



**CITY OF SEWARD  
City Council  
Regular Meeting  
Agenda**

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**Tuesday, May 6, 2025**

**7:00 PM**

**Municipal Building Council Chambers**

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**NOTICE IS HEREBY GIVEN** that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, May 6, 2025, in the Council Chambers, 142 N 7th Street, Seward, Nebraska in which the meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting. City financial claims and related invoices will be available for Council member review, audit, and voluntary signatures at the meeting location beginning 30 minutes prior to the scheduled meeting time.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS**

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. Any citizen may address the Council regarding items included on the meeting agenda and are asked to complete and hand-in a Speaker Card to the Clerk. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

**ROLL CALL**

**CONSENT AGENDA**

1. Claims & Payables Reports

CLAIMS LIST  
5/7/2025  
COUNCIL MEETING

Abbreviations: AF-Annual Fee; BE-Benefits; BU-Building Upkeep; CI-Capital Improvements; DF-Diesel Fuel; DO-Donations; EQ-Equipment; ENG-Engineering; EX-Expense; FA-Fixed Asset; GS-Gas; GU-Ground Upkeep; IT-Technology; INS- Insurance; INV-Inventory; LG-Legal; MA-Maintenance; MAT-Materials; MC-Miscellaneous; MH-Merchandise; MI-Mileage; ML-Meals; MS-Memberships; OI-Oil; OP-Operations; PF-Postage; PR-Programs; PU-Publications; RE-Repairs; RI-Reimbursement; RS-Restaurant; SA-Salaries; SE-Services; SL-Sales; ST-Sales Tax; SU-Supplies; TE-Testing; TR-Training; TO-Tools; UN-Uniforms; UT-Utilities

ACKERMAN ROCK & GRAVEL	SU	31.50
AKRS EQUIPMENT INC	SU/GU/RE/OI	271.56
ALLO COMMUNICATIONS	UT	1,433.77
ALTEC INDUSTRIES INC	RE	783.68
AMAZON CAPITAL SERVICES INC	MAT/SU	469.30
AMERICAN WATER WORKS ASSOC	MS	454.00
AMG TECHNOLOGY LLC/NEXTLINK	UT	103.35
AMGL	SE	19,350.00
AQUA-CHEM INC	SU	804.83
BARCO MUNICIPAL PRODUCTS	SU	320.05
BERN'S BODY SHOP	RE	145.72
BIZCO TECHNOLOGIES	IT	8,192.50
BORDER STATES INDUSTRIES INC	INV/SU	16,106.85
CALLAWAY GOLF	MH	1,776.32
CAPITAL BUSINESS SYSTEMS INC	SE	722.85
CASELLE INC	IT	2,851.00
CASH-WA DISTRIBUTING CO	SU	1,181.35
CITY SEWARD BUILDINGS/GROUNDS	OP	4,000.00
CITY SEWARD LIBRARY PETTY CASH	PF	125.34
CODR PLUMBING & EXCAVATING	BU	460.79
COMMONWEALTH ELECTRIC CO	RE	3,296.21
CONSTELLATION NEWENERGY GAS	UT	1,746.04
CORE & MAIN LP	INV	2,198.45
CREATIVE PRODUCT SOURCING INC	SU	866.00
EAKES OFFICE SOLUTION	SU	1,663.78
ECES INC DBA CAMPBELL CLEANING	SE	1,602.00
ERIKSEN CONSTRUCTION	CI	165,850.00
FAIRPLAY CORPORATION	RE	374.52
FALLER LANDSCAPE	SU	450.00
FIRSTAR FIBER INC	SE	402.55
G & P DEVELOPMENT LANDFILL	SE	492.68
GALLS LLC	UN	316.44

GARY M JANICEK	RI	123.04
GERHOLD CONCRETE CO INC	CI/SU	4,522.98
GILMORE & BELL P.C.	SE	2,250.00
GRAINGER INC	RE	29.37
GREAT PLAINS COMMUNICATIONS	UT	575.92
HACH COMPANY	SU	877.44
HARN R/O SYSTEMS	CI	97,470.00
HELMINK PRINTING	SU	136.00
HILTON GARDEN INN	TR	248.64
HIRERIGHT LLC	SE	121.35
HOBSON AUTOMOTIVE	OI/RE	469.42
HOFFSCHNEIDER LAW PC LLO	SE	5,000.00
HUSKER ELECTRIC SUPPLY CO	INV/SU	2,919.34
HYDRAULIC EQUIPMENT SERVICE	RE/SU	2,516.55
JEO CONSULTING GROUP INC	CI	21,406.25
K & Z DISTRIBUTING	SU	398.00
KENT BRUNCKHORST	RI	169.00
LACY SAMEK	RI	38.00
LAST MILE NETWORK CONS GR LLC	UT	137.30
LINCOLN TENT INC	RE	50.00
LINCOLN TREE SERVICE INC	SE	11,550.00
LINCOLN WINWATER WORKS	INV/RE	620.59
MATT OWENS	SE	20.62
MENARDS NORTH	BU	359.01
METERING & TECHNOLOGY SOLUTIONS	INV	7,593.79
MID-AMERICAN BENEFITS LLC	INS	2,821.06
MIDWEST AUTOMOTIVE	RE	1,276.94
MIDWEST TURF & IRRIGATION	RE	5,522.79
NAPE	MS	30.00
NEBRASKA BOUNCE	MC	750.00
NEBRASKA D A S ACCT OCIO	SE	245.00
NEBRASKA EQUIPMENT INC	RE	8.12
NEBRASKA GENERATOR SERVICE LLC	RE	934.50
NEBRASKA GOLF & TURF	RE	23.90
NEBRASKA PUBLIC HEALTH ENV LAB	SE	186.00
NEBRASKA STAR BEEF CO LLC	SU	129.60
NORRIS PUBLIC POWER DISTRICT	UT	1,233.70
NORTHERN SAFETY CO INC	SU	416.64
OLSSON	CI	37,328.20
O'REILLY AUTOMOTIVE INC	RE/SU/OI	414.86
OVERHEAD DOOR CO LINCOLN NE	BU	3,064.00
PAC 'N' SAVE DISCOUNT FOODS	ML	2,509.19
PACE ANALYTICAL SERVICES LLC	SE	1,086.90
PAUL L KESS INC	BU	3,093.00

