

AGENDA FOR THE BOARD OF EDUCATION, INDEPENDENT SCHOOL DISTRICT NO. I001 ALFALFA COUNTY, OKLAHOMA, BURLINGTON PUBLIC SCHOOLS

As required by section 311, title 25 of the Oklahoma statutes, notice is given that the Board of Education of Independent School District No. I001, Alfalfa County, Oklahoma will hold a regular meeting as follows.

DATE: Wednesday, August 19, 2026 **TIME:** 7:00 PM **TYPE:** Regular

PLACE: Superintendent's Office Burlington School, 401 Main Street, Burlington, OK 73722

NOTE: The Burlington Board Of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- 1. Call meeting to order - Roll call of members**
- 2. Acknowledgment of guests - if any present**
- 3. Principal Report**
- 4. Daycare update**
- 5. Athletics update**
 - Cross country**
 - Golf Tournament**
 - Fundraising**
- 6. Discussion and vote on Basketball season ticket prices**
- 7. Housing update**
- 8. Financial Report**
- 9. POSSIBLE CONSIDERATION AND VOTE OF CONSENT AGENDA: All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and vote of items #9A - #9C**
 - 9.A. Approve the agenda as part of the minutes**
 - 9.B. Read or waive the reading, vote to approve or correct the minutes of the Regular Board of Education meeting of July 21st, 2026**
 - 9.C. Approve the 2026/27 Federal Assurances and LEA Agreement**
 - 9.D. Items removed from Consent Agenda for separate action**
- 10. Vote to approve / not approve encumbrances, change orders, and warrants as follows:**

Description:

General Fund	Encumbrances	\$1,774,065.44
	Change Orders	(\$98.87)
	Warrants	\$218,768.26
Building Fund	Encumbrances	\$0.00
	Change Orders	\$0.00
	Warrants	\$0.00
Child Nutrition Fund	Encumbrances	\$0.00
	Change Order	\$0.00
	Warrants	\$2,449.82

11. **Vote to approve / not approve the July Activity report**
12. **Proposed executive session to discuss**
 - 1) **Discuss the ongoing evaluation of the performance of the superintendent**
Board/Superintendent Relations - Staff Relations (July/August discussion)
25 O.S. Section 307(B)(1)
13. **Vote to convene/not convene in executive session**
14. **Acknowledge return to open session**
15. **Executive session minutes compliance announcement**
16. **Discussion and approve policy efeaa**
17. **Discussion and approve policy FNCD**
18. **Discussion and approve policy FNCD-R**
19. **Discussion and approve policy FNCD-P**
20. **Discussion and approve policy FNCD-E**
21. **Discussion and approve policy FFG**
22. **Discussion and approve policy EHDD**
23. **Discussion and vote to approve/not approve fencing quote**
24. **Approve the reaffirmation of the procurement policy**
25. **Discuss the latest dropout and remediation report given by the OSDE**

26. **Discussion and vote to approve/not approve a contract with Oklahoma Career and Technology Education for FY27**
27. **Discussion on Library DEREK with OSDE**
28. **Discussion and vote to approve/not approve days to hours for Burlington Public School as directed by OSDE.**
29. **Accept resignations to date**
30. **Superintendent Report**
31. **New Business - For business that has developed since posting of the agenda**
 - 31.A. **Board to sign contracts for FY27**
32. **Adjourn**

This agenda was posted at _____ a.m./p.m. on the ____ day of _____, 2026, on the windows adjacent to the south and west doors of the Burlington School and notice was given to the Alfalfa County Clerk at _____ a.m./p.m. on the ____ day of _____, 2026.

NAME OF PERSON REPORTING: Gerrett Spears TITLE: Superintendent

SIGNATURE: _____

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Gerrett Spears at (580) 431-2222 two business days prior to the meeting so that appropriate arrangements can be made.

[illegible]



BURLINGTON ELKS BASKETBALL

2026-27 SEASON PASSES

ONE PASS. ALL SEASON. BE THERE FOR THE ELKS.

SEASON PASS OPTIONS

INDIVIDUAL

\$50

Adults and non-basketball-playing students

FAMILY OF 4

\$175

\$10 for each additional family member living in the household

SENIOR CITIZEN

\$20

Affordable season-long support for Burlington basketball

2026-27 HOME GAME SCHEDULE

Mark your calendar and cheer on every age group!

ELEMENTARY

OCT. 30	Aline-Cleo
NOV. 10	Sharon-Mutual
DEC. 7	Cherokee
JAN. 11	Timberlake

JUNIOR HIGH

NOV. 10	Sharon-Mutual
DEC. 1	Buffalo
DEC. 3	Aline-Cleo
DEC. 7	Cherokee
JAN. 5	Ringwood
JAN. 11	Timberlake
JAN. 19	Waynoka

HIGH SCHOOL

NOV. 13	Hillsdale Christian - Music Bake Sale
NOV. 20	Lomega
DEC. 1	Buffalo
DEC. 3	Aline-Cleo - Homecoming
JAN. 5	Ringwood
JAN. 18	DCLA - Pink Out
JAN. 19	Waynoka
JAN. 26	Kremlin

	General Fund, Fund 11	FY21	FY22	FY23	FY24	FY25	FY26	FY27 Current	FY27 Projections
	Incoming								
1110	1110 AD VALOREM TAX LEVY (CURRENT) Total	\$1,330,824.93	\$1,384,878.23	\$1,146,112.21	\$894,793.12	\$ 1,032,675.31	\$ 1,050,943.18		\$ 998,396.02
1120	1120 AD VALOREM TAX LEVY (PR.YRS) Total	\$39,750.02	\$314,408.35	-\$100,730.13	\$12,227.14	\$ 304,978.59	\$ 7,471.85		\$ 7,098.26
1130	1130 REVENUE IN LIEU OF TAXES Total	\$350.28			\$0.00				\$ -
1190	1190 OTHER TAXES Total				\$0.00				\$ -
1260	1260 Extended School Care	\$200.00			\$0.00				\$ -
1290	1290 OTHER TUITION FEES				\$0.00	\$ 300.00			\$ 285.00
1300	Earnings on Investment & Bond Sales				\$0.00				\$ -
1310	1310 INTEREST EARNINGS Total				\$0.00				\$ -
1311	1311 MONTHLY INTEREST Total	\$10,787.69	\$6,954.53	\$95,165.19	\$122,407.29	\$ 49,176.37	\$ 55,072.03		\$ 52,318.43
1350	1350 INTEREST ON TAXES Total	\$868.85	\$831.27	\$57.75	\$0.00				\$ -
1410	1410 RENTAL OF SCHOOL FACILITIES Total				\$0.00				\$ -
1420	1420 RENTAL NOT SCHOOL FACILITIES Total		\$1,300.00		\$0.00				\$ -
1440	1440 SALES OF EQUIP,SERV,& MATERIAL Total		\$100.00		\$600.00	\$ 1,500.00			\$ -
1460	1460 COMMISSIONS Total				\$0.00				\$ -
1510	1510 INSURANCE LOSS RECOVERIES Total	\$14,030.09			\$0.00	\$ 919.50			\$ 873.53
1530	1530 DAMAGES TO SCHOOL PROPERTY Total				\$0.00				\$ -
1550	1550 WORKER'S COMPENSATION			\$1,575.00	\$0.00				\$ -
1590	1590 MISCELLANEOUS REIMBURSEMENTS Total	\$43.69	\$3,124.95		\$0.00				\$ -
1610	1610 CONTRIBUTIONS/DONATIONS-PRIV. Total	\$29,318.72	\$6,762.00	\$6,323.00	\$14,889.00	\$ 20,000.00	\$ 12,175.60		\$ 11,566.82
1620	1620 COMMUNITY SERVICES Total				\$0.00				\$ -
1650	1650 DISTRICT CONTRACTS Total				\$0.00				\$ -
1660	1660 MINERAL ROYALTIES/LEASE REV. Total	\$17.22		\$56.84	\$29.40	\$ 41.60			\$ 39.52
1680	1680 REFUND PRIOR YR EXPENDITURES Total	\$60.30	\$774.25	\$31.51	\$8,603.34	\$ 80.39	\$ 170.24		\$ 161.73
1690	1690 MISC. REV. FROM DIST.SOURCE Total	\$1,580.00	\$4,571.65	\$17,919.50	\$2,920.67	\$ 3,613.40	\$ 10,119.68		\$ 9,613.70
1710	1710 STUDENTS' LUNCHES Total	\$675.50			\$0.00				\$ -
1730	1730 ADULT LUNCHES/BREAKFASTS Total	\$2,587.50	\$1,629.75		\$0.00				\$ -
1740	1740 SUMMER FOOD SERVICE ADULT REV Total				\$0.00				\$ -
1790	1790 OTHER DIST.REVENUE (CHILD NUT) Total				\$0.00				\$ -
	Total Local Revenue	\$1,431,094.79	\$1,725,334.98	\$1,166,510.87	\$1,056,469.96	\$ 1,412,024.06	\$ 1,137,213.68	\$ -	\$ 1,080,353.00
2100	2100 COUNTY 4 MILL AD VALOREM TAX Total	\$72,892.75	\$96,337.23	\$74,859.18	\$68,922.22	\$ 85,327.17	\$ 74,294.94		\$ 70,580.19
2200	2200 COUNTY APPORT.(MORTGAGE TAX) Total	\$4,046.97	\$3,812.93	\$3,136.20	\$3,366.18	\$ 4,765.89	\$ 6,323.46		\$ 6,007.29
2300	2300 RESALE OF PROPERTY FUND DIST. Total				\$0.00				\$ -
	Total Local Revenue	\$76,939.72	\$100,150.16	\$77,995.38	\$72,288.40	\$ 90,093.06	\$ 80,618.40	\$ -	\$ 76,587.48
3110	3110 GROSS PRODUCTION TAX Total	\$138,256.22	\$325,119.15	\$403,402.01	\$221,922.42	\$ 173,020.64	\$ 187,625.31		\$ 178,244.04
3120	3120 MOTOR VEHICLE COLLECTIONS Total	\$54,006.77	\$63,567.94	\$58,232.08	\$60,284.64	\$ 56,860.60	\$ 56,673.10		\$ 53,839.45
3130	3130 Rural Electric COOP Tax Total	\$239,135.97	\$283,967.66	\$315,703.93	\$270,429.24	\$ 280,060.84	\$ 274,157.70		\$ 260,449.82
3140	3140 STATE SCHOOL LAND EARNINGS Total	\$18,843.91	\$19,900.09	\$20,661.44	\$23,818.63	\$ 24,619.74	\$ 25,145.72		\$ 23,888.43
3150	3150 VEHICLE TAX STAMPS Total		\$0.54		\$0.00	\$ -			\$ -
3210	3210 FOUNDATION AND SALARY INCEN. Total	\$21,775.07	\$20,443.22	\$19,052.38	\$30,499.84	\$ 420,740.00	\$ 166,814.71		\$ 26,524.92
3211	3211 STATE PAID SALARY ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$ 97,172.02			\$ -
3250	3250 EDUCATION FLEX.BENEFIT ALLOW. Total	\$224,823.37	\$225,893.94	\$255,490.78	\$276,866.52	\$ 281,982.00	\$ 197,678.68		\$ 187,794.75
3310	3310 ALTERNATIVE AND HIGH CHALLENGE Total	\$5,702.27			\$0.00				\$ -
3412	3412 NAT'L BD CERTIFIED TEACHER PM Total				\$0.00				\$ -
3413	3413 REGENTS FOR HIGHER EDUCATION				\$4,000.00	\$ 4,000.00	\$ 4,000.00		\$ 3,800.00
3415	3415 READING SUFFICIENCE ACT Total	\$1,100.25	\$1,950.88	\$803.28	\$2,252.80	\$ 2,182.90	\$ 957.88		\$ 909.99
3420	3420 STATE TEXTBOOK Total	\$6,347.50	\$11,532.77	\$8,859.84	\$9,158.00	\$ 8,869.22	\$ 8,637.92		\$ 8,206.02
3430	3430 ADULT EDUCATION MATCHING Total				\$0.00				\$ -
3436	SRO				\$62,934.34	\$ 120,895.28	\$ 93,041.47		\$ 88,389.40
3440	3440 DRIVER EDUCATION Total	\$742.50	\$577.50	\$330.00	\$577.50	\$ 1,072.50			\$ -
3620	3620 STATE LAND REIMBURSEMENT Total	\$176.90	\$145.27	\$155.71	\$117.89	\$ 99.92	\$ 109.25		\$ 103.79
3630	3630 DEPART. OF HUMAN SERVICES Total				\$0.00				\$ -
3690	3690 MISC. SOURCES OF STATE REVENUE Total	\$260.57	\$644.96	\$1,718.10	\$638.26	\$ 504.33	\$ 618.09		\$ 587.19
3720	3720 STATE MATCHING Total				\$0.00				\$ -
3800	3800 STATE VOCATIONAL PROGRAMS (411/412)				\$0.00				\$ -
3811	3811 COMP. HS VOC. SALARY REIM. Total	\$9,920.00	\$9,920.00	\$9,920.00	\$10,520.00	\$ 10,520.00	\$ 10,520.00		\$ 9,994.00
3812	3812 VOC PROG ASSISTANCE GRANTS Total	\$12,742.00	\$12,742.00	\$12,742.00	\$13,000.00	\$ 13,000.00	\$ 13,000.00		\$ 12,350.00
3892	3892 OK Education Lottery Fund Total				\$15,000.00				\$ -
	Total State Revenue	\$733,833.30	\$976,405.92	\$1,107,071.55	\$1,002,020.08	\$ 1,495,599.99	\$ 1,038,979.83	\$ -	\$ 855,081.78
4120	4120 FED. EMERG.MANAG.AGENCY (FEMA)				\$0.00				\$ -
4140	4140 TITLE VI-INDIAN ED. Total				\$0.00				\$ -
4150	4150 ROTC Total				\$0.00				\$ -
4180	4180 Title VI Supart 1, SM RRL SCH	\$25,366.00		\$22,353.00	\$34,659.00	\$ 18,634.00	\$ 18,981.00		\$ 18,031.95
4210	4210 TITLE I-PART A, IMP BASIC PROG Total	\$19,513.35	\$18,818.53	\$20,877.11	\$29,411.95	\$ 17,576.67	\$ 23,193.55		\$ 22,033.87
4213	4213 TITLE 1- School Improvement				\$0.00				\$ -
4230	4230 TITLE 1 - Part D, Delinquent				\$0.00				\$ -
4240	4240 PART D, NEGLECTED & DELINQUENT Total				\$0.00				\$ -

