

SIOUX FALLS SCHOOL BOARD
Wednesday, October 4, 2023 4:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Persons Wishing to Address the School Board on Non-Agenda Items
- IV. Persons Wishing to Address the School Board on Agenda items
- V. Approval of Minutes of September 6, 2023.
- VI. Approval of Agenda
- VII. Conflicts of Interest
- VIII. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 2. Approval/Ratification of Purchase Orders
 3. Disposal of School District Property
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report
 - D. Approval of Personnel Report
- IX. Reports of the President
 - A. Competency-Based Education Programs Update Report
 - B. STC Counseling Report
 - C. STC Foundation Report
- X. Adjournment

SCHOOL BOARD MEETING

Wednesday, September 6, 2023

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, September 6, 2023 at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: President Carly Reiter, Vice President Marc Murren, Nan Baker, Dawn Marie Johnson, Kate Serenbetz. Absent: none.

Action ST00742

A motion was made by Dawn Marie Johnson and seconded by Nan Baker, five (5) votes “yes” on roll call **approving the minutes of a meetings** held on August 2, 2023 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00743

A motion was made by Dawn Marie Johnson and seconded by Kate Serenbetz, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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President Reiter asked about any conflicts of interest. None were brought forward.

Action ST00744

A motion was made by Marc Murren and seconded by Nan Baker, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A.1. **Approval/Ratification of Purchase Orders**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2401630	McKesson Medical	Sim Center Equipment – Surg Tech	\$16,884.73
b.	S2401944	Pepsi Cola Company	Open PO – The Grille	\$20,000
c.	S2401947	McKeever’s Vending	Open PO – The Grille	\$15,000
d.	S2401948	Farner Bocken Company	Open PO – The Grille Supplies	\$20,000

e.	S2401949	Farner Bocken Company	Open PO – The Grille – Food	\$25,000
f.	S2402233	SHI International Corp	Microsoft Agreement Renewal	\$67,394.12
g.	S2402234	First Technologies, Inc.	Diesel System Trainer	\$28,188.00
h.	S	Canfields	Simulation Center Furnishings	\$334,554.75

A.2. Approval of Grant Application

Authorizing the Administration of Southeast Technical College to enter into and execute all documents related to the Beyond Idea Grant through the South Dakota Community Foundation. The grant would provide seed funding to create the Indigenous Access Initiative, hire a new Native American Access Coach, provide pre-college academic coaching services for Native American high school students preparing to transition to Southeast Technical College, increase college and career readiness and increase campus community supports for Native American students. The total amount of the award is \$100,000. The contact person for this grant is Marcella Prokop.

- B. Approving the **Consolidated Report of Trust and Agency Funds** of September 7, 2023 and stating for the record that as of June 30, 2023 receipts total \$55,849,533.97 and disbursements total \$54,955,436.77 (MRF #ST552).

Approving the **Consolidated Report of Trust and Agency Funds** of September 7, 2023 and stating for the record that as of July 31, 2023 receipts total \$1,588,753.00 and disbursements total \$1,973,255.62 (MRF #ST553).

- C. Approving the **Vice President of Finance and Operation’s Report** of September 7, 2023 in accordance with the SDCL §13-8-35 (MRF #ST554) and directing that detailed statement of receipts and balances on hand, as of June 30, 2023, be published as part of these minutes, in accordance with SDCL §13-8-3.

Approving the **Vice President of Finance and Operation’s Report** of September 7, 2023 in accordance with the SDCL §13-8-35 (MRF #ST555) and directing that detailed statement of receipts and balances on hand, as of July 31, 2023, be published as part of these minutes, in accordance with SDCL §13-8-3.

- D. Accepting the **Southeast Tech Personnel Report**, as follows:

D.1. Resignations

Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee Contract, Full-Time		
Westerman, Julie	Student Success	08-04-23
Gjerde, Nadine	Dir. Of Admissions	08-11-23
Instructor, Adjunct, Part-Time		
Roemen, Dale	Law Enforcement	08-30-23

D2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Per Credit Hour			
Steiner, Shauna	Business Admin.	07-27-23	\$890.40
Wagner, Madison	Psychology	08-14-23	\$890.40
Gertsma, Leann	English	08-21-23	\$890.40
King, Steven	English	08-21-23	\$890.40
Stacey, Taylor	Mathematics	08-21-23	\$890.40
Christian, Cody	Nursing & Health	08-28-23	\$821.50
Instructor, Exempt, Full-Time, Annual			
Jordahl, Lindsay	Cardiac Sonography Ins. 226-Day, 1.0 FTE Lane 4, Step 10 205 Days Prorated	08-09-23	\$73,770.07
Hansen, Blair	Medical Lab Dir/Ins. 226-Day, 1.0 FTE Lane 4, Step 10	08-14-23	\$81,327.00
Sparkman, Jennifer	Respiratory Therapist Program Director and Instructor 226-Day, 1.0 FTE Lane 6, Step 10	08-29-23	\$87,135.00
Student Help, Part-Time, Per Hour			
Nelson, Devynn	Scarborough	08-01-23	\$15.00
Bivens, Cody	Horticulture	07-01-23	\$15.00
Jacobsma, Andrea	Scarborough	08-01-23	\$15.00
VanSurksum, Sophia	Scarborough	08-07-23	\$15.00
Clark, Breanna	Student Success	08-14-23	\$15.00
Dailey, Lurick	Scarborough	08-14-23	\$15.00
Vollmer, Mykenna	Scarborough	08-14-23	\$15.00
Thompson, Isaak	IT Student Tech	08-21-23	\$15.00
Sidders, Trinity	Scarborough	08-14-23	\$15.00
Shoenrock, Sydney	Food Service	08-21-23	\$16.50
Big Eagle, Silas	IT Student Tech	08-21-23	\$15.00
Instructor, Exempt, Full-Time, Lump Sum			
Leloux, Loretta	Early Childhood	07-17-23	\$1,780.80
Kassing, Elizabeth	Civil Engineering	07-17-23	\$162.50
Weber, Jessica	Accounting	07-17-23	\$153.00
Ringling, Benjamin	Horticulture	07-17-23	\$89.25
Rivere, Brittany	Nursing & Health	07-17-23	\$76.50
Entringer, Stephanie	Nursing & Health	07-17-23	\$102.00
Hunter, Marcus	Electrician	07-31-23	\$2,583.33
Schwartz, Colette	Nursing	07-31-23	\$2,583.33
Eisenvos, Daniel	HVAC	07-31-23	\$2,583.33