PAUL SIEBERT	SE	100.00
PAVERS INC	CI	920.00
QUALITY BRANDS OF LINCOLN	SU	1,847.52
R & R REFRIGERATION/LEE'S	BU	604.90
ROGER CLEVELAND GOLF CO INC	MH	1,299.00
SACK LUMBER	SU	44.03
SAM'S CLUB/SYNCHRONY BANK	SU	495.66
SARGENT DRILLING INC	GU	536.00
SCHEMMER ARCHITECTS ENGINEERS	CI	2,997.50
SEWARD COUNTY CHAMBER	RI	231.88
SEWARD ELECTRONICS	RE	831.65
SITEONE LANDSCAPE SUPPLY	SU	1,122.62
SPARETIME LOUNGE & GRILL	ML	556.00
SPORTS EXPRESS	UN	571.20
STATE DISTRIBUTING CO	SU	653.75
STOREY KENWORTHY	SU	1,439.63
SUMMIT FIRE PROTECTION	BU	229.00
TK ELEVATOR CORP	SE	2,230.08
TODD VALLEY FARMS INC	GU	750.00
TOTAL TOOL SUPPLY INC	SU	431.82
TRUCK CENTER COMPANIES	RE	2,094.65
U S A BLUEBOOK - CUST 812823	RE	677.15
U S CELLULAR	UT	103.33
VAN KIRK BROS CONTRACTING	CI	97,254.75
VERIZON FINANCIAL SERVICES LLC	UT	590.80
VERMEER HIGH PLAINS	RE	948.77
VESSCO INC	SU	735.91
VISA-JONES BK CARD		18,807.20
Mailchimp	SE	39.50
SMTP2GO	IT	75.00
Cobblestone	MC	251.78
Sam's Club	SU	1,390.96
Emergency Solutions	SE	158.00
Crowne Plaza	TR	2,629.44
SCC Continuing Education	TR	400.00
NSVA	TR	2,035.00
Amazon	SU	2,100.92
GDP	EQ	146.97
USPS	PF	128.30
Walmart	SU	1,030.71
Holiday Inn Express	TR	533.93
N-Ear	SU	308.98
Home Depot	SU	345.99
Karcher	SU	279.49

Humanities Nebraska	PR	175.00	
Sparetime	ML	131.19	
Valentino's	ML	249.70	
Lincoln Journal Star	PR	588.00	
United Auto Doors	RE	239.48	
La Carreta	ML	136.35	
WebCemeteries	AF	4,488.00	
Constant Contact	IT	23.00	
ForeUP	SE	686.08	
Tracfone	UT	34.25	
APA	MS	166.00	
Dell.com	SU	37.65	
Best Buy	SU	-2.47	
WESCO DISTRIBUTION INC	INV/SU		3,848.50
WINDSTREAM NEBRASKA INC	UT		631.69
YORK EQUIPMENT INC	RE		403.82
ZIMCO SUPPLY CO	SU		3,608.00
			\$607,117.25

## 2. New Claims Presented for Mailbox Damage Following Snow Removal from Streets



P.O. Box 38, 537 Main Street, Seward, Nebraska 68434. Phone: 402-643-2928. Fax: 402-643-6491. [www.CityofSewardNE.gov](http://www.CityofSewardNE.gov)

Date: May 6, 2025

To: *City Council*

From: *City Administration*

**Re: Mailbox Claims from March 19, 2025, Snowstorm**

At the March 4<sup>th</sup> Council Meeting, Council established a \$75 payment for claims submitted and verified by Street Superintendent Miers because of snow removal from the 2025 winter season.

The following have been submitted and verified prior to this meeting:

- Cindy Greene, 1454 N 2<sup>nd</sup> Street

**CLAIM FORM**

**CONTACT INFORMATION**

Name: Cindy Greene Home Phone: \_\_\_\_\_  
 Address: 1454 N. 2nd St, Seward NE 68434 Business Phone: \_\_\_\_\_  
 Date & Time of Incident: 3/19/25 approx noon Cell Phone: 402 641 4169  
 Location of Incident: 1454 N. 2nd St, Seward, NE 68434 Email: cindy.greene@ciune.org  
 Type of Incident:  Injured Person  Property Damage  Automobile Accident (Check all that apply)

**INJURED PERSON**

Occupation: \_\_\_\_\_ Employed by: \_\_\_\_\_  
 Did you see a doctor? Yes  No  Doctor's Name: \_\_\_\_\_  
 Were you hospitalized? Yes  No  Hospital: \_\_\_\_\_  
 Describe incident (nature & extent of injury): \_\_\_\_\_  
 \_\_\_\_\_  
 Any Witnesses? \_\_\_\_\_

**PROPERTY DAMAGE**

List Property Damaged: mail box post  
 Age of damaged property: 20 yrs - approx Estimated cost of repair: \$75-100.-  
 How was the property damaged? By City of Seward snow truck/plough.

**AUTOMOBILE ACCIDENT**

Driver, if other than owner: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Estimated cost of repair: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
 Vehicle: (year, make, model) \_\_\_\_\_ Police Notified? Yes  No   
 Your description of the accident: \_\_\_\_\_

**INSURANCE INFORMATION**

Amount of Claim: \_\_\_\_\_ **(COPIES OF BILLS MUST BE ATTACHED VERIFYING AMOUNT OF CLAIM)**  
 Your Insurance Company: \_\_\_\_\_ Your Insurance Agent: \_\_\_\_\_  
 Insurance Company Phone: \_\_\_\_\_ Insurance Agent Phone: \_\_\_\_\_  
 Did you report a claim? Yes  No  Did you receive payment? Yes  No  Deductible: \_\_\_\_\_

**ADDITIONAL INFORMATION**

Any other pertinent information: (write on back if more space needed)  
The mail box itself is good - it is just the mail box post that needs repairing.  
 Explain why you feel the City of Seward is responsible: Because it was the City of Seward's snow truck/plough when removing snow from the streets.

SIGNATURE OF CLAIMANT: Cindy Greene DATE: 3-24-25

3. Draft Minutes of April 15, 2025, City Council Meeting

**April 15, 2025**

The Seward City Council met at 7:01 p.m. on Tuesday, April 15, 2025, with Mayor Joshua Eickmeier presiding and City Clerk Derek Bargmann recording the proceedings. Upon roll call, the following Councilmembers were present: Zane Francescato, Megan Kahler, Jessica Kolterman, Karl Miller, John Singleton, Matt Stryson, Tatum Tonniges, Rich Wergin. Councilmembers absent: None. Other officials present: City Administrator Greg Butcher, City Attorney Kelly Hoffschneider, Building/Zoning & Code Enf. Director Tim Dworak, City Engineer Mike Oneby, Wellness Center Director Joel Brase, and Police Chief Brian Peters.

Notice of the meeting was given in advance thereof, and Mayor Eickmeier announced that a copy of the Open Meetings Act and tonight's agenda is posted in the meeting room and is accessible to members of the public. Mayor Eickmeier led those in attendance in the Pledge of Allegiance.

**CONSENT AGENDA CONSIDERATION ITEMS**

The following Consent Agenda items were approved in one single motion made by Councilmember Wergin, seconded by Councilmember Singleton.

