** represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that specified;

**§ 3.4.2.3.2** represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified;

**§ 3.4.2.3.3** certifies that the cost data represented is complete and includes all related costs under this Contract except the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently become apparent; and

**§ 3.4.2.3.4** will coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects.

**§ 3.4.2.4** Whether or not the Owner or the Architect accepts any proposed substitution, the Contractor shall reimburse the Owner for any fees charged by the Architect or other consultants for evaluating each proposed substitute.

**§ 3.4.3** The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them. THE CONTRACTOR RELEASES, INDEMNIFIES AND HOLDS HARMLESS THE OWNER FOR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH OWNER'S DRUG-FREE, ALCOHOL-FREE, WEAPON-FREE, HARASSMENT-FREE, AND TOBACCO-FREE ZONES, CONTRACTOR'S FORCES' NON-COMPLIANCE WITH CRIMINAL LAW, OR CONTRACTOR'S OR CONTRACTOR'S FORCES' NON-COMPLIANCE WITH IMMIGRATION LAW OR REGULATIONS. Any individual found by Owner to have violated these restrictions is subject to permanent removal from the Project, at Owner's request. Contractor shall place similar language in its subcontract agreements, requiring its Subcontractors and Sub-subcontractors to be responsible for their own forces and Contractor shall cooperate with the Owner to ensure Subcontractor and Sub-subcontractor compliance.

**§ 3.4.4** For all equipment furnished by others to be installed by the Contractor, the Contractor shall use manufacturer's detailed drawings as approved by the Architect, to establish roughing-in dimensions and location of services.

**§ 3.4.5** The Contractor shall inspect all materials as delivered to the premises and shall reject any materials that will not conform with the Contract Documents when properly installed.

**§ 3.4.6** Including, but not limited to, the specific requirements of Section 10.1, Contractor, its subcontractors and vendors shall bear responsibility for compliance with all federal and state laws, regulations, guidelines, and ordinances pertaining to worker safety and applicable to the Work. Contractor further recognizes that the Owner and Architect do not owe the Contractor any duty to supervise or direct his work so as to protect the Contractor from the consequences of his own conduct.

**§ 3.4.7** Contractor must give advance written notice to the Owner if the Contractor or an owner or operator of the Contractor has been convicted of a felony. The Owner may terminate this Agreement if the Owner determines that the Contractor failed to give such notice or misrepresented the conduct resulting in the conviction. This Section requiring advance notice does not apply to a publicly-held corporation.

**§ 3.4.8 CRIMINAL HISTORY CHECKS**

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**§ 3.4.8.1** Contractor shall obtain all criminal history information regarding its "covered employees", as defined below. Before beginning any Work on the Project, Contractor, and all Subcontractors and suppliers, will provide written certification to the Owner that Contractor has complied with the statutory requirements as of that date. Upon request by Owner, Contractor will provide, in writing: updated certifications and the names and any other requested information regarding covered employees, so that the Owner may obtain criminal history record information on the covered employees. Contractor shall assume all expenses associated with obtaining criminal history record information.

**§ 3.4.8.2** Contractor will not assign any "covered employee" with a "disqualifying criminal history", as those terms are defined below, to work on the Project. If Contractor receives information that a covered employee has a reported disqualifying criminal history, then Contractor will immediately remove the covered employee from the Project and notify the Owner in writing within three (3) business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Contractor agrees to discontinue using that covered employee to provide services on Owner's Project. If Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become covered employees, Contractor will ensure that these precautions or conditions continue throughout the time the contracted services are provided.

**§ 3.4.8.3** For the purposes of this Section, "covered employees" means employees, agents or subcontractors of Contractor who has or will have continuing duties related to the services to be performed on Owner's Project and has or will have direct contact with Owner's students. The Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means any conviction or other criminal history information designated by the Owner or one of the following offenses: if at the time of the offense, the victim was under 19 years of age or enrolled in a public school; a felony offense under Nebraska Criminal Code Article 3 Offenses Against The Person; an offense for which a defendant is required to register as a sex offender under the Nebraska Sex Offender Registration Act, Neb. Rev. Stat. §§ 29-4001 et seq.; or an equivalent offense under federal law or the laws of another state. The Owner may take into consideration the nature and circumstances of the criminal history to assure its interests in protecting school children and in its discretion determine individual can serve on Owner's Project.

**§ 3.4.9 OWNER'S ADDITIONAL REQUIREMENTS RELATED TO CRIMINAL HISTORIES**

In addition, Contractor will at least annually obtain criminal history record information that relates to any employee, agent, or subcontractor of the Contractor or a Subcontractor, if the person has or will have duties related to the Project, and the duties are or will be performed on Owner's Project, or at another location where students are likely to be present. Contractor shall assume all expenses associated with the background checks and shall immediately remove any employee, agent or subcontractor who was convicted of a felony or a misdemeanor involving moral turpitude from Owner's property, or, other location where students are likely to be present. Owner shall determine what constitutes "moral turpitude" or a "location where students are likely to be present.

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~~The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.~~

**§ 3.5.1** The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. The Contractor further warrants that Contractor shall perform the Work in a good and workmanlike manner, continuously and diligently in accordance with generally accepted standards of construction practice for construction of projects similar to the Project, except to the extent the Contract Documents expressly specify a higher degree of finish or workmanship, in which case the standard shall be the higher standard. All material shall be installed in a true and straight alignment, level and plumb; patterns shall be uniform; and jointing of materials shall be flush and level, unless otherwise directed

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in writing by the Architect. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance (unless such maintenance is Contractor's responsibility), improper operation, or normal wear and tear and normal usage, but such exclusions shall only apply after Owner has taken occupancy of the damaged or defective portion of the Project. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. Notwithstanding anything in the Contract Documents to the contrary, Owner and Contractor expressly agree that the warranties stated herein shall mean the individual warranties associated with each particular Work within the Project, and each such individual warranty shall run from the Substantial Completion date of the entire Project. Contractor's express warranty is in addition to, and not in lieu of, Owner's other available remedies. All required warranties on equipment, machinery, materials, or components shall be submitted to the Architect on the manufacturer's or supplier's approved forms for delivery to the Owner. The warranties set out in this Section are not exclusive of any other warranties or guarantees set out in other places in the Contract Documents or expressed or implied under applicable law.

**§ 3.5.2** Contractor shall certify that the Project has been constructed in general conformance with the Architect's or Engineer's plans, specifications, and Construction Documents, as modified from time to time pursuant to the terms of the Contract Documents.

**§ 3.5.3** In the event of failure of materials, products, or workmanship, either during construction or the warranty period, the Contractor shall take appropriate measures to ensure correction of defective Work or replacement of the defective items, without cost to the Owner. Such warranty shall be maintained notwithstanding that certain systems may be activated prior to Substantial Completion as required for the satisfactory completion of the Project. Upon written notice from the Owner or Architect, the Contractor shall promptly remedy defects as covered by Contractor's warranty. If Contractor does not respond to the written notice, either by beginning corrective work or notifying Owner in writing regarding when corrective work will begin, within ten (10) business days of Contractor's receipt of the written notice, then the Owner may take measures to correct the Work and Contractor will be obligated to reimburse Owner's costs. The provisions of this Section shall be in addition to, and not in lieu of, any other rights and remedies available to the Owner.

**§ 3.5.4** When deemed necessary by the Owner and prior to installation of any item specifically made subject to a performance standard or regulatory agency standard under any provision of the Contract Documents, Contractor shall furnish proof of conformance to the Architect. Proof of conformance shall be in the form of:

**.1** an affidavit from the manufacturer certifying that the item is in conformance with the applicable standards; or

**.2** an affidavit from a testing laboratory certifying that the product has been tested within the past year and is in conformance with the applicable standards; or

**.3** such further reasonable proof as is required by the Architect.

**§ 3.5.5** The Contractor agrees to assign to the Owner at Final Completion of the Work, such assignment to be effective no later than Final Completion, any and all manufacturers' warranties relating to materials and labor used in the Work. Contractor further agrees to perform the Work in such manner so as to preserve any and all such manufacturers' warranties. All forms will be required to be submitted prior to Final Payment.

**§ 3.5.6** The warranties of Contractor provided in Sections 3.5.1, 3.5.2, and 3.5.3 shall in no way limit or abridge the warranties of the suppliers of equipment and systems which are to comprise a portion of the Work and all such warranties shall be in form and substance as required by the Contract Documents. Contractor shall take no action or fail to act in any way which results in the termination or expiration of such third party warranties or which otherwise results in prejudice to the rights of Owner under such warranties. Contractor agrees to provide all notices required for the effectiveness of such warranties and shall include provisions in the contracts with the providers and manufacturers of such systems and equipment whereby Owner shall have a direct right, but not a duty, of enforcement of such warranty obligations.

**§ 3.5.7** Contractor shall maintain a complete and accurate schedule of the date(s) of Substantial Completion, the date(s) of Final Completion, and the dates upon which the warranty on each phase or building will expire. Contractor shall provide a copy of such schedules to Owner and Architect. Prior to termination of the warranty period, Contractor shall accompany Owner and Architect on re-inspection of each Work in the Project and Contractor shall be responsible for correcting any warranty items which are observed or reported during the warranty period.

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Contractor shall prosecute such warranty work without interruption until accepted by Owner and Architect, even though such work should extend beyond the warranty period. If Contractor fails to provide the schedules to Owner and Architect, Contractor's warranty obligation described herein shall continue until such inspection is conducted and deficiencies are corrected.

**§ 3.5.8** Prior to receipt of Final Payment, Contractor shall:

**.1** Obtain duplicate original warranties, executed by all subcontractors, making the dates of beginning of the warranties the Date of Final Completion; and the warranties of suppliers and manufacturers, making the dates of beginning of the warranties no later than the Date of Final Completion;

**.2** Verify that the documents are in proper form and contain full information;

**.3** Co-sign warranties when required;

**.4** Bind all warranties in commercial quality 8-1/2 X 11 inch three-ring binder, with hardback, cleanable, plastic covers;

**.5** Label the cover of each binder with a typed or printed title labeled "WARRANTIES", along with the title of the Project; name, address and telephone number of Contractor; and name of its responsible principal;

**.6** Include a Table of Contents, with each item identified by the number and title of the specification section under which the product is specified; and

**.7** Separate each warranty with index tab sheets keyed to the Table of Contents listing.

**.8** Deliver warranties and bonds in the form described above, to the Architect who will review same prior to submission to the Owner.

**§ 3.5.9** ALL WARRANTIES SHALL COMMENCE NO EARLIER THAN THE SUBSTANTIAL COMPLETION DATE OF THE ENTIRE PROJECT.

~~The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.~~Owner is an exempt entity under the tax laws of the State of Nebraska. The Owner represents that this Project is eligible for exemption from the State Sales Tax on tangible personal property and material incorporated in the Project, provided that the Contractor fulfills the requirements of Neb. Rev. Stat. § 77-2704.15. For the purpose of establishing exemption, it is understood and agreed that the Contractor may be required to segregate materials and labor costs at the time a Contract is awarded. Contractor will accept Purchase Agent Appointment and Exempt Sales Certificate forms from the Owner. Contractor shall obtain Resale Certificates from Contractor's suppliers. Failure of Contractor or any Sub-Contractor to obtain Resale Certificates from their suppliers shall make the Contractor or Sub-Contractor responsible for absorbing the tax, without compensation from Owner. Contractor shall pay all necessary local, county and state taxes, income tax, compensation tax, social security and withholding payments as required by law. CONTRACTOR HEREBY RELEASES, INDEMNIFIES, AND HOLDS HARMLESS OWNER FROM ANY AND ALL CLAIMS AND DEMANDS MADE AS A RESULT OF THE FAILURE OF CONTRACTOR OR ANY SUBCONTRACTOR TO COMPLY WITH THE PROVISIONS OF ANY OR ALL SUCH LAWS AND REGULATIONS.

**§ 3.7**
**~~PERMITS, FEES, NOTICES AND COMPLIANCE WITH LAWS~~PERMITS, FEES, NOTICES, AND COMPLIANCE WITH LAWS**

**§ 3.7.1 ~~Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.~~**The Contractor shall be responsible for making and submitting application for the building permit. The Owner shall pay the municipality directly for the building permit and all other development "impact" fees, if any. The Contractor shall continue to be responsible for payment of other permits, governmental fees, licenses, and inspections necessary for proper execution of the Contract and which are legally required when bids or proposals are received. Such fees and expenses shall only be reimbursable to Contractor if expressly agreed to herein.

**§ 3.7.1.1** The Owner shall pay directly to the governing authority the cost of all permanent property utility assessments and similar connection charges.

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**§ 3.7.1.2** The Contractor shall pay directly all temporary utility charges, tap charges, and water meter charges, without reimbursement from Owner. After consultation with the Owner, the Contractor shall also obtain all permits and approvals, and pay all fees and expenses, if any, associated with National Pollutant Discharge Elimination System (NPDES) regulations administered by the Environmental Protection Agency (EPA) and local authorities, if applicable, that require completion of documentation and/or acquisition of a land-disturbing-activity permit for the Project. Also after consultation with the Owner, the Contractor shall obtain all permits and approvals, and pay all fees and expenses, if any, associated with all regulations administered by the Nebraska Department of Environmental Quality (NDEQ) and local authorities. Contractor's obligations under this Section may or may not require it to obtain or perform engineering services during the pre-construction phase to prepare proper drainage for the construction sites. Any drainage alterations made by Contractor during the construction process, which require the issuance of a permit, shall be at Contractor's sole cost. Reimbursable expenses shall not include any fines or penalties assessed against the Contractor, Contractor's subcontractors, the Project, or the Owner.

**§ 3.7.2** The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. In addition, Contractor shall authorize posting of any invoices concerning the Workers Compensation insurance carried by other parties involved in the Project, including without limitation, Architect, at the same location where Contractor posts notices regarding Workers Compensation. If applicable, the Contractor shall procure and obtain all bonds required of the Owner or the Contractor by the municipality in which the Project is located or by any other public or private body with jurisdiction over the Project. In connection with such bonds, the Contractor shall prepare all applications, supply all necessary back-up material and furnish the surety with any required personal undertakings. The Contractor shall also obtain and pay all charges for all approvals for street closings, traffic control, parking meter removal and other similar matters as may be necessary or appropriate from time to time for the performance of the Work.

**§ 3.7.3** If the Contractor performs Work ~~knowing~~ when Contractor knows or reasonably should have known it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, Contract Documents, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

**§ 3.7.4 ~~Concealed or Unknown Conditions.~~** If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than ~~21~~ three (3) business days after first observance of the conditions. Contractor agrees that this is a reasonable notice requirement. The Architect will promptly investigate such conditions ~~and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor in writing, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may proceed as provided in Article 15.~~ and report findings and a recommended resolution in writing to Owner and Contractor. If Owner's Board of Education and Contractor cannot agree on an equitable adjustment to the Contract Sum or Contract time, then either party may pursue alternative dispute resolution as provided for in Article 15 within ninety (90) calendar days of the Architect's recommendation.

**§ 3.7.5** If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and ~~Architect.~~ Architect in writing. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

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**§ 3.7.6** Copies of any and all permits, licenses and certificates shall be delivered to the Owner as soon as they are obtained. Along with the request for final payment, the Contractor shall deliver the originals of such permits, licenses and certificates to the Owner.

**§ 3.7.7** The Contractor shall be responsible for timely notification to and coordination with all utility companies regarding the provision of services to the Project. The Contractor shall inform the Architect at once when the Owner's participation is required, and the Architect shall immediately notify the Owner. Connections for temporary and permanent utilities and payment for temporary utilities services required for the Work, whether the Work is new construction or renovation of an existing facility, are the responsibility of the Contractor unless otherwise agreed. If the Work is new construction, then payment for temporary and/or permanent utility services shall be the responsibility of the Contractor until Substantial Completion.

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**§ 3.8.1** The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable ~~objection.~~objection, unless required to do so by the terms of the Construction Documents.

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**.1** ~~Allowances~~ allowances shall cover the cost to the Contractor of materials and equipment delivered at the site ~~and all required taxes,~~ less applicable trade discounts;

...

**.3** ~~Whenever~~ whenever costs are more than or less than allowances, the Contract ~~Sum shall be adjusted accordingly by Change Order. The amount of the Change Order~~ Sum, or the Owner's Contingency, at Owner's discretion shall be adjusted accordingly. The amount of the adjustment shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

...

**§ 3.8.4** When performing Work under allowances, Contractor shall solicit and receive not less than three (3) written proposals and shall provide the Work as directed by the Architect, upon Owner's written approval, on the basis of the best value to the District.

**§ 3.9.1** The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site at all times during performance of the Work. In addition, the Contractor may employ a project manager and necessary assistants who may supervise several Project sites. The responsibility of the superintendent is to supervise, schedule, coordinate and manage field operations. The superintendent is not to be used as a tradesman. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor. Important communications shall be similarly confirmed in writing. Other communications shall be similarly confirmed on written request in each case. Questions about plan interpretation or directions shall be submitted to the Architect in the form of a written request for information and the Architect shall respond to such request for information in a reasonable and timely fashion. Contractor's selection of project manager or superintendent(s) shall be approved by Owner, and Contractor shall not replace the project manager or superintendent(s) without Owner's consent or until a replacement project manager or superintendent(s) has been selected in accordance with this Section. The Owner may reject or require removal of any job superintendent, project manager or employee of the Contractor, Subcontractor or Sub-Subcontractor involved in the Project. Contractor shall provide an adequate staff for the proper coordination and expedition of the Work. Owner reserves the right to require Contractor to dismiss from the Work any employee or employees that Owner may deem incompetent, careless, insubordinate, or in violation of any provision in these Contract Documents. This provision is applicable to Subcontractors, Sub-Subcontractors and their employees.

**§ 3.9.1.1** As directed by the Architect, there is to be held at a location designated by the Architect, a meeting called by the superintendent as representative of the Contractor of the representatives of the various trades engaged about the Work for furthering the progress of the Work and giving of clarifications by the Architect and instructions by the

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Owner. If the Contractor's representatives fail to attend or to execute the instructions given to them, they shall on request of the Owner be dismissed from the Work and other representatives must be immediately substituted.

**§ 3.9.1.2** The Contractor shall not change the Superintendent without the prior written consent of the Owner, which consent shall not be unreasonably withheld. The Superintendent shall be present at the Project until substantial completion. At the Owner's request, the Contractor shall assign a different Superintendent to the Project.

**§ 3.9.2** ~~The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner through the Architect the name and qualifications of a proposed superintendent. The Architect may reply within 14 days to the Contractor in writing stating (1) whether the Owner or the Architect has reasonable objection to the proposed superintendent or (2) that the Architect requires additional time to review. Failure of the Architect to reply within the 14 day period shall constitute notice of no reasonable objection.~~ Contractor's superintendent shall be present full-time on the site as soon as possible after commencement of the Work, and shall remain assigned to this Work, and present on the site, throughout the course of the Work until items requiring completion or correction, identified at Substantial Completion pursuant to Section 9.8, have been completed or corrected. From Substantial Completion until Final Completion, the superintendent shall be on the site as necessary to ensure that Final Completion occurs within thirty (30) calendar days of Substantial Completion.

**§ 3.9.3** ~~The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.~~ Contractor's project manager, while not required to be present full-time at the site, shall remain assigned to this Work, and be available on an as-needed basis throughout the course of the Work until items requiring completion or correction, identified at Substantial Completion pursuant to Section 9.8, have been completed or corrected in accordance with the Construction Documents.

**§ 3.9.4** Owner shall be notified not less than 24 hours before any time that superintendent will not be present at the site for any reason except periodic illness. If the reason is due to illness, then Owner shall be notified at the beginning of that day. Owner shall be notified of the identity of the acting superintendent. In the event the superintendent is absent from the site and notice has not been provided nor has an acting superintendent been assigned to the Work, then an amount equal to the superintendent's daily rate shall be deducted from the amount owed to the Contractor under General Conditions for such day.

**§ 3.9.5** Questions about plan interpretation or directions shall be submitted by Contractor's superintendent to the Architect in the form of a written request for information and the Architect shall respond to such request for information in a reasonable and timely fashion.

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**§ 3.10.1** The Contractor, ~~promptly~~ ten (10) calendar days after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work. The construction schedule shall not be changed without the written consent of the Owner and Architect. The schedule shall not interfere with the operation of Owner's existing facilities and operations without Owner's prior written approval. The Owner's or Architect's silence as to a submitted schedule that exceeds time limits current under the Contract Documents shall not relieve the Contractor of its obligation to meet those time limits, nor shall it make the Owner or Architect liable for any of Contractor's damages incurred as a result of increased construction time or not meeting those time limits. Similarly, the Owner's or Architect's silence as to a Contractor's schedule showing performance in advance of such time limits shall not create or infer any rights in favor of the Contractor for performance in advance of such time limits.

**§ 3.10.2** The Contractor shall prepare ~~a submittal schedule, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, and shall submit the schedule(s) for the Architect's approval. The Architect's approval shall not unreasonably be delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow~~ and keep current, for the Architect's approval, a schedule of submittals which is coordinated with the Contractor's construction schedule and allows the Architect reasonable time to review submittals. ~~If the Contractor fails to submit a submittal schedule, the Contractor shall not be~~

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~~entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.~~Neither the Contractor's preparation nor the Architect's receipt or review shall modify the Contractor's responsibility to make required submittals or to do so in a timely manner to provide for review in accordance with Section 4.2.7 as modified herein.

**§ 3.10.2.1** The schedule of submittals shall be submitted along with the construction schedule.

**§ 3.10.2.2** Submission and review of the schedule shall not relieve the Contractor of its obligations to meet the time limits of the Contract.

**§ 3.10.3** The Contractor shall perform the Work in ~~general~~ accordance with the most recent schedules submitted to the Owner and Architect.

**§ 3.10.4** Should the Contractor fail to comply with the progress schedule or, in the Owner's opinion, otherwise fails, refuses, or neglects to supply a sufficient amount of labor or material in the prosecution of the Work, Owner shall have the right to (1) direct the Contractor to furnish such additional labor and/or materials as may, in the Owner's opinion, be required to comply with the progress schedule or otherwise diligently prosecute the Work, or (2) furnish such additional labor and/or materials as may be required to comply with said schedule. Any costs incurred by Owner pursuant to the exercise of its rights under this Section shall be borne by the Contractor and shall not increase the Contract Sum.

**§ 3.10.5** The Contractor shall hold weekly progress meetings at the Project Site, or at such other time and frequency as are acceptable to the Owner. Progress of the work shall be reported at said meetings with reference to Contractor's construction schedule. The Contractor shall submit to the Architect with each monthly application for payment a copy of the progress schedule showing all modifications required, and shall take whatever corrective action is necessary to assure that the project completion schedule is met at no additional cost to Owner, except as allowed herein. In the event that Contractor shall fall behind schedule at any time, Contractor shall develop and deliver a recovery plan to the Owner with a recovery schedule and a program describing the additional manpower, overtime, material expediting, resequencing of the Work and other steps Contractor shall take to meet the requirements of the Contract. Contractor shall not be entitled to compensation from the Owner or any increase in the Contract Sum for the schedule recovery efforts. No approval or consent by the Owner of any plan for resequencing or acceleration of the Work submitted by Contractor shall constitute a waiver by Owner of any damages or losses which Owner may suffer by reason of such resequencing or the failure of Contractor to meet the Substantial Completion Date or the Final Completion Date.

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~~The Contractor shall maintain at the site for the Owner one copy of the Drawings, Specifications, Addenda, Change Orders and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and one copy of approved Shop Drawings, Product Data, Samples and similar required submittals. These shall be available to the Architect and shall be delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.~~ **§ 3.11.1** The Contractor shall maintain at the site for the Owner one copy of the Drawings, Specifications, Addenda, Change Orders and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and one copy of approved Shop Drawings, field test records, inspection certificates or records, manufactures' certificates, Product Data, Samples and similar required submittals. These shall be available to the Architect and the Owner at all times and shall be delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

**§ 3.11.2** In addition to any other requirement in the Contract Documents and prior to installation, the Owner may require the Contractor to furnish or cause a subcontractor to furnish, for the Owner's and Architect's written approval, a physical sample of each specified item, product, fixture or device which is visible by the general public and/or attached to an architecturally-finished surface. Samples shall be suitably labeled, adequately protected and properly stored at the site. Samples which are approved and undamaged will be considered to be suitable for incorporation into the Work.

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**§ 3.12.4** Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents. Their purpose is to demonstrate the way by which the Contractor proposes to conform to the ~~information given and the design concept expressed in the~~ Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

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**§ 3.12.6** By submitting Shop Drawings, Product Data, Samples and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so and (3) checked and ~~coordinated~~ verified that the information contained within such submittals complies with the requirements of the Work and of the Contract Documents. Specific dimensions, quantities, installation and performance of equipment and systems in compliance with the Construction Documents and the Contract Documents remain the Contractor's responsibility.
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**§ 3.12.8** The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples or similar submittals unless the Contractor has specifically informed the Architect in writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples or similar submittals by the Architect's approval ~~thereof.~~thereof, except for any such errors or omissions which are within Architect's statutory or contractual design responsibility.

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**§ 3.12.10** The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. The Contractor shall not be required to provide professional services in violation of applicable law. If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by a properly licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design ~~professionals, provided the Owner and Architect have specified to the Contractor all performance and design criteria that such services must satisfy.~~ professionals. Pursuant to this Section 3.12.10, the Architect will review, approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. ~~The~~ Unless the Contractor is providing professional services as allowed herein, the Contractor shall not be responsible for the adequacy of the performance and design criteria specified in the Contract Documents. A licensed professional architect or engineer must prepare plans, specifications and estimates for all the Work, as governed by the Nebraska Engineers and Architects Regulation Act. In the event that Contractor employs or retains a licensed design professional under the terms of this Section, Contractor shall require that the licensed design professional carry comprehensive general liability and errors and omissions (professional liability) insurance coverage in the amounts and forms as specified in Article 11 of these General Conditions. In the event that the licensed design professional retained by the Contractor will be conducting on-site services or observations, the licensed design professional shall also carry worker's compensation insurance and comprehensive automobile liability in the amounts and forms as specified in Article 11 of these General Conditions.

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**§ 3.12.11** The Contractor shall submit complete drawings, data and samples to the Architect at least fifteen (15) calendar days prior to the date the Contractor needs the reviewed submittals and samples returned. Additional provisions for shop drawings, product data and samples are included in the specifications. The Contractor shall be prepared to submit color samples on any key items (such as quarry tile, vinyl wall covering, etc.) within fifteen (15) calendar days of the award of Subcontract(s). All color samples required for the Work shall be received within sixty (60) calendar days of the date of the approval of the Contract Sum or Guaranteed Maximum Price. Once samples of all key items are received, the Architect will finalize color selections.

**§ 3.12.12** The Contractor shall submit the number of copies of product data and samples which the Contractor and. subcontractors need for their use, plus two additional sets for the Architect, one additional set for the Owner and one additional set for each of the Architect's consultants involved with the particular section of Work. Where shop drawings are involved, the Contractor shall submit one high quality reproducible transparency and one opaque print of the shop drawing for the Architect, plus one additional opaque print for each of the Architect's consultants involved with the particular section of Work. The reproducible transparency will be marked by the Architect and/or his consultants. After final review and correction of the submittal, the Contractor shall send one corrected set to the Architect and each of the Architect's consultants involved with the particular section of Work.

**§ 3.12.13** The Architect's review of Contractor's submittals shall be limited to examination of an initial submittal and one (1) re-submittal. The Architect's review of additional submittals will be made only with the consent of the Owner after notification by the Architect. The Owner shall be entitled to reimbursement from the Contractor of amounts paid to the Architect for evaluation of such additional re-submittals.

**§ 3.12.14** The Contractor represents and warrants that all shop drawings shall be prepared by persons and entities possessing expertise and experience in the trade for which the shop drawings are prepared and, if required by the Architect or applicable law, by a licensed professional engineer.

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~~The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.~~**§ 3.13.1** The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

**§ 3.13.2** The Contractor shall provide adequate protection throughout the course of the Work for all trees and shrubs on the site indicated in the Contract Documents as not to be removed. The Contractor shall be responsible for damage to any such trees or shrubs during the period of construction and shall replace or repair any trees or shrubs damaged by the Contractor, its Subcontractors or employees, with plantings acceptable to the Owner at no cost to the Owner. Damaged sod areas shall be seeded acceptable to the Owner. All landscape repairs shall carry one (1) year full guarantee.

**§ 3.13.3** The Contractor shall enforce the Owner's instructions regarding signs, advertisements, noise, fires and smoking.

**§ 3.13.4** The Contractor shall keep the site of construction reasonably free from weeds during the course of construction. The Contractor shall cut all weeds on the site so as to discourage further germination.

**§ 3.13.5** All utilities, curbs, drives, streets, buildings, mechanical and electrical equipment, etc., which are damaged or cut during construction and are to be used after construction shall be repaired such that the quality of the repaired item equals or exceeds its condition prior to construction.

**§ 3.13.6** Only materials and equipment which are to be used directly in the Work shall be brought to and stored on the Project site by the Contractor. After equipment is no longer required for the Work, it shall be promptly removed from the Project site. Protection of construction material and equipment stored at the Project site from weather, theft, damage and all other adversity is solely the responsibility of the Contractor.

**§ 3.13.7** The Contractor and its subcontractors shall not erect any sign on the Project site without the prior written consent of the Owner.

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**§ 3.13.8** Contractor shall ensure that the Work, at all times, is performed in a manner that affords Owner reasonable access, both vehicular and pedestrian, to the site of the Work and all adjacent areas. The Work shall be performed in such a manner that public areas adjacent to the Site of the Work shall be free from all debris, building material and equipment likely to cause hazardous conditions. Without limitation of any other provision of the Construction Documents, Contractor shall use its best efforts to minimize any interference with the occupancy or beneficial use of any area or building adjacent to the site of the Work, or the building, in the event of partial occupancy.

**§ 3.13.9** Without prior approval of the Owner, the Contractor shall not permit any workers to use any existing facilities at the Project site, including, without limitation, lavatories, toilets, entrance and parking areas other than those designated by the Owner. The Contractor shall comply with all rules and regulations promulgated by the Owner in connection with the use and occupancy of the Project site and the Building.

**§ 3.13.10** Additional provisions for use of site are included in the Specifications.

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**§ 3.14.1** The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together ~~properly.~~ properly, provided, however, that any such cutting, fitting or patching can only be performed if the cutting, fitting or patching results in Work that is in accordance with the Construction Documents and Contract Documents. All areas requiring cutting, fitting and patching shall be restored to the condition existing prior to the cutting, fitting and patching, unless otherwise required by the Contract Documents.
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**§ 3.14.3** The Contractor shall locate, protect, and save from injury utilities of all kinds, either above or below grade, inside or outside of any structure, found in the areas affected by its Work. Contractor shall be responsible for all damage caused to such utility by the operation of equipment or delivery of materials or as the direct or indirect result of any of its Work and shall repair all such damage at its expense and as a part of the Work included in the Contract Documents. The Contractor shall not be entitled to any increase in the Contract Sum or the Contract Time on account of such damage to any utility.

**§ 3.14.4** No cutting of structural elements will be permitted unless specifically approved in writing by Architect. Fitting and patching shall only be done with new products, and shall only be performed by those skilled in performing the original Work.

**§ 3.14.5** Additional provisions for cutting and patching of work are included in the Specifications.

**§ 3.15.1** The ~~Contractor~~ Contractor, on a daily basis, shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. Contractor shall provide on-site containers for the collection of waste materials, debris and rubbish, and shall periodically remove waste materials, debris and rubbish from the Work and dispose of all such materials at legal disposal areas away from the site. All cleaning operations shall be scheduled so as to ensure that contaminants resulting from the cleaning process will not fall on newly-coated or newly-painted surfaces. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials from and about the Project. Immediately after unpacking materials, all packing case lumber or other packing materials, wrapping or other like flammable waste shall be collected and removed from the building and premises. Care shall be taken by all workers not to mark, soil, or otherwise deface any finish. In the event that any finish becomes defaced in any way by mechanics or workers, the Contractor or any of his Subcontractors shall clean and restore such surfaces to their original condition.

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**§ 3.15.3** The Contractor shall be responsible for the protection of the Work. Prior to the Architect's inspection for Substantial Completion, the Contractor shall clean exterior and interior surfaces exposed to view; remove temporary labels, stains, putty, soil, paint and foreign substances from all surfaces, including glass and painted surfaces; polish transparent and glossy surfaces; clean equipment and fixtures to a sanitary condition; replace air filters in mechanical equipment; clean roofs, gutters, and downspouts; remove obstructions and flush debris from drainage systems; clean

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site; sweep paved areas and rake clean other surfaces; remove trash and surplus materials from the site; clean and polish all floors; clean and polish all hardware; and repair all Work damaged during cleaning.

**§ 3.15.4** After construction is complete, Contractor shall: (1) employ skilled workers for final cleaning; (2) remove grease, mastic adhesive, dust, dirt, stains, fingerprints, labels and other foreign materials from all sight-exposed interior and exterior surfaces; (3) wash and shine glazing and mirrors; (4) polish glossy surfaces to a clear shine; (5) vacuum clean carpeted and similar soft surfaces; (6) clean (damp mop with clean mop and water) resilient and hard surface floors repeating as necessary until no visible residue remains on floors; (7) clean plumbing fixtures to a sanitary condition; (8) clean surfaces of all equipment and remove excess lubrication; (9) clean permanent filters and replace disposable filters in ventilating systems if units were operated during construction and clean ducts, blowers and coils; (10) clean light fixtures; (11) remove waste, foreign matter and debris from roofs, gutters, area ways and drainage ways; (12) remove waste, debris and surplus materials from the site; (13) remove stains, spills and foreign substances from paved areas; and (14) broom clean exterior concrete and paved surfaces and rake clean the grounds.

**§ 3.15.5** Additional provisions for cleanup are included in the Specifications.

The Contractor shall provide the Owner and Architect and their designated representatives, access to the Work in preparation and progress wherever located. The presence of the Owner, Architect or their representatives does not constitute acceptance or approval of the Work.

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The Contractor shall pay all royalties and license fees. ~~The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for such defense or loss when a particular design, process or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications or other documents prepared by the Owner or Architect.~~ THE CONTRACTOR SHALL DEFEND SUITS OR CLAIMS FOR INFRINGEMENT OF COPYRIGHTS AND PATENT RIGHTS, SHALL WAIVE AND RELEASE CLAIMS AGAINST THE OWNER AND ARCHITECT, AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER AND ARCHITECT FROM LOSS ON ACCOUNT THEREOF, PROVIDED, HOWEVER, CONTRACTOR, SHALL NOT BE RESPONSIBLE TO ARCHITECT FOR SUCH DEFENSE OR LOSS WHEN A PARTICULAR DESIGN, PROCESS OR PRODUCT OF A PARTICULAR MANUFACTURER OR MANUFACTURERS IS REQUIRED BY THE CONTRACT DOCUMENTS, OR WHERE THE COPYRIGHT VIOLATIONS ARE CONTAINED IN DRAWINGS, SPECIFICATIONS OR OTHER DOCUMENTS PREPARED BY THE ARCHITECT, AND SHALL NOT BE RESPONSIBLE TO OWNER IF OWNER REQUIRES A PARTICULAR DESIGN, PROCESS OR PRODUCT THAT CONSTITUTES A COPYRIGHT VIOLATION. However, if the Contractor has reason to believe that the required design, process or product is an infringement of a copyright or a patent, the Contractor shall be responsible for such loss unless such information is promptly furnished to the ~~Architect.~~Owner and Architect in writing.

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**§ 3.18.1** ~~To the fullest extent permitted by law the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.~~TO THE FULLEST EXTENT PERMITTED BY LAW, THE CONTRACTOR SHALL WAIVE AND RELEASE CLAIMS AGAINST AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER, ARCHITECT, OWNER'S BOARD OF EDUCATION, ARCHITECT'S CONSULTANTS, OWNER'S CONSULTANTS AND OFFICERS, AGENTS AND EMPLOYEES OF ANY OF THEM, FROM AND AGAINST CLAIMS, DAMAGES, LOSSES, CAUSES OF ACTION, SUITS, JUDGMENTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR RESULTING FROM PERFORMANCE OF THE WORK, PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS ATTRIBUTABLE TO BODILY INJURY,

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SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF) INCLUDING LOSS OF USE RESULTING THEREFROM, BUT ONLY TO THE EXTENT CAUSED IN WHOLE OR IN PART BY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, A SUB-CONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, ANYONE THEY CONTROL OR EXERCISE CONTROL OVER, OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN PART BY ANY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF OWNER OR OWNER'S CONSULTANTS OR OTHER INDEMNIFIED PARTIES. SUCH OBLIGATION SHALL NOT BE CONSTRUED TO NEGATE, ABRIDGE, OR REDUCE OTHER RIGHTS OR OBLIGATIONS OF INDEMNITY THAT WOULD OTHERWISE EXIST AS TO A PARTY OR PERSON DESCRIBED IN THIS SECTION 3.18. ALL COSTS AND EXPENSES SO INCURRED BY ANY OF THE INDEMNIFIED PARTIES IN THAT EVENT SHALL BE REIMBURSED BY CONTRACTOR TO THE INDEMNIFIED PARTIES, AND ANY COST AND EXPENSES SO INCURRED BY INDEMNIFIED PARTIES SHALL BEAR INTEREST UNTIL REIMBURSED BY CONTRACTOR, AT THE RATE OF INTEREST PROVIDED TO BE PAID BY THE JUDGMENT UNDER THE LAWS OF THE STATE OF NEBRASKA.

**§ 3.18.2** ~~In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.~~IN CLAIMS AGAINST ANY PERSON OR ENTITY INDEMNIFIED UNDER THIS SECTION 3.18 BY AN EMPLOYEE OF THE CONTRACTOR, A SUBCONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, THE INDEMNIFICATION OBLIGATION UNDER THIS SECTION 3.18 SHALL NOT BE LIMITED BY A LIMITATION ON AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE BY OR FOR THE CONTRACTOR OR A SUBCONTRACTOR UNDER INSURANCE POLICIES, WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS OR OTHER EMPLOYEE BENEFIT ACTS.

**§ 3.18.3** THE OBLIGATIONS OF THE CONTRACTOR UNDER THIS SECTION 3.18 SHALL NOT EXTEND TO THE LIABILITY OF THE ARCHITECT, THE ARCHITECT'S CONSULTANTS, AND AGENTS AND EMPLOYEES OF ANY OF THEM, CAUSED BY OR RESULTING FROM: (I) DEFECTS IN PLANS, DESIGNS, OR SPECIFICATIONS PREPARED, APPROVED, OR USED BY THE ARCHITECT OR ENGINEER; OR (2) NEGLIGENCE OF THE ARCHITECT OR ENGINEER IN THE RENDITION OR CONDUCT OF PROFESSIONAL DUTIES CALLED FOR OR ARISING OUT OF THE CONSTRUCTION CONTRACT AND THE PLANS, DESIGNS, OR SPECIFICATIONS THAT ARE A PART OF THE CONSTRUCTION CONTRACT; AND (3) ARISING FROM: (A) PERSONAL INJURY OR DEATH; (B) PROPERTY DAMAGE; OR (C) ANY OTHER EXPENSE THAT ARISES FROM PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE, OR AS OTHERWISE LIMITED BY NEBRASKA LAW.

**§ 3.18.4** THE OWNER MAY CAUSE ANY OTHER CONTRACTOR WHO MAY HAVE A CONTRACT WITH THE OWNER TO PERFORM CONSTRUCTION OR INSTALLATION WORK IN THE AREAS WHERE WORK WILL BE PERFORMED UNDER THIS AGREEMENT, TO AGREE TO INDEMNIFY AND TO HOLD THE OWNER AND THE CONTRACTOR HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS IS PROVIDED IN SECTION 3.18.1 ABOVE. LIKEWISE, CONTRACTOR AGREES TO INDEMNIFY AND TO HOLD THE OWNER'S OTHER CONTRACTORS HARMLESS FROM ALL CLAIMS FOR BODILY INJURY AND PROPERTY DAMAGE TO THE SAME EXTENT AS PROVIDED IN SECTION 3.18.1 ABOVE.

**§ 3.18.5** THE PROVISIONS OF SECTION 3.18 IN ITS ENTIRETY SHALL SURVIVE THE COMPLETION, TERMINATION OR EXPIRATION OF THIS CONTRACT.

**§ 3.19 ANTITRUST VIOLATION**

To permit the Owner to recover damages suffered in antitrust violations, Contractor hereby assigns to Owner any and all claims for overcharges associated with this Contract which violate the antitrust laws of the United States, 15 U.S.C. § 1 et seq. The Contractor shall include this provision in its agreements with each subcontractor and supplier. Each subcontractor shall include such provisions in agreements with sub-subcontractors and suppliers.

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**§ 3.20 CONSTRUCTION WASTE MANAGEMENT**

**§ 3.20.1 CONSTRUCTION WASTE MANAGEMENT PLAN**

The Contractor shall develop a Construction Waste Management Plan consistent with the requirements of the Contract Documents and Construction Documents and with the requirements of the U.S. Green Building Council. The purpose of such plan shall be to identify types and quantities of demolition, site-clearing and construction waste generated by the Work and to determine whether such waste materials will be salvaged, recycled or disposed of in a landfill or incinerator.

**§ 3.20.2 SALVAGE AND RECYCLING OF NONHAZARDOUS MATERIAL**

**§ 3.20.2.1** Pursuant to the Construction Waste Management Plan, the Contractor shall identify and separate all nonhazardous demolition and/or construction waste materials at the Work site which may either be salvaged or be recycled. Salvageable or recyclable materials may include, but not be limited to, metals (including copper, brass, aluminum, structural steel and iron), wood materials, concrete, masonry, asphaltic concrete paving, gypsum board, acoustical ceiling panels and tiles, carpet, equipment, piping, plumbing fixtures, electrical wiring, electrical devices, lighting fixtures, conduit, glass and window systems and frames, and mechanical systems (including heating and ventilating systems units, pumps, and pipes and wiring attendant to such systems).

**§ 3.20.2.2** All salvageable and recyclable nonhazardous Work site materials shall remain the sole property of the Owner, unless otherwise provided in the Contract Documents or Construction Documents.

**§ 3.20.2.3** Salvageable and recyclable materials so identified and separated shall be inventoried by the Contractor and stored at the Work site in a secure location. All protection must be provided by the Contractor at its own expense and must be maintained throughout the storage period. Salvageable and recyclable materials must not be commingled with other similar materials or equipment, but must be stored separately and must be plainly labeled, "PROPERTY OF THE COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT" with Project name. Salvageable and recyclable materials stored at the site must be stored so that they may be readily inspected, measured, and counted, at all times, by the Owner's representatives. The Contractor shall be responsible for any loss through theft or destruction of such materials while on the Work site or other location under the direction and control of the Contractor. As required by the Contract Documents or Construction Documents or upon request of the Owner, the salvageable or recyclable materials shall be transferred to locations for storage, re-use or recycling as determined by the Owner in its sole discretion.

**§ 3.20.3 INDEMNIFICATION FOR HAZARDOUS DEMOLITION OR CONSTRUCTION WASTE MATERIALS**

In addition to complying with Section 10.4, the Contractor shall indemnify and hold harmless the Owner, Owner's board of education, Owner's consultants, Architect, Architect's consultants, and officers, agents and employees of any of them as follows:

**§ 3.20.3.1** If the Contractor or any if its subcontractors fails or neglects to identify any hazardous demolition or construction waste materials or substances at the project site, fails or neglects to identify any hazardous salvageable or recyclable materials at or from the project site, fails or neglects to give written notice of the existence of hazardous materials or substances at the project site to the owner and architect, or fails or neglects to properly render the hazardous materials or substances harmless, then, to the fullest extent permitted by law, the Contractor shall waive and release claims against and shall indemnify and hold harmless the Owner, Architect, Owner's board of education, Architect's consultants, Owner's consultants and officers, agents and employees of any of them, from and against claims, damages, losses, causes of action, suits, judgments and expenses, including but not limited to attorneys' fees, arising out of or related to such hazardous materials or substances; provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (including the work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by willful or negligent acts or omissions of the Contractor, a sub-contractor, anyone directly or indirectly employed by them, anyone they control or exercise control over, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by any willful or negligent acts or omissions of Owner or Owner's consultants or other indemnified parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 3.18. All costs and expenses so incurred by any of the indemnified parties in that event shall be reimbursed by Contractor to the indemnified parties, and any cost and expenses so incurred by indemnified parties shall bear interest until reimbursed by Contractor, at the rate of interest provided to be paid by the judgment under the laws of the State of Nebraska.

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**§ 4.1.2** Duties, responsibilities and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the ~~Owner, Contractor and Architect. Consent shall not be unreasonably withheld.~~Owner.

**§ 4.1.3** If the employment of the Architect is terminated, the Owner shall employ a ~~successor architect as to whom the Contractor has no reasonable objection and~~ new architect whose status under the Contract Documents shall be that of the Architect. Owner shall notify Contractor if a new Architect has been employed by Owner.

**§ 4.1.4** Except as expressly provided herein, the Contractor shall not be relieved of Contractor's obligation to perform the Work in strict accordance with the Construction Documents and the Contract Documents by the duties, responsibilities, or activities of the Architect.

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**§ 4.2.1** The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during ~~construction until the date the Architect issues the final Certificate for Payment.~~ construction, until the final payment is due, and, with the Owner's concurrence, from time to time during the one-year period for correction of Work described in Section 12.2. The Architect will have authority to act on behalf of the Owner only to the extent provided ~~in~~ in the Contract Documents, unless otherwise modified in writing in accordance with other provisions of the Contract Documents.

**§ 4.2.2** ~~The Architect will visit the site at~~ Architect or his authorized representative shall visit the site at least twice per week (or more per week when deemed necessary by the Owner's Superintendent or when necessary to protect Owner's interests) and at other intervals appropriate to the stage of construction, ~~or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed~~ to inspect the progress, quantity and quality of the work completed, to reject any observed nonconforming Work, and to determine if the Work is being performed in a manner indicating that the Work, when ~~fully~~ completed, will be in accordance with the ~~Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents, except as provided in Section 3.3.1.~~Construction Documents and the Contract Documents and on time. Furthermore, a minimum of two job site meetings per month from commencement of construction through Final Completion will be initiated by the Architect and attended by the Contractor. Attendees will include the Owner, the Contractor's project manager and/or superintendent, Architect's project representative, and Architect. The Architect, Owner and their representatives shall at all times have access to the Work. Architect or his authorized representative will provide on-site observations prior to and during all concrete pours that contribute to the structural integrity of the building, including all pours of concrete piers, footings, grade beams, floor slabs, and concrete superstructure components, if applicable. In addition, Architect or his authorized representative will provide on-site observations prior to covering up or closing up of portions of the construction which, if covered, would conceal problems with the structural integrity of the Project. Contractor shall not close or cover said Work until said observations have occurred. Contractor or Architect will advise Owner of the need for any third party laboratory or testing services to assist the Architect and Owner. On the basis of the on-site observations by Architect, Architect shall keep Owner and Contractor informed of the progress and quality of the Work, through Architect's field reports, and shall guard Owner against defects and deficiencies in the Work. Architect shall promptly notify Owner and Contractor orally regarding any defect or nonconforming Work, which shall be followed by notice in writing of defects or nonconforming Work noted and corrective actions taken or recommended. The Architect, however, shall not have control over or responsibility for the Contractor's construction means, methods, techniques, sequences, procedures, or safety programs, but this does not relieve Architect of Architect's responsibilities under this Agreement. Any services by Contractor made necessary by Contractor's construction defect or nonconforming Work shall be performed at no additional cost to Owner.

**§ 4.2.3** ~~On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and~~

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~~deficiencies observed in the Work.~~ The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work. The Contractor shall reimburse the Owner for compensation paid to the Architect for additional site visits made necessary by the fault, neglect, or request of the Contractor.

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Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, the Owner and Contractor shall endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. However, Owner reserves the right to communicate directly with the Contractor. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and material suppliers shall be through the Contractor. Communications by and with separate contractors shall be through the Owner.

**§ 4.2.5** ~~Based~~ As further provided in the Contract Documents based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

**§ 4.2.6** The Architect ~~has authority to~~ shall reject Work that does not conform to the Construction Documents and Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will ~~have authority to require~~ recommend to Owner additional inspection or testing of the Work in accordance with ~~Sections 13.5.2 and 13.5.3,~~ the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect or the Owner to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees, or other persons or entities performing portions of the Work. Architect and/or Contractor shall promptly notify, orally and in writing, the other party and Owner of any fault or defect in the Project or nonconformance with Construction Documents or the Contract Documents they may respectively discover and each, upon discovery of the defect or nonconformance, shall be responsible for notifying the other party and Owner of those corrective actions they respectively take; provided, however, Contractor shall have no duty to notify Owner of discoveries made or actions taken by Architect.

**§ 4.2.7** The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, ~~but only~~ for the ~~limited~~ purpose of checking for conformance with ~~information given and the design concept expressed in the Contract Documents.~~ the Construction Documents and the Contract Documents and all applicable laws, statutes, codes and requirements applicable to Architect's design services. The Architect's action will be taken ~~in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness~~ with such reasonable promptness as to cause no delay in the Work or in the activities of the Owner, Contractor, or separate contractors, while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is ~~not~~ conducted for the purpose of determining the general accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation ~~or performance~~ of equipment or systems, all of which remain the responsibility of the Contractor as required by the Construction Documents and Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5 and 3.12. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component. If any submittal does not comply with the requirements of the Construction Documents or the Contract Documents, then Architect shall require Contractor to come into compliance. The Architect shall promptly report in writing to the Contractor and Owner any errors, inconsistencies and omissions discovered by the Architect in the Shop Drawings, Product Data and Samples.

**§ 4.2.8** The Architect ~~will prepare Change Orders and Construction Change Directives, and~~ shall review, prepare and make recommendations to Owner regarding all Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Construction Documents and the Contract Documents, accompanied by all supporting documentation. The Architect may authorize minor changes in the Work not involving an adjustment in Contract Sum or an extension of the Contract Time which are consistent with the intent of the Contract Documents.

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If necessary, the Architect shall prepare, reproduce and distribute Drawings and Specifications to describe Work to be added, deleted or modified, as provided in Section 7.4. The Architect ~~will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.~~shall accept requests by the Owner, and shall review properly prepared, timely requests by the Contractor for changes in the Work, including adjustments to the Contract Sum or Contract Time. A properly prepared request for a change in the Work by the Contractor shall be accompanied by sufficient supporting data and information to permit the Architect to make a reasonable determination without extensive investigation or preparation of additional drawings or specifications. If the Architect determines that requested changes in the Work are not materially different from the requirements of the Construction Documents or the Contract Documents and do not change the Contract Sum or Contract Time, then the Architect may issue an order for a minor change in the Work with prior written notice to the Owner, or recommend to the Owner that the requested change be denied. The Architect is not authorized to approve changes involving major systems such as: Heating, Ventilation and Air Conditioning ("HVAC"); roof; foundation; outward appearance; color schemes; floor plans; building materials; drainage or mechanical equipment without Owner's prior written consent.

**§ 4.2.9** The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of ~~final completion;~~ Final Completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

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**§ 4.2.11** The Architect will interpret and ~~decide matters~~ make recommendations concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

**§ 4.2.12** Interpretations ~~and decisions~~ or recommendations of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and ~~decisions,~~ recommendations, the Architect will endeavor to secure faithful performance by both Owner and ~~Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.~~Contractor.

**§ 4.2.13** The ~~Architect's~~ Owner's decisions on matters relating to aesthetic effect ~~will be final if consistent with the intent expressed in the Contract Documents.~~shall be final.

