Schuyler Community Schools
Board of Education Regular Meeting
Monday, July 13, 2020 6:30 PM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

I. 2019-20 Budget Amendment Hearing

II. Call Meeting to Order
II.A. Pledge of Allegiance
II.B. Declaration of Open Meeting
III. Approval of Consent Agenda
III.A. Agenda
III.B. Minutes
III.C. Acceptance of Claims
III.C.1. Bills of $5,000 or more
III.D. Financial
III.E. Other Listed Reports
IV. Public Forum - We ask that all presentation be limited in their length.
IV.A. Recognition of visitors and guests
IV.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)
V. Action Items
V.A. Budget, finance, negotiations, and personnel
V.A.1. Consider, discuss, and take action to approve the 2019-20 General Fund and Lunch budget amendments as advertised.

V.A.2. Consider, discuss, and take action to amend the 2020-21 Adult breakfast and lunch prices.
V.A.3. Consider, discuss, and take action to approve the contract with Pekny and Associates, CPA's, PC for the 2019-2020 District Audit.
V.A.4. Consider, discuss, and take action to approve staff resignations

V.A.5. Consider, discuss, and take action to approve new hire recommendations
V.B. Board Policy, Handbooks, and Support Programs
V.B.1. Consider, discuss, and take action to approve second reading of first installment of new and amended board policies.
V.B.2. Consider, discuss, and take action to approve first reading of second installment of new and amended board policies.

V.B.3. Consider, discuss, and take action to approve all actions, votes, motions, decisions, notices, minutes, and all other matters addressed, approved, or oherwise acted upon by the board of education during the the months of March, April, May, and June 2020.

V.C. Building, Grounds, and Transportation

V.C.1. Consider, discuss, and take action to set the price for the morning and afternoon bus service to Lonnie's Trailer Court.

V.D. Governance: Public Relations, Technology, and Planning

V.D.1. Consider, discuss, and take action to approve 2020-21 membership with the Nebraska Rural Community Schools Association (NRCSA)

VI. Discussion Items and Reports

VI.A. Superintendent's Report

VI.B.Board Member/Committee Reports

VII. Correspondence Items

VIII. Adjournment

Prepared by: Christina Bywater, Secretary to the Board

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Schuyler Community Schools (19-0123) in Colfax County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 16th day of September, 2019 at 6:30 o'clock, P.M., at Schuyler Central High School Music Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

FUNDS	Actual Disbursements & Transfers 2017-2018 (1)	Actual/Estimated Disbursements & Transfers 2018-2019 (2)	Budgeted Disbursements & Transfers 2019-2020 (3)	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
General	$ 20,397,106.00	$ 21,438,519.00	$ 21,438,519.00	$ 3,000,000.00	$ 10,480,185.00	$ 14,099,327.00
Depreciation	$ 360,838.00	$ 850,000.00	$ 850,000.00		$ 850,000.00	
Employee Benefit	$ 88,846.00	$ 145,560.00	$ 145,560.00	$ -	$ 145,560.00	
Contingency	$ -	$ -	$ -		$ -	
Activities	$ 478,649.00	$ 500,000.00	$ 600,000.00	$ -	$ 600,000.00	
School Nutrition	$ 1,086,955.00	$ 1,160,000.00	$ 1,225,000.00	$ -	$ 1,225,000.00	
Bond	$ 453,438.00	$ 575,000.00	$ 1,675,000.00	$ -	$ 675,000.00	$ 1,010,101.00
Special Building	$ 1,107,863.00	$ 1,075,000.00	$ 13,500,000.00		$ 13,500,000.00	$ -
Qualified Capital Purpose Undertaking	$ 238,920.00	$ 3,650,000.00	$ 4,340,000.00	$ -	$ 3,840,000.00	$ 505,051.00
Cooperative	$ 110,812.00	$ 150,000.00	$ 150,000.00	$ -	$ 150,000.00	
Student Fee	$ 17,486.00	$ 41,000.00	$ 70,000.00	$ -	$ 70,000.00	
	$ -	$ -	$ -	$ -	$ -	
TOTALS	$ 24,340,913.00	$ 29,585,079.00	$ 43,994,079.00	$ 3,000,000.00	$ 31,535,745.00	$ 15,614,479.00

NOTICE OF BUDGET AMENDMENT HEARING AND BUDGET SUMMARY

Schuyler Community Schools (19-0123) in Colfax County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 13th Day of July, 2020, at 6:30 o'clock P.M. at the Schuyler Community Schools' Board Room located at 120 West 20th Street for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to & consider amendments relative thereto. The budget detail is available at the office of the"," Clerk/Secretary during regular business hours."). The reason for the amendment is related to COVID-19 related expenses and appropriated CARES revenue. The Lunch Fund amendment is for the expanded food program from March 13th to August 31st (COVID-19).

FUNDS	Actual Disbursements & Transfers 2017-2018 (1)	Actual/Estimated Disbursements & Transfers 2018-2019 (2)	Budgeted Disbursements & Transfers 2019-2020 (3)	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
General	$ 20,397,106.00	$ 21,438,519.00	$ 21,938,519.00	$ 3,000,000.00	$ 10,980,185.00	$ 14,099,327.00
Depreciation	$ 360,838.00	$ 850,000.00	$ 850,000.00		$ 850,000.00	
Employee Benefit	$ 88,846.00	$ 145,560.00	$ 145,560.00	$ -	$ 145,560.00	
Contingency	$ -	$ -	$ -		$ -	
Activities	$ 478,649.00	$ 500,000.00	$ 600,000.00	$ -	$ 600,000.00	
School Nutrition	$ 1,086,955.00	$ 1,160,000.00	$ 1,275,000.00	$ -	$ 1,275,000.00	
Bond	$ 453,438.00	$ 575,000.00	$ 1,675,000.00	$ -	$ 675,000.00	$ 1,010,101.00
Special Building	$ 1,107,863.00	$ 1,075,000.00	$ 13,500,000.00		$ 13,500,000.00	$ -
Qualified Capital Purpose Undertaking	$ 238,920.00	$ 3,650,000.00	$ 4,340,000.00	$ -	$ 3,840,000.00	$ 505,051.00
Cooperative	$ 110,812.00	$ 150,000.00	$ 150,000.00	$ -	$ 150,000.00	
Student Fee	$ 17,486.00	$ 41,000.00	$ 70,000.00	$ -	$ 70,000.00	
	$ -	$ -	$ -	$ -	$ -	
TOTALS	$ 24,340,913.00	$ 29,585,079.00	$ 44,544,079.00	$ 3,000,000.00	$ 32,085,745.00	$ 15,614,479.00

BUDGET STATEMENT AND CERTIFICATION OF TAX County-District # **19-0123**

Line No.	SCHOOL NUTRITION FUND	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Salaries	100's		420,000.00	448,000.00
3	Employee Benefits	200's		180,000.00	189,000.00
4	Purchased Services	300 / 400		10,000.00	10,500.00
5	Supplies & Materials (Excluding Food)	610		50,000.00	52,500.00
6	Food	630		500,000.00	525,000.00
7	Capital Outlay (New & Replacement)	731, 733, 739			
8	Support Services - Pupils		1,086,955.00		
9	COVID-19 Expanded Food Program				50,000.00
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		1,086,955.00	1,160,000.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				1,275,000.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				1,275,000.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		129,157.00	153,685.00	257,685.00
18	Investments, 9-1				
19	Total Beginning Balance		129,157.00	153,685.00	257,685.00
20	LOCAL SOURCES				
21	Interest	1510	218.00		
22	Sale of Lunches/Milk	1610-1650	177,993.00	170,000.00	101,315.00
23					
24	STATE SOURCES				
25	State Reimbursement	3150	6,942.00	6,000.00	6,000.00
26	Other State Receipts		1,525.00		
27	FEDERAL SOURCES				
28	Federal Reimbursement	4210 / 4211	922,766.00	922,000.00	910,000.00
29	Re-Appropriated Funds			166,000.00	
30	NON-REVENUE SOURCES				
31	Transfers from General Fund	5200			
32	Other Non-Revenue Receipts		2,039.00		
33	TOTAL RESOURCES AVAILABLE		1,240,640.00	1,417,685.00	1,275,000.00
34	Less: Disbursements & Transfers		1,086,955.00	1,160,000.00	
35	BALANCE FORWARD		153,685.00	257,685.00	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 33 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **19-0123**

Line No.	GENERAL FUND	Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	All Instruction Except Special Education Instructional Programs	1000's	10,662,593.00	12,412,000.00	12,412,000.00
3	Special Education Instructional Programs (Include Pre-School)	1200's	2,745,465.00	1,007,005.00	1,007,005.00
4					
5	Support Services - Pupils (SPED Related)	2100's			
6	Support Services - Pupil (Non-SPED Related)	2100's	618,363.00	899,000.00	899,000.00
7	Support Services - Instructional	2200's	642,974.00	662,415.00	662,415.00
8					
9	Board of Education	2310	59,018.00	66,919.00	66,919.00
10	Executive Administration Services	2320	420,572.00	428,721.00	428,721.00
11	District Legal Services	2330		2,000.00	2,000.00
12	Office of the Principal	2410	972,226.00	901,059.00	901,059.00
13	General Administration - Business Services	2500	111,733.00	184,800.00	184,800.00
14	Maintenance and Operation of Building(s) & Site(s)	2600's	1,738,498.00	1,619,256.00	1,619,256.00
15	Vehicle Acquisition & Maintenance	2650	19,725.00	86,400.00	86,400.00
16	Regular Pupil Transportation	2710 / 2720 / 2730 / 2790	67,106.00	98,760.00	98,760.00
17	Special Education Pupil Transportation (Include Pre-School)	2712 / 2713 / 2722 / 2723 / 2732 / 2733 / 2792 / 2793	5,812.00	2,560.00	2,560.00
18					
19	Community Services	3300	108,129.00	60,000.00	60,000.00
20	Categorical Grant from Corporation	3400			
21	State Categorical Programs	3500's	308,236.00	385,400.00	385,400.00
22	Debt Services	5000	8,980.00	7,500.00	7,500.00
23	Federal Programs	6000's	1,891,854.00	2,197,724.00	2,197,724.00
24	Summer School		15,822.00	42,000.00	42,000.00
25	Transfers to _____ Fund	8000		375,000.00	375,000.00
26	Interfund Loan/Repayment to _____ Fund				
27	COVID-19 Related Expenses				500,000.00
28					
29					
30	Total Disbursements & Transfers (Including SPED)		20,397,106.00	21,438,519.00	
31	Total Special Education Disbursements	1200 + 2100 + 27X2	2,751,277.00	1,009,565.00	1,009,565.00
32	Total Non-Special Education Disbursements & Transfers		17,645,829.00	20,428,954.00	20,928,954.00
33	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Including SPED)				21,938,519.00
34	NECESSARY CASH RESERVE				3,000,000.00
35	TOTAL REQUIREMENTS				24,938,519.00

36					
37	BEGINNING BALANCES				
38	Cash Balance, 9-1		2,075,030.00	2,638,961.00	1,124,654.00
39	Investments, 9-1				
40	County Treasurer's Balance, 9-1		2,576,278.00	3,003,712.00	2,486,500.00
41	Total Beginning Balance		4,651,308.00	5,642,673.00	3,611,154.00
42					
43	RECEIPTS, & TRANSFERS				
44	LOCAL SOURCES				
45	Carline Tax	1115	37,436.00	30,000.00	30,000.00
46	Public Power District Sales Tax	1120			
47	Motor Vehicle Taxes	1125	525,131.00	500,000.00	500,000.00
48	Tuition Received from Other Districts	1321 / 1323 / 1335			
49	Tuition Received from Individuals	1311-13 / 1370			
50	Other Tuition	1315 / 1320 / 1322 / 1330 / 1331 / 1340 / 1360			
51	Transportation Received from Individuals	1410-1411			
52	Transportation Received from Other Districts	1420-1440			
53	Interest	1510 / 1520	34,829.00		
54	Community Service Activities	1800			
55	Other Local Receipts	1910 / 1920 / 1990	2,590.00	2,000.00	2,000.00
56	Local License Fees/Court Fines	1911 / 1921	4,135.00	3,000.00	3,000.00
57	Nameplate Capacity Tax	3133			
58	Categorical Grants from Corporations / Private	1925			
59					
60					
61					
62					
63					
64	COUNTY AND ESU SOURCES				
65	Fines and License Fees	2110	124,331.00	90,000.00	90,000.00
66	Other County Sources	2130			
67	ESU Receipts	2210	1,425.00	1,000.00	1,000.00
68					
69					
70	STATE SOURCES				
71	State Aid	3110	2,740,194.00	3,277,818.00	3,769,531.00
72	Special Education Programs	3120	815,152.00	700,000.00	650,000.00
73	Special Education Transportation	3125	1,543.00	1,000.00	1,000.00
74	Homestead Exemption	3130	122,400.00		

75	Payments for Wards of the State or Court	3160 / 3161			
76	Pro-Rate Motor Vehicles	3180	10,730.00	10,000.00	10,000.00
77	Payments for High Ability Learners	3535	6,755.00	5,000.00	5,000.00
78	Other State Appropriations				
79	Early Childhood Endowment Grants		348,806.00	225,000.00	225,000.00
80					
81					
82					
83					
84	State Apportionment	3400	30,242.00	30,000.00	30,000.00
85	Other				
86	State Categorical Programs	3500's	269,190.00	200,000.00	200,000.00
87	Other State Receipts	3990	2,539.00		
88	Property Tax Credit and Personal Property Tax Credit	3131 / 3132 / 3134	851,623.00		
89	FEDERAL SOURCES				
90	Title ESSA Programs (Includes ESSA Title I)	4500-4511	1,646,510.00	640,000.00	620,000.00
91		4526-4528, 4531			
92	Title III NCLB limited english proficient grant		133,938.00	80,000.00	80,000.00
93	Title III NCLB immigrant education grant		9,807.00	11,000.00	11,000.00
94	IDEA Programs	4512-4523	452,596.00	400,000.00	400,000.00
95		4416-4418			
96					
97	Medicaid in Public Schools	4708	3,001.00	2,500.00	2,500.00
98	Medicaid Administrative Activities in Public Schools	4709	8,500.00	8,000.00	8,000.00
99	Title 8 (Impact Aid)	4305			
100	Other Federal Non-Categorical Receipts	4524			
101					
102					
103					
104	Vocational Education (Carl Perkins)	4525	1,704.00	1,000.00	1,000.00
105	Other Federal Categorical Receipts	4530			
106	Universal Services Fund (E-rate)		57,054.00	50,000.00	50,000.00
107	Grants from Corporations & Other Private Interests	4710	255,855.00	181,000.00	180,000.00
108	COVID-19 Anticipated Revenue				500,000.00
109	NON-REVENUE SOURCES				
110	Tax Anticipation Notes	5150			
111	Long Term Loans	5400			
112	Insurance Adjustments	5301	13,442.00		
113	Sale of Property	5300			
114	Transfers from _____ Fund	5200			

115	Cash Balance from Dissolved/Merged Districts	5610			
116					
117	Other Non-Revenue Receipts	5690	336.00		
118	Learning Community Property Taxes				
119	Interfund Loan/Repayment From _____ Fund				
120	Total Available Resources Before Property Taxes		13,163,102.00	12,090,991.00	10,980,185.00
121	Personal and Real Property Taxes	1100	12,876,677.00	12,958,682.00	13,958,334.00
122	TOTAL RESOURCES AVAILABLE		26,039,779.00	25,049,673.00	24,938,519.00
123	Less: Disbursements & Transfers		20,397,106.00	21,438,519.00	
124	BALANCE FORWARD		5,642,673.00	3,611,154.00	

PROPERTY TAX RECAP

1. Tax from Line 121	13,958,334.00
2. Compute County Treasurer's Commission at 1% of tax collections.	140,993.00
3. Total Personal and Real Property Tax Requirement	14,099,327.00

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 122 must agree with TOTAL REQUIREMENTS on line 35 in the Adopted Column.

Schuyler Community Schools
Board of Education Regular Meeting
Monday, July 13, 2020 6:30 PM
Schuyler Community Schools Board Room
120 W. 20th Street
Schuyler, NE 68661-2400

I. 2019-20 Budget Amendment Hearing

II. Call Meeting to Order

II.A. Pledge of Allegiance

II.B. Declaration of Open Meeting

III. Approval of Consent Agenda

III.A. Agenda

III.B. Minutes

III.C. Acceptance of Claims

III.C.1. Bills of $5,000 or more

III.D. Financial

III.E. Other Listed Reports

IV. Public Forum - We ask that all presentation be limited in their length.

IV.A. Recognition of visitors and guests

IV.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)

V. Action Items

V.A. Budget, finance, negotiations, and personnel

V.A.1. Consider, discuss, and take action to approve the 2019-20 General Fund and Lunch budget amendments as advertised.

V.A.2. Consider, discuss, and take action to amend the 2020-21 Adult breakfast and lunch prices.

V.A.3. Consider, discuss, and take action to approve the contract with Pekny and Associates, CPA's, PC for the 2019-2020 District Audit.

V.A.4. Consider, discuss, and take action to approve staff resignations

V.A.5. Consider, discuss, and take action to approve new hire recommendations

V.B. Board Policy, Handbooks, and Support Programs

V.B.1. Consider, discuss, and take action to approve second reading of first installment of new and amended board policies.

V.B.2. Consider, discuss, and take action to approve first reading of second installment of new and amended board policies.

V.B.3. Consider, discuss, and take action to approve all actions, votes, motions, decisions, notices, minutes, and all other matters addressed, approved, or oherwise acted upon by the board of education during the the months of March, April, May, and June 2020.

V.C. Building, Grounds, and Transportation

V.C.1. Consider, discuss, and take action to set the price for the morning and afternoon bus service to Lonnie's Trailer Court.

V.D. Governance: Public Relations, Technology, and Planning

V.D.1. Consider, discuss, and take action to approve 2020-21 membership with the Nebraska Rural Community Schools Association (NRCSA)

VI. Discussion Items and Reports

VI.A. Superintendent's Report

VI.B. Board Member/Committee Reports

VII. Correspondence Items

VIII. Adjournment

Prepared by: Sally Jakub, Secretary to the Board

Schuyler Community Schools
Board of Education Regular Meeting Monday, June 10, 2019 6:30 PM
Schuyler Central High School Music Room
401 Adam St.
Schuyler, NE 68661

Parent Involvement Hearing - The Parent Involvement Hearing was opened at 6:30 PM. This annual hearing is required to be held. The focus of parental involvement is to further parent participation at all levels through open-houses, parent-teacher conferences and parent education. The hearing was closed at 6:34 PM

Student Fees Hearing
The Student Fees Hearing was opened at 6:34 PM. This annual hearing is required. Student fees collected in the 18-19 school year were $33,818.02; fees totaling $4,504 were waived. To receive a fee waiver, a family must fill out a waiver form for an individual fee. All fees must be approved by an administrator prior to issuance. The hearing closed at 6:38 PM.

President Brabec called meeting to order at 6:38 PM. Board Members present: Brabec, Lanuza, Semerad, Vavricek and Misek. Absent: Hernandez.

President Brabec read the District Mission Statement and declared the meeting was preceded by advance notice and was in open session. All present participated in the Pledge of Allegiance.

Motion to approve the consent agenda. Passed with a motion by Vavricek and a second by Semerad.

Board Policy, Handbooks, and Support Programs –
Motion to accept the 2018-2019 student fees report and reaffirm the student fees policy for the 2019-2020 school year. Passed with a motion by Semerad and a second by Vavricek.

Motion to reaffirm the bullying and harassment policy for the 2019-2020 school year. Passed with a motion by Brabec and a second by Misek.

Motion to approve 2019-20 handbook. Passed with a motion by a Vavricek and a second by Lanuza.

Motion to approve admission prices and activity pass rates as recommended. Passed with a motion by Brabec and a second by Misek.

Motion to approve 2019-20 breakfast and lunch prices as recommended. Passed with a motion by Semerad and a second by Misek.

Motion to approve support staff contracts for 2019-20 as presented. Passed with a motion by Brabec and a second by Vavricek.

Motion to accept staff resignations and thank them for their service to the district. Passed with a motion by Brian Vavricek and a second by Richard Brabec. Resigning staff are: Hilda Ramos: SES Para-Educator and Alicia Dimas Ceja: SMS Administrative Assistant

Motion to approve new hires. Passed with a motion by Semerad and a second by Lanuza.
New Staff are: Martha Vanessa Gascon-Guarcas: SES Teacher, Nadia Guadalupe Morales: SES Teacher, Bernice Maxwell: SMS Special Education, Don Maxwell: SCHS Special Education.

Discussed 2019 Strategic Plan Recommendations. This item will be on the July Agenda for formal approval.

Superintendent Hoesing reported on the, 2019 Legislative Report: 2018-19 Parent Mileage: School

Improvement Grant (SIG): Priority School Report: and Option Enrollment.

Motion to adjourn at 7:15 PM passed with a motion by Vavricek and a second by Lanuza.

You can watch the board meeting at:
https://zoom.us/recording/share/UOsaSjQnMpqUcej0PfwnNqqhNNL50QDEZV441idc0FWwIumekTziMw

Schuyler Community Schools
Board of Education Regular Meeting
Monday, June 8, 2020 6:30 PM
Schuyler Community Schools Board Room
120 W. 20th Street
Schuyler, NE 68661-2400

Attendance Taken at 6:30 PM.

Richard Brabec:	Present
Mynor Hernandez:	Present
Nina Lanuza:	Present
Chuck Misek:	Present
Virginia Semerad:	Present
Brian Vavricek:	Present

Present: 6.

I. Parent Involvement Hearing

Action Item

1. Hold a Public Hearing to discuss, consider, and receive input on the Parental Involvement Policy. The public will be given an opportunity to present information and opinions on a proposed Parental Involvement Policy. Attached are our parent involvement and parent engagement policies.

II. Student Fees Hearing

Action Item

Student Fees Policy Annual Requirement:
1. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2019-20 school year. The annual report reflects student fees of $. collected and $. waived. In comparison, fees waived for 2018-19 were $4,540, fees collected were $33,818.02.

2. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the proposed Student Fee Policy.

III. Call Meeting to Order
Procedural Item
STRIVE - COMMIT - SUCCEED - District Mission Statement

Schuyler Community Schools in partnership with parents, students, and the community is committed to educate students to become skilled, knowledgeable and responsible citizens in a global society - District Vision Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public. Notice of this meeting was also given in advance to all members of the Board of Education

III.A. Pledge of Allegiance
Procedural Item

III.B. Declaration of Open Meeting
Procedural Item
This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the front of the meeting room.
Nebraska Open Meetings
Act: http://nitc.nebraska.gov/documents/statutes/NebraskaOpenMeetingsAct_current.pdf

IV. Approval of Consent Agenda
Consent Agenda
Discuss, Consider and Take Action on the consent agenda

Motion to approve the consent agenda Passed with a motion by Brian Vavricek and a second by Nina Lanuza.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

IV.A. Agenda
Consent Item

IV.B. Minutes
Consent Item

IV.C. Acceptance of Claims
Consent Item

IV.C.1. Bills of $5,000 or more
Consent Item

IV.D. Financial
Consent Item

IV.E. Other Listed Reports
Consent Item

V. Public Forum - We ask that all presentation be limited in their length.
Information Item

V.A. Recognition of visitors and guests
Information Item
Rich Brabec

V.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)
Information Item

VI. Action Items
Procedural Item

VI.A. Board Policy, Handbooks, and Support Programs
Information Item
Virgina Semerad, Rich Brabec, Nina Lanuza
This committee is responsible for annual review of board policies, handbooks, and crisis/safety plans. This committee is also responsible for the support and development of support programs(nursing, food service) in the district.

VI.A.1. Consider, discuss, and take action to accept the 2019-2020 student fees report and reaffirm the student fees policy for the 2020-2021 school year.

Action Item

Student Fees Policy Annual Requirement:
1. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the proposed Student Fee Policy.
2. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2019-2020 school year.

Motion to accept the 2019-2020 student fees report and reaffirm the student fees policy for the 2020-2021 school year. Passed with a motion by Richard Brabec and a second by Virginia Semerad.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

VI.A.2. Consider, discuss, and take action to reaffirm the bullying and harassment policy for the 2020-2021 school year.

Action Item

Bullying Policy Annual Requirement:
1. Annual review of the Bullying and Harassment Policy at a regularly scheduled board meeting.
2. Review the bullying and harassment policy.
3. Take action to either reaffirm or amend the Bullying Policy as deemed appropriate.

Motion to reaffirm the bullying and harassment policy for the 2020-2021 school year. Passed with a motion by Mynor Hernandez and a second by Brian Vavricek.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

VI.A.3. Consider, discuss, and take action to approve first reading on new and amended board policies
Action Item

This update includes three new policies and four revisions of existing policy. Actions described on NDE's Launch Nebraska webpage are recommendations or suggestions, not mandates. Thus, Policy 105.00 Return to School Committee is optional, and if adopted, the word "required" in paragraph one should be replaced with the word "recommended."
New Policies:
Policy 105.00 Return to School Committee meets a requirement described on NDE's new Launch Nebraska webpage athttps://www.launchne.com/. This committee has been mandated to help districts cope with the very broad range of decisions and actions that will need to be taken in the near future to deal with Covid-19 and any other related emergencies. However, actions described on NDE's Launch Nebraska webpage are now listed as recommendations or suggestions, not mandates. Thus, Policy 105.00 Return to School Committee is optional, and if adopted, the word "required" in paragraph one will be replaced with the word "recommended."
Policy 205.08 Board Policy and Temporary Waivers is added to formalize the fact that for the immediate future there may by several temporary waivers of existing NDE Rules and Regulations to deal with the Covid-19 disruptions.
Policy 607.10 Classroom Environment is added to handle a fairly new concern created by the manufacture and marketing of essential oils which some students and staff may be highly allergic to and which would disrupt the educational environment. It wouldn't be surprising to see more products or items of classroom disruption, as yet unimagined, added to this language in the future.
Revised Policies:
Three policies have been revised to deal with disruptions caused by the presence of personal security products in the schools such as mace and tasers. Not surprisingly, these can be misused or purposely taken from the possession of students or staff and used to disrupt school or injure others.
Policy 504.11 Weapons,
Policy 504.16 Searches and Seizures, and
Policy 801.04 Bus Safety Program are being revised to include the prohibition of these devices without specific permission of the building principal and storage during school hours in a secure location.
Policy 508.15 Concussion Awareness is being revised due to occasional hesitation on the part of students, parents or guardians to be forthcoming about a student's concussion. It places a higher expectation on parents and guardians to notify the school of such injuries and flatly requires the student to make such notification, which implies appropriate punishment to students for lack of doing so. I have also included for your use or reminder three useful tools created by NDE for concussion monitoring and treatment:

1. Post-Concussion Symptom Checklist,
2. Return to Academics Progression, and
3. Return-to-Learn Protocol.

I'm also attaching a copy of
Policy 502.02 Nonresident Students with the sixth paragraph underlined simply for your review. This is NOT a revised policy, but NDE is taking a closer look at the criteria districts have put in place for making decisions to

accept or reject option enrollments. If you have such criteria in place, please review them, and re-adopt them if they will be kept.
More things are coming later this summer with new Title IX regulations for sexual harassment having been greatly revised, more changes probably coming from NDE due to Covid-19 for the upcoming year, and a special session of the Legislature still to be held.

Motion to approve first reading of the new and amended policies as presented. Passed with a motion by Virginia Semerad and a second by Mynor Hernandez.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

VI.A.4. Consider, discuss, and take action to approve administrative recommendations on 2020-2021 handbook changes.

Action Item

2020-2021 Handbook Changes

1. Update staff assignments, add new staff and delete those not returning
2. Update calendar, dates, times, etc...
3. No additional handbook changes for SES
4. See recommended changes for Fishers, Richland, SMS, and SCHS below.

Fisher's Handbook Changes

Pg 2. - updated the belief statement to the current SCS model
Pg 3 - updated the hours with difference from m-th and fri
Pg 3 added about visitors, withdrawals, telephone usage, and change of address
Pg 5 - updated achievement test to reporting to parents fall, winter, spring and K-8 Pg 6: Remove fax number- no longer have a fax
Pg 7 - updated the attendance policy to match SES
PG 8 (ADDED A SENTENCE ABOUT PT 100% PARTICIPATION)
Pg 9 - updated school cancellations (ADDED A STUDENT FEE SECTION)
PG 12 TEMPERATURE CHANGED OVERALL TO 15 DEGREES Pg 12 - added automated external defibrillator AED policy from SES
Pg 13- In case of Emergency evacuation, parents will be notified by phone/email where to pick (reunite) up their child. Do not come to the school building.
PG 14 ADDED DESCRIPTION ABOUT ENTERING STUDENTS INTO KINDERGARTEN AS PER DUAL LANGUAGE. ADDED 7TH GRADE WITH KINDERGARTEN TO PHYSICAL LIST.
Pg 14 - updated discipline code to match SES DONE
PG 16 ADJUSTED SENTENCE ABOUT OVER THE COUNTER MEDICINE
Pg 17-18 Student driver guidelines (ADDED STUDENT DRIVERS SECTION,)
Pg 18 No eating/drinking on the bus to or from school. (ADDED #3 TO BUS RULES)
Pg 19 Playground Rules: Add no student physical contact (carrying, piggy back rides, mock fighting) (REWORDED TO EXCESSIVE PHYSICAL CONTACT)
Pg 19 Rule #13 Is it necessary? (REWORDED TO WEAR APP. CLOTHING FOR WEATHER)
Class Parties; should it specify Fall, Valentines, and Spring. (SENTENCE ADDED ABOUT YEARLY PARTIES HOSTED)
Pg 25 #2- Scarves? For outside uses yes, but as part of the outfit? (SCARVES DELETED DUE TO RELIGIOUS/ CULTURAL BELIEFS)
Pg 31 or Pg 18 Bus Rules: cell phone use? (UPDATED)
Pg 51 Going home for lunch Should this be in there? (REMOVED)
PG 20 - 53 - updated to match schools in town
Discipline Code--Student Rights, Conduct, Rules and Regulation, Forms of School Discipline, Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment, Body Piercing Jewelry and Tattoos Policy, Academic Integrity, Bullying Policy, INTERNET SAFETY: Network, E-Mail, Internet and Other Computer Use Rules, Gang Related Activity, Drugs, Alcohol and Tobacco, Special Education Services, State and Federal Programs, Preventing Harassment and Discrimination of Students, ?Chain of Command?, Parental Involvement Policies

Added a table of content

Richland Recommended Handbook Changes

Pg 2. - updated the belief statement to the current SCS model
Pg 3 - updated the hours with difference from m-th and fri
Pg 3 added about visitors, withdrawals, telephone usage, and change of address
Pg 5 - updated achievement test to reporting to parents fall, winter, spring and K-8 Pg 6: Remove fax number- no longer have a fax
Pg 7 - updated the attendance policy to match SES
PG 8 (ADDED A SENTENCE ABOUT PT 100% PARTICIPATION)
Pg 9 - updated school cancellations (ADDED A STUDENT FEE SECTION)
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Pg 13- In case of Emergency evacuation, parents will be notified by phone/email where to pick (reunite) up their child. Do not come to the school building.
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PG 20 - 53 - updated to match schools in town
Discipline Code--Student Rights, Conduct, Rules and Regulation, Forms of School Discipline, Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment, Body Piercing Jewelry and Tattoos Policy, Academic Integrity, Bullying Policy, INTERNET SAFETY: Network, E-Mail, Internet and Other Computer Use Rules, Gang Related Activity, Drugs, Alcohol and Tobacco, Special Education Services, State and Federal Programs, Preventing Harassment and Discrimination of Students, ?Chain of Command?, Parental Involvement Policies
Added a table of content

Middle School Handbook Changes:

Page: 10: Change Broadcasting 1 from a Semester class to a quarter class.
Page: 14: Add section on community service to reflect the current practice at SMS.

Community Service

Schuyler Middle School recognizes the importance of community service by our students. Schuyler Middle School has a standing practice of asking students to perform community service by working/helping a non-profit organization or helping work at a community function within the Schuyler Community Schools district. Students are asked to complete 20 hours of community service between the beginning of their 6th grade year and the end of their 8th grade year in order to receive their 8th grade graduation certificate and in order to earn incentive day. Forms for reporting community service hours can be picked up in the SMS office and returned for the office staff to track the accumulation of hours.

Page: 27: Add highlighted words to reflect changes in SMS dress code.
"Shorts, skirts, or athletic shorts that do not reach mid-thigh (above fingertip length) or longer or pants that contain holes above the knee."
On a first offense of the dress code, the student may call home for proper apparel or appropriate apparel may be provided by the office and returned at the end of the school day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.
Page: 35: Added Highlighted items to specific rule items to provide clarity on SMS gum/candy policy.
1. Candy, gum, and other food items are only allowed in classrooms by permission of the classroom teacher.
2. Gum is **NOT** allowed in the Field-House under any circumstances.

High School Recommended Handbook Changes:

Page 9--SCHS Regular Schedule

PERIOD 18:05 am - 8:54 am PERIOD 5 /Lunch11:30 pm - 1:11 pm
PERIOD 28:57 am - 9:46 amPERIOD 6 1: 14 pm - 2:03 pm
PERIOD 39:49 am - 10:38 amPERIOD 72:06 pm - 2:55 pm
PERIOD 410:41 am - 11:30 amPERIOD 82:58 pm - 3:47 pm

Focus-- Omit is a 30-minute block of time between first and second hour, on our regular school days.

Page 19--Remove tardiness section and replace with

"Schuyler Central High School has implemented a time-for-time tardy recovery procedure. This procedure states that all tardy time must be made up with the content teacher, Focus teacher, or other staff member that has been assigned by the attendance coordinator by the end of the quarter. Students are to be in their assigned classroom when the bell rings, present a pass from the office or previous teacher, or they will be classified as tardy. Parents will receive automated calls for all tardies to notify when a student is tardy to school or class. After the student has accumulated 60 minutes of tardy time, the student will be assigned to zero or ninth hour intervention for remedial instruction. Students who have not attended intervention will be referred to the counselors and placed on a discipline step."

Page 20-- Section lose should be changed to Loss (3 times) and omit "and tardies (4 tardies equal one hour)

Pg. 20--STEP Program. Any conduct that is deemed as disruptive to school and classrooms, will result in that student being placed on the Disciplinary STEP Program. Once teachers have counseled a student individually and provided at least one retraining session after school you may choose to proceed to the following step program. The STEP Program is implemented as such...

