

REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION - AGENDA

Alma Public Schools

Monday, June 9, 2025

- A. Call to Order and announce location of Open Meetings Act Poster
 - A.1. Verification of Receipt of Notice, which was published in the Harlan County Journal
 - A.2. Roll of Board Members - Excuse absent board members
 - A.3. Approval of Consent Agenda
 - A.3.a. Minutes from Previous Meetings
 - A.3.b. General Financial Report
 - A.3.c. Activity Financial Report
 - A.4. Review monthly bills submitted
- B. Request to address the Board
- C. Action Items - Discuss, consider, and take all necessary action
 - C.1. to review all RFQ's that were submitted and approve an Energy Service Company (ESCO) with a School Board Resolution.
 - C.2. to review and approve the School Fees Policy (5195).
 - C.3. to review and approve the Parent Involvement Policy (6400)
 - C.4. to review and approve the Attendance Policy (5008).
 - C.5. to review and approve the Bullying Policy (5415).
 - C.6. to review and approve the Student Discipline Policy (5101).
 - C.7. to approve the following coaching assignments for the girls and boys wrestling programs: Head coach – Kris Eddy, assistant coaches – Drew Goosic, Shay Shannon, Daylan Russell, Brian Gibreal.
 - C.8. to approve Jessica Miller as the assistant softball coach and Daylan Russell as an assistant football coach.

C.9. to review and decide whether to raise lunch prices, activity prices, passes, and substitute pay.

C.10. to review and approve the student, teacher, non-certified, para-professional and activity handbooks.

D. Principal's Report

E. Superintendent's Report: Summer Projects, Telephone System, Glow Ball Golf Tournament, Transportation, 2025-2026 staff-paras.

F. Next Regular Meeting

G. Adjourn

THE BOARD OF EDUCATION OF THE ALMA SCHOOL DISTRICT NO. 2 WILL DISCUSS, CONSIDER, OR TAKE ACTION ON ALL ISSUES MENTIONED IN THIS AGENDA.

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF
EDUCATION OF ALMA PUBLIC SCHOOLS

A meeting of the Alma Public Schools Board of Education was convened in open and public session on Monday, May 12, 2025, at 7:00 PM at The Library at Alma Public Schools 515 Jewell Street Alma, NE 68920. The roll was called and the following Board members were present or absent: **Absent:** Jesse Langley, **Present:** Randy Heckenlively, Kate Hopkins, Nick Simonson, Mike Stemper, Christina Teager.

Notice of the meeting was given in advance by publication and/or posted in accordance with the Board approved method for giving notice of meetings. Notice of this meeting and hearing were given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

A motion was made by Mike Stemper and seconded by Christina Teager to approve consent agenda items which include the April meeting minutes, General Financial Report, and the Activity fund report. After discussion and on roll call vote the Board voted as follows: Passed. Jesse Langley: Absent, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Christina Teager: Yea

A motion was made by Randy Heckenlively and seconded by Mike Stemper to approve the receipts, expenditures, and payment of claims from the General Fund for \$657,165.34, Lunch fund for \$22,535.72 and Activity Fund for \$26,452.70. After discussion and on roll call vote the Board voted as follows: Passed. Jesse Langley: Absent, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Christina Teager: Yea

A motion was made by Christina Teager and seconded by Randy Heckenlively to approve the Option #1 bid for a new outdoor digital sign. After discussion and on roll call vote the Board voted as follows: Passed. Jesse Langley: Absent, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Christina Teager: Yea

A motion was made by Mike Stemper and seconded by Kate Hopkins to approve purchase of the new pole vault pit with the help of the Booster Club. After discussion and on roll call vote the Board voted as follows: Passed. Jesse Langley: Absent, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Christina Teager: Yea

The board discussed the stage lighting condition and the need of repair. This agenda item was tabled until a future date.

A motion was made by Nick Simonson and seconded by Mike Stemper to approve the Resolution to increase the district's property tax request authority by an additional seven percent, or other amount as permitted by law, above the growth percentage. After discussion and on roll

call vote the Board voted as follows: Passed. Jesse Langley: Absent, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Christina Teager: Yea

Board members compared Administrator wages with other schools and discussed options. A motion was made by Mike Stemper and seconded by Kate Hopkins to approve Administrators 3.91% raise for the 2025-26 school year. After discussion and on roll call vote the Board voted as follows: Passed. Jesse Langley: Absent, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Christina Teager: Yea

All seniors either applied for FAFSA or declined.

Mr. Davis informed the board that he advertised for a couple of Para-educator positions as 2 of our Para's will not return next year. Other topics that he briefly spoke on was the upcoming roof repair, Legislative happenings, and the Track Repair. At this time, since the track is still in good shape, we will only be doing small maintenance repairs and will re-evaluate the condition in the future.

