



**CITY OF SEWARD  
City Council  
Regular Meeting**

**Agenda**

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**Tuesday, February 2,  
2021**      **7:00 PM**

**East & West Basement of the Seward  
Civic Center**

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**NOTICE IS HEREBY GIVEN** that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, February 2, 2021, in the Seward Civic Center East & West Basement, 616 Bradford St, Seward, NE 68434, which meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Council member review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

**MEETING BEING HELD VIA VIDEO/TELE-CONFERENCE UNDER STATE OF NEBRASKA, GOVERNOR PETE RICKETTS, EXECUTIVE ORDER NO. 21-02 (CORONAVIRUS-CONTINUED LIMITED WAIVER OF PUBLIC MEETINGS REQUIREMENTS)**

**TO PARTICIPATE - Join Via Computer, Tablet, or Smart Phone:  
Enter this URL into your Browser: <https://zoom.us/join>**

**Enter Meeting ID: 830 2715 3883  
Passcode: 385154**

**TO PARTICIPATE - Join Via Telephone - call one of the numbers below:  
1-669-900-6833  
1-346-248-7799**

**Enter Meeting ID: 830 2715 3883  
Passcode: 385154**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS**

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility

as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

**ROLL CALL**

**MINUTES**

1. Draft Minutes of January 19, 2021 - City Clerk Otte

**CONSENT AGENDA**

1. Claims & Payables Reports
2. Infrastructure Cost Items Reimbursable Back to the City

**CONFIRMATION OF MAYOR APPOINTMENTS**

1. Reappoint Diane Hill and Sally Manzer and Appoint Julie Cox (Replace James Varney) to the Seward Aging Services Commission for a 2-Year Term

**ADMINISTRATIVE ITEMS**

1. Request by Seward Public Schools for Assistance in Removing Elementary School Playground - Dr. Josh Fields
2. Presentation and Acceptance of Seward Memorial Library Annual Report - Library Director Baker
3. Request by Levy Voehl, 632 N. 6th St to Review City Ordinance Regarding Fowl in the City Limits; Requesting to Remove the Requirement for Neighbor Consent - Levy Voehl

**REPORTS**

1. City Administrator's Report - City Administrator Butcher

**FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR**

**ADMINISTRATIVE ACTION**

**ANNOUNCEMENT OF UPCOMING EVENTS**

**MOTION TO ADJOURN**

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I, Bonnie Otte, the duly appointed qualified and acting Assist Admin/Clerk-Treasurer/Budget & HR Director of the City of Seward, Nebraska, hereby certify:

That the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.com

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

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Bonnie Otte  
Assist Admin/Clerk-Treasurer/Budget & HR Director

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Date

January 19, 2021

The Seward City Council met at 7:00 p.m. on Tuesday, January 19, 2021, via conference call, allowed under State of Nebraska, Governor Pete Ricketts, Executive Order No. 20-36 (Corona Virus-Public Meetings Requirement Limited Waiver), dated December 1, 2020, hosted in the east/west basement of the Seward Civic Center, 616 Bradford St., Seward, NE 68434, with Mayor Joshua Eickmeier presiding and Assistant Administrator /Clerk-Treasurer /Budget & Human Resources Director Bonnie Otte recording the proceedings. Upon roll call, the following Councilmembers were present: Jonathon Wilken, Ellen Beck, Sid Kamprath, Jessica Kolterman, Karl Miller, Chris Schmit, Alyssa Hendrix. Absent: John Singleton. Other officials present: City Administrator Greg Butcher and City Attorney Kelly Hoffschneider.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Seward County Courthouse, Municipal Building, and Seward Memorial Library. The certificate of posting notice is attached to these minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted in the room of the Civic Center and copies are available where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen wishing to address the Council should come to the podium, state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

1. APPROVAL OF MINUTES OF JANUARY 5, 2021 COUNCIL MEETING

Councilmember Schmit moved, seconded by Councilmember Kamprath, that the minutes of the January 5, 2021 City Council meeting be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix

Nay: None

Absent: Singleton. Motion carried.

1-7. CONSENT AGENDA CONSIDERATION ITEMS

The following Consent Agenda items were approved in one single motion made by Councilmember Beck, seconded by Councilmember Kolterman:

1. Claims & Payables Reports
2. City Treasurer Report
3. City Codes Director Report
4. Police Department Report
5. Add Kelly Kumm to the Seward Volunteer Firefighter Roster
6. Refuse Hauler's Annual License Renewal

January 19, 2021

7. Infrastructure Cost Items Reimbursable Back to the City

CLAIMS LIST  
1-19-21  
COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements; GU, Grounds Upkeep.

