

SIOUX FALLS SCHOOL BOARD
Wednesday, August 2, 2023 4:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Persons Wishing to Address the School Board on Non-Agenda items
- IV. Persons Wishing to Address the School Board on Agenda Items
- V. Approval of Minutes of July 10, 2023.
- VI. Approval of Agenda
- VII. Conflicts of Interest
- VIII. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 2. Approval/Ratification of Purchase Orders
 3. Amending Previous School Board Action
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report
 - D. Approval of Personnel Report
- IX. Reports of the President
 - A. Career Services and Build Dakota Report
 - B. HLC Update Report
- X. Adjournment

SCHOOL BOARD MEETING

Monday, July 10, 2023

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Monday July 10, 2023 at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: Nan Baker (ZOOM), Marc Murren, President Kate Serenbetz (ZOOM). Absent: Vice President Carly Reiter, Cynthia Mickelson.

Action ST00731

A motion was made by Nan Baker and seconded by Marc Murren, three (3) votes “yes” on roll call **approving the minutes of a meetings** held on May 24, 2023 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00732

A motion was made by Marc Murren and seconded by Nan Baker, three (3) votes “yes” on roll call, **approving the agenda** as presented.

* * * * *

President Serenbetz asked about any conflicts of interest. None were brought forward.

Action ST00733

A motion was made by Nan Baker and seconded by Marc Murren, three (3) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A.1. **Approval of Contracts**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	ST24-001, MMF	South Dakota Network Association	FY24 Media Buy	\$16,645

b.	ST24-002, BAV	Watermark Insights, LLC	Student learning and Licensure	\$39,401.70
c.	ST24-003, BAV	South Dakota Native Homeownership Coalition	Construction Internship Memorandum of Understanding	\$50,000
d.	ST24-004, BAV	Passport Health	Vet Tech Vaccinations	\$45,000
e.	ST24-005, BAV	Mercedes-Benz USA, LLC.	MB Star Connect Program/MB Star Campus Program	\$15,000+

A.2. Approval/Ratification of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2305469	Diamedical USA	Simulation Center Equipment – RN Program	\$75,510
b.	S2305504	Panopto, Inc.	Annual Support	\$16,182.40
c.	S2305662	Innovative Office Solutions	Auto Scrubbers – Custodial	\$19,997.50
d.	S2305664	MBS Textbook Exchange	Used Textbooks for Resale	\$40,000
e.	S2400293	High Point Networks	Security Subscription Bundle	\$89,998.70
f.	S2400620	High Point Networks	Switches	\$88,172
g.	S2400663	SD Newspaper Association	Ad Placements	\$16,645
h.	S2400808	Apple Inc.	MacBook Laptops	\$76,260
i.	S2400812	Cengage Learning Inc	New Textbooks for Resale	\$400,000
j.	S2400813	Crescent Electric Supply	Electrician Kits for Resale	\$30,000
k.	S2400814	D&H Distributing	Electronic Supplies for Resale	\$25,000
l.	S2400819	Douglas Stewart Co	Supplies for Resale	\$20,000
m.	S2400821	Electronix Express	Electronic Kits for Resale	\$15,000
n.	S2400822	Elsevier Health Science	New Textbooks for Resale	\$125,000
o.	S2400823	Gear for Sports	Clothing, Bags for Resale	\$20,000
p.	S2400824	Goodheart Willcox	New Textbooks for Resale	\$30,000
q.	S2400826	Hawkes Learning	New Textbooks, Codes for Resale	\$125,000
r.	S2400830	Innovative Office	Uniforms for Resale	\$50,000
s.	S2400840	Jones & Bartlett	New Textbooks for Resale	\$20,000
t.	S2400843	Labyrinth Learning	New Textbooks for Resale	\$25,000
u.	S2400844	Matheson Tri-Gas	Welding Kits for Resale	\$50,000
v.	S2400846	Matthews Medical Books, Inc.	Medical Supplies for Resale	\$25,000

w.	S2400847	MBS Textbooks Exchange	Used Textbooks for Resale	\$75,000
x.	S2400848	McGraw-Hill Education	New Textbooks for Resale	\$200,000
y.	S2400849	McKeever's Vending	Convenience Items for Resale	\$15,000
z.	S2400852	Mike Holt Enterprises	New Textbooks for Resale	\$20,000
aa.	S2400854	MV Sport	Imprint Clothing for Resale	\$20,000
bb.	S2400857	Partnership LLC	Freight	\$20,000
cc.	S2400858	Pearson Education	New Textbooks for Resale	\$125,000
dd.	S2400859	Pepsi Cola Company	Drinks for Resale	\$18,000
ee.	S2400862	PrismRBS	POS/Web Service Fees	\$20,767.32
ff.	S2400865	Snap-on Industrial	Build Dakota Transportation Tool Kits	\$125,000
gg.	S2400867	Stukent Inc.	Access Codes for Resale	\$30,000
hh.	S2400868	Texas Book Company	Used Textbooks for Resale	\$100,000
ii.	S2400869	Vital Source Technologies	Digital Titles for Resale	\$75,000
jj.	S2400873	Blue 84	Clothing for Resale	\$20,000
kk.	S2401421	Getinge USA Sales	Simulation Center Equipment – Surg. Tech	\$162,353.44
ll.	S2401422	Getinge USA Sales	Simulation Center Equipment – Surg. Tech	\$79,420

A3. Grant Approval

Authorizing the Administration of Southeast Technical College to apply for a U.S. Department of Labor grant. The grant titled DOL Critical Sector Job Quality Grant Program number FOA-ETA-23-13 is focused on addressing the significant workforce shortage exacerbated by the aging population in South Dakota, both retiring out of the healthcare industry and those needing additional care from frontline healthcare professionals. The grant application will focus on engaging, recruiting, and graduating first-generation students to enter healthcare careers in South Dakota. The grant application will be for \$3,000,000. The contact person for this grant is Benjamin Valdez.

A4. Acknowledgement of Addition to Southeast Technical College Council Membership

Acknowledging the appointment of Pam Hilber to the Southeast Technical College Council replacing Kim Jensen.

A5. Approval of Scholarship Awards

Authorizing the administration of Southeast Technical College to execute all documents related to the Build Dakota Scholarship program.
The Build Dakota Scholarship program provides for full ride scholarships to students meeting eligibility requirements entering programs approved by the Build Dakota Scholarship Administration Board. The scholarship funds are distributed through the South Dakota Community Foundation.

A6. Southeast Technical College Agreements (annual item)

Authorizing the Vice President of Academics at Southeast Technical College to execute agreements, for and on behalf of the College, between medical institutions for clinical sites for health programs, “early out agreements” between Southeast Technical College, businesses, and students, and articulation agreements.

A7. Southeast Technical College Agreements (annual item)

Authorizing the President of Southeast Technical College to execute all agreements, on behalf of Southeast Technical College, for goods and services and further authorizing the Vice President of Finance/Operations of Southeast Technical College to approve the Consolidated Report of Trust and Agency Funds for Southeast Technical College and finally authorizing the Vice President of Finance/Operations to prepare and present the Finance Report and Finance Officer’s Monthly Report of Funds to the School Board.

A8. Grant Application Approval Authorization (annual item)

Authorizing staff of Southeast Technical College to apply for grants as follows:

\$1,000 and less	Southeast Technical College Administrators may sign and send application (grant funds, if awarded, to be deposited into and expended from trust and agency account)
\$1,001 - \$15,000	Southeast Technical College Staff must send to the President of Southeast Technical College for signature, approval and mailing by U.S Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expended by program according to established purchasing procedures; a supplemental budget will be written for these funds).
\$15,001 and more	Southeast Technical College Staff must send to the Southeast Technical College President for signature and School Board approval before mailing application by U.S. Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expenses by the program according to established purchasing procedures; a supplemental budget will be written for these funds).

with the understanding that procedures established under Policy/Regulation DIA/STI, DIA-R/STI and Policy/Regulation DJ/STI and DJ-R/STI will be followed.

A9. Regular Payments for Flow-through Funds (annual item)

a. Authorizing the President of Southeast Technical College and the Vice President of Finance/Operations at Southeast Technical College, to facilitate payment of fees from the Southeast Technical College Trust and Agency Fund for FY23, as follows:

- | | |
|---------------------------------------|---------------------------------|
| 1. US Bank | Facility Fees |
| 2. South Dakota Department of Revenue | Sales Tax |
| 3. Southeast Housing Foundation | Rent Receipts-Security Deposits |
| 4. Electronic Fund Transfers | Tuition |
| 5. Sioux Falls School District | Reimbursements/Transfers |

Action ST00733, continued

Monday, July 10, 2023

- b. Authorizing the Treasurers to issue payments from the building Trust and Agency Accounts to the Sioux Falls School District to reimburse the College.
- c. With the understanding that the claims for the payment of fees shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance/Operations at Southeast Technical College for review and approval.
- d. With the understanding that claims for the payment of District invoices shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance/Operations at Southeast Technical College for review and approval and the payments from Trust and Agency Accounts of District invoices will appear in a subsequent Supplemental Budget.

A10. Authorizing Continuance of Trust & Agency Accounts (annual item)

Authorizing the continuance of the following Trust & Agency Accounts for the fiscal year beginning July 1, 2022, and ending June 30, 2023, designating personnel as Treasurers for said funds, and authorizing said Treasurers to continue checking accounts in bank depositories, as follows:

<u>Trust & Agency Account</u>	<u>Treasurer</u>	<u>Bank Depository</u>
Tuition & Fees	Mike Stephens	First Interstate Bank
EFT Account	Mike Stephens	First Interstate Bank
ACH Account	Mike Stephens	First Interstate Bank
Southeast Blue Bucks	Mike Stephens	First Interstate Bank
Trust & Agency	Mike Stephens	First Interstate Bank
Southeast Bookstore T & A	Mike Stephens	First Interstate Bank

A11. Designated Administration – Special Projects (annual item)

Designating the President of Southeast Technical College as an authorized representative of the Sioux Falls School District 49-5 of Sioux Falls, Minnehaha County, South Dakota for making proper application with agencies of the State of South Dakota and entering into and executing all documents required for federal funds and projects for Southeast Technical College for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

A12. Adopting Policies (annual item)

Adopting the polices as set forth in sections A through K, inclusive of the Policy/Regulation manuals of the District and Southeast Technical College, from July 10, 2023, to the next annual meeting to be held on July 9, 2024, it being understood that the “policies are subject to revision at any time”, in accordance with Policy BG; and approving Regulations as set forth in the Policy/Regulation Manual of the District for the same period of time, with the understanding that none of the regulations are contradictor to the specifics or intent of Board Policy.