Our June and July meetings will be held at 12:00PM.

Meeting adjourned at 8:29PM

DATED Monday, May 12, 2025

HARLAN COUNTY SCHOOL DISTRICT #2,

a/k/a ALMA PUBLIC SCHOOLS

<u>General/Money Market/Trans Accts</u>	Receipts	Disburse	Total	1
05/01/2025 General			\$40,768.17	
05/01/2025 Money Market			\$997,125.35	
05/01/2025 Transaction			\$14,345.04	
Franklin County Treasurer	\$33.32			
Furnas County Treasurer	\$41,831.84			
Harlan County Treasurer	\$1,420,191.83			
BCBS self-pay	\$3,161.93			
State Aid	\$152,986.00			
ESU-literacy training	\$392.77			
interest earned - Transaction Acct	\$8.24			
interest earned - MMA	\$1,060.69			
interest earned - Gen Fund	\$507.86			
May receipts	\$1,620,174.48		\$2,672,413.04	
cks cleared/reimb made in May		\$661,569.52	\$2,010,843.52	
outstanding checks		\$302.95	\$2,010,540.57	
<u>Certificates of Deposit</u>			\$462,220.71	
Balance 05/31/2025			\$2,472,761.28	
<u>Bldg/Sinking Fund</u>				8
05/01/2025 Building Fd			\$820,948.55	
Franklin County Treasurer	\$3.41			
Furnas County Treasurer	\$4,287.47			
Harlan County Treasurer	\$143,758.81			
interest earned	\$588.15			
May receipts	\$148,637.84			
May expenses		\$43,172.32		
Balance 05/31/2025			\$926,414.07	
outstanding checks			\$926,414.07	
<u>QCPU Fund</u>				9
05/01/2025 QCPU Fd			\$16,160.62	
Harlan Co Treasurer	\$0.00			
interest earned	\$6.87			
May receipts	\$6.87			
May expenses				
Balance 05/31/2025			\$16,167.49	
<u>Depreciation Fund</u>				2
05/01/2025 Depreciation Fd			\$102,156.62	
General Fund	\$100,000.00			

April 2025

interest earned	\$104.11		
May expenses		\$0.00	
Balance 05/31/2025			\$202,260.73

Lunch Fund

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05/01/2025 Lunch Fd			\$87,083.86
May receipts	\$16,518.49		
cks cleared in May		\$23,960.58	\$79,641.77
outstanding checks/deposits		\$157.63	
Balance 05/31/2025			\$79,484.14

Activity Fund

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05/01/2025 Activity			\$270,694.42
May receipts	\$38,545.93		
May expenses		\$77,304.03	\$231,936.32
outstanding checks/deposits		\$4,940.32	
Balance 05/31/2025			\$226,996.00

