

SIOUX FALLS SCHOOL BOARD
Wednesday, July 15, 2026 4:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Good News Report
 - A. Phlebotomy Course Department of Health Partnerships
- IV. Approval of Minutes Held on June 3, 2026
- V. Persons Wishing to Address the School Board on Non-Agenda Items
- VI. Persons Wishing to Address the School Board on Agenda Items
- VII. Approval of Agenda - Revised 7/13/2026
- VIII. Conflicts of Interest
- IX. Approval of Consent Agenda
 - A. Authorizations and Ratifications - Revised 7/13/2026
 1. Approval of Contracts
 - a. Jenzabar
 2. Approval/Ratification of Purchase Orders
 - a. Symplicity Corp
 - b. Elsevier Health Science
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Personnel Report
- X. Reports of the President
 - A. Summer 2026 Events Report
- XI. Reports of the VP of Finance
 - A. Financial Update
- XII. Awarding of the James Abdnor Center Construction Bid Contract
 - A. Gil Haugan Construction, Inc.
- XIII. Review/Revise or Withdrawal Sioux Falls School District/STC Policies/Regulations
 - A. STC 210 – School Board Legal Status



STC 211 – School Board Authority and Responsibilities

STC 212 – School Board Governance and Operations - Elections

STC 443 – Deposit and Performance Bond

STC 719 – Staff Participation in Political Activities

STC 855 – Flag Displays

STC 911 – Students' Personal Property

xiv. First Reading Sioux Falls School District/STC Policies/Regulations

A. STC 535 – Acceptable Use of Artificial Intelligence (AI)

STC 916 – Alcohol and Drug-Free Campus

xv. Adjournment

xvi. Next Meeting: August 5, 2026 - 4:00 pm

Phlebotomy Upskilling Course

Good News Report

Purpose of Report: To inform the board of a successful collaboration between Workforce Development, the Phlebotomy program, and the Department of Health.

I'd like to share a great example of the type of collaboration we are fostering with industry through Workforce Development and Academics.

Southeast Tech recently partnered with the South Dakota Department of Health (DOH) to develop and deliver a customized phlebotomy upskilling program for existing DOH employees across the state. This was a four-week offering that combined online instruction with hands-on lab experiences and competency validation, allowing participants to immediately apply what they learned in their work environments.

What makes this particularly noteworthy is that it represents an early success story from our efforts to reinvest in workforce development opportunities in addition to credit-bearing programs.

The curriculum was developed in partnership with the Department of Health and aligned with national NAACLS competencies. Participants received instruction in areas such as safety, capillary collection, venipuncture, urinalysis, and competency validation. Eighteen employees participated, including five from Rapid City who joined remotely, demonstrating our ability to support workforce needs across the entire state.

I would like to recognize Dr. Deb Letcher, Dr. Sara VandeKamp, Chelsea Unzicker and Bridgett Gacke for their leadership in developing and delivering this course. Chelsea and Bridgett provided the content expertise, developed and delivered the training, and went above and beyond to ensure participant success. Their commitment was evident in the feedback received from learners, many of whom arrived early, stayed late, and expressed appreciation for the opportunity to build their skills and confidence.

This project not only addressed an immediate workforce need for the Department of Health but also created a model that can be replicated with other industry partners. It demonstrates what is possible when Academics and Workforce Development work together to develop responsive, high-quality training solutions that serve both industry and learners. I appreciate everyone involved and look forward to seeing this type of collaboration continue to grow.

Administrative Recommendation to School Board: Acknowledge the report.

SCHOOL BOARD MEETING

Wednesday, June 3, 2026

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, June 3, 2026, at 4:02 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: President Nan Kelly, Dawn Marie Johnson, Elizabeth Duffy.

Action ST01028

A motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, three (3) votes “yes” on roll call **approving the minutes of meetings** held on May 6, 2026, and which were furnished to the Sioux Falls Dakota Scout for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST01029

A motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, three (3) votes “yes” on roll call, **approving the agenda as presented**.

President Kelly asked about any conflicts of interest. None were brought forward.

Action ST01030

A motion was made by Elizabeth Duffy and seconded by Dawn Marie Johnson, three (3) votes “yes” on roll call, **approving Item A through C on the consent agenda** as follows:

A. Approving the Authorizations and Ratifications, as follows:

A.1. Approval of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2605148	ATI Assessment Technologies Inst	RN Summer Course Materials	\$73,600.00
b.	S2605488	Interstate Office Products	Furniture for Student Success	\$95,000.00

A.2. Amendment of Previous School Board Action

- a. Amending Action ST01010, Tuition and Fees for Southeast Technical College (annual Item) adopted 04/1/2026, by changing Dual Credit Tuition Rate from \$78.48 per credit to \$80.37 per credit starting Fall 2026.
- b. Amending Action ST01025, adopted 05/6/2026, by approving the policy number correction from STC 535 to STC 503 for Equal Opportunity, Harassment and Nondiscrimination.

A.3. Approval of Disposal of District Property

Authorizing the disposal of surplus to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL§6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	HP ZBook Firefly G8	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
b.	HP EliteBook 755 G5	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022

c.	HP ProBook 455 G8	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
d.	Ingenico ISC250 Pin Pad (6)	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
e.	Toshiba POS System (5)	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
f.	Toshiba Receipt Printer (7)	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
g.	Epson ELPDC11 Document Camera Extreme Switch	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
h.	HP EliteDisplay E243 Monitor	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
i.	HP ProDesk 600 G3 DM	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
j.	Mac Pro Desktop (15)	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
k.	HP ProCurve Switch	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
l.	APC Symmentra LX UPS	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
m.	Mitel 3300 MxIII	STC	Lori Hout Gerard Strouth Ethan Friesz	\$0	STC – 022
n.	Horticulture, Auto & Industrial books (52)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
o.	Construction & Engineering books (126)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
p.	History & Places books (133)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
q.	Mystery & Suspense books (246)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
r.	General Fiction books (122)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
s.	General Fiction & Literature books (120)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
t.	Romance books (87)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
u.	Action & Adventure books (86)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
v.	Food, Hobby & Home books (82)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
w.	Self-Improvement books (61)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
x.	Student Success & Careers books (58)	STC	Christine Goldsmith Stephen Williamson	\$0	STC – 023

			Erin Paradise		
y.	Children's & Education books (133)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
z.	Business & Leadership books (315)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
aa.	Biography, Inspiration & Religion Textbooks books (48)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
bb.	Law, Social Science, True Crime books (71)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
cc.	Books on CD – Audiobooks (67)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
dd.	Reference books (12)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
ee.	Media, Computers & Electronics books (73)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
ff.	Textbooks (86)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023
gg.	Videos (3)	STC	Christine Goldsmith Stephen Williamson Erin Paradise	\$0	STC – 023

A.4. Approval of Scholarship Awards (annual item)

Authorizing the administration of Southeast Technical College to execute all documents related to the Build Dakota Scholarship program.

The Build Dakota Scholarship program provides full ride scholarships to students meeting eligibility requirements entering programs approved by the Build Dakota Scholarship Administration Board. The scholarship funds are distributed through the South Dakota Community Foundation.

A.5. Southeast Technical College Agreements – Vice President (annual item)

Authorizing the Vice President of Academics at Southeast Technical College to execute agreements, for and on behalf of the College, between medical institutions for clinical sites for health programs, “early out agreements” between Southeast Technical College, businesses, and students, and articulation agreements.

A.6. Southeast Technical College Agreements – President (annual item)

Authorizing the President of Southeast Technical College to execute all agreements, on behalf of Southeast Technical College, for goods and services and further authorizing the Vice President of Finance/ of Southeast Technical College to approve the Consolidated Report of Trust and Agency Funds for Southeast Technical College and finally authorizing the Vice President of Finance to prepare and present the Finance Report and Finance Officer’s Monthly Report of Funds to the School Board.

A.7. Grant Application Approval Authorization (annual item)

Authorizing staff of Southeast Technical College to apply for grants as follows:

\$1,000 and less	Southeast Technical College Administrators may sign and send application (grant funds, if awarded, to be deposited into and expended from trust and agency account)
\$1,001 - \$50,000	Southeast Technical College Staff must send to the President of Southeast Technical College for signature, approval and mailing by U.S Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expended by program according to established purchasing procedures; a supplemental budget will be written for these funds).

\$50,001 and more	Southeast Technical College Staff must send to the Southeast Technical College President for signature and School Board approval before mailing application by U.S. Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expenses by the program according to established purchasing procedures; a supplemental budget will be written for these funds).
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with the understanding that procedures established under Policy STC 430, and Policy STC 440 will be followed.

A.8. Regular Payments for Flow-through Funds (annual item)

- a. Authorizing the President of Southeast Technical College and the Vice President of Finance at Southeast Technical College, to facilitate payment of fees from the Southeast Technical College Trust and Agency Accounts for FY27, as follows:
 - 1. US Bank Facility Fees
 - 2. South Dakota Department of Revenue Sales Tax
 - 3. Southeast Housing Foundation Rent Receipts-Security Deposits
 - 4. Electronic Fund Transfers Tuition
 - 5. Sioux Falls School District Reimbursements/Transfers
- b. Authorizing the Treasurers to issue payments from the building Trust and Agency Accounts to the Sioux Falls School District to reimburse the College.
- c. With the understanding that the claims for the payment of fees shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance at Southeast Technical College for review and approval.
- d. With the understanding that claims for the payment of District invoices shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance at Southeast Technical College for review and approval and the payments from Trust and Agency Accounts of District invoices will appear in a subsequent Supplemental Budget.

A.9. Authorizing Continuance of Trust & Agency Accounts (annual item)

Authorizing the continuance and origination of the following Trust & Agency Accounts for the fiscal year beginning July 1, 2026, and ending June 30, 2027, designating personnel as Treasurers for said funds, and authorizing said Treasurers to continue checking accounts in bank depositories, as follows:

Trust & Agency Account	Treasurer	Bank Depository
Tuition & Fees	Mike Stephens	First Interstate Bank
EFT Account	Mike Stephens	First Interstate Bank
ACH Account	Mike Stephens	First Interstate Bank
Southeast Blue Bucks	Mike Stephens	First Interstate Bank
Trust & Agency	Mike Stephens	First Interstate Bank
Southeast Bookstore T & A	Mike Stephens	First Interstate Bank
Tuition & Fees	Mike Stephens	First Premier Bank
EFT Account	Mike Stephens	First Premier Bank
ACH Account	Mike Stephens	First Premier Bank
Southeast Blue Bucks	Mike Stephens	First Premier Bank
Trust & Agency	Mike Stephens	First Premier Bank
Southeast Bookstore T & A	Mike Stephens	First Premier Bank

A.10. Designated Administration – Special Projects (annual item)

Designating the President of Southeast Technical College as an authorized representative of the Sioux Falls School District 49-5 of Sioux Falls, Minnehaha County, South Dakota for making proper application with agencies of the State of South Dakota and entering into and executing all documents required for federal funds and projects for Southeast Technical College for the fiscal year beginning July 1, 2026, and ending June 30, 2027.

A.11. Adopting Policies (annual item)

Adopting the polices as set forth in sections STC 100 through 1000 and SFSD A through L, inclusive of the Policy/Regulation manuals of the District and Southeast Technical College, from July 1, 2026, to the next annual meeting to be held on June 30, 2027, it being understood that the “policies are subject to revision at any time”, in accordance with Policy STC-250; and approving Regulations as set forth in the Policy Manual of the District for the same period of time, with the understanding that none of the regulations are contradictor to the specifics or intent of Board Policy.

