

DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

Monday, September 28, 2026

VANDENBERG ELEMENTARY SCHOOL - Library Conference Room
561 Briggs Street
Box Elder, SD 57719

5:00 PM

DOUGLAS SCHOOL DISTRICT INVITES YOU TO ATTEND A SCHEDULED ZOOM ROOM MEETING:

Join Zoom Meeting <https://sdk12.zoom.us/j/93506981369?pwd=2iWLNfNB0aaYJY0F6A3x8eHT0P4oM.1>
Meeting ID: 935 0698 1369
Passcode: hD0N7z

Individuals attending virtually and desiring to speak during public forum should email their request to the Superintendent's Office (Kevin.Case@k12.sd.us or Jackie.McPherson@k12.sd.us), including all identifying information by noon of the day of the board meeting.

1. Call Meeting To Order:
2. Pledge of Allegiance and Moment of Silence In Honor Of Fallen Soldiers And Active Duty Persons:
3. Recognition:
4. Review of Board Working Agreements:
 - We ask
 - We learn
 - We lead
- 5.
6. Public Forum:
7. Approval of Agenda:
8. Consent Agenda Items:
 - A. Approval of Regular Meeting Minutes for September 14, 2026.
 - B. Approve Personnel Action
 - C. Approve Financial Reports
 - D. Approve the Purchases and Issuing of Accounts Payable.

- E. Approve the Cooperative Agreement between Youth and Family Services and Douglas School District for the 2026-27 School Year.
 - F. Approve Conflict Disclosures and Waiver Authorizations Pursuant to SDCL 3-23-3
9. Items Removed From Consent Agenda
10. Elementary and Secondary Curriculum and Instruction Items:
11. Superintendent Items:
- A. Approve Student Assignment Requests as recommended to attend the Douglas School District for the 2026-27 SY.
 - B. Appoint a board member as the district delegate to the ASBSD Delegate Assembly on November 20.
 - C. OLDCC Grant Update.
12. Fiscal Resources Items:
13. Operational Support Services Items:
- A. Approve First Reading of Revised Board Policy JECB - ADMISSION OF NON-RESIDENT STUDENTS (OPEN ENROLLMENT)
14. Reports:
- A. Superintendent:
 - B. Committee Reports From Board Members and Comments from Associate Board Members
15. Upcoming Calendar Events: September 28-October 2 - Homecoming Week
October 5, 6, & 8 - Parent Teacher Conferences, 3:30-7:00 pm
October 9 - Conference Comp - No School
October 12 - Holiday, No School
October 13 - BOE Meeting, 5:00 pm
October 16 - End of 1st Quarter
October 26 - BOE Meeting, 5:00 pm
October 30 - Staff Professional Development
16. Adjournment

DOUGLAS SCHOOL DISTRICT
Board Policy

SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH
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Public Participation at Board Meetings

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting that is open to the public and a public hearing held by the school board.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public hearing held by the school board, there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public hearing. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

This Policy applies only to regularly scheduled school board meetings held in open session. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Personnel matters or complaints that directly or indirectly identify an employee shall not be discussed. Complaints against school employees or students, and complaints related to sexual harassment or bullying, must be addressed according to specific school district policies before being addressed by the School Board.

When a complaint against a school employee or a student is brought to the Board during the public forum, the Board President will direct the person bringing the complaint to the applicable complaint procedure. The complaint procedures are designed to ensure the proper balance in protecting the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. The Board will address the complaint only if the matter has been appealed to the Board pursuant to the applicable complaint policy.

Persons making references about a specific school employee or employees, or a specific student or students during the public forum should be mindful that based upon what the person says during the public forum the employee(s) or student(s) about whom the comments are made may have legal recourse against the person voicing the complaint.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which

are disrespectful to one or more persons, and shall not use profanity.

The time designated for Public Forum on the agenda shall be immediately before the adoption of the meeting agenda by the school board.

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at regularly scheduled monthly school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak. The requesting party must sign a form (prepared by the school district) with their name, address, email and topic to be addressed. Individuals attending virtually and desiring to speak during public forum, should email their request to the superintendent's office, including all identifying information, by noon the day of the meeting.
- b. During the time designated for Public Forum, the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar days before the school board meeting.
- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school

board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.

- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes. Additional extensions may be granted only upon a two-thirds vote of school board members present and voting.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
 - deferred until the next regular meeting or a special school board meeting, or
 - added to the meeting agenda for discussion purposes only, or
 - added to the agenda for discussion and possible action.

3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e, or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity.

If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

REFERENCES

State Reference:

SDCL 1-25-1	Official meetings open to the public
SDCL 1-25-2	Executive or closed meetings
SDCL 13-32-6	Disturbance of school as a misdemeanor
SDCL 13-8-39	Management of schools by board
SDCL 22-18-35(3)	Disturbing any lawful assembly or meeting

Policy Cross Reference:

BD	School Board Meetings
BDDB	Board Meeting Agendas and Format
BDDC	Agenda Preparation and Dissemination

Adoption History

Approved	9/8/1977		
First Reading of Revision	10/10/1985		
Approved - Revision	11/14/1985		
First Reading	11/17/2014		
Approved	12/8/2014		
First Reading-Rewrite	2/13/2017		
Approved	2/27/2017		
First Reading-Revision	2/28/2022		
Approved	3/14/2022		

**DOUGLAS SCHOOL BOARD
REQUEST TO COMMENT
SPEAKER SIGN IN**

DATE_____

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

Please print legibly.

	Name & Address	Email & Phone #	Topic / Item #
1			
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DOUGLAS SCHOOL DISTRICT
Exhibit

SECTION	B	TITLE	Board Governance and Operations	FILE	BDDH-E(2)
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Introduction to Public Forum

If the Board/Board President wishes to have the Board President make an introductory statement at the beginning of the Public Forum, the following may serve as a starting point which could be modified at the discretion of the Board/Board President and which is consistent with local Board policy.

This is the time for the Public Forum.

Each individual wishing to address the Board is asked to sign the form on the table in the back of the room with their name, address, email and topic to be addressed being legible. Persons having signed in will be recognized and have an opportunity to speak.

Speakers will have five (5) minutes to present comments to the school board. An extension of time may be granted pursuant to Board policy. Should more than one person wish to address the school board on the same agenda item, or should the comments become repetitious, speaker time may be shortened.

The District has policies related to complaints involving bullying, sexual harassment, school employees or students. Those policies include procedures designed to balance the rights of the person(s) bringing the complaint and the rights of the person against whom the complaint is made. If a complaint about bullying, sexual harassment, school employees or students is brought to the Board during the public forum, the person will be informed as to the applicable complaint procedure.

