

Tentative Agenda for the WAVERLY CITY COUNCIL MEETING to be held on September 22, 2026 at Immediately following Budget Hearing. This meeting will be held at the Waverly City Office Building, 14130 Lancashire, Waverly, NE 68462. A current Agenda shall be readily available for public inspection at the office of the City Clerk during normal business hours.

1. Call to Order

1.a) Roll Call

1.b) Acknowledgement of the "Open Meetings Act" poster that is posted by the south entrance.

1.c) Adoption of Agenda

1.d) Approval of the Consent Agenda Items*

All items listed with an asterisk (*) are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a Citizen so requests, in which event the item will be removed from the Consent Agenda status and considered in its normal sequence on the Agenda.

1.e) Proclamations and Presentations

1.e)i) Fire Prevention Week Proclamation

2. Public Hearings

3. Electric Bicycles, Scooters, Motorcycles

3.a) Public Hearing: Electric Bicycles, Scooters, Motorcycles

3.b) Consideration of the Third and Final Reading of Ordinance 26-09 Amending Title VII, Chapter 71 of the Waverly Municipal Code Relating to Electric Bicycles, Scooters, and Motorcycles

4. Sheriff's Report

5. Public Comments

6. Approval of Minutes

6.a) *Minutes of the September 8, 2026 City Council Meeting

7. Consideration of Claims and Financial Reports

7.a) Claims for Payment

7.b) Keno & Sales Tax Reports

8. Introduction of Resolutions

8.a) *Consideration of Resolution 26-27 approving additional volunteer fire/rescue department member(s)

8.b) Consideration of Resolution 26-28 adopting and revising the Employee Handbook

8.c) Consideration of Resolution 26-29 approving a Memorandum of Understanding with Waverly Development, LLC.

9. Introduction of Ordinances

9.a) Consideration of the Third and Final Reading of Ordinance 26-05 to Annex IT Lot 54 generally located in the 12200 block of US Hwy 6

9.b) Consideration of the Third and Final Reading of Ordinance 26-06 to Rezone IT Lot 54 from Agricultural (AG, City of Lincoln) District to General Commercial (GC, City of Waverly) District, generally located in the 12200 block of US Hwy 6

9.c) Consideration of the Third and Final Reading of Ordinance 26-07 to Annex IT Lots 21 and 59 generally located northeast of the N 148th St and Bluff Rd Intersection

- 9.d) Consideration of the Third and Final Reading of Ordinance 26-08 to Rezone IT Lots 21 and 59 from Agricultural (AG) District to Residential (R-2) District generally located northeast of the N 148th St and Bluff Rd Intersection

10. Introduction of Business and Communications

- 10.a) *Consideration of Right of Way Request from Kinetic for buried fiber optic cable placement in Anderson North Park.
- 10.b) *Consideration of Right of Way Request from Rightfiber for buried fiber optic placement near Lawson Park.
- 10.c) Consideration of a bid from IES Electric for wiring services for the generator and transfer switch at the Wastewater Treatment Facility in an amount not to exceed \$10,300.00.

11. Committee Reports

- 11.a) Human Services (Park & Recreation): Council Member Nielson
- 11.b) Public Works (Utilities & Street): Council Member Jespersen
- 11.c) Public Health (Fire & Safety): Council Member Delahoyde
- 11.d) Fiscal & Economic Development: Council Member Ruhter-Engelhardt
- 11.e) City Administrator Fisher

12. Adjournment

The Governing Body reserves the right to go into Executive Session at any time for the reasons outlined in State Statute 84-1410.

The following rules are established for audience members and participants at a Council meeting:

- (1) Any person wishing to address the Council shall first state their name and address.
- (2) Public comments may be for agenda or non-agenda items.
- (3) Remarks shall be limited to five (5) minutes.

FIRE PREVENTION WEEK PROCLAMATION

To designate the Week of October 4 – 10, 2026, as Fire Prevention Week

WHEREAS, the City of Waverly is committed to ensuring the safety and security of all those living in and visiting our city; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, the City of Waverly's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Waverly's residents are responsive to public education measures and can take personal steps to increase their safety from fire; and

WHEREAS, Waverly's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, the 2026 Fire Prevention Week theme, "Charge into Fire Safety. Safe Charging is a Superpower", effectively serves as a reminder to educate community members about the importance of everyday charging habits that can help reduce the risk of lithium-ion battery fires and keep homes and communities safer.

NOW, THEREFORE, I, David M. Jespersen, Council President of the City of Waverly, do hereby proclaim October 4 – 10, 2026 as Fire Prevention Week throughout Waverly, and I urge all the people of Waverly to heed the important safety messages of Fire Prevention Week 2026, and to support the many public safety activities and efforts of Waverly's fire and emergency services.

IN WITNESS WHEREOF, I have set my hand and caused the official Seal of the City of Waverly to be affixed this 22nd day of September, 2026.

David M. Jespersen, Council President

ATTEST:

Megan K. Frye, City Clerk

(Seal)

ORDINANCE 26-09

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA, AMENDING TITLE VII, CHAPTER 71 OF THE WAVERLY MUNICIPAL CODE TO PROVIDE FOR THE DEFINITION OF MOTORCYCLE, GO CART, MINIBIKE AND BICYCLE AND REGULATION OF SAME; REGULATION OF ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND ELECTRIC MOTORCYCLES; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCE IN CONFLICT HEREWITH AND TO PROVIDE FOR THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA, AS FOLLOWS:

SECTION 1. That Section 71.70 contained within Chapter 71 of the Waverly Municipal Code be amended to read as follows:

***BICYCLES, MOTORCYCLES, MINIBIKES, ELECTRIC BICYCLES (E-BIKES),
ELECTRIC SCOOTERS (E-SCOOTERS), AND ELECTRIC MOTORCYCLES,
ALL-TERRAIN VEHICLES AND UTILITY-TYPE VEHICLES***

§ 71.70 MOTORCYCLES, MINIBIKES, AND BICYCLES; PROHIBITED ON SIDEWALKS.

(A) For purposes of this section:

1. “Motorcycle” shall mean every motor vehicle having a seat or saddle for the use of the operator and designed to travel on not more than three wheels in contact with the ground, but excluding a bicycle, minibike Class I, II, or III electric bicycle, electric scooter, or electric motorcycle.
2. “Minibike” shall mean a two-wheel motor vehicle that has a total wheel and tire diameter of less than fourteen inches, an engine-rated capacity of less than forty-five cubic centimeters displacement, an engine power output of less than three horsepower, an engine-rated capacity of less than two thousand two hundred thirty-eight watts, or was primarily designed by the manufacturer for off-the-road use only. Minibike shall not include an electric personal assistive mobility device.
3. “Bicycle” shall mean a device propelled solely by human power, upon which any person may ride, and having two or three wheels, at least one of which is more than fourteen inches in diameter.

(B) It shall be unlawful for any person or persons to ride a motorcycle, minibike, or bicycle on public sidewalks within the City; Provided, that children under the age of twelve (12) may ride a bicycle on the public sidewalks.

(C) Motorcycles, minibikes and bicycles operated on any street within the City shall be subject to all traffic laws pertaining to motorized vehicles. (*Amended by Ord. 02-02, 2/4/02*) Penalty, see §10.99

~~(C)~~(D) It shall be unlawful for any person to ride, use or operate bicycle from one half hour after sunset and one half hour before sunrise without a headlight, visible under normal conditions, from the front thereof for not less than five hundred feet indicating the approach or presence of the device, and a red reflector on the rear which shall be visible on a clear night from all distances between one hundred feet and six hundred feet to the rear when directly in front of lawful lower beams of headlights on a motor vehicle.

SECTION 2. That Section 71.71 contained within Chapter 71 of the Waverly Municipal Code be amended to read as follows, and all sections following newly enacted Section 71.71 are hereby renumbered sequentially as necessary. Such renumbering is administrative only and shall not affect the validity, meaning, operation, or continued effectiveness of any provision so renumbered.

§ 71.71 ELECTRIC BICYCLES (E-BIKES), ELECTRIC SCOOTERS (E-SCOOTERS), AND ELECTRIC MOTORCYCLES

(A) For purposes of this section:

- (1) “Class I Electric Bicycle” means a device with (a) two, three, or four wheels, (b) a seat for the rider, (c) pedal assist only, (d) an electric motor not exceeding 750 watts, and (e) a maximum speed of 20 miles per hour.
- (2) “Class II Electric Bicycle” with (a) two, three, or four wheels, (b) a seat for the rider, (c) pedal assist and capable of providing power whether or not the rider is pedaling, (d) an electric motor not exceeding 750 watts, (e) a maximum design speed of 20 miles per hour, and (f) does not provide power if the electric bicycle is traveling at a speed of more than 20 miles per hour.
- (3) “Class III Electric Bicycle” means a device with (a) two, three, or four wheels, (b) a seat for the rider, (c) pedal assist and only provides power when the rider is pedaling, (d) an electric motor not exceeding 750 watts, and (e) a maximum speed of 28 miles per hour, and (f) does not provide power if the electric bicycle is traveling at a speed of more than 28 miles per hour.
- (4) “Electric Scooter” means a stand-up device with (a) two wheels, (b) handlebars, (c) a floorboard designed to transport one rider, (d) a maximum speed of 15 miles per hour, powered by (e) a rechargeable electric motor less than 750 watts, and propelled with (f) a combination of human power or electric motor.
- (5) “Electric Motorcycle” means a device with (a) two or three wheels, (b) propelled with a throttle only, and (c) an electric motor less than 750 watts.
 - (a) A device containing an electric motor that exceeds 750 watts will be defined as a motorcycle, mini-bike or off-road vehicle.

(B) A Class I, II, or III electric bicycle, electric scooter, or electric motorcycle may be operated on sidewalks, sidewalk spaces, shared-use paths, and streets within the corporate limits of the City only if the operator and the device comply with the provisions of this Section.

- (1) It shall be lawful for any person under the age of twelve to ride, use or operate any Class I, II, or III electric bicycle, electric scooter, or electric motorcycle on any sidewalk, sidewalk space, or shared-use path within the City unless posted otherwise.
- (2) Any person who rides, uses, or operates a Class I, II, or III electric bicycle, electric scooter, or electric motorcycle upon a sidewalk, sidewalk space, shared-use path, or street shall do so at their own risk.
- (3) Any person who rides, uses, or operates a Class I, II, or III electric bicycle, electric scooter, or electric motorcycle upon a sidewalk, sidewalk space, or shared-use path:
 - (a) Shall yield to the right-of-way to any and all pedestrians;
 - (b) Shall safely dismount and proceed on foot when approaching or encountering pedestrians; and
 - (c) Shall reduce speed when approaching crosswalks, driveways, or other crossings.
- (4) Any person who rides, uses, or operates a Class ~~I, II or~~ III electric bicycle, ~~electric scooter,~~ or electric motorcycle upon a sidewalk, sidewalk space, shared-use path, or street and is under the age of ~~sixteen~~twenty-one years of age, shall wear a protective helmet of the type and design manufactured for use by operators of such electric bicycle, electric scooter or electric motorcycle and such helmet must be secured properly on the user's head with a chin strap while the electric bicycle, electric scooter or electric motorcycle is in motion.
- ~~(5) Any person who rides, uses, or operates a Class I, II or III electric bicycle, electric scooter, or electric motorcycle upon a sidewalk, sidewalk space, shared-use path, or street and is under fourteen years of age, shall have successfully completed a City-approved safety training course and have documentation demonstrating such successful completion on such person at all times will riding, using or operating a Class I, II or III electric bicycle, electric scooter, or electric motorcycle.~~
- ~~(6)~~(5) The operator of a Class I, II, or III electric bicycle, electric scooter, or electric motorcycle emerging from an alley, driveway, or building, shall upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right of way to all pedestrians approaching on the sidewalk or sidewalk area, and upon entering the roadway shall yield the right of way to all vehicles approaching on the roadway.
- ~~(7)~~(6) Any person who rides, uses, or operates a Class I, II, or III electric bicycle, electric scooter, or electric motorcycle upon a street:
 - (a) Shall observe all traffic rules and regulations applicable thereto, and shall turn only at intersections, clearly signal for all turns by utilizing hand signals, ride at the right-hand side of the street or highway, pass to the left when passing overtaken vehicle and individuals that are slower moving, and shall pass vehicles to the right when meeting;
 - (b) Shall obey the instruction of official traffic control signals, signs, and other control devices applicable to vehicles, unless otherwise directed by a law enforcement officer; and
 - (c) Shall proceed single file as to not impede others when three or more devices ride in a group.

- (C) It shall be unlawful for any person to ride, use or operate a Class I, II, or III electric bicycle, electric scooter, or electric motorcycle:
- (1) In a careless manner or without due caution in a manner as to endanger any person or property;
 - (2) In a negligent manner; and
 - (3) In such a manner as to endanger or interfere with the lawful traffic or use of the streets.
- (D) It shall be unlawful for any person to ride, use or operate a Class I, II, or III electric bicycle, electric scooter, or electric motorcycle with a passenger.
- (E) It shall be unlawful for any person to ride, use or operate a Class I, II, or III electric bicycle, electric scooter, or electric motorcycle and attach such or themselves to any vehicle upon a street; and no person shall hitch to or cling upon any vehicle which is in motion with or without the consent of the driver.
- (F) It shall be unlawful for any person to ride, use or operate a class I, II, or III electric bicycle, electric scooter, or electric motorcycle from one half hour after sunset and one half hour before sunrise without a headlight, visible under normal conditions, from the front thereof for not less than five hundred feet indicating the approach or presence of the device, and a red reflector on the rear which shall be visible on a clear night from all distances between one hundred feet and six hundred feet to the rear when directly in front of lawful lower beams of headlights on a motor vehicle.
- (G) It shall be unlawful for any person to ride, use, or operate any Class I, II, and III electric bicycle, electric scooter, or electric motorcycle:
- (1) On any public street with a posted speed limit of over 25 miles per hour;
 - (2) In those areas within any public park that are posted to state that the operation of such in that area is prohibited;
 - (3) On any public trail system; and
 - (4) On any state or federal highway, except for the purpose of crossing such highway as directed in subsection (H) below.
- (H) The crossing of a controlled-access highway with more than two marked traffic lanes by a Class I, II, and III electric bicycle, electric scooter, or electric motorcycle shall be permitted only if:
- (1) The crossing is made at an angle of approximately ninety degrees to the direction of the highway and at a place where no obstruction prevents a safe and quick crossing;
 - (2) The device is brought to a complete stop before crossing the shoulder or roadway of the highway;
 - (3) The operator yields the right-of-way to all oncoming traffic that constitutes an immediate potential hazard; and
 - (4) In crossing a divided highway, the crossing is made only at an intersection of such highway with a street or road, as applicable.
- (I) Penalties for the violation of this section are as follows:
- ~~(1) First Offense:~~
- ~~a. Any parent or guardian who knowingly allows or permits his or her minor child, or any adult who knowingly permits or allows any minor child, to use, operate, drive or race a Class I, II or III electric bicycle, electric scooter, or electric motorcycle in any~~

~~manner prohibited by the provisions of this Section shall be subject to a written warning.~~

b. ~~Any person who shall violate or refuse to comply with the enforcement of any of the provisions in this chapter, set forth at full length herein or incorporated by reference, shall be subject to a written warning.~~

~~(2)(1) Second or Subsequent Offenses.~~

- a. Any parent or guardian who knowingly allows or permits his or her minor child, or any adult who knowingly permits or allows any minor child, to use, operate, drive or race a Class I, II or III electric bicycle, electric scooter, or electric motorcycle in any manner prohibited by the provisions of this Section shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined not more than \$500.00 for each offense.
- b. Any person who shall violate or refuse to comply with the enforcement of any of the provisions in this Section, set forth at full length herein or incorporated by reference, shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined not more than \$500.00 for each offense.
- c. Any person convicted of a second or subsequent of any provisions shall surrender their electric bicycle, electric scooter, or electric motorcycle to the City for a period of no less than thirty (30) days. The device(s) will be returned to the owner after the thirty-day period if all applicable fines are paid.

SECTION 3. All ordinances and parts of ordinances passed and approved prior to the passage and approval of this ordinance and in conflict therewith are hereby repealed.

SECTION 4. This ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.

PASSED AND APPROVED this _____ day of _____, 2026.

CITY of WAVERLY
LANCASTER COUNTY, NEBRASKA

By: _____
Abbey L. Pascoe
Mayor

ATTEST:

(SEAL)

Megan K. Frye
City Clerk/Human Resources Assistant

MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON SEPTEMBER 8, 2026

CALL TO ORDER

Mayor Abbey Pascoe called the Meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Pascoe acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Mayor Pascoe and Council Members David Jespersen, Dave Nielson, and Brooke Ruhter-Engelhardt were in attendance. Council Member Aaron Delahoyde was absent. Other City Officials present were City Administrator Stephanie Fisher, City Attorney Mark Fahleson, and City Clerk Megan Frye. Also in attendance were Fire Chief Robin Hoffman, Lancaster County Sheriff Deputy Jason Brownell, and Lancaster County Sheriff Chief Ben Houchin. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ's Market Express, the US Post Office, the City Office and the City website (citywaverly.com).

ADOPTION OF AGENDA

Council Member Jespersen moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: None. Motion Carried. 3-0.

APPROVAL OF THE CONSENT AGENDA ITEMS

Minutes of the August 25, 2026 City Council Meeting

Minutes of the September 2, 2026 City Council Quarterly Strategic Planning Meeting

Consideration of Resolution 26-24 authorizing the Signing of the Municipal Annual Certification of Program Compliance 2026.

Council Member Jespersen moved to approve the Consent Agenda. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

PROCLAMATIONS AND PRESENTATIONS

Mayor's Proclamation declaring September 21-27, 2026 as See Tracks? Think Train Week.

ELECTRIC BICYCLES, SCOOTERS, MOTORCYCLES

Public Hearing: Electric Bicycles, Scooters, Motorcycles

Public Hearing open at 6:03 p.m.

No one from the public was in attendance. No comments were heard.

Public Hearing closed at 6:04 p.m.

Consideration of the Second Reading of Ordinance 26-09 Amending Title VII, Chapter 71 of the Waverly Municipal Code Relating to Electric Bicycles, Scooters, and Motorcycles

Council Member Jespersen moved to introduce and approve the Second Reading of Ordinance 26-09 Amending Title VII, Chapter 71 of the Waverly Municipal Code Relating to Electric Bicycles, Scooters, and Motorcycles. Council Member Nielson seconded the motion.

Attorney Fahleson read the ordinance by title:

ORDINANCE 26-09 AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA, AMENDING TITLE VII, CHAPTER 71 OF THE WAVERLY MUNICIPAL CODE TO PROVIDE FOR THE DEFINITION OF MOTORCYCLE, GO CART, MINIBIKE AND BICYCLE AND REGULATION OF SAME; REGULATION OF ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND ELECTRIC

MOTORCYCLES; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCE IN CONFLICT HERewith AND TO PROVIDE FOR THE EFFECTIVE DATE THEREOF.

Council Members reviewed definitions for motorcycles, minibikes, bicycles, Class I, II, and III electric bicycles, electric scooters, and electric motorcycles, with many definitions based on state law. Discussion included the use of sidewalks and public streets, pedestrian right-of-way, helmet requirements, age restrictions, and lighting requirements for bicycles and electric bicycles operated after sunset. Enforcement provisions, including the use of the term “knowingly,” were discussed in relation to intent and enforcement concerns. Council Member Jespersen requested holding a second public hearing at the next meeting to provide an additional opportunity for public input prior to the approval of the ordinance since no members of the public were present.

Council Member Jespersen moved to amend Ordinance 26-09 and replace with the updated version. Council Member Nielson seconded the motion. The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson. The following Council Members voted NAY: None. Motion Carried. 3-0.

Council Member Jespersen moved to amend strike section 71.71 subsection I.1.a) and I.1.b) in reference to warnings given and move directly to offense. Council Member Nielson seconded the motion. The following Council Members voted “YEA”: Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: None. Motion Carried. 3-0.

Council Member Jespersen moved to amend strike section 71.71 subsection B.5) regarding any notation about a training course. Council Member Ruhter-Engelhardt seconded the motion. The following Council Members voted “YEA”: Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

Council Member Jespersen moved to amend to strike Class I and Class II electric bicycle, electric scooter, or electric motorcycle from section 71.71 subsection B.4). Council Member Ruhter-Engelhardt seconded the motion. The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson. The following Council Members voted NAY: None. Motion Carried. 3-0.

Council Member Jespersen moved to amend section 71.71 subsection B.4) to change age of under 21 to under 15. Council Member Ruhter-Engelhardt seconded the motion. The following Council Members voted “YEA”: Jespersen. The following Council Members voted NAY: Nielson, Ruhter-Engelhardt. Motion Failed. 1-2.

Council Member Ruhter-Engelhardt moved to amend section 71.71 subsection B.4) to change age of under 21 to under 16. Council Member Jespersen seconded the motion. The following Council Members voted “YEA”: Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: Jespersen. Motion Carried. 2-1.

Council Member Jespersen moved to amend mirror section 71.71 subsection F.) into section 71.70 subsection D) in reference to bicycles sunrise to sunset. Council Member Nielson seconded the motion. The following Council Members voted “YEA”: Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: None. Motion Carried. 3-0.

Council Member Jespersen moved to amend section 71.71 subsection B.1) to add the language under the age of 12. Council Member Ruhter-Engelhardt seconded the motion.

The following Council Members voted “YEA”: Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

On original motion to approve the Second Reading of Ordinance 26-09, as amended, the following Council Members voted “YEA”: Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

ONE (1) AND SIX (6) YEAR HIGHWAY AND STREET IMPROVEMENT PROGRAM

Public Hearing: One (1) and Six (6) Year Highway and Street Improvement Program for the City of Waverly, Nebraska.

Public Hearing open: 6:59 p.m.

No one from the public was in attendance. No comments were heard.

Public Hearing closed at 7:00 p.m.

Consideration of Resolution 26-23 accepting the One (1) and Six (6) Year Highway and Street Improvement Program for the City of Waverly, Nebraska.

Council Member Jespersen moved to approve Resolution 26-23. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson. The following Council Members voted NAY: None. Motion Carried. 3-0.

RESOLUTION NUMBER 26-23

RESOLUTION ACCEPTING THE ONE (1) AND SIX (6) YEAR HIGHWAY AND STREET IMPROVEMENT PROGRAM FOR THE CITY OF WAVERLY, NEBRASKA.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WAVERLY, NEBRASKA THAT:
It is hereby found and determined that:

1. The new program for distribution of Gas Tax Funds, Motor Vehicle Registration Fees, and Motor Vehicle Sales Tax provides additional funds to municipalities for street and related maintenance and construction.
2. In order to qualify for said funds the City must, among other things, prepare annual One (1) and Six (6) Year Programs for street improvements, conduct a local public hearing and submit the results to the State Highway Commission.
3. The City of Waverly, Nebraska does hereby adopt the One (1) and Six (6) Year program as proposed.

PASSED AND APPROVED THIS 8TH DAY OF SEPTEMBER, 2026.

SHERIFF'S REPORT

Presentation from Lancaster County Sheriff Chief Deputy Ben Houchin.

Chief Ben Houchin provided an overview of the Lancaster County Sheriff's Office's law enforcement activity and statistics for the City of Waverly. He reviewed call volumes, staffing, crime trends, and deputy coverage, noting that Waverly accounted for approximately 10% of the department's workload, with 924 calls during the period reviewed. He discussed common calls for service, including traffic-related incidents, disturbances, thefts, and fraud. Chief Houchin encouraged residents to lock their vehicles, remove valuables, and park in secure, well-lit areas to help prevent vehicle thefts. He also discussed the work of Waverly's three full-time contracted deputies, additional patrol coverage provided

by the Sheriff's Office, and proactive activities such as park checks. Chief Houchin discussed potential future use of drone cameras and real-time crime technology to assist with monitoring, investigations, and officer efficiency.

Deputy Brownell expressed appreciation for the partnership between the Lancaster County Sheriff's Office and the City of Waverly. Jespersen requested statistics from the new advanced warning lights interest in receiving similar updates in the future.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Minutes of the August 25, 2026 City Council Meeting

Consent Agenda.

Minutes of the September 2, 2026 City Council Quarterly Strategic Planning Meeting

Consent Agenda.

CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS

Claims for Payment

Claims for Payment: August 26th - September 8th, 2026		
Group A		
Vendor	Description	Amount
Brandon Bassford	Utility Deposit Refund	\$ 100.00
Packers Supply Company	Utility Deposit Refund	\$ 100.00
Mick/Lisa Von Busch	Utility Deposit Refund	\$ 100.00
ADP Fees	Payroll Fees	\$ 414.12
ADP Payroll	Payroll	\$ 55,640.96
ALLO Communications	Phone/Internet Services	\$ 1,039.28
Badger Body & Truck Equipment	Snow equipment repair	\$ 717.00
Ben Cassler	Flag football payout	\$ 170.00
BOK Financial	Cert. of Participation 2020	\$ 93,391.25
Camden Ballinger	Flag football payout	\$ 170.00
Carquest Auto Parts	Brake cleaner	\$ 46.80
Colonial Life	Insurance	\$ 43.92
Core & Main	Meter & Readout Purchase	\$ 3.56
DataVizion, LLC	Microsoft 365 Business, Support	\$ 2,010.36
Dawson Radenslaben	Flag football payout	\$ 170.00
Design Wear	Fire departments shirts & caps	\$ 1,202.00
Emily Swoboda	WFR-Personal Vehicle Reimbursement	\$ 240.00
Frontier	Cornerstone Plus	\$ 60.00
Gage Frye	Flag football payout	\$ 60.00
Grainger	Air compressor repairs, clothing allowance	\$ 574.86
HBE LLP	Preparation 2026-2027 Budget	\$ 8,000.00
Henry Hosking	Flag football payout	\$ 170.00
Hippo Equipment	Engine oil filter	\$ 14.98
Hometown Leasing	City office copier	\$ 190.15
Horizon Bank	Ambulance - Payment #2	\$ 54,974.02
Horizon Bank	Monthly ACH Fees	\$ 10.00

Jaydon Pribyl	Flag football field supervisor	\$ 200.00
JEO Consulting Group, Inc.	134th & Hwy 6 Drainage Improvements	\$ 5,400.00
Joey Wenzl	Flag football payout	\$ 170.00
John Deere Financial	Mower repairs	\$ 276.77
John Hancock USA	Retirement	\$ 4,017.93
Knox Company	Annual license fee - safe	\$ 584.00
Lancaster Co. Sheriff Office	September 2026	\$ 38,759.00
Landon Ekwall	Flag football payout	\$ 170.00
Landry Maahs	Flag football payout	\$ 170.00
Lincoln Electric System	Electricity	\$ 24,530.38
Logan Benes	Flag football payout	\$ 170.00
Mammoth Station	Fuel, supplies	\$ 1,883.95
Matheson Tri-Gas, Inc.	Compressed oxygen	\$ 65.23
Menards-Lincoln North	Supplies	\$ 148.45
Midwest Laboratories, Inc.	Lab fees	\$ 864.79
Miles Masur	Flag football payout	\$ 170.00
Nebraska Dept of Revenue Waste	Utility Sales Tax	\$ 12,783.58
Nicholas Jackson	Flag football payout	\$ 170.00
One Call Concepts, Inc.	One-Call Service	\$ 107.57
One Source-Background Check Co	Background check	\$ 57.00
Pinnacle Bank	Supplies, conference/training	\$ 14,295.02
Principal Life Insurance Co.	Life, Vision & Dental Insurance	\$ 1,797.40
Production Creek Specialty Adv	Employee clothing	\$ 534.20
Rivers Metal Products, Inc.	Aluminum angle for clarifier stairs	\$ 51.31
S & L Trenching LLC	Water line repair	\$ 3,150.00
Schemmer Associates Inc.	Amberly & Canongate Imprv, N 148 th & US-6	\$ 51,450.00
Small Engine Specialists	Cemetery trimmer repair	\$ 319.80
Sunbelt Rentals, Inc.	Forklift rental	\$ 1,126.72
Terracon Consultants, Inc.	Geotechnical Report	\$ 4,750.00
The Voice News	Advertising & Printing	\$ 312.71
Turner McIntire	Flag football payout	\$ 170.00
Uribe Refuse Services	Restroom Rental	\$ 96.00
Veolia Water Technologies	New UV system at WWTP	\$ 187,200.00
Zac Williamson	Flag football payout	\$ 170.00
Rec Desk	Monthly Deposit Charge	\$ 25.00
Rec Desk	Monthly Deposit Charge	\$ 25.00
Rec Desk	Soccer refund - Mlnarik	\$ 65.00
Rec Desk	Flag football coach reimbursement x 23	\$ 575.00
Claims Group A Total		\$ 576,425.07

Council Member Jespersen moved to approve claims in the amount of \$576,425.07. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: None. Motion Carried. 3-0.

Treasurer's Report and Budget & Expense Report

Council Member Jespersen moved to approve Treasurer's Report and Budget & Expense Report. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

INTRODUCTION OF RESOLUTIONS

Consideration of Resolution 26-24 authorizing the Signing of the Municipal Annual Certification of Program Compliance 2026.

Consent Agenda.

RESOLUTION 26-24

SIGNING OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE 2026

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor of Waverly is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this 8th day of September, 2026 at Waverly, Nebraska.

Consideration of Resolution 26-25 adopting and revising the Employee Handbook

Council Member Jespersen moved to approve Resolution 26-25 adopting and revising the Employee Handbook. Council Member Nielson seconded the motion.

