



**CITY OF SEWARD
City Council
Regular Meeting
Agenda**

Tuesday, June 2, 2020 7:00 PM

Municipal Building Council Chambers

NOTICE IS HEREBY GIVEN that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, June 2, 2020, in Municipal Building Council Chambers 142 North 7th St, Seward, NE 68434, which meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Council member review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

MEETING BEING HELD VIA VIDEO/TELE-CONFERENCE UNDER STATE OF NEBRASKA, GOVERNOR PETE RICKETTS, EXECUTIVE ORDER NO. 20-24 (CORONA VIRUS- CONTINUED LIMITED WAIVER OF PUBLIC MEETINGS REQUIREMENTS)

**TO PARTICIPATE - Join Via Computer, Tablet, or Smart Phone:
Enter this URL into your Browser: <https://zoom.us/join>**

Enter Meeting ID: 810 9756 5576

**TO PARTICIPATE - Join Via Telephone - call one of the numbers below:
1-669-900-6833
1-346-248-7799**

Enter Meeting ID: 810 9756 5576

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall

approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

ROLL CALL

MINUTES

1. Draft Minutes of May 19, 2020- City Clerk Otte

CONSENT AGENDA

1. Claims & Payables Reports
2. Seward County Chamber & Development Partnership Report
3. Infrastructure Cost Items Reimbursable Back to the City

CONFIRMATION OF MAYOR APPOINTMENTS

1. Appoint Gregg Einspahr to the Tree Board for a 3-Yr Term (replace Brian Flesner)

ADMINISTRATIVE ITEMS

1. Resolution Regarding the Risk of Exposure to COVID-19 Through the Use of Municipal Property for Sports or Other Recreational Activities - City Administrator Butcher
2. Discussion and Update on Reopening City Facilities - City Administrator Butcher
 - City Hall
 - Municipal Building
 - Civic Center
 - Seward Memorial Library
 - Lied Senior Center
 - Dowding Municipal Pool
- 3.
4. Consideration of Holding USSSA Class B Tourney July 10 thru 12, 2020 - City Administrator Butcher
5. Resolution Amending Fees for Sale of Wood Chips - City Administrator Butcher

REPORTS

1. City Administrator's Report - City Administrator Butcher

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

MOTION TO ADJOURN

May 19, 2020

The Seward City Council met at 7:00 p.m. on Tuesday, May 19, 2020, via conference call, allowed under State of Nebraska, Governor Pete Ricketts, Executive Order No. 20-03 (Corona Virus - Public Meetings Requirement Limited Waiver), dated March 17, 2020, with Mayor Joshua Eickmeier presiding and Assistant Administrator /Clerk-Treasurer /Budget & Human Resources Director Bonnie Otte recording the proceedings. Upon roll call, the following Councilmembers were present: Jonathon Wilken, Ellen Beck, Sid Kamprath, Jessica Kolterman, Karl Miller, John Singleton, Chris Schmit, Alyssa Hendrix. Absent: None. Other officials present: City Administrator Greg Butcher and City Attorney Kelly Hoffschneider.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Seward County Courthouse, Municipal Building, and Seward Memorial Library. The certificate of posting notice is attached to these minutes.

Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted on the north wall of the Municipal Building and copies are available on the north wall where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen participating in the conference call wishing to address the Council, should state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

1. APPROVAL OF MINUTES OF MAY 5, 2020 COUNCIL MEETING

Councilmember Schmit moved, seconded by Councilmember Kolterman, that the minutes of the May 5, 2020 City Council meeting be approved.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Singleton, Schmit, Hendrix
Nay: None
Absent: None. Motion carried.

1-4. CONSENT AGENDA CONSIDERATION ITEMS

The following Consent Agenda items were approved in one single motion made by Councilmember Singleton, seconded by Councilmember Schmit:

1. Claims & Payables Reports
2. City Treasurer Report
3. Police Department Report
4. Infrastructure Cost Items Reimbursable Back to the City

CLAIMS LIST
5-19-20
COUNCIL MEETING

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Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements; GU, Grounds Upkeep.

AKRS Equipment	Su, Gu	112.65
All Road Barricades Inc	Signs	338.54
Amazon.Com Credit Service	Su	313.81
Arrow Architecture	Misc	180.00
Baker & Taylor	Su	2,802.54
Baldinger Charlotte	Mi	12.08
Barcel Landscape Products	Gu	161.55
Baumbach Ronda	Ex	30.00
Bizco Technologies	Se	4,212.78
Black Hills Energy	Ut	803.88
Blue River Electric LLC	Bu, Se	2,948.63
Border States Industries	Re	292.86
Bruning State Bank	Golf Cart Lease	2,860.00
C B S Signs Inc	Ci	6,760.83
Callaway Golf	Merchandise	243.78
Campbell Cleaning	Se	975.00
Capital Business-Cheyenne	Ma	160.00
Carroll Construction Supp	Ci	4,068.49
Chemsearch	Gu	433.95
City Seward Library Petty	Su	65.90
City Seward Merchant Serv	Ex, Se	2,547.50
City Seward Payroll Accou	Payroll	157,854.77
Collection Associates	Se	19.09
Commonwealth Electric Co	Ma	450.00
Concrete Designs LLC	Se	1,425.00
Constellation Newenergy	Ut	889.53
Convergint Technologies	Re	338.00
Cross & Sons Inc	Misc	14.25
Culligan Of Crete	Su	55.00
Cummins Central Power LLC	Re	2,833.48
Ditch Witch Undercon	Re	189.50
Eakes Office Solutions	Eq	149.88
Ecolab	Fees, Su	221.03
Electronic Contracting Co	Se	81.00
Eric White	Bu	155.00
Farmers Coop Seward	Su, Re	2,829.87
Foltz Fred	Eq	225.00
Food & Family Magazine	Ex	13.98
Galls LLC	Un	48.61
Gana Trucking & Excavating	Ci	86,618.00
Gerhold Concrete Co Inc	Re, Ma, Su	7,923.72
Grafix Shoppe	Su	161.94
Gworks	Software	3,175.00
H & S Plumbing Heating &	Re	3,310.55
Hach Company	Su	441.06
Hamilton Equipment Company	Re	315.79
Helmlink Printing/Grph Inc	Su	83.00
Hobson Automotive & Tire	Re	3,020.23
Husker Electric Supply Co	Inv	396.33
I E S Commercial Inc	Ci	207,584.07
Int'l Assoc Property & Ev	Dues	50.00
Intoximeters	Su	308.00
J E O Consulting Group Inc	Se	4,990.95
Jackson Services Inc	Su	173.48
Janicek Gary M	Un	69.99
Jones Automotive	Re	52.50
K & Z Distributing	Su	193.60
Konica Minolta Business S	Se	12.09

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Last Mile Network Consult	Se		90.00
Lee's Refrigeration	Ma		378.98
Lincoln Winwater Works	Ci	112,100.49	
Memorial Health-Drug	Se		423.00
Menards North	Gu, Su		269.74
Mid-American Benefits Inc	Ins	2,544.35	
Midwest Auto Parts	Su, Re		240.66
Midwest Automotive	Re		377.69
Midwest Laboratories Inc	Se		935.43
Moody Julie	Ex		30.00
Mueller Kaleigh	Ex		75.00
N A D A Used Car Guide	Su		160.00
Nebraska Equipment Inc	Bu, Re		419.63
Nebraska Municipal Power	Se		400.00
Nebraska Pub Pow-Desmoine	Ut	338,094.69	
Nebraska Transportation	Ex		25.00
Niemann's Port-A-Pot LLC	Se		200.00
Norris Public Power Dist	Ut		812.66
Northern Safety Co Inc	Su		342.84
O C L C Inc	Su		416.60
Olsson	Se	37,344.54	
Omaha World Herald	Misc		490.00
One Call Concepts Inc	Se		183.24
One Source Background Che	Se		57.00
O'Reilly Automotive Inc	Re, Su		82.66
Orscheln Farm & Home	Gu, Re, Su, Bu		1,078.58
Pac 'N' Save Discount Food	Su, Bu, Gu, Re, Tools		1,988.77
Pitney Bowes Inc	Ma		105.00
Progressive Sheet Metal	Bu		90.00
Quality Brands Of Lincoln	Su		645.40
Quill Corp	Su		188.02
Reams Sprinkler Supply	Ma		116.22
Reveal	Su		30.00
Sam's Club (Lib-Rec-Pool)	Su		211.42
Sapp Brothers Petroleum I	Su		2,346.00
Schaefer Concrete LLC	Ci	11,875.75	
Schindler Elevator Corp	Re		525.83
Seward County Clerk/Reg Deed	Ex		16.00
Seward County Independent	Ex, Su		1,663.99
Seward County Treasurer	Se	18,692.50	
Seward Lumber & Home Cent	Bu, Gu, Su		991.86
Seward School District	Fines, Fees		715.00
Seward Wind LLC	Ut	43,692.63	
Siteone Landscape Supply	Gu	1,179.56	
Southern Living	Su		15.00
Spickelmier & Son Inc	Ma		200.00
Sports Express	Un		659.95
State Distributing Co	Su		317.00
Subsurface Solutions	Re		214.04
T. Gibbs Services Inc	Se		200.00
Titan Machinery	Re		5,093.74
Tools Plus Industries LLC	Eq		699.46
Ty's Outdoor Power & Serv	Re		146.05
U S Postal Service	Su	4,500.00	
Valentino's	Ex		66.78
Verizon Wireless	Se		203.91
Visa - Pinnacle Bank			153.65
SamsClub.com	Re, Ma	34.94	
Bluestem	Ut	100.00	
Harlequin	Su	18.71	
Wesco Distribution Inc	Inv		2,195.64
Windstream Nebraska Inc	Ut		1,911.62

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Zimco Supply Co

Gu
CLAIMS TOTAL

1,309.00
\$1,117,530.63

CONFIRMATION OF MAYOR APPOINTMENTS

Councilmember Beck moved, seconded by Councilmember Kamprath, that Mayor Eickmeier's reappointment of Stephanie Croston, Bob Dahms, and Jerry Pfabe to the Seward Memorial Library Board for a 4-Year term be confirmed.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Singleton, Schmit, Hendrix
Nay: None
Absent: None. Motion carried.

ADMINISTRATIVE ITEMS

1. DISCUSS FEE CHARGED FOR PURCHASE OF WOOD CHIPS

City Administrator Butcher explained that in 2009, a resolution was passed adopting fees for the sale of wood chips. He stated that over the years, the interpretation of the resolution may have changed and Administration is requesting the resolution be clarified as to whether the fee is just for the wood chips or if it is for the labor to load the wood chips or both. He stated there are some users that will load the chips themselves and others request City personnel use City equipment to load the chips.

The discussion included: reports of businesses picking up free mulch and selling it to their customers; citizens loading mulch for free; citizens paying for the equipment/labor of having the mulch loaded; payment collected at City Hall so Street employees are not handling cash transactions; and whether tree businesses dropping off excess mulch from their projects should be allowed to pick up free mulch when needed. The consensus was if a citizen wanted to load their own mulch, there would be no charge for the mulch. If someone wanted City personnel to load the mulch, using City equipment during normal business hours, there will be a fee.

Council directed City Administration to prepare a new resolution with proposed fees.

2. DISCUSS ENDING DATE FOR SUSPENDING UTILITY LATE FEES AND DISCONNECTS AND ASSOCIATED DISCONNECT FEES IN RESPONSE TO COVID-19

City Administrator Butcher stated Resolution No. 2020-22 suspending utility late fees and disconnects and associated fees in response to COVID-19 expires at the close of May 31, 2020. He stated there are approximately 7-12 utility customers who are in arrears on their utility account. The utilities office has made multiple attempts to contact these customers to encourage payment of some sort during this time. Approximately 5 customers have provided no response to the attempts to contact. The adopted resolution provides for the option allowing the current resolution to expire on May 31, 2020 or vote to extend the expiration date to one in the future.

After additional discussion, the consensus was to allow the suspension of the utility late fees, service disconnect and associated fees to expire at the close of May 31, 2020. No action taken.

3. DISCUSS OPENING OF DOWDING MUNICIPAL POOL FOR SUMMER 2020 SEASON

City Administrator Butcher stated the Nebraska Governor's office has not released the official guidelines for opening and operation of public swimming pools. He stated Assistant Recreation Director Bode and his staff have worked preparing the pool to open, but are now on hold for those operational guidelines. Mr. Butcher added that communities across the State have made different choices

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with regard to their pools. Some are not opening their swimming pools for the 2020 season, some are waiting to see what the guidelines will be, and others have set a late date for opening. He added that City staff needs to know if there is an interest in opening the pool or if the outlook is to not open.

