

Centura Board of Education Regular Meeting
Monday, May 11, 2020 6:00 PM
Centura High School Library
201 N. Hwy 11
Cairo, NE 68824

Agenda

1. Call the meeting to order
2. Pledge of Allegiance
3. Notation of Nebraska Open Meeting Laws
4. Roll call - excuse/not excuse board members who are absent
5. Approve meeting agenda as presented
6. Items for Consideration and Action
 - 6.1. Approve April 13, 2020 regular meeting minutes
 - 6.2. Reading and approval of May 2020 general fund claims in the amount of \$499,845.76
 - 6.3. Reading and approval of May 2020 building fund claims in the amount of \$3,479.77
 - 6.4. Reading and approval of April 2020 activity fund claims, revenue, and fund balances
 - 6.5. Treasurer's Report
 - 6.6. Administrative New Hire
 - 6.7. Catastrophic student insurance coverage for the 2020-21 school year
 - 6.8. School Board Policy Review
 - 6.8.1. Policy review/changes with second of two readings: 404.01 employee physical examinations, 404.04 communicable diseases-employees, 404.08 drug and alcohol testing.
 - 6.8.2. Policy review/changes with one reading only: 504.02 Student Involvement in Decision Making, 504.03 Student Conduct, 504.07 Care of School Property and Vandalism, and 506.09 Student Activities Funds
 - 6.8.3. Policy review/changes with first of two readings: 506.08 Student Fund Raising
7. Reports
 - 7.1. Elementary Principal report
 - 7.2. Secondary Principal report
 - 7.3. Superintendent report
8. Board Reports
 - 8.1. Review NASB Superintendent Evaluation Instrument
9. Discussion items
 - 9.1. 20-21 School Budget
 - 9.2. Boiler Room Update
10. Next Meeting date and time
11. Adjournment

**CENTURA PUBLIC SCHOOLS
DISTRICT #47-0100 – Howard County Nebraska
Centura Board of Education Regular Meeting
Monday, April 13, 2020
Centura Lunch Room
Cairo, Nebraska**

Attendance Taken at 6:02 PM.

Justin Caspersen: Present, Jeff Christensen: Present, Teresa Grabowski: Present, Aron Hostetler: Present, Eric Hostetler: Present, William Kempstar: Absent

Attendance Update Taken at 6:10 PM.

Will Kempstar: Present

1. Call the meeting to order

Notice of the meeting was given in advance thereof, according to law, by proper publication, a designated method for giving notice to the School District, a copy of the proof of publications being attached to these minutes. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in this meeting. All proceeds of the Board of Education were taken while the convened meeting was open to the attendance of the public. President Christensen called the meeting to order at 6:02pm.

2. Pledge of Allegiance

Board President Christensen led in the Pledge of Allegiance.

3. Notation of Nebraska Open Meeting Laws

Board President Christensen recognized a current copy of the Nebraska Open Meetings Act posted on the wall in the Board Room.

4. Roll call - excuse/not excuse board members who are absent

5. Approve meeting agenda as presented

Motion to approve meeting agenda as presented Passed with a motion by Aron Hostetler and a second by Justin Caspersen.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea		

6. Recognition of visitors and public comment

7. Items for Consideration and Action

7.1. Approve March 9, 2020 regular meeting minutes and April 2, 2020 special meeting minutes

Motion to approve March 9, 2020 regular meeting minutes and April 2, 2020 special meeting minutes as presented Passed with a motion by Aron Hostetler and a second by Teresa Grabowski.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea		

7.2. Reading and approval of April 2020 general fund claims in the amount of \$513,388.70 Motion to approve April 2020 general fund claims as presented and authorize payment Passed with a motion by Justin Caspersen and a second by Eric Hostetler.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea

Teresa Grabowski Yea

7.3. Reading and approval of March 2020 activity fund claims, revenue, and fund balances Motion to approve March 2020 activity fund claims, revenue, and fund balances as presented Passed with a motion by Justin Caspersen and a second by Eric Hostetler.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea		

7.4. Treasurer's Report

Motion to approve treasurer's report as presented Passed with a motion by Justin Caspersen and a second by Teresa Grabowski.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea		

7.5. School Board Policy Review

7.5.1. Policy review/changes with second of two reading: 403.01 release of credit information, 403.02 child abuse reporting, 403.05 public complaint about employees, 403.07 employee use of social networks

Motion to approve review/changes with second of two readings for policies 403.01 release of credit information, 403.02 child abuse reporting, 403.05 public complaint about employees, 403.07 employee use of social networks Passed with a motion by Aron Hostetler and a second by Justin Caspersen.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea		

7.5.2. Policy review/changes with one reading only: 0404.02 employee injury on the job, 0404.03 employee personal security, 0404.05 hazard chemical disclosure, and 407.07 substance-free workplace

Motion to approve Policy review/changes for 404.02 employee injury on the job, 404.03 employee personal security, 404.05 hazard chemical disclosure, and 407.07 substance-free workplace with one reading only Passed with a motion by Teresa Grabowski and a second by Aron Hostetler.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea		

7.5.3. Policy reference/form review and/or changes with one reading only: 404.04E1 hepatitis B vaccine information and record and 0404.07R1 procedure for substance-free workplace

Motion to approve policy reference/form review and/or changes for 404.04E1 hepatitis B vaccine information and record and 0404.07R1 procedure for substance-free workplace with one reading only Passed with a motion by Eric Hostetler and a second by Justin Caspersen.

Yea: 5, Nay: 0, Absent: 1

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea		

7.5.4. Policy review/changes with first of two readings: 404.01 employee physical examinations, 404.04 communicable diseases-employees, 404.08 drug and alcohol testing.

Motion to approve policy review and/or changes for 404.01 employee physical examinations, 404.04 communicable diseases-employees and 404.08 drug and alcohol testing with one of two readings Passed with a motion by Aron Hostetler and a second by Teresa Grabowski.

Yea: 6, Nay: 0

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.6. Administrative Resignation

Motion to accept resignation of Secondary Principal Tammy Holcomb for the 2019-20 school year Passed with a motion by Eric Hostetler and a second by Justin Caspersen.

Yea: 6, Nay: 0

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.7. Certified Resignation

Motion to accept resignation of certified teacher Courtney Baker for the 2019-20 school year Passed with a motion by Aron Hostetler and a second by Eric Hostetler.

Yea: 6, Nay: 0

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.8. Certified New Hires

Motion to accept certified new hires Rozlynn Dibbern, Hunter Ludwig, and Ashlyn Roth for the 2020-21 school year Passed with a motion by Teresa Grabowski and a second by Will Kemptar.

Yea: 6, Nay: 0

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

8. Reports

8.1. Superintendent report

Superintendent Ruhl provided an update on his attendance balance, reported that the final details have been completed for JCI to begin work on the boiler project, and reported that E-Learning continues, and our Administration continues to meet with staff weekly to update the process, plan for next year, and discuss methods in moving forward during Covid-19 adaptations.

9. Discussion items

9.1. Covid-19 - Graduation

Motion to approve Resolution related to grades, graduation, curriculum and related matters Passed with a motion by Teresa Grabowski and a second by Justin Caspersen.

Yea: 6, Nay: 0

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

10. Next Meeting date and time

The next regular board meeting is scheduled for Monday, May 11, 2020.

11. Adjournment

Motion to adjourn meeting at 6:29 p.m. Passed with a motion by Eric Hostetler and a second by Justin Caspersen.

Yea: 6, Nay: 0

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

Board Recording Secretary

Board President

Centura Mission Statement

“Centura and its collaborative partners are an innovative community empowering all students to be successful today and in the future.”

Vendor Name	Invoice Number	Description	Amount
Checking Account ID	Fund Number	General Fund	
1	01		
Armbruster Electric	200504	Services-Electrical Work	1,250.98
Total Armbruster Electric			1,250.98
AS Central Services	11214047-0001	Distance Education	229.32
Total AS Central Services			229.32
Aurora Coop	3877410	Tire Repair	14.00
Total Aurora Coop			14.00
AxisPlus Benefits	May 2020-0001	FSA Fees	42.00
Total AxisPlus Benefits			42.00
Black Hills Energy	May 2020-0001	Natural Gas	2,359.61
Total Black Hills Energy			2,359.61
Central Nebraska Community Action Partnership, Inc	May 2020	Servives-Pre-K, 3rd Quarter	16,630.96
Total Central Nebraska Community Action Partnership, Inc			16,630.96
Central Nebraska Rehab Services	May 2020 2-0001	Services-SPED OT & PT	1,171.18
Central Nebraska Rehab Services	May 2020-0001	PT Athletic Training Services	88.70
Total Central Nebraska Rehab Services			1,259.88
Centurylink	May 308485-0001	Telephone-local	291.11
Centurylink	May 308F18-0001	Telephone-local	0.00
Total Centurylink			291.11
Deere Credit, Inc.	May 2020-0001	Skid Skeer-Grounds Maintenance	531.87
Total Deere Credit, Inc.			531.87
DEMCO INC	6794293	Demco Sale items	319.64
Total DEMCO INC			319.64
Ecolab	9093475-0001	Service-pest control	104.72
Total Ecolab			104.72
ESU #10	May 2020-0001	ESU10	3,690.68
Total ESU #10			3,690.68
Fireguard Inc.	231082	Service-Kitchen Range Hood Inspection	147.75
Total Fireguard Inc.			147.75
GI Independent	May 2020-0001	Advertising-Legals	145.41
Total GI Independent			145.41
Heartland Disposal	53181-0001	Service-garbage disposal	500.00
Total Heartland Disposal			500.00
Howard Greely RPPD	May 2020-0001	Service-electricity	3,988.71
Total Howard Greely RPPD			3,988.71
INTERSTATE ALL BATTERY CENTER	1905801004438	Security System Batteries	66.90
Total INTERSTATE ALL BATTERY CENTER			66.90