A13. Tuition and Fees for Southeast Technical College (annual item)

<u>Fee Type</u>	<u>Amount</u>	
Local Fees – Institute Fees, Student Government/Activity, Maintenance/Repair	\$89.00	per credit hour
State Fees - Facility	\$36.00	per credit hour
State Fees – Maintenance/Repair	\$6.00	per credit hour
Tuition	\$124.00	per credit hour
Online Courses	\$50.00	per credit hour
Laptop (Conditional Sales Agreement)-Macintosh	\$2,800.00	one-time fee
Laptop (Conditional Sales Agreement)-PC Advanced	\$1,260.00	one-time fee
Laptop (Conditional Sales Agreement)-PC Base	\$1,070.00	one-time fee
HVAC Course Fees	\$25.00	per credit hour
Law Enforcement Course Fees	\$10.00	per credit hour
Graduation Fees	\$25.00	per event
LPN/RN Course Fees	\$70.00	per credit hour
Plumbing/Welding Course Fees	\$20.00	per credit hour
Mechatronics Course Fees	\$20.00	per credit hour
Dental Assistant, Invasive Cardiovascular, Medical Assistant, NDT, Paramedic, Pharmacy, Phlebotomy, Respiratory Therapist, Sonography – Cardiac, Vascular, Diagnostic Medical, Surgical Tech, and Vet Tech Course Fees	\$30.00	per credit hour
Auto, Collision, Construction Management, Diesel, Diesel – Ag/Construction, Electrician, and Horticulture Course Fees	\$25.00	per credit hour
Testing Fees	\$79 - \$400	per test
Course Test Fees	\$50.00	per course
Exam Proctor Fee	\$35.00	per hour
Help Desk Support Fee-Student Provided Laptops	\$50.00	per hour
Application Fees	\$0 - \$35.00	one-time fee
Registration Fees	\$75.00	one-time fee
Transcript Fee	\$10.00	each
Diploma Fees (Duplicate)	\$15.00	each
Payment Plan Registration	\$25.00	per plan
Late Payment Fees (3 – months maximum)	\$25.00	per month
Printing Charges (B&W, Color)	\$0.15/\$0.25	per image

Scarborough Center Fees – effective 08.14.23

Children Ages 0 – 2:

0 – 29 contracted hours	\$6.25	per hour
30 – 39 contracted hours	\$5.75	per hour
40 – 50 contracted hours	\$5.25	per hour

Children Ages 3+:

0 – 29 contracted hours	\$6.25	per hour
30 – 39 contracted hours	\$5.50	per hour
40 – 50 contracted hours	\$5.00	per hour
Hourly (Drop In, additional hours above contracted)	\$6.25	per hour
Registration Fee	\$35.00	per family

Corporate Education Fees

Apprenticeship Classes	\$0 - \$5,000	per course
Carpentry Apprenticeship	\$995 - \$5,000	per course
CDL – Class A	\$5,500.00	per course
CDL – Class B Prep Course	\$250.00	per course
CDL – Class B Vehicle Inspection Course	\$200.00	per course
CDL – Class B Entry Level Driver Training	\$750.00	per course
CDL – Class B Final Field Driving Exam	\$150.00	per exam
CDL – Class A Final Drive	\$250.00	per course
CDL – Class B Final Drive	\$150.00	per course
CDL – ELDT Class B: BTW	\$1,200.00	per course
CDL – ELDT Class A: BTW – Range	\$1,500.00	per course
CDL – ELDT Class A: BTW – Open Road	\$1,500.00	per course
CDL – Retrain/Retest	\$750.00	per course
CDL – Train the Trainer	\$250.00	per course
DRD – Dental Radiology Course	\$600.00	per course
Computer Training	\$80 – \$400	per course
CNA Courses	\$125 - \$175	per course
CPR Course Fee	\$60.00	per course
Customized Classes	\$0 - \$950	per course
Dental – Perioperative Training Course	\$340.00	per course
Dental – Radiology Course	\$450.00	per course
Heartsaver CPR Course	\$80.00	per course
Heartsaver CPR, First Aid Course	\$100	per course
Welding Certification Courses/Certification	\$100 - \$1,000	per course

A14. Southeast Technical College – Building Rental Rates (annual item)

Approving Southeast Technical College building rental rates as follows:

Building Rental Rates						
Room Type	State of South Dakota (i.e. Political Subdivision) (Non-Profit Events)	State of South Dakota (i.e. Political Subdivision) (For Profit Events)	Non- Profit Community Groups	For Profit Community Groups	After Hours (Non-Profit Groups)	After Hours (For Profit Groups)
Classroom (max cap. 30)	No charge	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day	\$75 – ½ Day \$150 – Full Day	\$75 – ½ Day \$150 – Full Day	\$100 – ½ Day \$200 – Full Day
Large Classroom (max cap. 40)	No charge	\$75 – ½ Day \$150 – Full Day	\$75 – ½ Day \$150 – Full Day	\$100 – ½ Day \$200 – Full Day	\$100 – ½ Day \$200 – Full Day	\$200 – ½ Day \$400 – Full Day
HC257, MC101, Commons Areas	No charge	\$100 – ½ Day \$200 – Full Day	\$100 – ½ Day \$200 – Full Day	\$300 – ½ Day \$600 – Full Day	\$300 – ½ Day \$600 – Full Day	\$400 – ½ Day \$800 – Full Day
Hub Auditorium	No charge	\$300 – ½ Day \$600 – Full Day	\$300 – ½ Day \$600 – Full Day	\$450 – ½ Day \$900 – Full Day	\$450 – ½ Day \$900 – Full Day	\$600 – ½ Day \$1200 – Full Day
Instructional Labs (staff presence required for each hour lab in use)	\$50/hour/each staff required	\$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required	\$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required	\$600 – ½ Day \$1200 – Full Day Plus \$50/hour/each staff required	\$600 – ½ Day \$1200 – Full Day Plus \$75/hour/each staff required	\$750 – ½ Day \$1500 – Full Day Plus \$75/hour/each staff required
Technology Fee (Southeast staff assistance with Lessee's technology needs)	No charge	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required	\$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required
Facilities Staff Fee	No charge	No charge	No charge	No charge	\$45/hour/each staff required	\$45/hour/each staff required
Set Up/Tear Down Fee	\$0 - \$250 per event					

Deviations from the Building Rental Rate Schedule may be granted and must be approved by the President.

A15. Charges Relating to Open Records Requests (annual item)

Approving the charges for open records requests as follows:

- a. Photocopying - \$0.25 per page
- b. Data/Document Retrieval -
 - 1. \$5.00 per 15-minute segment of time after the first 15 minutes for classified staff
 - 2. \$20.00 per 15-minute segment of time after the first 15 minutes for professional staff

A16. Establishment of 1st Wednesday of Each Month as Regular Meetings

Establishing the first Wednesday of each month at 4:00 p.m. as the regular Southeast Technical College meeting date of the School Board for the fiscal year beginning July 1, 2023, and ending June 30, 2024, unless otherwise designated by the School Board.

A17. Salary Schedule for Adjunct, Instructor Hourly, Custodial Shift Differential

Instruction – Clinical	\$46.00 per hour
Instruction – Non-Clinical	\$34.00 per hour
Curriculum Development	\$25.50 per hour
Custodial, Custodial Manager – Shift Differential	\$0.57 per hour
Adjunct – Earned Bachelors	\$821.50 per credit hour
Adjunct – Earned Masters	\$890.40 per credit hour
Adjunct – Earned Doctorate	\$943.40 per credit hour
Adjunct – Instructor Emeritus	\$943.40 per credit hour
Adjunct – Critical Need	\$1,060.00 per credit hour

B. Approving the **Consolidated Report of Trust and Agency Funds** of July 10, 2023 and stating for the record that as of April 30, 2023 receipts total \$46,561,378.60 and disbursements total \$45,788,361.26 (MRF #ST545)

C. Approving the **Vice President of Finance and Operation’s Report** of June 10, 2023 in accordance with the SDCL §13-8-35 (MRF #ST546) and directing that detailed statement of receipts and balances on hand, as of April 30, 2023, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. Accepting the **Southeast Tech Personnel Report**, as follows:

D1. Resignations

Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Student Help, part-time, per hour		
Lau, Katelyn	Scarborough	05-19-23
Van Hunnik, Brittany	Scarborough	05-19-23
Munsen, Carla	Admissions	05-23-23
Employee Contract, Full-Time		
Maske, Roger	Custodian	06-14-23
Instructor, Adjunct, Part-Time		
Hondel, Ashley	Nursing & Health	05-31-23
Leonard, Nathan	Nursing & Health	05-31-23
Matthes, Jaclyn	Nursing & Health	05-31-23

D1. **Resignations (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Keys, Robert	Nursing & Health	06-30-23
Bray, Robert	Law Enforcement	06-30-23
Breitling, Rodney	Land Survey Science	06-30-23
Hunking, Debra	General Education	06-30-23
Impecoven, Sarah	General Education	06-30-23
Klessen, Rosemary	Media Design	06-30-23
Martinson, Chadwick	Land Survey Science	06-30-23
Velasquez, Rene	Law Enforcement	06-30-23
Wain, Keith	General Education	06-30-23

Instructor, Exempt, Full-Time

Wolff, Dana*	Business Administration	05-31-23
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Other Help, Part-Time, Per Hour

Patzlaff, Deborah	Food Service	06-27-23
Weber, Kylie	Scarborough	06-28-23

*Retirement

D2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Lump Sum			
Opdahl, Nicholas	CTE Construction	05-31-23	\$20,000.00
Robison, Sara	Nursing & Health	05-31-23	\$943.40
Instructor, Exempt, Full-Time, Lump Sum			
Leloux, Loretta	Early Childhood	05-19-23	\$1,000.00
Olson, Julie	Natural Science	05-19-23	\$85.00
Cruse, Laura	English	05-19-23	\$85.00
Westerman, Julie	Student Success	05-19-23	\$212.50
Schwebach, Greg	Engineering	05-31-23	\$1,643.00
Davis, Chris	Accounting	06-29-23	\$100.00
Frentz, Patrick	Digital Media	06-29-23	\$100.00
Osborn, Michelle	Nursing & Health	06-29-23	\$100.00
Penning, Jolene	Nursing & Health	06-29-23	\$100.00
Pottratz, Jennifer	Nursing & Health	06-29-23	\$100.00
Weber, Jessica	Nursing & Health	06-29-23	\$100.00
Instructor, Adjunct, Summer Stipend			
Aamold, Rachel	Nursing & Health	06-29-23	\$2,464.50
Adamson, Heather	General Education	06-29-23	\$2,671.20
Anderson, Sarah	Nursing & Health	06-29-23	\$4,929.00
Barrow, Nathan	General Education	06-29-23	\$2,671.20
Byall, Jennifer	General Education	06-29-23	\$6,231.20
Carlson, Elizabeth	Business Administration	06-29-23	\$2,671.20
Cavin, Georgina	Business Administration	06-29-23	\$3,561.60
Cruse, Laura	General Education	06-29-23	\$5,342.40
Davis, Chris	Accounting	06-29-23	\$10,684.80

