

Agenda

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- II. STAFF and STUDENT RECOGNITION
- III. APPROVAL OF MINUTES
- IV. COMMITTEE REPORTS
- V. STUDENT REPRESENTATIVES
- VI. CHAIR REPORT
- VII. SUPERINTENDENT REPORT
- VIII. CONSENT AGENDA
 - A. PERSONNEL
 1. Teacher Retirement - Effective October 15, 2021
 2. Teacher Resignations
 3. New Teacher Hires
 4. A-2 Resignation - Effective August 24, 2021
 5. A-2 Hire - Effective August 24, 2021
 6. A-3 Resignation - Effective August 24, 2021
 7. A-3 Hire - Effective August 24, 2021
 8. Teacher Requests for Unpaid Leave of Absences
 - B. GRANTS
 1. Alliance and Priority School District Grants
- IX. PUBLIC COMMENT
- X. DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS
 - A. Policy 6114.81 - Emergencies and Disaster Preparedness - Pandemic/Epidemic Emergencies - Emergency Suspension of Policy During Pandemic
 - B. Special Services Leadership Team Report
Presenter: Kim Culkin
- XI. POLICY
 - A. Policy 3160 - Transfer of Funds - Revision
 - B. Regulation 5132 – Dress and Grooming - Information
- XII. NEW BUSINESS
- XIII. BUILDING REPORTS
Presenter: Dr. Dietter
- XIV. INFORMATION/LIAISON REPORTS
Presenter: Commissioners
- XV. EXECUTIVE SESSION *for the purpose of discussing:*
- XVI. Reconvene Into Public Session *to take any votes on items discussed in Executive Session.*
- XVII. ADJOURNMENT

BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
September 15, 2021 – Regular Meeting Minutes

The regular meeting of the Bristol Board of Education was held on Wednesday, September 15, 2021, at 7:00 p.m. at the Board of Education auditorium and via the Zoom Meeting Platform.

PRESENT: Commissioners: Eric Carlson (arrived 7:06), Jennifer Dube, Kristen Giantonio, Thomas O'Brien, John Sklenka (arrived 7:19 p.m), Karen Vibert, Allison Wadowski and Christopher Wilson; Dr. Catherine Carbone, Superintendent, Dr. Michael Dietter, Deputy Superintendent, Jill Browne, Business Director, and Peter Kelley, Council Liaison

EXCUSED: Commissioner Pons

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ MOMENT OF SILENCE

Chair Jennifer Dube called the meeting to order at 7:03 p.m. and asked attendees to stand for the Pledge of Allegiance. A moment of silence was observed for Donna Storm a Speech and Hearing Pathologist from September 1969 to June 2004 and John (Jay) Bonetta an English Teacher at Bristol Alternative Special Education Program, Bristol Eastern and Chippens Hill Middle School from September 1990 to 2018.

MEETING NORMS

Chair Dube read the meeting norms.

STAFF & STUDENT RECOGNITION

The Board recognized the following staff and students:

Leah Baron a Grade 3 Teacher at Greene-Hills School for publishing a blog on Achieve the Core entitled Amplifying Student Brilliance in Mathematics is critical.

Dr. Kristine Woods the Library Media Specialist at Greene-Hills School for publishing a blog on Achieve the Core, entitled "Scanning" Your Library for Culturally Relevant Books.

Christopher Cassin was recognized by Central Connecticut Basketball Officials with the Gerald T. McGrath Commissioners Award The award is given to an Athletic Director for their commitment to excellence and their continued and thoughtful support of the Board Six Basketball Officials.

CNA Students were recognized for their participation in the summer CNA Certificate Program. Students that participated in the program included: Grace D'Amato, Monique Dubay, Olivia Fiorito, Alexis Gonzales, Alexis Hall, Janelly Luis-Fuentes, Lauren Rechenberg, Talyah Rodriguez Warren, Donald "DJ" Sciascia, Brooke Treannie, Ashley White, Hannah Whitney

Gina Gallo Reinhard and Kathy Archibald, language teachers at Bristol Central High School were recognized by the CT COLT Board of Directors for their work with the Board and with their students.

APPROVAL OF MINUTES

July 14, 2021 - Regular Meeting Minutes

Following a motion by Eric Carlson and a second by Thomas O'Brien

Approval of the **July 14, 2021 – Regular Meeting Minutes PASSED UNANIMOUSLY** with seven (7) Commissioners (Carlson, Dube, Giantonio, O'Brien, Vibert, Wadowski, and Wilson) in favor of the motion.

August 5, 2021 - Special Board of Education Workshop Minutes

Following a motion by Thomas O'Brien and a second by Eric Carlson

Approval of the **August 5, 2021 – Special Board of Education Workshop Minutes PASSED** with five (5) Commissioners (Carlson, Dube, O'Brien, Wadowski, and Wilson) in favor of the motion and two (2) Commissioners (Giantonio and Vibert) Abstained.

August 18, 2021 – Special Board of Education Meeting

Following a motion by Eric Carlson and a second by Kristin Giantonio

Approval to Place on file the summary of events from the **August 18, 2021 – Regular Meeting PASSED UNANIMOUSLY** with seven (7) Commissioners (Carlson, Dube, Giantonio, O'Brien, Vibert, Wadowski, and Wilson) in favor of the motion.

COMMITTEE REPORTS

Communications - Commissioner Vibert reported that the committee met on August 11th and had a lively discussion. The committee reviewed the Communications Committee Goals; and received updates regarding the rebranding of Bristol Public Schools and grant submissions. The committee also reviewed the family liaison position and discussed QPR training.

Finance – Commissioner Vibert reported that as of August 31st Finance snapshot we are showing an available balance of \$107,639,695. There are still things that need to be encumbered. We will request a bid waiver from the Board of Finance for two services, The Music Lab, LLC – a local service that is used to send our band instruments to be cleaned and repaired and SchoolMint – the software company we would like to use for magnet school lottery set up. SchoolMint was the only company that was going to work. There will be a significant first-year setup fee and additional lottery run fee totaling \$62,000; however, yearly maintenance and lottery costs would be \$3,150 after the first year. In regards to the Food Service Program is doing well. We received a Federal reimbursement of \$87,754. The café snapshot currently shows a positive balance of \$87,646. To date, we have served a total of 9,063 breakfasts and 15,156 lunches. There have been a number of appropriations and transfers, but they have all been in the same department transferring from one sub-item to another.

Operations – Commissioner Carlson reported that the committee met on August 25, 2021, and worked on South Side School items. The committee approved a change order to add air conditioning to the flex room. The HVAC project came in under budget and we were able to add this, but it did cause a slight cost overrun of about \$9,000. The committee received a draft of the vision statement for MBIAMS and a draft of the theater agreement that needs to be worked on. The committee received an update on the mold clean-up at Bristol Central High. It has all been cleaned up and everything is okay.

Personnel – Commissioner O'Brien reported that negotiations are continuing with Local 2267 (our custodial unit) and the secretaries unit, and now the teachers union.

Policy – Commissioner Giantonio reported that the committee met on July 28th. The committee received an update on the work in progress to Policy 5132 – Student Dress and Grooming. There was a discussion of a revision to Bylaw 9271 and a discussion regarding a new Bylaw 9272 – Model Code of Conduct and new Bylaw 9273 – Model Civility Code and will appear later on the agenda.