Vendor Name	Invoice Number	Description	Amount
J&D Automotive	196176	Car Parts-White Pickup	113.27
J&D Automotive	196362	Supplies-sewer pump part	25.11
J&D Automotive	196428	Misc. parts-Boiler room/sewer treatment	62.73
Total J&D Automotive			<u>201.11</u>
KSB School Law	7863	Services-Legal	232.50
Total KSB School Law			<u>232.50</u>
Mackin	625888	Books for Elem Lib.	401.88
Total Mackin			<u>401.88</u>
Menards	01508	Misc. Maint Supplies	128.69
Menards	776	Paint supplies	19.02
Total Menards			<u>147.71</u>
Midwest Restaurant Supply	0138252-IN	Kitchen Supplies-Thermostat	148.14
Total Midwest Restaurant Supply			<u>148.14</u>
NE Central Telephone	25857-7-0001	Telephone-local	100.76
Total NE Central Telephone			<u>100.76</u>
NE FIRE SPRINKLER	5701	Service-Quarterly Fire Sprinkler Inspec	290.00
Total NE FIRE SPRINKLER			<u>290.00</u>
Office Net	May 2020-0001	Service-printers/copiers	1,413.46
Total Office Net			<u>1,413.46</u>
Pathway Insurance	May 2020-0001	Property Insurance/Work Comp	10,121.25
Total Pathway Insurance			<u>10,121.25</u>
Platte Valley Communications	May Statem-0001	Service-Bus repeater	30.00
Total Platte Valley Communications			<u>30.00</u>
PowerSchool Group LLC	2154227	Powerschool Student Information System	3,063.20
Total PowerSchool Group LLC			<u>3,063.20</u>
Quadient Leasing	N8277357	Lease-Postage Machine	282.00
Total Quadient Leasing			<u>282.00</u>
QUILL	6097985	ESU Supplies Coop/Gross	4.23
Total QUILL			<u>4.23</u>
Roberts Pump & Supply	824812-1	Boiler Room Shut Off Valves (6)	691.20
Total Roberts Pump & Supply			<u>691.20</u>
Sam's Club	03/09/20 Sams	Elem-Graham Crackers	143.46
Total Sam's Club			<u>143.46</u>
Sherwin-Williams	9363-9	Paint	570.60
Total Sherwin-Williams			<u>570.60</u>

Vendor Name	Invoice Number	Description	Amount
Staples Business Advantage	3444861840	ESU Coop Supplies/Gross	56.50
Total Staples Business Advantage			<hr/> 56.50
State Glass Inc.	274991	T&C rear window replacement	315.63
Total State Glass Inc.			<hr/> 315.63
Twin Rivers Urgent Care LLC	May 2020	Bus Physical-Andrea Stubbs	95.00
Total Twin Rivers Urgent Care LLC			<hr/> 95.00
US Bank	AmznLibBook	Books-library/elem	12.42
US Bank	EasyTimeCl-0002	Time Clock Fee	26.00
US Bank	Postage	Postage	20.85
US Bank	ZazzleTeachApprec	Teacher appreciation week	106.54
Total US Bank			<hr/> 165.81
Village of Cairo	May 2020-0001	Service-water	166.71
Total Village of Cairo			<hr/> 166.71
Wex Bank	65260195-0001	Misc. Fuel	223.17
Total Wex Bank			<hr/> 223.17
Windstream	May 2020-0001	Telephone-Long Distance	50.40
Total Windstream			<hr/> 50.40
Fund Number 01			<hr/> 50,488.26
Checking Account ID 1			<hr/> 50,488.26

Board Report - Board

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 8	Fund Number 08	Special Building Fund	
Engineering Technologies Inc	15551	Boiler Room Mechanical Upgrades	<u>3,479.77</u>
Total Engineering Technologies Inc			<u>3,479.77</u>
Fund Number 08			<u>3,479.77</u>
Checking Account ID 8			<u>3,479.77</u>

Invoice Listing - Summary

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>Invoice Amount</u>
BIGGAMEFOO	BIG GAME FOOTBALL FACTORY	64735	Dual Threat fball-Team Issue/K. Fairman	04/20/2020	04/23/2020	5	23476	589.91
BURDETT1	Burdett, Curt	Spring 2020	Refund from WLC down payment	04/29/2020	04/30/2020	5	23479	800.00
COPYPRIN	COPYCAT PRINTING & SIGNS	346073	Prom invites	04/20/2020	04/23/2020	5	23477	176.98
COPYPRIN	COPYCAT PRINTING & SIGNS	346073-	Shipping - Prom Invites	04/20/2020	04/23/2020	5	23477	2.25
IMAGEINFLA	IMAGE INFLATORS INC.	13097	Senior Banners/signs	04/25/2020	04/30/2020	5	23480	1,287.00
MADISONNA1	Madison National Life	May 2020	May Life insurance	04/20/2020	04/23/2020	5	23478	36.40
NASSP	NASSP	937128	NHS induction and graduation supplies	04/08/2020	04/08/2020	5	23475	132.40
THEMEDINAS	THE MEDINA STREET VAULT,	968757	Cinnamon rolls for hospitality room	04/29/2020	04/30/2020	5	23481	90.00
THEMEDINAS	THE MEDINA STREET VAULT,	968757-	2 meals for gate - District	04/29/2020	04/30/2020	5	23481	35.00
UECKERT	UECKERT, HEATHER	Spring 2020	Refund from WLC deposit	04/29/2020	04/30/2020	5	23482	200.00
USBANK	US Bank	AAFlight/Traveloc20	Flights to Washington DC	04/02/2020	04/02/2020	5	23474	1,385.40
USBANK	US Bank	Amazon3/5/-3/6	PROM Supplies	04/02/2020	04/02/2020	5	23474	201.88
USBANK	US Bank	EPICSports3-6-2020	Softball supplies - Epicsports.com	03/05/2020	04/02/2020	5	23474	393.98
USBANK	US Bank	ETSY2/28/2020	Prom decorations - ordered from Etsy.com	02/28/2020	04/02/2020	5	23474	251.32
USBANK	US Bank	ETSY3/3-3/10	Etsy -- softball water bottle holder	03/03/2020	04/02/2020	5	23474	107.99
USBANK	US Bank	HiltonOmahaNETA2020	Rooms for NETA	03/19/2020	04/02/2020	5	23474	628.00
USBANK	US Bank	NEGAME&PARK2020	Cabins at Mahoney for Officer Training	03/05/2020	04/02/2020	5	23474	777.00
USBANK	US Bank	PapillionFlowers	FLOWERS - K. Vieth Mom	03/06/2020	04/02/2020	5	23474	75.00
USBANK	US Bank	RopeFit3/2/2020	Chains	03/02/2020	04/02/2020	5	23474	1,154.00

Report Total: 8,324.51

Activity Fund Balance Report - Summary - Include AP Only
 04/2020 - 04/2020

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0101	ACTIVITIES	(4,123.87)	624.91	128.03	0.00	0.00	(4,620.75)
05 704 0102	SPIRIT SQUAD	5,545.99	0.00	0.00	0.00	0.00	5,545.99
05 704 0103	FOOTBALL	2,010.20	0.00	473.64	0.00	0.00	2,483.84
05 704 0104	GIRLS BASKETBALL	2,638.27	0.00	0.00	0.00	0.00	2,638.27
05 704 0105	BOYS BASKETBALL	1,695.04	0.00	0.00	0.00	0.00	1,695.04
05 704 0106	VOLLEYBALL	599.75	0.00	0.00	0.00	0.00	599.75
05 704 0107	CROSS COUNTRY / TRACK	2,448.40	0.00	0.00	0.00	0.00	2,448.40
05 704 0108	DANCE	1,785.75	0.00	1,022.00	0.00	0.00	2,807.75
05 704 0109	GOLF	181.00	0.00	0.00	0.00	0.00	181.00
05 704 0110	WRESTLING	(2,266.24)	0.00	0.00	0.00	0.00	(2,266.24)
05 704 0111	Girls Softball	1,004.70	501.97	0.00	0.00	0.00	502.73
05 704 0217	CLASS OF 2017	40.00	0.00	0.00	0.00	0.00	40.00
05 704 0218	CLASS OF 2018	134.72	0.00	0.00	0.00	0.00	134.72
05 704 0219	Class of 2019	513.67	0.00	0.00	0.00	0.00	513.67
05 704 0220	Class of 2020	1,440.75	1,287.00	170.00	0.00	0.00	323.75
05 704 0221	Class of 2021	5,028.95	632.43	0.00	0.00	0.00	4,396.52
05 704 0222	Class of 2022	2,149.40	0.00	0.00	0.00	0.00	2,149.40
05 704 0301	ACCELERATED READER	265.80	0.00	0.00	0.00	0.00	265.80
05 704 0302	ART	468.78	0.00	0.00	0.00	0.00	468.78
05 704 0303	BOOKFAIR	717.10	0.00	0.00	0.00	0.00	717.10
05 704 0304	DUNLAP GRANTS	(7,585.80)	628.00	7,585.80	0.00	0.00	(628.00)
05 704 0306	GREENHOUSE	2,669.59	0.00	5,154.50	0.00	0.00	7,824.09
05 704 0307	COURTESY FUND	343.12	64.00	0.00	0.00	0.00	279.12
05 704 0308	BAND	1,848.75	0.00	0.00	0.00	0.00	1,848.75
05 704 0309	PRESCHOOL	632.96	0.00	0.00	0.00	0.00	632.96
05 704 0310	REVOLVING FUND	5,234.52	36.40	195.05	0.00	0.00	5,393.17
05 704 0311	SHOP	9,363.30	0.00	0.00	0.00	0.00	9,363.30
05 704 0312	STUCO SCHOLARSHIPS	896.30	0.00	0.00	0.00	0.00	896.30
05 704 0313	GENERAL CONCESSIONS	12,603.24	0.00	33.00	0.00	0.00	12,636.24
05 704 0314	WOODS	335.47	0.00	0.00	0.00	0.00	335.47
05 704 0315	HELPING HANDS	117.58	0.00	0.00	0.00	0.00	117.58
05 704 0316	FACULTY FUND	1,437.29	0.00	0.00	0.00	0.00	1,437.29
05 704 0317	ELEM COURTESY	423.88	50.00	0.00	0.00	0.00	373.88
05 704 0318	SPANISH CLUB	9.14	0.00	0.00	0.00	0.00	9.14
05 704 0320	Strength & Conditioning	2,165.16	1,154.00	0.00	0.00	0.00	1,011.16
05 704 0400	FFA	13,988.87	3,162.40	1,779.20	0.00	0.00	12,605.67
05 704 0401	YEARBOOK	3,594.39	0.00	80.00	0.00	0.00	3,674.39
05 704 0403	ALUMNI	24.00	0.00	0.00	0.00	0.00	24.00
05 704 0404	CBI	4,920.65	0.00	64.20	0.00	0.00	4,984.85
05 704 0405	SPEECH	1,893.55	90.00	0.00	0.00	0.00	1,803.55