City Administrator Fisher stated this change includes adding the Economic Development Director to the handbook.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson. The following Council Members voted NAY: None. Motion Carried. 3-0.

RESOLUTION 26-25

RESOLUTION ADOPTING AND REVISING THE EMPLOYEE HANDBOOK

WHEREAS, the establishment of rules and regulations for the hiring and continued employment of City personnel is of benefit to the City, and

WHEREAS, it is advantageous for City personnel to know their rights and terms of employment.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA that the Employee Handbook as revised on November 27, 2018, incorporates revisions to the following sections:

PAY PLAN JOB DESCRIPTIONS

The additions and changes in the above stated sections shall be in full force and effect and is hereby adopted as policy.

PASSED AND APPROVED THIS 8TH DAY OF SEPTEMBER, 2026.

INTRODUCTION OF ORDINANCES

Consideration of the Third and Final Reading of Ordinance 26-03, an ordinance of the City of Waverly, Nebraska, amending Title V, Chapter 51, Section 51.09 of the Waverly Municipal Code: Water; Rates

Council Member Jespersen moved to introduce and approve Third and Final Reading of Ordinance 26-03, an ordinance of the City of Waverly, Nebraska, amending Title V, Chapter 51, Section 51.09 of the Waverly Municipal Code: Water; Rates. Council Member Nielson seconded the motion.

Attorney Fahleson read the ordinance by title:

ORDINANCE NUMBER 26-03 AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA, AMENDING TITLE V, CHAPTER 51, SECTION 51.09 OF THE WAVERLY MUNICIPAL CODE: WATER; RATES

The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: None. Motion Carried. 3-0.

ORDINANCE NUMBER 26-03

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA, AMENDING TITLE V, CHAPTER 51, SECTION 51.09 OF THE WAVERLY MUNICIPAL CODE: WATER; RATES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

Section 1. That Section 51.09 of the Waverly Municipal Code be amended to read as follows:

§ 51.09 RATES.

All water from the Municipal Water Department shall be furnished at metered rates unless otherwise provided herein. All consumers of water, except the Municipality, shall pay for water used or metered in accordance with the following schedule:

A. RATES APPLICABLE FOR EACH WATER METER WHERE WATER IS SUPPLIED TO ONE (1) OR MORE SEPARATE UNITS LOCATED WITHIN THE MUNICIPALITY:

1.	<u>Meter Size</u>	<u>Costs of Service Charge</u>
	5/8"	\$21.34
	3/4"	\$21.49
	1"	\$21.89
	1.5"	\$48.36
	2"	\$79.11
	3"	\$174.16
	4"	\$283.63

2. Two dollars and thirty-five cents (\$2.35) shall be charged per thousand gallons of water used up to ten thousand (10,000) gallons multiplied by the number of separate units per

billing month,

3. Three dollars and three cents (\$3.03) shall be charged per thousand gallons of water used from 10,001 to 20,000 gallons multiplied by the number of separate units per billing month, and
4. Three dollars and seventy-nine cents (\$3.79) shall be charged per thousand gallons of water used in excess of twenty thousand (20,000) gallons multiplied by the number of separate units per billing month.

B. RATES APPLICABLE FOR EACH WATER METER WHERE WATER IS SUPPLIED TO ONE (1) OR MORE SEPARATE UNITS LOCATED OUTSIDE THE MUNICIPALITY:

1.	<u>Meter Size</u>	<u>Costs of Service Charge</u>
	5/8"	\$42.68
	3/4"	\$42.98
	1"	\$43.78
	1.5"	\$96.72
	2"	\$158.22
	3"	\$348.32
	4"	\$567.26

2. Four dollars and seventy cents (\$4.70) shall be charged per thousand gallons of water used up to ten thousand (10,000) gallons multiplied by the number of separate units per billing month, and
3. Six dollars and six cents (\$6.06) shall be charged per thousand gallons of water used from 10,001 to 20,000 gallons multiplied by the number of separate units per billing month, and
4. Seven dollars and fifty-eight cents (\$7.58) shall be charged per thousand gallons of water used in excess of twenty thousand (20,000) gallons multiplied by the number of separate units per billing month.

C. RATES APPLICABLE WHERE WATER IS SUPPLIED TO RESIDENTS OR SEPARATE UNITS LOCATED WITHIN THE MUNICIPALITY FOR LOADING INTO A TRANSPORT VEHICLE OR FOR ANY OTHER PURPOSE AND THE SAME IS NOT DELIVERED TO A STRUCTURE THROUGH THE MAINS, SUPPLY PIPES, AND SERVICE PIPES WHICH CONSTITUTE THE MUNICIPAL WATER SYSTEM:

1. Fifteen dollars (\$15.00) shall be charged per calendar month, and

2. Two dollars and thirty-five cents (\$2.35) shall be charged per thousand gallons of water used up to ten thousand (10,000) gallons per calendar month, and
3. Three dollars and three cents (\$3.03) shall be charged per thousand gallons of water used from 10,001 to 20,000 gallons per calendar month,
4. Three dollars and seventy-nine cents (\$3.79) shall be charged per thousand gallons of water used in excess of twenty thousand (20,000) gallons multiplied by the number of separate units per billing month, and
5. A loading fee of fifteen dollars (\$15.00) shall be charged per transport vehicle or vessel loaded.

D. RATES APPLICABLE WHERE WATER IS SUPPLIED TO NON-RESIDENTS OR SEPARATE UNITS LOCATED OUTSIDE THE MUNICIPALITY FOR LOADING INTO A TRANSPORT VEHICLE OR FOR ANY OTHER PURPOSE AND THE SAME IS NOT DELIVERED TO A STRUCTURE THROUGH THE MAINS, SUPPLY PIPES, AND SERVICE PIPES WHICH CONSTITUTE THE MUNICIPAL WATER SYSTEM:

1. Thirty dollars (\$30.00) shall be charged per calendar month, and
2. Four dollars and seventy cents (\$4.70) shall be charged per thousand gallons of water used up to ten thousand (10,000) gallons per calendar month, and
3. Six dollars and six cents (\$6.06) shall be charged per thousand gallons of water used from 10,001 to 20,000 gallons per calendar month,
4. Seven dollars and fifty-eight cents (\$7.58) shall be charged per thousand gallons of water used in excess of twenty thousand (20,000) gallons multiplied by the number of separate units per billing month, and
5. A loading fee of thirty dollars (\$30.00) shall be charged per transport vehicle or vessel loaded.

E. All water sold pursuant to Paragraphs C and D of this section shall be sold in accordance with the following regulations:

1. Persons purchasing water pursuant to Paragraphs C and D of this section shall be issued a receipt by the office of the Municipal Clerk, which receipt shall state:
 - a. The date of purchase.

- b. The number of gallons purchased (metered or estimated).
 - c. The dollar amount paid to the Municipality, and,
 - d. The name and address of the purchaser.
- 2. In the event the metering of the water purchased is not feasible, the Water Department Representative, or his or her agent, shall estimate the capacity of the vessel to be filled and state the quantity purchased as an estimated quantity on the receipt issued to the purchaser. In no event shall any adjustment whatsoever be made, based upon the accuracy of such estimate, subsequent to issuance of the receipt and payment by the purchaser.
 - 3. It shall be the responsibility of the purchaser to prove prior purchase of water within the same calendar month in order for rates for quantities in excess of the monthly minimum to apply. For this purpose, an original receipt signed by the clerk in the same calendar month shall be conclusive.
 - 4. In the event of an actual or potential water shortage, the Mayor shall have absolute authority to suspend sales of water pursuant to paragraphs C & D of this section, as to residents, non-residents, or both.
- F. It shall be the responsibility of the water consumer to maintain a water meter in good working order. When a meter is temporarily out of service, the consumer shall be charged in accordance with his, her, or its past usage for comparable months. Should a customer's meter fail to register properly, the customer shall be charged for water during the time the meter is out of repair on the basis of the monthly consumption during the same month of the preceding year. Provided that if no such basis for comparison exists, the customer shall be charged such amount as may be reasonable fixed by the Water Department.
- G. Rate changes imposed by this article shall become effective for meter readings taken during the first month of the fiscal year. (*Amended by Ord. Nos 85-05, 09/03/85; 87-08, 6/15/87; 92-12, 09/21/92; 97-02, 02/03/97; 99-23, 09/07/99; 01-04, 05/07/01; 03-06, 09/15/03; 07-09, 09/17/07; 08-13, 09/15/08; 09-08, 09/21/09; 11-18, 08/16/11; 12-18, 09-18-12; 13-06, 09/17/13; 19-07, 09/24/2019; 20-04, 08/25/20; 21-07, 08/10/21; 22-05, 08/09/22; 23-11, 09/12/23; 24-07, 09/24/24; 25-14, 9/9/25*)

Section 2. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions, is hereby repealed.

Section 3. This ordinance shall take effect and be in full force as of October 1, 2026.

PASSED AND APPROVED THIS 8TH DAY OF SEPTEMBER, 2026

Consideration of the Third and Final Reading of Ordinance 26-04, an ordinance of the City of Waverly, Nebraska, amending Title V, Chapter 52, Section 52.39 of the Waverly Municipal Code: Sewers; Base Rates: and Section 52.40 Sewers; Surcharge Rates

Council Member Jespersen moved to introduce and approve Third and Final Reading of Ordinance 26-04, an ordinance of the City of Waverly, Nebraska, amending Title V, Chapter 52, Section 52.39 of the Waverly Municipal Code: Sewers; Base Rates: and Section 52.40 Sewers; Surcharge Rates. Council Member Nielson seconded the motion.

Attorney Fahleson read the ordinance by title:

ORDINANCE NUMBER 26-04 AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA, AMENDING TITLE V, CHAPTER 52, SECTION 52.39 OF THE WAVERLY MUNICIPAL CODE: SEWERS; BASE RATES: AND SECTION 52.40 SEWERS; SURCHARGE RATES

The following Council Members voted "YEA": Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

ORDINANCE NUMBER 26-04

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA, AMENDING TITLE V, CHAPTER 52, SECTION 52.39 OF THE WAVERLY MUNICIPAL CODE: SEWERS; BASE RATES: AND SECTION 52.40 SEWERS; SURCHARGE RATES

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

Section 1. That Section 52.39 of the Waverly Municipal Code be amended to read as follows:

§52.39 BASE RATES.

Except for the Municipality, all customers of the Municipal Sewer department shall be charged a base rate to be set by ordinance of the Governing Body. The sewer base rates shall be as follows for:

A.	<u>Meter Size</u>	<u>Costs of Service Charge</u>
	5/8"	\$37.63
	3/4"	\$37.63
	1"	\$37.63
	1.5"	\$49.77
	2"	\$57.72
	3"	\$75.39
	4"	\$117.80

Both multiple housing units and multiple commercial units on a single water meter for use of the waste water system shall be charged the base rate for each separate unit served by said meter.

B. Non-Resident Users

Wastewater system users located outside the corporate limits of the Municipality shall be charged double the base rates set for residents of the Municipality under the classification that the non-resident may be placed. (*Amended by Ord. No. 01-13, 9/4/01; 01-08, 7/2/01; 99-24, 9/7/99; 01-08, 07/02/01; 07-09, 09/17/07; 09-09, 09/21/09; 11-19, 08/16/11; 12-19, 12/18/12; 13-07, 08/06/13; 19-08, 09/24/19; 20-05, 8/25/20; 21-08, 08/10/21; 22-06, 08/09/22; 23-12, 08/08/23; 25-15, 9/9/25*)

Section 2. That Section 52.40 of the Waverly Municipal Code be amended to read as follows:

§52.40 SURCHARGE RATES.

Except for the Municipality, all customers of the Municipal Sewer Department for the use of sewer service for volume, high pollutant, or industrial waste discharges shall be charged, in addition to other wastewater system use fees imposed by this Article, a surcharge at rates to be set by ordinance of the Governing Body. In the absence of either separate plumbing systems or flow recording equipment acceptable to the Wastewater Operator sufficient to clearly show the volume of water discharged into the wastewater system, all users shall be presumed to discharge into the wastewater system all of the water purchased from the Municipality. The sewer surcharge rates shall be as follows:

A. Residential Volume Surcharge

All residential users for volume use of the wastewater system shall be charged monthly a surcharge of three dollars and sixty-six cents (\$3.66) per one thousand (1,000) gallons of water used and discharged into the wastewater system as determined by a monthly average of water supplied by the Municipal water Department during the winter quarter, for usage during December, January and February.

If a resident or commercial user's December, January and February monthly usage of water are not available to determine an average, the monthly rate shall be calculated on the basis of a 4,000 gallon metered water bill until the December, January and February billing statements are available or such other reasonable estimate can be made by the City.

B. Commercial Volume Surcharge

All commercial users, except industrial level commercial users, for volume use of the waste water system shall be charged monthly a surcharge of five dollars and twenty-two cents (\$5.22) per one thousand (1,000) gallons of water used and discharged into the waste water system as determined by a monthly average of water supplied by the Municipal water department during a twelve (12) month period and for which billings are made by the Municipality from October through September.

C. Industrial Pollutant Surcharge

All industrial level users, who introduce into the waste water system any sewage other than "normal sewage" shall be charged monthly a surcharge of seven dollars and sixteen cents (\$7.16) per one thousand (1,000) gallons of water used and discharged into the wastewater system and determined by a monthly average of water supplied by the Municipal water Department during a twelve (12) month period and for which billings are made by the Municipality from October through September.

D. Industrial Level Commercial and Industrial Surcharge

All users who discharge "High Pollutant Wastes" into the waste water system shall be charged monthly a surcharge, which shall be computed in accordance with the following schedule:

1. Eighty-seven cents (\$.87) per pound of BOD, or
 2. Fifty-two cents (\$.52) per pound of COD, whichever is greater, and
 3. Forty-five cents (\$.45) per pound of suspended solids.
 4. Grease Disposal Clause – The City requires that customers with the wastewater discharges that have high concentrations of grease and oil as determined by the City will install city approved grease traps in drains. Failure to install such traps and proper disposal of grease will result in a Grease Penalty Charge of 25% of the total wastewater bill to be added to each monthly bill until traps are installed and approved by the City.
- E. The surcharge imposed in Paragraph "D" of this Section shall be based on the high three (3) daily averages for each such user based upon a sampling program which includes sampling by the Municipality over four (4), four (4) day periods during each calendar year. One (1) of said sampling periods shall fall within each quarter of the calendar year but sampling dates within each quarter shall be selected at random by the Wastewater Operator.
- F. The surcharge applicable to any "slug" which is introduced into the wastewater system shall be computed at four (4) times the rates specified in paragraph "D" of this Section, provided, however that the surcharge applicable to any "slug" which is introduced into the wastewater system shall be computed at two (2) times the rates specified in paragraph "D" of this Section, if the user shall:
1. Provide the Municipality an opportunity to sample the "slug" no less than twenty-four (24) hours prior to its introduction into the wastewater system, and

2. Provide the Municipality with a written “slug” discharge request no less than twenty-four (24) hours prior to its introduction into the wastewater system, and

- a. A brief statement, acceptable to the wastewater Operator, as to the composition of the “slug”, and
- b. A statement as to the time and rate at which the “slug” will be introduced into the wastewater system,
- c. In every case, actual laboratory fees shall be assessed to the user to reimburse the Municipality for the cost of handling the laboratory tests for each individual “slug” tested at the request of any user.

G. Users who have not installed a control manhole and flow recorder, if required under this Article, and a sampling station, on or before the effective date of this Article, shall be assessed a surcharge based on the best estimate of the Wastewater Operator derived from samples taken from the nearest available manhole and estimates of flow.

H. It shall be the duty of each user to install a suitable control manhole, flow recorder, and all other equipment required under this Article within thirty (30) days of the effective date of this Article.

I. The laboratory analysis required in order to evaluate the samples taken in order to determine the surcharges imposed by this Section shall be performed by the Municipality at no charge whenever possible, but where the Municipality lacks the necessary equipment, users shall pay the cost of all testing which must be done by independent laboratories.

J. The Wastewater Operator, or any law enforcement officer, for the purpose of enforcing this Article, or abating any nuisance existing hereunder, may enter private premises.

K. Wastewater system users located outside the corporate limits of the Municipality shall be charged double the surcharge rates set for residents of the Municipality under the classification that the non-residents may be placed. (*Amended by Ord. Nos. 85-6, 09/03/85; 87-09, 07/20/87; 92-13, 09/21/92; 97-01, 02/03/97; 99-24, 09/07/99; 01-08, 07/02/01; 07-09, 09/17/07; 09-09, 09/21/09; 10-10, 08/16/10; 11-19, 08/16/11; 12-19, 09/18/12; 13-07, 09/17/13; 19-08, 09/24/19; 19-16, 11/12/19; 20-05, 08/25/20; 21-08, 08/10/21; 22-06, 08/09/22; 23-12, 08/08/23; 25-15, 9/9/25*)

Section 3. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions, is hereby repealed.

Section 4. This ordinance shall take effect and be in full force as of October 1, 2026.

PASSED AND APPROVED THIS 8TH DAY OF SEPTEMBER, 2026.

Consideration of the Second Reading of Ordinance 26-05 to Annex IT Lot 54 generally located in the 12200 block of US Hwy 6

Council Member Jespersen moved to introduce and approve Second Reading of Ordinance 26-05 to Annex IT Lot 54 generally located in the 12200 block of US Hwy 6. Council Member Nielson seconded the motion.

Attorney Fahleson read the ordinance by title:

ORDINANCE NO. 26-05 AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO ANNEX LOT 54 SOUTHWEST, LOCATED IN SECTION 20, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson. The following Council Members voted NAY: None. Motion Carried. 3-0.

Consideration of the Second Reading of Ordinance 26-06 to Rezone IT Lot 54 from Agricultural (AG, City of Lincoln) District to General Commercial (GC, City of Waverly) District, generally located in the 12200 block of US Hwy 6

Council Member Jespersen moved to introduce and approve Second Reading of Ordinance 26-06 to Rezone IT Lot 54 from Agricultural (AG, City of Lincoln) District to General Commercial (GC, City of Waverly) District, generally located in the 12200 block of US Hwy 6. Council Member Nielson seconded the motion.

Attorney Fahleson read the ordinance by title:

ORDINANCE NO. 26-06 AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO REZONE 54 SOUTHWEST, LOCATED IN SECTION 20, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

The following Council Members voted “YEA”: Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: None. Motion Carried. 3-0.

Consideration of the Second Reading of Ordinance 26-07 to Annex IT Lots 21 and 59 generally located northeast of the N 148th St and Bluff Rd Intersection

Council Member Jespersen moved to introduce and approve Second Reading of Ordinance 26-07 to Annex IT Lots 21 and 59 generally located northeast of the N 148th St and Bluff Rd Intersection. Council Member Nielson seconded the motion.

Attorney Fahleson read the ordinance by title:

ORDINANCE NO. 26-07 AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO ANNEX LOT 21 SOUTHWEST AND LOT 59 SOUTHWEST, LOCATED IN SECTION 15, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

The following Council Members voted “YEA”: Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

Consideration of the Second Reading of Ordinance 26-08 to Rezone IT Lots 21 and 59 from Agricultural (AG) District to Residential (R-2) District generally located northeast of the N 148th St and Bluff Rd Intersection

Council Member Jespersen moved to introduce and approve Second Reading of Ordinance 26-08 to Rezone IT Lots 21 and 59 from Agricultural (AG) District to Residential (R-2) District generally located northeast of the N 148th St and Bluff Rd Intersection. Council Member Nielson seconded the motion.

Attorney Fahleson read the ordinance by title:

ORDINANCE NO. 26-08 AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO REZONE LOT 21 SOUTHWEST AND LOT 59 SOUTHWEST, LOCATED IN SECTION 15, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson. The following Council Members voted NAY: None. Motion Carried. 3-0.

INTRODUCTION OF BUSINESS AND COMMUNICATIONS

Presentation of preliminary 2026-27 budget by City Administrator Fisher.

Fisher stated the City’s assessed valuation increased approximately 9.08%, while new growth accounted for 3.07%. Fisher shared the proposed property tax request and resulting mill levy were reviewed, along with the City’s levy history and projected property tax impact. The City is staying within the allowable budget growth so will not need to attend the pink postcard hearing.

Fisher shared projects and expenditures across various City funds. General Fund priorities include computer and IT network upgrades, potential design engineering for a new City office & Rec Center, support for the economic development director position, and an accounting software update. Sales Tax Fund projects include contributions toward the new fire station, a parks master plan, and potential construction of a City office or public works maintenance facility. Street projects include the Oldfield Street paving project, Canongate Road resurfacing, potential improvements at Amberly and Canongate, Waverly Road improvements, N 148th and Hwy 6 conceptual design, and engineering for stormwater. Additional budget items include pool deck and parking improvements for the Aquatic Center, parks and recreation maintenance, the new fire station, Building and Zoning staffing, and an update to the Comprehensive Plan and zoning regulations. Water and wastewater projects include equipment purchases, water main and well planning, wastewater capacity studies, completion of the UV system and backup generator projects, and installation of a manhole monitoring system. The budget also includes continued payments on existing bonds, cemetery improvements, Downtown and West Area-Wide TIF projects, pedestrian safety improvements, and land acquisition for future development. The preliminary budget was presented for Council review, with the property tax and budget hearings to follow at the next meeting.

Update on wells and water levels.

City Administrator Fisher provided an update on the City’s well levels and water conservation efforts. 2026 rain received so far is 24.35 inches, the City’s seven active wells continue to show a long-term decline in static water levels, no emergency triggers established in the municipal code have been reached. Well 11, located in the south aquifer, has declined approximately 17 feet since 2017. Most of the City’s wells have continued to show declining levels despite the increased rainfall. Well 5, located in town, was the only well showing an increase in static water level.

Fisher reported the City will continue the year-round water conservation plan: watering is permitted Tuesday and Saturday for addresses ending in odd numbers and watering is permitted Wednesday and Sunday for addresses ending in even numbers; no watering on any day between 10am and 4pm to reduce water loss from evaporation. Watering is not permitted on Mondays, Thursdays, and Fridays. Sod permits can be obtained through the City for 14-day watering permit, again adhering to the 10am to 4pm no

watering guideline. Residents were encouraged to follow the watering schedule, check for household leaks, use water wisely, report water waste, and stay informed through information available on the City's website. Waverly's declining well levels were noted as part of a broader statewide trend, with Waverly experiencing more significant declines than the statewide trend.

Consideration of Change Order No. 2 from Midwest Excavating Services, LLC for the 134th St & Hwy 6 Drainage Improvement Project.

Council Member Jespersen moved to approve Change Order No. 2 from Midwest Excavating Services. Council Member Nielson seconded the motion.

Fisher advised this change order includes extending substantial completion date due to BNSF scheduling. The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted NAY: None. Motion Carried. 3-0.

Consideration of accepting a bid(s) for the leased farm ground owned by the City of Waverly.

Council Member Jespersen moved to move to accept the Group 2 bid of \$255 per acre and reject all of Group 1. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Ruhter-Engelhardt, Jespersen. The following Council Members voted NAY: None. Motion Carried. 3-0.

COMMITTEE REPORTS

Human Services (Park & Recreation): Council Member Nielson

Council Member Nielson reported the parks department was awarded 10 new trees through the Trees for Nebraska Towns grant. We will receive them September 24 and are working on locations for planting.

We have had to reschedule all three soccer games so far due to heat. Flag football week 3 and picture day is this Saturday. Women's volleyball has 4 registrations so far, looking good to hit similar registration as last fall. Volleyball registration is open until October 9.

Public Works (Utilities & Street): Council Member Jespersen

No report.

Public Health (Fire & Safety): Council Member Delahoyde

Fisher reported the New Fire Station bid opening has been moved one week to September 17 at 2pm due to a significant amount of general contractors having issues getting bids from sub-contractors on the project.

Fiscal and Economic Development: Council Member Ruhter-Engelhardt

Council Member Ruhter-Engelhardt reported two individuals were interviewed for the economic development position, Interim Economic Development Consultant Amanda Staab will make recommendation at the WEDC meeting tomorrow. The next CRA meeting is September 21 and Planning Commission meets on September 29.

City Administrator Fisher

No report.

ADJOURNMENT

Council Member Nielson moved to adjourn the meeting at 7:50 p.m.. Council Member Jespersen seconded the motion.

The following Council Members voted "YEA": Ruhter-Engelhardt, Jespersen, Nielson. The following Council Members voted NAY: None. Motion Carried. 3-0.

Abbey L. Pascoe
Mayor

Megan K. Frye
City Clerk/Human Resources Assistant

Claims for Payment: September 9th - 22nd, 2026			
Group A			
Vendor	Description	Amount	Date Paid
ADP Fees	Payroll Fees	\$ 245.65	9/25/2026
ADP Payroll	Payroll	\$ 49,405.20	9/18/2026
Badger Body & Truck Equipment	Snow plow repairs	\$ 969.95	
Ben Cassler	Flag football payout	\$ 200.00	
Binder Lift Inc.dba Phase Intl	Binder lifts	\$ 1,722.00	
Bowman Consulting Group	Canongate Road Roadway Design	\$ 23,736.55	
Camden Ballinger	Flag football payout	\$ 200.00	
Carquest Auto Parts	Pump battery Waverly 40, oil filters, air filters, wiper blades, lube	\$ 696.37	
Clayton Hufford	Fuel reimbursement	\$ 41.43	
Cubby's, Inc.	Fuel	\$ 2,327.74	
D.J. Gongol & Associates, Inc.	Digestor pumps	\$ 18,470.15	
Dawson Radenslaben	Flag football payout	\$ 70.00	
Dun-Rite Homes, Inc.	Refund-Permit 250117	\$ 755.00	
Empire Netting & Fence	Sharp Park fence repair	\$ 400.00	
ESC	Well 7 ladder modifications	\$ 507.96	
Fastenal Company	Parts for clarifier ladder	\$ 266.51	
Gage Frye	Flag football payout	\$ 150.00	
Grainger	Clothing allowance price error	\$ (36.60)	
Henry Hosking	Flag football payout	\$ 70.00	
Hometown Leasing	FD Copier	\$ 71.48	
Jaydon Pribyl	Flag football field supervisor	\$ 240.00	
JEO Consulting Group, Inc.	Waverly New Fire Station	\$ 19,600.00	
JEO Consulting Group, Inc.	Waverly New Well Siting, WWTP Generator Replacement	\$ 8,650.00	
Joey Wenzl	Flag football payout	\$ 200.00	
John Deere Financial	Mower repair	\$ 70.63	
John Hancock USA	Retirement	\$ 4,143.49	9/18/2026
Kriha Fluid Power-Lincoln	Hose assy w/fittings, elbows	\$ 734.83	
Kubert Appraisal Group, PC	Appraisal Services	\$ 6,300.00	
Landon Ekwall	Flag football payout	\$ 200.00	
Landry Maahs	Flag football payout	\$ 70.00	
Lincoln Electric System	Electricity	\$ 518.81	
Lincoln Lock & Safe	Keys for Cameron	\$ 23.00	
Logan Benes	Flag football payout	\$ 70.00	
MacQueen Equipment	Fittings for Waverly 30	\$ 555.90	
Medica Health Plan Solutions	Health Insurance	\$ 12,653.04	10/1/2026
Menards-Lincoln North	Parts for clarifier stairs, step ladder, tools, safety supplies, hole saw	\$ 528.23	
Midwest Service & Sales Co.	Snow plow & hitch	\$ 27,330.76	
Miles Masur	Flag football payout	\$ 200.00	
Nadezhda Koval	Cleaning Service	\$ 452.41	
Nebraska Landscape Solutions	Fertilizer & insecticide	\$ 3,286.06	
NE Public Health Environ. Lab	Lab Fees	\$ 752.00	
Nicholas Jackson	Flag football payout	\$ 200.00	
NMC, Inc.	Quick disconnect assy, o-ring	\$ 93.53	
North Central Emergency Vehicle	Ambulance repair	\$ 242.34	
One Billing Solutions	August 2026 Billing-EMS	\$ 1,511.47	
Pavers Inc.	Crushed asphalt millings, cold mix asphalt	\$ 2,588.45	
Principal Life Insurance Co.	Life, Vision & Dental Insurance	\$ 2,172.06	
Production Creek Specialty Adv	Employee clothing	\$ 484.00	
Quik Dump Refuse	Garbage Service	\$ 803.91	
Rembolt Ludtke LLP	Waverly Suburban Fire District	\$ 1,102.00	
Rembolt Ludtke LLP	Legal Fees	\$ 3,000.00	
Rivers Metal Products, Inc.	Well 7 ladder project	\$ 115.41	
School District #145	Tobacco & Liquor License	\$ 2,670.00	
S.E.Rural Fire Protection Dist	EMS Calls	\$ 3,750.00	
Sunbelt Rentals, Inc.	Track mini skidsteer rental, power rake landscape rental	\$ 432.72	
Tennis Courts Unlimited	Pickleball line striping	\$ 1,900.00	
Turner McIntire	Flag football payout	\$ 200.00	
U.S. Postmaster	Stamps/Postage	\$ 656.66	
Union Bank & Trust Co.	HSA Accounts	\$ 3,250.00	10/1/2026
USA Blue Book	Settleometers	\$ 26.96	
Verizon Wireless	Phone Service	\$ 434.40	
Waverly Economic Develop.Corp.	2026 WEDC Membership	\$ 25,000.00	
Whitehead Oil Co.	Fuel	\$ 142.94	
Zac Williamson	Flag football payout	\$ 200.00	
Zimco Supply Co.	Herbicide	\$ 735.00	
Storage Ninjas	Storage for Engine 34 - F.D. debit card purchase	\$ 155.00	
RecDesk	Flag football refund - Stauss	\$ 105.00	
	Claims Group A Total	\$ 238,820.40	

