

SIOUX FALLS SCHOOL BOARD
Wednesday, September 2, 2026 5:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Minutes Held on August 5, 2026
- IV. Persons Wishing to Address the School Board on Non-Agenda Items
- V. Persons Wishing to Address the School Board on Agenda Items
- VI. Approval of Agenda
- VII. Conflict of Interest
- VIII. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval | Ratifications of Purchase Orders
 - a. Mohawk Resources LTD
 - b. Colours, Inc
 - c. Lawrence & Schiller PO 1
 - d. Lawrence & Schiller- PO 2
 2. Approval of Disposal of School District Property
 3. Approval of Contracts
 - a. Minnehaha County Security Operations Agreement
 - b. Rural Health Transformation Funding
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Personnel Report
 - D. Approval of Bid Award
 1. Diesel A/C Trainers
- IX. Reports of the President
 - A. Student Success|Goal 2 Update
 - B. Strategic Plan Metric Update
 - C. Medical Assisting Update
- X. Adjournment

SCHOOL BOARD MEETING

Wednesday, August 5, 2026

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, August 5, 2026, at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Gail Swenson, Marc Murren, Dawn Marie Johnson, Elizabeth Duffy.

Action ST01045

A motion was made by Elizabeth Duffy and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call **approving the minutes of meetings** held on July 15, 2026, and which were furnished to the Sioux Falls Dakota Scout for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST01046

A motion was made by Marc Murren and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call, **approving the agenda** as presented.

Gail Swenson asked about any conflicts of interest. None were brought forward.

Action ST01047

A motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. Approving the Authorizations and Ratifications, as follows:

A.1. Approval/Ratification of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2701136	GE Medical Systems	Ultrasound Machine with Probes(s)	\$318,224
b.	S2701196	McGraw-Hill Education Inc	New Textbooks for Resale	\$75,000
c.	S2701197	Pearson Education, Inc.	New Textbooks for Resale	\$50,000
d.	S2701198	Cengage Learning, Inc.	New Textbooks for Resale	\$50,000
e.	S2701353	ATI Assessment Technologies Inst LLC (LPN)	ATI Course Materials – LPN	\$178,500
f.	S2701354	ATI Assessment Technologies Inst LLC (RN)	ATI Course Materials – RN	\$149,500

A.2. Approval of Disposal of District Property

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Boston Scientific EP Technologies - EPT-1000 XP Cardiac Ablation System	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$150	STC – 024

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b.	Barray Radiation Protection Barrier	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$50	STC – 024
c.	Waters Instruments - Oxicom 2100 - Whole Blood Oximeter	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$25	STC – 024
d.	Nellcor SPO2 N-595 Pulse Oximeter	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$100/each	STC – 024
e.	SunMed - Peripheral Nerve Simulator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$75	STC – 024
f.	Medi Cal Instruments - Model 430 12 Lead ECG Simulator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$50/each	STC – 024
g.	Caradyne Whisperflow Respironics	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$75/each	STC – 024
h.	Respironics Whisperflow Generator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$50/each	STC – 024
i.	Maxtech - Precision Medical Blender Buddy Block	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$10/each	STC – 024
j.	Precision Medical - Intermittent Vacuum Regulator (Blue)	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$25	STC – 024
k.	Precision Medical - Surgery Vacuum Regulator (Red)	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$10	STC – 024
l.	PM9 I 00 Continuous Sublottic Suction Regulator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$25	STC – 024
m.	Venoscope II Transillumination Devices with 2 carrier cases	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$100/each	STC – 024
n.	Venoscope II Neonatal Transillumination	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$100/each	STC – 024
o.	Seca Scales	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$10/each	STC – 024
p.	Hewlett Packard 431 00A Defibrillator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$100	STC – 024
q.	Lead Vests (3 top only, 10 top and bottoms, 4 full length)	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$40/each \$15 for top only	STC – 024

- B. Approving the **Authorization Resolution** that STC President Cory Clasemann under the laws of South Dakota along with Christine Goldsmith and Micheal Stephens are authorized to exercise powers granted to do business with First PREMIER Bank on behalf of Southeast Technical College. (MRF #ST760)
- C. Approving the **Consolidated Report of Trust and Agency Funds** of August 5, 2026, and stating for the record that as of June 30, 2026, receipts total \$65,601,639.47 and disbursements total \$64,947,314.30 (MRF #ST761).

D. Accepting the **Southeast Tech Personnel Report**, as follows:

D.1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee, Full-Time, Hourly		
Weston, Shasta	Student Access Coach	06-30-26
Peterson, Ginger	Nursing & Health	07-13-26

D.2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Hourly			
Davies, Erika	Nursing & Health	07-01-26	\$34.00
Instructor, Adjunct, Per Credit Hour			
Schoffelman, Angela	Student Success	07-06-26	\$890.40
Student Help, Part-Time, Hourly			
Strouth, G. Peyton	Groundskeeping	07-20-26	\$17.00
Other Help, Part-Time, Hourly			
Ford, Kathryn	Tutor	07-06-26	\$25.00
Perez-Chenge, Juan	Tutor	07-06-26	\$26.50
Employee, Full-Time, Salaried			
Ljunggren, Ashlyn	Admissions Representative 12-Month, 1.0 FTE Level 8, Step 1 253 days prorated	07-13-26	\$57,329.80
Instructor, Full-Time, Salaried			
Zapp, Travis	Automotive Instructor 186-Day, 1.0 FTE Level 3, Step 10	07-20-26	\$69,829.00
Mulder, Chad	Collision Instructor 186-Day, 1.0 FTE Level 3, Step 10	07-20-26	\$69,829.00

D.3. **FY2025-2026 Wage Rates**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
12-Month Employees, Full-Time, Hourly			
Albrecht, Jennifer	Information Technology	07-01-26	\$32.37
Anderson, Curtis	Custodial	07-01-26	\$24.09
Anderson, Troy	Custodial	07-01-26	\$21.08
Avdic, Darko	Custodial	07-01-26	\$23.39
Beck, Kelly	Administrative Assistant	07-01-26	\$25.91
Breon, Joseph	Custodial	07-01-26	\$21.08
Buseman, Nathan	Financial Aid	07-01-26	\$34.40
Dyke, Amy	Custodial	07-01-26	\$31.09
Fedderson-Nelson, R.	Admissions	07-01-26	\$24.88
Hout, Lori	Information Technology	07-01-26	\$35.47
Johannsen, Jessica	Administrative Assistant	07-01-26	\$26.77
Johnson, Troy	Custodial	07-01-26	\$34.02
Kramer-Hermanson, M.	Custodial	07-01-26	\$39.18
Landhuis, Carmen	Marketing	07-01-26	\$29.80
Mayer, Eric	Custodial	07-01-26	\$24.54
Miller, Logan	Information Technology	07-01-26	\$31.35
Muhs, Jon	Financial Aid	07-01-26	\$34.40
Noble, Caleb	Information Technology	07-01-26	\$34.13
Oorlog, Lori	Information Technology	07-01-26	\$35.47
Paradise, Erin	Business Office	07-01-26	\$40.62
Rau, Brooklyn	Administrative Assistant	07-01-26	\$26.77
Sahuric, Ferid	Custodial	07-01-26	\$24.31
Sauer, Dennis	Custodial	07-01-26	\$22.24

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Schuetzte, Amanda	Administrative Assistant	07-01-26	\$26.77
Schwartz, Sam	Business Office	07-01-26	\$32.03
Strouth, Erica	Student Success	07-01-26	\$28.97
Vanbriesen, Tonya	Business Office	07-01-26	\$32.03
Van Emmerik, Annette	Administrative Assistant	07-01-26	\$25.91
Welch, John	Custodial	07-01-26	\$21.56
Wells, Adam	Information Technology	07-01-26	\$31.47

12-Month Administrators, Full-Time, Annual

Clasemann, Cory	President	07-01-26	\$190,550.00
Fischer, Megan	VP for Enrollment Mngmt.	07-01-26	\$167,328.00
Goldsmith, Christine	VP of Finance	07-01-26	\$167,328.00
Homan, Fenecia	VP of Academic Affairs	07-01-26	\$167,328.00
Kramer, Jaclyn	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Letcher, Deborah	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Merritt, Jason	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Schneider, Nicholas	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Strouth, Gerard	Director of IT	07-01-26	\$133,691.00
VanLaecken, Erik	VP of Technology & Ops	07-01-26	\$167,328.00

