

Finance Committee Meeting

Wednesday, June 14, 2023 6:00 PM

BOE - Room 36 and via Zoom Meeting Platform, 129 Church Street, Bristol, CT 06010

1. Call to Order/Pledge of Allegiance/Meeting Norms	Presenter: Commissioner Tagariello
2. Approval of Minutes	Presenter: Commissioner Tagariello
3. Public Comment	
4. Update of 22-23 Budget	Presenter: Lynn Boisvert
5. Cafeteria Report	Presenter: Lynn Boisvert
6. Appropriation Transfers	Presenter: Lynn Boisvert
7. Special Education Report	Presenter: Dr. Kimberly Culkin
8. Discussion on Student Activity Account Reporting and Addition of New Accounts	
9. Notice of Receipt of Grants FY24	
10. Adjournment	

The minutes presented within this document are a summary of the discussion that took place at the Finance Committee meeting. To view the meeting in its entirety and hear full reports please go to: [May 17, 2023 Meeting Recording](#)



**BRISTOL BOARD OF EDUCATION
REGULAR FINANCE COMMITTEE MEETING MINUTES
Wednesday, May 17, 2023**

The regular meeting of the Bristol Board of Education Finance Committee was held on Wednesday, May 17, 2023, at 6:00 p.m. in the Auditorium of the Bristol Board of Education located at 129 Church Street in Bristol and via the Zoom meeting platform.

PRESENT: Commissioners: Dante Tagariello, Kristen Giantonio, Maria Simmons, and Russell Anderson; **ALSO PRESENT:** Lynn Boisvert, Dr. Catherine Carbone, Dr. Michael Dietter and Amy Martino

Call to Order:

Commissioner Tagariello called the meeting to order at 6:03 p.m.

Approval of Minutes: April 12, 2023 – Regular Finance Committee Minutes

Motion Passed: with a motion by Kristen Giantonio and a second by Maria Simmons.

Public Comment

No members of the public wished to address the committee.

Update of 22-23 Budget

Mrs. Boisvert provided the 22-23 Budget Update. Mrs. Boisvert reported that the April snapshot for FY23 shows an available balance of Negative \$(4,997,222). This is due to special education, tuition, utilities, and transportation expenses. There are currently 671 open purchase orders. We continue to close all non-essential purchase orders and identify areas to reduce encumbrances further. We will continue with a budget freeze and monitor expenditures across all departments. We await the second installment of Excess Cost Reimbursement and additional Medicaid reimbursements from the SDE in late May. A question followed regarding where we anticipate we will end up once the reimbursements are received.

Review of FY24 Budget

Mrs. Boisvert provided the Review of the FY24 Budget. On Monday, May 15th the city approved a FY24 BoE Budget of \$126,989,000 resulting in an additional reduction of \$78,260.00 from the FY24 BOE Approved Budget of \$127,067,260. After review with the Central Office Team, the following recommendations were presented to the committee:

Review of FY24 Budget – cont’d

Private Transportation (Parochial)	\$ (34,000)	Routing efficiencies
Purchased Services Transportation	\$ (10,000)	Funding Cut
Unified/E Sports	\$ (5,000)	Funding Cut
Repairs and Maintenance	\$ (10,000)	Funding Cut
Art Supplies (Districtwide)	\$ (5,000)	Funding Cut
Music Supplies (Districtwide)	\$ (5,000)	Funding Cut
Other Supplies	\$ (9,260)	Funding Cut
Total Recommended Cuts:		\$(78,260)

Questions followed regarding the need for an additional new custodian; shared services with the City, and the \$10,000 cut to the Purchased Services Transportation. Discussion followed regarding how the cuts were made and changes that could still be made until a final budget from the City is received.

Cafeteria Report

Mrs. Boisvert provided the Cafeteria Report. The Cafeteria program is successfully operating with a snapshot balance of \$961,560 dollars as of the end of the month. We served 35,459 breakfasts and 75,747 lunches in the month of April.

Questions followed regarding the status of free lunches and free breakfasts. As a CEP district, all students are eligible for free breakfast and lunch regardless of their socioeconomic status. We will remain a CEP district, thus there will be no change. Question regarding if there were any changes in reimbursement rates? Not at this time.

Appropriations & Transfers

Mrs. Boisvert reported that there were no Appropriations & Transfers to report.

Special Education

Amy Martino presented the Special Education Report. As of May 1, 2023, 1,794 of the 8,220 enrolled Bristol students are identified as requiring special education programming. This enrollment reflects 21.82% of the total BPS student population. As of April 2023, 116 students with disabilities require out-of-district placements at private special education school programs. There are 79 students requiring special education programming services at other out-of-district schools and that would include magnet facilities. During the month of April 2023, 10% of the newly registered students were identified as students with special education programming needs at the time of

Special Education – cont’d

registration; one (1) of the students that were enrolled in BPS during the month of April received their programs and services at out-of-district special education programs at the time of enrollment and lastly, during the month of April, there were (50) 211 and (16) 911 calls placed.

Discussion on Student Activity Account Reporting and Addition of New Accounts

Chair Tagariello asked if Item 9 - Discussion on Student Activity Account Reporting and Addition of New Accounts could be postponed to the next meeting.

Motion Passed: with a motion by Kristen Giantonio and a second by Maria Simmons.

Adjournment

With no other business before the committee, the meeting was adjourned. (6:33 p.m.)