D2. **Employment Recommendations (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Exempt, Full-Time, Lump Sum			
Wohlwend, Bruce	Computer Information	07-31-23	\$2,583.33
Employee Contract, Full-Time, Lump Sum			
Schlicht-Harder, Elizabeth	Student Success	08-21-23	\$1,000.00
Reisch, Chelsea	Student Success	08-21-23	\$1,000.00
Employee Contract, Full-Time, Per Hour			
Valentine, Bryan	Custodian	08-07-23	\$19.49
Gustafson, Anastacia	Scarborough	08-10-23	\$20.05
Headington, Tiffany	Scarborough	08-14-23	\$20.73
Kottke-Bell, Kayla	Nursing	08-23-23	\$26.01
Boecker, Mary	Custodian	08-28-23	\$19.49
Other Help Wage Increases, Part-Time, Per Hour			
McLain, Kevin	Testing Center	09-03-23	\$17.75
Madson, Siti	Testing Center	09-03-23	\$18.00
Huggins, Robert	Testing Center	09-03-23	\$17.00
Sonnenschein, Sarah	Testing Center	09-03-23	\$16.50
Merritt, Alexander	Food Service	08-01-23	\$17.75
Sutter, Julie	Food Service	08-01-23	\$17.75
Kinzley, Caleb	IT Support	08-18-23	\$16.00
Other Help, part-time, per hour			
Nytroe, Michele	Food Service	08-14-23	\$16.50

D3. **2023-2024 Salary Increases**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Employment Contract, 10-Month, Full-Time, Per Hour			
Peterson, Ginger	Nursing & Health	08-01-23	\$32.46
South, Jeremy	Automotive	08-01-23	\$32.16
Employment Contract, 9-Month, Full-Time, Per Hour			
Nielsen, Tracy	Automotive	08-01-23	\$31.24
Penning, Aaron	Automotive	08-01-23	\$30.61
Sackett, Julie	Nursing & Health	08-01-23	\$32.78

D4. **Amendments-Updated Salaries from August 2023 Board Report**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Employment Contract, 220-Day, full-time, annual			
Andersen, Alexander	Student Success Advisor	07-01-23	\$66,574.00
Carlson, Elena	AEL Instructional Coach	07-01-23	\$52,624.00
Harder, Elizabeth	Student Success Advisor	07-01-23	\$69,249.00
Huizing, Susanne	AEL Instructional Coach	07-01-23	\$52,624.00
Olson, Emily	Student Success Advisor	07-01-23	\$67,910.00
Rogotzke, Kelli	Student Success Advisor	07-01-23	\$65,906.00
Sjogren, Robin	Childcare Program Coord.	07-01-23	\$47,381.00
Skorzewski, Tami	Scarborough Director	07-01-23	\$71,254.00

D5. Change of Status

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Heath, Lynn	Diagnostic Sonography 226 Day, 1.0 FTE Level 5, Step 10 \$84,230/year	Adjunct Diag. Sono. Part-Time \$821.50/credit hour	08-07-23
Bormann, Amanda	Dir. Of Enterprise Apps. 12 Month, 1.0 FTE Level 13, Step 7 \$96,669/year	Dir. Of Enterprise Apps 12 Month, 1.0 FTE Level 15, Step 7 \$108,823/year	07-01-23
Rogotzke, Kelli	Student Success Advisor 220-Day, 1.0 FTE Level 9, Step 8 \$65,906.00	Student Success Adv. 220-Day, 1.0 FTE Level 9, Step 9 \$66,574.00	08-16-23
Vortherms, Kristie	Dir. Student Succ/Registrar 12-Month, 1.0 FTE Level 12, Step 13 \$95,148/year	Assoc. VP of Inst. Research and Registrar 12-Month, 1.0 FTE Level 14, Step 13 \$99,974.42/year Prorated 11 months	09-04-23
Olson, Emily	Student Success Advisor 220-Day, 1.0 FTE Level 9, Step 11 \$67,910/year	Asst. Dir. Of St. Succ. 12-Month, 1.0 FTE Level 10, Step 14 \$75,715.75/year Prorated 11 months	09-04-23
Huizing, Susanne	AEL Instructional Coach 220-Day, 1.0 FTE Level 7, Step 6 \$52,624/year	ARC Coordinator 12-Month, 1.0 FTE Level 8, Step 6 \$60,678.79/year Prorated 10.5 months	08-21-23
Zillgitt, Emily	Admissions Representative 12-Month, 1.0 FTE Level 7, Step 9 \$59,438/year	Director of Adm. 12-Month, 1.0 FTE Level 11, Step 4 \$70,489.97/year Prorated 10.5 months	08-21-23
Weber, Jessica	Pharmacy Tech Inst. 186-Day, 1.0 FTE Level 4, Step 10 \$62,553/year	Accounting Instructor 186-Day, 1.0 FTE Level 6, Step 10 \$71,713/year	07-01-23

Action ST00745

Medical Laboratory Technician Instructor Blair Hansen provided the Medical Laboratory Technician Academic Update Report. (MRF #ST556) The Medical Laboratory Technician Program is planned to begin Spring Semester of 2024. Eligibility criteria have been identified. Curriculum sequencing has been established. Eligibility and curriculum work will be submitted to STC Curriculum Committee by October 2023. A marketing plan will be created to provide recruitment strategies for the program. Active work is in process to identify state-of-the-art equipment to be purchased by December 2023.

Following general discussion, a motion was made by Kate Serenbetz and seconded by Nan Baker, five (5) votes “yes” on roll call **acknowledging the Medical Laboratory Technician Academic Update Report.**

Action ST00746

Respiratory Therapy Program Instructor Jennifer Sparkman provided the Respiratory Therapy Program Update Report. (MRF #ST557). The Respiratory Therapy Program is planned to begin Spring Semester of 2024. Eligibility criteria have been identified. Curriculum sequencing has begun. Eligibility and curriculum work will be submitted to STC Curriculum Committee by November 2023. A marketing plan will be created to provide recruitment strategies for the program. Active work is in process to identify state-of-the-art equipment to be purchased by December 2023. STC will be exploring future articulation partnerships.

Following general discussion, a motion was made by Kate Serenbetz and seconded by Nan Baker, five (5) votes “yes” on roll call **acknowledging the Respiratory Therapy Program Update Report.**

Action ST00747

Vice President for Enrollment Management Megan Fischer provided the Enrollment Update Report. (MRF #ST558). Fall 2023 enrollment highlights include Southeast Technical College’s Fall 2023 headcount is up 2% from Fall 2022. STC’s Fall 2023 credit count is up 1% from Fall 2022.

Following general discussion, a motion was made by Kate Serenbetz and seconded by Nan Baker, five (5) votes “yes” on roll call **acknowledging the Enrollment Update Report.**

Action ST00748

Director of Institutional Effectiveness and Associate Dean of Faculty Development Jackie Pommer provided the Strategic Plan Update Report. (MRF #ST559). The Strategic Plan report included an update on the Vision 2025 six strategic priorities and the role of the Strategic Plan

Oversight Committee (SPOC). STC is operationalizing the Strategic Plan with committee involvement and the Watermark Planning and Self Study Platform.

Following general discussion, a motion was made by Nan Baker and seconded by Dawn Marie Johnson, five (5) votes “yes” on roll call **acknowledging the Strategic Plan Update Report.**

Action ST00749

On motion by Kate Serenbetz and seconded by Marc Murren, five (5) votes “yes” on roll call, the School Board **adjourned** at 4:43 p.m.

