Wilcox-Hildreth Public School
Board of Education Regular Meeting
Monday, December 21, 2020
Conference Room - Wilcox - 7:00 PM

1. Call to Order. Roll Call

2. Announce location of posted Open Meetings Act

   2.A. Discuss, Consider and take all necessary action to approve the absence of Board Members Ryan Knaus and Aaron Pistulka.

3. The Consent Agenda consists of approval of the agenda for this meeting, approval of minutes of the November 16, 2020 Regular Meeting, General Fund Claims in the amount of $139,384.14. Lunch Fund claims in the amount of $12,179.29. September General Fund Payroll in the amount of $309,599.01. School Lunch Fund Payroll in the amount of $8596.52. and Special Building Fund in the amount of $263,716.81. Depreciation Fund in the amount of $3,850.00.

   3.A. Approval of Agenda

   3.B. Approval of minutes of Regular November 16, 2020 Board Meeting

   3.C. Approval of Claims

   3.D. Financial Report

4. Visitors and communication from the public

5. Action Items

5.A. Discuss, Consider and take all necessary action to approve payment of $463,495.54 to BD Construction.

5.B. Discuss, Consider and take all necessary action to approve revise board policies 2008, 3001, 3004.1, 4043, 5018.

5.C. Discuss, Consider and take all necessary action to adopt board policy 5067-Student Assistance Team.

5.D. Discuss, Consider and take all necessary action to approve the purchase of a replacement maintenance pickup.

5.E. Discuss, Consider and take all necessary action to approve the 2021-2022 Certified Staff Agreement.

5.F. Discuss, Consider and take all necessary action to approve the transfer of $20,000 from the General Fund to the Nutrition Fund.

5.G. Discuss, Consider and take all necessary action to go into Executive Session to discuss the evaluation of Superintendent Patterson.

5.H. Discuss, Consider and take all necessary action to approve the superintendent contract for Justin Patterson.

6. Discussion Items

6.A. Construction Updates

6.B. Americanism Committee

6.C. FEMA Update

6.D. Date for Board Retreat. Feb 24?

7. Administrator Report

7.A. Superintendent Report

7.B. Principal Report

8. Next Board Meeting: January 18, 2021 7:00 P.M. In the Wilcox Conference Room.

9. Adjourn

Wilcox-Hildreth Public School
Board of Education Regular Meeting
Monday, November 16, 2020 ~ 7:00 PM
Posting Locations:
Minden Courier Posting Date 11/3/2020
Franklin Chronicle Posting Date 11/4/2020
Conference Room - Wilcox
404 Sapp Street
Wilcox, NE 68982-0190

**1. Call to Order. Roll Call**

**2. Announce location of posted Open Meetings Act**

**3. Discuss, Consider and take all necessary action to approve the absences of board members Kert Hansen and Gary Jensen.**

Motion by Roger Boyer, seconded by Ryan Knaus, to approve the absences of board members Kert Hansen and Gary Jensen. Motion Passed.
Roger Boyer: Yea, Kert Hansen: Absent, Gary Jensen: Absent, Ryan Knaus: Yea, Kirk Nelson: Yea, Aaron Pistulka: Yea
Yea: 4, Nay: 0, Absent: 2

**4. Consent Agenda**

Motion by Ryan Knaus, seconded by Aaron Pistulka, to approve the consent agenda. Motion Passed.
Roger Boyer: Yea, Kert Hansen: Absent, Gary Jensen: Absent, Ryan Knaus: Yea, Kirk Nelson: Yea, Aaron Pistulka: Yea
Yea: 4, Nay: 0, Absent: 2

**4.A. Approval of Agenda**

**4.B. Approval of minutes of Regular October 19, 2020 Board Meeting**

**4.C. Approval of Claims**

**4.D. Financial Report**

**5. Visitors and communication from the public**

Lynette Gruwell was in attendance as a representative for the Wilcox-Hildreth Education Association.

**6. Action Items**

**6.A. Discuss, Consider, and take all necessary action to approve Ryan Molacek as a local substitute.**

Motion by Aaron Pistulka, seconded by Roger Boyer, to approve Ryan Molacek as a local substitute. Motion Passed.
Roger Boyer: Yea, Kert Hansen: Absent, Gary Jensen: Absent, Ryan Knaus: Yea, Kirk Nelson: Yea, Aaron Pistulka: Yea
Yea: 4, Nay: 0, Absent: 2

**6.B. Discuss, Consider and take all necessary action to approve a one year lease of $4000 for a skid steer with Central Nebraska Bobcat.**

Motion by Ryan Knaus, seconded by Roger Boyer, to approve a one year lease of $4000 for a skid steer with Central Nebraska Bobcat. Motion Passed.
Roger Boyer: Yea, Kert Hansen: Absent, Gary Jensen: Absent, Ryan Knaus: Yea, Kirk Nelson: Yea, Aaron Pistulka: Yea
Yea: 4, Nay: 0, Absent: 2

**6.C. Discus, Consider and take all necessary action to approve the payment of $ to BD Construction.**

**7. Discussion Items**

**7.A. Winter Sport Guidelines**

**7.B. Construction Updates**

**7.C. Covid-19 Updates**

**7.D. Superintendent Evaluation**

**7.E. Flexibilities for Instructional Hours, potential dates 12/21/20**

**8. Administrator Report**

**8.A. Superintendent Report**

Superintendent Patterson reported on:

1. School Finances
2. Teacher Negotiations
3. Construction Updates
4. FBLA Food Drive no school 12/22/20
5. Superintendent Evaluation to be completed in December 2020

**8.B. Principal Report**

Principal Lovin reported on:

1. NSAA Winter Activities Updates
2. We are hosting FKC Wrestling on February 2, 2021

Principal Simmons reported on:

1. MTSS Team Update
2. PBIS Update

**9. Next Board Meeting:**

Next Board of Education meeting is scheduled for December 21, 2020 at 7:00 p.m. at the Wilcox Conference Room.

**10. Adjourn**

Motion by Ryan Knaus, seconded by Roger Boyer, to Meeting adjourned at 8:00 p.m. Motion Passed.
Roger Boyer: Yea, Kert Hansen: Absent, Gary Jensen: Absent, Ryan Knaus: Yea, Kirk Nelson: Yea, Aaron Pistulka: Yea
Yea: 4, Nay: 0, Absent: 2

| Vendor Name | Invoice Number | Description | Amount |
|---|---|---|---|
| Checking Account ID 1 | Fund Number 01 | GENERAL FUND | |
| Access Elevator, Inc. | 24098 | Lift Repair-Wilcox Site | 703.60 |
| Total Access Elevator, Inc. | | | 703.60 |
| Almquist, Maltzahn, Calloway, Luth PC | 9907 | 2020 Audit | 8,545.00 |
| Total Almquist, Maltzahn, Calloway, Luth PC | | | 8,545.00 |
| Benjamin's Landscaping | 11519 | Reseed/Underground Sprinkler System | 6,875.00 |
| Total Benjamin's Landscaping | | | 6,875.00 |
| Bennetts, Robert | Phone Allo-0001 | Phone Allowance | 50.00 |
| Total Bennetts, Robert | | | 50.00 |
| Black Hills Energy | 4456237296-0018 | 613 Nelson Street | 1,618.49 |
| Black Hills Energy | 4694971507-0018 | 102 N Stockton Street | 3,185.18 |
| Black Hills Energy | 5673345098-0017 | 208 Stockton Street | 174.01 |
| Black Hills Energy | 8027394935-0019 | 404 E Sapp Street | 160.95 |
| Total Black Hills Energy | | | 5,138.63 |
| BTS Communications | 34264 | Labor-Phone Maintenance & Repair | 370.00 |
| BTS Communications | 34360 | Remote Support | 54.00 |
| BTS Communications | 34369 | License for 1-1-2021 thru 12-31-2021 | 3,316.93 |
| Total BTS Communications | | | 3,740.93 |
| Canon Financial Services, Inc. | 22246438-0001 | Copy Machine Lease Payment | 896.29 |
| Total Canon Financial Services, Inc. | | | 896.29 |
| Carter Electric | 8785 | Hildreth Site Ceiling Light Repair | 203.80 |
| Carter Electric | 8802 | Hildreth Boys Lobby Restroom Repair | 307.30 |
| Carter Electric | 8803 | Hildreth Boys Locker Room Heater Repair | 203.30 |
| Total Carter Electric | | | 714.40 |
| Classic Spa & Tub Co. | 186187-1 | Pool Winterization & Supplies | 1,290.87 |
| Total Classic Spa & Tub Co. | | | 1,290.87 |
| Computer Hardware | 137171 | Thunderbolt Cable | 40.00 |
| Total Computer Hardware | | | 40.00 |
| Cooperative Producers Inc | 11/30/2020 | Fuel | 1,823.81 |
| Total Cooperative Producers Inc | | | 1,823.81 |
| Cornerstone Bank | SDB-Hildreth 2021 | Safety Deposit Box Rent | 40.00 |
| Cornerstone Bank | SDB-Wilcox 2021 | SDB-Hildreth | 40.00 |
| Total Cornerstone Bank | | | 80.00 |
| DAS State Accounting-Central Finance | 1246674 | Interregional Fee | 232.49 |
| Total DAS State Accounting-Central Finance | | | 232.49 |
| Eakes Office Solutions | 8142602-0 | Office Supplies | 6.98 |
| Eakes Office Solutions | 8148353-0 | Office Supplies-Michelle | 60.39 |
| Eakes Office Solutions | 8148648-0 | Name Plate | 11.09 |
| Eakes Office Solutions | 8149348-0 | Binder & tape | 16.23 |
| Eakes Office Solutions | 8150523-0 | Tan Paper/Michelle | 4.94 |

| Vendor Name | Invoice Number | Description | Amount |
|---|---|---|---|
| Eakes Office Solutions | 8155748-0 | Laminate Refill | 100.72 |
| Eakes Office Solutions | 8156485-0 | Tape-Julie | 9.28 |
| Eakes Office Solutions | 8158000-0 | Paper-Julie | 4.80 |
| Total Eakes Office Solutions | | | 214.43 |
| Electronic Systems, Inc. | 31530 | Remote Connection Annual Fee Fire Alarm | 100.00 |
| Electronic Systems, Inc. | 31703 | Tech Work | 296.00 |
| Total Electronic Systems, Inc. | | | 396.00 |
| Esu #10 | 12/1/2020 ESU10 | Nov 2020 Sped Super School/Deaf Ed Sc | 371.20 |
| Total Esu #10 | | | 371.20 |
| ESU #11 | 2021-1-13 | 1st Quarter Sped Charges-Contracted | 50,892.92 |
| ESU #11 | 3859-0001 | Madnt Recert/HAL/Media Charges | 2,363.18 |
| ESU #11 | 3870 | Lamination/Copies | 21.15 |
| Total ESU #11 | | | 53,277.25 |
| First National Capital Markets, Inc. | 1 | Year 1 2020 NDE Budget Sub-Dietz Consult | 2,500.00 |
| Total First National Capital Markets, Inc. | | | 2,500.00 |
| Franklin County Chronicle | 10/31/2020 | October Publications-BOE | 198.79 |
| Franklin County Chronicle | 11/30/2020 Invoices | 272711, 272733, 272848 Ad, BOE, Minutes | 105.85 |
| Total Franklin County Chronicle | | | 304.64 |
| Fritz's Market | Nov. 2020 Invoices | FCS/Hildreth Site/Office Supplies | 207.17 |
| Total Fritz's Market | | | 207.17 |
| Frontier | 3081880193-0018 | Hildreth Site Phone Charges | 413.42 |
| Total Frontier | | | 413.42 |
| GovConnection Inc | 70701833 | 75 Chromebooks | 17,429.25 |
| Total GovConnection Inc | | | 17,429.25 |
| Great Plains Communications | 50365-0011 | Wilcox Site Phone Bill | 857.67 |
| Total Great Plains Communications | | | 857.67 |
| Harlan County Clerk | 2020 Election | 2020 Election | 100.00 |
| Total Harlan County Clerk | | | 100.00 |
| Holdrege Medical Clinic, PC | 9/16/21 Henderson | Rick Henderson-Cut | 406.00 |
| Total Holdrege Medical Clinic, PC | | | 406.00 |
| Home Depot Pro , The | 583097134 | Purell Hand Sanitizer | 177.60 |
| Home Depot Pro , The | 583097142 | Drive Belt | 39.52 |
| Home Depot Pro , The | 584164743 | Carpet Film | 44.00 |
| Home Depot Pro , The | 584164750 | Trash Can Liners | 115.59 |
| Home Depot Pro , The | 584683569 | Face Tissue & Paper Towels | 1,187.81 |
| Home Depot Pro , The | 584683577 | Trash Can Liners | 115.59 |
| Home Depot Pro , The | 584956379 | Buffer Pads | 41.65 |
| Home Depot Pro , The | 585224058 | Covid-19 Disinfect Supplies | 277.20 |
| Home Depot Pro , The | 588005611 | Wet Mop | 8.47 |

