

# REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION - AGENDA

## Alma Public Schools

Monday, January 13, 2025

- A. Call to Order and announce location of Open Meetings Act Poster
  - A.1. Verification of Receipt of Notice, which was published in the Harlan County Journal
  - A.2. Roll of Board Members - Excuse absent board members
  - A.3. Approval of Consent Agenda
    - A.3.a. Minutes from Previous Meetings
    - A.3.b. General Financial Report
    - A.3.c. Activity Financial Report
  - A.4. Review monthly bills submitted
- B. Request to address the Board
- C. Action Items - Discuss, consider, and take all necessary action
  - C.1. for Reorganization of the School Board (Policy #8130) – Conflict of Interest Policies:( #8260, #8261, #8270)
  - C.2. to appoint Board members to committees as per Board Policy # 8151 (included in the Packet) – Humpert Scholarship Advisory Committee.
  - C.3. to adopt board policies 6700 (Firearm Policy), 8342 (Meeting Notices) and review policy 6701 (Security/Firearms.)
  - C.4. to adopt all current Board policies and regulations as required y Policy #8130.
  - C.5. to review short- and long-term projects and strategic planning.
  - C.6. to review and possibly approve the school calendar for the 2025-2026 school year.
  - C.7. to possible approve the TeamMates Coordinator as an extra duty position.

- D. Principal's Report
- E. Superintendent's Report: Hot Topics for Board Members @ ESU #11 Perry Law–  
Wednesday, January 29<sup>th</sup> @ 5:30, Legislative News, Legislative Review  
Conference, Phys. Ed Classes, Information Sign, Facility Advocates, NSAA.
- F. Next Regular Meeting
- G. Adjourn

THE BOARD OF EDUCATION OF THE ALMA SCHOOL DISTRICT NO. 2 WILL  
DISCUSS, CONSIDER, OR TAKE ACTION ON ALL ISSUES MENTIONED IN THIS  
AGENDA.

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF  
EDUCATION OF ALMA PUBLIC SCHOOLS

A meeting of the Alma Public Schools Board of Education was convened in open and public session on Monday, December 9, 2024, at 7:00 PM at The Library at Alma Public Schools 515 Jewell Street Alma, NE 68920. The roll was called and the following Board members were present or absent: **Present:** Allen Brugh, Randy Heckenlively, Kate Hopkins, Nick Simonson, Mike Stemper, Samantha Stuhmer.

Notice of the meeting was given in advance by publication and/or posted in accordance with the Board approved method for giving notice of meetings. Notice of this meeting and hearing were given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

A motion was made by Allen Brugh and seconded by Samantha Stuhmer to approve consent agenda items which include the November meeting minutes, General Financial report, and the Activity fund reports. After discussion and on roll call vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

A motion was made by Randy Heckenlively and seconded by Mike Stemper to approve the receipts, expenditures, and payment of claims from the General Fund for \$623,013.08, Lunch fund \$21,081.76, Building fund \$1,743.45, Depreciation fund \$25,000.00 and from Activity Fund for \$8,638.23. After discussion and on roll call vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

A motion was made by Allen Brugh and seconded by Nick Simonson to approve purchase of a 2024 Suburban from Tripe Motor for student transportation. After discussion and on roll call vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

A motion was made by Mike Stemper and seconded by Samantha Stuhmer to approve bid from White Castle for \$185,317.00 for roofing repairs. During the discussion on the roofing bid it was noted that we received an insurance claim check from EMC/Waggoner Insurance that will pay for the entire roof repair. After discussion and on roll call vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

A motion was made by Allen Brugh and seconded by Randy Heckenlively to approve the teacher's negotiation settlement for the 2025-2026 school year. After discussion and on roll call

vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

A motion was made by Samantha Stuhmer and seconded by Kate Hopkins to approve Principal Stephanie Brandyberry's contract for the 2025-26 school year. After discussion and on roll call vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

A motion was made by Randy Heckenlively and seconded by Kate Hopkins to approve Superintendent Jon Davis's contract for the 2025-26 school year. After discussion and on roll call vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

A motion was made by Allen Brugh and seconded by Samantha Stuhmer to approve hiring Daylan Russell as the 7-12 Science position for the 2025-2026 school year. After discussion and on roll call vote the Board voted as follows: Passed. Allen Brugh: Yea, Randy Heckenlively: Yea, Kate Hopkins: Yea, Nick Simonson: Yea, Mike Stemper: Yea, Samantha Stuhmer: Yea

The Board members discussed the annual Superintendent's evaluation.

Principal Brandyberry gave a short review of the Annual Financial Literacy report that is required by the Nebraska Department of Education.

The Board recognized 2 members of the Board. Allen Brugh was recognized for 16 years (four terms) and Samantha Stuhmer for 4 years (1 term). Their dedication to the district, students, and staff are greatly appreciated.

Other discussion items included: The School Board convention, Staff Appreciation supper, and the NRCSA Spring Conference.

The next regular scheduled meeting will be January 13, 2024 at 7pm

Meeting was adjourned at 8:39pm

DATED Monday, December 9, 2024

HARLAN COUNTY SCHOOL DISTRICT #2,

a/k/a ALMA PUBLIC SCHOOLS

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President, Nick Simonson

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Secretary, Jessica Miller

<u>General/Money Market/Trans Accts</u>	Receipts	Disburse	Total	1
12/01/2024 General			\$8,379.86	
12/01/2024 Money Market			\$8,345.59	
12/01/2024 Transaction			\$3,289.66	
Franklin County Treasurer	\$0.00			
Furnas County Treasurer	\$185.93			
Harlan County Treasurer	\$80,796.61			
BCBS self-pay	\$4,631.53			
EMC-Insurance-lightning strike	\$19,228.03			
State Aid	\$305,972.00			
Title 1	\$70,132.00			
Essars	\$112,048.00			
Impact Aid	\$143,188.00			
Jun-Aug MIPS	\$4,329.23			
Loan from Building fund	\$340,000.00			
IDEA	\$72,469.00			
SPED	\$37,320.00			
interest earned - Transaction Acct	\$3.08			
interest earned - MMA	\$263.81			
interest earned - Gen Fund	\$45.61			
December receipts	\$1,190,612.83		\$1,210,627.94	
cks cleared/reimb made in December		\$617,621.85	\$593,006.09	
outstanding checks			\$593,006.09	
<u>Certificates of Deposit</u>			\$451,786.65	
Balance 12/31/2024			\$1,044,792.74	
<u>Bldg/Sinking Fund</u>				8
12/01/2024 Building Fd			\$632,214.05	
Franklin County Treasurer				
Furnas County Treasurer				
Harlan County Treasurer	\$7,198.03			
Reimb General fund	\$34,338.08			
interest earned	\$266.87			
December receipts	\$41,802.98			
December expenses		\$341,743.45		
Balance 12/31/2024			\$332,273.58	
outstanding checks			\$332,273.58	
<u>QCPU Fund</u>				9
12/01/2024 QCPU Fd			\$16,078.00	

December 2024

Harlan Co Treasurer	\$33.07		
interest earned	\$6.83		
December receipts	<u>\$39.90</u>		
December expenses			
Balance 12/31/2024			\$16,117.90
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<b><u>Depreciation Fund</u></b>			2
12/01/2024 Depreciation Fd			\$2,119.12
interest earned	\$0.90		
December expenses			
Balance 12/31/2024			\$2,120.02
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<b><u>Lunch Fund</u></b>			6
12/01/2024 Lunch Fd			\$90,138.80
December receipts	\$19,209.43		
cks cleared in December		\$21,081.76	\$88,266.47
outstanding checks/deposits		\$110.58	
Balance 12/31/2024			\$88,155.89
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<b><u>Activity Fund</u></b>			5
12/01/2024 Activity			\$277,844.27
December receipts	\$46,300.88		
December expenses		\$48,689.93	\$275,455.22
outstanding checks/deposits		\$17,289.20	
Balance 12/31/2024			\$258,166.02

