



CITY OF SEWARD
City Council
Regular Meeting

Agenda

Tuesday, August 4, 2020 7:00 PM

**East & West Basement of the Seward
Civic Center**

NOTICE IS HEREBY GIVEN that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, August 4, 2020, in the Seward Civic Center East & West Basement, 616 Bradford St, Seward, NE 68434, which meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Council member review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

ROLL CALL

MINUTES

1. Draft Minutes of July 21, 2020- City Clerk Otte

CONSENT AGENDA

1. Claims & Payables Reports
2. Infrastructure Cost Items Reimbursable Back to the City

CONFIRMATION OF MAYOR APPOINTMENTS

1. Appoint Suzanne Gligorevic to Civic Center Commission (replace Gary Pomerence) for a 3-Yr Term

2. Appoint Suzanne Gligorevic to the Planning Commission (replace Chris Corum) for a 3-Yr Term

ADMINISTRATIVE ITEMS

1. Acknowledge Receipt of Claim From Robert Daniels, 141 E Moffitt St., Seward, for Personal Property Damage and Forward to the City's Insurance Carrier - City Administrator Butcher
2. Lease Agreement with Nebraska Golf and Turf for a 5-Year Lease on Golf Carts - City Administrator Butcher
3. Renew Agreement with gWorks for SimpleCity Physical Asset Management Cloud Application for a 3-Year Term - City Administrator Butcher
4. Resolution to Restrict Parking Near Crosswalks at the Intersection of North Columbia Avenue and Pinewood Avenue - City Administrator Butcher

REPORTS

1. City Administrator's Report - City Administrator Butcher

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR

ADMINISTRATIVE ACTION

ANNOUNCEMENT OF UPCOMING EVENTS

MOTION TO ADJOURN

I, Bonnie Otte, the duly appointed qualified and acting Assist Admin/Clerk-Treasurer/Budget & HR Director of the City of Seward, Nebraska, hereby certify:

That the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.com

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

Bonnie Otte
Assist Admin/Clerk-Treasurer/Budget & HR Director

Date

July 21, 2020

The Seward City Council met at 7:00 p.m. on Tuesday, July 21, 2020, with Mayor Joshua Eickmeier presiding and Assistant Administrator /Clerk-Treasurer /Budget & Human Resources Director Bonnie Otte recording the proceedings. Upon roll call, the following Councilmembers were present: Jonathon Wilken, Ellen Beck, Sid Kamprath, Jessica Kolterman, John Singleton, Chris Schmit, Alyssa Hendrix. Absent: Karl Miller. Other officials present: City Administrator Greg Butcher. City Attorney Kelly Hoffschneider was absent.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Seward County Courthouse, Municipal Building, and Seward Memorial Library. The certificate of posting notice is attached to these minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted in the room of the Civic Center and copies are available where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen wishing to address the Council should come to the podium, state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

1. APPROVAL OF MINUTES OF JULY 7, 2020 COUNCIL MEETING

Councilmember Beck moved, seconded by Councilmember Singleton, that the minutes of the July 7, 2020 City Council meeting be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix
Nay: None
Absent: Miller. Motion carried.

1-6. CONSENT AGENDA CONSIDERATION ITEMS

The following Consent Agenda items were approved in one single motion made by Councilmember Singleton, seconded by Councilmember Schmit:

1. Claims & Payables Reports
2. City Treasurer Report
3. City Codes Director Report
4. Police Department Report
5. Annual Publication of Salaries in Accordance with Section 19-1102 of the Nebraska State Statute
6. Infrastructure Cost Items Reimbursable Back to the City

CLAIMS LIST
7-21-20
COUNCIL MEETING

July 21, 2020

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements; GU, Grounds Upkeep.

AICPA	Dues	285.00
Altec Industries Inc	Re	190.50
Amazon.Com Credit Service	Su	358.36
American Fence Co Lincoln	Gu	218.74
American Red Cross	Trng	30.00
Anderson Auto Group	Eq	37,747.00
Aqua-Chem Inc	Su	1,720.74
B N S F Permits/Jll Rail	Ins, Ex	4,206.00
Badger Meter	Se	140.00
Baker & Taylor	Su	2,399.91
Baldinger Charlotte	Mi	36.80
Bishop Michael	Ex	90.00
Bizco Technologies	Se, Eq	4,471.79
Black Hills Energy	Ut	194.16
Blue River Electric LLC	Bu	2,509.15
Blue Valley Public Safety	Ma	3,512.93
Bluestem Network LLC	Se	100.00
Border States Industries	Re, Inv	478.16
Brunckhorst Kent	Ex	90.00
Bruning State Bank	Eq	2,860.00
Callaway Golf	Su	232.98
Campbell Cleaning	Se	975.00
Center Point Large Print	Su	189.00
Cihal Alan F	Ex	90.00
City Seward Library Petty	Su	77.66
City Seward Merchant Serv	Fees, Se	2,605.28
City Seward Payroll Accou	Payroll	342,212.74
Conner Psych Services	Se	365.00
Cross Creek Animal Health	Se	60.00
E M C Insurance Companies	Ins, Ex	1,015.33
Emergency Medical Product	Su	2,025.75
Faller Landscape	Gu	34.99
Farmers Coop Seward	Su, Gu, Re	5,383.72
Fast Mart	Su	56.89
Fastenal Company	Su	256.04
Fyr-Tek	Su, Re	3,811.70
G & P Development Landfill	Gu	94.91
Galls LLC	Un	246.19
Gehring Construction	Ci	479,006.09
Geidel Amanda / Jeremy	Ex	60.00
General Fire & Safety Eq	Se, Bu, Re	1,802.50
Gleason Logan	Ex	90.00
H & S Plumbing Heating	Bu, Se	364.64
Halls Safety Equip. Corp.	Tools	429.30
Hemmings Muscle Mach	Su	32.95
Herpolsheimer's Inc	Re	621.90
Hobson Automotive & Tire	Re	458.72
Hochstein Jared	Ex	90.00
Husker Electric Supply Co	Re, Tools, bu	2,619.40
Hydraulic Equipment Serv	Re	3,961.30
I E S Commercial Inc	Ci	139,523.74
J E O Consulting Group In	Se	5,536.75
Jackson Services Inc	Su	137.32
Janicek Gary M	Ex	90.00
K & Z Distributing	Su	552.00
Konica Minolta Business	Ma	15.21
Kuefner Ben	Ex	600.00
League Ne Municipalities	Trng	420.00