Respectfully Submitted:



Susan Everett
Recording Secretary
Bristol Board of Education

YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL CONTROL							
511001 SUPERINTENDENT/DEPUTY SALARI	416,063	0	416,063	360,173.03	89,326.97	-33,437.00	108.0%
511021 SUPERVISOR SALARIES - GENERA	351,183	0	351,183	298,126.87	50,038.43	3,017.70	99.1%
512001 CENTRAL ADMIN SALARIES - GEN	93,995	27,000	120,995	104,779.56	15,576.86	638.58	99.5%
512021 SECRETARY SALARIES - GENERAL	686,835	-27,000	659,835	584,814.98	82,225.72	-7,205.70	101.1%
532301 PROF SERVICES - OTHER - GEN	50,000	0	50,000	50,185.19	799.06	-984.25	102.0%
533011 OTHER PROF/TECH - GENERAL	133,300	5,000	138,300	121,381.10	3,472.32	13,446.58	90.3%
544401 RENTS & LEASES - GENERAL	340,000	0	340,000	364,734.24	10,265.76	-35,000.00	110.3%
553001 TELEPHONE - GENERAL	180,000	0	180,000	146,042.84	38,869.85	-4,912.69	102.7%
553101 POSTAGE - GENERAL	87,000	0	87,000	63,300.50	2,026.53	21,672.97	75.1%
555001 PRINTING & BINDING - GENERAL	14,200	0	14,200	8,849.30	520.70	4,830.00	66.0%
558001 STAFF TRANSPORT - GENERAL	26,250	-1,250	25,000	23,686.55	.00	1,313.45	94.7%
559001 OTHER PURCHASED SERVICES - G	28,000	-16,000	12,000	3,824.46	739.00	7,436.54	38.0%
561201 ADMIN SUPPLIES - GENERAL	22,000	0	22,000	7,296.13	2,199.08	12,504.79	43.2%
569001 OFFICE SUPPLIES - GENERAL	120,700	1,232	121,932	125,100.89	27,014.78	-30,183.67	124.8%
581161 MEMBERSHIPS - STAFF - GEN	8,635	18	8,653	7,781.94	.00	871.06	89.9%
581171 MEMBERSHIPS - DIST - GENERAL	26,000	0	26,000	9,134.20	.00	16,865.80	35.1%
TOTAL GENERAL CONTROL	2,584,161	-11,000	2,573,161	2,279,211.78	323,075.06	-29,125.84	101.1%
02 INSTRUCTION							
511012 PRINCIPAL SALARIES	3,201,845	0	3,201,845	2,772,170.28	424,839.97	4,834.75	99.8%
511022 SUPERVISOR SALARIES - INSTRU	1,168,037	0	1,168,037	952,737.10	206,412.37	8,887.53	99.2%
511092 SUMMER SCHOOL SALARIES	45,664	0	45,664	.00	.00	45,664.00	.0%
511102 TEACHER SALARIES - INSTRUCT	37,901,770	-25,000	37,876,770	27,375,553.34	9,765,290.20	735,926.46	98.1%
511142 GUIDANCE COUNSELOR SALARIES	2,148,530	0	2,148,530	1,486,142.46	518,478.18	143,909.36	93.3%
511152 LIBRARY MEDIA SALARIES - INS	489,564	0	489,564	365,695.36	124,974.72	-1,106.08	100.2%
511162 SUBSTITUTE TEACHER SALARIES	830,000	0	830,000	1,093,382.18	-88,126.41	-175,255.77	121.1%
511172 INTERN/TUTOR SALARIES - INST	210,646	0	210,646	84,308.89	2,664.43	123,672.68	41.3%
511182 NON CERT INSTRUCTION SALARIE	0	65,000	65,000	49,115.84	15,884.16	.00	100.0%
511192 CO-CURRICULAR STIPENDS - INS	152,903	-460	152,443	44,463.96	.00	107,978.97	29.2%
512022 SECRETARY SALARIES - INSTRUC	2,318,259	0	2,318,259	1,958,030.96	315,154.87	45,073.17	98.1%
512032 SUBSTITUTE SECRETARY SALARIE	10,000	0	10,000	51,668.74	.00	-41,668.74	516.7%
512072 PARA SALARIES - INSTRUCTION	815,447	0	815,447	728,799.76	174,227.83	-87,580.59	110.7%
512082 INTERVENTION SPECIALISTS	223,870	0	223,870	161,140.29	29,867.04	32,862.67	85.3%
532202 PROF ED SERVICES - INSTRUCTI	199,357	-13,874	185,483	54,152.29	13,526.25	117,804.11	36.5%
532302 PROF SERVICES - OTHER - INST	25,750	4,956	30,706	15,184.49	6,566.82	8,954.79	70.8%
532402 FIELD TRIPS/ADMISSION - INST	24,006	1,050	25,056	8,656.85	5,805.53	10,593.62	57.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
533012 OTHER PROF/TECH - INSTRUCTIO	540	220	760	360.00	.00	400.00	47.4%
543002 REPAIRS & MAINT - INSTRUCTIO	23,350	-7,950	15,400	5,542.07	2,123.00	7,734.93	49.8%
544402 RENTS & LEASES - INSTRUCTION	80,475	0	80,475	87,297.46	.00	-6,822.46	108.5%
553102 POSTAGE - INSTRUCTION	1,250	40	1,290	796.00	494.00	.00	100.0%
553302 SOFTWARE/LICENSES - INSTRUCT	42,032	-2,935	39,097	28,802.68	5,642.74	4,651.58	88.1%
555002 PRINTING & BINDING - INSTRUC	50,090	-2,212	47,878	38,358.03	2,814.25	6,705.72	86.0%
558002 STAFF TRANSPORT - INSTRUCTIO	12,300	8,553	20,853	8,715.07	1,431.00	10,706.60	48.7%
559002 OTHER PURCHASED SERVICES - I	1,000	0	1,000	2,250.00	.00	-1,250.00	225.0%
561102 INSTRUCT SUPPLIES - INSTRUCT	530,839	49,126	579,965	440,303.99	25,668.43	113,992.68	80.3%
561202 ADMIN SUPPLIES - INSTRUCTION	9,665	2,676	12,341	5,261.12	.00	7,079.88	42.6%
561502 COMP MEDIA SUPPLIES - INSTRU	200	-200	0	.00	.00	.00	.0%
564102 TEXTBOOKS - INSTRUCTION	38,694	4,159	42,853	30,556.58	6,722.90	5,573.74	87.0%
564112 REPLACEMENT TEXTBOOKS	4,100	-3,520	580	.00	.00	579.77	.0%
564202 LIB BOOKS/MAG SUBS - INSTR	91,335	-26,487	64,848	55,819.46	5,378.68	3,649.68	94.4%
565002 STUDENT RECOGNITION - INSTRU	7,573	0	7,573	3,407.14	236.00	3,929.86	48.1%
569002 OFFICE SUPPLIES - INSTRUCTION	77,070	6,267	83,337	55,682.20	230.08	27,425.05	67.1%
573002 EQUIPMENT - INSTRUCTION	23,900	-13,400	10,500	9,285.15	.00	1,214.85	88.4%
581162 MEMBERSHIPS - STAFF - INSTRU	15,981	-118	15,863	14,486.57	.00	1,376.43	91.3%
581172 MEMBERSHIPS - DIST - INSTRUC	37,064	2,684	39,748	26,504.00	9,165.59	4,078.00	89.7%
TOTAL INSTRUCTION	50,813,106	48,574	50,861,680	38,014,630.31	11,575,472.63	1,271,577.24	97.5%