186-Day Faculty, Full-Time, Annual

Adamson, Heather	General Education	07-01-26	\$77,588.00
Adamson, Thomas	General Education	07-01-26	\$73,921.00
Albers, Diana	Nursing & Health	07-01-26	\$77,588.00
Bezdichek, Michael	Electrician	07-01-26	\$69,829.00
Byall, Jennifer	General Education	07-01-26	\$77,588.00
Cermak, Audree	Veterinary Technology	07-01-26	\$69,829.00
Christian, Becca	Nursing & Health	07-01-26	\$75,753.00
Conrad, Anthony	Media Design	07-01-26	\$72,415.00
Cox, Bryan	Mechatronics	07-01-26	\$77,588.00
Cruse, Laura	General Education	07-01-26	\$80,804.00
Davis, Chris	Business Administration	07-01-26	\$77,588.00
Davis, Dana	Collision	07-01-26	\$69,829.00
De Zuviria-Padlock, M.	CIS	07-01-26	\$67,914.00
Ebbing, Michael	Business Administration	07-01-26	\$77,588.00
Eisenvos, Daniel	HVAC	07-01-26	\$77,588.00
Frentz, Patrick	Digital Media	07-01-26	\$63,232.00
Gries, Keith	Law Enforcement	07-01-26	\$69,829.00
Halfpop, Emily	Natural Science	07-01-26	\$77,588.00
Harding, Kimberly	Business Administration	07-01-26	\$77,588.00
Haynes, Matthew	Construction Mngmt.	07-01-26	\$72,415.00
Honey, Andrew	CIS	07-01-26	\$68,425.00
Hunter, Marcus	Electrician	07-01-26	\$69,829.00
Johnson, Jarrod	HVAC	07-01-26	\$69,829.00
Kassing, Elizabeth	Engineering	07-01-26	\$77,588.00
Ketcham, Claire	Nursing & Health	07-01-26	\$69,688.00
Larsen, Kristin	General Education	07-01-26	\$82,762.00
LeLoux, Loretta	Early Childhood	07-01-26	\$77,588.00
Letsche, Paul	Engineering	07-01-26	\$69,829.00
McGuire, Annie	Nursing & Health	07-01-26	\$67,245.00
McMackin, Kayla	Business Administration	07-01-26	\$73,921.00
Mekelburg, Erin	CIS	07-01-26	\$77,588.00
Pepper, Merrel	CIS	07-01-26	\$82,762.00
Peters, Dennis	Business Administration	07-01-26	\$80,174.00
Peters, Kaylee	Nursing & Health	07-01-26	\$73,921.00
Rentschler, Robyn	Nursing & Health	07-01-26	\$82,762.00
Schaffer, Kenneth	CIS	07-01-26	\$72,415.00
Schwebach, Gregory	Engineering	07-01-26	\$68,994.00
Shotkoski, Kevin	Diesel Technology	07-01-26	\$75,004.00
Solberg, Megan	Nursing & Health	07-01-26	\$77,588.00
Steinmetz, Jason	Diesel Technology	07-01-26	\$69,829.00
Stelley, Lynard	Welding	07-01-26	\$69,829.00
Unzicker, Chelsea	Nursing & Health	07-01-26	\$70,707.00
VanOverbeke, Jeffrey	General Education	07-01-26	\$80,174.00
Vettrus, Jill	General Education	07-01-26	\$82,762.00
Warkenthien, Richard	Media Design	07-01-26	\$72,415.00
Wellnitz, Kristin	General Education	07-01-26	\$82,762.00

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Williams, Brian	Business Administration	07-01-26	\$80,174.00
Wohlwend, Bruce	CIS	07-01-26	\$80,174.00
206-Day Faculty, Full-Time, Annual			
Altwine, Chad	Construction	07-01-26	\$80,203.00
Berry, Vincent	Plumbing	07-01-26	\$74,474.00
Burshiem, Erica	Nursing & Health	07-01-26	\$74,518.00
DeHaai, Sarah	Nursing & Health	07-01-26	\$85,930.00
Howard, Dennis	Welding	07-01-26	\$80,203.00
Jensen, Marcia	Nursing & Health	07-01-26	\$80,203.00
Johnson, Derek	Nursing & Health	07-01-26	\$74,474.00
Lalley, Aaron	Engineering	07-01-26	\$91,660.00
Miller, Richard	Law Enforcement	07-01-26	\$77,338.00
Otto, Josette	Nursing & Health	07-01-26	\$83,065.00
Penning, Jolene	Nursing & Health	07-01-26	\$83,065.00
Pottratz, Jennifer	Nursing & Health	07-01-26	\$91,660.00
Prouty, Terry	Automotive Technology	07-01-26	\$77,338.00
Schwartz, Colette	Nursing & Health	07-01-26	\$85,930.00
Wentworth, Nichole	Nursing & Health	07-01-26	\$77,338.00
226-Day Faculty, Full-Time, Annual			
Atkinson, Alexander	CDL	07-01-26	\$87,990.00
Barse, Caasha	Nursing & Health	07-01-26	\$85,911.00
Bird, Tracy	Nursing & Health	07-01-26	\$100,557.00
Ehresmann, Hanna	Nursing & Health	07-01-26	\$89,818.00
Gacke, Bridgett	Nursing & Health	07-01-26	\$94,273.00
Hansen, Blair	Nursing & Health	07-01-26	\$94,273.00
Hassebrook, Lisha	Nursing & Health	07-01-26	\$94,273.00
Jordahl, Lindsay	Nursing & Health	07-01-26	\$87,990.00
Kock, Breanna	Nursing & Health	07-01-26	\$79,775.00
Landeen, Angela	Nursing & Health	07-01-26	\$100,557.00
Landry, London	Nursing & Health	07-01-26	\$94,273.00
Langbehn, Amber	Nursing & Health	07-01-26	\$81,704.00
Osborn, Michelle	Nursing & Health	07-01-26	\$94,273.00
Pepper, Dustin	Nursing & Health	07-01-26	\$91,130.00
Ringling, Benjamin	Horticulture	07-01-26	\$94,273.00
Rivere, Brittany	Nursing & Health	07-01-26	\$94,273.00
Smidt, Marie	Nursing & Health	07-01-26	\$94,273.00
Sparkman, Jennifer	Nursing & Health	07-01-26	\$94,273.00
Stahl, Emily	Veterinary Technology	07-01-26	\$98,182.00
Vanden-Bosch, Raquel	Nursing & Health	07-01-26	\$94,273.00
Virchow, Lanny	Nursing & Health	07-01-26	\$87,990.00
Ware, Brian	CDL	07-01-26	\$81,704.00
210-Day Employees, Full-Time, Annual			
Fischer, Anna	Enrollment Management	07-01-26	\$73,585.00
Keyes, Jennifer	Adult Education & Lit.	07-01-26	\$79,360.00
Stubbe, Scott	Nursing & Health	07-01-26	\$59,692.00
12-Month Employees, Full-Time, Annual			
Anderson, Alexander	Student Success	07-01-26	\$78,901.00
Bormann, Amanda	Information Technology	07-01-26	\$118,943.00
Carruthers, Tara	Student Success	07-01-26	\$79,694.00
Dorman, Scott	Admissions	07-01-26	\$75,808.00
Dose, Thomas	Information Technology	07-01-26	\$99,960.00
Eklund, Anne	Adult Education & Lit.	07-01-26	\$74,178.00
Fiala, Hayden	Admissions	07-01-26	\$59,786.00
Fjelland, Lauren	Enrollment Management	07-01-26	\$75,733.00
Fox, Sheila	Academic Resources Coord.	07-01-26	\$64,957.00
Friesz, Ethan	Information Technology	07-01-26	\$78,110.00
Furth, Shannon	Admissions	07-01-26	\$82,865.00
Gefroh, Heidi	Human Resources	07-01-26	\$105,924.00
Hanscom, Jade	Bookstore	07-01-26	\$49,306.00
Hansen, Micah	Financial Aid	07-01-26	\$96,376.00
Hartman, Jacquelyn	Student Access Coach	07-01-26	\$62,370.00
Hill, Tyler	Testing Center Manager	07-01-26	\$69,922.00
Hoy, Miles	Admissions	07-01-26	\$59,142.00

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Huizing, Susanne	Student Success	07-01-26	\$97,975.00
Jones, Dayna	Enrollment Management	07-01-26	\$81,674.00
Jorgensen, Kally	Student Success	07-01-26	\$78,901.00
Lambley, Jennifer	Marketing	07-01-26	\$90,220.00
Larson, James	Compliance	07-01-26	\$93,998.00
Leffring, Holly	Bursar	07-01-26	\$80,819.00
Pommer, Jacqueline	Academic Affairs	07-01-26	\$128,596.00
Prokop, Marcella	Dir. Of Access/Opportunity	07-01-26	\$91,767.00
Rathsachack, Ashley	Admissions	07-01-26	\$67,535.00
Robson, Lynette	Financial Aid	07-01-26	\$91,074.00
Rogotzke, Kelli	Student Success	07-01-26	\$81,280.00
Rothenberger, Megan	Student Success	07-01-26	\$78,901.00
Rowbotham, Aaron	Student Housing	07-01-26	\$74,149.00
Shoenrock, Shelly	Food Service	07-01-26	\$66,244.00
Sjogren, Robin	Scarbrough	07-01-26	\$75,598.00
Skiff, Jason	Bookstore	07-01-26	\$80,487.00
Stephens, Michael	Business Office	07-01-26	\$114,234.00
Timm, Douglas	Student Housing	07-01-26	\$60,432.00
Valdez, Martin	Business Office	07-01-26	\$67,796.00
Vandekamp, Sarah	Workforce Development	07-01-26	\$95,455.00
Venekamp, Brianna	Perkins Director	07-01-26	\$80,487.00
Vis, Ashley	Student Success	07-01-26	\$78,901.00
Vortherms, Kristie	Enrollment Management	07-01-26	\$119,136.00
Williamson, Stephen	Foundation	07-01-26	\$116,859.00
Woessner, Connor	Scarbrough	07-01-26	\$57,827.00
Zillgitt, Emily	Admissions	07-01-26	\$91,767.00