Step 1 Refer the student to the office, where they are coached up by a Counselor. These students need to negotiate their way back into the teacher's classroom. (The last 5 minutes of class the teacher finds coverage for their class and meets the student in the office to discuss a plan to return to class.) The student makes up the class time missed after school that day to get the instruction missed. Parents are contacted and the incident is documented by the teacher in IC as a Behavior Referral.

Step 2 Parent/Guardian notified by Teacher and a parent meeting with the counselor and administration is set up to discuss behavior and consequences. Students remainsuspended from the class until a plan is made as a results of the meeting.

Step 3 Students are required to attend Saturday School. If not on the Student Assistance Team, they will be referred to SAT. (If Saturday School is skipped they will be assigned ISS and they will still need to complete Saturday School.)

Step 4 Parent/Guardian notified by administration that the student will be serving ISS. Incident is documented in IC.

Step 5 Parent/Guar. notified by administration that the student will be serving an extended ISS. Incident is documented in IC.

Step 6 Parent/Guardian notified that they will be serving OSS. Incident is documented in IC.

Step 7 Parent/Guardian and administration discuss alternative strategies to include alternative education, alternative placement and the possibility of expulsion.

Page 36 Remove- Consequences associated with the Guidance Center

- 1st Time Document on I.C by the teacher
- 2nd Time Document on I.C. by the teacher.
- Student must call home with the teacher present to let parent/guardian know the situation.
- 3rd Time Document on I.C. by a counselor. Meeting set up between the student, teacher, and parent/guardian within 24-hours.
- 4th Time Saturday School and/or further disciplinary action. Administration will write a letter to the County Attorney.

Page 37 Remove-Unnecessary electronic devices will not be allowed, because they will be a distraction to the work being completed in the Center.

Pages 37-38--Graduate Attributes

High School Activities Handbook

Rationale: With students now taking 8 classes instead of 7, they wanted to change the eligibility requirements to the following:

Page 3 of activity handbook: underlined to be deleted and **bold to add**

Any student failing one **or two** classes is considered in warning status. Any student failing two **three** classes when the report is published is considered to be demonstrating less than acceptable academic performance and will forfeit all public representation of Schuyler Central High School until the student is no longer failing two **three or more** classes on the weekly failing grade report.

This still requires students to be passing 6 classes to be eligible just as last year required and it is directly in line with what our policy was when students took 4 classes and had to be passing at least 3.

Motion to approve 2020-2021 handbook revisions as presented. Passed with a motion by Virginia Semerad and a second by Brian Vavricek.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

VI.A.5. Consider, discuss and take action to approve admission prices and activity passes for the 2020-2021 school year.

Action Item

Activity Pass (Activities/Field House)	Required	Admission	Pass Cost
Preschool children	No	Free	NA
K-5 Students	No	$4.00	$10.00
6-8 Students	Yes	$4.00	$10.00
9-12 Students	Yes	$4.00	$10.00
Adults	No	$6.00	$40.00
Senior Citizens	No	$6.00	$20.00

Consider, discuss and take action to approve admission prices and activity passes for the 2020-2021 school yea Passed with a motion by Mynor Hernandez and a second by Brian Vavricek.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

VI.B. Budget, finance, negotiations, and personnel
Procedural Item
Chuck Misek, Rich Brabec, Brian Vavricek
This committee is responsible for budget, finance, and contract negotiations with administration, certificated staff, and support staff.

VI.B.1. Consider, discuss, and take action to approve 2020-2021 school breakfast and lunch prices.

Action Item

The State of Nebraska does an annual review of lunch prices and costs associated with our food program. According to the guidelines, if you are operating in the black, you do not have to increase prices. If you are in the red, breakfast prices can only increase 5 cents, and lunch prices can only increase 10 cents. We recommend leaving our breakfast and lunch prices the same for the 2020-21 school year.

	SES and Rural Schools		**Middle School**		**High School**		**Adult**	
Meal	2020-21	2019-20	2020-21	2019-20	2020-21	2019-20	2020-21	2019-20
Breakfast	$1.65	$1.65	$1.65	$1.65	$1.65	$1.65	$2.40	$2.40
Lunch	$2.45	$2.45	$2.55	$2.55	$2.60	$2.60	$3.65	$3.65

Motion to approve 2020-2021 breakfast and lunch prices as recommended. Passed with a motion by Richard Brabec and a second by Nina Lanuza.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

VI.B.2. Consider, discuss, and take action to accept staff resignations.
Action Item

VI.B.3. Consider, discuss, and take action to approve new hire recommendations.

Action Item

1. Tyler Petersen: SES Special Education Para Educator
2. Joel Carillo: SCHS ELL Newcomer Program Teacher

Motion to approve new hire recommendations. Passed with a motion by Mynor Hernandez and a second by Virginia Semerad.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

VII. Discussion Items and Reports
Procedural Item

VII.A. Superintendent's Report
Information Item
Dan Hoesing

1. **School Improvement Presentation (SIG Grant).** See Attached Presentation
2. **Priority School State Board Report:** See Attached Report
3. **Summer School Update:** We are planning a 3-week K-12 in-person Summer School Program (July 6-24). We are finalizing our protocols to be in compliance with the summer school regulations outlined on Launch Nebraska. See attached informtion.
4. **Graduation Update:** We will be hosting a zoom meeting with our seniors and their parents over the next two weeks to discuss options for an in-person graduation program. We

will let you know when we finalize a date and time for the zoom meeting. See attached graduation protocols from Launch Nebraska.

VII.B. Board Member/Committee Reports
Information Item
Board Members

VIII. Correspondence Items
Information Item

IX. Adjournment
Action Item

Motion to adjourn Passed with a motion by Brian Vavricek and a second by Virginia Semerad.
Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 6, Nay: 0

SCHUYLER COMMUNITY SCHOOLS
MONTHLY DISBURSEMENT REPORT
For the month of JULY 2020

Check #	Date	Vendor	Description	Amount
41741	7/13/2020	Advanced Fire & Safety, Inc.	inspections	$1,276.38
41742	7/13/2020	SYNCB/AMAZON	supplies	$3,042.57
41743	7/13/2020	Bailey Ag Supply	supplies	$95.64
41744	7/13/2020	Black Hills Energy	natural gas	$512.14
41745	7/13/2020	BOMGAARS	supplies	$707.59
41746	7/13/2020	Casey's Business MasterCard	fuel	$23.19
41747	7/13/2020	CDW-G	tech supplies	$194.76
41748	7/13/2020	Cenex Fleetcard	fuel	$131.61
41749	7/13/2020	CenturyLink	phone	$182.00
41750	7/13/2020	CenturyLink	phone	$2,673.72
41751	7/13/2020	Central Nebraska Rehab Services	OT/PT services	$6,232.03
41752	7/13/2020	CenterPoint Energy Services, Inc.	natural gas 3 mo	$12,900.24
41753	7/13/2020	Charleston Inc	supplies	$77.39
41754	7/13/2020	CHI Health	physicals	$200.00
41755	7/13/2020	Columbus Custom Embroidery	Sixpence embroidery	$896.66
41756	7/13/2020	Computers Etc	supplies	$89.10
41757	7/13/2020	Computer Information Concepts, Inc.	IC hosting fee renewal	$21,164.00
41758	7/13/2020	Cornhusker Public Power District	electricity	$646.98
41759	7/13/2020	Culligan Water Conditioning	soft water plan	$82.10
41760	7/13/2020	Dell Marketing L.P.	computer	$2,310.30
41761	7/13/2020	Department Of Utilities	utilities	$25,876.57
41762	7/13/2020	Didier Grocery	supplies	$360.00
41763	7/13/2020	Dietze Music House, Inc.	instrument repairs	$670.00
41764	7/13/2020	Paul Dirkschneider	Electrical permit	$118.00
41765	7/13/2020	Eagle Broadband	internet	$854.90
41766	7/13/2020	Eakes Office Products Center	copies	$10,683.47
41767	7/13/2020	Egan Supply Co	supplies	$19.38
41768	7/13/2020	Educational Service Unit #7	John Baylor On to College	$7,040.00
41769	7/13/2020	Educational Service Unit 7	supplies	$213.29
41770	7/13/2020	ESU #7 Special Education	SPED services	$40,322.75
41771	7/13/2020	Education Service Unit #7	SPED IEP system	$4,508.00
41772	7/13/2020	ESU Coordinating Council	Movie site licenses	$2,269.00
41773	7/13/2020	Flinn Scientific	supplies	$119.35
41774	7/13/2020	FP Mailing Solutions	postage fees	$450.00
41775	7/13/2020	Fremont Winnelson Co	supplies	$5.64
41776	7/13/2020	Frontier	phone	$101.43
41777	7/13/2020	Fulcrum Management Solutions, Inc.	ThoughtExchange	$25,200.00
41778	7/13/2020	Heartland Communications	WiFi Access Points	$6,367.25
41779	7/13/2020	Hillyard/Sioux Falls	repair parts	$225.78
41780	7/13/2020	Jessica Hinkle	parent mileage	$1,573.19
41781	7/13/2020	Riki Hinkel	parent mileage	$489.67
41782	7/13/2020	Hometown Leasing	copier lease	$2,480.00
41783	7/13/2020	Imagine Learning, Inc.	Student licenses	$8,670.00
41784	7/13/2020	Innovative Office Solutions, LLC	chairs	$1,055.35
41785	7/13/2020	J & B Auto Parts	supplies	$99.99
41786	7/13/2020	Jackson Services Inc	linens	$861.40
41787	7/13/2020	Johnstone Supply	supplies	$2,243.10

41788	7/13/2020	John's Tire Sales & Services	tire repair	$20.00
41789	7/13/2020	J.P. Construction	foam freezer base	$175.00
41790	7/13/2020	Karel And Seckman	legal services	$126.75
41791	7/13/2020	Lincoln Journal Star	board minutes	$235.24
41792	7/13/2020	Matheson Trigas	Ag supplies	$68.95
41793	7/13/2020	Melvin Brokaw, Jr.	mower repairs	$507.44
41794	7/13/2020	Menards	supplies	$79.16
41795	7/13/2020	Meyer Laboratory, Inc	supplies	$13,144.82
41796	7/13/2020	Midwest Technology Products	supplies	$359.22
41797	7/13/2020	Mueller Sprinklers	sprinkler valves	$854.16
41798	7/13/2020	Nebraska Council of School Administrators	Admin days virtual registratio	$150.00
41799	7/13/2020	Nebraska Public Health Environmental Laborato	water testing	$30.00
41800	7/13/2020	Nebraska Rural Community Schools Association	Membership dues	$850.00
41801	7/13/2020	One Source	background checks	$90.00
41802	7/13/2020	Omaha Public Power District	electricity	$80.73
41803	7/13/2020	Nancy VandenBerg	SPED supplies	$121.95
41804	7/13/2020	Paper Tiger Shredding	Purge service	$133.80
41805	7/13/2020	Parco Scientific Company	supplies	$415.30
41806	7/13/2020	Parkview One Stop LLC	fuel	$181.61
41807	7/13/2020	Perry, Guthery, Hasse & Gessford, P.C., L.L.O	legal services	$75.00
41808	7/13/2020	Presto-X	pest control	$329.00
41809	7/13/2020	Qc Supply, Llc	supplies	$381.28
41810	7/13/2020	Rapids Wholesale, Inc.	supplies	$341.38
41811	7/13/2020	Reinecke Motor Co.	tires/maintenance	$3,422.73
41812	7/13/2020	Retirement Plan Consultants LLC	HRA admin fees	$953.00
41813	7/13/2020	S&S Worldwide	supplies	$378.13
41814	7/13/2020	School Health Corporation	supplies	$535.04
41815	7/13/2020	School Specialty, Inc	supplies	$2,554.98
41816	7/13/2020	Schuyler Coop Association	fuel	$412.69
41817	7/13/2020	Schuyler Home & Building Supply	supplies	$1,180.16
41818	7/13/2020	Semerad Construction Inc	bus barn door repair	$2,296.00
41819	7/13/2020	The Sherwin Williams Co.	paint	$504.66
41820	7/13/2020	SouthernCarlson, Inc.	supplies	$78.73
41821	7/13/2020	Student Assurance Services Inc	student insurance	$3,450.00
41822	7/13/2020	Teacher Innovations, Inc	Planbook subscriptions	$840.00
41823	7/13/2020	Troxell Communications, Inc	supplies	$659.35
41824	7/13/2020	Verizon Wireless	cell phones	$509.04
41825	7/13/2020	Virco	chair	$143.64
41826	7/13/2020	Visa	supplies, thermometers	$2,254.31
41827	7/13/2020	Visa	supplies	$176.79
41828	7/13/2020	WageWorks	Admin fees	$220.00
41829	7/13/2020	Waste Connections of NE, Inc.	sanitation services	$1,030.00
20-07-01	7/14/2020	Ashley Faltin	Tuition reimb	$600.00
20-07-02	7/14/2020	Dan Hoesing	phone stipend 2nd sem	$240.00
TOTAL GENERAL FUND DISBURSEMENTS				**$237,505.95**

2223	7/13/2020	Border States Industries, Inc.	Concession lights	$1,488.12
2224	7/13/2020	Electrical Engineering & Equipment Co	Concession electrical supplies	$848.40
2225	7/13/2020	Johnstone Supply	Concession furnace	$3,153.56
2226	7/13/2020	Nebraska Epoxy Works, Inc.	West HS gym epoxy	$4,420.13
2227	7/13/2020	Semerad Construction Inc	Concession windows/sheet rock	$7,815.00
2228	7/13/2020	Zrust Contruction	SES kitchen tile	$3,150.00

TOTAL DEPRECIATION FUND DISBURSEMENTS				**$20,875.21**
1398	7/13/2020	The Clark Enersen Partners	professional services	$9,509.67
1399	7/13/2020	Colfax County Treasurer	tax interest Dist bldg	$11,770.55
1400	7/13/2020	Electrical Engineering & Equipment Co	New Activity Bldg	$685.32
1401	7/13/2020	Hausmann Construction, Inc.	payment	$970,869.73
1402	7/13/2020	Haus Equipment	storage container	$1,150.00
1403	7/13/2020	Johnstone Supply	new rooftop unit	$830.00
1404	7/13/2020	McGill Asbestos Abatement, LLC	Asbestos Removal	$7,650.00
1405	7/13/2020	Semerad Construction Inc	Concession stand	$84,400.00
TOTAL SPECIAL BUILDING FUND DISBURSEMENTS				**$1,086,865.27**
3208	7/13/2020	CenturyLink	phone	$238.00
TOTAL COOPERATIVE FUND DISBURSEMENTS				**$238.00**
ACH Wire	6/15/2020	Pinnacle Trust	Interest Due	$119,210.00
TOTAL QCPUF FUND DISBURSEMENTS				**$119,210.00**
ACH Wire	6/15/2020	Bok Financial	Interest Due	$330,215.00
TOTAL BOND FUND DISBURSEMENTS				**$330,215.00**

SCHUYLER COMMUNITY SCHOOLS
MONTHLY DISBURSEMENT REPORT over $5000
For the month of JULY 2020

Check #	Date	Vendor	Description	Amount
41770	7/13/2020	ESU #7 Special Education	SPED services	$40,322.75
41761	7/13/2020	Department Of Utilities	utilities	$25,876.57
41777	7/13/2020	Fulcrum Management Solutions, Inc.	ThoughtExchange	$25,200.00
41757	7/13/2020	Computer Information Concepts, Inc.	IC hosting fee renewal	$21,164.00
41795	7/13/2020	Meyer Laboratory, Inc	supplies	$13,144.82
41752	7/13/2020	CenterPoint Energy Services, Inc.	natural gas 3 mo	$12,900.24
41766	7/13/2020	Eakes Office Products Center	copies	$10,683.47
41783	7/13/2020	Imagine Learning, Inc.	Student licenses	$8,670.00
41768	7/13/2020	Educational Service Unit #7	John Baylor On to College	$7,040.00
41778	7/13/2020	Heartland Communications	WiFi Access Points	$6,367.25
41751	7/13/2020	Central Nebraska Rehab Services	OT/PT services	$6,232.03
TOTAL GENERAL FUND DISBURSEMENTS				**$177,601.13**
2227	7/13/2020	Semerad Construction Inc	Concession windows/sheet rock	$7,815.00
TOTAL DEPRECIATION FUND DISBURSEMENTS				**$7,815.00**
1401	7/13/2020	Hausmann Construction, Inc.	payment	$970,869.73
1405	7/13/2020	Semerad Construction Inc	Concession stand	$84,400.00
1399	7/13/2020	Colfax County Treasurer	tax interest Dist bldg	$11,770.55
1398	7/13/2020	The Clark Enersen Partners	professional services	$9,509.67
1404	7/13/2020	McGill Asbestos Abatement, LLC	Asbestos Removal	$7,650.00
TOTAL SPECIAL BUILDING FUND DISBURSEMENTS				**$1,084,199.95**
ACH Wire	6/15/2020	Pinnacle Trust	Interest Due	$119,210.00
TOTAL QCPUF FUND DISBURSEMENTS				**$119,210.00**
ACH Wire	6/15/2020	Bok Financial	Interest Due	$330,215.00
TOTAL BOND FUND DISBURSEMENTS				**$330,215.00**

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Site Name
Group ID Group Name

Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
SCHUYL	**Schuyler Community Schools**					
A	**ACADEMIC**					
1100	CONSORTIUM PAYROLL	232.84	0.00	0.00	0.00	232.84
1500	ARC EQUIP SPEC.ED.	-1,148.47	1,800.00	0.00	0.00	651.53
	A Totals:	-915.63	1,800.00	0.00	0.00	884.37
B	**ATHLETIC**					
2100	BASKETBALL B	-12,871.11	0.00	88.00	0.00	-12,959.11
2150	BASKETBALL G	-8,345.98	0.00	0.00	0.00	-8,345.98
2200	CROSS COUNTRY B & G	-1,152.86	0.00	20.00	0.00	-1,172.86
2250	CROSS COUNTRY	0.00	0.00	0.00	0.00	0.00
2300	FOOTBALL	-21,864.87	5.00	44.00	0.00	-21,903.87
2350	GOLF B	-1,680.85	0.00	20.00	0.00	-1,700.85
2375	GOLF G	-1,290.73	0.00	40.00	0.00	-1,330.73
2400	SOFTBALL	-1,744.20	0.00	20.00	0.00	-1,764.20
2450	SOCCER B	-6,317.15	0.00	54.00	0.00	-6,371.15
2500	SOCCER G	-1,278.28	0.00	0.00	0.00	-1,278.28
2600	TRACK	-5,885.43	0.00	74.00	0.00	-5,959.43
2700	VOLLEYBALL	-2,656.97	0.00	60.00	0.00	-2,716.97
2750	WRESTLING	-34,541.64	0.00	20.00	0.00	-34,561.64
2755	WEIGHT ROOM EQUIPMENT	369.86	0.00	0.00	0.00	369.86
2800	SMS ATHLETICS	-18,237.64	0.00	400.00	0.00	-18,637.64
2850	LAUNDRY	0.00	0.00	0.00	0.00	0.00
2900	GENERAL	46,418.67	75.00	115.00	0.00	46,378.67
2950	MEDICAL	-7,168.25	0.00	0.00	0.00	-7,168.25
2970	BOOSTER CLUB DONATION	-2,958.65	0.00	0.00	0.00	-2,958.65
2975	DONATIONS	7,297.42	0.00	0.00	0.00	7,297.42
	B Totals:	-73,908.66	80.00	955.00	0.00	-74,783.66
C	**DISTRICT**					
3100	ADULT EDUCATION	3,833.68	0.00	0.00	0.00	3,833.68
3110	COLLEGE CREDIT	-68,025.50	0.00	315.00	0.00	-68,340.50
3200	GENERAL	43,594.92	15.79	0.00	0.00	43,610.71
3250	FIELD HOUSE	19,943.00	0.00	0.00	0.00	19,943.00
3300	FINES	1,268.22	0.00	0.00	0.00	1,268.22
3400	HIGH SCHOOL--- BOOK FINES	4,055.16	150.79	0.00	0.00	4,205.95
	C Totals:	4,669.48	166.58	315.00	0.00	4,521.06
D	**DEPARTMENTS**					
3450	SCHS LIBRARY FINES	987.98	0.00	0.00	0.00	987.98
4000	BAND	1,752.11	5.00	0.00	0.00	1,757.11
4025	Musical	4,449.84	0.00	0.00	0.00	4,449.84
4050	VOCAL	226.87	0.00	0.00	0.00	226.87
4750	KOEHN TRUST (BAND DONATION)	16,601.70	0.00	0.00	0.00	16,601.70
	D Totals:	24,018.50	5.00	0.00	0.00	24,023.50

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Site Name
Group ID Group Name

Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
E	UNIFORMS & EQUIPMENT					
4500	BAND (UNIFORM DEP)	828.18	0.00	0.00	0.00	828.18
4650	FLAG CORPS	833.28	0.00	0.00	0.00	833.28
4700	INSTRUMENT RENTAL	0.00	0.00	0.00	0.00	0.00
4770	AMBASSADORS	1,839.30	0.00	0.00	0.00	1,839.30
	E Totals:	3,500.76	0.00	0.00	0.00	3,500.76

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.

From 06/01/2020 to 06/30/2020.

Site ID Site Name

Group ID Group Name

	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F	CLUBS ORGANIZATIONS						
	5000	ART	681.73	0.00	0.00	0.00	681.73
	5005	ATHS	573.39	0.00	0.00	0.00	573.39
	5050	CHEERLEADERS	-82.81	1,404.00	2,601.00	0.00	-1,279.81
	5100	DRAMATICS, SPEECH	-3,516.65	0.00	0.00	0.00	-3,516.65
	5105	One Act	-4,583.48	0.00	0.00	0.00	-4,583.48
	5150	DANCE TEAM	-569.71	3,060.00	0.00	0.00	2,490.29
	5175	EMERGENCY RESPNSE TEAM	3,094.77	0.00	0.00	0.00	3,094.77
	5200	FFA	14,905.03	0.00	0.00	0.00	14,905.03
	5250	FCCLA	2,158.87	0.00	141.00	0.00	2,017.87
	5300	CULTURAL UNITY	689.50	0.00	0.00	0.00	689.50
	5350	NATIONAL HONOR SOCIETY	1,565.81	0.00	0.00	0.00	1,565.81
	5400	S-CLUB	102.01	0.00	0.00	0.00	102.01
	5405	SPIRIT CLUB	157.93	0.00	0.00	0.00	157.93
	5425	WARRIORS STAND FOR THE SILENT	183.52	0.00	0.00	0.00	183.52
	5500	SCIENCE & mATH cLUB	5,478.64	0.00	0.00	0.00	5,478.64
	5510	SCIENCE TRIP	31.26	0.00	0.00	0.00	31.26
	5515	INDUST. TECH GRANT SCHS	2,000.00	0.00	0.00	0.00	2,000.00
	5525	SCIENCE FAIR	746.17	0.00	0.00	0.00	746.17
	5550	STUDENT COUNCIL	5,180.61	0.00	0.00	0.00	5,180.61
	5575	504 R ACTIVITY FUND	319.22	0.00	0.00	0.00	319.22
	5600	RICHLAND ACTIVITY FUND	-96.38	0.00	0.00	0.00	-96.38
	5610	FISHER 24 ACTIVITY FUND	4,872.09	0.00	87.56	0.00	4,784.53
	5620	SCHUYLER ELEMENTARY SCHOOL	3.48	0.00	0.00	0.00	3.48
	5621	SES FELICIATIONS	0.00	0.00	0.00	0.00	0.00
	5622	SES FIELD DAY	7,125.30	0.00	0.00	0.00	7,125.30
	5623	SES Vocal Music Club	1,110.15	0.00	0.00	0.00	1,110.15
	5624	SES LIBRARY	2,156.88	0.00	0.00	0.00	2,156.88
	5631	SES POP FUND	1,181.04	0.00	0.00	0.00	1,181.04
	5632	SES Band CLUB	237.90	0.00	0.00	0.00	237.90
	5633	SES STEM	6,945.25	0.00	0.00	0.00	6,945.25
	5650	BRAINSTORMING	0.00	0.00	0.00	0.00	0.00
	5675	TEEN MOM'S	133.86	0.00	0.00	0.00	133.86
	5700	A.S.K.	1,609.80	0.00	0.00	0.00	1,609.80
	5725	STUDENT COUNCIL MAKE A WISH	1,249.37	0.00	0.00	0.00	1,249.37
	5750	FELLOWSHIP CHRISTIANS FOR ATHLETICS	84.43	0.00	0.00	0.00	84.43
	5775	INDUSTRIAL TECH ACCOUNT	0.00	0.00	0.00	0.00	0.00
	5800	SHEEL CREEK WATER TESTING	0.00	0.00	0.00	0.00	0.00
	5825	PRESCHOOL	436.23	0.00	0.00	0.00	436.23
	5900	SMS GENERAL ACTIVITY	1,303.34	0.00	47.62	0.00	1,255.72
	5901	SMS STUDENT COUNCIL	10,710.99	0.00	0.00	0.00	10,710.99
	5902	SMS LIBRARY	3,913.94	0.00	0.00	0.00	3,913.94
	5903	SMS RESOURCE ROOM	4,680.90	0.00	0.00	0.00	4,680.90
	5904	SMS BAND CLUB	890.54	0.00	0.00	0.00	890.54
	5905	SMS TEACHER POP 7702463	21.02	0.00	0.00	0.00	21.02

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Site Name
Group ID Group Name

Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
5906	SMS EDUCATIONQUEST FOUNDATION GRANT	750.00	0.00	0.00	0.00	750.00
5907	SMS Entrepreneurship	0.00	0.00	0.00	0.00	0.00
5909	SMS VOCAL MUSIC	3.25	0.00	0.00	0.00	3.25
5910	SMS VOLLEYBALL CLUB	567.23	0.00	0.00	0.00	567.23
5911	SMS YEARBOOK	1,046.48	0.00	0.00	0.00	1,046.48
5915	SMS WRESTLING CLUB	495.68	0.00	0.00	0.00	495.68
5920	SMS FOOTBALL CLUB	1,027.80	180.00	0.00	0.00	1,207.80
5925	SMS BOYS BASKETBALL CLUB	475.53	0.00	0.00	0.00	475.53
5926	SMS GIRLS BASKETBALL	0.00	0.00	0.00	0.00	0.00
5930	YOUTH FOOTBALL	1,104.92	0.00	0.00	0.00	1,104.92
5935	YOUTH SPORTS	3,186.52	0.00	0.00	0.00	3,186.52
	F Totals:	86,343.35	4,644.00	2,877.18	0.00	88,110.17
G	CONCESSION/VENDING					
6000	CONCESSION	3,728.26	0.00	0.00	0.00	3,728.26
6010	Imp. Fund-10%	2,832.43	0.00	0.00	0.00	2,832.43
6100	SCHS PEPSI 7701503	9,298.92	0.00	0.00	0.00	9,298.92
6125	SCHS LUNCH PEPSI	0.00	0.00	0.00	0.00	0.00
6150	SCS FIELD HOUSE POP	2,851.83	0.00	0.00	0.00	2,851.83
6200	STUDENT POP	972.56	0.00	0.00	0.00	972.56
6300	TEACHER POP	4,736.50	0.00	0.00	0.00	4,736.50
6400	S-CLUB JUICE	43.18	0.00	0.00	0.00	43.18
6500	MAINTENANCE	8,070.33	0.00	0.00	0.00	8,070.33
6600	MILK MACHINE - FCCLA	171.53	0.00	0.00	0.00	171.53
	G Totals:	32,705.54	0.00	0.00	0.00	32,705.54

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Site Name
Group ID Group Name

	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
H	SALES						
	7000	HORTICULTURE	13,595.16	1,982.77	0.00	0.00	15,577.93
	7010	HOUSE CONSTRUCTION	1,758.68	0.00	0.00	0.00	1,758.68
	7020	HOUSE RENTAL	23,500.36	0.00	0.00	0.00	23,500.36
	7050	PLASMA CAM SALES	3,669.78	0.00	0.00	0.00	3,669.78
	7150	BBB CLUB ACCOUNT	1,192.55	0.00	0.00	0.00	1,192.55
	7200	GBB CLUB ACCOUNT	758.96	0.00	0.00	0.00	758.96
	7215	BOYS GOLF CLUB ACCT.	3,174.11	0.00	0.00	0.00	3,174.11
	7225	GIRLS GOLF CLUB ACCOUNT	914.07	0.00	0.00	0.00	914.07
	7250	WRESTLING CLUB ACCOUNT	5,766.03	0.00	0.00	0.00	5,766.03
	7275	WRESTLING AIDS	385.83	0.00	0.00	0.00	385.83
	7300	BSOC CLUB ACCOUNT	2,869.97	0.00	0.00	0.00	2,869.97
	7325	GSOC CLUB ACCOUNT	4,592.69	0.00	0.00	0.00	4,592.69
	7350	G/B CROSS COUNTRY CLUB	1,241.70	0.00	0.00	0.00	1,241.70
	7400	FOOTBALL CLUB ACCOUNT	5,935.02	0.00	506.00	0.00	5,429.02
	7450	VOLLEYBALL CLUB ACCT.	9,897.57	0.00	0.00	0.00	9,897.57
	7500	SB CLUB ACCOUNT	1,103.17	0.00	0.00	0.00	1,103.17
	7550	STUDENT PURCHASES	243.66	0.00	0.00	0.00	243.66
	7600	TR. CLUB ACCT	2,480.94	0.00	0.00	0.00	2,480.94
		H Totals:	83,080.25	1,982.77	506.00	0.00	84,557.02
I	CLASSES						
	8000	ALUMNI ACCOUNT	1,386.24	0.00	0.00	0.00	1,386.24
	8255	CLASSES OF 2013	719.22	0.00	0.00	0.00	719.22
	8260	CLASS 2014	382.63	0.00	0.00	0.00	382.63
	8265	CLASS OF 2015	219.65	0.00	0.00	0.00	219.65
	8270	CLASS OF 2016	274.99	0.00	0.00	0.00	274.99
	8275	CLASS OF 2017	1,306.71	0.00	0.00	0.00	1,306.71
	8280	CLASS 2018	96.87	0.00	0.00	0.00	96.87
	8285	CLASS OF 2019	632.82	0.00	0.00	0.00	632.82
	8290	CLASS OF 2020	1,056.60	0.00	0.00	0.00	1,056.60
	8295	CLASS OF 2021	1,819.98	0.00	0.00	0.00	1,819.98
	8300	Class of 2022	144.00	0.00	0.00	0.00	144.00
	8305	CLASS OF 2023	-100.00	0.00	0.00	0.00	-100.00
	8320	CLASS OF 2026	561.53	0.00	0.00	0.00	561.53
	8325	CLASS OF 2027	547.26	0.00	0.00	0.00	547.26
	8330	CLASS OF 2028	451.48	0.00	0.00	0.00	451.48
	8335	CLASS OF 2029	-116.12	0.00	0.00	0.00	-116.12
	8340	CLASS OF 2030	1,472.95	0.00	0.00	0.00	1,472.95
	8345	CLASS OF 2031	439.44	0.00	0.00	0.00	439.44
	8350	Class of 2032	161.48	0.00	0.00	0.00	161.48
		I Totals:	11,457.73	0.00	0.00	0.00	11,457.73

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2020 to 06/30/2020.