03 TRANSPORTATION

512043 TRANSPORTATION SALARIES	74,439	0	74,439	70,826.69	15,030.39	-11,418.08	115.3%
533013 OTHER PROF/TECH - TRANSPORT	240,000	0	240,000	237,109.43	33,646.57	-30,756.00	112.8%
551003 REGULAR PUPIL TRANSPORTATION	3,428,240	0	3,428,240	2,668,045.77	585,315.32	174,878.91	94.9%
551203 IN TOWN TRANSPORT - VOTECH	28,265	0	28,265	27,277.32	4,861.93	-3,874.25	113.7%
551303 PRIVATE SCHOOL TRANSPORT	403,895	100,000	503,895	342,946.74	276,145.76	-115,197.50	122.9%
551403 OUT OF TOWN TRANSPORT - VOTE	269,270	0	269,270	215,707.70	55,042.80	-1,480.50	100.5%
551503 OUT OF TOWN TRANSPORT - VOAG	124,130	0	124,130	100,809.66	22,630.74	689.60	99.4%
551703 FIELD TRIPS - INSTRUCTION	30,345	-3,557	26,788	10,647.55	5,178.84	10,961.51	59.1%
551813 HOMELESS IN-TOWN SPED	25,000	0	25,000	15,103.75	6,200.25	3,696.00	85.2%
551823 HOMELESS IN-TOWN REG	30,000	0	30,000	159,218.50	105,155.00	-234,373.50	881.2%
551833 HOMELESS OUT OF TOWN SPED	50,000	0	50,000	1,096.95	.00	48,903.05	2.2%
551843 HOMELESS OUT OF TOWN REG	150,000	0	150,000	51,351.45	26,941.30	71,707.25	52.2%
551903 ATHLETIC TRANSPORTATION	273,440	-100,000	173,440	131,678.92	47,788.22	-6,027.14	103.5%
555003 PRINTING & BINDING - TRANSP	650	0	650	.00	.00	650.00	.0%
562703 GASOLINE PUPIL TRANSPORTATIO	350,000	0	350,000	499,204.13	60,288.20	-209,492.33	159.9%
569003 OFFICE SUPPLIES - TRANSPORT	1,435	0	1,435	.00	.00	1,435.00	.0%
581173 MEMBERSHIPS - DIST - TRANSP	350	0	350	370.00	.00	-20.00	105.7%
TOTAL TRANSPORTATION	5,479,459	-3,557	5,475,902	4,531,394.56	1,244,225.32	-299,717.98	105.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

04	OPERATION OF PLANT	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
04 OPERATION OF PLANT								
512064	CUSTODIAN SALARIES - PLANT	3,292,577	-22,000	3,270,577	2,819,940.84	440,741.70	9,894.46	99.7%
512264	SUBSTITUTE CUSTODIANS	50,000	0	50,000	15,151.50	.00	34,848.50	30.3%
515104	OVERTIME - OPERATION	100,000	22,000	122,000	183,974.94	.00	-61,974.94	150.8%
515114	OVERTIME - BUILDING RENTAL	50,000	0	50,000	21,079.94	.00	28,920.06	42.2%
541014	ELECTRICITY	1,719,800	0	1,719,800	1,497,509.14	287,196.46	-64,905.60	103.8%
541024	NATURAL GAS	541,700	0	541,700	560,885.83	121,077.09	-140,262.92	125.9%
541034	HEATING FUEL	311,200	0	311,200	560,659.34	29,630.95	-279,090.29	189.7%
541104	WATER & SEWER CHARGES	120,000	0	120,000	98,316.13	21,683.87	.00	100.0%
543004	REPAIRS & MAINT - OPERATION	145,000	0	145,000	163,946.00	2,240.60	-21,186.60	114.6%
552004	PROPERTY INSURANCE	269,200	0	269,200	294,529.68	.00	-25,329.68	109.4%
552104	LIABILITY INSURANCE - PLANT	485,385	0	485,385	508,156.44	.00	-22,771.44	104.7%
561304	CUSTODIAN SUPPLIES	323,800	0	323,800	452,437.08	26,079.19	-154,716.27	147.8%
573004	EQUIPMENT - OPERATION	110,473	0	110,473	16,641.63	.00	93,831.37	15.1%
	TOTAL OPERATION OF PLANT	7,519,135	0	7,519,135	7,193,228.49	928,649.86	-602,743.35	108.0%