D2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Summer Stipend			
DeSchamp, JoEllen	Nursing & Health	06-29-23	\$4,452.00
Ekstrum, Jacqueline	General Education	06-29-23	\$3,773.60
Emly, Lindsey	Nursing & Health	06-29-23	\$1,643.00
Erdman, Corliss	Nursing & Health	06-29-23	\$2,464.50
Flinn, William	Computer Information	06-29-23	\$3,561.60
Hanson, Mylynn	Nursing & Health	06-29-23	\$2,671.20
Honey, Andrew	Computer Information	06-29-23	\$2,671.20
Jensen, Marcia	Dental Assisting	06-29-23	\$4,929.00
Klinger, Brittany	Nursing & Health	06-29-23	\$2,464.50
Kreckel, Darrell	Computer Information	06-29-23	\$2,671.20
McManus, Stacy	Business Administration	06-29-23	\$5,342.40
Mekelburg, Erin	Computer Information	06-29-23	\$2,671.20
Melroe, Shelby	General Education	06-29-23	\$5,342.40
Mills, Ann	General Education	06-29-23	\$7,123.20
Morris, Roger	Computer Information	06-29-23	\$2,671.20
Nussbaum, Sarah	Nursing & Health	06-29-23	\$890.40
Olson, Julie	General Education	06-29-23	\$6,232.80
Otto, Josette	Nursing & Health	06-29-23	\$8,215.00
Penning, Jolene	Nursing & Health	06-29-23	\$4,929.00
Perkins-Hicks, Debra	General Education	06-29-23	\$7,547.20
Peters, Dennis	Business Administration	06-29-23	\$5,342.40
Rose, Jean	Business Administration	06-29-23	\$5,660.40
Stahl, Emily	Veterinary Technology	06-29-23	\$5,660.40
Stueven, Rebecca	Nursing & Health	06-29-23	\$1,232.25
Swezey, James	General Education	06-29-23	\$2,671.20
Tschetter, Lisa	Nursing & Health	06-29-23	\$1,232.25
VanOverbeke, Jeffrey	General Education	06-29-23	\$5,342.40
Vettrus, Jill	General Education	06-29-23	\$5,342.40
Voss, Brian	Construction	06-29-23	\$4,847.20
Wadhwa, Anju	Computer Information	06-29-23	\$5,342.40
Weihe, Kimberly	Marketing	06-29-23	\$5,342.40
Wellnitz, Kristin	General Education	06-29-23	\$5,342.40
Willer, Lexie	Nursing & Health	06-29-23	\$13,144.00
Williams, Brian	Marketing	06-29-23	\$5,342.40
Wolff, Dana	Business Administration	06-29-23	\$8,904.00
Instructor, Exempt, Full-Time, Annual			
Devorak, Lisha	Nursing Instructor 206 Day, 1.0 FTE Lane 6, Step 10	07-03-23	\$79,423.00
Employee Contract, Exempt, Full-Time, Annual			
Andersen, Alexander	Student Success Advisor 220-Day, 1.0 FTE Lane 9, Step 8 10 days prorated	06-19-23	\$2,799.73

D2. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Employee Contract, Non-Exempt, Full-Time, Per Hour			
Rau, Brooklyn	Nursing & Health 12-Month, 1.0 FTE Lane 8, Step 7	06-12-23	\$20.48
Student Help, part-time, per hour			
Weber, Kylie	Scarborough	06-12-23	\$12.72
Bivens, Cody	Horticulture	06-23-23	\$12.72
Other Help, part-time, per hour			
Donnelli, Makenna	Scarborough	06-01-23	\$18.73
Miller, Hannah	Scarborough	06-12-23	\$17.47
Employment Contract, Exempt, Stipend			
Dorman, Scott	Admissions	06-29-23	\$250.00
Dyce, Dayna	Admissions	06-29-23	\$250.00
Fischer, Anna	Admissions	06-29-23	\$250.00
Furth, Shannon	Admissions	06-29-23	\$750.00
Harder-Schlicht, Elizabeth	Student Success	06-29-23	\$250.00
Rathsachack, Ashley	Admissions	06-29-23	\$250.00
Zillgitt, Emily	Admissions	06-29-23	\$500.00

Action ST00734

Vice President of Finance and Operations Rich Kluin presented the FY24 Budget Final Adoption Report. (MRF #ST547) Southeast Tech began its initial budget process in March 2023 with the establishment of budget guidelines and timelines for completion. Between March 2023 and June 2023, administration, professional, and classified staff developed program budgets at the cost center level for presentation to the Southeast Tech Council and the Sioux Falls School Board. On May 24, 2023, a public hearing on the Southeast Technical College FY24 budget was held. No comments were received from the public in attendance at the meeting. The School Board granted tentative approval of the budget at its meeting held May 24, 2023. The Southeast Tech Council includes a School Board member and community members representing key industry segments. The Southeast Tech Council held a meeting on June 20, 2023, to review the Post-Secondary Fund budgets as presented by the Southeast Tech Administration and to recommend approval of the FY24 Post-Secondary Funds budgets to the School Board.

Revisions from the tentative budget are reflective of the dynamic nature of post-secondary enrollments that take place in the months leading up to the final adoption. Revisions were made revenue sources and included the continuation of Community Health Worker program funding through the SD Department of Health and pledge support of instructional costs for the Behavioral Health Technical program.

Revisions were made in operating expenses to align expenditures with projected revenues and to provide for a carryover of funds for projects that were budgeted in FY23 but not undertaken

Action ST00734, continued

Monday, July 10, 2023

during the fiscal year. Part time wages were reduced because of STC being granted a waiver under the Federal Work-Study program. Capital expenditures were increased because of the reallocation of salary/benefits from the Perkins cost center to the program cost center. Total capital expenditures are reflective of Southeast's Capital Program which includes five-year projections for capital equipment and capital improvement needs.

All revisions to the tentatively adopted budget are delineated in the attached report.

Adoption of the FY24 Post-Secondary Fund budgets.

There have been changes made to the FY24 Budget since tentative approval. The changes are:

POST-SECONDARY TECHNICAL FUND (23)

REVENUES:

Other Local – Function 1920:

- *Behavior Health Technician (358): **Increase** by \$75,000. Pledge commitments received to fund instructional position.*

Other Federal Revenue – Function 4900:

- *Community Health Worker (381): **Increased** by \$130,000. Funding provided through the SD Department of Health.*

EXPENDITURES:

Regular Salaries – Objects 1171:

- *Instructor (1171) – **No Change**.*
 - *Moved instructor salary/benefits costs from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*

Part-time Wages – Objects 1290:

- *Other Hourly (1290) – **Decreased** by \$25,000*
 - *Work Study (318) – **Decreased** by \$25,000. STC was granted a waiver of the institutional share requirement under the Federal Work-Study program.*

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits (2110) – **No Change**. Reallocation of instructional position from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*
- *Social Security Benefits (2130) – **No Change**. Reallocation of instructional position from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*

Insurance Benefits – Objects 2210/2230/2240/2260/2280:

- *Long-term Disability (2210) – **No Change**. Reallocation of instructional position from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*
- *Worker's Compensation (2230) – **No Change**. Reallocation of instructional position from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*
- *Hospital/Medical Insurance (2240) – **No Change**. Reallocation of instructional position from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*
- *Dental Insurance (2260) – **No Change**. Reallocation of instructional position from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*
- *Life Insurance (2280) – **No Change**. Reallocation of instructional position from Perkins Cost Center to Program Cost Center (Behavioral Health Technician).*

Capital – Objects 5410:

- *Other Equipment – Capitalized (5410) – **Increased** by \$102,190 in Perkins. Program allocations to be determined.*

POST-SECONDARY BOOKSTORE FUND (52)

EXPENDITURES:

No revisions.

POST-SECONDARY FOOD SERVICE FUND (53)

EXPENDITURES:

No revisions.

POST-SECONDARY CHILDCARE (54)

EXPENDITURES:

No revisions.

Fund	Fund Description	FY24 Revenue Budget	Cash from Fund Balance	Total Funds Available	FY24 Expenditure Budget
23	Post-Secondary Technical	\$39,549,938	\$125,930	\$39,675,868	\$39,675,868
52	Post-Secondary Bookstore	\$1,606,000	-	\$1,606,000	\$1,600,276
53	Post-Secondary Food Service	\$395,000	-	\$395,000	\$412,935
54	Post-Secondary Child Care	\$291,000	\$115,622	\$406,622	\$407,022
	Totals	\$41,841,938	\$241,552	\$42,083,490	\$42,096,101

Following general discussion, a motion was made by Nan Baker and seconded by Marc Murren, three (3) votes “yes” on roll call adopting the FY24 Budget of Southeast Technical College and acknowledging for the record that the FY24 Adopted Budget will be published with these minutes in accordance with SDCL 13-11-2 (see FY24 Legal Publication #1).

Action ST00735

On motion by Marc Murren and seconded by Nan Baker, three (3) votes “yes” on roll call, the School Board **adjourned** at 4:13 p.m.

KATE SERENBETZ
 Presiding Officer

TODD VIK
 Business Manager

SIOUX FALLS SCHOOL DISTRICT NO. 49-5
Southeast Technical College
2023-24 Budget and Means of Finance

	#23 Post-Secondary Vocational Fund	#52 Post-Secondary Bookstore Fund	#53 Post-Secondary Food Service Fund	#54 Post-Secondary Child Care Fund
APPROPRIATIONS AND TRANSFERS:				
Instruction				
Adult/Continuing Education Programs				
Adult Basic Education Programs	354,625	-	-	-
Other Adult/Continuing Education Programs	100,000	-	-	-
Post-Secondary Occupational Programs				
Agriculture, Food & Natural Resources	645,411	-	-	-
Architecture & Construction	1,262,923	-	-	-
Arts, A/V Tech & Communications	303,986	-	-	-
Business, Management, & Administration	605,462	-	-	-
Health Science	9,851,594	-	-	-
Human Services	118,601	-	-	-
Information Technology	670,551	-	-	-
Law, Public Safety & Corrections	242,624	-	-	-
Manufacturing	388,180	-	-	-
Marketing, Sales, & Service	224,670	-	-	-
Science, Engineering & Math	279,338	-	-	-
Transportation, Distribution & Logistics	1,262,245	-	-	-
Program Preparation	1,223,119	-	-	-
Post-Secondary Special Services	556,910	-	-	-
Corporate Education	318,706	-	-	-
Total Instruction	18,408,945	-	-	-
Special Services				
Postsecondary Special	1,469,850	-	-	-
Total Special Services	1,469,850	-	-	-
Supporting Services				
Support Services - Pupils				
Guidance Services	1,142,300	-	-	-
Improvement of Instruction Services	1,705,586	-	-	-
Support Services - General Administration				
School Board Services	385,700	-	-	-
Support Services - Administration				
Financial Aid Administration	406,259	-	-	-
Other Support Services - School Admin.	3,879,157	-	-	-
Support Services - Business				
Fiscal Services	1,115,623	-	-	-
Facilities Acquis. & Construction Services	5,827,757	-	-	-
Operation & Maintenance of Plant Svcs.	2,386,970	-	-	-
Food Services	-	-	412,935	-
Internal Services	21,700	-	-	-
Bookstore Services	-	1,600,276	-	-
Support Services - Central				
Data Processing Services	2,580,633	-	-	-
Support Services - Staff				
In-Service Training Services	4,000	-	-	-
Total Supporting Services	19,455,685	1,600,276	412,935	-
Community Services				
Custody & Care of Children Services	-	-	-	407,022
Other Community Services	155,799	-	-	-
Total Community Services	155,799	-	-	407,022
Debt Services	71,300	-	-	-
Co-Curricular Activities				
Combined Co-Curricular Activities	29,289	-	-	-
Total Co-Curricular Activities	29,289	-	-	-
Total Appropriations	39,590,868	1,600,276	412,935	407,022