Abbey Pascoe, Mayor

Cheris Cadwell, City Treasurer/Deputy Clerk

Tax Year	Tax Month	Sales and Use Tax***	Consumers Use Tax	Current Month's Refunds	Administration Fee	Paid to City	Motor Vehicle Sales Tax
2011	MARCH	8.5	0	0	-0.26	8.24	0
2011	APRIL	15,415.21	6,484.81	0	-657	21,243.02	1,823.27
2011	MAY	21,667.75	4,357.64	0	-780.76	25,244.63	5,788.37
2011	JUNE	23,301.52	7,460.50	0	-922.86	29,839.16	4,130.36
2011	JULY	27,421.51	4,525.44	0	-958.41	30,988.54	7,386.23
2011	AUGUST	24,815.25	5,317.90	0	-903.99	29,229.16	6,051.95
2011	SEPTEMBER	25,308.28	4,945.68	0	-907.62	29,346.34	7,157.20
2011	OCTOBER	22,134.06	6,342.28	0	-854.29	27,622.05	4,587.09
2011	NOVEMBER	27,617.00	6,421.31	-25.79	-1,020.38	32,992.14	4,160.86
2011	DECEMBER	23,244.46	7,206.72	0	-913.54	29,537.64	4,359.71
2012	JANUARY	23,359.89	4,393.26	0	-832.59	26,920.56	6,780.83
2012	FEBRUARY	25,526.98	4,160.16	0	-890.61	28,796.53	8,674.90
2012	MARCH	28,559.75	7,902.92	-83.2	-1,091.38	35,288.09	8,671.84
2012	APRIL	23,623.05	9,574.34	-3.33	-995.82	32,198.24	6,178.25
2012	MAY	24,541.36	6,858.38	0	-941.99	30,457.75	5,172.52
2012	JUNE	27,549.48	10,143.28	-380.56	-1,119.37	36,192.83	9,538.15
2012	JULY	27,301.79	10,978.30	-0.78	-1,148.38	37,130.93	5,693.49
2012	AUGUST	30,506.45	7,633.26	-1.86	-1,144.14	36,993.71	9,079.62
2012	SEPTEMBER	24,745.01	8,767.26	-1.51	-1,005.32	32,505.44	4,169.41
2012	OCTOBER	24,429.85	6,119.06	0	-916.47	29,632.44	6,285.49
2012	NOVEMBER	26,792.27	3,318.20	-18.21	-902.77	29,189.49	6,440.89
2012	DECEMBER	27,459.37	3,722.87	0	-935.47	30,246.77	7,076.74
2013	JANUARY	24,879.70	2,889.59	-50	-831.58	26,887.71	5,370.87
2013	FEBRUARY	26,724.12	2,283.36	0	-870.22	28,137.26	3,988.43
2013	MARCH	33,193.18	2,231.83	0	-1,062.75	34,362.26	5,453.53
2013	APRIL	27,197.57	2,107.81	0	-879.16	28,426.22	5,843.58
2013	MAY	30,628.60	2,317.08	-5.16	-988.22	31,952.30	6,412.37
2013	JUNE	29,122.78	7,593.00	-2,091.96	-1,038.71	33,585.11	9,349.84
2013	JULY	32,833.59	2,223.69	-3.64	-1,051.61	34,002.03	7,990.33
2013	AUGUST	36,291.13	3,233.44	-43.08	-1,184.44	38,297.05	15,073.10
2013	SEPTEMBER	34,347.27	8,688.97	0	-1,291.09	41,745.15	11,463.13
2013	OCTOBER	30,797.91	3,943.10	-16,969.14	-533.16	17,238.71	4,370.31
2013	NOVEMBER	29,408.36	1,036.34	0	-913.34	29,531.36	8,019.80
2013	DECEMBER	61,359.57	5,114.91	0	-1,994.23	64,480.25	9,177.12
2014	JANUARY	30,017.85	1,385.43	-4.19	-941.97	30,457.12	4,790.19
2014	FEBRUARY	31,594.51	2,426.46	-3,690.96	-909.9	29,420.11	7,156.77
2014	MARCH	32,421.02	3,271.30	0	-1,070.77	34,621.55	6,011.56

2014	APRIL	33,181.11	6,687.00	0	-1,196.04	38,672.07	8,966.34
2014	MAY	36,039.59	4,958.98	0	-1,229.96	39,768.61	6,281.78
2014	JUNE	30,408.84	3,528.21	-812.08	-993.75	32,131.22	6,908.98
2014	JULY	38,778.88	4,319.77	-165.32	-1,288.00	41,645.33	10,423.14
2014	AUGUST	37,204.63	-1,042.67	0	-1,084.86	35,077.10	12,752.23
2014	SEPTEMBER	35,673.34	2,635.40	0	-1,149.26	37,159.48	6,890.30
2014	OCTOBER	32,755.32	1,097.64	-264.08	-1,007.67	32,581.21	6,242.33
2014	NOVEMBER	29,758.71	4,197.54	-256.71	-1,010.99	32,688.55	7,173.36
2014	DECEMBER	36,212.81	2,697.68	-827.75	-1,142.48	36,940.26	9,673.81
2015	JANUARY	31,430.17	4,819.28	0	-1,087.48	35,161.97	7,641.40
2015	FEBRUARY	28,073.66	2,005.43	0	-902.37	29,176.72	7,068.34
2015	MARCH	30,523.36	3,514.71	-1,252.45	-983.57	31,802.05	7,207.36
2015	APRIL	30,654.89	2,529.75	-406.65	-983.34	31,794.65	7,116.77
2015	MAY	39,248.01	5,794.91	0	-1,351.29	43,691.63	9,533.30
2015	JUNE	31,312.06	4,469.40	-3,589.35	-965.76	31,226.35	6,797.96
2015	JULY	37,820.92	13,511.27	-82.93	-1,537.48	49,711.78	10,182.40
2015	AUGUST	32,702.13	4,749.75	0	-1,123.56	36,328.32	8,532.32
2015	SEPTEMBER	34,772.93	2,776.84	-4.13	-1,126.37	36,419.27	7,182.17
2015	OCTOBER	32,438.30	3,694.75	-13,073.10	-691.8	22,368.15	8,275.22
2015	NOVEMBER	26,484.79	6,798.06	0	-998.49	32,284.36	5,183.27
2015	DECEMBER	35,027.68	8,361.67	-401.67	-1,289.63	41,698.05	5,382.21
2016	JANUARY	34,494.33	1,887.94	0	-1,091.47	35,290.80	7,568.79
2016	FEBRUARY	30,867.40	1,608.14	-1,312.79	-934.88	30,227.87	5,103.29
2016	MARCH	34,681.29	5,691.40	-54.64	-1,209.54	39,108.51	8,511.11
2016	APRIL	32,367.40	2,094.18	0	-1,033.85	33,427.73	6,657.25
2016	MAY	32,517.30	7,487.50	-34,512.80	-164.76	5,327.24	6,533.37
2016	JUNE	38,735.52	7,550.81	0	-1,388.59	44,897.74	9,915.06
2016	JULY	34,322.24	3,484.90	-114.91	-1,130.77	36,561.46	7,592.47
2016	AUGUST	36,751.30	3,824.29	-198.42	-1,211.32	39,165.85	7,313.30
2016	SEPTEMBER	42,023.77	6,704.04	-1.75	-1,461.78	47,264.28	8,791.01
2016	OCTOBER	34,633.96	1,616.05	0	-1,087.50	35,162.51	6,679.20
2016	NOVEMBER	32,423.73	1,774.77	0	-1,025.96	33,172.54	6,436.16
2016	DECEMBER	37,251.12	6,031.09	-299.75	-1,289.47	41,692.99	4,876.80
2017	JANUARY	33,469.65	8,614.34	0	-1,262.52	40,821.47	6,863.48
2017	FEBRUARY	33,713.45	2,042.68	0	-1,072.68	34,683.45	6,736.48
2017	MARCH	42,760.85	3,282.76	-1,234.16	-1,344.28	43,465.17	9,149.62
2017	APRIL	41,358.64	1,773.97	-1,089.74	-1,261.29	40,781.58	7,983.03
2017	MAY	43,807.66	3,357.01	-120.44	-1,411.33	45,632.90	11,624.63
2017	JUNE	43,258.55	7,245.94	-106.53	-1,511.94	48,886.02	9,277.24

2017	JULY	40,577.27	3,157.72	-1,063.48	-1,280.15	41,391.36	6,598.62
2017	AUGUST	41,702.65	5,463.01	-74.28	-1,412.74	45,678.64	10,427.95
2017	SEPTEMBER	50,678.98	2,160.87	-319.62	-1,575.61	50,944.62	13,695.11
2017	OCTOBER	41,192.29	8,828.54	0	-1,500.62	48,520.21	7,569.74
2017	NOVEMBER	43,767.24	5,067.77	-1,397.75	-1,423.12	46,014.14	7,294.89
2017	DECEMBER	53,503.31	8,970.33	0	-1,874.21	60,599.43	8,982.34
2018	JANUARY	40,067.17	1,396.30	0	-1,243.90	40,219.57	8,010.64
2018	FEBRUARY	38,328.66	4,632.29	-216.67	-1,282.33	41,461.95	4,361.85
2018	MARCH	44,653.78	8,958.04	0	-1,608.35	52,003.47	7,890.18
2018	APRIL	43,637.34	3,546.30	0	-1,415.51	45,768.13	7,859.35
2018	MAY	49,767.39	3,104.94	-1,022.46	-1,555.50	50,294.37	9,463.96
2018	JUNE	43,510.52	10,623.77	-895.93	-1,597.15	51,641.21	6,832.18
2018	JULY	42,122.29	1,937.52	-396.1	-1,309.91	42,353.80	5,827.99
2018	AUGUST	50,970.75	2,716.68	0	-1,610.62	52,076.81	13,293.29
2018	SEPTEMBER	39,643.73	3,818.97	0	-1,303.88	42,158.82	6,262.15
2018	OCTOBER	43,991.20	2,897.28	0	-1,406.65	45,481.83	7,533.17
2018	NOVEMBER	44,139.20	4,058.28	-4,983.11	-1,296.43	41,917.94	7,449.37
2018	DECEMBER	43,301.31	4,219.79	0	-1,425.63	46,095.47	8,658.42
2019	JANUARY	41,778.46	2,831.79	-349.28	-1,327.83	42,933.14	8,634.39
2019	FEBRUARY	37,753.03	2,595.61	-4,533.66	-1,074.45	34,740.53	4,058.98
2019	MARCH	45,207.29	3,487.95	-0.9	-1,460.83	47,233.51	8,965.99
2019	APRIL	41,931.04	1,671.25	-944	-1,279.75	41,378.54	7,105.21
2019	MAY	50,371.66	4,608.31	-540.97	-1,633.17	52,805.83	15,575.91
2019	JUNE	47,239.73	4,730.91	0	-1,559.12	50,411.52	6,902.70
2019	JULY	52,092.06	3,821.66	-3,383.94	-1,575.89	50,953.89	9,424.54
2019	AUGUST	47,578.92	11,900.44	0	-1,784.38	57,694.98	7,477.22
2019	SEPTEMBER	53,124.03	7,130.98	0	-1,807.65	58,447.36	11,382.61
2019	OCTOBER	43,090.84	4,687.33	-1,069.43	-1,401.26	45,307.48	8,105.56
2019	NOVEMBER	44,966.28	3,124.88	0	-1,442.73	46,648.43	8,702.34
2019	DECEMBER	51,145.06	4,651.69	0	-1,673.90	54,122.85	7,878.82
2020	JANUARY	42,943.97	1,004.86	-20.42	-1,317.85	42,610.56	8,420.51
2020	FEBRUARY	43,897.77	5,525.53	0	-1,482.70	47,940.60	6,559.23
2020	MARCH	42,056.98	3,509.49	-139.32	-1,362.81	44,064.34	7,372.41
2020	APRIL	41,704.64	12,631.43	-137.66	-1,625.95	52,572.46	2,409.46
2020	MAY	43,803.00	3,207.49	0	-1,410.31	45,600.18	4,510.43
2020	JUNE	55,131.98	6,084.21	0	-1,836.49	59,379.70	12,180.94
2020	JULY	66,198.05	3,798.16	-482.02	-2,085.43	67,428.76	18,066.18
2020	AUGUST	54,937.26	2,161.42	0	-1,712.96	55,385.72	11,556.38
2020	SEPTEMBER	56,125.69	2,273.75	0	-1,751.98	56,647.46	9,608.01

2020	OCTOBER	89,776.04	3,466.82	0	-2,797.29	90,445.57	18,153.45
2020	NOVEMBER	86,949.10	6,479.61	0	-2,802.86	90,625.85	21,547.71
2020	DECEMBER	108,576.77	4,092.67	0	-3,380.08	109,289.36	23,446.26
2021	JANUARY	74,598.19	4,558.11	-879.05	-2,348.32	75,928.93	13,386.75
2021	FEBRUARY	72,896.15	7,312.07	-104.42	-2,403.11	77,700.69	12,505.52
2021	MARCH	93,083.13	3,284.28	-2.9	-2,890.94	93,473.57	14,828.07
2021	APRIL	98,712.24	5,293.21	-969.96	-3,091.06	99,944.43	23,661.01
2021	MAY	97,187.83	4,222.15	-40.35	-3,041.09	98,328.54	25,823.99
2021	JUNE	108,982.91	2,055.87	0	-3,331.16	107,707.62	29,613.97
2021	JULY	95,408.95	7,528.82	-1.31	-3,088.09	99,848.37	18,159.99
2021	AUGUST	99,081.53	3,997.38	0	-3,092.37	99,986.54	19,045.36
2021	SEPTEMBER	95,169.14	26,490.83	0	-3,649.80	118,010.17	14,982.49
2021	OCTOBER	84,890.49	4,810.38	0	-2,691.03	87,009.84	9,257.17
2021	NOVEMBER	99,432.30	7,571.35	-7.31	-3,209.89	103,786.45	13,258.56
2021	DECEMBER	117,320.03	2,872.48	0	-3,605.78	116,586.73	20,511.17
2022	JANUARY	94,993.99	7,431.17	0	-3,072.75	99,352.41	16,055.01
2022	FEBRUARY	100,863.32	14,500.92	0	-3,460.93	111,903.31	31,073.57
2022	MARCH	95,600.01	5,280.99	0	-3,026.43	97,854.57	16,791.29
2022	APRIL	98,630.99	5,313.40	-5,618.25	-2,949.78	95,376.36	18,250.98
2022	MAY	96,913.50	6,326.30	0	-3,097.19	100,142.61	22,080.80
2022	JUNE	119,936.26	5,303.56	-5.08	-3,757.04	121,477.70	35,999.23
2022	JULY	110,599.83	6,739.12	-9,715.04	-3,228.72	104,395.19	25,964.36
2022	AUGUST	115,315.14	8,057.78	0	-3,701.19	119,671.73	24,717.82
2022	SEPTEMBER	107,091.76	5,286.15	0	-3,371.34	109,006.57	20,853.84
2022	OCTOBER	97,831.00	6,146.73	-88,742.95	-457.04	14,777.74	17,684.55
2022	NOVEMBER	103,147.49	5,303.92	-3.61	-3,253.43	105,194.37	14,413.06
2022	DECEMBER	126,213.66	9,717.02	0.00	-4,077.92	131,852.76	19,582.54
2023	JANUARY	99,931.16	4,540.54	-5,737.80	-2,926.02	95,771.88	16,309.36
2023	FEBRUARY	92,450.77	7,723.06	0.00	-3,005.21	97,168.62	17,766.17
2023	MARCH	104,088.00	5,851.20	-5,308.44	-3,138.92	101,491.84	19,821.37
2023	APRIL	107,671.13	7,442.59	0.00	3,453.41	111,660.31	22,676.53
2023	MAY	99,774.64	10,985.95	-871.31	-3,296.68	106,592.60	15,819.03
2023	JUNE	116,964.50	17,405.68	-13.16	-4,030.71	130,326.31	34,107.82
2023	JULY	90,489.34	16,652.84	-196.52	-3,208.37	103,737.29	20,060.61
2023	AUGUST	106,653.66	11,652.42	-2.66	-3,549.10	114,754.32	20,898.64
2023	SEPTEMBER	94,484.67	11,064.11	-32.35	-3,165.49	102,350.94	17,374.97
2023	OCTOBER	89,704.24	15,907.81	-4.06	-3,168.24	102,439.75	19,912.75
2024	NOVEMBER	97,589.16	14,908.49	-4,550.34	-3,238.42	104,708.89	21,411.40
2024	DECEMBER	95,134.75	22,651.96	0.00	-3,533.60	114,253.11	12,711.15

2024	JANUARY	76,394.12	9,310.60	-986.54	-2,541.55	82,176.63	12,082.66
2024	FEBRUARY	103,146.31	11,657.40	-340.10	-3,433.91	111,029.70	31,303.95
2024	MARCH	101,023.80	7,990.16	-14.35	-3,269.99	105,729.62	18,011.46
2024	APRIL	89,290.02	9,800.04	-5.43	-2,972.54	96,112.09	16,984.55
2024	MAY	101,290.86	9,067.08	0.00	-3,310.74	107,047.20	25,940.79
2024	JUNE	95,653.49	6,662.89	-159.66	-3,064.70	99,092.02	25,619.52
2024	JULY	87,998.16	6,439.69	0.00	-2,833.14	91,604.71	14,076.87
2024	AUGUST	90,958.63	7,243.76	0.00	-2,946.07	95,256.32	15,569.72
2024	SEPTEMBER	105,512.30	13,132.88	-10,740.52	-3,237.14	104,667.52	21,204.49
2024	OCTOBER	84,153.55	8,735.27	-6,539.70	-2,590.47	83,758.65	16,601.42
2024	NOVEMBER	120,780.83	8,597.03	0.00	3,881.34	125,496.52	22,739.09
2024	DECEMBER	131,604.25	6,273.10	-150.29	-4,131.81	133,595.25	10,951.52
2025	JANUARY	118,540.78	9,103.41	-29.27	-3,828.45	123,786.47	28,771.09
2025	FEBRUARY	91,096.33	13,343.99	-120.66	-3,129.59	101,190.07	17,224.28
2025	MARCH	107,113.04	6,276.11	-84.48	-3,399.14	109,905.53	25,630.17
2025	APRIL	111,272.09	4,690.72	-35.09	-3,477.83	112,449.89	22,174.66
2025	MAY	108,480.84	6,417.81	-2,494.64	-3,372.12	109,031.89	21,232.57
2025	JUNE	119,302.16	8,638.86	0.00	-3,838.23	124,102.79	21,591.29
2025	JULY	117,119.04	13,505.71	-1,880.10	-3,862.34	124,882.31	30,178.66
2025	AUGUST	108,870.25	18,229.43	-6,115.52	-3,629.52	117,354.64	26,196.34
2025	SEPTEMBER	118,365.45	19,427.58	-36.76	-4,132.69	133,623.58	31,172.46
2025	OCTOBER	89,413.05	11,154.22	-70,328.85	-907.15	29,331.27	15,477.33
2025	NOVEMBER	125,474.24	5,095.16	-444.42	-3,903.75	126,221.23	35,912.04
2025	DECEMBER	114,638.44	10,483.48	0.00	-3,753.66	121,368.26	14,189.73
2026	JANUARY	106,217.16	7,321.28	-194.94	-3,400.31	109,943.19	33,025.66
2026	FEBRUARY	102,403.64	6,573.10	-1,403.85	-3,227.19	104,345.70	32,594.85
2026	MARCH	110,202.84	6,741.79	-1,327.45	-3,468.52	112,148.66	19,977.71
2026	APRIL	93,815.69	14,077.15	-292.33	-3,228.02	104,372.49	18,665.46
2026	MAY	121,220.59	8,410.97	-514.13	-3,873.52	125,243.91	22,345.67
2026	JUNE	117,896.95	7,062.86	0.00	-3,748.79	121,211.02	12,787.80
2026	JULY	105,262.76	7,363.88	0.00	-3,378.80	109,247.84	21,450.45
	TOTALS			-\$332,572.47		\$11,787,835.55	

*** The Sales and Use Tax Column includes Motor Vehicle Sales Tax. The amount of Motor Vehicle Sales Tax is separately stated in the last column of this spreadsheet.

Sales Tax Collections: sales tax earned two months prior-- shown as month paid to City			
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2011		2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026			
January		\$32,992.14	\$29,189.49	\$29,531.36	\$32,688.55	\$32,284.36	\$33,172.54	\$46,014.14	\$41,917.94	\$46,648.43	\$90,625.85	\$103,786.45	\$105,194.37	\$104,708.89	\$125,496.52	\$126,221.23			
February		\$29,537.64	\$30,246.77	\$64,480.25	\$36,940.26	\$41,698.05	\$41,692.99	\$60,599.43	\$46,095.47	\$54,122.85	\$109,289.36	\$116,586.73	\$131,852.76	\$114,253.11	\$133,595.25	\$121,368.26			
March		\$26,920.56	\$26,887.71	\$30,457.12	\$35,161.97	\$35,290.80	\$40,821.47	\$40,219.57	\$42,933.14	\$42,610.56	\$75,928.93	\$99,352.41	\$95,771.88	\$82,176.63	\$123,786.47	\$109,943.19			
April		\$28,796.53	\$28,137.26	\$29,420.11	\$29,176.72	\$30,227.87	\$34,683.45	\$41,461.95	\$34,740.53	\$47,940.60	\$77,700.69	\$111,903.31	\$97,168.62	\$111,029.70	\$101,190.07	\$104,345.70			
May	\$8.24	\$35,288.09	\$34,362.26	\$34,621.55	\$31,802.05	\$39,108.51	\$43,465.17	\$52,003.47	\$47,233.51	\$44,064.34	\$93,473.57	\$97,854.57	\$101,491.84	\$105,729.62	\$109,905.53	\$112,148.66			
June	\$21,243.02	\$32,198.24	\$28,426.22	\$38,672.07	\$31,794.65	\$33,427.73	\$40,781.58	\$45,768.13	\$41,378.54	\$52,572.46	\$99,944.43	\$95,376.36	\$111,660.31	\$96,112.09	\$112,449.89	\$104,372.49			
July	\$25,244.63	\$30,457.75	\$31,952.30	\$39,768.61	\$43,691.63	\$5,327.24	\$45,632.90	\$50,294.37	\$52,805.83	\$45,600.18	\$98,328.54	\$100,142.61	\$106,592.60	\$107,047.20	\$109,031.89	\$125,243.91			
August	\$29,839.16	\$36,192.83	\$33,585.11	\$32,131.22	\$31,226.35	\$44,897.74	\$48,886.02	\$51,641.21	\$50,411.52	\$59,379.70	\$107,707.62	\$121,477.70	\$130,326.31	\$99,092.02	\$124,102.79	\$121,211.02			
September	\$30,988.54	\$37,130.93	\$34,002.03	\$41,645.33	\$49,711.78	\$36,561.46	\$41,391.36	\$42,353.80	\$50,953.89	\$67,428.76	\$99,848.37	\$104,395.19	\$103,737.29	\$91,604.71	\$124,882.31	\$109,247.84			
October	\$29,229.16	\$36,993.71	\$38,297.05	\$35,077.10	\$36,328.32	\$39,165.85	\$45,678.64	\$52,076.81	\$57,694.98	\$55,385.72	\$99,986.54	\$119,671.73	\$114,754.32	\$95,256.32	\$117,354.64				
November	\$29,346.34	\$32,505.44	\$41,745.15	\$37,159.48	\$36,419.27	\$47,264.28	\$50,944.62	\$42,158.82	\$58,477.36	\$56,647.46	\$118,010.17	\$109,006.57	\$102,350.94	\$104,667.52	\$133,623.58				
December	\$27,622.05	\$29,632.44	\$17,238.71	\$32,581.21	\$22,368.15	\$35,162.51	\$48,520.21	\$45,481.83	\$45,307.48	\$90,445.57	\$87,009.84	\$14,777.74	\$102,439.75	\$83,758.65	\$29,331.27				
																	City		Aquatic Ctr
Total Year	\$193,521.14	\$388,646.30	\$374,070.06	\$445,545.41	\$417,309.70	\$420,416.40	\$515,670.95	\$570,073.53	\$569,950.19	\$662,846.63	\$1,157,853.91	\$1,194,331.37	\$1,303,340.99	\$1,195,436.46	\$1,344,750.21	\$1,034,102.30	\$689,401.88	\$344,700.42	
Monthly Ave	\$24,190.14	\$32,387.19	\$31,172.51	\$37,128.78	\$34,775.81	\$35,034.70	\$42,972.58	\$47,506.13	\$47,495.85	\$55,237.22	\$96,487.83	\$99,527.61	\$108,611.75	\$99,619.71	\$112,062.52	\$114,900.26			

City of Waverly

August, 2026

Gross Sales

Waverly \$ 277,653.37

Gross Sales 100.00% **\$ 277,653.37**

Prizes (Payouts)

Waverly

Prizes (Payouts) 89.4993% **\$248,497.94**

Operator Commission 12.0000% **\$28,751.02**

City Share 0.0000% **\$0.00**

Uncollected Winnings 0.1457% **\$404.41**

Interest **\$4.44**

Total to city **\$408.85**

YTD SALES \$ 2,263,207.58

City 7%min earned YTD \$158,424.53

Paid YTD \$154,174.20

Due City **\$4,250.33**

RESOLUTION NUMBER 26-27

RESOLUTION APPROVING ADDITIONAL VOLUNTEER FIRE/RESCUE DEPARTMENT MEMBER(S)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WAVERLY, NEBRASKA:

That the following list of additional member(s) of the Volunteer Fire/Rescue Department of the City of Waverly is hereby approved:

EOIN COLLINS
MARY SHULYAK

All member(s) of the Volunteer Fire/Rescue Department of the City duly approved as provided in this Resolution shall be considered employee(s) of the City of Waverly for the purpose of providing them Worker's Compensation coverage and life insurance.

PASSED AND APPROVED THIS 22ND DAY OF SEPTEMBER, 2026.

David M. Jespersen
Council President

ATTEST:

Megan K. Frye
City Clerk/Human Resources Assistant

(SEAL)



Waverly Volunteer Fire/Rescue Department
Membership Application

Name: Eoin H Collins

Date: 7/10/2026

Are you 18 years of age or older? (Circle one) YES or NO

Occupation: framer

Do you live or work in Waverly? (Circle one) YES or NO

Previous Experience Involving Fire and Rescue

1) Department Name and Location: N.A

Date Started: _____

Date Ended: _____

Responsibilities while Serving: _____

Reason (s) for leaving: _____

2) Department Name and Location: _____

Date Started: _____

Date Ended: _____

Responsibilities while Serving: _____

Reason (s) for leaving: _____

(If needed please attach additional department details to your application)

Training

Please list course names, date completed, where taken and who instructor was. Please be able to present certificates if needed.

1. _____

2. _____

3. _____

(If needed please attach additional training details to your application)

Applicant Signature: _____

Date: 7/10/2026

Fire Chief Signature: _____

Date: 9/16/26

Emergency Services Coordinator Signature: _____

Date: _____

*****Administrative Use*****

Background Check:

☒ Passed

☐ Failed

Drug Screen:

☒ Passed

☐ Failed

Clerk Signature: _____

Date: 9-21-26



Waverly Volunteer Fire/Rescue Department
Membership Application

Name: Mary Shulyak

Date: 8/31/2026

Are you 18 years of age or older? (Circle one) YES or NO

Occupation: Student (fulltime)

Do you live or work in Waverly? (Circle one) YES or NO

Email: _____

Previous Experience Involving Fire and Rescue

1) Department Name and Location: _____

Date Started: _____

Date Ended: _____

Responsibilities while Serving: _____

Reason (s) for leaving: _____

2) Department Name and Location: _____

Date Started: _____

Date Ended: _____

Responsibilities while Serving: _____

Reason (s) for leaving: _____

(If needed please attach additional department details to your application)

Training

Please list course names, date completed, where taken and who instructor was. Please be able to present certificates if needed.

1. Anatomy 1 - SCC

2. CNA

3. _____

(If needed please attach additional training details to your application)

Applicant Signature: _____

Mary Shulyak

Date: 8/31/26

Fire Chief Signature: _____

Robin Hoffman

Date: 9/16/26

Emergency Services Coordinator Signature: _____

Date: _____

*****Administrative Use*****

Background Check:

☒ Passed

☐ Failed

Drug Screen:

☒ Passed

☐ Failed

Clerk Signature: _____

[Signature]

Date: 9/16/26

RESOLUTION 26-28

RESOLUTION ADOPTING AND REVISING THE EMPLOYEE HANDBOOK

WHEREAS, the establishment of rules and regulations for the hiring and continued employment of City personnel is of benefit to the City, and

WHEREAS, it is advantageous for City personnel to know their rights and terms of employment.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA that the Employee Handbook as revised on November 27, 2018, incorporates revisions to the following sections:

PAY PLAN
JOB DESCRIPTIONS

The additions and changes in the above stated sections shall be in full force and effect and is hereby adopted as policy.

PASSED AND APPROVED THIS 22ND DAY OF SEPTEMBER, 2026.