CARLY REITER

Presiding Officer

TODD VIK

Business Manager

SIOUX FALLS SCHOOL BOARD
Wednesday, October 4, 2023 4:00 p.m.

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

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AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Persons Wishing to Address the School Board on Non-Agenda Items
4. Persons Wishing to Address the School Board on Agenda Items
5. Approval of Minutes of Meetings Held on September 6, 2023
6. Approval of Agenda
7. Conflicts of Interest
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 - A. Authorizations and Ratifications
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 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report
 - D. Approval of Personnel Report
9. Reports of the President
 - A. Competency-Based Education Programs Update Report
 - B. STC Counseling Report
 - C. STC Foundation Report
10. Adjournment

1. Approval of Contracts**Robert Griggs 367-7485**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	ST24-009, RK	Transact Campus Inc.	eRefunds, PaymentPlans, ePayments, eMarket	\$175,588.68

2. Approval/Ratification of Purchase Orders**Rich Kluin 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2402272	Van-Wall Equipment	Pedestrian Topdresser – Sports Turf	\$17,012.00
b.	S2402434	Frontier Precision Inc.	Trimble and accessories – Land Surveying	\$135,800.00
c.	S2402457	Snap-On Industrial	Tool Sets – Auto Technician	\$60,479.25
d.	S2402465	CAE Healthcare	Simulation Center Equipment – Invasive Card	\$139,176.00
e.	S2402484	Traco Medical	Simulation Center Equipment – RN	\$35,840.00
f.	S2402556	AVI Systems, Inc.	Simulation Center Equipment – LCD Displays	\$70,462.83
g.	S2402748	Transact Campus Inc.	eRefund, ePayment, Payment Plan – Business Office	\$55,154.12
h.	S2402757	Canfield Business Interiors	Simulation Center Furniture – Placeholder approved 09.06.24 Meeting – Various Programs	\$334,554.75
i.	S2402758	Farner Bocken Company	Resale Items – Food Service	\$35,000.00
j.	S2402759	Stryker Endoscopy	Simulation Center Equipment – Replaces S2304953	\$1,062,544.71

3. Disposal of School District Property**Rich Kluin 367-5692**

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Mitsubishi Forklift (Asset 6379)	STC	Dan EisenVos Lynard Stelley Dennis Howard	\$2,000	2024-ST001

b.	Bandsaw, Hemswinder (Asset 6928)	STC	Lynard Stelley Dennis Howard Scott Day	\$0	2024-ST002
c.	4 - Lincoln Power Mig 300 (Assets 6924, 6927, 6926, 6925, 7061)	STC	Lynard Stelley Dennis Howard Scott Day	\$800 each	2024-ST003
d.	Lincon S350 Power Wave (Asset 7364)	STC	Lynard Stelley Dennis Howard Scott Day	\$1,000	2024-ST003

SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2023	Received to date	Disbursed to date	Balance 8/31/2023
STC Bookstore	\$ 34,250.81	\$ 319.31	\$ -	\$ 34,570.12
STC EFT	\$ 39,847.60	\$ 263,076.52	\$ -	\$ 302,924.12
STC Tuition & Fees	\$ 3,266,903.09	\$ 4,433,582.30	\$ 2,937,564.82	\$ 4,762,920.57
STC T & A	\$ 126,101.61	\$ 2,049.14	\$ -	\$ 128,150.75
STC ACH	\$ 0.01	\$ -	\$ -	\$ 0.01
STC Blue Bucks	\$ 10,799.96	\$ 5,724.69	\$ 138.49	\$ 16,386.16
TOTALS	<u>\$ 3,477,903.08</u>	<u>\$ 4,704,751.96</u>	<u>\$ 2,937,703.31</u>	<u>\$ 5,244,951.73</u>

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5
OF MINNEHAHA COUNTY, SOUTH DAKOTA**

TO: School Board
Southeast Tech Funds on hand August 31, 2023:

POST-SECONDARY VOCATIONAL FUND #23

First Interstate, Checking, #3047444	\$ (887,696.75)	
First Interstate, Savings, #5035221	4,182.39	
Payroll	(1,444,846.50)	
Total Post-Secondary Vocational Fund		<u>\$ (2,328,360.86)</u>

POST-SECONDARY VOCATIONAL BOOKSTORE FUND #52

First Interstate, Checking, #3047444	<u>\$ 906,921.37</u>
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POST-SECONDARY VOCATIONAL FOOD SERVICE #53

First Interstate, Checking, #3047444	<u>\$ (49,410.61)</u>
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POST-SECONDARY VOCATIONAL CHILD CARE #54

First Interstate, Checking, #3047444	<u>\$ 114,159.69</u>
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Total All Funds	<u><u>\$ (1,356,690.41)</u></u>
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POST SECONDARY - VOCATIONAL FUND

	FY24 BUDGET	AUGUST '23 YTD	AUGUST '23 PERCENT	AUGUST '22 YTD	AUGUST '22 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ 6,993,865	\$ 201,848	2.89%	\$ 347,830	5.06%
Fees	6,826,057	186,863	2.74%	30,407	0.47%
Corporate Education	357,000	-	0.00%	64,180	25.45%
STATE SUPPORT:					
State Aid	10,638,336	16,285	0.15%	-	0.00%
Other State	6,302,799	(93,590)	-1.48%	-	0.00%
FEDERAL SUPPORT:					
Perkins	874,206	(390,332)	-44.65%	(243,836)	-29.04%
ABE	154,625	(56,741)	-36.70%	(57,329)	-22.39%
Other Federal	1,279,784	(190,569)	-14.89%	(2,111,841)	-78.10%
LOCAL SUPPORT:					
Grants/Donations	4,689,402	18,750	0.40%	-	0.00%
Other Local	1,314,824	(73,427)	-5.58%	(58,467)	-4.86%
TOTAL REVENUES:	\$ 39,430,898	(380,912)	-0.97%	\$ (2,029,055)	-5.37%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ 1,177,673	\$ 196,279	16.67%	\$ 183,365	16.67%
Instructional	7,045,367	1,054,039	14.96%	949,791	15.23%
Support	5,996,971	905,920	15.11%	812,796	15.34%
WAGES - OTHER:					
Early Retirement	-	-	#DIV/0!	-	#DIV/0!
Instructional - Other	1,112,971	134,683	12.10%	123,443	11.36%
Support - Other	363,850	12,444	3.42%	14,485	5.65%
BENEFITS:					
Insurance - Dental	137,877	20,717	15.03%	19,511	14.96%
Insurance - Medical	2,307,981	320,262	13.88%	319,919	14.36%
Insurance - Other	68,381	17,015	24.88%	11,492	18.96%
Retirement	2,000,896	300,200	15.00%	270,095	14.74%
SERVICES:					
Advertising	373,200	55,075	14.76%	34,855	9.15%
Legal	54,900	3,197	5.82%	66	0.13%
Maintenance/Repair	195,200	93,572	47.94%	67,992	32.63%
Postage	130,100	11,232	8.63%	1,849	1.51%
Printing/Publishing	139,200	14,190	10.19%	7,225	6.05%
Professional/Technical	833,100	80,748	9.69%	120,436	9.49%
Property	262,600	230,528	87.79%	198,720	100.87%
Rentals	263,100	51,011	19.39%	23,066	33.84%
Software Upgrades	662,400	345,309	52.13%	236,038	29.78%
Travel	154,000	4,316	2.80%	6,585	4.50%
Utilities	672,500	27,795	4.13%	41,387	5.82%
SUPPLIES:					
Equipment - Noncapital	155,069	16,047	10.35%	226,317	108.42%
Food	109,660	10,600	9.67%	5,525	6.61%
Instructional Supplies	541,700	1,569	0.29%	30,357	5.16%
Other	381,625	27,444	7.19%	46,730	12.61%
Resale	620,900	405,217	65.26%	436,288	76.73%
Software	287,794	138,702	48.19%	36,196	29.35%
OTHER:					
Bad Debt	175,000	-	0.00%	5,621	4.16%
Dues/Fees	435,100	81,917	18.83%	47,558	10.91%
Liability Insurance	120,000	128,668	107.22%	119,927	104.28%
Miscellaneous	134,400	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 26,913,515	\$ 4,688,695	17.42%	\$ 4,397,636	17.55%
EQUIPMENT:					
Building Improvements	\$ 4,781,640	\$ 531,141	11.11%	\$ -	0.00%
Equipment	7,111,696	618,444	8.70%	63,271	0.84%
Information Technology	88,000	55,901	63.52%	28,056	31.88%
Land Improvements	709,117	20,975	2.96%	-	0.00%
SUBTOTAL - CAPITAL:	\$ 12,690,453	\$ 1,226,461	9.66%	\$ 91,327	0.68%
TOTAL EXPENDITURES:	\$ 39,603,968	5,915,156	14.94%	\$ 4,488,962	11.67%
REVENUE OVER (UNDER) EXPENSE:	\$ (173,070)	\$ (6,296,068)		\$ (6,518,017)	