SIOUX FALLS SCHOOL DISTRICT NO. 49-5
Southeast Technical College
2023-24 Budget and Means of Finance

	#23 Post-Secondary Vocational Fund	#52 Post-Secondary Bookstore Fund	#53 Post-Secondary Food Service Fund	#54 Post-Secondary Child Care Fund
Permanent Transfer to Other Funds	85,000	-	-	-
Total Appropriations & Transfers	<u>39,675,868</u>	<u>1,600,276</u>	<u>412,935</u>	<u>407,022</u>
MEANS OF FINANCE:				
Estimated Cash Balance, June 30, 2023				
Designated to Finance Budget (cash applied)	(A) \$ 125,930	\$ -	\$ -	\$ 115,622
Revenue from Local Sources				
Post-Secondary Tuition	7,469,905	-	-	-
Post-Secondary Fees	6,826,057	-	-	-
Earnings on Investments and Deposits	150,000	-	-	-
Food Service	-	-	310,300	-
Other Revenue from Local Sources	5,854,226	1,610,000	-	291,000
Total Revenue from Local Sources	<u>20,300,188</u>	<u>1,610,000</u>	<u>310,300</u>	<u>291,000</u>
Revenue from Intermediate Sources				
County Sources	-	-	-	-
Revenue from State Sources				
Grants-in-Aid	10,638,336	-	-	-
Other Revenue from State Sources	6,302,799	-	-	-
Total Revenue from State Sources	<u>16,941,135</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue from Federal Sources				
Grants-in-Aid	1,128,831	-	-	-
Other Revenue from Federal Sources	1,179,784	-	-	-
Total Revenue from Federal Sources	<u>2,308,615</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue from Other Financing Sources	-	-	-	-
Total Cash Balance & Revenue	<u>39,675,868</u>	<u>1,610,000</u>	<u>310,300</u>	<u>406,622</u>
Permanent Transfers from Other Funds	-	-	85,000	-
Total Means of Finance	<u>\$ 39,675,868</u>	<u>\$ 1,610,000</u>	<u>\$ 395,300</u>	<u>\$ 406,622</u>
Budget Balance or (Deficit)	(B) <u>-</u>	<u>\$ 9,724</u>	<u>\$ (17,635)</u>	<u>\$ (400)</u>

(A) Estimated cash balances are not considered as "surplus cash" in accordance with the formula prescribed by the Department of Legislative Audit. See Section VI - Preparation of Budget, Estimated Surplus Fund Balance - State Accounting Manual for Schools.

(B) The Post-Secondary Bookstore Fund budget balance includes \$6,400 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$16,124.

(B) The Post-Secondary Food Service Fund budget balance (deficit) includes \$19,000 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$1,365.

(B) The Post-Secondary Child Care Fund budget balance (deficit) includes \$400 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$0.

SIOUX FALLS SCHOOL BOARD
Wednesday, August 2, 2023 4:00 p.m.

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Persons Wishing to Address the School Board on Non-Agenda Items
4. Persons Wishing to Address the School Board on Agenda Items
5. Approval of Minutes of Meetings Held on July 10, 2023
6. Approval of Agenda
7. Conflicts of Interest
8. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 2. Approval/Ratification of Purchase Orders
 3. Amending Previous School Board Action
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report
 - D. Approval of Personnel Report
9. Reports of the President
 - A. Career Services and Build Dakota Report
 - B. HLC Update Report
10. Adjournment

1. Approval of Contracts**Robert Griggs 367-7485**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	ST24-006, MMF	SD Dept of Education	Perkins Non Trad 2024G-110	\$15,000
b.	ST24-007, MMF	SD Dept of Education	Perkins Reserve 2024G-111	\$31,725
c.	ST24-008. MMF	SD Dept of Social Services	Contract #23-0814-602 Amendment STC Scholarships for Early Childhood Specialist	\$593,461

2. Approval/Ratification of Purchase Orders**Rich Kluin 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2401489	Nicolle McMillin	Counseling Services	\$67,964.55

3. Amending Previous School Board Action**Rich Kluin 367-5692**

Amending School Board Actions, as follows:

- a. Amending Action ST00733A.10, dated July 10, 2023, to fiscal year beginning July 1, 2023 and ending June 30, 2024.
- b. Amending Action ST00733A.11, dated July 10, 2023, to fiscal year beginning July 1, 2023 and ending June 30, 2024.
- c. Amending Action ST00733A.13, dated July 10, 2023 to Laptop (Conditional Sales Agreement) – PC Advanced from \$1,260 to \$1,410 for one-time fee.
- d. Amending Action ST00734, dated July 10, 2023. The table from the suggested motion reflected revenue and expenditure amounts that did not match the numbers presented in the FY24 budget exhibits. The Board adopted the FY24 budget will all other documents (exhibits) correctly reflecting the requested amounts. Revisions to the suggested motion and July 10, 2023 minutes are:
 - i. Under the FY24 Revenue Budget Column
 1. Increase Post-secondary Bookstore from \$1,606,000 to \$1,610,000
 2. Increase Post-secondary Food Service from \$395,000 to \$395,300
 3. Increase Total from \$41,841,938 to \$41,846,238
 - ii. Under the FY24 Expenditure Column

1. Decrease Post-secondary Food Service from \$412,935 to \$412,735
2. Decrease Total from \$42,096,101 from \$42,095,901

SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2022	Received to date	Disbursed to date	Balance 5/31/2023
STC Bookstore	\$ 34,414.43	\$ 1,247.18	\$ 300.00	\$ 35,361.61
STC EFT	\$ 292,470.45	\$ 12,368,607.38	\$ 10,329,625.95	\$ 2,331,451.88
STC Tuition & Fees	\$ 2,117,830.91	\$ 37,866,178.56	\$ 37,369,403.60	\$ 2,614,605.87
STC T & A	\$ 128,916.76	\$ 40,274.51	\$ 40,117.64	\$ 129,073.63
STC ACH	\$ 2.16	\$ 0.09	\$ -	\$ 2.25
STC Blue Bucks	\$ 10,171.17	\$ 15,645.91	\$ 1,851.33	\$ 23,965.75
TOTALS	<u>\$ 2,583,805.88</u>	<u>\$ 50,291,953.63</u>	<u>\$ 47,741,298.52</u>	<u>\$ 5,134,460.99</u>

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5
OF MINNEHAHA COUNTY, SOUTH DAKOTA**

TO: School Board
Southeast Tech Funds on hand June 30, 2023:

POST-SECONDARY VOCATIONAL FUND #23

First Interstate, Checking, #3047444	\$ 965,225.60	
First Interstate, Savings, #5035221	4,125.95	
Payroll	(1,465,595.78)	
Total Post-Secondary Vocational Fund		<u>\$ (496,244.23)</u>

POST-SECONDARY VOCATIONAL BOOKSTORE FUND #52

First Interstate, Checking, #3047444	<u>\$ 768,445.68</u>
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POST-SECONDARY VOCATIONAL FOOD SERVICE #53

First Interstate, Checking, #3047444	<u>\$ (21,885.53)</u>
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POST-SECONDARY VOCATIONAL CHILD CARE #54

First Interstate, Checking, #3047444	<u>\$ 119,656.77</u>
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Total All Funds	<u><u>\$ 369,972.69</u></u>
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POST SECONDARY - VOCATIONAL FUND

	FY23 BUDGET	JUNE '23 YTD	JUNE '23 PERCENT	JUNE '22 YTD	JUNE '22 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ 6,878,479	\$ 6,760,375	98.28%	\$ 6,873,920	96.72%
Fees	6,515,512	6,082,164	93.35%	6,722,771	99.65%
Corporate Education	252,172	347,360	137.75%	231,707	111.00%
STATE SUPPORT:					
State Aid	9,207,352	5,749,396	62.44%	7,421,325	99.35%
Other State	5,152,900	55,299	1.07%	884,857	88.06%
FEDERAL SUPPORT:					
Perkins	839,766	312,619	37.23%	474,816	61.80%
ABE	256,100	187,628	73.26%	139,917	61.61%
Other Federal	2,703,930	950,690	35.16%	73,073	7.13%
LOCAL SUPPORT:					
Grants/Donations	4,750,000	289,852	6.10%	13,430	3.76%
Other Local	1,216,031	2,917,586	239.93%	1,066,579	87.50%
TOTAL REVENUES:	\$ 37,772,242	23,652,968	62.62%	\$ 23,902,395	91.46%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ 1,100,191	\$ 1,111,156	101.00%	\$ 1,016,392	99.24%
Instructional	6,236,250	6,117,397	98.09%	5,541,174	97.92%
Support	5,297,402	5,018,764	94.74%	4,451,116	94.72%
WAGES - OTHER:					
Early Retirement	-	-	#DIV/0!	-	0.00%
Instructional - Other	1,086,350	1,197,922	110.27%	1,073,996	110.18%
Support - Other	256,450	233,779	91.16%	196,092	72.90%
BENEFITS:					
Insurance - Dental	130,434	118,981	91.22%	114,555	93.23%
Insurance - Medical	2,227,209	1,933,601	86.82%	1,902,314	89.49%
Insurance - Other	60,613	67,755	111.78%	12,985	74.02%
Retirement	1,831,995	1,728,103	94.33%	1,538,332	93.19%
SERVICES:					
Advertising	381,000	325,878	85.53%	362,887	95.02%
Legal	50,000	38,110	76.22%	40,466	67.44%
Maintenance/Repair	208,350	177,707	85.29%	201,729	68.98%
Postage	122,100	122,517	100.34%	116,239	102.14%
Printing/Publishing	119,450	123,846	103.68%	122,079	96.31%
Professional/Technical	1,269,456	1,066,306	84.00%	603,968	68.30%
Property	197,000	295,333	149.92%	177,104	129.27%
Rentals	68,170	244,057	358.01%	31,316	58.45%
Software Upgrades	792,650	638,990	80.61%	693,532	153.47%
Travel	154,009	207,680	134.85%	138,233	76.06%
Utilities	711,492	645,982	90.79%	579,867	102.40%
SUPPLIES:					
Equipment - Noncapital	208,739	457,662	219.25%	323,274	129.48%
Food	86,275	117,504	136.20%	96,954	105.90%
Instructional Supplies	587,774	489,739	83.32%	563,236	96.63%
Other	371,155	363,238	97.87%	361,245	90.20%
Resale	568,623	628,554	110.54%	679,568	99.82%
Software	123,325	291,214	236.14%	299,497	72.41%
OTHER:					
Bad Debt	135,000	134,913	99.94%	(30,556)	-16.98%
Dues/Fees	436,230	416,999	95.59%	374,392	88.08%
Liability Insurance	115,000	119,927	104.28%	103,688	95.13%
Miscellaneous	134,000	132,652	98.99%	338,151	201.88%
SUBTOTAL - OPERATING:	\$ 25,066,693	\$ 24,566,266	98.00%	\$ 22,023,824	95.25%
EQUIPMENT:					
Building Improvements	\$ 5,501,390	\$ 1,189,300	21.62%	\$ 150,224	16.60%
Equipment	7,534,633	2,044,993	27.14%	915,616	49.29%
Information Technology	88,000	124,434	141.40%	169,548	#DIV/0!
Land Improvements	301,526	56,169	18.63%	583,052	294.48%
SUBTOTAL - CAPITAL:	\$ 13,425,549	\$ 3,414,897	25.44%	\$ 1,818,440	61.43%
TOTAL EXPENDITURES:	\$ 38,492,242	27,981,163	72.69%	\$ 23,842,264	91.41%
REVENUE OVER (UNDER) EXPENSE:	\$ (720,000)	\$ (4,328,195)		\$ 60,131	
BEGINNING FUND BALANCE:		4,350,809			
ENDING FUND BALANCE:		\$ 22,615			