David M. Jespersen
Council President/Acting Mayor

ATTEST:

Megan K. Frye
City Clerk/ Human Resources Assistant

(SEAL)

City of Waverly Pay Plan

Permanent Full Time/Part Time	Type	Range
City Administrator	Salary	\$45.68 to \$70.00
City Clerk	Salary	\$24.82 to \$45.00
City Treasurer/Deputy City Clerk	Salary	\$28.38 to \$45.00
Utility Clerk	Hourly	\$18.70 to \$35.00
Office Assistant	Hourly	\$18.00 to \$30.00
Fire Department Administrative Assistant	Hourly	\$18.00 to \$30.00
Economic Development Director	Salary	\$30.00 to \$45.00
Building and ~~Inspector~~ /Zoning Administrator	Salary	\$31.03 to \$45.00
~~Municipal Code Inspector~~	~~Hourly~~	~~\$18.00 to \$30.00~~
~~Building and Zoning Assistant~~	~~Hourly~~	~~\$21.00 to \$35.00~~
Parks and Recreation Director	Salary	\$30.00 to \$45.00
Parks and Recreation Maintenance Supervisor**	Hourly	\$21.00 to \$35.00
Aquatics Manager/Parks and Recreation Marketing Assistant	Hourly	\$21.00 to \$35.00
Public Works Director	Salary	\$38.00 to \$60.00
Public Works Worker**	Hourly	\$22.00 to \$35.00
Street Department Lead**	Hourly	\$24.00 to \$40.00
Water System Lead**	Hourly	\$24.00 to \$40.00
Wastewater System Lead**	Hourly	\$24.00 to \$40.00
**\$2 per hour increase for each certificate earned		

Seasonal and Temporary Full Time/Part Time	Type	Range
Aquatics Manager	Hourly	\$17.00 to \$22.00
Aquatics Assistant Manager	Hourly	\$15.00 to \$20.00
Aquatics Lifeguards	Hourly	\$13.00 to \$18.00
Aquatics Concessions Manager	Hourly	\$15.00 to \$20.00
Aquatics Concessions & Admissions Staff	Hourly	\$13.00 to \$18.00
General Labor	Hourly	\$13.00 to \$18.00
General Office	Hourly	\$14.00 to \$18.00

Add to Employee Handbook:

Building and Zoning Assistant

DEPARTMENT: Building & Zoning, Administration

REPORTS TO: Building Inspector/Zoning Administrator

FLSA STATUS: Non-Exempt, Non-Volunteer, Full-Time

JOB SUMMARY

Under the direction of the Building Inspector/Zoning Administrator, assists with the administration of the Building and Zoning Department and conducts enforcement activities related to the Waverly Zoning & Subdivision Regulations and Waverly Municipal Code. Investigates all complaints and nuisance violations and responds accordingly; maintains accurate code enforcement records; completes follow-up according to procedure; works as needed with Lancaster County Health Department. Assists in performing building inspections; assists with issuance of building, mechanical, plumbing, and various zoning permits; maintains accurate inspection records through online portal; provides information to property owners, contractors, and the public regarding applicable requirements; and other projects as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

The requirements listed below are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of City of Waverly Municipal Code, Zoning and Subdivision Regulations, and applicable building, plumbing, mechanical, and related permits, with a strong desire to learn and find applicable information.
- General knowledge of building codes and inspection methods, with training opportunities available as needed.
- Ability to make on-site visual inspections and identify potential code violations.
- Ability to read and interpret plans, specifications, permits, and applicable regulations.
- Ability to communicate effectively with property owners, contractors, developers, City officials, employees, and the public in a friendly and professional manner.
- Ability to prepare, maintain, and update accurate records, reports, inspection documentation, and databases.
- Ability to effectively track violations in the City's permitting and code enforcement software and follow up in a timely manner.
- Ability to work independently with minimal supervision while exercising sound judgment and professional integrity within established policies and under direction of the Building Inspector/Zoning Administrator.
- Ability to coordinate with other City departments and other state and local agencies as needed.
- Basic knowledge of Microsoft Office and other relevant computer programs.
- Must safely operate City vehicles and maintain an effective working relationship with employees and the public.

EDUCATION AND EXPERIENCE

High school education or equivalent.

Experience in Microsoft Office.

Experience in construction, property maintenance, code enforcement, inspections, or a related field is preferred.

Training opportunities may be provided as needed.

Must be able to pass any background, medical, and drug screenings required.

ESSENTIAL JOB FUNCTIONS *The following examples of work are illustrative only and are not intended to be all inclusive.*

- Investigates reported code violations involving nuisances, environmental health conditions, parking, property maintenance, zoning, and other applicable City regulations.
- Provides oral and written information to property owners, builders, contractors, and residents regarding applicable City codes, zoning regulations, and permit requirements.
- Assists the Building Inspector/Zoning Administrator with inspections of building construction, alterations, maintenance, structural repairs, plumbing, mechanical work, and related activities.
- Assists with the review and processing of building, mechanical, plumbing, sign, and similar permit applications as directed.
- Documents violations through written reports, photographs, inspection records, and the City's permitting and code enforcement software.
- Follows up on identified violations and communicates corrective action and compliance timelines with a strong desire to achieve voluntary compliance and timely resolution whenever possible.
- Coordinates with other City departments, property owners, contractors, and the Lancaster County Health Department as needed to address code and health-related concerns.
- Assists the Building Inspector/Zoning Administrator with zoning, subdivision, floodplain, and other Building & Zoning projects as directed.
- Provides administrative support for the Building and Zoning Department including scanning, filing, and property destroying documents in accordance with the records retention schedule.
- May attend meetings or conferences and assist with City projects and special assignments as requested.
- Other duties as assigned.

WAGES, HOURS, AND BENEFITS

Wages per pay scale and are compensated on an hourly basis.

Regular hours are generally 8:00 a.m. to 4:30 p.m., with occasional evenings, weekends, and flexible scheduling as needed to meet the demands of the position and City operations.

Eligible for paid time-off, health insurance, dental insurance, vision insurance, life insurance, and HSA.

Retirement benefits available after introductory period.

LICENSE/CERTIFICATION REQUIREMENTS:

Must possess a valid driver's license with clean driving record, with the expectation of notifying the City Administrator of any changes to driving record.

PHYSICAL REQUIREMENTS:

Ability to stand, walk, and sit for long periods of time.

Ability to get in and out of and to operate a vehicle.

Ability to climb ladders and stairs.

Must be able to regularly lift a minimum of fifty (50) pounds.
Ability to work in all weather conditions.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this job summary. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel. This job description may be changed or updated at any time without notice.

Update Job Title only:

Building ~~and Inspector~~/Zoning Administrator

DEPARTMENT: Building & Zoning, Administration
REPORTS TO: City Administrator, Mayor
FLSA STATUS: Exempt, Non-Volunteer, Full-Time

JOB SUMMARY

Performs skilled on-site inspections of building construction and repair work to assure compliance with building, plumbing, and mechanical codes; implements and administers flood plain, zoning and subdivision regulation; coordinates and assists in the review of flood plain applications, subdivision plats, zoning amendments and comprehensive plan updates; responsible for periodic on-site observation of public infrastructure upgrades to ensure compliance with plans and specs; and performs other duties in the City as required. Directly responsible to the City Administrator.

KNOWLEDGE, SKILLS, AND ABILITIES

The requirements listed below are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Thorough knowledge of building, plumbing, mechanical and zoning and subdivision codes and ordinances.
- Knowledge of annexation laws and procedures.
- Knowledge of the proper methods and materials for building construction.
- Knowledge of proper inspection methods.
- Ability to make on-site visual inspections.
- Ability to read and interpret plans and specifications.
- Must be able to effectively communicate in oral and written form.
- Ability to prepare written reports.
- Ability to attend meetings and/or conferences in town or out of town.
- Ability to schedule activities and meetings.
- Ability to establish and maintain effective working relationships with the public, private contractors, developers, and public/government officials.
- Must be able to maintain an effective working relationship with employees and the public.

EDUCATION AND EXPERIENCE

- 1) Four year college degree in Construction Management, Engineering, or similar construction training, or high school education or equivalent training and work experience.
- 2) Must be able to pass any background, medical, and drug screenings required.
- 3) Proficient in Microsoft Office (Word, Excel, and Access), AutoCAD or similar drafting program; familiarity with GIS/Arc View software.

ESSENTIAL JOB FUNCTIONS *The following examples of work are illustrative only and are not intended to be all inclusive.*

- Reviews and approves as appropriate all applications for building, mechanical, plumbing, sign, and similar permits.
- Directs the issuance of all building permits.
- Provides oral and written information to owners, builders, and contractors regarding requirements of applicable building codes and ordinances.
- Ensures that all construction plans and specifications are reviewed in a consistent manner.
- Inspects buildings and other structures to make sure that construction, alteration, maintenance, structural repairs, plumbing, and mechanical work is being done in compliance with provisions of applicable codes and ordinances
- Conducts and oversees inspections during all phases of construction to ensure compliance with setbacks, structural, and safety standards, and ADA requirements.
- Prepares and files written monthly and annual reports.
- Responsible for enforcement of zoning and subdivision regulations.
- Assists in developing draft revisions to City codes, regulations, and ordinances when appropriate.
- Reviews subdivision plats, zoning amendments, and comprehensive plan updates.
- Assists in updating the zoning and subdivision regulations and the comprehensive plan.
- Works with professional consultants on new subdivisions and public infrastructure.
- Acts as the city's Floodplain Manager.
- Reviews and approves floodplain development permit applications.
- Prepares agendas and attends all the Planning Commission and Board of Adjustment meetings and maintains legal records and related duties.
- Assists City Administrator on projects and performs special assignments as requested.
- Attends City Council, Planning Commission, and Board of Adjustment meetings as directed by City Administrator.
- Other duties as assigned.

WAGES, HOURS, AND BENEFITS

Wages per pay scale and compensated on a salaried basis.

Hours are 8:00 am to 4:30 p.m.

Eligible for paid time-off, health insurance, dental insurance, vision insurance, life insurance, and HSA.

Retirement benefits available after introductory period.

LICENSE/CERTIFICATION REQUIREMENTS:

Must be certified by International Code Council as one of the following: Building Inspector (Commercial or Residential), or Plan Examiner (Commercial or Residential) or be able to take a certification exam within six months from date of employment.

Must stay current with continuing education requirements.

Must possess valid driver's license with clean driving record, with the expectation of notifying the City Administrator of any changes to driving record.

PHYSICAL REQUIREMENTS:

Ability to stand, walk, and sit for long periods of time.

Ability to get in and out of and to operate a vehicle.

Ability to climb ladders and stairs.

Must be able to regularly lift a minimum of fifty (50) pounds.
Ability to work in all weather conditions.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this job summary. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel. This job description may be changed or updated at any time without notice.

Remove from Employee Handbook:

Municipal Code Inspector

DEPARTMENT: Building and Zoning, Office

REPORTS TO: Building Inspector

FLSA STATUS: Non-Exempt, Non-Volunteer, Part-Time

JOB SUMMARY

Under the direction of the City Administrator, the Municipal Code Inspector is responsible for inspecting properties in the City of Waverly to ensure compliance with Waverly Municipal Code and Waverly Zoning Regulations. This includes investigation of environmental health conditions, nuisances, parking violations, assessment of properties, and other duties as needed. May assist in on-site inspections of building construction, with guidance of the Building Inspector. The position is part-time with a flexible schedule and may include occasional evenings and weekends.

KNOWLEDGE, SKILLS, AND ABILITIES

The requirements listed below are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of Waverly streets, business names, and residential areas and ability to read a map.
- Knowledge of City of Waverly Municipal Code, Zoning Regulations, and traffic laws and strong desire to learn and find applicable information.
- Basic Knowledge of Microsoft Office and other relevant computer programs.
- Ability to monitor, identify and investigate city code violations on private and public property and initiate plan for resolution.
- General knowledge of the proper methods and materials for building construction.
- Ability to make on-site visual inspections.
- General knowledge of building codes and inspection methods, with training opportunities available as needed.
- Ability to receive and respond to reported code violations and coordinate with other city departments and Lancaster County Health Department as needed.
- Ability to write, maintain, and update accurate records and reports.
- Ability to work independently with minimal supervision.
- Ability to demonstrate professional and personal integrity, and maintain effective relationships with City officials, coworkers, and the public.
- Must safely operate city vehicles.
- Ability to effectively track violations in City's permitting and code enforcement software and follow-up as needed in a timely manner.
- Must have strong verbal and written communication skills.

EDUCATION AND EXPERIENCE

- 4) High school education or equivalent.
- 5) Experience in Microsoft Office.

ESSENTIAL JOB FUNCTIONS

Be punctual and dependable with regular attendance. Must have a thorough knowledge of the City of Waverly Municipal Code concerning health issues and nuisance issues and Zoning Regulations, with a strong desire to learn. Must be able to maintain an effective working relationship with employees and the public; be able to communicate effectively, both verbally and in writing; ability to deal with the public in a friendly and professional manner. Must have organizational skills with basic filing knowledge and ability to update and maintain records on a database.

WAGES, HOURS, AND BENEFITS:

Wages per pay scale and are compensated on an hourly basis.

Hours may fall within regular office hours (8:00 a.m. to 4:30 p.m.) but can also include evenings, weekends, and other flexible scheduling as needed to meet the demands of the position and city operations.

LICENSE/CERTIFICATION PREFERENCES:

Must possess valid driver's license with clean driving record, with the expectation of notifying the City Administrator of any changes to driving record.

Must be able to pass any background, medical, and drug screenings required.

PHYSICAL REQUIREMENTS:

Must be able to stand, walk, and sit for long periods of time. Position requires driving a vehicle for some or all of the work shift.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this job summary. They are not intended to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel. This job description may be changed or updated at any time without notice.

RESOLUTION NO. 26-29

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA, APPROVING A MEMORANDUM OF UNDERSTANDING AND APPROVING RELATED ACTIONS.

WHEREAS, Community Redevelopment Authority (the “CRA”) of the City of Waverly, Nebraska (the “City”), desires to promote the development of a project within the City; and

WHEREAS, to move forward with such development, the CRA believes it is in the best interests of the City for the CRA and the City to enter into the Memorandum of Understanding attached this this resolution (the “MOU”); and

WHEREAS, the CRA has approved the MOU and has recommended that the City approve the MOU; and

WHEREAS, the Mayor and City Council have reviewed the terms of the MOU and believe it is in the best interests of the City to enter into the MOU;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA, AS FOLLOWS:

1. The recommendation of the CRA is accepted and the MOU is hereby approved.
2. The Mayor and the City Clerk are hereby authorized to sign the MOU on behalf of the City in substantially the form attached to this Resolution, but with such amendments and modifications as the Mayor deems to be acceptable, taking into account the intent of this resolution and all the circumstances.

Passed and approved this ____ day of September, 2026.

CITY OF WAVERLY, NEBRASKA

ATTEST:

By: _____
Mayor

City Clerk

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (the "Memorandum") is made and entered into this ____ day of _____, 2026, by and between the City of Waverly, Nebraska (the "City"), the Community Redevelopment Authority (the "CRA") of the City, and Waverly Development Co., LLC, a Nebraska limited liability company (the "Developer").

WHEREAS, the Developer has indicated an interest in developing certain real property in the City legally described on **Exhibit A** attached hereto (the "Property") by constructing multi-family affordable workforce rental housing or related improvements on the Property (the "Project");

WHEREAS, the City, the CRA, and the Developer are obtaining a study to determine whether the Property can be declared blighted and substandard (the "Study"), and the Developer has agreed to pay the cost of the Study;

WHEREAS, prior to making additional financial commitments and continuing due diligence, the Developer desires to have an indication of interest from the City and the CRA with regard to certain financing and other assistance necessary to develop the Project;

WHEREAS, the City and the CRA find it in the public interest to cooperate with the Developer to promote the construction of the Project and the development of business activity in the City; and

WHEREAS, the parties desire to set forth their understandings and obligations to bring about the accomplishment of the foregoing recitals, all in accordance with the terms set forth in this Memorandum.

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual covenants and agreements contained herein, and other good and valuable consideration, the parties hereby agree as follows:

1. Developer's Obligations. The Developer agrees to pay the cost of the Study. In addition, the Developer agrees to use its best efforts to complete the Project and to evidence such efforts by having filed, no later than **December 31, 2027**, applications for prerequisite permits with the City (with relevant permit filing fees also having been paid) as necessary to enable the Developer to commence construction work related to the Project. The Developer agrees to use its best efforts to commence and complete construction of the Project in a manner the Developer believes will substantially increase the value of the Property, will provide affordable workforce rental housing for the City, and will increase business activity within the City.

2. CRA's Obligations. In order to induce the Developer to build the Project on the Property, if and when the Property is declared to be blighted and substandard, the CRA shall use its best reasonable efforts consistent with applicable law to adopt a redevelopment plan and approve a redevelopment contract for tax increment financing to facilitate the Developer's economic development of the Project in the City. Further, if and when the Property is declared to be blighted and substandard, the CRA and the City will not remove such designation for the Property as long as the Developer has fulfilled its obligations as set

forth in Section 1 above. If the Developer does not fulfill its obligations under Section 1 above, the City and the CRA will consider removing such blighted and substandard designation to free up other areas of the City for such a designation under applicable statutory limits. Nothing in this Memorandum or otherwise is a representation or guarantee by the CRA and/or the City that the CRA and/or the City will ultimately declare the Property blighted and substandard or grant or approve tax increment financing (TIF) for the Project. This Memorandum serves to represent that that CRA and/or City desire for an acceptable Project to be completed on the Property in a timely manner and will consider available options to support and encourage completion of such a Project.

3. Economic Feasibility. Neb. Rev. Stat. 18-2116(1) requires the City to engage in the analysis as follows if a TIF application requests the use of funds as described in Section 2 above: (i) the Project would not be economically feasible without the use of tax-increment financing; and (ii) the Project would not occur in the City without the use of tax-increment financing. As part of any request for tax increment financing, the Developer will provide such information as is deemed necessary by the CRA and the City to make such determination.

4. Redevelopment Contract. The CRA and the Developer will use their best reasonable efforts to negotiate and enter into a redevelopment contract in accordance with any timelines required by applicable law. The redevelopment contract shall outline the obligations and agreements with regard to the financing matters set forth in Section 2 above, including, without limitation, the amount of any tax increment revenue financing proceeds to be granted to the Developer, along with any other agreements deemed necessary. Upon execution of the redevelopment contract, this Memorandum shall be deemed superseded and of no further force and effect.

5. Intent of Memorandum. The undersigned parties each acknowledge and agree that the Developer would be unwilling to pursue any further discussions with regard to locating the Project in the City without execution of this Memorandum. The Developer acknowledges and agrees that, until the CRA and the City act in accordance with law with regard to each party's obligations as outlined in this Memorandum (i.e., following all notice and hearing requirements, etc.), any obligations set forth in this Memorandum for the CRA and the City are nonbinding.

6. Counterparts. This Memorandum may be executed in two or more counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument. The parties may execute this Memorandum and all other agreements, certificates, instruments, and other documents contemplated by this Memorandum and exchange the counterparts of such documents by means of facsimile transmission or email or other electronic means. The parties agree that the receipt of such executed counterpart shall be binding on such parties and shall be construed as originals.

7. Time. If not sooner superseded or terminated by the parties, this Memorandum and all obligations contained herein shall terminate as of December 31, 2027.

8. Governing Law. This Memorandum shall be governed by the laws of the State of Nebraska.

IN WITNESS OF THE FOREGOING, the parties hereto have signed this Memorandum of Understanding effective as of the date first above written.

**COMMUNITY REDEVELOPMENT
AUTHORITY OF THE CITY OF
WAVERLY, NEBRASKA**

By:  _____
Authorized Representative

CITY OF WAVERLY, NEBRASKA

By: _____
Mayor

WAVERLY DEVELOPMENT CO., LLC

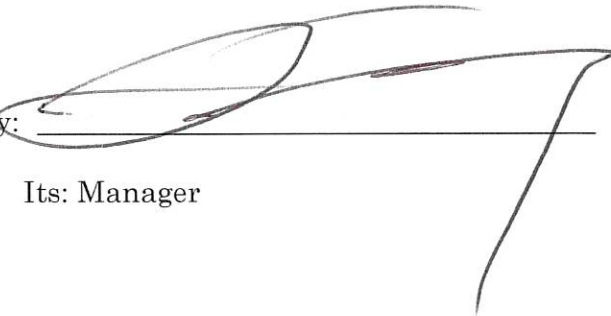
By:  _____
Its: Manager

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

LOT THREE (3), BLOCK TWO (2), RILEY SIXTH ADDITION, WAVERLY, LANCASTER
COUNTY, NEBRASKA.

4938-0267-1825, v. 1

ORDINANCE NO. 26-05

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO ANNEX LOT 54 SOUTHWEST, LOCATED IN SECTION 20, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

Section 1. Whereas, the following described real estate, to wit:

A TRACT OF LAND COMPOSED OF LOT 54 SOUTHWEST, LOCATED IN SECTION 20, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

That the City Clerk is hereby directed to take such actions as are necessary and appropriate to effectuate the change as set forth above on the official zoning map of the City.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

Abbey L. Pascoe
Mayor

ATTEST:

Megan K. Frye
City Clerk/Human Resources Assistant

(SEAL)



Legend

Development

IOLLParcels - IOLL Parcels



Development Information



Lincoln/Lancaster County Planning Department | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County

0 200 400
ft

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Lot 54 SW, S20, T-11-N, R-8-E, 6th PM

ORDINANCE NO. 26-06

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO REZONE 54 SOUTHWEST, LOCATED IN SECTION 20, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

That the Official Zoning Map for the City of Waverly be amended by changing the following:

- Rezoning Lot 54 Southwest, Located in Section 20, Township-11-North, Range-8, East of the Sixth Principal Meridian, Lancaster County, Nebraska from Agricultural (AG, City of Lincoln) to General Commercial District (GC), as shown in Exhibit A.

That the City Clerk is hereby directed to take such actions as are necessary and appropriate to effectuate the change as set forth above on the official zoning map of the City.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

Abbey L. Pascoe
Mayor

ATTEST:

Megan K. Frye
City Clerk/Human Resources Assistant

(SEAL)

EXHIBIT A





Lincoln/Lancaster County Planning Department | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County

0 200 400
ft

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

Development

IOLLParcels - IOLL Parcels



Development Information



Notes

Lot 54 SW, S20, T-11-N, R-8-E, 6th PM

ORDINANCE NO. 26-07

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO ANNEX LOT 21 SOUTHWEST AND LOT 59 SOUTHWEST, LOCATED IN SECTION 15, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

Section 1. Whereas, the following described real estate, to wit:

A TRACT OF LAND COMPOSED OF LOT 21 SOUTHWEST AND LOT 59 SOUTHWEST, LOCATED IN SECTION 15, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

That the City Clerk is hereby directed to take such actions as are necessary and appropriate to effectuate the change as set forth above on the official zoning map of the City.

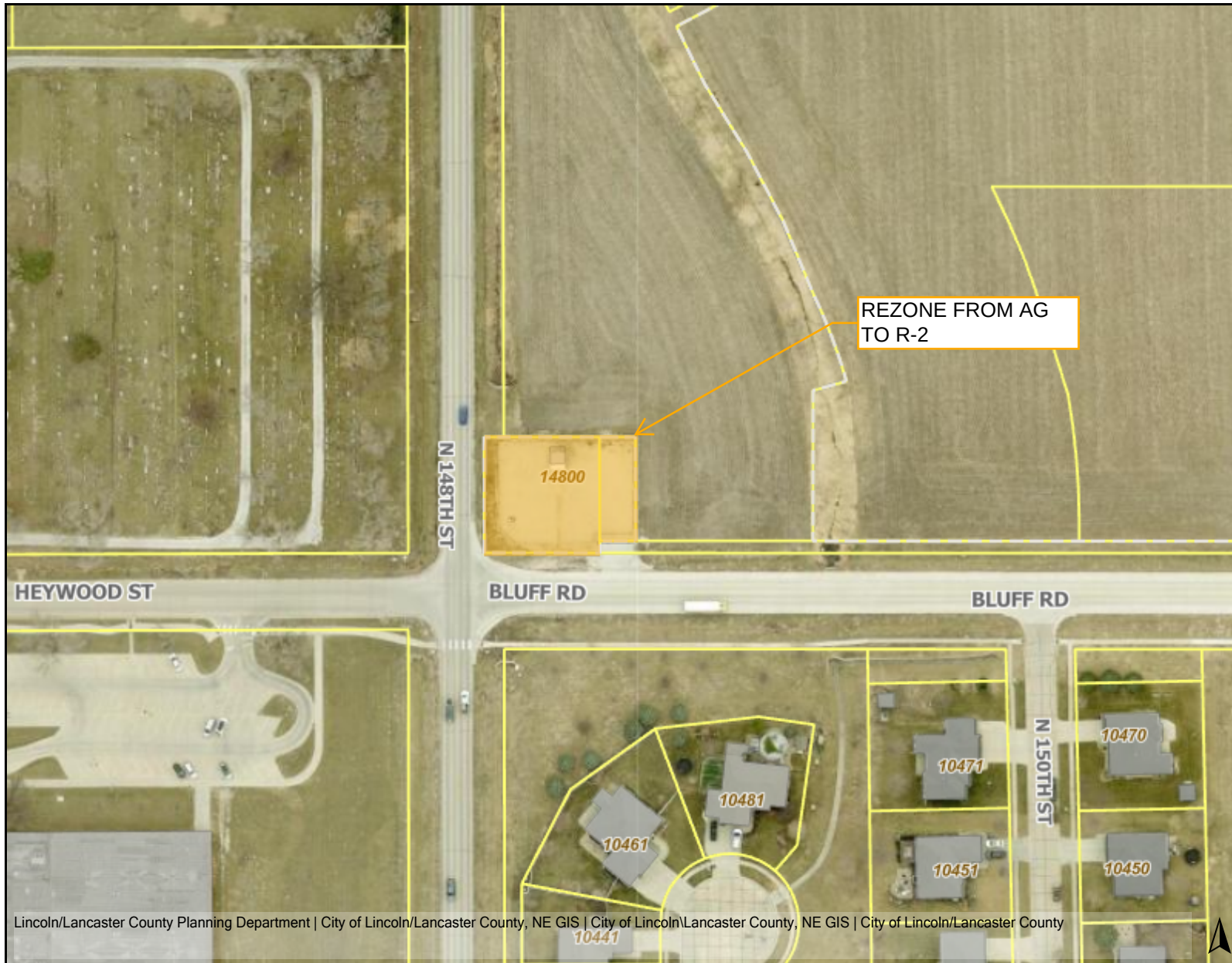
PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

Abbey L. Pascoe
Mayor

ATTEST:

Megan K. Frye
City Clerk/Human Resources Assistant

(SEAL)



Legend

Development

IOLLParcels - IOLL Parcels



Development Information



Lincoln/Lancaster County Planning Department | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County

0 200 400
ft

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Lot 21 SW & Lot 59 SW, S-15, T-11-N, R-8-E, 6th PM

ORDINANCE NO. 26-08

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO REZONE LOT 21 SOUTHWEST AND LOT 59 SOUTHWEST, LOCATED IN SECTION 15, TOWNSHIP-11-NORTH, RANGE-8, EAST OF THE 6TH PRINCIPAL MERIDIAN, LANCASTER COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

That the Official Zoning Map for the City of Waverly be amended by changing the following:

- Rezoning Lot 21 Southwest and Lot 59 Southwest, Located in Section 15, Township-11-North, Range-8, East of the Sixth Principal Meridian, Lancaster County, Nebraska from Agricultural District (AG) to Residential District (R-2), as shown in Exhibit A.