	Beginning Balance	Debits	Credits	Ending Balance
05 704 0100	ART	3,987.78	0.00	3,987.78
05 704 0110	COMPUTERS	12,032.42	1,100.00	10,932.42
05 704 0113	eSports Club	1,112.04	871.30	431.24
05 704 0120	MISCELLANEOUS	3,158.80	0.00	3,340.78
05 704 0130	MUSIC SUPPLIES	(133.75)	0.00	199.75
05 704 0131	ELEMENTARY CHOIR	546.12	0.00	546.12
05 704 0132	MUSIC BOOSTERS	27,414.10	9,841.53	19,810.57
05 704 0133	DISTRICT MUSIC	1,116.41	0.00	1,116.41
05 704 0134	BAND PROJECTS	120.00	0.00	120.00
05 704 0135	CASH BOXES	(2,500.00)	1,000.00	(2,500.00)
05 704 0140	COURTESY FUND	2,765.97	0.00	2,765.97
05 704 0141	WOW	670.17	0.00	670.17
05 704 0142	CIRCLE OF FRIENDS	498.58	0.00	498.58
05 704 0143	Concession Money/ Donations	83.34	0.00	83.34
05 704 0144	RESOURCE	760.46	0.00	760.46
05 704 0145	LUEDKE MEMORIAL	1,526.94	0.00	1,526.94
05 704 0160	INDUSTRIAL ARTS	2,181.98	0.00	2,181.98
05 704 0161	FFA SCHOLARSHIP	37,999.64	9,350.00	28,649.64
05 704 0165	FUTURE FARMS OF AMERICA	41,943.31	20,996.91	46,731.61
05 704 0170	STUDENT COUNCIL	10,511.18	2,562.71	10,513.88
05 704 0223	CLASS OF 2023	0.00	0.00	0.00
05 704 0224	CLASS OF 2024	2,433.89	0.00	2,433.89
05 704 0225	CLASS OF 2025	4,564.85	0.00	4,564.85
05 704 0226	CLASS OF 2026	6,744.53	0.00	6,744.53
05 704 0227	CLASS OF 2027	5,286.56	0.00	5,340.06
05 704 0228	CLASS OF 2028	2,557.60	0.00	2,557.60
05 704 0240	PLATE FUND	251.19	0.00	251.19
05 704 0251	PICTURES/ANNUAL/YEARBOOK	5,648.98	4,846.45	4,180.01
05 704 0260	HOME EC/CONS ED	1,564.84	0.00	1,564.84
05 704 0265	COOKIE SALES	5,530.00	977.57	5,562.43
05 704 0270	BOOK/SOFTWARE ORDERS	7,808.05	0.00	7,817.23
05 704 0271	GENERAL MILLS BOX TOPS	2,770.35	0.00	2,770.35
05 704 0272	CARDINAL COMMUNITY	0.00	0.00	313.34
05 704 0280	FIELD TRIPS	122.11	0.00	322.11
05 704 0281	WASHINGTON DC TRIP	0.00	0.00	0.00
05 704 0300	ALL ACTIVITIES (entrv fees. etc)	788.71	8,624.56	(3,945.29)
05 704 0301	FOOTBALL	3,858.72	0.00	3,858.72
05 704 0302	VOLLEYBALL	8,933.05	0.00	8,933.05
05 704 0303	BOYS BASKETBALL	4,255.49	1,092.34	3,163.15
05 704 0304	GIRLS BASKETBALL	3,570.50	1,206.25	4,292.85
05 704 0305	CROSS COUNTRY	2,247.76	0.00	2,479.31
05 704 0306	TRACK	1,871.91	0.00	1,871.91
05 704 0307	BOYS WRESTLING	(3,668.07)	0.00	(3,668.07)
05 704 0308	GOLF	500.00	0.00	500.00
05 704 0311	GIRLS WRESTLING	338.92	210.00	128.92
05 704 0400	CHEERLEADERS	5,145.60	250.00	4,895.60
05 704 0500	moved Nat'l Honor Society	0.00	0.00	0.00
05 704 0550	VENDING MACH/NHS	4,064.06	424.88	4,653.73
05 704 0600	QUIZ BOWL	834.50	0.00	834.50
05 704 0940	moved School Climate Committee	0.00	0.00	0.00
05 704 0950	SCHOLARSHIP FUND	3,611.50	0.00	3,611.50
05 704 0970	WEIGHT ROOM	6,219.32	0.00	6,219.32
05 704 0971	DEPOSITS WEIGHT ROOM USE	4,523.95	0.00	4,573.95
05 704 0985	PROJECTOR ADVERTISING	28,705.00	0.00	31,005.00
05 704 0990	SPEECH	0.00	0.00	0.00
05 704 0991	DRAMA	5,645.82	1,209.97	4,491.83
05 704 0992	PK-4	3,470.97	0.00	3,470.97
Total:		275,996.15	64,564.47	258,161.02
Fund Balance		275,996.15	64,564.47	46,729.34

Check #	Vendor Name	Description	Amount
33732	ALMA CHAMBER OF COMMERCE	GENERAL FUND 2025 Chamber dues	75.00
33733	ALMA MUNICIPAL GOLF COURSE	High School Team Membership Dues	1,175.00
1862	Blue Cross and Blue Shield of Nebraska	BCBS self pay	2,603.83
51	Bosselmann Pump & Pantry	Fuel charges	2,379.34
33734	C H S / AGRI SERVICE CENTER	Fuel charges	460.62
33735	CITY OF ALMA	Preschool water, gas, sewer, trash	183.74
33735	CITY OF ALMA	515 jewell st water, gas, sewer, trash	1,188.71
33735	CITY OF ALMA	New addition gas water sewer	4,335.27
33735	CITY OF ALMA	Shop/Greenhouse utilities	745.33
33735	CITY OF ALMA	PF water	21.50
33735	CITY OF ALMA	AFCS water trash	162.78
33735	CITY OF ALMA	Bus barn gas water sewer trash	297.94
33736	DAS STATE ACCTING - CENTRAL FINANCE	Interagency billing	292.87
33737	EDUCATIONAL SERVICE UNIT #11	HAL 1st semester	2,501.30
33738	EDUCATIONAL SERVICE UNIT 10	Dec 2024 Audiology Below 5	36.00
33739	ESU #9	SA vision consult	460.00
501007247	FIRST STATE BANK - ACH	ACH monthly fee	35.00
33740	HARLAN COUNTY JOURNAL	January meeting notice	7.25
33740	HARLAN COUNTY JOURNAL	December meeting minutes	106.84
33741	HOLDREGE SOFT WATER SERVICE	Salt	737.00
33742	Home Depot Supply	bowl cleaner, paper towel rolls	965.75
33742	Home Depot Supply	bathroom supplies	1,945.78
33743	HOMETOWN LEASING	Copier lease payment	2,473.04
33743	HOMETOWN LEASING	Copier lease payment	182.58
33744	INSPIRE REHABILITATION, LLC	November PT charges	60.75
33744	INSPIRE REHABILITATION, LLC	November OT charges	2,173.23
33745	J.W. PEPPER & SON, INC	Battlemage band music	70.00
33745	J.W. PEPPER & SON, INC	Prelude and firestorm music	62.00
33745	J.W. PEPPER & SON, INC	Earth Song music	135.00
33745	J.W. PEPPER & SON, INC	EPrints music	182.80
33745	J.W. PEPPER & SON, INC	Band music	73.94
33746	JENSEN PUBLISHING INC	Huskerland prep preview magazine	25.00
33747	MATHESON TRI-GAS, INC.	shop supplies	116.86
33748	MENARDS STORE #3200	PVC coupling	25.45
33749	NEBRASKA PUBLIC POWER DISTRICT	School utilities	3,775.01
33749	NEBRASKA PUBLIC POWER DISTRICT	Football field lights	44.27

33749 NEBRASKA PUBLIC POWER DISTRICT	Crossing light	31.58
33749 NEBRASKA PUBLIC POWER DISTRICT	Bus Barn	108.59
33749 NEBRASKA PUBLIC POWER DISTRICT	Booster Pump	31.58
33749 NEBRASKA PUBLIC POWER DISTRICT	Greenhouse utilities	31.58
33749 NEBRASKA PUBLIC POWER DISTRICT	511 John St utilities	94.00
33749 NEBRASKA PUBLIC POWER DISTRICT	512 Main St utilities	97.12
33750 NEBRASKA SAFETY CENTER	Transportation course	225.00
33751 PERRY GUTHERY, HAASE & GESSFORD	Legal advice	1,427.25
33752 PINPOINT COMMUNICATIONS	Internet & telephone	550.95
33753 PowerSchool Group LLC	Power School training class schedules	6,562.00
33754 PRAIRIE HILL LANDFILL	Landfill fee	20.00
33755 RASMUSSEN MECHANICAL SERVICES	Service on HVAC in KDG	448.04
33755 RASMUSSEN MECHANICAL SERVICES	Hot water booster pump leak	301.43
33755 RASMUSSEN MECHANICAL SERVICES	Repair in south mech room	1,031.05
33755 RASMUSSEN MECHANICAL SERVICES	Boiler repair	1,351.52
33756 S & W AUTO PARTS, INC	Battery for school pickup	132.99
33756 S & W AUTO PARTS, INC	bulb-19 bus	17.49
33756 S & W AUTO PARTS, INC	Antifreeze for 19 bus	21.98
33757 Shepard Floors	Floor refinishing	1,950.00
33758 SPARQ DATA SOLUTIONS, INC	Sparq Data Subscription	4,400.00
33759 TRIPE MOTOR CO	Oil and filter change 08 yellow chevy	316.65
33760 TRUSTWORTHY HARDWARE	drill bit	4.16
33761 U.S.CELLULAR	custodian cell phone	61.59
33762 UPTOWN ALLEY, LLC	PE Bowling	2,965.00
33763 WAGGONER INSURANCE AGENCY	EMC Insurance on new Suburban	566.00
33764 YANDAS MUSIC	Baritone sax mouthpiece	70.00
33764 YANDAS MUSIC	Baritone Sax repair	50.00
33764 YANDAS MUSIC	Misc horn repair	45.00
33764 YANDAS MUSIC	Loud speaker repair	658.95
Fund Number		<u>53,688.28</u>
	Payroll & benefits	<u>462,210.85</u>
	Total General fund	<u>515,899.13</u>
NUTRITION FUND		
2427 CASH-WA DISTRIBUTING	Food supplies	1,134.92
2428 Hiland Dairy Foods	Dairy Products	1,565.79
2429 HOGELANDS MARKET	Food supplies	995.34
2430 NEBRASKA FOOD DISTRIBUTION PROGRAM	Dec 2024 Invoice Due	130.29
2431 SYSCO LINCOLN	Food supplies	1,590.74
2432 US Foods, Inc.	Food supplies	2,338.09
2433 Vestis	Laundry Services	262.70
		<u>8,017.87</u>

Payroll & benefits	<u>7,545.99</u>
Total lunch fund	15,563.86

BUILDING FUND  
44 BANNER CAPITAL BANK  
  
647 LONG ISLAND REDI-MIX LLC

loan payment	1,743.45
Rock for parking lot	13,143.12

Fund Number

<b>Total Building fund</b>	<u><u>14,886.57</u></u>
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**Dec 2024 Activity Fund Invoice Listing - Summary**

Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount
ALMA SCHOOL LUNCH FUND	20329	Wrest Hospitality Room Supplies	12/09/2024	35.26
ARAPAHOE PUBLIC SCHOOL	20311	12/9 JH Wrest Entry Fee	12/04/2024	50.00
ARAPAHOE PUBLIC SCHOOL	20337	12/6 Fresh/ Soph GBB Tourn Entry Fee	12/10/2024	50.00
AWARDS UNLIMITED	203940	Track and Golf Medals and Plaques	12/18/2024	1,543.56
BALLOU, BRAD	20361	12/21 JV BBall v. Red Cloud Ref	12/18/2024	110.00
BALLOU, BRAD	20366	1/4 JV BBall v. Superior Ref	12/19/2024	80.00
Bean, Dale	20359	12/20 Wrest Quad Ref	12/18/2024	275.00
Bewley, Alden	20375	FFA Scholarship	12/26/2024	1,000.00
Bradley, Karsten	20380	FFA Scholarship	12/26/2024	1,100.00
BSN SPORTS, llc	927936349	Boys Basketball Supplies	12/09/2024	801.36
Burgeson, Chaston	20323	12/6 JV BBall v. Kenesaw Ref	12/05/2024	80.00
Burgeson, Chaston	20347	12/13 JV BBall v. WilHil Ref	12/12/2024	100.00
Burgeson, Chaston	20356	12/17 JH BBall v Arapahoe Ref	12/17/2024	100.00
CAMBRIDGE PUBLIC SCHOOL	20341	12/11 Wrest Tour Entry Fee	12/12/2024	225.00
Carlson, Isaac	20350	12/13 V BBall v. WilHil Ref	12/12/2024	150.00
CASH-WA DISTRIBUTING	14419827	Nov 2024 Charges for Concess/ Milkmachin	12/09/2024	517.86
CHESTERMAN CO	3737830	NOV 24 Charges for Concessions	12/09/2024	1,796.00
Choice Product USA, LLC	INV566171	Alma Music Food Fundraiser	12/18/2024	4,523.53
Christensen, Mikaela	20381	FFA Scholarship	12/26/2024	1,000.00
COMPUTER HARDWARE, INC	161964	Computer Repairs	12/09/2024	1,100.00
Cook, Anton	20383	FFA Scholarship	12/26/2024	250.00
Dubbs, Elizabeth	20384	FFA Scholarship	12/26/2024	1,000.00
DUELAND, JAYCE	20344	12/12 V BBall v. BlueHill Ref	12/12/2024	140.00
DUELAND, JAYCE	20370	1/4 V BBall v. Superior Ref	12/19/2024	140.00
Dunse, Gavin	20382	FFA Scholarship	12/26/2024	1,000.00
EDUCATIONAL SERVICE UNIT #11	4622-0	D Scemper- Sports Posters/ Yearbook Supp	12/04/2024	114.24
ELM CREEK PUBLIC SCHOOLS	20358	1/17 Wrest Entry Fee	12/18/2024	175.00
Everitt, Marshall	20363	12/21 V BBall v. Red Cloud Ref	12/18/2024	140.00
FIRST STATE BANK	20373	12/21 Wrest Invit Start Up Cash/ GATES	12/19/2024	1,000.00
FIRST STATE BANK	CHARGEBACK	Chargeback from CH#8402 EBY	12/10/2024	288.00
FLOWER PATCH	018886	Maly Funeral Arrangement	12/16/2024	96.99
GOTHENBURG HIGH SCHOOL	20339	C2-5 Play Production Payment	12/11/2024	117.64
Griek, Dave	20325	12/6 V BBall v. Kenesaw Ref	12/05/2024	140.00
HAMEL, TYLER	20369	1/4 JV BBall v. Superior Ref	12/19/2024	80.00
HARLAN COUNTY MEAT PROCESSOR	20328	Concession Supplies	12/09/2024	306.00
HARLAN COUNTY MEAT PROCESSOR	20352	Concession Supplies 12/13	12/16/2024	306.00
Harrington, Brandon	20372	1/4 V BBall v. Superior Ref	12/19/2024	140.00
HARVARD PUBLIC SCHOOL	20313	12/7 Wrest Invit Entry Fee	12/04/2024	125.00
HOGELANDS MARKET	20314	Nov 2024 Activity Fund Charges	12/04/2024	988.27
HOGELANDS MARKET	INV# 8096	APS Act Fund Charged to Account #3	12/05/2024	19.96
JOHNSON FRUIT LLC	12-0	APS FFA Fruit Payment	12/19/2024	9,342.55
JOSTENS, INC	1404940	Yearbook Remaining Balance/ Overrun Copy	12/12/2024	3,560.82
KENSINGTON LOCKER	20338	FFA Meat Sales/ Meat Supplies	12/10/2024	9,871.00
KOUPAL, KEITH	20362	12/21 V BBall v. Red Cloud Ref	12/18/2024	140.00
MISKO SPORTS	INV-3820	GBB Augusta Sportswear	12/04/2024	534.25
Morris, Greg	20351	12/13 V BBall v. WilHil Ref	12/12/2024	150.00

MROCZEK, CHRIS	20324	12/6 V BBall v. Kenesaw Ref	12/05/2024	140.00
NE COACHES ASSOCIATION	20309	State Cheer Entry Fee 2024	12/04/2024	250.00
NE High School Sports Hall of Fame Fou	20306	11/26 BB Jamboree Donation	12/02/2024	508.00
Neubauber, Drew	20376	FFA Scholarship	12/26/2024	1,000.00
O'Neill, Patrick	20364	12/21 V BBall v. Red Cloud Ref	12/18/2024	140.00
Odey, Holden	20322	12/6 JV BBall v. Kenesaw Ref	12/05/2024	80.00
Odey, Holden	20343	12/12 JV BBall v. BlueHill Ref	12/12/2024	100.00
PFEIFFER, KALEN	20320	12/5 Wrest Dual Ref	12/05/2024	500.00
Pfeil, Brett	20377	FFA Scholarship	12/26/2024	1,000.00
RETHORST, JUSTIN	20310	Boys/Girls Wrestling Hydration Test 2024	12/04/2024	159.00
Riley, Zachary	20319	12/5 Wrest Dual Ref	12/05/2024	320.00
Rose, Riley	20326	12/6 V BBall v. Kenesaw Ref	12/05/2024	140.00
Samuelson, Jacob	20346	12/12 V BBall v. BlueHill Ref	12/12/2024	140.00
Schmidt, Dominick	20379	FFA Scholarship	12/26/2024	1,000.00
SCHONEMAN, NORMAN	20349	12/13 V BBall v. WilHil Ref	12/12/2024	150.00
SHIFFLET, CHASE	20318	12/5 Wrest Dual Ref	12/05/2024	320.00
SOUTHERN VALLEY SCHOOL	20332	12/13 Boys Wrest Invit Entry Fee	12/09/2024	100.00
SOUTHWEST SCHOOL	20312	12/6 Girls Wrest Invit Entry Fee	12/04/2024	100.00
Stone, Sami	20385	FFA Scholarship	12/26/2024	1,000.00
Triple J & D Lumber Inc.	191892	One Act Supplies	12/04/2024	980.40
TRUSTWORTHY HARDWARE	0054048-01	One Act Supplies	12/09/2024	55.95
US BANK	20305	Oct 21 - Nov 19 Activity Fund Charges	12/02/2024	4,179.37
VOLK, MATT	20342	12/12 JV BBall v. BlueHill Ref	12/12/2024	100.00
VOLK, MATT	20348	12/13 JV BBall v. WilHil Ref	12/12/2024	100.00
WATSON, ISAAC	20321	12/6 JV BBall v. Kenesaw Ref	12/05/2024	80.00
WATSON, ISAAC	20368	1/4 JV BBall v. Superior Ref	12/19/2024	80.00
WATSON, TODD	20360	12/21 JV BBall v. RedCloud Ref	12/18/2024	110.00
WATSON, TODD	20367	1/4 JV BBall v. Superior Ref	12/19/2024	80.00
Werner Creations GT Designs	0607	APS GBB Manager Shirts	12/16/2024	196.00
Werner Creations GT Designs	20308	APS GBB Ugly Sweatshirts	12/04/2024	476.00
Wetovick, Nolan	20345	12/12 V BBall v. BlueHill Ref	12/12/2024	140.00
Wetovick, Nolan	20371	1/4 V BBall v. Superior Ref	12/19/2024	140.00
Wood River Rural High School	20333	12/14 Girls Wrest Invit Entry Fee	12/09/2024	150.00
World's Finest Chocolate Inc	91514225	Band Trip Fundraiser Cust # 656864	12/16/2024	5,318.00
				<u>64,136.01</u>

Internal Board Policies - OrganizationAnnual Organizational Meeting

- A. An organizational meeting of the Alma School District Board of Education shall be held on or before the third Monday of January of each year for the purposes of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new Board members are sworn in, the Board will elect from its members a President, Vice President, Secretary and Treasurer, and if it is determined by the Board of Education to be needed an ex officio secretary and treasurer and those elected will assume office at the organizational meeting.

Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority is achieved for a nominee. If no member receives a majority of votes after \_\_\_\_\_ ballots or \_\_\_\_\_ hours, the Board member who was the President of the Board during the immediately preceding term shall continue as President. In the event that the previous Board President is no longer a Board member, then the Vice President from the immediately preceding term shall become the President. In the event that both the prior President and Vice President are no longer members of the Board, then the longest tenured Board member shall serve as President. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.

2. The President shall assume the chair immediately upon the President's election.
3. The motions for the officer elections should read: Move that \_\_\_\_\_ be elected as \_\_\_\_\_ (name of office) to serve a term of one year, or until the person's successor is elected and qualified.