POST SECONDARY - BOOKSTORE

	<u>FY24 BUDGET</u>	<u>AUGUST '23 YTD</u>	<u>AUGUST '23 PERCENT</u>	<u>AUGUST '22 YTD</u>	<u>AUGUST '22 PERCENT</u>
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	1,610,000	1,052	0.07%	37,058	2.31%
TOTAL REVENUES:	\$ 1,610,000	\$ 1,052	0.07%	\$ 37,058	2.31%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	168,832	27,431	16.25%	24,412	15.69%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	25,000	3,405	13.62%	2,932	11.73%
BENEFITS:					
Insurance - Dental	1,516	253	16.67%	241	12.88%
Insurance - Medical	28,000	4,527	16.17%	4,386	14.16%
Insurance - Other	918	193	20.99%	250	29.19%
Retirement	22,710	3,732	16.43%	3,403	16.24%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	16,000	1,809	11.30%	917	4.17%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	-	-	0.00%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	2,400	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	-	0.00%	-	0.00%
Food	200	-	0.00%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	4,500	-	0.00%	-	0.00%
Resale	1,227,800	14,299	1.16%	221,040	17.68%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	400	-	0.00%	-	0.00%
Dues/Fees	88,300	2,935	3.32%	1,490	1.86%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	7,300	-	0.00%	-	0.00%
Depreciation	6,400	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 1,600,276	\$ 58,582	3.66%	\$ 259,070	16.15%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 1,600,276	\$ 58,582	3.66%	\$ 259,070	16.15%
REVENUE OVER (UNDER) EXPENSE:	\$ 9,724	\$ (57,530)		\$ (222,013)	

POST SECONDARY - FOOD SERVICE

	<u>FY24 BUDGET</u>	<u>AUGUST '23 YTD</u>	<u>AUGUST '23 PERCENT</u>	<u>AUGUST '22 YTD</u>	<u>AUGUST '22 PERCENT</u>
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	395,300	(1,320)	-0.33%	13,305	3.37%
TOTAL REVENUES:	\$ 395,300	\$ (1,320)	-0.33%	\$ 13,305	3.37%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	109,713	18,269	16.65%	15,284	16.65%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	57,000	3,075	5.40%	2,566	5.51%
BENEFITS:					
Insurance - Dental	1,070	178	16.67%	170	16.67%
Insurance - Medical	14,000	2,333	16.67%	3,098	16.66%
Insurance - Other	932	232	24.84%	936	120.13%
Retirement	19,320	2,678	13.86%	2,223	14.11%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	7,900	-	0.00%	2,276	37.93%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	200	-	0.00%	-	0.00%
Professional/Technical	600	-	0.00%	100	6.67%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	1,100	-	0.00%	-	0.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	-	0.00%	-	0.00%
Food	-	-	0.00%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	23,300	2,622	11.25%	1,045	6.97%
Resale	149,900	15,503	10.34%	19,395	11.08%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	-	0.00%	-	0.00%
Dues/Fees	2,300	28	1.22%	181	3.62%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	6,600	-	0.00%	-	0.00%
Depreciation	19,000	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 412,935	\$ 44,918	10.88%	\$ 47,275	11.83%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 412,935	\$ 44,918	10.88%	\$ 47,275	11.83%
REVENUE OVER (UNDER) EXPENSE:	\$ (17,635)	\$ (46,238)		\$ (33,969)	

POST SECONDARY - CHILDCARE

	<u>FY24 BUDGET</u>	<u>AUGUST '23 YTD</u>	<u>AUGUST '23 PERCENT</u>	<u>AUGUST '22 YTD</u>	<u>AUGUST '22 PERCENT</u>
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	291,000	77	0.03%	64,935	22.47%
TOTAL REVENUES:	\$ 291,000	\$ 77	0.03%	\$ 64,935	17.97%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	238,806	21,993	9.21%	24,198	12.09%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	12,000	5,978	49.82%	2,388	11.07%
BENEFITS:					
Insurance - Dental	5,796	362	6.25%	340	9.88%
Insurance - Medical	97,783	5,661	5.79%	5,291	7.15%
Insurance - Other	2,580	609	23.62%	269	12.22%
Retirement	31,257	3,433	10.98%	3,269	12.55%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	400	5,057	1264.25%	57	11.88%
Property	-	-	0.00%	-	0.00%
Rentals	-	2,054	100.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	3,200	-	0.00%	650	20.31%
Food	600	-	0.00%	15	3.00%
Instructional Supplies	5,000	-	0.00%	188	#DIV/0!
Other	100	-	0.00%	-	0.00%
Resale	-	-	0.00%	-	0.00%
Software	1,100	-	0.00%	150	33.33%
OTHER:					
Bad Debt	2,500	-	0.00%	1,301	26.03%
Dues/Fees	500	-	0.00%	-	0.00%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	5,000	-	0.00%	-	0.00%
Depreciation	400	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 407,022	\$ 45,148	11.09%	\$ 38,116	10.96%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 407,022	\$ 45,148	11.09%	\$ 38,116	10.96%
REVENUE OVER (UNDER) EXPENSE:	\$ (116,022)	\$ (45,071)		\$ 26,819	

