

WAHOO CITY COUNCIL AGENDA
Tuesday, May 27, 2025 - 7:00 PM
Wahoo Public Library, 637 N Maple St, Wahoo, NE 68066

NOTICE IS HEREBY GIVEN that the Mayor and Council of the City of Wahoo meet on the second and fourth Tuesdays of each month at the Wahoo Public Library, 637 N Maple Street Wahoo, Nebraska, at 7:00 p.m. Notice of special meetings shall be given by posting a notice thereof on the bulletin board in City Hall, U.S. Post Office, and FirstBank of Nebraska, at least 24 hours before the special meeting. All Council meetings are open to the public and the agenda, which is kept continually current, is available for public inspection at the office of the City Clerk at City Hall during normal business hours.

Individuals requiring physical or sensory accommodations, individual interpreter service, Braille, large print or recorded material, please contact the ADA Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event.

{{Name: Agenda Item Name}}

Pledge of Allegiance

Announcement of the Open Meetings Act

Call to order and roll call

Proclamation

Audience comments on items not listed on the agenda

Department head and Council Committee reports

1. General Committee report
2. City Administrator Report

Consent Agenda

1. Acceptance of excused absence of Mayor or Council member(s)
2. Approval of the May 13, 2025 minutes of the City Council
3. Approval of Intern Lineman Job Description
4. Approval of claims

Public hearing and associated action items

Action items not requiring a public hearing

1. Resolution to amend Building and Zoning application fees to include publication and filing fees an increase of \$50.00
2. Approval of plans and specifications for 2025 Elm Street Cul-de-Sac, and authorization to proceed with construction
3. Actions associated with North Highlands Phase II infrastructure improvements:
 - 3.A. Approval of Change Order No. 3 for a deduction of \$10,440.70
 - 3.B. Approval of #7 and Final Pay Application to M.E. Collins Contracting
 - 3.C. Acceptance of Certificate of Substantial Completion of project
4. Agreement with JEO Consulting for Public Engagement Services regarding City Facilities
5. Possible closed session regarding Warranty Issue on streets in Wilmer Ridge

Mayor's comments on items not listed on the agenda

Council Comments on items not listed on the agenda

Adjourn

Upcoming planned meeting dates and agenda deadlines

ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF MEETING

The undersigned members of the governing body of the City of Wahoo, Nebraska, hereby acknowledge receipt of advance notice of a meeting of said body and the agenda for such meeting held at the Wahoo Public Library on Tuesday May 27, 2025.




Gerald Johnson, Mayor



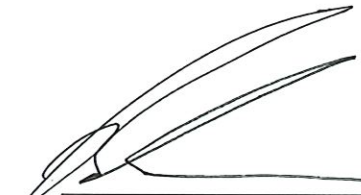
Stuart Krejci, Council member



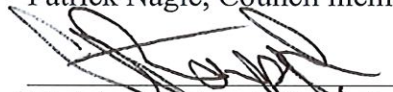
Shane Sweet, Council member



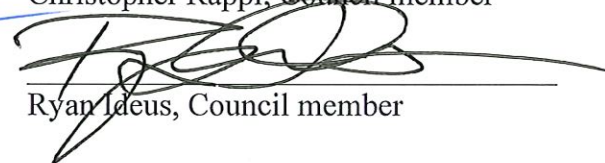
Carl Warford, Council member



Patrick Nagle, Council member



Christopher Rappl, Council member



Ryan Ideus, Council member

I certify that _____ was absent from the City and did not return until after the meeting and to my personal knowledge was notified of the meeting.



Christina Fasel, City Clerk



May 19, 2025

TO: Mayor and Council

FROM: General Committee of the Council

RE: Chickens

On Tuesday, May 13 at 6:00 p.m. prior to the regular meeting of the Council, the General Committee (Rappl, Nagle, and Sweet) met to review and discuss the information presented to the Council on chickens/ducks on April 18. All members of the committee were appreciative of the thorough research report that was presented.

Each member reviewed the direct contact they had received from citizens regarding chickens within the City of Wahoo, and all members indicated the contacts they had received were against chickens being allowed, except for one. In addition to the “not in my backyard” attitude the members said they had been hearing, there were also comments of concern regarding enforcement. All committee members agreed that adopting rules that would add to the workload of City staff, specifically regarding inspections and enforcement of any regulations adopted, was concerning. All members agreed that aside from social media, their understanding based on contact from constituents there was not enough interest/support for implementation of regulations allowing chickens to move forward. They all acknowledged the three members of the public who had been in attendance at Council meetings in support of chickens.

Some conversation was held about those properties that already have chickens, in violation of our current Municipal Code, and staff explained that when they became aware of violations, those would be handled at that time.

It is the General Committee’s recommendation to the Council that no amendment be made to change Municipal Code, thus supporting the current position that chickens/ducks are not allowed, unless expressly allowed by Zoning in agricultural and large-lot residential zoned property larger than 3 acres.

President Donald J. Trump Approves Major Disaster Declaration for Nebraska

Release Date: May 23, 2025

WASHINGTON -- FEMA announced that federal disaster assistance is available to the state of Nebraska to supplement recovery efforts in the areas affected by the severe winter storm and straight-line winds from March 18-19, 2025.

Public Assistance federal funding is available to the state, tribal and eligible local governments and certain private nonprofit organizations on a cost-sharing basis for emergency work and the repair and replacement of facilities damaged by the severe winter storm and straight-line winds in Boone, Burt, Butler, Cass, Clay, Colfax, Cuming, Dodge, Douglas, Fillmore, Hamilton, Jefferson, Johnson, Lancaster, Nuckolls, Otoe, Platte, Polk, Saline, Sarpy, Saunders, Seward, Thayer, Thurston, Washington, Webster and York counties.

Hannah Penn has been named as the Federal Coordinating Officer for federal recovery operations in the affected area. Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.



FEMA

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The Council met in Regular session in the Wahoo Public Library, in compliance with the agenda posted at City Hall, Post Office, and First Bank of Nebraska, and the City of Wahoo website, with each Council member being notified of the agenda prior to the meeting. The meeting was called to order by Mayor Gerald D. Johnson at 7:00 PM and opened with the Pledge of Allegiance. The public was informed of the location of posting of the Open Meetings Law. The roll call was taken with the following Council members: Ryan Ideus: Present, Stuart Krejci: Present, Patrick Nagle: Present, Chris Rappl: Present, Shane Sweet: Present, Carl Warford: Absent.

Lisa Bustad, 460 E 11th Street, spoke to the council about concerns with adjacent properties.

City Administrator Harrell reported on project throughout the city and the Income Survey that will be distributed by SENDD.