| Vendor Name | Invoice Number | Description | Amount |
|---|---|---|---|
| Home Depot Pro , The | 588005629 | Custodial Supplies | 50.58 |
| Home Depot Pro , The | 588005637 | Rubber Squeegee | 5.15 |
| Total Home Depot Pro , The | | | 2,063.16 |
| J.W. Pepper & Son, Inc. | 363104784 | Band Music | 124.99 |
| J.W. Pepper & Son, Inc. | 363120647 | Music | 55.00 |
| Total J.W. Pepper & Son, Inc. | | | 179.99 |
| Jaymar Business Forms, Inc. | 059371 | Tax Forms for 2020 W-2, 1099 | 135.10 |
| Total Jaymar Business Forms, Inc. | | | 135.10 |
| Kat's Korner Market | Nov.2020 Invoices-FC | FCS Invoices-Nov 2020 | 219.27 |
| Total Kat's Korner Market | | | 219.27 |
| Latter Repair & Irrigation, Inc. | 9920 | Storm 2890 Troy Bilt Snow Blower | 1,220.00 |
| Latter Repair & Irrigation, Inc. | 9935 | Mower Parts | 310.47 |
| Total Latter Repair & Irrigation, Inc. | | | 1,530.47 |
| Lovin, Shannon | CellPhoneA-0012 | Monthly Cell Phone Allowance | 50.00 |
| Total Lovin, Shannon | | | 50.00 |
| Matheson Tri-Gas Inc | 51724512 | Oxygen/Acetylene | 124.99 |
| Total Matheson Tri-Gas Inc | | | 124.99 |
| Menards - Kearney | 10968 | Mouse Traps - Hildreth Site | 45.85 |
| Menards - Kearney | 11629 | Custodial Supplies - Hildreth Site | 14.32 |
| Total Menards - Kearney | | | 60.17 |
| Mid-America Research Chemical | 0716769-IN | Custodial Supplies | 596.65 |
| Total Mid-America Research Chemical | | | 596.65 |
| Minden Courier | Nov2020 Ch-0001 | Nov. BOE Mtg notice & minutes | 62.78 |
| Total Minden Courier | | | 62.78 |
| NASB ALICAP | Addl premium due-add | Additional Premium Due for New Addition | 6,000.00 |
| Total NASB ALICAP | | | 6,000.00 |
| NCSA | 65983 | WebEd Series 20-21 Hinrichs | 150.00 |
| NCSA | 66049 | Patterson-Leg. Review | 75.00 |
| NCSA | Simmons NAESP | NAESP/NSASSP 2020 Princ. Confer. Simmons | 90.00 |
| Total NCSA | | | 315.00 |
| Nebraska Central Equipment Inc | 0163242-IN | COA-Balance on Parts | 15.56 |
| Total Nebraska Central Equipment Inc | | | 15.56 |
| Nebraska Dept of Health & Human Services | MedicaidRepayment11- | Medicaid Repayment for DF2019 and MM2019 | 527.01 |
| Total Nebraska Dept of Health & Human Services | | | 527.01 |
| Patterson Chiropractic, LLC | DOT Physical/Lambert | DOT Physical - N. Lambert | 125.00 |
| Total Patterson Chiropractic, LLC | | | 125.00 |

| Vendor Name | Invoice Number | Description | Amount |
|---|---|---|---|
| Patterson, Justin | PattersonP-0012 | Monthly Cell Phone Allowance-Patterson | 50.00 |
| Total Patterson, Justin | | | 50.00 |
| Phelps County Clerk | 2020 Election-Phelps | Phelps County Election 11-3-2020 | 100.09 |
| Total Phelps County Clerk | | | 100.09 |
| Pony Express Ford | 6005967/1 | 2017 Ford Exped. Repair | 420.35 |
| Total Pony Express Ford | | | 420.35 |
| Presto-X Company | 8642143 | Monthly Pest Control | 62.00 |
| Presto-X Company | 8964297 | Pest Control - Wilcox Site | 62.00 |
| Total Presto-X Company | | | 124.00 |
| Rasmussen Mechanical Services, Inc. | SRV077890 | Hildreth Site Repair/Condensate Pump | 1,851.19 |
| Total Rasmussen Mechanical Services, Inc. | | | 1,851.19 |
| Romar Pest Control | 30903 | Sentricon Annual Review | 640.00 |
| Total Romar Pest Control | | | 640.00 |
| Russell's Appliance & Electronics | 59150 | Video/Electronic Accessories | 428.00 |
| Total Russell's Appliance & Electronics | | | 428.00 |
| S & W Auto Parts | 833310 | Blades | 56.60 |
| S & W Auto Parts | 835743 | Windshield Washer Blades | 59.12 |
| Total S & W Auto Parts | | | 115.72 |
| School Specialty | 208126638117 | Construction Paper | 5.39 |
| Total School Specialty | | | 5.39 |
| Simmons, Kelly | PhoneAllow-0012 | Monthly Cell Phone Allowance | 50.00 |
| Total Simmons, Kelly | | | 50.00 |
| South Sioux City Community Schools | 12/2/2020 | Zaner-Bloser Materials at 85% Cost | 457.08 |
| Total South Sioux City Community Schools | | | 457.08 |
| Staples Advantage | 8060316172 | Disposable Face Masks | 454.59 |
| Total Staples Advantage | | | 454.59 |
| Svoboda's True Value | Nov2020 Invoices | One Act/Custodial | 152.87 |
| Total Svoboda's True Value | | | 152.87 |
| Tarr, Julie | NovTimeSheet-C4K | Nov Time Sheet Hours for C4K Grant | 280.00 |
| Total Tarr, Julie | | | 280.00 |
| Time Management Systems, Inc. | 245088 | AOD Software & Attendance Contract | 124.55 |
| Total Time Management Systems, Inc. | | | 124.55 |
| Town & Country Service | 20757 | 2007 Chev. Van Repair | 256.91 |
| Town & Country Service | 20860 | #5 2014 Dodge Caravan | 215.62 |
| Town & Country Service | 20912 | #22 2017 Freightliner Bus | 612.21 |
| Town & Country Service | 21005 | Labor & Parts #3 | 61.62 |
| Town & Country Service | 21012 | 2017 Ford Exped. Inspection | 61.62 |
| Town & Country Service | 21083 | 2008 Ford Truck #7 | 141.54 |

| Vendor Name | Invoice Number | Description | Amount |
|---|---|---|---|
| Town & Country Service | 21084 | #4 2013 Dodge Caravan | 61.62 |
| Town & Country Service | 21085 | 2014 Dodge Caravan #5 Tires | 291.98 |
| Town & Country Service | 21087 | #16 2017 Chev. Express | 125.62 |
| Town & Country Service | 21088 | Labor Safety Ins. 2007 Chevy Van | 70.12 |
| Town & Country Service | 21090 | #19 Blue Bird Service/Inspection | 270.17 |
| Town & Country Service | 21092 | #21 2015 Blue Bird Inspection/Service | 351.10 |
| Town & Country Service | 21121 | COA | (326.97) |
| Town & Country Service | 21122 | 2017 Freightliner Parts | 341.97 |
| Total Town & Country Service | | | 2,535.13 |
| Uden Plumbing & Heating, Inc. | 4515 | Plumbing Mens Locker Room/Pool Locker | 1,109.00 |
| Total Uden Plumbing & Heating, Inc. | | | 1,109.00 |
| Verizon Business | 5051201672-0006 | Wilcox Site Phone Service | 71.78 |
| Total Verizon Business | | | 71.78 |
| Village Of Hildreth | 099-0008 | Upper Elem. School Building Utilities | 1,670.59 |
| Village Of Hildreth | 100-0008 | WH Upper Elem. - Bus | 56.04 |
| Village Of Hildreth | 249A FB Fi-0008 | Football Field | 123.32 |
| Total Village Of Hildreth | | | 1,849.95 |
| Village Of Wilcox | 10600-0012 | 102 N Stockton | 2,956.60 |
| Village Of Wilcox | 15500-0012 | 105 North Stockton/Pole in Parking Lot | 5.44 |
| Village Of Wilcox | 23000-0012 | 102 North Stockton | 124.25 |
| Village Of Wilcox | 23400-0003 | Water-102 N. Stockton | 488.39 |
| Village Of Wilcox | 23700-0012 | 308 East Sapp Street | 101.50 |
| Village Of Wilcox | 24300-0012 | Wilcox Site Water | 115.84 |
| Village Of Wilcox | 24400-0012 | 102 North Stockton | 55.00 |
| Village Of Wilcox | 24500-0012 | Wilcox Site | 374.20 |
| Village Of Wilcox | 24700-0012 | Wilcox Site | 97.50 |
| Village Of Wilcox | 25600-0012 | 208 N Stockton Street | 30.65 |
| Village Of Wilcox | 25900-0001 | New Addition | 50.87 |
| Total Village Of Wilcox | | | 4,400.24 |
| VISA | HinrichsCC-Nov2020 | OneAct/MS Kitchen/Office/Health CC Charg | 111.58 |
| VISA | MS-11/23/2020 | Simmons-Reg, Fertilizer Spreader | 728.99 |
| VISA | Patterson-Nov2020 | Patterson-Meal | 15.40 |
| VISA | WHS-Nov 2020 | OneAct/Custodial/Mach | 3,195.07 |
| Total VISA | | | 4,051.04 |
| Walmart | 11/16/2020-0001 | Late Charge | 0.58 |
| Total Walmart | | | 0.58 |
| Weathercraft | 7508 | Roof Repair | 1,226.00 |
| Total Weathercraft | | | 1,226.00 |
| Wil-Hil Activity Account | 12-11-20 GlovesReimb | Reimburse Falcon Concessions for Gloves | 155.55 |
| Total Wil-Hil Activity Account | | | 155.55 |
| Wilcox-Hildreth Clearing Acct | 11/30/2020-0001 | Reimburse Clearing account for Postage | 111.24 |
| Total Wilcox-Hildreth Clearing Acct | | | 111.24 |
| Windstream | 011650478 -0006 | Hildreth Supt Line | 6.60 |

| Vendor Name | Invoice Number | Description | Amount |
|---|---|---|---|
| Total Windstream | | | 6.60 |
| Fund Number 01 | | | 139,384.14 |
| Checking Account ID 1 | | | 139,384.14 |

| **GENERAL FUND** | | |
|---|---|---|
| 11/1/19 | | **$2,366,756.91** |
| County Receipts | $55,175.42 | |
| Motor Vehicle Taxes | $6,291.62 | |
| Local License Fees | | |
| Interest Earned | $5,579.13 | |
| Other Local Receipts | $55.00 | |
| County Fines & Licenses | $780.63 | |
| Homestead Exemption | | |
| Other County Sources | $600.00 | |
| High Ability Learners | | |
| State Aid | $2,548.00 | |
| SPED Programs | | |
| State Apportionment | | |
| Pers. Prop Tax Credit | | |
| Property Tax Relief | $205.01 | |
| Pro Rata Motor Vehicles | $164.62 | |
| In Lieu of Taxes | $334.52 | |
| Medicaid | $2,266.92 | |
| Title I | | |
| Title IIA | | |
| Title IV | | |
| IDEA Base | | |
| IDEA Base Part B-2 | | |
| Misc Receipts | $846.80 | |
| Grant | $200.00 | |
| Distance Learning | | |
| Reap Grant | | |
| U.S. Fish & Wildlife | | |
| Lunch Tax/Retire | $3,417.79 | |
| After School Program | $97.00 | |
| **TOTAL RECEIPTS** | **$78,562.46** | |
| | | |
| Instructional Services | $139,498.76 | |
| SPED Service | $36,980.89 | |
| Student Support Service | $11,251.59 | |
| Support Services - Staff 22( | $13,371.11 | |
| Board of Education | $1,173.66 | |
| Executive Administration | $12,992.92 | |
| Principal | $22,936.85 | |
| Business | $9,213.56 | |
| Operation-Maintenance | $41,728.40 | |
| Regular Transportation | $25,070.62 | |
| SPED Transportation | | |
| Community Service | $1,332.97 | |
| Title I | | |
| Lunch Fund Expenses | | |
| State Categorical Programs | | |
| Federal Funds | $6,070.92 | |
| HAL/Distance Learning | $159.67 | |
| Architech & Engineering | $37,487.83 | |
| URM | | |
| Non-Program/Transfers | $3,417.79 | |
| **TOTAL EXPENDITURES:** | **$362,687.54** | |
| Ending Balance 11/30/2019 | | **$2,082,631.83** |

| **ACCOUNT BALANCES:** | **30-Nov-19** |
|---|---|
| Depreciation | $1,157,923.12 |
| General | $2,082,631.83 |
| Lunch | $53,855.17 |
| ADA | $527.91 |
| Building (Hildreth) | Closed-Moved to Sp. Bldg. |
| Employee Benefit | $6,085.50 |
| HS Activity | $376,764.62 |
| MS Activity (Closed) | $0.00 |
| Gen Fund Clearing | |
| MS Clearing | Closed-Moved to HS Clearing |
| Student Fee | $6,651.64 |
| URM Fund | $9,182.83 |
| Falcon Team Account | $1,034.45 |
| Special Building Fund | $1,070,801.69 |
| **Total Funds** | **$4,765,458.76** |

| **DEPRECIATION FUND BREAKDOWN:** | |
|---|---|
| Charter Reimb | $122,123.38 |
| Transportation | $181,394.48 |
| Building | $554,115.25 |
| Track | $83,223.69 |
| Interest | $73,384.37 |
| Computer Hardware | $143,681.95 |
| TCD | $20,000.00 |
| | |
| **Total:** | **$1,177,923.12** |

| **GENERAL FUND BANK RECONCILIATION:** | |
|---|---|
| Bank Balance as of 11/30/201 | $2,135,326.67 |
| Outstanding Checks: | $52,694.84 |
| **Ending Balance:** | **$2,082,631.83** |