A.12. Southeast Technical College – Building Rental Rates (annual item)

Approving Southeast Technical College building rental rates as follows:

Building Rental Rates						
Room Type	State of South Dakota (i.e. Political Subdivision) (Non-Profit Events)	State of South Dakota (i.e. Political Subdivision) (For Profit Events)	Non- Profit Community Groups	For Profit Community Groups	After Hours (Non-Profit Groups)	After Hours (For Profit Groups)
Classroom (max cap. 30)	No charge	\$75 – ½ Day \$125 – Full Day	\$75 – ½ Day \$125 – Full Day	\$100 – ½ Day \$175 – Full Day	\$100 – ½ Day \$175 – Full Day	\$150 – ½ Day \$250 – Full Day
Large Classroom (max cap. 40)	No charge	\$100 – ½ Day \$175 – Full Day	\$100 – ½ Day \$175 – Full Day	\$150 – ½ Day \$250 – Full Day	\$150 – ½ Day \$250 – Full Day	\$250 – ½ Day \$450 – Full Day
HC257, MC101, HUB303, Commons Areas	No charge	\$150 – ½ Day \$250 – Full Day	\$150 – ½ Day \$250 – Full Day	\$350 – ½ Day \$700 – Full Day	\$350 – ½ Day \$700 – Full Day	\$450 – ½ Day \$900 – Full Day
Hub Auditorium	No charge	\$350 – ½ Day \$700 – Full Day	\$350 – ½ Day \$700 – Full Day	\$500 – ½ Day \$1000 – Full Day	\$500 – ½ Day \$1000 – Full Day	\$700 – ½ Day \$1300 – Full Day
Instructional Labs (staff presence required for each hour lab in use)	\$50/hour/each staff required	\$500 – ½ Day \$1000 – Full Day Plus \$50/hour/each staff required	\$500 – ½ Day \$1000 – Full Day Plus \$50/hour/each staff required	\$700 – ½ Day \$1300 – Full Day Plus \$50/hour/each staff required	\$700 – ½ Day \$1300 – Full Day Plus \$50/hour/each staff required	\$850 – ½ Day \$1600 – Full Day Plus \$75/hour/each staff required
Technology Fee (Southeast staff assistance with Lessee’s technology needs)	\$100 – ½ Day \$150 – Full Day					
Facilities Staff Fee	\$100 – ½ Day \$150 – Full Day					
Set Up/Tear Down Fee	\$10 per table					

Deviations from the Building Rental Rate Schedule may be granted and must be approved by the President.

A.13. Charges Relating to Open Records Requests (annual item)

Approving the charges for open records requests as follows:

- a. Photocopying - \$0.25 per page
- b. Data/Document Retrieval -
 - 1. \$5.00 per 15-minute segment of time after the first 15 minutes for classified staff
 - 2. \$20.00 per 15-minute segment of time after the first 15 minutes for professional staff

A.14. Establishment of 1st Wednesday of Each Month as Regular Meetings

Establish the first Wednesday of each month at 4:00 p.m. as the regular Southeast Technical College meeting date of the School Board for the fiscal year beginning July 1, 2026, and ending June 30, 2027, unless otherwise designated by the School Board.

A.15. Salary Schedule for Adjunct, Instructor Hourly, Custodial Shift Differential

Instruction – Clinical	\$46.00 per hour
Instruction – Non-Clinical	\$34.00 per hour
Curriculum Development	\$25.50 per hour
Custodial, Custodial Manager – Shift Differential	\$0.60 per hour Adjunct –
Earned Bachelors	\$821.50 per credit hour
Adjunct – Earned Masters	\$890.40 per credit hour
Adjunct – Earned Doctorate	\$943.40 per credit hour
Adjunct – Instructor Emeritus	\$943.40 per credit hour
Adjunct – Critical Need	\$1,060.00 per credit hour

B. Approving the **Consolidated Report of Trust and Agency Funds** of June 3, 2026, and stating for the record that as of April 30, 2026, receipts total \$52,626,262.48 and disbursements total \$51,172,068.20 (MRF #ST749).

C. Accepting the **Southeast Tech Personnel Report**, as follows:

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C1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee, Full-Time, Hourly		
Nelson, Kaydra	Nursing & Health	04-30-26
Zittlau, Tyler	IT	05-07-2026
Neumiester, Deborah	Tutor	05-08-2026
Schmidt, Patricia	Nursing & Health	05-08-2026
Westrom, Mary	Food Service	05-14-2026
House, Emily	Scarborough	05-12-2026
Olsen, Mackenzie	Scarborough	05-08-2026
Fink, Alexys	Scarborough	05-08-2026
Powers, Kenley	Student Success	05-05-2026
Kramer, Autumn	Student Success	05-01-2026

C2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Hourly			
Henderson, Ashley	Nursing & Health	05-11-26	\$46.00

C3. **Employee Lump Sum Payment/Stipend**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Schuette, Amanda	Foundation	05-01-26	\$500.00
VanBriesen, Tonya	Finance	05-01-26	\$500.00
Beck, Kelly	Nursing & Health	05-01-26	\$500.00
Larson, Jim	Finance	05-01-26	\$500.00

Action ST01031

STC Employees Jackie Pommer and Alex Anderson provided the Graduate Outcome Report (MRF #ST750). Southeast Technical College Graduate/Career Outcomes are one of the most important attainment measures for STC. Within 6 months of graduation, our graduates are working in South Dakota and in-field, utilizing the knowledge and hands-on experience needed to perform for our region’s top employers. This is the essence of the STC Mission and Vision. The outreach and follow-up needed to produce the report is time well spent considering the importance of the SD Board of Technical Education attainment goal of employing graduates in SD and in field. Our outcome results are also found in other external reports for public viewing. The Department of Education monitors gainful employment for all educational institutions to ensure graduates are employed in steady work that enables self-sufficiency. Following general discussion, a motion was made by Elizabeth Duffy and seconded by Dawn Marie Johnson, three (3) votes “yes” on roll call **acknowledging the Graduate Outcome Report**.

Action ST01032

STC President, Cory Clasemann provided an update on the 2026 employee survey. (MRF #ST751) This spring, Southeast Technical College administered an employee survey to all full-time and part-time faculty and staff. Takeaways include:

- Overall employee morale and satisfaction has improved since the 2023 administration of the survey.
- Nearly all questions asked had improved scores over the 2023 survey.
- Employees indicated they feel morale improving, but would also like to see the momentum continue.
- Employees are dedicated to the institution and its mission.
- The institution should continue to find ways to improve communication and break down silos.

Following general discussion, a motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, three (3) votes “yes” on roll call to **acknowledge the Employee Survey Report**.

Action ST01033

Vice President of Finance Christine Goldsmith provided the Proposed FY27 Budget Final Adoption Report (MRF# ST752). The report highlighted a proposed total budget of \$61 million, which includes approximately \$19 million dedicated to construction and facility remodeling. This

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represents an overall budget increase of 2.9% compared to the prior year. Additionally, the proposal includes a 3% salary increase for all faculty and staff, excluding adjuncts, and a one-time increase of approximately 60% in state-funded equipment grants.

Following general discussion, a motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, three (3) votes “yes” on roll call **acknowledging the public hearing, which was held from 4:35 p.m. to 4:41 p.m., and approved the adoption of the FY27 proposed budget to the Annual Budget for the fiscal year July 1, 2026 through June 30, 2027 and acknowledging for the record that the FY27 adopted budget has not changed since the proposed FY27 budget was published in the Dakota Scout on May 15, thus the FY27 budget will not be published again.**

Action ST01034

A motion was made by Dawn Marie Johnson and seconded by Elizabeth Duffy, three (3) votes “yes” on roll call, **approving the FY27 Salary Schedules (MRF #ST753), as follows:**
2026-2027 Salary Schedule: Administrator - 12 Month

Level	EAC Level	Step 1	2	3	4	5
A	1	164,051	169,792	175,737	181,854	188,218
B	2	150,948	156,231	161,701	167,328	173,183
C	3	145,084	150,163	155,420	160,830	166,458
D	4	139,224	144,098	149,142	154,334	159,735
E	5	133,705	138,386	143,230	148,215	153,403
F	6	128,881	133,390	138,060	142,864	147,864
G	7	120,603	124,824	129,194	133,691	138,370
H	8	112,086	116,008	120,069	124,248	128,596

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

2026-2027 Salary Schedule: Classified Staff – Non-Exempt

Level	EAC Level	Step 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	1	14.69	14.85	15.02	15.18	15.34	15.50	15.67	15.82	15.95	16.15	16.30	16.47	16.62	16.80	16.94	17.10
C	2	15.33	15.50	15.67	15.83	16.00	16.18	16.34	16.50	16.67	16.84	17.01	17.17	17.35	17.51	17.66	17.83
D	3	16.73	16.91	17.09	17.26	17.47	17.64	17.82	17.99	18.18	18.35	18.53	18.75	18.91	19.10	19.29	19.47
F	4	17.47	17.65	17.84	18.03	18.24	18.42	18.60	18.79	18.97	19.16	19.37	19.56	19.73	19.94	20.13	20.32
G	5	18.78	18.97	19.17	19.39	19.60	19.79	19.99	20.20	20.41	20.62	20.82	21.02	21.24	21.43	21.63	21.85
I	6	19.61	19.83	20.04	20.25	20.46	20.70	20.91	21.12	21.33	21.55	21.75	21.97	22.18	22.40	22.61	22.82
J	7	21.25	21.48	21.72	21.96	22.18	22.41	22.64	22.88	23.09	23.35	23.58	23.80	24.03	24.26	24.51	24.73
K	8	22.26	22.54	22.76	23.01	23.24	23.47	23.72	23.97	24.22	24.47	24.70	24.94	25.19	25.42	25.67	25.91
L	9	24.88	25.15	25.42	25.70	25.96	26.23	26.50	26.77	27.07	27.32	27.59	27.89	28.15	28.42	28.71	28.97
M	10	27.70	27.99	28.30	28.57	28.90	29.19	29.50	29.81	30.10	30.41	30.69	31.01	31.30	31.61	31.90	32.22
N	11	30.47	30.81	31.15	31.47	31.81	32.15	32.48	32.81	33.12	33.46	33.79	34.13	34.45	34.79	35.12	35.47
O	12	33.49	33.86	34.23	34.59	34.95	35.32	35.67	36.05	36.41	36.77	37.14	37.50	37.85	38.23	38.60	38.96
P	13	37.41	37.80	38.21	38.63	39.04	39.44	39.85	40.26	40.66	41.07	41.49	41.89	42.30	42.71	43.12	43.53
Q	14	40.40	40.82	41.27	41.73	42.17	42.61	43.05	43.48	43.93	44.38	44.79	45.26	45.69	46.11	46.58	47.01

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

2026-2027 Salary Schedule: Custodial, Custodial Manager – Non-Exempt

Level	EAC Level	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
IX	1	21.08	21.31	21.56	21.78	22.01	22.24	22.48	22.70	22.93	23.16	23.39	23.63	23.85	24.09	24.31	24.54
JX	2	22.87	23.11	23.36	23.62	23.87	24.11	24.36	24.62	24.86	25.11	25.36	25.62	25.86	26.11	26.36	26.62
KX	3	23.95	24.21	24.47	24.73	25.00	25.26	25.52	25.78	26.04	26.30	26.57	26.83	27.09	27.35	27.61	27.86
LX	4	26.80	27.09	27.38	27.68	27.96	28.25	28.54	28.84	29.13	29.42	29.72	30.00	30.29	30.59	30.90	31.19
MX	5	29.80	30.12	30.44	30.77	31.09	31.42	31.74	32.06	32.39	32.71	33.05	33.37	33.69	34.02	34.34	34.67
NX	6	32.81	33.16	33.51	33.88	34.23	34.58	34.96	35.31	35.66	36.03	36.38	36.73	37.10	37.45	37.80	38.17
OX	7	36.04	36.42	36.82	37.21	37.60	38.01	38.39	38.79	39.18	39.57	39.96	40.37	40.75	41.16	41.54	41.92

