



**CITY OF SEWARD  
City Council  
Regular Meeting  
Agenda**

---

**Tuesday, May 5, 2026**

**7:00 PM**

**Municipal Building Council Chambers**

---

**NOTICE IS HEREBY GIVEN** that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, May 5, 2026, in the Council Chambers, 142 N 7th Street, Seward, Nebraska in which the meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting. City financial claims and related invoices will be available for Council member review, audit, and voluntary signatures at the meeting location beginning 30 minutes prior to the scheduled meeting time.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS**

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. Any citizen may address the Council regarding items included on the meeting agenda and are asked to complete and hand-in a Speaker Card to the Clerk. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

**ROLL CALL**

**CONSENT AGENDA**

1. Claims & Payables Reports

CLAIMS LIST

5-5-2026

COUNCIL MEETING

Abbreviations: AF-Annual Fee; BE-Benefits; BU-Building Upkeep; CI-Capital Improvements; DF-Diesel Fuel; DO-Donations; EQ-Equipment; ENG-Engineering; EX-Expense; FA-Fixed Asset; GS-Gas; GU-Ground Upkeep; IT-Technology; INS- Insurance; INV-Inventory; LG-Legal; LS-Lease; MA-Maintenance; MAT-Materials; MC-Miscellaneous; MH-Merchandise; MI-Mileage; ML-Meals; MS-Memberships; OI-Oil; OP-Operations; PF-Postage; PR-Public Relations; PU-Publications; RE-Repairs; RI-Reimbursement; SE-Services; SL-Sales; ST-Sales Tax; SU-Supplies; TE-Testing; TR-Training; TO-Tools; UN-Uniforms; UT-Utilities

Amazon Capital Services Inc	MAT/SU	1,928.74
Anthony Hartmann/Hartmann Construction	CI	617.54
Aqua-Chem Inc	SU	613.30
ARPS	FA/CI	18,924.44
Awards Unlimited Inc	MC	11.15
Blackburn Manufacturing Co	SU	494.76
Border States Industries Inc	MAT	2,738.69
Bound Tree Medical	SU	1,201.73
Brent Pedersen	RI	329.60
Callaway Golf	MH	951.12
Capital Business Systems Inc	SE	683.56
Cash-Wa Distributing Co	SU	443.18
Central States Hydraulic Services	RE	5,124.67
City Seward Buildings/Grounds	OP	4,000.00
City Seward Library Petty Cash	PF/SU	185.85
Commonwealth Electric Co	RE	3,482.95
Connie Languein	TR	500.00
Consolidated Fleet Services Inc	RE	10,467.50
Constellation Newenergy Gas	UT	912.39
Detectachem Inc	MC	268.02
Eakes Office Solution	SU	318.38
ECES Inc/Campbell Cleaning	SE	1,200.00
Erickson Sullivan Architects	BU	10,725.00
Farmers Coop - Seward	GS/DF/RE	447.36
G & P Development Landfill	SE	47.52
Galls LLC	EQ	187.79
General Excavating	CI	51,433.95
Gerhold Concrete Co Inc	SU	1,039.09
Gillid Systems	SU	480.00
Grainger	BU	84.35
Hach Company	SU	1,380.17
Hawkins Inc	SU	1,922.51

Hoffschneider Law	SE	5,010.00
Husker Electric Supply Co	BU/SU	2,670.78
Imel Motor Sales	FA	122,846.80
JEO Consulting Group Inc	CI	1,718.60
Jones Automotive	FA	16,345.81
Judy Kraye	MC	91.66
K & Z Distributing	SU	514.10
Last Mile Network	IT	75.30
Law Enforcement Systems Inc	SU	160.00
Lincoln Winwater Works Co	INV/SU	1,845.32
Lynn Peavey Co	SU	65.31
M E Collins Contracting Co	CI	194,987.05
McMaster-Carr Supply Co	BU	24.33
Midwest Turf & Irrigation	RE	124.47
Nebraska D A S	SE	231.00
Nebraska Public Health Env Lab	TE	122.00
Nebraska Star Beef Co	SU	129.60
Nextlink Internet	UT	103.35
Nippon Sanso Matheson Inc	SU	116.43
Norris Public Power District	UT	1,259.25
O'Reilly Automotive Inc	RE	209.40
Pac 'N' Save Discount Foods	ML/SU	3,667.89
Pizza Kitchen	ML	820.00
Point C (Mid-American Benefits)	INS	978.89
Quality Brands Of Lincoln	SU	1,237.65
Resco	SU	6,647.03
Richard Burton/Arrow Architecture	SE	180.00
Sam's Club	SU	178.80
Schemmer Architects Engineers	CI	32,336.16
Seward County Chamber & Development	RI	232.11
Southeast NE Development District	EX	5,047.90
Sports Express	UN/SU	600.80
State Distributing Co	SU	401.36
Tim Hobson/Hobson Automotive	RE	219.71
U S Cellular	UT	133.06
Verizon	UT	281.64
Vermeer High Plains	SU	239.70
Vessco Inc	OP	622.82
VISA		26,486.33
GoDaddy.com	IT	909.53
Southwest	TR	629.40
SMTP2GO	IT	75.00
Amazon.com	SU	1,253.61
WPSG	OP	1,223.26