Activity Fund Balance Report - Summary - Include AP Only
 04/2020 - 04/2020

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0406	DRAMA	1,518.51	0.00	0.00	0.00	0.00	1,518.51
05 704 0407	ELEMENTARY STUDENT COUNCIL	528.99	0.00	0.00	0.00	0.00	528.99
05 704 0408	FBLA	1,703.73	0.00	0.00	0.00	0.00	1,703.73
05 704 0409	FCCLA	1,166.68	0.00	0.00	0.00	0.00	1,166.68
05 704 0410	MEDIA CLASS	579.55	33.00	0.00	0.00	0.00	546.55
05 704 0411	FFA SCHOLARSHIPS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
05 704 0412	MIXED CHORUS	3,605.94	0.00	0.00	0.00	0.00	3,605.94
05 704 0413	NHS	1,252.63	132.40	0.00	0.00	0.00	1,120.23
05 704 0415	STUDENT COUNCIL	3,239.26	0.00	0.00	0.00	0.00	3,239.26
05 704 0416	TECHNOLOGY	603.07	0.00	0.00	0.00	0.00	603.07
05 704 0502	INTEREST	25,238.57	0.00	279.33	0.00	0.00	25,517.90
05 704 0503	MONEY MARKET	253.41	0.00	2.06	0.00	0.00	255.47
05 704 0600	24/7 Student Insurance	8,914.41	0.00	0.00	0.00	0.00	8,914.41
Fund Total: 05		126,798.87	8,396.51	16,966.81	0.00	0.00	135,369.17

- 72 Adj

8324.51 (Invoice listing)

**Expenditure Report by Function/Object -
Summary**

05/07/2020 02:40 PM

User ID: LCP

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
6406	IDEA Preschool (619) Base	5,000.00	0.00	2,047.00	40.94	2,953.00	0.00	0.00	2,953.00
6408	IDEA Part B - Base/EP	146,720.00	7,390.30	71,591.24	48.79	75,128.76	0.00	0.00	75,128.76
6410	IDEA Enrollment/Poverty (611)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6411	IDEA Part B Early Intervening Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6412	IDEA Part B Proportionate Share	4,348.00	319.18	2,553.44	58.73	1,794.56	0.00	0.00	1,794.56
6700	Fed Voc & Applied Tech Ed (Carl Perkins)	2,070.00	0.00	525.75	25.40	1,544.25	0.00	0.00	1,544.25
6967	TITLE IV, PART A	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00	0.00	(1,500.00)
6969	Title IVA-SSAE	10,000.00	0.00	1,847.90	18.48	8,152.10	0.00	0.00	8,152.10
6992	REAP	28,500.00	6,987.44	55,899.52	196.14	(27,399.52)	0.00	0.00	(27,399.52)
8000	TRANSFERS (OUTGOING)	18,500.00	0.00	0.00	0.00	18,500.00	0.00	0.00	18,500.00
9000	NON-PROGRAM EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01	General Fund	8,189,662.00	499,845.76	5,240,030.96	64.83	2,949,631.04	0.00	68,977.02	2,880,654.02
	General Fund 05/2019	8,072,963.38	503,991.31	5,091,277.12	63.07	2,981,686.26	0.00	0.00	2,981,686.26

Lunch April 2020

Expenditure Report by Function/Object - Detail

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
06	Hot Lunch Fund								
3100	Food Service Operations								
06 3100 110 001	Salaries Non-Instructional Staff	0.00	1,719.10	12,101.51	0.00	(12,101.51)	0.00	0.00	(12,101.51)
06 3100 110 002	Salaries Non-Instructional Staff	0.00	2,101.15	14,790.76	0.00	(14,790.76)	0.00	0.00	(14,790.76)
110	Salaries Non-Instructional Staff	0.00	3,820.25	26,892.27	0.00	(26,892.27)	0.00	0.00	(26,892.27)
06 3100 130 001	Overtime Non-Instructional	0.00	0.00	14.01	0.00	(14.01)	0.00	0.00	(14.01)
06 3100 130 002	Overtime Non-Instructional	0.00	0.00	0.21	0.00	(0.21)	0.00	0.00	(0.21)
130	Overtime Non-Instructional	0.00	0.00	14.22	0.00	(14.22)	0.00	0.00	(14.22)
06 3100 150 001	Addtl Compensation Non-Instructional	0.00	0.00	129.50	0.00	(129.50)	0.00	0.00	(129.50)
150	Addtl Compensation Non-Instructional	0.00	0.00	129.50	0.00	(129.50)	0.00	0.00	(129.50)
06 3100 210 001	Group Insurance Non-Instructional	0.00	3.50	28.37	0.00	(28.37)	0.00	0.00	(28.37)
06 3100 210 002	Group Insurance Non-Instructional	0.00	4.30	34.03	0.00	(34.03)	0.00	0.00	(34.03)
210	Group Insurance Non-Instructional	0.00	7.80	62.40	0.00	(62.40)	0.00	0.00	(62.40)
06 3100 220 001	Social Security Non-Instructional	0.00	131.12	933.61	0.00	(933.61)	0.00	0.00	(933.61)
06 3100 220 002	Social Security Non-Instructional	0.00	160.27	1,127.72	0.00	(1,127.72)	0.00	0.00	(1,127.72)
220	Social Security Non-Instructional	0.00	291.39	2,061.33	0.00	(2,061.33)	0.00	0.00	(2,061.33)
06 3100 230 001	Retirement Non-Instructional	0.00	126.41	890.82	0.00	(890.82)	0.00	0.00	(890.82)
06 3100 230 002	Retirement Non-Instructional	0.00	154.48	1,087.55	0.00	(1,087.55)	0.00	0.00	(1,087.55)
230	Retirement Non-Instructional	0.00	280.89	1,978.37	0.00	(1,978.37)	0.00	0.00	(1,978.37)
06 3100 237 001	Increased Retirement Contributions	0.00	43.41	305.93	0.00	(305.93)	0.00	0.00	(305.93)
06 3100 237 002	Increased Retirement Contributions	0.00	53.05	373.48	0.00	(373.48)	0.00	0.00	(373.48)
237	Increased Retirement Contributions	0.00	96.46	679.41	0.00	(679.41)	0.00	0.00	(679.41)
06 3100 350 001	Technical Services	0.00	7,219.28	76,517.01	0.00	(76,517.01)	0.00	0.00	(76,517.01)
06 3100 350 002	Technical Services	0.00	8,823.57	93,520.80	0.00	(93,520.80)	0.00	0.00	(93,520.80)
350	Technical Services	0.00	16,042.85	170,037.81	0.00	(170,037.81)	0.00	0.00	(170,037.81)
06 3100 430 001	Repairs and Maintenance Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 430 002	Repairs and Maintenance Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430	Repairs and Maintenance Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 610 001	General Supplies	0.00	152.43	229.19	0.00	(229.19)	0.00	33.99	(263.18)
06 3100 610 002	General Supplies	0.00	107.00	200.82	0.00	(200.82)	0.00	0.00	(200.82)
610	General Supplies	0.00	259.43	430.01	0.00	(430.01)	0.00	33.99	(464.00)
06 3100 730 001	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 730 002	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
730	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 733 001	Furniture and Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 733 002	Furniture and Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
733	Furniture and Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 810 001	Dues and Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 810 002	Dues and Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810	Dues and Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 890 001	Miscellaneous Expenses	0.00	349.06	412.51	0.00	(412.51)	0.00	0.00	(412.51)
06 3100 890 002	Miscellaneous Expenses	0.00	64.86	342.59	0.00	(342.59)	0.00	0.00	(342.59)
890	Miscellaneous Expenses	0.00	413.92	755.10	0.00	(755.10)	0.00	0.00	(755.10)
3100	Food Service Operations	0.00	21,212.99	203,040.42	0.00	(203,040.42)	0.00	33.99	(203,074.41)
06	Hot Lunch Fund	0.00	21,212.99	203,040.42	0.00	(203,040.42)	0.00	33.99	(203,074.41)