Student Achievement - Commissioner Wilson reported that the committee met on September 1, 2021. The committee discussed informational items that the committee asked the administration to present. One topic was extracurricular participation in Athletics in 20-21, both Principal Wininger and Higgins shared the participation. The committee asked if they could expand the extracurricular discussion to include all other extracurricular activities to see linkage in success and extracurricular activities. The committee also received a report on colleges of acceptance to show the community how well our students are performing at two or four-year colleges. The committee is hoping the Community Relations Committee and the Administration will be able to use that information to publically get the word out about BPS. The committee held first readings for several curricula and they will appear later on the agenda as a second reading; a Revision of Biotechnology and Forensics Curriculum, Physics - Academic and Accelerated Curriculum, ECE Biology Curriculum, Anatomy and Physiology Curriculum Revision, and a revision of the K-2 Social Studies. The committee unanimously endorsed all of the curricula p

Student Achievement - cont'd

resented this evening. The committee discussed future meeting dates due to the conflicts that occurred this summer. It was decided to hold off on any changes since there are only a few more dates in the scheduled calendar that is filed with the City.

SUPERINTENDENT REPORT – Dr. Carbone presented the monthly Superintendent Report. The report included information regarding the Innovate and Elevate Continuation Plan (which can be found on the BPS homepage), an ESSER ARP Update, an update on the first three weeks of school, and information about the Interactive Redistricting Maps. Highlights of the report included a presentation by Dr. Dieter outlining the specific guidelines the district will use in cleaning and disinfection, social distancing, masking, and bussing, and extracurriculars. Dr. Carbone explained Remote Learning for the 21-22 school year which would only be used for three purposes - Spot Quarantine/Isolation, Class Quarantine/Isolation School Closure for Illness; during isolation or quarantine, students will participate in remote learning. The ARP ESSER funds update included a review of the suggested projects and programs that could be funded using Bristol's ARP ESSER grant allocation in the amount of 18,229,153. Staff was welcomed back on August 14th at Muzzy Field, Alissa Keane, our BPS Teacher of the year encouraged her colleagues to rise up to create the best experience for our scholars during the 21-22 school year. Our building leaders and staff are excited for the return of our traditional clubs and sports as well as new enrichment opportunities that will launch due to our ESSER ARP funding. Both BE and BC fall sports are in full swing as are our music and performing groups. Lastly, Dr. Carbone reminded the audience that the interactive maps for our Reimaging BPS 2023 redistricting and building plan are on the BPS webpage. Parents can access the school zone their child will be assigned in the 2023-2024 school year. Parents can also review their child's school zone in Phase Two. As a reminder Phase, two begins once the proposed newly constructed and larger NEMS comes online and the DISTRICT transitions all schools to a PK, k-5, 6-8, 9-12 school district.

CONSENT AGENDA

Chair Dube called for the approval of the Consent Agenda which included Items VII.A.1. through VII.A.11.

Following a motion by Kristen Giantonio and a second by John Sklenka

Approval of the **Consent Agenda PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

PERSONNEL

VII.A.1. Administrator Hire - Effective August 18, 2021

Hughes, Mark - BoE Dean of Climate, Culture and Student Services

Following a motion by Kristen Giantonio and a second by John Sklenka

Approval of the **Administrator Hire PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.2. Teacher Retirement - Effective September 1, 2021

Lomaglio, Angela - CHMS/NEMS - Choral Music Director - Effective September 1, 2021

Following a motion by Kristen Giantonio and a second by John Sklenka

Acceptance of the **Teacher Retirement PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.3. Teacher Resignations

Albert, Megan - WB - Grade 8 Math Teacher - effective August 5, 2021
Cistulli, Bryan - EPH - Kindergarten Teacher - effective July 30, 2021
Ewers, Emily - WB - Special Education Teacher - effective August 3, 2021
Humphrey, Lauren - CHMS - Special Education Teacher - effective July 15, 2021
Marino, Victoria - STAF - Speech and Language Pathologist - effective August 7, 2021
Michaud-Maltese, Melissa - BCHS - Special Education Teacher - effective August 23, 2021
Monteleone, Tina - WB - Grade 4 Teacher - effective July 20, 2021
Samuels, Anita - BCHS - Special Education Teacher, effective August 6, 2021
Sayour, Kevin - EPH - Music Teacher - effective June 30, 2021
Graffam, Melissa - WB - School Psychologist - effective August 23, 2021
Macrina, Ashley - BEHS - School Counselor - effective September 3, 2021
Pelletier, Julia - ID - School Psychologist - effective July 23, 2021
Recore, Morgan - GH - Special Education Teacher - effective September 17, 2021
Tichy, Jessica - GH - Kindergarten Teacher - effective June 14, 2021
White, Christopher - BCHS - Special Education Teacher - effective August 29, 2021

Following a motion by Kristen Giantonio and a second by John Sklenka

Acceptance of the **Teacher Resignations PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.4. New Teacher Hires - Effective August 24, 2021

Arroyo, Brenda - CW - Social Worker
Blauvelt, Elizabeth - ID - Special Education (GOAL) Teacher
Callahan, Catherine - BEHS - Literacy Intervention and IST, effective August 24, 2021
Caouette, Crystal - CHMS - 6-8 Technology Teacher
Capozzi, Regina - CW - Social Worker
Catlin, Joseph - CHMS - Grade 6 Special Education Teacher
Dinnan, Sarah - BCHS - English Teacher
Elliott, Tyler - BCHS - Special Education Teacher, effective August 24, 2021
Epps, Jessica - ID - Special Education (GOAL) Teacher
Evanoski, Jessica - WB - Special Education Teacher, effective TBD
Folino, Nicole - CW - Social Worker
Friedman, Rebecca - SSS - Grade 2 Teacher, effective August 24, 2021
Germain, Bridget - BEHS, Math Teacher, effective September 20, 2021
Hamedi, Jennifer - CHMS - Grade 6/7 Science Teacher, effective August 24, 2021
Hanley, Eileen - WB - Special Education Teacher, effective August 31, 2021
Haseltine, Rachel - ID - Grade 2 Teacher, effective August 24, 2021
Hermonot, Amanda - MTV - Grade 5 Teacher effective TBD
Hopkins, Melissa - WB - School Psychologist, effective August 31, 2021
Hubert, Joshua - SSS - Grade 2 Teacher, effective August 24, 2021
Huntley, Loretta - BCHS - On-Track Coordinator
Johnson, Brittnee - CW - Social Worker
King, Brendan - NEMS - Special Education Teacher
Kozma, Tarra - BEHS - On-Track Coordinator
Levesque, Alanna - BCHS - HS Literacy Intervention and IST
Loi, Marisa - ID - Grade 5 Teacher, effective August 24, 2021
LoSchiavo, Melissa - ID - School Psychologist, effective September 30, 2021
Macrina, Ashley - BEHS - Guidance Counselor
Maltby, Shari - CW - Social Worker
Mancini, Jacqueline - ID - Kindergarten Teacher, effective August 31, 2021

VII.A.4. New Teacher Hires - Effective August 24, 2021 – cont'd

Marlak, Rachel - EDGE - Kindergarten Teacher
Maruca, Kayla - BEHS - Special Education Teacher
Mercier, Elena - CW - Social Worker
Muniz, Ovidio - STAF - Grade 2 Teacher, effective August 24, 2021
Negron, Emily - WB - Grade 3 Teacher
Novak, Karen - SSS - Grade 2 Teacher
Ouellette, Nicole - MTV/ID - TESOL Teacher, effective August 24, 2021
Owens, Emily - ID - Psychologist (effective date TBD)
Pechulis, Olivia - WB - Grade 3
Perlino, Jocelyn - GH - Grade 5 Teacher, effective August 31, 2021
Rosenkrantz, Michael - BCHS - Math STEM Teacher
Santiago, Megan - CW - Social Worker
Santos, Andrea - CW - TESOL
Schommer, Kailby - WB - Grade 4 Teacher, effective August 24, 2021
Smith, Tanya - CW - Social Worker
Sonstrom, Colin - CHMS - Special Education Teacher, effective August 24, 2021
Spada, Daniel - EPH/STAF - Library Media Specialist, effective TBD
Spatkowski, Christopher - GH - Special Education Teacher
Swinford, Randall - GH - Wellness Teacher
White, Chris - BCHS - Special Education Teacher