05 MAINTENANCE OF PLANT								
512005	CENTRAL ADMIN SALARIES - MAI	252,609	0	252,609	302,918.53	39,807.11	-90,116.64	135.7%
512025	SECRETARY SALARIES - MAINT	117,080	0	117,080	117,106.92	16,231.40	-16,258.32	113.9%
512055	MAINTENANCE SALARIES	868,047	0	868,047	736,688.12	154,190.54	-22,831.66	102.6%
515105	OVERTIME - MAINTENANCE	15,000	0	15,000	39,469.22	.00	-24,469.22	263.1%
533015	OTHER PROF/TECH - MAINTENANC	92,172	0	92,172	28,570.49	67.60	63,533.91	31.1%
543005	REPAIRS & MAINT - MAINTENANC	593,500	0	593,500	630,843.42	113,322.60	-150,666.02	125.4%
543505	FIELD MAINT - PLANT	130,250	0	130,250	94,053.91	28,568.69	7,627.40	94.1%
555005	PRINTING & BINDING - SECURIT	5,000	0	5,000	4,659.96	494.84	-154.80	103.1%
561405	MAINTENANCE SUPPLIES - PLANT	395,000	-19,645	375,355	338,299.40	70,986.38	-33,930.78	109.0%
569005	OFFICE SUPPLIES - MAINTENANC	250	0	250	190.58	59.42	.00	100.0%
573005	EQUIPMENT - MAINTENANCE	105,645	19,645	125,290	20,490.00	.00	104,800.00	16.4%
573405	BUILDING & SITE IMPROVEMENTS	109,470	0	109,470	75,052.48	32,364.22	2,053.30	98.1%
581175	MEMBERSHIPS - DIST - PLANT	30,000	0	30,000	31,138.98	690.00	-1,828.98	106.1%
581205	VANDALISM	25,000	0	25,000	5,157.61	.00	19,842.39	20.6%
	TOTAL MAINTENANCE OF PLANT	2,739,023	0	2,739,023	2,424,639.62	456,782.80	-142,399.42	105.2%

06 BENEFITS & FIXED

YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

06	BENEFITS & FIXED	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
520006	EMPLOYEE BENEFITS	20,390	0	20,390	20,390.00	.00	.00	100.0%
520106	LIFE INSURANCE	95,000	0	95,000	71,830.45	14,569.55	8,600.00	90.9%
520306	MEDICAL/PRESCRIPTION	14,130,021	0	14,130,021	14,130,021.00	.00	.00	100.0%
520316	DENTAL	543,670	0	543,670	543,670.00	.00	.00	100.0%
520326	MEDICAL/PRESCRIPTION - RETIR	1,056,973	0	1,056,973	1,056,974.00	.00	-1.00	100.0%
520406	WORKERS COMPENSATION	1,057,300	0	1,057,300	1,057,300.00	.00	.00	100.0%
520506	SHORT TERM DISABILITY	39,450	0	39,450	32,528.70	3,471.30	3,450.00	91.3%
520516	LONG TERM DISABILITY	16,200	0	16,200	16,820.52	1,679.48	-2,300.00	114.2%
520706	SOCIAL SECURITY	960,000	0	960,000	1,009,136.33	.00	-49,136.33	105.1%
520756	MEDICARE	995,000	0	995,000	901,621.75	.00	93,378.25	90.6%
520806	EMPLOYEE ASSISTANCE PROGRAM	25,000	0	25,000	23,790.00	.00	1,210.00	95.2%
521006	SEVERANCE PAY	350,000	0	350,000	195,083.89	.00	154,916.11	55.7%
521106	EDUCATION REIMBURSEMENT	10,000	0	10,000	15,845.00	.00	-5,845.00	158.5%
521206	UNEMPLOYMENT INSURANCE	87,000	0	87,000	61,624.50	25,375.50	.00	100.0%
521306	BOOTS ALLOWANCE EMPLOYEE BEN	0	0	0	3,075.00	.00	-3,075.00	100.0%
	TOTAL BENEFITS & FIXED	19,386,004	0	19,386,004	19,139,711.14	45,095.83	201,197.03	99.0%