Fund: 01 General Fund

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	Taxes Levied by School District	5,736,095.00	198,066.31	3,071,438.46	53.55	2,664,656.54
01 1115	Carline Taxes	10,000.00	0.00	1,667.95	16.68	8,332.05
01 1120	Public Power Dist Sales Tax	15,000.00	17,052.64	17,052.64	113.68	(2,052.64)
01 1125	Motor Vehicle Taxes	200,000.00	18,149.39	169,937.63	84.97	30,062.37
01 1311	Tuition Regular Education	0.00	0.00	0.00	0.00	0.00
01 1312	Tuition Summer School	0.00	0.00	0.00	0.00	0.00
01 1510	Interest on Investments	1,000.00	61.47	876.99	87.70	123.01
01 1740	Student Fees	0.00	0.00	2,566.00	0.00	(2,566.00)
01 1911	Local License Fees	1,500.00	300.00	4,944.78	329.65	(3,444.78)
01 1920	Contributions & Donations	0.00	0.00	1,763.62	0.00	(1,763.62)
01 1925	Other Grants	0.00	0.00	25,758.00	0.00	(25,758.00)
01 1990	Miscellaneous Local Revenue	30,000.00	404.24	6,956.74	23.19	23,043.26
	Subtotal: LOCAL RECIEPTS	5,993,595.00	234,034.05	3,302,962.81	55.11	2,690,632.19
01 2110	County Fines and License Fees	25,000.00	2,649.51	15,173.79	60.70	9,826.21
01 2210	ESU Receipts	1,000.00	0.00	2,479.92	247.99	(1,479.92)
	Subtotal: COUNTY AND ESU RECEIPTS	26,000.00	2,649.51	17,653.71	67.90	8,346.29
01 3110	State Aid	364,190.00	36,419.00	335,088.10	92.01	29,101.90
01 3120	Special Education-School Age	305,000.00	23,669.00	147,456.00	48.35	157,544.00
01 3125	SPED Transportation-School Age	1,000.00	0.00	0.00	0.00	1,000.00
01 3130	Homestead Exemption	0.00	15,199.32	30,398.63	0.00	(30,398.63)
01 3131	Property Tax Credit	0.00	81,971.65	297,775.60	0.00	(297,775.60)
01 3132	Personal Property Tax Credit	0.00	8,913.75	8,913.75	0.00	(8,913.75)
01 3134	Personal Property Tax Credit - RR & PS	0.00	0.00	3,956.76	0.00	(3,956.76)
01 3180	Pro-Rate Motor Vehicle	12,000.00	8,798.46	12,453.24	103.78	(453.24)
01 3400	State Apportionment	64,000.00	0.00	69,445.31	108.51	(5,445.31)
01 3500	Other State Categorical Programs	24,000.00	0.00	0.00	0.00	24,000.00
01 3512	Distance Education Incentive Payments	0.00	0.00	0.00	0.00	0.00
01 3535	High Ability Learners	3,000.00	0.00	3,383.00	112.77	(383.00)
01 3575	Extended Learning	0.00	19,660.28	90,468.06	0.00	(90,468.06)
01 3990	Other State Receipts	12,000.00	0.00	3,810.00	31.75	8,190.00
	Subtotal: STATE RECEIPTS	785,190.00	194,631.46	1,003,148.45	127.76	(217,958.45)
01 4300	INNOVATIVE PROGRAMS	0.00	0.00	0.00	0.00	0.00
01 4309	HEAD START	0.00	0.00	13,000.00	0.00	(13,000.00)
01 4310	REAP	0.00	0.00	0.00	0.00	0.00
01 4505	Title I-Part A ESSA	65,055.00	0.00	31,804.32	48.89	33,250.68
01 4506	TITLE I NCLB IMPROVING BASIC PRGRMS ACCO	0.00	0.00	0.00	0.00	0.00
01 4509	Title II-Part A ESSA	11,856.00	0.00	0.00	0.00	11,856.00
01 4510	Title IV, Part A	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA PART B BASE ALLOCATION	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA PART B PRESCHOOL	2,047.00	0.00	0.00	0.00	2,047.00
01 4518	IDEA Part B (611) Base/EP	135,402.00	0.00	34,638.00	25.58	100,764.00
01 4519	SPED IDEA Enrollment Poverty	0.00	0.00	0.00	0.00	0.00
01 4521	IDEA Non-Public	3,818.00	0.00	0.00	0.00	3,818.00
01 4524	Other Federal Non-Catagorical Receipts	5,000.00	0.00	0.00	0.00	5,000.00
01 4525	Federal Vocational (Carl Perkins)	1,000.00	0.00	323.20	32.32	676.80
01 4530	Other Federal Catagorical Receipts	9,000.00	0.00	0.00	0.00	9,000.00
01 4708	MEDICAID IN PUBLIC SCHOOLS	0.00	0.00	1,171.50	0.00	(1,171.50)
01 4709	MEDICAID ADMIN ACTIVITIES	1,000.00	0.00	0.00	0.00	1,000.00
	Subtotal: FEDERAL RECEIPTS	234,178.00	0.00	80,937.02	34.56	153,240.98
01 5100	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00
01 5200	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
01 5300	Proceeds from Disposal of Property	0.00	0.00	13,316.00	0.00	(13,316.00)
01 5301	INSURANCE ADJUSTMENTS	1,000.00	0.00	5,256.00	525.60	(4,256.00)

Fund: 01 General Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 5400	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
01 5500	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-REVENUE RECEIPTS	1,000.00	0.00	18,572.00	1,857.20	(17,572.00)
01 6404	IDEA Part B Base-Birth-Age 5	0.00	0.00	0.00	0.00	0.00
01 6406	IDEA Preschool Base	0.00	0.00	0.00	0.00	0.00
01 6410	IDEA Enrollment/Poverty	0.00	0.00	0.00	0.00	0.00
01 6412	IDEA Part B Non-Public	0.00	0.00	0.00	0.00	0.00
	Subtotal: 6000	0.00	0.00	0.00	0.00	0.00
01 9000	Non-Program Receipts	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	7,039,963.00	431,315.02	4,423,273.99	62.83	2,616,689.01

Fund: 02 Depreciation Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	Interest on Investments	0.00	3.34	194.36	0.00	(194.36)
	Subtotal: LOCAL RECIEPTS	0.00	3.34	194.36	0.00	(194.36)
02 5200	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	0.00	3.34	194.36	0.00	(194.36)

Fund: 06 Hot Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1510	Interest on Investments	0.00	3.68	404.43	0.00	(404.43)
06 1611	Daily Sales-Student Lunches	0.00	20.60	62,184.53	0.00	(62,184.53)
06 1612	Daily Sales-Student Breakfast	0.00	0.00	12,085.45	0.00	(12,085.45)
06 1613	Daily Sales-Milk Program	0.00	0.00	239.36	0.00	(239.36)
06 1620	Daily Sales-Non Reimb	0.00	0.00	8,565.35	0.00	(8,565.35)
06 1990	Miscellaneous Local Revenue	0.00	0.00	11,824.70	0.00	(11,824.70)
	Subtotal: LOCAL RECIEPTS	0.00	24.28	95,303.82	0.00	(95,303.82)
06 3150	State Reimbursement (Nutrition Programs)	0.00	0.00	0.00	0.00	0.00
	Subtotal: STATE RECEIPTS	0.00	0.00	0.00	0.00	0.00
06 4210	State-Federal Nutrition Programs	0.00	12,972.81	100,747.81	0.00	(100,747.81)
06 4309	Head Start	0.00	0.00	0.00	0.00	0.00
	Subtotal: FEDERAL RECEIPTS	0.00	12,972.81	100,747.81	0.00	(100,747.81)
06 5200	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
06 5690	Other Non-Revenue Receipts	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	0.00	12,997.09	196,051.63	0.00	(196,051.63)

Fund: 08 Special Building Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	Local Property Taxes	125,000.00	3,835.43	41,749.91	33.40	83,250.09
08 1115	Carline Taxes	0.00	0.00	16.00	0.00	(16.00)
08 1510	Interest on Investments	500.00	54.62	421.77	84.35	78.23
08 1920	Contributions & Donations	0.00	0.00	0.00	0.00	0.00
08 1990	Miscellaneous Local Revenue	25,000.00	0.00	0.00	0.00	25,000.00
Subtotal: LOCAL RECIEPTS		150,500.00	3,890.05	42,187.68	28.03	108,312.32
08 3130	Homestead Exemption	0.00	331.21	662.42	0.00	(662.42)
08 3131	Property Tax Credit	0.00	1,774.63	6,387.44	0.00	(6,387.44)
08 3132	Personal Property Tax Credit	0.00	199.91	285.58	0.00	(285.58)
08 3180	Pro-Rate Motor Vehicle	200.00	191.59	235.42	117.71	(35.42)
Subtotal: STATE RECEIPTS		200.00	2,497.34	7,570.86	3,785.43	(7,370.86)
Fund Total:		150,700.00	6,387.39	49,758.54	33.02	100,941.46

Revenue Summary Report

Processing Month: 04/2020

User ID: LCP

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	7,190,663.00	450,702.84	4,669,278.52	64.94	2,521,384.48

**Treasurer's Report for the 2019-20 School Year
as of April 30, 2020**

General Fund

Beginning Balance	\$488,307.44	
Apr Income	\$431,315.02	
Apr Expenses	(\$513,388.70)	< (\$548,211.94) Mar expenditures
Apr Adjustments		Mar Pre-pay
Ending Balance	<u>\$406,233.76</u>	<u>(\$548,211.94)</u>

Cash Found In:

Balance Per Bank	\$408,013.76
Outstanding Checks	(\$1,780.00)
Adjustments	
Total	<u>\$406,233.76</u>

General Fund CD's

#7842	\$186,533.60
#15608	\$156,366.84
#45419	\$104,062.74
#45435	\$105,674.60
#42936	\$167,227.34
#881244 (MM)	\$254,572.89
Total	<u>\$974,438.01</u>

Building Fund

Beginning Balance	\$330,008.05
Apr Income	\$6,387.39
Apr Expenses	\$0.00
Apr	\$0.00
Ending Balance	<u>\$336,395.44</u>

Cash Found In:

Checking Acct.	\$336,395.44
Outstanding Checks	\$0.00
Total	<u>\$336,395.44</u>

Depreciation Fund

Beginning Balance	\$20,318.20
Apr Income	\$3.34
Apr Expenses	\$0.00
Ending Balance	<u>\$20,321.54</u>

Cash Found In:

Checking Acct.	\$20,321.54
Outstanding Checks	\$0.00
Total	<u>\$20,321.54</u>

Unemployment Fund

Beginning Balance	\$17,398.80
Apr Income	\$0.00
Apr Expenses	\$0.00
Ending Balance	<u>\$17,398.80</u>

Cash Found In:

Checking Acct	\$17,398.80
Outstanding Checks	\$0.00
Total	<u>\$17,398.80</u>

Student Fees

Beginning Balance	\$840.25
Apr Income	\$0.00
Apr Expenses	\$0.00
Ending Balance	<u>\$840.25</u>

Cash Found In:

Checking Acct.	<u>\$840.25</u>
Total	<u>\$840.25</u>

Activity Accounts

Beginning Balance	\$43,897.87
Apr Income	\$16,966.81
Apr Expenses	(\$8,396.51)
Apr Adjustments	\$0.00
Ending Balance	<u>\$52,468.17</u>

Cash Found In:

Checking Acct.	\$58,270.25
Outstanding Checks	(\$89,034.34)
Cds/Money Market	<u>\$83,232.26</u>
Total	<u>\$52,468.17</u>

Lunch Account

Beginning Balance	\$45,723.97
Apr Income	\$12,997.09
Apr Expenses	(\$21,212.99)
Apr Adjustments	
Ending Balance	<u>\$37,508.07</u>

Cash Found In:

Checking Acct.	<u>\$37,684.90</u>
Outstanding Checks	<u>(\$176.83)</u>
Total	<u>\$37,508.07</u>

EMPLOYEE PHYSICAL EXAMINATIONS

Good health is important to job performance. Employees shall present evidence of good health, in the form of a physical examination report, prior to their employment with the school district. Any such requirement will ensure that all entering employees in the same job category will complete a medical examination regardless of disability. All offers of employment may be made contingent on medical examination results.