Following a motion by Kristen Giantonio and a second by John Sklenka

Approval of the **New Teacher Hires PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.5. A-1 Resignation - Effective June 14, 2021

Simpson, Toni - NEMS - Green Team Leader

Following a motion by Kristen Giantonio and a second by John Sklenka

Acceptance of the **A-1 Resignation PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.6. A-1 Hire - Effective August 30, 2021

Stellmach, Matt - NEMS - Green Team Leader

Following a motion by Kristen Giantonio and a second by John Sklenka

Acceptance of the **A-1 Hire PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.7. A-2 Resignations - Effective June 14, 2021

Plourde, Jenifer - BCHS - Newspaper Advisor
Michaud-Maltese, Melissa - BCHS - Band Auxiliary, Flags

Following a motion by Kristen Giantonio and a second by John Sklenka

Acceptance of the **A-2 Resignations PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.8. A-2 Hires - Effective August 30, 2021

Jandreau, Kara - BEHS - Co-Advisor, Grade 9

Nocera, Shelly - BEHS - Co-Advisor, Grade 9

Lenihan, Zara - CHMS - Co-Instructional Technology Coordinator, 6-8

Prescott, Julie - CHMS - Co-Instructional Technology Coordinator, 6-8

Following a motion by Kristen Giantonio and a second by John Sklenka

Acceptance of the **A-2 Hires PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.9. A-3 Resignations - Effective June 14, 2021

Hurd, Marie - EDGE - Gifted Coach

Revoir, Lindsay - WB - Gifted Coach

Following a motion by Kristen Giantonio and a second by John Sklenka

Acceptance of the **A-3 Resignations PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.10. A-3 Hires - Effective August 30, 2021

Carroll, Lisa - NEMS - Instructional Technology Coordinator

DeVito, Margaret - NEMS - Gifted Coach

DiFusco, Kimberly - EPH - Gifted Coach

Zimmermann, Gail - SSS - K-5 Technology Leader

Sloate, Jeremy - NEMS - Co-Athletic Coordinator

Luchina, David - NEMS - Co-Athletic Coordinator

Following a motion by Kristen Giantonio and a second by John Sklenka

Approval of the **A-3 Hires PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

VII.A.11. Sixth Year Salary Credit - Effective September 1, 2021

Autencio, Danielle EPH - Special Education Autism Teacher

Cabral, Daniela Bristol Prep - Math Teacher

Jacques, Stephanie BEHS - 6-12 Math Teacher

Keane, Alissa GH - Grade 3 Teacher

Martino, Rocco WB - Technology Ed Teacher

Vocke, Sharon CW at NEMS - Music Teacher

Following a motion by Kristen Giantonio and a second by John Sklenka

Approval of the **Sixth Year Salary Credits PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Dr. Carbone introduced Mark Hughes as the newly appointed Dean of Climate, Culture, and Student Services. Mr. Hughes was in the audience and stood to be recognized and briefly address the Board.

PUBLIC COMMENT

Chair Dube read into the record all public comments that were received prior to this evening's meeting.

Cayden Vernaglia – 79 Beechwood Lane – addressed the board regarding students not being masked.

Theresa Cirillo-Vernaglia – 79 Beechwood Lane – addressed the board regarding students not being masked.

Callie Vernaglia – 79 Beechwood Lane – addressed the board regarding students not being masked.

Lauren Vernaglia – 79 Beechwood Lane – addressed the board regarding students not being masked.

Emily Bailey – 21 Tiffany Lane – addressed the board regarding students not being masked.

Aiden Smith – 21 Tiffany Lane – addressed the board regarding not wearing masks in school.

Paula Mills – 294 Lake Avenue – addressed the board regarding students wearing masks in school.

Samantha Eaton – 488 Hart Street – addressed the board regarding students wearing masks in school.

Noah Therriault-Eaton – 488 Hart Street – addressed the board regarding students wearing masks in school.

Cameron Eaton – 488 Hart Street – addressed the board regarding students wearing masks in school.

Hilary Wright – 37 Morris Avenue – addressed the board regarding students wearing masks in school.

Members of the public were also present in the audience and signed up to address the Board:

Tom Berill – 498 East Road – addressed the board regarding Constitution Day

Matt Bougie – 89 Pleasant Avenue – addressed the board regarding masks.

Jennifer Van Gorder – 272 Candlewood Drive – addressed the board regarding mask choice.

Kristen Bevins – 41 Leon – addressed the board regarding mask choice.

Grace Regalnia – 41 Leon – addressed the board regarding mask choice.

Kelly Curry – 44 Race Avenue – addressed the board regarding mask choice.

Briana Tirado – 41 Leon – addressed the board regarding masks.

David Ragali – 41 Leon – addressed the board regarding staff accountability for masks.

Chair Dube also shared that a petition to unmask the students had been sent to the Board with approximately 182 signatures.

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

Accept Stafford School Roof and Photovoltaic Project as Complete

The Stafford School Roof and Photovoltaic is complete. On July 15, 2021, the building committee met for the last time to accept the project as complete and to forward the motion to the full board of Education for consideration.

Following a motion by Eric Carlson and a second by John Sklenka

Acceptance of the Accept Stafford School Roof and Photovoltaic Project as Complete PASSED

UNANIMOUSLY with eight (8) Commissioners (Carlson, Dube, Gianonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Sidewalk Deferral Request - 263-2 Minor Street

At the Operations Committee, the review of the sidewalk deferral request at 263-2 Minor Street was approved and forwarded to the Board of Education for action. This is in an area that has no existing sidewalks and is an industrial

Sidewalk Deferral Request - 263-2 Minor Street – cont'd

zone. The committee request that the Board of Education approve or deny the sidewalk deferral request for 263-2 Minor Street and forward it back to the city council.

Following a motion by Eric Carlson and seconded by John Sklenka

Approval of the **Sidewalk Deferral Request - 263-2 Minor Street PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Verizon Wireless Cell Antenna at 532 Stevens Street

At the Operations Committee, Ken Baldwin, Attorney at Robinson & Cole, represented Verizon Wireless and is looking for the Board of Education to grant Verizon Wireless an easement to install a wireless antenna on a pole located on the property of Northeast Middle School located at 532 Stevens Street. Questioned followed regarding

Following a motion, made by Christopher Wilson and seconded by Karen Vibert

Approval of the **Verizon Wireless Cell Antenna at 532 Stevens Street FAILED** following a Roll Call Vote of four commissioners (Carlson, Giantonio, Sklenka, and Dube) **OPPOSED** to the motion. Three commissioners (O'Brien, Vibert, and Wilson) **IN FAVOR** of the motion, and one commissioner (Wadowski) **ABSTAINED**.

Consider Surplus Funds to Cover the Over Expenditure on the SSS HVAC Project

The SSS HVAC Replacement Committee had change orders that put the project over budget. The Board of Finance will not give any more money toward this project. This information was discussed at the August 25, 2021, Operations Committee meeting. Jill Browne suggested using the 2019-2020 surplus to fund this over expenditure. The committee voted unanimously to approve this suggestion. However, when Mrs. Browne contacted the City she was notified that the City had utilized that source of funding to help us meet our current 21-22 operating budget. At this time Mrs. Browne is asking for a motion to utilize \$9,550 of our most recent surplus in the amount of \$4,807,463 to cover the South Side School HVAC overage.