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Lee's Refrigeration	Bu	85.00
Lincoln Tree Service Inc	Gu	1,560.00
Lincoln Winwater Works	Su	685.80
Matheson Tri-Gas Inc	Su	638.90
Mellen & Associates Inc	Se	2,010.00
Memorial Health-Drug	Se	170.00
Menards North	Su	180.30
Merle's Garden Center	Gu	245.00
Metering & Technology Sol	Eq	186.88
Mid-American Benefits Inc	Ins	186.99
Midwest Auto Parts	Su, Re	203.22
Midwest Laboratories Inc	Se	1,749.43
Midwest Service & Sales	Su, Eq	2,337.64
Midwest Turf & Irrigation	Re	65.09
N S A/P O A N Conference	Trng	140.00
Nebraska Equipment Inc	Re, Su	730.84
Nebraska Golf & Turf	Re	297.67
Nebraska Library Commissi	Su	665.00
Nebraska Power Review Boa	Dues	1,259.60
Nebraska Pub Pow-Desmoine	Ut, Se	543,647.03
Niemann's Port-A-Pot LLC	Se, Bu	792.05
Nifco Mechanical Systems	Se	200.00
Norris Public Power Dist	Ut	1,203.16
O C L C Inc	Se	2,480.85
Olsson	Se	19,671.76
Omaha World Herald	Su	520.00
One Call Concepts Inc	Se	163.40
One Source Background Che	Se	77.00
O'Reilly Automotive Inc	Re	85.44
Orscheln Farm & Home	Su, Gu, Ma, Tools, Bu	733.67
Pac 'N' Save Discount Food	Su, Gu, Re, Ma, Bu	856.91
Pecka Brook	Ex	90.00
Plunkett's Pest Control	Bu	61.61
Quality Brands Of Lincoln	Su	933.85
Resco (Rural Elec Su Coop	Su	900.00
Rudloff Aaron	Ex	180.00
Ruether Larry L	Ex	90.00
Sam's Club (Lib-Rec-Pool)	Su	221.16
Schemmer Architects Engin	CI	1,941.88
Seward Airport Authority	Ex	950.00
Seward Appliance Repair	Bu	75.00
Seward County Chamber & D	Ex	760.00
Seward County Clerk/Reg D	Ex	16.00
Seward County Independent	Ex	724.71
Seward County Treasurer	Se	21,349.80
Seward Kiwanis Club	Su	42.00
Seward Lumber & Home Cent	Bu,Gu, Su, Re, Tools	851.24
Seward Public Schools	Fines	129.74
Seward Wind LLC	Ut	44,605.48
Sleuth Systems	Ma	324.00
Spickelmier & Son Inc	Re	3,100.00
Sports Express	Misc	190.00
St Louis Michelle	Ex	90.00
State Distributing Co	Su	575.20
Suhr & Lichty Insurance A	Ins	3,019.00
That Tuning Guy	Se	315.00
Truck Center Companies	Re	9,462.18
Ty's Outdoor Power & Serv	Re	151.50
U S Cellular - Seward	Eq	47.99
United Rentals	Re	403.95
Valentino's	Ex	66.78
Verizon Wireless	Se	268.92

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Visa - Pinnacle Bank			1,186.79
Samsclub.com	Su, Bu	186.76	
Northernsafety.com	Bu	59.44	
Walmart	Su, Bu	51.99	
Bluestem Network	Se	100.00	
Harlequin	Su	33.80	
Zoom.us	Misc	16.03	
Alexa Kava	Su	25.99	
L Lukebooks	Su	100.80	
Lincoln Journal Star	Su	600.73	
Dollar-General	Bu, Su	11.25	
Vlasin Lawn Service	Se		195.00
Welker Nate	Ex		240.00
Wesco Distribution Inc	Re, Inv		4,586.66
Wilmes Greg	Ex		120.00
Windstream Nebraska Inc	Se		2,067.25
Zimco Supply Co	Su		1,349.84
			<hr/>
			\$1,743,295.40

SALARY CERTIFICATION LIST (UPDATED JULY, 2020)

