



CITY OF SEWARD
City Council
Regular Meeting

Agenda

Tuesday, August 3, 2021 7:00 PM

Council Chambers at the Municipal Building

NOTICE IS HEREBY GIVEN that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, August 3, 2021, in the Council Chambers, 142 7th Street, Seward, Nebraska in which the meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Council member review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

ROLL CALL

MINUTES

1. Draft Minutes of July 20, 2021 - City Clerk Bargmann

CONSENT AGENDA

1. Claims & Payables Reports

CONFIRMATION OF MAYOR APPOINTMENTS

1. Confirmation of Mayor Eickmeier's Appointment of Matt Stryson as Councilmember of Ward 2 to Replace Resigned Councilmember Chris Schmit - Mayor Eickmeier
 - A. Confirmation of Mayor's Appointments to Various Boards and Committees (Previously Held by Councilmember Schmit):
 - i) Planning Commission
 - ii) Rail Campus Development Review Committee

- iii) Personnel, Finance & Audit Committee
- iv) Liaison to the Park & Recreation Board

ADMINISTRATIVE ITEMS

1. Resolution Approving Yield Signs Installed at: SW Corner of Eastridge Avenue and Karol Kay Boulevard Intersection, SW Corner of Cory Drive and Karol Kay Boulevard Intersection; and SW Corner of Bader Avenue and Karol Kay Boulevard Intersection - City Administrator Butcher
2. Resolution Approving Yield Sign Installed at SW Corner of Star Street and Rainbow Avenue Intersection - City Administrator Butcher
3. Update on FY2021-2022 Budget - City Administrator Butcher

REPORTS

1. City Administrator's Report - City Administrator Butcher

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

ANNOUNCEMENT OF UPCOMING EVENTS

STRATEGY SESSION

1. Strategy Session with City Attorney to Provide Negotiation Guidance with Respect to City of Seward Farm Leases - City Attorney Hoffschneider

MOTION TO ADJOURN

I, Derek Bargmann, the duly appointed qualified and acting City Clerk of the City of Seward, Nebraska, hereby certify that the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward Municipal Building, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.gov

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

Derek Bargmann, City Clerk

Date

July 20, 2021

The Seward City Council met at 7:00 p.m. on Tuesday, July 20, 2021, with Mayor Joshua Eickmeier presiding and City Clerk Derek Bargmann recording the proceedings. Upon roll call, the following Councilmembers were present: Ellen Beck, Alyssa Hendrix, Jessica Kolterman, Karl Miller, John Singleton, Jonathon Wilken. Councilmembers Absent: Sid Kamprath. Other officials present: City Administrator Greg Butcher, City Attorney Kelly Hoffschneider, City Engineer Mike Oneby, Finance Director/Treasurer Nick Wolf, and Building/Zoning and Code Enforcement Director Tim Dworak.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Municipal Building, Seward County Courthouse, CityofSewardNE.com, and Seward Memorial Library. The certificate of posting notice is attached to these minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted in the Council Chambers of the Municipal Building and copies are available where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen wishing to address the Council should come to the podium, state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

APPROVAL OF MINUTES OF JULY 6, 2021 COUNCIL MEETING

Councilmember Singleton moved, seconded by Councilmember Kolterman, that the minutes of the July 6, 2021 City Council meeting be approved.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

CONSENT AGENDA CONSIDERATION ITEMS

The following Consent Agenda items were approved in one single motion made by Councilmember Singleton, seconded by Councilmember Kolterman:

1. Claims & Payables Reports
2. City Treasurer Report
3. City Codes Director Report
4. Police Department Report
5. Annual Publication of Salaries in Accordance with Section 19-1102 of the Nebraska State Statute

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CLAIMS LIST
7-20-21

COUNCIL MEETING

Abbreviations: BE, Benefits; BU, Building Upkeep; CI, Capital Improvements; DO, Donations; EQ, Equipment; EX, Expense; FA, Fixed Asset; GS, Gas; GU, Ground Upkeep; IT, Technology; IV, Inventory; MA, Maintenance; MC, Miscellaneous; MH, Merchandise; MI, Mileage; ML, Meals; MS, Memberships; OI, Oil; OP, Operations; PO, Postage; PU, Publications; RE, Repairs; RI, Reimbursement; SA, Salaries, SE, Services; SL, Sales; ST, Sales Tax; SU, Supplies; TG, Training; TO, Tools; TR, Transfer; UN, Uniforms; UT, Utilities,