Following a motion by Karen Vibert and seconded by Eric Carlson

Approval of the **Consideration of surplus funds to cover the over expenditure on the SSS HVAC Project PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Request Board of Finance to Transfer FY 21 General Funds and request a set aside of funds from Board of Education General Fund

In accordance with CT General Assembly P.A. Sec. 10-248a (https://www.cga.ct.gov/current/pub/chap_171.htm#sec_10-248a), we are seeking formal approval from the Board of Education to approach the City Board of Finance and request a 2% set aside of our 20-21 surplus, that 2% amount is \$2,381,799 and additionally we are asking to re-invest an amount totaling \$1,471,000 back into Bristol Public Schools. That amount will support a BPS Culinary Program at both high schools; a Cyber Security Program at both high schools, an Adaptive Playground at Mountain View Elementary, a PreK playground at Edgewood School (soon to be PreK Center), and also Digital Storage of high school records. That leaves a total remaining amount of \$945,114 for BPS to return to the City. Mrs. Browne asked for a motion to that effect.

Following a motion by Karen Vibert and seconded by John Sklenka

Approval to **Request Board of Finance to Transfer FY 21 General Funds and request a set aside of funds Board of Education General Fund PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Certification of Authorized Signers of the CSDE Bureau of Health/Nutrition, Family Services and Adult Education (Form ED-099) Agreement for Child Nutrition Program

Mrs. Browne presented the Certification of Authorized Signers of the CSDE Bureau of Health/Nutrition, Family Services, and Adult Education (Form ED-099) Agreement for Child Nutrition Program. The CSDE requires certification of authorized signers of the CSDE Bureau of Health/Nutrition, Family Services, and Adult Education (Form ED-099) Agreement for Child Nutrition Program. Dr. Catherine Carbone and Jill Browne will be authorized signers for the Board of Education and formal Board approval is required at this time.

Following a motion by Karen Vibert and seconded by Allison Wadowski

Approval of **Revision of Authorized Signers of the ED-099 Agreement for Child Nutrition Programs PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

2021-2022 School Year Calendar

Dr. Galloway presented the 2021-2022 School Year Calendar as an informational item. At the June 2, 2021 Board of Education meeting, the Board approved Remote Learning For Emergency Closures Due To Short-Term Inclement Weather Events. Per recent CSDE guidance, we can no longer utilize remote learning for emergency closures due to short-term inclement weather events. The last day of school for the 2021-2022 school year is projected to be June 8, 2022. The district will call snow days as needed and each snow day will advance the last day of school forward to no later than June 30, 2022.

New Teacher Hiring Overview for 2021-2022

Dr. Galloway presented the New Teacher Hiring Overview for 2021-2022. To date, we are tracking over 20% in our hiring of educators of color which supports the Board of Education's goal of hiring highly qualified and diverse staff. Twelve of our new hires are from Bristol, several of our hires have been developed over time as they have worked in the district in other capacities and have taken advantage of different certification pathways that are now offered. Dr. Galloway shared several examples of staff members that have worked in the district previously and following encouragement are now teachers in Bristol. We will continue our partnerships with local colleges and universities and colleges to secure talented educators to support students and families in Bristol.

Innovate and Elevate Continuation Plan Review - Health and Safety Protocols

Dr. Dietter presented the Health and Safety Protocols as they relate to the Innovate and Elevate Continuation Plan. Dr. Dietter walked commissioners through a summary activity engaged by Bristol Public Schools since the start of the school year. The COVID Safety liaisons have completed a total of 112 contact tracing events. We report this information to schools as they occur and report on Tuesdays to the district. Dr. Dietter shared tables showing the number of cases by grade band and age bands since the start of school. Dr. Dietter will follow up his presentation with an email to commissioners that will contain all of the data he shared this evening. Prior to the meeting, Commissioners had the opportunity to present questions to Marco Palmeri, Director of the Bristol Burlington Health District and Dr. Dietter shared Mr. Palmeri's responses with the Board as Mr. Palmeri was unable to attend this evening's meeting.

Office of Teaching and Learning Leadership Team Report

Carly Fortin, Director of Teaching and Learning presented an OTL Leadership Report on the following topics:

Update Progress of District Priority Indicators

In the 2018-2019 school year, the District Continuous Improvement Team developed 8 academically focused district priority indicators of student performance. These indicators outline long-term goals and yearly benchmarks for student learning and connectedness. Greater # of students taking college credit-bearing courses in 2020-21 due to the expansion of career pathways and expansion of college partnerships.

Summer Learning Report

Students were identified by their teachers who could use more academic instruction and invited to attend.

Summer Learning Report – cont'd

The average pass rate was 72.1%; Junior and Senior courses had some of the lower pass rates. PE has had a high pass rate. In total, Bristol served 1,221 students through our ADVANCE programming funded through ESSER II funds. These programs required the dedication and commitment of over 62 faculty members. Special recognition and appreciation must be shared with Mr. Scott Redman, Mr. Steve Gaudet, Mrs. Azra Redzic, Mrs. Jillian Romann, Dr. Jaime Rechenberg, and Mr. Larry Covino

Professional Learning Update

New Teacher Academy - had over 60 new-to-Bristol Educators with weeklong learning, including Orientation to the District, Technology practices, Introduction to Curriculum, Introduction to our standards for High-Quality Instruction, Practices to support Clear and Challenging Expectations, Classroom Roles and Routines for a Positive Learning Environment, Special Services overview, Panel of Former Teachers of the Year. 95% of teachers thought the sessions were extremely useful and practical. 93% of teachers thought the facilitators incorporated experiences into the activities that were relevant to their job-specific needs.

All teachers - had three days of professional learning, including sessions on Positive Classroom and School Environments, Illustrative Mathematics curriculum orientation, Reviewing and responding to literacy achievement, Co-teaching, Social Studies curriculum orientation, Science Updates for curriculum and instruction, Technology training: Go Guardian, Google Meets, SmartBoard Training, and Parent Square and QPR Training (Question, Persuade, Refer). 100% agreed sessions were useful and practical, 100% agreed that the facilitators incorporated experiences into the activities that were relevant for their job-specific needs.

Administrative Assistants - participated in sessions on August 26th. Sessions were provided on Parent Square, Google Meets, PowerSchool, and reporting updates. 100% agreed sessions were useful and practical and 100% agreed that the facilitators incorporated experiences into the activities that were relevant for their job-specific needs.

Special Services Leadership Team Report

Mrs. Culkin presented the Special Services Leadership Report. Mrs. Culkin shared the enrollment report as it was presented at the Finance Committee meeting. As of August 31 in preparation for September 1st enrollment count, we had 1,658 students identified as requiring specialized education programming that number represents a 20.49 % of the total Bristol Public Schools population. The identification rate at the end of the last school year (June 1, 2021) was 21.88%. Of all the BPS graduates at the end of last school year, 120 students with special education programming received their diplomas. During July and August 2021, 83 of our 342 newly enrolled students come to our district identified as requiring special education at the time of their registration, this represents 24 % of newly registered students. As of September 1, we have 105 of our 1,658 students requiring out-of-district special services education placements and 64 students requiring special education programs as they attend public out-of-district schools, such as magnet schools. As requested, 13 students who had been receiving out-of-district private placements last school year that are no longer attending those placements through the Bristol Public Schools. Mrs. Culkin also shared information regarding the ESY program that took place this past summer. Due to staffing shortages, the program was primarily remote. As of July 1, 229 of the 340 students engaged through remote instruction. 111 parents opted out of receiving ESY remote instruction. We did provide the opportunity to receive in-person-related services with our occupational therapists and physical therapist and transportation was provided for students who received those services at Greene Hills School. Of the 50 students who had the opportunity for such in-person services, 18 students did attend. Additionally, 63 students had Speech and Language, and 7 received counseling-related services through the use of remote or telehealth methods.

