DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

Monday, October 26, 2026

VANDENBERG ELEMENTARY SCHOOL - Library Conference Room
561 Briggs Street
Box Elder, SD 57719

5:00 PM

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Join Zoom Meeting: https://sdk12.zoom.us/j/96383304999?pwd=gSatu7uzshz6s6UjJnuMwIbxrc3Aby.1
Meeting ID: 963 8330 4999
Passcode: E61v2a

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

1. Call Meeting To Order:

2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:

3. Recognition: 2026 SHAPE SD Middle School Teacher of the Year - Nick Knutson

4. Review of Board Working Agreements:
   - We ask
   - We learn
   - We lead
5.

6. Public Forum:

7. Approval of Agenda:

8. Consent Agenda Items:

   A. Approval of Regular Meeting Minutes of October 13, 2026.

   B. Approve Personnel Action

   C. Approve Financial Reports

D. Approve the Purchases and Issuing of Accounts Payable.

E. Acknowledge Report of Students Missing Birth Certificates.

F. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3

9. Items Removed From Consent Agenda

10. Elementary and Secondary Curriculum and Instruction Items:

A. Introduction of the District Teacher of the Year Process

B. Approval of Title I, Part A Comparability Assurances for 2026–2027

C. Appoint Board Representation for the Douglas School District Hall of Fame.

11. Superintendent Items:

A. Selection of Construction Manager at Risk

12. Fiscal Resources Items:

13. Operational Support Services Items:

A. Hear First Reading of Revised Board Policies: GCN - Professional Teaching Staff Evaluation, JHCC-R - Student Communicable Conditions Regulation and IGBD - Title I, Part A Comparability

B. Hear Informational Reading of Revised Policy JECAA - Grade Placement and Credits of Students Enrolling from Unaccredited Schools and Alternative Instruction

14. Reports:

A. Superintendent:

1. Douglas Middle School Update

2. November 9 BOE - Elementary #1 Construction/Compliance Timelines; Secure Port of Entry BC/FC; Central Office Next Steps

B. Committee Reports From Board Members and Comments from Associate Board Members

15. Upcoming Calendar Events: October 30 - Staff PD Day - No School for Students
November 9 - BOE Meeting, 5:00 pm
November 11 - Holiday - No School

November 23 - BOE Meeting, 5:00 pm
November 23-27 - Thanksgiving Break
December 3 - CO Annual Openhouse

16. Adjournment

SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH

Public Participation at Board Meetings

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.

- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:
    a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
    b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
    c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
    d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:
    a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
    b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
    c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.

e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
   - deferred until the next regular meeting or a special school board meeting, or
   - added to the meeting agenda for discussion purposes only, or
   - added to the agenda for discussion and possible action.

3. Authority of Presiding Officer:

   The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

   If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

REFERENCES

State Reference:

SDCL 1-25-1	Official meetings open to the public
SDCL 1-25-2	Executive or closed meetings
SDCL 13-32-6	Disturbance of school as a misdemeanor
SDCL 13-8-39	Management of schools by board
SDCL 22-18-35(3)	Disturbing any lawful assembly or meeting

Policy Cross Reference:

BD	School Board Meetings
BDDB	Board Meeting Agendas and Format
BDDC	Agenda Preparation and Dissemination

Adoption History			
Approved	9/8/1977		
First Reading of Revision	10/10/1985		
Approved - Revision	11/14/1985		
First Reading	11/17/2014		
Approved	12/8/2014		
First Reading-Rewrite	2/13/2017		
Approved	2/27/2017		
First Reading-Revision	2/28/2022		
Approved	3/14/2022		

DOUGLAS SCHOOL BOARD
REQUEST TO COMMENT
SPEAKER SIGN IN

DATE_____

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

	Name & Address	Email & Phone #	Topic / Item #
1			
2			
3			
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9			

SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH-E(2)

Introduction to Public Forum

If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent's office, including all identifying information, by noon the day of the board meeting.

Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting

Adopted: 3/14/2022

MINUTES
DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

Tuesday, October 13, 2026

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Tuesday, October 13, 2026 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Present, Tanya Gray: Present, Amy McGovern: Present, Chris Misselt: Present, Tonya Welch: Present, Brandon Vigneron: Associate Board Member, present;

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

Superintendent Kevin Case recognized and congratulated Denise Stiles, Transition Teacher 18–21, who recently received the 2026 Governor's Award for Outstanding Transition Services.

He also presented the School Board with the ASBSD Gold ALL Award for its members' participation in trainings and activities throughout the 2025-26 school year.

A Douglas parent addressed school board members during public forum with her concerns about how controversial topics and library books are addressed at the middle school.

Motion to approve the agenda. This motion, made by Amy McGovern and seconded by Ben Frerichs, Carried.

Motion to approve the consent agenda, Items 7A-E. This motion, made by Ben Frerichs and seconded by Tonya Welch, Carried.

Approved Regular Board Meeting Minutes of September 28, 2026.

Approved Personnel Action for October 13, 2026. (Attachment)

Approved Accounts Payable Report and September Payroll Report. (Attachments)

There were no conflicts disclosed as defined in SDCL 3-23.

Approved Second Reading of Revised Policy JECB - Admission of Non-Resident Students (Open Enrollment).

Elementary and Secondary Curriculum and Instruction Items:

Approved the School Improvement Plans as presented. This motion, made by Amy McGovern and seconded by Ben Frerichs, Carried.

Approved updates to the District Disaster Plan and Administrative Handbook to bring both documents into compliance with state accreditation requirements. This motion, made by Amy McGovern and seconded by Ben Frerichs, Carried.

Superintendent Items:

Superintendent Kevin Case reviewed the timeline for multiple district projects and their funding sources. This is ongoing work guided by the Master Facilities Plan.

Fiscal Resource Items:

Approved grant budgets as presented: 1) Consolidated Application; 2) Title VI Indian Ed Grant; 3) McKinney-Vento Grant; and 4) AFJROTC. This motion, made by Amy McGovern and seconded by Tonya Welch, Carried.

Operational Support Services Items:

Hear Information Reading of the following revised Board Policies:

Revised Board Policy GCN - Professional Teaching Staff Evaluation
Revised Board Policy Regulation JHCC-R - Student Communicable Conditions Regulation

Reports:

Superintendent Kevin Case updated board members on the progress of the construction of the middle school addition: steel is starting to go up; the roof decking will begin in 2-3 weeks; the brick work is in process. Staff is reviewing and planning for the furniture needs with the anticipation of delivery in April.

Superintendent Kevin Case informed board members that there will be two construction companies interviewed for the CMAR contract for Elementary School #1. The interviews will be on October 21 with final recommendation coming to the school board on October 26.

He concluded by thanking central office staff, communications and bus drivers for their professionalism and efficiency with the high school evacuation situation. The natural gas is shut off to the building and repairs will be made this week. All staff will continue to work, and high school students will not have classes.