Mr. Butcher added that he looked at the financial picture if the pool were not to open at all, or open later in the season. He stated opening on or before July 15 would probably be feasible; however, after that date, it may not be attractive to participants and while the pool operates each year at a deficit, it probably would not be worth filling, heating, and staffing for a shorter time period. He added that since the pool operates at a deficit, opening July 15 as opposed to May 25 (normal opening time) only lessens that deficit. A regular season may bring in around \$80,000 in revenue. Opening July 15 with reduced entrance fees is estimated at revenue around \$28,000. He said it is difficult to predict the revenue without knowing the guidelines. A restriction of 50 people in the pool has a different picture than 100 people. He added that there is also no way of knowing how many people would be interested in utilizing the pool if it were open for a shorter season and had restrictions.

Mr. Butcher stated staff did discuss managing 50 people in the pool at a time on some type of rotation every hour or two. Staff also discussed taking everyone's temperature prior to entering the facility. They also discussed some type of permit system or reservation system for a specific time and limiting access to citizens of Seward. City Attorney Kelly Hoffschneider stated he would advise against any type of plan to limit access by any person (resident or non-resident).

City Attorney Hoffschneider responded to an inquiry whether the City would be taking on some liability with opening. Mr. Hoffschneider stated that a lot of private facilities are not opening their pools for the liability reasons. He said these are unchartered waters and how liability claims would be treated is yet to be seen, but yes, there is a liability potential. He said it would not hurt to have all persons entering the pool sign some type of waiver.

There was an inquiry whether the general fund will be seeing a shortfall, especially referencing sales tax revenues and cancelling the traditional July 4th festivities and whether not opening the pool would close that shortfall for the current budget. Mr. Butcher stated that preliminary numbers place the City in a good position with projected sales tax. Historically, the July 4th celebration had mixed impact on sales tax. He added that it may be the on-line sales tax that is responsible for the added revenues over those budgeted.

The consensus was to continue to move toward opening the pool on or before July 15, but waiting to see how the new Directed Health Measure (DHM) guidelines will affect the feasibility of opening and operating the pool. Any updated DHM or guideline should be presented at the June 2, 2020 City Council meeting.

4. DISCUSS SUMMER 2020 BASEBALL/SOFTBALL SEASON AND FIELD USAGE POLICY

City Administrator Butcher stated the current DHM allows team softball/baseball to begin practice on June 1 and games on June 15, with specific restrictions for coaches, players, and parents/spectators. He stated social distancing and sanitizing touch points is the greatest challenge. Another challenge may be the playground equipment in proximity to the practice/playing fields and whether they would need to be cordoned off, since the City is not sanitizing them. He said there is a Class B Softball Tournament scheduled to play in Seward with an influx of multiple teams. Under normal conditions, this tournament would be welcome with probable great economic impact.

Mayor Eickmeier stated if the Council takes no action, activities will follow the Governor's DHM for participants and the public to also follow.

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Public Properties Director Bob Core stated single games (2 teams playing at one time) are doable (social distance, sanitizing, regulating); however, tournament play is very difficult. There is no place to warm up. There would be 8 teams on the 4-plex at a time. It would be very difficult to sanitize between games and get ready for the next team play and get all of the games completed in a reasonable timeframe. He said the umpires are required to follow extremely specific guidelines as well. There is also the consideration of teams coming from all over the state, including potential "hot spots". There will be a lot of responsibility on the coaches for safety (COVID-19 related and otherwise).

Mr. Core added there are currently 20 teams in the area wanting to use the fields for practice. He added, if play is approved, they would use the same sanitizer they are using at the golf course for sanitizing carts. Tournaments would be more difficult and the City would have to cover overtime for staff.

Mr. Butcher stated Lincoln is still undecided if they will allow play. He added that a big condition in the DHM is that there will be no concessions. A lot of tournament play relies on the revenues of concessions to fund the sport.

Rich Eber, 410 Rainbow Circle, Softball Association, stated there is one tournament scheduled for Father's Day this year. The schedule is full with 40 teams from around the state. He stated the revenue is minimal without concessions. He said they are determining whether they will charge a gate fee (limit contact). He added that they are awaiting the City's decision whether the tournament can move forward. Mr. Eber stated that his team will not be playing. He said they are ok with individual games and practices limited to local play for the season, but they will not be traveling. The DHM's are very anti-team (no hi-5, hugs, contact of any kind).

Tim Janousek, 101 Goldenrod Ln, stated he echoed Mr. Eber's comments. The parents were polled and if allowed in Seward, they will use the month of June to practice and play some games and re-evaluate for July. They may call an early season. All parents are ready to get outside and play, but there are still concerns. They are ok with just a handful of local games.

Adam Bode, Assistant Recreation Director, stated he would like to provide notice to Nebraska USSSA whether Seward will be hosting the tournament July 12 - 14. He stated there are 37 teams signed up from Nebraska.

Councilmember Kolterman moved, seconded by Councilmember Schmit that team softball/baseball practice be allowed beginning June 1 and play allowed beginning June 15 with no tournaments in June.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Singleton, Schmit, Hendrix
Nay: None
Absent: None. Motion carried.

5. AWARD DOWNTOWN REVITALIZATION PROGRAM (CDBG 17DTR-107) FORGIVABLE LOANS

City Administer Butcher presented the Downtown Revitalization (DTR) grant application for a portion of the remaining DTR funding (unused funding from first application process).

A. Thomas Suhr & Mark Suhr, 145 N. 5th Street, \$4,433.50

Councilmember Beck moved, seconded by Councilmember Schmidt that a Downtown Revitalization Program (CDBG 17DTR-107) forgivable loan be awarded to Thomas Suhr & Mark Suhr, 145 N. 5th Street in the amount of \$4,433.50.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Singleton, Schmit, Hendrix

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Nay: None
Absent: None. Motion carried.

REPORTS

1. CITY ADMINISTRATOR'S REPORT

Councilmember Wilken moved, seconded by Councilmember Kolterman, that City Administrator Butcher's report of May 19, 2020 be accepted.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Singleton, Schmit, Hendrix
Nay: None
Absent: None. Motion carried.

FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION

MOTION TO ADJOURN

Councilmember Singleton moved, seconded by Councilmember Kamprath, that the May 19, 2020 City Council Meeting be adjourned.

Aye: Wilken, Beck, Kamprath, Kolterman, Miller, Singleton, Schmit, Hendrix
Nay: None
Absent: None. Motion carried.

THE CITY OF SEWARD, NEBRASKA

Joshua Eickmeier, Mayor

Bonnie Otte
Assistant Administrator
Clerk-Treasurer
Budget & Human Resources Director

CLAIMS LIST

6-2-20

COUNCIL MEETING

Abbreviations: Bu, Building Upkeep; Eq, Equipment; Ex, Expense; Gu, Ground Upkeep; Inv, Inventory; Ma, Maintenance; Mi, Mileage; Misc, Miscellaneous; Re, Repairs; Sa, Salaries, Se, Services; Su, Supplies; Ut, Utilities, CI, Capital Improvements, Gu, Grounds Upkeep.

AKRS Equipment	Su	174.74
Blue Cross Blue Shield Ne	Ins	46,344.59
Bluestem Network LLC	Se	100.00
Border States Industries	Re	77.71
Capital Business-Dallas	Ma	493.66
Chase Card Service		3,237.15
Amazon.com	Su	20.64
Walmart	Su, Ma	668.35
Dollar-General	Ma, Su	22.47
USPS	Ex, Su	35.80
Interstate All Battery	Op, Ma	25.10
Midland Scientific	Su	491.43
Carhart	Un	652.63
BarProducts.com	Su	112.57
Pro San Maintenance Supply	Su, Ma	264.38
Zoom.Us	Se	32.06
Amer Assoc Notaries	Ex	26.90
Davisson Furniture	Bu	117.00
Menards	Eq, Bu	227.39
Orscheln	Su, Ma	19.22
Sams Club	Su	136.78
Talech	Se	67.00
Microsoft	Se	105.94
Uline	Bu, Eq	211.49
City Seward Buildings/Gr	Op	3,000.00
City Seward Electric Fund	Ut	25,915.76
City Seward Library Petty	Su	94.40
City Seward Payroll Accou	Payroll	154,212.25
City Seward Street Fund	2020 Trnsfr	566,647.00
City Seward Wastewater Tr	2020 Trnsfr (Snking Fnd)	15,000.00
City Seward Water Sinking	2020 Trnsfr (Snking Fnd)	20,000.00
Commonwealth Electric Co	Pu	880.00
Dutton-Lainson Co	Ci	1,136.34
Ehlers Electronics	Su	26.99
Electric Pump	Pu	786.15
Elkins Lisa	Trng	40.00
Fastenal Company	Su	235.88
Firstar Fiber Inc	Ex	257.13
Galls LLC	Un	350.04
Gerhold Concrete Co Inc	Ci	2,041.92
Grainger Inc	Ma, Op	108.00
Great Plains Communication	Se	586.00
Hireright LLC	Se	332.03
Hobson Automotive & Tire	Re, Ma	729.15
Hoffschneider Law Pc LLO	Se	4,500.00
Husker Electric Supply Co	Re, Su, Ci	1,946.91
Hydraulic Equipment Servi	Re	1,845.27
Imig Briianne	Refnd	30.00
K & Z Distributing	Su	330.50
Kallhoff Kylie	Refnd	30.00

Last Mile Network Consult	Se	75.30
Lincoln Journal-Star	Ex	710.00
Lincoln Winwater Works	Re	437.16
Menards North	Gu	57.89
Meyer Trucking/Repair	Re	11,238.20
Mid-American Benefits Inc	Ins	1,108.11
Midwest Turf & Irrigation	Re	690.75
Nantkes Jenn	Refnd	60.00
Ne Board Public Acctncy	Ex	175.00
Nebraska D A S Acct OCIO	Se	231.00
Nebraska Equipment Inc	Su	373.14
Nebraska Health Human Wtr	Se	154.00
Nebraska Society Cert	Ex	455.00
Norris Public Power Distr	Ut	1,027.26
Olsson	SE	19,534.26
O'Reilly Automotive Inc	Su, Re	46.84
Orscheln Farm & Home	Su, Re, Gu, Bu, Gu	631.80
Principal Financial Group	Ins	2,035.03
Quality Brands Of Lincoln	Su	1,372.30
Quill Corp	Su, Eq	51.26
Sargent Drilling Inc	Se	12,900.00
Schemmer Architects Engin	Se	10,901.82
Seegebarth Matt	Refnd	30.00
Seward County Chamber & D	Ma, Se	174.16
Short Elliott Hendrickson	SE	42,374.35
Siteone Landscape Supply	Su	1,046.51
Sleuth Systems	Se	648.00
Spickelmier & Son Inc	Se	10,735.00
Sports Express	Su	128.00
State Distributing Co	Su	350.60
Suhr & Lichty Insurance A	Ins	334.00
Swartz Jane	Misc	50.00
Time Warner Cable	Se	725.19
Titan Machinery	Re	1,558.39
U S Cellular	Se	214.02
Verizon Wireless	Se	378.09
Wesco Distribution Inc	Tools, Inv	854.07
	CLAIMS TOTAL	<u>\$975,356.07</u>

SCCDP President & CEO's Report for the Board Meeting on May 18, 2020

SCCDP Summary Development Highlights from Quarter 2

- In partnership with generous donors from Legacy Fund for Seward County and LB 840 Economic Development Programs in Milford/Seward/Utica, Triple Impact Match Event (TIME) Promotion encouraged gift cards and certificates sales to 75 businesses in Seward County creating \$207,977.97 in economic impact.
- Small Town Stimulus program encouraged local customers to purchase \$50 or more at any participating retailers and restaurants to receive a \$15 in Chamber Bucks which generated at least \$16,000 in local sales.
- Procured 400 gallons of hand sanitizer which equals approximately \$20,000 in retail value for Seward County businesses and organizations from University of Nebraska-Lincoln Food Processing Center.
- Marketed remaining Seward Downtown Revitalization forgivable loan dollars for businesses and sidewalk improvements to spend down remaining amount, so City of Seward can apply for next round of funding.
- Petsource by Scoular expressed interest to extend lease at SCCDP Danbred Building to at least November 2020.
- See below for example of weekly Entrepreneurial Operating System (EOS – Vision/Traction Organizer) that our staff is implementing on a weekly basis to ensure SCCDP three-year strategic plan (2020-2022) is being executed.
- Received two matching grants from NPPD Site Ready Assistance Program to further develop through due diligence activities two commercial/industrial sites in Seward County including west Seward (geotechnical for \$4,962) and northwest Milford (master planning for \$4,000).
- Seward Rail Campus accepted into nationally competitive BNSF Certified Sites Program to apply.
- Seward County selected for Digital Ready Communities Project in partnership with Rural Futures Institute and UNO Social Media lab project.
- Coordinated two rounds of COVID-19 Business Impact Survey for Seward County to analyze impact of pandemic and business needs moving forward.