Publication of Salaries: Nebraska Rev. Statutes § 19-1102

CLASS TITLE	NO. OF EMPLOYEES	PAY RANGE/HR
Util. Billing Clerk/Cust. Serv. Rep.	1	21.13
Account Clerk III	1	21.97
Library Assistant II/Social Media/IT	2	6.20-21.31
PT Library Assistant I/Children Outreach	2	12.45-14.45
PT Library Assistant I/Community Outreach	1	14.45
PT Library Clerk	6	10.01-12.48
Mun. Bldg. Admin. Asst.	1	18.17
PT Civic Center Livein Caretaker	1	10.85
PT Substitute Civ. Cent. Caretaker	1	11.47
Custodian	2	18.94
Electric Line Crew Chief	1	37.84
Electric Journeyman Lineman	2	34.44-34.56
Electric Lineman	3	24.81-25.64
Meter Maintenance Utility Worker	1	21.47
Seasonal Electric Groundman	1	22.09
Public Properties Maintenance Worker	4	17.69-19.41
Seasonal Summer Laborer	9	12.77-13.28
Seasonal Golf Shop Worker	3	10.37-10.89
Asst. Pub. Prop. Director	1	23.08
Street Maint. Worker II	1	20.29
Street Maint. Worker I	2	16.66-17.81
Street Foreman	1	22.86
PT Recycling Center Worker	2	11.13-12.78
Water/Wastewater Facility Maint. Supervisor	1	26.52
Wastewater Treatment/Water Plant Operator	1	26.28
Water/Wastewater Seasonal Laborer	1	12.77
Utility Maint. Worker I	3	19.58-22.46
Utility Maint. Worker II	1	28.57
Aging Serv. Commission Asst.	1	17.20
Seasonal Pool Manager	2	13.08
Seasonal Pool Asst. Manager	4	10.36-12.27
Seasonal Pool Lifeguard	29	9.81-10.90
Seasonal Pool Office Worker	9	9.81-10.63
Seasonal Pool Swim Guard Instructor	2	10.84-11.79
Seasonal Pool Lesson/Water Safety Instructor	4	10.84-11.79
Police Officer I	2	22.24-23.89
Police Officer II	7	22.38-27.58
Police Sergeant	1	31.08

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Admin. Secretary/Records Clerk	1	20.57
Community Service Officer	1	13.89
		PAY/MONTH
City Administrator	1	9,823.00
Chief of Police	1	7,521.00
City Engineer	1	7,973.00
Asst. Chief of Police	1	6,214.00
Electric Superintendent	1	7,181.00
Public Properties Director	1	5,915.00
Asst. Admin/Clerk-Treas/Budget & HR Dir.	1	7,001.00
Water/Wastewater Director	1	7,204.00
Street Superintendent	1	5,031.00
Finance Director/Treasurer	1	6,501.00
Library Director	1	5,415.00
Golf Course Grounds Supt.	1	4,888.00
Bldg./Zoning/Code Enforcement Director	1	4,568.00
Asst. Recreation Director	1	3,418.00
Asst. Library Director	1	4,073.00
Civic Center Manager	1	3,078.00
Golf Shop Manager	1	3,423.00
		PAY RANGE/YEAR
Mayor	1	5,000.00/yr
Councilmember	8	2,400.00/yr

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

CONFIRMATION OF MAYOR APPOINTMENTS

Councilmember Schmit moved, seconded by Councilmember Kolterman, that Ken Schmieding be reappointed to the Tree Board for a 3-Yr Term.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

Councilmember Volzke moved, seconded by Councilmember Wilken, that Jeff Volzke be appointed to the Cemetery Board for a 3-Yr Term (replace Kenneth Meyer).

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

PUBLIC HEARINGS

1. PUBLIC HEARING - 7:00 P.M. - ORDINANCE APPROVING FINAL PLAT OF SEWARD RAIL CAMPUS PUD 1ST ADDITION

City Administrator Butcher stated the proposed ordinance plats a majority of property in excess of the original 30 acres on the Seward Rail Campus site. The plat includes the anticipated easements for all utilities.

Mayor Eickmeier opened the public hearing. With no additional comments, Mayor Eickmeier closed the public hearing.

Ordinance No. 2020-14 approving the final plat of Seward Rail Campus PUD 1st Addition was adopted.

2. PUBLIC HEARING - 7:00 P.M. - SPECIAL USE PERMIT APPLICATION FOR PROPERTY LOCATED IN THE 200 BLOCK OF NORTH SIXTH STREET

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Tim Dworak, Building/Zoning and Code Enforcement Director, stated the request is from Kevin Hall (Scooters Coffee) for a Special Use Permit to have a drive-thru business at 240 N. 6th Street. Mr. Dworak stated the Planning Commission recognized one deficiency in the site plan in that the lot allows a one-way in and out, requiring employees entering the site to have to use the drive-thru lane to get to work, which would not be of convenience.

There was also an issue with the garbage service and location of the dumpsters and the inability for the service to get turned around on the lot. The Planning Commission recommended approval of the Special Use Permit, pending a driveway easement agreement between Mr. Hall (Scooters Coffee) and adjacent property owner, Scott Dinslage. Mr. Dworak stated the City received a fully executed copy of this driveway easement agreement.

Mayor Eickmeier opened the public hearing.

Kevin Hall, 2933 Pheasant Ridge Rd, Lincoln, stated his wife has the franchise and will be managing the business. He stated the business will be a drive-thru only and understands car stacking off of Hwy 15 could be a concern. He stated the menu board was moved to the far end of the drive-in lane to allow plenty of room for cars. Their hours will be 6:00 a.m. to 8:00 p.m., seven days/week to start. He added that they will visit with the church to the north regarding parking for their church services and does not have an issue with sharing the parking lot, if needed. He said they will only need parking for their employees.

Mayor Eickmeier closed the public hearing.

Councilmember Kolterman moved, seconded by Councilmember Hendrix, that a Special Use Permit be issued for property located at 240 North 6th Street for the purpose of a coffee drive-thru business (Seward Cloyd's Addition, Block 37, Administrative Replat of Lot 5, Lot 6 and the North ½ of the vacated east-west alley adjacent to Lot 6 - Lot A), subject to a fully executed driveway easement agreement between the owners of Scooters Coffee and Scott Dinslage.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

ADMINISTRATIVE ITEMS

1. DISCUSSION OF ADDING PICKLEBALL COURTS

City Administrator Butcher stated Jodi Hughes submitted a request that the City consider adding pickleball courts to the recreation facilities in Seward and that she would like to apply recently donated funds in memory of John Hughes (former City employee) towards the facility.

Mr. Butcher added that the City of Seward Parks and Recreation Department has received additional requests from other interested citizens to establish a pickleball court in the City of Seward. Pickleball is a sport similar to tennis, played with a paddle (larger than ping pong) and a plastic ball with holes. The court is sized similar to badminton and uses a modified tennis net. Pickleball is taught in many schools as a game that can be played both indoors or outdoors. It is incredibly popular among seniors. The City of Seward currently offers very limited programming to adults and seniors. A pickleball court and associated league for kids, adults, and senior levels may be a way for the City to promote health and activity.