That the City Clerk is hereby directed to take such actions as are necessary and appropriate to effectuate the change as set forth above on the official zoning map of the City.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

Abbey L. Pascoe
Mayor

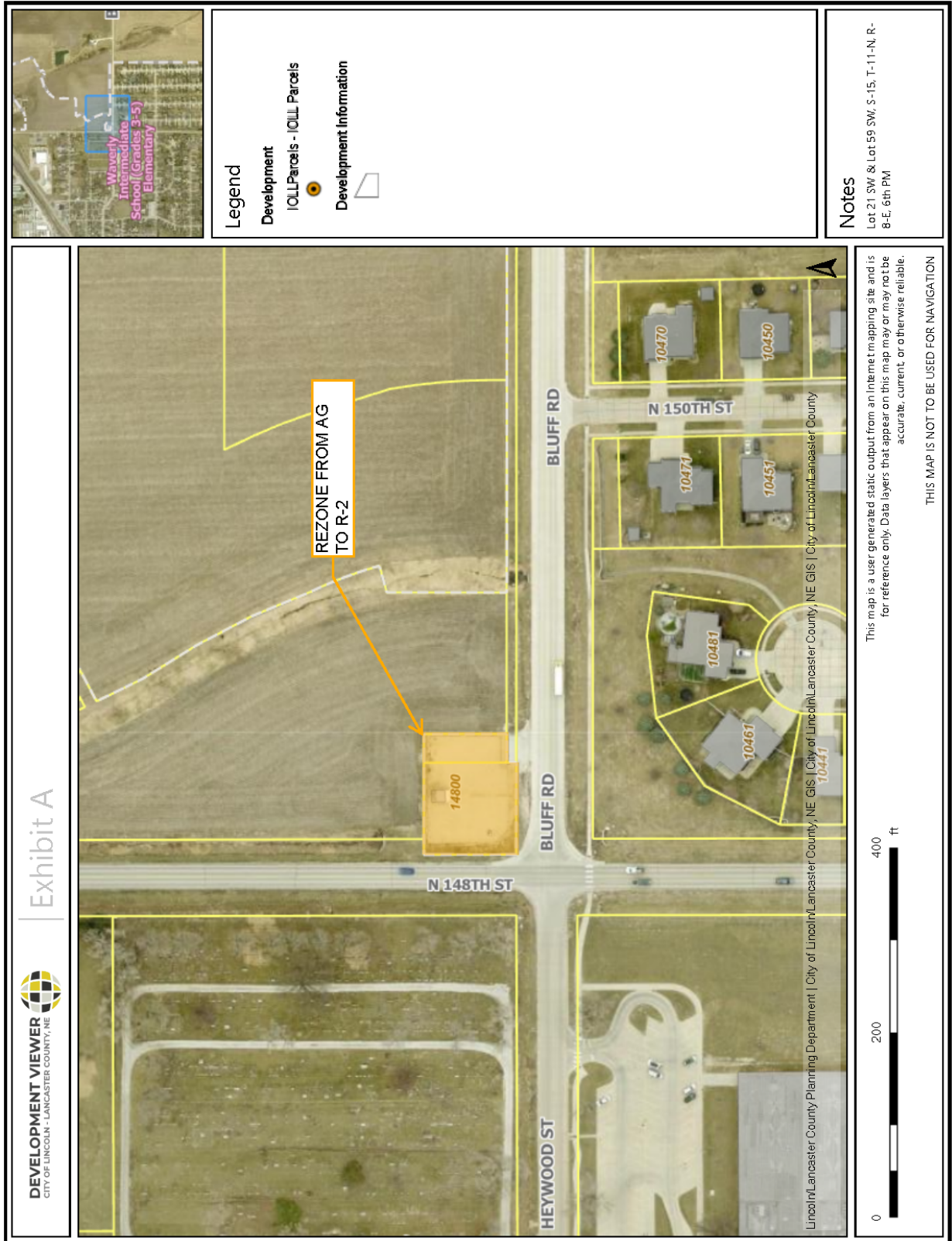
ATTEST:

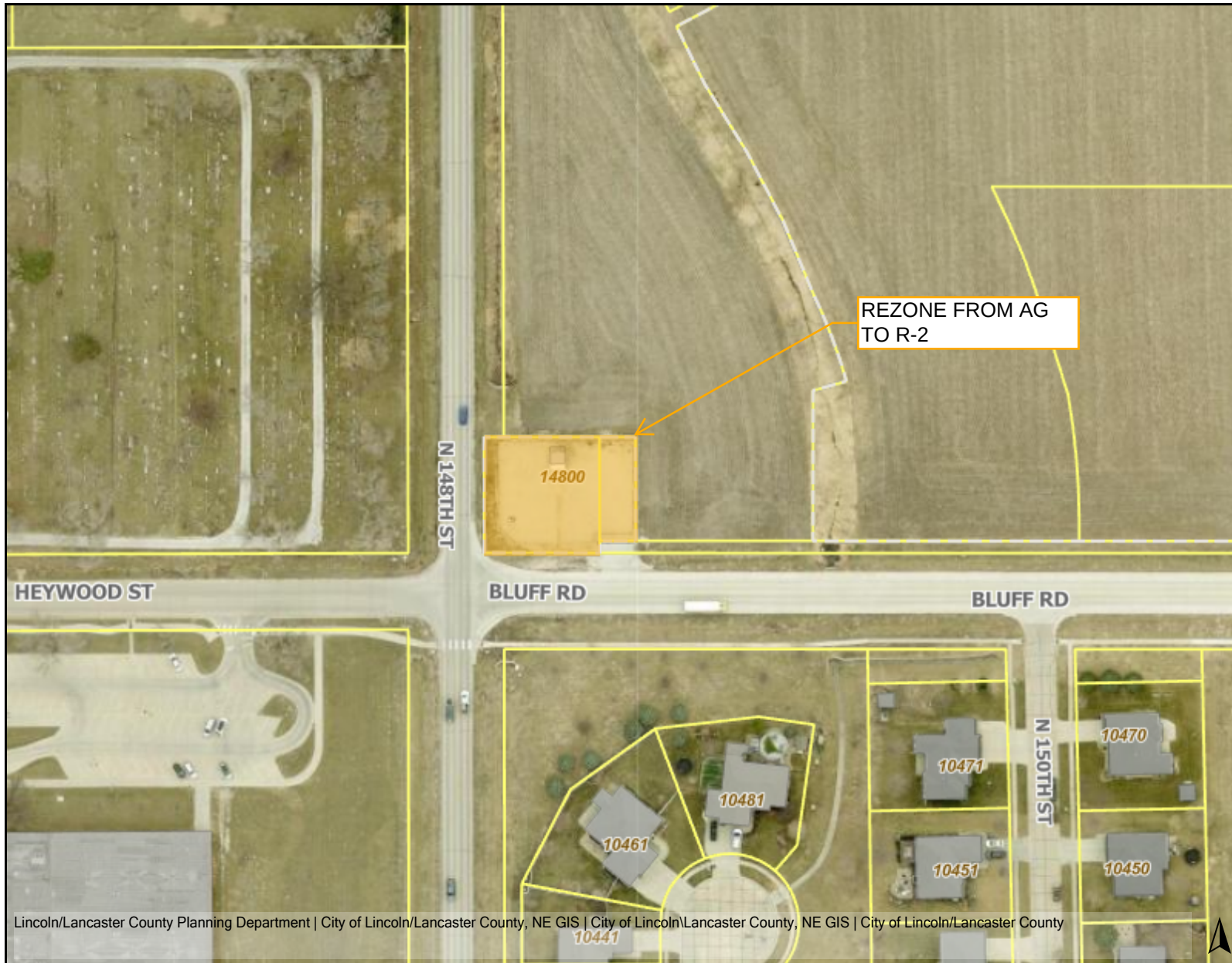
Megan K. Frye
City Clerk/Human Resources Assistant

(SEAL)

ORDINANCE 26-08

EXHIBIT A





Legend

Development

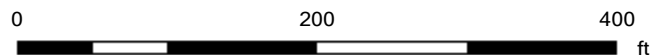
IOLL Parcels - IOILL Parcels



Development Information



Lincoln/Lancaster County Planning Department | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County, NE GIS | City of Lincoln/Lancaster County



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Lot 21 SW & Lot 59 SW, S-15, T-11-N, R-8-E, 6th PM

Kinetic
4005 N Rodney Parham Rd.
Little Rock, AR, 72212

Date: August 10, 2026
Entity: City of Waverly
Permit Request Number: 64499 JobTrac Number: 715062482

To Whom it May Concern, Kinetic is proposing:
to place a total of 8,066' of buried fiber optic cable via various bore, direct bury, and plow methods.
Please see attached prints for additional details and location specifics. \

If there are no objections to the above listed proposal, please sign below and return this cover letter to Natalia.Ewing@windstream.com / Natalia.Ewing@uniti.com

Printed Name and Title	Signature	Date
------------------------	-----------	------

Your cooperation and assistance regarding this project is greatly appreciated. If you have any questions or require additional information, please contact me at the above listed email address.

Thank you,

Natalia Ewing
Natalia Ewing
Analyst – I, Engineering Support, Permitting Team

VICINITY MAP

KINETIC LOCATION MAP-WAVERLY_ CITY

FOR ALL CROSSING AND LONGITUDINAL UTILITY DEPTH UNDER ALL PAVEMENT SURFACE WILL BE 4 FT AND UNDER UNPAVED SURFACE WILL BE 3 FT.

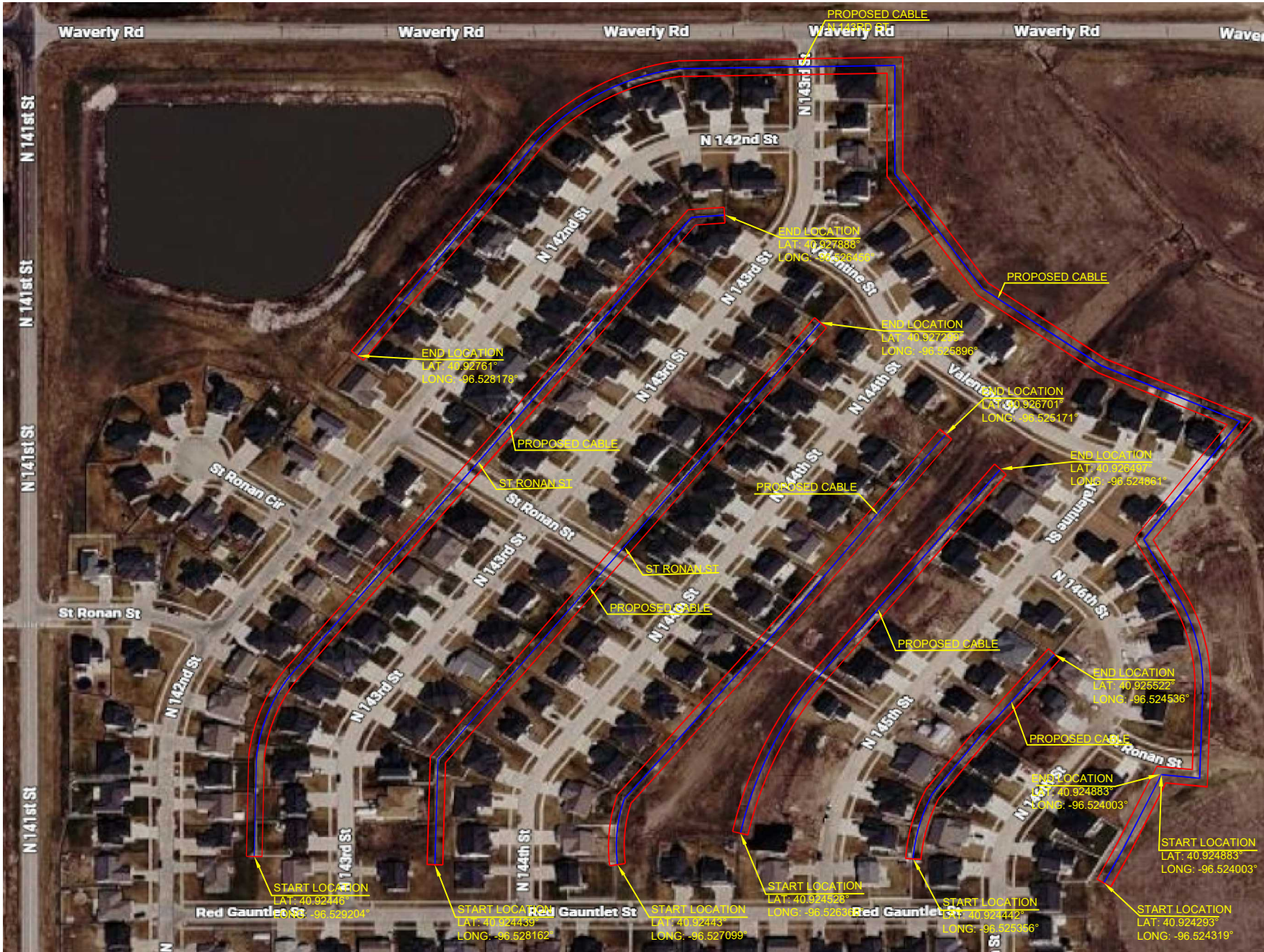
KINETIC PROPOSES TO PLACE 240' OF BURIED CABLE (222' OF 24-CT AND 18' OF 12-CT) WITHIN THE ROW.

KINETIC PROPOSES TO PLACE 7,826' OF BURIED CABLE (801' OF 48-CT,5,002' OF 24-CT AND 2,023' OF 12-CT) WITHIN THE REAR EASEMENT. DIRECT BORE= 176', RESI BORE= 59' AND RESI PLOW= 5'.

DIRECT BORE= 232', RESI BORE= 1,916', RESI PLOW= 5,109' AND DIRECT BURIED=569' WITHIN THE REAR EASEMENT.

NO OF PROP 10" PEDS=2, NO OF PROP 8" PEDS=38.

TOTAL PROPOSED CABLE =8,066'.



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	408' L.F
DIRECT BURIED	569' L.F
RESI BORE	1,975' L.F
RESI PLOW	5,114' L.F
TOTAL	8,066' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	38 E.A
10" PED	3 E.A
AERIAL TERMINAL	0 E.A

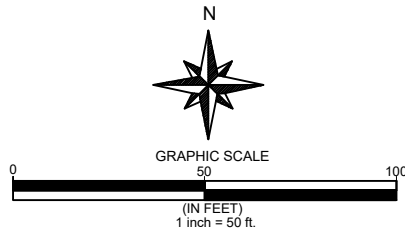
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY_NE

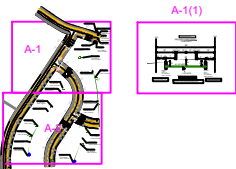
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DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

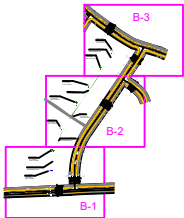
MAP: VICINITY MAP

CYIENT INC

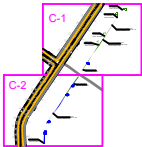
N 146TH ST



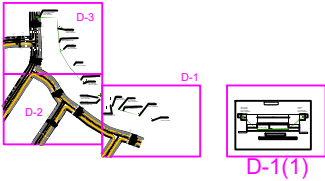
N 145TH ST



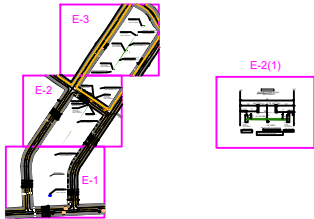
N 144TH ST



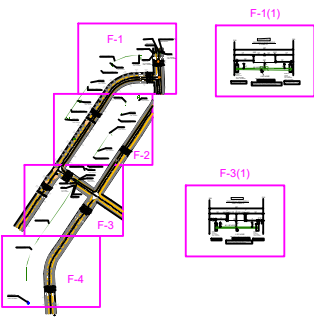
VALENTINE ST



N 143RD ST



N 142ND ST



DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC

GRAPHIC SCALE

COMPANY: KINETIC

SYSTEM: WAVERLY_NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

MAP: KEYMAP

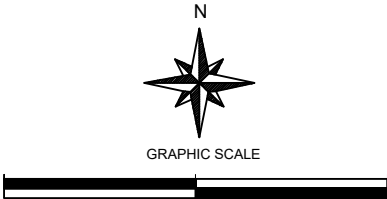
CYIENT INC

LEGEND			
JOINT USE POWER POLE		PROPOSED PED	
UTILITY POLE		PROPOSED AERIAL TERMINAL	
DIRECT BURIED FOC		EXISTING AERIAL TERMINAL	
BORE		BORE PIT 5'x4'x4'	
TRENCH		EXISTING HH	
INNERDUCT		EXISTING FIBER PED	
DRY BORE		EXISTING COPPER PED	
NEW STRAND		CULVERT	
ELASH		EXISTING KINETIC FIBER PLACEMENT TYPE- AERIAL	
12.7 MM OF 2W MICRO DUCT BY DIRECT BORE		EXISTING KINETIC FIBER PLACEMENT TYPE- BURIED	
12.7 MM OF 2W MICRO DUCT BY DIRECT BURY		EXISTING KINETIC COPPER PLACEMENT- AERIAL	
12.7 MM OF 2W MICRO DUCT BY TRENCH		EXISTING KINETIC COPPER PLACEMENT- BURIED	
EDGE OF PAVEMENT		EXISTING MANHOLE	
RIGHT OF WAY		GAS MARKER	
CENTER LINE		UTILITY MARKER	
BACK OF CURB		WATER HYDRANT	
EDGE OF TRAVEL LINE		RR TRACK	
SIDEWALK		BRIDGE	
DRIVEWAY		GAS LINE	
DITCH LINE		WATER LINE	
EXISTING KINETIC AERIAL CABLE		SEWER LINE	
EXISTING KINETIC BURIED CABLE		STORM LINE	
EXISTING KINETIC AERIAL CABLE		ELECTRIC LINE	
EXISTING KINETIC BURIED CABLE			
EXISTING FDH			
PROPOSED FDH			

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

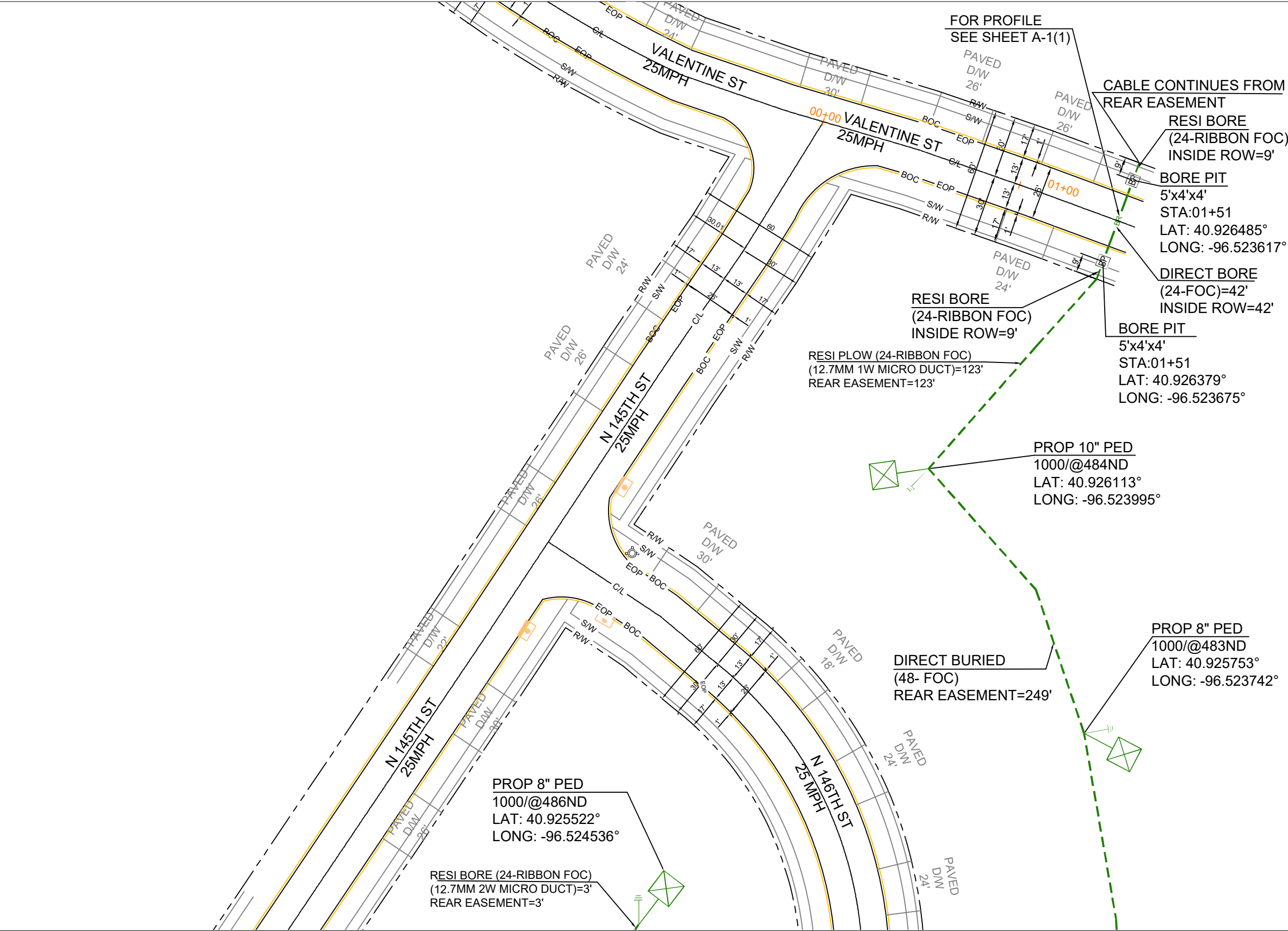
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PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

MAP: LEGEND

CYIENT INC



A-2 (STA: 00+00)

 DIG ALERT: 811,KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	42' L.F
DIRECT BURIED	249' L.F
RESI BORE	22' L.F
RESI PLOW	123' L.F
TOTAL	436' L.F

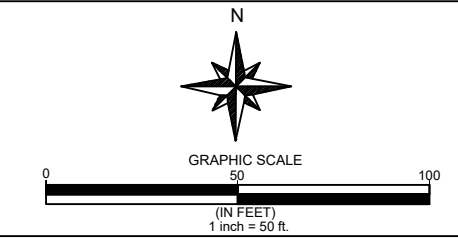
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	2 E.A
10" PED	1 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

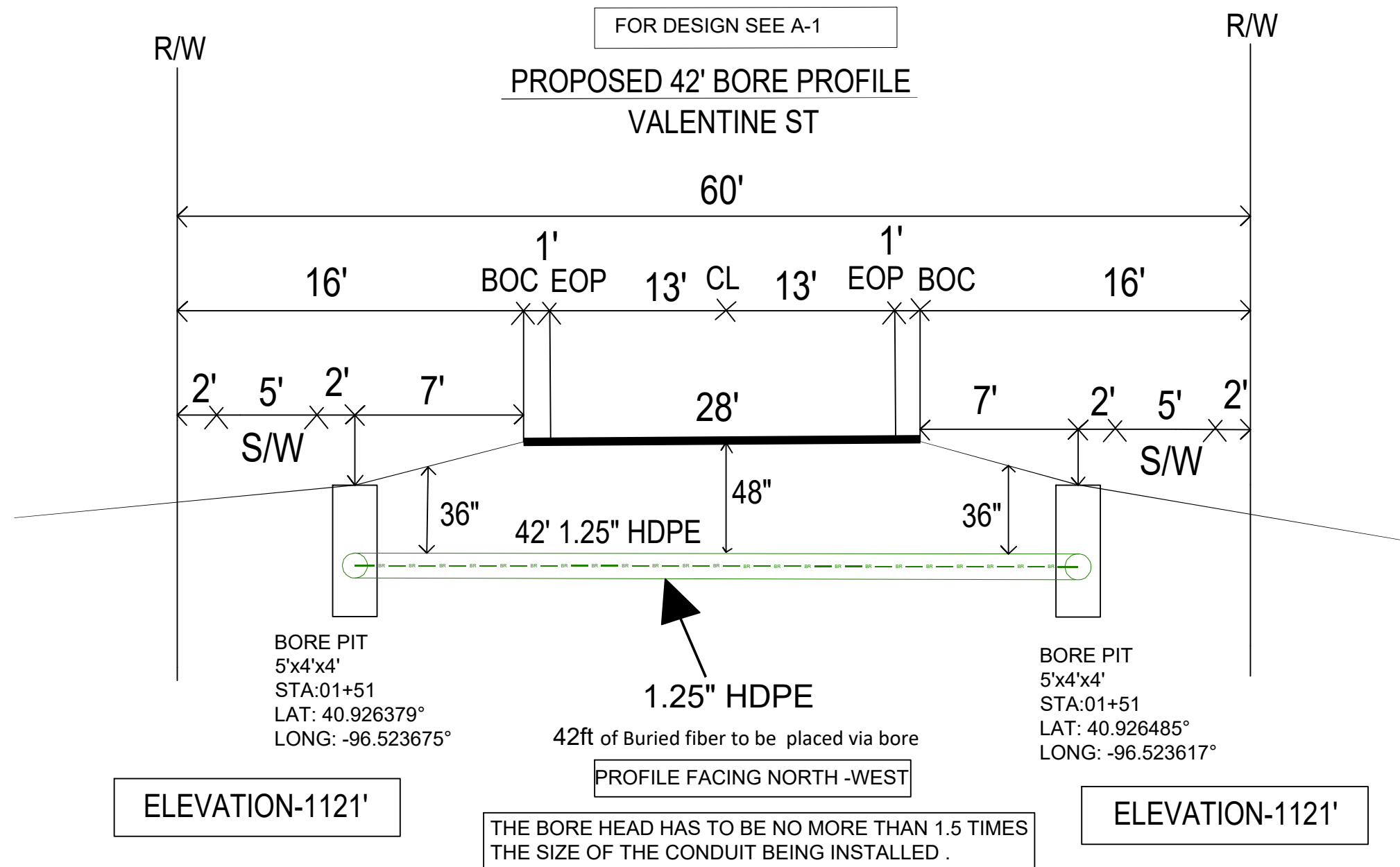
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PROJECT NUMBER: 715062482

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COA10_SERVING_AREA

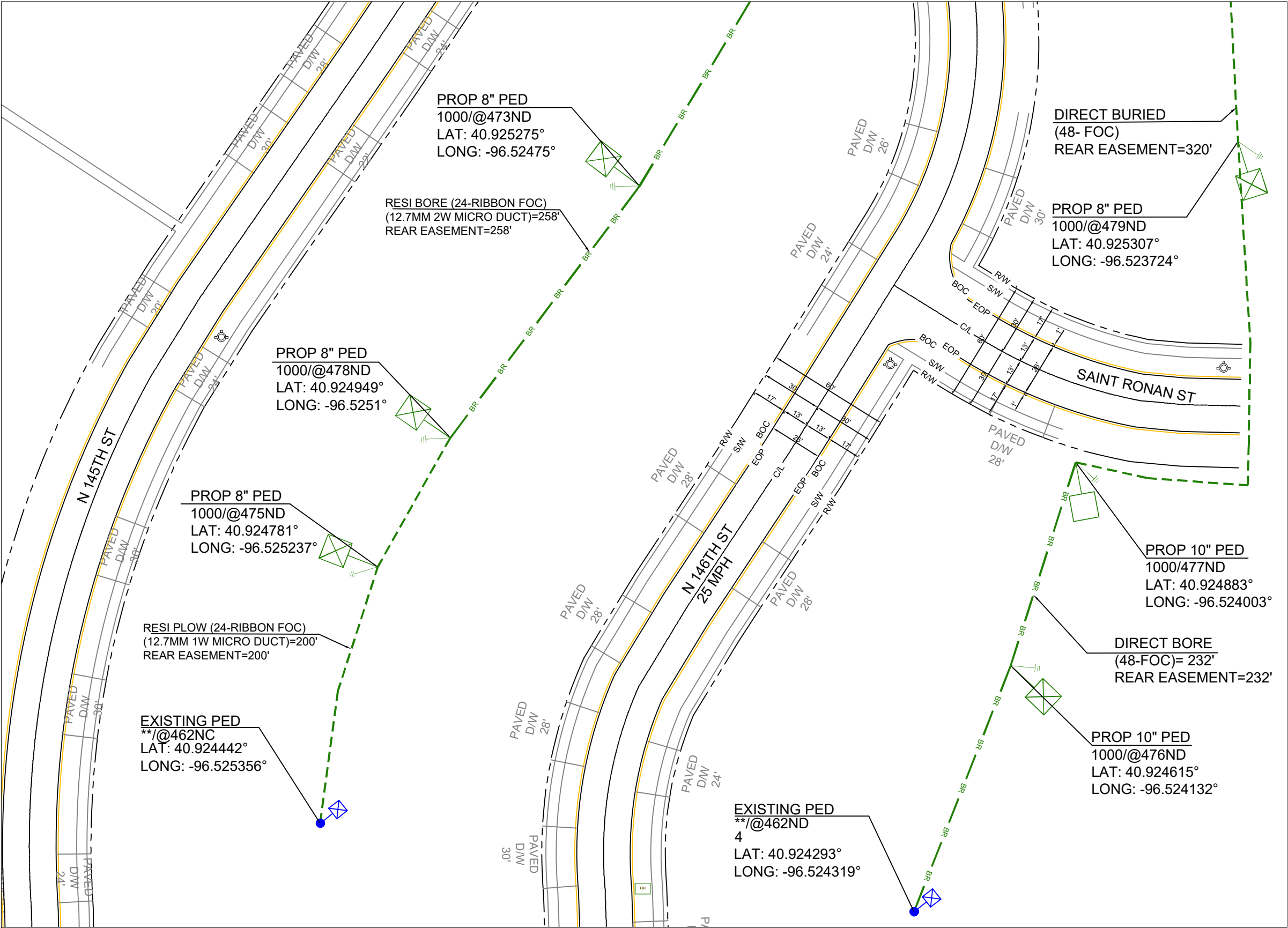
SHEET:
A-1

CYIENT INC



DATE CREATED:	07/23/2026
DATE REVISED:	
DRAWN BY:	CYIENT INC
GRAPHIC SCALE	
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SYSTEM:	WAVERLY_NE
PROJECT NUMBER:	715062482
DESCRIPTION:	DEVG2363 COA10_SERVING_AREA
SHEET:	A-1(1)
CYIENT INC	

A-1 (STA: 00+00)



DIG ALERT: 811,KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	232' L.F
DIRECT BURIED	320' L.F
RESI BORE	258' L.F
RESI PLOW	200' L.F
TOTAL	1,010' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	4 E.A
10" PED	2 E.A
AERIAL TERMINAL	0 E.A

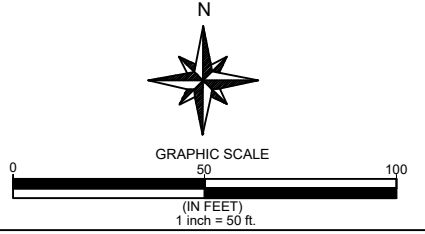
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