Site ID Site Name
Group ID Group Name

Group ID	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
J	YEARBOOK						
	8560	YEARBOOK	6,177.69	40.00	0.00	0.00	6,217.69
		J Totals:	6,177.69	40.00	0.00	0.00	6,217.69
K	MISCELLANEOUS						
	9000	STUDENT COUNCIL SCHOOL IMPROVMENT FUND	1,304.25	0.00	0.00	0.00	1,304.25
	9025	SAVE THE CHILDREN	300.00	0.00	0.00	0.00	300.00
	9030	AFTERSCHOOL PROGRAM	94,815.91	0.00	0.00	0.00	94,815.91
	9035	SIXPENSE	456.12	0.00	0.00	0.00	456.12
	9040	SES BACK PACK PROGRAM	991.83	5,000.00	0.00	0.00	5,991.83
	9045	BUILDING HEALTHY RELATIONSHIPS.	9,885.37	0.00	0.00	0.00	9,885.37
	9050	STAFF INSURANCE PURCHASES	320.75	339.66	59.59	0.00	600.82
	9075	KEY DEPOSITS & RENTAL FEES	7,672.25	0.00	0.00	0.00	7,672.25
	9100	BLOOD MOBILE	-131.56	0.00	0.00	0.00	-131.56
	9105	WELLNESS WARRIORS	3,524.77	0.00	0.00	0.00	3,524.77
	9110	PTO WELLNESS DAY DONATION	5,950.00	0.00	851.00	0.00	5,099.00
	9115	LUNCH CARD	2,446.05	0.00	0.00	0.00	2,446.05
	9125	TMH	71.20	0.00	0.00	0.00	71.20
	9150	PRINCIPAL	-129.90	0.00	-100.00	0.00	-29.90
	9175	Technology Fee	38,118.50	0.00	0.00	0.00	38,118.50
		K Totals:	165,595.54	5,339.66	810.59	0.00	170,124.61
L	SCHOLARSHIPS/MEMORIALS						
	9200	TOUR	176.57	0.00	0.00	0.00	176.57
	9500	COLLEGE ACCESS GRANT	4,877.30	0.00	0.00	0.00	4,877.30
		L Totals:	5,053.87	0.00	0.00	0.00	5,053.87
		SCHUYL Totals:	347,778.42	14,058.01	5,463.77	0.00	356,372.66
		Report Totals:	347,778.42	14,058.01	5,463.77	0.00	356,372.66

SCHUYLER COMMUNITY SCHOOLS
Treasurer's Report
Fiscal Year 2020

SCHUYLER COMMUNITY SCHOOLS GENERAL FUND	Jun-20	YTD 2019-2020
Beginning Cash Balance	**5,586,825.86**	**2,085,939.58**
Receipts:		
Colfax county Local District Tax	444,973.59	12,406,605.13
Butler county Local District Tax	226,242.09	1,389,949.13
Interest	1,747.77	16,891.03
License Fees	3,835.00	4,810.00
Rent of Facility		0.00
Curriculum Receipts		0.00
Other Local Receipts		0.00
Private grants		0.00
ESU Receipts		0.00
State Aid	376,954.00	3,769,531.00
Special Education	174,846.00	887,397.00
SPED Transportation		2,210.00
State Apportionment		276,733.02
Distant Ed Incentive		0.00
Six Pence		234,966.00
Other State Receipts		0.00
High Ability Learner		14,438.00
Title 1 Part A		618,306.00
Title I part B		14,649.00
Title I, SIG	77,694.58	349,426.58
Title II, Part A - Staff		102,315.00
SPED IDEA Base		92,576.00
SPED Preschool		9,534.00
SPED IDEA, Part B Enroll		299,737.00
SPED Ed IDEA CEIS		0.00
SPED non public	1,542.00	1,542.00
Medicaid in the Public Schools - MIPS	19,189.69	50,958.44
NASB MEDICAID Reimbursements	4,706.99	16,411.04
Carl Perkins Fund		358.00
E-Rate Reimbursement		20,699.20
Migrant		112.70
Title III		63,325.00
Title III Immigrant		18,028.00
Peak ILCD/other grants		600.00
21st Century Grant		186,706.00
Title IV A SSAE Grant		35,912.00
EducationQuest Grant		0.00
Buffett Foundation		0.00
Scott Foundation Grant - Child Well Being		0.00
Insurance Adjustments		0.00
Sale of Property	155.25	155.25
Other Non Revenue		247.20
Transfers in		0.00
Total Receipts	**1,331,886.96**	**20,885,128.72**
Non-program Receipts		
Non-program Receipts		8,283.24
Lunch & Coop Fund Reimbursements	32,285.95	297,874.01
Subtotal	**32,285.95**	**306,157.25**
Transfers from CD		
Transfers IN/OUT Money Market Accounts		0.00
Total Receipts & Transfers	**1,364,172.91**	**21,191,285.97**

General Fund Cash	**6,950,998.77**	**23,277,225.55**
General Fund Disbursements	-1,988,875.76	-18,315,102.54
Transfers In/Out Money Market Accounts		0.00
Prior Period Adjustment (Voided Checks)		0.00
Total Disbursements	**-1,988,875.76**	**-18,315,102.54**
GENERAL FUND Cash Balance	**4,962,123.01**	**4,962,123.01**

SPECIAL BUILDING FUND

Beginning Cash Balance	**5,290,612.10**	**13,526,044.28**
Colfax County Tax Collection	0.00	139,262.38
Butler County Tax Collection	4.18	18,279.90
School Project Support Donations		0.00
Sale of Property		0.00
Interest	1,545.55	61,158.77
2019 HS Bonds sold		0.00
Sale of Property		25,000.00
Non-revenue receipts		0.00
Total before non-program receipts	**1,549.73**	**243,701.05**
Non-program Receipts/transfers		0.00
Total Monthly Receipts	**1,549.73**	**243,701.05**
Cashed CD's		0.00
Total Building Fund Cash	**5,292,161.83**	**13,769,745.33**
Disbursements & Transfers:		
Total Expenditures	**(881767.83)**	-9359351.33
Non-program Expenditures		0.00
Total Disbursements	**(881,767.83)**	**-9359351.33**
Special Building Fund Ending Balance	**4,410,394.00**	**4,410,394.00**

BOND FUND ACCOUNT

Beginning Balance Pinnacle Bank	**664,861.00**	**644,682.32**
New Bond K-3 2007 tax collections	44,953.38	790,211.30
Interest	20.99	298.11
		0.00
Total	**44,974.37**	**790,509.41**
Bond Payment		-725,356.36
Expenditures	-330,230.00	**-330,230.00**
Balance 2007 bonds	**379,605.37**	**379,605.37**
Beginning Balance - County Treasurer		**0.00**
Old Bond - WW 1993 - Held by Colfax Co Treasurer		0.00
Transfers		0.00
Total Old Bond Balance		**0.00**
Beatrice Bank Holding funds		**0.00**
Total Bond Fund Balance	**379,605.37**	**379,605.37**

DEPRECIATION FUND SAVINGS

Beginning Balance Checking accounts	**205,256.35**	**233,687.75**
Receipts		0.00
Interest on Money Market Accounts	46.13	844.57
Non-program receipts		
Total	**205,302.48**	**234,532.32**
Disbursements	-11,030.36	-40,260.20
Transfers		
Non-program disbursements		
Ending Balance Cash account/Money Market Ac	**194,272.12**	**194,272.12**
DEPRECIATION FUND INVESTMENTS:		
Beginning Balance (800011254, 800012522, 583	**86,957.06**	**86,545.27**
CD's		**0.00**
Interest		**411.79**
Ending Balance Investments	**86,957.06**	**86,957.06**
Total Depreciation Funds	**281,229.18**	**281,229.18**

QUALIFIED CAPITAL PURPOSE BONDS

Beginning balance	**4,229,261.00**	**3,763,989.18**
PINNACLE BANK (initial deposit+interest)		
Colfax County Tax Collections	14,472.70	425,382.80
Butler County Tax Collections	8,006.50	48,784.94
Interest & Transfers	1,363.34	22,480.01
US Treasury Receipts	112,837.46	225,014.07
Total Monthly Receipts	**136,680.00**	721,661.82
Transfers		0.00
Payments/Transfer of interest	-119,210.00	-238,920.00
Disbursements		
Fund Balance	**4,246,731.00**	**4,246,731.00**

EMPLOYEE BENEFITS FUND

Beginning Balance	**52,820.99**	**38,423.01**
Deposits	6,621.79	89,550.33
Total Revenue	**59,442.78**	**127,973.34**
Disbursements & Transfers:	-3,760.09	-72,290.65
Ending Balance	**55,682.69**	**55,682.69**
EMPLOYEE BENEFITS FUND INVESTMENTS:		
Beginning Balance (800010018; 55375)	**13,591.63**	**13,486.76**
SCS CD's Interest		104.87
Ending Balance	**13,591.63**	**13,591.63**
Total Employee Benefits Funds Investments	13,591.63	13,591.63
Total Employee Benefits Funds	**69,274.32**	**69,274.32**

SCS STUDENT FEES

Beginning Balance	**84,734.85**	**75,160.25**
Receipts	1,627.79	16,979.44
Total	**86,362.64**	**92,139.69**
Disbursements	0.00	-5,777.05
Ending Balance	**86,362.64**	**86,362.64**

SCS ACTIVITY FUND

Beginning Balance	**347,778.42**	**389,913.24**
Receipts	14,058.01	300,415.27
Total	**361,836.43**	**690,328.51**
Disbursements	-5,463.77	-333,955.85
Ending Balance	**356,372.66**	**356,372.66**

Lunch Fund

Beginning Balance Checking accounts	**280,679.22**	**217,277.49**
Receipts	100,206.24	1,146,904.58
Interest	13.49	283.39
non-program receipts		0.00
Total Cash	**380,898.95**	**1,364,465.46**
Disbursements	-81,675.12	-1,065,241.63
non-program expenses		0.00
Total Expenditures	-81,675.12	-1,065,241.63
Total Lunch Funds	**299,223.83**	**299,223.83**

SCS COOPERATIVE FUND

Beginning Balance	**7,815.33**	**18,075.87**
Receipts	4,039.60	36,113.81
Total	**11,854.93**	**54,189.68**
Disbursements	-4,267.42	-46,602.17
Ending Balance	**7,587.51**	**7,587.51**

Submitted By:

Charles P. Misek, Treasurer

SCHUYLER COMMUNITY SCHOOLS

Revenue Summary Report

FY 2020

For the Month of JUNE 2020

Account	BUDGET 2019-20	Jun-20	2019-20 YTD TOTALS	Percent Collected
Tax Collections	14,784,334.00	671,215.68	13,796,554.26	93.32%
Tuition Rec'd Other Districts	-		-	0.00%
Interest earned on Local Receipts	1,000.00	1,747.77	16,891.03	1689.10%
CD Interest	17,500.00		-	0.00%
License Fee	3,500.00	3,835.00	4,810.00	137.43%
Community Service Activities	3,000.00		-	0.00%
Grants from Corp & other private	-		-	
Other Local Receipts	19,118.00		-	0.00%
ESU Receipts	2,000.00		-	0.00%
State Aid	3,277,820.00	376,954.00	3,769,531.00	115.00%
Sp Ed Programs	558,000.00	174,846.00	887,397.00	159.03%
Sp Ed Transportation	4,000.00		2,210.00	55.25%
State Apportionment	200,482.00		276,733.02	138.03%
Other State/Distance Learning Education			-	
High Ability Learner	6,500.00		14,438.00	222.12%
Six Pence	135,000.00		234,966.00	174.05%
Other State	5,000.00		-	0.00%
Title I, Part A	200,000.00		618,306.00	0.00%
Title I, part B	400,000.00		14,649.00	0.00%
Title I - School Improvement Grant	886,985.00	77,694.58	349,426.58	0.00%
Title IIA	40,000.00		102,315.00	255.79%
Title IIA, ESU7 Consortium	-		-	0.00%
IDEA, to age 5	82,576.00		92,576.00	0.00%
Sp Ed - Base	250,000.00		9,534.00	3.81%
Sp Ed-Part B Funds Enrollment	47,595.00		299,737.00	629.77%
Sp Ed - CEIS	45,000.00		-	0.00%
Sp Ed - Non public		1,542.00	1,542.00	0.00%
Medicaid in Public schools	10,000.00	19,189.69	50,958.44	0.00%
NASB NEBMAC MEDICAID	40,000.00	4,706.99	16,411.04	41.03%
Carl Perkins	5,000.00		358.00	7.16%
E-Rate Reimbursement	57,000.00		20,699.20	36.31%
Migrant	-		112.70	
Title III	80,000.00		63,325.00	79.16%
Title III Immigrant	4,575.00		18,028.00	394.05%
Peak ILCD/other grants	425.00		600.00	141.18%
21st Century Grant	272,109.00		186,706.00	68.61%
Title IV-A SSAE	-		35,912.00	
Save the Children Buffett Foundation			-	
Education Quest	-		-	0.00%
Scott Grant - Child Well Being			-	
Debt Services			-	0.00%
Insurance Adjustments	-		-	0.00%
Sale of Property	-	155.25	155.25	0.00%
Other Non Revenue Receipts			247.20	0.00%
Total Program Receipts	**21,438,519.00**	**1,331,886.96**	**20,885,128.72**	97.42%
Non Program Receipts				
Non Program Receipts	-		8,283.24	
Lunch, Coop Payroll or Reimb	-	32,285.95	297,874.01	
	-			

Total Receipts	**21,438,519.00**	**1,364,172.91**	**21,191,285.97**	
Total Budgeted Beginning Cash	2,085,939.58			
Total Resources Available	**23,524,458.58**			
Audit adjustments				
OTHER FUND RECEIPTS				
Depreciation Fund Receipts	200,000.00	46.13	1,256.36	0.63%
Employee Benefits Fund Receipts	80,000.00	6,621.79	89,655.20	
Qualified Capital Purpose Fund	750,000.00	136,680.00	721,661.82	96.22%
Activities Fund Receipts	500,000.00	14,058.01	300,415.27	60.08%
Lunch Fund Receipts	1,100,000.00	100,219.73	1,147,187.97	104.29%
Bond Fund	500,000.00	44,974.37	790,509.41	158.10%
Special Bldg Fund	150,000.00	1,549.73	243,701.05	162.47%
Cooperative Fund	100,000.00	4,039.60	36,113.81	36.11%
Student Fee Receipts	36,000.00	1,627.79	16,979.44	47.17%
TOTAL OTHER FUND RECEIPTS	**3,416,000.00**	**309,817.15**	**3,347,480.33**	
Beginning Balances	19,007,285.61			
TOTAL SCS FUND RECEIPTS	***45,947,744.19***	**1,673,990.06**	**24,538,766.30**	
Transfer				
General Fund	-		-	
Depreciation Fund			-	
Employee Benefits			-	
Qualified Capital Purpose Fund			-	
Activity Fund			-	
Lunch Fund			-	
Bond Fund			-	
Special Building Fund			-	
Cooperative Fund				
Student Fees Fund			-	
TOTAL TRANSFERS		**-**	**-**	
TOTAL SCS RECEIPTS WITH TRANSFERS		**1,673,990.06**	**24,538,766.30**	

SCHUYLER COMMUNITY SCHOOLS
EXPENDITURE SUMMARY
FISCAL YEAR 2020
Monthly Expenditures

Account	2019-20 Budget	Jun-20	YTD 2019-20	Percent 2019-20
Regular Instructional Programs	11,992,000.00	1,053,374.59	9,448,850.91	78.79%
Special Education Instructional Programs	1,048,005.00	172,357.66	1,604,101.54	153.06%
Summer School	42,000.00	-	10.02	0.02%
Support Services-Pupils	950,000.00	46,482.20	448,042.41	47.16%
OT/PT/Speech/Vision	50,000.00	52,455.80	517,183.28	1034.37%
Support Services-Staff	652,415.00	72,229.93	1,016,474.66	155.80%
General Administration	500,000.00	44,431.44	369,756.01	87.80%
Office Of The Principal	1,050,000.00	98,452.32	921,936.17	116.08%
Support Services-Business	150,800.00	16,413.52	175,050.19	116.08%
Furniture and Equipment	36,400.00	1,076.40	11,502.00	31.60%
Personnel Services	10,000.00	-	10,000.00	100.00%
Support Services-Maintenance & Operation	1,928,256.00	200,752.40	1,530,454.41	79.37%
Support Services-Pupil Transportation	75,320.00	27,063.21	124,482.49	165.27%
Community Services	40,000.00	5,370.36	59,405.46	148.51%
State Categorical Programs	385,400.00	51,940.42	324,800.01	84.28%
Federal Programs	2,195,423.00	114,189.56	1,447,029.03	65.91%
Debt Service	232,500.00		-	0.00%
Transfers	100,000.00		-	0.00%
Total Program Expenditures	**21,438,519.00**	**1,956,589.81**	**18,009,078.59**	**84.00%**
Non Prog. Expenditures - Misc			8,283.24	
Non Prog. Expenditures - Lunch & Coop		32,285.95	297,874.01	
Total Expenditures	**21,438,519.00**	**1,988,875.76**	**18,315,235.84**	
Budgeted Cash Reserve	3,000,000.00			
Total Requirements	**24,438,519.00**	**1,988,875.76**	**18,315,235.84**	
OTHER FUND DISBURSEMENTS				
Depreciation Fund Disbursements	850,000.00	11,030.36	40,260.20	4.74%
Employee Benefits Fund Disbursements	145,560.00	3,760.09	72,290.65	49.66%
Qualified Capital Purpose Fund	4,340,000.00	119,210.00	238,920.00	5.51%
Activities Fund Disbursements	600,000.00	5,463.77	333,955.85	55.66%
Lunch Fund Disbursements	1,225,000.00	81,675.12	1,065,241.63	86.96%
Bond Fund	1,675,000.00	330,230.00	1,055,586.36	63.02%
Special Bldg Fund Disbursements	13,500,000.00	881,767.83	9,359,351.33	69.33%
Cooperative	150,000.00	4,267.42	46,602.17	31.07%
Student Fee Disbursements	70,000.00	-	5,777.05	8.25%
	22,555,560.00	1,437,404.59	12,217,985.24	54.17%
Other fund Cash Reserves				
TOTAL DISTRICT'S DISBURSEMENTS	**46,994,079.00**	**3,426,280.35**	**30,533,221.08**	
Transfer funds				
General Fund		-	-	
Depreciation Fund		-	-	
Employee Benefits		-	-	
Qualified Capital Purpose Fund		-	-	
Activity Fund		-	-	
Lunch Fund Transfers		-	-	
Bond Fund		-	-	
Special Building Fund		-	-	
Cooperative Fund		-	-	
Student Fees Fund		-	-	
Transfer funds		**-**	**-**	
TOTAL DISTRICT EXPENDITURES		**3,426,280.35**	**30,533,221.08**	

SCHUYLER COMMUNITY SCHOOLS
LUNCH PROGRAM
BUDGET TO ACTUAL
FISCAL YEAR 2020

Receipts:	**Budget 2019-2020**	**June 2020**	**YTD Actual 2019-2020**	**% of Budget**
Sale of Meals	174722.51	-124.02	135382.82	77.48%
Interest	500.00	13.49	251.45	50.29%
State Reimbursement	7000.00		7411.51	105.88%
Federal Reimbursement	825000.00	98330.26	990336.84	120.04%
Other Income	500.00	2000.00	13805.35	2761.07%
Other Non-Revenue Income	0.00		0.00	
Transfer	0.00		0.00	
Non-program receipts	0.00		0.00	0.00%
Total Receipts	**1007722.51**	**100219.73**	**1147187.97**	**113.84%**
Beginning Cash	217277.49			
Transfer between accts				
Total Receipts & Beg. Cash	**1225000.00**			
Expenditures				
Regular Salaries	371000.00	30070.27	263337.48	70.98%
Substitute Salaries	15000.00		10968.50	73.12%
Employee Benefits	160500.00	15922.36	151275.65	94.25%
Contracted Services	1000.00		0.00	0.00%
Gas & Van Service	1500.00		1057.86	70.52%
Food	620000.00	33878.60	549833.06	88.68%
Software	5000.00		0.00	0.00%
Supplies & Materials	30000.00	1743.38	32214.18	107.38%
Equipment	10000.00		47663.55	476.64%
Equipment Repair	8000.00		6266.48	78.33%
Miscellaneous	3000.00	60.51	2624.87	87.50%
Non-program Expenditures	0.00		0.00	
Total Expenditures	**1225000.00**	**81675.12**	**1065241.63**	**86.96%**
Necessary Cash Reserves	**0.00**			
TOTAL REQUIREMENTS	**1225000.00**			
Transfers back between accts				
Revenue over Expenses		**18,544.61**	**81,946.34**	

REVENUE REPORT	2012-13	%	2013-14	%	2014-15	%	2015-16	%	2016-17	%	2017-18	%	2018-19	%	2019-20	%
September Total	**$3,243,881.77**	**20.04%**	**$3,265,998.95**	**18.78%**	**$3,689,300.73**	**17.69%**	**$3,777,399.57**	**18.11%**	**$3,834,741.76**	**18.88%**	**$4,269,068.23**	**21.29%**	**$4,203,426.68**	**19.61%**	**$4,094,118.24**	**19.10%**
Local/County	$2,721,553.23	29.79%	$2,722,697.71	27.36%	$2,959,876.38	25.25%	$3,296,850.19	25.42%	$3,244,512.16	24.10%	$3,616,567.87	24.80%	$3,871,636.68	25.65%	$3,604,268.24	24.38%
State	$486,165.87	8.37%	$517,078.69	8.34%	$581,961.52	8.41%	$406,284.76	7.95%	$405,292.50	8.03%	$318,484.56	8.39%	$327,782.00	7.31%	$440,597.00	8.66%
Federal	$35,044.21	2.85%	$26,108.00	2.12%	$147,462.83	6.66%	$74,077.43	2.66%	$184,795.20	10.34%	$334,015.80	20.00%	$4,008.00	0.22%	$49,218.00	3.17%
Other	$1,118.46	11.18%	$114.55	1.15%	$0.00	0.00%	$187.19	1.87%	$141.90	1.42%		0.00%		0.00%	$35.00	0.31%
October Total	**$800,294.79**	**24.99%**	**$849,385.19**	**23.67%**	**$819,772.20**	**21.62%**	**$919,934.61**	**22.52%**	**$800,032.03**	**22.82%**	**$812,931.69**	**25.34%**	**$681,958.11**	**22.79%**	**$1,377,824.61**	**25.52%**
Local/County	$269,910.85	32.75%	$259,569.32	29.96%	$225,585.97	27.18%	$465,936.95	29.02%	$353,056.80	26.72%	$334,446.13	27.10%	$325,062.51	27.80%	$596,074.99	28.41%
State	$493,020.87	16.85%	$523,529.69	16.79%	$588,572.52	16.92%	$444,247.15	16.65%	$416,054.50	16.27%	$284,749.00	15.89%	$341,484.00	14.93%	$391,391.00	16.34%
Federal	$35,048.93	5.70%	$349.10	2.15%	$3,548.58	6.82%	$9,750.51	3.02%	$30,675.73	12.06%	$193,736.56	31.60%	$15,411.60	1.05%	$390,312.22	28.31%
Other	$2,314.14	34.33%	$65,937.08	660.52%	$2,065.13	20.65%	$0.00	1.87%	$245.00	3.87%		0.00%		0.00%	$46.40	0.73%
November Total	**$681,651.52**	**29.20%**	**$670,719.61**	**27.53%**	**$704,918.79**	**25.00%**	**$841,237.42**	**26.56%**	**$934,567.57**	**27.42%**	**$404,661.44**	**27.36%**	**$647,571.18**	**25.81%**	**$771,613.90**	**29.12%**
Local/County	$95,304.63	33.79%	$112,741.80	31.10%	$98,109.77	28.01%	$115,861.20	29.91%	$158,699.52	27.90%	$111,941.11	27.87%	$179,813.65	28.99%	$197,185.63	29.74%
State	$483,165.87	25.17%	$515,078.69	25.09%	$581,961.52	25.33%	$0.00	16.65%	$405,292.50	24.30%	$274,019.00	23.11%	$327,782.00	22.24%	$468,434.00	25.55%
Federal	$97,466.14	13.62%	$35,415.49	5.03%	$24,291.13	7.92%	$723,064.57	29.03%	$370,575.55	32.80%	$7,103.33	32.03%	$139,975.53	8.62%	$105,878.47	35.13%
Other	$5,714.88	91.47%	$7,483.63	735.35%	$556.37	26.22%	$2,311.65	24.99%	$0.00	3.87%	$11,598.00	115.98%		0.00%	$115.80	1.77%
December Total	**$862,123.68**	**34.53%**	**$800,090.95**	**32.13%**	**$894,606.37**	**29.29%**	**$1,243,678.07**	**32.52%**	**$863,838.51**	**31.68%**	**$683,867.94**	**30.77%**	**$745,256.34**	**29.28%**	**$896,769.14**	**33.31%**
Local/County	$272,803.54	36.78%	$192,538.93	33.03%	$226,629.75	29.95%	$307,081.16	32.28%	$266,290.80	29.88%	$264,179.54	29.68%	$295,771.34	30.95%	$92,217.14	30.37%
State	$569,949.87	34.98%	$607,161.69	34.89%	$655,231.52	34.80%	$914,854.52	34.57%	$405,292.50	32.33%	$395,674.00	33.54%	$449,485.00	32.27%	$492,476.00	35.22%
Federal	$3,417.77	13.90%	$0.00	5.03%	$7,379.81	8.25%	$14,668.35	29.55%	$192,255.21	43.56%	$24,014.40	33.47%	$0.00	8.62%	$312,026.00	55.23%
Other	$15,952.50	251.00%	$390.33	739.26%	$5,365.29	79.87%	$7,074.04	95.73%	$0.00	3.87%	$0.00	115.98%	$0.00	0.00%	$50.00	2.22%
January total	**$1,292,143.75**	**42.51%**	**$2,125,248.63**	**44.35%**	**$1,840,957.36**	**38.12%**	**$2,258,459.02**	**43.35%**	**$1,894,173.38**	**41.00%**	**$2,829,527.97**	**44.88%**	**$2,143,935.43**	**39.29%**	**$1,990,036.12**	**42.59%**
Local/County	$665,610.57	44.07%	$1,194,008.87	45.03%	$1,173,520.62	39.96%	$1,324,921.74	42.50%	$1,361,047.88	39.98%	$1,549,462.72	40.31%	$1,456,969.16	40.60%	$1,494,719.34	40.48%
State	$572,198.87	44.83%	$606,631.69	44.67%	$655,231.52	44.27%	$931,190.66	52.80%	$522,738.50	42.68%	$521,133.00	47.27%	$587,974.82	45.39%	$492,476.00	44.89%
Federal	$44,861.18	17.55%	$324,573.84	31.44%	$11,844.10	8.79%	$2,346.62	29.64%	$3,497.12	43.75%	$758,932.25	78.91%	$98,991.45	13.97%	$2,840.78	55.41%
Other	$9,473.13	345.73%	$34.23	739.60%	$361.12	83.48%		95.73%	$6,889.88	72.77%		115.98%	$0.00	0.00%	$0.00	2.22%
February Total	**$1,220,138.54**	**50.05%**	**$1,148,504.60**	**50.96%**	**$1,728,208.84**	**46.41%**	**$852,443.43**	**47.44%**	**$1,182,532.68**	**46.82%**	**$968,000.97**	**49.70%**	**$1,506,024.77**	**46.31%**	**$1,099,000.32**	**47.71%**
Local/County	$252,933.44	46.84%	$247,669.25	47.52%	$255,338.86	42.14%	$262,178.17	44.52%	$285,384.80	42.10%	$346,579.55	42.68%	$484,057.23	43.81%	$309,750.97	42.57%
State	$845,016.92	59.37%	$891,484.60	59.05%	$1,030,379.73	59.16%	$523,430.65	63.05%	$735,559.01	57.25%	$621,370.07	63.64%	$680,247.54	60.56%	$769,209.02	60.01%
Federal	$3,615.29	17.84%	$8,725.67	32.15%	$442,490.25	28.78%	$66,834.61	32.04%	$161,430.75	52.79%		78.91%	$341,720.00	32.45%	$20,040.33	56.70%
Other	$118,572.89	1531.46%	$625.08	745.85%	$0.00	83.48%		95.73%	$158.12	74.35%	$51.35	116.49%		0.00%		2.22%
March total	**$1,555,657.68**	**59.66%**	**$1,088,408.12**	**57.22%**	**$1,211,095.78**	**52.21%**	**$1,513,121.85**	**54.70%**	**$876,612.25**	**51.14%**	**$1,614,261.92**	**57.75%**	**$1,197,908.35**	**51.90%**	**$1,576,841.46**	**55.07%**
Local/County	$452,827.33	51.79%	$322,560.66	50.76%	$425,766.41	45.77%	$485,798.34	48.27%	$343,463.17	44.65%	$874,833.73	48.68%	$735,622.34	48.68%	$1,050,597.26	49.68%
State	$575,647.87	69.28%	$628,728.00	69.19%	$664,297.52	68.76%	$500,780.51	72.85%	$523,290.50	67.62%	$505,145.00	76.95%	$451,351.00	70.63%	$505,545.00	69.94%
Federal	$526,637.48	60.66%	$136,430.87	43.25%	$120,632.85	34.23%	$515,712.32	50.59%	$9,786.44	53.33%	$232,369.39	92.82%	$10,874.49	33.03%	$20,699.20	58.04%
Other	$545.00	1536.91%	$688.59	752.73%	$399.00	87.47%	$10,830.68	204.04%	$72.14	75.07%	$1,913.80	135.63%	$60.52	0.61%		2.22%
April Total	**$1,171,427.67**	**66.90%**	**$1,633,241.15**	**66.61%**	**$1,863,742.31**	**61.15%**	**$2,030,684.75**	**64.43%**	**$2,508,145.70**	**63.49%**	**$1,882,637.98**	**67.14%**	**$1,790,266.77**	**60.25%**	**$2,828,317.75**	**68.26%**
Local/County	$549,372.21	57.81%	$1,008,894.58	60.89%	$998,263.70	54.29%	$1,277,509.82	58.12%	$1,354,835.34	54.72%	$1,226,461.20	57.09%	$1,335,750.77	57.53%	$1,389,422.05	59.08%
State	$534,523.87	78.48%	$608,417.69	79.01%	$684,985.53	78.66%	$509,797.76	82.83%	$530,337.50	78.12%	$130,411.00	80.39%	$452,516.00	80.72%	$566,734.00	81.07%
Federal	$87,131.59	67.75%	$13,969.09	44.39%	$180,493.08	42.38%	$243,077.17	59.34%	$619,472.86	88.00%	$525,765.78	124.31%	$2,000.00	33.14%	$872,161.70	114.21%
Other	$400.00	1540.91%	$1,959.79	772.33%	$0.00	87.47%	$300.00	207.04%	$3,500.00	110.07%		135.63%		0.61%		2.22%
May Total	**$3,940,649.71**	**91.25%**	**$3,932,891.88**	**89.23%**	**$4,708,506.23**	**83.73%**	**$4,701,494.65**	**86.98%**	**$5,182,724.79**	**89.01%**	**$5,392,764.13**	**94.03%**	**$4,923,775.77**	**83.22%**	**$4,918,720.22**	**91.21%**
Local/County	$3,090,817.05	91.64%	$3,268,977.47	93.74%	$3,823,961.03	86.91%	$3,802,993.88	87.45%	$4,437,550.99	87.67%	$4,713,266.24	89.42%	$4,459,175.77	87.07%	$4,407,221.22	88.89%
State	$723,278.87	90.93%	$609,889.66	88.85%	$663,745.52	88.25%	$556,121.29	93.72%	$516,629.50	88.35%	$674,811.00	98.17%	$449,702.00	90.76%	$506,613.00	91.02%
Federal	$110,514.87	76.73%	$48,453.34	48.33%	$220,669.22	52.35%	$342,379.48	71.65%	$223,752.87	100.52%	$4,686.89	124.59%	$14,898.00	33.95%	$4,886.00	114.53%
Other	$16,038.92	1701.30%	$5,571.41	828.05%	$130.46	88.77%		207.04%	$4,791.43	157.98%		135.63%		0.61%		2.22%
June Total	**$1,127,680.84**	**98.22%**	**$1,133,300.30**	**95.75%**	**$1,148,776.66**	**89.24%**	**$1,493,688.04**	**94.14%**	**$1,400,905.70**	**95.91%**	**$594,899.27**	**97.00%**	**$1,384,220.99**	**89.67%**	**$1,331,886.96**	**97.42%**
Local/County	$490,950.58	97.02%	$316,040.03	96.91%	$300,080.50	89.47%	$863,965.74	94.11%	$577,183.40	91.96%	$253,977.33	91.16%	$659,670.31	91.44%	$676,798.45	93.47%
State	$612,293.90	101.47%	$666,530.56	99.60%	$700,820.48	98.38%	$526,569.77	104.03%	$795,801.97	104.12%	$339,195.00	107.11%	$508,033.00	102.09%	$551,800.00	101.86%
Federal	$23,735.41	78.66%	$149,047.80	60.45%	$146,450.68	58.97%	$102,986.09	75.36%	$27,920.33	102.08%	$1,600.00	124.68%	$216,517.68	45.66%	$103,133.26	121.17%
Other	$700.95	1708.31%	$1,681.91	844.87%	$1,425.00	103.02%	$166.44	208.70%	$0.00	157.98%	$126.94	136.90%		0.61%	$155.25	3.61%
July Total	**$175,787.22**	**99.30%**	**$211,749.74**	**96.97%**	**$389,401.73**	**91.10%**	**$229,587.05**	**95.24%**	**$179,037.44**	**96.79%**	**$73,390.13**	**97.36%**	**$732,262.67**	**93.09%**	**$0.00**	**97.42%**
Local/County	$136,849.87	98.52%	$77,114.79	97.69%	$332,808.51	92.31%	$103,610.47	94.91%	$135,494.63	92.97%	$17,969.13	91.29%	$216,886.67	92.87%		93.47%
State	$0.00	101.47%	$6,837.50	99.71%	$35,084.52	98.89%	$0.00	104.03%	$0.00	104.12%	$0.00	107.11%	$102,387.00	104.37%		101.86%
Federal	$35,598.85	81.56%	$127,411.04	70.82%	$21,073.17	59.92%	$119,497.83	79.66%	$15,039.00	102.93%	$55,421.00	128.00%	$412,989.00	67.99%		121.17%
Other	$3,338.50	1741.69%	$386.41	848.73%	$435.53	107.38%	$6,478.75	273.49%	$28,503.81	443.02%		136.90%		0.61%		3.61%
August Total	**$587,272.25**	**102.93%**	**$439,373.88**	**99.50%**	**$617,773.93**	**94.07%**	**$1,249,431.71**	**101.23%**	**$314,415.70**	**98.34%**	**$1,434,937.34**	**104.52%**	**$912,684.24**	**97.34%**	**$0.00**	**97.42%**
Local/County	$310,399.36	101.92%	$358,946.75	101.29%	$377,791.04	95.53%	$830,622.55	101.31%	$130,881.70	93.94%	$880,456.63	97.33%	$762,004.02	97.92%		93.47%
State	$0.00	101.47%	$41,490.58	100.38%	$0.00	98.89%	$56,784.53	105.14%		104.12%	$123,161.60	110.35%	$0.00	104.37%		101.86%
Federal	$229,726.99	100.24%	$38,925.14	73.99%	$216,848.53	69.72%	$283,118.59	89.84%	$183,534.00	113.20%	$431,319.11	153.83%	$146,946.22	75.93%		121.17%
Other	$47,145.90	2213.15%	$11.41	848.84%	$23,134.36	338.72%	$78,906.04	1062.55%		443.02%		136.90%	$3,734.00	37.95%		3.61%
Total Received	**$16,658,709.42**	**102.93%**	**$17,298,913.00**	**99.50%**	**$19,617,060.93**	**94.07%**	**$21,111,160.17**	**101.23%**	**$19,971,727.51**	**98.34%**	**$20,960,949.01**	**104.52%**	**$20,869,291.30**	**97.34%**	**$20,885,128.72**	**97.42%**
Total Budgeted	**$16,184,118.00**		**$17,386,713.00**		**$20,854,313.00**		**$20,854,313.00**		**$20,309,772.00**		**$20,055,234.00**		**$21,438,519.00**		**$21,438,519.00**	
Local/County Budgeted	$9,134,315.00		$9,953,110.00		$11,721,501.00		$12,967,000.00		$13,464,451.00		$14,580,040.00		$15,096,341.00		$14,784,334.00	
State Budgeted	$5,809,931.00		$6,199,437.00		$6,919,305.00		$5,107,423.00		$5,048,400.00		$3,795,194.00		$4,482,678.00		$5,090,531.00	
Federal Budgeted	$1,229,872.00		$1,229,166.00		$2,213,506.00		$2,779,889.00		$1,786,921.00		$1,670,000.00		$1,849,500.00		$1,552,500.00	
Others Budgeted	$10,000.00		$10,000.00		$10,000.00		$10,000.00		$10,000.00		$10,000.00		$10,000.00		$11,154.00	
Over/Under	**474,591.42**	**2.93%**	**(87,800.00)**	**-0.50%**	**(1,237,252.07)**	**-5.93%**	**256,847.17**	**1.23%**	**(338,044.49)**	**-1.66%**	**905,715.01**	**4.52%**	**(569,227.70)**	**-2.66%**	**(553,390.28)**	**-2.58%**