**Report Date 12/1/2019**

**GENERAL FUND**

| | 11/1/20 |
|---|---|
| County Receipts | $37,224.63 |
| Motor Vehicle Taxes | $7,163.50 |
| Local License Fees | $300.00 |
| Interest Earned | $2,259.61 |
| Other Local Receipts | |
| County Fines & Licenses | $293.55 |
| Homestead Exemption | |
| Other County Sources | |
| High Ability Learners | $2.00 |
| State Aid | $2,622.00 |
| SPED Programs | |
| State Apportionment | |
| Pers. Prop Tax Credit | |
| Property Tax Relief | |
| Pro Rata Motor Vehicles | $630.28 |
| In Lieu of Taxes | $336.93 |
| Medicaid | $1,722.28 |
| Title I | |
| Title IIA | |
| Title IV | |
| IDEA Base | |
| IDEA Base Part B-2 | |
| Misc Receipts | |
| Grant | $258.00 |
| E-Rate Grant | |
| Reap Grant | |
| U.S. Fish & Wildlife | |
| Lunch Tax/Retire | $3,315.65 |
| After School Program | |
| **TOTAL RECEIPTS** | **$56,128.43** |

| | |
|---|---|
| Instructional Services | $155,293.29 |
| SPED Service | $37,559.52 |
| Student Support Service | $11,484.40 |
| Support Services - Staff 2200 | $16,528.99 |
| Board of Education | $107.63 |
| Executive Administration | $13,693.54 |
| Principal | $24,760.00 |
| Business | $21,669.36 |
| Operation-Maintenance | $36,729.80 |
| Regular Transportation | $20,326.32 |
| IDEA | |
| Title I | $6,908.61 |
| Community Service (Pool) | $870.00 |
| State Categorical Programs | |
| Federal Funds | |
| HAL/Distance Learning | $25.00 |
| Architech & Engineering | |
| Building Impr-4700 | |
| Debt Services-5000 | |
| Emerg. Relief-ESSER | |
| **TOTAL EXPENDITURES:** | **$345,956.46** |

**ACCOUNT BALANCES:** **30-Nov-20**

| | |
|---|---|
| Depreciation | $533,306.49 |
| General | $584,651.73 |
| Lunch | $16,448.53 |
| ADA | $527.91 |
| Building (Hildreth) | Closed-Moved to Sp. Bldg. |
| Employee Benefit | $6,155.66 |
| HS Activity | $434,459.00 |
| MS Activity (Closed) | $0.00 |
| Gen Fund Clearing | $5,257.38 |
| MS Clearing | Closed-Moved to HS Clearing |
| Student Fee | $7,877.11 |
| URM Fund | |
| Falcon Team Account | $1,034.45 |
| Special Building Fund | $1,362,187.65 |
| **Total Funds** | **$2,951,905.91** |

**DEPRECIATION FUND BREAKDOWN:**

| | |
|---|---|
| Charter Reimb | $0.00 |
| Transportation | $181,394.48 |
| Building | $204,244.12 |
| Track | $0.00 |
| Interest | $3,985.94 |
| Computer Hardware | $143,681.95 |
| TCD | $20,000.00 |
| **Total:** | **$553,306.49** |

**GENERAL FUND BANK RECONCILIATION:**

| | |
|---|---|
| Bank Balance as of November 30, 202 | $633,698.92 |
| Outstanding Checks: | $49,047.19 |
| **Ending Balance:** | **$584,651.73** |

**Report Date 12/1/2020**

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | **Monthly Category Expenses:** | | | | | | | | | | | | | | | | |
| 2 | | | **Bdgt 20-21** | Sept Exp | Oct Exp | Nov Exp | Dec Exp | Jan Exp | Feb Exp | Mar Exp | Apr Exp | May Exp | June Exp | July Exp | Aug Exp | Total | Balance |
| 3 | 1100's | Instruction | **$2,416,800** | $160,797 | $155,433 | $155,293 | $157,461 | | | | | | | | | | $2,416,800 |
| 4 | 1200's | SPED | **$493,200** | $31,158 | $36,458 | $37,560 | $40,478 | | | | | | | | | | $493,200 |
| 5 | 1300's | Summer School | **$8,000** | | | | | | | | | | | | | | $8,000 |
| 6 | 2100's | Sup Ser Pupils | **$219,650** | $14,354 | $12,593 | $11,484 | $12,551 | | | | | | | | | | $219,650 |
| 7 | 2200's | Sup Ser Staff | **$337,700** | $14,537 | $22,546 | $16,529 | $15,143 | | | | | | | | | | $337,700 |
| 8 | 2310's | Board | **$45,100** | $122 | $4,328 | $108 | $1,348 | | | | | | | | | | $45,100 |
| 9 | 2320's | Exec Admin | **$195,280** | $13,716 | $16,779 | $13,694 | $16,064 | | | | | | | | | | $195,280 |
| 10 | 2400's | Principal | **$318,150** | $24,002 | $23,097 | $24,760 | $23,650 | | | | | | | | | | $318,150 |
| 11 | 2500's | Super/Business | **$199,300** | $8,661 | $16,001 | $21,669 | $22,507 | | | | | | | | | | $199,300 |
| 12 | 2600's | Main & Oper | **$923,900** | $43,712 | $55,180 | $36,730 | $61,972 | | | | | | | | | | $923,900 |
| 13 | 2700's | Reg Trans | **$378,970** | $13,605 | $19,041 | $20,326 | $23,868 | | | | | | | | | | $378,970 |
| 14 | 2712's | SPED Trans | **$2,350** | | | | | | | | | | | | | | $2,350 |
| 15 | 3000's | HAL & Community | **$48,200** | $1,224 | $355 | $870 | $1,571 | | | | | | | | | | $48,200 |
| 16 | 3500's | State Categorical | **$13,200** | | | $25 | $1,805 | | | | | | | | | | $13,200 |
| 17 | 4000's | Architecture/Engin | **$25,000** | $224,736 | $104,721 | | | | | | | | | | | | $25,000 |
| 18 | 6000's | Federal | **$298,200** | $15,940 | $10,717 | $6,909 | $70,066 | | | | | | | | | | $298,200 |
| 19 | 5000's | Debt Services | | | | | | | | | | | | | | | |
| 20 | 8000's | Transfers | **$92,000** | | | | | | | | | | | | | | $92,000 |
| 21 | 9000's | Non-Program | | | | | | | | | | | | | | | |
| 22 | | | | | | | | | | | | | | | | | |
| 23 | Total | | **$6,015,000** | $566,563 | $477,248 | $345,956 | $448,483 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $6,015,000 |
| 24 | | | | | | | | | | | | | | | | | |
| 25 | **Total Monthly Expenses:** | | | | | | | | | | | | | | | | |
| 26 | General | | **$5,175,050** | $519,466 | $325,352 | $301,463 | $336,134 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $1,482,416 | $3,692,634 |
| 27 | SPED | | **$495,550** | $31,158 | $36,458 | $37,560 | $40,478 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $145,653 | $349,897 |
| 28 | Federal | | **$298,200** | $15,940 | $10,717 | $6,909 | $70,066 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $103,631 | $194,569 |
| 29 | Total | | **$5,968,800** | $566,563 | $372,527 | $345,931 | $446,678 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $0 | $1,731,700 | $4,237,100 |
| 30 | | | | | | | | | | | | | | | | | |
| 31 | **Total Yearly Expenses:** | | | | | | | | | | | | | | | | |
| 32 | General | | **$5,083,050** | $519,466 | $844,818 | $1,146,281 | $1,482,416 | $1,482,416 | $1,482,416 | $1,482,416 | $1,482,416 | $1,482,416 | $1,482,416 | $1,482,416 | $1,482,416 | $1,482,416 | $3,600,634 |
| 33 | SPED | | **$495,550** | $31,158 | $67,616 | $105,175 | $145,653 | $145,653 | $145,653 | $145,653 | $145,653 | $145,653 | $145,653 | $145,653 | $145,653 | $145,653 | $349,897 |
| 34 | Federal | | **$298,200** | $15,940 | $26,657 | $33,565 | $103,631 | $103,631 | $103,631 | $103,631 | $103,631 | $103,631 | $103,631 | $103,631 | $103,631 | $103,631 | $194,569 |
| 35 | Total | | **$5,876,800** | $566,563 | $939,090 | $1,285,022 | $1,731,700 | $1,731,700 | $1,731,700 | $1,731,700 | $1,731,700 | $1,731,700 | $1,731,700 | $1,731,700 | $1,731,700 | $1,731,700 | $4,145,100 |
| 36 | | | | | | | | | | | | | | | | | |
| 37 | **Total Unencumbered:** | | | | | | | | | | | | | | | | |
| 38 | General | | **$5,175,050** | $4,655,584 | $4,330,232 | $4,028,769 | $3,692,634 | $3,692,634 | $3,692,634 | $3,692,634 | $3,692,634 | $3,692,634 | $3,692,634 | $3,692,634 | $3,692,634 | | |
| 39 | SPED | | **$495,550** | $464,392 | $427,934 | $390,375 | $349,897 | $349,897 | $349,897 | $349,897 | $349,897 | $349,897 | $349,897 | $349,897 | $349,897 | | |
| 40 | Federal | | **$298,200** | $282,260 | $271,544 | $264,635 | $194,569 | $194,569 | $194,569 | $194,569 | $194,569 | $194,569 | $194,569 | $194,569 | $194,569 | | |
| 41 | Total | | **$5,968,800** | $5,402,237 | $5,029,710 | $4,683,778 | $4,237,100 | $4,237,100 | $4,237,100 | $4,237,100 | $4,237,100 | $4,237,100 | $4,237,100 | $4,237,100 | $4,237,100 | | |
| 42 | | | | | | | | | | | | | | | | | |
| 43 | Gen Budget Avg Spend Down | | | $4,743,968 | $4,312,369 | $3,881,288 | $3,449,688 | $3,018,607 | $2,587,525 | $2,156,443 | $1,724,844 | $1,293,763 | $862,681 | $431,082 | $0 | | |
| 44 | Total Budget Avg Spend Down | | | $5,513,951 | $5,012,300 | $4,511,250 | $4,009,599 | $3,508,550 | $3,007,500 | $2,506,451 | $2,004,800 | $1,503,750 | $1,002,701 | $501,050 | $0 | | |

**Wilcox-Hildreth Public Schools**
**404 E. Sapp St.**
**PO Box 190**
**Wilcox, NE 68982**

| | |
|---|---|
| Invoice | 399571 |
| Draw | 15 |
| Date | 11/17/20 |
| Customer | 23019 |

**Contract:** 19-02-025 Wilcox-Hildreth Public Schools

**Contract Recap:**

| | | |
|---|---|---|
| Construction Budget | $ | 8,017,122.60 |
| Budget Change to Date | $ | 20,097.42 |
| Construction Budget to Date | $ | 8,037,220.02 |
| Total Completed to Date | $ | 7,515,944.84 |
| Retainage | $ | (204,929.56) |
| Total Earned Less Retainage | $ | 7,311,015.28 |
| Less Previous Billings | $ | (7,034,706.82) |
| AMOUNT DUE THIS INVOICE | $ | 276,308.46 |

