

# GREENEVILLE CITY BOARD OF EDUCATION

## AGENDA

Date of Meeting: December 9, 2025

Time: 5:00 PM

Location: Professional Development Center at the Kathryn W. Leonard  
Administrative Office

{{Name: Agenda Item Name}} {{AnticipatedTime: Agenda Item Time}}

- I. **Call to Order**
- II. **Pledge to the Flag**
- III. **Recognition of Visitors**
- IV. **Public Comment Period** (20 Minutes)
- V. **Conflict of Interest Statement** (5 Minutes)

### **Chair to Board Members:**

1. "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

### **Chair to Board Members:**

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

### **Chair to Board Secretary:**

3. "Please reflect within the minutes that possible conflicts were acknowledged, with board members present confirming their intent to act in the best interest of the school system."

- VI. **Approval of Agenda** (5 Minutes)
- VII. **Consent Agenda** (5 minutes)

- A. Consideration of Approving Minutes of the October 28, 2025, Board Meeting
- B. Consideration of Accepting Personnel Report
- C. Consideration of Approving Board Policy Revisions (2nd Reading)
- D. Consideration of Approving Disposal of Surplus (5 Minutes)
- E. Consideration of Approving Board Policy Revisions - No Changes (1st Reading)
- F. Consideration of Approving School Trip Request

VIII. **Action Items**

- A. Consideration of Approving Resolution Authorizing Participation in Public Entity Partners James L. Richardson Driver Safety Matching Grant (5 Minutes)
- B. Consideration of Approving Board Policy Revisions - 1st Reading (5 minutes)
- C. Consideration of Approving Process to Seek a New Director of Schools (15 Minutes)
- D. Consideration of Approving Superintendent Search Schedule and Minimum Qualifications (15 Minutes)

IX. **Director's Report** (5 minutes)

X. **Legislative Update** (5 Minutes)

XI. **Adjournment**

# OFFICIAL MINUTES OF THE GREENVILLE CITY BOARD OF EDUCATION

Tuesday, October 28, 2025

The Greeneville City Board of Education met in Regular session on Tuesday, October 28, 2025, in the Professional Development Center at the Kathryn W. Leonard Administrative Office, 129 W Depot St, Greeneville, TN 37743. Board Members **Present:** Pam Botta (Board Member), Cindy Luttrell (Board Member), Josh Quillen (Chair/Treasurer). **Absent:** Crystal Hirschy (Board Member), Dr. Craig Shepherd (Vice-Chair). Others in attendance included Steve Starnes, Director of Schools, several administrative personnel, community members, and media representatives. The Chairman called the meeting to order and welcomed all in attendance.

## BUSINESS TRANSACTED

### I. Call to Order

### II. Pledge to the Flag

Pledge of Allegiance was led by Student Board Representative Jacey Goodwin.

### III. Recognition of Visitors

### IV. Special Recognition

Richard Tipton, Asst. Director of Instruction recognized the Greeneville High School Girls Golf Team. The team earned the titles of District Champions, Regional Champions, and ultimately State Champions at the Sevierville Golf Club during a two-round event on October 9<sup>th</sup> and 10<sup>th</sup>. Tipton also recognized the individual accomplishments of the team.

- Kamryn Renner - Season scoring average of 78.4; 11th place at the State Tournament, 3rd at Regionals, and District Champion.
- Kylee Renner - Season scoring average of 78.6; 4th place medalist at the State Tournament, 2nd at Regionals, and 3rd at Districts.
- Brylee Catron - Season scoring average of 76.4; 4th place medalist at the State Tournament, 1st place at Regionals, and 2nd place at Districts.
- These accomplishments would not have been possible without the leadership and guidance of our dedicated coaching staff:
- Nathan Hale, Head Coach
- Sasha Catron, Assistant Coach
- Todd Ricker, Assistant Coach

### V. Public Comment Period

There were no requests to speak on any agenda item.

### VI. School Report

Tusculum View School began its report with a performance by the fourth-grade students, who sang two songs under the direction of Jessica Ricker. Following the presentation, Principal Lana Luttrell highlighted several areas of success at Tusculum View. The school was recognized as a 2023–24 Reward School, earned a letter grade of A, and achieved TVAAS Level 5 for growth. For the 2024–25 school year, they have again reached TVAAS Level 5 in all areas. Principal Luttrell reported a current enrollment of 414 students, including 84 tuition students. She also shared that Tusculum View follows the “4 E’s”—Expose, Encourage, Equip, and Embrace—and emphasized the school’s commitment to student learning by immersing students in hands-on activities that deepen understanding and engagement.

### VII. Conflict of Interest Statement

#### **Chair to Board Members:**

1. "If you have any relative who is employed by the Board of Education, meaning a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you, please acknowledge the same at this time by raising your hand."

**Chair to Board Members:**

2. "To those board members who just raised their hands, do you hereby certify that any and all votes you will cast during this meeting are in the best interest of the school system? If so, please say, 'Aye.'"

**Chair to Board Secretary:**

3. "Please reflect within the minutes that Botta acknowledged possible conflicts and confirmed her intent to act in the best interest of the school system."

**VIII. Approval of Agenda**

It was recommended to approve the Agenda as presented. Board approval was unanimous on a motion from Luttrell (Board Member) and a second from Botta (Board Member).

**IX. Consent Agenda**

It was recommended to approve the Consent Agenda as presented. Board approval was unanimous on a motion from Botta (Board Member) and a second from Luttrell (Board Member).

**A. Consideration of Approving Minutes of September 23, 2025, Board Meeting**

The minutes of September 23, 2025 Board Meeting were unanimously approved as presented. A copy is on file in the Director of Schools' office.

**B. Consideration of Accepting Personnel Report**

Board approval was unanimous for acceptance of the changes in personnel since the September report. A copy of the report is attached to the minutes.

**C. Consideration of Approving Board Policy Revisions (2nd Reading)**

Copies of these policies are attached to the minutes. Board approval was unanimous on 2nd reading for the following policies:

- 1.300 Board Committees
- 1.301 Executive Committee
- 1.302 School Attorney
- 1.303 Consultants
- 1.400 School Board Meetings
- 2.500 Deposit of Funds
- 2.700 Accounting System
- 2.703 Audits
- 3.210 Naming Facilities
- 3.211 New Project Planning
- 3.212 District Water Testing
- 4.206 Homebound Instruction
- 4.207 English Learners
- 4.209 Alternative Credit Options
- 4.210 Credit Recovery
- 4.211 Work-Based Learning Program
- 5.113 In-Service and Professional Learning Opportunities
- 5.114 Personnel Records
- 5.115 Assignment-Transfer
- 5.116 Staff Positions
- 5.200 Separation Practices for Tenured Teachers
- 5.201 Separation Practices for Non-Tenured Teachers
- 5.1141 Teacher Effect Data
- 5.1151 Telework During Emergencies
- 6.305 Student Concerns
- 6.306 Interference-Disruption of School Activities
- 6.307 Drug-Free Schools
- 6.308 Bus Safety and Conduct

**D. Consideration of Approving Board Policy Revisions - No Changes (1st Reading)**

Board approval was unanimous on 1st reading for the following policies:

- 1.106 Code of Ethics
- 1.108 Nepotism
- 1.401 Public Hearings
- 1.402 Notification of Meetings
- 1.403 Agendas
- 1.404 Appeals to and Appearances Before the Board
- 2.200 Annual Operating Budget
- 2.401 Gifts and Bequests
- 3.218 Service Animals in District Facilities
- 3.219 Use of Unmanned Aircraft Systems (Drones)
- 3.400 Student Transportation Management
- 4.213 Family Life Education
- 4.214 Use of Artificial Intelligence Programs
- 4.300 Extracurricular Activities
- 4.302 Field Trips - Excursions - Competitions
- 5.118 Transitional Duty
- 5.202 Separation Practices for Non-Certified Employees
- 5.203 Recommendation and File Transfers
- 6.301 Rights and Responsibilities of Students
- 6.302 Procedural Due Process
- 6.310 Dress Code
- 6.311 Care of School Property
- 6.314 Corporal Punishment
- 6.315 Detention
- 6.3041 Title IX & Sexual Harassment

**E. Consideration of Approving School Trip Requests**

Board Policy 4.302 specifies that the Board must approve field trips that are both overnight and out-of-state. Additionally, approval is required when students must leave school early for participation in athletic events.

- Greeneville Middle School requested approval to travel to Washington, D.C. and surrounding areas from 05/05/2026 - 05/08/2026.
- Greeneville Middle School requested approval to travel to TN Tech University for the ACDA All-State Honor Choir from 03/27/2026 - 03/28/2026.
- Greeneville High School requested approval to travel to Cleveland, TN to participate in the All East Honor Choir from 11/20/2025 - 11/22/2025.
- Greeneville High School requested approval to travel to Chattanooga, TN for the TSSAA Girls State Soccer Tournament from 10/27/2025 - 10/31/2025. Executive approval was granted on 10/24/2025.
- Greeneville High School requested approval to travel to Cincinnati, OH to participate in a Robotics competition from 04/1/2026 - 04/04/2026.
- Greeneville High School Cross Country requested approval to travel Memphis, TN to participate in the State Cross Country Meet from 11/3/2025 - 11/7/2025.
- Greeneville High School requested approval to travel to Knoxville, TN to participate in a Wrestling tournament from 12/05/2025 - 12/06/2025.
- Greeneville High School requested approval to travel to Travelers Rest High School in SC to participate in a Wrestling tournament from 12/12/2025 - 12/13/2025.
- Greeneville High School requested approval to travel to Bristol, TN to participate in a Wrestling tournament from 01/02/2026 - 01/03/2026.

**F. Consideration of Approving 2025-2026 General Purpose Budget Amendment #1**

Budget Amendments are made periodically throughout the year to more accurately reflect revenues and expenditures. This Budget Amendment budgets rollover funding for various unfinished projects and orders that were not received by 06-30-2025. In addition, it budgets Outcomes Funding from the State of TN. The Board unanimously approved the 2025-2026 General Purpose Budget Amendment #1.

**G. Consideration of Approving 2025-2026 First Nine Weeks Threat Assessment Report**

Board approval was unanimous on approving the 2025-2026 First Nine Weeks Threat Assessment Report.

**H. Consideration of Approving Report on Compliance, School Approval Process**

The report of school system compliance is one document used by the state in the approval process. The listing in this report is not an all-inclusive listing of approval standards. Some regulations are monitored through other data sources such as system calendar, teacher, student, and class information. All data sources are considered in the approval process. The report of school system compliance is based on statutory and State Board of Education Rules, Regulations, and Minimum Standards. The report is one component of the school approval process and is basically a compliance assurance statement. Listings in the School System/School Compliance report have been examined, and it has been determined that the Greeneville City School System is in compliance with all rules, regulations, and minimum standards.