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

IX=Custodian

KX=Groundskeeper/Custodial Engineer

LX=Lead Custodian/Assistant Custodial Manager

NX=Custodial Manager

2026-2027 Salary Schedule: Employment Contract Group – Exempt

Work Schedule: 210 Days

Level	EAC Level	Step 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	1	25,844	26,126	26,408	26,690	26,973	27,254	27,538	27,820	28,100	28,384	28,666	28,949	29,230	29,513	29,794	30,076
B	2	29,462	29,782	30,104	30,425	30,749	31,070	31,392	31,713	32,036	32,355	32,678	33,000	33,321	33,642	33,964	34,287
C	3	33,122	33,483	33,845	34,206	34,570	34,931	35,291	35,654	36,014	36,377	36,738	37,101	37,463	37,825	38,185	38,547
D	4	37,454	37,863	38,273	38,682	39,091	39,499	39,909	40,317	40,725	41,135	41,544	41,953	42,362	42,772	43,180	43,589
E	5	42,046	42,506	42,963	43,423	43,883	44,343	44,801	45,259	45,720	46,179	46,636	47,096	47,556	48,016	48,475	48,932
F	6	46,811	47,322	47,834	48,345	48,857	49,368	49,878	50,388	50,900	51,411	51,922	52,434	52,945	53,456	53,968	54,480
G	7	51,534	52,097	52,658	53,223	53,785	54,347	54,910	55,473	56,035	56,599	57,160	57,724	58,286	58,849	59,411	59,975
H	8	56,602	57,220	57,838	58,457	59,076	59,692	60,310	60,930	61,547	62,165	62,784	63,399	64,018	64,637	65,254	65,873
I	9	63,230	63,922	64,611	65,301	65,991	66,683	67,373	68,062	68,754	69,446	70,134	70,825	71,516	72,206	72,897	73,585
J	10	68,192	68,936	69,680	70,424	71,169	71,914	72,658	73,404	74,148	74,891	75,637	76,380	77,124	77,871	78,615	79,360

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

Work Schedule: 220 Days

Level	EAC Level	Step 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	1	27,074	27,369	27,665	27,961	28,257	28,553	28,848	29,144	29,439	29,734	30,031	30,326	30,622	30,918	31,213	31,509
B	2	30,866	31,201	31,537	31,875	32,211	32,550	32,885	32,223	33,560	33,897	34,233	34,572	34,908	35,247	35,582	35,918
C	3	34,700	35,079	35,456	35,835	36,214	36,594	36,971	37,351	37,730	38,109	38,487	38,867	39,244	39,624	40,003	40,381
D	4	39,238	39,666	40,095	40,523	40,951	41,380	41,808	42,236	42,665	43,092	43,520	43,949	44,379	44,807	45,236	45,664
E	5	44,048	44,529	45,011	45,490	45,972	46,453	46,933	47,417	47,895	48,378	48,858	49,340	49,819	50,301	50,781	51,263
F	6	49,040	49,575	50,113	50,648	51,182	51,718	52,253	52,788	53,325	53,861	54,396	54,930	55,466	56,002	56,537	57,073
G	7	53,986	54,578	55,166	55,757	56,345	56,934	57,524	58,114	58,704	59,294	59,882	60,471	61,061	61,652	62,241	62,831
H	8	59,298	59,944	60,592	61,241	61,888	62,534	63,181	63,829	64,477	65,124	65,773	66,420	67,067	67,714	68,362	69,009
I	9	66,242	66,965	67,687	68,411	69,135	69,859	70,581	71,305	72,027	72,751	73,473	74,198	74,921	75,643	76,367	77,091
J	10	71,438	72,217	72,997	73,778	74,559	75,338	76,118	76,897	77,676	78,459	79,239	80,019	80,798	81,578	82,357	83,140

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

2026-2027 Salary Schedule: Employment Contract Group – Exempt

Work Schedule: 12 Months

Level	EAC Level	Step 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	1	29,659	29,981	30,306	30,630	30,955	31,279	31,602	31,925	32,249	32,574	32,897	33,221	33,546	33,868	34,193	34,517
B	2	33,810	34,180	34,549	34,918	35,287	35,657	36,025	36,394	36,763	37,133	37,501	37,870	38,240	38,609	38,979	39,347
C	3	38,011	38,426	38,840	39,255	39,670	40,085	40,501	40,917	41,331	41,747	42,161	42,576	42,992	43,406	43,822	44,235
D	4	42,984	43,453	43,920	44,392	44,860	45,328	45,800	46,269	46,737	47,208	47,676	48,144	48,614	49,083	49,553	50,023
E	5	48,252	48,779	49,306	49,833	50,361	50,887	51,412	51,940	52,467	52,995	53,521	54,049	54,577	55,102	55,628	56,156
F	6	53,722	54,307	54,894	55,480	56,067	56,655	57,241	57,827	58,415	59,000	59,589	60,174	60,760	61,349	61,933	62,520
G	7	59,142	59,786	60,432	61,078	61,722	62,370	63,015	63,660	64,307	64,952	65,599	66,244	66,889	67,535	68,181	68,828
H	8	64,957	65,666	66,375	67,086	67,796	68,504	69,213	69,922	70,631	71,341	72,051	72,758	73,469	74,178	74,887	75,598
I	9	72,564	73,357	74,149	74,941	75,733	76,527	77,318	78,110	78,901	79,694	80,487	81,280	82,071	82,865	83,657	84,451
J	10	78,256	79,110	79,965	80,819	81,674	82,529	83,383	84,239	85,092	85,946	86,802	87,656	88,510	89,365	90,220	91,074
K	11	84,396	85,316	86,238	87,160	88,083	89,003	89,924	90,846	91,767	92,688	93,611	94,534	95,455	96,376	97,298	98,220
L	12	91,016	92,009	93,004	93,998	94,991	95,986	96,978	97,975	98,965	99,960	100,955	101,948	102,942	103,935	104,930	105,924
M	13	98,157	99,229	100,300	101,372	102,444	103,516	104,587	105,659	106,731	107,802	108,876	109,946	111,019	112,090	113,162	114,234
N	14	104,329	105,467	106,594	107,746	108,883	110,024	111,163	112,301	113,441	114,580	115,719	116,859	117,997	119,136	120,275	121,414
O	15	110,497	111,704	112,910	114,118	115,324	116,530	117,737	118,943	120,151	121,358	122,564	123,769	124,975	126,182	127,389	128,596

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

2026-2027 Salary Schedule: Employment Contract Group – Non-Exempt

Level	EAC Level	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	1	14.18	14.32	14.48	14.65	14.80	14.96	15.10	15.27	15.42	15.57	15.72	15.86	16.04	16.19	16.34	16.49
B	2	16.16	16.34	16.52	16.68	16.85	17.03	17.22	17.40	17.56	17.75	17.92	18.09	18.28	18.46	18.63	18.80
C	3	18.16	18.35	18.57	18.76	18.95	19.15	19.34	19.56	19.75	19.94	20.14	20.35	20.54	20.74	20.94	21.14
D	4	20.54	20.76	20.97	21.21	21.43	21.64	21.87	22.09	22.32	22.56	22.77	23.01	23.23	23.44	23.68	23.90
E	5	23.05	23.30	23.57	23.80	24.05	24.29	24.56	24.80	25.06	25.32	25.56	25.83	26.07	26.32	26.56	26.83
F	6	25.66	25.93	26.22	26.49	26.77	27.07	27.34	37.61	27.90	28.18	28.47	28.75	29.02	29.30	29.57	29.85
G	7	28.23	28.54	28.87	29.17	29.46	29.80	30.10	30.40	30.71	31.01	31.33	31.63	31.95	32.25	32.56	32.86
H	8	31.01	31.35	31.69	32.03	32.37	32.69	33.05	33.39	33.72	34.05	34.40	34.73	35.09	35.41	35.75	36.10
I	9	34.66	35.03	35.38	35.77	36.15	36.53	36.92	37.30	37.68	38.06	38.44	38.81	39.17	39.56	39.93	40.32
J	10	37.36	37.77	38.18	38.58	38.99	39.41	39.81	40.22	40.62	41.04	41.45	41.84	42.26	42.66	43.07	43.48

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

2026-2027 Salary Schedule: Faculty

Work Schedule: 186 Days

Lane	Step 1	2	3	4	5	6	7	8	9	10
1	50,911	52,437	53,967	55,493	57,020	58,547	60,075	61,603	63,130	64,656
2	52,947	54,536	56,127	57,713	59,302	60,891	62,477	64,066	65,655	67,245
3	54,984	56,634	58,283	59,932	61,580	63,232	64,882	66,532	68,179	69,829
4	57,020	58,732	60,442	62,153	63,863	65,575	67,284	68,994	70,707	72,415
5	59,056	60,830	62,600	64,372	66,145	67,914	69,688	71,457	73,230	75,004
6	61,093	62,925	64,760	66,591	68,425	70,256	72,089	73,921	75,753	77,588
7	63,130	65,025	66,919	68,812	70,707	72,600	74,495	76,387	78,280	80,174
8	65,165	67,121	69,074	71,030	72,986	74,941	76,894	78,851	80,804	82,762

Work Schedule: 206 Days

Lane	Step 1	2	3	4	5	6	7	8	9	10
1	56,384	58,078	59,770	61,462	63,150	64,843	66,537	68,227	69,916	71,609
2	58,642	60,402	62,162	63,919	65,678	67,438	69,196	70,957	72,715	74,474
3	60,897	62,723	64,553	66,377	68,205	70,032	71,859	73,684	75,511	77,338
4	63,150	65,047	66,941	68,836	70,730	72,623	74,518	76,415	78,309	80,203
5	65,408	67,371	69,330	71,292	73,255	75,218	77,180	79,142	81,105	83,065
6	67,662	69,694	71,722	73,753	75,781	77,812	79,840	81,873	83,902	85,930
7	69,916	72,016	74,114	76,212	78,309	80,406	82,505	84,601	86,698	88,796
8	72,175	74,340	76,502	78,669	80,834	82,998	85,166	87,329	89,495	91,660

Work Schedule: 226 Days

Lane	Step 1	2	3	4	5	6	7	8	9	10
1	61,861	63,716	65,572	67,427	69,284	71,139	72,993	74,848	76,704	78,561
2	64,332	66,263	68,196	70,124	72,058	73,985	75,914	77,845	79,775	81,704
3	66,807	68,811	70,816	72,821	74,824	76,829	78,833	80,836	82,842	84,845
4	69,284	71,363	73,440	75,520	77,597	79,676	81,754	83,831	85,911	87,990
5	71,756	73,910	76,063	78,215	80,368	82,519	84,671	86,824	88,978	91,130
6	74,231	76,458	78,685	80,912	83,140	85,365	87,591	89,818	92,046	94,273
7	76,704	79,005	81,308	83,610	85,910	88,211	90,511	92,813	95,113	97,415
8	79,179	81,555	83,930	86,305	88,681	91,056	93,431	95,808	98,182	100,557

2026-2027 Salary Schedule: Scarbrough Program Assistant/Lead Teacher – Non-Exempt

Level	EAC Level	Step 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
X	1	19.08	19.29	19.50	19.70	19.91	20.12	20.33	20.54	20.74	20.95	21.16	21.37	21.58	21.78	21.99	22.21
Y	2	20.23	20.45	20.65	20.87	21.06	21.27	21.49	21.70	21.90	22.10	22.31	22.54	22.74	22.94	23.14	23.36
Z	3	21.40	21.60	21.81	22.02	22.23	22.43	22.64	22.86	23.06	23.26	23.47	23.69	23.90	24.10	24.30	24.52

EAC Level – EMPLOYEE ACCESS CENTER Salary Level

Action ST01035

On motion by Dawn Marie Johnson and seconded by Elizabeth Duffy, three (3) votes “yes” on roll call, the School Board **adjourned** at 4:43 p.m.