Walmart	SU	1,197.11	
Hobby Lobby	OP	150.75	
Emergency Solutions	IT	155.00	
AT&T	UT	81.08	
MacQueen Emergency	EQ	5,436.21	
SCC Continuing Education	TR	200.00	
American Heart Assoc	TR	111.16	
NSFA	TR	510.00	
Crowne Plaza Kearney	TR	2,794.92	
USPS	PF	120.73	
Revolution Wraps	MC	270.92	
Kore Essentials	SU	302.27	
Dragon Palace	ML	146.66	
Sparetime	ML	164.50	
Valentino's	ML	149.23	
Runza	ML	195.74	
ASCE	MS	316.00	
American Water Works	MC	99.00	
ForeUP	IT	1,451.26	
webCemeteries	IT	4,488.00	
Constant Contact	MC	26.00	
SuperATV	SU	220.32	
Tracfone	UT	28.24	
Int'l Code Council	SU	109.50	
Hulu	MS	107.48	
Adobe	IT	26.48	
Helmlink Printing	MC	59.00	
Brunt Workwear	SU	409.54	
Que Place Garage	TR	19.50	
Lincoln Embassy Suites	TR	347.90	
Fastool Inc	FA	1,801.59	
Sam's Club	SU	899.44	
Wesco Distribution Inc	INV/SU		18,400.57
White Castle Roofing	RE		565.00
Windstream Nebraska Inc	UT		181.02
	<b>TOTAL</b>		<b>\$571,254.31</b>

Walmart	Amazon	Sam's Club
44.85	37.95	425.67
29.82	85.76	295.85
40.45	43.11	177.92
49.36	22.99	
79.33	149.91	
10.41	114.95	
70.71	299.9	
123.34	94.05	
199.85	13.19	
189.25	94.05	
114.91	158	
77.62	139.75	
22.29		
79.85		
6.73		
58.34		
1197.11	1253.61	899.44
1197.11	1253.61	899.44

2. Draft Minutes of April 21, 2026, City Council Meeting

**April 21, 2026**

The Seward City Council met at 7:00 p.m. on Tuesday, April 21, 2026, with Mayor Joshua Eickmeier presiding and Deputy City Clerk Mattie Hans recording the proceedings. Upon roll call, the following Councilmembers were present: Zane Francescato, Megan Kahler, Karl Miller, John Singleton, Matt Stryson, Rich Wergin. Councilmembers absent: Jessica Kolterman, Tatum Tonniges. Other officials present: City Administrator Greg Butcher, City Attorney Kelly Hoffschneider, Building/Zoning & Code Enforcement Director Tim Dworak, and Chief of Police Brian Peters.

Notice of the meeting was given in advance thereof, and Mayor Eickmeier announced that a copy of the Open Meetings Act and tonight's agenda is posted in the meeting room and is accessible to members of the public. Mayor Eickmeier led those in attendance in the Pledge of Allegiance.

**CONSENT AGENDA CONSIDERATION ITEMS**

The following Consent Agenda items were approved in one single motion made by Councilmember Wergin, seconded by Councilmember Singleton.

1. City Codes Director Report
2. City Treasurer Report
3. Claims & Payables Reports (totaling \$1,320,975.39)
4. Police Department Report
5. Draft Minutes of April 7, 2026, City Council Meeting
6. Mayor Appointments to Boards and Commissions:
  - a. Re-Appoint Jon Burhoop, Randy Chapp, and Lacey Koch to the Parks & Recreation Board for a 3-Year Term
  - b. Re-Appoint Juanita Hill and Nancy Lamberty to the Library Board for a 4-Year Term

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

**PUBLIC HEARINGS**

**1. CONSIDERATION OF AN ORDINANCE RE-ZONING PROPERTY IDENTIFIED AS LOT 1, HOFER HILLS FROM 'AG – AGRICULTURAL DISTRICT' TO 'RR – RURAL RESIDENTIAL DISTRICT'**

Building/Zoning & Code Enf. Director Dworak presented the request for a rezone attached to a minor plat within the extra-territorial jurisdiction (ETJ) of the City of Seward. The Planning Commission recommended the change unanimously. The public hearing was opened at 7:03 p.m. With no public comment received, it was closed at 7:03 p.m.

Councilmember Stryson introduced Ordinance No. 2026-3. Councilmember Singleton moved, seconded by Councilmember Wergin, to dispense with the statutory rule.

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

Councilmember Francescato moved, seconded by Councilmember Kahler, that the minutes of the proceeding of the Mayor and the Council of the City of Seward, Seward County, Nebraska in the matter of passing: **Ordinance No. 2026-3, AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SEWARD, NEBRASKA; TO REZONE CERTAIN PROPERTY WITHIN THE TWO-MILE EXTRA TERRITORIAL JURISDICTION OF THE CITY OF SEWARD, NEBRASKA NOW ZONED AG AGRICULTURAL DISTRICT, TO RR RURAL RESIDENTIAL DISTRICT; SPECIFICALLY, TRACTS OF LAND SOUTH OF BLUFF ROAD AND WEST OF 252ND ROAD; TO DESCRIBE THE PROPERTY REZONED; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

**2. CONSIDERATION OF AN ORDINANCE TO REVISE THE CITY'S UNIFIED LAND DEVELOPMENT ORDINANCE (ULDO); CHAPTER 410-2.3 TERMS DEFINED**

Mr. Dworak noted that upon review of the ULDO, some definitions needed update to allow for clearer implementation. The Planning Commission recommended the changes unanimously. The public hearing was opened at 7:09 p.m. With no public comment received, it was closed at 7:09 p.m.

Councilmember Singleton introduced Ordinance No. 2026-4. Councilmember Francescato moved, seconded by Councilmember Kahler, to dispense with the statutory rule.

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

**April 21, 2026**

Councilmember Wergin moved, seconded by Councilmember Kahler, that the minutes of the proceeding of the Mayor and the Council of the City of Seward, Seward County, Nebraska in the matter of passing: **Ordinance No. 2026-4**, AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF SEWARD, CHAPTER 410 ZONING AND SUBDIVISION, ARTICLE 2 DEFINITIONS; TO AMEND TERMS DEFINED; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; TO PROVIDE FOR AN EFFECTIVE DATE; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

Councilmember Singleton moved, seconded by Councilmember Francescato, that all ordinances be added to the permanent record.