- B. The order of business for meeting should be as follows:

1. Call to Order and Roll Call
2. Oath of office for most recently elected
3. Elections
  - a. President

- b. Vice President
  - c. Treasurer
  - d. Secretary
- 4. Approval of committees, positions, and designations
    - a. Consider, discuss and take action to elect Recording Secretary of the BOE
    - b. Consider, discuss and take action to select Legal counsel
    - c. Consider, discuss and take action to elect Committees as determined by the BOE
    - d. Consider, discuss and take action to select Depository bank(s)
    - e. Consider, discuss and take action to select District newspaper(s) of record
  - 5. Approval of current Board policies and regulations
  - 6. Designate date for the annual review of BOE policies
  - 7. Dissemination to each Board member of conflict of interest statutes
  - 8. Adjournment

Date of Adoption: [July 10, 2023]

Internal Board Policies - Board MembersConflict of Interest/Contracts

It shall be the policy of Alma Public Schools that any contract whether oral or written, formal or informal, which is entered into by the school district and in which a member of the Board of Education is directly or indirectly interested, is voidable unless certain reporting, disclosure and abstention requirements are met. The school district is authorized to enter into a contract in which a member of the Board of Education is directly or indirectly interested so long as:

1. The Board member makes a declaration on the record regarding the nature of his/her interest prior to official consideration of the contract.
2. The affected Board member does not participate in consideration or discussion of the contract.
3. The Board member does not vote on the granting of the contract except that if the number of members of the Board declaring an interest in the contract would prevent the Board with all members present from securing a quorum in the issue, then all members may vote on the matter.
4. The Board member does not in any way participate in the inspection, operation, administration or performance under the contract on the part of the district.

It shall further be the policy of Alma Public Schools that the above provisions apply not only to formal contracts but also to open accounts.

Legal Reference: '49-14,103.01

Date of Adoption: \_\_\_\_\_, 2005

Internal Board Policies

Conflict of Interest - Employment of Immediate Family Member

1. A member of the Board of Education or an administrator or other employee with supervisory responsibilities may employ or recommend or supervise the employment of an immediate family member if:

- (A) He or she does not abuse his or her official positions as such "abuse" is defined at paragraph 5 below;
- (B) He or she makes a full disclosure on the record to the Board of Education and a written disclosure to the Superintendent and/or Secretary of the Board; and,
- (C) The Board of Education approves the employment or supervisory position.

2. No immediate family member of a Board of Education or an administrator or other employee with supervisory responsibilities shall be employed by the School District:

- (A) Without first having made a reasonable solicitation and consideration of applications for such employment.
- (B) Who is not qualified for and able to perform the duties of the position.
- (C) For any unreasonable high salary.
- (D) Who is not required to perform the duties of the position.

3. Neither the Board of Education nor an administrator or other employee with supervisory responsibilities shall terminate the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.

4. This policy shall not apply to an immediate family member of a member of the Board of Education or an administrator or other employee with supervisory responsibilities who was previously employed in a position with the School District prior to the election or appointment of the Board member or employee. Prior to or as soon as reasonably possible after the official date a Board member takes office or an employee assumes his or her responsibilities, such Board member, administrator or other employee with supervisory responsibilities shall make a full disclosure of any immediate family member employed in a position subject to this policy.

5. Abuse of an official position includes, but is not limited to, employing an immediate family member:

- (A) Who is not qualified for and able to perform the duties of the position;
- (B) For any unreasonably high salary; or,
- (C) Who is not required to perform the duties of the position.

6. A member of the Board of Education may not be employed to teach in the Alma Public Schools. Nor shall a member of the Board of Education cast a vote in favor of the election of any employee when the Board member is related by blood or marriage to such employee.

Legal Reference: Neb. Rev. Stat. '79-818; '79-544; '49-1499.04 and '49-1499.05.

Date of Adoption: \_\_\_\_\_, 2005

Internal Board PoliciesConflict of Interest—Other Than Contracts or Employment

1. Members of the Board of Education of this School District shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (A) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
- (B) Deliver a copy of the statement to the Secretary of the Board of Education, who shall enter the statement into the public records of the School District.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

4. The Superintendent, or the Superintendent's designee, shall provide:
- (A) Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board of Education held at the regular School Board meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.
  - (B) When possible, provide each Board member with a list of financial matters on the agenda to come before the Board of Education at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax purposes.

Legal Reference: Neb. Rev. Stat. § 49-1425; § 49-14,101; § 49-14,102; § 49-14,103;  
§ 49-14,103.01; § 49-14,103.02; § 49-14,103.03; § 49-14,103.04;  
§ 49-14,103.05; § 49-14,103.06; § 79-818; § 79-544 and § 49-1499.

Date of Adoption: July 11, 2016

<p style="text-align: center;"><b>NEBRASKA ACCOUNTABILITY AND DISCLOSURE COMMISSION</b> P.O. Box 95086 Lincoln, NE 68509 (402) 471-2522 <a href="https://nadc.nebraska.gov">https://nadc.nebraska.gov</a></p>	<h2 style="margin: 0;">POTENTIAL CONFLICT OF INTEREST STATEMENT</h2> <h3 style="margin: 10px 0 0 0;">NADC FORM C-2A</h3>	<p style="font-size: small;">POSTMARK DATE</p>	
<p style="font-size: small;">BEFORE COMPLETING THIS FORM READ THE FILING REQUIREMENTS ON PAGE 3</p>		<p style="font-size: x-small; margin: 0;">OFFICE USE ONLY</p>	

- Any public official of any political subdivision must file this form if he or she has a potential conflict of interest. Additionally, any employee of a political subdivision whose annual salary and benefits exceed \$150,000 must file this form if he or she has a potential conflict of interest.  
**Exception:** Public officials required to file a Statement of Financial Interests (Form C-1) should file Form C-2.
- This form should be filed with the person who normally keeps records for the political subdivision. The form may be filed with the Nebraska Accountability and Disclosure Commission to request an opinion from the NADC.
- Persons who fail to disclose a potential conflict of interest or who otherwise do not comply with the law are subject to penalties.

<b>ITEM 1</b>	<b>NAME, ADDRESS AND TELEPHONE NUMBER</b>
<p>Name _____ Telephone No. _____</p> <p style="font-size: x-small; margin-left: 20px;">Last                      First                      Middle</p> <p>Address _____</p> <p style="font-size: x-small; margin-left: 20px;">STREET ADDRESS OR RURAL ROUTE                      City                      STATE                      ZIP CODE</p>	

<b>ITEM 2</b>	<b>TITLE, AGENCY, ADDRESS AND PHONE</b>
<p>Your Title _____ Agency _____</p> <p>Agency Address _____</p> <p>Agency Phone _____</p>	

<b>ITEM 3</b>	<b>DESCRIBE POTENTIAL CONFLICT OF INTEREST IN DETAIL (Use Item 6 Continuation, if necessary)</b>
<p>Date action is to be taken or decision is to be made: _____</p> <p>Description of Potential Conflict:</p>          	

**ITEM 4 PERSONS WHO MAY RECEIVE FINANCIAL BENEFIT OR DETRIMENT**

You

Member of your Immediate Family: \_\_\_\_\_  
NAME

Business With Which You  
 Are Associated (See Definitions) \_\_\_\_\_  
NAME OF BUSINESS

**ITEM 5 NATURE OF FINANCIAL BENEFIT OR DETRIMENT**

Blank area for describing the nature of financial benefit or detriment.

**ITEM 6 CONTINUATION**

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Large blank rectangular area for signature and date.

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(DATE)

## General Information - Filing Requirements

**I. What is a Potential Conflict of Interest?** - A public official has a potential conflict of interest if he or she is faced with taking an official action or making an official decision which may result in a financial benefit or a financial detriment to the public official; a member of his or her immediate family; or a business with which he or she is associated. The financial effect of the action or decision must be distinguishable from the financial effect on the general public or a broad segment of it.

### II. Who Must File:

- A. Any public official of any political subdivision, who is not required to file a Statement of Financial Interests (Form C-1), must file this form if he or she has a potential conflict of interest. Public officials who are required to file a Form C-1 should instead use Form C-2 if they have a potential conflict of interest.
- B. Any employee of a political subdivision whose annual salary and benefits exceed \$150,000 must file this form if he or she has a conflict of interest.

### III. When and Where to File and Abstention:

- A. This form should be filed as soon as the person holding elective office is aware that he or she may have a potential conflict of interest and prior to the time that the action is to be taken or the decision is to be made.

B. This form should be filed with the person who normally keeps records for the governing body of the political subdivision. For example, the person who keeps records for a city or village may be the city clerk or village clerk. **This form is not required to be filed with the Nebraska Accountability and Disclosure Commission.** However, if the person wants an opinion from the Commission as to whether he or she has an actual conflict of interest, he or she may send a copy of the form to the Commission along with a request for an opinion.

C. The person filing the form should abstain from participating in or voting on the matter in which he or she has a potential conflict of interest or until he or she has been notified by our office that there is no conflict.

**IV. Enforcement** - If a person required to file this form fails to do so, the NADC may find a violation of the Nebraska Political Accountability and Disclosure Act and assess a civil penalty.

**Disclosure of Contractual Interests by Local Officers.** If you are a local elected official disclosing an interest in a contract or an open account in which a local governing body on which you serve is a party, use NADC Form C-3, Contractual Interest Statement.

**Disclosure of the Employment of Immediate Family Members.** If you are disclosing the employment of an immediate family member, use NADC Form C-4, Employment of Immediate Family Members Disclosure Statement.

## Definitions

Immediate family shall mean a child residing in your household, your spouse or an individual claimed by you or your spouse as a dependent for federal income tax purposes.

Business shall mean any corporation, partnership, limited liability company, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint-stock company, receivership, trust, activity, or entity. NOTE: The definition includes for profit and non-profit entities.

Business with which you are associated shall mean a business: (1) of which you are the sole proprietor; (2) or in which you are a partner, director, or officer; (3) or in which you or a member of your immediate family is a stockholder of closed corporation stock worth \$1,000 or more at fair market value or which represents more than a 5 percent equity interest, or is a stockholder of publicly traded stock worth \$10,000 or more at fair market value or which represents more than a 10 percent equity interest.

Elective office shall mean a public office filled by an election, except for federal offices. A person who is appointed to fill a vacancy in a public office which is ordinarily elective holds an elective office.