	General Fund, Fund 11	FY21	FY22	FY23	FY24	FY25	FY26	FY27 Current	FY27 Projections	
4250	4250 TITLE I PART E STRIVING READERS Total				\$0.00				\$ -	
4271	4271 PART 1, TEACHER-PRINC TNG REC Total	\$3,777.60	\$3,807.46	\$4,448.85	\$3,562.55	\$ 4,280.78	\$ 3,641.35		\$ 3,459.28	
4280	4280 Title III				\$0.00				\$ -	
4281	4281 PART A, ENG LANG ACQ,ENH&ACH Total				\$0.00				\$ -	
4310	4310 INDIVWITH DISABIL.IDEA--B Total	\$30,432.88	\$34,619.94	\$29,522.59	\$31,106.93	\$ 33,022.34	\$ 32,484.66		\$ 30,860.43	
4340	4340 PRESCHOOL AGES 3-5 IDEA-B Total	\$2,288.84	\$363.39		\$3,239.24	\$ 1,015.19	\$ 1,117.14		\$ 1,061.28	
4441	4441 TITLE IV, Part A				\$0.00				\$ -	
4442	4442 TITLE IV, STUDENT SUP/ACADEMIC Total	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$ 10,129.52	\$ 10,006.28		\$ 9,505.97	
4470	4470 TITLE VI-SUPART 2 Total				\$0.00				\$ -	
4611	4611 TITLE II, P.L. 105-220 Total				\$0.00				\$ -	
4617	4617 . Total				\$0.00				\$ -	
4689	4689 OTHER MISC. SOURCES OF FED.REV Total	\$15,571.28	\$125,017.32	\$86,903.85	\$8,212.79	\$ 3,876.00			\$ -	
4705	4705 EMERG. OPERATIONAL REIMB-SBP & NSLP Total				\$0.00				\$ -	
4706	4706 P-EBT LOCAL ADMIN FUNDS Total				\$0.00				\$ -	
4710	4710 LUNCHES Total				\$0.00		\$ 1,981.76		\$ 1,882.67	
4720	4720 BREAKFASTS Total				\$0.00		\$ 557.42		\$ 529.55	
4740	4740 SUMMER FOOD SERV.PROG. Total				\$0.00				\$ -	
4780	4780 NATIONAL SCHOOL LUNCH EQUIPMENT				\$0.00				\$ -	
4817	4817 ARP-ESSER III Homeless				\$0.00				\$ -	
4817	4817 ARP- ESSER III				\$0.00				\$ -	
4821	4821 EQUALIZATION (CARL PERKINS) Total				\$0.00				\$ -	
	Total Federal Revenue	\$106,949.95	\$192,626.64	\$174,105.40	\$110,192.46	\$ 88,534.50	\$ 91,963.16	\$ -	\$ 87,365.00	
5120	5120 CASH OR CHANGE Total	\$200.00			\$0.00				\$ -	
5150	5150 CHILD NUTRITION PROGRAM Total				\$0.00				\$ -	
5160	5160 ACTIVITY FUND REIMBURSEMENT Total	\$43,863.18	\$66,479.35	\$168,820.20	\$0.00	\$ 36,212.11	\$ 25,633.61		\$ 24,351.93	
5190	5190 MISC. REVENUE TRANSFER	\$22,720.90			\$119,699.00	\$ 30,000.00	\$ 10,000.00		\$ 9,500.00	
5600	5600 CORRECTING ENTRY Total	\$1,514.56	\$244.73	\$1,926.14	\$52,990.85	\$ 7,762.09	\$ 4,706.08		\$ 4,470.78	
	Total correcting Revenue	\$68,298.64	\$66,724.08	\$170,746.34	\$172,689.85	\$ 73,974.20	\$ 40,339.69	\$ -	\$ 38,322.71	
	Total Revenue Collected	\$2,417,116.40	\$3,061,241.78	\$2,696,429.54	\$2,413,660.75	\$ 3,160,225.81	\$ 2,389,114.76	\$ -	\$ 2,137,709.97	
	Prior Year Lapsed Reserves				\$69,025.96	\$ 3,128.83				
	Prior Year Estopped Warrants				\$9,155.00					
6110	6110 Carryover from previous years	\$2,759,583.68	\$2,353,576.16	\$2,434,604.68	\$1,950,853.75	\$ 882,773.30	\$ 928,709.33	\$ 928,709.33		
	Total funds available that fiscal year				\$4,442,695.46	\$ 4,046,127.94	\$ 3,317,824.09	\$ 928,709.33	\$ 2,137,709.97	
	EXPENDITURES	FY21	FY 22	FY23	FY24	FY25	FY26	FY27 Current	FY27 Projections	
1000	1000 INSTRUCTION	\$1,450,063.42	\$1,573,069.07	\$1,499,781.96	\$1,796,155.46	\$ 1,576,539.88	\$ 1,256,397.80	\$ 33,171.11	\$ 1,225,306.97	
2120	2120 GUIDANCE SERVICES	\$58,667.07	\$62,698.24	\$63,314.42	\$25,542.90	\$ 78,915.81	\$ 79,545.61		\$ 81,039.94	
2132	2132 MEDICAL SERVICES	\$26,522.12	\$19,266.71	\$27,397.97	\$27,460.14	\$ 27,821.45	\$ 28,523.51		\$ 29,313.54	
2135	2135 OCCUPATIONAL THERAPY	\$6,267.52	\$8,170.85	\$8,229.12	\$8,995.26	\$ 8,360.22	\$ 6,366.67		\$ 6,500.00	
2140	2140 PSYCHOLOGICAL SERVICES	\$0.00	\$700.00	\$3,688.84	\$1,733.88	\$ 3,397.44	\$ 1,386.96		\$ 1,400.00	
2152	2152 SPEECH PATHOLOGY SERVICES	\$32,758.08	\$38,160.05	\$41,483.76	\$27,718.04	\$ 40,937.42	\$ 35,035.07	\$ 470.95	\$ 35,000.00	
2170	2170 PHYSICAL THERAPY	\$5,170.09	\$7,529.27	\$8,057.09	\$8,514.87	\$ 6,686.35	\$ 5,869.80		\$ 6,000.00	
2199	2199 OTHER SUPPORT SRV-STUDENT	\$44,343.48	\$70,613.02	\$104,319.87	\$82,334.41	\$ 96,591.80	\$ 67,839.94	\$ 1,058.38	\$ 64,929.66	
2212	2212 INSTR & CURRICULUM DEV SVC	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3,480.16	\$ 3,478.40		\$ 3,478.95	
2213	2213 INSTRUCTIONAL STAFF TRAIN.SER.	\$5,086.05	\$6,257.99	\$9,814.75	\$23,607.68	\$ 16,121.34	\$ 2,531.73	\$ 420.75	\$ 1,153.81	
2220	2220 LIBRARY MEDIA SERV	\$60,301.81	\$60,979.82	\$67,823.44	\$81,777.05	\$ 60,239.73	\$ 1,403.22		\$ 1,452.19	
2230	2230 INSTRUCTION-RELATED TECH	\$3,629.24	\$3,176.44	\$3,426.46	\$8,033.50	\$ 11,210.00	\$ -		\$ -	
2312	2312 BOARD CLERK/DEPUTY/MIN.CL.SERV	\$5,674.50	\$5,346.91	\$5,345.65	\$5,320.78	\$ 5,293.51	\$ 5,291.75	\$ 3,187.60	\$ 5,286.15	
2313	2313 BOARD TREASURER SERVICES	\$7,050.00	\$9,002.41	\$9,127.50	\$9,550.00	\$ 10,300.00	\$ 10,450.00	\$ 400.00	\$ 11,050.00	
2314	2314 ELECTION SERVICES	\$19.35	\$1,085.89	\$233.96	\$0.00	\$ -	\$ 30.00		\$ 2,300.00	
2317	2317 LEGAL SERVICES	\$2,603.31	\$1,974.00	\$2,037.00	\$2,000.00	\$ 3,236.50	\$ 2,306.00	\$ 2,500.00	\$ 2,700.00	
2318	2318 AUDIT SERVICES	\$5,800.00	\$6,500.00	\$6,500.00	\$6,750.00	\$ 7,011.00	\$ 9,835.00		\$ 10,500.00	
2319	2319 OTHER BOARD OF EDUCATION SERV.	\$8,686.95	\$26,270.92	\$29,858.60	\$40,809.75	\$ 9,987.88	\$ 16,513.89	\$ 2,619.00	\$ 13,819.00	
2321	2321 OFFICE OF SUPERINTENDENT SERV.	\$148,438.98	\$145,368.40	\$135,562.45	\$112,914.69	\$ 132,601.23	\$ 102,796.24	\$ 9,013.04	\$ 140,992.87	
2323	2323 COMMUNITY RELATIONS SERVICES	\$7,238.00	\$8,422.68	\$10,449.88	\$10,050.88	\$ 8,596.63	\$ 350.00		\$ 1,000.00	SKORDLE
2330	2330 SPECIAL AREA ADMIN.SERV.	\$5,916.00	\$5,916.00	\$6,096.00	\$6,096.00	\$ 6,420.00	\$ 6,420.00		\$ 6,660.00	
2340	2340 OTHER GENERAL & ADMIN.SERV.	\$1,755.35	\$2,365.41	\$1,755.02	\$2,108.36	\$ 818.32	\$ 491.08		\$ 640.00	
2410	2410 OFFICE OF THE PRINCIPAL SERV.	\$131,049.53	\$100,678.52	\$138,950.78	\$156,435.93	\$ 81,169.24	\$ 39,196.59		\$ 23,579.92	
2490	2490 OTHER SUPPORT SERV.-SCH.ADMIN.	\$636.43	\$725.95	\$749.21	\$2,621.67	\$ -	\$ -			
2511	2511 BUSINESS OFFICE	\$120,160.02	\$130,265.51	\$133,884.52	\$162,613.15	\$ 109,516.91	\$ 106,406.52	\$ 13,792.51	\$ 109,005.92	
2518	2518 Tax Assessment and Collection	\$38,983.60	\$37,655.67	\$32,110.08	\$24,984.40	\$ 29,113.25	\$ 28,826.69		\$ 30,000.00	
2530	2530 PRINTING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$ 9,849.76	\$ 9,102.03	\$ 361.75	\$ 8,841.00	
2560	2560 INFORMATION SERVICES	\$0.00	\$0.00	\$0.00	\$2,315.29	\$ 1,452.76	\$ -			
2571	2571 RECRUITMENT & PLACEMENT	\$12,128.50	\$1,317.25	\$1,119.00	\$590.75	\$ 768.25	\$ 228.00		\$ 250.00	
2573	2573 INSERVICE TRAINING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$ 553.50	\$ 80.00		\$ 170.00	

	General Fund, Fund 11	FY21	FY22	FY23	FY24	FY25	FY26	FY27 Current	FY27 Projections	
2574	2574 HEALTH SERVICES	\$362.50	\$1,185.00	\$805.00	\$1,155.00	\$ 2,923.30	\$ 1,344.90		\$ 250.00	
2575	2575 OTHER STAFF SERVICES	\$12,138.86	\$10,562.00	\$13,265.44	\$11,488.25	\$ 11,943.00	\$ 9,989.00	\$ 8,742.00	\$ 8,742.00	
2580	2580 ADMIN. TECHNOLOGY SERV	\$0.00	\$0.00	\$0.00		\$ 28,936.82	\$ 3,128.00	\$ 3,286.00	\$ 3,286.00	
2620	2620 OPERATION OF BUILDINGS SERV.	\$371,658.83	\$299,030.99	\$352,405.68	\$327,152.24	\$ 424,941.72	\$ 380,859.01	\$ 60,650.82	\$ 491,441.51	\$225 NON SALARY
2630	2630 CARE & UPKEEP OF GROUNDS SERV.	\$4,157.86	\$3,550.49	\$13,631.75	\$5,393.06	\$ 4,027.06	\$ 3,517.97		\$ 2,300.00	
2640	2640 CARE & UPKEEP OF EQUIP.SERV.	\$194.95	\$478.00	\$0.00	\$1,831.43	\$ 813.40	\$ 184.38		\$ 1,979.39	
2650	2650 VEHICLE OPER.& MAINT.SERVICES	\$1,800.65	\$5,844.41	\$6,210.22	\$4,524.27	\$ 540.89	\$ 17,621.08		\$ 5,550.00	
2660	2660 SECURITY SERVICES	\$11,007.48	\$5,123.75	\$8,487.75	\$7,323.00	\$ -				
2670	2670 SAFETY	\$7,974.43	\$183.96	\$2,224.40	\$97,754.91	\$ 16,337.00	\$ 25,934.30		\$ 15,117.55	
2720	2720 VEHICLE OPERATION SERVICES	\$76,015.44	\$65,302.88	\$73,426.29	\$67,794.35	\$ 36,028.22	\$ 30,267.39	\$ 6,225.84	\$ 8,997.13	
2730	2730 MONITORING SVC					\$ 8,069.98				
2740	2740 VEHICLE SERV.& MAINTEN.SERV.	\$24,835.84	\$14,032.30	\$11,374.07	\$12,568.17	\$ 44,654.11	\$ 41,130.09	\$ 117.69	\$ 51,838.22	
3120	3120 FOOD PREP.& DISPENSING SERV.	\$30,095.18	\$29,988.16	\$34,997.22	\$38,484.48	\$ 63,872.02	\$ 71,242.30		\$ 39,137.09	
3140	3140 OTH.DIRECT/RELATED CH.NUT.PROG	\$0.00	\$912.44	\$286.54	\$0.00	\$ -	\$ 93.45			
3180	3180 NUTRIT.EDUCATION & STAFF DEV.	\$0.00	\$0.00	\$556.61	\$234.49	\$ -				
3190	3190 OTHER CHILD NUT.PROG.OPER.	\$0.00	\$1,544.99	\$105.00	\$0.00	\$ -				
3300	3300 COMMUNITY SERVICES OPER	\$82,810.20	\$149,253.57	\$177,550.29	\$223,856.19	\$ 113,292.08	\$ 44,079.76	\$ 1,850.24	\$ 75,000.00	
4300	4300 SITE IMPROVEMENT SERVICES	\$300.00	\$300.00	\$2,175.00	\$13,692.00	\$ 400.00				
4720	4720 All Other Bldg Improvements	\$0.00	\$0.00	\$51,257.19	\$53,515.80	\$ -	\$ 13,410.00		\$ 57,000.00	
5200	5200 FUND TRANSFERS/REIMBURSEMENTS	\$200.00	\$200.00	\$0.00	\$0.00					
5600	5600 CORRECTING ENTRY	\$1,514.56	\$244.73	\$1,926.14	\$52,990.85	\$ 7,762.09	\$ 4,706.08		\$ 4,706.08	
8100	8100 RESTRICTED FUNDS	\$10,395.59	\$0.00	\$0.00	\$0.00					
	Total	\$2,824,411.77	\$2,921,437.65	\$3,101,801.92	\$3,556,793.33	\$ 3,111,532.03	\$ 2,474,210.21	\$ 147,867.68	\$ 2,587,714.89	
		\$2,352,288.31	\$2,493,380.29	\$2,029,232.30	\$885,902.13	\$ 934,595.91	\$ 843,613.88	\$ 780,841.65		
							ACTUAL FY26	ACTUAL FY27	ESTIMATED FY27	
	PRIOR YR CARRYOVER						\$928,709.33	\$843,613.88	\$843,613.88	
	CURRENT YR REVENUE						\$2,389,114.76	\$2,137,709.97	\$2,137,709.97	
	Projected Total Funds Available						\$3,317,824.09	\$2,981,323.85	\$2,981,323.85	
	-									
	CURRENT YR EXPENSES						\$2,474,210.21	\$147,867.68	\$2,587,714.89	
	CARRYOVER						\$843,613.88	\$2,833,456.17	\$393,608.96	