**I. Consideration of Approving Sick Leave Bank Trustees**

On June 19, 1997, the Board approved the establishment of a sick leave bank for teachers within the Greeneville City School system. The sick leave bank actually went into effect on August 1, 1997. As part of the operation of the sick leave bank, the Board is required to appoint two trustees and the teachers' association is required to appoint two trustees. The appointed trustees are to serve staggered terms and can be replaced only because of death, retirement, resignation and/or discontinuation of employment with the Board of Education or at the end of a term. The Director of Schools is to serve as Chairman of the committee. In the spring of 2014, House Bill 2133 was passed, amending Tennessee Code Annotated, Title 49, Chapter 5, Part 7, and Title 49, Chapter 5, Part 8, regarding the sick leave bank. This allowed all full-time employees who accrue sick leave, not just teachers, to participate in the sick leave bank if the employee elects to do so. Greeneville City Schools will have open enrollment for the sick leave bank in September for all full-time employees (certified and non-certified).

The following individuals are recommended to the Board for appointment as sick leave bank trustees:

- Melissa Batson (CHRO), who will serve the 1st year of a new 3-year term
- Ellen Lipe (CFO), who will serve the 2nd year of a 3-year term.

State law requires that the local teacher association appoint two trustees. The GEA representatives

serving on the Sick Leave Trustees Board for 2024-2025 will be:

- Katie Smelcer (GMS), who will serve the 1st year of a new 3-year term.
- Randy Shelton (GHS), who will serve the 2nd year of a 3-year term.

As required by law, Steve Starnes, in his position as Director of Schools, serves a Chair. The Board unanimously approved Sick Leave Bank Trustees.

**X. Action Items**

**A. Consideration of Accepting September 2025 Financial Statements**

Chief Financial Officer Ellen Lipe presented the September 2025 financial statements to the Board for acceptance. Lipe stated that local revenue collected year-to-date through September is \$1,406,517, which is 14.4% of the total budgeted projection. The amount collected year-to-date is \$108,948, less than during the same time period last year. This reflects a 7.12% decrease in actual percentage change compared to last year. The district has 593 tuition students as of Oct. 10, 2025. The General-Purpose Financial Report showed that encumbrances comprise

\$1,698,662 year-to-date. The Federal Projects Financial Reports reflected \$159,336.29 in revenue and \$399,248.83 in expenditures year-to-date. Federal Projects are reimbursed based, meaning funds have to be expended before requesting reimbursement. Copies of the financial statements are on file in the Chief Financial Officer's office. It was recommended to approve the September 2025 financial statements. Board approval was unanimous on a motion from Luttrell (Board Member) and a second from Botta (Board Member).

**B. Consideration of Approving Board Policy Revisions - 1st Reading**

Revisions are recommended to the following policies on 1st reading:

- 2.804 Expenses and Reimbursements
- 4.400 Textbooks and Instructional Materials
- 5.117 Procedure for Granting Tenure
- 5.119 Background Investigations
- 6.303 Questioning and Searches
- 6.3031 Use of Metal Detectors

It was recommended to approve the revisions to the policies as presented on 1st reading. Board approval was unanimous on a motion from Botta (Board Member) and a second from Luttrell (Board Member).

**C. Consideration of Approving TISA Accountability Plan**

Richard Tipton, Director of Instruction, presented the TISA Accountability Plan. He emphasized the importance of accountability in the utilization of the allocated budget to meet and exceed the set goals for student achievement. Greeneville has set a specific target of 70% proficiency in 3rd-grade Math and English Language Arts (ELA) by 2032. Tipton highlighted that for the 2024-2025 academic year, the percentage of proficiency in 3rd-grade ELA stood at 48.4%. The aim is to narrow this gap between current performance and the goal of 70% by 15% over the next three years. He also reported the percentage of proficiency in 3-8 grade Math stood at 49.0%. It was recommended to approve the TISA Accountability Plan. Board approval was unanimous on a motion from Luttrell (Board Member) and a second from Botta (Board Member).

**D. Consideration of Approving School Bus Purchase**

The Greeneville City School District operates its own fleet of school buses and is subject to numerous federal, state, and local laws. To ensure compliance and, most importantly, the safety of drivers and students, the district has a well-established replacement schedule for its bus fleet. The Town of Greeneville has committed to the district and signed a resolution in 2013 that provides for a revenue stream from the town to be directed toward the procurement of buses as needed.

In accordance with Greeneville City School District's procurement requirements, Mrs. Kristen Rollins released a request for proposals (RFP) for the purchase of a new 78-passenger school bus with air conditioning and seatbelts. Three (3) vendors responded to the request. Two vendors in their responses did not submit a price due to the inability to provide buses at this time. Supporting documentation is attached. The responding vendor that did provide a price is as follows:

- Cumberland International Bus Sales \$166,377.63

The recommendation is to purchase the bus from Cumberland International Bus Sales for \$166,377.63. Funds are included in the 2025-2026 bus replacement account. A grant application will be submitted to the Department of Education for \$15,000 to cover the cost of seat belts. The Grant will be open for application in November.

It was recommended to approve the School Bus Purchase. Board approval was unanimous on a motion from Luttrell (Board Member) and a second from Botta (Board Member).

E. **Considerations of Approving Request to Engage in Collaborative Conferencing from the Greeneville Education Association (GEA)**

Heather Boegeman, GEA President, presented the request to engage in collaborative conferencing to the Board. GEA presented a petition with over 57% of all the eligible Greeneville City Schools professional employees to the Board. GEA's desired outcome of collaborative conferencing is a memorandum of understanding (MOU), which will assist in attracting and retaining highly qualified teachers.

The process is when the board chair, management team, and the professional employee team meet at reasonable times to confer, consult, discuss, and exchange information, opinions, and proposals on matters relating to the terms and conditions of professional employee service, using the techniques of interest-based collaborative problem solving.

Background information: In 2011, the Education Professional Negotiations Act was repealed, and it was replaced by the Professional Educators Collaborative Conferencing Act or "PECCA". TCA 49-5-601 through 49-5-609 outline the provisions of PECCA in TN State Law.

**TCA 49-5-605 (b) (1)** states; Upon the submission by fifteen percent (15%) or more of the professional employees in an LEA of a written request to conduct collaborative conferencing with a board of education between October 1 and November 1 of any year, the board of education shall appoint an equal number of its professional employees and board members to serve on a special question committee for the purpose of conducting a confidential poll of all eligible professional employees as provided in subdivision (b)(2).

(A) The confidential poll shall be by secret ballot and shall require the employee to respond to two (2) questions. The first question shall request the employee to respond "YES" or "NO" to the question:

**Shall the professional employees of this LEA undertake collaborative conferencing with the board of education?**

**(8) If the employee responds "YES" to the first question, then the second question shall request that the employee indicate which organization the employee prefers to represent the employee in collaborative conferencing by checking the box related to one (1) of the professional employees' organizations having a presence in the LEA. The second question shall also include a box for the response of "unaffiliated", if an employee does not have a preference as to a professional employees' organization. If the employee responds "NO" to the first question, then the second question shall request the employee to express a preference for one (1) of the professional employees' organizations. The second question shall also provide for a response of "unaffiliated", if an employee does not have a preference of a professional employees' organization, or a response of "none of the above", if the employee does not want to be represented in collaborative conferencing if such conferencing should occur.**

The timetable for further review and action: **TCA 49-5-605 (b) (1)** Upon the submission by fifteen percent (15%) or more of the professional employees in an LEA of a written request to conduct collaborative conferencing with a board of education between October 1 and November 1 of any year, **the board of education shall appoint an equal number of its professional employees and board members to serve on a special question committee for the purpose of**

**conducting a confidential poll of all eligible professional employees** as provided in subdivision (b)(2).

(c) Each professional employees' organization receiving fifteen percent (15%) or more of the responses shall select and appoint the appropriate number of persons to serve as representatives of the professional employees preferring that organization.

**The board of education shall select and appoint its representatives.**

**Representatives shall be appointed no later than December 1.**

It was recommended to approve the Request to Engage in Collaborative Conferencing from the Greeneville Education Association (GEA). Board approval was unanimous on a motion from Botta (Board Member) and a second from Luttrell (Board Member).

**F. Consideration of Approving the Appointment of a Board Member to serve on the PECCA Administration Team**

Collaborative Conferencing is the process by which representatives designated by professional employees and the management team meet to confer, consult, discuss, and exchange information, opinions, and proposals on matters related to the terms and conditions of professional service. This process utilizes the principles and techniques of interest-based collaborative problem-solving, as established by the Professional Educators Collaborative Conferencing Act of 2011 (“PECCA”), codified in TCA §§ 49-5-601 through 49-5-609.

The Board reviewed the requirements related to appointing a Board member to the PECCA committee. In accordance with Policy 1.300, which outlines the guidelines for Board committees, it was noted that the Board operates without standing committees, except for the Executive Committee. Therefore, the PECCA committee would be classified as a special committee. Such a committee must consist of fewer than a quorum of Board members and function solely in an advisory capacity without decision-making authority.

The committee’s term may not extend beyond the next annual organizational meeting of the Board, unless it is reappointed to complete its designated work. All committee meetings must comply with the Tennessee Open Meetings Law to ensure transparency. The committee is required to report directly to the full Board and may be discharged upon completion of its work or earlier by a majority vote of the Board.

It was recommended to approve Cindy Luttrell to serve as the Board’s appointment to the PECCA administration team. Board approval was unanimous on a motion from Botta (Board Member) and a second from Quillen (Chair/Treasurer).

**XI. Director's Report**

Starnes congratulated, informed, and recognized:

1. Congratulations to the GHS Girl’s Golf team on winning the state championship. In dramatic fashion, the team won in a playoff to secure the championship. Kylee Renner and Brylee Catron finished tied for fourth individually and Kamryn Renner finished tied for eleventh. This is the first TSSAA State Championship for GHS girl’s golf.
2. Congratulations to the Boys Cross Country team on winning Sectionals and qualifying for state. Trey Bailey was Sectional Champion, and five boys made all section. Ashlyn Ranly made all-section and is a state qualifier.
3. The electric bus will go into service on Monday, November 8, 2025. A grant in the amount of \$345,000 through the EPA Clean Schools Bus was received.

Additionally, a \$15,000 Seatbelt Grant was received leaving an out-of-pocket cost to the district of \$41,410.04. We are working on the process of applying to the IRS for a tax credit reimbursement of \$40,000, potentially leaving the total cost of the bus at \$1,410.04. The Greeneville Fire Department trained with the new electric bus on October 28, 2025.

4. The Tech Blitz on Monday, October 13, 2025, was a rousing success. Jason and his team put together an excellent group of presenters. Feedback after the conference was very positive.
5. The Data Center move took place October 6 - 8, 2025. Thanks to Chuck for spearheading this project. He and his team have done a remarkable job of coordinating the efforts of all the entities involved to make this move as seamless as possible. We came back from Fall Break on Monday, October 13, and everything worked as it should.
6. The TDOE released High School Graduation rates yesterday, and Greeneville City Schools had a rate of 97.9%, which was 5.6% above the state average. Graduation rates have remained near or above 98% over the past five years. In Greeneville City Schools, our vision is clear: every graduate will be prepared and confident to OWN their future.
7. Starnes congratulated the inductees selected for membership in the National Junior Honor Society at GMS. The students exemplify the five values of scholarship, service, leadership, character, and citizenship.
8. GCS School Support Organization training on Tuesday evening, October 21, 2025, and Internal School Funds training on Wednesday morning, October 22, 2025. The training was presented by the Tennessee Comptroller's office.