Krejci motioned, Ideus seconded to approve the consent agenda which included acceptance of Carl Warford's absence, approval of the April 22, 2025 minutes of the City Council, approval of Nathan Vidlak as a volunteer EMS member and approval of the following claims:

BEN – Benefits \$13,751.03, BLD – Baltz, Susan \$600.00, Chem-Tech \$76.93, Heartland Office Cleaners \$1,040.00, Jackson Services \$388.01,
CEM – Simons \$1,233.61, Todd Valley Farms \$345.00, Wahoo Concrete \$452.69,
COM – Reditech \$2,106.26,
EDU – Benchmark \$124.50, Virgl, Tyler \$720.00,
EQU – Baum \$122.40, John Deere \$399.61, Ty's Outdoor Power \$340.40,
FIR – FireCatt \$3,460.80, Hotsy \$599.96, Macqueen \$2,930.50,
LIB – Baker Taylor \$725.15, Cengage \$24.69, Midwest Tape \$384.17,
MED – BoundTree \$2,092.73,
MEM – IMCC \$170.00,
MISC – JEO Building \$26,670.18, Omaha Steel Casting \$44,464.56, Revolving Fund \$271.22, Wahoo Area Economic Development \$7,500.00, Wahoo Parks and Rec \$55,000.00, Wahoo State Bank \$10,610.86,
PAY – Payroll \$99,067.31,
POS – USPS \$365.00,
PRO – JEO Consulting \$9,262.50, One Billing Solutions \$8,267.85,
STORM – ArborVentures \$4,275.00, Hicaliber Landscapes \$8,650.00,
STR – Barco \$899.50, Border States \$21,380.40, Johnson Service Company \$25,000.00, One Call Concepts \$76.78, Pavers \$1,118.90, Rose Equipment \$5,214.00, Valley Corp \$309.37,
SUB – Caselle \$1,212.40, SUP – Amazon \$189.83, Eakes \$36.99, O'Reilly \$84.68,
UTL – Butler Public Power \$39.00, Charter \$274.98, Otte Oil \$109.80, Verizon \$141.28, Wahoo Utilities \$8,886.94, Waste Connection \$469.66,
VEH – Breunig Supply \$7,641.23, Christ, Ryan \$18.26, Sid Dillion \$199.13.

Brian and Annette Eckleberry from Riff's Pub and Patio spoke to the application for an event permit. City Council Member Krejci motioned, and City Council Member Ideus seconded to approve the event permit dependent on the following of all of the state liquor licensing requirements. Roll call vote Krejci, yes; Ideus, yes; Sweet, yes; Warford, absent and not voting; Rappl, yes; Nagle, yes. Motion carried.

Mike Sullivan, Lincolnshire Investments, discussed the progress of Phase I of the Kennedy Campus South Hall Project. Discussion was had regarding the need to address TIF and the option to purchase Phase II. The Council wants to see Phase I of the project more complete before making a final decision. City

Council Member Ideus motioned, and City Council Member Sweet seconded to table action until the June 24, 2025, meeting. Roll call vote Ideus, yes; Sweet, yes; Warford, absent and not voting; Rappl, yes; Krejci, yes; Nagle, yes. Motion carried

Mike Sullivan commented on the plan to demo the Wahoo Super property. He asked the Council to amend the existing TIF agreement. Discussion was had between canceling the existing TIF agreement and having the developer resubmit or amending the existing agreement. City Council Member Krejci motioned, and City Council Member Nagle seconded to table action until the June 24, 2025, meeting. Roll Call vote, Krejci, yes; Nagle, yes; Rappl, no; Sweet, no; Ideus, yes; Warford, absent and not voting. Motion carried.

City Council Member Rappl motioned, and City Council Member Ideus seconded to approve temporary fencing in the City Right of Way for the demolition site with the expectation that the ROW fence, upon approval of completed demolition by the Building Inspector, would be moved onto private property and a removal date not later than Dec 31, 2025, unless a construction fence permit has been approved. Roll call vote Rappl, yes; Ideus, yes; Krejci, yes; Nagle, yes; Warford, absent and not voting; Sweet, yes. Motion carried.

City Council Member Sweet motioned, and City Council Member Rappl seconded to approve Resolution 2025-05 to allow solar lights within City owned Cemeteries.

RESOLUTION NO. 2025-05

WHEREAS, TITLE IX, GENERAL REGULATIONS, Chapter 92: Cemeteries of the Wahoo Municipal Code, pertains to the operation and maintenance of the cemeteries of the City of Wahoo, Nebraska, and,

WHEREAS, the City of Wahoo, Nebraska, maintains three (3) cemeteries designated as follows:

- a. Wahoo Cemetery (Greenwood Cemetery).
- b. K of H Cemetery (Sunrise Cemetery).
- c. Sunrise North Cemetery (Sunrise North Cemetery),

and,

WHEREAS Section 92.01 of Chapter 92 of Article IX of the Wahoo Municipal Code specifies that all rules and regulations for the operation of the cemeteries shall be adopted by the City Council of the City of Wahoo, Nebraska, for the efficient operation of the cemeteries, and,

WHEREAS, it is the desire of the Mayor and Council of the City of Wahoo, Nebraska, to establish rules and regulations for the efficient operation of the cemeteries, and,

WHEREAS, prior hereto, the Mayor and Council of the City of Wahoo, Nebraska, have adopted one or more Resolutions pertaining to rules and regulations for the efficient operation of said cemeteries, and,

WHEREAS, it is the desire of the Mayor and Council of the City of Wahoo, Nebraska, to amend and revise said rules and regulations and to substitute therefore new rules and regulations, as set forth within this Resolution,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF WAHOO, NEBRASKA, as follows:

1. That the findings here and above made should be and are hereby incorporated herein by reference as fully as if set out at length herein.

2. That all persons desiring to bury a deceased person, or disinter a dead body, within the cemeteries of the City of Wahoo, Nebraska, shall be required to comply with all applicable Statutes of the State of Nebraska pertaining thereto and all Ordinances and Rules and Regulations of the City of Wahoo, Nebraska, pertaining thereto.

3. That the following shall be the rules and regulations for all cemeteries of the City of Wahoo, Nebraska:

F. **Decoration and ornamentation of graves**

- On March 1-March 10 and October 1-October 10, City staff will clean sweep the cemeteries. Any decorations or ornaments will be discarded. Items that follow the guidelines listed below may be picked up by family or designated representation in advance and replaced after cleanup.
- New graves may be decorated with floral sprays and arrangements immediately following interment. The City will remove the decorations one week following interment.
- Flowers and plants, real or artificial, must be in permanent containers. Temporary containers are not allowed at any time.
 - Flowers that are withered, faded, or unsightly will be removed.
- Solar Lights are permitted.
 - Lights must be placed within permanent containers
 - Lights cannot be placed in the ground
 - No string lights will be permitted
 - Damaged lights will be removed
 - Lights will still be required to be picked up during spring and fall clean up periods
- Permanent containers of metal or stone composition must be built into the foundation or part of the monument.
 - After-market permanent containers may be affixed to the monument by a monument company with the expressed approval of the Cemetery Sexton.
- No items may be pushed into the ground.
- No plantings shall be permitted on graves.
- No dogs are permitted in any City Cemetery at any time.
- If an item is not specifically listed as allowed it is not permitted within City cemeteries. These items will be disposed of when discovered.
- Holiday Decorations:
 - Memorial Day:
 - Additional grave decorations will be permitted one week before and one week after these holidays.
 - Christmas:
 - Additional grave decorations will be allowed from Thanksgiving through March 1st.

- Additional grave decorations include potted plants, wreaths/wreath stands, and flags.
- Placement of any decorations should not interfere with regular scheduled maintenance activities (mowings, weed trimming, etc.)
- Items not collected within the timeframes detailed above will be discarded.
- The City shall not be responsible for lost or stolen items in the cemeteries.
- Legacy concrete vases that were once sold by the city or installed by others such as the Wahoo Greenhouse are grandfathered in and will be removed when it is evident that they have not been utilized for at least 3 years or are broken and unusable.

