

SIOUX FALLS SCHOOL BOARD
Wednesday, October 5, 2022 4:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Persons Wishing to Address the School Board
- IV. Approval of Minutes of September 7, 2022
- V. Approval of Agenda
Exhibit reposted at 1:35 pm on 10.05.22
- VI. Conflicts of Interest
- VII. Approval of Consent Agenda
 - A. Approval of Bid Awards
 - B. Authorizations and Ratifications
Exhibit reposted at 10:10 am on 10.05.22
 1. Approval of Contracts
 2. Approval/Ratification of Purchase Orders
 - C. Approval of Consolidated Report of Trust and Agency Funds
 - D. Approval of Vice President of Finance and Operations Report
 - E. Approval of Personnel Report
- VIII. Reports of the President
 - A. Academic Program Update - Law Enforcement
 - B. Academic Resource Center Update
 - C. HLC Reaccreditation Preparation Report
 - D. STC Strategic Plan Vision 2025
 - E. CM-R Approval Report
- IX. Adjournment

SCHOOL BOARD MEETING

Wednesday, September 7, 2022

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, September 7, 2022 at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: Nan Baker, Marc Murren, Vice President Carly Reiter, President Kate Serenbetz. Absent: Cynthia Mickelson.

Action ST00657

A motion was made by Marc Murren and seconded by Carly Reiter four (4) votes “yes” on roll call **approving the minutes of a meeting** held on August 8, 2022 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00658

A motion was made by Carly Reiter and seconded by Nan Baker, four (4) votes “yes” on roll call, **approving the agenda** as presented.

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President Serenbetz asked about any conflicts of interest. None were brought forward.

Action ST00659

A motion was made by Nan Baker and seconded by Carly Reiter, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A1. **Approval of Contracts**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	23-013STC, RJG	Sanford	Classrooms to Careers – MOU between Sanford, STC and SFSD	\$12,500 per semester
b.	23-014STC, EV	Transact	ACH Refund	\$52,032
c.	23-015STC, MF	SD Dept of Labor and Regulation	Healthcare Bridge Program – revision	\$47,500

A2. Approval/Ratification of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2301414	College Board	PowerFails Renewal	\$22,075.00
b.	S2301648	SNAP-ON	Autobody Tool Sets	\$64,530.20
c.	S2301708	Frontier Precision	Surveying Equipment	\$47,625.00
d.	S2301793	SHI International	Microsoft Campus Agreement	\$30,502.61

B. Approving the **Consolidated Report of Trust and Agency Funds** of September 7, 2022 and stating for the record that as of July 31, 2022 receipts total \$1,183,604.00 and disbursements total \$515,030.85 (MRF #ST489)

C. Approving the **Vice President of Finance and Operation’s Report** of September 7, 2022 in accordance with the SDCL §13-8-35 (MRF #ST490) and directing that detailed statement of receipts and balances on hand, as of July 31, 2022, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. Accepting the **Southeast Tech Personnel Report**, as follows:

D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Other Help, part-time, per hour		
Fuerst, Rebecca	Testing Center	07-30-22
Struck, Kathy	Human Resources	08-01-22
Nolden, Candice	Food Service	08-10-22
Employment Contract, exempt, full-time, per annual		
Riddle, Meagan	Scarborough	08-16-22
Instructor, full-time, per annual		
Rykhus, Brooke	Nursing	08-01-22
Tebay, Kristina	Nursing	08-29-22

D1. Resignations, continued

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Clinical Instructor, part-time, per hour		
Hartness, Lexi	Nursing	08-02-22

