

Isanti Community School  
Board of Education Regular Meeting  
Monday, January 3, 2022

- I. CALL THE MEETING TO ORDER - ROLL CALL
  
- II. COMMITTEE ASSIGNMENTS
  - II.A. Building and Grounds Committee
  
  - II.B. American Civics Committee
  
  - II.C. Finance Committee
  
  - II.D. Policy Committee
  
- III. BUSINESS AFFAIRS - CONSENT AGENDA
  - III.A. Approve minutes of the December 13, 2021 meeting of the whole and the regular board meeting
  
  - III.B. Treasurer Report
  
  - III.C. Outstanding Payables
  
  - III.D. Authorize Clarence T Chessmore to be official district representative or all local, state and federal programs.
  
  - III.E. Designate the Niobrara Tribune and the Omaha World Herald as official newspapers for the district
  
  - III.F. Designate KSB as the official legal representative for the District
  
  - III.G. Designate Farmers and Merchants State Bank as the official depository for all funds of the District
  
  - III.H. Approve review of following board policies, 2010 Preparation for Board Meetings, 2011 Membership in Organizations, 2012 Board Code of Ethics, 2013 Violation of Board Ethics, 2014

Relationship with District Legal Counsel

IV. ACTION ITEMS

IV.A. Superintendent Resignation

IV.B. Bus Purchases

IV.C. Authorize Signatories

IV.D. Revise Policy 2008 Meetings

IV.E. Revise Policy 2009 Public Participation at School Board Meetings

V. CLOSED SESSION to discuss personnel matters to protect the name of reputation of staff members.

VI. ADJOURN

# Santee Community Schools

## Statement of Revenues and Expenditures and Change in Fund Balance

Cycle: FY21-22; Fund Class: General; Fund Columns: [All Funds]; Account Expression: [All]; Include Element Value: Yes; Revenue Element: Fund; Expenditure Element: Class; Begin Date: 09/01/2021; End Date: 11/30/2021

Description	01 - General Fund	02 - Depreciation Fund	03 - Employee Benefit Fund	05 - Activity Fund	06 - School Nutrition Fund	08 - Special Building Fund	10 - 10	Total
01 - General Fund	\$1,199,462.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,199,462.90
06 - School Nutrition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$57,352.62	\$0.00	\$0.00	\$57,352.62
08 - Special Building Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,287.08	\$0.00	\$12,287.08
<b>Total Revenue</b>	\$1,199,462.90	\$0.00	\$0.00	\$0.00	\$57,352.62	\$12,287.08	\$0.00	\$1,269,102.60
00 -	\$2,106,538.11	\$0.00	\$0.00	\$0.00	\$138,117.21	\$80,307.00	\$0.00	\$2,324,962.32
01 - 1st Grade	\$284.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$284.67
02 - 2nd Grade	\$1,514.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,514.35
03 - 3rd Grade	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
06 - 6th Grade	\$157.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$157.15
07 - Art	\$26.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.90
10 - FACS	\$1,289.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,289.46
11 - Industrial Tech	\$4,517.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,517.61
12 - Mathematics	\$982.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$982.84
13 - Music	\$3,311.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,311.53
14 - Physical Education (PE)	\$386.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$386.25
16 - Social Science	\$36.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36.99
18 - World Language	\$513.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$513.96
91 - Infant	\$2,404.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,404.49
92 - Toddler	\$2,073.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,073.42
93 - Age 3	\$2,518.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,518.91
94 - Age 4	\$2,343.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,343.91
95 - Kindergarten	\$58.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58.39
<b>Total Expenditure</b>	\$2,129,108.94	\$0.00	\$0.00	\$0.00	\$138,117.21	\$80,307.00	\$0.00	\$2,347,533.15
<b>Total Other Financing Sources (Uses)</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses</b>	(\$929,646.04)	\$0.00	\$0.00	\$0.00	(\$80,764.59)	(\$68,019.92)	\$0.00	(\$1,078,430.55)
Fund Balance, Beginning of year	\$4,773,278.17	\$56,024.83	\$0.00	\$0.00	(\$136,179.64)	\$270,369.31	\$0.00	\$4,963,492.67