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

**ADMINISTRATIVE ITEMS**

**1. CONSIDERATION OF A SEWARD FOUNDATION APPLICATION:**

**A. SEWARD BLUE RIVER HISTORICAL DISTRICT - \$5,000 REQUESTED**

Pat Coldiron, applicant, described the ongoing project to relocate a historical log cabin on Issak Walton Road. She noted the funds requested would be for the restoration of the structure. Councilmember Stryson inquired about the ongoing project funding request that will be presented on the May ballot for taxation. Ms. Coldiron noted a separate ballot question was related to operational costs for the Blue River Historical District, which the cabin is located. Ms. Coldiron indicated her group was working closely with the Seward County Historical Society for research and restoration, but desired to keep the entities separate. Councilmember Miller pondered if the non-profit status of the organization made it ineligible to receive Foundation funding – typically these requests are made by City departments for special projects not budgeted.

Councilmember Singleton moved, seconded by Councilmember Francescato, to forward the application to the Seward Foundation for consideration of funding.

Aye: Francescato, Kahler, Miller, Singleton, Wergin.  
Nay: Stryson. Absent: Kolterman, Tonniges. Motion carried.

**2. CONSIDERATION OF AN ADDENDUM (#4) TO THE INTERLOCAL AGREEMENT FOR COOPERATIVE PUBLIC SAFETY SOFTWARE, HARDWARE, AND RELATED SERVICES (ZUERCHER)**

Chief Peters indicated the addendum would add Fillmore County as a participant. A new interlocal agreement for the ten participant organizations is currently being drafted and will be presented at a future date.

Councilmember Singleton moved, seconded by Councilmember Francescato, to approve addendum #4 to interlocal agreement for cooperative public safety software, hardware, and related services.

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

**3. PRESENTATION OF THE 2026-27 FISCAL YEAR BUDGET CALENDAR**

City Administrator Butcher presented a draft of the expected budget calendar for the adoption of the FY27 budget. This was an information item; thus no formal action was taken.

**CITY ADMINISTRATOR’S REPORT**

Councilmember Wergin moved, seconded by Councilmember Stryson, that the City Administrator’s report of April 21, 2026, be accepted.

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

**FUTURE REQUEUSTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION**

Councilmember Singleton – request for discussion about a chicken permit for Jaden Volzke.

**ANNOUNCEMENT OF UPCOMING EVENTS**

Jonathan Jank, former President and CEO of the Seward County Chamber & Development Partnership for 14 years, was presented a ‘key to the city’ and thanked for his significant contributions to the City of Seward.

**MOTION TO ADJOURN**

Councilmember Tonniges moved, seconded by Councilmember Kahler, that the April 7, 2026, City Council Meeting be adjourned.

**April 21, 2026**

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Kolterman, Tonniges. Motion carried.

Adjourned approximately 7:49 p.m.

THE CITY OF SEWARD, NEBRASKA

---

Joshua Eickmeier, Mayor

---

Derek Bargmann, City Clerk

**ADMINISTRATIVE ITEMS**

1. Consideration of a Request from Raegan Hain Regarding Off-Street Parking Stalls to be Established on the North and East Sides of 305 S 11th Street - Building/Zoning & Code Enf. Director Dworak