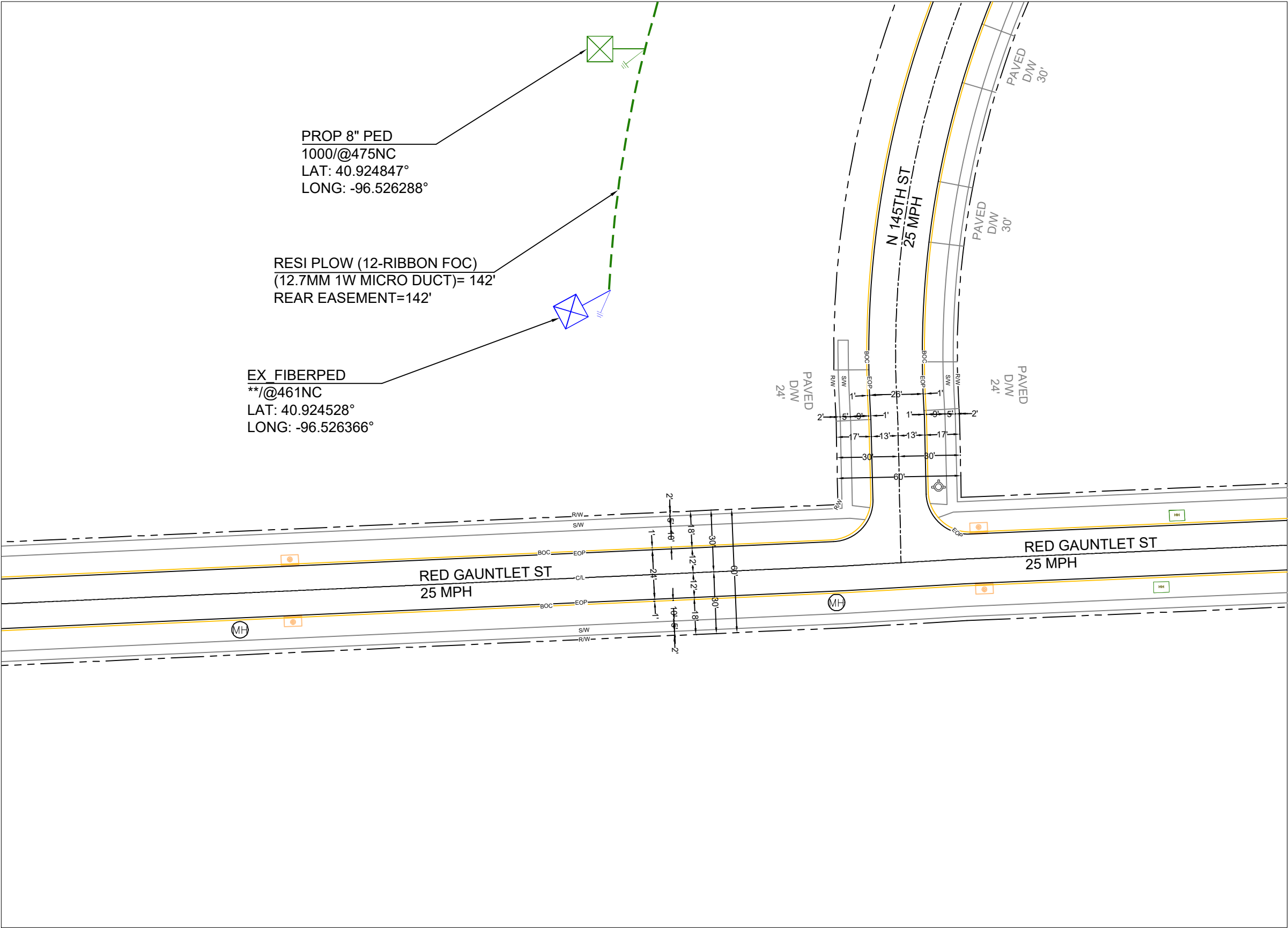
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET: A-2

CYIENT INC

B-2 (STA: 00+00)



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	142' L.F
RESI PLOW	0' L.F
TOTAL	142' L.F

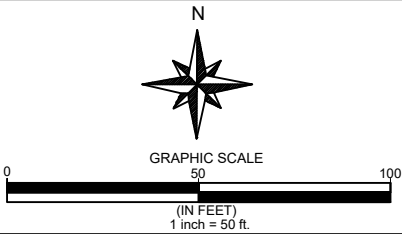
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	1 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

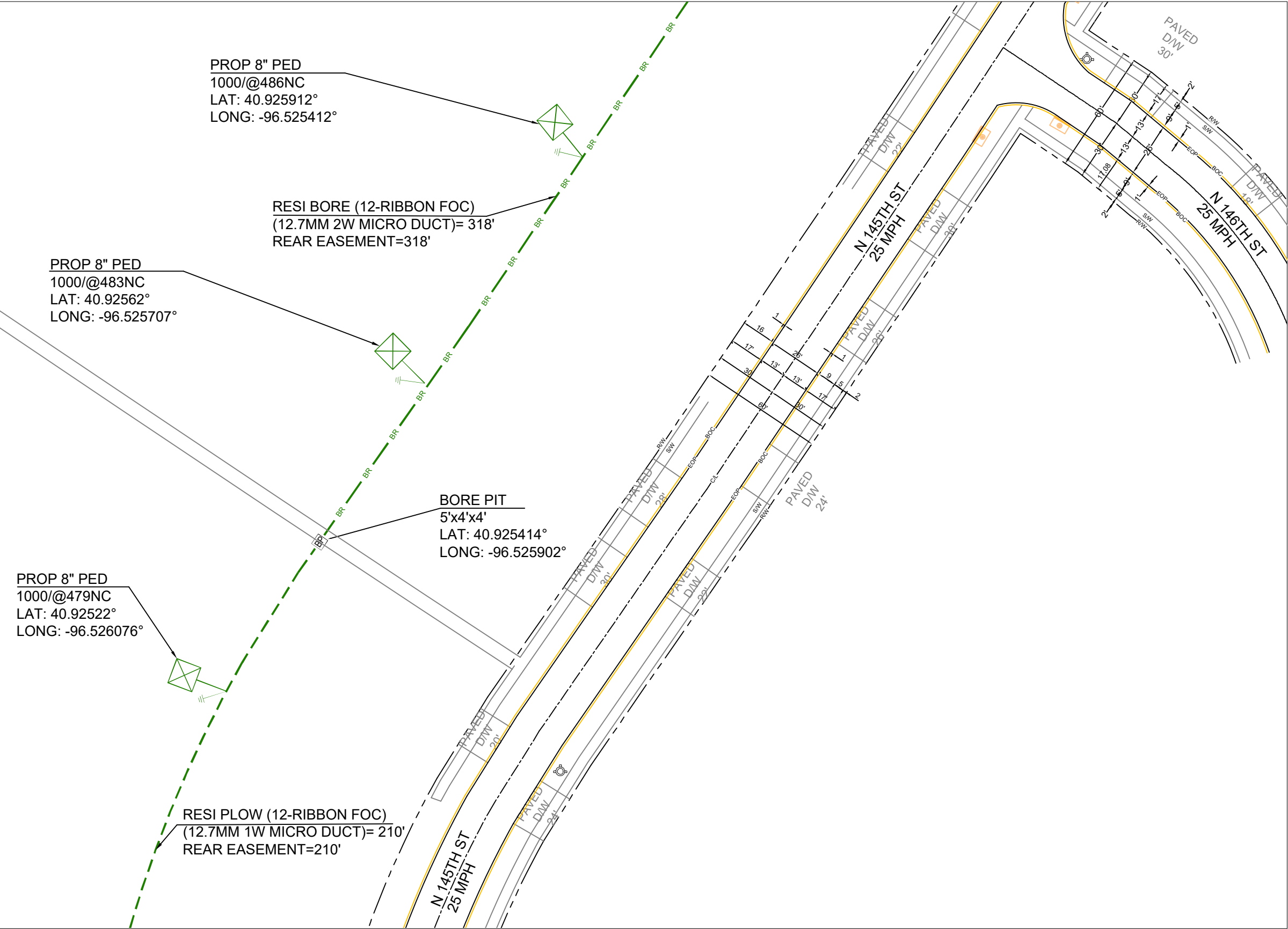
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET: B-1

CYIENT INC

B-3 (STA: 00+00)



B-1 (STA: 00+00)

 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	318' L.F
RESI PLOW	210' L.F
TOTAL	528' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	3 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

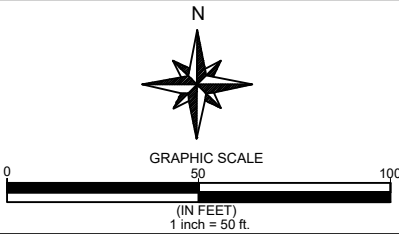
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

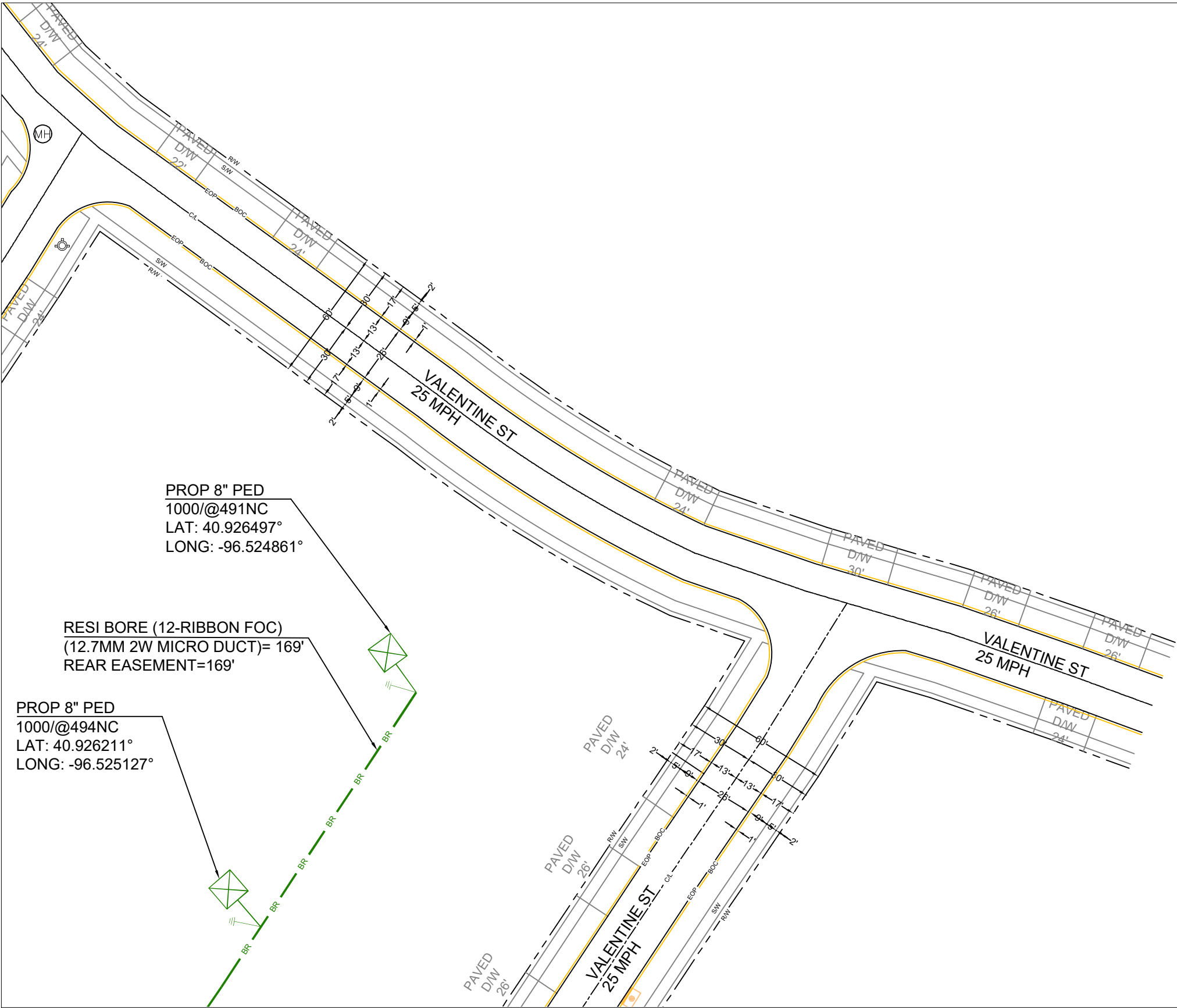
SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
B-2

CYIENT INC



B-2 (STA: 00+00)

 DIG ALERT: 811,KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	169' L.F
RESI PLOW	0' L.F
TOTAL	169' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	2 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

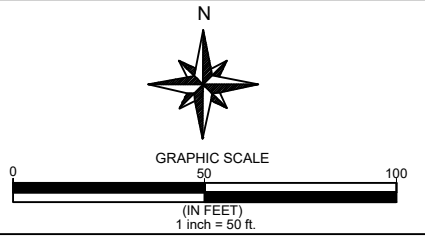
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

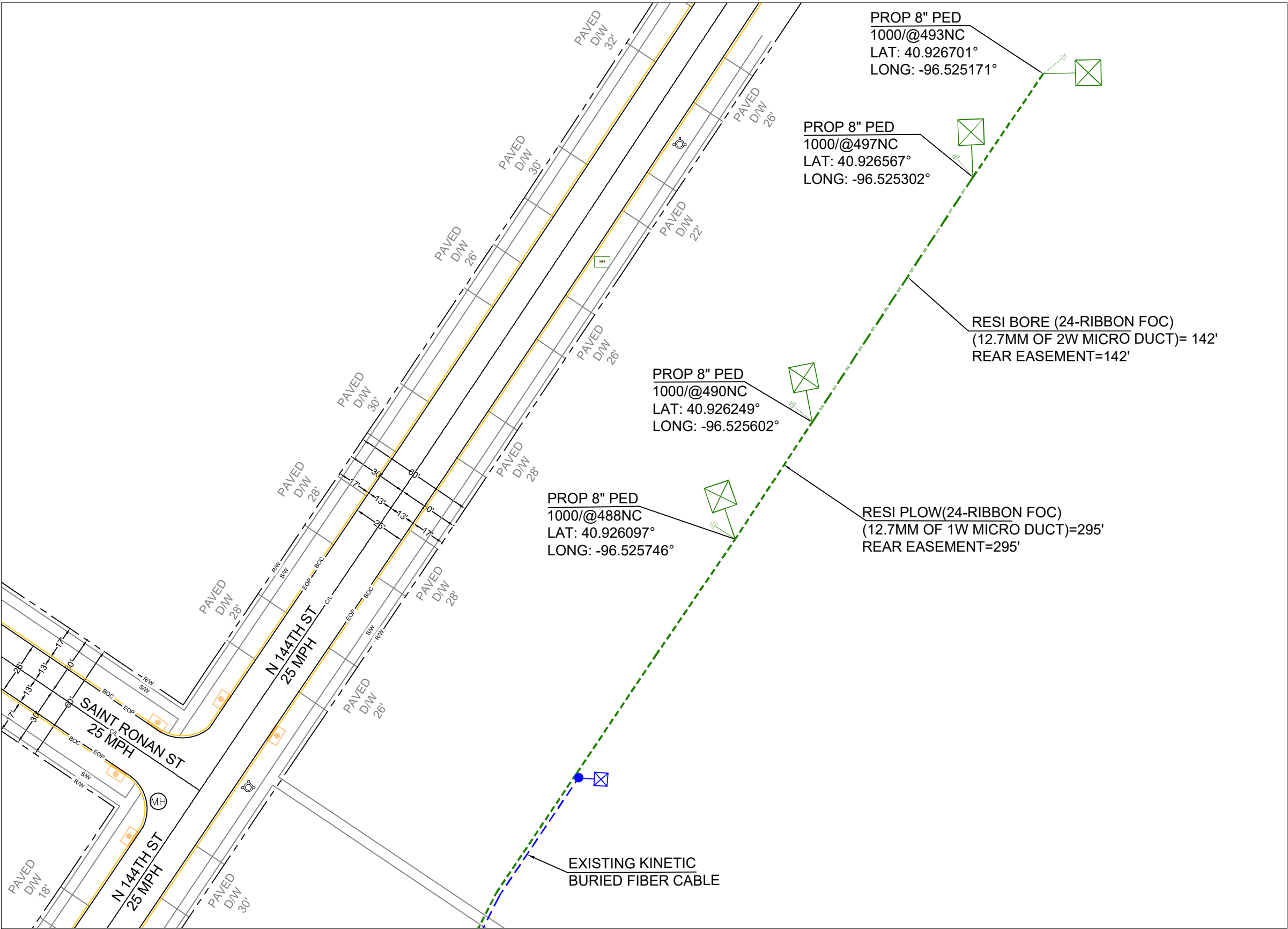
SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
B-3

CYIENT INC



C-2 (STA: 00+00)

 DIG ALERT: 811,KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	142' L.F
RESI PLOW	356' L.F
TOTAL	498' L.F

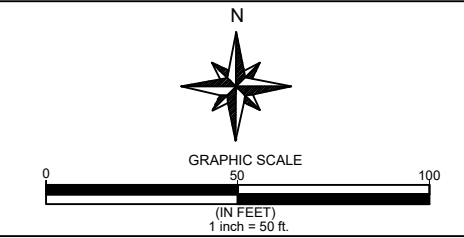
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	4 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

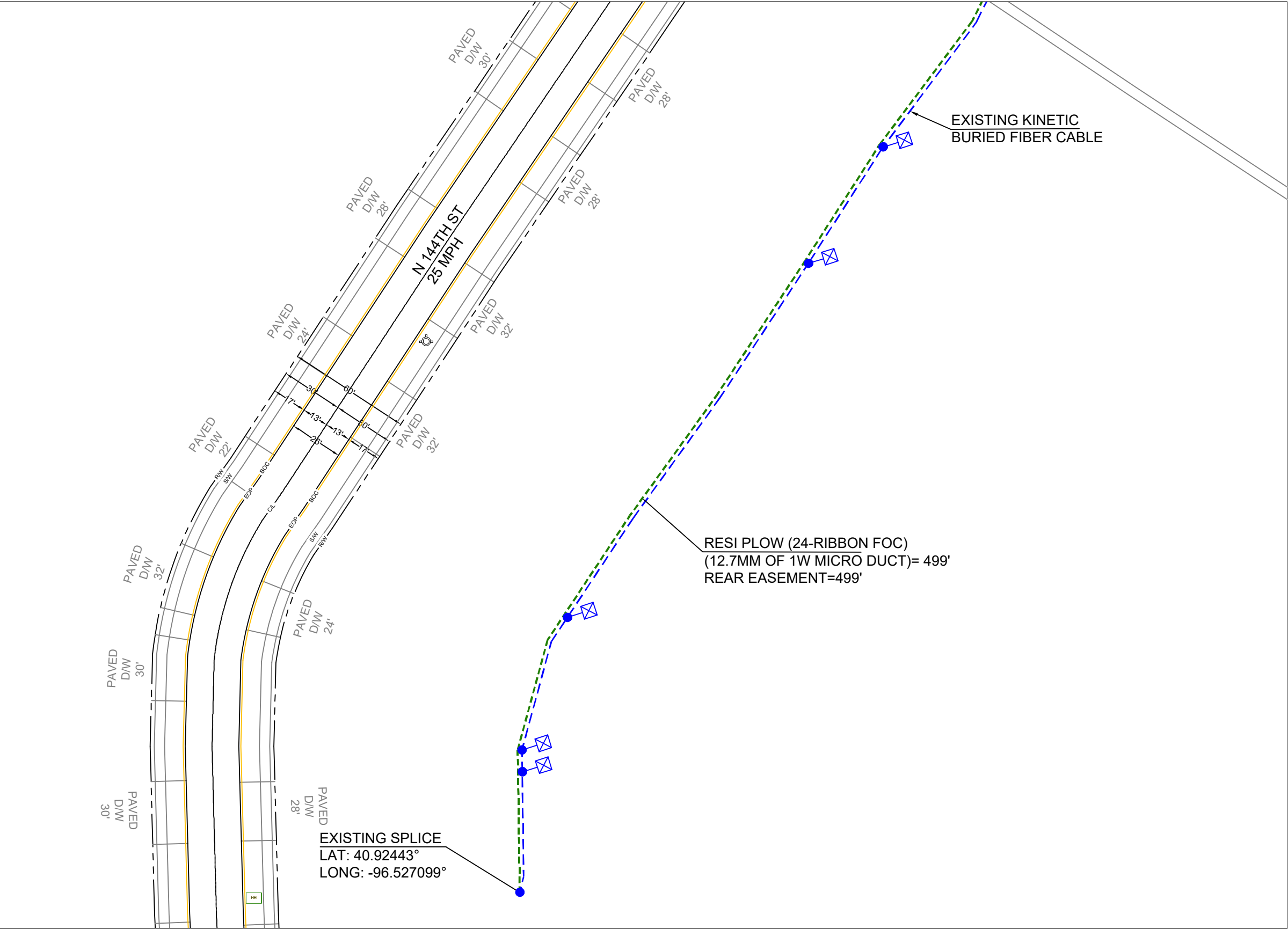
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
C-1

CYIENT INC

C-1 (STA: 00+00)



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	499' L.F
RESI PLOW	0' L.F
TOTAL	499' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	0 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

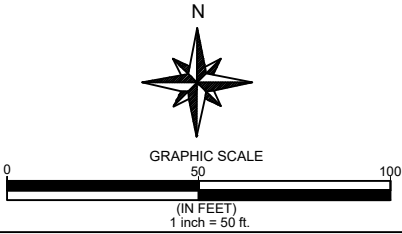
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

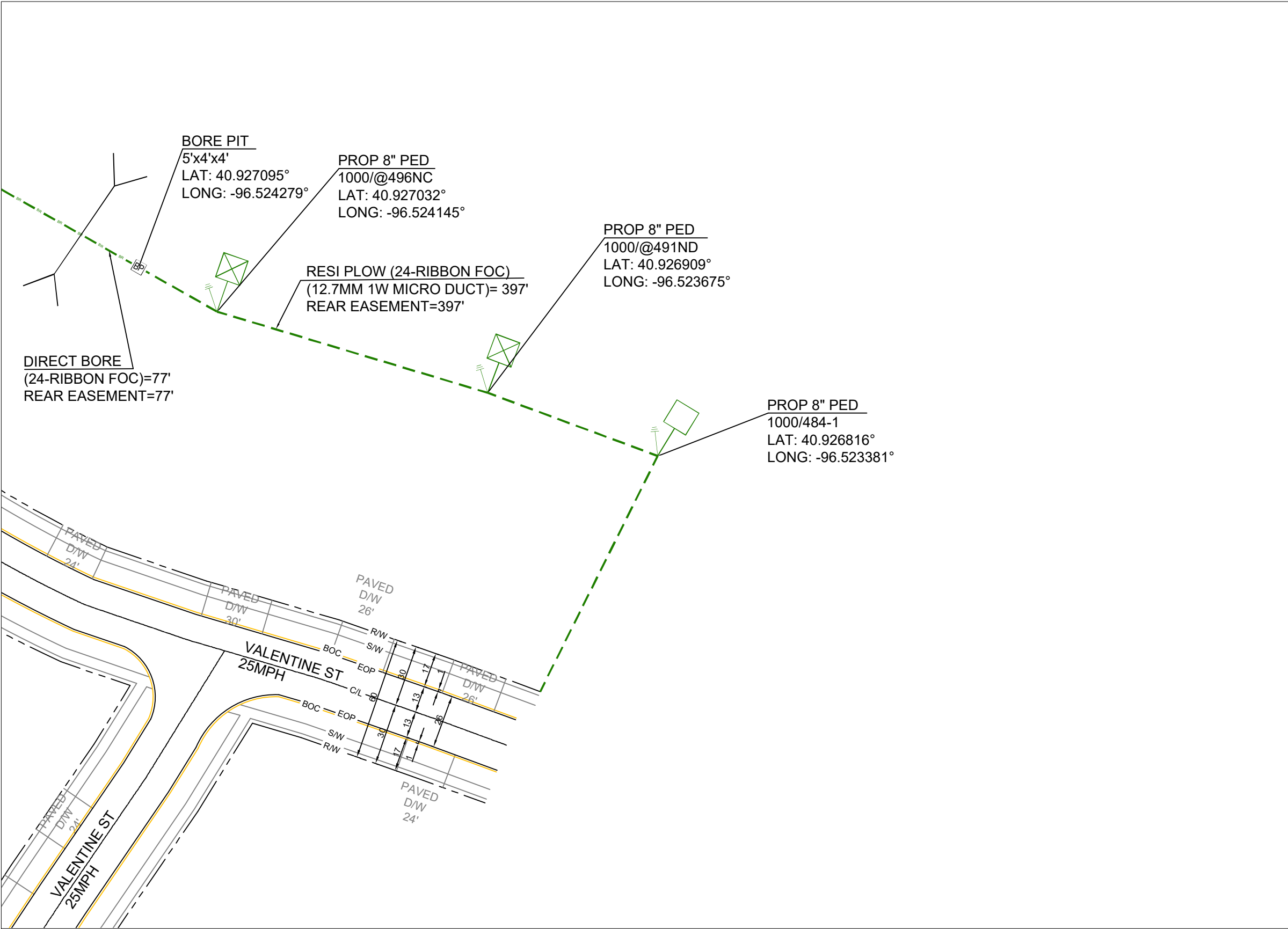
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
C-2

CYIENT INC

D-2 (STA: 00+00)



 DIG ALERT: 811,KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	77' L.F
RESI PLOW	397' L.F
TOTAL	474' L.F

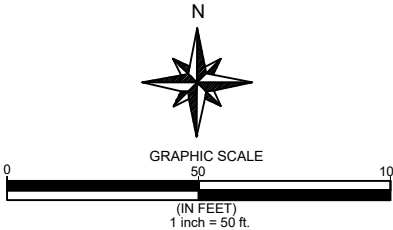
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	3 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

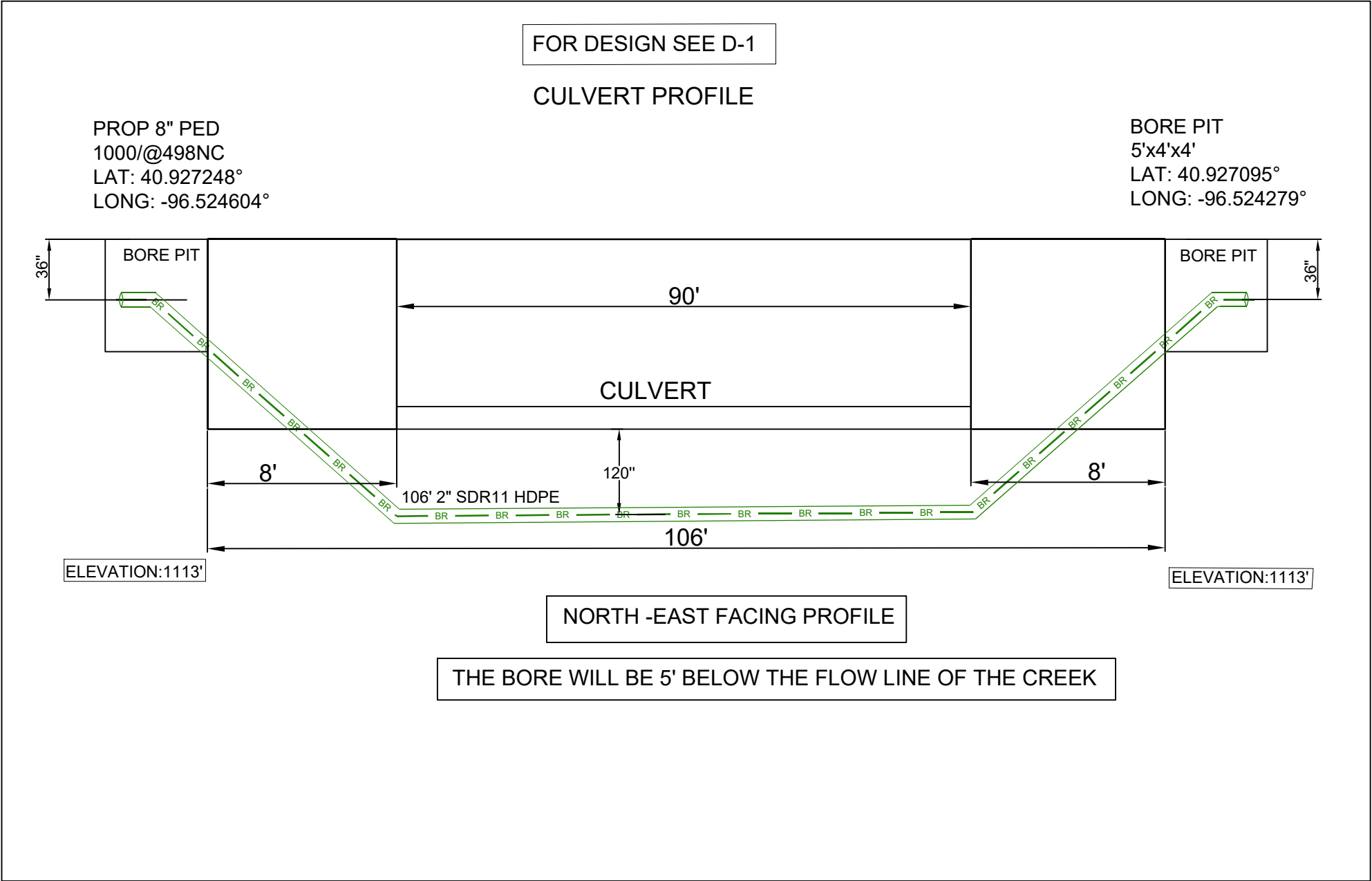
SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET: D-1

