



**CITY OF SEWARD  
City Council  
Regular Meeting  
Agenda**

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**Tuesday, September 16, 2025**

**7:00 PM**

**Municipal Building Council Chambers**

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**NOTICE IS HEREBY GIVEN** that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, September 16, 2025, in the Council Chambers, 142 N 7th Street, Seward, Nebraska in which the meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting. City financial claims and related invoices will be available for Council member review, audit, and voluntary signatures at the meeting location beginning 30 minutes prior to the scheduled meeting time.

**CALL TO ORDER**

**DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS**

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. Any citizen may address the Council regarding items included on the meeting agenda and are asked to complete and hand-in a Speaker Card to the Clerk. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

**ROLL CALL**

**CONSENT AGENDA**

1. City Codes Director Report

**CURRENT YEAR: August 2025**

Permits	Quantity	Permit Fee	Valuation
NEW CONST.	1	\$ 2,570.90	\$ 435,077.20
REMODEL/ADDIT.	9	\$ 1,147.40	\$ 810,821.76
ACCESSORY	4	\$ 51.20	\$ 6,716.00
RELOCATE	4	\$ 150.00	\$ 33,850.00
ELECTRIC			
PLUMBING	8	\$ 730.00	
MECHANICAL	7	\$ 975.00	
SEWER TAP	2	\$ 500.00	
TEMP. WATER	1	\$ 120.00	
WATER TAP	2	\$ 1,676.00	
TEMP. ELEC.	1	\$ 50.00	
ELECTRIC SER.	1	\$ 200.00	
<b>TOTALS</b>	<b>40</b>	<b>\$ 8,170.50</b>	<b>\$ 1,286,464.96</b>

**YEAR TO DATE January to December 2025**

Permits	Quantity	Permit Fee	Valuation
NEW CONST.	21	\$ 81,322.68	\$ 33,734,681.37
REMODEL/ADDIT.	81	\$ 12,095.23	\$ 3,213,574.13
ACCESSORY	69	\$ 2,637.08	\$ 505,265.89
RELOCATE	40	\$ 3,927.70	\$ 1,644,670.25
ELECTRIC		\$ -	\$ -
PLUMBING	80	\$ 6,505.00	\$ -
MECHANICAL	44	\$ 6,451.00	\$ -
SEWER TAP	17	\$ 4,050.00	\$ -
TEMP. WATER	14	\$ 1,680.00	\$ -
WATER TAP	17	\$ 16,852.00	\$ -
TEMP. ELEC.	15	\$ 750.00	\$ -
ELECTRIC SER.	16	\$ 5,700.00	\$ -
<b>TOTALS</b>	<b>414</b>	<b>\$ 141,970.69</b>	<b>\$ 39,098,191.64</b>

**LAST YEAR: August 2024**

Permits	Quantity	Permit Fee	Valuation
NEW CONST.	4	\$ 9,656.96	\$ 2,199,547.40
REMODEL/ADDIT.	11	\$ 3,684.80	\$ 849,712.00
ACCESSORY	10	\$ 319.70	\$ 129,136.00
RELOCATE	7	\$ 350.00	\$ 421,757.34
ELECTRIC		\$ -	\$ -
PLUMBING	15	\$ 2,641.00	\$ -
MECHANICAL	11	\$ 1,835.00	\$ -
SEWER TAP	3	\$ 750.00	\$ -
TEMP. WATER	3	\$ 360.00	\$ -
WATER TAP	3	\$ 2,725.56	\$ -
TEMP. ELEC.	3	\$ 150.00	\$ -
ELECTRIC SER.	3	\$ 600.00	\$ -
<b>TOTALS</b>	<b>73</b>	<b>\$ 23,073.02</b>	<b>\$ 3,600,152.74</b>

**YEAR TO DATE January to December 2024**

Permits	Quantity	Permit Fee	Valuation
NEW CONST.	15	\$ 44,775.14	\$ 13,118,368.75
REMODEL/ADDIT.	98	\$ 18,321.43	\$ 8,138,078.60
ACCESSORY	80	\$ 2,433.86	\$ 305,793.60
RELOCATE	63	\$ 5,487.00	\$ 2,342,902.22
ELECTRIC		\$ -	\$ -
PLUMBING	104	\$ 10,463.72	\$ -
MECHANICAL	72	\$ 9,440.20	\$ -
SEWER TAP	12	\$ 3,000.00	\$ -
TEMP. WATER	11	\$ 1,320.00	\$ -
WATER TAP	12	\$ 10,239.56	\$ -
TEMP. ELEC.	9	\$ 450.00	\$ -
ELECTRIC SER.	9	\$ 3,200.00	\$ -
<b>TOTALS</b>	<b>485</b>	<b>\$ 109,130.91</b>	<b>\$ 23,905,143.17</b>

# OPEN Property Maintenance Code Violation Report

					9/11/2025
Property Address	Violation Type	Deadline	Owner Information	Delivery Type	Status
2025					
147 Oak St	Vehicles/Trash	9/12/2025	Cossette Varona	Phone Call	CSO Arena made contact with the owner. Stated she needs to get the trash and no running/licensed cars removed and limit the number of fowl. CSO Arena checked the property on 9-9-2025. Progress has been made with the removal of cars and trash. There are less fowl.
406 N 7th	Trees/Grass/Weeds/Trash	9/12/2025	Wess & Shannon Robotham	Phone Call	CSO Arena made contact with the owner. Stated the trash, weeds, grass and volunteer trees need to be taken care. The Owner stated they are selling the property as is.
430 N 2nd	Tree	October 20,2025	Gerwick Trustee	Letter	A certified letter is being mailed to remove the dead tree in the alley
240 N 6th St	Grass	8/22/2025	GH Coffee LLC	Phone Call	CSO Arena made contact with the owner. The small portion of grass will be taken care of.
510 Bradford St	Weeds in ROW	8/22/2025	Go Big Real Estate	Phone Call	CSO made contact regarding the weeds in the corner of the ROW. Some progress was made to limit the height of the weeds.
319 Seward St	Grass/Weeds	8/22/2025	Patricia Johnson	Phone Call	CSO Arena made contact with the owner on 8-14-2025. She stated she will get it taken care of.
311 Seward	Grass/Weeds	8/22/2025	Patricia Johnson	Phone Call	CSO Arena made contract with the owner on 8-14-2025. She stated she will get it taken care of.
2945 Progressive Rd	Gass	8/15/2025	Hung Dao	Phone Call	CSO has attempted contact of the owner.
804 Twin Oaks Rd	Grass	8/15/2025	Le Family Estate	In Person	CSO Arena and Tim Dworak contacted the tenants regarding the mowing of the ROW This has been mowed.
2605 Progressive Ave	Grass	8/15/2025	Casey's General Store	Phone Call	CSO Arena contact the store. The mowing company called and stated they were not aware that was their responsibility, and it wasn't in their contract. 8-14-2025 the ROW was mowed.

## OPEN Property Maintenance Code Violation Report

3294 S Hwy 15	Camper/Boarded Windows		Brian Fehlhafer		Waiting on camera footage.
437 S 6th St	Grass/Weeds Vehicles	7/19/2025	Verlin Miller		CSO Arena made contact with Misty Wismer, the tenant. She asked for an extension for trash through the next weekend. She was mowing over the weekend of 7-20-2025
429 S Columbia	Grass/Weeds	7/19/2025	Christopher Yates	Phone Call	7-18 hung the notice, until 7-23 Parks Department mowed and invoiced.
739 N 6th Street	Grass/Weeds/Trash	7/18/2025	William Hudson	Phone Call	CSO Arena left a red tag on the door. The resident called and talked with Tim Dworak regarding the timeframe. Mowing was completed on 7-20-2025
716 N 7th St	Grass/Weeds Unlicensed Vehicles	7/18/2025	Dennis & Willa Taylor	Red Tag	CSO Arena left a red tag on their camper to contact him.
757 N 6th St	Grass/Weeds		DeRoyce Jelinek	Phone Call	The weeds have been sprayed.
227 N 8th St	Weeds	7/3/2025	Austin Weber	In Person	CSO Areana contacted the tenant. Weeds were cut down and sprayed.
840 Seward St	Trash and abandoned vehicle	7/3/2025	Joel & Lisa Blatchford	In Person	CSO Arena made contact with the owner. The trash was removed and the abandoned vehicle was removed.
1008 Elm	Grass/Weeds	6/16/2025	Shawn Powell	Phone	CSO Arena left a message for the owner.
NA	Grass/Weeds	6/16/2025	Beckler Implement	Phone	CSO Arena made contact with Mr. Beckler.
417 S 4th	Rubbish	6/11/2025	Joe Ruzicka	Phone	CSO Arena made contact with the owner. He will try and get the tree branches removed this weekend. Area was cleaned up.
2040 N 4th	Grass/Weeds	5/18/2025	Johannes Van Der Heijden	Phone	Will be taken care of by Thursday 5-15-2025
2605 Progressive Ave	Grass/Weeds	5/18/2025	Casey's General Store	In Person	Made contact with the tenants. Having trouble with their mowing company. Will have it done by the weekend
804 Twin Oaks Rd	Grass/Weeds	5/18/2025	Le Family Estate	In Person	Made contact with the tenants. Having trouble with their mowing company. Will have it done by the weekend
1709 Meadow Lane	Grass/Weeds	5/18/2025	Coral Miller	Phone	
107 South St	Protective treatment, decayed siding, soffits and facsias, windows boarded up, decayed roof	4/10/2025	New owners: The Good Guys Homebuyers LLC	Phone	Property was sold to The Good Guys Homebuyers LLC. A property maintenance Notice and Orders transfer document was filed with the County Clerk noting the new owners as responsible for correcting the code deficiencies.

## OPEN Property Maintenance Code Violation Report

			Jane Kroeger	Phone	Jane called and spoke with Tim, Building/Zoning Director. She is negotiating with two parties on the sale of the property and will contact the building department Thursday 4-10 with information on sale and clean-up of the property.
416 N 1st	Trash/Junk	4/10/2025	Sandy Nuttleman	In Person	Sandy Nuttleman repurchased the property and was served notice of clean up and property maintenance items in violation by CSO Arena.
		3/11/2025	Robert Schwamlein		CSO Arena made contact with Crystalynn on 3-10-2025 and gave a two day notice.
429 S Columbia	Trash	2/5/2025	Christopher Yates	Certified Mail Posted on Property	CSO Arena posted the letter to the property on February 27, 2025. A certified letter was also mailed on that same day. No response or attempt to clean up. March 6, 2025 the Seward Street Department removed all trash. An invoice is mailed out 3-11-2025.
937 Elm St	Vegetation/Trash	2/7/2025	Alan Bergantzel	In Person	CSO Shannon Arena made contact with the owner. He plans on taking all the trees and vegetation to the burn site on the next available Saturday.
832 Seward St	Trash	2/7/2025	Mark Masek	In Person	CSO Shannon Arena+A15:F35a made contact with A1:F19h the tenant. Trash is scheduled to be picked up on Friday, 2-7-2025. CSO Arena verified it was picked up, but there's more. Will verify it's picked up after 2-14-2025

## 2. City Treasurer Report

# Pledges By Pledgee And Maturity



**Pledged To: CITY TREASURER**

**Jones Bank - Seward, NE**

**As Of 8/31/2025**

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Receipt# Safekeeping Location	CUSIP	ASC 320	Description Maturity	Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged		Market Value
								Original Face	Par	
COMM: COMMERCE BANK	082152CN7	AFS	BENNET VLG -REF NE 26 02/15/26		0.75		185,000.00 100.00%	185,000.00	185,000.00	182,052.95
COMM: COMMERCE BANK	148006EZ8	AFS	CASS CO SD #1 NE 26 12/15/26		2.35		200,000.00 100.00%	200,000.00	200,000.00	195,132.00
COMM: COMMERCE BANK	25932KCL7	AFS	DOUGLAS SID #404-REF NE 27 08/15/27		1.75		225,000.00 100.00%	225,000.00	225,000.00	220,788.00
COMM: COMMERCE BANK	869325CL2	AFS	SUTHERLAND -REF NE 28 06/15/28		0.95		140,000.00 100.00%	140,000.00	140,000.00	128,724.40
COMM: COMMERCE BANK	25932KCM5	AFS	DOUGLAS SID #404-REF NE 28 08/15/28		1.85		230,000.00 100.00%	230,000.00	230,000.00	223,106.90
COMM: COMMERCE BANK	25933AFG6	AFS	DOUGLAS SID #492-REF NE 28 08/15/28		3.20		175,000.00 100.00%	175,000.00	175,000.00	172,198.25
COMM: COMMERCE BANK	123540GD2	AFS	BUTLER CO SD - 0056 NE 28 12/15/28		1.35		150,000.00 100.00%	150,000.00	150,000.00	137,037.00
COMM: COMMERCE BANK	80373YCT1	AFS	SARPY CO SID #158-REF NE 29 11/15/29		3.10		155,000.00 100.00%	155,000.00	155,000.00	149,970.25
COMM: COMMERCE BANK	920340BQ8	AFS	VALPARAISO RURAL FIRE NE 3C 07/15/30		2.10		75,000.00 100.00%	75,000.00	75,000.00	67,458.75
COMM: COMMERCE BANK	486890X92	AFS	KEARNEY NE 30 10/15/30		2.60	A+	150,000.00 100.00%	150,000.00	150,000.00	140,802.00
COMM: COMMERCE BANK	0792124W3	AFS	BELLEVUE-REF NE 30 12/15/30		3.10		250,000.00 100.00%	250,000.00	250,000.00	236,440.00
COMM: COMMERCE BANK	751265RA9	AFS	RALSTON-VEHICLE NE 32 06/01/32		3.70		300,000.00 100.00%	300,000.00	300,000.00	300,129.00
COMM: COMMERCE BANK	25932WDR7	AFS	DOUGLAS CO #517 NE 32 08/15/32		2.70		235,000.00 100.00%	235,000.00	235,000.00	217,295.10

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8/22/2025 5:45 PM - BLA / JNBT

# Pledges By Pledgee And Maturity

BBA

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Jones Bank - Seward, NE

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As Of 8/31/2025

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								Original Face	Par	Book Value	Market Value
COMM: COMMERCE BANK	661615UB8	AFS	N PLATTE-REF NE 32 12/15/32		3.00	A+	200,000.00 100.00%	200,000.00	200,000.00	200,000.00	198,856.00
COMM: COMMERCE BANK	80378TEW8	AFS	SARPY SID #257-REF NE 33 10/15/33		3.85		250,000.00 100.00%	250,000.00	250,000.00	250,000.00	236,072.50
COMM: COMMERCE BANK	698864HR9	AFS	PAPILLION MUNI FACS NE 33 12/15/33		3.00	Aa1	175,000.00 100.00%	175,000.00	175,000.00	175,000.00	163,453.50
COMM: COMMERCE BANK	818468BN9	AFS	SEWARD-REF NE 33 12/15/33		2.35	AA	400,000.00 100.00%	400,000.00	400,000.00	400,000.00	366,748.00
COMM: COMMERCE BANK	943776KA1	AFS	WAVERLY NE 34 06/01/34		2.95		335,000.00 100.00%	335,000.00	335,000.00	335,000.00	286,756.65
COMM: COMMERCE BANK	840372SX5	AFS	SOUTH SIOUX CITY-REF NE 36 08/01/36		2.20		200,000.00 100.00%	200,000.00	200,000.00	200,000.00	174,212.00
COMM: COMMERCE BANK	25929PDW6	AFS	DOUGLAS SID #491-REF NE 36 09/15/36		2.60		200,000.00 100.00%	200,000.00	200,000.00	200,000.00	157,022.00
COMM: COMMERCE BANK	80378EDN2	AFS	SARPY SID #263-REF NE 36 09/15/36		3.80		260,000.00 100.00%	260,000.00	260,000.00	260,000.00	238,074.20
COMM: COMMERCE BANK	98676TCF8	AFS	YORK NE-B-REF NE 36 10/01/36		1.85		200,000.00 100.00%	200,000.00	200,000.00	199,008.80	139,764.00
COMM: COMMERCE BANK	23087RHC5	AFS	GUMING CO-B-REF NE 36 12/15/36		2.00		250,000.00 100.00%	250,000.00	250,000.00	250,000.00	196,100.00
COMM: COMMERCE BANK	68905WFK3	AFS	OTOE CO NE SD #501-B NE 36 12/15/36		1.70	Aa2	200,000.00 100.00%	200,000.00	200,000.00	200,000.00	157,498.00
COMM: COMMERCE BANK	80378DT4	AFS	SARPY CO SD#46 NE 36 12/15/36		2.00	AA-	200,000.00 100.00%	200,000.00	200,000.00	200,534.98	153,078.00
COMM: COMMERCE BANK	25938WBX0	AFS	DOUGLAS CO SID #562 NE 37 06/01/37		3.85		320,000.00 100.00%	320,000.00	320,000.00	320,000.00	275,040.00

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8/22/2025 5:45 PM - BLA / JNBT

BBA - Baker Bond Accounting®

**The Baker Group Software Solutions, Inc.**

# Pledges By Pledgee And Maturity



**Pledged To: CITY TREASURER**

**Jones Bank - Seward, NE**

**As Of 8/31/2025**

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Receipt# Safekeeping Location	CUSIP Location	ASC 320 Description Maturity	Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged		Market Value
							Original Face	Par	
COMM: COMMERCE BANK	80377XCV4	AFS SARPY CO SID #190-REF NE 37 10/15/37		4.00		205,000.00 100.00%	205,000.00	205,000.00	185,613.15
COMM: COMMERCE BANK	25929RCY9	AFS DOUGLAS CO SID #485 NE 38 05/15/38		2.65		200,000.00 100.00%	200,000.00	200,000.00	143,242.00
COMM: COMMERCE BANK	25933VBY5	AFS DOUGLAS CO SANTN 559 NE 38 06/15/38		4.10		165,000.00 100.00%	165,000.00	165,000.00	147,968.70
COMM: COMMERCE BANK	25932EDK2	AFS DOUGLAS CO SID #438 NE 38 08/15/38		4.20		250,000.00 100.00%	250,000.00	250,000.00	250,102.50
COMM: COMMERCE BANK	80373RDR9	AFS SARPY CO DT #220-REF NE 38 08/15/38		4.05		170,000.00 100.00%	170,000.00	170,000.00	157,992.90
COMM: COMMERCE BANK	80387LAP3	AFS SARPY CO SAN & IMP DT NE 38 08/15/38		2.75		290,000.00 100.00%	290,000.00	290,000.00	208,222.90
COMM: COMMERCE BANK	72778PCU5	AFS PLATTE CO SD #5 NE 38 12/15/38		2.00	AA-	200,000.00 100.00%	200,000.00	200,000.00	141,474.00
COMM: COMMERCE BANK	80379KDH0	AFS SARPY CO SID #272-REF NE 38 12/15/38		4.40		215,000.00 100.00%	215,000.00	215,000.00	197,514.05
COMM: COMMERCE BANK	25934MCK3	AFS DOUGLAS SID #531-REF NE 39 01/15/39		4.35		200,000.00 100.00%	200,000.00	200,000.00	182,324.00
COMM: COMMERCE BANK	25936ECH6	AFS DOUGLAS CO SID #561 NE 39 01/15/39		4.35		180,000.00 100.00%	180,000.00	180,000.00	164,091.60
COMM: COMMERCE BANK	25930BEE3	AFS DOUGLAS CO SID #504 NE 39 08/15/39		3.40		215,000.00 100.00%	215,000.00	215,000.00	179,935.65
COMM: COMMERCE BANK	25931EGP9	AFS DOUGLAS CO SAN #503 NE 39 08/15/39		2.65		225,000.00 100.00%	225,000.00	225,000.00	155,594.25
COMM: COMMERCE BANK	80373XBC1	AFS SARPY CO SAN & IMPT NE 39 08/15/39		2.60		200,000.00 100.00%	200,000.00	200,000.00	136,808.00

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8/22/2025 5:45 PM - BLA / JNBT

# Pledges By Pledgee And Maturity

BBA

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Jones Bank - Seward, NE

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As Of 8/31/2025

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							Original Face	Par	Book Value	Market Value
COMM: COMMERCE BANK	80373YDV5	AFS SARPY CO SID#158-REF NE 39	08/15/39	2.95		100.00%	190,000.00	190,000.00	190,000.00	168,395.10
COMM: COMMERCE BANK	25931BEJ1	AFS DOUGLAS SID #507-REF NE 40	05/01/40	3.15		100.00%	185,000.00	185,000.00	185,000.00	132,724.55
COMM: COMMERCE BANK	25933VDM9	AFS DOUGLAS CO SD #559 NE 40	05/15/40	3.40		100.00%	175,000.00	175,000.00	175,000.00	160,434.75
COMM: COMMERCE BANK	25930LDG7	AFS DOUGLAS CO NE SID#530 NE 40	09/15/40	3.00		100.00%	150,000.00	150,000.00	150,000.00	115,393.50
COMM: COMMERCE BANK	25933EEG9	AFS DOUGLAS CO SAN & IMPT NE 4C	11/15/40	3.15		100.00%	190,000.00	190,000.00	190,000.00	163,189.10
COMM: COMMERCE BANK	80388MBJ3	AFS SARPY CNTY SANITATION NE 4C	12/15/40	4.00		100.00%	240,000.00	240,000.00	240,000.00	188,431.20
COMM: COMMERCE BANK	617775EV9	AFS MORRILL CO NE 41	06/15/41	2.25		100.00%	240,000.00	240,000.00	240,000.00	149,191.20
COMM: COMMERCE BANK	25936EDY8	AFS DOUGLAS CO SID #561 NE 41	07/15/41	2.90		100.00%	235,000.00	235,000.00	235,000.00	180,002.95
COMM: COMMERCE BANK	25939LDA1	AFS DOUGLAS CO SID #567 NE 41	07/15/41	2.75		100.00%	200,000.00	200,000.00	200,000.00	122,804.00
COMM: COMMERCE BANK	25930LDN2	AFS DOUGLAS CO SAN #530 NE 41	08/15/41	2.85		100.00%	200,000.00	200,000.00	200,000.00	131,946.00
COMM: COMMERCE BANK	80379QBT3	AFS SARPY CO NE SAN-REF NE 41	08/15/41	2.75		100.00%	255,000.00	255,000.00	255,000.00	165,676.05
COMM: COMMERCE BANK	80387LAS7	AFS SARPY CO SAN & IMP DT NE 41	08/15/41	2.90		100.00%	200,000.00	200,000.00	200,000.00	132,950.00
COMM: COMMERCE BANK	25938MDE2	AFS DOUGLAS CO SAN & IMPT NE 41	09/01/41	2.80		100.00%	200,000.00	200,000.00	200,000.00	131,276.00

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8/22/2025 5:45 PM - BLA / JNBT

# Pledges By Pledgee And Maturity



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**Jones Bank - Seward, NE**

**As Of 8/31/2025**

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Receipt# Safekeeping Location	CUSIP Location	ASC 320 Description Maturity	Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged		Market Value
							Original Face	Par	
COMM: COMMERCE BANK	25933EFW3	AFS DOUGLAS CO NE SAN-B NE 41 09/15/41		2.85		235,000.00 100.00%	235,000.00	235,000.00	154,733.40
COMM: COMMERCE BANK	25939HCU7	AFS DOUGLAS CO SID#563 NE 41 11/15/41		2.85		200,000.00 100.00%	200,000.00	200,000.00	128,796.00
COMM: COMMERCE BANK	119483EL5	AFS BUFFALO CO SD #0009 NE 41 12/15/41		2.00	A1	200,000.00 100.00%	200,000.00	194,678.45	134,164.00
COMM: COMMERCE BANK	259327W42	AFS DOUGLAS CO SD #17 NE 41 12/15/41		4.00	AA	250,000.00 100.00%	250,000.00	254,539.05	237,212.50
COMM: COMMERCE BANK	25932XDN4	AFS DOUGLAS CO NE SID-REF NE 41 12/15/41		2.75		250,000.00 100.00%	250,000.00	250,000.00	190,327.50
COMM: COMMERCE BANK	25940KAS4	AFS SID DOUGLAS #596-REF NE 41 12/15/41		2.75		275,000.00 100.00%	275,000.00	275,000.00	178,406.25
COMM: COMMERCE BANK	808290FV7	AFS SCHUYLER NE 42 03/15/42		2.75		250,000.00 100.00%	250,000.00	250,000.00	164,235.00
COMM: COMMERCE BANK	80376KBN2	AFS SARPY CO SID #334 NE 42 05/15/42		3.70		215,000.00 100.00%	215,000.00	215,000.00	169,688.75
COMM: COMMERCE BANK	25932XEH6	AFS DOUGLAS CO SID #524 NE 42 09/15/42		4.65		250,000.00 100.00%	250,000.00	250,000.00	219,270.00
COMM: COMMERCE BANK	25929MEM4	AFS DOUGLAS CO SID #405-R NE 42 11/15/42		3.55		250,000.00 100.00%	250,000.00	250,000.00	173,860.00
COMM: COMMERCE BANK	006058DK4	AFS ADAMS CO NE 42 12/15/42		4.00	AA-	300,000.00 100.00%	300,000.00	305,102.01	271,578.00
COMM: COMMERCE BANK	80387HCA3	AFS SARPY CO SID #304 NE 43 05/15/43		5.00		200,000.00 100.00%	200,000.00	200,000.00	172,234.00
COMM: COMMERCE BANK	3132DMPY5	AFS FRLMC 30YR 03/01/50	SD0439	3.50		1,000,000.00 100.00%	1,000,000.00	504,689.77	452,928.79

*Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.*  
8/22/2025 5:45 PM - BLA / JNBT

# Pledges By Pledgee And Maturity



**Pledged To: CITY TREASURER**

Jones Bank - Seward, NE

As Of 8/31/2025

Receipt# Safekeeping Location	CUSIP	ASC 320	Description Maturity	Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged		
								Original Face	Par	Book Value

65 Securities Pledged To: 1010 - CITY TREASURER      14,910,000.00      14,414,689.77      14,463,637.11      11,954,541.74

cash in bank \$8,954,248.67

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.  
8/22/2025 5:45 PM - BLA / JNBT

**Cattle Bank & Trust (052)  
Investment Portfolio (1)**

**Pledged Securities Detail  
August 31, 2025**

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Report Sequence: sgrp, CUSIP, Ticket

SGrp STyp Loc/PI	CUSIP Description S&P	Moody	Rate	State	Ticket-P#	Call Type Next Call Dt Call Price	Maturity Dt Issue Dt Intent	Total Face Total Par	Pledged Face % of Total	Pledge Values		Market Value Collateral Value
										Par Value	Carrying Value	
PLEDGEE: CITY OF SEWARD (02)												
CMO	3137AWU78 FHR 4145 AC		1.250		185157011-1		12/15/2027	1,500,000.00	1,500,000.00	4,192.04	4,149.70	4,149.70
D02/02							12/1/2012	4,192.04	100.00%	4,190.22	4.37	4,154.07
CMO	3137B0NV2 FHR 4176 EC		1.500		185157163-1		9/15/2025	2,000,000.00	2,000,000.00	448.84	447.50	447.50
D02/02							3/1/2013	448.84	100.00%	448.83	0.56	448.06
CMO	36378MBV6 GNC GNR 2013-23 MG		2.250		177049987-1		1/20/2042	2,400,000.00	2,400,000.00	254,737.61	242,176.02	242,176.02
D02/02							2/1/2013	254,737.61	100.00%	249,483.67	477.63	242,653.65
GNMA	36176W2B6 GNMA POOL 778670		4.000		185168920-1		12/15/2026	560,000.00	560,000.00	3,978.67	3,970.60	3,970.60
D02/02							12/1/2011	3,978.67	100.00%	4,010.07	13.26	3,983.86
MBS	3128CUV29 FGLM FHLMC POOL G30633		2.500		177020851-1		2/1/2033	1,000,000.00	1,000,000.00	127,868.77	121,332.75	121,332.75
D02/02							2/1/2013	127,868.77	100.00%	132,448.31	266.39	121,599.14
MBS	3128MDW74 FGLM FHLMC POOL G14970		3.500		177039340-1		12/1/2028	1,450,000.00	1,450,000.00	81,392.95	80,510.37	80,510.37
D02/02							12/1/2013	81,392.95	100.00%	83,474.77	237.40	80,747.77
MBS	3128Q0GL5 FGLM FHLMC POOL J19203		4.000		185147609-1		5/1/2027	425,000.00	425,000.00	5,152.81	5,115.17	5,115.17
D02/02							5/1/2012	5,152.81	100.00%	5,213.73	17.18	5,132.35
MBS	31329KRS5 FGLM FHLMC POOL ZA2297		3.000		177051131-1		4/1/2033	1,000,000.00	1,000,000.00	130,057.35	124,696.35	124,696.35
D02/02							9/1/2018	130,057.35	100.00%	125,313.44	325.14	125,021.49
MBS	3132AS34 FGLM FHLMC POOL ZS7738		2.500		177051143-1		1/1/2031	860,000.00	860,000.00	114,667.73	110,711.52	110,711.52
D02/02							9/1/2018	114,667.73	100.00%	110,883.91	238.89	110,950.41
MBS	3138AMK38 FNMA POOL A17513		4.500		185159473-1		7/1/2026	500,000.00	500,000.00	4,503.63	4,494.07	4,494.07
D02/02							7/1/2011	4,503.63	100.00%	4,528.22	16.89	4,510.96

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**Cattle Bank & Trust (052)  
Investment Portfolio (1)**

**Pledged Securities Detail  
August 31, 2025**

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Report Sequence: sgrp, CUSIP, Ticket

SGrp STyp Loc/PI	CUSIP Description S&P	Moody	Rate	State	Ticket-#	Call Type Next Call Dt Call Price	Maturity Dt Issue Dt Intent	Total Face Total Par	Pledged Face % of Total	Pledge Values		
										Book Value	Carrying Value	Collateral Value
MBS	3138EJLQ9		4.000		185159924-1		7/1/2027	443,000.00	443,000.00	6,252.88	6,180.13	6,180.13
FNMA	FNMA POOL AL2134						7/1/2012	6,252.88	100.00%	6,322.29	20.84	6,200.97
D02/02							AFS					
MBS	3138EKRM9		3.500		185160071-1		2/1/2028	500,000.00	500,000.00	8,896.26	8,835.50	8,835.50
FNMA	FNMA POOL AL3191						2/1/2013	8,896.26	100.00%	9,010.93	25.95	8,861.45
D02/02							AFS					
MBS	3138EKX75		5.500		177039339-1		2/1/2034	2,000,000.00	2,000,000.00	175,215.42	179,156.39	179,156.39
FNMA	FNMA POOL AL3401						3/1/2013	175,215.42	100.00%	190,552.34	803.07	179,959.46
D02/02							AFS					
MBS	3138EKXJ9		5.500		177039338-1		1/1/2034	2,000,000.00	2,000,000.00	139,247.20	142,374.41	142,374.41
FNMA	FNMA POOL AL3380						3/1/2013	139,247.20	100.00%	150,852.48	638.22	143,012.63
D02/02							AFS					
MBS	3138ELYF4		4.000		185160221-1		10/1/2028	1,000,000.00	1,000,000.00	18,371.49	18,303.13	18,303.13
FNMA	FNMA POOL AL4309						10/1/2013	18,371.49	100.00%	18,674.52	61.24	18,364.37
D02/02							AFS					
MBS	3138EMCY5		4.000		185160242-1		2/1/2027	575,000.00	575,000.00	2,104.00	2,093.49	2,093.49
FNMA	FNMA POOL AL4586						12/1/2013	2,104.00	100.00%	2,124.48	7.01	2,100.50
D02/02							AFS					
MBS	3138EMPD7		3.500		184006560-1		3/1/2029	2,000,000.00	631,641.94	34,889.92	34,587.26	34,587.26
FNMA	FNMA POOL AL4919						2/1/2014	110,473.72	31.58%	35,810.69	101.76	34,689.02
D02/02							AFS					
MBS	3138EQ5H1		3.500		176002956-1		11/1/2030	1,050,000.00	1,050,000.00	118,089.39	113,885.24	113,885.24
FNMA	FNMA POOL AL8047						1/1/2016	118,089.39	100.00%	122,601.50	344.43	114,229.67
D02/02							AFS					
MBS	3138WDU82		3.000		178000698-1		1/1/2030	1,160,000.00	1,160,000.00	73,471.02	72,052.89	72,052.89
FNMA	FNMA POOL AS4206						12/1/2014	73,471.02	100.00%	75,389.98	183.68	72,236.57
D02/02							AFS					
MBS	3140FBGJ3		2.000		177051139-1		7/1/2031	1,375,000.00	1,375,000.00	208,039.04	198,461.12	198,461.12
FNMA	FNMA POOL BD3800						7/1/2016	208,039.04	100.00%	200,094.47	346.73	198,807.85
D02/02							AFS					
MBS	3140JSEA3		2.500		177039342-1		12/1/2029	1,750,000.00	1,750,000.00	133,980.14	129,957.76	129,957.76
FNMA	FNMA POOL BM1028						3/1/2017	133,980.14	100.00%	135,947.37	279.13	130,236.89
D02/02							AFS					

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**Cattle Bank & Trust (052)  
Investment Portfolio (1)**

**Pledged Securities Detail  
August 31, 2025**

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Report Sequence: sgrp, CUSIP, Ticket

SGrp STyp Loc/PI	CUSIP Description S&P	Moody	Rate	Ticket-P#	Call Type Next Call Dt Call Price	Maturity Dt Issue Dt Intent	Total Face Total Par	Pledged Face % of Total	Pledge Values		Carrying Value Interest Rec	Market Value Collateral Value
									Par Value	Book Value		
MBS FNMA D02/02	3140J5EA3 FNMA POOL BM1028		2.500	185164038-1		12/1/2029 3/1/2017 AFS	300,000.00 22,968.02	300,000.00 100.00%	22,968.02 23,013.71	22,278.47 47.85	22,278.47 22,326.32	
MBS FNMA D02/02	3140X9LK9 FNMA POOL FM5729		3.000	177020855-1		1/1/2041 1/1/2021 AFS	500,000.00 229,175.91	500,000.00 100.00%	229,175.91 240,825.97	208,053.76 572.94	208,053.76 208,626.70	
MBS FNMA D02/02	31418AAC2 FNMA POOL MA0902		3.000	185165786-1		11/1/2026 10/1/2011 AFS	1,000,000.00 6,649.33	1,000,000.00 100.00%	6,649.33 6,665.95	6,586.26 16.52	6,586.26 6,602.88	
MBS FNMA D02/02	31418AKN7 FNMA POOL MA1200		3.000	177011537-1		10/1/2032 9/1/2012 AFS	800,000.00 74,233.17	800,000.00 100.00%	74,233.17 76,949.81	71,578.93 185.58	71,578.93 71,764.51	
MBS FNMA D02/02	31418AVK1 FNMA POOL MA1517		3.000	177039341-1		7/1/2028 6/1/2013 AFS	1,000,000.00 51,713.97	1,000,000.00 100.00%	51,713.97 52,380.98	50,948.86 129.28	50,948.86 51,078.14	
MBS FNMA D02/02	31418B5R3 FNMA POOL MA2655		4.000	177020853-1		6/1/2036 5/1/2016 AFS	410,000.00 70,550.35	410,000.00 100.00%	70,550.35 74,483.50	66,055.42 235.17	66,055.42 66,290.59	
MBS FNMA D02/02	31418DRM6 FNMA POOL MA4091		2.000	177046216-1		8/1/2030 7/1/2020 AFS	610,000.00 150,358.46	610,000.00 100.00%	150,358.46 147,120.76	144,163.24 250.60	144,163.24 144,413.84	
MBS FNMA D02/02	31418EA83 FNMA POOL MA4530		1.500	177048016-1		2/1/2032 1/1/2022 AFS	179,142.00 95,977.97	167,163.35 93.31%	89,560.23 85,977.82	83,706.03 111.95	83,706.03 83,817.98	
MUNI GO D02/02	25887CAZ1 DOUGLAS CNTY NEB S&I #540		2.250	177039343-1	Cont 1/1/2027	1/1/2034 1/5/2022	120,000.00 120,000.00	120,000.00 100.00%	120,000.00 120,000.00	97,637.55 450.00	97,637.55 98,087.55	
MUNI GO D02/02	259290EB6 DOUGLAS CNTY NE SAN & IMPT DIS		3.100	185142828-1	Contin 9/1/2025	8/15/2030 6/15/2016	150,000.00 150,000.00	150,000.00 100.00%	150,000.00 150,000.00	143,017.64 206.67	143,017.64 143,224.31	
MUNI GO D02/02	259292CS7 DOUGLAS CNTY SAN IMPT DIST 427		2.700	185142831-1	Contin 9/1/2025	11/15/2026 11/15/2017	280,000.00 280,000.00	280,000.00 100.00%	280,000.00 280,000.00	277,606.08 2,226.00	277,606.08 279,832.08	

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**Cattle Bank & Trust (052)  
Investment Portfolio (1)**

**Pledged Securities Detail  
August 31, 2025**

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Report Sequence: sgrp, CUSIP, Ticket

SGRP STyp Loc/Pl	CUSIP Description S&P	Moody	Rate	State	Ticket-#	Call Type Next Call Dt Call Price	Maturity Dt Issue Dt Intent	Total Face Total Par	Pledge Values		Carrying Value Interest Rec	Market Value Collateral Value
									Pledged Face % of Total	Par Value Book Value		
MUNI GO D02/02	259305DT4 DOUGLAS CNTY NEB S&I #499		2.500	NE	178003667-1	Cont 3/1/2027	3/1/2036 3/1/2022	150,000.00	150,000.00	150,000.00	116,250.08	116,250.08
MUNI GO D02/02	25930EEB3 DOUGLAS CNTY NEB S&I #441		2.500	NE	178003675-1	Cont 3/15/2027	9/15/2035 3/18/2022	150,000.00	150,000.00	1,875.00	1,875.00	118,125.08
MUNI GO D02/02	25930TBJ6 DOUGLAS CNTY NEB SANI & #421		2.900	NE	184003054-1	Cont 9/1/2025	11/15/2036 5/19/2020	260,000.00	260,000.00	205,446.80	2,997.22	205,446.80
MUNI GO D02/02	25931BEG7 DOUGLAS CNTY NEB SAN & IMPT DI		2.750	NE	184010678-1	Cont 5/1/2026	5/1/2035 5/3/2021	50,000.00	50,000.00	47,782.21	426.94	47,782.21
MUNI GO D02/02	25931LCN2 DOUGLAS CNTY NE SAN & IMPT		2.700	NE	185142862-1	Cont 9/1/2025	11/15/2028 11/15/2016	175,000.00	175,000.00	141,194.28	1,604.17	141,194.28
MUNI GO D02/02	25931VBN1 DOUGLAS CNTY NE SAN & IMPT		3.500	NE	185142866-1	Cont 9/1/2025	8/15/2032 7/27/2017	170,000.00	170,000.00	164,251.96	1,351.50	164,251.96
MUNI GO D02/02	25931VCF7 DOUGLAS CNTY NEB SAN #471		2.350	NE	177020849-1	Cont 2/15/2026	8/15/2035 2/19/2021	50,000.00	50,000.00	46,777.53	77.78	46,777.53
MUNI GO D02/02	25933BEB6 DOUGLAS CNTY NEB SAN & IMPT DI		3.000	NE	184003099-1	Cont 9/1/2025	11/15/2035 5/19/2020	100,000.00	100,000.00	84,578.01	104.44	84,578.01
MUNI GO D02/02	25936RBY1 DOUGLAS CNTY NEB S&I #537		2.400	NE	177039345-1	Cont 1/15/2027	1/15/2039 1/21/2022	100,000.00	100,000.00	101,469.52	460.00	101,469.52
MUNI REV D02/02	373807CE4 GERING NEB COMBINED UTILS REV		1.850	NE	184010461-1	Cont 4/29/2026	12/15/2035 4/29/2021	150,000.00	150,000.00	139,800.19	1,325.00	139,800.19
MUNI REV D02/02	57973FDD8 MCCOOK NE PUBLIC PWR DIST		3.150	NE	185181069-1	Cont 9/1/2025	12/15/2030 8/9/2017	100,000.00	100,000.00	94,867.60	665.00	94,867.60

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Investment Portfolio (1)**

**Pledged Securities Detail  
August 31, 2025**

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Report Sequence: sgrp, CUSIP, Ticket

SGrp STyp Loc/PI	CUSIP Description S&P	Rate	Moody	State	Ticket-#	Call Type Next Call Dt Call Price	Maturity Dt Issue Dt Intent	Total Face Total Par	Pledged Face % of Total	Pledge Values		Carrying Value Interest Rec	Market Value Collateral Value
										Par Value	Book Value		
MUNI	652810G22 NEWTON IOWA	3.000		IA	182011996-1	Cont 6/1/2029	6/1/2033	185,000.00	185,000.00	185,000.00	183,772.37	183,772.37	
D02/02	AA					100.000	AFS	185,000.00	100.00%	188,266.73	1,387.50	185,159.87	
MUNI	71366VKE9 PERENNIAL PUB PWR DIST NEB ELE	1.800		NE	177020856-1	Cont 2/17/2026	12/15/2036	210,000.00	210,000.00	210,000.00	172,177.18	172,177.18	
REV						100.000	AFS	210,000.00	100.00%	210,000.00	798.00	172,975.18	
D02/02													
MUNI	80373YER3 SARPY CNTY NEB S&I #158	2.800		NE	182012079-1	Cont 4/15/2027	10/15/2035	150,000.00	150,000.00	150,000.00	126,288.00	126,288.00	
GO						100.000	AFS	150,000.00	100.00%	150,000.00	1,586.67	127,874.67	
D02/02													
MUNI	80377BKT8 SARPY CNTY NEB S&I DIST #264	2.350		NE	184010680-1	Cont 5/3/2026	8/15/2034	180,000.00	180,000.00	180,000.00	144,111.20	144,111.20	
GO						100.000	AFS	180,000.00	100.00%	180,000.00	188.00	144,299.20	
D02/02													
MUNI	80377TBE2 SARPY CNTY NE SAN & IMPT DIST	2.800		NE	185187220-1	Contn 9/1/2025	11/15/2028	85,000.00	85,000.00	85,000.00	82,445.57	82,445.57	
GO						100.000	AFS	85,000.00	100.00%	85,000.00	700.78	83,146.35	
D02/02													
MUNI	80377TBF9 SARPY CNTY NE SAN & IMPT DIST	2.900		NE	185187221-1	Contn 9/1/2025	11/15/2029	85,000.00	85,000.00	85,000.00	81,429.89	81,429.89	
GO						100.000	AFS	85,000.00	100.00%	85,000.00	725.81	82,155.70	
D02/02													
MUNI	80378TEW8 SARPY CNTY NE SAN & IMPT DIST	3.850		NE	185187230-1	Contn 9/1/2025	10/15/2033	85,000.00	85,000.00	85,000.00	80,272.80	80,272.80	
GO						100.000	AFS	85,000.00	100.00%	85,000.00	1,236.28	81,509.08	
D02/02													
MUNI	80379AEF5 SARPY CNTY NEB SAN & IMPT #243	2.700		NE	177011631-1	Cont 9/1/2025	8/15/2038	290,000.00	290,000.00	290,000.00	206,956.72	206,956.72	
GO						100.000	AFS	290,000.00	100.00%	290,000.00	348.00	207,304.72	
D02/02													
MUNI	80379KEN6 SARPY CNTY NEB SAN & IMPT #272	2.300		NE	177018881-1	Cont 12/15/2025	12/15/2034	50,000.00	50,000.00	50,000.00	39,276.09	39,276.09	
GO						100.000	AFS	50,000.00	100.00%	50,000.00	242.78	39,518.87	
D02/02													
MUNI	810140LP6 SCOTT'S BLUFF CNTY NEB	2.550		NE	182012068-1	Cont 4/21/2027	1/15/2034	250,000.00	250,000.00	250,000.00	208,293.13	208,293.13	
GO						100.000	AFS	250,000.00	100.00%	250,000.00	814.58	209,107.71	
D02/02													
MUNI	818483FG9 SEWARD NE ELEC REV	2.450		NE	185187557-1	Contn 9/1/2025	2/15/2028	150,000.00	150,000.00	150,000.00	144,685.21	144,685.21	
REV						100.000	AFS	150,000.00	100.00%	150,000.00	163.33	144,848.54	
D02/02													

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Pledged Securities Detail  
August 31, 2025

Cattle Bank & Trust (052)  
Investment Portfolio (1)

Report Sequence: sgrp, CUSIP, Ticket

SGrp STyp Loc/PI	CUSIP Description S&P	Rate	Moody	State	Ticket-P#	Call Type Next Call Dt Call Price	Maturity Dt Issue Dt Intent	Total Face Total Par	Pledged Face % of Total	Pledge Values		
										Par Value	Book Value	Carrying Value
MUNI	886094CD1	2.500		NE	184003102-1	Cont 9/1/2025	12/15/2035	200,000.00	200,000.00	200,000.00	155,591.54	155,591.54
GO	THURSTON CNTY NEB					100.000	AFS	200,000.00	100.00%	197,879.26	1,055.56	156,647.10
D02/02												
TAX	534239FX1	3.000		NE	177045043-1		7/15/2026	100,000.00	100,000.00	100,000.00	99,184.66	99,184.66
TAXGO	LINCOLN NEB						8/20/2020					
D02/02	AAA						AFS	100,000.00	100.00%	99,869.51	383.33	99,567.99
TAX	61778RBT8	1.937		NE	177020846-1	Cont 12/1/2025	12/1/2031	210,000.00	210,000.00	210,000.00	178,303.05	178,303.05
TAXGO	MORRILL CNTY NEB SCH DIST #63						2/25/2021					
D02/02	AA		A3			100.000	AFS	210,000.00	100.00%	210,000.00	1,016.93	179,319.98
CITY OF SEWARD								33,201,805.29		6,575,766.60	5,897,993.20	5,897,993.20
										6,610,830.22	30,767.59	5,928,760.79

Cash in bank \$5,005,939.20

Report reflects information submitted to Stifel Bond Accounting by the customer. It is not intended to be used as the official record of safekeeping location and/or pledged holdings. See customer's Safekeeping Agent reports as needed.

TREASURER'S REPORT		MONTH OF: AUGUST 2025					
VARIANCE AT: 92%							
	REVENUE	CURRENT YTD		UNRECEIPTED	PREVIOUS YTD	DIFFERENCE	
DEPARTMENT	BUDGET	REVENUE	VARIANCE	BALANCE	REVENUE	B/W BUDGET YEARS	
ELECTRIC	15,568,990	12,372,236	79%	3,196,754	12,098,040	274,196	
ELEC BOND PYMT							
WATER	7,803,000	2,224,140	29%	5,578,860	2,127,909	96,231	
WATER BOND PYMTS							
WATER SINKING FUND	20,000	20,000	100%	- 0 -	20,000	- 0 -	
WASTEWATER TREATMENT	21,807,388	2,744,222	13%	19,063,166	2,366,656	377,566	
WWTW BOND PYMT							
WWTW SINKING FUND	930,000	930,000	100%	- 0 -	580,000	350,000	
<b>TOTAL BUSINESS-TYPE FUNDS</b>	<b>46,129,378</b>	<b>18,290,598</b>	<b>40%</b>	<b>27,838,780</b>	<b>17,192,605</b>	<b>1,097,993</b>	
GENERAL REVENUES	5,411,339	4,620,015	85%	791,324	4,125,820	494,195	
POLICE	6,650	2,802	42%	3,848	6,981	(4,179)	
E911	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -	
POLICE EQUITABLE SHARING	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -	
STREET	5,997,066	2,450,004	41%	3,547,062	3,325,784	(875,780)	
STREET STP FUNDS	190,428	190,435	100%	(7)	195,116	(4,681)	
DEBT SERVICE	596,674	600,332	101%	(3,658)	839,073	(238,741)	
RAIL CAMPUS	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -	
CDBG DOWNTOWN REVITAL GRANT	- 0 -	84,151	0%	(84,151)	110,067	(25,916)	
BLDGS & GRDS (CITY HALL)	48,000	40,000	83%	8,000	42,943	(2,943)	
LEVEE ACCREDITATION	146,250	- 0 -	0%	146,250	- 0 -	- 0 -	
CIVIC CENTER	1,729,525	1,993,709	115%	(264,184)	398,221	1,595,488	
LIBRARY	41,080	48,058	117%	(6,978)	124,253	(76,195)	
PUBLIC PROPERTIES	32,000	32,846	103%	(846)	29,060	3,786	
CEMETERY	68,000	74,870	110%	(6,870)	63,581	11,289	
GOLF COURSE	599,525	508,516	85%	91,009	741,709	(233,193)	
GUTHMAN TRUST - REGULAR	425	350	82%	75	495	(145)	
GUTHMAN TRUST - PAVING	100	129	129%	(29)	282	(153)	
PERPETUAL CARE - PRINCIPAL	8,250	12,150	147%	(3,900)	8,100	4,050	
PERPETUAL CARE - INTEREST	3,000	3,884	129%	(884)	3,840	44	
BLDGS & GRDS (OTHER)	250	- 0 -	0%	250	4,616	(4,616)	
BLDG INSP/PLAN & ZONING	104,450	119,587	114%	(15,137)	106,747	12,840	
FIRE/EQUIP SINKING FUND	509,000	671,325	132%	(162,325)	244,010	427,315	
TREE BOARD	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -	
ENGINEER	133,663	- 0 -	0%	- 0 -	- 0 -	- 0 -	
DOWDING POOL /SWIM LESSONS	97,000	79,999	82%	17,001	121,065	(41,066)	
CONCESSION STAND	900	- 0 -	0%	900	- 0 -	- 0 -	
RECREATION/COMPLEX LIGHTS	43,075	64,383	149%	(21,308)	45,207	19,176	
SENIOR CENTER	98,000	81,094	83%	16,906	80,150	944	
SENIOR SHUTTLE	4,600	4,126	90%	474	4,064	62	
RECYCLING	5,500	2,081	38%	3,419	5,293	(3,212)	
WELLNESS CENTER	415,000	330,629	0%	84,371	13,145	317,484	
ECONOMIC DEVELOPMENT (LB840)	279,689	296,851	106%	(17,162)	299,270	(2,419)	
CAPITAL IMPROVEMENTS FUND	11,161,100	4,607,817	41%	6,553,283	973,957	3,633,860	
TAX INCREMENT FINANCING	642,906	768,577	120%	(125,671)	670,669	97,908	
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>28,373,445</b>	<b>17,688,717</b>	<b>62%</b>	<b>10,551,065</b>	<b>12,583,518</b>	<b>5,105,199</b>	
(UNAUDITED)							

TREASURER'S REPORT		MONTH OF: AUGUST 2025				
VARIANCE AT: 92%						
	EXPENDITURES	CURRENT YTD		UNEXPENDED	PREVIOUS YTD	DIFFERENCE
DEPARTMENT	BUDGET	EXPENDITURES	VARIANCE	BALANCE	EXPENDITURES	B/W BUDGET YEARS
ELECTRIC	16,115,995	10,113,369	63%	6,002,626	10,559,960	(446,591)
ELEC BOND PYMT	492,108	493,064	100%	(956)	497,568	(4,504)
WATER	6,878,179	4,328,690	63%	2,549,489	4,671,413	(342,723)
WATER BOND PYMTS	357,426	357,426	100%	(0)	357,379	47
WATER SINKING FUND	20,000	20,000	0%	- 0 -	- 0 -	20,000
WASTEWATER TREATMENT	11,824,281	1,772,122	15%	10,052,159	1,925,144	(153,022)
WWTW BOND PYMT	297,193	297,193	100%	1	288,218	8,975
WWTW SINKING FUND	930,000	930,000	0%	- 0 -	- 0 -	930,000
<b>TOTAL BUSINESS-TYPE FUNDS</b>	<b>36,915,182</b>	<b>18,311,862</b>	<b>50%</b>	<b>18,603,320</b>	<b>18,299,682</b>	<b>12,180</b>
GENERAL EXPENSES	1,362,897	1,437,672	105%	(74,775)	1,950,275	(512,603)
POLICE	1,952,173	1,775,235	91%	176,938	1,571,616	203,619
E911	246,299	225,774	92%	20,525	258,578	(32,804)
POLICE EQUITABLE SHARING	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -
STREET	6,773,162	2,256,429	33%	4,516,733	4,836,773	(2,580,344)
STREET STP FUNDS	190,428	178,511	94%	11,917	190,474	(11,963)
DEBT SERVICE	591,674	533,052	90%	58,622	771,770	(238,718)
RAIL CAMPUS	11,000	- 0 -	0%	11,000	31,755	(31,755)
CDBG-DOWNTOWN REVITAL GRANT	- 0 -	84,151	0%	(84,151)	110,067	(25,916)
BLDGS & GRDS (CITY HALL)	26,729	18,570	69%	8,159	20,683	(2,113)
LEVEE ACCREDITATION	215,000	268,039	125%	(53,039)	226,264	41,775
CIVIC CENTER	1,764,525	2,231,638	126%	(467,113)	405,157	1,826,481
LIBRARY	596,015	525,493	88%	70,522	599,804	(74,311)
PUBLIC PROPERTIES	581,959	566,903	97%	15,056	492,247	74,656
CEMETERY	259,270	233,701	90%	25,569	192,029	41,672
GOLF COURSE	847,336	569,348	67%	277,988	753,725	(184,377)
GUTHMAN TRUST - REGULAR	145	145	100%	- 0 -	- 0 -	145
GUTHMAN TRUST - PAVING	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -
PERPETUAL CARE - PRINCIPAL	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -
PERPETUAL CARE - INTEREST	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -
BLDGS & GRDS (OTHER)	13,400	9,992	75%	3,408	4,925	5,067
BLDG INSP/PLAN & ZONING	178,476	145,350	81%	33,126	102,668	42,682
FIRE/EQUIP SINKING FUND	957,256	575,774	60%	381,482	265,518	310,256
TREE BOARD	12,500	2,100	17%	10,400	4,300	(2,200)
ENGINEER	178,217	155,296	87%	- 0 -	136,382	18,914
DOWDING POOL	267,037	250,202	94%	16,835	329,978	(79,776)
CONCESSION STAND	- 0 -	- 0 -	0%	- 0 -	- 0 -	- 0 -
SWIMMING LESSONS	9,689	9,609	99%	80	6,730	2,879
RECREATION/COMPLEX LIGHTS	375,354	259,715	69%	115,639	316,983	(57,268)
SENIOR CENTER	226,981	184,414	81%	42,567	215,532	(31,118)
SENIOR SHUTTLE	4,738	4,161	88%	577	4,105	56
RECYCLING	35,059	35,406	101%	(347)	30,623	4,783
WELLNESS CENTER	415,001	429,993	104%	(14,992)	93,846	336,147
ECONOMIC DEVELOPMENT LB840	279,690	504,707	180%	(225,017)	193,569	311,138
CAPITAL IMPROVEMENTS FUND	11,100,000	4,193,393	38%	6,906,607	1,150,594	3,042,799
TAX INCREMENT FINANCING	696,706	709,018	102%	(12,312)	750,808	(41,790)
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>30,168,716</b>	<b>18,373,788</b>	<b>61%</b>	<b>11,772,007</b>	<b>16,017,778</b>	<b>2,356,010</b>
(UNAUDITED)						

### 3. Claims & Payables Reports

CLAIMS LIST  
9/16/2025  
COUNCIL MEETING

Abbreviations: AF-Annual Fee; BE-Benefits; BU-Building Upkeep; CI-Capital Improvements; DF-Diesel Fuel; DO-Donations; EQ-Equipment; ENG-Engineering; EX-Expense; FA-Fixed Asset; GS-Gas; GU-Ground Upkeep; IT-Technology; INS- Insurance; INV-Inventory; LG-Legal; MA-Maintenance; MAT-Materials; MC-Miscellaneous; MH-Merchandise; MI-Mileage; ML-Meals; MS-Memberships; OI-Oil; OP-Operations; PF-Postage; PU-Publications; RE-Repairs; RI-Reimbursement; RS-Restaurant; SA-Salaries; SE-Services; SL-Sales; ST-Sales Tax; SU-Supplies; TE-Testing; TR-Training; TO-Tools; UN-Uniforms; UT-Utilities

8S Repair LLC	SU/RE	218.57
ADE	RE	80.00
AKRS Equipment Inc	RE	218.10
All Copy Products Inc	SE	36.67
Allo Communications	UT	999.86
Amazon Capital Services Inc	SU/MAT	1,577.80
Applied Concepts Inc	RE	32.00
Armor Equipment	RE	41.12
ARPS	CI	8,231.13
Autism Action Partnership	TR	2,500.00
Awards Unlimited Inc	MC	306.00
Badger Meter	SE	380.66
Baker & Taylor	MAT	1,919.41
Barcel Landscape Product Inc	GU	14,050.00
Beatrice Board Of Public Works	MC	15,239.33
Becky J Baker	RI	248.50
Bizco Technologies	IT	4,675.61
Black Hills Energy	UT	2,417.03
Blades Group	CI	1,426.00
Blue River Electric LLC	BU	250.00
Border States Industries Inc	SU	6,246.40
Brad Parliament	MC	300.00
Bradley John Vancura	MC	160.00
Callaway Golf	SU	1,719.91
Capital Business Systems Inc	SE	15.53
Caselle Inc	IT	3,077.00
Cash-Wa Distributing Co	SU	479.13
Chad Hinrichs	MC	100.00
Charter Communications	UT	433.41
Christian Fields	MC	160.00
Cindy Voehl	RI	15.40
City of Holdrege	MC	26,993.21

City Seward Buildings/Grounds Reimb	OP	8,000.00
City Seward Electric Fund	UT	56,940.74
City Seward Library Petty Cash	PF	108.92
Codr Plumbing & Excavating	BU	210.00
Continental Fire Sprinkler Co.	SE	260.00
Crouch's Farm & Hardware	SU/RE	2,246.91
Culligan Of Crete	BU	44.25
Data Source Technology & Print	EQ/SU	185.00
Ditch Witch Undercon	FA	205,515.09
Eakes Office Solution	SU	987.96
ECES Inc DBA Campbell Cleaning	SE	402.00
Environmental Systems Research	AF	4,100.00
Farmers Coop	GS/DF	11,482.13
G & P Development Landfill	SE	138.97
Galls LLC	UN	104.74
Gerhold Concrete Co Inc	CI	236.78
Graham Tire	RE	129.00
Grainger Inc	SU	61.12
Great Plains Nursery	MC	9,871.00
Great Plains Power LLC	MC	91,121.25
Heiman Fire Qipment	SU	16,009.90
Hobson Automotive	RE	179.42
Hofeling Enterprises Inc	GU	15,600.00
Husker Electric Supply Co	SU	917.61
Hydraulic Equipment Service	RE	192.85
Innerduct.com	SU	2,557.50
JEO Consulting Group Inc	FA	1,885.00
Jerry Calway	FA	700.00
Jessica Chamberlain	TR	1,480.00
Jon McCright DBA Blue Valley Pest Control	BU	100.00
K & Z Distributing	SU	184.70
Last Mile Network LLC	UT	62.00
Lincoln Winwater Works	INV/SU	1,356.78
M E Collins Contracting Co	CI	125,390.69
Maguire Iron Inc	CI	40,000.00
Matheson Tri-Gas Inc	SU	165.61
Menard's	BU	53.39
Metering & Technology Solutions	SU	4,307.51
Michael J Williams	MC	160.00
Mid-American Benefits LLC	INS	2,206.31
Midwest Auto Parts	RE/OI	1,019.13
Midwest Automotive	RE/SU	1,940.41
Midwest Laboratories Inc	TE	2,778.30
Midwest Petroleum Equip	RE	1,335.00

Midwest Turf & Irrigation	RE	322.36
Milford Junior Volleyball	MC	2,925.00
Municipal Energy Agency of NE	MC	2,088.80
Municipal Supply Inc of Omaha	INV	1,260.16
Natasha Hibbert	MC	325.00
Nebraska Department Of Revenue	AF	25.00
Nebraska Dept Of Agriculture	MC	7.32
Nebraska Generator Service LLC	RE	2,769.74
Nebraska Harvestore Systems	EX	864.00
Nebraska Machinery Company	RE	24.52
Nebraska Public Power-Des Moines	UT	670,190.67
Nebraska Recreation & Park Assoc	TR	625.00
Nebraska Star Beef Co LLC	SU	243.00
Nevco Sports LLC	EQ	6,037.94
Nick's Farm Store Co	RE	742.59
NIFCO Mechanical Systems Inc	SE	200.00
Norris Public Power District	UT	1,371.47
Novatech LLC	FA	6,180.00
Odeys Inc	SU/GU	8,927.50
Olsson	CI	37,754.19
One Billing Solutions LLC	SE	7,965.41
One Call Concepts Inc	SE	155.09
One Source Background Check Co	SE	256.45
O'Reilly Automotive Inc	RE	84.80
Overdrive Inc	MAT	1,733.70
Pac 'N' Save Discount Foods	SU/ML	5,527.03
Quality Brands of Lincoln	SU	523.58
Quill Corp	SU	155.37
R & R Refrigeration/DBA Lee's	BU	1,537.09
Reams Sprinkler Supply	GU	1,924.77
Regulatory Software Services	SE	1,080.00
Richard Eber	MC	160.00
Richard J Mailand	SE	761.00
Riverside Portables LLC	GU	394.00
Robin Crain	MC	50.00
Sam's Club	SU	526.53
Schemmer Architects Engineers	CI	27,831.40
Seward County Clerk/Reg Deeds	MC	74.00
Seward County Treasurer	SE	20,524.91
Seward Lumber & Home Center	BU/GU/SU	561.84
Seward Wind LLC	UT	24,909.63
Short Elliott Hendrickson Inc	CI	52,608.26
Sparetime Lounge & Grill	EX	2,620.00
State Distributing Co	SU	584.28

Stephen Novak	MC	115.40
Sweet Tea Media/SCI	PU	195.91
The Sprinkler Guy	CI	1,010.20
Transunion Risk & Alternative	SE	75.00
Travis Schaefer DBA Schaefer Concrete	CI	28,800.00
Truck Center Companies	RE	8,947.03
Ty's Outdoor Power & Service	RE	44.25
U S A Bluebook	RE/SU	1,677.23
Verizon	UT	918.80
Village of Stuart	MC	15,968.00
Visa - Pinnacle Bank		2,542.51
Walmart	BU/SU	168.83
TechSoup	IT	10.00
Sam's Club	SU	142.05
Temu.com	SU	87.84
Grey House Publishing	MAT	235.75
NextLink	UT	118.12
Demco	SU	812.56
Lincoln Journal Star	MAT	99.99
Omaha World Herald	MAT	728.00
Zoom	IT	15.99
NE Library Association	TR	75.00
Wall Street Journal	MAT	48.38
Wesco Distribution Inc	SU	3,870.00
White Cap LP	CI	3,023.86
Windstream Nebraska Inc	UT	849.45
York Equipment Inc	RE	1,321.62
	TOTAL	\$1,672,068.41

#### 4. Police Department Report



*City of Seward*  
**Police Department**  
Chief Brian W. Peters

**Monthly Statistics**  
\_\_\_\_\_ 20 \_\_\_\_\_

Service Calls	
Accidents	
Arrests	
Citations	
Warnings	
Parking Tickets	

\*\*Does not include red tag warnings, yellow tag warnings or verbal warnings\*\*

5. Refuse Hauler's Annual License Application - D&D Refuse



P.O. Box 38, 537 Main Street, Seward, Nebraska 68434. Phone: 402-643-2928. Fax: 402-643-6491. www.CityofSewardNE.gov

**2025 APPLICATION FOR LICENSE TO COLLECT, HAUL OR CONVEY GARBAGE OR REFUSE FOR HIRE**

Application is hereby made to the City of Seward, Nebraska for an annual Refuse Hauler's License in accordance with Chapter 335, Article II of the Municipal Code of the City of Seward by:

Brian Kurtzer D+D Refuse  
 APPLICANT'S NAME BUSINESS NAME

402-423-3708 info@LincolnGarbage.com  
 TELEPHONE NUMBER EMAIL ADDRESS

3401 S. 6<sup>th</sup> Lincoln Ne 68502  
 BUSINESS LOCATION CITY STATE ZIP

The Following Vehicles will be used for these services within the City:

<u>1</u>	<u>Freightliner</u>	<u>Rolloff/ Hook</u>
QUANTITY	VEHICLE MAKE	VEHICLE KIND
QUANTITY	VEHICLE MAKE	VEHICLE KIND
QUANTITY	VEHICLE MAKE	VEHICLE KIND
QUANTITY	VEHICLE MAKE	VEHICLE KIND

Please return this form, along with \$25.00 per vehicle, to the City of Seward, P.O. Box 38, Seward, NE 68434

[Signature] 9-8-25  
 SIGNATURE OF APPLICANT DATE

**BOND FILED WITH THE CITY CLERK IN THE SUM OF \$1,000.00**

Dated: 7/17/25 Bonding Company: Universal Surety

\$25.00 9/5/25  
 LICENSE FEE OWED DATE PAID LICENSE ISSUED/DATES

Date approved by City Council: \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Bond No. 149176

# UNIVERSAL SURETY COMPANY

P.O. Box 80468 • Lincoln, Nebraska 68501

## LICENSE AND/OR PERMIT BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, D & D Refuse, as Principal, and UNIVERSAL SURETY COMPANY, incorporated under the laws of the State of Nebraska, with principal offices at Lincoln, Nebraska, as Surety, are held and firmly bound unto City of Seward, Nebraska

(Valid only when a County, City, Town or Village is named as Obligee)

in penal sum of One Thousand and No/100 Dollars, (\$ 1,000.00)

lawful money of the United States for which payment, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal has applied to said Obligee for a license to Refuse Hauler

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the said Principal shall indemnify said Obligee against all loss to it caused by said Principal's breach of any ordinance, rule or regulation relating thereto, then

the above obligation shall be void, otherwise to be and remain in full force and-effect until July 17, 20 26

unless renewed by continuation certificate.

THIS BOND MAY BE TERMINATED at any time by the Surety upon sending notice in writing, by certified mail, to the Clerk of the Political Subdivision with whom this bond is filed, and at the expiration of thirty (30) days from the receipt of said notice, this bond shall ipso facto terminate and the Surety shall thereupon be released from any liability for any acts or omissions of the Principal subsequent to said date.

Signed, sealed and dated the 17th day of July, 20 25

D & D Refuse

[Signature]  
Principal



UNIVERSAL SURETY COMPANY

By [Signature]  
Jodi Newman-Schliefert

Attorney-in-Fact

Countersignature (if required)

By \_\_\_\_\_  
Resident Agent

# UNIVERSAL SURETY COMPANY

Lincoln, Nebraska

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That the **UNIVERSAL SURETY COMPANY**, a corporation of the State of Nebraska having its principal office in the City of Lincoln, Nebraska, pursuant to the following Bylaw, which was adopted by the Board of Directors of the said Company on July 23, 1981, to wit:

"Article V-Section 6. **RESIDENT OFFICERS AND ATTORNEYS-IN-FACT**. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall have the authority to appoint Resident Vice Presidents and Attorneys-In-Fact, with the power and authority to sign, execute, acknowledge and deliver on its behalf, as Surety: Any and all undertakings of suretyship and to affix thereto the corporate seal of the corporation. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall also have the authority to remove and revoke the authority of any such appointee at any time."

Carla J. Stauffer, Lincoln, Nebraska or Alex Zimmer, Palmyra, Nebraska  
or Christi T. Whalen, Eagle, Nebraska or David L. Hinkley, Adams, Nebraska  
or Jodi Newman-Schliefert, Milford, Nebraska

its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for and on its behalf, as Surety:  
Any and all undertakings of suretyship

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its offices in Lincoln, Nebraska, in their own persons.

The following Resolution was adopted at the Regular Meeting of the Board of Directors of the **UNIVERSAL SURETY COMPANY**, held on July 23, 1981:  
"RESOLVED, That the signatures of officers of the Company and the seal of the Company may be affixed by facsimile to any Power of Attorney executed in accordance with Article V-Section 6 of the Company Bylaws: and that any such Power of Attorney bearing such facsimile signatures, including the facsimile signature of a certifying Assistant Secretary and facsimile seal shall be valid and binding upon the Company with respect to any bond, undertaking or contract of suretyship to which it is attached."

All authority hereby conferred shall remain in full force and effect until terminated by the Company.  
IN WITNESS WHEREOF, **UNIVERSAL SURETY COMPANY** has caused these presents to be signed by its President and its corporate seal to be hereunto affixed this 29th day of June, 20 23.

*Carol J. Clark*

Secretary/Treasurer

By

UNIVERSAL SURETY COMPANY

*Curtis L. Hartter*

President



State of Nebraska

County of

of

ss.  
Lancaster

On this 29th day of June, 20 23, before me personally came Curtis L. Hartter, to me known, who being by me duly sworn, did depose and say that (s)he resides in the County of Lancaster, State of Nebraska; that (s)he is the President of the **UNIVERSAL SURETY COMPANY**, the corporation described in and which executed the above instrument; that (s)he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that (s)he signed (his) (her) name by like order; and that Bylaw, Article V-Section 6, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

*Tara Martin*



My Commission Expires February 16, 2026.

Notary Public

I, Philip C. Abel, Director of **UNIVERSAL SURETY COMPANY**, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said **UNIVERSAL SURETY COMPANY**, which is still in full force and effect.

Signed and sealed at the City of Lincoln, Nebraska this 17th day of July, 20 25.

*Philip C. Abel*

Director



6. Draft Minutes of September 2, 2025, City Council Meeting

**September 2, 2025**

The Seward City Council met at 7:00 p.m. on Tuesday, September 2, 2025, with Mayor Joshua Eickmeier presiding and City Clerk Derek Bargmann recording the proceedings. Upon roll call, the following Councilmembers were present: Zane Francescato, Megan Kahler, Jessica Kolterman, John Singleton, Matt Stryson, Tatum Tonniges, Rich Wergin. Councilmembers absent: Karl Miller. Other officials present: City Administrator Greg Butcher, City Attorney Kelly Hoffschneider, Finance Director Cydnee Golden, Electric Superintendent Jared Hochstein, and Chief of Police Brian Peters.

Notice of the meeting was given in advance thereof, and Mayor Eickmeier announced that a copy of the Open Meetings Act and tonight's agenda is posted in the meeting room and is accessible to members of the public. Mayor Eickmeier led those in attendance in the Pledge of Allegiance.

**CONSENT AGENDA CONSIDERATION ITEMS**

The following Consent Agenda items were approved in one single motion made by Councilmember Wergin, seconded by Councilmember Singleton.

1. Claims & Payables Report (totaling \$682,706.06)
2. Seward County Chamber & Development Partnership Report – Aug 2025
3. Draft Minutes of August 19, 2025, City Council Meeting

Aye: Francescato, Kahler, Kolterman, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: Miller. Motion carried.

**ADMINISTRATIVE ITEMS**

**1. PRESENTATION OF THE PROPOSED FY2025-2026 BUDGET**

City Administrator Butcher proposed a timeline of the expected budget adoption: public hearing on September 16<sup>th</sup>; inclusion in the Joint Public Hearing hosted by the Seward County Clerk on September 22<sup>nd</sup>; and potential budget adoption at a special meeting on September 23<sup>rd</sup> or September 30<sup>th</sup>. Additionally, he presented a draft memo with highlights from the proposed FY26 budget, which included: a 3% cost-of-living adjustment for all employees with one comparability increase; two new FT employees—one at the Electric Department and one at the golf course; a 10% increase in City liability insurance; a 5.2% increase in health benefits split between the City and employees; and a proposed 3% increase in electric, water, and wastewater rates. He noted that the property valuations increased approximately 5.5%. In consideration with the new LB34 requirement caps the City would be allowed the following maximum asking: 5.17% inflationary percentage by the State, plus 2.96% new growth percentage for the City, equaling a total of 8.13%. He noted the proposed budget tax asking is proposed to be a 5.5% increase with the levy held at 0.299. The budget was presented with no general fund deficit spending included. He noted that the City still possesses sufficient cash reserves to cover six months of operations and maintenance plus debt service.

**A. MOTIONS ON RECOMMENDED BUDGET AMENDMENTS**

No motions were made.

**2. CONSIDERATION OF AN ENGAGEMENT LETTER WITH GILMORE & BELL TO PROVIDE DISCLOSURE COMPLIANCE SERVICES FOR A 5-YEAR TERM, BEGINNING SEPTEMBER 30, 2025**

Mr. Butcher indicated this agreement would be for Gilmore & Bell to continue to provide disclosure compliance services for existing City bonds for an additional term of five years.

Councilmember Stryson moved, seconded by Councilmember Singleton, to approve an engagement letter with Gilmore & Bell to provide disclosure compliance services for a 5-year term as presented.

Aye: Francescato, Kahler, Kolterman, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: Miller. Motion carried.

**3. CONSIDERATION OF A RECOMMENDATION TO AWARD TRANSFORMER PROCUREMENT TO GRIDLINK POWER SOLUTECH FOR THE INDUSTRIAL SUBSTATION TRANSFORMER PROJECT**

Electric Superintendent Hochstein reviewed the bids that were received for the Industrial Substation Transformer Project located at the Rail Campus substation. In consultation and examination with project engineer Olsson, it is recommended that Gridlink Power Solutech is lowest qualified bidder—the other lower-priced bidders at the time of submission were deemed incapable of meeting the project specifications or in a timely manner.

Councilmember Stryson moved, seconded by Councilmember Singleton, to approve the recommendation to award Gridlink Power Solutech the Industrial Substation Transformer Project as presented.

**September 2, 2025**

Aye: Francescato, Kahler, Kolterman, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: Miller. Motion carried.

**4. CONSIDERATION TO RECOMMEND RYAN STREHLOW OF WALMART #885, 1326 280<sup>TH</sup>, AS MANAGER OF RETAIL CLASS D LIQUOR LICENSE #067015**

City Clerk Bargmann denoted this was an update to the liquor license manager of the local location. The Police Department ran a check of the proposed manager and found no concerns.

Councilmember Stryson moved, seconded by Councilmember Tonniges, to approve Ryan Strehlow of manager of record for Class D Liquor License #067015 as presented.

Aye: Francescato, Kahler, Miller, Singleton, Stryson, Wergin.  
Nay: None. Absent: Tonniges, Kolterman. Motion carried.

**5. CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SEWARD AND DARI PROCESSING, LLC, REGARDING SEWARD RAIL CAMPUS SITE READINESS**

This item was not ready for consideration; thus, it was tabled for a future meeting.

**CITY ADMINISTRATOR’S REPORT**

Councilmember Wergin moved, seconded by Councilmember Francescato, that the City Administrator’s report of September 2, 2025, be accepted.

Aye: Francescato, Kahler, Kolterman, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: Miller. Motion carried.

**STRATEGY SESSION—REAL ESTATE INTERESTS AT THE SEWARD RAIL CAMPUS**

No strategy session was held.

**MOTION TO ADJOURN**

Councilmember Singleton moved, seconded by Councilmember Kahler, that the September 2, 2025, City Council Meeting be adjourned.

Aye: Francescato, Kahler, Kolterman, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: Miller. Motion carried.

Adjourned approximately 8:45 p.m.

THE CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann, City Clerk

**PUBLIC HEARINGS**

1. Public Hearing - 7:00 PM - Consideration of an Ordinance to Revise the City's Unified Land Development Ordinance (ULDO); Article 3 Use Types; 410-3.7 Commercial Uses; 410 Attachment 1 Use Matrix; and Article 31 Supplemental Use Regulations - Building/Zoning & Code Enf. Director Dworak

ORDINANCE NO. 2025-24

AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF SEWARD, CHAPTER 410 ZONING AND SUBDIVISION, ARTICLE 3 AND ATTACHMENT 1 USE MATRIX; TO AMEND COMMERCIAL USES; ARTICLE 32 SUPPLEMENTAL USE REGULATIONS; TO AMEND COMMERCIAL USES; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; TO PROVIDE FOR AN EFFECTIVE DATE; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD AS FOLLOWS:

That Chapter 410 of the Municipal Code of the City of Seward is hereby amended as follows:

Section 1. That §410-3.7 to be amended as follows

That §410-31.5 B be amended as follows:

§410-3.7 Commercial Uses.

Commercial uses include the sale, rental, service, and distribution of goods; and the provision of services other than those classified under other use types.