Examples of items that are NOT allowed: figurines, statuettes, knick-knacks placed on the edges of the headstones, , Shepard's hooks, Stand-alone vases, glass of any kind, windchimes, benches (unless built into the monument), crosses placed in the ground, flags of any kind unless placed in the flag holder built into the monument foundation, flower arrangements (on a wire) stuck in the ground. Please note this is not an all-inclusive list.

The effective date of this Resolution shall be May 13, 2024.

Roll call vote Sweet, yes; Rappl, yes; Nagle, yes; Warford, absent and not voting; Krejci, yes; Ideus, yes.
Motion carried

The Mayor commented on the Wahoo Creek and the tree debris that has collected. He also commented on the proposed amphitheater at Lake Wanahoo.

The meeting was adjourned at 8:44pm.

Approved:

Christina Fasel, City Clerk

Gerald D. Johnson, Mayor

LINEMAN INTERN

SUPERVISOR: First Class Lineman
SUPERVISE: None
PAY SCALE: ELTC
APPROVED: May 27, 2025
FLSA CATEGORY: Non-exempt



SUMMARY DESCRIPTION

Responsible for assisting with various semi-skilled maintenance activities for the city's electric transmission and distribution system.

EXAMPLES OF WORK PERFORMED

ESSENTIAL FUNCTIONS: *The following examples of work are illustrative only and are not intended to be all inclusive.*

Assists in the construction, inspection, installation, maintenance, repair and operation of all facets pertaining to the city's electrical transmission and distribution system.

Assists in digging trenches and holes, setting poles, installing pole cross arms and fixtures.

Assists in performing various ground level line maintenance activities, under supervision, including routing electrical lines and wires, line patrolling, insulator/arrestor replacement, hardware tightening, resetting oil circuit reclosures, fuse replacement, tree cutting/trimming, and basic troubleshooting techniques.

Assists in changing circuits and transferring services.

Assists in performing various installation activities including the installation of meters and related measurement devices, house and commercial service drops, circuit regulators and controlling devices, capacitors, voltage regulators, instrument transformers and other line equipment.

Assists in ensuring that inspections are completed on circuit breakers and transformers, including checking bushings and connections, prior to installation.

Assists in performing repair and replacement of street lights.

Administers first aid to injured persons; requests medical attention for individuals, when needed.

Responsible for maintaining awareness of the direction of line feeds and the location of reclosing and switching devices.

Maintains work area in a clean and orderly condition, including snow removal.

Operates various light departmental equipment, machinery, vehicles and hand, power and electric tools necessary in the performance of duties and according to established guidelines.

Loads, unloads, and hauls materials and equipment to and from job sites.

Responsible for maintaining a safe work environment in the performance of duties.

Ensures the proper maintenance of tools and equipment by cleaning and checking tools and equipment after use.

Performs preventive maintenance on assigned vehicles and equipment; refers defects or needed

This job description is intended to present a descriptive list of the range of duties performed by employee(s) in this municipality and is not intended to reflect all duties performed within the job.

repairs to supervisor.

Receives citizen complaints and handles situation and/or refers individual to supervisor for resolution.

Establishes and maintains positive public relations with the general public, other employees, other governmental agencies, power companies and municipal officials.

Performs duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- First aid principles and the techniques of administering emergency medical aid including CPR and pole top resuscitation.

Ability to:

- Learn and apply federal, state and local regulations, codes, standards and specifications pertaining to electric line construction, inspection, installation, maintenance and repair.
- Learn and apply general techniques, methods and practices used in electric transmission and distribution including construction, inspection, installation, maintenance, repair and operational activities.
- Learn to operate various light vehicles, machinery, equipment and tools pertaining to the construction, inspection, installation, maintenance and repair of an electric transmission and distribution system.
- Learn to apply techniques used in emergency and evacuation procedures.
- Learn the precautions necessary to work safely with and around electric distribution systems in order to promote a safe working environment.
- Learn the geography of the city and the electric transmission and distribution system.
- React quickly and calmly in emergencies.
- Upon accumulating experience, ability to work from a bucket truck, and in other precarious places.
- Accurately read and interpret line construction plans, technical sketches, blueprints and instructional manuals.
- Enforce ordinances and other regulations with firmness, tact and impartiality.
- Load and unload heavy equipment and tools.
- Deal with the general public in a courteous and tactful manner.
- Perform job duties efficiently while managing frequent interruptions.
- Plan and organize a personal work schedule, set priorities and meet deadlines.
- Understand and follow both oral and written instructions.
- Communicate effectively, verbally and in writing, in English.
- Establish and maintain effective working relationships with the general public, other employees and municipal officials.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment Work is generally performed outdoors and requires a considerable amount of physical activity including walking, standing, kneeling, bending, crouching, reaching, stooping and climbing. The incumbent must have the ability to transport themselves to and from various locations throughout the electric transmission and distribution system. Duties require the ability to tolerate an indoor and work environment which includes contact with dirt, dust, chemicals, cleaning solvents, bacteria, noise and inclement weather conditions.

This job description is intended to present a descriptive list of the range of duties performed by employee(s) in this municipality and is not intended to reflect all duties performed within the job.

Physical An incumbent must have the ability to lift up to 50 lbs. on a regular basis and must possess the coordination and manual dexterity necessary to climb poles, operate hand and power tools and equipment utilized in the upkeep, repair and maintenance tasks. Must also possess the ability to lift, carry, push and pull heavy equipment and tools. Work hours may occasionally be required in times of darkness. Vision abilities required include close vision, distance vision, color vision, depth perception, and the ability to adjust focus. The employee occasionally works near moving mechanical parts, in precarious places and is occasionally exposed to fumes or airborne particles, toxic chemicals, risk of electrical shock, and vibration. The noise level may be moderate to intense depending on the activity performed.

EDUCATION AND EXPERIENCE

Any combination of education and experience that would likely provide the required knowledge and ability is qualifying. A typical way to obtain knowledge and abilities would be:

Education/Training:

Graduation from high school or GED equivalent.