POST SECONDARY - BOOKSTORE

	FY23 BUDGET	JUNE '23 YTD	JUNE '23 PERCENT	JUNE '22 YTD	JUNE '22 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	1,606,000	1,714,096	106.73%	1,443,507	89.88%
TOTAL REVENUES:	\$ 1,606,000	\$ 1,714,096	106.73%	\$ 1,443,507	89.88%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	155,601	155,485	99.93%	106,652	98.27%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	25,000	39,799	159.20%	49,417	109.82%
BENEFITS:					
Insurance - Dental	1,869	1,450	77.57%	1,387	100.35%
Insurance - Medical	30,980	26,388	85.18%	24,410	100.72%
Insurance - Other	858	1,212	141.24%	657	29.49%
Retirement	20,949	22,036	105.19%	16,307	100.57%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	22,000	16,669	75.77%	20,392	81.57%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	-	-	0.00%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	4,000	3,251	81.28%	2,431	60.77%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	2,532	100.00%	7,782	100.00%
Food	100	142	142.15%	49	24.75%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	-	6,178	100.00%	-	0.00%
Resale	1,250,000	1,512,531	121.00%	1,266,505	98.56%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	(342)	100.00%	(1,488)	100.00%
Dues/Fees	80,000	81,941	102.43%	77,410	107.51%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	2,000	4,184	209.20%	3,498	100.00%
Depreciation	10,372	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 1,603,729	\$ 1,873,455	116.82%	\$ 1,575,410	98.22%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 1,603,729	\$ 1,873,455	116.82%	\$ 1,575,410	98.22%
REVENUE OVER (UNDER) EXPENSE:	\$ 2,271	\$ (159,360)		\$ (131,903)	
BEGINNING FUND BALANCE:		2,026,055			
ENDING FUND BALANCE:		\$ 1,866,696			

POST SECONDARY - FOOD SERVICE

	FY23 BUDGET	JUNE '23 YTD	JUNE '23 PERCENT	JUNE '22 YTD	JUNE '22 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	395,000	338,038	85.58%	310,521	78.61%
TOTAL REVENUES:	\$ 395,000	\$ 338,038	85.58%	\$ 310,521	78.61%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	91,806	96,394	105.00%	85,669	99.85%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	46,540	59,517	127.88%	49,560	76.25%
BENEFITS:					
Insurance - Dental	1,019	1,023	100.41%	979	100.38%
Insurance - Medical	18,594	15,038	80.87%	17,780	100.41%
Insurance - Other	779	4,206	539.91%	778	10.35%
Retirement	15,759	17,357	110.14%	15,146	95.35%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	6,000	8,584	143.07%	5,430	90.50%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	500	104	20.88%	1,429	285.74%
Professional/Technical	1,500	600	40.00%	(25)	-1.67%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	1,083	100.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	1,114	100.00%	2,465	100.00%
Food	-	-	0.00%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	15,000	16,013	106.75%	18,819	94.10%
Resale	175,000	150,347	85.91%	127,105	72.63%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	-	0.00%	-	0.00%
Dues/Fees	5,000	2,147	42.95%	1,297	18.53%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	-	-	0.00%	-	0.00%
Depreciation	22,170	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 399,667	\$ 372,446	93.19%	\$ 327,515	77.15%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 399,667	\$ 372,446	93.19%	\$ 327,515	77.15%
REVENUE OVER (UNDER) EXPENSE:	\$ (4,667)	\$ (34,407)		\$ (16,994)	
BEGINNING FUND BALANCE:		87,514			
ENDING FUND BALANCE:		\$ 53,106			

POST SECONDARY - CHILDCARE

	FY23 BUDGET	JUNE '23 YTD	JUNE '23 PERCENT	JUNE '22 YTD	JUNE '22 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	72,423	-	0.00%	116,823	#DIV/0!
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	289,000	288,084	99.68%	398,843	121.60%
TOTAL REVENUES:	\$ 361,423	\$ 288,084	79.71%	\$ 515,666	157.22%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	200,102	172,282	86.10%	174,007	93.53%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	21,570	59,949	277.93%	34,254	76.12%
BENEFITS:					
Insurance - Dental	3,438	2,691	78.27%	2,762	73.88%
Insurance - Medical	74,015	46,240	62.47%	50,264	87.33%
Insurance - Other	2,201	2,236	101.59%	2,074	176.94%
Retirement	26,060	26,128	100.26%	22,698	82.55%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	480	399	83.13%	57	11.88%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	1,000	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	3,200	650	20.31%	-	0.00%
Food	500	651	130.13%	97	19.32%
Instructional Supplies	-	3,371	100.00%	8,269	#DIV/0!
Other	6,000	518	8.63%	50	0.83%
Resale	-	-	0.00%	-	0.00%
Software	450	1,050	233.33%	300	66.67%
OTHER:					
Bad Debt	5,000	4,708	94.15%	1,403	28.05%
Dues/Fees	500	430	86.00%	100	20.00%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	3,000	-	0.00%	-	0.00%
Depreciation	343	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 347,859	\$ 321,301	92.37%	\$ 296,334	87.56%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 347,859	\$ 321,301	92.37%	\$ 296,334	87.56%
REVENUE OVER (UNDER) EXPENSE:	\$ 13,564	\$ (33,217)		\$ 219,332	
BEGINNING FUND BALANCE:		176,874			
ENDING FUND BALANCE:		\$ 143,656			

SOUTHEAST TECHNICAL INSTITUTE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES

	#23 Post Secondary Vocational Fund	#52 Bookstore Enterprise Fund	#53 Food Service Enterprise Fund	#54 Child Care Enterprise Fund
Cash Balance May 31, 2023	\$ 2,636,568.34	\$ 957,690.40	\$ (84,209.73)	\$ 152,658.15
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	-	-	-	-
Sales of Goods/Services	-	-	-	-
Other Sources	-	-	85,000.00	-
State Sources:	-	-	-	-
Federal Sources:	-	-	-	-
Expenditures:				
Personnel	(1,470,092.00)	(21,088.84)	(14,247.97)	(27,566.20)
Services	(276,402.78)	(456.80)	(387.12)	(57.00)
Supplies	(215,810.92)	(165,158.71)	(8,040.71)	(824.26)
Capital	(893,217.88)	-	-	-
Other	(176,703.99)	(2,540.37)	-	-
Transfers	-	-	-	-
GASB 84 Reversal	-	-	-	-
(Increase)/Decrease in Assets	(100,585.00)	-	-	(4,553.92)
Increase/(Decrease) in Liabilities	-	-	-	-
Net Cash Provided By (Used In) Operating Activities:	<u>\$ (3,132,812.57)</u>	<u>\$ (189,244.72)</u>	<u>\$ 62,324.20</u>	<u>\$ (33,001.38)</u>
Cash Balance June 30, 2023	<u>\$ (496,244.23)</u>	<u>\$ 768,445.68</u>	<u>\$ (21,885.53)</u>	<u>\$ 119,656.77</u>
Cash Balance June 30, 2022	\$ 6,002,962.25	\$ 1,312,474.23	\$ 19,949.53	\$ 174,902.30
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	13,189,899.42	-	-	-
Sales of Goods/Services	737,566.62	1,703,770.62	252,717.56	232,926.03
Other Sources	2,469,870.70	10,324.93	85,320.60	55,157.55
State Sources:	5,804,694.87	-	-	-
Federal Sources:	1,450,936.63	-	-	-
Expenditures:				
Personnel	(17,527,458.00)	(246,368.69)	(193,535.29)	(309,524.88)
Services	(3,886,406.11)	(19,920.12)	(9,288.76)	(399.00)
Supplies	(2,347,911.38)	(1,521,382.91)	(167,474.26)	(6,239.46)
Capital	(3,414,896.76)	-	-	-
Other	(804,490.59)	(85,783.43)	(2,147.25)	(5,137.49)
Audit	-	-	-	-
GASB 84 Reversal	(2,394,827.14)	(65,888.73)	(1,371.37)	(11,340.78)
(Increase)/Decrease in Assets	3,024,234.35	(192,022.69)	(209.07)	(982.20)
Increase/(Decrease) in Liabilities	(2,800,419.09)	(126,757.53)	(5,847.22)	(9,705.30)
Net Cash Provided By (Used In) Operating Activities:	<u>\$ (6,499,206.48)</u>	<u>\$ (544,028.55)</u>	<u>\$ (41,835.06)</u>	<u>\$ (55,245.53)</u>
Cash Balance June 30, 2023	<u>\$ (496,244.23)</u>	<u>\$ 768,445.68</u>	<u>\$ (21,885.53)</u>	<u>\$ 119,656.77</u>

Rich Kluin
Prepared by

7/9/2023
Date

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Student Help, part-time, per hour		
Trautman, Ruth	Peer Tutor	06-29-23
Employee Contract, Full-Time		
Yearling, Chantel	Scarborough	07-03-23
Miranowski, Devin	Custodian	07-21-23
Instructor, Adjunct, Part-Time		
Coull, Melissa	Nursing & Health	07-25-23
Instructor, Exempt, Full-Time		
Board, Natalie	Nursing	07-21-23
Ranaweera, Chamila	Mathematics	06-30-23
Scotting, Tate	Nursing	07-31-23
Heath, Lynn	Health	08-03-23

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Per Credit Hour			
Coull, Melissa	Nursing & Health	07-10-23	\$890.40
Martin, Paige	Nursing & Health	07-10-23	\$890.40
Lang, Jerome	Computer Info. Systems	07-01-23	\$821.50
Instructor, Exempt, Full-Time, Per Hour			
Buck, Wade	Real Estate	07-01-23	\$25.50
Instructor, Exempt, Full-Time, Lump Sum			
Hunter, Marcus	Electrician	07-31-23	\$2,583.33
Schwartz, Colette	Nursing	07-31-23	\$2,583.33
Eisenvos, Daniel	HVAC	07-31-23	\$2,583.33
Wohlwend, Bruce	Computer Information	07-31-23	\$2,583.33
Other Help, part-time, per hour			
Hartman, Jacquelyn	Workforce Opportunity	07-24-23	\$28.00
Sonnenschein, Sarah	Testing Center Proctor	07-31-23	\$15.00