<b>Fund Balance, End of year</b>	<b>\$3,843,632.13</b>	<b>\$56,024.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$216,944.23)</b>	<b>\$202,349.39</b>	<b>\$0.00</b>	<b>\$3,885,062.12</b>

**2010**  
**Preparation for Board Meetings**

The superintendent will create the agenda and board packet in consultation with the board president. The materials will be sent or delivered to each board member in advance of the meeting. Members of the public have no entitlement to place an item on the board's agenda, but may address the board during the next meeting at which the board receives public comment.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**2011**  
**Membership in Organizations**

The board may hold membership in organizations approved by the board.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**2013**  
**Violation of Board Ethics**

The board of education is responsible for enforcing the code of ethics of its members. If any member of the board commits a serious or repeated violation of the code, the board may take any of the following steps:

1. The board president may confer with the board member who has violated the code of ethics in order to:
  - a. Identify the provision of the code that the member has violated;
  - b. Propose how the member can remedy the violation;
  - c. If the board member who violated the code is the board president, the vice president is empowered to confer with the president about the violation.
  
2. The board may discuss the violation as an agenda item at a meeting to confront the offending board member. However, the board will not enter closed session to hold the discussion of the ethics violation unless the Open Meetings Act authorizes a closed session.
  
3. The board may vote to publicly censure any board member who commits a serious or repeated violation of the code. The board will pass a censure motion to inform the community that an individual member of the board is not fulfilling the responsibilities for which he or she was elected.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**2014**  
**Relationship with District Legal Counsel**

The board will engage legal counsel to assist it and the administration in dealing with legal issues. When the district faces circumstances in which legal counsel may be needed between board meetings, the board president or superintendent may engage legal counsel on the board's behalf.

The superintendent and the board president shall have the authority to contact the school's legal counsel on behalf of the district. The superintendent may give other members of the administration permission to contact the district's legal counsel on an as-needed basis. Individual board members other than the president may not contact the district's legal counsel on behalf of the board without the approval of the board president or a majority of the board.

Any board member who contacts the district's legal counsel without board approval may be personally responsible for any legal fees incurred as a result of the unapproved contact.

The superintendent will, to the extent permitted by law, keep the board informed of matters in which the district's legal counsel is involved.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **2012 Board Code of Ethics**

The board recognizes that collectively and individually, all members of the board must adhere to an accepted code of ethics in order to improve public education. Board members must conduct themselves professionally and in a manner fitting of their position.

Each board member shall:

1. Attend all regularly scheduled board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
2. Endeavor to make policy decisions only after full discussion at publicly held board meetings;
3. Render all decisions based on the available facts and his or her independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
4. Encourage the free expression of opinion by all board members, and seek systematic communication between the board and students, staff and all elements of the community;
5. Work with other board members to establish effective board policies and to delegate authority to the superintendent to administer the school district;
6. Communicate expressions of public reaction to the board policies and school program to other board members and the superintendent;
7. Learn about current educational issues by individual study and through participation in seminars and programs, such as those sponsored by the state and national school board associations;
8. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff;
9. Avoid being placed in a position of conflict of interest, and refrain from using the board member's position on the board for personal or political gain;

10. Refrain from discussing the confidential business of the board in any setting except a board meeting;
11. Refrain from micro-managing the affairs of the school district;
12. Recognize the superintendent as the executive officer of the board;
13. Work constructively and collegially with the other members of the board, students, staff and patrons.
14. Refer complaints to the superintendent or building principal, as appropriate;
15. Always be mindful of his/her fiduciary obligation to the school district, including duties of loyalty and care, by placing the interests of the district above the board member's personal interests.
16. Remember that a board member's first and greatest concern must be the educational welfare of the students attending this district's schools.