Trial Balance Report
05/2025 - 05/2025

		Beginning Balance	Debits	Credits	Ending Balance
05 704 0100	ART	3,987.78	0.00	0.00	3,987.78
05 704 0110	COMPUTERS	18,285.80	3,285.00	125.00	15,125.80
05 704 0113	eSports Club	431.24	0.00	0.00	431.24
05 704 0120	MISCELLANEOUS	3,926.71	0.00	157.73	4,084.44
05 704 0130	MUSIC SUPPLIES	(1,202.41)	0.00	810.44	(391.97)
05 704 0131	ELEMENTARY CHOIR	850.61	0.00	280.00	1,130.61
05 704 0132	MUSIC BOOSTERS	15,735.54	0.00	0.00	15,735.54
05 704 0133	DISTRICT MUSIC	1,116.41	0.00	0.00	1,116.41
05 704 0134	BAND PROJECTS	120.00	0.00	0.00	120.00
05 704 0135	CASH BOXES	(1,500.00)	1,000.00	1,500.00	(1,000.00)
05 704 0140	COURTESY FUND	2,573.50	0.00	0.00	2,573.50
05 704 0141	WOW	670.17	670.17	0.00	0.00
05 704 0142	CIRCLE OF FRIENDS	498.58	0.00	0.00	498.58
05 704 0143	Concession Money/ Donations	(960.66)	0.00	0.00	(960.66)
05 704 0144	RESOURCE	760.46	0.00	0.00	760.46
05 704 0145	LUEDKE MEMORIAL	1,526.94	0.00	0.00	1,526.94
05 704 0160	INDUSTRIAL ARTS	2,181.98	0.00	65.00	2,246.98
05 704 0161	FFA SCHOLARSHIP	32,324.64	0.00	200.00	32,524.64
05 704 0165	FUTURE FARMS OF AMERICA	41,416.14	966.78	4,262.90	44,712.26
05 704 0170	STUDENT COUNCIL	13,706.45	2,475.13	2,362.11	13,593.43
05 704 0223	CLASS OF 2023	0.00	0.00	0.00	0.00
05 704 0224	CLASS OF 2024	2,433.89	2,433.89	0.00	0.00
05 704 0225	CLASS OF 2025	3,143.80	769.35	486.00	2,860.45
05 704 0226	CLASS OF 2026	3,332.04	227.12	200.00	3,304.92
05 704 0227	CLASS OF 2027	5,340.06	0.00	0.00	5,340.06
05 704 0228	CLASS OF 2028	2,557.60	0.00	0.00	2,557.60
05 704 0240	PLATE FUND	251.19	0.00	0.00	251.19
05 704 0251	PICTURES/ANNUAL/YEARBOOK	2,122.74	0.00	3,354.75	5,477.49
05 704 0260	HOME EC/CONS ED	1,564.84	0.00	0.00	1,564.84
05 704 0265	COOKIE SALES	5,519.86	0.00	0.00	5,519.86
05 704 0270	BOOK/SOFTWARE ORDERS	7,817.23	0.00	83.53	7,900.76
05 704 0271	GENERAL MILLS BOX TOPS	2,735.24	0.00	0.00	2,735.24
05 704 0272	CARDINAL COMMUNITY	2.34	0.00	0.00	2.34
05 704 0280	FIELD TRIPS	322.11	459.00	119.70	(17.19)
05 704 0281	WASHINGTON DC TRIP	0.00	0.00	0.00	0.00
05 704 0300	ALL ACTIVITIES (entry fees, etc)	(7,735.26)	5,153.70	3,498.42	(9,390.54)
05 704 0301	FOOTBALL	3,858.72	194.70	540.00	4,204.02
05 704 0302	VOLLEYBALL	9,391.05	240.00	0.00	9,151.05
05 704 0303	BOYS BASKETBALL	6,819.90	466.56	1,483.50	7,836.84
05 704 0304	GIRLS BASKETBALL	3,966.61	802.52	1,225.00	4,389.09
05 704 0305	CROSS COUNTRY	2,479.31	300.00	0.00	2,179.31
05 704 0306	TRACK	2,122.53	1,075.00	955.00	2,002.53
05 704 0307	BOYS WRESTLING	(1,033.97)	70.52	0.00	(1,104.49)
05 704 0308	GOLF	500.00	416.40	0.00	83.60
05 704 0311	GIRLS WRESTLING	128.92	0.00	0.00	128.92
05 704 0400	CHEERLEADERS	2,657.94	2,472.52	5,073.75	5,259.17
05 704 0500	moved Nat'l Honor Society	0.00	0.00	0.00	0.00
05 704 0550	VENDING MACH/NHS	5,780.45	144.00	620.70	6,257.15
05 704 0600	QUIZ BOWL	1,063.43	0.00	0.00	1,063.43
05 704 0940	moved School Climate Committee	0.00	0.00	0.00	0.00
05 704 0950	SCHOLARSHIP FUND	3,811.50	0.00	0.00	3,811.50
05 704 0970	WEIGHT ROOM	6,219.32	2,200.00	0.00	4,019.32
05 704 0971	DEPOSITS WEIGHT ROOM USE	4,973.95	4,000.00	400.00	1,373.95
05 704 0985	PROJECTOR ADVERTISING	32,228.50	53,999.73	23,999.73	2,228.50
05 704 0990	SPEECH	(542.50)	0.00	12.00	(530.50)
05 704 0991	DRAMA	4,491.83	70.53	0.00	4,421.30
05 704 0992	PK-4	4,293.31	0.00	0.00	4,293.31
		<u>259,068.36</u>	<u>83,892.62</u>	<u>51,815.26</u>	<u>226,991.00</u>
		259,068.36	83,892.62	51,815.26	226,991.00