**Net 10 Days**

| CSI Division | Description | | Quantity | | Rate | | Amount |
|---|---|---|---|---|---|---|---|
| **01** | **General Requirements** | | | | | | |
| 01-3100.40 | Incidental Const Services | | | | | | |
| | | Skilled Laborer | 19 | $ | 55.00 | $ | 1,045.00 |
| | | Other Misc Costs | | | | $ | 928.78 |
| 01-3100.50 | Plan Documents | | | | | $ | - |
| 01-3113.10 | Sr. Accounting | | 8 | $ | 70.00 | $ | 560.00 |
| 01-3113.20 | Accounting | | 20 | $ | 63.00 | $ | 1,260.00 |
| 01-3113.30 | Construction Op Director | | 4 | $ | 100.00 | $ | 400.00 |
| 01-3113.44 | Field Operations Director | | 13 | $ | 100.00 | $ | 1,300.00 |
| 01-3113-45 | Project Engineer | | 5.5 | $ | 135.00 | $ | 742.50 |
| 01-3113.50 | Project Manager | | 50 | $ | 70.00 | $ | 3,500.00 |
| | | | | $ | 87.50 | $ | - |
| 01-3113.55 | Assistant Project Manager | | 42 | $ | 57.00 | $ | 2,394.00 |
| 01-3113.60 | Superintendent | | 169 | $ | 75.00 | $ | 12,675.00 |
| | | | 52 | $ | 92.50 | $ | 4,810.00 |
| 01-3113.75 | Contract Administration | | | $ | 61.00 | $ | - |
| | | Other Misc Costs | | | | $ | - |
| 01-3113.80 | Project Executive | | | $ | 135.00 | $ | - |
| 01-3300.10 | Submittal Exchange | | | | | $ | 1,425.00 |
| 01-4126.20 | Fire Marshall Permit | | | | | $ | - |
| 01-5100.99 | Temporary Utilities | | | | | $ | - |
| 01-5113.10 | Temporary Electrical | | | | | $ | 151.82 |
| 01-5133.10 | Temporary Telephone | | | | | $ | 160.00 |
| 01-5136.10 | Temporary Drinking Water | | | | | $ | 52.79 |
| 01-5213.99 | Field Office Supplies | | | | | $ | 62.00 |
| 01-5219.10 | Sanitary Facilities | | | | | $ | 179.35 |
| 01-7113.10 | Mobilization | | | | | $ | - |
| | | Leadman | | $ | 60.00 | $ | - |
| 01-7416.99 | Site Maintenance | | | | | | |
| | | Skilled Laborer | 77 | $ | 55.00 | $ | 4,235.00 |
| | | | 13 | $ | 69.00 | $ | 897.00 |
| | | Laborer | | $ | 50.00 | $ | - |
| | | | | $ | 62.50 | $ | - |
| 01-7419.10 | Refuse Collection & Disposal | | | | | $ | 6,128.67 |
| 01-7423.10 | Final Cleaning | | | | | $ | 11,450.00 |
| | **TOTAL GENERAL REQUIREMENTS** | | | | | **$** | **54,356.91** |

| | | | | |
|---|---|---|---|---|
| **06** | **Carpentry** | | | |
| 06-1000.10 | Carpentry | | | |
| | | Subcontractor | $ | 18,631.28 |
| | | **TOTAL CARPENTRY** | **$** | **18,631.28** |
| **08** | **Openings** | | | |
| 08-5000.20 | Wood Windows | | | |
| | | Subcontractor | $ | 18,364.00 |
| | | **TOTAL OPENINGS** | **$** | **18,364.00** |
| **09** | **Finishes** | | | |
| 09-5100-10 | Acoustical Ceiling Systems | | | |
| | | Subcontractor | $ | 11,695.00 |
| 09-6000.99 | Flooring | | | |
| | | Subcontractor | $ | 4,198.37 |
| | | **TOTAL FINISHES** | **$** | **15,893.37** |
| **10** | **Specialties** | | | |
| 10-2600.99 | Wall and Door Protection | | | |
| | | Material | $ | 12,134.61 |
| 10-4400.10 | Fire Extinguishers | | | |
| | | Material | $ | - |
| 10-7500.99 | Flagpoles | | | |
| | | Material | $ | 1,730.00 |
| | | **TOTAL SPECIALTIES** | **$** | **13,864.61** |
| **12** | **Furnishings** | | | |
| 12-1000.10 | Wood Floor | | | |
| | | Subcontractor | $ | 28,680.00 |
| 12-6613.99 | Telescoping Bleachers | | | |
| | | Subcontractor | $ | 31,512.54 |
| | | **TOTAL FURNISHINGS** | **$** | **60,192.54** |
| **14** | **Elevators** | | | |
| 14-2000-99 | Elevators | | | |
| | | Subcontractor | $ | 703.60 |
| | | **TOTAL ELEVATORS** | **$** | **703.60** |
| **22** | **Plumbing** | | | |
| 22-0100.99 | Plumbing | | | |
| | | Subcontractor | $ | 17,617.00 |
| | | **TOTAL PLUMBING** | **$** | **17,617.00** |
| **26** | **Electrical** | | | |
| 26-0500.99 | Electrical | | | |
| | | Subcontractor | $ | 5,287.00 |
| | | **TOTAL ELECTRICAL** | **$** | **5,287.00** |

| 70 | OTHER USER DEFINED | | | | |
|---|---|---|---|---|---|
| 70-1000.20 | Equipment Fuel | | | $ | 380.98 |
| 70-1000.99 | Mileage | | | | |
| | Week of 10/19/20 - BD4 | 52 | $0.535 | $ | 27.82 |
| 70-1100.99 | Estimating Adjustment | | | $ | 56,917.10 |
| 70-6000.99 | Small Tools | | | $ | - |
| 70-7000.99 | Equipment | | | | |
| | BD Equipment | | | | |
| | Office Trailer (mo) | 1 | $500.00 | $ | 500.00 |
| | Storage Trailer (mo) | 1 | $160.00 | $ | 160.00 |
| | Skid loader (mo) | 1 | $1,395.00 | $ | 1,395.00 |
| | All Terrain Lift (mo) | 1 | $1,390.00 | $ | 1,390.00 |
| | **TOTAL OTHER USER DEFINED** | | | **$** | **60,770.90** |

| | | |
|---|---|---|
| INVOICE SUB TOTAL | $ | 265,681.21 |
| CONTRACTOR FEE | $ | 10,627.25 |
| TOTAL COMPLETED TO DATE | $ | 276,308.46 |
| RETAINAGE 5% | $ | - |
| AMOUNT DUE THIS INVOICE | $ | 276,308.46 |

**Contract Summary:**

| | | |
|---|---|---|
| Construction Budget | $ | 8,017,122.60 |
| Approved Changes | $ | 20,097.42 |
| Construction Budget to Date | $ | 8,037,220.02 |
| Invoiced Amount | $ | 7,515,944.84 |
| Remaining Amount | $ | 521,275.18 |
| Billed Percent | | 94% |
| RETAINAGE Balance | $ | 204,929.56 |

**Approved By:**

**Name:** Jon Mosbarger

Jon Mosbarger, Project Manager

**Date:** 11/17/2020

**Name:** Linette Butler

Linette Butler, General Manager

**Date:** 11/17/2020

**Name:**

Wilkins ADP

**Date:** 12/21/2020

***Thank you for choosing BD Construction, Inc./Kearney***

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 01-3100-40 Incidental Const Services | | | |
| 2028 Builders Warehouse<br>PO Box 1895<br>Kearney NE 68848-1895 | | | |
| 1210161 | 09-22-2020 | Fasteners/Lumber | 158.82 |
| 1212996 | 09-28-2020 | screws/dynaflex | 13.11 |
| 1213535 | 09-29-2020 | sealant | 9.62 |
| 1214133 | 09-30-2020 | cutoff wheel/sealant | 43.80 |
| 1216168 | 10-05-2020 | masking tape-bldr board-tripod | 234.82 |
| 4002 Dave Waggoner Plumbing & Htg.<br>2617-1/2 W 24th St<br>Kearney NE 68847 | | | |
| 9930 | 10-23-2020 | valve box ext (water main) | 47.73 |
| 6539 First National-7718-EM<br>PO Box 2818<br>Omaha NE 68103 | | | |
| 2020-09-22 | 09-22-2020 | breaker | 87.43 |
| 6542 First National-1612-CS<br>PO Box 2818<br>Omaha NE 68103 | | | |
| 2020-09-23 | 09-23-2020 | Furnace/Air Filters | 333.45 |
| 13300 Mead Lumber<br>1740 Bill Babka Dr<br>Columbus NE 68601 | | | |
| 391192 | 10-06-2020 | Credit for INV 5355489 | 99.30- |
| 5355489 | 09-29-2020 | lumber | 99.30 |
| | | CSI Total | 928.78* |
| 01-3300-10 Submittal Exchange | | | |
| 6504 First National-1489-JM<br>PO Box 2818<br>Omaha NE 68103 | | | |
| 2020-09-08 | 09-08-2020 | Oracle | 1,425.00 |
| | | CSI Total | 1,425.00* |

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 01-5113-10 Temporary Electrical | | | |
| 23223 Wilcox Utilities Dept. | | | |
| PO Box 88 | | | |
| Wilcox NE 68982 | | | |
| 2020-09-30 | 09-30-2020 | Utilities | 74.35 |
| 2020-09-30b | 09-30-2020 | Utilities | 77.47 |
| | | CSI Total | 151.82* |
| 01-5133-10 Temporary Telephone (Cell Phon | | | |
| 6533 First National-2944-JH | | | |
| P. O. Box 2818 | | | |
| Omaha NE 68103-2818 | | | |
| 9861158409 | 09-10-2020 | Verizon Cell Phone -00003 | 160.00 |
| | | CSI Total | 160.00* |
| 01-5136-10 Temporary Water Drinking | | | |
| 3082 Culligan Water Conditioning | | | |
| 211 W 19th St | | | |
| Kearney NE 68847 | | | |
| 2020-09 160234 | 09-22-2020 | Drinking Water | 32.66 |
| 2020-09 59899 | 09-22-2020 | Drinking Water | 20.13 |
| | | CSI Total | 52.79* |
| 01-5213-99 Field Offices and Sheds | | | |
| 6543 Flatwater Wireless | | | |
| PO Box 194 | | | |
| Ravenna NE 68869 | | | |
| 2020-10-01 | 10-01-2020 | Internet - Wilcox | 62.00 |
| | | CSI Total | 62.00* |
| 01-5219-10 Sanitary Facilities | | | |
| 3127 Comfy Bowl Inc | | | |
| PO Box 274 | | | |
| Gibbon NE 68840 | | | |
| 83130 | 10-06-2020 | Porta Jon | 179.35 |
| | | CSI Total | 179.35* |

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 01-7419-10 Refuse Collection & Disposal | | | |
| 19250 South Central Sanitation<br>PO Box 40<br>Wilcox NE 68982 | | | |
| 11802 | 08-26-2020 | rolloffs/landfill fees | 3,815.00 |
| 11849 | 09-30-2020 | Rolloff | 2,313.67 |
| | | CSI Total | 6,128.67* |
| 01-7423-10 Final Cleaning | | | |
| 16101 Perfect Touch Cleaning Service<br>5804 R Ave<br>Kearney NE 68845 | | | |
| 2311 | 10-21-2020 | cleaning | 11,450.00 |
| | | CSI Total | 11,450.00* |
| 06-1000-10 Rough Carpentry | | | |
| 2000 BD Construction Inc/Kearney<br>PO Box 726<br>Kearney NE 68848 | | | |
| 399558 | 10-20-2020 | Draw 12-Wilcox (Carp) | 18,631.28 |
| | | CSI Total | 18,631.28* |
| 08-5000-20 Wood Windows | | | |
| 20252 Tri-County Glass Inc<br>PO Box 789<br>Kearney NE 68848-0789 | | | |
| WH-09 | 10-20-2020 | Draw 09-WH | 18,364.00 |
| | | CSI Total | 18,364.00* |
| 09-5100-10 Acoustical Ceiling Sytems | | | |
| 20018 T-C Ceilings Inc<br>PO Box 879<br>Grand Island NE 68802 | | | |
| WH-03 | 10-16-2020 | Draw 03-WH | 11,695.00 |
| | | CSI Total | 11,695.00* |

All Invoices

| Invoice | Invoice Date | Description | | Original Amount |
|---|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | | |
| 09-6000-99 Flooring | | | | |
| 6046 Floors Inc | | | | |
| PO Box 22877 | | | | |
| Lincoln | | NE 68542-2877 | | |
| WH-08 | 10-19-2020 | Draw 08-WH | | 4,198.37 |
| | | | CSI Total | 4,198.37* |
| 10-2600-99 Wall and Door Protection | | | | |
| 3362 Construction Specialties - CA | | | | |
| File# 41195 | | | | |
| Los Angeles | | CA 90074-1195 | | |
| A2 40032331 | 09-23-2020 | Corner guards | | 5,420.17 |
| A2 40034687 | 10-13-2020 | wall coverings/caulk | | 6,714.44 |
| | | | CSI Total | 12,134.61* |
| 10-7500-99 Flagpoles | | | | |
| 16055 Pole-Tech Co Inc. | | | | |
| PO Box 715 | | | | |
| East Setauket | | NY 11733 | | |
| 7020363 | 10-15-2020 | flagpole | | 1,730.00 |
| | | | CSI Total | 1,730.00* |
| 12-1000-10 Wood Floor | | | | |
| 19238 Sport Construction Midwest | | | | |
| 29049 Prospect Avenue | | | | |
| Adel | | IA 50003 | | |
| WH-02 | 10-18-2020 | Draw 02-WH | | 28,680.00 |
| | | | CSI Total | 28,680.00* |
| 12-6613-99 Telescoping Bleachers | | | | |
| 13187 Mid-States School Equip Co,Inc | | | | |
| 2712 W 24th St | | | | |
| Sioux Falls | | SD 57105 | | |
| WH-03 | 10-13-2020 | Draw 03-WH | | 31,512.54 |
| | | | CSI Total | 31,512.54* |