- A. Agricultural sales and service: establishments or places of business engaged in sale from the premises of feed, grain, fertilizers, farm equipment, pesticides and similar goods or in the provision of agriculturally related services with incidental storage on lots other than where the service is rendered. Typical uses include nurseries, hay, farm implement dealerships, feed and grain stores, and tree service firms.
- B. Automotive and equipment services: establishments or places of business primarily engaged in sale and/or service of automobiles, trucks, or heavy equipment. The following are considered automotive and equipment use types:
  - (1) Automobile auction lots: sale of motor vehicles through a process of periodic auctions or bid procedures. Automobile auction lots usually include large on-site storage areas of motor vehicles and lack showrooms, auto repair facilities and other structures and facilities that are typical of new car dealerships.
  - (2) Automotive rental and sales: sale or rental of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles or boats, including incidental storage, maintenance, and servicing. Typical uses include new and used car dealerships; motorcycle dealerships; and boat, trailer, and recreational vehicle dealerships.
  - (3) Auto services: provision of fuel, lubricants, parts and accessories, and incidental services to motor vehicles; and washing and cleaning and/or repair of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles, or boats, including the sale, installation, and servicing of equipment and parts. Typical uses include service stations, car washes, muffler shops, auto repair garages, tire sales and installation, wheel and brake shops, and similar repair and service activities, but exclude dismantling, salvage, or body and fender repair services.

- (4) Body repair: repair, painting, or refinishing of the body, fender, or frame of automobiles, trucks, motorcycles, motor homes, recreational vehicles, boats, tractors, construction equipment, agricultural implements, and similar vehicles or equipment. Typical uses include body and fender shops, painting shops, and other similar repair or refinishing garages.
  - (5) Equipment rental and sales: sale or rental of trucks, tractors, construction equipment, agricultural implements, mobile homes, and similar heavy equipment, including incidental storage, maintenance, and servicing. Typical uses include truck dealerships, construction equipment dealerships, and mobile home sales establishments.
  - (6) Equipment repair services: repair of trucks, tractors, construction equipment, agricultural implements, and similar heavy equipment. Typical uses include truck repair garages, tractor and farm implement repair services, and machine shops, but exclude dismantling, salvage, or body and fender repair services.
- C. Aviation maintenance and repair: inspection, overhaul, repair, preservation, and replacement of parts and components to ensure an aircraft's continued airworthiness.
  - D. Bed-and-breakfast: a lodging service that provides overnight or short-term accommodations to guests or visitors, usually including provision of breakfast. Bed-and-breakfasts are usually located in large residential structures that have been adapted for this use. For the purpose of this definition, bed-and-breakfasts are always owned and operated by the resident owner or resident manager of the structure, include no more than four units, and accommodate each guest or visitor for no more than 14 consecutive days during any one-month period.
  - E. Business support services: establishments or places of business primarily engaged in the sale, rental or repair of equipment, supplies and materials or the provision of services used by office, professional and service establishments to the firms themselves, but excluding automotive, construction and farm equipment. Typical uses include office equipment and supply firms, small business machine repair shops or hotel equipment and supply firms, messenger and delivery services, custodial or maintenance services, and convenience printing and copying.
  - F. Business or trade schools: a use providing education or training in business, commerce, language, or other similar activity or occupational pursuit, and not otherwise defined as a home occupation, college or university, or public or private educational facility.
  - G. Campground: facilities providing camping or parking areas and incidental services for travelers in recreational vehicles or tents, which accommodate each guest or visitor for no more than 14 consecutive days during any one-month period.
  - H. Cocktail lounge: a use engaged in the preparation and retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail lounges, and similar uses other than a restaurant as that term is defined in this section.
  - I. Commercial recreation (controlled-impact): private businesses, or other organizations which may or may not be commercial by structure or by nature, which are primarily engaged in the provision or sponsorship of sports, entertainment, or recreation for participants or spectators. Controlled-impact commercial recreation uses typically take place entirely within

enclosed buildings or, when outdoors, have limited effects related to lighting, hours of operation, or noise. Typical uses include theaters, private dance halls, billiard or bowling centers, game arcades, indoor skating facilities, miniature golf courses, and private golf courses.

- J. Commercial recreation (high-impact): private businesses, or other organizations which may or may not be commercial by structure or by nature, which are primarily engaged in the provision or sponsorship of sports, entertainment, or recreation for participants or spectators. High-impact commercial recreation uses are typically located outdoors and have operating effects caused by lighting, noise, traffic, or hours of operation that create substantial environmental impacts. Typical uses include shooting ranges, lighted driving ranges, go-kart tracks, amusement parks, race tracks, and private baseball complexes.
- K. Communications services: establishments primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms, but excludes those classified as "utilities." Typical uses include television studios, telecommunications service centers, telegraph service offices, or film and sound recording facilities. Broadcast and communications towers, and their minor ancillary ground structures, are classified as "miscellaneous use types."
- L. Construction sales and services: establishments or places of business primarily engaged in the retail or wholesale sale, from the premises, of materials used in the construction of buildings or other structures other than retail sale of paint, fixtures and hardware. This use type excludes those uses classified under "automotive and equipment services." Typical uses include building materials sales, or tool and equipment rental or sales.
- M. Consumer services: establishments that provide services, primarily to individuals and households, but excluding automotive use types. Typical uses include automated banking machines, appliance repair shops, watch or jewelry repair shops, or musical instrument repair shops.
- N. Convenience storage: storage services primarily for personal effects and household goods within enclosed storage areas having individual access, but excluding use of such areas as workshops, hobby shops, manufacturing, or commercial activity. Typical uses include mini-warehousing.
- O. Dog day care: establishments where dogs may be groomed, trained, exercised, and socialized but not bred, sold, or let for hire. Dogs may be boarded when totally within a building.
- P. Food sales: establishments or places of business primarily engaged in the retail sale of food or household products for home consumption. Food sales establishments may include the sale of non-food items. Typical uses include groceries, delicatessens, meat markets, retail bakeries, and candy shops.
  - (1) Convenience food sales: establishments occupying facilities of less than 10,000 square feet; and characterized by sales of specialty foods or a limited variety of general items, and the sale of fuel for motor vehicles.
  - (2) Limited food sales: establishments occupying facilities of less than 10,000 square feet; and characterized by sales of specialty foods or a limited variety of general items, but excluding the accessory sale of fuel for motor vehicles. Typical uses include delicatessens, meat markets, retail bakeries, candy shops, and small grocery stores.

(3) General food sales: establishments selling a wide variety of food commodities and related items, using facilities 10,000 square feet or larger but less than 40,000 square feet. Typical uses include grocery stores and locker plants.

(4) Supermarkets: establishments selling a wide variety of food commodities, related items, and often providing a variety of non-food goods and services, using facilities 40,000 square feet or larger. Typical uses include large grocery stores.

- Q. Funeral services: establishments engaged in undertaking services such as preparing the human dead for burial, and arranging and managing funerals. Typical uses include funeral homes or mortuaries.
- R. Gaming facilities: establishments engaged in the lawful, on-site operation of games of chance that involve the risk of money for financial gain by patrons. Gaming facilities shall include the accessory sale of liquor and food, pursuant to regulations of the City of Seward and/or the State of Nebraska.
- S. Kennels: boarding and care services for dogs, cats and similar small mammals or large birds; or any premises on which more than three animals included under this definition over four months of age are kept and maintained. Typical uses include boarding kennels, ostrich-raising facilities, pet motels, or dog training centers.
- T. Laundry services: establishments primarily engaged in the provision of laundering, cleaning or dyeing services other than those classified as "personal services." Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply services.
- U. Liquor sales: establishments or places of business engaged in retail sale of alcoholic beverages for off-premises consumption. Typical uses include liquor stores, bottle shops, or any licensed sales of liquor, beer or wine for off-site consumption.
- V. Lodging: lodging services involving the provision of room and/or board, but not meeting the classification criteria of bed-and-breakfasts. Typical uses include hotels, apartment hotels, and motels.
- W. Personal improvement services: establishments primarily engaged in the provision of informational, instructional, personal improvements and similar services of a nonprofessional nature. Typical uses include driving schools, health or physical fitness studios, music schools, reducing salons, dance studios, handicraft and hobby instruction.
- X. Personal services: establishments or places of business primarily engaged in the provision of services of a personal nature. Typical uses include beauty and barber shops; seamstress, tailor, or shoe repair shops; photography studios; television or electronics repair; or dry-cleaning stations serving individuals and households. Personal services include establishments providing for the administration of massage or massage therapy carried out by persons licensed by the State of Nebraska when performing massage services as a part of the profession or trade for which licensed or persons performing massage services under the direction of a person so licensed; or persons performing massage services or therapy pursuant to the written direction of a licensed physician.
- Y. Pet services: retail sales, incidental pet health services, and grooming and boarding, when totally within a building, of dogs, cats, birds, fish, and similar small animals customarily used as household pets. Typical uses

include pet stores, small animal clinics, dog bathing and clipping salons, and pet grooming shops, but exclude uses for livestock and large animals.

- Z. Research services: establishments primarily engaged in research of an industrial or scientific nature. Typical uses include electronics research laboratories, space research and development firms, testing laboratories, or pharmaceutical research labs.
- AA. Restaurants: a use engaged in the preparation and retail sale of food and beverages; including the sale of alcoholic beverages when conducted as a secondary feature of the use.
- (1) Restaurant (drive-through or fast-food): an establishment that principally supplies food and beverages in disposable containers and is characterized by high automobile accessibility, ordering boards, drive-through windows/lanes, on-site accommodations, self-service, and short stays by customers.
  - (2) Restaurant (general): an establishment characterized by table service to customers and/or accommodation to walk-in clientele, as opposed to drive-in or fast-food restaurants. Typical uses include cafes, coffee shops, and restaurants.
- BB. Restricted (or adult) businesses: any business activity that offers the opportunity to view specified sexual activities or view and touch specified anatomical areas in a manner that lacks serious literary, artistic, political, or scientific value. This category includes the sale or viewing of visual or print materials that meet this criteria if the sale of such material constitutes more than 20% of the sales or retail floor area of the establishment. Typical uses include retail services or stores which are distinguished by an emphasis on activities or materials that emphasize primarily sexual content in their inventory and marketing practices; businesses which offer live performances characterized by exposure of specified anatomical areas; and adult theaters. Businesses may be classified as adult entertainment businesses without regard to service of alcoholic beverages.
- (1) For the purposes of this definition, "specified anatomical areas" include the following if less than opaquely covered: human genitals, the pubic region, pubic hair, or the female breast below a point immediately above the top of the areola.
  - (2) "Specified sexual activities" include any of the following conditions:
    - (a) Human genitals in a state of sexual stimulation or arousal.
    - (b) Acts or representations of acts of human masturbation, sexual intercourse with humans or animals, oral sex, or flagellation.
    - (c) Fondling or erotic touching of human genitals, pubic region, buttock, or female breast.
    - (d) Excretory functions as part of or in connection with any activities set forth in (a) through (c) above.
- CC. Retail services: sale or rental with incidental service of commonly used goods and merchandise for personal or household use, but excludes those classified more specifically by these use type classifications. Typical uses include department stores, apparel stores, furniture stores, or establishments providing the following products or services:
- (1) Household cleaning and maintenance products; drugs, cards, stationery, notions, books, tobacco products, cosmetics, and specialty items;

flowers, plants, hobby materials, toys, and handcrafted items; apparel, jewelry, fabrics and like items; cameras, photograph services, household electronic equipment, records, sporting equipment, kitchen utensils, home furnishing and appliances, art supplies and framing, arts and antiques, paint and wallpaper, hardware, carpeting and floor covering; interior decorating services; office supplies; mail order or catalog sales; bicycles; and automotive parts and accessories (excluding service and installation).

(2) General retail services include:

- (a) Limited retail services: establishments providing retail services, occupying facilities of 3,000 square feet or less. Typical establishments provide for specialty retailing or retailing oriented to Seward and its surrounding vicinity.
- (b) Medium retail services: establishments providing retail services, occupying facilities between 3,001 square feet and 10,000 square feet in a single establishment or multi-tenant facility. Typical establishments provide for specialty retailing or general-purpose retailing oriented to Seward and its surrounding vicinity.
- (c) Large retail services: establishments providing retail services, occupying facilities between 10,001 square feet and 40,000 square feet in a single establishment or multi-tenant facility. Typical establishments provide for specialty retailing or general retailing oriented to Seward and its surrounding vicinity.
- (d) Mass retail services: establishments providing retail services, occupying facilities over 40,000 square feet in a single establishment or multi-tenant facility. Typical establishments provide for general retailing oriented to Seward and the surrounding region.

- DD. Stables and/or riding academies: the buildings, pens and pasture areas used for the boarding and feeding of horses, llamas, or other equine not owned by the occupants of the premises. This use includes instruction in riding, jumping, and showing or the riding of horses/equines for hire.
- EE. Surplus sales: businesses engaged in the sale, including sale by auction, of used items or new items which are primarily composed of factory surplus or discontinued items. Surplus sales uses sometimes include regular outdoor display of merchandise. Typical uses include flea markets, auction houses, factory outlets, or merchandise liquidators.
- FF. Trade services: establishments or places of business primarily engaged in the provision of services that are not retail or primarily dedicated to walk-in clientele. These services often involve services to construction or building trades and may involve a small amount of screened, outdoor storage in appropriate zoning districts. Typical uses include shops or operating bases for plumbers, electricians, or HVAC (heating, ventilating, and air conditioning) contractors.
- GG. Travel centers: facilities that provide for the sale of fuel, provisions, and supplies to motorists, including operators of over-the-road trucks, in which less than 30% of the total site area is devoted to the servicing, accommodation, parking, or storage of over-the-road trucks. The calculation of these areas includes but is not limited to fuel islands for diesel fuel, truck washing facilities, truck parking areas, and associated maneuvering areas. Travel centers include a mix of uses, including food sales, general retail services, auto and equipment services, and restaurants, and are

typically located along or near interstate highways or other principal state and federal designated highway routes.

HH. Truck stops: facilities that provide for the sale of fuel, provisions, and supplies to motorists, including operators of over-the-road trucks, in which 30% or more of the total site area is devoted to the servicing, accommodation, parking, or storage of over-the-road trucks. The calculation of these areas includes but is not limited to fuel islands for diesel fuel, truck washing facilities, truck parking areas, and associated maneuvering areas. Travel centers include a mix of uses, including food sales, general retail services, auto and equipment services, and restaurants, and are typically located along or near interstate highways or other principal state and federal designated highway routes.

II. Veterinary services (general): veterinary services and hospitals for small animals. Typical uses include pet clinics, dog and cat hospitals, pet cemeteries and crematoriums, and veterinary hospitals for livestock and large animals.

JJ. Veterinary services (large animal): veterinary services and hospitals for large animals such as cows, bulls, horses, and other livestock. Typical uses include veterinary hospitals for livestock and large animals.

Section 2. That §410-31.5 to be amended as follows

§410-31.5 Commercial Uses.

- A. Auto service, repair, equipment repair, travel center, truck stop, and body repair uses.
- (1) Where permitted in commercial districts, all repair activities, including oil drainage, lifts, and other equipment, must take place within a completely enclosed building. Outdoor storage is permitted only where incidental to auto repair and body repair, provided that such storage is completely screened so as not to be visible from residential areas or public rights-of-way. Screening is subject to provisions of Article 33 of this chapter.
  - (2) Any spray painting must take place within structures designed for that purpose and be approved by the Building Official.
  - (3) All entrances and exits serving a gasoline or diesel service station, convenience store offering fuel sales, or automobile repair shop shall be at least 150 feet from a school, public park, religious assembly use, hospital, or residential use, as measured along any public street. Such access shall be at least 40 feet away from the right-of-way line of any intersection.
  - (4) All fuel pumps shall be set back at least 15 feet from any street line.
- B. Automobile, RV, and equipment rental and sales.
- (1) All outdoor new display areas for rental and sales facilities shall be surfaced with concrete, asphalt, asphaltic concrete or brick and shall be maintained with materials sufficient to prevent mud, dust or loose material. Existing display areas are exempt from this requirement, unless the use has been discontinued for more than 12 consecutive months.

- (2) Body repair services are permitted as an accessory use to automobile rental and sales facilities, provided that such repair services shall not exceed 25% of the gross floor area of the building.

C. Aviation Maintenance and repair services.

- (1) The aircraft must be tugged or trailered from the airport to the maintenance facility
- (2) The aircraft must enter the maintenance facility from the airport side.
- (3) No aircraft will remain outdoors outside of hours of operation.
- (4) Aircraft maintenance facility must be within 1000 feet of the Seward Airport Authority property.

D. Bed-and-breakfasts.

- (1) When permitted in residential districts, bed-and-breakfasts shall include a maximum of four guest units and the residence of the facility owner.
- (2) Bed-and-breakfasts permitted in the CBD District must provide any sleeping facility only on levels above street level, except that units specifically designed and reserved for occupancy by handicapped people may be located on the street level.

E. Campgrounds.

- (1) Minimum size. Each campground established after the effective date of this chapter shall have a minimum size of one acre.
- (2) Setbacks. All campgrounds shall maintain a fifty-foot front yard setback and a twenty- five-foot bufferyard from all other property lines.
- (3) Each campground must maintain water supply, sewage disposal, and water and toilet facilities in compliance with all City ordinances; or, alternately, be limited to use by self-contained campers providing their own on-board water and disposal systems.

F. Construction sales and service. Retail home improvement stores and centers may include outdoor storage of materials and must comply with the following conditions:

- (1) Architectural design and materials shall be consistent with the current or projected character of the surrounding area.
- (2) All outside storage or display of merchandise or other materials or equipment shall be screened from view at eye level from a public street or adjacent property.
- (3) All storage buildings with overhead doors, drive openings, or open bays and all loading areas shall be fully screened from view at eye level from a public street or adjacent property.
- (4) Minimum screening shall be consistent with screening standards set forth in § 410-33.6.
- (5) All areas not occupied by buildings or landscaping shall be paved with concrete or asphalt, or surfaced with gravel or similar treatment to reduce dust.

G. Convenience storage. When permitted outside of the I-2 District, convenience storage facilities shall be subject to the following additional requirements:

- (1) Activities within the facility shall be limited to the rental of storage cubicles and the administration and maintenance of the facility.
- (2) All driveways within the facility shall provide a paved surface with a minimum width of 25 feet.
- (3) All storage must be within enclosed buildings and shall not include the storage of hazardous materials.
- (4) No storage buildings may open into required front yards.
- (5) Facilities, except within the CBD (Central Business District), must maintain landscaped bufferyards of 30 feet adjacent to any public right-of-way and 20 feet adjacent to other property lines, unless greater setbacks are required by Article 33.
- (6) Within the CBD (Central Business District), all storage units must be contained within an enclosed building structure.

H. Dog day care.

- (1) The dogs shall be under the direct supervision of an on-duty company employee at all times.
- (2) Provide sight-obscuring fencing for all on-site outdoor exercise areas. The fence shall be subject to § 410-32.8, Fence regulations.
- (3) Outdoor exercise area shall have artificial turf and/or pea gravel.
- (4) Maximum of 15 dogs in the outdoor exercise area.
- (5) Outdoor exercise area hours of operation are from dawn to dusk.
- (6) The outdoor exercise area shall not be used on July 4.
- (7) Dog day care facilities shall not be adjacent to a residential zoning district; this includes across streets and rights-of-way.
- (8) The applicant shall be required to obtain all licenses and permits and meet the City's conditional use and site plan review requirements, as applicable.

I. Kennels.

- (1) The minimum lot size shall be two acres.
- (2) No dog runs or exterior kennels shall be located nearer than 50 feet to any property line and 100 feet to the property line of any residential use or district.
- (3) All kennel facilities shall be screened around such facilities or at property lines to prevent distracting or exciting animals. Screening shall be of a type provided by Article 33, establishing landscape and screening standards.

J. Restricted (adult entertainment) businesses. Adult entertainment businesses shall be subject to the following restrictions, and no person shall cause or permit the establishment of any adult entertainment business contrary to said restrictions:

- (1) No adult entertainment business shall be open for business between the hours of 12:00 midnight and 6:00 a.m.
- (2) A new adult entertainment business shall not be allowed within 1,000 feet of an existing adult entertainment business.

- (3) A new adult entertainment business shall not be located within 500 feet of any residentially zoned district or 1,000 feet of a preexisting school, public park, or place of worship.
- (4) The provisions of this subsection shall apply to any adult entertainment businesses in existence at the time the ordinance codified in this chapter takes effect. All nonconformance shall come into compliance on or before January 1, 2005, and no such nonconforming use shall be permitted to expand in size or scope, and the rights granted in this chapter shall terminate upon cessation of business, sale or transfer of ownership of the adult entertainment business.
- (5) Measurement of distances. For the purpose of this subsection, measurements shall be made in a straight line, without regard to intervening structures or objects, from the main entrance of such adult entertainment business to the point on the property line of such other business, school, church, public park or areas zoned for residential use which is closest to the main entrance of such adult entertainment business.
- (6) No adult entertainment business shall be conducted in any manner that permits the observation of models or any material depicting, describing or relating to specified sexual activities or specified anatomical areas by display, decoration, sign, show window or other opening from any public way or from any property not licensed as an adult use. No operator of an adult entertainment business or any officer, associate, member, representative, agent, owner, or employee of such business shall engage in any activity or conduct or permit any other person to engage in any activity or conduct in or about the premises which is prohibited by this code or any laws of the state or the United States.
- (7) No part of the interior of the adult entertainment business shall be visible from any pedestrian sidewalk, walkway, street, or other public or semi-public area.
- (8) An adult entertainment business shall post a sign at the entrance of the premises, which shall state the nature of the business and shall state that no one under the age of 18 years is allowed on the premises. The sign shall comply with the City's sign regulations. This subsection shall not be construed to prohibit the owner from establishing an older age limitation for coming on the premises.
- (9) Nuisance operation. Any adult entertainment business operated, conducted or maintained contrary to the provisions of this chapter shall be and the same is declared to be unlawful and a public nuisance, and the City Attorney may, in addition to or in lieu of prosecuting a criminal action under this chapter, commence an action or actions, proceeding or proceedings, for the abatement, removal or injunction thereof, in the manner prescribed by law, and shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such establishment and restrain and enjoin any person from operating, conducting or maintaining an adult entertainment business contrary to the provisions of this chapter.

Section 3. That Attachment 1 Use Matrix is amended as follows

ZONING AND SUBDIVISION

410 Attachment 1

City of Seward

Use Matrix

[Amended 11-20-2018 by Ord. No. 2018-19; 2-8-2019 by Ord. No. 2019-05; 2-19-2019 by Ord. No. 2019-04; 7-16-2019 by Ord. No. 2019-21; 6-16-2020 by Ord. No. 2020-13; 11-17-2020 by Ord. No. 2020-31; 7-6-2021 by Ord. No. 2021-15; 8-17-2021 by Ord. No. 2021-18; 10-4-2022 by Ord. No. 2022-17]]

KEY:

- P Permitted by right or by right subject to supplemental regulations
- S Permitted by conditional use permit (§ 410-44.3)
- S(x) Expansion of an existing use is permitted subject to approval of a conditional use permit
- E Permitted by right if lawfully existing on the effective date of this chapter
- Blank Use not permitted in zoning district
- \* Use subject to site plan review (§ 410-44.2)

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
<b>Agricultural Uses</b>																
Horticulture	L	P	P													§ 410-31.2
Crop production	L	P	P													§ 410-31.2
Animal production	M	P	P													§ 410-31.2
Confined animal feeding operations	I	S(x)														§§ 410-31.2, 410-31.3
Livestock sales	H	S														
<b>Residential Uses</b>																
Single-family detached	L	P	P	P	P	P	P	P	P	P	S/E	S/E	E	E	E	
Single-family attached	L			P	P	P	P	P	P	P	S/E	S/E	E	E	E	
Duplex	L			P	P	P	P	P	P	P	S	S	E	E	E	
Two-family*	L			S	S	P	P	S	P	S	S	S				
Townhouse*	L				P	P	P	S	P	P	S	P	E	E	E	
Multiple-family*	M					S	P		P	P	S	P	E	E	E	
Downtown residential*	L								P			P				§ 410-31.3

SEWARD CODE

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Group residential*	M	S			S	S	P	S	S	S/E	E	E	E	E	E	§ 410-31.3
Boardinghouse*	M						S		S	E	E	E	E	E	E	
Manufactured housing residential	L	P	P	P	P	P	P	P	P	P	S/E	S	E	E	E	
Mobile home park*	M							P								§ 410-31.3
Mobile home subdivision	L							P								§ 410-31.3
Retirement residential*	M	S	S	S	P	P	P	S	P	S	S	P				
<b>Civic Uses</b>																
Administration	L	P	S		S	S	P	S	P	P	P	P	P	P	P	
Cemetery*	L	S	S	S	S	S	S	S								
Clubs (recreational)*	L	S	S	S	S	S	P	S	P	P	P	P	P	P	P	§ 410-31.4
Clubs (social)*	M	S	S	S	S	S	P	S	P	P	P	P	P	P	P	§ 410-31.4
College/University*	H	S	S	S	S	S	S	S	S	P	P	P	P	P		
Convalescent services*	L	S	S	S	S	S	P	S	P	P	P	S	S			
Cultural services*	M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Day care (limited)	L	P	P	P	P	P	P	P	P	P	P	P	P	P	P	§ 410-31.4
Day care (general)*	M	S	S	S	S	S	P	P	P	P	P	P	P	P	P	§ 410-31.4
Detention facilities*	I	S									S	S		S	S	
Emergency residential	L	P	P	P	P	P	P	P	P	P	P	P				
Group-care facility*	M			S	S	P	P	S	P	P	P	P				§ 410-31.4
Group home	L	P	P	P	P	P	P	P	P	P	P	P				§ 410-31.4
Guidance services	L					S	P	S	P	P	P	P	P	P	P	
Health care*	M	S			S	S	P	S	P	P	P	P	P	P	P	
Hospitals*	I	S			S	S	S		S	S	P	P	P	S	S	
Maintenance facility*	H	S	S				S			S	P	S	P	P	P	
Park and recreation	L	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal facilities*	M					S	S		P	P	P	P	P	P	P	
Primary education*	H	P	P	P	P	P	P	P	P	P	S	S				

ZONING AND SUBDIVISION

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Public assembly*	H								S	S	P	P	S	P	P	
Religious assembly*	M	P	S	S	S	S	S	S	P	P	P	P	P	P	C	
Safety services*	M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary education*	I	S	S	S	S	S	P	S	P	S	P	S	S	S		
Utilities*	M	P	S	S	S	S	S	S	S	S	P	S	P	P	P	
<b>Office Uses</b>																
Corporate offices*	M					S	S		P	P	P	P	P	P	P	
General offices	M					S	S		P	P	P	P	P	P	P	
Financial services A	L						S		P	P	P	P	P	P	P	
Financial services B*	M								S	P	P	P	P	P	P	
Medical offices A	L						S		P	P	P	P	P	P	P	
Medical offices B*	M						S		P	P	P	P	P	P	P	
<b>Commercial Uses</b>																
Agricultural sales/service*	H	S									P		S	P	P	
Auto auction lots*	H										S			P	P	§ 410-31.5
Auto rental/sales*	H									S	P	P	S	P	P	§ 410-31.5
Auto services*	H								S	S	P	P	P	P	P	§ 410-31.5
<u>Aviation Maintenance Repair*</u>	<u>M</u>										<u>S</u>			<u>P</u>	<u>P</u>	<u>§ 410-31.5</u>
Body repair*	I										P	S	S	P	P	§ 410-31.5
Dog day care	M	S	S						S	S	S	S		S		§ 410-31.5
Equipment rental/sales*	H									S	P	S	S	P	P	§ 410-31.5
Equipment repair*	H										P	S		P	P	§ 410-31.5
Bed-and-breakfast*	L	S	S	S	P	P	P	S	P	P	P	P	S	S	S	§ 410-31.5
Business support services*	M						S		P	P	P	P	P	P	P	
Business/Trade school*	H						S		P	S	P	P	P	P	P	
Campground*	M	S	S								S					§ 410-31.5
Cocktail lounge*	H									S	P	P	P	P	P	
Commercial recreation (controlled-impact)*	H									S	P	P	P	P	P	

SEWARD CODE

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Commercial recreation (high-impact)*	H	S									P		S	P	P	
Communication service*	M					S			P	S	P	P	P	P	P	
Construction sales/service*	H										P	S	P	P	P	§ 410-31.5
Consumer service*	M								P	P	P	P	P	P	P	
Convenience storage*	H						S					P	P	P	P	§ 410-31.5
Food sales (convenience)*	H								S	P	P	P	S	P	S	
Food sales (limited)*	L								P	P	P	P	S			
Food sales (general)*	M								S	P	P	P	S	P		
Food sales (supermarkets)*	I									S	P	S				
Funeral service*	M				S	S	P		P	P	P	P	P	P	P	
Gaming facilities*	H									S	P	P		P	P	
Kennels*	M	S	S								S			P	P	§ 410-31.5
Laundry services*	H										P	P	P	P	P	
Liquor sales*	H									S	P	P		P		
Lodging*	H								S	S	P	P	P			
Personal improvement	M						S		P	P	P	P	P	P	P	
Personal services*	M						S		P	P	P	P	P	P	P	
Pet services*	M								P	P	P	P	P	P		
Research services*	M								S	S	P	P	P	P	P	
Restaurants (drive-through or fast-food)*	H								S	S	S	S	S	S	S	
Restaurants (general)*	H								P	P	P	P	P	P	P	
Restricted business*	I										S			P	P	§ 410-31.5
Retail services (limited)	M								P	P	P	P	P			
Retail services (medium)	M								P	P	P	P	P			
Retail services (large)*	H								S	S	S	S				
Retail services (mass)*	I									S	S					
Stables*	M	P	S													

ZONING AND SUBDIVISION

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Surplus sales*	I										P		P	P	P	
Trade services*	M								S	S	P	S	P	P	P	
Travel centers	H									S	P		S	P	P	§ 410-31.5
Truck stops	I										S		S	S	P	§ 410-31.5
Veterinary services (general)*	M	S	S						P	P	P	P	P	P	P	
Veterinary services (large animal)	H	S												P	P	
<b>Parking Uses</b>																
Off-street parking*	H								S		P	S		P	P	
Parking structure*	H									S	P	P	P	P	P	
<b>Transportation Uses</b>																
Aviation (general)*	I	S											S	S	P	
Aviation (private)*	M	S	S											S	S	
Railroad facilities*	I											S	S	P	P	
Truck terminal*	H													S	P	
Transportation terminal*	H									S	P	P	P	P	P	
<b>Industrial Uses</b>																
Agricultural industry*	I	S												S	P	
Construction yards*	H													P	P	
Custom manufacturing	M								S	S	P	P	P	P	P	
Light industry*	M												S	P	P	
General industry*	H													P	P	
Heavy industry*	I														S	
Recycling collection*	M									S	P	S	S	P	P	
Recycling processing*	H										S			P	P	
Resource extraction*	I	S													S	§ 410-31.6
Salvage services*	I	S													S	§ 410-31.6
Vehicle storage*	H													S	S	§ 410-31.6

SEWARD CODE

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Warehousing (enclosed)*	M	S									S	S	P	P	P	
Warehousing (open)*	H													S	P	
<b>Miscellaneous Uses</b>																
Amateur radio tower	L	P	P	P	P	P	P	P	P	P	P	S	P	P	P	
Communications tower	M	S	S						S		S	S	P	P	P	
Construction batch plant*	H													S	P	
Landfill (nonputrescible)*	H	S													S	§ 410-31.9
Landfill (putrescible)*	I															§ 410-31.9
WECS	L	P	S	S	S	S	S	S	S	S	S	S	P	P	P	§ 410-31.9
Shipping containers	H	P									S		S	P	P	§ 410-31.13

SECTION 4. REPEAL. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5. WHEN OPERATIVE; PUBLICATION IN PAMPHLET FORM. This ordinance shall be published in pamphlet form and shall be in full force from and after its passage, approval and publication or posting as required by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025

CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

ATTEST:

\_\_\_\_\_  
Derek Bargmann  
City Clerk

ZONING AND SUBDIVISION

410 Attachment 1

City of Seward

Use Matrix

[Amended 11-20-2018 by Ord. No. 2018-19; 2-8-2019 by Ord. No. 2019-05; 2-19-2019 by Ord. No. 2019-04; 7-16-2019 by Ord. No. 2019-21; 6-16-2020 by Ord. No. 2020-13; 11-17-2020 by Ord. No. 2020-31; 7-6-2021 by Ord. No. 2021-15; 8-17-2021 by Ord. No. 2021-18; 10-4-2022 by Ord. No. 2022-17]]

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<b>Agricultural Uses</b>																
Horticulture	L	P	P													§ 410-31.2
Crop production	L	P	P													§ 410-31.2
Animal production	M	P	P													§ 410-31.2
Confined animal feeding operations	I	S(x)														§§ 410-31.2, 410-31.3
Livestock sales	H	S														
<b>Residential Uses</b>																
Single-family detached	L	P	P	P	P	P	P	P	P	P	S/E	S/E	E	E	E	
Single-family attached	L			P	P	P	P	P	P	P	S/E	S/E	E	E	E	
Duplex	L			P	P	P	P	P	P	P	S	S	E	E	E	
Two-family*	L			S	S	P	P	S	P	S	S	S				
Townhouse*	L				P	P	P	S	P	P	S	P	E	E	E	
Multiple-family*	M					S	P		P	P	S	P	E	E	E	
Downtown residential*	L								P			P				§ 410-31.3

SEWARD CODE

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Group residential*	M	S			S	S	P	S	S	S/E	E	E	E	E	E	§ 410-31.3
Boardinghouse*	M						S		S	E	E	E	E	E	E	
Manufactured housing residential	L	P	P	P	P	P	P	P	P	P	S/E	S	E	E	E	
Mobile home park*	M							P								§ 410-31.3
Mobile home subdivision	L							P								§ 410-31.3
Retirement residential*	M	S	S	S	P	P	P	S	P	S	S	P				
<b>Civic Uses</b>																
Administration	L	P	S		S	S	P	S	P	P	P	P	P	P	P	
Cemetery*	L	S	S	S	S	S	S	S								
Clubs (recreational)*	L	S	S	S	S	S	P	S	P	P	P	P	P	P	P	§ 410-31.4
Clubs (social)*	M	S	S	S	S	S	P	S	P	P	P	P	P	P	P	§ 410-31.4
College/University*	H	S	S	S	S	S	S	S	S	P	P	P	P	P		
Convalescent services*	L	S	S	S	S	S	P	S	P	P	P	S	S			
Cultural services*	M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Day care (limited)	L	P	P	P	P	P	P	P	P	P	P	P	P	P	P	§ 410-31.4
Day care (general)*	M	S	S	S	S	S	P	P	P	P	P	P	P	P	P	§ 410-31.4
Detention facilities*	I	S									S	S		S	S	
Emergency residential	L	P	P	P	P	P	P	P	P	P	P	P				
Group-care facility*	M			S	S	P	P	S	P	P	P	P				§ 410-31.4
Group home	L	P	P	P	P	P	P	P	P	P	P	P				§ 410-31.4
Guidance services	L					S	P	S	P	P	P	P	P	P	P	
Health care*	M	S			S	S	P	S	P	P	P	P	P	P	P	
Hospitals*	I	S			S	S	S		S	S	P	P	P	S	S	
Maintenance facility*	H	S	S				S			S	P	S	P	P	P	
Park and recreation	L	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal facilities*	M					S	S		P	P	P	P	P	P	P	
Primary education*	H	P	P	P	P	P	P	P	P	P	S	S				

ZONING AND SUBDIVISION

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Public assembly*	H								S	S	P	P	S	P	P	
Religious assembly*	M	P	S	S	S	S	S	S	P	P	P	P	P	P	C	
Safety services*	M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary education*	I	S	S	S	S	S	P	S	P	S	P	S	S	S		
Utilities*	M	P	S	S	S	S	S	S	S	S	P	S	P	P	P	
<b>Office Uses</b>																
Corporate offices*	M					S	S		P	P	P	P	P	P	P	
General offices	M					S	S		P	P	P	P	P	P	P	
Financial services A	L						S		P	P	P	P	P	P	P	
Financial services B*	M								S	P	P	P	P	P	P	
Medical offices A	L						S		P	P	P	P	P	P	P	
Medical offices B*	M						S		P	P	P	P	P	P	P	
<b>Commercial Uses</b>																
Agricultural sales/service*	H	S									P		S	P	P	
Auto auction lots*	H										S			P	P	§ 410-31.5
Auto rental/sales*	H									S	P	P	S	P	P	§ 410-31.5
Auto services*	H								S	S	P	P	P	P	P	§ 410-31.5
<u>Aviation Maintenance Repair*</u>	<u>M</u>										<u>S</u>			<u>P</u>	<u>P</u>	<u>§ 410-31.5</u>
Body repair*	I										P	S	S	P	P	§ 410-31.5
Dog day care	M	S	S						S	S	S	S		S		§ 410-31.5
Equipment rental/sales*	H									S	P	S	S	P	P	§ 410-31.5
Equipment repair*	H										P	S		P	P	§ 410-31.5
Bed-and-breakfast*	L	S	S	S	P	P	P	S	P	P	P	P	S	S	S	§ 410-31.5
Business support services*	M						S		P	P	P	P	P	P	P	
Business/Trade school*	H						S		P	S	P	P	P	P	P	
Campground*	M	S	S								S					§ 410-31.5
Cocktail lounge*	H									S	P	P	P	P	P	
Commercial recreation (controlled-impact)*	H									S	P	P	P	P	P	

SEWARD CODE

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Commercial recreation (high-impact)*	H	S									P		S	P	P	
Communication service*	M					S			P	S	P	P	P	P	P	
Construction sales/service*	H										P	S	P	P	P	§ 410-31.5
Consumer service*	M								P	P	P	P	P	P	P	
Convenience storage*	H						S					P	P	P	P	§ 410-31.5
Food sales (convenience)*	H								S	P	P	P	S	P	S	
Food sales (limited)*	L								P	P	P	P	S			
Food sales (general)*	M								S	P	P	P	S	P		
Food sales (supermarkets)*	I									S	P	S				
Funeral service*	M				S	S	P		P	P	P	P	P	P	P	
Gaming facilities*	H									S	P	P		P	P	
Kennels*	M	S	S								S			P	P	§ 410-31.5
Laundry services*	H										P	P	P	P	P	
Liquor sales*	H									S	P	P		P		
Lodging*	H								S	S	P	P	P			
Personal improvement	M						S		P	P	P	P	P	P	P	
Personal services*	M						S		P	P	P	P	P	P	P	
Pet services*	M								P	P	P	P	P	P		
Research services*	M								S	S	P	P	P	P	P	
Restaurants (drive-through or fast-food)*	H								S	S	S	S	S	S	S	
Restaurants (general)*	H								P	P	P	P	P	P	P	
Restricted business*	I										S			P	P	§ 410-31.5
Retail services (limited)	M								P	P	P	P	P			
Retail services (medium)	M								P	P	P	P	P			
Retail services (large)*	H								S	S	S	S				
Retail services (mass)*	I									S	S					
Stables*	M	P	S													

ZONING AND SUBDIVISION

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Surplus sales*	I										P		P	P	P	
Trade services*	M								S	S	P	S	P	P	P	
Travel centers	H									S	P		S	P	P	§ 410-31.5
Truck stops	I										S		S	S	P	§ 410-31.5
Veterinary services (general)*	M	S	S						P	P	P	P	P	P	P	
Veterinary services (large animal)	H	S												P	P	
<b>Parking Uses</b>																
Off-street parking*	H								S		P	S		P	P	
Parking structure*	H									S	P	P	P	P	P	
<b>Transportation Uses</b>																
Aviation (general)*	I	S											S	S	P	
Aviation (private)*	M	S	S											S	S	
Railroad facilities*	I											S	S	P	P	
Truck terminal*	H													S	P	
Transportation terminal*	H									S	P	P	P	P	P	
<b>Industrial Uses</b>																
Agricultural industry*	I	S												S	P	
Construction yards*	H													P	P	
Custom manufacturing	M								S	S	P	P	P	P	P	
Light industry*	M												S	P	P	
General industry*	H													P	P	
Heavy industry*	I														S	
Recycling collection*	M									S	P	S	S	P	P	
Recycling processing*	H										S			P	P	
Resource extraction*	I	S													S	§ 410-31.6
Salvage services*	I	S													S	§ 410-31.6
Vehicle storage*	H													S	S	§ 410-31.6

SEWARD CODE

Use Types	Impact Rating	AG	RR	R-1	R-2	R-3	R-4	RM	UC	C-1	C-2	CBD	BP	I-1	I-2	Supplemental Regulations
Warehousing (enclosed)*	M	S									S	S	P	P	P	
Warehousing (open)*	H													S	P	
<b>Miscellaneous Uses</b>																
Amateur radio tower	L	P	P	P	P	P	P	P	P	P	P	S	P	P	P	
Communications tower	M	S	S						S		S	S	P	P	P	
Construction batch plant*	H													S	P	
Landfill (nonputrescible)*	H	S													S	§ 410-31.9
Landfill (putrescible)*	I															§ 410-31.9
WECS	L	P	S	S	S	S	S	S	S	S	S	S	P	P	P	§ 410-31.9
Shipping containers	H	P									S		S	P	P	§ 410-31.13

**APPLICATION TYPE**

**FINAL ACTION?**

**DEVELOPER/OWNER**

ULDO Amendment

**PC HEARING DATE**

**RELATED APPLICATIONS**

**PROPERTY ADDRESS, ZONING DISTRICT/USE**

September 8, 2025

**BRIEF SUMMARY OF REQUEST**

Review of a City of Seward Unified Land Development Ordinance (ULDO). Article 3 Use Types, 410-3.7 Commercial Uses; 410 Attachment 1 Use Matrix, and Article 31 Supplemental Use Regulation; in reference to aviation maintenance and repair.

**APPLICATION CONTACT**

Tim Dworak

City of Seward - Building and Zoning

**ANALYSIS**

Attached is the proposed amendment red line changes as well as the existing amendment for comparison.

This amendment change is to add a proposed use for Aviation maintenance and repair services to Commercial uses and to define requirements for a conditional use permit in the supplemental uses and to update the use matrix for the appropriate zoning districts the use would be allowable in.

The notice of this Public Hearing was posted in the Seward County Independent.

Prepared by

Tim Dworak

City of Seward Building - Zoning – Code Enforcement Director



Request for Amendment to the Unified Land Development Ordinance

Date: 2/16/25 Application Fee: \$200 + Notification Fee: \$100 + Filing Fee: \_\_\_\_\_ = Amount Due: \$300

Applicant: Steve Helmandollar Address: 1600 N 212<sup>th</sup> St, Elkhorn NE 68022

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I wish to \_\_\_\_\_ Build \_\_\_\_\_ Alter Buildings/  
Structures \_\_\_\_\_  Change the Use of Land or Structures \_\_\_\_\_ Premise Address: 1253 280<sup>th</sup> Rd

Legal Description: E<sup>2</sup> NE<sup>4</sup> 5-10-3

The following change in the Unified Land Development ordinance is hereby requested:

Change in zoning of the subject property from its present classification: \_\_\_\_\_

To the following proposed zoning classification: \_\_\_\_\_

Amend the text or district regulations as follows: allow aviation maintenance & repair in G2 district w/ conditional use permit

To permit the following improvement or use: Aviation maintenance & repair

The applicant shall furnish a plat of the area containing the property for which a zoning change is sought and including all the lots within 300 feet of the property lines of the subject property. The plat shall show existing and proposed zoning.

I certify that the above information and that required by section \_\_\_\_\_ of the \_\_\_\_\_ Unified Land Development Ordinance, as submitted herewith, is, to the best of my knowledge, true and accurate.

Applicate Signature: 

**§ 410-31.5. Commercial uses. [Amended 2-8-2019 by Ord. No. 2019-05; 9-17-2019 by Ord. No. 2019-26; 11-17-2020 by Ord. No. 2020-31; 10-4-2022 by Ord. No. 2022-17]**

- A. Auto service, repair, equipment repair, travel center, truck stop, and body repair uses.
  - (1) Where permitted in commercial districts, all repair activities, including oil drainage, lifts, and other equipment, must take place within a completely enclosed building. Outdoor storage is permitted only where incidental to auto repair and body repair, provided that such storage is completely screened so as not to be visible from residential areas or public rights-of-way. Screening is subject to provisions of Article 33 of this chapter.
  - (2) Any spray painting must take place within structures designed for that purpose and be approved by the Building Official.
  - (3) All entrances and exits serving a gasoline or diesel service station, convenience store offering fuel sales, or automobile repair shop shall be at least 150 feet from a school, public park, religious assembly use, hospital, or residential use, as measured along any public street. Such access shall be at least 40 feet away from the right-of-way line of any intersection.
  - (4) All fuel pumps shall be set back at least 15 feet from any street line.
- B. Automobile, RV, and equipment rental and sales.
  - (1) All outdoor display areas for rental and sales facilities shall be hard-surfaced, unless screened from casual view as provided by § 410-33.6.
  - (2) Body repair services are permitted as an accessory use to automobile rental and sales facilities, provided that such repair services shall not exceed 25% of the gross floor area of the building.
- C. Bed-and-breakfasts.
  - (1) When permitted in residential districts, bed-and-breakfasts shall include a maximum of four guest units and the residence of the facility owner.
  - (2) Bed-and-breakfasts permitted in the CBD District must provide any sleeping facility only on levels above street level, except that units specifically designed and reserved for occupancy by handicapped people may be located on the street level.
- D. Campgrounds.
  - (1) Minimum size. Each campground established after the effective date of this chapter shall have a minimum size of one acre.
  - (2) Setbacks. All campgrounds shall maintain a fifty-foot front yard setback and a twenty-five-foot bufferyard from all other property lines.
  - (3) Each campground must maintain water supply, sewage disposal, and water and toilet facilities in compliance with all City ordinances; or, alternately, be limited to use by self-contained campers providing their own on-board water and disposal systems.

- E. Construction sales and service. Retail home improvement stores and centers may include outdoor storage of materials and must comply with the following conditions:
- (1) Architectural design and materials shall be consistent with the current or projected character of the surrounding area.
  - (2) All outside storage or display of merchandise or other materials or equipment shall be screened from view at eye level from a public street or adjacent property.
  - (3) All storage buildings with overhead doors, drive openings, or open bays and all loading areas shall be fully screened from view at eye level from a public street or adjacent property.
  - (4) Minimum screening shall be consistent with screening standards set forth in § 410-33.6.
  - (5) All areas not occupied by buildings or landscaping shall be paved with concrete or asphalt, or surfaced with gravel or similar treatment to reduce dust.
- F. Convenience storage. When permitted outside of the I-2 District, convenience storage facilities shall be subject to the following additional requirements:
- (1) Activities within the facility shall be limited to the rental of storage cubicles and the administration and maintenance of the facility.
  - (2) All driveways within the facility shall provide a paved surface with a minimum width of 25 feet.
  - (3) All storage must be within enclosed buildings and shall not include the storage of hazardous materials.
  - (4) No storage buildings may open into required front yards.
  - (5) Facilities, except within the CBD (Central Business District), must maintain landscaped bufferyards of 30 feet adjacent to any public right-of-way and 20 feet adjacent to other property lines, unless greater setbacks are required by Article 33.
  - (6) Within the CBD (Central Business District), all storage units must be contained within an enclosed building structure.
- G. Dog day care.
- (1) The dogs shall be under the direct supervision of an on-duty company employee at all times.
  - (2) Provide sight-obscuring fencing for all on-site outdoor exercise areas. The fence shall be subject to § 410-32.8, Fence regulations.
  - (3) Outdoor exercise area shall have artificial turf and/or pea gravel.
  - (4) Maximum of 15 dogs in the outdoor exercise area.
  - (5) Outdoor exercise area hours of operation are from dawn to dusk.

- (6) The outdoor exercise area shall not be used on July 4.
- (7) Dog day care facilities shall not be adjacent to a residential zoning district; this includes across streets and rights-of-way.
- (8) The applicant shall be required to obtain all licenses and permits and meet the City's conditional use and site plan review requirements, as applicable.

#### H. Kennels.

- (1) The minimum lot size shall be two acres.
- (2) No dog runs or exterior kennels shall be located nearer than 50 feet to any property line and 100 feet to the property line of any residential use or district.
- (3) All kennel facilities shall be screened around such facilities or at property lines to prevent distracting or exciting animals. Screening shall be of a type provided by Article 33, establishing landscape and screening standards.

#### I. Restricted (adult entertainment) businesses. Adult entertainment businesses shall be subject to the following restrictions, and no person shall cause or permit the establishment of any adult entertainment business contrary to said restrictions:

- (1) No adult entertainment business shall be open for business between the hours of 12:00 midnight and 6:00 a.m.
- (2) A new adult entertainment business shall not be allowed within 1,000 feet of an existing adult entertainment business.
- (3) A new adult entertainment business shall not be located within 500 feet of any residentially zoned district or 1,000 feet of a preexisting school, public park, or place of worship.
- (4) The provisions of this subsection shall apply to any adult entertainment businesses in existence at the time the ordinance codified in this chapter takes effect. All nonconformance shall come into compliance on or before January 1, 2005, and no such nonconforming use shall be permitted to expand in size or scope, and the rights granted in this chapter shall terminate upon cessation of business, sale or transfer of ownership of the adult entertainment business.
- (5) Measurement of distances. For the purpose of this subsection, measurements shall be made in a straight line, without regard to intervening structures or objects, from the main entrance of such adult entertainment business to the point on the property line of such other business, school, church, public park or areas zoned for residential use which is closest to the main entrance of such adult entertainment business.
- (6) No adult entertainment business shall be conducted in any manner that permits the observation of models or any material depicting, describing or relating to specified sexual activities or specified anatomical areas by display, decoration, sign, show window or other opening from any public way or from any property not licensed as an adult use. No operator of an adult entertainment business or any officer, associate,

member, representative, agent, owner, or employee of such business shall engage in any activity or conduct or permit any other person to engage in any activity or conduct in or about the premises which is prohibited by this code or any laws of the state or the United States.

- (7) No part of the interior of the adult entertainment business shall be visible from any pedestrian sidewalk, walkway, street, or other public or semi-public area.
- (8) An adult entertainment business shall post a sign at the entrance of the premises, which shall state the nature of the business and shall state that no one under the age of 18 years is allowed on the premises. The sign shall comply with the City's sign regulations. This subsection shall not be construed to prohibit the owner from establishing an older age limitation for coming on the premises.
- (9) Nuisance operation. Any adult entertainment business operated, conducted or maintained contrary to the provisions of this chapter shall be and the same is declared to be unlawful and a public nuisance, and the City Attorney may, in addition to or in lieu of prosecuting a criminal action under this chapter, commence an action or actions, proceeding or proceedings, for the abatement, removal or enjoinder thereof, in the manner prescribed by law, and shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such establishment and restrain and enjoin any person from operating, conducting or maintaining an adult entertainment business contrary to the provisions of this chapter.

**§ 410-3.7. Commercial use types. [Amended 4-3-2018 by Ord. No. 2018-10; 2-8-2019 by Ord. No. 2019-05; 6-16-2020 by Ord. No. 2020-13; 10-4-2022 by Ord. No. 2022-17]**

Commercial uses include the sale, rental, service, and distribution of goods; and the provision of services other than those classified under other use types.

- A. Agricultural sales and service: establishments or places of business engaged in sale from the premises of feed, grain, fertilizers, farm equipment, pesticides and similar goods or in the provision of agriculturally related services with incidental storage on lots other than where the service is rendered. Typical uses include nurseries, hay, farm implement dealerships, feed and grain stores, and tree service firms.
- B. Automotive and equipment services: establishments or places of business primarily engaged in sale and/or service of automobiles, trucks, or heavy equipment. The following are considered automotive and equipment use types:
  - (1) Automobile auction lots: sale of motor vehicles through a process of periodic auctions or bid procedures. Automobile auction lots usually include large on-site storage areas of motor vehicles and lack showrooms, auto repair facilities and other structures and facilities that are typical of new car dealerships.
  - (2) Automotive rental and sales: sale or rental of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles or boats, including incidental storage, maintenance, and servicing. Typical uses include new and used car dealerships; motorcycle dealerships; and boat, trailer, and recreational vehicle dealerships.
  - (3) Auto services: provision of fuel, lubricants, parts and accessories, and incidental services to motor vehicles; and washing and cleaning and/or repair of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles, or boats, including the sale, installation, and servicing of equipment and parts. Typical uses include service stations, car washes, muffler shops, auto repair garages, tire sales and installation, wheel and brake shops, and similar repair and service activities, but exclude dismantling, salvage, or body and fender repair services.
  - (4) Body repair: repair, painting, or refinishing of the body, fender, or frame of automobiles, trucks, motorcycles, motor homes, recreational vehicles, boats, tractors, construction equipment, agricultural implements, and similar vehicles or equipment. Typical uses include body and fender shops, painting shops, and other similar repair or refinishing garages.
  - (5) Equipment rental and sales: sale or rental of trucks, tractors, construction equipment, agricultural implements, mobile homes, and similar heavy equipment, including incidental storage, maintenance, and servicing. Typical uses include truck dealerships, construction equipment dealerships, and mobile home sales establishments.
  - (6) Equipment repair services: repair of trucks, tractors, construction equipment, agricultural implements, and similar heavy equipment. Typical uses include truck repair garages, tractor and farm implement repair services, and machine shops, but exclude dismantling, salvage, or body and fender repair services.

C. Aviation maintenance and repair: inspection, overhaul, repair, preservation, and replacement of parts and components to ensure an aircraft's continued airworthiness.

C.D. Bed-and-breakfast: a lodging service that provides overnight or short-term accommodations to guests or visitors, usually including provision of breakfast. Bed-and-breakfasts are usually located in large residential structures that have been adapted for this use. For the purpose of this definition, bed-and-breakfasts are always owned and operated by the resident owner or resident manager of the structure, include no more than four units, and accommodate each guest or visitor for no more than 14 consecutive days during any one-month period.

D.E. Business support services: establishments or places of business primarily engaged in the sale, rental or repair of equipment, supplies and materials or the provision of services used by office, professional and service establishments to the firms themselves, but excluding automotive, construction and farm equipment. Typical uses include office equipment and supply firms, small business machine repair shops or hotel equipment and supply firms, messenger and delivery services, custodial or maintenance services, and convenience printing and copying.

E.F. Business or trade schools: a use providing education or training in business, commerce, language, or other similar activity or occupational pursuit, and not otherwise defined as a home occupation, college or university, or public or private educational facility.

F.G. Campground: facilities providing camping or parking areas and incidental services for travelers in recreational vehicles or tents, which accommodate each guest or visitor for no more than 14 consecutive days during any one-month period.

G.H. Cocktail lounge: a use engaged in the preparation and retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail lounges, and similar uses other than a restaurant as that term is defined in this section.

H.I. Commercial recreation (controlled-impact): private businesses, or other organizations which may or may not be commercial by structure or by nature, which are primarily engaged in the provision or sponsorship of sports, entertainment, or recreation for participants or spectators. Controlled-impact commercial recreation uses typically take place entirely within enclosed buildings or, when outdoors, have limited effects related to lighting, hours of operation, or noise. Typical uses include theaters, private dance halls, billiard or bowling centers, game arcades, indoor skating facilities, miniature golf courses, and private golf courses.

I.J. Commercial recreation (high-impact): private businesses, or other organizations which may or may not be commercial by structure or by nature, which are primarily engaged in the provision or sponsorship of sports, entertainment, or recreation for participants or spectators. High-impact commercial recreation uses are typically located outdoors and have operating effects caused by lighting, noise, traffic, or hours of operation that create substantial environmental impacts. Typical uses include shooting ranges, lighted driving ranges, go-kart tracks, amusement parks, race tracks, and private baseball complexes.

J.K. Communications services: establishments primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms, but excludes those classified as "utilities." Typical uses include television studios, telecommunications service centers, telegraph service offices, or film and sound recording facilities. Broadcast and communications towers, and their minor ancillary ground structures, are classified as "miscellaneous use types."

K.L. Construction sales and services: establishments or places of business primarily engaged in the retail or wholesale sale, from the premises, of materials used in the construction of buildings or other structures other than retail sale of paint, fixtures and hardware. This use type excludes those uses classified under "automotive and equipment services." Typical uses include building materials sales, or tool and equipment rental or sales.

L.M. Consumer services: establishments that provide services, primarily to individuals and households, but excluding automotive use types. Typical uses include automated banking machines, appliance repair shops, watch or jewelry repair shops, or musical instrument repair shops.

M.N. Convenience storage: storage services primarily for personal effects and household goods within enclosed storage areas having individual access, but excluding use of such areas as workshops, hobby shops, manufacturing, or commercial activity. Typical uses include mini-warehousing.

N.O. Dog day care: establishments where dogs may be groomed, trained, exercised, and socialized but not bred, sold, or let for hire. Dogs may be boarded when totally within a building.

O.P. Food sales: establishments or places of business primarily engaged in the retail sale of food or household products for home consumption. Food sales establishments may include the sale of non-food items. Typical uses include groceries, delicatessens, meat markets, retail bakeries, and candy shops.

- (1) Convenience food sales: establishments occupying facilities of less than 10,000 square feet; and characterized by sales of specialty foods or a limited variety of general items, and the sale of fuel for motor vehicles.
- (2) Limited food sales: establishments occupying facilities of less than 10,000 square feet; and characterized by sales of specialty foods or a limited variety of general items, but excluding the accessory sale of fuel for motor vehicles. Typical uses include delicatessens, meat markets, retail bakeries, candy shops, and small grocery stores.
- (3) General food sales: establishments selling a wide variety of food commodities and related items, using facilities 10,000 square feet or larger but less than 40,000 square feet. Typical uses include grocery stores and locker plants.
- (4) Supermarkets: establishments selling a wide variety of food commodities, related items, and often providing a variety of non-food goods and services, using facilities 40,000 square feet or larger. Typical uses include large grocery stores.

P.Q. Funeral services: establishments engaged in undertaking services such as preparing the human dead for burial, and arranging and managing funerals. Typical uses include funeral homes or mortuaries.

Q.R. Gaming facilities: establishments engaged in the lawful, on-site operation of games of chance that involve the risk of money for financial gain by patrons. Gaming facilities shall include the accessory sale of liquor and food, pursuant to regulations of the City of Seward and/or the State of Nebraska.

R.S. Kennels: boarding and care services for dogs, cats and similar small mammals or large birds; or any premises on which more than three animals included under this definition over four months of age are kept and maintained. Typical uses include boarding kennels, ostrich-raising facilities, pet motels, or dog training centers.

S.T. Laundry services: establishments primarily engaged in the provision of laundering, cleaning or dyeing services other than those classified as "personal services." Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply services.

T.U. Liquor sales: establishments or places of business engaged in retail sale of alcoholic beverages for off-premises consumption. Typical uses include liquor stores, bottle shops, or any licensed sales of liquor, beer or wine for off-site consumption.

U.V. Lodging: lodging services involving the provision of room and/or board, but not meeting the classification criteria of bed-and-breakfasts. Typical uses include hotels, apartment hotels, and motels.

V.W. Personal improvement services: establishments primarily engaged in the provision of informational, instructional, personal improvements and similar services of a nonprofessional nature. Typical uses include driving schools, health or physical fitness studios, music schools, reducing salons, dance studios, handicraft and hobby instruction.

W.X. Personal services: establishments or places of business primarily engaged in the provision of services of a personal nature. Typical uses include beauty and barber shops; seamstress, tailor, or shoe repair shops; photography studios; television or electronics repair; or dry-cleaning stations serving individuals and households. Personal services include establishments providing for the administration of massage or massage therapy carried out by persons licensed by the State of Nebraska when performing massage services as a part of the profession or trade for which licensed or persons performing massage services under the direction of a person so licensed; or persons performing massage services or therapy pursuant to the written direction of a licensed physician.

X.Y. Pet services: retail sales, incidental pet health services, and grooming and boarding, when totally within a building, of dogs, cats, birds, fish, and similar small animals customarily used as household pets. Typical uses include pet stores, small animal clinics, dog bathing and clipping salons, and pet grooming shops, but exclude uses for livestock and large animals.

Y.Z. Research services: establishments primarily engaged in research of an industrial or scientific nature. Typical uses include electronics research laboratories, space research and development firms, testing laboratories, or pharmaceutical research labs.

Z.AA. Restaurants: a use engaged in the preparation and retail sale of food and beverages; including the sale of alcoholic beverages when conducted as a secondary feature of the use.

(1) Restaurant (drive-through or fast-food): an establishment that principally supplies food and beverages in disposable containers and is characterized by high automobile accessibility, ordering boards, drive-through windows/lanes, on-site accommodations, self-service, and short stays by customers.

(2) Restaurant (general): an establishment characterized by table service to customers and/

or accommodation to walk-in clientele, as opposed to drive-in or fast-food restaurants. Typical uses include cafes, coffee shops, and restaurants.

AA-BB. Restricted (or adult) businesses: any business activity that offers the opportunity to view specified sexual activities or view and touch specified anatomical areas in a manner that lacks serious literary, artistic, political, or scientific value. This category includes the sale or viewing of visual or print materials that meet this criteria if the sale of such material constitutes more than 20% of the sales or retail floor area of the establishment. Typical uses include retail services or stores which are distinguished by an emphasis on activities or materials that emphasize primarily sexual content in their inventory and marketing practices; businesses which offer live performances characterized by exposure of specified anatomical areas; and adult theaters. Businesses may be classified as adult entertainment businesses without regard to service of alcoholic beverages.

- (1) For the purposes of this definition, "specified anatomical areas" include the following if less than opaquely covered: human genitals, the pubic region, pubic hair, or the female breast below a point immediately above the top of the areola.
- (2) "Specified sexual activities" include any of the following conditions:
  - (a) Human genitals in a state of sexual stimulation or arousal.
  - (b) Acts or representations of acts of human masturbation, sexual intercourse with humans or animals, oral sex, or flagellation.
  - (c) Fondling or erotic touching of human genitals, pubic region, buttock, or female breast.
  - (d) Excretory functions as part of or in connection with any activities set forth in (a) through (c) above.

BB-CC. Retail services: sale or rental with incidental service of commonly used goods and merchandise for personal or household use, but excludes those classified more specifically by these use type classifications. Typical uses include department stores, apparel stores, furniture stores, or establishments providing the following products or services:

- (1) Household cleaning and maintenance products; drugs, cards, stationery, notions, books, tobacco products, cosmetics, and specialty items; flowers, plants, hobby materials, toys, and handcrafted items; apparel, jewelry, fabrics and like items; cameras, photograph services, household electronic equipment, records, sporting equipment, kitchen utensils, home furnishing and appliances, art supplies and framing, arts and antiques, paint and wallpaper, hardware, carpeting and floor covering; interior decorating services; office supplies; mail order or catalog sales; bicycles; and automotive parts and accessories (excluding service and installation).
- (2) General retail services include:
  - (a) Limited retail services: establishments providing retail services, occupying facilities of 3,000 square feet or less. Typical establishments provide for specialty retailing or retailing oriented to Seward and its surrounding vicinity.

- (b) Medium retail services: establishments providing retail services, occupying facilities between 3,001 square feet and 10,000 square feet in a single establishment or multi-tenant facility. Typical establishments provide for specialty retailing or general-purpose retailing oriented to Seward and its surrounding vicinity.
- (c) Large retail services: establishments providing retail services, occupying facilities between 10,001 square feet and 40,000 square feet in a single establishment or multi-tenant facility. Typical establishments provide for specialty retailing or general retailing oriented to Seward and its surrounding vicinity.
- (d) Mass retail services: establishments providing retail services, occupying facilities over 40,000 square feet in a single establishment or multi-tenant facility. Typical establishments provide for general retailing oriented to Seward and the surrounding region.

~~CC~~.DD. \_\_\_\_\_ Stables and/or riding academies: the buildings, pens and pasture areas used for the boarding and feeding of horses, llamas, or other equine not owned by the occupants of the premises. This use includes instruction in riding, jumping, and showing or the riding of horses/equines for hire.

~~DD~~.EE. \_\_\_\_\_ Surplus sales: businesses engaged in the sale, including sale by auction, of used items or new items which are primarily composed of factory surplus or discontinued items. Surplus sales uses sometimes include regular outdoor display of merchandise. Typical uses include flea markets, auction houses, factory outlets, or merchandise liquidators.

~~EE~~.FF. \_\_\_\_\_ Trade services: establishments or places of business primarily engaged in the provision of services that are not retail or primarily dedicated to walk-in clientele. These services often involve services to construction or building trades and may involve a small amount of screened, outdoor storage in appropriate zoning districts. Typical uses include shops or operating bases for plumbers, electricians, or HVAC (heating, ventilating, and air conditioning) contractors.

~~FF~~.GG. \_\_\_\_\_ Travel centers: facilities that provide for the sale of fuel, provisions, and supplies to motorists, including operators of over-the-road trucks, in which less than 30% of the total site area is devoted to the servicing, accommodation, parking, or storage of over-the-road trucks. The calculation of these areas includes but is not limited to fuel islands for diesel fuel, truck washing facilities, truck parking areas, and associated maneuvering areas. Travel centers include a mix of uses, including food sales, general retail services, auto and equipment services, and restaurants, and are typically located along or near interstate highways or other principal state and federal designated highway routes.

~~GG~~.HH. \_\_\_\_\_ Truck stops: facilities that provide for the sale of fuel, provisions, and supplies to motorists, including operators of over-the-road trucks, in which 30% or more of the total site area is devoted to the servicing, accommodation, parking, or storage of over-the-road trucks. The calculation of these areas includes but is not limited to fuel islands for diesel fuel, truck washing facilities, truck parking areas, and associated maneuvering areas. Travel centers include a mix of uses, including food sales, general retail services, auto and equipment services, and restaurants, and are typically located along or near interstate highways or other

principal state and federal designated highway routes.

III.II. Veterinary services (general): veterinary services and hospitals for small animals. Typical uses include pet clinics, dog and cat hospitals, pet cemeteries and crematoriums, and veterinary hospitals for livestock and large animals.

III.JJ. Veterinary services (large animal): veterinary services and hospitals for large animals such as cows, bulls, horses, and other livestock. Typical uses include veterinary hospitals for livestock and large animals.

**§ 410-31.5. Commercial uses. [Amended 2-8-2019 by Ord. No. 2019-05; 9-17-2019 by Ord. No. 2019-26; 11-17-2020 by Ord. No. 2020-31; 10-4-2022 by Ord. No. 2022-17]**

**A. Auto service, repair, equipment repair, travel center, truck stop, and body repair uses.**

- (1) Where permitted in commercial districts, all repair activities, including oil drainage, lifts, and other equipment, must take place within a completely enclosed building. Outdoor storage is permitted only where incidental to auto repair and body repair, provided that such storage is completely screened so as not to be visible from residential areas or public rights-of-way. Screening is subject to provisions of Article 33 of this chapter.
- (2) Any spray painting must take place within structures designed for that purpose and be approved by the Building Official.
- (3) All entrances and exits serving a gasoline or diesel service station, convenience store offering fuel sales, or automobile repair shop shall be at least 150 feet from a school, public park, religious assembly use, hospital, or residential use, as measured along any public street. Such access shall be at least 40 feet away from the right-of-way line of any intersection.
- (4) All fuel pumps shall be set back at least 15 feet from any street line.

**B. Automobile, RV, and equipment rental and sales.**

- (1) All outdoor display areas for rental and sales facilities shall be hard-surfaced, unless screened from casual view as provided by § 410-33.6.
- (2) Body repair services are permitted as an accessory use to automobile rental and sales facilities, provided that such repair services shall not exceed 25% of the gross floor area of the building.

**C. Aviation Maintenance and repair services.**

- (1) The aircraft must be tugged or trailered from the airport to the maintenance facility
- (2) The aircraft must enter the maintenance facility from the airport side.
- (3) No aircraft will remain outdoors outside of hours of operation.
- (4) Aircraft maintenance facility must be within 1000 feet of the Seward Airport Authority property.

**C.D. Bed-and-breakfasts.**

- (1) When permitted in residential districts, bed-and-breakfasts shall include a maximum of four guest units and the residence of the facility owner.
- (2) Bed-and-breakfasts permitted in the CBD District must provide any sleeping facility only on levels above street level, except that units specifically designed and reserved for occupancy by handicapped people may be located on the street level.

**D.E. Campgrounds.**

- (1) Minimum size. Each campground established after the effective date of this chapter shall have a minimum size of one acre.

- (2) Setbacks. All campgrounds shall maintain a fifty-foot front yard setback and a twenty-five-foot bufferyard from all other property lines.
- (3) Each campground must maintain water supply, sewage disposal, and water and toilet facilities in compliance with all City ordinances; or, alternately, be limited to use by self-contained campers providing their own on-board water and disposal systems.

E.F. Construction sales and service. Retail home improvement stores and centers may include outdoor storage of materials and must comply with the following conditions:

- (1) Architectural design and materials shall be consistent with the current or projected character of the surrounding area.
- (2) All outside storage or display of merchandise or other materials or equipment shall be screened from view at eye level from a public street or adjacent property.
- (3) All storage buildings with overhead doors, drive openings, or open bays and all loading areas shall be fully screened from view at eye level from a public street or adjacent property.
- (4) Minimum screening shall be consistent with screening standards set forth in § 410-33.6.
- (5) All areas not occupied by buildings or landscaping shall be paved with concrete or asphalt, or surfaced with gravel or similar treatment to reduce dust.

F.G. Convenience storage. When permitted outside of the I-2 District, convenience storage facilities shall be subject to the following additional requirements:

- (1) Activities within the facility shall be limited to the rental of storage cubicles and the administration and maintenance of the facility.
- (2) All driveways within the facility shall provide a paved surface with a minimum width of 25 feet.
- (3) All storage must be within enclosed buildings and shall not include the storage of hazardous materials.
- (4) No storage buildings may open into required front yards.
- (5) Facilities, except within the CBD (Central Business District), must maintain landscaped bufferyards of 30 feet adjacent to any public right-of-way and 20 feet adjacent to other property lines, unless greater setbacks are required by Article 33.
- (6) Within the CBD (Central Business District), all storage units must be contained within an enclosed building structure.

G.H. Dog day care.

- (1) The dogs shall be under the direct supervision of an on-duty company employee at all times.
- (2) Provide sight-obscuring fencing for all on-site outdoor exercise areas. The fence shall be subject to § 410-32.8, Fence regulations.

- (3) Outdoor exercise area shall have artificial turf and/or pea gravel.
- (4) Maximum of 15 dogs in the outdoor exercise area.
- (5) Outdoor exercise area hours of operation are from dawn to dusk.
- (6) The outdoor exercise area shall not be used on July 4.
- (7) Dog day care facilities shall not be adjacent to a residential zoning district; this includes across streets and rights-of-way.
- (8) The applicant shall be required to obtain all licenses and permits and meet the City's conditional use and site plan review requirements, as applicable.

#### H.I. Kennels.

- (1) The minimum lot size shall be two acres.
- (2) No dog runs or exterior kennels shall be located nearer than 50 feet to any property line and 100 feet to the property line of any residential use or district.
- (3) All kennel facilities shall be screened around such facilities or at property lines to prevent distracting or exciting animals. Screening shall be of a type provided by Article 33, establishing landscape and screening standards.

#### H.J. Restricted (adult entertainment) businesses. Adult entertainment businesses shall be subject to the following restrictions, and no person shall cause or permit the establishment of any adult entertainment business contrary to said restrictions:

- (1) No adult entertainment business shall be open for business between the hours of 12:00 midnight and 6:00 a.m.
- (2) A new adult entertainment business shall not be allowed within 1,000 feet of an existing adult entertainment business.
- (3) A new adult entertainment business shall not be located within 500 feet of any residentially zoned district or 1,000 feet of a preexisting school, public park, or place of worship.
- (4) The provisions of this subsection shall apply to any adult entertainment businesses in existence at the time the ordinance codified in this chapter takes effect. All nonconformance shall come into compliance on or before January 1, 2005, and no such nonconforming use shall be permitted to expand in size or scope, and the rights granted in this chapter shall terminate upon cessation of business, sale or transfer of ownership of the adult entertainment business.
- (5) Measurement of distances. For the purpose of this subsection, measurements shall be made in a straight line, without regard to intervening structures or objects, from the main entrance of such adult entertainment business to the point on the property line of such other business, school, church, public park or areas zoned for residential use which is closest to the main entrance of such adult entertainment business.
- (6) No adult entertainment business shall be conducted in any manner that permits the observation of models or any material depicting, describing or relating to specified sexual activities or specified anatomical areas by display, decoration, sign, show window

or other opening from any public way or from any property not licensed as an adult use. No operator of an adult entertainment business or any officer, associate, member, representative, agent, owner, or employee of such business shall engage in any activity or conduct or permit any other person to engage in any activity or conduct in or about the premises which is prohibited by this code or any laws of the state or the United States.

- (7) No part of the interior of the adult entertainment business shall be visible from any pedestrian sidewalk, walkway, street, or other public or semi-public area.
- (8) An adult entertainment business shall post a sign at the entrance of the premises, which shall state the nature of the business and shall state that no one under the age of 18 years is allowed on the premises. The sign shall comply with the City's sign regulations. This subsection shall not be construed to prohibit the owner from establishing an older age limitation for coming on the premises.
- (9) Nuisance operation. Any adult entertainment business operated, conducted or maintained contrary to the provisions of this chapter shall be and the same is declared to be unlawful and a public nuisance, and the City Attorney may, in addition to or in lieu of prosecuting a criminal action under this chapter, commence an action or actions, proceeding or proceedings, for the abatement, removal or enjoinder thereof, in the manner prescribed by law, and shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such establishment and restrain and enjoin any person from operating, conducting or maintaining an adult entertainment business contrary to the provisions of this chapter.

2. Public Hearing - 7:00 PM - Consideration of a Special Use Permit for Kill Devil Aviation, 1253 280th Rd, to Allow for Aviation Maintenance and Repair in the C-2 District - Building/Zoning & Code Enf. Director Dworak

City of Seward Planning Commission

142 N 7<sup>th</sup> St. Seward, NE 68434

Staff Report

Tim Dworak, Building/Zoning &  
Code Enforcement Director  
402-643-4000

---

**APPLICATION TYPE**

Special Use permit

**FINAL ACTION?**

**DEVELOPER/OWNER**

Kill Devil Aviation/Steve Helmandollar

**PC HEARING DATE**

September 8, 2025

**RELATED APPLICATIONS**

**PROPERTY ADDRESS, ZONING DISTRICT/USE**

1253 280<sup>th</sup> Rd, C-2, Aviation Maintenance

**ADJACENT ZONING DISTRICTS/USE:**

North, C-2, Commercial – Arrowhead Construction

East, RR, Agriculture – Vernon Curtis

South, C-2, Commercial – Seward Airpark

West, AV, Aviation – Seward Airport Authority

**BRIEF SUMMARY OF REQUEST**

A Special Use Permit application for an Aviation maintenance and repair business located in C-2 Highway Commercial zoning district.



**APPLICATION CONTACT**

Steve Helmandollar, [REDACTED]

1600 N 212<sup>th</sup> St, Elkhorn, NE 68022

**ANALYSIS**

Kill Devil Aviation is seeking a Special Use Permit to allow for an Aviation maintenance and repair business in a C-2 Highway Commercial zoning district. The Supplemental use conditions for the Special Use Permit are

listed below. The permit would be issued to the owner and expire should the owner no longer own the business or continue the Aviation repair use.

The notice of this Public Hearing was published in the Seward County Independent, 300 ft. letters mailed.

**APPROXIMATE LAND AREA:**

18.85 acres or 22,758 square feet +/-

**LEGAL DESCRIPTION:**

5-10-3 #E 1/2 NE ¼

Prepared by

Tim Dworak

City of Seward Building – Zoning – Code Enforcement Director

**CONDITIONS OF APPROVAL – SPECIAL USE PERMIT # CU25-03.**

As provided by the City of Seward Unified Land Development Ordinance, Article 44 Administrative Procedures and Penalties, section 410-44.3 Conditional Use Permits, this approval permits an Aviation Maintenance and Repair business in C-2 zoning.

**STANDARD CONDITIONS:**

1. The aircraft must be tugged or trailered from the airport to the maintenance facility.
2. The aircraft must enter the maintenance facility from the airport side.
3. No aircraft will remain outdoors outside of hours of operation.
4. Aircraft maintenance facility must be located within 1000 feet of the Seward Airport Authority property.

**SITE SPECIFIC CONDITIONS:**

1. Access agreement with the Seward Airport Authority



Application for Special Use Permit

Applications shall be submitted a minimum of 30 days prior to the City Planning Commission Meeting. City Planning Commission meets the 2nd Monday of each month.

Instructions:

- 1. Fill out the application form completely. Use additional sheets if needed.
- 2. Filing Fee is \$200. Notification Fee is \$100. Amount Due is \$300 payable to the City of Seward.
- 3. Contact the City of Seward Building & Zoning Director for questions.
- 4. Submit a list of property owners within 300 feet, prepared by a certified abstractor.