	Building Fund, Fund 21	FY21	FY22	FY23	FY24	FY25	FY26	FY27 Actual	FY26 Projections
	Incoming								
1110	1110 AD VALOREM TAX LEVY (CURRENT) Total	\$190,217.78	\$197,943.71	\$163,816.35	\$127,894.77	\$147,602.56	\$150,213.62		\$135,192.26
1120	1120 AD VALOREM TAX LEVY (PR.YRS) Total	\$5,681.53	\$44,939.08	-\$14,397.58	\$1,747.65	\$43,591.27	\$1,033.74		\$930.37
1130	1130 REVENUE IN LIEU OF TAXES Total	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
1310	1310 INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
1311	1311 MONTHLY INTEREST	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
1440	1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$0.00	\$0.00	\$450.00				\$0.00
1510	1510 INSURANCE LOSS RECOVERY	\$0.00	\$0.00	\$0.00	\$0.00	\$78,634.71			\$0.00
1610	1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$0.00	\$75,000.00	\$8,000.00	\$15,000.00			\$0.00
1680	1680 REFUND PRIOR YR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$65,132.00			\$0.00
1690	1690 MISC. REV. FROM DISTRICT SOURCE	\$0.00	\$0.00	\$0.00	\$700.00	\$680.00			\$0.00
3435	3435 REDBUD SCHOOL FUNDING ACT	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
3620	3620 STATE LAND REIMBURSEMENT	\$0.00	\$20.76	\$22.26	\$16.85	\$14.28	\$15.61		\$0.00
4689	4689 OTHER MISC SOURCES OF FED. REV	0	0	0	\$0.00				\$0.00
5160	5160 ACTIVITY FUND REIMBURSEMENT	0	0	0	\$34,710.35	\$17,842.50	\$20,690.00		\$20,000.00
5190	5190 MISC. REVENUE TRANSFER	0	0	0	\$34,710.35	\$5,000.00	\$10,000.00		\$10,000.00
5600	5600 CORRECTING ENTRY	0	0	0	\$16,900.00				\$0.00
	Total	\$195,899.31	\$242,903.55	\$224,441.03	\$225,129.97	\$373,497.32	\$181,952.97	\$0.00	\$166,122.63
6110	6110 CASH FORWARD-SURPLUS CASH FWD			624872.21	\$743,262.23	\$165,936.32	\$185,547.60		\$0.00
6130	6130 PRIOR-YR LAPSED APPROPRIATIONS				\$27,393.62				\$0.00
6200	6200 INTER FUND TRANSFER				\$81,213.49				\$0.00
	Total	\$195,899.31	\$242,903.55	\$849,313.24	\$1,076,999.31	\$539,433.64	\$367,500.57	\$0.00	\$166,122.63
	Expenditures	FY 21	FY 22	FY23	FY24	FY25	FY26	FY27 Actual	FY26 Projections
		Paid	Paid	Paid	Paid	Paid			\$0.00
2199	2199 OTHER SUPPORT SERVICES-STUDENT	\$0.00	\$0.00	\$0.00	\$665.50	\$0.00			\$0.00
2518	2518 TAX ASSESSMENT & COLLECTION	\$0.00	\$0.00	\$0.00	\$17,750.00	\$0.00			\$0.00
2541	2541 PLANNING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2620	2620 OPERATION OF BUILDING SERV.	\$48,946.10	\$86,794.25	\$64,941.56	\$113,207.97	\$144,323.88	\$170,141.04		\$60,508.00
2630	2630 CARE & UPKEEP OF GROUNDS SERV.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2640	2640 CARE & UPKEEP OF EQUIP. SERV.	\$0.00	\$0.00	\$0.00	\$63,687.37	\$0.23			\$0.00
2660	2660 SECURITY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2740	2740 VEHICLE SERV. & MAINTEN. SERV.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
3140	3140 OTH DIR &/OR REL CNP	\$0.00	\$0.00	\$0.00	\$16,273.94	\$0.00			\$0.00
4200	4200 SITE AQUISITION SERVICES	\$144,754.40	\$0.00	\$0.00	\$74,000.00	\$0.00			\$0.00
4300	4300 SITE IMPROVEMENT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$17,141.20			\$0.00
4400	4400 ARCHITECTURE & ENGINEER SERV.	\$0.00	\$0.00	\$0.00	\$78,784.00	\$0.00			\$0.00
4600	4600 BLDG ACQ &CONST SVC	\$0.00	\$0.00	\$0.00	\$38,465.28	\$0.00			\$0.00
4620	4620 ALL OTHER NEW CONSTRUCTION	\$1,100.00	\$0.00	\$5,193.75	\$91,953.81	\$0.00			\$0.00
4720	4720 ALL OTHER BULD. IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$364,665.00	\$101,752.39	\$24,450.00		\$0.00
5100	5100 DEBT SVC					\$90,668.34	\$95,123.25		\$104,660.34
5200	5200 FUND TRANSFERS/REIMBURSEMENTS	\$22,720.90	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
5600	5600 CORRECTING ENTRY	\$0.00	\$0.00	\$0.00	\$16,900.00	\$0.00			\$0.00
8100	RESTRICTED FUNDS (ST/FED)	\$1,484.75	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
	Total	\$219,006.15	\$86,794.25	\$70,135.31	\$876,352.87	\$353,886.04	\$289,714.29	\$0.00	\$165,168.34
	PRIOR YR CARRYOVER						\$185,547.60	\$77,786.28	\$77,786.28
	CURRENT YR REVENUE						\$181,952.97	\$0.00	\$166,122.63
	Projected Total Funds Available						\$367,500.57	\$77,786.28	\$243,908.91
	-								
	CURRENT YR EXPENSES						\$289,714.29	\$0.00	\$165,168.34
	CARRYOVER						\$77,786.28	\$77,786.28	\$78,740.57

	Child Nutrition Fund 22	FY21	FY22	FY23	FY24	FY25	FY26	FY27 Actual	FY26 Projections
	Incoming								
1610	1610 CONTRIBUTIONS/DONATIONS-PRIV.					\$2,000.00	\$10,000.00		\$10,000.00
1680	1680 REFUND PRIOR YR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$157.40	\$769.26	\$1,070.11		
1790	1790 OTHER DIST.REVENUE (CHILD NUT)	\$0.00	\$0.00	\$56.95	\$0.00				
3250	3250 EDUCATION FLEX BENEFIT ALLOW	\$1,231.80	\$8,006.70	\$6,969.94	\$7,318.46	\$7,300.00	\$7,394.96		\$0.00
3720	3720 STATE MATCHING	\$794.36	\$911.76	\$860.96	\$768.88	\$783.22	\$760.18		\$700.00
4705	4705 NSLP CARES EMERGENCY FUNDING	\$0.00	\$8,748.95	\$13,388.13	\$8,135.80				
4706	4706 P-EBT LOCAL ADMIN FUNDS	\$0.00	\$614.00	\$628.00	\$0.00				
4710	4710 LUNCHES	\$50,538.86	\$71,502.40	\$36,142.84	\$29,328.75	\$40,225.79	\$24,935.55		\$36,200.00
4720	4720 BREAKFASTS	\$21,384.12	\$21,591.06	\$9,968.38	\$7,094.83	\$7,164.66	\$7,465.46		\$6,400.00
5150	5150 CHILD NUTRITON PROGRAM	\$3,269.50	\$0.00	\$0.00	\$0.00				
5160	5160 ACTIVITY FUND REIMBURSEMENT	\$0.00	\$0.00	\$19,897.09	\$10,835.21	\$17,571.50	\$340.50		\$0.00
5600	5600 CORRECTING ENTRY				\$147.60	\$42.24			
6130	6130 PRIOR-YR LAPSED APPROPRIATIONS				\$600.00				
	Total	\$77,218.64	\$111,374.87	\$87,912.29	\$64,386.93	\$75,856.67	\$51,966.76	\$0.00	\$53,300.00
6110	6110 CASH FORWARD-SURPLUS CASH FWD			\$61,221.46	\$51,274.36	\$14,650.30	\$35,415.03	\$36,930.41	\$31,496.54
	Total funds available that fiscal year	\$77,218.64	\$111,374.87	\$149,133.75	\$115,661.29	\$90,506.97	\$87,381.79	\$36,930.41	\$84,796.54
							FY26	FY27 Actual	FY26 Projections
	Expenditures	FY 21	FY 22	FY23	FY24	FY25			
3120	3120 FOOD PR & DISP SVC	\$ 37,639.68	\$ 37,401.51	\$ 38,072.17	\$ 37,504.18				
3140	3140 OTH DIR &/OR REL CNP	\$ 6,341.05	\$ 6,733.52	\$ 7,650.63	\$ 5,038.40	\$ 5,058.98	\$ 4,953.99	\$ 125.00	\$ 2,625.00
3150	3150 FOOD PROCUREMENT SVC	\$ 50,391.07	\$ 48,510.91	\$ 50,035.34	\$ 57,907.94	\$ 55,848.04	\$ 45,259.47		\$ 44,800.00
3155	3155 Food Procurement - adult	\$ 1,278.72	\$ 1,250.00	\$ 500.00	\$ 355.87		\$ 172.92		\$ 172.92
3180	3180 NUTRITION EDUCATION	\$ 52.50	\$ 52.50	\$ 52.50	\$ 57.00	\$ 61.00	\$ 65.00	\$ 65.00	\$ 65.00
3190	3190 other cnp oper	\$ -	\$ -	\$ 528.75	\$ -	\$ 10.50			\$ 500.00
5600	5600 CORRECING ENTRY	\$ -	\$ -	\$ 528.75	\$ 147.60				
	Total	\$ 95,703.02	\$ 93,948.44	\$ 97,368.14	\$ 101,010.99	\$ 60,978.52	\$ 50,451.38	\$ 190.00	\$ 48,162.92
							\$ 36,930.41	\$ 36,740.41	
							ACTUAL FY26	ACTUAL FY27	ESTIMATED FY:
	PRIOR YR CARRYOVER						\$35,415.03	\$ 36,930.41	\$ 36,740.41
	CURRENT YR REVENUE						\$51,966.76	\$0.00	\$53,300.00
	Projected Total Funds Available						\$87,381.79	\$ 36,930.41	\$ 90,040.41
	-								
	CURRENT YR EXPENSES						\$ 50,451.38	\$ 190.00	\$ 48,162.92
	CARRYOVER						\$36,930.41	\$ 36,740.41	\$ 41,877.49

Burlington School Running Balances

General		Running Balance	Building		Running Balance	CNP		Running Balance	Sinking Fund		Running Balance
8/25/25 Checks Cut	\$ (247,215.99)	\$635,807.92	8/25/25 Checks Cut	\$ -	\$96,129.68	8/25/25 Checks Cut	\$ -	\$31,152.87	8/25/25 Checks Cut	\$ -	\$54,584.38
8/31/25 Deposits	\$ 214,609.68	\$850,417.60	8/31/25 Deposits	\$ 294.67	\$96,424.35	8/31/25 Deposits	\$ -	\$31,152.87	8/31/25 Deposits	\$ 1,683.84	\$56,268.22
9/18/25 Checks Cut	\$ (235,476.14)	\$614,941.46	9/18/25 Checks Cut	\$ (28,182.83)	\$68,241.52	9/18/25 Checks Cut	\$ (6,136.66)	\$25,016.21	9/18/25 Checks Cut	\$ -	\$56,268.22
9/30/25 Deposits	\$ 115,986.60	\$730,928.06	9/30/25 Deposits	\$ 232.78	\$68,474.30	9/30/25 Deposits	\$ 10,190.25	\$35,206.46	9/30/25 Deposits	\$ 1,251.11	\$57,519.33
10/20/25 Checks Cut	\$ (206,309.02)	\$524,619.04	10/20/25 Checks Cut	\$ (28,582.83)	\$39,891.47	10/20/25 Checks Cut	\$ (5,868.59)	\$29,337.87	10/20/25 Checks Cut	\$ -	\$57,519.33
10/31/25 Deposits	\$ 114,722.53	\$639,341.57	10/31/25 Deposits	\$ 106.48	\$39,997.95	10/31/25 Deposits	\$ 7,583.92	\$36,921.79	10/31/25 Deposits	\$ 369.86	\$57,889.19
11/14/25 Checks Cut	\$ (182,277.85)	\$457,063.72	11/14/25 Checks Cut	\$ (28,183.35)	\$11,814.60	11/14/25 Checks Cut	\$ (5,365.96)	\$31,555.83	11/14/25 Checks Cut	\$ -	\$57,889.19
11/30/25 Deposits	\$ 107,775.70	\$564,839.42	11/30/25 Deposits	\$ -	\$11,814.60	11/30/25 Deposits	\$ 4,120.29	\$35,676.12	11/30/25 Deposits	\$ -	\$57,889.19
12/12/25 Checks Cut	\$ (208,972.75)	\$355,866.67	12/12/25 Checks Cut	\$ -	\$11,814.60	12/12/25 Checks Cut	\$ (5,215.18)	\$30,460.94	12/31/25 Payment	\$ (18,190.00)	\$39,699.19
12/29/25 Checks Cut	\$ (10,560.00)	\$345,306.67	12/29/25 Checks Cut	\$ -	\$11,814.60	12/29/25 Checks Cut	\$ -	\$30,460.94	12/29/25 Checks Cut	\$ -	\$39,699.19
12/31/25 Deposits	\$ 215,677.32	\$560,983.99	12/31/25 Deposits	\$ 12,946.17	\$24,760.77	12/31/25 Deposits	\$ 3,178.51	\$33,639.45	12/31/25 Deposits	\$ 60,233.03	\$99,932.22
1/19/26 Checks Cut	\$ (194,153.99)	\$366,830.00	1/19/26 Checks Cut	\$ -	\$24,760.77	1/19/26 Checks Cut	\$ (2,479.18)	\$31,160.27	1/19/26 Checks Cut	\$ -	\$99,932.22
1/31/26 Deposits	\$ 943,348.81	\$1,310,178.81	1/31/26 Deposits	\$ 124,592.00	\$149,352.77	1/31/26 Deposits	\$ 380.11	\$31,540.38	1/31/26 Deposits	\$ 533,160.27	\$633,092.49
2/11/26 Checks Cut	\$ (202,688.78)	\$1,107,490.03	2/11/26 Checks Cut	\$ -	\$149,352.77	2/11/26 Checks Cut	\$ (4,363.72)	\$27,176.66	2/11/26 Checks Cut	\$ -	\$633,092.49
2/28/26 Deposits	\$ 130,655.13	\$1,238,145.16	2/28/26 Deposits	\$ 7,972.92	\$157,325.69	2/28/26 Deposits	\$ 3,879.60	\$31,056.26	2/28/26 Deposits	\$ 37,094.58	\$670,187.07
3/12/26 Checks Cut	\$ (189,394.22)	\$1,048,750.94	3/12/26 Checks Cut	\$ (115,168.34)	\$42,157.35	3/12/26 Checks Cut	\$ (5,706.90)	\$25,349.36	3/12/26 Checks Cut	\$ -	\$670,187.07
3/31/26 Deposits	\$ 101,059.67	\$1,149,810.61	3/31/26 Deposits	\$ 10,371.78	\$52,529.13	3/31/26 Deposits	\$ 709.53	\$26,058.89	3/31/26 Deposits	\$ 11,030.40	\$681,217.47
4/13/26 Checks Cut	\$ (188,166.56)	\$961,644.05	4/13/26 Checks Cut	\$ -	\$52,529.13	4/13/26 Checks Cut	\$ (5,648.76)	\$20,410.13	4/13/26 Checks Cut	\$ -	\$681,217.47
4/30/26 Deposits	\$ 163,225.93	\$1,124,869.98	4/30/26 Deposits	\$ 11,173.07	\$63,702.20	4/30/26 Deposits	\$ 7,693.37	\$28,103.50	4/30/26 Deposits	\$ 52,046.91	\$733,264.38
5/14/26 Checks Cut	\$ (410,850.61)	\$714,019.37	5/14/26 Checks Cut	\$ -	\$63,702.20	5/14/26 Checks Cut	\$ (5,134.80)	\$22,968.70	5/14/26 Checks Cut	\$ -	\$733,264.38
5/30/26 Deposits	\$ 101,483.03	\$815,502.40	5/30/26 Deposits	\$ 1,295.24	\$64,997.44	5/30/26 Deposits	\$ 8,595.85	\$31,564.55	5/30/26 Deposits	\$ 6,026.21	\$739,290.59
6/22/26 Checks Cut	\$ (71,992.83)	\$743,509.57	6/22/26 Checks Cut	\$ -	\$64,997.44	6/22/26 Checks Cut	\$ (68.01)	\$31,496.54	6/22/26 Checks Cut	\$ -	\$739,290.59
6/30/26 Checks Cut	\$ (8,779.33)	\$734,730.24	6/30/26 Checks Cut	\$ -	\$64,997.44	6/30/26 Checks Cut	\$ -	\$31,496.54	6/30/26 Checks Cut	\$ (698,190.00)	\$41,100.59
6/30/26 Deposits	\$ 111,933.08	\$846,663.32	6/30/26 Deposits	\$ 12,788.84	\$77,786.28	6/30/26 Deposits	\$ 2,384.43	\$33,880.97	6/30/26 Deposits	\$ 278.60	\$41,379.19
7/1/26 Checks Cut	\$ (20,682.11)	\$825,981.21	7/1/26 Checks Cut	\$ -	\$77,786.28	7/1/26 Checks Cut	\$ (190.00)	\$33,690.97	7/1/26 Checks Cut	\$ -	\$41,379.19
7/20/26 Checks Cut	\$ (127,185.57)	\$698,795.64	7/20/26 Checks Cut	\$ -	\$77,786.28	7/20/26 Checks Cut	\$ -	\$33,690.97	7/20/26 Checks Cut	\$ -	\$41,379.19
7/31/26 Deposits		\$698,795.64	7/31/26 Deposits		\$77,786.28	7/31/26 Deposits		\$33,690.97	7/31/26 Deposits		\$41,379.19
8/17/26 Checks Cut	\$ 218,768.26	\$917,563.90	8/17/26 Checks Cut	\$ -	\$77,786.28	8/17/26 Checks Cut	\$ 2,449.82	\$36,140.79	8/17/26 Checks Cut	\$ -	\$41,379.19
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Burlington Public School: **General Fund Ending Expenditures**