1. City Codes Director Report
2. City Treasurer Report
3. Claims & Payables Report (totaling \$929,286.40)
4. Police Department Report
5. Draft Minutes of April 1, 2025, City Council Meeting
6. Mayor Appointments to Boards and Commissions:
  - a. Appoint Michael Denniston, Dakota Fernau, and Amber Mayo to the Seward Volunteer Fire Department Roster
  - b. Appoint Jenny Holle (replaces Patricia Sanley) to the Civic Center Commission for Remainder of Term

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.

Nay: None. Absent: None. Motion carried.

**ADMINISTRATIVE ITEMS**

**1. CONSIDERATION OF A CLAIM PRESENTED BY DANIEL PEARSON FOR PERSONAL PROPERTY DAMAGE AT 912 & 926 MAIN STREET IN THE AMOUNT OF \$5,250.00**

City Administrator Butcher believes the alleged damage to the sidewalks occurred in summer of 2022 when there were water main repairs in that area, though the claim was undated.

Councilmember Stryson moved, seconded by Councilmember Tonniges, to forward the claim to the City's insurance carrier for consideration.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.

Nay: None. Absent: None. Motion carried.

**2. CONSIDERATION OF A DESIGN AGREEMENT WITH THE SCHEMMER ASSOCIATES, INC. FOR PRELIM AND FINAL DESIGN SERVICES FOR THE E HILLCREST DRIVE RECONSTRUCTION PROJECCT IN THE AMOUNT OF \$171,066.75**

City Engineer Oneby identified the design as phase II of the project, which extends from Columbia Avenue to Eastridge Drive—following completion of the Eastridge Drive to Plum Creek Bridge phase. The design of this phase was included in the FY25 budget with plans expected to be completed in October and construction in 2026.

Councilmember Singleton moved, seconded by Councilmember Tonniges, to approve an agreement with The Schemmer Associates for prelim and final design services for the E Hillcrest Drive Reconstruction Project.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.

Nay: None. Absent: None. Motion carried.

**3. CONSIDERATION OF AN ORDINANCE TO AMEND THE ELECTRIC SUPERINTENDENT PAY RATE AND TO CREATE A GROUP EXERCISE INSTRUCTOR POSITION**

Executive Director Brase noted the request to create a Group Exercise Instructor position was due to the desire to expand the offerings at the Seward Wellness Center. Through research of like facilities, the recommendation was to add them as employees and to offer a free membership if certain conditions were maintained. Most of the interested instructors thus far teach a range of disciplines, hence they are expected to not be short-term hires. Mr. Butcher identified that the Electric Superintendent pay line had not kept pace with the separation of the Electric Line Crew Chief position, thus creating the possibility that a promotion of current staff could actually result in lesser pay.

Councilmember Singleton introduced Ordinance No. 2025-11. Councilmember Kolterman moved, seconded

**April 15, 2025**

by Councilmember Wergin to dispense with the statutory rule.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: None. Motion carried.

Councilmember Wergin moved, seconded by Councilmember Francescato, that the minutes of the proceeding of the Mayor and Council of the City of Seward, Seward County, Nebraska in the matter of passing: **Ordinance No. 2025-11**, AN ORDINANCE TO PROVIDE FOR ANNUAL CLASSIFICATION OF OFFICERS AND EMPLOYEES OF THE CITY OF SEWARD, NEBRASKA; TO CREATE A GROUP EXERCISE INSTRUCTOR POSITION; TO PROVIDE FOR LONGEVITY PAY AND PAYMENT OF PART-TIME EMPLOYEES; TO PROVIDE FOR A DATE SUCH CLASSIFICATION AND PAY RANGES OF COMPENSATION SHALL BECOME EFFECTIVE; TO PROVIDE FOR PUBLICATION IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: None. Motion carried.

Councilmember Francescato moved, seconded by Councilmember Kahler that all ordinances be added to the permanent record.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: None. Motion carried.

**4. CONSIDERATION OF A RESOLUTION TO DESIGNATE CITY ITEMS AS SURPLUS**

Councilmember Kahler introduced **Resolution No. 2025-7**, declaring City items as surplus. Councilmember Tonniges moved, seconded by Councilmember Francescato, to approve the resolution as presented.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: None. Motion carried.

**5. DISCUSS FUTURE AMENDMENT TO CITY CODE 410-44.8, REGARDING BOARD OF ADJUSTMENT**

Mr. Butcher relayed that as per the recently approved LB289, a municipality could change the structure of a Board of Adjustment to allow for the City Council to serve in that capacity. He noted that the Board was needed infrequently, the items could be complex for a layperson, and it was difficult to find persons interested in serving. As such, it may be beneficial to consider elimination of this Board. Since this would be a change to the ULDO, any action would need to first be presented to the Planning Commission and allow for a public hearing. It is anticipated that this item will be considered in June or July. No action was taken.

**CITY ADMINISTRATOR'S REPORT**

Councilmember Wergin moved, seconded by Councilmember Stryson, that the City Administrator's report of April 15, 2025, be accepted.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: None. Motion carried.

**STRATEGY SESSION**

A strategy session was not held.

**MOTION TO ADJOURN**

Councilmember Singleton moved, seconded by Councilmember Kahler, that the April 15, 2025, City Council Meeting be adjourned.

Aye: Francescato, Kahler, Kolterman, Miller, Singleton, Stryson, Tonniges, Wergin.  
Nay: None. Absent: None. Motion carried.

Adjourned approximately 7:45 p.m.

THE CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann, City Clerk

**ADMINISTRATIVE ITEMS**

1. Consideration of a Change Order (#3) with Sampson Construction for the Seward Wellness Center Project - City Administrator Butcher

**CHANGE ORDER No. CO-003**

**TITLE:** Owner Change Order 003  
**TO:** CITY OF SEWARD  
 537 Main Street  
 Seward, NE 68434  
**ATTN:** Greg Butcher

**DATE:** 04/01/2025  
**JOB:** 23039  
**PROJECT:**  
 Seward Wellness Center  
 2765 Eaton Drummer Blvd  
 Seward, NE 68434

**DETAILED DESCRIPTION OF WORK:**

**The Contract is modified to include the following approved Change Order Requests**

Item	Description	Net Amount
495	PCO 044 Drywall at changed window sills	1,933.00
500	PCO 044-Fee	97.00
505	PCO 045 Gym rework on power and conduits	2,627.00
510	PCO 045-Fee	131.00
515	PCO 046 Change disconnect on RTU 1 to 200 amp	2,103.00
520	PCO 046-Fee	105.00
525	PCO 048 Add tile above showers	1,855.00
530	PCO 048-Fee	51.00
535	PCO 049 Added drop for score vision antenna	(26.00)
540	PCO 049-Fee	26.00
547	PCO 050 Underground pool drain access cover damage	0.00
548	PCO 051 Change to exterior roof drain connections	3,483.00
550	PCO 051-Fee	174.00
552	PCO 052 Additional Drywall Expansion Joints at Gym	0.00
553	PCO 053 Drywall Patches Around Devices and Fixtures Adjusted	0.00
554	PCO 054 Roof Work	507.00
555	PCO 055 Patches done at IT Changes	0.00
556	PCO 056 Power Changes to Cafe Lights	670.34
557	PCO 056-Fee	18.37
558	PCO 057 Carbon Monoxide Detector for Pool per DHHS	1,021.62
559	PCO 057-Fee	27.86
560	PCO 058 Added concrete work at Blvd and Waverly road	6,719.44

**ACCEPTED:**

CITY OF SEWARD

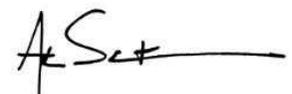
Sampson Construction Co.,  
Inc.