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 14-2000-99 Elevators | | | |
| 1213 Access Elevators | | | |
| 951 S. Saddle Creek Rd. | | | |
| Omaha NE 68106 | | | |
| 24098 | 10-12-2020 | fix wire/replace fuse | 703.60 |
| | | CSI Total | 703.60* |
| 22-1000-99 Plumbing Piping and Pumps | | | |
| 22060 Uden Plumbing and Heating | | | |
| 709 S. Ross Ave. | | | |
| Hastings NE 68901 | | | |
| WH-15 | 10-20-2020 | Draw 15-WH | 17,617.00 |
| | | CSI Total | 17,617.00* |
| 26-0500-99 Common Work Results for Electr | | | |
| 11342 Kidwell | | | |
| 3333 Folkways Circle | | | |
| Lincoln NE 68504 | | | |
| WH-15 | 10-20-2020 | Draw 15-WH | 5,287.00 |
| | | CSI Total | 5,287.00* |
| 70-1000-20 Equipment Fuel | | | |
| 6529 First National-7533-KH | | | |
| P.O. Box 2818 | | | |
| Omaha NE 68103 | | | |
| 2020-09-30 | 09-30-2020 | fuel-bd140 | 37.30 |
| 6539 First National-7718-EM | | | |
| PO Box 2818 | | | |
| Omaha NE 68103 | | | |
| 2020-09-08 | 09-08-2020 | Fuel | 37.66 |
| 6541 First National-8429-JR | | | |
| P.O. Box 2818 | | | |
| Omaha NE 68103 | | | |
| 2020-08-31 | 08-31-2020 | Fuel | 155.06 |
| 2020-10-19 | 10-19-2020 | fuel | 32.69 |
| 2020-10-19b | 10-19-2020 | fuel | 100.00 |

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 70-1000-20 | | | |
| 7065 GSS, Inc dba Fast Phil Plaza<br>PO Box 1565<br>Kearney NE 68848-1565 | | | |
| 0069884 | 07-02-2020 | fuel-k346 | 18.27 |
| | | CSI Total | 380.98* |
| 70-1100-99 Estimating Adjustment | | | |
| 3358 Carroll Seating<br>2105 Lunt Avenue<br>Elk Grove Village IL 60007 | | | |
| WH-06 | 10-23-2020 | Draw 06-WH | 1,148.20 |
| 6046 Floors Inc<br>PO Box 22877<br>Lincoln NE 68542-2877 | | | |
| WH-08 | 10-19-2020 | Draw 08-WH | 12,024.00 |
| 11342 Kidwell<br>3333 Folkways Circle<br>Lincoln NE 68504 | | | |
| WH-15 | 10-20-2020 | Draw 15-WH | 12,117.00 |
| 12158 Lincoln Epoxy Flooring<br>418 Laramie Trl<br>Lincoln NE 68521 | | | |
| 1143 | 09-17-2020 | expoxy floor/logos/bench rpr | 24,801.15 |
| 16051 Porter Trustin Carlson Company<br>PO Box 11158<br>Omaha NE 68111-0158 | | | |
| WH-03 | 10-15-2020 | Draw 03-WH | 2,269.25 |
| 22060 Uden Plumbing and Heating<br>709 S. Ross Ave.<br>Hastings NE 68901 | | | |
| WH-15 | 10-20-2020 | Draw 15-WH | 4,557.50 |
| | | CSI Total | 56,917.10* |
| Report Totals: | | | 228,389.89* |

**Wilcox-Hildreth Public Schools**
**404 E. Sapp St.**
**PO Box 190**
**Wilcox, NE 68982**

| | |
|---|---|
| Invoice | 399587 |
| Draw | 16 |
| Date | 12/10/20 |
| Customer | 23019 |

**Contract:** 19-02-025 Wilcox-Hildreth Public Schools

**Contract Recap:**

| | | |
|---|---|---|
| Construction Budget | $ | 8,017,122.60 |
| Budget Change to Date | $ | 20,097.42 |
| Construction Budget to Date | $ | 8,037,220.02 |
| Total Completed to Date | $ | 7,578,202.36 |
| Retainage | $ | (80,000.00) |
| Total Earned Less Retainage | $ | 7,498,202.36 |
| Less Previous Billings | $ | (7,311,015.28) |
| AMOUNT DUE THIS INVOICE | $ | 187,187.08 |

**Net 10 Days**

| CSI Division | Description | Quantity | Rate | Amount |
|---|---|---|---|---|
| **01** | **General Requirements** | | | |
| 01-3100.40 | Incidental Const Services | | | |
| | Leadman | 6 | $ 60.00 | $ 360.00 |
| | Skilled Laborer | 3 | $ 55.00 | $ 165.00 |
| | Other Misc Costs | | | $ 238.37 |
| 01-3100.50 | Plan Documents | | | $ - |
| 01-3113.10 | Sr. Accounting | 12 | $ 70.00 | $ 840.00 |
| 01-3113.20 | Accounting | 15 | $ 63.00 | $ 945.00 |
| 01-3113.30 | Construction Op Director | 4 | $ 100.00 | $ 400.00 |
| 01-3113.44 | Field Operations Director | 10 | $ 100.00 | $ 1,000.00 |
| 01-3113-45 | Project Engineer | 0.5 | $ 135.00 | $ 67.50 |
| 01-3113.50 | Project Manager | 41 | $ 70.00 | $ 2,870.00 |
| | | | $ 87.50 | $ - |
| 01-3113.55 | Assistant Project Manager | 5 | $ 57.00 | $ 285.00 |
| 01-3113.60 | Superintendent | 60 | $ 75.00 | $ 4,500.00 |
| | | 11.5 | $ 92.50 | $ 1,063.75 |
| 01-3113.75 | Contract Administration | | $ 61.00 | $ - |
| 01-3113.80 | Project Executive | 1 | $ 135.00 | $ 135.00 |
| 01-3300.10 | Submittal Exchange | | | $ - |
| 01-4126.20 | Fire Marshall Permit | | | $ - |
| 01-5100.99 | Temporary Utilities | | | $ - |
| 01-5113.10 | Temporary Electrical | | | $ 82.68 |
| 01-5133.10 | Temporary Telephone | | | $ 160.00 |
| 01-5136.10 | Temporary Drinking Water | | | $ 15.83 |
| 01-5213.99 | Field Office Supplies | | | $ 62.00 |
| 01-5219.10 | Sanitary Facilities | | | $ 179.35 |
| 01-7419.10 | Refuse Collection & Disposal | | | $ 1,656.53 |
| 01-7423.10 | Final Cleaning | | | $ - |
| | **TOTAL GENERAL REQUIREMENTS** | | | **$ 15,026.01** |

| | | | | | |
|---|---|---|---|---|---|
| **03** | **Concrete** | | | | |
| 03-3000.40 | Concrete Reinforcement | | | | |
| | Materials | | | $ | 334.00 |
| | **TOTAL CONCRETE** | | | **$** | **334.00** |
| **07** | **Thermal & Moisture Protection** | | | | |
| 07-5400.99 | Membrane Roofing | | | | |
| | Subcontractor | | | $ | 1,224.23 |
| | **TOTAL THERMAL & MOISTURE PROTECTION** | | | **$** | **1,224.23** |
| **09** | **Finishes** | | | | |
| 09-7200.10 | FRP | | | | |
| | Subcontractor | | | $ | 121.75 |
| | **TOTAL FINISHES** | | | **$** | **121.75** |
| **10** | **Specialties** | | | | |
| 10-1100.10 | Display Boards | | | | |
| | Material | | | $ | 11,853.00 |
| 10-4400.10 | Fire Extinguishers | | | | |
| | Material | | | $ | 665.56 |
| | **TOTAL SPECIALTIES** | | | **$** | **12,518.56** |
| **22** | **Plumbing** | | | | |
| 22-0100.99 | Plumbing | | | | |
| | Subcontractor | | | $ | 683.00 |
| | **TOTAL PLUMBING** | | | **$** | **683.00** |
| **23** | **Mechanical** | | | | |
| 23-0100.99 | HVAC | | | | |
| | Subcontractor | | | $ | 8,714.00 |
| | **TOTAL MECHANICAL** | | | **$** | **8,714.00** |
| **31** | **Earth Work** | | | | |
| 31-3116.99 | Termite Control | | | | |
| | Subcontractor | | | $ | 5,850.00 |
| | **TOTAL EARTH WORK** | | | **$** | **5,850.00** |
| **70** | **OTHER USER DEFINED** | | | | |
| 70-1000.20 | Equipment Fuel | | | $ | 42.17 |
| 70-1000.99 | Mileage | | | | |
| | November 2020 - Superintendent | 1008 | $0.535 | $ | 539.28 |
| 70-1100.99 | Estimating Adjustment | | | $ | 11,365.00 |
| 70-7000.99 | Equipment | | | | |
| | <u>BD Equipment</u> | | | | |
| | Office Trailer (mo) | 1 | $500.00 | $ | 500.00 |
| | Storage Trailer (mo) | 1 | $160.00 | $ | 160.00 |
| | Skid loader (mo) | 1 | $1,395.00 | $ | 1,395.00 |
| | All Terrain Lift (mo) | 1 | $1,390.00 | $ | 1,390.00 |
| | **TOTAL OTHER USER DEFINED** | | | **$** | **15,391.45** |

| | | |
|---|---|---|
| *INVOICE SUB TOTAL* | *$* | *59,863.00* |
| *CONTRACTOR FEE* | *$* | *2,394.52* |
| *TOTAL COMPLETED TO DATE* | *$* | *62,257.52* |
| *RETAINAGE 5%* | *$* | *124,929.56* |
| *AMOUNT DUE THIS INVOICE* | *$* | *187,187.08* |

***Contract Summary:***

| | | |
|---|---|---|
| *Construction Budget* | *$* | *8,017,122.60* |
| *Approved Changes* | *$* | *20,097.42* |
| *Construction Budget to Date* | *$* | *8,037,220.02* |
| *Invoiced Amount* | *$* | *7,578,202.36* |
| *Remaining Amount* | *$* | *459,017.66* |
| *Billed Percent* | | *94%* |
| *RETAINAGE Balance* | *$* | *80,000.00* |

***Approved By:***

***Name:*** Jon Mosbarger

*Jon Mosbarger, Project Manager*

***Date:*** 12/10/2020

***Name:*** Linette Butler

*Linette Butler, General Manager*

***Date:*** 12/10/2020

***Name:***

*Wilkins ADP*

***Date:*** 12/21/2020

***Thank you for choosing BD Construction, Inc./Kearney***

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 01-3100-40 Incidental Const Services | | | |
| 3137 Central Valley Electric Inc | | | |
| PO Box 497 | | | |
| Holdrege | | NE 68949 | |
| 133984 | 10-08-2020 | 125 Cu Ft Oxygen | 32.90 |
| 6539 First National-7718-EM | | | |
| PO Box 2818 | | | |
| Omaha | | NE 68103 | |
| 2020-10-13 | 10-13-2020 | caulk | 23.26 |
| 2020-10-16c | 10-16-2020 | sealant/caulk | 104.26 |
| 2020-10-17 | 10-17-2020 | fuses | 9.18 |
| 2020-10-19 | 10-19-2020 | towel/paint-goo remover | 58.12 |
| 2020-10-22 | 10-22-2020 | thrd cmpd/screws-nuts-bolts | 8.01 |
| 2020-11-12 | 11-12-2020 | poly screen for shower | 2.64 |
| | | CSI Total | 238.37* |
| 01-5113-10 Temporary Electrical | | | |
| 23223 Wilcox Utilities Dept. | | | |
| PO Box 88 | | | |
| Wilcox | | NE 68982 | |
| 2020-10-30 | 10-30-2020 | utilities | 3.32 |
| 2020-11-30b | 11-30-2020 | utilities | 79.36 |
| | | CSI Total | 82.68* |
| 01-5133-10 Temporary Telephone (Cell Phon | | | |
| 6533 First National-2944-JH | | | |
| P. O. Box 2818 | | | |
| Omaha | | NE 68103-2818 | |
| 2020-10-05 | 10-05-2020 | verizon phone bill | 160.00 |
| | | CSI Total | 160.00* |
| 01-5136-10 Temporary Water Drinking | | | |
| 3082 Culligan Water Conditioning | | | |
| 211 W 19th St | | | |
| Kearney | | NE 68847 | |
| 2020-11 160234 | 11-23-2020 | Drinking Water | 15.83 |
| | | CSI Total | 15.83* |

All Invoices

| Invoice | Invoice Date | Description | | Original Amount |
|---|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | | |
| 01-5213-99 Field Offices and Sheds | | | | |
| 6543 Flatwater Wireless | | | | |
| PO Box 194 | | | | |
| Ravenna | | NE 68869 | | |
| 2020-11-01 | 11-01-2020 | Internet - Wilcox | | 62.00 |
| | | | CSI Total | 62.00* |
| 01-5219-10 Sanitary Facilities | | | | |
| 3127 Comfy Bowl Inc | | | | |
| PO Box 274 | | | | |
| Gibbon | | NE 68840 | | |
| 83184 | 11-03-2020 | porta jons | | 179.35 |
| | | | CSI Total | 179.35* |
| 01-7419-10 Refuse Collection & Disposal | | | | |
| 19250 South Central Sanitation | | | | |
| PO Box 40 | | | | |
| Wilcox | | NE 68982 | | |
| 12860 | 10-30-2020 | landfill fees/rolloffs | | 1,319.11 |
| 12945 | 11-18-2020 | roll of rental/landfill fees | | 337.42 |
| | | | CSI Total | 1,656.53* |
| 03-3000-40 Concrete Reinforcement | | | | |
| 11009 Kearney Crete & Blk Co | | | | |
| PO Box 80268 | | | | |
| Lincoln | | NE 68501 | | |
| BI 119780 | 11-02-2020 | rebar-exp joint | | 334.00 |
| | | | CSI Total | 334.00* |
| 07-5000-99 Membrane Roofing | | | | |
| 22062 White Hawk Roofing & Const. | | | | |
| 19718 I Street | | | | |
| Omaha | | NE 68135 | | |
| WH-05 | 11-20-2020 | Draw 05-WH | | 1,224.23 |
| | | | CSI Total | 1,224.23* |