ABC Electric	Equip	1,575.00
AKRS Equipment	Re	15.89
All Road Barricades Inc	Su	95.49
Altec Industries Inc	Re	360.34
Amazon.Com Credit Service	Su	525.12
Baker & Taylor	Su	2,494.40
Baldinger Charlotte	Mi	25.30
Bern's Body Shop	Re	30.00
Bizco Technologies	Se, Eq	5,932.48
Black Hills Energy	Ut	1,618.98
Blackstrap Inc	Ma, Su	6,124.80
Border States Industries	Un, Re, Ci	4,599.12
Campbell Cleaning	Bu	975.00
Center Point Large Print	Su	6.92
Chelewski Kent	Ex	90.00
City Seward Buildings/Gr	Op, Ma	3,000.00
City Seward Electric Fund	Ut	41,655.76
City Seward General Fund	Franchise Fees	290,922.60
City Seward Library Petty	Su	83.62
City Seward Merchant Serv	Ex	1,894.55
City Seward Payroll Accou	Payroll	147,394.09
City Seward Perpetual Fd	Perp Care	300.00
Commonwealth Electric Co	Ma	6,308.32
Control Services Inc	Eq, Ci	15,306.00
E M C Insurance Companies	Ins	150.22
Edison Lighting Supply	Bu	531.33
Farmers Coop Seward	Su, Re	3,688.20
Fast Mart	Su	37.51
Fastenal Company	Su	124.77
Galls LLC	Un	1,171.26
Global Equipment Co	Eq, Bu	1,086.16
H & S Plumbing Heating	Bu	211.96
Hall Jamen	Key Refnd	75.00
Hamilton Equipment Company	Ma, Re	172.06
Hansen Dan	Ex	31.00
Hobson Automotive & Tire	Re	208.00
Husker Electric Supply Co	Su, Re, Inv	2,718.68
Hydraulic Equipment Servi	Re	1,356.70
I E S Commercial Inc	Ci	59,349.13
IOT Integrators LLC	Se	585.75
J.P. Cooke Co.	Su	78.98
Konica Minolta Business	Ma	19.85
Kramer Ron	Incentive	600.00
Last Mile Network Consult	Se	90.00
Lewis Mike	Incentive	600.00
Lincoln Winwater Works	Re, Su	2,756.90
Matheson Tri-Gas Inc	Su	62.34

January 19, 2021

Menards North	Bu	230.39
Mid-American Benefits Inc	Ins	386.99
Midwest Auto Parts	Ma, Re	212.14
Midwest Automotive	Re	392.03
Midwest Laboratories Inc	Se	921.58
Midwest Turf & Irrigation	Re	333.82
Municipal Supply Omaha	Op, Ma	473.91
Nebraska Pub Pow-Desmoine	Ut, Incentive	463,676.45
Niemann's Port-A-Pot LLC	Se	100.00
Nifco Mechanical Systems	Se	200.00
Norris Public Power Distr	Ut	1,511.05
Olsson	Se, Ci	11,419.10
One Call Concepts Inc	Se	80.38
Oneby Michael	Ex	90.00
Onsolve Intermediate Hold	Se	1,797.42
Onyx Digital Group	Su	311.00
O'Reilly Automotive Inc	Re, Su	780.82
Orscheln Farm & Home	Bu, Su, Re, Gu	549.36
Overhead Door Co-Lincoln	Bu	275.00
Pac 'N' Save Discount Food	Su, Bu, Gu, Re	487.65
Paper Tiger Shredding	Se	30.00
Quill Corp	Su	79.65
Resco	Ci - Utility Software/Ma	32,000.00
Sam's Club (Lib-Rec-Pool)	Su, Dues	444.31
Seward County Independent	Ex	1,635.38
Seward County Treasurer	Se	19,217.17
Seward Lumber & Home Cent	Su, Gu, Bu	638.41
Seward Public Schools	Fines/Fees	95.00
Seward Wind LLC	Ut	34,039.93
Sparqdata Solutions	Se	4,100.00
Taylor Robert	Incentive	600.00
Total Fire & Security Inc	Ma	449.40
Ty's Outdoor Power & Serv	Re	376.50
Verizon Wireless	Se	269.68
Visa - Pinnacle Bank		455.37
Sams Club	Re, Ma	21.07
WalMart	Ma, Su, Misc	85.18
McDonalds	Misc	11.31
Buestem Network	Se	115.00
Zoom.us	Se	16.03
Mattice Lock & Safe	Ma	10.50
City Clock Co.	Ma	60.00
Amazon.com	Su	51.99
Harlequinn	Su	29.79
Dollar General	Su	54.50
Windstream Nebraska Inc	Se	1,917.20
	CLAIMS TOTAL	<u>\$1,187,616.67</u>

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix

Nay: None

Absent: Singleton. Motion carried.

**ADMINISTRATIVE ITEMS**

**1. ANNUAL CERTIFICATION OF FIRE DEPARTMENT LIST**

Councilmember Miller moved, seconded by Councilmember Kolterman that the annual list of volunteers qualified as active emergency responders,

January 19, 2021

rescue squad members or active volunteer firefighters be certified and filed with the Nebraska Department of Revenue.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix  
Nay: None  
Absent: Singleton. Motion carried.

2. UPDATED JOB DESCRIPTION FOR POLICE CAPTAIN

Councilmember Schmit moved, seconded by Councilmember Kamprath that the updated job description for Police Captain (formerly Assistant Chief of Police) be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix  
Nay: None  
Absent: Singleton. Motion carried.

3. UPDATED JOB DESCRIPTION FOR POLICE SERGEANT

Councilmember Schmit moved, seconded by Councilmember Kolterman that the updated job description for Police Sergeant be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix  
Nay: None  
Absent: Singleton. Motion carried.

4. ADDENDUM #1 TO INTERLOCAL AGREEMENT CREATING SEWARD/SALINE COUNTY SOLID WASTE MANAGEMENT AGENCY ADDING VILLAGE OF GARLAND AS A PARTICIPANT TO THE AGENCY

Councilmember Kolterman moved, seconded by Councilmember Schmit that Addendum #1 adding the Village of Garland as a participant of the Interlocal Agreement creating the Seward/Saline County Solid Waste Management Agency be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix  
Nay: None  
Absent: Singleton. Motion carried.