EXPENDITURE REPORT	2012-13	%	2013-14	%	2014-15	%	2015-16	%	2016-17	%	2017-18	%	2018-19	%	2019-20	%
September Total	**$1,849,309.87**	**10.70%**	**$1,617,997.97**	**9.11%**	**$1,586,003.98**	**7.93%**	**$1,546,839.29**	**7.73%**	**$1,539,984.51**	**7.57%**	**$1,543,208.42**	**7.56%**	**$1,682,014.98**	**7.85%**	**$1,776,080.23**	**8.28%**
Payroll and Benefits	$1,227,892.31	8.69%	$1,283,591.68	8.75%	$1,293,637.93	7.79%	$1,254,278.80	7.56%	$1,406,961.65	8.15%	$1,463,973.67	8.48%	$1,477,573.31	8.23%	$1,552,280.21	8.56%
Accounts Payable	$621,417.56	19.70%	$334,406.29	10.83%	$292,366.05	8.60%	$292,560.49	8.60%	$133,022.86	4.31%	$79,234.75	2.53%	$204,441.67	5.87%	$223,800.02	6.77%
October Total	**$1,333,822.76**	**18.41%**	**$1,401,716.38**	**17.00%**	**$1,610,650.56**	**15.98%**	**$1,643,562.29**	**15.95%**	**$1,672,110.74**	**15.78%**	**$1,769,382.25**	**16.24%**	**$1,798,070.83**	**16.23%**	**$1,750,705.33**	**16.45%**
Payroll and Benefits	$1,143,367.18	16.78%	$1,181,349.20	16.79%	$1,258,567.43	15.37%	$1,308,199.96	15.44%	$1,373,032.01	16.10%	$1,411,494.27	16.66%	$1,418,571.45	16.13%	$1,485,990.30	16.75%
Accounts Payable	$190,455.58	25.73%	$220,367.18	17.97%	$352,083.13	18.95%	$335,362.33	18.47%	$299,078.73	14.00%	$357,887.98	13.93%	$379,499.38	16.76%	$264,715.03	14.78%
November Total	**$1,445,993.76**	**26.77%**	**$1,536,909.02**	**25.65%**	**$1,478,880.75**	**23.38%**	**$1,538,076.50**	**23.64%**	**$1,797,062.78**	**24.61%**	**$1,691,421.13**	**24.53%**	**$1,880,881.44**	**25.01%**	**$1,964,465.29**	**25.61%**
Payroll and Benefits	$1,150,477.61	24.91%	$1,198,104.30	24.96%	$1,271,292.91	23.03%	$1,306,456.33	23.31%	$1,357,595.11	23.97%	$1,408,770.79	24.82%	$1,450,737.77	24.21%	$1,513,333.46	25.10%
Accounts Payable	$295,516.15	35.10%	$338,804.72	28.95%	$207,587.84	25.06%	$231,620.17	25.28%	$439,467.67	28.23%	$282,650.34	22.94%	$430,143.67	29.11%	$451,131.83	28.43%
December Total	**$1,357,283.75**	**34.62%**	**$1,344,398.22**	**33.22%**	**$1,446,578.00**	**30.61%**	**$1,503,918.41**	**31.16%**	**$1,573,314.08**	**32.34%**	**$1,587,829.31**	**32.31%**	**$1,690,389.95**	**32.89%**	**$1,750,121.38**	**33.78%**
Payroll and Benefits	$1,148,765.66	33.04%	$1,185,882.01	33.04%	$1,244,464.16	30.53%	$1,293,460.90	31.10%	$1,352,358.36	31.80%	$1,411,764.26	32.99%	$1,453,747.63	32.31%	$1,493,938.48	33.34%
Accounts Payable	$208,518.09	41.71%	$158,516.21	34.08%	$202,113.84	31.00%	$210,457.51	31.47%	$220,955.72	35.39%	$176,065.05	28.56%	$236,642.32	35.90%	$256,182.90	36.19%
January total	**$1,264,922.47**	**41.94%**	**$1,312,879.88**	**40.61%**	**$1,416,599.92**	**37.69%**	**$1,478,112.93**	**38.55%**	**$1,575,058.75**	**40.08%**	**$1,633,516.52**	**40.32%**	**$1,704,823.80**	**40.84%**	**$1,853,600.58**	**42.42%**
Payroll and Benefits	$1,120,649.98	40.97%	$1,177,040.50	41.05%	$1,257,022.65	38.10%	$1,298,596.35	38.92%	$1,388,499.67	39.84%	$1,438,173.00	41.32%	$1,477,790.55	40.54%	$1,535,612.56	41.81%
Accounts Payable	$144,272.49	46.28%	$135,839.38	38.48%	$159,577.27	35.70%	$179,516.58	36.75%	$186,559.08	41.43%	$195,343.52	34.78%	$227,033.25	42.41%	$317,988.02	45.81%
February Total	**$1,311,064.49**	**49.52%**	**$1,403,873.80**	**48.51%**	**$1,618,399.15**	**45.79%**	**$1,526,340.07**	**46.18%**	**$1,596,272.75**	**47.93%**	**$1,649,623.40**	**48.40%**	**$1,725,930.50**	**48.89%**	**$1,704,430.45**	**50.37%**
Payroll and Benefits	$1,137,572.54	49.02%	$1,191,361.71	49.17%	$1,256,823.51	45.67%	$1,291,244.15	46.70%	$1,349,013.62	47.66%	$1,391,119.52	49.38%	$1,435,662.72	48.53%	$1,500,331.65	50.08%
Accounts Payable	$173,491.95	51.78%	$212,512.09	45.37%	$361,575.64	46.33%	$235,095.92	43.67%	$247,259.13	49.44%	$258,503.88	43.02%	$290,267.78	50.74%	$204,098.80	51.99%
March total	**$1,325,835.62**	**57.19%**	**$1,349,916.60**	**56.11%**	**$1,463,652.98**	**53.10%**	**$1,604,907.73**	**54.21%**	**$1,628,284.06**	**55.93%**	**$1,643,416.11**	**56.46%**	**$1,701,819.92**	**56.83%**	**$1,753,060.01**	**58.55%**
Payroll and Benefits	$1,153,519.72	57.18%	$1,198,109.22	57.33%	$1,290,767.24	53.45%	$1,333,219.78	54.73%	$1,385,812.13	55.68%	$1,420,120.87	57.61%	$1,443,608.06	56.58%	$1,518,851.10	58.46%
Accounts Payable	$172,315.90	57.24%	$151,807.38	50.29%	$172,885.74	51.42%	$271,687.95	51.66%	$242,471.93	57.30%	$223,295.24	50.14%	$258,211.86	58.16%	$234,208.91	59.07%
April Total	**$1,280,538.15**	**64.60%**	**$1,330,513.12**	**63.60%**	**$1,488,270.17**	**60.55%**	**$1,393,336.22**	**61.18%**	**$1,605,283.97**	**63.82%**	**$1,595,748.63**	**64.28%**	**$1,644,321.37**	**64.50%**	**$1,719,549.38**	**66.57%**
Payroll and Benefits	$1,130,521.26	65.17%	$1,181,684.00	65.38%	$1,261,959.40	61.05%	$1,295,557.89	62.54%	$1,349,987.19	63.50%	$1,392,441.45	65.67%	$1,416,457.92	64.46%	$1,465,501.95	66.54%
Accounts Payable	$150,016.89	62.00%	$148,829.12	55.11%	$226,310.77	58.07%	$97,778.33	54.53%	$255,296.78	65.57%	$203,307.18	56.62%	$227,863.45	64.70%	$254,047.43	66.76%
May Total	**$1,350,912.94**	**72.41%**	**$1,454,410.75**	**71.79%**	**$1,433,181.09**	**67.71%**	**$1,590,118.89**	**69.13%**	**$1,772,744.18**	**72.53%**	**$1,920,226.07**	**73.69%**	**$1,907,569.73**	**73.40%**	**$1,780,342.83**	**74.88%**
Payroll and Benefits	$1,159,091.91	73.37%	$1,192,409.39	73.51%	$1,266,060.96	68.68%	$1,288,718.16	70.30%	$1,328,667.38	71.20%	$1,403,191.42	73.80%	$1,434,293.62	72.45%	$1,447,628.60	74.52%
Accounts Payable	$191,821.03	68.08%	$262,001.36	63.60%	$167,120.13	62.99%	$301,400.73	63.40%	$444,076.80	79.95%	$517,034.65	73.10%	$473,276.11	78.28%	$332,714.23	76.83%
June Total	**$1,500,316.16**	**81.09%**	**$1,478,554.44**	**80.11%**	**$1,786,307.10**	**76.64%**	**$1,905,598.30**	**78.65%**	**$1,913,859.70**	**81.93%**	**$1,934,814.67**	**83.18%**	**$2,007,087.28**	**82.76%**	**$1,956,589.81**	**84.00%**
Payroll and Benefits	$1,147,558.00	81.49%	$1,188,929.32	81.61%	$1,281,344.42	76.40%	$1,310,032.08	78.19%	$1,363,166.89	79.10%	$1,410,864.62	81.97%	$1,439,871.60	80.47%	$1,472,278.74	82.64%
Accounts Payable	$352,758.16	79.26%	$289,625.12	72.98%	$504,962.68	77.84%	$595,566.22	80.91%	$550,692.81	97.79%	$523,950.05	89.81%	$567,215.68	94.56%	$484,311.07	91.48%
July Total	**$1,340,066.51**	**88.84%**	**$1,318,578.29**	**87.53%**	**$1,917,135.16**	**86.23%**	**$1,522,654.33**	**86.27%**	**$1,670,132.49**	**90.14%**	**$1,664,126.84**	**91.34%**	**$1,810,156.40**	**91.21%**	**$0.00**	**84.00%**
Payroll and Benefits	$1,119,731.82	89.41%	$1,163,519.86	89.54%	$1,259,810.39	83.99%	$1,306,272.91	86.06%	$1,366,690.15	87.01%	$1,397,327.62	90.07%	$1,433,090.84	88.45%		82.64%
Accounts Payable	$220,334.69	86.24%	$155,058.43	78.00%	$657,324.77	97.17%	$216,381.42	87.28%	$303,442.34	107.62%	$266,799.22	98.31%	$377,065.56	105.38%		91.48%
August Total	**$1,326,233.19**	**96.51%**	**$1,916,892.73**	**98.32%**	**$2,304,800.20**	**97.75%**	**$2,255,212.34**	**97.54%**	**$1,643,692.26**	**98.22%**	**$1,763,664.53**	**99.98%**	**$1,869,245.30**	**99.92%**	**$0.00**	**84.00%**
Payroll and Benefits	$1,188,034.58	97.82%	$1,215,792.69	97.82%	$1,253,854.19	91.54%	$1,327,324.79	94.06%	$1,335,378.74	94.75%	$1,398,339.51	98.17%	$1,423,449.07	96.38%		82.64%
Accounts Payable	$138,198.61	90.62%	$701,100.04	100.71%	$1,050,946.01	128.09%	$927,887.55	114.57%	$308,313.52	117.61%	$365,325.02	109.96%	$445,796.23	118.18%		91.48%
Total Expended	**$16,686,299.67**	**96.51%**	**$17,466,641.20**	**98.32%**	**$19,550,459.06**	**97.75%**	**$19,508,677.30**	**97.54%**	**$19,987,800.27**	**98.22%**	**$20,396,977.88**	**99.98%**	**$21,422,311.50**	**99.92%**	**$18,008,945.29**	**84.00%**
Total Budgeted	**$17,290,444.00**		**$17,764,736.00**		**$19,999,791.00**		**$19,999,791.00**		**$20,350,895.00**		**$20,400,895.00**		**$21,438,519.00**		**$21,438,519.00**	
Payroll and Benefits	$14,135,441.00		$14,677,899.00		$16,599,826.53		$16,599,826.53		$17,263,819.59		$17,263,819.59		$17,954,372.37		$18,133,916.10	
Accounts Payable	$3,155,003.00		$3,086,837.00		$3,399,964.47		$3,399,964.47		$3,087,075.41		$3,137,075.41		$3,484,146.63		$3,304,602.90	
Over/Under	**(604,144.33)**	**3.49%**	**(298,094.80)**	**1.68%**	**(449,331.94)**	**2.25%**	**(491,113.70)**	**2.46%**	**(363,094.73)**	**1.78%**	**(3,917.12)**	**0.02%**	**(16,207.50)**	**0.08%**	**(3,429,573.71)**	**16.00%**

2019-20 School Year

01	General Fund	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	SPED Expenditures	1,009,565.00	150,305.53	215,577.67	247,286.45	254,808.16	236,458.60	225,897.28	238,814.30	234,449.46	229,625.12	238,419.22			2,271,641.79	(1,262,076.79)	225.01%
	Non-SPED Expenditures	20,428,954.00	1,617,928.90	1,536,147.66	1,724,004.64	1,494,875.78	1,617,141.98	1,478,970.61	1,514,245.71	1,485,099.92	1,550,717.71	1,718,170.59	0.00	0.00	15,737,303.50	4,691,650.50	77.03%
	Total Expenditures	21,438,519.00	1,768,234.43	1,751,725.33	1,971,291.09	1,749,683.94	1,853,600.58	1,704,867.89	1,753,060.01	1,719,549.38	1,780,342.83	1,956,589.81	0.00	0.00	18,008,945.29	3,429,573.71	84.00%
	Total Receipts	21,438,519.00	4,094,118.24	1,377,824.61	771,613.90	896,769.14	1,990,036.12	1,099,000.32	1,576,841.46	2,828,317.75	4,918,720.22	1,331,886.96	0.00	0.00	20,885,128.72	553,390.28	97.42%
	Monthly Inter-Fund Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
	Cash Balance	**2,085,939.58**	**4,411,823.39**	**4,037,922.67**	**2,838,245.48**	**1,985,330.68**	**2,121,766.22**	**1,515,898.65**	**1,339,680.10**	**2,448,448.47**	**5,586,825.86**	**4,962,123.01**	**4,962,123.01**	**4,962,123.01**			
02	**Depreciation Fund**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	850,000.00	5,400.00	0.00	0.00	5,400.00	0.00	0.00	5,400.00	0.00	13,029.84	11,030.36			40,260.20	809,739.80	4.74%
	Receipts	200,000.00	126.24	112.86	252.16	106.33	101.20	244.41	61.47	49.52	156.04	46.13			1,256.36	198,743.64	0.63%
	Loan to General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**Outstanding**		
	Loan Repayment from GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Cash Balance	**320,233.02**	**314,959.26**	**315,072.12**	**315,324.28**	**310,030.61**	**310,131.81**	**310,376.22**	**305,037.69**	**305,087.21**	**292,213.41**	**281,229.18**	**281,229.18**	**281,229.18**			
03	**Employee Benefit**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	145,560.00	4,083.69	10,654.27	7,872.26	4,782.14	5,507.41	9,162.66	7,168.63	6,135.38	13,164.12	3,760.09			72,290.65	73,269.35	49.66%
	Receipts	80,000.00	29,953.83	6,621.83	6,655.82	6,621.83	6,621.88	6,657.57	6,621.88	6,621.79	6,656.98	6,621.79			89,655.20	(9,655.20)	112.07%
	Cash Balance	**51,909.77**	**77,779.91**	**73,747.47**	**72,531.03**	**74,370.72**	**75,485.19**	**72,980.10**	**72,433.35**	**72,919.76**	**66,412.62**	**69,274.32**	**69,274.32**	**69,274.32**			
09	**QCPUF**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	4,340,000.00	0.00	0.00	0.00	119,710.00	0.00	0.00	0.00	0.00	0.00	119,210.00			238,920.00	4,101,080.00	5.51%
	Receipts	750,000.00	130,576.31	22,031.92	119,887.82	4,549.50	53,237.41	10,762.90	38,258.53	48,732.09	156,945.34	136,680.00			721,661.82	28,338.18	96.22%
	Cash Balance	**3,763,989.26**	**3,894,565.57**	**3,916,597.49**	**4,036,485.31**	**3,921,324.81**	**3,974,562.22**	**3,985,325.12**	**4,023,583.65**	**4,072,315.74**	**4,229,261.08**	**4,246,731.08**	**4,246,731.08**	**4,246,731.08**			
05	**Activities**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	600,000.00	48,476.35	31,005.16	27,056.66	70,545.95	25,960.11	60,873.55	12,030.14	19,076.61	33,467.55	5,463.77			333,955.85	266,044.15	55.66%
	Receipts	500,000.00	63,425.78	37,799.74	25,079.74	45,675.49	49,122.42	25,284.38	24,215.50	4,247.10	11,507.11	14,058.01			300,415.27	199,584.73	60.08%
	Cash Balance	**389,913.24**	**404,862.67**	**411,657.25**	**409,680.33**	**384,809.87**	**407,972.18**	**372,383.01**	**384,568.37**	**369,738.86**	**347,778.42**	**356,372.66**	**356,372.66**	**356,372.66**			
06	**School Lunch**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	1,225,000.00	154,946.05	119,990.71	105,844.03	106,027.06	90,356.16	114,380.51	113,093.32	100,971.50	77,957.17	81,675.12			1,065,241.63	159,758.37	86.96%
	Receipts	1,100,000.00	87,802.74	127,498.51	137,378.43	129,707.18	106,307.08	121,049.92	128,927.77	84,109.32	124,187.29	100,219.73			1,147,187.97	(47,187.97)	104.29%
	Cash Balance	**217,277.49**	**150,134.18**	**157,641.98**	**189,176.38**	**212,856.50**	**228,807.42**	**235,476.83**	**251,311.28**	**234,449.10**	**280,679.22**	**299,223.83**	**299,223.83**	**299,223.83**			
07	**Bond**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	1,675,000.00	0.00	0.00	0.00	725,356.36	0.00	0.00	0.00	0.00	0.00	330,230.00			1,055,586.36	619,413.64	63.02%
	Receipts	500,000.00	127,233.92	19,147.83	5,166.20	2,080.73	98,515.40	15,320.63	72,448.09	94,522.02	311,100.22	44,974.37			790,509.41	(290,509.41)	158.10%
	Cash Balance	**644,682.43**	**771,916.35**	**791,064.18**	**796,230.38**	**72,954.75**	**171,470.15**	**186,790.78**	**259,238.87**	**353,760.89**	**664,861.11**	**379,605.48**	**379,605.48**	**379,605.48**			
08	**Special Building**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	13,500,000.00	194,392.75	376,843.16	773,546.62	1,485,416.99	1,002,218.48	903,441.32	1,478,346.59	957,760.92	1,305,616.67	881,767.83			9,359,351.33	4,140,648.67	69.33%
	Receipts	150,000.00	139,291.18	29,201.87	13,547.22	9,776.01	9,767.10	31,643.52	4,230.04	2,657.66	2,036.72	1,549.73			243,701.05	(93,701.05)	162.47%
	Loan Balance to Gen. Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**Outstanding**		
	Loan Repayment from GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Cash Balance	**13,526,044.28**	**13,470,942.71**	**13,123,301.42**	**12,363,302.02**	**10,887,661.04**	**9,895,209.66**	**9,023,411.86**	**7,549,295.31**	**6,594,192.05**	**5,290,612.10**	**4,410,394.00**	**4,410,394.00**	**4,410,394.00**			
12	**Student Fees**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	70,000.00	0.00	1,184.62	1,188.00	284.81	149.00	1,402.75	862.87	556.00	149.00	0.00			5,777.05	64,222.95	8.25%
	Receipts	36,000.00	6,629.75	1,331.90	2,803.00	688.00	290.00	762.00	2,807.00	0.00	40.00	1,627.79			16,979.44	19,020.56	47.17%
	Cash Balance	**75,160.25**	**81,790.00**	**81,937.28**	**83,552.28**	**83,955.47**	**84,096.47**	**83,455.72**	**85,399.85**	**84,843.85**	**84,734.85**	**86,362.64**	**86,362.64**	**86,362.64**			
10	**Cooperative Fund**	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Expenditures	150,000.00	4,559.14	4,925.63	4,738.51	4,595.79	5,010.63	4,683.85	4,592.94	4,592.79	4,635.47	4,267.42			46,602.17	103,397.83	31.07%
	Receipts	100,000.00	3,796.99	0.00	4,039.60	4,039.60	4,039.60	4,039.60	4,039.61	4,039.60	4,039.61	4,039.60			36,113.81	63,886.19	36.11%
	Cash Balance	**18,075.87**	**17,313.72**	**12,388.09**	**11,689.18**	**11,132.99**	**10,161.96**	**9,517.71**	**8,964.38**	**8,411.19**	**7,815.33**	**7,587.51**	**7,587.51**	**7,587.51**			
	Cash Balance	**Budgeted/Beginning**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**Year to Date**	**Balance**	**% Spent/Rec**
	Cash Balance	**21,093,225.19**	**23,596,087.76**	**22,921,329.95**	**21,116,216.67**	**17,944,427.44**	**17,279,663.28**	**15,795,616.00**	**14,279,512.85**	**14,544,167.12**	**16,851,194.00**	**15,098,903.71**	**15,098,903.71**	**15,098,903.71**			

2018-19 School Year

01	General Fund	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	SPED Expenditures	1,009,565.00	159,779.28	211,385.66	226,548.45	244,284.46	233,525.65	213,485.74	233,222.82	228,259.64	227,302.67	234,502.84	318,433.33	156,563.62	2,687,294.16	(1,677,729.16)	266.18%
	Non-SPED Expenditures	20,428,954.00	1,522,235.70	1,586,685.17	1,654,332.99	1,446,105.49	1,471,298.15	1,512,444.76	1,468,597.10	1,416,061.73	1,680,267.06	1,772,584.44	1,491,723.07	1,712,681.68	18,735,017.34	1,693,936.66	91.71%
	Total Expenditures	21,438,519.00	1,682,014.98	1,798,070.83	1,880,881.44	1,690,389.95	1,704,823.80	1,725,930.50	1,701,819.92	1,644,321.37	1,907,569.73	2,007,087.28	1,810,156.40	1,869,245.30	21,422,311.50	16,207.50	99.92%
	Total Receipts	21,438,519.00	4,203,426.68	681,958.11	647,571.18	745,256.34	2,143,935.43	1,506,024.77	1,197,908.35	1,790,266.77	4,923,775.77	1,384,220.99	732,262.67	912,684.24	20,869,291.30	569,227.70	97.34%
	Monthly Inter-Fund Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
	Cash Balance	**2,638,959.78**	**5,160,371.48**	**4,044,258.76**	**2,810,948.50**	**1,865,814.89**	**2,304,926.52**	**2,085,020.79**	**1,581,109.22**	**1,727,054.62**	**4,743,260.66**	**4,120,394.37**	**3,042,500.64**	**2,085,939.58**			

02	Depreciation Fund	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	850,000.00	5,365.59	14,727.38	2,514.97	11,151.25	0.00	0.00	5,100.00	0.00	0.00	5,400.00	31,602.00	5,400.00	81,261.19	768,738.81	9.56%
	Receipts	384,272.00	80.40	95.25	220.19	80.16	77.66	206.75	72.35	77.94	243.74	67.99	73.74	100,241.06	101,537.23	282,734.77	26.42%
	Loan to General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Outstanding		
	Loan Repayment from GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Cash Balance	**299,956.98**	**294,671.79**	**280,039.66**	**277,744.88**	**266,673.79**	**266,751.45**	**266,958.20**	**261,930.55**	**262,008.49**	**262,252.23**	**256,920.22**	**225,391.96**	**320,233.02**			

03	Employee Benefit	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	145,560.00	14,700.88	8,966.68	9,067.67	5,185.86	7,359.99	5,507.18	6,565.81	8,586.45	9,306.88	4,331.61	3,727.47	11,199.19	94,505.67	51,054.33	64.93%
	Receipts	88,100.46	26,193.85	5,694.85	5,713.38	5,694.85	5,694.86	5,728.53	5,694.86	5,694.79	5,727.58	5,694.79	5,694.86	5,728.70	88,955.90	(855.44)	100.97%
	Cash Balance	**57,459.54**	**68,952.51**	**65,680.68**	**62,326.39**	**62,835.38**	**61,170.25**	**61,391.60**	**60,520.65**	**57,628.99**	**54,049.69**	**55,412.87**	**57,380.26**	**51,909.77**			

09	QCPUF	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	3,650,000.00	0.00	0.00	0.00	119,710.00	0.00	0.00	0.00	0.00	0.00	119,210.00	0.00	0.00	238,920.00	3,411,080.00	6.55%
	Receipts	706,000.00	139,258.75	12,979.26	119,343.98	11,697.74	52,813.70	17,696.51	27,278.14	49,036.75	272,560.67	22,519.01	9,331.98	28,891.35	763,407.84	(57,407.84)	108.13%
	Cash Balance	**3,239,501.42**	**3,378,760.17**	**3,391,739.43**	**3,511,083.41**	**3,403,071.15**	**3,455,884.85**	**3,473,581.36**	**3,500,859.50**	**3,549,896.25**	**3,822,456.92**	**3,725,765.93**	**3,735,097.91**	**3,763,989.26**			

05	Activities	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	500,000.00	66,152.98	39,513.63	22,504.43	39,974.43	27,012.13	41,617.62	42,286.33	53,891.51	70,929.44	15,103.48	21,885.22	17,786.29	458,657.49	41,342.51	91.73%
	Receipts	141,832.35	30,292.05	43,886.57	73,502.89	43,965.07	40,254.55	38,127.54	33,105.10	51,502.92	36,521.71	27,615.06	12,751.27	58,878.35	490,403.08	(348,570.73)	345.76%
	Cash Balance	**358,167.65**	**322,306.72**	**326,679.66**	**377,678.12**	**381,668.76**	**394,911.18**	**391,421.10**	**382,239.87**	**379,851.28**	**345,443.55**	**357,955.13**	**348,821.18**	**389,913.24**			

06	School Lunch	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	1,160,000.00	100,472.40	108,654.09	103,989.52	119,690.26	84,860.76	123,192.84	100,754.26	99,593.85	99,145.80	61,075.87	49,179.32	44,174.59	1,094,783.56	65,216.44	94.38%
	Receipts	1,006,315.36	95,006.52	130,138.60	130,974.65	129,232.43	109,838.56	118,591.75	111,647.27	105,658.63	113,603.19	76,582.10	13,381.01	23,721.70	1,158,376.41	(152,061.05)	115.11%
	Cash Balance	**153,684.64**	**148,218.76**	**169,703.27**	**196,688.40**	**206,230.57**	**231,208.37**	**226,607.28**	**237,500.29**	**243,565.07**	**258,022.46**	**273,528.69**	**237,730.38**	**217,277.49**			

07	Bond	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	575,000.00	0.00	0.00	0.00	410,685.00	0.00	0.00	0.00	0.00	56,584.98	0.00	0.00	0.00	467,269.98	107,730.02	81.26%
	Receipts	500,000.00	137,002.68	10,035.50	4,811.33	8,849.20	49,836.98	14,954.27	24,421.93	45,723.84	157,397.41	20,994.07	5,830.05	25,497.19	505,354.45	(5,354.45)	101.07%
	Cash Balance	**606,597.96**	**743,600.64**	**753,636.14**	**758,447.47**	**356,611.67**	**406,448.65**	**421,402.92**	**445,824.85**	**491,548.69**	**592,361.12**	**613,355.19**	**619,185.24**	**644,682.43**			

08	Special Building	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	1,075,000.00	35,674.42	511.72	5,470.64	26,402.44	3,184.25	54,351.02	2,666.00	29,510.40	32,230.21	6,693.75	83,779.13	20,296.85	300,770.83	774,229.17	27.98%
	Receipts	500,000.00	108,500.04	7,901.84	3,800.07	8,432.98	49,385.57	14,515.88	24,802.44	45,689.02	13,401,025.23	32,689.66	24,418.72	37,791.12	13,758,952.57	(13,258,952.57)	2751.79%
	Loan Balance to Gen. Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Outstanding		
	Loan Repayment from GF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Cash Balance	**67,862.54**	**140,688.16**	**148,078.28**	**146,407.71**	**128,438.25**	**174,639.57**	**134,804.43**	**156,940.87**	**173,119.49**	**13,541,914.51**	**13,567,910.42**	**13,508,550.01**	**13,526,044.28**			

12	Student Fees	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	50,000.00	308.56	1,910.75	11,737.67	1,115.00	1,373.00	308.00	803.95	143.97	2,557.50	109.00	1,902.00	0.00	22,269.40	27,730.60	44.54%
	Receipts	36,000.00	6,539.10	4,450.85	240.00	2,760.00	824.15	991.94	593.00	2,247.00	3,354.00	3,436.00	0.00	12,187.00	37,623.04	(1,623.04)	104.51%
	Cash Balance	**59,806.61**	**66,037.15**	**68,577.25**	**57,079.58**	**58,724.58**	**58,175.73**	**58,859.67**	**58,648.72**	**60,751.75**	**61,548.25**	**64,875.25**	**62,973.25**	**75,160.25**			

10	Cooperative Fund	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Expenditures	150,000.00	3,864.66	3,907.02	3,672.12	9,020.14	8,980.71	9,217.41	9,050.13	8,853.37	8,980.60	9,033.39	9,420.01	5,649.71	89,649.27	60,350.73	59.77%
	Receipts	75,000.00	0.00	3,695.99	3,439.74	33,410.10	5,971.14	6,820.22	0.00	3,410.12	33,410.11	6,938.01	0.00	3,410.11	100,505.54	(25,505.54)	134.01%
	Cash Balance	**7,219.60**	**3,354.94**	**3,143.91**	**2,911.53**	**27,301.49**	**24,291.92**	**21,894.73**	**12,844.60**	**7,401.35**	**31,830.86**	**29,735.48**	**20,315.47**	**18,075.87**			

	Cash Balance	Budgeted/Beginning	September	October	November	December	January	February	March	April	May	June	July	August	Year to Date	Balance	% Spent/Rec
	Cash Balance	**7,489,216.72**	**10,326,962.32**	**9,251,537.04**	**8,201,315.99**	**6,757,370.53**	**7,378,408.49**	**7,141,942.08**	**6,698,419.12**	**6,952,825.98**	**23,713,140.25**	**23,065,853.55**	**21,857,946.30**	**21,093,225.19**			

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Schuyler Community Schools (19-0123) in Colfax County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 16th day of September, 2019 at 6:30 o'clock, P.M., at Schuyler Central High School Music Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

FUNDS	Actual Disbursements & Transfers 2017-2018 (1)	Actual/Estimated Disbursements & Transfers 2018-2019 (2)	Budgeted Disbursements & Transfers 2019-2020 (3)	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
General	$ 20,397,106.00	$ 21,438,519.00	$ 21,438,519.00	$ 3,000,000.00	$ 10,480,185.00	$ 14,099,327.00
Depreciation	$ 360,838.00	$ 850,000.00	$ 850,000.00		$ 850,000.00	
Employee Benefit	$ 88,846.00	$ 145,560.00	$ 145,560.00	$ -	$ 145,560.00	
Contingency	$ -	$ -	$ -		$ -	
Activities	$ 478,649.00	$ 500,000.00	$ 600,000.00	$ -	$ 600,000.00	
School Nutrition	$ 1,086,955.00	$ 1,160,000.00	$ 1,225,000.00	$ -	$ 1,225,000.00	
Bond	$ 453,438.00	$ 575,000.00	$ 1,675,000.00	$ -	$ 675,000.00	$ 1,010,101.00
Special Building	$ 1,107,863.00	$ 1,075,000.00	$ 13,500,000.00		$ 13,500,000.00	$ -
Qualified Capital Purpose Undertaking	$ 238,920.00	$ 3,650,000.00	$ 4,340,000.00	$ -	$ 3,840,000.00	$ 505,051.00
Cooperative	$ 110,812.00	$ 150,000.00	$ 150,000.00	$ -	$ 150,000.00	
Student Fee	$ 17,486.00	$ 41,000.00	$ 70,000.00	$ -	$ 70,000.00	
	$ -	$ -	$ -	$ -	$ -	
TOTALS	$ 24,340,913.00	$ 29,585,079.00	$ 43,994,079.00	$ 3,000,000.00	$ 31,535,745.00	$ 15,614,479.00

NOTICE OF BUDGET AMENDMENT HEARING AND BUDGET SUMMARY

Schuyler Community Schools (19-0123) in Colfax County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 13th Day of July, 2020, at 6:30 o'clock P.M. at the Schuyler Community Schools' Board Room located at 120 West 20th Street for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to & consider amendments relative thereto. The budget detail is available at the office of the"," Clerk/Secretary during regular business hours."). The reason for the amendment is related to COVID-19 related expenses and appropriated CARES revenue. The Lunch Fund amendment is for the expanded food program from March 13th to August 31st (COVID-19).