Mrs. Culkin shared information related to anticipated Special Education recovery funding. Through ESSER 2 Special Education Recovery funding, each LEA will receive, upon successful completion of the application, a base amount of funding based upon the number of students with IEPs in the district (\$120,000.00-Bristol due to having over 1000 students identified as receiving special education programming.) Each LEA will be able to receive an additional \$25K if in their application they are able to document the use of the funding for priority populations (those special

Special Services Leadership Team Report – cont’d

education students that were/are disproportionately impacted during the pandemic) which we will establish in our Bristol application. The CSDE anticipates that the application will be available and accessible in October 2021.

ESSER 2 Special Education Recovery Funding will be made available for SLD/Dyslexia Tutoring

LEAs will be able to access up to \$650 per student identified with SLD/Dyslexia in the district. The funds can be used for reading tutoring. This will also be set up in the eGMS system. CSDE expects to have this built and accessible in October 2021. Up to 10 triennial evaluations will be offered to Bristol Public Schools by a team of evaluators coordinated through the RESCs to come to the district. The evaluation team will be spread over a period of 10 weeks and we will learn if that evaluation time offered to Bristol will be in the 2nd or 3rd part of the 2021-22 school year. Lastly, it is anticipated that through ARP funding, the IDEA grant awards are anticipated to be increased by up to 15%-this has not yet been confirmed, but is anticipated. Mrs. Culkin will provide an update regarding the utilization of these funds in the upcoming months.

CURRICULUM REVISION

AP Biology Curriculum Revision (Second Reading)

Carly Fortin presented the Anatomy and Physiology Curriculum Revision for a second reading.

Following a motion by Christopher Wilson and seconded by Kristen Giantonio,

Approval of the **AP Biology Curriculum Revision Curriculum Revision PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O’Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Anatomy and Physiology Curriculum Revision (Second Reading)

Carly Fortin presented the Anatomy and Physiology Curriculum Revision for a second reading.

Following a motion by Christopher Wilson and seconded by Kristen Giantonio,

Approval of the **Anatomy and Physiology Curriculum Revision PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O’Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Biotechnology and Forensics Curriculum Revision (Second Reading)

Carly Fortin presented the Anatomy and Physiology Curriculum Revision for a second reading.

Following a motion by Christopher Wilson and seconded by Kristen Giantonio,

Approval of the **Biotechnology and Forensics Curriculum Revision PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O’Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

ECE Biology Curriculum Revision (Second Reading)

Carly Fortin presented the ECE Biology Curriculum Revision for a second reading.

Following a motion by Christopher Wilson and seconded by Kristen Giantonio,

Approval of the **ECE Biology Curriculum Revision PASSED** with seven (7) Commissioners (Carlson, Dube, Giantonio, O’Brien, Sklenka, Wadowski, and Wilson) in favor of the motion and one (1) Commissioner (Vibert) ABSTAINED.

Physics - Academic and Accelerated Curriculum Revision (Second Reading)

Carly Fortin presented the Physics - Academic and Accelerated Curriculum Revision for a second reading.

Following a motion by Christopher Wilson and seconded by Kristen Giantonio,

Approval of the **Physics - Academic and Accelerated Curriculum Revision PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Health - Grade 11 (Second Reading)

Sara Hale presented the Grade 11 Health Curriculum for a second reading.

Following a motion by Christopher Wilson and seconded by Kristen Giantonio,

Approval of the **Grade 11 Health Curriculum PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

K-2 Social Studies Curriculum (Second Reading)

Azra Redzic presented the K-2 Social Studies Curriculum for a second reading.

Following a motion by Christopher Wilson and seconded by Kristen Giantonio,

Approval of the **K-2 Social Studies Curriculum PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

POLICY REVISIONS

Revision – Bylaw 9271 ~ Code of Ethics

Dr. Dietter presented Bylaw 9271 – Code of Ethics.

Following a motion by Kristen Giantonio and seconded by Allison Wadowski.

Approval of **Bylaw 9271 ~ Code of Ethics PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

New – Bylaw 9272 ~ Code of Conduct – Data Use

Dr. Dietter presented Bylaw 9272 – Code of Conduct – Data Use.

Following a motion by Kristen Giantonio and seconded by Allison Wadowski.

Approval of **Bylaw 9272 ~ Code of Conduct PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Revision – Bylaw 9273 ~ Civility Code

Dr. Dietter presented Bylaw 9273 – Civility Code.

Following a motion by Kristen Giantonio and seconded by Allison Wadowski.

Approval of **Bylaw 9273 ~ Civility Code PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion

Commissioner Vibert called for a motion to add two items under New Business. The request will address the bid waivers that were discussed in the Finance Report earlier this evening.

Following a motion by Karen Vibert and seconded by Allison Wadowski.

Approval of addition of two (2) items to the agenda under **NEW BUSINESS PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

Commissioner Wilcon called for a motion to add an item to New Business. The item will address Educators Evaluations.

Following a motion by Christopher Wilson and seconded by Karen

Approval of addition of one (1) item to the agenda under **NEW BUSINESS PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

NEW BUSINESS

Bid Waiver for Music Lab, LLC

Following a motion by Karen Vibert and seconded by Kristen Giantonio

Approval of the **Bid Waiver for Music Lab, LLC in the amount of \$75,000 PASSED** with seven (7) Commissioners (Carlson, Dube, Giantonio, O'Brien, Vibert, Wadowski, and Wilson) in favor of the motion and one (1) commissioner (Sklenka) **OPPOSED**.

Bid Waiver for SchoolMint

Following a motion by Karen Vibert and seconded by Kristen Giantonio

Approval of the **Bid Waiver for SchoolMint PASSED UNANIMOUSLY** with five (5) Commissioners (O'Brien, Vibert, Wadowski, Wilson, and Dube) in favor of the motion and three (3) commissioners (Carlson, Giantonio, and Sklenka) **OPPOSED**.

Educator Evaluation Plan Flexibilities

Following a motion by Christopher Wilson and seconded by John Sklenka

Approval of the **Amendments to the Educator Evaluation Plan Flexibilities PASSED UNANIMOUSLY** with eight (8) Commissioners (Carlson, Dube, Giantonio, O'Brien, Sklenka, Vibert, Wadowski, and Wilson) in favor of the motion.

BUILDING REPORTS

MBIAMS Update

Dr. Dieter provided the Memorial Boulevard Intradistrict Arts Magnet School Update and shared photos of the progress. The project is on budget as well as on schedule. While our delivery date continues to fluctuate within a window of about three weeks, we are well within the timeline of the project, to appropriately staff and furnish the building. You can see the addition of the new windows as you drive by and the whole building has been washed and scrubbed. Commissioner Wilson added that the school has a new name: Bristol Arts and Innovation Magnet School.

South Side HVAC Project

Tim Callahan provided an update on the South Side HVAC Project. The project is going well. We are \$9,550 over budget and have pulled that from surplus. The project looks good and is moving along as it should right now. There are no current significant problems. A rainwater test was conducted today; identifying some of the leaks we have in the units that are on the roof and they will be reporting back to the committee.

INFORMATION/LIAISON REPORTS

No commissioners wished to share a liaison report.

ADJOURNMENT

There being no other business to come before the board and

Following a motion by Karen Vibert and a second by Kristen Giantonio the Board of Education meeting was adjourned. (10:57 p.m.)