Permit No. CU25-03

Date : 21 Jul 2025  
 Applicants Name : Steve Helwardollar  
 Applicants Address: 1600 N 212<sup>nd</sup> St  
 Phone Number: [REDACTED]  
 Email: [REDACTED]  
 Present use of Property: Ag Storage  
 Requested use of Property : Aviation maintenance & repair  
 Present Zoning: C-2 Heavy Commercial  
 Legal Description: E2 NE4 S-10.3

Provisions of the Zoning Regulations you are seeking for this permit:

410 Attachment 1 + Article 31 Supplemental Use

Number of Years for Permit (5 yrs, 10 yrs, etc): perpetuity

Explain in detail what you propose to do:

\_\_\_\_\_

Adjoining Property Use: North: C-2 South: C-2  
 West: Ag East: Ag

This authorize the City of Seward Planning and Zoning Director to enter upon the property during normal working hours for the purpose of becoming familiar with the proposed situation. The Director may be accompanied by members the City of Seward Planning Commission or Seward City Council.

Applicant Signature: [Handwritten Signature]



800098250

800230785

800003241

800003284

800003101

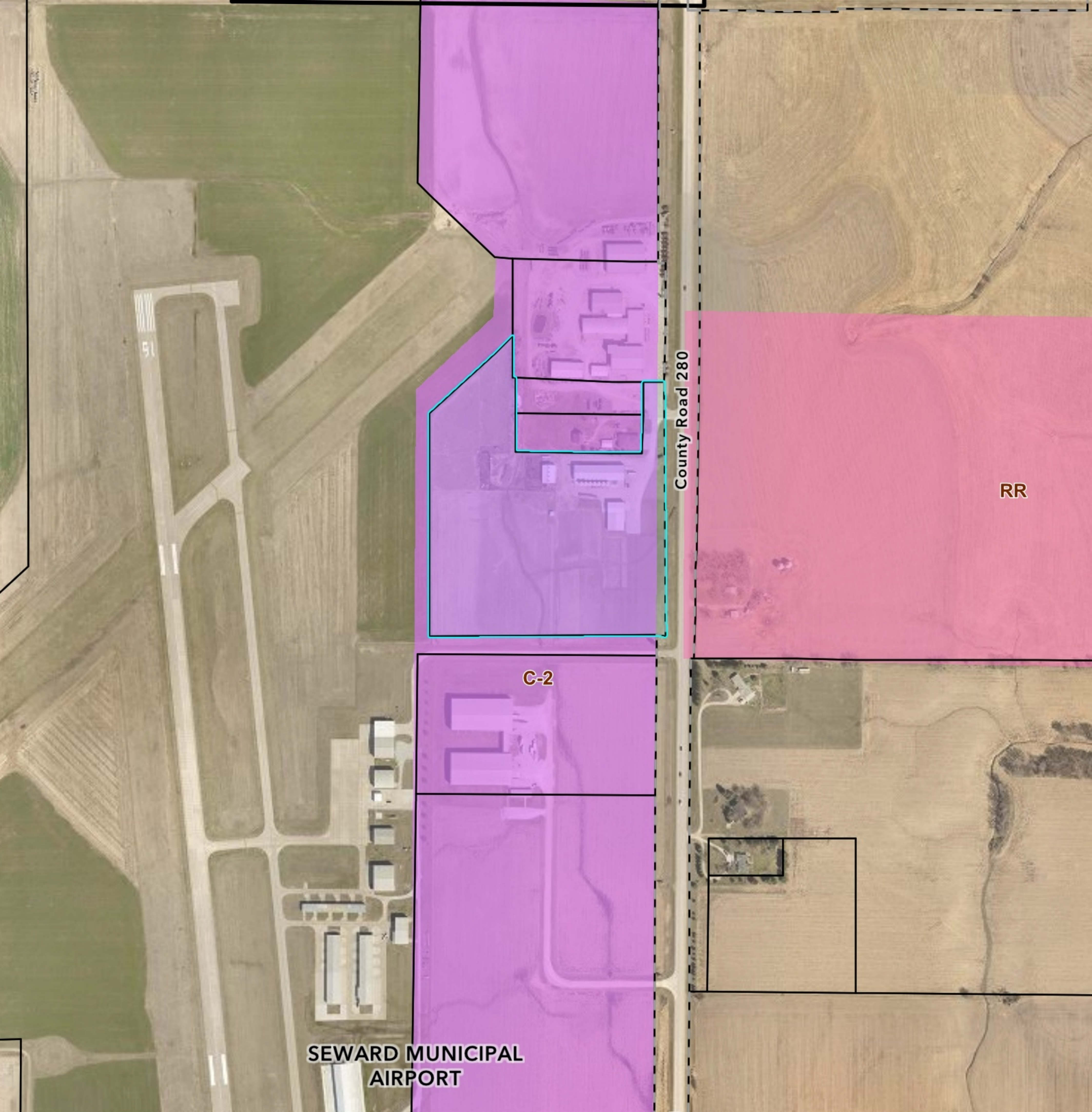
800003233

560 feet

0

280 RD

280 RD



51

County Road 280

RR

C-2

SEWARD MUNICIPAL  
AIRPORT

Return To:  
City of Seward  
PO Box 38  
Seward, NE 68434

### Notice of Special Use Permit

This Notice shall hereby certify that City of Seward approved Conditional Use Permit CU25-03 on September 8th, granting Steve Helmandollar with Kill Devil Aviation a Special Use Permit for an aviation maintenance facility in C2 – Highway Commercial District at the property legally described as:

Part of the Southeast Quarter of the Northeast Quarter of Section 5, Township 10 North, Range 3 East of the 6<sup>th</sup> P.M., Seward County Nebraska,

(Commonly known as 1253 280<sup>th</sup> Rd.)

with the following conditions:

1. The aircraft must be tugged or trailered from the airport to the maintenance facility.
2. The aircraft must enter the maintenance facility from the airport side.
3. No aircraft will remain outdoors outside of hours of operation.
4. Aircraft maintenance facility must be located within 1000 feet of the Seward Airport Authority property.
5. Access agreement with the Seward Airport Authority

Said special use permit shall run with Steve Helmandollar, and is void once they are no longer the owner.

IN WITNESS WHEREOF, the undersigned has hereunto set his hand this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Joshua Eickmeier, Mayor City of Seward

STATE OF NEBRASKA

SS

COUNTY OF SEWARD

The foregoing instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, by Joshua Eickmeier, Mayor of the City of Seward.

Notary Seal:

\_\_\_\_\_  
Notary Public

**ADMINISTRATIVE ITEMS**

1. Presentation of the NPPD 2026 Wholesale Power Contract - Carsten Mlady & Courtney Dentlinger, NPPD
2. Consideration of a Resolution to Establish a Policy for Extension or Relocation of Electrical Service - Electric Superintendent Hochstein

**RESOLUTION NO. 2025-30**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA, APPROVING A COUNCIL POLICY STATEMENT TITLED 'GENERAL POLICY FOR EXTENSION OR RELOCATION OF ELECTRICAL SERVICE.'

WHEREAS, the City Council has determined that it is necessary and desirable to create Council Policy Statements as a means of establishing guidelines and direction to the members of the City Council and to the City Administration in regard to various issues which regularly occur; and

WHEREAS, the City Council desires to establish a Council Policy Statement entitled "General Policy for Extension or Relocation of Electrical Service".

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of Seward, Nebraska, do hereby approve the Council Policy Statement entitled, "General Policy for Extension or Relocation of Electrical Service, 2025-003" and do further hereby direct the distribution of said Council Policy Statement to the appropriate City Departments.

Resolution 2015-25 and all previous resolutions in conflict with this resolution are hereby revoked. The fees will be added to the established Master Fees Schedule.

Passed and approved this 16th day of September, 2025.

THE CITY OF SEWARD, NEBRASKA

ATTEST:

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann, City Clerk

(SEAL)

# GENERAL POLICY FOR EXTENSION OR RELOCATION OF ELECTRICAL SERVICE

## 2025-003

The purpose of this extension policy is to establish general conditions under which the City of Seward, herein referred to as “the City” or “City”, will make extensions or additions to electric facilities and the general guidelines to be followed in determining a Customer’s contribution. The City reserves the right to determine the advisability and legality of making any extension and how any extensions are installed. Extensions made by the City shall remain the property of the City.

The City reserves the right to in its sole discretion to require the Customer to enter into a five (5) year Minimum Monthly Facility Charge Contract (MMF) or a five (5) year Extension Security Agreement (ESA) prior to construction.

### SECTION I: DEFINITIONS

The following words, terms, and phrases, when used in this article, shall have the meanings respectively ascribed to them in this section, except where the context clearly indicates a different meaning:

*Allowable Investment Limit (AIL):* The AIL for single phase or three phase shall include all materials, labor, engineering, and overhead costs to service a proposed load, but excluding Customer provided facilities, Extraordinary Construction Costs, and Betterment Costs.

*Betterment Costs:* Betterment Costs are the additional costs for electric system improvements generally not required solely for the extension to the Customer but are costs that the City elects to incur now due to anticipated or planned electric system capacity or configuration requirements.

*Contribution in Aid of Construction (CIAOC):* The CIAOC is the portion of the Total Investment that the Customer is required to fund and is non-refundable. These may in addition to non-betterment costs incurred by the Customer.

*Extension Security Agreement (ESA):* The ESA will obligate the Customer to reimburse the City, if Customer's projected new load does not materialize within the five (5) year term of the ESA, for its Total Investment (TI) reduced by the CIAOC, if any, and the reasonable value of salvageable materials and equipment that can be utilized by the City elsewhere. Under the terms of the ESA, the Customer shall provide an irrevocable letter of credit in force for the term of the ESA issued by a bank in the City’s interest in an amount sufficient to insure payment of the ESA obligation if the City, in its sole discretion, determines the Customer is in default. In place of an irrevocable letter of credit the Customer can substitute a Guaranty Agreement in a form acceptable to the City from a guarantor approved by the City in its sole discretion.

*Extraordinary Construction Costs:* Extraordinary Construction Costs are the additional costs for extension of electrical infrastructure where conditions exist that do not allow for use of standard construction practices, such as extraordinary site clearance, unusual obstructions, atypical right-of-way acquisitions, and utility extensions for loads estimated to exceed five (5) MW. Examples of extraordinary site clearance include tree and stump removal, establishing site final grade, and inability to use normal guying techniques because of obstructions. Examples of atypical right-of-way acquisitions include condemnation proceedings, governmental agency applications, or line re-routing.

*Minimum Monthly Facility Charge (MMF):* An MMF Charge Contract will require an additional fee assessment to the Customer's monthly electric billing based on the difference between actual electric consumption and demand versus the Customer’s projected new load if the actual consumption is not equal to or greater than the projected new load. The City reserves the right to require the Customer to provide an irrevocable letter of credit issued by a bank in the City’s interest to ensure payment if the Customer defaults on its MMF Charge obligation.

*Total Investment (TI):* The Total Investment is the total project cost including all Betterment Costs, Extraordinary Construction Costs, materials, labor, and overhead costs to service a proposed load, but excluding Customer provided facilities and non-betterment costs.

### SECTION II. PERMANENT EXTENSIONS

#### A. YEAR-ROUND SERVICE

1. **Single Phase Extension:** The City will extend and install electrical infrastructure to the Customer. The City shall pay fifty percent (50%) of the AIL plus any Betterment Costs. The Customer’s CIAOC shall be fifty percent (50%) of the AIL plus any Extraordinary Construction Costs.

2. **Three Phase Extension:** The City will extend and install electrical infrastructure to the Customer. The City shall pay fifty percent (50%) of the AIL plus any Betterment Costs. The Customer's CIAOC shall be fifty percent (50%) of the AIL plus any Extraordinary Construction Costs.
3. **Single Phase and Three Phase Extension for a Subdivision:** The City will extend and install electrical infrastructure to the subdivision. The Developer of the subdivision shall pay one hundred percent (100%) of the AIL and any Extraordinary Construction Costs to extend to the outside limit of the subdivision electrical infrastructure, less any Betterment Costs. Subdivisions shall be coordinated with the City to minimize the permanent electric facilities required to serve the entire Subdivision. The City will determine the placement of required electrical facilities on said lots in collaboration with the developer. Within the subdivision, the City shall pay fifty percent (50%) of the AIL plus any Betterment Costs. The developer shall pay fifty percent (50%) of the AIL plus any Extraordinary Construction Costs.

**B. SEASONAL SERVICE**

Extensions to classes taking seasonal service include, but are not limited to, irrigation and grain drying.

1. **Single Phase Extension:** The City will extend and install electrical infrastructure to the Customer. The City shall pay twenty-five percent (25%) of the AIL plus any Betterment Costs. The customer's CAIOC shall be seventy-five percent (75%) of the AIL plus any Extraordinary Construction Costs.
2. **Three Phase Extension:** The City will extend and install electrical infrastructure to the Customer. The City shall pay twenty-five percent (25%) of the AIL plus any Betterment Costs. The customer's CAIOC shall be seventy-five percent (75%) of the AIL plus any Extraordinary Construction Costs.

**SECTION III: TEMPORARY EXTENSIONS**

Temporary extensions include service to a Customer which—in the opinion of the City—is considered temporary service in nature, even though service may be used for a period of a year or longer. Examples of temporary extensions may include carnivals, road construction batch plants, or construction trailers.

- a. Extension of single-phase service twenty (20) feet or less – The City will extend and install electrical infrastructure to the customer. The City shall pay one hundred percent (100%) of the AIL plus any Betterment Costs. The customer's CAIOC shall be any Extraordinary Construction Costs.
- b. Extension of single-phase service twenty-one (21) feet for more – The City will extend and install electrical infrastructure to the customer. The City shall pay zero percent (0%) of the AIL plus any Betterment Cost. The customer's CAIOC shall be one hundred percent (100%) of the AIL plus any Extraordinary Construction Costs.

**SECTION IV: EXISTING INFRASTRUCTURE**

Any Customer requesting the relocation of existing infrastructure shall pay for one hundred percent (100%) of the cost associated with said request. These costs will be calculated and paid prior to relocation of infrastructure.

**SECTION V: CONTRIBUTION IN AID OF CONSTRUCTION**

The Contribution in Aid of Construction (CIAOC) shall be set by the Electric Superintendent or his or her designee. The fees will be determined in the most expeditious manner possible; however, maintaining current customers will take precedent.

- a. CIAOC Calculation

<i>Total Investment (TI)</i>	\$ _____
<i>Less: Allowable Investment Limit (AIL) paid by CITY</i>	\$ _____
<i>Less: Betterment Costs</i>	\$ _____
<i>Contribution in Aid of Construction (CIAOC)</i>	\$ _____

- b. The Customer's CIAOC shall be paid to the City prior to commencement of construction. If a CIAOC is attached to an application to go before the Planning Commission, the fee must be paid seven (7) calendar days prior to the hearing date. If fees are not received by the Utilities Office, consideration of the application will be pushed back to a later date when all fees have been paid.

- c. City Funding of CIAOC

i. The City may, at its sole discretion, advance funding of part or all the CIAOC if the Customer meets one of the following two criteria:

1. The Customer is an existing customer in good standing, with no delinquent payments for the previous sixty (60) months; or
2. The Customer is a new customer that will provide economic development benefits to the City of Seward, such as additional jobs, additional electrical load, or increase the property tax base.

ii. If the City decides to advance fund the CIAOC, the City shall set up a repayment schedule that requires repayment each month for a period of 60 months. Said repayment schedule may or may not include interest costs, at the discretion of the City.

iii. The Customer shall enter a contract with the City for the repayment of the CIAOC. The contract may include a requirement for posting of collateral or an irrevocable letter of credit in an amount equal to the CIAOC.

iv. In the event the Customer is no longer served by the City, the City may require immediate payment of the outstanding CIAOC balance.

v. If the Customer's account becomes delinquent, the City may require the Customer to pay the outstanding balance of the CIAOC immediately.

d. City Waiving of CIAOC

i. The City may, at its sole discretion, waive part or all of the CIAOC if the customer meets one of the following two (2) criteria:

1. The Customer is an existing customer in good standing, with no delinquent payments for the previous sixty (60) months; or
2. The Customer is a new or existing customer that will provide economic development benefits to the City of Seward, such as additional jobs, additional electrical load, or increase the property tax base.

e. Recalculation of CIAOC

If, during the sixty-month period from the initial in-service date, one or more additional Customers are served from the original line extension, a recalculation of the CIAOC may be requested by the original customer to include the additional customers and investment. If the recalculated CIAOC is determined to be less than the original amount of CIAOC calculated and paid by the Customer, the City will refund the difference on a prorated basis depending on the time period left after energization of the additional customer(s) in an initial sixty-month period. The formula for refunding the difference is as follows:

<i>Original CIAOC</i>	\$ _____
<i>Less: Recalculated CIAOC with additional customer(s)</i>	\$ _____
<i>Times: Months remaining in the original 60-month period</i>	_____
<i>Divided by 60</i>	
<i>Recalculated CIAO:</i>	\$ _____

f. Minimum Monthly Facility Charge Contracts or Extension Security Agreements:

The City's Allowable Investment Limit (AIL) and the CIAOC calculations within this Policy are based on the Customer's projected new load. To mitigate the City's risk for new loads not meeting projected thresholds in a given time period, the City reserves the right in its sole discretion to require the Customer to enter into a five (5) year Minimum Monthly Facility Charge Contract (MMF) or a five (5) year Extension Security Agreement (ESA) prior to construction. Customers with increasing loads of 2.5 MVA or greater shall be required to provide a MMF or ESA.

**SECTION VI: TAX INCREMENT FINANCING (TIF)**

Any Customer utilizing TIF for a project may be responsible for the Total Investment (TI).



**GENERAL WIRING  
AND  
METERING SPECIFICATIONS MANUAL**

**POLICIES, REGULATIONS,  
RULES AND STANDARDS**

**CITY OF SEWARD  
ELECTRIC DEPARTMENT  
2005**

**REVISED BY ORDINANCE 5-05**  
**Passed January 4<sup>th</sup>, 2005**

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**A. ADMINISTRATION:**

**POLICIES, REGULATIONS, RULES and STANDARDS:**

The following Policies, Regulations, Rules and Standards are provided as required by ARTICLE 3, ELECTRICAL SYSTEM, 3-301 of the SEWARD MUNICIPAL CODE.

**PURPOSE:**

The purpose of these Policies, Regulations, Rules and Standards is to provide minimum standards to safeguard life or limb, health or property and public welfare by regulating and controlling the design, construction, quality of materials, use, location and maintenance of electrical apparatus within the jurisdiction of the CITY OF SEWARD.

**B. DEFINITIONS:**

**GENERAL DEFINITIONS:**

Certain terms used, for the purpose of and subject to other provisions and conditions of the Rate Schedules and Service Regulations unless otherwise indicated are defined as follows:

**SYSTEM:** Shall be defined as the City of Seward Electric System acting through the elected City officials, agents and employees within the scope of their duties and responsibilities.

**CUSTOMER:** Any person, partnership, association, firm, corporation (public or private) or governmental agency, requesting and/or taking service from the SYSTEM at a specific location, whether the service at that address is in their name or someone else.

**SERVICE AREA:** The area defined generally outside the CORPORATE limits of the City of Seward. A map depicting the exact area may be obtained at the City Electric Superintendent's Office.

**SERVICE WIRES:** The wires, owned by the SYSTEM, connecting the SYSTEM'S distribution system to the CUSTOMER'S service terminals.

**POINT OF DELIVERY:** The point where the SYSTEM supplies service to a CUSTOMER and which, unless otherwise agreed upon between the SYSTEM and the CUSTOMER, shall be the point where the SYSTEM SERVICE WIRES are joined to the CUSTOMER'S service terminals.

**METER:** The device or devices including all auxiliary equipment necessary to measure and register an electrical quantity (energy, demand and reactive power) that is supplied by the SYSTEM to a CUSTOMER at a POINT OF DELIVERY.

**COGENERATION AND SMALL POWER PRODUCTION:** For the purpose of these Regulations, COGENERATION AND SMALL POWER PRODUCTION shall be defined as all forms of electrical generation that are or could be in parallel operation with the SYSTEM. Such equipment may include, but may not be limited to, conventional facilities as well as renewable generation. (See Section 3-321 CITY CODE).

**FACILITIES INVESTMENT COST:** The total cost to the System, including design, material, equipment, labor and labor overheads to build and install additional facilities above and beyond existing plant, or to reinforce existing facilities, in order to serve the CUSTOMER'S load or additions to load.

**AID-TO-CONSTRUCTION:** A payment required from the CUSTOMER to the SYSTEM involving a portion of construction costs. Such payment does not entitle the CUSTOMER to a right to ownership of equipment or facilities. The amount and manner of payment of this cost will be determined by the SYSTEM.

**PROPERTY OWNER:** Any person, partnership, association, firm, corporation (public or private) or governmental agency, holding title to and represented by that title as having all rights and privileges of the property described in the title will be considered by the City of Seward Electrical System as the PROPERTY OWNER. The PROPERTY OWNER may be represented by an Agent and upon written notice by the PROPERTY OWNER, rights and privileges may be exercised by the Agent.

**CONTRACT CUSTOMER:** A customer who requests special services that are not included within the published retail rates classes of service, which shall include cogeneration and small power production, as defined by the Public Utility Regulatory Policies Act (PURPA), wheeling services, certain interruptible services, and general wholesale power transactions.

## **C. AVAILABILITY AND CHARACTER OF SERVICE:**

The availability of service and the equipment to be used in providing electrical service shall be determined by the SYSTEM before electrical plans for service connections are finalized. AID TO CONSTRUCTION may be required for facilities the SYSTEM installs in excess of what is normally required for service to the CUSTOMER as governed by these Service Regulations. The SYSTEM shall advise the CUSTOMER of the available phase and voltage for that service.

The CUSTOMER shall be responsible for operation, maintenance, replacement and renewal expenses on all CUSTOMER owned equipment. The CUSTOMER shall permit the SYSTEM to trim trees, including the removal of limbs, to the extent that such trimming shall be reasonably necessary to prevent interference with the SYSTEM's lines and equipment.

## **D. REQUIREMENTS FOR SERVICE CONNECTIONS:**

### **EASEMENTS:**

a. The CUSTOMER, without the expense of the SYSTEM, shall provide or procure the easements necessary to furnish service to the CUSTOMER and the SYSTEM will not be required to make installation of service connections until all necessary easements have been given and granted.

b. The CUSTOMER will provide a 10 ft easement area if no public street or alley is available and an adjoining easement on the adjacent property is not available.

### **ELECTRIC CODE AND SYSTEM INSPECTION:**

The SYSTEM will proceed with the connection to a service entrance as soon as practical after a final inspection notice from the Building Inspector is received, provided specific requirements are met by the final inspection date. These requirements include but are not limited to the following lead times, filing of easements, establishment of final grade, removal of all obstacles (FENCES, BRICK, WOOD, DIRT, POLES, RETAINING WALL, ETC.), installation of the required conduit, transformer pad and other items as deemed necessary by the SYSTEM.

### **APPLICATION FOR SERVICE (UP TO 200 AMPS, SECONDARY VOLTAGE):**

An "application for electric service" for service entrance sizes of 200 amps and below and 600 volts or less must be received by the SYSTEM as far in advance as possible. The electrical connection date will be subject to the availability of the transformer and other equipment needed and having sufficient time to schedule and complete the required work (this, in some cases, can be 6 months and longer).

### **APPLICATION FOR SERVICE (BETWEEN 200- AND 1000-AMPS SECONDARY VOLTAGE):**

An "application for electric service" for service entrance larger than 200 amps and no larger than 1000 amps and 600 volts or less must be received by the SYSTEM as far in advance as possible.

The electrical connection date will be subject to the availability of the transformer and other equipment needed and having sufficient time to schedule and complete the work required (this, in some cases, can be 6 months and longer).

### **APPLICATION FOR SERVICE (GREATER THAN 1000 AMPS OR PRIMARY VOLTAGE):**

An "application for electric service" for service entrance sizes larger the 1000 amps and any primary metered service (greater than 600 volts) must be received by the SYSTEM as far in advance as possible. The electrical connection date will be subject to the availability

of the transformer and other equipment needed and having sufficient time to schedule and complete the work required (this, in some cases, can be 6 months longer).

#### **E. POINT OF DELIVERY AND SPECIAL BILLING APPLICATIONS:**

The rates of the SYSTEM are based upon the supply of permanent service to the entire premises through a single delivery and metering point. It will be the SYSTEM'S option to supply service to a premises at more than one point of delivery. (The service measured by the meter at each point of delivery will be considered a separate service and meter readings will not be combined for billing purposes.)

#### **F. TEMPORARY SERVICE:**

##### **CHARGES:**

A one-time charge of **\$ 50.00** dollars will be made for each temporary overhead or underground single-phase service connection, consisting of service wires and self-contained meter only. When more than the above is required to provide the requested temporary service, the CUSTOMER shall, on a contract basis, pay for all work done by the SYSTEM in completing the temporary extension of existing electric lines and facilities needed to provide the temporary service requested. The temporary extension charge will be a non-recoverable charge, payable in advance of any construction. The CUSTOMER will provide an identifiable address on site before temporary service is connected.

##### **CONVERSION TO PERMANENT SERVICE:**

When the temporary service is for a building contractor, and service may be furnished later a permanent basis, material in the temporary service may be used in the permanent connection, any material and associated labor proposed to be used in the permanent connection will not be considered in determining the connection charge for the temporary service. **Requests from temporary to permanent service must be inspected by the city or state electrical inspector prior to transfer.**

##### **SPECIAL CASES:**

At the SYSTEM's discretion, it may apply a special procedure for handling temporary service to short term or seasonal retail stores that provides flat fees for kWh consumption and service connection charges. such as Fireworks Stands, Christmas Tree Sales, Food Concessions, Etc.

**G. EXTENSION POLICY:**

Permanent single phase or three phase extensions will normally be built in the most direct route from the nearest source of supply and to one service entrance location. Multiple points of service are not standard and if permitted, may require an AID TO CONSTRUCTION.

**SERVICE VOLTAGES:**

Normal 60 Hertz alternating current service voltage extensions which can be provided under the appropriate load conditions as determined by the SYSTEM are:

a. From overhead secondary distribution lines:

- 120 volts, single phase, two wire
- 120/240 volts, single phase, three wire
- 120/240 volts, three phase, four wire
- 120/208 volts, three phase, four wire
- 277/480 volts, three phase, four wire

b. From underground secondary distribution lines:

- 120 volts, single phase, two wire
- 120/240 volts, single phase, three wire
- 120/240 volts, three phase, four wire
- 120/208 volts, three phase, four wire
- 277/480 volts, three phase, four wire

c. From primary distribution lines:

- 2,400/4,160 volt, three phase, four wire
- 7,200/12,470 volt, three phase, four wire
- 34,500 volt, three phase, three wire

If deemed appropriate by the SYSTEM, other voltage service extensions can be made available for approved loads upon application by the CUSTOMER.

**SERVICE INSTALLATION COST:**

Subject to all other requirements of the Service Regulations:

- a. Service will be installed at no charge **to the customer** if the FACILITIES INVESTMENT COST to the SYSTEM **is not estimated** to exceed **(2.5) two and one-half times** the

estimated additional annual revenue resulting from providing the service.

b. Service will be installed with an AID TO CONSTRUCTION to be paid by the applicant in the amount and manner determined by the SYSTEM if the FACILITIES INVESTMENT COST is **estimated to exceed (2.5) two and one-half times** the estimated annual revenue resulting from providing the service.

**Estimates of revenue resulting from providing the service shall be based upon projections of expected loads provided by the customer to the SYSTEM or at the SYSTEMS discretion upon averages of historical records of similar types of service applied to the applicable rate charges. If after the service is installed and the demand and energy billed by the SYSTEM over a 12-month period within the first 24 months of operation are less than 75% of those originally estimated, the SYSTEM may at its discretion bill the customer for an additional AID TO CONSTRUCTION amount to recover the proper amount of service installation costs.**

**RURAL RESIDENTIAL:**

Distribution service for Rural Residential shall be overhead, unless underground service is already provided, underground service may be provided if compensated for by an AID TO CONSTRUCTION. Cost shall be determined on a case-by-case basis.

**RURAL AND CITY COMMERCIAL:**

Distribution service for Rural or City Commercial shall be overhead, unless underground service is already provided, underground service may be provided if compensated for by an AID TO CONSTRUCTION. Cost shall be determined on a case-by-case basis. The CUSTOMER shall supply at their cost the transformer pad or vault for any transformer above 75 KVA and any secondary conduits necessary for underground installation. The SYSTEM shall supply any primary conduits necessary for the installation of primary service wires and the CUSTOMER or CONTRACTOR shall install said conduits at the time of construction.

**RURAL AND CITY INDUSTRIAL:**

Distribution service for Rural and City Industrial shall be on an individual basis. These types of services and methods of construction (overhead or underground) will depend on load, construction costs and impact of services. Applications to be filed with the City shall be brought before the City Council. Overhead or underground service will depend on the load and location of supply. An AID TO CONSTRUCTION may apply when underground is installed. The CUSTOMER shall supply at their cost the transformer pad or vault for any transformer above 75 KVA and any secondary conduits necessary for underground

installation. The SYSTEM shall supply any primary conduits necessary for the installation of primary service wires and the CUSTOMER or CONTRACTOR shall install said conduits at the time of construction.

**NOTIFICATION OF LOAD INCREASE:**

The CUSTOMER shall be responsible for notifying the SYSTEM of expected load increases that are more than 20% of the highest kw demand recorded for that service in the previous 12 billing periods. Upon receiving such notice, the SYSTEM will inform the CUSTOMER of what lead time is necessary, if any, to provide adequate equipment to service the new load level. The CUSTOMER shall be held responsible for all damage to SYSTEM owned and /or any injuries that are the result of a CUSTOMER'S service having been loaded above its designed limit.

**LOOP FEED AND OR BACK UP:**

Requests for loop feed and or back up service will be on an individual basis. These types of services and methods of construction (overhead or underground) will depend on the load, construction costs, and impact of service failure. Loop feeds and or back up service may require an AID TO CONSTRUCTION payment.

**H. OVERHEAD/UNDERGROUND AND RELOCATION POLICY:**

It shall be the policy of the SYSTEM to actively encourage the installation of its electrical facilities underground. Major new construction of the primary lines of voltages 34.5 KVA and greater shall be determined on a case-by-case basis.

**NEW PRIMARY DISTRIBUTION SYSTEMS:**

The SYSTEM, when feasible, shall install all new feeders underground where there is not an existing pole line. If there is an existing pole line, the SYSTEM shall be responsible for determining the feasibility of installing the feeder underground.

**CONVERSION OR RELOCATION POLICY**

**CONVERSION OF EXISTING OVERHEAD FACILITIES TO UNDERGROUND AND RELOCATION OF EXISTING OVERHEAD AND UNDERGROUND FACILITIES:**

Public and private groups or individuals requesting existing overhead facilities to be installed underground or requesting the relocation of previously installed SYSTEM equipment such as (transformers, switchgear, pedestals, streetlights) shall be required to

pay the cost of doing this work. The SYSTEM shall be responsible for determining the cost and feasibility of such conversions or relocations.

### **UNDERGROUND SERVICE RESIDENTIAL:**

The SYSTEM shall own and install all primary wires, switchgear, transformers or secondary pedestals. The SYSTEM shall furnish and install transformer pads and conduits up to and including 75 KVA capacity. The CUSTOMER shall furnish and install transformer pads and conduits above 75 KVA capacity. The CUSTOMER shall install all secondary service wires, conduits or electrical apparatus from the transformer or secondary pedestal to the meter socket. The SYSTEM shall maintain all secondary service wires and conduits after initial installation by the CUSTOMER.

#### **Secondary Wires:**

All secondary wires installed from the primary transformer to the meter socket shall be installed within conduit. (A minimum 200-amp meter socket, feed with # 4/0 alu. or #2/0 copper AWG wire, installed in 2" conduit, minimum bury depth of 30", shall be supplied).

### **UNDERGROUND SERVICE RESIDENTIAL MULTIFAMILY:**

The SYSTEM shall own and install all primary wires, switchgear, transformers or secondary pedestals. In cases where conduit is required for the installation of Primary wires the SYSTEM shall furnish, and the CUSTOMER shall install all conduits. The CUSTOMER shall be responsible for furnishing transformer pads or vaults and conduits. The CUSTOMER will supply and install the secondary conduit(s), bus duct and transformer pad or vault, subject to the SYSTEM'S specification and approval. In cases where the SYSTEM does not require a transformer pad or vault, the CUSTOMER will supply and install the secondary conduit (s) to a point designated by and subject to the SYSTEM'S specifications and approval.

#### **Secondary Wires:**

All secondary wires installed from the primary transformer to the meter center shall be installed within conduit. The SYSTEM shall maintain all secondary service wires and conduits after initial installation by the CUSTOMER.

#### **Feeders:**

All feeders to distribution panel within each unit of a multi-family dwelling shall be installed in rigid metal conduit, intermediate metal conduit, electrical metallic tubing or rigid nonmetallic conduit.

### **UNDERGROUND SERVICE COMMERCIAL:**

The SYSTEM shall own and install all primary wires, switchgear, transformers or secondary pedestals. The CUSTOMER shall be responsible for furnishing transformer pads or vaults and secondary conduits. The CUSTOMER shall install the secondary conduit(s), bus duct and transformer pad or vault, subject to the SYSTEM'S specification and approval. In cases where the SYSTEM does not require a transformer pad or vault, the CUSTOMER shall supply and install the secondary conduit (s) to a point designated by and subject to the SYSTEM'S specifications and approval.

The SYSTEM shall maintain all secondary service wires and conduits up to the metering point after initial installation by the CUSTOMER.

### **OVERHEAD SERVICE CONNECTIONS:**

Overhead service wire to the weather head shall be owned, installed and maintained by the SYSTEM. The CUSTOMER shall be responsible for installing any or all the following:

- a. Overhead attachments shall be furnished and installed by the CUSTOMER and approved by the SYSTEM.
- b. On new frame or brick veneer homes, (1) one 5/8-inch hook type bolt, shall be used with the stem of the bolt being installed on the far side of the stud from the distribution pole to oppose the pull of the service drop and to prevent possible future splitting or damage to the siding.
- c. On rewired residences, the CUSTOMER shall have the electrical contractor install in a stud a suitable service hook, or screw type attachment with eye, that will withstand the strain imposed by the service drop.
- d. Service drop attachments shall not be made to the roofs, eaves or siding. **Service entrances shall be run through the soffit to meet National electric code clearances.**

### **MULTI-FAMILY:**

#### **Feeders:**

All feeders to distribution panel within each unit of a multi-family dwelling shall be installed in rigid metal conduit, intermediate metal conduit, electrical metallic tubing or rigid nonmetallic conduit.

### **UNDERGROUND INSTEAD OF OVERHEAD:**

The CUSTOMER may, upon securing the approval of the SYSTEM, install an underground

service from the SYSTEM'S distribution transformer or secondary pedestal at his expense. Such underground services shall be owned by the CUSTOMER.

**GRADE CHANGES:**

The property owner shall be liable to the SYSTEM for all costs incurred in the relocation and repair of SYSTEM overhead and underground facilities necessitated by grade changes on the property.

**I. ROUTE AND LOCATION OF SERVICE CONNECTION:**

The route of the service, the location of the service connection and metering equipment shall be determined by the SYSTEM in coordination with the CUSTOMER, any wiring installed without first determining the location of the service connection and/or meters will have to be brought into conformance upon notification by the SYSTEM.

**J. INSTALLATION AND EQUIPMENT:**

**SERVICE ENTRANCE:**

Prior to connection with the SYSTEM'S equipment, the CUSTOMER'S wiring and other electrical equipment must conform to all requirements of the City of Seward Municipal Code or such other requirements of the applicable governmental authorities. It is the CUSTOMER'S responsibility to obtain from the SYSTEM the maximum fault current available at the point of connection for use in design of the CUSTOMER'S protection equipment. It is CUSTOMER'S responsibility to always provide and maintain unobstructed access to the meter.

The point of service attachment of the overhead SERVICE WIRES on a building shall be of sufficient height to provide the required clearances listed in the latest edition of the National Electrical Safety code. It shall be the responsibility of the SYSTEM to maintain proper clearances between the overhead service wires and tree growth or other obstructions. A service mast or other approved structure, to terminate service conductors or reinforcement of the rebuilding for adequate anchorage, shall be provided and installed by the CUSTOMER or their contractor. All instrument transformer enclosures, meter enclosures, meter sockets and conduits or raceways for meter wiring shall be furnished and installed by the CUSTOMER and shall be of type approved by the SYSTEM.

**MULTIPLE SERVICE:**

The SYSTEM will not totalize the metering of separate services. Where the SYSTEM contracts to provide multiple services or multiple voltages for the mutual benefit of the

SYSTEM and the CUSTOMER, metering and billing shall be either by separate accounts at secondary voltage or consolidated at primary voltage.

**TRANSFORMER/SECONDARY PEDESTALS:**

The SYSTEM shall furnish and install all necessary equipment and lugs for the termination of all secondary wires within the Systems Transformers or Secondary Pedestals.

**METER SOCKETS/METER LOOPS:**

The CUSTOMER shall furnish and install all meter sockets and meter loops. Equipment furnished for this purpose shall be approved by the SYSTEM. (A minimum 200-amp meter socket, feed with #4/0 alu. or #2/0 copper AWG wire, installed in 2" conduit shall be supplied). **An 8-foot ground rod bonded to meter socket must be installed. Residential services over 200 amp are require to have a lever bypass in the meter socket.**

**FIRE ALARMS AND EXIT LIGHTS:**

All fire alarm systems, fire water pumps and exit lights must be metered even if the CUSTOMER must install a meter socket exclusively for these circuits. The installation must conform to all applicable code requirements.

**POLE ATTACHMENTS AND JOINT TRENCH OCCUPANCY:**

The SYSTEM will not allow CUSTOMER owned equipment on SYSTEM facilities or in SYSTEM owned trenches. However, the SYSTEM will allow joint pole attachments and joint trench occupancy with other utilities and certain entities which have the right to occupy public rights-of-way. Joint use agreements will be executed when necessary. (Only attachments authorized by the City of Seward will be allowed on SYSTEM poles, the CUSTOMER shall not make any attachments to SYSTEM poles such as birdhouses, feeders, signs, fences, lights, etc.).

**STREET LIGHTING (NEW SUBDIVISIONS):**

To facilitate the installation of street lighting within new subdivisions, the SYSTEM shall furnish any conduit necessary for placement of street light wires under sidewalks or driveways and the CUSTOMER or GENERAL CONTRACTOR shall install same. Conduits shall be located two (2) feet back of curb and project a minimum of six (6) inches beyond concrete edges of sidewalk or driveways with a minimum bury depth of twelve (12) inches.

It is the general policy of the SYSTEM to install street lighting in new subdivisions when 25% of the lots have been developed. This timetable may be moved forward depending upon the SYSTEM'S work schedule.

**STREET LIGHTING (RELOCATION):**

Relocation of existing street light facilities due to the developer's or owner's subsequent regrading or repotting of lots shall be at the developer's or owner's expense.

**COMPOSTING:**

It shall be unlawful to Compost or deposit any vegetation, branches or other disposable material on top of or within (7.5') seven and one-half feet of any electrical apparatus such as transformers, vaults, secondary pedestals or poles within the SYSTEM'S distribution area.

**FENCES/TREES/SHRUBS:**

It shall be unlawful to plant any tree or shrub within (7.5') seven and one-half feet of any electrical apparatus such as transformers, vaults, secondary pedestals or poles within the SYSTEM'S distribution area. **Fences must have access of 7.5 feet to the front of any electrical apparatus such as transformers, vaults, secondary pedestals or poles within the SYSTEM'S distribution area, or removable panels or gates to meet 7.5 feet. Customers are responsible for any damage to landscape and fences to gain access by the system.**

**PROTECTION OF CUSTOMER EQUIPMENT:**

The CUSTOMER shall be responsible for providing any devices necessary to protect the CUSTOMER'S equipment from loss or damage due to disturbances as set forth in Paragraph M of these Service Regulations.

**K. SYSTEM DISTURBANCES:**

In cases where the SYSTEM determines the operation of the CUSTOMER'S equipment has or will result in excessive SYSTEM disturbances or costs to the SYSTEM not otherwise recovered through established rates the SYSTEM will require the CUSTOMER to take corrective action, as approved by the SYSTEM, to resolve the disturbances or pay the costs incurred by the SYSTEM as a result of the SYSTEM disturbance.

**L. METERING:**

A building or structure served shall be supplied by only one service (Sec 230-2 NEC).

**METER LOCATIONS:**

a. OUTSIDE:

Meter sockets on the outside of buildings or structures shall be located not less than (3) three feet from the bottom of the glass and no more than (6) six feet from the top of the glass measured from permanent grade and installed in such a manner as not to be subject to mechanical damage. (Single meter sockets should be installed with center of socket 5½ feet above grade where possible).

b. GROUPING OF METERS -METERING CENTERS:

Any installation of two or more meters shall have all meters grouped in a safe and readily accessible location as near the point of entrance as is reasonably possible. The contractor shall permanently identify each meter position by apartment or space number. The CUSTOMER may elect to furnish modular multi-position metering centers in lieu of the regular meter sockets. To ensure conformance of these metering centers to the SYSTEM'S the CUSTOMER prior to the purchase of the metering centers, shall obtain approval from the SYSTEM.

**METER CENTERS:**

The CUSTOMER shall furnish the following metering center equipment including meter sockets, main disconnect (conduit, weather head if overhead feed) and any individual breakers required. The CUSTOMER or contractor shall furnish any other electrical apparatus necessary, and the contractor shall install the same at the CUSTOMER'S expense.

**METER SOCKETS (UNDERGROUND FEED):**

The CUSTOMER shall furnish the meter socket and disconnect if necessary. The CUSTOMER or contractor shall furnish all secondary wire to the transformer and install the same within rigid steel metal conduit or PVC from the base of the meter socket including an expansion fitting to the transformer or secondary pedestal.

**METER SOCKETS (OVERHEAD FEED):**

The CUSTOMER shall furnish the meter socket and any breakers, if necessary, conduit riser, wire, and weather head. The CUSTOMER or contractor shall install said socket and riser and provide a point of attachment as specified by the SYSTEM. The City shall make all

final connections from the weather head to the transformer.

**METER SOCKETS (DUPLEX, SINGLE FAMILY ATTACHED):**

The CUSTOMER shall furnish, and the CUSTOMER or contractor shall install meter sockets as per overhead or underground policy within visible sight of each other on the rear of the structure. (Exception) Meter sockets may be installed on the side of each unit providing prior approval is granted by the SYSTEM and plaques are provided at each location identifying that there is more than one service attached to the structure.

**METER ACCESS (REMOTE POLICY):**

The CUSTOMER shall provide clear, safe and unrestricted access at all times to all meter equipment. Fences must be provided with adequate gates for meter servicing, maintenance and meter reader access. If clear, safe or unrestricted access cannot be provided the CUSTOMER at their option may relocate said meter equipment to make it accessible or the SYSTEM shall supply, and the CUSTOMER shall pay for the installation of any remote device necessary for meter reading purposes.

**METER ACCESS (TOUCH READ POLICY):**

All new residential meters shall have installed wire for touch read metering, unless determined by the SYSTEM to not be feasible. Touch read pads shall be located on the front corner of the residence on the side opposite the garage.

**METER RELOCATION:**

Within 120 days after notification from the SYSTEM to relocate the metering currently located or installed within a building after adoption of this policy, either residential, commercial or industrial, the System shall be responsible for the cost of installing new metering equipment to be located at site agreeable to the SYSTEM and the CUSTOMER. The CUSTOMER shall be responsible for any additional changes required beyond the point of delivery.

Exception: Services and/or meters located within a structure that have been previously disconnected and are not currently in use shall not be reenergized until relocated to the outside of a structure. The SYSTEM shall not bear any cost for the relocation of such meter equipment, other than that which it would occur if the SERVICE was for a new installation.

Extensions: An extension may be granted by the SYSTEM to the CUSTOMER when an effort has been made by the CUSTOMER and the CONTRACTOR to comply with said notice within said time frame.

**Disconnect: Failure to comply with said notice for relocation by the CUSTOMER within said time frame may result with termination of electrical service until such correction has been made.**

Financial Assistance (Financing): The CUSTOMER may request financial assistance from the SYSTEM to complete necessary repairs within said structure to bring said service into compliance with City Codes, upon their ability to show a financial hardship. Financing shall be made available to the CUSTOMER with a no interest payment plan added to the CUSTOMER's regular monthly utility billing.

**TRIMMING OF TREES (entrance wire):**

The SYSTEM shall be responsible for such trimming of trees as may be necessary to avoid interference with the service lines running from the SYSTEMS distribution poles to the point of delivery on the consumers premises.

It is the policy of the SYSTEM to trim trees on a continuing bases, Tree trimming specification policies are attached. (See appendix Diagram A).

**TRAILER COURT PEDESTALS:**

Trailer court pedestals will be owned and maintained by the trailer court property owner. The pedestals will be set in line with the SYSTEM'S secondary feeder.

**CONNECTION CHARGE:**

A one-time connection charge will be charged for all permanent services based upon the following schedule:

**All electrical services are \$100 x per 100 amp of service. (Example 400-amp service x \$100 = \$400 connection Fee.**

**POLES:**

Where overhead transformers are located on poles and the CUSTOMER wishes to install underground secondaries to a meter center, wires shall be installed within conduit as specified and approved by the SYSTEM from the meter socket to a point 8' above grade on the pole with enough wire tail left for connection to the SYSTEMS primary. The CUSTOMER shall furnish and install all secondary wire, conduits and any additional apparatus as necessary at his expense. The SYSTEM shall furnish and install any conduit above the 8' level on the pole. The SYSTEM shall maintain all secondary service wires and conduits after initial installation by the CUSTOMER.

## **M. DISCONNECTION OF SERVICE:**

### **1. At the Property Owner's Request:**

The SYSTEM will remove or physically disconnect a service only after written notice has been received from the Property Owner.

### **2. By the SYSTEM Without Notice:**

Service may be refused or disconnected by the System for any of the following reasons.

- a. Without notice in the event of a condition determined by the SYSTEM to be hazardous.
- b. Without notice in the of CUSTOMER use of equipment in such a manner as to adversely affect the SYSTEM'S equipment or the SYSTEM'S service to others.
- c. Without notice in the event of tampering with the equipment furnished and owned by the SYSTEM.
- d. Without notice in the event of energy theft or any unauthorized use.

### **3. By the SYSTEM with Appropriate Notice:**

Subject to provision of the termination of electric service as established by City Code, Section 3, Article 4.

- a. For violation or noncompliance with the SYSTEM'S Service Regulations, except those listed in Paragraph M-2 above.
- b. For failure of the CUSTOMER to provide and maintain to the SYSTEM unobstructed access to its equipment.
- c. For nonpayment of any account, provided the SYSTEM has made a reasonable attempt at collection and has given the CUSTOMER prior written notice to make settlement on the account (s) or have the service disconnected. Disconnection will be made at a service location for all electric services notwithstanding the fact that a CUSTOMER may have more than one account for service at such location. The SYSTEM will impose a minimum **\$ 25.00** reconnection charge during the SYSTEM'S business hours, or a **\$ 65.00** minimum reconnection charge during all other hours before reconnecting service to the CUSTOMER who was disconnected for nonpayment in accordance with approved SYSTEM policy. In the case of current transformer metering installations or if a conductor reconnection is required, the SYSTEM may charge the cost of actual labor, material and equipment requirements for performing the disconnection and reconnection.

- d. For failure or refusal by the CUSTOMER to provide the requested deposit.
- e. For failure to furnish, or withdrawal by the CUSTOMER of such permits or right-of-way as shall have been specified by the SYSTEM for rendering service.
- f. In the event, the CUSTOMER files a petition of bankruptcy and no arrangements prior to the filing of the petition have been made with the SYSTEM with respect to the payment of future electric bills.
- g. If metered service is dormant for twelve consecutive BILLING PERIODS or more, the METER and SERVICE may be removed. For a service reconnection see Paragraph C.

**N. SYSTEM SERVICE RESPONSIBILITIES:**

The SYSTEM will endeavor to supply but does not guarantee uninterrupted service of a generally accepted standard. The SYSTEM shall not be responsible for any loss or damages caused by (1) any interruption of service for repairs, alterations, want of supply, or (2) any disconnection initiated by the SYSTEM as set forth in Paragraphs M-2 and M-3 of these regulations, or (3) failure due to Act of God, fire, strike, riot, flood, lightning, storm, civil disturbance, war, or action of public authority.

**O. LOAD MANAGEMENT:**

The SYSTEM shall require that LOAD MANAGEMENT control devices are installed on all new or replacement central air conditioning system installed after JUNE 1<sup>st</sup>, 1996. The SYSTEM shall furnish and install and maintain any equipment necessary for this purpose. LOAD MANAGEMENT control devices may not be disconnected without prior approval of the CITY OF SEWARD.

**P. ELECTRIC SYSTEM CONSTRUCTION:**

EASEMENT ACQUISITION

**CONSTRUCTION BY SYSTEM:**

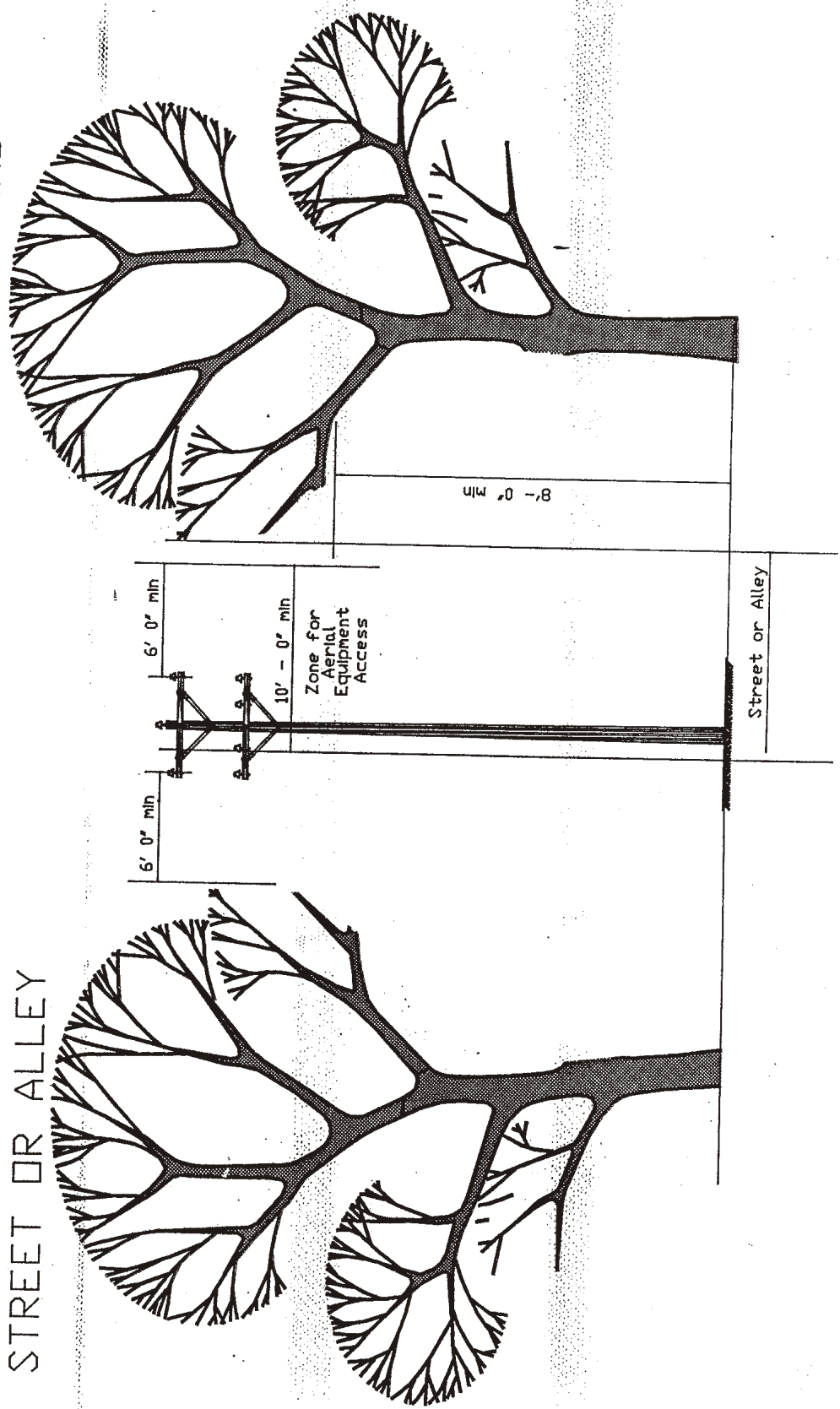
The system shall be responsible for the identification of all easements necessary to complete said system improvements. All easements necessary shall be obtained from the CUSTOMER in writing, signed by the appropriate authority and filed at the County Register of Deeds prior to any actual Construction by an authorized agent for the SYSTEM.

**CONSTRUCTION BY OUTSIDE CONTRACTED FIRM:**

Electric Line improvements whereby an Electric Engineering Firm is retained by the SYSTEM to design said improvements shall be responsible as part of the Contract for Engineering to identify all easements necessary for the Construction of Electric Lines or Electric Apparatus to be installed. It shall be by the SYSTEM'S option to either retain the Engineering firm or to use their own agent to obtain any easements necessary for the Construction of said improvements. All easements necessary shall be obtained from the CUSTOMER in writing, signed by the appropriate authority and filed at the County Register of Deeds prior to any actual Construction by an authorized agent for the SYSTEM.

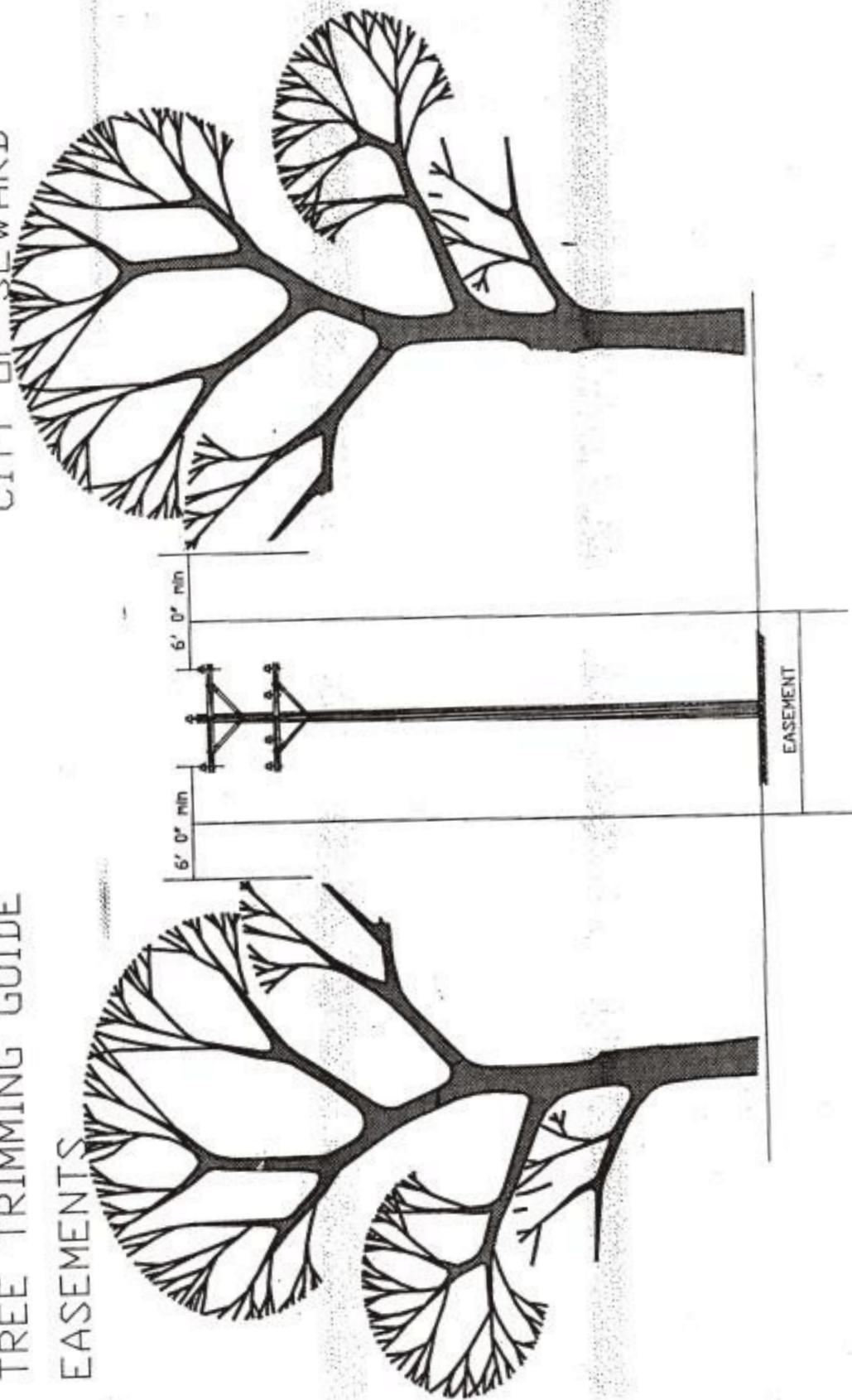
TREE TRIMMING GUIDE  
STREET OR ALLEY

CITY OF SEWARD



CITY OF SEWARD

TREE TRIMMING GUIDE  
EASEMENTS



RESOLUTION NO. 2015-25

WHEREAS, the City Council of the City of Seward, Nebraska may by resolution fix the amount of fees charged by the City of Seward Utilities, and

WHEREAS, it is deemed advisable to establish Developer and Builder or Homeowner Construction Fees for the Electric Department;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The amount of Developer and Builder or Homeowner Construction Fees for the Electric Department shall henceforth be and are hereby fixed as follows to be in full force and effect on and after January 1, 2016:

Developer Fees:

\$400 dollars per lot,  
plus \$4 per foot on line  
installation for lots

Builder or Homeowner Fees:

\$100 per 100 amp service  
\$200 per 200 amp service  
\$300 per 300 amp service  
\$400 per 400 amp service  
(\$100 per each additional  
100 amps service or fraction thereof)

All previous resolutions including Resolution 8-07 which are in conflict with this resolution are hereby revoked.

The Mayor declared the resolution adopted.

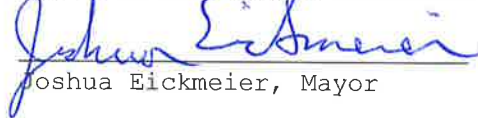
Dated: December 15, 2015.

ATTEST:



Bonnie Otte,  
Assistant Administrator  
City Clerk-Treasurer  
Budget & HR Director

THE CITY OF SEWARD, NEBRASKA

  
Joshua Eickmeier, Mayor

(SEAL)





# **BEATRICE**

**CITY • BOARD OF PUBLIC WORKS**

# **BOARD POLICIES**

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## BOARD POLICIES BY NUMBER

Policy #	Subject	Date Adopted	Repealed / Revised / Replaced by #
163	<a href="#">Water Tap Fees</a>	October 2, 2024	Replaced #160
162	<a href="#">Energy Efficiency Loan Program</a>	February 14, 2024	Replaced #153
161	<a href="#">Energy Rebate and Incentive Program</a>	February 14, 2024	Replaced #156
160	<del>Water Tap Fees</del>	September 28, 2022	Replaced #155
159	<a href="#">Procedural Policies for Utility Disconnection</a>	<del>July 27, 2022</del>	Replaced by #163
158	<a href="#">Utility Deposits</a>	April 27, 2022	Replaced #157
157	<del>Utility Deposits</del>	<del>January 12, 2022</del>	Replaced by #158
156	<a href="#">Energy Rebate and Incentive Program</a>	September 29, 2021	Replaced #151
155	<del>Water Tap Fees</del>	<del>September 15, 2021</del>	Replaced by #160
154	<del>COVID-19 Assistance</del>	<del>March 19, 2020</del>	REPEALED 2/1/23
153	<del>Energy Efficiency Loan Program</del>	<del>February 11, 2020</del>	Replaced by #162
152	<a href="#">Bill Stuffer Qualifications</a>	January 15, 2020	Replaced by #155
151	<del>Water Tap Fees</del>	<del>September 11, 2019</del>	Replaced #142
150	<del>Utility Deposits</del>	August 29, 2018	Replaced by #157
149	<a href="#">Extension or Relocation of Electrical Service</a>	<del>March 1, 2017</del>	Replaced by #151
148	<del>Water Tap Fees</del>	<del>September 14, 2016</del>	Replaced #141
147	<del>Water Tap Fees</del>	September 16, 2015	
146	<a href="#">Notification of Landlords</a>	February 11, 2015	Replaced #142
145	<a href="#">Utility Deposits</a>	December 31, 2014	
144	<del>Procedural Policies for Utility Disconnection</del>	<del>March 11, 2015</del>	Replaced by #159
143	<del>Bill Stuffer Qualifications</del>	<del>July 2, 2014</del>	Replaced by #152
142	<del>Utility Deposits</del>	<del>February 12, 2014</del>	Replaced #127
141	<del>Water Tap Fees</del>	<del>October 2, 2013</del>	Replaced by #147
140	Installation of Primary and Secondary Lines	UNDER REVIEW	
139	NOT USED		
138	<del>Utility Cuts in Streets, Alleys, or Right of Ways by Contractors</del>	<del>May 1, 2013</del>	Under City Code
137	<a href="#">Security Lights</a>	April 10, 2013	Repealed #36 – Revised 10/24/2023
136	<a href="#">Sidewalk Intersection Reimbursement</a>	March 27, 2013	Repealed #94
135	<a href="#">Safety Glasses</a>	March 27, 2013	Repealed #98
134	<a href="#">Outside Employment by Employees</a>	March 27, 2013	Repealed #22
133	<a href="#">Street Light Installation in New Residential Development</a>	March 13, 2013	Repealed #107
132	<del>Credits &amp; Rebates for Installation of Electric Devices</del>	<del>January 16, 2013</del>	REPEALED 10/13/21
131	<a href="#">Identity Theft Prevention Program</a>	April 15, 2009	Reaffirmed 1/16/2013
130	<a href="#">Customer Charges</a>	September 30, 2008	Replaced #120 & #115
129	<del>Water Tap Fees</del>	<del>August 15, 2007</del>	Replaced #116
	<del>Proposed Early Retirement Incentive Policy</del>	<del>April 3, 2007</del>	REPEALED 8/29/2012
128	<a href="#">Public Disclosure Policy</a>	March 29, 2007	
127	<del>Utility Deposit</del>	<del>December 27, 2006</del>	Replaced by #142
126	<del>Bill Stuffer Qualifications</del>	<del>January 6, 2006</del>	Replaced by #143
125	<a href="#">Tree Topping Policy</a>	August 9, 2005	

124	Credit for Installation of: Electric Heat Pump, All Electric Heating System, Electric Hot Water Heater	April 27, 2005	REPEALED 1/2/2013
123	Commision for Installation of Electric Hot Water Heaters	April 27, 2005	REPEALED 1/2/2013
122	Commission for Installation of all Electric Heat Pump	April 27, 2005	REPEALED 1/2/2013
121	<a href="#">Fee Charged for Late Notices</a>	September 16, 2008	Revised Policy #103
120	Customer Charges	March 10, 2004	Revised Policy #115 & 102
119	Use of Computer & Telephone	April 2, 2001	REPEALED 8/28/2019
118	Early Retirement Incentive Policy	April 2, 2001	REPEALED 8/29/2012
117	<a href="#">Multiple Metering at a Single Family Residential Property</a>	December 2, 1998	
116	Water Tap Fees	April 29, 1998	Replaced #95
115	Charge for Insufficient Fund Checks	August 28, 1997	REPEALED 11/28/2012
114	Utility Deposits	May 1, 1997	Replaced by #127
113	Mileage Reimbursement	August 30, 1995	REPEALED 8/28/2019
112	Credit for Installation of: Electric Heat Pump, All Electric Heating System, Electric Hot Water Heater	May 31, 1995	Replaced #86, #87, #88, & #90
111	Commision for Installation of Electric Hot Water Heaters	May 31, 1995	Replaced #90
110	Commission for Installation of all Electric Heat Pump	May 31, 1995	Replaced #86
109	<a href="#">Installation of Primary and Secondary Lines</a>	May 26, 1996	Replaced #49
108	<a href="#">Workplace Health &amp; Safety Mission Statement</a>	December 29, 1993	Revised 11/1/2023
107	Street Light Installation in New Residential Developments	October 13, 1993	Replaced by #133
106	Policy Concerning Expenditure of Public Funds for Certain Purposes	September 15, 1993	REPEALED 8/28/2019
105	Purchasing Practices	August 11, 1993	REPEALED 6/10/2015
104	<a href="#">Work Site Attire</a>	July 28, 1993	
103	Fee Charged for Late Notices	July 15, 1992	Replaced by #121
102	Customer Charges	July 1, 1992	Replaced #65
101	No Smoking Policy	March 1, 2006	REPEALED 8/28/2019
100	Charge for Insufficient Fund Checks	May 15, 1991	Revised #72
99	Cutting of Curbs, City Streets, and Alleys	February 13, 1991	REPEALED 2/26/2014
98	Safety Glasses	November 29, 2000	Replaced by #135
97	<a href="#">Electric/Electronic Damage Claim</a>	March 14, 1990	
96	Bid Security	February 19, 1990	REPEALED 8/28/2019
95	Water Tap Fees	February 1, 1990	Replaced #75
94	Reimbursement Cost at Street Intersections on City Property	December 13, 1989	Replaced by #136
93	No Smoking Area Designated	November 15, 1989	Replaced by #101
92	Severance Pay for Early Retirement	June 21, 1989	REPEALED 8/29/2012
91	Rebate Credit for Installation of Electric Hot Water Heater or Heat Pump	May 3, 1989	REPEALED 2/27/2013
90	Commision for Installation of Electric Hot Water Heaters	May 3, 1989	Replaced by #111
89	<a href="#">Restriction of Water Usage</a>	June 29, 1988	

88	Commission for Installation of All Electric Heating System	June 1, 1988	Replaced by #112
87	Commission for Installation of All Electric Heating System	June 1, 1988	Replaced by #112
86	Commission for Installation of All Electric Heat Pump	June 1, 1988	Replaced by #112
85	<a href="#">Use of City Owned Vehicles by City Personnel</a>	July 15, 1986	
84	Prohibits Accumulation of Vacation Time	March 1, 1986	REPEALED 10/10/2012
83	Reimbursement for Sidewalk Intersections	September 25, 1985	Replaced by #94
82	Utility Cuts in Paved Streets or Alleys	September 25, 1985	REPEALED 6/26/2013
81	Cutting of Curbs, City Streets, and Alleys	September 25, 1985	Replaced by #99
80	Inactive Water Taps	May 15, 1985	REPEALED 8/29/2012
79	Continuing Education Assistance Policy	October 1, 1984	REPEALED 10/10/2012
78	Mileage Reimbursement	November 30, 1983	Replaced by #113
77	Bid Security	December 7, 1983	Revised by #96
76	Utility Deposit	June 1, 1983	Replaced by #114
75	Water Tap Fees	December 22, 1982	Replaced by #95
74	<a href="#">City Council's Recommendation of Dealing with Staff Personnel</a>	April 12, 1982	
73	Water Tap Fees	January 23, 1980	Replaced by #75
72	Charge for Insufficient Fund Checks	August 8, 1979	Revised by #100
71	Water Tap Fees	August 3, 1978	Replaced by #73
70	Banners	April 26, 1978	REPEALED 3/13/2013
69	Water Tap Fees	June 9, 1976	Replaced by #71
68	Commission for Installation of All Electric Heat Pump	May 5, 1976	Replaced by #86
67	Electrical Irrigation Service	February 1, 1976	REPEALED 11/14/2012
66	Wage Fluctuation for Supervisory and Part-time Employees	April 30, 1975	REPEALED 11/14/2012
65	Customer Charges	April 30, 1975	Replaced by #102
64	Mileage Allowance	May 15, 1974	Replaced by #78
63	Electrical Irrigation Service	April 24, 1974	Replaced by #67
62	Water Tap Fees	March 20, 1974	Replaced by #69
61	<a href="#">Removal and/or Relocation of Existing Utility When Requested by Property Owner/Agent</a>	February 20, 1974	
60	Health & Accident Insurance Benefits—Non Job Related	October 8, 1973	REPEALED 11/14/2012
59	Customer Request for Meter Calibrations	October 8, 1973	REPEALED 11/28/2012
58	Repair/Replacement of Worn-out Water Main	July 25, 1973	REPEALED 4/10/2013
57	Utility Deposit	March 8, 1973	Replaced by #76
56	Health & Accident Insurance—Metropolitan Life Ins. Co	February 20, 1973	REPEALED 10/10/2012
55	Water Tap Fees	January 18, 1973	Replaced by #62
54	Reimbursement for Sidewalk Intersections	September 20, 1972	Replaced by #83
53	Negotiated Electric Rate for Well Field	May 25, 1972	REPEALED 11/14/2012
52	<a href="#">Water Tap Changes</a>	May 24, 1972	

51	<a href="#">Adjustment of Sewer Charges</a>	April 6, 1972	Revised 11/1/2023
50	<del>Temporary Services</del>	<del>August 18, 1971</del>	REPEALED 8/28/2019
49	<del>Installation of Underground Electricity</del>	<del>March 18, 1971</del>	Replaced by #109
48	<del>Insurance Coverage</del>	<del>December 2, 1970</del>	REPEALED 11/14/2012
47	<del>Reimbursement for Sidewalk Intersections</del>	<del>November 25, 1970</del>	Replaced by #54
46	<a href="#">Assessment Policy for Alleys</a>	October 7, 1970	
45	<del>Customer Charges</del>	<del>November 1, 1967</del>	Replaced by #65
44	<del>Underground Electrical Services</del>	<del>November 12, 1969</del>	REPEALED 8/28/2019
43	<del>Underground Electrical Services to Gold Medallion Homes</del>	<del>April 5, 1967</del>	REPEALED 2/27/2013
42	<del>Water Tap Fees</del>	<del>December 1, 1969</del>	Replaced by #55
41	<del>Mileage Allowance</del>	<del>December 8, 1968</del>	Replaced by #64
40	<a href="#">Sewer Service Charges for Customers Not on City Water</a>	April 24, 1968	
39	<del>Utility Deposits</del>	<del>April 1, 1968</del>	Replaced by #57
38	<a href="#">Sewer Department Name Change</a>	September 13, 1967	
37	<a href="#">Determination of Residential or Commercial Utility Rate Application</a>	January 11, 1967	
36	<del>Security Lights</del>	<del>December 5, 1966</del>	REPEALED 4/10/2013
35	<del>Planting, Removal of Trees and Shrubbery – General Standards</del>	<del>March 24, 1964</del>	REPEALED 4/10/2013
34	<del>Employees Living Outside City Limits</del>	<del>August 30, 1966</del>	REPEALED 11/28/2012
33	<del>Employees in National Guard</del>	<del>August 2, 1966</del>	REPEALED 9/26/2012
32	<del>Holidays</del>	<del>January 3, 1966</del>	REPEALED 9/26/2012
31	<del>Vacations</del>	<del>October 21, 1966</del>	REPEALED 9/26/2012
30	<del>Vacations</del>	<del>January 27, 1966</del>	REPEALED 9/26/2012
29	<del>Training Program</del>	<del>March 29, 1968</del>	REPEALED 10/10/2012
28	<del>Training Program</del>	<del>January 27, 1966</del>	REPEALED 10/10/2012
27	<del>Sick Leave</del>	<del>January 27, 1966</del>	REPEALED 9/26/2012
26	<a href="#">Shots for Sewer Department Employees</a>	February 2, 1966	
25	<del>Retirement Age</del>	<del>September 29, 1964</del>	REPEALED 10/10/2012
24	<a href="#">Office Hours</a>	November 25, 1964	
23	<del>40-Hour Work Week</del>	<del>October 18, 1956</del>	REPEALED 9/26/2012
22	<del>Outside Employment by Employee</del>	<del>February 3, 1965</del>	Replaced by #134
21	<del>Expense Reimbursement</del>	<del>October 15, 1963</del>	REPEALED 10/31/2012
20	<del>Employees in National Guard</del>	<del>January 13, 1949</del>	Replaced by #33
19	<del>Customer Deposits</del>	<del>May 11, 1966</del>	Replaced by #39
18	<del>Utility Service Application Requirements</del>	<del>June 1, 1966</del>	REPEALED 10/31/2012
17	<del>Weed Mowing Charges</del>	<del>July 30, 1963</del>	REPEALED 9/26/2012
16	<del>Charge for New Fire Protection Customers</del>	<del>July 14, 1964</del>	REPEALED 9/26/2012
15	<a href="#">Maintenance &amp; Responsibility of Sewers</a>	January 12, 1961	
14	<del>Customer Charges</del>	<del>October 13, 1960</del>	Replaced by #45

13	Installation of Sidewalks	August 25, 1964	REPEALED 10/10/2012
12	Installation of Vaults for Water Valve 8" or Larger	March 10, 1965	REPEALED 10/31/2012
11	Sidewalk Specifications	October 22, 1962	REPEALED 10/10/2012
10	Rural Water Rate Minimum	August 27, 1962	REPEALED 2/27/2013
9	Water Tap Fees	April 10, 1962	Replaced by #42
8	<a href="#">Water Main Extensions</a>	May 7, 1962	
7	Water Main to Martin Luther Home	February 11, 1964	REPEALED 10/31/2012
6	Tapping of Transmission Lines for Domestic Use	September 8, 1965	REPEALED 10/31/2012
5	Inactive Water Taps	July 21, 1965	REPEALED 7/24/1968
4	<a href="#">Water Service Line</a>	February 2, 1966	
3	Fire Hydrant Use	September 12, 1962	REPEALED 10/31/2012
2	Location of Trailer Houses	July 12, 1961	REPEALED 10/10/2012
1	Electric Heat Rate		REPEALED 2/27/2013

## I. CUSTOMER INFORMATION

### A. FEES

#### ❖ CUSTOMER CHARGES – #130 – SEPTEMBER 10, 2008

At their meeting held on September 10, 2008, the Board of Public Works approved increasing the following customer charges:

Reconnection Fees – There will be a \$30.00 charge during normal working hours to reconnect services for residential and commercial services when the service has been disconnected for the non-payment of the utility bill.

After Hours and Holiday Calls - There will be a \$60.00 reconnect fee after normal working hours for residential and commercial services when the service has been disconnected for the non-payment of the utility bill or requests by customers for special readings and connects.

No fund and insufficient Fund Checks - A charge of \$25.00 as a result of checks being returned by the banks.

There will be no charge (once annually) made for the following during normal working hours:

Voltage Checks - Requests for voltage checks beyond the meter. If voltage is the problem of the Board of Public Works, then no charge is to be made.

Water Meter Checks - Requests for a serviceman to check out low water pressure and bad water reports. If the water problem is the Board of Public Works, no charge will be made.

No Light Call - Request for service of a no light call if customer fusing is inadequate and is not a problem directly related to the Board of Public Works' service for replacement of fuses and resetting of breakers.

Meter Testing - Request by customer to pull and test either an electric or water meter for accuracy. Request by customer should be made in writing. No charge is to be made if the meter is found to be inaccurate.

Setting of Water Meters, Disconnects and Reconnects - Requests to set, disconnect or reconnect water service may be made if requested after normal working hours. No charges are to be made if turned off for line repair or replacement of main shut off valve of customer service.

#### ❖ FEE CHARGED FOR LATE NOTICES – #121 – REVISED #103 – SEPTEMBER 16, 2008

At their meeting held on September 10, 2008, the Board of Public Works increased the fee charged for late notices from \$5.00 to 5% of their monthly bill, with a \$5.00 minimum and a \$50.00 maximum.

The following procedures are also added to this policy:

The delinquency fee is added 10 days after the due date. When the 10<sup>th</sup> day following the due date falls on a holiday or during the weekend, the next regular working day of the BPW shall be regarded as the 10<sup>th</sup> day.

All payments received in the morning mail and collected from the various deposit boxes the morning following the tenth day shall be free of the delinquency charge.

❖ **PROCEDURAL POLICIES FOR UTILITY DISCONNECTION – #159 – JULY 27, 2022**

I. Right to Disconnect

The City of Beatrice (hereinafter “City”) may disconnect utility service for any of the following reasons or for any other reason permitted by federal, state or municipal law.

1. Failure to meet the applicable provisions of law.
2. Violation of the ordinances or regulations pertaining to utility service.
3. Nonpayment of past or present utility bills.
4. Willful or negligent waste of service due to improper or imperfect pipes, fixtures, appliances or otherwise.
5. Molesting any meter, seal or other equipment controlling or regulating the supply of utility service.
6. Theft or diversion and/or use of service without payment therefor.
7. Vacancy or abandonment of premises.
8. Change in name of person to be billed.
9. Any other reason allowed pursuant to the Beatrice City Code and/or state law.