May 25 Activity Fund Invoice Listing - Summary

Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount
HEXANDHIVE	The Hex + The Hive/ Blick and Staff LLC	000193	State Track Shirts	05/21/2025	1,075.00
LUNCH	ALMA SCHOOL LUNCH FUND	20627	Track Hospitality Food	05/27/2025	165.00
AURORA	AURORA PUBLIC SCHOOLS	20591	A Town Showdown Track Fee	05/01/2025	113.00
BERTRAND	BERTRAND COMMUNITY SCHOOL	20616	5/15 Golf Invite Entry Fee	05/13/2025	70.00
CWD	CASH-WA DISTRIBUTING	20598	Activity Fund Charges	05/05/2025	395.16
CHESTER	CHESTERMAN CO	20600	Apr 25 Concession Supplies	05/06/2025	1,076.00
CITYALMA	CITY OF ALMA	920000059	Acushnet Company Invoice For Golf Balls	05/27/2025	416.40
COZAD	COZAD PUBLIC SCHOOL	20622	7/10 VBall Camp Entry Fee	05/19/2025	240.00
EDGERTON	EDGERTON EXPLORIT CENTER	SR23694	2nd Grade Field Trip 2025	05/06/2025	252.00
ESU11	EDUCATIONAL SERVICE UNIT #11	4695-0	Sports and BBB Posters	05/06/2025	372.47
FSB	FIRST STATE BANK	20604	GATE Start Up Money	05/07/2025	1,000.00
FSB	FIRST STATE BANK	20624	State Track Meet Meals	05/21/2025	780.00
FLOWPAT	FLOWER PATCH	019784	Senior Flowers	05/12/2025	769.35
FRANCOCLK	FRANKLIN COUNTY CLERK	20615	5/13 Golf Invite Entry Fee	05/13/2025	50.00
GOTHENBURG	GOTHENBURG HIGH SCHOOL	20613	JH State Track Entry Fee	05/12/2025	16.00
ARCH	GREAT PLATTE RIVER ROAD ARCHWAY	205930	3rd Grade Field Trip	05/05/2025	125.00
HCMP	HARLAN COUNTY MEAT PROCESSORS	20610	Concession Supplies	05/08/2025	272.76
HCMP	HARLAN COUNTY MEAT PROCESSORS	20618	Concession Supplies	05/14/2025	137.88
HOGELAND	HOGELANDS MARKET	20592	Apr 2025 Activity Fund Charges	05/02/2025	763.55
KEARNEYC	KEARNEY CATHOLIC HS	20608	5/15 Track Meet Entry Fee	05/08/2025	250.00
LANHAM	LANHAM, MIKE	20605	High School Track Invite Starter	05/08/2025	275.00
LITTLE	LITTLE CAESARS PIZZA	20599	Cheer Fundraisers	05/05/2025	2,402.00
MJSIGN	M&J SIGNS	206170	New Sign Payment	05/14/2025	53,999.73
MAYWOOD	MAYWOOD PUBLIC SCHOOL	20639	RPAC Golf Payment	05/05/2025	7.14
MISKO	MISKO SPORTS	INV-4216	Track Spikes	05/19/2025	44.00
MOONLIGHT	MOONLIGHT EMBROIDERY & SCREENPRIN	20632	GBBall Camp TShirts Payment	05/28/2025	407.00
MOONLIGHT	MOONLIGHT EMBROIDERY & SCREENPRIN	25163	BBB Lockin Shorts	05/09/2025	277.00
NFFAO	NATIONAL FFA ORGANIZATION	MDS361533	Handbook and Supplies	05/21/2025	474.50
NCA	NE COACHES ASSOCIATION	20634	25-26 NCA Membership Registration	05/30/2025	730.00
NSAA	NEBRASKA SCHOOL ACTIVITIES ASSN.	20633	APS 25-26 NSAA Membership Fee	05/28/2025	1,445.00
OGALLALAHS	Ogallala High School	20619	2025 C-5 Boys Dist Golf Meet	05/19/2025	35.00
PLATINUM	PLATINUM AWARDS & GIFTS	21397	FFA Keychains and PPQ Plates	05/08/2025	139.10
RYANSRUN	Ryan's Run Free	20620	XC Runners Registration	05/19/2025	300.00
SOUTHVAL	SOUTHERN VALLEY SCHOOL	20595	5/12 JH Track Entry Fee	05/05/2025	60.00
SOUTHVAL	SOUTHERN VALLEY SCHOOL	20609	5/8 Golf Invite Entry Fee	05/08/2025	70.00
SPORTBOARD	Sportboardz, LLC	04302025A	FFA Updated Plates	05/08/2025	10.00
SWAYMEDICA	SWAY MEDICAL	22792	24-25 Profile Overage x44	05/21/2025	175.56
THULINB	THULIN, BRENDA	20630	RPAC Executive Meet Steak Lunch/Catering	05/27/2025	434.00
THULINT	THULIN, TERRY	20629	RPAC Executive Meet Steak Lunch/Catering	05/27/2025	434.00
TRUSTWORTH	TRUSTWORTHY HARDWARE	0054491	FFA Greenhouse Supplies	05/06/2025	44.99
VOLUCOLL	Volunteer Collectibles	22086	Football Supplies	05/09/2025	194.70
WILCOXHIL	WIL-HIL PS	20631	6/19 GBB Camp Entry Fee	05/27/2025	325.00