	2026-2027	2025-2026	2025-2026	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
JULY	\$ 156,647.01	\$ 153,683.89	\$ 153,683.89	\$ 168,052.71	\$ 85,134.71	\$ 99,674.37	\$ 100,981.24	\$ 85,976.17	\$ 94,636.76	\$ 117,559.30
AUGUST	\$ 218,768.26	\$ 247,236.47	\$ 247,236.47	\$ 312,205.73	\$ 344,913.05	\$ 258,557.54	\$ 224,360.18	\$ 257,195.82	\$ 256,753.31	\$ 224,873.26
SEPTEMBER			\$ 235,476.14	\$ 277,269.07	\$ 307,977.92	\$ 262,602.60	\$ 249,664.40	\$ 301,011.83	\$ 278,302.82	\$ 237,113.59
OCTOBER			\$ 206,309.02	\$ 296,091.97	\$ 266,605.25	\$ 236,155.74	\$ 252,371.87	\$ 242,832.95	\$ 247,975.37	\$ 231,589.53
NOVEMBER			\$ 182,277.85	\$ 236,542.06	\$ 278,483.96	\$ 255,692.17	\$ 212,399.35	\$ 190,327.40	\$ 274,425.71	\$ 226,489.27
DECEMBER			\$ 208,972.75	\$ 245,972.48	\$ 287,919.81	\$ 263,018.38	\$ 277,206.99	\$ 250,708.27	\$ 247,140.17	\$ 209,286.62
JANUARY			\$ 204,713.99	\$ 277,358.77	\$ 289,705.41	\$ 299,497.09	\$ 216,081.85	\$ 212,746.18	\$ 234,585.27	\$ 206,339.22
FEBRUARY			\$ 202,785.14	\$ 237,339.27	\$ 311,619.63	\$ 274,607.80	\$ 284,571.68	\$ 205,900.71	\$ 509,825.38	\$ 193,521.28
MARCH			\$ 189,394.22	\$ 224,449.44	\$ 324,522.10	\$ 275,132.66	\$ 267,523.96	\$ 232,505.65	\$ 233,627.82	\$ 252,393.68
APRIL			\$ 188,166.56	\$ 252,745.70	\$ 293,397.10	\$ 253,348.99	\$ 237,527.88	\$ 230,207.00	\$ 216,207.03	\$ 190,557.49
MAY			\$ 410,850.61	\$ 492,154.82	\$ 556,470.11	\$ 521,247.30	\$ 482,653.61	\$ 494,848.87	\$ 430,179.84	\$ 447,200.75
JUNE			\$ 71,992.83	\$ 64,469.92	\$ 165,541.73	\$ 96,460.28	\$ 246,613.32	\$ 111,418.66	\$ 86,820.88	\$ 101,117.94
YEAR TOTAL	\$ 375,415.27	\$ 400,920.36	\$ 2,501,859.47	\$ 3,084,651.94	\$ 3,512,290.78	\$ 3,095,994.92	\$ 3,051,956.33	\$ 2,815,679.51	\$ 3,110,480.36	\$ 2,638,041.93
YTD DIFFERENCE	\$ (25,505.09)	\$ (2,100,939.11)	\$ (582,792.47)	\$ (427,638.84)	\$ 416,295.86	\$ 3,095,994.92				

Burlington Public School: **Building Fund Ending Expenditures**

	2026-2027	2025-2026	2025-2026	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
JULY	\$ -	\$ 36,157.16	\$ 36,157.16	\$ 75,281.20	\$ -	\$ 55,008.50	\$ 48,279.75	\$ 61.00	\$ 119,527.67	\$ 47,205.77
AUGUST	\$ -	\$ 53,439.78	\$ 53,439.78	\$ 52,349.11	\$ 60,925.51	\$ 948.26	\$ 723.19	\$ 39,607.94	\$ 442.93	\$ 342.44
SEPTEMBER			\$ 28,182.83	\$ -	\$ 56,936.99	\$ 822.73	\$ 8,897.99	\$ 305.60	\$ 13,635.07	\$ 530.87
OCTOBER			\$ 28,582.83	\$ 98,634.71	\$ 487.74	\$ 714.53	\$ 554.26	\$ 302.49	\$ 753.08	\$ 221.53
NOVEMBER			\$ 28,183.35	\$ 12,452.68	\$ 30,669.02	\$ 823.92	\$ 554.26	\$ 302.49	\$ 753.08	\$ 559.20
DECEMBER			\$ -	\$ -	\$ 22,062.81	\$ 1,287.18	\$ 554.26	\$ 302.49	\$ 753.08	\$ 604.52
JANUARY			\$ -	\$ -	\$ 66,558.83	\$ 1,017.47	\$ 554.26	\$ 299.49	\$ 1,112.00	\$ 964.85
FEBRUARY			\$ -	\$ -	\$ 1,328.12	\$ 385.23	\$ 4,229.24	\$ 302.49	\$ 756.09	\$ 244.19
MARCH			\$ 115,168.34	\$ 115,168.34	\$ 4,231.61	\$ 1,358.92	\$ 1,306.52	\$ 4,884.11	\$ 756.09	\$ 604.52
APRIL			\$ -	\$ -	\$ 290,525.26	\$ 771.94	\$ 777.66	\$ 2,543.82	\$ 400.18	\$ 604.52
MAY			\$ -	\$ -	\$ 142,619.69	\$ 535.80	\$ 948.26	\$ 705.98	\$ -	\$ 244.19
JUNE			\$ -	\$ -	\$ 66,238.22	\$ 478.76	\$ 19,772.21	\$ 169,161.94	\$ -	\$ 30,970.06
YEAR TOTAL	\$ -	\$ 89,596.94	\$ 289,714.29	\$ 353,886.04	\$ 742,583.80	\$ 64,153.24	\$ 87,151.86	\$ 218,779.84	\$ 138,889.27	\$ 83,096.66
YTD Difference	\$ (89,596.94)	\$ (200,117.35)	\$ (64,171.75)	\$ (388,697.76)						

Burlington Public School: **Child Nutrition Ending Expenditures**

	2026-2027	2025-2026	2025-2026	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
JULY	\$ 190.00	\$ 190.00	\$ 190.00	\$ 125.00	\$ 182.00	\$ -	\$ 177.50	\$ 125.00	\$ 125.00	\$ 125.00
AUGUST	\$ 2,449.82	\$ 4,273.62	\$ 4,273.62	\$ 4,920.34	\$ 3,523.81	\$ 3,124.92	\$ 3,302.41	\$ 4,332.51	\$ 2,276.16	\$ 2,752.61
SEPTEMBER			\$ 6,136.66	\$ 7,354.14	\$ 9,346.01	\$ 9,719.63	\$ 13,872.03	\$ 8,484.97	\$ 3,893.02	\$ 4,794.94
OCTOBER			\$ 5,868.59	\$ 8,010.43	\$ 13,384.40	\$ 9,978.94	\$ 12,266.69	\$ 10,047.62	\$ 6,198.16	\$ 5,827.19
NOVEMBER			\$ 5,365.96	\$ 3,716.54	\$ 10,028.39	\$ 10,919.73	\$ 10,681.81	\$ 8,973.92	\$ 4,209.06	\$ 4,399.69
DECEMBER			\$ 5,215.18	\$ 5,344.19	\$ 10,110.12	\$ 7,921.49	\$ 11,404.80	\$ 8,999.09	\$ 6,524.99	\$ 4,983.81
JANUARY			\$ 2,479.18	\$ 8,127.82	\$ 9,967.78	\$ 12,667.96	\$ 11,497.37	\$ 9,204.37	\$ 3,005.77	\$ 2,740.79
FEBRUARY			\$ 4,363.72	\$ 7,177.61	\$ 11,442.32	\$ 6,550.04	\$ 8,907.22	\$ 9,330.14	\$ 6,359.32	\$ 4,071.57
MARCH			\$ 5,706.90	\$ 6,165.31	\$ 13,139.47	\$ 11,092.58	\$ 11,273.78	\$ 10,350.01	\$ 5,382.61	\$ 2,675.55
APRIL			\$ 5,648.76	\$ 5,418.29	\$ 14,610.77	\$ 8,530.83	\$ 4,780.58	\$ 8,723.52	\$ 3,059.72	\$ 3,265.19
MAY			\$ 5,134.80	\$ 3,878.85	\$ 4,810.92	\$ 16,090.51	\$ 6,219.60	\$ 17,073.43	\$ 19,088.47	\$ 4,033.44
JUNE			\$ 68.01	\$ 740.00	\$ 465.00	\$ 65.26	\$ 87.93	\$ 58.44	\$ 1,105.65	\$ 3,240.48
YEAR TOTAL	\$ 2,639.82	\$ 4,463.62	\$ 50,451.38	\$ 60,978.52	\$ 101,010.99	\$ 96,661.89	\$ 94,471.72	\$ 95,703.02	\$ 61,227.93	\$ 42,910.26
YTD DIFFERENCE	\$ (1,823.80)	\$ (45,987.76)								

Revenue Projection for Burlington School District

Please use the following projected miscellaneous revenue to prepare our 2026-2027 Estimate of Needs:

General Fund Miscellaneous Revenue			
1300	Earnings on Investments	Project	49,500.00
2100	County 4-Mill		66,800.00
2200	County Apportionment		5,600.00
3110	Gross Production		168,800.00
3120	Motor Vehicle Collections		51,000.00
3130	Rural Electric Coop Tax		246,700.00
3140	State School Land		22,600.00
3210	Foundation & Salary		26,524.92
3250	Flexible Benefit Allowance	331-335	205,073.64
3310	Alternative Education	381	
3436	School Resource Officer	376	93,000.00
3420	State Textbook	333	8,600.00
3800	State Vocational Programs	411-412	23,920.00
4130	Title VIII-Impact Aid	591	
4140	Title VII-Part A, Indian Educ	561	
4180	Title VI-Subpart 1, REAP-Fed	588	18,000.00
4100			
4210	Title I-Part A, Impr	511	23,000.00
4230	Title I-Part C, Migrant	521	
4271	Title II-Part A	541	3,000.00
4200			
4310	IDEA-Part B, Flowthrough	621	30,000.00
4340	IDEA-Part B, Preschool	641	1,000.00
4443	21st Century community Learning	551	
4440	Title IV 21st Century	550	
4441	Part A, Safe & Drug Free	551	
4460	Title V	556	
4470	Title VI, Subpart 2,Rural & low	586	
4550	Johnson O'Malley	563	
4610	Adult Education	731	
4689	Other Misc Fed (List on Back)	788-798	0.00
4820	Carl Perkins	421	
3720	State Matching (Lunch)	385	
4710	National School Lunch	763	
4760	School Breakfast	764	
5160	Daycare		25,000.00
1110	Current Ad Valorem (Estimated)		982,977.53
6110	Carryforward		849,906.66
PROJECTED BUDGET			2,901,002.75

Child Nutrition Fund		
1710	Student Lunches	0.00
1720	A La Carte	0.00
1730	Adult Lunches	0.00
1760	Contract Lunches	0.00
3250	Flexible Benefit	0.00
3720	State Matching	600.00
4710	Lunches (Federal)	24,200.00
4720	Breakfast (Federal)	7,200.00
4740	Summer Food (Federal)	0.00
5100	Local collections from activity fund	300.00
6110	Carryforward	32,074.63
PROJECTED BUDGET		64,374.63

Building Fund		
Code	Description	Amount or %
1110	Current Ad Valorem (Estimated)	140,499.15
3435	Redbud Act	
6110	Carryforward	77,786.28
PROJECTED BUDGET		218,285.43

Cooperative Fund		
Code	Description	Amount or %
3310	Alternative Education	
4820	Carl Perkins	
6110	Carryforward	0.00
PROJECTED BUDGET		0.00

Sinking Fund		
1110	Current Ad Valorem (Estimated)	724,320.81
6110	Carryforward	41,379.19
PROJECTED BUDGET		765,700.00

I hereby acknowledge that I have reviewed and approve using the projected revenues shown above. I understand that the projected revenues are the District's responsibility.

Approved by: _____

Superintendent of Burlington Public Schools

Estimated based upon prior year collections

Note 1: A 10% reserve rate will be used for the General & Building Funds. The Sinking Fund reserve rate will be between 5 -10%. Bond issues will be levied in accordance with your bond counsel's recommendation.

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Please use the following projected miscellaneous revenue to prepare our 2026-2027 Estimate of Needs:

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3436	School Resource Officer	376	93,000.00
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3800	State Vocational Programs	411-412	23,920.00
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6110	Carryforward	77,786.28
PROJECTED BUDGET		218,285.43

Cooperative Fund		
Code	Description	Amount or %
3310	Alternative Education	
4820	Carl Perkins	
6110	Carryforward	0.00
PROJECTED BUDGET		0.00

Sinking Fund		
1110	Current Ad Valorem (Estimated)	724,320.81
6110	Carryforward	41,379.19
PROJECTED BUDGET		765,700.00

I hereby acknowledge that I have reviewed and approve using the projected revenues shown above. I understand that the projected revenues are the District's responsibility.

Approved by: _____

Superintendent of Burlington Public Schools

Estimated based upon prior year collections

Note 1: A 10% reserve rate will be used for the General & Building Funds. The Sinking Fund reserve rate will be between 5 -10%. Bond issues will be levied in accordance with your bond counsel's recommendation.

Burlington Public Schools
Regular Meeting of the Board of Education
Tuesday, July 21, 2026, 7:00 PM
Superintendent's Office Burlington School, 401 Main Street, Burlington, OK 73722

Attendance Taken at 7:07 PM.

Lindsey Callison: Absent

Terry Graham: Present

Robert Hill: Present

April Kisling: Present

Callie Pray: Absent

Present: 3, Absent: 2.

1. Call meeting to order - Roll call of members

Discussion: Board Vice-President Robert Hill called the meeting to order at 7:07 pm with three board members, Superintendent Gerrett Spears, Principal Apryl Burleson and Minutes Clerk Brook Keast.

2. Acknowledgment of guests - if any present

Discussion: No guests were in attendance.

3. Principal Report

Discussion: Principal Burleson stated she has been working on class schedules and receiving school supplies. The summer library completed three days of activities this summer. Mr. Spears stated that the classrooms have been cleaned but will have to be cleaned again right before school as cabling for new phone lines will be run the first week of August. Meet the teacher night will be August 11th from 3:30-5:30pm. Hot dogs and popcorn will be available for grab and go snacks. July 30th from 1-4pm will be class schedule pickup for 7-12th grade students. Parents are not required to be present for this. Spears discussed curriculum improvement incentives, adjusting benchmark testing timing for 7-12th graders, and doing a better job of tracking education gaps. "We've been very focused on financials the past two years. We've fixed that, and now it's time to trust that process and continue a focused effort on curriculum," Spears stated.

4. Daycare update

Discussion: Mr. Spears stated the biggest concern at the daycare is staffing. Currently, the daycare employs one full-time person and a couple of substitutes that have rotated to fill the remainder of the hours. A wait list has been created over the past couple of weeks, and a job opening for a second full-time position will be posted, as the revenue created by the children on the wait list would cover the expense of the staffing need.

5. Athletics update

Discussion: Physicals were held at Great Salt Plains Health Center in Cherokee today, with 17 student athletes in attendance. Athletics schedules were sent out on the website and Facebook page. "A huge thank you to Clint Dotson and Brock Morgan for all their help during Summer Pride. These guys helped us Tuesday, Wednesday, and Thursday mornings with the 7-12th grade athletes all summer long. I really appreciate their help," Spears stated.

6. Housing update

Discussion: All houses are full. HVAC issues have been addressed in multiple houses this summer.

7. Financial Report

Discussion: Spears stated the carryover from FY26 will be around \$843,000. This means the carryover from FY25 was only cut into about \$80K, resulting in an almost flat budget, which was the goal this year. Without the 150% penalty, and some other emergencies, the carryover could have grown. "We have stayed diligent in providing the best education while operating within the means of our budget," said Spears. Going forward, the budget will be conservative for revenue, and increase expenditures slightly due to cost of living and inflation. The estimate of needs is not yet available, but Mr. Spears does feel that the numbers should be close to last year's, after a conversation with the county assessor. Legislation affecting revenue will not take place until FY28. "That number will not be available for quite a while, but the hope is that the tax cut on the flow lines will not reach the 80% that was presented when the bill was passing. But at this point, there is no guarantee. It's a wait and see thing," Spears stated. If you look at the year-to-year financials, over the last two years, expenditures have been cut nearly 1.2 million dollars, ensuring the future of Burlington Public School for years to come, all while maintaining our extracurriculars and educational goals. Total expenditures for FY26 were \$2,348,175, in comparison to \$3,512,290 in FY 24 and \$3,095, 994 in FY23. Expenditures have been tracked from the general fund back to FY19, and even that year \$2,638,041 was spent. Mr. Spears is proud of the dollars saved, but even more proud of the teachers and the education that we are still providing.