07 ATHLETICS & STUDENT

511027	SUPERVISOR SALARIES - ATHLET	214,535	0	214,535	158,427.05	34,058.39	22,049.56	89.7%
511187	COACHING STIPENDS	833,458	0	833,458	682,762.62	.00	150,695.38	81.9%
511197	CO-CURRICULAR STIPENDS - SA	457,000	0	457,000	246,904.33	.00	210,095.67	54.0%
512027	SECRETARY SALARIES - ATHLETI	21,921	0	21,921	19,253.62	2,866.44	-199.06	100.9%
532207	PROF ED SERVICES - ATHLETICS	455	-455	0	.00	.00	.00	.0%
532307	PROF SERVICES - OTHER - ATHL	98,560	0	98,560	86,327.39	840.00	11,392.61	88.4%
532407	FIELD TRIPS/ADMISSION - SA	0	250	250	224.36	.00	25.64	89.7%
532607	ATHLETIC OFFICIALS	137,768	0	137,768	105,059.00	.00	32,709.00	76.3%
543507	FIELD MAINT - ATHLETICS	4,500	-4,500	0	.00	.00	.00	.0%
544407	RENTS & LEASES - ATHLETICS	12,111	90	12,201	6,995.85	4,504.15	701.04	94.3%
552107	LIABILITY INSURANCE - ATHLET	187,118	-22,418	164,700	164,700.00	.00	.00	100.0%
555017	PRINTING & BINDING - SA	4,650	-500	4,150	1,280.40	1,232.00	1,637.60	60.5%
558007	STAFF TRANSPORT - ATHLETICS	1,625	-1,625	0	.00	.00	.00	.0%
561107	INSTRUCT SUPPLIES - SA	24,890	-376	24,514	17,153.40	324.00	7,036.75	71.3%
561507	COMP MEDIA SUPPLIES - ATHLET	5,909	-5,909	0	.00	.00	.00	.0%
565007	STUDENT RECOGNITION - SA	31,414	247	31,661	15,034.05	1,663.14	14,963.54	52.7%
569007	OFFICE SUPPLIES - ATHLETICS	800	-800	0	.00	.00	.00	.0%
569017	OFFICE SUPPLIES - SA	300	0	300	173.06	.00	126.94	57.7%
569307	ATHLETIC SUPPLIES	99,000	36,218	135,218	130,531.85	1,859.97	2,826.18	97.9%
573007	EQUIPMENT - ATHLETICS	2,400	-2,400	0	.00	.00	.00	.0%
581177	MEMBERSHIPS - DIST - ATHLETI	7,080	-2,580	4,500	4,010.00	.00	490.00	89.1%
581187	MEMBERSHIPS - DIST - SA	2,593	0	2,593	474.00	.00	2,119.00	18.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL ATHLETICS & STUDENT	2,148,087	-4,758	2,143,329	1,639,310.98	47,348.09	456,669.85	78.7%

08 CAPITAL & TECHNOLOGY

512028 SECRETARY SALARIES - TECH	54,801	0	54,801	51,517.67	7,166.15	-3,882.82	107.1%
513008 TECH SALARIES	664,426	0	664,426	577,939.96	89,372.02	-2,885.98	100.4%
515108 OVERTIME - TECHNOLOGY	5,000	0	5,000	5,940.23	.00	-940.23	118.8%
533018 OTHER PROF/TECH - CAPITAL/TE	107,951	0	107,951	42,042.94	.00	65,908.06	38.9%
543008 REPAIRS & MAINT - TECH	131,069	600	131,669	85,777.57	.00	45,891.43	65.1%
544408 RENTS & LEASES - TECH	785,835	0	785,835	603,018.70	.00	182,816.30	76.7%
553308 SOFTWARE/LICENSES - TECH	545,729	29,175	574,904	509,620.15	24,538.26	40,745.81	92.9%
561408 MAINTENANCE SUPPLIES - TECH	45,750	0	45,750	18,102.67	.00	27,647.33	39.6%
564208 LIB BOOKS/MAG SUBS - TECH	11,000	-9,600	1,400	.00	.00	1,400.00	.0%
569008 OFFICE SUPPLIES - TECH	4,815	0	4,815	1,027.03	.00	3,787.97	21.3%
573008 EQUIPMENT - TECHNOLOGY	91,300	0	91,300	27,515.71	21,100.00	42,684.29	53.2%
581178 MEMBERSHIPS - DIST - TECH	900	0	900	.00	.00	900.00	.0%
TOTAL CAPITAL & TECHNOLOGY	2,448,576	20,175	2,468,751	1,922,502.63	142,176.43	404,072.16	83.6%