220-Day Employees, Full-Time, Annual

Chabala, Robyn	Adult Education & Lit.	07-01-26	\$57,524.00
Harder, Elizabeth	Student Success	07-01-26	\$75,643.00
McMillin, Nicole	Student Counseling	07-01-26	\$71,305.00
Talich, Rachel	Adult Education & Lit.	07-01-26	\$57,524.00

210-Day Scarbrough Program Assistants, Full-Time, Hourly

Donnelli, Makenna	Scarbrough	07-01-26	\$23.26
Fritz, Sierra	Scarbrough	07-01-26	\$21.49
Headington, Tiffany	Scarbrough	07-01-26	\$23.47
Welch, Madison	Scarbrough	07-01-26	\$21.40

Employee Student Club Advisors, Stipend

Anderson, Alexander	Basketball	07-01-26	\$1,598.50
Anderson, Alexander	Bowling	07-01-26	\$2,800.00
Anderson, Sarah	Volleyball	07-01-26	\$1,694.50
Berry, Vincent	Student Organization	07-01-26	\$3,286.00
Borgen, Cory	Student Organization	07-01-26	\$3,286.00
Burns, Shannan	Student Organization	07-01-26	\$821.50
Carruthers, Tara	Volleyball	07-01-26	\$1,598.50
Cermak, Audree	Student Club	07-01-26	\$1,643.00
Cruse, Laura	Student Club	07-01-26	\$265.00
De Zuviria-Padlock, M.	Student Club	07-01-26	\$530.00
Frentz, Patrick	Student Organization	07-01-26	\$3,286.00
Frentz, Patrick	Student Club	07-01-26	\$265.00
Gries, Keith	Student Club	07-01-26	\$265.00
Hansen, Micah	Student Club	07-01-26	\$530.00
Harding, Kimberly	Student Club	07-01-26	\$530.00
Haynes, Matthew	Student Organization	07-01-26	\$1,643.00
Hogan, Stephanie	Basketball	07-01-26	\$1,598.50
Honey, Andrew	Student Organization	07-01-26	\$3,286.00
Huizing, Susanne	Student Organization	07-01-26	\$530.00
Jordahl, Lindsay	Student Organization	07-01-26	\$821.50
Kassing, Elizabeth	Student Organization	07-01-26	\$1,643.00
Landhuis, Carmen	Bowling	07-01-26	\$2,800.00
LeLoux, Loretta	Student Organization	07-01-26	\$3,286.00
Letsche, Paul	Student Organization	07-01-26	\$1,643.00
Osborn, Michelle	Soccer	07-01-26	\$3,197.00
Pottratz, Jennifer	Student Organization	07-01-26	\$3,286.00
Prokop, Marcella	Student Club	07-01-26	\$530.00

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Prouty, Terry	Student Organization	07-01-26	\$3,286.00
Ringling, Benjamin	Student Organization	07-01-26	\$3,286.00
Rogotzke, Kelli	Disc Golf	07-01-26	\$2,800.00
Schwebach, Gregory	Student Organization	07-01-26	\$1,643.00
Schwebach, Gregory	Student Club	07-01-26	\$530.00
Valdez, Martin	Student Club	07-01-26	\$265.00
Vanden Bosch, Raquel	Student Organization	07-01-26	\$821.50
Williams, Brian	Trap Shooting	07-01-26	\$2,800.00

Per Student Allocation (Formerly HB1182 Funds), Annual

Adamson, Heather	English Instructor	07-01-26	\$9,584.00
Bezdichek, Michael	Electrical Instructor	07-01-26	\$4,725.00
Cox, Bryan	Mechatronics Instructor	07-01-26	\$18,543.00
Cruse, Laura	English Instructor	07-01-26	\$74.00
Davis, Dana	Collision Instructor	07-01-26	\$1,151.00
Eisenvos, Daniel	HVAC Instructor	07-01-26	\$4,239.00
Haynes, Matthew	Construction Mgmt Instructor	07-01-26	\$877.00
Honey, Andrew	Computer Programming Inst.	07-01-26	\$17,808.00
Hunter, Marcus	Electrical Instructor	07-01-26	\$3,390.00
Johnson, Jarrod	HVAC Instructor	07-01-26	\$10,164.00
Kassing, Elizabeth	Civil Engineering Instructor	07-01-26	\$8,338.00
Schaffer, Kenneth	Computer Network Inst.	07-01-26	\$9,429.00
Schwebach, Gregory	Architectural Engineering Ins.	07-01-26	\$15,462.00
Shotkoski, Kevin	Diesel Tech Instructor	07-01-26	\$4,989.00
Steinmetz, Jason	Diesel Tech Instructor	07-01-26	\$10,164.00
Stelley, Lynard	Welding Instructor	07-01-26	\$691.00
Vanoverbeke, Jeffrey	Speech Instructor	07-01-26	\$1,487.00
Wellnitz, Kristin	Psychology Instructor	07-01-26	\$5,574.00
Wohlwend, Bruce	CIS Instructor	07-01-26	\$1,685.00

Instructor, Full-Time, Doctoral Stipend

Lally, Aaron	Engineering	07-01-26	\$1,000.00
Stahl, Emily	Veterinary	07-01-25	\$1,000.00

D.4.	<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
	Borgen, Cory	Sports Turf Instructor 206-Day, 1.0 FTE Level 6, Step 10 \$85,930.00/annual	Sports Turf Instructor 226-Day, 1.0 FTE Level 6, Step 10 \$94,273.00/annual	07-01-26
	Mohamud, Doanh	Nursing Instructor 206-Day, 1.0 FTE Level 4, Step 8 \$76,415.00/annual	Nursing Instructor 206-Day, 1.0 FTE Level 5, Step 8 \$79,142.00/annual	07-01-26
	Simonsen, Laura	Food Service Worker 12-Month, 1.0 FTE Level 5, Step 12 \$25.08/hour	Food Service Worker 210-Day, 1.0 FTE Level 1, Step 12 \$25.83/hour	07-01-26
	Carlson, Rebecca	Dental Assisting Instructor 186-Day, 1.0 FTE Level 4, Step 10 \$72,415.00/annual	Dental Assisting Instructor 186-Day, 1.0 FTE Level 6, Step 10 \$77,588.00/annual	07-01-26
	Weber, Jessica	Accounting Instructor 186-Day, 1.0 FTE Level 6, Step 10 \$77,588.00/annual	Accounting Instructor 186-Day, 1.0 FTE Level 7, Step 10 \$80,174.00/annual	07-01-26
	Anderson, Sarah	Medical Coding & Billing Instructor 226-Day, 1.0 FTE Level 5, Step 10 \$91,130.00/annual	Medical Coding & Billing Instructor 226-Day, 1.0 FTE Level 6, Step 10 \$94,273.00/annual	07-01-26

Hogan, Stephanie	Adjunct Instructor	Wednesday, August 5, 2026	
	Part-Time	Institutional Researcher 07-21-26	
		12-Month, 1.0 FTE	
		Level 9, Step 1	
	\$890.40/Credit Hour	\$68,671.68	
		247 Days Prorated	
Ellerbusch, Jenna	Cardiovascular Instructor	Cardiovascular	07-01-26
		Instructor	
	226-Day, 1.0 FTE	226-Day, 1.0 FTE	
	Level 4, Step 10	Level 6, Step 10	
	\$87,990.00/annual	\$94,273.00/annual	
Burns, Shannan	Diagnostic Medical	Diagnostic Medical	07-01-26
	Sonography Instructor	Sonography Instructor	
	226-Day, 1.0 FTE	226-Day, 1.0 FTE	
	Level 2, step 10	Level 3, Step 10	
	\$81,704.00/annual	\$84,845.00/annual	
Sterud, Matthew	Testing Center Proctor	Testing Center	07-06-26
	Part-Time	12-Month, 1.0 FTE	
		Level 5, Step 8	
	\$17.00/day	\$51,342.99/annual	
		258 Days Prorated	

D.5. Employee Lump Sum Payment/Stipend

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Schuetzte, Amanda	Foundation	07-01-26	\$500.00
VanBriesen, Tonya	Finance	07-01-26	\$500.00
Beck, Kelly	Nursing & Health	07-01-26	\$500.00
Larson, Jim	Finance	07-01-26	\$500.00
Rau, Brooklyn	Nursing & Health	07-01-26	\$500.00

Action ST01048

Build Dakota Coordinator and Student Success Advisor Kelli Rogotzke presented an update and future goals on the Build Dakota Scholarship program at Southeast Technical College. (MRF #ST762). The discussion included a review of the increase in Build Dakota scholarship applications compared with previous years. It was emphasized that every Build Dakota scholar is supported by an industry partner. The Build Dakota participation cycle for employer partners was explained, along with the comprehensive and holistic support provided to scholars throughout their educational journey. Additionally, the 2026–2027 goals were outlined, focusing on strengthening relationships with employer partners and support for Build Dakota scholars. The presentation also included a recap of the Cohort 12 Build Dakota Signing Day.