70,705.29

GENERAL Board Report - Board summary check listings

Check Number	Vendor Name	Invoice Number	Description	Amount
33986	ACCO BRANDS USA LLC	4730348575	EZLoad Laminator	1,624.44
33987	ALMA POST OFFICE	060525	Annual box rent	266.00
33988	ALMA SCHOOL LUNCH FUND	050125	Teacher breakfast	30.26
33988	ALMA SCHOOL LUNCH FUND	20250522	Teachers breakfasts	29.44
33989	ArbiterSports LLC	INV69784	Online Contracts and Schedules (A)	439.00
33990	AXTELL COMMUNITY SCHOOL	24065	Instructional services	6,750.00
33991	BLICK ART MATERIALS	5414150	art materials and supplies	585.03
33991	BLICK ART MATERIALS	5448162	art materials and supplies	23.65
501007254	Bosselmann Pump & Pantry	060925	Fuel	2,586.12
33992	Cardio Partners Inc	HS425855	Phillips HeartStart OnSite Reprmnt Pads	89.00
33993	CITY OF ALMA	1-0630-1665June25	512 Main	116.07
33993	CITY OF ALMA	2-2310-0231June25	515 Jewell	649.86
33993	CITY OF ALMA	2-2320-0232June25	New addition-515 Jewell	1,208.07
33993	CITY OF ALMA	2-2350-0001June25	511 John Shop/Greenhouse	710.32
33993	CITY OF ALMA	3-3850-0385June25	515 Jewell-PF	543.20
33993	CITY OF ALMA	3-3860-0386June25	AFCS 800 John St	1,102.78
33993	CITY OF ALMA	3-4070-0407June25	802 Division-Bus Barn	95.36
33994	DANA F COLE & CO.	35033553	Cafeteria plan admin services	105.00
33995	DAS STATE ACCTING - CENTRAL FINANCE	1478014	Interagency billing	292.87
33996	EAKES OFFICE PRODUCTS	650078	Copy contract	924.79
33996	EAKES OFFICE PRODUCTS	INV654141	Copier charge	199.29
33997	ECOLAB PEST ELIM DIVISION	8090769	Pest control	95.55
33998	EDUCALME	28660	Membership subscription	250.00
33999	EDUCATIONAL SERVICE UNIT #11	2425-3-1	ESU charges	8,963.88
33999	EDUCATIONAL SERVICE UNIT #11	4705	ESU#11-charges	6,015.50
34000	FIRST STATE BANK	83032662June25	Bus payment	29,355.94
34001	FUN EXPRESS LLC	73712600001	4th, 5th, & 6th grade classroom supplies	31.40
34002	GANDER PUBLISHING, INC	0245692-IN	Reading-Dyslexia intervention	593.95
34003	HARLAN COUNTY JOURNAL	60955	April meeting minutes	111.26
34003	HARLAN COUNTY JOURNAL	60961	May meeting notice	7.25
34003	HARLAN COUNTY JOURNAL	61042	Public notice-statue 66-1062	8.10
34003	HARLAN COUNTY JOURNAL	61043	May meeting minutes	103.52
34003	HARLAN COUNTY JOURNAL	61073	June meeting notice	7.25
34004	Hertzberg-New method, inc	2016237-00	Classroom Novels	351.68
34005	HOGELANDS MARKET	1285	Summer school	23.97
34005	HOGELANDS MARKET	5516	Life skills-T. Christensen	4.49
34005	HOGELANDS MARKET	6389	Water for office	39.92
34005	HOGELANDS MARKET	8020	Kindergarten-plates	3.29
34006	HOMETOWN LEASING	0012799527June25	Copier lease	182.58