BVH ARCHITECTURE

By:

By:

By:

\_\_\_\_\_  
Dave Caylovic

\_\_\_\_\_  
Adam Sitzmann

561	PCO 058-Fee	184.14
562	PCO 059 Added Devices per FM	1,182.98
563	PCO 059-Fee	32.26
564	PCO 060 Roof Work	0.00
565	PCO 061 Add Faucet on Roof	2,479.91
566	PCO 061-Fee	67.62
580	Blvd Allowance	(25,470.54)

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TOTAL: 0.00

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<b>The Original Contract Sum was</b>	<b>\$16,269,866.75</b>
<b>Net Change by Previously Authorized Requests and Changes</b>	<b>\$0.00</b>
<b>The Contract Sum Prior to This Change Order was</b>	<b>\$16,269,866.75</b>
<b>The Contract Sum Will be Increased</b>	<b>\$0.00</b>
<b>The New Contract Sum Including This Change Order</b>	<b>\$16,269,866.75</b>
<b>The Contract Time Will be Changed</b>	<b>0.00 Days</b>

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**ACCEPTED:**

CITY OF SEWARD

Sampson Construction Co.,  
Inc.

BVH ARCHITECTURE

By:

By:

By:




\_\_\_\_\_  
Dave Cavlovic

\_\_\_\_\_  
Adam Sitzmann

2. Consideration of a Resolution to Designate City Items as Surplus - City Administrator  
Butcher

**RESOLUTION NO. 2025-8**

WHEREAS, the City of Seward, Nebraska has the authority to sell personal property owned by the City; and

WHEREAS, as outlined under Section 44-1.26 of the City Code, in order for the City to sell property having a value of \$5,000 or more, the City Council shall declare said property as surplus property and approve its disposal; and

WHEREAS, as outlined under Section 44-1.26 of the City Code, in order for the City to sell property having a value of \$5,000 or less, a listing of said property shall be posted; and

WHEREAS, the Governing Body determines that the City Administrator should act and that items should be sold and disposed of by the City of Seward; and

WHEREAS, the City of Seward, Nebraska has the following described property:

City of Seward - Surplus Property Items:

**Item #1:** (101) Assorted Street Signs. Various Sizes.

Price: \$20/unit from 5/6 – 5/16/25

Price: \$10/unit from 5/17 – 5/23/25

Price: \$5/unit from 5/24 – 5/30/25

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

That the above described property be sold or destroyed by the City of Seward in accordance with the procedures set forth in Section 44-1.26 of the Seward City Code.

The Mayor declared the resolution adopted. Dated this 6th day of May 2025.

THE CITY OF SEWARD, NEBRASKA

ATTEST:

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann, City Clerk

(SEAL)

**DISCLAIMER:**

All items are sold 'as is' and all sales are final. For unit-priced items, buyer must pay and pick-up items by 12 PM on Friday, May 30, 2025, at the location indicated below.

**Items Declared Surplus by City Council Action on May 6, 2025:**

**ITEM #1:** Assorted Street Signs – 101 total. First come, first served – no holds. Various Sizes—see list below for type and quantity available. Purchase at the Municipal Building (142 N 7<sup>th</sup> Street).

Price: \$20/unit from 5/6 – 5/16/25

Price: \$10/unit from 5/17 – 5/23/25

Price: \$5/unit from 5/24 – 5/30/25



<u>Street Sign Name</u>	<u>Quantity Available</u>
5 <sup>th</sup> Ave	2
5 <sup>th</sup> Av	2
N 1 <sup>st</sup> St	6
N 2 <sup>nd</sup> St	8
N 4 <sup>th</sup> St	2
N 5 <sup>th</sup> St	2
N 6 <sup>th</sup> St (two-sided)	1
N 8 <sup>th</sup> St (two-sided)	1
Highway 15	2
Highway 34	2
Bek Av E	1
Bek Ave	2
Bek Av	2
E Bek Av	1
Bradford St	2
Cedar St (two-sided)	1
Chestnut Cir	2
N Columbia Av	6
Crestwood Dr	4
Evergreen Dr	6

Hillcrest Dr (two-sided)	7
Meadow Lane	4
North Ave	4
Northern Heights Dr	1
Northern Hts Dr	12
Northern Heights Dr E	1
E Northern Heights Dr	1
Pinewood Av	8
Pinewood Av E	1
E Pinewood Av	1
E Seward St	2
Willow Ave	4

3. Consideration of a Resolution to Add a 3% Convenience Fee to All Non-Utility Debit and Credit Card Transactions - City Administrator Butcher

**RESOLUTION NO. 2025-9**

WHEREAS, the City Council of the City of Seward, Nebraska may by resolution fix the amount of certain rates, fees, and charges for purposes of raising operating revenue and covering City costs and operating overhead; and

WHEREAS, the volume of credit and debit card transactions continues to grow substantially over the past several years; and

WHEREAS, the City of Seward incurs significant costs associated with processing credit and debit card transactions; and

WHEREAS, it is deemed advisable to establish a convenience fee which would help offset these costs.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

A convenience fee for the processing of credit and debit card transactions shall henceforth be and are hereby fixed as follows to be in full force and effect on and after date of passage:

1. **Service or Convenience Fee:**  
The Finance Director is authorized to implement a convenience fee to help offset the costs of processing credit and debit card transactions.
2. **Convenience Fee Amount and Application:**  
The convenience fee shall be set at 3% for each transaction. The fee shall be affixed to credit or debit card transactions for all City services, permits, licenses, and entry, EXCEPT for the payment of utility services. Cash and check payments will not be charged such a fee.
3. **Future Convenience Fee Adjustment:**  
The Finance Director shall continue to monitor credit and debit card convenience fees related to processing costs incurred by the City. The fee may be adjusted, up or down, at a future date in order to collect the appropriate amount to offset the credit and debit card processing costs.

All previous resolutions in conflict with this resolution are hereby revoked. The establishment of a convenience fee for all non-utility payments will be added to the established Master Fees Schedule.

The Mayor declared the resolution adopted.