Following general discussion, a motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, four (4) votes “yes” on roll call to **acknowledging the Reports of the President: Build Dakota Scholarship Program Update.**

Action ST01049

Vice President of Technology and Operations Erik VanLaecken and Vice President of Academics, Fenecia Homan provided an overview of First Day Access at Southeast Technical College. (MRF#ST763). Southeast Technical College implemented the First Day Access (FDA) initiative to ensure students have access to required course materials on or before the first day of class. Through partnerships with publishers, the bookstore, and integration within the learning management system (LMS), digital course materials are automatically delivered to students, with costs charged through the student account and an opt-out option available.

The primary goal of First Day Access is to eliminate barriers that prevent students from obtaining textbooks and learning resources at the beginning of the semester, creating a more equitable and consistent learning experience for all students. Faculty retain full control over selecting course materials while gaining confidence that students can immediately engage in coursework and digital learning tools.

Wednesday, August 5, 2026

The initiative supports student success by improving day-one readiness, reducing upfront purchasing challenges and allowing students to use financial aid for eligible materials. It also aligns with Southeast Tech's broader goals of affordability, equity, recruitment, retention, and operational efficiency.

Since implementation, campus adoption has grown significantly, demonstrating broad acceptance across academic programs. The framework continues to expand, and beginning in Fall 2026, Southeast Tech will be able to use the same process for physical course materials such as toolkits, course kits, and printed books.

Following general discussion, a motion was made by Elizabeth Duffy and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call **acknowledging the First Day Access Overview Report**.

Action ST01050

A motion was made by Marc Murren and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call, **approving the second reading Sioux Falls School District/STC policies/regulations** (MRF #ST764), **as follows:**
A. STC 535 – Acceptable Use of Artificial Intelligence (AI)

Action ST01051

A motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, four (4) votes “yes” on roll call, **approving the second reading Sioux Falls School District/STC policies/regulations** (MRF #ST765), **as follows:**
A. STC 916 – Alcohol and Drug-Free Campus

Action ST01052

The School Board **adjourned** at 4:41 p.m.

GAIL SWENSON
Presiding Officer

CAMERON KERKHOVE
Business Manager



SIOUX FALLS SCHOOL BOARD
Wednesday, September 2, 2026 – 5:00 p.m.

Nan Kelly
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes Held on August 5, 2026
4. Persons Wishing to Address the School Board on Non-Agenda Items
5. Persons Wishing to Address the School Board on Agenda Items
6. Approval of Agenda
7. Conflicts of Interest
8. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 1. Minnehaha County Security Operations Agreement
 2. Rural Health Transformation Funding
 2. Approval/Ratification of Purchase Orders
 1. Mohawk Resources LTD
 2. Colours, Inc.
 3. Lawrence & Shiller -PO 1
 4. Lawrence & Shiller- PO 2
 3. Approval of Disposal of School District Property
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Personnel Report
 - D. Approval of Bid Award
 1. Diesel A/C Trainers
9. Reports of the President
 - A. Student Success/Goal 2 Update
 - B. Strategic Plan Metric Update
 - C. Medical Assisting Update
10. Adjournment

Next Meeting: Wednesday October 7, 2026

1. Approval of Contracts**Cory Clasemann 367-7485**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	STC27-001	Minnehaha County	Minnehaha County Security Operations Agreement	Not to Exceed \$275,000.00
b.	STC27-002	SD Dept of Health	Rural Health Transformation Funding	\$152,679.00

2. Approval/Ratification of Purchase Orders**Christine Goldsmith 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2701529	Mohawk Resources LTD	ADAS & Wheel Alignment System	\$68,864.30
b.	S2701611	Colours, Inc	Meridian Laser Measuring System with Clamping Accessories	\$59,968.00
c.	S2701644	Lawrence & Schiller	FY27 Advertising Campaign	\$325,000.00
d.	S2701645	Lawrence & Schiller	FY27 L&S Creative	\$50,000.00

3. Disposal of School District Property**Christine Goldsmith 367-5692**

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Frame Machine Computer/Laserlock Sys	STC	Vincent Berryerry Jeremy South Dan EisenVos	\$5,550	STC – 025
b.	Frame Accessories/Pull Clamps	STC	Vincent Berryerry Jeremy South Dan EisenVos	\$2,500	STC – 025
c.	Clamp and Gauge Setup	STC	Vincent Berryerry Jeremy South Dan EisenVos	\$2,500	STC – 025
d.	Coin Counter	STC	Ashley Rathshack Emily Zillgitt Miles Hoy	\$300	STC - 026

AUTHORIZED PURCHASER

**SIOUX FALLS SCHOOL DISTRICT 49-5**

201 E. 38th ST
Sioux Falls, SD 57105-5898
Billing: sfsdaccountspayable@k12.sd.us
TAX EXEMPTION ID: 1018-1617-RS

PURCHASE ORDER NO. S2701645

NOTE: The PO number must appear on all
invoices, packages & correspondence.

PAGE NO. 1

VENDOR
52253
LAWRENCE & SCHILLER
3932 S WILLOW AVE
SIOUX FALLS SD 57105

FAX: 605-338-8892

SHIP TO
SOUTHEAST TECH MICKELSON CTR
2320 N CAREER AVE
SIOUX FALLS, SD 57107
ATTN:
sfsdpurchaseorders@k12.sd.us

ORDER DATE: 08/24/26		BUYER: MEGAN FISCHER		REQ. NO.: R2701082		REQ. DATE: 08/24/26	
TERMS: NET 30 DAYS		F.O.B.:		DESC.:			
ITEM	QUANTITY	UOM	DESCRIPTION		UNIT PRICE	EXTENSION	
01	1.00		FY27 L&S CREATIVE		50000.0000	50,000.00	
ACCOUNT			AMOUNT	PROJECT CODE	PAGE TOTAL \$ 50,000.00		
2334024914900 3190			50,000.00		TOTAL \$ 50,000.00		
					BILLING QUESTIONS PLEASE CONTACT: sfsdaccountspayable@k12.sd.us		
					VENDOR MUST SUPPLY RIGHT TO KNOW INFORMATION APPROPRIATE TO THIS ORDER FOR OSHA COMPLIANCE. SEPARATE INVOICES WITH PO # MUST BE SUBMITTED FOR EACH ORDER. THE SCHOOL BOARD WILL NOT BE LIABLE FOR GOODS FURNISHED WITHOUT THIS VALID PURCHASE ORDER SIGNED BY THE PURCHASING DIRECTOR.		

APPROVED BY

AUTHORIZED PURCHASER

Beattie, Christina

From: Clasemann, Cory
Sent: Monday, August 17, 2026 7:31 PM
To: Letcher, Deborah C; Homan, Fenecia; Goldsmith, Christine
Cc: Beattie, Christina
Subject: Re: RFP #26-09RHT-019 Building a Sustainable Rural Healthcare Workforce: Education - Notice of Award

Congratulations. Is this the same at the dental hygiene proposal, or is this a separate one? You can list me as the signatory. Because it's over \$50,000 it will need to go for Board approval. Christina, we'll need to put this on the September Board consent agenda. I can help you with how to do that.

CORY CLASEMANN

PRESIDENT

605-367-8355 | cory.clasemann@southeasttech.edu

Southeast Technical College

2320 N Career Ave | Sioux Falls, SD 57107

SOUTHEASTTECH.EDU

Get Your Degree. Get to Work.

From: Letcher, Deborah C <Deborah.Letcher@southeasttech.edu>
Sent: Monday, August 17, 2026 5:18 PM
To: Homan, Fenecia <Fenecia.Homan@southeasttech.edu>; Goldsmith, Christine <Christine.Goldsmith@southeasttech.edu>
Cc: Clasemann, Cory <Cory.Clasemann@southeasttech.edu>
Subject: FW: RFP #26-09RHT-019 Building a Sustainable Rural Healthcare Workforce: Education - Notice of Award

Hi, all,

Great news! We have been moved forward to the next process step for RHT funding. Please provide the requested information highlighted in yellow so that I can respond appropriately.

Thanks!

Deb



DR. DEBORAH LETCHER, RN

DEAN OF CURRICULUM AND INSTRUCTION
HEALTH DIVISION

605-367-5691 | deborah.letcher@southeasttech.edu

Southeast Technical College

2320 N Career Ave | Sioux Falls, SD 57107

SOUTHEASTTECH.EDU

Get Your Degree. Get to Work.

From: Petersen, Josie <Josie.Petersen@state.sd.us>
Sent: Monday, August 17, 2026 10:26 AM
To: Letcher, Deborah C <Deborah.Letcher@southeasttech.edu>
Subject: RFP #26-09RHT-019 Building a Sustainable Rural Healthcare Workforce: Education - Notice of Award

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Congratulations!