Adopted on: 9/9/19

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

December 22, 2021

TO: Isanti School Board

CONCERNING: Resignation

Dear School Board Members,

It is with sadness I submit my resignation of Superintendent of Isanti Community Schools effective June 30, 2022. I have enjoyed the short time I have been able to serve the Santee Community and Students. The distance the school district is from where Peggy and I have chosen to call home, McCook, is the overriding factor in my decision. I appreciate the School Board's willingness to work with me to try and make the arrangements acceptable. As I have stated to all of you, it ended up being a decision of what was more important to me, being a husband, father and grandfather, or being a superintendent. The distance from McCook to Santee has made it impossible to give my best in all of these roles, so I have decided it is more important for me to be a husband, father and grandfather.

I feel I have been able to accomplish the major goal for which I was hired, to put the business office back in working order. With Wade Adler overseeing the business department, the district is in greathands. I will work diligently my last six months to get things completed to make a smooth transition to the next superintendent.

Once again, thanks for the opportunity you gave me to serve your district.

Sincerely,

C. Todd Chessmore



# Customer Quotation

**Prepared For:**  
SANTEE PUBLIC SCHOOLS  
206 E. FRAZIER AVE.  
SANTEE, NE 68760

**Prepared By :**  
COREY SUNDBERG  
TRUCK CENTER COMPANIES  
308-379-1446

**Quote Number:**  
382707

**Quote Date:**  
12/21/2021

**Customer Order No:**  
Santee 14 Mino

## Model Profile: Minotour DRW 051MS

<b>Product Type:</b>	School Transportation
<b>Year:</b>	2022
<b>Chassis Model:</b>	CG33803
<b>Chassis MFG:</b>	CHEVROLET
<b>GVWR:</b>	12,300
<b>Passenger Capacity:</b>	14
<b>Headroom:</b>	73
<b>Wheelbase:</b>	159
<b>Brake Type:</b>	HYDRAULIC
<b>Engine Type:</b>	GM V8 GASOLINE, 8 Cyl, 401 HP, 5200 RPM
<b>Fuel Type:</b>	GASOLINE
<b>Fuel Tank Capacity:</b>	33
<b>Transmission Type:</b>	AUTOMATIC
<b>Axle, Front:</b>	4300-lb Capacity
<b>Axle, Rear:</b>	8600-lb Capacity
<b>Tires, Front:</b>	LT225/75R16E
<b>Tires, Rear:</b>	LT225/75R16E
<b>Suspension Front:</b>	SPRING
<b>Suspension Rear :</b>	SPRING

Total for 1 complete unit.....	\$64,300.00
GM Incentive.....	<\$2900.00>

**TOTAL PURCHASE PRICE.....\$61,400.00**

### Optional Equipment

1. Cruise Control.....add...\$495.00
2. Rear A/C.....add...\$2750.00

Subject to chassis availability  
Price valid until January 14, 2022  
Estimated Delivery: Waiting on computer chips

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Dealer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Includes the Following Equipment:**

**BODY**

**ACCESSORIES**

- 1 ACCESSORY COMPT LOCATED OVER WDSHLD W/GLASS NO LOC (DRW)
- 1 PROP ROD - ACCESS DOOR ABOVE WINDSHIELD

**CERTIFICATION/SAFETY**

- 1 FIRE EXTINGUISHER - 5 LB.
- 1 KIT - FIRST AID, 24 UNIT, COMPLIES W/NEBRASKA STATE SPECS
- 1 KIT - BODY FLUID CLEAN-UP, COMPLIES W/NEBRASKA STATE SPECS
- 1 REFLECTORIZED TRIANGLES - 3 BENEATH FIRST SEAT ON LEFT SIDE
- 1 INTERIOR REAR SURVEILLANCE MIRROR
- 1 GM-SRW, HEATED, REMOTE, REVIEW MIRRORS
- 1 GM-SRW/DRW, HEATED, HAWKEYE
- 1 SIGN-STOP,ELECTRIC LED FRONT SE1-7970
- 1 HIGH WIND GUARD-FRONT ELECTRIC STOP ARM
- 1 LABEL - U.S. CERTIFICATION
- 1 APPLICATION - SCHOOL