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid
GENERAL FUND						
101-01-550.330 PRINTING & PUBLICATION						
101-01-550.330 PRINTING & PUBLICATION	First Edition Printing	1500 envelopes - for Payroll	12227	05/14/2025	80.00	.00
Total 101-01-550.330 PRINTING & PUBLICATION:					80.00	.00
101-01-550.410 EDUCATION & TRAINING EXPENSE						
101-01-550.410 EDUCATION & TRAINING EXPENSE	Wahoo Utilities	Hotel for Caselle Classes	MAY25	05/01/2025	312.86	.00
Total 101-01-550.410 EDUCATION & TRAINING EXPENSE:					312.86	.00
101-01-554.630 BUILDING MAINTENANCE						
101-01-554.630 BUILDING MAINTENANCE	Baltz, Susan	2 weeks office cleaning 5/11, 5/18	2MAY25	05/18/2025	400.00	.00
101-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	City Hall Mop, Towels	5557048	05/13/2025	36.54	.00
101-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	City Hall Mats	5561373	05/20/2025	60.05	.00
101-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	City Hall Mop, Towels	5567210	05/27/2025	36.57	.00
Total 101-01-554.630 BUILDING MAINTENANCE:					533.16	.00
101-01-923.010 CONSULTANTS-ATTORNEYS						
101-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	Nordstrom	374	04/11/2025	80.00	.00
101-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	N Drainage Area	374	04/11/2025	120.00	.00
101-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	South Hall TIF	374	04/11/2025	80.00	.00
101-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	Model Ordinance Review	374	04/11/2025	880.00	.00
101-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	Nordstrom	375	05/12/2025	20.00	.00
Total 101-01-923.010 CONSULTANTS-ATTORNEYS:					1,180.00	.00
Total GENERAL FUND:					2,106.02	.00
POLICE FUND						
102-01-550.310 MATERIALS & SUPPLIES						
102-01-550.310 MATERIALS & SUPPLIES	Quill Corporation	copy paper x3	44039856	05/07/2025	89.97	.00
Total 102-01-550.310 MATERIALS & SUPPLIES:					89.97	.00
102-01-550.360 UTILITIES-ELEC./TELE./GARBAGE						
102-01-550.360 UTILITIES-ELEC./TELE./GARBAGE	Verizon Wireless	Acct 483732120-00001 Police Hotspot	6112679682	05/27/2025	160.04	.00
102-01-550.360 UTILITIES-ELEC./TELE./GARBAGE	Windstream Corporation	Acct #092217725 PD internet	MAY2025-PD	05/15/2025	144.65	.00
Total 102-01-550.360 UTILITIES-ELEC./TELE./GARBAGE:					304.69	.00
102-01-550.500 UNIFORM EXPENSE						
102-01-550.500 UNIFORM EXPENSE	Great Plains Uniforms LLC	Uniform pieces for Officer Ramirez	40396-1	05/14/2025	243.48	.00
Total 102-01-550.500 UNIFORM EXPENSE:					243.48	.00
102-01-550.990 OTHER MISC. OPERATING EXPENSE						
102-01-550.990 OTHER MISC. OPERATING EXPENSE	Critical Hire	Pre-Hire Eval for applicant	42825	04/28/2025	25.00	.00

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid
Total 102-01-550.990 OTHER MISC. OPERATING EXPENSE:					25.00	.00
102-01-554.640 CAR/TRUCK MAINTENANCE						
102-01-554.640 CAR/TRUCK MAINTENANCE	Cuda's Auto & Towing, Inc	Tow charger replace starter	10264	04/30/2025	225.00	.00
102-01-554.640 CAR/TRUCK MAINTENANCE	Cuda's Auto & Towing, Inc	Cylinder head temp sensor F250	10266	04/30/2025	252.00	.00
102-01-554.640 CAR/TRUCK MAINTENANCE	Harris Decals	Install Wahoo PD Decals Ford Explorer	98895	04/10/2025	421.25	.00
102-01-554.640 CAR/TRUCK MAINTENANCE	O'Reilly Automotive, Inc.	wiper blade	5646-303102	05/02/2025	21.59	.00
Total 102-01-554.640 CAR/TRUCK MAINTENANCE:					919.84	.00
Total POLICE FUND:					1,582.98	.00
STREET FUND						
103-01-550.360 UTILITIES-ELEC./TELE./GARBAGE						
103-01-550.360 UTILITIES-ELEC./TELE./GARBAGE	Charter Communications	Acct #156543701 Street Dept internet	156543701051	05/14/2025	150.00	.00
Total 103-01-550.360 UTILITIES-ELEC./TELE./GARBAGE:					150.00	.00
103-01-550.480 ALCOHOL/DRUG TESTING EXPENSE						
103-01-550.480 ALCOHOL/DRUG TESTING EXPENSE	Wahoo Utilities	C Benes pre employment drug testing reimbursement	51425	05/14/2025	63.80	.00
Total 103-01-550.480 ALCOHOL/DRUG TESTING EXPENSE:					63.80	.00
103-01-554.630 BUILDING MAINTENANCE						
103-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	St. mats	5557046	05/13/2025	30.00	.00
103-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	St. mats	5561372	05/20/2025	30.00	.00
103-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	St. mats	5567208	05/27/2025	30.00	.00
Total 103-01-554.630 BUILDING MAINTENANCE:					90.00	.00
103-01-554.640 CAR/TRUCK MAINTENANCE						
103-01-554.640 CAR/TRUCK MAINTENANCE	Cuda's Auto & Towing, Inc	Tow sweeper to St yard	10265	04/30/2025	250.00	.00
Total 103-01-554.640 CAR/TRUCK MAINTENANCE:					250.00	.00
Total STREET FUND:					553.80	.00
CEMETERY FUND						
104-01-550.310 MATERIALS & SUPPLIES						
104-01-550.310 MATERIALS & SUPPLIES	Otte Oil Company	propane parts	I003305	05/06/2025	275.00	.00
Total 104-01-550.310 MATERIALS & SUPPLIES:					275.00	.00
104-01-550.360 UTILITIES-ELEC./TELE./GARBAGE						
104-01-550.360 UTILITIES-ELEC./TELE./GARBAGE	Omaha Public Power Distri	Cemetery electrical service charge	MAY2025	05/03/2025	44.69	.00
Total 104-01-550.360 UTILITIES-ELEC./TELE./GARBAGE:					44.69	.00
Total CEMETERY FUND:					319.69	.00

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid
FIRE FUND						
106-01-550.410 EDUCATION & TRAINING EXPENSE						
106-01-550.410 EDUCATION & TRAINING EXPENSE	SRM Enterprises	In Person Aircraft Incidents Class	5125	05/01/2025	300.00	.00
Total 106-01-550.410 EDUCATION & TRAINING EXPENSE:					300.00	.00
106-01-554.630 BUILDING MAINTENANCE						
106-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	Fire Dept mats, towels, soap	5567193	05/27/2025	129.54	.00
Total 106-01-554.630 BUILDING MAINTENANCE:					129.54	.00
106-01-940.720 OTHER EQUIPMENT						
106-01-940.720 OTHER EQUIPMENT	Reditech	new phones	008900	05/22/2025	272.50	.00
Total 106-01-940.720 OTHER EQUIPMENT:					272.50	.00
Total FIRE FUND:					702.04	.00
LIBRARY FUND						
108-01-550.560 BOOKS						
108-01-550.560 BOOKS	Baker & Taylor Entertainme	Books	2039053747	05/02/2025	355.89	.00
Total 108-01-550.560 BOOKS:					355.89	.00
108-01-554.630 BUILDING MAINTENANCE						
108-01-554.630 BUILDING MAINTENANCE	Eakes Office Solutions	400 trash bags	9139989-0	05/15/2025	105.74	.00
108-01-554.630 BUILDING MAINTENANCE	Eakes Office Solutions	bathroom tissue	9144729-0	05/22/2025	141.32	.00
108-01-554.630 BUILDING MAINTENANCE	Jackson Services, Inc.	Library Mats	5561384	05/20/2025	25.80	.00
Total 108-01-554.630 BUILDING MAINTENANCE:					272.86	.00
108-01-940.705 COMPUTER EQUIPMENT						
108-01-940.705 COMPUTER EQUIPMENT	Reditech	desktop	008883	04/18/2025	875.00	.00
Total 108-01-940.705 COMPUTER EQUIPMENT:					875.00	.00
108-01-940.740 STRUCTURES, BLDG & IMPROV.						
108-01-940.740 STRUCTURES, BLDG & IMPROV.	K & S Mechanical, LLC	install new AC	1726	05/12/2025	6,500.00	.00
Total 108-01-940.740 STRUCTURES, BLDG & IMPROV.:					6,500.00	.00
Total LIBRARY FUND:					8,003.75	.00
DEBT SERVICE FUND						
110-01-550.990 OTHER MISC. OPERATING EXPENSE						
110-01-550.990 OTHER MISC. OPERATING EXPENSE	BOKF, NA Corporate Trust	Fees for GO VP Bonds	MAY2025	05/01/2025	200.00	.00
Total 110-01-550.990 OTHER MISC. OPERATING EXPENSE:					200.00	.00
110-01-930.210 INTEREST EXPENSE						
110-01-930.210 INTEREST EXPENSE	BOKF, NA Corporate Trust	Go VP Bonds Series 2023 interest	MAY2025	05/01/2025	27,521.25	.00