We have completed our review of your budget and proposal for RFP #26-09RHT-019, *Building a Sustainable Rural Healthcare Workforce: Education*, under the Rural Health Transformation project.

To proceed with the contract, please note the following:

- Contract dates: August 1, 2026–July 31, 2027
- Building/room renovations and vehicle purchases are not allowable expenses and will not be funded. If your budget was revised to remove these expenses, those funds cannot be moved to other expense categories.
- Indirect and administrative costs are limited to a combined maximum of 10% of the total contract amount. You may use your approved indirect cost rate, even if it exceeds 10%; however, reimbursement for indirect and administrative costs combined cannot exceed the 10% cap.
- Travel expenses will only be reimbursed following the state per diem rates. Please review and comply with: <https://sdsos.gov/about-the-office/board-of-finance/bof-docs/Travel%20Reimbursement%20FY2026.pdf>

The awarded budget for Southeast Technical College is \$152,679. Please submit a final revised budget if this amount differs from your requested budget or you need to make any additional revisions.

To prepare the contract, please provide:

- Company name and address of how it should appear on the contract
- Name and email address of the person authorized to sign the contract
- Name, email address, and phone number of the primary contact

Please reply to Josie.Petersen@state.sd.us by **Monday, August 24, at 9:00 a.m. CT** confirming that you would like to proceed and providing the requested information.

We appreciate your partnership and look forward to working with you to finalize the contract.

Thank you,
Josie



Josie Petersen

Assistant Administrator

Office of Rural Health & Emergency Services | Division of Healthcare Access

605.773.3517 | 600 E Capitol Ave, Pierre, SD 57501 | doh.sd.gov



Every South Dakotan Healthy and Strong

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SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2026	Received to date	Disbursed to date	Balance 7/31/2026
STC Bookstore	\$ 37,411.79	\$ 1.61	\$ -	\$ 37,413.40
STC EFT	\$ 144,161.26	\$ 946,091.76	\$ 10.00	\$ 1,090,243.02
STC Tuition & Fees	\$ 3,091,189.09	\$ 623,589.41	\$ 1,594,040.55	\$ 2,120,737.95
STC T & A	\$ 128,895.23	\$ 10.97	\$ 4,308.20	\$ 124,598.00
STC ACH	\$ 352,650.09	\$ 29.95	\$ -	\$ 352,680.04
STC Blue Bucks	\$ 50,511.35	\$ 281.03	\$ 283.16	\$ 50,509.22
TOTALS	<u>\$ 3,804,818.81</u>	<u>\$ 1,570,004.73</u>	<u>\$ 1,598,641.91</u>	<u>\$ 3,776,181.63</u>

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee, Part-Time, Hourly		
Toering, Rosalee	Tutor	07-24-26
Student Help, Part-Time, Hourly		
Sivill, Adrian	Housing	07-27-26
Instructor, Adjunct, Hourly		
Hanson, Mylynn	Nursing & Health	07-31-26
Pierce, Steven	Media	08-17-26
Instructor, Full-Time, Salaried		
Albers, Diana	Nursing & Health	08-07-26
Employee, Full-Time, Salaried		
Robson, Lynette	Financial Aid	08-21-26

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Per Credit Hour			
Wiese, Melissa	Psychology	07-29-26	\$943.40
Windish, Aubrey	Student Success	08-03-26	\$890.40
Student Help, Part-Time, Hourly			
Aichele, Maia	Tutor	08-03-26	\$16.50
Opoien, Joseph	Tutor	08-03-26	\$16.50
Gaukel, Grace	Scarborough	08-17-26	\$15.00
Brown, Hannah	Housing	08-14-26	\$15.00
Pavlis, Xavier	IT	08-17-26	\$15.00
Heithold, Hallie	Student Success	08-18-26	\$15.00
Employee, Full-Time, Hourly			
Cramer, Darren	Custodian 12-Month, 1.0 FTE Level 1, Step 2	08-11-26	\$21.31
Portillo, Jorge	Custodian 12-Month, 1.0 FTE Level 1, Step 1	08-17-26	\$21.08
Bierle, Candice	Scarborough Childcare Teacher 210-Day, 1.0 FTE Level 3, Step 8	08-17-26	\$22.86

SOUTHEAST TECH PERSONNEL REPORT
Wednesday, September 2, 2026
Employee, Full-Time, Salaried

Beattie, Christina	Senior Executive Assistant 12-Month, 1.0 FTE Level 10, Step 12 228 days prorated	08-17-26	\$76,573.06
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Instructor, Full-Time, Salaried

Schriever, Daniel	Automation Instructor 206-Day, 1.0 FTE Level 8, Step 7	07-27-26	\$85,166.00
Mazan, Karina	Engineering Instructor 186-Day, 1.0 FTE Level 3, Step 10	08-17-26	\$69,829.00

3. FY2026-2027 Wage Rates

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
184-Day Lab Specialist, Full-Time, Hourly			
Penning, Aaron	Automotive	08-01-26	\$33.46
210-Day Lab Specialist, Full-Time, Hourly			
South, Jeremy	Automotive	08-01-26	\$35.12

4. Change of Status

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Johnson, Derick	Respiratory Therapy Instructor & Clinical Coordinator 206-Day, 1.0 FTE Level 2, Step 10 \$74,474/annual	Adjunct Respiratory Therapy Instructor Part-Time \$34.00/hour	08-03-26
Klinger, Brittany	Adjunct Nursing Instructor Part-Time \$46.00/hour	Health Simulation Lab Technician 210-Day, 1.0 FTE Level 8, Step 12 \$63,399.00/annual	08-03-26
Stubbe, Scott	Health Simulation Lab Technician 210-Day, 1.0 FTE Level 8, Step 6 \$59,692.00/annual	Adjunct Mechanical Engineering Instructor Part-Time \$890.40/credit hour	07-31-26
Landhuis, Carmen	Graphic Design & Marketing Assistant 12-Month, 1.0 FTE Level 7, Step 6	Alumni Relations Coordinator 12-Month, 1.0 FTE Level 7, Step 6	08-10-26

\$29.80/hour

\$55,680.01/annual
233 days prorated**5. Employee Lump Sum Payment/Stipend**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Schuetz, Amanda	Foundation	08-01-26	\$500.00
VanBriesen, Tonya	Finance	08-01-26	\$500.00
Beck, Kelly	Nursing & Health	08-01-26	\$500.00
Larson, Jim	Finance	08-01-26	\$500.00
Keyes, Jennifer	Adult Education & Lit	07-01-26	\$2,449.80

602 353 1112

BID PROPOSAL FORM – DIESEL A/C TRAINERS (STC) –
JULY 21, 2026

TO: SCHOOL BOARD
Sioux Falls School District 49-5
of Minnehaha County, South Dakota
1101 N. Western Avenue
Sioux Falls, South Dakota 57104-1200

Members of the Board:

We propose to furnish the following Items, all in accordance with the terms as set forth in the "SPECIAL CONDITIONS – DIESEL A/C TRAINERS (STC) – JULY 21, 2026" and the "GENERAL SPECIFICATIONS," as prepared and provided by said School District, as follows:

ITEM NO.	DESCRIPTION OF ITEM	TOTAL BID PRICE
----------	---------------------	-----------------

1.

The following equipment features/options are required:

Trainer has all major components required for a heavy duty truck air conditioning system using the H-Block TXV system.
Fully operational with typical component layout and organization.
Clear sight glasses provide clear understanding of the H-Block (TXV) air conditioning refrigeration cycle.
Allows student observation of refrigerant changes of state (liquid/vapor) at the receiver/drier, evaporator and condenser.
Trainer can be connected to any A/C Recycling/Recovery equipment using R134a service ports.
Allows visual inspection of the role and operation of the H-Block (TXV) and receiver/drier.
Provides pressure and temperature measurement displays of evaporator and condenser.
Allows the introduction of system restrictions and blockages for diagnostic learning.
Adjustable fan speeds for demonstrations of typical performance problems for evaporator and condenser.
Removable magnetic component identification labels and refrigerant flow arrows for student learning.
Equipped with high pressure cut-out switch, evaporator deicing switch and internal compressor protection.
High and low side ball valves can be adjusted to demonstrate various system restrictions resulting in abnormal operation.
Trainers condenser, evaporator and compressor cycling switches can be adjusted to demonstrate various abnormal symptoms.
OEM R134a service ports.
High and Low side A/C pressure gauges
Adjustable temperature control switch for evaporator temperature levels
Digital thermometers (4) at inlet and outlet of evaporator and condenser
Internally protected hermetically sealed A/C compressor.