**§ 4.2.14** The Architect will review and respond to requests for information about the Construction Documents and the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for ~~information.~~information, at no additional cost to the Owner.

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**§ 5.1.3** Subcontractors, Sub-subcontractors and material suppliers shall not contact the Architect or the Owner directly. Any information they might need shall be obtained through the Contractor.

**§ 5.2.1** Unless otherwise stated in the Contract Documents or the bidding requirements, the Contractor, ~~as soon as practicable~~ within ten (10) calendar days after award of the Contract, shall furnish in writing to the Owner through the Architect the names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for each principal portion of the Work. The Architect ~~may~~ shall reply within 14 calendar days to the Contractor in writing stating (1) whether the Owner or the Architect has reasonable objection to any such proposed person or entity or (2) that the Architect requires additional time for review. Failure of the Owner or Architect to reply within the ~~14-day~~ 14 day period shall constitute notice of no reasonable objection. All subcontractors shall be procured in accordance with Neb. Rev. Stat. §§ 73-101 through 73-106, as applicable. A notice of no reasonable objection shall in no way relieve the Contractor from full responsibility for performance and completion of the Work and its obligations under the Contract Documents. The Contractor shall be fully responsible for the performance of its subcontractors, including those recommended or approved by the Owner.

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**§ 5.2.3** If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. ~~If the proposed but rejected Subcontractor was reasonably capable of performing the Work,~~ When the parties agree on a proposed substitute Subcontractor or if the Owner requires use of a specific subcontractor, then the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

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**§ 5.2.5** Each Contractor or subcontractor shall be required to completely familiarize itself with the plans and specifications, to visit the Work site to completely familiarize itself with existing conditions, and to conduct any other appropriate investigations, inspections or inquiries prior to submission of a bid or proposal. No increases in Contract Sums shall be allowed for failure to so inspect or investigate.

~~By appropriate agreement, written where legally required for validity, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work, which the Contractor, by these Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.~~**§ 5.3.1** By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work, which the Contractor, by these Documents, assumes toward the Owner and Architect. The terms and conditions of the Contract Documents shall be incorporated by reference into each subcontract agreement, except as provided below. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

**§ 5.3.2** The Contractor is fully responsible for acts and omissions of the Subcontractors and persons employed by them or under their control.

**§ 5.3.3** Neither the Owner nor the Architect shall be obligated to pay or to insure the payment of any monies to subcontractors due to any non-payment to the Contractor or non-payment of subcontractors by the Contractor.

**§ 5.3.4** The Contractor shall require any potential subcontractor to disclose to the Contractor any ownership interest or familial relationship between the Contractor, the Architect or the Owner and the potential subcontractor prior to

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entering into a subcontract. Contractor shall report to Owner all such disclosures and the Owner shall have the right, in its sole discretion, to reject any such affiliated subcontractor.

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**§ 5.4.1** Each subcontract agreement for ~~a~~ any unperformed portion of the Work is assigned by the Contractor to the Owner, provided that

**.1** assignment is effective only after termination of the Contract ~~by the Owner for cause pursuant to Section 14.2~~ either in accordance with Article 14 or abandonment of the Project by the Contractor and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing;~~and~~

**.2** assignment is subject to the prior rights and obligations of the surety, if any, obligated under ~~bond relating to the Contract.~~bonds relating to the Contract; and

**.3** the Subcontractor provides bonds as required by law of prime contractors and by Owner

...

**§ 5.4.2** ~~Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.~~Such assignment shall not constitute a waiver by Owner of its rights against Contractor, including, but not limited to, claims for defaults, delays or defects for which a subcontractor or material vendor may also be liable.

**§ 5.4.3** ~~Upon such assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.~~ Owner shall only be responsible for compensating subcontractors for Work performed or materials furnished from and after the date on which the Owner gives written notice of its acceptance of the subcontract agreement. Owner shall not be responsible for any Work performed or materials furnished by subcontractors prior to the date of Owner's written notice of acceptance.

**§ 5.5 NOTICE OF SUBCONTRACTOR DEFAULT**

Contractor shall promptly notify Owner and Architect of any material defaults by any Subcontractor or Sub-subcontractor. Notwithstanding any provision contained in Article 5 to the contrary, it is hereby acknowledged and agreed that Owner has in no way agreed, expressly or implicitly, nor will Owner agree, to allow any Subcontractor, Sub-subcontractor or other materialman or worker employed by Contractor the right to obtain a personal judgment or to create a mechanic's or materialman's lien against Owner for the amount due from the Owner or the Contractor.

...

**§ 6.1.1** The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project or other construction or operations on the site under Conditions of the Contract identical or substantially similar to these including those portions related to insurance and waiver of subrogation. ~~If the Contractor claims that delay or additional cost is involved because of such action by the Owner, the Contractor shall make such Claim as provided in Article 15.~~The Owner reserves the right to perform other non-Project-related construction work, maintenance and repair work, and school program operations at the site and near the site during the time period of the Work.

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**§ 6.1.3** ~~The Owner shall provide for coordination of the activities of the Owner's own forces and of each separate contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with other separate contractors and the Owner in reviewing their construction schedules.~~ Contractor shall cooperate with other separate contractors to ensure that the Work remains on schedule. The Contractor shall make any revisions to the construction schedule deemed necessary after a joint review and mutual ~~agreement.~~ agreement between the Owner and Contractor. The construction schedules shall then constitute the schedules to be used by the Contractor, separate contractors and the Owner until subsequently revised.

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**§ 6.1.4** ~~Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces, the Owner shall be deemed to be subject to the same obligations and to have the same rights that apply to the Contractor under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6 and Articles 10, 11 and 12.~~Additional provisions for separate contracts are included in the Specifications.

**§ 6.2 ~~MUTUAL RESPONSIBILITY~~CONTRACTOR'S RESPONSIBILITY**

**§ 6.2.1** It shall be the responsibility of the Contractor to assist, review, and coordinate the scheduling of work performed by any of the Owner's separate contractors. In addition, the Contractor shall be responsible for coordinating and providing all construction administration necessary for the Work and the work of any of Owner's separate contractors. The Contractor shall afford the Owner and separate contractors reasonable site access and opportunity for introduction and storage or staging of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents. Contractor shall be responsible for coordination between Contractor's subcontractors and Owner's separate contractors. Contractor shall review Owner's contract with Owner's separate contractors and become familiar with the requirements and scope of services contained therein.

**§ 6.2.2** If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a separate contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly report in writing to the Architect ~~apparent~~ and Owner discovered discrepancies or defects in such other construction that would render it unsuitable for such proper execution ~~and results.~~ and results, and shall promptly report in writing to the Architect and Owner if Owner's separate contractors fail in any way to timely perform their services or negatively impact Contractor's schedule or ability to perform the Work. Failure of the Contractor so to report shall constitute an acknowledgment that the Owner's or separate contractor's completed or partially completed construction is fit and proper to receive the Contractor's ~~Work,~~ Work and is performed in a timely manner, except as to defects not then reasonably discoverable.

**§ 6.2.3** The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a separate contractor because of the Contractor's delays, improperly timed activities or defective construction.~~The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a separate contractor's delays, improperly timed activities, damage to the Work or defective construction.~~

**§ 6.2.3.1** If the Architect is required to provide contingent additional services as provided in the Agreement between the Owner and the Architect, specifically relating to additional compensation for the Architect for evaluating an excessive number of claims submitted by the Contractor or others in connection with the Work in accordance with the Owner's Agreement with the Architect, then such services shall be paid for by the Contractor through the Owner, unless the contingent additional services result from negligence or an omission by the Architect.

**§ 6.2.3.2** If the Architect provides services in connection with a legal proceeding, except when the Architect is a party thereto, and the Owner requests the Architect in writing to provide such services, then the cost of such services shall be paid for by the party whose act or omission was a proximate cause of the problem that led to the requirement to provide such services. Such services shall be paid for by such party through the Owner, who upon receipt of same shall reimburse the Architect.

**§ 6.2.3.3** All construction costs resulting from the Contractor's negligence, lack of oversight, inattention to detail, failure to investigate or failure to follow the Construction Documents or Contract Documents, will be borne by the Contractor.

**§ 6.2.4** The Contractor shall promptly remedy damage the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or separate contractors as provided in Section ~~10.2.5.~~10.2.5, as amended.

**§ 6.2.5** The Owner and each separate contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section ~~3.14.~~3.14, as amended.

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If a dispute arises among the Contractor, separate contractors and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the ~~Architect~~ Owner will allocate the cost among those responsible.

...

**§ 7.1.1** Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents. A properly prepared written request for a change in the Work by Contractor shall be accompanied by sufficient supporting data and information to permit the Architect to make a recommendation to Owner.

...

**§ 7.1.3** Changes in the Work shall be performed under applicable provisions of the Construction Documents and the Contract Documents, and the Contractor shall proceed promptly, unless otherwise provided in the Change Order, Construction Change Directive or order for a minor change in the Work. Contractor shall not make any claim for an adjustment to time, Contract Sum or Guaranteed Maximum Price due to: a change in the materials used; a change in the specified manner of constructing and/or installing the Work; or additional labor, services, or materials, beyond that actually required by the terms of the Construction Documents or the Contract Documents, unless made pursuant to a written order or directive from Owner authorizing Contractor to proceed with a Change in the Work. No claim for an adjustment to time, Contract Sum or Guaranteed Maximum Price shall be valid unless so ordered or directed.

**§ 7.1.4** The Contractor shall in no instance commence Work on or provide materials for or make changes in the Work for this Project which will require additional payment from the Owner to the Contractor until the Contractor has requested and obtained in writing either a signed written Change Order or signed written approval from the Architect to proceed with the extra Work. The Change Order or written approval shall not be valid unless signed by a principal of the firm of the Architect's office.

**§ 7.1.5** Failure of the Contractor to obtain a written Change Order or written approval from the Architect before commencing such Work shall constitute cause for rejection of request for additional compensation for such work by the Contractor.

**§ 7.1.6** Each request for approval or additional work which is to require additional payment from the Owner, or in instances whether credit is to be allowed to the Owner for omission of certain work or materials, shall be accompanied by a price quotation, including a complete cost breakdown of materials, labor, overhead and profit.

**§ 7.1.7** The total Contractor mark-up for overhead, profit or fee for work performed by the Contractor's own forces shall not exceed 10% of the cost of the Change in the Work. The total Contractor mark-up for overhead, profit or fee for supervision of work performed by subcontractors' forces shall not exceed 5% of the cost of the Change in the Work. The total subcontractor mark-up for overhead, profit or fee for work performed by the subcontractor's forces shall not exceed 10% of the cost of the Change in the Work. In no event shall total mark-up for overhead, profit or fee in any work which involves a subcontractor or one or more sub-subcontractors, regardless of who performs the work, exceed 15% of the total cost of the Change in the Work.

**§ 7.1.8** Allowance balances may be used to fund changes in the Work. The Contractor will not be allowed an overhead, profit or fee mark-up when changes in the Work are funded by one of the Allowances.

...

**.2** The amount of the adjustment, if any, in the Contract ~~Sum;~~ Sum or Guaranteed Maximum Price; and
**.3** The extent of the adjustment, if any, in the Contract Time.

**§ 7.2.2** Methods used in determining adjustments to the Contract Sum may include those listed in Section 7.3.3.

**§ 7.2.3** Contractor stipulates that acceptance of a Change Order by the Contractor constitutes full accord and satisfaction for any and all Claims, whether direct or indirect, arising from the subject matter of the Change Order.

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**§ 7.2.4** In no event shall a single change, or the aggregate of all changes, result in the total costs, reimbursements and fees exceeding the Contract Sum or the Guaranteed Maximum Price, unless agreed to in writing by Owner prior to the commencement of such modified or changed Work. NO WORK SHALL BE PERFORMED ON A CHANGE ORDER REQUEST UNTIL A FORMAL CHANGE ORDER HAS BEEN APPROVED IN WRITING BY THE OWNER.

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**§ 7.3.3** If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on ~~one of the following methods:~~the following method:

**§ 7.3.3.1** Changes in the work shall be as established in the contract documents. In the event of a Construction Change Directive that constitutes either an addition to or a deletion from the Scope of the Work for project as established at the time of execution of the contract for construction, the following adjustment shall be made:

**§ 7.3.3.1.1** Cost of Work: The actual cost as determined by lump sum pricing and/or unit cost pricing of such additions or deletions to the Scope of the Work shall be added or subtracted from the contract price.

**§ 7.3.3.1.2** Adjustments for General Requirements, Supervision and Overhead and Profit: Upon establishment of the Cost of Work of such additions or deletions, the contract price shall be increased for additions and decreased for deletions according to and not to exceed the following;

**.1** ~~Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;~~To Subcontractor for work performed by their own forces - 10% of the actual cost of the addition or deletion from the work.

**.2** ~~Unit prices stated in the Contract Documents or subsequently agreed upon;~~To Subcontractor for work performed by other then their own forces - 5% of the actual cost of the addition or deletion from the work.

**.3** ~~Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or~~To Subcontractor's Subcontractor/Material supplier for work performed by Subcontractor's Subcontractor/Material supplier's own forces. - 10% of the actual cost of the addition or deletion from the work.

**.4** ~~As provided in Section 7.3.7.~~To Subcontractor's Subcontractor/Material supplier for work performed by other than Subcontractor's Subcontractor/Material supplier's own forces. - 5% of the actual cost of the addition or deletion from the work.

**§ 7.3.4** If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed in a proposed Change Order or Construction Change Directive so that application of such unit prices to quantities of Work proposed will cause substantial inequity to the Owner or Contractor, the applicable unit prices ~~shall~~ may, by mutual written agreement, be equitably adjusted.

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**§ 7.3.7** If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, ~~the Architect shall determine the method and the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.7~~ then the adjustment shall be determined by the Architect on the basis of the amount by which the Contractor's direct costs have actually been increased over the direct cost of performing the Work without the Change in the Work. Direct costs shall be limited to the following:

**.1** ~~Costs~~ Actual costs of labor, including social security, ~~old age and~~ unemployment insurance, ~~fringe benefits required by agreement or custom,~~ and workers' compensation insurance;

**.2** ~~Costs~~ Actual costs of materials, supplies and equipment, including cost of transportation, ~~whether incorporated or consumed;~~used in performing the Change in the Work;

**.3** ~~Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;~~Actual rental costs of machinery and equipment rented from third parties, exclusive of hand tools; and

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.4 ~~Costs~~ Actual costs of premiums for all bonds and insurance, ~~permit fees, and sales, use or similar taxes related to the Work; and~~

.5 ~~Additional costs of supervision and field office personnel directly attributable to the change.~~and permit fees, related to the Work.

The Contractor shall keep and present, in such form as the Architect or Owner may prescribe, an itemized accounting of the items listed above, together with appropriate supporting documentation.

**§ 7.3.8** The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost ~~as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.~~plus the Contractor's allocated percent of profit and overhead as confirmed by the Architect.

**§ 7.3.9** ~~Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.~~ When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

~~**§ 7.3.10** When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.~~

~~The Architect has authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such changes will be effected by written order signed by the Architect and shall be binding on the Owner and Contractor.~~ **§ 7.4.1** With prior written notice to the Owner's representative the Architect has authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the Construction Documents and the Contract Documents. Such changes will be effected by written order signed by the Architect and shall be binding on the Owner and Contractor. The Contractor shall carry out such written orders promptly. Minor changes in the Work shall not include changes that involve the outward appearance of the structure, color schemes, floor plans, building materials, landscaping, or mechanical equipment.

**§ 7.4.2** Allowance balances may be used to fund changes in the Work. The Contractor will not be allowed an overhead, profit or fee mark-up when changes in the Work are funded by one of the Allowances.

...

**§ 8.1.1** Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for ~~Substantial~~ Final Completion of the Work.

**§ 8.1.2** The date of commencement of the Work is the ~~date established in the Agreement.~~first business day after Contractor's written Notice to Proceed. The Notice to Proceed shall not be issued by Architect until the Agreement (or Amendment Number 1, if Contractor is a Construction Manager at Risk) has been signed by the Contractor, approved by Owner's Board of Education, signed by the Owner's authorized representative, and Owner and Architect have received, and approved as to form, all required payment and performance bonds and insurance, in compliance with Article 11. Issuance of the notice to proceed shall not relieve the Contractor of his responsibility to comply with Article 11.

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**§ 8.1.3** The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8. The date of Final Completion is the date certified by the Architect in accordance with Section 9.10. Unless otherwise agreed in writing by Owner, Contractor agrees that Final Completion shall occur not more than thirty (30) calendar days after the date of Substantial Completion.
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**§ 8.2.1** Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement the Contractor ~~confirms~~ stipulates that the Contract Time is a reasonable period for performing the Work.

**§ 8.2.2** The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, prematurely commence operations on the site or elsewhere prior to the effective date of insurance required by Article 11 to be furnished by the Contractor and Owner.~~The date of commencement of the Work shall not be changed by the effective date of such insurance.~~

**§ 8.2.3** The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion and Final Completion within the Contract Time.

**§ 8.2.4** The Contractor is subject to liquidated damages, as specified in the Agreement, if the Work is not completed by the date of Substantial Completion or the Date of Final Completion.

...

**§ 8.3.1** ~~If the Contractor is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner or Architect, or of an employee of either, or of a separate contractor employed by the Owner; or by changes ordered in the Work; or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control; or by delay authorized by the Owner pending mediation and arbitration; or by other causes that the Architect determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Architect may determine.~~ **DATE OF COMMENCEMENT AND TIME OF COMPLETION**
Contractor agrees that it will begin work immediately upon receipt of notice to proceed from the Owner, and that it will diligently proceed with said Work such that the same shall be completed within the time frame stated in the bid documents.

**§ 8.3.2** ~~Claims relating to time shall be made in accordance with applicable provisions of Article 15.~~ **BEST EFFORTS**
The Contractor acknowledges that the services to be performed are essential to the effective operation of the Owner and that, therefore, the Contractor will exercise its best efforts to complete the services called for under this Agreement in the minimum time possible and within the time specified in such Work orders as may be issued by the Owner to the Contractor. In the event that the Contractor for good cause shown cannot complete the services for a particular task or phase within the time agreed to, the Contractor shall make a written request to the Owner in accordance with Section 8.3.4 below.

**§ 8.3.3** ~~This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.~~**NOTICE OF CONDITIONS CAUSING DELAY**
**§ 8.3.3.1** Within five (5) working days after the commencement of any condition which is causing or may cause delay in completion, the Contractor must notify the Owner in writing of the effect, if any, of such condition upon the time progress schedule and must state why and in what respects, if any, the condition is causing or may cause such delay.

**§ 8.3.3.2** Failure to strictly comply with this requirement may, in the discretion of the Owner, be deemed sufficient cause to deny any extension of time on account of delay in completion arising out of or resulting from any change, extra work, suspension, or other condition.

**§ 8.3.4 EXTENSION OF TIME**
**§ 8.3.4.1** Any extension or extension of time for the completion of the Work may be granted by the Owner subject to the provisions of this section, but only upon written application therefor by the Contractor to the Owner.

**§ 8.3.4.2** An application for an extension of time must set forth in detail the source and nature of each alleged cause of delay in the completion of the Work, the date upon which each such cause of delay began, ended, or will end, and the number of days' delay attributable to each of such causes. It must be submitted prior to completion of the Work.

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**§ 8.3.4.3** If such an application is made, the Contractor shall be entitled to an extension of time for delay and completion of the Work caused solely: (1) by the acts or omissions of the Owner, its officers, agents, or employees; (2) by the acts or omissions of the Architect, its officers, agents, or employees; (3) by the acts or omissions of a separate contractor employed by the Owner; (4) by changes ordered in the Work; (5) by fire, governmental actions, unusual delay in deliveries, unavoidable and unforeseeable supervening casualties, or other causes beyond the Contractor's control; (6) by delay authorized in writing by the Owner.

**§ 8.3.4.4** The Contractor shall, however, be entitled to an extension of time for such causes only for the number of calendar days of delay which the Owner may determine to result solely from such causes, and then only if the Owner may determine to result solely from such causes, and then only if the Contractor shall have strictly complied with all the requirements of this section. The Owner shall make such determination within thirty (30) calendar days after receipt of the Contractor's application for an extension of time; provided, however, said application complies with the requirements of this Section.

**§ 8.3.4.5** The Contractor shall not be entitled to receive a separate extension of time for each one of several causes of delay operating concurrently but, if at all, only for the actual period of delay in completion of the Work as determined by the Owner, regardless of the number of causes contributing to produce such delay. If one of several causes of delay operating concurrently results from any act, fault, or omission of the Contractor or of its Subcontractor, if any, and would of itself (regardless of the concurrent causes) have delayed the Work, no extension of time will be allowed for the period of delay resulting from such act, fault, or omission.

**§ 8.3.4.6** The granting of an application for an extension of time for causes of delay other than those herein referred to shall be entirely within the discretion of the Owner. Permitting the Contractor to continue and finish the Work or any part of it after the time fixed for its completion or after the date to which the time for completion may have been extended shall in no way operate as a waiver on the part of the Owner or any of its rights under the Contract Documents. Additionally, the Contractor shall not recover any additional compensation for any additional expense caused by such delay or delays.

**§ 8.3.5 DELAY CLAIMS**

Contractor represents and warrants that the provisions herein contained for extension of time are fair and adequate and that Contractor has had an opportunity to make provision for any and all delays within the contemplation of the parties. Accordingly, it is understood and agreed that Contractor shall not have or assert any claim for damages or prosecute any suit, action, cause of action, arbitration claim, or other proceeding against the Owner for such damages arising from any delay or hindrance in the completion of the Work called for in this Agreement caused by an act or omission on the part of the Owner, their agents, servants, employees or otherwise. Contractor agrees that the only possible compensation for any delay is an extension of time.

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The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents. In the event that the Project is a Construction Management at Risk Project, then any use of the term "Contract Sum" in the Contract Documents shall be interpreted to mean "Guaranteed Maximum Price. Contractor acknowledges that the Contract Sum includes all requirements of the federal Davis Bacon Act.

...

~~Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit to the Architect, before the first Application for Payment, a schedule of values allocating the entire Contract Sum to the various portions of the Work and prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.~~

**§ 9.2.1** Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit to the Architect, before the first Application for Payment or in the case of a Guaranteed Maximum Price, within 15 calendar days after establishing the Guaranteed Maximum Price, a schedule of values allocating the entire Contract Sum to the various portions of the Work and prepared in such form and supported by such data to substantiate its

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accuracy as the Architect or Owner may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. The schedule of values shall be prepared in such a manner that each major item of work, whether done by Contractor's own forces or subcontracted, is shown as a single line item on AIA Documents G702 and G703, Application and Certificate for Payment. If the Contractor is a Construction Manager at Risk, then the Contractor's fee and general conditions shall be specifically shown, and AIA Documents G702Cmc and G703 shall be used.

**§ 9.2.2** In order to facilitate the review of Applications for Payment, the Schedule of Values shall be submitted on AIA Documents G702 and G703, and shall include the following:

**.1** Contractor's cost for Contractor's fee (if applicable) bonds and insurance, mobilization, general conditions, etc. shall be listed as individual line items.

**.2** Contractor's costs for various. construction items shall be detailed. For example, concrete work shall be subdivided into footings, grade beams, floor slabs, paving, etc.

**.3** On major subcontracts, such as mechanical, electrical and plumbing, the schedule shall indicate line items and amounts in detail (for example: underground, major equipment, fixtures, installation fixtures, start-up, etc.).

**.4** Costs for subcontract work shall be listed without any additional mark-up of Contractor's costs for overhead, profit or supervision.

**.5** If payment for stored materials is requested prior to installation, then material and labor shall be listed as separate line items.

**.6** Contractor shall provide a report of actual versus projected reimbursable expenses (general conditions), updated monthly.

**§ 9.3.1** ~~At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. Such application shall be notarized, if required, and supported by such data substantiating the Contractor's right to payment as the Owner or Architect may require, such as copies of requisitions from Subcontractors and material suppliers, and shall reflect retainage if provided for in the Contract Documents.~~Each Application for Payment to Contractors shall be based upon the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents, which schedule of values shall be updated from time to time as Contracts are awarded or as the Owner determines necessary. The schedule of values shall allocate the entire Cost of the Work among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Application for Payment of the Subcontractors.

~~**§ 9.3.1.1** As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.~~

~~**§ 9.3.1.2** Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or material supplier, unless such Work has been performed by others whom the Contractor intends to pay.~~

**§ 9.3.2** ~~Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage and transportation to the site for such materials and equipment stored off the site.~~Applications for Payment to Contractors shall show the percentage completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed or (2) the percentage obtained by calculating (a) the expense which has actually been incurred by each Subcontractor and/or supplier on account of that portion of the Work for which the Contractor has made or intends to make actual payment prior to the next Application for Payment, divided by (b) the share of the Project budget allocated to that portion of the Work in the schedule of values.

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~~§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or encumbrances in favor of the Contractor, Subcontractors, material suppliers, or other persons or entities making a claim by reason of having provided labor, materials and equipment relating to the Work.~~Payments to Contractors shall be subject to retention of not less than ten percent (10%) of the first fifty percent (50%) of the subcontract work, and not less than five percent (5%) for the last fifty percent (50%) of the subcontract work. The Owner and the Contractor shall agree upon a mutually acceptable procedure for review and approval of payments and retention for subcontracts.

**§ 9.3.4** Contractor shall submit Applications for Payment in quadruplicate using AIA Documents G702 and G703 Application and Certificate of Payment (or G702CMa, if applicable) and Continuation Sheet. All blanks in the form must be completed and signatures of Contractor and Notary Public must be original on each form. Incomplete or inaccurate Applications for Payment shall be returned to the Contractor by the Architect for completion and/or correction. Owner shall have no responsibility for payment of same if the Application for Payment is incomplete or inaccurate.

**§ 9.3.5** By signing each Application for Payment, the Contractor stipulates and certifies to the following: that the information presented is true, correct, accurate and complete; that the Contractor has made the necessary detailed examinations, audits and arithmetic verifications; that the submitted Work has been completed to the extent represented in the Applications for Payment; that the materials and supplies identified in the Applications for Payment have been purchased, paid for and received; that the subcontractors have been paid as identified in the Applications for Payment or that Contractor has been invoiced for same; that he has made the necessary on-site inspections to confirm the accuracy of the Applications for Payment; all due and payable bills with respect to the Work have been paid to date or are included in the amount requested in the current application; that the Payment Application includes only Work self performed by Contractor or for which Contractor has been invoiced. Contractor understands that documents submitted to Owner become government documents under the laws of the State of Nebraska. Contractor further understands that falsification of Contractor's Application for Payment may justify termination of Contractor's Contract with Owner.

**§ 9.3.6** The Owner may approve payment for materials and equipment stored off the site under the following conditions: The Contractor shall furnish and maintain a suitable storage site and proper storage conditions which must be approved in advance by the Owner. Equipment and materials covered by an Application for Payment must be stored above grade, and must be properly protected at all times against weather, heat, cold, moisture, vandalism or theft and other hazards as the material may require. All protection must be provided by the Contractor at its own expense and must be maintained throughout the storage period. Materials and equipment must not be commingled with other similar materials or equipment, but must be stored separately and must be plainly labeled, "PROPERTY OF THE COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT" with Project name. Materials and equipment stored at the site must be stored so that they may be readily inspected, measured, and counted, at all times, by the Owner's representatives. Application for Payment for materials and equipment stored off the site must be accompanied by a bill of sale, properly identifying the material and transferring ownership of the materials to the COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT. The bill of sale must be accompanied by an inventory of stored materials or equipment, together with a description of the storage site by street number and city, or by a legal description of the premises. The Contractor agrees that in accepting payment for the materials or equipment stored off the site, it is in no way relieved of responsibility for the safe storage of the material and its safe transportation to, and installation in, the Work or for furnishing and installing the material in strict accordance with Plans and Specifications. The Contractor further agrees that acceptance by the Owner of a bill of sale for stored materials or equipment does not imply acceptance of the same for the purposes of this Contract. Such acceptance shall not occur until completion of the Work by the Contractor and final acceptance thereof by the Owner.



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**§ 9.4.1** The Architect will, within seven (7) calendar days after receipt of the Contractor's Application for Payment, ~~either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for~~ return the Payment Application to the Contractor as provided in Section 9.3.4; certify, sign and issue to the Contractor a Certificate of Payment for such amount as the Architect determines is properly due, or notify the Contractor ~~and Owner~~ in writing of the ~~Architect's~~ Owner's reasons for withholding certification in whole or in part as provided in Section 9.5.1.

**§ 9.4.2** The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, ~~based on the Architect's evaluation of the Work and the data comprising the Application for Payment, that, to the best of the Architect's knowledge, information and belief,~~ that the Architect has observed the progress of the Work; determined that, the Work has progressed to the point indicated ~~and~~ in the Architect's professional opinion determined that the quality of the Work is in accordance with the ~~Contract Documents.~~ Construction Documents and the Contract Documents; and critically evaluated and certified that the amounts requested in the Application for Payment are valid and correct, in the Architect's professional opinion.. The foregoing representations are subject to an evaluation of the Work for conformance with the Construction Documents and the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Construction Documents and the Contract Documents prior to completion and to specific qualifications expressed by the Architect. The issuance of a Certificate for Payment will further constitute a representation that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment will not be a representation that the Architect in writing to the Owner has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data unless requested by the Owner to substantiate the Contractor's right to payment, or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum. Examinations, audits and verifications, if required by the Owner, will be performed by the Owner's accountants or other representatives of the Owner acting in the sole interest of the Owner.

**§ 9.4.3** The issuance of a Certificate for Payment shall constitute a recommendation to the Owner regarding the amount to be paid. This recommendation is not binding on the Owner if Owner knows of other reasons under the Contract Documents why payment should be withheld.

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**.6** reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay;~~or~~

**.7** repeated failure to carry out the Work in accordance with the Contract ~~Documents.~~ Documents;

**.8** failure to submit a written plan indicating action by the Contractor to regain the time schedule for completion of Work within the Contract time.

...

**§ 9.5.3** ~~If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or material or equipment suppliers to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Architect will reflect such payment on the next Certificate for Payment.~~ Notwithstanding any provision contained within this Article, if the Work has not attained Substantial Completion or Final Completion by the required dates, subject to extensions of time allowed under these Conditions, then Architect may withhold any further Certificate for Payment to Contractor to the extent necessary to preserve sufficient funds to complete the construction of the Project and to cover liquidated damages. The Owner shall not be deemed in default by reason of withholding payment as provided for in Sections 9.3.4, 9.4.3, 9.5.1, or this Section.

...

**§ 9.6.1** After the Architect has issued a Certificate for Payment, the Owner shall make payment for undisputed amounts in the manner and within the time provided in the Contract Documents, and shall so notify the Architect. Owner shall notify Contractor within twenty-one (21) calendar days if Owner disputes the Architect's Certificate for Payment or Contractor's Payment Application, listing the specific reasons for nonpayment. The Owner shall not be deemed in default by reason of withholding payment as provided for in this Section. Payments to the Contractor shall

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not be construed as releasing the Contractor or his Surety from any obligations under the Contract Documents or Construction Documents.

**§ 9.6.2** The Contractor shall pay each Subcontractor no later than seven (7) calendar days after receipt of payment from the Owner the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner. The Contractor shall, within ten (10) calendar days following receipt of payment from the Owner, pay all bills for labor and materials performed and furnished by others in connection with the Work, and shall, if requested, provide the Owner with evidence of such payment. Contractor shall include a provision in each of its subcontracts imposing the same payment obligations on its Subcontractors as are applicable to the Contractor hereunder, and if the Owner so requests, shall provide copies of such Subcontractor payments to the Owner. If the Contractor has failed to make payment promptly to the Contractor's Subcontractors or for materials or labor used in the Work for which the Owner has made payment to the Contractor, then the Owner shall be entitled to withhold payment to the Contractor in part or in whole to the extent necessary to protect the Owner.

...

**§ 9.6.4** The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and material and equipment suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven (7) calendar days, the Owner shall have the right to contact Subcontractors to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay or to see to the payment of money to a ~~Subcontractor, except as may otherwise be required by law.~~Subcontractor. Action on the part of the Owner to require Contractor to pay a Subcontractor shall not impose any liability on Owner.

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**§ 9.6.7** ~~Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors and suppliers shall be held by the Contractor for~~ Payments received by the Contractor from the Owner for Work properly performed by Subcontractors, or materials properly provided by suppliers, shall be held in trust by the Contractor for the benefit of those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the ~~Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, shall create any fiduciary liability or tort liability on the part of the Contractor for breach of trust or shall entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.~~Contractor.

**§ 9.6.8** Contractor shall not withhold as a retainage a greater percentage from Subcontractors or materialmen than the percentage that Owner withheld as retainage from payments to Contractor.

~~If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shut-down, delay and start-up, plus interest as provided for in the Contract Documents.~~**§ 9.7.1** If the Owner does not pay the Contractor any payments certified by the Architect, which is undisputed, due and owing, within thirty (30) calendar days after the date of a Certificate for Payment, then the Contractor, upon ten (10) additional calendar days' written notice to the Owner and the Architect stating that payment has not been made and the Contractor intends to suspend performance for nonpayment, may stop the Work until payment of the undisputed amount owing has been received. If the Owner provides written notice to the Contractor that 1) payment has been made, or 2) a bona fide dispute for payment exists, listing the specific reasons for nonpayment, then Contractor shall be liable for damages resulting from suspension of the Work. If a reason specified is that labor, services, or materials provided by the Contractor are not provide in compliance with the Contract Documents or the Construction Documents, then the Contractor shall be provided a reasonable opportunity to cure the noncompliance or to compensate the Owner for any

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failure to cure the noncompliance. No amount shall be added to the Contract Sum as a result of a dispute between the Owner and Contractor unless and until such dispute is resolved in Contractor's favor.

**§ 9.7.2** If the Architect does not issue a Certificate for Payment within seven (7) calendar days after receipt of the Contractor's Application for Payment, through no fault of the Contractor, then the Contractor shall provide written notice to the Owner, and the Owner shall have fourteen (14) calendar days after receipt of such notice to provide or obtain a Certificate for Payment. If Owner fails to provide or obtain the Certificate for Payment, then the Contractor may, upon fourteen (14) additional calendar days' written notice to the Owner and Architect, stop the Work until payment of the undisputed amount owing has been received.

**§ 9.7.3** If the Owner is entitled to reimbursement or payment from the Contractor under or pursuant to the Contract Documents, then such payment shall be made promptly upon demand by the Owner. Notwithstanding anything contained in the Contract Documents to the contrary, if the Contractor fails to promptly make any payment due to Owner, pursuant to the Contract, or if the Owner incurs any costs and expenses to cure any default of the Contractor or to correct defective Work, then the Owner shall have an absolute right to offset such amount against the Contract Sum and, in the Owner's sole discretion and without waiving any other remedies, may elect either to:

**.1** deduct an amount equal to that which the Owner is entitled from any payment then or thereafter due to Contractor from the Owner, or

**.2** issue a written notice to the Contractor reducing the Contract Sum by an amount equal to that which the Owner is entitled.

...

**§ 9.8.1** Substantial Completion is the stage in the progress of the Work when the Architect has determined that the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents ~~so that the Owner can occupy or utilize the Work for its intended use.~~and Construction Documents so the Owner can occupy or utilize the Work for its intended use; all Project systems included in the Work or designated portion thereof have been successfully tested and are fully operational; all required governmental inspections and certifications required of the Work have been made, approved and posted; designated initial instruction of Owner's personnel in the operation of Project systems has been completed; and all the required finishes set out in the Construction Documents are in place; substantial completion of all punch list items to be performed by Subcontractors. The only remaining Work shall be minor in nature so that the Owner can occupy the Work or the applicable portion of the Work for all of its intended purposes on that date; and the completion of the Work by the Contractor will not materially interfere with or hamper Owner's normal school operations or other intended use or prevent the Owner from performing its preparatory tasks to make the Work suitable as a school building. As a further condition of a determination of Substantial Completion, the Contractor shall certify that all remaining Work shall be completed within thirty (30) calendar days. Contractor shall complete Owner's Substantial Completion Certificate.

**§ 9.8.2** When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final ~~payment.~~ payment (i.e. "punch list"). Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents and the Construction Documents.

**§ 9.8.3** Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Construction Documents or the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, then the Architect shall so notify the Contractor and Owner in writing, and the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion. Except with the consent of the Owner, the Architect shall perform no more than five inspections to determine whether the Work or a designated portion thereof has attained Substantial Completion in accordance with the Contract Documents. The Owner shall be entitled to reimbursement from the Contractor for amounts paid to the Architect for any additional inspections.

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**§ 9.8.4** When the Work or designated portion thereof is substantially complete, the Architect will ~~prepare a~~ prepare, sign and issue Owner's Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated ~~portion thereof unless otherwise provided in the Certificate of Substantial Completion.~~portion.

**§ 9.8.5** The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in such Certificate. ~~Upon such acceptance and consent of surety, if any, the Owner shall make payment of retainage applying to such Work or designated portion thereof.~~ Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

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**§ 9.9.1** The Owner may occupy ~~or~~ and use any completed or partially completed portion of the Work at any ~~stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer as required under Section 11.3.1.5 and authorized by public authorities having jurisdiction over the Project.~~ stage. Such partial occupancy or use may commence whether or not the portion is substantially ~~complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.~~complete.

**§ 9.9.2** ~~Immediately prior to such partial occupancy or use, the Owner, Contractor and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.~~In the event of Partial Occupancy, the Contractor shall promptly secure endorsement from its insurance carrier(s), consent from its surety(ies), if any, and shall apply to the appropriate public authorities that have jurisdiction over the Work to permit Partial Occupancy.

**§ 9.9.3** ~~Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.~~In the event of Partial Occupancy before Substantial Completion as provided above, the Contractor shall cooperate with the Owner in making available for the Owner's use and benefit such building services as heating, ventilating, cooling, water, lighting, telephone, elevators, and security for the portion or portions to be occupied, and if the Work required to furnish such services is not entirely completed at the time the Owner desires to occupy the aforesaid portion or portions, the Contractor shall make every reasonable effort to complete such Work or make temporary provisions for such Work as soon as possible so that the aforementioned building services may be put into operation and use. In the event of Partial Occupancy prior to Substantial Completion, provided the Contractor has met all Milestone Dates set forth in the Contract for Construction, mutually acceptable arrangements shall be made between the Owner and the Contractor with respect to the operation and cost of necessary security, maintenance, and utilities, including heating, ventilating, cooling, water, lighting, telephone services, and elevators. The Owner shall assume proportionate and reasonable responsibility for the cost of the above services reduced by any savings to the Contractor for such services realized by reason of Partial Occupancy. Further, mutually acceptable arrangements made between the Owner and the Contractor with respect to such matters shall not be unreasonably withheld, delayed, or conditioned.

**§ 9.9.4** In each instance, when the Owner elects to exercise its right of Partial Occupancy, as described herein, the Owner will give the Contractor and Architect advance written notice of its election to take the portion or portions involved, and immediately prior to Partial Occupancy, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used to determine and record the conditions of the Work.

**§ 9.9.5** Partial Occupancy, or use of a portion or portions of the Work, or installation of furnishings and equipment shall not: (1) constitute evidence of Substantial Completion or Final Completion; (2) constitute acceptance of any Work or portions of any Work; (3) relieve the Contractor for responsibility for loss or damage because of or arising out of defects in or malfunctioning of any Work, material, or equipment, nor from any other unfulfilled obligations or

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responsibilities under the Contract Documents; or (4) commence any warranty period under the Contract Documents, provided that the Contractor shall not be liable for ordinary wear and tear resulting from such Partial Occupancy.

**§ 9.9.6** Subject to the terms and conditions provided herein, if Contractor claims that delay or additional cost is involved because of Partial Occupancy by Owner, Contractor shall make such claim as provided elsewhere in the Contract Documents.

**§ 9.9.7** In the event that Owner takes partial occupancy or installs furnishings and equipment prior to Substantial Completion of the Project and Contractor has purchased Builder's Risk Insurance pursuant to Section 11.3.1.2, Contractor shall obtain an endorsement to Contractor's Builder's Risk Policy to provide extended coverage for partial occupancy if Contractor's Builder's Risk Coverage would not otherwise provide such coverage. By appropriate Change Order, the cost of the endorsement shall be charged to the Owner.

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**§ 9.10.1** Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly prepare, sign and make such inspection and, when the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue ~~a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and~~ Owner's Certificate of Final Completion and a final Certificate for Payment certifying to the Owner that on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with terms and conditions of the Contract Documents and ~~that the entire balance~~ Construction Documents and that the entire balance, including all retainages found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled. Final payment shall be made by the Owner in accordance with Owner's regular schedule for payments.

**§ 9.10.2** Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) using AIA Document G706 an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) ~~a certificate evidencing~~ evidence satisfactory to Owner that insurance required by the Contract Documents to remain in force after final payment is currently in effect and will not be canceled or allowed to expire until at least ~~30~~ thirty (30) calendar days' prior written notice has been given to the Owner, (3) a written statement that the Contractor knows of no substantial reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) using AIA Document G707 consent of surety, if any, to final ~~payment and (5), if required by the Owner,~~ payment, and (5) except for amounts currently withheld by Owner other data establishing payment or satisfaction of obligations, such as AIA Document G706A; notarized subcontractor's liens release; and (6) receipts, releases and waivers of liens, claims, security interests or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien. If such lien remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging such lien, including all costs and reasonable attorneys' fees. Before final payment can be made, Department of Labor Division of Employment Form No. 16, Certificate of Contribution Status, must be received from the State of Nebraska Department of Labor certifying that the Contractor and each of its Subcontractors have paid all contributions and interest due to and including the calendar quarter immediately preceding the date of Substantial Completion. In addition, the following items must be completed and received by the Owner before Final Payment will be due:

**.1** Written certifications required by Section 10.6, 10.7, and 10.8;

**.2** Final list of subcontractors (AIA Document G705);

**.3** Contractor's warranties, organized as required elsewhere in the Contract Documents;

**.4** Maintenance and Instruction Manuals;

**.5** Owner's Final Completion Certificate; and

**.6** Record drawings and "as built" drawings. At the completion of the Project, the Contractor shall submit one complete set of "as built" drawings, with all changes made during construction, including concealed mechanical, electrical and plumbing items. The Contractor shall submit these as electronic, sepia, or other acceptable medium, in the discretion of the Owner. The "as-built" record drawings shall delete the seal of the Architect and//or the Engineer and any reference to those

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firms providing professional services to the Owner, except for historical or reference purposes.

.7 Return of any Owner facility and buildings door and entryway keys, if any, provided to Contractor to facility work.

Documents identified as affidavits must be notarized. All manuals will contain an index listing the information submitted. The index section will be divided and identified by tabbing each section as listed in the index. Upon request, the Architect will furnish the Contractor with blank copies of the forms listed above. Final payment shall be paid by the Owner to the Contractor within thirty (30) calendar days after Owner's Board of Education has voted to accept the Work and approve Final Payment.

**§ 9.10.3** If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, ~~except that~~ and it shall not constitute a waiver of claims.

**§ 9.10.4** The making of final payment shall ~~constitute a waiver of Claims by the Owner except those arising from~~

~~.1 liens, Claims, security interests or encumbrances arising out of the Contract and unsettled;~~

~~.2 failure of the Work to comply with the requirements of the Contract Documents; or~~

~~.3 terms of special warranties required by the Contract Documents.~~not constitute a waiver of any Claims by the Owner.

**§ 9.10.5** Acceptance of final payment by the Contractor, a Subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously ~~made in writing~~ asserted pursuant to Article 15 and identified by that payee as unsettled at the time of final Application for Payment.

**§ 9.11 PAYMENT CONTINGENT UPON AVAILABILITY OF APPROPRIATED FUNDS OR FUNDS APPROVED BY BOARD OF EDUCATION**

**§ 9.11.1**.Any other provisions of the Contract Documents to the contrary notwithstanding, it is expressly understood and agreed that the legal obligation of the Owner to pay the Contract Sum or any part thereof shall be contingent upon the availability of funds specifically approved by formal action of the Board of Education of the COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT for the purpose of payment of the Contract Sum or any part thereof.

**§ 9.11.2** It is agreed that the obligations of the Contractor herein are expressly contingent upon reasonable proof to the Contractor that the Owner has funds specifically approved by formal action of the Board of Education of the COLFAX COUNTY SCHOOL DISTRICT 19-0123, A/K/A SCHUYLER COMMUNITY SCHOOL DISTRICT for the purpose of payment of the Contract Sum or any part thereof.

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~~The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract.~~ **§ 10.1.1** The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract and shall conform to all provisions of the "Manual of Accident Prevention in Construction", published by the Associated General Contractors of America, Inc., latest edition and the Contractor further agrees to fully comply with all safety standards required by the Occupational Safety and Health Administration ("OSHA") 29 USC § 651 et seq., and all amendments thereto. However, the Contractor's duties herein shall not relieve any Subcontractor or any other person or entity, including any person or entity required to comply with all applicable federal, state and local laws, rules, regulations, and ordinances, from the obligation to provide for the safety of their employees, persons and property and their requirements to maintain a work environment free of recognized hazards. This requirement applies continuously twenty-four (24) hours per day during the Construction Phase of the Project. Additionally, the Contractor shall comply with all safety standards and directives of the Owner's risk management consultants, including the consultants under any Owner Controlled Wrap-Up Insurance Program.

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**§ 10.1.2** The Contractor expressly agrees that it is in charge of and in control of the Work and that it shall have sole exclusive responsibility to assure the safety of the Work. Neither the Owner nor the Architect is in charge of the Work or in control of the execution of the Work. The obligation of the Contractor under this Section 10.1.2 shall be construed to include, but not be limited to, injury or damage because the Contractor, its agents, and employees failed to use or misused any scaffold, hoist, crane, stay, ladder, support, or other mechanical contrivance erected or constructed by any person, or any or all other kinds or equipment, whether or not owned or furnished by the Contractor. The Contractor expressly agrees that it is exclusively responsible for compliance with OSHA and local regulations for construction and that it is the employer within the meaning of those regulations. Any provision in the Contract Documents in conflict with this Section shall be null and void. It is the express intent of the parties that this provision be given broad and liberal construction to effectuate the intent of the parties that the Contractor, and not the Architect or Owner, is in charge of the Work.

**§ 10.1.3** The Contractor shall be required in compliance with the Asbestos Hazard Emergency Response Act of 1996 to certify that all products and materials supplied as part of this Project shall be free of asbestos.

**§ 10.1.4** The Contractor shall be required to submit to the Owner, with a copy to the Architect and Contractor, written certificates from all known suppliers and Subcontractors that all materials and equipment used in the potable water system are lead free and that formaldehyde levels of all materials do not exceed acceptable levels established by H.U.D.

**§ 10.1.5** Contractor's employees, agents, Subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, shall not perform any service for Owner while under the influence of any amount of alcohol or any controlled substance, or use, possess, distribute, or sell alcoholic beverages while on Owner's premises. No person shall use, possess, distribute, or sell illicit or unprescribed controlled drugs or drug paraphernalia; misuse legitimate prescription drugs; or act in contravention of warnings on medications while performing the Work or on Owner's premises.

**§ 10.1.6** Contractor has adopted or will adopt its own policy to assure a drug-free and alcohol-free workplace while on Owner's premises or performing the Work. Contractor will remove any of its employees, agents, sub-contractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, from performing the Work any time there is suspicion of alcohol and/or drug use, possession, or impairment involving such person, and at any time an incident occurs where drug or alcohol use could have been a contributing factor. Owner has the right to require Contractor to remove any person from performing the Work any time cause exists to suspect alcohol or drug use. In such cases, the person so removed may only be considered for return to work after the Contractor certifies as a result of a for-cause test, conducted immediately following removal that said person was in compliance with this Contract. Contractor will not use any person to perform the Work who fails or refuses to take, or tests positive on, any for-cause alcohol or drug test.

**§ 10.1.7** Contractor will comply with all applicable federal, state, and local drug and alcohol-related laws and regulations (e.g., Department of Transportation regulations, Drug-Free Workplace Act). Owner has also banned the presence of all weapons on the Project site, whether or not the owner thereof has a permit for a concealed weapon, and Contractor agrees that Contractor's representatives, employees, agents, and sub-contractors will abide by same.

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**.1** employees on the ~~Work~~ Work, school personnel, students, and other persons on Owner's premises and other persons who may be affected ~~thereby;~~thereby including the installation of fencing between the Work site and the occupied portion of a connecting or adjacent educational facility;

...

**.3** other property at the site or adjacent thereto, such as other buildings, and their contents, fencing, trees, shrubs, lawns, walks, athletic fields, facilities and tracks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

**§ 10.2.2** The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their

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protection from damage, injury or loss. More specifically, the Contractor shall give notice in writing at least forty-eight (48) hours before breaking ground, to all persons, public utility companies, owners of the property having structures or improvements in proximity to the site of the Work, and persons in charge of property, streets, water pipes, gas pipes, sewer pipes, telephone cables, electric cables, railroads or otherwise who may be affected by Contractor's operations in order to provide them with time to remove any obstruction for which they are responsible and to take action to properly protect their property.

**§ 10.2.3** The Contractor shall erect and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including installing fencing, posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent sites and utilities. The Contractor shall also be responsible, at the Contractor's sole cost and expense, for all measures necessary to protect any property adjacent to the Project and improvements therein. Any damage to such property or improvements shall be promptly repaired by the Contractor. Contractor shall provide reasonable full protection safeguards and provide approved fall protection safety equipment for use by all exposed Contractor employees.

**§ 10.2.4** ~~When use or storage of explosives or other hazardous materials or equipment or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.~~The Contractor shall exercise the utmost care so as not to endanger life or property in the prosecution of the Work. If the Contractor is negligent, the Contractor will be responsible for any and all damages, claims and of the defense of all actions against Owner and Architect resulting from the failure to exercise such care. Explosives or other hazardous materials shall not be employed in the prosecution of the Work.

**§ 10.2.5** The Contractor shall promptly remedy damage and loss ~~(other than damage or loss insured under property insurance required by the Contract Documents)~~ to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and ~~10.2.1.3, except damage or loss attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor.~~ 10.2.1.3. The foregoing obligations of the Contractor are in addition to the ~~Contractor's~~ obligations under Section 3.18.



**§ 10.2.7** The Contractor shall not load or permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

~~**§ 10.2.8 INJURY OR DAMAGE TO PERSON OR PROPERTY**~~

~~If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.~~

**§ 10.2.8** The Contractor shall do all things necessary to protect the Owner's premises and all persons from damage and injury, when all or a portion of the Work is suspended for any reason.

**§ 10.2.9** Contractor's obligations under Section 10.2 as let each portion of the Project shall continue until Owner takes possession of and occupies that portion of the Project

**§ 10.2.10** The Contractor shall promptly report to the Architect and Owner or their designated representatives in writing all accidents arising out of or in connection with the Work that caused death, personal injury or property damage. This report shall give full details, including statements of witnesses, hospital reports and other information in the possession of the Contractor. In addition, in the event of any serious injury or damage, the Contractor shall immediately notify the Owner and Architect by telephone of such accident.

**§ 10.2.11** The duty of the Architect to conduct construction review of the Contractor's performance does not include review of the adequacy of the Contractor's safety measures in, on, or near construction sites.

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**§ 10.2.12** Utilities or other services indicated to be abandoned shall be maintained in service as required until new facilities are provided, tested and ready for use. The Contractor shall schedule Work so that it does not necessitate long periods of shut-down of existing facilities and these shut-downs shall be coordinated with the Owner.