## **XII. Legislative Update**

Pam Botta provided a legislative update that included several key items:

State Representative Ron Gant (Piperton) and State Senate Majority Leader Jack Johnson (Franklin) announced on October 22 that they plan to expand a pilot program that supplied six schools with silent emergency alert devices in 2024 to a statewide rollout. These devices are wearable, silent panic buttons, typically worn on a lanyard, that allow staff to communicate swiftly and discreetly during emergencies. The system has been credited with preventing a potential tragedy in Crossville last year. Prior to the passage of Alyssa's Law in 2023, which required all Tennessee public schools to consider implementing body-worn silent panic alarm systems, about eight schools were already using this technology. The state allocated \$48,000 last year to fund the pilot program in six schools. Interest has since grown, with more than 70 schools and districts applying for these devices, according to the Tennessee Department of Education. With an average cost of \$8,000 per school, Gant noted that full statewide implementation would likely exceed \$19.2 million. Botta also shared information on an upcoming webinar, "Navigating Legal and Ethical Boundaries in AI Today," which will provide guidance on best practices, compliance considerations, and responsible use of emerging AI tools in education. Finally, she reminded everyone that Friday is the first Legislative Liaison monthly meeting.

## **XIII. Adjournment**

The meeting was adjourned at approximately 6:08 p.m. Board approval was unanimous on a motion from Luttrell (Board Member) and a second from Botta (Board Member).

Respectfully submitted,

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Josh Quillen, Chair

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Steve Starnes, Director of Schools

Asset	SN	Model	Temp Location	ESSER Note
337311	6T30DW3	Latitude 3140	GCOC Suite 2	
332144	CMC12F3	Latitude 3190	GCOC Suite 2	
322777	21VFJC2	Latitude E5570	GCOC Suite 2	
335664	8MVGW3	Latitude 3140	GCOC Suite 2	
330233	9HBV493	Latitude 3190	GCOC Suite 2	
326832	DCSWZW2	Latitude 5501	GCOC Suite 2	
326890	8ZM30X2	Latitude 5501	GCOC Suite 2	
326709	6KH70X2	Latitude 5501	GCOC Suite 2	
326750	8C6ZZW2	Latitude 5501	GCOC Suite 2	
326787	29H70X2	Latitude 5501	GCOC Suite 2	
322805	gms9jc2	Latitude E5570	GCOC Suite 2	
337712	JVKYCW3	Latitude 3140	GCOC Suite 2	
336675	7BF0DW3	Latitude 3140	GCOC Suite 2	
333023	1G75HL3	Latitude 5521	GCOC Suite 2	
319077	8f9s732	Latitude 3340	GCOC Suite 2	
319070	5d9s732	latitude 3340	GCOC Suite 2	
319091	fp3t732	Latitude 3340	GCOC Suite 2	
330753	HQVX3F3	Latitude 3190	GCOC Suite 2	
327458	4WNBVRV2	Latitude 3190	GCOC Suite 2	
329721	N/A	EYOYO mobile monitor	GCOC Suite 2	
332071	8M3X2F3	Latitude 3190	GCOC Suite 2	
330114	HN85593	Latitude 3190	GCOC Suite 2	
329170	1Y42N53	Latitude 3190	GCOC Suite 2	
326725	GBG70X2	Latitude 5501	GCOC Suite 2	
319065	9Q3T732	Latitude 3340	GCOC Suite 2	
319073	2G9S732	Latitude 3340	GCOC Suite 2	
319075	7D9S732	Latitude 3340	GCOC Suite 2	
319066	BR3T732	Latitude 3340	GCOC Suite 2	
319087	3q3t732	Latitude 3340	GCOC Suite 2	
319067	3r3t732	Latitude 3340	GCOC Suite 2	
319090	bq3t732	Latitude 3340	GCOC Suite 2	
319063	hp3t732	Latitude 3340	GCOC Suite 2	
319086	gq3t732	Latitude 3340	GCOC Suite 2	
319085	5f9s732	Latitude 3340	GCOC Suite 2	
319079	2q3t732	Latitude 3340	GCOC Suite 2	
319080	7r3t732	Latitude 3340	GCOC Suite 2	
319076	hq3t732	Latitude 3340	GCOC Suite 2	
319072	1q3t732	Latitude 3340	GCOC Suite 2	
319078	gf9s732	Latitude 3340	GCOC Suite 2	
319089	jf9s732	Latitude 3340	GCOC Suite 2	
319092	6r3t732	Latitude 3340	GCOC Suite 2	
327307	J90NZW2	Latitude 3190	GCOC Suite 2	
331425	F0DD0F3	Latitude 3190	GCOC Suite 2	
316592	13100370915W	C5G124-48	GCOC Suite 2	
N/A	15070191916G	C5G123-48P2	GCOC Suite 2	
316581	13162535915W	C5G123-48P2	GCOC Suite 2	
N/A	13112670915Y	C5K125-48P2	GCOC Suite 2	
319031	13480704916C	C5G124-24P2	GCOC Suite 2	
315318	C3G124-48P	C3G124-48P	GCOC Suite 2	
324246	DLXVX3BQHND6	Ipad A1670	GCOC Suite 2	
326856	7WPXZW2	Latitude 5501	GCOC Suite 2	
	14211289916E	B5G124-24P2	GCOC Suite 2	
	14300642916G	B5G124-24P2	GCOC Suite 2	
314546	11201392225J	B5G124-24P2	GCOC Suite 2	
314549	11290353225G	C5G124-48	GCOC Suite 2	
314548	11290352225G	C5G124-48	GCOC Suite 2	
316583	13160044915W	C5G124-24	GCOC Suite 2	
316585	13100328915W	C5G124-48	GCOC Suite 2	
316586	13162444915W	C5G124-48P2	GCOC Suite 2	
314550	11210576225G	C5G124-48P2	GCOC Suite 2	

314542	11290351225G	C5G124-48	GCOC Suite 2
314552	11120454225F	C5G124-24	GCOC Suite 2
314551	11290349225G	C5G124-48	GCOC Suite 2
314541	11210585225G	C5G124-48P2	GCOC Suite 2
314544	11120410225F	C5G124-24	GCOC Suite 2
316584	13100179915W	C5G124-48	GCOC Suite 2
316587	13162450915W	C5G124-48P2	GCOC Suite 2
316605	13162583915W	C5G124-48P2	GCOC Suite 2
316580	13100228915W	C5G124-48	GCOC Suite 2
316589	13100137915W	C5G124-48	GCOC Suite 2
316598	13100414915W	C5G124-48	GCOC Suite 2
316602	13162581915W	C5G124-48P2	GCOC Suite 2
316588	13100189915W	C5G124-48	GCOC Suite 2
316594	13100223915W	C5G124-48	GCOC Suite 2
316591	13100169915W	C5G124-48	GCOC Suite 2
332254	13121290916H	C5G124-48P2	GCOC Suite 2
316603	13162592915W	C5G124-48P2	GCOC Suite 2
314539	11210574225G	C5G124-48P2	GCOC Suite 2
316593	13100200915W	C5G124-48	GCOC Suite 2
314553	11120455225F	C5G124-24	GCOC Suite 2
314554	11210583225G	C5G124-48P2	GCOC Suite 2
318589	1849C-SPIPHD	SoundPoint IP 335	GCOC Suite 2
329309	5L110X2	Laitude 5501	GCOC Suite 2
322925	hhgbc2	Latitude E5570	GCOC Suite 2
322802	6rddjc2	Latitude E5570	GCOC Suite 2
322806	GTCZZW2	Latitude 5501	GCOC Suite 2
322921	4pddjc2	Latitude E5570	GCOC Suite 2
326705	D5JXZW2	Latitude 5501	GCOC Suite 2
326836	HFN20X2	Latitude 5501	GCOC Suite 2
326695	1R4XZW2	Latitude 5501	GCOC Suite 2
	3YNX3F3	Latitude 3190	GCOC Suite 2
330220	5Q05593	Latitude 3190	GCOC Suite 2
326804	2SG20X2	Latitude 5501	GCOC Suite 2
319433		Dell WD15 K17A	GCOC Suite 2
329037	9M53S73	Latitude 5511	GCOC Suite 2
326919	2HF60X2	DELL	GCOC Suite 2
333898	93F13M3	DELL	GCOC Suite 2
334197	G55LXQ3	DELL	GCOC Suite 2
322937	HGX9JC2	DELL	GCOC Suite 2
322799	617HJC2	DELL	GCOC Suite 2
322970	3QS9JC2	DELL	GCOC Suite 2
322856	HN9BJC2	DELL	GCOC Suite 2
322202	F5MCJC2	DELL	GCOC Suite 2
322849	G05JJC2	DELL	GCOC Suite 2
327104	3M33VV2	DELL	GCOC Suite 2
333501	G2S7JK3	DELL	GCOC Suite 2
333908	1K043M3	DELL	GCOC Suite 2
334658	2P3VXQ3	DELL	GCOC Suite 2
318031	CXFVR02	DELL	GCOC Suite 2
308859	625039224	Coby	GCOC Suite 2
311542	LQZF 9604160	Epson	GCOC Suite 2
322983	145JJC2	DELL	GCOC Suite 2
309525	LV-AB537	LENOVO	GCOC Suite 2
308680	7253Q71	DELL	GCOC Suite 2
334047	D7QXLN3	DELL	GCOC Suite 2
317599	LUS570B14691108E401601	ACER	GCOC Suite 2
317573	LUS570B14691108E181601	ACER	GCOC Suite 2
312211	LUS570B1469110E8BC1601	ACER	GCOC Suite 2
310598	LUS570B1469110EFB61601	ACER	GCOC Suite 2
317572	LUS5780B146911031AF1601	ACER	GCOC Suite 2
317596	LUS570B146911005A01601	ACER	GCOC Suite 2