* Individuals attending virtually and desiring to speak during public forum, instructions are given on the meeting agenda when it is posted to email their request to the superintendent's office, including all identifying information, by noon the day of the board meeting.

Notes: All Board members should be aware that SDCL 22-18-35(3) says any person who intentionally causes serious public inconvenience, annoyance, or alarm to any other person, or creates a risk thereof by disturbing any lawful assembly or meeting of persons without lawful authority is a criminal offense (Class 2 Misdemeanor). This statute could be referenced in extreme situations if a speaker/group fails to respect the decorum expected during a formal governmental meeting

Adopted: 3/14/2022

MINUTES
DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

Monday, September 14, 2026

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, September 14, 2026 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Present, Tanya Gray: Present, Amy McGovern: Present, Chris Misselt: Present, Tonya Welch: Present, Brandon Vigneron: Associate Board Member, present; and Thomas Podgorski: Associate Board Member, present.

All action in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

There was nothing for public forum.

Motion to approve the agenda removing #15 Executive Session for personnel and #16 Action as a result of Executive Session. This motion, made by Amy McGovern and seconded by Ben Frerichs, Carried.

Motion to approve the consent agenda, Items 7A-F. This motion, made by Chris Misselt and seconded by Tonya Welch, Carried.

Approved Regular Board Meeting Minutes of August 24, 2026.

Approved Personnel Action for September 14, 2026. (Attachment)

Approved Accounts Payable Report and August Payroll Report. (Attachments)

There were no conflicts disclosed as defined in SDCL 3-23.

Approved liquidated damages waiver for Shae Weber.

Approved assessing liquidated damages for Susanne McFarland.

Superintendent Items:

Move to approve Items 10A-B as recommended. This motion, made by Chris Misselt and seconded by Ben Frerichs, Carried.

Approved Student Assignment Requests as recommended for the 2026-27 school year.

Approved Open Enrollment Applications as recommended under Policy JECB for the 2026-27 school year.

Superintendent Kevin Case shared the list of Change Orders for the DMS Addition project. Current Change Orders total \$94,466. Going forward, he will bring the list back when there is a proposed change.

Motion to grant the Superintendent authority to execute and serve as the official signatory on all documents, agreements, and assurances related to the Department of Housing and Urban Development (HUD) grant on behalf of the Douglas School District Board of Education. This motion, made by Ben Frerichs and seconded by Amy McGovern, Carried.

Motion to approve Request for Qualifications (RFQ) for CMAR for the new Elementary School #1 as presented. In compliance with 2 CFR 200 federal procurement guidelines for one of our active grants, the district must re-issue a Request for Qualifications (RFQ) to ensure current alignment. Although this process was previously completed in 2019, grant regulations require a more recent selection. Board authorization is requested to issue the RFQ and initiate the process. This motion, made by Ben Frerichs and seconded by Tonya Welch, Carried.

Fiscal Resources Items:

Motion to approve the FY27 Budget as presented.

BE IT RESOLVED the Douglas School District #51-1 Board of Education, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2, hereby approves and adopts its proposed budget and changes thereto, to be its annual budget for Fiscal Year July 2026 through June 30, 2027. The adopted annual budget totals are as follows: General Fund: \$29,225,000; Capital Outlay Fund: \$3,309,650; Special Education Fund: \$7,515,000; Impact Aid Fund: \$6,863,400; Capital Projects Fund: \$7,229,988; and Food Service Fund: \$1,765,000.

This motion, made by Amy McGovern and seconded by Ben Frerichs, Carried.

Motion to approve the following tax levies for Fiscal Year 2027. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Maximum Tax Levies Certified to County Auditor:

- General Fund:
 - AG: \$1.051/\$1,000
 - OO: \$.669/\$1,000
 - OTHER: \$4.867/\$1,000
- Special Education Fund: \$1.449/\$1,000
- Capital Outlay Fund: \$6,000,000

Business Manager Trista Olney presented the Capital Outlay Contingency list. This is the quarterly reporting sharing the current status. This is a new process this year to hold back some

of our capital outlay dollars for a "contingency" process for those items that were either overlooked, or came up after we had already finalized that budget. The process is working well.

Operational Support Services Items:

Motion to Approve Second Reading of Revised Board Policies: GDN- Evaluation of Support Staff GDN-R- Implementation Procedures for Support Staff Evaluations GDI- Support Staff Assignments & Transfers. This motion, made by Amy McGovern and seconded by Ben Frerichs, Carried.

Revised Board Policy GDN- Evaluation of Support Staff
Revised Board Policy Regulation GDN-R- Implementation Procedures for Support Staff Evaluations
Revised Board Policy GDI- Support Staff Assignments & Transfers.

Reports:

Superintendent Kevin Case shared a Douglas Middle School Addition update which includes the landscape work currently being completed; the block walls are being laid for the front of the building and should be completed by mid-October; waiting on parking lot lights; traffic flow is starting to get better; and there will be a change order coming for additional lockers.

Superintendent Kevin Case explained there are a lot of moving parts with both the OLDCC and HUD grant as it relates to budgets. The GMP from the CMAR is a key piece. It should start to come together in the next month.

Committee Reports from Board Members and Comments from Associate Board Members

Ben Frerichs stated there is a District Wellness Committee Meeting at the end of the month.

Motion to adjourn the meeting at 5:26 p.m. This motion, made by Chris Misselt and seconded by Amy McGovern, Carried.

Tanya Gray, President

Trista Olney, Business Manager

_____ Initials

_____ Date

Published once at the total approximate cost of _____.