BID PROPOSAL FORM - DIESEL ENGINE TRAINER (STC) -
OCTOBER 22, 2021

ITEM NO.	DESCRIPTION OF ITEM	NET TOTAL BID PRICE
----------	---------------------	---------------------

1. Cont'd A/C compressor has manual starter with internal thermal protection
 High pressure (300psi) safety switch shuts off compressor
 Adjustable 3-speed evaporator (1) and condenser (2) fans
 Cycling switch bypass toggle switch
 Stainless steel condensate drip pan with drain
 Includes an operation manual and instructors guide in hard copies, as well as student assignments and answer key available in PDF format.
 Must Operate on 120V 15A 60Hz circuit.

Bid must include shipping, delivery, set up, and software costs.

Will training be provided? Yes

UNIT PRICE BID ITEM 1 \$ 12,400

TOTAL BID - ITEM 1 ----- \$ 12,400.00

MAKE CCP MODEL #627

Anticipated Date of Delivery: 30 days ARO

This bid does not include any Federal Excise Tax or State, County or Municipal Sales Tax.
 Our Federal Social Security Identification Number is 56-2523401.
 (This is the number used on Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941.)

Addenda Received _____ Company Creative Custom Products

No. _____ Date _____ Address 3610 W. Osborn Rd Ste 2

No. _____ Date _____ City Phoenix State AZ Zip 85019

Signed [Signature]

Signed SAM GUPPA

Printed/Typed

Title President Date 08/16/2026

Telephone No. (602) 353 1112

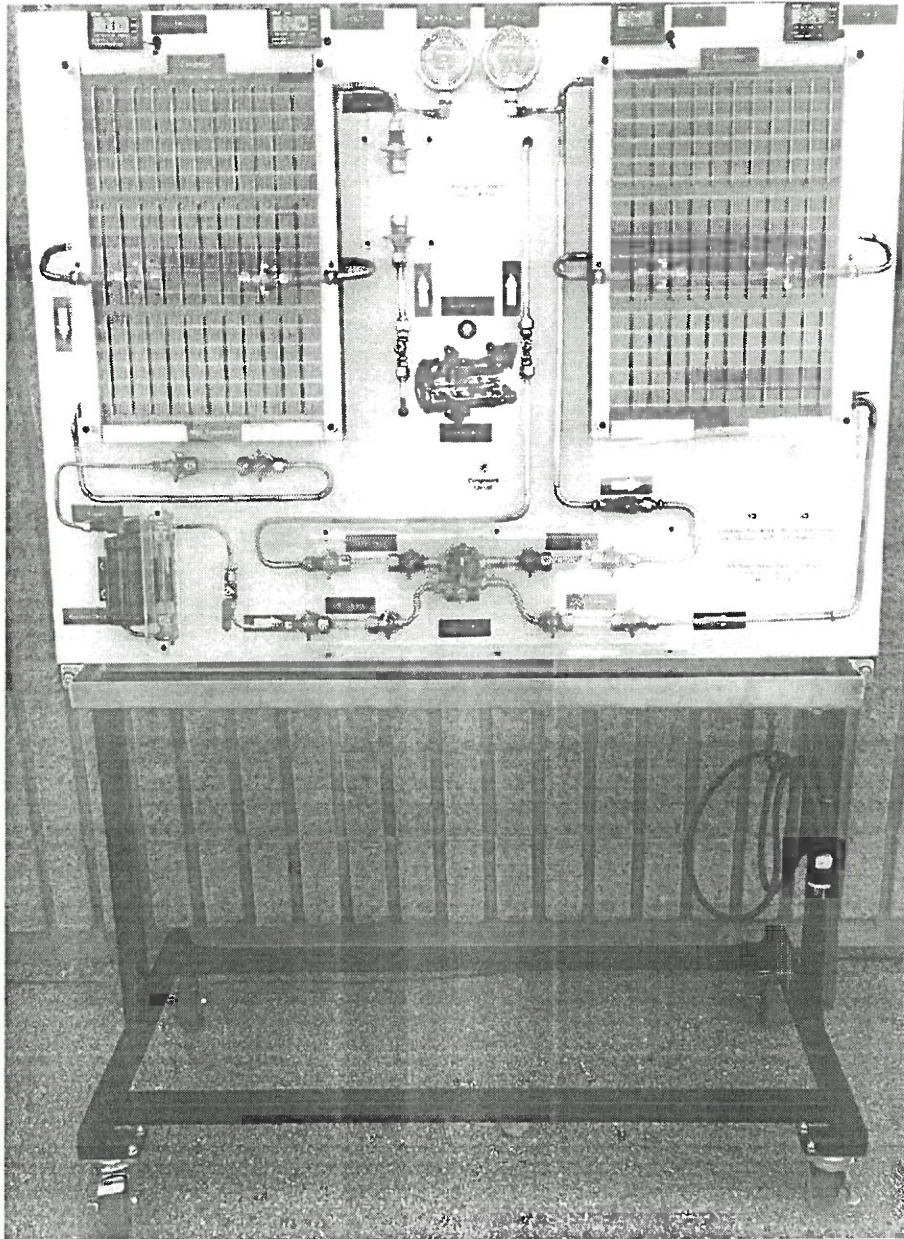
Fax No. () N/A

Email Address: Sam@ccpaz.com

4ea @

49,600.00

R-134a A/C System TXV H-Block Trainer (#627)



Overview (Trainer #627):

The R-134a trainer is built keeping in mind the automotive A/C system and its components. It uses common automotive components. This trainer is equipped with unique features designed to enhance the instruction of air conditioning physics. The A/C trainer is a fully functioning system with a hermitically sealed and internally protected compressor that operates on 120v 60Hz circuit. The H-block TXV design with R134a flow control is the heart of the system. It has ball valves that allow students to create a restriction on the high or low side to see how it affects the system. 9 Clear sight glasses allow students to see the refrigerant and how it flows through the system. 4 digital temperature gauges allow students to see the operating temperatures of the system.

Summary Features: Following is a summary and is not exhaustive list. All specifications in Bid Proposal Form shall be met

- Trainer has all major components required for an automotive air conditioning system using the H-block TXV system.
- Fully operational with typical component layout and organization.
- Clear sight glasses provide clear understanding of the H-block (TXV) air conditioning refrigeration cycle.
- Provide clear understanding of the H-block TXV method of refrigerant flow control.
- Includes clear sight glasses at the H-block TXV, receiver/dryer, condenser, and evaporator to allow demonstration of the refrigerant change of state, which reinforces vapor/liquid physics.
- Allows students observation of refrigerant changes of state (liquid/vapor) at the receiver/drier evaporator and condenser.
- Trainer can be connected to any A/C Recycling/Recovery equipment using R134a ports.
- Allows visual inspection of the role and operation of the H-block (TXV) and receiver/drier.
- Provides pressure and temperature measurement displays of evaporator and condenser.
- Is equipped with an Internal Heat Exchanger (IHx) to increase subcooling of the refrigerant.
- Allows the introduction of system restrictions and blockages for diagnostic learning.
- Adjustable fan Speeds for demonstrations of typical performance problems for evaporators and condensers.
- Removable magnetic component identification labels and refrigerant flow arrows for student learning/testing objectives.
- Equipped with high pressure cut-out switch and internal compressor protection.
- High and low side ball valves can be adjusted to demonstrate various system restrictions resulting in abnormal operation.
- High and low side pressure gauges and OEM R134a service ports to provide real world diagnostic and service opportunities.
- Allows visual inspection of the role and operation of the H-block (TXV) and receiver/dryer.
- OEM service ports can hook up to A/C RRR equipment.
- Digital thermometers (4) one at the inlet and outlet of the condenser and evaporator.
- Evaporator de-icing switch.
- Internally protected hermetically sealed A/C compressor.
- A/C compressor has manual starter with internal thermal protection.
- High pressure (300PSI) safety switch shuts off compressor.
- Back panel cover to allow access to variable speed fan control while limiting access to other components.
- Adjustable 3-speed evaporator (1) fans.
- Adjustable 3-speed condenser (2) fans.
- Stainless steel condensate drip pan with drain.
- Compressor "ON" indicator lamp.
- Removable magnetic component name and refrigeration flow labels.
- Power indicator lamp.
- Printed operation Manual with student assignments included.
- Additional copies of student activities are available in electronic format (PDF) for download from our website at no additional charge after purchase.
- Custom made vinyl dust covers with zipper enclosures.

Technical Information:

Website says 120v 20A circuit

- Operates on 120v 15a 60hz circuit
- Refrigerant: R134a (28oz or 1.75lbs)(794g)
- Refrigerant oil: Ester 100 ISO, Viscosity at 100
- Sturdy powder coated metal stand with four (4) locking swivel
- Dimensions: 48" x 24" x 71" / 50" x 40" x 72" with packaging
- Weight: 250lbs / 395lbs with packaging

Southeast Technical College
Accessibility Services Update
EXECUTIVE SUMMARY

Purpose: Provide the School Board with an update on Strategic Plan 2030 Goal 2: Strengthen Student Success, highlighting institutional efforts to create a culture of evidence-based decision making, continuous improvement, and holistic student support through assessment, co-curricular learning, predictive analytics, and student success initiatives.