Committee Reports from Board Members and Comments from Associate Board Members

Ben Frerichs attended the virtual District Wellness Committee meeting, and he encouraged the building reps to attend.

Motion to adjourn the meeting at 6:10 p.m. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

_____
Tanya Gray, President

_____
Trista Olney, Business Manager

_____ Initials

_____ Date

Published once at the total approximate cost of _____.

DOUGLAS SCHOOL DISTRICT

PERSONNEL ACTION **10/13/2026**

Employee Leave of Absence Requests

	Name	Building	Position	Effective Date
	BOE See Attached			

Certified Retirements

	Name	Position	Location	Effective Date
	Angela Stanford	7th ELA Teacher	MS	05/27/2027
	Cherrie Martenson	Science Teacher	HS	05/27/2027

Certified Resignations/Terminations

	Name	Position	Location	Effective Date
	Kirsten Burriss	PreK Teacher	BC	05/27/2027

Classified Retirements

	Name	Position	Location	Effective Date
	Laurie Prprich	Admin. Asst 1	VES	05/27/2027

Classified Resignations/Terminations

	Name	Position	Location	Effective Date
	Richard Smallwood	Bus Driver	Transportation	10/07/2026

Classified Staff Hiring

	Name	Location / Position	Wage	Effective Date
	Tara Sirles	Trans / Bus Aide	$16.00	10/05/2026
	Leonardo Montero	CO / Financial Operations & Compliance Coordinator	$53,220.34 (prorated)	10/26/2026

Temporary Hires

	Name	Position	Salary	Effective Date
	Rachel Quimby	6th Girls BB Co-Coach	$1,449.00	2026-2027
	Aaron Kowaleski	7th Girls BB Head Coach	$4,032.00	2026-2027

Substitute Hires

	Name	Substitute Teacher	Substitute Classified	Effective Date
	Sophia Ackerson	Substitute Teacher	Per Substitute Pay Rate	09/14/2026
	Anna Barnhart	Substitute Teacher	Per Substitute Pay Rate	09/23/2026
	Cassandra Foxx	Substitute Teacher	Per Substitute Pay Rate	8/25/2026
	Aidan Gorman	Substitute Teacher	Per Substitute Pay Rate	9/10/2026
	Olivia Harris	Substitute Teacher	Per Substitute Pay Rate	8/24/2026
	Christine Jones	Substitute Teacher	Per Substitute Pay Rate	9/25/2026
	Robin Mueller	Substitute Teacher	Per Substitute Pay Rate	10/1/2026
	Timothy Sedig	Substitute Teacher	Per Substitute Pay Rate	9/21/2026
	Ashley Skala	Substitute Teacher	Per Substitute Pay Rate	9/22/2026
	Paige Strobbe	Substitute Teacher	Per Substitute Pay Rate	10/6/2026

** Personnel Action additions and updates made after initial publication and before scheduled school board

Vendor Name	Check #	Expensed	Amount
3 FEATHERS LLC	188196		440.00
A & B WELDING SUPPLY COMPANY INC.	188197		228.95
ACTION MECHANICAL INC	188198		3,099.20
ADOBE SYSTEMS INC	188196		254.75
AMAZON CAPITAL SERVICES	188199		13,438.01
AUGUSTANA UNIVERSITY	188196		456.75
BEST BET LAWN CARE	188201		720.98
BHSSC	188202		2,000.00
BHSU MUSIC DEPT	188203		160.00
BLACK HILLS CHEMICAL CO	188204		979.80
BLACK HILLS CONFERENCE	188205		750.00
BLICK ART MATERIALS	188208		60.95
BOX ELDER HARDWARE	188209		579.75
BZT WRAPS	188210		5,145.57
CAREERSAFE	188211		8,750.00
CARNEGIE LEARNING	188212		120.00
CENTURYLINK	188214		523.65
CITY OF BOX ELDER	348		11,654.50
CRESCENT ELECTRIC	188217		106.28
CUMMINS INC	188196		1,680.00
DAKOTA BUS SERVICE, INC.	188218		3,997.50
DIVISION OF CRIMINAL INVESTIGATION	188196		950.00
DK HARDWARE	188196		240.59
DOUGLAS PETTY CASH	188220		102.00
DRAMATISTS PLAY SERVICE INC	188221		40.00
EQUIPMENT SERVICE PROFESSIONALS	188223		485.72
FIDUCIARY ACCOUNT	188224		6,064.70
HAIRY COW	188196		62.72
HEARTLAND, NIKE	188196		381.85
HILLYARD INC	188227		113.26
HYATT REGENCY	188196		4,278.60
INDEED INC.	188196		104.74
INNOVATIVE OFFICE SOLUTIONS	188228		618.48
JOHNSTONE SUPPLY	188229		8,825.16
JW PEPPER & SONS, INC.	188230		59.99

KIEFFER SANITATION	188231	420.77
LAKEVIEW GOLF COURSE	188196	15.45
MEADOWBROOK GOLF COURSE	188196	46.00
MENARDS	188235	686.46
MONTANA DAKOTA UTILITIES COMPANY, INC.	349	1,167.78
MONUMENT HEALTH RAPID CITY HOSPITAL, INC	188236	9,418.00
NATIONAL ASSOCIATION FOR MUSIC EDUCATION	188196	127.00
NOVUS GLASS REPAIR & REPLACEMENT	188239	140.00
OLSON'S PEST TECHNICIANS	188240	325.00
PRESSURE SERVICES INC	188242	468.03
QUIZIZZ DBA WAYGROUND	188196	0.00
RAPID CITY REGIONAL AIRPORT	188196	84.00
REDBIRD FLIGHT SIMULATIONS, INC	188245	92.88
RIVERSIDE TECHNOLOGIES INC	188247	11,009.78
RUNNINGS SUPPLY INC.	188196	(24.41)
S & S ELECTRICIAL SUPPLY	188196	31.34
SAM'S CLUB	188196	125.92
SANFORD HEALTH OCCMED	188248	327.00
SCHOLASTIC NEWS	188249	1,912.02
SCHOOL LIFE	188196	46.30
SIGNS ON THE CHEAP	188196	436.87
SOUTH DAKOTA ONE CALL	188250	67.20
SOUTHERN HILLS GOLF COURSE	188196	24.00
SQUARESIGNS	188196	638.22
STORMWIND, LLC	188251	4,140.00
SUPPLYHOUSE.COM	188196	127.92
TARGET BANK	188196	40.00
TECHNICAL HOT & COLD PARTS	188196	203.86
TEMPERATURE TECHNOLOGY INC	188253	4,605.18
TERRYBERRY	188254	5,143.81
TULEGATAN 11	188196	132.00
TYLER TECHNOLOGIES	188255	820.00
UNITED AIR LINES	188196	743.28
US BANK	188196	294.46
VANWAY TROPHY & AWARD, INC.	188257	14.25