II. Delinquent Bills

1. All bills for utility service are due and payable the day they are placed in the mail.
2. Payment is allowed for not less than fifteen (15) calendar days after the bill is mailed. After that date, referred to as the delinquent date, the bill is delinquent and payable at that amount and any penalties.
3. If a bill becomes delinquent, a disconnect notice will be served, upon any customer, in compliance with Section III and IV of this procedural policy. Disconnection shall be set for not less than seven (7) business days after the date upon which the bill became delinquent.
4. Should any of the dates of this Section fall upon a Saturday, Sunday, or a holiday observed by the Board of Public Works, then such date shall be extended to the close of the next business day.

III. Serving Disconnect Notice

At least seven (7) business days before disconnection of utility service, the City shall give notice by first class mail or in person to the customer whose utility service is to be disconnected. If notice is given by first class mail, such mail shall be conspicuously marked as to its importance. The City also has available to customers a third party notice whereby the City will serve the notice of disconnection on the designated third party by first class mail or in person.

IV. Contents of Disconnect Notice

The disconnection notice, by state law, shall contain at least the following information.

1. The reason for the proposed disconnection;

2. A statement of intention to disconnect unless the customer either pays the bill or reaches an agreement with the utility regarding payment of the bill;
3. The date upon which service will be disconnected if the customer does not take appropriate action;
4. The name, address and telephone number of an employee designated by the City to whom the customer may address an inquiry or complaint;
5. A statement explaining that the customer has a right, prior to the disconnection date, to request a conference regarding any dispute over the proposed disconnection;
6. A statement that the City will not disconnect utility service until the conference is concluded;
7. A statement to the effect that disconnection may be postponed or prevented upon presentation of a duly licensed physician's certificate which shall certify that the customer or resident within such subscriber's household has an existing illness or handicap which would cause such subscriber or resident to suffer an immediate and serious health hazard by the disconnection of the utility's service to that household. Such certificate must be filed with the City within five (5) calendar days of receiving notice of disconnection and will prevent the disconnection of utility service for a period of thirty (30) calendar days from such filing. Only one (1) postponement of disconnection shall be allowed for each incidence of non-payment of any due account;
8. A list of all monies that must be remitted to the City for reconnection, including any reconnect charges and payment of all past due accounts;
9. A statement explaining that the customer may arrange with the City for an installment payment plan; and
10. A statement to the effect that those customers who are welfare recipients may qualify for assistance in payment of their utility bill and that they should contact their caseworker in that regard.

V. Conference with Utility Customer

Upon a written request by a customer for a conference, the City shall:

1. Have the Finance Director hear and decide all matters at the conference.
2. Schedule a conference within fourteen (14) calendar days of the receipt of the customer's request for a conference.
3. Notify the customer in writing of the time, place and date scheduled for the conference.

The conference shall be informal and not governed by the Nebraska Rules of Evidence. Failure by the customer to attend the conference shall relieve the City of any further action prior to the disconnection of utility service.

The customer may, prior to the scheduled conference, give good and sufficient reason that they will be unable to attend the conference at the appointed time and date. The City shall make a reasonable effort to reschedule the conference.

The Finance Director shall, based solely on the evidence presented at the conference, affirm, reverse, or modify any part of the disconnection notice which is a result of a disputed billing. The Finance Director shall allow disconnection of utility service only when all less drastic remedies have been exhausted.

If the Finance Director determines at the conference that the customer did not receive proper notice or was denied any other legal right, the employee shall recess and continue the conference at such time as the subscriber has been afforded his or her rights.

## VI. Appeals

If the designated employee issues an opinion that is adverse to the customer, the customer may, within five (5) calendar days after the date the decision is issued, appeal in writing. The appeal will be heard before the Beatrice Board of Public Works General Manager.

Upon receiving a written request for an appeal, the utility will notify the customer of the location, date, and time of the hearing in writing. The date of the hearing will be at least seven (7) calendar days after the day the appeal request is received by the utility.

The customer may examine and copy, not less than three (3) business days prior to the hearing, the utility's file and records pertaining to the dispute.

At an appeal hearing, the customer may be represented by legal counsel or other representative or spokesperson.

The appeal hearing will be conducted as follows:

1. A representative of the utility will present the reason or reasons the utility issued the disconnect notice, a summary of the proceedings at the conference, and the decision by the designated employee.
2. The customer will next present his or her reasons for appealing the decision.
3. The representative of the utility will then have an opportunity to present any other information in response to the customer's presentation.
4. The customer will have a last opportunity to present information regarding why he or she feels the designated employee's decision should be reversed.

The customer may present witnesses and offer evidence. All witnesses may be cross-examined and confronted.

The customer may make or have made a record of the proceedings at his or her own expense.

A written copy of this appeal policy will be furnished to a customer upon request.

## VII. Repairs

Interruptions of service or disconnections made pursuant to repair, maintenance, health, or safety reasons shall not constitute a disconnection for the purposes of this procedural policy.

### ❖ UTILITY DEPOSITS – #158– REPLACED #157 – APRIL 27, 2022

The following criteria must be met before any services will be connected at any location by the Beatrice Board of Public Works:

## **Definitions**

For the purpose of this policy the term “Good Credit” shall mean that a customer has not been disconnected for non-payment, has not provided the City of Beatrice or the Beatrice Board of Public Works with a returned check, or has not incurred more than one (1) late charge on their BPW utility bill in the past twelve (12) months.

## **Residential Properties – Owner-Occupied**

Utility deposits for connection of services for all owner-occupied residential properties will be waived if proof of ownership is provided by the customer. The Board of Public Works’ Proof of Ownership form must accompany the application for service. Proof of Ownership may be in the form of a closing statement from a real estate agent; bank mortgage papers; a signed document from the Gage County Assessor’s office showing proof of ownership; a recorded deed; notice of proposed taxes or a tax receipt (in the name of the owner applying for utility service); a signed contract for the sale of the property; or a letter from the title company showing transfer of ownership. If the customer fails to provide proof of ownership, then a utility deposit of \$150.00 shall be required.

If a customer moves from an owner-occupied residence into a residential rental property, the deposit will be waived if the customer has twenty-four (24) consecutive months of Good Credit with the Board of Public Works. If the final bill at the customer’s previous address is not paid, then services may be disconnected at the new service location.

If a customer moves from an owner-occupied residential property to another owner-occupied residential property, then the deposit, if any, will be transferred to the new property with the customer paying the final bill at the old residence. If the final bill at the customer’s previous address is not paid, then services may be disconnected at the new service location.

If a customer moves to another property and does not require Board of Public Works services, the deposit, if any, shall be applied to the customer’s final bill. Any amount remaining will be returned to the customer within thirty (30) business days after services are transferred out of the customer’s name.

Any customer that does not have a utility deposit with the Board of Public Works and they are disconnected for non-payment of a bill or provides a returned check to the Board of Public Works shall pay a \$150.00 deposit before utility service is re-connected.

The deposit shall be made in cash, credit card, debit card, or certified check.

## **Residential Properties - Rentals**

Utility deposits for connection of services for all residential rental properties, including apartments, condominiums, etc., shall be \$150.00 per service location. Deposits will remain with the Board of Public Works until such time as the customer moves to another service location.

If the customer moves to another residential rental property requiring Board of Public Works services, the deposit will be transferred to the new property, with the customer paying the final bill at the old residence. If the final bill at the customer’s previous residence is not paid, then services may be disconnected at the new service location.

If the customer moves to another property and does not require Board of Public Works services, the deposit shall be applied to the customer's final bill. Any amount remaining will be returned to the customer within thirty (30) business days after services are transferred out of the customer's name.

If a customer moves from a residential rental property into an owner-occupied residential property, then the customer shall not be required to pay a deposit upon showing proof of ownership. However, if the customer has been disconnected for non-payment of a bill or provided a returned check to the Board of Public Works within the past twenty-four (24) months, then the customer shall pay a \$150.00 deposit. If the final bill at the customer's previous residence is not paid, then services may be disconnected at the new service location.

If a customer moves from an owned occupied residence to a residential rental property, the deposit will be waived if the customer has twenty-four (24) consecutive months of Good Credit with the Board of Public Works. If the final bill at the customer's previous residence is not paid, then services may be disconnected at the new service location.

Any customer that does not have a utility deposit with the Board of Public Works and they are disconnected for non-payment of a bill or provides a returned check to the Board of Public Works shall pay a \$150.00 deposit before utility service is re-connected.

The deposit shall be made in cash, credit card, debit card, or certified check.

### **Commercial Properties - All**

A utility deposit for connection of services for all commercial properties and businesses shall be required. However, if a commercial customer moves its current business from one (1) location to another, or expands its current business into another location, and the customer has twenty-four (24) consecutive months of Good Credit with the Board of Public Works, then the deposit shall be waived. No deposits shall be waived if the commercial customer starts a substantively different type of business, regardless of whether the customer is engaging in such business under the same name or at the same location. For example, the deposit shall not be waived if ABC, LLC, which currently engages in manufacturing, starts a pet grooming business under the same LLC.

The amount of the utility deposit shall be calculated as follows:

Average monthly utility bill for the past 12 months x 2 = Utility deposit

Example: Average monthly utility bill is \$750; therefore, the utility deposit is \$1,500.  
( $\$750 \times 2 = \$1,500$ )

For a customer at a new location, new type of business, or where the average monthly utility bill for the past twelve (12) months is unable to be calculated, then the amount of the utility deposit shall be calculated using an estimated average utility bill. Said estimate shall be prepared by the Board of Public Work staff.

Once a customer has had twenty-four (24) consecutive months of Good Credit, their deposit shall be returned to them.

A customer shall have their deposit returned to them in the form of applying said deposit to their Board of Public Works utility bill.

When a customer closes their account, their deposit will be applied to their final bill. Any amount remaining will be returned to the customer within thirty (30) business days after services are transferred out of the customer's name.

The Board of Public Works shall review any commercial customer who paid a deposit prior to the adoption of this policy and determine the number of consecutive months of Good Credit. If the customer has had Good Credit the last twenty-four (24) consecutive months, then the customer shall have their deposit returned to them in the form of applying said deposit to their next Board of Public Works utility bill.

Commercial utility deposits may be made in the following manner:

1. Cash or check at the time of application;
2. Certificate of deposit in the name of the business and the Board of Public Works. The interest is payable to the business; or
3. Irrevocable Letter of Credit from the bank naming the Board of Public Works as Beneficiary.

Any customer that does not have a utility deposit with the Board of Public Works and they are disconnected for non-payment or provides a returned check to the Board of Public Works, shall pay a deposit before utility services are re-connected.

### **Interest Earned on Deposits**

All cash deposits will earn interest at the same rate as the Board of Public Works receives interest on their Certificate of Deposit for Utility Deposits. Interest will be credited annually to the January billings.

### **Residential Properties – Return of Deposits**

Any owner-occupied residential customer may request that their deposit be returned after twenty-four (24) consecutive months of Good Credit. Upon the request of a customer to have their deposit returned, their deposit shall be returned to them in the form of applying said deposit to their Board of Public Works utility bill within thirty (30) business days.

When a customer closes their account, their deposit will be applied to their final bill. Any amount remaining will be returned to the customer within thirty (30) business days after services are transferred out of the customer's name.

### **❖ NOTIFICATION OF LANDLORDS – #146 – FEBRUARY 11, 2015**

Beginning February 1, 2015, the Beatrice Board of Public Works (BPW) shall offer the following options to any landlord with a property served with utilities by the BPW:

1. A landlord may choose not to have the utilities at any property they own automatically transferred into their name in the event a tenant terminates service or is disconnected for non-payment. The landlord will not receive any notification.

2. A landlord may have the utilities at any property they own automatically transferred into their name in the event a tenant terminates service or is disconnected for non-payment. The landlord will not be notified when this transfer occurs.
3. A landlord may have the utilities at any property they own automatically transferred into their name in the event a tenant terminates service or is disconnected for non-payment. The landlord will be notified when this transfer occurs.
4. A landlord may choose not to have the utilities at any property they own automatically transferred into their name in the event a tenant is disconnected for non-payment. The landlord will receive notification if the utilities remain disconnected for two (2) consecutive business days.

Options 1 and 2 shall be offered free of charge. Options 3 and 4 shall be offered for a fee of fifty dollars (\$50.00) each time a landlord is notified by the BPW.

Any landlord wishing to have Option 3 or 4 shall sign and return an authorization form, agreeing to be responsible for all cost associated with their choice. A landlord may sign up for the same or different options for all of the properties they own. Each separate service location shall be considered a separate property. The landlord shall be responsible for providing the BPW a list of all properties that they own. The landlord shall be responsible for ensuring that their contact information is kept continually current. Any landlord who does not sign up shall automatically be enrolled in Option 1.

## **B. BILLING**

### **❖ BILL STUFFER QUALIFICATIONS – #152 – JANUARY 15, 2020**

The Board of Public Works has the capability to add additional information to their utility billings.

In order for an insert to be placed in the mailing envelope with the Board of Public Works utility billing, the organization and its' insert must also meet the following criteria:

1. They must be a non-profit organization, but cannot be a service club.
2. They must not advertise a medical, political, or religious standing.
3. The insert must have an educational or cultural value to the Community.
4. It can be information from the City or Board of Public Works.
5. It must be 8 ½" x 11", unfolded, printed on non-slick paper, and no more than 20# stock.
6. It must be submitted to the General Manager for approval one (1) month in advance of desired distribution.
7. It cannot be a solicitation for a donation.
8. The Board of Public Works will advise what billing dates are available.
9. There will be no charge for the mailing.

10. It can only consist of one (1) page.

11. The necessary copies must be delivered to the Board of Public Works at least one (1) week in advance of the first mailing date.

Some of the organizations which would qualify include, but is not limited to:

Beatrice Area Arts Council	Community Players
Beatrice Community Hospital	Keep Beatrice Beautiful
Beatrice Public Schools	Southeast Community College

❖ **POLICY ON DETERMINATION OF RESIDENTIAL OR COMMERCIAL UTILITY RATE APPLICATION – #37 – JANUARY 11,1967**

In cases where a residence or residences and a business are combined in one premise, the service will be classified according to the predominant use. This method of determination will be used only in the absence of specific directions applicable to the specific case being evaluated.

**C. PRIVACY ACT**

❖ **PUBLIC DISCLOSURE POLICY – #128 – MARCH 29, 2007**

The Board of Public Works pursuant to State Statutes §84-712.03-05 denies access to the Beatrice Board of Public Works public utilities records with personally identifiable account information to the general public.

❖ **IDENTITY THEFT PREVENTION PROGRAM – #131 – APRIL 15, 2009**

At their meeting held on April 15, 2009, the Board of Public Works approved the Board of Public Works Identity Theft Prevention Program, as follows:

**Board of Public Works  
Identity Theft Prevention Program  
Implemented as of October 2009**

**I. INTRODUCTION**

The Board of Public Works (the “BPW”) developed this Identity Theft Prevention Program (“Program”) pursuant to the Federal Trade Commission’s (“FTC”) Red Flag Rule. This policy sets forth our commitment to compliance with those standards established by the Federal Trade Commission under the Identity Theft Red Flag’s and Address Discrepancies under the Fair and Accurate Credit Transaction Act of 2003 (“the Red Flag Rule”) at 16 C.F.R. § 681.2, regarding the establishment of a written Identity Theft Prevention Program (“Program”) that is designed to detect, prevent, and mitigate Identity Theft in connection with the opening of a covered account or any existing covered account. This Program contains policies and procedures designed to identify, detect, and respond appropriately to “Red Flags” for Identity Theft. It also contains policies and procedures for the periodic identification of covered accounts and for general administration of the program. This Program addresses our general approach to compliance with the Red Flag rules.

**II. DEFINITIONS**

- A. “Customer” means one who purchases or receives a product or service from the BPW.
- B. “Covered Account” means:

- a. An account that the BPW offers or maintains, primarily for personal, family, or household purposes, that involves or is designed to permit multiple payments or transactions; and
- b. Any other account that the BPW offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the BPW from identity theft, including financial, operational, compliance, reputation, or litigation risks.
- C. "Identity Theft" means a fraud committed or attempted using the identifying information of another person without authority.
- D. "Identifying Information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including any:
  - a. Name, social security number, date of birth, official state or government issued driver's license or identification number, alien registration number, government passport number, or employee or taxpayer identification number;
  - b. Unique biometric data, such as fingerprint, voice print, retina or iris image, or other unique physical representation;
  - c. Unique electronic identification number, address, or routing code;
  - d. Telecommunication identifying information or access device (as those terms are defined in 18 U.S.C. §1029(e));
  - e. Medicare number; or
  - f. Health care claim number.
- E. "Program" means this written Identity Theft Prevention Program developed and implemented by the BPW.
- F. "Red Flag" means a pattern, practice, or specific activity that indicates the possible existence of identity theft.
- G. "Service Provider" means a person who provides a service directly to the BPW and includes third party billing companies and other organizations that perform service in connection with the BPW's covered accounts.

### **III. IDENTIFICATION OF RED FLAGS**

A "Red Flag" is a pattern, practice, or specific activity that indicates the possible existence of Identity Theft. In order to identify relevant Red Flags, the BPW considered the types of accounts that it offers and maintains, the methods it provides to open its Accounts, the methods it provides to access its Accounts, and its previous experiences with Identity Theft. The BPW identifies the following Red Flags, in each of the listed categories:

- A. Mail sent to customers that is repeatedly returned;
- B. Customers report they are not receiving their bills;
- C. The BPW is notified of unauthorized charges to a customer's bank account or credit card;
- D. The BPW is notified by law enforcement or others that it has opened a fraudulent account for a person engaged in identity theft;
- E. Patterns of activity on payment accounts that are inconsistent with prior history;
- F. Increases in the volume of inquiries to an account;
- G. The presentation of information that is inconsistent with other sources, e.g., the address, date of birth, or social security number listed for the customer does not match the address given or is inconsistent with other identifying information provided by the customer;
- H. Personal identifying information is identified by third-party sources as having been associated with known fraudulent activity;
- I. Personal identifying information of a type commonly associated with fraudulent activity (e.g., fictitious address, use of mail drop, or phone number that is invalid or associated only with a pager or answering service);
- J. The social security number provided by the customer is a duplicate of that of other customers;
- K. The address or telephone numbers given are the same or similar to those of other customers, particularly recent ones;
- L. Attempts to access an account by customers who cannot provide authenticating information;
- M. Requests for additional authorized users on an account shortly following change of address;
- N. Uses of an account that are inconsistent with established patterns of activity such as: nonpayment when there is no history of late or missed payments;
- O. Nonpayment of the first payment on the account;
- P. Inactivity on an account for a reasonably lengthy period of time;
- Q. Mail correspondence sent to the provided address is returned and mail is returned despite continued activity in the account;
- R. Notification to the BPW of an unauthorized transaction by the customer;

- S. Notification to the BPW by the customer, a law enforcement authority, or other person, that it has opened a fraudulent account;
- T. A complaint or question from an customer based on the customer's receipt of:
  - 1. A bill for another customer;
  - 2. A bill for a service that the customer denies receiving;
  - 3. A bill from a health care provider that the customer never utilized;
  - 4. A notice of insurance benefits (or Explanation of Benefits) for health services never received; or
  - 5. A customer or insurance company report that coverage for legitimate healthcare service is denied because insurance benefits have been depleted or a lifetime cap has been reached.
- U. A complaint or question from an customer about information added to a credit report by a health care provider or insurer;
- V. A dispute of a bill by an customer who claims to be the victim of any type of identity theft;
- W. An customer who has an insurance number but never produces an insurance card or other physical documentation of insurance;
- X. A notice or inquiry from an insurance fraud investigator for a private insurance company or a law enforcement agency;
- Y. A security breach;
- Z. Unauthorized access to a covered account by personnel;
- AA. Unauthorized downloading of customer's files;
- BB. Loss or theft of unencrypted data;
- CC. Inappropriate access of a covered account;
- DD. A computer virus or suspicious computer program;
- EE. Multiple failed log-in attempts on a workstation;
- FF. Theft of a password;
- GG. The presentation of an insurance card or form of identification that is clearly altered; and
- HH. Lost, stolen, or tampered facility equipment.

#### **IV. DETECTION OF RED FLAGS**

The BPW shall adopt reasonable policies and procedures to address the detection of red flags in connection with the opening of covered accounts, existing covered accounts such as by:

- A. Obtaining identifying information about, and verifying the identity of, a person opening a covered account;
- B. Authenticating customer's, monitoring transactions, and verifying the validity of change of address requests;
- C. Monitor return mail;
- D. Follow up with customers who say they are not receiving the bills;
- E. Follow up with customers and banks on unauthorized charges; and
- F. Follow up with law enforcement and other officials regarding fraudulent accounts.

The following procedures have been adopted by the BPW to address the section of Red Flags as of the most recent update of this Program; BPW personnel shall be on the alert for customers who present suspicious documents, such as an insurance card or form of identification that appears to have been altered or does not match other information about the customer. Whenever possible, the personnel shall attempt to verify the identity of the customer with someone who knows the customer.

Before discussing information related to a covered account with any customer, or making a change of address information in a covered account; BPW personnel shall sufficiently ascertain the identity of the customer.

If a customer or appropriate representative makes a telephone inquiry or request regarding a customer account, BPW personnel shall require the customer or appropriate representative to verify the date of birth, social security number (or at least the last four digits), and address of the customer to whom the account pertains.

If the customer or appropriate representative of the customer presents in person to the business office of the BPW, he/she shall be required to provide a valid government issued photo id in addition to the date of birth, social security number (or at least the last four digits), and address of the customer to whom the account pertains.

If the customer or appropriate representative is unable to provide necessary information to identify the identity of the customer, BPW staff shall make a notation of the inquiry and address change request in the customer's account file and alert an appropriate supervisor without providing access or honoring the address change request.

#### **V. PREVENTING AND MITIGATING IDENTITY THEFT**

In the event BPW personnel detect any identified Red Flags, such personnel shall take one or more of the following steps depending on the degree of risk posed by the Red Flag:

- A. Contact customers by phone or in person regarding return mail;
- B. Verify the bill is sent to the correct mailing address;
- C. Customers must make application for service in our office and have proper identification;
- D. Follow up with the bank or credit card company on unauthorized charges;
- E. Close the account and cooperate with law enforcement officials;
- F. Computers are password protected and are required to be changed every 90 days;
- G. Computer software that shows security numbers, bank accounts and credit card numbers are restricted to the billing office and require a password;
- H. Office is locked during non working hours;
- I. Customers are restricted to the lobby;
- J. Credit card payments require security code from back of card; and
- K. Any paperwork that is to be discarded that has bank accounts, credit card information or social security numbers is shredded.

#### **VI. RESPONSE TO RED FLAGS**

- A. BPW will respond to Red Flags of which it becomes aware in a manner commensurate with the degree of risk posed by the Red Flag. In determining the appropriate response, the BPW will consider aggravating factors that may heighten the risk of identity theft.
- B. BPW shall assess whether the Red Flag detected pose a reasonably foreseeable risk of identity theft and if it does, respond appropriately. BPW determines that the Red Flag does not pose a reasonably foreseeable risk of identity theft; it shall have a reasonable basis choosing not to respond to the Red Flag.
- C. If any personnel at BPW believe identity theft has occurred or may be occurring, he/she shall immediately notify a supervisor. The supervisor will contact the designated Red Flag Rule compliance officer who will determine the appropriate response.
- D. Appropriate responses may include the following:
  - 1. Monitoring a covered account for evidence of identity theft;
  - 2. Contacting the customer;
  - 3. Changing any passwords, security codes, or other security devices that permit access to a covered account;
  - 4. Reopening a covered account with a new account number;
  - 5. Not opening a new covered account;
  - 6. Closing an existing covered account;
  - 7. Not attempting to collect on a covered account or not selling a covered account to a debt collector;
  - 8. Notifying law enforcement; or
  - 9. Determining that no response is warranted under the particular circumstances.
- E. If there is a confirmed incident of identity theft or attempted identity theft, BPW will notify the customer after consultation with law enforcement about the timing and content of such notification (to ensure notification does not impede a law enforcement investigation) via certified mail. Victims of identity theft will be encouraged to cooperate with law enforcement in identifying and prosecuting the suspected identity thief, and will be encouraged to complete the FTC Identity Theft Affidavit.
- F. If a customer claims to be a victim of identity theft, the BPW will investigate the claim. The following guidelines apply:
  - 1. The customer will be instructed to file a police report for identity theft.

2. The customer will be instructed to complete the Identity Theft Affidavit developed by the FTC, including supporting documentation; or an Identity Theft Affidavit recognized under state law.
3. The customer will be requested to cooperate with comparing his or her personal information with information in the BPW's records.
4. If following investigation, it appears that the customer has been a victim of identity theft; the BPW will take the following actions:
  - a. Cease collection on open accounts that resulted from identity theft. If the accounts had been referred to collection agencies or attorneys, the collection agencies or attorneys will be instructed to cease collection activities.
  - b. Cooperate with any law enforcement investigation relating to the identity theft.
5. If an insurance company, government program or other payor has made payment on the account, the provider will notify the payor and seek instruction to refund the amount paid.
6. If an adverse report had been made to a consumer reporting agency, the provider will notify the agency that the account was not the responsibility of the customer.
7. If following investigation, it does not appear that the customer has been a victim of identity theft, the BPW or the collection agency will give written notice to the customer that he or she is responsible for payment of the bill. The notice will state that the basis for determining that the person claiming to be a victim of identity theft was in fact the customer.
8. Customer medical records and payment records must be corrected when identity theft has occurred. This is necessary to ensure that inaccurate health information is not inadvertently relied upon in treating a customer, and that the customer or a third-party payer is not billed for services the customer did not receive. Customer records will be corrected in consultation with the customer and the customer's treating health care provider(s), in a manner consistent with the BPW's HIPAA policy.
9. If there is a disclosure of, or an unauthorized access to, unencrypted computerized data containing an customer's first name or first initial and last name; and
  - a. a social security number;
  - b. a driver's license number, or
  - c. financial account number (including a credit or debit card number), state law governing notification of customers will be followed.

## **VII. UPDATING THE PROGRAM AND THE RED FLAGS**

The Program will be periodically reviewed and updated to reflect changes in risks to customers and the soundness of the BPW from Identity Theft.

## **VIII. PROGRAM ADMINISTRATION**

The BPW's Program will be overseen by a Program Administrator. The Program Administrator shall be a designated employee of the Board of Public Works. The Program Administrator will be responsible for the Program's administration, for ensuring appropriate training of the BPW staff on the Program, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances, reviewing and, if necessary, approving changes to the Program.

BPW staff responsible for implementing the Program shall be trained either by or under the direction of the Program Administrator in the detection of Red Flags and the responsive steps to be taken when a Red Flag is detected.

## **D. REBATES**

### **❖ ENERGY EFFICIENCY LOAN PROGRAM – #162 – FEBRUARY 14, 2024**

**WHEREAS**, like many communities across Nebraska, Beatrice is dealing with a housing crisis; and

**WHEREAS**, in the City's 2016 Strategic Plan the improvement of our existing housing stock was identified as one of our specific strategies to pursue; and

**WHEREAS**, the action plan set forth in the Housing Study conducted in 2016 called for a housing rehabilitation program to assist in addressing the needs of low- to moderate-income households; and

**THEREFORE**, the Beatrice Board of Public Works will budget money each year to establish a revolving loan fund to offer low interest loans to qualifying customers to reduce their energy costs pursuant to the following terms and conditions.

**Eligible Improvements:**

Loans made pursuant to this Program shall be used for energy efficiency improvements to qualifying residences by qualifying applicants. Eligible energy efficiency improvements include but are not limited to:

- Installation of electric heat pumps (*see Incentive Criteria for High Efficiency Heat Pumps – Board Policy #161 Energy Rebate and Incentive Program*)
- Installation of geo-thermal units
- Duct repair or replacement
- Installation of insulated siding
- Window and door upgrades
- Installation of electric water heater

In order to be eligible all energy efficiency improvements must be Energy Star certified or comply with the latest edition of the International Energy Conservation Code (IECC) adopted by the City of Beatrice.

**Eligible Applicants**

Loans made pursuant to this Program shall only be made to eligible applicants. An applicant shall satisfy the following criteria in order to be eligible for this Program:

- There are no income eligibility requirements.
- Applicants shall have at least twelve (12) months account history with the Beatrice Board of Public Works.
- Applicants shall not have any delinquent real estate taxes on the property where the eligible improvements will be made.
- Applicants shall not have been disconnected for non-payment of their BPW utility bill more than one (1) time in the past twelve (12) months on any residential account with BPW.
- Applicants shall obtain all applicable permits from the City of Beatrice Community Development Department.

**Eligible Locations**

Only Eligible Locations shall be eligible for funding through this program. Eligible Locations shall include:

- Owner-occupied single-family residence.
- Total assessed valuation of less than two hundred fifty thousand dollars (\$250,000.00) as determined by the current assessed values by the Gage County Assessor.
- The residence shall be at least five (5) years old.
- The residence shall currently be served electricity from the City of Beatrice.

**Loan Terms**

Loans made through this Program shall be made pursuant to the following terms:

- Minimum loan amount for a single residence is two thousand five hundred dollars (\$2,500.00).
- Maximum loan amount for a single residence is ten thousand dollars (\$10,000.00).

- The interest rate is three percent (3%).
- Loan payments are billed to the property owner's home address as part of their monthly utility bill.
- Loans less than five thousand dollars (\$5,000) will be amortized for up to thirty-six (36) months.
- Loans over five thousand dollars (\$5,000.00) will be amortized for up to forty-eight (48) months.
- The minimum monthly loan payment is one hundred dollars (\$100.00) per month.
- If you do not pay your regular electric bill, including your monthly loan payment, before your shut off day, then your electricity will be shut off and you will have to pay your electric bill, monthly loan payment, and any applicable fees and/or deposits before your utilities will be reconnected.
- There is no prepayment penalty.
- Loan amounts shall include recording fees.
- Loan is due upon sale of the property or account name change on the utility bill at the location where the improvements were made.
- Loans are not transferable.
- The loan proceeds shall be made out to installing contractors and mailed to contractors upon completion of work and a passed City final inspection, unless the customer requests a different check release procedure that is satisfactory to his/her contractor as well as the City. Applicant must notify the City when you apply.
- The loan is recorded and secured with a Deed of Trust.
- All owners named on the Deed to the property must be on (or added to) the utility account and all owners must sign the loan application, promissory note, and deed of trust.
- Loans are not available for any improvements that are installed before the loan application is approved and all necessary documents are signed.
- All past due amounts on all of the applicants' account(s) must be paid before loan approval.

### **Collateral**

All loans made pursuant to this Program shall be collateralized.

- Applicants shall sign a loan agreement.
- Applicants shall sign a promissory note.
- Applicants shall sign a deed of trust.

### **How to Apply:**

1. Contact Beatrice Board of Public Works **BEFORE** you begin any work, but **AFTER** you have obtained cost estimates and know the total amount your loan will need to be.
2. Verify that you are an eligible applicant and that you have an eligible improvement at an eligible location. Complete a loan application.
3. After your loan is approved, choose your contractor and arrange for the work to be done. Work must be completed within ninety (90) calendar days of the loan approval date.
4. When the work is completed, submit the contractor's invoice, and copies of your permits from the Community Development Department if applicable, to the Beatrice Board of Public Works at 400 Ella Street.

### **Other Terms and Conditions**

- In most cases, applicants may perform the work themselves. When the applicant performs the work, the loan will cover only the cost of materials. However, if you are installing a heat pump, you must have the system installed by a licensed heating and air conditioning contractor.

- Applicants with an outstanding loan may apply for a subsequent loan. The subsequent loan has to be for the same property and the total loan amount (outstanding plus new) cannot exceed \$10,000 limit.
- Applicants chooses his/her installing contractor. Neither the City nor the Beatrice BPW recommend, endorse, or certify contractors, nor do they warrant or otherwise guarantee their work.
- Loan applications will be approved or disapproved on the basis of established program criteria and availability of funds.
- Loans are approved for specific dollar amounts for eligible improvements.
- The applicant, contractor, nor any other party shall not receive an energy efficiency rebate and a loan under this program for the same project. This exclusion does not include any state or federal income tax incentive that the applicant may be eligible for.
- The City and BPW shall be held harmless from any liability in connection with its approval or disapproval of any loan application or the manufacture, supply, or installation of any energy efficiency measure.
- If the customer defaults on the loan repayment and the City or BPW is required to take any action to enforce the terms of the note, the customer shall pay all costs incurred by the City and BPW for such enforcement, including reasonable attorney fees, including the costs and attorney's fees incurred as a result of any appellate proceedings.
- The City and BPW reserves the right to revise these policies and to approve or disapprove loans in the best interest of the City and BPW.
- The Beatrice Board of Public Works shall have the authority to decide if improvements not listed in this policy shall qualify as Eligible Improvements.
- City Administration is authorized to approve loans satisfying the terms and conditions set forth in this policy.

❖ **ENERGY REBATE AND INCENTIVE PROGRAM – #161 – FEBRUARY 14, 2024**

**WHEREAS**, more efficient equipment to heat and cool our homes, and more water-efficient fixtures saves energy and helps preserve our various energy resources and facilities; and

**WHEREAS**, Electric vehicles (EVs) are gaining popularity, and have an impact on the local electric grid; and

**WHEREAS**, broken sewer connections can lead to contamination issues and overtax the wastewater treatment system; and

**WHEREAS**, the Board of Public Works (BPW) wishes to offer energy rebates and incentives to customers to help conserve energy and water;

**THEREFORE**, the Beatrice Board of Public Works will budget money each year to establish a fund to offer rebates and incentives to qualifying customers to install equipment and fixtures pursuant to the following terms and conditions.

**Available Rebates:**

- **HIGH EFFICIENCY HEAT PUMP**

Your heating and cooling system is likely the largest user of energy in your home. Installing a high efficiency heat pump can save up to 50% on your home heating bills as they deliver energy more efficiently than other sources. Having your contractor complete a performance verification test will ensure your heat pump is performing at or near its capacity.

*Incentives:*

Type of Heat Pump	Incentive Criteria	Incentive Amount
Ductless Mini-Split	16+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16+ SEER2, 12.5 EER2, 7.7 HSPF2	\$400
Ductless Mini-Split	Variable Capacity (inverter driven)*	\$600
Ductless Mini-Split (multi heads,3 ton or greater)	Variable Capacity (inverter driven)*	\$1,200
Air Source	16-16.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 15.2-16 SEER2, 11.9 EER2, 7.5 HSPF2	\$400
Air Source	17-18.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16.1-18 SEER2, 11.9 EER2, 7.5 HSPF2	\$800
Air Source	19+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 18.1+ SEER2, 11.9 EER2, 7.5 HSPF2	\$1,200
Air Source	Variable Capacity (inverter driven)*	\$1,200
Geothermal water-to-air or water-to-water (1 or 2 stages)	Any EER	\$2,400
Geothermal water-to-air or water-to-water (variable capacity)	35+ EER, 5.0+ COP in GLHP partial load column of AHRI or Energy Star certificate	\$3,000

*\*Provide documentation that shows manufacturer, model number, and that states the equipment is “inverter driven”.*

*An AHRI Certificate is required for all equipment meeting the requirements in the table above. If an AHRI Certificate is not attached to the application, the maximum incentive will be \$100.*

*Qualifications:*

- New Construction
- Conversions (to electric heat from a fossil fuel heating system)
- Upgrades (existing heat pump to a new heat pump)
- For air source heat pumps, the back-up fuel source can be either electric or fossil fuel

*Guidelines:*

1. All heat pumps must be permanently installed in a single-family residential dwelling and primarily used for space heating. A mobile home must be on a permanent foundation.
2. Qualifying equipment is AHRI listed with an indoor and outdoor unit combination that meets the minimum requirements of 15.0 Seasonal Energy Efficiency Ratio (SEER), 12.5 Energy Efficiency Ratio (EER), and 8.5 Heating Season Performance Factor (HSPF). This is the minimum efficiency level for the customer incentive.
3. An incentive payment will be paid to the owner of a residence after the equipment is installed and operating. The application form must be signed by both the contractor and the customer. The application will then be submitted to the Utility Billing Department for verification/signature.
4. Multi-family structures that are separately metered will be considered residential, thus requiring separate applications.

5. "New" refers to new construction with new equipment. "Conversion" means that the primary source of heat had been a fossil fuel system. "Upgrades" refers to the installation of new equipment in which the system being directly replaced is currently a heat pump.
6. In those cases where combinations of 2 or more heat pumps are installed in the same house, both or all are eligible for the full incentive amount.
7. If electricity is the primary source of heat for a residence, the use of solar panels, wood stove, or fireplace, will not affect the eligibility for an incentive rebate.
8. Additions and supplemental systems are not eligible for incentive payments unless they are large enough for their own dedicated heating and cooling system.
9. Package Terminal Heat Pumps (PTHPs) are not eligible.
10. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **RESIDENTIAL ATTIC INSULATION**

Customers participating in the Residential Attic Insulation Program are eligible for an incentive of \$0.15/square foot with a maximum incentive amount of \$300 per existing residential dwelling. New construction and/or additions do not qualify.

*Incentive:*

- \$0.15 per square foot with a maximum of \$300 per dwelling

*Qualifications:*

- Existing dwellings only.
- New construction or additions to existing dwellings do not qualify.
- Primary heating system must be electric or a heat pump or electric heat (baseboard, radiant, etc.).
- Existing attic insulation levels are assumed to be an average 6" or less.
- Must install 6" or more or an R-19 value of new insulation.
- Area insulated may be less than total attic area.
- Proof-of-purchase must indicate type and quantity of insulation installed.
- Incentives calculated by taking area insulated (square feet) times \$0.15 per square foot.
- Incentives limited to \$300 per dwelling.
- Duplexes and multi-family dwellings qualify if each residence is individually metered.
- Multi-family dwellings that are master-metered do not qualify.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. This program is for the installation of attic insulation only. All other insulation installations (i.e. walls, floors, crawl spaces, foundations, etc.) do not qualify.
2. Only residential customers qualify for the attic insulation energy efficiency incentives. Duplexes and multi-family dwellings in which each residence is individually metered are eligible for 1 incentive per dwelling.
3. To qualify, dwellings must use electricity as the primary fuel source for heating. Customers that have air source heat pumps with natural gas or propane backup furnaces do qualify. Also, existing attic insulation levels must average 6" or less and 6" or more or an R-19 value of new insulation must be added to the area insulated.

4. Incentives are calculated at the rate of \$0.15 per square foot with a maximum of \$300 per dwelling.
5. New construction or additions to existing dwellings do not qualify.
6. An incentive will be provided to the owner of the dwelling unit after the insulation is installed. No incentive(s) will be paid without the completion of the application form. The application form must then be signed by the owner and installing contractor (if applicable). The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new insulation indicating the type, amount, and purchase date must accompany each energy efficiency incentive application. Insulation must be purchased and installed on or after January 1, 2024.
7. The incentive payment to the person responsible for purchasing the insulation will be issued in the form of a utility bill credit.
8. The City reserves the right to do random spot checks of insulation to ensure program compliance.
9. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **COOLING SYSTEM TUNE-UP**

A \$30 incentive is available to customers that have their cooling system tuned up, regardless of what type or age of cooling system it is (air conditioner, air or water source heat pump). The application includes a checklist of key components your contractor should inspect as well as items for discussion, such as filter replacement schedule, proper temperature set-back practices, and an understanding of the general condition of the system.

*Incentive:*

- \$30 incentive every 2 years (24 months)

*Qualifications:*

- Incentives are available to customers who have their cooling system inspected and tuned up by an HVAC contractor.
- Qualifying systems include residential central-air conditioners, air source and water source heat pumps.
- Even though the cooling system may be serviced or tuned up frequently, the customer is only eligible for the \$30 incentive every 2 years (24 months).

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Qualifying systems include any residential central cooling system that has been installed for at least 1 year, such as: air conditioner, air source heat pump (electric or fossil fuel back-up), or water source heat pump.
2. Customer is only eligible to apply for an incentive every 2 years (24 months).
3. For renter/landlord situations, the utility bill credit will be applied to the service location.
4. All HVAC equipment must be permanently installed in a single-family residential dwelling. A mobile home must be on a permanent foundation.
5. For duplexes and condominiums that are separately metered, they will be considered residential, thus requiring 2 separate applications. If they are master metered, they are considered multi-family and not eligible. Apartments that are master metered are considered multi-family and not eligible.

6. In those cases where 2 or more air conditioners or heat pumps are installed in the same house, both or all are eligible for the full incentive amount. Each requires its own application.
7. Window air conditioners, Package Terminal Air Conditioner (PTAC), and Package Terminal Heat Pumps (PTHPs) are not eligible. Only a ducted – split system is eligible.
8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **ELECTRIC LAWN & GARDEN TOOLS**

Advances in battery technology have come a long way in recent years. More power is now being packed into your lawn and garden equipment.

*Incentive:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.

*Qualifications:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.
- Must be brand new and purchased on or after January 1, 2024.
- Incentive amount is based on the purchase price (installation, taxes, delivery/shipping, and setup costs are NOT eligible).
- Chargers and additional battery purchases are available for the 20% incentive at the time of initial electric lawn or garden tool purchase.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Lawn and garden tools must be brand new (not used, previously owned, or factory reconditioned) and purchased on or after January 1, 2024.
2. Incentive amount is based on purchase price (installation, taxes, and delivery/shipping costs are NOT eligible).
3. No incentive(s) will be paid without the completion of the application form. The application must be signed by the owner. The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new lawn and garden tool(s) indicating the type, amount, and purchase date must accompany the incentive application.
4. The incentive payment to the person responsible for purchasing the lawn and garden tool(s) will be issued in the form of a utility bill credit.
5. The City does not warrant the performance either expressly or implicitly. Contact the manufacturer, supplier, or contractor for details regarding material warranties.
6. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **RESIDENTIAL CHARGING STATION**

An incentive for the purchase of a residential 32 Amp (minimum) charging station is available.

*Incentive:*

- \$500 incentive for the installation of a residential vehicle charging station.

*Qualifications:*

- Charging station installation location must be a single or multi-family residence.
- An incentive application must be completed along with the associated proof of purchase or installation of the charging station. Application must contain the serial number tied to the charging station.

*Guidelines:*

1. Incentive applies only to a home charging station.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **PRE-WIRING**

Incentives are available for the residential wiring for the future installation of an electric vehicle charging station.

*Incentives:*

- \$400 incentive for new construction for in-home pre-wiring for the installation of an electric vehicle charging station
- OR**
- 100% of the cost (maximum of \$600) for existing structures for in-home pre-wiring for the installation of an electric vehicle charging station

*Qualifications:*

- Pre-wiring installation location must be a single or multi-family residence.
- Pre-wiring incentive is only available to customers who plan to install a home charging station.
- All steps on the application must be completed and submitted to the Utility Billing Department, along with installation verification.

*Guidelines:*

1. Pre-wiring incentive applies to single or multi-family residence pre-wiring with NM cable for 32-amps (minimum) continuous load per the National Electrical Code (NEC) or the running of appropriate size conduit per NEC, from the load center to a NEMA 6-50 or 14-50 receptacle.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **WATERSENSE® TOILET REBATE**

Toilets use more water than any other indoor fixture. Because toilets manufactured before 1994 use more gallons of water per flush, replacing them is an easy way to conserve water.

*Incentive:*

- 50% of the toilet purchase price up to \$75, after the purchase and installation of a WaterSense® labeled High Efficiency toilet. Rebate will not exceed the purchase price. Residential customers may receive up to 2 rebates per service address.

*Qualifications:*

- Must be a WaterSense® high-efficiency toilet.

- Toilet purchase must include both bowl and tank and be installed at the service address listed on the application.

*Guidelines:*

1. Applications must be received within 90 calendar days of the purchase and installation date.
2. Customer must submit copies of the contractor's itemed invoice and/or itemized purchase receipts, and the model and serial number must be submitted along with a completed rebate application form. The completed application form will then be submitted to the Utility Billing Department for processing.
3. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
4. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **BROKEN SEWER LINE CONNECTION**

Residential and commercial customers within the City of Beatrice sewer service area are eligible to receive an incentive of 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000.

*Incentive:*

- 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000

*Qualifications:*

- Eligible properties must be at least 5 years old and have an assessed value of less than \$200,000.

*Guidelines:*

1. Submit program application, a copy of your sewer line inspection video, and your contractor's estimate to the Engineering Department, 205 North 4<sup>th</sup> Street.
2. The Engineering Department will review the application and verify proper permits have been obtained through the Community Development Department.
3. If pre-approved, funds will be obligated for a period of 90 calendar days. Contractor itemized invoice, inspection(s), and verification of payment to contractor must be submitted to the Utility Billing Department within this 90-day period for reimbursement.
4. New wye, saddle, or Inserta Tee is required. RE-using the existing connection does not qualify.
5. The incentive payment will be issued by check to the customer upon satisfactory completion of the project and proof of payment to the vendor.
6. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
7. The City is not responsible for the performance of the sewer connection and does not provide any warranties, expressed or implied.
8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

**General Guidelines for All Programs**

The following guidelines will generally apply to all programs unless otherwise noted. Exceptions will be handled on a case-by-case basis.

1. The applicant must be the customer of record for the BPW utility service relating to the rebate.

2. This program is not available to customers with a current Energy Efficiency Loan through BPW, or customers utilizing PACE financing.
3. All incented equipment must be permanently installed except as exempted in program specific guidelines.
4. Incentives exceeding \$5,000 require pre-approval by the City before purchase or installation. No facility shall receive more than \$10,000 in **Go Green | Save Green** incentives annually without pre-approval.
5. No rebate(s) or incentive(s) will be paid without the completion of the application form. Applications must be received within ninety (90) calendar days of the purchase and installation date.
6. Sales receipt(s) or invoice(s) itemizing the new equipment and indicating the size, type, make, model, purchase date, amount, and/or scope of work provided must accompany each incentive application.
7. Rebated material must be installed at the service address served by BPW.
8. Failure to provide required information may result in denial of the rebate.
9. Rebates will be issued in the form of a utility bill credit.
10. Rebates and incentives are awarded on a first-come, first-served basis until program funds have been depleted.
11. BPW reserves the right to inspect the installed rebated material. If the qualifying equipment is not installed, the rebate may be debited to the utility account.
12. BPW reserves the right to amend or discontinue the program without notice.
13. BPW is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
14. The applicant agrees to obtain all applicable permits from the Beatrice Community Development Department; to use materials approved by our adopted building codes (2015 IRC and/or 2015 IPC); and to have equipment installed per code. All necessary permits and/or inspections are the responsibility of the customer.
15. The City Administrator/General Manager will make final determination of program compliance.

## II. EMPLOYEE INFORMATION

### A. PERSONNEL

#### ❖ CITY COUNCIL'S RECOMMENDATION OF DEALING WITH STAFF PERSONNEL – #74 – APRIL 12, 1982

Approved by the Board of Public Works, the City Council's recommendation to all operating boards that all directives going to staff personnel, with the exception of requests for information, be by formal action taken by the operating board as a whole with a majority consensus.

Individual board members, regardless of their position, are not to make directives or demands upon staff that have not been previously approved by their respective Boards in open session.

#### ❖ OUTSIDE EMPLOYMENT BY EMPLOYEES – #134 – MARCH 27, 2013

Any Beatrice Board of Public Works (BPW) employee desiring employment outside of their regular hours of employment with the BPW must obtain the prior approval and permission of their respective department head. Any BPW Department Head desiring employment outside of their regular hours of employment with the BPW must obtain the prior approval and permission of the BPW General Manager.

### B. SAFETY

#### ❖ SAFETY GLASSES – #135 – MARCH 27, 2013

Employees pay for exam, fitting, and dispensing fees.

Board of Public Works (BPW) will reimburse the employee for ½ of the cost for the safety glasses and frames up to a maximum of \$150.00.

Employees are eligible for one (1) pair of safety glasses every two (2) years, unless the employee's prescription demands change prior to that time. Employees must provide BPW with copies of the prescription change.

BPW will pay for the replacement for any safety glasses that are broken while the employee is on the job. The employee will pay for the replacement for any safety glasses broken away from the job.

Only employees who are regularly exposed to conditions that may be hazardous to their eyes are eligible for reimbursement by the BPW. The General Manager shall have the final determination if an employee is eligible for reimbursement under this policy.

#### ❖ WORKPLACE HEALTH & SAFETY MISSION STATEMENT – #108 – DECEMBER 29, 1993

The following "Workplace Health & Safety Mission Statement" and "Responsibilities of BPW as Employer and Safety Committee concerning Workplace Safety and Health" were approved at the Board of Public Works' meeting held December 29, 1993 as required by LB 757.

**WORKPLACE HEALTH AND SAFETY**  
**MISSION STATEMENT**

The City acknowledges its responsibility to take whatever action is necessary to insure the safety and health of its employees.

Through the establishment of a Safety Committee and effective written injury prevention program, the City is committing itself to the development of those policies and procedures which will provide the necessary framework to meet these goals.

Whenever a condition or practice is found to exist, which could reasonably be expected to cause injury to an employee or others; or may result in property or financial loss to the City; the necessary preventive measures must be taken.

Each elected and appointed official has the responsibility to properly train, educate, supervise and discipline all employees under their direction; to insure that all unsafe practices and conditions are, to the extent possible, eliminated from the work environment.

Each employee has the responsibility to perform their respective tasks in the safest manner possible, to report all unsafe conditions and to follow the safe work procedures established within the City.

Failure to comply with these policies and procedures which have been established to insure a safe work environment will subject the violator to disciplinary action.

Whenever a condition or practice is found to exist which could reasonably be expected to cause death or serious physical harm, or serious property damage; the affected supervisor shall take whatever action is necessary to negate the cause, up to and including the stoppage of the activity in question. This same activity is charged to the Safety Committee on a city-wide basis.

❖ **WORK SITE ATTIRE – #104 – JULY 28, 1993**

At the request of the Safety Committee, the Board of Public Works has adopted the following policy:

Utility construction personnel are required to wear a minimum of long pants (no shorts) and an adequate shirt (minimum of a complete T-shirt) to protect employees from possible injury. Department Heads may require more protective clothing if necessary to protect employees from possible injury.

**C. GENERAL**

❖ **USE OF CITY-OWNED VEHICLES BY CITY PERSONNEL – #85 – JULY 15, 1986**

The Board of Public Works has adopted the following policy regarding use of city-owned vehicles by City personnel.

City employees who are authorized to use City-owned or leased vehicles shall use such vehicle only in connection with city business, not for personal use. The term “personal use” includes commuting, personal errands, and any other activity not pertaining to City business but shall not include minimums personal use (such as a stop for lunch between two business appointments). When a City vehicle is not

being used for City business, it must be kept in the City employee parking lot unless it is temporarily located elsewhere, for example, for maintenance or because of a mechanical failure. This policy shall not apply to employees using “qualified non-personal use vehicles” as that term is defined by the US Internal Revenue Service.

### III. ELECTRIC DEPARTMENT

#### A. ELECTRIC/ELECTRONIC DAMAGE CLAIM – #97 – March 14, 1990

To institute a requirement for any damages claimed by a customer and or service department said to be caused by voltage variations.

Any such claim must be inspected by Board of Public Works' personnel before repair by the technician, or the claim may be refused.

The service order must be signed by the technician who did the estimate or repair so that our insurance carrier may contact them for further information.

#### B. INSTALLATION

##### ❖ EXTENSION OR RELOCATION OF ELECTRICAL SERVICE – #149 – MARCH 1, 2017

The purpose of this extension policy is to establish general conditions under which the Beatrice Board of Public Works (BPW) will make extensions or additions to electric facilities and the general guidelines to be followed in determining a Customer's contribution.

The BPW reserves the right to determine the advisability and legality of making any extension and how any extensions are installed. Extensions made by the BPW shall remain the property of the BPW.

##### I. Definitions

**Allowable Investment Limit (AIL)** – The AIL for single phase or three phase shall include all materials, labor, and overhead costs to service a proposed load, but excluding Customer provided facilities, Extraordinary Construction Costs, and Betterment Costs.

**Betterment Costs** – Betterment Costs are the additional costs for electric system improvements that are not required solely for the extension to the Customer, but are costs that the BPW elects to incur now due to anticipated or planned electric system capacity or configuration requirements.

**Contribution in Aid of Construction (CIAOC)** – The CIAOC is the portion of the Total Investment that the Customer is required to fund and is non-refundable.

**Extraordinary Construction Costs** – Extraordinary Construction Costs are the additional costs for extension of electrical infrastructure where conditions exist that do not allow for use of standard construction practices, such as extraordinary site clearance, unusual obstructions, atypical right-of-way acquisitions, and utility extensions for loads estimated to exceed five (5) MW. Examples of extraordinary site clearance include tree and stump removal, establishing site final grade, and inability to use normal guying techniques because of obstructions. Examples of atypical right-of-way acquisitions including condemnation proceedings, governmental agency applications, or line re-routing.

**Total Investment (TI)** - The Total Investment is the total project cost including all Betterment Costs, Extraordinary Construction Costs, materials, labor, and overhead costs to service a proposed load, but excluding Customer provided facilities.

## II. Permanent Extensions

### A. Year-Round Service

#### 1. Single Phase Extension

The BPW will extend and install electrical infrastructure to the Customer. The BPW shall pay fifty percent (50%) of the AIL plus any Betterment Costs. The customer's CIAOC shall be fifty percent (50%) of the AIL plus any Extraordinary Construction Costs.

#### 2. Three Phase Extension

The BPW will extend and install electrical infrastructure to the Customer. The BPW shall pay fifty percent (50%) of the AIL plus any Betterment Costs. The customer's CIAOC shall be fifty percent (50%) of the AIL plus any Extraordinary Construction Costs.

#### 3. Single Phase and Three Phase Extension for a Development

The BPW will extend and install electrical infrastructure to the Customer.

If a customer requests an electrical extension to serve one (1) lot or parcel that is part of a development, then the cost to extend the electrical infrastructure shall be shared by the entire development and paid at the time a customer requests an electrical extension.

The BPW shall pay fifty percent (50%) of the AIL plus any Betterment Costs. The customer's CIAOC shall be fifty percent (50%) of the AIL to extend the electrical infrastructure to their lot or parcel plus any Extraordinary Construction Costs attributed to their lot or parcel plus a portion of the TI to extend electrical service to the development.

Example: Developer plats ten (10) acres into ten (10) lots. Customer A is the first to buy a lot and build in the development. The AIL to extend the electrical infrastructure to Customer A's lot is ten thousand dollars (\$10,000); the Extraordinary Construction Cost to extend the electricity to Customer A's lot is one thousand dollars (\$1,000), the AIL to extend the electrical infrastructure to the development is one hundred thousand dollars (\$100,000).

The BPW shall pay fifty percent (50%) of the ten thousand dollars (\$10,000) AIL to extend the electrical infrastructure to Customer A's lot; plus zero percent (0%) of the one thousand dollars (\$1,000) Extraordinary Construction Costs to extend the electrical infrastructure to Customer A's lot; plus zero percent (0%) of the one hundred thousand dollars (\$100,000) AIL to extend the electrical infrastructure to the development.

Customer A's CIAOC shall be fifty percent (50%) of the ten thousand dollars (\$10,000) AIL to extend the electrical infrastructure to Customer A's lot; plus one hundred percent (100%) of the one thousand dollars (\$1,000) Extraordinary Construction Cost to extend the electrical infrastructure to Customer A's lot; plus, ten percent (10%) of the one hundred thousand dollars (\$100,000) AIL to extend the electrical infrastructure to the development. The total cost is sixteen thousand dollars (\$16,000).

### B. Seasonal Service

Extensions to classes taking seasonal service include, but are not limited to, irrigation and grain drying.

**1. Single Phase Extension**

The BPW will extend and install electrical infrastructure to the Customer. The BPW shall pay twenty five percent (25%) of the AIL plus any Betterment Costs. The customer’s CAIOC shall be seventy five percent (75%) of the AIL plus any Extraordinary Construction Costs.

**2. Three Phase Extension**

The BPW will extend and install electrical infrastructure to the Customer. The BPW shall pay twenty five percent (25%) of the AIL plus any Betterment Costs. The customer’s CAIOC shall be seventy five percent (75%) of the AIL plus any Extraordinary Construction Costs.

**III. Temporary Extensions**

Temporary extensions include service to a Customer which, in the opinion of the BPW, is considered temporary service in nature, even though service may be used for a period of a year or longer. Examples of temporary extensions may include carnivals, road construction batch plants, or construction trailers.

- a. **Extension of single phase service less than twenty (20) feet** – The BPW will extend and install electrical infrastructure to the customer. The BPW shall pay one hundred percent (100%) of the AIL plus any Betterment Costs. The customer’s CAIOC shall be any Extraordinary Construction Costs.
- b. **Extension of single phase service twenty (20) feet for more** – The BPW will extend and install electrical infrastructure to the customer. The BPW shall pay zero percent (0%) of the AIL plus any Betterment Cost. The customer’s CAIOC shall be one hundred percent (100%) of the AIL plus any Extraordinary Construction Costs.

**IV. Existing Infrastructure**

Any Customer requesting the relocation of existing infrastructure shall pay for one hundred percent (100%) of the cost associated with said request.

**V. Contribution in Aid of Construction**

a. CIAOC Calculation

Total Investment (TI)	\$ _____
Less: Allowable Investment Limit (AIL) paid by BPW	\$ _____
Less: Betterment Costs	\$ _____
Contribution in Aid of Construction (CIAOC)	\$ <u>_____</u>

- b. The Customer’s CIAOC shall be paid to the BPW prior to commencement of construction.
- c. BPW Funding of CIAOC
  - i. The BPW may, at its sole discretion, advance fund part or all of the CIAOC if the Customer meets one of the following two (2) criteria:
    - 1. The Customer is an existing customer in good standing, with no delinquent payments for the previous sixty (60) months; or

2. The Customer is a new customer that will provide economic development benefits to the City of Beatrice, such as additional jobs, additional electrical load, or increase the property tax base.
  - ii. If the BPW decides to advance fund the CIAOC, the BPW shall set up a repayment schedule that requires repayment each month of no less than one and sixty seven hundredths percent (1.67%) of the CIAOC. Said repayment schedule may or may not include interest costs, at the discretion of the BPW.
  - iii. The Customer shall enter a contract with the BPW for the repayment of the CIAOC. The contract may include a requirement for posting of collateral or an irrevocable letter of credit in an amount equal to the CIAOC.
  - iv. In the event the Customer is no longer served by the BPW, the BPW may require immediate payment of the outstanding CIAOC balance.
  - v. If the Customer's account becomes delinquent, the BPW may require the Customer to pay the outstanding balance of the CIAOC immediately.
- d. BPW Waiving of CIAOC
  - i. The BPW may, at its sole discretion, waive part or all of the CIAOC if the customers meets one of the following two (2) criteria:
    1. The Customer is an existing customer in good standing, with no delinquent payments for the previous sixty (60) months; or
    2. The Customer is a new or existing customer that will provide economic development benefits to the City of Beatrice, such as additional jobs, additional electrical load, or increase the property tax base.

#### **VI. Tax Increment Financing (TIF)**

Any Customer utilizing TIF for a project may be responsible for the Total Investment.

#### **❖ STREET LIGHT INSTALLATION IN NEW RESIDENTIAL DEVELOPMENTS – #133 – MARCH 13, 2013**

Effective March 13, 2013, the Board of Public Works policy on street light installation in new residential subdivisions will be as follows:

- LED, High pressure sodiums, or an equivalent will be installed.
- Aluminum poles or an equivalent will be installed.
- Lines will be underground, where permitted.
- Street lights will be placed at each intersection and span approximately 250-300 feet between poles and non-intersection areas.

❖ **MULTIPLE METERING AT A SINGLE FAMILY RESIDENTIAL PROPERTY – #117 – DECEMBER 2, 1998**

It shall be the policy of the Board of Public Works to allow only one Service entrance at each single family residential property.

**Explanation:**

Under the city's zoning regulations, an accessory structure on the premises must be used for a use that is 'accessory' to the single family dwelling on the premises. In other words, use of the garage by a second party, who does not occupy the house, for storage or business purposes are not allowable. Nor is use of the garage by a landlord for personal storage or business purposes an allowable use. In addition, use of a detached garage by the property's occupant for a business is not allowed unless a special use permit is obtained from the Planning Commission.

Having only one service per property helps ensure safety in the case of a fire, etc., since the Fire Department could be assured that disconnection of the service to the principal structure would alleviate any electrical hazard.

**C. REMOVAL AND/OR RELOCATION OF EXISTING WHEN REQUESTED BY PROPERTY OWNER/AGENT – #61 – FEBRUARY 20, 1974**

The expense of removal/relocation of utility lines; electric, water and sewer and sometimes storm sewer; when requested by property owner, owners agent, or developer, will be borne by the property owner. Existing utilities are considered adequate for purposes required by the City and the Board of Public Works and that reconstruction/relocation expense is unjustified. One half of estimated cost for removal/relocation will be placed in escrow by owner before work is started and balance will be billed upon completion of work by the Board of Public Works.

**D. SECURITY LIGHTS – #137 – REVISED NOVEMBER 1, 2023**

The following shall govern the security lighting program:

1. Contracts for residential service shall only be made with the property owner.
2. Upon receipt of the completed contract form signed by the property owner the contract shall be referred to the Electric Superintendent for his/her approval. The Electric Superintendent shall complete the installation and note the installation date on the contract. The contract shall then be given to the Finance Director, or his/her designee, for billing purposes.
3. Lights will not be installed on transformer poles.
4. Connections to City lines or light installation on City poles shall only be done by the Board of Public Works personnel.
5. Board of Public Works shall only install lights for use on an unmetered basis. No switches will be installed by the Board of Public Works.

❖ **ENERGY EFFICIENCY LOAN PROGRAM – #162 – FEBRUARY 14, 2024**

**WHEREAS**, like many communities across Nebraska, Beatrice is dealing with a housing crisis; and

**WHEREAS**, in the City’s 2016 Strategic Plan the improvement of our existing housing stock was identified as one of our specific strategies to pursue; and

**WHEREAS**, the action plan set forth in the Housing Study conducted in 2016 called for a housing rehabilitation program to assist in addressing the needs of low- to moderate-income households; and

**THEREFORE**, the Beatrice Board of Public Works will budget money each year to establish a revolving loan fund to offer low interest loans to qualifying customers to reduce their energy costs pursuant to the following terms and conditions.

**Eligible Improvements:**

Loans made pursuant to this Program shall be used for energy efficiency improvements to qualifying residences by qualifying applicants. Eligible energy efficiency improvements include but are not limited to:

- Installation of electric heat pumps (*see Incentive Criteria for High Efficiency Heat Pumps – Board Policy #161 Energy Rebate and Incentive Program*)
- Installation of geo-thermal units
- Duct repair or replacement
- Installation of insulated siding
- Window and door upgrades
- Installation of electric water heater

In order to be eligible all energy efficiency improvements must be Energy Star certified or comply with the latest edition of the International Energy Conservation Code (IECC) adopted by the City of Beatrice.

**Eligible Applicants**

Loans made pursuant to this Program shall only be made to eligible applicants. An applicant shall satisfy the following criteria in order to be eligible for this Program:

- There are no income eligibility requirements.
- Applicants shall have at least twelve (12) months account history with the Beatrice Board of Public Works.
- Applicants shall not have any delinquent real estate taxes on the property where the eligible improvements will be made.
- Applicants shall not have been disconnected for non-payment of their BPW utility bill more than one (1) time in the past twelve (12) months on any residential account with BPW.
- Applicants shall obtain all applicable permits from the City of Beatrice Community Development Department.

**Eligible Locations**

Only Eligible Locations shall be eligible for funding through this program. Eligible Locations shall include:

- Owner-occupied single-family residence.
- Total assessed valuation of less than two hundred fifty thousand dollars (\$250,000.00) as determined by the current assessed values by the Gage County Assessor.

- The residence shall be at least five (5) years old.
- The residence shall currently be served electricity from the City of Beatrice.

### **Loan Terms**

Loans made through this Program shall be made pursuant to the following terms:

- Minimum loan amount for a single residence is two thousand five hundred dollars (\$2,500.00).
- Maximum loan amount for a single residence is ten thousand dollars (\$10,000.00).
- The interest rate is three percent (3%).
- Loan payments are billed to the property owner's home address as part of their monthly utility bill.
- Loans less than five thousand dollars (\$5,000) will be amortized for up to thirty-six (36) months.
- Loans over five thousand dollars (\$5,000.00) will be amortized for up to forty-eight (48) months.
- The minimum monthly loan payment is one hundred dollars (\$100.00) per month.
- If you do not pay your regular electric bill, including your monthly loan payment, before your shut off day, then your electricity will be shut off and you will have to pay your electric bill, monthly loan payment, and any applicable fees and/or deposits before your utilities will be reconnected.
- There is no prepayment penalty.
- Loan amounts shall include recording fees.
- Loan is due upon sale of the property or account name change on the utility bill at the location where the improvements were made.
- Loans are not transferable.
- The loan proceeds shall be made out to installing contractors and mailed to contractors upon completion of work and a passed City final inspection, unless the customer requests a different check release procedure that is satisfactory to his/her contractor as well as the City. Applicant must notify the City when you apply.
- The loan is recorded and secured with a Deed of Trust.
- All owners named on the Deed to the property must be on (or added to) the utility account and all owners must sign the loan application, promissory note, and deed of trust.
- Loans are not available for any improvements that are installed before the loan application is approved and all necessary documents are signed.
- All past due amounts on all of the applicants' account(s) must be paid before loan approval.

### **Collateral**

All loans made pursuant to this Program shall be collateralized.

- Applicants shall sign a loan agreement.
- Applicants shall sign a promissory note.
- Applicants shall sign a deed of trust.

### **How to Apply:**

5. Contact Beatrice Board of Public Works **BEFORE** you begin any work, but **AFTER** you have obtained cost estimates and know the total amount your loan will need to be.
6. Verify that you are an eligible applicant and that you have an eligible improvement at an eligible location. Complete a loan application.
7. After your loan is approved, choose your contractor and arrange for the work to be done. Work must be completed within ninety (90) calendar days of the loan approval date.
8. When the work is completed, submit the contractor's invoice, and copies of your permits from the Community Development Department if applicable, to the Beatrice Board of Public Works at 400 Ella Street.

### **Other Terms and Conditions**

- In most cases, applicants may perform the work themselves. When the applicant performs the work, the loan will cover only the cost of materials. However, if you are installing a heat pump, you must have the system installed by a licensed heating and air conditioning contractor.
- Applicants with an outstanding loan may apply for a subsequent loan. The subsequent loan has to be for the same property and the total loan amount (outstanding plus new) cannot exceed \$10,000 limit.
- Applicants chooses his/her installing contractor. Neither the City nor the Beatrice BPW recommend, endorse, or certify contractors, nor do they warrant or otherwise guarantee their work.
- Loan applications will be approved or disapproved on the basis of established program criteria and availability of funds.
- Loans are approved for specific dollar amounts for eligible improvements.
- The applicant, contractor, nor any other party shall not receive an energy efficiency rebate and a loan under this program for the same project. This exclusion does not include any state or federal income tax incentive that the applicant may be eligible for.
- The City and BPW shall be held harmless from any liability in connection with its approval or disapproval of any loan application or the manufacture, supply, or installation of any energy efficiency measure.
- If the customer defaults on the loan repayment and the City or BPW is required to take any action to enforce the terms of the note, the customer shall pay all costs incurred by the City and BPW for such enforcement, including reasonable attorney fees, including the costs and attorney's fees incurred as a result of any appellate proceedings.
- The City and BPW reserves the right to revise these policies and to approve or disapprove loans in the best interest of the City and BPW.
- The Beatrice Board of Public Works shall have the authority to decide if improvements not listed in this policy shall qualify as Eligible Improvements.
- City Administration is authorized to approve loans satisfying the terms and conditions set forth in this policy.

### **❖ ENERGY REBATE AND INCENTIVE PROGRAM – #161 – FEBRUARY 14, 2024**

**WHEREAS**, more efficient equipment to heat and cool our homes, and more water-efficient fixtures saves energy and helps preserve our various energy resources and facilities; and

**WHEREAS**, Electric vehicles (EVs) are gaining popularity, and have an impact on the local electric grid; and

**WHEREAS**, broken sewer connections can lead to contamination issues and overtax the wastewater treatment system; and

**WHEREAS**, the Board of Public Works (BPW) wishes to offer energy rebates and incentives to customers to help conserve energy and water;

**THEREFORE**, the Beatrice Board of Public Works will budget money each year to establish a fund to offer rebates and incentives to qualifying customers to install equipment and fixtures pursuant to the following terms and conditions.

**Available Rebates:**

• **HIGH EFFICIENCY HEAT PUMP**

Your heating and cooling system is likely the largest user of energy in your home. Installing a high efficiency heat pump can save up to 50% on your home heating bills as they deliver energy more efficiently than other sources. Having your contractor complete a performance verification test will ensure your heat pump is performing at or near its capacity.

*Incentives:*

Type of Heat Pump	Incentive Criteria	Incentive Amount
Ductless Mini-Split	16+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16+ SEER2, 12.5 EER2, 7.7 HSPF2	\$400
Ductless Mini-Split	Variable Capacity (inverter driven)*	\$600
Ductless Mini-Split (multi heads,3 ton or greater)	Variable Capacity (inverter driven)*	\$1,200
Air Source	16-16.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 15.2-16 SEER2, 11.9 EER2, 7.5 HSPF2	\$400
Air Source	17-18.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16.1-18 SEER2, 11.9 EER2, 7.5 HSPF2	\$800
Air Source	19+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 18.1+ SEER2, 11.9 EER2, 7.5 HSPF2	\$1,200
Air Source	Variable Capacity (inverter driven)*	\$1,200
Geothermal water-to-air or water-to-water (1 or 2 stages)	Any EER	\$2,400
Geothermal water-to-air or water-to-water (variable capacity)	35+ EER, 5.0+ COP in GLHP partial load column of AHRI or Energy Star certificate	\$3,000

*\*Provide documentation that shows manufacturer, model number, and that states the equipment is “inverter driven”.*

*An AHRI Certificate is required for all equipment meeting the requirements in the table above. If an AHRI Certificate is not attached to the application, the maximum incentive will be \$100.*

*Qualifications:*

- New Construction
- Conversions (to electric heat from a fossil fuel heating system)
- Upgrades (existing heat pump to a new heat pump)
- For air source heat pumps, the back-up fuel source can be either electric or fossil fuel

*Guidelines:*

1. All heat pumps must be permanently installed in a single-family residential dwelling and primarily used for space heating. A mobile home must be on a permanent foundation.
2. Qualifying equipment is AHRI listed with an indoor and outdoor unit combination that meets the minimum requirements of 15.0 Seasonal Energy Efficiency Ratio (SEER), 12.5 Energy Efficiency Ratio (EER), and 8.5 Heating Season Performance Factor (HSPF). This is the minimum efficiency level for the customer incentive.

3. An incentive payment will be paid to the owner of a residence after the equipment is installed and operating. The application form must be signed by both the contractor and the customer. The application will then be submitted to the Utility Billing Department for verification/signature.
4. Multi-family structures that are separately metered will be considered residential, thus requiring separate applications.
5. "New" refers to new construction with new equipment. "Conversion" means that the primary source of heat had been a fossil fuel system. "Upgrades" refers to the installation of new equipment in which the system being directly replaced is currently a heat pump.
6. In those cases where combinations of 2 or more heat pumps are installed in the same house, both or all are eligible for the full incentive amount.
7. If electricity is the primary source of heat for a residence, the use of solar panels, wood stove, or fireplace, will not affect the eligibility for an incentive rebate.
8. Additions and supplemental systems are not eligible for incentive payments unless they are large enough for their own dedicated heating and cooling system.
9. Package Terminal Heat Pumps (PTHPs) are not eligible.
10. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **RESIDENTIAL ATTIC INSULATION**

Customers participating in the Residential Attic Insulation Program are eligible for an incentive of \$0.15/square foot with a maximum incentive amount of \$300 per existing residential dwelling. New construction and/or additions do not qualify.

*Incentive:*

- \$0.15 per square foot with a maximum of \$300 per dwelling

*Qualifications:*

- Existing dwellings only.
- New construction or additions to existing dwellings do not qualify.
- Primary heating system must be electric or a heat pump or electric heat (baseboard, radiant, etc.).
- Existing attic insulation levels are assumed to be an average 6" or less.
- Must install 6" or more or an R-19 value of new insulation.
- Area insulated may be less than total attic area.
- Proof-of-purchase must indicate type and quantity of insulation installed.
- Incentives calculated by taking area insulated (square feet) times \$0.15 per square foot.
- Incentives limited to \$300 per dwelling.
- Duplexes and multi-family dwellings qualify if each residence is individually metered.
- Multi-family dwellings that are master-metered do not qualify.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. This program is for the installation of attic insulation only. All other insulation installations (i.e. walls, floors, crawl spaces, foundations, etc.) do not qualify.

2. Only residential customers qualify for the attic insulation energy efficiency incentives. Duplexes and multi-family dwellings in which each residence is individually metered are eligible for 1 incentive per dwelling.
3. To qualify, dwellings must use electricity as the primary fuel source for heating. Customers that have air source heat pumps with natural gas or propane backup furnaces do qualify. Also, existing attic insulation levels must average 6" or less and 6" or more or an R-19 value of new insulation must be added to the area insulated.
4. Incentives are calculated at the rate of \$0.15 per square foot with a maximum of \$300 per dwelling.
5. New construction or additions to existing dwellings do not qualify.
6. An incentive will be provided to the owner of the dwelling unit after the insulation is installed. No incentive(s) will be paid without the completion of the application form. The application form must then be signed by the owner and installing contractor (if applicable). The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new insulation indicating the type, amount, and purchase date must accompany each energy efficiency incentive application. Insulation must be purchased and installed on or after January 1, 2024.
7. The incentive payment to the person responsible for purchasing the insulation will be issued in the form of a utility bill credit.
8. The City reserves the right to do random spot checks of insulation to ensure program compliance.
9. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **COOLING SYSTEM TUNE-UP**

A \$30 incentive is available to customers that have their cooling system tuned up, regardless of what type or age of cooling system it is (air conditioner, air or water source heat pump). The application includes a checklist of key components your contractor should inspect as well as items for discussion, such as filter replacement schedule, proper temperature set-back practices, and an understanding of the general condition of the system.

*Incentive:*

- \$30 incentive every 2 years (24 months)

*Qualifications:*

- Incentives are available to customers who have their cooling system inspected and tuned up by an HVAC contractor.
- Qualifying systems include residential central-air conditioners, air source and water source heat pumps.
- Even though the cooling system may be serviced or tuned up frequently, the customer is only eligible for the \$30 incentive every 2 years (24 months).

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Qualifying systems include any residential central cooling system that has been installed for at least 1 year, such as: air conditioner, air source heat pump (electric or fossil fuel back-up), or water source heat pump.
2. Customer is only eligible to apply for an incentive every 2 years (24 months).

3. For renter/landlord situations, the utility bill credit will be applied to the service location.
4. All HVAC equipment must be permanently installed in a single-family residential dwelling. A mobile home must be on a permanent foundation.
5. For duplexes and condominiums that are separately metered, they will be considered residential, thus requiring 2 separate applications. If they are master metered, they are considered multi-family and not eligible. Apartments that are master metered are considered multi-family and not eligible.
6. In those cases where 2 or more air conditioners or heat pumps are installed in the same house, both or all are eligible for the full incentive amount. Each requires its own application.
7. Window air conditioners, Package Terminal Air Conditioner (PTAC), and Package Terminal Heat Pumps (PTHPs) are not eligible. Only a ducted – split system is eligible.
8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **ELECTRIC LAWN & GARDEN TOOLS**

Advances in battery technology have come a long way in recent years. More power is now being packed into your lawn and garden equipment.

*Incentive:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.

*Qualifications:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.
- Must be brand new and purchased on or after January 1, 2024.
- Incentive amount is based on the purchase price (installation, taxes, delivery/shipping, and setup costs are NOT eligible).
- Chargers and additional battery purchases are available for the 20% incentive at the time of initial electric lawn or garden tool purchase.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Lawn and garden tools must be brand new (not used, previously owned, or factory reconditioned) and purchased on or after January 1, 2024.
2. Incentive amount is based on purchase price (installation, taxes, and delivery/shipping costs are NOT eligible).
3. No incentive(s) will be paid without the completion of the application form. The application must be signed by the owner. The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new lawn and garden tool(s) indicating the type, amount, and purchase date must accompany the incentive application.
4. The incentive payment to the person responsible for purchasing the lawn and garden tool(s) will be issued in the form of a utility bill credit.
5. The City does not warrant the performance either expressly or implicitly. Contact the manufacturer, supplier, or contractor for details regarding material warranties.
6. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **RESIDENTIAL CHARGING STATION**

An incentive for the purchase of a residential 32 Amp (minimum) charging station is available.

*Incentive:*

- \$500 incentive for the installation of a residential vehicle charging station.

*Qualifications:*

- Charging station installation location must be a single or multi-family residence.
- An incentive application must be completed along with the associated proof of purchase or installation of the charging station. Application must contain the serial number tied to the charging station.