3. **FY2023-2024 Wage Rates**

Administrators, full-time, annual

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Fisher, Megan	VP for Enrollment Mgmt	07-01-23	\$153,855.00
Griggs, Robert	President	07-01-23	\$189,066.00
Kluin, Richard	VP of Finance & Ops	07-01-23	\$153,855.00

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, AUGUST 2, 2023

Merritt, Jason	Dean of Curr & Instruction	07-01-23	\$119,412.00
Mower, Britney	Dean of Curr & Instruction	07-01-23	\$127,894.00
Possehl, Kristin	Dean of Curr & Instruction	07-01-23	\$127,894.00
Valdez, Benjamin	VP of Academic Affairs	07-01-23	\$153,855.00
VanLaecken, Erik	Chief Information Officer	07-01-23	\$141,788.00

Faulty, 186 Day, full-time, annual

Adamson, Heather	English	07-01-23	\$70,018.00
Anderson, Adam	Diesel Technology	07-01-23	\$64,542.00
Bezdichek, Michael	Electrician	07-01-23	\$64,542.00
Cermak, Audree	Veterinary Technology	07-01-23	\$64,542.00
Christian, Becca	Nursing	07-01-23	\$68,324.00
Conrad, Anthony	Media Design	07-01-23	\$66,932.00
Cox, Bryan	Mechatronics	07-01-23	\$71,713.00
Cruse, Laura	English	07-01-23	\$72,880.00
Davis, Chris	Accounting	07-01-23	\$71,713.00
Davis, Dana	Collision	07-01-23	\$64,542.00
Ebbing, Michael	Human Resources	07-01-23	\$71,713.00
Eisenvos, Daniel	HVAC	07-01-23	\$71,713.00
Frentz, Patrick	Digital Media	07-01-23	\$56,917.00
Garcia, Joshua	Automotive	07-01-23	\$59,760.00
Gries, Keith	Law Enforcement	07-01-23	\$64,542.00
Haase, Tori	Nursing	07-01-23	\$56,644.00
Haynes, Matthew	Construction Mgmt	07-01-23	\$66,932.00
Honey, Andrew	Computer Programming	07-01-23	\$61,549.00
Hunter, Marcus	Electrician	07-01-23	\$64,542.00
Johnson, Jarrod	HVAC	07-01-23	\$64,542.00
Larsen, Kristin	Mathematics	07-01-23	\$76,495.00
Leloux, Loretta	Early Childhood	07-01-23	\$71,713.00
Letsche, Paul	Land Survey Science	07-01-23	\$64,542.00
McGuire, Annie	Surgical Technology	07-01-23	\$62,153.00
Morris, Roger	CIS Administration	07-01-23	\$66,932.00
Nussbaum, Sarah	Nursing	07-01-23	\$71,713.00
Olson, Julie	Natural Science	07-01-23	\$76,495.00
Pepper, Merrel	CIS Administration	07-01-23	\$76,495.00
Peters, Dennis	Business Administration	07-01-23	\$74,103.00
Saugstad, Jeanette	Nursing	07-01-23	\$66,932.00
Schaffer, Kenneth	Computer Security	07-01-23	\$66,932.00
Schmidt, Mark	Mechanical Engineering	07-01-23	\$69,325.00
Schwebach, Gregory	Architectural Engineering	07-01-23	\$62,189.00
Shotkoski, Kevin	Diesel Technology	07-01-23	\$69,325.00
Solberg, Megan	Nursing	07-01-23	\$70,018.00
Steinmetz, Jason	Diesel Technology	07-01-23	\$64,542.00
Stelley, Lynard	Welding	07-01-23	\$63,017.00
VanOverbeke, Jeff	Speech	07-01-23	\$74,103.00
Vettrus, Jill	Mathematics	07-01-23	\$76,495.00
Wagaman, Chelsea	Allied Health	07-01-23	\$63,770.00
Warkenthien, Richard	Media Design	07-01-22	\$66,932.00
Weber, Jessica	Accounting	07-01-23	\$66,932.00

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, AUGUST 2, 2023

Weihe, Kimberly	Marketing	07-01-23	\$71,713.00
Wellnitz, Kristin	Psychology	07-01-23	\$76,495.00
Wendell, John	Collision Repair	07-01-23	\$69,325.00
Williams, Brian	Marketing	07-01-23	\$74,103.00
Wohlwend, Bruce	CIS Administration	07-01-23	\$74,103.00

Faculty, 206 Day, full-time, annual

Berry, Vincent	Plumbing	07-01-23	\$68,835.00
Board, Natalie	Nursing	07-01-23	\$82,073.00
Borgen, Cory	Sports Turf Mgmt	07-01-22	\$79,424.00
DeHaai, Sarah	Nursing	07-01-23	\$74,130.00
Howard, Dennis	Welding	07-01-23	\$74,130.00
Jensen, Marcia	Dental Assisting	07-01-23	\$74,130.00
Keyes, Jennifer	AEL Program Director	07-01-23	\$74,130.00
Miller, Richard	Law Enforcement	07-01-23	\$71,482.00
Otto, Josette	Surg Tech Director	07-01-23	\$71,482.00
Penning, Jolene	Medical Assisting	07-01-23	\$76,776.00
Pepper, Dustin	Nursing	07-01-23	\$82,073.00
Pottratz, Jennifer	Nursing	07-01-23	\$82,719.00
Prouty, Terry	Automotive	07-01-23	\$71,482.00
Schwartz, Colette	Nursing	07-01-23	\$79,424.00
Scotting, Tate	Nursing	07-01-23	\$68,876.00
Stoltenburg, Nathan	Construction Mgmt	07-01-23	\$71,482.00

Faculty, 226 Day, full-time, annual

Anderson, Sarah	Medical Coding	07-01-23	\$81,327.00
Atkinson, Alexander	CDL Instructor	07-01-23	\$81,327.00
Ellerbusch, Jenna	Invasive Cardio Tech	07-01-23	\$81,327.00
Entringer, Stephanie	Nursing	07-01-23	\$87,135.00
Gacke, Bridgett	Health Core	07-01-23	\$87,135.00
Heath, Lynn	Diagnostic Med Sonography	07-01-23	\$84,230.00
Landeen, Angela	Community Health Instructor	07-01-23	\$92,943.00
Osborn, Michelle	Nursing	07-01-23	\$87,135.00
Stahl, Emily	Veterinary Tech	07-01-23	\$88,553.00
Ware, Brian	CDL Instructor	07-01-23	\$75,518.00
Willer, Lexie	Vascular Sonography Pr. Dir	07-01-23	\$75,564.00

HB1182 Pay, annual

Adamson, Heather	English Instructor	07-01-23	\$8,858.00
Anderson, Adam	Diesel Tech Instructor	07-01-23	\$9,394.00
Berry, Vincent	Plumbing Instructor	07-01-23	\$3,222.00
Bezdichek, Michael	Electrical Instructor	07-01-23	\$4,367.00
Cox, Bryan	Mechatronics Instructor	07-01-23	\$17,139.00
Cruse, Laura	English Instructor	07-01-23	\$68.00
Davis, Dana	Collision Instructor	07-01-23	\$1,063.00
Eisenvos, Daniel	HVAC Instructor	07-01-23	\$3,918.00
Garcia, Joshua	Automotive Tech Instructor	07-01-23	\$15,586.00
Haynes, Matthew	Construction Mgmt Instructor	07-01-23	\$810.00
Honey, Andrew	Computer Programming Inst.	07-01-23	\$16,459.00

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, AUGUST 2, 2023

Howard, Dennis	Welding Instructor	07-01-23	\$1,546.00
Hunter, Marcus	Electrical Instructor	07-01-23	\$3,132.00
Jensen, Marcia	Dental Assisting Instructor	07-01-23	\$9,378.00
Johnson, Jarrod	HVAC Instructor	07-01-23	\$9,394.00
Kassing, Elizabeth	Civil Engineering Instructor	07-01-23	\$7,706.00
Morris, Roger	CIS Instructor	07-01-23	\$9,383.00
Prouty, Terry	Automotive Tech Instructor	07-01-23	\$10,404.00
Schaffer, Kenneth	Computer Network Inst.	07-01-23	\$8,714.00
Schmidt, Mark	Mechanical Engineering Inst.	07-01-23	\$9,918.00
Schwebach, Gregory	Architectural Engineering Ins.	07-01-23	\$14,291.00
Scotting, Tate	Nursing Instructor	07-01-23	\$270.00
Shotkoski, Kevin	Diesel Tech Instructor	07-01-23	\$4,611.00
Steinmetz, Jason	Diesel Tech Instructor	07-01-23	\$9,394.00
Stelley, Lynard	Welding Instructor	07-01-23	\$638.00
Stoltenburg, Nathan	Construction Mgmt Instructor	07-01-23	\$575.00
Vanoverbeke, Jeffrey	Speech Instructor	07-01-23	\$1,375.00
Wellnitz, Kristin	Psychology Instructor	07-01-23	\$5,151.00
Wohlwend, Bruce	CIS Instructor	07-01-23	\$1,557.00

Custodian/Maintenance, full-time, hourly (day and night pay)

Anderson, Curtis	Custodian	07-01-23	\$22.04/\$22.61
Arnoldy, David	Custodial Manager	07-01-23	\$34.61/\$35.18
Avdic, Darko	Custodian	07-01-23	\$21.41/\$21.98
Buxton, Craig	Custodian	07-01-23	\$20.34/\$20.91
Dyke, Amy	Lead Custodian	07-01-23	\$22.61/\$23.18
Hollingshead, Kyle	Custodian	07-01-23	\$19.92/\$20.49
Ingber, Ronald	Custodian	07-01-23	\$22.26/\$22.83
Johnson, Brent	Custodian	07-01-23	\$20.98/\$21.55
Johnson, Troy	Maintenance	07-01-23	\$28.00/\$28.57
Kramer-Hermanson, M	Asst. Custodial Manager	07-01-23	\$26.65/\$27.22
Mayer, Eric	Custodian	07-01-23	\$22.68/\$23.25
Miranowski, Devin	Custodian/Maintenance	07-01-23	\$23.10/\$23.67
Piskic, Hajrudin	Custodian	07-01-23	\$20.98/\$21.55
Sahuric, Ferid	Custodian	07-01-23	\$22.26/\$22.83
Sandstede, Kevin	Custodian	07-01-23	\$28.82/\$29.39
Sauer, Dennis	Custodian	07-01-23	\$20.34/\$20.91
Welch, John	Custodian	07-01-23	\$19.70/\$20.27