FUNDS	Actual Disbursements & Transfers 2017-2018 (1)	Actual/Estimated Disbursements & Transfers 2018-2019 (2)	Budgeted Disbursements & Transfers 2019-2020 (3)	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
General	$ 20,397,106.00	$ 21,438,519.00	$ 21,938,519.00	$ 3,000,000.00	$ 10,980,185.00	$ 14,099,327.00
Depreciation	$ 360,838.00	$ 850,000.00	$ 850,000.00		$ 850,000.00	
Employee Benefit	$ 88,846.00	$ 145,560.00	$ 145,560.00	$ -	$ 145,560.00	
Contingency	$ -	$ -	$ -		$ -	
Activities	$ 478,649.00	$ 500,000.00	$ 600,000.00	$ -	$ 600,000.00	
School Nutrition	$ 1,086,955.00	$ 1,160,000.00	$ 1,275,000.00	$ -	$ 1,275,000.00	
Bond	$ 453,438.00	$ 575,000.00	$ 1,675,000.00	$ -	$ 675,000.00	$ 1,010,101.00
Special Building	$ 1,107,863.00	$ 1,075,000.00	$ 13,500,000.00		$ 13,500,000.00	$ -
Qualified Capital Purpose Undertaking	$ 238,920.00	$ 3,650,000.00	$ 4,340,000.00	$ -	$ 3,840,000.00	$ 505,051.00
Cooperative	$ 110,812.00	$ 150,000.00	$ 150,000.00	$ -	$ 150,000.00	
Student Fee	$ 17,486.00	$ 41,000.00	$ 70,000.00	$ -	$ 70,000.00	
	$ -	$ -	$ -	$ -	$ -	
TOTALS	$ 24,340,913.00	$ 29,585,079.00	$ 44,544,079.00	$ 3,000,000.00	$ 32,085,745.00	$ 15,614,479.00

BUDGET STATEMENT AND CERTIFICATION OF TAX County-District # **19-0123**

Line No.	SCHOOL NUTRITION FUND	Object/ Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Salaries	100's		420,000.00	448,000.00
3	Employee Benefits	200's		180,000.00	189,000.00
4	Purchased Services	300 / 400		10,000.00	10,500.00
5	Supplies & Materials (Excluding Food)	610		50,000.00	52,500.00
6	Food	630		500,000.00	525,000.00
7	Capital Outlay (New & Replacement)	731, 733, 739			
8	Support Services - Pupils		1,086,955.00		
9	COVID-19 Expanded Food Program				50,000.00
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		1,086,955.00	1,160,000.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				1,275,000.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				1,275,000.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		129,157.00	153,685.00	257,685.00
18	Investments, 9-1				
19	Total Beginning Balance		129,157.00	153,685.00	257,685.00
20	LOCAL SOURCES				
21	Interest	1510	218.00		
22	Sale of Lunches/Milk	1610-1650	177,993.00	170,000.00	101,315.00
23					
24	STATE SOURCES				
25	State Reimbursement	3150	6,942.00	6,000.00	6,000.00
26	Other State Receipts		1,525.00		
27	FEDERAL SOURCES				
28	Federal Reimbursement	4210 / 4211	922,766.00	922,000.00	910,000.00
29	Re-Appropriated Funds			166,000.00	
30	NON-REVENUE SOURCES				
31	Transfers from General Fund	5200			
32	Other Non-Revenue Receipts		2,039.00		
33	TOTAL RESOURCES AVAILABLE		1,240,640.00	1,417,685.00	1,275,000.00
34	Less: Disbursements & Transfers		1,086,955.00	1,160,000.00	
35	BALANCE FORWARD		153,685.00	257,685.00	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 33 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **19-0123**

Line No.	GENERAL FUND	Source Number	ACTUAL 9-1-2017 to 8-31-2018 (Column 1)	ACTUAL/ESTIMATED 9-1-2018 to 8-31-2019 (Column 2)	ADOPTED 9-1-2019 to 8-31-2020 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	All Instruction Except Special Education Instructional Programs	1000's	10,662,593.00	12,412,000.00	12,412,000.00
3	Special Education Instructional Programs (Include Pre-School)	1200's	2,745,465.00	1,007,005.00	1,007,005.00
4					
5	Support Services - Pupils (SPED Related)	2100's			
6	Support Services - Pupil (Non-SPED Related)	2100's	618,363.00	899,000.00	899,000.00
7	Support Services - Instructional	2200's	642,974.00	662,415.00	662,415.00
8					
9	Board of Education	2310	59,018.00	66,919.00	66,919.00
10	Executive Administration Services	2320	420,572.00	428,721.00	428,721.00
11	District Legal Services	2330		2,000.00	2,000.00
12	Office of the Principal	2410	972,226.00	901,059.00	901,059.00
13	General Administration - Business Services	2500	111,733.00	184,800.00	184,800.00
14	Maintenance and Operation of Building(s) & Site(s)	2600's	1,738,498.00	1,619,256.00	1,619,256.00
15	Vehicle Acquisition & Maintenance	2650	19,725.00	86,400.00	86,400.00
16	Regular Pupil Transportation	2710 / 2720 / 2730 / 2790	67,106.00	98,760.00	98,760.00
17	Special Education Pupil Transportation (Include Pre-School)	2712 / 2713 / 2722 / 2723 / 2732 / 2733 / 2792 / 2793	5,812.00	2,560.00	2,560.00
18					
19	Community Services	3300	108,129.00	60,000.00	60,000.00
20	Categorical Grant from Corporation	3400			
21	State Categorical Programs	3500's	308,236.00	385,400.00	385,400.00
22	Debt Services	5000	8,980.00	7,500.00	7,500.00
23	Federal Programs	6000's	1,891,854.00	2,197,724.00	2,197,724.00
24	Summer School		15,822.00	42,000.00	42,000.00
25	Transfers to _____ Fund	8000		375,000.00	375,000.00
26	Interfund Loan/Repayment to _____ Fund				
27	COVID-19 Related Expenses				500,000.00
28					
29					
30	Total Disbursements & Transfers (Including SPED)		20,397,106.00	21,438,519.00	
31	Total Special Education Disbursements	1200 + 2100 + 27X2	2,751,277.00	1,009,565.00	1,009,565.00
32	Total Non-Special Education Disbursements & Transfers		17,645,829.00	20,428,954.00	20,928,954.00
33	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Including SPED)				21,938,519.00
34	NECESSARY CASH RESERVE				3,000,000.00
35	TOTAL REQUIREMENTS				24,938,519.00

36					
37	BEGINNING BALANCES				
38	Cash Balance, 9-1		2,075,030.00	2,638,961.00	1,124,654.00
39	Investments, 9-1				
40	County Treasurer's Balance, 9-1		2,576,278.00	3,003,712.00	2,486,500.00
41	Total Beginning Balance		4,651,308.00	5,642,673.00	3,611,154.00
42					
43	RECEIPTS, & TRANSFERS				
44	LOCAL SOURCES				
45	Carline Tax	1115	37,436.00	30,000.00	30,000.00
46	Public Power District Sales Tax	1120			
47	Motor Vehicle Taxes	1125	525,131.00	500,000.00	500,000.00
48	Tuition Received from Other Districts	1321 / 1323 / 1335			
49	Tuition Received from Individuals	1311-13 / 1370			
50	Other Tuition	1315 / 1320 / 1322 / 1330 / 1331 / 1340 / 1360			
51	Transportation Received from Individuals	1410-1411			
52	Transportation Received from Other Districts	1420-1440			
53	Interest	1510 / 1520	34,829.00		
54	Community Service Activities	1800			
55	Other Local Receipts	1910 / 1920 / 1990	2,590.00	2,000.00	2,000.00
56	Local License Fees/Court Fines	1911 / 1921	4,135.00	3,000.00	3,000.00
57	Nameplate Capacity Tax	3133			
58	Categorical Grants from Corporations / Private	1925			
59					
60					
61					
62					
63					
64	COUNTY AND ESU SOURCES				
65	Fines and License Fees	2110	124,331.00	90,000.00	90,000.00
66	Other County Sources	2130			
67	ESU Receipts	2210	1,425.00	1,000.00	1,000.00
68					
69					
70	STATE SOURCES				
71	State Aid	3110	2,740,194.00	3,277,818.00	3,769,531.00
72	Special Education Programs	3120	815,152.00	700,000.00	650,000.00
73	Special Education Transportation	3125	1,543.00	1,000.00	1,000.00
74	Homestead Exemption	3130	122,400.00		

75	Payments for Wards of the State or Court	3160 / 3161			
76	Pro-Rate Motor Vehicles	3180	10,730.00	10,000.00	10,000.00
77	Payments for High Ability Learners	3535	6,755.00	5,000.00	5,000.00
78	Other State Appropriations				
79	Early Childhood Endowment Grants		348,806.00	225,000.00	225,000.00
80					
81					
82					
83					
84	State Apportionment	3400	30,242.00	30,000.00	30,000.00
85	Other				
86	State Categorical Programs	3500's	269,190.00	200,000.00	200,000.00
87	Other State Receipts	3990	2,539.00		
88	Property Tax Credit and Personal Property Tax Credit	3131 / 3132 / 3134	851,623.00		
89	FEDERAL SOURCES				
90	Title ESSA Programs (Includes ESSA Title I)	4500-4511	1,646,510.00	640,000.00	620,000.00
91		4526-4528, 4531			
92	Title III NCLB limited english proficient grant		133,938.00	80,000.00	80,000.00
93	Title III NCLB immigrant education grant		9,807.00	11,000.00	11,000.00
94	IDEA Programs	4512-4523	452,596.00	400,000.00	400,000.00
95		4416-4418			
96					
97	Medicaid in Public Schools	4708	3,001.00	2,500.00	2,500.00
98	Medicaid Administrative Activities in Public Schools	4709	8,500.00	8,000.00	8,000.00
99	Title 8 (Impact Aid)	4305			
100	Other Federal Non-Categorical Receipts	4524			
101					
102					
103					
104	Vocational Education (Carl Perkins)	4525	1,704.00	1,000.00	1,000.00
105	Other Federal Categorical Receipts	4530			
106	Universal Services Fund (E-rate)		57,054.00	50,000.00	50,000.00
107	Grants from Corporations & Other Private Interests	4710	255,855.00	181,000.00	180,000.00
108	COVID-19 Anticipated Revenue				500,000.00
109	NON-REVENUE SOURCES				
110	Tax Anticipation Notes	5150			
111	Long Term Loans	5400			
112	Insurance Adjustments	5301	13,442.00		
113	Sale of Property	5300			
114	Transfers from _____ Fund	5200			

115	Cash Balance from Dissolved/Merged Districts	5610			
116					
117	Other Non-Revenue Receipts	5690	336.00		
118	Learning Community Property Taxes				
119	Interfund Loan/Repayment From _____ Fund				
120	Total Available Resources Before Property Taxes		13,163,102.00	12,090,991.00	10,980,185.00
121	Personal and Real Property Taxes	1100	12,876,677.00	12,958,682.00	13,958,334.00
122	TOTAL RESOURCES AVAILABLE		26,039,779.00	25,049,673.00	24,938,519.00
123	Less: Disbursements & Transfers		20,397,106.00	21,438,519.00	
124	BALANCE FORWARD		5,642,673.00	3,611,154.00	

PROPERTY TAX RECAP

1. Tax from Line 121	13,958,334.00
2. Compute County Treasurer's Commission at 1% of tax collections.	140,993.00
3. Total Personal and Real Property Tax Requirement	14,099,327.00

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 122 must agree with TOTAL REQUIREMENTS on line 35 in the Adopted Column.

PEKNY & ASSOCIATES, CPA'S, PC

2458 18th Avenue
Columbus, NE 68601
402-564-7138
FAX 402-564-7139

200 E. 12th Street
Schuyler, NE 68661
402-352-8898
FAX 402-352-8741

July 1, 2020

To the School Board of
Schuyler Community Schools
District No. 123, Colfax County

And

Dr. Dan Hoesing, Superintendent
Schuyler Community Schools

We are pleased to confirm our understanding of the services we are to provide to the Schuyler Community Schools, for the year ended August 31, 2020. We will audit the financial statements of the governmental activities, and each major fund, and the aggregate remaining fund information, including the notes to the financial statements, which collectively comprise the financial statements, of Schuyler Community Schools, as of and for the year ended August 31, 2020.

We have also been engaged to report on supplementary information other than RSI (Required Supplementary Information) that accompanies Schuyler Community Schools' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in our report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal Awards.
2. Combining Schedule of Assets and Fund Balance – Modified Cash Basis.
3. Combining Schedule of Receipts, Disbursements, and Changes in Fund Balance – Modified Cash Basis.
4. Management Discussion and Analysis

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Budgetary Comparison Schedules.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance; and the guide to auditing and reporting for Nebraska School Districts issued by the Nebraska Department of Education, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of Schuyler Community Schools. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgement prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards.* In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of assets, and direct confirmation of certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by general accepted auditing standards.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Schuyler Community Schools' compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the

objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards.*

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Schuyler Community Schools' major programs. The purpose of these procedures will be to express an opinion on Schuyler Community Schools' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Schuyler Community Schools in conformity with the modified cash basis of accounting and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the modified cash basis of accounting; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for including all informative disclosures that are appropriate for the modified cash basis of accounting. Those disclosures will include (1) a description of the modified cash basis of accounting, including a summary of significant accounting policies, and how the modified cash basis of accounting differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3)

additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the School District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on September 30, 2020.

With regard to using auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the modified cash basis of accounting. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the modified cash basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons

for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to Schuyler Community Schools; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Pekny & Associates, CPA's, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Pekny & Associates, CPA's, PC personnel.

Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by regulatory agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in early September and to issue our reports no later than November 5, 2020, the Nebraska School District audit deadline. Jack Pekny is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs except that we agree that our gross fee will not exceed $16,600. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit (i.e. the inclusion of component units). If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Any additional services performed, that are not included in the above quotation, such as the submission of the audit to the Municipal Securities Rulemaking Board (MSRB), assisting with the preparation of the Annual Financial Report (AFR), and the Agreed Upon Procedure for ADA/ADM Compliance Reporting, will be billed separately.

We appreciate the opportunity to be of service to Schuyler Community Schools, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Pekny & Associates, CPA's, PC

Pekny & Associates, CPA's, PC

RESPONSE:
This letter correctly sets forth the understanding of Schuyler Community Schools.

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____

FROM THE DESK OF

GARY SCHAEFFER

June 10, 2020

Stephen Grammer
Schuyler Central High School
401 Adams Street
Schuyler, Nebraska 68661

Mr. Grammer,

I am submitting to you my letter of resignation from Schuyler Central High School. Schuyler Central High School has been my employer for the past nine years and has been very good to me. I have gained valuable training and have developed many excellent relationships with the people I have worked with. Thank you for the opportunity to work at such a fine institution and to work with great professionals. I will miss working here but I feel the opportunity I have been given is to good for me and my family to pass up. Thank you again and Good Luck to you and the Schuyler Community.

Sincerely yours,

Gary Schaeffer

1234 MAIN STREET ANYTOWN, STATE ZIP (123) 456-7890

To whom this may Concern

Due to my health reasons I am forced to leave my job Duties. I feel that I am unable to perform on a Day to Day bases my full ability. Therefore I am resigning from my position as of 7-30-2020

LuAnn Bender

RETURN TO SCHOOL COMMITTEE

The district will appoint a Return to School Committee and name a chairperson accountable for the committee's completion of activities required by the Nebraska Department of Education.

The Return to School Committee should include staff with appropriate oversight to monitor and guide individual tasks assigned to the Committee. This will include having a representative from each school site in the district. The Committee will involve external partners as needed to support its work and develop strategies for securing assistance. and procuring resources to carry out its tasks.

The Committee will determine and describe a vision in line with local values and community needs within the scope of the Committee's work and communicate this vision with all district stakeholders. The Committee will define and assign the roles and responsibilities of its work. This may include creating subcommittees as needed to carry out portions of the Committee's work.

The Committee and its subcommittees shall carry out a schedule of regular meetings..

Approved _____ Reviewed _____ Revised _____

BOARD POLICY AND TEMPORARY WAIVERS OF NDE RULES

The Board understands that due to local, state or national emergency situations, the Nebraska Department of Education may occasionally issue temporary waivers of NDE Rules and Regulations. In the case of contradictions between waivers and existing board policy, all temporary waivers of NDE Rules and Regulations shall also apply to and have priority over respective district policies for the duration of their active status.

Approved _____ Reviewed _____ Revised _____

NONRESIDENT STUDENTS/OPTION ENROLLMENT

Students who are eligible to attend a Nebraska public school but who are not legal residents of the school district may be admitted into the school district in accordance with the option enrollment program authorized by state statutes. Option enrollment students shall be accepted without charge. If the student has previously had an option enrollment accepted in any district, the application shall be rejected unless a statutory exception to this rule applies for that student.

Application for option enrollment should be made between September 1 and March 15 for enrollment during the following and subsequent school years. Upon agreement of the school boards of the resident district and the option (receiving) district, deadlines for application and approval of the option may be waived. Following the March 15 deadline, applications requesting admittance must contain a release approval from the resident district prior to the option district's consideration for acceptance.

The application for option enrollment does not require a release from the resident district and the receiving district has forty-five days to issue acceptance or rejection if:

1. after February 1 the student relocated to a different resident district, or
2. the student's option district merged with another district effective after February 1, and
3. the student's attendance would occur during the next immediate and subsequent school years.

For applications submitted by the March 15 deadline, written notification of approval or rejection of the application will be made before April 1 to the student's parent/guardian and the resident district. If the district rejects an application for a student to option in or out, the district will provide notification by certified mail to the parent/guardian of the reasons for rejection and the process for appealing the decision to the State Board of Education.

The board shall adopt standards and conditions for acceptance or rejection of a request for release of a resident student submitting an option application after March 15. Such standards shall not include the failure to meet the March 15 deadline. For those applications, the option district shall notify the parent/guardian and the resident district whether the application is accepted or rejected within sixty days after submission. False or substantively misleading information submitted by a parent/guardian on an application to an option district may be cause for the option district to reject a previously accepted application prior to the student's attendance.

The board shall adopt a resolution setting forth its specific standards for acceptance and rejection of applications as an option school. Standards will conform to those set forth by

state statute. These may include the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the district. The standards shall not include previous academic achievement, athletic or other extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings except as allowed by law.

An option district shall give first priority for enrollment to siblings of option students within the requirements of state statutes. The board shall follow statutes regarding the application of a student who relocates in a different district but wants to continue attending his or her original resident district or current option district.

Nonresident students not going through option enrollment may also be admitted under a contract with the student's resident district at the discretion of the superintendent upon application and payment of tuition as stated in the contract. The tuition rate shall be the current per-pupil cost of the school district as computed by the superintendent.

Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition.

The district may choose to provide transportation to the option student in the same manner as for resident students and may choose whether or not to charge the parents of those option students a fee to recover the district's costs for the transportation. All option students who qualify for free lunches are eligible for either free transportation or the reimbursement of transportation costs from the school district as provided by state statute. Students receiving special education services shall receive transportation services as provided in the student's Individualized Education Plan.

Legal Reference:	Neb. Statute 79-215	
	79-232 to 246	
	NDE Rule 19.008	
Cross Reference:	503	Student Attendance
	801	Transportation

WEAPONS

The board believes weapons and other dangerous objects and look-a-likes in school district facilities cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees and visitors on the school district premises or property within the jurisdiction of the school district.

Weapons and other dangerous objects and look-a-likes shall be taken from students and others who bring them onto the school district property or onto property within the jurisdiction of the school district or from students who are within the control of the school district.

The term “dangerous object” shall include noxious or flammable material, fireworks, devices intended to administer an electric shock (tasers, electric batons, prods, or stun guns) chemical weapons (i.e. mace, pepper spray), martial arts weapons or other instruments including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.

Parents of students found to possess weapons or dangerous objects or look-a-likes on school property shall be notified of the incident. Confiscation of weapons or dangerous objects shall be reported to the law enforcement officials, and students will be subject to disciplinary action including suspension or expulsion.

Students bringing firearms as defined in 18 U.S.C. 921 to school or knowingly possessing firearms at school may be expelled for a period of not less than one year. Students bringing to school or possessing dangerous weapons, including firearms, will be referred to law enforcement authorities. The superintendent shall have the authority to recommend this expulsion requirement be modified for students on a case-by-case basis. For purposes of this portion of this policy, the term "firearm" includes, but is not limited to, any weapon which is designed to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or any explosive, incendiary or poison gas.

Weapons or dangerous objects under the control of law enforcement officials shall be exempt from this policy. Firearms kept in a locked firearm rack that is on a motor vehicle or that are contained within a private vehicle operated by a nonstudent adult that are not loaded are also exempt. Firearms also may be possessed by a person for the purpose of using them, with the approval of the school, in a historical reenactment, in a hunter education program, or as part of an honor guard. The principal may allow authorized persons to display weapons or other dangerous objects or look-a-likes for educational purposes and must be kept in a designated location during the school day. Such a display shall also be exempt from this policy. It shall be the responsibility of the superintendent, in conjunction with the principal, to implement this policy.

Approved _____ Reviewed _____ Revised _____

Legal Reference:
Neb. Statute 79-263
Neb. Statute 28-1204.04
Improving America's Schools Act of 1994, P.L. 103-382.
18 U.S.C. § 921 (1994).
McClain v. Lafayette County Bd. of Education, 673 F.2d 106 (5th Cir. 1982).

Cross Reference:
505 Student Discipline
508 Student Health and Well-Being

WEAPONS

The board believes weapons and other dangerous objects and look-a-likes in school district facilities cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees and visitors on the school district premises or property within the jurisdiction of the school district.

Weapons and other dangerous objects and look-a-likes shall be taken from students and others who bring them onto the school district property or onto property within the jurisdiction of the school district or from students who are within the control of the school district.

The term "dangerous object" shall include noxious or flammable material, fireworks, devices intended to administer an electric shock (tasers, electric batons, prods, or stun guns) chemical weapons (i.e. mace, pepper spray), martial arts weapons or other instruments including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.

Parents of students found to possess weapons or dangerous objects or look-a-likes on school property shall be notified of the incident. Confiscation of weapons or dangerous objects shall be reported to the law enforcement officials, and students will be subject to disciplinary action including suspension or expulsion.

Students bringing firearms as defined in 18 U.S.C. 921 to school or knowingly possessing firearms at school may be expelled for a period of not less than one year. Students bringing to school or possessing dangerous weapons, including firearms, will be referred to law enforcement authorities. The superintendent shall have the authority to recommend this expulsion requirement be modified for students on a case-by-case basis. For purposes of this portion of this policy, the term "firearm" includes, but is not limited to, any weapon which is designed to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or any explosive, incendiary or poison gas.

Weapons or dangerous objects under the control of law enforcement officials shall be exempt from this policy. Firearms kept in a locked firearm rack that is on a motor vehicle or that are contained within a private vehicle operated by a nonstudent adult that are not loaded are also exempt. Firearms also may be possessed by a person for the purpose of using them, with the approval of the school, in a historical reenactment, in a hunter education program, or as part of an honor guard. The principal may allow authorized persons to display weapons or other dangerous objects or look-a-likes for educational purposes and must be kept in a designated location during the school day. ~~.~~ Such a display shall also be exempt from this policy. It shall be the responsibility of the superintendent, in conjunction with the principal, to implement~~develop administrative regulations regarding~~ this policy.

Approved _____ Reviewed _____ Revised _____

Legal Reference:	Neb. Statute 79-263 Neb. Statute 28-1204.04 Improving America's Schools Act of 1994, P.L. 103-382. 18 U.S.C. § 921 (1994). McClain v. Lafayette County Bd. of Education, 673 F.2d 106 (5th Cir. 1982).
Cross Reference:	505 Student Discipline 508 Student Health and Well-Being

~~Approved~~ _____ ~~Reviewed~~ _____ ~~Revised~~ _____

SEARCHES, SEIZURES AND ARRESTS

School district property is held in public trust by the board. School district authorities may, without a search warrant, search students or protected student areas based on a reasonable and definable suspicion that a school district policy, rule, regulation or law has been violated.

The search shall be in a manner reasonable in scope to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students, employees and visitors to the school district facilities. The furnishing of a locker, desk or other facility or space owned by the school and provided as a courtesy to a student, even if the student provides the lock for it, shall not create a protected student area and shall not give rise to an expectation of privacy with respect to the locker, desk, or other facility.

School authorities may seize any illegal, unauthorized or contraband materials discovered in the search. Items of contraband may include, but are not limited to, nonprescription controlled substances, marijuana, cocaine, amphetamines, barbiturates, apparatus used for controlled substances, alcoholic beverages, tobacco, weapons, explosives, poisons, stolen property and dangerous objects as defined in Policy 504.11. Such items are not to be possessed by a student without specific permission of the building principal while they are on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated transportation; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district.

Possession of such items will be grounds for disciplinary action including suspension or expulsion and may be reported to local law enforcement officials. The board believes that illegal, unauthorized or contraband materials may cause material and substantial disruption to the school environment or presents a threat to the health and safety of students, employees, or visitors on the school district premises or property within the jurisdiction of the school district.

The superintendent or building principal shall only release minor students into the custody of a law enforcement officer upon presentation of a court order or warrant for the student's arrest, or under conditions for temporary custody of a juvenile without a warrant as provided by state statutes.

The principal or designee will attempt to notify the parent/guardian or responsible relative prior to the student's release and the place to which the student is reportedly to be taken, except in cases of child abuse.

It shall be the responsibility of the superintendent, in conjunction with the administrative team, to implement this policy.

Approved _____ Reviewed _____ Revised _____

Legal Reference:
Neb. Statute 43-248 and 79-294
New Jersey v. T.L.O., 469 U.S. 325 (1985).
Cason v. Cook, 810 F.2d 188 (8th Cir. 1987), cert. den., 482 U.S. 930 (1987).

Cross Reference:
504 Student Rights and Responsibilities
505 Student Discipline
508.10 Referral of Students to Other Agencies

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505 Student Discipline
508.10 Referral of Students to Other Agencies

CONCUSSION AWARENESS

Training to recognize the symptoms of concussions and brain injuries and their proper medical treatment shall be made available to coaches of the district's athletic teams.

The district will provide information on concussions and brain injuries to athletes and their parents or guardians prior to the beginning of practice or competition including at least:

1. The signs and symptoms of concussions;
2. The risks posed by sustaining a concussion; and
3. The actions a student should take in response to sustaining a concussion including the notification of coaches.

A student participating on a school athletic team shall be removed from a practice or game when reasonably suspected of having sustained a concussion or brain injury in that activity after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. Any parent or guardian who suspects a student has sustained a concussion is expected to immediately notify district coaches or administrators of the injury. Students who suspect they have sustained a concussion shall immediately make such notification.

The injured student shall not be permitted to participate in any school supervised team athletic activities involving physical exertion, including, but not limited to, practices or games, until the student;

1. has been evaluated by a licensed health care professional;
2. has received written and signed clearance to resume participation in athletic activities from the licensed health care professional;
3. has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity as required above, the parent or guardian of the student shall be notified by the school of the date and approximate time of the injury suffered by the student, the signs and symptoms of a concussion or brain injury that were observed, and any actions taken to treat the student.

The district shall establish a return to learn protocol for students that have sustained a concussion. The return to learn protocol shall recognize that students who have sustained a concussion and returned to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered. It is the responsibility of the superintendent to implement this policy.

Legal Reference: Neb. Statute 71-9104

Approved _____ Reviewed _____ Revised _____

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Approved _____ Reviewed _____ Revised _____

CLASSROOM ENVIRONMENT

Classrooms are expected to be maintained in a safe, orderly manner at all times in keeping with providing an appropriate, healthy learning environment. Any items for display or use in the classroom shall meet this criterion. The use of essential oils or essential oil diffusers will not be permitted in district facilities by students, staff or visitors.

Approved _____ Reviewed _____ Revised _____

BUS SAFETY PROGRAM

The superintendent shall direct the preparation of a Safe Pupil Transportation Plan that, at a minimum, shall address weapons, dangerous objects, pupil behavior, terroristic threats, severe weather, hazardous materials, medical emergencies, driver/passenger procedures in the event of mechanical breakdowns of the vehicle, and driver procedures in the event that the drop-off location is uncertain or appears unsafe to leave students. The plan shall also address general guidelines for the functional capacity of a pupil transportation driver and a process to confirm a driver's ability to conduct daily tasks and emergency evacuations.

The superintendent shall plan and implement a safety-training program for pupil transportation vehicle operators and vehicle passengers. The superintendent shall monitor the scheduling of inservice and educational opportunities for transportation personnel to improve their awareness and skills regarding pupil transportation vehicle safety. Pupil transportation vehicle operators shall attend local workshops and all inservice meetings.

Administrative rules and regulations shall be adopted to govern the safe operation of pupil transportation vehicle. Students violating these regulations may have their riding privileges revoked or suspended. Parents will be responsible for damage done to transportation vehicles or equipment by their children.

The school district shall conduct pupil transportation vehicle safe riding practices instruction and emergency safety drills at least twice a year for students who utilize school district transportation. The emergency evacuation drill procedures should be conducted according to guidelines established by the Nebraska Department of Education.

Each pupil transportation vehicle shall have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This shall include, but not be limited to, students with disabilities.

Pupil transportation vehicle drivers are required to attend each safety drill.

Pupil transportation operator procedures will include a prohibition against use of a handheld wireless communication device to read a written communication, manually type a written communication, or send a written communication while operating a pupil transportation vehicle which is in motion. Handheld wireless communication device means any device that provides for written communication between two or more parties and is capable of receiving, displaying, or transmitting written communication. Written communication includes, but is not limited to, a text message, an instant message, electronic mail, and Internet web sites.

All transportation vehicles shall be acquired and maintained to meet or exceed NDE

Approved _____ Reviewed _____ Revised _____

Minimum Equipment Standards for pupil transportation vehicles. The superintendent shall develop a systematic preventive maintenance program including daily, weekly, monthly, and annual schedules to insure vehicle safety and reliability. This will include a record keeping system for maintaining inspection reports along with procedures for filing reports and certifications to meet requirements of the Nebraska Department of Education.

Legal Reference:	Neb. Statute 79-601 to 610 NDE Rule 91
Cross Reference:	508.05 Emergency Plans and Drills 905 Safety Program

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Post-Concussion Symptom Checklist

Name:_____

Date:_____

Please indicate how much each symptom has bothered you over the past 2 days.

	Symptoms	None	Mild		Moderate		Severe	
PHYSICAL	Headache	0	1	2	3	4	5	6
	Nausea	0	1	2	3	4	5	6
	Vomiting	0	1	2	3	4	5	6
	Balance Problem	0	1	2	3	4	5	6
	Dizziness	0	1	2	3	4	5	6
	Blurry or double vision	0	1	2	3	4	5	6
	Sensitivity to Light	0	1	2	3	4	5	6
	Sensitivity to Noise	0	1	2	3	4	5	6
	Balance Problems	0	1	2	3	4	5	6
	Pain other than headache	0	1	2	3	4	5	6
THINKING/ COGNITIVE	Feeling “in a fog”	0	1	2	3	4	5	6
	Feeling Slowed Down	0	1	2	3	4	5	6
	Difficulty concentrating	0	1	2	3	4	5	6
	Difficulty Remembering	0	1	2	3	4	5	6
SLEEP ISSUES	Trouble Falling Asleep	0	1	2	3	4	5	6
	Fatigue or low energy	0	1	2	3	4	5	6
	Drowsiness	0	1	2	3	4	5	6
EMOTIONAL	Feeling more Emotional	0	1	2	3	4	5	6
	Irritability	0	1	2	3	4	5	6
	Sadness	0	1	2	3	4	5	6
	Nervousness	0	1	2	3	4	5	6

Do symptoms worsen with physical activity? Yes____ No_____ Not Applicable_____
Do symptoms worsen with thinking/cognitive activity? Yes_____ No_____ Not Applicable_____

Activity Level: Over the past two days, compared to what I would typically do, my level of activity has been _____% of what it would normally be.

Adapted from Oregon Concussion Awareness and Management Program (OCAMP)
http://media.cbirt.org/uploads/files/sports_concussion_management_guide.pdf

Concussion Management Team (CMT)
Sample Return to Learn Protocol

The CMT ensures that every student who suffers a concussion is monitored for a safe return to activity.



1. **Concussion occurs!**
   - **If at school sporting event or other school activity, family is notified of possible concussion**
2. **Encourage parent to obtain medical confirmation of concussion from a licensed health care provider.**
3. **Parent signs Release of Information form allowing the school to be notified of concussion by the health care provider and for information sharing.**
4. **CMT Contact person notified of concussion by parent, coach, athletic trainer or health care provider.**
5. **CMT Contact person informs appropriate school personnel (teachers, school nurse, athletic trainer, coaches, etc.) of concussed student and specifies general accommodations from health care provider, if available.**
6. **CMT implements a gradual Return to Learn Protocol based on the individual needs of the student. (Refer to Return to Academics Progression form.)**
7. **CMT documents physical, cognitive, behavioral and emotional symptoms of concussed student and assesses the student's needs based on symptoms. (Refer to Post-Concussion Symptom Checklist).**
8. **CMT designs individual academic adjustment/accommodation plan with appropriate school staff and works with SAT process to coordinate academic adjustments/accommodations during recovery (about 2-3 weeks) and reviews with student and family.**
9. **CMT -Teachers monitor the effectiveness of adjustments, accommodations and symptoms of concussion and report progress/recovery data and results regularly to CMT contact person.**
   - **Data on progress/recovery shared with family and student.**
   - **Family tracks and regularly reports progress on physical, cognitive sleep and emotional symptoms to CMT.**
10. **CMT makes adjustments and readjustments to individual plan until student no longer has special needs in the classroom resulting from the concussion.**
    - **Student progress and updates are communicated to appropriate school staff, family and student.**
11. **CMT and family agree student is symptom free and function is "back to baseline" in the classroom.**
12. **Student returns to classroom full-time with no adjustments or accommodations!**
13. **Parents/guardians deliver medical clearance from the healthcare provider to the CMT and parent provides written permission for the Return to Play Progression to begin.**
14. **Student begins Return to Play Progression after a successful Return to Learn.**
15. **CMT ensures that the concussion date and adjustments for Return to Learn are documented in the student's file.**

- **If symptoms last more than 2-3 weeks, follow up assessment and academic adjustments may need to be strengthened or remain in place longer.**
- **Student may need to visit physician for further evaluation.**
- **If problems persist, student supports may be provided through an MTSS/RtI Plan, a Health Plan or a 504 Plan. A small percentage of students may require a referral for special education.**
- **CMT offers resources on concussion to educators and parents throughout the Return to Learn progression.**
- **Contact BIRSST team members for information or resources on concussion for educators and parents!**



RETURN TO ACADEMICS PROGRESSION

Progression is individual. All concussions are different. Students may start at any of these steps, depending on symptoms, and may remain at a step longer if needed. If symptoms worsen, the CMT should reassess. If symptoms quickly improve, a student may also skip a step or two. Be flexible!

Steps	Progression	Description
1	**HOME – Cognitive and physical rest**	➢ Stay at home ➢ No driving ➢ Limited mental exertion – computer, texting, video games, homework
2	**HOME – Light Mental Activity**	➢ Stay at home ➢ No driving ➢ Up to 30 minutes mental exertion ➢ No prolonged concentration

Progress to Step 3 when student handles up to 30 minutes of sustained mental exertion without worsening of symptoms.

3	**SCHOOL – Part Time** Maximum adjustments Shortened day/schedule Built-in breaks	➢ Provide quiet place for scheduled mental rest ➢ Lunch in quiet environment ➢ No significant classroom or standardized testing ➢ Modify rather than postpone academics ➢ Provide extra time, help, and adjustment of assignments

Progress to Step 4 when student handles 30-40 minutes of sustained mental exertion without worsening of symptoms.

4	**SCHOOL – Part Time** Maximum adjustments Shortened day/schedule	➢ No standardized testing ➢ Modified classroom testing ➢ Moderate decrease of extra time, help, and modification of assignments

Progress to Step 5 when student handles 60 minutes of mental exertion without worsening of symptoms.