**SOUTHEAST TECHNICAL INSTITUTE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES**

	#23 Post Secondary Vocational Fund	#52 Bookstore Enterprise Fund	#53 Food Service Enterprise Fund	#54 Child Care Enterprise Fund
Cash Balance July 31, 2023	\$ 1,631,915.48	\$ 940,518.63	\$ (16,277.78)	\$ 140,230.52
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	-	-	-	-
Sales of Goods/Services	-	-	-	-
Other Sources	19.20	-	-	-
State Sources:	-	-	-	-
Federal Sources:	-	-	-	-
Expenditures:				
Personnel	(1,455,439.17)	(21,611.01)	(15,074.15)	(23,456.77)
Services	(324,413.77)	(1,808.76)	-	(2,500.00)
Supplies	(119,550.12)	(6,870.88)	(18,050.14)	-
Capital	(1,170,559.72)	-	-	-
Other	(12,354.77)	-	-	-
Transfers	-	-	-	-
GASB 84 Reversal	-	-	-	-
(Increase)/Decrease in Assets	-	-	-	-
Increase/(Decrease) in Liabilities	(877,977.99)	(3,306.61)	(8.54)	(114.06)
Net Cash Provided By (Used In) Operating Activities:	\$ (3,960,276.34)	\$ (33,597.26)	\$ (33,132.83)	\$ (26,070.83)
Cash Balance August 31, 2023	\$ (2,328,360.86)	\$ 906,921.37	\$ (49,410.61)	\$ 114,159.69

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee Contract, Full-Time		
Ingber, Ronald*	Custodian	09-08-23
Williamson, Darla	Accountant	09-13-23
Miller, Amy	Compliance	09-15-23
Student Help, Part-Time		
Bivens, Cody	Horticulture	09-06-23
Vollmer, Mykenna	Scarborough	09-11-23
Jacobsma, Andrea	Scarborough	09-12-23
Jensen, Luke	Student Tutor	09-26-23
Allison, Jodie	Student Tutor	09-26-23
Potter, Katlin	Student Tutor	09-26-23
Instructor, Adjunct, Part-Time		
Magnuson, Ashley	Nursing & Health	08-31-23
Werkmeister, Myra	Nursing & Health	09-18-23

*Retirement

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Per Credit Hour			
George, Nicole	Nursing & Health	08-30-23	\$890.40
Olson, Margaret	Nursing & Health	09-04-23	\$821.50
Lane, Brittany	Nursing & Health	09-05-23	\$821.50
Braunagel, Tierney	Nursing & Health	08-30-23	\$821.50
Instructor, Adjunct, Non-Clinical, Per Hour			
Peiser, Jennifer	Nursing & Health	08-30-23	\$34.00
Employment Contract, Exempt, Full-Time, Annual			
Sundquist, Allison	Admissions Representative 12-Month, 1.0 FTE Lane 7, Step 13	09-04-23	\$61,825.00
Streufert, Billie	Director of Student Success & Federal Compliance 12-Month, 1.0 FTE Lane 12, Step 10	09-11-23	\$95,148.00
Chabala, Robyn	Adult Education and Literacy Instructor	09-18-23	\$41,860.00

SOUTHEAST TECH PERSONNEL REPORT

Wednesday, October 4, 2023

220-Day, 1.0 FTE
Lane 7, Step 6
Prorated 175 days

Instructor, Exempt, Full-Time, Annual

Vanden Bosch, Raquel	Diagnostic Medical Sonography Instructor	09-11-23	\$70,812.83
	226-Day, 1.0 FTE Lane 5, Step 10 Prorated 190 days		

Student Help, Part-Time, Per Hour

Larson, Kylan	Peer Tutor	09-11-23	\$15.00
Beck, Erika	Horticulture	09-18-23	\$15.00
Wagner, Ellie	Bookstore	09-18-23	\$15.00
Arnold, Katelyn	Bookstore	09-25-23	\$15.00
Gosmire, Elizabeth	Scarborough	09-25-23	\$15.00
Carson, Mattison	Bookstore	09-25-23	\$15.00
Heilman, Kaia	Bookstore	09-25-23	\$15.00
Ewalt, Olivia	Peer Tutor	09-27-23	\$15.00

Employee Contract, Full-Time, Per Hour

Chabala, Stephen	Groundskeeper	09-18-23	\$22.13
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Other Help, part-time, per hour

Fischer, Kayla	Tutor	09-04-23	\$25.00
Lemke, Sean	Tutor	09-11-23	\$25.00
Preheim, Debra	Tutor	09-18-23	\$25.00

Instructor, Full-Time, Per Credit, Lump Sum

Leloux, Loretta	Early Childhood	09-30-23	\$890.40
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Instructor, Adjunct, Non-Clinical, Per Semester

Allenstein, Keith	Law Enforcement	08-21-23	\$2,830.20
Atkins, Melissa	Early Childhood	08-21-23	\$2,671.20
Baker, Shelly	Business Administration	08-21-23	\$5,660.40
Barrow, Nathan	English	08-21-23	\$2,671.20
Blok, Kelly	Computer Technology	08-21-23	\$2,671.20
Borgen, Cory	Sports Turf Management	08-21-23	\$1,643.00
Carlson, Elizabeth	Business Administration	08-21-23	\$10,684.80
Cavin, Georgina	Business Administration	08-21-23	\$3,561.60
Cox, Bryan	Mechatronics	08-21-23	\$2,048.00
Daugherty, Catherine	Agribusiness	08-21-23	\$2,671.20
Davis, Dana	Automotive Technology	08-21-23	\$2,464.50
Ekstrum, Jacqueline	Anatomy	08-21-23	\$11,320.80
Erickson, Tami	Computer Technology	08-21-23	\$2,671.20
Flinn, William	Computer Technology	08-21-23	\$2,671.20
French, Thomas	Computer Technology	08-21-23	\$3,819.00
Frohwein, Jeffrey	Business Administration	08-21-23	\$10,684.80