09 SPECIAL EDUCATION

511029 SUPERVISOR SALARIES - SPED	812,961	0	812,961	752,248.26	141,467.00	-80,754.26	109.9%
511109 TEACHER SALARIES - SPED	6,793,318	0	6,793,318	4,582,749.37	1,658,225.99	552,342.64	91.9%
511129 PSYCHOLOGIST SALARIES	1,608,281	-40,000	1,568,281	1,162,712.81	372,415.41	33,152.78	97.9%
511139 SPEECH CLINICIAN SALARIES	1,412,401	-136,117	1,276,284	935,704.37	340,579.44	.24	100.0%
511179 INTERN/TUTOR SALARIES - SPED	130,000	-25,000	105,000	104,154.81	15,917.27	-15,072.08	114.4%
511199 CO-CURRICULAR STIPENDS - SPE	0	0	0	-545.02	.00	545.02	100.0%
512029 SECRETARY SALARIES - SPED	279,100	0	279,100	226,117.69	62,048.85	-9,066.54	103.2%
512079 PARA SALARIES - SPED	3,943,740	0	3,943,740	3,155,974.87	802,160.09	-14,394.96	100.4%
512089 CLINICAL SUPPORT SPECIALIST-	0	0	0	430.51	.00	-430.51	100.0%
512099 OT/PT SALARIES	601,910	-32,931	568,979	435,188.44	128,792.32	4,998.04	99.1%
512279 SUBSTITUTE PARA SALARIES	200,000	0	200,000	664,963.50	56,094.22	-521,057.72	360.5%
532209 PROF ED SERVICES - SPED	4,500	500	5,000	1,181.34	1,500.00	2,318.66	53.6%
532309 PROF SERVICES - OTHER - SPED	1,754,541	184,773	1,939,314	2,696,631.16	1,050,483.05	-1,807,800.21	193.2%
532409 FIELD TRIPS/ADMISSION - SPED	2,700	-500	2,200	.00	.00	2,200.00	.0%
533019 OTHER PROF/TECH - SPED	105,000	6,309	111,309	47,786.19	21,213.81	42,309.37	62.0%
543009 REPAIRS & MAINT - SPED	2,000	0	2,000	.00	.00	2,000.00	.0%
544409 RENTS & LEASES - SPED	12,000	0	12,000	2,590.70	.00	9,409.30	21.6%
551109 IN TOWN TRANSPORT - SPED	2,875,620	0	2,875,620	2,263,248.53	497,093.27	115,278.20	96.0%
551609 OUT OF TOWN TRANSPORT - SPED	2,812,930	0	2,812,930	2,442,375.46	674,764.93	-304,210.39	110.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
551709 FIELD TRIPS - SPED	5,000	2,966	7,966	3,407.76	3,592.24	965.78	87.9%
556009 DISTRICT PLACED TUITION - SP	10,478,000	0	10,478,000	10,133,584.50	3,210,189.59	-2,865,774.09	127.4%
556109 STATE PLACED TUITION - SPED	450,000	0	450,000	187,462.07	129,743.87	132,794.06	70.5%
561109 INSTRUCT SUPPLIES - SPED	76,700	-7,234	69,466	43,674.32	94.05	25,697.41	63.0%
561509 COMP MEDIA SUPPLIES - SPED	5,000	0	5,000	.00	.00	5,000.00	.0%
564109 TEXTBOOKS - SPED	200	0	200	.00	.00	200.00	.0%
569009 OFFICE SUPPLIES - SPED	8,000	0	8,000	2,081.39	.00	5,918.61	26.0%
573009 EQUIPMENT - SPED	19,200	-2,200	17,000	13,960.70	1,465.00	1,574.30	90.7%
581169 MEMBERSHIPS - STAFF - SPED	620	1,021	1,641	1,424.00	.00	217.00	86.8%
581179 MEMBERSHIPS - DIST - SPED	1,271	-1,021	250	250.00	.00	.00	100.0%
TOTAL SPECIAL EDUCATION	34,394,993	-49,434	34,345,559	29,859,357.73	9,167,840.40	-4,681,639.35	113.6%
10 TUITION							
556000 DISTRICT PLACED TUITION - RE	950,000	0	950,000	1,141,718.04	.00	-191,718.04	120.2%
556100 STATE PLACED TUITION - REG	40,000	0	40,000	11,583.00	8,417.00	20,000.00	50.0%
TOTAL TUITION	990,000	0	990,000	1,153,301.04	8,417.00	-171,718.04	117.3%
52 BENEFITS							
591516 TRANSFER OUT INT SERV (HEALT	0	-15,751,055	-15,751,055	-15,751,055.00	.00	.00	100.0%
591517 TRANSFER OUT INT SERV (W/C)	0	-1,057,300	-1,057,300	-1,057,300.00	.00	.00	100.0%
TOTAL BENEFITS	0	-16,808,355	-16,808,355	-16,808,355.00	.00	.00	100.0%
58 OTHER/MISCELLANEOUS							
580100 ANTICIPATED REVENUE - RENTAL	-15,000	0	-15,000	-34,163.75	.00	19,163.75	227.8%
580200 ANTICIPATED REVENUE - TUITIO	-157,979	0	-157,979	-40,479.53	.00	-117,499.47	25.6%
580300 ANTICIPATED REVENUE - MEDICA	-400,000	0	-400,000	-294,280.73	.00	-105,719.27	73.6%
580400 ANTICIPATED REVENUE - EX COS	-3,601,565	0	-3,601,565	-4,983,747.00	.00	1,382,182.00	138.4%
TOTAL OTHER/MISCELLANEOUS	-4,174,544	0	-4,174,544	-5,352,671.01	.00	1,178,127.01	128.2%
GRAND TOTAL	124,328,000	-16,808,355	107,519,645	85,996,262.27	23,939,083.42	-2,415,700.69	102.2%