312210	LUS570B1469110EB851604	ACER	GCOC Suite 2	
327733	9KH00X2	DELL	GCOC Suite 2	
328815	9DF4M53	DELL	GCOC Suite 2	
323072	5CD625787X	HP	GCOC Suite 2	
309512	JJKQBB1285F	Epson	GCOC Suite 2	
	CNB0200131	HP	GCOC Suite 2	
303560		Pioneer	GCOC Suite 2	
326925	FTC40X2	DELL	GCOC Suite 2	
322772	3MZFJC2	DELL	GCOC Suite 2	
322930	5K4BJC2	DELL	GCOC Suite 2	
322843	2V4JJC2	DELL	GCOC Suite 2	
	51903000885	ACER	GCOC Suite 2	
332605	D8PS7K3	DELL	GCOC Suite 2	YES
334237	H5VVXQ3	DELL	GCOC Suite 2	
332928	B675HL3	DELL	GCOC Suite 2	YES
322782	7YKHJC2	DELL	GCOC Suite 2	
322977	1LJGJC2	DELL	GCOC Suite 2	
334172	3D3KXQ3	DELL	GCOC Suite 2	
314635	3102397450019113C3	DELL	GCOC Suite 2	
317092	310885640036H003F	DELL	GCOC Suite 2	
315538	R4EK3802711	EPSON	GCOC Suite 2	
	1854562	DUKANE	GCOC Suite 2	
313795	4127929	iCom Walkie	GCOC Suite 2	
313794		iCom Walkie charger	GCOC Suite 2	
322843	2V4JJC2	DELL	GCOC Suite 2	
322930	5K4BJC2	DELL	GCOC Suite 2	
322772	3MZFJC2	DELL	GCOC Suite 2	
326925	FTC40X2	DELL	GCOC Suite 2	
311551	JHZF970501L	EPSON	GCOC Suite 2	
	MMLWVAA001519075388557	ACER	GCOC Suite 2	
31193	CN-OH265R-64180-05R-0FCL	Dell	GCOC Suite 2	
328270	CLLPYY2	DELL	GCOC Suite 2	
322959	CQS9JC2	DELL	GCOC Suite 2	
326790	98570X2	DELL	GCOC Suite 2	
322996	199fjc2	DELL	GCOC Suite 2	
322160	1kfhjc2	DELL	GCOC Suite 2	
326740	BCH70X2	DELL	GCOC Suite 2	
316895	bctmmx1	DELL	GCOC Suite 2	
326749	3F040X2	DELL	GCOC Suite 2	
322954	4sddjc2	DELL	GCOC Suite 2	
322943	jy4jjc2	DELL	GCOC Suite 2	
322917	9y4jjc2	DELL	GCOC Suite 2	
322783	2d5jjc2	DELL	GCOC Suite 2	
312840		DELL	GCOC Suite 2	
N/A	3353Q71	DELL	GCOC Suite 2	
326684	13G30X2	DELL	GCOC Suite 2	
326796	HDN20X2	DELL	GCOC Suite 2	
310226	C1101180056	Smartboard PRM-AB395-03	GCOC Deleted/Salavage	
309946	C1504070272	Promethean PRM-AB678-02	GCOC Deleted/Salavage	
311230		Pioneer Display PDP-607CMX	GCOC Deleted/Salavage	
320213	H673A	Epson projector	GCOC Suite 2	
330749	64167FC19B17	Polycom	GCOC Suite 2	
318719	0004f2644957	Polycom	GCOC Suite 2	
318591	0004f2630d00	Polycom	GCOC Suite 2	
318540	0004f2644778	Polycom	GCOC Suite 2	
315397	0080a395116b	lantronix	GCOC Suite 2	
329038	71c3s73	DELL	GCOC Suite 2	
322786	7bzfc2	DELL	GCOC Suite 2	
326865	DMKZZW2	Latitude 5501	GCOC Suite 2	
328292	JM5QL13	Latitude 5501	GCOC Suite 2	
326863	C4R40X2	Latitude 5501	GCOC Suite 2	

326840	BGSWZW2	Latitude 5501	GCOC Suite 2
326711	8SG20X2	Latitude 5501	GCOC Suite 2
326838	JF830X2	Latitude 5501	GCOC Suite 2
326699	CKLWZW2	Latitude 5501	GCOC Suite 2
326833	62H00X2	Latitude 5501	GCOC Suite 2
326882	1VPXZW2	Latitude 5501	GCOC Suite 2
326746	4NT30X2	Latitude 5501	GCOC Suite 2
326926	8X4XZW2	Latitude 5501	GCOC Suite 2
328295	BW8NL13	Latitude 5501	GCOC Suite 2
326864	5XY60X2	Latitude 5501	GCOC Suite 2
328294	8T8NL13	Latitude 5501	GCOC Suite 2
326775	1X470X2	Latitude 5501	GCOC Suite 2
319424		DELL Printer	GCOC Suite 2
314984		DELL Printer	GCOC Suite 2
337285	GW1ZCW3	Latitude 3140	GCOC Suite 2
336468	H3DYCW3	Latitude 3140	GCOC Suite 2
330609	A33AL02257	fi-7160	GCOC Suite 2
322181	CX9BJC2	Latitude E5570	GCOC Suite 2
314123	4DJGPN1	DELL	GCOC Suite 2
326726	H1G70X2	Latitude 5501	GCOC Suite 2
326789	73Z60X2	Latitude 5501	GCOC Suite 2
326874	6QT30X2	Latitude 5501	GCOC Suite 2
326682	F0Z60X2	Latitude 5501	GCOC Suite 2
326771	BNWXZW2	Latitude 5501	GCOC Suite 2
322150	295gjc2	Latitude E5570	GCOC Suite 2
326728	8TG70X2	Latitude 5501	GCOC Suite 2
322873	bhwbjc2	Latitude E5570	GCOC Suite 2
331096	45N40F3	Latitude 3190	GCOC Suite 2
326844	DXX40X2	Latitude 5501	GCOC Suite 2
320683	105xz52	Latitude E5570	GCOC Suite 2
326778	H3710X2	Latitude 5501	GCOC Suite 2
322773	9jzffc2	Latitude E5570	GCOC Suite 2
322972	grmgjc2	Latitude E5570	GCOC Suite 2
322858	j05jjc2	Latitude E5570	GCOC Suite 2
326888	BSX40X2	Latitude 5501	GCOC Suite 2
326799	F82YZW2	Latitude 5501	GCOC Suite 2
320121	6nc7jb2	Complacent sc200	GCOC Suite 2
313294	SHU44534000F051		GCOC Suite 2
	cs3vpq1	dell Repon	GCOC Suite 2
	SHU0946166L6A40	dell eb-2425	GCOC Suite 2
	SHU0946166L57WC	dell eb-2425	GCOC Suite 2
328191	jpyt9y2	dell 5501	GCOC Suite 2
325334	5cd81540d9	hp stream 11	GCOC Suite 2
326671	7PT30X2	dell 5501	GCOC Suite 2
326759	JNN20X2	dell 5501	GCOC Suite 2
326825	4NBXZW2	dell 5501	GCOC Suite 2
322841	fqpffc2	dell E5570	GCOC Suite 2
326924	85G70X2	dell 5501	GCOC Suite 2
331079	6X6D0F3	dell 3190	GCOC Suite 2
326830	6C040X2	dell 5501	GCOC Suite 2
326677	3MT30X2	dell 5501	GCOC Suite 2
326793	39swzw2	dell 5501	GCOC Suite 2
328328	CJWV2X2	dell 5501	GCOC Suite 2
326673	CH420X2	dell 5501	GCOC Suite 2
320658	QPY63108	CANON ICES-3	GCOC Suite 2
311412	BCC920075654	TOSHIBA DVD/VCR DECK	GCOC Suite 2
328231	5G09ZY2	Latitude 7400	GCOC Suite 2
324219	PF0W3R29	Lenovo YOGA 910	GCOC Suite 2
322887	9x4jjc2	dell e5570	GCOC Suite 2
326857	1QC40X2	dell 5501	GCOC Suite 2
326847	33920X2	dell 5501	GCOC Suite 2

326883	CTS60X2	dell 5501	GCOC Suite 2		
326763	84710X2	dell 5501	GCOC Suite 2		
326885	91H70X2	dell 5501	GCOC Suite 2		
326915	bm420x2	dell 5501	GCOC Suite 2		
328332	6VJTN13	dell 5501	GCOC Suite 2		
326852	9B830X2	dell 5501	GCOC Suite 2		
328256	FTRX7Y2	dell 5501	GCOC Suite 2		
326698	BNV00X2	dell 5501	GCOC Suite 2		
326738	B0GYZW2	dell 5501	GCOC Suite 2		
326692	1YM30X2	dell 5501	GCOC Suite 2		
326899	50X20X2	dell 5501	GCOC Suite 2		
322916	bq9bjc2	dell e5570	GCOC Suite 2		
322785	7r9bjc2	dell e5570	GCOC Suite 2		
322857	7kmbjc2	dell e5570	GCOC Suite 2		
322820	2mwbjc2	dell e5570	GCOC Suite 2		
322900	2nzfjc2	dell e5570	GCOC Suite 2		
322881	d95gjc2	dell e5570	GCOC Suite 2		
322171	bsmgjc2	dell e5570	GCOC Suite 2		
337001	7xdzcv3	dell latitude 3140	GCOC Suite 2		
322243		EXCELVAN scanner	GCOC Suite 2		
320114	10232085906J	C5G124-48	GCOC Suite 2		
319508	6578r72	dell e5470	GCOC Suite 2		
332696	9vrhgy2	dell wd19tb	GCOC Suite 2		
309687		Dell desktop Monitor	GCOC Suite 2		
N/A	CN-0FJ181-64180-672-0LXC	Dell Desktop Monitor	GCOC Suite 2		
326928	G7RSFX2	D18M	GCOC Suite 2		
316852	170V6Y1	D04S	GCOC Suite 2		
320339	BKG2LH2	D18M	GCOC Suite 2		
320240		MINIX	GCOC Suite 2		
320246		MINIX	GCOC Suite 2		
335241	KWJK4MCWDD7	Apple IPAD	GCOC Suite 2		
316597	13100419915W	enterasys	GCOC Suite 2		
316571	13100202915W	enterasys	GCOC Suite 2		
102310	4yfx0m2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102303	4yjj7m2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102315	4yhk7m2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102313	4yjk7m2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102308	4yhx0m2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102316	4yhw0m2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102000	hqkz12	Dell Optiplex 3020	GCOC Suite 2	No	GCTA
85511	CN-06JX4Y-64180-46K-ORYU	Dell E1913c Monitor	GCOC Suite 2	No	GCTA
101858	CN-0GFCNV-74445-24R-AF4L	Dell E2011Ht Monitor	GCOC Suite 2	No	GCTA
102075	MMLWAAA0015280A0C88528	Acer G246HL Monitor	GCOC Suite 2	No	GCTA
102111	2RN3772	Dell P2213t Monitor	GCOC Suite 2	No	GCTA
102113	6RN3772	Dell P2213t Monitor	GCOC Suite 2	No	GCTA
102130	9RN3772	Dell P2213t Monitor	GCOC Suite 2	No	GCTA
102051	CN-0FJ44J-74445-51R-673S	Dell P2213t Monitor	GCOC Suite 2	No	GCTA
101221	37275402	Gateway TA6 Laptop	GCOC Suite 2	No	GCTA
101341	1lddth1	Dell Latitude E6400	GCOC Suite 2	No	GCTA
101375	L3-ADH0G 09/03	Thinkpad R61	GCOC Suite 2	No	GCTA
101367	L3-ADH2H 09/03	Thinkpad R61	GCOC Suite 2	No	GCTA
101788	1PND6V1	Dell Optiplex 390	GCOC Suite 2	No	GCTA
101901	CN-0R16JC-72872-35P-A4HM	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101935	CN-0R16JC-72872-35P-A4EM	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101894	CN-0R16JC-72872-35P-A51M	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101902	CN-0R16JC-72872-35P-A39M	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101895	CN-0R16JC-72872-35P-A47M	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
100900	CN-0R16JC-72872-35P-A3HM	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101898	CN-0R16JC-72872-35P-A4PM	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101899	CN-0R16JC-72872-35P-A38M	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101897	CN-0R16JC-72872-35P-A34M	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA

101896	CN-0R16JC-72872-35P-A4AM	Dell E1912Hf Monitor	GCOC Suite 2	No	GCTA
101272	JJKF750894L	Epson EMP-1705 Projector	GCOC Suite 2	No	GCTA
101488	JJKF820024L	Epson EMP-1705 Projector	GCOC Suite 2	No	GCTA
101479	JJKF860205L	Epson EMP-1705 Projector	GCOC Suite 2	No	GCTA
100637	1MM3B11	Dell Latitude	GCOC Suite 2	No	GCTA
102100	5SBW082	Dell Precision T1700	GCOC Suite 2	No	GCTA
102007	5SBR082	Dell Precision T1700	GCOC Suite 2	No	GCTA
102104	5S8W082	Dell Precision T1700	GCOC Suite 2	No	GCTA
102088	5S9W082	Dell Precision T1700	GCOC Suite 2	No	GCTA
102103	5SBS082	Dell Precision T1700	GCOC Suite 2	No	GCTA
102093	5SCS082	Dell Precision T1700	GCOC Suite 2	No	GCTA
102096	5SBQ082	Dell Precision T1700	GCOC Suite 2	No	GCTA
314279	10511425905F	DELL	GCOC Suite 2	No	GCTA
315480	10290222905C	DELL	GCOC Suite 2	No	GCTA
101802	ZUVA1RMCC00017W	Samsung DVD Player	GCOC Suite 2	No	GCTA
101803	ZUVA1RMCC00020E	Samsung DVD Player	GCOC Suite 2	No	GCTA
102452	U63478E8J851372	Brother HL-31C Printer	GCOC Suite 2	No	GCTA
101574	11170501905G	Enterasys C5 switch	GCOC Suite 2	No	GCTA
323735	13121204916H	Enterasys C5 switch	GCOC Suite 2	No	GCTA
101575	11170500905G	Enterasys C5 switch	GCOC Suite 2	No	GCTA
102319	4YHY0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102323	4YJX0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102306	4YJW0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102307	4YGX0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102320	4YJM7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102301	4YGJ7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102314	4YHL7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102309	4YJY0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102321	4YGY0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102311	4YHM7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102305	4YGW0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102324	4YKK7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102300	4YHJ7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102312	4YFY0M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102302	4YGL7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102304	4YJL7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102318	4YKJ7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
102317	4YGM7M2	Dell Optiplex 3050	GCOC Suite 2	No	GCTA
101472	JMX1245K016	Cisco WLAN Controller	GCOC Suite 2	No	GCTA
326741	DFT30X2	Dell latitude 5501	GCOC Suite 2	No	
333088	0ubbusz1d00507	IOGEAR Print Server	GCOC Suite 2	No	
101452	401485	SMART document camera 280	GCOC Suite 2	No	GCTA
326757	80h70x2	Dell Latitude 5501	GCOC Suite 2	No	

Asset	SN	Model	Temp Location	Note	Title	Date Purchased	
317029	DMPKREYCF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/4/2013	x
317032	DMPKRD6ZF182	Apple iPad 4 16GB A1459	GCOC Deleted/Salavage			6/4/2013	x
317030	DMPKRCSKF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/4/2013	x
314999	DMPFV0NODFW	Apple iPad 2 A1395	GCOC Deleted/Salavage			8/26/2011	x
316747	DMPKT47YF182	Apple iPad 4 16GB A1459	GCOC Deleted/Salavage			6/1/2013	x
316746	dmpkt4xtf182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/1/2013	x
320155	DMPSWQ6NHG5D	iPad Air 2	GCOC Deleted/Salavage			12/14/2016	x
319306	DMRN89TBFK10	Apple iPad MD785LL/B	GCOC Deleted/Salavage		YES		x
319311	DMQN8VBRFK10	Apple iPad A1474	GCOC Deleted/Salavage		YES		x
319310	DMQN8SPFFK10	Apple iPad A1474	GCOC Deleted/Salavage		YES		x
319305	DMRN877VFK10	Apple iPad A1474	GCOC Deleted/Salavage		YES		x
323996	F9FXV2GBGHKJ	iPad mini 4 128GB A1538	GCOC Deleted/Salavage		YES	1/7/2019	x
318808	F9FML4N1F196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage		YES	5/20/2014	x
323999	F9FXV3D8GHKJ	iPad mini 4 128GB A1538	GCOC Deleted/Salavage		YES	1/7/2019	x
323993	F9FXV15AGHKJ	iPad mini 4 128GB A1538	GCOC Deleted/Salavage		YES	1/7/2019	x
318805	F9FMJ086F196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage		YES	5/20/2014	x
323991	F9FXT96HGHKJ	iPad mini 4 128GB A1538	GCOC Deleted/Salavage		YES	1/7/2019	x
323997	F9FXV32PGHKJ	iPad mini 4 128GB A1538	GCOC Deleted/Salavage		YES	1/7/2019	x
323995	F9FXV1YZGHKJ	iPad mini 4 128GB A1538	GCOC Deleted/Salavage		YES	1/7/2019	x
316005	F7NN3V1CFP84	iPad mini Wi-Fi 16GB Black MF433LL/A	GCOC Deleted/Salavage			5/20/2014	x
316017	F7PNCWWGF196	iPad mini WiFi 16GB White MD531LL/A	GCOC Deleted/Salavage			9/17/2014	x
316006	F7PMP77EFP84	iPad mini Wi-Fi 16GB Black MF433LL/A	GCOC Deleted/Salavage			5/20/2014	x
315999	F7PN31BCFP84	iPad mini Wi-Fi 16GB Black MF433LL/A	GCOC Deleted/Salavage			5/20/2014	x
316010	F7PMP5ACFP84	iPad mini Wi-Fi 16GB Black MF433LL/A	GCOC Deleted/Salavage			5/20/2014	x
316009	F7PMP6RBF84	iPad mini Wi-Fi 16GB Black MF433LL/A	GCOC Deleted/Salavage			5/20/2014	x
315724	DQWJXDZVF196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage			1/29/2013	x
315718	DQTJWEFD196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage			1/29/2013	x
315725	DQVJW6WRF196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage			1/29/2013	x
317019	DMPKRD7RF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/4/2013	
315711	DYVHNWMDJ8T	Apple iPad 3 16GB MC705LL/A Black	GCOC Deleted/Salavage			5/18/2012	
315712	DMPHNJABDJ8T	Apple iPad 3 16GB MC705LL/A Black	GCOC Deleted/Salavage			5/18/2012	
317053	DMPKREXZF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/4/2013	
317021	DMPKREXBF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/4/2013	
314428	DMRG6ADVDLFW	Apple iPad 2 A1395	GCOC Deleted/Salavage			8/26/2011	
317008	DMPKW2ARF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/19/2013	
317018	DMPKRD7BF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/4/2013	
317014	DMPKREWWF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/4/2013	
314441	DMRG6AJADLFW	Apple iPad 2 A1395	GCOC Deleted/Salavage			8/26/2011	
317009	DMPKVDNKF182	Apple iPad 4 16GB A1458	GCOC Deleted/Salavage			6/19/2013	
314282			GCOC Deleted/Salavage				
318792	DLXMXWLMFK10	BJ706LL/A iPad Air	GCOC Deleted/Salavage		YES	8/7/2014	
318785	DLXMXZWZFK10	BJ706LL/A iPad Air	GCOC Deleted/Salavage		YES	8/7/2014	
319304	DMQN8Q99FK10	A1474	GCOC Deleted/Salavage		YES		
318791	DLXMXSBHFK10	BJ706LL/A iPad Air	GCOC Deleted/Salavage		YES	8/7/2014	
320165	DMPT2P3HHG5D	iPad Air 2 MNV22LL/A	GCOC Deleted/Salavage			1/5/2017	
319307	DMRN843UFK10	Apple iPad A1474	GCOC Deleted/Salavage		YES		
318832	DMRMTJ5KFK14	Apple iPad Air MD788LL/A	GCOC Deleted/Salavage			6/15/2014	
320164	DMQT231FHG5D	iPad Air 2 MNV22LL/A	GCOC Deleted/Salavage			1/5/2017	
319309	DMQN8TRDFK10	Apple iPad A1474	GCOC Deleted/Salavage		YES		
319308	DMQN8UKPFK10	Apple iPad A1474	GCOC Deleted/Salavage		YES		
319312	DMQN8X5RFK10	Apple iPad MD785LL/B	GCOC Deleted/Salavage		YES		
320947	SF9FQNTMHFCM8	iPad mini 2 ME279LL/A Silver A1489	GCOC Deleted/Salavage		YES	12/14/2015	
320936	SF9GQJ3LFCM5	iPad mini 2 M276LL/A Space Grey A1489	GCOC Deleted/Salavage		YES	12/14/2015	
320942	SF9FQ4RCVFCM8	iPad mini 2 ME279LL/A Silver A1489	GCOC Deleted/Salavage		YES	12/14/2015	
320927	SF9FQNQCFFCM8	iPad mini 2 ME279LL/A Silver A1489	GCOC Deleted/Salavage		YES	12/14/2015	
320950	SF9FQN2XTFCM8	iPad mini 2 ME279LL/A Silver A1489	GCOC Deleted/Salavage		YES	12/14/2015	
320923	SF9GQN12LFCM8	iPad mini 2 ME279LL/A Silver A1489	GCOC Deleted/Salavage		YES	12/14/2015	
320924	SF9FQKDSLFCM8	iPad mini 2 ME279LL/A Silver A1489	GCOC Deleted/Salavage		YES	12/14/2015	
318809	F9FM716KF196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage		YES	5/20/2014	