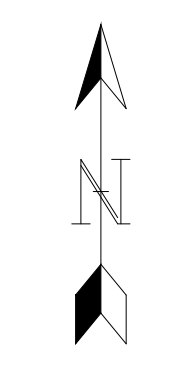


305 SOUTH 11<sup>TH</sup> ST.  
SEWARD, NE 68434

Legal:  
PARCEL ID: 800083520  
SEWARD H M & R ADDITION BLOCK  
37 LOTS 1-2

Location:  
305 S 11TH ST  
SEWARD, 68434

Date: 4/30/2026  
Page: 1  
Revision: 2.0



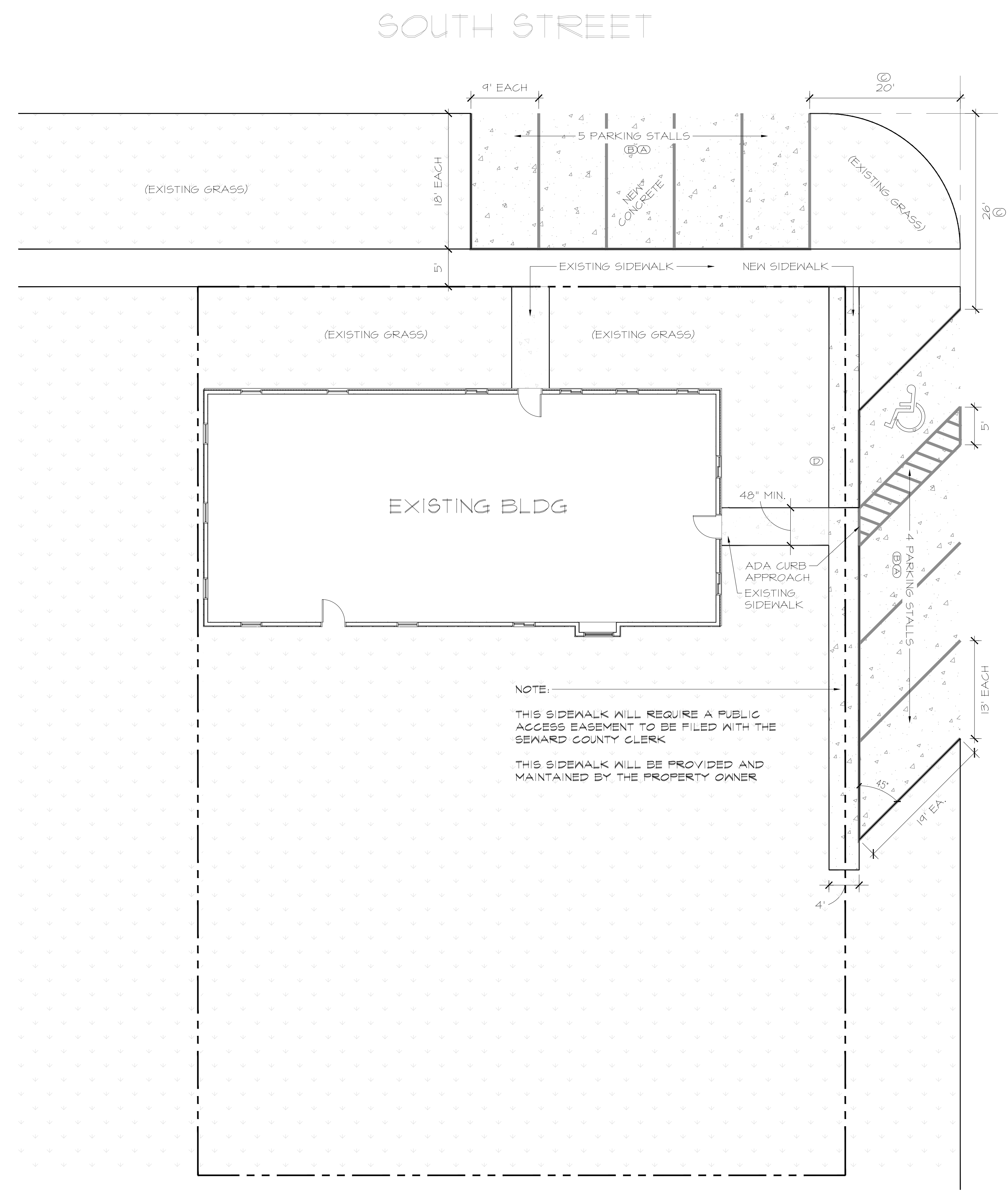
402 - 309 - 0131

**PARKING NOTES:**

Ref. SMC 410.34.3 OFF STREET PARKING REQUIREMENTS  
TABLE 34A  
PERSONAL SERVICES = 1 SPACE / 250 SF  
  
BUILDING SF = 2134 SF / 250 SF = 9 STALLS  
1 VAN ACCESSIBLE STALL  
& CUSTOMER STALLS

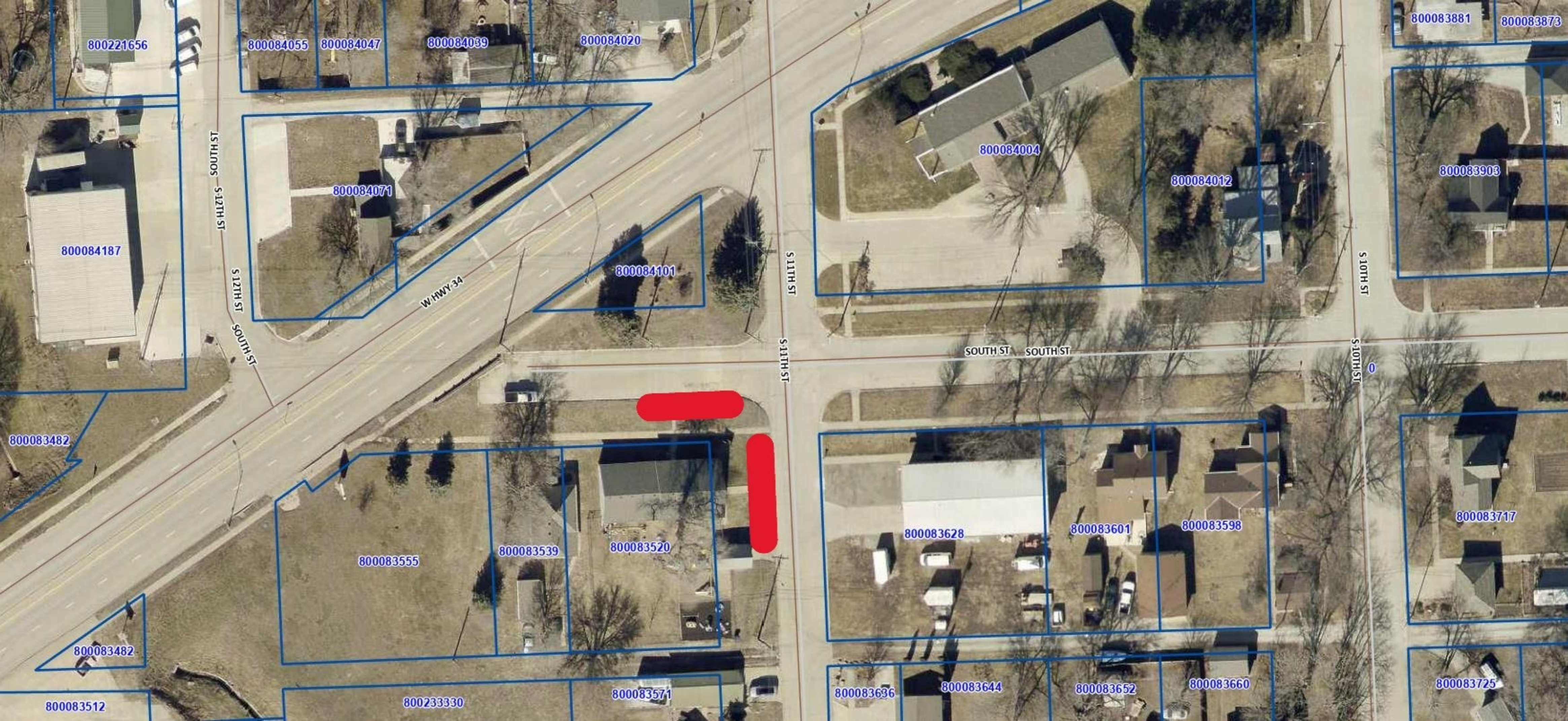
**KEYED NOTES:**

- (A) CUSTOMER PARKING STALLS
- (B) ALL SURFACES ON LOT ARE PAVED (CEMENT OR ASPHALT TOP) U.N.O.
- (C) MINIMUM DIMENSIONS IS 20'-0"
- (D) INSTALL 'RESERVE PARKING' SIGN 60" MINIMUM ABOVE GRADE TO BOTTOM OF SIGN