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid
Total 110-01-930.210 INTEREST EXPENSE:					27,521.25	.00
Total DEBT SERVICE FUND:					27,721.25	.00
CAPITAL IMPROVEMENT FUND						
111-01-923.010 CONSULTANTS-ATTORNEYS						
111-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	Wilmer Ridge Warrantiy Issues	374	04/11/2025	60.00	.00
111-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	K2 Construction	375	05/12/2025	1,740.00	.00
Total 111-01-923.010 CONSULTANTS-ATTORNEYS:					1,800.00	.00
Total CAPITAL IMPROVEMENT FUND:					1,800.00	.00
BUILDING & ZONING FUND						
115-01-923.010 CONSULTANTS-ATTORNEYS						
115-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	357 S Pine flood repairs	374	04/11/2025	220.00	.00
115-01-923.010 CONSULTANTS-ATTORNEYS	Bromm, Lindahl, Freeman-	dorothy encroachment	374	04/11/2025	80.00	.00
Total 115-01-923.010 CONSULTANTS-ATTORNEYS:					300.00	.00
Total BUILDING & ZONING FUND:					300.00	.00
1/2 CENT SALES TAX - CAP IMPR						
119-01-927.050 LOAN PAYABLE EXPENSE						
119-01-927.050 LOAN PAYABLE EXPENSE	First Bank of Nebraska	Hackberry Field Lighting payment	MAY2025	05/01/2025	20,708.81	.00
Total 119-01-927.050 LOAN PAYABLE EXPENSE:					20,708.81	.00
Total 1/2 CENT SALES TAX - CAP IMPR:					20,708.81	.00
EMS						
121-01-940.720 OTHER EQUIPMENT						
121-01-940.720 OTHER EQUIPMENT	Reditech	new phones	008900	05/22/2025	272.50	.00
Total 121-01-940.720 OTHER EQUIPMENT:					272.50	.00
Total EMS:					272.50	.00
Grand Totals:					64,070.84	.00

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Draft

RESOLUTION NO. 2025-06

CITY OF WAHOO MASTER FEE RESOLUTION

WHEREAS, it is necessary for the staff of the City of Wahoo to provide services, materials and products, permits, and facilities for use by the public, that will be reimbursed by said members of the public, and,

WHEREAS, it is necessary for the Mayor and City Council of the City of Wahoo to establish and adopt, by resolution, a schedule of appropriate fees and charges as are necessary to recover City costs in providing City services, materials, permits, and products,

WHEREAS, it is desirable to maintain a Master Fee Schedule which provides a compilation of fees and charges assessed by the departments of the City of Wahoo, as attached herein,

WHEREAS, the City did, on March 11, 2021 adopt a Master Fee Scheduled, containing Attachments 1 to 9 as follows:

- Attachment 1: General Fund Fees and Charges
- Attachment 2: Police Department Fees and Charges
- Attachment 3: Street Department Fees and Charges
- Attachment 4: Cemetery Fees and Charges
- Attachment 5: Park and Recreation Fees and Charges
- Attachment 6: Fire and EMS and Charges
- Attachment 7: Wahoo Public Library Fees and Charges
- Attachment 8: Building Department Fees and Charges
- Attachment 9: Zoning Department Fees and Charges

WHEREAS, it is necessary to update particular Attachments to adopt changes to said fees and charges, specifically Attachment 9: Zoning Department Fees and Charges.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Wahoo that the following amendments to Attachment 8: Fire and Rescue Fees and Charges are hereby adopted and are to be incorporated into the City of Wahoo's Master Fee Resolution, and

BE IT FURTHER RESOLVED that the effective date of this amendment shall be June 1st, 2025.

PASSED AND APPROVED this 27 Day of May 2025.

Gerald D Johnson, Mayor

ATTEST:

Christina Fasel, City Clerk

[SEAL]

**ATTACHMENT 9 TO MASTER FEE SCHEDULE
ZONING DEPARTMENT FEES AND CHARGES**

PRINTED MATERIALS

Copy of Zoning Regulations	Printed = \$50.00
Copy of Subdivision Regulations	Printed = \$50.00
Copy of Infrastructure Standards	Printed = \$15.00

REQUESTS FOR HEARINGS AND AMENDMENTS

These fees include the application fee, publication fee and initial filing with Register of Deeds.

Variance Request, Appeal of Building Inspector or Zoning Administrator Decision or Request for interpretation of Zoning Map	\$250300.00 Plus publication fees
Request for amendment to Zoning Regulations	\$250300.00 Plus publication fees
Request for Change of Zoning or Conditional Use Permit or Planned Unit Development Application	\$250300.00 Plus publication fees
Petition for Annexation	\$250.00 Plus cost of preparation of annexation plat
Fees for other governmental agencies (not under contract) (Except any fees or permits for the City of Wahoo which shall be exempt from any fee)	50% discount

ADMINISTRATIVE ACTIONS NOT REQUIRING COUNCIL APPROVAL

Flood Plain Permit	\$50.00
Record of Survey (for Lot split or administrative subdivision)	\$50.00

SUBDIVISION DEVELOPMENT

Subdivision Plat – initial filing of Preliminary Plat	\$250 plus per lot fee
Up to 10 lots = \$10 per lot, More than 10 lots = \$100 plus \$5 per lot over 10 lots	
(This fee includes the filing of the plat with the Register of Deeds. As a subdivision plat moves through the approval process, additional fees as described in the City of Wahoo Subdivision Regulations will be required, including but not limited to plan review fees, infrastructure review fees, park development fees, and others that may vary from subdivision to subdivision. (See following fee schedule)	
Preliminary Plat Review	
Initial Preliminary Plat Review Fee	\$1,500.00
Revised Plat Review Fee – per each revised submittal	\$500.00
(Revised Plat submittal must be within six (6) months of Initial Preliminary Plat Submittal)	
Final Plat Review	
Initial Final Plat Review Fee	\$750.00
Revised Final Plat Review Fee – per each revised submittal	\$250.00
(Revised Plat submittal must be within six (6) months of Initial Final Plat)	

Plans and Specifications of proposed improvements

Initial Submittal Review	Minimum - \$1,000.00
	Maximum – 1% of construction cost opinion
(Construction cost* opinion containing a detailed unit price as prepared by Developer's Engineer, and is subject to review and approval of the cost opinion)	
Revised Submittal Review	\$1,000.00

Construction Review

Construction Review – to allow for City's construction oversight	5% of construction cost
(Review fee is based on the dollar amount of the construction contract between the Developer and their Independent Contractor. A detailed construction contract* with construction unit prices shall be submitted to the City of Wahoo by the Developer. If a construction contract is not entered into by the Developer and an Independent Contractor, the City of Wahoo will prepare a construction cost opinion for determining this review fee.)	