*Guidelines:*

1. Incentive applies only to a home charging station.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **PRE-WIRING**

Incentives are available for the residential wiring for the future installation of an electric vehicle charging station.

*Incentives:*

- \$400 incentive for new construction for in-home pre-wiring for the installation of an electric vehicle charging station
- OR**
- 100% of the cost (maximum of \$600) for existing structures for in-home pre-wiring for the installation of an electric vehicle charging station

*Qualifications:*

- Pre-wiring installation location must be a single or multi-family residence.
- Pre-wiring incentive is only available to customers who plan to install a home charging station.
- All steps on the application must be completed and submitted to the Utility Billing Department, along with installation verification.

*Guidelines:*

1. Pre-wiring incentive applies to single or multi-family residence pre-wiring with NM cable for 32-amps (minimum) continuous load per the National Electrical Code (NEC) or the running of appropriate size conduit per NEC, from the load center to a NEMA 6-50 or 14-50 receptacle.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **WATERSENSE® TOILET REBATE**

Toilets use more water than any other indoor fixture. Because toilets manufactured before 1994 use more gallons of water per flush, replacing them is an easy way to conserve water.

*Incentive:*

- 50% of the toilet purchase price up to \$75, after the purchase and installation of a WaterSense® labeled High Efficiency toilet. Rebate will not exceed the purchase price. Residential customers may receive up to 2 rebates per service address.

*Qualifications:*

- Must be a WaterSense® high-efficiency toilet.
- Toilet purchase must include both bowl and tank and be installed at the service address listed on the application.

*Guidelines:*

1. Applications must be received within 90 calendar days of the purchase and installation date.
2. Customer must submit copies of the contractor's itemized invoice and/or itemized purchase receipts, and the model and serial number must be submitted along with a completed rebate application form. The completed application form will then be submitted to the Utility Billing Department for processing.
3. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
4. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

• **BROKEN SEWER LINE CONNECTION**

Residential and commercial customers within the City of Beatrice sewer service area are eligible to receive an incentive of 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000.

*Incentive:*

- 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000

*Qualifications:*

- Eligible properties must be at least 5 years old and have an assessed value of less than \$200,000.

*Guidelines:*

1. Submit program application, a copy of your sewer line inspection video, and your contractor's estimate to the Engineering Department, 205 North 4<sup>th</sup> Street.
2. The Engineering Department will review the application and verify proper permits have been obtained through the Community Development Department.
3. If pre-approved, funds will be obligated for a period of 90 calendar days. Contractor itemized invoice, inspection(s), and verification of payment to contractor must be submitted to the Utility Billing Department within this 90-day period for reimbursement.
4. New wye, saddle, or Inserta Tee is required. RE-using the existing connection does not qualify.
5. The incentive payment will be issued by check to the customer upon satisfactory completion of the project and proof of payment to the vendor.
6. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
7. The City is not responsible for the performance of the sewer connection and does not provide any warranties, expressed or implied.

8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

### **General Guidelines for All Programs**

The following guidelines will generally apply to all programs unless otherwise noted. Exceptions will be handled on a case-by-case basis.

1. The applicant must be the customer of record for the BPW utility service relating to the rebate.
2. This program is not available to customers with a current Energy Efficiency Loan through BPW, or customers utilizing PACE financing.
3. All incented equipment must be permanently installed except as exempted in program specific guidelines.
4. Incentives exceeding \$5,000 require pre-approval by the City before purchase or installation. No facility shall receive more than \$10,000 in **Go Green | Save Green** incentives annually without pre-approval.
5. No rebate(s) or incentive(s) will be paid without the completion of the application form. Applications must be received within ninety (90) calendar days of the purchase and installation date.
6. Sales receipt(s) or invoice(s) itemizing the new equipment and indicating the size, type, make, model, purchase date, amount, and/or scope of work provided must accompany each incentive application.
7. Rebated material must be installed at the service address served by BPW.
8. Failure to provide required information may result in denial of the rebate.
9. Rebates will be issued in the form of a utility bill credit.
10. Rebates and incentives are awarded on a first-come, first-served basis until program funds have been depleted.
11. BPW reserves the right to inspect the installed rebated material. If the qualifying equipment is not installed, the rebate may be debited to the utility account.
12. BPW reserves the right to amend or discontinue the program without notice.
13. BPW is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
14. The applicant agrees to obtain all applicable permits from the Beatrice Community Development Department; to use materials approved by our adopted building codes (2015 IRC and/or 2015 IPC); and to have equipment installed per code. All necessary permits and/or inspections are the responsibility of the customer.
15. The City Administrator/General Manager will make final determination of program compliance.

## V. WATER DEPARTMENT

### A. WATER SERVICE LINES/WATER TAPS

#### ❖ WATER SERVICE LINE – #4 – FEBRUARY 2, 1966

At the regular meeting of the Board of Public Works held February 2, 1966, the following policy was adopted:

In cases where more than one customer is on a water service and since it is impossible to determine who paid for the original tap and at the time of installation it had been permitted by the Board of Public Works, that the new tap will be made free of charge by the Board of Public Works in order to comply with present city ordinances. The cost of the service line from the meter to the house will be borne by the customer.

#### ❖ WATER TAP FEES – #163 – OCTOBER 2, 2024 – REPLACED #160

Effective January 1, 2025:

a) The cost for a water tap shall be:

1" Water Tap	\$1,975.00
Over 1" Water Taps	Water Superintendent shall set the fee based upon the cost of labor, equipment, and materials.

An additional charge for the installation of water taps may be added if crossing a State or Federal highway or railroad is required.

b) No ¾" water taps shall be installed for new construction.

c) The cost of water tap fees shall be reviewed annually.

d) Water taps must be installed within one (1) year of purchase. Water taps not installed within one (1) year of purchase will be void and the fee will be refunded.

#### ❖ WATER TAP CHANGES – #52 – MAY 24, 1972

Effective immediately, customers requesting changes in the location of water taps will be charged the full cost for the new tap plus the cost of removing or deactivating the old tap less any salvage material from the old tap.

Customers requesting changes of water taps to a larger size will be charged the full price for the larger size tap with credit being given only for salvage material from the existing tap.

**B. WATER MAIN EXTENSIONS - #8 – MAY 7, 1962**

Moved by Schafer, seconded by Lahodny, that the request of Robin Spence and Arnold Bruns for water service outside the city limits on Scott Street east of 25<sup>th</sup> Street be granted with the following provisions in addition to those set by State Statute and City Ordinance.

1. That the service be by 4" cast iron water main extension designed by the Board of Public Works east to the eastern most connection,
2. That an agreement giving control of the water main to the City of Beatrice be signed, and
3. That they, as well as all future applicants for water service outside the city limits, sign an agreement providing for immediate discontinuance of water service for an undetermined period of time at any and all times when facilities of the city for supplying service to the inhabitants of the city become inadequate:

and that the Board recommend to the Mayor and City Council the granting of permission under the above-stated provisions to the above-named persons to obtain water service beyond the corporate limits, because at the present time it appears beneficial for the city to provide such service. Carried.

**C. REMOVAL AND/OR RELOCATION OF EXISTING UTILITY WHEN REQUESTED BY PROPERTY OWNER/AGENT – #61 – FEBRUARY 20, 1974**

The expense of removal/relocation of utility lines; electric, water and sewer and sometimes storm sewer; when requested by property owner, owners agent, or developer, will be borne by the property owner. Existing utilities are considered adequate for purposes required by the City and the Board of Public Works and that reconstruction/relocation expense is unjustified. One half of estimated cost for removal/relocation will be placed in escrow by owner before work is started and balance will be billed upon completion of work by the Board of Public Works.

**D. RESTRICTION OF WATER USAGE – #89 – JUNE 29, 1988**

In accordance with Ordinance Number 88-24 approved on June 27, 1988, the Board of Public Works at their meeting held June 29, 1988 took the following action:

To maintain adequate fire protection and normal usage, it is recommended that the reservoir level not drop below 10'. If the level should fall below the 10' minimum level, the Board of Public Works would recommend to the Mayor to impose the restriction of water usage for lawn watering only on the following rotation basis:

- North of Lincoln Street - Day 1
- South of Lincoln and East of the River - Day 2
- West Side - Day 3

The restriction would not apply to Sunday.

If the reservoir level would rise above the 10' minimum level desired, the restriction would be removed. If the reservoir level would then fall again below the 10', the restriction would become in affect and the rotation basis would continue with the rotation schedule.

❖ *See Ordinance Number 88-24*

**E. ENERGY REBATE AND INCENTIVE PROGRAM – #161 – FEBRUARY 14, 2024**

**WHEREAS**, more efficient equipment to heat and cool our homes, and more water-efficient fixtures saves energy and helps preserve our various energy resources and facilities; and

**WHEREAS**, Electric vehicles (EVs) are gaining popularity, and have an impact on the local electric grid; and

**WHEREAS**, broken sewer connections can lead to contamination issues and overtax the wastewater treatment system; and

**WHEREAS**, the Board of Public Works (BPW) wishes to offer energy rebates and incentives to customers to help conserve energy and water;

**THEREFORE**, the Beatrice Board of Public Works will budget money each year to establish a fund to offer rebates and incentives to qualifying customers to install equipment and fixtures pursuant to the following terms and conditions.

**Available Rebates:**

- **HIGH EFFICIENCY HEAT PUMP**

Your heating and cooling system is likely the largest user of energy in your home. Installing a high efficiency heat pump can save up to 50% on your home heating bills as they deliver energy more efficiently than other sources. Having your contractor complete a performance verification test will ensure your heat pump is performing at or near its capacity.

*Incentives:*

Type of Heat Pump	Incentive Criteria	Incentive Amount
Ductless Mini-Split	16+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16+ SEER2, 12.5 EER2, 7.7 HSPF2	\$400
Ductless Mini-Split	Variable Capacity (inverter driven)*	\$600
Ductless Mini-Split (multi heads,3 ton or greater)	Variable Capacity (inverter driven)*	\$1,200
Air Source	16-16.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 15.2-16 SEER2, 11.9 EER2, 7.5 HSPF2	\$400
Air Source	17-18.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16.1-18 SEER2, 11.9 EER2, 7.5 HSPF2	\$800
Air Source	19+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 18.1+ SEER2, 11.9 EER2, 7.5 HSPF2	\$1,200
Air Source	Variable Capacity (inverter driven)*	\$1,200
Geothermal water-to-air or water-to-water (1 or 2 stages)	Any EER	\$2,400
Geothermal water-to-air or water-to-water (variable capacity)	35+ EER, 5.0+ COP in GLHP partial load column of AHRI or Energy Star certificate	\$3,000

*\*Provide documentation that shows manufacturer, model number, and that states the equipment is “inverter driven”.*

*An AHRI Certificate is required for all equipment meeting the requirements in the table above. If an AHRI Certificate is not attached to the application, the maximum incentive will be \$100.*

*Qualifications:*

- New Construction
- Conversions (to electric heat from a fossil fuel heating system)
- Upgrades (existing heat pump to a new heat pump)
- For air source heat pumps, the back-up fuel source can be either electric or fossil fuel

*Guidelines:*

1. All heat pumps must be permanently installed in a single-family residential dwelling and primarily used for space heating. A mobile home must be on a permanent foundation.
2. Qualifying equipment is AHRI listed with an indoor and outdoor unit combination that meets the minimum requirements of 15.0 Seasonal Energy Efficiency Ratio (SEER), 12.5 Energy Efficiency Ratio (EER), and 8.5 Heating Season Performance Factor (HSPF). This is the minimum efficiency level for the customer incentive.
3. An incentive payment will be paid to the owner of a residence after the equipment is installed and operating. The application form must be signed by both the contractor and the customer. The application will then be submitted to the Utility Billing Department for verification/signature.
4. Multi-family structures that are separately metered will be considered residential, thus requiring separate applications.
5. “New” refers to new construction with new equipment. “Conversion” means that the primary source of heat had been a fossil fuel system. “Upgrades” refers to the installation of new equipment in which the system being directly replaced is currently a heat pump.
6. In those cases where combinations of 2 or more heat pumps are installed in the same house, both or all are eligible for the full incentive amount.
7. If electricity is the primary source of heat for a residence, the use of solar panels, wood stove, or fireplace, will not affect the eligibility for an incentive rebate.
8. Additions and supplemental systems are not eligible for incentive payments unless they are large enough for their own dedicated heating and cooling system.
9. Package Terminal Heat Pumps (PTHPs) are not eligible.
10. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

• **RESIDENTIAL ATTIC INSULATION**

Customers participating in the Residential Attic Insulation Program are eligible for an incentive of \$0.15/square foot with a maximum incentive amount of \$300 per existing residential dwelling. New construction and/or additions do not qualify.

*Incentive:*

- \$0.15 per square foot with a maximum of \$300 per dwelling

*Qualifications:*

- Existing dwellings only.
- New construction or additions to existing dwellings do not qualify.

- Primary heating system must be electric or a heat pump or electric heat (baseboard, radiant, etc.).
- Existing attic insulation levels are assumed to be an average 6" or less.
- Must install 6" or more or an R-19 value of new insulation.
- Area insulated may be less than total attic area.
- Proof-of-purchase must indicate type and quantity of insulation installed.
- Incentives calculated by taking area insulated (square feet) times \$0.15 per square foot.
- Incentives limited to \$300 per dwelling.
- Duplexes and multi-family dwellings qualify if each residence is individually metered.
- Multi-family dwellings that are master-metered do not qualify.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. This program is for the installation of attic insulation only. All other insulation installations (i.e. walls, floors, crawl spaces, foundations, etc.) do not qualify.
2. Only residential customers qualify for the attic insulation energy efficiency incentives. Duplexes and multi-family dwellings in which each residence is individually metered are eligible for 1 incentive per dwelling.
3. To qualify, dwellings must use electricity as the primary fuel source for heating. Customers that have air source heat pumps with natural gas or propane backup furnaces do qualify. Also, existing attic insulation levels must average 6" or less and 6" or more or an R-19 value of new insulation must be added to the area insulated.
4. Incentives are calculated at the rate of \$0.15 per square foot with a maximum of \$300 per dwelling.
5. New construction or additions to existing dwellings do not qualify.
6. An incentive will be provided to the owner of the dwelling unit after the insulation is installed. No incentive(s) will be paid without the completion of the application form. The application form must then be signed by the owner and installing contractor (if applicable). The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new insulation indicating the type, amount, and purchase date must accompany each energy efficiency incentive application. Insulation must be purchased and installed on or after January 1, 2024.
7. The incentive payment to the person responsible for purchasing the insulation will be issued in the form of a utility bill credit.
8. The City reserves the right to do random spot checks of insulation to ensure program compliance.
9. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **COOLING SYSTEM TUNE-UP**

A \$30 incentive is available to customers that have their cooling system tuned up, regardless of what type or age of cooling system it is (air conditioner, air or water source heat pump). The application includes a checklist of key components your contractor should inspect as well as items for discussion, such as filter replacement schedule, proper temperature set-back practices, and an understanding of the general condition of the system.

*Incentive:*

- \$30 incentive every 2 years (24 months)

*Qualifications:*

- Incentives are available to customers who have their cooling system inspected and tuned up by an HVAC contractor.
- Qualifying systems include residential central-air conditioners, air source and water source heat pumps.
- Even though the cooling system may be serviced or tuned up frequently, the customer is only eligible for the \$30 incentive every 2 years (24 months).

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Qualifying systems include any residential central cooling system that has been installed for at least 1 year, such as: air conditioner, air source heat pump (electric or fossil fuel back-up), or water source heat pump.
2. Customer is only eligible to apply for an incentive every 2 years (24 months).
3. For renter/landlord situations, the utility bill credit will be applied to the service location.
4. All HVAC equipment must be permanently installed in a single-family residential dwelling. A mobile home must be on a permanent foundation.
5. For duplexes and condominiums that are separately metered, they will be considered residential, thus requiring 2 separate applications. If they are master metered, they are considered multi-family and not eligible. Apartments that are master metered are considered multi-family and not eligible.
6. In those cases where 2 or more air conditioners or heat pumps are installed in the same house, both or all are eligible for the full incentive amount. Each requires its own application.
7. Window air conditioners, Package Terminal Air Conditioner (PTAC), and Package Terminal Heat Pumps (PTHPs) are not eligible. Only a ducted – split system is eligible.
8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

• **ELECTRIC LAWN & GARDEN TOOLS**

Advances in battery technology have come a long way in recent years. More power is now being packed into your lawn and garden equipment.

*Incentive:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.

*Qualifications:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.
- Must be brand new and purchased on or after January 1, 2024.
- Incentive amount is based on the purchase price (installation, taxes, delivery/shipping, and setup costs are NOT eligible).
- Chargers and additional battery purchases are available for the 20% incentive at the time of initial electric lawn or garden tool purchase.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Lawn and garden tools must be brand new (not used, previously owned, or factory reconditioned) and purchased on or after January 1, 2024.
2. Incentive amount is based on purchase price (installation, taxes, and delivery/shipping costs are NOT eligible).
3. No incentive(s) will be paid without the completion of the application form. The application must be signed by the owner. The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new lawn and garden tool(s) indicating the type, amount, and purchase date must accompany the incentive application.
4. The incentive payment to the person responsible for purchasing the lawn and garden tool(s) will be issued in the form of a utility bill credit.
5. The City does not warrant the performance either expressly or implicitly. Contact the manufacturer, supplier, or contractor for details regarding material warranties.
6. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **RESIDENTIAL CHARGING STATION**

An incentive for the purchase of a residential 32 Amp (minimum) charging station is available.

*Incentive:*

- \$500 incentive for the installation of a residential vehicle charging station.

*Qualifications:*

- Charging station installation location must be a single or multi-family residence.
- An incentive application must be completed along with the associated proof of purchase or installation of the charging station. Application must contain the serial number tied to the charging station.

*Guidelines:*

1. Incentive applies only to a home charging station.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **PRE-WIRING**

Incentives are available for the residential wiring for the future installation of an electric vehicle charging station.

*Incentives:*

- \$400 incentive for new construction for in-home pre-wiring for the installation of an electric vehicle charging station
- OR**
- 100% of the cost (maximum of \$600) for existing structures for in-home pre-wiring for the installation of an electric vehicle charging station

*Qualifications:*

- Pre-wiring installation location must be a single or multi-family residence.
- Pre-wiring incentive is only available to customers who plan to install a home charging station.

- All steps on the application must be completed and submitted to the Utility Billing Department, along with installation verification.

*Guidelines:*

1. Pre-wiring incentive applies to single or multi-family residence pre-wiring with NM cable for 32-amps (minimum) continuous load per the National Electrical Code (NEC) or the running of appropriate size conduit per NEC, from the load center to a NEMA 6-50 or 14-50 receptacle.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **WATERSENSE® TOILET REBATE**

Toilets use more water than any other indoor fixture. Because toilets manufactured before 1994 use more gallons of water per flush, replacing them is an easy way to conserve water.

*Incentive:*

- 50% of the toilet purchase price up to \$75, after the purchase and installation of a WaterSense® labeled High Efficiency toilet. Rebate will not exceed the purchase price. Residential customers may receive up to 2 rebates per service address.

*Qualifications:*

- Must be a WaterSense® high-efficiency toilet.
- Toilet purchase must include both bowl and tank and be installed at the service address listed on the application.

*Guidelines:*

1. Applications must be received within 90 calendar days of the purchase and installation date.
2. Customer must submit copies of the contractor's itemized invoice and/or itemized purchase receipts, and the model and serial number must be submitted along with a completed rebate application form. The completed application form will then be submitted to the Utility Billing Department for processing.
3. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
4. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **BROKEN SEWER LINE CONNECTION**

Residential and commercial customers within the City of Beatrice sewer service area are eligible to receive an incentive of 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000.

*Incentive:*

- 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000

*Qualifications:*

- Eligible properties must be at least 5 years old and have an assessed value of less than \$200,000.

*Guidelines:*

1. Submit program application, a copy of your sewer line inspection video, and your contractor's estimate to the Engineering Department, 205 North 4<sup>th</sup> Street.
2. The Engineering Department will review the application and verify proper permits have been obtained through the Community Development Department.
3. If pre-approved, funds will be obligated for a period of 90 calendar days. Contractor itemized invoice, inspection(s), and verification of payment to contractor must be submitted to the Utility Billing Department within this 90-day period for reimbursement.
4. New wye, saddle, or Inserta Tee is required. RE-using the existing connection does not qualify.
5. The incentive payment will be issued by check to the customer upon satisfactory completion of the project and proof of payment to the vendor.
6. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
7. The City is not responsible for the performance of the sewer connection and does not provide any warranties, expressed or implied.
8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

**General Guidelines for All Programs**

The following guidelines will generally apply to all programs unless otherwise noted. Exceptions will be handled on a case-by-case basis.

1. The applicant must be the customer of record for the BPW utility service relating to the rebate.
2. This program is not available to customers with a current Energy Efficiency Loan through BPW, or customers utilizing PACE financing.
3. All incented equipment must be permanently installed except as exempted in program specific guidelines.
4. Incentives exceeding \$5,000 require pre-approval by the City before purchase or installation. No facility shall receive more than \$10,000 in **Go Green | Save Green** incentives annually without pre-approval.
5. No rebate(s) or incentive(s) will be paid without the completion of the application form. Applications must be received within ninety (90) calendar days of the purchase and installation date.
6. Sales receipt(s) or invoice(s) itemizing the new equipment and indicating the size, type, make, model, purchase date, amount, and/or scope of work provided must accompany each incentive application.
7. Rebated material must be installed at the service address served by BPW.
8. Failure to provide required information may result in denial of the rebate.
9. Rebates will be issued in the form of a utility bill credit.
10. Rebates and incentives are awarded on a first-come, first-served basis until program funds have been depleted.
11. BPW reserves the right to inspect the installed rebated material. If the qualifying equipment is not installed, the rebate may be debited to the utility account.
12. BPW reserves the right to amend or discontinue the program without notice.
13. BPW is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
14. The applicant agrees to obtain all applicable permits from the Beatrice Community Development Department; to use materials approved by our adopted building codes (2015 IRC and/or 2015 IPC);

and to have equipment installed per code. All necessary permits and/or inspections are the responsibility of the customer.

15. The City Administrator/General Manager will make final determination of program compliance.

## **VI. WPC DEPARTMENT**

### **A. ADJUSTMENT OF SEWER CHARGES – #51 – November 1, 2023**

The following methods will be used in adjusting sewer charges:

#### **RESIDENTIAL**

- (a)** Persons claiming a water leak must present plumber's bill or other satisfactory evidence showing repair of claimed leak. Duration and extent of leak will be determined by analysis of past water consumption.
- (b)** If leak was such that water was discharged to the sewer, the customer will be required to pay the appropriate charge for the period of the leak but the estimated excess water consumption will be credited in computing the monthly average for the five month period.
- (c)** Adjustments on residential sewer use fees in buildings occupied by more than one but not more than three families will not be adjusted to an amount lower than the number of families in the building times the sewer use fee minimum.

#### **COMMERCIAL**

- (a)** Commercial customers claiming a water leak must present a plumber's bill showing repair of the claimed leak.
- (b)** The sewer charge will not be adjusted if the leak was such that the water was discharged to the sewer.
- (c)** If water was not discharged to sewer then an adjustment may be made based on past water consumption records.

In all cases the decision on whether to adjust and the amount of the adjustment will be determined by the Finance Director or the General Manager.

### **B. MAINTENANCE AND RESPONSIBILITY OF SEWERS - #15 – JANUARY 12, 1961**

Moved by Arthur, seconded by Elliott, that it be a policy of the Board of Public Works that henceforth the Board will not be responsible for nor maintain sewers which have been or will be constructed unless they meet City specifications. Carried unanimously.

### **C. REMOVAL AND/OR RELOCATION OF EXISTING UTILITY WHEN REQUESTED BY PROPERTY OWNER/AGENT – #61 – FEBRUARY 20, 1974**

The expense of removal/relocation of utility lines; electric, water and sewer and sometimes storm sewer; when requested by property owner, owners agent, or developer, will be borne by the property

owner. Existing utilities are considered adequate for purposes required by the City and the Board of Public Works and that reconstruction/relocation expense is unjustified. One half of estimated cost for removal/relocation will be placed in escrow by owner before work is started and balance will be billed upon completion of work by the Board of Public Works.

**D. SEWER DEPARTMENT NAME CHANGE - #38 – SEPTEMBER 13, 1967**

At the regular meeting of the Board of Public Works held Wednesday, September 13, 1967, the title of the Sewer Department was changed to “Water Pollution Control Department”.

**E. SEWER SERVICE CHARGES FOR CUSTOMERS NOT ON CITY WATER – #40 – APRIL 24, 1968**

Sanitary sewer service charges for customers not on City water will be subject to the approved rate.

Customers will be charged for a minimum of 2,000 gallons or 1,000 gallons per person for each person in residence in the premises connected to the sewer, whichever is greater.

If the customer prefers he may meter the water used at his own expense in which case the meter would be read and computed as for any other residential customer.

In the case of commercial customers, water usage must be metered at the expense of the customer.

**F. SHOTS FOR SEWER DEPARTMENT EMPLOYEES - #26 – FEBRUARY 2, 1966**

At the regular meeting of the Board of Public Works held January 26, 1966, a policy was adopted by the Board that Typhoid and Tetanus shots be made available to Sewer Department employees at the Board’s expense.

**G. ENERGY REBATE AND INCENTIVE PROGRAM – #161 – FEBRUARY 14, 2024**

**WHEREAS**, more efficient equipment to heat and cool our homes, and more water-efficient fixtures saves energy and helps preserve our various energy resources and facilities; and

**WHEREAS**, Electric vehicles (EVs) are gaining popularity, and have an impact on the local electric grid; and

**WHEREAS**, broken sewer connections can lead to contamination issues and overtax the wastewater treatment system; and

**WHEREAS**, the Board of Public Works (BPW) wishes to offer energy rebates and incentives to customers to help conserve energy and water;

**THEREFORE**, the Beatrice Board of Public Works will budget money each year to establish a fund to offer rebates and incentives to qualifying customers to install equipment and fixtures pursuant to the following terms and conditions.

**Available Rebates:**

• **HIGH EFFICIENCY HEAT PUMP**

Your heating and cooling system is likely the largest user of energy in your home. Installing a high efficiency heat pump can save up to 50% on your home heating bills as they deliver energy more efficiently than other sources. Having your contractor complete a performance verification test will ensure your heat pump is performing at or near its capacity.

*Incentives:*

Type of Heat Pump	Incentive Criteria	Incentive Amount
Ductless Mini-Split	16+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16+ SEER2, 12.5 EER2, 7.7 HSPF2	\$400
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Ductless Mini-Split (multi heads,3 ton or greater)	Variable Capacity (inverter driven)*	\$1,200
Air Source	16-16.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 15.2-16 SEER2, 11.9 EER2, 7.5 HSPF2	\$400
Air Source	17-18.9 SEER, 12.5 EER, 8.5 HSPF <b>or</b> 16.1-18 SEER2, 11.9 EER2, 7.5 HSPF2	\$800
Air Source	19+ SEER, 12.5 EER, 8.5 HSPF <b>or</b> 18.1+ SEER2, 11.9 EER2, 7.5 HSPF2	\$1,200
Air Source	Variable Capacity (inverter driven)*	\$1,200
Geothermal water-to-air or water-to-water (1 or 2 stages)	Any EER	\$2,400
Geothermal water-to-air or water-to-water (variable capacity)	35+ EER, 5.0+ COP in GLHP partial load column of AHRI or Energy Star certificate	\$3,000

*\*Provide documentation that shows manufacturer, model number, and that states the equipment is “inverter driven”.*

*An AHRI Certificate is required for all equipment meeting the requirements in the table above. If an AHRI Certificate is not attached to the application, the maximum incentive will be \$100.*

*Qualifications:*

- New Construction
- Conversions (to electric heat from a fossil fuel heating system)
- Upgrades (existing heat pump to a new heat pump)
- For air source heat pumps, the back-up fuel source can be either electric or fossil fuel

*Guidelines:*

1. All heat pumps must be permanently installed in a single-family residential dwelling and primarily used for space heating. A mobile home must be on a permanent foundation.
2. Qualifying equipment is AHRI listed with an indoor and outdoor unit combination that meets the minimum requirements of 15.0 Seasonal Energy Efficiency Ratio (SEER), 12.5 Energy Efficiency Ratio (EER), and 8.5 Heating Season Performance Factor (HSPF). This is the minimum efficiency level for the customer incentive.

3. An incentive payment will be paid to the owner of a residence after the equipment is installed and operating. The application form must be signed by both the contractor and the customer. The application will then be submitted to the Utility Billing Department for verification/signature.
4. Multi-family structures that are separately metered will be considered residential, thus requiring separate applications.
5. "New" refers to new construction with new equipment. "Conversion" means that the primary source of heat had been a fossil fuel system. "Upgrades" refers to the installation of new equipment in which the system being directly replaced is currently a heat pump.
6. In those cases where combinations of 2 or more heat pumps are installed in the same house, both or all are eligible for the full incentive amount.
7. If electricity is the primary source of heat for a residence, the use of solar panels, wood stove, or fireplace, will not affect the eligibility for an incentive rebate.
8. Additions and supplemental systems are not eligible for incentive payments unless they are large enough for their own dedicated heating and cooling system.
9. Package Terminal Heat Pumps (PTHPs) are not eligible.
10. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **RESIDENTIAL ATTIC INSULATION**

Customers participating in the Residential Attic Insulation Program are eligible for an incentive of \$0.15/square foot with a maximum incentive amount of \$300 per existing residential dwelling. New construction and/or additions do not qualify.

*Incentive:*

- \$0.15 per square foot with a maximum of \$300 per dwelling

*Qualifications:*

- Existing dwellings only.
- New construction or additions to existing dwellings do not qualify.
- Primary heating system must be electric or a heat pump or electric heat (baseboard, radiant, etc.).
- Existing attic insulation levels are assumed to be an average 6" or less.
- Must install 6" or more or an R-19 value of new insulation.
- Area insulated may be less than total attic area.
- Proof-of-purchase must indicate type and quantity of insulation installed.
- Incentives calculated by taking area insulated (square feet) times \$0.15 per square foot.
- Incentives limited to \$300 per dwelling.
- Duplexes and multi-family dwellings qualify if each residence is individually metered.
- Multi-family dwellings that are master-metered do not qualify.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. This program is for the installation of attic insulation only. All other insulation installations (i.e. walls, floors, crawl spaces, foundations, etc.) do not qualify.

2. Only residential customers qualify for the attic insulation energy efficiency incentives. Duplexes and multi-family dwellings in which each residence is individually metered are eligible for 1 incentive per dwelling.
3. To qualify, dwellings must use electricity as the primary fuel source for heating. Customers that have air source heat pumps with natural gas or propane backup furnaces do qualify. Also, existing attic insulation levels must average 6" or less and 6" or more or an R-19 value of new insulation must be added to the area insulated.
4. Incentives are calculated at the rate of \$0.15 per square foot with a maximum of \$300 per dwelling.
5. New construction or additions to existing dwellings do not qualify.
6. An incentive will be provided to the owner of the dwelling unit after the insulation is installed. No incentive(s) will be paid without the completion of the application form. The application form must then be signed by the owner and installing contractor (if applicable). The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new insulation indicating the type, amount, and purchase date must accompany each energy efficiency incentive application. Insulation must be purchased and installed on or after January 1, 2024.
7. The incentive payment to the person responsible for purchasing the insulation will be issued in the form of a utility bill credit.
8. The City reserves the right to do random spot checks of insulation to ensure program compliance.
9. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **COOLING SYSTEM TUNE-UP**

A \$30 incentive is available to customers that have their cooling system tuned up, regardless of what type or age of cooling system it is (air conditioner, air or water source heat pump). The application includes a checklist of key components your contractor should inspect as well as items for discussion, such as filter replacement schedule, proper temperature set-back practices, and an understanding of the general condition of the system.

*Incentive:*

- \$30 incentive every 2 years (24 months)

*Qualifications:*

- Incentives are available to customers who have their cooling system inspected and tuned up by an HVAC contractor.
- Qualifying systems include residential central-air conditioners, air source and water source heat pumps.
- Even though the cooling system may be serviced or tuned up frequently, the customer is only eligible for the \$30 incentive every 2 years (24 months).

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Qualifying systems include any residential central cooling system that has been installed for at least 1 year, such as: air conditioner, air source heat pump (electric or fossil fuel back-up), or water source heat pump.
2. Customer is only eligible to apply for an incentive every 2 years (24 months).

3. For renter/landlord situations, the utility bill credit will be applied to the service location.
4. All HVAC equipment must be permanently installed in a single-family residential dwelling. A mobile home must be on a permanent foundation.
5. For duplexes and condominiums that are separately metered, they will be considered residential, thus requiring 2 separate applications. If they are master metered, they are considered multi-family and not eligible. Apartments that are master metered are considered multi-family and not eligible.
6. In those cases where 2 or more air conditioners or heat pumps are installed in the same house, both or all are eligible for the full incentive amount. Each requires its own application.
7. Window air conditioners, Package Terminal Air Conditioner (PTAC), and Package Terminal Heat Pumps (PTHPs) are not eligible. Only a ducted – split system is eligible.
8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **ELECTRIC LAWN & GARDEN TOOLS**

Advances in battery technology have come a long way in recent years. More power is now being packed into your lawn and garden equipment.

*Incentive:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.

*Qualifications:*

- 20% incentive on any new electric chainsaw, tiller, snow blower, or lawn mower (includes riding, walk behind, and robotic). Not to exceed \$1,500 per incentive.
- Must be brand new and purchased on or after January 1, 2024.
- Incentive amount is based on the purchase price (installation, taxes, delivery/shipping, and setup costs are NOT eligible).
- Chargers and additional battery purchases are available for the 20% incentive at the time of initial electric lawn or garden tool purchase.

*Guidelines:*

The following guidelines will generally apply. Exceptions will be handled on a case-by-case basis.

1. Lawn and garden tools must be brand new (not used, previously owned, or factory reconditioned) and purchased on or after January 1, 2024.
2. Incentive amount is based on purchase price (installation, taxes, and delivery/shipping costs are NOT eligible).
3. No incentive(s) will be paid without the completion of the application form. The application must be signed by the owner. The completed application form will then be submitted to the Utility Billing Department for processing. Sales receipt(s) or invoice(s) itemizing the new lawn and garden tool(s) indicating the type, amount, and purchase date must accompany the incentive application.
4. The incentive payment to the person responsible for purchasing the lawn and garden tool(s) will be issued in the form of a utility bill credit.
5. The City does not warrant the performance either expressly or implicitly. Contact the manufacturer, supplier, or contractor for details regarding material warranties.
6. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **RESIDENTIAL CHARGING STATION**

An incentive for the purchase of a residential 32 Amp (minimum) charging station is available.

*Incentive:*

- \$500 incentive for the installation of a residential vehicle charging station.

*Qualifications:*

- Charging station installation location must be a single or multi-family residence.
- An incentive application must be completed along with the associated proof of purchase or installation of the charging station. Application must contain the serial number tied to the charging station.

*Guidelines:*

1. Incentive applies only to a home charging station.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **PRE-WIRING**

Incentives are available for the residential wiring for the future installation of an electric vehicle charging station.

*Incentives:*

- \$400 incentive for new construction for in-home pre-wiring for the installation of an electric vehicle charging station
- OR**
- 100% of the cost (maximum of \$600) for existing structures for in-home pre-wiring for the installation of an electric vehicle charging station

*Qualifications:*

- Pre-wiring installation location must be a single or multi-family residence.
- Pre-wiring incentive is only available to customers who plan to install a home charging station.
- All steps on the application must be completed and submitted to the Utility Billing Department, along with installation verification.

*Guidelines:*

1. Pre-wiring incentive applies to single or multi-family residence pre-wiring with NM cable for 32-amps (minimum) continuous load per the National Electrical Code (NEC) or the running of appropriate size conduit per NEC, from the load center to a NEMA 6-50 or 14-50 receptacle.
2. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

- **WATERSENSE® TOILET REBATE**

Toilets use more water than any other indoor fixture. Because toilets manufactured before 1994 use more gallons of water per flush, replacing them is an easy way to conserve water.

*Incentive:*

- 50% of the toilet purchase price up to \$75, after the purchase and installation of a WaterSense® labeled High Efficiency toilet. Rebate will not exceed the purchase price. Residential customers may receive up to 2 rebates per service address.

*Qualifications:*

- Must be a WaterSense® high-efficiency toilet.
- Toilet purchase must include both bowl and tank and be installed at the service address listed on the application.

*Guidelines:*

1. Applications must be received within 90 calendar days of the purchase and installation date.
2. Customer must submit copies of the contractor's itemized invoice and/or itemized purchase receipts, and the model and serial number must be submitted along with a completed rebate application form. The completed application form will then be submitted to the Utility Billing Department for processing.
3. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
4. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

• **BROKEN SEWER LINE CONNECTION**

Residential and commercial customers within the City of Beatrice sewer service area are eligible to receive an incentive of 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000.

*Incentive:*

- 25% of the property owner's cost to repair the broken sewer connection, up to \$1,000

*Qualifications:*

- Eligible properties must be at least 5 years old and have an assessed value of less than \$200,000.

*Guidelines:*

1. Submit program application, a copy of your sewer line inspection video, and your contractor's estimate to the Engineering Department, 205 North 4<sup>th</sup> Street.
2. The Engineering Department will review the application and verify proper permits have been obtained through the Community Development Department.
3. If pre-approved, funds will be obligated for a period of 90 calendar days. Contractor itemized invoice, inspection(s), and verification of payment to contractor must be submitted to the Utility Billing Department within this 90-day period for reimbursement.
4. New wye, saddle, or Inserta Tee is required. RE-using the existing connection does not qualify.
5. The incentive payment will be issued by check to the customer upon satisfactory completion of the project and proof of payment to the vendor.
6. The City is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
7. The City is not responsible for the performance of the sewer connection and does not provide any warranties, expressed or implied.

8. Program is subject to the Terms and Conditions as outlined here, on the application, and under the General Guidelines.

### **General Guidelines for All Programs**

The following guidelines will generally apply to all programs unless otherwise noted. Exceptions will be handled on a case-by-case basis.

1. The applicant must be the customer of record for the BPW utility service relating to the rebate.
2. This program is not available to customers with a current Energy Efficiency Loan through BPW, or customers utilizing PACE financing.
3. All incented equipment must be permanently installed except as exempted in program specific guidelines.
4. Incentives exceeding \$5,000 require pre-approval by the City before purchase or installation. No facility shall receive more than \$10,000 in **Go Green | Save Green** incentives annually without pre-approval.
5. No rebate(s) or incentive(s) will be paid without the completion of the application form. Applications must be received within ninety (90) calendar days of the purchase and installation date.
6. Sales receipt(s) or invoice(s) itemizing the new equipment and indicating the size, type, make, model, purchase date, amount, and/or scope of work provided must accompany each incentive application.
7. Rebated material must be installed at the service address served by BPW.
8. Failure to provide required information may result in denial of the rebate.
9. Rebates will be issued in the form of a utility bill credit.
10. Rebates and incentives are awarded on a first-come, first-served basis until program funds have been depleted.
11. BPW reserves the right to inspect the installed rebated material. If the qualifying equipment is not installed, the rebate may be debited to the utility account.
12. BPW reserves the right to amend or discontinue the program without notice.
13. BPW is not responsible for the rebated material's performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
14. The applicant agrees to obtain all applicable permits from the Beatrice Community Development Department; to use materials approved by our adopted building codes (2015 IRC and/or 2015 IPC); and to have equipment installed per code. All necessary permits and/or inspections are the responsibility of the customer.
15. The City Administrator/General Manager will make final determination of program compliance.

## **VII. STREET DEPARTMENT**

### **A. ASSESSMENT POLICY FOR ALLEYS – #46 – OCTOBER 7, 1970**

Since State statutes require that improvement districts be assessed according to benefits received, the following policy will govern the assessment of improvement districts providing for surfacing of any type in alleys:

1. On alleys running completely through the block, only property abutting the alley will be assessed regardless of the depth of the property from the alley or the original platting of the alley. Under no circumstances will property having no access to the alley be assessed.
2. In the case of T alleys, assessment from the top of the T will be on a graduated basis - 50% of the distance to the next street or 150 feet whichever is less. Percentages for various distances will be computed from existing street improvement paving assessments. This procedure will be used because in the case of a T alley property on the stem of the T benefit from the paving at the top which prevents a dead-end alley.

### **B. SIDEWALK INTERSECTION REIMBURSEMENT – #136 – MARCH 27, 2013**

The reimbursement rate for curbside and 4' set back sidewalk intersections on City property shall be established by the City Engineer when requested.

## VIII. MISCELLANEOUS

### A. TREE TOPPING – #125 – AUGUST 9, 2005

It shall not be permitted as a normal practice for any person, firm, or city department to top any Street Tree, Park Tree, or other tree on public property. Topping is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. A tree severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this policy.

### B. OFFICE HOURS - #24 – NOVEMBER 25, 1964

Moved by Arthur, seconded by Elliott, that the Board of Public Works office will close at 5:00 p.m. on all Fridays starting January 8, 1965. MOTION CARRIED.

**GENERAL EXTENSION POLICY  
FOR RETAIL ELECTRIC SERVICES AND FACILITIES**

The retail electric rates of the Nebraska Public Power District (District) are based on cost of service to deliver electric power and energy from existing facilities. The purpose of this extension policy is to establish general conditions under which the District will make extensions or additions to electric facilities, or upgrades to existing electric facilities, and the general guidelines to be followed in determining a Customer contribution.

In general, the District will make permanent extensions of electrical lines and facilities, and may share in the investment with the Customer, based on the Customer's estimated new or increased electrical usage associated with the extension. The District's share of the investment will be calculated on a contribution to margin basis. The District reserves the right to determine the advisability and legality of making any extension. Extensions made by the District shall remain the property of the District or the municipality in accordance with existing agreements.

The Total Extension Investment shall mean the total estimated project cost to serve a proposed load. This Total Extension Investment shall include, but is not limited to, costs related to materials, labor, vehicles, subsistence, and applicable overheads, but exclude Customer provided facilities and costs described in paragraph I.D.2 (Extraordinary Construction Costs) and I.D.3 (Underground Extensions) below, betterment costs, and non-betterment costs.

Non-betterment costs include, but are not limited to, 1) Costs to remove or relocate existing District facilities that impede the development of the site of a proposed load, 2) Costs to upgrade conductor or transformer size not required by the District, 3) Costs associated with returning District facilities to normal operating condition, 4) Re-engineering costs for facilities planned and scheduled prior to an extension request that would require relocation due to such request, and 5) Costs to extend District facilities to a subdivision (Residential or Commercial). All non-betterment costs shall be the Customer's expense, above and beyond the calculated Customer Contribution in Aid of Construction (CIAOC).

Costs associated with Customer requested relocation of District Sub-transmission electric facilities, unrelated to the Customer's service requirements, shall be the Customer's expense.

Betterment costs are additional costs for electric system improvements generally not required solely for the extension to the Customer, but are costs the District elects to incur now due to anticipated or planned electric system capacity or configuration requirements. All betterment costs shall be the District's expense.

Customer classes are designated as residential (single family residences and subdivisions), industrial (customers taking service under the High Tension Service (HTS) Rate Schedule), irrigation, lighting, and commercial (all other customer classes).

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The District's Allowable Investment Limit (AIL) and the CIAOC calculations within this Policy are based on the Customer's projected new load. To mitigate the District's risk for new loads not meeting projected thresholds in a given time period, the District reserves the right in its sole discretion to require the Customer to enter into a three (3) year Minimum Monthly Facility Charge Contract (MMF) or a three (3) year Extension Security Agreement (ESA) prior to construction.

An MMF Charge Contract will require an additional fee assessment to the Customer's monthly electric billing based on the difference between actual electric consumption and demand versus the Customer's projected new load if the actual consumption is not equal to or greater than the projected new load. The District reserves the right to require the Customer to provide an irrevocable letter of credit issued by a bank in the District's interest to insure payment if the Customer defaults on its MMF Charge obligation.

An ESA will obligate the Customer to reimburse the District, if Customer's projected new load does not materialize within the three (3) year term of the ESA, for its Total Extension Investment reduced by the CIAOC, if any, and the reasonable value of salvageable materials and equipment that can be utilized by the District elsewhere. Under the terms of the ESA, the Customer shall provide an irrevocable letter of credit in force for the term of the ESA issued by a bank in the District's interest in an amount sufficient to insure payment of the ESA obligation if the District, in its sole discretion, determines the Customer is in default. In place of an irrevocable letter of credit the Customer can substitute a Guaranty Agreement in a form acceptable to the District from a guarantor approved by the District in its sole discretion.

The District retains and reserves the right, power and authority to modify, revise, amend, replace, repeal or cancel this General Extension Policy at any time and in whole or in part, by resolution adopted by the District's Board of Directors.

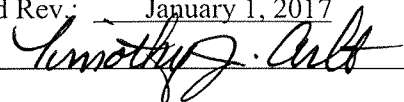
## I. PERMANENT EXTENSIONS

### A. Overhead Extensions

1. Allowable Investment Limit (AIL) - The District will allow an AIL (Refer to AIL and Contribution in Aid of Construction (CIAOC) Calculation Table at the end of this document) to construct overhead line, including the service, except for Customer provided facilities and costs as outlined in paragraph I.D.2 (Extraordinary Construction Costs) below.
2. The Customer shall be required to pay to the District a CIAOC equal to the amount the estimated Total Extension Investment exceeds the District's AIL in accordance with paragraph I.D.1 (CIAOC) below.

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Resolution No.: 20-49

**B. Underground Extensions**

1. When underground construction is requested, the District shall determine if underground construction is appropriate based on the District's electric utility engineering judgment and practices. If the District determines underground construction is appropriate, the District will construct the extension, except for Customer provided facilities and costs as outlined in paragraph I.D.2 (Extraordinary Construction Costs) and I.D.3 (Underground Extensions) below.
2. The Customer shall be required to pay to the District a CIAOC equal to the amount the estimated Total Extension Investment exceeds the District's AIL in accordance with paragraph I.D.1 (CIAOC) below.

**C. Subdivisions**

1. A residential subdivision is defined as two or more single family, individually owned, residential lots where more than one lot can be served by one transformer. If the residential property requires a dedicated transformer due to the size of the lot, the property will be considered an acreage, and the Single Residence AIL/CIAOC will apply.
2. A commercial or industrial subdivision is the division of a lot or parcel of land into two or more lots, sites, or other divisions of land for the purpose of creating a development for commercial, industrial, or business use.
3. The District will charge 50% of the planned project cost to construct the electrical infrastructure (excluding street lights) within a residential or commercial subdivision, regardless if it is overhead or underground service. The Developer's 50% planned project cost share to install electrical infrastructure will be due and payable prior to any construction.
4. New subdivisions shall be coordinated with NPPD to minimize the permanent electric facilities required to serve the entire development. NPPD will determine the placement of required electrical facilities on said lots and the CIAOC will be calculated on a 50% planned project cost share of the electrical infrastructure within the subdivision, excluding street lights. (Refer to AIL and CIAOC Calculation Table at end of this document).

Recalculation of CIAOC (Section E) is not applicable to Residential or Commercial Subdivisions.

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Resolution No.: 20-49

**D. Customer Responsibilities**

1. Contribution in Aid of Construction (CIAOC) - Where a CIAOC is required, the entire amount shall be paid to the District, prior to construction. If an acceptable surety bond or irrevocable letter of credit is provided to the District prior to construction, payment of the CIAOC may be deferred until the extension is placed into service.
2. Extraordinary Construction Costs - The customer will be responsible, and will be required to pay to the District prior to construction, for Extraordinary Construction costs and facilities where conditions exist that do not allow for use of standard construction practices, such as making provisions for extraordinary clearances and atypical right-of-way acquisitions. Examples of extraordinary clearance provisions include: tree and stump removal, establishing site final grade, etc. Examples of atypical right-of-way acquisitions include condemnation proceedings, governmental agency applications, etc. Additional customer requirements may be outlined in customer letters on a project-by-project basis.
3. Underground Extensions
  - a. The Customer shall either install or reimburse the District for all trench and conduit system for primary, secondary, streetlight and service conductors in accordance with District specifications and policies.
  - b. In addition to trench and conduit, the Customer shall be responsible for installing secondary pedestals, equipment foundations, and ground rods.
  - c. The Customer is responsible for all service conductors from the point of delivery, as defined by the District, to the Customer's metering point.

**E. Recalculation of CIAOC**

1. If, during the three-year period from the initial in-service date, one or more additional Customers are served from the original line extension, at the original Customer's request, the CIAOC for the original Customer will be recalculated to include the additional Customers and investment. If the recalculated CIAOC is determined to be less than the original amount of CIAOC calculated and paid by the Customer, the District will refund the difference on a prorated basis depending on the time period left after energization of the additional Customer(s) in the initial three-year period. The formula for refunding the difference is as follows: Original CIAOC less the recalculated CIAOC times the months remaining in the three-year period divided by 36.

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2. If, during the one-year period from the initial in-service date and requested by the Customer, the District may review the actual load as compared to the estimate. If the actual load is significantly greater than the estimated load, the CIAOC may be recalculated using the actual load and the actual cost of the Total Extension Investment. A refund or credit may be applied to the Customer's account for the difference.

Recalculation of CIAOC is not applicable to Residential or Commercial Subdivisions.

**F. Loads Meeting One or Both of the Following Requirements: 1) New or Upgraded Subtransmission Facilities, 2) New or Increased Distribution Load of 2.5 MVA or Greater**

1. Prior to construction of the extension or upgrade, the Customer shall be required to pay a CIAOC according to the AIL and CIAOC Calculation Table.
2. Prior to construction of the extension or upgrade, for existing customers with proposed extensions to an existing business/facility, the District reserves the right to require the Customer to enter into an MMF for a term of three (3) years.
  - a. The calculation for the MMF Charge shall be based on recovery by the District of 50% of the Total Extension Investment or 100% of the non-recoverable construction costs of the extension, whichever is greater over the above mentioned three (3) year term. The non-recoverable construction costs shall include the costs to install the extension, the cost of non-standard and expendable material, including the current District handling costs of all materials.
  - b. The Customer may request (limited to one time during the three (3) year term of the contract), or at its option the District may conduct, a review of the Customer's Total Billing accumulated up to the date of the request. If the Customer's Total Billing (the total accumulated electric billing during the elapsed time period of the contract term, including the actual MMF Charges) is equal to or greater than 50% of the actual Total Extension Investment or 100% of the actual non-recoverable construction costs of the extension, whichever is greater, the MMF Charge shall be discontinued and the contract shall be terminated.

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3. Prior to construction of any proposed extension, the District reserves the right in its sole discretion to require the Customer to enter into a three (3) year ESA. The ESA will obligate the Customer in the case that the projected new load does not materialize to reimburse the District for its Total Extension Investment reduced by the Customer's CIAOC, if any, and the reasonable value of salvageable materials and equipment that can be recovered from the extension and utilized by the District elsewhere. Under the terms of the ESA, the Customer shall provide an irrevocable letter of credit in force for the term of the ESA issued by a bank in the District's interest in an amount sufficient to insure payment of the ESA obligation if the District, in its sole discretion, determines the Customer is in default. In place of an irrevocable letter of credit the Customer can substitute a Guaranty Agreement in a form acceptable to the District from a guarantor approved by the District in its sole discretion.

## II. TEMPORARY EXTENSIONS

- A.** For any single-phase temporary service requiring an extension of one span or less of secondary conductor, including removal of the same upon completion of service, the Customer will be billed for such service at the District's current rate as listed in the General Customer Service Charges Rate Schedule.

This type of temporary service would be provided from existing distribution secondary in the area and would include installation of a meter on a Customer supplied service pole and meter loop.

- B.** For any temporary extension of the District's existing electric lines and facilities that involves more than a single span of secondary conductor or requires three-phase service, a "service charge" collected prior to construction will be required. This charge will be equal to the estimated cost to install and remove service. The handling cost of materials, including metering and transformers, will be billed at the District's current standard rates.

Temporary extensions include service to any Customer class which, in the judgment of the District, is considered temporary service in nature, even though service may be used for a period of a year or longer. Examples of temporary extensions may include, but is not limited to, carnivals or road construction batch plants.

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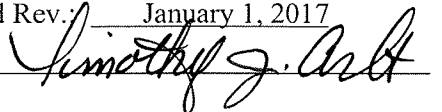
**III. EXTENSIONS FOR MUNICIPALITIES**

Municipalities are subject to applicable calculations referenced in the AIL and CIAOC Calculation Table at the end of this document.

For purposes of determining the District's capital additions to the community's "Distribution System", as that term is defined in the Professional Retail Operations Agreement between the District and the community, all District investments for electric facility extensions, additions or upgrades pursuant to this policy shall be accounted for net of any Customer CIAOC received by the District.

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<b>AIL and CIAOC Calculation Table</b>				
	<b>Service Type</b>	<b>AIL</b>	<b>CIAOC</b>	<b>Additional Information<sup>1</sup> and Agreements as applicable</b>
<b>Residential</b>	Single Residence	\$2,200 per Service	Total Extension Investment minus \$2,200	Includes residential acreages
	Seasonal Residence	\$700 per Service	Total Extension Investment minus \$700	Includes residential acreages
	Subdivisions	\$0	50% of the planned electrical infrastructure project cost within the subdivision, excluding street lights.	The cost to extend District facilities to a subdivision is non-betterment.
<b>Commercial (including Seasonal Services)</b>	Subdivisions	\$0	50% of the planned electrical infrastructure project cost within the subdivision, excluding street lights.	The cost to extend District facilities to a subdivision is non-betterment.
	Non-Demand Rate	\$0.1259 per estimated annual kWh	Total Extension Investment Minus Calculated AIL	Rental housing units are calculated as non-demand, based on number of rental housing units.
	Demand Rate	\$0.0200 per estimated annual kWh	Total Extension Investment Minus Calculated AIL	The District reserves the right to require an MMF, ESA or Guaranty Agreement
<b>Industrial</b>	HTS	\$0.0113 per estimated annual kWh	50% of the Total Extension Investment minus the calculated AIL, or 100% of the non-recoverable construction costs of the extension, whichever is greater.	The District reserves the right to require an MMF, ESA or Guaranty Agreement.
<b>Irrigation</b>		\$57.00 per Horsepower	Total Extension Investment Minus Calculated AIL	
<b>Lighting</b>	All street, area, and directional lighting	\$0	Total Extension Investment	District Owned Lighting Systems investment includes one span of secondary service conductor- rate Schedules M-1, M-3 & M-5.

**Note 1: In accordance with paragraph I.D.3., Customer Responsibilities, Customer is responsible for installation of Trench and Conduit System, pedestals, transformer foundations, and ground rods in addition to CIAOC for any Service Type.**

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Resolution No.: 20-49

3. Discussion on Commercial Burnsite Users - Councilmember Singleton
4. Consideration of a Task Order (#1) to a Master Services Agreement Dated August 1, 2011, with JEO Consulting Group, Inc. for Additional GIS Services in the Amount of \$178,000 - City Engineer Oneby

**JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC**  
**Task Order**

This is Task Order No. 2025-1,  
Consisting of 7 pages

In accordance with paragraph 1.01 of the Master Services Agreement between Owner and Engineer for Professional Services dated August 1, 2011 ("Agreement"), Owner and Engineer agree as follows:

**Specific Project Data**

- A. Title: Additional GIS Services
- B. Description: Further customization of ArcGIS Online, utility inspections development, staff training for GIS software and licensing, and dedicating up to two (2) JEO interns to assist with field data collection.

**1. Services of Engineer**

See Detailed scope of services on Exhibit "A"

**2. Owner's Responsibilities**

Exhibit "B" from the Master Services Agreement between Owner and Engineer for Professional Services as referenced above is modified as follows: None

**3. Times for Rendering Services**

Services shall be provided in a timely fashion based upon mutual agreement between the Owner and Engineer related to the nature of the service.

**4. Payments to Engineer**

**A. For Lump Sum Method of Payment: NOT APPLICABLE**

**B. For Standard Hourly Rates Method of Payment:**

- 1. The Standard Hourly Rates shall be the current hourly rate schedule and subject to adjustment approximately January 1st of each year.
- 2. All project phases to be performed using standard hourly rates. Certain phases have a predetermined maximum fee to accomplish the scope as defined in Exhibit "A". The fee summary is shown below.
- 3. JEO may shift fee amounts between phases as long as the sum does not change the Task Order maximum fee.

<b>1 ARCGIS CONFIGURATION &amp; LICENSING</b>	<b>\$ 7,500 (HOURLY TO MAX)</b>
<b>SOFTWARE LICENSE FEES</b>	<b>DIRECT TO VENDORS</b>
<b>2 ARCGIS HUB SITES</b>	<b>\$ 5,000 (HOURLY TO MAX)</b>
<b>3 INSPECTION DASHBOARDS</b>	<b>\$ 14,450 (HOURLY TO MAX)</b>
<b>4 UTILITY INVENTORY EMBEDDED INTERNSHIPS:</b>	
<b>FALL 2025</b>	<b>\$ 18,900 (HOURLY TO MAX)</b>
<b>SPRING 2026</b>	<b>\$ 20,250 (HOURLY TO MAX)</b>
<b>SUMMER 2026</b>	<b>\$ 72,000 (HOURLY TO MAX)</b>
<b>5 CAD BASE MAP</b>	<b>\$ 17,000 (HOURLY TO MAX)</b>
<b>6 TRAINING</b>	<b>\$ 23,800 (HOURLY TO MAX)</b>
<b>7 ON-CALL GIS SUPPORT</b>	<b>HOURLY</b>

**TOTAL: \$ 178,900\***

\*Total fee does not include On-Call GIS Support and Software License Fees.

**5. Other Modifications to Master Agreement: None**

**JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC**  
**Task Order**

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is October 1, 2025.

Engineer: JEO Consulting Group, Inc.

Owner:

Michael Frates                      9/30/25  
Signature                              Date

\_\_\_\_\_  
Signature                              Date

Michael Frates  
Name

\_\_\_\_\_  
Name

Project Manager  
Title

\_\_\_\_\_  
Title

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Michael Frates  
Name

\_\_\_\_\_  
Name

Project Manager  
Title

\_\_\_\_\_  
Title

11213 Davenport Street, Suite 200  
Street Address

\_\_\_\_\_  
Street Address

Omaha, NE 69154  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

mfrates@jeo.com  
Email Address

\_\_\_\_\_  
Email Address

308-289-6938  
Phone

\_\_\_\_\_  
Phone



## SCOPE OF SERVICES: Exhibit A

### PROJECT UNDERSTANDING:

JEO recently assisted the City of Seward to provide GIS services, including departmental interviews, data creation, ArcGIS Online configuration, hardware configuration, and training. Through this project, additional GIS needs were identified to improve daily operations.

### SCOPE OF SERVICES:

#### 1. ARCGIS CONFIGURATION & LICENSING

##### 1.1 ArcGIS Online and ArcGIS Pro

1.1.1 Set up additional ArcGIS Online accounts, ArcGIS Pro add-ons, establish permissions, and configure access for individual users. The account is valid for one year from the date of purchase by the Owner. Owner is responsible for all initial license fees and renewing account after year one. Listed below is our understanding of Owner's licensing needs.

1.1.1.1 Upgrade existing 2 "Mobile Worker" user types to "Creator" user type – Allows secure, named-user access to view, edit, and author maps and data shared with user, depending on group membership, in both ArcGIS Online, ArcGIS Field Maps, and ArcGIS Pro.

- Current "Mobile Worker" user type = \$400/user/year
- Current "Creator" user type = \$700/user/year

1.1.1.2 Qty. 20 "Viewer" User type – Allows secure access to view maps and data shared with user, depending on group membership.

- Current "Viewer" user type = \$125/user/year

1.1.1.3 Configure ArcGIS Pro add-on license for Creator-level users, allowing the user to access Desktop software for internal workflows.

- Current "Basic" user type = Included free with Creator user type
- Current "Professional" user type = \$2,200/user/year

#### 2. ARCGIS HUB SITES

2.1 Customize Public Hub Site to easily access planning, contour, and city council ward map layers.

2.2 Customize search function in Public Hub Site maps and Internal Hub Site maps to search by layer-specific fields.

2.3 Add Inspections Dashboards to each respective utility's app gallery in the Internal Hub Site.

#### 3. INSPECTIONS DASHBOARDS

3.1 ArcGIS Online supports custom inspection tables for various utility features. JEO intends to develop a process to build these custom inspection forms with input from utility operators. JEO will develop an online dashboard application that will allow all users to visualize the status of scheduled maintenance tasks. For each utility, designate which assets need inspections and what attributes and attribute values should be collected for each inspection.

3.1.1 Electric

3.1.2 Water

3.1.3 Sewer

3.1.4 Stormwater

3.2 Add necessary fields to layers and set up related tables for inspections for designated assets.

- 3.3 Create and style layers that connect the inspection table data to the asset layers.
- 3.4 Configure Inspections Dashboards for each utility.

#### **4. UTILITY INVENTORY EMBEDDED INTERNSHIPS**

- 4.1 JEO will create the following internship opportunities to assist with field data collection, GIS drafting, and data management. The intern duties, Owner and JEO responsibilities, and exclusions are further defined in Exhibit "B".
  - 4.1.1 One (1) intern during the fall of 2025, totaling 18 weeks.
  - 4.1.2 One (1) intern during the spring of 2026, totaling 18 weeks.
  - 4.1.3 Two (2) interns during the summer of 2026, totaling 12 weeks.

#### **5. CAD BASE MAP**

- 5.1 JEO to continue to update CAD base drawing showing platted subdivisions, blocks, lots, street rights-of-way, and other base information provided by Owner to JEO.
  - 5.1.1 JEO to make all CAD drawings available to Owner.
  - 5.1.2 JEO to provide up to ten (10) printed wall maps to Owner.

#### **6. TRAINING**

- 6.1 Virtual meeting(s) up to twenty-four (24) hours to provide training on the following:
  - 6.1.1 Updating and overwriting city limits and parcels layers in ArcGIS Online;
  - 6.1.2 Editing zoning and two-mile ETJ layers in ArcGIS Pro; and
  - 6.1.3 Creating and exporting map layouts.
- 6.2 In-person Inspections workflow training up to forty (40) hours with two (2) JEO staff members for all departments.
  - 6.2.1 Field Maps and web editing
  - 6.2.2 ArcGIS Pro desktop software
  - 6.2.3 Utilizing Inspection Dashboard

#### **7. ON-CALL GIS SUPPORT**

- 7.1 Provide hourly GIS support using JEO standard hour rates.
  - 7.1.1 Senior GIS Analyst - \$170/hr
  - 7.1.2 GIS Specialist - \$115/hr
  - 7.1.3 GIS Technician - \$95/hr

#### **8. DELIVERABLES**

- 8.1 ArcGIS Online and ArcGIS Pro license administration for new and existing user accounts
- 8.2 Customized Public GIS Hub Site and Internal GIS Hub Site
- 8.3 An Inspections Dashboard for each department
- 8.4 Dedicated JEO intern resources during summer months
- 8.5 AutoCAD drawing file(s) and printed wall maps
- 8.6 Training
  - 8.6.1 Virtual up to 24 hours
  - 8.6.2 In-person up to 40 hours

## 9. FEE

9.1 JEO proposes to provide the services defined above for the fees defined below:

<i>Task</i>	<i>Fee</i>
<b>1 ARCGIS CONFIGURATION &amp; LICENSING</b>	<b>\$ 7,500 (HOURLY TO MAX)</b>
<b>SOFTWARE LICENSE FEES</b>	<b>DIRECT TO VENDORS</b>
<b>2 ARCGIS HUB SITES</b>	<b>\$ 5,000 (HOURLY TO MAX)</b>
<b>3 INSPECTION DASHBOARDS</b>	<b>\$ 14,450 (HOURLY TO MAX)</b>
<b>4 UTILITY INVENTORY EMBEDDED INTERNSHIPS:</b>	
<b>FALL 2025</b>	<b>\$ 18,900 (HOURLY TO MAX)</b>
<b>SPRING 2026</b>	<b>\$ 20,250 (HOURLY TO MAX)</b>
<b>SUMMER 2026</b>	<b>\$ 72,000 (HOURLY TO MAX)</b>
<b>5 CAD BASE MAP</b>	<b>\$ 17,000 (HOURLY TO MAX)</b>
<b>6 TRAINING</b>	<b>\$ 23,800 (HOURLY TO MAX)</b>
<b>7 ON-CALL GIS SUPPORT</b>	<b>HOURLY</b>
<b>TOTAL:</b>	<b>\$ 178,900*</b>

\*Total fee does not include On-Call GIS Support and Software License Fees.

9.2 The above-mentioned fees include JEO's billable time and overhead expenses including telephone calls, copying, postage, travel, vehicle, fuel, and meals that are included in our hourly rates and fees. Any additional services beyond the Scope of Services will be provided at an agreeable lump sum or hourly rates, only when authorized by the Owner.

9.3 JEO will bill monthly for services completed. All invoices are due payable upon receipt and are considered delinquent after 30 days. Invoices not paid within 30 days may be charged interest at the annual rate of 12% (1.0% per month).

## 10. CONTRACT TIME

10.1 Anticipated Notice to Proceed: October 1, 2025.

10.2 GIS services will be ongoing throughout the duration of the project.

10.3 Training to be performed with required individuals throughout project.

## 11. OWNER RESPONSIBILITIES

11.1 The Owner must provide the following to JEO:

11.1.1 Provide a room/location for all project meetings and training throughout the project.

11.1.2 Timely review of documents or requests for information.

## 12. EXCLUSIONS

12.1 Training/Help manuals and videos not specifically outlined in scope.

12.2 Additional onsite GIS training and phone support (as directed by Owner at current hourly rates).

## 13. GENERAL CONDITIONS

13.1 Per Master Services Agreement.

## EXHIBIT B

### SCOPE OF SERVICES JEO Project number 210693.01

#### **Project Description as described in Task 4 of Exhibit "A":**

Provide embedded internship opportunities with the City of Seward (Owner) to be assigned the tasks of GPS field data collection of City-owned utility assets, drafting of utility system line features, and attribute population of utility asset features.

#### **1. UTILITY INVENTORY EMBEDDED INTERNSHIPS**

- 1.1 JEO will create the following internship opportunities:
  - 1.1.1 One (1) intern during the fall of 2025, totaling 18 weeks, starting August 11, ending December 19. The intern will work up to a maximum of 15 hours per week, for a total of 270 hours for the period. The utility inventory intern rate for this period is \$70 per hour.
  - 1.1.2 One (1) intern during the spring of 2026, totaling 18 weeks, starting January 5, ending May 15. The intern will work up to a maximum of 15 hours per week, for a total of 270 hours for the period. The utility inventory intern rate for this period is \$75 per hour.
  - 1.1.3 Two (2) interns during the summer of 2026, totaling 12 weeks, starting May 18, ending August 14. The intern will work up to a maximum of 40 hours per week, for a total of 960 hours for the period. The utility inventory intern rate for this period is \$75 per hour.
- 1.2 JEO will onboard and train interns to complete all GIS related tasks.
  - 1.2.1 JEO to provide a truck, hand tools, high-vis vests, and laptop computers necessary to complete their daily tasks.
  - 1.2.2 Full-time JEO GIS staff to provide periodic check-ins with interns to ensure data collection standards are being met.
- 1.3 Core hours for internships will be from 7:00 AM to 3:30 PM, Monday through Friday of each week. Exact work hours and work dates to be determined by Owner and JEO.
  - 1.3.1 JEO will not invoice Owner for JEO intern-specific needs, such as orientation and training, planned or unplanned absences from work, or other JEO activities.
- 1.4 Owner will prioritize work for embedded utility inventory interns and schedule daily and weekly tasks to be completed.
- 1.5 In the event utility inventory work is not available for the interns, the Owner will provide JEO notice one week prior to temporary suspension of full-time utilization.

#### **2. OWNER RESPONSIBILITY:**

- 2.1 The Owner must provide the following to JEO:
  - 2.1.1 Daily and weekly prioritization and assignment of intern tasks.
  - 2.1.2 Notice one week prior to temporary suspension of intern utilization.
  - 2.1.3 A professional and safe working environment, including:
    - 2.1.3.1 Assistance with traffic control to collect utility information in high-traffic areas.
    - 2.1.3.2 Communicate specific instructions and procedures for work performed in areas posing unique safety risks.
  - 2.1.4 A secure location to park a JEO vehicle.

2.1.5 Some flexibility with intern schedule to attend JEO intern program meetings, vacations, and personal matters.

**3. EXCLUSIONS:**

3.1 Additional services not outlined in above scope of services.

3.2 Accessing confined spaces that require OSHA confined space training and/or PPE.

5. Items Related to the 2024 Reverse Osmosis Improvements Project - Water/Wastewater  
Director Koll
  - A. Consideration of a Change Order (#2) with Konline-Harn in the Amount of \$2,175.00

**CHANGE ORDER NO.: 2**

Owner: City of Seward, NE  
 Engineer: Purpose Associates  
 Supplier: Harn RO Systems (Komline-Harn)  
 Project: Procurement of Reverse Osmosis Equipment -2024 Reverse Osmosis Improvements

Owner's Project No.:  
 Engineer's Project No.: SENE2023A

Date Issued: 9/11/2025

Effective Date of Change Order:


The Contract is modified as follows upon execution of this Change Order:

- Supplier to provide additional 8" and 10" resilient seat Butterfly Valves for isolation of the cartridge filter housing. Contract price to increase by \$2,175.00
- Contractor to provide reinforcement for grating near cartridge filter piping so that grating does not sag. Contract price to increase by \$1,385.75
- Modify the Date of Substantial Completion to July 1, 2025 and the Date of Final Completion to October 31, 2025.

Attachments: Seward RO Improvements – Change Order Request: Isolation Valves and Spare Actuators

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>666,109.00</u>	Original Contract Times: Substantial Completion: <u>April 15, 2025</u> Ready for final payment: <u>May 15, 2025</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 1: <u>N/A</u> \$ <u>N/A</u>	[Increase] [ <del>Decrease</del> ] from previously approved Change Orders No.1 to No. 1: <u>Yes</u> Substantial Completion: <u>9 weeks</u> Ready for final payment: <u>11 weeks</u>
Contract Price prior to this Change Order: \$ <u>666,109.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>June 17, 2025</u> Ready for final payment: <u>July 31, 2025</u>
[Increase] [ <del>Decrease</del> ] this Change Order: \$ <u>2,175.00</u>	[Increase] [ <del>Decrease</del> ] this Change Order: Substantial Completion: <u>2 Weeks</u> Ready for final payment: <u>13 Weeks</u>
Contract Price incorporating this Change Order: \$ <u>668,284.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>July 1, 2025</u> Ready for final payment: <u>October 31, 2025</u>


Recommended by Engineer (if required)

By: Dr. Adib Amini 

Title: Project Manager

Date: 9-11-2025

Accepted by Supplier (Harn RO Systems)



DIRECTOR

9/12/25

Authorized by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Dr. Adib Amini  
**Purpose Engineering**

**Seward RO Improvements – Change Order Request: Isolation Valves and Spare Actuators**

Dr. Amini,

After confirming that the city does not want to keep the two Bray actuators, Harn is ready to finalize a change order. Harn has supplied an 8" and 10" Resilient seat BFV for isolation of the cartridge filter housing additional to the specified valves. Harn supplied these as fast as possible to ensure that installation and start-up would be completed before the plant was at max capacity with the promise of a change order at a later date. We have provided these valves to the city at the sum of \$2,175.00. If you have any questions, please reach out.

Best,



Charles King  
Project Engineer  
Komline-Harn

B. Consideration of a Change Order with Eriksen Construction in the Amount of \$6,353.75

**CHANGE ORDER NO.: 2**

Owner: City of Seward, NE  
 Engineer: Purpose Associates  
 Contractor: Eriksen Construction  
 Project: 2024 Reverse Osmosis Improvements

Owner's Project No.:  
 Engineer's Project No.: SENE2023A

Date Issued: 9/11/2025


Effective Date of Change Order:

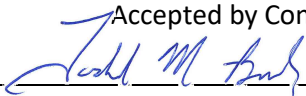
The Contract is modified as follows upon execution of this Change Order:

- Contractor to provide modifications to cartridge filter to customize height. Replace broken valve. Contract price to increase by \$4,968.00
- Contractor to provide reinforcement for grating near cartridge filter piping so that grating does not sag. Contract price to increase by \$1,385.75
- Based on the above, the total contract price to increase by 6,353.75
- Modify the Date of Substantial Completion to July 1, 2025 and the Date of Final Completion to October 31, 2025.