VERIZON WIRELESS	188258	372.14
VOYAGER FLEET SYSTEMS, INC.	188259	278.44
WAL-MART STORES INC	188196	155.07
WEBSTAURANT STORE	188196	242.07
WEST PLAINS ENGINEERING	188260	900.00
WEST RIVER ELECTRIC-AUTOPAY	350	1,702.72
WOOD STOCK SUPPLY, INC.	188261	2,076.63
GENERAL FUND		**127,051.89**
BLACK HILLS ROOFING, INC.	188207	67,308.30
CENTURY BUSINESS	188213	11,670.03
CO-OP ARCHITECTURE	188215	7,750.00
FRANCE, JESSIE	188225	23.99
MRG HAUFF	188237	22,134.89
PEREZ, KARISSA	188241	30.00
PROGUARD SERVICE & SOLUTIONS	188244	325.00
SWIFTEC INC	188252	5,583.55
CAPITAL OUTLAY		**114,825.76**
AMAZON CAPITAL SERVICES	188199	2,417.96
AMERICINN-PIERRE	188200	242.00
BLACK HILLS GREATER RAPID CITY AREA	188206	170.00
COUNCIL OF ADMINISTRATORS OF SPECIAL	188216	3,200.00
DOUGLAS PETTY CASH	188220	1,060.00
ENOME INC	188222	2,023.00
LET'S GO LEARN	188232	10,625.00
LRP CONFERENCES	188233	590.00
LYNN'S DAKOTAMART	188234	63.73
NCS PEARSON, INC.	188238	246.45
PRO-ED, INC.	188243	184.80
RIVERSIDE INSIGHTS	188246	430.34
SAM'S CLUB	188196	167.58
SOUTH DAKOTA COUNCIL OF ADMINISTRATORS	188196	300.00
ULTIMATE SLP - LEARNIX, LLC	188256	559.68
WAL-MART STORES INC	188196	113.26
ZONES OF REGULATION, INC, THE	188262	1,008.00
SPECIAL ED		**23,401.80**
CO-OP ARCHITECTURE	188215	7,000.00

DAKOTA TESTING & ENGINEERING, LLC	188219	4,730.00
HEAVY CONSTRUCTORS, INC	188226	809,101.76
CAPITAL PROJECTS FUND		**820,831.76**
WEBSTAURANT STORE	188196	275.49
FOOD SERVICE		**275.49**
AMAZON CAPITAL SERVICES	188199	490.16
AMERICAN AIRLINES	188196	1,442.88
DHARMA TRADING CO	188196	429.87
MG OIL COMPANY, INC.	188196	870.00
ORIENTAL TRADING COMPANY INC	188196	455.57
OUTDOR RECREATION	188196	(42.00)
SAM'S CLUB	188196	73.35
UBER	188196	690.60
GRANTS		**4,410.43**
		1,090,797.13
AMAZON CAPITAL SERVICES	13205	1,415.08
CASH-WA DISTRIBUTING COMPANY, INC.	13206	5,111.77
CHILD AND ADULT NUTRITION SERVICES	13207	3,714.54
COCA-COLA BOTTLING CO HIGH COUNTRY	13208	389.00
DOMINOS PIZZA- BOX ELDER	13209	743.75
MITCHELL, TERRY	13210	92.70
PAN-O-GOLD BAKING COMPANY, INC.	13211	1,528.10
PRAIRIE FARMS	13212	7,689.63
REINHART FOOD SERVICE LLC	13213	20,513.33
SERVALL TOWEL & LINEN SUPPLY, INC.	13214	179.39
SYSCO MONTANA	13215	2,943.43
FOOD SERVICE		**44,320.72**
Grand Total:		**1,135,117.85**

PAYROLL EXPENDITURES

	SEPT 4 2026	SEPT 21 2026
TOTALS	**$1,322,031.22**	**$1,364,612.68**

DOUGLAS SCHOOL DISTRICT				
PERSONNEL ACTION		**10/26/2026**		
Classified Service Factor Bonus				
	Name	**Position/Years**	**Amount**	**Dates of Service**
	Beverly Gabriel	Bus Driver	$124.70	10/12/2021 - 10/12/2026
	Dana Favinger	Bus Driver	$901.75	10/10/2006 - 10/10/2026
Certified Resignations/Terminations				
	Name	**Position**	**Location**	**Effective Date**
	Olivia Gotta	1st Grade Teacher	FC	05/27/2026
Classified Resignations/Terminations				
	Name	**Position**	**Location**	**Effective Date**
	Maarin Waltman	Instructional Aide	CA	10/22/2026
	Emily Rudebusch	6th Volleyball Co-Coach	MS	10/13/2026
	Emily Rudebusch	6th Track Co-Coach	MS	10/13/2026
Classified Staff Hiring				
	Name	**Location / Position**	**Wage**	**Effective Date**
	Molly Adams	VES / Instructional Aide	$17.50	10/27/2026
	Zachary Kibby	IT / Technology Support Specialist	$23.75	11/2/2026
	Kelly Hill	Instructional Aide	$17.50	10/21/2026
Temporary Hires				
	Name	**Position**	**Salary**	**Effective Date**
	Santiago Handboy	8th Asst. Girls BB Coach	$2,457.00	10/20/2026
	Edward Blair II	HS Asst. Boys BB Coach	$4,551.00	2026-2027
**	Personnel Action additions and updates made after initial publication and before scheduled school board			

September 1, 2026 FINANCIAL	**GENERAL FUND**	**CAPITAL OUTLAY**	**SPECIAL EDUCATION**
BALANCE 08/31/26	1,183,481.87	79,570.55	1,610,300.90
RECEIPTS:			
TAXES	12,185.94	10,886.61	5,319.76
INTEREST	1,810.59	0.00	0.00
ADMISSIONS	6,799.00	0.00	0.00
LOCAL	1,038.00	82.95	0.00
COUNTY	22,077.98	0.00	0.00
STATE	1,456,853.00	0.00	354,439.00
FEDERAL	0.00	0.00	35.27
OTHER	14,582.50	0.00	0.00
INTERFUND TRAN.	12,543.61	0.00	0.00
TOTAL RECEIPTS:	1,527,890.62	10,969.56	359,794.03
DISBURSEMENTS:			
VERIFIED CLAIMS	598,377.62	501,181.09	431,573.15
SALARIES	1,975,065.55	0.00	506,323.75
TRANSFERS OUT	0.00		
BALANCE 09/30/26	**137,929.32**	**(410,640.98)**	**1,032,198.03**
BALANCE 09/30/25	319,864.42	15,794.99	1,800,881.98

