

Board of Education Regular Meeting
McCook School District #73-0017
6:30 PM Monday, August 10, 2020
Conference Room B @ The Senior High
600 West 7th St
McCook, NE 69001

"It is the mission of McCook Public Schools to equip all students to succeed in a complex global society"

Please arrive at the Board meeting at the start time, because the Board reserves the right to change the order of items.

1. Call to Order
1. Roll Call
2. Recognition of Open Meeting Law
3. Pledge of Allegiance
2. Reports, Communications & Public Participation
 1. Public Participation
 1. Board accepts public comments
 3. Consent Agenda
 1. Approval of Minutes
 2. Approval of Expenditures/Payroll for July
4. Reports from Staff Members and Committees
5. Board and Administrative Comments
 1. Administrative Comments
 1. Reopening Guide Updates
2. Grading and Instructional expectations document
3. COVID-19 Exposure Determination
2. Business Manager Comments
 3. Board Comments
6. New Business
 1. Approve Kandie McCauley Resignation
2. Review and Approve File: 504.20 Bullying Prevention
3. Approve 2020-2021 Option Enrollment Resolution
4. Approve Amended Budget
5. Approve addition to student handbook: COVID-19 Supplement
6. Approve addition to staff handbook: COVID-19 Supplement
7. Positive Comments
8. Items for Review
9. Adjournment

Board of Education Regular Meeting
McCook School District #73-0017
6:30 PM Monday, July 13, 2020
High School Conference Room B
700 West 7th Street
McCook, NE 69001

"It is the mission of McCook Public Schools to equip all students to succeed in a complex global society"

Please arrive at the Board meeting at the start time, because the Board reserves the right to change the order of items.

Notice of the meeting was given in advance by publication in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to attendance of the public. The meeting was held in Conference Room B at the high school to accommodate social distancing due to the coronavirus pandemic.

1. Call to Order

Board President Tom Bredvick called the July 13, 2020 MPS Board of Education meeting to order at 6:30 p.m. Roll call with the following members being present: Dennis Berry, Tom Bredvick, Loretta Hauxwell, Brad Hays, Mike Langan, and Teresa Thomas; Absent: None.

Mr. Bredvick reminded those present of the Open Meetings Law posted on the wall and asked all to stand and join him in reciting the Pledge of Allegiance.

2. Reports, Communications & Public Participation

TJ Renner asked about graduation and why it was being held in the Graff Event Center instead at Weiland Field. Weiland Field would accommodate more family members. Mr. Norgaard replied that Weiland Field was considered. However, due to the past history of accidents with older constituents at Weiland Field and concerns with weather the decision was made to have graduation at Graff Event Center.

Superintendent Norgaard and Board President Bredvick presented TJ Renner with a certificate and thanks for serving as the student representative on the School Board.

3. Consent Agenda

Dennis Berry motioned to approve the Consent Agenda with a second by Teresa Thomas.

Dennis Berry: Yes

Tom Bredvick: Yes
Loretta Hauxwell: Yes
Brad Hays: Yes
Mike Langan: Yes
Teresa Thomas: Yes
Motion carried on a 6-0 vote

4. Reports from Staff Members and Committees

Loretta Hauxwell reported on the Policy Committee. The committee met to look at the Health Policy as an add on to the student handbooks. The policy will be presented later in the agenda.

Prior to the Board Meeting the Committee on American Civics met to review Civics and U.S. History curriculum in the District. The Committee reported on findings. The Committee thought a check off sheet for staff would be a good addition to assist in information being placed in CRT folders.

5. Board and Administrative Comments

Mr. Norgaard reported that Darin Nichols was recognized as Region 5 Assistant Principal of the Year.

Mr. Norgaard also reported on the Guide to Reopening Schools. See attached document.

The Principals reported on Career and College Readiness.

Mr. Borland stated that the Elementary provides the foundation for all of their learning: reading , writing and math. They have the 1st graders write a letter to themselves as Seniors.

Mr. Bednar discussed their career pathways, interest inventory and goal setting. They also spend a lot of time on soft skills and relating essential learnings to real life situations.

Mr. Lyons reported at the Jr. High students participate in Education Quest with a report sent to the parents. They had the National Guard inflatable obstacle course, but many events were cancelled due to the pandemic.

Mr. Gross reported that Career and College Readiness is part of their daily life. It is incorporated into guidance plans and student's classes from the time they start as freshman. They offer Career Pathways, Bison Days, Education Quest Grant, National Guard Recruiters, and have a great relationship with MPCC. They also are looking to expand the Careers program into other areas besides Health.

Mr. Brazell reported in the Business Manager comments on the credit card bill. Moving forward a report will be included in the financials. The Jr. High Walk-in cooler is completed. The Grab-n-Go meals averaged 540 meals a day in June with over 16,000

meals served. In all over 60,000 meals were served in the three and half months the program was in place. (double the numbers to account for both breakfast and lunch)

The budget will need to be amended at the August board meeting to account for the additional expenses of the pandemic Grab-n-Go meals.

We are anxiously waiting for the Unicameral to meet and finalize state aid for the 20-21 school year.

Work at Central Elementary on the replacement of one of the old furnace units and additional mini-splits to improve air flow will begin soon. The following four furnace units will be replaced in future years as funds allow.

Board Comments

Teresa Thomas reminded the board about touring the facilities. This is planned for the August Board meeting.

Tom Bredvick commented on trainings available from NASB.

6. New Business

Motion by Dennis Berry, with a second by Mike Langan, to approve Administrator Salary Package of \$17,523.45, a 2.1% increase.

Dennis Berry: Yes
Tom Bredvick: Yes
Loretta Hauxwell: Yes
Brad Hays: Yes
Mike Langan: Yes
Teresa Thomas: Yes
Motion carried on a 6-0 vote

Motion by Teresa and seconded by Brad Hays to approve Superintendent increase in salary package of \$1,000.

Dennis Berry: Yes
Tom Bredvick: Yes
Loretta Hauxwell: Yes
Brad Hays: Yes
Mike Langan: Yes
Teresa Thomas: Yes
Motion carried on a 6-0 vote

Motion by Loretta Hauxwell and seconded by Brad Hays to approve the Student Health Document as an addition to student handbooks.

Dennis Berry: Yes
Tom Bredvick: Yes

Loretta Hauxwell: Yes
Brad Hays: Yes
Mike Langan: Yes
Teresa Thomas: Yes
Motion carried on a 6-0 vote

Motion by Tom Bredvick and seconded by Brad Hays to approve McCook Elementary/Central Elementary Handbook.

Dennis Berry: Yes
Tom Bredvick: Yes
Loretta Hauxwell: Yes
Brad Hays: Yes
Mike Langan: Yes
Teresa Thomas: Yes
Motion carried on a 6-0 vote

Motion by Tom Bredvick and seconded by Teresa Thomas to approve Junior High/Senior Handbook.

Dennis Berry: Yes
Tom Bredvick: Yes
Loretta Hauxwell: Yes
Brad Hays: Yes
Mike Langan: Yes
Teresa Thomas: Yes
Motion carried on a 6-0 vote

7. Positive Comments

Mr. Berry wanted to recognize the administration. They are demonstrating flexibility in dealing with all of the issues related to the pandemic. Congratulations and good luck when school starts.

Mrs. Hauxwell also wanted to thank the administration. They are actively listening to staff, parents, and students and doing it in a respectful, caring way.

Mrs. Thomas wanted to lighten up the evening, and read a couple of the jokes that Mr. Borland is posting on the elementary Facebook page for the students.

Mr. Langan was in agreement with Mr. Berry. We are in uncharted territory and thank the administrators for working hard to make sure the cure is not worse than the disease.

Mr. Hays thanked TJ Renner for his work as student representative on the School Board. He is a great young man and will do well in the future.

Mr. Bredvick thanked the entire district for helping to raise three Bredvick kids. The number of staff that continue to find ways to reach kids in the community is amazing. Thank you from the Bredvick Family.

Mr. Norgaard acknowledged those folks working behind the scene helping to keep him informed. Tyra Barger, the school nurse, has provided much information, and Kim Korgan has assisted in ways to improve our systems to a touchless environment.

Mr. Brazell thanked Superintendent Norgaard for his leadership during these trying times. Communication has been outstanding and his clarity of explanation helps all of us to understand the decisions being made.

Meeting adjourned at 8:12

Next regularly scheduled meeting is August 10, 2020

**CHECKS BY DATE BOARD REPORT
JULY 2020**

DATE	VENDOR	AMOUNT	DATE	VENDOR	AMOUNT
7/7/2020	City Of McCook	\$5,283.51	7/31/2020	Dick Blick Art Materials	\$119.50
7/7/2020	Diode Communications	\$165.00	7/31/2020	Dr. Drain	\$346.00
7/7/2020	Essential Screens	\$45.00	7/31/2020	Eakes Office Solutions	\$7,903.42
7/7/2020	Hometown Leasing	\$2,267.83	7/31/2020	Egan Supply Company	\$19.38
7/7/2020	Nebraska Public Power District	\$5,473.52	7/31/2020	ESU #10	\$180.00
7/7/2020	Perry, Guthery, Haase & Gessford, P.C.	\$300.00	7/31/2020	ESU #15	\$3,607.00
7/7/2020	Pinpoint Communications	\$850.87	7/31/2020	ESUCC	\$9,390.00
7/7/2020	US Bank	\$2,564.49	7/31/2020	Glass Express	\$215.00
7/7/2020	Viaero Wireless	\$66.50	7/31/2020	Great Plains Communications	\$1,100.00
7/13/2020	Employee Benefits:	\$30,592.80	7/31/2020	InfoCon	\$1,511.90
	AFLAC	\$1,341.77	7/31/2020	Innovative Office Solutions	\$3,086.84
	BCBS	\$28,757.07	7/31/2020	Instru-med	\$340.00
	Payflex	\$109.16	7/31/2020	Johnson Controls	\$900.00
	MASA	\$14.00	7/31/2020	JourneyEd.com, Inc	\$1,250.00
	Voluntary Life Ins	\$97.68	7/31/2020	Kami	\$3,750.00
	Vision	\$273.12	7/31/2020	Kansas City Audio-Visual	\$23,147.83
7/13/2020	Krd Federal	\$150.00	7/31/2020	Marks	\$314.74
7/14/2020	Adams County Court	\$64.79	7/31/2020	Marsh, Mary	\$350.00
7/14/2020	Credit Management Services,	\$468.98	7/31/2020	McGraw-Hill Education	\$34.56
7/14/2020	Employee Benefits:	\$171,401.46	7/31/2020	Mead Lumber	\$458.72
	AFLAC	\$9,551.88	7/31/2020	Michael Pochop	\$1,750.00
	BCBS	\$156,735.33	7/31/2020	Mid-American Research Chemical	\$10,234.03
	Payflex	\$2,890.80	7/31/2020	Mosaic @Bethphage Village	\$698.94
	Vision	\$1,176.39	7/31/2020	National Art & School Supplies	\$2,352.28
	Legalshield	\$114.65	7/31/2020	NCS Pearson Incorporated	\$591.50
	MASA	\$196.00	7/31/2020	NCSA	\$150.00
	Voluntary Life Ins	\$525.28	7/31/2020	Nebraskaland Tire	\$115.98
	Colonial Life	\$211.13	7/31/2020	Nick's Distribution Inc	\$34,713.75
7/14/2020	Heritage Hills	\$526.00	7/31/2020	O'Reilly Auto Parts	\$77.89
7/14/2020	Krd Federal	\$366.00	7/31/2020	Paper Tiger Shredding	\$40.00
7/14/2020	National Insurance Services	\$1,703.28	7/31/2020	Parco Scientific Company	\$44.40
7/14/2020	Ymca	\$694.90	7/31/2020	Perma Bound	\$1,499.60
7/15/2020	Black Hills Energy	\$1,282.77	7/31/2020	Pyramid School Products, Inc	\$3,881.62
7/15/2020	Colorado Retail Ventures	\$788.80	7/31/2020	R & L Sprinklers	\$488.50
7/15/2020	Lingo Communications	\$298.81	7/31/2020	Rapids Wholesale	\$5.65
7/15/2020	Student Assurance Services, Inc.	\$1,981.00	7/31/2020	Riddell	\$579.20
7/31/2020	Payflex Systems USA, Inc.	\$163.20	7/31/2020	Rust Publishing, NE LLC	\$381.80
7/31/2020	20/20 Technologies, Inc	\$1,190.00	7/31/2020	Ryan O Davis	\$495.00
7/31/2020	ACCO Brands	\$74.40	7/31/2020	Scholastic Inc.	\$645.82
7/31/2020	Ace Hardware	\$111.22	7/31/2020	Screencastify, LLC	\$3,000.00
7/31/2020	AKRS Equipment	\$261.04	7/31/2020	Service Reproduction Co	\$66.85
7/31/2020	Alpha Rehabilitation, PC	\$421.53	7/31/2020	SW NE Physical Therapy PC	\$187.83
7/31/2020	Amazon.com Corporate Credit	\$11,358.94	7/31/2020	The Home Depot Pro	\$4,119.04
7/31/2020	Ambience Counseling Center, LLC	\$4,446.00	7/31/2020	U Save Pharmacy & Medical Supply	\$88.02
7/31/2020	American Electric Company	\$247.13	7/31/2020	Unitech	\$6,066.00
7/31/2020	BSN Sports	\$78.05	07/31/2020	Van Diest Supply Company	\$516.80
7/31/2020	CDW Government, Inc.	\$3,505.41	07/31/2020	VK Electronics	\$5,990.00
7/31/2020	Coach Masters	\$1,145.65	07/31/2020	Volz Plumbing	\$126.75
7/31/2020	D & L Pest Control	\$198.00	07/31/2020	Walmart Community	\$26.77
7/31/2020	D & S Hardware	\$738.07	07/31/2020	Weathercraft Co.	\$2,138.00
7/31/2020	Demco Inc	\$461.26	07/31/2020	Wex Bank	\$134.78
7/31/2020	Diamond Vogel	\$471.41			

SELECTED

Receipt History Detail

Arranged by:
Receipt Date

Receipt Date	Receipt Number	Deposit Slip Number	Received From	Receipt Description	Amount
07/14/2020	6262020	3428	Hill, Jill	Dance Uniforms	1,615.92
07/14/2020	7012020	3851	Volleyball Camp Players	Volleyball Camp Fees	320.00
07/14/2020	7012020	3850	Mid-Plains College	Math Readiness Grant	2,160.00
07/14/2020	7032020	3852	Volleyball Players	Volleyball Camp Fees	40.00
07/14/2020	7132020	3853	Volleyball Camp Players	Volleyball Camp Fees	40.00
Date Total for 07/14/2020:					4,175.92
07/17/2020	07162020	3295	Nichols, Darin	WR State Meet	543.95
07/17/2020	7142020	3854	Wiemers, Matt	Tennis Equipment	315.00
Date Total for 07/17/2020:					858.95
07/31/2020	7202020	3856	J. Graff	Tennis Equipment	214.00
07/31/2020	7202020	3296	Dellevoet/Frank	Tennis Equipment	186.00
07/31/2020	7242020	3857	C & C Tours	Refund for Band Trip	450.00
07/31/2020	7292020	3502	NTA	Donatin for Tennis Camp	500.00
07/31/2020	7312020	73120	1st Central Bank	Accrued Interest for July	303.60
Date Total for 07/31/2020:					1,653.60
Report Total:					6,688.47