Activities

- Completed and submitted annual SCCDP Form 990 in partnership with GBE, CPA.
- Connected resources for LB 840, TIF, CDBG Reuse, grants, and/or available building & land to various business owners including companies that want to start or expand a design studio, western shop, private club for parties, downtown Seward building renovation project, three restaurants in Milford, ag tech company, esthetician, antique store, accounting office, bakery in Seward, industrial hemp, restaurant in Staplehurst, spray foam insulation business, microgreen business and community garden, housing rehabilitation project in Utica, building a house in Seward, coffee shop, hand sanitizer manufacturer, townhouse housing developer in Seward, selling downtown building in Seward, and new residential development in Seward.
- Prepared multiple people for public hearings for TIF applications and advocated for their development projects.
- Working with Milford church to explore starting a senior care facility through analyzing past feasibility studies.
- Training Zane Francescato as new SCCDP Development Director.
- Submitted proposals for Seward Rail Campus including Project New Energy Spirit, follow up questions for Project Proxima, Project Peony, and Project Expos.
- Prepped for and hosted Seward site visit for Project Rockwell hotel development.
- Forwarded multiple people to available local jobs for Betty's Bunch, Walmart, Petsource by Scoular, etc.
- Answered dozens of questions about COVID-19 resources including locations for quarantine in Seward County, business funding programs, etc.
- Supporting other economic development and chambers of commerce through answering resource questions including Thayer County, Crete, Henderson, Milford, Butler County, Norfolk, etc.
- SCCDP Staff started working from home on Monday, March 30 and have met virtually daily to stay connected; coordinated remote server access with SCCDP IT contractor.

Meetings/Events Attended

- Attended meetings: Perkins Advisory Committee (2/18); CYN FAC (2/18, 3/20, 4/17); Seward City Council (2/18, 3/3, 3/17, 3/25, 4/7, 4/21, 4/30, 5/5); Milford Chamber of Commerce Lunch (2/19); Butler County Chamber Call (2/19); CYN Programming Committee (2/19, 3/3, 4/8, 5/13); Ribbon Cutting at SCC Milford's Diesel Tech Building (2/19); Ag Tech Company Call (2/21); Petsource by Scoular Public Relations Lunch (2/21); Interview Potential SCCDP Intern (2/21); Milford Chamber of Commerce Souper Supper (2/23); TIF Public Hearing Prep and Follow Up with Developers (2/24, 3/2, 3/6, 3/24); Seward County Bridges Board (2/24, 4/27); Seward County Planning Commission (2/24, 4/20, 5/18); Quality Growth Data Call with NPPD (2/25); Seward County Career Experience (2/25, 3/4, 3/30, 4/17, 4/21, 5/15); Kiwanis Pancake Day (2/25); Seward Housing Developers (2/26); Kiwanis Board (2/26, 3/25, 4/29); Antique Store Development (2/26); Seward LB 840 Committee (2/26, 4/20, 4/27, 5/7); Keynote Speaker for Ashland Area Economic Development Corporation (2/26); ToP Facilitation Training (2/27-2/28); Business After Hours at Mustang Graphics (2/27); Networking Supper with NCF (2/27); CYN Executive Committee (3/2, 4/10); NCCE Board (3/2, 5/8); Seward County Commissioners (3/3, 4/7, 5/5); Nebraska Chamber Affiliate Program (3/4); Josh Eickmeier (3/4, 3/10, 4/13); Crete Chamber (3/5); Site Visit for Project Rockwell (3/5); Karl Miller (3/5); QLI Site Visit in Omaha (3/6); First Impression Working Group (3/9); Broker about Seward Commercial Development (3/9, 3/23); Kiwanis Club Meeting (3/9, 4/13, 4/27, 5/11); Seward Civic Center Commission (3/9); City of Seward Planning Commission (3/9); Rick Gray (3/10); Esthetician (3/10); SCCDP Personnel & Board Policies Working Group (3/11, 4/15, 5/13); SCCDP/Civic Center Copy Machine to Terminate Lease (3/11); Seward CRA (3/11); Coffee & Contacts at Neutral Grounds (3/12); Four Corners Health Department Coronavirus Forum (3/12); Community Engagement/Seward Design Team Meeting (3/12, 4/16); SCCDP Finance Working Group (3/12, 5/13); Governor's News Conferences about COVID-19 (3/13, 3/20, 3/24); BCom Solutions Quality Growth Call (3/13, 3/27, 3/31, 4/13); Industrial Hemp Call (3/16); Call about New Site Development South of Seward (3/18); SCCDP Executive Committee (3/18, 5/13); Four Corners Health Department Seward County Community Sector Zoom Briefing (3/19 and Every Thursday Following; SCCDP Provides Business Sector Update to Leaders in Seward County); Microgreens and Community Garden Site Visit (3/19); Retail/Restaurant Committee Zoom (3/19 and Every Thursday Following; SCCDP Leads); Seward County Financial Institutions Zoom Calls or E-mails (3/20 and Every Week Following); Greg Dynek (3/22, 4/27); Lacey Koch (3/22); Kurt Mantonya about Digital Ready Communities (3/23); SCCDP Business Development Working Group (3/23, 4/8, 5/11); Gerald Homp (3/24); Southeast Nebraska CASA and Nebraska Children & Families Foundation about Housing for Foster Kids Aging Out of System (3/25); Paul Mueller (3/27, 3/31); NCCE Zoom Calls to Discuss Chamber of Commerce COVID-19 Issues (3/30 and Every Monday Following); Greg Butcher (3/31, 4/28); Southeast Nebraska Manufacturing Partners Zoom Call (4/1); Project New Energy Spirit Call (4/1, 4/2, 4/8, 5/14, 5/15); Virtual Presentation to Concordia University Ag 100 Class (4/1); Milford Senior Living Call (4/2); Seward Rail Campus Committee (4/3); MAEDC Webinar about COVID-19 Impacts to Economic Development in the Midwest (4/3); Mike Fehlhafer (4/7); Seward County Manufacturers Zoom Call (4/7); NPPD Navigating the Current Economic Outlook Webinar (4/8); Hand Sanitizer Manufacturer Call with NEDED (4/8); Staplehurst Restaurant (4/8); Community Change Catalysts Zoom Call (4/9); Patrick Kelley (4/10); Seward Drive Thru Easter Egg Hunt (4/11); Kellen Meyer (4/14); Adam Thayer about Seward Downtown Building (4/15); NPPD Call to Analyze COVID-19 Business Impact Survey for Seward County (4/15); Milford LB 840 Committee (4/16); Marla Johnson (4/20); Jeff Ray (4/20); Milford City Council (4/20, 5/5); Jake Vasa (4/21); Seward County Wellness Center (4/22, 5/15); CYN Storytelling Virtual Workshop (4/22); Nicole Sedlacek from NPPD in Preparation for SCCDP Board/Staff Strengths Training (4/22); League of Women Voters Virtual Candidate Night (4/23); Hackbart Chiropractic Zoom Call (4/24); Consultant Connect Virtual Gathering (4/24, 5/1); CYN Virtual Trivia Night (4/24); Accounting Firm (4/28); Randall Jantzen (4/28); Planning Amidst Uncertainty Webinar from Omaha Chamber of Commerce (4/28); Kim Semler (4/28); Kiwanis Club Virtual Scholarship Presentation (4/28); Understanding the Economic Disruption in Your Community Caused by COVID-19 Webinar from EMSI (4/29); New Seward Residential Development Discussion (5/1, 5/15); Nebraska Talent Ad Call with York County (5/1, 5/8); City of Norfolk (5/1); Planning for Business Resumption Webinar with Nebraska Enterprise Fund (5/4); Milford Planning Commission (5/4); Bobby Stutzman (5/5); Seward Townhouse Housing Developers (5/5); Jen Furr (5/7); Bluestem Network, City of Milford, and NPPD about Fiber Optic Build Out in Milford (5/8); U.S. Chamber Foundation Institute for Organization

SCCDP's VISION/TRACTION ORGANIZER

VISION

Core Values: Integrity – Respect – Leadership – Giving/Philanthropy – Planning for our Future

Core Focus: Purpose/Cause/Passion: Cultivate Seward County

SCCDP Mission Statement: As a public and private partnership, the Seward County Chamber & Development Partnership is the caretaker and steward of fulfilling the Seward County Vision Statement 2035, which is daily carried out through chamber of commerce and economic development work.

Our Niche: See what could be

10-Year Target: 2035 Vision Statement: Seward County is a pro-active and collaborative area with vibrant, welcoming, family-friendly, and safe communities, recognized for pillars of strength in agriculture, arts and culture, business, education, entrepreneurship, government, and healthcare. We are a destination location for business, visitors, and residents within the greater metropolitan area and an active partner in the region. Our residents enjoy picturesque and diverse neighborhoods, viable main streets, outstanding recreational opportunities, active civic life, faith-based living, and quality housing and employment choices. The private and public sectors are united and citizens are engaged for the betterment of all Seward County.

Marketing Strategy: Three Uniques: Successful Dreamers – One-Stop-Shop – Nimble

Proven Process:

Discover – About you, about SCCDP, how can we help?, goals and objectives

Brainstorm – Tools, resources, metrics, team, barriers

Strategize – Assist with planning, develop tactics

Execute – “Connect dots”, be present (i.e. public meetings), implement strategy

Support – Follow up, communicate, adjust

Guarantee: Internal guarantee – We will execute on the 3-year strategic plan.

3-Year Picture: Future Date: 12/31/2022

Revenue: \$468,027.51

Profit: \$18,549.16

Measurables: Have we met goals and are we launching into the next strategic plan?

What does it look like?

Quality growth plan developed with strategic partners

Ready to launch into next 3-year strategic plan

Infrastructure and workforce needs determined to support growth rate

Working toward becoming a Certified Welcoming County

Health and well-being in Seward County has increased

Brain drain goals have been developed and implemented

Number of workforce housing options have increased

Programs developed to assist succession planning needs

TRACTION

1-Year Plan: Future Date: 12/31/2020

Revenue: \$467,361.63

Profit: \$40,915.32

Measurables: Three working groups have been created

Goals for the year:

1. Consultant is hired to measure healthy growth rate
2. Research and identify successful welcoming initiatives
3. Develop welcoming-focused activities with existing organizations
4. Develop health and well-being priorities for Seward County
5. Research brain drain for educational institutions
6. Determine workforce housing needs
7. Determine succession planning needs

Rocks: Future Date: 6/30/2020

Revenue: \$77,970.67

Profit: - \$38,640.91

Measurables: Mark eight boxes

Team rocks for the quarter/who:

1. BCom Reviews County/Municipalities, Downtown, and Housing Study (ZF)
2. Research Welcoming Counties More Like Seward County (LM)
3. Identify Welcoming Partners and Conduct First Meeting (MK)
4. Community Engagement Project Design Team Hosts Summit (MK)
5. Seward County Wellness Center Committee Moves Forward (JJ)
6. Convene Brain Drain Dream Team to Study Topic (JJ)
7. Research How Workforce Housing Needs Are Addressed (ZF)
8. Create and Distribute Succession Planning Survey to Businesses (LG)

Membership Director's Report (Megan Kahler)

Meetings/Events Attended

- SCCDP Finance Working Group Conference Call – 2/12/20
- Ag Banquet Planning Committee Meeting – 2/13/20
- Retail Committee Meeting – 2/13/20
- SCCDP Level 10 Meeting – 2/17/20 (every Monday)
- SCCDP Board Meeting – 2/17/20
- Seward County Visitors Committee Meeting – 2/18/20
- Leading Locally – 2/20/20
- Seward County Bridges Board Meeting – 2/24/20
- ToP Facilitation Training – 2/27-2/28/20
- Business After Hours – Mustang Graphics – 2/27/20
- Networking Dinner with ToP Training participants – 2/27/20
- Christmas Festival Committee Meeting – 3/2/20
- Seward Middle School Science Fair – 3/3/20 (Judge)
- 1st Quarter Ambassador Call – 3/4/20

- Ag Banquet Planning Meeting – 3/5/20
- Seward County Suicide Prevention Coalition Meeting – 3/10/20
- Region V Systems Regional Coalition Meeting – 3/12/20
- SCCDP Coronavirus Forum with Four Corners Health Department – 3/12/20
- Seward County Fair Exhibit Preview – 3/12/20
- Seward County Visitors Committee Meeting – 3/17/20
- Seward County Community Sector Briefing Zoom Meeting – 3/19/20 (every Thursday)
- Retail/Restaurant Zoom Meeting – 3/19/20 (every Thursday)
- Member Retention NCCE Zoom Meeting – 3/30/20
- Navigating the Current Economic Outlook Webinar with NPPD – 4/8/20
- Seward County Suicide Prevention Coalition Zoom Meeting – 4/14/20
- Seward Design Team Zoom Meeting – 4/16/20
- 4th of July Committee Zoom Meeting – 4/16/20
- Seward County Visitors Committee Zoom Meeting – 4/21/20
- CYN's Storytelling Virtual Workshop – 4/22/20
- 'Strengthen Your Membership with Proactive Crisis Communication Strategies' Webinar from GrowthZone – 4/23/20
- Seward County Bridges Board Zoom Meeting – 4/27/20
- Utica Commercial Club Zoom Meeting – 4/28/20
- Christmas Festival Committee Zoom Meeting – 5/4/20
- Region V Systems Regional Coalition Zoom Meeting – 5/7/20
- 'Write Like a Rockstar' Webinar from GrowthZone – 5/7/20