Person means a business, individual, proprietorship, firm partnership, joint venture, syndicate, business trust, labor organization, company, corporation, association, committee, or any other organization or group of persons acting jointly.

Statutory Authority: Section 49-1499.03 Revised Statutes of Nebraska.

**CONFLICTS, CONTRACTS and CAMPAIGNS**  
**School Districts**  
**Addendum**

**New Conflict of Interest Provisions Effective August 1, 2024** (New language is underlined)

49-1499.03. Political subdivision; public official or employee; discharge of official duties; potential conflict; actions required; applicability.

(1)(a) An official of a political subdivision designated in section 49-1493 who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

(i) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and

(ii) Deliver a copy of the statement to the commission and to the person in charge of keeping records for the political subdivision who shall enter the statement onto the public records of the political subdivision.

(b) The official shall take such action as the commission shall advise or prescribe to remove himself or herself from influence over the action or decision on the matter.

(c) This subsection does not prevent such a person from making or participating in the making of a governmental decision to the extent that the individual's participation is legally required for the action or decision to be made. A person acting pursuant to this subdivision shall report the occurrence to the commission.

(2)(a) Any public official of any political subdivision not designated in section 49-1493 who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

(i) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;

(ii) Deliver a copy of the statement to the person in charge of keeping records for the political subdivision who shall enter the statement onto the public records of the political subdivision; and

(iii) Except as otherwise provided in subsection (3) of this section, abstain from participating or voting on the matter in which the public official has a conflict of interest.

(b) The public official may apply to the commission for an opinion as to whether the person has a conflict of interest.

(3)(a) This section does not prevent a public official of any political subdivision from making or participating in the making of a governmental decision:

(i) To the extent that the individual's participation is legally required for the action or decision to be made; or

(ii) If the potential conflict of interest is based on a business association and (A) such business association is an association of such political subdivisions, (B) the political subdivision is a member of such association, and (C) the business association exists only as the result of such public official holding office.

(b) A public official of any city subject to subsection (1) of this section who is acting pursuant to this subsection shall report the occurrence as provided in subdivisions (1)(a)(i) and (ii) of this section.

(c) A person subject to subsection (2) of this section who is acting pursuant to this subsection shall report the occurrence as provided in subdivisions (2)(a)(i) and (ii) of this section.

(4)(a) Any employee of a political subdivision whose annual salary and benefits exceed one hundred fifty thousand dollars and who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

(i) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;

(ii) Deliver a copy of the statement to the person in charge of keeping records for the political subdivision who shall enter the statement onto the public records of the political subdivision; and

(iii) Except as otherwise provided in subdivision (4)(c) of this section, abstain from participating in the matter in which the employee has a conflict of interest.

(b) An employee described in subdivision (4)(a) of this section may apply to the commission for an opinion as to whether he or she has a conflict of interest.

(c) This subsection does not prevent an employee described in subdivision (4)(a) of this section from making or participating in the making of a governmental decision to the extent that the employee's participation is legally required for the action or decision to be made. An employee who is acting pursuant to this subdivision shall report the occurrence as provided in subdivisions (4)(a)(i) and (ii) of this section.

(5) Matters involving an interest in a contract are governed either by sections 49-14,102 and 49-14,103 or by sections 49-14,103.01 to 49-14,103.06. Matters involving the hiring of an immediate family member are governed by section 49-1499.04. Matters involving nepotism or the supervision of a family member by an official or employee in the executive branch of state government are governed by section 49-1499.07.

(6) This section does not apply to a sanitary and improvement district.

Source: Laws 2024, LB 287

<b>NEBRASKA ACCOUNTABILITY AND DISCLOSURE COMMISSION</b> 11 <sup>th</sup> Floor, State Capitol P.O. Box 95086 Lincoln, NE 68509 (402) 471-2522	<b>EMPLOYMENT OF IMMEDIATE FAMILY MEMBERS DISCLOSURE STATEMENT</b>  <b>NADC FORM C-4</b>	POSTMARK DATE	
		MICROFILM NUMBER	
BEFORE COMPLETING THIS FORM READ THE FILING REQUIREMENTS ON PAGE 3		OFFICE USE ONLY	

- Public officials and employees employing, recommending employment, or supervising the employment of an immediate family member must disclose the employment either in writing or on the record to the governing body employing the immediate family member.
- File this form or other written disclosure with the person in charge of keeping records for the governing body employing the immediate family member.
- Person who fail to disclose the employment of immediate family members or who otherwise do not comply with the law are subject to penalties.

<b>ITEM 1</b>	<b>NAME, ADDRESS AND TELEPHONE NUMBER OF PUBLIC OFFICIAL OR PUBLIC EMPLOYEE</b>
---------------	---

Name	<u>Brown</u>	<u>Sam</u>	<u>J</u>	Telephone No.	<u>308-555-1212</u>
	<small>Last</small>	<small>First</small>	<small>Middle</small>		
Address	<u>1717 N 17<sup>th</sup> St</u>		<u>Erehwon</u>	<u>NE</u>	<u>69000</u>
	<small>STREET ADDRESS OR RURAL ROUTE</small>		<small>City</small>	<small>STATE</small>	<small>ZIP CODE</small>

<b>ITEM 2</b>	<b>OFFICE OR POSITION, ADDRESS, TELEPHONE, TERM OF OFFICE</b>
---------------	---

Office or Position:	<u>School Board Member</u>	Term:	<u>2019-2023</u>
Identify City, County, District, or State Agency:	<u>Erehwon School District</u>		
Address:	<u>1111 S 11<sup>th</sup> St Erehwon, NE 69000</u>	Telephone	<u>308-555-2200</u>

<b>ITEM 3</b>	<b>MEMBER OF YOUR IMMEDIATE FAMILY WHOM YOU INTEND TO EMPLOY, RECOMMEND FOR EMPLOYMENT, OR SUPERVISE (Use ITEM 5 CONTINUATION, if necessary)</b>
---------------	--

A. Name	<u>Sam Brown Jr</u>	Relationship	<u>Son</u>
Position	<u>Summer Maintenance Worker</u>	Employer	<u>Erehwon School District</u> <small>(IDENTIFY CITY, COUNTY, DISTRICT OR STATE AGENCY)</small>
B. Name	_____	Relationship	_____
Position	_____	Employer	_____
			<small>(IDENTIFY CITY, COUNTY, DISTRICT OR STATE AGENCY)</small>
C. Name	_____	Relationship	_____
Position	_____	Employer	<u>ATTACHMENT # 1</u> <small>(IDENTIFY CITY, COUNTY, DISTRICT OR STATE AGENCY)</small>

**ITEM 4 | FOR NEWLY ELECTED OR APPOINTED PUBLIC OFFICIALS AND EMPLOYEES**

List members of your immediate family who were employed before your election or appointment, or prior to July 17, 1986 and are now employed or supervised by you.

A. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Position \_\_\_\_\_ Employer \_\_\_\_\_  
Date Hired \_\_\_\_\_ (IDENTIFY CITY, COUNTY, DISTRICT OR STATE AGENCY)

B. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Position \_\_\_\_\_ Employer \_\_\_\_\_  
Date Hired \_\_\_\_\_ (IDENTIFY CITY, COUNTY, DISTRICT OR STATE AGENCY)

(Use ITEM 5, CONTINUATION, if necessary)

**ITEM 5 | CONTINUATION**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## General Information - Filing Requirements

A public official or public employee may employ, recommend the employment of, or supervise the employment of an immediate family member if:

- 1) he or she does not abuse his or her official position; and
- 2) makes a written disclosure with the person in charge of keeping records for the governing body or a disclosure on the record to the governing body; and
- 3) he or she has first made a reasonable solicitation and consideration of applications for such employment:

NOTE: Examples of abuse of one's position could include, but are not limited to, (1) providing an unreasonably high salary, (2) not requiring the employee to actually perform the duties of his or her position, (3) terminating another employee to make a position available for an immediate family member, (4) hiring an immediate family member who is not qualified to hold the position.

### I. Who Must File:

- A. Public officials and employees employing, recommending employment, or supervising the employment of an immediate family member must make a disclosure to the person in charge of keeping records for the governing body of the entity. Where applicable the disclosure may be made on the record to the governing body of the entity in lieu of a written disclosure.
- B. Public officials and employees who currently employ or supervise an immediate family member(s) employed prior to the election or appointment of the public official or public employee or prior to July 17, 1986.

### II. When to File:

- A. Public officials and employees must file prior to employing, recommending employment, or supervising the employment of an immediate family member.

- B. Newly elected or appointed public officials or employees shall file prior to or as soon as reasonably possible after the official date of taking office.

### III. Where to File:

This form or other written disclosure should be filed with the person in charge of keeping records for the governing body of the entity served. (i.e., state officials and employees file with the head of their agency or department; officials and employees of public power districts file with the district office; county officials and employees file with the county clerk; city or village officials or employees file with the city or village clerk; officials and employees of natural resource districts file with the office of the district manager; school district officials and employees file with the district superintendent or secretary of the school board. **Disclosure need not be made to the Nebraska Accountability and Disclosure Commission.**

**Disclosure of Contractual Interests by Local Officers.** If you are disclosing an interest in a contract to which a local governing body on which you serve is a party, use NADC Form C-3, Contractual Interest Statement.

**Disclosure of Potential Conflict of Interest by State Executive Branch Officials, Employees, and Others Required to file Statements of Financial Interests.** If you are disclosing a potential conflict of interest under section 49-1499 of the Accountability Act, use NADC Form C-2, Potential Conflict of Interest Statement.

### Definitions

**Governing body** means the village board of a village, the city council of a city, the board of commissioners or board of supervisors of a county, the board of directors of a public power district, or any body with the ultimate power to determine the entity's policies and control its activities.

**Immediate Family Member** means a child residing in an individual's household, a spouse of an individual, or an individual claimed by the public official or employee or his or her spouse as a dependent for federal income tax purposes.