**DOORS**

- 1 MANUAL DOOR CONTROL - MINOTOUR
- 1 PEDESTAL-MOUNTING,F/FAN & WARNING LGHT SWITCHES
- 1 MANUAL ENTRANCE DOOR-W/VANDALOCK
- 1 VANDALOCK - REAR EMERGENCY DOOR WITH INTERLOCK & BARREL BOLT

**ELECTRICAL - BODY**

- 1 DEFROSTER FAN-MOUNTED ON ENTRANCE DOOR CONTROL BASE
- 1 BACKING ALARM - HEAVY DUTY - 107DB
- 1 GPS-ZONAR SYSTEM, DRW
- 1 PREMIUM SPEAKERS - FOUR (4)
- 1 RADIO - AM/FM DEA700 DELPHI, MINOTOUR
- 1 LIGHTS - DOME, ADDITIONAL, LOCATED IN 1ST WINDOW SECTION
- 1 DRIVERS DOME LIGHT - MINOTOUR
- 1 RHEOSTAT SWITCH
- 1 LIGHT - LED STEPWELL - MINOTOUR
- 1 LAMPS-STOP/TAIL/DIRECTIONAL AMBER/REVERSE LED
- 1 LAMPS-STOP/TAIL 4"FLUSH-MOUNT LED
- 1 SIDE DIRECTIONAL-LED AMBER TURN,FRONT AT FLOOR LINE
- 1 STROBE LGT(S) OPERATIONS W/IGNITION&SWITCH
- 1 HALOGEN 8-LIGHT WARNING SYSTEM
- 1 MARKER/ID LAMPS - LED PIN TYPE
- 1 STROBE LIGHT CLEAR, 2ND SECTION FROM REAR, CENTERED
- 1 NOISE SUPPRESSION SWITCH

**EXTERIOR**

- 1 EXTERNAL STEP DRIVER'S SIDE
- 1 FUEL FILL IDENTIFICATION DECAL
- 1 BOTTOM RAIL
- 1 051 - UNDER FLOOR REINFORCEMENT
- 1 MUD FLAPS - REAR (MINOTOUR)
- 1 TOW HOOKS - TWO (2)

**HVAC**

- 1 HEATER SHUT-OFF VALVES - 1ST WINDOW SECTION,LS
- 1 50,000 BTU REAR HEATER

**INTERIOR**

- 1 BLACK KOROSEAL FLOOR COVERING WITH 13" CENTER AISLE
- 1 PLYWOOD FLOOR 1/2" THICKNESS
- 1 SPECIAL URETHANE FOAM INSULATION
- 1 ACOUSTIC HEADLINING - VESTIBULE WITH POLYESTER INSULATION
- 1 PADDED RAILS - BLACK FIRE BLOCK UPHOLSTERY

**PAINT/LETTERING**

- 1 DECAL-UNITED AUTO WORKERS
- 1 PAINT BLACK EYES - 3" MINIMUM
- 1 DECAL-REFLECTIVE FRONT CAP "SCHOOL BUS"
- 1 DECAL-REFLECTIVE REAR CAP "SCHOOL BUS"
- 1 BLACK REFLEXITE - FRONT BUMPER
- 1 BLACK REFLEXITE - REAR BUMPER

- 1 YELLOW REFLEXITE - 2", PERIMETER OF REAR BUS BODY
- 2 YELLOW REFLEXITE-PERIMETER OF PUSHOUT SASH
- 1 YELLOW REFLEXITE - PERIMETER OF REAR EMERGENCY DOOR
- 1 YELLOW REFLEXITE - 2", FLOOR LINE - BOTH SIDES OF BUS BODY
- 1 DECAL - TRADEMARK LOGO - MINOTOUR
- 1 PAINT-EXT WDO AREA SAME AS BODY
- 1 PAINT-EXT GRD RAIL @ WINDOW BLACK
- 1 PAINT-EXT GRD RAIL @ SEAT BLACK
- 1 PAINT-EXT GRD RAIL @ FLOOR BLACK
- 1 PAINT-EXT GRD RAIL @ SKRT BLACK
- 1 PAINT-EXT BUMPER REAR BLACK
- 1 PAINT-SOLID COLOR YELLOW