September 1, 2026 FINANCIAL	**FEDERAL PROJECTS**	**CAPITOL PROJECTS**	**UNEMPLOY-MENT FUND**
BALANCE 08/31/26	23,728.92	(857,922.18)	40,777.62
RECEIPTS:			
LOCAL			
STATE			
FEDERAL	0.00	901,557.00	0.00
REIMBURSEMENTS			
OTHER (LOCAL) -AFROTC	0.00	0.00	0.00
INTERFUND TRAN.	0.00		
TRANSFER IN			
TOTAL RECEIPTS:	0.00	901,557.00	0.00
DISBURSEMENTS:			
VERIFIED CLAIMS	3,248.56	695,878.59	0.00
SALARIES	89,807.21	0.00	0.00
TRANSFERS OUT		0.00	
BALANCE 09/30/26	**(69,326.85)**	**(652,243.77)**	**40,777.62**
BALANCE 09/30/25	(62,501.92)	0.00	48,686.70

September 1, 2026 FINANCIAL	**DEP CARE**	**MEDICAL REIMB**	**IMPACT AID**
BALANCE 08/31/26	3,718.62	(4,400.93)	30,363,699.34
RECEIPTS:			
INTEREST	0.00	0.00	12,543.61
FEDERAL	0.00	0.00	0.00
LOCAL	1,291.68	4,328.91	0.00
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	1,291.68	4,328.91	12,543.61
DISBURSEMENTS:			
VERIFIED CLAIMS	625.00	2,761.14	0.00
EXPENDITURES/TRANSFERS OUT	0.00	0.00	12,543.61
BALANCE 09/30/26	**4,385.30**	**(2,833.16)**	**30,363,699.34**
BALANCE 09/30/25	2,660.08	(972.82)	29,995,952.54

September 1, 2026 FINANCIAL	**FOOD SERVICE**	**FIDUCIARY FUNDS**
BALANCE 08/31/26	167,048.64	239,065.73
RECEIPTS:		
INTEREST		
SALES	70,932.41	0.00
STATE	0.00	0.00
FEDERAL	70,769.94	0.00
LOCAL	508.20	38,422.93
OTHER	0.00	0.00
INTERFUND TRAN.	0.00	
LOANS	0.00	
TOTAL RECEIPTS:	142,210.55	38,422.93
DISBURSEMENTS:		
VERIFIED CLAIMS	95,782.63	30,443.55
SALARIES	87,041.73	0.00
BALANCE 09/30/26	**126,434.83**	**247,045.11**
BALANCE 09/30/25	131,422.19	251,306.23

Vendor Name	Check #	Expensed	Amount
ACTION MECHANICAL INC	188275		2,570.62
BJ'S INSTRUMENT REPAIR	188276		140.00
BLACK HILLS CHEMICAL CO	188277		979.80
BLACK HILLS ENERGY- AUTO PAY	353		62,110.47
BLACK HILLS ROOFING, INC.	188278		375.00
BOX ELDER HARDWARE	188279		66.27
BULK BOOKSTORE	188280		321.20
Case, Kevin	188281		1,751.90
CENTURY BUSINESS	188282		175.85
CHURCHILL, MANOLIS, FREEMAN, KLUDT &	188284		160.00
CLIMATE CONTROL SYSTEMS AND SERVICE	188285		847.96
COLUMN SOFTWARE PBC	188286		456.77
DAKOTA PLAYGROUND	188287		208.55
EQUIPMENT SERVICE PROFESSIONALS	188288		1,209.90
ERVIN EDUCATIONAL CONSULTING	188289		8,049.82
FIDUCIARY ACCOUNT	188290		4,637.12
GREAT WESTERN TIRE COMPANY	188292		218.80
HAGEN GLASS, WINDOWS & SIDING, INC	188293		262.50
HIGH POINT NETWORKS, LLC	188295		24.40
HILLYARD INC	188296		582.88
INNOVATIVE OFFICE SOLUTIONS	188297		5,164.58
INTERSTATE BATTERIES	188298		1,478.85
KETEL THORSTENSON, LLP	188299		5,150.00
KIEFFER SANITATION, INC.-AUTO PAY	351		3,576.55
LYNN JACKSON SHULTZ & LEBRUN PC INC	188300		890.00
MATBOSS LLC	188301		299.00
MG OIL COMPANY, INC.	188302		11,683.07
MIDCONTINENT COMMUNICATIONS- AUTO PAY	354		1,693.77
MIDWEST BUS PARTS, INC.	188303		625.49
MIDWEST CONNECT	188304		409.00
MS MAIL	188305		107.60
O'REILLY AUTO PARTS BOX ELDER	188307		75.11
Olney , Trista	188306		32.34
ORKIN	188308		350.00
POPPLER'S MUSIC INC	188309		56.95

ROBERTS MUSICAL REPAIR	188312	192.00
SAM'S CLUB	352	310.97
STAN HOUSTON EQUIPMENT COMPANY, INC.	188315	475.95
TEMPERATURE TECHNOLOGY INC	188316	4,151.00
TYLER TECHNOLOGIES	188317	1,292.50
VANWAY TROPHY & AWARD, INC.	188318	356.00
WAL-MART STORES INC	352	585.33
WESTERN COMMUNICATIONS, INC.	188319	777.00
GENERAL FUND		**124,882.87**
ACTION MECHANICAL INC	188275	4,495.00
HEAVY CONSTRUCTORS, INC	188294	9,553.82
INNOVATIVE OFFICE SOLUTIONS	188297	5,413.06
CAPITAL OUTLAY		**19,461.88**
CHILDREN'S CARE HOSPITAL & SCHOOL	188283	6,878.00
RATWIK, ROSZAK & MALONEY, P.A	188311	1,978.91
SD DEPARTMENT OF HUMAN SERVICES	188313	13,748.82
SHINING PATHWAY ABA, LLS	188314	54,388.40
SPECIAL ED		**76,994.13**
RAPID CITY AREA SCHOOL DISTRICT	188310	150.00
GRANTS		**150.00**
		221,488.88
CASH-WA DISTRIBUTING COMPANY, INC.	13223	7,634.16
COCA-COLA BOTTLING CO HIGH COUNTRY	13224	548.00
DOMINOS PIZZA- BOX ELDER	13225	262.50
GENERAL FUND	13226	69,578.82
PAN-O-GOLD BAKING COMPANY, INC.	13227	725.65
PRAIRIE FARMS	13228	6,041.45
REINHART FOOD SERVICE LLC	13229	18,324.33
SERVALL TOWEL & LINEN SUPPLY, INC.	13230	188.84
SYSCO MONTANA	13231	1,891.55
FOOD SERVICE		**105,195.30**
Grand Total:		**326,684.18**

DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION BRIEFING

The Douglas School District Teacher of the Year Program honors exceptional educators who exemplify excellence in teaching and make a lasting impact on students and our school community. This program recognizes educators who inspire, lead, and demonstrate outstanding dedication to students' success and professional growth. Our District honoree will represent Douglas School District in the South Dakota Teacher of the Year Program.

NOMINATIONS AND ELIGIBILITY

- Any Douglas staff member in a certified position. (Does not include administrative positions or classified positions)
- Nominations may be submitted by students, parents/guardians, colleagues, administrators, or community members.
- Nominees must demonstrate a commitment to students, professional excellence, and the mission of Douglas School District.