**Public employee** means an employee of the state or a political subdivision thereof.

**Public official** shall mean an official in the executive branch, an official in the legislative branch, or an elected or appointed official in the judicial branch of the state government or a political subdivision thereof; any elected or appointed members of a governing body of a state institution of high education.

**Official in the executive branch** means an official holding a state executive office as provided in Article IV, Constitution of Nebraska, including Governor, Lieutenant Governor, Secretary of State, Auditor of Public Accounts, State Treasurer, Attorney General, Tax Commissioner, the heads of such other executive departments as set forth in the Constitution or as may be established by law, a deputy thereto, or a member of any state board or commission.

**Official in the legislative branch** means a member or member-elect of the Legislature, a member of an official body established by and responsible to the Legislature, or employee thereof other than an individual employed by the state in a clerical or nonpolicy-making capacity.

Statutory Authority: Section 49-1499.01 Revised Statutes of Nebraska.

<b>NEBRASKA ACCOUNTABILITY AND DISCLOSURE COMMISSION</b> 11 <sup>th</sup> Floor, State Capitol P.O. Box 95086 Lincoln, NE 68509 (402) 471-2522	<b>CONTRACTUAL INTEREST STATEMENT</b>  <b>NADC FORM C-3</b>	POSTMARK DATE	
		MICROFILM NUMBER	
BEFORE COMPLETING THIS FORM READ THE FILING REQUIREMENTS ON PAGE 3		OFFICE USE ONLY	

- A local officer with an interest in any contract to which his or her governing body or anyone for its benefit is a party must disclose the interest on the record of the governing body responsible for approving the contract, or in writing by filing this form.
- File with the person charged with keeping records for the governing body involved in the contract prior to official consideration of the contract.
- Persons who fail to disclose their interests or otherwise do not comply with the law are subject to penalties.

**ITEM 1 | YOUR NAME ADDRESS AND PHONE NUMBER**

Name Jones Jason T Telephone No. 402-555-2424  
Last First Middle

Address 10 Elm St Anywhere NE 68000  
STREET ADDRESS OR RURAL ROUTE City STATE ZIP CODE

**ITEM 2 | OFFICE OR POSITION, ADDRESS, PHONE, TERM OF OFFICE**

Office or Position: School Board Member Term: 2019-2023

Name of City, County, District, Village, etc: Anywhere Public School District

Address 4200 Main Street Phone 402-555-5060

**ITEM 3 | CONTRACT IN WHICH YOU HAVE AN INTEREST**

A. Names of Contracting Parties: Anywhere School District and Jones Lumber Inc

B. Body Which Will Consider the Contract: Anywhere School District

C. Date Set for Consideration: March 9, 2021

D. Subject Matter and Basic Terms: School District will purchase lumber for the sum of \$3,500.00 from Jones Lumber, Inc.

Purchase is sales tax exempt. Payment by District to Jones within 30 days after submission of claim by Jones

ATTACHMENT #2

**ITEM 4** | **NATURE AND EXTENT OF YOUR INTEREST IN THE CONTRACT AND AMOUNT OF CONTRACT (Use ITEM 5, CONTINUATION, if necessary)**

I am the president and sole stockholder of Jones Lumber, Inc.. The amount of the contract is \$3,500.00

**ITEM 5** | **CONTINUATION**

\_\_\_\_\_  
(Signature)

February 20, 2021  
(Date)

## General Information - Filing Requirements

### I. Who Must File:

A local officer with an interest in a contract to which his or her governing body or anyone for its benefit is a party must disclose the interest on the record of the body responsible for approving the contract, or in writing by filing this form.

### II. When to File:

An officer must declare his or her interest in a contract and the nature and extent of the interest prior to official consideration of the contract. The information concerning the contract listed in ITEM 3 of this form must be provided to the person in charge of keeping records of the governing body within 10 days after the contract is signed by both parties.

### III. Where to File:

File with the person charged with keeping records for the governing body involved in the contract. For example, members of a County Board of Commissioners file with the County Clerk.

**Disclosure of Potential Conflict of Interest by State Executive Branch Officials, Employees, and Others required to file Statements of Financial Interest.** If you are disclosing a potential conflict of interest under section 49-1499 of the Accountability Act, use NADC Form C-2, Potential Conflict of Interest Statement.

**Disclosure of the Employment of Immediate Family Members.** If you are disclosing the employment of an immediate family member, use NADC Form C-4, Employment of Immediate Family Members Disclosure Statement.

**Officer** means a member of the board of directors of a natural resources district, a member of any board or commission of any county, school district, city or village which spends and administers its own funds, who is dealing with a contract made by such board or commission, and any elected county, school district, educational service unit, city, or village official, and a member of any board of directors or trustees of a district hospital as provided by the Nebraska Local Hospital District Act or a county hospital as provided by sections 23-343 to 23-343.19. Officer shall **not** mean volunteer firefighters or ambulance drivers with respect to their duties as firefighters or ambulance drivers.

**Governing Body** means the board of directors of a natural resources district, the board of supervisors or the board of commissioners of any county, a school district board, the board of an educational service unit, the city council of a city, the village board of a village, the board of directors or trustees of a district hospital as provided by the Nebraska Local Hospital District Act, sections 23-343.20 to 23-343.47, or a county hospital as provided by sections 23-343 to 23-343.19, or any board or commission of any county, school district, city or village which spends and administers its own funds.

An officer has an **interest** in a contract when the officer or his or her spouse, parent, or child: (a) has a business association as defined in sections 49-1408 and 49-14,103.01(5) with the business involved in the contract, or (b) will receive a direct pecuniary fee or commission as a result of the contract. An officer interested in a contract with his or her governing body may not: (1) vote on the matter of granting the contract, or (2) act for the governing body as to inspection or performance under the contract.

An **open account** established for the benefit of any governing body with a business in which an officer has an interest is considered a contract subject to disclosure requirements.

For purposes of contractual interest conflicts, as covered by section 49-14,103.01, ownership of less than five percent of the outstanding shares of a corporation shall not constitute an interest subject to disclosure.

Receiving deposits, cashing checks, and buying and selling warrants and bonds of indebtedness of a governing body by a financial institution is **not** considered a contract.

Any governing body as defined below may prohibit officers from having an interest in contracts over a specific dollar amount. A governing body may also exempt from disclosure requirements contracts for one hundred dollars or less in which an officer of the body has an interest.

### Definitions

**Business** means any corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint stock company, receivership, trust, activity or entity.

**Business with which you are associated** means a business: (1) in which you are a partner, director or officer; or (2) in which you or a member of your immediate family is a stockholder of closed corporation stock worth \$1,000 or more at fair market value or which represents more than a 5 percent equity interest, or is a stockholder of publicly traded stock worth \$10,000 or more at fair market value or which represents more than a 10 percent equity interest.

For purposes of contractual interest conflicts, as covered by section 49-14,103.01, ownership of less than five percent of the outstanding shares of a corporation shall not constitute an interest subject to disclosure.

Statutory Authority: Section 49-14,103.01 R.S. Supp., 1987, and sections 49-14,103.02 to 49-14,103.07 R.S. Supp., 1986.

Internal Board Policies - OrganizationStanding Committees

It shall be the policy of Alma Public Schools that the following will be the standing committees of the Board of Education:

1. Negotiations Committee
2. Committee on American Civics
3. Transportation/Facilities
4. Budget Committee
5. Policy Committee
6. Administration Review Committee

It shall further be the policy of Alma Public Schools that the Superintendent shall appoint the members of the above committees.

Legal Reference: Neb. Rev. Stat. § 79-724  
Neb. Rev. Stat. § 79-520

Date of Adoption: [June 10, 2019]

James B. Gessford  
Daniel F. Kaplan  
Gregory H. Perry  
Joseph F. Bachmann  
R. J. Shortridge\*  
Joshua J. Schauer\*  
Derek A. Aldridge\*\*  
Justin J. Knight\*\*\*  
Charles Kaplan  
Haleigh B. Carlson  
Sara J. Tonjes  
Kendall G. Oberheide



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Of Counsel  
Thomas M. Haase

\*Also admitted in Iowa  
\*\* Also admitted in Kansas  
\*\*\*Also admitted in Colorado

Ernest B. Perry (1876-1962)  
Arthur E. Perry (1910-1982)  
R.R. Perry (1917-1999)  
Edwin C. Perry (1931-2012)

## MEMO ON MID-YEAR POLICY UPDATE

To: Nebraska School Boards and Superintendents  
Date: December 30, 2024  
RE: January 2025 Policy Updates

### Required Mid-Year Policy Update

1. Policy 8342 - Designated Method of Giving Notice of Meetings. Last session, LB 287 changed the notice requirements for board meetings under the Open Meetings Act. These changes were designed to avoid requiring notices only to be published in a physical newspaper and, instead, allow notices to otherwise be published on a newspaper's website. To this end, beginning January 1, 2025, the Open Meetings Act now requires boards to give notice of their meetings by either: (1) publishing notice in the newspaper (if there is time to publish in the newspaper) and posting notice on the new statewide website; or (2) posting notice on the newspaper's website (if available) and posting notice on the new statewide website if the newspaper cannot publish its paper edition before the board meeting. The notices are to be placed in the newspaper and on the website "by the newspaper." Schools should coordinate directly with their usual newspaper to ensure that meeting notices will be promptly submitted to the statewide website. The statewide website can be found at: <https://www.nepublicnotices.com/>

If the board does not have time to publish notice in the newspaper (or if the newspaper cannot or does not print the timely notice), the board can forego the newspaper posting requirement but must still (1) post notice on the school's website, (2) post notice on the statewide website, and (3) post notice in a "conscious public place."

Policy 8342 has been updated to reflect these new changes.

One final note: the Open Meetings Act Poster from July 2024 remains the most current version of the Open Meetings Act, so you will not need to update your poster in your boardroom.