SOUTHEAST TECH PERSONNEL REPORT

Wednesday, October 4, 2023

Garcia, Joshua	Automotive Technology	08-21-23	\$1,643.00
Gertsma, Leann	English	08-21-23	\$5,342.40
Gustafson, Nicholas	Business Administration	08-21-23	\$5,342.40
Heckenlaible, Justin	Computer Technology	08-21-23	\$5,342.40
Heppler, Jeffrey	Horticulture	08-21-23	\$8,548.00
Horan, Steven	Accounting	08-21-23	\$3,561.60
Ivarsen, McCade	Media	08-21-23	\$2,671.20
Jones, Suzanne	Early Childhood	08-21-23	\$5,342.40
Judeh, Huda	Computer Technology	08-21-23	\$8,904.00
King, Steven	English	08-21-23	\$8,013.60
Kreckel, Darrell	Computer Technology	08-21-23	\$2,671.20
Lang, Jerome	Computer Technology	08-21-23	\$3,561.60
Lindell, Mark	Communications	08-21-23	\$5,342.40
Lothrop, LeAnn	Computer Technology	08-21-23	\$5,342.40
McGee, Patricia	Business Administration	08-21-23	\$5,660.40
McManus, Stacy	Business Administration	08-21-23	\$8,013.60
Melroe, Shelby	Psychology	08-21-23	\$10,684.80
Mills, Ann	Chemistry	08-21-23	\$7,390.40
Morris, Brandon	Computer Technology	08-21-23	\$2,671.20
Perkins-Hicks, Debra	Natural Science	08-21-23	\$11,320.80
Pierce, Steven	Media	08-21-23	\$3,561.60
Reimnitz, Laura	Veterinary Technology	08-21-23	\$9,441.50
Rose, Jean	Business Administration	08-21-23	\$8,490.60
Schoenfelder, Tonya	Law Enforcement	08-21-23	\$5,120.00
Stacey, Taylor	Mathematics	08-21-23	\$2,671.20
Steiner, Shauna	Business Administration	08-21-23	\$2,671.20
Stubbe, Scott	Computer Technology	08-21-23	\$8,620.00
Talcott, Roberta	Business Administration	08-21-23	\$2,830.20
Traylor, Michael	Computer Technology	08-21-23	\$3,286.00
Wadhwa, Anju	Computer Technology	08-21-23	\$5,342.40
Wagner, Madison	Psychology	08-21-23	\$2,671.20
Walton, Tarah	Law Enforcement	08-21-23	\$5,342.40
Wolff, Dana	Accounting	08-21-23	\$9,434.00

Instructor, Adjunct, Clinical, Per Semester

Aamold, Rachel	Nursing & Health	08-21-23	\$4,929.00
Carlson, Rebecca	Nursing & Health	08-21-23	\$5,750.50
Do, Doanh	Nursing & Health	08-21-23	\$1,780.80
Erdman, Corliss	Nursing & Health	08-21-23	\$7,393.50
Emly, Lindsey	Nursing & Health	08-21-23	\$4,452.00
Gacke, Bridgett	Nursing & Health	08-21-23	\$1,780.80
Haase, Tori	Nursing & Health	08-21-23	\$2,464.50
Hanson, Mylynn	Nursing & Health	08-21-23	\$8,904.00
Kibbe, Andrew	Nursing & Health	08-21-23	\$5,342.40
Klinger, Brittany	Nursing & Health	08-21-23	\$2,464.50
Nussbaum, Sarah	Nursing & Health	08-21-23	\$4,224.00
Oleson, Kailey	Nursing & Health	08-21-23	\$2,464.50
Peterson, Alyssa	Nursing & Health	08-21-23	\$2,048.00
Saeger, Amanda	Nursing & Health	08-21-23	\$2,830.20

SOUTHEAST TECH PERSONNEL REPORT

Wednesday, October 4, 2023

Schwartz, Colette	Nursing & Health	08-21-23	\$890.40
Stueven, Rebecca	Nursing & Health	08-21-23	\$4,929.00
Tschetter, Lisa	Nursing & Health	08-21-23	\$2,464.50
Willer, Lexie	Nursing & Health	08-21-23	\$2,464.50

Student Activity Advisors, Stipend

Andersen, Alex	Student Government	08-21-23	\$3,286.00
Berry, Vincent	Skills USA	08-21-23	\$3,286.00
Borgen, Cory	GCSAA	08-21-23	\$3,286.00
Fjelland, Lauren	Volleyball	08-21-23	\$1,694.50
Frentz, Patrick	Film Club	08-21-23	\$3,286.00
Gries, Keith	Veteran's Center	08-21-23	\$530.00
Hansen, Micah	Southeast Pride	08-21-23	\$530.00
Harder, Elizabeth	Mindfulness Club	08-21-23	\$530.00
Harder, Elizabeth	Game Club	08-21-23	\$530.00
Haynes, Matthew	NAHB	08-21-23	\$3,286.00
Kassing, Elizabeth	Civil/Land Survey	08-21-23	\$1,643.00
Landhuis, Carmen	Bowling	08-21-23	\$2,800.00
Leloux, Loretta	Early Childhood	08-21-23	\$3,286.00
Letsche, Paul	Civil/Land Survey	08-21-23	\$1,643.00
Osborn, Michelle	Soccer	08-21-23	\$3,389.00
Pottratz, Jennifer	Nursing/LPN	08-21-23	\$3,286.00
Prokop, Marcella	Multicultural Club	08-21-23	\$530.00
Prouty, Terry	Skills USA	08-21-23	\$3,286.00
Reisch, Chelsea	Bowling	08-21-23	\$2,800.00
Reisch, Chelsea	Cru	08-21-23	\$530.00
Ringling, Benjamin	Landscape/Horticulture	08-21-23	\$3,286.00
Rogotzke, Kelli	Basketball	08-21-23	\$1,400.00
Rogotzke, Kelli	Disc Golf	08-21-23	\$2,800.00
Valdez, Martin	Veteran's Center	08-21-23	\$530.00
Vis, Ashley	Volleyball	08-21-23	\$1,694.50
Vis, Ashley	Basketball	08-21-23	\$1,400.00
Weihe, Kimberly	Turning Point USA	08-21-23	\$530.00
Willer, Lexie	Sonography	08-21-23	\$1,095.34
Williams, Brian	Trap Shooting	08-21-23	\$2,800.00

3. FY2023-2024 Wage Increases

Student Help, Part-Time, Per Hour

Engbrecht, Delaney	Bookstore	09-15-23	\$15.00
Parker, Liam	Bookstore	09-15-23	\$15.00

Other Help, Part-Time, Per Hour

Rich, Sarah	Bookstore	09-15-23	\$16.00
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4. Amendments-Updated Salaries from September 2023 Board Report

Rogotzke, Kelli	Student Success Advisor	07-01-23	\$66,574.00
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5. CHANGE OF STATUS

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Miller, Amy	Institutional Effectiveness, Compliance, & Budget Coordinator 12-Month, 1.0 FTE Level 8, Step 3 \$61,350/year	Institutional Effective., Compliance, & Budget Coordinator Part-Time \$35.00/hour	09-05-23

Southeast Tech
Academic Affairs Update
CBE: Competency-Based Education Programs
EXECUTIVE SUMMARY

Purpose:

To inform the Sioux Falls School Board of the new Competency Based Learning Programs at Southeast Technical College starting in the Fall of 2024.

The CBE – Competency Base Education Programs (*Computer Technician- Diploma, Registered Nursing- A.A.S., Electrician- A.A.S., and HVAC- Diploma*) will begin in the Fall Semester of 2024. Eligibility criteria have been identified. Curriculum sequencing is being built and established. Eligibility and curriculum work will be submitted to the STC Curriculum Committee by Fall 2023. A marketing plan will be created to provide recruitment strategies for the program. Active work is in the process of deconstructing and modifying the current curriculum delivery and rebuilding the programs for CBE delivery. We are also working on identifying other personnel, technology, and/or support for this type of educational delivery.