NAN KELLY

Presiding Officer

TODD VIK

Business Manager



SIOUX FALLS SCHOOL BOARD
Wednesday, July 15, 2026 - 4:00 p.m.

Nan Kelly
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Good News Report
 - A. Phlebotomy Course Department of Health Partnerships
4. Approval of Minutes Held on June 3, 2026
5. Persons Wishing to Address the School Board on Non-Agenda Items
6. Persons Wishing to Address the School Board on Agenda Items
7. Approval of Agenda
8. Conflicts of Interest
9. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 1. Jenzabar
 2. Approval/Ratification of Purchase Orders
 1. Symplicity Corp
 2. Elsevier Health Science
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Personnel Report
10. Reports of the President
 - A. Summer 2026 Events Report
11. Reports of the VP of Finance
 - A. Tuition and Fees
 - B. Financial Update
12. Awarding of the James Abdnor Center Construction Bid Contract
 - A. Gil Haugan Construction, Inc.
13. Review/Revise or Withdrawal Sioux Falls School District/STC Policies/Regulations
 - A. STC 210 – School Board Legal Status
 - B. STC 211 – School Board Authority and Responsibilities
 - C. STC 212 – School Board Governance and Operations - Elections
 - D. STC 443 – Deposit and Performance Bond
 - E. STC 719 – Staff Participation in Political Activities
 - F. STC 855 – Flag Displays
 - G. STC 911 – Students' Personal Property
14. First Reading Sioux Falls School District/STC Policies/Regulations
 - A. STC 535 – Acceptable Use of Artificial Intelligence (AI)
 - B. STC 916 – Alcohol and Drug-Free Campus
15. Adjournment

Next Meeting: August 5, 2026 - 4:00 pm

1. Approval of Contracts**Cory Claseman 367-7485**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.				

2. Approval/Ratification of Purchase Orders**Christine Goldsmith 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2700643	Symplicity Corp	Accommodation for Accessibility Services	\$50,766.00
b.	S2700672	Elsevier, Health Division	New Medical Books for Resale	\$50,000.00

3. Disposal of School District Property**Christine Goldsmith 367-5692**

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.					

SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2025	Received to date	Disbursed to date	Balance 5/31/2026
STC Bookstore	\$ 35,918.59	\$ 1,366.14	\$ -	\$ 37,284.73
STC EFT	\$ 173,026.18	\$ 16,762,909.00	\$ 12,119,463.21	\$ 4,816,471.97
STC Tuition & Fees	\$ 2,615,205.08	\$ 41,605,567.41	\$ 39,595,636.65	\$ 4,625,135.84
STC T & A	\$ 104,122.55	\$ 64,073.88	\$ 32,337.85	\$ 135,858.58
STC ACH	\$ 181,019.51	\$ 170,452.12	\$ -	\$ 351,471.63
STC Blue Bucks	\$ 41,201.71	\$ 13,435.31	\$ 4,636.40	\$ 50,000.62
TOTALS	<u>\$ 3,150,493.62</u>	<u>\$ 58,617,803.86</u>	<u>\$ 51,752,074.11</u>	<u>\$ 10,016,223.37</u>

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee, Full-Time, Hourly		
Chabala, Stephen	Custodian	06-29-26
Other Help, Part-Time, Hourly		
Swier Mosher, Vicki	Testing Center	06-29-26
Student Help, Part-Time, Hourly		
Evans, Ryan	Information Technology	06-09-26
Miller, Corbyn	Information Technology	06-12-26
Instructor, Full-Time, Salaried		
Saugstad, Jeanette**	Nursing & Health	06-26-26
Garcia, Joshua	Automotive	06-30-26
Nielsen, Tracy**	Automotive	06-30-26
Wendell, John**	Automotive	06-30-26
Instructor, Adjunct, Hourly & Per Credit Hour		
Vercruysse, Brett	Nursing & Health	06-29-26

**Retirement

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Hourly			
Hussing, Shari	Nursing & Health	05-18-26	\$46.00
Student Help, Part-Time, Hourly			
Burkman, Kendra	Scarborough	05-26-26	\$15.00
Instructor, Full-Time, Salaried			
Coughlin, Dillon	Electrician Instructor 186-Day, 1.0 FTE Level 3, Step 10	07-01-26	\$69,828.00

3. **Instructor, Adjunct Fall Semester Stipend**

Adamson, Heather	English	06-30-26	\$2,671.20
Brandt, Nicole	Nursing & Health	06-30-26	\$2,671.20
Brockmueller, Bradley	Computer Sciences	06-30-26	\$3,561.60
Burns, Shannan	Nursing & Health	06-30-26	\$2,464.50
Byall, Jennifer	Mathematics	06-30-26	\$7,518.40
Cruse, Laura	English	06-30-26	\$5,342.40
Davis, Chris	Business Administration	06-30-26	\$7,123.20
DeHaai, Sarah	Nursing & Health	06-30-26	\$3,561.60

SOUTHEAST TECH PERSONNEL REPORT
Wednesday, July 1, 2026

Ebbing, Michael	Business Administration	06-30-26	\$2,671.20
Ekstrum, Jacqueline	General Education	06-30-26	\$3,918.20
Ellerbusch, Jenna	Nursing & Health	06-30-26	\$2,997.50
Erdman, Corliss	Nursing & Health	06-30-26	\$3,696.75
Gacke, Bridgett	Nursing & Health	06-30-26	\$2,671.20
Halfpop, Emily	General Education	06-30-26	\$3,759.20
Harding, Kimberly	Business Administration	06-30-26	\$5,342.40
Honey, Andrew	Computer Sciences	06-30-26	\$5,342.40
Ivarsen, McCade	Business Administration	06-30-26	\$2,671.20
Johnson, Derick	Nursing & Health	06-30-26	\$1,088.00
Jones, Suzanne	Early Childhood	06-30-26	\$2,671.20
Klinger, Brittany	Nursing & Health	06-30-26	\$2,464.50
Knutson, Amber	English	06-30-26	\$2,671.20
Larsen, Kristin	Mathematics	06-30-26	\$5,342.40
Lemke, Sean	General Education	06-30-26	\$2,464.50
Lindell, Mark	English	06-30-26	\$2,671.20
Lothrop, LeAnn	Computer Sciences	06-30-26	\$2,671.20
McManus, Stacy	Business Administration	06-30-26	\$2,671.20
Mekelburg, Erin	Computer Sciences	06-30-26	\$2,671.20
Melroe, Shelby	General Education	06-30-26	\$5,342.40
Mills, Ann	General Education	06-30-26	\$7,518.40
Pepper, Dustin	Nursing & Health	06-30-26	\$821.50
Perkins-Hicks, Debra	General Education	06-30-26	\$7,547.20
Peters, Dennis	Business Administration	06-30-26	\$5,342.40
Rieck, Matthew	Mathematics	06-30-26	\$2,671.20
Rose, Jean	Business Administration	06-30-26	\$5,660.40
Stahl, Emily	Veterinary Technology	06-30-26	\$5,342.40
Stueven, Rebecca	Nursing & Health	06-30-26	\$7,393.50
Van Overbeke, Jeffrey	General Education	06-30-26	\$5,342.40
Tschetter, Lisa	Nursing & Health	06-30-26	\$1,232.25
Wadhwa, Anju	Computer Sciences	06-30-26	\$2,671.20
Weber, Jessica	Business Administration	06-30-26	\$7,123.20
Wellnitz, Kristin	General Education	06-30-26	\$5,342.40
Wentworth, Nichole	Nursing & Health	06-30-26	\$4,352.00
Williams, Brian	Business Administration	06-30-26	\$5,342.40
Wolff, Dana	Business Administration	06-30-26	\$2,830.20
Wynia, Derek	Construction	06-30-26	\$4,847.20
Vockrodt, Mary	Nursing & Health	06-30-26	\$5,342.40
de Zuviria Padlock, Maria	Computer Sciences	06-30-26	\$2,464.50

4. Employee Lump Sum Payment/Stipend

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Schuette, Amanda	Foundation	07-01-26	\$500.00
VanBriesen, Tonya	Finance	07-01-26	\$500.00
Beck, Kelly	Nursing & Health	07-01-26	\$500.00
Larson, Jim	Finance	07-01-26	\$500.00
Rau, Brooklyn	Nursing & Health	07-01-26	\$500.00
Rau, Brooklyn	CPR Coordination	07-01-26	\$450.00
Lalley, Aaron	Engineering Camp	07-01-26	\$500.00

SOUTHEAST TECH PERSONNEL REPORT**Wednesday, July 1, 2026**

Lalley, Aaron	SD ECOR Seed Grant	07-01-26	\$3,000.00
Landeen, Angela	Practicum Site Visits	07-01-26	\$188.68
Kock, Breanna	Practicum Site Visits	07-01-26	\$1,314.40
EisenVos, Daniel	HLC Criterion Team Review	07-01-26	\$500.00
Johnson, Derick	Practicum Site Visits	07-01-26	\$4,107.50
Kassing, Elizabeth	HLC Criterion Team Review	07-01-26	\$500.00
Kassing, Elizabeth	Engineering Camp	07-01-26	\$500.00
Schwebach, Greg	HLC Criterion Team Review	07-01-26	\$500.00
Schwebach, Greg	Engineering Camp	07-01-26	\$500.00
Schwebach, Greg	SD ECOR Seed Grant	07-01-26	\$3,000.00
VanOverbeke, Jeff	HLC Criterion Team Review	07-01-26	\$500.00
Ellerbusch, Jenna	Practicum Site Visits	07-01-26	\$492.90
Byall, Jennifer	Revise Math 100	07-01-26	\$1,000.00
Vettrus, Jill	HLC Criterion Team Review	07-01-26	\$500.00
Vettrus, Jill	Revise Math 100	07-01-26	\$1,000.00
Otto, Josie	Practicum Site Visits	07-01-26	\$9,613.45
Larsen, Kristin	Revise Math 100	07-01-26	\$1,000.00
Leloux, Loretta	HLC Criterion Team Review	07-01-26	\$500.00
Prokop, Marcella	HLC Criterion Team Review	07-01-26	\$500.00
Jensen, Marcia	Practicum Site Visits	07-01-26	\$9,827.87
Letsche, Paul	Engineering Camp	07-01-26	\$500.00
Letsche, Paul	WF Drone Support	07-01-26	\$100.00
Carlson, Rebecca	Practicum Site Visits	07-01-26	\$7,289.81
Bird, Tracy	Practicum Site Visits	07-01-26	\$1,424.64

Southeast Technical College
Admissions Department Events Report
EXECUTIVE SUMMARY

Purpose:

Provide the Sioux Falls School Board an update of how Southeast Technical College continued to expand summer career exploration activities and partnerships with K-12 and industry partners, with plans to build on this momentum during the 2026–2027 academic year.