He stated the current skate park in Moffitt Park is underutilized and could accommodate two full-sized courts. The area would have to be resurfaced and fencing installed, but it already has the lighting. The Parks and Recreation

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Department has acquired an estimate to resurface and paint the court for two (2) pickleball courts. The full cost to establish the courts would be \$15,850.00. He added that the City would be responsible for all future maintenance, while there is the possibility of a local association forming to assist with some of those continued maintenance costs.

Ed Gonzalez, 1877 Rainbow Ave. and Stan Mitchell, 1514 Augusta Dr., spoke in favor of adding pickleball courts as an amenity in the City.

There was an inquiry as to whether it would be ADA accessible of which Mr. Butcher stated they would make sure there was sidewalk to the facility meeting ADA requirements.

Councilmember Kolterman moved, seconded by Councilmember Beck, that the City move forward with plans in the 2020-2021 budget for constructing two pickleball courts in the current skate park location at Moffitt Park at an estimated cost of \$15,850.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix
Nay: None
Absent: Miller. Motion carried.

2. ORDINANCE DIRECTING THE CONVEYANCE OF REAL PROPERTY, LEGALLY DESCRIBED AS AN APPROXIMATELY 1.0 ACRE TRACT OF LAND LOCATED ON LOT 4, BLOCK 2, AND A PORTION OF LOT 1, BLOCK 2, SEWARD RAIL CAMPUS ORIGINAL ADDITION, CITY OF SEWARD, SEWARD COUNTY, TO BRIAN LEVANDER

**Legal description is corrected to: Lot 3, Block A, Replat of Blocks 2 and 3, Seward Rail Campus PUD Original Addition Final Plat, and A Portion of the SE ¼ of the SE ¼ of Section 29-T11N-R3E located in the Southeast Quarter of the Section 29, Township 11 North, Range 3 East of the 6th P.M., City of Seward, Seward County, Nebraska.

City Administrator Butcher stated Mr. Levander is purchasing the property in the Seward Rail Campus to construct an auto-body and full auto service center. The property is approximately 1.0 acres with the option to purchase one additional lot.

Ordinance No. 2020-15 approving the conveyance of real property, legally described as Lot 3, Block A, Replat of Blocks 2 and 3, Seward Rail Campus PUD Original Addition Final Plat, and A Portion of the SE ¼ of the SE ¼ of Section 29-T11N-R3E located in the Southeast Quarter of the Section 29, Township 11 North, Range 3 East of the 6th P.M., City of Seward, Seward County, Nebraska, to Brian Levander was adopted.

Councilmember Beck moved, seconded by Councilmember Kamprath, that the minutes of the proceedings of the Mayor and Council of the City of Seward, Seward County, Nebraska in the matter of passing and approving: **Ordinance No. 2020-14**, "AN ORDINANCE TO APPROVE THE FINAL PLAT ENTITLED "SEWARD RAIL CAMPUS PUD 1ST ADDITION", AS HEREINAFTER SET FORTH, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE 6TH P.M., CITY OF SEWARD, SEWARD COUNTY, NEBRASKA; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR AN EFFECTIVE DATE HEREOF AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM"; and, **Ordinance No. 2020-15**, "AN ORDINANCE TO DIRECT THE CONVEYANCE OF REAL PROPERTY TO BRIAN LEVANDER; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT", be preserved and kept in a separate and distinct volume known as "Ordinance Record, City of Seward, Nebraska", and that said separate and distinct volume be incorporated in and made a part of these proceedings and the same as though it were spread at large herein.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

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Nay: None

Absent: Miller. Motion carried.

3. CHANGE ORDER AND FINAL PAY REQUEST #3 FOR SEWARD RAIL CAMPUS HIGHWAY 15 IMPROVEMENTS (TURN LANES)

Councilmember Kolterman moved, seconded by Councilmember Singleton, that the Change Order in the amount of \$52,115.19 and final pay request #3 from Van Kirk Bros. Contracting for the Seward Rail Campus Highway 15 improvements (turn lanes) and the claim in the amount of \$296,639.15 be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

4. CHANGE ORDER AND FINAL PAY REQUEST #10 FOR SEWARD RAIL CAMPUS IMPROVEMENTS

Councilmember Kamprath moved, seconded by Councilmember Schmit, that the change order in the amount of (\$90,288.02) and final pay request #10 for Seward Rail Campus Improvements and claim in the amount of \$87,505.16 be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

5. CHANGE ORDER NO. 1 WITH IES COMMERCIAL, INC IN THE AMOUNT OF \$32,640.60 FOR THE 34.5-12.47 kV INDUSTRIAL SUBSTATION CONSTRUCTION PROJECT

Councilmember Kolterman moved, seconded by Councilmember Beck, that Change Order No. 1 with IES Commercial, Inc. in the amount of \$32,640.60 for the 34.5-12.47 kV industrial substation construction project be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

6. CONSIDERATION OF SERVICE AGREEMENTS WITH NEBRASKA MUNICIPAL POWER POOL FOR PROVIDING A FINANCIAL PLAN, COST OF SERVICE AND RATE DESIGN STUDY FOR UTILITIES

Councilmember Kamprath moved, seconded by Councilmember Schmit, that the Service Agreements with Nebraska Municipal Power Pool for providing a financial plan, cost of service and rate design study for the utilities (electric and water/wastewater) for a two-year period be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

7. ACKNOWLEDGE RECEIPT OF AIRPORT AUTHORITY RESOLUTION REQUESTING LEVY AUTHORITY FOR 2020-2021 FISCAL YEAR

Councilmember Schmit moved, seconded by Councilmember Wilken, that receipt of the Airport Authority resolution requesting levy authority for the 2020-2021 fiscal year be a acknowledged.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

REPORTS

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1. CITY ADMINISTRATOR'S REPORT

Councilmember Kolterman moved, seconded by Councilmember Kamprath, that City Administrator Butcher's report of July 21, 2020 be accepted.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

ANNOUNCEMENT OF UPCOMING EVENTS

MOTION TO ADJOURN

Councilmember Singleton moved, seconded by Councilmember Kamprath, that the July 21, 2020 City Council Meeting be adjourned.