Administrative Recommendation to School Board:

To acknowledge the Competency-Based Education Programs report.



Competency Based Education Programs

Todd Wohlwend, Colette Schwartz, Daniel EisenVos, and Marcus Hunter



SOUTHEAST
Technical College

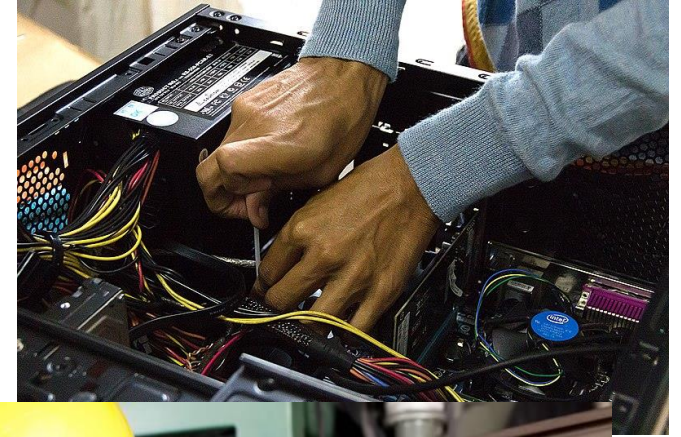
COMPETENCY BASED EDUCATION

The competency-based education (CBE) approach allows students to advance based on their ability to master a skill or competency at their own pace regardless of environment. This method is tailored to meet different learning abilities and can lead to more efficient student outcomes.



▲ CBE PROGRAMS BEING DEVELOPED AT STC

- Diploma in Computer Technician
- A.A.S. in Registered Nursing
- A.A.S. in Electrician
- Diploma in HVAC



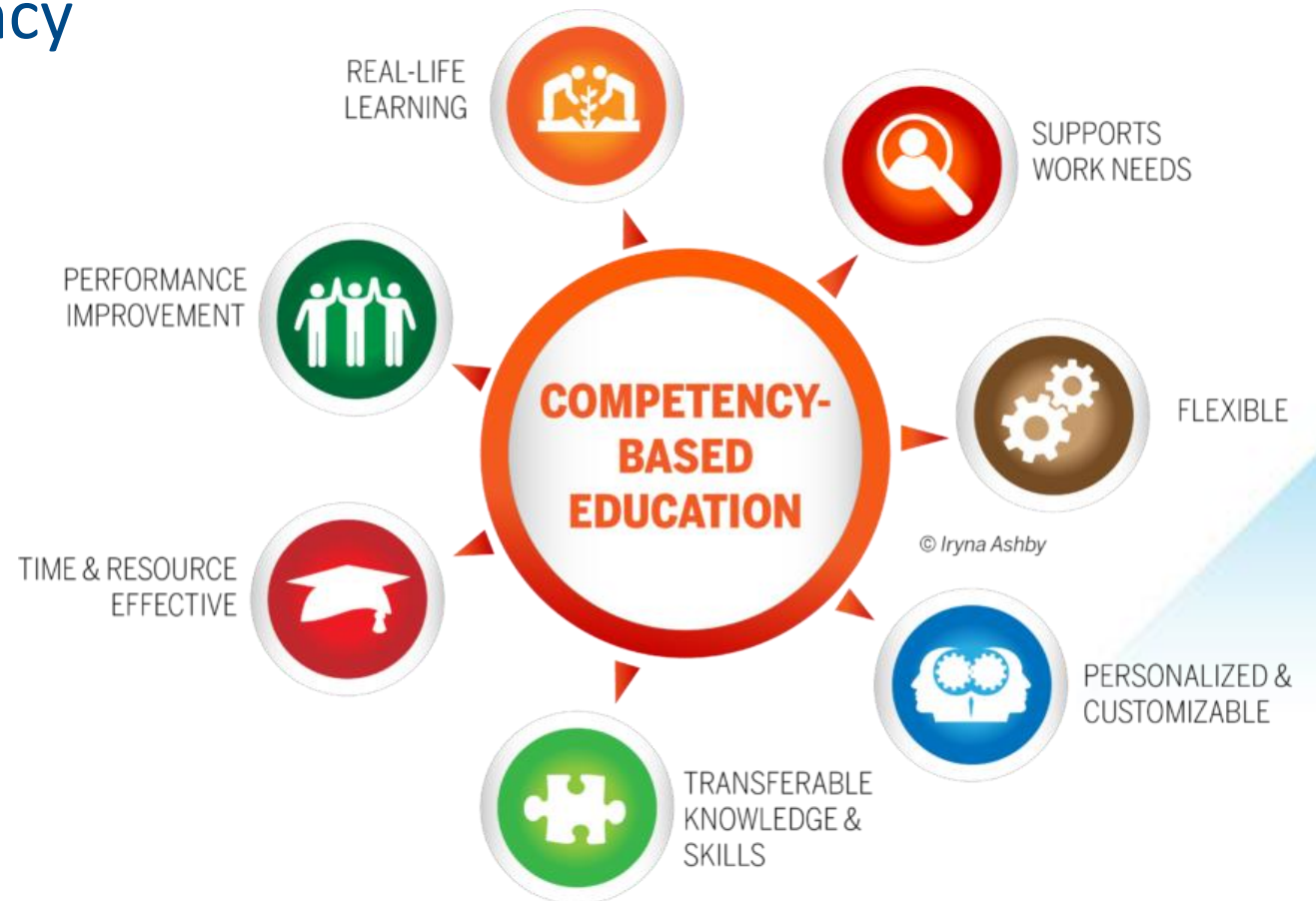
CBE PROGRAM PREPARATION

- SD Board of Technical Education
 - Working with all technical schools concerning CBE
- CBEN
 - Competency Based Education Network
 - CBExchange 2022 Conference
- WGU Labs
 - Western Governor's University Online Training
- STC FAC096
 - Distance Teaching and Learning
- Regular collaboration meetings at STC
 - Administration
 - Faculty
 - Financial Aid
 - IT Support



CBE PROGRAM PROGRESS

- All program specific courses have been identified and broken into 1 credit = 1 CBE competency
 - Deconstruct/reconstruct
- Each competency has outlined student skills levels
 - Developing
 - Developed – *(the goal)*
 - Highly Developed



CBE PROGRAM PROGRESS


- To be “developed” a student must attain a minimum of 80% in all assessments for Computer Technician, HVAC, and Electrician and an 84.5% for Registered Nursing.
- Formative and Summative assessments are being created for each competency
 - Objective
 - Hands-on
- LMS CBE template courses are being created for each program
 - STC FAC096 Course





CBE PROGRAM PROGRESS

- Computer Technician
 - 21 competencies
- Registered Nursing
 - 24 competencies
- Electrician
 - 52 competencies
- HVAC
 - 24 competencies
- Overall status of completion
 - Competencies identified
 - Levels of mastery identified
 - Program schedules created
 - Some LMS templates shells built
 - Formative and summative assessments in progress
 - Partial pilot classes in F23/S24 ongoing

- 
- Questions and acknowledgment of the report
 - Thank You for this opportunity and your attention!!