34007	J.W. PEPPER & SON, INC	367470593	Starwatcher score	31.99
34007	J.W. PEPPER & SON, INC	367503038	Starwatcher score	31.99
34007	J.W. PEPPER & SON, INC	367538458	Credit memo-starwatcher score	(31.99)
34008	LAKESHORE LEARNING	90772736	Speech/Language Materials	288.97
34008	LAKESHORE LEARNING	90772737	Sped supplies	50.56
34008	LAKESHORE LEARNING	90772738	KDG classroom supplies	72.41
34009	LITERACY RESOURCES-HEGGERTY PHONEMIC AWARENESS	396296	Heggerty Phonemic Awareness Curriculum	59.00
34010	MATHESON TRI-GAS, INC.	52514245	Shop supplies	154.15
34011	MENARDS STORE #3200	90635	In-line valve	17.97
34012	MIDWEST TECHNOLOGY - ESUCC	2150974-00	ESUCC order	49.30
34013	MIDWEST TRACK & TENNIS CO.	5048	Repair cracks on track	3,900.00
34014	NPPD	211010052391June 5	515 Jewell	4,842.43
34014	NPPD	211010052393June 5	FB field lights	79.74
34014	NPPD	211010052396June 5	Crossing light	32.63
34014	NPPD	211010052399June 5	Bus Barn	32.63
34014	NPPD	211010052402June 5	Booster Pump	32.63
34014	NPPD	211010052405June 5	Greenhouse	39.91
34014	NPPD	221010053668- June25	511 John ST	92.88
34014	NPPD	221010131536June 5	512 Main St	118.00
34015	PARCO Scientific Company	PU123608	Graduated cylinders	60.00
34016	PERRY GUTHERY, HAASE & GESSFORD	207June25	Legal correspondence	496.80
34017	PINPOINT COMMUNICATIONS	0155007131June25	Internet & phone	551.03
34018	Rapid Fire Protection, Inc	93218	Main Building inspection	150.00
34018	Rapid Fire Protection, Inc	93219	Shop building inspection	305.00
34019	RASMUSSEN MECHANICAL SERVICES	SRV122622	Service on HVAC	1,591.08
34020	REALLY GOOD STUFF, LLC	8855768	classroom supplies	204.97
34020	REALLY GOOD STUFF, LLC	8855796	Classroom Consumables	75.98
34020	REALLY GOOD STUFF, LLC	8855797	4th, 5th, & 6th grade classroom supplies	137.93
34020	REALLY GOOD STUFF, LLC	8855798	Classroom Supplies	338.87
34020	REALLY GOOD STUFF, LLC	8855799	Classroom Supplies	102.96
34020	REALLY GOOD STUFF, LLC	8866482	Classroom Supplies	28.99
34021	RENAISSANCE LEARNING, INC	5539420	AR Reading subscription	2,602.77
34022	Risk Administration Services, Inc	3774007June25	Payroll audit	1,036.00
34023	S & W AUTO PARTS, INC	620324	Disposable gloves	15.99
34023	S & W AUTO PARTS, INC	620431	Combo wrench	10.99
34023	S & W AUTO PARTS, INC	620435	Scokets	13.98
34023	S & W AUTO PARTS, INC	620441	V-belt, antifreeze	40.12
34023	S & W AUTO PARTS, INC	620465	Tire gauge	2.33
34024	SCHOOL NURSE SUPPLY, INC	INV1054995	HEALTH SUPPLIES	493.54
34025	STAPLES	6031103612	ESUCC-paper order	355.10
34025	STAPLES	6031103613	ESUCC-paper order	52.65

34025 STAPLES	6031239268	ESUCC-annual paper buy	52.65
34025 STAPLES	6032157492	Refund for bright green paper 8.5x11	(83.60)
34025 STAPLES	6032455074	Bright green 8.5x11	83.60
34025 STAPLES	6032517694CM	Credit memo 8.5x14 copy CS	(59.95)
34025 STAPLES	6032517695CM	CM 11x17 Copy cs	(48.15)
34025 STAPLES	6033450193	Items not available on COOP	3.16
34026 SUPER DUPER PUBLICATIONS	2985224A	Speech Supplies	101.95
34027 TRUSTWORTHY HARDWARE	55090	Paint	34.17
34028 U.S.CELLULAR	0730821482	Custodial cell phone	61.94
501007255 US Bank	6808-June25	CC Charges	4999.86
34029 US Games	929775346	K-12 PE	835.92
Fund Number			<u>81,477.93</u>
		Payroll & benefits	<u>458,108.96</u>
		Total	<u>539,586.89</u>

LUNCH FUND

59 EFTPS			1,004.00
60 NE Dept of Revenue			95.83
61 NPERS			1,111.00
2474 KANSAS CITY LIFE			24.87
2475 VISION SERVICE PLAN			22.18
2476 CASH-WA DIST		FOOD SUPPLIES	476.37
2477 HILAND DAIRY		DAIRY SUPPLIES	958.36
2478 HOGELANDS		FOOD SUPPLIES	468.40
2479 MIGHTY DUCTS		KITCHEN EXHAUST CLEANING	675.00
2480 PARENTOF		Zero Balance	112.80
2481 PARENTOF		Zero Balance	58.70
2482 PARENTOF		Zero Balance	49.00
2483 PARENTOF		Zero Balance	13.85
2484 PARENTOF		Zero Balance	92.60
2485 PARENTOF		FOOD SUPPLIES	5.25
2486 US BANK		KITCHEN SUPPLIES	732.91
2487 US FOODS, INC.		FOOD SUPPLIES	1,202.83
2488 VESTIS		LAUNDRY SERVICES	273.66
			7,377.61
		Payroll	4,407.56
		Total Lunch	11,785.17
Building Fund			
Banner Capital Bank		loan payment	1743.45
650 Stuppy Greenhouse		Motor	4,999.14
651 First State Bank		Pay-off loan	25,019.06
652 Activity Fund		Sign	11,410.67
		Total Building fund	43,172.32

STUDENT FEES POLICY

The Board of Education of Alma Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "1," which provides further specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

- (1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear nonspecialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear nonspecialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building

administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities-Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be

required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for participation. Any fees for participation in extracurricular activities are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or prekindergarten services. Students are responsible for fees required for participation in before-and-after-school or prekindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with

the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

CERTIFICATION

On the 10th day of June, 2024, the school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the preceding school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings in compliance with the public meetings laws.