Share:

- Discussing student success is everyone's responsibility at STC
 - Building a culture of data driven assessment and continuous improvement
 - Promoting pro-action rather than reaction for student retention
 - Moving from department efforts to institutional strategies
 - Aligning holistic support with institutional goals and community resources
-

Administrative Recommendation to School Board: Acknowledge the intentional alignment of student success initiatives, assessment practices, and continuous improvement efforts that support Strategic Plan 2030 Goal 2 during the 2025-2026 academic year.



Strategic Plan 2030: Goal 2

Sept. 2, 2026, SFSB Presentation

Dr. Susanne Huizing, Director of Student Success and Co-Curricular Assessment



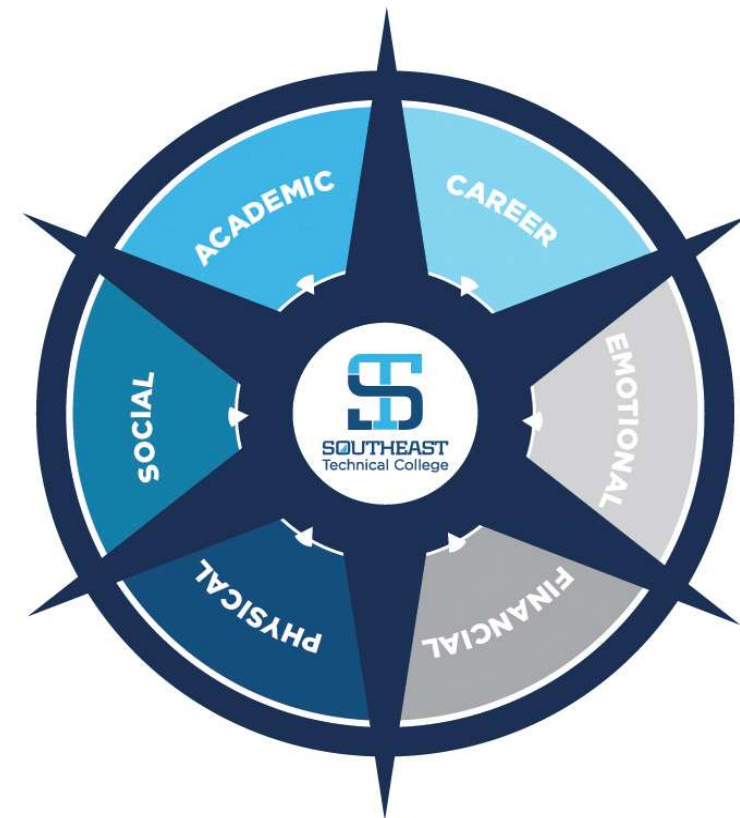
SOUTHEAST
Technical College

OBJECTIVES:

Strategic Plan 2030: Goal 2

Institutional Efforts

Proud Moments



GOAL 2: STRENGTHEN STUDENT SUCCESS

Strategy 1	Rethink Course and Service Delivery Models
Strategy 2	Foster Integrated Student Support Across Campus
Strategy 3	Holistically Address Students' Basic Needs
Strategy 4	Enhance Student Belonging



COMPLETED TACTICS IN 2025–2026

- **Tactic 2.2 Evaluate communication methods for collecting student feedback**
 - Developed an Excel spreadsheet to document communication touchpoints across the student lifecycle.
 - **Tactic 2.2.4 Create a holistic student communications map**
 - Collaborated across departments to complete the communications map.
 - **Tactic 3.3 Strengthen collaboration with community resources (*Completed*)**
 - Implemented Navigate to track referrals to community resources.
 - **Tactic 3.4 Evaluate the need to expand counseling services (*Completed*)**
 - Added the BetterMynd platform to expand counseling services to students.
 - **Tactic 3.5 Leverage all campus resources for tutoring (*Completed*)**
 - Leveraged Navigate kiosks and ROA to expand ARC services and further integrate tutoring into institutional student success efforts.
- 

PROUD MOMENTS: DATA DRIVEN ASSESSMENT AND CONTINUOUS IMPROVEMENT

Southeast Technical College is creating a culture of assessment where data is used not simply for reporting, but for improving programs, services, and student outcomes.

Expanded assessment planning across Student Affairs and co-curricular areas.

Increased transparency and consistency in documenting outcomes.

Strengthened alignment between departmental goals and Strategic Plan 2030.

Established a framework for continuous improvement.



PROUD MOMENTS: PROACTIVE RATHER THAN REACTIVE FOR STUDENT RETENTION

Navigate Alerts: Early Intervention in Action

Proud Moment: Faculty and staff use Navigate Alerts to identify students who may be experiencing academic or personal challenges.

Benefits:

- Creates a shared responsibility model for student success.
- Connects students to supports earlier.
- Improves communication across departments.
- Encourages timely intervention.
- Reduces the likelihood that students fall through the cracks.

Navigate HPA: Looking Forward

Proud Moment: Implementation planning and institutional collaboration around Historical Predictive Analytics (HPA).

Benefits:

- Earlier identification of students needing support.
 - More targeted outreach. Better allocation of institutional resources.
 - Increased focus on prevention rather than remediation.
 - Supports a data-informed student success strategy.
- 

PROUD MOMENTS: FROM DEPARTMENT EFFORTS TO INSTITUTIONAL STRATEGIES

Traditional Approach	Institutional Strategy
Individual services	Coordinated support
Reactive support	Proactive intervention
Department “owned” outcomes	Shared responsibility
Activity-focused	Outcomes-focused
Retrospective Reporting	Data Driven Decisions
Isolated Interventions	Cross-Functional Collaboration

PROUD MOMENTS: ALIGNING HOLISTIC SUPPORT WITH INSTITUTIONAL GOALS AND COMMUNITY RESOURCES

Faculty and staff referrals of students in need

Student connections to on-campus and community resources

Campus Cupboard growth and utilization

Increased awareness of basic needs supports

Proactive outreach to students experiencing barriers

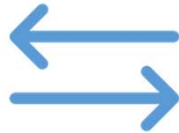
Community resource training through the Helpline Center University

DATA IN ACTION



What We Learned

Early identification and all in campus coordinated support matters.



What We Changed

Southeast Tech strengthened early-alert systems through Navigate.

Expanded use of referrals and coordinated care increased cross-department collaboration and external partnerships.



Impact on Students

119 students received Financial Concern alerts and were connected to resources.

ARC services experienced increased utilization and had **+8000 student interactions**.

Campuswide collaboration of Progress Reports resulted in a **Faculty Participation Rate of 86%**.

Stronger re-enrollment outcomes—**85.7% among students receiving early alert interventions**.

DATA IN ACTION: 87% RETENTION RATE*



What We Learned:

Early identification and coordinated support improve student success.

What We Changed:

Moved from reactive interventions to a proactive, data-informed student success ecosystem.

Impact on Students:

More students are being connected to timely academic, financial, and wellbeing resources that support persistence and completion.

*Fall to spring retention rate 2025 - 2026

GOAL 2 TACTICS FOR 2026-2027

- **Tactic 2.2.2 Identify priority communications for initial implementation**
 - **Tactic 2.2.3 Determine the appropriate timing for student communications**
 - **Tactic 3.3 Provide transparent cost and time expectations earlier**
 - **Tactic 3.5.1 Examine institutionalized wraparound services**
 - **Tactic 4.1 Continue to send student engagement survey**
 - **Tactic 4.2 Establish a shared definition of "co-curricular" for college**
- 

 **THANK YOU**



Questions



SOUTHEAST
Technical College

Employee Survey Update

Executive Summary

Purpose of Report: To provide an update on strategic plan metrics

This fall, Southeast Technical College (STC) is beginning the second year of its *Southeast Tech 2030* strategic plan. President Clasemann provided an update on metrics for each goal that are being measured to help assess progress toward achieving each of the four goals.

Takeaways include:

- 100% of graduates are employed post-graduation, with 86% employed within the state of South Dakota.
- Annual unduplicated enrollment reached a record high of 3,478 in 2025-26, with unduplicated graduates also hitting a high at 1,003.
- Results of the employee survey showed an increase in employee satisfaction.
- STC conducted its first community engagement survey this past year. This is planned to be administered annually.

Administrative Recommendation to School Board: Acknowledge the Strategic Plan Metrics Update Report.

An architectural rendering of a modern, two-story building with a blue roof and large windows. The building features a large, stylized blue 'S' logo on its facade. The scene includes a parking lot with several cars, a few people walking, and a clear blue sky with some clouds. The image is overlaid with a semi-transparent blue geometric shape in the bottom right corner.