Employees whose physical or mental health, in the judgment of the administration, may be in doubt shall submit to additional examinations, when requested to do so, at the expense of the school district.

The cost of the initial examination will be paid by the school district. *Medical examinations will be conducted by a medical doctor selected by the district.* The school district shall provide the standard examination form to be completed by the personal physician of the employee.

The successful applicant must be qualified and must be able to perform the essential functions of a position with or without reasonable accommodations. The district may withdraw an offer of employment should the medical examination reveal that the individual does not satisfy certain employment criteria under the following conditions:

1. The exclusionary criteria are job related and consistent with business necessity;
2. There is no reasonable accommodation that will enable the individual with a disability to perform the essential functions of the job;
3. The medical condition poses a direct threat to the health or safety of others in the workplace and cannot be eliminated or reduced to an acceptable level by a reasonable modification of policies, practices, procedures or by the provision of auxiliary aids or services;
4. The requested or necessary accommodation would impose an undue hardship on the district, unless funding is available through other sources. Individuals with a disability may be offered an opportunity of paying for a portion of the costs that constitutes an undue hardship or of personally providing the accommodation.

Employees identified as having reasonably anticipated contact with blood or infectious materials shall receive the Hepatitis B vaccine or sign a written waiver stating that they will not take the vaccine.

It shall be the responsibility of the superintendent to write an exposure control plan to eliminate or minimize district occupational exposure to bloodborne pathogens. The plan for designated employees shall include, but not be limited to, scope and application, definitions, exposure control, methods of compliance, Hepatitis B vaccination and post-

exposure evaluation and follow-up, communication of hazards to employees, and record keeping.

Information the district receives regarding medical examinations and drug testing will be collected and maintained on separate forms and in separate files apart from personnel files. All such records will be kept confidential, maintained for a minimum of one year and released only in accordance with provisions of the Americans with Disabilities Act or other applicable laws.

The requirements stated in the Negotiated Contract between employees in that certified collective bargaining unit and the board regarding physical examinations of such employees shall be followed.

Legal Reference: 29 C.F.R. Pt. 1630

Cross Reference: 404 Employee Health and Well-Being

NEW

Approved _____ Reviewed _____ Revised _____

COMMUNICABLE DISEASES - EMPLOYEES

Employees with a communicable disease will be allowed to perform their customary employment duties provided they are able to perform the essential functions of their position and their presence does not create a substantial risk of illness or transmission to students or other employees. The term "communicable disease" will mean an infectious or contagious disease spread from person to person, or animal to person, or as defined by law.

Prevention and control of communicable diseases will be included in the school district's bloodborne pathogens exposure control plan. The procedures will include scope and application, definitions, exposure control, methods of compliance, universal precautions, vaccination, post-exposure evaluation, follow-up, communication of hazards to employees and record keeping. This plan will be reviewed annually by the superintendent and school nurse.

The health risk to immunodepressed employees will be determined by their personal physician. The health risk to others in the school district environment from the presence of an employee with a communicable disease will be determined on a case-by-case basis according to the findings of an exam by the employee's personal physician, a physician chosen by the school district or public health officials. If an exam by other than the employee's personal physician is requested, such examination will be at the district's expense. A choice of two or more physicians, at least one of each gender, will be made available to the employee.

An employee who is at work and who has a communicable disease which creates a substantial risk of harm to a student, coworkers, or others at the workplace will report the condition to the superintendent any time the employee is aware that the disease actively creates such risk.

Employees diagnosed as having a high risk communicable disease will be given a leave of absence with pay pending the recommendation of a Medical Advisory Panel which will include the employee's personal physician, the School Medical Advisor and a physician selected by the board. Others who may be present as non-voting attendee include the employee and/or designee and the school administrator and/or designee.

The panel will consider whether the employee's presence would pose any health risk to others in the school community, and whether the employee, from a medical standpoint, can carry out his/her customary duties. Factors to be considered by the Medical Advisory Panel in making a recommendation will include current medical condition and prognosis and the most recent information and advice from the Federal Center of Disease Control and the State Department of Health.

As soon as is feasible, the Medical Advisory Panel will make a written recommendation to the superintendent, based on the opinion of a majority of the Medical Advisory Panel,

with minority opinion, if any, reported. The report may include statements by the non-voting attendees.

The superintendent will promptly make a recommendation to the board, based on the recommendation of the Medical Advisory Panel and on the superintendent's educational judgment.

If the decision is that the employee's presence poses no risk to others and that the employee can effectively discharge his/her duties, the employee will resume his/her customary assignment.

If the decision is that the employee's condition precludes resumption of his/her customary assignment, he/she will be placed on medical leave by the superintendent in accordance with his/her employment agreement, or, if feasible and medically appropriate, will be offered an alternative assignment, until the employee's condition is such that he/she can effectively discharge regular and customary duties and pose no risk to others.

Employees have the right to appeal decisions of the board in accordance with grievance procedures in employee contracts and provisions of state law.

Any return to work of an employee formerly on medical leave or on alternative assignment will require approval from the Medical Advisory Panel that the employee is able to discharge his/her customary duties and that the health risk to others no longer exists.

Health data of an employee is confidential and it will not be disclosed to third parties. Employee medical records will be kept in a file separate from their personal file. Identification of the employee and information about the employee's condition will be restricted to the superintendent and those present at the meeting of the Medical Advisory Panel, and/or board. Release of medical information will only be done according to law governing the rights of confidentiality.

It will be the responsibility of the superintendent, in conjunction with the school nurse, to develop administrative regulations stating the procedures for dealing with employees with a communicable disease.

Legal Reference: 29 U.S.C. §§ 794, 1910 (1994).
42 U.S.C. §§ 12101 et seq. (1994).
45 C.F.R. Pt. 84.3 (1996).

Cross Reference: 402.06 Employee Records
508.03 Communicable or Infectious Diseases – Students

Approved: August 9, 2010 Reviewed _____ Revised _____

DRUG AND ALCOHOL TESTING PROGRAM

Employees who operate school vehicles are subject to drug and alcohol testing if a commercial driver's license is required to operate the school vehicle and the school vehicle transports sixteen or more persons including the driver or the school vehicle weighs twenty-six thousand one pounds or more. For purposes of the drug and alcohol testing program, the term "employees" includes applicants who have been offered a position to operate a school vehicle.

The employees operating a school vehicle as described above are subject to random, reasonable suspicion and post-accident drug and alcohol testing. Employees operating school vehicles shall not perform a safety-sensitive function within four hours of using alcohol. Employees governed by this policy shall be subject to the drug and alcohol testing program beginning the first day they operate or are offered a position to operate school vehicles and continue to be subject to the drug and alcohol testing program as long as they may be required to perform a safety-sensitive function as it is defined in the administrative regulations. Employees with questions about the drug and alcohol testing program may contact the Superintendent.

It is the responsibility of the superintendent to develop administrative regulations to implement this policy in compliance with the law. The superintendent shall inform applicants of the requirement for drug and alcohol testing in notices or advertisements for employment.

The superintendent shall also be responsible for publication and dissemination of this policy and its supporting administrative regulations and forms to employees operating school vehicles. The superintendent shall also oversee a substance-free awareness program to educate employees about the dangers of substance abuse and notify them of available substance abuse treatment resources and programs.

Employees who violate the terms of this policy may be subject to discipline up to and including termination. Employees who violate this policy bear the personal and financial responsibility, as a condition of continued employment, to successfully participate in a substance abuse evaluation and a substance abuse treatment program if recommended by the substance abuse professional. Employees who fail to or refuse to successfully participate in a substance abuse evaluation or recommended substance abuse treatment program may be subject to discipline up to and including termination.

Legal Reference: 49 U.S.C. §§ 5331 et seq. (1994).
42 U.S.C. §§ 12101 (1994).
41 U.S.C. §§ 701-707 (1996).
49 C.F.R. Pt. 40; 382; 391.81-123 (1994).
34 C.F.R. Pt. 85 (1996).

Cross Reference: 410.02 Certificated Employee Personal Illness Leave

415.02 Support Staff Personal Illness Leave

Approved _____ Reviewed _____ Revised _____

STUDENT INVOLVEMENT IN DECISION MAKING

Students are in a unique position to make positive contributions to the improvement of the educational program and to the operation of a more effective school system.

It is the Board's belief that students, in keeping with their level of maturity, should be encouraged to participate in the development of policies, regulations, and procedures which affect them. Their participation in decision making will be considered part of the educational process.

As appropriate to the age of students, class or school organizations such as student councils may be formed to offer practice in self government and to serve as channels for the expression of student ideas and opinions.

The Board, through the staff, will take into consideration student opinions in establishing policies which directly affect student programs, activities, privileges, and other areas of student sensitivity.

Students will be welcomed at Board meetings and granted privileges of speaking in line with such privileges extended the general public.