DOUGLAS SCHOOL DISTRICT				
PERSONNEL ACTION	9/14/2026			
Employee Leave of Absence Requests				
	Name	Building	Position	Effective Date
	BOE See Attached			
Certified Voluntary Separation Requests				
	Name	Building	Position	
	John Humke	HS	Physical Education Teacher	
	Angela Rossow	VES	Sped TOSA Case Manager	
Classified Service Factor Bonus				
	Name	Position/Years	Amount	Dates of Service
	Greta Sukut	Instructional Aide / 5 yrs	\$230.08	8/23/2021 - 8/23/2026
	Kaylee Knudson	Instructional Aide / 5 yrs	\$233.14	8/24/2021 - 8/24/2026
	Laura Savage	Bus Driver / 10 years	\$344.25	8/26/2016 - 8/26/2026
Classified Resignations/Terminations				
	Name	Position	Location	Effective Date
	Karline Clark	Educator's Rising Advisor	HS	05/31/2026
	Ashley Gullage	Instructional Aide	FC	8/10/2026
	Marissa Sedano	Custodian	VES	8/14/2026
	Jennifer Harmon	Bus Driver	Transportation	8/31/2026
	Brook Clark	6th Girls BB Co-Coach	MS	09/02/2026
	** James Walker	Technology Support	Technology	9/25/2026
	** Melissa Triplet	MS Administrative Assistant1/Sped	MS	10/07/2026
Certified Resignations/Terminations				
	Name	Position	Location	Effective Date
	Susanne McFarland	1st Grade Teacher	FC	09/10/2026
Classified Voluntary Transfer Request/ Assignments				
	Name	From Bldg / Position / Hrs / Wage	To Bldg / Position / Hrs / Wage	Effective Date
	Rebecca Wylie	CO / Admin. Assistant 5 / 8 hrs / \$22.00	MS / Admin. Asstistant 1 / 8 hrs / \$22.00	8/24/2026
	Craig Callan	CA / Instructional Aide / 7 hrs / \$18.25	FC / Student Support Services / 7.5 hrs / \$56,000.00 a year	08/10/2026
	Jenna Twietmeyer	BC / Instructional Aide / 7 hrs / \$18.25	BC / Instructional Aide / 7.5 hrs / \$18.25	08/10/2026
	Jennifer Kight	BC / Instructional Aide / 7.5 hrs / \$18.25	BC / Instructional Aide / 7 hrs / \$18.25	08/10/2026
Classified Staff Hiring				
	Name	Location / Position	Wage	Effective Date
	Mayra Campos	CA / Instructional Aide	\$18.25	8/28/2026
	Avery Dearing	FC / Instructional Aide	\$17.50	9/9/2026
	Jeff Wislon	FC / Lunchroom Aide	\$17.50	9/10/2026
	Michael Thibodeau	Trans / Bus Driver	\$21.50	09/11/2026
	Lisa Woldt	FC/BF/Lunchroom Aide	\$16.75	09/11/2026
**	Personnel Action additions and updates made after initial publication and before scheduled school board meeting.			

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
A & B WELDING SUPPLY COMPANY INC.	187992		2,268.00
ACADIENCE LEARNING INC.	187993		14,644.50
ACE STEEL & RECYCLING, INC.	187994		3,429.52
ACTION MECHANICAL INC	187995		7,803.65
AMAZON CAPITAL SERVICES	187996		22,208.80
AMERICINN BY WYNDHAM MITCHELL	187997		4,366.56
AMICK SOUND INC	187998		472.35
APPLE EDUCATION	187999		899.00
BECKER'S	188000		169.90
BELLE FOURCHE HIGH SCHOOL	188001		75.00
BERS WINDY FLATS RUBBLE SITE	188002		126.00
BEST WESTERN PLUS RAMKOTA HOTEL	188003		1,152.00
BHSSC	188004		1,000.00
BIO CORPORATION	188005		1,431.01
BLACK HILLS CHEMICAL CO	188006		233.82
BLACK HILLS ENERGY	188007		14,833.15
BLACK HILLS SOCCER FEDERATION INC	188009		500.00
BLACK HILLS SPECIAL SERVICES COOPERATIVE	188010		45,497.33
BLACK HILLS SPORTS OFFICIALS ASSOCIATION	188011		650.00
BROST, WHITNEY	188012		175.00
BULK BOOKSTORE	188013		717.90
BZT WRAPS	188014		789.06
CENTURY BUSINESS	188015		60.86
CENTURYLINK	188016		523.65
CHARGING CROW, DESIRE	188017		25.00
CITY OF BOX ELDER	342		10,107.41
COLUMN SOFTWARE PBC	188019		621.74
COMMITTEE FOR CHILDREN	188020		13,389.00
COMMUNITY PLAYTHINGS	188021		540.00
CREATIVE EDUCATION SERVICES	188024		295.00
CREATIVELY FOCUSED LLC	188025		33,550.00
CRESCENT ELECTRIC	188026		49.80
CROSSROADS HOTEL	188027		1,079.19
DAKOTA BUS SERVICE, INC.	188028		1,235.00
DAKOTA POTTER'S SUPPLY	188029		5,814.93

DISCOUNT SCHOOL SUPPLY	188032	171.48
EDLIO INC	188033	2,000.00
ERVIN EDUCATIONAL CONSULTING	188034	7,270.96
FIDUCIARY ACCOUNT	188036	10,041.56
FLUTTERBEE	188037	295.71
FOOD SERVICE	188038	847.39
FRANCK, SYDNEY	188039	175.00
GRAINGER, INC	188040	158.14
GRUVY EDUCATION LLC	188041	13,494.00
HIGH POINT NETWORKS, LLC	188043	2,818.80
HILLYARD INC	188044	2,682.89
HURON SCHOOL DISTRICT	188045	50.00
IDVILLE	188046	203.36
IMAGINE LEARNING LLC	188047	900.00
INNOVATIVE OFFICE SOLUTIONS	188048	1,660.15
JW PEPPER & SONS, INC.	188051	1,937.68
KAHOOT! ASA	188052	790.20
KIEFFER SANITATION	188053	12.14
KILOWATT ELECTRIC INC.	188054	218.69
LAKESHORE LEARNING MATERIALS	188055	68.89
LYNN'S DAKOTAMART	188057	213.17
Mays, Ronald	188058	90.00
MENARDS	188059	1,081.57
MG OIL COMPANY, INC.	188060	10,325.88
MIDWEST BUS PARTS, INC.	188061	744.90
MRG HAUFF	188062	3,918.04
MS MAIL	188063	259.15
NATION WIDE DRAFTING & OFFICE SUPPLY	188064	159.88
NEDVED, GRACE	188066	175.00
NORMAN, LINDA	188067	448.20
NORTH CENTRAL BUS & EQUIPMENT CO. INC	188068	236.98
O'REILLY AUTO PARTS BOX ELDER	188069	900.48
PETE LIEN & SONS, INC.	188071	3,480.00
PIERRE SCHOOL DISTRICT	188072	50.00
QUIZZZ DBA WAYGROUND	188074	216.00