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Character Code	2022	Actual	2023 Budget	2023 Revised Budget	YTD Expended	Encumbrances	Available Budget	% of Budget Used
01 - GENERAL CONTROL		2,635,984	2,584,161	2,573,161	2,279,212	323,075	-29,126	101.13%
02 - INSTRUCTION		48,172,394	50,813,106	50,861,680	38,014,630	11,575,473	1,271,577	97.50%
03 - TRANSPORTATION		4,617,257	5,479,459	5,475,902	4,531,395	1,244,225	-299,718	105.47%
04 - OPERATION OF PLANT		7,170,148	7,519,135	7,519,135	7,193,228	928,650	-602,743	108.02%
05 - MAINTENANCE OF PLANT		2,975,274	2,739,023	2,739,023	2,424,640	456,783	-142,399	105.20%
06 - BENEFITS & FIXED		20,829,463	19,386,004	19,386,004	19,139,711	45,096	201,197	98.96%
07 - ATHLETICS & STUDENT		2,029,806	2,148,087	2,143,329	1,639,311	47,348	456,670	78.69%
08 - CAPITAL & TECHNOLOGY		2,078,803	2,448,576	2,468,751	1,922,503	142,176	404,072	83.63%
10 - TUITION		1,007,231	990,000	990,000	1,153,301	8,417	-171,718	117.35%
50 - SALARIES/WORK COMP		0	0	0	0	0	0	--
58 - OTHER/MISCELLANEOUS/ANTICIPATED REVENUE		-3,810,128	-4,174,544	-4,174,544	-5,352,671	0	1,178,127	128.22%
Total		87,706,232	89,933,007	89,982,441	72,945,260	14,771,243	2,265,938	97.48%
Special Education Breakdown								
Special Education		13,486,191	13,415,888	13,684,520	11,978,807	3,609,423	-1,903,711	113.91%
Preschool		953,272	945,817	934,608	750,293	256,331	-72,016	107.71%
Summer School		147,630	199,600	188,685	116,880	0	71,805	61.94%
Psychological Services		1,627,708	1,615,681	1,566,247	1,160,466	372,415	33,366	97.87%
Speech Pathology		1,153,832	1,596,457	1,346,983	822,833	414,287	109,863	91.84%
Transportation		4,616,987	5,693,550	5,696,516	4,709,032	1,175,450	-187,966	103.30%
Magnet School Tuitions		312,235	400,000	400,000	168,655	1,265,768	-1,034,423	358.61%
Public School Tuitions		2,443,503	1,953,000	1,953,000	2,022,387	246,861	-316,248	116.19%
Private Facility Tuitions		8,800,730	8,575,000	8,575,000	8,130,004	1,827,304	-1,382,309	116.12%
09 - SPECIAL EDUCATION TOTAL		33,542,088	34,394,993	34,345,559	29,859,358	9,167,840	-4,681,639	113.63%
TOTAL OPERATING BUDGET		121,248,320	124,328,000	124,328,000	102,804,617	23,939,083	-2,415,701	102.03%
REVENUE SOURCES:								
Rentals	\$	(34,164)						
Tuitions	\$	(40,480)						
Medicaid	\$	(294,281)						
Excess Cost	\$	(4,983,747)						
Total Revenue Anticipated, YTD:	\$	(5,352,671)						
							CURRENT OPERATING BUDGET AFTER REVENUE:	
								-\$2,415,701

FOOD SERVICE SUMMARY

DESCRIPTOR	19-20	20-21	21-22	22-23	Snapshot 03/31/23
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD
INCOME:					
CASH SALES INCOME	226,882	5,664	21,891	12,000	24,604
FEDERAL REIMBURSEMENT	2,573,652	2,442,791	5,125,546	3,647,700	4,274,699
STATE REIMBURSEMENT	152,129	153,351	280,241	153,351	241,900
STATE REIMBURSEMENT Fresh Fruits & Vegetables Gra	0	0	0	0	135,126
COVID REIMBURSEMENT	0	44,931	0	0	--
INTEREST INCOME	0	0	0	0	--
OTHER INCOME	13,385	5,078	13,547	15,000	20,368
TOTAL INCOME	2,966,048	2,651,815	5,441,224	3,828,050	4,696,698
EXPENDITURES:					
FOOD	1,438,842	1,174,433	2,384,531	1,566,645	2,374,753
INVENTORY ADJUSTMENT	26,614				
LABOR	1,407,834	1,315,363	1,445,434	1,515,795	1,379,315
SUBSTITUTES	18,793	18,496	51,272	35,000	55,501
INSURANCE BENEFITS	253,115	235,104	286,600	277,130	249,417
F.I.C.A.	106,057	100,927	105,782	104,000	105,646
PURCHASED SERVICES & SUPPLIES	108,164	52,161	151,397	195,000	244,468
CAPITAL OUTLAY	0	0	0	94,480	164,082
COMPUTER LEASE	12,590	19,203	12,273	20,000	15,942
OTHER EXPENSE	12,243	17,359	16,195	20,000	31,367
TOTAL EXPENSES	3,384,252	2,933,046	4,453,484	3,828,050	4,620,491
Carryover Balance	0				987,740
NET PROFIT OR LOSS YTD	(418,205)	(281,231)	987,740	0	76,207
TOTAL BALANCE AVAILABLE	-	0	0	0	1,063,947

JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	11	163 BUA	05/05/2023	ATHLETICS	JodiBond	1	N	Hist	2023	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	A2003210	569307					REAPPROPRIATE FROM MS TO H ATHLETIC SUPPLIES		7,000.00	
2	A3003210	569307					REAPPROPRIATE FROM MS TO H ATHLETIC SUPPLIES	7,000.00		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	11	864 BUA	05/31/2023	BEHS	JodiBond	1	N	Hist	2023	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	A3203200	565007					FOR AMAZON ORDER STUDENT RECOGNITION - SA		1,022.23	
2	A3201113	561102					FOR AMAZON ORDER INSTRUCT SUPPLIES - INSTRUCT	1,022.23		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	11	914 BUA	05/31/2023	SPEL	JodiBond	1	N	Hist	2023	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	A4002150	532309					FOR FIRST STUDENT INVOICES PROF SERVICES - OTHER - SPED		2,965.78	
2	A4002700	551709					FOR FIRST STUDENT INVOICES FIELD TRIPS - SPED	2,965.78		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2023	11	915 BUA	05/31/2023	OTL	JodiBond	1	N	Hist	2023	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
							ACCOUNT DESCRIPTION			

JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
 2023 11 915 BUA 05/31/2023 05/31/2023 OTL\ Jodibond 1 N Hist 2023