316001	F7PN32KTFP84	iPad mini Wi-Fi 16GB Black MF433LL/A	GCOC Deleted/Salavage	5/20/2014
315723	DLXJXNRWF196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage	1/29/2013
315722	DQTJXY6AF196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage	1/29/2013
316018	F7PNCXLSF196	iPad mini WiFi 16GB White MD531LL/A	GCOC Deleted/Salavage	9/17/2014
316008	F7PMPE1JFP84	iPad mini Wi-Fi 16GB Black MF433LL/A	GCOC Deleted/Salavage	5/20/2014
315719	DDQWJX55FF196	iPad mini Wi-Fi 16GB White MD965LL/A	GCOC Deleted/Salavage	1/29/2013
316016	F7PNCJTSF196	iPad mini WiFi 16GB White MD531LL/A	GCOC Deleted/Salavage	9/17/2014
316021	F7NKA0TF196	iPad mini WiFi 16GB White MD531LL/A	GCOC Deleted/Salavage	9/17/2014
316020	F7NNA4T6F196	Apple iPad A1432	GCOC Deleted/Salavage	6/15/2016
324260	F9FVQLB3GHKJ	Ipad MINI A1538	GCOC Deleted/Salavage	3/12/2018
101630	DMPG6XDFHW	Apple iPad 16GB A1395	GCOC Deleted/Salavage	9/1/2011
102183	DMPRVK37G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102184	DMPRVW0LG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102185	DMPRVW2TG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102178	DMPRVW2EG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102179	DMPRVVXHG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102190	DMPRVMX6G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102188	DMPRVLMG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102043	DLXNMA4UG5VT	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102175	DMPRVTW2G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102176	DMPRVEQH6G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102203	DMQS44E8G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102177	DMPRVT7PG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102202	DMQS42CXG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102180	DMPRVFEYG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102181	DMPRVTVSG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102182	DMPRVGFBG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102187	DMPRVW31G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102186	DMPRVTJG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102201	DMQS43D1G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102191	DMPRVTC6G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102200	DMQS44XEG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102192	DMPRV8F4G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102285	GCTV4BKKHLF9	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102197	DMQS42AFG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102199	DMQS42NEG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102204	DMQS44SFG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102173	DMPRVW1BG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102206	DMQS42LAG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102174	DMPRVTWFG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102205	DMQS450WG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102198	DMQS46DB5G5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
102189	DMPRVTUHG5VJ	Apple iPad A1566	GCOC Deleted/Salavage	6/15/2016
320957	F9FQQ9ESFCMS	Apple iPad A1489	GCOC Deleted/Salavage	12/9/2015
319252	DMPNWCBDG5VJ	Apple	GCOC Deleted/Salavage	
319807	DLPXQ6KEG5VJ	Apple	GCOC Deleted/Salavage	
319251	DMPNWCBDG5VJ	Apple	GCOC Deleted/Salavage	
319256	DMPNWDG8G5VJ	Apple	GCOC Deleted/Salavage	
319255	DMPNWCBDG5VJ	Apple	GCOC Deleted/Salavage	
314252	DMPG98NTDFHW	Apple	GCOC Deleted/Salavage	
No tag	DN6HNWGBBKPH	Apple A1395	GCOC Deleted/Salavage	



FIELD TRIP & EXCURSION REQUEST  
FORM Out-of-State or Overnight

1-day Not overnight

Name of the school: Greeneville High School

Person Requesting: Johnny Painter

Purpose of the Field Trip: Bowling District Tournament

Destination of Field Trip: Interstate LANes Bristol Virginia

Grade(s) of students attending: 9-12

Dates requested: 12/16/25 Departure Time: 10am Return Time: 8pm

Approximate # of students to attend: 20

Number, names and affiliation of chaperones attending:

# 1 female List names and affiliation: Madelynn Painter (Asst. Coach)

# 2 male List names and affiliation: Johnny Painter (Coach) David Painter (Asst. Coach)

("There must be at least one female and one male chaperone if the trip is for a mixed group. A chaperone of the same sex will accompany students on overnight trips")

All Greeneville City Schools guidelines for out-of-state and overnight field trips shall be followed in planning and conducting this field trip per BOE policy 4.302, and approval of my principal, the Director of Schools, and Board of Education is required. For an Overnight or Out-of-State Field Trip Request to be considered for approval, it must be received in the director of school's office 10 days prior to the scheduled date of the Board meeting at which it will be considered for approval.

Danylee S. Sneyd, Principal date approved 11/17/25

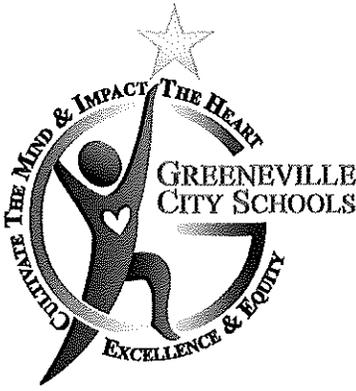
\_\_\_\_\_, Director of Schools date approved \_\_\_\_\_

\_\_\_\_\_, Chairman, BOE date approved \_\_\_\_\_

**Cultivate the Mind and Impact the Heart through Excellence and Equity**

Kathryn W. Leonard Administrative Office  
129 W. Depot Street Greeneville, TN 37743-1420  
(423) 787-8000 | <http://www.gcschools.net>

Revised 9.25.2023



FIELD TRIP & EXCURSION REQUEST  
FORM Out-of-State or Overnight

Name of the school: Greeneville High School

Person Requesting: Rachel Auff

Purpose of the Field Trip: FIRST Robotics Competition

Destination of Field Trip: Sevierville, TN

Grade(s) of students attending: 10-12

Dates requested: 3-19 → 3-21 Departure Time: 7 am Return Time: 7 pm  
2026 3-19 3-21

Approximate # of students to attend: 16

Number, names and affiliation of chaperones attending:

# 1 female List names and affiliation: Rachel Auff

# 2 male List names and affiliation: David Pawley, Seth Bragdon

("There must be at least one female and one male chaperone if the trip is for a mixed group. A chaperone of the same sex will accompany students on overnight trips")

All Greeneville City Schools guidelines for out-of-state and overnight field trips shall be followed in planning and conducting this field trip per BOE policy 4.302, and approval of my principal, the Director of Schools, and Board of Education is required. For an Overnight or Out-of-State Field Trip Request to be considered for approval, it must be received in the director of school's office 10 days prior to the scheduled date of the Board meeting at which it will be considered for approval.

[Signature], Principal date approved 10/31/25

\_\_\_\_\_, Director of Schools date approved \_\_\_\_\_

\_\_\_\_\_, Chairman, BOE date approved \_\_\_\_\_

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Revised 9.25.2023





**RESOLUTION AUTHORIZING  
GREENEVILLE CITY SCHOOLS  
TO PARTICIPATE IN  
James L. Richardson "Driver Safety" Matching Grant Program**

\* \* \* \* \*

WHEREAS, the safety and well-being of the employees of Greeneville City Schools is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for Greeneville City School employees; and

WHEREAS PEP seeks to encourage the establishment of a safe workplace by offering a *Driver Safety* Matching Grant Program; and

WHEREAS, Greeneville City Schools now seeks to participate in this important program.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF GREENEVILLE CITY SCHOOLS OF GREENEVILLE, TENNESSEE the following:

SECTION 1. Greeneville City Schools is hereby authorized to submit application for a *"Driver Safety" Matching Grant Program* through PEP.

SECTION 2. Greeneville City Schools is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this 9th day of December in the year of 2025.

\_\_\_\_\_  
Chairman Board of Education

ATTEST:

\_\_\_\_\_  
Director of Greeneville City Schools

\_\_\_\_\_  
CFO Greeneville City Schools



**TSBA**  
TENNESSEE SCHOOL BOARDS ASSOCIATION

TENNESSEE SCHOOL BOARDS ASSOCIATION  
**NATIONAL SUPERINTENDENT  
SEARCH SERVICE**

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525 Brick Church Park Drive • Nashville, TN 37207 • 615.815.3900

[www.tsba.net](http://www.tsba.net)

The National Superintendent Search Service offers maximum flexibility to the Board and assures the Board has total control of the decision-making process. The search consultant performs the legwork associated with the search, allowing the Board to concentrate on the most critical steps in the search--setting the criteria, interviewing the most qualified candidates and selecting the next Superintendent.

School districts need highly skilled chief executives with a passion to lead! Finding a Superintendent often requires an executive search, which can be a time-consuming challenging, and complex endeavor. TSBA, through its membership in the National Affiliation of Superintendent Searchers (NASS), offers Tennessee school districts the most experienced network of search professionals in the country.

Unlike any other search firm, NASS members have extensive knowledge of effective governance, understand best practices in school district leadership and use proven strategies to develop productive board/superintendent relations.

NASS connects more than 100 consultants in 39 states who serve as superintendent searchers in state school boards associations. These searchers have proven track records of placements that bring sustained and quality leadership to school districts.

NASS provides an opportunity to collaborate nationally on the search process including nationwide job postings, the ability to recruit highly qualified candidates and to share vital background and reference information on candidates in other states.

The search process must be planned step-by-step to meet the needs and expectations of the Board of Education. Generally, the Search Service consists of the following elements:

#### **1. GENERAL CONSULTATION**

A TSBA consultant makes an initial trip to the district, at no charge or obligation, to discuss options with the Board and to explain the Search Service in detail. Specific items to be covered at that time include planning a tentative timeline; defining the scope of the search; and discussing qualifications, contractual details, community/staff involvement, media relations and confidentiality.

## **2. ADOPTION OF TIMELINE AND PROCEDURES**

When the Board decides to utilize the National Superintendent Search Service, they must adopt a timeline. Normally, a full search from announcement to employment takes three to five months. The search consultant will propose a tentative timeline. The timeline is planned so the search can be thorough yet progress steadily. Every item on the timeline that is listed under “Board Decision” requires public notice.

The Board should determine the most ideal time for the new Superintendent to begin employment, and direct its efforts toward that date. Most important, the Board must be willing to commit time to the interview and selection process. At the onset of the search, the Board should adopt the procedures that will guide it throughout the process. The consultant will present recommended procedures for the Board’s consideration.

Throughout the search process, the consultant will update the Board regularly about the search and meet at scheduled intervals with the Board to assist it with its responsibilities.

## **3. COMMUNITY MEETINGS**

In the timeline, the Board approves a date(s) to conduct community meetings. The purpose of these meetings is to allow the consultant to gather information from the community on what it believes to be the strengths of the system, the challenges a new Superintendent will face coming into that system and the qualifications and characteristics the community expects in a new Superintendent. After the consultant gathers this information, he/she presents it to the Board for its review.

The search consultant will set meetings with students, teachers, principals, central office staff, parents, teacher assistants, secretaries, business officials, community leaders, city council or county commission, mayor and aldermen, bus drivers, cafeteria workers, maintenance workers and other groups identified by the Board. In addition, the consultant may schedule an evening community forum to accommodate those individuals who cannot attend one of the day meetings. During these meetings, the consultant will ask attendees to complete a survey form regarding the most essential characteristics and qualifications of a Superintendent. The survey may be completed at the meeting or online. Participants will have the opportunity to suggest names of persons to be invited to submit credentials for consideration. The consultant does not conduct community meetings in the Plan 1 and 2 search services, but the consultant will advise the Board on how to conduct the meetings if it wishes to do so.

## **4. INTERIM REPORT AND ADOPTION OF CRITERIA**

After the community meetings, TSBA will tabulate the survey results and develop a set of proposed criteria to present to the board. The final report of the proposed criteria will include comments made at each of the group meetings, and the Board may modify the proposed criteria. Once the Board adopts the criteria, TSBA will advertise the position and recruit candidates.

## 5. VACANCY NOTIFICATIONS

TSBA will distribute vacancy notifications to the following agencies:

### For All Plans

- All Tennessee Superintendent
- TN Organization of School Superintendents
- TN Commissioner of Education
- Association of Independent and Municipal Schools
- TN Supervisors Association
- TN Association for Supervision and Curriculum Development
- TN Principals Association
- TN Association of Secondary School Principals
- National Affiliation of Superintendent Searchers (NASS)
- American Association of School Administrators (AASA)

TSBA also will post the vacancy on its website.