### **Optional Policy Update**

1. New Policy 6701 – Authorized Security Personnel (and corresponding update to Policy 6700 – *Firearm Policy*) - Last year, LB 1329 authorized Class I and II school districts to adopt a policy to permit certain staff to carry firearms at school. As part of this process, LB 1329 directed the State Board of Education and State Patrol to adopt a “model policy” for applicable schools to consider. At its December meeting, the State Board adopted its model policy. We have since reviewed and slightly tweaked the State Board’s model policy. However, a few words of warning about this policy: First, this policy can only be adopted by Class I and II districts. Class III school districts (the majority of districts in Nebraska) are not permitted to adopt this policy. Next, each interested district will need to very carefully review and likely amend the policy before adopting it. Finally, any district seriously considering adopting the policy should share a copy of the policy with their insurance carrier to determine if any changes to the policy are needed for insurance purposes.

### **Other Policy Comments**

1. Student Dress Code Update – Two years ago, LB 298 directed NDE to develop a model student dress code policy. NDE has since approved a model policy, but schools are not required to adopt a new dress code policy until July 1, 2025. Since a new dress code policy in the middle of the school year may not be practical, we will wait to send our recommended policy until this summer.

2. Possible Model Cell Phone Policy – There has been discussion about the State Board of Education adopting a model cell phone policy for schools to consider. To avoid any confusion: any school district may adopt a cell phone policy, but there is no legal requirement to do so. Each school board retains the discretion to consider and adopt its own policy on cell phones in school.

3. 2025 Policy Updates – The Unicameral will convene on January 8th and is scheduled to adjourn on June 9th. With this schedule, we are forecasting our annual summer policy updates to be distributed in early-to-mid June. We know schools are anxious to approve policy updates as soon as possible, but this long session will create a delay in the usual policy update timeline. Of course, if the Legislature adjourns early, we will be able to issue our updates sooner.

As always, please contact us with any questions or concerns.

InstructionFirearm Policy

It shall be the policy of the Alma Public School District to undertake all reasonable efforts to prohibit the unlawful possession, the knowingly and intentionally selling, attempting to sell, providing, loaning, delivering, or in any other way transferring the possession of a firearm to a juvenile, and to prevent the unlawful possession of a firearm, including concealed firearms, in a school, on school grounds, in a school owned vehicle, or at a school sponsored activity or athletic event. This policy shall not apply to the issuance of firearms to or possession by members of the Armed Services of the United States, active or reserve, National Guard of the State, or Reserve Officers' Training Corps, peace officers, or qualified law enforcement officers or qualified retired law enforcement officers, as defined by and pursuant to state and federal law, and those individuals approved in advance as Authorized Security Personnel. Further, nothing in this policy shall be construed to require school action when a firearm is lawfully possessed by a person receiving instruction, or instruction under the immediate supervision of an adult instructor, or as to firearms contained within a private vehicle operated by someone other than a minor or prohibited person, as defined by law, and are enclosed in a case or inside the glove box, trunk, or other compartment of the vehicle, a storage box securely attached to the vehicle, or, if the vehicle is a motorcycle, other than an autocycle, a hardened compartment securely attached to the motorcycle while the vehicle is in or on such parking area.

Any unlawful use or possession of a firearm, including concealed firearms, as described in this policy and as described by statute shall as soon as is reasonably possible be reported to an appropriate peace officer. Nothing in this policy shall be construed to prevent the district from carrying out regular disciplinary procedures as have been adopted by the Board of Education or as otherwise authorized by law.

Legal Reference: Neb. Rev. Stat. Sec. 28-1204.04

Date of Adoption: [1/13/25]

Internal Board Policies - Methods of OperationDesignated Method of Giving Notice of Meetings

The Board of Education will give advance notice of meetings by one of the following methods:

1. Publishing in a newspaper of general circulation within the District's jurisdiction, posting on the newspaper's website, if available, and posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers; or
2. Posting to the newspaper's website, if available, and posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of the newspaper will be finalized for print prior to the time and date of the meeting.

The Superintendent is delegated the authority to determine which method of notice to use for a board meeting.

If a newspaper refuses, neglects, or is unable to timely publish such notice, then notice may be given by (1) posting on the District's website, (2) posting notice on the statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (3) posting such notice in a conspicuous public place within the District. The Board Secretary shall keep a written record of such postings.

Notice shall be given a reasonable time in advance of the meeting. Two (2) days advance notice shall be considered sufficient.

For an emergency meeting, notice shall not be required to be given; however, the Board will complete minutes for such an emergency meeting as required by law. An emergency has been defined as any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition.

The Secretary of the Board of Education, or the Secretary's designee, shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to such news media of the time and place of each meeting and the subjects to be discussed at the meeting.

Legal Reference: Neb. Rev. Stat. §§ 79-554; 79-555 & 84-1411.

Date of Adoption: [1/3/25]

InstructionAuthorized Security Personnel

1. Purpose: The purpose of this Policy is to establish guidelines and requirements for an individual to be authorized by the Board of Education of [Name] Public Schools to carry a firearm on school grounds as an Authorized Security Personnel (“ASP”). Such authorization will allow the designated individual(s) to carry firearm(s) at school, on school grounds, in a school-owned vehicle, or at a school-sponsored activity in accordance with this Policy. This Policy aims to ensure the safety and security of students, staff, and visitors while maintaining a secure learning environment.

2. General Principles/Standards:

- A. Personal Qualifications: Individuals authorized to carry firearms as an ASP must, at a minimum, meet the following qualifications:
- i. Background Check: Must pass a comprehensive background check, including a criminal history check.
  - ii. Permit: Must have a valid Nebraska Concealed Carry Permit.
  - iii. School Personnel: Must be an employee or contractor in good standing with the District.
  - iv. Letter of Interest: Must submit a letter of interest to the Superintendent and the President of the Board of Education expressing an interest in carrying a firearm and explaining why the individual is interested.
  - v. Three Letters of Recommendation: Must submit three letters of recommendation from individuals not employed or contracted by the District attesting to the individual’s character and experience with firearms.
- B. Firearms Storage: An ASP may store their firearm on school grounds only under the following requirements:
- i. The firearm must be stored in a biometric safe;
  - ii. The biometric safe must be under cover from direct line of sight;
  - iii. Only the ASP has access to the biometric locking/unlocking mechanism or key; and
  - iv. The ASP must be physically present on the school grounds when their firearm is stored in the biometric safe.

- C. Concealment and Exposure of Firearm:
- i. An ASP may only carry a firearm in a holstered and concealed manner and may not display the firearm, except during an active threat.
  - ii. A firearm must never be visibly unholstered, except during an active threat. A firearm must never be placed down or left unattended at school, except when placed in the biometric safe while the ASP is physically present on school grounds. If the firearm needs to be unholstered and placed down the firearm must be placed in the biometric safe. (Example: Use of the restroom: place firearm in the biometric safe before going to the restroom if conceal carry holster is needing removed and placed down).
- D. Appropriate Firearm & Ammunitions: The ASP must only use a handgun approved in advance by the Board of Education. Once a handgun has been approved for an ASP, the handgun may only use ammunition recommended and approved by the firearm manufacturer.

3. Use of Force: The ASP must know and understand the appropriate use of force. The ASP is not a law enforcement officer and does not have the authority to act in that capacity. However, the ASP may take actions necessary to prevent or abate an active threat and temporarily detain an individual when the ASP has reasonable cause to believe the individual has committed or is about to commit a forcible act of violence that could cause serious bodily injury or death. The individual must understand deadly use of force as well as the potential of criminal and civil liability.

4. Required Documentation, Trainings, and Evaluations: The Board of Education must approve a signed Memorandum of Understanding with each ASP that includes all initial and annual required trainings and evaluations the ASP must complete. The trainings and evaluations will mirror the trainings and evaluations recommended by the Nebraska State Board of Education and Nebraska State Patrol. Each ASP will be required to attend a minimum of twenty hours (20) of training.

The ASP candidate must also complete and pass a mental health screening and consultation with a psychologist.

4. Notification to Law Enforcement: The ASP must notify local law enforcement agencies of their position at school. The ASP is further expected to build a positive rapport with first responders, including local fire and rescue, local and state law enforcement agencies, and the regional emergency manager.

Legal Reference: Neb. Rev. Stat. 28-1204.04.

Date of Adoption: [1/13/25]

Internal Board Policies - OrganizationAnnual Organizational Meeting

- A. An organizational meeting of the Alma School District Board of Education shall be held on or before the third Monday of January of each year for the purposes of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new Board members are sworn in, the Board will elect from its members a President, Vice President, Secretary and Treasurer, and if it is determined by the Board of Education to be needed an ex officio secretary and treasurer and those elected will assume office at the organizational meeting.

Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority is achieved for a nominee. If no member receives a majority of votes after \_\_\_\_\_ ballots or \_\_\_\_\_ hours, the Board member who was the President of the Board during the immediately preceding term shall continue as President. In the event that the previous Board President is no longer a Board member, then the Vice President from the immediately preceding term shall become the President. In the event that both the prior President and Vice President are no longer members of the Board, then the longest tenured Board member shall serve as President. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.

2. The President shall assume the chair immediately upon the President's election.
3. The motions for the officer elections should read: Move that \_\_\_\_\_ be elected as \_\_\_\_\_ (name of office) to serve a term of one year, or until the person's successor is elected and qualified.