Advanced Fire & Safety	BU	2,580.98
Afton Pumps Inc	EQ	96,245.00
Akrs Equipment	RE	194.25
Amazon.Com Credit Service	SU	1,356.46
APMS Inc	CI	12,219.00
Aqua-Chem Inc	MA	4,324.05
Awards Unlimited Inc	MC	50.50
Badger Meter	MS	1,340.89
Baker & Taylor	SU	3,604.01
Bishop Michael	OP	90.00
Bizco Technologies	SE	6,228.67
Black Hills Energy	UT	779.31
Blades Group	CI	992.00
Boldt Ben/Angie	MC	60.00
Border States Industries	IV	6,545.66
Brunckhorst Kent	OP	90.00
Callaway Golf	MH	468.98
Campbell Cleaning	SE	2,000.00
Capital Business-Cheyenne	SE	47.16
Cihal Alan F	OP	90.00
City Seward Library Petty	PO	54.07
City Seward Merchant Serv	SE	2,560.58
City Seward Payroll Accou	SA	182,354.13
City Seward Perpetual Fd	SL	5,400.00
Cross & Sons Inc	BU	276.88
Davis Dean	SE	150.00
E M C Insurance Companies	BE	1,071.10
Ehlers Electronics	BU	200.00
Elkins Lisa	RI	38.54
Engineered Controls	BU	539.81
Exchange Bank	FA	3,300.00
Faller Landscape	GU	38.70
Farmers Coop Seward	GS	6,053.47
Fast Mart	GS	270.99
Fastenal Company	SU	170.97
Foley Nathan	SE	150.00
Foreup Golf Software	MS	455.00
Galls Llc	UN	942.12
General Code	PU	3,107.89
General Fire & Safety Equ	SE	365.80
Gerhold Concrete Co Inc	CI	304.00
Gh Lawn & Tree Service	SE	1,000.00
Gleason Logan	OP	90.00
H & S Plumbing Heating &	BU	3,602.14
Hach Company	MA	397.39

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Hamilton Equipment Compan	RE	472.27
Helmlink Printing/Grph Inc	SU	81.00
Hochstein Jared	OP	90.00
Home Depot Pro	SU	5.60
Hornung's Golf Products	MH	331.89
Howe Jakob D	MC	60.00
Husker Electric Supply Co	IV	886.54
J E O Consulting Group In	SE	2,183.75
Jackson Services Inc	SU	89.25
Jindra Irrigation Llc	SE	148.46
Johnson Controls Inc	SE	3,781.30
K & Z Distributing	SU	546.10
Kalmburn Rhonda/Dennis	RE	30.97
Konica Minolta Business S	SE	9.53
Lee's Refrigeration	BU	7,396.00
Levander's Body Shop	RE	460.00
Liermann's Service	RE	259.85
Lincoln Journal-Star	MS	592.99
Memorial Health-Drug	SE	70.00
Merchant Job Training & S	TG	550.00
Mid-American Benefits Inc	BE	577.81
Midwest Auto Parts	SU	966.34
Midwest Laboratories Inc	MA	738.92
Monkey Wrench Cycles	SE	339.00
Motion Picture Licensing	MS	133.01
Municipal Supply Omaha	SU	234.30
Ne Environment & Energy	MS	150.00
Nebraska D A S Acct Ocio	SE	231.00
Nebraska Equipment Inc	RE	1,564.15
Nebraska Health Environme	MA	108.00
Nebraska Library Commissi	MS	665.00
Nebraska Nursery & Landsc	TG	50.00
Nebraska Power Review Boa	MS	1,294.59
Nebraska Pub Pow-Desmoine	UT	576.00
Niemann's Port-A-Pot LLC	SE	1,165.00
Norris Public Power Distr	UT	367.57
O C L C Inc	MS	2,549.59
Olsson	SE	20,752.08
One Call Concepts Inc	SE	105.76
One Source Background Che	SE	29.00
O'Reilly Automotive Inc	SU	265.14
Orscheln Farm & Home	SU	436.10
Pac 'N' Save Discount Foo	SU	2,187.43
Paper Tiger Shredding	SE	30.00
Pecka Brook	OP	90.00
Plunkett's Pest Control	BU	311.37
Pollak Jamie	MC	70.00
Quality Brands Of Lincoln	SU	1,813.65
Quill Corp	SU	1,246.70
Rose Equipment Inc	RE	1,456.26
Ruether Larry L	OP	90.00
Rumery Lawn & Landscape	GU	95.51
Sam's Club (Lib-Rec-Pool)	SU	311.46
Seth Varner/Visit531Ne	SU	29.99
Seward County Chamber & D	MC	913.03
Seward County Clerk/Reg D	SE	162.00
Seward County Independent	PU	1,020.21
Seward County Treasurer	SE	19,217.17