Dated: May 6, 2025

THE CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

ATTEST:

\_\_\_\_\_  
Derek Bargmann, City Clerk

(SEAL)

4. Consideration of an Ordinance to Amend the Permit Requirements to House Chickens on Residential Lots Over 2.5 Acres - City Administrator Butcher

ORDINANCE NO. 2025-

AN ORDINANCE TO AMEND SECTION §213-3.2; TO REPEAL THE ORIGINAL §213-3.2 OF THE MUNICIPAL CODE OF SEWARD, NEBRASKA; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEWARD AS FOLLOWS:

Section 1. That Section 213-3.2, of the Seward Municipal Code shall be amended to read as follows:

§ 213-3.2. Permit required for certain animals; venomous snakes prohibited; notice requirements.

- A. It shall be unlawful for any person to keep, own or harbor any fowl, livestock, hoofed, exotic or wild animal within the City limits of the City of Seward unless a permit has been obtained. This section shall not apply to educational institutions, exhibitions sponsored by the Seward County Agricultural Society or veterinary clinics.
- B. Permits authorizing the keeping of fowl, livestock, hoofed, exotic or wild animals within the City limits shall be issued by the City Administrator in his sound discretion, with right of appeal to the City Council. The following criteria shall be considered by the City Administrator when issuing such permits:
  - (1) The applicant must comply with all City, state and federal statutes regarding the animal in question.
  - (2) The applicant must provide proof that there are no objections from property owners or residents living within 75 feet in all directions from the property lines of the applicant.
  - (3) The applicant must provide a description of the type of enclosure for confinement of the animal, and the same must be suitable for the type of animal and approved by the City Administrator.
  - (4) The applicant, after issuance of the permit, must continue to comply with all City, state and federal statutes or the permit can be revoked by the City Administrator, subject to right of appeal to the City Council.
  - (5) The applicant must provide a certificate from a licensed veterinarian verifying that the animal has no health problems that could adversely affect the health, safety and welfare of the citizens of the City of Seward.
- C. No household or residence shall have more than three animals requiring a permit. This subsection shall not apply to chickens or small caged birds or aquatic or amphibious animals kept solely as pets.
- D. A person who keeps or houses chickens on his or her property shall comply with all of the following requirements:
  - (1) No more than ten (10) chickens may be kept on any one lot. Any chickens under the age of thirty days are excluded from this number.

- (2) The principal use of the property shall be a single-family dwelling.
- (3) No person shall keep any rooster.
- (4) No person shall slaughter any chickens within the City limits.
- (5) The chickens shall be provided with a covered enclosure. Such covered enclosure (or coop) shall contain at least four square feet of floor area per hen, and the fenced enclosure shall provide at least ten square feet of open area per hen. No covered enclosure shall exceed 120 square feet of floor area.
- (6) A person shall not keep chickens in any location on the property other than in the rear yard. For purposes of this section, "rear yard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the dwelling and extending to the side lot lines.
- (7) No covered enclosure or fenced enclosure shall be located closer than 10 feet to any property line of an adjacent property.
- (8) All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than 40 feet to any residential structure on another person's property.
- (9) All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them.
- (10) All chickens and other items associated with the keeping of chickens must be kept in a clean and sanitary condition so as not to give off offensive odors which are a source of discomfort to persons residing in the vicinity thereof.
- (11) The owner of any chickens shall not allow offal, manure, or waste material of such animal to accumulate or remain in the coop, enclosures, and shelter areas in which such animal or chickens reside or are confined in any manner which is conducive to the breeding or attraction of flies, mosquitoes, or other noxious insects or in any manner which endangers the public health or safety or which creates an unhealthy environment.
- (12) The owner of any chickens shall, in a sanitary manner, remove or dispose of all offal, manure, and waste material accumulating from such chickens at least once every seven days.
- (13) No person keeping or harboring any chickens shall permit such chickens to go

loose or run at large. In the event that any chicken found running at large is creating a hazard to the safety of others or another person's property, such chicken shall be destroyed if it cannot be confined or captured. The City shall not be required to give notice to the owner of the chicken prior to its destruction.

- (14) The maintenance or permitting of any of the foregoing conditions on any such lot or parcel of ground is hereby declared to be a public nuisance.
- (15) Eggs produced by permitted chickens may be sold by the permit holder.
- (16) If the applicant for chickens lives on a parcel of more than 2.5 acres, then they must provide proof that there are no objections from property owners or residents of any adjacent property of which any structure is within 75 feet of the location of the covered enclosure (or coop). This requirement is in lieu of the requirements of Subsection 213-3.2(B)(2) above.

E. No venomous snakes shall be permitted in the City of Seward.

F. Upon issuance of a permit authorized under this section, the permit holder shall immediately post a notice provided by the City which states "Animal(s) Requiring City Permit Located the Premises." Such notice shall be displayed in a conspicuous location visible to the public at the front entrance of the house.

Section 2. Any other ordinance or section passed and approved prior to passage, approval, and publication of this ordinance and in conflict with its provisions is repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting in pamphlet form as required by law.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2025.

CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

ATTEST:

\_\_\_\_\_  
Derek Bargmann, City Clerk

5. Approval of Seward 4th of July Committee Requests for Annual Festivities - City Administrator Butcher
  - A. Consideration of Approval of a Parade & Street Closure Permit



P.O. Box 38, 537 Main Street, Seward, Nebraska 68434. Phone: 402-643-2928. Fax: 402-643-6491. www.CityofSewardNE.gov

**APPLICATION FOR TEMPORARY STREET CLOSURE PERMIT**

I, the undersigned, having read and understand the City of Seward Street Closure Policy, which includes the following provisions:

- No alcoholic beverages in street or public right-of-way
- No closures allowed on 4<sup>th</sup> of July
- No excessive and prolonged noise or music
- Assurance that all clean-up of streets is performed
- Applicant must file a Certificate of Liability Insurance naming the City of Seward as insured in the amount of \$1 million.

do hereby petition for the closure of

Please see attached maps \_\_\_\_\_ between \_\_\_\_\_ Please see attached maps \_\_\_\_\_  
 (STREET NAME) (LIST BOTH CROSS STREETS AND ADDRESSES)  
 on July 4th, 2025 from 6AM to 5pm for the purpose of Parade Line Up/Staging Areas  
 (DATE) (TIME) (TIME)

\_\_\_\_\_ for approximately \_\_\_\_\_ people.

Additionally, I DO DO NOT (CIRCLE ONE) request any barricades to be supplied from the City.

If yes, I would like the barricades delivered to the site on July 4, 2025 by 2pm.  
(DATE) (TIME)



Collin Hain	4th of July Committee	402-643-4189
APPLICANT'S NAME	ORGANIZATION NAME	TELEPHONE NO.
616 Bradford St.	Seward NE	68434
APPLICANT'S/ORG. ADDRESS	CITY STATE	ZIP

Collin Hain 4/30/25  
**APPLICANT'S SIGNATURE DATE**

**\*\*\*APPLICANT MUST COMPLETE PAGE 2 FOR VALID APPLICATION\*\*\***

A Certificate of Liability Insurance naming the City of Seward as additionally insured in the amount of \$1,000,000 is required. The insurance certificate must show evidence of coverage specific to the event and activities to be conducted. The City Clerk must have the insurance certificate in hand before a permit will be issued.