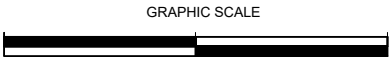
CYIENT INC



DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY_NE

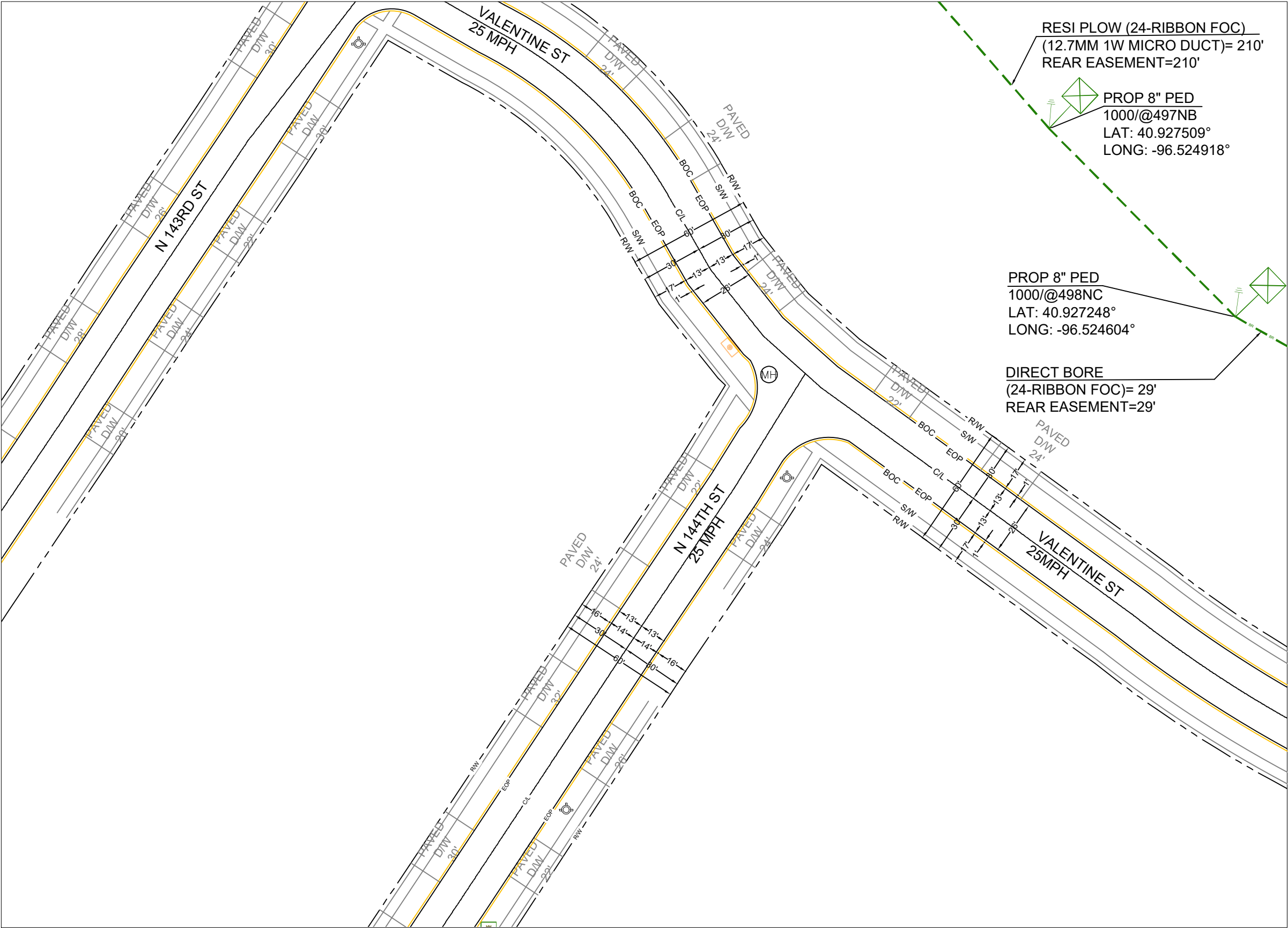
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET: D-1(1)

CYIENT INC

D-3 (STA: 00+00)



D-1 (STA: 00+00)

 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	29' L.F
RESI PLOW	210' L.F
TOTAL	239' L.F

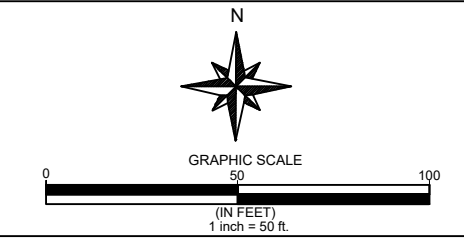
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	2 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

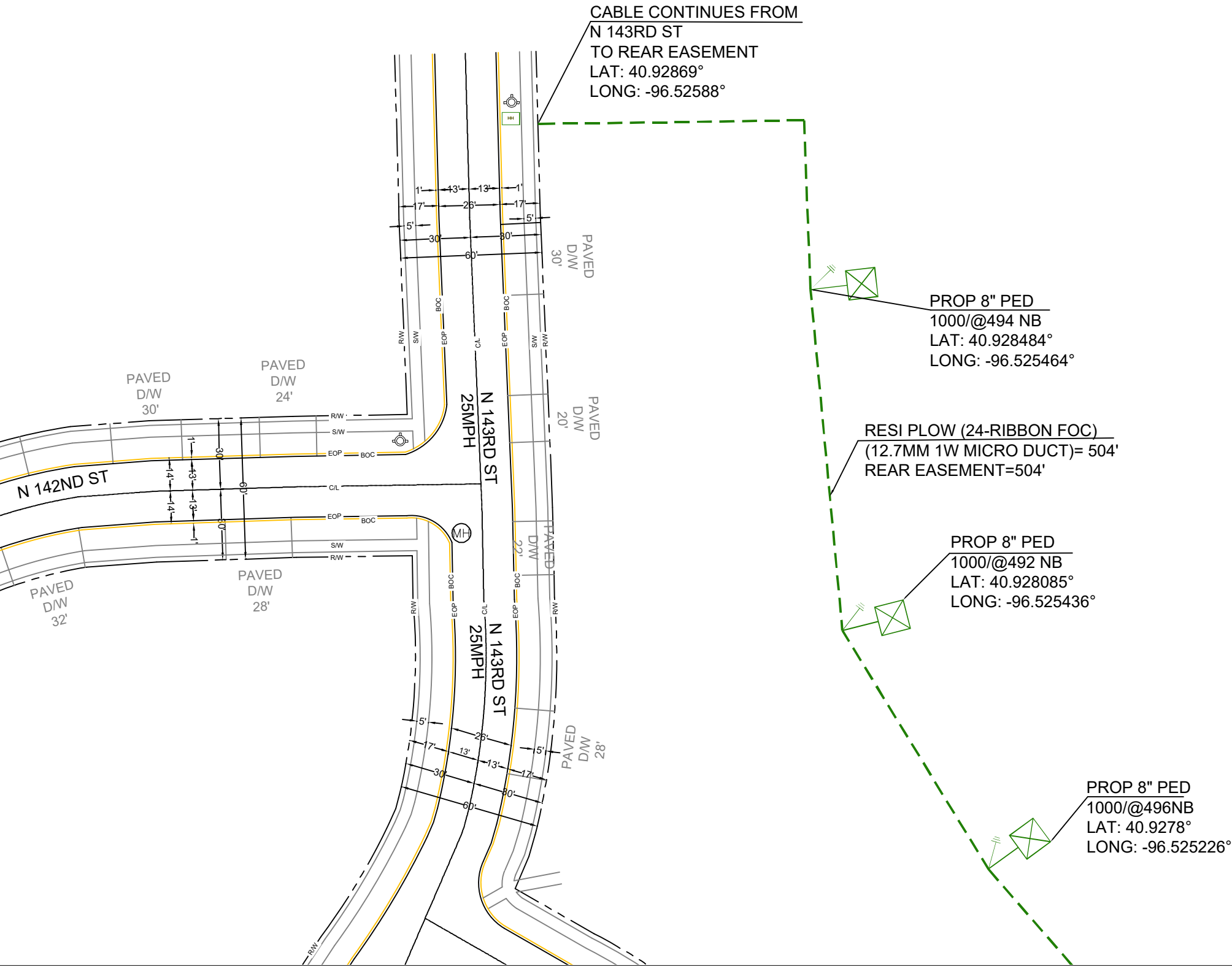
SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
D-2

CYIENT INC



D-2 (STA: 00+00)

 DIG ALERT: 811.KNOW WHAT'S
BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER
OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	0' L.F
RESI PLOW	504' L.F
TOTAL	504' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	3 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

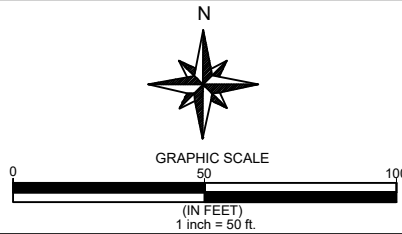
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

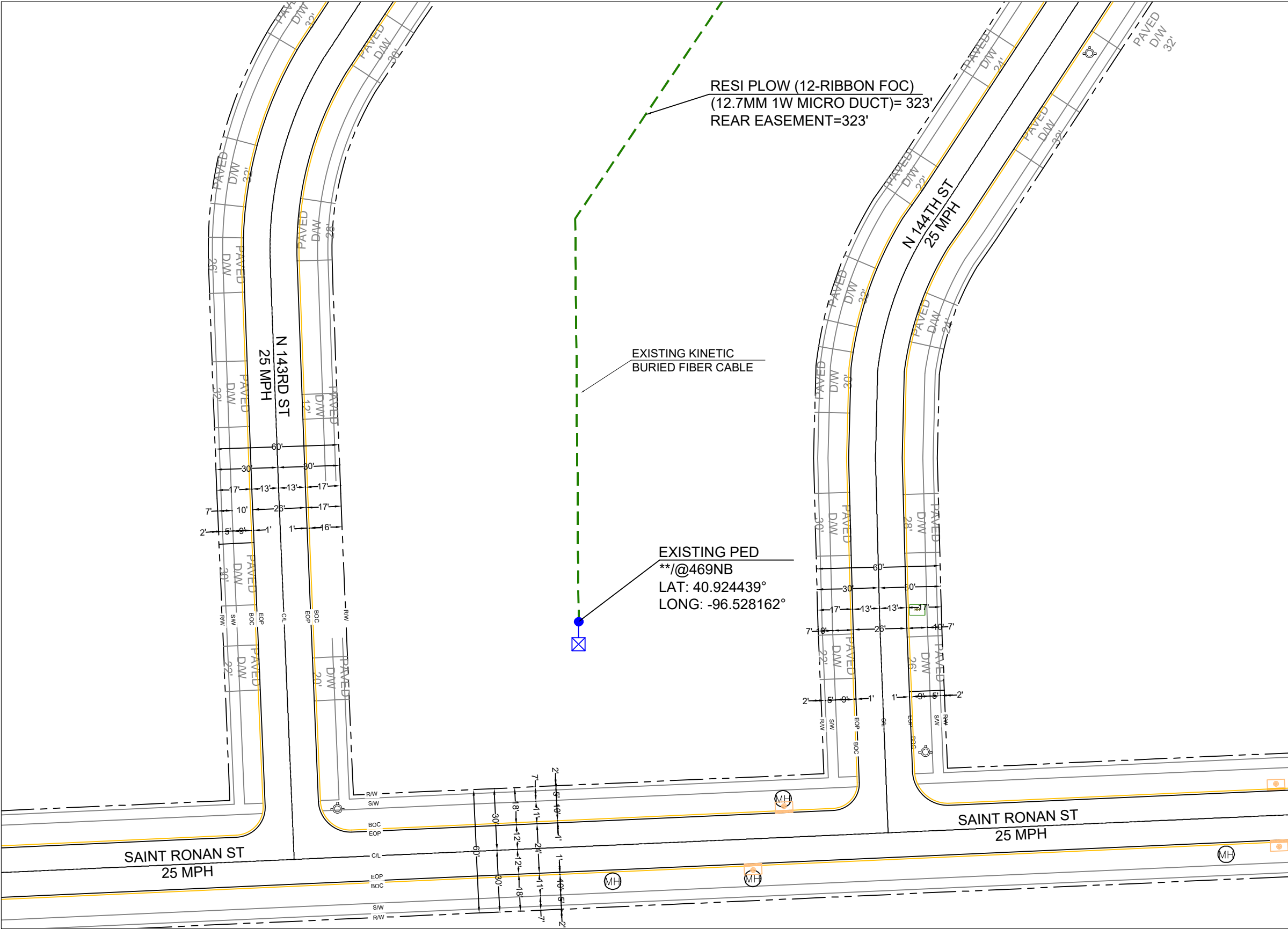
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
D-3

CYIENT INC

E-2 (STA: 01+44)



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	0' L.F
RESI PLOW	323' L.F
TOTAL	323' L.F

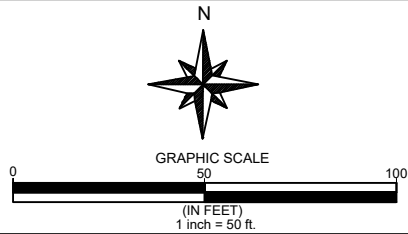
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	0 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

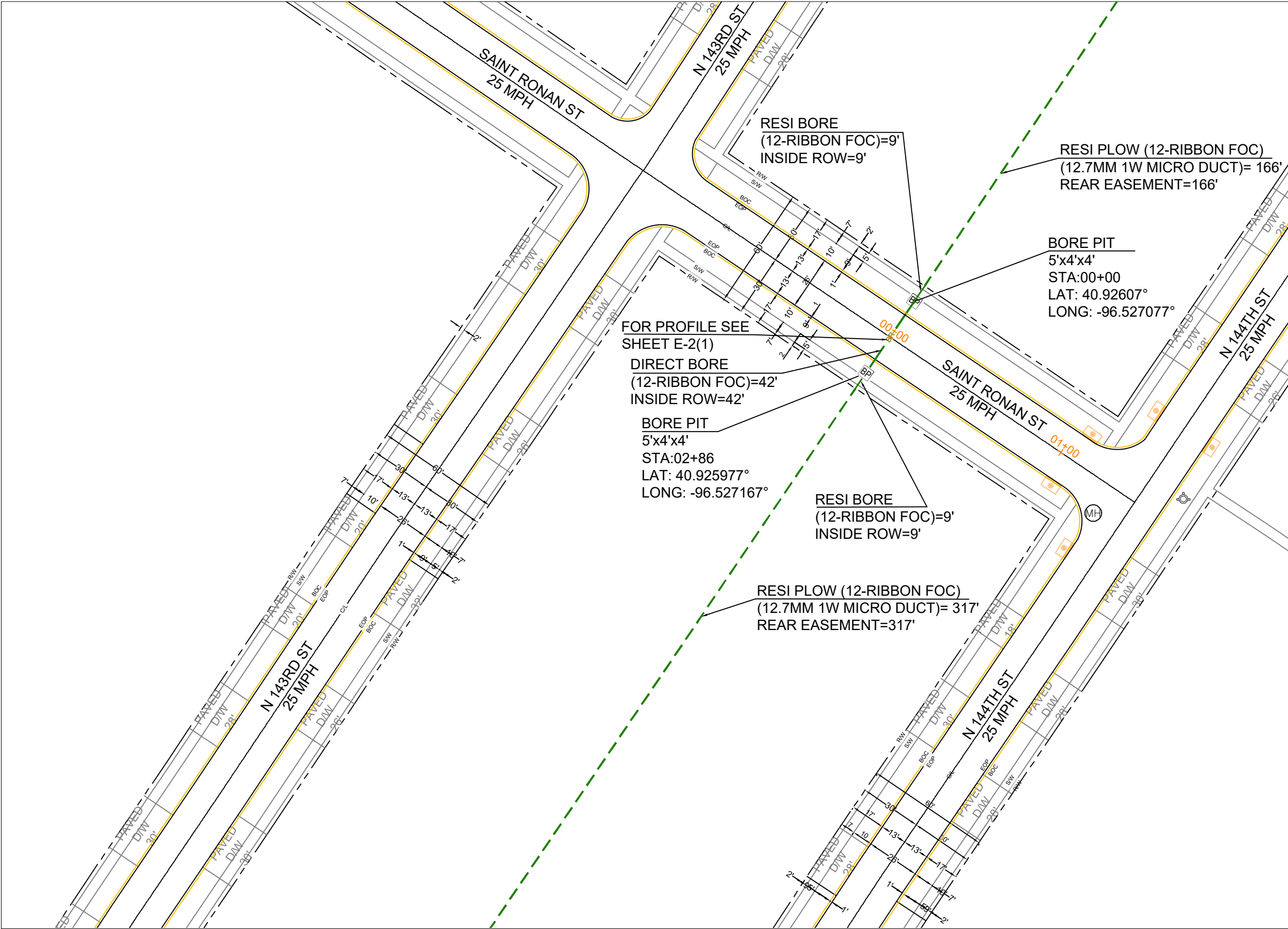
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
E-1

CYIENT INC

E-3 (STA: 00+00)



E-1 (STA: 01+44)

 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	42' L.F
DIRECT BURIED	0' L.F
RESI BORE	18' L.F
RESI PLOW	483' L.F
TOTAL	543' L.F

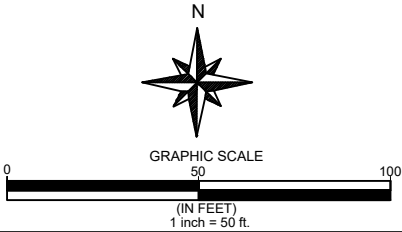
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	0 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

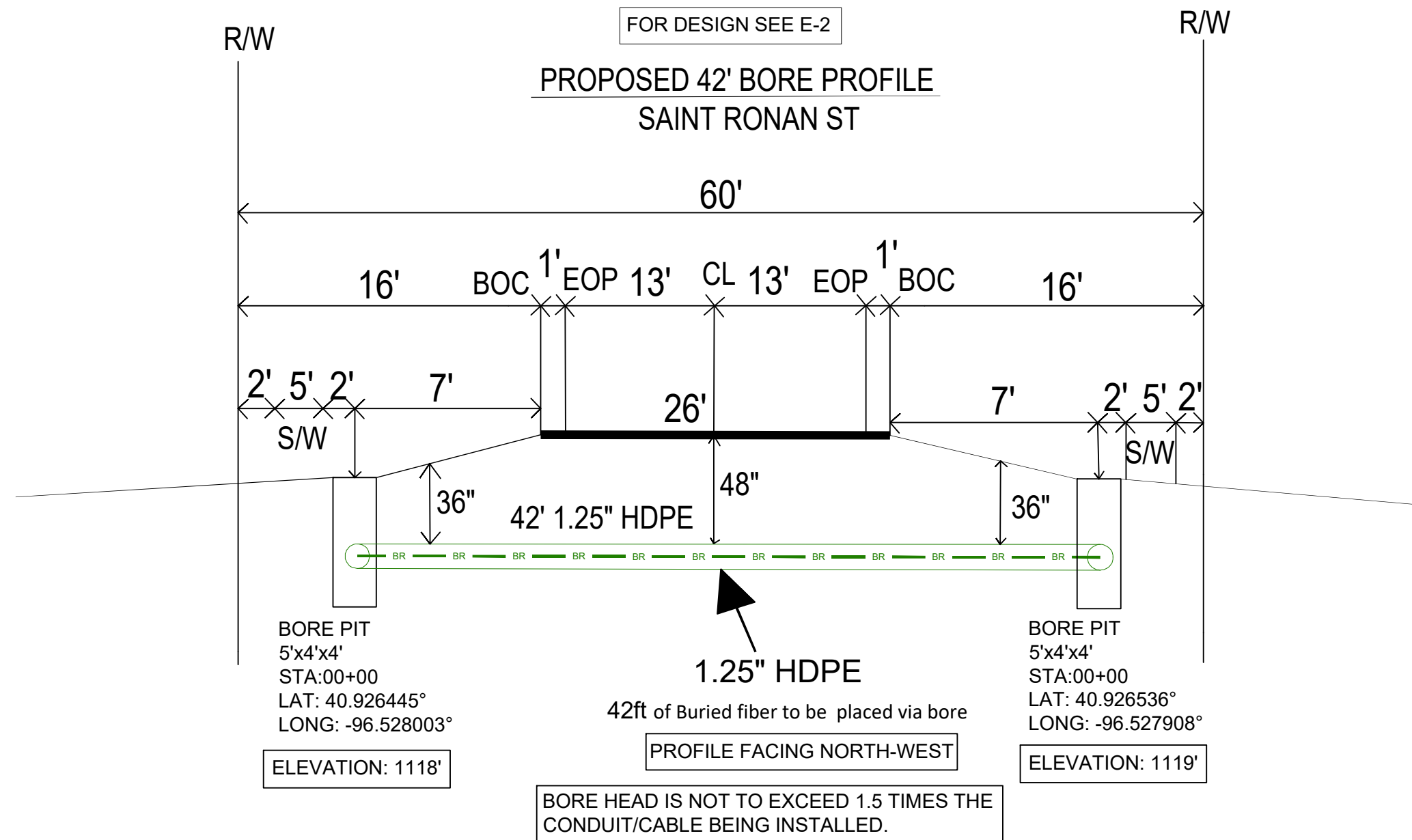
SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
E-2

CYIENT INC



DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC

GRAPHIC SCALE

COMPANY: KINETIC

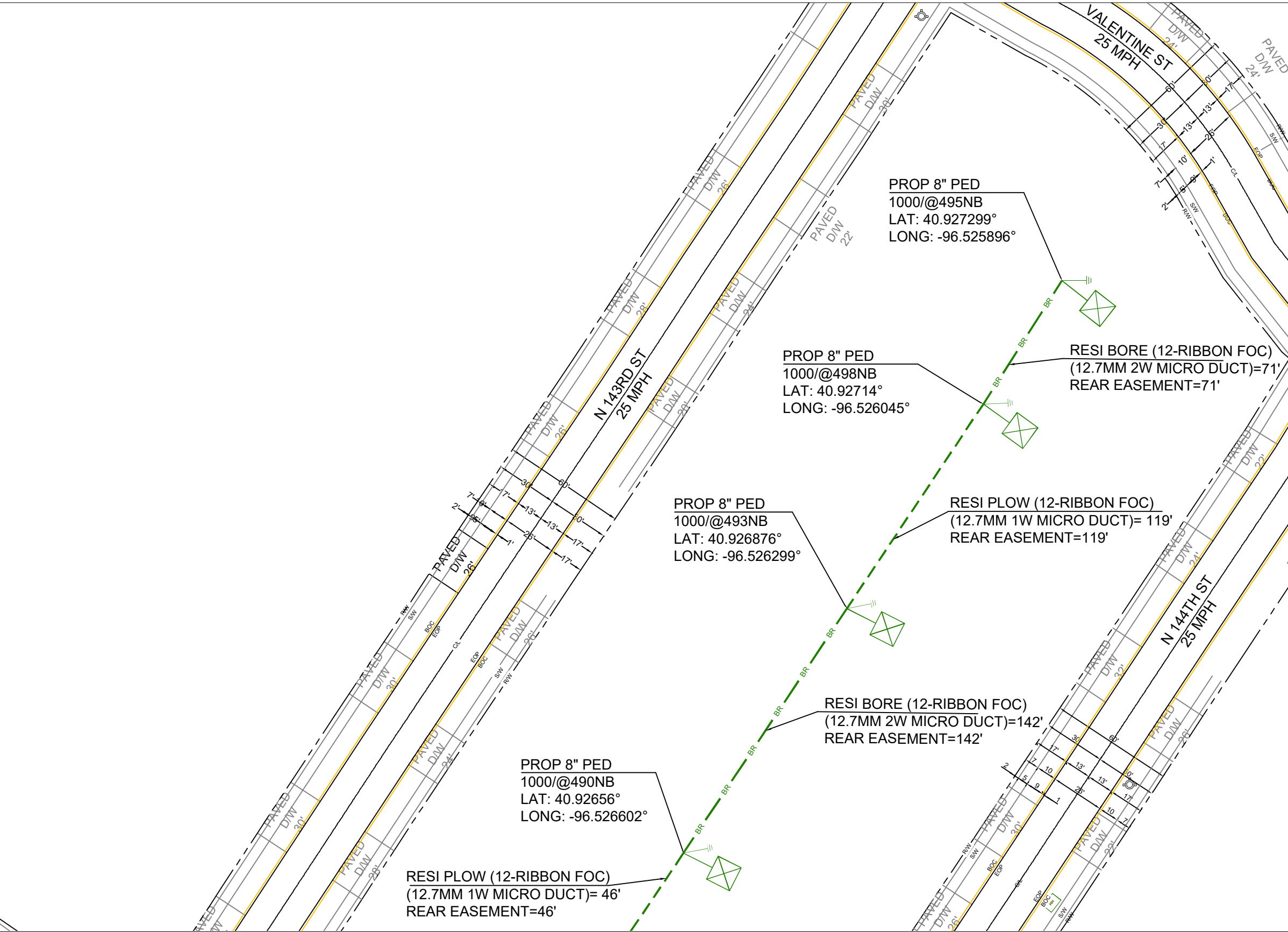
SYSTEM: WAVERLY_NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
E-2(1)

CYIENT INC



E-2 (STA: 01+44)

 DIG ALERT: 811,KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	213' L.F
RESI PLOW	165' L.F
TOTAL	378' L.F

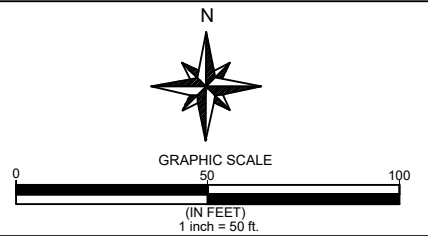
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	4 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

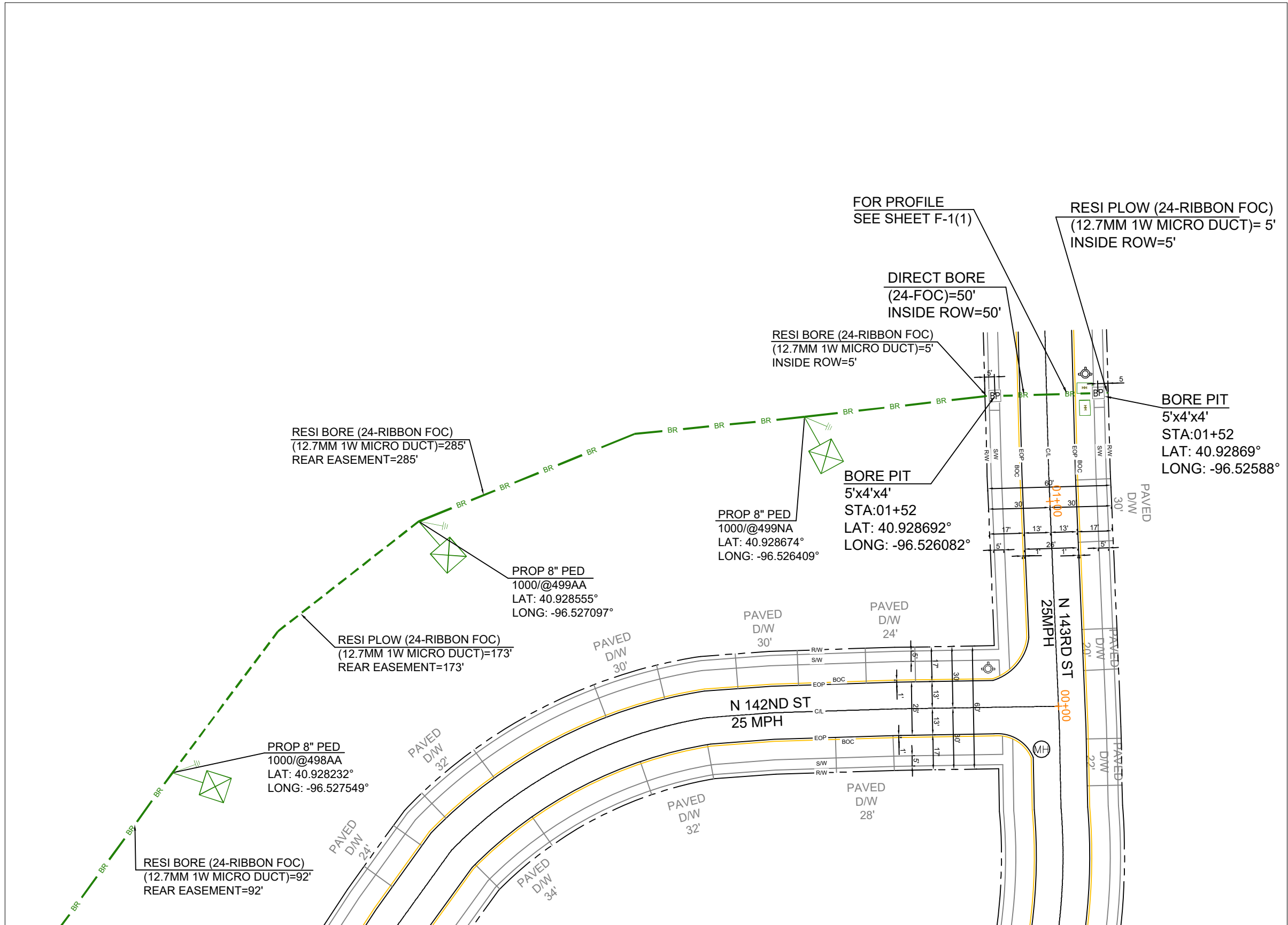
SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
E-3