5. PURCHASE 900-ECO 9-YARD COMBINATION SEWER CLEANING TRUCK AND BODY FROM MID-IOWA SOLID WASTE EQUIPMENT COMPANY IN THE AMOUNT OF \$356,695.24

Councilmember Schmit moved, seconded by Councilmember Wilken, that the purchase of a 900-ECO 9-yard combination sewer cleaning truck and body from Mid-Iowa Solid Waste Equipment Company (state/national bid) in the amount of \$356,695.24 be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix  
Nay: None  
Absent: Singleton. Motion carried.

6. DISCUSS CONTINUING CITY COUNCIL ZOOM MEETINGS THROUGH THE MONTH OF APRIL PURSUANT TO AUTHORITY GRANTED BY GOVERNOR PETE RICKETTS WITH EXECUTIVE ORDER NO. 21-02 - EXTENSION OF EXECUTIVE ORDER NO. 20-36

Council consensus was that the Seward City Council continue to conduct public meetings via videoconference, teleconference, or by other electronic communication (ZOOM) through the month of April, 2021, as authorized under

January 19, 2021

Governor Pete Ricketts Executive Order No. 21-02, unless the Council determines it appropriate to move to in-person meetings prior to this date.

**REPORTS**

1. CITY ADMINISTRATOR'S REPORT

Councilmember Kolterman moved, seconded by Councilmember Schmit, that City Administrator Butcher's report of January 19, 2021 be accepted.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix

Nay: None

Absent: Singleton. Motion carried.

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

None

ANNOUNCEMENT OF UPCOMING EVENTS

MOTION TO ADJOURN

Councilmember Kolterman moved, seconded by Councilmember Kamprath, that the January 19, 2021 City Council Meeting be adjourned.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Schmit, Hendrix

Nay: None

Absent: Singleton. Motion carried.

THE CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Bonnie Otte  
Assistant Administrator  
Clerk-Treasurer  
Budget & Human Resources Director

## CLAIMS LIST

2-2-21

## COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Gu, Ground Upkeep; Inv, Inventory; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements, Gu, Grounds Upkeep.

AKRS Equipment	Re		317.94
All Makes Office-Omaha	Eq		258.00
Bishop Michael	Ex		90.00
Bizco Technologies	Ex		105.94
Blackstrap Inc	Ma, Su		3,374.80
Bluestem Network LLC	Se		100.00
Body Basics Lincoln	Se		125.00
Border States Industries	Inv, Un, Re		17,899.35
Brunckhorst Kent	Ex		90.00
Capital Business-Dallas	Ma		351.00
Cash-Wa Distributing Co	Su		30.40
Central States Group	Re, Op		739.42
Chase Card Service			3,870.46
Amazon Mktp	Eq, Tools, Su	513.69	
USPS	Su	21.65	
Walmart	Gu, Su, Bu	565.40	
Wendy's	Meals	19.02	
Sherwin Williams	Bu	100.41	
SamsClub	Su	236.60	
Constant Contact	Su	20.00	
Mendards	Su	460.26	
Int'l Code Council	Su, Trng	253.80	
Talech	Ex	67.00	
Zoom.us	Ex	309.63	
DHHS Central Check	Trng	5.00	
Lous & Mary Annes Bar	Meals	157.50	
Microsoft	EX	105.94	
Supersaas	Ex	246.40	
Home Depot	Su	287.43	
Intersport Group, Inc	Un	211.97	
Amazon.com	Eq	202.59	
Valentinos	Meals	86.17	
Cihal Alan F	Ex		90.00
City Seward Buildings/Gr	Op		3,000.00
City Seward Library Petty	Su		97.85
City Seward Payroll Accou	Payroll		148,333.28
Company Care	Se		22.00
Constellation Newenergy	Ut		1,388.75
Continental Fire/Alarm/De	Se		2,485.00
Cummins Sales & Service	Re		1,189.38
Fastenal Company	Su		803.01
G & P Development Landfil	Fees, Ma		198.22
Galls LLC	Un		485.94
Gleason Logan	Ex		90.00
Great Plains Communication	Se		490.00
H & S Plumbing Heating	Eq, Bu		641.12
Hach Company	Su		659.89
Hammond Michael	Misc		15.00
Hochstein Jared	Ex		90.00

Hoffschneider Law Pc LLO	Se	4,500.00
Husker Electric Supply Co	Tools, Inv, Su	2,123.48
Hydraulic Equipment Servi	Re	726.16
Jackson Services Inc	Su	101.05
Jones Bank	Ex	70.00
Last Mile Network Consult	Se	75.30
Lincoln Winwater Works	Re	361.87
Mebulbs	Bu	613.71
Menards North	Bu	287.07
Mid-American Benefits Inc	Ins	1,335.33
Midwest Service & Sales	Ma, Gu	240.00
N M C Exchange Inc	Re	150.25
Nebraska D A S Acct OCIO	Se	231.00
Nebraska Health Environme	Se	450.00
Nebraska Revenue	Lodging Tax	498.96
Nebraska Treasurer	Fees	67.10
Norris Public Power Distr	Ex	923.52
Northern Safety Co Inc	Su	269.48
Olsson	Se	1,675.00
O'Reilly Automotive Inc	Re, Su	258.39
Pecka Brook	Ex	90.00
Quill Corp	Su	114.96
Raynor Doors	Bu	360.00
Ruether Larry L	Ex	90.00
Sam's Club (Lib-Rec-Pool)	Bu, Su	217.94
Schemmer Architects Engin	Se	3,300.00
Seward County Independent	Ex	157.28
Seward County Treasurer	Prop Tax - Golf	3,878.32
Seward Electronics	Re	393.33
Short Elliott Hendrickson	Se	551.36
St Louis Michelle	Ex	90.00
Suhr & Lichty Insurance A	Ins	13,668.00
Time Warner Cable	Se	755.61
U S Cellular	Se	260.70
Vanderslice Brian	Misc	50.00
Wesco Distribution Inc	Su	231.12
	CLAIMS TOTAL	\$226,598.04