**§ 10.2.13** All improvements on or about the site and adjacent property which are not to be altered, removed or otherwise changed shall be returned to the conditions which existed prior to initiation of the Work.

**§ 10.3 ~~HAZARDOUS MATERIALS~~INJURY OR DAMAGE TO PERSON OR PROPERTY**

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding twenty-one (21) calendar days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

~~**§ 10.3.1** The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the Owner and Architect in writing.~~

~~**§ 10.3.2** Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs of shut-down, delay and start-up.~~

~~**§ 10.3.3** To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss or expense is due to the fault or negligence of the party seeking indemnity.~~

~~**§ 10.3.4** The Owner shall not be responsible under this Section 10.3 for materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.~~

~~**§ 10.3.5** The Contractor shall indemnify the Owner for the cost and expense the Owner incurs (1) for remediation of a material or substance the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.~~

~~**§ 10.3.6** If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Contractor for all cost and expense thereby incurred.~~

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**§ 10.4 ~~EMERGENCIES~~**

~~In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.~~

**HAZARDOUS MATERIALS**

**§ 10.4.1** The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials. The use or storage of explosives or other hazardous materials shall not be permitted on this project. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos, polychlorinated biphenyl (PCB), mercury, or lead, encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the Owner and Architect in writing. If Contractor encounters polychlorinated biphenyl (PCB), and the specifications require the PCB's removal, the Contractor shall remove the PCB and store it in marked containers at the jobsite provided by the Owner. If PCBs are found which are leaking, then Contractor shall stop work on the affected fixture and shall contact Owner for removal and disposal of the leaking PCBs.

**§ 10.4.2** Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. The Contractor may be entitled to an equitable adjustment regarding the Date of Substantial Completion and/or Final Completion.

**§ 10.4.3** IF CONTRACTOR IMPORTS HAZARDOUS MATERIALS ONTO THE PROJECT SITE, THEN CONTRACTOR HEREBY INDEMNIFIES AND HOLDS HARMLESS THE OWNER, ITS CONSULTANTS, BOARD OF EDUCATION, OFFICERS, AGENTS AND EMPLOYEES, AGAINST ANY CLAIMS ARISING OUT OF OR RELATED TO SUCH IMPORTATION, INCLUDING BUT NOT LIMITED TO COSTS AND EXPENSES THE OWNER INCURS FOR REMEDIATION OF A MATERIAL OR SUBSTANCE THE CONTRACTOR BRINGS TO THE SITE, AS PROVIDED FOR IN SECTION 3.18.

**§ 10.4.4** The Owner shall not be responsible under this Section 10.4 for materials or substances the Contractor brings to the site. The Owner shall be responsible for materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

**§ 10.4.5** IF THE CONTRACTOR FAILS OR NEGLECTS TO TAKE REASONABLE STEPS TO IDENTIFY HAZARDOUS MATERIALS OR SUBSTANCES AT THE PROJECT SITE, FAILS OR NEGLECTS TO GIVE WRITTEN NOTICE OF THE EXISTENCE OF HAZARDOUS MATERIALS OR SUBSTANCES IDENTIFIED AT THE PROJECT SITE TO THE OWNER AND ARCHITECT, OR FAILS OR NEGLECTS TO PROPERLY RENDER THE IDENTIFIED HAZARDOUS MATERIALS OR SUBSTANCES HARMLESS, THEN, TO THE FULLEST EXTENT PERMITTED BY LAW, THE CONTRACTOR SHALL WAIVE AND RELEASE CLAIMS AGAINST AND SHALL INDEMNIFY AND HOLD HARMLESS THE OWNER, ARCHITECT, OWNER'S BOARD OF EDUCATION, ARCHITECT'S CONSULTANTS, OWNER'S CONSULTANTS AND OFFICERS, AGENTS AND EMPLOYEES OF ANY OF THEM, FROM AND AGAINST CLAIMS, DAMAGES, LOSSES, CAUSES OF ACTION, SUITS, JUDGMENTS AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR RELATED TO SUCH HAZARDOUS MATERIALS OR SUBSTANCES; PROVIDED THAT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (INCLUDING THE WORK ITSELF) INCLUDING LOSS OF USE RESULTING THEREFROM, BUT ONLY TO THE EXTENT CAUSED IN WHOLE OR IN PART BY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, A SUB-CONTRACTOR, ANYONE DIRECTLY OR INDIRECTLY

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EMPLOYED BY THEM, ANYONE THEY CONTROL OR EXERCISE CONTROL OVER, OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN PART BY ANY WILLFUL OR NEGLIGENT ACTS OR OMISSIONS OF OWNER OR OWNER'S CONSULTANTS OR OTHER INDEMNIFIED PARTIES. SUCH OBLIGATION SHALL NOT BE CONSTRUED TO NEGATE, ABRIDGE, OR REDUCE OTHER RIGHTS OR OBLIGATIONS OF INDEMNITY THAT WOULD OTHERWISE EXIST AS TO A PARTY OR PERSON DESCRIBED IN SECTION 3.18. ALL COSTS AND EXPENSES SO INCURRED BY ANY OF THE INDEMNIFIED PARTIES IN THAT EVENT SHALL BE REIMBURSED BY CONTRACTOR TO THE INDEMNIFIED PARTIES, AND ANY COST AND EXPENSES SO INCURRED BY INDEMNIFIED PARTIES SHALL BEAR INTEREST UNTIL REIMBURSED BY CONTRACTOR, AT THE RATE OF INTEREST PROVIDED TO BE PAID BY THE JUDGMENT UNDER THE LAWS OF THE STATE OF NEBRASKA.

**§ 10.5 EMERGENCIES**

**§ 10.5.1** In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss.

**§ 10.5.2** The performance of the foregoing services by the Contractor shall not relieve the subcontractors of their responsibility for the safety of persons and property and for compliance with all federal, state and local statutes, rules, regulations and orders of any governmental authority applicable to the conduct of the Work.

**§ 10.6 ASBESTOS OR ASBESTOS-CONTAINING MATERIALS**

**§ 10.6.1** Contractor shall submit to the Architect a written certification addressed to the Owner that all materials used in the construction of this Project contain less than 0.10% by weight of asbestos and for which it can be demonstrated that, under reasonably foreseeable job site conditions, will not release asbestos fibers in excess of 0.1 fibers per cubic centimeter. The written certification shall further state that, should asbestos fibers be found at this Project in concentrations greater than 0.1 fibers per cubic centimeter, then Contractor shall be responsible for determining which materials contain asbestos fibers and shall take all necessary corrective action to remove those materials from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project and shall be signed by not less than two (2) officers of the Contractor."

**§ 10.6.2** Final Payment shall not be made until this written certification has been received.

**§ 10.7 LEAD-FREE MATERIAL IN POTABLE WATER SYSTEM**

**§ 10.7.1** Prior to payment of retainage and final payment, the Contractor and each subcontractor involved with the potable water system shall furnish a written certification that the potable water system is "lead-free".

**§ 10.7.2** The written certification shall further state that should lead be found in the potable water system built under this Project, then Contractor shall be responsible for determining which materials contain lead and shall take all necessary corrective action to remove lead from the Project, at no additional cost to the Owner. The written certification shall be dated, shall reference this specific Project and shall be signed by not less than two (2) officers of the Contractor.

**§ 10.8 HAZARDOUS MATERIALS CERTIFICATION**

**§ 10.8** The Contractor shall provide written certification that no materials used in the Work contain lead or asbestos materials in them in excess of amounts allowed by federal, state or local standards, laws, codes, rules and regulations; the Federal Environmental Protection Agency (EPA) standards; and/or the Federal Occupational Safety and Health Administration (OSHA) standards, whichever is most restrictive. The Contractor shall provide this written certification as part of submittals under the Section in the Project Manual related to Contract Closeout.

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See AIA A101, Exhibit A

~~**§ 11.1.1** The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations and completed operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a~~

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~~Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:~~

- ~~**.1** Claims under workers' compensation, disability benefit and other similar employee benefit acts that are applicable to the Work to be performed;~~
- ~~**.2** Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;~~
- ~~**.3** Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;~~
- ~~**.4** Claims for damages insured by usual personal injury liability coverage;~~
- ~~**.5** Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;~~
- ~~**.6** Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle;~~
- ~~**.7** Claims for bodily injury or property damage arising out of completed operations; and~~
- ~~**.8** Claims involving contractual liability insurance applicable to the Contractor's obligations under Section 3.18.~~

~~**§ 11.1.2** The insurance required by Section 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.~~

~~**§ 11.1.3** Certificates of insurance acceptable to the Owner shall be filed with the Owner prior to commencement of the Work and thereafter upon renewal or replacement of each required policy of insurance. These certificates and the insurance policies required by this Section 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 and thereafter upon renewal or replacement of such coverage until the expiration of the time required by Section 11.1.2. Information concerning reduction of coverage on account of revised limits or claims paid under the General Aggregate, or both, shall be furnished by the Contractor with reasonable promptness.~~

~~**§ 11.1.4** The Contractor shall cause the commercial liability coverage required by the Contract Documents to include (1) the Owner, the Architect and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations.~~

~~The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance.~~See AIA A101, Exhibit A.

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**§ 11.3.1** ~~Unless otherwise provided, the Owner shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract Modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made as provided in Section 9.10 or until no person or entity other than the Owner has an insurable interest in the property required by this Section 11.3 to be covered, whichever is later. This insurance shall include interests of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the~~

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~~Project.~~**BUILDER'S RISK INSURANCE**

**§ 11.3.1.1** ~~Property insurance shall be on an "all-risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss.~~See AIA A101, Exhibit A.

**§ 11.3.1.2** ~~If the Owner does not intend to purchase such property insurance required by the Contract and with all of the coverages in the amount described above, the Owner shall so inform the Contractor in writing prior to commencement of the Work. The Contractor may then effect insurance that will protect the interests of the Contractor, Subcontractors and Sub-subcontractors in the Work, and by appropriate Change Order the cost thereof shall be charged to the Owner. If the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain insurance as described above, without so notifying the Contractor in writing, then the Owner shall bear all reasonable costs properly attributable thereto.~~This property insurance for the Project shall cover portions of the Work stored off the site after written approval of the Owner at the value established in the approval, and also portions of the Work in transit. Sub-limits will apply with respect to transit and off-site insurance coverages. Contractor shall consult and coordinate with Owner on the sub-limit levels for transit and off-site insurance coverage. Contractor shall be responsible for any loss of materials in excess of the applicable transit and off-site storage sub-limit coverage for the Project.

**§ 11.3.1.3** ~~If the property insurance requires deductibles, the Owner shall pay costs not covered because of such deductibles.~~The insurance required by this Section 11.3 is not intended to cover machinery, tools or equipment owned or rented by the Contractor which are utilized in the performance of the Work but not incorporated into the permanent improvements. The Contractor shall, at the Contractor's own expense, provide insurance coverage for owned or rented machinery, tools or equipment which shall be subject to the provisions of Section 11.3.7.

**§ 11.3.1.4** ~~This property insurance shall cover portions of the Work stored off the site, and also portions of the Work in transit.~~Insurance provided by the Owner in favor of the Contractor and Subcontractors as described in this Section § 11.3 shall not extend to vendors or suppliers of the Contractors or Subcontractor not performing work at the Project Site.

**~~§ 11.3.1.5~~** ~~Partial occupancy or use in accordance with Section 9.9 shall not commence until the insurance company or companies providing property insurance have consented to such partial occupancy or use by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain consent of the insurance company or companies and shall, without mutual written consent, take no action with respect to partial occupancy or use that would cause cancellation, lapse or reduction of insurance.~~

...

The Owner, at the Owner's option, may purchase and maintain such insurance as will insure the Owner against loss of use of the Owner's property due to fire or other hazards, however caused.~~The Owner waives all rights of action against the Contractor for loss of use of the Owner's property, including consequential losses due to fire or other hazards however caused.~~

...

**§ 11.3.5** If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the ~~site~~ Project Site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, the Owner shall waive all rights in accordance with the terms of Section 11.3.7 for damages caused by fire or other causes of loss covered by this separate property insurance. All separate policies shall provide this waiver of subrogation by endorsement or otherwise.

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**§ 11.3.6** Before an exposure to loss may occur, the Owner shall file with the Contractor a copy of each policy that includes insurance coverages required by this Section 11.3. Each policy shall contain all generally applicable conditions, definitions, exclusions and endorsements related to this Project. Each policy shall contain a provision that the policy will not be canceled or allowed to expire, and that its limits will not be reduced, until at least ~~30~~ thirty (30) calendar days' prior written notice has been given to the Contractor.

...

The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors described in Article 6, if any, and any of their subcontractors, sub-subcontractors, agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section 11.3 or other property insurance applicable to the Work, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The ~~Owner or Contractor, as appropriate, shall require of the Architect, Architect's consultants, separate contractors described in Article 6, if any, and the~~ foregoing waiver afforded the Architect, his/her agents, and employees shall not extend to the liability imposed by Section 3.18.3. The Contractor shall require the Contractor's subcontractors, sub-subcontractors, agents and employees of any of them, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated ~~herein.~~ in this Section 11.3.7. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged. Contractor shall be responsible for payment of the deductible, if any, in the event of an insured loss arising out of Contractor's Work.

**§ 11.3.8 ADJUSTMENT OF LOSS**

A loss insured under the Owner's ~~property~~ builder's risk insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.3.10. Each Contractor shall be a named insured. The Contractor shall pay Subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require Subcontractors to make payments to their Sub-subcontractors in similar manner.

**§ 11.3.9** If required in writing by a party in interest, the Owner as fiduciary shall, upon occurrence of an insured loss, give bond for proper performance of the Owner's duties. The cost of required bonds shall be charged against proceeds received as fiduciary. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may ~~reach, or as determined in accordance with the method of binding dispute resolution selected in the Agreement between the Owner and Contractor.~~ reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor after notification of a Change in the Work in accordance with Article 7.

**§ 11.3.10 ADJUSTMENT AND SETTLEMENT OF LOSS BY OWNER**

The Owner as fiduciary shall have power to adjust and settle a loss with ~~insurers unless one of the parties in interest shall object in writing within five days after occurrence of loss to the Owner's exercise of this power; if such objection is made, the dispute shall be resolved in the manner selected by the Owner and Contractor as the method of binding dispute resolution in the Agreement. If the Owner and Contractor have selected arbitration as the method of binding dispute resolution, the Owner as fiduciary shall make settlement with insurers or, in the case of a dispute over distribution of insurance proceeds, in accordance with the directions of the arbitrators.~~ insurers. The Contractor shall pay all subcontractors their just shares of insurance proceeds received by the Subcontractor, and by appropriate agreements shall require subcontractors to make payment to their sub-subcontractors in similar manner. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor under the insurance proceeds.

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**§ 11.3.11** Partial occupancy or use shall not commence until the insurance company or companies providing this property insurance have consented to such partial occupancy or use in writing by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain such consent of the insurance company or companies and shall take no action without written mutual consent that would cause cancellation, lapse or reduction of this insurance.

**§ 11.4** ~~PERFORMANCE BOND AND PAYMENT BOND~~**PERFORMANCE AND PAYMENT BOND**

**§ 11.4.1** The ~~Owner shall have the right to require the Contractor to furnish~~ Contractor shall, as required by Neb. Rev. Stat. § 52-118, furnish separate payment bonds, as necessary, and bonds covering faithful performance of the Contract and payment of obligations arising thereunder ~~as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract.~~with minimum Best Rating "A". Bonds may be obtained through the Contractor's usual source and the cost thereof shall be included in the Contract Sum. The amount of each bond shall be equal to one hundred percent (100%) of the Contract Sum.

**§ 11.4.2** ~~Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.~~The Contractor shall deliver the required bonds to the Owner not later than five (5) business days after execution of the Contract by the Owner. All bonds will be reviewed by the Architect for compliance with the Contract Documents. In the event that the Architect has any questions concerning the sufficiency of the bonds, the bonds will be referred to the Owner or the Owner's Representative with Architect's recommendation.

**§11.4.3** All bonds shall be originals. The Contractor shall require the attorney-in-fact who executes the required Bonds on behalf of the Surety to affix thereto a certified and current copy of the power-of attorney. The name, address, and telephone number of a contact person for the bonding company shall be provided.

**§ 11.4.4** Bonds shall guarantee the faithful performance of all of the covenants, stipulations, and agreements of the Contract. Bonds shall be signed by an agent, resident in the State of Nebraska. If at any time during the continuance of the Contract, the Owner determines that the Contractor is unable to complete the Work in accordance with the Contract Documents, any of the Contractor's bonds become insufficient, the surety becomes insolvent, or the surety's rating drops below the required level, then the Owner shall have the right to require from the Contractor additional and sufficient sureties or other security acceptable to the Owner, which the Contractor shall furnish to the satisfaction of the Owner within ten (10) business days after notice to do so. These contractual remedies are in addition to all remedies available by law. In default thereof, all payment or money due to the Contractor may be withheld until the Contractor provides additional surety or security.

**§ 11.4.5** Owner, in its sole discretion, may take any actions it deems necessary or prudent with regard to payments certified to be due to Contractor upon notice of third party claims filed or reasonable evidence indicating probably filing of such claims against any payment bond supplied by Contractor or reasonable evidence of the failure of the Contractor to make payments property to Subcontractors for labor, materials or equipment. Such actions by the Owner may include, but not be limited to, withholding payments certified to be due to Contractor, joint-paying any checks to the Contractor and the bond Surety, and/or following Contract payment instructions from the bond Surety. The Owner shall not be deemed in default by reason of any actions or inactions regarding payments as provided for in this Section. Any actions or inactions by the Owner with regard to payments to Contractor shall not be deemed nor constitute a waiver by Owner of any rights, defenses or claims against Contractor.

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**§ 12.1.1** If a portion of the Work is covered contrary to the Architect's or Owner's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the ~~Architect,~~ Architect or Owner, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

**§ 12.1.2** If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect or Owner may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be at the Owner's expense. If such Work is not in accordance with the Contract Documents, such costs and the cost of correction shall be at the Contractor's expense unless the condition was caused by the Owner or a separate contractor in which event the Owner shall be responsible for payment of such costs.

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~~The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.~~**§ 12.2.1.1** The Contractor shall promptly correct Work rejected by the Architect or Work failing to conform to the requirements of the Contract Documents or Construction Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

**§ 12.2.1.2** The Owner may make emergency repairs to the Work or take such other measures necessary under the circumstances, if the Contractor does not promptly respond to a notice of defect or nonconforming Work. Contractor shall be responsible to Owner for this cost if the reason for the repairs is attributable to the Contractor. If payments then or thereafter due to the Contractor are not sufficient to cover such costs, then the Contractor shall pay the difference to the Owner on demand.

**§ 12.2.2 ~~AFTER SUBSTANTIAL COMPLETION~~AFTER FINAL COMPLETION**

**§ 12.2.2.1** In addition to the Contractor's obligations under Section ~~3.5,~~ 3.5 and as a material term of the contract between the Owner and the Contractor, if, within one year after the date of ~~Substantial~~ Final Completion of the Work or designated portion ~~thereof or after the date for commencement of warranties established under Section 9.9.1, or~~ thereof, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Construction Documents or the Contract Documents, the Contractor shall correct it promptly without additional cost to the Owner after receipt of written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. ~~During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty.~~ If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct ~~it in accordance with Section 2.4.~~the Work as provided in Section 12.2.2.1.1.

**§ 12.2.2.1.1** Nothing contained in this Section 12.2 is intended to limit or modify any obligations under the law or under the Contract Documents or Construction Documents, including any warranty obligations, expressed or implied, or periods of limitation and repose. THE CONTRACTUAL ONE YEAR PERIOD FOR CORRECTION OF THE WORK IS IN ADDITION TO ALL WARRANTY OBLIGATIONS OF THE CONTRACTOR AND SHALL NOT BE APPLIED TO LIMIT ANY APPLICABLE STATUTORY PERIOD OF LIMITATION OR REPOSE. ALL WARRANTIES SHALL COMMENCE NO EARLIER THAN THE SUBSTANTIAL COMPLETION DATE OF THE ENTIRE PROJECT.

**§ 12.2.2.1.2** If the Contractor fails to perform the corrective Work, then Owner may perform corrective Work, at Contractor's cost. If Owner performs corrective Work, then Owner may also remove nonconforming Work and store the salvageable materials or equipment at Contractor's expense. If the Contractor does not pay all costs incurred by Owner within ten (10) business days after written notice, then Owner may, upon ten (10) additional business days' written notice, sell the removed materials and equipment in accordance with Owner's policies, and shall account for the proceeds thereof, after deducting costs and damages that should have been borne by the Contractor, including compensation for the Architect's services and expenses made necessary thereby. If such proceeds of sale do not cover costs which the Contractor should have borne, then the Contractor shall pay the difference to the Owner.

**§ 12.2.2.2** The contractual one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

**§ 12.2.2.3** The contractual one-year period for correction of Work shall ~~not~~ be extended by corrective Work performed by the Contractor pursuant to this Section ~~12.2.~~12.2, but only as to that corrected Work.

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**§ 12.2.6** Contractor shall replace, repair, or restore any parts of the Project or furniture, fixtures, equipment, or other items placed therein (whether by Owner or any other party) that are injured or damaged by any such parts of the Work that do not conform to the requirements of the Construction Documents or the Contract Documents or by defects in the Work.

**§ 12.2.7** The provisions of this Section 12.2 apply to Work done by Subcontractors of the Contractor as well as Work done directly by employees of the Contractor. The provision for this Section 12.2.7 shall not apply to corrective work attributable solely to the acts or omissions of any separate contractor of Owner (unless Contractor is acting in such capacities). The cost to Contractor of performing any of its obligations under this Section 12.2.7 to the extent not covered by insurance shall be borne by Contractor.

**§ 12.2.8** If, however, Owner and Contractor deem it inexpedient to require the correction of Work damaged or not done in accordance with the Construction Documents or the Contract Documents, then an equitable deduction from the Contract Sum or Guaranteed Maximum Price shall be made by agreement between Contractor and Owner. Until such settlement, Owner may withhold such sums as Owner deems just and reasonable from moneys, if any, due Contractor. The settlement shall not be unreasonably delayed by the Owner and the amount of money withheld shall be based on estimated actual cost of the correction to Owner.

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be ~~effected~~ effect whether or not final payment has been made.

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The Contract shall be governed by the ~~law of the place where the Project is located except that, if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.~~laws of the State of Nebraska, and any litigation shall be conducted in state district court. Mandatory and exclusive venue for any disputes shall be in Colfax County, Nebraska.

...

**§ 13.2.1** The Owner and Contractor respectively bind themselves, their partners, successors, assigns and legal representatives to the other party hereto and to partners, successors, assigns and legal representatives of such other party in respect to the other party hereto and to partners, successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in the Contract Documents. ~~Except as provided in Section 13.2.2, neither~~ Neither party to the Contract shall assign the Contract ~~as a whole~~ in whole or in part without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

**§ 13.2.2** The ~~Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignment.~~invalidity of any part or provision of the Contract Documents shall not impair or affect in any manner whatsoever the validity, enforceability or effect of the remainder of the Contact Documents.

...

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; ~~or~~ if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice. Notice may also be made by facsimile transmission to the last business number known to the party giving notice. In such case, notice will be deemed received upon electronic confirmation of receipt. The party making such facsimile transmission shall also forward a copy of such notice by regular mail. Each party to the Contract shall provide all other parties with the facsimile telephone number to which all official notices should be sent.

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**§ 13.5.1** Tests, inspections and approvals of portions of the Work shall be made at appropriate times as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of public ~~authorities.~~ authorities having jurisdiction. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections and ~~approvals.~~ approvals which shall be included in the Cost of the Work. Provided, however, Owner shall bear all costs of inspection services, the testing of construction materials engineering, and the verification testing services necessary for acceptance of the facility by the Owner. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. ~~The Owner shall bear costs of (1) tests, inspections or approvals that do not become requirements until after bids are received or negotiations concluded, and (2) tests, inspections or approvals where building codes or applicable laws or regulations prohibit the Owner from delegating their cost to the Contractor.~~

**§ 13.5.1.1** Special Inspection and Special Testing in addition to the test and inspections required of the Contractor: The Owner will employ Special Inspector(s) as required by the "2006 International Building Code". The Contractor shall be responsible for coordinating, notifying, and scheduling all special inspections and special testing in order to maintain the progress of the work. The Contractor shall give the Architect timely notice of when and where special inspections and special tests are to be made so that the Architect may be present for such procedures. The Owner shall bear the costs of any special inspections and special testing performed under this subsection 13.5.1.1.

**§ 13.5.2** If the Architect, Owner or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection or approval not included under Section 13.5.1, ~~the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements~~ then the Owner shall provide or contract for such additional testing, inspection or ~~approval by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures.~~ approval. Such costs, except as provided in Section 13.5.3, shall be at the Owner's expense. Architect, Owner and Contractor shall cooperate for the timely scheduling of such tests and inspections.

**§ 13.5.3** If such procedures for testing, inspection or approval under Sections 13.5.1 and 13.5.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure ~~including~~ including, but not limited to, those of repeated procedures and compensation for the Architect's services and expenses shall be at the Contractor's expense.

**§ 13.5.4** Required certificates of testing, inspection or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the ~~Architect.~~Architect with a copy to the Owner.
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~~Payments~~ Undisputed payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at such rate as ~~the parties may agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.~~provided by Neb. Rev. Stat. § 81-2404. Any such payment shall be deemed overdue on the thirty-first day after Owner received Architect's invoice or Contractor's Certificate for Payment for the Architect, if Owner's Board of Education meets more than once per month. Any such payment shall be deemed overdue on the forty-sixth day after Owner receives Architect's invoice or Contractor's Certificate for Payment from the Architect, if Owner's Board of Education meets once a month or less frequently. No interest shall be due on sums properly retained by Owner, except as provided by law, or on disputed sums unpaid by Owner.

**§ 13.7 ~~TIME LIMITS ON CLAIMS~~TIME LIMITS ON LITIGATION**
The Owner and Contractor shall commence all ~~claims and causes of action,~~ litigation, whether in contract, tort, breach of warranty or otherwise, against the other arising out of or related to the Contract in accordance with the requirements of the ~~final~~ dispute resolution method selected in the Agreement and within the time period specified by applicable law, but in any case not more than ~~10~~ ten (10) years after the date of Substantial Completion of the Work. ~~The Owner and Contractor waive all claims and causes of action not commenced in accordance with this Section 13.7.~~

**§ 13.8 EQUAL OPPORTUNITY IN EMPLOYMENT**
**§ 13.8.1** The Contractor and the Contractor's Subcontractors shall not discriminate against any employee or applicant

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for employment because of race, religion, age, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants, notices setting forth the Contractor's nondiscrimination policies.

**§ 13.8.2** The Contractor and the Contractor's Subcontractors shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, age, disability, sex, or national origin.

**§ 13.9 CONTRIBUTIONS UNDER NEBRASKA EMPLOYMENT SECURITY LAW**

The Contractor and all Subcontractors engaged to perform any part of the Work shall make payment to the Unemployment Compensation Fund of the State of Nebraska all contributions and interest due under the provisions of the Employment Security Law, Neb. Rev. Stat. §§ 48-601, et seq. (Reissue 1988), as amended, on wages paid to individuals employed in the performance of the Contract; and before final payment shall be made of the final three percent (3%) of this Contract, the Contractor shall secure and file with the Owner, and cause any Subcontractor to secure and file with the Owner, written clearance from the Commissioner of the Department of Labor of the State of Nebraska, certifying that all payments then due of contributions or interest which may have arisen under this Contract have been made by the Contractor or any Subcontractor to the Unemployment Compensation Fund.

**§ 13.10 STORAGE AND DISPOSAL OF HAZARDOUS WASTE**

Fines, penalties and any other action ordered by the U.S. Environmental Protection Agency or Nebraska Department of Environmental Quality arising from the performance of the Work, but excluding preexisting site conditions, are the responsibility of the Contractor and shall not be recoverable from the Owner in any fashion.

**§ 13.11 WARRANTY OF EXAMINATION OF CONSTRUCTION DOCUMENTS**

By signing this Agreement the Contractor does hereby agree, certify, warrant and represent on behalf of itself, and agrees to see that each Contractor performing the Work shall also agree, certify, warrant and represent to the Owner that their bids have been based on a full and complete examination of the Contract Documents and Construction Documents, including as determined necessary site examination; and that all statements, facts and representations made in all submittal documents and materials are true, correct, accurate, and complete, and may be relied upon by the Owner in considering the firm's bid. The Contractor understands it is its responsibility to immediately provide updated and correct information if any of the information changes at any time. Any omission, falsification or misrepresentation made by the Contractor or a Subcontractor in such documents and materials or any supplement thereto, will be sufficient grounds for failure to employ the Contractor or terminate any contract with the Owner. The Contractor and any Subcontractor by entering into an Agreement with the Owner consents and agrees to comply at all times with all Owner policies, regulations, directives, and practices.

**§ 13.12 VERIFICATION OF IMMIGRATION STATUS**

The Contractor agrees to use the federal immigration verification system to determine the work eligibility status of new employees physically performing services on the Project within the State of Nebraska. The federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee. This requirement applies to all Subcontractors of the Contractor. The Contractor shall, by written agreement, require compliance with the federal immigration verification system by all Subcontractors. If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us.
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

**§ 13.13 EXCLUSION OF PERSONS WITH CRIMINAL RECORDS**

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By signing this Agreement, the Contractor does hereby agree, certify, warrant and represent on behalf of itself and all Subcontractors that no person shall be assigned to work on the Project with a "disqualifying criminal history" pursuant to Section 3.4.8 herein.

**§ 13.14 RECORDS**

**§ 13.14.1** Contractor shall at all times through the date of Final Completion, maintain Job Records, including, but not limited to, invoices, payment records, payroll records, daily reports, diaries, logs, instructions, drawings, receipts, subcontracts, purchase orders, vouchers, memoranda, other financial data and job meeting minutes applicable to the Project, in a manner which maintains the integrity of the documents. Job Records must be retained by Contractor for at least twelve (12) years after the date of Final Completion of the Project. Within fourteen (14) calendar days of Owner's request, Contractor shall make such Job Records available for inspection, copying and auditing by the Owner, Architect or their respective representatives, at Owner's central office.

**§ 13.14.2** If Contractor is a Construction Manager at Risk, then Contractor shall also maintain, in accordance with the provisions of Section 13.14.1, the following: subcontract files, including proposals of successful and unsuccessful bidders, bid recaps and subcontractor payments; original estimates; estimating work sheets; general ledger entries detailing cash and trade discounts received; insurance rebates and dividends; and any other supporting evidence deemed necessary by the Owner to substantiate charges related to the Contract.

**§ 13.14.3** Contractor shall keep a full and detailed financial accounting system and shall exercise such controls as may be necessary for proper financial management under this Contract; the accounting and control systems shall be satisfactory to the Owner and shall be subject to the provisions of Section 13.14.1.

**§ 13.14.4** Contractor shall keep all Construction Documents related to the Project, subject to the provisions of Section 13.14.1, provided, however, Contractor shall not destroy said documents until Contractor has confirmed with Owner in writing that Owner has obtained a copy of all as-built drawings.

**§ 13.14.5** In the event that an audit by the Owner reveals any errors/overpayments by the Owner, then the Contractor shall refund to the Owner the full amount of such overpayments within thirty (30) calendar days of such audit findings, or the Owner, at its option, reserves the right to deduct such amounts owed to the Owner from any payments due to the Contractor.

**§ 13.15 PROPRIETARY INTERESTS AND CONFIDENTIAL INFORMATION**

**§ 13.15.1** Neither Architect nor Contractor shall use the image or likeness of Owner's Project or Owner's official logo or emblem and any other trademark, service mark, or copyrighted or otherwise protected information of Owner, without Owner's prior written consent. Contractor and Architect shall not have any authority to advertise or claim that Owner endorses Architect or Contractor's services, without Owner's prior written consent.

**§ 13.15.2** Neither Architect nor Contractor shall disclose any confidential information which comes into the possession of Architect or Contractor at any time during the Project, including but not limited to, the location and deployment of security devices, security access codes, student likenesses, student record information or employee information.

**§ 13.15.3** The parties acknowledge that, as a political subdivision of the State of Nebraska, Owner is subject to, and must comply with, the provisions of the Nebraska Records Management Act.

**§ 13.16 DAVIS BACON ACT**

**§ 13.16.1** This project may be financed by the Owner in whole or in part with funds provided through the Elementary and Secondary School Emergency Relief Fund ("ESSER") and other federal funds. ESSER funds are subject to the Davis-Bacon Act ("DBA") prevailing wage rate and other requirements. The Contractor, and all subcontractors, shall comply with all federal, state and local laws, ordinances and regulations applicable to this federally-funded project, including but not limited to, the provisions of the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, including the specific requirements contained in 29 C.F.R. § 5.5 and AIA A101 Exhibit D and Attachment 1 attached to and made a part of these General Conditions.

**§ 13.16.2** The Contractor and all Subcontractors hired by the Contractor on this project agree to and shall provide and submit to proper authorities all necessary written documentation and certifications in accordance with all reporting

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requirements of the DBA. The Contractor shall require that the contracts of all Subcontractors hired by the Contractor on this project contain contract provisions identical to the provisions contained in this section, including AIA A101 Exhibit D and Attachment 1.

**§ 13.16.3** A breach of any of the provisions contained in this Section 13.16 or a failure to comply with any of the requirements under the DBA, as it now exists and as it may be amended or supplemented from time to time, and any regulations promulgated thereto, by the Contractor or any of its Subcontractors shall constitute a substantial and material breach of the Contract Documents and shall be sufficient grounds for termination of the contract by the Owner.

**§ 13.16.4** To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the Owner, its Board of Education, administrators, employees and agents, and the Architect, Architect's consultants, agents and employees of any of them from and against all claims, damages, suites, losses, expenses or causes of action which arise as a result of the failure of the Contractor, Subcontractors, or officers, employees, or agents of any of them, to comply with any of the requirements of the DBA.

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**§ 14.1 TERMINATION BY THE CONTRACTOR FOR CAUSE**

**§ 14.1.1** The Contractor may terminate the Contract if the Work is stopped for a period of ~~30 consecutive~~ ninety (90) consecutive calendar days through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, for any of the following reasons:

...

**.2** An act of government, such as a declaration of national emergency that requires all Work to be stopped; or

**.3** Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment ~~on a~~ of disputed sums due on an approved Certificate for Payment within the time stated in the Contract ~~Documents; or~~

~~**.4** The Owner has failed to furnish to the Contractor promptly, upon the Contractor's request, reasonable evidence as required by Section 2.2.1.~~Documents.

**§ 14.1.2** The Contractor may terminate the Contract if, through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, repeated suspensions, delays or interruptions of the entire Work by the Owner as described in Section 14.3 constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 calendar days in any 365-day period, whichever is less.

**§ 14.1.3** If one of the reasons described in Section 14.1.1 or 14.1.2 ~~exists, the Contractor may, upon seven~~ exists then, after the applicable time period, the Contractor may, upon twenty (20) calendar days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, ~~including reasonable overhead and profit, costs incurred by reason of such termination, and damages.~~ and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date of termination.

**§ 14.1.4** If the Work is stopped for a period of ~~60 consecutive~~ ninety (90) consecutive calendar days through no act or fault of the Contractor or a Subcontractor or their agents or employees or any other persons performing portions of the Work under contract with the Contractor because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon ~~seven additional~~ twenty (20) additional calendar days' written notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

...

**.1** ~~repeatedly~~ refuses or fails to supply enough properly skilled workers or proper materials;

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...

.3 ~~repeatedly~~ disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; ~~or~~

.4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

.5 fails to furnish the Owner, upon request, with assurances satisfactory to the Owner, evidencing the Contractor's ability to complete the Work in compliance with all the requirements of the Contract Documents;

.6 engages in worker misconduct in violation of Section 3.3.2 or engages in conduct that would constitute a violation of state or federal criminal law, including but not limited to, the laws prohibiting certain gifts to public servants, or engages in conduct that would constitute a violation of the Owner's ethics or conflict of interest policies; or

.7 fails to proceed continuously and diligently with the construction and completion of the Work, except as permitted under the Contract Documents.

**§ 14.2.2** When any of the above reasons exist, the Owner, ~~upon certification by the Initial Decision Maker that sufficient cause exists to justify such action,~~ subject to any prior rights of the surety, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven (7) calendar days' written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

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**§ 14.2.3** When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished. Any further payment shall be limited to amounts earned to the date of termination.

**§ 14.2.4** If the ~~unpaid balance of the Contract Sum exceeds~~ costs of finishing the Work, including compensation for the ~~Architect's~~ Architects' services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, ~~such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor~~ exceed the unpaid balance of the Contract Sum, then the Contractor and/or its Surety shall pay the difference to the Owner. The amount to be paid to the ~~Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this~~ Owner shall be certified by Architect upon application. The obligation for payment shall survive termination of the Contract.

**§ 14.2.5** The parties hereby agree that: 1) if an order for relief is entered on behalf of the Contractor, pursuant to Chapter 11 of the U.S. Bankruptcy Code; 2) if any other similar order is entered under any debtor relief laws; 3) if Contractor makes an assignment for the benefit of one or more of its creditors; 4) if a receiver is appointed for the benefit of its creditors; or 5) if a receiver is appointed on account of its insolvency, any such event could impair or frustrate Contractor's performance of the Contract Documents. Accordingly, it is agreed that upon occurrence of any such event, Owner shall be entitled to request of Contractor or its successor in interest adequate assurance of future performance in accordance with the terms and conditions of the Contract Documents. Failure to comply with such request within fourteen (14) calendar days of delivery of the request shall entitle Owner to terminate the Contract and to the accompanying rights set forth in Sections 14.2.1 through 14.2.6. In all events, pending receipt of adequate assurance of performance and actual performance in accordance with the Contract Documents, Owner shall be entitled to proceed with the Work with Owner's own forces or with other Contractors on a time and material or other appropriate basis, the cost of which will be charged against the Contract Sum.

**§ 14.2.6** If the Contractor is declared by the Owner to be in default under the Contract, then the Contractor's Performance Bond Surety shall promptly perform the Work, in full accordance with the plans, specifications and Contract Documents. Unless otherwise agreed in writing between the Surety and the Owner, the Surety shall complete the Work by the Surety entering into a Contract acceptable to Owner, with a Contractor acceptable to Owner, and shall obtain new Payment and Performance Bonds as required by law.

...

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**§ 14.3.2** The Contract Sum and Contract Time ~~shall be adjusted~~ may be adjusted, by mutual agreement for increases in the cost and time caused by suspension, delay or interruption as described in Section 14.3.1. ~~Adjustment of the Contract Sum shall include profit.~~ No adjustment shall be made to the extent

...

**§ 14.4.1** The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. Furthermore, if this Contract is a multi-year contract funded through Owner's current general funds that are not bond funds, then the Owner's Board of Education has the right to not appropriate adequate monies for the next fiscal year and to terminate this Contract at the end of each fiscal year during the term of the Contract, without the Owner incurring any further liability to Contractor as a result of such termination.

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**§ 14.4.3** In case of such termination for the Owner's convenience, the Contractor shall be entitled to receive payment for Work ~~executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.~~executed and for proven unrecoverable loss with respect to materials, equipment, tools, and construction equipment and machinery incurred to the date of termination. Such payment shall not cause the Contract Sum to be exceeded. Such payment shall not include overhead and profit for Work not executed.

**§ 14.4.4** Upon determination by a Court of competent jurisdiction that termination of the Contractor pursuant to Section 14.2 was wrongful, such termination will be deemed converted to a termination for convenience pursuant to Section 14.4, and Contractor's remedy for wrongful termination shall be limited to the recovery of the payments permitted for termination for convenience as set forth in Section 14.4.

## ARTICLE 15 CLAIMS AND DISPUTES OF CONTRACTOR

...

A Claim is a demand or assertion by ~~one of the parties~~ the Contractor seeking, as a matter of right, payment of money, interpretation of the Contract terms, extension of time, or other relief with respect to the terms of the ~~Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract.~~ Contract, the Project or the Work. The responsibility to substantiate Claims shall rest with the ~~party making the Claim.~~Contractor.

...

~~Claims by either the Owner or Contractor~~ Except as otherwise provided in Section 8.3, Claims by the Contractor must be initiated by written notice to the Owner and to the Architect. Claims by Contractor must be initiated within twenty-one (21) calendar days after occurrence of the event giving rise to such Claim or within twenty-one (21) calendar days after the Contractor first knew or should have known of the condition giving rise to the Claim, whichever is earlier. Claims must be initiated by written notice ~~to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party must be initiated within 21 days after~~ titled "Notice of Claim" ("Notice") and sent to the Architect and Owner's designated representative. The Notice shall clearly set out the specific matter of complaint, and the impact or damages which may occur or have occurred as a result thereof, to the extent that the impact or damages can be assessed at the time of the Notice. If the impact or damages cannot be assessed as of the date of the Notice then the Notice shall be amended at the earliest date that is reasonably possible. It is imperative that Owner receive timely specific Notice of any potential problem identified by Contractor in order that the problem can be mitigated or resolved promptly. Any claim or portion of a claim by Contractor that has not been made the specific subject of a Notice within ninety (90) calendar days after the occurrence of the event giving rise to such ~~Claim or within 21 days after the claimant first recognizes~~ claim or within ninety (90) calendar days after the Contractor first knew or should have known of the condition giving rise to the Claim, whichever is ~~later.~~ earlier, shall be waived. Contractor agrees that this is a reasonable notice requirement under Nebraska law.

...

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Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section ~~9.7~~ 9.7, as amended, and Article 14, as amended, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make undisputed payments for Work performed in accordance with the Contract Documents. ~~The Architect will prepare Change Orders and issue Certificates for Payment in accordance with the decisions of the Initial Decision Maker.~~

**§ 15.1.4 CLAIMS FOR ADDITIONAL COST OR AN INCREASE IN THE CONTRACT SUM**

If the Contractor wishes to make a Claim for additional cost or an increase in the Contract Sum, written notice as provided herein shall be given ~~before proceeding to execute the Work.~~ to Owner and Architect. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section ~~10.4.~~10.5. The Architect will promptly investigate such Claim and report findings and a recommended resolution in writing to the Owner and Contractor. If the Claim is approved by Owner's Board of Education, or Owner's representative if provided for herein, then Contractor shall proceed with the execution of the Work that is the subject matter of the Claim. If the Claim is rejected by the Owner, then Contractor may pursue alternative dispute resolution as provided for in the Contract Documents.

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**§ 15.1.5.1** If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Contractor's Claim shall include an estimate of ~~cost and of~~ probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

**§ 15.1.5.2** ~~If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated and had an adverse effect on the scheduled construction.~~Extensions of time will not be granted for delays caused by inadequate construction force, or the failure of the Contractor to place orders for equipment or materials sufficiently in advance to insure delivery when needed.

**§ 15.1.5.3** If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal and unusually severe for the period of time, could not have been reasonably anticipated and prevented the execution of major items of work on normal working days.

**§ 15.1.5.4** Time extensions for adverse, unusually severe weather. The procedure for determination of time extensions for unusually severe weather is set forth in this Section.

**§ 15.1.5.4.1** Adverse weather means atmospheric conditions at the Project location and at a definite time that are unfavorable to construction activities. For purposes of this Section, adverse weather includes precipitation at the Project location during the 24-hour period constituting a work day in a total, cumulative amount in excess of one-half (0.5) inch of rainfall or the equivalent of one-half (0.5) inch of rainfall if precipitation is other than rainfall.

**§ 15.1.5.4.2** Adverse weather means weather that is more severe and abnormal, in magnitude or duration or both, than bad weather that should be expected and anticipated for the season and the Project location.

**§ 15.1.5.4.3** Actual adverse weather days means days where adverse weather, or the results of adverse weather, prevented Contractor's work on critical Work activities for fifty percent (50%) or more of Contractor's scheduled work day.

**§ 15.1.5.4.4** The following listing defines monthly anticipated adverse weather delay work days for the Contract period. Contractor's construction schedule, including the critical path schedule, during the term of the Agreement must reflect these anticipated adverse weather delay work days in all weather-dependent Work activities.

MONTHLY ANTICIPATED ADVERSE WEATHER DELAY WORK DAYS BASED ON FIVE (5) DAY WORK WEEK

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 8 | 5 | 3 | 4 | 6 | 4 | 5 | 5 | 3 | 2 | 3 | 6 |

**§ 15.1.5.4.5** Contractor must adequately and sufficiently document actual adverse weather days in Contractor reports.

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Adequate and sufficient documentation is such that an independent third-party, including the Initial Decision Maker and the Owner, could determine that adverse weather conditions existed and that the requirements of an actual adverse weather day were met. For purposes of clarity, charts showing only daily cumulative rainfall amounts are insufficient to adequately and sufficiently document actual adverse weather days. Contractor's failure to adequately and sufficiently document conditions to show actual adverse weather days may result in rejection of Contractor's claim.

**§ 15.1.5.4.6** The number of actual adverse weather days shall be calculated chronologically from the first to the last day in each month. Once the number of actual adverse weather days anticipated in the schedule above has been exceeded in a particular month, Contractor may submit a claim to the Initial Decision Maker for consideration.

**§ 15.1.5.5** No extension of time shall be made to the Contractor because of hindrances or delays from any cause which is the fault of Contractor or Contractor's Subcontractors or under Contractor's control. Claims for extension of time may only be considered because of weather delays, or hindrances or delays which are the fault of Owner and/or under Owner's control, but only to the extent that Substantial Completion of the Project is adjusted beyond the original Substantial Completion date. Only claims for extension of time shall be considered because of hindrances or delays not the fault of either Contractor or Owner, but only to the extent that Substantial Completion of the Project exceeds the Substantial Completion date established for the Work. Board approval shall be required for any extension of time. No damages shall be paid for delays. Contractor shall only be entitled to time extensions per the terms of the Contract Documents.

**§ 15.1.5.7** Requests for time extension shall be submitted on a monthly basis and shall specify the time delay, the cause of the delay, and the responsible party for the delay, whether Contractor, Owner, rain day, or other. No claims for damages for delay shall be made by Contractor. Any claim not submitted under the terms of this Section shall be waived.

The Contractor ~~and Owner waive Claims against each other~~ waives all claims against the Owner for consequential damages arising out of or relating to this ~~Contract. This mutual waiver includes~~

~~.1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and~~

~~.2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.~~

~~This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.6 shall be deemed to preclude an award of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.~~Contract including, but not limited to, any amount owed as compensation for the increased cost to perform the Work as a direct result of Owner-caused delays or acceleration.

**§ 15.2 ~~INITIAL DECISION~~RESOLUTION OF CLAIMS AND DISPUTES**

**§ 15.2.1** ~~Claims, excluding those arising under Sections 10.3, 10.4, 11.3.9, and 11.3.10, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision~~ **RECOMMENDATION OF ARCHITECT**

Claims by the Contractor against the Owner, including those alleging an error or omission by the Architect, shall be referred initially to the Architect for written recommendation. An initial recommendation by the Architect shall be required as a condition precedent to mediation ~~of any Claim~~ or litigation of all Claims by the Contractor arising prior to the date final payment is due, unless ~~30~~ thirty (30) calendar days have passed after the Claim has been referred to the ~~Initial Decision Maker with no decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.~~Architect with no recommendation having been rendered by the Architect.

**§ 15.2.2** The ~~Initial Decision Maker~~ Architect will review Claims and within ~~ten~~ fourteen (14) calendar days of the receipt of ~~a~~ the Claim take one ~~or more~~ of the following actions: (1) request additional supporting data from the ~~claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve~~

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~~the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.~~ Contractor, or (2) make a written recommendation to the Owner, with a copy to the Contractor.

**§ 15.2.3** In evaluating Claims, the ~~Initial Decision Maker~~ Architect may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the ~~Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.~~Architect in making a written recommendation.

**§ 15.2.4** If the ~~Initial Decision Maker~~ Architect requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ~~ten~~ fourteen (14) calendar days after receipt of such request, and shall either ~~(1)~~ provide a response on the requested supporting data, ~~(2)~~ advise the ~~Initial Decision Maker~~ Architect when the response or supporting data will be furnished or ~~(3)~~ advise the ~~Initial Decision Maker~~ Architect that no supporting data will be furnished.~~Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.~~

**§ 15.2.5** ~~The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.~~Following receipt of the Architect's written recommendation regarding a Claim, the Owner and Contractor shall attempt to reach agreement as to any adjustment to the Contract Sum or Guaranteed Maximum Price and/or Contract Time. If no agreement can be reached, then either party may request mediation of the dispute pursuant to Section 15.3.

**§ 15.2.6** ~~Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.~~Upon receipt of a Claim against the Contractor or at any time thereafter, the Architect or the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Architect or the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

**~~§ 15.2.6.1~~** ~~Either party may, within 30 days from the date of an initial decision, demand in writing that the other party file for mediation within 60 days of the initial decision. If such a demand is made and the party receiving the demand fails to file for mediation within the time required, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.~~

**~~§ 15.2.7~~** ~~In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.~~

**~~§ 15.2.8~~** ~~If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.~~

**§ 15.3 ~~MEDIATION~~ALTERNATIVE DISPUTE RESOLUTION**

**§ 15.3.1** ~~Claims, disputes, or other matters in controversy~~ Any Claim arising out of or related to the ~~Contract except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.6 shall be subject to mediation as a condition precedent to binding dispute resolution.~~ Contract, except Claims relating to aesthetic effect and except those waived under the terms of the Contract Documents, may by mutual agreement of the Owner and Contractor, after written recommendation by the Architect or thirty (30) calendar days after submission of the Claim to the Architect, be subject to mediation.

**§ 15.3.2** ~~The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing,~~

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~~delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.~~If the parties agree to resolve their Claims by mediation, such mediation shall be subject to and in accordance with the Nebraska Uniform Mediation Act.. Mediation shall be conducted by a mutually-agreed-upon mediator. In the event that the parties are unable to agree on a mediator, then the mediation shall be conducted by a mediation center approved by the Nebraska Office of Dispute Resolution.

**§ 15.3.3** ~~The~~ If mediation is agreed to by the parties, the parties shall share the mediator's fee ~~and any filing fees equally. The mediation shall be held in the place where the Project is located,~~ equally and, if any filing fee is required, shall share said fee equally. Mediation shall be held within Colfax County, Nebraska, unless another location is mutually agreed ~~upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.~~upon by the parties. Agreements reached in mediation shall be reduced to writing, considered for approval by the Owner's Board of Education, signed by the parties if approved by the Board of Education, and, if signed, shall thereafter be enforceable as provided by the laws of the State of Nebraska.

**§ 15.3.4** A party may elect at anytime to resolve their claim though litigation pursuant to Section 13.1.

**§ 15.4 NO ARBITRATION**

**§ 15.4.1** ~~If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.~~ Notwithstanding anything to the contrary in the Contract Documents or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder.

~~**§ 15.4.1.1** A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.~~

~~**§ 15.4.2** The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

~~**§ 15.4.3** The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement shall be specifically enforceable under applicable law in any court having jurisdiction thereof.~~

~~**§ 15.4.4 CONSOLIDATION OR JOINDER**~~

~~**§ 15.4.4.1** Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).~~

~~**§ 15.4.4.2** Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.~~

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**§ 15.5** Contractor stipulates that Owner is a political subdivision of the State of Nebraska, and, as such, enjoys immunities from suit and liability provided by the Constitution and laws of the State of Nebraska. By entering into this Agreement, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.~~**§ 15.4.4.3** The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Contractor under this Agreement.~~

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**User Notes:** (1867015021)

## Schuyler Community Schools

# Q1 What actions can we take to improve our district's collective efficacy within our core academic programs?

**More staffing for EL students transitioning into the regular classroom is needed at SES.** At SES, students new to the country receive one year of support.Then those students are placed in the classroom without support the following year.