Activities

- Sent elected officials an invitation to the Ag Banquet
- Prepared and sent the Seward County Visitors Committee Meeting Packet for February meeting
- Coordinated location for the next Leading Locally class
- Reached out to potential Ag Banquet sponsors
- Reached out to Milford Backpack Program for Bayer Fund application
- Worked with Jonathan to create the Brain Drain Dream Team
- Reached out to SCCDP members with a business anniversary
- Prepared Chamber Bucks for St. John Lutheran Church (\$135)
- Met with Sumerlyn Wirst regarding Lighthouse Pentecostal Church community involvement
- Worked on Leading Locally class worksheets
- Met with Beth Punko, Seward Store Manager at Walmart to discuss Seward Clean Up Day
- Prepared and sent the Seward County Bridges board packet
- Attended the filming of the Ag Banquet agribusiness award for the Beckler family
- Participated in a phone call to Nancy Norton for a potential membership luncheon speaking engagement
- Met with Casey Tiemann to review the Community-Based Grant management duties
- Prepared and sent Bridges invoices to Casey Tiemann for the Community-Based Grant
- Prepared documents for the next fiscal year's Prevention Block Grant
- Worked with Artie Rutt in Utica to provide pictures for Joyce Shriner's retirement party
- Prepared Chamber Bucks for Tenneco (\$170)
- Worked on documents for the Bayer Fund grant applications for Milford and Seward Backpack Programs
- Prepared agendas for Seward County Bridges Board Meetings
- Worked with FlyDogz on a membership with SCCDP
- Coordinated cookies for the Milford Souper Sunday event

- Submitted grant applications for Milford and Seward Backpack Programs for the Bayer Fund
- Prepared Chamber Bucks for Woods Bros Realty (\$200)
- Leanne and I met with Ashley Standley regarding ideas for a Seward County Young Professionals Group
- Prepared for ToP Facilitation Training
- Started planning for Seward Clean Up Day
- Prepared Chamber Bucks for Brenda Henning State Farm (\$50)
- Prepared the agenda for the Christmas Festival Committee Meeting
- Prepared Chamber Bucks for Tenneco (\$720)
- Coordinated with Marla Belitz Johnson CPA to get her monthly SCCDP investment information
- Corresponded with membership sponsorships for 2020
- Met with Appleaseed Nebraska to work on strategic plan
- Worked on the Prevention Block Grant application
- Coordinated the 1st quarter Ambassador call
- Met with Kerwin Roth to discuss the Santa House
- Worked on obligations for the Ag Banquet
- Prepared the agenda and packet for the Seward County Visitors Committee Meeting
- Worked with Leanne and Seward County Independent to prepare Stroll Seward Saturday mailers
- Registered for MACE conference in May
- Worked with Four Corners Health Department to plan a coronavirus public forum
- Worked with Leanne to create a graphic to promote Seward Clean Up Day
- Completed quarterly reporting for both the Prevention Block Grant and Community-Based Grant
- Worked with Leanne to schedule Business After Hours and Coffee & Contacts with businesses
- Coordinated with Walmart and St. Vincent de Paul Catholic School to get a copy donation to the school
- Worked with member Drew's PC Repair for marketing ideas
- Coordinated with the SCCDP team and Four Corners Health Department to promote the Seward County Community Sector Briefing Zoom meeting
- Coordinated with SCCDP team to host a Retail/Restaurant Zoom Meeting with members to discuss business resources and updates during the COVID-19 pandemic
- Prepared Chamber Bucks for Ridgewood Rehabilitation (\$1,050)
- Prepared Chamber Bucks for Tenneco (\$550)
- Called a list of SCCDP members to check in for business needs
- Worked with Seward County Bridges board members to go through financial procedures during the pandemic
- Watched social media sites to update cancelled or postponed events throughout Seward County
- Prepared Chamber Bucks for Bayer (\$1,000)
- Prepared to work from home during the pandemic
- Worked with SCCDP team to troubleshoot member needs as they came up
- SCCDP team check-ins each day
- Prepared Chamber Bucks for Memorial Health Care Systems (\$120)
- Prepared agendas for Retail/Restaurant Meetings (every Thursday)
- Phone call with Casey Tiemann regarding the status of the Community-Based Grant
- SCCDP team meeting to discuss next quarter goals for the 3-year strategic plan
- Prepared Chamber Bucks for Gerald Homp (\$75)
- Worked with the SCCDP team regarding the 'Spend \$50, Get \$15' promotion (Small Town Stimulus)
- Worked with Marv Taylor to apply for a marketing grant with the Seward County Visitors Committee for the Parade of Flags
- Made Chamber Bucks for Small Town Stimulus

- Worked with Chris Blanke from Four Corners Health Department regarding the Seward Design Team for the Community Engagement Project
- Coordinated homemade masks from The Udder Store to Ridgewood Rehabilitation, Brookdale Heartland Park, and Greene Place
- Zoom session with Matt from Bluestem Network to learn to navigate back office for new SCCDP phone system
- Prepared the agenda and packet for the Seward County Bridges Board Meeting
- Scheduled times to be in SCCDP office
- Worked with Patrick Runyan from Merle's Garden Center regarding membership and business resources
- Worked with the SCCDP team to coordinate TIME Promotion
- Worked with Doug Brand regarding SCCDP involvement with Seward County Fair
- Coordinated with businesses that were part of Small Town Stimulus to get remaining SCCDP materials
- Coordinated with Duane Miner to get a check out of Building Account to pay the property tax for SCCDP assets
- Prepared Chamber Bucks for Woods Bros Realty (\$300)
- Prepared the agenda and sent invitations for the Christmas Festival Committee Meeting
- Prepared Chamber Bucks for Seward Middle School PTO (\$610)
- Worked with Leanne on a digital development grant opportunity
- Prepared Chamber Bucks for Memorial Health Care Systems (\$99)
- Met Vinny Bittinger at Santa House to discuss a new light pole idea
- Worked with Jonathan on SCCDP working group agendas
- Prepared Chamber Bucks from Ridgewood Rehabilitation (\$1,500)
- Worked on SCCDP board report
- Helped prepare SCCDP board packet

Marketing & Events Coordinator's Report (Leanne Miller)

Meetings/Events Attended

- 2/13/20, 3/5/20 Attended Ag Banquet Committee meeting
- 2/13/20 Attended Wellness Center Committee meeting
- 2/13/30, 3/19/20, 3/26/20, 4/2/20, 4/9/20, 4/16/20, 4/23/20, 4/30/20, 5/7/20 Attended Retail Committee meeting(s)
- 2/18/20 Met with Beth Punko from Walmart regarding Clean-up Day
- 2/18/20 Was present at Ag Banquet video filming
- 2/18/20 Call with Nancy Norton regarding business development speaker
- 2/19/20 Attending SCC Milford Diesel Tech Building ribbon cutting
- 2/20/20 Met with Maly Marketing regarding SCCDP website updates
- 2/21/20 Worked with Jonathan on sending Q1 report out to board and members
- 2/21/20 Met with Public Relations Managers from Scoular regarding public thoughts on Petsource
- 2/24/20 call with Dan Gross from Mustang Graphics regarding planning business after hours
- 2/25/20 Meeting with Derek Leininger regarding future video production
- 2/27-28 Attended Technology of Participation Training
- 2/27/20 Attended Business After Hours at Mustang Graphics
- 3/3/20 Met with Nebraska Appleseed regarding Welcoming Community Initiatives
- 3/4/20 Meeting with Adam Bode regarding a ball field schedule to send to local businesses
- 3/4/20 Attended 1st Quarter Ambassador call at Mustang Graphics
- 3/6/20 Attended Nebraska Hispanic Chamber of Commerce 15th Anniversary Event
- 3/11/20 Meeting with Ruben from La Carreta regarding Interstate 80 Sign
- 3/12/20 Attended Coffee and Contacts at Neutral Grounds
- 3/12/20 Zoom meeting with RFI regarding Community Engagement/Seward Design Team

- 3/12/20 Attended and took notes at SCCDP Finance Working Group
- 3/17/20 Call with Corey Mann regarding Professional Development Speaker in December
- 3/19/20 Attended and ran Facebook Live for in person Seward County Community Sector Briefing regarding COVID-19
- 3/24/20 Attended Zoom meeting with Nebraska Appleseed regarding COVID-19/Welcoming Initiatives
- 3/27/20 Attended Zoom training with SCCDP team and Matthew regarding remote working
- 4/1/20 Attended BNSF Certified Site Program Meeting
- 4/3/20 Attended SCCDP EOS team meeting to plan Quarter 2
- 4/7/20 Attended Concordia Counselor Webinar
- 4/21/20 Attended BCom marketing webinar
- 4/22/20 Attended and took notes for Seward County Wellness Stakeholder meeting
- 4/22/20 Attended CYN Virtual Story Telling webinar
- 5/5/20 Attended BCom Facebook marketing webinar
- 5/8/20 Meeting with York County about Nebraska Talent Ad

Activities

- Attended SCCDP Team Level 10 weekly meetings
- Created slideshow presentation for Business Anniversary Luncheon
- Was in contact with Ayars & Ayars regarding them cooking for anniversary event
- Continued to put together Blue River Buzz weekly newsletter
- Revamped SCCDP Instagram
- Posted daily on Facebook and Instagram
- Complied changes for SCCDP website and integrated those changes as needed (lots of COVID-19 updates)
- Was in contact with NCF and Technology of Participation trainers regarding the ToP training that was hosted in the Seward Civic Center; lined up all meals for the two-day event and collected money from participants
- Researched succession planning per the goals of the 3-year strategic plan
- Researched welcoming communities across the U.S.; was in contact with a few communities regarding their welcoming initiatives
- Sent out site selector newsletter featuring information on Petsource by Scoular
- Contacted businesses about hosting Business After Hours and Coffee & Contacts
- Made touch points with businesses impacted by Nebraska Highway 15 construction
- Put together 2020 Ag Banquet Program and insert
- Teamed up with Megan to put together Site Visit gift baskets
- Worked with Megan on Stroll Seward Saturday posters and mailers
- Worked on marketing graphics to support businesses during COVID-19 pandemic
- Helped spread the word about postponed or cancelled events across Seward County
- Applied for NCCE conference scholarship
- Attended daily morning and afternoon check-ins while working remotely
- Wrote column for newspaper regarding how to support businesses in unique ways
- Created marketing materials for the Spend \$50 Get \$15 promotion (Small Town Stimulus)
- Brainstormed with Mustang Graphics about drive-thru Easter Egg Hunt
- Called and brainstormed with Carley from Phelps County about their Magic Multiplier (TIME Promotion)
- Created marketing materials for the TIME (Triple Investment Match Event) Promotion; this included two promo videos and a new website page
- Created marketing materials for the Digital Development Grant to pitch to Seward County Visitors Committee

Development Director as of February 24, 2020 (Zane Francescato)

Meetings/Events Attended:

- SCCDP Level 10 Meeting(s). (**Every Monday**) – **Starting:** 2/24/2020
- Meeting with Jonathan Jank and Scott Dinslage to Prep for Alps Bark Park’s LB 840 Hearing. – 2/24/2020
- Conference call with Ken Lemke, Brian Williams and Rick Nelsen from NPPD to discuss Quality Growth Project and succession planning resources. – 2/25/2020
- Lunch Meeting with Kevin Wingard and Mitch Kubicek (Milford Public Schools) to discuss Seward County Career Experience Program and educational community collaboration. – 2/25/2020
- Participated in conversations with interested party for Seward’s Blue River Jewelry Building. – 2/25/2020 & 2/26/2020
- Participated in Housing Development meeting for three lots on Rainbow Ave with Jonathan Jank, Tim Dworak, and Developers. – 2/26/2020
- Participated in conversation with Jonathan Jank and buyer for Benjamin Franklin Building. – 2/26/2020
- Attended LB 840 Committee Meeting to advocate for Alps Bark Park funding application. – 2/26/2020
- Met with Alyssa Hendrix to get more information about three TIF projects. Started preparing testimony for advocacy. – 3/2/2020
- Prepped and advocated for Timber Creek Subdivision at both Milford Planning Commission Hearing and Milford City Council meeting. – 3/2/2020 & 3/3/2020
- Attended the Seward County Commissioners Meeting to introduce myself to Commissioners and to listen to Jonathan deliver an update. – 3/3/2020
- Participated in Nebraska Chamber of Commerce & Industry Legislative Call. (**Every Monday**) – **Starting:** 3/2/2020
- Met with Nebraska Appleseed to discuss strategies on how Seward can become a more welcoming community for all. – 3/3/2020
- Drafted and submitted letter of support for Southeast Nebraska Development District’s (SEND) application for an Economic Development Administration Funded Disaster Recovery Coordinator. – 3/4/2020
- Worked on and submitted first report to NIFA in accordance with reporting guidelines. – 3/4/2020
- Met with prospective hotel developers and took them on a site visit in Seward. (*Project Rockwell*). – 3/5/2020
- Toured QLI Care Center Campus in Omaha with Utica Trustee and concerned resident who both want to start a similar community care center in former Utica retirement home. – 3/6/2020
- Prepped and advocated for TIF financing for Alps Bark Park and Alyssa Hendrix properties at Seward Planning Commission meeting. – 3/9/2020
- Started working on sourcing consultant, BCom Solutions, for Quality Growth project. – 3/10/2020
- Started work on Seward County Housing Study presentation. – 3/10/2020
- Completed and submitted *Project Rockwell* site visit follow-up to developer. – 3/11/2020
- Prepped and advocated for Alps Bark Park to receive CRA Funds at CRA hearing. – 3/11/2020
- Participated in meeting with Brent Comstock and Rebecca Johnson to discuss Quality Growth project. – 3/13/2020
- Received training on ChamberMaster membership database. – 3/17/2020
- Prepared letters of support for City Council public hearings on Alps Bark Park and Hendrix properties. – 3/17/2020
- Participated in City Council virtual meeting. – 3/17/2020
- Participated in discussion with Jonathan and a family farm (south of the interstate) to discuss future development interest. – 3/18/2020
- Scheduled first round of Seward County Housing Study presentations to municipalities. – 3/25/2020
- Participated in Seward City Council meeting related to COVID-19 information. – 3/25/2020
- Discussed LB840 with homeowner in Utica who is currently rehabilitating a home. – 3/26/2020
- Participated in Zoom call with ESU #6 and Seward County superintendents to discuss Seward County Career Experience Program. – 3/30/2020
- Participated in phone calls with Skills USA and past coordinator of First Job Seward program. – 3/30/2020

- Reviewed BCom Proposal for Quality Growth project. – 3/31/2020
- Participated in Zoom meeting with BCom to discuss proposal for Quality Growth project. – 3/31/2020
- Participated in call with Craig Bontrager about Crestview Care Center project in Milford. – 4/2/2020
- Participated in Rail Campus Committee call via Zoom. – 4/3/2020
- Participated in Quarterly Goals Planning Meeting with SCCDP Team. – 4/3/2020
- Entered site information into LOIS for two development properties in Seward County. – 4/6/2020
- Presented Seward County Housing Study results to Utica Board of Trustees. – 4/6/2020
- Participated in Seward City Council meeting. – 4/7/2020
- Participated in SCCDP Business Working Group Zoom meeting and provided updated about BCom proposal. – 4/8/2020
- Participated in Zoom call with NCCE to discuss best practices during Zoom meetings. – 4/13/2020
- Participated in onboarding call with BCom Solutions to discuss contract for Quality Growth project. – 4/13/2020
- Participated in Nebraska Talent Team Mid-Month Quick Check. – 4/14/2020
- Worked on crafting Seward County Career Experience Program proposal for ESU #6 and Seward County superintendents. – 4/15/2020
- Presented Seward County Career Experience Program proposal to ESU #6 and Seward County superintendents. – 4/17/2020
- Wrote *Stronger Together: A Lesson from History* article for Seward County Independent. – 4/17/2020
- Made updates and sent out version #2 of Career Experience Program proposal. – 4/20/2020
- Worked on gathering data and creating wish list for landlord portal by studying Beatrice Chamber’s rental portal. – 4/20/2020
- Attended Seward City Council Meeting. – 4/21/2020
- Participated in Connecting Young Nebraskans’ storytelling webinar. – 4/22/2020
- Sent Seward County’s “best practices in talent attraction, retention and development” resources to Nebraska Talent Team. – 4/22/2020
- Participated in Nebraska Talent Team Meeting. – 4/23/2020
- Discussed potential partnership with York County Development Corporation for a National Talent Ad Campaign with Jonathan. – 4/27/2020
- Worked on compiling data for renter listing website resource for landlords and perspective residents. – 4/28/2020
- Worked on quality growth community survey with BCom. – 4/29/2020
- Discussed Nebraska Talent Ad with York County Development Corporation. – 5/1/2020
- Worked on Cordova and Bee Seward County Housing Study Presentations. – 5/4/2020
- Attended City of Milford Planning Commission Meeting to advocate for Timber Creek Subdivision. – 5/4/2020
- Participated in call with Seward landowner and two developers about new subdivision south of town. – 5/5/2020
- Had brainstorming session with Jonathan to discuss Nebraska Talent Ad partnership with York County Development Corporation. – 5/5/2020
- Gave Seward County Housing Study presentation to Cordova Board of Trustees. – 5/5/2020
- Had a conversation with Andrew Christensen about Beatrice Chamber’s property portal. – 5/6/2020
- Started working on new article for newspaper. – 5/6/2020
- Gave Housing Study Presentation to Bee Board of Trustees. – 5/6/2020
- Participated in Nebraska Bureau of Business Research webinar discussing “The Nebraska Economic Forecast.” – 5/7/2020
- Started working on Seward County property portal concept and wish list following morning conversation with SCCDP team. – 5/7/2020
- Worked on follow-up for Seward County Housing Study questions raised by Bee Board of Trustees surrounding calculation of vacancy rates. – 5/7/2020
- Participated in NEDA Legislative Committee Call with Senator Kolterman, who discussed the Imagine Nebraska Act. – 5/8/2020

- Participated in Consultant Connect virtual gathering to gain knowledge about industry-specific issues and growth during COVID-19. – 5/8/2020
- Participated in meeting with York County Development Corporation about Nebraska Talent Ad. – 5/8/2020
- Finished Board Report. – 5/8/2020

Activities

- Technology of Participation (ToP) Facilitation Training. – 2/27/2020 to 2/28/2020
- Attended Business After Hours at Mustang Graphics. – 2/28/2020
- Submitted Scholarship for Mid-America Economic Development Council 2020 Bob Ady Scholarship Best Practices Conference Scholarship (Later discovered I was selected for a Scholarship, but the 2020 Conference was canceled). – 3/4/2020
- Participated in Ambassador visit to Mustang Graphics. – 3/4/2020
- Attended Nebraska Hispanic Chamber of Commerce event on behalf of SCCDP in Bellevue. – 3/6/2020
- Attended Kiwanis meeting and made formal introduction to group. – 3/9/2020
- Attended Coffee & Contacts at Neutral Grounds. – 3/12/2020
- Participated in Seward High School interview day. – 5/1/2020

COVID-19 Response/Resource Coordination:

*This section is dedicated to activities associated with SCCDP's COVID-19 response.

- Participated in COVID-19 Community Briefing put on by Four Corners Health Department. – 3/12/2020
- Listened to Governor and Nebraska Chamber President's COVID-19 update. – 3/13/2020
- Gathered resources on recently announced Small Business Administration (SBA) Economic Injury Disaster Loans (EIDL) from Federal contacts. – 3/13/2020
- Called member businesses to get initial feelers for how COVID-19 is impacting business. – 3/16/2020
- Crafted and distributed displaced worker and EIDL resources for business. – 3/17/2020
- Participated in call with SBA to learn about COVID-19 resources. – 3/17/2020
- Participated in BCom webinar which provided guidance and resources for small business response to COVID-19. – 3/19/2020
- Provided business resource update to Four Corners Community Sector Briefing (**Every Thursday**). – **Starting:** 3/19/2020
- Provided business resource update to Retail Committee (**Every Thursday**). – **Starting:** 3/19/2020
- Provided COVID-19 resource information to Seward Dental Clinic, specifically about Short-Time Compensation, Unemployment, and SBA resources. – 3/19/2020
- Spoke with Sarah Skinner from Senator Fischer's office to relay community update. – 3/20/2020
- Sent COVID-19 businesses resources to Allure Fashions Boutique and JDs Coffee Shop. – 3/20/2020
- Participated in Seward County Financial Institution Zoom calls/e-mails to discuss COVID-19 resources (**Every Thursday**). – **Starting:** 3/20/2020
- Participated in COVID-19 resource webinar, "Preparing for What Comes Next" put on by International Economic Development Council. – 3/23/2020
- Started working on Chamber Bonds/Small Town Stimulus program with team. – 3/23/2020
- Called member restaurants and retailers to discuss potential interest in SBA loans. – 3/24/2020
- Participated in Zoom call with Utica Commercial Club and provided business resource update. – 3/24/2020
- Participated in Zoom call with Nebraska Chamber of Commerce and Nebraska Department of Labor to receive information on unemployment. – 3/24/2020
- Participated in business and entrepreneur Facebook Live event with Governor and Director of Economic Development. – 3/24/2020
- Sent Seward County update to state Director of Economic Development. – 3/25/2020
- Updated COVID-19 business resources. – 3/25/2020
- Participated in national conference call with SBA Director and key SBA officers about financial resources provided in the CARES Act. – 3/26/2020
- Started familiarizing self with Paycheck Protection Program. – 3/30/2020

- Sent member email containing updated information on SBA programs including PPP and EIDL. – 3/31/2020
- Participated in call with Jonathan and Pac N Save about COVID-19 funding sources. – 3/31/2020
- Participated in Zoom call with NEDA related to COVID-19 resources. – 3/31/2020
- Participated in Southeast Nebraska Manufacturing Partners Zoom call. – 4/1/2020
- Researched COVID-19 grants for a local business. – 4/1/2020
- Participated in Zoom meeting with Norfolk Area Chamber of Commerce and listened to update from Congressman Fortenberry. – 4/1/2020
- Started Seward County Career Experience Program proposal. – 4/1/2020
- Participated in NEDA webinar about LB 840 in light of COVID-19. – 4/2/2020
- Provided unemployment and SBA resources to local businesses. – 4/2/2020
- Participated in Mid-America Economic Development Council webinar about COVID-19 impacts to economic development. – 4/3/2020
- Participated in Federation of Small Businesses update Call. – 4/3/2020
- Sent COVID-19 resources to a member of the Utica Board of Trustees. – 4/6/2020
- Reviewed and updated COVID-19 business resources. – 4/7/2020
- Participated in Seward County Manufacturers Zoom call. – 4/7/2020
- Participated in U.S. Chamber and American Bankers Association call about COVID-19 lending programs. – 4/8/2020
- Participated in Business Survival Tips webinar to discuss COVID-19 best practices. – 4/8/2020
- Spoke with local salon about PPP and EIDL programs. – 4/9/2020
- Spoke with Custer County Economic Development Corporation about SCCDP’s Small Town Stimulus program. – 4/9/2020
- Participated in U.S. Chamber’s National Small Business Town Hall to get updated information. – 4/10/2020
- Participated in conversation with Nebraska Chamber and Nebraska Department of Labor and covered Short-Time Compensation and an overview of federal unemployment benefits. – 4/15/2020
- Participated in call with Jonathan and NPPD to discuss COVID-19 BR&E survey summary data. – 4/15/2020
- Participated in U.S. Chamber Small Business Town Hall to get updated information. – 4/17/2020
- Participated in webinar, “Understanding the New World Under the CARES Act” to get updated COVID business resources and information. – 4/17/2020
- Participated in International Economic Development Council’s webinar, “The Great Reset” to get an economic outlook of life after COVID-19. – 4/21/2020
- Called Jill Ahrens with Union Bank & Trust to discuss County COVID-19 business survey results. – 4/21/2020
- Participated in U.S. Chamber Small Business Town Hall to get updated information. – 4/24/2020
- Sent PPP update email to member businesses informing them about additional PPP funding. – 4/24/2020
- Spoke with HR at Tenneco about issues with employee unemployment filing. – 4/24/2020
- Wrote script for TIME Promotion publicity videos. – 4/27/2020
- Participated in State Agency Leader webinar, “COVID-19 Perspectives/Responses Across the Mid-America EDC Region.” – 4/27/2020
- Had conversations with three businesses about COVID-19 financial resources. – 4/28/2020
- Called member businesses for general check-in and TIME Promotion notification. – 4/28/2020
- Participated in BCom webinar, “Small Businesses + Coronavirus: What You Can Do To Stay Afloat.” – 4/28/2020
- Worked on TIME Promotion marketing video. – 4/29/2020
- Participated in webinar, “Understanding the Economic Disruption in Your Community Caused by COVID-19.” – 4/29/2020
- Participated in Southeast Nebraska Manufacturing Partners Zoom call. – 4/29/2020
- Called businesses to discuss TIME Promotion. – 4/30/2020
- Participated in U.S. Chamber/SBA National Small Business Town Hall. – 5/1/2020
- Participated in Nebraska Chamber of Commerce executives chat about opening businesses back up. – 5/4/2020
- Participated in webinar, “Pivoting Your Business to Survive the Pandemic.” – 5/7/2020
- Participated in Small Business Townhall #7 with U.S. Chamber and Small Business Administration. – 5/8/2020

Seward County Vision Statement 2035

Seward County is a pro-active and collaborative area with vibrant, welcoming, family-friendly, and safe communities, recognized for pillars of strength in agriculture, arts and culture, business, education, entrepreneurship, government, and healthcare.