Cross Reference: 204.12 Public Participation at Board Meetings
 506 Student Activities

NO CHANGE

Approved: August 9, 2010 Reviewed _____ Revised _____

STUDENT CONDUCT

The board believes inappropriate student conduct causes serious disruption to the learning environment, interferes with the rights of others, and threatens the health and safety of students, employees and the public. The Superintendent and staff will develop and implement age-appropriate student codes of conduct to facilitate the educational process.

Students shall conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district. This policy will also apply while on school owned, operated or chartered transportation; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and educational processes of the school district.

Students who violate this policy and the administrative regulations supporting it will be subject to disciplinary measures including, but not limited to, removal from the classroom, detention, suspension, probation and expulsion. The codes of conduct will include measures to prevent or discourage behavior which interferes with the educational program, behavior which disrupts the orderly and efficient operation of the school or the functioning of school activities, behavior which interferes with the maintenance of a learning environment, behavior that is violent or destructive, or behavior which interferes with the rights of other students to pursue their education. Procedures will be available to allow rights of due process for all students.

This disciplinary process is designed to create the expectation that the degree of discipline imposed by the school will be proportionate to the severity of the behavior of the particular student, the previous discipline history of the student and other relevant factors. It will also include parental involvement processes designed to enable parents, guardians, teachers and school administrators to work together to improve and enhance appropriate student behavior and academic performance. All student codes of conduct shall be submitted to the board for approval or review.

Students representing the school or groups of students within the school will be required to adhere to all school rules and administrative procedures established for such representative groups.

The code of conduct will be included in the student handbook, and a parent/guardian will sign and promptly return an acknowledgement of receipt of the handbook which specifically mentions the student code of conduct.

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975).
Neb. Statute 79-2,114 et seq. (Nebr. Equal Opportunity
in Education Act)
79-254 et seq. (Student Discipline Act)

Cross Reference: 503 Student Attendance
506 Student Activities
1005.02 Parent Relations Goals

***No Change**

Approved: August 9, 2010 Reviewed _____ Revised _____

CARE OF SCHOOL PROPERTY AND VANDALISM

Students shall treat school district property with care and respect. Students found to have destroyed or otherwise harmed school district property may be required to reimburse the school district. They may be subject to discipline under board policy and the school district rules and regulations. They may also be referred to local law enforcement authorities.

It shall be the responsibility of the superintendent to implement this policy.

Cross Reference: 504 Student Rights and Responsibilities

NO CHANGE

Approved: August 9, 2010 Reviewed _____ Revised _____

STUDENT ACTIVITIES FUNDS

The Student Activities Funds of each school will include athletic and student organization funds and any other funds belonging to any student or class group or activity.

Student Activity Funds are those funds raised or collected by and/or for school-approved student groups, and may include gate receipts and student activity card fees. Student activity funds will be collected and expended for the purpose of supporting the school's extracurricular activities program. Student body representation should be encouraged whenever possible.

Monies raised by students through student body organizations, receipts from activity tickets and gate receipts, are subject to the control and management by the school board.

The principal of each junior high and high school is responsible for all school/student accounts and accommodation funds. The principal will assign one or more school staff member(s) who are designated as an assistant treasurer by the school board to share the responsibility for assuring that accounting records are maintained in accordance with district guidelines.

The principal will be responsible for supervising the accounting functions to be performed at the building level. The building level accounting procedures will be consistent with the accounting functions performed at the district office level.

Secondary schools may establish bank demand and savings accounts in institutions that have been designated as depositories of school district funds by the school board. Materials and equipment purchased by student activity funds become district property. Projects for raising student activity funds should in general contribute to the educational experience of students and should not conflict with, but add to the instructional program and comply with district guidelines.

Any unencumbered class or activity funds will automatically revert to the general activity fund of the school within two years of graduation or when an activity is discontinued.

The district treasurer, or designee, may request all necessary financial information needed for review or required by the school board. These funds shall be examined annually as part of the district audit.

Cross Reference: 704.04 Audits

NO CHANGE

Approved: August 9, 2010 Reviewed _____ Revised: November 11, 2013

STUDENT FUND RAISING

Students may raise funds for school-sponsored events with the permission of the principal. Collection boxes for school fund raising must have prior approval from the principal before being placed on school property.

The main emphasis of any fund-raising campaign should be on the educational aspects of the program.

No tickets for any purpose except for school activities authorized under Board policies or otherwise expressly permitted by the Board will be sold on school premises.

No contribution of money for any purposes will be collected from or by school children except as authorized by the Board.

Fund raising by students for events other than school-sponsored events is not allowed.

Fund-raising campaigns for charitable purposes will be restricted to those approved by the Board of Education.

Periodically the Board will permit collection of donations for the United Fund. In such instances, the major emphasis will be on informing students of the nature and purpose of the fund and the services rendered. When voluntary contributions are received from pupils, the donations must be deposited in slotted containers furnished for that purpose. Teachers or other staff will not collect such money, nor will records be kept of the contributions either on an individual, classroom, or school basis.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Cross Reference:	504	Student Rights and Responsibilities
	505	Student Discipline
	506	Student Activities

Approved: August 9, 2010 Reviewed _____ Revised _____



CENTURA
COMMUNITY SCHOOLS



Proposal, March 2020



Leadership Encompass 360 **Centura Public Schools Proposal**



Board of Education

Jeff Christensen, President
Teresa Grabowski, Vice President
Aron Hostetler
Eric Hostetler
Justin Caspersen
Will Kemptar

Presented by the Nebraska Association of School Boards

Marcia Herring, Director of Board Leadership
Kori Stanosheck, Board Leadership Engagement Associate
Melissa Lusk, Board Leadership Development Associate
Karla Kruse, Board Leadership Administrative Assistant





Leadership Encompass 360 Proposal

March 13, 2020

Superintendent Look and Centura Board of Education,

We appreciate the opportunity to share the Leadership Encompass 360 Proposal with the Centura Superintendent and Board of Education. The NASB Board Leadership Department is pleased to provide a multitude of programs and services to our members, including the following superintendent evaluation process.

The Association adopted protocol and procedures are characteristic of a comprehensive evaluation process. The proposal outlines the scope and sequence that includes engagement of both internal and external stakeholders through online surveys. The process ensures open and continuous communication with our staff, but also an evaluation process that will ensure the board is equipped to assess purposeful feedback designed to measure the overall educational leadership of the superintendent.

The team at NASB would value the opportunity to work with the board through this most important endeavor. As the Director of the Leadership Department, I will serve as the lead facilitator with assistance from Kori Stanosheck, NASB Engagement Associate, Melissa Lusk, NASB Development Associate, and Karla Kruse, Board Leadership Administrative Assistant.

Once again, thank you for allowing us to present a proposal. I look forward to the opportunity to discuss and address questions and points of clarification as needed. Please feel free to contact me at 402-817-0296 at your convenience.

Respectfully submitted,

Marcia R. Herring

Marcia R. Herring, Director of Board Leadership
Nebraska Association of School Boards





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Superintendent Evaluation

It is the responsibility of the school board to evaluate the performance of the superintendent. There will always be some subjectivity and judgment on the board's part in evaluating the performance of the superintendent and as elected officials representing the school district you have been designated to make those judgments. The process presented is designed to reduce subjectivity and increase objectivity. Agreed upon expectations and a fair application of the evaluation is best determined through mutual understanding by the board and superintendent about what, how, and when the superintendent evaluation will be conducted.

The Association recommends a defined course of action to ensure the board executes an effective evaluation experience.

The process:

- All board members will participate in the evaluation process

The board will execute the evaluation process in accordance to:

- board policy (relevant to superintendent evaluation)
- the superintendent employment contract;
- the superintendent job description;
- the board adopted evaluation instrument; and,
- the superintendent/district performance goals

The value of integrating Leadership Encompass 360 ensures the board is utilizing an evaluation framework intended to define the educational role and expectations of a high-performing and effective superintendent. The standards and supporting indicators allow the board to target the knowledge, skills, and leadership qualities the board expects of the educational leader of the school district.

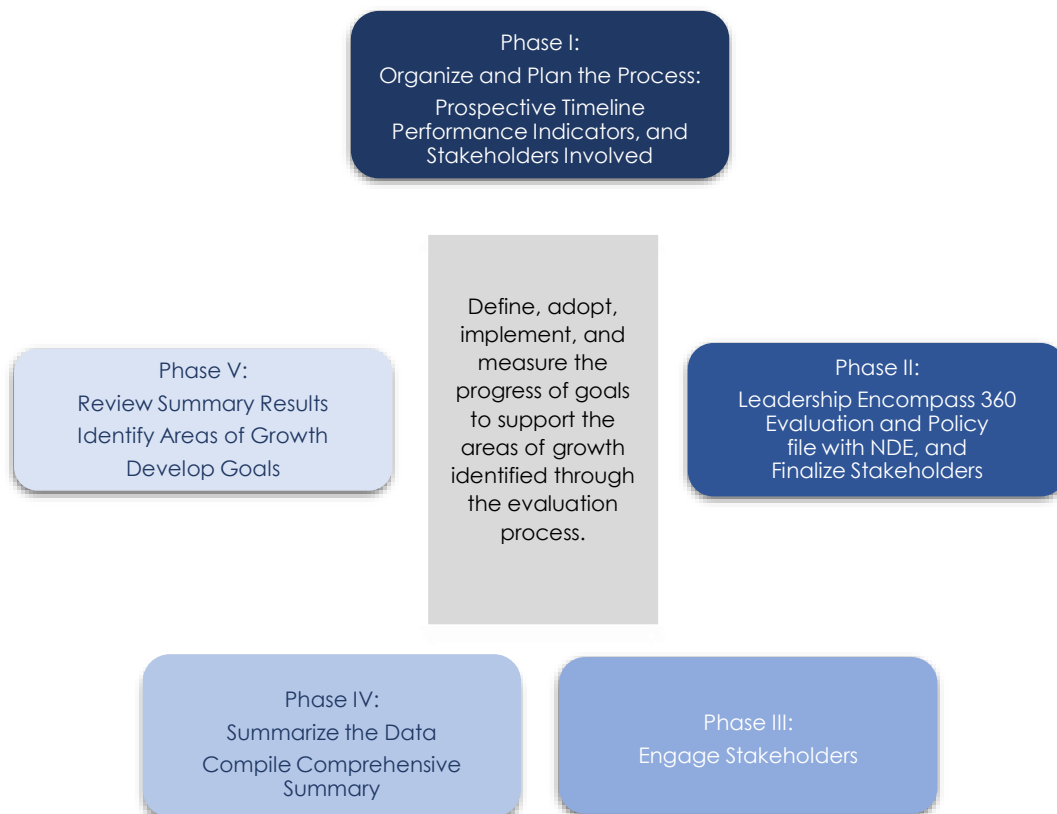




Leadership Encompass 360 Overview

The Nebraska Association of School Boards has been advocating for, working with, and training Nebraska school boards since 1918. Traditionally, NASB's Board Leadership department has worked with school boards and their superintendents providing sample superintendent evaluations that cover most all duties and responsibilities of the educational leader. As recent as 2017, a school board and superintendent requested that we assist the board in the development of a 360-superintendent evaluation to internal and external stakeholders.