All Invoices

| Invoice | Invoice Date | Description | | Original Amount |
|---|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | | |
| 09-7200-10 FRP | | | | |
| 20018 T-C Ceilings Inc<br>PO Box 879<br>Grand Island | | NE 68802 | | |
| 19320 | 11-16-2020 | frp | | 121.75 |
| | | | CSI Total | 121.75* |
| 10-1100-10 Display & Marker Boards | | | | |
| 5080 EPCO Ltd, Inc.<br>1159 E. Pierce Street<br>Council Bluffs | | IA 51503 | | |
| 19087X04 | 08-04-2020 | toilet partitions | | 11,853.00 |
| | | | CSI Total | 11,853.00* |
| 10-4400-10 Fire Extinguishers | | | | |
| 9049 Integrated Security Solutions<br>1710 West 2nd Street<br>Hastings | | NE 68901 | | |
| 20201910 | 08-26-2020 | Fire Extinguishers | | 416.24 |
| 20202610 | 10-27-2020 | fire extinghisher | | 249.32 |
| | | | CSI Total | 665.56* |
| 22-1000-99 Plumbing Piping and Pumps | | | | |
| 22060 Uden Plumbing and Heating<br>709 S. Ross Ave.<br>Hastings | | NE 68901 | | |
| WH-16 | 11-19-2020 | Draw 16-WH | | 683.00 |
| | | | CSI Total | 683.00* |
| 23-0100-99 Oper & Maintenance of HVAC Sys | | | | |
| 11027 K-T Heating & Air Inc<br>234 E J St<br>Hastings | | NE 68901 | | |
| WH-13 | 11-18-2020 | Draw 13-WH | | 8,714.00 |
| | | | CSI Total | 8,714.00* |

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 31-3116-99 Termite Control | | | |
| 12147 Lawrence Pest Control, Inc<br>4725 Lamar Ave<br>Mission KS 66202 | | | |
| 21064 | 11-27-2020 | pretreat for termites | 5,850.00 |
| | | CSI Total | 5,850.00* |
| 70-1000-20 Equipment Fuel | | | |
| 6539 First National-7718-EM<br>PO Box 2818<br>Omaha NE 68103 | | | |
| 2020-10-07c | 10-07-2020 | fuel/Emp Purchase Luis Magana | 29.80 |
| 6541 First National-8429-JR<br>P.O. Box 2818<br>Omaha NE 68103 | | | |
| 2020-10-24b | 10-24-2020 | fuel | 12.37 |
| | | CSI Total | 42.17* |
| 70-1100-99 Estimating Adjustment | | | |
| 5080 EPCO Ltd, Inc.<br>1159 E. Pierce Street<br>Council Bluffs IA 51503 | | | |
| 19087X04 | 08-04-2020 | toilet partitions | 749.00 |
| 11027 K-T Heating & Air Inc<br>234 E J St<br>Hastings NE 68901 | | | |
| WH-13 | 11-18-2020 | Draw 13-WH | 1,566.00 |
| 11342 Kidwell<br>3333 Folkways Circle<br>Lincoln NE 68504 | | | |
| WH-16 | 11-20-2020 | Draw 16-WH | 4,353.00 |
| 12158 Lincoln Epoxy Flooring<br>418 Laramie Trl<br>Lincoln NE 68521 | | | |
| 1151 | 11-23-2020 | threshold repairs | 450.00 |

All Invoices

| Invoice | Invoice Date | Description | Original Amount |
|---|---|---|---|
| **19-02-025** Wilcox Public Schools - CMA | | | |
| 70-1100-99 | | | |
| 22062 White Hawk Roofing & Const. | | | |
| 19718 I Street | | | |
| Omaha | | NE 68135 | |
| WH-05 | 11-20-2020 | Draw 05-WH | 4,247.00 |
| | | CSI Total | 11,365.00* |
| Report Totals: | | | 43,247.47* |

# 2008
# Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

    a. The board shall hold its regular meetings on or before the third Monday of each month.

    b. Special and emergency meetings may be called as provided by law.

    c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website.. Newspapers of general circulation in the district include, but are not necessarily limited to, the Minden Courier, Franklin Chronicle or the Omaha World-Herald. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.

b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.

c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and may be published on the school district's website.

Adopted on: _____
Revised on: _____
Reviewed on: _____

# 3001
# Budget

The board of education shall adopt a budget each year to support the school district's programs and services for the ensuing fiscal year. The superintendent of schools shall be responsible for developing the budget subject to the direction and decisions of the board. The budget document shall be under continuous development, based upon the requirements of the adopted educational program.

**Proposed Budget.** The superintendent shall prepare the proposed budget in accordance with board policies and goals, state statutes, and regulations. As the district's spending plan, the budget will be based on up-to-date revenue estimates, and will reflect the assessed needs and programs approved by the board.

**Budget Hearing Notice.** Notice of place and time of the hearing, together with a summary of the proposed budget statement, must be published at least four calendar days prior to the date set for hearing in a newspaper of general circulation within the school district. The four calendar days shall include the day of publication but not the day of hearing.

**Budget Hearing.** The board must conduct a hearing prior to adopting the budget. The hearing must be held separately from any regularly scheduled meeting and may not be limited by time. The board must make a presentation outlining key provisions of the proposed budget statement, including, but not limited to, a comparison with the prior year's budget. Any member of the public desiring to speak on the proposed budget statement shall be allowed to address the board at the hearing and must be given a reasonable amount of time to do so. Five minutes shall generally be considered a reasonable amount of time.

**Budget Hearing Documents.** The board must make at least three copies of the proposed budget statement and at least one copy of all other reproducible written material to be discussed at the hearing available to the public at the hearing.

**Budget Adoption.** After the budget hearing, the proposed budget statement shall be adopted or amended and adopted as amended. If the adopted budget statement reflects a change from that shown in the published proposed budget statement, a summary of the changes (including the items changed and the reasons for such changes) must be published in a newspaper of general

circulation within the school district within twenty calendar days after its adoption without further hearing.

**Certification and Filing.** The amount to be received from personal and real property taxation shall be certified to the appropriate levying board as provided by law. The budget shall also be filed with the state auditor.

**Purchase Authorization.** Except for bids required under the section "Bid Letting and Contracts," the board's adoption of the budget shall authorize the purchases without further board action.

**Monthly Report.** At each monthly board meeting, the superintendent will provide a report on the current status of the major sections of the budget.

Adopted on: _____
Revised on: _____
Reviewed on: _____

# 3004.1
# Fiscal Management for Purchasing and Procurement Using Federal Funds

## I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

## II. Procurement System

The District maintains the following purchasing procedures.

### A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

## B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

### 1. Purchases up to $10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed $10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

### 2. Purchases between $10,000 and $250,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than $10,000 and less than $250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

### 3. Purchases Over $250,000

a) Sealed Bids (Formal Advertising)

For purchases over $250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of $250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

### 4. Noncompetitive Proposals (Sole Sourcing)

a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1) The item is available only from a single source;

2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;

3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or

4) After solicitation of a number of sources, competition is determined inadequate.

b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.

c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds $250,000.

## C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

## D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

### E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over $25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

### F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

## III. Conflict of Interest and Code of Conduct

### A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

### B. Purchases covered by this policy are subject to the following additional provisions.

**1.** Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

### C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of $25 or less.

### D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the District.

## IV. Property Management Systems

### A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or $5,000.

2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or $5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.

4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:

    a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and

    b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

### B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

### C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;

9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

### D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

### E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

### F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

### G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

### H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for

other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of $5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

## V. Other Contract Matters.

### A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

### B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

### C. Record Keeping

**1.** Record Retention

a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

**2.** Maintenance of Procurement Records

a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

b) Retention of procurement records shall be in accordance with applicable law and Board policy.

### D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of

passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: _____
Revised on: _____
Reviewed on: _____

# 4043
# Professional Boundaries and Appropriate Relationships Between Employees and Students

School district employees and student teachers or interns ("employees") are responsible for conducting themselves professionally and for teaching and modeling high standards of behavior and civic values, both at and away from school. Employees are required to establish and maintain professional boundaries with students and must have appropriate relationships with students. They may be friendly with students, but they are the students' teachers, not their friends, and they must take care to see that this line does not become blurred. This applies to employees' conduct and interactions with students and to material they post on personal web sites and other social networking sites including, but not limited to, Instagram, Facebook, and Twitter. The posting or publication of messages or pictures or other images that diminish an employee's professionalism or ability to maintain the respect of students and parents may impair his or her ability to be an effective employee. Employees are expected to behave at all times in a manner supportive of the best interests of students.

**Sexual Relationships Prohibited.** Employees are prohibited from engaging in any relationship that involves sexual contact or sexual penetration with a student while the student is a current student and for a minimum of one year after the date of the student's graduation or the date the student otherwise ceases enrollment. Sexual contact has the same meaning as in section 28-318, and sexual penetration has the same meaning as in section 28-318.

**Grooming Prohibited.** Employees are prohibited from engaging in grooming with students. Grooming means building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student's life the sexual contact or sexual penetration would take place.

Unless an employee can clearly and convincingly demonstrate a legitimate educational purpose, grooming behaviors and related conduct that are a violation of this policy include, but are not limited to:

- Communicating about sex when the discussion is not required by a specific aspect of the curriculum.
- Joking about matters involving sex, using double entendre or making suggestive remarks of a sexual nature.

- Displaying sexually inappropriate material or objects.
- Making any sexual advance, whether written, verbal, or physical or engaging in any activity of a sexual or romantic nature.
- Kissing of any kind.
- Dating a student or a former student within one year of the student graduating or otherwise leaving the district.
- Intruding on a student's personal space (e.g. by touching unnecessarily, moving too close, staring at a portion of the student's body, or engaging in other behavior that makes the student uncomfortable).
- Initiating unwanted physical contact with a student.
- Communicating electronically (e.g. by e-mail, text messaging, or through social media) on a matter that does not pertain to school.
- Playing favorites or permitting a specific student to engage in conduct that is not tolerated from other students.
- Discussing the employee's personal issues or problems that should normally be discussed with adults.
- Giving a student a gift of a personal nature.
- Giving a student a ride in the employee's vehicle without first obtaining the express permission of the student's parents or a school administrator.
- Taking a student on an outing without first obtaining the express permission of the student's parents or a school administrator.
- Inviting a student to the employee's residence without first obtaining the express permission of the student's parents and a school administrator.
- Going to a student's home when the student's parent or a proper chaperone is not present.
- Repeatedly seeking to be alone with a student.
- Being alone in a room with an individual student at school with the door closed.
- Any after-school hours activity with only one student.
- Any other behavior which exploits the special position of trust and authority between an employee and student.

This list is not exhaustive. Any behavior which exploits a student is unacceptable. If in doubt, ask yourself, "Would I be doing this if my family or colleagues were standing next to me?"

**Communication Between Employees and Students.** The preferred method for employees to communicate with students is in person. Employees may use the following personal communication systems to communicate with students when in person communication cannot take place: school email

accounts, Google classroom, Schoology, Remind, SeeSaw, and other approved personal communication system. A personal communication system is a device or software that provides for communication between two or more parties and is capable of receiving, displaying, or transmitting communication. Personal communication system includes, but is not limited to, a mobile or cellular telephone, an email service, or a social media platform.

Employee communications with students through a communication system generally are to be sent simultaneously to multiple recipients and not just to one student. The burden to demonstrate the appropriateness of a communication with a student only shall rest with the employee.

**Reporting a Policy Violation.** Anyone may report suspected grooming, other unacceptable employee conduct, or any violation of this policy as follows:

School District. Reports may be made to a principal, the superintendent, or the Title IX Coordinator in person, by mail, by telephone, or email.

Nebraska Department of Education. Reports may be made at: Nebraska Department of Education, Attn: Certification Investigations' Office, P.O. Box 94933, Lincoln NE 68509 or Nde.investigations@nebraska.gov.

Nebraska Department of Health and Human Services. Reports may be made by calling the Child Abuse and Neglect Hotline at (800) 652-1999.

Law Enforcement. Reports may be made to the local police department the county sheriff at (308) 832-2805, or the Nebraska State Patrol at (402) 471-4545.

An employee is required to make a report to a principal or the superintendent if the employee reasonably believes that another employee has violated or may have violated this policy. Minor concerns or violations shall be reported within 24 hours. Major concerns or violations shall be reported immediately. Violations committed by or concerns about the superintendent shall be reported to the school board president.

A student who feels his or her boundaries have been violated should directly inform the offender that the conduct or communication is offensive and must stop. If the student does not wish to communicate directly with the offender or if direct communication has been ineffective, the student should report the conduct or communication to a teacher, administrator, counselor,

the Title IX coordinator, or other school employee with whom she or he feels comfortable.

**Retaliation Prohibited.** Retaliation for good faith reports or complaints made as a result of this policy is prohibited. Individuals who knowingly and intentionally make a false report shall be subject to discipline as provided by district policy and state law.