AREAS OF EXCELLENCE

1. **Instructional Practices and Teaching Expertise:**
   Demonstrates effective teaching strategies, strong content knowledge, and the ability to adapt instruction to meet diverse student needs and promote student learning.
2. **Professional Growth:**
   Actively seeks opportunities to strengthen professional knowledge and skills and applies new learning to improve instruction.
3. **Dedication to the Teaching Profession:**
   Demonstrates commitment, professionalism, and leadership in supporting students and advancing the teaching profession.
4. **Positive Relationships:**
   Builds trusting, respectful, and collaborative relationships with students, parents, community and colleagues.
5. **Community Involvement:**
   Contributes to the school and broader community through service, participation, and meaningful partnerships.

SELECTION AND RECOGNITION:

1. **NOMINATION FORM COMPLETION**
2. **BUILDING-LEVEL SELECTION**
   Douglas School District Administration will review nominations to ensure nominees meet the qualifying criteria and select one certified representative from each of the district's six buildings. Each building winner will be recognized and awarded $250.
3. **ELEMENTARY AND SECONDARY FINALIST**
   A review committee will evaluate the six building representatives and select one elementary finalist and one secondary finalist to be moved forward as nominees for the South Dakota American Legion Educator of the Year Program.
4. **DISTRICT TEACHER OF THE YEAR**
   From these two finalists (one elementary and one secondary), the review committee will select one teacher, subject to Board of Education approval, to advance to the state-level South Dakota Teacher of the Year program* and will receive additional recognition and $1,000.

State program information: doe.sd.gov/oatq/teacheroftheyear.aspx

COMPARABILITY REPORT INSTRUCTIONS
FOR DISTRICTS PROVIDING
TITLE I SERVICES TO ALL SCHOOLS IN A GRADE SPAN GROUP

1. Adopt the Title I, Part A Program's Comparability Assurances.

2. Complete the General District Information and Part A of the Comparability Report to determine school classifications and the number of schools that must be reported.

3. Complete Part C for each Title I school. (*Schools* w*ith student enrollments of 100 or less should be excluded)*.

4. Complete Part D for each grade span and size group applicable to the district. Do not complete Part D if there is only one school in the grade span or size grouping.

5. Submit the following completed Comparability Report forms to the Department of Education no later than **November 20th, 2026.**

    a. **Assurances-**with **original** signature,

    b. The original of Part A

    c. One copy of Part C reports for each school

    d. One copy of part D for each grade span or size grouping.

TITLE I, PART A PROGRAM
COMPARABILITY ASSURANCES

Section 1118(c) of the Elementary and Secondary Education Act as amended by the Every Students Succeeds Act requires that a school district participating in the Title I, Part A program establish and implement comparability policies to ensure equivalence between its schools without regard to Title I, Part A funds.

The Douglas _____ School District has adopted the policies set forth below to ensure equivalence between its schools within organizational levels.

1. This school district has established a district-wide salary schedule. This salary schedule is implemented without regard to Title I, Part A staffing in eligible schools.

2. It is the policy of this school district that employment of teachers, administrators, and other staff from state and local funds shall be equivalent among schools without regard to Title I, Part A staff employed in eligible schools. For the purpose of this policy, equivalence shall mean that when teachers, administrators, and other staff are assigned to schools; staff/student ratios shall be determined in order that services with state and local funds in schools receiving Title I, Part A services are at least comparable to services provided among schools in the district which are not receiving Title I, Part A funds.

3. It is the policy of this district that provisions for curriculum materials and instructional supplies shall be equivalent among schools without regard for Title I, Part A funds.

I HEREBY CERTIFY that the Douglas _____ School District has adopted these comparability assurances as of 10/26 _____, 20 26 ___.
(Must be within 1 year of present date)

_____ _____

Present Date **Original** Signature of Authorized Representative

Douglas Hall of Fame

The WHY
The PROCESS
The TIMELINE

Visit Our Website:
DSDk12.net

DOUGLAS SCHOOL DISTRICT 51-1

STRATEGIC DIRECTION

IDENTITY

1. Honor the district's legacy while creating new traditions. Discover, develop and assess existing key components
2. Create a welcoming and safe learning community that recognizes, celebrates, and embraces the district's diverse student, staff and community population.

ADAPTABILITY

1. Create a comprehensive professional development plan for Douglas School District that places emphasis on adaptability and a growth mindset.
2. Identify, collect and analyze data needed to make informed decisions and adjust daily operations as necessary.



OWNERSHIP

1. Identify and communicate clear and consistent expectations for all stakeholders.
2. All stakeholders will pursue student success (academic, behavior, attendance) through the creation of goals & benchmarks and a commitment to continuous improvement.
3. Douglas School District will ensure fiscal responsibility through the safeguarding of resources and a focus on fiscal sustainability.

COMMUNITY & WELL-BEING

1. Develop a robust mental health/wellness plan for the Douglas School District that is responsive to all stakeholders.
2. Create ongoing opportunities for family engagement and community involvement.
3. Continually evaluate and further align our crisis response plan with best practice.

Student Success!

The Why:

Honor deserving alumni, educators staff and dedicated community members who have contributed to our legacy:

- Exceptional achievements at Douglas
- Exceptional character that has affected Douglas as a whole
- Lifelong contributions/additions to Douglas Schools

The Vision and Process

Step One:

Form the *Douglas School District Hall of Fame Steering Committee*.

- 3 current Douglas Administrative Staff
- 2 current Douglas Staff (Certified, Classified, or Coach)
- 2 Douglas High School Alumni
- 2 Board of Education Members (Primary and an Alternate)
- 2 Box Elder Community Members

The Vision and Process (cont.)

Step Two:

The DSD *Hall of Fame Steering Committee will*:

- Create Bylaws
- Decide on Induction Categories
- Define the Induction Selection Rubric
- Create a process to nominate individuals
- Organize and plan the annual announcement and celebration of inductees

Initial Goals and Timeline

- [x] Application form, DSD Hall of Fame Steering Committee
  - Closed Sunday, October 25, 2026
- [ ] Confirm and Approve Board of Education Representatives on the board (Primary & Alternate)
  - BOE Meeting, October 26, 2027
- [ ] Steering Committee complete process for nominating and awarding inductees. - February 2027
- [ ] OPEN Douglas Hall of Fame Nomination form
  - March 2027
- [ ] Committee meets to plan/discuss/confirm nominees for the first inductees into the Douglas Hall of Fame
  - March to May 2027 (2-3 meetings before the end of the school year)

Questions/Comments?