Highlights of the presentation include the following:

- Southeast Tech partners with CTE, USD, Sanford, Stockwell Engineers, ACEC, AGC, and local high schools to provide career and college exploration opportunities for young people.
 - Southeast Tech hosted events for students in June and July.
 - A brief description of upcoming and ongoing events is planned for the 2026–2027 academic school year.
-

Administrative Recommendation to School Board:

Accept the report given by the Pre-College Program Advisor regarding summer programming and recruitment efforts with high schoolers and STC's plans for the 2026-2027 academic year.



Summer 2026 Campus Events

Anna Fischer, Pre-College Program Advisor



MIDDLE SCHOOL CAMP MED

- June 1-4
- CTE Academy, Sanford Health and STC
 - 8-12PM – 11 students grades 6-9
 - 1-5PM – 20 students in grades 6-9



- Days 1 and 2 at CTE Academy:
 - Activities at CTE Academy:
 - Nursing Roles – hand washing, temp, pulse, respiration, blood pressure
 - Stop the bleed
 - Surgery – Suturing banana, VR
 - Therapy – OT, PT, SLT
 - Heart dissection – cath lab
 - X-rays – athletic training (casting)
 - Brain – sensing activity
 - Tour of CTE
- Days 3 and 4 at STC/Sanford Health:
 - Toured STC Programs: Dental Assisting, Respiratory Therapy, Medical Lab Technology, Invasive Cardiovascular, Sonography
 - Admissions Presentation/Campus Tour (GPA importance, HS courses, scholarships)
 - Sanford Research Center

ENGINEERING CAMP

- June 1-3
- 23 students in grades 9-12
- Stockwell Engineers and ACEC (American Council of Eng. Companies)
- STC Tours and fieldtrips.



- Day 1 - Land Surveying Science and Civil Engineering Technology
 - Water Resource Challenge
 - Swimming pool design challenge
 - Guest speaker SD DOT
 - Field Trip – Kuehn Park Aquatic
- Day 2 - Architectural
 - Modules and hands on activities
- Days 3 - Mechanical Engineering Technology
 - Modules and hands on activities
 - Field Trip – Scherer Tech

CTE WELDING CAMP TOURS

June 3rd AM and PM

- 16 students/session grades 6-9
- Admissions tour – Ed Wood

June 24th AM

- 16 students grades 6-9
- Admissions tour – Ed Wood



USD HIGH SCHOOL HEALTH CAMP

- June 10
 - 1-week USD camp- STC for day
- 37 students in grades 9—12
- STC program tours:
 - Medical Lab Technician
 - Sonography (Cardiac and Diagnostic Medical)
 - Respiratory Therapy
 - Admissions Presentation
 - Sanford Health Q&A Session



ASSOCIATED GENERAL CONTRACTORS (AGC) CONSTRUCTION ACADEMY

- 5 students
- Grades 11-12
- Classroom Instruction:
 - 5 college credits paid for by industry sponsors!
 - CMT 101 – Construction Basics
 - CMT 101L – Construction Basics Lab
 - DT 102 – Print Reading for Construction
- Paid, on-the-job training with sponsor
 - Henry Carlson, Journey, Lloyd, and Puetz Design and Build
- May 26—July 24



SUMMER 2026-2027 PLANNING

- Expand CTE and industry camp partnerships
- Possible industry areas:
 - Construction
 - Transportation
 - Information Technology
 - Increase partnerships – Engineering and Welding
 - Cross Curriculum MS camp – STC (engineering, hort/sports mgmt., Ag Business) CTE (aviation/drones, business, ag/hort)
First green model. Industry partnerships. Fall 2026 planning meeting

UPCOMING 2026-2027 ACADEMIC YEAR

1. Fall High School Counselors Workshop at STC
2. Counselor Connections
3. AGC Construction Awareness Day
4. SFSD Sophomore Career Days
5. CTE Academy Tours at STC
6. Career Exploration Days
7. Campus Visit Days
8. Women in Science
9. HOSA

- **Dual and Concurrent Credit Partnerships**

- Avera Academy
- Sanford Classroom to Careers
- Transcend - SFSD
- Teachwell - Strive
- Harrisburg HS (Construction Management and CNA)
- Brandon Valley HS (CNA)
- CTE Academy (Information Technology, Accounting, Welding)
- Dell Rapids (CNA)
- Sioux Falls Chrisitan (CNA)
- Lennox (CNA and HC 117)
- Tea Area (CNA)



SOUTHEAST
Technical College

Southeast Technical College

Financial Update

EXECUTIVE SUMMARY

Purpose:

Provide the School Board with financial update at Southeast Technical College.

Highlights are as follows:

- Overview of high-level year-to-date revenues and expenses.
 - Overview of 4-year comparison of combined fund balances.
-

Administrative Recommendation to School Board:

To acknowledge the financial update report.



FINANCIAL UPDATE

Sioux Falls School Board Meeting – Jul 2026



SOUTHEAST
Technical College

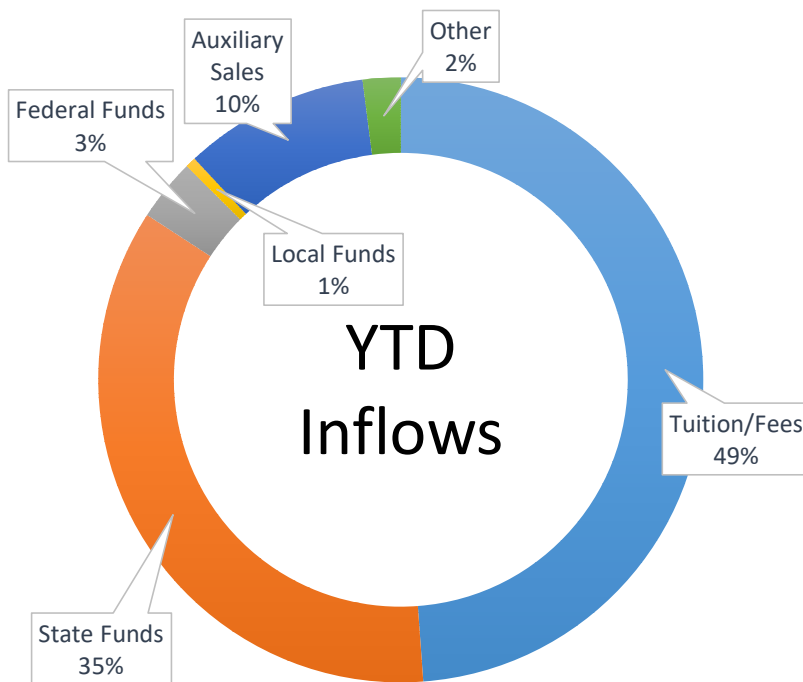
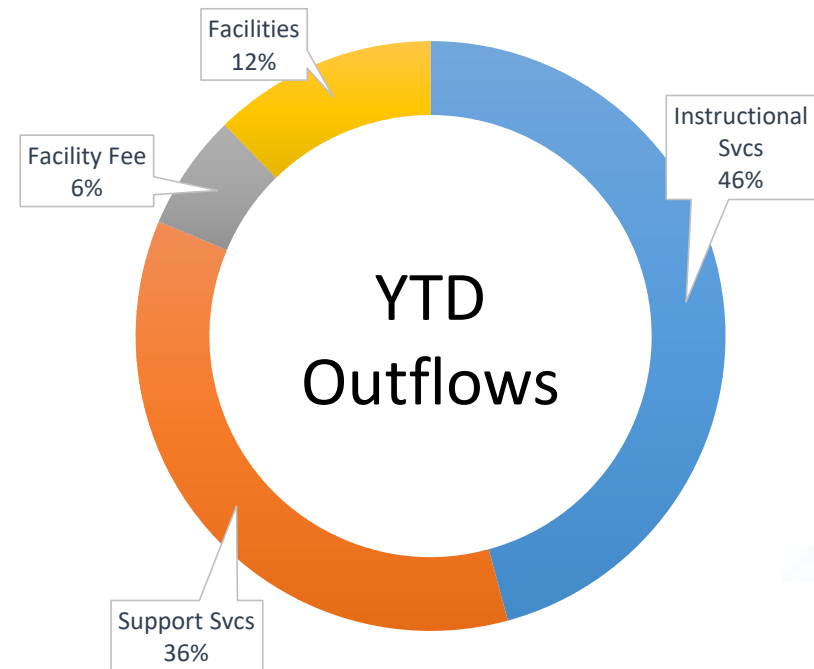
FY26 KEY INFLOWS AND OUTFLOWS

97% of FY Completed

▲ \$39.5M total inflow

▼ \$38.4M total outflow

▲ \$1.1M net inflow



Source: eFinance Reports as of 6/26

FY26 YTD BUDGET COMPARISON

97% of FY Completed

REVENUES	Budget	YTD Actual	%
Tuition/Fees	\$18.4M	\$19.3M	104%
State Funds	\$13.9M	\$13.9M	100%
Federal Funds	\$3.1M	\$1.3M	42%
Local Funds	\$412k	\$426k	103%
Auxiliary Sales	\$3.5M	\$3.9M	111%
Other	\$523k	\$599k	114%
Total Revenues:	\$40M	\$39.4M	98.5%
Instructional Services	\$18.8M	\$18.7M	99%
Support Services	\$13.2M	\$13.1M	99%
Facility Fee	\$2M	\$2.4M	120%
Facilities	\$6M	\$4.2M	70%
Total Expenses:	\$40M	\$38.4M	96%

Source: eFinance Reports as of 6/26

STC - Natural Classifications by Fund -

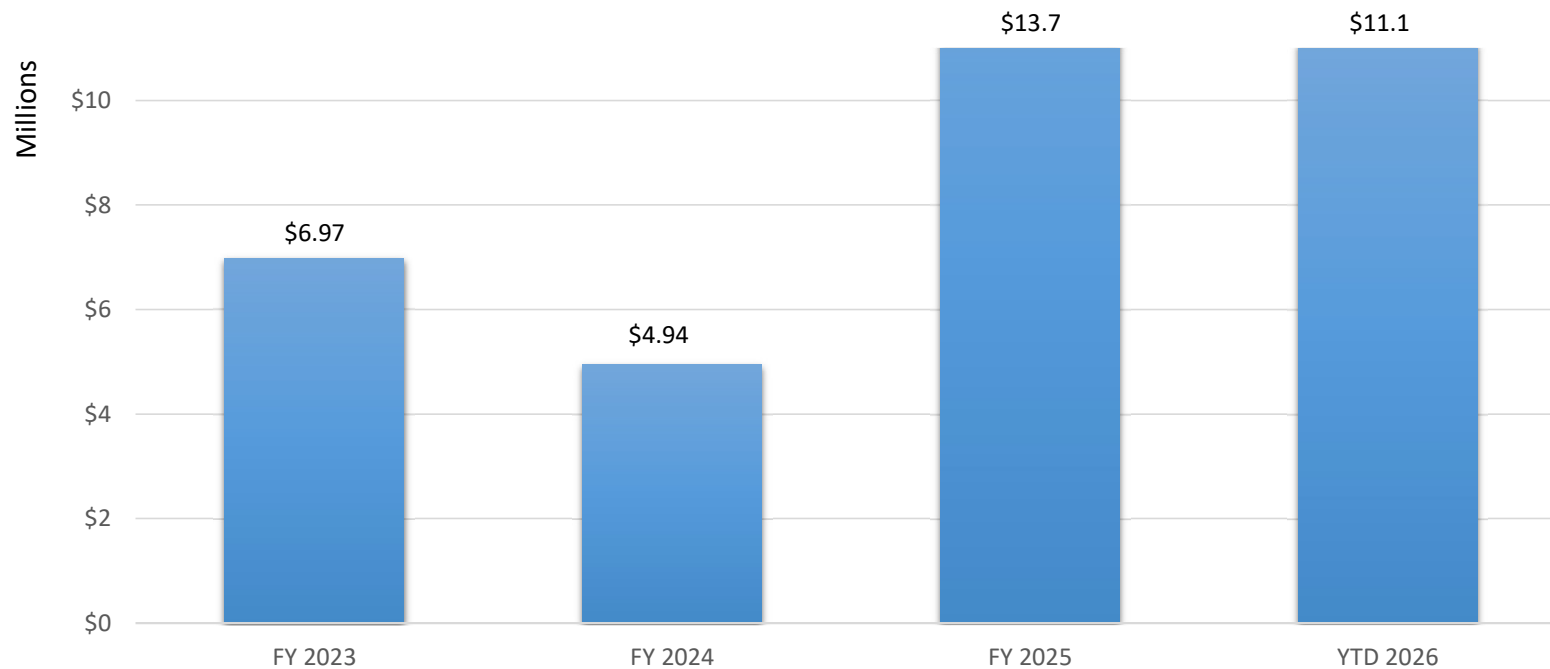
FY 26 Revenues & Expenses - as of June 30, 2026