8. POSSIBLE CONSIDERATION AND VOTE OF CONSENT AGENDA: All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and vote of items #8A - #8B

Action(s): Motion to approve item 8. This motion, made by Terry Graham and seconded by April Kisling, Passed.

Voting Detail: Lindsey Callison: Absent, Callie Pray: Absent, Robert Hill: Yea, April Kisling: Yea, Terry Graham: Yea

Voting Summary: Yea: 3, Nay: 0, Absent: 2

8.A. Approve the agenda as part of the minutes

8.B. Read or waive the reading, vote to approve or correct the minutes of the Regular Board of Education meeting of June 24th, 2026

8.C. Items removed from Consent Agenda for separate action

9. Vote to approve / not approve encumbrances, change orders, and warrants as follows:

Description:

General Fund FY26	Encumbrances	\$0.00
	Change Orders	(\$115,622.69)
	Warrants	\$8,779.33
Building Fund FY26	Encumbrances	\$0.00
	Change Orders	(\$43.05)
	Warrants	\$0.00
Child Nutrition Fund FY26	Encumbrances	\$0.00
	Change Order	(\$1,750.00)
	Warrants	\$0.00
General Fund FY27	Encumbrances	\$66,212.90
	Change Orders	\$0.00
	Warrants	\$127,185.57
Building Fund FY27	Encumbrances	\$0.00
	Change Orders	\$0.00
	Warrants	\$0.00
Child Nutrition Fund FY27	Encumbrances	\$500.00
	Change Order	\$0.00
	Warrants	\$0.00

Action(s): Motion to approve item 9. This motion, made by April Kisling and seconded by Robert Hill, Passed.

Voting Detail: Lindsey Callison: Absent, Callie Pray: Absent, Robert Hill: Yea, April Kisling: Yea, Terry Graham: Yea

Voting Summary: Yea: 3, Nay: 0, Absent: 2

10. Vote to approve / not approve the June Activity report

Action(s): Motion to approve item 10. This motion, made by Terry Graham and seconded by April Kisling, Passed.

Voting Detail: Lindsey Callison: Absent, Callie Pray: Absent, Robert Hill: Yea, April

Kisling: Yea, Terry Graham: Yea

Voting Summary: Yea: 3, Nay: 0, Absent: 2

11. Proposed executive session to discuss

1) the ongoing evaluation of the performance of the superintendent

2) Updates from SDE

3) Staffing overview

25 O.S. Section 307(B)(1)

12. Vote to convene/not convene in executive session

Action(s): Motion to convene in executive session at 8:22pm. This motion, made by Terry Graham and seconded by April Kisling, Passed.

Voting Detail: Lindsey Callison: Absent, Callie Pray: Absent, Robert Hill: Yea, April Kisling: Yea, Terry Graham: Yea

Voting Summary: Yea: 3, Nay: 0, Absent: 2

13. Acknowledge return to open session

Discussion: Board Vice-President Robert Hill acknowledged return to open session at 8:47pm.

14. Executive session minutes compliance announcement

Discussion: Board Vice-President Robert Hill stated "In executive session we only discussed the items listed on the agenda. Nothing else was discussed and no votes were taken."

15. Discussion on updates on facilities around the school

Discussion: Updating and improving facilities around the school with safety grant funds is still occurring. There are some door handles needing replaced, as well as the phone system. Some IT and intercom work will also be planned. There are a few windows left to cover, which will occur in the near future. The new gym has had some small issues, which will fall under warranty work, and that's all being fixed at the end of next week.

16. Discussion and vote to approve/not approve Misty McCullough to Adjunct middle level social studies, 9th history and high school Psychology.

Action(s): Motion to approve item 16. This motion, made by Terry Graham and seconded by April Kisling, Passed.

Voting Detail: Lindsey Callison: Absent, Callie Pray: Absent, Robert Hill: Yea, April Kisling: Yea, Terry Graham: Yea

Voting Summary: Yea: 3, Nay: 0, Absent: 2

17. Discussion and possible vote on suburban

Action(s): Motion to approve replacing the transmission in Suburban 17. This motion, made by Terry Graham and seconded by Robert Hill, Passed.

Voting Detail: Lindsey Callison: Absent, Callie Pray: Absent, Robert Hill: Yea, April Kisling: Yea, Terry Graham: Yea

Voting Summary: Yea: 3, Nay: 0, Absent: 2

Discussion: Suburban 17 had the transmission go bad. The cost to replace the transmission with a new one is \$5,500. This comes with a three-year or 100K mile warranty. "We can get this fixed now, but if we decide to do anything later, we can still trade it in as a working vehicle," Spears stated.

18. Discussion on branding

Discussion: Mr. Spears is working on a sign for the FFA building. He is accepting outside quotes regarding this and plans on having it finished in September.

19. Board to consider and take action on a motion approving the renewal of the Equipment Lease Purchase Agreement dated April 1, 2024, between the District and MR, Inc. for the fiscal year ending June 30, 2027, as required under the provisions of the agreement

Action(s): Motion to approve item 19. This motion, made by Terry Graham and seconded by April Kisling, Passed.

Voting Detail: Lindsey Callison: Absent, Callie Pray: Absent, Robert Hill: Yea, April Kisling: Yea, Terry Graham: Yea

Voting Summary: Yea: 3, Nay: 0, Absent: 2

20. Accept resignations to date

Discussion: No resignations were presented.

21. Superintendent Report

1) OSSBA dates

2) Curriculum

3) Culture

4) Community

Discussion: Mr. Spears addressed the board, "As we begin another school year, I am excited about the opportunities ahead for our students, staff, families, and community. We are entering the year with a renewed commitment to academic excellence, strong relationships, and providing every student with the support and opportunities needed to be successful. One of our primary areas of focus will be continuing to increase our academic rigor to show growth with benchmark and test scores. We want our students to be challenged, encouraged to think critically, and prepared for success beyond the classroom. Through new curriculum initiatives, focused instruction, and continued professional development, our teachers will work to ensure that every student is growing academically and reaching their full potential. We are also proud of the stability of our staff from last year to this year. Maintaining a consistent and dedicated team allows us to build stronger relationships with students and families, continue the progress already underway, and create a positive and dependable learning environment. Burlington is fortunate to offer an education that is personal, meaningful, and student-centered. Our small

Witness my hand this ____ day of _____ 2026.

Clerk, Board of Education

Minutes Clerk

Change Order Listing

Options: Fund(s): GENERAL FUND, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/21/2026 - 8/17/2026, PO Range: 0 - 999, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
67	07/01/2026	699	ZANER-BLASER	HANDWRITING & VOCAB CURRICULUM ELEM	-196.81
74	07/01/2026	1825	TEACHER SYNERGY, LLC	TEACHER PAY TEACHER SUPPLIES/CURRICULUM	14.88
78	07/01/2026	60394	American Express	613 SPED PD	83.06
Non-Payroll Total:					(\$98.87)
Payroll Total:					\$0.00
Report Total:					(\$98.87)

Payment Register

Options: Year: 2026-2027, Fund Account: GENERAL FUND, Date Range: 7/21/2026 - 8/17/2026, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
42	08/10/2026	60394	American Express				\$6,805.32
43	08/10/2026	1613	CHEROKEE ACE HARDWARE				\$58.98
44	08/10/2026	1303	CROFT COUNTRY CHEVROLET				\$5,638.22
45	08/10/2026	1636	DAVISON FUELS				\$205.95
46	08/10/2026	131	J&P SUPPLY, INC				\$2,485.07
47	08/10/2026	39	MERRIFIELD OFFICE SUPPLY-ALVA				\$9.25
48	08/10/2026	1020	OKLAHOMA SCHOOL INSURANCE				\$26,583.33
49	08/10/2026	1998	OSSBA EMPLOYMENT SERVICES				\$30.00
50	08/10/2026	2032	PIKEPASS				\$38.90
51	08/10/2026	378	SOUTH CENTRAL TELEPHONE AS				\$843.75
52	08/10/2026	1361	STUDIES WEEKLY				\$824.41
53	08/10/2026	2061	TATEYN RIEGER				\$1,679.39
54	08/10/2026	1460	TOM CAMERON & ASSOCIATES				\$555.00
55	08/10/2026	80	TOWN OF BURLINGTON				\$8,735.04
56	08/10/2026	841	UMB BANK N.A.				\$300.00
57	08/10/2026	60394	American Express				\$9,185.00
58	08/13/2026	60394	American Express				\$1,713.08
59	08/13/2026	60399	GREATAMERICA FINANCIAL SERV				\$361.75
60	08/13/2026	131	J&P SUPPLY, INC				\$121.72
61	08/13/2026	60401	LUCKY DUCT HEATING AND AIR L				\$700.00
62	08/13/2026	7	Oklahoma Kansas Cooperatives				\$881.32
63	08/13/2026	60384	R. K. BLACK, INC				\$698.28
64	08/14/2026	80215	SAVANNAH MARIE ALLEN	PD			\$0.00
65	08/14/2026	80144	APRYL SUZANNE BURLESON	PD			\$0.00
66	08/14/2026	80130	CARRIE V DOTSON	PD			\$0.00
67	08/14/2026	80246	TAMIYA MICHEL EVANS	PD			\$0.00
68	08/14/2026	80234	CHRISTA MARIE FRAIRE	PD			\$0.00
69	08/14/2026	80168	ANNE M GRAHAM	PD			\$0.00
70	08/14/2026	80198	LARRY JOE GRANADOS	PD			\$0.00
71	08/14/2026	80169	TRACY R GRANADOS	PD			\$0.00
72	08/14/2026	80250	PATTY HANKEY	PN			\$126.89
73	08/14/2026	80185	NATALIE JEAN HILL	PD			\$0.00
74	08/14/2026	80178	LaDONNA J HOGGARD	PD			\$0.00
75	08/14/2026	80244	TONI JACQUEZ	PD			\$0.00
76	08/14/2026	80232	ADDISON JENLINK	PD			\$0.00
77	08/14/2026	80203	BROOK N KEAST	PD			\$0.00
78	08/14/2026	80240	JANA RENEE LINDLEY	PD			\$0.00
79	08/14/2026	80171	ALISHA KAYE MATZKE	PD			\$0.00
80	08/14/2026	80128	MISTY S MCCULLOUGH	PD			\$0.00
81	08/14/2026	80101	LINDSEY R. MORGAN	PD			\$0.00
82	08/14/2026	80245	JANICE MORRISON	PD			\$0.00
83	08/14/2026	80018	JENNIFER NEWLIN	PD			\$0.00
84	08/14/2026	80100	JENELL NEWMAN	PD			\$0.00
85	08/14/2026	80235	ALISON KAY POWELL	PD			\$0.00
86	08/14/2026	80231	HAILEY JANE RIEGER	PD			\$0.00
87	08/14/2026	80117	SHANNON LEE SHRUM	PD			\$0.00
88	08/14/2026	80166	TERESA A SIMS	PD			\$0.00
89	08/14/2026	80200	GERRETT NATHANIEL SPEARS	PD			\$0.00
90	08/14/2026	80204	RACHAEL L SPEARS	PD			\$0.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/21/2026 - 8/17/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$165,168.34
Report Total:						

Change Order Listing

Options: Fund(s): BUILDING FUND, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/21/2026 - 8/17/2026, PO Range: 0 - 999, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/21/2026 - 8/17/2026, Fund(s): CHILD NUTRITION FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$47,990.00
Report Total:						

Change Order Listing

Options: Fund(s): CHILD NUTRITION FUND, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/21/2026 - 8/17/2026, PO Range: 0 - 999, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

BURLINGTON PUBLIC SCHOOL**Revenue/Expenditure Summary****Options:** Fund: 60, Date Range: 7/1/2026 - 7/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 ACADEMIC TEAM	\$0.00	\$0.00	\$3,448.08	\$0.00	\$3,448.08	\$0.00	\$3,448.08
802 ATHLETICS	\$0.00	\$2,350.00	\$10,763.06	\$686.00	\$12,427.06	\$2,664.00	\$9,763.06
803 BAND	\$0.00	\$0.00	\$2,078.32	\$0.00	\$2,078.32	\$0.00	\$2,078.32
804 MISCELLANEOUS	\$0.00	\$148.41	\$2,329.76	\$0.00	\$2,478.17	\$0.00	\$2,478.17
805 NHS	\$0.00	\$0.00	\$270.01	\$0.00	\$270.01	\$0.00	\$270.01
807 RENT CLEARING	\$0.00	\$2,354.90	\$0.00	\$0.00	\$2,354.90	\$0.00	\$2,354.90
808 CONCESSIONS	\$0.00	\$0.00	\$2,299.01	\$0.00	\$2,299.01	\$120.00	\$2,179.01
809 ELEMENTARY TEACHERS	\$0.00	\$0.00	\$3,191.46	\$0.00	\$3,191.46	\$30.00	\$3,161.46
810 FACULTY FLOWER	\$0.00	\$0.00	\$177.57	\$0.00	\$177.57	\$0.00	\$177.57
811 FFA	\$0.00	\$75.00	\$69,749.29	\$1,250.96	\$68,573.33	\$30,243.10	\$38,330.23
812 TOURNAMENT	\$0.00	\$0.00	\$10,311.60	\$1,800.00	\$8,511.60	\$1,000.00	\$7,511.60
813 CHEERLEADERS	\$0.00	\$0.00	\$343.39	\$0.00	\$343.39	\$0.00	\$343.39
814 PRINCIPAL	\$0.00	\$0.00	\$685.10	\$0.00	\$685.10	\$300.00	\$385.10
815 STUDENT COUNCIL	\$0.00	\$0.00	\$8,211.61	\$0.00	\$8,211.61	\$0.00	\$8,211.61
816 YEARBOOK	\$0.00	\$0.00	\$2,444.89	\$0.00	\$2,444.89	\$0.00	\$2,444.89
818 LIBRARY	\$0.00	\$0.00	\$1,928.85	\$0.00	\$1,928.85	\$0.00	\$1,928.85
819 LAPTOPS	\$0.00	\$0.00	\$1,627.18	\$0.00	\$1,627.18	\$0.00	\$1,627.18
820 FCA	\$0.00	\$0.00	\$1,586.18	\$0.00	\$1,586.18	\$0.00	\$1,586.18
821 ROBOTICS	\$0.00	\$0.00	\$4,321.53	\$0.00	\$4,321.53	\$0.00	\$4,321.53
822 BPS STUDENT NEEDS	\$0.00	\$0.00	\$1,334.22	\$0.00	\$1,334.22	\$0.00	\$1,334.22
823 ORIENT CONFERENCE	\$0.00	\$0.00	\$4,052.07	\$0.00	\$4,052.07	\$0.00	\$4,052.07
824 DAYCARE CLEARING	\$0.00	\$5,080.00	\$0.00	\$0.00	\$5,080.00	\$0.00	\$5,080.00
825 ONE ACT	\$0.00	\$0.00	\$107.96	\$0.00	\$107.96	\$0.00	\$107.96
826 SENIOR - CLASS OF 27	\$0.00	\$0.00	\$1,490.82	\$0.00	\$1,490.82	\$0.00	\$1,490.82
827 JUNIOR - CLASS OF 28	\$0.00	\$0.00	\$632.05	\$0.00	\$632.05	\$0.00	\$632.05
829 FRESHMAN - CLASS OF 30	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
850 ENRICHMENT FUND	\$0.00	\$0.00	\$520.00	\$0.00	\$520.00	\$0.00	\$520.00
Total	\$0.00	\$10,008.31	\$134,054.01	\$3,736.96	\$140,325.36	\$34,357.10	\$105,968.26

Carrie Doherty 8/12/26

ARTIFICIAL INTELLIGENCE SYSTEMS AND TOOLS USE IN THE SCHOOL DISTRICT

The introduction of AI offers unprecedented opportunities for enhancing teaching methods, expanding learning resources, and fostering innovative educational experiences. However, Artificial Intelligence (“AI”) also presents unique risks, challenges, and responsibilities, particularly in terms of ethical use, data privacy and security, and the accuracy and integrity of academic work.

The parent or legal guardian of a student may provide written notice opting the student out of participating in student-facing AI tools at any time. Those students who have opted out shall not be academically penalized or denied access to core instructional content.