Aye: Wilken, Beck, Kamprath, Kolterman, Singleton, Schmit, Hendrix

Nay: None

Absent: Miller. Motion carried.

THE CITY OF SEWARD, NEBRASKA

Joshua Eickmeier, Mayor

Bonnie Otte
Assistant Administrator
Clerk-Treasurer
Budget & Human Resources Director

CLAIMS LIST

8-4-20

COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Gu, Ground Upkeep; Inv, Inventory; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements, Gu, Grounds Upkeep.

911 Custom	Su	115.94
Akrs Equipment	Su	26.74
American Red Cross	Tng	30.00
Aqua-Chem Inc	Su	3,750.90
Black Hills Energy	Ex	66.06
Blue Cross Blue Shield Ne	Ins	50,457.79
Border States Industries	Re, Ci	17,535.51
Burco Promotional Print	Su	870.00
Capital Business-Dallas	Ma	351.00
Caterpillar Financial	Eq	51,765.00
Chase Card Service		3,800.69
Walmart	Su, Eq, Misc, Food	434.07
Amazon Mktp	Eq, Bu, Su	182.53
USPS	Su	49.60
Tractor Supply	Su	247.24
SamsClub.com	Su	205.05
ConstantContact.com	Ex	20.00
DLT Solutions	Ex	1,118.70
HomeDepot.com	Bu	153.91
Amazon.com	Su	64.18
Zoomshift	Ex	81.60
Costco Whse	Eq	214.41
Uline*Ship Supplies	Bu	279.79
Runza	Food	160.64
DotGov Registration	Misc	400.00
Talech	Ex	67.00
MSFT	Ex	105.94
Zoom.us	Ex	16.03
City Seward Buildings/Grounds	Op	3,000.00
City Seward Electric Fund	UT	55,229.46
City Seward Library Petty	Su	89.80
City Seward Payroll Account	Payroll	178,316.88
City Seward Petty Cash Fund	Su, Ex, Misc	213.91
Constellation Newenergy	Ut	198.60
Dodd Chad	Eq	24.99
Dutton-Lainson Co	Inv	4,545.36
Eakes Office Solutions	Su	166.88
Emergency Medical Product	Su	980.40
Fastenal Company	Su, Bu	774.58
Galls LLC	Un	279.70
Gehring Construction	Ci	171,008.06
General Excavating	Ci	58,500.00
Gerhold Concrete Co Inc	Re, Ma	1,141.50
Gilmore & Bell Pc	Se	2,000.00
Great Plains Communication	Se	490.00
Hamilton Equipment Company	Su	180.79
Hireright LLC	Se	138.47
Hobson Automotive & Tire	Re, Ma	77.00
Hoffschneider Law PC LLO	Se	4,500.00
Husker Electric Supply Co	Tools, Re	487.08

J R Welding Inc	Ma	30.00
Janicek Gary M	Misc	31.00
K & Z Distributing	Su	300.50
Last Mile Network Consult	ETHER RING	75.30
Lee's Refrigeration	Bu	83.75
Lincoln Journal-Star	Ex	920.00
Lincoln Winwater Works	Re, Ci	1,505.54
Memorial Health-Drug	Se	299.00
Menards North	Su, Re, Gu, Eq	1,080.54
Mid-American Benefits Inc	Ins	716.47
Midwest Turf & Irrigation	Re, Su	416.93
Miracle Recreation Equip	Su	1,969.18
Municipal Supply Omaha	Re, Ma	5,929.85
Naber's Locksmith Service	Su	81.25
Nebraska D A S Acct OCIO	Se	231.00
Nebraska Equipment Inc	Re	83.94
Nebraska Fire Marshal	Se	144.00
Nebraska Health Environment	Se	127.00
Norris Public Power Distr	Ut	1,027.26
Olsson	Se	15,094.21
O'Reilly Automotive Inc	Su	145.41
Orscheln Farm & Home	Su, Re, Gu, Eq	653.75
Precision Tool & Machine	Re	278.00
Principal Financial Group	Ins	1,520.87
Quality Brands Of Lincoln	Su	1,309.10
R R Donnelley	Su	58.68
Sam's Club (Lib-Rec-Pool)	Bu, Su	290.04
Sapp Brothers Petroleum	Su	6,716.00
Seward County Chamber & Dev	Misc	100.00
Short Elliott Hendrickson	Se	12,871.22
Siteone Landscape Supply	Gu	18.50
Sports Express	Su, Un	463.25
State Distributing Co	Su	216.80
Stephanie's Pest Control	Bu	65.00
Time Warner Cable	Se	751.95
Ty's Outdoor Power & Serv	Re	36.30
U S Cellular	Se	389.98
Van Kirk Bros Contracting	Ci	384,144.31
Verizon Wireless	Se	302.25
York County Emergency M	Su	19.20
		<hr/>
		\$1,051,610.42



CITY OF SEWARD NEBRASKA
 537 MAIN ST
 PO BOX 38
 SEWARD, NE 68434-0038

PH: 402-643-2928
 FAX: 402-643-6491

CLAIM FORM

CONTACT INFORMATION

Name: ROBERT DANIELS Home Phone: _____
 Address: 141 E. MOFFITT ST. SEWARD Business Phone: _____
 Date & Time of Incident: 7-7-2020 10 AM Cell Phone: 402-304-0110
 Location of Incident: _____ Email: _____
 Type of Incident: Injured Person Property Damage Automobile Accident (Check all that apply)