Attachments: Change Proposal Requests #2 and #3

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>342,700.00</u>	Original Contract Times: Substantial Completion: <u>April 15, 2025</u> Ready for final payment: <u>May 15, 2025</u>
[Increase] [ <del>Decrease</del> ] from previously approved Change Orders No. 1 to No. 1: <u>Yes</u> \$ <u>4,547.95</u>	[Increase] [ <del>Decrease</del> ] from previously approved Change Orders No.1 to No. 1: <u>Yes</u> Substantial Completion: <u>9 weeks</u> Ready for final payment: <u>11 weeks</u>
Contract Price prior to this Change Order: \$ <u>347,247.95</u>	Contract Times prior to this Change Order: Substantial Completion: <u>June 17, 2025</u> Ready for final payment: <u>July 31, 2025</u>
[Increase] [ <del>Decrease</del> ] this Change Order: \$ <u>6,353.75</u>	[Increase] [ <del>Decrease</del> ] this Change Order: Substantial Completion: <u>2 Weeks</u> Ready for final payment: <u>13 Weeks</u>
Contract Price incorporating this Change Order: \$ <u>353,601.70</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>July 1, 2025</u> Ready for final payment: <u>October 31, 2025</u>

Recommended by Engineer (if required)  
 By: Dr. Adib Amini   
 Title: Project Manager  
 Date: 9-11-2025

Accepted by Contractor  
  
Director of Project Management  
09/12/25

Authorized by Owner  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_





# Eriksen Construction Co., Inc.

2546 South Hwy. 30 - P.O. Box 610 - Blair, Nebraska 68008-0610 - 402 / 426-3119 - Fax 402 / 426-3150

## Seward RO Unit Modifications to Carteidge Filter & Additional Trip to Replace Broken Valve

Change Of Scope  
 Additional Work

Project: Seward RO Unit Date: 06/04/25  
Request Made By: Eriksen Construction Job No.: 974

### Modification Of Sub-Total Costs

Warranty	0.00%	\$	-
Interest On Delayed Rention	0.00%	\$	-
Extended Overhead (Project Extension)	0.00%	\$	-
Sub-Total Modifications		\$	-

<b>Sub-Total Of Subcontractors</b>			
Subcontractors		\$	-
Markup	15.0%	\$	-

<b>Sub-Total Of Self Perform</b>			
Labor		\$	4,040.00
Labor markup	15.0%	\$	606.00
Material		\$	220.00
Material markup	15.0%	\$	33.00
Equipment		\$	60.00
Equipment markup	15.0%	\$	9.00

<b>Sub-Total</b>		\$	<b>4,968.00</b>
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<b>Credits (Description)</b>	<b>&lt;Deduct&gt;</b>	\$	-
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<b>Net Sub-Total (debits - credits)</b>		\$	<b>4,968.00</b>
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<b>Bond</b>	n/a	\$	-
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<b>Total Amount This Modification</b>		\$	<b>4,968.00</b>
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Submitted by:

  
Eriksen Construction Co. Inc

06/06/2025

Date

Approved by:

Date



# Eriksen Construction Co., Inc.

2546 South Hwy. 30 - P.O. Box 610 - Blair, Nebraska 68008-0610 - 402 / 426-3119 - Fax 402 / 426-3150

## Seward RO Unit Provide Reinforcement for Grating

Change Of Scope  
 Additional Work

Project: Seward RO Unit Date: 08/06/25

Request Made By: Eriksen Construction Job No.: 974

### Material & Equipment:

Material Work Sheet	Factor	Percentage	\$	150.00
<b>Sub-Total Material &amp; Equipment</b>			\$	<b>150.00</b>

### Equipment Rental

		Hours	Rate		
Track Crane	per hour	0	175.00	\$	-
Hydraulic Crane	per hour	0	175.00	\$	-
Rubber Tire Loader	per hour	0	110.00	\$	-
Telehandler	per hour	0	120.00	\$	-
Dozer	per hour	0	120.00	\$	-
Excavator	per hour	0	150.00	\$	-
Backhoe / Small Trackhoe	per hour	0	100.00	\$	-
Scissor Lift (equip only)	per hour	0	50.00	\$	-
Skidsteer	per hour	0	75.00	\$	-
Air Compressor / Hammer	per hour	0	30.00	\$	-
spider crane	per day	0	500.00	\$	-
Pick-up	per day	0	75.00	\$	-
Semi / Lowboy	per hour	0	110.00	\$	-
Welder	per hour	0	25.00	\$	-
single man lift	per day	0	100.00	\$	-
Small Tools	per day	2	30.00	\$	60.00
Roller compactor		0	30.00	\$	-
<b>Sub-Total Equipment Rental</b>				\$	<b>60.00</b>

### Labor & Burden - regular

	Hours	Rate		
Project Manager	4	110.00	\$	440.00
Superintendent	2	90.00	\$	180.00
Welder	1	70.00	\$	70.00
Ironworker		65.00	\$	-
Pipefitter-Carpenter		65.00	\$	-
Laborer	3	45.00	\$	135.00
<b>Sub-Total Direct Labor</b>	10		\$	<b>825.00</b>

### Labor & Burden - overtime

	Hours	Rate		
Project Manager	0	165.00	\$	-
Superintendent	0	135.00	\$	-
Operator	0	105.00	\$	-
Ironworker	0	97.50	\$	-
Pipefitter	0	97.50	\$	-
Laborer	0	67.50	\$	-
<b>Sub-Total Direct Labor</b>	0		\$	<b>-</b>

# Eriksen Construction Co., Inc.

2546 South Hwy. 30 - P.O. Box 610 - Blair, Nebraska 68008-0610 - 402 / 426-3119 - Fax 402 / 426-3150

## Seward RO Unit Provide Reinforcement for Grating

  X   Change Of Scope  
       Additional Work

Project:                   Seward RO Unit                   Date:                   08/06/25                    
Request Made By:                   Eriksen Construction                   Job No.:                   974                  

### Labor Adjustments:

	Factor	Percentage		
Estimating	0	0.4%	\$	-
OSHA	0	0.6%	\$	-
Material Handling	0	0.43%	\$	-
Testing	0	0.35%	\$	-
Safety Program	0	0.35%	\$	-
Start-up	0	0.3%	\$	-
Punch List	0	0.3%	\$	-
Clean Up	0	0.31%	\$	-
Coordination	0	0.31%	\$	-
Schedule Revisions	0	0.63%	\$	-
Quality Control	0	0.04%	\$	-
Expediting	0	0.83%	\$	-
Sub-Total Labor Adjustments			\$	-

### Subcontractors

Tinnys Welding	\$	170.00
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
Sub-Total Subcontractors	\$	170.00

### Project Expense:

	Factor	Percentage		
Administration Travel & Subsistence			\$	-
Job Office Expense			\$	-
Permit & Inspection Cost			\$	-
Postage Cost			\$	-
Project Administration ( % of cost)	0	2.00%	\$	-
Storage Facilities			\$	-
Telephone Expense			\$	-
Temporary Utilities			\$	-
Sub-Total Project Expense			\$	-

# Eriksen Construction Co., Inc.

2546 South Hwy. 30 - P.O. Box 610 - Blair, Nebraska 68008-0610 - 402 / 426-3119 - Fax 402 / 426-3150

## Seward RO Unit Provide Reinforcement for Grating

Change Of Scope  
 Additional Work

Project: Seward RO Unit Date: 08/06/25  
Request Made By: Eriksen Construction Job No.: 974

### Modification Of Sub-Total Costs

Warranty	0.00%	\$	-
Interest On Delayed Rention	0.00%	\$	-
Extended Overhead (Project Extension)	0.00%	\$	-
Sub-Total Modifications		\$	-

<b>Sub-Total Of Subcontractors</b>			
Subcontractors		\$	170.00
Markup	15.0%	\$	25.50
<b>Sub-Total Of Self Perform</b>			
Labor		\$	825.00
Labor markup	15.0%	\$	123.75
Material		\$	150.00
Material markup	15.0%	\$	22.50
Equipment		\$	60.00
Equipment markup	15.0%	\$	9.00
<b>Sub-Total</b>		\$	<b>1,385.75</b>
<b>Credits (Description)</b>	<b>&lt;Deduct&gt;</b>	\$	-
<b>Net Sub-Total (debits - credits)</b>		\$	<b>1,385.75</b>
Bond	n/a	\$	-
<b>Total Amount This Modification</b>		\$	<b>1,385.75</b>

Submitted by:

  
Eriksen Construction Co. Inc

08/07/25  
Date

Approved by:

\_\_\_\_\_  
Date



## Al Schoemaker

---

**From:** Al Schoemaker  
**Sent:** Thursday, August 7, 2025 8:19 AM  
**To:** 'Elijah Bix'  
**Subject:** RE: Seward RO

Thank you

Al

**From:** Elijah Bix <elijah.bixfab@gmail.com>  
**Sent:** Thursday, August 7, 2025 7:54 AM  
**To:** Al Schoemaker <als@eriksenconst.com>  
**Subject:** Re: Seward RO

150.00. I will get a bill sent out this week sometime

On Wed, Aug 6, 2025 at 3:09 PM Al Schoemaker <[als@eriksenconst.com](mailto:als@eriksenconst.com)> wrote:

Elijah,

How much was the invoice for the three square stainless steel pieces you sent me for the Seward RO project?

Al Schoemaker

Eriksen Construction

Project Manager

402-426-3119 Office

402-237-2768 Cell

[Als@eriksenconst.com](mailto:Als@eriksenconst.com)



6. Consideration of a Membership Agreement with the Seward County Chamber & Economic Partnership for FY25 - SCCDP President & CEO Jank

**PUBLIC MEMBERSHIP AGREEMENT OF  
SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP**

Whereas in accordance with the Bylaws of SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP (the “Partnership”), the terms of membership for the City of Seward of Seward, Nebraska (“Seward”), the County of Seward, Nebraska, (the “County”) the City of Milford, Nebraska (“Milford”) and the Village of Utica, Nebraska (“Utica”), are to be set forth in a Membership Agreement; and

Whereas, the Board of Directors of the Partnership has established the terms of membership for Public (Anchor) Members and desires that they be set forth in a Membership Agreement with each such Member;

NOW THEREFORE, the Partnership and the undersigned agree as follows:

1. In accordance with the terms of a Funding Agreement between Seward and the Partnership, Seward will make a financial contribution of \$78,186 to the Partnership for the fiscal year running from October 1, 2025 through September 30, 2026. As a result of such payment, Seward shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

2. In accordance with the terms of a Funding Agreement between the County and the Partnership, the County will make a financial contribution of \$63,706 to the Partnership for the fiscal year running from July 1, 2025 through June 30, 2026. As a result of such payment, the County shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

3. In accordance with the terms of a Funding Agreement between Milford and the Partnership, Milford will make a financial contribution of \$13,320 to the Partnership for the fiscal year running from October 1, 2025 through September 30, 2026. As a result of such payment, Milford shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

4. In accordance with the terms of a Funding Agreement between Utica and the Partnership, Utica will make a financial contribution of \$6,950 to the Partnership for the fiscal year running from October 1, 2025 through September 30, 2026. As a result of such payment, Utica shall be an Anchor Member in good standing of the Partnership with the rights and obligations provided herein and in the Bylaws, including specifically, the right to name one (1) Director as set forth in the Bylaws.

5. For so long as the Public entities listed above are Members in good standing of the Partnership, each such entity shall be entitled to vote on all matters raised at meetings of the Members of the Partnership. Each Public entity shall designate a person to represent that Public entity at meetings of the Members and shall vote on behalf of the Public entity at each meeting of the Members.

6. The term of this Membership Agreement shall begin at the start of each Public Member’s fiscal year in 2025 and terminate at the end of their fiscal year in 2026, provided, however, that each year, the parties will negotiate in good faith for the renewal of this Agreement (as a combined Agreement or as separate agreements with Seward, Milford, Utica, and the County) for an additional term upon such terms as the parties shall then agree.

7. The Partnership agrees that no person shall, on the grounds of race, color, sex, national origin and/or disability/handicap, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity of the Partnership.

[SIGNATURE PAGES TO FOLLOW]

IN WITNESS OF THE FOREGOING, the parties have signed this Agreement effective as of the \_\_\_\_ day of \_\_\_\_\_, 2025.

CITY OF SEWARD, NEBRASKA

SEWARD COUNTY CHAMBER &  
DEVELOPMENT PARTNERSHIP

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_

IN WITNESS OF THE FOREGOING, the parties have signed this Agreement effective as of the \_\_\_\_ day of \_\_\_\_\_, 2025.

COUNTY OF SEWARD, NEBRASKA

SEWARD COUNTY CHAMBER &  
DEVELOPMENT PARTNERSHIP

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_

IN WITNESS OF THE FOREGOING, the parties have signed this Agreement effective as of the \_\_\_\_ day of \_\_\_\_\_, 2025.

VILLAGE OF UTICA, NEBRASKA

SEWARD COUNTY CHAMBER &  
DEVELOPMENT PARTNERSHIP

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_

IN WITNESS OF THE FOREGOING, the parties have signed this Agreement effective as of the \_\_\_\_ day of \_\_\_\_\_, 2025.

CITY OF MILFORD, NEBRASKA

SEWARD COUNTY CHAMBER &  
DEVELOPMENT PARTNERSHIP

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_

7. Consideration of a Funding Agreement with the Seward County Chamber & Economic Development Partnership for FY25 - SCCDP President & CED Jank

## FUNDING AGREEMENT

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by and between the CITY OF SEWARD, NEBRASKA, a municipal corporation, hereinafter referred to as the CITY, and the SEWARD COUNTY CHAMBER & DEVELOPMENT PARTNERSHIP, a Nebraska nonprofit corporation, hereinafter referred to as the SCCDP.

### RECITALS:

WHEREAS, the parties desire to enter into a mutually beneficial Funding Agreement for the purpose of promoting economic development in the City of SEWARD, Nebraska, and throughout Seward County, Nebraska.

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The City and the SCCDP agree to enter into this Funding Agreement for the promotion of economic development as set forth above on the basis of the City's fiscal year which commences October 1, 2025 and ends September 30, 2026.

2. The City agrees to fund the promotion of economic development by paying to the SCCDP the sum of SEVENTY-EIGHT THOUSAND ONE HUNDRED AND EIGHTY-SIX and No/100ths Dollars (\$78,186.00) subject to the following requirements:

(i) The SCCDP shall place all funds received pursuant to this Agreement in a separate segregated economic development fund ("the Public Economic Development Fund"); and

(ii) The SCCDP shall use all funds received pursuant to this Agreement only for the purpose of "encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services of the City," all in accordance with **Neb. Rev. Stat.** § 13-315 (Reissue 2012), a copy of which is attached hereto and marked as Exhibit "A".

3. As a way of ensuring the City's funds will be used in compliance with **Neb. Rev. Stat.** § 13-315, a designee of the City and a designee of the SCCDP shall reconcile and audit the Public Economic Development Fund annually. The fiscal year end reconciliation and audit shall be completed within sixty (60) days of June 30, 2026. If there are funds remaining in the Public Economic Development Fund at fiscal year end, the funds for any authorized expenditures which accrued during the fiscal year, but which have not yet been paid for, may be retained by the SCCDP to pay the same. Any funds remaining after accounting for the authorized accrued expenses as provided herein shall be retained by the SCCDP and considered as part of the City's next fiscal year appropriation should one be made by the City for the SCCDP.

4. At the expiration date of this Funding Agreement on September 30, 2026, the parties hereto shall either enter into a new Funding Agreement for the ensuing fiscal year or this Funding Agreement shall terminate and the end of year reconciliation and audit shall be accomplished as provided for in Paragraph 3 above.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Funding Agreement in duplicate the date and year first above written.

CITY OF SEWARD, NEBRASKA, a  
Municipal Corporation,

\_\_\_\_\_  
Joshua Eickmeier, Mayor

ATTEST:

\_\_\_\_\_  
Derek Bargmann  
City Clerk/HR Director

Approved as to form: \_\_\_\_\_  
City Attorney

SEWARD COUNTY & CHAMBER DEVELOPMENT  
PARTNERSHIP, a Nebraska Nonprofit Corporation

\_\_\_\_\_  
Chairperson

## **EXHIBIT "A"**

Neb. Rev. Stat. § 13-315. Appropriation or expenditure; purposes; method; limitation

The city commissioners or council of any city, the board of trustees of any village, and the county board of any county in the state shall have the power to appropriate or expend annually from the general funds or from revenue received from any proprietary functions of their respective political subdivision an amount not to exceed four-tenths of one percent of the taxable valuation of the city, village, or county for the purpose of encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, including a publicity campaign conducted for the purpose of acquiring from any source a municipal electrical distribution system or exploiting and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services, of the city, village, or county. Such sum may be expended directly by the city, village, or county or may be paid to the chamber of commerce or other commercial organization or a similar county organization or multicounty organization or local development corporation to be expended for the purposes enumerated in this section under the direction of the board of directors of the organization. The total amount levied including the appropriation or expenditure made under this section shall not exceed the amount limited bylaw.

8. Consideration of a Memorandum of Understanding between the City of Seward and DARI Processing, LLC, Regarding Seward Rail Campus Site Readiness (**TABLED 9/2/25**) - City Administrator Butcher
9. Acknowledge Receipt of Airport Authority Resolution Requesting Levy Authority for the 2025-2026 Fiscal Year - City Administrator Butcher

RESOLUTION NO.

WHEREAS, Neb. Rev. Stat. § 77-3443 authorized that the Airport Authority is subject to Municipal levy authority and shall be required to submit a preliminary request for levy allocation to the Mayor and Council of the City of Seward before August 1.

NOW THEREFORE BE IT RESOLVED BY THE AIRPORT AUTHORITY OF THE CITY OF SEWARD, NEBRASKA, that the Seward Airport Authority hereby authorizes that the preliminary request for levy allocation for Fiscal Year 2025-2026 for the Airport is \$0.0350 per \$100 of property value.

The Seward Airport Authority Chairman declared the resolution adopted.

Dated: SEPTEMBER 08, 2025

SEWARD AIRPORT AUTHORITY  
  
Marvin Siefert Erich Helge  
Chairman

10. Fiscal Year 2026 Adoption - City Administrator Butcher & Finance Director Golden
  - A. Approval of an Additional One Percent (1%) Increase in Restricted Funds
  - B. Approval of the Municipal Budget for the City of Seward for Fiscal Year 2026 and Authorize the Filing of Budget Forms



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Seward NE 68434  
Phone: 402-643-2928

## MEMORANDUM

Date: **September 12, 2025**

To: Mayor and City Council

To File: Budget 2025-2026

From: Greg Butcher, City Administrator

Re: Highlights and Notes on the FY 2025-2026 Budget

Herein you will find notes and items related to the City of Seward fiscal year 2025-2026 budget. This memo hopes to outline a few of the highpoints, points of general interest, and also some specific details to be aware of. With the crunch on time with getting this budget finalized my hope was this memo will help guide some of the discussion at our initial meeting and prepare councilmembers for a deep dive into items of interest or concern.

### **General Items:**

These items apply across the board to all departments and relate to wages, benefits, and property/workers comp/liability insurance coverage.

**Benefits:** After last year's 1.5% increase in healthcare premiums, we have received an average of 5.2% this year. The increase this year is distributed to both plans to even out increases across both the HSA and PPO plans. Thus, employees and the City will see an equal increase in costs. This increase is on the lower end of the spectrum of increases seen nationally ranging from 4.2% to 19.6% for BlueCross BlueShield in 2025.

**Wages COLA:** The proposed budget has a 3% cost of living adjustment (COLA). Per guidance from the City Council Personnel, Finance and Audit Committee the administration reviews the twelve (12) month consumer price index (CPI), inflation rate and relevant measures in June/July of each year to recommend a COLA for the budget. The June CPI was 2.7%, and July and that was maintained in July as well. The Social Security adjustment for 2025 was 2.5%. The average COLA of other Nebraska municipalities surveyed by the administration was approximately 3%. The offered 3% would keep comparable wages, in line with other municipalities, and is below the 5.17% inflation factor included in the Legislature's budget limit for 2025-2026. One position was adjusted for comparability changes; the administrative Aide Municipal Building position has been brought into line with Administrative Assistant (City Hall) position.

**Property/Workers Comp/Liability Insurance:** The City is estimating an approximate 10% increase in 2025-2026 in insurance premiums based upon conversations with Suhr and



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Lichty. Unfortunately, due to increased payouts in relation to numerous storm claims in the region/state/country, premiums have increased significantly for certain coverages. The City is looking at 19% increases in Commercial property and Inland Marine coverage. General Liability and Auto saw an 8% increase while we anticipate Workers Comp (our largest expense) will reduce by 5.5%. We are unsure of the long term impact of the two major storms, but the City did maintain building damage in the August 2025 storms (Horseshoe Building).

Coverage:	2024-2025	Increase/Decrease %	2025-2026
<b>Commercial Property</b>	\$ 223,520.00	<b>19%</b>	\$ 265,988.80
<b>Commercial Inland Marine</b>	\$ 20,666.00	<b>19%</b>	\$ 24,592.54
<b>General Liability</b>	\$ 27,127.00	<b>8%</b>	\$ 29,297.16
<b>Business Auto Policy</b>	\$ 74,081.00	<b>8%</b>	\$ 80,007.48
<b>Government Crime Policy</b>	\$ 312.00	0%	\$ 312.00
<b>Law Enforcement Liability</b>	\$ 5,281.00	0%	\$ 5,281.00
<b>Worker's Comp</b>	\$ 266,779.00	<b>-5.50%</b>	\$ 272,106.16
<b>Commercial Umbrella</b>	\$ 30,834.00	0%	\$ 30,834.00
<b>Linebacker - Claims Made</b>	\$ 6,113.00	0%	\$ 6,113.00
<b>Cybersolutions</b>	\$ 917.00	0%	\$ 917.00
<b>Total:</b>	<b>\$655,630.00</b>		<b>\$715,449.00</b>

**Administration:**

The major items in Administration are the revenues of Property Tax and Sales Tax. The City is anticipating a 5.5% increase in total valuation (\$720 million to \$760 million) in 2025-26. The recommended City levy in the Mayor's proposed budget reduced slightly from **0.299 to 0.297803** and 0.332803 total when combined with the Seward Airport Authority. The Seward Airport Authority sustained their tax levy ask from the prior year as well (0.035).

Under the requirements of 2024 Special Session LB 34 (Property Tax Growth Limitation Act) caps the annual increase in property tax collections for municipalities at the greater of 0% (during deflationary periods) or inflation from the previous year plus new growth for each individual municipality. The statewide inflationary percentage calculated by the state for the 2025-2026 FY is 5.17%. The City of Seward was informed on August 20, 2025, that our new growth percentage for the City of Seward was 2.96%. Thus the City could request a property tax collection up to 8.13% more than the prior year's request. The proposed budget utilizes the same levy as the 2024-2025 FY.

This results in a general fund tax asking that increases by approximately **5.35%**.

**FY 2024-25 property tax ask: \$2,155,604**

**FY 2025-26 property tax ask: \$2,261,794**



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**Difference: \$106,190**

As for sales tax, the City is continues to see a flattening of sales tax in addition to continued reductions in sales tax revenues due to State of Nebraska sales tax incentives. FY 2024-2025 was a flatter year for sales tax. We will continue to make payment of the debt service on the FY 2019-2020 bonded street projects (Waverly Rd, East Seward, & N. Columbia) from sales tax. These items will utilize available sales tax as part of our debt service for the next five (5) years. Finally, sales tax revenues for the Seward Wellness Center (SWC) are also included in this budget. Final revenues are projected to come in lower than expected as the economy has cooled. The 2024-2025 final tally will be around \$720,000. We are planning for our third full year of sales tax revenue for the SWC, which will total \$780,000 in fiscal year 2025-2026.

**Building Inspections:**

No significant changes. Revenue was high for recent years due to roof and storm repair permits, but that has cooled off. Housing has been lighter, but still on pace. Updates to I.T. equipment is a priority due to the continued movement of programs, apps, and services online or to a hosted environment. Having the proper computing power is essential to operate our GIS and mapping systems as well.

**CDBG:**

No significant items other than the closeout of the current DTR Phase III projects. The City will gear up for an additional CDBG DTR Project application is 2026. At this time we feel a need to focus on other project close outs across the City in 2025-2026.

**Cemetery:**

We are planning for a \$20,000 water line installation to replace the well that is located at the north cemetery building (domestic use, no sprinklers). The well will likely fail in the coming years and a permanent connection should be installed. Additional upgrades to public bathrooms and sinks are needed as well (\$800).

**Civic Center:**

The \$2.1 million Civic Center renovation is essentially done. City Administration, the Civic Center Commission, Civic Center Manager, and Langworthy Trust Trustee Ken Morgan are working to plan. Discussions will be ongoing in 2025-2026 on the use and status of the Old Jones Bank Building, visitors center as well as temporary City offices could be located on site.

**Debt Service:**

No major adjustments from the prior year. No significant debt rolled off this past year.

**Dowding Pool:**



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The pool is beginning to show it's age and leaks and mechanical issues continue to rear their head. A long term plan for replacement of the current vessel should begin in the next year or two. We are proposing as part of the SWC closeout process to design a new pool located to the south of the current Wellness Center. This design would allow for a quicker turnaround in the future should a terminable situation take place bringing the pool online. The City Council will need to decide in 2025-2026 if this is the direction the community would like to go with a future pool facility.

**LB 840:**

No significant items. We budgeted to spend the \$150,000 in sales tax proceeds and all the loan repayment receipts. The program was reauthorized for an additional ten (10) years at the end of 2023.

**Electric:**

City Administration is again recommending a 3% increase in overall rates. NMPP did recommend a 2.9% increase in rates for FY 2025-2026.

We will continue to recommend that all property sales proceeds from the Rail Campus be returned to the Electric Fund as those funds were used to acquire the land the new Rail Campus substation resides on.

We have recommended an additional lineman position to help with conversions, allow for two (2) three man crews to work projects, and to handle the additional requirements of increasing the City's megawatt capacity with additional substation growth.

An Altec Bucket Truck was moved up one year into FY 2024-2025 as it has become available sooner than expected. Bucket Trucks currently have a near three year lead time on order since Covid in 2020. The City has begun the process of building the new 10 MW substation expansion in the rail campus. Significant costs associated with the March 2025 and August 2025 storm events were covered in FY 2024-25. The City Clerk is working diligently on the cost reimbursement for the March 2025 storm through FEMA. The City is still waiting on federal declaration for the August 2025 event to understand if costs can be recouped.

The City will need to review the cost of placing more utilities underground and seeking hazard mitigation grant funding to do so. Discussions with Olsson (the City's electrical engineering provider) should look into potential cost benefit analysis to see if an application would be viable.

**Engineering:**

No significant items other than computer technology.

**Fire and Rescue:**

The Volunteer Fire Department continues to plan for capital improvements in equipment and vehicles. Call volume, especially medical continue to rise. The Fire Department has requested a significant number of equipment up-grands and enhancements. This includes replacement of Rescue Squad 99 (\$300,000), an additional side by side (\$75,000), Stryker Powercots (\$78,500), and Stryker Lifepack Monitors for those powercot systems (\$78,500) and a



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Stryker Stairchair (\$18,000). The Mayor's proposed budget includes the use of sinking and billing funds to help offset the costs of some of these equipment purchases to ensure no deficit in the proposed general fund budget. The Mayor is awaiting a priority list and ideas from the Chief for final budgetary proposals.

### **Golf:**

Golf saw a continued growth in usage in 2024-2025. We will continue to work on drainage issues and utilize in house labor. Plans for moving the driving range will progress in line with the development of the Fairway Woods Addition 2<sup>nd</sup> Phase. We are recommending a permanent full time position to assist Dan with the grounds and allow for reasonable time off during the season, and to provide for better transition planning. Dan, our current Grounds Superintendent is putting in extensive hours in the summer while remaining with the Public Properties Department and assisting with needed items around the City throughout the winter. The new full time position will be funded by reducing the part-time employee hours. Cody, the Golf Shop Manager, takes the winter off utilizing extra hours earned during the regular golf season. **A Verticut mower was moved from FY 25-26 to FY 26-25 upon review with staff. Should Dan find savings in completing the Hole #4 renovations, the soffit and gutter clubhouse replacements will be completed as well.**

### **Levee:**

The City saw significant increases in the estimated capital construction costs to build the new levee pump station, over \$4M dollars total. With such a large amount in capital expense the City will be going back to NEMA/FEMA for an additional Hazard Mitigation Grant Program grant to help fund this substantial construction. Until a grant is secured, the City will not be allocating funds to this project. The pump station is part of the City's efforts to accredit the levee.

### **Library:**

No significant changes, we continue to work through a number of staffing changeovers.

### **Parks and Rec:**

No significant changes. We are still planning for space for an archery range similar to the City of Milford, by the 4-plex campgrounds. Improvements to shade the bandshell were completed summer of 2025, the City will need to cover minor repairs due to construction. The City is also working with Seward Public Schools, Concordia University, and The Plum Creek Sports & Turf Campaign on their turf project, it appears now that two concurrent locations will be developed on both the Legion field and Concordia's campus. The school is considering bonding funds in 2026 to help with this project at the Legion field, if such a bond passes with funds included, the City would look to improve amenities like bathrooms, concessions stands, and related facility items.

### **Planning and Zoning:**

The City has combined the budgets for Building Inspections with Planning and Zoning to better handle budgetary items.



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**Police:**

We continue to purchase police vehicles on a rotating five (5) year basis. By buying these outright each year on this rotation schedule we can save on the costs of financing. We have nearly \$14,900 in equipment upgrades/replacements (tasers & radars) that will need to be handled next year. The City will need to continue to understand measures needed to add additional staff and to combat shortages due to injuries, military duties, and other time off from regular duty.

**Rail Campus:**

No significant items. We kept \$20,000 available for any engineering items that may need to be done outside of our engineering department, this would likely relate to any project engineering on the optioned western half of the Rail Campus as fully designed.

**Recycling:**

The City is working to redesign the location to alleviate alley utility issues, reduce overhead costs to balance out the continued reduction in recyclable revenues. Lastly, the City has been subsidizing recycling from outside communities and counties in recent years, thus a reduction in overhead will reduce the burden on local taxpayers to subsidize these efforts.

**Senior Center/Senior Shuttle:**

Only significant item is replacing the flooring (~\$30,000) which slipped from last year into the upcoming 2025-26 budget again, due to a wastewater plumbing issue that now has become the priority .

**Street:**

Street items are significant with the main project being the construction of Hillcrest Drive from Eastridge to the Plum Creek bridge (\$1.3M), including a bike trail connection along the southside near Concordia. Design work is set to begin or continue on a number of items as well in coordination with the approved One and Six Year Street Plan. Equipment replacements include a trade-in of the old street sweeper and equipment upgrades for the department skid steers.

**TIF:**

No significant changes. This is hard to estimate until projects come forward. We planned for a normal year of costs and related administrative expenses.

**Wastewater:**

Wastewater has a 3% rate increase this year. This was near the recommendation of the SEH rate study conducted. A monthly \$53 residential bill would increase to \$54.60. We will need to continue to generate revenues to help offset future upfront costs for the new wastewater treatment plant. We have secured Nebraska State Revolving Loan Funds (SRF) for the estimated \$51,000,000 project, final rate adjustments will be made once final design has been completed in the coming 6 months. Additional capital items will include:



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As the new wastewater facility begins to start construction and completion, an additional employee will be necessary for facility operation. It would be prudent to have a plan in place to have this person along for portions of construction and bringing the facility online. This will be discussed in the 2026-27 budget.

**Water:**

Water has a recommended 3% rate increase this year. We have had a number of significant projects including water main replacements and construction work on a new tower to replace the downtown tower as part of our long-term water plan. The rate increase will generate approximately \$61,800 to help offset the additional unknown costs of these maintenance items.

**Wellness Center:**

The SWC is anticipated to be self-sufficient with a balanced budget. SWC began its first round of before and after school programming in August 2025. The SWC will also receive its first trust payment from the trust dedicated by the Joan Kruse Rogers gift. Our hope is to continue to operate the SWC with a balanced budget in the upcoming FY 25-26. One of the final building closeouts items will be to begin designing a potential outdoor pool on location. This will allow for the orderly transition of moving pool facilities from Dowding Pool to the SWC once the Dowding Pool has reached its end of life for the vessel, this is usually between 20-30 years from construction. Dowding Pool opened in July of 2004. We are already seeing signs and would like to limit the loss of swimming to one construction season rather than two, should a failure take place without a design in hand. As noted above, the moving of the pool will be the first main decision of the Council to consider. The City may look at pre-school offerings in the 2026-2027 school year to continue to offer needed services within the City, and utilize space within the SWC.

**Airport:**

The Airport Authority is requesting to keep their levy at the current \$0.035. This will adjust their tax asking for FY 2025-2026 from \$252,328 to \$265,822. (Difference of \$13,494).



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**CIP ITEMS AND GENERAL FUND BUDGET DEFICIT**

In order for the 2025-2026 General Fund Budget (minus Street Expenses) to run without a deficit a number of CIP items will need to be considered to close any potential general fund budget deficit.

Dept.	Item:	Cost FY 25-26	Options:
Fire	Rescue Squad #99	\$225,000	\$100,000 from sinking fund & \$100,000 from billing funds
Fire	Rescue Side by Side #91	\$75,000	
Fire	Stryker Lifepack 35 Monitor (2)	\$118,000	
Fire	Stryker Powercot (2)	\$78,500	
Fire	Stryker Stairchair Power	\$18,900	
B&Z	Window/Glass Wall	\$10,573	
Cemetery	Asphalt Road at North Cemetery	\$22,000	Removed
Cemetery	(2) Sinks/(2) Toilets	\$800	
Cemetery	Run water line to shop	\$20,000	
Cemetery	Mower Grasshopper	\$21,000	
Golf	Pond - Hole #4	\$50,000	
Golf	Gutters/Soffits	\$14,500	Completed if savings on Hole #4
Golf	Sweep & Fill Machine	\$8,000	
Golf	Verticut	\$15,000	Moved one Year
Parks & Rec	4-Plex Concrete (Field 3 & 4)	\$18,000	
Parks & Rec	Sidewalk Plum Creek Park Bridge	\$15,000	Removed
Parks & Rec	Replace Pickup	\$58,000	
Parks & Rec	Replace John Deere 1445	\$45,000	
Parks & Rec	Recrown East Field 1, 2, 3	\$30,000	
Parks & Rec	Aerator	\$13,000	
Parks & Rec	Boom Sprayer	\$5,000	
Police	Storage Shed	\$15,000	Removed
Police	Building Exterior Renovations	\$12,500	
Police	Purchase Patrol Vehicle #4	\$55,000	
Police	Replace 13 Tasers (5 Yr Financing)	\$11,900	
Library	Wall Coverings	\$6,500	
	<b>General Fund Revenues:</b>	<b>\$ 8,271,736</b>	
	<b>General Fund Expenses:</b>	<b>\$ (9,278,064)</b>	<b>*(Minus Street Transfer)</b>
	<b>*Current General Surplus Deficit:</b>	<b>\$ (100,203)</b>	<b>**Deficit comes from spending \$100k in Fire Billing Funds</b>



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DRAFT

**CITY OF SEWARD  
2025-2026 BUDGET  
CASH SUMMARY**

	CASH 10/1/2023 BALANCE	ACTUAL 2023-2024 REVENUES	ACTUAL 2023-2024 TRANSFERS	ACTUAL 2023-2024 EXPENSES	Difference	ACTUAL 9/30/2024 CASH	BUDGETED 2024-2025 REVENUES	ESTIMATED 2024-2025 REVENUES	ESTMATED 2024-2025 TRANSFERS	BUDGETED 2024-2025 EXPENSES	ESTIMATED 2024-2025 EXPENSES	ESTIMATED 9/30/2025 CASH	PROPOSED 2025-2026 REVENUES	PROPOSED 2025-2026 TRANSFERS	PROPOSED 2025-2026 EXPENSES	Difference	ENDING CASH 9/30/2026	
<b>GENERAL FUND:</b>																		
Administration	5,575,097	5,458,131	(1,685,000)	(278,446)	3,494,685	9,069,782	5,411,339	5,636,061	(1,000,000)	(955,957)	(1,314,770)	13,391,073	5,509,483	- 0 -	(365,397)	5,144,086	18,535,159	
Building Inspect P & Z		4,162		(111,746)	(107,585)	(107,585)	104,450	114,925		(120,156)	(163,665)	(156,325)	108,100		(181,409)	(73,309)	(229,634)	
Cemetery		69,128		(163,809)	(94,681)	(94,681)	68,000	68,408		(183,979)	(253,428)	(279,701)	68,000		(251,488)	(183,488)	(463,189)	
Civic Center		651,294		(651,294)	- 0 -	- 0 -	1,729,525	2,016,826		(1,864,491)	(2,230,414)	(213,588)	201,880		(201,880)	(0)	(213,588)	
Dowding Pool		121,066		(349,392)	(228,326)	(228,326)	97,900	95,900		(273,371)	(291,741)	(424,167)	97,900		(347,656)	(249,756)	(673,924)	
Fire & Rescue		263,878		(287,215)	(23,337)	(23,337)	509,000	691,262		(903,012)	(520,997)	146,928	473,000		(943,305)	(470,305)	(323,377)	
Golf		777,662		(806,016)	(28,354)	(28,354)	599,525	534,976		(559,155)	(600,863)	(94,241)	430,025		(756,747)	(326,722)	(420,962)	
Levee Accreditation		- 0 -		(230,303)	(230,303)	(230,303)	146,250	146,250		(195,000)	(253,239)	(337,292)	- 0 -		(15,000)	(15,000)	(352,292)	
Library		124,956		(649,209)	(524,253)	(524,253)	41,080	48,577		(583,052)	(593,509)	(1,069,185)	42,000		(692,372)	(650,372)	(1,719,557)	
Parks & Rec		135,776		(889,398)	(753,621)	(753,621)	123,325	136,981		(877,748)	(1,011,916)	(1,628,556)	123,896		(984,455)	(860,559)	(2,489,114)	
Police		5,119		(1,957,992)	(1,952,872)	(1,952,872)	6,650	4,700		(2,089,100)	(2,183,317)	(4,131,489)	6,800		(2,249,528)	(2,242,728)	(6,374,217)	
Rail Campus		- 0 -		(31,755)	(31,755)	(31,755)	- 0 -	- 0 -		(40,000)	(17,945)	(49,700)	- 0 -		(11,000)	(11,000)	(60,700)	
Recycling		6,613		(28,834)	(22,220)	(22,220)	5,500	1,681		(28,726)	(37,392)	(57,931)	3,500		(36,926)	(33,426)	(91,358)	
Senior Center		86,716		(228,832)	(142,117)	(142,117)	98,000	83,146		(202,748)	(196,121)	(255,091)	154,000		(292,429)	(138,429)	(393,521)	
Senior Shuttle		4,460		(4,184)	276	276	4,600	3,500		(4,853)	(4,382)	(606)	4,600		(4,837)	(237)	(844)	
Engineering		109,916		(146,554)	(36,639)	(36,639)	133,663	125,697		(160,499)	(167,596)	(78,537)	131,036		(174,714)	(43,679)	(122,216)	
Wellness Center		13,145		(377,244)	(364,099)	(364,099)	415,000	400,000		(105,860)	(479,612)	(443,711)	908,500		(847,795)	60,705	(383,006)	
	5,575,097	7,832,021	(1,685,000)	(7,192,223)	(1,045,201)	4,529,896	9,493,807	10,108,890	(1,000,000)	(9,147,706)	(10,320,906)	4,317,879	8,262,720	- 0 -	(8,356,938)	(94,219)	4,223,661	
<b>SPECIAL REVENUE FUNDS</b>																		
Cemetery Perpetual Care	265,740	14,221		(37,959)	(23,738)	242,002	11,775	14,688		(52,145)	- 0 -	256,690	11,775		- 0 -	11,775	268,465	
CDBG Fund	17,511	110,067		(110,067)	0	17,512	- 0 -	84,151		(135,000)	(84,151)	17,512	30,000		(30,000)	- 0 -	17,512	
LB840 Fund	401,553	322,499		(293,569)	28,929	430,483	279,689	321,088		(289,500)	(504,647)	246,923	328,269		(328,269)	- 0 -	246,923	
TIF	301,740	754,660		(849,760)	(95,100)	206,641	642,906	758,015		(696,706)	(701,804)	262,851	739,000		(705,000)	34,000	296,851	
<b>CAPITAL PROJECTS FUND</b>	466,604	1,651,557		(2,012,055)	(360,498)	106,106	11,161,100	4,646,640		(15,242,000)	(4,210,064)	542,682	761,100		(1,150,000)	(388,900)	153,782	
<b>DEBT SERVICE FUND</b>	175,799	652,698	186,841	(830,392)	9,147	184,946	596,674	600,358		(830,993)	(533,053)	252,251	411,302	184,598	(588,400)	7,500	259,751	
<b>STREET FUND</b>	2,403,952	2,164,423	1,498,159	(5,170,130)	(1,507,548)	896,404	6,187,494	1,752,055	1,000,000	(5,515,583)	(2,485,207)	1,163,253	5,164,968	(184,598)	(5,920,991)	(940,622)	222,631	
<b>ENTERPRISE FUNDS:</b>																		
Electric	5,942,362	13,174,602		(13,799,740)	(625,138)	5,317,224	15,568,990	13,633,506		(14,640,831)	(11,099,003)	7,851,727	15,942,270		(18,939,429)	(2,997,160)	4,854,567	
Water	3,483,731	2,418,951		(5,626,873)	(3,207,922)	275,809	7,823,000	2,417,810		(7,155,655)	(4,824,256)	(2,130,637)	7,859,800		(4,569,879)	3,289,921	1,159,285	
Sewer	1,979,085	2,560,662		(1,706,905)	853,757	2,832,842	22,737,388	2,976,007		(21,101,649)	(3,184,670)	2,624,179	25,388,514		(24,557,670)	830,844	3,455,023	
	11,405,178	18,154,215	- 0 -	(21,133,518)	(2,979,303)	8,425,875	46,129,378	19,027,323	- 0 -	(42,898,135)	(19,107,929)	8,345,269	49,190,583	- 0 -	(48,066,978)	1,123,606	9,468,875	
<b>GRAND TOTAL</b>	21,013,175	31,656,361	(0)	(37,629,673)	(5,973,312)	15,039,864	74,502,823	37,313,208	- 0 -	(74,807,769)	(37,947,761)	15,405,311	64,899,717	- 0 -	(65,146,576)	(246,859)	15,158,452	

2025/2026  
ADMINISTRATION - GENERAL

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25					Comments
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-501-4111	SEW CNTY-REV-MOTOR VEHICLE TAX		\$ 191,893	\$ 170,000	\$ 180,000	\$ 175,000	
10-501-4130	SEW CNTY-REV-MTR VEHICLE PRTA		\$ 4,901	\$ 4,000	\$ 5,181	\$ 4,500	
10-501-4400	MUNICIPAL EQUALIZATION (STATE)		\$ 84,292	\$ 193,935	\$ 193,935	\$ 155,776	
<b>Total</b>		\$ -	\$ 281,086	\$ 367,935	\$ 379,116	\$ 335,276	
							Total sales tax of 2.915M less \$591,674 debt service; \$150,000 LB840; \$300,000 motor vehicle sales tax; \$661,000 wellness center/capital improvement fund. (Note: \$0 NE Advantage Act Refunds Deducted Prior to Sales Tax Received)
10-501-4100	CITY SALES TAX-REV(FROM STATE)		\$ 1,227,232	\$ 1,173,326	\$ 1,421,444	\$ 1,212,326	
<b>Total</b>		\$ -	\$ 1,227,232	\$ 1,173,326	\$ 1,421,444	\$ 1,212,326	
10-501-4500	GENERAL - NON-OPERATING		\$ (5,797)	\$ 3,500	\$ 3,250	\$ 3,500	
10-501-4600	GENERAL-GRANTS		\$ 10,908	\$ -	\$ -	\$ -	
10-501-4510	GENERAL-NON-OP INTEREST INCOME		\$ 103,210	\$ 50,000	\$ 42,000	\$ 40,000	
<b>Total</b>		\$ -	\$ 108,321	\$ 53,500	\$ 45,250	\$ 43,500	
10-501-4330	DONATIONS-REVENUE		\$ 22,858	\$ 100,000	\$ 72,300	\$ 100,000	Offset 10-502-7050
<b>Total</b>		\$ -	\$ 22,858	\$ 100,000	\$ 72,300	\$ 100,000	
							\$760,751,497/100*.297803 (mil)/1.01 (County Treas Commission); Less Homestead Ex \$90,000;
10-501-4110	SEW CNTY-REV-PROPERTY TAXES		\$ 1,889,396	\$ 2,044,262	\$ 2,044,262	\$ 2,153,110	
10-501-4120	SEW CNTY-REV-INTEREST ON TAXES		\$ 3,350	\$ 3,000	\$ 2,850	\$ 3,500	
10-501-4125	SEW CNTY-REV-HOMESTEAD EXEMPTI		\$ 90,808	\$ 90,000	\$ 96,245	\$ 90,000	
10-501-4135	SEW CNTY-REV-IN LIEU 1957 TAXE		\$ 22	\$ 50	\$ 33	\$ 30	
10-501-4140	SEW CNTY-REV-CARLINE (RAILROAD		\$ 25	\$ 175	\$ 211	\$ 175	
<b>Total</b>		\$ -	\$ 1,983,600	\$ 2,137,487	\$ 2,143,601	\$ 2,246,815	
10-501-4143	UNEMPLOYMENT COMPENSATION		\$ 52	\$ 60	\$ -	\$ -	
<b>Total</b>		\$ -	\$ 52	\$ 60	\$ -	\$ -	
10-501-4200	OCCUPATION TAX-LIQUOR LICENSES		\$ 12,900	\$ 11,000	\$ 13,200	\$ 12,000	
10-501-4210	OCCUPATION TAXES-NATURAL GAS		\$ 137,088	\$ 150,000	\$ 144,000	\$ 150,000	
10-501-4215	OCCUPATION TAXES-ELE FRANCHISE		\$ 1,283,427	\$ 1,209,831	\$ 1,200,000	\$ 1,200,000	Offset 40-214-7085
10-501-4220	OCCUP TAX-CABLE TV FRANCHISE		\$ 68,274	\$ 62,000	\$ 63,850	\$ 62,000	

10-501-4225	OCCUPATION TAXES-WTR FRANCHISE	\$	120,059	\$	112,200	\$	112,300	\$	115,566	Offset 50-313-7085	
10-501-4230	OCCUPATION TAXES-SEWER FRANCHI	\$	-	\$	-	\$	-	\$	-		
10-501-4235	OCCUPATION TAX-TELECOM-MOBILE	\$	43,510	\$	34,000	\$	41,000	\$	32,000		
<b>Total</b>		\$	-	\$	<b>1,665,258</b>	\$	<b>1,579,031</b>	\$	<b>1,574,350</b>	\$	<b>1,571,566</b>

<b>TOTAL ADMINISTRATIVE REVENUE</b>	\$	-	\$	<b>5,288,406</b>	\$	<b>5,411,339</b>	\$	<b>5,636,061</b>	\$	<b>5,509,483</b>
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10-502-6001	SALARIES	\$	63,867	\$	51,413	\$	52,204	\$	52,237		
10-502-6012	SOCIAL SECURITY	\$	3,952	\$	3,934	\$	3,911	\$	3,997		
10-502-6014	GROUP INSURANCE	\$	4,647	\$	5,547	\$	6,001	\$	6,134		
10-502-6015	RETIREMENT	\$	1,564	\$	1,633	\$	1,593	\$	1,683		
10-502-7359	WELLNESS INCENTIVE	\$	-	\$	-	\$	38	\$	117		
10-502-7006	INSURANCE/BONDS	\$	10,780	\$	13,586	\$	15,280	\$	10,155		
10-502-7010	AUDIT/ACCOUNTING	\$	828	\$	966	\$	878	\$	2,727	AMGL \$302; EMMA Filing \$563	
10-502-7011	OFFICE SU/POST/FRT	\$	2,822	\$	5,100	\$	2,800	\$	6,700	Inventory Tags \$125, New staff chairs \$2,000, front desk printer \$300, Scanner \$400	
10-502-7012	VEHICLE EXPENSE	\$	-	\$	-	\$	-	\$	-		
10-502-7016	TELEPHONE	\$	854	\$	850	\$	771	\$	837	Time warner \$732; US Cellular \$100	
10-502-7017	DATA TRANS-FIBER OPT	\$	6,131	\$	5,880	\$	6,911	\$	6,911	ALLO General Code Updated \$4,000; City Hall/Muni Bldg Copier \$506; Pitney Bowes Meter Rent \$135; Pitney Bowes Annual Maint \$85; Paper Tiger Shredding \$90;	
10-502-7036	SERV/MAINT AGREEMENT	\$	3,567	\$	4,316	\$	4,816	\$	4,816	League \$7,550; SENDD \$1,125	
10-502-7042	DUES/MBRSP/TRN/MI	\$	8,875	\$	8,876	\$	8,840	\$	9,000		
10-502-7044	PUBLICATION FEES	\$	3,597	\$	3,500	\$	4,000	\$	3,750		
10-502-7048	Special Attorney Fees	\$	-	\$	12,500	\$	2,000	\$	12,500		
10-502-7049	City Attorney Contract	\$	-	\$	60,000	\$	60,000	\$	60,000		
10-502-7053	INFO TECHNOLOGY	\$	2,340	\$	3,111	\$	2,500	\$	2,147	BIZCO \$379; Agenda Mgmt \$1,118; ".GOV" Domain \$400; Caselle \$250	
10-502-7056	SEW CO EC DV CP FUND	\$	73,760	\$	78,185	\$	78,186	\$	78,186	Seward County Chamber & Development Partnership	
10-502-7059	COMMUNITY TEXT SYSTEM	\$	177	\$	-	\$	-	\$	-		
10-502-7060	MISCELLANEOUS	\$	11,040	\$	3,500	\$	2,500	\$	3,500		
<b>Total</b>		\$	-	\$	<b>198,801</b>	\$	<b>262,897</b>	\$	<b>253,229</b>	\$	<b>265,397</b>

10-502-7050	DONATIONS	\$	10,914	\$	100,000	\$	61,541	\$	100,000	Offset by 10-501-4330	
10-502-7095	GENERAL-TRANSFERS TO OTHER FUN	\$	1,685,000	\$	1,000,000	\$	1,000,000	\$	-	Transfer to Street - 30-521-4901	
<b>Total</b>		\$	-	\$	<b>1,695,914</b>	\$	<b>1,100,000</b>	\$	<b>1,061,541</b>	\$	<b>100,000</b>

<b>TOTAL ADMINISTRATIVE EXPENSE</b>	\$	-	\$	<b>1,894,715</b>	\$	<b>1,362,897</b>	\$	<b>1,314,770</b>	\$	<b>365,397</b>
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10-502-7080	FIXED ASSETS		\$	-	\$	-	\$	-	\$	-	
<b>Total</b>		\$	-	\$	-	\$	-	\$	-	\$	-

<b>TOTAL ADMINISTRATIVE EXPENSE + C.I.P.</b>	\$	-	\$	1,894,715	\$	1,362,897	\$	1,314,770	\$	365,397
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<b>TOTAL ADMINISTRATIVE</b>	\$	-	\$	3,393,691	\$	4,048,442	\$	4,321,291	\$	5,144,086
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2025/2026  
 BUILDING INSPECT P & Z

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Comments
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-621-4500	REV-PROP MAINTENANCE FEES		\$ -	\$ 500	\$ 600	\$ 500	
10-621-4600	REV-PLAN REVIEW		\$ -	\$ -	\$ 65	\$ 100	
10-621-4700	REV-TEXT AMENDMENT		\$ -	\$ -	\$ -	\$ 600	
10-621-5100	BOARD OF ADJUSTMENT		\$ -	\$ -	\$ 400	\$ 500	
10-621-5110	REV-BUILDING PERMITS		\$ -	\$ 65,000	\$ 81,000	\$ 70,000	
10-621-5120	REV-ELECTRIC PERMITS		\$ -	\$ 1,000	\$ 1,000	\$ 1,000	
10-621-5130	REV-WATER PERMITS		\$ -	\$ 14,000	\$ 12,000	\$ 14,000	
10-621-5140	REV-ROW PERMITS		\$ -	\$ 4,000	\$ 1,000	\$ 2,500	
10-621-5150	REV-MECHANICAL PERMITS		\$ -	\$ 14,000	\$ 13,000	\$ 13,000	
10-621-5160	REV-HOME OCC PERMITS		\$ -	\$ 250	\$ 160	\$ 200	
10-621-5170	REV-NON OPERATING		\$ -	\$ 500	\$ 500	\$ 500	
10-621-5300	SUBDIV/REZONING/SUP		\$ 3,954	\$ 5,000	\$ 5,000	\$ 5,000	
10-621-5310	FILING FEES		\$ 208	\$ 200	\$ 200	\$ 200	
<b>Total</b>		\$ -	\$ 4,162	\$ 104,450	\$ 114,925	\$ 108,100	

<b>TOTAL BLDG INSPECT P &amp; Z REVENUE</b>	\$ -	\$ 4,162	\$ 104,450	\$ 114,925	\$ 108,100
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10-622-6001	SALARIES	\$ 10,689	\$ 68,888	\$ 70,882	\$ 71,609	
10-622-6012	SOCIAL SECURITY	\$ 810	\$ 5,271	\$ 5,409	\$ 5,479	
10-622-6014	GROUP INSURANCE	\$ 1,432	\$ 7,375	\$ 8,024	\$ 8,163	
10-622-6015	RETIREMENT	\$ 487	\$ 4,134	\$ 4,037	\$ 4,297	
10-622-7359	WELLNESS INCENTIVE	\$ -	\$ 1,080	\$ 236	\$ 1,080	
10-622-7006	INSURANCE/BONDS	\$ -	\$ 8,268	\$ 11,306	\$ 17,967	
10-622-7008	ENG/CONSULTING	\$ -	\$ -	\$ -	\$ 20,000	
10-622-7009	PLATS/NOTICES	\$ 396	\$ 1,000	\$ 500	\$ 600	
10-622-7010	AUDIT/ACCOUNTING	\$ 88	\$ 403	\$ 403	\$ 121	AMGL \$121
10-622-7011	MINUTES/SUPPLIES	\$ 1,088	\$ 3,500	\$ 2,500	\$ 3,500	
10-622-7012	GASOLINE/OIL	\$ -	\$ 450	\$ 300	\$ 250	
10-622-7015	CITY USE-UTILITIES	\$ -	\$ 2,000	\$ 1,800	\$ 1,800	
10-622-7016	TELEPHONE	\$ 317	\$ 552	\$ 570	\$ 912	Cell Reimb \$720; Charter Comm \$192
10-622-7020	REPAIRS/EQUIP MAINTENANCE	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	
10-622-7036	SERV/MAINT AGREEMENT	\$ 1,660	\$ 7,320	\$ 7,320	\$ 7,440	City Hall/Muni Bldg Copier \$1,080; New Plotter Service Agreement \$1,560; Janitor Contract \$4,800
10-622-7042	DUES/MBRSP/TRN/MILEAGE	\$ 268	\$ 6,000	\$ 2,500	\$ 4,000	
10-622-7045	DEMOLITION/NUISANCE	\$ -	\$ 20,000	\$ 5,000	\$ 15,000	
10-622-7046	PLAN REVIEWS	\$ -	\$ 2,000	\$ 500	\$ 2,000	

10-622-7053	INFO TECHNOLOGY	\$	1,437	\$	4,735	\$	7,235	\$	3,118	Tim Laptop \$2,300; BIZCO \$190; Adobe \$300; Caselle \$328
10-622-7059	COMMUNITY TEXT SYSTEM	\$	160	\$	-	\$	-	\$	-	
10-622-7060	MISCELLANEOUS	\$	-	\$	700	\$	-	\$	500	

<b>Total</b>		\$	-	\$	<b>18,831</b>	\$	<b>146,676</b>	\$	<b>131,522</b>	\$	<b>170,836</b>
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<b>TOTAL BUILDING INSPECT P &amp; Z EXPENSE</b>		\$	-	\$	<b>18,831</b>	\$	<b>146,676</b>	\$	<b>131,522</b>	\$	<b>170,836</b>
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10-622-7080	FIXED ASSETS	\$	-	\$	31,800	\$	32,143	\$	10,573	Window/Glass Wall \$10,573
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<b>Total</b>		\$	-	\$	<b>31,800</b>	\$	<b>32,143</b>	\$	<b>10,573</b>	
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<b>TOTAL BUILDING INSPECT P &amp; Z EXPENSE + C.I.P.</b>		\$	-	\$	<b>18,831</b>	\$	<b>178,476</b>	\$	<b>163,665</b>	\$	<b>181,409</b>
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<b>TOTAL BUILDING INSPECT P &amp; Z</b>		\$	-	\$	<b>(14,670)</b>	\$	<b>(74,026)</b>	\$	<b>(48,740)</b>	\$	<b>(73,309)</b>
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2025/2026  
CDBG

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Comments
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
33-529-4325	CDBG Downtown Revital Grant		\$ 110,067	\$ -	\$ 84,151	\$ 30,000	Downtown Revitalization Planning
<b>Total</b>		\$ -	\$ 110,067	\$ -	\$ 84,151	\$ 30,000	
<b>TOTAL CDBG REVENUE</b>		\$ -	\$ 110,067	\$ -	\$ 84,151	\$ 30,000	
33-530-6365	CDBG Downtown Revital Grant		\$ -	\$ -	\$ 84,151	\$ 30,000	
<b>Total</b>		\$ -	\$ -	\$ -	\$ 84,151	\$ 30,000	
<b>TOTAL CDBG EXPENSE</b>		\$ -	\$ -	\$ -	\$ 84,151	\$ 30,000	
<b>TOTAL CDBG</b>		\$ -	\$ 110,067	\$ -	\$ -	\$ -	

2025/2026  
CEMETERY

9/30/2024      9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25	
					Estimated Ending Balance	Fiscal Yr 25/26 Budget
32-721-4100	CAP IMP-REV-CITY SALES TAX		\$ -	\$ 780,000	\$ 661,100	\$ 661,000
32-721-4999	CAP IMP-REV-GRANTS/DON		\$ 281,000	\$ 281,000	\$ 281,000	\$ -
32-721-4510	CAP IMP-REV-INT INCOME		\$ -	\$ 100	\$ 828	\$ 100
32-721-4990	CAP IMP-REV-BOND/LOAN		\$ 671,495	\$ 10,100,000	\$ 3,703,712	\$ 100,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 952,495</b>	<b>\$ 11,161,100</b>	<b>\$ 4,646,640</b>	<b>\$ 761,100</b>

<b>TOTAL CAPITAL IMPROVEMENT REVENUE</b>	<b>\$ -</b>	<b>\$ 952,495</b>	<b>\$ 11,161,100</b>	<b>\$ 4,646,640</b>	<b>\$ 761,100</b>
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32-722-7080	CAP IMP-EXP-FIXED ASSETS		\$ 2,012,055	\$ 11,100,000	\$ 4,210,064	\$ 1,150,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 2,012,055</b>	<b>\$ 11,100,000</b>	<b>\$ 4,210,064</b>	<b>\$ 1,150,000</b>

\$550,000 Debt Service 9 months; \$100,000 final expenses; \$500,000 for pool design

<b>TOTAL CAPITAL IMPROVEMENT EXPENSE + C.I.P.</b>	<b>\$ -</b>	<b>\$ 2,012,055</b>	<b>\$ 11,100,000</b>	<b>\$ 4,210,064</b>	<b>\$ 1,150,000</b>
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<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>\$ -</b>	<b>\$ (1,059,561)</b>	<b>\$ 61,100</b>	<b>\$ 436,576</b>	<b>\$ (388,900)</b>
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2025/2026  
CEMETERY

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25					Comments
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance	Fiscal Yr 25/26 Budget	
34-561-4912	GUTHMAN TRUST REGULAR-REVENUE		\$ 583	\$ 425	\$ 419	\$ 425	
34-561-4913	GUTHMAN TRUST PAVING-REVENUE		\$ 294	\$ 100	\$ 130	\$ 100	
34-561-4914	CEMETERY-PERP CARE PRINC-REVEN		\$ 9,150	\$ 8,250	\$ 10,000	\$ 8,250	
34-561-4915	CEMETERY-PERP CARE INT-REVENUE		\$ 4,194	\$ 3,000	\$ 4,139	\$ 3,000	
10-563-4800	REV-SPACE SALES CEMETERY		\$ -	\$ 65,000	\$ 65,000	\$ 65,000	
10-563-4810	INTEREST SAVINGS		\$ 3,478	\$ 3,000	\$ 3,408	\$ 3,000	
<b>Total</b>		<b>\$ -</b>	<b>\$ 17,699</b>	<b>\$ 79,775</b>	<b>\$ 83,096</b>	<b>\$ 79,775</b>	
<b>TOTAL CEMETERY REVENUE</b>		<b>\$ -</b>	<b>\$ 17,699</b>	<b>\$ 79,775</b>	<b>\$ 83,096</b>	<b>\$ 79,775</b>	
34-562-7192	GUTHMAN TRUST REGULAR-EXPENSE		\$ 37,959	\$ 145	\$ 145	\$ 145	
10-565-6001	SALARIES		\$ 95,917	\$ 104,672	\$ 101,203	\$ 110,103	
10-565-6003	OVERTIME		\$ 718	\$ 470	\$ 1,600	\$ 493	
10-565-6012	SOCIAL SECURITY		\$ 6,708	\$ 8,044	\$ 7,400	\$ 8,461	
10-565-6014	GROUP INSURANCE		\$ 31,921	\$ 38,657	\$ 38,852	\$ 41,456	
10-565-6015	RETIREMENT		\$ 2,327	\$ 5,869	\$ 5,023	\$ 6,182	
10-565-7359	WELLNESS INCENTIVE		\$ -	\$ -	\$ 450	\$ 1,080	Wellness: 2 FT at \$1080
10-565-7006	INSURANCE-BONDS		\$ 6,156	\$ 8,765	\$ 11,053	\$ 8,167	
10-565-7011	SUPPLIES		\$ 1,232	\$ 1,500	\$ 1,500	\$ 2,100	Backpack Blower \$600
10-565-7012	GASOLINE/OIL		\$ 2,919	\$ 5,500	\$ 3,000	\$ 4,000	
10-565-7016	TELEPHONE		\$ 2,915	\$ 2,940	\$ 2,940	\$ 2,940	Windstream \$1,740; Cell Phone \$720; Verizon \$480; ALLO?
10-565-7017	GARBAGE		\$ 494	\$ 514	\$ 514	\$ 514	
10-565-7020	REPAIRS		\$ 3,825	\$ 4,000	\$ 4,000	\$ 4,500	
10-565-7030	BLDS/GRNDS UPKEEP		\$ 858	\$ 8,500	\$ 7,000	\$ 8,500	Rock for Roads \$3,000
10-565-7036	SERV/MAIN AGREEMENT		\$ 58	\$ 60	\$ 50	\$ 60	City Hall/Muni Bldg Copier \$60
10-565-7042	DUES/MBRSHIPS/TRN/MILEAGE		\$ 253	\$ 1,200	\$ 1,200	\$ 1,200	
10-565-7053	INFO TECHNOLOGY		\$ 6,318	\$ 8,499	\$ 8,499	\$ 7,307	WebCemeteries \$4,500; Caselle \$1,607; BIZCO \$100, Laptop \$1,100
10-565-7060	MISCELLANEOUS		\$ 840	\$ 1,980	\$ 1,500	\$ 1,980	
10-565-7065	TREE PLANTING PROGRAM		\$ 360	\$ 500	\$ 500	\$ 500	
<b>Total</b>		<b>\$ -</b>	<b>\$ 201,775</b>	<b>\$ 201,815</b>	<b>\$ 196,428</b>	<b>\$ 209,688</b>	
<b>TOTAL CEMETERY EXPENSE</b>		<b>\$ -</b>	<b>\$ 201,775</b>	<b>\$ 201,815</b>	<b>\$ 196,428</b>	<b>\$ 209,688</b>	
10-565-7080	FIXED ASSETS		\$ 10	\$ 57,600	\$ 57,000	\$ 41,800	Sinks/Toilets \$800, Water line \$20,000, Mower \$21,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 10</b>	<b>\$ 57,600</b>	<b>\$ 57,000</b>	<b>\$ 41,800</b>	

TOTAL CEMETERY EXPENSE + C.I.P.	\$	-	\$	201,785	\$	259,415	\$	253,428	\$	251,488
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TOTAL CEMETERY	\$	-	\$	(184,087)	\$	(179,640)	\$	(170,332)	\$	(171,713)
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2025/2026  
CIVIC CENTER

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Comments
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-541-4700	REV-OPER/MAINT		\$ 136,249	\$ 129,525	\$ 129,525	\$ 201,880	Langworthy Trust Reimb, -\$35,000 credit for manager from City, SCCDP Lease???
10-541-4710	INSURANCE PROCEED		\$ -	\$ -	\$ -	\$ -	
10-541-4790	Non Operating		\$ 515,045	\$ 1,600,000	\$ 1,887,301	\$ -	
<b>Total</b>		\$ -	\$ 651,294	\$ 1,729,525	\$ 2,016,826	\$ 201,880	
<hr/>							
<b>TOTAL CIVIC CENTER REVENUE</b>		\$ -	\$ 651,294	\$ 1,729,525	\$ 2,016,826	\$ 201,880	
<hr/>							
10-542-6001	SALARIES		\$ 52,490	\$ 65,172	\$ 55,472	\$ 72,335	
10-542-6012	SOCIAL SECURITY		\$ 3,761	\$ 4,986	\$ 4,044	\$ 5,534	
10-542-6014	GROUP INSURANCE		\$ 15,340	\$ 17,334	\$ 19,750	\$ 20,269	
10-542-6015	RETIREMENT		\$ 2,032	\$ 2,796	\$ 2,643	\$ 2,920	
10-542-7359	Wellness Incentive		\$ -	\$ -	\$ 225	\$ 540	Wellness \$540
10-542-7006	INSURANCE/BONDS		\$ 15,875	\$ 17,810	\$ 18,404	\$ 22,938	
10-542-7010	AUDIT/ACCOUNTING		\$ 402	\$ 403	\$ 315	\$ 1,193	AMGL \$403
10-542-7011	SUPP/POST/FRT		\$ 1,152	\$ 4,000	\$ 3,946	\$ 7,000	Garbage cans, kitchen items
10-542-7015	CITY USE UTILITIES		\$ 11,505	\$ 17,000	\$ 14,938	\$ 17,000	
10-542-7016	TELEPHONE		\$ 3,202	\$ 2,892	\$ 3,025	\$ 2,892	Phone/Internet Reimb \$2,532; Cell Phone Reimb \$360
10-542-7017	GARBAGE SERVICE		\$ 1,307	\$ 1,307	\$ 1,307	\$ 1,307	
10-542-7019	NATURAL GAS		\$ 7,374	\$ 8,000	\$ 5,173	\$ 7,000	
10-542-7030	REPAIRS/UPKEEP-BLD/GR		\$ 8,908	\$ 15,000	\$ 14,782	\$ 30,000	Landscaping, sprinklers Elevator \$2,230; City Hall/ Muni Bldg Copier \$60; Qtrly Fire Inspection \$780; Semi-Annual Inspection \$440; Securitas \$403; NE Fire Marshall \$120; General Fire Kitchen Hood \$130;
10-542-7036	SERV/MAINT AGREE		\$ 6,226	\$ 4,260	\$ 4,177	\$ 4,303	Piano Tuning \$140
10-542-7042	DUES/MBRSP/TRN/MILEAGE		\$ 75	\$ 500	\$ 400	\$ 500	
10-542-7053	INFO TECHNOLOGY		\$ 1,699	\$ 1,525	\$ 1,700	\$ 2,149	Agenda Mgmt \$82; BIZCO \$758; Caselle \$309, New Desktop Computer \$1000
10-542-7059	COMMUNITY TEXT SYSTEM		\$ 160	\$ -	\$ -	\$ -	
10-542-7060	MISCELLANEOUS		\$ 4,489	\$ 1,540	\$ 1,449	\$ 4,000	Benches, linens, furniture
<b>Total</b>		\$ -	\$ 135,999	\$ 164,525	\$ 151,750	\$ 201,880	
<b>TOTAL CIVIC CENTER EXPENSE</b>		\$ -	\$ 135,999	\$ 164,525	\$ 151,750	\$ 201,880	
<hr/>							
10-542-7080	FIXED ASSETS		\$ 765,800	\$ 1,600,000	\$ 2,078,664	\$ -	
<b>Total</b>		\$ -	\$ 765,800	\$ 1,600,000	\$ 2,078,664	\$ -	

TOTAL CIVIC CENTER EXPENSE + C.I.P.	\$	-	\$	901,800	\$	1,764,525	\$	2,230,414	\$	201,880
TOTAL CIVIC CENTER	\$	-	\$	(250,506)	\$	(35,000)	\$	(213,588)	\$	(0)

2025/2026  
DEBT SERVICE

9/30/2024      9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Comments
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
20-501-4100	DEBT SERVICE-REV-CITY SALES TX		\$ 644,152	\$ 413,164	\$ 413,164	\$ 403,802	Total Debt Service - \$588,400 (\$403,802 from Sales Tax; \$184,598 STP)
20-501-4110	DEBT SERVICE-REV-TAXES		\$ -	\$ -	\$ -	\$ -	
20-501-4510	DEBT SERVICE-REV-INTEREST		\$ 8,546	\$ 5,000	\$ 8,683	\$ 7,500	
20-501-4900	DEBT SERV-REV-TRANSFERS IN		\$ 186,841	\$ 178,510	\$ 178,511	\$ 184,598	STP Funds - Transfer from Street
<b>Total</b>		\$ -	\$ 839,540	\$ 596,674	\$ 600,358	\$ 595,900	
<b>TOTAL DEBT SERVICE REVENUE</b>		\$ -	\$ 839,540	\$ 596,674	\$ 600,358	\$ 595,900	
20-522-7191	DEBT SERVICE-BOND PRINCIPAL		\$ 759,000	\$ 530,000	\$ 480,000	\$ 535,000	Current Gen Fund Bonded Projects
20-522-7192	DEBT SERVICE-BOND INTEREST		\$ 71,392	\$ 61,674	\$ 53,053	\$ 52,800	
20-522-7193	DEBT SERVICE-BOND FEES		\$ -	\$ -	\$ -	\$ 600	
<b>Total</b>		\$ -	\$ 830,392	\$ 591,674	\$ 533,053	\$ 588,400	
<b>TOTAL DEBT SERVICE EXPENSE</b>		\$ -	\$ 830,392	\$ 591,674	\$ 533,053	\$ 588,400	
<b>TOTAL DEBT SERVICE</b>		\$ -	\$ 9,147	\$ 5,000	\$ 67,305	\$ 7,500	

2025/2026  
POOL

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23	Fiscal Yr 23/24	Fiscal Yr 24/25	Fiscal Yr 24/25	Fiscal Yr 25/26	Comments				
		Actual	Actuals	Budget	Estimated Ending Balance	Budget					
10-631-5400	ADMISSION FEE	\$	83,848	\$	80,000	\$	80,000				
10-631-5420	NON-OPERATING	\$	20,848	\$	-	\$	-				
10-631-5425	INSURANCE PROCEEDS	\$	-	\$	-	\$	-				
10-631-5450	DONATIONS	\$	-	\$	1,000	\$	-	1,000			
10-638-5500	CONCESSION-FOOD SALES	\$	-	\$	900	\$	900	900			
<b>Total</b>		\$	-	\$	104,695	\$	81,900	\$	81,900		
10-631-5410	LESSON/EXERCI	\$	16,370	\$	16,000	\$	15,000	\$	16,000		
<b>Total</b>		\$	-	\$	16,370	\$	16,000	\$	16,000		
<b>TOTAL POOL REVENUE</b>		\$	-	\$	121,066	\$	97,900	\$	97,900		
10-632-6001	SALARIES	\$	129,135	\$	113,850	\$	142,095	\$	167,000	Lifeguard salaries increase from \$13.50 to \$15.00/hr	
10-632-6012	SOCIAL SECURITY	\$	9,879	\$	8,710	\$	10,308	\$	12,776		
10-632-7006	INSURANCE/BONDS	\$	22,859	\$	25,145	\$	26,763	\$	25,637		
10-632-7009	LESSON - SUPPLIES	\$	361	\$	1,500	\$	1,500	\$	1,500		
10-632-7010	AUDIT/ACCOUNTING	\$	707	\$	806	\$	630	\$	187	AMGL \$187	
10-632-7011	SUPP/POST/FRT	\$	6,969	\$	7,700	\$	2,000	\$	7,700		
10-632-7013	CHEMICALS	\$	26,096	\$	24,000	\$	18,000	\$	24,000		
10-632-7015	CITY USE UTILITIES	\$	35,004	\$	34,000	\$	34,000	\$	36,000		
10-632-7016	TELEPHONE	\$	978	\$	506	\$	506	\$	720	Windstream \$500	
10-632-7017	GARBAGE SERVICE	\$	119	\$	119	\$	119	\$	119		
10-632-7019	NATURAL GAS	\$	14,532	\$	15,000	\$	10,807	\$	15,000		
10-632-7020	REPAIRS-VESSEL	\$	30,334	\$	7,500	\$	4,000	\$	7,500		
10-632-7030	REPAIRS-BLDG/EQ/GRNDS	\$	62,135	\$	19,000	\$	20,000	\$	19,000		
10-632-7036	SERV/MAINT AGREEMENT	\$	1,336	\$	1,620	\$	1,823	\$	1,620	Copier \$420; Heater Inspection \$900; Pool Permit Renewal \$50; Boiler Inspection \$250	
10-632-7042	DUES/MBRSP/TRN/MILEAGE	\$	1,083	\$	2,000	\$	1,286	\$	2,000		
10-632-7050	Donations	\$	-	\$	-	\$	-	\$	-		
10-632-7053	INFO TECHNOLOGY	\$	5,111	\$	5,081	\$	5,081	\$	4,397	Zoomshift \$510; BIZCO \$2,568; Caselle \$590; Music Licenses \$450; Spotify \$129; \$150 tablet for timekeeping	
10-632-7059	COMMUNITY TEXT SYSTEM	\$	160	\$	-	\$	-	\$	-		
10-632-7060	MISCELLANEOUS	\$	459	\$	500	\$	500	\$	500		
<b>Total</b>		\$	-	\$	347,257	\$	267,037	\$	279,418	\$	325,656.10
10-632-7009	LESSON - SUPPLIES	\$	361	\$	1,500	\$	2,200	\$	2,000		
10-633-6001	LESSONS-SALARIES	\$	6,065	\$	9,000	\$	9,190	\$	\$0.00		
10-633-6012	LESSONS-SOC SECURITY	\$	464	\$	689	\$	933	\$	\$0.00		
<b>Total</b>		\$	-	\$	6,890	\$	11,189	\$	12,323	\$	2,000

<b>TOTAL POOL EXPENSE</b>	\$	-	\$	<b>354,147</b>	\$	<b>278,226</b>	\$	<b>291,741</b>	\$	<b>327,656</b>
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10-632-7080	FIXED ASSETS		\$	-	\$	-	\$	-	\$	20,000
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Water Heater \$20,000; Sunshades???