We are a destination location for businesses, visitors and residents within the greater metropolitan area and an active partner in the region.

Our residents enjoy picturesque and diverse neighborhoods, viable main streets, outstanding recreational opportunities, active civic life, faith-based living, and quality housing and employment choices.

The private and public sectors are united and citizens are engaged for the betterment of all Seward Co.

We are guided by:

Integrity – We are open, honest and hold ourselves to the highest ethical standards.

Respect – We treat everyone with courtesy, equity, and fairness.

Leadership – We understand the importance of engaged leadership and that leadership must transition to ensure the vision continues for future generations.

Giving/Philanthropy – We are caring and generous. We encourage giving freely and helping those in need. We champion volunteerism for its powerful contribution to our area.

Planning – We acknowledge the importance of a shared vision and being intentional about planning for our future. We believe our collective efforts will be sustainable for the long-term betterment of all Seward County.

QUARTERLY REPORT SUMMARY

Prepared for SCCDP Members

- In partnership with generous donors from Legacy Fund for Seward County and LB 840 Economic Development Programs in Milford/Seward/Utica, Triple Impact Match Event (TIME) Promotion encouraged gift cards and certificates sales to 75 businesses in Seward County creating \$207,977.97 in economic impact.
- Small Town Stimulus program encouraged local customers to purchase \$50 or more at any participating retailers and restaurants to receive \$15 in Chamber Bucks which generated at least \$16,000 in local sales.
- Procured 400 gallons of hand sanitizer which equals approximately \$20,000 in retail value for Seward County businesses and organizations from University of Nebraska-Lincoln Food Processing Center.
- Marketed remaining Seward Downtown Revitalization forgivable loan dollars for businesses and sidewalk improvements to spend down remaining amount, so City of Seward can apply for next round of funding.
- Received two matching grants from NPPD Site Ready Assistance Program to further develop, through due diligence activities, two commercial/industrial sites in Seward County including west Seward property (geotechnical for \$4,962) and northwest Milford property (master planning for \$4,000).
- Seward Rail Campus accepted to apply for a nationally competitive BNSF Certified Sites Program.
- Seward County selected for Rural Civic Engagement in the Digital Age program in partnership with Rural Futures Institute and UNO Social Media lab project.
- Coordinated two rounds of COVID-19 Business Impact Survey for Seward County to analyze impact of pandemic and business needs moving forward.
- Created and distributed Seward County Back to Business Toolkit to offer summarized federal/state recommendations for businesses to review as they consider reopening to the public.
- Completed and submitted annual SCCDP Form 990 in partnership with GBE, CPA.
- Working with Milford church to explore starting a senior care facility through analyzing past feasibility studies.
- Participated in public hearings for Timber Creek subdivision in south Milford, which consists of 54 residential lots being offered in three phases.
- Submitted proposals for Seward Rail Campus including Project New Energy Spirit, Project Peony, Project Expos, and follow up questions for Project Proxima.
- Prepped for and hosted Seward site visit for Project Rockwell hotel development.
- Forwarded multiple people to available local jobs for Betty's Bunch, Walmart, Petsource by Scoular, etc.
- Answered dozens of questions about COVID-19 resources including locations for quarantine in Seward County, business funding programs, best practice resources, and others.
- SCCDP Staff started working from home on Monday, March 30 and have met virtually daily to stay connected. Coordinated multiple industry specific Zoom meetings to connect local stakeholders.

QUESTIONS OR FOLLOW UP?

CONTACT:

JONATHAN JANK

402-570-8020

RESOLUTION NO. 2020-

**COVID-19: RESOLUTION OF THE CITY COUNCIL REGARDING USE
OF MUNICIPAL PROPERTY FOR SPORTS OR OTHER RECREATIONAL ACTIVITIES**

A Resolution of the City of Seward, Nebraska, Regarding the Risk of Exposure to COVID-19 Through the Use of Municipal Property for Sports or Recreational Activities.

Recitals

WHEREAS, the novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization, is extremely contagious, and is believed to spread mainly from person-to-person contact;

WHEREAS, on March 13, 2020, the Governor of the State of Nebraska declared a state of emergency related to COVID-19 within the entire State of Nebraska, and this state of emergency remains in effect;

WHEREAS, directed health measures are in effect for every County in the State of Nebraska through May 31, 2020, and are likely to be extended by the Governor in some form for most or all Counties after May 31, 2020;

WHEREAS, on May 21, 2020, the Governor announced that the directed health measure prohibiting all organized team sports, youth and adult, would be relaxed by the State of Nebraska beginning June 1, 2020, in order to permit the planned reopening of certain adult and/or youth team sports;

WHEREAS, a copy of the *June 1st Statewide Sports Reopening Guidelines* is attached to this Resolution and incorporated herein as part of these Recitals;

WHEREAS, it is anticipated that future guidance from the State of Nebraska will permit additional team sports and other recreational activities;

WHEREAS, players, coaches, officials, and others who participate in such games, practices, or other recreational activities, and spectators who attend such activities risk the dangers of illness, disease, medical complications, injury or death, caused by or related to COVID-19, by voluntarily entering the municipal property and/or facilities on which such activities take place, by watching such activities, and by participating or authorizing the participation of a minor, in such games, practices, or other recreational activities; and

WHEREAS, it is the intent of the City of Seward to permit the resumption of adult and/or youth team sports and other recreational activities on municipal property and/or facilities, in accordance with the directed health measures and other laws and guidance issued by the State of Nebraska, including, but not limited to, the *June 1st Statewide Sports Reopening Guidelines* and such further laws and guidance that may be issued in the future, provided that every individual, organization, or group sponsoring such activities, and all participants and spectators, fully assume the health risks associated with these activities, including the inherent risk now present in any such activities as a result of the presence of COVID-19 in the State of Nebraska, and provided that participants in such activities sign an agreement that releases the City of Seward, its elected and appointed

officials and employees, and all other participants in adult and/or youth team sports or other recreational activities from liability associated with exposure to COVID-19 in the course of such activities.

NOW, THEREFORE, BE IT RESOLVED by the City Council that any individual, organization or group sponsoring adult and/or youth team sports or other recreational activities that wishes to use the playing or practice fields, courts, grounds, and/or other facilities of the City of Seward for games, practices, or other recreational activities will be required to enter into the *COVID-19: License and Management Agreement for Use of Municipal Property for Sports or Other Recreational Activities* or *Addendum* attached hereto. These License Agreements will be maintained by the City Clerk and shall constitute an addendum to any other contract, license agreement, lease, or agreement allowing the use of the municipal property and/or facilities of the City of Seward by the same individual, organization, or group.

BE IT FURTHER RESOLVED that, in order to enter the playing or practice fields, courts, grounds, and/or other facilities of the City of Seward to participate in games, practices, or other recreational activities, all players, coaches, officials and other participants must sign the agreement titled *COVID-19: Participants Agreement for Sports or Other Recreational Activities* in substantially the same form as attached hereto. Each team wishing to participate on or use the municipal property and/or facilities of the City of Seward must provide copies of signed *Agreements* for all participants affiliated with the team, together with a roster containing a complete list of the names of all players, coaches, officials, and others affiliated with the team. Copies of these documents must be provided to and shall be maintained by the City Clerk.

BE IT FURTHER RESOLVED that, for the avoidance of doubt as to the risk assumed by participants and spectators, in order to encourage compliance with directed health measures and guidelines, and in order to promote public safety, the applicable provisions of the *June 1st Statewide Sports Reopening Guidelines*, shall be posted on all practice and playing fields, courts, grounds, and/or other facilities where adult and/or youth practices and/or games or other recreational activities occur. If the *June 1st Statewide Sports Reopening Guidelines*, are subsequently modified or updated, the applicable provisions of the modified or updated guidelines shall be posted in the same manner.

BE IT FURTHER RESOLVED that all participants and spectators shall comply with all federal, state and local laws and regulations, all directed health measures and guidelines, and all security policies or procedures established by the City of Seward relating to COVID-19 or other safety or hygiene precautions while present on municipal property and/or facilities, understanding that the City of Seward may elect to deny entrance to its playing or practice fields, courts, grounds, and/or other facilities to any non-complying participant or spectator, or to require a non-complying participant or spectator to leave the premises at any time.

BE IT FURTHER RESOLVED that officials and employees of the City of Seward are authorized to execute the directives set forth in this Resolution.

The Mayor declared the resolution adopted.

Dated this _____ day of _____, 2020

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Bonnie Otte
Assistant Administrator/
Clerk-Treasurer/
Budget & Human Resource Director

(SEAL)

June 1st Statewide Sports Reopening Guidelines

The below guidelines lay out the planned reopening of certain sports. The State of Nebraska will utilize the April 2008 American Academy of Pediatrics Classification of Sports According to Contact as a guideline for opening sports of differing contact levels. Violation of these rules may mean a team is prohibited from practicing or playing games for the entire summer.

The below guidelines apply only to team sports. Individual sports such as golf and tennis (including doubles tennis) are not prohibited under any Directed Health Measure (DHM), however, participants must practice social/physical distancing.

Classification of Team Sports According to Contact Level

Contact	Limited-Contact	Non-Contact
Basketball	Baseball	Badminton
Boxing	Football, flag or touch	Bowling
Cheerleading	Softball	Crew/Rowing
Football, tackle	Volleyball	Curling
Gymnastics		Dance
Hockey		Rodeo* and horseback riding
Lacrosse		Swimming
Martial arts		Track and field events
Rugby		
Soccer		
Wrestling		

* Exception for rodeo as there is limited or no contact with other people, primary contact is with animals.

Month of May

- No Organized Team Sports games for youth and adults.
- No Team Organized Sports practices for youth and adults. This prohibition includes any practice, training or group exercise program organized by a coach of a sports team.
- Businesses and organizations that provide sports training AND that sell memberships to provide such training are allowed to offer sports training as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas. No team organized training is allowed.

June 1

- Schools are permitted to open weight rooms for use by all student athletes as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas.

- Team Organized practices for Noncontact and Limited-Contact Sports may begin unless circumstances dictate a change in date.
- Rodeo events may also begin.
- Players, coaches, and staff showing signs/symptoms of COVID-19 (fever over 100.4F, sudden onset of cough or sudden onset of shortness of breath) shall not participate.
- Dugout and bench use will not be allowed. Players and their items when not on the field/court should be lined up against the fence/wall at least six (6) feet apart.
- Parents must remain in their cars or drop off and pick players up afterwards.
- Players should use their own protective equipment including gloves, helmets, and bats as much as possible.
 - When protective equipment is needed to be shared, it should be disinfected between players use. Coaches are encouraged to rotate equipment when possible.
- Coaches must disinfect shared equipment before and after each practice.
- Coaches are responsible for ensuring social/physical distancing is maintained between players as much as possible. This means additional spacing between players while playing catch, during drills, or while waiting to participate.
- Players must bring their own water/beverage to consume during and after practice. No shared drinking fountains or coolers.
- Players must bring their own snacks to consume during and after practice. No shared/communal snacks.
 - The use of sunflower seeds, tobacco products, and spitting while practicing or playing is prohibited.
- Team organized practices for contact sports remain suspended.

June 18

- Team Organized games for Noncontact and Limited-Contact sports may begin unless circumstances dictate a change in date.
- Same guidelines apply as above for practices.
- Use of dugouts and benches are permitted during games only.
 - For baseball and softball, the bleachers located between the dugout and home plate should also be used to spread out players. Players should have designated spots to place their personal items. Coaches must designate an adult who is responsible for ensuring players are seated on the benches unless they are actively participating in the game.
 - For all other sports, additional benches or bleachers should be used to spread out players. Players should have designated spots to place their personal items. Coaches must designate an adult who is responsible for ensuring players are seated on the benches unless they are actively participating in the game.
- Players should use their own equipment including gloves, helmets, and bats as much as possible.
 - When protective equipment is needed to be shared, it should be disinfected between players use.
 - Coaches are encouraged to rotate equipment when possible.
- Coaches must disinfect shared equipment before and after each game/match.
- Fan attendance is limited to household members of the players on the team. (*Collegiate, semi-professional, and professional games will follow gathering requirements under the Directed Health Measures and must submit plans prior to reopening if facilities meet these requirements.*) For outdoor sports, no use of bleachers for fans. Fans must bring their own chairs or stand. Fans should keep six (6) feet of social distancing between different household units. No fan seating or standing is allowed within in six (6) feet of the teams' benches or for baseball and softball within the area from behind home plate to six (6) feet past the far end of each dugout.
 - If game/match is held at a facility that has a capacity of 500 or more individuals, (1,000 or more in counties over 500,000 population) shall follow reopening plans submitted, reviewed and approved by the Local Health Department by the facility.
- Teams to play next must be provided designated areas for player warm-ups that provide for necessary physical/social distancing.
- Post-game handshakes or interaction between teams are prohibited.