**2019  
2020**

**SEWARD  
MEMORIAL LIBRARY**

# Annual Report

The COVID-19 pandemic permeated every aspect of library business so this year is not comparable to previous years. No comparisons are made in this report.

## Budget

**APPROPRIATED**

\$ 575,352

**EXPENDED**

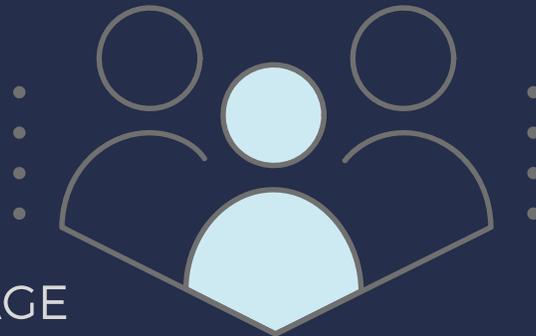
\$ 487,645

85%

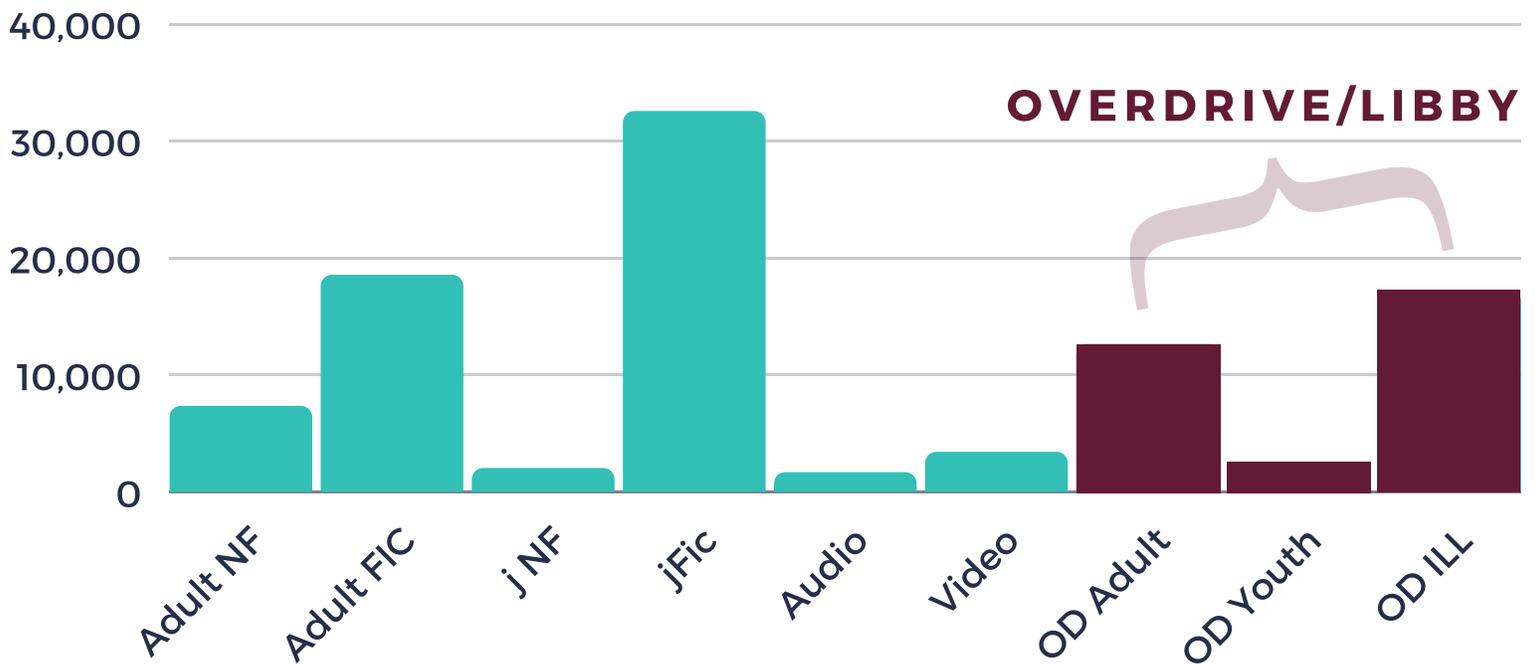
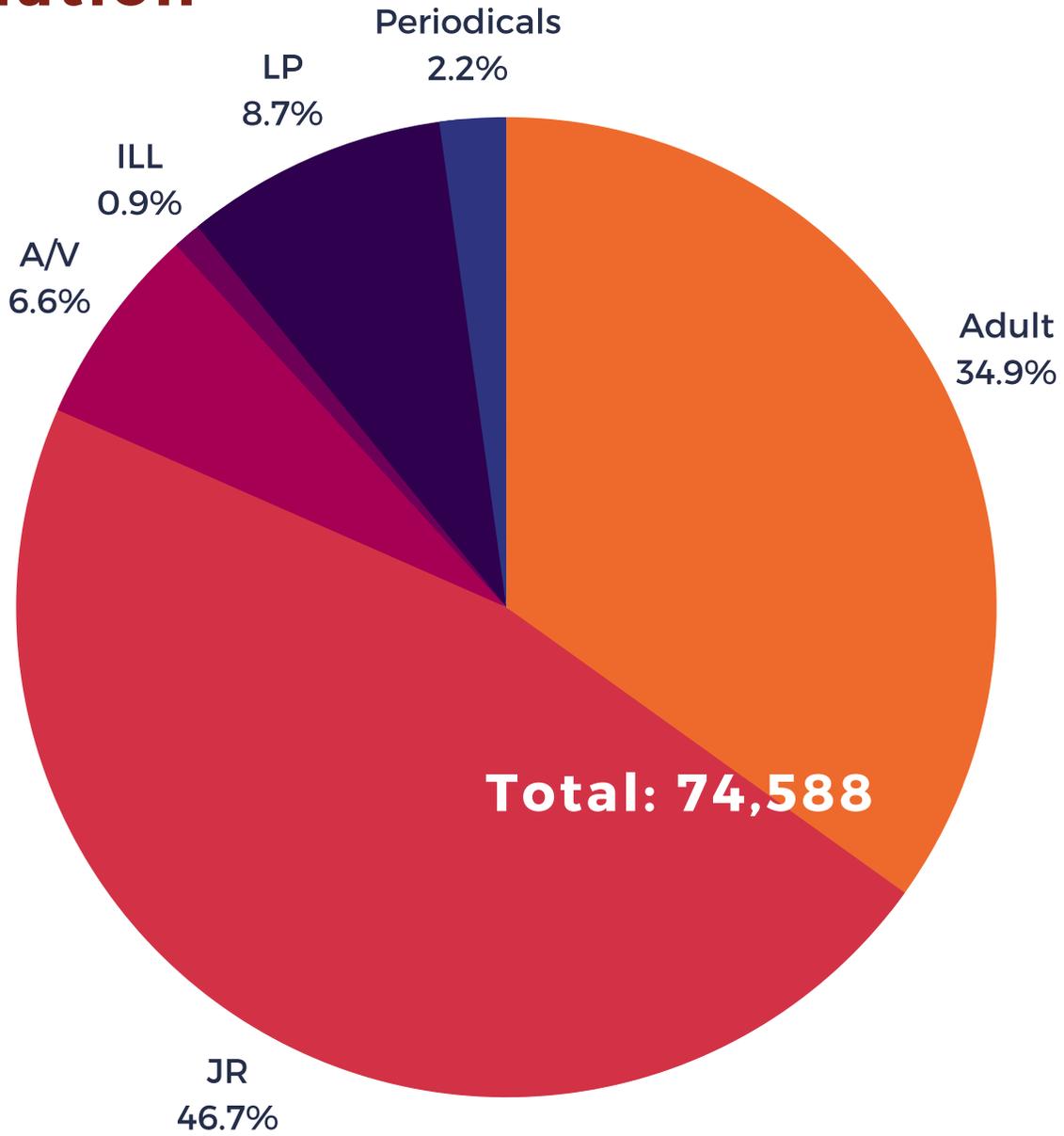
## Attendance