CYIENT INC



F-2 (STA: 04+33)

DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	50' L.F
DIRECT BURIED	0' L.F
RESI BORE	382' L.F
RESI PLOW	178' L.F
TOTAL	610' L.F

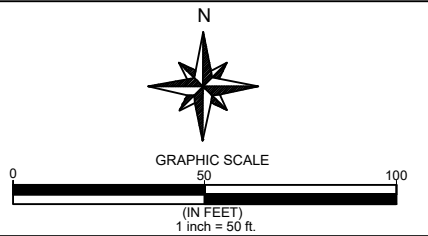
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	3 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

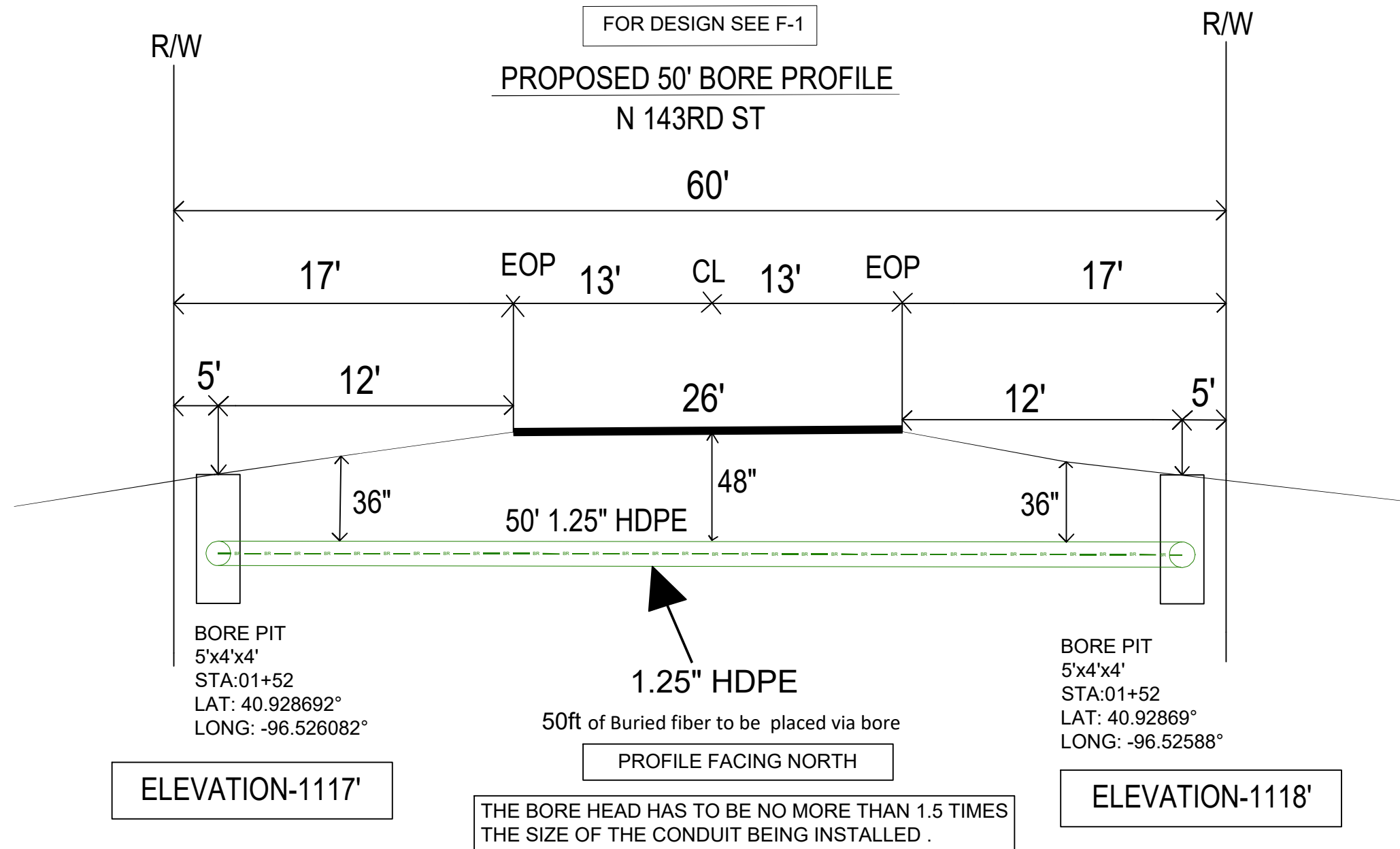
SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

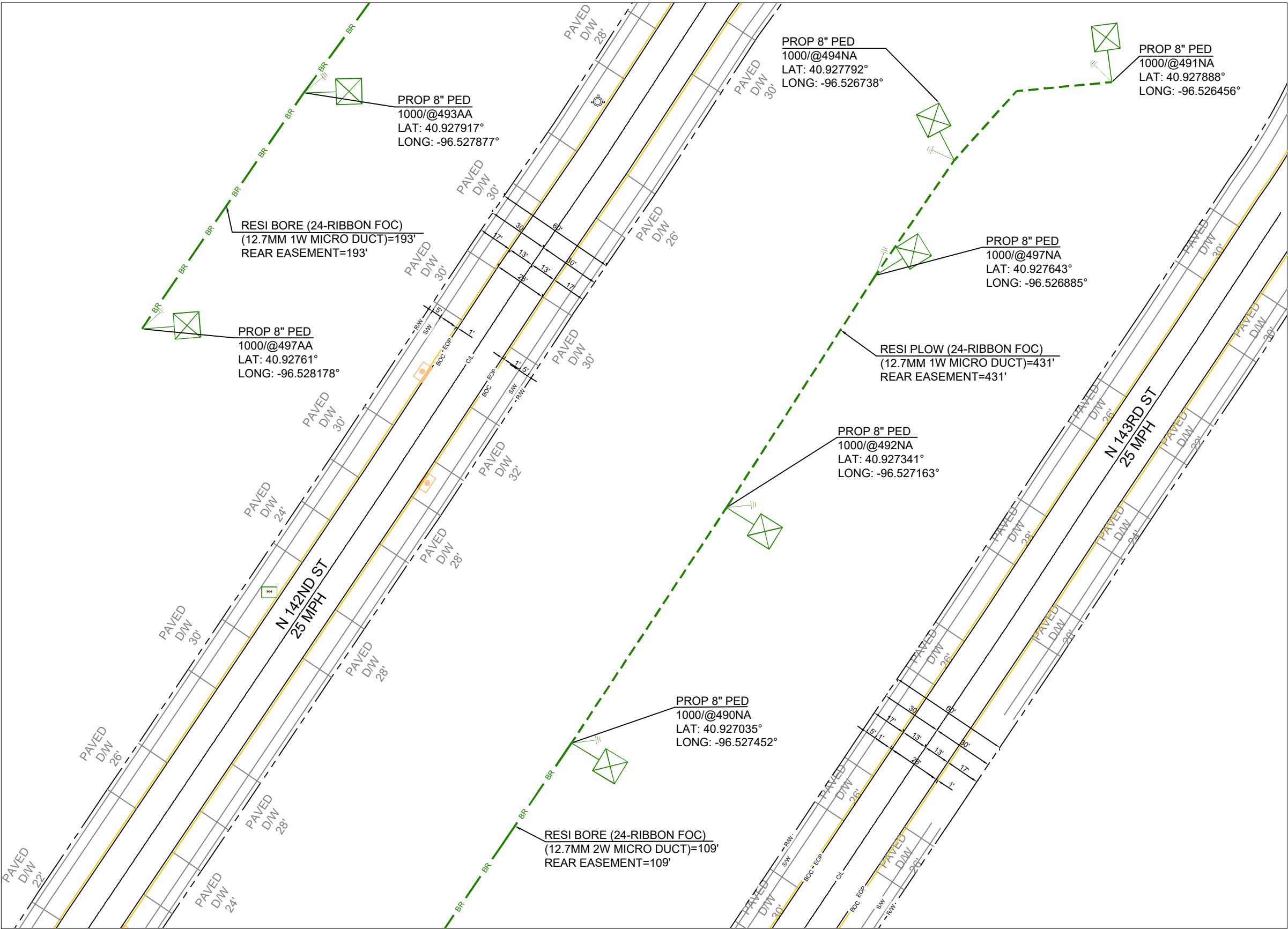
SHEET:
F-1

CYIENT INC



DATE CREATED:	07/23/2026
DATE REVISED:	
DRAWN BY:	CYIENT INC
GRAPHIC SCALE	
COMPANY:	KINETIC
SYSTEM:	WAVERLY_NE
PROJECT NUMBER:	715062482
DESCRIPTION:	DEVG2363 COA10_SERVING_AREA
SHEET:	F-1(1)
CYIENT INC	

F-1 (STA: 04+33)



F-3 (STA: 04+33)

DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS	
DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	302' L.F
RESI PLOW	431' L.F
TOTAL	733' L.F

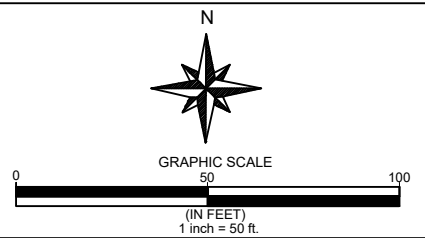
STRUCTURE DETAILS	
6" PED	0 E.A
8" PED	7 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

AERIAL FOOTAGE DETAILS	
NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

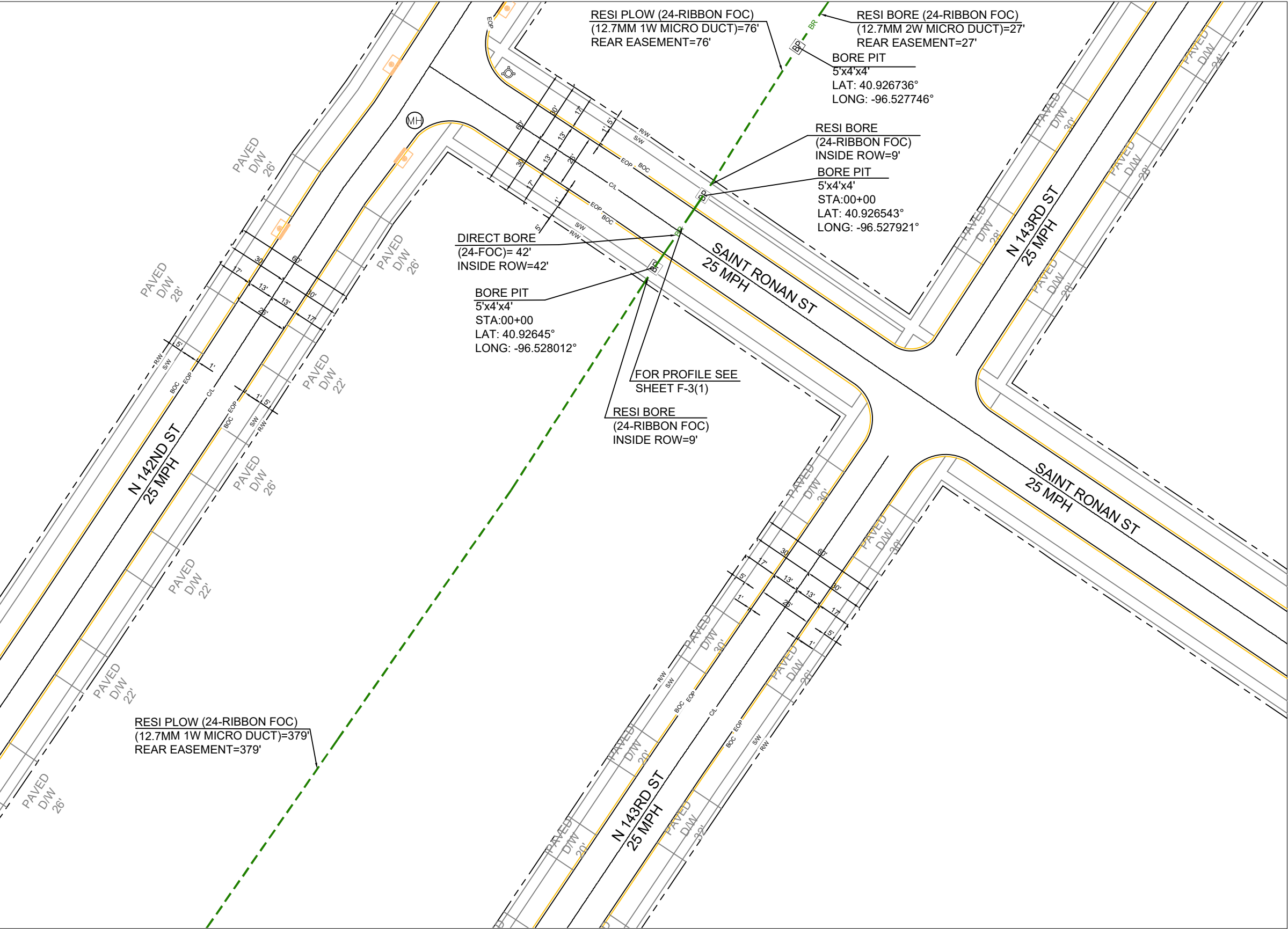
PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET:
F-2

CYIENT INC

F-2 (STA: 04+33)



F-4 (STA: 04+33)

 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	42' L.F
DIRECT BURIED	0' L.F
RESI BORE	45' L.F
RESI PLOW	455' L.F
TOTAL	542' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	0 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

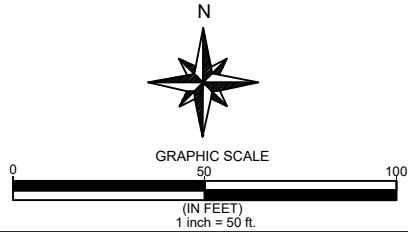
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

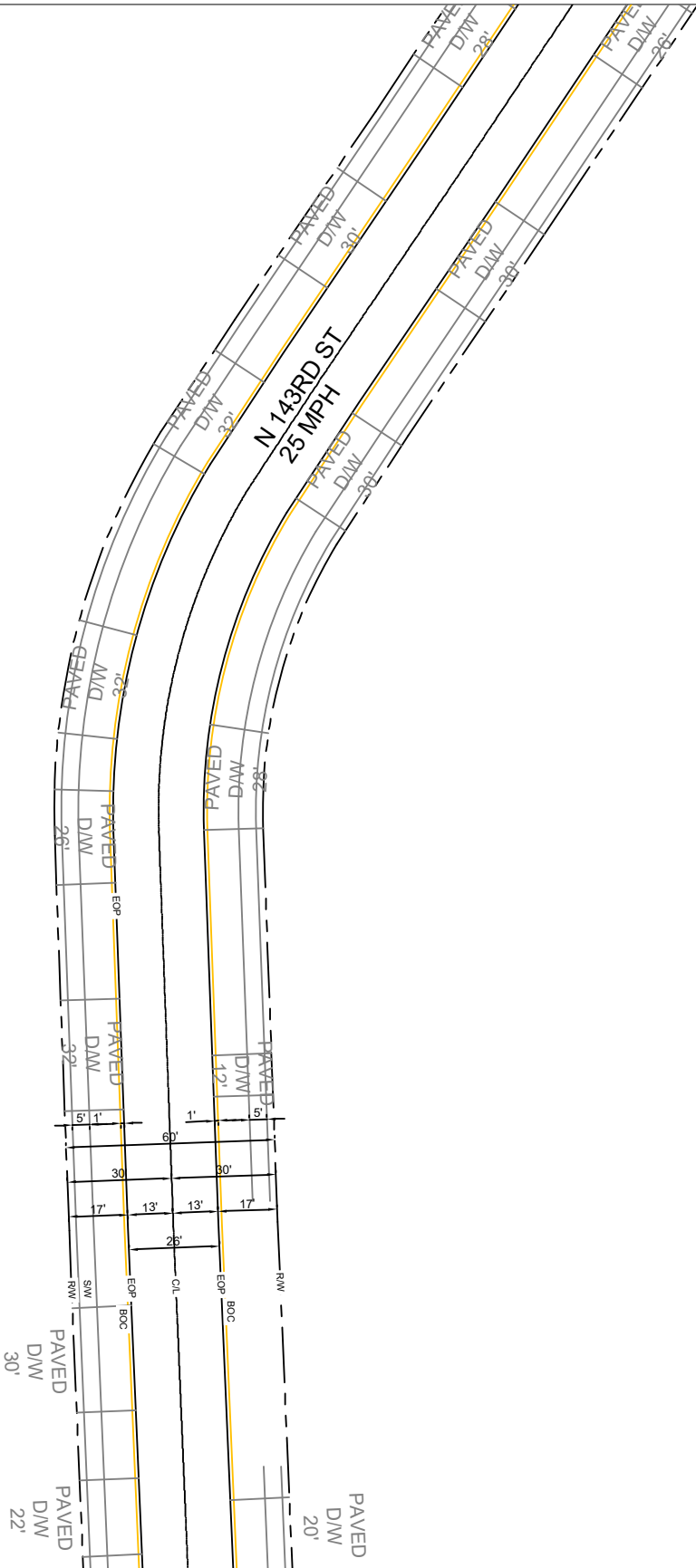
SHEET:
F-3

CYIENT INC

F-3 (STA: 04+33)

RESI PLOW (24-RIBBON FOC)
(12.7MM 1W MICRO DUCT)=438'
REAR EASEMENT=438'

EXISTING PED
**/464NA
LAT: 40.92446°
LONG: -96.529204°



 DIG ALERT: 811.KNOW WHAT'S BELOW,PLEASE CALL BEFORE YOU DIG

FOR THE PURPOSE OF PROVIDING FIBER OPTIC CABLE FOR INTERNET ACCESS

UG FOOTAGE DETAILS

DESCRIPTION	FOOTAGE
BORE IN 1.25" CONDUIT	0' L.F
DIRECT BURIED	0' L.F
RESI BORE	0' L.F
RESI PLOW	438' L.F
TOTAL	438' L.F

STRUCTURE DETAILS

6" PED	0 E.A
8" PED	0 E.A
10" PED	0 E.A
AERIAL TERMINAL	0 E.A

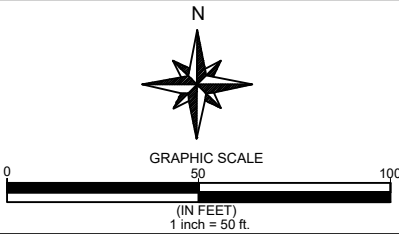
AERIAL FOOTAGE DETAILS

NEW 10M STRAND	0' L.F
E-LASHING	0' L.F
NO LASHING	0' L.F
TOTAL	0' L.F

DATE CREATED: 07/23/2026

DATE REVISED:

DRAWN BY: CYIENT INC



COMPANY: KINETIC

SYSTEM: WAVERLY NE

PROJECT NUMBER: 715062482

DESCRIPTION:
DEVG2363
COA10_SERVING_AREA

SHEET: F-4

CYIENT INC



TO: City of Waverly

FROM: Jacob Maschmann – OSP Field Engineer, Rightfiber

DATE: 9/11/2026

TOPIC: Scope of Work for Rightfiber Outside Plant Construction

Project Number: 26-103042

Overview

Summary of work: Rightfiber is needing to build a fiber optic network for a Verizon Cell tower near Lawson Park. We would like to request permission to install our underground fiber in the public right of way.

Our plan is attached along with this document for your review. We plan to come from an existing structure located on the southwest corner of N148th St and Waverly Rd and extending west down Waverly Rd then south down N 141st st.

This route can be changed if needed to accommodate any requests. Any changes or questions please reach out to us at the contact listed below.

Please review the attached proposed route layout. Let us know if the board approves it. If this is acceptable, please sign and return this document to Jacob.maschmann@rightfiber.com.

Respectfully,

OSP Field Engineer
Rightfiber

Mobile 402-278-6861

Printed Name_____

X_____

Date_____

IES Electric Inc.
3901 N. 69th St.
Lincoln, NE 68507



Phone: 402.890.4763
info@ieselectricinc.com
www.ieselectricinc.com

Proposal

Date: 09/11/2026

Proposal is good for 30 days from date listed above.

Electrical Proposal for City of Waverly Well 9 Generator and ATS installation.

Included:

Shop drawings, submittals, O & M manuals if required-
As-built drawings if required-
Labor and materials-
Electrical permit-
Warranty per specifications-
Electrical demo-
Installation of new ATS-
Conduit, wiring, and connections to new generator-
Aluminum Conductors for feeders-

Not included:

Bid/ Payment/ Performance bond-
Remove/ Replace/ Repair-- Drywall/ Plaster/Paint-
Remove/ Replace/ Repair-- Concrete/ Asphalt/CMU- Including but not limited to removing concrete for underground conduits, conduits through footings-
Phone/Data/Speaker/Security/Door access/Camera/PA Speaker Wiring-
Temporary lighting and power-
Scheduled overtime due to delays in work caused by other trades-
All work not included on electrical drawings/specifications-
Removal of demolition items from building and building site-
Removal, recycling or disposal of any asbestos or any other hazardous materials-
Dumpster charges-
Locating Private Utilities-
Coordination of telephone and CATV utility installation-
Sound Caulking-
Fire Caulking-
Fees for CAD Drawings if they are required from the Engineer-
Attic Stock-
Emergency Responder Radio Coverage System-
Emergency Responder Radio Coverage System Testing-
Fire Alarm-
Primary Injection Testing of Breakers-
Light fixtures (none shown on plans)-
Electrical Gear (Existing)-
Excavation/Backfill/Compaction-
Generator Pad-
Generator (Owner provided)-
ATS (Owner provided)-
Start up and commissioning of generator and automatic transfer switch-
Tax on Materials-

Base bid: \$8,600.00

Voluntary ADDER: Add \$1,700.00 to base bid if copper conductors are required for feeders.

Voluntary ADDER: Add \$845.00 to base bid for IES to set the generator on the new concrete pad.

Sitework Conditions: IES reserves the right to apply additional surcharges for sitework performed in muddy or frozen ground conditions.

Unforeseen Conditions / Change Order Policy

Purpose:

Projects are estimated based on the information available during bidding. Existing conditions that are concealed, inaccessible, or could not reasonably be identified during the estimating process are **not included** in the original contract price or labor budget.

Any discrepancy on the drawings for breakers, disconnects, conduit and wire size for HVAC will result in a change order from IES.

Note: This Proposal is based on a 40 hour week 7:00 am to 3:30 pm Monday-Friday.

If the owner or any other party directs or requires IES to utilize a subcontractor or vendor outside of IES's standard or customary business relationships, such direction may result in additional charges to compensate for administrative, coordination, procurement, and management expenses incurred.

NOTE: Commodities are extremely unstable, if proposal is not accepted within 7 days of the date above commodity prices will be adjusted accordingly. (This includes, but not limited to PVC, EMT conduit and fittings, Copper Wire, strut, etc.)

Note: With supply chain issues all materials, light fixtures, electrical gear, receptacles, could have long delay times with some over 6 months.



Commonwealth Electric Company

of the Midwest

5321 North 70th Street | Lincoln, NE 68507 | (402) 474-1341

September 9, 2026

RE: City of Waverly – Waverly Well 9, Generator & ATS
Waverly, NE

To whom it may concern:

We are pleased to submit for your consideration our proposal for furnishing and installing electrical work for the above referenced project. It is our intention in submitting this scope letter to have a complete electrical package. We do, however, make the following clarifications as to what our present bid entails.

Our proposal is based on the RFP Dated August 13, 2026 and the site visit by Mike Pulec.

Clarifications

1. This proposal includes:

- A. Disconnection of existing MTS and associated conduit and wire from the existing CT Cabinet.
- B. Disconnection of existing MTS and associated conduit and wire from the existing Generator.
- C. Disconnection of existing MTS and associated conduit and wire from the existing Main Panel.
- D. Installation of the new ATS. ATS shall be furnished, warranted and commissioned by others.
 - i. The furnishing and installation of ATS concrete pad.
- E. Relocate lighting and receptacle conduit.
- F. Connection to the new Generator. Generator shall be furnished, installed, warranted and commissioned by others.
- G. The furnishing and installation of associated conduit and wiring for the new ATS and Generator.
- H. All required permits and inspection fees for electrical work covered by this contract.
- I. Cleanup for our own identifiable scraps to a centralized scrap pile. We will not accept back charges for any prorated portion of general cleanup of the premises, nor disposal of centralized scrap pile.
- J. All applicable taxes.
- K. The furnishing of the State Electrical permit.

2. This proposal does not include:

- A. The cost of performance, payment and maintenance bonds. However, we will furnish these bonds if desired for an additional cost.
- B. Furnishing, receiving, unloading, storage, installation, alignment and removal of any and all motors or other mechanical equipment.
- C. Painting except for touch-up of standard finishes on equipment that is furnished and installed by us.
- D. Furnishing and installation of equipment pads for switchboards, motor control centers, control panels and associated equipment.
- E. The furnishing and installation of any and all work associated with Division 23 or 25– Mechanical, including but not limited to temperature controls.

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- F. The installation of the emergency generator day tank and muffler, and the furnishing and installation of items which fall within the jurisdiction of trades other than electrical, including day tank, fuel, and muffler piping.
 - G. Any and all fire stopping / caulking for all electrical / low voltage conduits and penetrations.
 - H. Any NETA testing, breaker or relay coordination studies, or an arc flash study.
 - I. Any ceiling, floor or wall removal, repair, repainting, or replacement if required for installation of new electrical work as shown on the drawings.
 - J. Any BIM Coordination.
 - K. The furnishing or installation of generator piers and generator concrete slab.
 - L. The furnishing or installation of a temporary generator during outage of utility power.
 - M. The furnishing of the mechanical/gas piping permit for the generator, or building permit for the generator concrete pad.
- 3. Our proposal is based on a normal 8 hour per day, 40 hour per week work schedule. We have included no provisions for shift work or overtime.
 - 4. Our proposal includes standard insurance coverage limits. If additional umbrella or increased coverage limits are required, Commonwealth Electric reserves the right to review these costs and determine if there will be an increase to our proposal amount.
 - 5. Our proposal is based on contract being issued with adequate time allowed for material procurement to maintain the project schedule.
 - 6. Our proposal does not include any acceleration costs to recover for delays not caused by Commonwealth Electric Company of the Midwest.
 - 7. Our proposal is based on the determination that we will participate in the development of and revisions to a mutually agreed upon construction schedule.
 - 8. We will not participate in liquidated damage expenses if damages are due to any cause other than our own actions.
 - 9. We exclude all demolition, painting and patching of existing walls, floors, ceilings, roofs and other interior, exterior, above grade and below grade concrete or asphalt surfaces.
 - 10. We will not be responsible for work done on our account unless specifically authorized by us in writing.
 - 11. We will accept a subcontract containing language similar in scope and intent to the current edition of AIA document A201 – General Condition of the Contract of Construction.
 - 12. We will not accept a contract with a Broad Form Hold Harmless Clause.
 - 13. This scope letter must be made part of our contract.
 - 14. This proposal is based on entering into a subcontract with your firm that is not more exacting than the contract between your firm and the owner.

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15. This proposal is based upon the understanding that you and all of your subcontractors will comply with the current applicable terms and provision of the Occupational Safety and Health Laws and Regulations and current Hazardous Communication Laws. Commonwealth Electric Company of the Midwest will not accept any liability imposed upon us caused from your non-compliance with the above, or that of your subcontractors.
16. Our proposal will remain firm for a period of thirty (30) days from the date of this document, at which time we reserve the right to re-evaluate for possible adjustment(s) in pricing.
17. This proposal does not include any cost escalation or contingency for unforeseen conditions or delays caused by 'force majeure' or 'change-in-law' such as tariff-related risks. If during the performance of this project, the price of commodity materials such as steel, copper, PVC, wire, etc. significantly increases, Commonwealth Electric Company of the Midwest will pursue equitable escalation costs for any materials, components or goods made from these commodity items.
18. Based on the current market conditions, interruptions in the material supply chain and material availability issues may impact this project. Fluctuations with delivery dates and material pricing may result in pricing and schedule impacts to the project. Commonwealth Electric Company of the Midwest will pursue equitable change orders for availability and supply chain impacts for unforeseen conditions or delays caused by 'force majeure' or 'change-in-law' such as tariff-related risks.
19. Based on the above clarifications, we are offering the following firm lump sum pricing for the above mentioned electrical work.

Base Bid	\$ <u>23,775.00</u>
Performance, Payment and maintenance Bonds (Add, If Required)	\$ <u>214.00</u>

We appreciate the opportunity to provide you with our proposal on this project. Your consideration of our firm for completing the electrical work is valued and appreciated. Please do not hesitate to contact us should you have any questions regarding our proposal.

Sincerely,
COMMONWEALTH ELECTRIC COMPANY OF THE MIDWEST

Doug Amen
Senior Technical Service Manager

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