- When games end, the leaving team must sanitize the dugout or bench area. No post-game talks at the field or court are permitted. Fans and players must leave the playing area and return to their cars immediately after the game.
- The team to play next must remain in their designated warm up area until the prior team has finished disinfecting and is completely out of the dugout or off of the court/field.
- Fans for upcoming games must remain in their cars during player warm ups. They will be permitted to come to the field/court once the team they are there to watch enters the playing area.
- Restrooms must be cleaned and disinfected regularly (at least every 2 hours) while players and fans are present. Markings should be placed on the ground to ensure individuals waiting to use the restroom are spaced six (6) feet apart.
- Players must bring their own water/beverage to consume during and after practices and games. No shared drinking fountains or coolers.
- Players must bring their own snacks to consume during and after practice/games. No shared/communal snacks.
- Concession stands are allowed to open, if they meet the following:
 - Markings should be placed on the ground to ensure individuals are spaced six (6) feet apart.
 - Clean and disinfect high touch surfaces regularly while players and fans are present.
 - Staff must serve food directly to customers and remove self-serve condiment stations (e.g. provide customers with condiment packets upon request).
 - Whenever possible, practice social distancing between staff.
 - All employees directly interacting with customers should wear face coverings.
 - All food code regulations must still be followed.
 - Employees should wash hands frequently; provide hand sanitizer for customers.
- Team organized practices and games for other sports may remain suspended.



**CITY OF SEWARD COVID 19: License and Management
Agreement
for Use of Municipal Property for Sports
or Other Recreational Activities**

This License and Management Agreement (the “License”), dated for reference purposes only as of the ____ day of June, 2020, is entered into by and between the City of Seward, a Nebraska municipality (“Licensor”) and _____ (“Licensee”).

RECITALS

- A. Licensor owns the real estate legally described on Exhibit “A” attached hereto and incorporated herein by this reference (the “Real Property”).
- B. The Licensee desires to license a portion of the Real Property as identified on Exhibit “B” attached hereto and incorporated herein by this reference (the “Premises”).
- C. The Premises includes a playing field, court, or other grounds suitable for sports and other recreational activities, and may include associated improvements and structures included therewith, all as more particularly described on Exhibit “B”.
- D. Licensee is involved in organizing adult and/or youth team sports or other recreational activities in the municipality.
- E. Licensor recognizes the additional requirements associated with operating the Premises as a result of the ongoing COVID-19 and novel coronavirus situation and is not able to ensure that operation of the Premises during all practices, games, and other events follows the current applicable rules for safe operation.
- F. Licensee desires to utilize the Premises for adult and/or youth team sports or other recreational activities and is willing to enter into this License in order to manage the Premises in accordance with the applicable rules for safe operation.
- G. Licensor desires to enter into this License whereby Licensee shall license and manage the Premises for Licensor, subject to the following terms.

NOW THEREFORE, Licensor and Licensee agree as follows:

1. Licensed Premises. Licensor desires to license to Licensee the Premises, as defined above, consisting of approximately _____ acres [or

_____ square feet] of real property as further described on Exhibit “B”. Such area includes the municipal playing field(s), court(s), grounds, and/or the structures and improvements associated with the playing field(s), court(s), or grounds, including, but not limited to, the bleachers, stands, restroom facilities, drinking fountain(s), and concession stand. Licensor licenses the Premises to Licensee, and Licensee licenses the Premises from Licensor, for the License Term, and Licensee agrees to pay the license fee, and to perform all of Licensee’s obligations described herein. The parties agree that Licensee shall have the non-exclusive right to use the Premises and such other portions of the Real Property as is necessary for Licensee to access and use the Premises.

2. Management. The parties acknowledge and agree that Licensee shall be solely responsible for the operation and management of the Premises during the License Term when the Premises are being utilized pursuant to this License. Licensee shall be responsible for operating and managing the Premises in accordance with all applicable rules and regulations of any governmental entity with jurisdiction over the Premises, including, but not limited to, the *June 1st Statewide Sports Reopening Guidelines* issued by the State of Nebraska, attached hereto as Exhibit “C” and incorporated herein by this reference, any other comparable guidelines that may be promulgated by the State of Nebraska regarding sports or other recreational activities, and any amendments, replacements, or supplements thereto, any applicable directed health measure, and all resolutions and ordinances of Licensor (collectively the “Rules”). Licensee represents and covenants to Licensor that Licensee is familiar with the Rules and that Licensee shall operate and manage the Premises in accordance with the Rules. Licensee shall ensure that all coaches or appropriate personnel utilizing the Premises shall conduct themselves and their teams in accordance with the Rules. Licensee agrees to provide training and education as appropriate to all coaches or team managers to ensure that the Rules are followed.

3. Term. The License shall be for a term of _____ months commencing effective as of _____, 2020. Either party shall have the right to terminate this License by providing the other party with no less than 7 days’ prior written notice. Such notice shall specify the date that the License shall terminate. Notwithstanding the foregoing or any other provision herein, the parties acknowledge and agree that Licensor retains the right, at any time, to terminate this License by written notice to Licensee if such termination is required under the applicable Rules or any amendment, replacement, or supplement thereto, or in the event Licensor determines, in Licensor’s discretion, that Licensee has failed to manage and operate the Premises in accordance with the Rules. Any such termination shall not relieve the Licensee of the obligations of Licensee hereunder that have occurred or accrued hereunder prior to the termination.

4. License Fee. Licensee agrees to pay Licensor a license fee of \$_____. The license fee shall be paid on or before _____ 2020. Licensee shall make all payments of the license fee and other expenses to Licensor

at the Licensor's then current address or at such other address as Licensor may from time to time request in writing. Licensee agrees to pay interest at the rate of eight percent (8%) per annum on any payments of the license fee and other expenses that are not paid when due. Such payment shall be made within ten (10) days after demand.

5. Acceptance of Premises. By taking possession of the Premises, Licensee accepts the Premises in its current condition. Licensee further agrees that Licensor has not provided Licensee with any warranty or representation as to the condition of the Premises and that Licensee has investigated the Premises and has determined to Licensee's satisfaction that the Premises is satisfactory for Licensee's proposed use. Licensee also acknowledges and agrees that Licensee is only utilizing a portion of the Real Property that is described herein as the Premises and that Licensor and other parties also shall have the right to use the Real Property during the License Term, subject to the reasonable licensing discretion of Licensor. Licensee shall secure Licensor's permission prior to making any improvements or alterations of any nature to the Premises. Licensor reserves the right to withhold its consent in Licensor's sole discretion.

6. Quiet Enjoyment. Upon Licensee's paying the license fee and other expenses provided in this License and observing and performing all of the terms, covenants and conditions to be observed and performed by Licensee hereunder, Licensee shall have possession of the Premises for the entire term hereof, subject to all of the provisions of this License.

7. Real Estate Taxes. If applicable during the License Term, Licensor shall pay all real property taxes and assessments, improvement bonds, and other governmental levies ("Taxes") imposed on or with respect to the Premises, if any exist. Licensee shall pay all personal property taxes imposed on or with respect to Licensee's equipment and personal property located on the Premises, if any exist.

8. Utilities. Licensee acknowledges that the utilities necessary for the operation of the Premises are provided by Licensor and Licensee shall use such utilities in the manner required for the proper operation of the Premises and shall not unreasonably use the same or cause any damage thereto. The cost of the utilities applicable to the Premises shall be paid by Licensor.

9. Maintenance. Licensee shall, during the term of this License, and at its sole expense, keep the Premises in good order and repair, reasonable wear and tear excepted. Licensee shall be responsible to maintain the Premises in accordance with the Rules so that the Premises may be utilized for the purposes set forth in this License. Such obligation shall include, but not be limited to, cleaning and disinfecting restroom facilities regularly while players and fans are present, and placing markings on the ground to ensure individuals waiting to use the restroom are spaced six (6) feet apart, if any such restroom facilities are included and open for use on the Premises. Licensee shall also ensure that the

concession stand, if any, is only allowed to open if all requirements set forth in the Rules are followed. Licensee shall ensure that the stands, bleachers, or other facilities are only utilized in accordance with the applicable Rules and that any spectators are those permitted to be in attendance at the Premises in accordance with the Rules. Licensor shall be responsible for any mowing, irrigation, or application of fertilizer or weed control on the Premises in accordance with past practices of Licensor. Provided, however, Licensee shall be responsible for any of the same if they are caused by Licensee's misuse or damage to the Premises. Licensee agrees to promptly notify Licensor of any maintenance or repair that is the responsibility of Licensor hereunder.

10. Insurance. During the License Term, Licensee shall, at its own cost and expense, procure and continue in force such insurance policies as are required by Licensor. Such insurance shall, at a minimum include commercial general liability insurance with a combined policy limit of at least \$1,000,000 or such other amount as is reasonably agreed to by the parties. Licensor shall be named as an additional named insured on all such policies of insurance. A renewal policy shall be procured not less than ten (10) days prior to the expiration of any policy. Each original policy or a certified copy thereof, or a satisfactory certificate of the insurer evidencing insurance carried with proof of payment of the premium, shall be deposited with Licensor prior to the commencement date of the term hereof and within ten (10) days of the each anniversary date thereafter. If possible and financially feasible, Licensee shall endeavor to have the foregoing insurance policy provide coverage for issues related to COVID-19, novel coronavirus, or similar issues. Licensee shall provide workers' compensation and employer liability coverage as may be required by the State of Nebraska.

11. Licensee's Indemnification. Licensee agrees to indemnify and hold Licensor harmless from and against any and all claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees to the extent the same arise out of or in any way connected with Licensee's or Licensee's agents' use of the Premises during the term hereof. Whether the same are raised during the term hereof or after. Without limiting the foregoing, the parties acknowledge and agree that the foregoing indemnification specifically includes any claims, damages, or causes of action and all liability, cost or expense specifically including court costs and all reasonable attorney fees for any COVID-19, novel coronavirus, or related issues.

12. Assignment. Licensee shall not assign, sub-license, or otherwise transfer, by operation of law or otherwise, this License or any interest herein without the prior written consent of Licensor, which consent may be withheld in Licensor's sole discretion.

13. No Re-license. Licensor's consent to any assignment, encumbrance, sub-license, occupation, or other transfer shall not release Licensee from any of Licensee's obligations hereunder or be deemed to be a consent to any subsequent

assignment, sub-license, or occupation unless Licensor agrees in writing. The collection or acceptance of the license fee or other payment by Licensor from any person other than Licensee shall not be deemed the acceptance of any assignee or sub-licensee as the Licensee hereunder or a release of Licensee from any obligation under this License.

14. Events of Default. The occurrence of any one or more of the following events shall constitute an Event of Default: (i) the failure by Licensee to make any payment of the license fee or any other payments required to be made by Licensee under this License when due; and (ii) the failure by Licensee to observe or perform any of the provisions of this License to be observed or performed by the Licensee if such failure continues for a period of ten (10) days, or such other period if this License specifically provides a different period for a particular failure, after written notice by Licensor to Licensee of such failure; provided, however, that with respect to any failure which cannot reasonably be cured within ten (10) days, an Event of Default shall not be considered to have occurred if Licensee commences to cure such failure within such ten (10) day period and continues to proceed diligently with the cure of such failure.

15. Remedies. On the occurrence of an Event of Default, Licensor may at any time thereafter, with or without notice or demand and without limiting Licensor in the exercise of a right or remedy which Licensor may have by reason of such default or breach, exercise any rights or remedies Licensor may have at law or in equity, including, but not limited to, one or more of the following:

- A. declare the License at an end and terminated;
- B. sue for the license fee due and to become due under the License;
- C. sue for any damages sustained by Licensor;
- D. cure any breaches of Licensee's obligations to pay utilities, provide insurance, or properly maintain the Premises.

16. Non-Exclusive Remedies. The remedies of Licensor set forth in Section 15 shall not be exclusive, but shall be cumulative and in addition to all rights and remedies now or hereafter provided or allowed by law or equity, including, but not limited to, the right of Licensor to seek and obtain an injunction and the right of Licensor to damages in addition to those specified herein.