5	**SCHOOL – Part Time** Minimal adjustments	➢ No standardized testing; routine tests are OK ➢ Continued decrease of extra time, help, and adjustment of assignments ➢ May require more support in academically challenging subjects

Progress to Step 6 when student handles all class periods in succession without worsening of symptoms AND receives medical clearance for full return to academics and athletics.

6	**SCHOOL – Full Time** Full academics No adjustments	➢ Attends all classes ➢ Full homework and testing

When symptoms continue beyond 3-4 weeks, prolonged in-school supports are required. Request a 504 meeting to plan and coordinate student supports.

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EQUAL EDUCATIONAL OPPORTUNITY

The board requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district does not discriminate on the basis of race, color, religion, national origin, sex, disability, or marital status, sexual orientation or gender identity in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:
Name and/or Title: _____
Address: _____
Telephone No.: _____

The board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment. Harassment or discriminatory behavior that denies civil rights or access to equal educational opportunities includes comments, name-calling, physical conduct or other expressive behavior directed at an individual or group that intentionally demeans the race, color, national origin, sex, disability, age or marital status of the individual or individuals or creates an intimidating, hostile or demeaning environment for education.

Legal Reference:
Neb. Statute 79-2,114-2,124
20 U.S.C. §§ 1221 et seq.
20 U.S.C. §§ 1681 et seq.
20 U.S.C. §§ 1701 -1721
29 U.S. C. § 794
42 U.S.C. §§ 12101 et seq.
28 C.F.R. Pt. 35.1
34 C.F.R. Pt. 100
34 C.F.R. Pt. 104
34 C.F.R. Pt. 106

Cross Reference
102 Educational Philosophy of the District
402.01 Equal Employment Opportunity
404.06 Harassment by Employees
501 Objectives for Equal Educational Opportunities for Students
504.18 Harassment by Students

Approved _____ Reviewed _____ Revised _____

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34 C.F.R. Pt. 104
34 C.F.R. Pt. 106

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Approved _____ Reviewed _____ Revised _____

EDUCATIONAL AND OPERATIONAL PLANNING

At least every 5 years the board shall conduct an in-depth needs assessment, soliciting information from administrators, employees, parents, students and community members, regarding their expectations for adequate student preparation. A systematic on-going process guides planning, implementation, and evaluation and renewal of continuous school improvement activities to meet local and statewide goals and priorities. The school improvement process focuses on improving student learning. A The school system develops and implements a continuous school improvement process to promote quality learning for all students. This process includes procedures and strategies to address quality learning, equity, and accountability.

In all school systems, the continuous school improvement process includes the following activities at least once within each five years:

1. Review and update of the mission and vision statements.
2. Collection and analysis of data about student performance, demographics, learning climate, and former high school students.
3. Selection of improvement goals. At least one goal is directed toward improving student academic achievement.
4. Development and implementation of an improvement plan which includes procedures, strategies, actions to achieve goals, and an aligned professional development plan.
5. Evaluation of progress toward improvement goals.

The school improvement process includes a visitation by a team of external representatives to review progress and provide written recommendations. A copy of the school system's improvement plan and the written recommendations of the external representatives are provided to the Department. The external team visits are conducted at least once each five years.

Legal Reference: Neb. Statute 79-526
79-701, 702
79-729
79-1301
NDE Rule 10-009

Cross Reference 201.01 Board Powers and Responsibilities
203.06 Board Committees
604.01 Basic Instruction Program
1002.00 District Annual Report

Approved _____ Reviewed _____ Revised _____

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~~this assessment is to assist~~

In all school systems, the continuous school improvement process includes ~~board in developing and evaluating a statement of philosophy for~~ the following activities at least once within each five years:

1. Review and update of ~~school district. The second purpose of this assessment is to determine~~ the mission and vision statements.
2. Collection and analysis of data about ~~areas of~~ student performance, demographics, learning climate~~knowledge~~, and former high school students.
3. Selection of improvement goals. At least one goal is directed toward improving student academic achievement.

Development~~attitudes~~ and implementation~~the areas~~ of an improvement plan which includes procedures, strategies, actions to achieve goals, and an aligned professional development plan~~school district operations that are judged to be most crucial in meeting school or school district goals. As part of its assessment, the board shall develop a process for communicating with business and the community regarding their expectations for adequate student preparation. The statement of philosophy shall describe the board's beliefs about topics which shall include the nature of learning, the purpose of the school district, the scope of educational experiences that the school district should provide, the nature of its learners and a description of a desirable learning atmosphere~~.

4. ~~In~~ Evaluation~~conjunction with the in-depth needs assessment~~ of progress toward improvement goals.

the school improvement process includes a visitation by a team~~district, the board shall authorize the appointment~~ of external representatives~~a committee representing administrators, employees, parents, students and community members,~~ to review progress and provide written~~make~~ recommendations. A copy ~~and assist the board in determining the priorities~~ of the school system's improvement plan and the written recommendations~~district in addition to the basic skills areas~~ of the external representatives are provided to the Department. The external team visits are conducted at least once each five years~~education program~~.

~~It shall be the responsibility of the superintendent to ensure the school district community is informed of the board's policies, programs and goals and has an opportunity to express their thoughts and suggestions for the operation of the school district. The superintendent~~

~~shall report annually to the board about the means used to keep the community informed. All references to "superintendent" in this policy manual shall mean the "superintendent or the superintendent's designee" unless otherwise stated in the board policy.~~

~~As a result of the board and committee's work, the board shall determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Nebraska Department of Education.~~

Legal Reference: Neb. Statute 79-526
79-701, 702
79-729
79-1301
NDE Rule 10-009~~004.01A1~~

Cross Reference 201.01 Board Powers and Responsibilities
~~10-004.02A1~~
~~10-004.07~~
203.06 Board Committees
604.01 Basic Instruction Program
1002.00 District Annual Report

Approved _____ Reviewed _____ Revised _____

~~Cross Reference 102 Educational Philosophy of the District~~
~~201.01 Board Powers and Responsibilities~~
~~203.06 Board Committees~~
~~301.03 Succession of Authority to the Superintendent~~
~~604.01 Basic Instruction Program~~
~~902.01 Buildings and Sites Long Range Planning~~

SPECIAL BOARD MEETINGS

Special meetings may be called by the superintendent, the president of the board or any two board members. Should a special meeting be called, public notice shall be given and the meeting shall be conducted in accordance with the open meetings laws.

If the special meeting called is an emergency meeting and the board cannot give public notice in its usual manner, the board shall give public notice of the meeting as soon as practical and possible in light of the situation. The reason for the emergency meeting and why notice in its usual manner could not be given shall be stated in the minutes. Minutes of the emergency meeting must be made available to the public by no later than the end of the next regular business day.

Only the purpose or issue for which the emergency meeting was called may be discussed and decided in the emergency meeting. The board shall strictly adhere to the agenda for the emergency meeting and action on other issues shall be reserved for the next regular or special board meeting. Emergency meetings may be held by means of electronic or telecommunication equipment

Legal Reference: Neb. Statute 79-554
79-555
84-712
84-1408 to 1414

Approved _____ Reviewed _____ Revised _____

MEETING NOTICE

Reasonable advance public notice shall be given for meetings and work sessions held by the board in a local newspaper designated and recorded in the board minutes and, if available, on the newspaper's web site. The board may also, but is not required to, post notice of the meeting in public places throughout the district. Public notice shall indicate the meeting's time, place and date, and shall include a statement that the agenda shall be readily available for public inspection at the district office. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting and a copy kept readily available for public inspection at the principle office of the district. Except for items of an emergency nature the agenda shall not be altered later than 24 hours before the meeting.

A copy of the public notice will be provided to those who have filed a request for notice with the superintendent. These requests for notice must be in writing. A copy of the public notice will also be accessible to employees and students.

In the case of special meetings, public notice shall be given in the same manner as for a regular meeting unless it is an emergency meeting. Public notice of emergency meetings shall be given as soon as practical and possible in light of the situation. Reasonable efforts shall be made to notify news media who have requested notification of meetings.

It shall be the responsibility of the superintendent to give public notice of board meetings and work sessions. The superintendent shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification of the time and place of each meeting and the subjects to be discussed.

Legal Reference: Neb. Statute 84-1408 to 1414
79-554
79-560
79-561

Approved _____ Reviewed _____ Revised _____

MEETING NOTICE

Reasonable advance public notice shall be given for meetings and work sessions held by the board in~~by~~ a local newspaper~~method~~ designated and recorded in the board minutes and, if available, on the newspaper's web site. The board may also, but is not required to, post notice of the meeting in public places throughout the district. Public notice shall indicate the meeting's time, place and date, and shall include a statement that the agenda shall be readily available for public inspection at the district office. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting and a copy kept readily available for public inspection at the principle office of the district. Except for items of an emergency nature the agenda shall not be altered later than 24 hours before the meeting. ~~The usual method of giving advance notice of meetings shall be posting of the notice in at least three public places throughout the district. The board may also, but is not required to, publish notice of its meeting in a local newspaper.~~

A copy of the public notice will be provided to those who have filed a request for notice with the superintendent. These requests for notice must be in writing. A copy of the public notice will also be accessible to employees and students.

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Legal Reference: Neb. Statute 84-1408 to 1414
79-554
79-560
79-561

Approved _____ Reviewed _____ Revised _____

MEETING MINUTES

The board shall keep and maintain permanent records of the board including, but not limited to, records of the minutes of board meetings, documentation received or disclosed in open session of the meetings, and other required records of the board. The minutes may be kept as an electronic record.

It shall be the responsibility of the board secretary to keep the minutes of the board meetings. The minutes of each board meeting shall record when and where the meeting notice was published. They shall also include as a minimum the following items: a record of the date, time, place, members present, action taken and the vote of each member, and the schedule of bills allowed shall be attached. In addition, they shall include all required information regarding any closed sessions as stated in policy 204.06. This information shall be available within 10 days of the board meeting or prior to the next convened meeting, if earlier. Minutes shall be forwarded to the newspaper designated as the official newspaper for publication. The schedule of bills allowed may be published on a once monthly basis in lieu of publication with the minutes. The permanent records of the board minutes may include more detail than is required for the publication of the minutes.

Minutes awaiting approval at the next board meeting will be available for inspection at the central office of the district after the office transcribes the notes into a document which has been proofread for errors and corrected.

Legal Reference: Neb. Statute 79-577
79-580
84-712
84-1408 to 1414

Cross Reference:
203 Organization of the School Board
1003 Public Examination of District Records
1004 Press, Radio and Television News Media

Approved _____ Reviewed _____ Revised _____

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Cross Reference: 1003 Public Examination of District Records
1004 Press, Radio and Television News Media

Approved _____ Reviewed _____ Revised _____

EQUAL OPPORTUNITY EMPLOYMENT

The _____ School District shall provide equal opportunity to employees and applicants for employment in accordance with applicable equal employment opportunity and non-discrimination laws, directives and regulations of federal, state and local governing bodies. Opportunity to all employees and applicants for employment includes hiring, placement, promotion, transfer or demotion, recruitment, advertising or solicitation for employment, treatment during employment, rates of pay or other forms of compensation, and layoff or termination. Employees will support and comply with the district's established equal employment opportunity and non-discrimination policies. Employees shall be given notice of this policy annually. The board shall appoint an employee to serve as non-discrimination compliance coordinator.

Individuals who file an application with the school district will be given consideration for employment if they meet or exceed the qualifications set by the board, administration, and Nebraska Department of Education for the position for which they apply. In employing individuals, the district will not discriminate in any aspect of employment with regard to race, color, religion, national or ethnic origin, sex, disability, age, marital status, genetic background, veteran status, pregnancy, childbirth or related medical condition, or sexual orientation or gender identity.

Advertisements and notices for vacancies within the district shall contain the following statement: "The _____ School District is an equal opportunity employer (EOE)." The statement shall also appear on application forms.

Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and non-discrimination laws and policies, including but not limited to complaints of discrimination, shall be directed to:
Name and/or Title: _____
Address: _____
Telephone No.: _____

Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and non-discrimination laws and policies, including but not limited to complaints of discrimination, may also be directed in writing to the Director of the Kansas Office of Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, MO 64106, (816) 268-0550, the Nebraska Equal Opportunity Commission, State Office Building, 301 Centennial Mall South, 5th floor, P.O. Box 94394, Lincoln, NE 68509-4934, (402) 471-2024 or (800) 642-6112 or by email to OCR.KansasCity@ed.gov.

This inquiry or complaint to the federal office may be done instead of, or in addition to, an inquiry or complaint at the local level.

Approved _____ Reviewed _____ Revised _____

Further information and procedures for filing a complaint are available at the website of the Nebraska Equal Opportunity Commission, http://www.neoc.ne.gov/comp/comp.htm.

Legal Reference:
29 U.S.C. §§ 621-634 (1994).
42 U.S.C. §§ 2000e et seq. (1994).
42 U.S.C. §§ 12101 et seq. (1994).
Neb. Statute 48-1101 et seq. (Nebr. Fair Employment Practice Act)

Cross Reference:
103 Equal Educational Opportunity
404.06 Harassment by Employees
406.02 Certificated Employee Qualifications, Recruitment and Selection
412.02 Support Staff Qualifications, Recruitment and Selection

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Cross Reference:
103 Equal Educational Opportunity
404.06 Harassment by Employees
406.02 Certificated Employee Qualifications, Recruitment and Selection
412.02 Support Staff Qualifications, Recruitment and Selection

HARASSMENT BY EMPLOYEES

Harassment of employees, students, volunteers or visitors will not be tolerated in the school district. School district includes school district facilities, school district property, or property within the jurisdiction of the school district; while on school-owned or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the district.

Harassment includes, but is not limited to, race, religion, national or ethnic origin, color, marital status, disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other prohibited status. Harassment by board members, administrators, employees, parents, vendors, and others doing business with the school district is prohibited. Employees whose behavior is alleged to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, discharge or other appropriate action. Other individuals whose behavior is alleged to be in violation of this policy will be subject to appropriate sanctions as determined and imposed by the superintendent or board.

Sexual harassment shall include, but not be limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, education, or participation in school programs or activities;
- submission to or rejection of such conduct by an individual is used as the basis for decisions affecting such individual's employment or education; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or learning environment.

Sexual harassment as set out above, may include, but is not limited to the following:

- verbal or written harassment or abuse, or unwelcome communication implying sexual motives or intentions;
- pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- unwelcome and offensive public sexual display of affection;
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's job, promotions, recommendations, etc.

Harassment on the basis of race, religion, national or ethnic origin, color, marital status,

disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, or other prohibited status means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble individuals when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs, activities or employment;
- submission to or rejection of such conduct by an individual is used as the basis for decisions affecting the individual; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or
- creating an intimidating, offensive or hostile learning or work environment.

Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at an individual.

Employees, students, volunteers or visitors who believe they have suffered harassment shall report such matters to the investigator for harassment complaints. However, claims regarding harassment may also be reported to the alternate investigator for harassment complaints.

Upon receiving a complaint, the investigator shall confer with the complainant to obtain an understanding and a statement of the facts. It shall be the responsibility of the investigator to promptly and reasonably investigate claims of harassment and to pass the findings on to the superintendent who shall complete such further investigation as deemed necessary and take such final action as appropriate. It is the intention of the district to complete its investigation within ten (10) working days after receiving a complaint unless extenuating circumstances such as unavailability of a witness or needing additional time because of the complexity of the investigation or the need to involve outside experts. The extended timeframe for investigation due to extenuating circumstances shall not exceed ten (10) days without the consent of the complainant, unless the alleged victim agrees to a longer time limit. Information regarding an investigation of harassment shall be confidential to the extent possible, and those individuals who are involved in the investigation shall not discuss information regarding the complaint outside the investigation process.

No one shall retaliate against an employee or student because they have filed a harassment complaint, assisted or participated in a harassment investigation, proceeding, or hearing regarding a harassment charge or because they have opposed language or conduct that violates this policy. This policy should be used when an employee is the alleged harasser or the alleged victim. It is strongly recommended the investigator and alternate investigator be of opposite sexes.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. The superintendent or superintendent's designee shall also be responsible for organizing training programs to educate employees, students and others involved with the school district about harassment and the school district's policy prohibiting harassment. The training shall include how to recognize harassment and what to do in case an individual is harassed. The employee training will be documented in personnel files to ensure a record of training for each employee.

Legal Reference: 42 U.S.C. §§ 2000e et seq. (1994).
29 C.F.R. Pt. 1604.11 (1996).

Cross Reference:
103 Equal Educational Opportunity
402.01 Equal Opportunity Employment
402.05 Employee Grievances
403.03 Abuse of Students by School District Employees
405 Employee Conduct and Appearance
504.18 Harassment By Students
505 Student Discipline

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OBJECTIVES FOR EQUAL EDUCATIONAL OPPORTUNITIES FOR STUDENTS

This section of the board policy manual is devoted to the board's goals and objectives for assisting the students of the school district in obtaining an education. Each student shall have an opportunity to obtain an education in compliance with the policies in this series. It is the goal of the board to develop a healthy social, intellectual, emotional, and physical self-concept in the students enrolled in the school district. Each student attending school will have the opportunity to use it and its education program and services as a means for self-improvement and individual growth. In so doing, the students are expected to conduct themselves in a manner that assures each student the same opportunity.

The board supports the delivery of the education program and services to students free of discrimination on the basis of race, color, national origin, sex, disability, religion or marital status, sexual orientation or gender identity and provides equal access to the Boy Scouts and other designated youth groups. This concept of equal educational opportunity serves as a guide for the board and employees in making decisions relating to school district facilities, employment, selection of educational materials, equipment, curriculum, and regulations affecting students.

Board policies, rules and regulations affect students while they are on school district property or on property within the jurisdiction of the school district; while on school owned, operated, or chartered transportation; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and educational processes of the school district.

This section of the board policy refers to the term "parents" in many of the policies. The term parents for purposes of this policy manual shall mean the legal parents. It shall also mean the legal guardian or custodian of a student and students who have reached the age of majority or are otherwise considered an adult by law.

Inquiries by students regarding compliance with equal educational opportunity laws and policies, including but not limited to complaints of discrimination, shall be directed to the superintendent or his or her designee.

Inquiries may also be directed in writing to the Director of the Kansas Office of Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, MO 64106, (816) 268-0550, the Nebraska Equal Opportunity Commission, State Office Building, 301 Centennial Mall South, 5th floor, P.O. Box 94394, Lincoln, NE 68509-4934, (402) 471-2024 or (800) 642-6112 or by email to OCR.KansasCity@ed.gov. This inquiry or complaint to the federal or state office may be done instead of, or in addition to, an inquiry or complaint at the local level.

Further information and copies of the procedures for filing a complaint are available in

the school district's central administrative office and the administrative office in each attendance center.

Legal Reference:
Sect. 504 of the Rehabilitation Act of 1973
20 U.S.C. §1681 et seq. (1994)
34 C.F.R. §104 et seq.
34 C.F.R. §160 et seq.
Neb. Statute 79-2,114 et seq. (Neb. Equal Opportunity in Education Act).

Cross Reference:
100 District Organization and Basic Commitments

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34 C.F.R. §160 et seq.
Neb. Statute 79-2,114 et seq. (Neb. Equal Opportunity in Education Act).

Cross Reference:
100 District Organization and Basic Commitments

EDUCATIONAL EQUITY

The District is committed to equity and excellence for all students. Educational equity is defined as providing all students, regardless of socioeconomic status, race, ethnicity, language, religion, sex, gender, orientation, cognitive/physical ability, or mobility the high-quality instruction and support needed to reach and exceed state educational standards.

The district will identify and address any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

To achieve educational equity, the District will commit to:
1. using district-wide and individual school-level data disaggregated, when appropriate, by socioeconomic status, race/ethnicity, national origin, language, special education, and mobility, to inform district decision making;
2. working to raise the achievement of all students; and
3. graduating all students ready to succeed.

In order to reach the goal of educational equity for each and every student, the District shall monitor students' progress in meeting the state academic standards by:
1. developing and implementing a well-rounded program of instruction to meet the academic needs of all students;
2. identifying students who may be at risk for academic failure;
3. supporting efforts to reduce the overuse of discipline practices that remove students from the classroom;
4. providing additional educational assistance to individual students the District determines need help in meeting the state academic standards; and
5. identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

The District will provide organized, system-wide means of incorporating educational equity into its educational program by:
1. Providing every student with access to high quality curriculum, support, and other educational resources;
2. Providing multiple pathways to success in order to meet the needs of the entire student body and actively encourage, support, and expect high academic achievement for each student;
3. Working to create schools with a safe, supportive and inclusive environment; and
4. Seeking to promote educational equity as a priority in professional development.

The Superintendent will include equity practices leading to specific goals and strategies

Approved _____ Reviewed _____ Revised _____

in the District's school improvement plan. The Superintendent will periodically report to the Board on progress in the implementation of this policy.

Legal Reference: 20 U.S.C. §6312

HARASSMENT BY STUDENTS

Harassment of students, staff or visitors by other students will not be tolerated in the school district. This policy is in effect while students are on school grounds, school district property, or on property within the jurisdiction of the school district; while on school-owned and/or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district.

Harassment includes, but is not limited to, race, religion, national or ethnic origin, color, marital status, disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other prohibited status. Harassment by board members, administrators, employees, parents, vendors, and others doing business with the school district is prohibited. Students whose behavior is found to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including, suspension and expulsion.

Sexual harassment means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, offensive or hostile learning or work environment.

Sexual harassment as set out above, may include, but is not limited to the following:

- verbal or written harassment or abuse, or unwelcome communication implying sexual motives or intentions;
- pressure for sexual activity; repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- unwelcome and offensive public sexual display of affection;
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades, achievements, etc.

Harassment on the basis of race, religion, national or ethnic origin, color, marital status, disability, sex, veteran status, age, pregnancy, childbirth or related medical condition, or

other prohibited status means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble individuals when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of an individual's participation in school programs or activities;
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Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at an individual.

The district will promptly and reasonably investigate allegations of harassment. The building principal will be responsible for handling all complaints by students alleging harassment.

Upon receiving a complaint, the investigator shall confer with the complainant to obtain an understanding and a statement of the facts. It shall be the responsibility of the investigator to promptly and reasonably investigate claims of harassment and to pass the findings on to the superintendent who shall complete such further investigation as deemed necessary and take such final action as appropriate. It is the intention of the district to complete its investigation within ten (10) working days after receiving a complaint unless extenuating circumstances such as unavailability of a witness or needing additional time because of the complexity of the investigation or the need to involve outside experts. The extended timeframe for investigation due to extenuating circumstances shall not exceed ten (10) days without the consent of the complainant, unless the alleged victim agrees to a longer time limit. Information regarding an investigation of harassment shall be confidential to the extent possible, and those individuals who are involved in the investigation shall not discuss information regarding the complaint outside the investigation process.

Retaliation against an individual because the individual has filed a harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. A student who is found to have retaliated against an individual in violation of this policy will be subject to discipline, up to and including, suspension and expulsion.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. These rules will be printed and distributed to students and parents in the student handbook. The

superintendent shall also be responsible for organizing training programs for students and employees. The training shall include how to recognize harassment and what to do in case an individual is harassed. The employee training will be documented in personnel files to ensure a record of training for each employee.

Legal References:
20 U.S.C. §§ 1221-1234i (1994)
20 U.S.C. § 1681 et seq.
29 U.S.C. § 794 (1994)
42 U.S.C. § 1983
42 U.S.C. §§ 2000d-2000d-7 (1994).
42 U.S.C. §§ 12101 et. seq. (1994).

Cross References:
404.06 Harassment by Employees
505 Student Discipline
507 Student Records

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Cross References:
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Nebraska Rural Community Schools Association

Invoice

Nebraska Rural Community Schools Association
455 S.11th St, Ste B
Lincoln, NE 68508

Invoice #: 2020-21 Member

Date: 6/18/2020

Bill To:

SCHUYLER COMMUNITY SCHOOLS
401 ADAM ST
SCHUYLER NE 68661

For: NRCSA Membership Dues

Description	Amount
2020-21 NRCSA Membership Dues Renewal	*$850.00*

Total: *$850.00*

Make all checks payable to **NRCSA**

If you have any questions concerning this invoice, contact Jeff Bundy at (402) 202-6028
or e-mail:jbundy@nrcsa.net

Please update and return this report along with the dues check!

Co Dist No 19-0123-000

School Name SCHUYLER COMMUNITY SCHOOLS

Supt Cell Phone Number

Address 1

Address 2 401 ADAM ST

City SCHUYLER **Postal Code** 68661

School Phone Number (402) 352-2421

School Fax Number (402) 352-2372

Contact Information

Dan	Hoesing	Supt or ESU Administrator	dan.hoesing@schuylercommunityschools.org
Katherine	Bertrand	Sec. Counselor	katherine.bertrand@schuylercommunityschools.org
Amy	Johnson	Sec. Counselor	amy.johnson@schuylercommunityschools.org
Heather	Bebout	Principal	heather.bebout@schuylercommunityschools.org
Michelle	Burton	Principal	Michelle.Burton@schuylercommunityschools.org
Bill	Comley	Principal	bill.comley@schuylercommunityschools.org
Stephen	Grammer	Principal	stephen.grammer@schuylercommunityschools.org
Darin	Kovar	Principal	darin.kovar@schuylercommunityschools.org
Joseph	Lefdal	Principal	joey.lefdal@schuylercommunityschools.org
Richard	Brabec	Bd. President	rich_brabec@cargill.com
Mynor	Hernandez	Bd. Member	
Holly	Hild	Bd. Member	hollyhild@hotmail.com
Chuck	Misek	Bd. Member	
Virginia	Semerad	Bd. Member	vsemerad@yahoo.com
Brian	Vavricek	Bd. Member	

NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION

455 S. 11th St, Ste B
Lincoln, NE 68508

2020-21
EXECUTIVE COMMITTEE

Officers:

Ginger Meyer, President.
Chadron Public Schools
Chadron, Nebraska

Del Dack, Past President.
Paxton Consolidated Schools
Paxton, Nebraska

Dr. Dawn Lewis, Pres.-Elect.
Arlington Public Schools
Arlington, Nebraska

Jane Davis, Secretary.
Hershey Public Schools
Hershey, Nebraska

District Representatives:

Chris Geary, West.
Leyton Public Schools
Dalton, Nebraska

Dale Hafer, North Central.
Ainsworth Public Schools
Ainsworth, Nebraska

Dr. Jon Cerny, Northeast.
Bancroft-Rosalie Community Schs
Bancroft, Nebraska

Paul Sheffield, Southeast.
Exeter-Milligan Public Schools
Exeter, Nebraska

Jon Davis, South Central.
Alma Public Schools
Alma, Nebraska

Alan Garey, Southwest.
Medicine Valley Schools
Curtis, Nebraska

Executive Director:

Jack Moles
455 S. 11th St, Ste B
Lincoln, NE 68508
402-335-7732

Lobbyists:

Trent P. Nowka
Russell Westerhold

Nowka & Edwards.
Suite 201
1233 Lincoln Mall,
Lincoln, NE 68508
402-476-1440

June 28, 2020

To: NRCSA Members
From: Jack Moles, Executive Director
Re: 2020-21 Membership

Thank you for being an active member of the Nebraska Rural Community Schools Association (NRCSA)! Your continued membership will help assure NRCSA's ongoing effort to continue rural community school advocacy. Thanks to you, NRCSA had 201 member school districts and Educational Service Units in 2019-20 representing over 75,000 students across 89 counties and 24 legislative districts throughout Nebraska. We have grown each year for the last nine years, in spite of losing member districts to local reorganization, and we hope to see growth again for 2020-21.

Why Remain a Member of NRCSA?

We are the only organization focused on rural community K-12 school districts and their role in Nebraska's public education system. Depth of membership matters when talking to senators and other officials. Senators view NRCSA as representing all "rural, community districts". The more members we have, the larger the true number of districts and students represented, the stronger our voice. The common theme for membership is being a rural community school.

NRCSA can act as a forum for advancing ideas and concerns, whether legislative, Department, or any entity having a role in public education. This has included representing members to groups such as rural education research groups, rural membership advocacy groups, rural interest groups, collaborative groups, Nebraska Department of Education, and NREA (national) committee participation.

NRCSA offers two annual statewide events (Legislative Forum and Spring Conference) which offer members the chance to learn about issues affecting rural schools, the opportunity to develop professionally, network with personnel representing other districts and interact directly with policymakers and providers as well as NRCSA leaders. Both events are focused on our rural community schools' issues and interests. The Spring Conference is also the event that highlights awards, speakers, scholarships, exhibitors, music groups, many learning and information opportunities, and of course NRCSA food.

NRCSA offers recognition to those who demonstrate outstanding leadership and character in rural schools through exceptional scholarship and awards programs. In 2020, NRCSA awarded sixteen $1,000 scholarships, seven Outstanding Educator Awards, and eight Closing the Achievement Gap Effective School Awards.

NRCSA provides, exclusively sent to Superintendents and Board of Education members of member schools, written updates from the Executive Director on current association activities and involvement within the legislative process. In the past the updates have gone only to the Superintendents and Board Presidents. We have expanded our updates to include all Board of Ed members. We are requesting the district Superintendent provide board member email contact information, or at least for the Board President, so the NRCSA communications can be sent to a larger audience directly. We encourage our updates to be used as board meeting information, as well.

NRCSA currently offers leadership roles, ten elected and 59 appointed positions, for superintendents of member districts to be further involved. Elected opportunities include six NRCSA district (regional) representatives, three presidency cycle offices, and one secretary office as the ten-member Executive Committee. There are ten appointed members of the Scholarship & Recognition Committee, twenty-two appointed members of the Legislative Committee (including seven ex-officio past NRCSA presidents), twelve appointed members of the Rural Teacher Committee, and fifteen members of the NRCSA Closing the Gap Project Team.

--YOUR ANNUAL MEMBERSHIP PROVIDES SUPPORT FOR --

Nebraska Rural Community Schools Association

STATE LEGISLATIVE ADVOCACY NRCSA is active in representing rural public schools in the Unicameral. The Executive Director is the main spokesperson for NRCSA, but is also represented by the lobbying firm of Nowka and Edwards. NRCSA's Legislative Committee includes 23 Superintendents from member schools and helps to direct the legislative efforts of the organization. NRCSA is also represented in the "Nebraskans United for Property Tax Reform and Education" and the "Education Association Coalition", both of which serve as coalitions that work to speak on behalf of public education interests.	**RURAL ADVOCACY** NRCSA is the only organization that speaks solely on behalf of public rural schools in the State of Nebraska.	**SUPERINTENDENT SEARCHES** NRCSA's Superintendent Search Service is conducted by veteran Superintendents whose professional lives were involved in rural education in Nebraska. The service is available to all Nebraska school districts, with member districts paying a lower rate than non-member districts. A professional cost effective proposal and fee structure is available upon request.
PLANNING WORKSHOPS The NRCSA Planning Support Service is an elective service that assists districts in planning and goal-setting. The service is conducted by veteran Superintendents whose professional lives were invovled in rural education in Nebraska.	**NATIONAL ADVOCACY** NRCSA is a member of the National Rural Education Advocacy Consortium (NREAC), which represents the interests of rural public schools in national forums where education issues are decided.	**LEGISLATIVE FORUM** During each legislative session NRCSA offers a forum for Board members and administrators. The forum provides the opportunity to hear from Senators as to what is happening in the Unicameral, as well as to provide input to Senators. The forum is held in Lincoln.
COMMUNICATIONS NRCSA provides regular updates from the Executive Director to member schools. A more in-depth update is provided to all members just prior to monthly Board of Education meetings. The NRCSA webpage is www.nrcsa.net. NRCSA also has a social media presence on Twitter (@ NRCSA1980) and on Facebook (www.facebook.com/nrcsahome).	**SPRING CONFERENCE** NRCSA offers an annual conference in Kearney in March. The conference targets issues and interests of rural schools. An opportunity is created to network with other rural school districts and to interact directly with policymakers and NRCSA leaders.	**GARY FISHER FINE ARTS SCHOLARSHIPS** NRCSA awards two $1,000 scholarships to high school seniors from NRCSA-member schools who are entering college with the plan to major in a fine arts field.
DISTRICT MEETINGS Each fall NRCSA conducts a meeting in each of the six membership districts. These meetings provide an opportunity for rural schools to connect with NRCSA leadership on a face-to-face basis.	**US BANK ONE CARD PROGRAM** NRCSA has partnered with US Bank to provide this unique purchase card program for school districts. Individual school districts decide which staff members receive purchase cards. The district has control over where purchases can be made and for what amounts. This can be especially helpful when sending sponsors out with student groups.	**NRCSA AWARDS** NRCSA annually recognizes individuals who are outstanding at serving member districts. At the Spring Conference each year NRCSA recognizes an Outstanding Elementary Teacher, Secondary Teacher, ESU Staff Member, Music Teacher, Principal, Board of Education Member, and Superintendent/ESU Administrator.
NRCSA EXECUTIVE BOARD The 10-member Executive Board provides leadership and direction for the organization. Each of the six NRCSA districts is represented by at least one Superintendent from a district within the district.	**NRCSA SCHOLARSHIPS** NRCSA annually awards 14 $1,000 scholarships to high school seniors from NRCSA-member schools who are entering college with the goal of becoming school teachers.	**GLOBAL TELETHERAPY** Global Teletherapy is a partner with NRCSA that provides elective services such as Speech, Behavioral, and Occupational Teletherapies. Global provides services that are sometimes difficult to fill.
NEBRASKANS UNITED NRCSA is a strong member of this group which includes most education and ag-related organizations in the State. The purpose is to work to provide property tax relief, as well as to protect and promote funding to public education.	**CORONAVIRUS ISSUES** Over 100 NRCSA member Superintendents and ESU Administrators worked together to produce NRCSA's Reopening Document to help districts develop their own plans for reopening school in the fall.	**LEADERSHIP OPPORTUNITIES** Each year there are over 50 leadership positions on the Executive Committee or other NRCSA committees that provide opportunities for member Superintendents.
EDUCATION ASSOCIATIONS COALITION NRCSA is an active member of this group that is comprised of all of the major education associations in the state. The purpose of the group is to work together on legislative issues facing public education.	**NATIONAL RURAL EDUCATION ASSOCIATION** NRCSA is a strong member of the NREA. The NREA provides leadership on issues facing rural education on the national level. Dr. Jon Habben, former NRCSA Executive Director of NRCSA, will serve as the President of NREA in the coming year.	**RURAL TEACHER SHORTAGE** NRCSA has started a Rural Teacher Committee that was established to find ways to address the shortage of teachers in rural schools. Twelve member Superintendents work with representatives from Wayne State College and Peru State College in this work.