**36,237** TOTAL

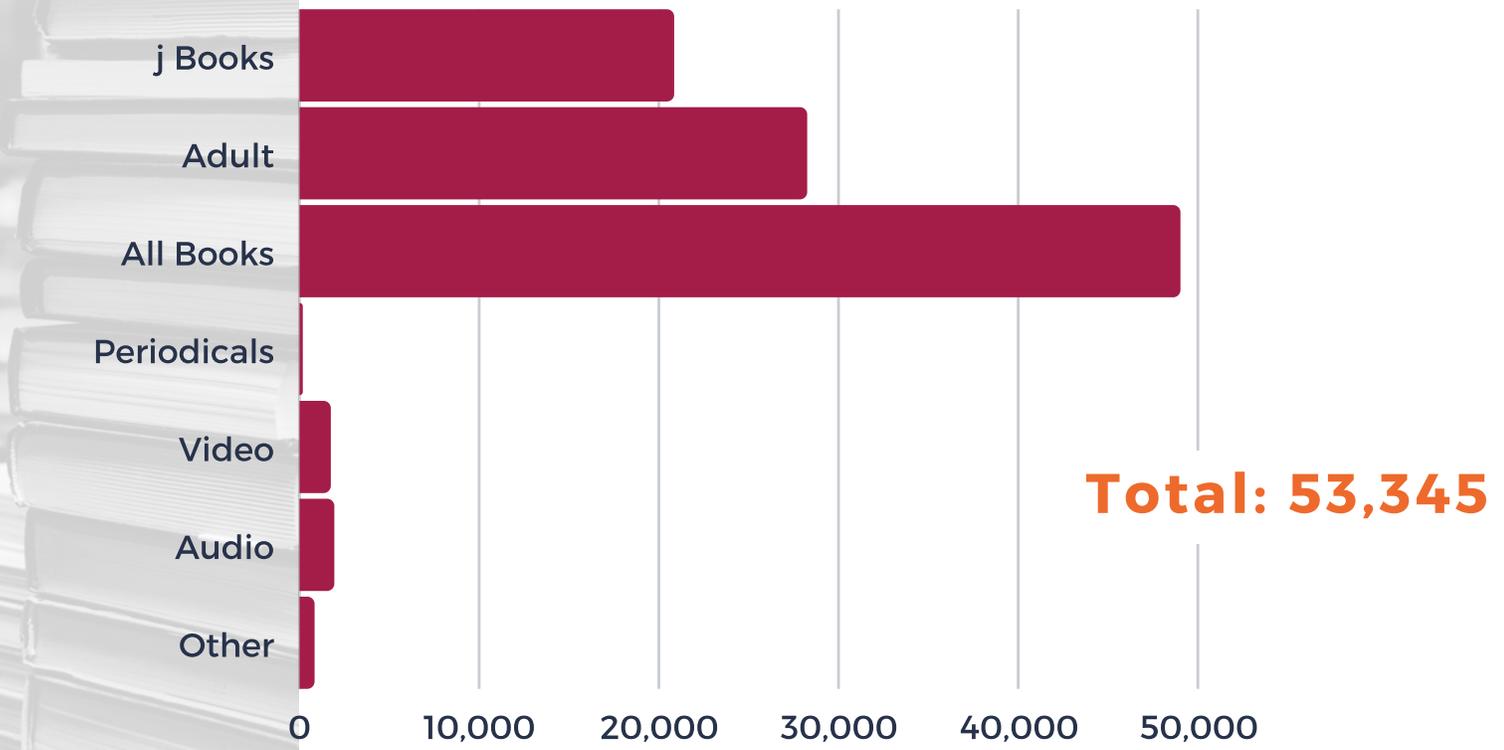
**107** DAY AVERAGE



# Circulation

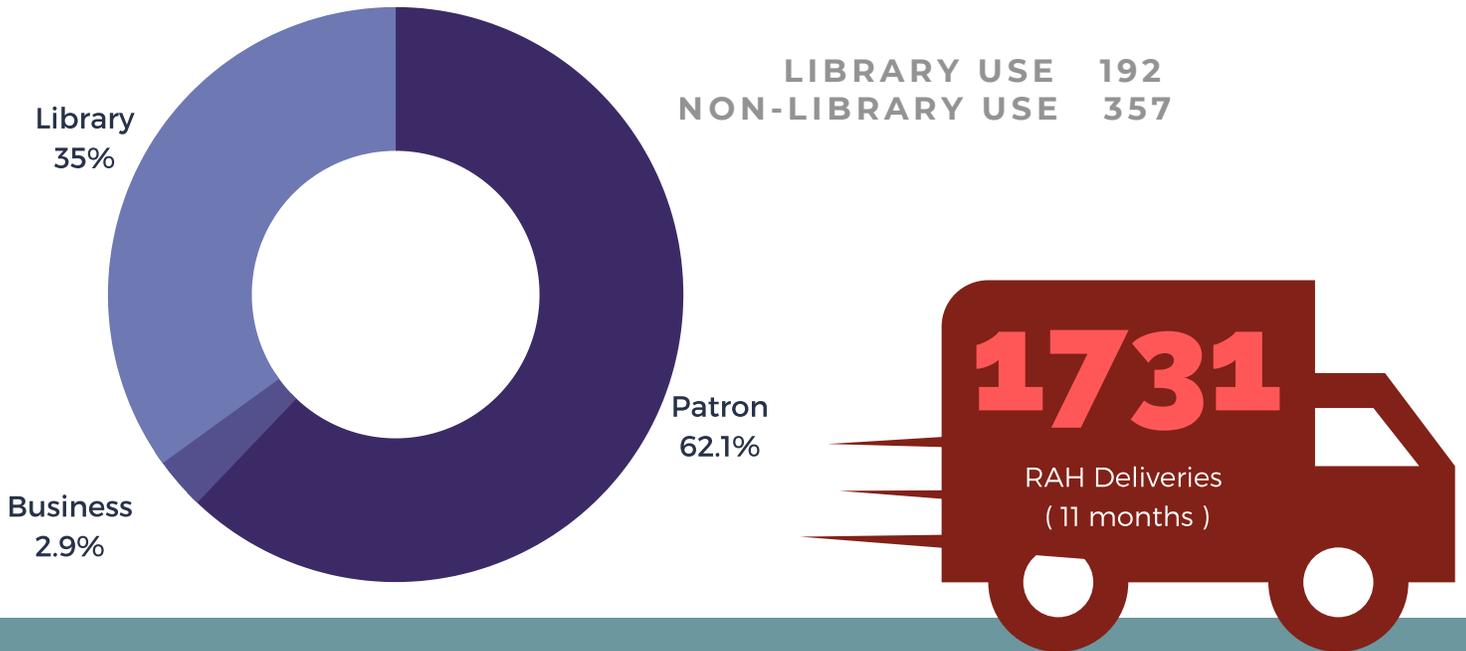


# SML COLLECTION



**TOTAL**    **ADDITIONS** +3455    **WEEDED** -1649

# MEETING ROOM USE



**1536**

Tech Room Users

**35K+**

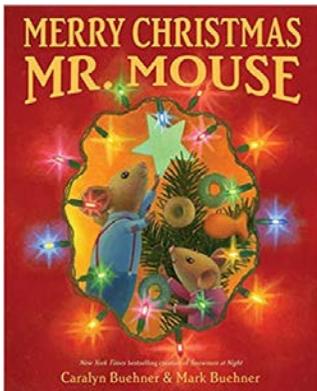
Wireless Users

**6687**

Drive-up Window Users



**Silhouette lights** shone brightly this holiday season and brought the holiday spirit to many despite social distancing and closures.