SOUTHEAST Technical College

Southeast Technical College
Counseling Services
EXECUTIVE SUMMARY

Purpose:

Provide the School Board a description of counseling services available to students at Southeast Technical College, along with January 2023 to current numbers and a summary of services.

Highlights are as follows:

- Number of students seeking and engaging in counseling modalities Spring 2023 to current
 - National trends in mental health issues and response for our students
-

Administrative Recommendation to School Board:

To acknowledge the Counseling Services report.



COUNSELING SERVICES

Nickie McMillin, MA, NCC, LPC, LAC, BC-TMH

Personal Counselor, Southeast Technical College



SOUTHEAST
Technical College

▲ CREDENTIALS AND BACKGROUND

- Bachelor of Science in Allied Health:
Alcohol and Drug Abuse Studies/Psychology, Dec. 1995
- Master of Arts in Educational Psychology and Counseling, May 1997
- National Certified Counselor (NCC), April 1997
- Licensed Professional Counselor (LPC) in South Dakota, Sept. 1998
- Licensed Addiction Counselor (LAC) in South Dakota, April 1999
- Board Certified-TeleMental Health Provider (BC-TMH), 2007

▲ ADDITIONAL CERTIFICATIONS

- Completed 15.25-hour Clinical Training Course Aug-Sept 2023:
Narcissistic Abuse and Gaslighting Treatment Course: Help Clients End Emotional Manipulation and Reclaim Their Lives from Toxic Relationships
- Certified Mental Health Integrative Medicine Provider (CMHIMP): Nov 2018; updated February 2023
Training Course: Nutritional and Integrative Medicine for Mental Health Professionals
- Completed LGBTQ+ Youth Cultural Competency training April 2022
- Certified Clinical Anxiety Treatment Professional (CCATP): April 2020
Training Course: Applied Neuroscience for Treating Anxiety, Panic and Worry



COUNSELING MODALITIES

Traditional Face to Face/In Office Counseling

TeleMental Health

- Teams-based Video Counseling
- Phone Counseling
- Text-based Counseling, Support & Accountability via Email
- Phone Checks-in for Support & Accountability



COUNSELING NUMBERS 2023

January 9-June 30, 2023

Traditional Counseling Services

174 Hours of Face-to-Face
Individual Counseling

TeleMental Health Services: 451 Hours Total

56 Hours of video counseling via Teams
138 Hours of telephonic counseling sessions
64 Hours of phone check-ins
193 Hours of email counseling

**625 Total Hours of Direct Counseling Services
Combined with 84 total students.**

July 1-September 29, 2023

Traditional Counseling Services

89 Hours of Face-to-Face
Individual Counseling

TeleMental Health Services: 222 Hours Total

27 Hours of video counseling via Teams
60 Hours of telephonic counseling sessions
25 Hours of phone check-ins
110 Hours of email counseling

**311 Total Hours of Direct Counseling Services
Combined with 14 Summer students & 67
current Fall students.**

ADDITIONAL SERVICES

- Member of the Student Support Work Group for Strategic Planning
- Alcohol & Drug Abuse Services:
 - Evaluation, counseling and/or referral and tracking for STC Biennial Report
- Student Consultation and Referral: Internal Liaison and External
- Instructor Consultation
- Preparation of Semester Counseling Reports

TRENDS IN MENTAL HEALTH

- Social and Emotional Ramifications of Social Media
- Social, Emotional and Economical Ramifications of COVID
- Combined Effect of COVID and Social Media

Significant uptick in relationship issues, especially in dating/partners/significant others

My response: stay current with clinical trainings; increase support via email and phone checks-in; consultation and referral for multidisciplinary team support internal at STC and external



SOUTHEAST
Technical College

Southeast Tech
Foundation Office
Campaign NEXT
EXECUTIVE SUMMARY

Purpose:

To inform the Sioux Falls School Board of the new comprehensive fundraising campaign at Southeast Technical College.

The STC Foundation is excited to announce Campaign NEXT. The “quiet phase” of Campaign NEXT started on January 1, 2022, and was made public September 22, 2023. The new comprehensive fundraising campaign has four primary goals that equal a total of \$25 million.

- Goal 1 - \$8.5 Million: Student Scholarship and Financial Support
- Goal 2 - \$13.2 Million: Capital Projects and Renovations
- Goal 3 - \$2.5 Million: Access, Opportunity, and Programs
- Goal 4 - \$800,000: Annual Unrestricted

The campaign is scheduled to end December 31, 2025. Any questions regarding Campaign NEXT should be directed to Foundation Director Stephen Williamson.

Administrative Recommendation to School Board:

To acknowledge the Foundation NEXT report.

Campaign NEXT

Stephen Williamson
Foundation Director




SOUTHEAST
Technical College



THE SOUTHEAST TECHNICAL COLLEGE FOUNDATION


The Southeast Tech Foundation is committed to providing financial resources to support student scholarships, perpetuating faculty excellence, growing new and existing programs and supporting the workforce needs of the region.





CAMPAIGN NEXT

Campaign NEXT is a \$25 million-dollar comprehensive campaign to bring new assets to the College.

- This is the College's campaign. The Foundation exists to support the College.
 - The goals of the campaign were completed after the strategic plan was finalized (Vision 2025).
 - We are always in campaign mode. NOW ended December 31, 2021 and NEXT started January 1, 2022. NEXT will end December 31st, 2025.
 - Not all innovation and goals of the College can be met within the budget and tuition revenue.
- 



GOALS OF CAMPAIGN NEXT

- Goal #1 \$8.5 Million for Student Scholarships and Financial Support
- Goal #2 \$13.2 Million for Capital Projects and Renovations
(Center for Healthcare Simulation, Electrician Program Addition, smaller projects like new furniture in the Academic Resource Center)
- Goal #3 \$2.5 Million to improve Access, Opportunity and Programs
(Budgetary funding of the Center for Access and Workforce Opportunity, augment the ARC budget; start up costs for the Behavioral and Mental Health Technician Program, Summer Camps, Financial Literacy, Competency Based Education)
- Goal #4 \$800,000 for Annual Unrestricted



CAMPAIGN UPDATE

- Our Campaign Co-Chairs are Tony Nour of First PREMIER Bank, Mark and Cynthia Mickelson
 - We have moved from the “Quiet Phase” of the Campaign to the “Public Phase”
 - We have over 280 commitments ranging from \$5 to \$4.5 million
 - We have 4 commitments of \$1 million dollars or more
 - In total, we have commitments totaling over \$20.3 million
-

LAST BUT NOT LEAST

This is a team effort similar to student recruitment. President Griggs the Vice Presidents, Deans, Directors, Faculty and Foundation Board have all participated and brought in new donors, grants, in-kind gifts, and assets to the College.

The Foundation provides an avenue for donors to assist the College, but the Foundation is not the only avenue for donor support.

There is no “fluff” in this campaign. We assist donors to provide meaningful assets to assist the educational needs of the students, faculty, and staff of the College.





SOUTHEAST
Technical College