4.0 ★★★★☆ (21)

Ranked #1 of 21




---

**Ensure that the foundations of reading are being taught at the K-2 level as called for in the new standards.** It would be helpful to have a program in place now so students get the instruction that they need and don't fall behind (Lalilo, for example)

3.9 ★★★☆☆ (32)

Ranked #2 of 21

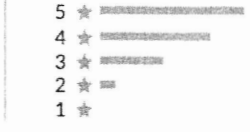



---

**Review the procedure of EL transitions into the regular classroom.** After a year of Newcomers, they are placed in regular classroom without an addition EL support.

3.9 ★★★☆☆ (21)

Ranked #3 of 21

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**Develop a district wide process for writing and implementing standards-based learning targets.** This will help us develop the common language of instruction that all students can count on.

3.8 ★★★☆☆ (31)

Ranked #4 of 21




---

**Less testing and teaching to the test.** Teachers spend the majority of their days teaching to the tests. We need to have the opportunity to teach students that learning is fun for life!

3.8 ★★★☆☆ (29)

Ranked #5 of 21




---

**Research and evaluate the effectiveness of staff for EL students and Newcomers.** We have an increasing number of EL students. We are not able to exit students from the program. More are becoming long-term EL students.

3.8 ★★★☆☆ (22)
Ranked #6 of 21



---

**Stop adding more and more to our plates. We can only teach so much.** Some of the added things are good, but maybe they can be used at different levels of intervention rather than be added to every teachers teaching time

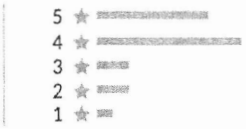
3.7 ★★★☆☆ (28)
Ranked #7 of 21



---

**There needs to be a phonics program and a writing program at SES. We need to start previewing some programs.** To meet the new ELA standards, we need additional resources.

3.7 ★★★☆☆ (21)
Ranked #8 of 21



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**We need additional help with kids in the lower grades unable to read - title teacher?** If they are already behind they will never catch up.

3.7 ★★★☆☆ (17)
Ranked #9 of 21



---

**We need ELL services in the lower grades.** That is the best time to get to these kids and develop their English.

3.7 ★★★☆☆ (15)
Ranked #10 of 21



---

**We need to up the rigor of our classes, if we want to make growth gains for our students.** Way to much wasted time in some classrooms, and we need to increase the level of that we are getting students to think at! Otherwise it won't improve.

3.7 ★★★☆☆ (15)
Ranked #11 of 21



---

**The children are so stressed out about doing "great" on state testing! There needs to be more time spent teaching and not just preparing for testing.** Don't take the fun out of school!

3.7 ★★★☆☆ (13)
Ranked #12 of 21



---

**Evaluate the new elementary science curriculum for strengths and weaknesses. Provide directly correlated training and supports.** This is part of the curriculum adoption process

3.6 (26)
Ranked #13 of 21



---

**Let's form a teacher team and upgrade the tech books being used. The videos are poor quality and there was no teacher input on tech books last time.** If we want teacher buy in, then involve a team of teachers to research new tech books.

3.5 (30)
Ranked #14 of 21



---

**Increase differentiation practices in classrooms through professional development opportunities.**

3.5 (3)
Ranked #15 of 21



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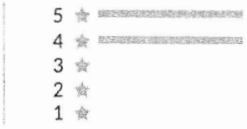
**The addition of more trade education opportunities would be beneficial** There is more than mechatronics. We need journeymen, electrician, HVAC.

3.4 (2)
Ranked #16 of 21



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**Develop a survey for elementary science teachers as a follow up evaluation for the new science curriculum and share it with the teachers** This is part of the curriculum adoption process.

3.3 (25)
Ranked #17 of 21



---

**Grateful for all the teachers who hold students responsible for showing respect, responsibility, and work ethic.** More follow through is needed for students who fail at these. Perhaps it is time to have students attend summer school especially when failing class.

3.3 (6)
Ranked #18 of 21



---

**find a resource to track progress in the area of science that is similar to STAR such as Inner Orbit or other outside standards tracking program** MAP isn't an NGSS style 3D assessment, doesn't offer SCIENCE the same data as math and reading. The only real data we have is classroom data.

3.2 (25)
Ranked #19 of 21



---

**I know AP is different than honors, any chance on honor classes again?** Still very hard to separate learning in the classroom when you have a wide range of abillity.

3.0 ★★★☆☆ (2)

Ranked #20 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**I truly appreciate the teachers that hold students accountable. Being encouraging to be timely and do work is a large part of being prepared for life**

3.0 ★★★☆☆ (2)

Ranked #21 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

Schuyler Community Schools

## Q1 What actions can we take to improve our district's collective efficacy within our core academic programs?

**More staffing for EL students transitioning into the regular classroom is needed at SES.** At SES, students new to the country receive one year of support.Then those students are placed in the classroom without support the following year.

4.0 ★★★★☆ (21)
Ranked #1 of 24




**Ensure that the foundations of reading are being taught at the K-2 level as called for in the new standards.** It would be helpful to have a program in place now so students get the instruction that they need and don't fall behind (Lalilo, for example)

3.9 ★★★☆☆ (32)
Ranked #2 of 24




**Review the procedure of EL transitions into the regular classroom.** After a year of Newcomers, they are placed in regular classroom without an addition EL support.

3.9 ★★★☆☆ (21)
Ranked #3 of 24




**Develop a district wide process for writing and implementing standards-based learning targets.** This will help us develop the common language of instruction that all students can count on.

3.8 ★★★☆☆ (31)
Ranked #4 of 24




**Less testing and teaching to the test.** Teachers spend the majority of their days teaching to the tests. We need to have the opportunity to teach students that learning is fun for life!

3.8 ★★★☆☆ (29)
Ranked #5 of 24



**Research and evaluate the effectiveness of staff for EL students and Newcomers.** We have an increasing number of EL students. We are not able to exit students from the program. More are becoming long-term EL students.

3.8 ★★★☆☆ (22)
Ranked #6 of 24



---

**Stop adding more and more to our plates. We can only teach so much.** Some of the added things are good, but maybe they can be used at different levels of intervention rather than be added to every teachers teaching time

3.7 ★★★☆☆ (28)
Ranked #7 of 24



---

**There needs to be a phonics program and a writing program at SES. We need to start previewing some programs.** To meet the new ELA standards, we need additional resources.

3.7 ★★★☆☆ (21)
Ranked #8 of 24



---

**We need additional help with kids in the lower grades unable to read - title teacher?** If they are already behind they will never catch up.

3.7 ★★★☆☆ (17)
Ranked #9 of 24



---

**We need ELL services in the lower grades.** That is the best time to get to these kids and develop their English.

3.7 ★★★☆☆ (15)
Ranked #10 of 24



---

**We need to up the rigor of our classes, if we want to make growth gains for our students.** Way to much wasted time in some classrooms, and we need to increase the level of that we are getting students to think at! Otherwise it won't improve.

3.7 ★★★☆☆ (15)
Ranked #11 of 24



---

**The children are so stressed out about doing "great" on state testing! There needs to be more time spent teaching and not just preparing for testing.** Don't take the fun out of school!

3.7 ★★★☆☆ (13)
Ranked #12 of 24



---

**Evaluate the new elementary science curriculum for strengths and weaknesses. Provide directly correlated training and supports.** This is part of the curriculum adoption process

3.6 ★★★☆☆ (26)
Ranked #13 of 24

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Let's form a teacher team and upgrade the tech books being used. The videos are poor quality and there was no teacher input on tech books last time.** If we want teacher buy in, then involve a team of teachers to research new tech books.

3.5 ★★★☆☆ (30)
Ranked #14 of 24

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Increase differentiation practices in classrooms through professional development opportunities.**

3.5 ★★★☆☆ (3)
Ranked #15 of 24

5 ★
4 ★
3 ★
2 ★
1 ★

---

**The addition of more trade education opportunities would be beneficial** There is more than mechatronics. We need journeymen, electrician, HVAC.

3.4 ★★★☆☆ (2)
Ranked #16 of 24

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Develop a survey for elementary science teachers as a follow up evaluation for the new science curriculum and share it with the teachers** This is part of the curriculum adoption process.

3.3 ★★★☆☆ (25)
Ranked #17 of 24

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Grateful for all the teachers who hold students responsible for showing respect, responsibility, and work ethic.** More follow through is needed for students who fail at these. Perhaps it is time to have students attend summer school especially when failing class.

3.3 ★★★☆☆ (6)
Ranked #18 of 24

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Have support staff in classrooms during core subjects rather than being in lunchroom for duty.** It would support student learning tremendously

3.3 ★★★☆☆ (3)
Ranked #19 of 24

5 ★
4 ★
3 ★
2 ★
1 ★

---

**It is time to get a Tech Book with teacher input. Who picked a Tech Book that was created by an entertainment company?** We could get the next Tech Book from Disney. The little ones could color pictures of Mickey Mouse. The high school students could watch Star Wars.

3.3 ★★★☆☆ (3)

Ranked #20 of 24




---

**Develop a district process for writing and implementing rigorous, standards-based learning targets.** We need to ensure that we are meeting the standards in each class. This will also help us maintain a common language of assessment.

3.3 ★★★☆☆ (1)

Ranked #21 of 24




---

**find a resource to track progress in the area of science that is similar to STAR such as Inner Orbit or other outside standards tracking program** MAP isn't an NGSS style 3D assessment, doesn't offer SCIENCE the same data as math and reading. The only real data we have is classroom data.

3.2 ★★★☆☆ (25)

Ranked #22 of 24




---

**I know AP is different than honors, any chance on honor classes again?** Still very hard to separate learning in the classroom when you have a wide range of abillity.

3.0 ★★★☆☆ (2)

Ranked #23 of 24

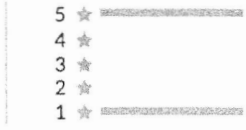



---

**I truly appreciate the teachers that hold students accountable. Being encouraging to be timely and do work is a large part of being prepared for life**

3.0 ★★★☆☆ (2)

Ranked #24 of 24



Schuyler Community Schools

# Q1 What actions can we take to improve our district's collective efficacy within our non-core academic programs?

**Add a technology/computer class at SES for specials.**

3.8 ★★★☆☆ (22)

Ranked #1 of 5




---

**Increase opportunities for MS students** Middle School students need to have opportunities in Agriculture, STS beyond what they are currently doing, and health education along with more.

3.8 ★★★☆☆ (12)

Ranked #2 of 5




---

**Great to see that the district upgrades teacher computers every 3-4 years. However, we also need to up grade computers in computer labs.** Some classrooms within are district are using computers that are over 10 years old. Lets place an emphasis on student learning and replace computers.

3.6 ★★★☆☆ (22)

Ranked #3 of 5




---

**STEM should be a specials class at the elementary level.**

3.4 ★★★☆☆ (22)

Ranked #4 of 5




---

**We would like to name our Dual Language School! :)** Telling parents that we are at the district building/office is confusing to parents.

3.3 ★★★☆☆ (14)

Ranked #5 of 5



Schuyler Community Schools

## Q1 What actions can we take to improve our district's collective efficacy within our non-core academic programs?

**Have a full time guidance counselor on staff.** Due to the increased amount of mental health needs having someone available at all times would be beneficial.

4.1 ★★★★☆ (18)

Ranked #1 of 16

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Add a technology/computer class at SES for specials.**

3.8 ★★★☆☆ (22)

Ranked #2 of 16

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Find ways for Dual Language students (once in high school) to apply their knowledge in real life.** Internships throughout the community or the schools.

3.8 ★★★☆☆ (19)

Ranked #3 of 16

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Increase opportunities for MS students** Middle School students need to have opportunities in Agriculture, STS beyond what they are currently doing, and health education along with more.

3.8 ★★★☆☆ (12)

Ranked #4 of 16

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Great to see that the district upgrades teacher computers every 3-4 years. However, we also need to up grade computers in computer labs.** Some classrooms within are district are using computers that are over 10 years old. Lets place an emphasis on student learning and replace computers.

3.6 ★★★☆☆ (22)

Ranked #5 of 16

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Talk to students with their interest!** They are more apt to get involved and stay with it if it's something they are interested in ?

3.6 ★★★☆☆ (16)
Ranked #6 of 16



---

**To promote the dual language program we should have a community project that shows student engagement and also parent involvement.** It allows parents and students to contribute and promote involvement. We can see the programs engagement with the community to reach out.

3.5 ★★★☆☆ (19)
Ranked #7 of 16



---

**Have a meeting with all fine arts stakeholders to plan for next years events. (dates/locations/supervision of performing arts events)**

3.5 ★★★☆☆ (8)
Ranked #8 of 16



---

**Have all the elementary duel language program at the district office.**

3.4 ★★★☆☆ (22)
Ranked #9 of 16



---

**STEM should be a specials class at the elementary level.**

3.4 ★★★☆☆ (22)
Ranked #10 of 16



---

**We need to look at our spanish standards more by collaborating with our NE schools.**

3.4 ★★★☆☆ (22)
Ranked #11 of 16



---

**Conversational Discussion** Provide opportunities within the school or within the community to have conversations in both languages.

3.4 ★★★☆☆ (21)
Ranked #12 of 16



---

**Have specials in the District Office and not busing.** Instructional time is wasted getting on and off bus and waiting for the bus.

3.4 ★★★☆☆ (19)
Ranked #13 of 16



---

**Talk to them about their interest and your interest how they are the same.** They were able to get to know you if you have the same interest. Will get more involved in school.

3.4 ★★★☆☆ (15 👤)

Ranked #14 of 16




---

**We would like to name our Dual Language School! :)** Telling parents that we are at the district building/office is confusing to parents.

3.3 ★★★☆☆ (14 👤)

Ranked #15 of 16

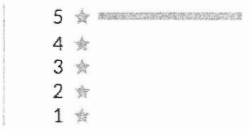



---

**An alternative to the regular ed classroom would be the Job Corps Program. This would help students who struggle in the regular ed classroom.** It provides an alternative education environment that helps students graduate from high school and at the same time prepares them for a career.

3.3 ★★★☆☆ (1 👤)

Ranked #16 of 16



Schuyler Community Schools

## Q1 What actions can we take to improve Schuyler Community Schools Activities to help us be more successful?

**HS and MS come perform at the elementary** The elementary students would love and benefit from seeing their siblings/role models perform during the school day

4.2 ★★★★☆ (14)

Ranked #1 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Exposing the elementary/middle school students to what activities** Kids come to the HS and have no idea what it means to be in One Act or Speech Team

4.1 ★★★★☆ (13)

Ranked #2 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Have a parent support booster group that includes all of fine arts.**

4.0 ★★★★☆ (13)

Ranked #3 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Post more about fine arts on media accounts** When Band, Choir, Theatre, Speech go and compete, if their respective facebook pages post something perhaps the bigger facebook pages can share?

4.0 ★★★★☆ (13)

Ranked #4 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**School-wide performances and award ceremonies** Show off our fine arts through what they do- perform. Have other students watch the plays, musicals, and instrumental/choral performances.

4.0 ★★★★☆ (13)

Ranked #5 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Visibility - Posters, Awards, Etc... This can showcase what we've done successfully to those who may not know otherwise.** Love the new poster outside of the performing arts auditorium that has photos of our kids. We should do more! So kids can see the success!

4.0 ★★★★☆ (13)

Ranked #6 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Create more opportunities for high school musicians to interact with/instruct/lead MS and ELEM musicians**

4.0 ★★★★☆ (11)

Ranked #7 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**We need to improve the communication between all building administrators and teachers regarding the shared use of activities assets.** The Performing Arts Auditorium should be easy to schedule for all buildings in SCS.

3.9 ★★★☆☆ (12)

Ranked #8 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Getting parents invovled** If parents see the importance of the activity, they will be more supportive of their students participation

3.9 ★★★☆☆ (11)

Ranked #9 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**If we have a newsletter going at each building, could we perhaps have sections for each activity in season? Allow coaches to highlight or send in pics** This would help highlight activities in a positive light, have photos of activities, or advertise for upcoming activities.

3.8 ★★★☆☆ (28)

Ranked #10 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Push Summer Camps in Fine Arts** Speech already does a great job at this. Try to do it in theatre, so kids can enjoy time together and build bonding and start working on theatre.

3.8 ★★★☆☆ (28)

Ranked #11 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**increase parent involvement through building relationships with families**

3.8 ★★★☆☆ (19)

Ranked #12 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Team Meals (Fine Arts Version) - After COVID if needed** Maybe we can implement more team bonding through food or connecting with parents to help support meals for our fine arts.

3.8 ★★★☆☆ (13)
Ranked #13 of 21



---

**ESL summer school** Let's start by offering summer school to recover credits AND to earn English credits for our Newcomers.

3.7 ★★★☆☆ (27)
Ranked #14 of 21



---

**Hire a full-time accompanist for high school schoir (and maybe even middle school?)**

3.7 ★★★☆☆ (13)
Ranked #15 of 21



---

**Zero Hour marching band for first quarter?**

3.6 ★★★☆☆ (13)
Ranked #16 of 21



---

**Create musical & one act posters** Hype the hard work the kids put in and encourage student attendance at the performances. Promote through commercials and posters and announcements

3.6 ★★★☆☆ (12)
Ranked #17 of 21



---

**Hold athletes to high standards. Athletes are quitting left and right because they are being help to higher standards than before.** This needs to be done all across the board so they are not shocked in the next seasons sport when they're being held to higher standards than before.

3.5 ★★★☆☆ (27)
Ranked #18 of 21



---

**Create & Expand the Strings Program** Parents, students, and fine arts teachers are wanting and ready for a strings program. We need to get it going but need help.

3.4 ★★★☆☆ (13)
Ranked #19 of 21



---

**Starting activities at a younger age** Middle School is starting an introductory Speech Team

3.3 (13)

Ranked #20 of 21




---

**Require student participation in at least 2 activities as part of curriculum per year to broaden career choices through life skills.** Confidence as being a part of organization. Builds leadership roles. Broadens career choices and life experiences in business world, creates unity.

3.2 (21)

Ranked #21 of 21



# IMPROVE ACTIVITIES - JAN 17 - 18TH

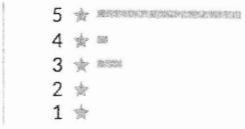
## Schuyler Community Schools

## Q1 What actions can we take to improve Schuyler Community Schools Activities to help us be more successful?

**HS and MS come perform at the elementary** The elementary students would love and benefit from seeing their siblings/role models perform during the school day

4.2 ★★★★☆ (14)

Ranked #1 of 22

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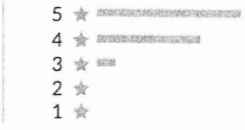
4.1 ★★★★☆ (13)

Ranked #2 of 22




**Have a parent support booster group that includes all of fine arts.**

4.0 ★★★★☆ (13)

Ranked #3 of 22




**Post more about fine arts on media accounts** When Band, Choir, Theatre, Speech go and compete, if their respective facebook pages post something perhaps the bigger facebook pages can share?

4.0 ★★★★☆ (13)

Ranked #4 of 22




**School-wide performances and award ceremonies** Show off our fine arts through what they do- perform. Have other students watch the plays, musicals, and instrumental/choral performances.

4.0 ★★★★☆ (13)

Ranked #5 of 22



**Visibility - Posters, Awards, Etc... This can showcase what we've done successfully to those who may not know otherwise.** Love the new poster outside of the performing arts auditorium that has photos of our kids. We should do more! So kids can see the success!

4.0 ★★★★☆ (13)

Ranked #6 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Create more opportunities for high school musicians to interact with/instruct/lead MS and ELEM musicians**

4.0 ★★★★☆ (11)

Ranked #7 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**We need to improve the communication between all building administrators and teachers regarding the shared use of activities assets.** The Performing Arts Auditorium should be easy to schedule for all buildings in SCS.

3.9 ★★★☆☆ (12)

Ranked #8 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Getting parents invovled** If parents see the importance of the activity, they will be more supportive of their students participation

3.9 ★★★☆☆ (11)

Ranked #9 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**If we have a newsletter going at each building, could we perhaps have sections for each activity in season? Allow coaches to highlight or send in pics** This would help highlight activities in a positive light, have photos of activities, or advertise for upcoming activities.

3.8 ★★★☆☆ (28)

Ranked #10 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

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3.8 ★★★☆☆ (28)

Ranked #11 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

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**increase parent involvement through building relationships with families**

3.8 ★★★☆☆ (19)

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5 ☆
4 ☆
3 ☆
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**Team Meals (Fine Arts Version) - After COVID if needed** Maybe we can implement more team bonding through food or connecting with parents to help support meals for our fine arts.

3.8 ★★★☆☆ (13)
Ranked #13 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**ESL summer school** Let's start by offering summer school to recover credits AND to earn English credits for our Newcomers.

3.7 ★★★☆☆ (27)
Ranked #14 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Hire a full-time accompanist for high school schoir (and maybe even middle school?)**

3.7 ★★★☆☆ (13)
Ranked #15 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Zero Hour marching band for first quarter?**

3.6 ★★★☆☆ (13)
Ranked #16 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Create musical & one act posters** Hype the hard work the kids put in and encourage student attendance at the performances. Promote through commercials and posters and announcements

3.6 ★★★☆☆ (12)
Ranked #17 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Hold athletes to high standards. Athletes are quitting left and right because they are being help to higher standards than before.** This needs to be done all across the board so they are not shocked in the next seasons sport when they're being held to higher standards than before.

3.5 ★★★☆☆ (27)
Ranked #18 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Create & Expand the Strings Program** Parents, students, and fine arts teachers are wanting and ready for a strings program. We need to get it going but need help.

3.4 ★★★☆☆ (13)
Ranked #19 of 22

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Starting activities at a younger age** Middle School is starting an introductory Speech Team

3.3 ★★★☆☆ (13)

Ranked #20 of 22




---

**Require student participation in at least 2 activities as part of curriculum per year to broaden career choices through life skills.** Confidence as being a part of organization. Builds leadership roles. Broadens career choices and life experiences in business world, creates unity.

3.2 ★★★☆☆ (21)

Ranked #21 of 22

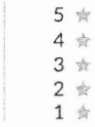



---

**Improve/Increase communication through K-12 system of Social Media, Television, News Releases, Chamber Updates, Schuyler Sun, etc...** Celebrate the great things that are going on in our classes and programs to create pride and support in the students and community.

0.0 ☆☆☆☆☆ (0)

Ranked #22 of 22



Schuyler Community Schools

## Q1 How will we know the activities program is successful...

**If it has improved over the course of the season and the participating students have had a positive enough experience to want to return to the activit y**

4.5 ★★★★☆ (17)

Ranked #1 of 17




**We'll see our kids implement the skills and talents learned in one activity to others that they're involved in.** We'll see them continue to improve and grow into who they're meant to be. We'll see them strive to be leaders and continue to want to do better.

4.4 ★★★★☆ (14)

Ranked #2 of 17




**Student led program** Having students take pride in what they do.

4.3 ★★★★☆ (17)

Ranked #3 of 17




**Our activities/programs are being invited to events outside of our community!! :)**

4.3 ★★★★☆ (16)

Ranked #4 of 17




**Performances will improve throughout the year**

4.3 ★★★★☆ (16)

Ranked #5 of 17




**When the members can teach the expectation of the group to new and younger members** If I have created an atmosphere of hard work and expectation, the demand can be seen throughout my whole team.

4.2 ★★★★☆ (16)

Ranked #6 of 17



**Students return to the activity each year.**

4.1 ★★★★☆ (16)

Ranked #7 of 17



---

**Students taking ownership in their club/activity** Student led organizations lead to more successful programs

4.1 ★★★★☆ (16)

Ranked #8 of 17



---

**When students want to come back and do it again. Putting out new ideas.** You know they enjoyed the activity

4.1 ★★★★☆ (16)

Ranked #9 of 17



---

**Through growth** Building a team in numbers, expanding knowledge of what the team stands for, and getting parental support to attend your events are huge successes.

4.1 ★★★★☆ (14)

Ranked #10 of 17



---

**Years down the line students come back to share memories about their experiences in your program with a smile on their faces and wishing they** could go back to that time in their lives.

4.1 ★★★★☆ (10)

Ranked #11 of 17



---

**Success does not always = winning** Our participants have a tendency to quit when the going gets tough. A truly successful program will keep their kids and make sure they have fun/learn

4.0 ★★★★☆ (30)

Ranked #12 of 17



---

**Watching the students grow as artist.** When we see them figure out characters and how and when to accentuate words, we were successful. If they are confident in themselves it was worth it.

3.9 ★★★☆☆ (30)

Ranked #13 of 17



---

**When our kids display the positive character traits that they learned participating in activities, we will know.** We will know

3.9 ★★★☆☆ (24)

Ranked #14 of 17



---

**The students show up every time or contact you,!** They are interested & love what they are doing.

3.9 ★★★☆☆ (13 👤)

Ranked #15 of 17




---

**We are progressing/improving each year.**

3.7 ★★★☆☆ (13 👤)

Ranked #16 of 17




---

**Acting like professional adults.** When our students go to games, and they act like adults it was successful. Currently, I am not sure our students act like top notch people.

3.4 ★★★☆☆ (31 👤)

Ranked #17 of 17



Schuyler Community Schools

## Q1 How will we know the activities program is successful...

**If it has improved over the course of the season and the participating students have had a positive enough experience to want to return to the activit y**

4.5 ★★★★☆ (17)
Ranked #1 of 27




**We'll see our kids implement the skills and talents learned in one activity to others that they're involved in.** We'll see them continue to improve and grow into who they're meant to be. We'll see them strive to be leaders and continue to want to do better.

4.4 ★★★★☆ (14)
Ranked #2 of 27




**Student led program** Having students take pride in what they do.

4.3 ★★★★☆ (17)
Ranked #3 of 27




**Our activities/programs are being invited to events outside of our community!! :)**

4.3 ★★★★☆ (16)
Ranked #4 of 27




**Performances will improve throughout the year**

4.3 ★★★★☆ (16)
Ranked #5 of 27




**When the members can teach the expectation of the group to new and younger members** If I have created an atmosphere of hard work and expectation, the demand can be seen throughout my whole team.

4.2 ★★★★☆ (16)
Ranked #6 of 27



**Students return to the activity each year.**

4.1 ★★★★☆ (16)

Ranked #7 of 27



---

**Students taking ownership in their club/activity** Student led organizations lead to more successful programs

4.1 ★★★★☆ (16)

Ranked #8 of 27



---

**When students want to come back and do it again. Putting out new ideas.** You know they enjoyed the activity

4.1 ★★★★☆ (16)

Ranked #9 of 27



---

**Through growth** Building a team in numbers, expanding knowledge of what the team stands for, and getting parental support to attend your events are huge successes.

4.1 ★★★★☆ (14)

Ranked #10 of 27



---

**Years down the line students come back to share memories about their experiences in your program with a smile on their faces and wishing they** could go back to that time in their lives.

4.1 ★★★★☆ (10)

Ranked #11 of 27



---

**Success does not always = winning** Our participants have a tendency to quit when the going gets tough. A truly successful program will keep their kids and make sure they have fun/learn

4.0 ★★★★☆ (30)

Ranked #12 of 27



---

**Are we maintaining or improving day to day as a team?**

4.0 ★★★★☆ (15)

Ranked #13 of 27



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**Growth Mindset: Are we better than last year, last week, yesterday?** Set small and large goals to work towards and hold yourselves accountable.

4.0 ★★★★☆ (15)

Ranked #14 of 27



---

**Do the students put in work on their own outside of the season?**

4.0 ★★★★☆ (12)

Ranked #15 of 27



---

**Watching the students grow as artist.** When we see them figure out characters and how and when to accentuate words, we were successful. If they are confident in themselves it was worth it.

3.9 ★★★☆☆ (30)

Ranked #16 of 27



---

**When our kids display the positive character traits that they learned participating in activities, we will know.** We will know

3.9 ★★★☆☆ (24)

Ranked #17 of 27



---

**Continued improvement on a daily basis**

3.9 ★★★☆☆ (16)

Ranked #18 of 27



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**Completing small personal goals** Pride

3.9 ★★★☆☆ (15)

Ranked #19 of 27



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**The students show up every time or contact you,!** They are interested & love what they are doing.

3.9 ★★★☆☆ (13)

Ranked #20 of 27



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**Retainment of athletes** If you can keep a person in your sport for 4 years they are bound to get better.

3.8 ★★★☆☆ (15)

Ranked #21 of 27



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**The fans show up** It doesn't have to be about celebrating the win. Encourage celebrating the work and time our student athletes put in.

3.7 ★★★☆☆ (21)

Ranked #22 of 27



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**It might not be something we see in the stats** Teamwork and mental game have to improve in addition to skill and motivation before we see improvements in the numbers

3.7 ★★★☆☆ (14 👤)

Ranked #23 of 27




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**We are progressing/improving each year.**

3.7 ★★★☆☆ (13 👤)

Ranked #24 of 27




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**Our season will be a success when each athlete has a season of significance.** This looks different for every athlete, but we will achieve it together!

3.6 ★★★☆☆ (14 👤)

Ranked #25 of 27




---

**Acting like professional adults.** When our students go to games, and they act like adults it was successful. Currently, I am not sure our students act like top notch people.

3.4 ★★★☆☆ (31 👤)

Ranked #26 of 27




---

**We'll know activities are successful through participation numbers, commitment throughout their school career, and positivity in the program.** I can't guarantee every program will win, and that's not always what it's about. It's about building programs that will last & students want to be in.

3.3 ★★★☆☆ (21 👤)

Ranked #27 of 27



**Students are helping the next group of kids get better. With either underclassmen or middle school or elementary. They think of more than themselves** A programs success is long term. So not just one year but years and growth. So athletes taking ownership of their program is a great indicator.

4.0 ★★★★☆ (14)

Ranked #15 of 20




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**Foundation** We need a starting point before students are competing against other schools. Success will be achieved when we have consistency in athletics programs.

3.9 ★★★☆☆ (16)

Ranked #16 of 20




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**Keeping kids actively involved.** Having kids in activities keeps them active, involved, and away from opportunities to get into trouble.

3.8 ★★★☆☆ (12)

Ranked #17 of 20




---

**Providing experiences that are highlighted topics of discussion in the community year after year.**

3.7 ★★★☆☆ (16)

Ranked #18 of 20




---

**When we start being more competitive**

3.4 ★★★☆☆ (2)

Ranked #19 of 20




---

**I think when we have buy in from the kids and kids don't quit mid season.**

3.0 ★★★☆☆ (2)

Ranked #20 of 20



Schuyler Community Schools

## Q1 How will we know the athletics program is successful...

Not enough thoughts and ratings were received for this question to display any results.

## Schuyler Community Schools

# Q1 How will we know the athletics program is successful...

**High character athletes that finish the season and want to come back to help in their respective sport** Sports provide life lessons that help build character. Then having them want to come back and help will continue the cycle of greatness

4.3 ★★★★☆ (16)
Ranked #1 of 20

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Players become leaders in the school**

4.3 ★★★★☆ (16)
Ranked #2 of 20

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Students have pride in what they are representing. Such as themselves and the school.**

4.3 ★★★★☆ (16)
Ranked #3 of 20

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Never giving up and accomplishing small goals** Working together as a team to create and meet small goals to show improvement that will lead to more success even if it's not the end record.

4.2 ★★★★☆ (17)
Ranked #4 of 20

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Building pride and hard work** Having players that work hard and give it their all and never give up. Finding the grit to persevere through wins and losses.

4.2 ★★★★☆ (16)
Ranked #5 of 20

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Creating successful citizens** Being involved in sports and activities teaches kids how to adapt to the ups and downs of life. Being well adjusted adults.

4.2 ★★★★☆ (16)
Ranked #6 of 20

5 ★
4 ★
3 ★
2 ★
1 ★

**The students will make improvements throughout the season. Find a baseline and push for goals throughout the time together.**

4.2 ★★★★☆ (16)

Ranked #7 of 20

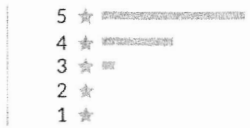


---

**When the student athletes are giving great effort throughout the whole season and show improvement from the beginning to end.** Athletes demonstrating an effort and respect for their teammates. That shows success. Getting students to stick out the whole season is a success.

4.2 ★★★★☆ (16)

Ranked #8 of 20



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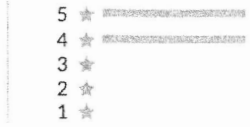
**Players grow as individuals of character**

4.1 ★★★★☆ (16)

Ranked #9 of 20



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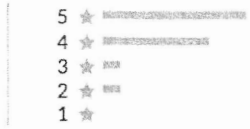
**Develop an understanding of the game/activity while keeping the integrity of the game/activity.**

4.0 ★★★★☆ (16)

Ranked #10 of 20



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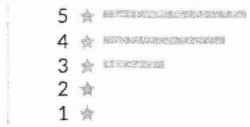
**Players finish the season**

4.0 ★★★★☆ (16)

Ranked #11 of 20



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**Retaining and growing the number of participants from one year to the next.**

4.0 ★★★★☆ (16)

Ranked #12 of 20



---

**Teaching our athletes to learn to love their sport and continue to go out for it**

4.0 ★★★★☆ (15)

Ranked #13 of 20



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**Team improves throughout the year**

4.0 ★★★★☆ (15)

Ranked #14 of 20



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Schuyler Community Schools

**Q1** What actions can we take to improve our High School Athletics to help us be more successful?

**If weights is required for in season athletes, then it should be required as a class instead of taking away from valued practice time.**

3.7 ★★★☆☆ (24)

Ranked #1 of 6



---

**Hire an actual strength and conditioning coach!** We need to have a S&C that isn't a head coach and dedicated to ALL students in ALL sports. They can also teach classes during the day as well.

3.7 ★★★☆☆ (13)

Ranked #2 of 6



---

**Start a common language throughout the department like "all in" that we can become unified on and say all the time to athletes and coaches.** Success principles begin with common language

3.3 ★★★☆☆ (3)

Ranked #3 of 6

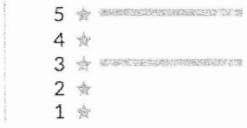


---

**Realize S & C isn't a one person job, and all coaches could be involved if willing to share their input/time. Then ALL would be covered.** Those requesting weights/S & C changes likely have not asked why current programming is in place, and haven't shared their input to improve it.

3.3 ★★★☆☆ (2)

Ranked #4 of 6



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**We have very dedicated athletes, seriously look at the sports that there are successes or add additional sports that we can successfully compete in.** Some sports require height and weight for successfully competing. Consider sports that don't need those. Bowling, Baseball, Swimming,

3.0 ★★★☆☆ (16)

Ranked #5 of 6



---

**Face facts football is not a priority sport for our population. Sad fact. Push for what the kids are good at like soccer, wrestling, and others** All focus is on white society of football and not what kids love

2.7 ★★☆☆☆ (23)

Ranked #6 of 6



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## Schuyler Community Schools

# Q1 What actions can we take to improve our High School Athletics to help us be more successful?

**Strength and conditioning classes required for all athletes.** All athletes need to be lifting and conditioning at least during their sport season. If not, all year.

4.4 ★★★★☆ (25)
Ranked #1 of 41

5 ★
4 ★
3 ★
2 ★
1 ★

**We need to communicate the importance of offseason and summer work to all parents and athletes!** This is how we can close the gap on our competition.

4.4 ★★★★☆ (25)
Ranked #2 of 41

5 ★
4 ★
3 ★
2 ★
1 ★

**Weight room commitment is crucial.** Stronger=better

4.4 ★★★★☆ (24)
Ranked #3 of 41

5 ★
4 ★
3 ★
2 ★
1 ★

**Create standard expectations for ALL sports, then get specific within the sport** Weights is clearly important- make that standard. Get specific in each sport with open gyms, what to lift, nutrition, sleep, practice time, etc.

4.3 ★★★★☆ (25)
Ranked #4 of 41

5 ★
4 ★
3 ★
2 ★
1 ★

**Hire a certified strength and conditioning coach. That is totally dedicated to weights and improving every sport.** Invest in the kids. Players will invest in a program when the person invest in them

4.3 ★★★★☆ (23)
Ranked #5 of 41

5 ★
4 ★
3 ★
2 ★
1 ★

**I truly believe getting our athletes in the weight room is the "magic answer." We have skilled athletes, but they are not as strong as they should be**

4.3 ★★★★☆ (23)
Ranked #6 of 41

5 ★
4 ★
3 ★
2 ★
1 ★

**Educate our athletes on the importance of weightlifting for overall health and athletic performance**

4.3 ★★★★☆ (22)

Ranked #7 of 41



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**We have to get in the weight room and get stronger. We need to motivate our athletes to lift.**

4.3 ★★★★☆ (22)

Ranked #8 of 41



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**Commit to the weight room**

4.2 ★★★★☆ (26)

Ranked #9 of 41



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**Provide consistent off season training opportunities for all athletes**

4.2 ★★★★☆ (25)

Ranked #10 of 41



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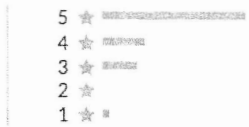
**Weights, Weights, Weights** Weights, Weights, Weights

4.1 ★★★★☆ (26)

Ranked #11 of 41



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**Parent involvement and understanding of sports. Off season is no longer an off-season.**

4.1 ★★★★☆ (25)

Ranked #12 of 41



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**Need a Strength and Condo person that the kids enjoy and will work for.** Need a person who has built great relationships with students running our weight room. During the school day and also after school and summer.

4.1 ★★★★☆ (24)

Ranked #13 of 41



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**To hire a strength and conditioning coach to run the overall weight room.**

4.1 ★★★★☆ (24)

Ranked #14 of 41



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**Higher expectations for both players and coaches not only in season, but also in the off season.**

4.0 ★★★★☆ (26)

Ranked #15 of 41



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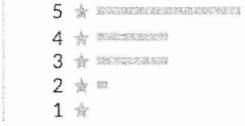
**Be certain all sports have a middle school equivalent for exposure to the sport (ie softball and golf) so that those teams are strong in HS, too.**

4.0 ★★★★☆ (25)

Ranked #16 of 41



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**Differentiate weights classes into athletic strength and beginning or fitness type weights into separate classes.** Ideally, athletes have already have experience and basic knowledge of weightlifting while complete beginners do not. Different instruction is needed.

4.0 ★★★★☆ (9)

Ranked #17 of 41



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**Get everyone involved in the youth programs**

3.9 ★★★☆☆ (26)

Ranked #18 of 41



---

**Teach leadership**

3.9 ★★★☆☆ (25)

Ranked #19 of 41



---

**Weight programs can and SHOULD be sport specific... not all athletes need the same program. Not everyone is a football player!**

3.9 ★★★☆☆ (25)

Ranked #20 of 41



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**Get more involved in out-of-season leagues/camps to develop skills**

3.9 ★★★☆☆ (24)

Ranked #21 of 41



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**work to get more athletes out and STAY out.** We are lacking in numbers for most sports.

3.9 ★★★☆☆ (15)

Ranked #22 of 41



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**Have we considered looking/hiring outside of teachers for coaching positions? There are many quality resources/people who WANT/CAN coach.** Expertise in coaching can be found in our community if we allow it.

3.8 ★★★☆☆ (26)

Ranked #23 of 41



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**Clinics for student athletes** Bring in bigger name coaches/athletes to give clinics or talks

3.8 ★★★☆☆ (25)

Ranked #24 of 41



---

**Parental support to encourage kids to stay committed to their programs.**

3.8 ★★★☆☆ (24)

Ranked #25 of 41



---

**Make weights cool**

3.8 ★★★☆☆ (23)

Ranked #26 of 41

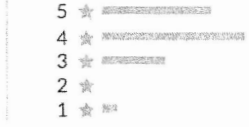


---

**Hold athletes accountable for their own success.**

3.8 ★★★☆☆ (21)

Ranked #27 of 41



---

**Offer more training for the coaches**

3.7 ★★★☆☆ (25)

Ranked #28 of 41



---

**If weights is required for in season athletes, then it should be required as a class instead of taking away from valued practice time.**

3.7 ★★★☆☆ (24)

Ranked #29 of 41



---

**Schedule games that are competitive to our athletes especially JV.** Be open to scheduling smaller schools if they look like a good competition.

3.7 ★★★☆☆ (23)

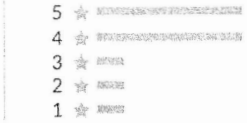
Ranked #30 of 41



---

**Hire an actual strength and conditioning coach!** We need to have a S&C that isn't a head coach and dedicated to ALL students in ALL sports. They can also teach classes during the day as well.

3.7 ★★★☆☆ (13)
Ranked #31 of 41



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**Commitment to athletics from everyone. Feel it is behind other schools** Feel like we are playing catch up to everyone else we play.

3.7 ★★★☆☆ (10)
Ranked #32 of 41



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**Stop all the individual fundraising and instead do a school wide fundraiser for all programs** There shouldn't be competition for sales among girls and boys programs.

3.6 ★★★☆☆ (18)
Ranked #33 of 41



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**Encourage multi-sport athletes. Have coaches, trainers, and other speakers explain why it is beneficial.** Students that only participate in one sport will bash the other teams for not being successful but do nothing to help out.

3.6 ★★★☆☆ (3)
Ranked #34 of 41



---

**Focus on player development** Player development is the base of everything

3.3 ★★★☆☆ (10)
Ranked #35 of 41



---

**Communication and answering of emails** Hard to keep up of what is going on if you are not getting response to an email

3.3 ★★★☆☆ (9)
Ranked #36 of 41



---

**Start a common language throughout the department like "all in" that we can become unified on and say all the time to athletes and coaches.** Success principles begin with common language

3.3 ★★★☆☆ (3)
Ranked #37 of 41



---

**Realize S & C isn't a one person job, and all coaches could be involved if willing to share their input/time. Then ALL would be covered.** Those requesting weights/S & C changes likely have not asked why current programming is in place, and haven't shared their input to improve it.

3.3 ★★★☆☆ (2)

Ranked #38 of 41




---

**We have very dedicated athletes, seriously look at the sports that there are successes or add additional sports that we can successfully compete in.** Some sports require height and weight for successfully competing. Consider sports that don't need those. Bowling, Baseball, Swimming,

3.0 ★★★☆☆ (16)

Ranked #39 of 41




---

**It is a culture issue here. It's not weights or the people who work in weight room. There is no buy in by the kids.**

3.0 ★★★☆☆ (5)

Ranked #40 of 41




---

**Face facts football is not a priority sport for our population. Sad fact. Push for what the kids are good at like soccer, wrestling, and others** All focus is on white society of football and not what kids love

2.7 ★★☆☆☆ (23)

Ranked #41 of 41



Schuyler Community Schools

## Q1 What actions can we take to improve our Middle School Athletics to help us be more successful?

**Weights** We have to get our students lifting weights sooner, to establish good techniques and a desire to lift as a team.

4.2 ★★★★☆ (21)

Ranked #1 of 5




---

**We need to get our students in the weight room throughout the school year not just in the summer.**

4.0 ★★★★☆ (20)

Ranked #2 of 5




---

**Add more options for our students to get experiences at the Middle School.** Add opportunities like MS Soccer, and add girls wrestling so they can have the opportunity to play both basketball and wrestling.

3.7 ★★★☆☆ (20)

Ranked #3 of 5




---

**Put all MS students at Middle School from Rurals** Transportation between the schools is difficult to do, it would be easier all the MS kids went to the Middle School. Rurals should be K-5 only.

3.7 ★★★☆☆ (20)

Ranked #4 of 5

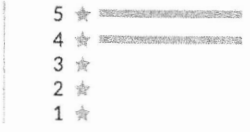



---

**Add weights as a class at the Middle School to allow students to become familiar and comfortable with the weight room.**

3.4 ★★★☆☆ (2)

Ranked #5 of 5



Schuyler Community Schools

## Q1 What actions can we take to improve our Middle School Athletics to help us be more successful?

**Middle School Weight Room**

4.2 ★★★★☆ (21)

Ranked #1 of 40

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Share the expectation of greatness.** If athletes are not held accountable from an early age they will continue to not see success.

4.2 ★★★★☆ (21)

Ranked #2 of 40

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Weight Room** Students should be in the weight room and know the importance of constantly working to become a bigger faster stronger athlete. Start them young.

4.2 ★★★★☆ (21)

Ranked #3 of 40

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Weights** We have to get our students lifting weights sooner, to establish good techniques and a desire to lift as a team.

4.2 ★★★★☆ (21)

Ranked #4 of 40

5 ★
4 ★
3 ★
2 ★
1 ★

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**Weight room in the middle school. Making sure coaches are taught to properly teach the lifts. Possibly having a P.E. teacher for it.** Athletes can start to develop strength, balance, and coordination the correct way.

4.2 ★★★★☆ (19)

Ranked #5 of 40

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Alignment with high school programs with skills being taught and overall program goals.**

4.2 ★★★★☆ (18)

Ranked #6 of 40

5 ★
4 ★
3 ★
2 ★
1 ★

---

I think the middle school having a weight room would definitely help

4.2 ★★★★☆ (16)

Ranked #7 of 40



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Could the After School Program and PE at the elementary and middle school teach the basic rules/concepts of ALL sports offered at the MS and HS? Perhaps the After School Program could attend a practice/game for each sport so they know what to look forward to?

4.1 ★★★★☆ (18)

Ranked #8 of 40



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Involvement on all levels Take the hs down to the ms and vice versa. Let the students interact as athletes and leaders in practices, open gyms, and even games.

4.1 ★★★★☆ (18)

Ranked #9 of 40



---

Offer a weight program, we have to be the only class B school that doesn't have their middle school lift

4.1 ★★★★☆ (18)

Ranked #10 of 40



---

Preach weight room. The habits that start there lead to more success later on.

4.1 ★★★★☆ (18)

Ranked #11 of 40

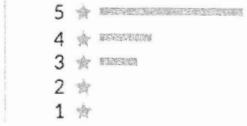


---

The middle school should definitely have a weight room.

4.1 ★★★★☆ (18)

Ranked #12 of 40



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Waits weights wates w8s

4.1 ★★★★☆ (18)

Ranked #13 of 40



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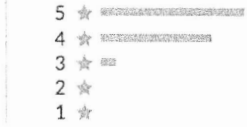
Allow MS students to learn lifting techniques and build strength by providing them with a middle school weight room

4.1 ★★★★☆ (17)

Ranked #14 of 40



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| | | |
|---|---|---|
| Consistent systems from MS through HS (football) | 4.1 ★★★★☆ (17) Ranked #15 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |
| Provide events where middle school and high school programs collaborate and participate together to build relationships and pride | 4.1 ★★★★☆ (17) Ranked #16 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |
| Strength and conditioning classes for all athletes. | 4.1 ★★★★☆ (17) Ranked #17 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |
| We need to get our students in the weight room throughout the school year not just in the summer. | 4.0 ★★★★☆ (20) Ranked #18 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |
| Encourage all athletes to continue playing throughout high school and be open to all sports. | 4.0 ★★★★☆ (19) Ranked #19 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |
| MS Weight Room, MSWeight Room, MSWeight Room ,MSWeight Room MSWeight Room, MSWeight Room, MSWeight Room, MSWeight Room, MSWeight Room | 4.0 ★★★★☆ (19) Ranked #20 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |
| The middle school needs to have a weight room to start building strength and conditioning fundamentals. | 4.0 ★★★★☆ (19) Ranked #21 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |
| A weight room to help start convincing our young athletes in junior high to start lifting. | 4.0 ★★★★☆ (18) Ranked #22 of 40 | 5 ☆ 4 ☆ 3 ☆ 2 ☆ 1 ☆ |

Add weights

4.0 ★★★★☆ (18)

Ranked #23 of 40



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Get a weight room at the middle school

4.0 ★★★★☆ (18)

Ranked #24 of 40



---

**Encourage kids to try everything.** Middle School is the time to try all activities to find your niche.

3.9 ★★★☆☆ (18)

Ranked #25 of 40



---

**Get them more involved in the structure of high school athletics and weight training activities**

3.9 ★★★☆☆ (18)

Ranked #26 of 40



---

**Club sports should not be pulling kids from school sports for club practices/events and causing kids to have to make a choice of one over the other.** All sports should be supportive of the other sports. You can have successful teams in multiple sports. Skutt is a prime example.

3.9 ★★★☆☆ (17)

Ranked #27 of 40



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**Have an overall vision of middle school athletic development. Something written down that everyone is on the same page on.** Because we have a solid plan to follow.

3.9 ★★★☆☆ (16)

Ranked #28 of 40



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**The biggest improvement we could make to middle school athletics would be to add a weight room in their facility**

3.9 ★★★☆☆ (15)

Ranked #29 of 40



---

**Get coaches to work on summer skills just like high school. They need to be ready to go when they get to 9th grade. This will help us close the gap**

3.8 ★★★☆☆ (18)

Ranked #30 of 40



---

**More coaches and making sure coaches are properly trained and willing to work with the players who need more attention.** This will increase development of players

3.8 ★★★☆☆ (18)

Ranked #31 of 40



---

**Add more options for our students to get experiences at the Middle School.** Add opportunities like MS Soccer, and add girls wrestling so they can have the opportunity to play both basketball and wrestling.

3.7 ★★★☆☆ (20)

Ranked #32 of 40



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**Put all MS students at Middle School from Rurals** Transportation between the schools is difficult to do, it would be easier all the MS kids went to the Middle School. Rurals should be K-5 only.

3.7 ★★★☆☆ (20)

Ranked #33 of 40



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**Revise schedules to provide opportunities for success to build on rather than the same schools we compete against that tend to run up the score.**

3.7 ★★★☆☆ (18)

Ranked #34 of 40



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**Parents need to support their athletes to continue trying and not quit after a short expose to the activity.**

3.7 ★★★☆☆ (13)

Ranked #35 of 40



---

**Have fun. Too many students get burned out because of various reason.**

3.4 ★★★☆☆ (18)

Ranked #36 of 40



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**Keep kids excited to be out during high school years too!**

3.4 ★★★☆☆ (12)

Ranked #37 of 40



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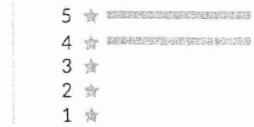
**Add weights as a class at the Middle School to allow students to become familiar and comfortable with the weight room.**

3.4 ★★★☆☆ (2)

Ranked #38 of 40



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**Find a way to play smaller schools.**

3.3 ★★★☆☆ (18 👤)

Ranked #39 of 40




---

**Intramurals?** Find a way for students to try the activities they want to try without committing to a full season. Make the competitive teams more manageable.

3.3 ★★★☆☆ (11 👤)

Ranked #40 of 40



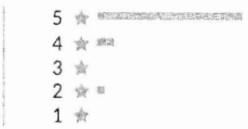
Schuyler Community Schools

**Q1** What ideas do you have to increase parent involvement in coaching?

**Provide free SCS activity passes to people that help coach or volunteer in other ways**

4.3 ★★★★☆ (18)

Ranked #1 of 6

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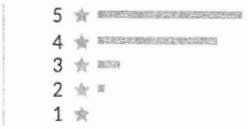
**Have parent sign ups and parent meetings.** It's easy to ignore papers that are sent home in a child's backpack. Hold a parent meeting prior to the youth sport and have parents sign up to help.

4.2 ★★★★☆ (35)

Ranked #2 of 6

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**Open communication with parents via text, email, and/or social media about practice days, changes, reminders, expectations, or the needs of the team.** Sometimes handing an informational paper to a child to bring home doesn't get to where it needs to be. Maybe parents don't know what they don't know.