Some programs were not affected by the pandemic. **Storywalk® 2020** took place this year with the continued support of local businesses.

**"Merry Christmas Mr. Mouse"** by Caralyn Buehner & Mark Buehner was the selected book featured around the square.



**Social media and the electric sign** were invaluable assets and essential in communicating with our patrons and the public this year.

**Bonnie Otte**

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**From:** City of Seward Website <info@connectseward.org>  
**Sent:** Thursday, December 31, 2020 10:29 PM  
**To:** info  
**Subject:** City Council Agenda Item Request

Date: 12/31/2020  
Name: Levy B. Voehl  
Address: 632 N 6th  
Email: levybray92@gmail.com  
Phone: 4026414633

Explanation of Request: I am asking that the city council review the city ordinance regarding foul in Seward city limits. I asking to remove the section where you need your neighbors consent.

§ 213-3.2

Permit required for certain animals; venomous snakes prohibited; notice requirements. Section B(2)  
The applicant must provide proof that there are no objections from property owners or residents living within 75 feet in all directions from the property lines of the applicant.

[Amended 5-15-2018 by Ord. No. 2018-13]

Action requested: I am wanting to have 2 small ducks (Mavericks) as an inside pet. Yes they well play outside but live inside. I don't see why I need to have my neighbors consent when they dont need my consent for there dogs. My ducks will not bark or harrass others as they walk by. They also will not attack or harm anyone. My yard is fenced in, and I will be responsible and follow all city rules. But I don't believe I need to have permission to have 2 small ducks that will live in doors. And only be outside for exercise and to play.

Please reconsider eliminating this if you have any questions please email or call me.

Will this agenda item require the expenditure of funds: No

Printed Name: Levy B. Voehl

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This mail is sent via contact form on City of Seward <http://www.cityofsewardne.gov>

ORDINANCE NO. 2018-13

AN ORDINANCE TO AMEND SECTION §213-3.2; TO REPEAL THE ORIGINAL §213-3.2 OF THE MUNICIPAL CODE OF SEWARD, NEBRASKA; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM. BE IT ORDAINED BY THE MEMBERS OF THE GOVERNING BODY OF THE CITY OF SEWARD, NEBRASKA:

Section 1. Section 213-3.2, of the Seward Municipal Code shall be amended to read as follows:

§ 213-3.2. Permit required for certain animals; venomous snakes prohibited; notice requirements.

- A.** It shall be unlawful for any person to keep, own or harbor any fowl, livestock, hoofed, exotic or wild animal within the City limits of the City of Seward unless a permit has been obtained. This section shall not apply to educational institutions, exhibitions sponsored by the Seward County Agricultural Society or veterinary clinics.
- B.** Permits authorizing the keeping of fowl, livestock, hoofed, exotic or wild animals within the City limits shall be issued by the City Administrator in his sound discretion, with right of appeal to the City Council. The following criteria shall be considered by the City Administrator when issuing such permits:
- (1) The applicant must comply with all City, state and federal statutes regarding the animal in question.
  - (2) The applicant must provide proof that there are no objections from property owners or residents living within ~~200~~ 75 feet in all directions from the property lines of the applicant.
  - (3) The applicant must provide a description of the type of enclosure for confinement of the animal, and the same must be suitable for the type of animal and approved by the City Administrator.
  - (4) The applicant, after issuance of the permit, must continue to comply with all City, state and federal statutes or the permit can be revoked by the City Administrator, subject to right of appeal to the City Council.
  - (5) The applicant must provide a certificate from a licensed veterinarian verifying that the animal has no health problems that could adversely affect the health, safety and welfare of the citizens of the City of Seward.
- C.** No household or residence shall have more than three animals requiring a permit. This subsection shall not apply to chickens or small caged birds or aquatic or amphibious animals kept solely as pets.
- D.** A person who keeps or houses chickens on his or her property shall comply with all of the following requirements:
- (1) No more than ten (10) chickens may be kept on any one lot.

Any chickens under the age of thirty days are excluded from this number.

- (2) The principal use of the property shall be a single-family dwelling.
- (3) No person shall keep any rooster.
- (4) No person shall slaughter any chickens within the City limits.
- (5) The chickens shall be provided with a covered enclosure. Such covered enclosure (or coop) shall contain at least four square feet of floor area per hen, and the fenced enclosure shall provide at least ten square feet of open area per hen. No covered enclosure shall exceed 120 square feet of floor area.
- (6) A person shall not keep chickens in any location on the property other than in the rear yard. For purposes of this section, "rear yard" means that portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the dwelling and extending to the side lot lines.
- (7) No covered enclosure or fenced enclosure shall be located closer than 10 feet to any property line of an adjacent property.
- (8) All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure. A covered enclosure or fenced enclosure shall not be located closer than 40 feet to any residential structure on another person's property.
- (9) All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them.
- (10) All chickens and other items associated with the keeping of chickens must be kept in a clean and sanitary condition so as not to give off offensive odors which are a source of discomfort to persons residing in the vicinity thereof.
- (11) The owner of any chickens shall not allow offal, manure, or waste material of such animal to accumulate or remain in the coop, enclosures, and shelter areas in which such animal or chickens reside or are confined in any manner which is conducive to the breeding or attraction of flies, mosquitoes, or other noxious insects or in any manner which endangers the public health or safety or which creates an

unhealthy environment.