Date insurance certificate filed with City: \_\_\_\_\_

<b>FOR CITY OF SEWARD USE ONLY</b>	<b>DATE PERMIT ISSUED:</b> _____
<b>MAYOR APPROVAL:</b>	_____
<b>CHIEF OF POLICE APPROVAL:</b>	_____
<b>STREET SUPERINTENDENT APPROVAL:</b>	_____

**\*\*PLEASE PRINT PAGE 2 TO SEPARATE PAGE\*\***

**RESIDENTS/OWNERS OF PROPERTY ABUTTING STREET CLOSURE**

**We, the undersigned, do hereby consent to the Temporary Street Closure Permit as described in this application (Only one adult signature needed per address):**

---

ADDRESS PRINTED NAME SIGNATURE



P.O. Box 38, 537 Main Street, Seward, Nebraska 68434. Phone: 402-643-2928. Fax: 402-643-6491. www.CityofSewardNE.gov

**APPLICATION FOR PARADE, MARCH OR SPECIAL EVENT**

**IF THIS PARADE, MARCH, OR SPECIAL EVENT INVOLVES THE TEMPORARY USE OF ANY PORTION OF THE STATE HIGHWAY SYSTEM OR CITY FACILITIES, FORMAL ACTION BY THE CITY COUNCIL IS REQUIRED. THE CITY IS REQUIRED TO PROVIDE 30 DAYS NOTICE TO THE STATE OF NEBRASKA REGARDING HIGHWAY USE. THE COUNCIL MEETS THE 1ST & 3RD TUESDAYS OF EVERY MONTH AND REQUESTS MUST BE RECEIVED BY NOON ON WEDNESDAY PRIOR TO THE NEXT COUNCIL MEETING AND MUST INCLUDE A COPY OF THE INSURANCE POLICY FROM THE SPONSORING ORGANIZATION.**

We, the undersigned, hereby apply for a permit for a **(CIRCLE ONE)**:

Parade

March

Special Event

on Friday, July 4th from 4pm to 6pm for the purpose of 4th of July Grand Parade  
(DATE) (TIME) (TIME)

\_\_\_\_\_ for approximately 40,000 people.

The location of the event will be held at the following address(es): 1st from Lincoln south to Seward. Seward St from 1st west to 14th st

Additionally, we request the following from the City: X barricades        picnic tables  
to be delivered to the site by (Date/Time) 7/4 3pm at the following location(s):  
        
at intersections deemed necessary by the City and Police Department

Lastly, we intend to sell or offer the following during the event **(CHECK ALL THAT APPLY)**:

- Food                       Alcohol                       Other: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT INFORMATION**

Collin Hain	collin@cultivatesewardcounty.com	402-643-4189
APPLICANT'S/ORG. NAME	EMAIL ADDRESS	TELEPHONE NO.
616 Bradford	Seward NE	68434
APPLICANT'S/ORG. ADDRESS	CITY	STATE ZIP

Collin Hain  
**APPLICANT'S SIGNATURE**

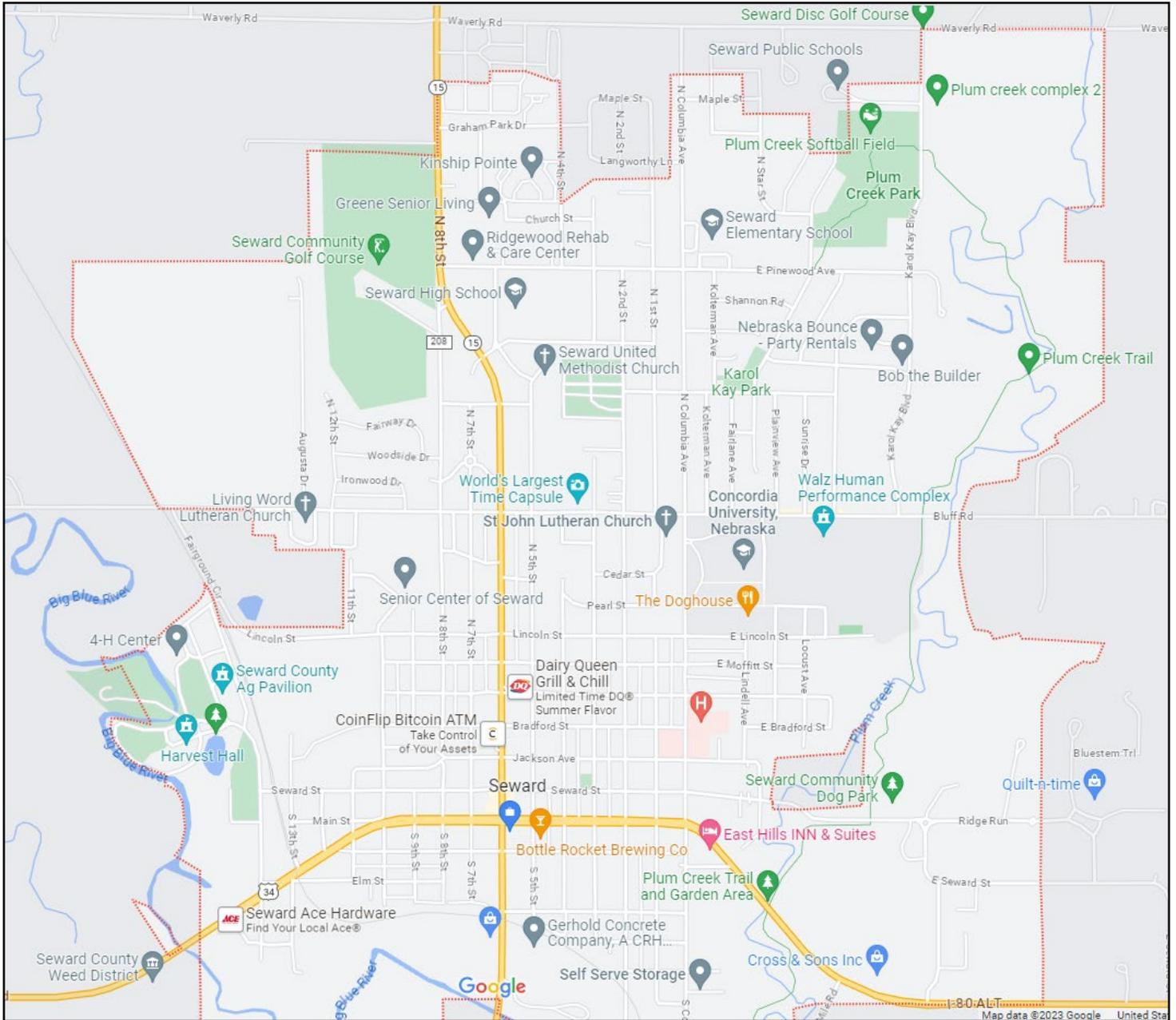
4/30/25  
**DATE**

A Certificate of Liability Insurance naming the City of Seward as additionally insured in the amount of \$1,000,000 is required. The insurance certificate must show evidence of coverage specific to the event and activities to be conducted. The City Clerk must have the insurance certificate in hand before a permit is issued.