Construction Testing

Construction Testing – as retained by City	Actual Cost
(The City will retain the services of a certified testing laboratory to perform testing on the project as per the Testing Specifications of the City of Wahoo Infrastructure Specifications and Standards document. The Developer shall pay for all testing and retesting costs. The Developer will be invoiced monthly for the testing costs by the City.)	

*Construction cost opinion and construction contract amount shall include all infrastructure improvement costs including paving, drainage (storm sewer pipe, structures, detention cells, etc.), sanitary sewer, water, grading, erosion control, traffic control/barricading, mobilization, etc.

Park Development Fees

If an area to be sub-divided does not have a parkland area or areas shown in the City of Wahoo Parks and Recreation Master Plan, the Developer is required to pay fees to support parkland development in areas included in the Master Plan

Residential Developments - Total	\$1,615.00 per acre
To be allocated as follows:	
Neighborhood Parks or Mini-Parks	\$995.00 per acre
Community Park	\$411.00 per acre
Trails, Greenways, Green Streets	\$209.00 per acre
Commercial Developments – Total	\$1,754.00 per acre
To be allocated as follows:	
Community Park	\$897.00 per acre
Trails, Greenways, Green Streets	\$857.00 per acre
Industrial Development – Total	\$1,754.00 per acre
To be allocated as follows:	
Community Park	\$897.00 per acre
Trails, Greenways, Green Streets	\$857.00 per acre

May 23, 2025

TO: Mayor & Council

FROM: Melissa Harrell, City Administrator

RE: 2025 Elm Street Cul-de-Sac

The City of Wahoo staff (Ryan Hurst and Travis Beavers) have been working with Larry Jansen on street and utility improvements at the north end of Elm Street. The City Council previously approved a replat in this area which dedicated public right-of-way for a cul-de-sac when the property was ready to be constructed on.

Larry Jansen has been working with JEO on plans for utility and street improvements that are needed and are in compliance with our infrastructure standards. These plans were prepared by JEO and then reviewed by others within JEO to ensure compliance with our standards. It has been made clear to Larry that he will be responsible for the cost of construction of these improvements. In addition to the street work, there will be water and sewer installed, which will be stamped and approved by the State of Nebraska before construction begins. Construction oversight of the water and sewer improvements will be provided by Dave Henke with Wahoo Utilities, with the cost covered by the Utility Department. Construction oversight for the street improvements, along with any subgrade or materials testing will be a responsibility of Larry. Once construction is completed, as-builts will be presented to the City, we will accept the work, and they we will take ownership of them.

The letter of approval of the street plans is included in the packet.



May 23, 2025

Melissa Harrell
City of Wahoo
605 N Broadway Street
Wahoo, NE 68066

RE: Wahoo, Nebraska
Elm Street cul-de-sac
JEO Project No. 241817.00

Dear Melissa:

As JEO Consulting Group continues to serve the city of Wahoo as city engineer, we have implemented a best practice to perform separate reviews of city improvement designs from staff that are not directly involved with the project.

Isaac Kreikemeier and his design team completed the plans and specifications for the Elm Street cul-de-sac improvements. I have performed a review of the final documents submitted to the city in regards to the city's design standards, and the plans appear to meet all city requirements.

If there are any questions or comments, please contact me at thevlin@jeo.com or 402.443.8009.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tyler Hevlin'.

Tyler Hevlin, PE
Principal

CHANGE ORDER NO.: 3

Owner: **City of Wahoo** Owner's Project No.:
 Engineer: **JEO Consulting Group, Inc.** Engineer's Project No.: **211278.02**
 Contractor: **M.E. Collins Contracting Company, Inc.** Contractor's Project No.:
 Project: **North Highlands Phase II**
 Contract Name:
 Date Issued: **May 7, 2025** Effective Date of Change Order: **May 7, 2025**

The Contract is modified as follows upon execution of this Change Order:

Description:


True up of Final Quantities

Attachments:

Final Quantities

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>855,977.80</u>	Original Contract Times: Substantial Completion: <u>November 1, 2024</u> Ready for final payment: <u>December 1, 2024</u>
Net change from previously approved Change Orders No. 1 to No. 2: \$ <u>27,724.00</u>	Net change from previously approved Change Orders No. 1 to No. 2: Substantial Completion: <u>November 11, 2024</u> Ready for final payment: <u>December 11, 2024</u>
Contract Price prior to this Change Order: \$ <u>883,711.80</u>	Contract Times prior to this Change Order: Substantial Completion: <u>November 11, 2024</u> Ready for final payment: <u>December 11, 2024</u>
Net change for this Change Order: \$ <u>(10,440.70)</u>	Net change for this Change Order: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price incorporating this Change Order: \$ <u>873,271.10</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>November 11, 2024</u> Ready for final payment: <u>December 11, 2024</u>

Recommended by Engineer (if required)

By: 
 Title: Principal
 Date: 5/7/2025

Authorized by Owner

Accepted by Contractor

By: _____
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable)

Change Order Estimate - Unit Price Work					
JEO Project Name: North Highlands Phase II			JEO Project Number: 211278		
Owner: City of Wahoo			Change Order Number: 3		
Contractor: M.E. Collins Contracting Company, Inc.			Effective Date: May 7, 2025		
Item		Change Order Information			
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)
Sanitary Sewer Group A					
2	Construct 4" SDR 26 PVC Sanitart Sewer Pipe	26	LF	\$54.00	\$1,404.00
4	Construct Concrete Collar	-1	EA	\$838.00	(\$838.00)
6	Install External Frame Seal	-9	EA	\$754.00	(\$6,786.00)
7	Install Silt Fence	-300	LF	\$4.50	(\$1,350.00)
9	Construct Geotextile Fabric for Trench Stabilization (as needed)	-150	SF	\$2.20	(\$330.00)
10	Construct Foundation Rock (3" Clean) for Trench Stabilization	-40	TN	\$65.00	(\$2,600.00)
Total Group A					(\$10,500.00)
Storm Sewer and Paving Group B					
9	Construct 18" RCP, Class III	5	LF	\$67.00	\$335.00
17	Jet Existing Sanitary & Storm Sewer	9	LF	\$2.90	\$26.10
Total Group B					\$361.10
Alternate Group 1					
1	Install 6" PVC C-900 DR-18 Water Main	11	LF	\$24.60	\$270.60
2	Install 12" PVC C-900 DR-18 Water Main	18	LF	\$30.20	\$543.60
8	Install 6" 22.5 Deg. Bend	-4	EA	\$279.00	(\$1,116.00)
10	Install Fire Hydrant Assembly	2	EA	\$1,285.00	\$2,570.00
11	Install End of Main Hydrant	-2	EA	\$1,285.00	(\$2,570.00)
Total Alternate Group 1					(\$301.80)
Total:					(\$10,440.70)

Contractor's Application for Payment No.