This Policy serves to responsibly harness the potential of these AI technologies while also safeguarding the interests and well-being of our students, teachers, and professional staff. Through this Policy, the District endeavors to (i) prepare our students, teachers, and professional staff for the future and (ii) equip them with the knowledge and skills to use these systems and tools wisely and ethically. The District will continue to support our teachers in incorporating AI into their teaching practices in ways that enrich the teaching and learning experience while upholding the District’s educational standards and values.

1. AI systems and tools must comply with data privacy and security laws and policies..
2. AI systems and tools will serve to enhance the District’s commitment to high-quality learning.
3. Safeguards are essential to the use of AI systems and tools to minimize bias, promote fairness, and preserve the rigor and integrity of learning,
4. The use of AI systems and tools by students, teachers and professional staff must account for the context of teaching and learning and should be adopted, implemented and utilized in ways that maximize equity of access, use and benefit.

Student Use Guidelines:

Certain assignments may permit, encourage or require the use of AI systems and tools. In each case, it will be clearly stated in the assignment or specified by the teacher. Use beyond the specified guidelines of the teacher or assignment should be understood as prohibited. It is each student’s responsibility to assess the validity and applicability of any AI output that is submitted with an assignment.

1. Students are allowed to use AI for explanations of concepts, exploration of new topics of interest, and seeking guidance on research directions. However, students should be mindful that some AI is prone to “hallucinations”, false answers/information, or outdated information. Accordingly, AI can generate erroneous, misleading, and/or biased information. Thus, students must always verify the information provided by AI using reliable sources such as textbooks, scientific papers, and reputable educational websites. Students must verify that any response from an AI tool that they intend to rely on, or use is appropriate, accurate, not a violation of any other individual or entity’s property or privacy rights, and consistent with the District’s academic policies.
2. Students should not upload or input any personal, confidential, proprietary, or sensitive information into any AI tool. Examples include passwords and other personal information such as names, likenesses, social security numbers, credit card or bank account numbers.
3. Offenses or violations of this Policy will be addressed by the teacher and professional staff. Procedures should be clearly established in the student discipline code or academic integrity policies.

ARTIFICIAL INTELLIGENCE (Cont.)**Staff Use Guidelines:**

1. Teachers and professional staff may consult AI for ideas, outlines and to enhance the educational experience, such as supplementing lesson plans, providing differentiated instruction, and aiding in curriculum development.
2. Teachers and professional staff must ensure that their use of any AI tool complies with applicable laws such as those governing data and student privacy and District policies, including, without limitation, those regarding student information. All tools are compliant if no protected information is entered into the tool.
3. Teachers and professional staff should not upload or input any confidential, proprietary, or sensitive information, including any such District or student information into any AI tool. Examples include passwords, personal information such as names, likeness, social security numbers, credit card or bank account numbers and other credentials, personnel material, information from non-public District documents, including those identified as or understood to be confidential or sensitive (based on their nature or context) or any other non-public District information that might be harmful to the District if disclosed.
4. Teachers and district/site professional staff should guide students in using AI.
5. Teachers and professional staff should carefully evaluate the appropriateness of AI for educational purposes on a case by case basis, considering their appropriateness for each educational context, accuracy, reliability, and alignment with curriculum standards.
6. Teachers and professional staff must supervise student use of AI to ensure it is being used appropriately and constructively in the learning process.
7. Teachers who suspect plagiarism or use of AI that violates district policy should first have a conversation with a student to ensure that they understand expectations for acceptable use. Teachers should consult with administration to determine appropriate steps to investigate any possible violation of policy. AI detection tools will not be the basis of information relied upon in an investigation when it is believed that policy has been violated with regard to the use of AI by students.

District Level Guidelines:

Approved tools and their uses should be determined by the appropriate school district personnel after consideration of security, privacy, data usage, and academic integrity and quality standards, regulations, and values. The superintendent shall designate the employees who will be responsible for approving and overseeing the use of artificial intelligence tools.

LEGAL REFERENCE: **70 O.S. § 11-120**

BULLYING

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school. The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Isolated action does not meet the state's definition of bullying. However, the administration will investigate isolated incidents or actions and apply appropriate discipline under the student discipline code. This policy addresses bullying which is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency or to a delinquency prevention and diversion program administrated by the office of Juvenile Affairs
13. Suspension
14. Performing Campus-site services for the school district
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal

HARASSMENT (Cont.)

from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse.
2. Repeated remarks of a demeaning nature.
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student.
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment.
2. The expeditious correction of the conditions causing such harassment.
3. Establishment of adequate measures to provide confidentiality in the complaint process.
4. Initiation of appropriate corrective actions.
5. Identification and enactment of methods to prevent reoccurrence of the harassment.
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

All school employees at each school site shall be required to complete professional development training in school bullying prevention, identification, response and reporting that meets the requirements of Oklahoma law and shall include recommendations from each school site's Safe Schools Committee.

Students will receive annual training regarding identifying, preventing, addressing, and reporting incidents of bullying via educational programs. These programs may include, but are not limited to, classroom discussions, assemblies, multimedia and presentations. The purpose of the educational programs are to assist students in the identification of bullying behaviors, reporting procedures and the consequences for violation of school policy.

The district will implement a research-based educational program as designed and developed by the Oklahoma State Department of Education for students and parents to prevent, identify, respond to and report bullying.

A copy of this policy will be furnished to each student and teacher in this school district.

HARASSMENT (Cont.)

REFERENCE: 21 O.S. §850.0
70 O.S. §24-100.2

THIS POLICY REQUIRED BY LAW

PROHIBITING BULLYING (REGULATION)

The _____ Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Statement of Board Purpose in Adopting Policy

The board of education recognizes that bullying of students causes serious educational and personal problems, both for the student-victim and the initiator of the bullying. The board observes that this conduct:

1. Has been shown by national and state studies to have a substantial adverse effect upon school district operations, the safety of students and faculty, and the educational system at large.
2. Substantially disrupts school operations by interfering with the district's mission to instruct students in an atmosphere free from fear, is disruptive of school efforts to encourage students to remain in school until graduation and is just as disruptive of the district's efforts to prepare students for productive lives in the community as they become adults.
3. Substantially disrupts healthy student behavior and thereby academic achievement. Research indicates that healthy student behavior results in increased student academic achievement. Improvement in student behavior through the prevention or minimization of intimidation, harassment, and bullying towards student-victims simultaneously supports the district's primary and substantial interest in operating schools that foster and promote academic achievement.
4. Substantially interferes with school compliance with federal law that seeks to maximize the mainstreaming of students with disabilities and hinders compliance with Individual Educational Programs containing objectives to increase the socialization of students with disabilities. Targets of bullying are often students with known physical or mental disabilities who, as a result, are perceived by bullies as easy targets for bullying actions.
5. Substantially interferes with the district's mission to advance the social skills and social and emotional well-being of students. Targets of intimidation, harassment, and bullying are often "passive-target" students who already are lacking in social skills because they tend to be extremely sensitive, shy, display insecurity, anxiety and/or distress; may have experienced a traumatic event; may try to use gifts, toys, money, or class assignments or performance bribes to protect themselves from intimidation, harassment, or bullying; are often small for their age and feel vulnerable to bullying acts; and/or may resort to carrying weapons to school for self-protection. Passive-target victims who have been harassed and demeaned by the behavior of bullies often respond by striving to obtain power over others by becoming bullies themselves and are specifically prone to develop into students who eventually inflict serious physical harm on other students, or, in an effort to gain power over their life or situation, commit suicide.
6. Substantially disrupts school operations by increasing violent acts committed against fellow students. Violence, in this context, is frequently accompanied by criminal acts.
7. Substantially disrupts school operations by interfering with the reasonable expectations of other students that they can feel secure at school and not be subjected to frightening acts or be the victim of mistreatment resulting from bullying behavior.

PROHIBITING BULLYING, REGULATION (Cont.)

Bullying often involves expressive gestures, speech, physical acts that are sexually suggestive, lewd, vulgar, profane, or offensive to the education or social mission of this school district, and at times involves the commission of criminal acts. This behavior interferes with the curriculum by disrupting the presentation of instruction and also disrupts and interferes with the student-victim's or bystander's ability to concentrate, retain instruction, and study or to operate free from the effects of bullying. This results in a reluctance or resistance to attend school.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the terms "bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

- A. Harm another student;
- B. Damage another student's property;
- C. Place another student in reasonable fear of harm to the student's person or damage to the student's property; or
- D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act placing a student in "reasonable" fear of harm, staff will determine "reasonableness" not only from the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying, for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

PROHIBITING BULLYING, REGULATION (Cont.)

- A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.
- B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including, but not limited to, insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.
- C. Social Bullying includes harm to another's group acceptance, including, but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement or statements about another student that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.
- D. Sexual Bullying includes harm to another resulting from, but not limited to, making unwelcome sexual comments about the student; making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by _____ Public Schools.

Procedures Applicable to the Understanding of and Prevention of Bullying of Students

1. Student and Staff Education and Training

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will be provided a summary of the policy and notice that a copy of the entire policy is available on request. _____ Public Schools is committed to providing appropriate and relevant training to staff

PROHIBITING BULLYING, REGULATION (Cont.)

regarding identification of behavior constituting bullying of students and the prevention and management of such conduct.

Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. _____ Public Schools' Safe School Committee

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues that interfere with or adversely affect the maintenance of safe schools.

With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also policy BDFC.)

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying.

Staff Reporting

An important duty of the staff is to report acts or behavior that the employee witnesses that appears to constitute harassing, intimidating, or bullying. Employees, whether certified or noncertified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the employee designated by the superintendent to receive them. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the superintendent or his/her designee.

PROHIBITING BULLYING, REGULATION (Cont.)Parental Responsibilities

Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a victim of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Discipline of Students

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal

PROHIBITING BULLYING, REGULATION (Cont.)

from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

Publication of Policy

Annual written notice of this policy will be provided to parents, guardians, staff, volunteers, and students with age-appropriate language for students. Notice of the policy will be posted at various locations within each school site, including but not limited to, cafeterias, school bulletin boards, and administrative offices. The policy will be posted on the school district's website at (*school's website*) and at each school site that has an Internet website. The policy will be included in all student and staff handbooks.

Review of Policy

The safe schools committee at each site will annually review this policy and provide recommendations to the building principal. The building principal will provide those recommendations to the superintendent. The superintendent shall make a formal recommendation to the board of education to modify the policy at a lawfully convened meeting under an appropriately worded agenda item. After the policy is modified, the policy shall be disseminated to all parents, students, staff and the community.

PROHIBITING BULLYING (INVESTIGATION PROCEDURES)

The following procedures will be used by any person for the filing, processing, and resolution of a reported incident of harassment, intimidation, bullying, or threatening behavior. The procedures are to be followed by the administration of the school district in an effort to determine the severity of the incident and the potential to result in future violence.

Definitions

1. “Bullying” means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

“Electronic communication” means the communication of any written, verbal, or pictorial information or video content by means of an electronic device, including, but not limited to, a telephone, a mobile or cellular telephone or other wireless communication device, or a computer.

“Threatening behavior” means any pattern of behavior or isolated action, whether or not it is directed at another person, that a reasonable person would believe indicates potential for future harm to students, school personnel, or school property.

Procedures

The procedure for investigating reported incidents of harassment, intimidation, and bullying or threatening behavior is as follows:

1. The matter should immediately be reported to the building principal who will serve as the site district bullying incident coordinator. If the bullying involved an electronic communication, a printed copy of the communication as well as any identifying information such as email address or web address shall be provided to the building principal. As much detailed information as possible should be provided to the building principal in written form to allow for a thorough investigation of the matter.
2. Upon receipt of a written report, the building principal shall contact the superintendent and begin an investigation to determine the severity of the incident and the potential for future violence.
3. If, during the course of the investigation, it appears that a crime may have been committed the building principal and/or superintendent shall notify local law enforcement and request that the alleged victim also contact law enforcement to report the matter for potential criminal investigation.
4. If it is determined that the school district's discipline code has been violated, the building principal shall follow district policies regarding the discipline of the student. The building principal shall make a determination as to whether the conduct is actually occurring.

PROHIBITING BULLYING, INVESTIGATION PROCEDURES (Cont.)

5. Upon completion of the investigation, the principal or superintendent may recommend that available community mental health care substance abuse or other counseling options be provided to the student, if appropriate. This may include information about the types of support services available to the student bully, victim, and any other students affected by the prohibited behavior. If such a recommendation is made, the administration shall request disclosure of any information that indicates an explicit threat to the safety of students or school personnel provided the disclosure of information does not violate the provisions or requirements of the Family Educational Rights and Privacy Act of 1974, the Health Insurance Portability and Accountability Act of 1996, Section 2503 of Title 12 of the Oklahoma Statutes, Section 1376 of Title 59 of Oklahoma Statutes, or any other state or federal laws relating to the disclosure of confidential information.
6. Upon completion of an investigation, timely notification shall be provided to the parents or guardians of a victim of documented and verified bullying. This information should be provided within ____ days of the conclusion of the investigation.
7. Upon completion of an investigation, timely notification shall be provided to the perpetrator of the documented and verified bullying. This information should be provided within ____ days of the conclusion of the investigation.

Reports may be made anonymously. However, no formal disciplinary action shall be taken solely on the basis of an anonymous report. Reports should be made immediately to the building principal by any school employee that has reliable information that would lead a reasonable person to suspect that a person is a target of bullying.

The Superintendent shall be responsible for enforcing this policy. The building principal should notify the superintendent within twenty-four (24) hours of any report of bullying. Upon completion of an investigation, the building principal should notify the superintendent of the findings of the investigation. Documentation should also be provided to the superintendent to establish that timely notification was provided to the parents of the victim and the parents of the perpetrator.

Students who report bullying or other inappropriate behavior in good faith, or who participate as witnesses in an investigation, are protected from retaliation. Retaliation of any kind—including threats, intimidation, exclusion, harassment, cyberbullying, spreading rumors, or any other adverse treatment intended to discourage or punish a student for reporting a concern—is strictly prohibited. Any student found to have engaged in retaliatory behavior will be subject to appropriate disciplinary action in accordance with school policy. Students who believe they have experienced retaliation should report it immediately to a teacher, school counselor, administrator, or other trusted school employee so that the matter can be promptly investigated and addressed. If an employee of the district is found to have engaged in retaliatory action against a student who has reported bullying, appropriate disciplinary action will be taken which could include termination of employment.

Any person who knowingly makes a false report shall receive disciplinary consequences and any accusations found to be false will be removed from the falsely accused student's records.

HARASSMENT/BULLYING INCIDENT REPORT FORM

Date: _____ Time: _____ Room/Location: _____

Student(s) Initiating Bullying/Harassment:

_____ Grade: _____ Class: _____

_____ Grade: _____ Class: _____

Student(s) Affected:

_____ Grade: _____ Class: _____

_____ Grade: _____ Class: _____

Type of Harassment Alleged:

Racial _____ Sexual _____ Religious _____ Other _____

Check all spaces below that apply. Adult stated or identified inappropriate behaviors as:

☐ Name Calling

☐ Stalking

☐ Inappropriate Gesturing

☐ Staring/Leering

☐ Writing/Graffiti

☐ Threatening

☐ Taunting/Ridiculing

☐ Inappropriate Touching

☐ Other _____

☐ Spitting

☐ Demeaning Comments

☐ Stealing

☐ Damaging Property

☐ Shoving/Pushing

☐ Hitting/Kicking

☐ Flashing a Weapon

☐ Intimidation/Extortion

Describe the incident:

Witnesses Present: _____

Physical evidence: Graffiti _____ Notes _____ E-mail _____ Web sites _____ Video/audio tape _____

Other _____

Staff signature _____

Parent(s) contacted: Date _____ Time _____

Administrative response taken:

REPORTING SUSPECTED CHILD ABUSE AND/OR NEGLECT

In accordance with Oklahoma law, any person is required to immediately report suspected cases of physical abuse or neglect involving students under the age of eighteen (18) to the statewide toll free hotline of the Department of Human Services and local law enforcement. The statewide DHS hotline number is 1-800-522-3511. Any person having reason to believe that a student age eighteen (18) or older is a victim of abuse or neglect shall immediately report the matter to local law enforcement. In addition to the above, every school employee having reason to believe, or receiving an allegation or disclosure, that a student is the victim of sexual abuse, sexual assault, or sexual misconduct shall report the disclosure, allegation or information within twenty-four hours to local law enforcement.