97% of FY Completed

	(23) General Fund \$13,588,764	(52/53/54) Auxiliary (\$0)	(23) Grants \$0	(23) Plant (\$0)	(23) Reserved \$0	YTD Grand Total	FY26 Budget	YTD %
Beginning Balance								
<i>Inflow/Revenues:</i>								
Tuition & Fees	\$ 1,888,794			\$ -		\$ 19,257,667	\$ 18,489,875	104.2%
Auxiliary Services		\$ 876,328				\$ 3,911,053	\$ 3,510,000	111.4%
State Funding	\$ 6,830,184			\$ -		\$ 13,950,491	\$ 13,956,162	100.0%
Federal Funding			\$ 242,276			\$ 1,311,470	\$ 3,128,157	41.9%
Local Funding			\$ 295,478			\$ 425,726	\$ 412,446	103.2%
Other Sources	\$ 62,907				\$ -	\$ 599,354	\$ 523,000	114.6%
Total Revenues:	\$ 8,781,885	\$ 876,328	\$ 537,754	\$ -	\$ -	\$ 39,455,761	\$ 40,019,640	98.6%
<i>Outflow/Expenses:</i>								
Personnel & Benefits	\$ 7,281,512	\$ 204,221		\$ 271,560	\$ -	\$ 22,702,927	\$ 23,161,569	98.0%
Resale Inventory		\$ 507,329				\$ 2,199,708	\$ 2,184,500	100.7%
Advertising	\$ 134,908					\$ 353,368	\$ 386,500	91.4%
Dues & Fees	\$ 108,518	\$ 68,457				\$ 891,526	\$ 860,230	103.6%
Equipment		\$ 6,594	\$ 10,382			\$ 2,229,605	\$ 2,154,580	103.5%
Food	\$ 65,848	\$ 11				\$ 154,793	\$ 154,150	100.4%
Fuel	\$ 10,941					\$ 25,068	\$ 31,000	80.9%
Insurance	\$ 301,809					\$ 415,680	\$ 450,000	92.4%
Postage	\$ 44,282	\$ 806				\$ 115,803	\$ 177,250	65.3%
Printing & Publishing	\$ 38,041					\$ 72,534	\$ 132,350	54.8%
Professional Services	\$ 1,317,310	\$ 808				\$ 1,636,981	\$ 2,722,577	60.1%
Rental/Lease	\$ 113,164					\$ 322,613	\$ 331,153	97.4%
Repairs/Maintenance	\$ -	\$ 1,123		\$ 421,709	\$ -	\$ 1,150,007	\$ 871,555	131.9%
Staff Development	\$ 54,719	\$ -	\$ -	\$ -	\$ -	\$ 54,719	\$ 65,000	84.2%
Supplies	\$ 1,047,177	\$ 4,487				\$ 1,602,457	\$ 1,788,379	89.6%
Textbooks & Software	\$ 237,160	\$ 854				\$ 1,092,284	\$ 1,169,650	93.4%
Travel & Registrations	\$ 26,361					\$ 123,577	\$ 194,257	63.6%
Utilities				\$ 276,912		\$ 741,209	\$ 727,800	101.8%
Other Expenses	\$ 82,080				\$ -	\$ 2,497,015	\$ 2,457,140	101.6%
Transfers In/Out:	\$ 561,171	\$ 81,638	\$ 327,372	\$ (970,181)	\$ -	\$ -		
Total Expenses:	\$ 11,425,001	\$ 876,328	\$ 337,754	\$ -	\$ -	\$ 38,381,872	\$ 40,019,640	95.9%
Ending Balance	\$ 10,945,649	\$ 0	\$ 200,000	\$ (0)	\$ -	\$ 1,073,889		

STC COMBINED FUND BALANCES

97% of FY Completed



Source: eFinance Balance Sheet Reports as of 6/2026



SOUTHEAST
Technical College

1. Approval of Bid

Cory Claseman 367-7485

Acknowledging the administration's report of the study of bids which were received on Tuesday, June 16, 2026 at 1PM CT, at the STC campus Hub Building, 2001 N Career Ave, Sioux Falls, SD 57107 and authorizing the bid of the lowest responsible bidder, as follows:

James Abdnor Center to be awarded to Gil Haugan Construction, Inc for their lowest responsible base bid amount of \$17,854,770.00

Policy/Regulation Revisions

STC 210 – School Board Legal Status
STC 211 – School Board Authority and Responsibilities
STC 212 – School Board Governance and Operations – Elections
STC 443 – Deposit and Performance Bond
STC 719 – Staff Participation in Political Activities
STC 855 – Flag Displays
STC 911 – Students' Personal Property

Executive Summary

Purpose:

To bring to the School Board the above STC policy for review/revision

In an effort to keep the School Board Policy Books updated, members of the administration and the Southeast Technical College (STC) Review Committee will continually review the policies and regulations for items that need to be added, deleted, revised, or in some cases, to update the language.

The referenced policies/regulations have been reviewed by STC Administration and the STC Policy Review Committee. A new STC policy format has been implemented. Existing regulations, if applicable, have been positioned with the existing policies. Additional review included:

STC 210 – School Board Legal Status – Withdrawal-covered by SFSD policy
STC 211 – School Board Authority and Responsibilities – Update of language
STC 212 – School Board Governance and Operations – Elections – Withdrawal-STC does not do elections
STC 443 – Deposit and Performance Bond – Withdrawal-process is done by SFSD
STC 719 – Staff Participation in Political Activities – Wording to clarify the policy
STC 855 – Flag Displays – Addition of Healthcare Simulation Flag
STC 911 – Students' Personal Property – Update of procedure and definition

Second readings are not necessary. (See Policy STC 250 – School Board Policy Process)

Policy Review Recommendation to School Board:

Approve review/revision or withdrawal of the above referenced policies.



SCHOOL BOARD LEGAL STATUS WITHDRAWAL

Southeast Technical College Policy: STC-210

~~1. Purpose~~

~~School Board Legal Status~~

~~2. General Statement of Policy~~

~~The School Board shall consist of five members, each of whom shall have the right to vote on all questions coming before the Board, providing no conflict of interest exists.~~

~~Term~~

~~Board members shall be elected at large in accordance with the provisions of SDCL Ch. 13-7, whose with terms limits of shall be three (3) years; however, provided that each Board member shall be is entitled to complete the term of office to which they were elected.~~

~~3. Other Related Policies~~

~~STC 212—Elections~~

~~STC 213—Unexpired Term Fulfillment/Vacancies~~

~~STC 220—School Board Member Conflict of Interest~~

~~4. Dissemination of Policy and Training~~

~~The policy is located on STC's website under Consumer Information—Southeast Tech Policies.~~

~~Legal References:~~

~~SDCL~~

~~Ch. 13-7 School District Elections~~

~~13-8-2 Composition and terms of office of school board members 13-8-~~

~~23 Events creating vacancy on school board~~

~~Board Approved:~~

Policy	Board Action	(formerly 9110)
adopted: 05.28.68		(formerly BBAA/STC 07-01-25)
amended: 10.25.93	27458.2d.	
amended: 10.24.05	34245	
reviewed: 09.14.09	35488	
amended: 08.12.13	36693	
reviewed: 08.13.18	38110	

amended

02.01.23

ST00700



SCHOOL BOARD AUTHORITY AND RESPONSIBILITIES

Southeast Technical College Policy: STC 211

1. Purpose

By statute definition the Sioux Falls School Board (School Board) is an elected body created according to the laws of the state to serve as the governing board of Southeast Technical College (STC) for the purpose of organizing, maintaining, and locating schools and for providing educational opportunities and services for all district residents.

2. General Statement of Policy

The School Board shall consist of five members, each of whom shall have the right to vote on all questions coming before the Board, providing no conflict of interest exists.

The chief function of the Sioux Falls School Board is to provide for the progress and welfare of Southeast TechSTC, and to establish and maintain the policies which govern its organization and operation. The School Board functions only when it is convened in a regular or special meeting which has been legally called. An individual School Board member has no authority to speak for the School Board unless such authority is delegated by the School Board.

The School Board is responsible for formulating policies for the general management of Southeast TechSTC. It shall delegate administrative authority to the Southeast TechSTC President but shall be responsible to the people for the results produced.

- The School Board acts as a policy making body and through its own action legislates to make effective these policies.
- The School Board acts as an appraisal body rendering judgment upon recommendations that may come to it through its executive officers, its own members, or the public which concern the progress and improvement of the college.
- The School Board shall sit as a judicial body when the Southeast TechSTC President requests a hearing or on an appeal for any Southeast TechSTC employee, group of employees, or student.

The School Board shall:

- Select a Southeast TechSTC President who is the chief executive officer of STC.
- Adopt the annual budget for the support of Southeast TechSTC.

- Carefully deliberate on all issues to be considered. The majority action of the School Board on a given issue should become the policy of the entire School Board until such time as the question is again raised for consideration.
- Act upon the recommendations of the Southeast TechSTC President regarding:
 - matters of policy;
 - the appointment, transfer, and dismissal of all personnel;
 - the selection of programs of study;
 - the adoption of salary schedules for employees of Southeast TechSTC;
 - the passing upon review and passing of accounts and audits related to the college's financial operation of the business control of the school;
 - the review studying and passing upon the reports of the Southeast Tech reports submitted by the STC President and his/her their staff;
 - the interpreting interpretation of the college's the programs and representing representation of its the needs of the college before to the public; and
 - all other matters pertaining to the welfare of Southeast TechSTC.

Individual Members

School Board members have authority only when acting as a School Board legally in session. The School Board shall not be bound in any way by any statement or action on the part of any individual School Board member except when such statement or action is in pursuance of specific instruction by the School Board.

3. Dissemination of Policy and Training

The policy is located on STC's website under Consumer Information – Southeast Tech Policies.