Employment Contract, 12 months, full-time, annual

Bormann, Amanda	Dir of Enterprise Apps	07-01-23	\$96,669.00
Carruthers, Tara	Student Success Advisor	07-01-23	\$70,732.00
Dorman, Scott	Admissions Counselor	07-01-23	\$72,892.31
Dose, Thomas	IT Network Administrator	07-01-23	\$91,473.00
Dyce, Dayna	Student Records Associate	07-01-23	\$74,700.00
Eklund, Anne	AEL Instructional Coach	07-01-23	\$67,906.00
Fjelland, Lauren	Student Records Associate	07-01-23	\$69,267.00
Friesz, Ethan	System Administrator	07-01-23	\$71,464.00
Furth, Shannon	Asst. Dir. Of Admissions	07-01-23	\$75,857.00
Gefroh, Heidi	HR Director	07-01-23	\$90,783.00

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, AUGUST 2, 2023

Gjerde, Nadine	Director of Admissions	07-01-23	\$88,227.00
Grabowska, Lynette	Financial Aid Compliance	07-01-23	\$83,389.00
Hansen, Micah	Director of Financial Aid	07-01-23	\$88,227.00
Kramer, Jaclyn	Associate Dean	07-01-23	\$111,053.00
Letcher, Deborah	Associate Dean	07-01-23	\$118,859.00
Letcher, Maria	Director of Housing	07-01-23	\$67,802.00
Miller, Amy	Compliance, IE, & Bdgt Coor	07-01-23	\$70,732.00
Myers, Emily	Ed. Technology Integrationist	07-01-23	\$78,056.00
Oswald, Vicki	Executive Assistant	07-01-23	\$76,590.00
Pommer, Jackie	Associate Dean	07-01-23	\$109,938.00
Prokop, Marcella	Dir of Access & Workforce Op	07-01-23	\$83,968.00
Quittem, Melissa	Testing Center Manager	07-01-23	\$63,019.00
Rathsachack, Ashley	Admissions Process Coor.	07-01-23	\$61,825.00
Reisch, Chelsea	Student Success Advisor	07-01-22	\$72,196.00
Rowbotham, Aaron	Housing Coordinator	07-01-23	\$55,259.00
Schneider, Nick	Associate Dean	07-01-23	\$109,938.00
Schuette, Amanda	Admissions Representative	07-01-23	\$61,825.00
Shoenrock, Shelly	Food Service Manager	07-01-23	\$60,631.00
Simonsen, Laura	Asst. Food Service Manager	07-01-23	\$48,982.00
Skiff, Jason	Bookstore Manager	07-01-23	\$73,660.00
Stephens, Michael	Dir. Of Accounting	07-01-23	\$97,904.00
Strouth, Gerard	Dir. Of IT Infrastructure	07-01-23	\$112,169.00
Vandekamp, Sara	Perkins Director	07-01-23	\$73,660.00
Vortherms, Kristie	Director of Student Success	07-01-23	\$95,148.00
Westerman, Julie	Student Success Advisor	07-01-23	\$72,196.00
Williamson, Stephen	Foundation Director	07-01-23	\$95,148.00

Employment Contract, 220-Day, full-time, annual

Andersen, Alexander	Student Success Advisor	07-01-23	\$66,876.61
Carlson, Elena	AEL Instructional Coach	07-01-23	\$52,863.20
Harder, Elizabeth	Student Success Advisor	07-01-23	\$69,563.77
Huizing, Susanne	AEL Instructional Coach	07-01-23	\$52,863.20
Olson, Emily	Student Success Advisor	07-01-23	\$68,218.68
Rogotzke, Kelli	Student Success Advisor	07-01-23	\$66,205.57
Sjorgren, Robin	Childcare Program Coor.	07-01-23	\$47,596.37
Skorczewski, Tami	Scarborough Director	07-01-22	\$71,577.88

Employee Contract, 210-Day, full-time, annual

Fisher, Anna	Pre-College Program Adv.	07-01-23	\$67,377.00
Langbehn, Amber	Nursing Lab Assistant	07-01-23	\$64,187.00

Employment Contract, 12 months, full-time, hourly

Albrecht, Jennifer	Enterprise App. Tech	07-01-23	\$29.60
Buseman, Nathan	Financial Aid Coordinator	07-01-23	\$31.47
Hout, Lori	IT Support Technician	07-01-23	\$32.78
Leffring, Holly	Business Office Associate	07-01-23	\$24.24
Muhs, Jon	Financial Aid Coordinator	07-01-23	\$31.47
Noble, Caleb	IT Support Technician	07-01-23	\$31.24
Oorlog, Lori	IT Support Technician	07-01-23	\$32.78

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, AUGUST 2, 2023

Valdez, Martin	Business Office Associate	07-01-23	\$25.01
Vis, Ashley	Accessibility Services	07-01-23	\$24.24
Williamson, Darla	Accountant	07-01-23	\$27.23

Clerical, 12-months, full-time, hourly

Altman, Riley	Admissions Assistant	07-01-23	\$23.25
Duus, Kristi	Administrative Assistant	07-01-23	\$23.28
Johannsen, Jessica	Administrative Assistant	07-01-23	\$22.82
Menholt, Jade	Bookstore Associate	07-01-23	\$21.48
Rau, Brooklyn	Administrative Assistant	07-01-23	\$22.15
Strouth, Erica	Registrar Assistant	07-01-23	\$26.77
VanBriesen, Tonya	Foundation	07-01-23	\$23.50
Woodard, Judy	Bookstore Associate	07-01-23	\$21.92

Other Help, full-time, hourly

Weihe, Connor	Scarborough	07-01-23	\$20.92
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Student Help, part-time hourly

Emslie, Hattie	Student Success	07-01-23	\$15.00
Schumacher, Matthew	IT Student Tech	07-01-23	\$15.00
Kinzley, Caleb	IT Student Tech	07-01-23	\$15.00
Miller, Logan	IT Student Tech	07-01-23	\$15.00

4. CHANGE OF STATUS

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Kassing, Elizabeth	Civil Engineering 186 Day, 1.0 FTE Level 4, Step 10 \$62,553/year	Civil Engineering 186 Day, 1.0 FTE Level 6, Step 10 \$71,713.00/year	07-01-23
Carlson, Rebecca	Adjunct Dental Asst. Part-Time \$821.50/credit hour	Dental Asst. Inst. 186 Day, 1.0 FTE Level 4, Step 10 \$66,932.00/year	07-17-23
Do, Doanh	Adjunct Nursing Instructor Part-Time \$821.50/credit hour	Nursing Instructor 206 Day, 1.0 FTE Level 4, Step 6 \$68,876.00/year	07-03-23
Wolff, Dana	Business Admin Inst. 186 Day, 1.0 FTE Level 8, Step 10 \$71,490/year	Adjunct Bus. Admin Part-Time \$821.50/credit hour	05-15-23
Mekelburg, Erin	Adjunct CIS Part-Time \$821.20/credit hour	CIS Instructor 186 Day, 1.0 FTE Level 6, Step 10 \$71,713.00/year	01-03-23

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, AUGUST 2, 2023

Ringling, Benjamin	Horticulture 226 Day, 1.0 FTE Level 4, Step 10 \$76,006/year	Horticulture 226 Day, 1.0 FTE Level 6, Step 10 \$87,135.00/year	07-01-23
Grogan, Traci	Nursing Instructor 206 Day, 1.0 FTE Level 4, Step 6 \$64,974/year	Nursing Instructor 206 Day, 1.0 FTE Level 5, Step 7 \$71,336.00/year	07-01-23
Rinehart, Ronda	Accountant II 12-Month, 1.0 FTE Level 9, Step 16 \$34.82/hour	Bursar/Dir. Student Accounts 12-Month, 1.0 FTE Level 11, Step 16 \$90,783.00/year	05-01-23
Byall, Jennifer	Adjunct Math Part-Time \$821.50/credit hour	Math Instructor 186 Day, 1.0 FTE Level 6, Step 10 \$71,713.00/year	07-03-23
Miller, Hannah	Part-Time Childcare Part-Time \$17.47/hour	Full-Time Childcare 184 Day, 1.0 FTE Level 2, Step 1 \$18.70/hour	07-31-23
Zillgitt, Emily	Campus Visit Coordinator 12-Month, 1.0 FTE Level 12, Step 15 \$24.78/hour	Admissions Rep. 12-Month, 1.0 FTE Level 7, Step 8 \$59,438.00/year	01-03-23
Lambley, Jennifer	Marketing/Comm. Coord. 12-Month, 1.0 FTE Level 9, Step 13 \$70,894.00/year	Marketing/Comm. Coord. 12-Month, 1.0 FTE Level 10, Step 14 \$82,599.00/year	07-01-23
Landhuis, Carmen	Graphic Designer 12-Month, 1.0 FTE Level 6, Step 4 \$22.88/hour	Graphic Designer 12-Month, 1.0 FTE Level 7, Step 5 \$27.23/hour	07-01-23
Penning, Aaron	Automotive Tech 210 Day, 1.0 FTE Specialist Level 11, Step 8 \$28.32/hour	Automotive Tech 184 Day, 1.0 FTE Specialist Level 11, Step 8 \$28.32/hour	07-01-23

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, AUGUST 2, 2023

South, Jeremy

Automotive Tech
184 Day, 1.0 FTE
Specialist
Level 11, Step 13
\$29.75/hour

Automotive Tech
210 Day, 1.0 FTE
Specialist
Level 11, Step 13
\$29.75/hour

07-01-23

Southeast Technical College
Career Services and Build Dakota Report
EXECUTIVE SUMMARY

Purpose:

Provide the School Board with an update on Career Services and Build Dakota at Southeast Technical College.

Career Services and Build Dakota Updates

- STC received more Build Dakota applications than in previous years.
 - All Build Dakota recipients have an industry partner.
 - Industry specific career fairs received positive feedback from faculty, students, and employers.
 - Goals for 2023-2024 focus around continuing to build strong relationships with employers for Build Dakota and Career Fairs, continue to increase student engagement at Career Fairs and promote career connections to help maintain a 99% job placement rate.
-

Administrative Recommendation to School Board:

To acknowledge the Career Services and Build Dakota Update report.