**Policy Violations.** Any violation of this policy by an employee may result in disciplinary action up to and including dismissal from employment and/or referral to the Nebraska Department of Education, which may result in the suspension or revocation of the employee's certificate. Any violation involving sexual or other abuse will result in referral to the Nebraska Department of Health and Human Services, law enforcement, or both.

**Policy Verification.** Employees shall verify that they have received, reviewed, and understood this policy by signing an acknowledgment document indicating the same.

**No Limits on Reports to NDE.** Nothing in this policy shall be construed to limit any certificated employee's duty to report any known violation of the standards of professional practices (Title 92, Nebraska Administrative Code, Chapter 27, commonly known as Rule 27) adopted by the Nebraska Board of Education.

Adopted on: _____
Revised on: _____
Reviewed on: _____

# 5018
# Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.

    a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
    b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
    c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.

2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.

    a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.

3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.

   a. Building principals may excuse a student from any single school experience at the parent's written request.

   b. When appropriate, alternative experiences will be provided for the student by the school.

4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.

5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.

6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.

   a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.

   b. State Assessments

      State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents or guardians to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.

   a. The principal must approve all surveys intended to gather information from students before they are administered to students.

   b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: _____
Revised on: _____
Reviewed on: _____

# 5067
# Student Assistance Team or Comparable Problem Solving Team

Pursuant to the Rules of the Nebraska Department of Education, the school district uses a general education student assistance team ("SAT") or a comparable problem solving team ("Team"). The SAT or Team will use and document problem-solving and intervention strategies to assist teachers in the provision of general education and to meet the needs of students who may be struggling in the general curriculum or who are struggling to comply with the student code of conduct or to meet acceptable behavioral and social norms.

If the SAT or Team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation shall be completed. The referral shall comply with the requirements of the Rules of the Nebraska Department of Education.

All teaching staff must:

1) Support the SAT or Team process by appropriately referring students who may benefit from the SAT or Team process; and

2) Faithfully and consistently implementing the intervention strategies recommended by the SAT or Team.

The failure to support the SAT or Team process is a serious matter and may constitute just cause for terminating or canceling a teacher's employment.

Adopted on: _____
Revised on: _____
Reviewed on: _____

FALCONS
WILCOX-HILDRETH

**Robert Bennetts <robert.bennetts@whfalcons.org>**

# Fwd: Revised Wilcox Public Schools spec

1 message

**durbom@janssenford.com** <durbom@janssenford.com> Thu, Dec 17, 2020 at 1:25 PM
To: robert.bennetts@whfalcons.org

Dear Robert and Wilcox Public Schools:

We have revised our bid to the Wilcox School for the 2021 Ford F-250 Regular cab truck to be used as a snow plow. Please see the attached sheets for our tenative build specifications, and our proposal to you for a truck.

This will be a 2021 Ford F-250, Oxford White in color, with vinyl flooring.
A regular cab with an 8' box, 6.2L gas engine, 4x4, and with all standard equipment included. Additional items were snow plow package, towing, platform running boards, and power equipment group. Also the back glass will be a defrost glass.

Our bid price to you on behalf of Janssen & Son's Ford will be: $27,934

This would be an order out truck through Ford Motor Company. Expected delivery should be between 60-120 days after order is accepted. If there are any changes or corrections to be make, please let us know.

Thank you for allowing us to place this bid for your schools.

Sincerely,

Deron Urbom / Sales Consultant
Janssen & Son's Ford
1222 W. Hwy 6 / PO Box 766
Holdrege, NE 68949
308-995-4418
email: durbom@janssenford.com
Website:
http://www.janssenandsonsford.com/

**Wilcox Schools 2021 F250.pdf**
698K

12/16/2020 **PONY EXPRESS FORD** Preview Order 1216 - F2B 4x4 Reg Cab SRW

Preview Order 1216 - F2B 4x4 Reg Cab SRW: Order Summary Time of Preview: 12/16/2020 09:14:52

Dealership Name: Pony Express Ford — Sales Code: F53854

Dealer Rep: Flkidder | Type: | Stock: | Vehicle Line: | Supervisory: | Order Code: 1216

Customer Name: | Priority Code: 80 | Model Year: 2021 | Price Level: 115

| DESCRIPTION | MSRP | DESCRIPTION | MSRP |
|---|---|---|---|
| F350 4X4 STYLESIDE PICKUP/142 | $37020 | SKID PLATES | $0 |
| 142 INCH WHEELBASE | $0 | JOB #1 ORDER | $0 |
| OXFORD WHITE | $0 | TRAILER TOWING PACKAGE | $0 |
| VINYL 40/20/40 SEATS | $0 | FRONT LICENSE PLATE BRACKET | $0 |
| MEDIUM EARTH GRAY | $0 | 12000# GVWR PACKAGE | $0 |
| PREFERRED EQUIPMENT PKG 600A | $0 | 50 STATE EMISSIONS | $0 |
| XL TRIM | $0 | SNOWPLOW PREP/CAMPER PACKAGE | $245 |
| AIR CONDITIONING -- CFC FREE | $0 | SPARE TIRE AND WHEEL | $0 |
| AM/FM STEREO MP3/CLK | $0 | JACK | $0 |
| 6.2L EFI V-8 ENGINE | $0 | 200AMP(E 2U/340COMPTE 7U ALT)I | $0 |
| 6-SPEED AUTOMATIC TRANS O | $0 | FUEL CHARGE | $0 |
| LT245/75R17E BSW ALL-TERRAIN | $465 | PRICED OORA | $0 |
| 3.73 ELECTRONIC-LOCKING AXLE | $390 | DESTINATION & DELIVERY | $1695 |
| FX4 OFF-ROAD PACKAGE | $400 | | |

| | MSRP |
|---|---|
| TOTAL BASE AND OPTIONS | $39915 |
| DISCOUNTS | NA |
| TOTAL | $39915 |

Customer Name
Customer Address:

Customer Email:
Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.
This is not an invoice.

YOUR PRICE 36200.00
FLT DISC - 7800
$ 28,400.00




1/1

woodhouse

[Fleet] 2021 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box ( ✓ Complete )

## Price Summary

### PRICE SUMMARY

| | MSRP | Invoice |
|---|---|---|
| Base Price | $37,020.00 | $35,168.00 |
| Total Options | $570.00 | $519.00 |
| Vehicle Subtotal | $37,590.00 | $35,687.00 |
| Dealer Advertising Adjustment | $0.00 | $0.00 |
| Destination Charge | $1,695.00 | $1,695.00 |
| **Grand Total** | **$39,285.00** | **$37,382.00** |

Wilcox Sale Price # 27,941
Delivered to
the School 68982

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 12553. Data Updated: Dec 13, 2020 10:19:00 PM PST.

Construction Expenditures 19-20

| | Bill Request | Date | General Fund | Building Fund (DF) | BOK Financial | Special Building T | Total | | |
|---|---|---|---|---|---|---|---|---|---|
| **BUDGET** | | | **$1,000,000.00** | **$1,000,000.00** | **$6,016,125.00** | **$1,000,000.00** | $8,048,182.13 | | |
| | 1-399207 | Sept. 2019 | $110,993.87 | $64,282.33 | $129,134.10 | $0.00 | $304,410.30 | | |
| | 2-399241 | Oct. 2019 | $34,983.87 | $0.00 | $227,537.00 | $0.00 | $262,520.87 | | |
| | 3-399279 | Nov. 2019 | $35,705.69 | $51,955.00 | $193,378.57 | $0.00 | $281,039.26 | | |
| | 4-399305 | Dec. 2019 | $20,597.74 | $167,114.17 | $545,310.04 | $0.00 | $733,021.95 | | |
| | 5-399328 | Jan. 2020 | $102,307.41 | $55,680.80 | $227,341.18 | $0.00 | $385,329.39 | | |
| | 6-399356 | Feb. 2020 | $63,765.35 | $31,188.40 | $133,734.06 | $0.00 | $228,687.81 | BOK should of been $111,912.45 | |
| | 7-399381 | March 2020 | $32,364.45 | $10,083.20 | $578,356.65 | $0.00 | $620,804.30 | | |
| | 8-399407 | Apr. 2020 | $67,483.27 | $60,499.20 | $832,952.97 | $0.00 | $960,935.44 | | |
| | 9-399427 | May 2020 | $47,759.60 | $107,442.19 | $170,093.80 | $0.00 | $325,295.59 | | |
| | 10-399453 | June 2020 | $45,849.11 | $85,306.40 | $310,584.70 | $0.00 | $441,740.21 | | |
| | 11-399478 | July 2020 | $67,893.40 | $10,083.20 | $352,295.80 | $0.00 | $430,272.40 | | |
| | 12-399504 | August 2020 | $61,342.19 | $60,166.40 | $824,330.23 | $0.00 | $945,838.82 | | |
| | 13-399530 | September 2020 | $150,012.66 | $33,870.92 | $362,634.52 | $0.00 | $546,518.10 | | |
| | 14-399552 | October 2020 | $89,054.68 | $7,560.00 | $471,677.70 | $0.00 | $568,292.38 | | |
| | 15-399571 | November 2020 | $0.00 | $36,958.25 | $239,350.21 | $0.00 | $276,308.46 | | |
| | 16-399587 | December 2020 | $0.00 | $0.00 | $267,187.08 | $0.00 | $267,187.08 | | |
| | | January 2020 | $0.00 | $0.00 | $0.00 | $0.00 | | | |
| | | | | | | | **Total Cost** | | |
| **Running Total** | | | **$930,113.29** | **$782,190.46** | **$5,865,898.61** | **$0.00** | **$7,578,202.36** | | |
| | | **Est. GF Exp.** | $1,503,944.29 | | | | | | |
| | | | | | **Project Cost** | | $8,992,672.67 | | |
| | | | | | **Remaining Bill** | | $1,414,470.31 | Not covered by GF, DF, Lease above | |
| | | | | | **Design Consultant Fee** | | $573,831.00 | Paid by GF | |
| | | | | | **Food Service Equipment** | | $250,000.00 | Paid by GF/DF | |
| | | | | | **Remaining Bill** | | $319,753.38 | Paid for out of SBF (tax line) | |
| **REMAINING BALANCES** | | | $69,886.71 | $217,809.54 | $150,226.39 | | | | |
| **Percent Remaining** | | | 6.99% | 21.78% | 2.50% | | | | |
| **Spent to Date** | | | $930,113.29 | $782,190.46 | $5,865,898.61 | | $7,578,202.36 | $7,783,131.92 | |
| **19-20 FISCAL YEAR EXP.** | | | $691,045.95 | $703,801.29 | $4,525,049.10 | | | | |
| **ESTIMATED 20-21 FISCAL YEAR EXP.** | | | $239,067.34 | $78,389.17 | $1,340,849.51 | | | | |

Wilcox-Hildreth Public Schools
Monthly Board Notes
Prepared for the Wilcox-Hildreth Public Schools Board of Education

December 21, 2020

To: Wilcox-Hildreth Board of Education
From: Justin Patterson, Superintendent

Superintendent's Report:

**A.** FINANCES
- ❖ 30.74% of the budget is spent compared to: December 2019 27.32%, December 2018 25.8%, December 2017 25%, December 2016 24%, (33% of the year complete).
- ❖ The General Fund Cash Balance was $584,651.73 compared to $2,082,631.83 last year, $3,231,026 two years ago and $3,542,811 in 2017.
- ❖ Through December 2020 we have spent $1,837,234.22 compared to $1,543,414.02 last year, $1,419,475 two years ago, $1,355,748 three years ago, $1,372,179 four years ago, and $1,463,290 five years ago.
- ❖ Based on early projections, we are on track to spend about $5.5 million this fiscal year.

**B.** BUILDINGS AND GROUNDS:
- ❖ Construction Updates will be provided during the meeting.
- ❖ Pay Application #15 and #16 are still being reviewed. What I have listed on the board agenda would be the maximum amount we would have to pay. I think this should come in lower by the time we actually meet Monday night.

**C.** NEGOTIATIONS: The Board Negotiations Committee reached a preliminary agreement with the WHEA for an $800 increase on the base. A preliminary agreement has also been made over my contract. We will update the board at the meeting.