Check Summary Report

Date: 07/01/2020 thru 07/31/2020

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
030417	C	07/01/2020	Mid-Plains Community College	20-081430	MCC Team Volleyball Camp	425.00
030418	C	07/09/2020	CDW Government, Inc	20-081495	Chromebooks & Licenses	37,500.00
030419	C	07/09/2020	College Board	20-081431	AP Exams	1,275.00
030420	V	07/13/2020	Delvies Plastic Inc	20-081338	Clear Plastic Sheets	0.00
030421	C	07/09/2020	Instrumentalist Awards LLC	20-081494	Sousa/Cond/Jazz Awards	147.00
030422	V	07/09/2020	Omni Cheer	20-081333	Cheerleader Uniforms	844.32
030423	C	07/09/2020	Riddell/All American Sports	20-081425	Custom Mini football Helmets	648.79
030424	C	07/09/2020	Universal Cheerleaders	20-081211	Dance Camp Fees	2,050.00
030425	C	07/13/2020	Delvies Plastic Inc	20-081338	Lasercut Acrylic Plastic	68.55
030426	C	07/16/2020	Acme Printing	20-081605	Banner for Gym	1,200.50
030427	O	07/16/2020	ESU 10	20-081464	Chromebook Repairs	1,190.00
030428	O	07/16/2020	Gross, Jeff	20-081498	Football Hats	660.06
030429	C	07/16/2020	Josh's Welding Service	20-081604	Welding @ Weiland Field	259.86
030430	C	07/16/2020	Lou's Sporting Goods	20-081606	Footballs	3,174.93
030431	C	07/16/2020	Master Carts	20-081496	Club Cars	3,650.00
030432	O	07/23/2020	CDW Government, Inc	20-081502	Google Chrome EDU LIC	3,504.00
030433	C	07/23/2020	Daktronics, Inc	20-081476	Paraview Scoreboard	34,587.00
030434	C	07/23/2020	Fromuth Tennis	20-081544	Wilson Tennis Balls	605.28
030435	C	07/23/2020	Haag, Trisha	20-081501	Prom Invitations	430.13
030436	C	07/23/2020	Lou's Sporting Goods	20-081608	Football/Basketball	4,174.02
030437	C	07/23/2020	McCook Lettering	20-081549	Bison Awards/Graduation	3,960.00
030438	C	07/23/2020	Mead Lumber Company	20-081419	Screws	22.40
030439	O	07/31/2020	X-Press Productions	20-081700	Sound for Graduation	1,400.00
030440	O	07/31/2020	Innovative Office Solutions, LLC	20-081446	ESU Supplies	371.95
030441	O	07/31/2020	Sports Shoppe	20-081613	Volleyball Uniforms	2,303.00
Report Total:						104,451.79

Check Detail Report

Date: 07/01/2020 thru 07/31/2020

Check Number	Issue Date	Vendor ID	1099	Vendor Name	PO Number	
Check Status	Status Date			Check Description		Amount
				Activity Number	Activity Name	
030417	07/01/2020	MID PL CC	No	Mid-Plains Community College	20-081430	
Cleared	07/31/2020			MCC Team Volleyball Camp		
				6001 Volleyball Fundraising		425.00
030421	07/09/2020	INSTRU PU	No	Instrumentalist Awards LLC	20-081494	
Cleared	07/31/2020			Sousa/Cond/Jazz Awards		
				2018 Band		147.00
030420	07/09/2020	DELV PL	No	Delvies Plastic Inc	20-081338	
Void	07/13/2020			Clear Plastic Sheets		
				2028 Junior High Student Council		128.24
030418	07/09/2020	CDWG	No	CDW Government, Inc	20-081495	
Cleared	07/31/2020			Chromebooks & Licenses		
				9040 NE Community Foundation		37,500.00
030422	07/09/2020	OMNI CHEER	No	Omni Cheer	20-081333	
Void	08/01/2020			Cheerleader Uniforms		
				2035 Cheerleaders		196.72
				2035 Cheerleaders		31.96
				2035 Cheerleaders		615.64
						<u>844.32</u>
030423	07/09/2020	RIDD	No	Riddell/All American Sports Corp.	20-081425	
Cleared	07/31/2020			Custom Mini football Helmets		
				2080 COCA COLA - Senior High School		648.79
030424	07/09/2020	UNIV CHE	No	Universal Cheerleaders Association	20-081211	
Cleared	07/31/2020			Dance Camp Fees		
				2036 Dance Team		2,050.00
030419	07/09/2020	COLL BOA	No	College Board	20-081431	
Cleared	07/31/2020			AP Exams		
				2051 AP TESTING		1,275.00
030420	07/09/2020	DELV PL	No	Delvies Plastic Inc	20-081338	
Void	07/13/2020			Clear Plastic Sheets		
				2028 Junior High Student Council		-128.24
030425	07/13/2020	DELV PL	No	Delvies Plastic Inc	20-081338	
Cleared	07/31/2020			Lasercut Acrylic Plastic		
				2028 Junior High Student Council		68.55
030428	07/16/2020	GROSJE	No	Gross, Jeff	20-081498	
Outstanding	07/16/2020			Football Hats		
				5031 Senior High Activity		660.06
030430	07/16/2020	LOU	No	Lou's Sporting Goods	20-081606	
Cleared	07/31/2020			Footballs		
				2000 Football Equipment		3,174.93
030426	07/16/2020	ACME TO	No	Acme Printing	20-081548	
Cleared	07/31/2020			Rubber Footballs/Locker Room		
				5031 Senior High Activity		487.50
				5031 Senior High Activity		198.00
						<u>685.50</u>

Check Detail Report

Date: 07/01/2020 thru 07/31/2020

Check Number	Issue Date	Vendor ID	1099	Vendor Name	PO Number	
Check Status	Status Date			Check Description		Amount
				Activity Number	Activity Name	
030426	07/16/2020	ACME TO	No	Acme Printing	20-081605	
Cleared	07/31/2020			Banner for Gym		
				9039 Facility Use		515.00
030429	07/16/2020	JOSH WELD	Yes	Josh's Welding Service	20-081604	
Cleared	07/31/2020			Welding @ Weiland Field		
				9039 Facility Use		259.86
030431	07/16/2020	MASTE CAR	Yes	Master Carts	20-081496	
Cleared	07/31/2020			Club Cars		
				5031 Senior High Activity		3,650.00
030427	07/16/2020	ESU 10	No	ESU 10	20-081464	
Outstanding	07/16/2020			Chromebook Repairs		
				9048 Technology Account		1,190.00
030437	07/23/2020	MCCOLE	No	McCook Lettering	20-081610	
Cleared	07/31/2020			Banners & Signs MHS		
				2080 COCA COLA - Senior High School		3,780.00
030437	07/23/2020	MCCOLE	No	McCook Lettering	20-081549	
Cleared	07/31/2020			Bison Awards/Graduation Awards		
				3082 Class of 2020		180.00
030438	07/23/2020	MEAD LUM	No	Mead Lumber Company	20-081419	
Cleared	07/31/2020			Screws		
				9039 Facility Use		22.40
030436	07/23/2020	LOU	No	Lou's Sporting Goods	20-081609	
Cleared	07/31/2020			Softballs & Basketballs		
				2000 Softball Equipment		337.70
				2000 Boys BB Equipment		1,007.70
				2000 Girls BB Equipment		1,007.70
						<hr/> 2,353.10
030436	07/23/2020	LOU	No	Lou's Sporting Goods	20-081611	
Cleared	07/31/2020			Mouth Pieces		
				2000 Football Equipment		173.42
030436	07/23/2020	LOU	No	Lou's Sporting Goods	20-081607	
Cleared	07/31/2020			Kicking Tees & Holders		
				2000 Football Equipment		260.44
030436	07/23/2020	LOU	No	Lou's Sporting Goods	20-081608	
Cleared	07/31/2020			Football/Basketball Scorebooks		
				2000 Football Equipment		1,337.06
				2000 Boys BB Equipment		25.00
				2000 Girls BB Equipment		25.00
						<hr/> 1,387.06
030434	07/23/2020	FROM TENN	No	Fromuth Tennis	20-081544	
Cleared	07/31/2020			Wilson Tennis Balls		
				2000 Boys Tennis Equipment		302.64
				2000 Girls Tennis Equipment		302.64
						<hr/> 605.28

Check Detail Report

Date: 07/01/2020 thru 07/31/2020

Check Number	Issue Date	Vendor ID	1099	Vendor Name	PO Number	
Check Status	Status Date			Check Description		
				Activity Number	Activity Name	Amount
030432	07/23/2020	CDWG	No	CDW Government, Inc	20-081502	
Outstanding	07/23/2020			Google Chrome EDU LIC		
				9040 NE Community Foundation		3,504.00
030433	07/23/2020	DAKT	No	Daktronics, Inc	20-081476	
Cleared	07/31/2020			Paraview Scoreboard		
				9044 MHS Scoreboards		34,587.00
030435	07/23/2020	HAAG TRISH	Yes	Haag, Trisha	20-081501	
Cleared	07/31/2020			Prom Invitations		
				3083 Class of 2021		430.13
030439	07/31/2020	DJ XPRESS	Yes	X-Press Productions	20-081699	
Outstanding	07/31/2020			Prom DJ		
				3083 Class of 2021		1,000.00
030439	07/31/2020	DJ XPRESS	Yes	X-Press Productions	20-081700	
Outstanding	07/31/2020			Sound for Graduation		
				3082 Class of 2020		400.00
030441	07/31/2020	SPORSH	No	Sports Shoppe	20-081613	
Outstanding	07/31/2020			Volleyball Uniforms		
				2000 Volleyball Equipment		2,303.00
030440	07/31/2020	INNO OFFI	No	Innovative Office Solutions, LLC	20-081446	
Outstanding	07/31/2020			ESU Supplies		
				9014 Office Expenses		371.95
Report Total:						104,451.79

McCook Public Schools

Cash Summary - July 2020

Accounting Cycle: FY 19-20; Beginning Period: Period 13 (07/01/2020 - 07/31/2020) ; Ending Period: Period 13 (07/01/2020 - 07/31/2020) ; Show Prior Year Expense/Encumbrance: No; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On:

Fund	Description	Beginning Balance	Revenue	Expenditure	Ending Balance	Encumbrances	Available
01	General Fund	\$6,032,584.30	\$228,758.77	(\$1,197,838.08)	\$5,063,504.99	(\$76,394.83)	\$4,987,110.16
02	Depreciation Fund	\$1,088,779.64	\$485.05	(\$2,399.06)	\$1,086,865.63	\$0.00	\$1,086,865.63
03	Employee Benefit Fund	\$136,613.14	\$34.81	\$0.00	\$136,647.95	\$0.00	\$136,647.95
06	School Nutrition Fund	\$156,263.92	\$106,389.05	(\$124,261.35)	\$138,391.62	(\$5,568.20)	\$132,823.42
07	Bond Fund	\$571,881.77	\$7,382.16	\$0.00	\$579,263.93	\$0.00	\$579,263.93
08	Special Building Fund	\$325,253.72	\$194,048.16	(\$114,878.32)	\$404,423.56	\$0.00	\$404,423.56
	Sub Total	\$8,311,376.49	\$537,098.00	(\$1,439,376.81)	\$7,409,097.68	(\$81,963.03)	\$7,327,134.65

Description	Beginning Balance	Revenue	Expenditure	Adjustment	Ending Balance
12 Activity Fund	\$442,019.54	\$6,688.47	\$104,451.79	\$0.00	\$344,256.22

McCook Public Schools

Revenue - July 2020

[Fund] 01 - General Fund						
Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
01-1-01100-00-000-000	Local Property Taxes	(\$89,073.34)	(\$7,802,000.00)	(\$6,973,629.06)	(\$828,370.94)	89.38
01-1-01115-00-000-000	Carline Taxes	\$0.00	(\$4,000.00)	(\$696.45)	(\$3,303.55)	17.41
01-1-01120-00-000-000	Public Power Dist. Sales Tax	\$0.00	(\$310,000.00)	(\$272,149.69)	(\$37,850.31)	87.79
01-1-01125-00-000-000	Motor Vehicle Taxes	(\$79,640.07)	(\$700,000.00)	(\$703,124.01)	\$3,124.01	100.44
01-1-01323-00-000-000	Tuition - District - Sped	\$0.00	(\$36,000.00)	(\$7,140.00)	(\$28,860.00)	19.83
01-1-01510-00-000-000	Interest	(\$2,738.88)	(\$50,000.00)	(\$38,293.89)	(\$11,706.11)	76.58
01-1-01911-00-000-000	Local License Fees	\$0.00	(\$7,000.00)	(\$8,236.00)	\$1,236.00	117.65
01-1-01921-00-000-000	Police Court Fines	(\$100.00)	(\$6,000.00)	(\$6,826.15)	\$826.15	113.76
01-1-02110-00-000-000	County Fines & License Fees	(\$2,096.54)	(\$80,000.00)	(\$40,628.90)	(\$39,371.10)	50.78
01-1-03110-00-000-000	State Aid	\$0.00	(\$4,898,253.00)	(\$4,898,253.00)	\$0.00	100.00
01-1-03120-00-000-000	Sped School Age	\$0.00	(\$1,120,000.00)	(\$1,031,906.00)	(\$88,094.00)	92.13
01-1-03125-00-000-000	Sped Trans. Sch Age	\$0.00	(\$25,000.00)	(\$34,765.00)	\$9,765.00	139.06
01-1-03130-00-000-000	Homestead Exemption	(\$35,426.71)	(\$180,000.00)	(\$177,133.55)	(\$2,866.45)	98.40
01-1-03131-00-000-000	Property Tax Credit	\$0.00	\$0.00	(\$491,611.74)	\$491,611.74	0.00
01-1-03155-00-000-000	Textbook Loan	\$0.00	\$0.00	(\$2,879.16)	\$2,879.16	0.00
01-1-03180-00-000-000	Pro Rate Motor Vehicle	(\$5,242.23)	(\$23,500.00)	(\$28,394.60)	\$4,894.60	120.82
01-1-03400-00-000-000	State Apportionment	\$0.00	(\$335,000.00)	(\$325,213.71)	(\$9,786.29)	97.07
01-1-03500-00-000-000	Other State Categorical	\$0.00	\$0.00	(\$4,778.00)	\$4,778.00	0.00
01-1-03512-00-000-000	Distance Educ. Incentive Payments	\$0.00	(\$2,000.00)	(\$1,690.38)	(\$309.62)	84.51
01-1-03535-00-000-000	High Ability Learner Payments	\$0.00	(\$11,325.00)	(\$10,406.00)	(\$919.00)	91.88
01-1-03990-00-000-000	Other State Receipts	\$0.00	(\$15,000.00)	(\$3,884.56)	(\$11,115.44)	25.89
01-1-04505-00-000-000	Title I Current Fiscal Year	\$0.00	(\$240,000.00)	(\$225,936.00)	(\$14,064.00)	94.14
01-1-04506-00-000-000	Title I Needs Improvement	\$0.00	(\$12,000.00)	\$0.00	(\$12,000.00)	0.00
01-1-04509-00-000-000	Title II, Part A Teacher Quality	\$0.00	(\$40,000.00)	(\$17,909.00)	(\$22,091.00)	44.77
01-1-04512-00-000-000	Federal Services - IDEA Part B (611)	\$0.00	(\$175,049.00)	(\$30,048.00)	(\$145,001.00)	17.16
01-1-04516-00-000-000	Base Allocation - Birth Through Age	\$0.00	(\$15,738.00)	(\$8,960.00)	(\$6,778.00)	56.93
01-1-04519-00-000-000	IDEA Base 3-5	\$0.00	(\$175,049.00)	(\$33,668.00)	(\$141,381.00)	19.23
01-1-04521-00-000-000	IDEA Poverty	(\$14,441.00)	(\$29,414.00)	(\$21,226.00)	(\$8,188.00)	72.16
01-1-04524-00-000-000	Other Federal Non-categorical	\$0.00	(\$13,200.00)	\$0.00	(\$13,200.00)	0.00
01-1-04525-00-000-000	Federal Carl Perkins	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	0.00
01-1-04530-00-000-000	Categorical Grants	\$0.00	(\$3,000.00)	(\$10,160.00)	\$7,160.00	338.66
01-1-04708-00-000-000	Medicaid In Public Schools	\$0.00	(\$5,000.00)	(\$31,613.60)	\$26,613.60	632.27
01-1-04709-00-000-000	Medicaid Administrative Activity	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	0.00
Sub Total		(\$228,758.77)	(\$16,316,528.00)	(\$15,441,160.45)	(\$875,367.55)	94.64
[Fund] 02 - Depreciation Fund						
Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
02-1-01510-00-000-000	Interest	(\$485.05)	(\$1,500.00)	(\$11,880.82)	\$10,380.82	792.05
02-1-05200-00-000-000	Transfers From General Fund	\$0.00	(\$130,000.00)	(\$652.00)	(\$129,348.00)	0.50