Today, the Leadership Encompass 360 process ensures the superintendent is provided a comprehensive evaluation based upon his/her educational leadership with every impacted stakeholder in the district.





Leadership Encompass 360 — Standards and Indicators

Standard I: Mission Vision Goals

The superintendent works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals to ensure the progress and success of student learning and achievement.

- Engagement of Stakeholders
- Implementation of District Strategic Plan
- Addresses Barriers
- Evaluation of Mission, Vision, and Goals
- Utilization of Data in Decision Making

Standard II: Policy

The superintendent works collaboratively with the board to define, update, and adopt effective and purposeful district policy.

- Regular Review and Revision of Policy
- Implementation of Policy
- Communication of Policy and Legislative Rules
- Directional Alignment of Policy
- Oversight of Administration





Standard III: Budget Planning and Management

The superintendent provides organizational leadership district-wide to ensure fiscal responsibility by allocating, using and investing district resources to support effective instruction and improved student learning.

- Alignment of Resources
- Management of Budget
- Utilizes of Data in Resource Allocation
- Collaboration with Board in Budget Development
- Pursuit of Alternative Resources
- Secures and Manages Resources
- Maintains and Plans for Facilities
- Attention to Local, State, and Federal Legislation

Standard IV: Educational Leadership

The superintendent provides educational leadership ensuring resources align and support best practice for instructional standards, as well as implementation of current and/or applicable curriculum/ assessments to support student success.

- Advocates for Curriculum
- Utilization of Best-Practice Decision-Making
- Implementation of Instructional Evaluation
- Advocates for Support Services
- Optimization of Instruction
- Engagement of Parents and Community
- Provision of Integrated Technology
- Promotion of Student-Centered Culture
- Validation of Curriculum and Alignment





Standard V:
Organizational
and Cultural
Leadership

The superintendent provides organizational and cultural leadership to ensure the district is providing a quality education in a safe learning environment.

- Purposeful Recruiting and Hiring
- Develops of Professional Growth Opportunities
- Utilization of Effective Problem-Solving and Conflict Resolution
- Protocol and Procedures
- Implementation of Crisis and Safety Plan
- Promotion of Positive School Environment

Standard
VI:
Community
Relations

The superintendent establishes and sustains effective communications to inform and engage the board, parents, students, staff, local and state government officials, community members, and business leaders.

- Development of/Communication with Collaborative Partnerships:
 - Local Post-Secondary Institutions
 - Organizations/Groups
 - Families/Parents
- Understanding of District/Community
- Visibility within the District





Standard VII: Professional Leadership

The superintendent models and demonstrates professional leadership, ethics, and a commitment to growth and improved instruction and learning for staff and students.

- Embodiment of District Unity
- Establishment of Expectations
- Demonstration of Educational Knowledge
- Provision of Staff Development
- Management of Concerns and Opinions
- Cultivation of Positive Culture
- Investment in Personal Growth
- Possession of Required Certificates and Endorsements

Standard VIII: Board- Superintendent Relations

The superintendent collaborates with the board to define district expectations, policies, and goals to support instruction and student learning.

- Cultivation of Transparent Communication
- Collaboration of Expectations, Goals, and Policies
- Supportive of Committees' Work
- Engagement of Student-Board Representative





Cost Breakdown

The following is a description of services provided by NASB through the two-year Agreement:

Phase I: Organize and Plan the Process

10% of the total fee

NASB will engage the Client in stakeholder engagement and meetings with the superintendent and board as needed and mutually agreed upon, to be conducted by the NASB Board Leadership Team.

- Create a timeline
- Identify and engage internal stakeholders
- Distribute the communications packet
- Provide administrative support and leadership

Phase II: Design the Leadership Encompass 360 Evaluation

20% of the total fee

Year 1:

- NASB will work closely with the superintendent and board to communicate, engage, and manage the data collected through the internal and external stakeholder engagement.

Year 2:

- NASB will engage the superintendent in a self-assessment and the board will complete the annual superintendent evaluation. *Stakeholders will be engaged again year 3 providing benchmark data to support the growth and leadership of the superintendent.

Phase III: Engage Stakeholders

40% of the total fee

NASB will provide additional consultants on an as-needed basis for the purpose of data collection and analysis.

- Collect and Manage Data Collection
- Compile the data
- Analyze the data
- Create the evaluation report

Phase IV: Evaluation Findings and Goals

20% of the total fee

NASB will facilitate data analysis, provide thought leadership, and create goals for the superintendent and board.

Phase V: Support and Progress

10% of the total fee

NASB will provide ongoing support to ensure progress and success. Stakeholder re-engagement is available at an additional expense to ensure the goals are realized.

Total Estimated Cost Year One: \$1,000 (Not including reasonable travel expenses.)

Total Estimated Cost Year Two: \$500 (Not including reasonable travel expenses.)

**Fee is determined by district enrollment.*





PHASE I



Organize and Plan the Process:

Performance Indicators | Timeline | Internal and External Stakeholders

Organize and Plan the Process

Embarking on an effective superintendent evaluation process begins with organizing a timeline to establish a unified vision and expectations of the board. This phase provides the board an opportunity to identify and consider the internal and external stakeholders that will participate in the evaluation process. The timeline for a district will vary based upon the ability to schedule the necessary engagement and meetings.

Organize and Plan the Process	Target Date	Date Complete
Identify district point person		
Collect the superintendent job description		
Review the board policy specific to superintendent evaluation		
Board files modified policy and the new evaluation tool with NDE		
Identify internal and external stakeholders		
Design communications packet/engagement criteria		
Create a proposed timeline to support data collection from: <ul style="list-style-type: none"> ▪ Superintendent self-evaluation ▪ Board ▪ Administrators ▪ Certified staff ▪ Classified staff ▪ Student ▪ Parents ▪ Community data collection 		
360 Evaluation Report	Target Date	Date Complete
Analysis of collected responses and 360 report created		
Review of 360 Executive Summary by board president		
Schedule Board Retreat to review Superintendent Evaluation		
NASB facilitator will work with superintendent/Board to draft Superintendent goals		
Superintendent and board adopt annual goals		
Support and Evaluation	Target Date	Date Complete
Ongoing support and availability of NASB as needed		





Leadership Encompass 360 Evaluation and Policy

Adopted & filed with NDE | Finalize Internal/External Stakeholders

ADOPT LEADERSHIP ENCOMPASS 360

The design of the Leadership Encompass 360 enables the board to assess job responsibilities and success. The performance indicators analyze the strengths and qualities of the superintendent while also defining areas of growth that will benefit the long-term leadership of the superintendent. Data collected provides an objective view of the superintendent that reflects his/her leadership.

AUTHENTICATING LEADERSHIP ENCOMPASS 360

The board will review and adopt the design and content of Leadership Encompass 360, review applicable policy, and the superintendent contract language. To ensure proper compliance with Nebraska Department of Education rules and regulations, we ask that the board file all modified policies and the evaluation prior to engaging in the evaluation process.

Our team collects and compiles all responses and feedback from stakeholder engagement, organizes the data, and provides leadership to create purposeful goals to support the success of the superintendent. Although not all data will directly inform the final goals, the responses, organized by stakeholder group, can be a valuable source of information for the superintendent and board.





Engage Stakeholders

Internal Stakeholders | External Stakeholders

ENGAGING STAKEHOLDERS

Engaging stakeholders through the evaluation process aids in creating an additional outlet of feedback and communication. Below contains a list of potential stakeholders to consider in the engagement process.

EXTERNAL STAKEHOLDERS

- Community
 - Residents
 - Community groups
 - Neighborhood leaders
- Parents (e.g., households with school-age and non-school age children)

INTERNAL STAKEHOLDERS

- Board
- Superintendent
- Assistant Superintendents
- District and Building Level Administrators
- Certificated Staff
- Classified Staff
- Students (Jr. High/Middle & High School)