RDO EQUIPMENT	188076	6,654.15
REGION VII PRINCIPALS	188077	225.00
RIDDLE'S GLASS	188078	762.71
RISE VISION INC.	188079	966.00
RIVERSIDE TECHNOLOGIES INC	188081	6,235.00
RUSHMORE REGION	188082	168.00
SANFORD HEALTH OCCMED	188083	200.00
SASD	188084	2,145.00
SAVVAS LEARNING COMPANY LLC	188085	1,505.52
SIGN EXPRESS	188087	114.89
SOUTH DAKOTA EDUCATION ASSOCIATION	188088	450.00
SPARTAN STORES, LLC.	188089	38.97
STAGECOACH WEST BUS INC	188090	17,617.00
STAN HOUSTON EQUIPMENT COMPANY, INC.	188091	2,934.90
STUDER EDUCATION, LLC	188092	14,737.00
TEMPERATURE TECHNOLOGY INC	188094	1,620.25
TERRYBERRY	188095	617.82
TURF TANK	188097	13,500.00
TYLER TECHNOLOGIES	188098	11,512.00
ULINE SHIPPING SUPPLY SPEC.	188099	358.53
UNITY SCHOOL BUS PARTS, INC.	188100	80.51
VERIZON WIRELESS	188101	298.59
VEX ROBOTICS INC	188102	1,899.00
VOYAGER FLEET SYSTEMS, INC.	188103	390.60
WEST RIVER ASSOCIATION OF ELEMENTARY	188104	225.00
WEST RIVER ELECTRIC-AUTOPAY	344	1,787.42
YANKTON HIGH SCHOOL	188105	100.00
GENERAL FUND		345,974.28
9 SQUARE IN THE AIR, LLC	187991	2,028.49
BLACK HILLS ROOFING, INC.	188008	160,485.46
CENTURY BUSINESS	188015	14,453.19
CO-OP ARCHITECTURE	188023	7,500.00
CONVERGINT TECHNOLOGIES LLC	188022	46,936.94
DAKOTA SEALANTS, INC.	188030	13,200.00
INNOVATIVE OFFICE SOLUTIONS	188048	74,853.72

NORTH CENTRAL BUS & EQUIPMENT CO. INC	188068	109,981.00
PERFECT WAVE PRODUCTIONS	188070	28,000.00
PROGUARD SERVICE & SOLUTIONS	188073	7,222.22
TAPCO	188093	5,963.00
TRAFFIC SERVICES COMPANY	188096	1,520.00
CAPITAL OUTLAY		472,144.02
AMAZON CAPITAL SERVICES	187996	2,511.43
BLACK HILLS SPECIAL SERVICES COOPERATIVE	188010	321,519.23
CHILDREN'S CARE HOSPITAL & SCHOOL	188018	7,140.00
EVERY DAY SPEECH	188035	221.91
INSTITUTE FOR MULTISENORY EDUCATION	188049	375.00
LEARNING WITHOUT TEARS	188056	676.33
LYNN'S DAKOTAMART	188057	30.44
RATWIK, ROSZAK & MALONEY, P.A	188075	1,052.10
RIVERSIDE INSIGHTS	188080	1,114.64
SD DEPARTMENT OF HUMAN SERVICES	188086	14,077.80
SPECIAL ED		348,718.88
CO-OP ARCHITECTURE	188023	6,500.00
DAKOTA TESTING & ENGINEERING, LLC	188031	1,948.00
HEAVY CONSTRUCTORS, INC	188042	687,430.59
CAPITAL PROJECTS FUND		695,878.59
AMAZON CAPITAL SERVICES	187996	30.84
JD PRODUCTIONS	188050	213.00
NATIONAL ASSOC FOR THE EDUCATION OF	188065	2,625.00
GRANTS		2,868.84
		1,865,584.61
AMAZON CAPITAL SERVICES	13170	256.56
CASH-WA DISTRIBUTING COMPANY, INC.	13171	7,502.33
CHARGING CROW, DESIRE	13172	48.80
COCA-COLA BOTTLING CO HIGH COUNTRY	13173	520.00
DOMINOS PIZZA- BOX ELDER	13174	824.71
GONZALEZ, JULIE	13175	42.75
GRANT, ABBIE	13176	97.00
KERNS, LAURA	13177	11.20
PAN-O-GOLD BAKING COMPANY, INC.	13178	529.40
PRAIRIE FARMS	13179	7,699.20

PROGUARD SERVICE & SOLUTIONS	13180	3,668.84
REINHART FOOD SERVICE LLC	13181	40,472.04
SERVALL TOWEL & LINEN SUPPLY, INC.	13182	253.50
SMARTSENSE by DIGI	13183	432.00
SYSCO MONTANA	13184	6,509.02
FOOD SERVICE		68,867.35
Grand Total:		1,934,451.96

PAYROLL EXPENDITURES

AUGUST 7 2026

AUGUST 21 2026

TOTALS

\$1,007,774.16

\$1,090,884.11

DOUGLAS SCHOOL DISTRICT				
PERSONNEL ACTION	09/28/2026			
Employee Leave of Absence Requests				
Name	Building	Position	Effective Date	
BOE See Attached				
Certified AOS Payments				
Kimberly Kearns	\$300.00			
Kaitlin Heier	\$1,500.00			
Summer Hager	\$100.00			
Susan Dewey	\$300.00			
Classified Service Factor Bonus				
Name	Position/Years	Amount	Dates of Service	
Corina Carlson	Data Base Analyst / 5 yrs	\$375.84	9/9/2021 - 9/9/2026	
Sara Brown	Instructional Aide / 20 yrs	\$1,489.19	9/11/2006 - 9/11/2026	
Barbara Frerichs	LRA / 40 yrs	\$2,408.82	10/1/1986 - 10/1/2026	
Certified Retirements				
Name	Position	Location	Effective Date	
Amy Erlandson	Social Studies Teacher	HS	05/27/2027	
Certified Resignations/Terminations				
Name	Position	Location	Effective Date	
Kathy O'Connor	Special Ed Teacher	HS	09/14/2026	Assess Liquidated Damages
Janee Leigh	8th ELA Teacher	MS	05/27/2027	
Classified Retirements				
Name	Position	Location	Effective Date	
Teresa Keyser	Instructional Aide	VES	05/27/2027	
Classified Resignations/Terminations				
Name	Position	Location	Effective Date	
Lori Bierle	Instructional Aide	FC	10/02/2026	
Keisha Wilson	Bus Aide	Transportation	10/16/2026	
Janee Leigh	News Paper Head Coach	MS	05/27/2027	
Classified Voluntary Transfer Request/ Assignments				
Name	From Bldg / Position / Hrs / Wage	To Bldg / Position / Hrs / Wage	Effective Date	
Tim Ulrich	VES / Night Custodian / 8 hrs / \$23.50	VES / Day Custodian / 8 hrs / \$23.50	9/8/2026	
Kim White	FC / LRA / 4 hrs / \$19.00	VES / Night Custodian / 8 hrs / \$19.75	9/8/2026	
Theresa Ames	Trans / Bus Aide / 4 hrs / \$18.25	Trans / Bus Aide / 8 hrs / \$18.25	9/14/2026	
Liz McDole	CO / Registrar / 8 hrs / \$20.50	CO / Curriculum Admin. Asst. / 8 hrs / \$22.00	9/30/2026	
Certified Staff Hiring				
Name	Location / Position	Wage	Effective Date	
Ada Frandsen	FC / 3rd Grade Teacher	\$53,659.04	09/22/2026	
Marnie Wright	BC / 3rd Grade Teacher	\$54,000.00	08/10/2026	