Respectfully Submitted,



Susan P. Everett
Executive Secretary to the Board of Education

DRAFT

Rebecca A. Shea - Baronowski

Education

New York Medical College- Valhalla, NY	Current
<u>Advanced Certificate in Pediatric Dysphagia</u>	
Southern Connecticut State University, New Haven, CT	December 2018
<u>Master of Science; Speech-Language Pathology</u>	
University of Connecticut, Storrs, CT	May 2016
<u>Bachelor of Arts; Human Development and Family Studies and Speech Language Hearing Sciences</u>	

Professional Experience

Winchester Public Schools December 2021-Current
CCC- SLP

- Conducted individual and small group speech and language therapy sessions via google meets and in person for students with a variety of communication disorders.
- Provided therapy to those exhibiting disabilities and disorders associated with speech and language impairments, including Autism, Cerebral Palsy, social pragmatic delays, receptive and expressive language disorders, and speech sound disorders.
- Applied knowledge of research based, intervention practices to develop appropriate therapy techniques and activities to target multiple goals and objectives within common core framework.
- Engaged in 3:1 model practice for increased collaboration with classroom teachers in order to help students progress within the general education setting.
- Completed evaluations and subsequent paperwork associated with Individualized Education Plans on IEP direct.
- Completed Medicaid billing for all students on caseload that qualified.

Avon Public Schools Extended School Year 2020
CCC- SLP

- Conducted individual and small group speech and language therapy sessions via google meets for students with a variety of communication disorders.
- Provided therapy to those exhibiting disabilities and disorders associated with speech and language impairments, including Autism, Cerebral Palsy, social pragmatic delays, receptive and expressive language disorders, and speech sound disorders.
- Applied knowledge of research based, intervention practices to develop appropriate therapy techniques and activities to target multiple goals and objectives within common core framework.
- Updated progress related to Individualized Education Plans on IEP direct.

Hospital for Special Care- Inpatient and Outpatient Autism Programs December 2018-December 2020
CCC-SLP

- Provided over 30 therapy sessions per week via Skype platform in the context of pandemic for existing patients on caseload
- Provided individualized speech-language and feeding services as well as comprehensive assessments to children aged 18 months through adolescence in a multi-disciplinary clinic-based setting that included occupational therapy, physical therapy, behavior therapy, psychiatry and psychology
- Provided in-service training to clinical staff regarding best practices for complex communication disorders and AAC set-up and use on an in-patient basis
- Completed AAC evaluations and therapy targeting linguistic competence for AAC use for functionally non-verbal children
- Completed safety-care training

Rebecca A. Shea

- Gained experience in billing of Medicare, Medicaid, and private insurance companies
- Completed online Electronic Medical Record documentation

Certifications and Continuing Education

- Connecticut State Licensure
- American Speech Language and Hearing Association Member
- LAMP Words for Life
- Autism Diagnostic Observation Scale- Second Edition ADOS-2
- Hanen More than Words

Clinical and Research Experience

Hospital for Special Care- Advanced Clinical Practicum

Fall 2018

Graduate Student Clinician

- Conducted individual and group speech and language therapy sessions for children with a variety of communication disorders in outpatient autism center.
- Applied knowledge of research based, intervention practices to develop appropriate therapy techniques and activities to target multiple goals and objectives.
- Determined appropriate diagnostic procedures, chose standardized and non-standardized measures and wrote assessments.

Cheshire Public Schools- School Practicum

Spring/ Summer 2018

Graduate Student Clinician

- Provided individual and group therapy to those exhibiting speech, language, and pragmatic disorders associated with disabilities and disorders, such as Autism, Cerebral Palsy, social pragmatic delays, apraxia, receptive and expressive language disorders, and speech disorders.
- Applied knowledge of research based, intervention practices to develop appropriate therapy techniques and activities to target multiple goals and objectives.
- Determined appropriate diagnostic procedures, chose standardized and non-standardized measures, and wrote assessment reports to determine eligibility for services.
- Participated and explained diagnostic results to parents, teachers, school staff, and caregivers during PPT meetings.

Connecticut Children's Medical Center

January 2018-February 2018

Pediatric Dysphagia

- Assisted in completion and interpretation of feeding and swallowing assessments including Modified Barium Swallow studies, Fiberoptic Endoscopic Evaluation of Swallowing (FEES) and Clinical Swallow Evaluations
- Conducted inpatient and outpatient pediatric feeding therapy
- Provided speech and language therapy to inpatient and outpatient pediatric clients with speech sound disorders, language disorders, developmental delays, and other speech and language challenges

Southern Connecticut State University Clinical Practicum A, B, & C

Spring/ Summer/ Fall 2017

Graduate Student Clinician

- Conducted individual and group speech and language therapy sessions for pediatric and adult clients.
- Provided therapy to those exhibiting disabilities and disorders including autism, social pragmatic delays, aphasia, apraxia, and receptive and expressive language disorders.
- Wrote diagnostic and treatment reports.

Rebecca A. Shea

- Applied knowledge of research based, intervention practices to develop session plans to target treatment objectives.
- Educated clients, family, and caregivers to extend continuity of care

Honors and Activities

Southern Connecticut State University Research Assistant

Special Education Department

Spring/ Summer 2017

- Assisted in the creation and implementation of interval data collection
- Collected data four days a week for 60 minutes on teaching strategies at a local high school
- Coded recordings for interrater reliability and entered data into spreadsheets

Recipient of Kenneth T. Gist Promising Professional Scholarship

March 2018

- Awarded to graduate students who demonstrate outstanding clinical skills and show promise of being an all-around professional as exhibited by empathy, intelligence, knowledge, creativity, sensitivity and ability to apply theoretical knowledge to clinical practice.

Samantha Boswell

Certifications

North Carolina Preliminary License , Elementary Education (K-6 th Grade)	March 2019
Georgia T-5 Certification , Elementary Education (Pre-K-8 th grade)	June 2018
State of Georgia Paraprofessional Certification	Aug 2016
TESOL Certification (K-12)	July 2013

Education

Western Governors University, Charlotte, NC
Masters of Arts in Teaching, Elementary Education (Pre-K-8th Grade) Graduated June 2018

South University, Savannah, GA Graduated February 2017
Masters of Science in Criminal Justice

Bridgewater State University, Bridgewater, MA Graduated May 2014
Bachelor of Arts in Sociology
Honors: Summa Cum Laude, Alpha Kappa Delta honor society

Professional Experience

First Grade Teacher, Aristotle Preparatory Academy 2020- Present

- Facilitate student learning in the classroom to encourage students' academic growth.
- Implement lessons from the CKLA and Eureka Math curriculums so that students have a well-rounded academic schedule.
- Use data to guide small group instruction and remediation.
- Collect and use data to ensure all students' needs are being met.
- Collaborate with peers to ensure curriculum alignment is happening between grade levels.
- Facilitate learning for in-person students and virtual students.
- Utilize technology to engage virtual learners.

Elementary School Teacher, Charlotte Mecklenburg Schools 2018-2020

- Write lesson plans that engage students in academic content.
- Work as a team to create grade-level lesson plans for both small group and whole group instruction.
- Differentiate lessons to accommodate the needs of a variety of learners, including EC students and ELL students.
- Collected weekly data in math, reading, writing, and sight words to determine student growth, and to help inform future instruction.
- Conferred with students and parents to ensure students are on track to meet their academic and developmental goals.