NREA Discounted Membership *(Through NRCSA)*

2020-21 Membership Form

Instructions:

*Complete this form if your superintendent or district wants to become a member of the National Rural Education Association (NREA). NRCSA as a state affiliate of the NREA, is able to offer members a twenty-five (25%) discount on membership to the **NREA**. Please complete the form entirely, and submit to the NRCSA office via, mail, e-mail, or fax.*

School District Name:

Address:

City: **St:** NE **Postal Code:**

Phone Number: **Fax Number:**

Administrator Name:

Administrator e-mail:

Type of Membership: Discounted Individual Membership ($75.00)

There are two different membership options. The discounted individual membership allows one (1) person to join the NREA at a cost of $75.00. The discounted school district membership allows a maximum of 7 people (board members or other staff) to join the NREA at a cost of $300.00.

Contact 1 Name:	**Title:**	**e-mail:**
Contact 2 Name:	**Title:**	**e-mail:**
Contact 3 Name:	**Title:**	**e-mail:**
Contact 4 Name:	**Title:**	**e-mail:**
Contact 5 Name:	**Title:**	**e-mail:**
Contact 6 Name:	**Title:**	**e-mail:**
Contact 7 Name:	**Title:**	**e-mail:**

Please include a SEPARATE check for the membership fees payable to the NREA.
Send dues and registration form to:

NRCSA
455 S. 11th St, Suite B
Lincoln, NE 68508

Planning a Safe Return to School in Nebraska

Scenario 1: Minimal Community Spread

Virus Status	✓ Few, if any, active COVID-19 cases locally. ✓ This would correspond to late Phase three of early stage Four of the Nebraska Directed Health Measures.[1]
How to Keep School Communities Safe	✓ School preparedness activities primarily focused around awareness and updating emergency operations plans. ✓ Close and continuing communication between school and local public health leaders focused on local basic reproductive number and any changes in disease surveillance that would necessitate a change to “minimal to moderate spread” community spread status. ✓ Evaluate whether there are students or staff at risk for severe illness and develop or refine plans for remote work and education if necessary.[1] ✓ Encourage sick students and staff to stay home and consider waiving requirements for doctor’s excuse notes. ✓ Familiarize staff and students with approved personal protective equipment and policies for use in school. ✓ Clean and disinfect work and school areas regularly.
School Operating Status	✓ Open for in-person instruction.

Mental and Social Emotional Health

- ▢ Establish a crisis response team that includes school principals, school nurses, mental health specialists, and parents, to focus on student and staff mental health and wellness using trauma informed models.
- ▢ Assess natural resources (personnel, existing partners) to determine if there is a need for external support, and reach out to the existing vendor community to assess the potential for expanded work.
- ▢ Evaluate staff mental health readiness utilizing questionnaires, surveys, and direct outreach. If any screening does occur, it should comply with privacy and HIPAA requirements.
- ▢ Where feasible, institute a universal mental health screening tool that can be used for both teachers and students. If any screening does occur, it should comply with privacy and HIPAA requirements.
- ▢ Provide resources for staff self-care, including resiliency strategies.
- ▢ Designate a mental health liaison (school-based) who will work with the district, local public health agencies, and community partners.
- ▢ Consider additional resources required to serve special needs populations.

Hygiene

- ▢ Provide adequate supplies to support healthy hygiene behaviors (e.g. , soap, hand sanitizer with at least 60% alcohol for safe use by staff and older children, paper towels, and tissues).
- ▢ Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older students.
- ▢ Systematically and frequently check and refill hand sanitizers
- ▢ Encourage staff and students to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- ▢ Limit sharing of personal items and supplies such as writing utensils.
- ▢ Keep students' personal items separate and in individually labeled cubbies, containers or lockers.

- Limit use of classroom materials to small groups and disinfect between uses or provide adequate supplies to assign for individual student use.

Spacing and Movement

- Changes to class sizes and spacing unnecessary; can resume normal seating.

- No changes in movement between classes is required.

Screening Students

- Children who become ill at school should be placed in a designated area of quarantine with a surgical mask in place. Nurses should wear N95 masks when caring for these students.

- Students sent home from school should be kept home until they have tested negative or have completely recovered according to CDC guidelines.

- Students are allowed to enter the building at only 1-2 sites and must egress from other exits to keep traffic moving in a single direction.

- Parents are not allowed in the school building except under extenuating circumstances determined by district and school officials; adults entering the building should wash or sanitize hands prior to entering.

- Only one parent per child should be allowed to enter except under extenuating circumstances determined by district and school officials.

- Strict records, including day and time, should be kept of non-school employees entering and exiting the building.

- Parents are encouraged to check student's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 or greater should stay home and consider coronavirus testing if no other explanation is available.

- Parents are encouraged to ask their children or monitor for symptoms of COVID-19, including cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives should prompt the parent to keep the student home from school.

- If resources allow, temperature checks on students can be performed once per day by staff; febrile students should be sent to the nurse's office for transport home.

Testing Protocols for Students and Responding to Positive Cases

- Students who develop fever or fall ill at school should be transported by their parents, or ambulance if clinically unstable, for off site testing.

- Parents should be notified of the presence of any positive cases in the classroom and/or school to encourage closer observation for any symptoms at home.

- Students sent home from school should be kept home until they have tested negative or have completely recovered according to CDC guidelines.

- In the event that a student tests positive, immediate efforts should be made to contact any close contacts (those who spent more than 10 minutes in close proximity to the student) so that they can be quarantined at home. Classmates should be closely monitored for any symptoms. At this time, empiric testing of all students in the class is not recommended, only those that develop symptoms require testing.

- Parents are encouraged to check student's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 greater should stay home and consider coronavirus testing if no other explanation is available.

- Parents are encouraged to ask their children or monitor for any cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives should prompt the parent to keep the student home from school and seek out testing.

Responding to Positive Tests Among Staff and Students

- In the event of a positive test among staff or a student, the classroom or areas exposed should be immediately closed until cleaning and disinfection can be performed.

    - If the person was in the school building without a facial covering, or large areas of the school were exposed to the person, short term dismissals (2-5 days) may be required to clean and disinfect the larger

areas. This decision should be made in concert with the local public health department.

- If possible, smaller areas should be closed for 24 hours before cleaning to minimize the risk of any airborne particles.

- Cleaning staff should wear an N95 respirator when performing cleaning of these areas along with gloves and face shield. Districts should work with local public health departments to fit staff for N95 respirators.

Dining, Gathering and Extracurricular Activities

- Encourage students, teachers, and cafeteria staff to wash hands before and after every meal.

- Meal activities continue per normal operating procedures.

- When possible, students and teachers wash hands before and after every event.

- Large scale gatherings are allowed per normal operating status.

- Extracurricular activities and gatherings conducted normally.

- After school programs are open and operating normally.

Athletics

- All activities are allowed to continue per normal procedures.

- Spectator events are allowed per normal procedures.

Personal Protective Equipment

- No personal protective equipment is required for staff or students.

- Regular use of hand sanitizer and hand washing is encouraged.

Cleaning

- School campuses should undergo normal cleaning on a daily basis.

- Strongly recommended that frequently touched surfaces including lights, doors, benches, bathrooms, etc. should undergo cleaning with either an

EPA-approved disinfectant or dilute bleach solution (⅓ cup bleach in 1 gallon of water) at least twice daily.[2]

- Libraries, computer labs, arts, and other hands-on classrooms should undergo standard cleaning procedures per normal operating status.

- Strongly suggested that student desks should be wiped down with either an EPA-approved disinfectant or dilute bleach solution at the beginning and end of every day.

- Strongly suggested that playground equipment and athletic equipment can be cleaned with either an EPA-approved disinfectant or dilute bleach solution twice daily.

- Strongly suggested that staff should wear gloves, surgical mask, and face shield when performing all cleaning activities.

Busing and Student Transportation

- School busing operations proceed normally.

- No changes to schedules or seating patterns on the buses are required.

Medically Vulnerable Students and Teachers

- Systematically review all current plans (e.g., Individual Healthcare Plans, Individualized Education Plans or 504 plans) for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk for exposure to SARS-coV-2.
- Create a process for students/families and staff to self-identify as high risk for severe illness due to SARS-coV2 and have a plan in place to address requests for alternative learning arrangements or work re-assignments.
- Enable staff that self-identify as high risk for severe illness to minimize face-to-face contact and to allow them to maintain a distance of 6 feet from others, modify job responsibilities that limit exposure risk, or to telework if possible.

Scenario 2: Minimal to Moderate Local Community Spread

Virus Status	✓ Percent of positive tests, daily hospitalizations, and number of deaths clearly declining. ✓ Need for continued social distancing, use of facial coverings, and mitigation in school and workplace settings. ✓ Gathering sizes limited to small numbers. ✓ This would correspond to phase 2 of Nebraska Directed Health Measures. ✓ Healthcare system capacity continues to strengthen. ✓ Robust testing, contact tracing, and containment protocols in place. ✓ This

How to Keep School Communities Safe	✓ School preparedness and response activities shift from ongoing surveillance to a series of active mitigation measures. ✓ Schools should be prepared to immediately implement social distancing measures that include: ✓ Reducing the frequency of large gatherings, ✓ Altering schedules, ✓ Limiting inter-school interactions, and ✓ Deploying distance learning. ✓ Short-term dismissals of 2-5 days and suspension of extracurricular activities should be expected for cleaning and contact tracing purposes. ✓ Students and teachers at increased risk of severe illness should be prepared to implement distance teaching and learning modalities.
School Operating Status	✓ Situation dependent

Mental and Social Emotional Health

- Establish a crisis response team that includes school principals, school nurses, mental health specialists, and parents, to focus on student and staff mental health and wellness using trauma informed models.
- Evaluate staff mental health readiness utilizing questionnaires, surveys, and direct outreach. If any screening does occur, it should comply with privacy and HIPAA requirements.
- Where feasible, institute a universal mental health screening tool that can be used for both teachers and students. If any screening does occur, it should comply with privacy and HIPAA requirements.
- Provide resources for staff self-care, including resiliency strategies.
- Designate a mental health liaison (school-based) who will work with the district, local public health agencies, and community partners.
- Consider additional resources required to serve special needs populations.[2]

Hygiene

- Provide adequate supplies to support healthy hygiene behaviors (e.g. , soap, hand sanitizer with at least 60% alcohol for safe use by staff and older children, paper towels, and tissues).
- Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older students.
- Systematically and frequently check and refill hand sanitizers
- Encourage staff and students to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- Limit sharing of personal items and supplies such as writing utensils.
- Keep students' personal items separate and in individually labeled cubbies, containers or lockers.
- Limit use of classroom materials to small groups and disinfect between uses or provide adequate supplies to assign for individual student use.

Spacing, Movement and Access

- Spacing is six feet between desks.
- In early grades, K-2, where tables are utilized, recommend spacing students as far apart as feasible
- Arrange all desks facing the same direction toward the front of the classroom.
- Class sizes should be kept to less than 20 students or less (as afforded by necessary spacing requirements and personnel).
    - If all students cannot fit in the classroom space available, it is recommended that a staggered school schedule that incorporates alternative dates of attendance or use of virtual teaching be implemented.
- Teachers should try to maintain six feet of spacing between themselves and students as much as possible.
- Assemblies of less than 50 students at a time are discouraged but allowed as long as facial coverings remain in use.
- Large scale assemblies of more than 50 students should be discontinued.
- Facial coverings should be worn at all times in hallways for grades K-12, as feasible or tolerated and/or most essential in times where physical distancing is difficult. Any one that has trouble breathing or is unconscious should not wear a facial covering. Any one that is incapacitated or unable to remove the facial covering without assistance, should not wear a facial covering.
- Classroom windows should be open as much as possible and conditions allow.
- As able, schools should try to cohort groups of students to isolated hallways or areas that can be monitored for positive cases if there is a SARS-coV-2 exposure.
- As able, specialists from laboratories, libraries, and other specialized services or locations should be brought to the classrooms instead of having students transit to those locations.
- Flow of foot traffic should be directed in only one direction, if possible.

- If one way flow is not possible, hallways can be divided with either side following the same direction.

- Efforts should be made to try and keep six feet of distance between persons in the hallways.

- Staggered movements at incremental intervals should be used if feasible to minimize the number of persons in the hallways as able.

- Floor tape or other markers should be used at six foot intervals where line formation is anticipated.

- Provide social distancing floor/seating markings in waiting and reception areas
- Mark six feet of spacing to remind students and staf to always stay six feet apart in lines and at other times when they may congregate
- Provide marks on the doors of restrooms to indicate proper social distancing
- Have staff monitor arrival and dismissal to discourage congregating and ensure students go straight from a vehicle to their classrooms and vice-versa

Screening Students

- Children who become ill at school should be placed in a designated area of quarantine with a surgical mask in place. Nurses should wear N95 masks when caring for these students.

- Students sent home from school should be kept home until they have tested negative or have completely recovered according to CDC guidelines.

- Students are allowed to enter the building at only 1-2 sites and must egress from other exits to keep traffic moving in a single direction.

- Parents are not allowed in the school building except under extenuating circumstances determined by district and school officials; adults entering the building should wash or sanitize hands prior to entering.

- Only one parent per child should be allowed to enter except under extenuating circumstances determined by district and school officials.

- Strict records, including day and time, should be kept of non-school employees entering and exiting the building.

- Parents are encouraged to check student's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 or greater should stay home and consider coronavirus testing if no other explanation is available.

- Parents are encouraged to ask their children or monitor for symptoms of COVID-19, including cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives should prompt the parent to keep the student home from school.

- If resources allow, temperature checks on students can be performed once per day by staff; febrile students should be sent to the nurse's office for transport home.

Testing Protocols for Students and Responding to Positive Cases

- Students who develop fever or become ill at school should be transported by their parents, or ambulance if clinically unstable, for off site testing.

- Parents should be notified of the presence of any positive cases in the classroom and/or school to encourage closer observation for any symptoms at home.

- Students sent home from school should be kept home until they have tested negative or have completely recovered according to CDC guidelines.

- In the event that a student tests positive, immediate efforts should be made to contact any close contacts (those who spent more than 10 minutes in close proximity to the student) so that they can be quarantined at home. Classmates should be closely monitored for any symptoms. At this time, empiric testing of all students in the class is not recommended, only those that develop symptoms require testing.

- Parents are encouraged to check student's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 greater should stay home and consider coronavirus testing if no other explanation is available.

- Parents are encouraged to ask their children or monitor for any cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives should prompt the parent to keep the student home from school and seek out testing.

Responding to Positive Tests Among Staff and Students

- In the event of a positive test among staff or a student, the classroom or areas exposed should be immediately closed until cleaning and disinfection can be performed.
    - If the person was in the school building without a facial covering, or large areas of the school were exposed to the person, short term dismissals (2-5 days) may be required to clean and disinfect the larger areas. This decision should be made in concert with the local public health department.
- If possible, smaller areas should be closed for 24 hours before cleaning to minimize the risk of any airborne particles.
- Cleaning staff should wear an N95 respirator when performing cleaning of these areas along with gloves and face shield. Districts should work with local public health departments to fit staff for N95 respirators.

Dining, Gathering, and Extracurricular Activities

- If cafeterias need to be used, meal times must be staggered to create seating arrangements with six feet of distance between students.
    - Disposable utensils should be employed.
    - Serving and cafeteria staff should use barrier protection including gloves, face shields, and surgical masks; N95 respirators are not required.
- Assemblies of up to 50 students at a time are discouraged but allowed as long as facial coverings remain in use.
- Outside guests are not allowed to attend.
- Large scale assemblies of more than 50 students should be discontinued.
- Off-site field trips discontinued.
- Students, teachers, and cafeteria staff wash hands before and after every meal.

- If possible, classrooms should be utilized for eating in place, taking into consideration food allergies.
- If possible, school supplied meals should be delivered to classrooms with disposable utensils.
- These assemblies, schools will offer telecasting of events if able.
- Students and teachers wash hands before and after every event.
- After school programs may continue with the use of facial coverings.

Athletics

Required

- Students, teachers, and staff wash hands before and after every practice, event, or other gathering. Every participant should confirm that they are healthy and without any symptoms prior to any event.
- All equipment should be disinfected before and after use.
- Schools should follow guidance from the Nebraska High School Athletics Association and local public health departments when deciding which sports can be safely conducted and with any restrictions required.
    - Spectators are allowed provided that face facial coverings are used by observers at all times.
- (E) Weight room and physical conditioning activities should follow guidance from the Nebraska High School Athletics Association.
- Sports that do not allow adequate distancing such as football, wrestling, basketball, etc. should be discontinued.
- Large scale spectator or stadium events are not allowed
- Locker rooms and group changing areas should be closed.
- Handshakes, fist bumps, and other unnecessary contact should be minimized.

- Any uniforms or other clothing that need to be washed/laundered at school can be washed in warm water with regular detergent. These should be single use without sharing of ice towels or other materials.

- Each participant should use a clearly marked water bottle for individual use. There should be no sharing of this equipment.

Personal Protective Equipment

- All staff and students should wear facing coverings at all times except for meals; facial coverings may be homemade or disposable level one (basic) grade surgical masks. Any one that has trouble breathing or is unconscious should not wear a facial covering. Any one that is incapacitated or unable to remove the facial covering without assistance, should not wear a facial covering.

- Gowns, hair coverings, and shoe covers are not required.

Cleaning

- Frequently touched surfaces including lights, doors, benches, bathrooms, etc. should undergo cleaning with either an EPA-approved disinfectant or dilute bleach solution should now be cleaned every two-four hours.

- Libraries, computer labs, arts, and other hands on classrooms should undergo cleaning with either an EPA-approved disinfectant or dilute bleach solution should now be cleaned after every class period. Efforts should be made to minimize sharing of materials between students as able.

- Student desks should be wiped down with either an EPA-approved disinfectant or dilute bleach solution after every class period.

- Playground equipment and athletic equipment can be cleaned with either an EPA-approved disinfectant or dilute bleach solution twice daily.

- Staff should wear gloves, surgical mask, and face shield when performing all cleaning activities.

Busing and Student Transportation

- Clean and disinfect transportation vehicles regularly. Children must not be present when a vehicle is being cleaned.

- Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children and adequate ventilation when staf use such products.
- Clean and disinfect frequently touched surfaces in the vehicle (e g , surfaces in the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles) prior to morning routes and prior to afternoon routes.
- Keep doors and windows open when cleaning the vehicle and between trips to let the vehicles thoroughly air out.
- Clean, sanitize, and disinfect equipment including items such as car seats and seat belts, wheelchairs, walkers, and adaptive equipment being transported to schools.
- Create a plan for getting students home safely if they are not allowed to board the vehicle.
- Create a policy that if an individual becomes sick during the day, they must not use group transportation to return home and must follow protocols outlined above.
- If a driver becomes sick during the day, they must follow protocols for sick staff above and must not return to drive students.
- Encourage the use of hand sanitizer before entering the bus. Where possible, hand sanitizer should be supplied on the bus.
- Where possible, allow for six feet of social distancing between students, and between students and the driver, while seated on vehicles if feasible (e.g., by utilizing larger vehicles with more seats, by increasing frequency of routes to reduce occupancy, one rider per seat in every other row)
- (Consider keeping windows open while the vehicle is in motion to help reduce spread of the virus by increasing air circulation, if appropriate and safe

Medically Vulnerable Students and Staff

- Systematically review all current plans (e.g., Individual Healthcare Plans, Individualized Education Plans or 504 plans) for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk for exposure to SARS-coV-2.
- Create a process for students/families and staff to self-identify as high risk for severe illness due to SARS-coV2 and have a plan in place to address requests for alternative learning arrangements or work re-assignments
- Enable staff that self-identify as high risk for severe illness to minimize face-to-face contact and to allow them to maintain a distance of 6 feet from others, modify job responsibilities that limit exposure risk, or to telework if possible.

Scenario 3: Significant Community Spread

Virus Status	✓ ✓ A rapidly increasing percentage of positive COVID-19 tests and daily hospitalizations over a 14-day period ✓ Public health capacity that is likely exceeded including an inadequate number of contact tracing professionals for the local community ✓ Testing capacity that is likely inadequate for needs of the local community ✓ This would correspond with phase One of Nebraska Directed Health Measures
How to Keep School Communities Safe	✓ Nebraska leaders have decided to return to Phase One of the Directed Health Measures or complete shutdown of the state. ✓ School preparedness and response activities shift from an ongoing surveillance footing to a series of active mitigation measures. ✓ Schools should be closed for all in-house activities for an extended period of time
School Operating Status	✓ Schools are closed for in-person instruction.

Suggested Protocols

Spacing and Movement

- Schools are closed for in-person instruction.

Screening Students

- Schools are closed for in-person instruction.

Dining, Gathering and Extracurricular Activities

- Schools enact off site food programs.

Athletics

- All athletics are suspended.

Personal Protective Equipment and Hygiene

- Schools are closed for in-person instruction.

Cleaning

- Schools are closed and cleaning practices adjusted to maintain school buildings in clean and well functioning order.

Busing and Student Transportation

- All busing operations are suspended.

Medically Vulnerable Students and Teachers

- All teaching should be moved to video conferencing platforms[3] .

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[1] Defined as having advanced age >55, hypertension, diabetes, pulmonary disease including asthma and/or chronic obstructive pulmonary disease, and those with immunosuppression or on immunosuppressive medications.

[2] https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2

NE - confirm with public health.

NE - for review/updates from your team.

NE - not sure what language you use here.

7/13/2020						
TRANSFERS WITHIN THE DISTRICT						
Last Name	**First Name**	**Transferring School Year**	**Date Transfer Requested**	**Grade Entering**	**SCS Resident School Building**	**SCS Transfering to Building**
OPTIONS OUT / IN	**First Name**	**Option School Year**	**Date Transfer Requested**	**Grade Entering**	**Resident District**	**Option district**
Kingtston	Jayda	2020/2021	3/14/2020	8	SCS/SMS	Lakeview
Sucha	Bailey	2020/2021	3/14/2020	3	SCS/SES	Lakeview
Wolfe	Brieele	2020/2021	7/16/2019	7	SCS/SMS	Lakeview
Wolfe	Alyse	2020/2021	7/16/2019	4	SCS/SES	Lakeview
Parsons	Kelli	2020/2021	9/1/2019	K	SCS/SES	Lakeview
Franco	Jennifer	2020/2021	2/15/2020	11	SCS/SCHS	Lakeview
Deanda	Richard	2020/2021	2/15/2020	8	SCS/SMS	Lakeview
Last Name	**First Name**	**Option School Year**	**Date canceled**		**Resident District**	**Option district**

x

Considerations *for* Developing Re-Opening Plans *for* Nebraska's Schools



Nebraska Rural Community Schools Association

Jack Moles, Executive Director

INTRODUCTION

- Member Superintendents and Educational Service Unit Administrators of the Nebraska Rural Community Schools Association (NRCSA) have developed ideas for consideration to support districts and communities in determining their plans and strategies for reopening schools. NRCSA's Considerations for Developing Re-opening Plans for Nebraska's Schools provides a tiered approach of ideas that schools may choose to consider before students and employees return to school buildings, along with considerations that may be applicable throughout the school year. It is designed to help districts prioritize the health and safety of students and teachers as they open school buildings and deliver instruction for the 2020-2021 school year.

- This document is not intended to provide prescriptive or restrictive guidelines to districts. It is simply a framework for districts as they build their re-opening plans. NRCSA recommends school districts continue to monitor CDC, state agency, and local and district health department guidance and comply with directives as these are issued. The Nebraska Department of Education's "Launch Nebraska" → **https://www.launchne.com/** will be especially important for the district as it develops its local plan. It may also be advisable to confer with the school district's attorneys on some issues. The information provided in this document is not mandated, or state required. Local school districts have the authority and flexibility to meet their individual needs and be responsive to their communities.

- Nothing in this document should be construed as a mandate, and the committees which compiled these considerations did so with an intent to always provide room for, and respect for, the latitude of local control. Superintendents, school officials and local Boards of Education are the best determinants of decision making at the local level. They know their communities best.

  Each committee was chaired by a Nebraska School District Superintendent or ESU Administrator and co-chaired or assisted by a colleague. Committees included diverse membership representing predominantly superintendents, but also ESU administrators and specialists.

MODEL

While state decisions may decide the general format that school takes in the fall, it will fall to the local administration and Board of Education to decide the fine details of any format. Basically, the general formats that may be utilized with the opening of the new school year will fall into one of three modes based on community spread of Covid-19. These modes are (1) low or no spread, (2) minimal or moderate spread, or (3) substantial spread. The general formats that the school year may take, based on these modes would appear to be as follows:

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
School buildings are open, with minimal restrictions. The district may choose to initiate preventative practices or additional proactive protocols.	School buildings are open, but use may be minimal, altered, or staggered. Such use may be based on social distancing directives.	School buildings are closed. The closure may be short-term or extended and will likely be based on state (NDE) or district health declaration.

Considerations *for* Developing Re-Opening Plans *for* Nebraska's Schools



Nebraska Rural Community Schools Association

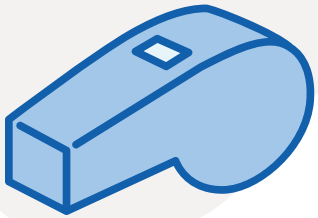
Jack Moles, Executive Director

SUB-COMMITTEES

Member Superintendents and Educational Service Unit Administrators of the Nebraska Rural Community Schools Association (NRCSA) have developed ideas for consideration to support districts and communities in determining their plans and strategies for reopening schools. NRCSA's Considerations for Developing Re-opening Plans for Nebraska's Schools provides a tiered approach of ideas that schools may choose to consider before students and employees return to school buildings, along with considerations that may be applicable throughout the school year. It is designed to help districts prioritize the health and safety of students and teachers as they open school buildings and deliver instruction for the 2020-2021 school year.

A committee chair and secretary were identified for each committee. These individuals served on a Steering Committee. Also serving on the Steering Committee were several Education Service Unit administrators, as well as Project Coordinators John Skretta (ESU 6 Administrator) and Jack Moles (NRCSA Executive Director). The committee chairs and secretaries were (first name listed is the Chair, second name is the Secretary/Co-Chair):

CUSTODIAL/HEALTH:	Mark Lenihan (Wayne Supterintendent) Stephanie Kaczor (Riverside Superintendent)
TRANSPORTATION:	Brian Rottinghaus (Pawnee City Superintendent) Joe Sherwood (Morrill Superintendent)
SPED/504:	Heather Nebesniak (Ord Superintendent) Amy Shane (O'Neill Superintendent)
CALENDAR/LOGISTICS:	Brent Hollinger (Cross County Superintendent) Jim Widdifield (Minden Superintendent)
INSTRUCTION/CLASS SIZE:	Vern Fisher (Gibbon Superintendent) Deb Paulman (ESU 16 Administrator)
ACTIVITIES:	Alan Garey (Medicine Valley Superintendent) Jeff Edwards (Northwest Superintendent)
FOOD SERVICE:	Lori Liggett (Gordon-Rushville Superintendent) Curtis Cogswell (McCool Junction Superintendent)
PERSONNEL:	Shawn Scott (Adams Central Superintendent) Ginger Meyer (previously Scribner-Snyder Superintendent, now Chadron Superintendent)



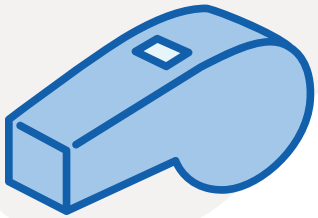
ACTIVITIES

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building open as usual	Modified use of buildings	School buildings shut down

NSAA ACTIVITIES ↘

The Nebraska School Activities Association's (NSAA) **"Return to Activities" document** will provide guidance on high school NSAA-governed activities.

MIDDLE SCHOOL/JR. HIGH ACTIVITIES ↘	District/School considerations:	District/School considerations:	District/School considerations:
No contact Activities  (i.e. Cross Country, Track & Field) Activities that can be done with physical distancing and no sharing of equipment.	• Full practice and competitions. • For away contests, Activities Director should contact host school district to determine local guidelines for competition. For any significant changes or special conditions that impact parents/visitors/spectators, communicate those to stakeholders in advance.	Refer to NSAA Return to Activities Information sheet.	Refer to NSAA Return to Activities Information sheet.
Limited Contact Activities  (i.e. Volleyball, Baseball, Softball) Activities that involve close contact but with protective equipment in place.	• Full practice and competitions. • For away contests, Activities Director should contact host school district to determine local guidelines for competition. For any significant changes or special conditions that impact parents/visitors/spectators, communicate those to stakeholders in advance.	Refer to NSAA Return to Activities Information sheet.	Refer to NSAA Return to Activities Information sheet.
Contact Activities  (i.e. Football, Wrestling, Baskeball, Soccer, Music) Activities that involve close contact but lack significant protective barriers.	• Full practice and competitions. • For away contests, Activities Director should contact host school district to determine local guidelines for competition. For any significant changes or special conditions that impact parents/visitors/spectators, communicate those to stakeholders in advance.	Refer to NSAA Return to Activities Information sheet.	Refer to NSAA Return to Activities Information sheet.



ACTIVITIES *continued...*

LOW/NO SPREAD Building open as usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

NSAA ACTIVITIES ↘

The Nebraska School Activities Association's (NSAA) **"Return to Activities" document** will provide guidance on high school NSAA-governed activities.

NDE ACTIVITIES ↘	District/School considerations:	District/School considerations:	District/School considerations:
(i.e. FFA, FCCLA, FBLA, SkillsUSA, DECA, HOSA, Educators Rising)	**Implement standard operating procedures while taking preventative measures such as:** • Providing hand sanitizer for students and staff. • Allowing students and staff to wear face masks/coverings. • Follow social distancing practices established. • Each individual school or student chooses to attend an activity or not. **Follow NSAA guidelines for sporting events and practices**	• Abide by the maximum number of people allowed to congregate as defined. • Identify and utilize large spaces. • Stagger the schedule for large group gatherings. • Discourage the congregation of students in parking lots and common areas • Virtual conferences, workshops, meetings **Follow NSAA guidelines for sporting events and practices**	School buildings are closed. Abide by the maximum number of people allowed to congregate as defined by the Governor's current statewide Executive Order



CALENDAR/LOGISTICS

	LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down
PANDEMIC RESPONSE/ RETURN TO SCHOOL COMMITTEE ↘	Admin, school board members, teachers, staff, school nurse, parents, community members, local health department	Admin, school board members, teachers, staff, school nurse, parents, community members, local health department	Admin, school board members, teachers, staff, school nurse, parents, community members, local health department
Frequency	No less than once per month	No less than once per week	No less than twice per week
Purpose	To provide a framework for communicating, preventing, responding to, and recovering from a pandemic outbreak and any resulting life-threatening complications that may impact the school. The development of the plan will include the local Public Health District as well as input from teachers, administration, parent representatives, and other members of the community as appropriate. The plan is part of the district's school safety/crisis team plan. Parts of the plan may include but not limited to: District Team, Communication, Prevention Considerations, Response/Treatment Considerations, and Resources.		
Plan	**Reopening Plan from ESU 3**		
Communication	Communication may include: frequent updates from leaders using multiple communication modalities; posters/ infographics, web material, and social media; signage throughout facilities directing risk-minimizing behavior such as hand washing and surface sanitizing procedures, COVID-19 symptoms and how to stop the spread, screening and testing access, princess, and requirements		
Prevention Consideration *(including cold/ flu season)*	• Prevention considerations may include: activities to reduce the spread of a virus, social distancing, school cleaning and disinfecting, educating students/staff/parents to eliminate concern, hygiene practices embedded in classroom and symptoms checks, increasing nursing staff utilizing nurse clerks. • **Consider School Nurse Clerk**		
	• Committee responsible for communicating with each other. Frequency would be determined by color as stated above. • Monitor restrictions and removal of restrictions based upon the changing dhm's. Adjust the plan accordingly. • Maintain consistent communication with local health department to ensure best practices. • Adjust plans for the following aspects of school based upon the current color assigned to the district: length of school day, number of school days, transportation, food services, movement throughout the building, classroom arrangements.		
	→ **What to do with staff/student**	→ **What to do with staff/student**	→ **What to do with staff/student** **Staff with underlying health conditions**



CALENDAR/LOGISTICS *continued...*

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building Open as Usual	Modified use of buildings	School buildings shut down

RESPONSE/TREATMENT CONSIDERATIONS ↘

Develop standard operating procedures (SOPs) for the following:

- A learner, faculty, staff or visitor is symptomatic for COVID-19
- A learner, faculty, staff or visitor test positive for COVID-19
- A learner, faculty, staff or visitor is exposed to an individual positive for COVID-19

The process should include:

- Processes to trace & contact relevant parties who may have been exposed
- Communication with environmental services to facilitate rapid cleaning and disinfecting surfaces to immediately limit learners, faculty and staff exposure
- Working with families and local authorities to take appropriate steps to prevent, diagnose and if necessary, quarantine/isolate or refer for treatment
- Working with public health authorities to make emerging antiviral therapy and/or vaccines available in a timely way as they become available.
- Develop and implement a return to school policy in coordination with local public health authorities for all recovering individuals, those returning from caring for an infected individual and those returning to the community from international and high-risk national locations
- Screening, list of support services available in the community for learners, faculty, and staff for loss of resilience, stress, depression and suicidal ideation
- Training for learners, faculty, and staff on the signs of mental health such as loss of resilience, stress, depression and suicidal ideation
- Learner access to mental health supports such as school counselors, school social workers, etc.
- Have available for staff, parents, and families educational materials on loss and grief and ways to cope with stress
- Identify a mental health team that among other things can identify students and families in need of emotional and psychological support and refer to school community services/supports if needed

COMMUNICATION PLAN ↘

Internal Communication

- Send out message about starting school on-time
- **Safety protocols** 🗋
- **Survey Staff** 🗋
- Blackboard Connect
- App notifications
- **CDC - School Decision Tree** 🗋
- **Teacher Checklist** 🗋
- Alternative Staff Procedures
- **Additional Safety Protocols** 🗋
- Post Safety Protocols
- Send out message of alternative start date
- Remote Learning Procedures
- Alternative Start Dates
- Scheduling
- Alternative Staff Procedures



CALENDAR/LOGISTICS *continued...*

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building Open as Usual	Modified use of buildings	School buildings shut down

COMMUNICATION PLAN *continued...* ↘

External Communication

- **Parent Survey**
- Send Out Message
- Start Dates
- **Safety Protocols**
- **Parent Checklist**
- **Fact Sheet - English**
- **Fact Sheet - Spanish**
- Additional Safety Protocols
- Days out of school/duration
- **Cloth Face Covering - English**
- **Cloth Face Covering - Spanish**
- Add Safety Protocols to Website
- Communication in the Fall
- E-Learning procedures
- Grading
- Schedules for classes

ENTERING THE BUILDING ↘

Schools are open implementing standard operating procedures while taking preventative measures such as:

District Considerations:

- Provide hand sanitizer for students, staff, and visitors at all entryways
- Limit unnecessary congregations of students and staff:
  - ◊ Have students report directly to classrooms
  - ◊ Have multiple areas for smaller groupings
  - ◊ Separate groups in the gymnasium
- Post signage in classrooms, hallways and entrances to communicate how to minimize the spread. Covid-19 symptoms, preventative measures, good hygiene, and school specific protocols

School buildings are open with the potential for addition precautionary practices in place

District Considerations:

- Designate limited entrances to the building and provide hand sanitizing stations at each of those entrances
- Post signage in classrooms, hallways and entrances to communicate how to minimize the spread. Covid-19 symptoms, preventative measures, good hygiene, and school specific protocols
- Designate flow patterns for entering and exiting the building and mark spacing lines to assist with distancing

School buildings are closed: District/school leaders should require only essential staff to report in-person to carry out functions that are absolutely necessary

District Considerations:

- District/school leaders must remain purposeful in determining roles, responsibilities, and reporting requirements for staff, refraining from blanket reporting requirements
- District/school leaders should leverage virtual tools and platforms whenever possible to conduct essential business and minimize in-person reporting
- District/school leaders might consider splitting staff to attend on alternate days for limited collaboration, for example HS on one day, elementary staff on a different day, or subject level teachers attending one day, consider shortened days



CALENDAR/LOGISTICS *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

ENTERING THE BUILDING *continued...* ↘

- Establish a protocol for what to do with students and staff who feel ill/experience symptoms after coming to school
  - ◊ Create an isolation room or area, such as a cot in a corner of the classroom, a small office, or an empty classroom that can be used to isolate a sick student. Ensure proper adult supervision of an isolated child as needed
  - ◊ Follow CDC guidance on how to disinfect the building if someone is sick
  - ◊ If a sick child has been isolated in the facility, clean and disinfect surfaces in the isolation room or area after the sick child has gone home
  - ◊ Identify areas used by the person who is sick and restrict use of these areas until cleaned, if possible.
  - ◊ Communicate with other parents in that classroom or cohort group

- Establish a protocol for what to do with students and staff who feel ill/experience symptoms after coming to school
  - ◊ Follow CDC guidance on how to disinfect the building if someone is sick
  - ◊ If a sick child has been isolated in the facility, clean and disinfect surfaces in the isolation room or area after the sick child has gone home
  - ◊ Identify areas used by the person who is sick and restrict use of these areas until cleaned, if possible.
  - ◊ Communicate with other parents in that classroom or cohort group

NE Dept of Labor - Protecting Workers during the Pandemic 🗋

POSITIVE CASE IN THE SCHOOL/SCHOOL CLOSURE ↘

Remote Learning Plans

Review/Update Remote Learning Plans in Summer of 2020 or Fall of 2020 based on Spring Remote Learning

Review/Update Remote Learning Plans in Summer of 2020 or Fall of 2020 based on Spring Remote Learning. Initiate/Start your Remote Learning Plan for 2020-2021 school year if you have students or staff quarantined at home with COVID19 while school is in session.