Classified Staff Hiring					
	Name	Location / Position	Wage	Effective Date	
	Mark Miller	Maintenance/Building and Grounds	\$22.25	10/052026	
	Jennifer Fuhs	FC / Instructional Aide	\$17.50	09/28/2026	
	Brianna Winters	VES / LRA	\$16.00	09/21/2026	
	Richard Smallwood	Trans / Bus Driver	\$23.00	09/23/2026	
	Arlin Ketelsen	Trans / Bus Aide	\$16.00	09/28/2026	
**	Andrea Agosto	CO / Registrar	\$17.50	09/302026	
Temporary Hires					
	Name	Position	Salary	Effective Date	
	Joelle Neutzling	Activity Worker	\$15.00	TBD	
	Rebekah Varilek	6th Intramural Co-Coach	\$1,242.00	2026-2027	
**	Personnel Action additions and updates made after initial publication and before scheduled school board				

August 1, 2026 FINANCIAL	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION
BALANCE 07/31/26	1,816,865.40	906,242.73	1,762,874.71
RECEIPTS:			
TAXES	1,846.75	738.10	1,140.52
INTEREST	1,787.70	0.00	0.00
ADMISSIONS	0.00	0.00	0.00
LOCAL	6,966.83	5.99	0.00
COUNTY	6,288.51	0.00	0.00
STATE	1,481,658.19	0.00	355,427.98
FEDERAL	0.00	281,658.26	7,749.09
OTHER	1,737.83	0.00	0.00
INTERFUND TRAN.	12,660.00	0.00	0.00
TOTAL RECEIPTS:	1,512,945.81	282,402.35	364,317.59
DISBURSEMENTS:			
VERIFIED CLAIMS	495,990.61	1,109,074.53	136,928.10
SALARIES	1,650,338.93	0.00	379,963.30
TRANSFERS OUT	0.00		
BALANCE 08/31/26	1,183,481.67	79,570.55	1,610,300.90
BALANCE 08/31/25	1,077,337.41	798,490.48	2,002,302.50

August 1, 2026 FINANCIAL	FEDERAL PROJECTS	CAPITOL PROJECTS	UNEMPLOY- MENT FUND
BALANCE 07/31/26	78,716.01	(545,321.25)	43,420.62
RECEIPTS:			
LOCAL			
STATE			
FEDERAL	13,298.00	0.00	0.00
REIMBURSEMENTS			
OTHER (LOCAL) -AFROTC	0.00	0.00	0.00
INTERFUND TRAN.	0.00		
TRANSFER IN			
TOTAL RECEIPTS:	13,298.00	0.00	0.00
DISBURSEMENTS:			
VERIFIED CLAIMS	734.16	312,600.93	2,643.00
SALARIES	67,550.93	0.00	0.00
TRANSFERS OUT		0.00	
BALANCE 08/31/26	23,728.92	(857,922.18)	40,777.62
BALANCE 08/31/25	23,204.04	0.00	48,686.70

August 1, 2026	DEP CARE	MEDICAL REIMB	IMPACT AID
FINANCIAL			
BALANCE 07/31/26	3,826.86	(1,020.99)	30,363,699.54
RECEIPTS:			
INTEREST	0.00	0.00	12,660.00
FEDERAL	0.00	0.00	0.00
LOCAL	1,291.68	3,838.48	0.00
OTHER			
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	1,291.68	3,838.48	12,660.00
DISBURSEMENTS:			
VERIFIED CLAIMS	1,399.92	7,218.42	0.00
EXPENDITURES/TRANSFERS OUT	0.00	0.00	12,660.00
BALANCE 08/31/26	3,718.62	(4,400.93)	30,363,699.54
BALANCE 08/31/25	2,835.50	208.25	30,035,952.24

August 1, 2026	FOOD	FIDUCIARY
FINANCIAL	SERVICE	FUNDS
BALANCE 07/31/26	123,479.32	248,232.80
RECEIPTS:		
INTEREST		
SALES	45,234.84	0.00
STATE	0.00	0.00
FEDERAL	130,125.38	0.00
LOCAL	(582.57)	23,542.41
OTHER	0.00	0.00
INTERFUND TRAN.	0.00	
LOANS	0.00	
TOTAL RECEIPTS:	174,777.65	23,542.41
DISBURSEMENTS:		
VERIFIED CLAIMS	95,064.25	32,709.48
SALARIES	36,144.08	0.00
BALANCE 08/31/26	167,048.64	239,065.73
BALANCE 08/31/25	151,746.24	263,370.47

<u>Vendor Name</u>	<u>Check #</u>	<u>Expensed</u>	<u>Amount</u>
ACTION MECHANICAL INC	188120		130.00
AMERICAN TIME & SIGNAL COMPANY, INC.	188121		898.43
AMERICINN BY WYNDHAM MITCHELL	188122		1,770.72
ANGEL TRAX	188123		1,313.52
ANYPROMO	188106		651.22
APPLE INC	188124		119.00
ASBSD	188125		50.00
BEST WESTERN PLUS RAMKOTA HOTEL	188127		768.00
BJ'S INSTRUMENT REPAIR	188128		180.00
BLACK HILLS ENERGY- AUTO PAY	347		41,562.93
BLICK ART MATERIALS	188129		16.31
BOULDER CANYON COUNTRY CLUB	188106		22.00
BOX ELDER HARDWARE	188130		1,740.31
CDW EDUCATION	188132		1,679.20
CITY OF BOX ELDER	188134		84,125.73
COLUMN SOFTWARE PBC	188135		199.85
COMMERCIAL DOOR & SPECIALTIES INC.	188136		1,180.00
CONVERGINT TECHNOLOGIES LLC	188137		33,457.24
CRESCENT ELECTRIC	188139		920.82
CURB ENVISION LLC	188140		2,142.00
CUSTER SCHOOL DISTRICT	188141		100.00
DAKOTA BUS SERVICE, INC.	188142		2,707.50
DAKOTA TIMING, LLC	188143		912.80
DAYLIGHT DONUTS	188106		281.59
DIDAX	188144		37.50
DIVISION OF CRIMINAL INVESTIGATION	188106		1,500.00
DOMINOS PIZZA- BOX ELDER	188106		611.10
DOUBLETREE RAPID CITY DOWNTOWN	188145		90.18
DOUGLAS PETTY CASH	188146		603.20
ELKS GOLF COURSE	188106		10.00
EMPIRICAL RESOLUTION INC	188106		400.00
FIDUCIARY ACCOUNT	188148		3,284.60
FOLLETT SOFTWARE, LLC	188149		7,288.90
FOOD SERVICE	188150		1,050.52
FORCE TRUCK PARTS	188106		975.00