02-1-05690-00-000-000	Non-revenue Receipts	\$0.00	\$0.00	(\$5,613.52)	\$5,613.52	0.00
Sub Total		(\$485.05)	(\$131,500.00)	(\$18,146.34)	(\$113,353.66)	13.80
[Fund] 03 - Employee Benefit Fund						
Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
03-1-01510-00-000-000	Interest - Unemployment	(\$34.81)	(\$250.00)	(\$374.25)	\$124.25	149.70
03-1-05200-00-000-000	Transfers From General Fund	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	0.00
Sub Total		(\$34.81)	(\$5,250.00)	(\$374.25)	(\$4,875.75)	7.13
[Fund] 06 - School Nutrition Fund						
Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
06-1-01510-00-000-000	Interest	(\$12.52)	(\$100.00)	(\$183.78)	\$83.78	183.78
06-1-01610-00-000-000	Sale Of Lunches/milks	\$0.00	\$0.00	(\$4,711.81)	\$4,711.81	0.00
06-1-01611-00-000-000	School Lunch Program	(\$9.10)	(\$250,000.00)	(\$200,205.46)	(\$49,794.54)	80.08
06-1-01960-00-000-000	Other Local Receipts	(\$500.00)	\$0.00	(\$950.39)	\$950.39	0.00
06-1-03150-00-000-000	State Reimbursement	\$0.00	(\$300,000.00)	\$0.00	(\$300,000.00)	0.00
06-1-04210-00-000-000	Federal Reimbursement	(\$105,869.53)	\$0.00	(\$593,481.83)	\$593,481.83	0.00
06-1-05690-00-000-000	Other Non-revenue Receipts	\$2.10	\$0.00	(\$17,666.84)	\$17,666.84	0.00
Sub Total		(\$106,389.05)	(\$550,100.00)	(\$817,200.11)	\$267,100.11	148.55
[Fund] 07 - Bond Fund						
Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
07-1-01100-00-000-000	Local Property Taxes	(\$4,670.53)	(\$410,000.00)	(\$334,363.14)	(\$75,636.86)	81.55
07-1-01115-00-000-000	Carline Taxes	\$0.00	(\$385.00)	(\$38.28)	(\$346.72)	9.94
07-1-01120-00-000-000	Public Power Dist. Sales Tax	\$0.00	(\$245.00)	(\$18,676.39)	\$18,431.39	7,623.01
07-1-01510-00-000-000	Interest	(\$88.00)	(\$570.00)	(\$2,877.20)	\$2,307.20	504.77
07-1-03130-00-000-000	Homestead Exemption	(\$2,335.72)	(\$8,600.00)	(\$11,678.60)	\$3,078.60	135.79
07-1-03131-00-000-000	Property Tax Credit	\$0.00	\$0.00	(\$24,050.78)	\$24,050.78	0.00
07-1-03180-00-000-000	Pro Rate Motor Vehicle	(\$287.91)	(\$1,200.00)	(\$1,513.29)	\$313.29	126.10
Sub Total		(\$7,382.16)	(\$421,000.00)	(\$393,197.68)	(\$27,802.32)	93.40
[Fund] 08 - Special Building Fund						
Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
08-1-01100-00-000-000	Local Property Taxes	(\$2,655.51)	(\$238,000.00)	(\$168,301.15)	(\$69,698.85)	70.71
08-1-01115-00-000-000	Carline Taxes	\$0.00	(\$150.00)	(\$9.08)	(\$140.92)	6.05
08-1-01120-00-000-000	Public Power Sales Tax	\$0.00	(\$1,000.00)	(\$81,637.26)	\$80,637.26	8,163.72
08-1-01510-00-000-000	Interest	(\$152.02)	(\$1,000.00)	(\$2,589.34)	\$1,589.34	258.93
08-1-01960-00-000-000	Other Local Receipts	(\$190,000.00)	\$0.00	(\$400,019.40)	\$400,019.40	0.00
08-1-01990-00-000-000	Miscellaneous Local Revenue	\$0.00	\$0.00	(\$582.05)	\$582.05	0.00
08-1-03130-00-000-000	Homestead Exemption	(\$1,080.71)	(\$1,100.00)	(\$5,403.55)	\$4,303.55	491.23
08-1-03131-00-000-000	Property Tax Credit	\$0.00	\$0.00	(\$14,996.83)	\$14,996.83	0.00
08-1-03180-00-000-000	Pro-rate Motor Vehicle	(\$159.92)	(\$1,750.00)	(\$765.01)	(\$984.99)	43.71
Sub Total		(\$194,048.16)	(\$243,000.00)	(\$674,303.67)	\$431,303.67	277.49
Grand Total		(\$537,098.00)	(\$17,667,378.00)	(\$17,344,382.50)	(\$322,995.50)	98.17

McCook Public Schools

Rollup Report Expenditures - July 2020

Function	Actuals (Selected Range)	Adopted Budget	Actuals (YTD)	Available	% of Budget
01100 - Regular Instruction	\$441,383.15	\$6,069,359.00	\$5,189,019.04	\$880,339.96	85.50
01125 - Regular Instructional Programs School Age (Flex-Spending)	\$14,098.75	\$123,990.00	\$179,189.91	(\$55,199.91)	144.52
01150 - Limited English Proficiency Programs	\$10,626.51	\$78,600.00	\$148,846.15	(\$70,246.15)	189.37
01160 - Poverty Programs	\$123,409.03	\$1,757,000.00	\$1,386,256.47	\$370,743.53	78.90
01190 - Early Childhood Educational Programs	\$0.00	\$2,500.00	\$1,954.80	\$545.20	78.19
01195 - Regular Instructional Programs Below Age Five (Flex-Spending)	\$0.00	\$0.00	\$345.60	(\$345.60)	
01200 - Special Education Instructional Programs - School Age	\$114,586.94	\$2,050,750.00	\$1,746,821.12	\$303,928.88	85.18
01291 - Special Education Instructional Programs - Ages 3-5	\$0.00	\$0.00	\$658.99	(\$658.99)	
01295 - Special Education Instructional Programs - Unified Sports	\$87.51	\$0.00	\$961.68	(\$961.68)	
01300 - Summer School	\$22,384.86	\$88,010.00	\$22,384.86	\$65,625.14	25.43
02110 - Attendance/Social Work	\$0.00	\$0.00	\$19,797.49	(\$19,797.49)	
02120 - Guidance Services	\$13,360.18	\$189,106.00	\$150,028.52	\$39,077.48	79.34
02130 - Health Services	\$770.18	\$59,100.00	\$33,484.59	\$25,615.41	56.66
02141 - Psychological Services - SPED - School Age	\$7,791.12	\$120,780.00	\$116,078.89	\$4,701.11	96.11
02151 - Speech Pathology and Audiology Services - SPED - School Age	\$11,682.39	\$203,600.00	\$173,913.34	\$29,686.66	85.42
02152 - Speech Pathology and Audiology Services - SPED - Age 3-5	\$0.00	\$2,950.00	\$438.67	\$2,511.33	14.87
02153 - Speech Pathology and Audiology Services - SPED - Age 0-2	\$0.00	\$1,000.00	\$69.99	\$930.01	7.00
02161 - Occupational Therapy-Related Services - SPED - School Age	\$6,906.20	\$84,700.00	\$69,620.59	\$15,079.41	82.20
02171 - Physical Therapy-Related Services - SPED - School Age	\$74.66	\$0.00	\$13,239.01	(\$13,239.01)	
02172 - Physical Therapy-Related Services - SPED - Ages 3-5	\$113.17	\$0.00	\$3,380.30	(\$3,380.30)	
02181 - Visually Impaired-Vision Services - SPED - School Age	\$1,511.90	\$7,500.00	\$3,996.22	\$3,503.78	53.28
02190 - Support Services - Student - Other	\$0.00	\$0.00	\$72,925.94	(\$72,925.94)	
02213 - Instructional Staff Training	\$0.00	\$4,500.00	\$1,378.00	\$3,122.00	30.62
02220 - Library-Media Services	\$27,618.51	\$330,845.00	\$317,837.87	\$13,007.13	96.07
02230 - Instruction Related Technology	\$0.00	\$0.00	\$23,000.00	(\$23,000.00)	
02310 - Board of Education	\$381.80	\$51,500.00	\$20,877.48	\$30,622.52	40.54
02320 - Executive Administration	\$17,923.45	\$237,850.00	\$206,809.63	\$31,040.37	86.95
02330 - District Legal Services	\$300.00	\$0.00	\$5,544.00	(\$5,544.00)	
02410 - Office of the Principal	\$70,850.50	\$1,058,845.00	\$870,810.06	\$188,034.94	82.24
02490 - Activity Director	\$9,999.32	\$100,800.00	\$110,638.42	(\$9,838.42)	109.76
02510 - Fiscal Services	\$37,813.84	\$617,208.00	\$515,599.57	\$101,608.43	83.54
02580 - Administrative Technology Service	\$43,993.96	\$233,700.00	\$225,763.32	\$7,936.68	96.60
02610 - Operation of Buildings	\$81,607.82	\$780,800.00	\$661,737.11	\$119,062.89	84.75
02620 - Maintenance of Buildings	\$47,365.16	\$746,825.00	\$501,011.13	\$245,813.87	67.09
02650 - Vehicle Operation and Maintenance (Other Than Student Transportation Vehicles)	\$603.01	\$21,500.00	\$5,941.25	\$15,558.75	27.63
02660 - Security	\$5,877.00	\$41,000.00	\$49,396.47	(\$8,396.47)	120.48
02670 - Safety	\$165.00	\$0.00	\$2,062.50	(\$2,062.50)	
02710 - Vehicle Operation - Regular Education	\$2,245.78	\$256,500.00	\$182,884.59	\$73,615.41	71.30

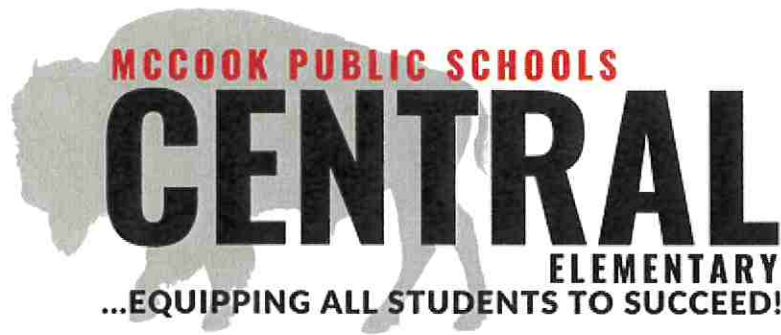
02712 - Vehicle Operation - School Age SPED	\$277.95	\$59,100.00	\$45,608.89	\$13,491.11	77.17
02713 - Vehicle Operation - Below Age 5 SPED	\$0.00	\$15,900.00	\$0.00	\$15,900.00	0.00
02730 - Vehicle Servicing and Maintenance - Regular Education	\$3,772.09	\$50,100.00	\$46,076.84	\$4,023.16	91.97
03500 - Other State Categorical Programs	\$0.00		\$7,457.11	(\$7,457.11)	
03535 - High Ability Learners	\$0.00	\$25,000.00	\$15,657.97	\$9,342.03	62.63
06200 - Federal Services - Title I Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$19,331.92	\$229,600.00	\$204,158.08	\$25,441.92	88.92
06210 - Federal Services - Title I Part A Accountability ESSA Improving Basic Programs Accountability	\$0.00	\$4,200.00	\$0.00	\$4,200.00	0.00
06310 - Federal Services - Title II Part A ESSA Supporting Effective Instruction	\$0.00	\$40,000.00	\$11,084.90	\$28,915.10	27.71
06406 - Federal Services - IDEA Preschool (619) Base Allocation	\$67.33	\$16,940.00	\$16,374.54	\$565.46	96.66
06408 - Part B 611 Base EP	\$28,358.55	\$345,300.00	\$314,023.03	\$31,276.97	90.94
06412 - Federal Services - IDEA Part B Proportionate Share	\$2,437.76	\$28,500.00	\$26,546.90	\$1,953.10	93.15
06690 - Federal Services - Other Federal Non-Categorical Expenditures	\$0.00	\$7,070.00	\$1,609.98	\$5,460.02	22.77
06700 - Federal Services - Federal Vocational and Applied Technology Education (Carl Perkins)	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00
06969 - Title IV	\$0.00		\$810.00	(\$810.00)	
06996 - ESSER Disbursements	\$28,060.78		\$85,738.37	(\$85,738.37)	
08000 - Transfers (Outgoing)	\$0.00	\$172,000.00	\$42,000.00	\$130,000.00	24.42
Subtotal of Element: [Fund] 01 - General Fund	\$1,197,838.08	\$16,316,528.00	\$13,851,850.38	\$2,464,677.62	84.89%
02190 - Support Services - Student - Other	\$30,806.45	\$550,100.00	\$453,970.46	\$96,129.54	82.53
06996 - ESSER Disbursements	\$93,454.90		\$339,454.79	(\$339,454.79)	
Subtotal of Element: [Fund] 06 - School Nutrition Fund	\$124,261.35	\$550,100.00	\$793,425.25	(\$243,325.25)	
02515 - Building and Sites	\$0.00	\$243,000.00	\$0.00	\$243,000.00	0.00
04700 - Building Improvements	\$114,878.32		\$462,334.32	(\$462,334.32)	
Subtotal of Element: [Fund] 08 - Special Building Fund	\$114,878.32	\$243,000.00	\$462,334.32	(\$219,334.32)	
02520 - Purchasing Warehousing and Distributing Services	\$2,399.06		\$90,137.88	(\$90,137.88)	
02900 - Unemployment Compensation	\$0.00	\$131,500.00	\$0.00	\$131,500.00	0.00
Subtotal of Element: [Fund] 02 - Depreciation Fund	\$2,399.06	\$131,500.00	\$90,137.88	\$41,362.12	
02520 - Purchasing Warehousing and Distributing Services	\$0.00	\$5,250.00	\$0.00	\$5,250.00	0.00
02900 - Unemployment Compensation	\$0.00		\$205.41	(\$205.41)	
Subtotal of Element: [Fund] 03 - Employee Benefit Fund	\$0.00	\$5,250.00	\$205.41	\$5,044.59	
05000 - Debt Service	\$0.00	\$421,000.00	\$413,727.50	\$7,272.50	98.27
Subtotal of Element: [Fund] 07 - Bond Fund	\$0.00	\$421,000.00	\$413,727.50	\$7,272.50	
Grand Total	\$1,439,376.81	\$17,667,378.00	\$15,611,680.74	\$2,055,697.26	

McCook Public Schools

Vendor Invoice Report US Bank-July 2020

Invoice Status	Invoice(s)	PO Number	Payment Vendor	Invoice Total	Voucher Number	Warrant No	Invoice Comment	Account	Paid Date	Invoice Date
Paid	PURELIFE	20-8630	US Bank	\$1,203.69	JULY 1	50749	Level 2 Masks	General	07/07/2020	06/01/2020
Paid	ABC AUTO	20-2452	US Bank	\$225.00	JULY 1	50749	Steering Column	General	07/07/2020	06/17/2020
Paid	Overstock HS	20-8638	US Bank	\$1,268.50	JULY 1	1241	15 Table Tops HS-Graiff's Room	Depreciation	07/07/2020	06/24/2020
Paid	Overstock JH	20-8599	US Bank	\$1,035.80	JULY 1	50749	Reception/Office Chairs JH	General	07/07/2020	06/15/2020
Paid	Webstaur	20-8627	US Bank	\$585.53	JULY 1	3225	Delivery Bag/Scoops-OPAA Covid	Lunch	07/07/2020	05/28/2020
Paid	CCC-Health	20-8629	US Bank	\$100.00	JULY 1	50749	Registration for Nurses Conf	General	07/07/2020	06/01/2020

604 West 1st,
McCook, NE 69001
308-344-4400 Ex. 3



Principal: Joel Bednar
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Secretary: Kim Lyons
klyons@mccookbison.org
Counselor: Debbie Arp
debbie.arp@mccookbison.org

Enrollment	
4th Grade	111
5th Grade	108
Total	219

Board of Education:

- Our enrollment is changing daily, but we seem to be adding a few kids every day.
- Wednesday, August 12 @6PM, hosting an online parent meeting. Parents will be submitting questions/concerns prior/during presentation. It is my intent to provide meaningful information and ease any concerns that parents may have with this year.
- Sunday, August 16 2-6PM...Central Supply Drop-off. Parents/students find classroom, desk, and self tour building if necessary (get in/get out) Teachers will not be present. I want to provide a time for students to visualize the building and see where the bathrooms are, classroom, desk, lockers, etc.
- [Central Parent App: LINK](#) Parents can add this to their phone. I will use this for newsletters, COVID info, and provide parents a way to contact me easily.
- [This welcome back letter was sent about 2 weeks ago detailing the school year at Central.](#)
- A Cohorting letter will go out on Monday, August 10th. This will explain which cohort group each student is in and what days they will be in session IF cohorting is deemed necessary.

Curriculum:

- New Staff Orientation was last week. It was a very enjoyable group of experienced teachers. Many people led some workshops and did a great job.



McCook Elementary
Board Report
August 2020

1. Enrollment:

PreK 3-Year-Olds	
Prek 4-Year-Olds	
Kindergarten	
1st Grade	
2nd Grade	
3rd Grade	
Total	

2. Curriculum/Instruction

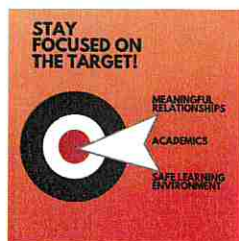
- a. Teachers have begun the task of getting their rooms together and have been working in the building regularly recently. Many are spending the time on setting up their rooms so we can keep students as safe as possible.
- b. Some classroom and office computers have taken a hit over the summer and we are having to replace them. Working with Mrs. Williams and Mr. Priebe to get this resolved as quickly as possible.
- c. Grade Level teams are working on transitioning to Canvas from Seesaw. This is taking some time and we will continue to work on this as we progress through the school year.