D2. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Student Help, part-time, per hour			
Block, Katelyn	Scarborough	08-22-22	\$12.72
Perez, Thomas	IT Student Tech	08-18-22	\$14.84
Lau, Katelyn	Scarborough	08-22-22	\$12.72
Dinger, Cambry	Scarborough	08-22-22	\$12.72
Geyer, Daytona	Scarborough	08-22-22	\$12.72
Kinzley, Caleb	IT Student Tech	08-18-22	\$14.84
Gunderson, Keauna	Workstudy-Admissions	08-22-22	\$12.72
Munsen, Carla	Workstudy-Admissions	08-22-22	\$12.72
Guevara, Melanie	Scarborough	08-22-22	\$12.72
Other Help, part-time, per hour			
Fechner, Connie	Food Service	08-01-22	\$13.25
Schnell, Jane	Professional Tutor	08-01-22	\$25.00
Patzlaff, Debra	Food Service	08-15-22	\$13.00
Merritt, Alexander	Food Service	08-15-22	\$13.00
Sutter, Julie	Food Service	08-15-22	\$13.00
McLain, Kevin	Test Center Proctor	08-18-22	\$15.90
Haron, Mikaela	Test Center Proctor	08-22-22	\$15.90
Employee Contract, full-time, per annual			
Letcher, Maria	Student Life Coordinator, 12 month, 1.0 FTE, Level H, Step 1 240 prorated days	08-01-22	\$51,597.00
Leisinger, Megan	Student Life Coordinator 12 month, 1.0 FTE, Level H, Step 1 230 prorated days	08-15-22	\$49,448.00
Employee Contract, full-time, per hour			
Penning, Aaron	Auto Lab Specialist 210 day, 1.0 FTE Level N, Step 8	08-08-22	\$28.32
Noble, Caleb	IT Support Tech 12 month, 1.0 FTE Level N, Step 10	08-19-22	\$28.90

D2. **Employment Recommendations, continued**
Instructor, Clinical, Part-Time, per hour

Thesenvitz, Keanna	Nursing	08-22-22	\$25.50
Studer, Alyssa	Nursing	08-22-22	\$25.50

Extra Duty or Assignment, Lump Sum payment

Opdahl, Nicholas	CTE Academy	08-01-22	\$20,000.00
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D3. **FY2022-2023 Wage Rates**
Lump Sum Payments

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Dyke, Amy	Custodian	07-01-22	\$94.91
Hollingshead, Kyle	Custodian	07-01-22	\$94.91
Ingber, Ronald	Custodian	07-01-22	\$94.91
Johnson, Brent	Custodian	07-01-22	\$94.91
Johnson, Troy	Maintenance Engineer	07-01-22	\$94.91
Kramer-Hermanson, M.	Asst. Custodial Manager	07-01-22	\$94.91
Mayer, Eric	Custodian	07-01-22	\$94.91
Miranowski, Devin	Custodian	07-01-22	\$94.91
Piskic, Hajrudin	Custodian	07-01-22	\$94.91
Sahuric, Ferid	Custodian	07-01-22	\$94.91
Sandstede, Kevin	Custodian	07-01-22	\$94.91
Sauer, Dennis	Custodian	07-01-22	\$94.91

Clinical Instruction, hourly

Aamold, Rachel	Nursing	07-01-22	\$46.00
Albers, Diana	Nursing	07-01-22	\$46.00
Anderson, Jada	Nursing	07-01-22	\$46.00
Bakker, Becky	Nursing	07-01-22	\$46.00
Baumberger, Kylie	Surgical Technology	07-01-22	\$46.00
Beekman, Sovanna	Medical Assisting	07-01-22	\$46.00
Belmontes, Elizabeth	Surgical Technology	07-01-22	\$46.00
Bennett, Tekla	Health	07-01-22	\$46.00
Board, Natalie	Nursing	07-01-22	\$46.00
Brant, Nicole	Nursing	07-01-22	\$46.00
Christensen Jr, Daniel	Nursing	07-01-22	\$46.00
Christian, Becca	Nursing	07-01-22	\$46.00
Comes, Chandler	Nursing	07-01-22	\$46.00
DeHaai, Sarah	Nursing	07-01-22	\$46.00
Dvanajscak, Amanda	Nursing	07-01-22	\$46.00
Dye, Kailey	Nursing	07-01-22	\$46.00
Entringer, Stephanie	Nursing	07-01-22	\$46.00
Erdman, Corliss	Nursing	07-01-22	\$46.00
Evans, Carol	Surgical Technology	07-01-22	\$46.00
Fjeldheim, Ashley	Nursing	07-01-22	\$46.00
Gacke, Bridgett	Health	07-01-22	\$46.00
Garrison, Kaitlyn	Nursing	07-01-22	\$46.00
Goens, Jordan	Nursing	07-01-22	\$46.00
Grogan, Traci	Nursing	07-01-22	\$46.00