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Seward Kiwanis Club	SU		30.00
Seward Lumber & Home Cent	SU		449.14
Seward Public Schools	MC		40.31
Seward Wind Llc	UT		25,027.95
Short Elliott Hendrickson	SE		1,457.57
Shoup Shawn/Amy	MC		60.00
Siteone Landscape Supply	GU		283.33
Spickelmier & Son Inc	SU		4,950.00
St Louis Michelle	OP		90.00
State Distributing Co	SU		540.60
Stutzman Digging/Excavate	GU		2,512.50
Subsurface Solutions	RE		522.48
Todd Valley Farms Inc	GU		2,517.98
Trimax Mowing Systems	RE		105.61
U S A Bluebook - Cust 812	MA		589.00
U S Cellular	SE		260.44
U S Postal Service	MS		150.00
Verizon Wireless	SU		1,001.20
Visa - Pinnacle Bank	SU		1,128.90
Bluestem	SU	249.97	
Demco	SE	115.00	
Genesis Graphics	SE	178.40	
Harlequin	SU	51.99	
Oh So	RI	60.69	
Runza	RI	4.14	
Sam's Club	SU	303.16	
Walmart	SU	149.52	
Zoom	MS	16.03	
Wagenknecht Jason	MC		60.00
Wesco Distribution Inc	SU		1,603.88
White Cap	SU		3,967.35
Windstream Nebraska Inc	SE		2,015.74
York Equipment	RE		96.31
Zegers Ethan	SE		80.00
	CLAIMS TOTAL		\$482,129.43

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

PUBLIC HEARINGS

1. PUBLIC HEARING - 7:00 PM - CONSIDERATION OF ACQUISITION OF REAL ESTATE COMMONLY REFERRED TO AS 730 JACKSON STREET AND LEGALLY DESCRIBED AS LOT 9, BLOCK 39, CLOYD'S ADDITION, CITY OF SEWARD FROM SCOTT AND SHEILA PEKAREK

City Administrator Butcher stated that this item is brought forth as a part of the planning process for the potential construction of a new water tower. The next step of water tower construction is site acquisition, thus this property is requested to be purchased. Property close will be within 60 days.

Mayor Eickmeier opened the public hearing at 7:05 PM. With no public comments, Mayor Eickmeier closed the public hearing.

A. CONSIDERATION OF A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO THE ACQUISITION OF REAL ESTATE

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Councilmember Kolterman introduced the following resolution:
RESOLUTION NO. 2021-12

CITY OF SEWARD, NEBRASKA
A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA
AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY FOR USE BY THE CITY.

Recitals

A. Scott Pekarek and Sheila Pekarek, own certain real property located in Seward County and more particularly described as follows:

Lot Nine (9), in Block Thirty Nine (39), Cloyd's
Addition to the City of Seward, Seward County, Nebraska
aka 730 Jackson Ave Seward NE

B. The City's acquisition of the above described real property will benefit the City and its residents for the development of the planned construction of a new water tower.

C. Neb. Rev. Stat. § 18-1755 and Seward Municipal Code § 340-1.9 authorizes the City to acquire real property upon approval of the acquisition by action taken in a public meeting after notice and public hearing.

D. The City has held a public hearing and desires to purchase the real property.

NOW THEREFORE, be it resolved by the City of SEWARD, Nebraska:

1. The City hereby approves the acquisition of real property from Scott Pekarek and Sheila Pekearek, in accordance with the authority under Nebraska law and the Seward Municipal Code.

2. The Mayor of the City is hereby authorized to execute a Purchase Agreement and to take all actions necessary to effectuate the acquisition of real property from Scott Pekarek and Sheila Pekarek.

This has been approved as of the ____ day of _____, 2021.

CITY OF SEWARD, NEBRASKA

By: _____
Mayor

ATTEST: _____
City Clerk

Councilmember Wilken moved, seconded by Councilmember Miller, to authorize the Mayor to execute all documents related to acquisition of the 730 Jackson Street property.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

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2. PUBLIC HEARING - 7:00 PM - CONSIDERATION OF ACQUISITION OF REAL ESTATE COMMONLY REFERRED TO AS 740 JACKSON STREET AND LEGALLY DESCRIBED AS S ½ LOT 7 & 8, BLOCK 39, CLOYD'S ADDITION, CITY OF SEWARD FROM LANCE C. KORELL AND TAE'LOR PURDY

City Administrator Butcher mentioned that this property is also part of the site acquisition phase for the potential construction of a new water tower. Closing will be on or before August 31st, appraisals occurred on both 730 and 740 Jackson Street since they are valued over \$100k.

Mayor Eickmeier opened the public hearing at 7:07 PM. With no public comments, Mayor Eickmeier closed the public hearing.

A. CONSIDERATION OF A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO THE ACQUISITION OF REAL ESTATE

Councilmember Beck introduced the following resolution:

RESOLUTION NO. 2021-13

CITY OF SEWARD, NEBRASKA

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY FOR USE BY THE CITY.

Recitals

E. Lance C. Korell and Tae'lor Purdy, own certain real property located in Seward County and more particularly described as follows:

The South Half of Lots Seven (7), and Eight (8), Block Thirty-nine (39), Cloyd's Addition to the City of Seward, Seward County, Nebraska

F. The City's acquisition of the above described real property will benefit the City and its residents for the development of the planned construction of a new water tower.