GRAINGER, INC	188151	154.78
GRAMMARLY INC	188106	305.86
HAIRY COW	188106	447.30
HARBOR FREIGHT TOOLS	188106	408.55
HERMOSA SCHOOL	188152	35.00
HIGH POINT NETWORKS, LLC	188153	24.00
HILLYARD INC	188154	922.12
HOBBY LOBBY CREATIVE CENTER	188106	93.29
HOLIDAY INN EXPRESS	188155	649.00
INDEED INC.	188106	103.22
IXL LEARNING	188156	817.50
KIEFFER SANITATION, INC.-AUTO PAY	345	3,221.14
LEAD/DEADWOOD SCHOOL DISTRICT	188158	50.00
LITTLE CAESAR'S PIZZA	188106	212.06
LYNN'S DAKOTAMART	188106	65.06
Maramag, Fern	188162	292.00
MARSH & MCLENNAN AGENCY LLC	188163	1,880.00
MCDONALDS	188106	128.64
MG OIL COMPANY, INC.	188164	13,310.27
MIDCONTINENT COMMUNICATIONS- AUTO PAY	346	1,556.65
MIDWEST BUS PARTS, INC.	188165	395.70
MOSTLY CHOCOLATES	188106	357.00
MRG HAUFF	188106	475.08
MY PARKING SIGN	188106	127.80
NAFIS	188106	1,545.00
NEARPOD INC.	188106	159.00
O'REILLY AUTO PARTS BOX ELDER	188167	340.81
OFFICE DEPOT	188106	33.42
OLIVE GARDEN	188106	294.66
ORKIN	188168	525.00
PANERA BREAD - CREDIT CARD	188106	80.40
PIZZA HUT- BOX ELDER	188106	812.69
PLANK ROAD PUBLISHING	188169	122.15
POPP BINDING AND LAMINATING, INC	188170	1,420.00
PROPHET CORPORATION DBA GOPHER, THE	188171	738.47

QDOBA	188106	895.64
QUADIENT LEASING USA, INC	188172	2,500.00
QUIZIZZ DBA WAYGROUND	188106	216.00
RAPID CITY CENTRAL	188173	200.00
RED RIVER PRESS INC	188176	500.00
REGION VII PRINCIPALS	188177	150.00
RIVERSIDE TECHNOLOGIES INC	188178	63.00
ROYAL FLUSH PORTABLES, LLC	188179	1,195.00
RUNNINGS SUPPLY INC.	188106	24.41
SAM'S CLUB	188106	1,297.10
SCHOLASTIC NEWS	188180	69.19
SMORE	188106	179.00
TEK4UFAST	188106	377.69
TEMPERATURE TECHNOLOGY INC	188184	1,744.90
THRIFTBOOKS	188106	239.45
TRANSFR INC	188185	5,600.00
TYLER TECHNOLOGIES	188186	2,789.17
UNITED AIR LINES	188106	737.59
UNITY SCHOOL BUS PARTS, INC.	188187	1,052.70
UNIVERSITY OF SIOUX FALLS	188106	350.00
US BANK	188106	301.96
VEX ROBOTICS INC	188188	1,920.25
VICTOR TECHNOLOGY - SEAT SACK	188106	463.68
WAL-MART STORES INC	188106	525.61
WESTERN DAKOTA TECHNICAL INST.	188189	5,248.00
GENERAL FUND		253,524.13
ATAGO U.S.A., INC.	188106	645.37
BENDPAK	188126	2,075.00
EASTWOOD	188106	5,020.00
KLJ ENGINEERING LLC	188157	7,250.00
MY PARKING SIGN	188106	(101.03)
REBEL ATHLETIC	188175	3,330.73
WESTERN STATES FIRE PROTECTION COMPANY	188190	10,817.00
CAPITAL OUTLAY		29,037.07
CHILDREN'S CARE HOSPITAL & SCHOOL	188133	5,767.00
CREATIVELY FOCUSED LLC	188138	9,625.00

DOUGLAS PETTY CASH	188146	68.00
EVERYWAY	188147	190.99
LESSONPIX INC	188159	192.00
LYNN'S DAKOTAMART	188160	31.25
MACKIE, BRENDA	188161	902.72
MIDWEST SPECIAL INSTRUMENTS	188166	660.00
RATWIK, ROSZAK & MALONEY, P.A	188174	883.50
SD DEPARTMENT OF HUMAN SERVICES	188181	13,290.53
SDASP	188182	570.00
SHERATON HOTEL AND CONVENTION CENTER	188106	328.72
SHINING PATHWAY ABA, LLS	188183	49,427.30
TEACHERS SYNERGY, LLC	188106	15.88
UNITED AIR LINES	188106	44.24
WHY TRY	188191	599.00
SPECIAL ED		82,596.13
CASH - PUPIL PERSONNEL	188131	61.79
OUTDOR RECREATION	188106	281.00
GRANTS		342.79
DOMINOS PIZZA- BOX ELDER	188106	85.65
EAFB EXCHANGE	188106	696.08
FORZA NET WORLD SPORTS	188106	129.63
KING SCHOOLS	188106	396.00
SAM'S CLUB	188106	3,787.33
STARBUCKS - BOX ELDER	188106	100.00
WAL-MART STORES INC	188106	167.97
STUDENT ACTIVITY		5,362.66
		370,862.78
CASH-WA DISTRIBUTING COMPANY, INC.	13192	5,020.66
COCA-COLA BOTTLING CO HIGH COUNTRY	13193	498.00
DOMINOS PIZZA- BOX ELDER	13194	577.50
EQUIPMENT SERVICE PROFESSIONALS	13195	444.98
GENERAL FUND	13196	54,237.33
LEE, YEONHEE	13197	70.40
PAN-O-GOLD BAKING COMPANY, INC.	13198	1,906.56
PRAIRIE FARMS	13199	6,759.80
PROGUARD SERVICE & SOLUTIONS	13200	130.00

REINHART FOOD SERVICE LLC	13201	8,608.00
SERVALL TOWEL & LINEN SUPPLY, INC.	13202	174.50
SYSCO MONTANA	13203	2,798.42
FOOD SERVICE		81,226.15
Grand Total:		452,088.93

**A COOPERATIVE AGREEMENT
BETWEEN
YOUTH AND FAMILY SERVICES
AND
DOUGLAS SCHOOL DISTRICT #51-1
2026-2027**

Purpose

The purpose of this Cooperative Agreement is to provide for a Federally Funded Head Start Pre-School Program for four-year-old children of qualifying families residing in or near Douglas School District #51-1.