NOTE:  
THIS SIDEWALK WILL REQUIRE A PUBLIC ACCESS EASEMENT TO BE FILED WITH THE SEWARD COUNTY CLERK  
  
THIS SIDEWALK WILL BE PROVIDED AND MAINTAINED BY THE PROPERTY OWNER

**1. PARKING LOT STRIPING PLAN**  
SCALE: 1/8" = 1'-0"



800221656

800084055

800084047

800084039

800084020

800083881

800083873

800084187

800084071

800084004

800084012

800083903

800084101

S 11TH ST

S 10TH ST

SOUTH ST S 12TH ST

S 12TH ST

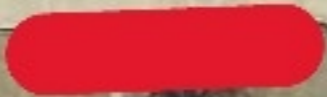
SOUTH ST

W HWY 34

SOUTH ST SOUTHST

S 10TH ST

800083482



800083482

800083555

800083539

800083520

800083628

800083601

800083598

800083717

800083512

800233330

800083571

800083636

800083644

800083652

800083660

800083725

2. Approval of Seward 4th of July Committee Requests for Annual Festivities - City Clerk Bargmann
  - A. Consideration of Approval of a Parade & Street Closure Permit





P.O. Box 38, 537 Main Street, Seward, Nebraska 68434. Phone: 402-643-2928. Fax: 402-643-6491. www.CityofSewardNE.gov

**APPLICATION FOR PARADE, MARCH OR SPECIAL EVENT**

**IF THIS PARADE, MARCH, OR SPECIAL EVENT INVOLVES THE TEMPORARY USE OF ANY PORTION OF THE STATE HIGHWAY SYSTEM OR CITY FACILITIES, FORMAL ACTION BY THE CITY COUNCIL IS REQUIRED. THE CITY IS REQUIRED TO PROVIDE 30 DAYS NOTICE TO THE STATE OF NEBRASKA REGARDING HIGHWAY USE. THE COUNCIL MEETS THE 1ST & 3RD TUESDAYS OF EVERY MONTH AND REQUESTS MUST BE RECEIVED BY NOON ON WEDNESDAY PRIOR TO THE NEXT COUNCIL MEETING AND MUST INCLUDE A COPY OF THE INSURANCE POLICY FROM THE SPONSORING ORGANIZATION.**

I/We, the undersigned, hereby apply for a permit for a (CIRCLE ONE):

**Parade**

**March**

**Special Event**

on Saturday, July 4 from 4 p.m. to 6 p.m. for the purpose of 4th of July Grand Parade  
(DATE) (TIME) (TIME)

\_\_\_\_\_ for approximately 40,000 people.

The location of the event will be held at the following address(es): 1st from Lincoln south to  
Seward. Seward St. from 1st west to 14th St.

Additionally, I/we **DO / DO NOT** (CIRCLE ONE) request any barricades, trash cans, picnic tables, or traffic cones to be supplied from the City. *If yes, an 'Acknowledgement of Use of City Property Policy' must be completed and paid for prior to delivery of items on site. If an event involves a street closure, please complete the appropriate 'street closure' form and return to: City Clerk, 537 Main Street, Seward, NE 68434.*

Lastly, I/we intend to sell or offer the following during the event (CHECK ALL THAT APPLY):

- Food                       Alcohol                       Other: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT INFORMATION**

Kasey Riebel 4th of July Committee  
Seward County Chamber and Development Partnership                      kasey@cultivatesewardcounty.com                      402-643-4189  
APPLICANT'S/ORG. NAME                      EMAIL ADDRESS                      TELEPHONE NO.

616 Bradford St.                      Seward                      NE                      68434  
APPLICANT'S/ORG. ADDRESS                      CITY                      STATE                      ZIP

Kasey Riebel                      4/29/2026  
APPLICANT'S SIGNATURE                      DATE

A Certificate of Liability Insurance naming the City of Seward as additionally insured in the amount of \$1,000,000 is required. The insurance certificate must show evidence of coverage specific to the event and activities to be conducted. The City Clerk must have the insurance certificate in hand before a permit is issued.





P.O. Box 38, 537 Main Street, Seward, Nebraska 68434. Phone: 402-643-2928. Fax: 402-643-6491. www.CityofSewardNE.gov

**APPLICATION FOR TEMPORARY STREET CLOSURE PERMIT**

I/We, the undersigned, having read and understand the City of Seward Street Closure Policy, which includes the following provisions:

- No alcoholic beverages in street or public right-of-way
- No closures allowed on 4<sup>th</sup> of July
- No excessive and prolonged noise or music
- Assurance that all clean-up of streets is performed
- Applicant must file a Certificate of Liability Insurance naming the City of Seward as insured in the amount of \$1 million.

do hereby petition for the closure of

Please see attached maps \_\_\_\_\_ between Please see attached maps \_\_\_\_\_  
(STREET NAME) (LIST BOTH CROSS STREETS AND ADDRESSES)

on July 4, 2025 from 6 a.m. to 5 p.m. for the purpose of Parade line up/staging areas  
(DATE) (TIME) (TIME)

\_\_\_\_\_ for approximately \_\_\_\_\_ people.

Additionally, I/we **DO** / **DO NOT** (CIRCLE ONE) request any barricades, trash cans, picnic tables, or traffic cones to be supplied from the City. ***If yes, applicant MUST complete page 4 and pay before delivery is made on site.***

Kasey Riebel	4th of July Committee		402-643-4189
APPLICANT'S NAME	ORGANIZATION NAME		TELEPHONE NO.
616 Bradford St	Seward	NE	68434
APPLICANT'S/ORG. ADDRESS	CITY	STATE	ZIP
<i>Kasey Riebel</i>	4/29/2026		
<b>APPLICANT'S SIGNATURE</b>	<b>DATE</b>		

**\*APPLICANT MUST COMPLETE ALL APPLICABLE PAGES FOR VALID APPLICATION\***

A Certificate of Liability Insurance naming the City of Seward as additionally insured in the amount of \$1,000,000 is required. The insurance certificate must show evidence of coverage specific to the event and activities to be conducted. The City Clerk must have the insurance certificate in hand before a permit will be issued.