**D.** Set a date for the Board Retreat.

# Class Platforms for 7-12 Students

## CORE CLASSES:

Carolyn Hance (9-12 English): Schoology

Cody Whipkey (Geography, Government, World History, Jr. High PE, Weights): Schoology

Connie Lovin (9-12 Math):Google Classroom

Jordan Glenn (Jr. High Social Studies and PE, American History, Weights): Google Classroom

Marjorie Damit-Og (7-12 Science): Google Classroom

Melissa Myers (Jr. High Math and Language Arts, Speech, Basic Algebra)

Joee Muhlbach (7-12 Special Education): Google Classroom

## ELECTIVES:

Kassie Faimon (Agriculture):

Luke Glenn (PE and Health, Weights):Google Classroom

Deb Johnson (7-12 Spanish): Schoology

Hana Mach (Senior Scholars): Google Classroom

Amber Kosmicki (Art): Google Classroom

Nurita Lambert: (7-12 FCS, Journalism): Google Classroom

Mary Martin (7-12 Business): Google Classroom

Tim Trausch (7-12 Music): Email

| ALL WEEK | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **CORE CLASSES** | | | | | | | | |
| **TEACHER** | **Period 1** | **PERIOD 2** | **PERIOD 3** | **PERIOD 4** | **PERIOD 5** | **PERIOD 6** | **PERIOD 7** | **PERIOD 8** |
| M-TH | **8:10 - 8:58** | **9:25 - 10:13** | **10:15 - 11:03** | **11:05 - 11:55** | **12:27 - 1:15** | **1:17 - 2:05** | **2:07 - 2:55** | **2:57 - 3:45** |
| Friday | **8:10 - 8:48** | **9:15 - 9:53** | **9:55 - 10:33** | **10:35 - 11:13** | **11:15 - 11:55** | **12:27 - 1:05** | **1:07 - 1:45** | **1:47 - 2:25** |
| | | | | | | | | |
| Damit-Og | PHY. SCIENCE | BIOLOGY | SCIENCE 8 | SCIENCE 7 | GEN SCI 11 | ADV CHEM | CHEMISTRY 11 | PLAN |
| Jordan Glenn | SS 8 | SS 7 | AMER. HIST. 11 | PLAN | NON BAND SH 7/8 | | | |
| Hance | CCC PROCTOR/ADV SPEECH | CP ENGLISH 12 | ENGLISH 9 | PLAN | CP ENGLISH 11 | ENGLISH 10 | ENGLISH 11/12 | JR PREP |
| Lovin | GEOMETRY | GEN. MATH 11/12 | CCC Proctor | PLAN | ALGEBRA I 9 | ALGEBRA II-11 | BASIC GEOM | ADV ALG/TRIG |
| Myers | ENGLISH 7 | ENGLISH 8 | Math 7 | Math 8 | Basic Algebra | READING 7/8 | PLAN | SPEECH 9 |
| Whipkey | AMERICAN GOVT | GEOGRAPHY 9 | | PLAN | WORLD HIST | OW | | |
| Muhlbach | Life Skills- Math | Life Skills- English | Math 7 | Ind. Learning | Ind. Learning | Ind. Learning | | Ind. Learning |
| | | | | | | | | |
| **ELECTIVE CLASSES** | | | | | | | | |
| **TEACHER** | **PERIOD 1** | **PERIOD 2** | **PERIOD 3** | **PERIOD 4** | **PERIOD 5** | **PERIOD 6** | **PERIOD 7** | **PERIOD 8** |
| **M-TH** | **8:10 - 8:58** | **9:25 - 10:13** | **10:15 - 11:03** | **11:05 - 11:55** | **12:27 - 1:15** | **1:17 - 2:05** | **2:07 - 2:55** | **2:57 - 3:45** |
| **Friday** | **8:10 - 8:48** | **9:15 - 9:53** | **9:55 - 10:33** | **10:35 - 11:13** | **11:15 - 11:55** | **12:27 - 1:05** | **1:07 - 1:45** | **1:47 - 2:25** |
| | | | | | | | | |
| **Lambert: MONDAYS** | FOODS/HOUSING | HEALTH SCI | PLAN | Journalism/Photo | Adult Living 101/Child Dev. | FCS 7/8 | INTRO TO FCS | CULUNARY ARTS |
| **Mach: MONDAYS** | | | | | SENIOR SCHOLARS | | | |
| | | | | | | | | |
| **Johnson: TUESDAYS** | SPANISH II | SPANISH II | PLAN | SPANISH I | HS LANGUAGE | | SPANISH I | SPANISH II |
| **Martin: TUESDAYS** | ACCT I | INTRO TO BUS | PER. FINANCE 10 | WEB DESIGN | PLAN | INTRO TO BUS 7/8 | ACCOUNTING II | INFO TECH 9 |
| | | | | | | | | |
| **Trausch: WEDNESDAYS** | | | | BAND/CHOIR 9/12 | BAND/CHOIR 7/8 | | | |
| **Kosmicki: WEDNESDAYS** | | PLAN | ART 1-4 | | | ART 7/8 | ART I | ART II/III |
| | | | | | | | | |
| **Faimon:THURSDAYS** | ANIMAL SCI 11 | PLAN | AG BUSINESS 12 | SHOP II | SHOP I | INTRO AG 7/8 | INTRO AG 9 | PLANT SCI 10 |
| **Luke Glenn THURSDAYS** | | | PLAN | WEIGHTS | | PE/HEALTH 9 | JH P.E | JH P.E |
| | | | | | | | | |
| **Jordan Glenn: FRIDAYS** | | | | PLAN | | WEIGHTS | JH P.E | JH P.E |
| **Whipkey: FRIDAYS** | | | WEIGHTS | PLAN | | | JH P.E | JH P.E |

# Wilcox-Hildreth Public Schools

**Remote Learning Expectations for Teachers, Students, and Families At-A-Glance**

**2020-2021**

**Updated: 12/21/20**

| | Schedule | Attendance | Grades | Devices and On-line Platform | Special Education - Title 1 - SAT-504 services |
|---|---|---|---|---|---|
| **PK** | *Teachers will provide a combo of learning packets and on-line activities. On-line activities are optional. Packets will be picked up each Thursday at the building closest to the family.<br>*Teachers will report on campus during their regular contract hours unless otherwise arranged with administration. | *Daily attendance will be taken based on weekly work completed. | *Gold reports and assessments will be based on what students complete<br>*Students are expected to turn in weekly assignments on time. | *School devices will not be issued. If a family device is available the student may use the device to access SeeSaw but not required. | *Students and families with a specific education plan will be notified by the specific teacher in advance to arrange a check-in time for each student to continue to provide services. |
| **K-6** | *K-6 Classroom teachers will provide a suggested schedule for each classroom with two 30 min. Zoom classes during the day to check in. Zoom classes are optional but highly encouraged.<br>*K-6 Zoom Schedule* | *Daily attendance will be taken on at least one of the following.<br>-Assignments turned in on-time through SeeSaw or email | *Grades will be based on content knowledge.<br>*Students are expected to turn in daily assignments on time. | *Each student will be issued a school device.<br>*Teachers will send daily videos explaining the daily assignments/ packets or new concepts via SeeSaw.<br>*Students will submit | *Students and families with a specific education plan will be notified by the specific teacher in advance to arrange a check-in time for |

| | | | | | |
|---|---|---|---|---|---|
| | *Math and ELA lessons will be provided daily. Science and Social Studies may rotate as needed.<br>*Teachers will provide a combo of learning packets and on-line activities. Packets will be picked up each Thursday at the building closest to the family.<br>*Specials classes will not be provided during remote learning.<br>*Teachers will report on campus during their regular contract hours unless otherwise arranged with administration. | -Joining at least one Zoom class for the day<br>*Students are not required to attend Zoom check-ins but highly encouraged.<br>*Students will be required to turn in assignments on time and log on to SeeSaw | *Assessments are discouraged to be given during remote learning due to lack of control of test integrity.<br>*Students and parents can use PowerSchool to check grades. | assigned work through SeeSaw or as specified by the classroom teacher.<br>*Packets will be provided each Thursday to be used for the following week. | each student to continue to provide services. |
| **7-12** | *Core classes will be provided daily (Math, ELA, Science, Social Studies) via Zoom during regular class time. Students are expected to join each Zoom class.<br>*7-12 Zoom Schedule*<br>*Elective lessons and activities will be provided daily via email or electronic platform (Google Classroom or Schoology). Class will be held via Zoom once a week. Students are expected to turn in all assignments on time and join the weekly Zoom class.<br>*Teachers will report on campus during their regular contract hours | * Core Classes - Students are **required** to to attend daily Zoom classes in order to be counted present for the day.<br>*Elective Classes - Students are **required** to turn in assignments by due date and attend weekly Zoom classes in order to be counted present for the day. | *Grades will be based on content knowledge.<br>*Students are expected to turn in daily assignments on time for all classes.<br>*Assessments are discouraged to be given during remote learning due to lack of control of test integrity.<br>*Students and parents can use | *Each student will continue to use a school device assigned to them from the beginning of the year.<br>*Core teachers will use Zoom daily for students to attend regular scheduled classes. Videos may be provided by teachers as needed prior to the daily Zoom class.<br>*Students will submit assigned work through email, Schoology, or Google classroom | *Students and families with a specific education plan will Zoom during regular class time. Students are expected to join each Zoom class. |

| | | | | | |
|---|---|---|---|---|---|
| | unless otherwise arranged with administration.<br>*Students taking a credit recovery class through OdysseyWare will check in with the teacher as needed. | | PowerSchool to check grades. | based on teacher's preference. | |

# Roles and Responsibilities

| Student Roles and Responsibilities |
|---|
| ● Establish daily routines for engaging in the learning experiences<br>● Identify a space in your home where you can work effectively and successfully<br>● Engage in all learning with academic honesty<br>● Complete and turn in ALL assignments by due date and attend scheduled Zoom classes. This will also ensure you are counted as present for the school day.<br>● Check on your progress and grades in PowerSchool. Also, check email and technology platforms each day<br>● Communicate with your teachers if you require additional support and return all teacher messages in a timely manner<br>● Access your assignments and teacher's lesson plans on the school website/app<br>● For students without internet or online support printed copies of lesson plans and work will be available for pick-up at your student's school by 8:00 a.m. on Monday of each week<br>● Share and celebrate successes |

| For questions about . . . | Contact |
|---|---|
| A course assignment or resource | The relevant teacher |
| A personal, academic or social-emotional concern | Your assigned counselor |

| Parent Roles and Responsibilities |
|---|
| Provide support for your child by:<br>● Establishing routines and expectations<br>● Communicating on a regular basis with your child's teacher<br>● Defining the physical space for your child to study<br>● Monitoring communications from your child's teachers<br>● Making certain you child is engaged in learning with academic honesty<br>● Making sure your child completes all assignments<br>● Checking on your child's progress and grades in PowerSchool<br>● Accessing your child's lessons and assignments on the teachers' website/app<br>● Making arrangements with your child's teacher(s) to join the classroom virtually as appropriate |

- Encouraging physical activity and/or exercise
- Remaining mindful of your child's stress or worry
- Making sure your child completes all assignments
- Working positively with the school to support your child's education
- Share and celebrate successes

| For questions about . . . | Contact |
|---|---|
| A course, assignment, or resource | The relevant teacher |
| A personal, academic or social-emotional concern | Your child's assigned counselor |
| Scheduling, transportation, lunch services | Administration, Main Offices |

***Lesson plans are available for parents and students on each teacher's page found on the school's website.**

***Media - Books will be allowed to be checked in and out throughout school closure. Go to whmedia.goalexandria.com to search for books and contact Mrs. Stratman for questions and help. june.stratman@whfalcons.org**

***Any family that does not have internet access should call the school at 308-478-5265.**

School Administrators will be in the offices 8-4 each weekday. Administrators' role during this time will be to support the needs of teachers and students.

Justin Patterson- Superintendent justin.patterson@whfalcons.org
Shannon Lovin- Principal shannon.lovin@whfalcons.org
Kelly Simmons- Asst. Principal/Counselor kelly.simmons@whfalcons.org
Wilcox Office Phone- 308-478-5265
Hildreth Office Phone- 308-938-2415

**Our school counselors are also available. If you or your student needs to talk to Mrs. Simmons (PreK-6 school counselor) or Mrs. Mach (7-12 school counselor), please reach out via email. Mrs. Simmons or Mrs. Mach will help find a means to connect or talk with you or your student.

Mrs Simmons: kelly.simmons@whfalcons.org Mrs. Mach: hana.mach@whfalcons.org

Report for School Board Meeting December 21st, 2020

This month I have been working on:

- probationary teacher and coach evaluations
- working with Kelly and the MTSS team and 7-12 teachers on our remote leaning plan
- working with the PBIS team
- Virtual music program K-6 on Livefeed until tomorrow, 7-12 until Wednesday
- working with Robert Bennett on transitioning items over to him
- Stair treads, water fountains, activities
- New COVID Guidelines
- Holiday tournament

We did not have any students absent because of COVID at the end of last week.

Mariah Chamberlin did take advantage of the opportunity to graduate early. She is planning to participate in graduation in May.

One-Act team placed 4th at the FKC competition and 5th at districts. Both competitions were at the Tassel in Holdrege. We were able to Striv both of the competitions.

New COVID guidelines were issued by Governor Ricketts for indoor facilities on December 14th. The guidelines are to last through January 4th.

- Fan attendance not limited to household members
- No more than 8 in a group
- 6ft. separation between groups
- 50% capacities at indoor facilities
- Masks required for non-participants

NSAA Guidelines

- 25% capacity at indoor facilities
- 6 ft. separation between family groups
- Household members and grandparents only may attend events
- Schools may be reprimanded, fined, or excluded from post-season for violating guidelines

Speech season just starting. Some are doing virtual competitions, so we will have to see how that works.

Wresting has 5 out currently. They have not participated in a meet yet due to illness and injury. Most meets are either not allowing fans because of number of wrestlers or limited to parents only. We will host FKC wrestling on Feb. 2nd if guidelines allow.

Boys Basketball is 4-3 on the season.

Girls Basketball is 3-4 on the season.

Holiday Tournament is Dec. 29th and 30th. Boys and girls play Harvard in the first round. Other teams are Hampton and Kenesaw. Girls will play at 5:30 both nights. Boys will play at 7:15 both nights. 1st place games in new gym and 3rd place games in old gym.