D3. **FY2022-2023 Wage Rates****Clinical Instruction, hourly, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Haase, Tori	Nursing	07-01-22	\$46.00
Heinemann, Leslie	Dental	07-01-22	\$46.00
Hitzemann, Leonard	Nursing	07-01-22	\$46.00
Hondel, Ashley	Nursing	07-01-22	\$46.00
Horne, Lyndsey	Nursing	07-01-22	\$46.00
Huwe, Andrew	Surgical Technology	07-01-22	\$46.00
Johnson, Hunter	Nursing	07-01-22	\$46.00
Kayser, Seth	Nursing	07-01-22	\$46.00
Kirstein, Axanthia	Nursing	07-01-22	\$46.00
Klinger, Brittany	Nursing	07-01-22	\$46.00
Langbehn, Amber	Nursing	07-01-22	\$46.00
Lathen, Amy	Nursing	07-01-22	\$46.00
Lease, Sara	Nursing	07-01-22	\$46.00
Leonard, Nathan	Nursing	07-01-22	\$46.00
Luecke, Katherine	Nursing	07-01-22	\$46.00
Magnuson, Ashley	Nursing	07-01-22	\$46.00
Matthes, Jaclyn	Nursing	07-01-22	\$46.00
McGuire, Annie	Surgical Technology	07-01-22	\$46.00
McKibben, Alisha	Surgical Technology	07-01-22	\$46.00
Melber, Olivia	Surgical Technology	07-01-22	\$46.00
Morken, Amanda	Nursing	07-01-22	\$46.00
Mower, Britney	Nursing	07-01-22	\$46.00
Muhlenkort, Sonja	Dental	07-01-22	\$46.00
Neitzel, Samantha	Nursing	07-01-22	\$46.00
Nowell, Koree	Medical Assisting	07-01-22	\$46.00
Nussbaum, Sarah	Nursing	07-01-22	\$46.00
Osborn, Michelle	Nursing	07-01-22	\$46.00
Otto, Josette	Surgical Technology	07-01-22	\$46.00
Pederson, Debbie	Health	07-01-22	\$46.00
Pepper, Dustin	Nursing	07-01-22	\$46.00
Pottratz, Jennifer	Nursing	07-01-22	\$46.00
Rivere, Brittany	Nursing	07-01-22	\$46.00
Saugstad, Jeanette	Nursing	07-01-22	\$46.00
Schelling, Kathryn	Surgical Technology	07-01-22	\$46.00
Schwartz, Colette	Nursing	07-01-22	\$46.00
Scotting, Jackie	Nursing	07-01-22	\$46.00
Smith, Ashley	Nursing	07-01-22	\$46.00
Solberg, Megan	Nursing	07-01-22	\$46.00
Stevens, Cynthia	Health	07-01-22	\$46.00
Stueven, Rebecca	Health	07-01-22	\$46.00
Tebay, Kristina	Nursing	07-01-22	\$46.00
Treeby, Kristin	Nursing	07-01-22	\$46.00
Tschetter, Lisa	Nursing	07-01-22	\$46.00
Vandenbos, Sara	Health	07-01-22	\$46.00
Vanderziel, Emily	Nursing	07-01-22	\$46.00
Willer, Lexie	Health	07-01-22	\$46.00

D3. **FY2022-2023 Wage Rates****Clinical Instruction, hourly, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Wilson, Leslie	Nursing	07-01-22	\$46.00
Zdrilic, Pamela	Health	07-01-22	\$46.00

Lab Assistants/Specialists, per hour

Belmontes, Elizabeth	Surgical Technology	07-01-22	\$21.20
Dirks, Amy	Dental	07-01-22	\$21.20
Erdman, Corliss	Nursing	07-01-22	\$21.20
Garcia, Josh	Automotive Technology	07-01-22	\$26.50
Hondel, Ashley	Nursing	07-01-22	\$21.20
Huwe, Andrew	Surgical Technology	07-01-22	\$21.20
McKibben, Alisha	Surgical Technology	07-01-22	\$21.20
Melber, Olivia	Surgical Technology	07-01-22	\$21.20
Meza, Alma	Health	07-01-22	\$21.20
Moore, Mackenzie	Dental	07-01-22	\$21.20
Osborn, Michelle	Nursing	07-01-22	\$21.20
Roemen, Dale	Law Enforcement	07-01-22	\$21.20
Sparks, Abigail	Health	07-01-22	\$21.20
Streit, Nicole	Health	07-01-22	\$21.20
Stueven, Rebecca	Health	07-01-22	\$21.20
Tebay, Kristina	Nursing	07-01-22	\$21.20
Tschetter, Lisa	Nursing	07-01-22	\$21.20
Webb, Rosalind	Health	07-01-22	\$21.20