Superintendent or Other Authorized School Official

Legal References:

- Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)
- Neb. Constitution, Article VII, section 1.
- Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)
- Neb. Rev. Stat. §79-2,104 (student files or records)
- Neb. Rev. Stat. §79-715 (eye-protective devices)
- Neb. Rev. Stat. §79-737 (liability of students for damages to school books)
- Neb. Rev. Stat. §79-1104 (before-and-after-school or prekindergarten services)
- Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: (Updated June 2024 – updated annually)

InstructionParental/Community Involvement in Schools

Alma Public Schools, after having conducted a public hearing concerning parental involvement and participation, declares that it shall be the policy of the District:

1. In the event any parent, guardian, or educational decisionmaker of a student has a complaint or objection to textbooks, tests, curriculum materials, activities, digital materials, websites or applications used for learning, training materials for teachers, administrators, or staff, and any other instructional materials, the parent, guardian, or educational decisionmaker may request a personal conference with appropriate school personnel to discuss such concerns. The Superintendent or designee shall prepare a complaint form which may be used by a parent, guardian, or educational decisionmaker to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent, guardian, or educational decisionmaker.
2. Upon reasonable advance request, a parent, guardian, or educational decisionmaker will be permitted to attend and monitor courses, assemblies, counseling sessions, and other instructional activities unless the school determines that such attendance would substantially interfere with a legitimate school interest, which includes the interests of the child, other students, and the educational staff.
3. Parents, guardians, and educational decisionmakers are encouraged to communicate to school staff when the parent, guardian, or educational decisionmaker believes it to be appropriate for their child to be excused from testing, classroom instruction, learning materials, activities, guest speaker events, and other school experiences that the parent, guardian, or educational decisionmaker finds objectionable. The Superintendent or designee shall make a provision on the complaint form hereinabove referenced for receiving information from a parent, guardian, or educational decisionmaker concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the objection, and a proposed solution for dealing with the objection that would be satisfactory to the parent, guardian, or educational decisionmaker and consistent with the mission of the District and legitimate school interests. Parents, guardians, and educational decisionmakers are encouraged to contact the building principal with any questions about any test, curriculum, or surveys.
4. Upon request of a parent, guardian, or educational decisionmaker the District will provide access to the education records of their child consistent with applicable law. Access will be provided during regular business hours of the school.

5. The District will notify parents, guardians, and educational decisionmakers when their child may be subjected to a standard norm referenced or criterion referenced test or standardized tests. When reasonable to do so or required by law, the parents, guardians, or educational decisionmakers will be notified of where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent, guardian, or educational decisionmaker of such student shall be prohibited unless a parent, guardian, or educational decisionmaker requests in writing that such tests be administered to their child.
6. Parents, guardians, and educational decisionmakers will be notified in advance of any school-sponsored survey administered to students of the District when the survey concerns one or more of the following areas:
 - Political affiliations or beliefs of the student or the student's parent, guardian, or educational decisionmaker;
 - Mental or psychological problems of the student or the student's family;
 - Sex behavior or attitudes;
 - Illegal, anti-social, self-incriminating, or demeaning behavior;
 - Critical appraisals of other individuals with whom respondents have close family relationships;
 - Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
 - Religious practices, affiliations, or beliefs of the student or student's parent, guardian, or educational decisionmaker; or
 - Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Any survey administered by the District that asks a student to disclose any of the aforementioned topics, including any non-anonymous survey requesting a student provide information relating to drug, vape, alcohol, or tobacco use, then the District will, at least fifteen days prior to the administration of the survey, notify parents, guardians, and educational decisionmakers that their students will receive the survey. This notice must describe the nature and types of questions included in the survey, the purposes and age-appropriateness of the survey, how information collected by the survey will be used, who will have access to such information, the steps that will be taken to protect student privacy, and whether and how any findings or results of such survey will be disclosed. After receiving such notice, parents, guardians, and educational decisionmakers may request a copy of the survey, review the survey, and/or exempt their student from participating in the survey.

No survey requesting sexual information of a student shall be administered to any student in kindergarten through grade six.

No personally identifiable information of any student survey shall be disclosed unless permitted or required by state and federal law.

7. As a general matter substantive decision-making processes will be left to the judgment of the professional staff, administration and the Board of Education, subject to an effort to receive information from parents, guardians, or educational decisionmakers as to any concerns, objections, or other information such parents, guardians, or educational decisionmakers would wish to provide to the school district concerning a parent's, guardian's, or educational decisionmaker's access, involvement, and participation in activities of the school.

Legal Reference: Neb. Rev. Stat. Sections 79-530 to 79-533
Family Educational Rights and Privacy Act, 20 U.S.C. 1232g
Protection of Pupil Rights Amendment, 20 U.S.C. 1232h

Date of Adoption: [June 9th, 2025]

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The District will maintain an accurate record of student attendance.