4.1 ★★★★☆ (34)

Ranked #3 of 6




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**Have pre-made practice plans for club coaches** Then it takes the guess work out and aligns to the school

4.0 ★★★★☆ (37)

Ranked #4 of 6




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**Build relationships!** Some parents feel they are unable to provide their skills due to various barriers including language and need to feel confident in their service.

4.0 ★★★★☆ (20)

Ranked #5 of 6




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**Guarantee an acceptable number of parent volunteers at each practice or else the program wouldn't be held.** Shows parents that the whole program won't be dumped on them if they volunteer. Creates buy-in -- it takes many parents to make program succeed.

3.6 ★★★☆☆ (10)

Ranked #6 of 6




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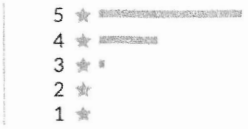
Schuyler Community Schools

## Q1 What ideas do you have to increase parent involvement in coaching?

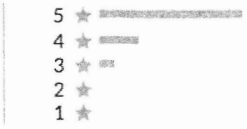
**Get students involved at a higher level** Give youth sports athletes a role at high school events. They can shag balls, cheer, etc. Let them be seen.

4.4 ★★★★☆ (28)
Ranked #1 of 18



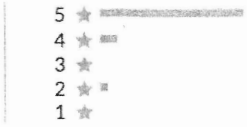

**Free activity passes for parent coaches & volunteers**

4.4 ★★★★☆ (25)
Ranked #2 of 18




**Provide free SCS activity passes to people that help coach or volunteer in other ways**

4.3 ★★★★☆ (18)
Ranked #3 of 18




**Have parent sign ups and parent meetings.** It's easy to ignore papers that are sent home in a child's backpack. Hold a parent meeting prior to the youth sport and have parents sign up to help.

4.2 ★★★★☆ (35)
Ranked #4 of 18




**Sign up nights where parents have to attend rather than just sending papers home through school.** It's easier to say no or not comment on a piece of paper than if you are asked in person to volunteer or help.

4.2 ★★★★☆ (27)
Ranked #5 of 18




**Host an informational parent and coaching meeting prior to each youth sport! This will help get more people involved!**

4.1 ★★★★☆ (35)
Ranked #6 of 18



**Open communication with parents via text, email, and/or social media about practice days, changes, reminders, expectations, or the needs of the team.** Sometimes handing an informational paper to a child to bring home doesn't get to where it needs to be. Maybe parents don't know what they don't know.

4.1 ★★★★☆ (34)

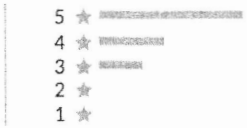
Ranked #7 of 18



**Have a meeting with parents before the youth season starts to explain the importance of parental involvement.** Finding ways to increase parent involvement is the next step in our program.

4.1 ★★★★☆ (23)

Ranked #8 of 18



**Have pre-made practice plans for club coaches** Then it takes the guess work out and aligns to the school

4.0 ★★★★☆ (37)

Ranked #9 of 18



**Getting in contact with parents who signed up to volunteer before the first practice would be helpful.** Parents who don't get contacted don't have a clue of when the first practice is or what to even do with the students!

4.0 ★★★★☆ (35)

Ranked #10 of 18



**Reach out to parents to coach. They won't volunteer to help if you don't contact them. They need directions on what to do!**

4.0 ★★★★☆ (34)

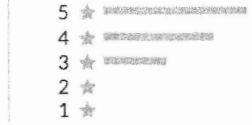
Ranked #11 of 18



**Build relationships!** Some parents feel they are unable to provide their skills due to various barriers including language and need to feel confident in their service.

4.0 ★★★★☆ (20)

Ranked #12 of 18



**Have SCS coaches work with parents so that they have a good foundation as far as what they need to be doing when coaching.** Having parents involved will only work if they know what the SCS coaches want them to teach the kids. example... Correct shooting form in basketball.

4.0 ★★★★☆ (16)

Ranked #13 of 18



**Allow the parents and community members to coach at SMS and the High School.** We need more coaches and community members will be more supportive and are knowledgeable.

4.0 ★★★★☆ (12)

Ranked #14 of 18

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**Guarantee an acceptable number of parent volunteers at each practice or else the program wouldn't be held.** Shows parents that the whole program won't be dumped on them if they volunteer. Creates buy-in -- it takes many parents to make program succeed.

3.9 ★★★☆☆ (35)

Ranked #15 of 18

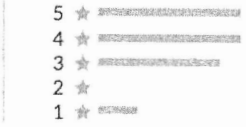



---

**Make a graphic for t.v.s that are in the schools and at Cargill to explain importance of youth sports and opportunities to volunteer to coach.**

3.6 ★★★☆☆ (22)

Ranked #16 of 18

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**Guarantee an acceptable number of parent volunteers at each practice or else the program wouldn't be held.** Shows parents that the whole program won't be dumped on them if they volunteer. Creates buy-in -- it takes many parents to make program succeed.

3.6 ★★★☆☆ (10)

Ranked #17 of 18




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**Make them competitive** Parents might invest more if there is a product from practice

3.4 ★★★☆☆ (32)

Ranked #18 of 18



Schuyler Community Schools

**Q1** What ideas do you have to increase, support, and/or promote early childhood opportunities in the district?

**We need to educate our parents on age appropriate expectations of their child's social and emotional development.** Parents need to be reading at home, having conversations at the dinner table, playing games together.... building relationships outside of the tablet.

4.0 ★★★★☆ (30)

Ranked #1 of 6




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**We need to push pre-school for all students.**

3.9 ★★★☆☆ (31)

Ranked #2 of 6




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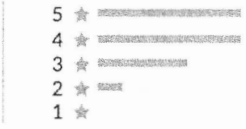
**increase awareness of the programs we now have with staff and teachers so they can refer out to parents** if there isn't a person that refers or talks about the programs then the community will never reach out

3.9 ★★★☆☆ (31)

Ranked #3 of 6

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**Offer preschool for all 3 year olds.** We lose young families to neighboring towns because they offer preschool to all 3 year olds.

3.9 ★★★☆☆ (25)

Ranked #4 of 6




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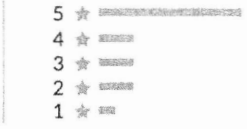
**Schuyler needs a good daycare facility.**

3.8 ★★★☆☆ (30)

Ranked #5 of 6

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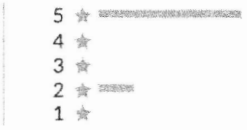
**From Preschool to Daycare, busing kids of working parents** There use to be.a smaller bus that took kids from preschool to in town home daycares, could this be a possibility again?

3.7 ★★★☆☆ (5)

Ranked #6 of 6

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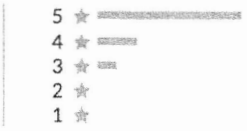
Schuyler Community Schools

## Q1 What ideas do you have to increase, support, and/or promote early childhood opportunities in the district?

**Have a Preschool "Roundup" meeting to share the benefits of sending their child to Preschool.** Parents don't think their child need to go to the school until age 5.

4.1 ★★★★☆ (10)
Ranked #1 of 11



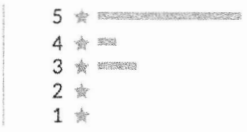

**We need to educate our parents on age appropriate expectations of their child's social and emotional development.** Parents need to be reading at home, having conversations at the dinner table, playing games together.... building relationships outside of the tablet.

4.0 ★★★★☆ (30)
Ranked #2 of 11




**We need to educate our parents on age appropriate expectations of their child's social and emotional development.** Using a fork, zipping coat, washing hands, using restroom, answering open ended questions, socialization skills, play skills, etc...

4.0 ★★★★☆ (10)
Ranked #3 of 11




**We need to push pre-school for all students.**

3.9 ★★★☆☆ (31)
Ranked #4 of 11




**increase awareness of the programs we now have with staff and teachers so they can refer out to parents** if there isn't a person that refers or talks about the programs then the community will never reach out

3.9 ★★★☆☆ (31)
Ranked #5 of 11



**Offer preschool for all 3 year olds.** We lose young families to neighboring towns because they offer preschool to all 3 year olds.

3.9 ★★★☆☆ (25)

Ranked #6 of 11




---

**Preschool is NOT free daycare - our students need to enter preschool more prepared both socially and academically.** Parents need to be reading at home, having conversations at the dinner table, playing games together.... building relationships outside of the tablet.

3.9 ★★★☆☆ (9)

Ranked #7 of 11




---

**Schuyler needs a good daycare facility.**

3.8 ★★★☆☆ (30)

Ranked #8 of 11

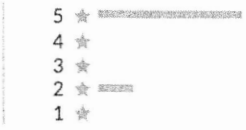



---

**From Preschool to Daycare, busing kids of working parents** There use to be.a smaller bus that took kids from preschool to in town home daycares, could this be a possibility again?

3.7 ★★★☆☆ (5)

Ranked #9 of 11

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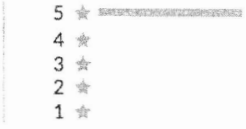
**Promote, market and brand manage our great Schuyler Preschool program (social media, host in-house events)** Getting the word out and informing our parents what our preschool has to offer will get parent to learn more about our program.

3.6 ★★★☆☆ (2)

Ranked #10 of 11

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**Educate high school students on parenting and child development to help guide their families and better prepare their own kids or younger siblings** Families aren't providing basic age appropriate skills to kids because they don't know the appropriate expectations before sending kids to school

3.5 ★★★☆☆ (8)

Ranked #11 of 11



Schuyler Community Schools

## Q1 Share your priorities for improvements on buildings and grounds...

**Hot water in all bathroom sinks at SES is a must. Properly working heating and air conditioning would be nice also.**

4.1 ★★★★☆ (16)

Ranked #1 of 37




---

**Restroom put in at softball field. During softball season we didn't even have a port-a-potty there!** People had to go to golf course to use restroom, they don't seem too happy about it.

4.0 ★★★★☆ (36)

Ranked #2 of 37




---

**Look at the need for HVAC upgrades throughout the district** There are locations within each building with problematic HVAC units that are in need of repair or replaced

3.9 ★★★☆☆ (38)

Ranked #3 of 37




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**Outdated Cameras & Door Access District Wide** Safety Reasons

3.9 ★★★☆☆ (30)

Ranked #4 of 37




---

**At SES, all restrooms should be swept and mopped on a nightly basis and both gyms should be swept on a nightly basis and mopped when needed.** Clean and smelling fresh, pride in having a clean, good looking school building.

3.9 ★★★☆☆ (25)

Ranked #5 of 37




---

**Research possibilities of improvements to softball fields in conjunction with city of Schuyler**

3.8 ★★★☆☆ (39)

Ranked #6 of 37



---

**Storage** Our maintenance staff use hallways and classrooms to store items. Is there a better way or place to store items?

3.8 ★★★☆☆ (39)

Ranked #7 of 37



---

**Sneeze guard for salad bar at Richland** Needed to protect the food

3.8 ★★★☆☆ (38)

Ranked #8 of 37



---

**SES North parking lot paved** This would increase safety for parents during pick up and drop off.

3.8 ★★★☆☆ (33)

Ranked #9 of 37



---

**Middle School Volleyball Equipment** Old steel poles and outdated not safe

3.8 ★★★☆☆ (28)

Ranked #10 of 37



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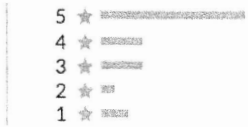
**Cleanliness of schools is very important. The elementary is not getting the basics cleaned on a nightly basis as they should be.**

3.8 ★★★☆☆ (19)

Ranked #11 of 37



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**Maintenance Building/Storage** We lost storage from our renovation project for the new Activity Center and Performing Arts Center

3.7 ★★★☆☆ (28)

Ranked #12 of 37



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**Storage Building at the High School** We lost our storage in the East Gym when it was renovated into the Performing Arts Center

3.7 ★★★☆☆ (28)

Ranked #13 of 37



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**Grounds Dept. needs a building for storage and maintenance of there equipment. Also for storage of fertilizer , parts, and tools for upkeep .** Some equipment is stored outside. fertilizer is stored under a leaky roof. Maintenance of equipment is done on the ground. There is no room to work.

3.7 ★★★☆☆ (26)
Ranked #14 of 37



---

**Paving the SES parking lot and at the minimum the drop off lane needs to be repaired or replaced.**

3.7 ★★★☆☆ (19)
Ranked #15 of 37



---

**New gym at the high school needs color, design, and conference banners.** School pride--Let's show some.

3.7 ★★★☆☆ (10)
Ranked #16 of 37



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**A sink in the gym at Richland is needed** Currently we have to go across the school into a classroom to rinse utensil and pans.

3.6 ★★★☆☆ (39)
Ranked #17 of 37



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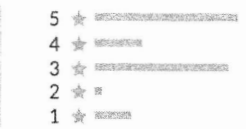
**Air purifiers for the basement rooms at Fishers.** This is especially important with the current health issues and basements have decreased air flow to begin.

3.6 ★★★☆☆ (39)
Ranked #18 of 37



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**SES needs a cleaning team with a check list to make sure everything is getting done.**

3.6 ★★★☆☆ (39)
Ranked #19 of 37



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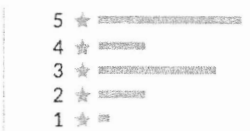
**Bus Barn Catwalk** We have heavy equipment on top shelves and know way to take down without using a ladder. Not safe for our workers

3.6 ★★★☆☆ (31)
Ranked #20 of 37



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**SES needs a fence around the playground!!** With the highway being so close and all the construction work going on it is very dangerous for all students.

3.6 ★★★☆☆ (14)
Ranked #21 of 37



---

**Research grants for air quality improvements at the high school.** Covid and other health issues need to be addressed.

3.5 ★★★☆☆ (39)

Ranked #22 of 37



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**Windows at Richland need to be replaced. They are not energy efficient and some do not open/close.**

3.5 ★★★☆☆ (39)

Ranked #23 of 37



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**Professionally pave the SES North lot and drop off lane.** We spend a lot of money on facilities, but have ignored this eye sore for years.

3.5 ★★★☆☆ (37)

Ranked #24 of 37



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**Consider adding some Warrior green color to the plain white hallways and gym at High School.**

3.5 ★★★☆☆ (33)

Ranked #25 of 37



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**Paving the SES north parking lot and east gravel drive.** The white rock isn't making for a smooth road. Dirty, dusty parking lot and road equals dirty vehicles all the time and potential damage to vehicles.

3.5 ★★★☆☆ (25)

Ranked #26 of 37



---

**Find ways to prioritize the completion of projects that have already been started, but are sitting unfinished.** The small projects that sit unfinished make things seem unclean.

3.4 ★★★☆☆ (39)

Ranked #27 of 37



---

**Please continue to work on a way to purchase new playground equipment for Fisher's.**

3.4 ★★★☆☆ (38)

Ranked #28 of 37



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**More gravel on Richland parking lot.**

3.4 ★★★☆☆ (37)

Ranked #29 of 37



---

**Outdated Phone System District Wide -Esser Funds** Communication of each building & Safety

3.4 ★★★☆☆ (28)
Ranked #30 of 37



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**Please consider the safety of the kids and put up a fence around the SES playground!**

3.4 ★★★☆☆ (15)
Ranked #31 of 37



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**A new piece of playground equipment for Richland** Most of the playground equipment is showing its age, especially the merry-go-round.

3.3 ★★★☆☆ (40)
Ranked #32 of 37



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**New playground equipment is needed at Fishers.** It makes an impression on kindergarten roundup parents, as well as the community, and the students need modern play structures for safety.

3.3 ★★★☆☆ (39)
Ranked #33 of 37



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**Incomplete Projects** I understand our maintenance staff is super busy and understaffed. But projects get started and left completed and torn apart for months. Washer at MS

3.3 ★★★☆☆ (37)
Ranked #34 of 37



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**Richland needs to replace the playground equipment on the southeast corner.**

3.2 ★★★☆☆ (38)
Ranked #35 of 37



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**Richland laptop cart. I noticed the one at the high school of the design of how the cords are placed. Can we get something put together like that?** Cords hang out of cart and if doors get shut correctly, it unplugs the laptops. Along with needing another outlet for all the laptops and iPads

3.0 ★★★☆☆ (22)
Ranked #36 of 37



---

**Our auditorium is really awesome, but our lighting system is lack luster.** Having the ability to have different lighting setups would offer our students a more authentic theater experience.

2.5 ★★☆☆☆ (37 )

Ranked #37 of 37

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

Schuyler Community Schools

## Q1 Share your priorities for improvements on buildings and grounds...

**We have great facilities but need to maintain upkeep on them such as functional restrooms in the elementary building with hand washing sinks that work**

4.3 ★★★★☆ (26)

Ranked #1 of 47




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**Put up a fence around the Elementary Playground.** Due to the construction and highway kids are not safe and could take off without anyone watching.

4.1 ★★★★☆ (27)

Ranked #2 of 47




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**We need a fence at the Elementary playground --this is a HUGE safety concern!**

4.1 ★★★★☆ (26)

Ranked #3 of 47




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**Hot water in all bathroom sinks at SES is a must. Properly working heating and air conditioning would be nice also.**

4.1 ★★★★☆ (16)

Ranked #4 of 47




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**Restroom put in at softball field. During softball season we didn't even have a port-a-potty there!** People had to go to golf course to use restroom, they don't seem too happy about it.

4.0 ★★★★☆ (36)

Ranked #5 of 47




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**Look at the need for HVAC upgrades throughout the district** There are locations within each building with problematic HVAC units that are in need of repair or replaced

3.9 ★★★☆☆ (38)

Ranked #6 of 47




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**Outdated Cameras & Door Access District Wide** Safety Reasons

3.9 ★★★☆☆ (30)

Ranked #7 of 47



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**At SES, all restrooms should be swept and mopped on a nightly basis and both gyms should be swept on a nightly basis and mopped when needed.** Clean and smelling fresh, pride in having a clean, good looking school building.

3.9 ★★★☆☆ (25)

Ranked #8 of 47



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**Restroom and concession area at softball field is needed along with broadcasting/score board booth where equipment can be left up.**

3.9 ★★★☆☆ (23)

Ranked #9 of 47



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**Research possibilities of improvements to softball fields in conjunction with city of Schuyler**

3.8 ★★★☆☆ (39)

Ranked #10 of 47



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**Storage** Our maintenance staff use hallways and classrooms to store items. Is there a better way or place to store items?

3.8 ★★★☆☆ (39)

Ranked #11 of 47



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**Sneeze guard for salad bar at Richland** Needed to protect the food

3.8 ★★★☆☆ (38)

Ranked #12 of 47



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**SES North parking lot paved** This would increase safety for parents during pick up and drop off.

3.8 ★★★☆☆ (33)

Ranked #13 of 47



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**Middle School Volleyball Equipment** Old steel poles and outdated not safe

3.8 ★★★☆☆ (28)

Ranked #14 of 47



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**Get the HVAC at the high school fixed. Rooms are either freezing or boiling hot.** Makes it hard for the students and teachers to focus.

3.8 ★★★☆☆ (27)
Ranked #15 of 47



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**Cleanliness of schools is very important. The elementary is not getting the basics cleaned on a nightly basis as they should be.**

3.8 ★★★☆☆ (19)
Ranked #16 of 47



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**Maintenance Building/Storage** We lost storage from our renovation project for the new Activity Center and Performing Arts Center

3.7 ★★★☆☆ (28)
Ranked #17 of 47



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**Storage Building at the High School** We lost our storage in the East Gym when it was renovated into the Performing Arts Center

3.7 ★★★☆☆ (28)
Ranked #18 of 47



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**Grounds Dept. needs a building for storage and maintenance of there equipment. Also for storage of fertilizer , parts, and tools for upkeep .** Some equipment is stored outside. fertilizer is stored under a leaky roof. Maintenance of equipment is done on the ground. There is no room to work.

3.7 ★★★☆☆ (26)
Ranked #19 of 47



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**Paving the SES parking lot and at the minimum the drop off lane needs to be repaired or replaced.**

3.7 ★★★☆☆ (19)
Ranked #20 of 47



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**New gym at the high school needs color, design, and conference banners.** School pride--Let's show some.

3.7 ★★★☆☆ (10)
Ranked #21 of 47



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**A sink in the gym at Richland is needed** Currently we have to go across the school into a classroom to rinse utensil and pans.

3.6 ★★★☆☆ (39)
Ranked #22 of 47



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**Air purifiers for the basement rooms at Fishers.** This is especially important with the current health issues and basements have decreased air flow to begin.

3.6 ★★★☆☆ (39)
Ranked #23 of 47



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**SES needs a cleaning team with a check list to make sure everything is getting done.**

3.6 ★★★☆☆ (39)
Ranked #24 of 47



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**Bus Barn Catwalk** We have heavy equipment on top shelves and know way to take down without using a ladder. Not safe for our workers

3.6 ★★★☆☆ (31)
Ranked #25 of 47



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**SES needs a fence around the playground!!** With the highway being so close and all the construction work going on it is very dangerous for all students.

3.6 ★★★☆☆ (14)
Ranked #26 of 47



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**Research grants for air quality improvements at the high school.** Covid and other health issues need to be addressed.

3.5 ★★★☆☆ (39)
Ranked #27 of 47



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**Windows at Richland need to be replaced. They are not energy efficient and some do not open/close.**

3.5 ★★★☆☆ (39)
Ranked #28 of 47



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**Professionally pave the SES North lot and drop off lane.** We spend a lot of money on facilities, but have ignored this eye sore for years.

3.5 ★★★☆☆ (37)
Ranked #29 of 47



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**Consider adding some Warrior green color to the plain white hallways and gym at High School.**

3.5 ★★★☆☆ (33)
Ranked #30 of 47



---

**Paving the SES north parking lot and east gravel drive.** The white rock isn't making for a smooth road. Dirty, dusty parking lot and road equals dirty vehicles all the time and potential damage to vehicles.

3.5 ★★★☆☆ (25)

Ranked #31 of 47



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**Find ways to prioritize the completion of projects that have already been started, but are sitting unfinished.** The small projects that sit unfinished make things seem unclean.

3.4 ★★★☆☆ (39)

Ranked #32 of 47



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**Please continue to work on a way to purchase new playground equipment for Fisher's.**

3.4 ★★★☆☆ (38)

Ranked #33 of 47



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**More gravel on Richland parking lot.**

3.4 ★★★☆☆ (37)

Ranked #34 of 47



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**Outdated Phone System District Wide -Esser Funds** Communication of each building & Safety

3.4 ★★★☆☆ (28)

Ranked #35 of 47



---

**Playground equipment for Fishers.**

3.4 ★★★☆☆ (28)

Ranked #36 of 47



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**Please consider the safety of the kids and put up a fence around the SES playground!**

3.4 ★★★☆☆ (15)

Ranked #37 of 47



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**A new piece of playground equipment for Richland** Most of the playground equipment is showing its age, especially the merry-go-round.

3.3 ★★★☆☆ (40)

Ranked #38 of 47



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**New playground equipment is needed at Fishers.** It makes an impression on kindergarten roundup parents, as well as the community, and the students need modern play structures for safety.

3.3 (39)
Ranked #39 of 47



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**Incomplete Projects** I understand our maintenance staff is super busy and understaffed. But projects get started and left completed and torn apart for months. Washer at MS

3.3 (37)
Ranked #40 of 47



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**Fisher's is in great need of new playground equipment!**

3.3 (13)
Ranked #41 of 47



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**Richland is needs new playground equipment.** Broken equipment is not acceptable.

3.3 (1)
Ranked #42 of 47



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**We need to hire another certified electrician & plumber to help with maintenance of all the buildings. One person isn't enough.**

3.3 (1)
Ranked #43 of 47



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**Richland needs to replace the playground equipment on the southeast corner.**

3.2 (38)
Ranked #44 of 47



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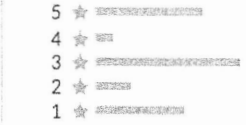
**Richland laptop cart. I noticed the one at the high school of the design of how the cords are placed. Can we get something put together like that?** Cords hang out of cart and if doors get shut correctly, it unplugs the laptops. Along with needing another outlet for all the laptops and iPads

3.0 (22)
Ranked #45 of 47



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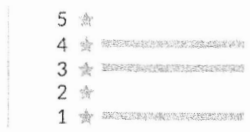
**We have extra lots the district owns, along with land around the grade and district office, let's build our own facilities for transportation.** Saves district money in the long run, not short term.

2.9 ★★☆☆☆ (3 👤)

Ranked #46 of 47

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**Our auditorium is really awesome, but our lighting system is lack luster.** Having the ability to have different lighting setups would offer our students a more authentic theater experience.

2.5 ★★☆☆☆ (37 👤)

Ranked #47 of 47



## Schuyler Community Schools

# Q1 Share your priorities for improvements on transportation programs, vehicles and equipment...

**Need Bus Drivers for Route/Activity Drivers**
Short of drivers

4.0 ★★★★☆ (23)
Ranked #1 of 10




**Purchase New Bus** 2009 Thomas bus is having lots of repairs and miles

3.8 ★★★☆☆ (21)
Ranked #2 of 10




**Busing from Fishers to after school program.**
Families ask about the possibility of getting students from school to after school program at Kindergarten round up.

3.6 ★★★☆☆ (35)
Ranked #3 of 10




**Look at busing from town to Fisher to encourage enrollment.**

3.5 ★★★☆☆ (36)
Ranked #4 of 10




**Research long trips and the use of possibly renting a company to drive our students/athletes to those activities. One bus instead of two!**

3.4 ★★★☆☆ (36)
Ranked #5 of 10




**Grounds dept. needs a pickup for there daily use.** Grounds have trailers that they need a pickup to haul mowers and other equipment . Also need to haul branches , leaves, and yard wast daily.

3.4 ★★★☆☆ (20)
Ranked #6 of 10



**Transportation from Fishers to the after school program has been requested by many families.** Parents who work need this extended day option; this would increase enrollment at Fishers, and the after school program offers important options.

3.3 ★★★☆☆ (36)

Ranked #7 of 10




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**Purchase of modern vans for smaller teams/groups within the rotation of vehicle purchases. Buses are not used for every group but vans are too small.** Safe transport of kids & staff should always be number one. If kids can not get to exits because equipment and bags are in the way, it is a problem.

3.3 ★★★☆☆ (10)

Ranked #8 of 10




---

**A bus from the elementary school to Fishers would help increase the enrollment for this small school option.** Families have requested this, and kindergarten families often ask as well.

3.2 ★★★☆☆ (36)

Ranked #9 of 10




---

**grounds dept needs pickup,but dont take away vehicle from maintenance dept.** 5 people working in high school, needs vehicles for going to drive bus and other places.

3.2 ★★★☆☆ (14)

Ranked #10 of 10



## Schuyler Community Schools

# Q1 Share your priorities for improvements on transportation programs, vehicles and equipment...

**Need Bus Drivers for Route/Activity Drivers**
Short of drivers

4.0 ★★★★☆ (23)
Ranked #1 of 11

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Purchase New Bus** 2009 Thomas bus is having lots of repairs and miles

3.8 ★★★☆☆ (21)
Ranked #2 of 11

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Busing from Fishers to after school program.** Families ask about the possibility of getting students from school to after school program at Kindergarten round up.

3.6 ★★★☆☆ (35)
Ranked #3 of 11

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Look at busing from town to Fisher to encourage enrollment.**

3.5 ★★★☆☆ (36)
Ranked #4 of 11

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Research long trips and the use of possibly renting a company to drive our students/athletes to those activities. One bus instead of two!**

3.4 ★★★☆☆ (36)
Ranked #5 of 11

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Grounds dept. needs a pickup for there daily use.** Grounds have trailers that they need a pickup to haul mowers and other equipment . Also need to haul branches , leaves, and yard wast daily.

3.4 ★★★☆☆ (20)
Ranked #6 of 11

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

**Transportation from Fishers to the after school program has been requested by many families.** Parents who work need this extended day option; this would increase enrollment at Fishers, and the after school program offers important options.

3.3 ★★★☆☆ (36)

Ranked #7 of 11



---

**Coach Bus** (Not for coaches!) Arriving on a really nice looking/riding bus will improve school spirit

3.3 ★★★☆☆ (10)

Ranked #8 of 11



---

**Purchase of modern vans for smaller teams/groups within the rotation of vehicle purchases. Buses are not used for every group but vans are too small.** Safe transport of kids & staff should always be number one. If kids can not get to exits because equipment and bags are in the way, it is a problem.

3.3 ★★★☆☆ (10)

Ranked #9 of 11



---

**A bus from the elementary school to Fishers would help increase the enrollment for this small school option.** Families have requested this, and kindergarten families often ask as well.

3.2 ★★★☆☆ (36)

Ranked #10 of 11



---

**grounds dept needs pickup,but dont take away vehicle from maintenance dept.** 5 people working in high school, needs vehicles for going to drive bus and other places.

3.2 ★★★☆☆ (14)

Ranked #11 of 11



Schuyler Community Schools

## Q1 Share ideas to help promote the understanding of payroll benefits & incentive plans?

**Create a New Staff Orientation for payroll benefits and incentives.** If people don't know what's available or how it works, they won't take advantage of it.

3.8 ★★★☆☆ (4)

Ranked #1 of 2




**Teachers could be reminded of salary and benefits if an e-mail was sent out monthly along with the pay check.** Perhaps admin could also address this once a quarter at staff meetings as well. Most staff are unaware of all benefits being offered.

3.6 ★★★☆☆ (4)

Ranked #2 of 2



Schuyler Community Schools

# Q1 Share ideas to help promote the understanding of payroll benefits & incentive plans?

**Create a New Staff Orientation for payroll benefits and incentives.** If people don't know what's available or how it works, they won't take advantage of it.

3.8 ★★★☆☆ (4)

Ranked #1 of 4




**Teachers could be reminded of salary and benefits if an e-mail was sent out monthly along with the pay check.** Perhaps admin could also address this once a quarter at staff meetings as well. Most staff are unaware of all benefits being offered.

3.6 ★★★☆☆ (4)

Ranked #2 of 4




**Create a New Staff Orientation for payroll benefits and incentives.** If people don't know what's available or how it works, they won't take advantage of it.

0.0 ☆☆☆☆☆ (0)

Ranked #3 of 4




**Have Penny and Dr. H. attend the various school buildings meetings on a rotating monthly basis to answer questions about payroll and incentives.** That way they can answer questions as they may come up during the school year and they are visible more that just a couple times a year.

0.0 ☆☆☆☆☆ (0)

Ranked #4 of 4

Schuyler Community Schools

**Q1** Share ideas to improve the support staff salary schedule & benefits...

**Classified Staff across the District deserves a significant raise. The work that they put in is essential to effectively running our buildings.** In order to find and keep good staff, we need to be competitive with local businesses in the community, rather than neighboring schools.

4.3 ★★★★☆ (23)

Ranked #1 of 6

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Businesses around the area are easing wages. We are loosing great staff due to this.** We need to consider being competitive, to retain hard working people.

4.2 ★★★★☆ (8)

Ranked #2 of 6

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Please consider a pay raise for Support Staff..** Due to the current inflation in the country, which has made cost of living standards go up

4.1 ★★★★☆ (8)

Ranked #3 of 6

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Can we get a salary raise??** Fast food restaurants workers are making more than 1st year teachers. How can we get a raise?

4.0 ★★★★☆ (24)

Ranked #4 of 6

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Offer an incentive (bonus) with an extra pay increase for certain years working for the district. 5 years, 10 years, etc.** If we can't have better wages this would be an option to look at for retaining good workers.

3.6 ★★★☆☆ (2)

Ranked #5 of 6

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Continue to look into possibilities of family insurance.** To keep good employees. Those that don't have a spouse with a family plan need this.

3.4 ★★★☆☆ (2)

Ranked #6 of 6

5 ★
4 ★
3 ★
2 ★
1 ★

---

Schuyler Community Schools

## Q1 Share ideas to improve the support staff salary schedule & benefits...

**Please consider a pay raise for Support Staff.** Due to the current inflation in the country, which has made cost of living standards go up.

4.7 ★★★★☆ (45)

Ranked #1 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Businesses around the area are raising wages and we are losing great staff for this reason.** We need to consider being competitive with wages to retain employees that are beneficial to our schools.

4.7 ★★★★☆ (44)

Ranked #2 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**I think salary should be adjusted because places like McDonalds are starting pay at $18 hour and we are loosing staff** Because we are loosing staff because they need a higher wage and are going other places to get it. As a result we are short staffed

4.7 ★★★★☆ (44)

Ranked #3 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**I think pay for substitute paras and support staff should be increased** We can find enough to cover for ones who are sick

4.6 ★★★★☆ (44)

Ranked #4 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**I think you should look at increasing wages for the summer programs** So that you can attract more help to support the programs

4.3 ★★★★☆ (45)

Ranked #5 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Classified Staff across the District deserves a significant raise. The work that they put in is essential to effectively running our buildings.** In order to find and keep good staff, we need to be competitive with local businesses in the community, rather than neighboring schools.

4.3 ★★★★☆ (23)

Ranked #6 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Businesses around the area are easing wages. We are loosing great staff due to this.** We need to consider being competitive, to retain hard working people.

4.2 ★★★★☆ (8)

Ranked #7 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Please consider a pay raise for Support Staff..** Due to the current inflation in the country, which has made cost of living standards go up

4.1 ★★★★☆ (8)

Ranked #8 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Can we get a salary raise??** Fast food restaurants workers are making more than 1st year teachers. How can we get a raise?

4.0 ★★★★☆ (24)

Ranked #9 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Pay increase for support staff is critical. Surrounding schools in the area have significantly upped their employees pay. Bills need to be paid and** food needs to be put on their families tables, too!!

3.9 ★★★☆☆ (8)

Ranked #10 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Offer an incentive (bonus) with an extra pay increase for certain years working for the district. 5 years, 10 years, etc.** If we can't have better wages this would be an option to look at for retaining good workers.

3.6 ★★★☆☆ (2)

Ranked #11 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Continue to look into possibilities of family insurance.** To keep good employees. Those that don't have a spouse with a family plan need this.

3.4 ★★★☆☆ (2)

Ranked #12 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Pay increase for support staff**

3.3 ★★★☆☆ (1)

Ranked #13 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

## Schuyler Community Schools

# Q1 What ideas do you have to increase parent engagement at SCS?

**Start getting them involved right when the child begins school. Start in Pre-school and kindergarten.**

4.2 ★★★★☆ (35)

Ranked #1 of 5




---

**Have sign up sheets at the beginning of each year to have parents sign up for items to volunteer for.** This would allow for parents to be informed of the opportunities for being involved.

4.0 ★★★★☆ (35)

Ranked #2 of 5




---

**Hold required parent meetings teaching the parents the importance of being involved.** A lot of our families are not familiar with the importance of being involved in their child's school and education. We need to teach them.

4.0 ★★★★☆ (35)

Ranked #3 of 5




---

**promote more of the programs, increase awareness with letters being sent home or other strategies** encouragement and reminders will get more parents to be interested in the programs

3.6 ★★★☆☆ (35)

Ranked #4 of 5




---

**I would suggest to see if we can organize car pools to have the parents do for students who cannot drive and are out for activities.** This is a good way for parents to get to know other students and helps other parents who are unavailable to pick up students.

3.2 ★★★☆☆ (32)

Ranked #5 of 5



Schuyler Community Schools

## Q1 What ideas do you have to increase parent engagement at SCS?

| | | |
|---|---|---|
| **Start getting them involved right when the child begins school. Start in Pre-school and kindergarten.** | 4.2 ★★★★☆ (35 👤)<br>Ranked #1 of 21 | 5 ★<br>4 ★<br>3 ★<br>2 ★<br>1 ★ |
| **parent nights for each sport season so they know what is going on and what is expected of their student.** Keep parents informed and there is no surprises of the rules and expectations of each athlete. Do this at the beginning of each sport season | 4.1 ★★★★☆ (37 👤)<br>Ranked #2 of 21 | 5 ★<br>4 ★<br>3 ★<br>2 ★<br>1 ★ |
| **Easier Access to Volunteering?** Can we create a site or app where parents can see where we need volunteers most and can easily sign up exactly where needed? Maybe incentivize it too. | 4.1 ★★★★☆ (35 👤)<br>Ranked #3 of 21 | 5 ★<br>4 ★<br>3 ★<br>2 ★<br>1 ★ |
| **Make activity passes and entrance into games more affordable to parents and their children so they would attend more.** | 4.0 ★★★★☆ (37 👤)<br>Ranked #4 of 21 | 5 ★<br>4 ★<br>3 ★<br>2 ★<br>1 ★ |
| **Have sign up sheets at the beginning of each year to have parents sign up for items to volunteer for.** This would allow for parents to be informed of the opportunities for being involved. | 4.0 ★★★★☆ (35 👤)<br>Ranked #5 of 21 | 5 ★<br>4 ★<br>3 ★<br>2 ★<br>1 ★ |

**Hold required parent meetings teaching the parents the importance of being involved.** A lot of our families are not familiar with the importance of being involved in their child's school and education. We need to teach them.

4.0 ★★★★☆ (35)

Ranked #6 of 21



---

**Have more open house nights at the high school, then just the one at the start of the year for new freshmen parents.** Parents will feel more welcome and will feel invited. Some parents feel very nervous at PT Confernces, and a friendly open house would be inviting.

3.9 ★★★☆☆ (40)

Ranked #7 of 21



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**have family nights again open back up like before** families learn about opportunities at these events to become involved

3.9 ★★★☆☆ (39)

Ranked #8 of 21



---

**A school newsletter going home again would be helpful to inform parents of upcoming events and how they can become involved with them.** We can't assume that everyone looks at the website for information. The written word is a powerful tool in the right hands.

3.9 ★★★☆☆ (36)

Ranked #9 of 21



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**COMMUNICATION** We lack greatly in communication with parents!

3.9 ★★★☆☆ (12)

Ranked #10 of 21



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**Month sessions they can attend on different topics - such as how to look at your child's grade, attendance, etc...**

3.8 ★★★☆☆ (41)

Ranked #11 of 21



---

**Expand family literacy program to preschool families** This program seems like it would be ideal to reach preschool families and needs regarding age appropriate development

3.7 ★★★☆☆ (10)

Ranked #12 of 21



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Make volunteer opportunities known publicly. **Maybe send home a survey asking families what they would be willing to help with.** Families might not know what is needed. Maybe have a list where families could indicate their top 5 things they'd be willing to help with.

3.7 ★★★☆☆ (8)
Ranked #13 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**promote more of the programs, increase awareness with letters being sent home or other strategies** encouragement and reminders will get more parents to be interested in the programs

3.6 ★★★☆☆ (35)
Ranked #14 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Clearly define needs and roles so parents know what is expected and how to help. Keep some tasks simple.** So many parents are busy with work, side jobs, multiple kids' activities, etc, so "getting more involved" may seem overwhelming. Respect their time.

3.6 ★★★☆☆ (23)
Ranked #15 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

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**I think we need to see if parents that work in the school get a chance to attend these things.** We can interact with our children and see what they are doing in the classroom.

3.6 ★★★☆☆ (9)
Ranked #16 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

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**Use a sliding fee scale for activity passes based on the free/reduce lunch. applications.** It's sad if its money that prevents a family from cheering on their sibling or child.

3.5 ★★★☆☆ (35)
Ranked #17 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Have days that parents can come into the classrooms to see what their students are doing and build those relationships with the teachers.**

3.3 ★★★☆☆ (33)
Ranked #18 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

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**I would suggest to see if we can organize car pools to have the parents do for students who cannot drive and are out for activities.** This is a good way for parents to get to know other students and helps other parents who are unavailable to pick up students.

3.2 ★★★☆☆ (32)
Ranked #19 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

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**Is it possible, to create a car pool with parents to get all kids to practices and events? Possibly even see if we can employ them to use school vans?** This can create parent involvement. We can rotate parents each evening. Parents can build relationships with other players they may not know.

3.1 ★★★☆☆ (28)

Ranked #20 of 21




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**limited access to schools & covid right now not much that can be done to get parents involved when there on the verge closing to public**

2.6 ★★☆☆☆ (37)

Ranked #21 of 21



## Schuyler Community Schools

# Q1 Share ideas on ways to improve our public relations & safety practices...

**Partner SES with local businesses** Bring in local workers & business owners to talk to young children about their future & possible careers (i.e. police, vets, doctors, firemen, salon)

4.0 ★★★★☆ (29)

Ranked #1 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Have a more regular police presences at the MS and HS** Get the officers into our buildings at least once a week to build positive relationships with our students

3.8 ★★★☆☆ (20)

Ranked #2 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

---

**With grant, partner w Police dept to talk to students about career opportunities in fields of law enforcement and other areas, dispatcher, EMT** Students may see positives of laws and career opportunities. Build respect for them and others. Change attitudes of presence of them in a building

3.8 ★★★☆☆ (12)

Ranked #3 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Partner with senior centers and churches** Have the elderly/retired population "adopt" a student(s) or class as a mentor program for students that need extra adult support/involvement in life

3.3 ★★★☆☆ (28)

Ranked #4 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

## Schuyler Community Schools

# Q1 Share ideas on ways to improve our public relations & safety practices...

**Continue to build the relationship with our local 1st responders. Invite them to participate in drills** The times that we have done this have been really well received and it would be good to keep having these opportunities.

4.2 ★★★★☆ (40)
Ranked #1 of 29

5 ★
4 ★
3 ★
2 ★
1 ★

**Have more of a police presence at the MS and HS** Get the officers in our buildings at least once a week to build positive relationships with our students

4.2 ★★★★☆ (37)
Ranked #2 of 29

5 ★
4 ★
3 ★
2 ★
1 ★

**Continue to educate parents and students on expectations to maintain safety in buildings**

4.2 ★★★★☆ (36)
Ranked #3 of 29

5 ★
4 ★
3 ★
2 ★
1 ★

**I think continuing our monthly newsletters and promoting the positive things we are doing to the community will help.** We need to show more of the great things that are happening instead of focusing on only the negatives.

4.1 ★★★★☆ (44)
Ranked #4 of 29

5 ★
4 ★
3 ★
2 ★
1 ★

**Highlight the positive things happening in all of our buildings on the screens, in the paper, on social media, and on the website**

4.1 ★★★★☆ (43)
Ranked #5 of 29

5 ★
4 ★
3 ★
2 ★
1 ★

**When something happens within a school building, hold a meeting to inform staff on what is going on (what can be shared) so when people in the** community ask what is going on, we as staff know the facts and can answer in the best way possible.

4.1 ★★★★☆ (40)

Ranked #6 of 29



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**Can we have a police presence in our building just to come in? Come in on a positive note rather than something negative.**

4.1 ★★★★☆ (39)

Ranked #7 of 29



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**Really encourage the police officers to attend sporting events.**

4.1 ★★★★☆ (37)

Ranked #8 of 29



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**We need to improve the district website so that it is easier to find vital information.** If you don't already know where to look, it can be difficult to find essential information like schedules, calendars, etc.

4.0 ★★★★☆ (41)

Ranked #9 of 29



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**Partner SES with local businesses** Bring in local workers & business owners to talk to young children about their future & possible careers (i.e. police, vets, doctors, firemen, salon)

4.0 ★★★★☆ (29)

Ranked #10 of 29



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**We need to invite parents in our building multiple times a year to insure they are comfortable coming in.**

3.9 ★★★☆☆ (29)

Ranked #11 of 29



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**When students register they should be given clear instructions on IC and the app.**

3.9 ★★★☆☆ (26)

Ranked #12 of 29



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**The district needs to have a meeting with the parents and community.** To show the community and parents all the work we are doing to improve our schools.

3.9 ★★★☆☆ (8)

Ranked #13 of 29



**Partner SES with local businesses** Bring in local workers & business owners to talk to young children about their future & possible careers (i.e. police, vets, doctors, firemen, salon)

3.8 ★★★☆☆ (36)
Ranked #14 of 29



**Have a more regular police presences at the MS and HS** Get the officers into our buildings at least once a week to build positive relationships with our students

3.8 ★★★☆☆ (20)
Ranked #15 of 29



**We need to earn the trust of the community and parents.** Be visible, live here, be involved, kids see that and it helps build trust and relationships. All this helps relations and makes kids feel safe.

3.8 ★★★☆☆ (13)
Ranked #16 of 29



**With grant, partner w Police dept to talk to students about career opportunities in fields of law enforcement and other areas, dispatcher, EMT** Students may see positives of laws and career opportunities. Build respect for them and others. Change attitudes of presence of them in a building

3.8 ★★★☆☆ (12)
Ranked #17 of 29



**We need to share the positives that are happening in our schools to the community.** There is a lot of negative talk about SCS and putting more positives out there.

3.8 ★★★☆☆ (8)
Ranked #18 of 29



**If people are worried about drugs, sale of drugs, and consumption, can there be frequent K9 walk-throughs? If drugs aren't an issue the dog won't** find anything, if they are an issue it can be addressed. Start a school wide rule where book bags are in the back of the room, or in the hallway.

3.7 ★★★☆☆ (38)
Ranked #19 of 29



**We should teach our students life skills.** We need to teach our students life skills that they will use for the rest of their lives. It is important to teach them these before they venture out.

3.7 ★★★☆☆ (8)
Ranked #20 of 29



**The rural schools display artwork at the Colfax County Fair. Perhaps other school classes/groups could display their projects there as well.** Good for public to see artwork/projects of our students.

3.7 ★★★☆☆ (7)
Ranked #21 of 29



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**Getting to know parents personally with a heart viewpoint, look at them in the eyes show them that you are sincere.** To get their trust and know that you care you are sincere

3.6 ★★★☆☆ (37)
Ranked #22 of 29



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**Start the DARE program back up** Drug Abuse Resistance Education. community involvement with the police force.

3.6 ★★★☆☆ (13)
Ranked #23 of 29



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**Schuyler needs a bilingual hotline to answer questions about school or community questions.** Parents are intimidated to come into the school.

3.5 ★★★☆☆ (39)
Ranked #24 of 29



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**Partner with senior centers and churches** Have the elderly/retired population "adopt" a student(s) or class as a mentor program for students that need extra adult support/involvement in life

3.5 ★★★☆☆ (38)
Ranked #25 of 29



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**Creating accountability has to start at home.**

3.5 ★★★☆☆ (15)
Ranked #26 of 29



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**Partner with senior centers and churches** Have the elderly/retired population "adopt" a student(s) or class as a mentor program for students that need extra adult support/involvement in life

3.3 ★★★☆☆ (28)
Ranked #27 of 29



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**We need to go where the parents are. Staff need to tour Cargill and other businesses around town to see how hard parents are working.** Parents need to see that we are interested in their lives, too. Have you actually seen the inside of the pack? It would open some eyes.

3.3 ★★★☆☆ (1)

Ranked #28 of 29




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**Are all HS rooms numbered for emergency reasons?**

3.2 ★★★☆☆ (8)

Ranked #29 of 29



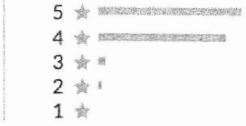
Schuyler Community Schools

## Q1 How can we create a safe, positive, and caring learning environment for our students and staff?

**Maintain high expectations for students.** Create relationships with students so that they know you want them at school and they don't want to disappoint you.

4.3 ★★★★☆ (62)

Ranked #1 of 44




**We need to find a way to educate parents in the early years on the importance of being in school and staying in school.** Many of our families come from different cultures, where school isn't always the top priority.

4.1 ★★★★☆ (63)

Ranked #2 of 44




**More counselors at the MS and HS level.** Mental health is a big issue and our students need more support in this area.

4.1 ★★★★☆ (56)

Ranked #3 of 44




**Emotional support groups with students could be implemented.** Some students need that extra explicit practice sessions on how to be a friend, how to communicate with others, etc.

4.1 ★★★★☆ (33)

Ranked #4 of 44




**To prevent the ability to bully during the school day amongst other issues, have HS students put phones away. It works at the MS!** Phones are a distraction plain and simple.

4.1 ★★★★☆ (30)

Ranked #5 of 44



**Bring back a comprehensive guidance program (bullying, drugs and alcohlol etc..) at SMS that is led by the counselors.** Our counselors are stuck with administrative duties (discipline, scheduling etc...) when they should be freed up to counsel students.

4.1 ★★★★☆ (27)
Ranked #6 of 44

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Encourage students to be leaders and role models.** Focus on the positive. Catch students doing good. Hand out "caught you" cards where students can report to principals for a reward.

4.1 ★★★★☆ (16)
Ranked #7 of 44

5 ★
4 ★
3 ★
2 ★
1 ★

---

**perhaps the time issue is a society and culture problem. We need to teach the importance of time and respect of others through time.** This effects not only school but in all other aspects life. In the workplace in the real world, tardiness is not acceptable. Teach this at young age.

4.0 ★★★★☆ (61)
Ranked #8 of 44

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Add a counselor to each building specifically to go into classrooms weekly for guidance classes!** Weekly lessons with counselors at all grade levels!

4.0 ★★★★☆ (35)
Ranked #9 of 44

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Educate parents and families on technology and the dangers and consequences of particular apps** One type of bullying seen in our district is cyberbullying which then turns into other types of bullying

4.0 ★★★★☆ (33)
Ranked #10 of 44

5 ★
4 ★
3 ★
2 ★
1 ★

---

**I think it would be beneficial that we stop sending students to counselors for punishments. They are there to provide support and counseling when need** The counselors should be a safe place not someone who hands out punishments.

4.0 ★★★★☆ (32)
Ranked #11 of 44

5 ★
4 ★
3 ★
2 ★
1 ★

---

**R-Time and Focus teachers need to CONNECT with their students.** Build the relationships

4.0 ★★★★☆ (32)
Ranked #12 of 44

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Bullying Report Form on the webpage** I believe not enough students know it exists or believe it is actually anonymous.

4.0 ★★★★☆ (31)
Ranked #13 of 44



---

**More school counselors especially in the middle school and high school.** Our current counselors are juggling so many duties due to low staffing that they are not able to do their job as school counselors.

4.0 ★★★★☆ (19)
Ranked #14 of 44



---

**Change the mindset to a positive "I am so glad you are here" instead of "I wish this kid would skip school and not bother me."** When we change our mindset, students can tell, and then they want to be here.

3.9 ★★★☆☆ (62)
Ranked #15 of 44



---

**Students need to know that they are in a safe environment so that they want to be in class and not at home.** getting to know the WHY behind the behavior.

3.9 ★★★☆☆ (62)
Ranked #16 of 44



---

**Expand attendance protocol that is done at the high school to every building.** We see tardies/unexcused absences at every level. Teach young kids the importance of being in school and on time as well, not just beginning in HS.

3.9 ★★★☆☆ (59)
Ranked #17 of 44



---

**Align MS R-time and HS Focus groups so that how that time is being utilized is consistent. College exploration, character building, adult living.** USE focus time, not just a study hall.

3.9 ★★★☆☆ (30)
Ranked #18 of 44



---

**Middle school should have counseling class periods that show all students the importance of school attendance. Show them the data.** Most of our students don't have the vision to see that what we are trying to provide will improve their lives.

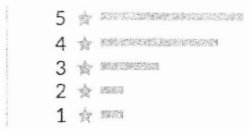
3.8 ★★★☆☆ (57)
Ranked #19 of 44



**Hold 2 to 4 assemblies per year on anti bullying.** To keep it fresh in student minds so that bullying is lessoned in the school.

3.8 ★★★☆☆ (31)

Ranked #20 of 44



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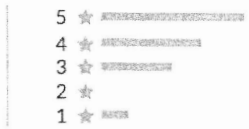
**Have Character Count type of topics weekly to cover in Focus or/and Our time.** To teach those important needed life skills to students, like how to be respectful and be on time.