Other Help, hourly

Allison, Jodie	Student Tutor	07-01-22	\$12.72
Atkinson, Alexander	CDL	07-01-22	\$28.40
Bellamy, Jacob	Student Tutor	07-01-22	\$12.72
Brewster, Brooke	Student Success	07-01-22	\$12.72
Byall, Jennifer	Mathematics	07-01-22	\$26.50
Coscarelli, Caitlyn	Scarborough	07-01-22	\$12.72
Engbrecht, Delaney	Bookstore	07-01-22	\$14.31
Erickson, Tami	CIS	07-01-22	\$37.10
Friesz, Ethan	Information Technology	07-01-22	\$37.10
Futch, Lucinda	Food Service	07-01-22	\$14.30
Geiken, Deborah	Food Service	07-01-22	\$13.75
Hunking, Debra	English	07-01-22	\$27.03
Jasarovic, Lilly	AEL	07-01-22	\$19.08
Jensen, Luke	Student Tutor	07-01-22	\$12.72
Jensen, Marcia	Dental	07-01-22	\$15.90
Katzer, Bailey	Scarborough	07-01-22	\$12.72
Katzer, Brooke	Scarborough	07-01-22	\$12.72
Kurth, Jaxson	IT	07-01-22	\$14.84
Liewer, Jackson	IT	07-01-22	\$14.85
Lunde, Lloyd	Business Administration	07-01-22	\$37.10
Machacek, Judy	AEL	07-01-22	\$19.08
Madson, Siti Maizura	Testing Center	07-01-22	\$16.85

D3. **FY2022-2023 Wage Rates****Other Help, hourly, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Moore, Brittany	Scarborough	07-01-22	\$12.72
Parish, Braydon	IT	07-01-22	\$15.90
Parker, Liam	Bookstore	07-01-22	\$14.31
Peck, Brilee	Student Tutor	07-01-22	\$12.72
Pommer, Jacqueline	Academic Instruction	07-01-22	\$37.10
Ramsbey, Ashley	Admissions	07-01-22	\$14.84
Rich, Sarah	Bookstore	07-01-22	\$15.37
Sackett, Julie	Nursing	07-01-22	\$29.44
Schneider, Terry	Welding	07-01-22	\$34.00
Smidt, Adeline	Student Tutor	07-01-22	\$12.72
Spicer, Patricia	Food Service	07-01-22	\$13.75
Stephens, Connie	Food Service	07-01-22	\$14.85
Toering, Rosalee	AEL Instructor	07-01-22	\$26.50
Trautman, Ruth	Student Tutor	07-01-22	\$12.72
Tschetter, Lisa	Nursing	07-01-22	\$15.90
Vanhunnik, Brittany	Scarborough	07-01-22	\$12.72
Voss, Brian	Construction	07-01-22	\$37.10
Whitney, Hannah	Scarborough	07-01-22	\$12.72
Witzel, Mandy	Dental	07-01-22	\$21.20
Woessner, Cynthia	Nursing	07-01-22	\$15.90

Non-Clinical Instruction, hourly

Amor, Patrick	Automotive	07-01-22	\$34.00
Atkins, Bret	CDL	07-01-22	\$34.00
Bass, Jr, Robert	EMT	07-01-22	\$34.00
Baumberger, Kylie	Surgical Technology	07-01-22	\$34.00
Beekman, Sovanna	Medical Assisting	07-01-22	\$34.00
Bennett, Tekla	Health	07-01-22	\$34.00
Bratton, Jocelyn	Sonography	07-01-22	\$34.00
Carlson, Rebecca	Dental	07-01-22	\$34.00
Cermak, Audree	Veterinary Technology	07-01-22	\$34.00
Comes, Chandler	Nursing	07-01-22	\$34.00
Cox, Bryan	Mechatronics	07-01-22	\$34.00
Dirks, Amy	Dental	07-01-22	\$34.00
Entringer, Stephanie	Nursing	07-01-22	\$34.00
Gacke, Bridgett	Health	07-01-22	\$34.00
Grogan, Traci	Nursing	07-01-22	\$34.00
Haase, Tori	Nursing	07-01-22	\$34.00
Hanson, Mylynn	Health	07-01-22	\$34.00
Hauglid, Wade	Behavioral Health	07-01-22	\$34.00
Haynes, Matthew	Construction	07-01-22	\$34.00
Heim, Paula	Health	07-01-22	\$34.00
Heinemann, Leslie	Dental	07-01-22	\$34.00
Hitzemann, Leonard	Nursing	07-01-22	\$34.00
Hunking, Debra	English	07-01-22	\$34.00
Kibbe, Andrew	Health	07-01-22	\$34.00
Knudson, Alisa	Health	07-01-22	\$34.00