Beau Voegeli

Douglas High School Principal

New email address established for all communications for the Hall of Fame:

Douglas.HallofFame@k12.sd.us

DOUGLAS SCHOOL DISTRICT 51-1

DSD 51-1 CMAR COMBINED SCORING MATRIX TOTALS 10/21/2026								
	Knowledge & Understanding	Relevant CMAR Experience	Preconstruction, Estimating & Cost Control	Project Team & Management Approach	Project Constraints & Schedule	Fee Proposal	Local Knowledge & Availability	Total
Gustafson Builders	**19.7/20**	**19.7/20**	**20/20**	**14.3/15**	**9.6/10**	**9.9/10**	**5/5**	**98.2/100**
Scull Construction	16/20	20/20	17.7/20	13.6/15	8.4/10	5/10	5/5	85.7/100

*Regarding fee proposal, reference item 6 “Fee Proposal” in CMAR rubric and scoring matrix. SDCL 5-18B-34 maintains that fee proposals remain confidential.
**The scores above are the combined and averaged numbers from the entire interview committee.

New Policy

Box Elder

DOUGLAS SCHOOL DISTRICT
Board Policy

South Dakota

SECTION	I	TITLE	INSTRUCTION	FILE	IGBD

TITLE I, PART A COMPARABILITY

The Douglas School District will use state and local funds to provide services in Title I, Part A schools that are at least comparable to the services provided in non-Title I schools. If all schools within a particular grade span are served with Title I funds, state and local funds will be used to provide services that are substantially comparable in each school. In addition, provisions for curriculum materials and instructional supplies are equivalent among schools without regard to Title I, Part A funds.

The District has established a district-wide salary schedule. The salary schedule is implemented without regard to Title I, Part A staffing in eligible schools.

The employment of teachers, administrators, and other staff from state and local funds will be equivalent among schools without regard to Title I, Part A staff employed in eligible schools. For purposes of this policy, equivalence means that when teachers, administrators, and other staff are assigned to schools, staff-to-student ratios will be determined so that services provided with state and local funds in schools receiving Title I, Part A services are at least comparable to services provided in schools in the District that do not receive Title I, Part A funds.

Comparability is an annual requirement for the District to be eligible to receive Title I, Part A funds. To demonstrate comparability on an annual basis, the administrator designated by the Superintendent to oversee Title I, Part A will oversee the computation of the ratio of pupils to total instructional staff at each school within a grade span. School enrollment is based on the fall enrollment count used for state aid to general education, and instructional staffing is based on the current organizational chart of approved positions. Staff paid from Title I, Part A or other federal funds are excluded.

The comparability demonstration calculations will be done using the South Dakota Department of Education comparability instructions and forms. The comparability demonstration will be completed by October 31 so that any necessary adjustments in staffing can be in place by November 30.

When a Title I, Part A school does not meet comparability, state and local resources provided to the school will be adjusted to bring the school into comparability with the other schools in the same grade span. The Business Manager and building principals will participate in making staff adjustments. Adjustments will be made in a timely manner, no later than November 30, to return schools to a comparable position and avoid Title I financial sanctions.

The Superintendent or designee will sign and submit the comparability assurances of the District to the South Dakota Department of Education each year, dated within one year of the submission date.

New Policy

REFERENCES
State Reference: South Dakota Department of Education, Title I, Part A Comparability Instructions and Forms **Federal Reference:** Elementary and Secondary Education Act Section 1118(c), as amended by the Every Student Succeeds Act (20 USC 6321(c))

Adoption History

First Reading			
Approved			

Revised Language

Box Elder

DOUGLAS SCHOOL DISTRICT
Board Policy

South Dakota

SECTION	G	TITLE	PERSONNEL	FILE	GCN

PROFESSIONAL TEACHING STAFF EVALUATION

In order to assure a high quality of teacher performance to advance the instructional programs of the District schools, a program for teacher evaluation will be utilized.

Teachers will be evaluated at least once per year during the first three years of their contract. Teachers in their fourth year or beyond will be evaluated at least once every other year.

When evaluating teachers in the District, all of the State of South Dakota minimum evaluation requirements aligned with the Danielson framework shall be used by the District. Douglas School District teacher evaluations will follow South Dakota Codified Laws and South Dakota Department of Education regulations for teacher effectiveness which: ~~The evaluation process is based on the minimum professional performance standards established by the South Dakota Department of Education and which:~~

1. Evaluates teachers using multiple measures;
2. Serves as the basis for programs to increase professional growth and development of teachers; and
3. Includes a plan of assistance for any teacher whose performance does not meet the District's performance standards.

The formal evaluations will be written and will be discussed by the evaluator and the teacher. Copies of the written document will be signed and dated by both parties and incorporated into the personnel files of the teacher. The signature of the teacher does not indicate approval or disapproval of the evaluation, but that the evaluation has been read and discussed.

Pursuant to State law, any record or document, regardless of physical form, created by the District in connection with the evaluation of certified staff constitutes personnel information and is not open to inspection or copying.

Nothing in a teacher's evaluation may diminish the Board's right to renew or not renew a teacher's contract.

~~The Board acknowledges that the evaluation procedure is a subject of mandatory bargaining with the teachers' recognized bargaining unit representative. However, t~~ The establishment and identification of the evaluation criteria is not subject to mandatory bargaining; and the Board has the sole authority for establishing such evaluation criteria, subject to any applicable state and federal laws and regulations that may limit such authority.

~~Procedures for evaluating professional staff will follow the Negotiated Agreement between the Douglas School District and the Douglas Education Association.~~

REFERENCES

Revised Language

State Reference:
SDCL 3-18
SDCL 13-42-34
SDCL 13-42-36
SDCL 13-42-70
ARSD 24:57:02

Policy Reference:
CBG - Evaluation of the Superintendent
CGB - Business Manager Evaluation
CIA - Evaluation of Professional Staff (Principals and Other Administrators)
GDN - Evaluation of Support Staff
Negotiated Agreement

Adoption History

First Reading	08/18/1981		
Approved	09/10/1981		
Revised Regulation	10/30/1984		
First Reading-Revision	07/10/1989		
Approved-Revision	08/14/1989		
Revised Regulation	03/05/1992		
Revised Regulation	04/27/1993		
First Reading-Revision Deleted Regulation	10/27/1997		
Approved - Revision Deleted Regulation	11/10/1997		
First Reading-Revision	07/13/2015		
Approved - Revision	08/10/2015		
First Reading-Revision	05/08/2023		
Approved - Revision	05/22/2023		

SECTION	J	TITLE	STUDENTS	FILE	JHCC-R

STUDENT COMMUNICABLE CONDITIONS REGULATIONS FOR HANDLING BODY FLUIDS/CONTAMINANTS IN SCHOOL

The following procedures/precautions should routinely be used throughout the school system to minimize the risks of transmission of communicable diseases or other conditions. These guidelines provide simple and effective precautions for all persons including pregnant women potentially exposed to the body fluids of any student. They will be updated as new information/ recommendations are available from the State Department of Health.