<b>Total</b>	\$	-	\$	-	\$	-	\$	-	\$	<b>20,000</b>
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<b>TOTAL POOL EXPENSE + C.I.P.</b>	\$	-	\$	<b>354,147</b>	\$	<b>278,226</b>	\$	<b>291,741</b>	\$	<b>347,656</b>
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<b>TOTAL POOL</b>	\$	-	\$	<b>(233,081)</b>	\$	<b>(180,326)</b>	\$	<b>(195,841)</b>	\$	<b>(249,756)</b>
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2025/2026  
ECON DEV

9/30/2024

9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Fiscal Yr 25/26 Budget	Comments
					Estimated Ending Balance			
31-711-4001	LB840 EC DV-REV-CTY SLS TX-10%		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Voter Referendum 2023
31-711-4903	LB840 EC DV-REV-INTEREST-SLSTX		\$ 10,677	\$ 3,500	\$ 7,813	\$ 500		
31-711-4905	LB840 EC DV-REV-LOAN PRIN REPA		\$ 144,863	\$ 110,206	\$ 136,847	\$ 142,973		get from repayment schedule
31-711-4910	LB840 EC DV-REV-LOAN INT REPAY		\$ 16,959	\$ 15,983	\$ 26,428	\$ 34,796		get from repayment schedule
<b>Total</b>		\$ -	\$ 322,499	\$ 279,689	\$ 321,088	\$ 328,269		
<b>TOTAL ECON DEV REVENUE</b>		\$ -	\$ 322,499	\$ 279,689	\$ 321,088	\$ 328,269		
31-712-7092	LB840 EC DV-ADMIN FEES		\$ 20	\$ 50	\$ -	\$ -		
31-712-7900	LB840 EC DV-LOANS/GRANTS/TRAIN		\$ 293,549	\$ 279,640	\$ 504,647	\$ 328,269		
<b>Total</b>		\$ -	\$ 293,569	\$ 279,690	\$ 504,647	\$ 328,269		
<b>TOTAL ECON DEV EXPENSE</b>		\$ -	\$ 293,569	\$ 279,690	\$ 504,647	\$ 328,269		
<b>TOTAL ECON DEV</b>		\$ -	\$ 28,929	\$ (1)	\$ (183,559)	\$ -		

2025/2026  
ELECTRIC

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25					Comments
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance	Fiscal Yr 25/26 Budget	
40-201-4201	CUSTOMER SALES		\$ 12,542,188	\$ 11,775,990	\$ 11,874,214	\$ 12,129,270	3.00% Rate Increase
40-201-4203	Delinquent Service Charges		\$ 5,770	\$ 5,000	\$ 1,800	\$ 5,000	
40-201-4204	Misc Sales/Services		\$ 19,452	\$ 20,000	\$ 22,000	\$ 20,000	
40-201-4205	Heat Incentive Program		\$ 56,271	\$ 35,000	\$ 19,000	\$ 35,000	
40-201-4229	Penalty Charges		\$ 38,601	\$ 33,000	\$ 33,000	\$ 33,000	
40-201-4250	Donations		\$ 1,762	\$ -	\$ 4,070	\$ -	
40-201-4900	Non-Operating Revenue		\$ 57,401	\$ 20,000	\$ 1,526,427	\$ 20,000	
40-201-4901	Insurance Proceeds		\$ -	\$ -	\$ -	\$ -	
40-201-4923	Non-Operating Interest		\$ 151,021	\$ 80,000	\$ 152,995	\$ 100,000	
40-201-4925	Gain/Loss on Disposal		\$ 433,561	\$ -	\$ -	\$ -	
40-201-4999	CONSTRUCTION		\$ -	\$ 3,600,000	\$ -	\$ 3,600,000	Bond Proceeds for Capital Projects
<b>Total</b>		<b>\$ -</b>	<b>\$ 13,306,026</b>	<b>\$ 15,568,990</b>	<b>\$ 13,633,506</b>	<b>\$ 15,942,270</b>	
<b>TOTAL ELECTRIC REVENUE</b>		<b>\$ -</b>	<b>\$ 13,306,026</b>	<b>\$ 15,568,990</b>	<b>\$ 13,633,506</b>	<b>\$ 15,942,270</b>	
40-210-7070	WHOLESALE POWER PURCHASE		\$ 6,987,369	\$ 7,100,000	\$ 6,300,095	\$ 7,579,131	NPPD Rate Increase
40-210-7071	Subtransformation Charges		\$ 14,405	\$ 15,000	\$ 14,669	\$ 16,000	
40-211-6001	Salaries		\$ 832,400	\$ 864,828	\$ 839,658	\$ 991,689	Added one additional lineman
40-211-6003	Overtime		\$ 24,407	\$ 24,166	\$ 30,231	\$ 28,314	
40-211-6010	Taxes		\$ -	\$ -	\$ -	\$ -	
40-211-6012	Social Security		\$ 64,466	\$ 68,008	\$ 64,689	\$ 78,031	
40-211-6014	Group Insurance		\$ 72,934	\$ 87,189	\$ 97,433	\$ 130,037	
40-211-6015	Retirement		\$ 38,387	\$ 50,395	\$ 45,911	\$ 52,311	
40-211-7359	Wellness Incentive		\$ -	\$ 3,780	\$ 1,125	\$ 4,320	8 FT
40-211-7011	Materials/Supplies		\$ 220,014	\$ 250,000	\$ 240,000	\$ 250,000	Crushed Rock \$5,000; Boring \$25,000
40-211-7015	City Use Utilities		\$ 71,193	\$ 80,000	\$ 73,408	\$ 80,000	(Includes Street Lights)
40-211-7016	Telephone		\$ 11,355	\$ 10,005	\$ 11,962	\$ 11,815	Cell Phone \$3,240; US Cellular \$1,320; Spectrum \$250; Verizon \$5765; Nextlink \$1,240; ALLO?
40-211-7019	Natural Gas		\$ 4,023	\$ 9,000	\$ 4,963	\$ 9,000	
40-211-7030	Bldgs/Grounds		\$ 24,279	\$ 25,000	\$ 15,000	\$ 25,000	

							NMPP \$700; Total Fire \$1,000; Aclara Annual Fee \$50,000; Regulatory Software \$1,000; Regulatory Compliance \$400; Janitor \$4,220; Chargepoint EV Upgrades \$20,000; Peak Workflow \$10,000
40-211-7036	Serv Maint Agreements	\$ 56,474	\$ 77,320	\$ 77,320	\$ 87,320		
40-211-7042	Dues/MBRSP/TRN	\$ 8,436	\$ 9,500	\$ 9,500	\$ 9,500		
40-211-7053	Info Technology	\$ 1,834	\$ 4,000	\$ 8,387	\$ 7,000		Replace Meter Reader Office Computer \$1,000
40-211-7074	Tree Trimming	\$ 72,045	\$ 75,000	\$ 75,000	\$ 75,000		
40-211-7075	Trnsfrmr/Substation	\$ 91,881	\$ 75,000	\$ 75,000	\$ 90,000		
40-211-7076	PCB Sampling	\$ -	\$ -	\$ -			remove
40-211-7077	Sirens	\$ 6,974	\$ 8,500	\$ 11,986	\$ 8,500		
40-212-7010	Replace Materials	\$ 4,558	\$ 10,000	\$ 6,000	\$ 10,000		
40-213-7008	Consulting	\$ 64,960	\$ 70,000	\$ 78,386	\$ 73,678		City Engineer \$43,678
40-213-7011	Supplies/Freight/Uniforms	\$ 59,041	\$ 60,000	\$ 60,000	\$ 75,000		Arc Flash Rated Uniforms \$10,000;
40-213-7012	Gasoline	\$ 18,246	\$ 24,000	\$ 18,000	\$ 24,000		
40-213-7017	Garbage Service	\$ 2,223	\$ 2,500	\$ 2,500	\$ 2,500		
40-213-7020	Vehicle/EQ Repairs	\$ 51,898	\$ 38,000	\$ 43,000	\$ 50,000		
40-214-6001	Salaries	\$ 224,274	\$ 213,705	\$ 212,453	\$ 224,374		Administrative Salaries (City Hall)
40-214-6012	Social Security	\$ 15,171	\$ 16,349	\$ 16,212	\$ 17,165		
40-214-6014	Group Insurance	\$ 26,019	\$ 32,389	\$ 37,279	\$ 39,886		
40-214-6015	Retirement	\$ 8,293	\$ 12,823	\$ 10,945	\$ 13,463		
40-214-7359	Wellness Incentive	\$ -	\$ 1,260	\$ 390	\$ 936		
40-214-7006	Insurance/Bonds	\$ 97,644	\$ 107,408	\$ 118,011	\$ 135,997		
40-214-7010	Audit/Accounting	\$ 20,359	\$ 23,131	\$ 18,195	\$ 11,226		AMGL \$22,568; EMMA Reporting \$563
40-214-7011	Office Supplies	\$ 39,129	\$ 41,000	\$ 30,000	\$ 41,000		City Hall Supplies \$2,359; Inventory Tags \$125 City Hall/Muni Bldg Copier \$60; Pitney Bowes Meter Rent \$135; Pitney Bowes Annual Maint \$85; Paper Tiger Shredding \$45
40-214-7036	Serv Maint Agreements	\$ 60	\$ 325	\$ 450	\$ 325		
40-214-7040	Operation COST REI	\$ 16,826	\$ 24,000	\$ 24,000	\$ 24,000		
40-214-7042	Dues/Mbrsp/Trn	\$ 17,558	\$ 20,000	\$ 11,042	\$ 20,000		
40-214-7043	Sales Tax	\$ 88,717	\$ 52,000	\$ 33,000	\$ 52,000		
40-214-7053	Info Technology	\$ 58,963	\$ 60,000	\$ 74,306	\$ 50,762		BIZCO \$37,895; Agenda Mgmt \$738; City Hall Info Tech \$567; Caselle \$11,112; City Hall Firewall Replacement \$450; City Hall Front Register Computer \$1,000
40-214-7059	Community Text System	\$ 160	\$ 693	\$ 693	\$ 693		
40-214-7060	Miscellaneous	\$ 8,486	\$ 20,000	\$ 37,251	\$ 30,000		(5) BNSF Agreements \$4,000
40-214-7061	Heat Incentive Program	\$ 49,371	\$ 35,000	\$ 18,146	\$ 35,000		Offset 40-201-4205 10% of Revenues: Less Grants & Heat Incentives and Asset Sales; Offset 10-501-4215
40-214-7085	Franchise Fees	\$ 1,283,427	\$ 1,209,831	\$ 1,214,000	\$ 1,200,000		
40-214-7090	Non Operating	\$ 880	\$ 2,000	\$ -	\$ -		
40-214-7094	Bond Fees	\$ -	\$ -	\$ -	\$ -		

<b>TOTAL ELECTRIC OPERATING EXPENSE</b>		<b>\$</b>	<b>-</b>	<b>\$ 10,759,141</b>	<b>\$ 10,913,105</b>	<b>\$ 10,060,595</b>	<b>\$ 11,664,974</b>
40-214-7920	ELEC-ADM-BOND RESERVE EXPENSE	\$	-	\$ 3,000	\$ 2,000	\$ 3,000	
40-214-7092	Bond Principal	\$	-	\$ 430,000	\$ 430,000	\$ 435,000	
40-214-7093	Bond Interest	\$	71,443	\$ 62,108	\$ 62,108	\$ 53,908	
40-214-7094	Bond Fees	\$	-	\$ -	\$ -	\$ 300	
<b>TOTAL ELECTRIC DEBT EXPENSE</b>		<b>\$</b>	<b>-</b>	<b>\$ 71,443</b>	<b>\$ 495,108</b>	<b>\$ 494,108</b>	<b>\$ 492,208</b>
<b>TOTAL ELECTRIC EXPENSE NOT INCLUDING CIP</b>		<b>\$</b>	<b>-</b>	<b>\$ 10,830,584</b>	<b>\$ 11,408,213</b>	<b>\$ 10,554,703</b>	<b>\$ 12,157,181</b>
40-211-6019	Capital-Work in Process	\$	-	\$ 300,000	\$ 199,143	\$ 500,000	
40-211-7080	Fixed Assets	\$	29,653	\$ 999,890	\$ 135,173	\$ 1,005,820	
40-211-7099	Capital Construction	\$	8,000	\$ 3,900,000	\$ 209,984	\$ 5,276,428	
<b>TOTAL ELECTRIC CIP EXPENSE</b>		<b>\$</b>	<b>-</b>	<b>\$ 37,653</b>	<b>\$ 5,199,890</b>	<b>\$ 544,299</b>	<b>\$ 6,782,248</b>
<b>TOTAL ELECTRIC EXPENSE + C.I.P.</b>		<b>\$</b>	<b>-</b>	<b>\$ 10,868,237</b>	<b>\$ 16,608,103</b>	<b>\$ 11,099,003</b>	<b>\$ 18,939,429</b>
<b>TOTAL ELECTRIC</b>		<b>\$</b>	<b>-</b>	<b>\$ 2,437,790</b>	<b>\$ (1,039,113)</b>	<b>\$ 2,534,503</b>	<b>\$ (2,997,160)</b>

2025/2026  
ENGINEERING

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-628-5315	ENG-REV-UTILITY REIMBURSEMENTS		\$ 109,916	\$ 133,663	\$ 125,697	\$ 131,036	75% of total expense; From accounts 40-213-7008, 50-313-7008, 60-413-7008
<b>Total</b>		\$ -	\$ 109,916	\$ 133,663	\$ 125,697	\$ 131,036	
<b>TOTAL ENGINEERING REVENUE</b>		\$ -	\$ 109,916	\$ 133,663	\$ 125,697	\$ 131,036	
10-629-6001	SALARIES		\$ 112,505	\$ 116,068	\$ 115,919	\$ 119,496	
10-629-6012	SOCIAL SECURITY		\$ 8,559	\$ 8,880	\$ 8,816	\$ 9,142	
10-629-6014	GROUP INSURANCE		\$ 10,048	\$ 11,271	\$ 12,332	\$ 12,466	
10-629-6015	RETIREMENT		\$ 5,192	\$ 6,965	\$ 6,593	\$ 7,170	
10-629-7359	WELLNESS INCENTIVE		\$ -	\$ 540	\$ -	\$ 540	1 FT at \$540
10-629-7011	OFFICE SU/POST/FRT		\$ 172	\$ 500	\$ 285	\$ 500	
10-629-7012	GASOLINE/OIL		\$ 189	\$ 300	\$ 300	\$ 300	
10-629-7015	CITY USE UTILITIES		\$ 1,637	\$ 2,000	\$ 1,254	\$ 2,000	
10-629-7016	TELEPHONE		\$ 542	\$ 480	\$ 502	\$ 480	Cell Phone \$360; Spectrum (phone) \$120
10-629-7020	REPAIRS/EQUIP MAINT		\$ 110	\$ 3,000	\$ -	\$ 3,000	
10-629-7036	SERV/MAINT AGREEMENT		\$ 1,660	\$ 1,680	\$ 1,680	\$ 1,680	City Hall/Muni Bldg Copier \$540; Plotter Service Agreement \$780; Copy Overages \$300
10-629-7042	DUES/MBRSP/TRN/MILEAGE		\$ 941	\$ 6,900	\$ 1,800	\$ 6,900	Admin Assistant \$1,500
10-629-7053	INFO TECHNOLOGY		\$ 4,250	\$ 5,633	\$ 4,250	\$ 5,040	Caselle \$557; BIZCO \$758; AutoCad \$2,200; Civil 3D Support \$450; Adobe \$275; Bluebeam \$800;
10-629-7060	MISCELLANEOUS		\$ 715	\$ 1,000	\$ 700	\$ 1,000	
<b>TOTAL ENGINEERING EXPENSE</b>		\$ -	\$ 146,519	\$ 165,217	\$ 154,430	\$ 169,714	
10-629-7080	FIXED ASSETS		\$ -	\$ 13,000	\$ 13,165	\$ 5,000	Laptop
<b>TOTAL ENGINEERING CIP EXPENSE</b>		\$ -	\$ -	\$ 13,000	\$ 13,165	\$ 5,000	
<b>TOTAL ENGINEERING EXPENSE + C.I.P.</b>		\$ -	\$ 146,519	\$ 178,217	\$ 167,596	\$ 174,714	
<b>TOTAL ENGINEERING</b>		\$ -	\$ (36,603)	\$ (44,554)	\$ (41,899)	\$ (43,679)	

2025/2026  
FIRE & RESCUE

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25					Comments
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-601-5200	RESCUE CALLS		\$ 224,436	\$ 210,000	\$ 205,261	\$ 210,000	
10-601-5250	GRANTS		\$ 8,159	\$ 50,000	\$ 775	\$ 75,000	NE Ambulance ARPA grant
10-601-5299	DONATIONS		\$ -	\$ 100,000	\$ -	\$ 100,000	
<b>Total</b>		<b>\$ -</b>	<b>\$ 232,595</b>	<b>\$ 360,000</b>	<b>\$ 206,036</b>	<b>\$ 385,000</b>	
<b>SINKING FUND</b>							
10-601-4909	EQ SF NON-OPERATING		\$ -	\$ 75,000	\$ -	\$ -	
10-601-5210	EQ SF INTEREST		\$ 15,995	\$ 6,000	\$ 26,260	\$ 20,000	
10-601-5220	EQ SF RURAL PROT CON		\$ -	\$ 53,000	\$ 155,433	\$ 53,000	
10-601-5230	EQ SF PROP TAX REQUI		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
10-601-5240	NON-OPERATING		\$ 419	\$ -	\$ 288,533	\$ -	
<b>Total</b>		<b>\$ -</b>	<b>\$ 31,415</b>	<b>\$ 149,000</b>	<b>\$ 485,226</b>	<b>\$ 88,000</b>	
<b>TOTAL FIRE &amp; RESCUE REVENUE</b>		<b>\$ -</b>	<b>\$ 264,009</b>	<b>\$ 509,000</b>	<b>\$ 691,262</b>	<b>\$ 473,000</b>	
10-602-6001	SALARIES		\$ 578	\$ 1,418	\$ 700	\$ 1,312	Custodian
10-602-6012	SOCIAL SECURITY		\$ 44	\$ 109	\$ 54	\$ 101	
10-602-6014	GROUP INSURANCE		\$ -	\$ -	\$ -	\$ -	
10-602-7006	INSURANCE/BONDS		\$ 25,647	\$ 24,549	\$ 25,035	\$ 32,739	Group Life Ins Policy \$3,500
10-602-7009	BUNKER GEAR/EQUIPMENT		\$ 62,806	\$ 40,000	\$ 40,000	\$ 64,000	Misc \$15,000; Bunker Gear (5) Sets - \$25,000; Radio Batteries & Pagers \$10,000; Hurst Cutter (Small Jaws of Life) \$10,000; EV Plug & EV Extenguishing Agens \$4,000
10-602-7010	AUDIT/ACCOUNTING		\$ 354	\$ 403	\$ 315	\$ 647	AMGL \$647
10-602-7011	SUPP/POST/FRT		\$ 1,150	\$ 600	\$ 425	\$ 600	
10-602-7012	GASOLINE/OIL		\$ 4,418	\$ 6,000	\$ 5,750	\$ 6,000	
10-602-7015	CITY USE UTILITIES		\$ 7,227	\$ 8,500	\$ 7,151	\$ 8,500	
10-602-7016	TELEPHONE		\$ 5,402	\$ 6,000	\$ 4,429	\$ 6,000	Time Warner \$2,880; Windstream \$1,100; AT&T \$1,920; ALLO?
10-602-7017	GARBAGE SERVICE		\$ 494	\$ 500	\$ 500	\$ 500	
10-602-7019	NATURAL GAS		\$ 3,416	\$ 4,500	\$ 5,750	\$ 6,000	
10-602-7020	REPAIRS		\$ 16,516	\$ 27,000	\$ 25,000	\$ 22,000	
10-602-7030	BUILDING MAINTENANCE		\$ 10,808	\$ 5,000	\$ 4,000	\$ 5,000	
10-602-7034	ONE BILLING AGREEMENT		\$ 28,460	\$ -	\$ 28,500	\$ 38,000	One Billing Solutions Fees \$38,000
10-602-7036	SERV/MAINT AGREEMENTS		\$ 16,934	\$ 32,330	\$ 4,000	\$ 2,930	City Hall/Muni Bldg Copier \$60; Page My Cell \$500; Continental Annual Insp \$500; Plunketts \$70; Station Copier \$1,800
10-602-7042	DUES/MBRSP/TRN/MILEAGE		\$ 8,332	\$ 17,000	\$ 25,114	\$ 27,000	Clarion Fire Engineering Trng \$4,000
10-602-7053	INFO TECHNOLOGY		\$ 2,957	\$ 5,000	\$ 6,000	\$ 9,927	BIZCO \$758; Emergency Solutions \$2,160; Caselle \$7, Microsoft \$7,000

10-602-7055	BILLING OPERATIONS	\$ -	\$ 29,000	\$ 24,000	\$ 15,000	To use "Charging for Calls" bank account xxxx8856
10-602-7056	TRANSFER/VOL FIRE DEPT	\$ 16,068	\$ -	\$ -	\$ -	
10-602-7057	FIRE PREVENTION/INSPECTION	\$ 5,247	\$ 5,000	\$ 5,083	\$ 5,000	
10-602-7058	RESCUE	\$ 17,896	\$ 16,500	\$ 16,500	\$ 28,100	General Supplies \$10,600; Bleeding Control Kit \$2,500; Stryker Maint Plan \$15,000 (one
10-602-7059	COMMUNITY TEXT SYSTEM	\$ 160	\$ 347	\$ 346	\$ 347	
10-602-7060	MISCELLANEOUS	\$ 1,477	\$ 5,000	\$ 5,000	\$ 5,000	
10-602-7062	STORAGE BLDG/RENT	\$ 2,310	\$ 2,500	\$ 2,420	\$ 2,500	Store SeaGraves & Equip
<b>Total</b>		<b>\$ -</b>	<b>\$ 238,701</b>	<b>\$ 237,256</b>	<b>\$ 287,203</b>	

10-603-7100	Fire Equipment Sinking Fund	\$ -	\$ 185,000	\$ 100,000	\$ -	No sinking fund this FY to cover additonal equipment now.
<b>Total</b>		<b>\$ -</b>	<b>\$ 185,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	

10-602-7080	FIXED ASSETS	\$ 28,857	\$ 385,000	\$ 173,465	\$ 481,102	
10-602-7095	GRANTS	\$ 8,638	\$ 50,000	\$ 11,460	\$ 75,000	
10-602-7099	DONATIONS	\$ -	\$ 100,000	\$ -	\$ 100,000	
<b>Total</b>		<b>\$ -</b>	<b>\$ 37,496</b>	<b>\$ 535,000</b>	<b>\$ 184,925</b>	<b>\$ 656,102</b>

<b>TOTAL FIRE &amp; RESCUE EXPENSE + C.I.P.</b>		<b>\$ -</b>	<b>\$ 276,196</b>	<b>\$ 957,256</b>	<b>\$ 520,997</b>	<b>\$ 943,305</b>
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<b>TOTAL FIRE &amp; RESCUE</b>		<b>\$ -</b>	<b>\$ (12,187)</b>	<b>\$ (448,256)</b>	<b>\$ 170,265</b>	<b>\$ (470,305)</b>
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2025/2026  
GOLF

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25					Comments
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-566-4912	MISC INCOME		\$ -	\$ -	\$ 8,899	\$ 7,000	credit card fees
10-566-5000	DAILY GREEN FEES		\$ 109,924	\$ 75,000	\$ 105,878	\$ 75,000	
10-566-5010	TOURNAMENTS		\$ 38,507	\$ 25,000	\$ 38,104	\$ 35,000	
10-566-5020	ANNUAL PASS-SINGLE		\$ 49,424	\$ 40,000	\$ 48,682	\$ 40,000	
10-566-5021	ANNUAL PASS-FAMILY		\$ 61,084	\$ 47,000	\$ 62,769	\$ 55,000	
10-566-5022	ANNUAL PASS AGE 19-25		\$ 6,269	\$ 3,500	\$ 6,980	\$ 5,000	
10-566-5023	ANNUAL PASSP-GRD-HSCH		\$ 6,679	\$ 3,500	\$ 4,620	\$ 3,500	
10-566-5030	DAILY CART RENTALS		\$ 60,322	\$ 40,000	\$ 55,844	\$ 40,000	
10-566-5031	ANNUAL CRT LEASE-SNGL		\$ 16,569	\$ 14,000	\$ 19,379	\$ 15,000	
10-566-5032	ANNUAL CRT LEASE-FAML		\$ 21,973	\$ 17,000	\$ 21,545	\$ 18,500	
10-566-5033	TRAIL FEES ANNUAL		\$ 5,750	\$ 4,000	\$ 6,274	\$ 4,000	
10-566-5034	CART STORAGE		\$ 2,019	\$ 2,000	\$ 3,003	\$ 2,000	
10-566-5035	TRAIL FEES DAILY		\$ 92	\$ -	\$ 7	\$ -	
10-566-5040	LOCKER RENTAL		\$ (1,261)	\$ 300	\$ 287	\$ 300	
10-566-5050	DRIVING RANGE FEES		\$ 6,648	\$ 4,500	\$ 5,845	\$ 6,000	
10-566-5055	DRIVING RANGE MBRSH		\$ 3,745	\$ 3,500	\$ 2,993	\$ 3,500	
10-566-5057	LOAN PROCEEDS		\$ 59,811	\$ -	\$ -	\$ -	
10-566-5060	MERCHANDISE SALES		\$ 30,114	\$ 17,500	\$ 24,811	\$ 17,500	
10-566-5064	RESTAURANT		\$ 153,611	\$ 200,000	\$ -	\$ -	
10-566-5065	ROOM USE (CATERING)		\$ -	\$ -	\$ -	\$ -	
10-566-5070	HANDICAP FEES		\$ 808	\$ 725	\$ 750	\$ 725	
10-566-5075	LEAGUE FEES		\$ 16,769	\$ 14,000	\$ 14,892	\$ 14,000	
10-566-5080	BEER & LIQUOR		\$ 109,147	\$ 80,000	\$ 86,211	\$ 80,000	
10-566-5081	TIPS		\$ 10,877	\$ 7,500	\$ 10,603	\$ 7,500	
10-566-5085	NON-OPERATING		\$ 2,143	\$ -	\$ -	\$ -	
10-566-5086	GAIN ON SALE OF ASSETS		\$ -	\$ -	\$ -	\$ -	
10-566-5087	INSURANCE PROCEEDS		\$ -	\$ -	\$ -	\$ -	
10-566-5090	DONATIONS		\$ -	\$ 500	\$ 6,600	\$ 500	
<b>Total</b>		<b>\$ -</b>	<b>\$ 771,026</b>	<b>\$ 599,525</b>	<b>\$ 534,976</b>	<b>\$ 430,025</b>	
<hr/>							
<b>TOTAL GOLF REVENUE</b>		<b>\$ -</b>	<b>\$ 771,026</b>	<b>\$ 599,525</b>	<b>\$ 534,976</b>	<b>\$ 430,025</b>	

10-569-6001 SALARIES \$ 121,688 \$ 108,031 \$ 177,101 \$ 260,456 Includes Tips

10-569-6002	SALARIES-GROUNDS	\$ 85,185	\$ 111,415	\$ -	\$ -	COMBINING WITH GOLF SHOP NOW!!
10-569-6003	OVERTIME	\$ 193	\$ 469	\$ 93	\$ 483	Seasonal - Grounds
10-569-6012	SOCIAL SECURITY	\$ 15,449	\$ 16,824	\$ 15,851	\$ 19,962	
10-569-6014	GROUP INSURANCE	\$ 32,329	\$ 39,657	\$ 38,042	\$ 70,561	
10-569-6015	RETIREMENT	\$ 5,797	\$ 7,634	\$ 7,781	\$ 11,183	
10-569-7359	WELLNESS INCENTIVE	\$ -	\$ -	\$ 225	\$ 1,080	2 Employees \$1,080
10-569-7006	INSURANCE/BONDS	\$ 30,838	\$ 34,595	\$ 35,826	\$ 44,528	
10-569-7011	PRO SHOP SUPPLIES	\$ 1,818	\$ 1,000	\$ 1,318	\$ 10,300	Tables/Chairs for Basement \$6,000; Scoreboard \$2,300
10-569-7012	GASOLINE/OIL	\$ 13,303	\$ 14,000	\$ 14,000	\$ 16,000	
10-569-7014	GROUND SUPPLIES	\$ 3,171	\$ 3,000	\$ 3,000	\$ 6,000	Flags, flag sticks, cups, tee markers \$3,000
10-569-7015	CITY USE UTILITIES	\$ 26,097	\$ 24,000	\$ 24,000	\$ 24,000	
10-569-7016	TELEPHONE/INTERNET	\$ 4,291	\$ 5,720	\$ 5,720	\$ 5,720	Cell Phone \$720; Allo \$5,000
10-569-7017	GARBAGE SERVICE	\$ 2,257	\$ 2,257	\$ 2,257	\$ 2,257	
10-569-7019	NATURAL GAS	\$ 3,570	\$ 3,500	\$ 3,500	\$ 3,500	
10-569-7020	EQUIPMENT REPAIRS	\$ 14,873	\$ 10,000	\$ 20,000	\$ 15,000	Blade Sharpening \$2,500
10-569-7026	EQUIPMENT RENTAL	\$ -	\$ -	\$ -	\$ -	
10-569-7027	FERTILIZER/CHEMICALS	\$ 18,975	\$ 20,000	\$ 18,000	\$ 20,000	
10-569-7028	TREES/SEED/AERATION	\$ 4,630	\$ 7,500	\$ 7,500	\$ 7,500	
10-569-7029	SAND/GRAVEL	\$ 4,440	\$ 3,000	\$ 3,000	\$ 3,500	
10-569-7030	REPAIRS/MAINT-BLDG/GRNDS	\$ 30,021	\$ 24,000	\$ 20,000	\$ 24,000	Misc \$10,000; Porta-Potty \$1,000; Drainage Projects \$10,000; Replace Carpet in Basement \$3,000
10-569-7033	ALCOHOL & BEVERAGES	\$ 47,998	\$ 40,000	\$ 40,000	\$ 40,000	
10-569-7034	SHOP MERCHANDISE/FOOD	\$ 19,647	\$ 23,000	\$ 23,000	\$ 23,000	
10-569-7036	SERV/MAINT AGREEMENT	\$ 58	\$ 48	\$ 49	\$ 48	City Hall/Muni Bldg Copier \$48
10-569-7042	DUES/MBRSHPS/TRNG/MILEAGE	\$ 1,430	\$ 1,450	\$ 2,074	\$ 1,450	
10-569-7045	TOURNAMENT EXPENSE	\$ 10,093	\$ 11,000	\$ 11,000	\$ 11,000	
10-569-7047	LEAGUE EXPENSE	\$ 12,922	\$ 10,000	\$ 10,000	\$ 11,000	
10-569-7053	INFORMATION TECHNOLOGY	\$ 9,060	\$ 9,223	\$ 9,223	\$ 8,097	ForeUp Monthly \$6,000; Caselle \$947; Replace 1 computer \$1000; \$150 tablet for time
10-569-7060	MISCELLANEOUS EXPENSE	\$ 25,718	\$ 14,080	\$ 14,080	\$ 14,080	Reimburse Unemployment Fund \$4,750; Range Balls \$5,000
10-569-7088	COURSE-PROPERTY TAXES	\$ 4,929	\$ 10,000	\$ 4,249	\$ 10,000	Potential Clubhouse Lease
10-569-7089	CART LEASE PAYMENTS	\$ 19,800	\$ 19,800	\$ 19,800	\$ 19,800	
10-569-7090	LEASE PAYMENT-COURSE	\$ 1,950	\$ 1,950	\$ 975	\$ -	
10-569-7099	DONATIONS	\$ -	\$ 500	\$ 500	\$ 500	
10-569-7231	RESTAURANT	\$ -	\$ 192,200	\$ -	\$ -	
<b>TOTAL GOLF OPERATING EXPENSE</b>		<b>\$ -</b>	<b>\$ 572,532</b>	<b>\$ 769,853</b>	<b>\$ 532,164</b>	<b>\$ 685,005</b>
10-569-7080	FIXED ASSETS	\$ 83,436	\$ 77,483	\$ 68,699	\$ 71,742	Pond Hole #4 \$50,000; Mower Lease \$13,742; Sweep/Fill Machine \$8,000
<b>TOTAL GOLF CIP</b>		<b>\$ -</b>	<b>\$ 83,436</b>	<b>\$ 77,483</b>	<b>\$ 68,699</b>	<b>\$ 71,742</b>

TOTAL GOLF EXPENSE + C.I.P.	\$	-	\$	655,968	\$	847,336	\$	600,863	\$	756,747
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TOTAL GOLF	\$	-	\$	115,058	\$	(247,811)	\$	(65,887)	\$	(326,722)
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2025/2026

9/30/2024

9/30/2025

LEVEE ACCREDITATION

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Fiscal Yr 25/26 Budget
					Estimated Ending Balance		
10-537-4750	Levee Grants		\$ -	\$ -	\$ -		\$ -
10-537-4950	LEVEE ACC-REV-GRANTS		\$ -	\$ 146,250	\$ 146,250		\$ -
<b>Total</b>		\$ -	\$ -	\$ 146,250	\$ 146,250		\$ -
<hr/>							
<b>TOTAL LEVEE ACCREDITATION REVENUE</b>		\$ -	\$ -	\$ 146,250	\$ 146,250		\$ -
<hr/>							
10-538-7080	LEVEE Fixed Assets		\$ 249,070	\$ 215,000	\$ 253,239		\$ 15,000
<b>Total</b>		\$ -	\$ 249,070	\$ 215,000	\$ 253,239		\$ 15,000
<hr/>							
<b>TOTAL LEVEE ACCREDITATION EXPENSE + C.I.</b>		\$ -	\$ 249,070	\$ 215,000	\$ 253,239		\$ 15,000
<hr/>							
<b>TOTAL LEVEE ACCREDITATION</b>		\$ -	\$ (249,070)	\$ (68,750)	\$ (106,989)		\$ (15,000)

Apply for new hazard mitigation grant

2025/2026  
LIBRARY

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25				Comments	
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance		Fiscal Yr 25/26 Budget
10-551-4750	REV-FINES-MBRSHPS-ETC		\$ 9,862	\$ 9,000	\$ 9,500	\$ 10,000	
10-551-4755	REV-DONATIONS		\$ 45,585	\$ 30,000	\$ 37,000	\$ 30,000	
10-551-4760	REV-MTG ROOM USE		\$ 50	\$ -	\$ -	\$ -	remove, not using anymore
10-551-4765	REV-STATE GRANT		\$ 2,119	\$ 2,080	\$ 2,077	\$ 2,000	waiting for indicator from State
10-551-4770	REV-NON-OPERATING		\$ 67,340	\$ -	\$ -	\$ -	
10-551-4775	INSURANCE PROCEEDS		\$ -	\$ -	\$ -	\$ -	
<b>Total</b>		<b>\$ -</b>	<b>\$ 124,956</b>	<b>\$ 41,080</b>	<b>\$ 48,577</b>	<b>\$ 42,000</b>	
<hr/>							
<b>TOTAL LIBRARY REVENUE</b>		<b>\$ -</b>	<b>\$ 124,956</b>	<b>\$ 41,080</b>	<b>\$ 48,577</b>	<b>\$ 42,000</b>	
<hr/>							
10-552-6001	SALARIES		\$ 284,067	\$ 304,240	\$ 305,734	\$ 364,210	
10-552-6003	OVERTIME		\$ -	\$ -	\$ 9	\$ -	
10-552-6012	SOCIAL SECURITY		\$ 20,851	\$ 23,275	\$ 22,629	\$ 27,862	
10-552-6014	GROUP INSURANCE		\$ 49,372	\$ 51,441	\$ 46,140	\$ 53,718	
10-552-6015	RETIREMENT		\$ 7,620	\$ 10,521	\$ 9,899	\$ 11,049	
10-552-7359	WELLNESS INCENTIVE		\$ -	\$ 1,620	\$ 180	\$ 1,620	3 FT at \$1620
10-552-7006	INSURANCE/BONDS		\$ 15,182	\$ 16,700	\$ 23,075	\$ 19,672	
10-552-7009	OTHER (AUDIO/VIDEO)		\$ 1,146	\$ 1,000	\$ 1,000	\$ -	combine with "7014"
10-552-7010	AUDIT/ACCOUNTING		\$ 3,061	\$ 5,209	\$ 4,557	\$ 2,503	City Audit & Budget \$3,209; Library Foundation Audit \$2,000
10-552-7011	SUPPLIES		\$ 9,445	\$ 9,500	\$ 9,500	\$ 9,500	
10-552-7012	POSTAGE		\$ 3,616	\$ 3,500	\$ 3,500	\$ 4,200	
10-552-7013	PRINT MATERIALS		\$ 38,455	\$ 38,000	\$ 38,000	\$ 38,000	
10-552-7014	ELECTRONIC-EBOOKS/DATA		\$ 5,000	\$ 5,000	\$ 5,000	\$ 6,000	
10-552-7015	CITY USE UTILITIES		\$ 39,255	\$ 42,000	\$ 34,080	\$ 40,000	
10-552-7016	TELEPHONE		\$ 4,515	\$ 4,500	\$ 4,459	\$ 4,500	NextLink \$1,380; Windstream \$3,120
10-552-7017	GARBAGE SERVICE		\$ 238	\$ 248	\$ 248	\$ 248	
10-552-7019	NATURAL GAS		\$ 567	\$ 700	\$ 700	\$ 700	
10-552-7030	REPAIRS/BLDG MAINT		\$ 87,564	\$ 20,000	\$ 20,000	\$ 42,044	Replace lightbulbs \$22,044 Biblionix \$4,750; Alarm Monitoring (Elec. Contr) \$340; Fire Alarm Insp (Elec. Contr) \$500; Fire Ext Insp (Summit) \$150; HVAC Svc (Lee's) \$2,050; Elevator Insp (NE Fire Marsh) \$120; Boiler Insp (NE Fire Marsh) \$50; Fire Sprinkler Insp (NIFCO) \$800; OCLC \$1,532; Elevator Maint (tkElevator) \$2,255; City Hall Copier \$60; Bizco Sonicwall (paid every 2 yrs- next FY25/26) \$1,900
10-552-7036	SERV/MAINT AGREEMENTS		\$ 17,432	\$ 16,107	\$ 16,107	\$ 14,507	
10-552-7042	DUES/MBRSP/MILEAGE		\$ 1,235	\$ 1,400	\$ 1,400	\$ 1,400	
10-552-7043	CONTINUING EDUCATION		\$ 1,147	\$ 1,500	\$ 1,500	\$ 1,500	
10-552-7053	INFO TECHNOLOGY		\$ 2,860	\$ 3,174	\$ 3,341	\$ 4,619	BIZCO Svc Agreement \$2,274; Server Warranty \$900; Caselle \$1,445

10-552-7055	STATE AID FUND	\$	2,045	\$	2,080	\$	2,077	\$	2,000		
10-552-7056	DONATIONS	\$	47,754	\$	30,000	\$	37,000	\$	30,000		
10-552-7059	COMMUNITY TEXT SYSTEM	\$	160	\$	-	\$	-	\$	-		
10-552-7060	MISCELLANEOUS	\$	2,160	\$	3,500	\$	2,500	\$	3,525	Programs \$1,000; Ads/Notices \$500; ILL Fees \$100; Printing/Promo \$750; Zoom \$180; Misc \$500; Music Licenses \$475	
10-552-7081	COMPUTER HARD/SOFTWARE	\$	6,922	\$	800	\$	875	\$	2,495	Wix \$200; \$200 MS licenses, \$475 Adobe, VMWARE \$1200 (3 yr renewal '25), Deep Freeze \$420	
10-552-7086	MTG ROOM MAINT/SUPPLIES	\$	43	\$	-	\$	-	\$	-		
<b>TOTAL LIBRARY OPERATING EXPENSE</b>		\$	-	\$	<b>651,711</b>	\$	<b>596,015</b>	\$	<b>593,509</b>	\$	<b>685,872</b>
10-552-7080	FIXED ASSETS	\$	-	\$	-	\$	-	\$	6,500	Wall covering \$6,500	
<b>TOTAL LIBRARY CIP</b>		\$	-	\$	-	\$	-	\$	<b>6,500</b>		
<b>TOTAL LIBRARY EXPENSE + C.I.P.</b>		\$	-	\$	<b>651,711</b>	\$	<b>596,015</b>	\$	<b>593,509</b>	\$	<b>692,372</b>
<b>TOTAL LIBRARY</b>		\$	-	\$	<b>(526,755)</b>	\$	<b>(554,935)</b>	\$	<b>(544,932)</b>	\$	<b>(650,372)</b>

2025/2026  
PARKS & RECREATION

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Comments
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-561-4780	REV-PARK CAMPING FEES		\$ 10,070	\$ 12,000	\$ 4,421	\$ 12,000	
10-561-4790	REV-ITEM RENTALS		\$ -	\$ -	\$ -	\$ 100	
10-561-4900	REV-FARM LAND LEASES		\$ 17,269	\$ 19,000	\$ 15,424	\$ 19,000	
10-561-4910	REV-INTEREST		\$ 1,024	\$ 750	\$ 744	\$ 750	
10-561-4911	REV-NON-OPERATING		\$ 9,063	\$ 250	\$ 13,205	\$ 250	
10-561-4912	INSURANCE PROCEEDS		\$ -	\$ -			
<b>Total</b>		\$ -	\$ 37,426	\$ 32,000	\$ 33,794	\$ 32,100	
10-641-5510	RECREATION-REV-BASE/SOFTB REGI		\$ 13,440	\$ 8,500	\$ 23,910	\$ 8,500	
10-641-5515	RECREATION-REV-WRESTLING REGIS		\$ 472	\$ 500	\$ 637	\$ 600	
10-641-5520	RECREATION-REV-YOUTH FB REGIST		\$ 1,996	\$ 1,700	\$ 2,000	\$ 1,700	
10-641-5525	RECREATION-REV-VOLLEYBALL		\$ 3,181	\$ 3,500	\$ 1,634	\$ 1,340	
10-641-5526	RECREATION-REV-FLAG FB		\$ -	\$ -	\$ 1,600	\$ 1,781	
10-641-5530	RECREATION-REV-BASKETBALL REGI		\$ 7,591	\$ 7,000	\$ 7,767	\$ 8,000	
10-641-5533	RECREATION-REV-TENNIS REGI		\$ -	\$ -	\$ -	\$ -	
10-641-5535	RECREATION-REV-SOCCER REGISTRA		\$ 11,499	\$ 9,000	\$ 9,000	\$ 9,000	
10-641-5540	RECREATION-REV-TOURN/FIELD USE		\$ 900	\$ 4,000	\$ 4,000	\$ 4,000	
10-641-5545	RECREATION-REV-NON-OPERATING		\$ 285	\$ 650	\$ 650	\$ 650	
10-641-5560	RECREATION-REV-CATTLE TC USE F		\$ 7,855	\$ 8,000	\$ 3,740	\$ 8,000	
<b>Total</b>		\$ -	\$ 47,220	\$ 42,850	\$ 54,937	\$ 43,571	
10-641-5550	REC-REV-SP CX LT SF NON-OP INT		\$ 572	\$ 225	\$ 250	\$ 225	
<b>Total</b>		\$ -	\$ 572	\$ 225	\$ 250	\$ 225	
10-531-4620	REV-OPER COST REIM		\$ 36,000	\$ 48,000	\$ 48,000	\$ 48,000	
10-531-4630	INSURANCE PROCEEDS		\$ -	\$ -	\$ -	\$ -	
10-531-4890	REV-NON-OPERATING		\$ 9,943	\$ -	\$ -	\$ -	
<b>Total</b>		\$ -	\$ 45,943	\$ 48,000	\$ 48,000	\$ 48,000	
10-571-5090	NON-OPERATING		\$ 4,616	\$ 250	\$ -	\$ -	
10-571-5100	OTHER-INSURANCE PROCEEDS		\$ -	\$ -	\$ -	\$ -	
<b>Total</b>		\$ -	\$ 4,616	\$ 250	\$ -	\$ -	
<b>TOTAL PARKS, REC, BLDG &amp; GROUNDS REVENUE</b>		\$ -	\$ 135,776	\$ 123,325	\$ 136,981	\$ 123,896	

10-562-6001	SALARIES	\$	247,625	\$	280,011	\$	278,678	\$	291,198		
10-562-6003	OVERTIME	\$	2,177	\$	2,588	\$	2,297	\$	2,700		
10-562-6012	SOCIAL SECURITY	\$	17,993	\$	21,619	\$	20,797	\$	22,484		
10-562-6014	GROUP INSURANCE	\$	73,339	\$	72,943	\$	76,148	\$	80,810		
10-562-6015	RETIREMENT	\$	11,124	\$	16,006	\$	13,492	\$	16,623		
10-562-7359	WELLNESS INCENTIVE	\$	-	\$	3,240	\$	338	\$	2,970	6 FT	
10-562-7006	INSURANCE/BONDS	\$	28,867	\$	31,755	\$	33,102	\$	27,412		
10-562-7008	ENGINEERING/CONSULTING	\$	-	\$	3,000	\$	-	\$	3,000		
10-562-7009	LANDSCAPING SUPPLIES	\$	2,969	\$	3,000	\$	3,000	\$	3,500		
10-562-7010	AUDIT/ACCOUNTING	\$	1,061	\$	1,209	\$	1,209	\$	1,207	AMGL \$1,209	
10-562-7011	Supplies/Postage/Freight	\$	10,977	\$	10,000	\$	11,000	\$	11,000	Crushed Rock Campground - \$3,000;	
10-562-7012	GASOLINE/OIL	\$	11,581	\$	14,000	\$	14,000	\$	14,000		
10-562-7015	CITY USE UTILITIES	\$	20,368	\$	28,000	\$	28,000	\$	28,000	City Utilities \$21,000; Natural Gas \$7,200	
10-562-7016	TELEPHONE	\$	1,950	\$	1,620	\$	1,620	\$	1,620	Cell Phone \$1,620	
10-562-7017	GARBAGE SERVICE	\$	3,208	\$	3,208	\$	3,208	\$	3,208		
10-562-7020	REPAIRS	\$	17,617	\$	13,000	\$	13,000	\$	15,000	Sidewalks \$4,000	
10-562-7030	BLDGS/GRNDS UPKEEP	\$	53,508	\$	20,600	\$	20,600	\$	18,000	Crumb rubber \$5,000; Campground Porta-Potty \$875; Roof East West Shelter \$2,600	
10-562-7031	PLAYGRND EQUIP UPKEEP	\$	450	\$	5,000	\$	5,000	\$	5,000		
10-562-7036	SERV/MAINT AGREEMENTS	\$	460	\$	420	\$	1,281	\$	420	City Hall/Muni Bldg Copier \$420	
10-562-7042	DUES/MBRSP/TRN/MILEAGE	\$	1,794	\$	3,000	\$	3,000	\$	3,000	CDL Training \$900; Turf Management Class \$800	
10-562-7053	INFO TECHNOLOGY	\$	6,120	\$	7,640	\$	7,640	\$	4,743	Bizco \$2,653; Caselle \$2,090	
10-562-7059	COMMUNITY TEXT SYSTEM	\$	160	\$	-	\$	-	\$	-		
10-562-7060	MISCELLANEOUS	\$	596	\$	1,000	\$	507	\$	1,000		
10-562-7065	TREE PLANTING PROGRAM	\$	1,800	\$	2,000	\$	2,000	\$	2,000		
10-562-7070	PARK IMPROVEMENTS	\$	405	\$	100	\$	-	\$	100		
<b>Total</b>		\$	-	\$	<b>516,148</b>	\$	<b>544,959</b>	\$	<b>539,915</b>	\$	<b>558,996</b>
10-642-6001	SALARIES	\$	146,861	\$	139,182	\$	111,014	\$	77,340		
10-642-6003	OVERTIME	\$	6	\$	229	\$	6	\$	242		
10-642-6012	SOCIAL SECURITY	\$	10,369	\$	10,665	\$	8,195	\$	5,935		
10-642-6014	GROUP INSURANCE	\$	28,099	\$	34,805	\$	18,844	\$	6,278		
10-642-6015	RETIREMENT	\$	5,518	\$	7,546	\$	5,231	\$	3,792		
10-642-7006	INSURANCE/BONDS	\$	9,190	\$	10,109	\$	12,122	\$	12,925		
10-642-7010	AUDIT/ACCOUNTING	\$	707	\$	806	\$	630	\$	215	AMGL \$215	
10-642-7011	SU/POST/FRT	\$	16,331	\$	18,500	\$	18,500	\$	18,500	Field Conditioner \$13,000	
10-642-7012	GASOLINE/OIL	\$	2,598	\$	3,000	\$	3,000	\$	4,000		
10-642-7015	CITY USE UTILITIES	\$	34,189	\$	36,000	\$	36,000	\$	36,000		
10-642-7016	TELEPHONE	\$	988	\$	1,140	\$	1,140	\$	1,140	Cell Phone \$720; Spectrum \$420	

10-642-7020	REPAIRS	\$	2,638	\$	1,400	\$	1,400	\$	2,000		
10-642-7030	BLDGS/GRNDS REPAIRS	\$	28,615	\$	10,700	\$	10,700	\$	10,700		
10-642-7036	SERV/MAINT AGREEMENT	\$	460	\$	420	\$	434	\$	420	City Hall/ Muni Bldg Copier \$420	
10-642-7042	DUES/MBRSP/TRN/MILEAGE	\$	374	\$	500	\$	200	\$	500		
10-642-7045	ATHLETIC EQUIPMENT	\$	1,004	\$	2,000	\$	776	\$	2,000		
10-642-7046	BASEBALL/SOFTBALL	\$	18,815	\$	15,000	\$	20,500	\$	15,000		
10-642-7047	WRESTLING	\$	400	\$	400	\$	-	\$	400		
10-642-7048	YOUTH FOOTBALL	\$	2,879	\$	3,000	\$	2,715	\$	3,000		
10-642-7049	VOLLEYBALL	\$	1,363	\$	2,500	\$	1,855	\$	1,250		
10-642-7050	FLAG FB	\$	-	\$	-	\$	-	\$	1,250		
10-642-7053	INFO TECHNOLOGY	\$	3,882	\$	3,952	\$	3,414	\$	3,752	gWorks/SimpleCity \$497; Last Mile \$792; BIZCO \$1,515; SuperSAAS \$280; Caselle \$668	
10-642-7056	BASKETBALL	\$	2,257	\$	5,000	\$	3,668	\$	5,000		
10-642-7057	SOCCER	\$	2,757	\$	5,000	\$	1,986	\$	5,000		
10-642-7058	Tennis	\$	-	\$	300	\$	-	\$	-		
10-642-7059	COMMUNITY TEXT SYSTEM	\$	160	\$	-	\$	-	\$	-		
10-642-7060	MISCELLANEOUS	\$	832	\$	1,200	\$	1,200	\$	1,200		
10-642-7099	CATTLE T C EXPENSES	\$	3,642	\$	5,000	\$	5,000	\$	5,000		
<b>Total</b>		\$	-	\$	<b>324,935</b>	\$	<b>318,354</b>	\$	<b>268,530</b>	\$	<b>222,839</b>
10-532-6001	SALARIES	\$	3,468	\$	8,504	\$	4,300	\$	\$7,872.00		
10-532-6012	SOCIAL SECURITY	\$	265	\$	651	\$	328	\$	\$603.00		
10-532-6015	RETIREMENT	\$	3	\$	-	\$	-	\$	\$0.00		
10-532-7006	INSURANCE/BONDS	\$	5,586	\$	6,145	\$	6,114	\$	-		
10-532-7010	AUDIT/ACCOUNTING	\$	88	\$	101	\$	79	\$	-	AMGL \$0	
10-532-7011	SUPPLIES	\$	164	\$	500	\$	500	\$	500		
10-532-7015	CITY USE UTILITIES	\$	6,359	\$	6,000	\$	6,000	\$	6,500		
10-532-7018	GARBAGE SERVICE	\$	238	\$	248	\$	248	\$	248		
10-532-7030	REP/MAINT-CITY HALL	\$	4,872	\$	4,000	\$	4,000	\$	4,000		
10-532-7053	INFO TECHNOLOGY	\$	401	\$	339	\$	339	\$	256	BIZCO \$216; Caselle \$40	
10-532-7059	COMMUNITY TEXT SYSTEM	\$	160	\$	141	\$	141	\$	141		
10-532-7060	MISCELLANEOUS	\$	-	\$	100	\$	100	\$	100		
10-532-7061	BUILDING IMPROVEMENT	\$	-	\$	-	\$	-	\$	-		
<b>Total</b>		\$	-	\$	<b>21,604</b>	\$	<b>26,729</b>	\$	<b>22,149</b>	\$	<b>\$20,220.00</b>
10-572-7011	OTHER-BAND SHELL-SUPPLIES	\$	400	\$	400	\$	400	\$	400		
10-572-7012	Mun BLDG Supplies	\$	10	\$	400	\$	400	\$	400		
10-572-7015	OTHER-BANDSHELL/SCOUT-UTIL	\$	2,168	\$	2,700	\$	2,700	\$	2,700		
10-572-7021	OTHER-BAND SHELL-CONCERTS	\$	6,500	\$	6,900	\$	6,900	\$	6,900	\$6,500 Payment; \$400 Music.	
10-572-7034	OTHER-BAND SHELL-REPS/MAIN	\$	323	\$	500	\$	500	\$	500		

10-572-7060	MISCELLANEOUS	\$	39	\$	500	\$	-	\$	500
10-572-7070	MUN BLDG-CC-REP/UPKE	\$	2,106	\$	2,000	\$	2,000	\$	2,000
<b>Total</b>		\$	-	\$	<b>11,547</b>	\$	<b>13,400</b>	\$	<b>12,900</b>
		\$		\$		\$		\$	
		\$		\$		\$		\$	

<b>TOTAL PARKS, REC, BLDG &amp; GROUNDS OPERATING EXPEN</b>	\$	-	\$	<b>874,234</b>	\$	<b>903,442</b>	\$	<b>843,495</b>	\$	<b>815,455</b>
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10-562-7080	FIXED ASSETS	\$	160	\$	37,000	\$	105,391	\$	121,000	4-Plex Concrete \$18,000; Pickup \$58,000; John Deere \$45,000	
10-642-7080	FIXED ASSETS	\$	11,900	\$	57,000	\$	63,030	\$	48,000	Recrown East Field \$30,000; Aerator \$13,000; Boom Sprayer \$5,000	
10-532-7061	BUILDING IMPROVEMENT	\$	-	\$	-	\$	-	\$	-		
<b>TOTAL PARKS, REC, BLDG &amp; GROUNDS CIP</b>		\$	-	\$	<b>12,060</b>	\$	<b>94,000</b>	\$	<b>168,421</b>	\$	<b>169,000</b>

<b>TOTAL PARKS, REC, BLDG &amp; GROUNDS EXPENSE + C.I.P.</b>	\$	-	\$	<b>886,294</b>	\$	<b>997,442</b>	\$	<b>1,011,916</b>	\$	<b>984,455</b>
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<b>TOTAL PARKS, REC, BLDG &amp; GROUNDS</b>	\$	-	\$	<b>(750,518)</b>	\$	<b>(874,117)</b>	\$	<b>(874,934)</b>	\$	<b>(860,559)</b>
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2025/2026  
POLICE

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Fiscal Yr 25/26 Budget	Comments
					Estimated Ending Balance			
10-511-4300	REV-DOG LICENSE/REDEEMI	\$ -	\$ -	\$ 750	\$ 500	\$ 750		
10-511-4310	REV-PERMITS-ITINIERANT	\$ -	\$ -	\$ 200	\$ 500	\$ 300		
10-511-4320	REV-LIQUIDATED DAMAGES	\$ -	\$ -	\$ 700	\$ 700	\$ 750		
10-511-4335	REV-NON-OPERATING	\$ 2,737	\$ 2,737	\$ 5,000	\$ 2,500	\$ 5,000		DUI Testing \$1,800
10-511-4340	INSURANCE PROCEEDS	\$ -	\$ -	\$ -	\$ 500	\$ -		
10-511-4350	DONATIONS/GRANTS	\$ 2,383	\$ 2,383	\$ -	\$ -	\$ -		Offset in Admin 10-502-7050
<b>Total</b>		<b>\$ -</b>	<b>\$ 5,119</b>	<b>\$ 6,650</b>	<b>\$ 4,700</b>	<b>\$ 6,800</b>		
<hr/>								
<b>TOTAL POLICE REVENUE</b>		<b>\$ -</b>	<b>\$ 5,119</b>	<b>\$ 6,650</b>	<b>\$ 4,700</b>	<b>\$ 6,800</b>		
<hr/>								
10-512-6001	SALARIES	\$ 992,361	\$ 992,361	\$ 1,046,909	\$ 1,040,745	\$ 1,089,011		
10-512-6003	OVERTIME	\$ 57,601	\$ 57,601	\$ 47,903	\$ 59,355	\$ 50,015		
10-512-6012	SOCIAL SECURITY	\$ 75,337	\$ 75,337	\$ 83,754	\$ 80,701	\$ 87,136		
10-512-6014	GROUP INSURANCE	\$ 218,178	\$ 218,178	\$ 261,747	\$ 260,300	\$ 279,411		
10-512-6015	RETIREMENT/NON-OFFICERS	\$ 4,591	\$ 4,591	\$ 6,257	\$ 6,001	\$ 6,444		
10-512-6018	RETIREMENT/OFFICERS	\$ 59,285	\$ 59,285	\$ 69,140	\$ 72,941	\$ 92,611		
10-512-7359	WELLNESS INCENTIVE	\$ -	\$ -	\$ 7,560	\$ 1,890	\$ 6,480		
10-512-7006	INSURANCE/BONDS	\$ 59,200	\$ 59,200	\$ 66,000	\$ 83,368	\$ 83,826		
10-512-7009	MAINT SUPPLIES/EQUIPMEN	\$ 8,957	\$ 8,957	\$ 10,000	\$ 10,000	\$ 10,000		
10-512-7010	AUDIT/ACCOUNTING	\$ 2,475	\$ 2,475	\$ 2,821	\$ 2,821	\$ 1,486		AMGL \$1,486
10-512-7011	OFFICE SU/POST/FRT	\$ 5,883	\$ 5,883	\$ 5,050	\$ 5,050	\$ 5,050		
10-512-7012	GASOLINE/OIL	\$ 25,492	\$ 25,492	\$ 30,000	\$ 30,000	\$ 31,000		
10-512-7015	CITY USE UTILITIES	\$ 5,815	\$ 5,815	\$ 6,500	\$ 5,984	\$ 6,500		
10-512-7016	TELEPHONE	\$ 13,015	\$ 13,015	\$ 10,470	\$ 10,000	\$ 10,512		Windstream \$2550; ALLO Internet \$2,400; ALLO Phone Service \$1,242; Verizon \$3,600; Cell phone reimb \$720
10-512-7017	UTILITIES-NATURAL GAS	\$ 795	\$ 795	\$ 900	\$ 900	\$ 900		
10-512-7018	GARBAGE SERVICE	\$ 494	\$ 494	\$ 495	\$ 495	\$ 495		
10-512-7020	REPAIRS/PATROL CARS	\$ 9,194	\$ 9,194	\$ 10,000	\$ 10,000	\$ 10,000		
10-512-7024	REPAIRS/RADIO/RADAR	\$ 1,458	\$ 1,458	\$ 1,500	\$ 1,500	\$ 2,000		
10-512-7030	REPAIRS/BLDG MAINT	\$ 3,800	\$ 3,800	\$ 5,000	\$ 5,000	\$ 5,500		

10-512-7036	SERV/MAINT AGREEMENTS	\$	9,629	\$	21,365	\$	18,000	\$	22,924	State Radio \$3,200; All Copy Products (overages) \$250; City Hall Copier \$60; All Copy Products (annual) \$1,500; PMI \$695; Mach/Tracs \$1,000; Central Square/Tritech \$3,800; Bizco Firewall Warranty \$2,200; Paper Tiger \$210; Body Cam annual plan \$9,000; Server Warranty Renewal \$2,000; Veeam \$809	
10-512-7042	DUES/MBRSP/TRN/MILEAGE	\$	1,493	\$	2,000	\$	2,000	\$	2,500		
10-512-7043	BASIC TRAINING EXPENSE	\$	2,500	\$	6,000	\$	-	\$	6,000		
10-512-7044	Officer Training	\$	6,690	\$	10,500	\$	10,500	\$	10,500		
10-512-7045	TESTING	\$	-	\$	4,000	\$	-	\$	4,000		
10-512-7049	UNIFORMS	\$	6,234	\$	6,400	\$	6,400	\$	6,400		
10-512-7050	FIREARMS TRAINING	\$	3,401	\$	3,500	\$	3,500	\$	4,000		
10-512-7051	VETERINARIAN/DOG IMPOUND	\$	720	\$	1,000	\$	1,000	\$	900		
10-512-7053	INFO TECHNOLOGY	\$	21,325	\$	28,545	\$	25,000	\$	24,556	BIZCO \$6,604; Caselle \$4,952; BIZCO Server Upgrade \$9,700; Training Laptop \$1,500; 48 Port Switch \$1,800	
10-512-7059	COMMUNITY TEXT SYSTEM	\$	160	\$	347	\$	347	\$	347		
10-512-7060	MISCELLANEOUS	\$	10,297	\$	15,460	\$	12,500	\$	15,000	TLO \$900	
10-512-7062	PUBLIC RELATIONS	\$	1,994	\$	1,750	\$	1,750	\$	2,000		
10-512-7063	PROSECUTION AGR-CO ATTO	\$	-	\$	4,000	\$	4,000	\$	4,000		
<b>Total</b>		\$	-	\$	<b>1,608,371</b>	\$	<b>1,776,873</b>	\$	<b>1,772,048</b>	\$	<b>1,881,504</b>
10-513-7090	E911 County Reimbursement	\$	282,085	\$	246,299	\$	246,299	\$	285,624		
<b>Total</b>		\$	-	\$	<b>282,085</b>	\$	<b>246,299</b>	\$	<b>246,299</b>	\$	<b>285,624</b>
<b>TOTAL POLICE OPERATING EXPENSE</b>											
		\$	-	\$	<b>1,890,456</b>	\$	<b>2,023,172</b>	\$	<b>2,018,347</b>	\$	<b>2,167,128</b>
10-512-7080	FIXED ASSETS	\$	75,347	\$	175,300	\$	164,970	\$	82,400	Building Exterior \$12,500; Patrol Vehicle \$55,000; Tasers \$11,900; Radar Unit \$3,000	
<b>TOTAL POLICE CIP</b>		\$	-	\$	<b>75,347</b>	\$	<b>175,300</b>	\$	<b>164,970</b>	\$	<b>82,400</b>
<b>TOTAL POLICE EXPENSE + C.I.P.</b>											
		\$	-	\$	<b>1,965,803</b>	\$	<b>2,198,472</b>	\$	<b>2,183,317</b>	\$	<b>2,249,528</b>
<b>TOTAL POLICE</b>											
		\$	-	\$	<b>(1,960,684)</b>	\$	<b>(2,191,822)</b>	\$	<b>(2,178,617)</b>	\$	<b>(2,242,728)</b>

2025/2026  
RAIL CAMPUS

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Comments
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-525-4600	LAND SALES		\$ -	\$ -	\$ -	\$ -	
10-525-4610	REV-GRANTS		\$ -	\$ -	\$ -	\$ -	
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL RAIL CAMPUS REVENUE</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
10-526-7025	ADMINISTRATIVE		\$ 4,244	\$ 1,000	\$ -	\$ 1,000	
10-526-7028	ENGINEERING/CONSULTING		\$ 42,383	\$ 10,000	\$ 17,945	\$ 10,000	
<b>Total</b>		\$ -	\$ 46,627	\$ 11,000	\$ 17,945	\$ 11,000	
<b>TOTAL RAIL CAMPUS EXPENSE + C.I.P.</b>		\$ -	\$ 46,627	\$ 11,000	\$ 17,945	\$ 11,000	
<b>TOTAL RAIL CAMPUS</b>		\$ -	\$ (46,627)	\$ (11,000)	\$ (17,945)	\$ (11,000)	

**2025/2026  
RECYCLING**

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Fiscal Yr 25/26 Budget
					Estimated Ending Balance		
10-661-4999	RECYCLING-REV-GRANTS		\$ 1,871	\$ 1,500	\$ 1,153		\$ 1,500
10-661-5800	RECYCLING-REVENUES		\$ 4,742	\$ 4,000	\$ 528		\$ 500
10-661-5802	Recycling Grants Revenue		\$ -	\$ -	\$ -		\$ 1,500
<b>Total</b>		<b>\$ -</b>	<b>\$ 6,613</b>	<b>\$ 5,500</b>	<b>\$ 1,681</b>		<b>\$ 3,500</b>

25% Reimbursement of Processing Costs Acct 10-662-7035

<b>TOTAL RECYCLING REVENUE</b>	<b>\$ -</b>	<b>\$ 6,613</b>	<b>\$ 5,500</b>	<b>\$ 1,681</b>	<b>\$ 3,500</b>
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10-662-6001	SALARIES	\$ 15,216	\$ 18,467	\$ 16,078	\$ 19,813
10-662-6012	SOCIAL SECURITY	\$ 1,164	\$ 1,413	\$ 1,235	\$ 1,516
10-662-7006	INSURANCE/BONDS	\$ 2,328	\$ 2,610	\$ 2,944	\$ 3,267
10-662-7008	ADVERTISING/PROMOTION	\$ -	\$ -	\$ -	\$ -
10-662-7010	AUDIT/ACCOUNTING	\$ 88	\$ 101	\$ 79	\$ 24
10-662-7011	SUPPLIES	\$ 41	\$ 250	\$ -	\$ 250
10-662-7015	CITY USE UTILITIES	\$ 2,891	\$ 3,100	\$ 2,893	\$ 3,000
10-662-7016	TELEPHONE	\$ -	\$ -	\$ -	\$ -
10-662-7017	GARBAGE SERVICES	\$ 493	\$ 500	\$ 500	\$ 500
10-662-7020	EQUIPMENT REPAIRS	\$ -	\$ 1,000	\$ 5	\$ 1,000
10-662-7030	BLDGS/GRNDS UPKEEP	\$ 60	\$ 1,000	\$ 1,000	\$ 1,000
10-662-7035	PROCESSING COSTS	\$ 5,542	\$ 6,000	\$ 8,849	\$ 6,000
10-662-7042	DUES/MBRSP/TRN/MI	\$ -	\$ -	\$ 1	\$ 1
10-662-7053	INFO TECHNOLOGY	\$ 321	\$ 368	\$ 323	\$ 306
10-662-7059	COMMUNITY TEXT SYSTEM	\$ -	\$ -	\$ -	\$ -
10-662-7060	MISCELLANEOUS	\$ -	\$ 250	\$ 250	\$ 250

AMGL \$24

BIZCO \$190; Email Migration/Server \$29; Caselle \$87

<b>TOTAL RECYCLING OPERATING EXPENSE</b>	<b>\$ -</b>	<b>\$ 28,143</b>	<b>\$ 35,059</b>	<b>\$ 34,157</b>	<b>\$ 36,926</b>
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10-662-7080	FIXED ASSETS	\$ -	\$ -	\$ 3,235	\$ -
<b>TOTAL RECYCLING CIP</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,235</b>	<b>\$ -</b>

<b>TOTAL RECYCLING EXPENSE + C.I.P.</b>	<b>\$ -</b>	<b>\$ 28,143</b>	<b>\$ 35,059</b>	<b>\$ 37,392</b>	<b>\$ 36,926</b>
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TOTAL RECYCLING	\$	-	\$	(21,530)	\$	(29,559)	\$	(35,711)	\$	(33,426)
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2025/2026  
SENIOR SHUTTLE

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25	
					Estimated Ending Balance	Fiscal Yr 25/26 Budget
10-658-5700	SENIOR SHUTTLE-REVENUE		\$ 4,460	\$ 4,600	\$ 3,500	\$ 4,600
<b>Total</b>		\$ -	\$ 4,460	\$ 4,600	\$ 3,500	\$ 4,600
<hr/>						
<b>TOTAL SENIOR SHUTTLE REVENUE</b>		\$ -	\$ 4,460	\$ 4,600	\$ 3,500	\$ 4,600
<hr/>						
10-659-7006	INSURANCE/BONDS		\$ 1,106	\$ 1,258	\$ 1,207	\$ 1,633
10-659-7011	SUPPLIES/FUEL		\$ 1,615	\$ 2,200	\$ 1,800	\$ 2,200
10-659-7016	TELEPHONE		\$ 584	\$ 780	\$ 475	\$ 504
10-659-7020	REPAIRS		\$ 983	\$ 500	\$ 900	\$ 500
<b>TOTAL SENIOR SHUTTLE OPERATING EXPENSE</b>		\$ -	\$ 4,287	\$ 4,738	\$ 4,382	\$ 4,837
<hr/>						
FIXED ASSETS					0	0
<b>TOTAL SENIOR SHUTTLE CIP</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<hr/>						
<b>TOTAL SENIOR SHUTTLE EXPENSE + C.I.P.</b>		\$ -	\$ 4,287	\$ 4,738	\$ 4,382	\$ 4,837
<hr/>						
<b>TOTAL SENIOR SHUTTLE</b>		\$ -	\$ 172	\$ (138)	\$ (882)	\$ (237)

2025/2026  
SENIOR CENTER

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25					Comments
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-655-5600	REV-MEALS/CLIENT		\$ 28,289	\$ 26,000	\$ 30,000	\$ 26,000	
10-655-5610	REV-BLDG USER FEE		\$ 4,200	\$ 3,000	\$ 4,000	\$ 3,000	
10-655-5615	REV-USDA REIMB		\$ 5,809	\$ 5,000	\$ 4,800	\$ 5,000	
10-655-5620	REV-TITLE 20 REIM		\$ 2,917	\$ 2,500	\$ 1,700	\$ 2,500	
10-655-5625	GRANTS		\$ -	\$ 35,000	\$ 9,646	\$ 91,000	Offset - 10-656-7063
10-655-5630	REV-DONATIONS/FUN		\$ 22,007	\$ 20,000	\$ 26,500	\$ 20,000	
10-655-5635	REV-AGING PARTNER		\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	
10-655-5640	REV-NON-OPERATING		\$ 16,994	\$ -	\$ -	\$ -	
10-655-5645	INSURANCE PROCEEDS		\$ -	\$ -	\$ -	\$ -	
<b>Total</b>		<b>\$ -</b>	<b>\$ 86,716</b>	<b>\$ 98,000</b>	<b>\$ 83,146</b>	<b>\$ 154,000</b>	
<b>TOTAL SENIOR CENTER REVENUE</b>		<b>\$ -</b>	<b>\$ 86,716</b>	<b>\$ 98,000</b>	<b>\$ 83,146</b>	<b>\$ 154,000</b>	
10-656-6001	SALARIES		\$ 51,326	\$ 55,034	\$ 54,956	\$ 56,662	
10-656-6012	SOCIAL SECURITY		\$ 3,683	\$ 4,211	\$ 3,808	\$ 4,335	
10-656-6014	GROUP INSURANCE		\$ 22,575	\$ 27,872	\$ 26,972	\$ 29,135	
10-656-6015	RETIREMENT		\$ 2,341	\$ 3,302	\$ 3,002	\$ 3,400	
10-656-7359	Wellness Incentive		\$ -	\$ -	\$ -	\$ 540	Wellness \$540
10-656-7006	INSURANCE/BONDS		\$ 5,473	\$ 6,138	\$ 6,769	\$ 7,741	
10-656-7007	MEAL SUPPLIES		\$ 4,968	\$ 6,000	\$ 7,754	\$ 8,000	
10-656-7008	JANITOR SERVICE		\$ 4,150	\$ 4,500	\$ 7,426	\$ 5,000	Contracted Janitor
10-656-7010	AUDIT/ACCOUNTING		\$ 177	\$ 202	\$ 158	\$ 157	AMGL \$157
10-656-7011	SUPP/POST/FRT		\$ 2,100	\$ 2,700	\$ 2,700	\$ 3,000	
10-656-7015	CITY USE UTILITIES		\$ 8,634	\$ 8,000	\$ 8,000	\$ 8,000	
10-656-7016	TELEPHONE		\$ 1,261	\$ 891	\$ 1,475	\$ 890	Cell Phone Reimb \$360; Allo \$531
10-656-7017	GARBAGE SERVICE		\$ 494	\$ 500	\$ 500	\$ 500	
10-656-7019	NATURAL GAS		\$ 2,191	\$ 3,000	\$ 3,000	\$ 3,000	
10-656-7020	REPAIRS		\$ 1,968	\$ 3,000	\$ 3,000	\$ 3,000	
10-656-7025	EQUIPMENT		\$ 280	\$ 2,000	\$ 2,000	\$ 2,000	
10-656-7030	BLDG/GRNDS UPKEEP		\$ 61,157	\$ 2,000	\$ 3,000	\$ 2,000	
10-656-7036	SERV/MAINT CONTRACT		\$ 3,577	\$ 3,500	\$ 2,000	\$ 1,400	Refrigeration Maint \$900; Kitchen Hood Inspect \$300; Fire Sprinkler \$200
10-656-7042	DUES/MBRSP/TRN/MI		\$ 129	\$ 130	\$ 61	\$ 130	
10-656-7050	FUND-RAISING SUPPLIES		\$ 7,302	\$ 7,500	\$ 7,500	\$ 7,500	

10-656-7053	INFO TECHNOLOGY	\$	1,741	\$	1,261	\$	2,000		Bizco \$758; Caselle \$274		
10-656-7059	COMMUNITY TEXT SYSTEM	\$	-	\$	-	\$	-	\$	-		
10-656-7060	MISCELLANEOUS	\$	455	\$	1,040	\$	1,040	\$	1,040		
10-656-7061	PROGRAMS	\$	3,010	\$	4,000	\$	4,000	\$	5,000		
10-656-7063	Grants	\$	9,646	\$	35,000	\$	-	\$	91,000		
10-656-7070	MEALS CONTRACT	\$	39,730	\$	45,200	\$	45,000	\$	49,000		
<b>TOTAL SENIOR CENTER OPERATING EXPENSE</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>238,367</b>	<b>\$</b>	<b>226,981</b>	<b>\$</b>	<b>196,121</b>	<b>\$</b>	<b>292,429</b>
10-656-7080	FIXED ASSETS	\$	-	\$	-	\$	-	\$	-		
<b>TOTAL SENIOR CENTER CIP</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>TOTAL SENIOR CENTER EXPENSE + C.I.P.</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>238,367</b>	<b>\$</b>	<b>226,981</b>	<b>\$</b>	<b>196,121</b>	<b>\$</b>	<b>292,429</b>
<b>TOTAL SENIOR CENTER</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(151,651)</b>	<b>\$</b>	<b>(128,981)</b>	<b>\$</b>	<b>(112,975)</b>	<b>\$</b>	<b>(138,429)</b>

Flooring Replacement \$70,000; Sanitary Sewer \$21,000

2025/2026  
STREET

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 24/25									
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance	Fiscal Yr 25/26 Budget					
30-521-4400	Highway Allocation	\$	975,716	\$	1,014,100	\$	1,078,826	\$	974,595		
30-521-4401	Maintenance Agreement	\$	21,866	\$	21,866	\$	21,866	\$	21,866		
30-521-4500	Incentive Payment	\$	6,000	\$	6,000	\$	6,000	\$	6,000		
30-521-4600	MISC SALES/SERVICES	\$	1,914	\$	2,000	\$	1,100	\$	2,000		
30-521-4609	Woodchip Sales	\$	40	\$	100	\$	190	\$	100		
30-521-4800	Sales Tax Motor Vehicle	\$	423,325	\$	300,000	\$	346,000	\$	310,000		
30-521-4810	State Motor Veh Fee	\$	70,552	\$	60,000	\$	65,581	\$	60,000		
30-521-4900	Non Operating	\$	33,940	\$	10,000	\$	42,059	\$	10,000		
30-521-4910	Grants	\$	-	\$	1,583,000	\$	-	\$	1,583,000	Worthman Extension: EOP Grant \$583,000; CDBG \$1,000,000	
30-521-4920	Insurance Proceeds	\$	-	\$	-	\$	-	\$	-		
30-521-4999	STREET-REV-CONSTRUCTION	\$	-	\$	2,000,000	\$	-	\$	2,000,000		
30-521-4901	Transfer from General Fund	\$	-	\$	1,000,000	\$	1,000,000	\$	-	Transfer from General - 10-502-7095	
<b>Total</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,533,351</b>	<b>\$</b>	<b>5,997,066</b>	<b>\$</b>	<b>2,561,622</b>	<b>\$</b>	<b>4,967,561</b>
30-523-5110	Interest	\$	31	\$	-	\$	4	\$	4		
30-523-5210	St NE Roads	\$	186,841	\$	178,510	\$	178,511	\$	184,598	Offset 30-524-7521 - STP \$184,598	
30-523-5220	Bridge NE Roads	\$	8,244	\$	11,918	\$	11,918	\$	12,805	Bridge \$12,805	
<b>Total</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>195,116</b>	<b>\$</b>	<b>190,428</b>	<b>\$</b>	<b>190,433</b>	<b>\$</b>	<b>197,407</b>

<b>TOTAL STREET REVENUE</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,728,467</b>	<b>\$</b>	<b>6,187,494</b>	<b>\$</b>	<b>2,752,055</b>	<b>\$</b>	<b>5,164,968</b>
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30-522-6001	Salaries	\$	367,107	\$	414,735	\$	377,087	\$	434,360	
30-522-6003	Overtime	\$	17,595	\$	16,633	\$	13,798	\$	17,384	
30-522-6010	Taxes	\$	-	\$	-	\$	-	\$	-	
30-522-6012	Social Security	\$	27,495	\$	33,000	\$	29,476	\$	34,559	
30-522-6014	Group Insurance	\$	88,514	\$	106,711	\$	76,446	\$	95,646	
30-522-6015	Retirement	\$	14,305	\$	23,084	\$	17,955	\$	24,199	
30-522-7359	Wellness Incentive	\$	-	\$	3,240	\$	12	\$	3,240	
30-522-7006	Insurance Bonds	\$	51,220	\$	55,719	\$	61,049	\$	72,082	
30-522-7007	Maintenance Supplies	\$	61,722	\$	85,000	\$	75,000	\$	85,000	Tools, Cold Patch, Sand, Supplies
30-522-7010	Audit/Accounting	\$	1,768	\$	2,015	\$	1,574	\$	6,465	AMGL \$2,015
30-522-7011	Office Supplies	\$	160	\$	500	\$	500	\$	500	
30-522-7012	Gasoline	\$	35,251	\$	43,000	\$	35,000	\$	43,000	
30-522-7015	City Use Utilities	\$	30,500	\$	33,000	\$	31,556	\$	33,000	
30-522-7016	Telephone	\$	4,180	\$	3,775	\$	3,970	\$	3,775	Cell Phone \$2,160; Verizon \$960; Tracfone \$415; Time Warner \$240
30-522-7017	Garbage Service	\$	-	\$	495	\$	495	\$	495	

30-522-7020	Equipment Repair	\$ 38,968	\$ 45,000	\$ 50,000	\$ 45,000	
30-522-7030	Bldgs/Grounds	\$ 50,679	\$ 8,000	\$ 11,312	\$ 8,000	Hauling Burn Pile Ash \$6,000
30-522-7036	Maintenance Agreement	\$ 4,680	\$ 4,640	\$ 4,347	\$ 4,640	Janitorial \$4,220; City Hall/ Muni Bldg Copier \$420
30-522-7042	Dues/MBRSP/TRN	\$ 1,015	\$ 1,500	\$ 1,000	\$ 1,000	
30-522-7053	Info Technology	\$ 9,828	\$ 9,394	\$ 7,855	\$ 6,735	BIZCO \$3,032; Agenda/Sparqdata \$738; Caselle \$1,965; Bob Miers new Desktop Computer \$1,000
30-522-7057	Interest Payments	\$ -	\$ -	\$ -	\$ -	
30-522-7058	Principle Payments	\$ -	\$ -	\$ -	\$ -	
30-522-7059	Community Text System	\$ 160	\$ -	\$ -	\$ -	
30-522-7060	Miscellaneous	\$ 25,535	\$ 6,000	\$ 2,459	\$ 6,000	BNSF Pump House Lease \$2,400;
30-522-7093	Bond Interest	\$ -	\$ -	\$ -	\$ -	
30-522-7099	Capital Construction	\$ -	\$ -	\$ -	\$ -	
30-524-7521	Street Funds Expense	\$ 186,841	\$ 178,510	\$ 178,511	\$ 184,598	Transfer to Debt Service for Street Projects (Offset 30-523-5210)
30-524-7522	STP Bridge Fund Exp	\$ -	\$ 11,918	\$ -	\$ -	Biennial Bridge Inspection \$5,000
30-524-7995	Transfer Out	\$ -	\$ -	\$ -	\$ -	
<b>Total</b>		<b>\$ -</b>	<b>\$ 1,017,526</b>	<b>\$ 1,085,869</b>	<b>\$ 979,402</b>	<b>\$ 1,109,678</b>
10-615-7001	TREE BOARD-PLANTING PROGRAM	\$ 4,300	\$ 12,500	\$ 2,100	\$ 12,500	Emerald Ash Borer \$10,000
10-615-7011	Supp/Postage/Freight	\$ -	\$ -	\$ -	\$ -	
<b>Total</b>		<b>\$ -</b>	<b>\$ 4,300</b>	<b>\$ 12,500</b>	<b>\$ 2,100</b>	<b>\$ 12,500</b>
<b>TOTAL STREET OPERATING EXPENSE</b>		<b>\$ -</b>	<b>\$ 1,021,825</b>	<b>\$ 1,098,369</b>	<b>\$ 981,502</b>	<b>\$ 1,122,178</b>
30-522-7080	Fixed Assets	\$ 297,691	\$ 171,245	\$ 164,794	\$ 348,000	
30-522-7052	Capital Improvement	\$ 4,069,618	\$ 5,706,476	\$ 1,338,911	\$ 4,635,411	
<b>TOTAL STREET CIP</b>		<b>\$ -</b>	<b>\$ 4,367,309</b>	<b>\$ 5,877,721</b>	<b>\$ 1,503,705</b>	<b>\$ 4,983,411</b>
<b>TOTAL STREET EXPENSE + C.I.P.</b>		<b>\$ -</b>	<b>\$ 5,389,134</b>	<b>\$ 6,976,090</b>	<b>\$ 2,485,207</b>	<b>\$ 6,105,589</b>
<b>TOTAL STREET</b>		<b>\$ -</b>	<b>\$ (3,660,667)</b>	<b>\$ (788,596)</b>	<b>\$ 266,849</b>	<b>\$ (940,622)</b>