### **SEATS**

- 1 SEAT BELT CUTTER - TIE TECH
- 1 KICK PLATE/MODESTY PANEL-36"VERT, WALL-MTD BARRIER,RT SIDE
- 1 ASSIST RAIL (ADA)
- 1 36" BARR-VERT,WALL MT 45"H RS 2009
- 1 36"8DEG BARR-REV. WALL-MT 45"H 2009
- 2 PROFORM EDO GRAY UPHOLSTERY-45"HIGH RECESSED BARRIER
- 7 FIREBLOCK GREY UPHOLSTERY - S3C PASSENGER SEAT
- 3 S3C 36"LS 2-PASSENGER WALL MOUNT WITH ICS & SHOULDER/LAP
- 4 S3C 36"RS 2-PASS WALL MOUNT WITH ICS & SHOULDER/LAP BELT
- 7 S3C WALL MOUNT HARDWARE - MINOTOUR

### **WINDOWS/GLASS**

- 1 STANDARD SASH MILL FINISH
- 1 TINTED TEMPERED GLASS - COMPLETE
- 1 TINTED TEMPERED PUSHOUT-LEFT SIDE,VERTICAL HINGE
- 1 TINTED TEMPERED PUSHOUT-RIGHT SIDE,VERTICAL HINGE
- 1 GLASS-ENTRANCE DOOR, CLEAR TEMPERED,UPPER & LOWER
- 6 TINT TEMP GLASS-COMP (28.5")
- 2 TINT TEMP GLASS-COMP(28.5")
- 1 WINDOW STOPS (12")

### **OTHER**

- 1 SURCHARGE-RAW MATERIAL (STEEL)
- 1 BLACK SNAP-IN AISLE STRIP
- 1 HEATER HOSE - BLUE STRIPE, UNDER FLOOR, RR WALL RS
- 1 MINOT DRW 12,300 GVWR(GMC/CHEVY)6.6L GASOLINE 159"WB
- 1 BODY ADJUSTMENT - MY2022 GM DRW- GAS

### **CHASSIS**

- 2022 CHEVROLET
- TILT STEERING WHEEL
- 12,300 LB. GVWR
- 6.6 LITER GASOLINE ENGINE
- 159" WHEELBASE
- DUAL REAR WHEELS
- DASH AIR CONDITIONING
- 220 AMP ALTERNATOR
- LT225/75R16E ALL SEASON TIRES
- DUAL 770 CCA BATTERIES
- 6 SPEED AUTOMATIC TRANSMISSION
- 3 YEAR/36,000 MILE BUMPER TO BUMPER CHASSIS WARRANTY PER GENERAL MOTORS GUIDELINES
- 5 YEAR/60,000 MILE POWER TRAIN WARRANTY PER GENERAL MOTORS GUIDELINES