3. General Announcements

- a. Thank you to Justin Malleck for all his work this summer getting our school ready.
- b. Rachelle Carpenter has been participating in new teacher orientation this past week.
- c. Routines continue to be worked through for student arrival in the coming weeks. We have many hurdles to overcome.

4. PTO News:

- a. No updates at this time.



Junior High Board Report
July 31, 2020
Chad Lyons, Principal

1. Reviewed paraprofessional staff lunch supervision and scheduling a lunchtime during a 3:30 dismissal, 2:00 dismissal, and 10:00 late start.
2. Our bell system clock has been updated with new bell times.
3. The 6th grade and new student orientation has been cancelled.
4. Drafting a parent letter to be released and mailed Monday, August 3rd.
5. Reviewed and updated morning duty and lunch supervision schedules.
6. Enrollments: 6th=92, 7th= 124, 8th= 92

McCook School Board Report
August 10th, 2020
Special Education Dept., John Hanson, Director

- 1) SPED Option enrollment resolution report is done for the year. Similar numbers to last year.
- 2) We are taking in two contract students into Mrs. Kinne's High School life skills classroom this year...one from Southwest, and one from Medicine Valley. It's nice to be able to open our doors to our neighbors, but we only do that when we're not already at full capacity with our own McCook resident students.
- 3) Our new school psychologist, MHS Bison grad Kirstie Koch (Hiatt), has started and is getting organized. She will be a great addition for our students, staff and sped department.
- 4) I'm doing some paraprofessional trainings in Hayes Center, Dundy County Stratton and Chase County the next couple weeks. The main topic is behavior de-escalation strategies. The length is about 2 hours each session.
- 5) We've had several new families enroll their children...many of which have some form of a disability/special needs.
- 6) We've hired Kacee Samway, Certified Occupational Therapy Assistant (COTA), to assist Michelle Dickes, district OT, three days a week because Michell's caseload is so large (around 70 students PreK-12+ grade). Kacee can provide services per the IEP, but cannot evaluate, write lesson plans, write IEPs or progress reports, but this will be a huge help to our students who receive OT services, the staff and the whole sped dept.
- 7) Mr. Gross, Mr. Norgaard and I worked with Ronda Graff from the McCook Community Foundation, and we have written a grant to fund a position this year so we can have a quality staff person be a liaison between the school and families that opt to home school their children this year because of the COVID 19 pandemic. It's a great partnership and a great idea that should be approved soon.



McCook Public Schools

Guide to reopening school buildings and maintaining operations

Changes to this Guide

Since this guide may change as conditions and our knowledge concerning best practices change, a version number can be found in the top left corner to identify when updates were made. Please consider this a “living” document which can change and grow over time.

The purpose of this guide is to assist school leaders when considering decisions regarding the reopening and the continuing of operations for McCook Public Schools, and to inform community members about our COVID-19 mitigation procedures.

The goal of this guide is to balance the health and well-being of our students and staff with the need to provide all students with an education we all know is essential for success in life.



Equipping all students to succeed!



Live links will take you to the page you want when you are online.

McCook Public Schools	1
The best place for students to learn	3
Teachers are essential for student success	4
Quick Reference Guide	5
Health Department COVID-19 Risk Dial	8
Start of the 2020-2021 School	9
Normal start of the year with no closures (Level low/green and moderate/yellow)	9
Normal start of the year with closures	9
Delayed start of the year (Risk level pandemic/red)	9
Alternative school schedule - Cohorting	10
First day of school (Normal Start)	10
School Operations During a Pandemic	11
Confirmed case of COVID-19 in the school	11
Classroom environment	14
Lockers	15
Student Drop-off and Pick-up	15
Entering the Building	15
Exiting the Building	16
Check in & Prescreening	16
Lunch	16
Things to consider	17
Recess	17
Passing Periods	18
Library	18
Coverage	18
Movement of Staff	18
Contact Tracing	19
At-Risk Students	19
Students with IEPs	19
Equitable Accessibility	20
Health	20
Basic Health Guidelines	20
Who are Immunocompromised	20



Students who are immunocompromised	21
Staff who are immunocompromised	21
Teacher health	21
School Absence Surveillance Report	22
Student & Staff Mental Health	22
Social and Emotional Supports	22
Protective Measures	23
Reduce community spread LINK	23
Social Distancing	24
Vaccinations	25
Medical Information is Private	25
Masks	25
Water Fountains	26
Classes and instruction in need of special consideration	26
Hand Washing and Hand Sanitizer	27
Isolation	27
Bussing & Transportation	27
Bus Capacity Management	27
Cleaning	28
Cleaning and disinfecting your building or facility if someone is sick	29
Extracurricular Activities	29
Communication Plan	30
School Communication	30
Employee Communication	30
Students/Parents/Guardian Communication	31
Collaborative Partners	31
Grading and instructional expectations	32
RESOURCES:	32
CDC: Considerations for Wearing Cloth Face Coverings	33



The best place for students to learn

Schools play an essential role in communities since they provide students with the essential education needed to be successful in life. The skill sets that students develop during their time in K-12 education establishes the foundation upon which students build their future, and research clearly indicates that students who complete their K-12 education do far better emotionally, economically and socially than students who do not. Research also indicates that schools are extremely safe places for students because they provide structures, procedures, and routines which provide guidelines for safe conditions and behavior.

It is also important to point out that schools are always working to provide safe environments for students by providing health resources and education to students about cleanliness, healthy eating and exercise. Even though schools spend a great deal of time and energy making schools safe and educating students about risks, risks still remain. When students go to school there are risks involved just as there are when they go anywhere in the community. The schools will do their best to mitigate those risks, and while safety can be enhanced and improved it cannot be guaranteed. This document discusses the steps the school is taking to improve and enhance our safety for all students and staff. We are working hard to provide the safest environment we can.

Teachers are essential for student success

McCook Public schools have very caring teachers and staff members who are concerned about their students' safety and wellbeing. We are empowering our teachers to make good decisions on behalf of our students and we are doing our best to provide them with the support they need to be successful during this unprecedented time. We know that our students do best when they are in a classroom with our outstanding teachers.



Quick Reference Guide

School Calendar

- The school is planning on following its Board approved 2020-2021 school calendar.
- Adjustments to the school day and calendar may occur as conditions in our schools and local area change with the rise and fall of COVID-19 cases.
 - McCook Public Schools will follow the guidance of state and local health department officials when considering changes to school operations.

Masks or face covering will be required (Coverings must cover the nose and mouth)

- When students are riding in a school vehicle where social distancing is not possible with the COVID-19 Risk Dial indicates moderate, elevated, and/or pandemic conditions.
- When the COVID-19 Risk Dial indicates conditions are elevated (Orange).
- When a student or staff member exhibits COVID-19 symptoms.
- When students spend 15 or more minutes in close proximity to each other.
- Masks will follow MPS dress code guidelines in the student handbook.

Please note that every student will be provided with at least 2 washable cloth masks.

Masks, gaiters, and other face coverings are recommended

- Any time a student or staff member is on school grounds.

Social Distancing

- While maintaining 6 feet of separation at all times will not be possible at school, students and staff are directed to socially distance whenever feasible and to maximize space to separate students as much as possible.
- Elementary students will be paired or placed in small groups with little to no mingling with other groups. Doing this will help to minimize contact with others.
- The use of barriers, face shields and/or masks will be utilized when 6 feet of separation cannot be achieved.
- All courses and classes will design lesson plans which keep students socially distanced, or they will have other measures employed to provide barriers for protection.
- No assemblies or large gatherings of students and staff will take place.

Drop-off and Pick-up

- All students will be assigned specific entry and exit points from the school building. Entry and exit points will coincide with the location of the student's beginning and ending classroom location.
- Parents are asked to check their student's health before leaving for school to ensure they do not have COVID-19 symptoms.
 - Two of the following: Fever, Chills, Muscle Pain, Headache, Sore Throat, Nausea, Vomiting, Diarrhea
 - One of the following: New Cough, Shortness of Breath, Difficulty Breathing, Loss of Taste/Smell
- Students do not report to school if symptomatic, parents are strongly recommended to call a medical professional.
- Parents are to remain in their vehicles during drop-off and pick-up. And parents will be given instructions as to where they are to drop off their students.
- Students are to socially distance as they enter and as they leave the building.
- Students and staff will have their temperatures checked at the beginning of the school day.

Guide to reopening school buildings & maintaining operations

(Version 08.03.20) Page 6 of 39



- Parents are asked to contact the school before coming into the building to pick up their child, and to abide by the school visitors guidelines found below.

Cleaning

- Daily routine cleaning of frequently touched surfaces
 - Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.
- Close off areas used by the person who is sick for at least 24 hours and then clean the area thoroughly.
 - Schools do not necessarily need to close operations, if they can close off affected areas.

Hand Washing and Sanitizer

- Students will wash their hands whenever they enter the school building.
- Students will wash their hands or use sanitizer between classes and before leaving the building.
- Students will wash their hands or use sanitizer before and after lunch.

What happens if a Student or Staff Member Has a Positive COVID Identification

- Southwest Nebraska Department of Health officials will be collaborated with concerning school operations and proper cleaning.
- Students or staff who show symptoms of a COVID-19 infection will be sent home. Parents of a student who is displaying symptoms will be contacted.
- Quarantine measures for individual classrooms and buildings may be recommended by the Department of Health for students who are in the same class or school as an infected person.
- Considerations for quarantining students:
 - Was the student wearing a mask?
 - Were the students sitting within 6 feet of the infected student wearing a mask?
 - Was social distancing adhered to?
 - What is the level of community spread outside of the building?

Substitute teachers

- When the District is unable to find a substitute teacher to fill in for an ill teacher the class or class period will be dismissed until the teacher returns or a substitute can be found. Classes will not be combined at the elementaries this year.

Water Fountains & Water Bottles

- Students are encouraged to bring their own water bottles to school everyday since water fountains will not be in use.
- Water bottles should be clearly labeled with the student's name on it and have a lid that will keep water from leaking out if tipped over.

School Visitors Should

- Notify the school before entering the building.
- Wash or sanitize their hands before entering the buildings
- Socially distance while in the building.
- Wear a mask while in the building or make special arrangements with the school before entering.

Busses and School Vehicles

- Students may be temperature checked before taking their seat.
- Students will be required to wear a mask while in the bus or other school vehicle if there is not enough room to socially distance.
- Students will be given assigned seating.

Lunch



- Lunch times will be adjusted to provide for more space to allow social distancing.
- Students will be temperature checked prior to lunch time.
- All students will be assigned to a table to minimize student interactions
- No sharing of food or drinks will be allowed.
- No buffett style self-serve food items will be available.
- During service times, Oppa employees will be masked and wear gloves.
- Elementary students will be assigned to a table with students from the same classroom.

Extracurricular Activities

- It is our intent to allow students to engage in extracurricular activities during the 2020-2021 school year whenever it is deemed appropriate and safe to do so.
- All activities will function in accordance with guidelines from local and state health department agencies, and in alignment with the rules established by the Nebraska Schools Activities Association and the Nebraska Department of Education.
- Event seating will follow the guidelines set out by local and state health departments. Which may mean that occupancy will be capped to a percentage of the occupancy limits of the event site, and social distancing measures may be required.

Alternate School Schedule

- An alternate school schedule may be employed if local COVID-19 cases rise to the level of elevated. The decision to move to an alternate school schedule will be made with the support of the local health department. No preset numbers have been determined.
- Parents would be notified by an automated caller if an alternate schedule is put into effect, and alternate calendar cohort groups will be made up and provided to parents prior to the start of the school year.

Virtual or Alternative Education (starts when classes are dismissed)

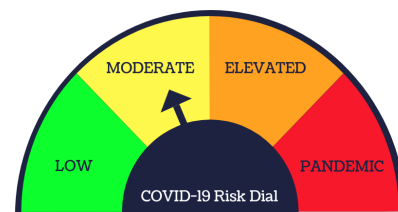
- Students may be dismissed from school for short durations during this pandemic for a number of reasons.
 - The Risk Dial conditions reach a pandemic/red level.
 - Students or staff in your child’s classroom have been positively identified as having been infected with the COVID-19 virus.
 - Your child’s classroom teacher is sick (for any reason) and no substitute teacher can be found to fill in. The school will not combine classrooms during this COVID-19 pandemic when substitutes cannot be found to fill in..
 - If the state or local health officials/authorities recommend moving to virtual/alternative learning.
- Alternative learning will be largely virtual for students grades 4 -12 and the use of some virtual learning and some packets for students in grades PreK-3.

Risk

- While the school will work hard to limit the amount of risk in a school it is not possible to eliminate it. Risk will exist even though the school will take measures to mitigate it.

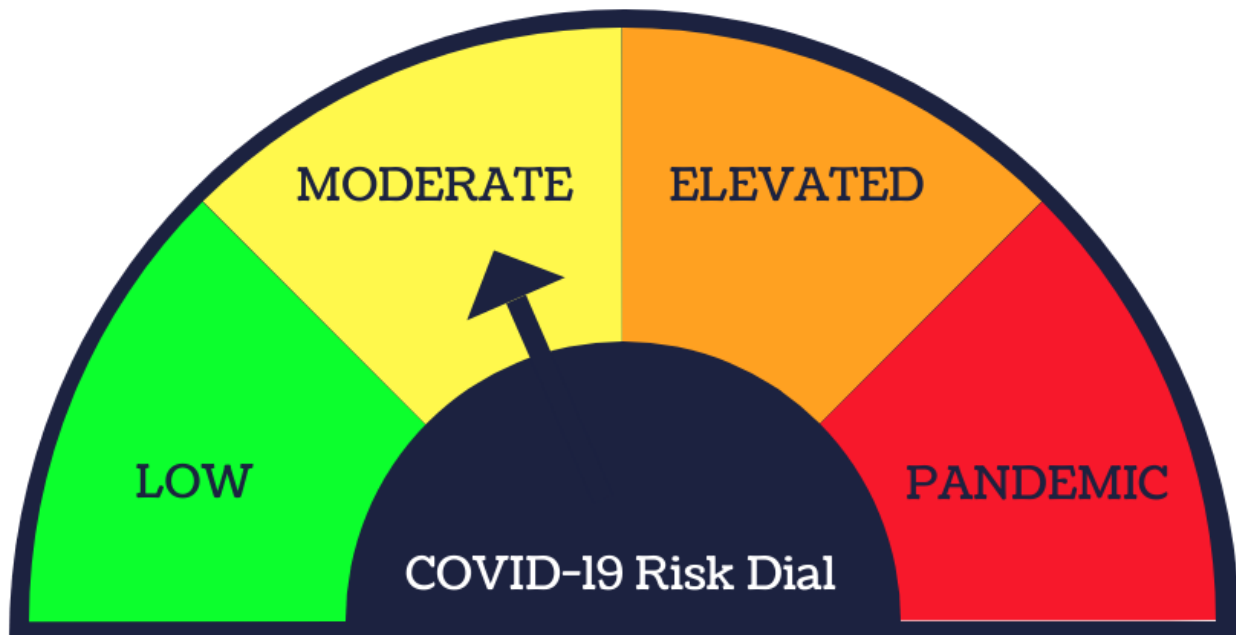
Health Department COVID-19 Risk Dial

Green	Low or no risk of spread
Yellow	Moderate risk of spread
Orange	Elevated risk of spread (Potential for cohort grouping and closures)
Red	High risk of spread (All buildings closed)





Health Department COVID-19 Risk Dial



Health Department COVID-19 Risk Dial

Green	Low or no risk of spread
Yellow	Moderate risk of spread
Orange	Elevated risk of spread (Potential for cohort grouping and closures)
Red	High risk of spread (All buildings closed and alternative education employed)

The dial represents the current conditions in our local area and will be used to govern school operations. For example, if our local area is at an elevated level students and staff will be required to wear masks in class or in any environment where there is less than 6 feet of separation. Local conditions are determined by state and local health authorities.



The level of risk will be found on the <https://bisonhealth.weebly.com/> page. Students will also be notified and communications will be sent home via an automated caller system.