G. Neb. Rev. Stat. § 18-1755 and Seward Municipal Code § 340-1.9 authorizes the City to acquire real property upon approval of the acquisition by action taken in a public meeting after notice and public hearing.

H. The City has held a public hearing and desires to purchase the real property.

NOW THEREFORE, be it resolved by the City of SEWARD, Nebraska:

3. The City hereby approves the acquisition of real property from Lance C. Korell and Tae'lor Purdy, in accordance with the authority under Nebraska law and the Seward Municipal Code.

4. The Mayor of the City is hereby authorized to execute a Purchase Agreement and to take all actions necessary to effectuate the acquisition of real property from Lance C. Korell and Tae'lor Purdy.

This has been approved as of the ____ day of _____, 2021.

CITY OF SEWARD, NEBRASKA

July 20, 2021

By: _____
Mayor

ATTEST: _____
City Clerk

Councilmember Kolterman moved, seconded by Councilmember Miller, to authorize the Mayor to execute all documents related to acquisition of the 740 Jackson Street property.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.
Nay: None
Absent: Kamprath. Motion carried.

ADMINISTRATIVE ITEMS

1. ACKNOWLEDGE RECEIPT OF AIRPORT AUTHORITY RESOLUTION REQUESTING LEVY AUTHORITY FOR 2021-2022 FISCAL YEAR

City Administrator Butcher reminded that this was an annual process and that the request is for an unchanged levy amount from last year. It is expected that the property valuation has increased by 1% over the prior year, which could increase revenues. Councilmember Beck inquired as to how much that 1% would equate to in real numbers—Finance Director Wolf will research those numbers and report back later.

Councilmember Miller moved, seconded by Councilmember Kolterman, to acknowledge receipt of Airport Authority Resolution for 2021-2022 FY.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.
Nay: None
Absent: Kamprath. Motion carried.

2. RECOMMEND KRYSTAL CARTER AS MANAGER OF CASEY'S GENERAL STORE 2730, 2605 PROGRESSIVE ROAD, RETAIL CLASS D LIQUOR LICENSE

Councilmember Beck moved, seconded by Councilmember Singleton, to recommend Krystal Carter as Manager of Casey's General Store 2730, Retail Class D Liquor License.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.
Nay: None
Absent: Kamprath. Motion carried.

3. RESOLUTION APPROVING THE UPDATED ONE & SIX YEAR STREET IMPROVEMENT PLAN

City Administrator mentioned that this resolution notes that we have held a public hearing and approved the one & six year plan, which will be submitted to the State.

Councilmember Miller introduced the following resolution:

RESOLUTION NO. 2021-14

WHEREAS, the City Engineer has prepared and presented an updated One Year and Six Year Plan for Street Improvement Program for the City of Seward, Nebraska, and

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WHEREAS, a public hearing was held on the 6th day of July, 2021, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and the City Council of the City of Seward, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.

Mayor Eickmeier declared the resolution adopted.

Dated: July 20, 2021

Joshua Eickmeier, Mayor

ATTEST: _____

Derek Bargmann
City Clerk

Councilmember Kolterman moved, seconded by Councilmember Wilken, to approve the resolution adopting the updated one & six year street improvement plan.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

4. ORDINANCE DIRECTING THE CONVEYANCE OF REAL PROPERTY, LEGALLY DESCRIBED AS LOTS 8 & 9, SEWARD RAIL CAMPUS PUD FIRST ADDITION, CORRECTED PLAT LOCATED IN THE SE ¼ OF SEC 29, T11N, R3E OF THE 6TH P.M., SEWARD COUNTY, NEBRASKA TO MALT INVESTMENTS LLC (TOM THALLS)

City Administrator described the property as having no value to the City due to issues with access and lack of development potential; therefore, sale to Malt Investments was initiated and is requested. An easement will be kept on the property by the City.

Ordinance No. 2021-16 approving the sale of property to Malt Investments LLC was adopted.

5. UPDATED JOB DESCRIPTION FOR DEPUTY TREASURER

City Administrator Butcher mentioned the Deputy Treasurer and Payroll Clerk positions were brought to and recommended by the Personnel Committee. The Deputy Treasurer is an updated position previously titled as "Deputy Clerk/Finance Director/Assistant Treasurer". The Deputy Treasurer position will allow for more efficiency in the Finance Department and will allow for freed up capacity for the Finance Director to handle more complex topics. The current Account Clerk III is expected to assume this role and the pay range has not been changed from the previous "Deputy Clerk/Finance Director/Assistant Treasurer" position.

Councilmember Kolterman moved, seconded by Councilmember Beck, to approve the updated Deputy Treasurer job description.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

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6. UPDATED JOB DESCRIPTION FOR PAYROLL CLERK

City Administrator Butcher described this role as primarily responsible for cyclical tasks/issues in the payroll process but would provide support in utility billing processes. This position is an updated description from "Account Clerk III" with no change in pay range. This position is not yet budgeted, but will be presented in the budget process. This position will be advertised if approved in the budgeting process.