INJURED PERSON

Occupation: _____ Employed by: _____
 Did you see a doctor? Yes No Doctor's Name: _____
 Were you hospitalized? Yes No Hospital: _____
 Describe incident (nature & extent of injury): _____

 Any Witnesses? _____

PROPERTY DAMAGE

List Property Damaged: GARAGE DOOR OPENER
 Age of damaged property: 5 YRS Estimated cost of repair: _____
 How was the property damaged? POWER SURGE WITH ELECTRICITY TURNED BACK ON BURNED UP PANEL FOR GARAGE DOOR OPENER

AUTOMOBILE ACCIDENT

Driver, if other than owner: _____
 Address: _____ Home Phone: _____
 Estimated cost of repair: _____ Business Phone: _____
 Vehicle: (year, make, model) _____ Police Notified? Yes No
 Your description of the accident: _____

INSURANCE INFORMATION

Amount of Claim: _____ **(COPIES OF BILLS MUST BE ATTACHED VERIFYING AMOUNT OF CLAIM)**
 Your Insurance Company: _____ Your Insurance Agent: _____
 Insurance Company Phone: _____ Insurance Agent Phone: _____
 Did you report a claim? Yes No Did you receive payment? Yes No Deductible: _____

ADDITIONAL INFORMATION

Any other pertinent information: (write on back if more space needed) _____

 Explain why you feel the City of Seward is responsible: OPENER WORKED BEFORE CITY TURNED POWER BACK ON (FOR THE BLOCK) AFTER AT 11AM OPENER DOESNT WORK - PANEL WAS BURNED UP AND NEEDED REPLACED

SIGNATURE OF CLAIMANT: Robert L Daniel DATE: 07-30-2020



Patricia Lindner <lindnercpa@gmail.com>

Fwd: Invoice due from Raynor Doors Of Nebraska Inc - \$345.00

1 message

Robert Daniels <robert.daniels15@gmail.com>
To: lindnercpa@gmail.com

Wed, Jul 29, 2020 at 7:36 PM

Sent from my iPhone

Begin forwarded message:

From: Raynor Doors Of Nebraska Inc <notifications@housecallpro.com>
Date: July 20, 2020 at 10:14:35 AM CDT
To: robert.daniels15@gmail.com
Subject: Invoice due from Raynor Doors Of Nebraska Inc - \$345.00
Reply-To: jacob@raynordoorsofnebraska.com



Your Invoice from Raynor Doors Of Nebraska Inc

Hi Robert Daniels,

Attached please find invoice #5149 for your service on Jul 13, 2020.

Thank you.

Invoice Number:	5149
Service Date:	Jul 13, 2020
Invoice Date:	Jul 13, 2020
Customer Name:	Robert Daniels
Service Address:	141 E Moffitt St Seward, NE 68434

Services

** - Trip Charge \$35.00
Trip Charge / Mileage-there and back from shop

Materials

Residential Openers - Pilot71 \$310.00
7' Pilot 2 Chain Drive Operator (1/2 Horsepower,
AC Motor, Chain Drive, Quiet Operation,
Includes 2 100 Watt Lights, Multi-Function
Control Panel, 1 Remote, WiFi Enabled for MyQ
Software)

Subtotal \$345.00

Amount Due \$345.00

PAY ONLINE

Please Note: We Will Add A 3% Fee To All Credit Card Transactions

(402) 477-5504 | jacob@raynordoorsofnebraska.com

<http://www.raynordoorsofnebraska.com/>

1634 S 3rd St
Lincoln, NE 68502

[Terms & Conditions](#)

Powered by
Housecall Pro

 **invoice_5149.pdf**
56K



QUOTATION
Reference: COS-30-20-PRE

1440 Yolande Ave

Lincoln, Nebraska 68521

800-535-2885

Fax 402-466-8283

PREPARED FOR: City of Seward
Seward, NE 68434

DATE OF QUOTE: July 7, 2020
SALES PERSON: Don Brudny

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
30	2020 Club Car Precedent Gas Golf Car equipped with the following: Color - Platinum Canopy Top - Black Gray Seat 2 Sand Bottles Fold Down Windshields Number Decals Information Holders Freight Nebraska Golf and Turf will payoff existing lease when the new fleet is delivered. 5 Year Lease 6 on / 6 off payments of \$110.00 per car per year All leases are subject to approval Quote does not include any applicable taxes	Included Included Included Included Included Included Included Included	Included Included Included Included Included Included Included Included
	TOTAL		
<i>TERMS</i> Net 15 Days or Lease	<i>F.O.B.</i> Destination	<i>APPRX DELIVERY DATE</i> August 2020	<i>SHIPPED VIA</i> Our Truck

Prices quoted are those in effect at the time of quotation and are guaranteed subject to acceptance within 30 days. Applicable state or local taxes not included. All credit terms must be approved by Nebraska Golf & Turf. prior to delivery. Customer to submit required credit information for credit approval. Delivery lead time of 4 to 6 weeks normally required.

Accepted By: _____
Company: _____
Title: _____
Date: _____

Nebraska Golf & Turf
By: Don Brudny
Title: Sales Manager



**Statement of Work
For
City of Seward, Nebraska**

Project Name:

SimpleCity® Physical Asset Management Cloud Application – Subscription Renewal

*Prepared for
Prepared for Greg Butcher, City Administrator*

Project No. 0342-005

July 15, 2020

Smarter Government | Stronger Communities | Simpler Solutions

EXECUTIVE SUMMARY

This Statement of Work outlines the Services to be performed and/or the Deliverables to be developed (the “Project”) by GIS Workshop LLC doing business as gWorks (“gWorks”) pursuant to and governed by that certain Master Services Agreement dated **August 23, 2018** (the “Services Agreement”), by and between gWorks and the **City of Seward, NE** (“Client”). This Statement of Work will also set forth the scope of the Services, a description of the Deliverables, responsibilities for all parties, and the estimated fees. Any capitalized terms used, but not defined herein, shall have the meaning ascribed to it in the Services Agreement.