A. **Attendance and Absences.**

1. **Circumstances of Absences – Definitions.** The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. **School Excused.** Any of the following circumstances that lead to an absence will be identified as a School Excused absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent may be required to provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness (including physical or mental illness), court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. **Not School Excused.** Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes vacations or other events that do not meet the criteria for a School Excused absence.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.

2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.
3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in [Name] Public Schools or resides in the [Name] Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child or may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any District staff member or board member who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the Superintendent or Superintendent's designee to be the attendance officer. The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend school

5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have "excessive absences." Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences of at least twenty days which are Not School Excused, one or more meetings will be held between the school, the child's parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall include, if agreed to by the person who is responsible for making educational decisions on behalf of the child, an educational evaluation to determine whether any intellectual, academic, physical, or social-emotional barriers are contributing factors to the lack of attendance. The plan shall also consider, but not be limited to:

- (a) The physical, mental, or behavioral health of the child.
- (b) Educational counseling;
- (c) Referral to community agencies for economic services;
- (d) Family or individual counseling; and
- (e) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per school year. The school shall notify the child's family in writing prior to making the referral to the county attorney. Illness (including physical or mental illness) that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney.

Legal Reference: Neb. Rev. Stat. Sections 79-201 and 79-209

Date of Adoption: [5-13-2024]

StudentsAnti-Bullying Policy

One of the missions of the District is to provide a physically safe and emotionally secure environment for students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal Reference: Laws 2008, LB 205
Student Discipline Act, Neb. Rev. Stat. §§ 79-254 to 79-296

Policy updated and/or reviewed: June, 2024

StudentsStudent Discipline

- A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.
1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:
 - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
 - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent

- or guardian is to attend the conference. The Principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.
- e. A student who is on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
3. Expulsion:
- a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
- b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the Superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension.

During this period, the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.

- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
- d. Alternative Education: Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program in order to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
- e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
- f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal's designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal's designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.

- g. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.
 - h. Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with this Policy's disciplinary procedures.
 - i. Religious Freedom. The District will not substantially burden a student's right to religious exercise unless the student's religious exercise is disruptive to the school environment, not permitted by staff, may pose a safety risk, or would otherwise interfere with the school day.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:
- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
 - b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing may be held, upon a parent's timely request, and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
- C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.
1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
 2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
 3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
 4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
 5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.

6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
8. Public indecency or sexual conduct. This includes "deep fakes" or other computer-generated images of other students or staff intended to bully, harass, intimidate, or humiliate another student or staff member.
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes, including (but not limited to) a violation of the District's dress code and electronic communication device rules.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
15. Willfully violating the behavioral expectations for riding school buses or vehicles.

A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:

- a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
- b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.

Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing. Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.

For purposes of this policy, the term "dangerous weapon" includes any personal safety or security device (such as tasers, mace and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student's locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is reasonably forecasted to interfere with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
 - a. Clothing that shows an inappropriate amount of bare skin or underwear or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
 - b. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
 - c. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
 - d. Head wear including hats, caps, bandannas, and scarves.
 - e. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
 - f. Clothing or jewelry that is gang related

A student who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any location where the student is authorized to be on such school grounds or at any school function, as long as the tribal regalia does not interfere with the educational process and does not endanger another person, as determined by the administration. Further, students will also be permitted to wear attire, including religious attire, natural and protective hairstyles, adornments or other characteristics associated with race, national origin, or religion, as long as the attire does not interfere with the educational process and does not endanger another person, as determined by the administration.

No student shall be disproportionately affected by a dress code or grooming policy enforcement because of the student's gender, race, color, religion, disability, or national origin.

No school staff shall permanently or temporarily alter or cut a student's hair.

The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Administration for approval, and may also review such additional posting of prohibited items or grooming which may be available in the main office.

A student dress code violation will be treated as a minor rule violation and may not require the student to miss substantial classroom time, instructional time, or school

activities. However, a repeated violation of school rules may subject the student to further discipline, as outlined in this Policy.

2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:

(1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:

(a) Tests (includes tests, quizzes and other examinations or academic performances):

(i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

(ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

(iii) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the

- testing room, or knowingly allows another student to look at the student's answers on the test paper.
- (iv) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
- (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- i) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
- (ii) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
- (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
- (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
- (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason

for missing class was because the student had not finished the paper.

- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.
- (2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
- (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
- (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
- (3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
- (1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.
- (2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
- (3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will

be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

E. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student's maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student's parent of the fact that the referral to legal authorities has been or will be made.

The foregoing reporting standards shall be reviewed annually by the school Board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.

2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. Sections 79-254 to 79-296
Neb. Rev. Stat. Section 79-2,160

Date of Adoption: [June 9th, 2025]