Career Services

Kelli Rogotzke

Career Services Coordinator and Student Success Advisor



SOUTHEAST
Technical College

ABOUT ME

- Kelli Rogotzke- Career Service Coordinator and Student Success Advisor
 - Started at STC in June 2022
 - Augustana University – Bachelors of Arts
 - South Dakota State University – Masters of Education
- Prior to STC:
 - Junior Achievement – Sioux Falls and Harrisburg K-8 Programming
 - Globe University – Admissions, Community Engagement, Events, and Retention
 - Sam Houston State University – Residence Hall Director
 - Augustana University – Residence Hall Director



CAREER SERVICES

- Services provided to current students and alumni:
 - Assist with résumé and cover letter writing
 - Mock interviews
 - Career Connections – online job board
 - Industry Specific Career Fairs



CAREER FAIR STATS

- For the 2022-2023 School Year
 - 9 Industry Specific Career Fairs
 - 210 Employers
 - Approximately 850 Students Attended
- Plans for the 2023-2024 School Year
 - 11 Industry Specific Career Fairs
 - Over 100 Employers Already Registered

2022 NACE GRADUATE OUTCOME REPORT

- 80% of graduates' employment information was obtained
 - National Association of Colleges and Employers (NACE) knowledge rate is 65%
- 99% job placement rate
- 36 academic programs with 100% placement
- 91% of graduates stayed in South Dakota
- Median salary \$43,930
- Mean wage \$45,781

BUILD DAKOTA – COHORT 9



SOUTHEAST
Technical College

COHORT 9 APPLICATIONS & AWARDS

- **Applications = 499**

- **Scholarships Awarded = 154**

- Sponsored Scholars: 154 students sponsored by 52 industry partners

- States Represented: Minnesota (16) and South Dakota (138)

- Gender Breakdown: Female (102) and Male (52)

- Age Breakdown:

- 2023 high school grads = 73 students
- 19-25 years old = 53 students
- 26-35 years old = 13 students
- 36-49 years old = 15 students

- Ethnicity/Race Breakdown:

- American Indian/Alaska Native = 06 students
- Asian = 02 students
- Black/African American = 06 students
- Hispanic/Latino = 11 students
- Native Hawaiian/Other Islander = 01 student
- White = 127 students
- Prefer Not to Respond = 01 Student

BREAKDOWN FOR COHORT 9

TRADE/PROGRAM	APPLICATIONS	AWARDS	IN-STATE	OUT-OF-STATE	SPONSORED
Automotive <ul style="list-style-type: none"> Auto Technology (5) Collision Repair & Refinish (4) Diesel (4) 	56	14	13	1	14
Building Trades/Construction <ul style="list-style-type: none"> Construction Management (9) Electrician (4) HVAC (6) Mechanical Systems (2) Plumbing (1) 	80	22	18	4	22
Engineering Technician <ul style="list-style-type: none"> Civil Engineering (3) Land Surveying Science (2) Mechanical Engineering (0) 	36	5	5	0	5
Healthcare <ul style="list-style-type: none"> Dental Assisting (0) Invasive Cardiovascular Technology (6) LPN (50) RN (30) Surgical Technology (21) 	207	106	95	11	106
Horticulture <ul style="list-style-type: none"> Horticulture Technology (4) Sports Turf Management (0) 	17	4	4	0	4
IT/CIS <ul style="list-style-type: none"> Computer Programming (0) Information Technology Security (0) Network Administrator (0) System Administrator (0) 	59	0	0	0	0
Law Enforcement <ul style="list-style-type: none"> Law Enforcement (0) 	24	0	0	0	0
Precision Manufacturing <ul style="list-style-type: none"> Mechatronics (1) 	7	1	1	0	1
Welding <ul style="list-style-type: none"> Welding (1) 	12	1	1	0	1
	499	154	138	16	154

SPONSORS FOR COHORT 9

- Avera McKennan
- Avera Queen of Peace
- Avera Sacred Heart
- Avera St. Luke's
- Avera St. Mary's
- Bez Electric
- Blackhowske Truck Line
- Brookings Auto Mall
- Carlson & Stewart Refrigeration, Inc.
- Classic Collision & Frame, Inc.
- Dad's Auto Repair
- DakotAbilities
- Deffenbaugh Homes
- Dells Nursing and Rehab Center
- Fiegen Construction
- General Equipment & Supplies
- Good Samaritan Society
- Graham Tire
- Grand Prairie Foods
- Gross Construction
- H\$W Contracting
- Helms & Associates
- Henriksen Auto Body
- Howe
- James Valley Landscape
- John's Service
- Kalin's Indoor Comfort Heating & Air
- Kirwan Design & Landscaping, LLC
- Knife River
- Loiseua Construction
- Madison Regional Health
- Marv's Body Shop
- Mitchell Plumbing
- Monument Health
- Muth Electric
- North America Truck and Trailer
- Nothdurft Construction
- Nursery Wholesalers of South Dakota
- Pollman Excavation
- Prairier Ag Partner
- Quest Construction
- RCS Construction
- RDO Equipment Co.
- Roger's Plumbing & Heating
- Sanford Health
- SD Dept. of Transportation
- SD Dept. of Corrections
- Thompson Mechanical
- Wakonda Heritage Manor
- Weller Brothers
- Woehl Construction



**BUILD DAKOTA SIGNING
DAY: June 2, 2023**
*A day to celebrate our
Cohort 9 Scholars!*

Southeast Tech
HLC Update Report
EXECUTIVE SUMMARY

Purpose:

To inform the Board of the results of the Higher Learning Commission's Comprehensive Visit in April 2023.

The Higher Learning Commission (HLC) conducted a Comprehensive Site Visit on April 17th and 18th. The site visit confirmed and validated Southeast Tech's Assurance Argument and supporting evidence demonstrating STC compliance with HLC Criterion for Accreditation. On July 18, 2023, at the Institutional Actions Council's (IAC) meeting, the IAC determined to continue accreditation of STC with the next Reaffirmation of Accreditation in 2032.

Administrative Recommendation to School Board:

To acknowledge the HLC Update Report.



HIGHER LEARNING COMMISSION (HLC) EVALUATION REPORT



SOUTHEAST
Technical College

HIGHER LEARNING COMMISSION

COMPREHENSIVE VISIT



HIGHER LEARNING COMMISSION

HLC Open Pathway Reaccreditation Pieces

Assurance
Argument

Quality
Initiative

Federal
Compliance
Review

Student
Opinion
Survey

Site Visit by
Peer
Reviewers

HLC COMPREHENSIVE VISIT EVALUATION REPORT

- **Criteria for Accreditation**
 - MET

- DRAFT -

Southeast Technical College

HLC ID 1849

OPEN PATHWAY: Reaffirmation Review

Review Date: 4/17/2023

Dr. Robert Griggs
President

Linnea Stenson
HLC Liaison

Amy Jorgens
Team Member

Carmen Simone
Team Member

Jon Dalager
Review Team Chair

James Mihalevich
Team Member

Linda Samson
Federal Compliance Reviewer

Jeremy Raisor
Team Member

Review Dashboard

Number	Title	Rating
1	Mission	
1.A	Core Component 1.A	Met
1.B	Core Component 1.B	Met
1.C	Core Component 1.C	Met
1.S	Criterion 1 - Summary	
2	Integrity: Ethical and Responsible Conduct	
2.A	Core Component 2.A	Met
2.B	Core Component 2.B	Met
2.C	Core Component 2.C	Met
2.D	Core Component 2.D	Met
2.E	Core Component 2.E	Met
2.S	Criterion 2 - Summary	
3	Teaching and Learning: Quality, Resources and Support	
3.A	Core Component 3.A	Met
3.B	Core Component 3.B	Met
3.C	Core Component 3.C	Met
3.D	Core Component 3.D	Met
3.S	Criterion 3 - Summary	
4	Teaching and Learning: Evaluation and Improvement	
4.A	Core Component 4.A	Met
4.B	Core Component 4.B	Met
4.C	Core Component 4.C	Met
4.S	Criterion 4 - Summary	
5	Institutional Effectiveness, Resources and Planning	
5.A	Core Component 5.A	Met
5.B	Core Component 5.B	Met
5.C	Core Component 5.C	Met
5.S	Criterion 5 - Summary	
FC	Federal Compliance	Met

HLC COMPREHENSIVE VISIT EVALUATION REPORT

- Criteria for Accreditation
 - MET
 - Sanctions Recommendation
 - No Sanctions
 - Pathways Recommendation
 - Eligible to choose
 - Federal Compliance
 - MET
-

HLC COMPREHENSIVE VISIT EVALUATION REPORT

- Positive Comments Noted by Evaluation Team:
 - **Strong connection with area business & industry** through sector breakfast conversations.
 - **Inclusive nature of the mission statement** and **strong internal and external stakeholder involvement in the development and approval of the new strategic plan, “Vision 2025.”**
 - Recognition of the good work underway related to educating the campus community on growing multicultural society. **STC has “instituted a number of programs to increase awareness of a multicultural society and promote the inclusive and equitable treatment of diverse populations.”**
 - **Commitment to professional development is commendable.** The Professional Development Committee oversees on-going training needs and related budget for faculty and staff.
 - **Faculty & staff onboarding recognized as extensive.** Faculty members, regardless of employment status, modality, or location, are appropriately credentialed and onboarded.
-

HLC COMPREHENSIVE VISIT EVALUATION REPORT

- Positive Comments Noted by Evaluation Team:
 - **“Buildings and grounds are impressive.”** STC programs are supported with well-equipped, clean, modern learning spaces.
 - **Strong and frequent engagement with the community through on-going service projects.**
 - STC offers **significant student support services** and has also **implemented Navigate to streamline information and processes** in a coordinated network for student success.
 - **Newly established Office of Access and Workforce Opportunity takes pride in bringing in students from underrepresented backgrounds to campus** and is focused on creating an environment that contributes to their success.
 - **HLC Assessment Academy initiatives were highlighted as evidence of commitment to student success.** (Institutional Effectiveness (IE) Days, Mission Possible training, Watermark adoption & implementation)
 - Clear evidence and onsite interviews validate **STC makes its policies available through governing documents, handbooks, and training.**
-

HLC COMPREHENSIVE VISIT EVALUATION REPORT

- Positive Comments Noted by Evaluation Team:
 - **STC continues to drive continuous improvement with collaborative planning, assessment, and outcomes data with the implementation of Watermark.**
 - **STC is building on its ability to use Watermark to collect, analyze and discuss the collected data** in an effort to make data-informed decisions.
 - **STC has maintained a Composite Financial Index of 2.5 or higher** which indicates STC is directing resources toward mission-critical initiatives.
- Recommendations for improvement made by the evaluation team include the following:
 - **Continue to provide training related to awareness of multicultural society and anti-bias training.**
 - **STC is encouraged to continue its efforts to increase the diversity of its faculty, staff, and student body** to reflect the diversity of the region it serves.
 - **STC is encouraged to set specific completion/retention rate goals at the program and institutional level.**
 - **Need to better track number of attendees at HR and other training events.**
 - **Use Watermark for the next four years** to better track improvement in learning outcomes.

HLC COMPREHENSIVE VISIT EVALUATION REPORT

- THANK YOU FOR A GREAT TEAM EFFORT!
 - STC continues to drive continuous improvement with collaborative planning, assessment, and outcomes data with the implementation of Watermark.
 - STC is building on its ability to use Watermark to collect, analyze and discuss the collected data in an effort to make data-informed decisions.
 - STC has maintained a Composite Financial Index of 2.5 or higher which indicates STC is directing resources toward mission-critical initiatives.
 - Recommendations for improvement made by the evaluation team include the following:
 - Continue to provide training related to awareness of multicultural society.
 - STC is encouraged to continue its efforts to increase the diversity of its faculty, staff, and student body to reflect the diversity of the region it serves.
 - STC is encouraged to set specific completion/retention rate goals at the program and institutional level.
 - Use Watermark for the next four years to better track improvement in learning outcomes.
-

NEW STRATEGIC PLAN – VISION 2025

- **Six Strategic Priorities**

- *Ensure Academic Excellence*
- *Increase Access*
- *Improve Employee/Campus Culture*
- *Grow Partnerships*
- *Enhance Marketing and Awareness*
- *Advance Student Support*
- <https://www.southeasttech.edu/about/strategic-plan/index.php>





SOUTHEAST
Technical College