**Meets all FMVSS requirements in effect at the time of manufacture.**

## Standard Equipment - Body:

Accessory Switch	100 amp continuous duty solenoid relay
Assist Rail	Stainless steel step rail at entrance door, left side* * Other types optional
Body Panels	Exterior - 16 gauge smooth aluminum Interior Sidewalls - 22 gauge stucco patterned aluminum from window line to floor Interior Roof Headlining - 18 gauge aluminum
Bumper	Front - chassis supplied Rear - full width of body and wraps around
Circuit Protectors	Fuses* * Breakers optional
Color	Exterior - high solids polyurethane Interior - high-baked enamel with flat black trim
Dimensions	Exterior - 108" high (empty), 96" wide Interior - 73" high at aisle center, 90" wide at belt line
Door - Driver's	Standard van door supplied by chassis manufacturer
Door - Emergency	Two (2) glass type located in center rear with slide bar lock, buzzer signal and recessed handle. Includes 4" header pad upholstered with Proform fire block material
Door - Entrance	Manually operated outward opening* Includes padded door header * Other types optional
Driver's Seat	Adjustable bucket-type seat and lap/shoulder belt with retractor supplied by chassis manufacturer
Driveshaft Guards	Three (3) driveshaft guards - one (1) at rear axle location; two (2) rear of transmission
Fenderettes - Rear	16 gauge aluminum flush-mounted with body side sheet
Floor	16 gauge aluminum corrugated floor sheets over 16 gauge C-channel joists. Includes 1/2" exterior grade plywood
Floor Covering	1/8" smooth rubber with 3/16" ribbed aisle. Steps ribbed with white nosing
Fuel Tank Opening	Exterior - supplied by chassis manufacturer
Guard Rails	One 4 1/4" 16-gauge applied below window One 4 1/4" 16-gauge applied at seat cushion level and extends around rear corners One 4 1/4" 16-gauge applied at floor level and extends around rear corners Two 2 15/16" 16-gauge applied at roof extending length of passenger compartment
Heater	In-dash heater/defroster supplied by chassis manufacturer
Insulation	2" thick thermalbonded polyester fiber in headlining, side and rear walls. R-value is 6 (nominal)
Interior Mirror	2" x 10" supplied by chassis manufacturer
Lettering	Vinyl block style letters
Lights	Back-up - two (2) with clear lens Cluster Three (3) amber lights with metal protective shields mounted on upper front body hood Three (3) red lights without shields mounted on upper rear body hood Directional Front - chassis supplied Rear - 7" round plain amber - one (1) right and one (1) left* * Other types optional Dome Three (3) interior dome lights One (1) in center of vestibule headliner On 040 and 041 body, two (2) over seats in 3rd window section On 050 and 051 body, two (2) over seats in 4th window section Marker Front - One (1) amber per side on top corners Rear - One (1) red per side on top corners Stepwell - quantity one (1) Stop/Tail - 7" plain red dual element and 4" plain red mounted one (1) left and one (1) right* * Other types optional Switch Cabinet - One (1) in cabinet upper left of driver
Maintenance Manual	Owner/operator maintenance manual
Reflectors	Four (4) round red, one (1) per side on side rear corners and one (1) per corner on rear
Rustproofing	Primer applied to both side of all painted metal panels prior to assembly
Stepwell	Two (2) steps
Storage	Compartment located over windshield with quick release latches
Sun Visor	Supplied by chassis manufacturer
Switches	Rocker type, LED back-lighting with international symbols
Undercoating	Floor, skirts, rear wheelhouses, chassis frame risers and rear bumper mounting brackets and braces
Ventilator	Static exhaust located in roof
Windows - Side	Split aluminum sash with tempered glass* * Other types optional
Windshield	Supplied by chassis manufacturer
Windshield Washers	Supplied by chassis manufacturer
Windshield Wipers	Supplied by chassis manufacturer
Wiring	Color coded and numbered

## **2008 Meetings**

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

### 1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

### 2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website.. Newspapers of general circulation in the district include, but are not necessarily limited to, the Niobrara Tribune or the Omaha World-Herald. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

### 3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

### 4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and may be published on the school district's website.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**2009**  
**Public Participation at Board Meetings**

The board of education shall conduct its meetings in accordance with the Nebraska Open Meetings Act.

The board shall make reasonable efforts to accommodate the public's right to hear the discussions and testimony presented at its meetings. The board shall make available at the meeting, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed in open session of the meeting.

The board is not required to allow citizens to speak at each meeting, but it will provide the opportunity for public participation at least four times per year. The board may make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, photographing, or recording its meetings.

The board shall not require members of the public to identify themselves as a condition for admission to the meeting, nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. ~~However, the board may require members of the public desiring to address the board to identify themselves.~~

However, the board shall require members of the public desiring to address the board to identify themselves, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_