3.8 ★★★☆☆ (24)

Ranked #21 of 44



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**More bussing for all students INCLUDING for high school students.** Gets kids to school on time! Less tarries.

3.7 ★★★☆☆ (62)

Ranked #22 of 44



---

**Teach our students how to care for the things we have.** We can always wish for more, but if you don't take care of what we got, we can't get what we want to help improve our programs.

3.7 ★★★☆☆ (62)

Ranked #23 of 44



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**Expand busing services** Many kids are tardy at the high school due to transportation issues or having to take siblings to other schools.

3.7 ★★★☆☆ (59)

Ranked #24 of 44



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**Every grade level should have a counselor and that counselor should follow that class. (SMS)** That way they can build a relationship with those students over a three year period.

3.7 ★★★☆☆ (33)

Ranked #25 of 44



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**Teach our kids how to react to derogatory comments from students/adults from other towns. It is a nasty world and they need to learn how to react.** We have heard other student athletes from other towns and have had face to face interactions from students that put us down because of race.

3.7 ★★★☆☆ (29)

Ranked #26 of 44



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**Work harder and become more innovative in demonstrating how the topics we are teaching can be applicable in the real world.** A lot of students think it is useless information until we can show how to apply it in the real world. When they understand, we get more production.

3.6 (63) Ranked #27 of 44



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**Offer intramurals and/or clubs for kids before school that creates enthusiasm to get here early.** Motivation to come early to school AND it gets kids involved .

3.6 (60) Ranked #28 of 44



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**Adjust schedules for students so they CAN make school work. LOTS of kids have enough credits to graduate and don't need to be at school all day!**

3.6 (58) Ranked #29 of 44



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**Longer FOCUS/R-Time** I believe it is the best way to build relationships with our kids

3.6 (31) Ranked #30 of 44



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**If a student is tardy, then they can make up time volunteering at the field house or movie theater.** So attendance time is made up a constructive way as well as an educational way.

3.5 (61) Ranked #31 of 44



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**Provide alternative schooling for students 6 - 12. Not every student is made for the classroom. The student then acts out and that behavior affects** others. Some students would do better in an alternative setting.

3.5 (29) Ranked #32 of 44



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**Teach our kids to step up and help out at hosting schools to help erase the perception that our town or school has.** Our students have a choice of where they live or where their family originates. We need to show our kids we love them and how to rise above the racism

3.5 (26) Ranked #33 of 44



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**If we can offer more sections to allow more students in a specific class but with lower numbers, we can create a more positive, caring environment.**

3.4 (60) Ranked #34 of 44



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**Connect tardy students with another student that is always on time that can provide either a ride or a morning text everyday!**

3.4 (59) Ranked #35 of 44



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**Need to reduce kids coming late to school 1st period.** Easier to sleep in and make up the time later. This needs to be fixed, more important to be at school on time.

3.4 (59) Ranked #36 of 44



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**Create before school opportunities** Provides opportunities to get to school sooner or motivate students to come to school earlier

3.3 (61) Ranked #37 of 44



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**Move Focus back to 1st period** Building relationships, fun activities, students can eat breakfast

3.3 (59) Ranked #38 of 44



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**Possibly move focus back to the beginning of the day** already building relationships and it's not an actual class..maybe they would open up and share why they are tardy and work a plan to be on time

3.3 (58) Ranked #39 of 44



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**Can we purchase lockers for all students at the high school? Can we purchase electronic scan machines for the entrances like other high schools do?** Students are bringing in weapons, e-cigarette devices, and cell phones. All of which make for an unsafe learning environment.

3.3 (57) Ranked #40 of 44



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**What are the consequences for students not following the attendance plan?**

3.3 (55) Ranked #41 of 44



**Daily attendance importance directed at parents. Show studies tied to attendance & success & job quality$$. Consequences at all age levels.** Parents need to learn how absences that they can control affect student learning. Show documentation, consequences and how to improve attendance.

3.1 (4)

Ranked #42 of 44




**Make Friday's Important again!** Our students feel that they have a 4 day week with a short day on Fridays. We should move that day to Wednesday for various reasons.

2.9 (63)

Ranked #43 of 44




**"You get to work on time - why not school/school events?" "Yeah, but I get PAID to do that!"** How to bridge/change mindset???

2.9 (58)

Ranked #44 of 44



Schuyler Community Schools

## Q1 How can we create a safe, positive, and caring learning environment for our students and staff?

**Maintain high expectations for students.** Create relationships with students so that they know you want them at school and they don't want to disappoint you.

4.3 ★★★★☆ (62)
Ranked #1 of 47




**We need to find a way to educate parents in the early years on the importance of being in school and staying in school.** Many of our families come from different cultures, where school isn't always the top priority.

4.1 ★★★★☆ (63)
Ranked #2 of 47




**More counselors at the MS and HS level.** Mental health is a big issue and our students need more support in this area.

4.1 ★★★★☆ (56)
Ranked #3 of 47




**Emotional support groups with students could be implemented.** Some students need that extra explicit practice sessions on how to be a friend, how to communicate with others, etc.

4.1 ★★★★☆ (33)
Ranked #4 of 47




**To prevent the ability to bully during the school day amongst other issues, have HS students put phones away. It works at the MS!** Phones are a distraction plain and simple.

4.1 ★★★★☆ (30)
Ranked #5 of 47



**Bring back a comprehensive guidance program (bullying, drugs and alcohlol etc..) at SMS that is led by the counselors.** Our counselors are stuck with administrative duties (discipline, scheduling etc...) when they should be freed up to counsel students.

4.1 ★★★★☆ (27)
Ranked #6 of 47

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Encourage students to be leaders and role models.** Focus on the positive. Catch students doing good. Hand out "caught you" cards where students can report to principals for a reward.

4.1 ★★★★☆ (16)
Ranked #7 of 47

5 ★
4 ★
3 ★
2 ★
1 ★

---

**perhaps the time issue is a society and culture problem. We need to teach the importance of time and respect of others through time.** This effects not only school but in all other aspects life. In the workplace in the real world, tardiness is not acceptable. Teach this at young age.

4.0 ★★★★☆ (61)
Ranked #8 of 47

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Add a counselor to each building specifically to go into classrooms weekly for guidance classes!** Weekly lessons with counselors at all grade levels!

4.0 ★★★★☆ (35)
Ranked #9 of 47

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Educate parents and families on technology and the dangers and consequences of particular apps** One type of bullying seen in our district is cyberbullying which then turns into other types of bullying

4.0 ★★★★☆ (33)
Ranked #10 of 47

5 ★
4 ★
3 ★
2 ★
1 ★

---

**I think it would be beneficial that we stop sending students to counselors for punishments. They are there to provide support and counseling when need** The counselors should be a safe place not someone who hands out punishments.

4.0 ★★★★☆ (32)
Ranked #11 of 47

5 ★
4 ★
3 ★
2 ★
1 ★

---

**R-Time and Focus teachers need to CONNECT with their students.** Build the relationships

4.0 ★★★★☆ (32)
Ranked #12 of 47

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Bullying Report Form on the webpage** I believe not enough students know it exists or believe it is actually anonymous.

4.0 ★★★★☆ (31)
Ranked #13 of 47



---

**More school counselors especially in the middle school and high school.** Our current counselors are juggling so many duties due to low staffing that they are not able to do their job as school counselors.

4.0 ★★★★☆ (19)
Ranked #14 of 47



---

**I actually thought Schuyler school was safe, positive, and a caring learning environment**

4.0 ★★★★☆ (7)
Ranked #15 of 47



---

**Change the mindset to a positive "I am so glad you are here" instead of "I wish this kid would skip school and not bother me."** When we change our mindset, students can tell, and then they want to be here.

3.9 ★★★☆☆ (62)
Ranked #16 of 47



---

**Students need to know that they are in a safe environment so that they want to be in class and not at home.** getting to know the WHY behind the behavior.

3.9 ★★★☆☆ (62)
Ranked #17 of 47



---

**Expand attendance protocol that is done at the high school to every building.** We see tardies/unexcused absences at every level. Teach young kids the importance of being in school and on time as well, not just beginning in HS.

3.9 ★★★☆☆ (59)
Ranked #18 of 47



---

**Align MS R-time and HS Focus groups so that how that time is being utilized is consistent. College exploration, character building, adult living.** USE focus time, not just a study hall.

3.9 ★★★☆☆ (30)
Ranked #19 of 47



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**Be consistent** Rules/guidelines change weekly.

3.9 ★★★☆☆ (7)
Ranked #20 of 47



**Middle school should have counseling class periods that show all students the importance of school attendance. Show them the data.** Most of our students don't have the vision to see that what we are trying to provide will improve their lives.

3.8 (57) Ranked #21 of 47



**Hold 2 to 4 assemblies per year on anti bullying.** To keep it fresh in student minds so that bullying is lessoned in the school.

3.8 (31) Ranked #22 of 47



**Have Character Count type of topics weekly to cover in Focus or/and Our time.** To teach those important needed life skills to students, like how to be respectful and be on time.

3.8 (24) Ranked #23 of 47



**More bussing for all students INCLUDING for high school students.** Gets kids to school on time! Less tarries.

3.7 (62) Ranked #24 of 47



**Teach our students how to care for the things we have.** We can always wish for more, but if you don't take care of what we got, we can't get what we want to help improve our programs.

3.7 (62) Ranked #25 of 47



**Expand busing services** Many kids are tardy at the high school due to transportation issues or having to take siblings to other schools.

3.7 (59) Ranked #26 of 47



**Every grade level should have a counselor and that counselor should follow that class. (SMS)** That way they can build a relationship with those students over a three year period.

3.7 (33) Ranked #27 of 47



**Teach our kids how to react to derogatory comments from students/adults from other towns. It is a nasty world and they need to learn how to react.** We have heard other student athletes from other towns and have had face to face interactions from students that put us down because of race.

3.7 ★★★☆☆ (29)
Ranked #28 of 47



---

**Work harder and become more innovative in demonstrating how the topics we are teaching can be applicable in the real world.** A lot of students think it is useless information until we can show how to apply it in the real world. When they understand, we get more production.

3.6 ★★★☆☆ (63)
Ranked #29 of 47



---

**Offer intramurals and/or clubs for kids before school that creates enthusiasm to get here early.** Motivation to come early to school AND it gets kids involved .

3.6 ★★★☆☆ (60)
Ranked #30 of 47



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**Adjust schedules for students so they CAN make school work. LOTS of kids have enough credits to graduate and don't need to be at school all day!**

3.6 ★★★☆☆ (58)
Ranked #31 of 47



---

**Longer FOCUS/R-Time** I believe it is the best way to build relationships with our kids

3.6 ★★★☆☆ (31)
Ranked #32 of 47



---

**Having a communications plan for events or incidents.** Larger districts have communications directors and communications from which we can draw.

3.6 ★★★☆☆ (3)
Ranked #33 of 47



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**If a student is tardy, then they can make up time volunteering at the field house or movie theater.** So attendance time is made up a constructive way as well as an educational way.

3.5 ★★★☆☆ (61)
Ranked #34 of 47



---

**Provide alternative schooling for students 6 - 12. Not every student is made for the classroom. The student then acts out and that behavior affects** others. Some students would do better in an alternative setting.

3.5 ★★★☆☆ (29)
Ranked #35 of 47



---

**Teach our kids to step up and help out at hosting schools to help erase the perception that our town or school has.** Our students have a choice of where they live or where their family originates. We need to show our kids we love them and how to rise above the racism

3.5 ★★★☆☆ (26)
Ranked #36 of 47



---

**If we can offer more sections to allow more students in a specific class but with lower numbers, we can create a more positive, caring environment.**

3.4 ★★★☆☆ (60)
Ranked #37 of 47



---

**Connect tardy students with another student that is always on time that can provide either a ride or a morning text everyday!**

3.4 ★★★☆☆ (59)
Ranked #38 of 47



---

**Need to reduce kids coming late to school 1st period.** Easier to sleep in and make up the time later. This needs to be fixed, more important to be at school on time.

3.4 ★★★☆☆ (59)
Ranked #39 of 47



---

**Create before school opportunities** Provides opportunities to get to school sooner or motivate students to come to school earlier

3.3 ★★★☆☆ (61)
Ranked #40 of 47



---

**Move Focus back to 1st period** Building relationships, fun activities, students can eat breakfast

3.3 ★★★☆☆ (59)
Ranked #41 of 47



---

**Possibly move focus back to the beginning of the day** already building relationships and it's not an actual class..maybe they would open up and share why they are tardy and work a plan to be on time

3.3 ★★★☆☆ (58)
Ranked #42 of 47



**Can we purchase lockers for all students at the high school? Can we purchase electronic scan machines for the entrances like other high schools do?** Students are bringing in weapons, e-cigarette devices, and cell phones. All of which make for an unsafe learning environment.

3.3 ★★★☆☆ (57)

Ranked #43 of 47




---

**What are the consequences for students not following the attendance plan?**

3.3 ★★★☆☆ (55)

Ranked #44 of 47




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**Daily attendance importance directed at parents. Show studies tied to attendance & success & job quality$$. Consequences at all age levels.** Parents need to learn how absences that they can control affect student learning. Show documentation, consequences and how to improve attendance.

3.1 ★★★☆☆ (4)

Ranked #45 of 47




---

**Make Friday's Important again!** Our students feel that they have a 4 day week with a short day on Fridays. We should move that day to Wednesday for various reasons.

2.9 ★★☆☆☆ (63)

Ranked #46 of 47




---

**"You get to work on time - why not school/school events?" "Yeah, but I get PAID to do that!"** How to bridge/change mindset???

2.9 ★★☆☆☆ (58)

Ranked #47 of 47



Schuyler Community Schools

**Q1** How can we create a safe, positive, and caring learning environment for our students and staff?

**ALL teachers at the high school need to follow the same protocol regarding the new no phone policy.** If it's set them on a table in the room then ALL teachers enforce that. Kids are still SNAPPING from some classrooms! It does no good if not.

3.8 ★★★☆☆ (15)

Ranked #1 of 6




---

**There needs to be a set order of protocol when dealing with behaviors.** Many times, the responsibility is placed with the special education teacher even though the student may or may not have an IEP.

3.6 ★★★☆☆ (17)

Ranked #2 of 6




---

**It is time to bring alt ed back to the MS. Some students create an environment that is unsafe and very negative. It ruins the learning of all.** Teachers are discipling a few students and the rest of the classroom suffers. Besides, within a semester, the HS sends them to alt ed any way.

3.3 ★★★☆☆ (47)

Ranked #3 of 6




---

**Reduce staff turnover. Reward & honor staff experience and expertise. Prioritize in-house advancements. Remove arbitrary barriers for advancement.** Qualified candidates wont apply if there is a bad reputation here. Students don't want to build relationships with "one and done" teachers.

3.1 ★★★☆☆ (4)

Ranked #4 of 6




---

**Schs eliminate 8 class periods go back to block schedule**

2.9 ★★☆☆☆ (25)

Ranked #5 of 6




---

**Ask for staff to add evidence of CKH in lesson planning** Adding small reminders in lesson plans daily, even good things during morning meeting, would be a helpful reminder to build relationships

2.8 ★★☆☆☆ (40)

Ranked #6 of 6




---

Schuyler Community Schools

## Q1 How can we create a safe, positive, and caring learning environment for our students and staff?

**What can we have in place to make new staff feel welcome and part of the family?** We need staff to be committed to Schuyler, but first they need to feel like they belong.

4.3 ★★★★☆ (28)

Ranked #1 of 17




**Be positive, optimistic, flexible, understanding, and patient.** Character traits that bring the staff together and help create a welcoming working ambient for everyone.

4.3 ★★★★☆ (25)

Ranked #2 of 17




**Create a welcome packet/meeting for new families.** Ex: meet staff, tour building, discuss how school works/expectations, etc.

4.3 ★★★★☆ (17)

Ranked #3 of 17




**Have a passion for students** Show that you care about your students

4.2 ★★★★☆ (33)

Ranked #4 of 17




**Staying in positive communication with law enforcement** We can always be prepared as a school with our law enforcement in case something goes wrong. trainings within each buildings for each circumstance

4.1 ★★★★☆ (34)

Ranked #5 of 17




**Quarterly staff recognition for each building.** Recognize for staff each time since we have such a large staff.

4.0 ★★★★☆ (38)

Ranked #6 of 17



**Have we had a program such as Building Healthy Relationships for students to help build a positive relationship in the building?**

3.8 ★★★☆☆ (28)

Ranked #7 of 17

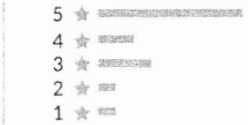


---

**ALL teachers at the high school need to follow the same protocol regarding the new no phone policy.** If it's set them on a table in the room then ALL teachers enforce that. Kids are still SNAPPING from some classrooms! It does no good if not.

3.8 ★★★☆☆ (15)

Ranked #8 of 17



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**Contract work hours should be reconsidered so that the amount of work that is being asked of the teaching staff can be done in paid working hours.** Student class times are being extended, extra teacher duties are being increased, & teachers are frequently covering. Extra work deserves compensation

3.8 ★★★☆☆ (13)

Ranked #9 of 17



---

**High school level - have keynote speakers come in and talk about mental health by addressing each class in the auditorium.**

3.7 ★★★☆☆ (31)

Ranked #10 of 17



---

**KEEP MS R-Time**

3.7 ★★★☆☆ (25)

Ranked #11 of 17



---

**There needs to be a set order of protocol when dealing with behaviors.** Many times, the responsibility is placed with the special education teacher even though the student may or may not have an IEP.

3.6 ★★★☆☆ (17)

Ranked #12 of 17



---

**Student teacher bonding time** To help build trust

3.5 ★★★☆☆ (34)

Ranked #13 of 17

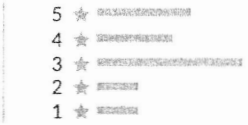


---

**It is time to bring alt ed back to the MS. Some students create an environment that is unsafe and very negative. It ruins the learning of all.** Teachers are discipling a few students and the rest of the classroom suffers. Besides, within a semester, the HS sends them to alt ed any way.

3.3 ★★★☆☆ (47)

Ranked #14 of 17




---

**Reduce staff turnover. Reward & honor staff experience and expertise. Prioritize in-house advancements. Remove arbitrary barriers for advancement.** Qualified candidates wont apply if there is a bad reputation here. Students don't want to build relationships with "one and done" teachers.

3.1 ★★★☆☆ (4)

Ranked #15 of 17




---

**Schs eliminate 8 class periods go back to block schedule**

2.9 ★★☆☆☆ (25)

Ranked #16 of 17




---

**Ask for staff to add evidence of CKH in lesson planning** Adding small reminders in lesson plans daily, even good things during morning meeting, would be a helpful reminder to build relationships

2.8 ★★☆☆☆ (40)

Ranked #17 of 17



SPECIAL ED - JAN 18th

Schuyler Community Schools

## Q1 Share ideas to improve special education in the district...

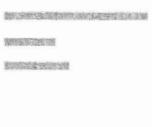
**A Behavioral Specialist at SES** A behavioral specialist would be so beneficial as there are many students in the elementary level that could utilize one.

4.0 ★★★★☆ (20)
Ranked #1 of 11




**A behavioral specialist at SES** A behavioral specialist would free up some time for our counselors, but also allow for everyone to work together.

4.0 ★★★★☆ (20)
Ranked #2 of 11




**Specialized help.** We need to have access to outside people that are specialized in areas such as a behavioral interventionist.

4.0 ★★★★☆ (20)
Ranked #3 of 11




**SES needs more speech teachers. One and 1/4 teachers for a school of more than 700 students is not enough.** Our students are currently getting the bare minimum of their needed speech time. How is that helping them???

4.0 ★★★★☆ (19)
Ranked #4 of 11




**The process for getting students tested after referral needs to speed up. It takes half a school year to get a student tested for SPED.**

3.9 ★★★☆☆ (20)
Ranked #5 of 11



**Find a way to educate families on what is age appropriate and what might be a red flag in a child's development. Children not talking until 3+ etc...** Early intervention is the key to success in the upper grades and if kids aren't going to well child checks, these red flags can be easily missed..

3.9 ★★★☆☆ (9)

Ranked #6 of 11

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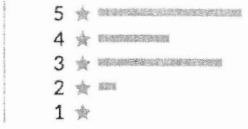
**Allowing teachers to use Sped ESU resources**

3.8 ★★★☆☆ (20)

Ranked #7 of 11

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**More SPED support in Early Childhood/Preschool.** They're the first ones that are seeing these kids and many times are unaware of the significant supports that students need until they are in school.

3.8 ★★★☆☆ (11)

Ranked #8 of 11

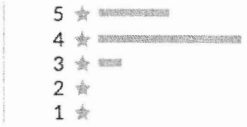



---

**We need SPED teachers that are teaching Math and Reading to those students. Our sped students struggle to participate in a regular class.** More individualized help

3.8 ★★★☆☆ (10)

Ranked #9 of 11

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**More sped teachers at SES** Two sped teachers per grade level could be beneficial to students, sped students, and gen ed teachers.

3.6 ★★★☆☆ (20)

Ranked #10 of 11




---

**Is there a way to create a schedule so that IEP meetings are not all taking place within the 1st Quarter of the school calendar?** Teachers are being asked to go to 2 - 3 IEP meetings in a week. This also places a great deal of stress on our SPED teachers.

3.4 ★★★☆☆ (20)

Ranked #11 of 11



Schuyler Community Schools

## Q1 Share ideas to improve special education in the district...

**Due to so many behavioral issues, a behavior specialist would greatly benefit SES**

4.3 ★★★★☆ (19)

Ranked #1 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**There are not enough sped teachers to serve the number of students that are verified? What is the staff to student ratio for them?** Students that qualify need the support of sped teachers to be successful in the classroom. The way they have to divide their time is not useful now.

4.3 ★★★★☆ (19)

Ranked #2 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Behavioral Specialist** Hiring a behavioral specialist would free up the guidance counselors and sped teachers

4.2 ★★★★☆ (19)

Ranked #3 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Contract Early Childhood SPED services through the ESU.** More specialized services for our young children and more resources for the variety of disabilities and needs that our district has.

4.1 ★★★★☆ (16)

Ranked #4 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Our high school life skills program needs to be revised.** We need to provide more opportunities in the community to develop the skills they need to be productive members of society.

4.1 ★★★★☆ (8)

Ranked #5 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**A Behavioral Specialist at SES** A behavioral specialist would be so beneficial as there are many students in the elementary level that could utilize one.

4.0 ★★★★☆ (20)
Ranked #6 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**A behavioral specialist at SES** A behavioral specialist would free up some time for our counselors, but also allow for everyone to work together.

4.0 ★★★★☆ (20)
Ranked #7 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Specialized help.** We need to have access to outside people that are specialized in areas such as a behavioral interventionist.

4.0 ★★★★☆ (20)
Ranked #8 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**SES needs more speech teachers. One and 1/4 teachers for a school of more than 700 students is not enough.** Our students are currently getting the bare minimum of their needed speech time. How is that helping them???

4.0 ★★★★☆ (19)
Ranked #9 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**The process for getting students tested after referral needs to speed up. It takes half a school year to get a student tested for SPED.**

3.9 ★★★☆☆ (20)
Ranked #10 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**More sped teachers at SES** Two sped teachers per grade level could be beneficial to students, sped teachers, and gen ed teachers.

3.9 ★★★☆☆ (19)
Ranked #11 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Allowing teachers to use ESU sped resources**

3.9 ★★★☆☆ (13)
Ranked #12 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Reading Specialists** A reading specialist to help with students comprehension and basic skills would be beneficial to students who are not able to qualify for SPED.

3.9 ★★★☆☆ (12)
Ranked #13 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

---

**Find a way to educate families on what is age appropriate and what might be a red flag in a child's development. Children not talking until 3+ etc...** Early intervention is the key to success in the upper grades and if kids aren't going to well child checks, these red flags can be easily missed..

3.9 ★★★☆☆ (9)
Ranked #14 of 21



---

**Allowing teachers to use Sped ESU resources**

3.8 ★★★☆☆ (20)
Ranked #15 of 21



---

**More SPED support in Early Childhood/Preschool.** They're the first ones that are seeing these kids and many times are unaware of the significant supports that students need until they are in school.

3.8 ★★★☆☆ (11)
Ranked #16 of 21



---

**We need SPED teachers that are teaching Math and Reading to those students. Our sped students struggle to participate in a regular class.** More individualized help

3.8 ★★★☆☆ (10)
Ranked #17 of 21



---

**Make the process of qualifying kids easier.** The new paperwork is somewhat confusing and it should be a much easier process.

3.7 ★★★☆☆ (9)
Ranked #18 of 21



---

**More sped teachers at SES** Two sped teachers per grade level could be beneficial to students, sped students, and gen ed teachers.

3.6 ★★★☆☆ (20)
Ranked #19 of 21



---

**We need SPED teachers that are teaching Math and Reading to those students.** Our sped students struggle to participate in a regular class, especially reading.

3.6 ★★★☆☆ (9)
Ranked #20 of 21



---

**Is there a way to create a schedule so that IEP meetings are not all taking place within the 1st Quarter of the school calendar?** Teachers are being asked to go to 2 - 3 IEP meetings in a week. This also places a great deal of stress on our SPED teachers.

3.4 ★★★☆☆ (20 👤)

Ranked #21 of 21

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

# MTSS - SEL - JAN 17-18 -Thoughts added back in

RESULTS

Print

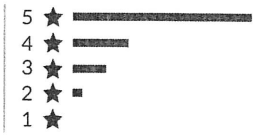
Schuyler Community Schools

Search

## What ideas do you have to continue the implementation of MTSS-SEL in our district..

**It would be beneficial to hire on a Mental Health Counselor for our District. We have a need for more mental health than we ever have this year.** We need a counselor who can provide therapy sessions that our school counselors can't. It would be nice to have them when needed for students.

4.2 ★★★★☆ (25)
Ranked #1 of 14

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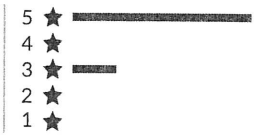
**A more systematic way to address rural schools when they don't have a full time counselor**

4.1 ★★★★☆ (10)
Ranked #2 of 14

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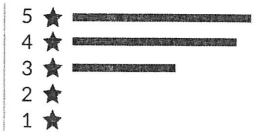
**Support for teachers to implement the learning in the classroom.** If students only have one lesson a month for social emotional learning, teachers should have training to continue to support those skills in the class

4.0 ★★★★☆ (30)
Ranked #3 of 14

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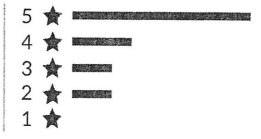
**We need a person who specializes in helping students with behaviors in the classroom and social skills. (Behavior specialist)** We need someone who can help teachers improve student behaviors in the classroom. A person who can create behavior plans and teach social skills.

3.9 ★★★★☆ (16)
Ranked #4 of 14

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**A committee that meets to discuss the social/emotional learning of our students so that there is a consistency and flow in the school district**

3.9 ★★★★☆ (10)
Ranked #5 of 14




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**Let all staff know who they can turn to and talk to about a struggling student. Let all know who our MTSS team is at the high school.** The counselors will not become bombarded, and other good school leaders can be involved

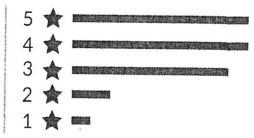
3.8 ★★★★☆ (25)
Ranked #6 of 14



other good school leaders can be involved.

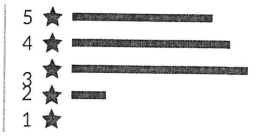
**Have a standard way for staff to recommend students for MTSS or Mental Health Support.** Many times staff do not know who to contact or where to start. Maybe a form to complete and leave for a counselor?

3.7 (29) Ranked #7 of 14




**Provide a curriculum for teachers to use to do SEL lessons on a regular basis.** Consistency of instruction and what students learn is the same grade level to grade level.

3.7 (29) Ranked #8 of 14



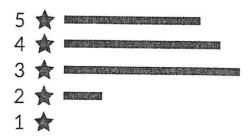

**Implement this to all students district wide PK-12. We also need to add more counselors to our staff.** This will allow for more time to build relationships and focus on their social and emotional needs. Counselors should not be in charge of behavior.

3.7 (7) Ranked #9 of 14




**Implement a Social Emotional Screener.** A screener for SEL would be similar to the data we use from MAP and STAR testing. We could identify the students that need the tier 3 support for SEL

3.6 (26) Ranked #10 of 14




**We need to come up with a intervention time during the week (Mon-Thurs) at the high school. Friday afternoons do not work.** High school needs a set "period" of time for intervention and focus on english, and math. Similar to the middle school's model.

3.6 (23) Ranked #11 of 14




**Increase the number of lessons counselors teach.** At SES counselors are only teaching 1 lesson per month. This limits the amount of skills that are taught, as well as the time to practice.

3.6 (22) Ranked #12 of 14



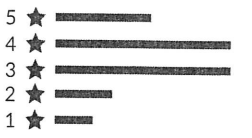

**The topic was beneficial for an understanding of MTSS and what it should look like. The triangular graph helped.** This will help meeting students needs both in academics and behavior.

3.6 (9) Ranked #13 of 14




**I think this will help with achieving the gap and help students that struggle and get more one on one .**

3.4 (28) Ranked #14 of 14



Schuyler Community Schools

## Q1 What ideas do you have to continue the implementation of MTSS-SEL in our district..

**A more systematic way to address rural schools when they don't have a full time counselor**

4.1 ★★★★☆ (10)

Ranked #1 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

---

**A committee that meets to discuss the social/emotional learning of our students so that there is a consistency and flow in the school district**

3.9 ★★★☆☆ (10)

Ranked #2 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Implement this to all students district wide PK-12. We also need to add more counselors to our staff.** This will allow for more time to build relationships and focus on their social and emotional needs. Counselors should not be in charge of behavior.

3.7 ★★★☆☆ (7)

Ranked #3 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

---

**The topic was beneficial for an understanding of MTSS and what it should look like. The triangular graph helped.** This will help meeting students needs both in academics and behavior.

3.6 ★★★☆☆ (9)

Ranked #4 of 4

5 ★
4 ★
3 ★
2 ★
1 ★

Schuyler Community Schools

**Q1** What ideas do you have to increase learning for High Ability students...

**Have leveled walk to interventions at the elementary.** With leveled interventions, all students are getting what they need at that time. Some students are HAL and need more advanced work.

3.6 ★★★☆☆ (21)
Ranked #1 of 7



---

**STEM as one of the specials classes at elementary level.**

3.4 ★★★☆☆ (21)
Ranked #2 of 7



---

**Encourage high school students to fill their schedules and take difficult classes. Take advantage of free education and resources while they can.** Many students get out early for no reason and then lack credits they need for certain colleges or are generally unprepared for more difficult classes.

3.4 ★★★☆☆ (8)
Ranked #3 of 7



---

**Add another counselor at the high school to focus more on college/career readiness and high ability students.** Counselors get bogged down with routine issues and so many students slip through the cracks or learn to just coast with minimal effort.

3.4 ★★★☆☆ (6)
Ranked #4 of 7



---

**Have the high school school improvement team research the pros and cons of honors/ap/college classes and bring a recommendation.** The strategic plan already has an action item addressing this. We should start making it happen now and the SIP team in place an ready to research.

3.2 ★★★☆☆ (22)
Ranked #5 of 7



---

**This is already in place. We offer many college credit classes. You would have to hire a new teacher in each department if you want AP or advanced**

3.2 ★★★☆☆ (20)
Ranked #6 of 7



---

**We need to improve the Rigor of our current classes.** Before we can add any higher level (AP/Dual Credit) classes, we have to create classes with more Rigor, and having students think at a higher level.

2.9 ★★☆☆☆ (9)
Ranked #7 of 7



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Schuyler Community Schools

## Q1 What ideas do you have to increase learning for High Ability students...

**Have at least one class at the high school for those students, like an Honors Math or English Class.** So those HAL students have a place they can learn together.

4.0 ★★★★☆ (15)

Ranked #1 of 11




**Split courses based on MAP and STAR data. We should have a accelerated/honors track for student of certain test scores.** Give these students a faster pace course with more challenging problems.

3.9 ★★★☆☆ (15)

Ranked #2 of 11




**Have leveled walk to interventions at the elementary.** With leveled interventions, all students are getting what they need at that time. Some students are HAL and need more advanced work.

3.6 ★★★☆☆ (21)

Ranked #3 of 11




**Have a club for high scoring students on the ACT or/and MAPs tests, besides National Honor Society.** It will be a place these students can meet and from relationships.

3.6 ★★★☆☆ (15)

Ranked #4 of 11




**Start Celebrating Sooner** Celebrate high scores as early as elementary and continue up through HS. Like the idea of a "club" but start even sooner.

3.6 ★★★☆☆ (7)

Ranked #5 of 11




**STEM as one of the specials classes at elementary level.**

3.4 ★★★☆☆ (21)

Ranked #6 of 11



**Encourage high school students to fill their schedules and take difficult classes. Take advantage of free education and resources while they can.** Many students get out early for no reason and then lack credits they need for certain colleges or are generally unprepared for more difficult classes.

3.4 (8)

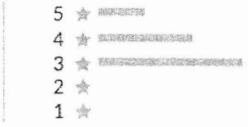
Ranked #7 of 11




**Add another counselor at the high school to focus more on college/career readiness and high ability students.** Counselors get bogged down with routine issues and so many students slip through the cracks or learn to just coast with minimal effort.

3.4 (6)

Ranked #8 of 11




**Have the high school school improvement team research the pros and cons of honors/ap/college classes and bring a recommendation.** The strategic plan already has an action item addressing this. We should start making it happen now and the SIP team in place an ready to research.

3.2 (22)

Ranked #9 of 11




**This is already in place. We offer many college credit classes. You would have to hire a new teacher in each department if you want AP or advanced**

3.2 (20)

Ranked #10 of 11




**We need to improve the Rigor of our current classes.** Before we can add any higher level (AP/Dual Credit) classes, we have to create classes with more Rigor, and having students think at a higher level.

2.9 (9)

Ranked #11 of 11



Schuyler Community Schools

## Q1 Regarding SCS' support programming, what action items do you believe SCS should take in the next year to address the proposed staff, community, and business priorities?

**STEM and coding needs to be taught at elementary.** It would be great to have this be one of the specials classes that the students attend every week.

3.6 ★★★☆☆ (3)

Ranked #1 of 5

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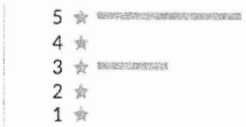
**Computers classes for elementary level.** Technology is the way of the future. Only playing games on ipads is not teaching technology.

3.5 ★★★☆☆ (3)

Ranked #2 of 5

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**The elementary needs ELL for all students that qualify K-5.** Having a new comers program is great, but we have a lot of ELL students who do not receive the ELL support they need. ALL K-5 students need support.

3.5 ★★★☆☆ (3)

Ranked #3 of 5




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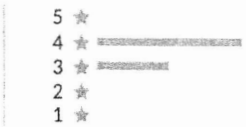
**SES needs an interventionist to help guide teachers in the right direction for interventions.**

3.3 ★★★☆☆ (3)

Ranked #4 of 5

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**SES needs pull out TITLE I reading class rooms with reading specialists.** We have a lot of students who are below grade level and are not getting the small group reading that they need at their level.

3.3 ★★★☆☆ (2)

Ranked #5 of 5



**We should actually do, invite the substitut to the Classroom and show and demonstrate what is to be performed and review lesson plan & equipment.** So they are not overwhelmed the first time they come.

3.7 (23) Ranked #6 of 14



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**Translator for the school district** It would be important to have someone to translate the board meetings and to help grow the communication between the community and school.

3.7 (8) Ranked #7 of 14



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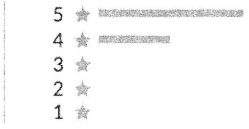
**STEM and coding needs to be taught at elementary.** It would be great to have this be one of the specials classes that the students attend every week.

3.6 (3) Ranked #8 of 14



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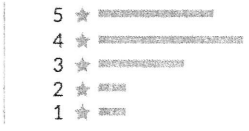
**Teachers need to introduce Paras to the parents and let them know Who is working with her children one to one.** Making parents feel comfortable there's two people working with their child.

3.5 (14) Ranked #9 of 14



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**Enter into relationships with Concordia University and Midland to recruit teachers and local substitutes similar to NENTA**

3.5 (5) Ranked #10 of 14



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**Computers classes for elementary level.** Technology is the way of the future. Only playing games on ipads is not teaching technology.

3.5 (3) Ranked #11 of 14



---

**The elementary needs ELL for all students that qualify K-5.** Having a new comers program is great, but we have a lot of ELL students who do not receive the ELL support they need. ALL K-5 students need support.

3.5 (3) Ranked #12 of 14



---

**SES needs an interventionist to help guide teachers in the right direction for interventions.**

3.3 (3) Ranked #13 of 14



---

**SES needs pull out TITLE I reading class rooms with reading specialists.** We have a lot of students who are below grade level and are not getting the small group reading that they need at their level.

3.3 ★★★☆☆ (2 👤)

Ranked #14 of 14

5 ☆
4 ☆
3 ☆
2 ☆
1 ★

## Schuyler Community Schools

# Q1 Regarding SCS' support programming, what action items do you believe SCS should take in the next year to address the proposed staff, community, and business priorities?

**More guidance counselors at MS and HS level** Mental health is a big issue that needs to be addressed more (small groups, guidance instruction, social-emotional learning, etc.)

4.2 ★★★★☆ (18)

Ranked #1 of 14

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Maintain hiring a full-time sub (or two) for the district each year,**

4.1 ★★★★☆ (22)

Ranked #2 of 14

5 ★
4 ★
3 ★
2 ★
1 ★

---

**We desperately need ELL and title reading help in the lower grades!** Our kid's reading levels continue to decline.

4.0 ★★★★☆ (22)

Ranked #3 of 14

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Develop a system to ensure teachers are setting substitute teachers up to be successful when they are guests in our buildings so they come back.**

4.0 ★★★★☆ (17)

Ranked #4 of 14

5 ★
4 ★
3 ★
2 ★
1 ★

---

**Counseling at the rural schools.. doing the lessons that are happening at SES once a month.**

3.9 ★★★☆☆ (16)

Ranked #5 of 14

5 ★
4 ★
3 ★
2 ★
1 ★

---

Schuyler Community Schools

## Q1 Share your ideas on professional development and program improvements...

**PD that teaches SOR (science of reading) for elementary.** This will teach the staff how to teach reading with whatever curriculum program they are using.

3.7 ★★★☆☆ (10)

Ranked #1 of 3




**An Instructional Coach at the Elem. to help identify needs, provide feedback, and offer support to improve instruction.** Coach would use data to help guide teacher to increase student performance.

3.6 ★★★☆☆ (8)

Ranked #2 of 3




**We need PD to focus on the materials we are teaching.**

3.2 ★★★☆☆ (10)

Ranked #3 of 3



Schuyler Community Schools

## Q1 Share your ideas on professional development and program improvements...

**Keep APL but do not do it during the school year, new teachers should have the first 3 days BEFORE school starts.**

3.9 ★★★☆☆ (31)

Ranked #1 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

**Please consider Para training with CKH to enhance and support teachers with this process of steps implemented for student success** The training would give Paras a support system when working with students in a small group or one on one setting to establish student work ethic.

3.9 ★★★☆☆ (30)

Ranked #2 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

**Having a week or 3-4 days in Oct. for PD is too much. We run out of things that apply to us and are meaningful.**

3.8 ★★★☆☆ (30)

Ranked #3 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

**I would love to see sessions based on relationships with coworkers.** Being professional when you don't agree with each other. Building relationships between schools.

3.8 ★★★☆☆ (14)

Ranked #4 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

**We need time to work on the things we need to have done. Don't make teachers go to a session every time. We need time to look at data and plan** Things the state and district/building wants us to do and document, we need time to work on those things as a department and individual.

3.7 ★★★☆☆ (29)

Ranked #5 of 13

5 ★
4 ★
3 ★
2 ★
1 ★

**PD that teaches SOR (science of reading) for elementary.** This will teach the staff how to teach reading with whatever curriculum program they are using.

3.7 ★★★☆☆ (10)

Ranked #6 of 13



---

**It would be very helpful to distinguish which sessions are geared to para and or support staff. Which are required or suggested. Some are labeled.** It is very confusing trying to determine what other PD sessions to attend. Maybe the sessions could be highlighted in the schedule for this group?

3.6 ★★★☆☆ (23)

Ranked #7 of 13



---

**An Instructional Coach at the Elem. to help identify needs, provide feedback, and offer support to improve instruction.** Coach would use data to help guide teacher to increase student performance.

3.6 ★★★☆☆ (8)

Ranked #8 of 13



---

**Offer refresher APL and CKH classes during the PD Days in October and January.** Revisiting past training is always a good thing.

3.5 ★★★☆☆ (30)

Ranked #9 of 13



---

**Outside speakers brought in for more content-specific (Math, Science, P.E., etc.) PD**

3.5 ★★★☆☆ (30)

Ranked #10 of 13



---

**Special education based sessions** It would be nice to have a couple sessions for special education teachers to continue to build our learning.

3.5 ★★★☆☆ (14)

Ranked #11 of 13



---

**We need PD to focus on the materials we are teaching.**

3.2 ★★★☆☆ (10)

Ranked #12 of 13



---

**provide more training for paras. Like the APL training and Capturing kids Hearts** so that they are on the same page as the teachers and can support and continue what the teacher is doing

0.0 ☆☆☆☆☆ (0)

Ranked #13 of 13

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

## Schuyler Community Schools

# Q1 Share ideas on ways to improve nutrition in our schools...

**Coordinate with sports trainer on nutritional needs for optimal physical wellness in all aspects of life, whether sports, healthy lifestyles.** Encourages students to form a healthy lifestyle and get away from unhealthy choices, such as alcohol, drugs, vaping and the neg. effects on the body.

3.7 ★★★☆☆ (20)
Ranked #1 of 8




---

**Love having the snacks - maybe more variety would be nice though. Our kids love this and it's a great opportunity for them to try new things.**

3.7 ★★★☆☆ (17)
Ranked #2 of 8




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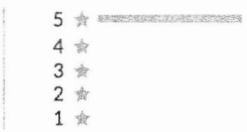
**Consider getting the rural schools a table top sneeze guard for above our veggies and lettuce or an actual salad bar rolling stand.**

3.6 ★★★☆☆ (2)
Ranked #3 of 8

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**Snacks are great! Maybe a little more variety of fruits and vegetables.**

3.5 ★★★☆☆ (21)
Ranked #4 of 8




---

**Have all-staff understand the food guidelines/regulations that food service has to follow.**

3.5 ★★★☆☆ (16)
Ranked #5 of 8




---

**Return the option of Grab and Go at the high school.** Students are not always hungry right away in the morning, or, due to circumstances out of their control, can not get here in time for breakfast.

3.5 ★★★☆☆ (8)
Ranked #6 of 8



**The nutrition is there, work on presentation. Have culinary classes pair with kitchen staff to work on presentation of food attractiveness.** It gives those students in class experience and opportunity to partner in real world situations, enhances selection choices, opens career field choice

3.4 ★★★☆☆ (20 👤)

Ranked #7 of 8




**Can they have anything besides fruits and vegetables for snacks?**

2.8 ★★☆☆☆ (21 👤)

Ranked #8 of 8

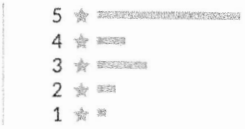


## Schuyler Community Schools

# Q1 Share ideas on ways to improve nutrition in our schools...

**Lets stop feeding students sugar for breakfast.** Students need a breakfast full of healthy fresh fruits, homemade pancakes, waffles. More homemade breakfasts.

3.9 ★★★☆☆ (25)
Ranked #1 of 13

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**Coordinate with sports trainer on nutritional needs for optimal physical wellness in all aspects of life, whether sports, healthy lifestyles.** Encourages students to form a healthy lifestyle and get away from unhealthy choices, such as alcohol, drugs, vaping and the neg. effects on the body.

3.7 ★★★☆☆ (20)
Ranked #2 of 13




---

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3.7 ★★★☆☆ (17)
Ranked #3 of 13




---

**Love having the snacks - maybe more variety would be nice though.** Our kids love this and it's a great opportunity for them to try new things.

3.6 ★★★☆☆ (13)
Ranked #4 of 13




---

**Consider getting the rural schools a table top sneeze guard for above our veggies and lettuce or an actual salad bar rolling stand.**

3.6 ★★★☆☆ (2)
Ranked #5 of 13

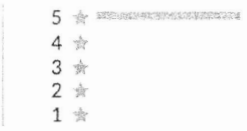



---

**What are some other hot vegetables that can be given as a choice? Also salt and pepper packets??** We waste so much green beans there were a handful of times that they were stalky and didn't taste good at all. There are kids that have asked for salt

3.6 ★★★☆☆ (2)

Ranked #6 of 13

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**Snacks are great! Maybe a little more variety of fruits and vegetables.**

3.5 ★★★☆☆ (21)

Ranked #7 of 13




---

**Have all-staff understand the food guidelines/regulations that food service has to follow.**

3.5 ★★★☆☆ (16)

Ranked #8 of 13




---

**Return the option of Grab and Go at the high school.** Students are not always hungry right away in the morning, or, due to circumstances out of their control, can not get here in time for breakfast.

3.5 ★★★☆☆ (8)

Ranked #9 of 13




---

**The nutrition is there, work on presentation. Have culinary classes pair with kitchen staff to work on presentation of food attractiveness.** It gives those students in class experience and opportunity to partner in real world situations, enhances selection choices, opens career field choice

3.4 ★★★☆☆ (20)

Ranked #10 of 13




---

**Bring in a company to run the lunch program** Retain staff, better quality food, buying power for better product.

2.9 ★★☆☆☆ (25)

Ranked #11 of 13




---

**Can they have anything besides fruits and vegetables for snacks?**

2.8 ★★☆☆☆ (21)

Ranked #12 of 13




---

Bring back homemade foods! All the processed foods have got to go!

0.0 ☆☆☆☆☆ (0)

Ranked #13 of 13

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

## Schuyler Community Schools

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3.9 ★★★☆☆ (25)
Ranked #1 of 13




---

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3.7 ★★★☆☆ (20)
Ranked #2 of 13




---

**Love having the snacks - maybe more variety would be nice though. Our kids love this and it's a great opportunity for them to try new things.**

3.7 ★★★☆☆ (17)
Ranked #3 of 13




---

**Love having the snacks - maybe more variety would be nice though.** Our kids love this and it's a great opportunity for them to try new things.

3.6 ★★★☆☆ (13)
Ranked #4 of 13




---

**Consider getting the rural schools a table top sneeze guard for above our veggies and lettuce or an actual salad bar rolling stand.**

3.6 ★★★☆☆ (2)
Ranked #5 of 13




---

**What are some other hot vegetables that can be given as a choice? Also salt and pepper packets??** We waste so much green beans there were a handful of times that they were stalky and didn't taste good at all. There are kids that have asked for salt

3.6 (2)

Ranked #6 of 13



---

**Snacks are great! Maybe a little more variety of fruits and vegetables.**

3.5 (21)

Ranked #7 of 13



---

**Have all-staff understand the food guidelines/regulations that food service has to follow.**

3.5 (16)

Ranked #8 of 13



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**Return the option of Grab and Go at the high school.** Students are not always hungry right away in the morning, or, due to circumstances out of their control, can not get here in time for breakfast.

3.5 (8)

Ranked #9 of 13



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3.4 (20)

Ranked #10 of 13



---

**Bring in a company to run the lunch program** Retain staff, better quality food, buying power for better product.

2.9 (25)

Ranked #11 of 13



---

**Can they have anything besides fruits and vegetables for snacks?**

2.8 (21)

Ranked #12 of 13



---

Bring back homemade foods! All the processed foods have got to go!

0.0 ☆☆☆☆☆ (0)

Ranked #13 of 13

5 ☆
4 ☆
3 ☆
2 ☆
1 ☆

Schuyler Community Schools

## Q1 What technology actions can be taken to improve learning for students and promote an effective learning environment?

**Elementary needs to spend the money to buy each classroom quality headphones that can stay in the classrooms and used year to year.** The cheap headphones that we have been ordering for the students are worthless. They don't fit small ears and break easily.

3.8 (22) Ranked #1 of 9




**IPads in the special education classrooms at SES.**

3.6 (21) Ranked #2 of 9




**Interactive Apple TVs** Our Apple TVs are awesome! I think it would be even better if students were able to interact with the TVs by being able to write on them.

3.5 (23) Ranked #3 of 9




**Elementary classrooms need interactive tv screens not just an apple tv.** Give the students the opportunity to be active learners in their classrooms. Apple TVs are great for older kids, but elementary needs hands on.

3.5 (22) Ranked #4 of 9




**Updated ipads in the lower elementary or atleast replace the cases. They are not in very good condition.**

3.4 (13) Ranked #5 of 9



**Apple TV's in the lower grades are awesome, but moving forward we need to be able to write on them.** The kids love getting to write on the board and it gets them up and moving.

3.3 ★★★☆☆ (13)

Ranked #6 of 9



---

**Monitoring** Need to invest in a program to monitor all kids iPads during class. A program that is easily accessible to stop screen swiping.

3.1 ★★★☆☆ (26)

Ranked #7 of 9



---

**I would like to see ALL students and ALL Staff get training on how to use apps. I'm not sure how to use stuff and can't help kids.**

3.0 ★★★☆☆ (25)

Ranked #8 of 9



---

**Hope we can get Ipads out to new students sooner in high school.**

2.8 ★★☆☆☆ (25)

Ranked #9 of 9



Schuyler Community Schools

## Q1 What technology actions can be taken to improve learning for students and promote an effective learning environment?

**Keeping old laptops while having iPad pro.** The iPad pros are wonderful, but then you are missing features that you need on your laptop, or are unable to observe apple classroom simultaneously.

3.9 ★★★☆☆ (13)

Ranked #1 of 13




**Elementary needs to spend the money to buy each classroom quality headphones that can stay in the classrooms and used year to year.** The cheap headphones that we have been ordering for the students are worthless. They don't fit small ears and break easily.

3.8 ★★★☆☆ (22)

Ranked #2 of 13




**IPads in the special education classrooms at SES.**

3.6 ★★★☆☆ (21)

Ranked #3 of 13




**Need a technology teacher back at SES** technology is embedded in everything and students should be instructed in this are instead of just when a teacher has time to fit it in.

3.6 ★★★☆☆ (15)

Ranked #4 of 13




**Interactive Apple TVs** Our Apple TVs are awesome! I think it would be even better if students were able to interact with the TVs by being able to write on them.

3.5 ★★★☆☆ (23)

Ranked #5 of 13



**Elementary classrooms need interactive tv screens not just an apple tv.** Give the students the opportunity to be active learners in their classrooms. Apple TVs are great for older kids, but elementary needs hands on.

3.5 ★★★☆☆ (22)
Ranked #6 of 13



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**Interactive TVs at the elementary** We are missing crucial interactive time with just TVs- students should be able to write on screen.

3.5 ★★★☆☆ (15)
Ranked #7 of 13



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**Updated ipads in the lower elementary or atleast replace the cases. They are not in very good condition.**

3.4 ★★★☆☆ (13)
Ranked #8 of 13



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**Apple TV's in the lower grades are awesome, but moving forward we need to be able to write on them.** The kids love getting to write on the board and it gets them up and moving and more involved.

3.3 ★★★☆☆ (15)
Ranked #9 of 13



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**Apple TV's in the lower grades are awesome, but moving forward we need to be able to write on them.** The kids love getting to write on the board and it gets them up and moving.