- (12) The owner of any chickens shall, in a sanitary manner, remove or dispose of all offal, manure, and waste material accumulating from such chickens at least once every seven days.
- (13) No person keeping or harboring any chickens shall permit such chickens to go loose or run at large. In the event that any chicken found running at large is creating a hazard to the safety of others or another person's property, such chicken shall be destroyed if it cannot be confined or captured. The City shall not be required to give notice to the owner of the chicken prior to its destruction.
- (14) The maintenance or permitting of any of the foregoing conditions on any such lot or parcel of ground is hereby declared to be a public nuisance.
- (15) Eggs produced by permitted chickens may be sold by the permit holder.

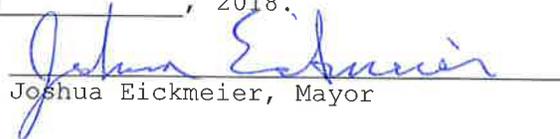
E. No venomous snakes shall be permitted in the City of Seward.

F. Upon issuance of a permit authorized under this section, the permit holder shall immediately post a notice provided by the City which states "Animal(s) Requiring City Permit Located the Premises." Such notice shall be displayed in a conspicuous location visible to the public at the front entrance of the house.

Section 2. Any other ordinance or section passed and approved prior to passage, approval, and publication of this ordinance and in conflict with its provisions is repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting in pamphlet form as required by law.

Passed and approved this 15th day of May, 2018.

  
Joshua Eickmeier, Mayor

ATTEST:

  
\_\_\_\_\_  
Bonnie Otte  
Assistant Administrator/  
Clerk-Treasurer/  
Budget & HR Director

(SEAL)





## **CITY ADMINISTRATORS REPORT – 2/2/2021**

- Unified Command Team Meetings with Four Corners Health (weekly).
- Community Covid Call conducted by Four Corners Health for Seward County.
- Monitoring a number of street project, mostly idle till spring.
- Covid-19 response to inquiries and issues.
- Monitoring weekly Governor’s press conferences for updates and change to regulations.
- Worked with DTR Project close outs.
- Met with NPPD on local NPPD substation upgrades and planning.
- LB 840 Meeting for application by Squire Ward’s Public House.
- Working on finalizing grants for Petsource/Rail Campus – EOP, SBDF, EDR.
- Conducted a Magical Lights of Seward follow-up meeting Ag Society to plan for next year.
- Worked on trail grant project letter for NDOT final supplemental.
- Reviewed new TIF applications.
- Met with Wellness Center Action Committee and BVH designers to discuss potential planning and design work.
- Reviewing legislative bills introduced in the Nebraska Legislature for City interests.
- Attended Four Corners Health Maternal health Grant meeting to discuss and plan for recreational checkout program.
- Met with County Commissioner Darrell Zabrocki who serves as the City of Seward liaison.
- Met with the Seward Elementary School Improvement Team.
- Assisted with closeout and assignment of Green Futures/I.H. Feary Properties TIF agreements.
- Attended online floodplain management training through the State of Nebraska.
- Rail Campus Committee meeting regarding design standards and the Ironhide Construction project.

The departments are working on the following projects to name a few:

### **Police Department**

- Traffic Incident Mngmt. (TIM) meeting
- Department restructure & filling vacancies

### **Clerk’s Office**

- Continue Process for Filling in Asst. Chief of Police/Captain
- Continue Process for Establishing Eligibility List for Police Sergeant
- Interviews for Utility Billing/Account Clerk
- Prepare Interview Questions/set up interviews for Wastewater Treatment/Sanitary Seward Operator
- Working TIF Files – 2 new applications
- Working on End of Year Safety Awards

### **Water/Wastewater Department**

- Set up 2021 annual sampling for wastewater
- Move snow
- Finish up DEQ inspection information requested.
- Work on controls for new pump in lift station

### **Parks and Rec/Cemetery/Golf/Pool**

- Snow removal
- Repairing and staining/painting picnic tables, trash cans.
- Servicing Equipment for Golf, Cemetery and Public Properties.
- Replacing dry wall at Plum Creek Shop.

### **Electric Department**

- Work on metering program.
- Assist with snow removal.

#### **Street Department**

- Snow Removal
- Shop work
- Equipment Repair

#### **Library**

- Annual report compilation – final details
- Computer lab work – still needing to get this going before allowing public in the room.
- Main Level A/V upgrade this week.
- Parents brainstorming session via Zoom.

#### **Building Inspection/Planning Department**

- February PC Agenda: Old Town Square TIF, Iron Hide TIF, Hughes Minor Plat and Rezone, Pitch Major Subdivision (Lot Line Adjustment), Kach Special Use Permit (Administrative Item).
- Finish plan review for the updated McDonalds remodel plans.
- Work on 2018 code adoptions.

#### **Engineering**

- Article 40 Circulation Design for ULDO updates
- Develop RFQ for WWTP Upgrade
- WWTP Outfall-submittals, geotechnical report review and future pre-construction meeting.
- Ironhide plan review, Design standards, NDOT Hwy 15 connected access documentation, storm sewer cost estimate, plat edits (Alpha Land Surveying) and signature for Seward Rail Campus.