TSBA will develop and a brochure, with the Board-adopted criteria, to advertise the position and to outline the search procedures. TSBA will send copies of the brochure to all or some of the aforementioned organizations, to all persons requesting information about the job, to persons recommended for the position, to board members and to the Central Office. The brochure will be available in hard or electronic copy.

Individuals interested in the position should submit the following information through our online application portal:

- A letter of interest
- An up-to-date resume, including accomplishments by position
- A copy of any relevant licenses or certifications
- University transcripts
- Names, addresses and telephone numbers of five professional references

To insure that his or her credentials will be reviewed by the Board, an individual must submit the information by a specified deadline. The consultant may recruit other individuals who have not responded to the vacancy notice and request submission of credentials from those individuals even after the established deadline. TSBA will ask candidates who submit credentials to complete the online application.

## **6. CREDENTIALS PROCESSING**

When interested persons inquire, TSBA will direct them to a brochure outlining system specifics and search procedures. TSBA checks all individuals' submissions, and creates candidate files. Any candidate who does not submit all required information is notified of deficiencies and asked to supply the needed details.

## **7. SELECTING CANDIDATES**

The screening process has been developed carefully to assure effectiveness, fairness and confidentiality. Referring to the Board-adopted criteria, TSBA will assess how well the candidates' credentials match the Board's expectations.

## **8. FINAL REPORT AND RECOMMENDATION**

The search consultant will present the Board with a written report that includes the comments from the community, criteria, interviewing procedures, applicant files, and supporting materials. The search consultant will provide a list of candidates that best meet the qualifications and criteria adopted by the board and recommend the board interview these individuals before other applicants. The Board reserves the right to interview any or all of the recommended candidates.

The search consultant will conduct a limited background check of recommended finalists only. This background check will include the following: residence history; county and national criminal records search; global security watchlist; sex offender records; employment verification; and education verification. Local boards are responsible for complying with all state laws regarding background checks for employees prior to the new director of school assuming any duties.

Applicant files and documentation provided to the board are subject to Tennessee’s “Open Records Act.”

At the board’s request, the search consultant will assist in scheduling interviews for the candidates in accordance with the actions and timeline established by the Board.

## **9. INTERVIEWING CANDIDATES**

Consultants do not participate in the interview process. The search consultant will present interviewing and reference-checking techniques to the Board, as well as a list of sample questions to be asked of candidates. Throughout the interviewing period, the search consultant is available to research and respond to questions about salary and fringe benefits, contract details, legal concerns, etc.

The consultant also may upon request conduct post-interview debriefings to determine if candidates are still interested, hear their concerns and refer this information back to the Board before it makes subsequent decisions.

## **10. REFERENCE CHECKING**

After the Board has conducted initial interviews, it may want one or more of the candidates to return for a second interview. If the Board is interested in pursuing a candidate further, it should conduct independent reference checks of current and former employers, colleagues, staff, community residents, etc. Up to this point, screening has primarily involved references solicited by the consultant, not necessarily the references submitted by the candidate. It is the responsibility of the Board to take an active role in this process.

## **11. SELECTING THE CANDIDATE**

One of the most important duties of the Board is the selection of the Superintendent. This duty cannot be delegated. The search consultant’s role is to advise the Board as to how to proceed with the offer as well as to explain features of an employment contract.

## **12. ANNOUNCING THE SELECTION**

The Board should consider a news conference or at least prepare a press release about the new Superintendent once it announces its selection. A public reception for the new Superintendent, hosted by the Board, provides the community an opportunity to meet the individual. Once the Board has made its selection, it will send a letter to each candidate interviewed but not selected as Superintendent.

## Costs

The cost of a national superintendent search varies according to the level of service desired by the Board.

### PLAN 1     \$3,000

- Publish a descriptive brochure based upon criteria approved by the Board
- Distribute brochure to the following:
  - All Tennessee Superintendents
  - TN Organization of School Superintendents
  - TN Commissioner of Education
  - Association of Independent and Municipal Schools
  - TN Supervisors Association
  - TN Association for Supervision and Curriculum Development
  - TN Principals Association
  - TN Association of Secondary School Principals
  - Tennessee Colleges/Universities
  - Southern Region state school boards associations
  - National Affiliation of Superintendent Searchers (NASS)
  - American Association of School Administrators (AASA)
- Advertise the vacancy via website
- Receive credentials from candidates
- Provide all applicant materials to the Board

### PLAN 2     \$7,500

- Provide all services listed in Plan 1
- Provide an online survey and report results to the Board
- Recruit candidates who meet the Board's criteria
- Respond to inquires regarding the vacancy
- Conduct checks of credentials and references
- Provide candidate recommendations for the Board to interview
- Schedule interview dates with candidates selected by the board
- Notify candidates of search firm recommendations
- Provide interview guide
- Assist the Board with the development of an employment contract

### PLAN 3     \$15,000

- Provide all services listed in Plans 1 and 2
- Conduct in person employee and community meetings
- Consult with each board member on search criteria and process
- Report results of in person meetings and online survey to the Board
- Recommend criteria to be adopted by the Board

#### **GUARANTEE**

If a vacancy occurs during the two year period following the employment of a candidate recommended by TSBA, the search consultant will advertise, recruit, screen and refer to the Board additional candidates who meet the established criteria. This service will be provided without charge.

## Additional Costs

**SUPERINTENDENT EVALUATION    \$1,500**

The search consultant will assist the Board in conducting the new Superintendent' first year performance evaluation, including the development of a performance agreement with measurable objectives. The consultant will guide the Board through the entire evaluation process with the new Superintendent during his/her first year of service with the Board. This service is \$2,000 when not included as a part of a Superintendent search.

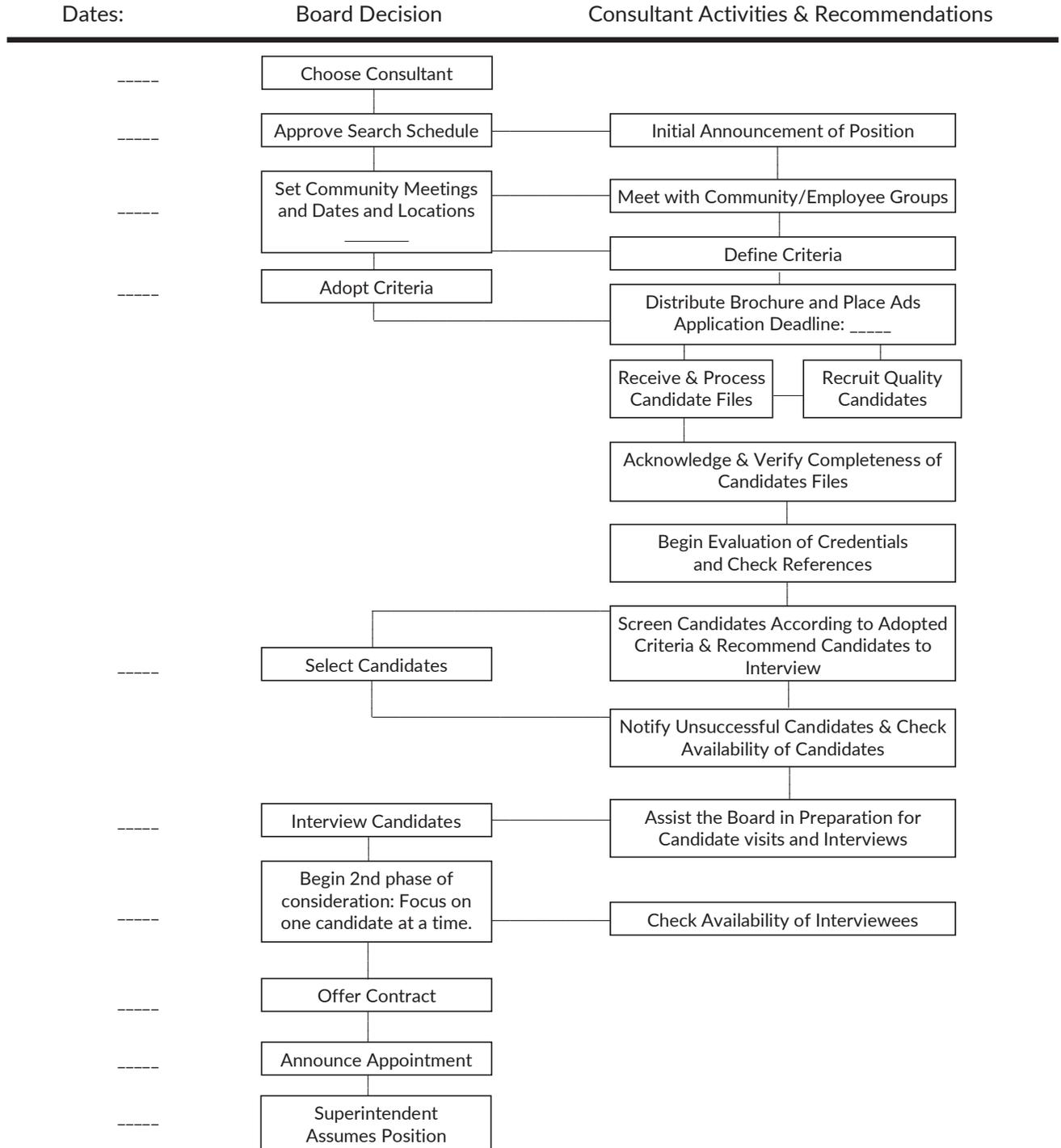
## Sample Timetable For Searches

While searches often seem to take on a life of their own, an appropriate timetable, such as the one outlined below, will provide an operational guideline.

Depending on the time of the year, and taking into account vacation and other schedules, plans 2 or 3 will “normally” take from three to four months.