Local law enforcement means a law enforcement agency that is independent of the school district, campus police department and shall not include a school resource officer employed by the school district unless directed by the independent law enforcement agency. When a school resource officer is utilized, the office shall submit a written report describing the circumstances and any actions taken to the independent law enforcement agency. Reports must be made prior to any formal investigation or questioning of the subject of the disclosure or allegation.

No school investigator, administrator or official shall conduct formal interviews of the subject of the disclosure or allegation or engage in disciplinary proceedings until law enforcement has been notified and has had the opportunity to interview the involved parties, unless law enforcement determines that an immediate school response is necessary to protect student safety.

Any school employee with knowledge of a report shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the State Department of Education.

The board of education fully supports that requirement and has established this policy to facilitate such reporting.

Every teacher, support person, or other employee of this school district shall immediately report any suspected physical, mental, or sexual abuse or neglect of any school student to the Department of Human Services by telephone. The employee shall also inform the building principal who will advise the superintendent that the report was made using Form FFG-E.

“Child Abuse and Neglect” shall include, but is not limited to:

1. Child abuse as defined in Section 843.5 of Title 21 of the Oklahoma Statutes;
2. Sexual abuse or sexual exploitation as defined in Section 1-1-105 of Title 10A of the Oklahoma Statutes;
3. Contributing to the delinquency of a minor as defined in Section 856 of Title 21 of the Oklahoma Statutes;
4. Trafficking in children, as defined in Section 866 of Title 21 of the Oklahoma Statutes;
5. Incest as described in Section 885 of Title 21 of the Oklahoma Statutes;
6. Forcible sodomy, as described in Section 888 of Title 21 of the Oklahoma Statutes;

REPORTING SUSPECTED CHILD ABUSE (Cont.)

7. Maliciously, forcibly or fraudulently taking or enticing a child away, as described in Section 891 of Title 21 of the Oklahoma Statutes;
8. Soliciting or aiding a minor child to perform or showing, exhibiting, loaning or distributing obscene material or child pornography, as described in Section 1021 of Title 21 of the Oklahoma Statutes;
9. Procuring or causing the participation of any minor child in any child pornography or knowingly possessing, procuring or manufacturing child pornography, as described in Section 1021.2 of Title 21 of the Oklahoma Statutes;
10. Permitting or consenting the participation of a minor child in any child pornography, as described in Section 1021.3 of Title 21 of the Oklahoma Statutes;
11. Facilitating, encouraging, offering or soliciting sexual conduct with a minor, as described in Section 1040.13a of Title 21 of the Oklahoma Statutes;
12. Offering or offering to secure a minor child for the purposes of prostitution or any other lewd or indecent act, as described in Section 1087 of Title 21 of the Oklahoma Statutes;
13. Causing, inducing, persuading or encouraging a minor child to engage or continue to engage in prostitution, as described in Section 1088 of Title 21 of the Oklahoma Statutes;
14. Rape or rape by instrumentation, as described in Sections 1111.1 and 1114 of Title 21 of the Oklahoma Statutes;
15. Making any oral, written or electronically or computer-generated lewd or indecent proposals to a minor child under the age of sixteen (16) as described in Section 1123 of Title 21 of the Oklahoma Statutes; and
16. Sexual battery, when committed upon a person who is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or in the legal custody or supervision of any public or private elementary or secondary school, or technology center, by a person who is eighteen (18) years of age or older and is an employee of a private or public school system.

The reporting obligations under this section are individual, and no employer, supervisor or administrator of a person required to provide information pursuant to this section shall discharge, or in any manner discriminate or retaliate against, any such person who in good faith provides such child abuse reports or information, testifies, or is about to testify in any proceeding involving child abuse or neglect; provided, that such person did not perpetrate or inflict such abuse or neglect. Any such employer, supervisor, or administrator who discharges, discriminates, or retaliates against such person shall be liable for damages, costs, and attorney fees.

Any person, other than a superintendent or school administrator, who knowingly and willfully fails to promptly report any incident of child abuse may be reported to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Any person who knowingly and willfully makes a false report or makes a report that the person knows lacks factual foundation may be reported by the Department of Human Services to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Any

REPORTING SUSPECTED CHILD ABUSE (Cont.)

superintendent or school administrator who knowingly and willfully fails to promptly report or interferes with the prompt reporting of abuse or neglect shall, upon conviction be guilty of a felony in accordance with 21 O.S. § 593.

Any person participating in good faith and exercising due care in the making of a report or any person who, in good faith and exercising due care, allows access to a child by persons authorized to investigate a report concerning the child shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed. Any such participant shall have the same immunity from any liability with respect to participation in any judicial proceeding resulting from such report.

A school employee with knowledge that a report has been made shall not disclose information identifying the reporting employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the Department.

The school district shall post, in a clearly visible location in a public area of the school that is readily accessible to all students, a sign in English and Spanish that contains the toll-free number operated by the Department of Human Services.

Every school employee shall annually sign an attestation acknowledging his or her responsibility to report suspected child abuse or neglect pursuant to state law.

REFERENCE: 10A O.S. § 1-2-101
10A O.S. § 1-2-104
63 O.S. §1-120 (G)
70 O.S. §§ 1210.162, 1210.163 and 1210.164
Atty. Gen. Op. No. 78-202 (Dec. 28, 1978)

CONCURRENT ENROLLMENT STUDENT

The _____ Board of Education believes that students should be encouraged to prepare themselves for study beyond high school when possible. Concurrent enrollment is authorized for students who are at least thirteen years of age but not twenty-one years of age or older.

Students who wish to participate in concurrent enrollment courses must meet requirements set by the State Regents for Higher Education, Oklahoma law and the Standards for Accreditation. In order for a high school student to enroll in a concurrent enrollment course, the minor student must have a signed statement from the high school principal or counselor stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year. Minor students must also provide written permission from a parent or legal guardian prior to enrolling in concurrent enrollment courses.

A high school student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit hours. For purposes of calculating workload, one-half high school unit is equivalent to three semester credit hours of college work.

Concurrent students may not enroll in remedial (zero-level) course work offered by colleges and universities designed to remove high school deficiencies, including co-requisite support courses.

When a student earns college credit through concurrent enrollment, the school district will be required to provide academic credit for any concurrently enrolled higher education courses that are correlated with the academic credit awarded by the institution of higher education. The district cannot transcript the academic credit as “elective credit” unless there is no correlation between the concurrent enrollment higher education course and a course provided by the school district.

REFERENCE: 70 O.S. §628.13
Department of Education, Administrator's Handbook

PROCUREMENT (REGULATION)

SECTION I - PROCUREMENT PLAN GENERAL REQUIREMENTS

The Burlington Public Schools plan for procuring items for use in the Child Nutrition Program is as follows:

1. The procurement plan provides for free and open competition, transparency in transactions, comparability, and documentation of all procurement activities.
2. The following **Code of Conduct** will be expected of all persons who are engaged in the awarding and administration of contracts supported by Child Nutrition reimbursement funds. These written standards of conduct include:
 - a. No employee, officer, or agent shall purchase or establish a contract if a conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:
 - 1) The employee, officer, or agent;
 - 2) Any member of the immediate family;
 - 3) His or her partner;
 - 4) An organization which employs or is about to employ one of the above.
 - b. Employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.
 - c. The purchase during the school day of any food or service from a contractor for individual use is prohibited.
 - d. No item, food, or beverage purchased with nonprofit school food service funds will be removed from the school premises by school personnel.
 - e. Penalties for violation of the standards of code of conduct of the SFA School Child Nutrition Program (CNP) should be:
 - 1) Reprimand by Board of Education
 - 2) Dismissal by Board of Education
 - 3) Any legal action necessary
3. Regardless of procurement method, the following factors will be determined regarding the allowability of costs:
 - a. Be necessary and reasonable for proper and efficient administration of the program(s)
 - b. Be allocable to federal awards applicable to the administration of the programs(s)
 - c. Be authorized and not prohibited under state and local laws
4. Purchasing will be conducted at the most restrictive procurement threshold:

	Federal Procurement Thresholds	SFA/Sponsor Procurement Thresholds (input)
Micro-purchasing	Less than \$3,500	Less than \$3,500
Equipment	Over \$5,000	Over \$5,000
Small/Informal	Less than \$150,000	Less than \$150,000
Formal	Greater than \$150,000 or any total Food Service Management Contract	\$150,000 or greater

PROCUREMENT, REGULATION (Cont.)

5. All staff conducting purchasing will be trained on the procurement procedures.
6. All purchasing records will be maintained no less than the current year plus 3 additional years.
7. **Buy American Provision**
Section 104(d) amended Section 12(n) of the National School Lunch Act (NSLA) (42 U.S. 1760) to require SFAs participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the United States *to purchase for those programs, to the maximum extent practicable, domestic United States Department of Agriculture (USDA) Foods or products*. For purposes of this provision, the term domestic food commodity or product means agricultural USDA Foods produced in the United States, including Guam, American Samoa, the Virgin Islands, Puerto Rico, and the Northern Mariana Islands, and food products processed in the United States **SUBSTANTIALLY** using agricultural USDA Foods that are produced in the United States. The Conference Report accompanying Public Law 105-336 makes it clear that the term **SUBSTANTIALLY** means that over 51 percent of the processed food comes from American produced products. (SD-24-2016)
8. **Geographical Preference**
The use of statutorily or administratively imposed in-state or local geographic preferences for procurements under USDA entitlement programs is prohibited, except for unprocessed locally grown or locally raised agricultural products. The Food, Conservation, and Energy Act of 2008 (Public Law 110-246, Section 4302), amended Section 9(j) of the National School Lunch Act (NSLA) to allow institutions receiving funds through CNP to apply a geographic preference when procuring unprocessed locally grown or locally raised agricultural products.

When geographic preference is used, an SFA must still get quotes from several farmers when procuring unprocessed locally grown or locally raised agricultural products so that competitors have an opportunity to compete for the bid.
9. **Protest procedures** are required. SFAs will have protest procedures to handle and resolve disputes relating to their procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with the SFA before pursuing a protest with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)
 - a. Violations of federal law or regulations and the standard of 7 CFR §3016 (violations of state or local law will be under the jurisdiction of state or local authorities).
AND
 - b. Violations of the SFA's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the SFA.
10. **Beverage and Snack Agreements** (Reference USDA Policy Memo 99-SP-09)
In some cases, the exclusive contracts do not involve nonprofit school food service account (SFSA) funds, in which case there are no federal FNS procurement issues involved. However, if any nonprofit school food service products are purchased via the exclusive contract, then all federal procurement requirements must be met. If small purchase procedures are used for a procurement of \$150,000 or less, price or rate quotations must be obtained from an adequate number of qualified sources. Additionally, if nonprofit school food service products are included in the contract, any rebates, commissions, scholarship fund

PROCUREMENT, REGULATION (Cont.)

contributions, or any other payments back to the SFA or SFA-related organizations must be reimbursed to the nonprofit SFA on a prorated basis.

- a. No federal prohibition on multiyear contracts other than for FSMCs. It is suggested, however, that school procurement officials consider the impact of multiyear contracts, as opposed to one-year contracts, on beverages and snacks. Long-term contracts would appear to be more appropriate for nonperishable products and services such as warehousing and equipment rental. As noted above, however, there is no federal prohibition on these longer-term contracts.
 - b. Public Law 108-265, Section 102, requires a school participating in the NSLP shall not directly or indirectly restrict the sale or marketing of fluid milk products by the school (or by a person approved by the school) at any time or any place on the school premises or at any school-sponsored event.
 - c. Schools participating in the NSLP must check all beverage contracts for language that may limit the sale of milk on school grounds. The sale of milk cannot be limited at any time during the school day or at any place on the school premises. Contracts may have language that is hard to understand. Look for the term ***Exclusive Pouring Rights***. Every school district must have amended their beverage contracts that limit the sale of milk should such language exist. The primary effect of this provision is to prevent contract limitations on the sale of fluid milk in competition with other beverages.
11. The SFA will take all necessary affirmative steps to assure that **minority firms, women's business enterprises, and labor surplus area firms** are used when possible. Affirmative steps shall include:
- a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
 - b. Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources.
 - c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises.
 - d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises.
 - e. Using the services and assistance of the Small Business Administration (SBA), and the Minority Business Development Agency of the Department of Commerce.
 - f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed above.

Certifications

1. **Nonkickback Affidavit** - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized nonkickback affidavit on every purchase order of \$25,000 or more. The affidavit is to be signed by the person or persons authorized to accept payment on behalf of the architect, contractor, engineer, or supplier.
2. **Lobbying Certification** (Reference 200.326[1])
 - a. Lobbying certification must be obtained for procurement contracts of more than \$100,000. Any vendor whose contract award is for more than \$ 150,000 must complete a Certification Regarding Lobbying form. The SFA must keep this signed certification statement on file with a copy of the vendor's contract.

PROCUREMENT, REGULATION (Cont.)

- b. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying Activities form. SFAs must submit this completed form to the State Agency. A vendor would submit its completed form to the SFA.
3. **Debarment or Suspension.** An SFA is prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under \$25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of \$25,000 or more and to contracts for audit services, regardless of amount. **(FORMAL CONTRACTS)**
4. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the nonfederal entity in excess of \$ 100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a halftimes the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.
5. **Equal Opportunity and Discrimination.** The vendor certifies it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans With Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant. **(FORMAL CONTRACTS OF \$10,000 OR MORE)**
6. Contracts in excess of \$150,000 shall contain provisions that require compliance with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S.C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA)** Regulation (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement. The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

SECTION II - MICRO PURCHASING

If the amount of purchases for items is less than \$3,500 and less than the SFA/Sponsors' small purchase threshold, the following procedure will be used.

PROCUREMENT, REGULATION (Cont.)

1. Purchases will not be separated into 2 or more purchases to meet or be below the \$3,500 threshold.
2. The price quotes will not be required. Competition is not required.
3. When practicable, micro-purchases will be distributed equitably among qualified suppliers.
4. Documentation of purchases will be kept and maintained for 3 years plus the current year.
5. The Superintendent or Designee will be responsible for documentation of purchase.

Note: Federal threshold of \$2,000 is applicable in the case of acquisitions for construction subject to the Davis Bacon Act

SECTION III - PURCHASING EQUIPMENT

If the amount of purchases for equipment is greater than \$5,000, the following procedure will be used.

1. Written specifications will be prepared and provided to vendors.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of two vendors shall be contacted.
3. The price quotes will receive appropriate confidentiality before award.
4. If using USDA funding for the purchase, the SFA/Sponsor will seek prior approval from Oklahoma Child Nutrition Programs unless the equipment is placed on the Equipment Pre-Approval list located in the Child Nutrition Manual.
5. Quotes will be awarded by the Superintendent or Designee. Quotes awarded will be to the lowest and best quote based upon quality, service availability, and price.
6. The SFA will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and **written specifications**.
7. The SFA will be responsible for documentation that the actual product specified is received.

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. See also §200.12 Capital assets, 200.20 Computing devices, 200.48 General purpose equipment, 200.58 Information technology systems, 200.89 Special purpose equipment, and 200.94 Supplies.

PROCUREMENT, REGULATION (Cont.)**SECTION IV - SMALL PROCUREMENT**

If the amount of purchases for items is greater than \$3,500 and less than \$150,000 (*or the SFA/Sponsor's small purchase threshold*), Small Purchase Procedures must be followed. There are two methods of Small Purchasing allowed, either Quotes and/or a Market Basket Study. Quotes documented from an adequate number of qualified sources will be required.