The Head Start Program will provide health, mental health, developmentally appropriate education, nutrition, and social services to qualifying students and families.

Facilities

Douglas School District #51-1 will provide the physical space for the program, including the classrooms, playground, and access to the classrooms. Certain equipment may be provided by Douglas School District, which the district determines to be available for such purposes.

Any renovations to the classrooms must have prior approval by the school district and any such renovations will remain the property of the district when or if the program moves to another classroom or discontinues operation, unless Youth and Family Services restores the facility to its original condition.

Youth and Family Services may equip the classrooms with their own refrigerator, microwave oven, and classroom equipment as may be necessary to carry out the program.

Staffing

Youth and Family Services will provide all staffing for the program except as otherwise provided in this agreement, in accordance with Head Start Program Performance Standards or other federal program guidelines.

Custodian

Douglas School District will provide custodial services for 173 days for a total cost of **\$5791.97**. Costs for more or less days will be provided on a pro-rata basis. Overtime rate will be **\$32.12** per hour. Douglas School District will bill Youth and Family Services during the months of February and May.

Communications

Douglas School District will provide and maintain phone service.

Utilities

Youth and Family Services will reimburse the district for cost of electricity, natural gas, water and sewer in the amount of **\$5179.30** for the school year ending in June, 2026. Douglas School District will bill Youth and Family Services during the months of February and May.

Nursing Services

Douglas School District will provide nursing services for emergencies, within reason, on an as needed basis. Youth and Family Services shall reimburse the district for the hourly cost, including fringe benefits, at the rate of pay established in the district's Classified Handbook.

Transportation

Youth and Family Services will provide all transportation services in connection with the program. The school district will provide school bus access as near as reasonably possible to the classrooms.

Animals

Animals cannot be maintained in the classroom. Animals cannot be allowed to run loose.

Insurance

Youth and Family Services shall provide liability insurance for staff, students, and families utilizing the program and property insurance for the contents of the classroom that are owned by Youth and Family Services.

Douglas School District shall provide property insurance for the classroom and contents owned by the district.

Calendar

The Head Start Program shall follow the district calendar. Head Start will not be in session when the district is not in session, including snow days.

Administration

Douglas School District assumes no responsibility for the administration of the Head Start Program and will not interfere with the ways and means of the operation.

The school district will cooperate in any way agreeable to both parties in sharing of developmentally appropriate experiences that may exist in Douglas School District, including staff in-service.

The Director of Special Education Services will be the school district point of contact in all matters relating to the Head Start Program.

Duration

The Agreement is effective for the 2026-27 school year.

Youth and Family Services
Executive Director

Douglas School District
Business Manager

Date

Date

Youth and Family Services
Chairperson, Board of Directors

Douglas School District
President, Board of Education

Date

Date

HEAD START - DOUGLAS
2026-27

Youth & Family Services

Custodial Services

173 Student and staff days	\$5791.97
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Utilities

Electricity, natural gas, water & sewer	<u>\$5179.30</u>
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\$10,971.27

Douglas will bill Youth & Family Services in February and May.

From: Tyler Pickner <tpickner@asbsd.org>
Sent: Friday, September 11, 2026 11:31 AM
Cc: Tyler Pickner <tpickner@asbsd.org>
Subject: Appoint your board's representative for the 2026 ASBSD Delegate Assembly



Caution: This email originated from outside the K-12 email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ASBSD's 2026 Delegate Assembly is scheduled for Friday,

November 20 in Pierre at the Ramkota River Center beginning at 1 p.m. (Central) and **EACH** member district should appoint a board member to represent their school board to vote on positions that help set the Association's legislative direction.

The Delegate appointment form is online and can be found by [CLICKING THIS LINK](#) and completing the information requested for the school board member your board has appointed. Or, if you'd prefer, you can forward your delegate's name and contact information to tpickner@asbsd.org.

Click the [blue](#) links to review ASBSD's proposed [resolutions](#) and [standing positions](#) for the [2027 South Dakota legislative session](#).



Each [resolution](#) and [standing position](#) with a change has an explanation of the proposed change listed underneath it in red. You can also [CLICK HERE](#) to view the proposed updates to [ASBSD's 2027 legislative platform](#) document.

School boards appointing a board member as a Delegate will earn 25 ALL points.

Member districts can also submit a new or amended resolution or standing position, or suggest a deletion of a resolution or standing position, by completing the [2026 ASBSD Delegate Assembly Member Resolution-Standing Positions Submission Form](#), which can be found by [CLICKING HERE](#).

If you have questions about submitting a Delegate or Delegate Assembly, please contact me.

Thank you.

Tyler Pickner

ASBSD Director of Communications

Office: 605-773-8382

Phone: 605-881-3791

tpickner@asbsd.org

<http://asbsd.org/>

SECTION	J	TITLE	STUDENTS	FILE	JECB
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ADMISSION OF NON-RESIDENT STUDENTS (OPEN ENROLLMENT)

This policy is enacted to allow admission of non-resident students in the Douglas School District. For the purposes of this policy, the term "resident district" means the district in which a student has legal residence as determined by SDCL 13-28-9. The term "non-resident district" means any district in which a non-resident student seeks to enroll.

The board will accept all students from other districts wishing to enroll, provided the Douglas School District can accommodate the students without adversely affecting the quality of its educational program. This determination will be based upon criteria adopted by the board, and is subject to the following conditions:

A. GENERAL PRINCIPLES

1. A student who is a legal resident of another South Dakota school district seeking to transfer to Douglas School District must make an application to the **Douglas School District on forms provided by the Department of Education**. The application must be made by an unemancipated student's parent or guardian or by the emancipated student. Application forms must be received by the District Administrative Offices **prior to the last Friday in September for the first semester and prior to the last Friday in January for the second semester. ~~no later than 3:00 p.m. on the first Monday of August.~~** *(The parent with the authority to request enrollment is the resident custodial parent.)*
2. The application will be approved if the transfer does not result in the Douglas School Board's inability to provide a quality educational program to its resident students as well as to non-resident students. The Board shall approve or disapprove the application at the first regular Board meeting following the deadline and notify the applicant and resident district within five days of its decision. Applications will be reviewed in the order received.
 - a. The application may be withdrawn by the applicant prior to approval of the request and upon notification to the district to which the student applied.
 - b. If approved by the Douglas School District, the applicant's intent to enroll obligates the student to attend school at Douglas during the next school year, unless the two boards agree in writing to allow a student to return to the original district or if the parent, guardian, or student changes residence to another district.
 - c. ~~If a bona fide change of residence occurs after the deadline for applications noted in A.1. above, the applicant may apply for enrollment in the non-resident district notwithstanding the August deadline.~~ Transfers from another school district into the District may only take place prior to the last Friday in September during the first semester of any school year, and prior to the last Friday in January during the second semester of any school year.
 - d. **Emergency Clause: The Board may consider applications from students who are children of active duty military personnel** ~~the following applications under their~~

SECTION	J	TITLE	STUDENTS	FILE	JECB
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Emergency Clause: ~~1) students who are children of active duty military personnel; and 2) students of Douglas School District employees.~~ Applications under this Emergency Clause will be considered by the Board at the next regularly scheduled Board Meeting after application is made.