Student Teaching, Merry Oaks International Academy Jan 2018-Mar 2018

- Observed teacher and learned daily routines
- Built rapport with students
- Helped to create and implement small group lesson plans, and prepare lessons so that all materials were easily accessible
- Added a new subject to teach each week, leading up to two weeks of teaching the full day

- Graded homework and assessments, helped to input data for the quarterly assessments, provided feedback on student work
- Worked with small groups and whole group instruction for reading/literacy and math
- Tested students on sight words periodically, and participated in data monitoring to record student growth

Head Preschool Teacher, St. Michael's Preschool Aug 2017-Jan 2018

- Make creative and engaging lesson plans that meet the North Carolina Standards
- Implement reading/literacy, math, science, and writing lessons based on the curriculum
- Attend I.E.P. meetings to provide positive contributions based on the development of each student
- Help each student with goals that are outlined for them, including math/counting, writing/letters, word pronunciation, recognizing shapes/colors, and language acquisition
- Assessed students every three months to ensure readiness for Kindergarten

Practicum/ Student Teaching, Fecteau Leary Junior-Senior High School, Lynn, MA Sept 2015-Jan 2016

- Implement core standards in daily lessons, and keep the students on track to graduate
- Ensure that classes ran smoothly by implementing behavioral plans for students that needed extra help to stay focused on their schoolwork
- Provide extra support for students with I.E.P.s and mandated extra assistance for successful completion of schoolwork

Homeschool Teacher/ Nanny Fulltime, Greenwich, CT Jan 2013- August 2015

- Assist children in homeschool work.
- Create and implement fun and engaging lessons for children (ages 2 and 3) to engage in academic material.
- Assist children in learning foundational skills, such as their alphabet, numbers, learning how to write their names/ letters, learning to read and count
- Organize and maintain routines and schedules for children every day
- Organize household duties and schedules for parents and children

Head Teacher, Dartmouth Children's Center, Dartmouth, MA Jan 2012-Dec 2012

- Create and implement lesson plans that follow the Massachusetts Curriculum Standards for all content areas, and create I.E.P.s for students that need extra support to stay on track
- Maintain positive relationships with parents and guardians, in addition to meeting with parents four times a year to review the results of each child's assessment and progress

Assistant Teacher, First Church Congregational Preschool, Greenwich, CT June 2009-Aug 2011

- Assist the head teacher with her duties, and research activities to incorporate into lesson plans that met each of the State of Connecticut Standards
- Interact with children and parents, and address any issues or concerns and attend staff meetings

Volunteer and Community Service

School Improvement Team, Aristotle Preparatory Academy 2020-2021

- Create a plan to help create a better culture at the school, both for students and staff. I was in charge of bringing social-emotional learning to the school, which included professional development training for staff and collecting data from students.

Interview Committee, David Cox Road Elementary School 2019-2020

- Assist administrators in finding new staff members to join our school. Reviewing resumes, interviewing candidates, deliberating with team to determine the best candidates for openings that the school had at any given time.

Mentor/Tutor, Stamford Public Education Foundation, Stamford, CT

2009-2010

- Assist students with school work, homework, and projects in academic areas in which they struggle. Encourage students to work with and provide encouragement for other students that are in similar situations

Jennifer Fedorchick

Objective

To obtain a teaching position where I can effectively use my knowledge and skills to provide exceptional care to engage the minds of our youngest learners.

Certification

Professional Educator Endorsement Code #113: Integrated Early Childhood/Special Ed., Nursery-K: and Elementary: Grades 1 through 3.

Experience

Preschool Teacher (Hartford Public Schools)

October 2006 to Present

- Maintain complete responsibility for the organization, teaching and well being of 20 preschool students.
- Evaluate each student's progress using district assessments as well as making my own assessments and adjusted teaching strategies accordingly.
- Led Professional Development on Foundations program for the district.
- Led my team on the NAEYC accreditation process following all the guidelines and implementation protocols.
- Piloted Investigator Club curriculum for the whole district.

Glastonbury Public Schools

August 2003-October 2006

- Long term sub for a Kindergarten teacher on maternity leave.
- Long term sub for a First grade teacher on maternity leave.
- Trained as a Reading Recovery teacher for first and second grade students who needed additional reading support

Education

Master of Arts

2008 - 2010

Degree in Education with an emphasis on Language and Literacy obtained at Saint Joseph College.

Bachelor of Arts

1998 - 2003

Major in Psychology and Early Childhood Education. Minor in Special Education obtained at Eastern Connecticut State University.

Skills

Team player, Curriculum Development, Classroom Management, Organizational Skills, Collaboration with Peers, Communication with Parents, Love of Children, Patience, Microsoft Word, Seesaw, Excel, Time Management, Problem Solving, Effective Communicator, Creativity, Dedication, Hard Worker, Enthusiasm, and Compassion.

Tyrell M. Holmes

EDUCATION:

Central Connecticut State University, New Britain CT June 2020
Master's Degree: Special Education

Central Connecticut State University, New Britain CT 2011-2015
Bachelor of Art Degree: Communications - Public Relations
Minor: Business Management

Bristol Eastern, Bristol CT 2007-2011

TEACHING AND RELATED EXPERIENCE:

Student Teaching- Wethersfield Public Schools 2019-2020
Wethersfield, CT

- Self-contained alternate setting
- Daily lesson planning
- Implementing lesson instruction
- Teaching coping strategies
- Writing/Revising IEP goals and objectives
- Implementing behavior plans

Special Education Teacher- Wethersfield High School 2020-Present

Paraprofessional 2016-2019

Grace S. Webb School, Hartford, CT
Chippens Hill Middle School, Bristol, CT
Bristol Eastern High School, Bristol, CT
ESY Bristol Public Schools, Bristol, CT

- Self-contained alternate setting
- Assisting in implementation of behavioral plans
- Providing behavioral and academic supports to students
- Leading small group lessons

Camp Counselor – Bristol Boys and Girls Club 2011-2012
Bristol CT

- Supervised children (ages 5 to 11)
- Helped to plan daily activities and trips
- Implemented sports programs

ADDITIONAL WORK EXPERIENCE

Service Tech/ Receptionist- Tradewind Irrigation 2015-2016
Newington CT

- Service outdoor sprinkler systems
- Entering electronic data
- Communicating with customers in person and on the phone

VOLUNTEER WORK:

Equity Team Member- Wethersfield High School 2020-Present

CREC's RESC Alliance Panelist 2020-2021

Unified Theater 2019

Education Speech, West Bristol School, Bristol CT 2012-2015

Clean the City, New Britain CT 2013-2015

Read Across America, Bristol CT 2012-2015

- Stafford Elementary School
- Ivy Drive Elementary School

Big Brother Program, Smalley Academy, New Britain CT 2014

References: Available upon request

KYLE ERIC NELSON

EDUCATION:

B.S. School of Education and Professional Focus May, 2019
Central Connecticut State University, New Britain, CT
Concentration: Physical Education and Human Performance GPA: 3.36

Tunxis Community College, Farmington, CT 2014-2016
University of Rhode Island, South Kingston, RI 2011-2013

CERTIFICATION:

Connecticut Physical Education Teacher License #044 Certified 5/15/2020
Connecticut Health Education Teacher License #043 Expected 2022
Certified Lifeguard Instructor – American Red Cross Recertified October 2018

PROFESSIONAL EXPERIENCE

WORK EXPERIENCE

Part-Time Physical Education Teacher

Greene-Hills School, Bristol CT

Teach Kindergarten through third grade, six classes a week, dealing with fitness topics, movement principles and other physical activity fundamentals that help students enjoy physical activity and recognize the importance of daily exercise.

In-School Substitute Teacher

Greene-Hills School and Hubbell Elementary, Bristol CT September 2019 - present

Substitute teacher at Greene-Hills School (2019-20) and Hubbell Elementary School (2020-2021) in Bristol. Substitute for levels from Kindergarten to 8th grade, and had the chance to work with many different subjects including PE, special education, music, art, technology, math, science, etc.