Councilmember Beck moved, seconded by Councilmember Singleton, to approve the updated Payroll Clerk job description.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

7. ORDINANCE AMENDING THE COMPREHENSIVE PAY PLAN CHANGING THE TITLE FOR DEPUTY TREASURER, PAYROLL CLERK, AND POLICE CAPTAIN

City Administrator Butcher stated this ordinance would officially approve the two preceding job titles and the Police Captain title is included due to oversight when that position was approved previously. No pay line adjustments were made.

Councilmember Wilken moved, seconded by Councilmember Beck, that the minutes of the proceedings of the Mayor and Council of the City of Seward, Seward County, Nebraska in the matter of passing and approving: Ordinance No. 2021-17, "AN ORDINANCE TO PROVIDE FOR ANNUAL CLASSIFICATION OF OFFICERS AND EMPLOYEES OF THE CITY OF SEWARD, NEBRASKA; TO PROVIDE FOR A TITLE CHANGE FOR DEPUTY TREASURER, PAYROLL CLERK AND POLICE CAPTAIN; TO PROVIDE FOR LONGEVITY PAY AND PAYMENT OF PART-TIME EMPLOYEES; TO PROVIDE FOR A DATE SUCH CLASSIFICATION AND PAY RANGES OF COMPENSATION SHALL BECOME EFFECTIVE; TO PROVIDE FOR PUBLICATION IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT."

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

8. DISCUSSION ON SIDEWALK SURVEY AND DOWNTOWN SIDEWALKS

City Administrator Butcher provided a background regarding the issue, which began with visual examination of the brick inlays in the Courthouse square. From that initial examination, it was decided a sidewalk survey should be completed citywide. The survey was conducted by City Staff in coordination with Code Enforcement Director Dworak in 16 sections within City limits. From the information from these 16 sections, a larger map will be constructed utilizing color coding, GIS, prioritization, safety hazards, and will be brought to Council at a later date for consideration of action.

Mayor Eickmeier mentioned one specific problematic area that also spurred conversation about sidewalk issues citywide is found on Kolterman Avenue, where a lack of sidewalks on both sides creates a safety hazard for students walking to and from school. He went on to mention that sidewalk placements or lack thereof have occurred in conjunction to housing developments as the City has expanded. The purpose of sidewalk

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discussion is to identify problem areas, build a plan for improvements, prioritize problem areas, and to research funding options.

Mr. Butcher discussed topics in regards to enforcement of regulations and uniformity of repair in the downtown district. To ensure both function and appearance, it is the hope of City staff that downtown owners on specific blocks would be in agreement to fund improvements concurrently. The idea would be to avoid patchwork and inconsistent repairs in both material and appearance.

Referencing the Council attachments, Mr. Dworak described the amount of missing sidewalks within Seward city limits as a total of 59,764 lineal feet. Based on 4 square feet equating to 1 lineal foot, and approximately \$5 construction per square foot, the total to construct missing sidewalks would be approximately \$1.2 million. Additionally, another 25% of existing sidewalks are in poor shape, so if they were repaired the total cost for this project would approach \$1.6 million.

Mayor Eickmeier suggested that improvements to the downtown business area should be treated differently than other sections of the City. It was also suggested that the City work with the Seward County Chamber and Development Partnership in regards to distribution of information and possible funding avenues as this process unfolds. In regards to agenda attachments, Mr. Butcher referenced the inclusion of an informational flyer to distribute to downtown business owners with the goal to inform business owners of their sidewalk responsibilities as well as suggest proper maintenance techniques during winter months. It is believed that many issues stem from incorrect maintenance in winter months.

Councilmember Singleton hopes that the City will focus less on enforcement of sidewalk regulations and more on cooperation, information of maintaining sidewalks in the downtown area.

In regards to areas outside of the downtown area, Mr. Butcher reminded that it is the responsibility of the property owner to maintain the sidewalk by Code. If this project moves forward, the informational piece will be important to convey to interested persons.

Councilmember Hendrix and Councilmember Singleton inquired about alley maintenance and poor conditions in some areas. Mr. Butcher responded that those problem areas should be identified and brought to the attention to City officials since they are our responsibility.

Since this was an item for discussion, no formal action was taken.

9. CONSIDERATION OF AN UPDATED CODE OF CONDUCT FOR THE SEWARD COMMUNITY GOLF COURSE

City Administrator Butcher identified the most current issues regarding patrons bringing outside alcohol onto the course and enforcement of the Code of Conduct. The changes presented to the Council provide uniformity and clarity to City Staff in enforcing outside alcohol and withholding refunds for those who have been asked to leave for any period of time due to Code violations.

Councilmember Beck requested an update to the dress code for patrons using the Seward Community Golf Course. She would like language to be more inclusive for patrons by including skirts and/or dresses as accepted dress.