3.3 ★★★☆☆ (13)
Ranked #10 of 13



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**Monitoring** Need to invest in a program to monitor all kids iPads during class. A program that is easily accessible to stop screen swiping.

3.1 ★★★☆☆ (26)
Ranked #11 of 13



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**I would like to see ALL students and ALL Staff get training on how to use apps. I'm not sure how to use stuff and can't help kids.**

3.0 ★★★☆☆ (25)
Ranked #12 of 13



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**Hope we can get Ipads out to new students sooner in high school.**

2.8 ★★☆☆☆ (25)
Ranked #13 of 13



**1. Academic Programs:** *Core Curriculum, Vocational and Elective Course Offerings, College Credit/Early Entry, Alternative Education/Credit Recovery, Special Education Programs, Early Childhood Education and Title I, Rural Attendance Centers, Bi-lingual or Dual-language Programs*

**Goal:** All students meet or exceed state standards in core academic areas.
**Goal:** K-12 curriculum that supports critical thinking, creativity, 21st century technology & vocational skills, visual & performing arts and bilingual education.

**Target Areas:**

**Core Academic Programs**

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| **1** | **ECH** | **Participate in community efforts to expand early childhood programs, service, and facilities in Schuyler.** |
| 2021 | Action Plan | 1. Participate in community planning opportunities to address the early childhood and daycare needs in the community |
| 2021 | Action Plan | 2. Develop partnerships with program and funding agencies to provide increased services for birth to 3 programs in the community |
| 2021 | Action Plan | 3. Research funding and program options to provide affordable day care and early childhood programs in the community |
| **2** | **K-8** | **Review student achievement and implementation of the Reading/Language Arts curriculum.** |
| 2021 | Action Plan | 1. Evaluate the implementation and usage of the Accelerated Reader program to promote independent reading |
| 2021 | Action Plan | 2. Develop an improvement plan to address gaps or low achievement assessment results |
| 2021 | Action Plan | 3. Continue to provide in-class support and evaluate effectiveness of the reading program to reach our goal of all students reading at or above grade l |
| **3** | **SCS** | **Monitor and evaluate the K-8 Discovery Education Science Program** |
| 2021 | Action Plan | 1. Continue to collaborate with ESU 2 and Raymond Central on an EIR EMPOWER ($E_3$) Grant on Science Curriculum and STEM Training |
| 2021 | Action Plan | 2. Provide ongoing support, training, and assessment of the K-8 Discovery Education science program. |
| **4** | **SCS** | **Research and implement a K-12 Math differentiation and intervention program** |
| 2021 | Action Plan | 1. Support and implement the Freckle Math K-8 differentiation and intervention program |
| 2021 | Action Plan | 2. Research and select a 9-12 math intervention program in alignment with state standards, MAPS, and ACT assessments |
| **5** | **SCS** | **Research and Adopt a K-5 Social Studies Program. See Curriculum Cycle** |
| 2021 | Action Plan | 1. Review available materials through ED Reports and/or state consortium |
| 2021 | Action Plan | 2. Select materials to research at a deeper level and pilot the program prior to purchase and adoption |
| 2021 | Action Plan | 3. Based on the results of the pilot, negotiate purchase or re-examine materials |
| 2021 | Action Plan | 4. Purchase materials and schedule professional development |
| 2021 | Action Plan | 5. Evaluate student performance at the end of the year to determine additional resources, modifications or professional development needs |
| **6** | **SCS** | **Continue efforts to support the Schuyler Instructional Model through alignment of curriculum, instruction and assessment.** |
| 2021 | Action Plan | 1. Expand the orientation program for new teachers and facilitate mentor/coaches to support the success of beginning teachers |
| 2021 | Action Plan | 2. Continue to implement the Marzano Focused Evaluation Model in alignment to state frameworks |
| 2021 | Action Plan | 3. Continue to offer APL training for new staff and refresher training to returning teachers in the district |
| 2021 | Action Plan | 4. Continue to host PK-12 workshops through PLC's to work on vertical alignment of curriculum, scales, etc… |
| 2021 | Action Plan | 5. Continue "On to College" ACT Test Prep for 9-11 grade students |
| **7** | **SCHS** | **Review academic options for new arrivals, EL, special needs, at risk students, etc… (Alternative Education Program, Newcomer Program)** |
| 2021 | Action Plan | 1. Research program alignment and effectiveness as well as certificated and support staff needs for SPED, EL and Newcomer Programs |
| 2021 | Action Plan | 2. Continue to review assessment data to ensure successful transition of SPED and EL students to general education classrooms and post-secondary |
| 2021 | Action Plan | 3. Research and develop a plan to expand K-12 EL professional development in English language instruction |
| 2021 | Action Plan | 4. Develop a systematic and systemic process for providing interventions for K-12 SPED and EL students (MTSS, RTI) |
| 2021 | Action Plan | 5. Review current practices to support the transition of K-12 SPED, EL and newcomer students in the regular classroom |
| 2021 | Action Plan | 6. Expand "Newcomer" program in math, reading and language arts to provide support for struggling high school students in ELPA 21 levels 1-2 |
| 2021 | Action Plan | 7. Implement additional credit and credit recovery through online programs designed to keep SPED and EL students on track for graduation with the |
| 2021 | Action Plan | 8. Review SPED and EL case loads and program requirements in the district to determine certificated and support staffing needs |
| **8** | **SCHS** | **Expand early entry and college credit classes to improve academic performance and college and career readiness for all students** |
| 2021 | Action Plan | 1. Continue to offer Algebra I, Spanish I, and other accelerated courses to high performing students in grade 8 at Schuyler Middle School |
| 2021 | Action Plan | 2. Research the pros and cons of advanced or accelerated classes and AP courses vs. college credit options for our high school students |
| 2021 | Action Plan | 3. Research and develop a plan to expand courses through CCC for college credit and vocational licensure courses |
| 2021 | Action Plan | 4. Research opportunities to expand college course options in nursing, early childhood, and K-12 education courses |

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| 2021 | Action Plan | 5. Pursue options for approval of teachers to provide dual-credit/college credit courses through Wayne State College |
| **9** | **SCS** | **Develop a system-wide process for providing intervention and enrichment activities to meet all students' needs.** |
| 2021 | Action Plan | 1. Create an overall district system that differentiates for specific building needs (MTSS) |
| 2021 | Action Plan | 2. Determine screening, progress monitoring and data collection tools (SAT-MTSS) |
| 2021 | Action Plan | 3. Research intervention and enrichment ideas, resources and programs (MTSS) |
| 2021 | Action Plan | 4. Ensure programing meets the needs of all students (especially SPED and EL students) |
| 2021 | Action Plan | 5. Participate in community efforts to expand early childhood programs, service, and facilities in Schuyler |

**Non-Core Academic Programs**

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| **10** | **SCS** | **Expand Kindergarten through 2nd Grade health and guidance programs.** |
| 2021 | Action Plan | 1. Continue to contract with the Flippin Group (Capturing Kids Hearts) to provide training for all new K-12 teachers and administrators |
| 2021 | Action Plan | 2. Contract with the Flippin Group (Capturing Kids Hearts) to implement Process Champions or Campus TrAction for selected K-12 teacher leaders |
| 2021 | Action Plan | 3. Continue the K-2 program to promote healthy relationships and wellness (ECHD and CHI Behavior Health Coalition) |
| 2021 | Action Plan | 4. Evaluate and promote family engagement and literacy grant program at the elementary level |
| **11** | **SCS** | **Coordinate music schedule to promote efficient use of staff, inclusion of all students, and development of visual and performing arts.** |
| 2021 | Action Plan | 1. Continue to expand participation in the 7-12 vocal music program (Choir, musical, men's and women's choirs) |
| 2021 | Action Plan | 2. Expand strings program in the elementary and middle school afterschool programs |
| 2021 | Action Plan | 3. Continue support of the visual and performing arts opportunities (drama, speech, musicals, art, graphic arts, broadcasting) |
| 2021 | Action Plan | 4. Continue to improve 5-12 Instrumental Music Program (Marching Band, Pep Band, Concert Band, Jazz Band, and ensemble groups) |
| **12** | **K-5** | **Continue to expand options for the dual language/bilingual education elementary program** |
| 2021 | Action Plan | 1. Host informational meeting/spring registration for kindergarten parents to learn more about bilingual/dual language schooling |
| 2021 | Action Plan | 2. Coordinate staffing, curriculum and textbook selection for the 4th grade expansion |
| 2021 | Action Plan | 3. Promote the dual language program and conduct recruitment and registration of Kindergarten through 4th Grade Students |
| 2021 | Action Plan | 4. Participate in ongoing professional development and register NABE 2021 Conference - NABE is virtual in 2021 |
| 2021 | Action Plan | 5. Research pros and cons of expanding dual language to the middle school level |
| **13** | **7-12** | **Expand 7-12 CTE Programs and improve access college credit and post-secondary program enrollment.** |
| 2021 | Action Plan | 1. Explore ways to develop college & career exploration at the middle school level. |
| 2021 | Action Plan | 2. Implement the 5-year ReVision plan that was submitted and approved by NDE to support and expand Schuyler Community School's CTE Program |
| 2021 | Action Plan | 3. Develop and implement FCS curricula to promote careers in culinary arts, foods/nutrition, nursing, early childhood, education, etc… |
| 2021 | Action Plan | 4. Research options for college credit through CCC to promote CTE careers (drafting, design, mechatronics, robotics, construction, electricity, plumbing, etc |
| **14** | **7-12** | **Expand the K-8 Afterschool Program to include options for 9-12 students (Period 9)** |
| 2021 | Action Plan | 1. Conduct a study to determine feasibility and interest in a high school afterschool program |
| 2021 | Action Plan | 2. Recruit staff members interested in providing programs, classes, or clubs in an afterschool program. |
| 2021 | Action Plan | 3. Develop a schedule, hire staff, and enroll students interested in participation in the extended day/afterschool program. |

**Action Plans**

1. 2021 Evaluated the implementation of reading programs.
2. 2021 Continued EIR Grant Partnership for Science/STEM
3. 2021 Provided training to elementary staff for Discovery Ed Science
4. 2021 Implemented Freckle Math K-12 and provided training.
5. 2021 Adopted Studies Weekly for Social Studies; Will provide training in the fall.
6. 2021 Developed a district MtSS team and attended training over the summer.
7. 2021 (7-1) Reorganized Newcomer and EL programming through teacher movement and new hires.
8. 2021 (7-2) Revamped the master schedule to allow for common plans in content areas.
9. 2021 (7-2) Identifying concerns with EL students through the use of MAP, Renaissance, and ELPA data.
10. 2021 (7-2) Met with EL students individually, to set goals and explain ELPA data.
11. 2021 (7-6) Piloting Ellevation math program and professional development for 9-12 teachers.
12. 2021 (7-7) Utilized APEX online programming for students who need to gain additional credit or are in need of credit recovery.
13. 2021 2021 (8-3) Started working with CCC on licensure requirements for additional English and Ag course offerings.
14. 2021 (8-4) Added Mechatronics program under the guidance of CCC.
15. 2021 (8-5) Added General Biology as a dual credit option through Wayne State College.
16. 2021 (11-3) Presented our spring musical for school and community.
17. 2021 (13-4) Added Mechatronics program under the guidance of CCC.
18. 2021 (3-1) STEM Leadership core post training check-ins and monitored implementation at SMS

19. 2021 (6-1) New teacher orientation program re-written and expanded at SMS
20. 2021 (6-3) Re-work SMS Schedule to allow for PLC meetings at both Grade Level and Subject area PLC"s to provide for greater collaboration
21. 2021 (9-1) Implement a shared intervention/enrichment program at SMS for all grade levels based upon STAR Data
22. 2021 (10-2) Implementation of CKH process champions to present at all Staff meeting
23. 2021 (1-1) Meetings have been held with community members about feasibility of daycare.
24. 2021 (1-2) Hosted collaboration meetings with Headstart, Kim Parsons, and CWB.
25. 2021 (1.3) Grant was written and submitted, but not awarded in this round for the 3-year old room.
26. 2021 (2-1) Began full Accelerated Reading (AR) implementation at SES
27. 2021 (2-2) Developed a universal instructional planning guide for K-5 focused on standard-based instruction
28. 2021 (3-1) Continuing with training with ESU 2 and Raymond Central on the EIR EMPOWERGrant and Science Curriculum
29. 2021 (3-2) Continuing to meet with Innovator Coaches for classroom teachers and Administrator Coaching with Albert DuPont
30. 2021 (10-3) Purchased and installed water station fillers at SES.
31. 2021 - Rural schools have created a Process Champion leadership team and are doing monthly activities with staff and students.
32. 2021 – DO DL – We held parent meetings for the 2 new K classes at the district office. All classes are full.
33. 2021 – DL staff attend the virtual NABE conference in the spring.
34. 2021 – All curriculum has been ordered for the 4th grade DL class.
35. 2021 – Rural – Have created an Innovators Leadership Team for Discovery Ed. Staff and Administrator are attending monthly coaching sessions.
36. 2020 Adopted a Discovery Education Social Studies Techbook for EL Social Studies Classes that can be translated into Spanish.
37. 2020 Developed family literacy program so that families would have the ability to help young children in school.
38. 2020 Continued to evaluate the effectiveness of the Wonders Program (no state testing data to help with that this year).
39. 2020 Wrote implementation guidelines and provided four sessions of professional development around the implementation of Accelerated Reader.
40. 2020 Aligned curriculum to new Science Standards. Completed adoption of and held PD on DE Techbook.
41. 2020 EIR Grant: K-8 STEM Innovator team created.
42. 2020 Adopted and trained staff in the use of Freckle Math Intervention through Renaissance
43. 2020 Held meeting in the Spring of 2020 with all K-12 curriculum groups to vertically align curriculum, update, and publish curriculum information.
44. 2020 Re-scheduled SPED and ELL teachers to better allow support for in classroom instruction
45. 2020 Opened the Newcomer Academy in the district office building for HS students working in language acquisition levels 1 and 2.
46. 2020 Adopted APEX at 6-12 level to provide credit recovery, expedited coursework for students behind in credits and tutoring for students who need individual interventions.
47. 2020 In the 2019-20 school year, 90 students completed dual enrollment classes.
48. 2020 New teachers attended a virtual workshop on the Marzano Framework at the beginning of the year.
49. 2020 New teachers attended a Schuyler Instructional Model workshop at the beginning of the year.
50. 2020 APL for new teachers and APL refresher for veteran staff held October 2020.
51. 2020 Capturing Kids Hearts and Process champions workshops held October 2020
52. 2020 Continue work to modify 7-12 band/vocal schedule to incorporate new facilities and programs
53. 2020 Received a grant to hire a part-time community liaison to help grow community partnerships with the afterschool program
54. 2020 Applied for a grant from Beyond School Bells to help offset the increased cost of running the afterschool program due to COVID-19.
55. 2020 All dual language teachers attended NABE 2020 in February.
56. 2020 Dual Language uses Imagine Learning.
57. 2020 Fisher's uses OSMO, Bees, and Dash Robots.
58. 2020 Rural Schools - Training and PLC time with ESU7 looking at MAP data and doing a data dig. Using the information gathered to implement interventions.
59. 2020 Richland - Created a PTO team with teachers & parents to help with financing a new playground.
60. 2020 Rural schools had two successful family nights.
61. 2020 Rural school teachers revised proficiency scales.
62. 2020 Continue to host informational meetings for the Dual Language Program
63. 2020 Continue to purchase curriculum materials for the Dual Language Program
64. 2020 Spanish I offered at SMS and aligned to high school Spanish I course.
65. 2020 Revision grant approved in Fall of 2020.
66. 2020 Developed 4-year plan to improve CTE program.
67. 2020 Remodel kitchen for Culinary Arts program.
68. 2020 Hired certified teacher that is bilingual for EL newcomers 9-12.
69. 2020 Hired 3 new para-educators for Newcomer program.
70. 2020 Newcomer program started at district building with the use of the curriculum "Get Ready" aimed specifically at high school newcomer students.
71. 2020 Implemented APL and Capturing Kids' Hearts strategies in all EL classrooms.
72. 2020 Met as an EL department weekly to identify at-risk students.
73. 2020 Began offering APEX courses to students who are behind on credit due to limited or interrupted education.
74. 2020 Sent staff to National Association of Bilingual Education (NABE) Conference February 2020.
75. 2020 Offer Spanish I simultaneous with newcomer English classes to enhance the development of both languages (proven effective per presentations at NABE).
76. 2020 Professional Development offered to teachers district-wide to train on ELLevation (the EL information system) along with strategies to use in their classrooms to help the students feel comfortable and other tech tools the teachers can use to engage EL students.
77. 2020 Develop and implement a dual language, bilingual education school at Richland Elementary.
78. 2020 Action Plan 1. Host informational meeting/spring registration for kindergarten parents to learn more about bilingual/dual language schooling.
79. 2020 Action Plan 2. Coordinate curriculum, textbook selection, program coordination for the 3rd 4th grade expansion.
80. 2020 Action Plan 3. Registration of Kindergarten through 3rd 4th Grade Students.
81. 2020 Action Plan 4. Register NABE 2020 Conference participants and secure travel, lodging.
82. 2019 College Credit: Increased from 33 students enrolled in 43 classes in 2018 to 61 students enrolled in 77 classes in 2019.
83. 2019 Received an EIR Grant to support expanded use of Discovery Education at SES and SMS.
84. 2019 SMS: Continue to offer high school credits (Algebra I, Spanish I, Physical Science)
85. 2019 Implemented spotlight elements in the teacher evaluation (Marzano Focus Model) to promote improvement in instruction.
86. 2019 New teachers participated in the ESU 7 Marzano Workshop.
87. 2019 Hosted workday for staff to work on alignment of standards and scales in the core subject areas.
88. 2019 SES: Conducted several workshops associated with the new reading series.
89. 2019 SMS: Implemented academic enrichment time on Friday's focus supports based STAR 360 data.

90. 2019 SCHS:  High school art teacher recognized as Nebraska Art Teacher of the year.
91. 2019 SCHS:  State and National Silver and Gold Key Art recipients.
92. 2019 Developed and implemented a common lesson plan format at SCHS.
93. 2019 Professional development on effective English Learner (EL) strategies and programs (Elevation, Language Acquisition)
94. 2019 Nine (9) non-traditional students returned to graduate from SCHS during the 2018-19 school year.
95. 2019 Participated in “On to College” ACT Test Prep for 9-11 grade students.
96. 2019 After school program staff attended training in Kearney for programing.
97. 2019 After school has received a grant to help with staffing high school students as helpers, STEM supplies, and staffing to help with community involvement.
98. 2019 Dual Language teachers have visited DL schools in Omaha, Fremont, and Lexington to see good practices in action.
99. 2019 Team attended the 2019 NABE Conference to prepare for expansion of bilingual program.
100. 2019 Expanded one more grade in the bilingual education program (K-2)
101. 2019 Hired an additional Spanish teacher to the K-2 bilingual education program.
102. 2019 Remodeled Richland Building to accommodate expansion in bilingual program.
103. 2019 Added and additional part-time (.5 FTE) music teacher for the Rural Schools.
104. 2018 Participated in community planning opportunities to address the early childhood and daycare needs in the community.
105. 2018 Developed partnerships with program and funding agencies to provide services for birth to 5 programs in the community.
106. 2018 Hosted meetings with parents interested in sending preschool children to Richland Preschool Program. (No interest)
107. 2018 Host informational meetings with parents interested in sending kindergarten children to Richland Kindergarten Program.
108. 2018 Selected a core group of teachers to visit schools presently using reading programs under consideration for adoption.
109. 2018 Piloted selected reading program to provide evidence of effectiveness.
110. 2018 Adopted selected program for implementation in the fall of 2018-19. (Adopted Wonders Reading Program)
111. 2018 Provided initial and ongoing professional development in support of the new reading program.
112. 2018 Provided in-class support and evaluate effectiveness of the new reading program.
113. 2018 Developed and implemented a plan to orient new staff and substitute teachers in support of instruction and technology.
114. 2018 Contracted Marzano Research Labs to review and re-write scales as necessary. (Purchased scales for all core areas)
115. 2018 Adopted the Focused Evaluation Model and Schuyler Instructional Model to align with NE state frameworks.
116. 2018 Adopted the "ACT Quality Core" and align curriculum and improve student performance on the ACT Test.
117. 2018 Hosted APL training for new staff and refresher training to returning teachers in the district. (October)
118. 2018 Provided training for district leadership and all certified staff for the Marzano "Focused Evaluation Model".
119. 2018 Developed a plan that involves building staff to closely examine staffing needs in each building across the district.
120. 2018 Research and implemented the Elevation Program and E-Workshops through the NE Priority School Team.
121. 2018 Researched and developed a plan/programs and strategies to address highest risk student needs at SCHS.
122. 2018 Review, adopt and implement research-based practices to support the successful transition of newcomer/ ELL students.
123. 2018 Utilize NWEA MAP Benchmark and MAP skills training to provide interventions for students.
124. 2018 Researched historical perspective to evaluate priority school designation response.
125. 2018 Implement Alternative Education Program for SCHS students off track and in need of intensive assistance.
126. 2018 Implemented UNL High School classes for at-risk students.
127. 2018 "Marilyn Friends Workshop" Co-teaching model to support inclusive classroom for students with special needs.
128. 2018 Develop and implement co-teaching model at SES to expand service to students with special needs in the regular classroom.
129. 2018 Developed a plan to increase career academy, college credit and licensure courses for SCHS students.
130. 2018 Improve scheduling to support high student achievement and address student needs in all core academic areas.
131. 2018 Researched and expanded CTE options for STEM Lab for students at SMS.
132. 2018 Hosted informational meeting with teachers interested in pursuing the art grant project through ESU 2.
133. 2018 Recruited and enrolled teachers to participate in the art grant program.
134. 2018 Hired an Art Teacher for SES and implemented an elementary art program.
135. 2018 Contracted the Flippin Group (Capturing Kids Hearts) and Process Champions for selected K-8 teacher leaders.
136. 2018 Coordinated a K-2 program to promote healthy relationships and wellness. (CHI Behavior Health Coalition)
137. 2018 Developed and implemented a K-12 vocal and instrumental music schedule and realignment of music staff.
138. 2018 Host informational meeting with selected teachers/administrators/parents to attend the 2018 NABE Conference.
139. 2018 Registered and secured travel, lodging, etc… for 2018 NABE Conf. (4 staff members, 2 community members).
140. 2018 Hosted informational meeting for parents to learn more about bilingual/dual language school option.
141. 2028 Coordinated curriculum, textbook selection, program coordination, staffing,  etc…
142. 2018 Hired a bilingual teacher for the dual language program.
143. 2018 Registered Kindergarten and 1st grade students interested in enrolling in the dual language program.
144. 2018 Offered Spanish I at the 8th grade level for high school credit.
145. 2017 Implemented Bilingual Test for Jrs./Srs. enrolled in our Spanish IV class (10)
146. 2017 Increased the number of certification opportunities (Welding, OSHA, Bi-lingual)
147. 2017 Expanded classes offered through CCC in the career pathway program, from none to 5.
148. 2017 Expanded dual credit offerings through WSU and CCC, (3WSU and 9 CCC)
149. 2017 Expanded ELL core academic transition classes from 5 to 12.
150. 2017 Coordinated training for the adoption of new NDE Science Standards
151. 2017 Researched 6-8 ELA program that meets the expectations of the Nebraska ELA standards.
152. 2017 Expanded SMS Curriculum: Coding I and II, Broadcasting I and II, and Advanced Art available for 7th/8th graders at SMS.
153. 2017 Expanded the SMS Curriculum to include Algebra and Physical Science for high school credit
154. 2017 Proficiency Scale Training for SCS Certified Staff Members conducted by ESU 7, Marzano Learning Sciences, and Marzano Research Labs
155. 2017 Conducted Cognitive Coaching on a volunteer basis at SMS and SCHS.  (administrators and teachers this year)
156. 2017 Continued to promote/compensate teachers attending State CTE conf. in Kearney.  (4 teachers attended in 2017)
157. 2017 Conducted Proficiency Scale Training for SES Certified Staff Members conducted by ESU7.
158. 2017 Hosted APL refresher for all SCS teaching staff.
159. 2017 Added Health Class to Specials Rotation at Rural schools and SES.
160. 2017 Richland certified staff was given the training TEAMS which is dedicated to elementary-integrated STEM.
161. 2017 Coordinate meetings with local daycares and community to look at effectiveness of early childhood education.

162. 2017 SCS: Selected special education teachers received MANDT training to learn strategies to deescalate behaviors.
163. 2017 SCS: Contract with ESU #7 four days a week for our school psychologist's services and one day a week for resource coach for SPED teachers dealing with "tough situation".
164. 2017 SMS: Special education staff coordinate schedule to ensure SPED students have a para-educator or sped teacher in the core subject classrooms. The SPED teachers and classroom teachers collaborate to make accommodations/modifications along with creating differentiate instruction for their students.
165. 2017 SCHS: Team teaching (core teachers and SPED teachers) in the core subject classrooms.
166. 2017 SCHS: Developing more Project Success classes. During the 2016-2017 school year, 94% of our students enrolled in Project Success earned a PASS status but didn't always earn all possible credits. Our goal is to aim towards more credits earned!
167. 2017 SCHS: Increase the utilization of WAC for SPED students which now has only one coordinator and has 4 periods with a SPED teacher assigned to assist with students success.
168. 2017 SCS: Streamlined the SAT process to improve the implementation so that struggling students will be able to get assistance sooner. SAT coordinators are in place in each building to give guidance in the process.
169. 2017 Preschool, SES, and SMS: Training along with coaching from Amy Mazankowski for the appropriate SPED teachers in the Intensive Verbal Behavior Program. Our Early Learners' paras have also completed Autism training.
170. 2017 Richland and Fisher's #24: Both schools have their own SPED teachers on staff to assist students.
171. 2017 Preschool, SES and SCHS: Hired highly qualified SPED teachers who have really empowered students.
172. 2017 SCHS: Purchased and implementing a new life skills curriculum.
173. 2017 SCHS: An 8th hour as been built into the schedule to support struggling students.
174. 2017 SES and SMS: All of the teachers have been through the Capturing Kids Hearts training. Huge impact on Culture!
175. 2017 SMS: Music therapy has been implemented into Mrs. Klein's classroom that focuses on eye gaze, voice volume, choice, compliance, sequencing, motor movement, etc.
176. 2017 SMS: This team of SPED teachers and para-educators are work with Amy Mazankowski on ideas to deal with our students that display challenging behaviors. She is working with the staff on best practices, consistency and behaviors.
177. 2016 Began alignment of SCHS core curricula to the ACT Test (2016 Legislation on State Testing Program).
178. 2016 Contract with John Baylor on ACT Test Prep Program. NASB
179. 2016 Coordinate and implement four (4) dual/college credit options through WCS and CCC (12 Credits).
180. 2016 Develop and implement an achievement center program to support student achievement.
181. 2016 Career pathways program to provide eight (8) dual/college credit classes through CCC (24 Credits).
182. 2016 Develop and implement "project success" project based core classes as an alternative option for students.
183. 2016 Contract with McREL to analyze and develop improvement plans for English Language Learners (ELL).
184. 2016 Host APL Training (4 Days) for all teachers and administrators.
185. 2016 Develop and implement the Schuyler Instructional model (Marzano/APL).
186. 2016 Train and implement iObservation teacher/administration supervision and evaluation program district-wide.
187. 2016 Expand Spanish program at SCHS (1 FTE Teacher) to assess and certify Bilingual/Biliterate communication skills.
188. 2016 Implement a supplemental 4th grade social studies program that supports bilingual activities (Studies Weekly).
189. 2016 SMS continued partnership with Discovery Education. Implemented digital leaders core and instructional coaching.
190. 2016 SMS staff begins the writing of and implementation of learning scales (selected staff attended 2-day Marzano training)
191. 2015 Parent/Teachers/Administrators visited Language Immersion (bilingual) School in Lexington, NE.
192. 2015 Partnership with CCC to provide career pathway/vocational ed. program opportunities for 2016-17 school year.
193. 2015 Trained and implemented iObservation supervision and evaluation system for teachers and administrators.
194. 2015 4-Day district-wide APL training to promote implementation of Marzano instructional strategies. (Spring 2016)
195. 2015 Established a 21st Century K-8 Afterschool Program.
196. 2015 Expanded 21st Century Summer School Camps: June and July Sessions.
197. 2015 January Professional Development Focus: David Weber and VJ Smith.
198. 2015 April Professional Development Program: SCHS and selected staff: 1-Day APL Training.
199. 2014 Adopted and implemented Discovery Education Tech Books/Instruction model at SMS.
200. 2014 Recruited and retained bilingual teachers and support staff (preschool, SES, SMS, and SCHS).
201. 2014 Contracted with CTAC to promote and guide SIG process at SMS.
202. 2014 Developed Curriculum database program to provide alignment with curriculum goals and state standards.
203. 2014 Textbook/curriculum cycle. (K-5/9-12 Language Arts/Writing, K-5/9-12 Social Studies, FCS, K-12 Instr. Music, PE)
204. 2014 Changed elementary schedule to expand physical education, music education, and recess time.
205. 2014 Submitted and Awarded a school improvement grant for SMS.
206. 2014 Submitted and Awarded a K-8 21st Century Grant for afterschool/summer school programs.
207. 2014 Changed to Title I school-wide and implemented response-to-intervention (RTI) programs.
208. 2014 SES Organized PTA, Community Cafe (Parent Involvement).
209. 2014 Professional Development Focus: District-wide 3-Day Marzano Training.

**2. School Activities Program:** *Athletics, Fine Arts, Vocational and Social Clubs*

**Goal:** All students participate in school activities that promote teamwork, physical fitness, work ethic, honesty, self-confidence, and sportsmanship.

**Target Areas:**

**Extra-Curricular Activities**

| | | |
|---|---|---|
| **15** | **K-6** | **Increase student/parent/community participation in youth athletic and activities programs.** |
| 2021 | Action Plan | 1. Continue coordination of K-6 physical education priority standards to promote skill development and interest in participation in youth sports progr |
| 2021 | Action Plan | 2. Continue to promote youth sports during Open House to encourage parents to volunteer as a coach in various sports throughout the year. |
| 2021 | Action Plan | 3. Develop a youth sports calendar outlining the programs and timelines for each activity. |
| 2021 | Action Plan | 4. Hire head coaches to recruit volunteers and develop youth athletic programs at the K-6 level. |
| 2020 | Action Plan | 5. Continue to stress fundamentals and interest in youth sports and increase community member involvement in youth/club programs. |
| 2021 | Action Plan | 6. Continue storage and acquisition of equipment/uniforms for youth sports programs. |
| 2020 | Action Plan | 7. Continue to waive the participation fee if the parent volunteers to coach. |
| 2021 | Action Plan | 8. Continue to provide youth sports coaches with an activity pass to use the field house and attend SMS/SCHS activities. |
| 2021 | Action Plan | 9. SMS/SCHS coaches host appreciation and recognition for the efforts of youth program volunteer coaches. |
| **16** | **7-12** | **Expand participation and improve performance in competitive athletic, performing arts, and visual arts programs.** |
| 2021 | Action Plan | 1. Continue efforts to coordinate 7-12 physical education programs to promote skill development and game fundamentals. |
| 2021 | Action Plan | 2. Review and update the plan to improve coordination and implementation of 7-12 strength and conditioning programs. |
| 2021 | Action Plan | 3. Continue to increase student participation in school activities and improve competitiveness and gender balance for Title IX compliance. |
| 2021 | Action Plan | 4. Improve coordination and participation of 7-8 and 9-12 athletic summer camps, conditioning, and summer school programs. |
| 2020 | Action Plan | 5. Improve communication through a K-12 system of Social Media, Television, News Releases, Chamber Updates, Schuyler Sun, etc… |
| 2021 | Action Plan | 6. Develop a list of activities, schedule, and sponsors to promote student participation in intramural activities at the high school level. (Period 9) |
| 2020 | Action Plan | 7. Continue observation and evaluation of coaches at SMS/SCHS and review process for improving competitiveness in all activities and at all levels. |
| 2021 | Action Plan | 8. Post and review statistic report card for each activity to promote improved performance and program competiveness. |
| 2021 | Action Plan | 9. Continue to communicate and seek input from coaches, sponsors, and directors when hiring or assigning extra-duty positions. |
| 2021 | Action Plan | 10. Increase performing arts exposure within our School and Community by inviting outside groups to perform (look at ways to provide daycare for t |

**Action Plans:**

1. 2021 (15-1) Coordinated a session during October PD week for coaches and PE teachers to align priority standards and to promote skill development in the PE classroom
2. 2021 (15-2) Hosted a Youth Sports booth during Open House and Parent-Teacher Conferences in order to promote parent volunteer coaches (2)
3. 2021 (15-3) A live Youth Sports Calendar is posted on the Youth Sports page that outlines sports season, sign-up windows, and practices
4. 2021 (15-4) Continued to hire Head Coaches to recruit other coaches to develop the Youth Sports program
5. 2021 (15-5) Coaches continue to focus on fundamentals appropriate for the age level
6. 2021 (15-6) Youth Sports will begin to use the Activity Building for storage purposes starting October 2021
7. 2021 (15-7) Participation fee is waived for parents who volunteer to coach
8. 2021 (15-8) Continue to provide volunteer coaches with an Activity Pass to use the field house and attend SMS/SCHS activities.
9. 2021 (15-9) The Youth Sports Director coordinated with SCHS AD and coaches a Youth Sport appreciation event at the last home games for their respected sport
10. 2021 (16-5) Utilized Thrillshare to post updates at sporting events to all school social media accounts.
11. 2021 15-9 - Having Youth and Middle School Recognitions at SCHS sporting events for each season.
12. 2021 16-3 - Increased the number of athletes out for school activities 366 involved in athletics last school year and already at 153 in one season this year.
13. 2021 16-4 - SMS students involved in Volleyball, Basketball, and Football camps this past summer.
14. 2021 16-5 - Share information out on Thrillshare, Twitter, sign, and via TV's at SCHS, SMS, and Cargill.
15. 2021 16-7 - Gathered sources from other schools to revise and update our evaluation process of coaches.
16. 2020 Added three 9th grade games to the football schedule for the 2020 season.
17. 2020 Added two 9th grade football coaches.
18. 2020 Hired an additional physical education teacher/coach for the high school female classes/activities.
19. 2020 Petitioned NSAA to play in C1 division for Varsity FB for the 2020 and 2021 seasons.
20. 2020 Added additional gym, two locker rooms, wrestling room, PE/health classroom, athletic training room
21. 2020 Received a $50,000 donation to renovate the high school weight room.
22. 2020 Renovated the east gym to create the high school Performing Arts Auditorium.
23. 2020 Renovated FB/SOC concessions, field entrance, and north stadium fence.
24. 2020 Improved high school facilities (gyms, auditorium, Concessions) to allow us to host more Conference and District Events
25. 2020 Created a more detailed set of benchmarks to evaluate improvement in individual sports
26. 2020 Developed and implemented a junior high strength and conditioning program.

27. 2020 After-School Program coordination with Youth Sports to support the youth athletic program.
28. 2019 Continued to recruit community sponsors to promote attendance at student activities and athletic events.
29. 2019 Expanded high school marching band numbers to include 9-12 grade students. (Received "1" at Pierce Marching Contest)
30. 2019 Hired new varsity football coach.
31. 2018 Developed a schedule/calendar improve coordination with school/community youth and after school programs.
32. 2018 SMS/SCHS off-season coaches provided training/coaching for the after-school programs.
33. 2018 SMS/SCHS off-season coaches provided training/coaching for the school/community youth programs.
34. 2018 Provided youth sports coaches with an activity pass to use the field house and attend SMS/SCHS activities.
35. 2018 Hosted youth programs recognition/activity nights at SMS/SCHS activities.
36. 2018 Increased participation in high school activities. (Title IX Compliance Review Completed in September).
37. 2018 Developed and implemented a statistic report card for each actvity to measure performance and improvement.
38. 2018 SMS 7th and 8th Grade teams play within their grade levels (ie...8A, 8B, 8C, 7A, 7B, 7C).
39. 2018 Developed and implemented an incentive/recognition program for SCHS activities coaches and sponsors.
40. 2018 Reviewed and updated coaches' evaluation instrument at SMS/SCHS.
41. 2018 Improved coordination of K-12 physical education programs (K-5 to 6-8, and 6-8 to 7-12).
42. 2017 Recipient of the Nebraskans for the Arts State Award.
43. 2017 2016-17 Class A State One-Act Play Runner Up, Class A Tech. Team Award. Outstanding Performer Award.
44. 2017 Began mandatory weight training for all sports a minimum of two times a week.
45. 2017 In April we provided APL training for all coaches and sponsors.
46. 2017 Continue monthly coaches' meetings with Jr./Sr. High coaches.
47. 2017 All head coaches developed 1-3 year action plans to increase participation and success.
48. 2017 We went from 4 out of 14 head coaches living in our district to 7 out of 14 living in our district.
49. 2017 Each sport completes at least one community service project during their season to connect with the community.
50. 2017 Incorporated end of season athlete survey for all HS sports to gain input on program.
51. 2017 Develop "Athletic Report Card" to measure the leadership of our AD office from yr. to yr. (Share with public/Board Report)
52. 2017 SMS coaches and MS AD have coached multiple sport teams organized by the SCS youth sports director including basketball, flag football, and youth wrestling.
53. 2017 Head SMS boys basketball coach and AD worked with parent coaches to help coordinate continued YMCA teams.
54. 2017 Scrimmages were made available to JH girls volleyball and girls basketball scrimmages for E and F teams. Games have been added to both middle school basketball and volleyball seasons.
55. 2017 SMS AD and SCS youth sports director have worked together to promote activities and use SMS, SES, and the SCS Field House for youth programs.
56. 2017 SMS and SCHS ADs hold monthly meetings with coaching staffs to improve communication and program outcomes
57. 2017 End of season meetings with MS Head Coaches have been implemented.
58. 2017 SMS AD and Warrior Academy program directors have coordinated with SCS youth sports director coordinate coaches, facilities and equipment for after school program athletic clubs.
59. 2017 Added Youth Volleyball Program 3-6.
60. 2017 Worked with new community program to continue 3-6 tackle football.
61. 2017 Increased student participation numbers for all youth activities.
62. 2017 Warrior Academy wrestling and soccer programs have been added to offering of MS after school clubs.
63. 2016 Class B One-Act Play Champion, Outstanding Performer Award.
64. 2016 Hired 7-8 Asst. Principal/AD to support student achievement and coordinate and promote junior high activities.
65. 2016 Reassigned K-6 AD to expand and improve coordination of K-6 Youth Programs in the community.
66. 2016 Restructure adult activity pass program to increase attendance at school activities and promote access to the field house.
67. 2016 Add a .5 FTE instructor to improve middle school instrumental music program and high school marching band program.
68. 2016 Expand marching band program to include 8th grade students.
69. 2016 Replace high school band uniforms to accommodate increased numbers of marching band.
70. 2016 Increase participation and competitive speech/drama programs. 2015 Class B One-Act Play State Champions.
71. 2016 Competitive Athletic Programs: Wrestling Individual State Champions and State Qualifier in Boys Soccer.
72. 2015 Promoted business sponsorships of home football games to increase attendance.
73. 2015 SMS/SCHS $10 Student Activity Fee Program to promote student attendance at school activities. (Fee waiver eligible)
74. 2015 Hire a K-8 youth programs director for school/community activities.
75. 2015 Assigned SCHS speech class connected to competitive speech program to improve participation numbers.
76. 2015 Increased vocal music at SMS and SCHS show choir to incorporate dance into the music program.
77. 2014 Implemented preschool/Afterschool tuition waiver program implemented to promote parent involvement.
78. 2014 Implemented increased frequency and expanded K-8 physical education curriculum and staff.
79. 2014 Implemented increased participation in activities at SMS (football, volleyball, cross-country, wrestling, basketball, and track)
80. 2014 Conducted parent focus groups to improve parent involvement.
81. 2014 Host annual meetings with parent core group to develop PTA at SES.
82. 2014 Host Community Cafe at SES (Parent driven group looking at ways they can be more involved in the school setting)

**3. Technology Program:** *IT infrastructure, Hardware and Software, Curriculum and Training*

**Goal:** State-of-the-art technology program to improve learning for students and promote an effective learning environment.

**Target Areas:**

**Technology**

| | | |
|---|---|---|
| **17** | **SCS** | **Continue Staff technology replacement schedule – laptop/iPad Pro bundle; Flat screen TV & Apple TV** |
| 2021 | Action Plan | 1. Continue offering technology options to staff of MBP or iPad Pro bundle for primary device. |
| 2021 | Action Plan | 2. Continue schedule to replace promethean/smart boards/projectors with Flat screen TV's & Apple TV for wireless connectivity. |
| **18** | **K-5** | **Research pros/cons K-5 1:1 Technology Initiative** |
| 2021 | Action Plan | 1. Research and communicate with other K-5 schools to learn about their 1:1 technology initiatives. |
| 2021 | Action Plan | 2. Consider options to increase devices without increasing budget - i.e. replacing laptop carts with ipads (3 ipads = 1 laptop in cost) - Poll K-5 teache |
| 2021 | Action Plan | 3. Gather information from staff, IT Dept, and parents to determine the pros/cons of students taking 1:1 Ipads home. |
| **19** | **SCS** | **Research and identify families in district with limited or no access to Internet and/or only have smart phone(s)** |
| 2021 | Action Plan | 1. Review data already collected and summarize results to share with staff. |
| 2021 | Action Plan | 2. Consider low cost solutions for families with no access to high speed Internet in their homes. |
| **20** | **K-8** | **Research, adopt, and implement a STEM/STEAM Program K-8** |
| 2020 | Action Plan | 1. Update Skills & Technical Science utilizing resources: Discovery Education, STEM Connect, and Lego Robotics Curricula, Cricket, Apple Swift, etc. |
| **21** | **SCS** | **Host 2021 Technology Fair for Schuyler and Area Schools.** |
| 2021 | Action Plan | 1. Develop the schedule and agenda for the 2021 Schuyler Tech Fair….1/2 day (9-12) students – 1/2 day staff. |
| 2021 | Action Plan | 2. Advertise and recruit students and staff from area schools to attend the 2021 Schuyler Tech Fair. |
| 2021 | Action Plan | 3. Recruit more local and area businesses to participate at the tech fair to expand the career aspect of the workshop. |
| 2021 | Action Plan | 4. Secure contracts with selected speaker/presenters for the 2021 Schuyler Tech Fair. |
| **22** | **SCS** | **Adopt, train, and implement system-wide technology solutions** |
| 2021 | Action Plan | 1. Review, update, train, and implement new Apptegy website templates & mobile app. |
| 2021 | Action Plan | 2. Expand the use of ThoughtExchange to build trust, open communication and engage staff, students, parents, community patrons. |
| 2021 | Action Plan | 2. Expand the district report card (ECRA) and promote access to our staff, board, parents, and community. |
| 2021 | Action Plan | 3. Implement Schoolzilla to align communication, define school quality, and evaluate school improvements. |
| **23** | **SCS** | **Marketing plan to partner with local businesses & organizations** |
| 2021 | Action Plan | 1. Continue to update the SCS website and school app to promote our school and improve internal and external communication. |
| 2021 | Action Plan | 2. Use our resources (DOB digital sign, mass notification system, mobile app, social media) to promote area events. |
| 2021 | Action Plan | 3. Develop and implement a plan to accept advertising dollars from sponsors for Scorevision displays in West Gym. |

**Action Plans**

1. 2021 Provided content to SectorNow, media player & touch TV vendor, to update all touch screen displays in district
2. 2021 Replaced/upgraded computers on two media player TV's in commons areas at SCHS
3. 2021 Installed TV's in weight room at SCHS
4. 2021 Installed three STRIV wall mount permanent cameras in West gym at SCHS
5. 2021 Installed a STRIV camera behind each of the two main basketball backboards in West gym at SCHS
6. 2021 Installed one STRIV wall mount camera in East gym at SCHS
7. 2021 Purchased STRIV multi-camera controller, video instant replay box, video switcher, & 24" monitor
8. 2021 Renewed district GimKit licenses
9. 2021 Subscribed to SCHED to organize October staff professional development
10. 2021 IT and curriculum staff recruited presenters for October staff PD
11. 2021 IT staff presented several sessions at October staff PD days
12. 2021 Replaced old NVR at Bus Barn with new Ubiquity NVR
13. 2021 Thoughtexchanges for district and individual buildings
14. 2021 Refreshed incoming 6th and 9th grade iPads with 8 Gen iPads
15. 2021 20-1 Developed program to send I-pads home for all students at SM
16. 2021 KG-12th grade 1:1 – purchased iPads for incoming 3rd & 4th grades with 8 Gen iPads.
17. 2021 KG-12th grade 1:1 - repurposed 8th and 12th grade ipads for KG, 1st, 2nd, & 5th grade elementary students at SES, Fishers, & Richland
18. 2021 KG-12th grade 1:1 – setup iPad charging carts for KG-2nd grade classrooms at SES
19. 2021 KG-12th grade 1:1 – setup iPad counter top charging stations for 3-5 grade classrooms at SES, Richland, and Fishers
20. 2021 Upgraded the memory in the AutoCad lab at high school
21. 2021 Provided sets of wired iPad keyboards to all buildings to be available for checkout
22. 2021 Infinite Campus Edfi live syncing to NDE servers of our mandatory state reported data

23. 2021 SmartFind sub programming and training of new hires
24. 2021 Replaced 50 promethean boards/projectors with 70” LED 4K TV’s
25. 2021 Installed Apple TV’s with each new 70” TV
26. 2021 Replaced 25 Teacher laptops with iPad Pro 12.9” bundle (Apple Pencil, Apple Folio keyboard, & adapter)
27. 2021 Replaced 25 Teacher laptops with new MacBook Pro laptop
28. 2021 Repurposed 40 four year old teacher laptops in various locations in the district
29. 2021 Upgraded Adobe software for broadcasting students at SCHS & SMS
30. 2021 Purchased Adobe Creative Suite licenses for all certified staff across the district
31. 2021 Developed the schedule, agenda, and secured vendors for the Schuyler Tech Fair.
32. 2021 Advertised and recruited 30 local businesses, vendors, and college/military reps to attend the student Tech Fair
33. 2021 Secured and contracted Brad Waid as the featured keynote speaker for Schuyler Tech Fair.
34. 2021 Replaced at least one copier at SMS, SES, Richland, Preschool, and District Office Building
35. 2020 Refreshed incoming 6 th and 9 th grade iPads with 7 Gen ipads
36. 2020 Repurposed 8 th and 12 th grade ipads to shared carts at KG-5 buildings
37. 2020 Replaced one or more copiers at SMS, SES, & Fishers
38. 2020 Replaced 25 promethean boards/projectors with 70” LED 4k TV’s
39. 2020 Installed new Apple TV’s for every TV installed – allows wireless mirroring of all Apple devices
40. 2020 Refreshed 35 staff laptops with new laptops or iPad Pro 12.9”
41. 2020 Repurposed the 4 year old laptops for remote learning, etc..
42. 2020 Deployed new Apptegy websites for district and buildings
43. 2020 Deployed new SCS Mobile App (Apptegy)
44. 2020 Deployed new mass notification system (Apptegy)
45. 2020 Used apptegy/thrillshare to get mass notifications out to the community involving COVID and alerts from CHI
46. 2020 Programmed the new IR cameras for every building and provided training to paras, admin assistants, & administrators
47. 2020 Integrated Infinite Campus gradebook with Google Classroom
48. 2020 Installed network connectivity in new constructon at SCHS – Kitchen, Commons, & gym
49. 2020 Scorevision – training and programming of new video display boards installed in new gym
50. 2020 Installed two new high def projectors in new gym for graduation and other similar events
51. 2020 Installed new Point of Sale touch screen terminals at SCHS new cafeteria
52. 2020 Installed and programmed new 2D barcode scanners at SCHS and SMS
53. 2020 Installed and programmed new digital sign at District Office Building
54. 2020 Received training on new sound system in new gym at SCHS
55. 2020 Installed new large screen and projector at DOB training room (chapel)
56. 2020 Installed new touch screen TV in east commons area and also in new west commons area at SCHS
57. 2020 Programmed both touch screen TV’s at SCHS to display digital Class composite pictures of all classes dating back many years to present
58. 2020 Installed new media player TV’s in new commons area, new health classroom, new wrestling practice room, and weight room
59. 2020 Installed failover server at SES where if primary server at SCHS fails or disaster occurs at high school, server at SES is exact replica and takes over
60. 2020 Installed touch screen kiosk at SES
61. 2020 IT Department staff collaborated with Curriculum Dept. staff to implement PD Week (Oct. 19-23)
62. 2020 Implemented SCHED to organize and track PD Week sessions
63. 2020 IT Department staff presented several sessions at PD Week
64. 2020 Implemented the new SpeakUp for Safety program
65. 2020 Installed fiber network connectivity to District Office Building, Fishers, and Richland
66. 2020 Increased bandwidth from 400Mb to 1Gb (2.5 x more bandwidth)
67. 2020 Provided training for remote learning (Zoom and Google Meet)
68. 2020 Piloting Infinite Campus Work Flow attendance – Students are considered absent in IC until their barcode is scanned in each of their classes
69. 2020 Per Colfax County Deputy Emergency Manager’s requests we sent numerous COVID safety reminders via mass notification system
70. 2020 Infinite Campus Edfi live syncing to NDE servers of our mandatory state reported data
71. 2020 SmartFind sub programming and training of new hires
72. 2020 Thoughtexchanges for district and individual buildings
73. 2019 Replaced SCHS copiers
74. 2019 Replaced 30 projectors
75. 2019 500 tech-its from January 2019 - October 2019
76. 2019 Respond to non-submitted tech-it issues at all schools - projector issues, computers, iPads, gradebooks, attendance, etc
77. 2019 Hosted tech student & staff fair - Mike Smith-keynote, hosted approx. 50 students from other schools, 26college reps, breakout sessions, Apple, DE, MyOn, etc…
78. 2019 Purchased and implemented ClassLink (SSO); Navigate Prepared (School Safety); OneSync (server automatically sets up A.D. and google email accounts); Sophos (anti-virus); Turnitin (SCHS); Relay (new cloud-based filter server)
79. 2019 Refreshed incoming 6th and 9th grade iPads
80. 2019 Repurposed old 8th and 12th grade ipads to SES/Rural Carts
81. 2019 Refreshed 40 teacher laptops & repurposed 40 old laptops to student carts
82. 2019 Refreshed SCHS Business Cart & repurposed old ones
83. 2019 Refreshed SCHS Business PC Lab & repurposed old ones
84. 2019 Addressed/coordinated Apple recall of 40 laptops
85. 2019 Moved/converted fixed physical servers to virtual servers
86. 2019 Live/sync IC with the NDE, fixing errors, producing numerous reports - Advisor (replaces NSSRS state reporting)
87. 2019 Daily attention to IC enrollment/user accounts & troubleshooting teacher gradebooks
88. 2019 Infinite Campus daily syncing/troubleshooting of instructional data for Destiny, ellevation, MyOn, Pearson, Renaissance, Navigate, Classlink, Apple classroom, Relay filtering server, SCS mobile app, & rSchool calendar
89. 2019 SES Stem Lab
90. 2019 Provided tech support for bond issue
91. 2019 Work with thoughtexchange, high school students, staff exchanges
92. 2019 Added projectors and computers/ipads to Richland and Fishers

93. 2019 Fixed and setup sound/microphone system at Richland and Fishers
94. 2019 Websites- new sports section for coaching, youth sports pages, handbooks, documents updated, central conference sites, updated staff accounts, images,
95. 2019 monitoring and investigating of social media accounts and malicious anonymous accounts
96. 2019 Created 250+Infinite Campus (IC) parent portal accounts
97. 2019 Added IT person at SES to monitor iPad & laptop carts, troubleshoot IT techits, etc…
98. 2019 Added battery backups to each mini wiring closet (20+)
99. 2019 Moved Infinite Campus to Cloud server and install a new point of service on all touch screens and IC lunch laptops.
100. 2019 Installed extended in town Internet to 4R building for cameras and future classrooms
101. 2019 Added Apple updates caching servers to SCHS, SMS, and SES/Fishers/Richland
102. 2019 Moved and updated ipad and laptop carts to SMS for summer school classes
103. 2018 Updated all the flat screen media players to the "cloud" system.
104. 2018 Installed Internet access at the bus barn.
105. 2018 Installed fiber backbone at SCHS and replaced wiring to the west gym, press box, and activity building.
106. 2018 Installed wireless access points at SCHS, Richland, Fisher's 24, SES, SMS, and Preschool.
107. 2018 Replaced computer hardware (iPads, projectors, teacher laptops, SES iMac Labs)
108. 2018 Added 220 iPads to SES portable labs and purchased 10 additional carts.
109. 2018 Secured funding and installed a broadcasting studio at SCHS.
110. 2018 Developed and adopted a broadcasting program at SCHS.
111. 2018 Coordinate weekly transition time for teachers between SMS and SCHS staff working in the program.
112. 2018 Developed the schedule, agenda, and secured vendors for the 2018 Schuyler Tech Fair.
113. 2018 Advertised and recruited students and staff from area schools to attend the 2018 Schuyler Tech Fair.
114. 2018 Secured contracts with selected speaker/presenters for the 2018 Schuyler Tech Fair.
115. 2018 Hosted a Z-Space workshop with virtual reality as option for SMS science and technology program.
116. 2018 Researched Maker Space programs for K-5 students to promote student engagement and problem-solving skills.
117. 2018 Hosted a pilot from Studies Weekly to expand social studies elementary and afterschool program options.
118. 2017 Hosted the Fall Technology Fair – Four C's theme. (communication, critical thinking, creativity, & collaboration)
119. 2017 SMS coding students participated at the 2017 NASB State Convention Student Showcase.
120. 2017 Contracted with Blackboard to create new district/building web sites, SCS mobile app, & mass notification system.
121. 2017 Replacement schedule - 50 teacher laptops, classroom projectors, both SMS business labs, SES lab, SCHS CAD lab, & copiers at Fishers, SMS, and SES.
122. 2017 Continued replacement cycle for student iPads – purchased new iPads for all incoming 6th & 9th graders.
123. 2017 Added two more carts of iPads to SES fleet giving them a total of six carts of iPads. (approx. 150 ipads)
124. 2017 Added foodservice "pay online" feature to Infinite Campus portal for parents.
125. 2017 Segmented (vlan) district network & assigned each building it's own unique IP scheme to improve network performance.
126. 2017 SMS gym projector, large screen, sound system, and speakers. New SCHS classrooms – classroom projectors & wifi.
127. 2017 SMS replaced the intercom/paging system.
128. 2017 Installed camera/microphone system in new SCHS music room to broadcast board meetings live.
129. 2017 Launch new App to connect parents/community to school.
130. 2017 Increase use of social media through new SCS website and app.
131. 2017 SMS has implemented a school wide peer technology team and self-sustaining professional development program to compliment district initiatives.
132. 2016 Host the fall technology conference. (contract speakers, secure vendors, develop schedule, etc…)
133. 2016 Develop and implement iPad replacement program for SMS/SCHS and expand iPad use at K-5 levels,
134. 2016 Replaced teacher computers and iPads and installed file wave to manage all district equipment.
135. 2016 Contract with Gaggle to provide communication management and student safety (Grades 6-12).
136. 2015 Received e-rate support to upgrade WIFI (wiring, access points, new AP's, new switches) $100,000 investment.
    SES: Completed Preschool: Completed Alternative Ed: Completed
    SMS: Completed SCHS: Completed Richland/Fishers: Completed
137. Moved the Schuyler Resource Center to the Homestead Center, installed and maintain Internet service and lab support.
138. 2015 Hosted SCS Fall Tech Fair to promote digital literacy, technology awareness, and connected learning.
139. 2015 Hosted student/staff/parent technology workshop (Kevin Honeycutt) in January 2015.
140. 2015 Participated in planning sessions for Schuyler Media Network.
141. 2015 Purchased and installed 35 new projectors across the district to replace out-of-date equipment.
142. 2015 Replaced 40 teacher laptops across the district.
143. 2015 SMS Broadcasting Studio: Installed equipment and developed class.
144. 2015 Preschool: All teachers received iPads, 4 classrooms received projectors/whiteboards, moved copier from Richland.
145. 2015 SES: All teachers received new iPads. 50 MBP laptops replaced two netbook carts, new copiers, 3 carts (75 iPads) rolled down from SCHS and SMS students.
146. 2015 Fishers: All teachers received new iPads, new copier, 10 iPads rolled down from SCHS/SMS students.
147. 2015 Richland: All teachers received new iPads, new copier, 10 MBP laptop cart.
148. 2015 SMS: Installed new fiber backbone between wiring closets, new copier.
149. 2015 SCHS: Class of 2019 received new iPad Air 2's. (130 iPads)
150. 2015 Develop a replacement cycle for technology hardware and software programs.
151. 2015 Develop a replacement/redistribution cycle for copy machines across the district.
152. 2015 Develop a plan and submit an RFP to upgrade building networks (e-rate funded).
153. 2015 Expand computer and iPad access at SES and Rural Attendance Centers.
154. 2014 Implemented STRIV activities video streaming program at SMS and SCHS.
155. 2014 Expanded tech support for Discovery Education Program implementation at SMS.
156. 2014 Expanded tech support for Community Training and Assistance Center (CTAC) at SMS.
157. 2014 SMS Staff attend Spring NETA Conference as per SIG Program (tech team, SMS staff).
158. 2014 Support staff professional development program using the portal and EMC videos.
159. 2014 All 6th and 7th grade SMS students received iPads (SIG Grant).
160. 2014 Relocated technology department to SMS east wing to improve coordination of services

161.2014 Expanded tech team from a 2-person department to a 5-person department.
162.2014 Developed and implemented a filemaker database to track and communicate technology maintenance and repairs.