Volunteer Basketball Coach

Newington Parks and Rec, Newington. CT January 2017

Coaching 5th and 6th graders the fundamentals of basketball, teaching discipline, hard work, respect, and inspiring child athletes.

Supervisor of Swim School

Rocky Hill School of Swimming, Rocky Hill, CT May 2009 - present

Swim and lifeguard instructor that trains lifeguards on staff, trains instructors on staff, performs safety inspections, supervises swimming lessons and manages parents and customers.

PROFESSIONAL DEVELOPMENT AND PRESENTATIONS

- CTAHPERD Fall Conference, Cromwell, CT

November 2016

Delivered a presentation on assessing students in physical education and creating rubrics. Attended various seminars and presentations on physical education, assessing students and student health.

UNIVERSITY EXPERIENCE

Student Teacher

Department of Physical Education, Greene-Hills School, Bristol CT

Taught students from grades K-5 a number of different units (basketball, cooperative games, yoga, etc.) taking advantage of a variety of equipment and technology. Assisted with parent pick-up and helped transport groups of students to their after-school activities. Communicated with parents about their child's progress in class. Worked under cooperative teacher Sara Hale.

Department of Physical Education, Pulaski Middle School, New Britain CT

Taught students in grades 6, 7 and 8 several different units (frisbee, fitness, soccer, etc.). Mentored students who were being bullied and taught students about the ramifications of bullying. Assisted with parent communication through call-homes and email. Worked under cooperative teacher Derek Roberts.

Pre-service teacher – Practicum Hours

Department of Physical Education, Glastonbury East Hartford Magnet School, Glastonbury CT

Assisted grades K-5 by facilitating student learning, setting up equipment, enforcing behavior management, etc. Co-taught several lessons (yoga, heart-rate tracking, locomotor movements). Worked under cooperative teacher Greg Grochowski.

Department of Physical Education, Elizabeth Green School, Newington, CT

Assisted 1st, 2nd and 4th grade classes by helping organize the class, consistently reinforcing behavior management and assisting teacher with student learning. Co-taught several lessons including lessons for a gymnastics and volleyball unit (48% of the students are minorities and 30% of students are eligible to receive free or reduced lunches). Worked under cooperative teacher Matthew Rossi.

Department of Physical Education, North East Middle School, Bristol CT

Assisted the teacher with student learning, classroom set-up and class organization (23% of the students are minorities, and 38% of the school receives free or reduced lunch). Worked under cooperative teachers Jeremy Sloate and Gail Ericson.

Department of Physical Education, Berlin High School, Berlin CT

Actively assisted the teacher with physical education and lifetime fitness classes for 9th, 10th, 11th, and 12th graders. Taught lessons for a biking, ping-pong and handball unit. Helped coordinate a biking trip for a senior class. Worked under cooperative teacher Jim Arnold.

Department of Physical Education, McGee Middle School, Berlin CT

Actively assisted 6th, 7th and 8th grade physical education and wellness classes. Taught lessons in a hockey and tennis unit. Worked under cooperative teachers Bryan Plona, Michael Eagle and Janice Zagorski.

Department of Physical Education, CREC Academy of Science and Innovation, New Britain, CT

Assisted an 8th grade social studies class by helping organize the class, consistently reinforcing behavior management and helping students with in-class assignments. Worked under cooperative teacher Neal Spencer.



Stephanie Voisine

Education

Bachelor of Science:
Business
Administration And
Management
Central Connecticut
State University
New Britain, CT

Middle School Math
Teacher: Math Teacher
(229)
Connecticut Alternate
Route of Certification
Hartford, CT

Skills

Lesson Planning
Student Performance
Parent
Communication
Conflict Resolution
Organization/Time
Mgmt
Leadership/Teamwork
Analytical

Certifications

Middle School Math
Teacher: Math Teacher
(229) (In process of
renewal)
Project Management
Master's Certification:
PMP
George Washington
University
Washington, DC

SUMMARY

Strong leadership and classroom management skills with educational experience since 2006. In 2017, I was rated "Exemplary" in my final year end teacher evaluation. Detailed oriented and adapts easily to new situations with exceptional planning and implementation capabilities. I excel in communication with students, colleagues, administration, and parents. In addition, lesson planning, organization, time management, making quick modifications/accommodations equally stand out.

EXPERIENCE

Middle School Math Teacher

Waterbury Public Schools /2014 to 2017

- Customized instructional plans, methods, and strategies to meet needs of different students through differentiation of instruction
- Aligned classroom instructional strategies with district and state requirements
- Conferred with specialists to support needs of students with 504 or IEP educational plans
- Delivered clear, informative lectures on subject matter framed to meet state standards
- Met with parents to share perspectives on child's strengths and improvement opportunities
- Team leader responsible for documentation, planning events and meetings, student intervention, administrative collaboration, planning next steps
- Attended variety of professional development workshops centered on learning goals, classroom management, student motivation and engaging learning activities
- Compiled data to support the successful learning expectations
- Behavioral Management

Middle School Math Teacher

Hartford Public Schools/ 2006 to 2012

- Team leader for six professionals and direct supervisor for educational assistants
- Taught various kinds of math at standard, remedial and advanced levels. Facilitated a computer lab for three below basic level courses as well as two courses for students working at the proficient and goal levels
- Used positive reinforcement method to redirect behavior
- Adapted teaching methods and instructional strategies to promote learning in students of differing skill levels through differentiation of instruction
- Assessed student progress with course material through routine quizzes, final examinations and standardized assessments
- Met with parents, guardians, administration, and support staff to discuss student progress and areas for improvement/concern. As well as the creation of an IEP or 504, if and when applicable

ACTIVITIES AND COMMUNITY INVOLVEMENT

- Treasurer/Fundraising Chair for Southington Blue Knights Travel Baseball League
- Baseball Coordinator/Fundraising Chair for Southington Middle School Sports Association
- Connecticut Notary Public

Business

Transfer of Funds between Categories: Amendments

Line Item Transfer Authority

In keeping with the need for periodic reconciliation of the district's budget, the Bristol Board of Education authorizes the transfer of budget line items by the Superintendent upon the recommendation of the District Business Official. The Superintendent or his/her designee will notify the Board of Education in monthly financial reports to the Finance Committee of transfers exceeding \$10,000 within budget lines.

The Superintendent is authorized to transfer funds in an amount not to exceed \$25,000 from any budget line item, if an urgent need for the transfer prevents the Board from meeting in a timely fashion to consider such transfer. All transfers made in such instances shall be announced at the next regularly scheduled meeting of the Finance Committee.

[The Board shall provide a written explanation of aforementioned transfers to the town's legislative body.](#)

The definition of "budget line item," as used in this policy, shall be limited to the following seven budget categories:

- Personal Services - Salary and Employee Benefits (Object Codes 100 and 200)
- Purchased Professional and Technical Services (Object Code 300)
- Purchased Property Services (Object Code 400)
- Other Purchased Services (Object Code 500)
- Supplies (Object Code 600)
- Property (Object Code 700)
- Other Goods and Services (Object Code 800)

Expenditures in each fiscal year shall not exceed the appropriation made by the fiscal authority combined with such money as may be received from other sources for school purposes.

The Superintendent will notify the Board of Education Chair and Finance Committee Chair when expenditures are expected to exceed any budgeted line item by five (5%) percent or \$10,000, whichever is greater.

Legal Reference: Connecticut General Statutes

[10-222](#) Appropriations and budget (as amended by Public Act (8-141)

Financial Accounting for Local and State School Systems 1990

Policy Adopted: July 6, 1994

Policy Revised: February 7, 2018

Bristol Board of Education

Bristol, Connecticut