ACTIVITY	WEEK OF SEARCH
Conduct community meetings to assist Board in the development of criteria for new Superintendent	1
Present proposed criteria to the Board for adoption	2-3
Preparation of descriptive materials, brochures and announcements	4
Advertising and solicitation of nominations and recommendations; Processing and screening of candidate’s credentials	5-8
Screening of candidates	9
Investigation and evaluation of candidates	10
Presentation of recommendations to the School Board	11
School Board interviews candidates	12-13
School Board focuses on one candidate at a time, conducts in- depth reference check	14-15
School Board appoints Superintendent	16

# Sample Timeline and Critical Decision Sequence



## Sample Community Meeting Schedule

Noon	Mayor, County Commission, City Council, Community and Business Leaders and School Board
2:00 p.m.	Classified Employees
3:00 p.m.	Central Office Staff, Supervisors and Principals
4:00 p.m.	Teachers
6:00 p.m.	Community Forum

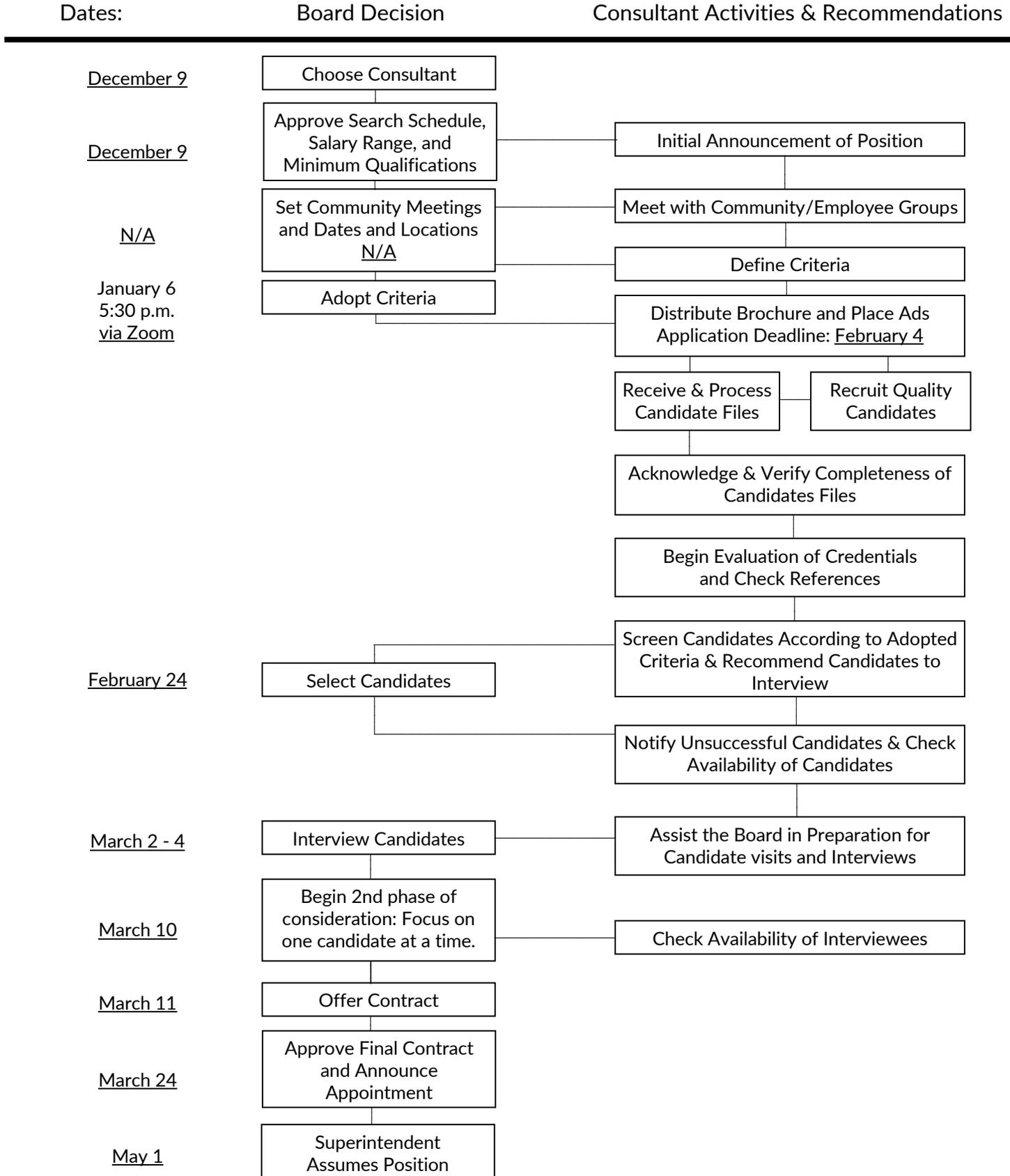
## List of Recent Superintendent Searches Conducted By TSBA

SYSTEM	YEAR	CONTACT
Lauderdale County	2025	Chris Rose, Chairman cbrose1977@yahoo.com
Blount County	2025	Chris Pass, Chairman chris.pass@blountk12.org
Rhea County	2025	John Mincy, Chairman knk5388@aol.com
Coffee County	2025	Thomas Ballard, Chairman ballardt@k12coffee.net
Johnson City	2025	Jonathan Kinnick, Chairman jonathanboe@kinnick.net
Milan Special	2024	Will Ownby, Chairman ownbyw@milanssd.org
Houston County	2024	Jeffrey Mathis, Chairman jamathis68@yahoo.com
Dickson County	2023	Sonya Brogdon, Chairman sh.brogdon@yahoo.com
Collierville	2023	Wright Cox, Chairman wcox@colliervilleschools.org
Franklin County	2023	CleiJo Walker, Chairman walker5578@bellsouth.net
Kingsport City Schools	2023	Melissa Woods, Chairman mwoods@k12k.com
Sumner County	2023	Tim Brewer, Chairman tim.brewer@sumnerschools.org
Union County	2022	Marty Gibbs marty.gibbs@ucps.org
Haywood County	2022	Allen Currie allen.currie@Nutrien.com
Sullivan County	2022	Randall Jones 423-677-2133

## List Of Recent Superintendent Searches Conducted By TSBA, cont.

Blount County	2022	Robbie Kirkland, Chairman robbie.kirkland@blountk12.org
Rutherford County	2022	Tiffany R. Johnson, Chairman johnsonti@rcschools.net
Clarksville-Montgomery County	2022	Herbert Nelson, Chairman herbert.nelson@cmcss.net
Knox County	2022	Kristi Kristy, Chairman kristi.kristy@knoxschools.org
Humboldt City Schools	2021	Valeria Smith-Wedley, Chairman vswedley@icloud.com
Washington County	2021	Jason Day, Chairman jasondayconstruction@gmail.com
Fentress County	2021	Gary Peters, Chairman garypeters@twlakes.net
Bedford County	2021	Diane Neeley, Chairman diane.neeley@gmail.com
Murfreesboro City Schools	2020	Butch Campbell, Chairman bcampbe3@bellsouth.net
Bledsoe County	2020	Vincent Boring, Chairman vincentboring@bledsoecountyschools.org
Maury County	2020	Bettye Kinser, Chairman bkinser@mauryk12.org
Arlington Community Schools	2020	Scott Benjamin scott.benjamin@acsk-12.org 901-305-4654
Tullahoma	2020	Pat Welsh, Chairman pat.welsh@tcsedu.net
Jackson-Madison County	2020	James Johnson, Chairman james.johnson@corecivic.com
Metro-Nashville Public Schools	2020	Anna Shepherd, Chairman anna.shepherd@mnps.org

# GREENEVILLE SUPERINTENDENT SEARCH TIMELINE AND CRITICAL DECISION SEQUENCE



## **Director's Update to the Board**

**Tuesday, December 9, 2025**

1. Congratulations to Kristen Rollins on submitting and securing School Bus Seat Restraint Grant in the amount of \$15,000. This is the tenth School Bus Seat Restraint Grant she has secured.
2. Congratulations to GHS and TOPS for being recognized as a United States Civics All-Star School. This award is for schools in which all seniors earning a traditional diploma score 85 percent (85%) or higher on the United States civics test. [T.C.A. § 49-6-408](#) requires students to take and pass the civics test to meet the social studies course credit requirements to earn a traditional diploma upon graduation from high school. The civics test is composed of questions from the one hundred (100) questions that are set forth within the civics test administered by the United States citizenship and immigration services to persons seeking to become naturalized citizens. LEAs must prepare a test for its students composed of at least 50 questions.
3. Congratulations to the Greeneville High School Pride of the Devils Band winning first place win in the OEB Law sponsored "Battle of the Bands" with the Knoxville Ice Bears. After an impressive showing and tremendous community support, the band performed live during the Ice Bears game on Dec. 4 in Knoxville. The competition featured bands from across the region, with the winner decided through public voting. Greeneville's strong community turnout and the students' dedication propelled the Pride of the Devils to the top spot with Knox Carter winning second.
4. Congratulations to Caden Baugh on winning the TSSAA Division 1, Class 4A Mr. Football award.
5. Congratulations to the Greene Devils Football Team reaching the state semifinals. The only two games they lost were to the 4A State Champion and the 5A state runner-up.
6. The goal of the Tennessee Teacher of the Year program is to recognize and celebrate the wealth of excellent teachers that exist across the

state. We applaud teachers who prioritize the needs of all children, who devote their professional lives to enriching the lives of Tennessee students, and who demonstrate exceptional gains in student achievement. Additionally, the program aims to:

- Promote effective teaching practices by recognizing and rewarding outstanding teachers.
- Engage regional teachers of the year in education policy through the Teacher Advisory Council.
- Encourage participation by every school in the state so that all areas across the state and all types of teachers are represented.
- Provide a network for teachers to share effective practices.
- Encourage a sense of professionalism in teaching.
- Encourage greater participation in building a strong community-school partnership.

Teachers of the Year are selected competitively through five cycles: school, district, region, grand division, and state in three grade bands: pre-k, elementary, middle and high school.

- Pre K-4: Brandy Rambo, Hal Henard Elementary
- 5<sup>th</sup> – 8<sup>th</sup> Grade: Wendy Hansard, Greeneville Middle School
- 9<sup>th</sup>-12<sup>th</sup> Grade: Cindy Propst, Greeneville High School

7. Congratulations to Dr. Lana Luttrell on being selected as the GCS Principal of the Year. Every year, the department recognizes outstanding educators, leaders, and school staff in the state with awards for their meritorious service and devotion to students. This honor is reserved for school leaders who demonstrate superior abilities in:

- managing and motivating students and faculties;
- evoking high standards;
- demonstrating a commitment to excellence;
- implementing innovative programs; and
- having a track record of exceptional gains in student learning.

Principals of the Year are selected competitively through four cycles: district, region, grand division, and state.

7. Also, congratulations to Melissa Batson on being selected as the GCS Supervisor for the Year. The goal of the Tennessee Supervisor of the Year program is to recognize and celebrate the wealth of excellent district leaders that exist across the state. Each year an outstanding public-school supervisor earns distinction as the Tennessee Department of Education Supervisor of the Year (SOY). This honor is reserved for leaders who demonstrate superior abilities in:

- managing and motivating students and faculties;
- evoking high standards;
- demonstrating a commitment to excellence;
- implementing innovative programs; and
- having a track record of exceptional gains in student learning.

Supervisors of the Year are selected competitively through four cycles: district, region, grand division, and state.

8. Monty's Merry Christmas is under way at GHS and instructions on how to contribute are on the Greeneville High School website. "Monty's Merry Christmas" provides gifts and necessities to students in need through donations received from the GHS community. Without the program, all our students would not have a chance to receive needed items, but also to have a wonderful Christmas. Every kid deserves a Merry Christmas. All proceeds benefit GHS students for a Christmas shopping spree.

9. The GCS Legislative Breakfast will be held on Friday, January 9, 2026, at the Kathryn Leonard Central Office. The legislative breakfast is an opportunity for the school system to share legislative topics with our legislators before they start the legislative session.

Respectfully submitted by Steve Starnes, Director of School.