Date insurance certificate filed with City: \_\_\_\_\_

<b>FOR CITY OF SEWARD USE ONLY</b>	<b>DATE PERMIT ISSUED:</b> _____
<b>MAYOR APPROVAL:</b>	_____
<b>CHIEF OF POLICE APPROVAL:</b>	_____
<b>STREET SUPERINTENDENT APPROVAL:</b>	_____

**\*\*PLEASE PRINT PAGE 2 TO SEPARATE PAGE\*\***

**RESIDENTS/OWNERS OF PROPERTY ABUTTING STREET CLOSURE**

**We, the undersigned, do hereby consent to the Temporary Street Closure Permit as described in this application (Only one adult signature needed per address):**

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

---

ADDRESS PRINTED NAME SIGNATURE

## **POLICY FOR USE OF CITY PROPERTY, 2025-002**

### **SECTION I: PURPOSE**

The purpose of this policy is to ensure that all property maintained by the City of Seward, Nebraska, herein referred to as “the City” or “City”, is kept in the best possible working condition and to ensure proper use of such property. “Property,” as the term is used in this policy, is defined as any piece of equipment, furnishing, vehicle, building or supply leased, owned, donated or otherwise in the custodial care of the City or any person acting as its agent.

No person or organization should expect any privacy on the City of Seward premises or when using City property, except that which is required by law.

### **SECTION II: GENERAL GUIDELINES ON THE USE OF CITY PROPERTY**

City vehicles, tractors, trucks, mowers, shop equipment, etc. will not be loaned out to any member of the public or employee for personal use. Miscellaneous items (tools, supplies, gravel, rock, street patching materials, etc.) are considered property of the City and are intended for the use of repair and/or maintenance of City property—these items will also not be available for use from the public or any employee for personal use. The City does maintain a current ‘manpower-equipment rate’ listing; however, these prices will only apply if services are rendered, and later billed, by City personnel. Any items available for rental for recreation use are not subject to this policy.

Items found to be removed from City property without expressed permission from an authorized City representative may be subject to the following: fines and/or criminal action, and disciplinary action up to and including termination of employment.

Any person or organization who is found to have neglected or misused City property—previously approved for use—may be subject to fines, restitution, and/or criminal action. If a person or organization is found to have misused City property, the City reserves the right to require the person or organization to pay all or part of the cost to repair or replace the property.

The use of City park shelters and associated equipment shall be on a ‘first come’ basis.

### **SECTION III: ELIGIBLE ITEMS FOR RENTAL**

The following items shall be made available for use from the public with an established price, which includes delivery and pick-up from City personnel—**exception shall be made for the annual 4<sup>th</sup> of July and Christmas parades**. Items shall only be delivered, used, and picked up within the City limits of Seward. A cost is established to reflect staff time that it takes to provide these services for an event. Payment shall be made at City Hall: 537 Main Street.

The City will only provide these items after payment has been confirmed, and clear directions have been provided for the City’s delivery and pick-up. **The application and payment shall be completed and confirmed at least two business days prior to the event.**

<b>Item</b>	<b>Cost (including City delivery &amp; pick-up)</b>
Picnic Table	\$25.00/each
50 Gallon Trash Can	\$15.00/each (includes trash bags)
10’ Steel Barricade	\$20.00/per panel
Parking Cone	\$5.00/each cone

***All persons or organizations will be required to sign an acknowledgement of the terms and conditions set forth in this policy. If an applicant is requesting items for an event or street closure, they must complete ‘the acknowledgment’ and pay for the use of City property otherwise the application will not be approved.***



B. Consideration of a Resolution to Close a Portion of State Highway for the 2026 Parade

**RESOLUTION NO. 2026-11**

WHEREAS, the City of Seward's Annual FOURTH OF JULY CELEBRATION is scheduled for July 4, 2026; and

WHEREAS, the City of Seward wishes to support this annual event; and

WHEREAS, it is necessary to close the north lane of Highway 34 between 5<sup>th</sup> Street and Hwy 15 (6<sup>th</sup> Street) from 5:00 a.m. to 7:00 p.m. for the festivities to be held on the Courthouse square; and

WHEREAS, it is necessary to close the east lane of Hwy 15 (6<sup>th</sup> Street) between Highway 34 (Main Street) to Seward Street from 5:00 a.m. to 7:00 p.m. for the festivities to be held on the Courthouse square; and

WHEREAS, it is necessary to close Highway 15 at the intersection of Seward Street and Highway 15 for the Parade from 3:30 p.m. to 7:00 p.m.; and

WHEREAS, the road closure described above must be approved by the State of Nebraska Department of Roads;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The City Clerk is hereby authorized to forward this resolution to the State of Nebraska Department of Roads for the closing of Hwy 15 and Hwy 34 as defined above for the festivities to be held on the Fourth of July in Seward, Nebraska.

The Mayor declared the resolution adopted.

Dated: May 5, 2026

THE CITY OF SEWARD, NEBRASKA

ATTEST:

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann, City Clerk

(SEAL)

3. Consideration of an Ordinance to Amend City Code 355-1.1: Tobacco Products - Chief of Police Peters

Proposed revision to Seward Municipal Code  
355-1.1 Possession and use by minors

Current

§ 355-1.1 **Possession and use by minors.**

It shall be unlawful for any person under 21 years of age to possess, smoke, use, purchase, or attempt to acquire tobacco products, *vapor products*, or alternative nicotine products of any kind. "Tobacco products" shall be defined to mean any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, or dipping tobacco. "*Vapor products*" and "alternative nicotine products" are defined in Neb. RS 28-1418.01. Upon conviction, the penalty for said offense shall be a fine not to exceed \$500.

