



CITY OF SEWARD
City Council
Regular Meeting
Agenda

Tuesday, October 15, 2019

7:00 PM

Municipal Building Council Chambers

NOTICE IS HEREBY GIVEN that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, October 15, 2019, in Municipal Building Council Chambers 142 North 7th St, Seward, NE 68434, which meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Council member review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

ROLL CALL

MINUTES

1. Consideration of Approval of Draft Minutes of October 1, 2019 - City Clerk Otte

CONSENT AGENDA

1. Claims & Payables Reports
2. City Treasurer's Report
3. City Codes Director Report

4. Police Department Report
5. Infrastructure Cost Items Reimbursable Back to the City

PUBLIC HEARINGS

1. Public Hearing - 7:00 PM - Consideration of a Special Use Permit for 2535 McKelvie Road, Unit 10, to Operate a Kennel Facility - City Administrator Butcher

ADMINISTRATIVE ITEMS

1. Consideration of a Request by Maverick Group, LLC, dba Par 15 Lounge, for a Special Designated Liquor License for an Event at Lula Belle Boutique, 341 North 6th Street on November 14, 2019 - City Clerk Otte
2. Consideration of an Interlocal Agreement with Seward County for the Waverly Road Improvements Project and Authorize the Mayor to Execute Said Agreement - City Engineer Vasa
3. Consideration for Approval of Final Plans and Specifications for the Waverly Road Project and Authorize the City to Advertise for Bids - City Engineer Vasa
4. Consideration of an Ordinance Approving the Final Plat, Twin Oaks Development, 7th Addition - City Administrator Butcher
 - A. Consideration for Approval of Final Subdivision Agreement
5. Consideration of a Second Amendment to the Tower and Ground Space Lease Agreement with USCOC Nebraska/Kansas, LLC (US Cellular) for Placement of Equipment on the Water Tower at 223 North 7th Street - City Administrator Butcher
6. Consideration of a Statement of Works Agreement with GWorks for SimpleCity Physical Asset Management Cloud Application Subscription Renewal - City Administrator Butcher
7. Consideration of an Ordinance Declaring a Portion of City Right-of-Way of Park Avenue Between the 11th Street and 12th Street of Heyen Addition Final Plat as Alley - City Engineer Vasa
8. Consideration for Approval of Updated Job Descriptions - City Administrator Butcher
 - A. Community Service Officer
 - B. Public Properties Director (Current: Park/Rec/Cemetery/Golf Director)
 - C. Assistant Public Properties Director (Current: Assistant Park Director)
 - D. Assistant Recreation Director
 - E. Public Properties Maintenance Worker (Current: Public Properties Caretaker I and II combined)
 - F. Golf Course Grounds Superintendent
 - G. Golf Shop Manager

9. Consideration of a Resolution Approving Stop Signs at the Intersection of Progressive Avenue and Twin Oaks Road for North and South-Bound Traffic - City Administrator Butcher

REPORTS

1. City Administrator's Report - City Administrator Butcher

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

ANNOUNCEMENT OF UPCOMING EVENTS

STRATEGY SESSION

1. Strategy Session with City Attorney to Provide Negotiation Guidance Concerning Real Estate Interests at the Commercial Rail Campus Development Area - City Atty Hoffschneider

MOTION TO ADJOURN

I, Bonnie Otte, the duly appointed qualified and acting Assist Admin/Clerk-Treasurer/Budget & HR Director of the City of Seward, Nebraska, hereby certify:

That the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.com

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

Bonnie Otte
Assist Admin/Clerk-Treasurer/Budget & HR Director

Date