Start of the 2020-2021 School

Normal start of the year with no closures (Level low/green and moderate/yellow)

McCook Public Schools will have a normal start to the year if all of the essential elements of reopening can be met. This means that teachers will start the school year on August 14 with students starting on August 18th and 19th. We believe that having school operating under normal procedures or as close to normal procedures as possible will provide the very best learning environment for McCook students.

Normal start of the year with closures

McCook Public Schools will have a normal start to the year if all of the essential elements of reopening can be met. This means that teachers will start the school year on August 14 with students starting on August 18th and 19th. We believe that having school operating under normal procedures or as close to normal procedures as possible will provide the very best learning environment for McCook students. We do recognize that the potential for a local Covid-19 epidemic breakout is possible, if such a scenario occurs after the start of the school year, and our local conditions change to a level orange or red, we will have to adjust our instructional practice to protect student & staff well-being. This may require a building or buildings to close for short periods of time to allow for those with the illness to be identified by the health department. Once the school can meet the essential elements of reopening, the school will be reopened.

Delayed start of the year (Risk level pandemic/red)

McCook Public Schools will have a delayed start to the year if we are unable to meet all of the essential elements of reopening. This means that the school calendar will change to provide additional time to come into alignment with all of the necessary requirements for reopening. A delayed calendar will be developed and shared with patrons in the event a delay is deemed necessary. If the school does delay the start of the school year, the school year will end at a later date in May or early June.



Alternative school schedule - Cohorting

Schools buildings will need to develop alternate schedules in the event the District is directed to reduce the frequency of large gatherings, and to limit the number of attendees per gathering. The purpose of this action is to reduce the mixing of students, which limits the spread of the illness in the school and community.

Cohorting is a process of grouping students together for the purpose of minimizing the mixing of students together. One example of cohorting may look something like ***this, a normal first grade classroom of 20 students it divided into two smaller groups.*** One group would be named group A and the other would be named group B. Group A would attend school together on Mondays and Tuesdays and group B would attend school together on Thursdays and Fridays. When either group is out of school they would have eLearning activities or packets to do at home.

In the example just provided, the school building and classrooms would be thoroughly cleaned on Wednesday. Another of the many possible examples of cohorting would be Group A and Group B coming to school on alternate weeks, with thorough cleaning taking place on the weekends.

The District would employ cohorting when recommended to do so by the department of health during elevated risk conditions.

First day of school (Normal Start)

Risk level moderate (Yellow)

- Each building will have designated entry points where students will receive a temperature check before entering or as they enter their classroom.
 - Students who are identified as having a high temperature will be isolated for a short period of time and then have their temperature reassessed to see if the temperature reading is consistent with the previous reading.
- Where possible, parents of young children should remain in vehicles or outside of the building where their students will be brought to them at the end of the day.
- If parents must enter the building they are to wash their hands or use a hand sanitizer upon entry.



- ***We request all parents to notify the school that they will be coming into the building prior to their arrival.***
- Any person with cough or respiratory symptoms should wear a mask, and if feasible refrain from entering any school facility.

School Operations During a Pandemic

Confirmed case of COVID-19 in the school

If there is ever a time when we have a confirmed case of COVID-19 in the school the first thing the school will do is contact local health department officials. These officials will provide guidance to the school concerning our next steps.

Parents should be prepared for short to medium term dismissals. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school. This also allows the local health officials to help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

- Local health officials' recommendations for the scope (e.g., a single school, multiple schools, the full district) and duration of school dismissals will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
- During school dismissals, the school would also cancel extracurricular group activities, school-based afterschool programs, and large events (e.g., assemblies, spirit events, field trips, and sporting events).
- Staff, students, and their families will be discouraged from gathering or socializing anywhere. This includes gathering at places like a friend's house, a favorite restaurant, or the local shopping center.

Communication with staff, parents, and students.

The school will coordinate with local health officials to communicate dismissal decisions and the possible COVID-19 exposure.

- This communication to the school community should align with the communication plan in the school's emergency operations plan.
- Plan to include messages to counter potential stigma and discrimination.



- In such a circumstance, it is critical to maintain confidentiality of the student or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act.

Clean and disinfect thoroughly.

- Close off areas used by the individuals with COVID-19 and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.
- Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection most common EPA-registered household disinfectants should be effective.
 - A list of products that are EPA-approved for use against the virus that causes COVID-19 is available [here](#)
 - [external icon](#)
 - Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).
 - Additionally, diluted household bleach solutions can be used if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted. Prepare a bleach solution by mixing:
 - 5 tablespoons (1/3rd cup) bleach per gallon of water or
 - 4 teaspoons bleach per quart of water

Additional information on cleaning and disinfection of community facilities such as schools can be found on [CDC's website](#).

Make decisions about extending the school dismissal. Temporarily dismissing our preschool program and K-12 schools is a strategy to stop or slow the further spread of COVID-19 in communities.



- During school dismissals (after cleaning and disinfection). Keeping facilities open: a) allows teachers to develop and deliver lessons and materials remotely, thus maintaining continuity of teaching and learning; and b) allows other staff members to continue to provide services and help with additional response efforts. Decisions on which, if any, staff should be allowed in the school should be made in collaboration with local health officials.
- Independent childcare providers and school administrators should work in close collaboration and coordination with local health officials to make dismissal and large event cancellation decisions. Schools are not expected to make decisions about dismissal or canceling events on their own. School dismissals and event cancellations may be extended if advised by local health officials. The nature of these actions (e.g., geographic scope, duration) may change as the local outbreak situation evolves.
- Administrators should seek guidance from local health officials to determine when students and staff should return to schools and what additional steps are needed for the school community. In addition, students and staff who are well but are taking care of or share a home with someone with a case of COVID-19 should follow instructions from local health officials to determine when to return to school.

Implement strategies to continue education and related supports for students.

- Ensure continuity of education.
 - Review continuity plans, including plans for the continuity of teaching and learning. Implement e-learning plans, including digital and distance learning options as feasible and appropriate.
 - Determine, in consultation with school district officials or other relevant state or local partners:
 - If a waiver is needed for state requirements of a minimum number of in-person instructional hours or school days (seat time) as a condition for funding;
 - How to convert face-to-face lessons into online lessons and how to train teachers to do so;
 - How to triage technical issues if faced with limited IT support and staff;
 - How to encourage appropriate adult supervision while children are using distance learning approaches; and
 - How to deal with the potential lack of students' access to computers and the Internet at home.



- Contact tracing
 - The school will support the Southwest Nebraska Public Health Department with conducting contact tracing.

- Ensure continuity of meal programs.
 - Consider ways to distribute food to students.
 - If there is community spread of COVID-19, design strategies to avoid distribution in settings where people might gather in a group or crowd. Consider options such as “grab-and-go” bagged lunches or meal delivery.

Classroom environment

Students should be seated in a manner that provides each student with as much personal space as possible. Teachers will need to think critically on how to provide themselves and students as much separation from others as possible. Student belongings should also be spaced apart from the belongings of other students. Many teachers utilize small groups for doing skills work or projects; it is important to maintain social distancing even during such activities. If students cannot be adequately socially distanced during small group work they should wear a face mask or have barriers in place during that time period.

Desk arrangement should allow for students to have as much space as possible, which means some classrooms may need to alter the contents of their room to provide for more student space. Desks should also be facing in the same direction and students should not be facing each other.

Keeping doors open and air handling units operating will help with classroom ventilation. If classroom windows can be opened staff may consider doing so, but be wary of students who suffer from seasonal allergies and other respiratory issues.

Post signs in highly visible locations (e.g., school entrances, restrooms) that promote protective measures such as washing hands, wearing face masks and social distancing.

Teachers should dedicate time to teaching students about the importance of slowing and stopping the spread of the virus, and engaging in discussions about the different methods that can be employed to protect themselves and others from infection.



Each classroom will need to create and follow a schedule for routine cleaning. Any surface that is frequently touched should be cleaned frequently.

Students should not need to share supplies and any supplies or classroom items that are handled by multiple students should be sanitized frequently.

Physical barriers should be considered when proper social distancing cannot be established. This does not mean that every classroom needs a barrier, but in some classes barriers may be necessary.

Classroom teachers should feel free to schedule use of communal spaces when it allows students to spread out or social distance, communal spaces should be avoided when other classes are in the same space limiting the ability of students to socially distance.

Each classroom will have a posting of how to limit the spread of the COVID-19 virus.

Lockers

Students will need to carry their supplies with them during the day since lockers will not be assigned for grades 6-12.

Student Drop-off and Pick-up

In an effort to help reduce the potential of spreading the COVID-19 virus infection we request parents stay in their cars when dropping off and picking up students at school. If parents must come into the school, they are requested to wash or sanitize their hands before entering, keep at least a 6 foot separation from other students and from staff members, and wear a mask or face shield. We also request that any parent who needs to come into the school building notify the school before their arrival. Doing so will allow the school to take the necessary steps to protect parents, students and staff from possible exposure to the COVID-19 virus.

Entering the Building

Students will enter the school building at their designated entry door and are directed to maintain proper social distancing as they enter the building. Once



students are in the building, they will be directed to go to their classroom and wash their hands.

Exiting the Building

Students will exit the school building through their designated exit door and are directed to maintain proper social distancing as they leave the building. Each building will have an established release order. An example of a programmed release order is as follows, First, bus students will be dismissed, followed by students who are walking, and finally students who are getting picked up will be dismissed.

Check in & Prescreening

Each building will temperature check each student as they enter the building at the designated entry points or in the student's classroom. Entry points will be selected by building level leadership. This temperature check will be completed by school staff assigned to that task. Students who have a temperature of 99.9 degrees or higher will be isolated and then rechecked several minutes later. If the student maintains a temperature of 99.9 or higher they will be sent home, and students whose temperature is below 99.9 degrees will be allowed to go to class. Students will also be asked about how they are feeling. Students who report that they feel sick will be isolated until a decision concerning the students attendance can be made.

Parents are requested to screen their children at home for symptoms. If your student shows any symptoms they should remain home and notify the school.

Parents should contact their medical provider for the following symptoms.

- Two of the following: Fever, Chills, Muscle Pain, Headache, Sore Throat, Nausea, Vomiting, Diarrhea
- One of the following: New Cough, Shortness of Breath, Difficulty Breathing, Loss of Taste/Smell

Teachers are directed to screen themselves at home for temperature, runny nose, cough, and other symptoms. Teachers who have symptoms are not to come to school if symptomatic and call their medical provider. All staff will be temperature checked at the school after arrival.



Lunch

Each building will temperature check each student prior to their lunch period. Entry points will be selected by building level leadership. This temperature check will be completed by school staff assigned to that task. Students who have a temperature of 99.9 degrees or higher will be provided a lunch and isolated. Isolated students will be rechecked several minutes later. If the student maintains a temperature of 99.9 or higher they will be sent home, and students whose temperatures are below 99.9 degrees will be allowed to go to the lunch room to finish their meal.

Students will have a lunch plan designed for each building in accordance with their needs and the current local conditions (COVID-19 Dial). Each school site will need to develop a plan that adheres to the directed health measures of the state of Nebraska. This may require students to be socially distanced and strict occupancy requirements followed. It will be necessary to assign students to tables to ensure that interaction between different groups of students is limited.

Local COVID-19 conditions will impact how school lunches are served and where students eat. It is also important to note that teachers are required to have an interruption free 30 minute lunch period.

Things to consider

- COVID-19 conditions dial (Green, yellow, orange, red)
- Lunch service protocols
- Grouping the same students at each lunch
- Low occupancy rate percentages.

Recess

Considering the negative social impact that COVID-19 quarantines have had on students across the country, recess will be one of the most important times of the day once school starts up again. Children absolutely need time to play and interact together for their mental well-being, so recess will be an important part of every school day.

Keeping students safe during the pandemic will still be a concern for schools, so while students will have recess their interactions will be limited to the students from



their own class. Doing this will prevent the mixing of students and the spread of the COVID-19 virus if any students come to school infected.

Decisions about recess will be made based on local data concerning the spread of the virus in our area. The more elevated the local risk the more limited the social interactions will be.

Passing Periods

Each building will design a plan for how students will navigate the school building. This means that students will be given specific instructions on how to travel through the hallways and other spaces. This might mean student traffic flow requires students to only travel in specific directions or to stay on one side of the hallway to reduce congestion and interaction.

When feasible, teachers will move from classroom to classroom limiting congested hallways and reducing student-to-student interactions.

Library

Students will only enter the library with their classroom groups during their designated time or with prior approval.

Coverage

In order that students abide by social distancing guidelines, paraprofessionals may need to be used to provide greater supervision during lunch, recess, and passing time, and classrooms where larger numbers of students are assigned or where students are generally more active.

Teachers will be expected to provide coverage to their traditional assignments; however, it may be necessary for them to move from classroom to classroom to eliminate student movement through the hallways. Teachers will move rather than students whenever feasible.

Movement of Staff

Staff movement will be controlled by building level leaders. The goal will be to limit the contact that staff have with specific groups of students. Teachers will teach one



group of students when possible and paraprofessional staff will also be assigned to specific groups of students to limit potential exposure and the spread of infection.

Teachers and staff who are exposed to large numbers of students will need to take special precautions during the day to protect themselves and students from the spread of infection. These precautions include washing hands at the start of the school day and between every class, wearing a face mask and/or shield, and maintaining at least a 6 foot separation from students whenever feasible.

Contact Tracing

The school will assist the Southwest Nebraska Department of Health with contract tracing whenever a student or staff member has been positively identified as having been infected with the COVID-19 virus. School nurses will be trained on how to conduct contact tracing and will identify students and staff the infected individual came in contact with during the school day. The school will make sure to take precautions to protect medical information concerning any student or staff member who is identified as having a COVID-19 infection.

At-Risk Students

It is essential that students who are the most susceptible or at-risk of experiencing mental stress during this time are contacted by school staff. These students must be identified and contacted to ensure their needs are being met. The students in need should be identified by the SAT/RTI team with the support of other staff such as the school nurse, and then a contact person assigned to each student. A record of who made contact and when should be kept up to date by the SAT/RTI team chairperson.

Students with IEPs

Individual education plans (IEP) and multidisciplinary team (MDT) meetings will be held according to state and federal law. The locations of meetings will be adjusted to meet the health needs of the individuals involved with the meeting. If the meeting is to be conducted face-to-face, room selection will be based on social distancing requirements.

IEP plans will be followed according to state and federal law; however, teachers will abide by social distancing guidelines whenever feasible. In the event that close proximity is necessary to meet the needs of the student, personal protective



equipment, such as masks, or face shields or barriers, will be utilized to help prevent the potential spread of infection.

Equitable Accessibility

The District has plans for ensuring that all teachers and students have accessibility to learning opportunities no matter how lessons are developed and shared with students.

- Students should have access to any and all necessary technology needed to engage with learning activities; in the absence of technology due to conditions outside the control of the school, students will be provided learning materials that are of a high quality.
- Alternative education lessons will be of quality design and focus on essential learning objectives all students need to master to be successful in the next grade and in life.

Health

Basic Health Guidelines

At a minimum, any child or school staff member who develops respiratory symptoms should be provided and wear a surgical mask, be transported and quarantined in a health isolation area that the District identifies, and sent home until cleared to return to school by a qualified health professional.

Who are Immunocompromised

Based on what we know now, those who are immunocompromised or at high-risk for severe illness from COVID-19 are:

- People aged 65 years or older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People receiving cancer treatment
 - People who smoking
 - People undergoing bone marrow or organ transplantation
 - People with HIV or AIDS



- People with prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

Students who are immunocompromised

The parents of students who are immunocompromised are advised to visit with their health care professional about how they should proceed concerning school attendance. Once parents have had this discussion with the health care professional, we request parents visit with their child's school leadership to ensure that a plan is in place that protects their safety and provides for their continued education.

Plans should include actions to take if the community conditions change concerning the spread/infection rate of COVID-19.

Staff who are immunocompromised

Teachers who are immunocompromised are advised to visit with their health care professional about how they should proceed concerning school attendance. After visiting with your health care professional, you should meet with your building level leader to design a plan that will allow you to teach in a manner that safeguards your health.

Plans should include actions to take if the community conditions change concerning the spread/infection rate of COVID-19.

Teacher health

For the school systems to succeed in achieving their mission, classroom teachers need to be healthy, so that they can provide consistent quality instruction. Students suffer academically and social-emotionally when their teachers are frequently ill and not in the classroom providing quality instruction. Due to the importance of teachers being in the classroom as much as possible, it is essential for teachers to take the necessary precautions to safeguard against illness. Below are some guidelines all teachers should follow to avoid becoming ill.