Proposed

§ 355-1.1 **Possession and use by minors.**

It shall be unlawful for any person under 21 years of age to possess, smoke, use, purchase, or attempt to acquire tobacco products, *electronic nicotine delivery systems*, or alternative nicotine products of any kind. "Tobacco products" shall be defined to mean any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, or dipping tobacco. "*Electronic nicotine delivery systems*" and "alternative nicotine products" are defined in Neb. RS 28-1418.01. Upon conviction, the penalty for said offense shall be a fine not to exceed \$500.

ORDINANCE NO. 2026-5

AN ORDINANCE OF THE CITY OF SEWARD, NEBRASKA, AMENDING CHAPTER 355 OF THE SEWARD MUNICIPAL CODE RELATING TO TOBACCO PRODUCTS; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEWARD AS FOLLOWS:

Section 1. That 355-1.1 of the Municipal Code of the City of Seward is hereby amended as follows:

§ 355-1.1 Possession and use by minors.

It shall be unlawful for any person under 21 years of age to possess, smoke, use, purchase, or attempt to acquire tobacco products, ~~vapor products~~electronic nicotine delivery systems, or alternative nicotine products of any kind. "Tobacco products" shall be defined to mean any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, or dipping tobacco. "~~Vapor products~~Electronic nicotine delivery systems" and "alternative nicotine products" are defined in Neb. RS 28-1418.01. Upon conviction, the penalty for said offense shall be a fine not to exceed \$500.

Section 2. REPEAL. All remaining ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be published in pamphlet form and shall be in full force and effect from and after its passage, approval, and publication as required by law.

Dated this 5th day of May, 2026.

CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

ATTEST:

\_\_\_\_\_  
Derek Bargmann, City Clerk

4. Presentation of an Annual Report on the Wellness Center - Executive Director Brase

# Seward Wellness Center Yearly Report

City Council - Tuesday, May 5

	<u>Active Memberships</u>	<u>Total Individuals</u>
1 Day (As of 4/1/25)	306	869
1 month (As of 5/1/25)	669	1,852
3 months (As of 7/1/25)	875	2,142
6 months (As of 10/1/25)	963	2,249
9 months (As of 1/1/26)	1,063	2,478
1 Year (As of 4/1/26)	1,178	2,738

## 6 Month Totals - End of fiscal year (March 31, 2025 - September 30, 2025)

	<u>Actual</u>	<u>Budget</u>
Daily Guest Fees	\$14,931.53	\$6,500
Building Rentals	\$7,872.90	\$5,000
Before/After Care	\$13,158.94	\$3,000
Memberships	\$325,410.92	\$331,000
Salary Costs	\$261,245.23	\$199,971

## 1 Year Totals (March 31, 2025 - March 31, 2026)

	<u>Actual</u>	<u>Budget (Yearly)</u>	<u>Percentage of budget</u>
Daily Guest Fees	\$30,848.59	\$20,000	154%
Building Rentals	\$23,219.16	\$10,000	232%
Before/After Care	\$78,361.34	\$130,000	60%
Memberships	\$567,830.34	\$500,000	114%
Salary Costs	\$512,835.40	\$530,000	97%

## Totals for first 7 months of current fiscal year (October 1, 2025 - April 31, 2026)

7 months = 58.33% of the year

	<u>Actual</u>	<u>Budget (Yearly)</u>	<u>Percentage of budget</u>
Daily Guest Fees	\$18,823.10	\$20,000	94%
Building Rentals	\$17,150.91	\$10,000	172%
Before/After Care	\$73,163.07	\$130,000	56%
Memberships*	\$327,435.73	\$500,000	65%
* \$85,016.31 Membership income during April 2026			
Salary Costs	\$291,095.24	\$530,000	55%

## **Items of Note - Budget**

- 3 line items for expenses will be over in our budget (Pool chemicals, Natural Gas, and City Use Utilities).
  - \* All have been very consistent for every month this fiscal year.
- All other line items (Income and Expense) project to be meet or be on the positive side of the budget.
- The decision to operate summer all-day care wasn't made until this last January.
  - \* This means there will be extra salary expense.
  - \* We have far exceeded our break-even point, so there will be more income than salary expense.

## **Highlights of Year 1 (Activities hosted/operated for the first time)**

- Hosted the Seward Freedom Run on July 4th.
- Hosted Summer 3 on 3 basketball leagues.
- Began operating a Before and After School program for Grades K-8.
- Hosted Youth Volleyball Tournaments (Grades 3-6).
- Began Indoor Swimming Lessons.
- Began 1st/2nd grade Volleyball and Basketball skills sessions.
- Hosted Youth Basketball League (Grades 3-6).
- Hosted Youth Swim practice during the winter.
- Hosted indoor soccer clinics.
- Hosted the Seward Showcase Youth Basketball Tournament.
- Hosted a post prom for a nearby high school.

**\*\*\*All visitors were extremely impressed with the facility\*\*\***

## **Upcoming New Events (Summer/Fall)**

- Operation of Summer all-day child care.
- Operation of Summer Academic Camps.
- Summer youth sports clinics under the direction of CUNE coaches and players.