TERMS AND CONDITIONS

The terms of this SOW are governed by the Master Services Agreement dated August 23, 2018. Additionally, SimpleCity® is optimized for Google Chrome and Mozilla Firefox. Clients are encouraged to use these free web browsers for optimal experience. SimpleCity® is not maintained for any versions of Internet Explorer prior to IE11 because Microsoft no longer supports Internet Explorer.

DEFINITIONS

- “GIS-Compatible Format” (aka “GIS Format”) shall mean datasets that are compatible with a GIS. The format of these datasets include shapefiles, geodatabases, and Excel spreadsheets with (x,y) coordinates. After initial implementation, data from Excel spreadsheets with (x,y) coordinates are subject to a conversion fee.
- “User” shall mean a named person assigned a single Mobile App subscription seat. The person is required to have a unique email address for account creation and configuration. A user is a single distinct person and not persons.

OVERVIEW

The Client will renew its subscription for **SimpleCity® Physical Asset Management Cloud Application** for a **3-year term**. Details of the subscription renewal scope are below.

SIMPLECITY: WEB APP FUNCTIONALITY

gWorks *SimpleCity* is a web application that will be configured to contain all appropriate data layers and tools required by the Client. gWorks will supply the template as-is and configure it for the Client; requested custom changes to the interface and associated features can only be made in coordination with other clients and may involve additional costs.

SUBSCRIPTION RENEWAL SCOPE

The Client’s subscription renewal includes:

- SimpleCity® provisioning and site hosting on gWorks’ redundant servers.
- Technical Support, which is assistance with application functionality, use of application tools, and application troubleshooting.
- Application upkeep of SimpleCity® functionality.
- gWorks planned enhancements to SimpleCity® application (does not include custom enhancements for Client, which is a separate project).
- gWorks will import new layers as requested at no additional cost if the Client provides the new data in a GIS Compatible Format. The creation of new layers based on non-GIS Compatible Formatted data is not covered by this SOW for implementation or maintenance, and these new layers require a new SOW and costs.
- The first 5 GB of media data storage (photos, documents, PDFs, spreadsheets, etc.) are included in the *SimpleCity* free of charge. Additional data storage packages are available for purchase for users who require more than 5 GB of media data storage. Additional costs will be calculated as-needed, total amount will be included with the annual invoice.
- The following application features:
 - Full-text Search Bar
 - Map Navigation Tools: Zoom In, Zoom Out, Pan, Full Extent, Next Extent, Previous Extent, Bookmark
 - Identify Tool (on by default)
 - Measurement Tool

- Drawing Tool
- Print Tool
- Clear Tool
- Buffer Tool
- Activity Management Tool
- Report Builder
- Editor Tool
- Multimedia Upload
- Administration Page
- Training Walkthrough Tutorials

This subscription does not include:

- Onsite training. Onsite training is available at \$1,000 per day plus travel expenses.
- Data Maintenance or Enhanced Consulting. Additional gWorks packages are available for these services.
- SimpleCity Mobile App for Android and iOS tablets. This Mobile App is available as an add-on subscription per user. Contact gWorks to subscribe.

CLIENT RESPONSIBILITIES

gWorks cannot be held responsible for delays caused by the Client. gWorks expects the Client to provide the following:

1. Assist in the clarification of any questions that may occur
2. Client staff changes
3. Client provides timely responses to gWorks inquiries, questions, and/or requests.
4. Client pays for the costs and acquisition of any additional data if necessary

*Note: If data provided in CAD or AutoCAD format lacks geo-references or geo-location data, gWorks will convert the CAD or AutoCAD data to a GIS data layer representation but gWorks cannot guarantee a high level of accuracy due to the lacking geo-location data. Additional fees may apply.

TERM OF THIS SOW

This Statement of Work includes a 3-year subscription term for the SimpleCity with costs of each annual period detailed below. This 3-year subscription locks in the annual cost below. This subscription term automatically renews after each 3-year term unless the Client provides written notice of non-renewal thirty (30) days prior to the expiration of the 3-year term. Subscription term renewals may be subject to a cost increase.

The Client's Term is **October 1, 2020** to **September 20, 2023** with annual periods beginning **October 1**.

SUBSCRIPTION FEES

Item	Total
Annual SimpleCity Physical Asset Management Cloud Subscription	\$8,112
Total Annual Fee*	\$8,112

*Annual costs are due at the start date of each annual period. Unless otherwise specified, fees related to the Client's Subscription(s) are invoiced in advance and are due upon receipt. All fees are U.S. Dollars.

CHANGE ORDERS

Significant changes in, or additions to, this Statement of Work during the project that require additional consulting time from gWorks will require a Change Order to detail a revised Statement of Work. This will ensure that the changes to the Statement of Work are documented, and that both the Client and gWorks agree to the changes.

A Change Order reflects the new deliverables, activities, and budget for the remainder of the project. It amends the Agreement and Statement of Work from the date which is it signed. Payment for all hours worked and expenses incurred up to the date of the Change Order will be due at this time as they were stated in the original Agreement and Statement of Work. Additional time detailed in the Change Order will be billed at the gWorks fee structure in effect at the time of the issuance of the Change Order.

TERMINATION

This Statement of Work may be terminated with respect to any Service or Deliverable by mutual agreement of the parties. Upon termination, Client shall pay gWorks for all Services performed and Deliverables delivered up to and including the date of termination. Client will also be subject to an early termination fee which shall consist of the following: fifty percent (50%) of the annual subscription fees due for the remainder of the term. These post-termination obligations shall survive the termination of this SOW, to the extent applicable.