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Councilmember Hendrix inquired about the use of facilities for a future food vendor to fill the space. Mayor Eickmeier mentioned the City has received a number of inquiries but nothing serious enough to consider by Council to date. The kitchen has been inspected regularly and is currently certified by the State. Mr. Butcher mentioned that potential issues with a potential restauranter would be in regards to the liquor license (City currently holds), City staffing in hours when play is closed, and competing against downtown restaurants for patrons. Mayor Eickmeier mentioned the City has explored offering a basic, limited menu in the future.

Councilmember Kolterman moved, seconded by Councilmember Beck, to adopt the updated Code of Conduct for the Seward Community Golf Course as amended.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

REPORTS

1. CITY ADMINISTRATOR'S REPORT

Councilmember Kolterman moved, seconded by Councilmember Singleton, that City Administrator Butcher's report of July 20, 2021 be accepted.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

Absent: Kamprath. Motion carried.

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

None.

ANNOUNCEMENT OF UPCOMING EVENTS

July 22nd - Business Anniversaries Luncheon

July 29th - Housing Summit at Dunklau Center

July 29th - Thank You Reception at Bottle Rocket (following Summit)

July 29th - Downtown Business Owners meeting over Ph. III CDBG

August 4-8th - Seward County Fair

STRATEGY SESSION

1. STRATEGY SESSION WITH CITY ATTORNEY TO PROVIDE NEGOTIATION GUIDANCE CONCERNING REAL ESTATE INTERESTS AT THE COMMERCIAL RAIL CAMPUS DEVELOPMENT AREA

At 8:12 PM, Councilmember Miller moved, seconded by Councilmember Wilken, that the Council enter a closed session with the Mayor, City Administrator, City Clerk, City Attorney and Jonathan Jank (SCCDP President and CEO), for the protection of the public interest and to discuss real estate interests and to provide the City Attorney with negotiating guidance for a period not to exceed 30 minutes.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Nay: None

July 20, 2021

Absent: Kamprath. Motion carried.

Mayor Eickmeier stated the Council has voted to go into closed session for the protection of the public interest and to discuss real estate interests and to provide the City Attorney with negotiating guidance.

At 8:42 PM, the closed session ended, and the following Councilmembers reconvened to regular session: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken.

Mayor Eickmeier announced that no formal action was taken during the executive session.

MOTION TO ADJOURN

Councilmember Beck moved, seconded by Councilmember Hendrix, that the July 20, 2021 City Council Meeting be adjourned. Adjourned approximately 8:42 PM.

Aye: Beck, Hendrix, Kolterman, Miller, Singleton, Wilken

Nay: None

Absent: Kamprath. Motion carried.

THE CITY OF SEWARD, NEBRASKA

Joshua Eickmeier, Mayor

Derek Bargmann
City Clerk

CLAIMS LIST

8-3-21

COUNCIL MEETING

Abbreviations: BE, Benefits; BU, Building Upkeep; CI, Capital Improvements; DO, Donations; EQ, Equipment; EX, Expense; FA, Fixed Asset; GS, Gas; GU, Ground Upkeep; IT, Technology; IV, Inventory; MA, Maintenance; MC, Miscellaneous; MH, Merchandise; MI, Mileage; ML, Meals; MS, Memberships; OI, Oil; OP, Operations; PO, Postage; PU, Publications; RE, Repairs; RI, Reimbursement; SA, Salaries, SE, Services; SL, Sales; ST, Sales Tax; SU, Supplies; TG, Training; TO, Tools; TR, Transfer; UN, Uniforms; UT, Utilities,

ADE	RE	2322.54
A I C P A	MS	295.00
Akrs Equipment	OI	216.26
APMS Inc	CI	21244.00
Aqua-Chem Inc	MA	2224.58
ARPS	CI	6337.76
Bequette Janet	MC	1200.00
Blue Cross Blue Shield Ne	BE	51626.83
Blue River Umpires Associ	SE	185.00
Blue Valley Pest Control	BU	80.00
Bluestem Network Llc	IT	100.00
B N S F Railway Company	FA	2025.92
Border States Industries	IV	7853.14
Capital Business-Dallas	MA	360.00
Caterpillar Financial	FA	294.74
Cepek Michelle	MC	35.00
Chase Card Service		8926.06
Amazon	SU	1792.45
American Red Cross	TG	80.00
Constant Contact	SE	20.00
Dultheimer Sales, LLC	RE	177.19
Dragon Palace	ML	137.00
eBay	SU	680.52
Epic Sports	UN	36.69
Equiparts Corp	SU	67.86
Grainger	SU	344.42
Home Depot	SU	320.06
Lifeguard Store	OP	683.76
Lou & Mary Anne's Bar	ML	208.50
Menard's	SU	356.33
Microsoft	SE	123.60
Monkey Wrench Cycles	SU	37.54
OTC Brands	SU	75.82
Sam's Club	SU	534.64
Scheel's	SU	192.54
Sports Express	UN	341.70
SwimOutlet	SU	486.10
ULINE	SU	195.60
USPS	PO	38.75
Walmart	SU	1696.30
Zoom	SE	298.69
City Seward Buildings/Gr	OP	3000.00
City Seward Dowding Pool	DO	100.00
City Seward Electric Fund	UT	50946.83
City Seward General Fund	TR	411060.79
City Seward Library Petty	PO	137.66
City Seward Payroll Accou	SA	177121.16