Strategic Plan Metrics Update

Sep. 2, 2026



SOUTHEAST
Technical College

GOAL 1: ALIGN ACADEMIC DELIVERY WITH WORKFORCE DEMANDS AND STUDENT NEEDS

	Baseline Years			2025-26	26-27	27-28	28-29	29-30
	22-23	23-24	24-25					
				Actual	Targets			
% of grads employed post-graduation	96%	98%	99%	100%	>=99	>=99	>=99	>=99
% of grads employed in state 1-year post-graduation	91%	86%	87%	86%	>=90	>=90	>=90	>=90
% of grads employed in state, in field post-graduation	90%	84%	89%	86%	>=88	>=88	>=88	>=88
Cost-to-earnings return on academic programs				N/A	<=5.0	<=5.0	<=5.0	<=5.0

GOAL 2: STRENGTHEN STUDENT SUCCESS

	Baseline Years			2025-26	26-27	27-28	28-29	29-30
	22-23	23-24	24-25					
				Actual	Targets			
Annual unduplicated enrollment	3,098	3,210	3,380	3,478	3,400	3,500	3,650	3,800
Fall-to-spring retention rate	86%	89%	89%	87%*	90%	91%	91%	91%
Fall-to-fall retention rate	80%	80%	80%	**	81%	82%	82%	83%
Annual unduplicated graduates	845	900	949	1003	1,010	1,030	1,050	1,064

* 2% (35 students) of fall 25 to spring 26 non-returners had no classes to take before beginning their program in fall 26

** Available 9/4/2026

GOAL 3: ENHANCE EMPLOYEE CAPACITY AND ORGANIZATIONAL CULTURE

	Baseline Years			2025-26	26-27	27-28	28-29	29-30
	22-23	23-24	24-25					
				Actual	Targets			
Employee engagement score	3.36			3.69		3.45		3.5

GOAL 4: BUILD A STRONGER EXTERNAL CONNECTION WITH THE COMMUNITY

	Baseline Years			2025-26	26-27	27-28	28-29	29-30
	22-23	23-24	24-25	Actual	Targets			
Community engagement score				4.42	4.45	4.50	4.50	4.50



SOUTHEAST
Technical College

Southeast Tech
Medical Assisting Program
Executive Summary

Purpose of Report: To inform the School Board about the Medical Assisting Program at Southeast Technical College.

Southeast Technical College provides a one-year program in the Medical Assisting profession and grants a diploma degree. Program graduates are eligible to take the Certified Medical Assistant (AAMA) or Registered Medical Assistant (AMT) national exam.

A full-time program director and a full-time instructor along with two adjunct faculty support students in their career progression. The medical assisting staff work with students to increase their knowledge and achieve competency in skills such as taking vital signs, drawing blood, performing laboratory tests, administering injections, and assisting with clinical procedures.

The one-year program enrolls up to 36 students in the fall and 12 in the spring and provides dynamic and rigorous learning. The program was accredited in 2019 and was reaccredited in 2025 by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB). We have celebrated a retention rate of over 83% in the past three years. Student placement consistently achieves 94% at clinical sites within the four-state region.

The STC Medical Assisting program is Build Dakota scholarship eligible and receives sponsorship support from numerous health entities. The program has an active and supportive advisory board committee that is comprised of clinical providers, clinic managers, working medical assistants and past graduates and current students.

Administrative Recommendation to School Board: Acknowledge the Medical Assisting Program report.

Report prepared and presented by Southeast Technical College Medical Assisting Program Director, Jo Penning, BS, CMA (AAMA), Pbt (ASCP)

8/6/2026



Medical Assisting Program

Jo Penning, BS, CMA (AAMA), Pbt (ASCP)

Program Director

A horizontal bar with segments of orange, yellow, light blue, and dark blue, located at the bottom of the slide.

Medical Assisting

- What is a medical assistant?
 - Medical Assistants work side by side in a clinic setting under the license of a physician.
 - Graduates are competent in rooming patients, EKGs, phlebotomy, injections and administrative duties such as scheduling, prior authorizations, etc.
 - Accreditation requires students to complete 207 competencies throughout the program in cognitive, psychomotor and affective domains.

Program Highlights

- Medical Assisting is a one-year diploma program for full-time students
 - Program started in 2019
 - Offer Fulltime day, Fulltime hybrid and Parttime starts
 - Projected Growth: Projected 15% growth from 2023 to 2033, much faster than the average for all occupations per the Department of Labor .
 - Medical Assistant growth in South Dakota anticipates a robust 15% to nearly 19% expansion in medical assistant roles per SD.gov.

Numbers

- Current number of students in the program:
- Fall 2026
 - MA FT: 22
 - MA Hybrid FT & MA PT: 16
 - Continuing: 14

Curriculum - Full-Time, On-Campus Option

- **FALL SEMESTER**
- [GEN ED REQ - Medical Assistant Natural Sciences Requirement](#)
- [SSS 100 - Student Success Seminar](#)
- [HC 117 - Medical Language](#)
- [MA 101 - Medical Assisting I](#)
- [MA 101L - Medical Assisting I Lab](#)
- [MA 122 - Medical Office & Electronic Records](#)
- **SPRING SEMESTER**
- [GEN ED REQ - Medical Assistant Communications Requirement](#)
- [HC 205 - Pathophysiology](#)
- [MA 121 - Medical Assisting II](#)
- [MA 121L - Medical Assisting II Lab](#)
- [MA 123 - Medical Laboratory Techniques](#)
- [MA 123L - Medical Laboratory Techniques Lab](#)
- [MA 124 - Pharmacology for the Medical Assistant](#)
- **SUMMER SEMESTER**
- [GEN ED REQ - Medical Assistant Social Sciences Requirement](#)
- [MA 131 - Medical Assisting Review/Practicum](#)

Hybrid Fall Full-Time Starts

- **Hybrid Fall Start**
- **FALL SEMESTER**
- [GEN ED REQ - Medical Assistant Natural Sciences Requirement](#)
- [SSS 100 - Student Success Seminar](#)
- [MA 101 - Medical Assisting I](#)
- [MA 101L - Medical Assisting I Lab](#)
- [MA 122 - Medical Office & Electronic Records](#)
- [HC 117 - Medical Language](#)
- **SPRING SEMESTER**
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- [MA 123L - Medical Laboratory Techniques Lab](#)
- [MA 124 - Pharmacology for the Medical Assistant](#)
- **SUMMER SEMESTER**
- [GEN ED REQ - Medical Assistant Social Sciences Requirement](#)
- [MA 131 - Medical Assisting Review/Practicum](#)

Hybrid Spring Start Full-Time

- **SPRING SEMESTER**
- [GEN ED REQ - Medical Assistant Natural Sciences Requirement](#)
- [SSS 100 - Student Success Seminar](#)
- [HC 117 - Medical Language](#)
- [MA 101 - Medical Assisting I](#)
- [MA 101L - Medical Assisting I Lab](#)
- [MA 122 - Medical Office & Electronic Records](#)
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- [MA 124 - Pharmacology for the Medical Assistant](#)
- **SPRING SEMESTER**
- [GEN ED REQ - Medical Assistant Social Sciences Requirement](#)
- [MA 131 - Medical Assisting Review/Practicum](#)

Curriculum - Part-Time Evening Option

- **FALL SEMESTER**

- [GEN ED REQ - Medical Assistant Natural Sciences Requirement](#)
- [SSS 100 - Student Success Seminar](#)
- [HC 117 - Medical Language](#)
- [MA 122 - Medical Office & Electronic Records](#)

- **SPRING SEMESTER**

- [GEN ED REQ - Medical Assistant Communications Requirement](#)
- [MA 101 - Medical Assisting I](#)
- [MA 101L - Medical Assisting I Lab](#)

- **SUMMER SEMESTER**

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- **SPRING SEMESTER**

- [MA 131 - Medical Assisting Review/Practicum](#)

MEDICAL ASSISTING EDUCATION REVIEW BOARD ANNUAL REPORT 2021

ID Number: **6374**

Program Type: **Diploma**

[Dashboard](#) |
 [General Info](#) |
 [Enrollment, Retention & Graduation](#) |
 [Graduation Year Data](#) |
 [Graduate Survey](#) |
 [Job Placement](#) |
 [Employer Survey](#) |
 [Exam](#) |
 [Files](#) |
 [Print](#)

Status: Submitted 10/8/2025

Year	Retention	Graduate Participation	Graduate Satisfaction	Job Placement	Employer Surveys Sent	Employer Satisfaction	Exam Participation	Exam Passage	# Graduates by Admission Year	# Graduates by Year of Graduation
	>=60%	>=30%	>=80%	>=60%	=100%	>=80%	>=30%	>=60%		
2024	94.74%	75.00%	100.00%	93.75%	100.00%	100.00%	75.00%	75.00%	13	16
2023	89.47%	90.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	16	20
2022	83.33%	88.24%	100.00%	100.00%	100.00%	100.00%	94.12%	87.50%	20	17
2021	78.26%	100.00%	100.00%	83.33%	100.00%	100.00%	75.00%	77.78%	18	12
2020	68.75%	93.33%	100.00%	86.67%	100.00%	100.00%	86.67%	69.23%	11	15
Cumulative	83.17%	88.75%	100.00%	93.75%	100.00%	100.00%	87.50%	84.29%	78	80

Sponsorships/Scholarships

- Sponsorships & Scholarships are available to students to help fund schooling:
 - Build Dakota
 - Avera
 - Sanford
 - South Dakota Society of Medical Assistants
 - American Association of Medical Assistants



Volunteering at the Banquet

The Big Squeeze working with the City Public Health Dept.





May 2026
Graduates



southeasttech.edu