Legal References:

SDCL

13-8-1	School Board Defined
13-8-39	Management of schools by board - General powers

Board Approved:

Policy	Board Action	(formerly 8110 and 9270) (formerly BB/STC 07-01-25)
adopted: 05.28.68		
amended: 10.25.93	27458.2c and 27458.2d	
amended: 10.10.05	34224	
amended: 09.14.09	35488	
amended: 08.12.13	36693	
reviewed: 08.13.18	38110	
reviewed: 01.02.19	ST00358	
amended: 02.01.23	ST00700	



~~SCHOOL BOARD GOVERNANCE AND OPERATIONS~~ — ~~ELECTIONS~~ — Withdraw

Southeast Technical College Policy: STC 212

~~1. Purpose~~

~~Southeast Technical College (STC) is part of the Sioux Falls School District and is governed as such by the elected school board officials. The purpose of the policy is to establish the School Board Governance and Operations.~~

~~2. General Statement of Policy~~

~~A. Elections~~

~~The annual school School Board election shall be held between the second Tuesday in April and the third Tuesday in June. The School Board shall set the election date no later than the first regular meeting in January. The election may be combined with the annual municipal election or the Regular June pPrimary election, whenever possible on the first Tuesday after the first Monday in Monday, per SDCL § 13-7-10. Members of the Board elected at such election assume their duties of office on the second Monday in July. All newly elected Board~~

~~No candidate for elective Board membership may be nominated unless they are a resident voter of the School District and unless a nominating petition has been filed on their behalf with the Business Manager of the Sioux Sioux District in accordance with the time tables established for the current election year. A formal declaration of a candidacy shall be signed by the candidate before the circulation of the petition. The petition shall be signed by not less than twenty (20) registered voters of the District district.~~

~~Petitions must be circulated within the scheduled time tables timetables for the current election. There shall be added by either the signer or the circulator circulator to the signer's place of residence and date of signing. The petition shall be verified under oath by the person circulating it. The filing of the nominating petition shall constitute nomination and will entitle the candidate to have the candidate's name placed on the ballot for the term the candidate specifies only upon verification signed by the Business Manager that the nominating petition contains the minimum number of signatures and that the candidate is a resident voter.~~

~~No election will be held if only one nominating petition is filed for each Board vacancy to be filled and if there are no other questions to be submitted to the voters.~~

~~Following the election, within sixty (60) days of the official canvass, the following information shall be included in the Sschool Bboard minutes:~~

- ~~1. The number of registered voters of the school district on the date voter registration closes;~~

- ~~2. The number of registered voters of the school district who voted in the election;~~
- ~~3. The percentage of registered voters of the school district who voted in the election; and~~
- ~~4. If the election was held in conjunction with either a regular municipal election or with the regular June primary.~~

~~If the annual election was not conducted because there was neither a contested vacancy on the school board nor any question submitted to the voters, a statement substantiating the reason for not holding the election shall be included in the Sschool Bboard minutes and, with each member entitled to complete the term to which they were elected.~~

~~B. Registration of Voters~~

~~Every person resident of this state who shall be of lawful age, not otherwise disqualified, who shall have complied with the provisions of law relating to the registration of voters shall be entitled to vote at any election of this state. The county auditor shall enter on the master registration list and include in precinct registration lists the names of all persons who have registered with or have had their applications for registration received by any county auditor not less than fifteen (15) days preceding such election.~~

~~3. Dissemination of Policy and Training~~

~~The policy is located on STC's website under Consumer Information — Southeast Tech Policies.~~

Legal References:

~~SDCL~~

~~Ch. 13-7 School District~~

~~Elections Ch. 12-4 Registration
of Voters~~

Board Approved:

Policy		Board Action	(formerly 9500)
Adopted:	05.28.68		(formerly BBB/STC 07-01-25)
amended:	10.25.93	27458.2d	
amended:	09.23.96	28608	
amended:	10.24.05	34245	
amended:	09.14.09	35488	
amended:	08.12.13	36693	
amended:	07.09.18	38082	
reviewed:	08.14.18	38110	
amended:	02.01.23	ST00700	



DEPOSIT AND PERFORMANCE BOND – withdrawal requested

~~Southeast Technical College Policy STC 443~~

~~1. Purpose~~

~~Insert Text Here~~

~~2. General Statement of Policy~~

~~Deposit and Performance Bond Requirements~~

~~When advertising for bids for supplies and equipment in accordance with SDCL 13-20-3, bidders shall generally not be required in the specifications to submit a reasonable deposit (certified check, cashier's check, draft of bid bond), guaranteeing the execution of a contract and furnishing a performance bond by the successful bidder in accordance with chapters 5-18 A-B and 5-21.~~

~~The Sioux Falls School Board (School Board) may, from time to time, require a reasonable deposit guaranteeing the execution of a contract and the furnishing of a performance bond by the successful bidder in specific instances when authorization to call for bids is granted (SDCL 13-20-7).~~

~~Vendor Book/Bidder List~~

~~Administration shall keep a vendor book/bidder list both as a service to School District vendors and as a method to attract the lowest possible price for School District purchases. Every attempt will be made to supply, via e-mail, relevant bid specifications to every vendor that has requested to be placed in the vendor book/bidder list. The vendor is responsible for supplying the district with up-to-date email and post office mailing addresses and for obtaining specifications and requests to bid. It is recommended that all vendors review advertisements for bid and contact the district's Purchasing Department periodically to confirm dates for items they are interested in bidding.~~

~~3. Related Policies~~

~~STC 442 – Bidding Procedures~~

~~STC 444 – Local/Competitive Purchasing~~

~~STC 445 – Vendor Relations~~

~~4. Dissemination of Policy and Training~~

~~The policy is located on STC's website under Consumer Information – Southeast Tech Policies.~~

Legal References:

SDCL

~~5-18A~~ ~~Public Agency Procurement – General Provisions~~

~~5-18B~~ ~~Procurement of Public Improvements~~

~~5-21~~ ~~Performance Bonds for Public Improvement Contracts~~

~~13-20-3~~ ~~Bidding on contracts for construction, supplies or equipment – Applicable law~~

~~13-20-7~~ ~~Deposit and performance bond required of supply and equipment bidders – Right to reject bids~~

Board Approved:–

~~Policy~~ ~~Board Action~~ ~~(formerly 3313.2 and 3323.1)~~

~~adopted: 09-08-80 19217~~ ~~(formerly DJEA/STC 07-01-25)~~

~~amended: 08-14-95 28225~~

~~amended: 04-09-07 34696~~

~~reviewed: 04-14-11 36027~~



STAFF PARTICIPATION IN POLITICAL ACTIVITIES

Southeast Technical College Policy: STC 719

1. Purpose

Southeast Technical College (STC) employees shall not engage in partisan political activity on STC premises during normal business hours or during a work assignment.

STC employees engaging in partisan political activity shall when/where appropriate make it clear that their statements and actions are theirs as individuals and in no manner, whether implied or explicit, represent the views of STC.

The purpose of this policy is to ensure that Southeast Technical College (STC) remains free of bias while still protecting employees' rights to participate in democratic processes as private citizens. Such a policy helps prevent the misuse of institutional time, resources, or authority for political purposes, ensures compliance with applicable laws and ethical standards, and reduces the risk of conflicts of interest or perceived bias. Ultimately, it provides clear guidelines that allow employees to engage in personal political activities without compromising the integrity, reputation, or legal obligations of the institution.

2. General Statement of Policy

Southeast Technical College (STC) employees shall not engage in partisan political activity on STC premises during normal business hours or during a work assignment.

STC employees engaging in partisan political activity shall when/where appropriate make it clear that their statements and actions are theirs as individuals and in no manner, whether implied or explicit, represent the views of STC.

Political activities which are allowed include:

1. Dissemination of information concerning school tax, funding, and/or bond elections.
2. Discussion and study of politics and political issues, when such discussion and study are appropriate to classroom studies, such as history, current events, and political science.
3. Student and employee elections and campaigning related to them.
4. Dissemination of information and/or related activities by any non-profit, bipartisan political organization working for the improvement of education.

Leave of Absence for Political Activity

Leaves of absence for political activity for the purpose of being a candidate for political office, or for holding public office, will be considered in accordance with the respective working agreement.

Employees seeking political office may be granted a leave of absence without pay. During such leave and/or absences approved under this policy, employees may be eligible for all applicable benefits approved by the Sioux Falls School Board. Requests for leave under this policy must be made in writing and must include the title, office, and specific dates involved. An employee must notify the President before participating in an organized study or serving in an appointed or elected public office. All rights and privileges explained in this policy are contingent upon the employee's return to STC immediately upon expiration of leave. If the employee does not return to work at STC, the employee may be required to repay the cost of the benefits received.

3. Reporting Procedures

Enforcement of this policy is the shared responsibility of all members of the STC community. Employees are authorized and encouraged to communicate this policy with courtesy, respect, and diplomacy. Violation of the policy may result in corrective or disciplinary action.

- Employees should report a violation of the policy to their supervisor.
- Students should report to an instructor or Office of Student Affairs.

4. Dissemination of Policy and Training

The policy is located on STC's website under Consumer Information – Southeast Tech Policies.

Board Approved:

Policy	Board Action	(formerly 1311.1)
adopted: 05-28-68		(formerly GBI/STC 07-01-25)
amended: 04-12-76		
amended: 05-13-96	28482	
amended: 02-27-06	34355	
reviewed: 11-08-10	35880	
amended: 03-26-12	36325	



FLAG DISPLAYS

Southeast Technical College Policy STC 855

1. Purpose

The American Flag will be flown from the mast at the George S. Mickelson Center and the Healthcare Simulation Center every day except when weather conditions are severe enough to damage the flag.

2. General Statement of Policy

By presidential order, the flag is to be flown at half-staff at the following times:

1. For thirty (30) days after the death of a President or former President of the United States;
2. For ten (10) days after the death of the Vice President, chief justice or a retired chief justice, or the Speaker of the House of Representatives; and
3. From the day of death until burial for an associate justice of the supreme court, a member of the Cabinet, a former vice president, a United States senator or representative, the governor of South Dakota, or as ordered by the President.

By the State of South Dakota, the flag is to be flown at half-staff when Southeast Technical College we receives communication on any event that is deemed necessary.

When the flag becomes worn, it should be destroyed in a dignified way, preferably by burning. The flag may be mended, dry cleaned, or washed.

3. Dissemination of Policy and Training

The policy is located on STC's website under Consumer Information – Southeast Tech Policies

Legal References:

U.S. Code
Title 4, Chapter 1 The Flag

Public Law
94-344 Federal Flag Code

SDCL

13-24-17 Flagpole required – display of flag.

13-24-17.2 Right to post flag, recite pledge of allegiance and sing national anthem not to be infringed.

22-9-1 Desecration of flag.

Board Approved:

Policy		Board Action	(formerly 6115)
adopted:	05-28-68		(formerly IMDB/STC 07-01-25)
amended:	06-14-76		
amended:	03-11-02	33101	
reviewed:	02-23-09	35303	
reviewed:	08-09-10	35794	
reviewed:	11-12-13	36770	

Regulation		Board Action	(formerly 6115)
approved:	05-28-68		(formerly IMDB-R/STC 0701-25)
amended:	06-14-76		
revised:	03-11-02	33101	
reviewed:	02-23-09	35303	
reviewed:	08-09-10	35794	
reviewed:	11-12-13	36770	

~~Policies and Regulations~~

~~NEPN Code: IMDB-R/STI~~

~~Instruction~~

~~Flag Displays~~

~~By presidential order, the flag is to be flown at half staff at the following times:~~

- ~~1. For thirty days after the death of a President or former President of the United States;~~
- ~~2. For ten days after the death of the Vice President, chief justice or a retired chief justice, or the Speaker of the House of Representatives;~~
- ~~3. From the day of death until burial for an associate justice of the supreme court, a member of the Cabinet, a former vice president, a United States senator or representative, the governor of South Dakota, or as the President orders.~~

~~When the flag becomes worn it should be destroyed in a dignified way, preferably by burning. The flag may be mended, dry cleaned, or washed.~~

~~Legal Reference: U.S. Code
Title 4, Chapter 1 The Flag~~

~~Public Law
94-344 Federal Flag Code~~

~~SDCL
13-24-17 Flagpole required display of flag.
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22-9-1 Desecration of flag.~~

Regulation Board Action (formerly 6115)

approved: 05-28-68

amended: 06-14-76

revised: 03-11-02 33101

reviewed: 02-23-09 35303

reviewed: 08-09-10 35794

reviewed: 11-12-13 36770



STUDENTS' PERSONAL PROPERTY

Southeast Technical College Policy STC 911

1. Purpose

Students assume sole responsibility for loss or damage to any personal property brought onto Southeast Technical College (STC) property, including, but not limited to, items such as garments and electronic equipment.