City Seward Perpetual Fd	SL	1350.00
Commonwealth Electric Co	RE	959.50
Constellation Newenergy	UT	43.32
Continental Fire/Alarm/De	SE	190.00
Control Services Inc	RE	2860.95
D & K Products	SU	325.36
Ditch Witch Undercon	RE	651.85
Dutton-Lainson Co	IV	5041.84
Eakes Office Solutions	SU	50.98
Ehrlich Roy D	RI	18.37
ERA	OP	303.17
Fastenal Company	SU	291.39
Foley Nathan	SE	140.00
Fontes Taylor	SE	210.00
Fontes Tony	SE	140.00
Gehring Construction	CI	85920.86
Gerhold Concrete Co Inc	CI	5253.16
Gomez Johnny	SE	200.00
Government Finance	MS	170.00
Great Plains Communicatio	SE	490.00
Hawkins Inc	SU	1025.12
Helmink Printing/Grph Inc	SU	93.00
Hireright LLC	SE	67.08
Hoffschneider Law Pc Llo	SE	4500.00
H T M Sales Inc	OP	4221.56
Husker Electric Supply Co	IV	3003.66
Internal Revenue Service	EX	124.46
J.P. Cooke Co.	SU	249.61
Johnson Bros Of Nebraska	SU	292.60
K & Z Distributing	SU	421.40
Koehler Clark / Allegra	MC	600.00
Last Mile Network Consult	IT	75.30
Lavelle Todd	MC	481.50
League Ne Municipalities	MS	22410.00
Menards North	SU	17.98
Metering & Technology Sol	OP	2354.88
Mid-American Benefits Inc	BE	1077.84
Midwest Turf & Irrigation	RE	1.16
Midwest Turf Inc	RE	166.76
Naber's Locksmith Service	SE	90.00
Nebraska Fire Marshal	SE	120.00
Nebraska Health Environme	MA	404.00
Nebraska Law Enforcement	TG	144.00
Nebraska Pub Pow-Desmoine	UT	577451.23
Nebraska Society Certifie	TG	315.00
Nebraska Transportation	CI	231007.18
Norris Public Power Distr	UT	1057.81
Olsson	SE	6181.10
O'Reilly Automotive Inc	OI	185.87
Orscheln Farm & Home	SU	592.56
Pac 'N' Save Discount Foo	ML	2469.71
Pri Management Group	SE	250.00
Principal Financial Group	BE	2174.49
Quality Brands Of Lincoln	SU	1351.05
Republic National	SU	443.50
Rumery Lawn & Landscape	RI	75.00
Sam'S Club (Lib-Rec-Pool)	MH	406.76
Sargent Drilling Inc	GU	20476.61
Schemmer Architects Engin	CI	4949.48
Seward County Rentals LLC	MC	80.00

Short Elliott Hendrickson	SE	11080.57
Southern Glazer'S Of Ne	SU	805.58
Sports Express	UN	550.90
St P J Supply Inc	SU	129.95
State Distributing Co	SU	362.65
Time Warner Cable	IT	751.72
Ty's Outdoor Power & Serv	SU	1.10
U S A Bluebook - Cust 812	MA	1211.18
U S Cellular	SE	260.25
Van Kirk Bros Contracting	CI	33615.72
Verizon Wireless	SE	230.07
Wesco Distribution Inc	IV	26705.06
White Cap	SU	199.98
York County Emergency M	SU	3.20
Zimco Supply Co	MA	1015.00
CLAIMS TOTAL		\$1,820,636.21

RESOLUTION NO. 2021-15

WHEREAS, Section 382-2.28 of the City Code of the City of Seward, Nebraska provides that the City may, by Resolution, designate and place stop signs, or other signs, signals, standards or mechanical devices in any street or alley under the Municipality's jurisdiction for the purpose of regulating traffic thereon and

WHEREAS, it is deemed necessary to place the following signs on the street hereinafter designated in the City of Seward, Nebraska;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

A. A "YIELD" sign shall be installed at the southwest corner of the intersection of Eastridge Avenue and Karol Kay Boulevard, directing eastbound vehicular traffic on Eastridge Avenue to yield before entering the intersection with Karol Kay Boulevard.

B. A "YIELD" sign shall be installed at the southwest corner of the intersection of Cory Drive and Karol Kay Boulevard, directing eastbound vehicular traffic on Cory Drive to yield before entering the intersection with Karol Kay Boulevard.