3. To facilitate administrative processing and ensure students are eligible to begin attendance on the first day of the school year, the District will give priority review to Open Enrollment Applications received prior to the first regularly scheduled Board of Education meeting in August.
4. Once enrolled in the Douglas School District, the enrollment will continue unless a bona fide change of residence occurs or a subsequent transfer application is received successfully.
5. The Douglas School District will accept credits granted for any course completed in another accredited district. The Douglas School District may award a diploma to a non-resident only if the student satisfactorily meets the Douglas School District's graduation requirements.
6. Transportation of non-resident students to school is the responsibility of the applicant.

B. SPECIAL EDUCATION STUDENTS

Both state and federal law require that the resident district be responsible for providing a free and appropriate public education for students in need of special education and related services. All applications for transfer of a special education student will first be considered by a placement committee, and the placement committee will include representatives of both the resident and non-resident districts. In addition to the other considerations of the 1997 Open Enrollment Act, the following additional considerations will apply:

1. The combined placement committee will determine if the non-resident district can provide appropriate instructional programs and facilities, including transportation, to meet the student's needs. The capacity of the program shall be a consideration in the placement.
2. If the request to transfer is granted, the non-resident district is responsible for the provision of a free appropriate public education for the student in need of special education or special education and related services.
3. Notwithstanding the provisions of §13-28-45, the individualized education program team shall also determine whether the student in need of special education requires transportation as a related service. If so, the non-resident district shall provide or ensure the provision of transportation within the boundaries of the attendance center to which the student is assigned.
4. Requests to transfer the student back to the resident district shall be considered by the individualized education program team.
5. No separate dates will be in effect for notification and decision-making with respect to special education students.

C. CRITERIA FOR MAKING TRANSFER DETERMINATIONS

SECTION	J	TITLE	STUDENTS	FILE	JECB
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The criteria will be available to any individual so requesting. Discrimination based upon race, gender, religious affiliation, or disability is prohibited. The board will consider as factors upon review following application whether the child's parent or guardian is an active military person whose duty station is in the District, whether the child's parent or guardian is an employee of the District, distance from school facilities, timeliness of open enrollment applications and other related factors. If the applicant is a sibling of a student accepted into and currently enrolled in the District pursuant to law, that student's application shall take priority over all other applications the District has received. All applications will be evaluated individually based on established capacity and program criteria. ~~All members of the same family residing in the same household will be treated the same unless special education services are required~~ (refer to page 2, B1).

1. The board will make every effort to maintain class sizes which promote efficient and effective learning.

K-8 Class Size Standards

The board believes there is a direct correlation between class size, student achievement and teacher effectiveness. Therefore, the board will make a reasonable effort to maintain class sizes which promote efficient and effective learning. It shall be the goal of the board to maintain a student enrollment not to exceed the average district class size for students in grades 2-8. Enrollments in specific subject areas may alter this policy, but all efforts shall be made to maintain this student-teacher ratio.

9-12 Class Size Standards

Class size in grades 9-12 will be determined by the facilities and program capacity. Every reasonable attempt will be made to accommodate students but class size may be limited due to available equipment and classroom space.

2. The Department of Education has authority to promulgate rules setting forth procedural and administrative requirements of the open enrollment program. The school district will follow any and all such rules and procedures.
3. The board may deny applications for any of the following reasons:
 - a. Any criteria established in paragraph A, B or C-1 is violated;
 - b. The student is under suspension or expulsion in the resident district;
 - c. The student has been convicted of possession, use, or distribution of any controlled substance, including marijuana and is under suspension pursuant to SDCL 13-32-43;
 - d. The student has been convicted of a weapons charge relating to the schools and is under suspension pursuant to SDCL 13-32-43.

D. MISCELLANEOUS PROVISIONS

1. The district will make relevant information about the district, schools, programs, policies, and procedures available to all interested people.
2. Appeals from board action under the 1997 Open Enrollment Act can be made under SDCL ch. 13-46 and the court will conduct a de nova review.

SECTION	J	TITLE	STUDENTS	FILE	JECB
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The time for appeal under SDCL 13-46 is within ninety days from the date of the decision.

E. ENROLLMENT FOR CHILDREN OF DISTRICT EMPLOYEES

1. As a benefit of employment, children of individuals currently employed by the Douglas School District are eligible for enrollment in the District regardless of their resident district status. This professional benefit is available only to staff members during their period of active employment with the District.
2. If a parent or guardian is no longer employed by the Douglas School District, the student's eligibility for enrollment under this specific employment benefit ends. To ensure educational continuity and minimize disruption, any student enrolled under this provision at the time employment concludes will be permitted to remain a student in the District until the conclusion of the current school year.
3. If the former employee resides outside the District boundaries and desires the student to remain enrolled for the subsequent school year, they must submit a formal Open Enrollment Application according to the deadlines outlined in this policy. Continued enrollment beyond the current school year is not guaranteed and is subject to standard review, including capacity limitations and School Board approval

REFERENCES

State Reference:

[SDCL 13-13-10.1](#) - Education Funding

[SDCL 13-15](#) - Intergovernmental Cooperation In Education

[SDCL 13-28](#) - School Attendance

State Reference (continued):

[SDCL 13-32-4.3](#) -

[SDCL 13-37-35.1](#) - Definitions

[SDCL 13-46](#) - Appeals

Adoption History

First Reading	02/23/1993	Approved	03/09/1993
Approved - Revision	03/28/1994		
First Reading-Revision	09/25/1995	Approved-Revision	10/09/1995
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First Reading-Revision	04/14/1997	Approved- Revisions	4/28/1997

DOUGLAS SCHOOL DISTRICT
Board Policy

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First Reading-Revision	10/13/1997	Approved - Revisions	10/27/1997
First Reading-Revision	06/28/1999	Approved - Revisions	7/12/1999
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First Reading-Revision	03/12/2007	Approved - Revision	03/26/2007
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First Reading-Revision	10/09/2007	Second Reading - Revision	10/23/2007
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