5. Discussion on Policy Regarding Pool Inspections as a Result of LB759 - City  
Administrator Butcher

**CITY ADMINISTRATOR'S REPORT**

## **CITY ADMINISTRATORS REPORT – 5/5/2026**

The departments are working on the following projects to name a few:

- Monitoring a number of street projects including: East Seward (final items), design on East Hillcrest, design of 5<sup>th</sup> and Bradford/Roberts Drainage, Design of Lindell and Jackson Reconstruction, construction of Worthmann Blvd extension.
- Water Tower project underway. Working on cellular installations, electric connections, fiber connections and demolition planning for old tower.
- Check in meeting with Building and Zoning Staff.
- Met weekly with Collin Hain (SCCDP) to update on the status of economic development items.
- Held weekly Department Head Meetings.
- Responded to inquiries from project team related to site visit for potential economic development project.
- DARI Weekly onsite trailer meeting.
- Reviewed March financials with Finance Director.
- Met with potential developer for Fairway Woods 2<sup>nd</sup> Phase.
- Worked with Golf Team on planning for relocated driving range for FY 2026-27.
- Met with the purchasers of Petsource Facility and learned more about their planning efforts.
- Attended Hotel Study leadership meeting and also participated in UNL Leadership Study.
- Reviewed all project items with Electric Superintendent Jared Hochstein.
- Met with County Board candidates with Mayor Eickmeier.
- Sat in on BABA and AIS Compliance Meeting for Water Tower Project with EPA and NDWEE.
- Finalized a number of legal draft documents with the City Attorney.
- Organizing FY 2026-27 Comparability items.
- Out for wife's eye surgery April 30<sup>th</sup> and part of May 1.

### **Police Department**

- Juvenile Comprehensive Planning Meeting
- E911 Board Meeting

### **City Clerk/Human Resources/City Hall**

- May 5th Council Meeting: Agenda & Docs by Friday PM
- Surplus Items List: Purplewave auction ends 4/28 - communicate with buyers
- Payroll Clerk Vacancy – work with Dana/Cydnee for smooth transition
- Metering Manhole Bid Opening – 10A on 4/30
- DR-4868 (March 2025): Complete Virtual Site Inspection
- BCBS Report: Submit by end of week
- 2026 Dowding Pool: Collecting re-apps & processing new employees

### **Water/Wastewater Department**

- JEO onsite to do infrastructure assessments for Water Study Tuesday 9AM
- AIS/BABA Site Visit for Water Tower 1PM-3PM Wednesday
- Bi-Weekly Water Study Meeting Thursday 2:30
- Install gasket at Pool on valve
- Install UV Equipment
- Potential walkthrough with Olsson and Maguire at tower Wednesday at 10AM
- Dan Cerny last day is May 1st-retirement

### **Parks and Rec/Cemetery/Golf/Pool**

- Jr. Jays baseball tournament on Saturday and Sunday
- Golf leagues start-up this week

- Put up shade structure and light fixtures at the Bandshell
- Pour on Wednesday behind field 3
- Paint soccer fields and foul lines
- Spraying parks
- Irrigation maintenance and start up

#### **Civic Center**

- Leak that we thought we had fixed in west lobby continues, roofers have been called. Panels will be removed again to dry out.
- League of Women Voters Candidates night tonight, Quiz Bowl Wednesday, Republican candidate forum Thursday evening, Sally Jost piano recital on Sunday.
- SCCDP Teams meeting re; ice rink tomorrow morning
- Training a new employee, Bailee Sides, this week

#### **Electric Department**

- Pull wire at the Dari plant & terminate wire at Ben Benson
- Hang switch terminate riser at the Dari plant
- Extend service for tree removal 1278 N. 6th St
- Work on setting for new controller Br. 74

#### **Street Department**

- Work on trail project
- Open Hillcrest
- Spring sweeping
- Tree work and grind stumps

#### **Library**

- Lighting change out continues
- NLA Planning meeting in Kearney
- Last week for toddler time for spring
- Seward County Gives – donuts and coffee
- Summer Hours begin

#### **Building Inspection/Planning Department**

- Planning Commission – Lyons plat, Hughes Minor plat and rezone, BOA reassignment, and use matrix update. Need 1&6 confirmation by May 22 for public hearing notice to go out.
- City Council – May 19, Hughes rezone, BOA reassignment, and use matrix update.
- B&Z Check in – Swimming Pool sanitary and safety requirements discussion.
- DARI LLC – Meeting Wednesday 3:00 pm in the Primus Trailer.
- Seward County – Working with Marissa to rectify a building permit issued by the county in the city extraterritorial jurisdiction.
- Plan reviews – Desert Glow review and off-street parking request for City Council. Civic Center phase 2 plans are expected this week.
- Fairway woods – Property owners are dumping grass clippings in the retention cell at 12th/Hillcrest.
- 437 S 6th St – Residents are vacating June 16th, Closing date July 1, house will be demoed and site cleared by neighboring property.
- 107 South St – Waiting on structural engineers' recommendations, notice to repair temp fence for safety. Contacted about the safety fence needing replaced.

## **Engineering**

- Water System Study – forward data, biweekly meeting (Thu 2:30)
- Metering Manhole – Bid Addendum 2, monitor list of plan holders (Bid Date May 7).
- East Hillcrest Drive – comments 90% design review, respond to questions from JEO.
- Temporary Treatment – monitor progress of design, elicit bidders, develop schedule.
- 500k Water Tower – edit AT&T CDs
- Seward Recycling Center – cost estimate for alternatives (meeting w/Schemmer Tue 1:30)
- One and Six – revise maps to accompany updated plan.
- 2nd Street Lift Station – forward data (from Water System Study), develop into CIP, design, project documents.
- South 2nd Street & Izaak Walton Interceptor Sewer – forward data (from Water System Study) to augment expanded South Side service area.)

## **Finance Department**

- Answer auditor questions
- Payroll training
- Claims
- Print Utility Bills & Shutoff
- Dana's last day is May 15

## **Seward Wellness Center**

- Volleyball planning meeting
- Yearly Report
- Survey out to members

**FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION  
ANNOUNCEMENT OF UPCOMING EVENTS  
STRATEGY SESSION**

1. Strategy Session with City Attorney Regarding Contract Negotiations for Real Estate and Development at the Seward Rail Campus - City Attorney Hoffschneider

**MOTION TO ADJOURN**

---

I, Derek Bargmann, the duly appointed qualified and acting City Clerk of the City of Seward, Nebraska, hereby certify that the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward Memorial Library, and CityofSewardNE.gov

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

---

Derek Bargmann, City Clerk

---

Date