a. "Body Fluids" applies to blood, drainage from scrapes and cuts, feces, urine, vomitus, saliva, and drainage from any orifice (i.e. nose, ears).
b. Direct skin contact with body fluids/contaminants should be avoided when possible.
c. Gloves should routinely be worn when direct hand contact with body fluids/contaminants is anticipated.
d. Gloves and other materials used for this purpose should be put in a plastic bag or lined trash can. Plastic bags should be changed daily and disposed of routinely. Double bagging can be used when indicated (known high risk contamination).
e. Gloves should be kept in all areas of high risk, e.g., health room, maintenance areas, main office, any classroom where risk is particularly high.
f. Students should be taught to handle their own "body fluids" as appropriate (for age, state of health, etc.). When feasible, students should dispose of own tissue after blowing nose, apply pressure to nose and dispose of tissue/paper towels for bloody nose, wash own scrapes/cuts, etc.
g. Students should be taught good hand washing technique and encouraged to use it routinely – before eating, after toileting, after vomiting, etc.
h. When direct skin contact or contamination of materials occurs from unanticipated skin contact with body fluids/contaminants (e.g., helping a child in the bathroom, vomiting,), proper cleaning technique should be followed.
i. Hands and other affected skin areas of exposed persons should routinely be washed with soap and water after contact. Liquid soap dispensed from a wall dispenser is preferable to bar soap - especially bar soap which sits in a pool of water.
j. Clothing or personal items should be checked for contamination and removed, placed in a plastic bag or container and sent home for treatment. Items used within the school setting should be handled according to recommended health guidelines before reuse.
k. Contaminated disposable items (tissues, paper towels, diapers) should be handled with disposable gloves.
l. Spilled body fluids/contaminants should be removed from the environment by proper cleaning technique.
m. Grossly contaminated environmental surfaces should be thoroughly cleaned with a freshly prepared solution containing one cup of household bleach per gallon of water. A germicide (e.g. Lysol) can be substituted if a bleach solution is unavailable. Disposable gloves should be worn.

SECTION	J	TITLE	STUDENTS	FILE	JHCC-R

STUDENT COMMUNICABLE CONDITIONS REGULATIONS FOR HANDLING BODY FLUIDS/CONTAMINANTS IN SCHOOL

n. Wastes and disposable cleaning equipment should be placed in a toilet or plastic bag as appropriate. Non-disposable cleaning equipment (mops, buckets) should be thoroughly rinsed in a bleach solution (as above). The bleach should be disposed of promptly down a drainpipe.
o. Maintenance responsibilities should include daily cleaning with bleach/germicide in all areas of high risk for contact with body fluids such as the health room, health room toilet(s), sink(s), student and staff lavatories, etc. Plastic bags should also be changed daily and disposed of routinely; and disposable gloves should be worn.
p. Contaminated areas should be cleaned according to health guidelines.
q. The clothing of persons at high risk for frequent contact with body fluids should be protected. Lab coats for use in the health room when tending sick children are recommended.

STUDENT COMMUNICABLE CONDITIONS
Numerous communicable conditions may affect a school-age population and/or school staff. Some of these have a high degree of communicability. Some are life threatening in nature. Some are both.

HEALTH GUIDELINES
Health guidelines for school attendance are established and interpreted within the context of the situation. The guidelines are not inclusive but are available to be used as a resource. Specific needs will be addressed individually. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.

Communicable Condition Rules for School Attendance

Communicable Condition	**Rules for School Attendance**
Acquired Immune Deficiency Syndrome AIDS/HIV	Determination should be made by the team process as outlined by the Communicable Disease Policy. Generally no exclusion; considerations may exist if there is potential for bloodborne exposure. Consult healthcare provider for guidance.
Chicken Pox (Varicella)	The student may attend school after all lesions have dried and crusted or, in immunized children without crusts, until no new lesions appear within a 24-hour period.
Cimex Lectularius (Bed Bugs)	The student may attend school. Parent will be contacted. If there is continued problem with bed bugs on student, the student may be excluded until there is documented evidence of home treatment.

SECTION	J	TITLE	STUDENTS	FILE	JHCC-R

STUDENT COMMUNICABLE CONDITIONS REGULATIONS FOR HANDLING BODY FLUIDS/CONTAMINANTS IN SCHOOL

COVID-19	Student attendance will be based on current CDC and SD Department of Health Guidance.
Cytomegalovirus (CMV) Salivary Gland Viruses	The student may attend school. Precautions should be taken by contacts with immunosuppression such as anti-cancer or organ transplants, as well as anyone with suspected or known pregnancy. Good hand-washing in all cases should eliminate risk of transfer of infection.
Enteric Infection (Salmonella, Shigella, Campylobacter, Rotavirus, E-Coli, Pinworms)	The student may attend school if no fever. The student may attend school if the student practices hygienic bathroom skills. Good hand washing in all cases should eliminate risk of transfer of infection.
Fifth Disease (Erythema Infection)	The student may attend school if fever has been absent for 24 hours in an unmedicated state.
Giardiasis (Intestinal Protozoan Infection)	The student may attend school if the student practices independent hygienic bathroom skills. Other students may attend school after they have been treated and have recovered. Good hand washing in all cases should eliminate risk of transfer of infection.
Haemophilus influenzae type B, invasive (Hib)	The student may attend school once they have been cleared by a physician.
Hand Foot & Mouth	The student may attend school if fever has been absent for 24 hours in an unmedicated state.
Hepatitis A	The student may attend school after 1 week from onset of illness and with physician's written permission, and if the student has the ability to take appropriate personal hygiene precautions.
Hepatitis B & C	The student may attend school. Treat all blood as potentially infectious. Universal pre-cautions, as posted in all schools, shall be enforced. Considerations may exist if there is potential for bloodborne exposure. Consult healthcare provider for guidance.
Herpes Simplex	The student may attend school during an active case if the student has the ability and practices appropriate personal hygiene precautions, and the area of lesion is covered.
Impetigo	The student may attend school if treatment is verified and cleared by physician to attend.

SECTION	J	TITLE	STUDENTS	FILE	JHCC-R

STUDENT COMMUNICABLE CONDITIONS REGULATIONS FOR HANDLING BODY FLUIDS/CONTAMINANTS IN SCHOOL

Infectious Mononucleosis (Mono)- Glandular Infection	The student may attend school as directed by the physician. The student may need adjusted school days and activities.
Influenza	The student may attend school if fever has been absent for 24 hours in an unmedicated state. Good washing should eliminate risk of transfer of infection.
Measles (Rubeola)	The student may attend school after a minimum of four days after onset of rash. Students who have had contact with Measles may attend school if immunization is up to date.
Meningococcal Disease (Meningitis)	The student may attend 24 hours after initiating antibiotic treatment and is cleared by physician to attend.
Methicillin-resistant Staphylococcus aureus (MRSA)	The student may attend school. Exclusion only if confirmed MRSA is present from a wound in which drainage is occurring and cannot be covered and contained.
Mumps	The student may attend after five days of onset of parotid gland swelling. Students who have had contact with Mumps may attend school if immunization is up to date.
Pediculosis (Lice, Crabs)	~~The student may attend school after treatment is verified. There can be no live lice and a decreased number of nits, before the child will be allowed to return to the classroom.~~ Students with live head lice do not need to be excluded or sent home early from school. The student may remain in class for the rest of the school day and go home at the regular time. The student may return to school once appropriate treatment has been initiated; the presence of nits alone, without live lice, is not grounds for exclusion or delayed return, as nits are unlikely to transfer to others and may persist even after successful treatment. The school nurse will notify the parent/guardian, provide treatment guidance and information on preventing spread, and remains available to assist with follow-up screening as needed.
Pertussis (Whooping Cough)	The student may attend after completion of 5 days of appropriate antibiotic treatment. If appropriate antibiotic treatment is not received, exclude until 21 days after onset of cough.
Pink Eye (Conjunctivitis)	The student may attend after the eye is clear, under treatment, or