2. General Statement of Policy

~~Southeast Tech~~STC is not responsible for any damaged, lost, stolen, or missing items belonging to students.

3. Definitions

~~STC property is~~includes any location where STC is instructing or sanctions STC activity.~~sert Text Here~~

4. Reporting Procedures

~~All students should report lost property to Campus Security or local law enforcement. If property is found the student should turn the item into the main desk area of the location it was found.~~~~sert Text Here~~

5. Dissemination of Policy and Training

The policy is located on STC's website under Consumer Information – Southeast Tech Policies.

Board Approved:

Policy

Board Action

Adopted: 11/25/13 36784 (formerly JICA/STC 07-01-25)

Reviewed: 08.01.18 ST00322

Policy/Regulation Revisions

STC 535 – Acceptable Use of Artificial Intelligence (AI)

STC 916 – Alcohol and Drug-Free Campus

Executive Summary

Purpose:

To bring to the School Board the above STC policies for first reading.

In an effort to keep the School Board Policy Books updated, members of the administration and the Southeast Technical College (STC) Policy Review Committee will continually review the policies and regulations for items that need to be added, deleted, revised, or in some cases, to update the language.

The referenced policies/regulations have been reviewed by STC Administration and the STC Policy Review Committee. A new STC policy format has been implemented. Existing regulations, if applicable, have been positioned with the existing policies. Additional review included:

STC 535 – Acceptable Use of Artificial Intelligence (AI) – Employee facing
STC 916 – Alcohol and Drug-Free Campus – Student facing

These policies will require a second reading. They will be posted for public review on the School District and STC website and return to the board on August 5, 2026.

Policy Review Recommendation to School Board:

Acknowledge first reading of STC 535 and STC 916 with the understanding that they will return for a second reading on August 5, 2026.



ACCEPTABLE USE OF ARTIFICIAL INTELLIGENCE (AI)

Southeast Technical College Policy STC 535

1. Purpose

This policy establishes standards for the ethical, secure, and compliant use of Artificial Intelligence (AI) technologies when handling student and employee information at Southeast Technical College (STC). It ensures alignment with institutional values, academic integrity, and legal obligations such as the Family Education Rights and Privacy Act (FERPA).

2. General Statement of Policy

Applies to:

- All faculty, staff, contractors, and third-party vendors using AI tools in academic or administrative contexts.
- All AI systems that process, analyze, or generate outputs based on student data or employee data.

Core Principles

- **Compliance with FERPA and Privacy Laws**

- Microsoft Copilot is the sole Generative AI solution authorized by STC for handling student and employee information. Users are required to log in to Copilot using their STC account to ensure that all data is maintained within STC's secure environment.
- Microsoft Copilot is FERPA compliant when the user is logged in with an STC account.
- Do not input into any AI tool Sensitive Personally Identifiable Information (Sensitive PII).
- Do not input any health information covered under the Health Insurance Portability and Accountability Act (HIPAA).
- Ensure third-party AI vendors comply with FERPA and institutional data governance agreements.

- **Data Minimization**

- Use only the minimum necessary data for the intended educational or operational purpose.
- Avoid uploading entire student or employee records or sensitive documents into any AI platform.

- **Security and Risk Management**

- Use institution-approved AI tools vetted for security and compliance.
- IT will ensure encryption, access controls, and audit trails for AI systems handling student data or employee data.

- **Ethical Use**

- Avoid bias and discrimination in AI-driven decisions.
- Regularly audit AI outputs for fairness and accuracy.
- The individual is personally responsible for any content created.

Prohibited Practices

- Uploading FERPA-protected or any other student or employee data into non-approved AI tools (e.g. ChatGPT, Gemini, Claude);
- Using AI-generated outputs without verification for official student or employee records or decisions; and
- Allowing vendors to train AI models on student or employee data without explicit institutional approval.

3. Definitions

- **AI Tools:** Machine-based systems that make predictions, recommendations, or decisions using human-defined objectives.
- **Student and Employee Information:** Includes PII, education records, and Human Resource data.
- **Generative AI:** AI systems that create new content (text, images, code) based on prompts.
- **STC Approved AI platform:** Copilot is the only STC approved AI platform and must be accessed via an STC account.
- **STC Non-approved AI Platform:** Any AI product not listed as approved by STC. Using non-approved platforms is acceptable when not including student or employee data, but it is not preferred.
- **Sensitive PII:** A subset of personally identifiable information that, if disclosed, could cause significant harm to an individual, including identity theft, financial loss, legal consequences, or violations of privacy laws.

4. Reporting Procedures

Enforcement of this policy is the shared responsibility of everyone at STC. All employees are authorized and encouraged to communicate this policy with courtesy, respect, and diplomacy. Employees should report a violation of the policy to their supervisor or the President's Office. Students should report to their instructor or program advisor.

Violations may result in disciplinary action under employee conduct policies.

5. Related Policies

None

6. Dissemination of Policy and Training

The policy is located on STC’s website under Consumer Information – Southeast Tech Policies.

Legal References:

Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. §1232g

Family Educational Rights and Privacy Act (FERPA) 34 CFR Part 99

SDCL 22-40-19 to 22-40-26

Board Approved:

Policy	Date	Board Action
approved:	xx/xx/xx	XXXXX



ALCOHOL AND DRUG-FREE CAMPUS

Southeast Technical College Policy ~~HCH/STC~~STC 916

Purpose

Southeast Technical College (STC) requires an alcohol and drug-free learning and working environment.

STC will comply with the Drug-Free Schools and Communities Act along with state and federal laws. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including marijuana or its derivatives, is prohibited on campus and other learning sites where students may be assigned.

General Statement of Policy

As a condition of enrollment with STC, all students are required to comply with this policy.

1. While South Dakota law may permit certain actions regarding marijuana, the use and possession of marijuana, whether for medicinal or recreational purposes, is prohibited under federal law. Federal law classifies marijuana (cannabis) as a Schedule 1 controlled substance and criminalizes the growth or use of marijuana. The use of medical marijuana is also restricted by federal laws such as the Drug-Free Workplace Act and Drug-Free Schools and Communities Act.
2. STC supports rehabilitation of students with alcohol or drug abuse problems except in those circumstances where alcohol or drug use has created or could create the risk of injury or death to STC employees or other students.
3. Alcohol and drug-free awareness programs will be established to inform students of this policy as well as the dangers of alcohol and drug abuse on campus and any available resources for counseling or rehabilitation.
4. Discipline will be imposed for violations of this policy which may include suspension or expulsion as well as a referral for prosecution, if appropriate.
5. STC will make a good faith effort, on a continuing basis, to maintain an alcohol and drug-free campus.
6. Students must notify the STC President or their designee in writing no later than five calendar days of any criminal conviction for an alcohol and/or drug statute violation occurring on STC campus.

7. STC will inform students annually of the Alcohol and Drug ~~Alcohol~~-Free Campus ~~policy~~policy, and STC will also post this policy on the ~~college~~college's website for their reference.

Assistance

STC has information available to all students regarding resources available to assist with alcohol and/or drug problems including counseling or rehabilitation.

A student's decision to seek assistance will not be used as a basis for disciplinary action, nor will it be a defense to or a mitigating factor in the imposition of appropriate disciplinary action, including expulsion, where facts indicating a violation of this policy are obtained independent of the student's pursuit of assistance.

Definitions

Alcohol includes any beverage used for the purpose of becoming intoxicated. This usually includes distilled spirits, wine, ciders, and malt beverages. This also includes ethyl alcohol, or other low molecular weight alcohol, including methyl and isopropyl alcohol.

Legal Drug includes prescribed drugs and over-the-counter drugs which have been legally obtained per federal law and are being used for the purpose for which they were prescribed or manufactured.

Illegal drug means any drug:

(a) Which is not legally obtainable;~~or~~

(b) Which is legally obtainable but has not been legally obtained per federal law;~~or~~

(c) Prescribed drugs legally obtained but not being used for prescribed purposes; ~~or~~

(d) All substances listed in the Federal Control Substance Act, so called "designer drugs" which have not been included in the Federal Control Substances Act, and the misuse of other non-drug substances, such as glue, are covered by this definition.

Under the influence means for the purpose of this policy that the student is affected by a drug or alcoholic substance, or the combination of a drug and alcohol, in any detectable manner. The symptoms of influence are not confined to those consistent with misbehavior or to obvious impairment of physical or mental ability such as slurred speech or difficulty in maintaining balance. A determination of influence can be established by professional opinion, a scientifically valid test and, in some cases such as alcohol, by a lay person's opinion.

Possession means the state of having, owning, or controlling any amount of any drug or alcoholic beverage.

Reasonable Suspicion means a determination based on objective facts and inferences drawn from those facts as well as personal observations that suggest a student is under the influence of drugs and/or alcohol.

Campus includes all STC property including motor vehicles, parking areas, and sidewalks surrounding the buildings. Campus also includes any site used for learning and as an STC student, including student activities. Campus also includes any location used for learning or student activities as an STC student.

Reporting Procedures

1. **Reasonable Suspicion.** STC may request an STC student to leave the classroom, lab, or STC property if there is reasonable suspicion that the student is under the influence of drugs and/or alcohol during their school hours. Circumstances which constitute a basis for determining reasonable suspicion may include, but are not limited to:
 - i. A pattern of abnormal or erratic behavior which is so unusual that it warrants summoning an instructor, department head administrator, or someone else for assistance.
 - ii. Information provided by a reliable and credible source with personal knowledge.
 - iii. Direct observation of drug or alcohol use.
 - iv. Presence of the physical symptoms of drug and/or alcohol use, i.e., glassy or bloodshot eyes, slurred speech, poor coordination and/or reflexes, abrupt swings in mood or energy level, or excessive irritability and emotional outbursts.
 - v. Possession of substances and/or alcohol as stated above.
2. Instructors are required to detail in writing the basis for their determination that reasonable suspicion existed to warrant the removal of a student from class, lab, or STC campus, including, but not limited to, the specific facts, symptoms, or observations and a description of any evidence obtained after searching STC property or the student's personal property brought onto STC property.

Those STC programs that require testing as a prerequisite to entrance into the STC program shall not be governed by this policy until the student has been enrolled into the program.

Confidentiality

Information obtained on individuals pursuant to this policy will be disclosed only to those persons having persons who have legitimate need for it. Medical records pertaining to drug and/or alcohol use are confidential, and access to such records shall be in accordance with STC policy. Medical records pertaining to drug and/or alcohol use are not kept in the student file.

Related Policies

Dissemination of Policy and Training

The policy is located on STC's website under Consumer Information – Southeast Tech Policies.

Legal References:

41 U.S.C. 702 et seq. Drug Free Workplace Act of 1988 (as amended)

21 U.S.C. 811 Controlled Substances Act of 1970 (CSA)

20 U.S.C. 2011 Drug-Free Schools and Communities Act of 1989 (DFSCA)

Board Approved:

Policy

Board Action