**4. Transportation Program:** *Vehicles/Fleet, Transportation System, Traffic Management Arrival and Dismissal*

**Goal:** Safe and efficient transportation system.
**Target Areas:**

**Transportation**

| | | |
|---|---|---|
| **24** | **SCS** | **Maintain current vehicle and equipment replacement and maintenance programs.** |
| 2021 | Action Plan | 1. Continue to adjust and maintain the vehicle replacement plan to ensure a quality transportation fleet to meet the demands of the district. |
| 2021 | Action Plan | 2. Continue to adjust and maintain an equipment replacement plan to manage budget impact and replacement schedule |
| **25** | **SCS** | **Conduct a study of transportation costs and reimbursements to determine the most efficient** |
| 2021 | Action Plan | 1. Conduct a feasibility study to determine costs, budget impact and benefit of building vs. renting bus garage. |
| 2021 | Action Plan | 2. Research activity, SPED, and route transportation revenue and expenditures to inform budget recommendations for the 2021-22 school year. |
| **26** | **SCS** | **Develop a plan to recruit and expand drivers needed to operate bus routes and support activity trips.** |
| 2021 | Action Plan | 1. Continue to recruit drivers and conduct a study with area schools to review pay and benefit packages. |
| 2021 | Action Plan | 2. Review SES neighborhood school bus service and Richland morning and afternoon bus service programs. |
| 2021 | Action Plan | 3. Review benefits and recommended fees for morning and afternoon bus service to Lonnie's Trailer Park for 2021-22 school year. |

**Action Plans**

1. 2021 (24.1) Purchased a new 2021 Lunch Van (received $35,000.00 grant - vehicle replacement plan)
2. 2021 (24.2) Purchased a new air compressor for the buildings and grounds department (equipment replacement plan)
3. 2021 (24.2) Purchased a new Hiniker 8’ snow plow for the buildings and grounds department (equipment replacement plan)
4. 2021 (24.2) Purchased a new push mower for the buildings and grounds department (equipment replacement plan)
5. 2021 (24.2) Purchased a new snow blower for the buildings and grounds department (equipment replacement plan)
6. 2021 (24.2) Purchased a new leaf blower for the buildings and grounds department (equipment replacement plan)
7. 2021 (24.2) Purchased a new fertilizer tow spreader for the buildings and grounds department (equipment replacement plan)
8. 2021 – Richland – busing program continues to bus students to and from Richland School.
9. 2021 – District Office DL – started busing students before and after school at the new building.
10. 2020 Reviewed area school bus driver/route pay. (conducted study of support staff salary comparison for 2020-21)
11. 2020 Replaced the transportation department’s 64 passenger bus.
12. 2020 Purchased 2020 Bluebird 71 passenger bus (received $42,000 grant)
13. 2020 Purchased a new mower and sweeper for the buildings and grounds department (equipment replacement plan)
14. 2020 Purchased a new Echo weed eater for the buildings and grounds department (equipment replacement plan)
15. 2020 Purchased a new wet and dry vacuum for housekeeping department (equipment replacement plan)
16. 2020 Purchased a new Advance rider scrubber for housekeeping department (equipment replacement plan)
17. 2020 Purchased a new flatbed trailer for our scissor lift for the maintenance dept (equipment replacement plan)
18. 2019 Replaced Maintenance Van – (SMS)
19. 2019 Purchased a SUV Ford Edge (2017)
20. 2019 Purchased (new) 2016 handicap accessible van (SES) to transport students with special transportation needs.
21. 2019 Purchased (new) 2019 handicap accessible van (SMS) to transport students with special transportation needs.
22. 2019 Purchased a new tractor and loader for the buildings and grounds department (equipment replacement plan)
23. 2019 Relocated elementary bus pickup/drop off zone at the middle school (St. Mary’s parking lot)
24. 2019 Expanded transportation program for dual language program relocated to Richland Elementary.
25. 2019 Expanded morning and afternoon bus service to include service from Lonnie’s Trailer Court.
26. 2018 Coordinated and updated the vehicle replacement plan.
27. 2018 Developed and implemented an equipment replacement plan.
28. 2018 Developed and implemented a plan to address student management on the morning and after school routes.
29. 2018 Developed and implemented a plan at SMS to improve safety and traffic flow. (Changed K-5 pickup/drop-off area)
30. 2018 Reviewed area school bus driver/route pay. (Conducted study of support staff salary comparison for 2018-19)
31. 2018 Purchased 71 passenger bus (2015)
32. 2018 Replaced the maintenance department’s SES 2013 pickup.
33. 2018 Replaced the maintenance department’s gator
34. 2017 Purchased a 2017 Grasshopper Mower (60” 725DT-6).
35. 2017 Developed a large equipment database with a replacement schedule.
36. 2017 Before and after school busing to Richland Elementary.
37. 2017 Lease a new bus barn (8 buses)
38. 2017 Cleaned our old bus barn and held an auction.
39. 2017 Purchased a scissors lift to improve safety/efficiency for maintenance staff.
40. 2017 Purchased 2013 International Bus (71 Passenger #71A)
41. 2017 Purchased 2016 Ford Taurus (Silver 51)
42. 2017 Purchased a 2010 Maintenance Pickup (Black 47)
43. 2017 A parking map was created for SMS and mailed home to parents
44. 2017 Signage was purchased for SMS parking lots.
45. 2017 Sidewalk added for safe route to SES.
46. 2016 Purchased a 2017 Blue Bird Bus. (Bus 77B)
47. 2016 Purchased a 2016 Ford Taurus. (Car 49)
48. 2016 Purchased a 2011 Maintenance Pickup. (Red Truck)
49. 2016 City of Schuyler, NDOR and SCS: Highway 15 crossing at SMS. (Completed).

50. 2015 Purchased a 2009 Maintenance Pickup. (Blue Truck)
51. 2015 Purchased a 2014 Econoline E350 Van. (Van #6)
52. 2015 Purchased a 2016 Blue Bird Bus. (77A)
53. 2015 Develop transportation management and request system on the portal.
54. 2015 City of Schuyler, NDOR and SCS: Highway 15 crossing at SMS. (Approved, not completed).
55. 2014 Inter-City K-5 before and after school busing program to reduce traffic congestion.
56. 2014 Purchased a 2014 Ford Taurus. (Car 17)
57. 2014 Purchased a 2014 Econoline E350 Van. (Van 8)
58. 2014 Purchased a 2016 Blue Bird Bus. (Bus 77)
59. 2014 Fix north parking lot lights at SES (Safety and Security) (Completed December 2014).
60. 2014 City of Schuyler provided crossing guard at SMS.
61. 2014 Recruit, train and expand the number of licensed route bus drivers in the district.
62. 2014 Changed K-5 building before and after school pickup traffic routes at SES.

**5. Building and Grounds Program:** *Maintenance Reporting System, New Construction/Remodel Program, and Safety Program*

**Goal:** Secure, quality, modern educational facilities.

**Target Areas:**

**Buildings and Grounds**

| | | |
|---|---|---|
| **27** | **SCS** | **Continue efforts to maintain and upgrade current facilities and balance utilization of current district buildings.** |
| 2021 | Action Plan | 1. Continue efforts to maintain and upgrade current facilities through the maintenance program "fix it". |
| 2021 | Action Plan | 2. Develop a plan and timeline to improve non-hard surface roads, parking lots, landscaping, lawn care, etc… |
| 2021 | Action Plan | 3. Review custodial and maintenance staffing to determine adequacy, training needs, and stability of staff at all district buildings. |
| **28** | **SCHS** | **Phase V: High School Facility** |
| 2021 | Action Plan | 1. Complete construction of athletic complex concession stand, north fence and entrance, grass and sprinklers, and underground storm sewer project |
| 2021 | Action Plan | 2. Pursue options to complete the high school storage project to replace the chair/table storage lost with the remodel of the auditorium. |
| 2021 | Action Plan | 3. Continue plan for the remodel of the 1953 building (SPED classroom remodel, carpet/paint, lighting, in hallway and classrooms). |
| 2021 | Action Plan | 4. Review math and science wing classroom needs and develop a plan for the remodel/upgrade of classrooms and adjoining hallway. |
| 2021 | Action Plan | 5. Continue working with the agriculture/horticulture classes on improving and maintaining landscaping at all building sites. |
| 2021 | Action Plan | 6. Continue planning with the City on softball complex improvements (fencing, scoreboard, handicap accessibility, restrooms, bleachers, and concessions are |
| 2021 | Action Plan | 7. Develop a plan for the intro to construction class to build a maintenance garage attached to the old concession stand at the athletic complex. |
| **29** | **SMS** | **Middle School Facility** |
| 2020 | Action Plan | 1. Upgrade front door (north) security cameras/televisions |
| 2020 | Action Plan | 2. Get bids to replace classroom windows on the north side of the 6th grade classroom wing |
| **30** | **SCS** | **District Office, Dual Language, Early Childhood Day Care and Preschool** |
| 2020 | Action Plan | 1. Submit a Sixpence Grant for birth to 3 services. |
| 2020 | Action Plan | 2. Pursue options and funding for dual language classroom and program expansion. |
| **31** | **K-8** | **Rural School Facilities** |
| 2020 | Action Plan | 1. Review priorities and timeline for rural school building maintenance and improvements. |
| 2020 | Action Plan | 2. Continue to research options for stabilizing rural school enrollment, facility use, and building and grounds upgrades. |

**Action Plans:**

1. 2021 SCHS: Renovated Family & Consumer Science classroom into a new SPED Room
2. 2021 SCHS: Replaced lighting in rooms 26, 28 & 30
3. 2021 SCHS: Renovated library hallway
4. 2021 SCHS: Renovated main hallway
5. 2021 SCHS: Concrete sidewalk & landing pad for the overhead doors on South & West side of concession building
6. 2021 SCHS: Replaced windows (1953 addition - Esser Fund Grant)
7. 2021 SCHS: Resurface running track (received grant money for the rubber mulch)
8. 2021 SCHS: Replaced roof on the area of the Green room and Library hallway
9. 2021 SCHS: Replaced Outside cameras
10. 2021 SCHS: Installed steel shelving in Activity Building Storage
11. 2021 SCHS: Installed lights in Activity Building Storage
12. 2021 SCHS: Installed steel shelving (Changing room for One Act)
13. 2021 SCHS: Installed steel shelving for Band Uniforms
14. 2021 SCHS: Replaced Ice Machine (East Gym)
15. 2021 SCHS: Replaced Ice Machine (Activity Building)
16. 2021 SCHS: Replaced toilets North Men's Restroom
17. 2021 SCHS: Updated Navigate 360 for our New Addition (Emergency Plan)
18. 2021 SMS: Replaced Outside door video camera
19. 2021 SMS: Replaced roof valleys
20. 2021 SMS: Replaced North windows (6$^{th}$ grade wing- Esser Fund Grant)
21. 2021 SMS: Replaced lighting (Field House)
22. 2021 SMS: Concrete pad by kitchen
23. 2021 SMS: Replaced 2 roof top units
24. 2021 SES: Installed a water filtering system
25. 2021 SES: Replaced Outside door video security camera
26. 2021 SES: Replaced damage sewer line
27. 2021 SES: Graded and white rock East side of road
28. 2021 FISHERS: Replaced outdated cameras
29. 2021 FISHERS: Added rubber mulch
30. 2021 FISHERS: Replaced North West door
31. 2021 FISHERS: Painted classroom
32. 2021 RICHLAND: Replaced outdated cameras

33. 2021 SCHS:  Submitted ESSER'S III for replacement of HVAC in 1953 addition, science/math wing, ITE, and East Gym.
34. 2021 District Office:  Installed playground for Dual Language Program
35. 2021 District Office:  Hired an architect/engineer/survey to plan for K-2 classroom renovation and main entrance drop-off area.
36. 2021 District Office DL – Construction will begin in the winter creating new classrooms in the District office.
37. 2021 District Office: Installed a roof top unit
38. 2021 District Office: Updated Navigate 360 (Emergency Plan)
39. 2021 District Office: Installed Underground Sprinklers
40. 2020  SES:  Installed ceramic tile around sink area in  kitchen.
41. 2020  SES: Graded and white rock  East side of road.
42. 2020  SES: Painted outside traffic post.
43. 2020  SMS: Sold special education portable building.
44. 2020  SMS: Graded and gravel East parking lot.
45. 2020  SMS: Installed new floor tiles in Science room at the middle school.
46. 2020  SMS: Installed new rooftop unit.
47. 2020  SMS: Installed 2 new hot water heaters.
48. 2020  SCHS: Build a new outside ticket building for activities.
49. 2020  SCHS: Build new concession/storage building in back of activity center.
50. 2020  SCHS: Installed new siding on activity center.
51. 2020  SCHS: East Gym painted walls
52. 2020  SCHS: East gym weight room sheet rocked and painted South wall.
53. 2020  SCHS: East gym weight room puts turf down the middle of floor.
54. 2020  SCHS: East gym sanded and painted floor.
55. 2020  SCHS: Installed new bleachers and door locks
56. 2020  SCHS: **Bond Issue:** new addition kitchen, cafeteria, rest rooms, storage room locker rooms, health classroom multi-purpose room, training room, West gym, fine art center, green room, culinary classroom. Doors, locks, rest rooms and upgrade the fire panel to meet fire code and ADA compliant in 1953 addition.  Paved concrete parking lot, light poles, lights, handicap accessible parking and underground sprinklers.
57. 2020 See detailed building and grounds information on the district FM Portal.
58. 2020 Newcomer program hosted in Chapel and Cafeteria of district building
59. 2020 Projector screen and SMART projector placed in Chapel for EL Newcomer program and professional development.
60. 2019 Purchased the Schuyler Nursing Home to be used for program expansion.
61. 2019 Richland:  Painted the gym, replaced outside lighting, Moved the library.
62. 2019 Richland:  Remodeled 4 classrooms for Dual Language Program.
63. 2019 Fishers:  Painted ceiling in the basement.
64. 2019: Fishers:  Installed cabinets for the science lab.
65. 2019 Preschool:  Water proofed the exterior of the building (Karr Tuckpointing).
66. 2019 Preschool:  Replaced roof on the basement attachment.
67. 2019 Preschool:  Installed mirrors in restrooms.
68. 2019 SES:  Installed ceramic tile and painted floor in the kitchen and dishwasher area.
69. 2019 SES:  Installed new ventilation system in the kitchen.
70. 2019 SES:  Replaced west entrance concrete.
71. 2019 SES:  Repaired floor and painted court lines on gymnasiums.
72. 2019 SES:  Purchased and installed scoreboards in both gymnasiums.
73. 2019 SMS: Replaced ceramic tile and vanity in faculty restrooms.
74. 2019 SMS:  Constructed a new guidance office.
75. 2019 SCHS:  Installed cabinets and painted walls in the agriculture classroom.
76. 2019 SCHS:  Replaced carpet in two business classrooms.
77. 2019 SCHS:  Replaced lighting in industrial technology lab.
78. 2019 SCHS:  Painted science room.
79. 2019 SCHS:  Tuckpointed and painted the south side of the Ag shop (Karr Tuckpointing).
80. 2019 SES:  Purchased a new high-speed buffer and carpet extractor.
81. 2018 Replaced the well at Fisher's Elementary School.
82. 2018 Continued management program to maintain/upgrade current facilities through the maintenance program "fix it".
83. 2018 Continued efforts to improve educational options within the district, balance class size and building utilization.
84. 2018 Continued efforts to maintain and improve non-hard surface roads, parking lots, landscaping, lawn care, etc…
85. 2018 Conducted interviews with finance institutions in support of SCHS facility upgrades and new construction at SCHS.
86. 2018 Select and hired an architect to design a plan to upgrade east gymnasium and expand stage, lighting, acoustics, etc...
87. 2018 Selected and hired an architect to design a kitchen/cafeteria/restrooms to accommodate increasing student enrollment.
88. 2018 Selected and Hired an architect to design restrooms, locker rooms, gymnasium and wrestling practice facility.
89. 2018 SCHS: Completed the Adam Street parking and sidewalk project.
90. 2018 SCHS: Remodeled the east portion of the Voc Ag lab to accommodate the high school art program needs.
91. 2018 SCHS: Completed new construction of Vocational Agriculture and Industrial Tech. building.
92. 2018 SCHS: Purchased new furniture for commons area, science, and CTE classrooms.
93. 2018 SCHS: Remodeled south hallway restrooms.
94. 2018 SCHS: Remodeled faculty workroom and restrooms.
95. 2018 SCHS: Replaced hallway speakers
96. 2018 SCHS: Updated and replaced equipment in the woods and metal shops.
97. 2018 SMS: Painted and carpeted the technology wing (4 offices and conference room)
98. 2018 SES: Completed the southwest sidewalk on Chicago street.
99. 2018 Preschool:  Replaced the roof.
100. 2018 Activity Building: Remodeled restrooms, and locker room shower area.
101. 2018 Fishers: painted exterior windows and rails, interior paint 6th/7th/8th' grade classroom

102. 2018 Richland: Replaced 2nd/3rd. grade classroom carpet
103. 2018 Richland: Painted main hallway
104. 2017 New signs on the rural schools identifying them as a Schuyler Community Schools attendance center.
105. 2017 Hosted community meetings and materials to present and discuss the need to construct 6 classrooms/music room.
106. 2017 Sold and removed portable classroom buildings at SCHS
107. 2017 Hired an architect, engineers, contractors to construct a new southeast classroom wing at SCHS.
108. 2017 Graded and paved a 50-car parking lot at SCHS with a drop-off zone for improved traffic flow and safety.
109. 2017 Completed landscape projects at the preschool and middle school buildings.
110. 2017 Remodeled SCHS southwest wing hallway (walls, tile, lights, water fountain)
111. 2017 Completed SMS trophy cases in the lobby/lunchroom
112. 2017 Completed storage area for the field house/physical education equipment.
113. 2017 Replaced carpet in SCHS business and math rooms.
114. 2017 SES completed the sidewalk south to Denver Street and water fountain in the lunchroom.
115. 2017 SMS completed air conditioning system in the gymnasium
116. 2017 SMS has partnered with the SCHS Horticulture program and SMS Warrior Academy to update the plant beds
117. 2017 SES worked with Mrs. Trotter to improve aesthetics of the main entrance to the building.
118. 2017 Added new drinking fountain, which includes bottle filler at SES and SCHS.
119. 2016 Tuckpoint, caulk, paint, and seal exterior brick surface of the preschool building.
120. 2016 Improve preschool playground, landscaping and perimeter fence.
121. 2016 Develop preliminary plans for SCHS building classroom addition (Phase 1)
122. 2016 Remodeled SCHS west hallway, painted mural, and added trophy cases, and epoxy floor in west gym area.
123. 2016 Replaced SMS gym floor, paint the walls and repainted mural on east wall.
124. 2016 Replaced two (2) HVAC units at the middle school site.
125. 2016 Replaced sewer lines in the middle school science and food service areas.
126. 2016 Installed new lights on the south side of the middle school building (street and parking).
127. 2016 Completed highway 15 mid-block crosswalks at the SMS, city provides crossing guards before and after school.
128. 2016 Replaced partitions in the 6th and 7th Grade restrooms at SMS and repainted restrooms at SES..
129. 2016 Installed underground sprinkler system on the east lawn of the high school building.
130. 2016 Expanded shot put and discus facilities and painted the concession stand at the high school football/track complex.
131. 2016 Constructed a storage loft at SES garage and installed storage room shelves at SES and SMS.
132. 2016 Updated the fire alarm system and replace smoke detectors at SCHS.
133. 2016 Repainted main hallway and Kindergarten classroom door at Fishers #24.
134. 2016 New carpet in the 5th/6th/ 7th/8th grade classroom at Richland.
135. 2015 Begin construction for SMS Rec. Center: Completion, November 2016.
136. 2015 Let bids and award the contract to Bierman Contractors to build the Rec. Center at SMS.
137. 2015 Remodeled SCHS West Lobby and Restrooms.
138. 2015 Install new lighting in the middle school gymnasium.
139. 2015 Hire an architect and approve the plan to build a Rec. Center at SMS.
140. 2015 Install new lighting in the East Gymnasium
141. 2015 Visit indoor recreation facilities in Omaha and Lincoln.
142. 2015 Architects develop a plan to install a fire escape and use of the 2nd floor for early childhood programs.
143. 2015 Recruit a contractor and award a contract to construct the fire escape as proposed.
144. 2015 Remodel 2nd floor of the Preschool Building.
145. 2014 Upgrade SES playground with donation from PTA.
146. 2014 Install new lighting in the West Gymnasium.
147. 2014 Develop and implement building improvement and remodeling plan.
148. 2014 Develop and implement maintenance request program on the FMP portal.
149. 2015 Develop a building, finance, and construction plan for a new Rec. Center at SMS.
150. 2015 Update playground equipment for preschool that meets Rule 11.
151. 2014 Develop and implement a program to manage maintenance requests and schedule for building updates.
152. 2014 Remodel the 1st floor of the Preschool Building.
153. 2014 New flooring in the SCHS Men’s and Women’s Locker Rooms.

**6. Support Programs:** *Food Service, Nursing, Health, Emergency/Crisis, and Para-Educator Programs*

**Goal:** Quality Food Service, Nursing, Para-Educator, Substitute Employees, and Safety/Security

**Target Areas:**

| | | **Support Service Programs** |
|---|---|---|
| **32** | **7-12** | **Develop a plan and secure outside financial support for expanded care and prevention of athletic injuries (Athletic Trainer )** |
| 2021 | Action Plan | 1. Continue contract for a full-time trainer at the high school level through Columbus Community Hospital. |
| 2021 | Action Plan | 2. Evaluate/expand program effectiveness in promoting athletic conditioning and injury rehabilitation. |
| **33** | **SCS** | **Develop and implement a consistent building/district short-term lesson plan format. (Recruit, retain, improve performance)** |
| 2021 | Action Plan | 1. Develop a lesson plan format to be used at the building level for substitute teachers. |
| 2021 | Action Plan | 2. Continue orientation and training program for substitute teachers at each building. |
| **34** | **SCS** | **Develop and implement a plan to improve food service and menu options across the district.** |
| 2021 | Action Plan | 1. Continue to implement the "Smarter Lunchrooms" monthly scorecard at each SES, Rural, SMS, and SCHS |
| 2021 | Action Plan | 2. Pursue contracts with outside providers to increase menu options for SCHS students for the 2021-22 school year. |
| **35** | **SCS** | **Develop and implement a plan to improve training for Para-Educators across the district.** |
| 2021 | Action Plan | 1. Develop and implement a professional development program to improve the effectiveness of para-educators in providing interventions. |
| 2021 | Action Plan | 2. Continue monthly meetings to share ideas and provide input on district level considerations. (Calendar, salary/benefit schedules, district staff handbook, |
| 2021 | Action Plan | 3. Continue providing para-pro, classroom management, APL, etc... training for all para educators in the district. |

**Action Plans:**

1. 2021 Continued agreement with Columbus Community Hospital for the support of a full-time athletic trainer.
2. 2021 Planning a substitute training the week of Professional Development in October that all subs can attend.
3. 2021 SCHS: Nurses purchased, through Healthy schools grant, Hot food Stations, sneeze guards, and connoisseur blender.
4. 2021 SCHS: Offered students “catch up” immunizations through ECDHD.
5. 2021 SCS: Partnered with CHI for flu and COVID vaccinations for employees.
6. 2021 SCS: Purchased 2 CPR Manikins have been purchased for expanded trainings.
7. 2021 SMS: Purchased a Recovery Couch in SMS.
8. 2021 SCS: October PD training for HS students and all staff.
9. 2020 In collaboration with Columbus Community Hospital, hired a full-time athletic trainer.
10. 2020 Moved the athletic trainer into the new training room at the new high school athletic complex.
11. 2020 October PD Week included APL workshops for para educators and numerous workshops for all support staff.
12. 2020 Expanded nursing services in support of COVID-19 protocol in all school buildings.
13. 2020 Purchased and deployed temperature systems in all buildings to ensure all students/employees/visitors meet CDC guidelines.
14. 2020 High School food service moved into the new kitchen and servery in the fall of 2020.
15. 2020 Expanded free food service program for breakfast and lunch for all students for the 2020-21 school year.
16. 2020 Due to School Closure: Expanded summer breakfast and lunch programs from March to September. Served over 5,000 meals per week.
17. 2020 Hosted Professional Development week and training for all certified and support staff employees.
18. 2020 Rural school sent 1 para from each building to the para training in Kearney.
19. 2019 Member of Wayne State College NENTA program for substitute teachers.
20. 2019 Hosted training and workshop for substitute teachers for the 2019-20 school year.
21. 2019 Hired a full-time athletic trainer, funded by Columbus Hospital, to support student health and care of athletic injuries.
22. 2019 Continued evaluation of the food service “smarter lunchrooms” program.
23. 2019 Received a grant to purchase new lunchroom tables for the middle school lunch room.
24. 2019 Expanded breakfast program to the elementary and rural schools and continued with the fresh fruits and vegetable program.
25. 2019 Richland: Purchased kitchen equipment and added more portable lunch tables.
26. 2019 SCHS: Received a grant and purchased new oven for the high school kitchen.
27. 2018 Applied for and received funding in support of the fresh fruits and vegetable programs at SES and SMS.
28. 2018 Updated and adopted job descriptions for all support staff positions in the district.
29. 2018 Applied for and received grants to purchase food warmers for the rural schools.
30. 2018 Applied for and received a grant for a hot-food serving line at SMS
31. 2018 Applied for and received a grant for a new salad bar at SES and SMS.
32. 2018 Conducted quarterly “Smarter Lunchroom” evaluations for food service in each building.
33. 2018 Hosted substitute teacher training prior to the beginning of the 2018-19 school year.
34. 2018 Completed the annual safety review and coordinated response for all buildings in the district.
35. 2018 Hosted a Civil Rights Compliance review for the high school facility.
36. 2017 Increased substitute teacher pay from $128 to $140 per day. (October Payroll)
37. 2017 Created a schedule district wide to provide full-time nursing services at SES, SMS, and SCHS.
38. 2017 SMS, and SES Paraprofessionals have participated in ongoing professional development (State Paraprofessional Conference, Mental Health First Aid, ESU 7 Bi-Monthly Training)
39. 2017 Nesbitt and Associates conducted 2017-18 Safety Review and Audit.
40. 2017 SCHS building addition eliminated the need to unlock exterior doors every hour to access outside classrooms.
41. 2017 Leased new bus bard to secure buses and improve safety for drivers.
42. 2017 SES and SMS: Select group of para-educators attended the para-educators training in Kearney.
43. 2017 SCS: Para-educators received MANDT training to learn strategies to deescalate behaviors.

44. 2017 Para-educators training (Amy Mazankowski) on ideas to deal with our students that display challenging behaviors. She is working with the staff on best practices, consistency and behaviors.
45. 2017 SCS Para-educators received APL training district-wide.
46. 2016 Expand elementary guidance program and increased from 1.5 to 2 full-time counselors.
47. 2016 Expand middle school guidance program and increased from .5 to 1 full-time counselor.
48. 2016 Partner with East Central Health to provide a behavior health counselor at SMS/SCHS (2 days per week).
49. 2016 Finalize Colfax County Crisis Preparedness Manual.
50. 2016 Complete District-wide Crisis and Emergency Response Manual.
51. 2016 Contract with Nesbitt and Associates to conduct the annual School Safety and Security Assessment Report.
52. 2015 Staff completed Crisis/Safety Survey to inform future professional development needs and facility upgrades.
53. 2015 Review 2015-16 Nursing program and feasibility of providing full-time nurses at SES, SMS, and SCHS.
54. 2015 Expand food service at SES and SMS to include: breakfast, lunch, and supper programs.
55. 2015 Expand Foundation Staff Recognition Program to include food service, custodial, and office personnel.
56. 2015 Pilot Food Service Program: Offer fruit/salad option to Rural Schools (March/April/May).
57. 2015 Offer scratch meal one day per week for the remainder of the 2014-15 school year.
58. 2015 Nesbitt and Associates conduct Crisis Response training for all PK-12 all staff and first responders.
59. 2015 Hired Nesbitt and Associates, Inc. to provide new Crisis Manuals and update safety protocol across the district.
60. 2015 Schedule the Crisis Response Program training for first responders and members of the district crisis team.
61. 2015 Implement the EMC professional development program for support staff.
62. 2014 Expanded breakfast program at SMS and SCHS to include Grab-n-Go breakfast.
63. 2014 Conducted workshops to train access to the Rapid Responder website to manage crisis team information.
64. 2014 Develop and implement job descriptions, self-evaluation and evaluation instruments for para-educators.
65. 2014 Implement the EMC professional development program for support staff.

**7. School Governance and Public Relations:** *School Board, Administration, Guidance and Counseling, Parent Involvement, Business Partnerships*

**Goal:** Board and Administration reflect quality leadership, management and communication skills to promote staff morale and involvement from all stakeholders.

**Target Areas:**

**School Governance and Public Relations**

| | | |
|---|---|---|
| **36** | **SCS** | **Continue to expand strategies to improve communication and promote parent/community engagement.** |
| 2021 | Action Plan | 1. Continue to update the SCS website and school app to promote our school and improve internal and external communication. |
| 2021 | Action Plan | 2. Promote and expand community/business sponsorships to encourage parent and/or community involvement in school and at school activities. |
| 2021 | Action Plan | 3. Expand relationships with community groups and service clubs (SCD, Housing, Schuyler Latino Committee', City Council, etc…) |
| 2021 | Action Plan | 4. Explore options to expand communications with all parents and community patrons through the use of electronic platforms, advertising, message |
| 2021 | Action Plan | 5. County, City & District Crisis Team attend NDE Safety training to update and align with FEMA High Quality Emergency Operations Plan. (March 1 |
| **37** | **SCS** | **Continue expanding financial resources to promote financial stability and program support.** |
| 2021 | Action Plan | 1. Continue year 2 participation in the K8 EIR EMPOWER (E3) Grant on Science Curriculum and STEM Training. (800,000 for 4 more years) |
| 2021 | Action Plan | 2. Continue pursuing funding and resources from various partners inside and outside of the community to reduce reliance on property taxes. |
| 2021 | Action Plan | 3. Promote and expand community/business sponsorships to encourage parent and/or community involvement at school activities. |

**Action Plans**

1. 2021 Conducted an evaluation of district website with Apptegy to review compliance, ease of use, and language translations, etc…
2. 2021 Continued community partnerships with SCD, Housing, Schuyler Latino Committee', and Schuyler Downtown Revitalization, Chamber, etc…
3. 2021 Continue partnership with Schuyler Community Development Leadership Cohort/Classes.
4. 2021 District Leadership Team (20) to include Guidance, Technology, Administration, etc… to updated the 2021-22 Return to Learn Plan.
5. 2021 Attended 3-day NDE Training with City/County Law Enforcement, Emergency Manager, Nesbitt and Associates to update the School Crisis Management Plan.
6. 2021 Completed CARES (ESSER I) Application and implemented funds to support 2020-21 budget.
7. 2021 Completed ESSER II Application (1.9 Million) and received approval for expending funds in the 2021, 2022, and 2023 budgets cycles.
8. 2021 Completed ESSER III Application (4.3 Million) and received approval for expending funds in the 2021, 2022, and 2023 budget cycles.
9. 2021 Updated School Board Policies and posted policy manual on NASB Online Policy Website.
10. 2021 Continued EIR EMPOWER (E3) Grand on Science Curriculum and STEM Training.
11. 2021 ESSER I, II, and III applications to offset the need for property tax increases.
12. 2020 Implemented remote learning program for students electing to continue learning at home in the fall.
13. 2020 Implemented remote learning, learning packets, enrichment packets in the spring of 2020 during the pandemic school closure.
14. 2020 Installed new score board to promote school/community program/businesses and public announcements.
15. 2020 SES hosted food pantry through summer to support families with food insecurity.
16. 2020 Backpack program continued through summer to support families with food insecurity
17. 2020 Use of Extension office personnel to teach and support student learning.
18. 2020 Staff/Program spotlight at monthly school board meetings.
19. 2020 Hosted several exchanges to engage staff in the school improvement/strategic planning. (Thoughtexchange)
20. 2020 Upgraded district website and deployed new school app to improve internal and external communication.
21. 2020 Installed Sign and Communication Board at the district office to promote school and community activities.
22. 2020 Construction class completed their 2019-20 house, signed MOU and began construction on their 2020-21 house. Both houses sold.
23. 2020 Awarded EIR Grant (800,000 per year for 5 years) for K-8 Science Programs with training from Discovery Education Consultants.
24. 2020 City/School partnership to expand city storm sewer at the high school to accommodate new construction ($1,000,000) project.
25. 2020 Rural schools hosted a Veterans Day Program, hosting veterans, along with interactive student participation.
26. 2020 Richland Multicultural Education, hosted by parents, presented experiences to further students' education.
27. 2020 Rural schools provide a monthly newsletter written by staff, along with posting on social media.
28. 2019 Hosted the Nebraska Supreme Court and student /community assembly.
29. 2019 Hosted weekly (January-March) informational meetings to inform the public about the proposed bond referendum.
30. 2019 Worked with the Foundation to prepare and distribute bond information, promotional flyers, mailers, etc…
31. 2019 Reinvented Focus Time at SCHS to include CKH strategies and platform for student engagement.
32. 2019 Hosted several exchanges to engage staff in the school improvement/strategic planning. (Thoughtexchange)
33. 2019 Hosted community leaders meeting and conducted our first community leaders Thoughtexchange experience.
34. 2019 Conducted several thoughtexchanges with high school students.
35. 2019 Conducted parent exchanges at Cargill to engage parents and community stakeholders (2 days).
36. 2019 Staff/Program spotlight at monthly school board meetings.
37. 2018 NASB hosted board/community leaders' workshop and strategic planning session.
38. 2018 Contracted with Thoughtexchange to promote student/staff/parent/community engagement.
39. 2018 Contracted with ECRA to develop and manage district strategic plan dashboard for 2019.
40. 2018 Expanded flat screen media players to promote school and community engagement.
41. 2018 Expanded administrative outreach and support for enhancing school climate (SCHS Student Services Director)
42. 2017 Researched different ways to increase parent involvement. Warrior Showcase (2016—32% and 2017—58%)
43. 2017 SMS Broadcasting students were hired to film and provide commentary for high school level events by News Channel Nebraska
44. 2017 SMS created a 6th grade transition night for all incoming SMS 6th graders.
45. 2017 SMS created a new way in conducting PT Conferences (100% contact for all students)

46. 2017 SCS developed and implemented blackboard school App to improve parent communication.
47. 2017 SCS Expanded our incentive plan and improved housing for staff to live in the district. (24 new homes)
48. 2017 SCS Installed communication TV's at the Homestead Center and Cargill to promote school/community news.
49. 2017 SCS School Board meetings streamed live and available throughout the month on the local access channel.
50. 2017 SCS All district meetings posted on the board meeting website to improve communication and promote trust.
51. 2017 Rural Schools hosted parent leadership meetings in spring and fall of 2017.
52. 2016 Replaced the depleted general fund cash reserve and balanced budgets in all district programs.
53. 2016 Continue to expand and support school/community partnerships (education, activities, housing, leadership, etc…)
54. 2016 Contract with Flippin Group: Leadership Blueprint to business/community leaders (May 25 & 26) at Retreat Center.
55. 2016 Improve monthly coordination of websites, electronic boards, media players, print media, etc…
56. 2016 Schuyler Home Builder's Association constructs 8 workforce houses with "Rent Guarantee Program".
57. 2016 Schuyler Home Builder's Association constructs 7 duplex rentals (14 units) for senior citizens.
58. 2016 Board of Education adopts workforce housing incentive plan.
59. 2015 Home Builders Association expanded speculative housing projects in Schuyler from 1 to 4 houses per year.
60. 2015 Home Builders Association/City of Schuyler agreement with Messner Development to plan/build homes in Schuyler.
61. 2015 Schuyler Utilities completed sanitary lift station opening the Water Tower 2nd Subdivision for future home building.
62. 2015 Participated in Planning for Schuyler Media Network and Creation of Schuyler News Bureau.
63. 2015 Purchased touch screen and installed hallway monitors at SCHS (to be completed January 2016)
64. 2015 Signed agreement with Homestead Bank for office space for Community Resource and UNL Extension Educator.
65. 2015 Partnership with NE Dept. of Labor and Cargill and changed Resource Center to Colfax County Workforce Center.
66. 2015 City of Schuyler signed inter-local agreement with SCS to promote and support housing development.
67. 2015 Partner with Schuyler Foundation to raise $100,000 in support of the Rec. Center project.
68. 2015 Sign agreement with Cargill Meat Solutions to donate $276,000 to the Rec Center project.
69. 2015 $226,000 donation from a Schuyler Alumni to Foundation for student scholarships.
70. 2015 Hosted student/staff/parent technology workshop (Kevin Honeycutt) in January 2015.
71. 2015 Expanded Foundation Staff Recognition Program to include food service, custodial, and office personnel.
72. 2014 Meet annually with community patrons, Cargill employees, and community leaders to set strategic planning priorities.
73. 2014 Annual Schuyler Lumber and SCS contract for house construction project.
74. 2014 Expanded and updated websites to include Facebook and Twitter.
75. 2014 Coordinate with Schuyler Community Development and Housing Director to conduct a district-wide housing survey.
76. 2014 City of Schuyler hired a full-time housing director to develop housing program.

**8. School Climate (Students and Adults):** *Professional Development, Professional Conduct and Commitment, Program, Staffing/Assignment/Student/Teacher Ratio, Learning Environment, Behavior Management*

**Goal:** Create and support a safe, positive, caring learning environment focused on improvement and success.

**Target Areas:**

**School Climate and Learning Environment**

| | | |
|---|---|---|
| **38** | **SCS** | **Expand staff training focused on cultural sensitivity, behavioral mental health, student behavior and classroom management, reduced incidents of bullying** |
| 2021 | Action Plan | 1. Continue training and implementation of K-12 Capturing Kids Hearts Program to promote social and emotional health. **(Capturing Kids Hearts, Process Champions)** |
| 2021 | Action Plan | 2. Continue providing professional development focused on managing student behavior and developing effective learning environments. **(APL Training)** |
| 2021 | Action Plan | 3. Continue to expand K-12 counseling services and support to address mental health needs in the district. **(Mental Health Counselors)** |
| 2021 | Action Plan | 4. Continue to pursue assistance for student behavior through SCS behavior mental health psychologist and ESU 7 Certified Behavior Specialists and Community Fa |
| **39** | **SCS** | **Expand employee recognition and incentive programs to promote improvement and reward excellence in performance.** |
| 2021 | Action Plan | 1. Continue to support incentive programs to promote English and Spanish language training and certification for classroom teachers and administrators. |
| 2021 | Action Plan | 2. Continue school spirit, staff morale, monthly celebrations, etc… to promote an inclusive and safe learning and work environment. |
| 2021 | Action Plan | 3. Develop an incentive program to promote post-secondary education options for support staff. |
| 2021 | Action Plan | 4. Expand the Foundation's outstanding employee quarter nominations to include substitute teachers along with support staff, teacher, and para-educator. |
| 2021 | Action Plan | 5. Continue the use of Thoughtexchange to promote ongoing, consistent communication and opportunities for staff input. |
| 2021 | Action Plan | 6. Work with staff to coordinate professional develop, meeting schedules, calendar, etc... in each building to improve internal and external communication. |
| **40** | **SCS** | **Expand recruitment, development, and retention of a quality workforce, and promote community involvement and residency in the district.** |
| 2021 | Action Plan | 1. Expand new support staff orientation program at each building and provide ongoing professional development program. |
| 2021 | Action Plan | 2. Continue to review Strength Finder data to determine areas of priority in the hiring of new staff. |
| 2021 | Action Plan | 3. Continue to offer increased opportunities for staff input on hiring practices and priorities within each building. |
| **41** | **SCS** | **Reduce Chronic Absenteeism, Tardies, Out-of-Class Disruptions, etc…** |
| 2021 | Action Plan | 1. Continue partnership with Colfax County focused connecting with families to improve student attendance, reduce chronic absenteeism, tardies, etc… |
| 2021 | Action Plan | 2. Continue tracking system to improve accuracy of student attendance records, reduce unnecessary classroom disruption, and improve safety protocols in all buildin |

**Action Plans:**

1. 2021 (38-1) Continued Capturing Kids Hearts, Traction, and Process Champions for new teachers and administrators.
2. 2021 (38-1) Continued 5-Day APL Training for new teachers and administrators.
3. 2021 (39-5) Hosted ThoughtExchanges at the staff, community, student, levels to promote input on various school and community topics.
4. 2021 (39-6) Hosted numerous staff input sessions on determine 2021-22 school calendar.
5. 2021 (38-4) Increased private counseling opportunities through Colfax County and private counseling agencies.
6. 2021(38-2) Reconvened monthly lunch celebrations and social events for staff.
7. 2021(41-1) Piloted a program for incentives for students who face barriers to their attendance.
8. 2021 (41-1) implemented Campus Work Flow at the high school to improve accountability for student attendance.
9. 2021 (41-2) Piloted a summer program for attendance and credit recovery.
10. 2021 (41-2) Developed a daily/weekly report to communicate illness, COVID, student/staff Absence/Attendance.
11. 2021 Rural – Created a dashboard with all important links to websites and/or google documents needed throughout the year.
12. 2021 Rural – Created slideshow for new staff to be able to access information throughout the year.
13. 2020 Formed a partnership with Community Response to aid in free/reduced counseling for students in need.
14. 2020 Formed a partnership with Community Response to provide a "coach" to families/students in need of assistance with bills, clothes, finding a job, and/or learning about the community.
15. 2020 Created a CKH team at SMS and SCHS.
16. 2020 Established "jeans day" monthly for the high school staff to coordinate with "Feel the Love" Fridays.
17. 2020 Used Thoughtexchange to collect data on the opinions of teachers of FOCUS and other programs at SCHS.
18. 2020 Received Family Literacy grant and implemented the program with 10 families.
19. 2020 Expanded the Sensory Room at SES.
20. 2020 Added Nursing staff to help with COVID-19 health and safety protocols.
21. 2020 Added hours/staff and established COVID-19 protocols for building cleaning and maintenance.
22. 2020 Provided CKH professional development for K-5 staff: Process Champions
23. 2020 Provided APL and Capturing Kids Hearts (CKH) training for all new teachers.
24. 2020 Rural Schools participated in Red Ribbon Week. Students participated and discussed the importance of being drug free.
25. 2019 Expanded Capturing Kids hearts training for new teachers at SES, SMS, Rural, and all teachers at SCHS.
26. 2019 Provided APL training for all new teachers.
27. 2019 Provided APL leadership training for all administration.
28. 2018 Focused professional development through coordination of Priority School and Discovery Education Consultants to promote coaching strategies to improve instruction and student achievement in the high school classrooms.

29. 2018 Reduced class size at SCHS for at-risk and struggling students (special Education, ELL, Off-track students)
30. 2018 Expanded Capturing Kids hearts training for SES, SMS, Rural, and selected staff from SCHS.
31. 2018 Restructured “Focus” time to include PBL, Discovery Ed, and Capturing Kids Hearts strategies.
32. 2017 Principals involved in the selection of quarterly outstanding employees.
33. 2017 Formed a team of employees and the school foundation for the process of recognizing outstanding employees.
34. 2017 Continue to support the use of APL and Project Based Learning through Discovery Education.
35. 2017 A braided funding partnership was created with CHI to provide Capturing Kids Hearts Training for all certified staff members at SMS, Richland, Fischer’s, all new PK-5 staff, and a focus group from SCHS
36. 2017 A United Way grant was provided to assist SCS in expanding the TeamMates program.
37. 2017 Hosted Capturing Kids Hearts for Preschool, Rural Schools, SES, SMS teachers and administrators.
38. 2017 Hosted APL for Preschool, Rural Schools, SES, SMS, and SCHS teachers and administrators.
39. 2016 Awarded a 5-year School Improvement Grant at SCHS focused on improving student engagement and achievement.
40. 2016 Coordinate employee recognition programs to recognize longevity, performance, retirement, etc…
41. 2016 Train the APL model to provide consistency in classroom instruction and behavior management.
42. 2016 Develop and implement a focus on Respect, Responsibility, and Work Ethic district-wide.
43. 2016 Develop and coordinate parent/teacher conference schedule to improve parent participation at SMS/SCHS.
44. 2016 Contract with the Flippin Group to train/implement "Capturing Kids Hearts" program at SES.
45. 2016 Expand the new teacher orientation program to include APL Training in September (WSC/ESU 1).
46. 2016 Join NENTA (Northeast Nebraska Teacher Academy) at WSC to expand sub pool and recruit prospective teachers.
47. 2015 Team of administrators/staff completed Capturing Kids Hearts Training and Certification.
48. 2015 Developed and implemented a district-wide “new” teacher orientation program.
49. 2015 SMS/SCHS mentoring programs to promote student/teacher relationships and improve communication with parents.
50. 2015 SCHS/selected staff members participated in 1 Day APL workshop. 4-Day district-wide training (Spring 2016)
51. 2015 Hosted district-wide professional development workshop to promote staff relationships and morale. (Dave Weber)
52. 2015 Hosted district-wide professional development workshop to promote communication. (VJ Smith)
53. 2014 Hired CTAC to work with SMS staff on managing change, school climate, and interpreting school data.
54. 2014 Developed and implemented Counseling Center focused on providing support for teacher/student relationships.
55. 2014 Developed and implemented annual SCS teacher incentive program.
56. 2014 Implemented new annual requisition program to streamline purchasing and inventory management.