1. Wash hands 4 to 5 times a day.



2. Wear a mask whenever feasible to do so.
 - a. Masks help to minimize exposure to airborne viruses.
 - b. Masks prevent the wearer from touching his or her face with hands.
3. Watch for the signs of illness in students and respond to concerns immediately.
 - a. Test student temperatures upon arrival and at noon.
 - b. Frequently observe student countenance for signs of illness or fatigue.
4. Maintain social distancing when appropriate and feasible.
5. Clean surfaces frequently.
6. Avoid unnecessary exposure to those who may be ill.
7. Practice healthy lifestyle behaviors
 - a. Exercise
 - b. Diet
 - c. Sleep
8. Address any preexisting health conditions

It is important to note, teacher illness could have a devastating impact on student achievement, since any teacher that is infected with COVID-19 will miss at least 10 days of school providing there are no complications. This coupled with the fact that substitute teacher shortages exist compound issues related to teacher absences. If multiple teachers become sick at the same time, the situation is further complicated and could prompt unwanted school closures.

School Absence Surveillance Report

This is a document that is important for the tracking of all illnesses, so it will be filled out and sent to the Southwest Nebraska Department of Health on a daily basis.

Student & Staff Mental Health

Self-care during Covid 19 [LINK](#)

Tips for supporting student wellness during Covid-19 [LINK](#)

SaySomething anonymous reporting (Suicide Prevention) [LINK](#) or Call 1-844-5-SAYNOW.

Social and Emotional Supports

Our current global situation has left many processing information differently. You and your student may be concerned or anxious about COVID-19. It is our hope that all of our families will stay safe and healthy. While a lot has been communicated on



what we can do to protect our health, we want to make sure we address good mental health practices during these unprecedented times.

It is very important to remember that children look to adults for guidance on how to react to stressful events. If parents seem overly worried, children's anxiety may rise. Parents should reassure children that health and school officials are working hard to ensure that people throughout the country stay healthy. However, children also need factual, age appropriate information about the potential seriousness of disease risk and concrete instruction about how to avoid infections and spread of disease. Teaching children positive preventive measures, talking with them about their fears, and giving them a sense of some control over their risk of infection can help reduce anxiety. On the links above you will find social-emotional supports to help you.

We would like to encourage you to help your child navigate this time by:

- Limiting your student's exposure to the media and be prepared to calmly discuss fears and/or concerns
- Having deliberate conversations with them about changes in their routine and the new structure of their day
- Modeling emotional management to your student by sharing your feelings with them about what is going on and asking how it makes them feel

Finally, we want to encourage you to contact your child's school if you have any questions. Know that we will continue to support your student's social-emotional and academic needs as best we can.

Protective Measures

School actions that help to reduce the potential of spreading infection.

Reduce community spread [LINK](#)

Potential exists for schools to be a hub of spread for a community because of the large percentage of individuals who go in and out of the school buildings every day and due to close student-to-student and teacher-to-student proximity; therefore, it is essential that schools take measures to help reduce the spread of germs and viruses within the building and temporarily dismiss classrooms or close buildings when an active case occurs.

Important behaviors that will reduce the spread of COVID-19:

1. Maintain 6 feet of separation from others.
2. Cover your mouth and nose with a tissue when sneezing or coughing.



3. Wear a cloth mask.
4. Don't touch your eyes, nose or mouth.
5. Clean and disinfect frequently touched surfaces.
6. Stay home when sick except to get medical treatment.
7. Wash your hands with soap and water for at least 20 seconds.

Social Distancing

Enhanced social distancing procedures will be in place during the 2020-2021 school year. When feasible, students and staff will follow all social distancing guidelines in place for schools. This means that students will be kept in small groups throughout the day to limit student to student interactions. When students are on campus or in a school vehicle they are to be 6 feet apart when possible. Students who cannot be socially distanced due to a lack of space will be grouped or paired and face shields, or some form of barrier, or masks will be used to help protect against the spread of the COVID-19 virus.

Elementary students will be assigned to a classroom and those classrooms will have limited interactions with other students in the school. This will be done to lessen the likelihood of spreading illness throughout an entire building if a student or staff member is infected.

High School and Jr. High students will have more interaction with other students than elementary students; however, actions will be taken to reduce contact between students.

DEFINE PRECAUTIONS

- Remote instruction when appropriate
- Class size limits
- Schedule or group students together when feasible
- Elimination of gatherings - spread students out
 - Stagger lunch times when possible
 - Sanitize frequently
 - Open additional spaces for students to spread out
 - **No assemblies or other large gatherings**
- Assigned school entry points to students so to control congregating and congestion.
- Limit school visitations to only those deemed essential
- Availability of personal protective equipment for all students and staff
- Controlled traffic in hallways



Vaccinations

A vaccine for COVID-19 will likely not be available until the spring or summer of 2021, so it is important to understand that infection mitigating protocols will be in place for most or all of the 2020-2021 school year.

Medical Information is Private

In accordance with federal law, the school will not share a student's medical condition with unauthorized individuals.

Masks

- Masks are required for students riding on busses or in other school vehicles where a six foot separation is not possible.
- The school district will purchase at least 2 washable cloth masks for every student and staff member. Parents may provide their own mask for their student if they wish.
- Moderate conditions (yellow) masks are recommended.
 - Teachers who have increased exposure may be required to wear a mask or face shield.
 - Masks may be required if students spend 15 minutes or more in a space that does not allow for social distancing.
- Elevated conditions (orange) masks are required.
- Students and staff who show any symptoms such as a temperature or have a cough will be required to wear a mask until they have departed the facility.
- Schools will be a mask safe zone. We will not tolerate “mask shaming.” Masks will always be encouraged.
 - Students who wish to wear a mask even when not required are encouraged to do so.
- The school requests that parents who are entering a school building first notify the building prior to arrival and to wash their hands prior to entry. Parents are also asked to maintain 6 feet of separation from other adults and students, and wear a mask or face shield while in the school building.

Rationale for wearing cloth masks

“Asking everyone to wear cloth masks can help reduce the spread of the coronavirus by people who have COVID-19 but don't realize it. And countries that required face masks, testing,



isolation and social distancing early in the pandemic seem to have had some success slowing the spread of the virus.” Mayo Clinic Staff. “Covid-19: How much Protection to Face Masks Offer”. Mayo Clinic 28 May, 2020, www.mayoclinic.org/diseases-conditions/coronavirus/in-depth/coronavirus-mask/art-20485449

“We conclude that wearing of face masks in public corresponds to the most effective means to prevent interhuman transmission, and this inexpensive practice, in conjunction with extensive testing, quarantine, and contact tracking, poses the most probable fighting opportunity to stop the COVID-19 pandemic, prior to the development of a vaccine. It is also important to emphasize that sound science should be effectively communicated to policy makers and should constitute the prime foundation in decision-making amid this pandemic.” Zhang, Renyi., Zhang Y., L., Annie, Wany, Yuan, Molina, J., Mario, “Identifying airborne transmission as the dominant route for the spread of COVID-19.” Academy of Sciences of the United States of America, 30 June, 2020, www.pnas.org/content/117/26/14857

Water Fountains

Students are not to take drinks directly from the water fountains; students are encouraged to bring water bottles from home and use water bottle fillers at school where available. Water bottles should be clearly labeled with the student’s name on it, and have a lid that will keep water from leaking out if tipped over.

Classes and instruction in need of special consideration

Instruction which requires students to work in close contact and/or have more movement and interaction than normal will require special considerations. As teachers across the district implement the District’s virus mitigation strategies, such as student barriers, face shields, cleaning routines, handwashing and/or masks, some classes and instructional activities may benefit from utilizing alternative spaces when they are available. Teachers are encouraged to think creatively about how they can engage students in learning activities that take advantage of space outside the normal classroom or school building.



Hand Washing and Hand Sanitizer

All staff and students are directed to wash their hands at the start of the school day and to wash or sanitize their hands between each class period. Students and staff are also directed to wash their hands prior to lunch and any time they enter or leave the building.

Isolation

Any student or staff member who shows symptoms of a COVID-19 infection will be sent to a designated isolation room to limit the potential of spreading the virus while waiting for further examination or for parents or family members to pick them up. Parents are encouraged to seek medical advice anytime they or their child shows symptoms of COVID-19.

Classrooms where a symptomatic student or staff member spent time will be thoroughly cleaned and sanitized.

Bussing & Transportation

The District's transportation procedures will need to comply with local and state guidelines during the COVID-19 pandemic. This may result in interruptions or the cancelation of normal transportation services. The District will work to resolve transportation issues in an effort to provide a safe environment. Students on the bus will need to wear a mask due to the close proximity to other students and the close contained environment.

Bus Capacity Management

Students and staff will maintain a 6 foot separation on buses and when riding in other school vehicles whenever feasible. When such a 6 foot separation is not possible, all occupants of the bus or vehicle will be required to wear a mask. Students may also have their temperature checked before they take their seat.

Students will be assigned a seat on all route busses by the bus driver, sponsor, or teacher for activities or field trips.



Cleaning

- Wear disposable gloves to clean and disinfect.
- Clean surfaces using soap and water, then use disinfectant.
- Cleaning with soap and water reduces the number of germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces.
- Practice routine cleaning of frequently touched surfaces.
- More frequent cleaning and disinfection may be required based on level of use.
- Surfaces and objects in public places, such as door handles and point of sale keypads should be cleaned and disinfected before each use.

High touch surfaces include:

- Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

For soft surfaces such as carpeted floor, rugs, and drapes

- Clean the surface using soap and water or with cleaners appropriate for use on these surfaces.
- Launder items (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.
OR disinfect with an EPA-registered household disinfectant. meet EPA's criteria for use against COVID-19.
- Vacuum as usual

For electronics, such as tablets, touch screens, keyboards, remote controls, and ATM machines

- Consider putting a wipeable cover on electronics.
- Follow manufacturer's instruction for cleaning and disinfecting.
 - If no guidance, use alcohol-based wipes or sprays containing at least 70% alcohol. Dry surface thoroughly.

For clothing, towels, linens and other items

- Launder items according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.
- Wear disposable gloves when handling dirty laundry from a person who is sick.
- Dirty laundry from a person who is sick can be washed with other people's items.
- Do not shake dirty laundry.
- Clean and disinfect clothes hampers according to guidance above for surfaces.



- Remove gloves, and wash hands right away.

Cleaning and disinfecting your building or facility if someone is sick

- Close off areas used by the person who is sick.
 - Schools do not necessarily need to close operations, if they can close off affected areas.
- Open outside doors and windows to increase air circulation in the area.
- Wait 24 hours before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.
- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, and remote controls.
- Vacuum the space if needed. Use a vacuum equipped with a high-efficiency particulate air (HEPA) filter, if available.
 - Do not vacuum a room or space that has people in it. Wait until the room or space is empty to vacuum, such as at night, for common spaces, or during the day for private rooms.
 - Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.
- Once an area has been appropriately disinfected, it can be opened for use.
 - Workers without close contact with the person who is sick can return to work immediately after disinfection.
- If more than 7 days since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
 - Continue regular cleaning and disinfection. This includes everyday practices that businesses and communities normally use to maintain a healthy environment.

Extracurricular Activities

An important part of student development and school operations are extracurricular activities. In order for our students to benefit from these experiences it is essential that the school provide a safe environment for participation. McCook Public school will follow the directives of the Southwest Nebraska Public Department, the Nebraska Department of health, and the Nebraska Schools Activities Association when engaging in any and all extracurricular activities.



Communication Plan

- Upon notification, Southwest Nebraska Public Health regarding the need for pandemic procedures, the Pandemic Response Team will:
 - Develop a communication plan to all stakeholders to include:
 - ❑ Any relevant information provided by the County Health Department or Southwest Public Health.
 - ❑ A pandemic fact sheet containing information to help stop the spread of the virus.
 - Notice information containing hygiene information regarding hand washing, covering coughs and sneezes will be placed:
 - ❑ On media resources
 - ❑ entrances
 - ❑ notice boards
 - ❑ restrooms

School Communication

- McCook Public Schools will work with Southwest Nebraska Public Health, as well as the Nebraska Department of Health and Human Services pandemic recommendations in order to coordinate an appropriate response and to avoid causing unnecessary concern and panic. McCook Public Schools will rely on and work with Southwest Public Health in establishing a variety of communications channels.
- McCook Public Schools will communicate and educate faculty/staff/students/parents/guardians about effective hygiene habits before any outbreaks occur. This information will include standard precautions pertaining to good hand washing as well as coughing/sneezing etiquette.
- The Superintendent or his/her designee will act as spokesperson(s) for the District. Communications channels will be used according to the nuances of the pandemic which may include: district website, school websites, district newsletters, e-mail, district social media, and the District's automated messaging system.



Employee Communication

- The pandemic plan will be communicated to staff. The building principal will advise his/her employees in advance with information about the pandemic.
- Communications specific to staff will be made via the District's email and/or other automated communication systems.
- Links to the Southwest Nebraska Public Health and the Nebraska Department of Health and Human Services and/or the CDC will be disseminated via email, or website link.
- Educational communications regarding best health care practices will be provided to encourage employees to acquire and maintain personal, regular healthcare services that address any pandemic event that may occur.

Students/Parents/Guardian Communication

- The dissemination of information pertaining to the District's pandemic preparedness and response plan can be found in the students' handbook.
- The District will have communications aligned with Southwest Nebraska Public Health and/or the Center for Disease Control (CDC). The purpose of student and parent communication will be to provide exact detail and reduce the possibility for fear, anxiety, and misinformation.
- To the greatest extent possible, the District will disseminate information for parents about the potential impact of a pandemic on school functioning (Ex:parents/guardians may have to arrange for childcare in the event of school closures.)
- To the greatest extent possible, the District communications will be culturally and linguistically appropriate to meet the needs of all students/families.

Collaborative Partners

Schools are a community organization and require input from multiple entities when making decisions concerning health and safe operations. Below are a list of essential partners to collaborate with when making decisions about school operations, as well as, services to students and staff during this time.

- Southwest Nebraska Public Health Department
- McCook Public Schools Board of Education
- Local mental health agencies



- Staff
- Educational Service Unit 15

Grading and Instructional Expectations in a Virtual/Alternative Education Environment

Virtual instruction will take place using online tools. The primary tool for all online learning is Canvas. Supplementary online tools can be used to support instruction but all lessons, assignments, and assessments will be provided via Canvas.

Teacher Weekly Schedule - Instruction will be synchronous. Jr. High and High School

Monday	Tuesday	Wednesday	Thursday	Friday
Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Planning and extra support: Teachers work with PLC team members and design instruction
8:00-8:32 period 1	8:00-8:32 period 1	8:00-8:32 period 1	8:00-8:32 period 1	8:00 planning
8:40-9:12 period 2	8:40-9:12 period 2	8:40-9:12 period 2	8:40-9:12 period 2	9:00-10:00 Student email/comm.
9:20-9:52 period 3	9:20-9:52 period 3	9:20-9:52 period 3	9:20-9:52 period 3	10:00-12:00 Collaboration and design
10:00-10:32 period 4	10:00-10:32 period 4	10:00-10:32 period 4	10:00-10:32 period 4	12:00
10:40-11:12 period 5	10:40-11:12 period 5	10:40-11:12 period 5	10:40-11:12 period 5	1:00 planning
11:20-11:52 period 6	11:20-11:52 period 6	11:20-11:52 period 6	11:20-11:52 period 6	2:00-3:00 Student email/comm.
12:00-1:32 period 7	12:00-1:32 period 7	12:00-1:32 period 7	12:00-1:32 period 7	
1:40-2:12 period 8	1:40-2:12 period 8	1:40-2:12 period 8	1:40-2:12 period 8	
2:10-3:10 teacher	2:10-3:10 teacher	2:10-3:10 teacher	2:10-3:10 teacher	



support: calls and emails.	support: calls and emails.	support: calls and emails.	support: calls and emails.	
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Zoom Meetings (Jr. High and High School)

Students will have four opportunities a week to speak directly with their teacher during scheduled zoom meetings. During these meetings, students can ask questions, listen to others ask questions, or provide feedback.

McCook and Central Elementary Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Planning and extra support: Teachers work with PLC team members and design instruction
8:00-9:45 Zoom Welcome and Instruction	8:00-9:45 Zoom Welcome and Instruction	8:00-9:45 Zoom Welcome and Instruction	8:00-9:45 Zoom Welcome and Instruction	8:00 planning
9:50-10:20 Student Support	9:50-10:20 Student Support	9:50-10:20 Student Support	9:50-10:20 Student Support	9:00-10:00 Student email/comm.
10:30-11:15 Zoom Instruction	10:30-11:15 Zoom Instruction	10:30-11:15 Zoom Instruction	10:30-11:15 Zoom Instruction	10:00-12:00 Collaboration and design
11:30-12:00 Student Support	11:30-12:00 Student Support	11:30-12:00 Student Support	11:30-12:00 Student Support	12:00
1:00-2:50 Packet and materials prep	1:00-2:50 Packet and materials prep	1:00-2:50 Packet and materials prep	1:00-2:50 Packet and materials prep	1:00 planning
3:00 Student email/comm.	3:00 Student email/comm.	3:00 Student email/comm.	3:00 Student email/comm.	2:00-3:00 Student email/comm.