COUNTERPARTS

This SOW may be executed in any number of counterparts with the same effect as if all parties had signed the same document, and all counterparts shall be construed together and shall constitute the same instrument. Delivery of an executed counterpart of a signature page to this SOW by facsimile or other electronic means shall be effective as delivery of an original executed counterpart of this SOW.

IN WITNESS WHEREOF, the parties hereto have executed this Statement of Work (Project No. 0342-005) as of the date first above written.

Agreed to and Accepted by:

gWorks

Sign: Janelle Heuton

By: Janelle Heuton

Its: EVP of Client Success

Date: 7/15/2020

City of Seward, NE

Sign: _____

By: _____

Its: _____

Date: _____

Client Point of Contact for gWorks Project Manager for data requests:

Name:

Title:

Phone:

Email:

Client Accounts Payable Point of Contact:

Name:

Title:

Phone:

Email:

RESOLUTION NO. 2020-

WHEREAS, Section 382-4.4 of the City Municipal Code of the City of Seward, Nebraska provides that the City may, by Resolution, prohibit or fix the time for parking or stopping of vehicles on any street or streets as may be designated in such resolution, and

WHEREAS, it is deemed necessary to prohibit or fix the time for parking and stopping of vehicles on portions of streets as hereinafter designated in the City of Seward, Nebraska.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

1. No vehicles shall be parked or permitted to stand or stop, whether attended or unattended at any time during the day or night on the following describe areas or portions of streets, to-wit:

- a. The east side of North Columbia Avenue, north of Pinewood Avenue, beginning at the radius return thence north 25 feet;
- b. The west side of North Columbia Avenue, north of Pinewood Avenue, beginning at the radius return thence north 25 feet;
- c. The east side of North Columbia Avenue, south of Pinewood Avenue, beginning at the radius return thence south 25 feet;
- d. The west side of North Columbia Avenue, south of Pinewood Avenue, beginning at the radius return thence south 25 feet;
- e. The north side of Pinewood Avenue, east of North Columbia, beginning at the radius return thence east 25 feet;
- f. The south side of Pinewood Avenue, east of North Columbia, beginning at the radius return thence east 25 feet;
- g. The north side of Pinewood Avenue, west of North Columbia, beginning at the radius return thence west 25 feet;
- h. The south side of Pinewood Avenue, west of North Columbia, beginning at the radius return thence west 25 feet;

2. All previous resolutions in conflict with this resolution as they relate of the above described area or portion of street are hereby revoked.

3. Appropriate signs or markings shall be placed limiting and prohibiting parking at appropriate locations in accordance with this resolution.

Dated: 4th day of August, 2020

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Bonnie Otte
Assistant Administrator/
Clerk-Treasurer/
Budget & HR Director

CITY ADMINISTRATORS REPORT – 8/4/20

- Drafted second round DTR documents.
- Unified Command Team Meetings with Four Corners Health (weekly).
- Seward County Covid-19 Response Meeting (weekly) w/Four Corners Health.
- League Call In Meeting re: Covid-19.
- Assisted with a number of potential economic development projects.
- Monitoring a number of street projects (Highway 15, East Seward Street, Waverly Road, N. Columbia).
- AMI project review with Billing, Electric Dept., and Water Dept.
- Covid-19 response to inquiries and issues.
- NPPD Weekly Summer Loading Call in Meetings.
- Worked on budget items with staff and Finance Director.
- Golf Team meeting to review golf projects, clubhouse opening, and fall staffing.
- Teleconference with Nebraska Game and Parks about water trail (kayaking) on the Big Blue River near Seward.
- Met with Parks and Rec team on Fall Sports planning re: Covid-19.
- Met with developer to review initial design ideas for a new residential development.
- TIF closing on IF Feary Building.
- Reviewed with staff Health Insurance numbers provided for FY 2020-2021.

The departments are working on the following projects to name a few:

Police Department

- Bridges Annual Meeting, Monday, July 27.
- Civil Service Testing & Interviews, Wednesday, July 29.
- Chief Baldwin's Retirement Reception, Tuesday, August 4.
- Officer Samek has rotated to night shift to continue her Field Training.

Clerk's Office

- Police Officer I testing & interviewing Wednesday, July 29.
- Preparations for Chief of Police, Baldwin's Retirement Celebration.
- Chief of Police Job Vacancy Posted/Advertising.

Water/Wastewater Department

- Locating valves on the Highway 15 watermain project.
- Dug three new fire hydrant locations.
- Hauling bio solids to fields.
- Test run well house generators.
- Sewer jetting.
- Successfully drilled test well a south well field for Dakota Aquifer.

Parks and Rec/Cemetery/Golf/Pool

- Summer labor for the cemetery and Parks & Rec ended Sunday, Aug. 2.
- Working on putting in a trench grate on the cemetery road coming off of Hwy.
- Taking gates off the cemetery on 4th St. for the Waverly Project.
- Last week for Legion Baseball games.

Electric Department

- Replace ISD board at Ash St. Sub.
- Close down S. 2nd for crane move.
- Set poles on well line and resag wire.

Street Department

- Street repairs on 3rd and Ash.
- Tree trimming

Library

- Seward Library Foundation meeting, Tuesday, July 28th (Zoom and in person).
- Promotion of the 2020 “All Seward Reads Together” begins.

Building Inspection/Planning Department

- Sara Van Cura has accepted the Admin. Assist. Position for the Muni Bldg. and will start Monday, Aug. 10.

Engineering

- Road closures and cemetery trench drain for Columbia overlay project.
- Preliminary project planning and easements for N. Columbia/Cemetery storm sewer.
- Paving and residential impacts on E. Seward Ave.

Finance Department

- Payroll.
- Budget.