7

	Application Period: 12/19/2024-5/7/2025	Application Date: 5/7/2025
To (Owner): The City of Wahoo	From (Contractor): M.E. Collins Contracting Company, Inc.	Via (Engineer): JEO Consulting Group, Inc.
Project: North Highlands Phase II	Contract:	
Owner's Contract No.:	Contractor's Project No.: 242699	Engineer's Project No.: 211278.02

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$25,404.00	
2	\$2,330.00	
3		\$10,440.70
TOTALS		
	\$27,734.00	\$10,440.70
NET CHANGE BY CHANGE ORDERS		
	\$17,293.30	

1. ORIGINAL CONTRACT PRICE.....	\$ <u>855,977.80</u>
2. Net change by Change Orders.....	\$ <u>17,293.30</u>
3. Current Contract Price (Line 1 ± 2).....	\$ <u>873,271.10</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ <u>873,271.10</u>
5. RETAINAGE:	
a. X <u>873,271.10</u> Work Completed.....	\$ _____
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ _____
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ <u>873,271.10</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ <u>878,307.10</u>
8. AMOUNT DUE THIS APPLICATION.....	\$ <u>-5,036.00</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ _____

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

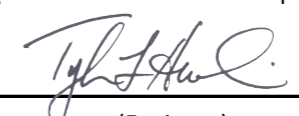
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Address 980 E. 25th St., Wahoo, NE 68066

Contractor Signature

By: _____ Date: _____

Payment of: \$ -5,036.00
(Line 8 or other - attach explanation of the other amount)

is recommended by:  5/7/2025
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ _____
(Owner) (Date)

Approved by: _____ _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract):							Application Number: 7				
Application Period: 12/19/2024-5/7/2025							Application Date: 5/7/2025				
A				B	C	D	E	F		G	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
Sanitary Sewer Group A											
1	Construct 8" SDR26 PVC Sanitary Sewer Pipe	1374	LF	\$66.00	\$90,684.00	1374	\$90,684.00		\$90,684.00	100.0%	
2	Construct 4" SDR26 PVC Sanitary Sewer Pipe	1112	LF	\$54.00	\$60,048.00	1138	\$61,452.00		\$61,452.00	102.3%	-\$1,404.00
3	Construct Sanitary Sewer Manhole Tap	3	EA	\$726.00	\$2,178.00	3	\$2,178.00		\$2,178.00	100.0%	
4	Construct Concrete Collar	2	EA	\$838.00	\$1,676.00	1	\$838.00		\$838.00	50.0%	\$838.00
5	Construct 48" I.D. Sanitary Manhole	111	VF	\$760.00	\$84,360.00	111	\$84,360.00		\$84,360.00	100.0%	
6	Install External Frame Seal	9	EA	\$754.00	\$6,786.00						\$6,786.00
7	Install Silt Fence	300	LF	\$4.50	\$1,350.00						\$1,350.00
8	Construct 8" Pipe Plug	1	EA	\$196.00	\$196.00	1	\$196.00		\$196.00	100.0%	
9	Construct Grotex Fabric for Trench Stabilization (as needed)	150	SF	\$2.20	\$330.00						\$330.00
10	Construct Foundation rock (3" Clean) for Trench Stabilization (as ne	40	TN	\$65.00	\$2,600.00						\$2,600.00
11	Mobilization, Bonding, and Insurance	1	LS	\$5,029.00	\$5,029.00	1	\$5,029.00		\$5,029.00	100.0%	
Storm Sewer & Paving Group B											
1	Subgrade Preparation	1641	CY	\$12.60	\$20,676.60	1641	\$20,676.60		\$20,676.60	100.0%	
2	Construct 7" Concrete Pavement with Integral Curb	4923	SY	\$70.90	\$349,040.70	4923	\$349,040.70		\$349,040.70	100.0%	
3	Remove Concrete Header	87	LF	\$4.20	\$365.40	87	\$365.40		\$365.40	100.0%	
4	Drill & Grout Tie Bars #5 x 18" @48" Centers	22	EA	\$11.80	\$259.60	22	\$259.60		\$259.60	100.0%	
5	Construct Concrete Header	31	LF	\$12.80	\$396.80	31	\$396.80		\$396.80	100.0%	
6	Construct End of Road Marker	3	EA	\$955.00	\$2,865.00	3	\$2,865.00		\$2,865.00	100.0%	
7	Remove End of Road Markers	9	EA	\$105.00	\$945.00	9	\$945.00		\$945.00	100.0%	
8	Adjust Manhole to Grade	9	EA	\$322.00	\$2,898.00	9	\$2,898.00		\$2,898.00	100.0%	
9	Construct 18" RCP, Class III	788	LF	\$67.00	\$52,796.00	793	\$53,131.00		\$53,131.00	100.6%	-\$335.00
10	Remove 18" Pipe Plug	3	EA	\$559.00	\$1,677.00	3	\$1,677.00		\$1,677.00	100.0%	
11	Construct Curb Inlet, Type I	6	EA	\$5,614.00	\$33,684.00	6	\$33,684.00		\$33,684.00	100.0%	
12	Construct Curb Inlet, Type III	1	EA	\$5,824.00	\$5,824.00	1	\$5,824.00		\$5,824.00	100.0%	
13	Construct 54" I.D. Storm Manhole	11	VF	\$1,229.00	\$13,519.00	11	\$13,519.00		\$13,519.00	100.0%	
14	Construct 18" Collar	3	EA	\$1,006.00	\$3,018.00	3	\$3,018.00		\$3,018.00	100.0%	
15	Construct Curb Inlet, Type II	1	EA	\$5,719.00	\$5,719.00	1	\$5,719.00		\$5,719.00	100.0%	
16	Install Stop Sign and Post	1	EA	\$470.00	\$470.00	1	\$470.00		\$470.00	100.0%	
17	Jet Existing Sanitary & Storm Sewer	2153	LF	\$2.90	\$6,243.70	2162	\$6,269.80		\$6,269.80	100.4%	-\$26.10
18	Mobilization, Bonding, and Insurance	1	LS	\$29,400.00	\$29,400.00	1	\$29,400.00		\$29,400.00	100.0%	
Alternate Group 1											
1	Install 6" PVC C-900 DR-18 Water Main	774	LF	\$24.60	\$19,040.40	785	\$19,311.00		\$19,311.00	101.4%	-\$270.60
2	Install 12" PVC C-900 DR-18 Water Main	778	LF	\$30.20	\$23,495.60	796	\$24,039.20		\$24,039.20	102.3%	-\$543.60
3	Install 12" Gate Valve and Box	2	EA	\$838.00	\$1,676.00	2	\$1,676.00		\$1,676.00	100.0%	