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A3202195	532202					AVID SUMMER TRAVEL EXP			3,001.00	
2	A3202195	558002					PROF ED SERVICES - INSTRUCTION		3,001.00		
3	A3102195	532202					STAFF TRANSPORT - INSTRUCTION			3,001.00	
4	A3102195	558002					PROF ED SERVICES - INSTRUCTION		3,001.00		
5	A3102195	551703					STAFF TRANSPORT - INSTRUCTION			2,000.00	
6	A3102195	558002					FIELD TRIPS - INSTRUCTION		2,000.00		
									0.00	0.00	
									0.00	0.00	

4 Journals printed

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Student Category	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE					
																	SEPTEMBER	JUNE	SEPTEMBER	OCTOBER	NOVEMBER
																	1st 2021	1st 2022	1st 2022	1st	1st
																	PRIOR MONTH	PRIOR MONTH	PRIOR MONTH	PRIOR MONTH	PRIOR MONTH
SPED Enrollment	1658			-91	1752	1658	1661	3	0.18%	-91	1684	23	1.38%	-68							
Out of District - Private	105			-2	126	122	124	2	1.64%	-2	120	-4	-3.23%	-6							
Out of District - Public	64			-4	72	71	68	-3	-4.23%	-4	69	1	1.47%	-3							
Risk Assessment	3			cumulative: 39	28	2	37	n/a	n/a	cumulative: 39	29	n/a	n/a	cumulative: 68							
Psychiatric Evaluation	1			cumulative: 0	0	0	0	n/a	n/a	cumulative: 0	1	n/a	n/a	cumulative: 1							
Independent Ed. Evaluation	0			cumulative: 0	1	0	0	n/a	n/a	cumulative: 0	0	n/a	n/a	cumulative: 0							

Student Category	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE				
																	DECEMBER	JANUARY	FEBRUARY	MARCH
																	1st	1st	1st	1st
																	PRIOR MONTH	PRIOR MONTH	PRIOR MONTH	PRIOR MONTH
SPED Enrollment	1700	16	0.95%	-52	1708	8	0.47%	-44	1748	40	2.34%	-4	1767	19	1.09%	15				
Out of District - Private	118	2	-1.67%	-8	118	0	-6.35%	-8	119	1	0.85%	-7	114	-5	-4.20%	-12				
Out of District - Public	71	3	4.35%	-1	73	2	2.82%	2	77	4	5.48%	5	77	0	0%	5				
Risk Assessment	46	n/a	n/a	cumulative: 114	38	n/a	n/a	cumulative: 152	39	n/a	n/a	cumulative: 191	71	n/a	n/a	cumulative: 262				
Psychiatric Evaluation	1	n/a	n/a	cumulative: 2	1	n/a	n/a	cumulative: 3	1	n/a	n/a	cumulative: 4	1	n/a	n/a	cumulative: 5				
Independent Ed. Evaluation	0	n/a	n/a	cumulative: 0	0	n/a	n/a	cumulative: 0	0	n/a	n/a	cumulative: 0	0	n/a	n/a	cumulative: 0				

Student Category	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE	Student Count	TOTAL NET CHANGE SINCE	TOTAL NET % CHANGE SINCE	NET CHANGE OR COUNT SINCE				
																	APRIL	MAY	JUNE	JULY
																	1st	1st	1st	1st
																	PRIOR MONTH	PRIOR MONTH	PRIOR MONTH	PRIOR MONTH
SPED Enrollment	1789	22	1.25%	37	1794	5	0.28%	42	1822	28	1.54%	70								
Out of District - Private	114	0	0%	-12	116	2	1.72%	-10	117	1	0.85%	-9								
Out of District - Public	78	1	1.30%	6	79	1	1.27%	7	80	1	1.25%	6								
Risk Assessment	31	n/a	n/a	cumulative: 293	50	n/a	n/a	cumulative: 343	74	n/a	n/a	cumulative: 417		n/a	n/a	cumulative:				
Psychiatric Evaluation	0	n/a	n/a	cumulative: 5	0	n/a	n/a	cumulative: 5	1	n/a	n/a	cumulative: 6		n/a	n/a	cumulative:				
Independent Ed. Evaluation	0	n/a	n/a	cumulative: 0	0	n/a	n/a	cumulative: 0	0	n/a	n/a	cumulative: 0		n/a	n/a	cumulative:				

	3-Sep	1-Oct	1-Nov	1-Dec	3-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	1-Jul
% of enrollment	1658 of 8065	1661 of 8089	1684 of 8098	1700 of 8120	1708 of 8143	1748 of 8187	1767 of 8201	1789 of 8226	1794 of 8220	1822 of 8207	
	20.55%	20.53%	20.79%	20.94%	20.98%	21.35%	21.50%	21.75%	21.82%	22.20%	

Monthly Enrollment Trends

As of June 1, 2023 for the June 14, 2023 Board of Finance Meeting

Special Education Enrollment Trends		
Special Education – New enrollment trend May 2022 to present:		
	% of new enrollment eligible for services	Outplaced students
May	58%	3
June	33%	1
July	16%	1
August	11%	4
September	12%	0
October	15%	0
November	14%	0
December	25%	0
January	19%	1
February	8%	0
March	8%	3
April	10%	1
May	17%	0
Avg./total	19%	1%

During the month of **May 2023, 17%** of newly registered students were identified as students with special education programming needs at the time of registration. **0** students enrolled in BPS during the month of May 2023 received their programs and services at out-of-district special education school programs at the time of enrollment.

During the month of May, there were **74 211** and **13 911** calls