- B. The order of business for meeting should be as follows:

1. Call to Order and Roll Call
2. Oath of office for most recently elected
3. Elections
  - a. President

- b. Vice President
  - c. Treasurer
  - d. Secretary
4. Approval of committees, positions, and designations
    - a. Consider, discuss and take action to elect Recording Secretary of the BOE
    - b. Consider, discuss and take action to select Legal counsel
    - c. Consider, discuss and take action to elect Committees as determined by the BOE
    - d. Consider, discuss and take action to select Depository bank(s)
    - e. Consider, discuss and take action to select District newspaper(s) of record
  5. Approval of current Board policies and regulations
  6. Designate date for the annual review of BOE policies
  7. Dissemination to each Board member of conflict of interest statutes
  8. Adjournment

Date of Adoption: [July 10, 2023]

**Alma Public Schools**  
**Future Project Lists – January 2025**  
**Revised 1-13-24**

**Building Projects:**

**Future Projects:**

- Replace the Southwest Roof section (Scheduled Summer 2025) and Practice Gym.
- Add additional elementary classroom space on the southwest corner of the school. (We are short at least one classroom – Elementary classes are split 1-6)
- Number windows and doors around the building for security plan. (In progress)
- Renovation of Gyms: main gym floor re-sand and eventually replace.
- Replace Carpeting – (Library)
- Cover wood floors in science rooms with tile or laminate flooring.
- Replace outside doors – Practice gym doors are the ones in the worst shape.
- Build a more secure entrance for safety concerns –
- Build a handicap accessible Gym
- Build a new weight room with an outside entrance for public use.
- Window panels, high school bottom floor (2<sup>nd</sup> floor already done)
- Replace Windows – 1990 addition needs replaced – elementary, library, band rooms. (High School, Gym, Kindergarten and new 1<sup>st</sup> grade room done)
- Replace and/or add cabinets in the elementary classrooms.
- Upgrade Bathrooms (high school handicap accessibility-we have blue prints for this project)
- Add additional classrooms and a dedicated room for a preschool at the main building.
- Bleachers on Stage.

**Projects in the works:**

- Replace Lighting – Being replaced as needed –project will continue.

**Past Projects Completed:**

- Replaced the water softener system throughout the building Fall 2024
- Add Shot clocks in both gyms – Summer 2024
- Preschool Building - Summer of 2023
- Created a Prekindergarten Program and Remodeled an offsite building for the program September 2023
- Add a key fob entry system to the Ag building front door. December 2022
- Replacement of video cameras – We have replaced all of the analog cameras – December 2022
- Replace tile – Kindergarten room Summer 2022
- Upgrade Jr. High Locker rooms with epoxy floor, shower walls. Summer 2022
- Intercom and Bell System replaced – 2022
- Electronic/video screen advertising board. Fall of 2021
- Replace the High School roof- Late Summer 2021
- Older bathroom fixtures replaced in the high school bathrooms - Summer 2020
- Replaced Carpet in the commons – Summer 2020
- New score clocks in main gym (main gym old clocks move to practice gym), padding along the entire wall both end of main gym and eventually the practice gym, add buzzer lights to the backboards. – Fall 2020
- Kitchen stove and oven replaced – Fall 2020
- Replaced Library roof – Fall 2019
- Remodel the elementary music room - Divide the room into a couple of offices and an elementary classroom. – Completed summer 2018.
- Replace Outside Doors, add handicap accessibility to doors – automatic doors- Front door & West door Completed – Fall 2018- North East Gym replaced - Commons Doors replaced summer 2019
- Buzz-in system for east door & west lobby door – Completed January 2018
- Build Ag/FFA building – Completed Fall, Summer 2017 (Will be paid off 2025)
- Remodel present shop for High School Band, Choir, Elementary Music, and hallway – Completed Fall, 2017

- Remodel present band, choir room and elementary music room for classroom space – Completed Fall 2017
- Tile – Art Room
- Finish tile / carpet in office
- Completed: Replaced Windows – High School Gym, Kindergarten, West Entrance Summer 2008

### **HVAC – Air quality - Water:**

#### **Future Projects:**

- Finish HVAC project (Add 4 pipe system to existing HVAC in High School) (Improve HVAC in Office).
- Add more ceiling fans above the bleachers in the gym
- Office HVAC needs updated – this would be part of a front entrance renovation.

#### **Projects in the works:**

#### **Past Projects Completed:**

- HVAC project - Add AC & Air Quality System to Multipurpose Room, Locker Rooms
- 2008 HVAC project paid off June 2019
- Hot water heater – south mechanical room – Summer 2019.

### **Outside Projects:**

#### **Future Projects:**

- Replace Electronic Sign (Football Field)
- Add onto the bus barn (Awning/building for the big bus)
- Recover the garage by the green house with metal
- Put a garage door on the east-north side of the bus barn.
- Pave driveway / handicap parking at football field
- Update the playground equipment

#### **Projects in the works:**

- Parking lot expansion, Pave school parking lot.
- Replace cement in bad spots on school property – partial completed

#### **Past Projects Completed:**

- Develop more parking on east side of the school –Completed. Summer/Fall of 2024
- Storage Shed @ the practice field – Completed Summer 2024
- Replace football field lights with brighter and more efficient lights – Completed Spring 2021
- Track surface – recover existing track – Completed Fall of 2018
- Electronic Sign - [Done](#)
- Replace football scoreboard - [Done](#)

**Transportation:** 2024 Chevy Suburban, 2023 Executive Coach Bus - 1998 – Prevost ; 2008 Chevy Collins – 145,674; 2011 Blue Birds Bus B -147,357 (Spare); 2014 International 107,358; 2018 International, 67,381; 2020 Blue Bird, 51,280; 2011 -Suburban – 145,380; 2013 – Suburban – 108,945; 2012-Chevy Express Van – 1103,895; 2018 – Chevy Express Van – 79,174; 2008 – Chevy Uplander- 109,343; 2009 – Chevy Pick-up – 217,652; Mileage report May 2024.

#### **Future Projects:**

- Purchase another Suburban &/or Van:
- Purchase a 53-passenger bus
- Purchase a 14-passenger non CDL mini-bus. (Have one Ordered but need another)
- Fix Old Coach Bus Completed for now – 2023

#### **Projects in the works: (Budgeted \$120,000)**

#### **Past Projects Completed:**

- Purchased 2024 Suburban Fall of 2024

- Purchase a different coach bus. Fall 2022
- Purchased a new Drivers Ed car – March 2023
- Purchased a 2018 Chevy Express van – Fall 2018
- 2019 International Bus replaced 2017 International
- Purchased 2020 Blue Bird Bus – 2019

**Others:**

Increase recycling throughout the school

Expand on-line / college classes – (We add classes to meet students' interest)

Creating an Alma Public School Foundation. (Work with the Harlan County Foundation)

**Past Other Projects Completed:**

Preschool (Work with Under the Umbrella preschool to create a Nebraska Department of Education certified preschool.)

**AUGUST '25**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13/13

Aug 11 – Start of Fall Practice  
 Aug 11-12 Teacher Workday  
 Aug 13 – 1<sup>st</sup> Day of School – 2 PM Dismissal

**SEPTEMBER '25**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21/34

Sep 1 – No School – Labor Day  
 Sep 10 – 10 AM Late Start  
 Sep 25 – 1 PM Dismissal PT Conf (2:30-7:30)  
 Sep 25 – ½ Teacher Workday

**OCTOBER '25**

S	M	T	W	T	F	S
			1	2	3	4
5	6*	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21/55

Oct 6\* – No School – ESU Conf.  
 Oct 10 – End of 1<sup>st</sup> Qtr. 41 Days  
 Oct 13 – Start of 2<sup>nd</sup> Qtr.  
 Oct 15 – 10 AM Late Start  
 Oct 23 – 2 PM Dismissal  
 Oct 24 – No School – Fall Break – State CC

**NOVEMBER '25**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

17/72

Nov 12 – 10 AM Late Start  
 Nov 17 – Start of Winter Practice  
 Nov 18 – 12 PM Dismissal  
 Nov 25 – Regular Dismissal  
 Nov 26 – Thanksgiving Vacation  
 Nov 27 – Thanksgiving Vacation  
 Nov 28 – Thanksgiving Vacation

**DECEMBER '25**

S	M	T	W	T	F	S
	1	2	3	4	5	6*
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15/87

Dec 10 – 10 AM Late Start  
 Dec 18-19 Semester Test – 2 PM Dismissal  
 Dec 19 – End of 2<sup>nd</sup> Qtr. 46 Days  
 First Semester 87 Days  
 Dec 24-28 Moratorium  
 Dec 19-Jan 4 Christmas Vacation

**JANUARY '26**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

19/19/106

Dec 20 - January 4 Christmas Vacation  
 Jan 5 – Teacher Workday  
 Jan 6 – School Resumes  
 Start of 2<sup>nd</sup> Semester  
 Jan 14 – 10 AM Late Start

**FEBRUARY '26**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

19/38/125

Feb 12 – 1 PM Dismissal - PTC (2:30 to 7:30)  
 Feb 12 – ½ Teacher Workday  
 Feb 19 – 2 PM Dismissal  
 Feb 20 – No School - Winter Break

**MARCH '26**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

18/56/143

March 2 – Start of Spring Practice  
 March 4 – 2 PM Dismissal  
 March 5-6 – No School - Spring Break – State Girls BB  
 March 11 – 2 PM Dismissal  
 March 11 – End 3<sup>rd</sup> Qtr. 43 days  
 March 12-13 – No School - Spring Break – State Boys BB  
 March 16 – Start of 4<sup>th</sup> Qtr.

**APRIL '26**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

20/76/163

April 2 – 2:00 Dismissal  
 April 3-6 – Easter Vacation – No School  
 April 14 – 12:00 Dismissal - JHT

**MAY '25**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13/89/176

May 7 – No School -HST Meet-Teacher Workday  
 May 8 – Seniors Last Day  
 May 9 – Graduation  
 May 19-20 Semester Test – 2 PM Dismissal  
 May 20 – Last Day for students  
 End of 4<sup>th</sup> Qtr. – 46 Days  
 End of Semester – 89 Days  
 End of School year – 176 Days  
 May 21 – Teacher Workday

176 Student Days + 7 Teacher Work Days = 183 Contract Days