Progress Estimate

Contractor's Application

For (Contract):							Application Number: 7				
Application Period: 12/19/2024-5/7/2025							Application Date: 5/7/2025				
A				B	C	D	E	F		G	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
4	Install 6" Gate Valve and Box	2	EA	\$726.00	\$1,452.00	2	\$1,452.00		\$1,452.00	100.0%	
5	Install 12" 45 Deg. Bend	8	EA	\$559.00	\$4,472.00	8	\$4,472.00		\$4,472.00	100.0%	
6	Install 6" 45 Deg. Bend	8	EA	\$279.00	\$2,232.00	8	\$2,232.00		\$2,232.00	100.0%	
7	Install 6" 11.25 Deg. Bend	4	EA	\$279.00	\$1,116.00	4	\$1,116.00		\$1,116.00	100.0%	
8	Install 6" 22.5 Deg. Bend	6	EA	\$279.00	\$1,674.00	2	\$558.00		\$558.00	33.3%	\$1,116.00
9	Install 12" 11.25 Deg. Bend	3	EA	\$559.00	\$1,677.00	3	\$1,677.00		\$1,677.00	100.0%	
10	Install Fire Hydrant Assembly	3	EA	\$1,285.00	\$3,855.00	5	\$6,425.00		\$6,425.00	166.7%	-\$2,570.00
11	Install End of Main Hydrant	3	EA	\$1,285.00	\$3,855.00	1	\$1,285.00		\$1,285.00	33.3%	\$2,570.00
12	Connection to Existing 16" Water Main	1	EA	\$1,369.00	\$1,369.00	1	\$1,369.00		\$1,369.00	100.0%	
13	Mobilization, Bonding, and Insurance	1	LS	\$5,029.00	\$5,029.00	1	\$5,029.00		\$5,029.00	100.0%	
Change Order #1											
1	Subgrade Preparation	292	SY	\$5.90	\$1,722.80	292	\$1,722.80		\$1,722.80	100.0%	
2	6" Concrete Pavement	292	SY	\$81.10	\$23,681.20	292	\$23,681.20		\$23,681.20	100.0%	
Change Order #2											
1	Additional Inlet C1 Work	1	LS	\$2,330.00	\$2,330.00	1	\$2,330.00		\$2,330.00	100.0%	
Totals					\$883,711.80		\$873,271.10		\$873,271.10	98.8%	\$10,440.70

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: **City of Wahoo** Owner's Project No.:
Engineer: **JEO Consulting Group, Inc.** Engineer's Project No.:
211278.02
Contractor: **M.E. Collins Contracting Company,** Contractor's Project No.:
Inc.
Project: **North Highlands Phase II**
Contract Name:

This Preliminary Final Certificate of Substantial Completion applies to:

All Work The following specified portions of the Work:

Date of Substantial Completion: **May 7, 2025**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

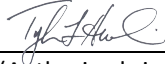
Amendments to Owner's Responsibilities: None As follows:

Amendments to Contractor's Responsibilities: None As follows:

The following documents are attached to and made a part of this Certificate:

None

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By:	 (Authorized signature)	By:	_____ Owner (Authorized Signature)	By:	_____ Contractor (Authorized Signature)
Title:	Principal	Title:	_____	Title:	_____
Date:	5/7/2025	Date:	_____	Date:	_____

SCOPE OF SERVICES
City of Wahoo
City Facilities Planning - Education and Outreach
JEO Project Number: 241784.00

The City of Wahoo is developing a long-term plan for its municipal facilities, including a public safety center, city hall, and other potential community facilities. This scope of work outlines the public education and engagement efforts designed to inform and involve the community in the planning process.

Tasks

1. Project Management

The Consultant will maintain regular communication with the City of Wahoo about project progress, such as schedule, milestones, and budget. This includes:

- Project kick-off meeting
- Monthly progress meeting
- Monthly billings

Task 1 Deliverables

- Agendas and notes from kickoff and progress meetings
- Monthly billings

2. Community-Wide Communications and Outreach

The Consultant will collaborate with the City of Wahoo to develop a communications and outreach plan that outlines an approach for raising public awareness and fostering participation in municipal facilities planning. This plan will include:

- The purpose or goal(s) of engagement.
- Comprehensive list of target audiences and project stakeholders.
- Summary of anticipated strategies, activities, and associated tools and materials.

Designed to be adaptable to community needs, the plan will be refined and updated as necessary throughout the project's duration. Development of the plan will include up to two planning meetings with City staff.

Additionally, the Consultant will provide on-call strategic communications and outreach support related to the city's facility planning efforts. This may include, but is not limited to:

- Developing branding materials and templates, such as fact sheets
- Assisting with digital and print information campaigns for the City's website and social media
- Providing strategic guidance on public outreach, including media relations
- Supporting information stations at local events such as the Saunders County Fair and a public open house

Task 2 Deliverables

- Community Wide Communication Plan
- Informational materials for public distribution
- Media relations support
- Event assistance, including a public open house and booth at the Saunders County Fair

3. Public Safety Center

The Consultant will provide strategic communication recommendations and develop public information materials to support education and engagement related to the Public Safety Center.

Public information materials may include, but are not limited to:

- Fact sheets
- News releases
- Visualizations
- Presentations
- Other materials as requested

The Consultant will also coordinate with individuals or businesses significantly affected by the project via phone, written correspondence, or meetings. These meetings may consist of individuals or small groups of individuals with similar interest.

Task 3 Deliverables

- Educational materials to support the Public Safety Center
- ~~Stakeholder meetings, as needed and requested~~

4. City Hall and Senior Center

The Consultant will provide strategic communication recommendations and develop public information materials to support education and engagement related to the future City Hall and Senior Center. Public information materials may include, but are not limited to:

- Fact sheets
- News releases
- Visualizations
- Presentations
- Other materials as requested

The Consultant will also coordinate with individuals or businesses significantly affected by the project via phone, written correspondence, or meetings. These meetings may consist of individuals or small groups of individuals with similar interest.

Task 4 Deliverables

- Educational materials to support the future City Hall and Senior Center
- Stakeholder meetings, as needed and requested

5. Recreation Center

The Consultant will provide strategic communication recommendations and develop public information materials to support education and engagement related to a potential recreation center. Public information materials may include, but are not limited to:

- Fact sheets
- News releases

- Visualizations
- Presentations
- Other materials as requested

Additionally, the Consultant will assist the City in developing and analyzing a public input survey to gather community feedback from current Civic Center users on the recreation center concept and programming needs. This includes:

- Collaborating with City staff to develop a short (up to 10 questions) public input survey
- Creating a web-based and paper-based survey for the City to distribute
- Assisting the City in collecting responses
- Tabulating and summarizing survey results for review and consideration

The Consultant will also coordinate with individuals or businesses significantly affected by the project via phone, written correspondence, or meetings. These meetings may consist of individuals or small groups of individuals with similar interest.

Task 5 Deliverables

- Educational materials to support the Rec Center
- Rec center survey development, deployment and tabulation
- Stakeholder meetings, as needed and requested

Project Fee

The Consultant proposes to perform the described services for an hourly not-to-exceed fee as outlines in the fee schedule below:

Project Tasks		Total Fee
1	Project Management	\$15,390.00
2	Community-Wide Communications and Outreach	\$23,210.00
3	Public Safety Center	\$18,920.00
4	Future City Hall and Senior Center	\$20,380.00
5	Recreation Center	\$28,350.00
	TOTAL	\$106,250.00

Budget may be re-distributed among tasks, with approval by the City of Wahoo, so long as the total fee amount does not change.

Project Schedule

Anticipated Notice to Proceed: May 14, 2025

Work will commence within two weeks of the Notice to Proceed. The contract period will extend for 18 months, during which all tasks outlined in this scope of work will be completed in coordination with the City of Wahoo. The project schedule will be developed collaboratively, ensuring alignment with key milestones, engagement activities, and decision-making processes. Adjustments may be made as needed to accommodate project developments and community input.