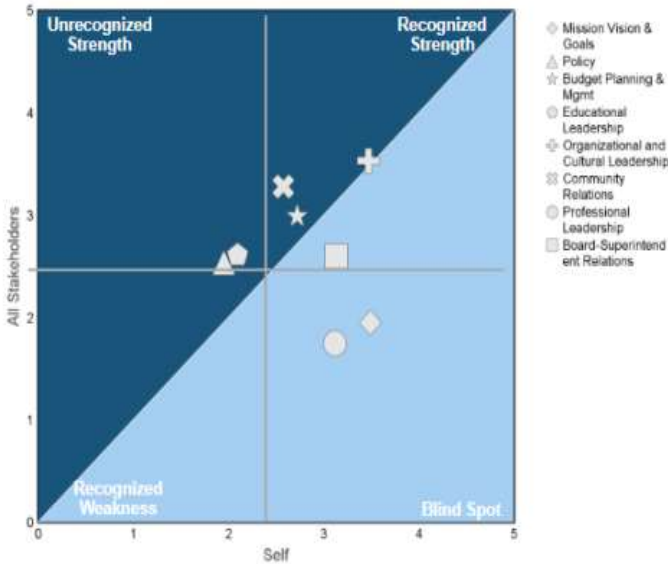
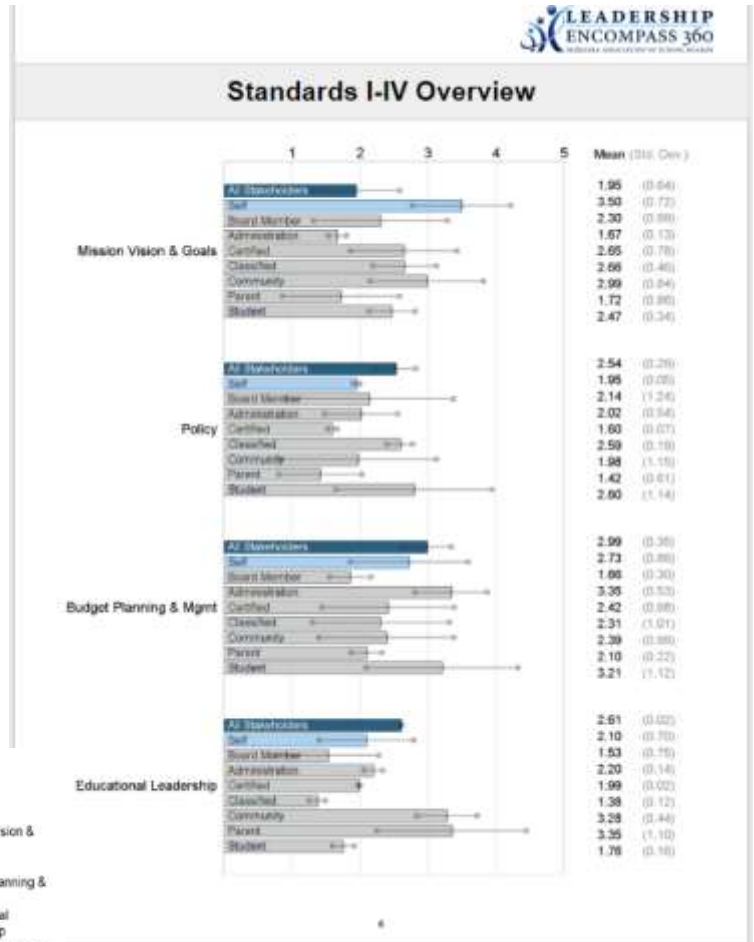
PHASE IV



Evaluation Findings and Goals

Summarize and Review Results | Develop Goals

The benefit of evaluations is the ability for the board to objectively acknowledge areas of the strength and effectiveness, as well as set expectations for the future. The Leadership Encompass 360 evaluation tool, and the two-year process that accompanies it, is able to show over a comparative two-year time period whether the goals and strategies of the superintendent have been recognized and found valuable with the stakeholders.



RESULTS AND GOALS

The level of invaluable insight this evaluation tool and process provides for the board serves as the foundation upon which the school board can open a dialogue with the community and create more transparency and purposeful oversight of the superintendent.



PHASE V



Support and Progress

SUPPORT AND PROGRESS

Ongoing support from the Board Leadership Team will continue after the board has reviewed the data and adopted the annual goals for the superintendent. The support includes remaining connected with the board and ensuring their ability to measuring the successful completion of the goals in the subsequent year through the online platform.





APPENDIX: THE BOARD LEADERSHIP TEAM

The Nebraska Association of School Boards has been advocating for, working with, and training Nebraska school boards since 1918. Traditionally, the NASB's Board Leadership department has worked with school boards and their superintendents in more narrowly focused goal setting exercises. However, in 2018 district leaders requested that we expand superintendent evaluations to include a comprehensive evaluative process, which led to the creation of the Leadership Encompass 360. As demand has grown, the NASB Board Leadership Team has grown to include three facilitators:

Marcia Herring – NASB Director of Board Leadership

Marcia began her service to public education as a school board member on the Waverly School District Board of Education, completing 12 years of service. During her tenure as a local board member she was elected by her peers to serve on the Nebraska Association of School Boards—Board of Directors completing three terms as Director. She began her work as a superintendent search consultant more than 18 years ago. Marcia served as Director of NASB Search Services for 8 years.

As the Director of Board Leadership, Marcia has expanded the programs and services to meet the ever-changing needs of our members. We currently support our members through Strategic Planning, Community Engagement, Board Development Learning Retreats and Workshops, and Online Board Self-Assessment and Superintendent Evaluation. The growth of the Department and scope of services has enabled our team to provide impactful and purposeful leadership for school districts across the state and ranging in enrollment from 125 students to more than 10,000.

Kori Stanosheck – NASB Board Leadership Engagement Associate

Kori brings a wealth of experience and knowledge to her role as Engagement Associate. As a Strategic Advisor for more than ten years, Kori provided nationwide coaching leadership to executive leaders and board members. She exhibits strong competencies through her leadership skills and facilitation work in strategic planning, large group engagement, and role in the NASB Board Leadership Department developing value-driven resources for Association members. Kori is also directing the efforts for the Whole Child Project, which aims to cultivate the development of a healthy, safe, supportive, challenging and engaged healthy schools and communities, on behalf of the Association.

Melissa Lusk – NASB Board Leadership Development Associate

Melissa serves as the Board Leadership Development Associate, providing support services and coordination for Board Leadership events and initiatives. Her extensive work in the growth and development of our data analysis has enhanced the integrity and quality of the Department's Needs Analysis phase of the Strategic Planning Service. Melissa is currently developing the Department C.A.R.E. (Child Advocates and Resources for Education) Program, targeting enhanced early childhood parent engagement programs and services. Melissa began her involvement in public education through teaching English to local refugees and immigrants. She has a passion for working with diverse communities and considers it an honor to be part of the evolving work at NASB.





ATTENTION Ryan Ruhl - Superintendent

DATE 4/29/2020

TRANSMITTED VIA

TO Centura Public Schools
PO Box 430
Cairo, NE 68824

FROM Derek Kotschwar

- MAIL
- DELIVERY
- EMAIL
- OVERNIGHT
- OVERNIGHT PRIORITY
- PICK UP
- FAX ___# pgs. incl. cover

ETI PROJECT # 2019-157

PROJECT Centura Public Schools – Mechanical Upgrades

TRANSMITTAL PURPOSE

- For Signature & Return
- For Review & Comment
- Please Respond
- Please Process
- For Your Information
- As Requested
- Shop Drawings
- Other

ITEMS SENDING

COPIES	DATE	SPEC	DESCRIPTION
1	4/29/20		Reviewed Pay Application #1, (Invoice # CB10054609, Invoice Date 4/28/20)

COMMENTS

Ryan,

I have reviewed the pay application #1 and I am recommending payment to Johnson Controls in the amount of \$7,924.20.

SIGNED: Derek Kotschwar

CC: Johnson Controls – Dawn VanderVeen
Johnson Controls – Jim Foley
File

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: Engineering Technologies, Inc
 ATTN: Bryan Rahn
 825 M St Suite 200
 LINCOLN, NE 68508

FROM CONTRACTOR:
 JOHNSON CONTROLS, INC
 2106 E HW 30
 S 3
 DALLAS, TX 75373

CONTRACT FOR: control systems

PROJECT: Centura Public Schools Mechanical Upgr; APPLICATION NO: 5
 PROJECT MGR: DETERDING, DARREN A
 FEDERAL ID: 39-0380010

VIA ARCHITECT:
 REMIT TO: Johnson Controls
 PO Box 730068
 Dallas, TX 75373

PERIOD TO: 30-Apr-20
 INVOICE NO: CB10054609
 INVOICE DATE: 28-Apr-20
 PROJECT NOS: MCON450104
 P.O.NO: 2019-157
 CONTRACT DATE: 2-Oct-20

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 328,790
2. Net change by Change Orders \$ 0
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 328,790
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 8,805
5. RETAINAGE:
 - a. 10 % of Completed Work \$ 880
(Column D + E on G703)
 - b. 10 % of Stored Material \$ 0
(Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 880
6. TOTAL EARNED LESS RETAINAGE \$ 7,924
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 0
8. CURRENT PAYMENT DUE \$ 7,924
 - a. 0.00% Tax \$ 0
 - b. Total Current Payment with Tax \$ 7,924
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 320,866

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0	\$0
Total approved this Month	\$0	\$0
TOTALS	\$0	\$0
NET CHANGES by Change Order	\$0	\$0

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Johnson Controls, Inc.

By: _____ Date: 4/29/2020

State of: Wisconsin County of: Milwaukee
 Subscribed and sworn to before me this 29 day of April 2020
 Notary Public:
 My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 7,924.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____ Date: 4/29/2020

By: Derek Katschwar
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

This document was produced under AIA Order No. 1317369973 which expires on 10/22/2020 and is not for resale. Please reference our invoice number and amount with your payment. Send only to the address on this invoice.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 5 OF 2 PAGES

AIA Document G703, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
 JCI PROJECT NO: MC0N450104 APPLICATION NO: 5
 JCI INVOICE NO: CB10054609 APPLICATION DATE: 28-Apr-20
 PERIOD TO: 30-Apr-20
 ARCHITECT'S PROJECT NO: DETERDING, DARREN A

Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)						
1	Project Management	\$14,000	\$0	\$910	\$910	\$0	\$910	7%	\$91	
2	Demo Labor	\$12,000	\$0	\$7,542	\$7,542	\$0	\$4,459	63%	\$754	
3	Installation	\$84,985	\$0	\$0	\$0	\$0	\$84,985	0%	\$0	
4	Mech Equip & Materials	\$130,200	\$0	\$0	\$0	\$0	\$130,200	0%	\$0	
5	Electrical	\$24,750	\$0	\$0	\$0	\$0	\$24,750	0%	\$0	
6	Insulation	\$27,550	\$0	\$0	\$0	\$0	\$27,550	0%	\$0	
7	Controls	\$35,305	\$0	\$353	\$353	\$0	\$34,952	1%	\$35	
GRAND TOTALS:						\$0	\$8,805	\$328,790	3%	\$880

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