Zoom Meetings (Elementary Schools)

Teachers will utilize designated times to conduct Zoom meetings with their classes. The elementary is a little more difficult to schedule due to the nature of the academic setting and student maturity; however, it is important to take advantage of technology to meet and discuss with students as much as possible when teaching



in a virtual environment. Student participation in these Zoom meetings will be critical and expected.

Variations from the schedule above are likely, and the decisions to make changes to the schedule will be made by the teachers and principal at the building level. Any changes with the schedule above will be communicated to parents in advance of the change.

Regular use of Zoom

The goal is to provide instruction via Zoom to our students, so they are both connected to the school on a daily basis, and to fully prepare them to successfully complete the essential work teachers send home.

Sample Zoom Lesson Plan Timeline

Focus on the essentials

2-3 Minutes	15-20 Minutes	3-5 Minutes	Minimum of 5 Min
Objective Anticipatory Set	Modeling Guided Practice	Check for Understanding	Independent Practice

Specials Teachers and Special Education Teachers

Specials teachers and special education teachers will be involved with online classes and/or Zoom instruction and may need to set special times to meet with students virtually. Coordination with classroom teachers should be done on Fridays during planning and collaboration times.

Instruction and coursework

Teachers at the Jr. high and high school will post lessons regularly. Students will be able to access their lessons via their Canvas login. Each lesson is aimed at targeting the most essential learning objectives which students will need to understand to be prepared for the next grade level and for life. Along with assigned lessons students will have to complete



activities that will engage them with the content they are currently learning.

Teachers will update their lessons every week and new assignments will be posted Monday through Thursday. The assignments will have due dates attached to them.

Students who have questions regarding the lessons or activities can email their teacher or attend their online/virtual classroom during posted hours, please see the chart above.

Assessments

CRT assessments are not to be posted; however, alternative versions of our CRTs can be posted for students to take. Teachers utilize controls on how assessments are given, such as time constraints and other special conditions in order to protect the integrity of the assessments.

Performance assessments may be utilized by teachers to ensure students work represents their actual level of understanding concerning an essential learning objective.

Packets

Students in the primary grades and occasionally in other grades will need to pick up packets of information to work with their students. Each building will have a specific process for pick up and dropoff of student work that is safe with little to no contact.

Grades

All students will need complete assigned lessons, coursework, and assessments to earn grades. Student work will be graded and those grades will be reflected on the student's report card. Students will need to earn passing grades (A - D) in order to receive credit for the class. Teachers will reach out to families of students who do not complete



assignments in order to communicate with parents concerning their student's progress in an attempt to rectify the situation.

Student Attendance

Students will be required to attend any and all online classes and/or Zoom meetings at their designated times. Attendance will be taken and records will be kept. Students who are ill or have a legitimate reason to miss a class will need to have their parent/guardian notify the school prior to the start of the day or class.

High School Credits

We understand that some students may encounter barriers to completing the work during this time. We don't want this situation to have a negative impact on their graduation progress or future goals; therefore, it is important for students to continue to be engaged with their learning during this virtual/alternative learning time by staying on top of their work. Students who need extra help need to seek support from their teachers. Please understand that credits for graduation can only be awarded if a student earns passing grades on their assigned work and assessments.

Contacts

If you have questions regarding the closure of school buildings or regarding details of the education plan, the option for communication during the closure will be to contact your building principal or assistant principal.

McCook Elementary:

Principal: Greg Borland gborland@mccookbison.org

Counselor: Debbie Arp darp@mccookbison.org

Central Elementary

Principal: Joel Bednar jbednar@mccookbison.org



Counselor: Debbie Arp darp@mccookbison.org

McCook Jr. High Principal

Principal: Chad Lyons clyons@mccookbison.org

Counselor: Joan Bass jbass@mccookbison.org

McCook High School

Principal: Jeff Gross jgross@mccookbison.org

Asst. Principal: dnichols@mccookbison.org

Asst. Principal: Craig Dickes cdickes@mccookbison.org

Counselor Joel Arterburn jarterburn@mccookbison.org

Dual Credit

Students that are enrolled in dual credit courses should continue to complete their course work in order to receive credit for the completion of a class.

AP Courses

Students that are enrolled in AP courses will need to continue to work toward completion of the class.

RESOURCES:

What you should know about COVID-19 [LINK](#)

- What should I know about COVID-19?
 - Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
 - The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
 - COVID-19 symptoms can range from mild (or no symptoms) to severe illness
- How is it Spread?



- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.
- How can I protect myself?
 - There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
 - Stay home as much as possible and avoid close contact with others.
 - Wear a cloth face covering that covers your nose and mouth in public settings.
 - Clean and disinfect frequently touched surfaces.
 - Wash your hands often with soap and water for at least 20 seconds, or use an alcohol based hand sanitizer that contains at least 60% alcohol.
- What does it mean to practice social distancing?
 - Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
 - If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
 - Get deliveries and takeout, and limit in-person contact as much as possible.
- How can I prevent the spread of COVID-19 if I am sick?
 - Stay home if you are sick, except to get medical care.
 - Avoid public transportation, ride-sharing, or taxis.
 - Separate yourself from other people and pets in your home.
 - There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
 - If you need medical attention, call ahead.

What are the symptoms of COVID-19 [LINK](#)

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus.

People with these symptoms may have COVID-19:

- Fever or chills
- Cough



- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- New rash of unknown origin
- Conjunctivitis or Pink eye (red and itchy eyes)

This list may not include all possible symptoms.

CDC: Considerations for Wearing Cloth Face Coverings

- <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html#recent-studies>

McCook Public Schools: **Grading and instructional expectations in a virtual/alternative education environment**

Virtual instruction will take place using online tools. The primary tool for all online learning is Canvas. Supplementary online tools can be used to support instruction but all lessons, assignments, and assessments will be provided via Canvas.

Teacher Weekly Schedule - **Instruction will be synchronous.**

Jr. High and High School

Monday	Tuesday	Wednesday	Thursday	Friday
Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Planning and extra support: Teachers work with PLC team members and design instruction
8:00-8:32 period 1	8:00-8:32 period 1	8:00-8:32 period 1	8:00-8:32 period 1	8:00 planning
8:40-9:12 period 2	8:40-9:12 period 2	8:40-9:12 period 2	8:40-9:12 period 2	9:00-10:00 Student email/comm.
9:20-9:52 period 3	9:20-9:52 period 3	9:20-9:52 period 3	9:20-9:52 period 3	10:00-12:00 Collaboration and design
10:00-10:32 period 4	10:00-10:32 period 4	10:00-10:32 period 4	10:00-10:32 period 4	12:00
10:40-11:12 period 5	10:40-11:12 period 5	10:40-11:12 period 5	10:40-11:12 period 5	1:00 planning
11:20-11:52 period 6	11:20-11:52 period 6	11:20-11:52 period 6	11:20-11:52 period 6	2:00-3:00 Student email/comm.
12:00-1:32 period 7	12:00-1:32 period 7	12:00-1:32 period 7	12:00-1:32 period 7	
1:40-2:12 period 8	1:40-2:12 period 8	1:40-2:12 period 8	1:40-2:12 period 8	
2:10-3:10 teacher support: calls and emails.	2:10-3:10 teacher support: calls and emails.	2:10-3:10 teacher support: calls and emails.	2:10-3:10 teacher support: calls and emails.	

Zoom Meetings (Jr. High and High School)

Students will have four opportunities a week to speak directly with their teacher during scheduled zoom meetings. During these meetings, students can ask questions, listen to others ask questions, or provide feedback.

McCook and Central Elementary Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Zoom Instructional Day: Correction of past assignments presentation of lesson and important information	Planning and extra support: Teachers work with PLC team members and design instruction
8:00-9:45 Zoom Welcome and Instruction	8:00-9:45 Zoom Welcome and Instruction	8:00-9:45 Zoom Welcome and Instruction	8:00-9:45 Zoom Welcome and Instruction	8:00 planning
9:50-10:20 Student Support	9:50-10:20 Student Support	9:50-10:20 Student Support	9:50-10:20 Student Support	9:00-10:00 Student email/comm.
10:30-11:15 Zoom Instruction	10:30-11:15 Zoom Instruction	10:30-11:15 Zoom Instruction	10:30-11:15 Zoom Instruction	10:00-12:00 Collaboration and design
11:30-12:00 Student Support	11:30-12:00 Student Support	11:30-12:00 Student Support	11:30-12:00 Student Support	12:00
1:00-2:50 Packet and materials prep	1:00-2:50 Packet and materials prep	1:00-2:50 Packet and materials prep	1:00-2:50 Packet and materials prep	1:00 planning
3:00 Student email/comm.	3:00 Student email/comm.	3:00 Student email/comm.	3:00 Student email/comm.	2:00-3:00 Student email/comm.

Zoom Meetings (Elementary Schools)

Teachers will utilize designated times to conduct Zoom meetings with their classes. The elementary is a little more difficult to schedule due to the nature of the academic setting and student maturity; however, it is important to take advantage of technology to meet and discuss with students as much as possible when teaching in a virtual environment. Student participation in these Zoom meetings will be critical and expected.

Variations from the schedule above are likely, and the decisions to make changes to the schedule will be made by the teachers and principal at the building level. Any changes with the schedule above will be communicated to parents in advance of the change.

Regular use of Zoom

The goal is to provide instruction via Zoom to our students, so they are both connected to the school on a daily basis, and to fully prepare them to successfully complete the essential work teachers send home.

Sample Zoom Lesson Plan Timeline

Focus on the essentials

2-3 Minutes	15-20 Minutes	3-5 Minutes	Minimum of 5 Min
Objective Anticipatory Set	Modeling Guided Practice	Check for Understanding	Independent Practice

Specials Teachers and Special Education Teachers

Specials teachers and special education teachers will be involved with online classes and/or Zoom instruction and may need to set special times to meet with students virtually. Coordination with classroom teachers should be done on Fridays during planning and collaboration times.

Instruction and coursework

Teachers at the Jr. high and high school will post lessons regularly. Students will be able to access their lessons via their Canvas login. Each lesson is aimed at targeting the most essential learning objectives which students will need to understand to be prepared for the next grade level and for life. Along with assigned lessons students will have to complete activities that will engage them with the content they are currently learning.

Teachers will update their lessons every week and new assignments will be posted Monday through Thursday. The assignments will have due dates attached to them.

Students who have questions regarding the lessons or activities can email their teacher or attend their online/virtual classroom during posted hours, please see the chart above.

Assessments

CRT assessments are not to be posted; however, alternative versions of our CRTs can be posted for students to take. Teachers utilize controls on how assessments are given, such as time constraints and other special conditions in order to protect the integrity of the assessments.

Performance assessments may be utilized by teachers to ensure students work represents their actual level of understanding concerning an essential learning objective.

Packets

Students in the primary grades and occasionally in other grades will need to pick up packets of information to work with their students. Each building will have a specific process for pick up and dropoff of student work that is safe with little to no contact.

Grades

All students will need complete assigned lessons, coursework, and assessments to earn grades. Student work will be graded and those grades will be reflected on the student's report card. Students will need to earn passing grades (A - D) in order to receive credit for the class. Teachers will reach out to families of students who do not complete assignments in order to communicate with parents concerning their student's progress in an attempt to rectify the situation.

Student Attendance

Students will be required to attend any and all online classes and/or Zoom meetings at their designated times. Attendance will be taken and records will be kept. Students who are ill or have a legitimate reason to miss a class will need to have their parent/guardian notify the school prior to the start of the day or class.

High School Credits

We understand that some students may encounter barriers to completing the work during this time. We don't want this situation to have a negative impact on their graduation progress or future goals; therefore, it is important for students to continue to be engaged with their learning during this virtual/alternative learning time by staying on top of their work. Students who need extra help need to seek

Version 08.06.20

support from their teachers. Please understand that credits for graduation can only be awarded if a student earns passing grades on their assigned work and assessments.

Contacts

If you have questions regarding the closure of school buildings or regarding details of the education plan, the option for communication during the closure will be to contact your building principal or assistant principal.

McCook Elementary:

Principal: Greg Borland gborland@mccookbison.org

Counselor: Debbie Arp darp@mccookbison.org

Central Elementary

Principal: Joel Bednar jbednar@mccookbison.org

Counselor: Debbie Arp darp@mccookbison.org

McCook Jr. High Principal

Principal: Chad Lyons clyons@mccookbison.org

Counselor: Joan Bass jbass@mccookbison.org

McCook High School

Principal: Jeff Gross jgross@mccookbison.org

Asst. Principal: dnichols@mccookbison.org

Asst. Principal: Craig Dickes cdickes@mccookbison.org

Counselor Joel Arterburn jarterburn@mccookbison.org

Dual Credit

Students that are enrolled in dual credit courses should continue to complete their course work in order to receive credit for the completion of a class.

AP Courses

Students that are enrolled in AP courses will need to continue to work toward completion of the class.

COVID-19 Exposure Determination



When students and staff are exposed to a person who is positive for COVID-19, determine close contact and follow the guidance outlined below.

Direct contact with an individual infected with Covid 19

Any person that is in direct contact with an infected person for 15 cumulative minutes will need to self-quarantine and monitor for symptoms of the virus, and schedule a test with their medical provider at least 5 days after their last exposure.

Any person that is in direct contact with an infected person for less than 15 minutes will need to self monitor for symptoms.

Showing symptoms following direct contact with an infected individual.

Any person who tests positive for COVID-19 will need to exclude themselves from school for a minimum of 10 days from the symptom onset. They will also need to be fever free for at least 24 hours, and show clear improvement of all related symptoms. The school will not require a negative COVID-19 test nor a doctor's note.

Any person who shows symptoms of COVID-19 following direct contact with an infected person will need to exclude themselves from school for a minimum of ten days and be fever free for 24 hours before returning to school. They may also return if a medical doctor determines an alternate diagnosis to their symptoms and they meet school re-admission requirements to include the doctor's note.

Any person who has been placed in self-quarantine due to direct contact with an infected person and opts to be tested, and the test comes back negative for COVID-19 will need to discuss their options with Southwest Nebraska Public Health Department before returning to school, since testing too early can result in a false negative.

COVID-19 Screening Symptoms

Two of the following: Fever, Chills, Muscle Pain, Headache, Sore Throat, Nausea, Vomiting, Diarrhea
One of the following: New Cough, Shortness of Breath, Difficulty Breathing, Loss of Taste/Smell

Re-Admittance to School

Staff and students who test positive

- Will be excluded from school for at least ten days since symptoms first appeared
- At least 72 hours with no fever without the use of fever reducing medication
- Symptoms have improved.

Staff and students not tested

- Will be excluded from school for at least 10 days since symptoms first appeared
- have been fever free for 72 hours without the use of fever reducing medications
- Symptoms have improved.
- Staff and students who show symptoms of infection may return to school if a doctor establishes an alternative diagnosis and presents a doctor's note.

Symptomatic staff/student who test negative

- Will be excluded from school until fever free for 24 hours, and meets the schools requirements for readmission
- Have improved respiratory symptoms.

-
- All information provided above is subject to change by McCook Public Schools in cooperation with Southwest Nebraska Department of Health.
 - If you have a specific question related to your situation, please contact your physician or Southwest Nebraska Department of Health 308-345-4223.

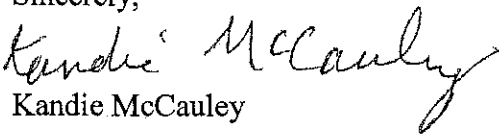
July 12, 2020

Board of Education
McCook Public Schools
700 West 7th Street
McCook, NE 69001

Dear Board Members:

I hereby voluntarily resign from my employment and all other contractual relations with Red Willow County School District 0017, a/k/a McCook Public Schools, effective immediately.

Sincerely,


Kandie McCauley

File 504.20: ELEMENTARY AND SECONDARY: ACTIVITIES CONDUCT

BULLYING PREVENTION

McCook Public Schools believes that physically safe and emotionally secure environments should be provided for all students and staff. It is the goal of the McCook Public Schools through this policy to create such positive learning and teaching environments.