Select one

- ☐ Purchases over \$3,500 but below \$150,000
- ☐ Purchases over \$3,500 but below _____ (*Sponsor input if threshold is below federal limit of \$150,000, must use most restrictive*)

Method 1: Quotes

1. Written specifications will be prepared and provided to the vendor.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of two vendors shall be contacted.
3. The SFA will be responsible for contacting potential vendors when price quotes are needed.
4. The price quotes will receive appropriate confidentiality before award.
5. Quotes will be awarded by the Superintendent. Quotes awarded will be to the lowest and best quote based upon quality, service availability, and price.
6. The SFA will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and written specifications.
7. The SFA will be responsible for documentation that the actual product specified is received.
8. Any time an accepted item is not available, the SFA will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item. Substituted items will not be made at the vendor's discretion.
9. Purchasing will be based on the following criteria:
 - a) Quality
 - b) Service Availability
 - c) Price

PROCUREMENT, REGULATION (Cont.)**SECTION V - FORMAL PROCUREMENT (N/A)**

Select one or more as applicable

- ☐ Purchases over \$150,000 (*Sponsor input if threshold is below federal limit of \$150, 000, must use most restrictive*)
- ☐ Food Service Management Contracts at any total cost (*does not include vended meal agreements*) n/a, no purchases over \$150,000 or Food Service Management Contracts
1. If the amount of purchases is \$150,000 (or SFW Sponsor approved threshold if less), or for a Food Service Management Contract, formal procurement procedures will be used as required by 2 CFR Part 200.318-326, formerly 7 CFR §3016.36.
 2. Formal bid procedures will be applied on the basis of:

Category	Procurement Method	Evaluation Used	Contract Award Type	Contract Duration/Frequency
Frozen Foods (<i>Meats, Fruits, Vegetable</i>); Canned Foods (<i>same as above</i>)	Formal	Bottom line	Fixed price	Bi-annual (August 1-January 31; February 1-June 15)
Fresh Fruits and Vegetables	Formal	Bottom line	Cost reimbursable plus fixed-fee	Bi-annual, same as above.
Dish Machine Chemicals	Formal	Bottom line	Fixed price with price adjustment	August 1-June 15
Fresh Bread	Formal	Bottom line	Fixed price with price adjustment	Annual by SY
Milk and Dairy Products	Formal	Bottom line	Fixed price with price adjustment	Annual by SY
Office Supplies	District contract	Bottom line	Cost reimbursable plus fixed-fee	Annual July 1-June 30

3. Formal bid procedures will be applied on **the basis of a:**
 - ☐ Centralized System
 - ☐ Individual Site
 - ☐ Multi-Sponsor Systems
 - ☐ State Contract
 - ☐ Combination of above (specify): _____
4. Because of the potential for purchasing more than \$150,000, it will be the responsibility of the SFA to document the amounts to be purchased so the correct method of procurement will be followed.

PROCUREMENT, REGULATION (Cont.)

When a formal procurement method is required, the following ***COMPETITIVE SEALED BID or an Invitation for Bid (IFB) or COMPETITIVE PROPOSAL in the form of a Request for Proposal (RFP)*** procedures will apply:

- An announcement of an Invitation for Bid (IFB) or a Request for Proposal (RFP) will be placed in the (Newspaper/media, IPS Website, other internet source) to publicize the intent to purchase needed items. The advertisement for bids/proposals or legal notice will be run for (2 weeks).
- An advertisement is required for all purchases over the districts shall purchase threshold of \$150,000 or greater. The announcement will contain a:
 - general description of items to be purchased
 - deadline for submission of questions and the date written responses will be provided including addenda to bid specifications, terms and conditions as needed
 - date of pre-bid meeting, if provided, and if attendance is a requirement for bid award
 - deadline for submission of sealed bids or proposals, and
 - address of location where complete specifications and bid forms may be obtained.
- In an IFB or RFP, each vendor will be given an opportunity to bid on the same specifications.
- The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.
- The IFB or RFP will clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:
 - Contract period
 - SFA/Sponsor is responsible for all contracts awarded (statement)
 - Date, time, and location of bid opening
 - How vendor is to be informed of bid acceptance or rejection
 - Delivery schedule
 - Set forth requirements (terms and conditions) which bidder must fulfill in order for bid to be evaluated
 - Benefits to be entitled if the contractor cannot or will not perform as required
 - Statement assuring positive efforts will be made to involve minority and small business
 - Statement regarding the return of purchase incentives, discounts, rebates, and credits to the nonprofit Child Nutrition account
 - Contract provisions as required in Appendix II for 2 CFR Part 200, formerly 7 CFR Part 3016.36(i)
 - Contract provisions as required in 7 CFR Part 210.21 (f) for all cost reimbursable contracts
 - Contract provisions as required in 7 CFR Part 210.16(a)(1-10) for Food Service Management Company contracts
 - Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding
 - Price adjustment clause (escalation/de-escalation) based on appropriate standard or cost index (Consumer price index, or other as stated in terms and conditions for pricing and price adjustments)
 - Method of evaluation and type of contract to be awarded
 - Method of award announcement and effective date (if intent to award is required by State or local procurement requirements)

PROCUREMENT, REGULATION (Cont.)

- Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received
- Provision requiring access by duly authorized representatives of the SFA/Sponsor, State Agency, United State Department of Agriculture, or Comptroller General to any books, documents, papers and records of the contractor which are directly pertinent to all negotiated contracts
- Method of shipment or delivery upon contract award
- Provision requiring contractor to maintain all required records for *three* years after final payment and all other pending matters (audits) are closed for all negotiated contracts
- Description of process for enabling vendors to receive or pick up orders upon contract award
- Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the State Energy Plan issued in compliance with the Energy Policy and Conservation Act (PL 94-165)
- Signed statement of non-collusion
- Signed Debarment/Suspension Certificate or statement included in contract or copy of Excluded Parties List System (EPLS).
- Specifications and estimated quantities of products and services prepared by SFA/Sponsor and provided to potential contractors desiring to submit bids/proposals for the products or services requested.
- If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, interpretation will be provided in writing to all potential bidders by the Superintendent or Designee and date specified.
- The Superintendent or Designee will be responsible for securing all bids or proposals.
- The Superintendent or Designee will be responsible to ensure all SFA/Sponsor procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.
- The following criteria will be used in awarding contracts as a result of bids/proposals.
 - Quality
 - Service Availability
 - Price

In awarding a competitive negotiation (RFP), a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award, but remains the primary consideration when awarding a contract. Following evaluation and negotiations a firm fixed price or cost reimbursable contract is awarded.

- The contracts will be awarded to the responsible bidder/proposer whose bid or proposal is responsive to the invitation and is most advantageous to the SFA/Sponsor, price, and other factors considered. Any and all bids or proposals may be rejected in accordance with law.
- The Superintendent is required to sign on the bid tabulation of competitive sealed bids or the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.
- The Superintendent reviewing the procurement system to ensure compliance with applicable laws.
- The Superintendent or Designee will be responsible for documentation the actual product specified is received.
- Any time an accepted item is not available, the Superintendent or Designee will select the acceptable alternate. The contractor must inform Superintendent within 10 days a product is not available. In the event a non-domestic agricultural product is to be provided to the SFA/Sponsor, the contractor must obtain, in advance, the written approval of the product. The SFA must comply with the Buy American Provision.

PROCUREMENT, REGULATION (Cont.)

- Full documentation as to the reason an accepted item was unavailable, and to the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is Superintendent or Designee.
- The Superintendent is responsible for maintaining all procurement documentation.

SECTION VI - NON-COMPETITIVE NEGOTIATION

If items are available only from a single source *when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation*, **NON-COMPETITIVE NEGOTIATION** procedures will be used:

1. Written Specifications will be prepared and provided to the vendor.
2. The SFA will be responsible for the documentation of records to fully explain the decision to use the non-competitive negotiation. The records will be available for audit and review.
3. The SFA will be responsible for documentation that the actual product or service specified was received.
4. The Superintendent or Designee will be responsible for reviewing the procedures to be certain all requirements for using single source or non-competitive negotiation are met.
5. Non-competitive negotiations shall be used for one-time purchases of a new food item in order to determine food acceptance by students and for samples for testing purposes. A record of non-competitive negotiation purchase shall be maintained by the Superintendent or Designee. The record of non-competitive purchases shall include, at a minimum, the following:
 - item name
 - dollar amount
 - vendor, and
 - reason for non-competitive procurement

**** Due to the rural location of the district, it is feasible the school will only receive one responsible response.**

SECTION VII - EMERGENCY PURCHASING

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, the purchase shall be made, and a log of all such purchases shall be maintained by the SFA. The following emergency procedures shall be followed. All emergency procurements shall be approved by the SFA/ Superintendent. At a minimum, the following emergency procurement procedures shall be documented:
 - item name
 - dollar amount
 - vendor, and
 - reason for emergency

PROCUREMENT, REGULATION (Cont.)

2. If the emergency purchasing need requires a contract, all books, records and other documents relative to the award of the contract must be retained for three (3) years after final payment. Specifically the SFA/Sponsor shall maintain, at a minimum, the following documents:
- Written rationale for the method of procurement;
 - A copy of the original solicitation;
 - The selection of contract type;
 - The bidding and negotiation history and working papers;
 - The basis for contractor selection;
 - Approval from the State agency to support a tack of competition when competitive bids or offers are not obtained;
 - The basis for award cost or price;
 - The terms and conditions of the contract;
 - Any changes to the contract and negotiation history;
 - Billing and payment records;
 - A history of any contractor claims; and
 - A history of any contractor breaches.

INFORMAL PROCUREMENT LOG

TO BE USED FOR PURCHASES OF \$150,000 OR LESS

Check the box next to the supplier that you choose. If chosen supplier does not provide the lowest overall price, explain decision on attached sheet. Document contact with 2 or more vendors.

Items to be purchased and specifications:

--

	Date & Method of Contact	Bid Price	Negotiated Price	Notes
Supplier #1				
Supplier #2				
Supplier #3				

PROCUREMENT, REGULATION (Cont.)**CHART OF PROCEDURES**

The SFA will purchase the following products or group of products and services as per the stated purchase period using the identified procurement method. Price quote time frame period is defined as the time frame for which bids or quotes are obtained and awarded.

PRODUCT	HOW OFTEN ARE PRICE QUOTES OBTAINED	PROCUREMENT METHOD USED
Milk	<u>Annually</u>	<u>FSMC</u>
Bread	<u>Annually</u>	<u>FSMC</u>
Canned fruits	<u>Annually</u>	<u>FSMC</u>
Vegetables	<u>Annually</u>	<u>FSMC</u>
Frozen vegetables	<u>Annually</u>	<u>FSMC</u>
Pre-prepared fruits and vegetables	<u>Annually</u>	<u>FSMC</u>
Fresh fruits	<u>Annually</u>	<u>FSMC</u>
Fresh vegetables	<u>Annually</u>	<u>FSMC</u>
Meats	<u>Annually</u>	<u>FSMC</u>
Paper products	<u>Annually</u>	<u>FSMC</u>
Chemicals	<u>As needed</u>	<u>SFA</u>
Small equipment	<u>Annually</u>	<u>FSMC</u>
Large equipment	<u>As needed</u>	<u>SFA</u>

PROCUREMENT

It is the policy of the Burlington Board of Education to follow acceptable practices in the procurement of food, products, supplies, or equipment with state and federal funds for this school district. Acceptable practices are those set forth in federal law, Oklahoma statutes, and Department of Education regulations.

No employee, officer, or agent of this school district shall participate in the selection of or in the award or administration of a contract for procurement if a conflict of interest, real or apparent, would be involved.

Conflicts of interest arise when any of the following has a financial or other interest in the firm selected for the award:

- The employee, officer, or agent;
- Any member of his/her immediate family;
- His/her partner;
- An organization which employs or is about to employ any of the above.

Officers, employees, and agents of this school district shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subagreements. Prohibited favors include purchasing items for personal use at cost or at retail value from a vendor.

Officers, employees, contractors, and agents are expected to be aware of the penalties established by the Anti-Kickback Act of 1974 as codified by Oklahoma Statutes, Title 74, Section 3401, et seq.

The superintendent is directed to establish a regulation setting forth acceptable procurement procedures for this district.

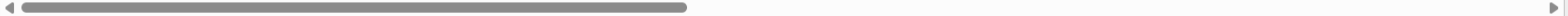
REFERENCE **Oklahoma Department of Education Directive, dated June 6, 1988**
74 O.S. §3401, et seq.
7 CFR § 3016
2 CFR § 200.318



Records 1 to 3 of 3



	SchoolYear	CountyName	DistrictName	SchoolName	FullCode	SchoolFallEnrollment	IndicatorValue_Percentage	Gender_Male	Gender_Female	Gender_Total	Age_Under_13	Age_13
	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼
1	2025	ALFALFA	BURLINGTON		02I001	59	0.05	3		3		
2	2025	ALFALFA	BURLINGTON	BURLINGTON ES	02I001105	19	0.11	2		2		
3	2025	ALFALFA	BURLINGTON	BURLINGTON HS	02I001705	40	0.03	1		1		



NUMERATOR

Records 1 to 3 of 3



	Year	Enrollment Year	STN	First Name	Middle Name	Last Name	Birth Date	Grade Level	Dropout	Entry Date	Entry Type Code	Entry Type Other Code	Exit Date	Exit Type Code	Exit Type Other Code
	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼	▼	
1	2025	2025	1002642099	LARRY	DAVID	HEATHERMAN	02/10/2010	08	Y	08/07/2024	01835	R	05/08/2025	73062	NA
2	2025	2025	1002157836	NEWT	HENRY	HEATHERMAN	02/10/2010	08	Y	08/07/2024	01835	R	05/08/2025	73062	NA
3	2025	2025	1002503056	CORT		WHITAKER	02/19/2010	09	Y	08/07/2024	01835	R	05/08/2025	73062	NA



OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 27

SUPERINTENDENT
BURLINGTON SCHOOL SYSTEM
P O BOX 17
BURLINGTON, OK, 73722

TYPE OF AID	Project Code	Revenue Code	Amount
Program Assistance	412	3812	
1.00 AG EDUCATION			\$13,000.00
Summer Salary	411	3811	
1.00 AG EDUCATION			\$8,320.00
State Teacher Supplement	411	3811	
1.00 AG EDUCATION			\$2,600.00
Total:			\$23,920.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located

Questions regarding this Notice of Allocation should be directed to Maretta Cheek at 405-743-5458

I hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

Valerie McBane,
Assistant Finance Manager
Oklahoma Department of Career and Technology Education

7/28/2026 12:17 PM

Date

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2026-2027

It is understood and agreed that Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of a Career and Technology Education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to Career and Technology Education, state laws, and federal policies pertaining to Career and Technology Education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The **Salary and Teaching Schedule due on September 30**, is one of these reports and is considered a part of this contract in addition to **CESI Enrollment due October 31** and the **Follow-up Reports due November 30**. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other Career and Technology Education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Program assistance funds received from ODCTE shall be spent on CareerTech programs and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee, apply for admission, are provided Career and Technology Education as specified in the Individual Education Plan (IEP) as appropriate.

If you have any questions, contact Katha Cinnamon at Katha.Cinnamon@careertech.ok.gov or (405) 743-5195.

This signed contract should be returned to secondarycontracts@careertech.ok.gov no later than **September 30**.

Approved:



Brent Haken, State Director

7/28/2026

Date

President, Board of Education

Date

Superintendent of Schools

Date

Burlington School System

District Name (please print)



OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

October 10, 2025

Superintendent Gerrett Spears
Burlington Public School
Burlington, OK 73722

Superintendent Spears

This letter is to advise you of the State Board of Education in its meeting of October 9, 2025, reviewed and approved the request for deregulation from OAC 210:35-5-71; OAC 210:35-7-61; OAC 210:35-9-71. Library Media Services will be covered by certified staff, library assistants, or a para-professional, to ensure the library will be open and available to all students. This request is effective for the 2025-2028 school years only.

If we can be of further assistance, please contact the Accreditation at (405) 521-3335.

Sincerely,

A handwritten signature in cursive script that reads 'Lindel Fields'.

Lindel Fields
State Superintendent of Public Instruction

AY/sh

BURLINGTON PUBLIC SCHOOL



401 Main Street (PO BOX 17)
Burlington, OK 73722

GERRETT SPEARS
SUPERINTENDENT

APRYL BURLESON
PRINCIPAL

CHRISTA FRAIRE
COUNSELOR

KOLBY WHITE
ATHLETIC DIRECTOR

July 1, 2024

Oklahoma State Department of Education, Executive Director Accreditation Department
2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105-4599

In regard to the passage of H.B. 1864 that provides for calculation of the school year by days to hours, the Burlington Board of Education has a calendar in place for the 2026/2027 school year that includes 175 instructional days for our K-12 students. At this time, we do not intend to alter that schedule. However, the Burlington Board of Education, in a regular meeting held on August 17, 2026 at 7 P.M., voted to adopt the School Days to Hours policy in case school has to be dismissed due to bad weather or any other unforeseen circumstances that may occur.

Thank you,
Gerrett Spears
Superintendent