Initiate/Start your Remote Learning Plan for 2020-2021 School year if school is closed. Determine if remote learning or enrichment based on closure length.



CALENDAR/LOGISTICS *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

POSITIVE CASE IN THE SCHOOL/SCHOOL CLOSURE continued... ↘

Facility Usage	Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms.	Schools consider alternative scheduling with certain grades attending (M, W, F) and others (T, TH) one week, then alternating to lower numbers in facility. Consider keeping K-6 or K-8 facilities operational with students attending during mandated closing and go with 100% remote learning with 9-12.	Consider keeping K-6 or K-8 facilities operational with students attending during mandated closing and go with 100% remote learning with 9-12? Can Schools receive a waiver from state allowing elementary students to continue receiving in-school education? Recommendation to NDE is to still allow small groups to attend school to work (Shop, SPED, 504)
Attendance			NDE/State School Board allow schools to teach remote learning and have those days "count" towards attendance if school chooses to do 100% remote learning.
Grading			NDE/State School Board allow schools to grade work and count towards GPA, class rank, etc. in remote learning environment if school chooses to do 100% remote learning.
Technology Needs	School may consider moving toward a 1:1 device:student for K-12 to provide assurance for district in the case of possible future shutdowns.	School may consider moving toward a 1:1 device:student for K-12 to provide assurance for district in the case of possible future shutdowns.	If school is required to go 100% remote learning, consideration of having a 1:1 device/student ratio for K-12.
Student Accessibility			100% wireless accessibility for ALL students in district? If not, implementing plan to provide 100% access. Perhaps purchasing iPads that have cellular service.



CALENDAR/LOGISTICS *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

POSITIVE CASE IN THE SCHOOL/SCHOOL CLOSURE continued... ↘

Return to Work Agreements	Review/Update Return to Work Agreements with BOE and school attorneys to determine if they worked well for school district during spring of 2020	Possibly using Return to Work Agreements to keep some of workforce at home during a mild spread.	Initiate Return to Work Agreements for classified staff based on district philosophy on how to pay classified during closure.
Last 1st Semester Closure			School district could consider moving the end of 1st semester to after January 1, initiate a new calendar option that would then have school go longer into spring than originally planned.

CALENDAR OPTIONS ↘

- Consider various calendars
- Start on time
- Start, stop, then start again
- Start later than planned
- Start early
- Extend the school day to reduce the # of contact days
- **Reduced Calendar Day with Longer Hours** 🗋

Calendar Examples:

- **Minden Alternative Calendar-Late Start Before Labor Day** 🗋

Starting Early Calendar ideas:

- **August 4th Early Start** 🗋
- **Thayer Central Alt Calendar** 🗋



CUSTODIAL/HEALTH

	LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down
EMPLOYEE & STUDENT SAFETY ↘	**District/School may consider:**	**District/School may consider:**	**District/School may consider:**
Screening	• Whether and which screenings will be used. • Communication with parents to monitor student symptoms at home before school. • Designated areas for students/ staff who show or report symptoms. • Sending students home from school and consider keeping home until they have tested negative or have completely recovered according to CDC guidelines.	• Whether allowed visitors/ vendors will be required to be screened before entering. • Entering the building(s): ◊ Health checks at entrances? ◊ Different entrances for different groups? ◊ Staggered start times/bus unloading-loading? • Designated areas for students/ staff who show or report symptoms. • Sending Students home from school and consider keeping home until they have tested negative or have completely recovered according to CDC guidelines.	Whether allowed visitors/vendors will be required to be screened before entering.
PPE - Face Masks/Shields	• Consider if masks will be required. • Students and staff may choose to wear masks.	• Consider if masks will be required. • Students and staff may choose to wear masks.	• Students will not be allowed in buildings. • Consider whether staff are required to wear masks.
Visitor Restrictions	• If there will be restrictions on visitors/vendors. • Consider whether school will allow parents in school building in designated areas only such as office for appropriate circumstances determined by district and school officials.	• Which, if any, visitors will be limited? • Are there alternate entrances which can be used by vendors? • Consider working with vendors to require face coverings. • Consider not allowing parents in building unless a circumstance is determined appropriate by district and school officials.	• Identify which visitors/vendors are essential. • Are there alternate entrances which can be used by vendors? • Consider working with vendors to require face coverings. • Alternate drop-off points for vendors to limit their entry into the buildings.



CUSTODIAL/HEALTH *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down
EMPLOYEE & STUDENT SAFETY *continued...* ↘	**District/School may consider:**	**District/School may consider:**	**District/School may consider:**
School Nurse/Designated Symptom Monitor **School Nurse Symptom Monitor Guide** 🗋	• Monitor students and staff who are reported with symptoms. • Monitor students and staff with health related issues. • Consider assigning a staff member in lieu of a school nurse. • Consider training bus drivers, secretaries, first point of contact for symptom monitoring.	Consider involving trained staff in more detailed symptom monitoring.	Consider monitoring everyone who enters building.
Health Guidance for Exposure **Student/Staff Symptoms Check List** 🗋	• Consider public health recommendations. • Assist public health in contact tracing. • Consider communication plan to students, staff, families, and community.	• Consider public health recommendations. • Consider relaxing attendance for students whose parents aren't comfortable sending to school. • Consider concerns of staff who are in an at-risk category. • Consider hybrid/remote learning - and/or reducing number of students in classrooms and buildings. • Consider communication plan to students, staff, families, and community.	• Consider public health recommendations. • Consider no or limited attendance in buildings until public health decision to move to yellow. • Consider communication plan to students, staff, families, and community.
Social Distancing	Consider social distancing to the extent possible, especially in commons areas, busing, activities.	Consider staggering classes, limiting commons area usage, consider number of students in rooms/on buses, consider no use of lunch areas or stagger lunches to create more room.	Follow 6 foot social guidelines for anyone in the building.



CUSTODIAL/HEALTH *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

FACILITIES CLEANING ↘	District/School may consider:	District/School may consider:	District/School may consider:
Student Desks	Have cleaning supplies available to clean between classes. Designate who will be responsible for this cleaning.	Clean between classes by students entering. Clean their desk/seat.	
Teacher Workspace	Have cleaning supplies available to clean.	Consider cleaning area at least once a day.	Consider cleaning area at least twice a day.
Classrooms	Have cleaning supplies available to clean.	Clean in between classes by students.	Deep cleaning as needed.
Cafeteria/Commons Areas	Have cleaning supplies available to clean.	Arranged seating, scheduled lunch times. Consider expanding the commons area to classrooms and the gym. Clean or sanatize between groups of students.	
Buses	Have cleaning supplies available to clean.	Consider cleaning/fogging after each trip.	
Restrooms During Day	• Daily cleaning and supplies available for janitorial staff. • Hand Sanitizer before and after entering the restroom. • Signage, STRESS handwashing!	• Consider more frequent cleaning and supplies available for janitorial staff. • Hand Sanitizer before and after entering the restroom. • Signage, STRESS handwashing!	• Deep clean as needed. • Signage, STRESS handwashing!
Restrooms During Non-School Hours	• Signage, stress handwashing and hand sanitizer.	• Signage, stress handwashing and hand sanitizer. • Have janitors cleaning regularly.	• Signage, stress handwashing and hand sanitizer. • Deep clean after events.



CUSTODIAL/HEALTH *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

FACILITIES CLEANING *continued...* ↘	District/School may consider:	District/School may consider:	District/School may consider:
Cleaning During the Day - Water Fountains, Door Knobs, Handles, High Touch Surfaces	• Recommend everyone have their own water bottle. • Have wipes/spray available to use on door knobs and handles when used.	• Consider shutting down water fountains with everyone having their own water bottle. • Clean water fountains frequently. • Clean door knobs, handles when used.	• Consider shutting down water fountains with everyone having their own water bottle. Allowing only staff to refill. • Clean door knobs, handles when used.
Locker Rooms/Weight Room	• Daily cleaning and supplies available for janitorial staff. • Hand Sanitizer before and after entering the bathroom. • Signage, STRESS handwashing! • Educate students on social distancing in the locker rooms and proper sanitation. Clothes go home daily.	• Supervised locker rooms by school staff to enforce social distancing, hand washing, and hand sanitizing. • Continue to educate students on these guidelines. • Clothes go home daily.	
Playgrounds	• Have cleaning supplies available.	• Consider cleaning playground equipment after each recess. • No sharing of toys or equipment. • Consider social distancing.	• Consider shutting down playground equipment.
Signage **Bertrand Sample Signage** **CDC COVID-19 Print Resources**	• Signage hung throughout all buildings on (social distancing, temperature checks, washing hands, hand sanitizer, and symptoms of COVID-19).	• Signage hung throughout all building on (social distancing, temperature checks, washing hands, hand sanitizer, and symptoms of COVID-19).	• Signage hung throughout all building on (social distancing, temperature checks, washing hands, hand sanitizer, and symptoms of COVID-19). • Update signage as needed or as updates occur.



CUSTODIAL/HEALTH *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

PREVENTATIVE MATERIALS INVENTORY ↘	District/School may consider:	District/School may consider:	District/School may consider:
Chemicals Used by Maintenance	• Organize MSD and Inventory sheets.	• Re-Evaluate effectiveness of cleaning.	• Increase inventory and cleaning process.
Chemicals Used by Staff/Students	• Organize MSD and Inventory sheets.	• Re-Evaluate effectiveness of cleaning.	• Increase inventory and cleaning process.
Temperature Scanners	• Use current on-hand devices. • Follow normal protocol.	• Utilize screening questions to determine number of temperature checks.	• Use screening questions and Increase number of devices to conduct numerous temperature checks
Foggers/Misters	• Use normal maintenance procedures.	• Consider increasing the frequency of fogging in high touch areas.	• Increase the frequency of fogging in high touch areas.
Hand Sanitizer and Mask Acquisitions (Facial Coverings)	• Few changes to necessary inventory. May consider a need to increase inventory	• Consider increasing inventory to make sanitizer and masks available to students, staff, and guests as per request.	• Increase inventory to ensure enough sanitizer and masks for everyone on school grounds.
Cleaning Equipment Needed Regularly/Daily	• Use normal maintenance procedures.	• Consider increasing the frequency of cleaning in high touch areas.	• Increase the frequency of cleaning in high touch areas.
Storage of Equipment/ Access	• Normal supply and access.	• Consider increasing the availability in various areas in the building.	• Increase storage capacity and ease of availability to students and staff.
Storage of Chemicals/MSD Sheets/Shelf Life	• Normal supply and access. • Use First in First Out supply guidelines under all conditions	• When ordering increased supplies check life to ensure supplies do not lose effectiveness.	• Increase inventory and checking life of supplies more frequently to ensure supplies do not lose effectiveness.



CUSTODIAL/HEALTH *continued...*

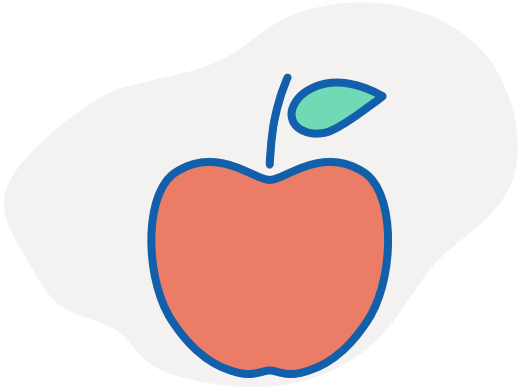
	LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down
PREVENTATIVE MATERIALS INVENTORY *continued...*	**District/School may consider:**	**District/School may consider:**	**District/School may consider:**
Inventory & Supply Needs	• Normal supply.	• Increase supplies as necessary for cleaning and personal protection.	• Consider substantial increases in inventory to ensure supplies are available according to need.
HVAC/Filters	• Use existing inventory and maintenance procedures.	• Increase inventory and consider replacing filters more often.	• Increase inventory and consider replacing filters weekly.
SUPPORTS/TRAINING/ CURRICULUM	**District/School may consider:**	**District/School may consider:**	**District/School may consider:**
Social/Emotional Learning Supports & Resources - Students	• Counselor develops videos/ resources for the first day for all students. General messaging promoting well-being and self-efficacy. • See **NE SCHOOL MENTAL HEALTH CONFERENCE 2020** handouts and videos for resources. • See also **National Center for School Crisis and Bereavement** resources.	• Counselor develops videos/ resources that focus on: Wellness reminders for all • Differentiated messaging for students identified as needing greater supports	• Counselor works with students in small groups and/or individually address well-being needs on a weekly basis for an identified caseload. Work may need to be done remotely.
Social/Emotional Learning Supports & Resources - Staff → **EHA Wellness Resources**	• Counselor develops videos/ resources for the first day or all staff, focusing on use of EHA wellness resources for member districts.	• Counselor and Admin continue to message EHA resources while also messaging any free EAP resources available to staff.	• Counselor and Admin may convene small groups and/or individually to address well-being needs on a weekly basis for key staff seeking more intensive collegial support.
Crisis/Safety Pandemic Response Team	• Convene Pandemic Response Team quarterly or monthly.	• Convene Pandemic Response Team weekly.	• Convene Pandemic Response Team weekly and provide a daily email update from team coordinator.



CUSTODIAL/HEALTH *continued...*

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

SUPPORTS/TRAINING/ CURRICULUM *continued...* ↘	District/School may consider:	District/School may consider:	District/School may consider:
Training Staff - Building Protocols - Arrival, Passing Periods, Breakfast/Lunch, Dismissal	• Pre-return to school training/ orientation.	• Pre-return to school training/ orientation.	
Training Substitute Staff (Teachers, Paras, Janitors, etc.)	• Pre-return to school training/ orientation required before start of school; mandatory to get on the approved substitute teacher list.	• Review and reinforce classroom cleaning and social distancing for substitute teachers; if a substitute has not been on site for >3 weeks, consider repeating basic "Clean Classrooms" checkoff before entering classroom.	
Training Process, Pre-teach, Teach, Re-teach	• Monthly review in a checklist format w/ required self-report (can be done as a google form. See also standard one-pager on **office cleaning procedures** 🗋 for cleaning and disinfecting.	• Biweekly review in a checklist format which serves as basic criteria to be adhered to for custodians, paraprofessionals, teachers.	• Weekly review • Daily classroom opening and closing procedures/checklist for teachers & custodians
Social/Emotional Supports & Resources - Parents	• Survey families on concerns prior to school year • CASEL / Committee for Children guidance on **Efforts To Promote Social and Emotional Learning During the Pandemic** 🗋 resource is applicable to all levels.	• Survey families and/or individual families monthly? (underlying conditions) • Monthly communication sent home	• Weekly communication sent home • Survey



FOOD SERVICE

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down

SERVING MEALS ↘

District/School may consider:

- Districts will consult with NDE Food Service personnel for guidance.
  - ◊ Shawn.Vondracek@nebraska.gov → **https://www.education.ne.gov/ns/forms-resources/summer-food-service-program/**
- Schools will serve in cafeterias, with no student self-service items.

District/School may consider:

- Schools will serve in cafeterias,with no student self-service items.
- School districts will determine the differences between "Offer vs Serve" in regards to the wording in the current DHM or other health department guidelines. When needed schools will take steps to transition between Phase III and Phase IV guidelines in regards to food service.

District/School may consider:

- Packaged meals will be distributed. The method would be at the district's discretion.
- NDE will provide "guidance" (based on "best practices") on safely reopening, but (3) it will ultimately be a local decision on how schools reopen this fall.

Schools will attempt to limit student interactions by practicing social distancing and the following if applicable.

- Serve lunch in classrooms or other available spaces ie. gym.
- Expand lunch periods so fewer students are in a space at one time.
- Consider outside seating if possible.
- Consider open campus for high school students
- Eliminate student use of keypad for point of sale, instead assign one staff member or use remote scanning of ID card.

In regards to the distribution of food schools may consider the following practices:

- No use of salad bar, or self-serve fruit and vegetable bar; instead provide individually wrapped items.
- Use foam or disposable trays.
- No self-serving by students. Food items will be indivdually packaged or placed on trays by food service personnel. Students may pick up prepackaged items, but a space will be maintained between items to prevent students from touching the food of others.
- Food service staff will comply with NDE safety requirements and recommendations such as face shields, gloves, disinfecting, etc.

NDE will provide "guidance" (based on "best practices") on safely reopening, but it will ultimately be a local decision on how schools reopen this fall.



INSTRUCTION/CLASS SIZE

LOW/NO SPREAD Building open as usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down
Professional Development (PD) on delivery of effective formative, interim and summative assessments both on-line and in the classroom; online/virtual delivery of instruction; social emotional supports for students & staff; Reach out to ESU for professional learning supports and supplemental mental health supports	• Consider limiting travel to in-state conferences only and to areas with low virus spread. • Utilize internal district expertise for professional development. *Consider holding virtual conferences, workshops, and meetings.	• Ensure all faculty and staff have remote access and device capability. • Limit school district mass gatherings of staff for PD/ motivational speakers for 2020-2021. • Schools should consider measures such as providing early retirement incentives and creating new roles for teachers and principals who are forced to remain at home due to their risk.
CURRICULUM AND INSTRUCTION	**https://docs.google.com/document/d/1jgmkdyXPJ9eThz-QJLBwoRi-IrFdgvP2TPHAcxsbhUQ/edit**	
ASSESMENT AND RESPONDING TO STUDENT NEEDS ↘	**General Considerations:**	**General Considerations:**	**General Considerations:**
	1. Keep students in grade level content and "spot" remediate unfinished learning, 2. Focus on **essential content-Math & ELA** 3. Ensure that all students have access to **HQIM** in core programming. **Plan of Actions:** • **Summer Critical Actions**	• Whether we enter the 2020-21 school year in green or yellow teachers may want to consider engaging in the same assessment protocols recommended in green. Refer to the green column. • **Key Factors if Administering NWEA MAP Growth Remotely** • PD on delivery of effective formative, interim and summative assessments both on-line and in the classroom.	• Assuming that the move to red occurs sometime after the on-site start of the 2020-21 school year, additional considerations could include: • **Key Factors if Administering NWEA MAP Growth Remotely** • PD on delivery of effective formative, interim and summative assessments both on-line and in the classroom.



INSTRUCTION/CLASS SIZE *continued...*

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building open as usual	Modified use of buildings	School buildings shut down

ASSESMENT AND RESPONDING TO STUDENT NEEDS

continued... ↘

How Do We Know What They Know?

- **Pre Assessment Strategies Examples**
- For ELA:
  - ◊ IRLA
  - ◊ IXL
  - ◊ Acadiance
  - ◊ MAP Accelerator
- For Math:
  - ◊ Zearn
  - ◊ IXL
  - ◊ MAP Accelerator

What Do We Do if They Don't Know?

- Addressing Student Needs
  1. How can use all staff (music, PE, Art, SS) and creatively schedule to remediate unfinished (pre-requisite) learning.
  2. For ELA gaps consider building background knowledge of students. Ex. preparing to read on grade level complex text on WWII, provide video, interview w/vet, access news reels, prior to reading complex text
  3. Scaffolding student learning resource
  4. Online re-teach
- For ELA:
  - ◊ EdReady
- For Math:
  - ◊ Zearn
  - ◊ Kahn Academy
- Use Learning Management System (LMS) to deliver online re-teach lessons
- Flipped classroom



INSTRUCTION/CLASS SIZE *continued...*

LOW/NO SPREAD Building open as usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down
GRADING PRACTICES ↘	K-8: Standard Grading; 9-12: Standard Grading	K-8: Completion Grading; 9-12: Standard Grading	K-8: Pass/Fail; 9-12: Completion Grading
Technology	https://ies.ed.gov/ncee/edlabs/regions/central/pdf/RELCentral_Remote-Learning-QC-Handout.pdf		
	• Get technology for students by grade level. • Plan for the future and not being in school. • Use technology when possible • Teachers trained and prepared for online learning. • Have technology in students hands when they leave school. • Teachers fully utilize technology. • School has a Learning Management System to teach -Schoology, Canvas, etc. • Training on Google Chat, Zoom, GoToMeeting, etc. • Check on Student network availability - have backup plan for students lacking internet access such as procuring hotspots or providing flash drive content updated weekly, etc. • Synchronous vs Asynchronous learning--Have a blend and always record (asynchronous). • Synchronous vs Asynchronous learning--Have a blend and always record (asynchronous) • Parent Professional Development is important--Parent knowledge of technology use. • District expectations for teaching - discuss-set expectations	• Teachers trained and prepared for online learning. • Have technology in students hands when leave school. • Teachers fully utilize technology. • School has a Learning Management System to teach -Schoology, Canvas, etc. • Implement Google Chat, Zoom, GoToMeeting, etc. • Synchronous vs Asynchronous learning--Have a blend and always record (asynchronous).	• Implement teacher expectations for teaching and learning, fully operational. • Communicate District expectations for teachers and students, follow through, etc.



INSTRUCTION/CLASS SIZE *continued...*

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building open as usual	Modified use of buildings	School buildings shut down

GRADING PRACTICES *continued...* ↘

Rule 10/62

- Teach students how to use technology before alternate learning environment.
- **Student Enrollment, Attendance & Instructional Hours Considerations:** Assess and update student enrollment and attendance policies.
- **ATTENDANCE related:** Assess and update student enrollment and attendance policies. [reference NE 79-209 which states: (2) All school boards shall have a written policy on attendance developed and annually reviewed in collaboration with the county attorney of the county in which the principal office of the school district is located. The policy shall include a provision indicating how the school district will handle cases in which excessive absences are due to illness. The policy shall also state the circumstances and number of absences or the hourly equivalent upon which the school shall render all services to address barriers to attendance.]
- **Rule 62 Declaratory Order** authorized by Stated Board at June 17 meeting.
- **Rule 62 Petition** has a fairly comprehensive list.

CLASS SIZE ↘

Schools by June 30 should indicate any concerns related to Rule waivers that may be needed for 2020-2021; See
→ **https://www.education.ne.gov/rule-10-eoy-waiver/**

Social Distancing to the extent possible in all contexts with class with classrooms operating at regular capacity.	Social Distancing with restrictions with potential reductions to classroom operating capacity.	Not in school /Working with local Health Department.



PERSONNEL

LOW/NO SPREAD Building Open as Usual	MINIMAL/MODERATE SPREAD Modified use of buildings	SUBSTANTIAL SPREAD School buildings shut down
PERSONNEL ↘	**District/School may consider:**	**District/School may consider:**	**District/School may consider:**
	• Possibly survey the entire staff to gain insight into any ADA, FMLA or any concerns and issues staff may have concerning COVID-19. • Suggest doing this survey early (June or early July), as it may take some weeks to work through issues with individual staff members. • A sample staff survey can be viewed here. • Every school should have the interactive process within board policy. If you do not, or have tough issues to deal with, involve your attorney early in the process. • **A simple checklist for ADA and FMLA issues can be viewed here** • **A simple flowchart for ADA and FMLA issues can be viewed here** • **Additional information on ADA can be viewed here** • **Additional information on FMLA can be viewed here** • **Additional information on FFCRA can be viewed here**	• Check in again with staff and address any legal or emotional concerns and issues. Follow similar process as outlined in low spread column.	• Check in again with staff and address any legal or emotional concerns and issues. Follow similar process as outlined in low spread column.



PERSONNEL *continued...*

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building Open as Usual	Modified use of buildings	School buildings shut down

PERSONNEL *continued...* ↘

Start dialogue with your staff about the following:
(as level of spread increases, revisiting many of these topics is advised)

- The difference between a health condition and fear of returning to work (the checklist and processes above will help with this).
- Reminder that, due to COVID-19, duties may be assigned in which nobody is thinking about. For example, extra lunch room duty, extra cleaning, etc.
- Discuss with staff about extra duty pay if the sports season is partially or fully cancelled (education association/ negotiations issue).
- Discuss how the negotiated agreement may apply to teaching and learning in a remote setting. Are there any anticipated issues, concerns, etc?
- Discuss with teachers about preparations and expectations to teach BOTH face-to-face and online.
- Discuss with teachers about the possible need to downsize the district (possibly RIF) because of COVID-19 in future years.
- Discuss with staff about the need and availability of mental health services for employees.
- Schedule time during the fall inservice for training of staff in safety protocol procedures with COVID-19 and document training.
- Review teacher certification endorsements for all teachers, as districts may need to be creative or change assignments to meet student/district/staff needs.
- Discuss with teachers about the possibility of reassignment. They are assured a position, but not a specific assignment.

Convey to staff the expectations moving forward in regard to teaching:

- Discuss staff expectations and how this may be measured under alternative learning environments, i.e. will teacher evaluation look different under remote learning, wearing a mask, etc.
- Guidelines for working from home in a remote learning environment and expectations regarding hours, duties, etc.
- Use of personal/sick/bereavement leave under remote learning environment.
- Reasonable expectations of supervision in remote learning environments.



SPED/504

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building Open as Usual	Modified use of buildings	School buildings shut down

SPED/504 ↘

The nature of this document is to provide suggestions, guidance, and considerations for a wide-variety of scenarios that school districts may encounter when planning for school opening in the fall in relation to SPED/504 Planning. It is imperative that each school district take into account the health status of the local community, the resources that are available to each school, and to remain flexible in meeting the educational, social, emotional, and health needs of each child. These practices and considerations are intended to be relevant for all stages of school operations.

Best Practice for all Districts to follow in regards to students with Disabilities

Revisit IEP and determine if goals can be accomplished under current operating conditions.

- If **YES**, carry out services to support goals.
- If **NO**, bring together the IEP team to determine how services can be modified to reflect current operating systems. Schools may want to consider remote learning, teletherapy, small on-site learning, sending staff to student homes, or having one-to-one service delivery.

Schools should ask the following question to Parents and IEP Team Members when reviewing all IEP's and 504 Plans prior to school starting: "Have the student's needs changed based on lack of in-person instruction?" Include a written response to this question as a Covid Impact Statement in the Plan.

- If **NO**, carry out services to support goals. Document parent response to this.
- If **YES**, bring together the IEP team to determine how services can be modified to reflect current operating systems. Document parent concerns and response. Schools may want to consider remote learning, teletherapy, small on-site learning, sending staff to student homes, or having one-to-one service delivery.
- Suggestion is to include a COVID Impact Statement that details the answer to this question in the Notes of IEP or 504 Plan.

Considerations for School Districts

- If there is a directive or mandate that in-person education is "banned" then that will trump the IEP. If the DHM or guidance is just a recommendation to cease in-person education, then schools can use best judgement about how to best serve the students.
- Schools should follow the guidelines put forth by the local Health Departments, such as social distancing and use of PPE devices. Therapists and service providers may encounter situations where work with PPE devices or social distancing is not possible. This should be addressed to determine the best way to still deliver services, but these barriers should not be an automatic reason to stop services.
- If there is a local outbreak, schools will need to make a decision on what services will look like if schools will move to a modified schedule or if schools need to close. If services can still be delivered to identified students in a small group or a one-to-one environment, continuation of services should still be a consideration. This is a local decision that will need to be addressed and determined. Considerations in this scenario are staffing, availability of rooms and spaces, number of students to be served, services to be provided, parental willingness to implement the plan, etc.
- Compensatory and recoupment of lost learning. If you have concerns or need guidance on this, please refer to Launch Nebraska Document.



SPED/504 *continued...*

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building Open as Usual	Modified use of buildings	School buildings shut down

Considerations for School Districts *continued...*

- When making decisions regarding student services, school districts may want to consider putting all student services type considerations into one target area to ensure that no consideration area(s) get overlooked. This would include academic services, behavior services, OT services, PT services, SLP services, OHI services, and 504 Plans.
- Launch Nebraska Health Document currently recommends homogeneous grouping for small schools and sets static group sizes at 20 students. Students can leave the homogenous grouping for services and/or the SPED teacher/therapists are able to come into the homogeneous classroom. See Best Practice statement at top of document and be very mindful of Least Restrictive Environment (LRE) when grouping students. DO NOT just put all students that qualify for SPED services in a group for easier access. LRE is still required and expected.
- When budgeting, school administrators may want to consider that funding may need to be adjusted if it is necessary to provide a new level of services to students. This may be due to personnel, equipment, contracted services, etc.
- *If needing to make changes to IEP/504 Plans to address changes in instructional delivery (i.e. in-person to remote learning), a PWN should address this change until the IEP/504 plan is due for review/renewal. Districts do not have to hold an IEP/504 meeting for all students prior to the start of the school year. See Best Practice Section at top of document.*



TRANSPORTATION

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building open as usual	Modified use of buildings	School buildings shut down

TRANSPORTATION ↘

Alternatives for Districts to Consider for COVID-19 Safe Transportation if there is a Risk

Note: NDE guidance indicates that school busing operations proceed normally when there is Low/No Spread. Therefore these considerations may be applicable to only Minimal/Moderate Spread depending on the desire of the district:

- Bus drivers and monitors wear masks at all times while transporting students.
- Employ bus monitors on each bus to ensure that passengers are adhering to health and safety expectations and to conduct temperature screenings.
- Take the temperature of all students prior to entry on the bus in the morning and then again before afternoon routes and activity trips.
- Develop a protocol with parents such as: if students have temperature above 100.4 they may not ride the bus either morning or afternoon routes, or before activity trips (e.g. when the student has a fever during the school day, the parent/guardian must arrange transportation back home for their child).
- All students and staff apply hand sanitizer as they enter the vehicle.
- When doubling up is necessary, sit students together who are from the same household.
- Develop seating arrangements based on the order students get on and off the bus (e.g. for AM routes, the first student on, sits at the back of the bus, the last student on, sits at the front of the bus).
- Disembarking should happen from front to back to minimize exposure.
- Drivers stay home if they have a fever or other COVID-19 related symptoms.
- Sanitize all surfaces after every route or trip.

No transportation would be provided.



TRANSPORTATION *continued...*

LOW/NO SPREAD	MINIMAL/MODERATE SPREAD	SUBSTANTIAL SPREAD
Building open as usual	Modified use of buildings	School buildings shut down

TRANSPORTATION *continued...* ↘

Bus routes and activity trips operate at full student capacity, with reasonable health measures implemented to prevent the spread of COVID-19, if deemed feasible by the district.

Bus routes and activity trips operate at reduced student capacity, with reasonable health measures implemented to prevent the spread of COVID-19, if deemed feasible by the district.

- Consider offering parents the option to bring their child(ren) to and from school rather than ride the bus.
- Consider whether passengers will wear masks, if feasible.
- Consider using multiple buses for activity trips to better space students for large activity groups, if feasible.
- If all certified drivers become suddenly unavailable due to COVID-19 related circumstances, consider utilizing clause 001.02A (iv) in NDE Rule 91 allowing for "...the operation of small vehicles in emergency situations when approved by the school administrator or person designated by the local governing school board."
- Consider increasing the number of bus routes for heavily populated routes, if feasible.

Committee Roster

Considerations *for* Developing Re-Opening Plans *for* Nebraska Schools | NRCSA

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Considerations *for* Developing Re-Opening Plans *for* Nebraska Schools | NRCSA

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Committee Roster *continued...*

Considerations *for* Developing Re-Opening Plans *for* Nebraska Schools | NRCSA

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