SECTION	J	TITLE	STUDENTS	FILE	JHCC-R

STUDENT COMMUNICABLE CONDITIONS REGULATIONS FOR HANDLING BODY FLUIDS/CONTAMINANTS IN SCHOOL

	with physician's written permission.
Plantar's Wart	The student may attend school. Student should not be permitted to walk barefoot anywhere including showers.
Ring Worm (Scalp, Body, Athlete's Foot)	The student may attend school if the area is under treatment and covered. Restrict known cases of Athlete's foot from pools and showers while under treatment.
Rubella (German Measles)	The student may attend after seven days from onset of rash. Students who have had contact with Rubella may attend school if immunization is up to date.
Scabies (7 year itch or mites)	The student may attend school if treatment is verified and cleared by physician to attend.
Shingles (Herpes Zoster)	The student may attend if lesions can be covered. If lesions cannot be covered, exclude until rash or lesions have crusted over.
Streptococcal Infections (Scarlet Fever, Scarlatina, Strep Throat)	The student may attend school 12 hours after initiating oral antibiotic therapy, and is clinically well.
Tuberculosis	The student may attend school once a physician, concurring with the SD Department of Health, states the child is not infectious.

All communicable and chronic disease should be reported to Health Services.

*Time interval between initial contact with an infectious agent and the first sign of symptom of the disease.

Revised 2/12/2024

Box Elder | **DOUGLAS SCHOOL DISTRICT**
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SECTION	J	TITLE	STUDENTS	FILE	JECAA

GRADE PLACEMENT AND CREDITS OF STUDENT ENROLLING FROM UNACCREDITED SCHOOLS AND ALTERNATIVE INSTRUCTION

An elementary-aged~~elementary aged~~ child who has been attending an unaccredited school in another state or country or has been receiving alternate instruction and seeks to enroll in the District shall be placed at the child's demonstrated level of proficiency as established by the standardized test administered to enrolled students in that grade in this District. Such child's placement may be in one grade level higher than warranted by the child's chronological age assuming entry into the first grade at age six and annual advancement thereafter. After initial placement, the child may be advanced according to his/her demonstrated performance.

~~A child of secondary school age who has been attending an unaccredited school in another state or country or has been receiving alternate instruction and seeks to enroll in the District shall be placed in English and math at the level of achievement demonstrated by standardized tests administered to enrolled students of that age, and in all other subjects on a review of transcripts according to this policy. The child's placement may be in one grade level higher than warranted by the child's chronological age assuming entry into the first grade at age six and annual grade advancement thereafter. After initial placement, the student may be advanced according to his/her demonstrated performance.~~by school staff. The staff will review the student's transcript and completed coursework to determine appropriate course placement. Students will be placed in the next course in the sequence or in courses needed to meet District graduation requirements. The principal will make the final determination regarding credits awarded and course placement.

Procedures for determining units of credit for high school age students who have attended an unaccredited school or alternative program:

1. ~~The principal shall appoint a credit review committee consisting of the high school staff deemed appropriate, and the parents or guardians. The purpose of the credit review committee is to make recommendations to the principal regarding which high school credits should be awarded to the applicant for work completed in the unaccredited school or alternative instruction program.~~ The school principal or school counselor will review the transcript and make a grade-level recommendation based on credits.
2. ~~The credit review committee shall ensure that the student enrolling has completed at least one standardized achievement test in the areas of English and Math selected by and administered by the school district.~~The principal or school counselor will consider standardized teasing performance, in alignment with SDDOE proficiency ratings when determining if high school credit will be awarded for the transcripted courses from the unaccredited school or program.

The student and parent may select to sign up to take a Pre-ACT or ACT at no cost to the district or wait for the school-administered spring assessment.

3. ~~The credit review committee shall recommend to the principal units of credit for English and Mathematics based on the student's composite Subtest achievement scores in Reading (English) and Mathematics as deemed appropriate by the committee.¶~~
4. ~~The credit review committee shall recommend to the principal units of credit for subjects other than English and Mathematics based upon factors, including but not limited to the following: classes taken, transcripts, class or course syllabus for each course taken, and District approved minimum competency tests in particular subject areas.¶~~
5. ~~Should there not be a consensus within the credit review committee, the committee shall submit to the principal the differing recommendations and the rationale for each recommendation given.¶~~
6. ~~Upon receipt of the credit review committee recommendations, the principal shall determine which credits are to be applied for purposes of grade and class placement and toward graduation credits.~~
7. All students who have attended an unaccredited school or alternative program and enrolling in the District shall be required to meet District graduation requirements before being issued a diploma.

Any parent or guardian who is dissatisfied with the secondary placement by the principal of the child may appeal it to the Secretary of the Department of Education.

The following procedure shall be used to address an appeal of the Principal's decision

1. The appeal shall be in writing. The appealing party must attach the Principal's written decision.
2. In the Superintendent's sole discretion, the Superintendent may (a) meet and discuss the matter with the Complainant, (b) meet and discuss the matter with the Complainant and Principal, or (c) meet and discuss the matter with the Principal.
3. Within fourteen (14) calendar days from the date the appeal was filed with the Superintendent, the Superintendent shall render a decision in writing. The time frame for rendering a decision by the Superintendent may be extended by the Superintendent for good cause and upon written notification to the Complainant and Principal; the notification shall identify the reason for the extension and the date on or before which the decision shall be rendered. The Complainant and Principal shall receive copies of the decision. The Superintendent may uphold, reverse or modify the Principal's decision. The Superintendent may also refer the matter back to the Principal for further investigation. The Principal may uphold, modify or reverse his or her initial decision. After a matter has been referred back to the Principal, and the Principal rendered a second decision, that decision may also be appealed to the Superintendent.

The Superintendent's decision may be appealed by the Complainant to the Secretary of Education within (10) ten calendar days of receipt of the Superintendent's written decision.

REFERENCES

State Reference:
SDCL 13-27-29
SDCL 13-27-1
SDCL 13-27-3
SDCL 13-28-21

Policy Reference:
JEAA - Students Alternative Instruction
JEC - School Admissions

JECAA Adoption History

First Reading	11/13/990		
Approved	12/10/1990		
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