**If an event involves a street closure, please complete the appropriate 'street closure' form and return to: City Clerk, 537 Main Street, Seward, NE 68434.**

If a parade or march, please indicate the route of the event below and note the following:

- No alcoholic beverages in street or public right-of-way
- No excessive and prolonged noise or music
- Assurance that clean-up of streets is performed by organization



<p><b><u>FOR CITY OF SEWARD USE ONLY</u></b></p>	<p><b>DATE SENT TO STATE:</b> _____</p> <p><b>DATE INS. INFO RECD:</b> _____</p> <p><b>DATE PERMIT ISSUED:</b> _____</p>
<p><b>MAYOR APPROVAL:</b></p> <p>_____</p>	<p>_____</p>
<p><b>CHIEF OF POLICE APPROVAL:</b></p> <p>_____</p>	<p>_____</p>
<p><b>STREET SUPERINTENDENT APPROVAL:</b></p> <p>_____</p>	<p>_____</p>



# Parade Map



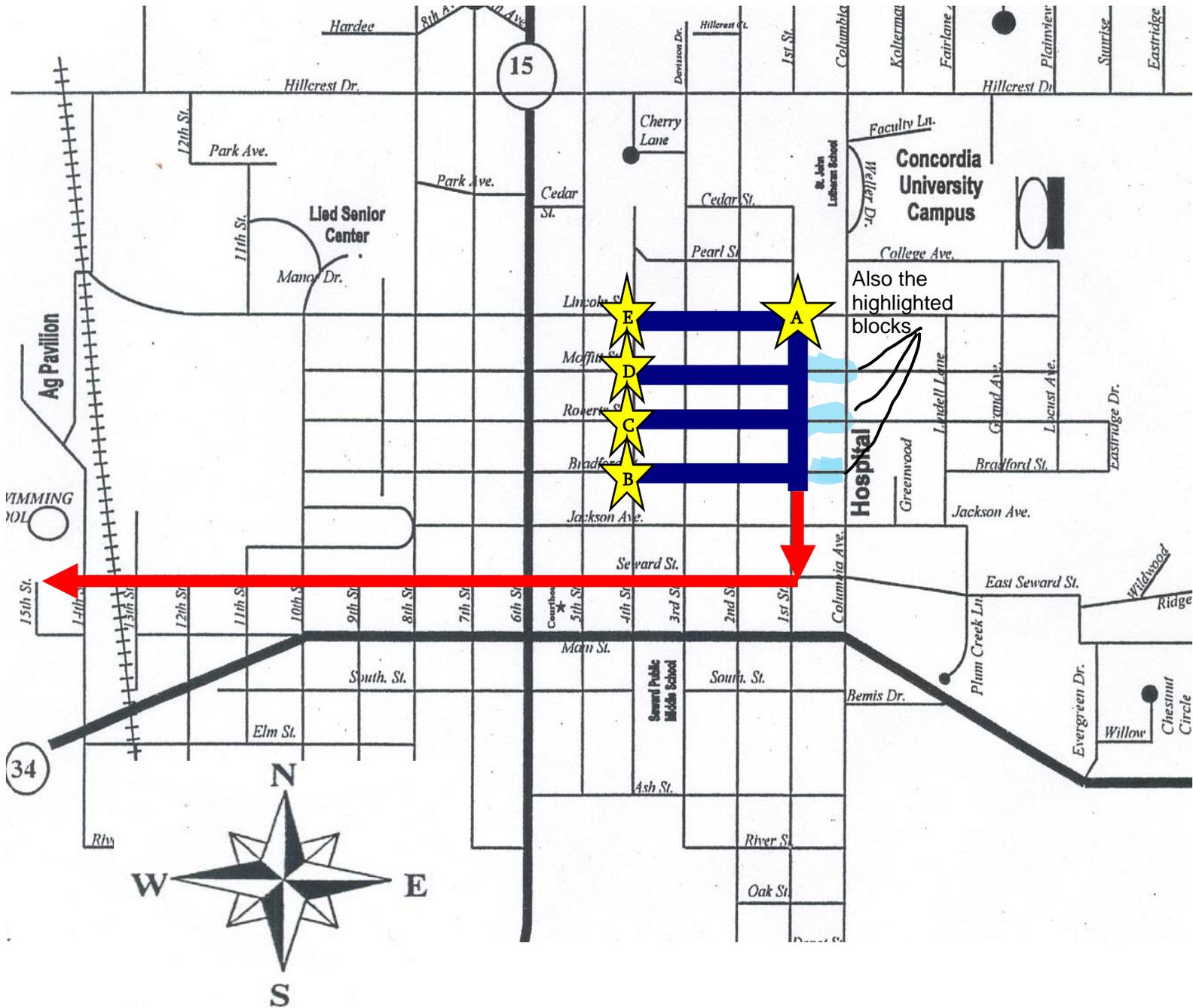
Section Entry



Parade Sections



Parade Route



B. Consideration of a Resolution to Close a Portion of the State Highway for the 2025 Parade

**RESOLUTION NO. 2025-10**

WHEREAS, the City of Seward's Annual FOURTH OF JULY CELEBRATION is scheduled for July 4, 2025; and

WHEREAS, the City of Seward wishes to support this annual event; and

WHEREAS, it is necessary to close the north lane of Highway 34 between 5<sup>th</sup> Street and Hwy 15 (6<sup>th</sup> Street) from 5:00 a.m. to 7:00 p.m. for the festivities to be held on the Courthouse square; and

WHEREAS, it is necessary to close the east lane of Hwy 15 (6<sup>th</sup> Street) between Highway 34 (Main Street) to Seward Street from 5:00 a.m. to 7:00 p.m. for the festivities to be held on the Courthouse square; and

WHEREAS, it is necessary to close Highway 15 at the intersection of Seward Street and Highway 15 for the Parade from 3:30 p.m. to 7:00 p.m.; and

WHEREAS, the road closure described above must be approved by the State of Nebraska Department of Roads;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

The City Clerk is hereby authorized to forward this resolution to the State of Nebraska Department of Roads for the closing of Hwy 15 and Hwy 34 as defined above for the festivities to be held on the Fourth of July in Seward, Nebraska.

The Mayor declared the resolution adopted.