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TAX INCREMENT FINANCING

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Fiscal Yr 25/26 Budget
					Estimated Ending Balance		
70-731-4101	TAX INC FIN-REV-KACH 640/644	\$ 1,475	\$ 1,475	\$ 3,951	\$ -	\$ -	
70-731-4102	TAX INC FIN-REV-SCOOTER/GH COF	\$ 4,051	\$ 4,051	\$ 4,710	\$ -	\$ -	
70-731-4103	TAX INC FIN-REV-LAVANDER'S LLC	\$ 7,884	\$ 7,884	\$ 8,074	\$ -	\$ -	
70-731-4105	TAX INC FIN-REV-OLD TOWN SQR	\$ 1,618	\$ 1,618	\$ 4,557	\$ -	\$ -	
70-731-4106	TAX INC FIN-REV-PLEX PH 2	\$ 17,657	\$ 17,657	\$ 8,334	\$ 4,246	\$ -	
70-731-4107	TAX INC FIN-REV-IRONHIDE	\$ 18,440	\$ 18,440	\$ 5,343	\$ -	\$ -	
70-731-4109	TAX INC FIN-REV-14TIN, LLC	\$ -	\$ -	\$ 1,000	\$ -	\$ -	
70-731-4111	TAX INC FIN-REV-SFD OPCO LLC	\$ -	\$ -	\$ 9,000	\$ -	\$ -	
70-731-4113	TAX INC FIN-REV-SCCDP DAYCARE	\$ 432	\$ 432	\$ -	\$ -	\$ -	
70-731-4114	TAX INC FINC-REV-FOCUS PROPERT	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	
70-731-4115	TAX INC FINC-REV-MEYCO HOLDING	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	
70-731-4116	TAX INC FINC-REV-DOUGS HEATAIR	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	
70-731-4171	TAX INC FIN-REV-PROG SHEET MT	\$ 6,381	\$ 6,381	\$ 3,738	\$ -	\$ -	
70-731-4172	TAX INC FIN-REV-SPORTS EXPRES	\$ 6,021	\$ 6,021	\$ 2,518	\$ -	\$ -	
70-731-4173	TAX INC FIN-REV-SEW HOTEL GRO	\$ 52,729	\$ 52,729	\$ 39,078	\$ 5,030	\$ -	
70-731-4174	TAX INC FIN-REV-B&M SEED LLC	\$ 3,728	\$ 3,728	\$ 5,428	\$ -	\$ -	
70-731-4175	TAX INC FIN-REV-JONES BANK	\$ 16,051	\$ 16,051	\$ 16,050	\$ -	\$ -	
70-731-4176	TAX INC FIN-REV-JONES INSURANC	\$ 9,293	\$ 9,293	\$ 6,575	\$ -	\$ -	
70-731-4177	TAX INC FIN-REV-PEEK PROP	\$ 2,667	\$ 2,667	\$ 2,493	\$ 1,194	\$ -	
70-731-4180	TAX INC FIN-REV-CNG INC	\$ 128,454	\$ 128,454	\$ 133,272	\$ -	\$ -	
70-731-4181	TAX INC FIN-REV-LINDNER REDEVE	\$ 7,052	\$ 7,052	\$ 7,385	\$ 3,522	\$ -	
70-731-4184	TAX INC FIN-REV-TWO CRKS HLDGS	\$ 204	\$ 204	\$ 5,603	\$ 528	\$ -	
70-731-4186	TAX INC FIN-REV-TWO CRKS-ST/WH	\$ 2,083	\$ 2,083	\$ 2,611	\$ -	\$ -	
70-731-4187	TAX INC FIN-REV-BUGEATERS-GOKI	\$ 11,542	\$ 11,542	\$ 15,168	\$ 3,626	\$ -	
70-731-4188	TAX INC FIN-REV-BRADFORD CENTE	\$ 4,036	\$ 4,036	\$ 4,636	\$ -	\$ -	
70-731-4189	TIF APPLICATIONS	\$ -	\$ -	\$ 25,000	\$ 9,752	\$ 10,000	
70-731-4192	TAX INC FIN-REV-KACH 139	\$ -	\$ -	\$ 3,704	\$ -	\$ -	
70-731-4194	TIF INC FIN-REV-PLEX HOMES LLC	\$ 19,882	\$ 19,882	\$ 17,670	\$ 3,105	\$ -	
70-731-4195	TAX INC FIN-REV-SCOULAR CO	\$ 341,213	\$ 341,213	\$ 260,000	\$ -	\$ -	



70-732-7807	TAX INC FIN-EXP-BOTT Rock PRIN	\$	-	\$	-	\$	277	\$	-
70-732-7808	TAX INC FIN-EXP-BOTT RockINT	\$	-	\$	-	\$	1,817	\$	-
70-732-7809	TAX INC FIN-EXP-TWO CRKS-PRIN	\$	4,048	\$	3,392	\$	2,949	\$	-
70-732-7810	TAX INC FIN-EXP-TWO CRKS-INT	\$	1,697	\$	2,211	\$	1,767	\$	-
70-732-7812	TAX INC FIN-EXP-TWO CK-SW-PRIN	\$	1,254	\$	1,304	\$	1,167	\$	-
70-732-7813	TAX INC FIN-EXP-TWO CK-SW-INT	\$	829	\$	1,307	\$	444	\$	-
70-732-7815	TAX INC FIN-EXP-BGTRS-GK-PRIN	\$	7,957	\$	8,239	\$	8,076	\$	-
70-732-7816	TAX INC FIN-EXP-BGRES-GK-INT	\$	3,585	\$	6,929	\$	5,069	\$	-
70-732-7817	TAX INC FIN-EXP-BRDFD CT-PRIN	\$	4,068	\$	2,938	\$	-	\$	-
70-732-7818	TAX INC FIN-EXP-BRDFRD CT-INT	\$	2,041	\$	1,698	\$	-	\$	-
70-732-7819	TAX INC FIN-EXP-KACH-PRIN	\$	-	\$	1,766	\$	-	\$	-
70-732-7820	TAX INC FIN-EXP-KACH-INT	\$	-	\$	1,938	\$	-	\$	-
70-732-7823	TAX INC FIN-EXP-PLEX HOME-PRIN	\$	23,347	\$	17,670	\$	1,257	\$	-
70-732-7824	TAX INC FIN-EXP-PLEX HOMES-INT	\$	5,723	\$	-	\$	1,847	\$	-
70-732-7825	TAX INC FIN-EXP-SCOULAR-PRIN	\$	341,213	\$	260,000	\$	-	\$	-
70-732-7827	TAX INC FIN-EXP-GREEN FUT-PRIN	\$	13,720	\$	10,000	\$	-	\$	-
70-732-7828	TAX INC FIN-EXP-GREEN FUT-INT	\$	2,231	\$	-	\$	-	\$	-
70-732-7829	TAX INC FIN-EXP-ELSE&BURG-PRIN	\$	4,872	\$	5,807	\$	-	\$	-
70-732-7831	TAX INC FIN-EXP-DAIRY QN-PRIN	\$	14,691	\$	7,651	\$	-	\$	-
70-732-7833	TAX INC FIN-EXP-ALPS DOG-PRIN	\$	600	\$	2,034	\$	2,419	\$	-
70-732-7834	TAX INC FIN-EXP-ALPS DOG-INT	\$	-	\$	-	\$	2,544	\$	-
70-732-7835	TAX INC FIN-EXP-KACH/ROBERT-PR	\$	-	\$	819	\$	-	\$	-
70-732-7836	TAX INC FIN-EXP-KACH/ROBERT-IN	\$	-	\$	-	\$	713	\$	-
70-732-7837	TAX INC FIN-EXP-KACH640/644-PR	\$	-	\$	1,955	\$	-	\$	-
70-732-7838	TAX INC FIN-EXP-KACH640/644-IN	\$	1,475	\$	1,996	\$	3,640	\$	-
70-732-7839	TAX INC FIN-EXP-SCOOTER/GH PRI	\$	4,051	\$	4,710	\$	-	\$	-
70-732-7841	TAX INC FIN-EXP-LAVANDER-PRIN	\$	280	\$	8,074	\$	5,880	\$	-
70-732-7842	TAX INC FIN-EXP-LAVANDER-INT	\$	7,604	\$	-	\$	-	\$	-
70-732-7845	TAX INC FIN-EXP-OLD TOWN-PRIN	\$	1,618	\$	4,557	\$	1,403	\$	-
70-732-7847	TAX INC FIN-EXP-PLEX PH 2-PRIN	\$	16,346	\$	8,334	\$	2,442	\$	-
70-732-7848	TAX INC FIN-EXP-PLEX PH 2-INT	\$	5,618	\$	-	\$	1,803	\$	-
70-732-7869	TAX INC FIN-EXP-IRONHIDE-PRIN	\$	-	\$	2,368	\$	-	\$	-
70-732-7870	TAX INC FIN-EXP-IRONHIDE-INT	\$	18,440	\$	2,975	\$	8,821	\$	-
70-732-7872	TAX INC FIN-EXP-PLEX PH 3-PRIN	\$	11,543	\$	-	\$	11,822	\$	-

70-732-7873	TAX INC FIN-EXP-PLEX PH 3-INT	\$	22,314	\$	-	\$	6,950	\$	-
70-732-7874	TAX INC FIN-EXP-14TIN, LLC	\$	-	\$	1,000	\$	-	\$	-
70-732-7880	TAX INC FIN-EXP-SFD OPCO LLC	\$	-	\$	9,000	\$	-	\$	-
70-732-7886	TAX INC FIN-EXP-SCCDP DAYCARE	\$	1,082	\$	-	\$	-	\$	-
70-732-7889	TAX INC FIN-FUTURE APPLICATION	\$	(76,466)	\$	25,000	\$	-	\$	-
70-732-7890	TAX INC FIN-EXP-FOCUS PROPRTI	\$	8,500	\$	-	\$	653	\$	-
70-732-7891	TIF CITY ADMINISTRATION	\$	-	\$	10,000	\$	-	\$	-
70-732-7892	TAX INC FIN-EXP-MEYCO HOLDINGS	\$	6,300	\$	-	\$	653	\$	-
70-732-7898	TAX INC FIN-EXP-360 PROPERTIES	\$	5,700	\$	-	\$	-	\$	-
70-732-7970	TAX INC FIN-EXP-GRIMES-PRIN	\$	5,264	\$	2,291	\$	-	\$	-
70-732-7980	TAX INC FIN-EXP-GRIMES-INT	\$	493	\$	1,138	\$	12	\$	-
70-732-8034	TAX INC FIN-EXP-ALPS DOG-INT	\$	4,403	\$	2,556	\$	-	\$	-
70-732-8036	TAX INC FIN-EXP-KACH/ROBERT-IN	\$	2,401	\$	837	\$	713	\$	-
70-732-8070	TAX INC FIN-EXP-BOTT ROCK-PRIN	\$	2,127	\$	8,027	\$	-	\$	-
70-732-8080	TAX INC FIN-EXP-BOTT ROCK-INT	\$	2,604	\$	5,348	\$	1,817	\$	-
<b>Total</b>		\$	-	\$	<b>767,541</b>	\$	<b>696,706</b>	\$	<b>701,804</b>
									<b>705,000</b>

<b>TOTAL TAX INCREMENT</b>	<b>FINANCING OPERATING EXPENSE</b>	\$	-	\$	<b>767,541</b>	\$	<b>696,706</b>	\$	<b>701,804</b>	\$	<b>705,000</b>
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<b>TOTAL TAX INCREMENT FINANCING</b>		\$	-	\$	<b>(12,881)</b>	\$	<b>(53,800)</b>	\$	<b>56,211</b>	\$	<b>34,000</b>
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2025/2026  
WASTE WATER

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23	Fiscal Yr 23/24	Fiscal Yr 24/25	Fiscal Yr 24/25	Fiscal Yr 25/26	Comments
		Actual	Actuals	Budget	Estimated Ending Balance	Budget	
60-401-4100	Sewer Customer Sales		\$ 2,509,616	\$ 2,744,188	\$ 2,917,185	\$ 2,826,514	3% rate increase
60-401-4104	MISC SALES/SERVICES		\$ 4,958	\$ 7,000	\$ 7,170	\$ 7,000	
60-401-4129	Penalty Charges		\$ 13,849	\$ 9,500	\$ 5,204	\$ 9,500	
60-401-4190	Non Operating		\$ 32,179	\$ 500	\$ -	\$ 500	
60-401-4191	Insurance Proceeds		\$ -	\$ -	\$ -	\$ -	
60-401-4193	NON-OPERATING INTEREST		\$ 37,897	\$ 15,000	\$ 44,309	\$ 20,000	
60-401-4195	Gain/Loss on Disposal		\$ -	\$ -	\$ -	\$ -	
60-401-4196	Sludge Field Cultivate		\$ 6,200	\$ 6,200	\$ 630	\$ -	
60-401-4450	Donations/Grants		\$ -	\$ -	\$ 50	\$ -	
60-401-4950	WWTW-REV-DONATIONS/GRANTS		\$ 908	\$ 25,000	\$ 1,459	\$ 25,000	
60-401-4999	WWTW Construction		\$ -	\$ 19,000,000	\$ -	\$ 22,500,000	SRF Funding for WWTP
<b>Total</b>		\$ -	\$ 2,605,607	\$ 21,807,388	\$ 2,976,007	\$ 25,388,514	
60-401-4144	Sinking Fund		\$ 580,000	\$ 930,000			
<b>Total</b>		\$ -	\$ 580,000	\$ 930,000	\$ -	\$ -	
<b>TOTAL WASTE WATER REVENUE</b>		\$ -	\$ 3,185,607	\$ 22,737,388	\$ 2,976,007	\$ 25,388,514	
60-410-7032	Plant/OM Controls		\$ -	\$ -	\$ -	\$ -	
60-411-6001	Salaries		\$ 259,656	\$ 282,537	\$ 282,236	\$ 297,706	
60-411-6003	Overtime		\$ 5,992	\$ 11,766	\$ 11,948	\$ 12,240	
60-411-6012	Social Security		\$ 19,478	\$ 22,515	\$ 21,347	\$ 23,711	
60-411-6014	Group Insurance		\$ 55,454	\$ 59,811	\$ 75,098	\$ 69,779	
60-411-6015	Retirement		\$ 11,210	\$ 16,027	\$ 16,446	\$ 16,913	
60-411-7359	WELLNESS INCENTIVE		\$ -	\$ 1,890	\$ 360	\$ 1,890	3.5 FT
60-411-7011	Lab Supplies		\$ 7,248	\$ 10,000	\$ 5,000	\$ 10,000	
60-411-7015	City Use Utilities		\$ 86,766	\$ 76,000	\$ 84,460	\$ 76,000	
60-411-7016	Telephone		\$ 3,197	\$ 3,070	\$ 3,253	\$ 3,070	Cell Phone \$1,260; US Cellular \$150; Spectrum \$360; Winstream \$1,300;
60-411-7019	Natural Gas		\$ -	\$ 500	\$ -	\$ -	
60-411-7022	Main Repairs/UpKeep		\$ 24,773	\$ 100,000	\$ 75,000	\$ 110,000	3" Moyno PD Pump \$20,000; UV Bulb Replacement \$38,000
60-411-7023	Pump/Plant/RE/Upkeep		\$ 13,450	\$ 103,000	\$ 75,000	\$ 103,000	Sewer Line Upgrades as Needed \$100,000
60-411-7030	Bldgs/Grounds		\$ 3,179	\$ 20,000	\$ 11,000	\$ 15,000	
60-411-7031	Sludge/Water Tests		\$ 38,248	\$ 16,000	\$ 35,000	\$ 37,000	
60-411-7036	Serv Maint Agreements		\$ -	\$ -	\$ -	\$ -	
60-411-7042	Dues/MBRSP/TRN		\$ 2,538	\$ 5,000	\$ 5,000	\$ 5,000	
60-411-7053	Info Technology		\$ 188	\$ 3,600	\$ 1,693	\$ 3,600	LogMeIn/GoToPro \$200; Computer Replacements (2) \$2,600

60-412-7011	Supplies/Freight/Uniforms	\$	7,181	\$	19,500	\$	12,000	\$	15,000		
60-412-7012	Gasoline	\$	7,234	\$	16,000	\$	6,638	\$	16,000		
60-412-7017	Garbage Service	\$	-	\$	495	\$	495	\$	495		
60-412-7020	Vehicle/EQ Repairs	\$	3,117	\$	10,000	\$	8,000	\$	10,000		
60-413-6001	Salaries	\$	161,593	\$	171,633	\$	160,523	\$	181,034		
60-413-6012	Social Security	\$	11,972	\$	13,130	\$	12,044	\$	13,850		
60-413-6014	Group Insurance	\$	19,731	\$	26,807	\$	30,634	\$	33,707		
60-413-6015	Retirement	\$	6,063	\$	10,298	\$	8,250	\$	10,863		
60-413-7359	WWTW-ADM-WELLNESS INCENTIVE	\$	-	\$	1,440	\$	263	\$	630		
60-413-7006	INSURANCE/BONDS	\$	56,215	\$	63,026	\$	69,270	\$	78,545		
60-413-7008	Consulting	\$	58,099	\$	74,554	\$	47,228	\$	73,678	City Engineer \$43,678; General Engineering \$30,000	
60-413-7010	Audit/Accounting	\$	3,744	\$	4,190	\$	3,395	\$	9,385	AMGL \$8,822; EMMA Reporting \$563	
60-413-7011	Office Supplies	\$	7,140	\$	10,000	\$	9,028	\$	10,000	City Hall Supplies \$2,539	
60-413-7036	Serv Maint Agreements	\$	480	\$	325	\$	400	\$	325	City Hall/ Muni Bldg Copier \$60; Pitney Bowes Meter Rent \$135; Pitney Bowes Annual Maint \$85; Paper Tiger Shredding \$45	
60-413-7040	Operation COST REI	\$	10,350	\$	12,000	\$	12,000	\$	12,000		
60-413-7042	Dues/Mbrsp/Trn	\$	12,372	\$	13,000	\$	12,308	\$	13,000		
60-413-7053	Info Technology	\$	17,224	\$	20,481	\$	23,611	\$	19,652	BIZCO \$9,095; Agenda Mgmt \$738; Last Mile \$960; City Hall Info Tech \$567; Caselle \$5,142; City Hall Firewall Replacement \$450; Waste Water Plant Firewall \$1,800; Brandon laptop \$900	
60-413-7059	Community Text System	\$	160	\$	693	\$	693	\$	693		
60-413-7060	Miscellaneous	\$	4,202	\$	4,000	\$	7,167	\$	4,000	(3) BNSF Agreements - \$2,100;	
60-413-7087	Tech/Software License	\$	738	\$	-	\$	-	\$	-		
60-413-7089	Franchise Fees	\$	-	\$	-	\$	-	\$	-		
60-413-7920	WWTW-ADM/BOND RESERVE EXPENSE	\$	-	\$	-	\$	-	\$	-		
60-413-7991	Depreciation Expense	\$	525,604	\$	-	\$	-	\$	-		
<b>TOTAL WASTE WATER OPERATING EXPENSE</b>		\$	-	\$	<b>1,444,597</b>	\$	<b>1,203,288</b>	\$	<b>1,126,789</b>	\$	<b>1,287,765</b>
60-413-7050	Donations/Grants	\$	-	\$	25,000	\$	-	\$	25,000		
<b>TOTAL WASTE WATER ADMIN EXPENSE</b>		\$	-	\$	<b>25,000</b>	\$	-	\$	<b>25,000</b>		
60-413-7092	Bond Principal	\$	11,609	\$	275,000	\$	275,000	\$	270,000		
60-413-7093	Bond Interest	\$	11,498	\$	22,193	\$	22,492	\$	20,105		
60-413-7094	Bond Fees	\$	-	\$	-	\$	-	\$	300		
<b>TOTAL WASTE WATER DEBT EXPENSE</b>		\$	-	\$	<b>23,107</b>	\$	<b>297,193</b>	\$	<b>297,492</b>	\$	<b>290,405</b>
<b>TOTAL WASTE WATER EXPENSE NOT INCLUDING CIP</b>		\$	-	\$	<b>1,467,704</b>	\$	<b>1,525,481</b>	\$	<b>1,424,281</b>	\$	<b>1,603,170</b>
60-411-7080	Fixed Assets	\$	23,247	\$	45,000	\$	22,707	\$	72,000		
60-411-7099	Capital Construction	\$	6,508	\$	10,550,993	\$	807,681	\$	22,882,500		

60-413-7085	Capital-Sinking Fund	\$	580,000	\$	930,000	\$	930,000	\$	-		
<b>TOTAL WASTE WATER CIP EXPENSE</b>		\$	-	\$	<b>609,755</b>	\$	<b>11,525,993</b>	\$	<b>1,760,389</b>	\$	<b>22,954,500</b>
<b>TOTAL WASTE WATER EXPENSE + C.I.P.</b>		\$	-	\$	<b>2,077,459</b>	\$	<b>13,051,474</b>	\$	<b>3,184,670</b>	\$	<b>24,557,670</b>
<b>TOTAL WASTE WATER</b>		\$	-	\$	<b>1,108,148</b>	\$	<b>9,685,914</b>	\$	<b>(208,663)</b>	\$	<b>830,844</b>

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9/30/2024

9/30/2025

WATER

Account	Title	Fiscal Yr 24/25				Comments	
		Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Estimated Ending Balance		Fiscal Yr 25/26 Budget
50-301-4300	Water Customer Sales		\$ 2,190,977	\$ 2,060,000	\$ 2,172,896	\$ 2,121,800	3% rate increase
50-301-4304	MISC SALES/SERVICES		\$ 27,883	\$ 22,000	\$ 48,693	\$ 22,000	
50-301-4329	Penalty Charges		\$ 10,080	\$ 9,000	\$ 8,090	\$ 9,000	
50-301-4350	Donations/Grants		\$ 1,762	\$ 300,000	\$ -	\$ 300,000	ARPA from Seward Co - \$300,000
50-301-4900	Non Operating		\$ 129,136	\$ 112,000	\$ 119,694	\$ 112,000	Tower Leases/Land Rent
50-301-4931	Insurance Proceeds		\$ -	\$ -	\$ -	\$ -	
50-301-4933	Non-Op Interest		\$ 73,318	\$ 50,000	\$ 48,437	\$ 25,000	
50-301-4999	CONSTRUCTION		\$ -	\$ 5,250,000	\$ -	\$ 5,250,000	SRF Loan for Water Tower Proceeds for Capital Projects (Offset 50-311-7099) \$4,000,000; Bond \$1,250,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 2,433,155</b>	<b>\$ 7,803,000</b>	<b>\$ 2,397,810</b>	<b>\$ 7,839,800</b>	
50-301-4384	Sinking Fund		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
<b>Total</b>		<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	

<b>TOTAL WATER REVENUE</b>	<b>\$ -</b>	<b>\$ 2,453,155</b>	<b>\$ 7,823,000</b>	<b>\$ 2,417,810</b>	<b>\$ 7,859,800</b>
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50-310-7030	Tower OM	\$ 1,276	\$ 17,000	\$ 15,000	\$ 27,000	
50-310-7031	Wells O&M	\$ 18,091	\$ 50,000	\$ 40,092	\$ 125,404	Well #3 rehab \$46,730 & #9 rehab \$28,674
50-310-7032	Plant/OM Controls	\$ 20,048	\$ 48,000	\$ 9,883	\$ 48,000	Cla Valves \$28,900
50-311-6001	Salaries	\$ 276,180	\$ 294,706	\$ 286,346	\$ 309,661	
50-311-6003	Overtime	\$ 7,770	\$ 6,836	\$ 11,579	\$ 7,161	
50-311-6010	Taxes	\$ -	\$ -	\$ -	\$ -	
50-311-6012	Social Security	\$ 20,459	\$ 23,068	\$ 21,991	\$ 24,237	
50-311-6014	Group Insurance	\$ 78,033	\$ 94,038	\$ 90,459	\$ 97,132	
50-311-6015	Retirement	\$ 11,964	\$ 16,757	\$ 16,072	\$ 17,631	
50-311-7359	WATER-PROD-WELLNESS INCENTIVE	\$ -	\$ 1,890	\$ 360	\$ 864	
50-311-7001	Capital-Work in Process	\$ -	\$ -	\$ 9,051	\$ -	
50-311-7007	System Upkeep	\$ 19,570	\$ 30,000	\$ 27,570	\$ 35,000	
50-311-7008	Lab SU Treatment	\$ 2,061	\$ 4,000	\$ 32,000	\$ 4,500	
50-311-7011	Chemicals-Treatment	\$ 26,079	\$ 28,000	\$ 28,000	\$ 30,000	
50-311-7015	City Use Utilities	\$ 152,468	\$ 155,000	\$ 140,288	\$ 155,000	

50-311-7016	Telephone	\$ 3,335	\$ 3,120	\$ 3,403	\$ 3,000	Cell Phone \$1,260; Windstream \$1,200; US Cellular \$300; Time Warner \$240: ALLO?
50-311-7017	Garbage Service	\$ -	\$ 500	\$ 500	\$ 500	
50-311-7019	Norris PPD	\$ 16,018	\$ 15,000	\$ 16,228	\$ 16,500	
50-311-7021	OM Repairs/UpKeep	\$ 9,749	\$ 55,000	\$ 5,000	\$ 55,000	
50-311-7022	Repair/UPK Cons Lin	\$ 76	\$ -	\$ -	\$ -	
50-311-7030	Bldgs/Grounds	\$ 3,602	\$ 11,000	\$ 7,000	\$ 11,000	
50-311-7031	Quality Tests	\$ 3,934	\$ 7,500	\$ 5,000	\$ 8,000	
50-311-7036	Serv Main Agreements	\$ 4,801	\$ 8,700	\$ 5,378	\$ 8,700	Metering Software Service \$8,100; Annual Drive-By Service \$600
50-311-7042	Dues/MBRSP/TRN	\$ 3,694	\$ 6,000	\$ 5,000	\$ 6,000	
50-311-7053	Info Technology	\$ 188	\$ 200	\$ 188	\$ 200	LogMeIn/GoToPro \$200
50-312-7011	Supplies/Freight/Uniforms	\$ 6,406	\$ 13,500	\$ 8,000	\$ 9,000	
50-312-7012	Gasoline	\$ 5,810	\$ 15,000	\$ 5,327	\$ 8,000	
50-312-7020	Vehicle/EQ Repairs	\$ 4,499	\$ 8,000	\$ 7,000	\$ 8,000	
50-313-4950	WATER-DONATIONS/GRANTS	\$ (950)	\$ -	\$ -		
50-313-6001	Salaries	\$ 185,580	\$ 198,845	\$ 188,297	\$ 209,071	
50-313-6010	Taxes	\$ -	\$ -	\$ -	\$ -	
50-313-6012	Social Security	\$ 14,070	\$ 15,212	\$ 14,287	\$ 15,994	
50-313-7359	WATER-ADM/OM-WELLNESS INCENTIV	\$ -	\$ 1,440	\$ 300	\$ 720	
50-313-6014	Group Insurance	\$ 23,855	\$ 32,353	\$ 33,877	\$ 39,841	
50-313-6015	Retirement	\$ 7,628	\$ 11,931	\$ 9,773	\$ 12,545	
50-313-7006	Insurance/Bonds	\$ 58,393	\$ 65,470	\$ 73,378	\$ 81,811	
50-313-7008	Consulting	\$ 58,099	\$ 64,554	\$ 47,229	\$ 63,678	City Engineer \$43,678; General Engineering \$20,000
50-313-7010	Audit/Accounting	\$ 3,391	\$ 3,787	\$ 3,082	\$ 10,717	AMGL \$10,154; EMMA Reporting \$563
50-313-7011	Office Supplies	\$ 10,496	\$ 14,000	\$ 10,685	\$ 14,000	City Hall Supplies \$2,359; Inventory Tags \$125
50-313-7036	Serv Maint Agreements	\$ 480	\$ 370	\$ 561	\$ 370	City Hall/ Muni Bldg Copier \$60; Pitney Bowes Meter Rent \$135; Pitney Bowes Annual Maint \$85; Paper Tiger Shredding \$90
50-313-7040	Operation COST REI	\$ 9,000	\$ 12,000	\$ 12,000	\$ 12,000	
50-313-7042	Dues/Mbrsp/Trn	\$ 12,303	\$ 12,420	\$ 12,306	\$ 12,420	
50-313-7050	Donations/Grants	\$ -	\$ -	\$ -	\$ -	
50-313-7053	Info Technology	\$ 14,116	\$ 18,025	\$ 20,003	\$ 17,169	BIZCO \$6,064; Email Migration/Server \$920; Agenda Mgmt \$738; City Hall Info Tech \$567; Caselle \$5,330; City Hall Firewall Replacement \$450; Brandon laptop \$900; Mattie Laptop \$2,200

50-313-7059	Community Text System	\$	160	\$	693	\$	693	\$	693		
50-313-7060	Miscellaneous	\$	3,564	\$	4,500	\$	2,716	\$	4,500	Airport ROW Agreement \$1,500; BNSF Easement \$1,200	
50-313-7085	Franchise Fees	\$	120,059	\$	112,200	\$	117,302	\$	115,566	5% Total Sales Less Donations & Grants: Offset 501.067	
50-313-7087	Tech Software License	\$	-	\$	-	\$	-	\$	-		
50-313-7991	Depreciation Expense	\$	466,622	\$	-	\$	-	\$	-		
<b>TOTAL WATER OPERATING EXPENSE</b>		\$	-	\$	<b>1,682,975</b>	\$	<b>1,480,615</b>	\$	<b>1,343,205</b>	\$	<b>1,626,586</b>
50-313-7086	Sinking Fund	\$	20,000	\$	20,000	\$	20,000	\$	20,000		
<b>TOTAL WATER ADMIN EXPENSE</b>		\$	-	\$	<b>20,000</b>	\$	<b>20,000</b>	\$	<b>20,000</b>	\$	<b>20,000</b>
50-313-7092	Bond Principal	\$	-	\$	330,000	\$	330,000	\$	335,000		
50-313-7093	Bond Interest	\$	30,779	\$	27,426	\$	27,426	\$	20,993		
50-313-7992	WATER-ADM-BOND RESERVE EXPENSE	\$	-	\$	-	\$	-	\$	-		
50-313-7094	Bond Fees	\$	-	\$	-	\$	-	\$	800		
<b>TOTAL WATER DEBT EXPENSE</b>		\$	-	\$	<b>30,779</b>	\$	<b>357,426</b>	\$	<b>357,426</b>	\$	<b>356,793</b>
<b>TOTAL WATER EXPENSE NOT INCLUDING CIP</b>		\$	-	\$	<b>1,733,755</b>	\$	<b>1,858,041</b>	\$	<b>1,720,631</b>	\$	<b>2,003,379</b>
50-311-7009	Work In Process	\$	39,459	\$	27,000	\$	-	\$	27,000		
50-311-7080	Fixed Assets	\$	23,247	\$	45,000	\$	22,708	\$	72,000		
50-311-7099	Capital-Construction	\$	40,000	\$	5,325,564	\$	3,080,918	\$	2,467,500		
<b>TOTAL WATER CIP EXPENSE</b>		\$	-	\$	<b>102,707</b>	\$	<b>5,397,564</b>	\$	<b>3,103,626</b>	\$	<b>2,566,500</b>
<b>TOTAL WATER EXPENSE + C.I.P.</b>		\$	-	\$	<b>1,836,461</b>	\$	<b>7,255,605</b>	\$	<b>4,824,256</b>	\$	<b>4,569,879</b>
<b>TOTAL WATER</b>		\$	-	\$	<b>616,694</b>	\$	<b>567,395</b>	\$	<b>(2,406,446)</b>	\$	<b>3,289,921</b>

2025/2026  
WELLNESS CENTER

9/30/2024 9/30/2025

Account	Title	Fiscal Yr 22/23 Actual	Fiscal Yr 23/24 Actuals	Fiscal Yr 24/25 Budget	Fiscal Yr 24/25		Comments
					Estimated Ending Balance	Fiscal Yr 25/26 Budget	
10-671-4302	WELLNESS-REV-DAILY FEES	\$ -	\$ -	\$ 6,500	\$ 15,000	\$ 20,000	
10-671-4303	WELLNESS-REV-BLDG RENTALS	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 10,000	
10-671-4304	WELLNESS-REV-LOCKER RENTALS	\$ -	\$ -	\$ 500	\$ 500	\$ 1,000	
10-671-4305	WELLNESS-REV-VENDING	\$ -	\$ -	\$ 500	\$ 500	\$ 2,500	
10-671-4306	WELLNESS-REV-FITNESS CLASS	\$ -	\$ -	\$ 7,500	\$ -	\$ -	
10-671-4307	WELLNESS-REV-SWIM LESSONS	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 14,000	
10-671-4308	WELLNESS-REV-CHILD WATCH	\$ -	\$ -	\$ 3,000	\$ 2,000	\$ 6,000	
10-671-4309	WELLNESS-REV-SUMMER PROGRAMS	\$ -	\$ -	\$ 10,000	\$ -	\$ 40,000	
10-671-4310	WELLNESS-REV-BEFORE/AFTER CARE	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 130,000	
10-671-4311	REV-INSURANCE PROGRAM	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 10,000	
10-671-4312	WELLNESS-REV-TOURNAMENTS	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
10-671-4701	WELLNESS-REV-MEMBERSHIPS	\$ -	\$ -	\$ 331,000	\$ 331,000	\$ 500,000	
10-671-4713	WELLNESS-REV-SPL EVENTS/ADS	\$ 13,145	\$ -	\$ 33,000	\$ 33,000	\$ 5,000	
10-671-4999	WELLNESS-REV-GRANTS	\$ -	\$ -	\$ 5,000	\$ -	\$ 150,000	Kruse family annual gift \$150,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 13,145</b>	<b>\$ 415,000</b>	<b>\$ 400,000</b>	<b>\$ 908,500</b>	

<b>TOTAL WELLNESS CENTER REVENUE</b>	<b>\$ -</b>	<b>\$ 13,145</b>	<b>\$ 415,000</b>	<b>\$ 400,000</b>	<b>\$ 908,500</b>
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10-672-6001	SALARIES	\$ 65,927	\$ 199,971	\$ 248,137	\$ 518,954
10-672-6003	Overtime	\$ -	\$ -	\$ 221	\$ -
10-672-6012	SOC SEC/FICA	\$ 4,636	\$ 15,298	\$ 18,918	\$ 39,700
10-672-6014	GROUP INS	\$ 15,223	\$ 71,009	\$ 30,218	\$ 44,593
10-672-6015	Retirement	\$ 1,652	\$ 7,540	\$ 3,933	\$ 13,634
10-672-7359	Wellness Incentive	\$ -	\$ -	\$ 1,710	\$ 4,860
10-672-7006	INSURANCE	\$ -	\$ 25,000	\$ 61,410	\$ 28,407
10-672-7008	ENG/CONSULTING	\$ -	\$ 1,500	\$ -	\$ 2,500
10-672-7009	SU/PF/FR	\$ -	\$ 13,000	\$ -	\$ -
10-672-7010	AUDIT/ACCTG	\$ -	\$ 1,000	\$ 781	\$ 281
10-672-7011	SUPPLIES	\$ -	\$ 13,000	\$ 20,000	\$ 26,000
10-672-7012	GAS/OIL	\$ -	\$ 10,000	\$ -	\$ 3,000
10-672-7013	CHEMICALS	\$ -	\$ -	\$ -	\$ 10,000

10-672-7015	CITY USE UTILS	\$	-	\$	37,500	\$	49,606	\$	60,000		
10-672-7016	TELEPHONE	\$	450	\$	1,000	\$	450	\$	360	Cell Phone Reimb \$1,080; ALLO free	
10-672-7017	GARBAGE	\$	-	\$	1,000	\$	474	\$	474		
10-672-7019	NATURAL GAS	\$	-	\$	6,000	\$	24,000	\$	22,000		
10-672-7020	REPAIRS	\$	-	\$	5,000	\$	-	\$	10,000		
10-672-7030	GROUNDS UPKEEP	\$	-	\$	1,000	\$	1,000	\$	2,000		
10-672-7036	MAINT AGREEMENT	\$	3,000	\$	1,000	\$	854	\$	2,000	Alarm \$630; Boiler Inspection \$50; City Hall Copier \$380	
10-672-7042	DUES/MBRSHP/TR/MI	\$	-	\$	1,100	\$	1,100	\$	2,500		
10-672-7053	INFO TECH	\$	-	\$	1,083	\$	8,300	\$	7,533	Caselle \$833; Capturepoint \$6,550; \$150 tablet for timekeeping	
10-672-7057	SPECIAL EVENTS	\$	6,532	\$	-	\$	5,500	\$	6,000		
10-672-7060	MISC SUMMARY	\$	19	\$	3,000	\$	3,000	\$	3,000		
<b>TOTAL WELLNESS CENTER OPERATING EXPENSE</b>		\$	-	\$	<b>97,439</b>	\$	<b>415,001</b>	\$	<b>479,612</b>	\$	<b>807,795</b>
10-672-7080	FIXED ASSETS	\$	277,405	\$	-	\$	-	\$	40,000	Pickup Truck \$40,000	
<b>TOTAL WELLNESS CENTER CIP</b>		\$	-	\$	<b>277,405</b>	\$	-	\$	-	\$	<b>40,000</b>
<b>TOTAL WELLNESS CENTER EXPENSE + C.I.P.</b>		\$	-	\$	<b>374,844</b>	\$	<b>415,001</b>	\$	<b>479,612</b>	\$	<b>847,795</b>
<b>TOTAL WELLNESS CENTER</b>		\$	-	\$	<b>(361,699)</b>	\$	<b>(1)</b>	\$	<b>(79,612)</b>	\$	<b>60,705</b>



Bldg & Plan

Updated 8-22-25

<b>Building Inspt./Plng. &amp; Zoning Departments</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Comp Plan (Adopt by 1/1/2029)	Planned			\$50,000	\$50,000			Gen Rev/10-622-7080
Window/Glass Wall	Removed		\$10,573					
<b>Vehicle Replacement Item Description</b>								
New Pickup	Completed	\$27,343						Gen Rev/10-622-7080/Split with 10-629-7080
<b>Equipment Purchases Item Description</b>								
Updated Plotter	Planned				\$10,000			Gen Rev/10-622-7080/Split with 10-629-7080
Ipads (12 - \$400 ea)	Planned	\$4,800						Gen Rev/10-622-7080
	<b>Totals</b>	<b>\$32,143</b>	<b>\$10,573</b>	<b>\$50,000</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	

Bldg & Grnd

Updated 8-22-25

<b>Building &amp; Grounds City Hall</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
Capital Projects & Maintenance	Status	2024 to 2025	2025 to 2026	2026 to 2027	2027 to 2028	2028 to 2029	2029 to 2030	
	<b>Totals</b>	\$0	\$0	\$0	\$0	\$0	\$0	

Capital Improvements

Updated 4-18-25

<b>Capital Improvements Fund</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Wellness Center	Planned	\$4,210,064						Gen Rev/32-722-7080
Wellness Center Outdoor Pool Design	Planned		\$500,000					Gen Rev/32-722-7080
<b>Vehicle Replacement Item Description</b>								
<b>Equipment Purchases Item Description</b>								
	<b>Total</b>	<b>\$4,210,064</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

Cemetery

Updated 4-18-25

<b>Cemetery Department</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Asphalt Road at North Cemetery	On-Going	\$22,000		\$22,000	\$22,000			Gen Rev/10-565-7080 or Perp. Care/562.914 or 562.915
Columbarium	Planned			\$70,000				Gen Rev/10-565-7080
Add on to Building	Moved				\$60,000			Gen Rev/10-565-7080
(2) Sinks/(2) Toilets	Planned		\$800					Gen Rev/10-565-7080
Run water line to shop	Planned		\$20,000					Gen Rev/10-565-7080
<b>Vehicle Replacement Item Description</b>								
BobCat Mini Excavator	Complete	\$35,600						Gen Rev/10-565-7080
<b>Equipment Purchases Item Description</b>								
Mower Grasshopper	Planned		\$21,000					Gen Rev/10-565-7080 or Perp. Care/562.912
	<b>Totals</b>	<b>\$57,600</b>	<b>\$41,800</b>	<b>\$92,000</b>	<b>\$82,000</b>	<b>\$0</b>	<b>\$0</b>	







<b>Electric Department</b>									
<b>Capital Projects</b>	<b>Activity Code</b>	<b>Budget Status</b>	<b>Past Year 2024 to 2025</b>	<b>Year 1 2025 to 2026</b>	<b>Year 2 2026 to 2027</b>	<b>Year 3 2027 to 2028</b>	<b>Year 4 2028 to 2029</b>	<b>Year 5 2029 to 2030</b>	<b>Funding Source</b>
EL2301 - East Seward St. 3 phase line Upgrades and Prairie View	402301	In-Progress		\$400,000		100,000		100,000	Rev/40-211-6019
Work In Progress (Inventory)		Planned	\$200,000	\$100,000	\$100,000	\$100,000	\$100,000		Rev/40-211-6019
EL2302 Shop Expansion		Completed	\$1,636						Rev/40-211-7099
EL 2403 - 12.47kv Conversions and/or Capacity Additions	402403	In-Progress		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	Bonds/40-211-7099
Replace line from Ash St. Sub to NPPD Sub part of Hwy 15 proj.		Planned				\$1,000,000			Rev/40-211-7099
EL2402 - East Hillcrest Relocate Line		Completed	\$25,521	\$300,000					Rev/40-211-7099
EL2401 Rail Substation 10MVA Upgrade	402501	In-Progress	\$162,500	\$3,330,000					Bonds/40-211-7099
New East Substation 10MVA		Moved					\$2,000,000	\$2,000,000	Rev/40-211-7099
34.5kv Line Replacement 14th St Sub to Waverly Rd		Planned			\$1,250,000				Rev/40-211-7099
EL2404 Worthman ?			\$8,500						
EL2202 - GIS Full Update		In-Progress	\$22,708	\$50,000					Split/40-211-7080/50-311-7080/60-411-7080/ 522.80
EL2305 Ash St Scada System		Completed	\$6,180						
EL2203 Meter System		Completed	\$5,253						
Walker Sub Scada System				\$38,000					Rev/40-211-7080
Alley Underground Project/Retaining Wall		In-Progress	\$0	\$210,000					Rev/40-211-7080
Replace Reclosure & Controls - Annex/345		Completed	\$19,379						Rev/40-211-7080
Water Tower Breaker Replacements		Planned						\$300,000	Rev/40-211-7080
Replace (3) Reclosers and Controllers at 115kv Sub		Planned		\$98,500					Rev/40-211-7080
Replace (4) Reclosers Walker Sub		Planned		\$65,000					Rev/40-211-7080
DARI Project Improvements	402401	Planned		\$1,376,428					Rev/40-211-7099
Airport Feed Loop		Planned			\$160,000				Rev/40-211-7099
Hughes Brothers Galvanization Building		Planned	\$0						Rev/40-211-6019
Fairway Woods Expansion		Planned	\$11,826		\$14,000				Rev/40-211-7099
Sports Complex Ballfields		Planned		\$20,000					Rev/40-211-7099
<b>Vehicle Replacement Item Description</b>									
Dump Truck		Planned						\$115,000	Rev/40-211-7080
Replace Bucket Truck #106 (ordered)		Moved		\$360,565					Rev/40-211-7080
Replace Digger Truck #107 (ordered)		Planned				\$425,000			Rev/40-211-7080
Replace Bucket Truck #105 (ordered)		Planned			\$369,000				Rev/40-211-7080
Chipper Truck		Planned		\$123,755					Rev/40-211-7080
Pickup Truck #140		Planned			\$86,000				Rev/40-211-7080
<b>Equipment Purchases Item Description</b>									
Trencher (ordered)		Moved	\$0						Rev/40-211-7080
Grounds Mower Replacement		Moved					\$16,000		Rev/40-211-7080
Self-Loading Reel Trailer		Completed	\$26,304						Rev/40-211-7080
Fork Lift		Completed	\$26,284						Rev/40-211-7080
Blind Alley Mini Bucket		Planned				\$300,000			Rev/40-211-7080
Bobcat Forks/Bucket		Completed	\$6,203						Rev/40-211-7080
Von Sectionalizer		Moved		\$17,000					Rev/40-211-7080
Siren Replacement		Planned	\$23,944	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	Rev/40-211-7080
Snow Plow		Planned		\$10,000					Rev/40-211-7080

Elec

Utility Vehicle		Planned				\$24,000			Rev/40-211-7080
Bobct Pole Setter		Planned			\$16,000				Rev/40-211-7080
Man Lift		Planned			\$14,000				Rev/40-211-7080
		<b>Total</b>	<b>\$546,238</b>	<b>\$6,782,248</b>	<b>\$2,292,000</b>	<b>\$2,232,000</b>	<b>\$2,399,000</b>	<b>\$2,798,000</b>	\$17,049,486

Engineering

Updated 8-22-25

<b>Engineering</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Vehicle Replacement Item Description								
New Pickup	Completed	\$13,165						Gen Rev/10-629-7080/Split with 10-622-7080
<b>Equipment Purchases Item Description</b>								
Updated Plotter	Planned				\$5,000			Gen Rev/10-629-7080/Split with 10-622-7080
Laptop	Planned		\$5,000					
	<b>Totals</b>	<b>\$13,165</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	

Fire

Updated 4-18-25

<b>Fire Department</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Design/Planning North Property	Moved		\$25,000					Gen Rev/10-602-7080
North Building & Fire Hall Construction/Bays	Moved			\$525,000				Gen Rev/Donations/10-602-7080
<b>Vehicle Replacement Item Description</b>								
Ladder Unit #31	Planned					\$1,750,000		Sinking Fund/Grant/10-603-7100
Rescue Squad #99	Planned		\$300,000					Grant \$75,000 10-603-7095/Gen Rev 10-602-7080 \$225,000
Replace Engine #33	Planned				\$550,000			Mutual Aide 50%/10-603-7100
Replace Tanker Unit #41	Planned						\$250,000	Sinking Fund/Grant/10-603-7100
Replace Tanker Unit #42 (Lease-Purchase)	Planned		\$40,702	\$40,702	\$40,702	\$40,702	\$40,702	Gen Rev/10-602-7080
Rescue Side by Side #91	Planned		\$75,000					Gen Rev/10-602-7080
<b>Equipment Purchases Item Description</b>								
Stryker Lifepack 35 Monitor (2)	Planned		\$118,000					Gen Rev/10-602-7080
Stryker Powercot (2)	Planned		\$78,500					Gen Rev/10-602-7080
Stryker Stairchair Power	Planned		\$18,900					Gen Rev/10-602-7080
	<b>Total</b>	<b>\$0</b>	<b>\$656,102</b>	<b>\$565,702</b>	<b>\$590,702</b>	<b>\$1,790,702</b>	<b>\$290,702</b>	

Golf

Updated 4-18-25

<b>Golf Course</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Clubhouse Addition/Simulator	Moved				\$215,000			Gen Rev/10-569-7080
Pond - Hole #4	Moved		\$50,000					Gen Rev/10-569-7080
Pave Parking Lot	Planned			\$254,000				Gen Rev/10-569-7080
Pond - Hole #5	Done	\$14,767						Gen Rev/10-569-7080
New Flooring in Clubhouse	Done	\$15,328						Gen Rev/10-569-7080
Gutters/Soffits	Moved			\$14,500				Gen Rev/10-569-7080
<b>Vehicle Replacement Item Description</b>								
<b>Equipment Purchases Item Description</b>								
Rough Mower (Tri-Max) & Tractor	Lease/Purchase ?			\$40,000				Gen Rev/10-569-7080
Fairway Mower	Completed	\$9,987					\$50,000	Gen Rev/10-569-7080
Toro Greens Mower (Lease-Purchase)	Lease/Purchase	\$13,742	\$13,742	\$13,742	\$13,742	\$13,742		Gen Rev/10-569-7080
Cup Cutter	Removed	\$0						Gen Rev/10-569-7080
Roller Machine	Planned	\$14,875						Gen Rev/10-569-7080
Sweep & Fill Machine	Planned		\$8,000					Gen Rev/10-569-7080
Verticut	Planned			\$15,000				
	<b>Total</b>	<b>\$68,699</b>	<b>\$71,742</b>	<b>\$337,242</b>	<b>\$228,742</b>	<b>\$13,742</b>	<b>\$50,000</b>	



Library

Updated 4-18-25

<b>Library Department</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
West Entrance Upgrade	Moved			\$13,000				Grant/Donation Rev/10-552-7080
Install new wall covering in main conference room	Planned		\$6,500					Grant/Donation Rev/10-552-7080
Heat Pump								Rev/10-552-7080
Lighting								Rev/10-552-7080
	<b>Total</b>	<b>\$0</b>	<b>\$6,500</b>	<b>\$13,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

Pub Prop - Parks

Updated 4-18-25

<b>Public Properties/Parks Department</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Replace Plum Creek Park Playground	Moved				\$120,000			Gen Rev/10-562-7080
Bandshell Sunshade	Completed	\$0						Gen Rev/10-562-7080
Replace Moffit Park Playground	Planned			\$100,000				Gen Rev/10-562-7080
4-Plex Concrete (Field 1 & 2)	Completed	\$8,622						Gen Rev/10-562-7080
4-Plex Concrete (Field 3 & 4)	Planned		\$18,000					Gen Rev/10-562-7080
Reroute sidewalk at Plum Creek Park/Replace Bridge	Moved			\$15,000				Gen Rev/10-562-7080
4-Plex Playground Replacement & Shade	Planned					\$200,000		Gen Rev/10-562-7080
<b>Vehicle Replacement Item Description</b>								
Replace Pickup	Planned		\$58,000					Gen Rev/10-562-7080
<b>Equipment Purchases Item Description</b>								
Replace John Deere 1550 (replacing 1445)	Completed	\$34,503						Gen Rev/10-562-7080
Replace John Deere 1445	Planned		\$45,000					Gen Rev/10-562-7080
Replace John Deere Tractor	Planned			\$50,000				
Push Mower	Completed	\$1,800						Gen Rev/10-562-7080
410 E Seward St Purchase		\$60,466						
	<b>Total</b>	<b>\$105,391</b>	<b>\$121,000</b>	<b>\$165,000</b>	<b>\$120,000</b>	<b>\$200,000</b>	<b>\$0</b>	



Police

Updated 4-18-25

<b>Police Department</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Storage Shed	Moved			\$15,000				Gen Rev/ 10-512-7080
Building Exterior Renovations	Completed	\$5,400	\$12,500					Gen Rev/ 10-512-7080
Windows	Planned	\$5,000						Gen Rev/ 10-512-7080
<b>Vehicle Replacement Item Description</b>								
Purchase Patrol Vehicle #3	Comp/Plan					\$55,000		Gen Rev/ 10-512-7080
Purchase Patrol Vehicle #2	Planned				\$55,000			Gen Rev/ 10-512-7080
Purchase Patrol Vehicle #5	Completed	\$55,787					\$55,000	Gen Rev/ 10-512-7080
Purchase Patrol Vehicle #4	Planned		\$55,000					Gen Rev/ 10-512-7080
Purchase Patrol Vehicle #1	Planned			\$55,000				Gen Rev/ 10-512-7080
CSO Vehicle	Completed	\$26,754						Gen Rev/ 10-512-7080
<b>Equipment Purchases Item Description</b>								
Replace 13 Tasers (5 Yr Financing)	Completed	\$11,430	\$11,900	\$11,900	\$11,900	\$11,900		Gen Rev/10-512-7080
Radar Unit Upgrades	Planned	\$2,845	\$3,000	\$3,000	\$1,500			Gen Rev/10-512-7080
Replace 15 Hand Guns	Planned					\$8,000		Gen Rev/10-512-7080
MDT Computers (2 per year)	Planned			\$12,000				Gen Rev/10-512-7080
Video Camera Upgrades (13 bodycams, 5 in-car)	Completed	\$57,754						Gen Rev/10-512-7080
Replace Shotguns	Planned			\$5,000				Gen Rev/10-512-7080
	<b>Total</b>	<b>\$164,970</b>	<b>\$82,400</b>	<b>\$101,900</b>	<b>\$68,400</b>	<b>\$74,900</b>	<b>\$55,000</b>	







Street Department	Budget	Past Year	Year 1	Year 2	Year 3	Year 4	Year 5	Funding Source
Capital Projects & Maintenance	Status	2024 to 2025	2025 to 2026	2026 to 2027	2027 to 2028	2028 to 2029	2029 to 2030	
ST2301 - ADA Sidewalk Repair/Replace	Planned	\$165	\$10,000	\$10,000	\$10,000	\$10,000		Gen Rev/30-522-7052
ST2201 - Pave East Seward St - City Limit to STH 34	Completed	\$1,723						Gen Rev/30-522-7052/Grant
ST2203 - Storm Sewer & Pave - Park Ave from 6th to 8th	Completed	\$418,266						Gen Rev/30-522-7052
ST2204 - Storm Sewer & Pave - Bradford from 6th to 10th	Completed	\$497,024						Gen Rev/30-522-7052
ST2205 - Pave. E. Hillcrest Dr 175 ft. E of Eastridge to Plum Creek Bridge	In-progress	\$59,794	\$1,384,000					Gen Rev/30-522-7052
ST2206 - Pave Pinewood Ave - Meadow Ln to Hwy 15	In-progress		\$ 250,000	\$1,500,000				Gen Rev/30-522-7052
ST2302 - Annual Street Repairs	Planned	\$42,446	\$70,000	\$80,000	\$80,000	\$80,000		Gen Rev/30-522-7052
ST2303 - Concrete Channel Elem School to Rainbow	Moved					\$ 120,000		Gen Rev/30-522-7052
ST2304 - Rail Campus Sewer/Drainage	Completed	??						Gen Rev/30-522-7052
ST2306 - Plum Creek Stabilization	Moved		\$50,000					Gen Rev/30-522-7052
ST2307 - Resurface & Storm Sewer - Lindell and Jackson Streets	Planned	\$ 5,853	\$170,000	\$850,000				Gen Rev/30-522-7052
ST2401 - Pave Hwy 15 (6th St) Ash St to City Limits	Completed	\$4,165						Gen Rev/30-522-7052
ST2402 - Seward Street - 4th to 5th St	Planned		\$120,000	\$300,000				Gen Rev/30-522-7052
ST2403 - Plum Creek Trail re-route	Moved	\$11,394		\$15,000				Gen Rev/30-522-7052
ST2404 - Worthman Blvd Extension	In-progress	\$190,403	\$1,820,411					Gen Rev/Grants/30-522-7052
ST2405 - Bradford, 5th to 6th; Roberts, 5th to 6th	Planned	\$28,653	\$641,000					Gen Rev/30-522-7052
ST2406 - Pinewood Detention Basin	Planned			\$200,000				Gen Rev/30-522-7052
ST2502 - East Hillcrest Columbia to Eastridge	In-progress	\$53,457	\$120,000	\$1,400,000				Gen Rev/30-522-7052
Overlay - Roberts St - Columbia to 5th	Moved			\$600,000				Gen Rev/30-522-7052
Reconstruct & Storm Sewer - E Seward - 4th to 5th	Planned			\$200,000				Gen Rev/30-522-7052
Storm Sewer & Pave - Bradford & Roberts - 5th to 6th	Planned			\$252,365				Gen Rev/30-522-7052
Pave Hwy 15 - Ash to City Limit	Planned			\$300,000				Gen Rev/30-522-7052
Storm Sewer between 12th & 13th	Planned			\$100,000				Gen Rev/30-522-7052
Pave Columbia Ave - City Limit to Depot St	Planned			\$30,000				Gen Rev/30-522-7052
ST2503 Hiker/Biker Trail Grant Project	Planned	\$25,569		\$400,000				NDOR/Gen Rev/NRD 30-522-7052
Pave E Seward - Columbia Ave to Lindell Ave	Planned			\$500,000				Gen Rev/30-522-7052
Pinewood & Hwy 15 Drainage	Planned			\$400,000				Gen Rev/30-522-7052
Storm Sewer - W Hillcrest from 8th to Ironwood & 8th from Hillcrest to Par	Planned				\$509,000			Gen Rev/30-522-7052
Overlay Ash Street - Columbia Ave to Hwy 15	Planned				\$400,000			Gen Rev/30-522-7052
Pave South St - Oak to Big Blue Bridge	Planned				\$30,000			Gen Rev/30-522-7052
Pave Park Ave. between 11th & 12th Streets	Moved					\$385,000		Gen Rev/30-522-7052
Pave E Hillcrest Dr - Hwy 15 to Columbia	Planned					\$1,500,000		Gen Rev/30-522-7052
Plum Creek Park Detention Basin	Planned					\$300,000		Gen Rev/30-522-7052
Bluff Rd - Plum Creek Bridge to 252nd St	Planned					\$2,925,000		Gen Rev/30-522-7052
Overlay S 3rd St - Ash to Bradford	Planned					\$400,000		Gen Rev/30-522-7052
Pave Prairie Flower Rd - E. Seward to Bluff	Planned						\$5,060,000	Gen Rev/30-522-7052
Cedar Street Detention Basin	Planned						\$85,000	Gen Rev/30-522-7052
Drainage Basin Improvements ( Northeast)	Planned						\$400,000	Gen Rev/30-522-7052

Street

Pave 252nd St - Hwy 34 to Bluff Rd	Planned						\$2,274,000	Gen Rev/30-522-7052
Cemetery Detention	Planned						\$300,000	Gen Rev/30-522-7052
Traffic Signal - Hwy 15 at Worthman - Rail Campus	Planned						\$400,000	Gen Rev/30-522-7052
Hwy 15 - Bridge Widening & Turn Lanes (Rail Campus)	Planned						\$1,500,000	Gen Rev/30-522-7052
Pave Worthman Blvd - Pine to CTH 294	Planned						\$900,000	Gen Rev/30-522-7052
Pave Spruce St - Progressive Rd to Pine St	Planned						\$30,000	Gen Rev/30-522-7052
Pave Pine St - Birch St to Spruce St	Planned						\$85,000	Gen Rev/30-522-7052
Pave Pine St - Spruce St to Walnut	Planned						\$85,000	Gen Rev/30-522-7052
Pave Pine St - Walnut St to Cottonwood St	Planned						\$85,000	Gen Rev/30-522-7052
Pave Walnut St - Progressive Rd to Pine St	Planned						\$70,000	Gen Rev/30-522-7052
Hwy 15 Bridge across Big Blue River	Planned						\$6,000,000	Grant/Bond/Gen Rev/30-522-7052
Storm Sewer - Elm St from 2nd to 3rd	Planned						\$200,000	Gen Rev/30-522-7052
Drainage Basin Improvements ( Southwest)	Planned						\$200,000	Gen Rev/30-522-7052
Bluff Rd Bridge at Plum Creek Reconstruction	Removed							Gen Rev/30-522-7052
ST2207 - GIS Full Update	In-Progress	\$27,952	\$50,000					Split/40-211-7080/50-311-7080/60-411-7080/ 30-522-7080
Building Upgrade or Replacement	Moved			\$500,000				Gen Rev/30-522-7080
<b>Vehicle Replacement Item Description</b>								
Pickup Replacement	Planned	\$44,284						Gen Rev/30-522-7080
Dump Truck	Planned				\$300,000			Gen Rev/30-522-7080
Motor Grader	Planned			\$300,000				Gen Rev/30-522-7080
Pickup Replacement	Planned					\$60,000		Gen Rev/30-522-7080
Front End Loader							\$300,000	Gen Rev/30-522-7080
<b>Equipment Purchases Item Description</b>								
Case 621T Payloader Lease/Purchase (New)	Loan	\$24,157						Gen Rev/30-522-7080
Skid Steer Upgrade (Trade-In)	Planned	\$20,000						Gen Rev/30-522-7080
Rotary Mower (Mini X)	Planned		\$12,000					Gen Rev/30-522-7080
Side by Side	Planned	\$13,250						Gen Rev/30-522-7080
Tool Room Renovation Bench Lockers	Planned	\$15,100						Gen Rev/30-522-7080
Skid Steer Upgrade	Planned		\$35,000					Gen Rev/30-522-7080
Skid Steer Snow Bucket	Planned		\$3,000					Gen Rev/30-522-7080
Skid Steer Grappel	Planned		\$7,000					Gen Rev/30-522-7080
Sweeper (trade in)	Planned		\$235,000					Gen Rev/30-522-7080
6 Handheld Radios	Planned		\$6,000					Gen Rev/30-522-7080
Fire System		\$14,999						Gen Rev/30-522-7080
Spreader		\$5,053						Gen Rev/30-522-7080
	<b>Total</b>	<b>\$1,503,705</b>	<b>\$4,983,411</b>	<b>\$7,937,365</b>	<b>\$1,329,000</b>	<b>\$5,780,000</b>	<b>\$17,974,000</b>	

WWater

Updated 4-18-25

<b>Waste Water Department</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
SW2201 - Waste Water Treatment Plant (Incl. Engineering)	In-Progress	\$227,311	\$22,500,000	\$22,500,000	\$5,000,000			SRF/60-411-7099
SW2401 South 2nd Street Sewer Upgrades	Moved		\$937,000					Rev/60-411-7099
SW2402 Infiltration Study	Moved		\$100,000	\$100,000	\$100,000			Rev/60-411-7099
SW2403 Sewer Lining	Planned	\$33,618	\$33,000	\$33,000	\$33,000	\$33,000		Rev/60-411-7099
SW2404 Bradford Upgrade		\$1,940						
SW2501 WWTP Soil Surcharge	Completed	\$544,813	\$50,000					Rev/60-411-7099
SW2502 Worthman Blvd Extension	Moved		\$95,000					Rev/60-411-7099
Izaak Walton Sewer Upgrades	Moved			\$748,100				Rev/60-411-7099
South Highway 15 Sewer Upgrades	Moved				\$750,000			Rev/60-411-7099
Sanitary Sewer Extension to Prairie Flower	Moved					\$490,000	\$490,000	Rev/60-411-7099
Storage Building at RO Plant	Planned		\$97,500					Split Rev/50-311-7099/60-411-7099
SW2202 - GIS Full Update	In-Progress	\$22,707	\$50,000					Split/40-211-7080/50-311-7080/60-411-7080/ 30-522-7080
<b>Vehicle Replacement Item Description</b>								
Replace Utility Truck #4	Planned		\$22,000					Split/50-311-7080/60-411-7080
<b>Equipment Purchases Item Description</b>								
End Loader	Planned			\$300,000				Rev/60-411-7080
Dump Truck	Planned			\$200,000				Rev/60-411-7080
	<b>Total</b>	<b>\$830,389</b>	<b>\$23,884,500</b>	<b>\$23,881,100</b>	<b>\$5,883,000</b>	<b>\$523,000</b>	<b>\$490,000</b>	

Water

Updated 4-18-25

<b>Water Department</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
Inventory Purchases	Planned		\$27,000	\$27,000	\$27,000			Rev/50-311-7009
WA2202 - New Water Tower (engineering/construction)	In-Progress	\$1,321,389	\$550,000					Rev/Grant/50-311-7099
WA2302 - E Seward St - Hwy 34 Water Main Extension		\$5,609						
WA2303 - Replace 6th St Main - Ash to Lincoln part of Hwy 15 Project	Completed	\$270,493						Rev/50-311-7099
WA2401 - Install 3rd RO Skid	Completed	\$1,012,209						Rev/50-311-7099
WA2402 - E. Hillcrest Water Main Extension	Moved		\$150,000					Rev/50-311-7099
WA2403 - Worthman Blvd Extension Phase I & II	Completed	\$112,045						Rev/50-311-7099
WA2404 - SCADA Improvements	In-Progress	\$103,968	\$210,000					Rev/50-311-7099
WA2501 Walker to Worthman Loop Phase III	Planned	\$255,205	\$610,000					Rev/50-311-7099
WA2502 Water System Study Including RO Plant	Planned		\$200,000					Rev/50-311-7099
WA2503 East Hillcrest - Columbia to Eastridge	Moved		\$450,000					Rev/50-311-7099
Cottonwood St Water Main Extension	Planned		\$50,000					Rev/50-311-7099
Storage Building at RO Plant	Planned		\$97,500					Split Rev/50-311-7099/60-411-7099
WA2301 - 14" Main Replacement Hwy 15 near Big Blue River	Moved		\$150,000	\$1,284,475				Rev/50-311-7099
Prairie View Pahse 3 Water Upgrade	Planned			\$100,000				Rev/50-311-7099
Fairlane Ave. (Hillcrest to Bek) Main Replacement	Moved				\$134,000			Rev/50-311-7099
2nd and Pearl Main Replacment Project	Moved				\$96,000			Rev/50-311-7099
3rd Street (Moffitt to Cedar, east to 2nd) Main Replacement	Moved				\$134,000			Rev/50-311-7099
Tie in E Seward DE to Ridge Run DE	Moved				\$24,000			Rev/50-311-7099
Elm Street (7th to 14th) Main Replacement	Moved				\$600,000			Rev/50-311-7099
Hillcrest (5th to Sunrise) Main Replacement	Moved				\$60,000	\$650,000		Rev/50-311-7099
3rd Street (Main to Moffitt) Main Replacement	Moved					\$205,000		Rev/50-311-7099
RO Membrane Replacement	Moved					\$200,000		Rev/50-311-7099
5th Street (Moffitt to Hillcrest); Lincoln (5th to 6th) Main Rep.	Moved					\$240,000		Rev/50-311-7099
WA2203 - GIS Full Update	In-Progress	22,708	\$50,000					Split/40-211-7080/50-311-7080/60-411-7080/30-522-7080
<b>Vehicle Replacement Item Description</b>								
Replace Utility Truck #4	Planned		\$22,000					Split/50-311-7080/60-411-7080
<b>Equipment Purchases Item Description</b>								
	<b>Total</b>	<b>\$3,103,625</b>	<b>\$2,566,500</b>	<b>\$1,411,475</b>	<b>\$1,075,000</b>	<b>\$1,295,000</b>	<b>\$0</b>	

Wellness

Updated 4-18-25

<b>Wellness Center</b>	<b>Budget</b>	<b>Past Year</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Funding Source</b>
<b>Capital Projects &amp; Maintenance</b>	<b>Status</b>	<b>2024 to 2025</b>	<b>2025 to 2026</b>	<b>2026 to 2027</b>	<b>2027 to 2028</b>	<b>2028 to 2029</b>	<b>2029 to 2030</b>	
								Gen Rev/10-672-7080
								Gen Rev/10-672-7080
								Gen Rev/10-672-7080
<b>Vehicle Replacement Item Description</b>								
Pickup Truck	Planned		\$40,000					Gen Rev/10-672-7080
								Gen Rev/10-672-7080
<b>Equipment Purchases Item Description</b>								
								Gen Rev/10-672-7080
								Gen Rev/10-672-7080
								Gen Rev/10-672-7080
	<b>Total</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

- C. Consideration of a Resolution Setting the 2025-2026 Property Tax Request for the City of Seward

City of Seward  
IN  
Seward County, Nebraska

**NOTICE OF BUDGET HEARING AND BUDGET SUMMARY**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 16th day of September 2025, at 7:00 o'clock P.M., at Munipal Building for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2023-2024 Actual Disbursements & Transfers	\$ 39,521,514.00
2024-2025 Actual/Estimated Disbursements & Transfers	\$ 37,947,763.00
2025-2026 Proposed Budget of Disbursements & Transfers	\$ 65,331,176.00
2025-2026 Necessary Cash Reserve	\$ 15,154,741.90
2025-2026 Total Resources Available	\$ 80,485,917.90
Total 2025-2026 Personal & Real Property Tax Requirement	\$ 2,261,794.91
Unused Budget Authority Created For Next Year	\$ 90,564.01

**Breakdown of Property Tax:**

Personal and Real Property Tax Required for Non-Bond Purposes	\$ 2,261,794.91
Personal and Real Property Tax Required for Bonds	\$ -

**NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1632, that the governing body will meet on the 16th day of September 2025, at 7:00 o'clock P.M., at Munipal Building for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2024	2025	Change
Operating Budget	66,133,895.19	65,331,176.00	-1%
Property Tax Request	\$ 2,155,604.74	\$ 2,261,794.91	5%
Valuation	720,938,042	759,493,280	5%
Tax Rate	0.299000	0.297803	0%
Tax Rate if Prior Tax Request was at Current Valuation	0.283821		

**RESOLUTION SETTING THE PROPERTY TAX REQUEST**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the City of Seward passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the City of Seward resolves that:

1. The 2025-2026 property tax request be set at:

General Fund: \$ 2,261,794.91  
Bond Fund: \$ -

- 2. The total assessed value of property differs from last year's total assessed value by 5.35 percent.
- 3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.283821 per \$100 of assessed value.
- 4. The City of Seward proposes to adopt a property tax request that will cause its tax rate to be 0.297803 per \$100 of assessed value.
- 5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of Seward will increase (or decrease) last year's budget by -1.21 percent.
- 6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2025.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt Resolution # \_\_\_\_\_.

Voting yes were:

Voting no were:

\_\_\_\_\_  
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\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025

D. Consideration of an Ordinance for the Adoption of the Municipal Budget; to Appropriate Sums of Necessary Expenses and Liabilities; to Provide for an Effective Date; and Include an Additional One Percent (1%) in Restricted Funds

**ORDINANCE NO. 2025-25**

AN ORDINANCE TO ADOPT THE BUDGET STATEMENTS TO BE TERMED THE BUDGET AND ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES, WHICH INCLUDES AN ADDITIONAL ONE PERCENT (1%) INCREASE IN RESTRICTED FUNDS; TO PROVIDE FOR AN EFFECTIVE DATE; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEWARD, NEBRASKA:

**Section 1.** That after complying with all procedures required by law, the budgets presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2025, through September 30, 2026. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities, which includes an additional one percent (1%) increase in restricted funds for the City of Seward. A copy of the budget documents shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Seward County, Nebraska, for use by the levying authority.

**Section 2.** This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED this the \_\_\_\_\_ day of September, 2025.

CITY OF SEWARD, NEBRASKA

ATTEST:

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann, City Clerk

(SEAL)

## **CITY ADMINISTRATOR'S REPORT**

## **CITY ADMINISTRATORS REPORT – 9/16/25**

The departments are working on the following projects to name a few:

- Monitoring a number of street projects including: East Seward (final items), design on East Hillcrest, drainage near Park Street & Bradford Street (punch list), Highway 15 Watermain (punch items) design of 5<sup>th</sup> and Bradford/Roberts Drainage, Design of Lindell and Jackson Reconstruction, bids of Worthmann Blvd.
- Water Tower project underway, final paint application underway. Working on cellular installation and demolition planning for old tower.
- Worked with Kelly Hoffschneider to work on several real estate items related to the Rail Campus, tower leases, and related legal matters.
- Caselle accounting system project conversion implementation. Reviewing changes to time and attendance/payroll system. Helping staff with training and troubleshooting.
- Check in meeting with Building and Zoning Staff.
- Budget follow up items. Prepared final Mayor's budget and distributed to City Council. Sent draft budget to Auditor's for public hearing notices.
- Finalized MOU with DARI.
- Held CRA meeting and approved a boundary change for Twin Oaks/Lindner TIF due to property sale. Reviewed annual TIF valuations with Andrew Willis. Completed file documentation for a number of projects.
- Reviewed NPPD Draft contract with City Attorney. Provided documentation and items to City Council for review prior to Sept. 16<sup>th</sup> meeting.
- Met with Civic Center Commissioners to review status of Civic Center Renovation Project, Phase II planning, and fundraising.
- Annual SAM renewal for federal grant program verification.
- Met weekly with Jonatan Jank (SCCDP) to update on the status of economic development items.
- Attended Industrial Substation Teams meeting for updates on items for electric department.
- Received notification from Prairie View Developer that they are getting ready for Phase 2 in 2026.
- Out of office September 5<sup>th</sup> for Seward Community Foundation Golf Tourney.

### **Police Department**

- CASA Board Meeting
- Suicide Prevention Coalition meeting
- Region V Opioid Steering Committee
- Pilcher attending Taser Instructor Recertification
- Security Walk-thru Friday at St. Vincent School

### **City Clerk/Human Resources/City Hall**

- September 16th City Council Meeting: Agenda & Docs by Friday PM
- August 9th Disaster: Follow-ups from Prelim Damage Assess with NEMA/FEMA
- DR-4868 (March Blizzard): Online Meet with FEMA on 9/9; Work on FEMA list
- Open Enrollment: Deadline was Friday, 9/5 – working to incorporate changes
- Employee Evals: Sending information out this week, prepping employee sheets
- Pump Station: Draft Management costs invoice this week
- Updating Job Descriptions: Golf Course Superintendent (final draft under review), Public Properties Director, new proposed golf course position (create draft)
- Current Open Positions: Library Custodian (first review 9/12), Custodian (first review 9/19)

### **Water/Wastewater Department**

- Repair hydrant leg in vicinity of 360 Larkspur
- Olsson to update old radios at multiple wells as part of SCADA upgrade
- Outdoor pool winterization Tuesday 1:30

- GIS Intern Project Check-in Meeting Wednesday 9:30
- Worthman Project Weekly Progress Meeting 8:00 Friday
- DMRQA-45 Annual Laboratory Quality Control Testing reporting
- Sod placement at 3 service line repairs on E. Seward, South St, and 6th Street

#### **Parks and Rec/Cemetery/Golf/Pool**

- Cemetery Board Meeting
- Outdoor Pool Shutdown meeting
- Pouring concrete on Field 1 Monday and Wednesday
- Equipment Maintenance

#### **Civic Center**

- Commission meeting
- Still waiting on carpet repairs on ramp
- No further water in the basement
- Johnny is in touch with Hayes, HVAC crew for renovation, they are looking for records regarding charging and testing the AC unit after it was disconnected and reconnected to the roof. The supervisor on the project is no longer employed by them so it is more difficult
- Signs are ordered and shipped, should be here Wednesday
- I have a key for the elevator now and the technician walked me through resetting the elevator should the fire sensor false alarm again
- Elevator door rekeyed in October

#### **Electric Department**

- Set pole in Centennial Park and replace crossarm fairgrounds by snack shack
- Replace two Street lights on courthouse square
- Work with electrician on 1877 Karol Kay meter socket replacement
- Work on St. Lights in the Rail Campus
- Put together cross walks for Waverly Road for Wellness Center
- Review Safety Manual
- Going over inventory and material from storm job
- Klug's tree service will be trimming trees in town around electrical lines

#### **Street Department**

- Tree Removal
- Burn fairground tree pile
- Sidewalk repairs

#### **Library**

- NLA Meeting
- Staff meeting
- Fall weekly programs: Tuesday: story time at 9:30, toddler time at 10:30, LEGO after school at 4:00; Wednesday: toddler time at 9:30, story time at 10:30, art after school at 4:00; Thursday: STEM after school at 4:00, line dancing at 6:30; Friday: Just For Fun Fridays at 1:30 (cards/bingo for grownups)

#### **Building Inspection/Planning Department**

- Planning Commission – Adjacent airport property ULDO and Special Use permit change
- City Council – ULDO change and Special Use permit for Aviation maintenance and repair
- Plans Review – DARI permit finalized and approved by Rich Burton, send out this week
- NDOT – Waiting on fee payments for utilities to be provided

- Inspections – DARI footing inspections daily Tuesday thru Friday. Scott Bartels last day Friday 9-12, Alberto Castillo is new job supervisor. Barricades were delivered and set up on Walker Rd to help with traffic driving around the existing barricades
- Board of Adjustment Mtg. – Wednesday October 1, 7:30 pm, Bartels variance
- Sixth Street Café – Alyssa changing locks on the building this week

### **Engineering**

- 500k Water Tower – final coat - logo, US Cellular lease agreement
- Plum Creek Bridge –letter to NEMA/FEMA (ROW encumbrance)
- WWTP Upgrade – FY2025 Rates, decision on design-bid-build vs. CMAR, metering manhole design, Facility Plan Update, design update (DARI)
- Rail Campus Watermain Extension Phase II – Work Order No. 1 (remove four 16” gate valves), contract with Van Kirk.
- Seward Rail Campus – Black Hills LNG site, Black Hills gas main installation resumes 9/15
- Bike Trail – Waverly & Karol Kay intersection, order signs
- Water System Study – review proposals
- East Hillcrest Drive – prepare documents for easements and R.O.W., red-line plan set,

### **Finance Department**

- Claims
- Balance August Financials
- Create Activity Codes for CIP projects

### **Seward Wellness Center**

- Landscaping – finishing touches – seeding
- Women’s Club Presentation & Pool
- Outdoor Pool Winterization

**FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION  
ANNOUNCEMENT OF UPCOMING EVENTS  
MOTION TO ADJOURN**

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I, Derek Bargmann, the duly appointed qualified and acting City Clerk of the City of Seward, Nebraska, hereby certify that the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward Memorial Library, and CityofSewardNE.gov

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

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Derek Bargmann, City Clerk

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Date