17. Default by Licensor. Licensor shall not be liable to Licensee if Licensor is unable to fulfill any of its obligations under this License, if Licensor is prevented, delayed, or curtailed from so doing by reason of any cause beyond Licensor's reasonable control. Licensor shall not be in default unless Licensor fails

to perform obligations required of Licensor within a reasonable time, but in no event later than thirty (30) days after written notice by Licensee to Licensor, specifying Licensor's failure to perform such obligation; provided, however, that if the nature of Licensor's obligation is such that more than thirty (30) days are required for performance, then Licensor shall not be in default if Licensor commences performance within such thirty (30) day period and thereafter diligently prosecutes its efforts to satisfy such obligation.

18. Entry by Licensor. Licensor and its agents and employees shall have the right to enter the Premises at all reasonable times and during normal business hours, to examine the same, to make such maintenance and repairs of the Premises and such maintenance, repairs, alterations, decorations, additions, and improvements to other portions of the Premises as Licensor requires.

19. Notices. Any notices required or permitted to be given under this License shall be in writing and may be delivered personally or by certified mail to the other party at the address set forth below. Any notice given by mail shall be deemed received two (2) business days following the date such notice is mailed as provided in this Section. Any notice given by electronic mail or personally delivered shall be effective upon receipt. Either party may change its address for purposes of this Section by giving the other party written notice of the new address in the manner set forth above.

a. Licensor's Address: 537 Main Street
Seward, Nebraska 68434

b. Licensee's Address: _____

20. Applicable Laws. This License shall be governed by and construed in accordance with the laws of the State of Nebraska.

21. Modification. This License contains all of the terms and conditions agreed upon by the Licensor and Licensee with respect to the Premises. All prior negotiations, correspondence, and agreements are superseded by this License and any other contemporaneous documents. This License may not be modified or changed except by written instrument signed by Licensor and Licensee.

22. Relationship of Parties. Neither the method of computation of the license fee nor any other provisions contained in this License nor any acts of the parties shall be deemed or construed by the parties or by any third person to create the relationship of principal and agent or of partnership or of joint venture or of any association between Licensor and Licensee, other than the relationship of Licensor and Licensee.

23. Waiver. The acceptance of the license fee or other payments by Licensor, or the endorsement or statement on any check or any letter accompanying any check for the license fee or other payment shall not be deemed an accord or satisfaction or a waiver of any obligation of Licensee regardless of whether Licensor had knowledge of any breach of such obligation. Failure to insist on compliance with any of the terms, covenants, or conditions hereof shall not be deemed a waiver of such terms, covenants, or conditions, nor shall any waiver or relinquishment of any right or power hereunder, at any one time or more times, be deemed a waiver or relinquishment of such rights and powers at any other time or times or under any other circumstance(s).

24. Partial Invalidity. If any term or provision of this License or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this License or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each term and provision of this License shall be valid and enforced to the fullest extent permitted by law.

25. Interpretations. Any uncertainty or ambiguity existing herein shall not be interpreted against either party because such party prepared any portion of this License, but shall be interpreted according to the application of rules of interpretation of contracts generally.

26. Memorandum of License. Licensee shall not be permitted to file a memorandum of the License or other documents in the real estate records of the County including the Premises.

27. Binding Effect. This License shall be binding upon and shall inure to the benefit of Licensor, Licensee, and their respective successors and assignees.

28. Counterparts. This License may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

[Execution Page Follows]

IN WITNESS WHEREOF, the parties hereto hereby execute this License as of the day and year first above written.

“LICENSEE”

By: _____

Its: _____

“LICENSOR”

City of Seward

By: Joshua Eickmeier

Its: Mayor

Exhibit "A"

Legal Description

[Insert Legal Description]

Exhibit "B"

[Insert Diagram or Description of the Licensed Premises]

[Include List of Improvements/Structures]

Exhibit "C"

[Attach a copy of the current Rules]

CITY OF SEWARD

COVID-19: Participants Agreement for Sports or Other Group Recreational Activities

(Please print clearly or type and fill in all blanks and sign below.)

Participant Name (Player, Coach, Official, or Other Participant): _____

Address: _____

State: _____ Zip: _____

Telephone #: _____

Age of Participant _____

If Participant is 18 years of age or older, only Participant must sign. If Participant is 17 years Old or Younger, Parent or Legal Guardian must sign.

ACKNOWLEDGMENT AND ASSUMPTION OF RISK

The COVID-19 coronavirus has been declared a worldwide pandemic by the World Health Organization, is extremely contagious and is believed to spread mainly from person-to-person contact. By signing this, you ACKNOWLEDGE AND ASSUME THE RISK AND DANGERS OF ILLNESS, DISEASE, MEDICAL COMPLICATIONS, INJURY OR DEATH, caused by or related to COVID-19, by voluntarily entering the property and/or public facilities of the City of Seward (hereinafter referred to as "the Municipality") and participating in or viewing adult and/or youth games, practices, or other group recreational activities, or by authorizing the participation of a minor in or the presence of a minor at such games, practices, or other group recreational activities. No one guarantees that you or your child(ren) will not become infected with COVID-19. The person signing below voluntarily assumes this risk because s/he chooses or elects to do so.

COVID-19 RELEASE AND INDEMNITY AGREEMENT AND COVENANT NOT TO SUE

In consideration of the above-listed player, coach, or official ("Participant") being allowed to participate in adult and/or youth team sports or other group recreational activities on municipal property and/or public facilities, the Participant or the parent(s) or legal guardian (if Participant is a Minor), on his or her own behalf and on behalf of any Minor Participant, agree as follows:

- 1. I RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the Municipality on whose property and/or public facilities Participant participates in any adult and/or youth games, practices, or other group recreational activities, together with the Municipality's Mayor and City Council, City Clerk, agents and employees, and all others who participate with Participant in such activities (all of whom are collectively referred to herein as "Releasees") from any and all liability to the Participant (or Participant's personal representatives, assigns, heirs, parents, legal guardians, siblings, children or dependents) on account of injury, illness, disease, quarantine or death from the COVID-19

coronavirus and any complication or related disease or condition, occurring as a result of entering the property of the Municipality, participating in or viewing any such game, practice, or other group recreational activity, or other use of public facilities on the property of the Municipality, whether such injury, sickness, disease, condition, or death is caused by the negligence or other wrongful conduct of one or more of the Releasees or any other participants, spectators or other individuals present at the game, practice, or other group recreational activity, or whether liability for such injury, sickness, disease, condition, or death is assigned to one or more of the Releasees as a matter of strict liability or any other legal doctrine.

2. I AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS THE RELEASEES and each of them from any liability, damage or loss (including, but not limited to, attorneys' fees and other defense costs) one or more of them may suffer or incur arising out of or related to the Participant's or any of the undersigned's entry onto the property and/or public facilities of the Municipality in connection with any game, practice, or other group recreational activity, whether such claim is based on one or more of the Releasees' negligence, breach of contract or warranty, strict liability or other legal theory. The undersigned COVENANTS not to sue any Releasee related to injury, disease, loss, quarantine, or illness related to COVID-19.

3. THE PERSON SIGNING BELOW AGREE(S) to comply with all federal, state and local laws and regulations, all directed health measures and guidelines, and all security policies or procedures established by the Municipality relating to COVID-19 or other safety or hygiene precautions, understanding that the Municipality may elect to deny entrance to the property (including any facilities present thereon) and the Participant may not be allowed to participate or continue to participate in the game, practice, or other group recreational activity at the election of the Municipality at any time. The undersigned agree(s) that in the event any portion of this document is held to be invalid, the balance shall, notwithstanding, continue in full legal force and effect to the greatest extent possible under applicable law. The parents or guardian of the Participant agree that by signing below they are in addition to binding themselves and binding any minor Participant on whose behalf they have signed, to the maximum extent permitted by applicable law to this Agreement in full.

I AM THE AGE OF MAJORITY, AM COMPETENT AND HAVE FULL AUTHORITY TO SIGN THIS, HAVE READ THE ABOVE AND UNDERSTAND ITS TERMS. I SIGN KNOWING ITS EFFECTS.

Signature of Participant
(If 18 Years Old or Older)

Print Clearly or Type Name of Participant

Signature of Parent
(If Participant is 17 Years Old or Younger)

Print Clearly or Type Name of Parent

Signature of Legal Guardian (If Applicable)

Print Clearly or Type Name of Legal Guardian

RESOLUTION NO. 2020-

WHEREAS, the City Council of the City of Seward, Nebraska may by resolution fix the amount of fees charged by the City, and;

WHEREAS, it is deemed advisable to establish fees for the purchase of wood chips.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEWARD, NEBRASKA THAT:

Arrangements for pickup of wood chips shall be made through the Street Department. When excess wood chips are available and not reserved for City use, citizens may load wood chips manually free of charge, using their own hand tools. The use of private machinery to load wood chips is prohibited. The commercial resale of wood chips is prohibited. The fee charged for City employees to load wood chips shall henceforth be and are hereby fixed as follows to be in full force and effect on and after passage and publication of this resolution:

Pickup Load	\$	20.00
Medium-Size Trailer	\$	40.00
Farm Truck Load	\$	60.00
Large (Gravel) Truck	\$	75.00
Semi-Truck Trailer	\$	200.00

Resolution No. 22-09 and all previous resolutions in conflict with this resolution are hereby revoked.

The Mayor declared the resolution adopted.

Dated this _____ day of _____, 2020

THE CITY OF SEWARD, NEBRASKA

ATTEST:

Joshua Eickmeier, Mayor

Bonnie Otte
Assistant Administrator/
Clerk-Treasurer/
Budget & Human Resource Director

(SEAL)

CITY ADMINISTRATORS REPORT – 6/2/20

- Continued to work with FEMA on projects.
- Reviewed status of all DTR project with Trey (SENDD). Document preparation for second round.
- Unified Command Team Meetings with Four Corners Health (twice weekly).
- Seward County Covid-19 Response Meeting (weekly) w/Four Corners Health.
- Governor's First Class Cities Meeting re: Covid-19.
- Preparing P&Z Items for June.
- Updating Farm Leases due to construction projects.
- Budget meeting with Finance Director Nick Wolf.
- Assisted with a number of potential economic development projects and one site visit.
- Monitoring a number of street projects (Highway 15, East Seward Street, Waverly Road).
- Presented before NRD Board on Trail Project Status and continued NRD funding.
- AMI project review with Olsson, Electric Dept, and Water Dept.
- Worked with JEO on grant application for Hazard Mitigation Grant for levee pump house system.
- Worked on personnel matters.
- Interviewed candidates for Street Foreman.
- Interviewed candidates for Administrative Assistant.
- Four Corners Maternal Health Grant Zoom Meeting – preparing for June Community Event.
- Reviewed items at the cemetery with staff and local funeral home, discussion on preparations for Memorial Day.

The departments are working on the following projects to name a few:

Police Department

- Preparing to hire new officers, two openings. Interviews and testing conducted. Background reviews and final interviews and being set.

Clerk's Office

- Street Foreman, Administrative Assistant, and Street Maintenance Worker I interviews.
- TIF Closings for Kach, Plex Homes, Scoular, and Alps Dog Retreat.
- Employee handbook review and recommended changes.
- Worked on personnel matters.
- Processing unemployment claims.

Water/Wastewater Department

- Install new rebuilt insert on pump at 14th St. lift station.
- Remove abandoned fire hydrants on South 2nd near bridge project.
- Installing new water sensors in some well buildings.
- Meeting with NDEE on new outfall.
- DMR annual testing for EPA.
- Waiting to start 6th Street water main project north of hillcrest.

Parks and Rec/Cemetery/Golf/Pool

- Mowing parks, fields, golf course, and cemetery.
- Armory Park install is still waiting on equipment (Jeep) and install time due to Covid-19.
- Working on opening pool plan.
- Working on baseball/softball plan.
- Turning on irrigation systems.
- Mower maintenance.

Electric Department

- Finishing Substation work at Rail Campus, waiting on transformer repair by vendor.
- Pulling in wire at Rail Campus for lights.
- Set poles and hung transformer at 5th and Park.

Street Department

- Spraying ROW.
- Mowing.
- Fixing old storm sewer lids which were broken or in disrepair.
- Working on new salt building in horseshoe.

Library

- Library continues to do drive thru pickup.
- Finalizing new digital sign programming.
- Doing an online story time for all Seward Pre-Schoolers.
- Book groups moved online.
- Library Board met via Zoom.
- Interviewing for open Library Assistant II position.
- Finalizing phased opening plan.

Building Inspection/Planning Department

- Tim Dworak is back at work.
- Preparing items for June P&Z meeting.
- Inspections and plan reviews.
- Updating property maintenance records and building inspection reports.
- Office renovations.

Engineering

- Interviewing and accepting applications for City Engineer candidates.
- Jake Vasa continues to work on projects under the approved contract.

Finance Department

- Budget!!!
- Airport financials.
- Preparing month end financials.
- Created spreadsheets to track bonded projects.
- Processed a number of drawdowns for DTR projects.