Dated: May 6, 2025

THE CITY OF SEWARD, NEBRASKA

ATTEST:

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann, City Clerk

(SEAL)

## **CITY ADMINISTRATOR'S REPORT**

## CITY ADMINISTRATORS REPORT – 5/6/25

The departments are working on the following projects to name a few:

- Monitoring a number of street projects including: East Seward (final items), design on East Hillcrest, drainage near Park Street & Bradford Street (punch list), Highway 15 Watermain (punch items) and Highway 15 Reconstruction (sod and seed) design of 5<sup>th</sup> and Bradford/Roberts Drainage, Design of Lindell and Jackson Reconstruction, bid of Worthmann Blvd.
- Water Tower project underway, paint coat issues have led to substantial delays. Painting has paused again.
- Working with Wellness Center Executive Director Brase on numerous items and follow ups. Review policy items, setting schedules, ensuring lifeguard classes are full.
- Worked with Kelly Hoffschneider to work on a number of real estate items related to the Rail Campus, tower leases, and related legal matters.
- Caselle accounting system project conversion implementation.
- Promoted Jared Hochstein to Electric Superintendent, looking to fill Line Crew Chief and Journeyman Lineman open positions.
- Review of overhead transmission line replacement from 2025 Blizzard damages.
- Follow up items related to LB 840 application for 6<sup>th</sup> Street Café. Held LB 840 meeting and drafted new documents for this project. Closed on loan and distributed funds.
- Check in meeting with Building and Zoning Staff.
- Handled employee evaluation appeal.
- Meeting with DARI project and wastewater teams specifically about wastewater pretreatment.
- Real estate closings on E. Seward Street Property and Rail Campus property.
- Met with a potential TIF applicant on the process and status of property looking at a project.
- Attended Safety Committee meeting.
- Met via telephone with Lori Schriener (SCI) to discuss recent items on the City Council agenda.
- Attended the NPPD Wholesale Customer Meeting in Grand Island along with the Electric Superintendent.
- Attended interviews by the Turf Project Review Committee to determine final design and build firm for Plum Creek Turf Project. Meeting held at Concordia and attended by School Board, City Council, and Concordia Board members.
- Review how to handle vacation accrual with HR/Finance Departments.
- Met with Street Superintendent and Fire Chief to discuss demo of 410 E. Seward Street.

### Police Department

- Lunch on the Lawn, Tuesday
- Teammates donation presentation
- DetectaChem handheld spectrometer meeting w/Region V
- City Employee Bowling
- Col. Bolduc retirement ceremony, Thursday
- 4th of July IAP & tabletop exercise

### City Clerk/Human Resources/City Hall

- Coordinate with Joel, Jamie, Laurie on Lifeguard & Wellness Center hiring
- Pump Station – submit for payment to State
- Surplus Auction: Will accept bids for items through 5/5
- Liquor License Renewals: Working to complete as payments arrive
- Establish policy for barricades, trash cans, picnic tables – work with Bob & Bob
- Bid Opening: Worthman Blvd projects on 4/29 at CH
- Current Open Positions: Electric Lineman/Journeyman (first review 5/16), Civic Center Assistant, seasonal positions.

### **Water/Wastewater Department**

- Summer Hours (7-3:30) to begin May 5<sup>th</sup>
- EPA Inspection Documents
- Budget Work
- RO Plant Startup Planning Meeting 9:30 Thursday
- Gary, Doug Brandon, Shad Backflow Class all day Wednesday at Civic Center
- Meter Meeting 8AM Tuesday

### **Parks and Rec/Cemetery/Golf/Pool**

- Start spraying parks, fields and Cemetery's for broadleaf
- Home high school baseball game on Thursday and GPAC tournament starts Wednesday
- Baseball tournament Friday-Saturday
- Pouring concrete behind Field 2 on Monday
- Put up bleacher screens, and Wake Park shelter cover
- Turn on ball field irrigation
- Funerals: Monday & Friday

### **Civic Center**

- Received approval for occupancy from Fire Marshall and Tim
- Moving furniture back into place and cleaning
- Wireless connection TVs not working properly

### **Electric Department**

- Replace street light Rail campus that was taken down during the storm
- Spray grounds
- Work on alley re-build block of N 1st Street
- Wire C.T. metering on two transformers for 14th Street Apts
- Spinklermier coming to boring two bad street light feeds
- Foreman interviews on Thursday
- Switch back annex area NPPD has the transformer change out completed

### **Street Department**

- North 1<sup>st</sup> Street Repair
- Push up burn pile
- Clean up areas around parking lot civic center
- Tree removal
- Spring sweeping

### **Library**

- Lunch on the Lawn for Seward County Gives Week
- Apollo Users Group Wednesday
- Bowling Wednesday
- Thursday – summer hours begin, runs through August 14
- R&R book group Thursday at 10:00, YAH book group Thursday noon
- Movie Thursday

### **Building Inspection/Planning Department**

- Planning Commission – Rail Campus annexation (June 9)
- Board of Adjustment – Dan Briggs variance request for 3 acre replat in the ETJ, Seward Memorial Hospital variance for lighted message sign in residential
- Black Hills Energy – Rail Campus meeting at Worthman and Pine St.
- Civic Center – Final Inspection scheduled for Tuesday, waiting on final sign off from the Fire Marshal
- 410 E Seward St – Asbestos inspection by Bockmann conducted last Thursday
- Budget items – Updated computers, office window wall
- 107 South St – Purchase proposals were due to attorney last week, no news since
- 416 N 1st St – Trash and animal waste complaint, letters and hand delivered notices to Nuttleman's

### **Engineering**

- 500k Water Tower – sandblasting and coating, communication tenant agreements
- Plum Creek Seed - coordination with Worthman Blvd
- Rail Campus Watermain Extension Phase II – advertise for bids
- Worthman Blvd Extension – advertise for bids
- DARI LLC – Civil plan review, coordination with Worthman Blvd, permit
- Rail Campus – siting 6-in gas main, meeting with BH Energy
- WWTP Upgrade – SRF information sheet; WIFIA submittal, NDEE submittal
- East Hillcrest, Columbia to Eastridge – survey, geotechnical borings
- East Hillcrest Drive – plan set updates, coordination on electric relocation, easements and R.O.W

### **Finance Department**

- Payroll
- Claims
- Continue working on creating new budget spreadsheet
- Cross training for utilities while Kirsten on maternity leave
- Utility Shut off

### **Seward Wellness Center**

- Added a yoga class and pickleball lessons
- Monthly renewals beginning
- Tour of Kawasaki (exploring partnerships)
- Youth Sports Meeting
- Site Update:
  - Landscaping
  - Trees and other landscaping arrive this week

**FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION  
ANNOUNCEMENT OF UPCOMING EVENTS  
MOTION TO ADJOURN**

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I, Derek Bargmann, the duly appointed qualified and acting City Clerk of the City of Seward, Nebraska, hereby certify that the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward Municipal Building, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.gov

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

---

Derek Bargmann, City Clerk

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Date