For purposes of this policy, the definitions are:

- 1) Bullying: When a person(s) intentionally and repeatedly directs physical, verbal, social, and/or psychological aggression or harassment toward others, with the goal of gaining power or dominating another individual which interrupts or disrupts the educational environment regardless of where it occurs.
- 2) Internet Aggression (Cyber bullying): The willful use of computers and electronic communication devices as tools to intentionally and repeatedly cause harm or discomfort through verbal or relational aggression that targets a specific person or group of persons and interrupts or disrupts the educational environment regardless of where it occurs.

Bullying and cyber bullying of students, staff, or visitors by other students will not be tolerated in the school district. The district will promptly and reasonably investigate allegations of bullying and cyber bullying. The building principal will be responsible for handling all complaints of bullying and cyber bullying.

It shall also be the responsibility of the superintendent to develop administrative rules regarding this policy. These rules will be printed and distributed to students and parents in the student handbook.

This policy shall be reviewed annually.

Approved 8/13/2018 Revised _____ Reviewed _____

Option Enrollment Resolution - 2020-2021

SCHOOL	LEVEL	PROGRAM	CURRENT ENROLLMENT	CAPACITY	# OF OPTION AVAILABLE
Sr. High	I & II	Nichols	16	14	0
Sr. High	I & II	Vetrovsky	16	14	0
Sr. High	I & II	Carpenter	15	14	0
Sr. High	II & III	Kinne	11	10	0
Jr. High	I & II	Peterman	10	14	4
Jr. High	I & II	Jones	13	14	1
Jr. High	I, II & III	Wolf	10	5	0
Jr. High	I & II	Wordekemper	6	5	0
Central	I & II	Boehm	11	10	0
Central	I & II	Egle	12	10	0
McCook Elementary	I, II & III	White	4	4	0
McCook Elementary	I & II	Flaska	13	14	1
McCook Elementary	I & II	Tiller	7	14	7
DLC	II & III	Shiers	6	6	0
Speech-gr. 4-12	I & II	Juenemann	30	24	0
Speech-McElem	I & II	Fordham	36	28	0
Speech-ECSE/Nonpublic	I & II	Uerling	10	24	14
ECSE	I	Holthus	6	8	2

NOTICE OF AMENDED BUDGET HEARING AND BUDGET SUMMARY

McCook Public Schools (73-0017) in Red Willow County, Nebraska

Original Budget Approved on Sept 9, 2019 - Amended Budget Approved April 13, 2020

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 10 day of August, 2020 at 6:30 o'clock, PM, at Board Meeting Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget amendment and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

The Budget is being amended in the School Nutrition fund due the extended service of meals due to COVID19. There is no change to the tax levy.

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2017-2018 (1)	2018-2019 (2)	2019-2020 (3)			
General	\$ 15,281,549.00	\$ 15,346,275.00	\$ 20,611,000.00	\$ 1,577,401.00	\$ 14,386,401.00	\$ 7,880,808.00
Depreciation	\$ 302,837.00	\$ 69,959.00	\$ 1,317,421.00		\$ 1,317,421.00	
Employee Benefit	\$ 4,503.00	\$ 1,000.00	\$ 133,024.00	\$ -	\$ 133,024.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 518,130.00	\$ 500,000.00	\$ 910,511.00	\$ -	\$ 910,511.00	
School Nutrition	\$ 496,019.00	\$ 608,400.00	\$ 923,945.00	\$ -	\$ 713,945.00	
Bond	\$ 417,403.00	\$ 417,403.00	\$ 846,400.00	\$ 303,764.00	\$ 740,164.00	\$ 414,141.00
Special Building	\$ 59,572.00	\$ 55,000.00	\$ 442,250.00		\$ 704,250.00	\$ 240,404.00
Qualified Capital Purpose Undertaking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Fee	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	
0	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 17,080,013.00	\$ 16,998,037.00	\$ 25,234,551.00	\$ 1,881,165.00	\$ 18,955,716.00	\$ 8,535,353.00

	Bond Purposes	Non-Bond Purposes	Total
Breakdown of Property Tax	\$ 414,141.00	\$ 8,121,212.00	\$ 8,535,353.00

Proposed School Nutrition Fund Amendment

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2017-2018 (1)	2018-2019 (2)	2019-2020 (3)			
General	\$ 15,281,549.00	\$ 15,346,275.00	\$ 20,611,000.00	\$ 1,577,401.00	\$ 14,386,401.00	\$ 7,880,808.00
Depreciation	\$ 302,837.00	\$ 69,959.00	\$ 1,317,421.00		\$ 1,317,421.00	
Employee Benefit	\$ 4,503.00	\$ 1,000.00	\$ 133,024.00	\$ -	\$ 133,024.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 518,130.00	\$ 500,000.00	\$ 910,511.00	\$ -	\$ 910,511.00	
School Nutrition	\$ 496,019.00	\$ 608,400.00	\$ 713,945.00	\$ -	\$ 923,945.00	
Bond	\$ 417,403.00	\$ 417,403.00	\$ 846,400.00	\$ 303,764.00	\$ 740,164.00	\$ 414,141.00
Special Building	\$ 59,572.00	\$ 55,000.00	\$ 942,250.00		\$ 704,250.00	\$ 240,404.00
Qualified Capital Purpose Undertaking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Fee	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	
0	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 17,080,013.00	\$ 16,998,037.00	\$ 25,524,551.00	\$ 1,881,165.00	\$ 19,165,716.00	\$ 8,535,353.00
				Bond Purposes	Non-Bond Purposes	Total
			Breakdown of Property Tax	\$ 414,141.00	\$ 8,121,212.00	\$ 8,535,353.00

2020-2021 STUDENT HANDBOOK: COVID SUPPLEMENT

The following rules and expectations will be effective during the 2020-2021 school year. These rules and expectations are intended to ensure the health and safety of all students, staff members, and the overall community. Because of the fluid nature of the current COVID-19 pandemic and the District's continued collaboration with health officials, these rules and expectations are subject to change at any time. The District will send parents and students written notification of any such changes. It is each family's responsibility to monitor for, understand, and adhere to any such changes, including those changes implemented on short notice. If a parent or student ever has any questions about the interpretation or implementation of these rules and expectations, the parent or student should promptly contact their building administrator.

1. Masks. Unless otherwise directed by the Superintendent, every student must wear an appropriate mask while in school vehicles. Students will also need to wear masks when Southwest Nebraska Public Health Departments Risk dial is at the high (orange) and pandemic (red) levels. An appropriate mask is a double cloth mask that does not interfere with or disrupt the operation of the school or the learning environment. Masks must be worn in a manner that covers the student's nose and mouth. A student may remove their mask only when a staff member gives the student permission, such as during mask "breaks" or during lunchtime. If a staff member provides specific mask directives to a student, the student shall comply with those directives. Students who do not comply with the mask requirement or directives may face discipline, up to and including exclusion or expulsion from school.

Students are highly encouraged to follow health and safety best practices outside of the school setting, including frequent hand washing and social distancing.

2. COVID-19 Symptoms. A student who experiences, or has experienced within 24 hours, any of the following symptoms must notify their administrator prior to coming to school or prior to entering a school vehicle:

- Two of the following: Fever, Chills, Muscle Pain, Headache, Sore Throat, Nausea, Vomiting, Diarrhea
- One of the following: New Cough, Shortness of Breath, Difficulty Breathing, Loss of Taste/Smell

The administrator will then evaluate the student's symptoms to determine if the student may report to school or will be given academic work to complete at home. Students who miss school due to potential COVID-19 exposure or symptoms will generally not be counted as an unexcused absence. However, if the administration determines that the student has violated other rules or has not been honest about his or her symptoms, the student's absence may be deemed unexcused and the student may face other consequences. A student's arrival on school grounds or in a school vehicle after the student or parent fails to promptly notify a building administrator of potential symptoms could result in student discipline, up to and including exclusion or expulsion from school.

A student who fails to report COVID-19 symptoms because the student wants to participate or compete in activities may face additional activity consequences.

3. Potential Exposure. Parents and students who have reason to suspect that the student may have been exposed to COVID-19 must promptly inform a building administrator. Potential exposure includes, but is not limited to, coming into close contact with a person who tested positive or is awaiting test results, a family member in the household who has tested positive or is awaiting test results, traveling to a "hot spot," or receiving notification from a health official or medical professional of a potential exposure. Students who plan

to travel outside of the community are encouraged to consult with a building administrator in advance to determine the potential consequences (such as mandatory quarantine) of such travel. Any student who has potentially been exposed to COVID-19 will not be allowed on school grounds or in a school vehicle until the District, in its sole and absolute discretion, determines that the student may safely return to school. A student's arrival on school grounds or in a school vehicle after the student or parent fails to promptly notify a building administrator of a potential exposure could result in student discipline, up to and including exclusion or expulsion from school.

4. Academic Work at Home. A student who has potentially been exposed to COVID-19 and is not allowed on school grounds will not face an academic penalty unless the administration determines that the student has otherwise violated school rules. Any COVID-19 related student absence will not be counted as an unexcused absence. During a student's COVID-19 related absence, the student is expected (to the extent that he or she is able) to work with his or her teachers to obtain and complete coursework and assignments. A teacher retains the discretion to grade student work during a student's COVID-19 related absence.

5. Activities. A student will not be permitted to participate in activities if the student has possible COVID-19 symptoms, has potentially been exposed to COVID-19 or would otherwise jeopardize the health and safety of other students or staff. The District, in its sole and absolute discretion, will determine when a student may return or participate in an activity. Any student who fails to promptly report COVID-19 symptoms, potential exposure, or otherwise takes action or inaction that could jeopardize the health and safety of other students or staff will be subject to discipline, including the removal from the activity for the remainder of the year.

6. Failure to be Honest. These rules and expectations are designed and will be implemented to ensure, to the extent practicable, the health and safety of all students and staff. The District will endeavor to balance the need to ensure the health and safety of school premises, while not intruding on a family's confidential medical information. With that in mind, students and families are expected to be honest with the District regarding a student's potential COVID-19 exposure or symptoms. If a parent is uncomfortable or unwilling to provide specific information to the District about a student's potential exposure or symptoms, the family need only inform a building administrator of the fact that there may have been a potential exposure or potential symptoms. A parent may, but will not be required to, divulge any specific information about the potential exposure or symptoms, such as medical information. In any circumstance, if the District determines that a parent or student has not been honest or forthright with information or facts provided (or not provided) to the District about a potential exposure or potential symptoms, the District may exclude a student for a longer period of time (for health and safety reasons) or may impose disciplinary consequences, up to and including exclusion or expulsion from school.

7. Other Health and Safety Rules. At any time, a staff member may impose or require a student to undertake other health and safety requirements (such as frequent hand washing, maintaining social distancing, and the like). A student must follow such health and safety requirements or face discipline.

8. Assumption of the Risks. In the middle of the COVID-19 pandemic, the District has endeavored to reopen schools for the benefit of student learning and development. However, there is no guarantee that the school environment will be completely safe and free from COVID-19 or other related risks and hazards. Any parent who is or has a child who is immunocompromised should get their physician's recommendation concerning their child's attendance at school. If your physician recommends an alternative placement you will need to contact your building principal to discuss options. Parents also have the right to apply for home school status with the Nebraska Department of Education. A parent who elects to send their student back to school does so understanding, assuming, and accepting the associated health and safety risks, including the possibility that the student may be exposed to and/or contract COVID-19.

2020-2021 STAFF HANDBOOK: COVID-19 SUPPLEMENT

The following rules and expectations will be effective during the 2020-2021 school year. These rules and expectations are intended to ensure the health and safety of all students, staff members, and the overall community. Because of the fluid nature of the current COVID-19 pandemic and the District's continued collaboration with health officials, these rules and expectations are subject to change at any time. The District will send staff members written notification of any such changes. It is each staff member's responsibility to monitor for, understand, and adhere to any such changes, including those changes implemented on short notice. If a staff member has any questions about the interpretation or implementation of these rules and expectations, it is the staff member's responsibility to promptly contact their administrator.

1. Masks. Unless otherwise directed by the Superintendent, every staff member must wear an appropriate mask while in school vehicles. Staff will also need to wear masks when Southwest Nebraska Public Health Departments Risk dial is at the high (orange) or pandemic (red) levels. An appropriate mask is a double cloth mask that does not interfere with or disrupt the operation of the school or the learning environment. Masks must be worn in a manner that covers the staff member's nose and mouth. A staff member who does not fully comply with this rule (such as having the mask cover their mouth but not their nose) is in violation of District rules and expectations. Staff members may remove their masks only in settings approved in advance by the administration, such as during lunchtime. It is the staff member's responsibility to seek clarification from an administrator if the staff member is uncertain as to whether they may remove their mask at work. Staff members who do not comply with the mask requirement may face discipline, up to and including termination of employment.

2. Enforcement of Mask and Safety Rules. Every staff member has an obligation to ensure that all other persons on school grounds and in school vehicles abide by the mask requirement. If a staff member observes another staff member or student not wearing a mask, the staff member must promptly remind the staff member or student to wear their mask. If a staff member observes another staff member or student repeatedly not wearing a mask, then the staff member must promptly notify their administrator.

3. COVID-19 Symptoms. A staff member who experiences any of the following symptoms (even when off duty) must promptly notify their administrator:

- Two of the following: Fever, Chills, Muscle Pain, Headache, Sore Throat, Nausea, Vomiting, Diarrhea
- One of the following: New Cough, Shortness of Breath, Difficulty Breathing, Loss of Taste/Smell

If a staff member wakes up in the morning of a workday with any of the aforementioned symptoms, the staff member must immediately contact their administrator to determine if the staff member should report for work that day.

If a staff member exhibits any of the aforementioned symptoms (including experiencing the symptoms within 48 hours of the next workday), the staff member's administrator will then evaluate the staff member's symptoms to determine if the staff member should report for work on the next workday.

Staff members who report to work without contacting their administrator about potential symptoms do so under the following conditions: (1) that the staff member is not experiencing any of the aforementioned symptoms; and (2) the staff member agrees to certain non-invasive, permissible medical checks (such as temperature scans) and/or health screening questionnaires.

Any employee who fails to follow these procedures or is dishonest about his or her symptoms to avoid reporting for work may be subject to discipline, up to and including termination of employment.

4. Potential Exposure. A staff member who has reason to suspect that he or she may have been exposed to COVID-19 must promptly inform their administrator. Potential exposure includes, but is not limited to, coming into close contact with a person who tested positive or is awaiting test results, a family member in the household who has tested positive or is awaiting test results, traveling to a “hot spot,” or receiving notification from a health official or medical professional of a potential exposure. Staff members who plan to travel outside of the community for non-work reasons must notify and consult with their administrator in advance to determine the potential consequences (such as quarantine restrictions upon return) of such travel. A staff member who has potentially been exposed to COVID-19 will not be allowed on school grounds or in a school vehicle until the administration, in its sole and absolute discretion, determines that the staff member may safely return to school. A staff member’s failure to promptly notify a building administrator of a potential exposure could result in discipline, up to and including termination of employment.

5. Work at Home. In very limited circumstances, the District may allow a staff member to work from home. Any staff member who works from home must adhere to all of the District’s rules and expectations during the workday. These rules and expectations include, but are not limited to, the staff member devoting their full time and attention during the workday to the performance of their job duties, refraining from personal business or activities, refraining from prohibited conduct (such as consuming alcohol) and promptly responding to emails or calls. A staff member working from home who violates these rules and expectations could face discipline, up to and including termination of employment.

6. Activities. A staff member who has potentially been exposed to COVID-19 or exhibits COVID-19 symptoms will not be permitted to serve as a coach or sponsor until the District, in its sole and absolute discretion, determines that the staff member may safely return to work. A staff member who has potentially been exposed to COVID-19 or exhibits COVID-19 symptoms will not be permitted to attend any practices or competitions, even if the staff member attempts to undertake measures to social distance at such practices or competitions.

7. Failure to be Honest. These rules and expectations are designed and will be implemented to ensure the health and safety of all students and staff. One staff member’s refusal to be entirely honest or straightforward about a potential exposure or symptoms could jeopardize the health and safety of other staff members and students. If the District determines that a staff member has not been honest or forthright with information provided (or not provided) to the administration, then the staff member may face discipline, up to and including termination of employment.

8. Off Duty Conduct. Generally, the District does not monitor or govern a staff member’s conduct outside of duty hours. However, as a reminder, the District maintains an interest in a staff member’s “off duty” conduct when such conduct interferes with the staff member’s ability to perform their job. As a result, all staff members are asked to adhere to health and safety best practices while “off duty.” Teachers are essential to the growth and progress of our students, so we want to encourage staff to limit their exposure to potential infection as much as possible while off duty.

9. Other Health and Safety Rules. At any time, the administration may impose or require a staff member to abide by other health and safety requirements. Every staff member must follow such health and safety requirements or face discipline.