C. A "YIELD" sign shall be installed at the southwest corner of the intersection of Bader Avenue and Karol Kay Boulevard, directing eastbound vehicular traffic on Bader Avenue to yield before entering the intersection with Karol Kay Boulevard.

D. Appropriate "YIELD" signs shall be erected, maintained and enforced directing the traffic on such streets accordingly.

The Mayor declared the resolution adopted.

Dated: _____, 2021

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Derek Bargmann
City Clerk

(SEAL)

RESOLUTION NO. 2021-16

WHEREAS, Section 382-2.28 of the City Code of the City of Seward, Nebraska provides that the City may, by Resolution, designate and place stop signs, or other signs, signals, standards or mechanical devices in any street or alley under the Municipality's jurisdiction for the purpose of regulating traffic thereon and

WHEREAS, it is deemed necessary to place the following signs on the street hereinafter designated in the City of Seward, Nebraska;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

A. A "YIELD" sign shall be installed at the southwest corner of the intersection of Star Street and Rainbow Avenue, directing eastbound vehicular traffic on E Star Street to yield before entering the intersection with Rainbow Avenue.

B. Appropriate "YIELD" signs shall be erected, maintained and enforced directing the traffic on such streets accordingly.

The Mayor declared the resolution adopted.

Dated: _____, 2021

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Derek Bargmann
City Clerk

(SEAL)

CITY ADMINISTRATORS REPORT – 8/3/2021

- Monitoring a number of street projects Waverly Road (began pouring concrete), design work on East Seward and East Hillcrest.
- Covid-19 response to inquiries and issues.
- Working on finalizing grants for Petsource/Rail Campus – EOP.
- Budget follow up items with Finance Director.
- Reviewing a number of guidance materials from Treasury on ARP Act Funds.
- Assisting City Attorney with a number of real estate items.
- Met with Electric and Billing teams on continued AMI meter roll out with Aclara.
- Met with Wastewater Treatment Plant RFQ response team. Reviewed RFP to send to three highest rated firms.
- Presented at the SCCDP Housing Forum held at Concordia.
- Working on EDR Agreement with NPPD and Petsource. EDR program will be terminated for new projects and Petsource’s project will need final agreements in the next few months.
- Met with IT provider (Bizco) to review agreement, cyber security, and long term outlook.
- Met with golf team for capital planning and general review of season.
- Met with community leaders from Wahoo regarding economic development and the Rail Campus along with Jonathan Jank.
- Presented the Seward Water Tower project to the Seward County Board of Commissioners, secured \$300,000 in ARPA funds for that project w/assistance from Commissioner Zabrocki.
- Held LB 840 meeting and approved application for a restaurant in the IH Feary Building 132 S. 5th Street.
- Held a DTR forum for downtown property owners and interested parties in preparation of a Phase III Application.
- Met with the Traffic Committee to review a number of items.

The departments are working on the following projects to name a few:

Police Department

- Chief Peters attended the FBI-LEEDA Executive Leadership Seminar this week in Topeka, Kansas.
- Filling Police Officer I vacancy.

City Clerk/Human Resources/City Hall

- Getting testing and Civil Service Commission ready for the Police Officer I job posting.
- Library Assistant II job posting.
- Renewal is complete for FCC Call Sign.
- Updating application/hiring forms (fonts, spacing, City logo, fixing typos) for uniformity, content, and to prepare for online form fillable.

Water/Wastewater Department

- Vehicle maintenance.
- Clean up Columbia Street from saddle repairs on water main.
- Continue root cutting, jetting and camera sewers in section 5 & 7 all summer.
- Electrical repairs in Raw lift station.
- Repair root chain drive root cutter.

Parks and Rec/Cemetery/Golf/Pool

- Senior Legion Baseball ended Saturday, July 24.
- Pouring concrete at West field for batting cage and shed.
- Installing stop signs on the trail that were missing.

- Mowing and trimming parks and cemeteries.

Civic Center

- Routine meetings.
- Manually watering grass until contractor can fix, have asked multiple sprinkler companies.

Electric Department

- Work on metering order.
- Restring primary on 1st street.
- Set poles for DCU's.

Street Department

- Numerous concrete repairs.
- Painting crosswalks near school.
- Spraying ROW for weeds.
- Finishing stump grinding.

Library

- Advertising for Library Assistant II due to Niki's promotion.
- Material ordering.
- Succession planning.

Building Inspection/Planning Department

- Presenting sidewalk information to downtown building and business owners.
- Inspections and plan reviews.
- The house north of the Fire Station has been removed by Hartmann.

Engineering

- Design team selection process, issue RFP, funding application for WWTP Upgrade.
- Concrete pour, sanitary sewer crossing, ROW, sod, irrigation at Columbia intersection, schedule update, public notices (County), school bus access delay, and order additional lighting for Waverly Road.
- Revise grant application for Levee Pump Station.

Finance Dept.

- Payroll.
- Budget preparation.
- CDBG 6 month report EDRLF.