D3. **FY2022-2023 Wage Rates****Non-Clinical Instruction, hourly, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
McGuire, Annie	Surgical Technology	07-01-22	\$34.00
Meyer, Tia	Dental	07-01-22	\$34.00
Mower, Britney	Nursing	07-01-22	\$34.00
Muhlenkort, Sonja	Dental	07-01-22	\$34.00
Nowell, Koree	Medical Assisting	07-01-22	\$34.00
Osborn, Michelle	Nursing	07-01-22	\$34.00
Penning, Jolene	Medical Assisting	07-01-22	\$34.00
Pepper, Dustin	Nursing	07-01-22	\$34.00
Pepper, Merrel	CIS Instructor	07-01-22	\$34.00
Pierce, Steven	Media	07-01-22	\$34.00
Pottratz, Jennifer	Nursing	07-01-22	\$34.00
Saugstad, Jeanette	Nursing	07-01-22	\$34.00
Schaffer, Kenneth	Computer Network Systems	07-01-22	\$34.00
Schelling, Kathryn	Surgical Technology	07-01-22	\$34.00
Schwartz, Colette	Nursing	07-01-22	\$34.00
Sharif, Mohamed	CIS Instructor	07-01-22	\$34.00
Sittig, Ryan	EMT	07-01-22	\$34.00
Solberg, Megan	Nursing	07-01-22	\$34.00
Stelley, Lynard	Welding	07-01-22	\$34.00
Stoltenburg, Nathan	Construction	07-01-22	\$34.00
Talcott, Roberta	Marketing	07-01-22	\$34.00
Tebay, Kristina	Nursing	07-01-22	\$34.00
Tschetter, Lisa	Nursing	07-01-22	\$34.00
Vandenbos, Sara	ENDT	07-01-22	\$34.00
Van-Dusen, Eric	EMT	07-01-22	\$34.00
Wagaman, Chelsea	Medical Assisting	07-01-22	\$34.00
Warkentien, Richard	Media Design	07-01-22	\$34.00
Wiechmann, Aaron	EMT	07-01-22	\$34.00
Willer, Lexie	Health	07-01-22	\$34.00
Wohlwend, Bruce	CIS Instructor	07-01-22	\$34.00
Zdrilic, Pamela	Health	07-01-22	\$34.00

Non-Instructional Pay, hourly

Aamold, Rachel	Nursing	07-01-22	\$25.50
Albers, Diana	Nursing	07-01-22	\$25.50
Allenstein Jr, Keith	Law Enforcement	07-01-22	\$25.50
Anderson, Jada	Nursing	07-01-22	\$25.50
Atkins, Melissa	Early Childhood	07-01-22	\$25.50
Bakker, Becky	Nursing	07-01-22	\$25.50
Barrow, Nathan	English	07-01-22	\$25.50
Bass Jr. Robert	EMT	07-01-22	\$25.50
Blok, Kelly	Computer Applications	07-01-22	\$25.50
Board, Natalie	Nursing	07-01-22	\$25.50
Brant, Nicole	Nursing	07-01-22	\$25.50
Bratton, Jocelyn	Sonography	07-01-22	\$25.50
Breitling, Rodney	Land Survey	07-01-22	\$25.50
Byall, Jennifer	Mathematics	07-01-22	\$25.50

D3. **FY2022-2023 Wage Rates****Non-Instruction Pay, hourly, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Cahill, Thomas	Respiratory Therapy	07-01-22	\$25.50
Carlson, Elizabeth	Business Administration	07-01-22	\$25.50
Carlson, Rebecca	Dental	07-01-22	\$25.50
Cavin, Georgina	Business Administration	07-01-22	\$25.50
Cermak, Audree	Veterinary Technology	07-01-22	\$25.50
Christensen Jr, Daniel	Nursing	07-01-22	\$25.50
Christian, Becca	Nursing	07-01-22	\$25.50
Comes, Chandler	Nursing	07-01-22	\$25.50
Cox, Tejana	Nursing	07-01-22	\$25.50
Cruse, Laura	English	07-01-22	\$25.50
Daugaard, Darwin	Science	07-01-22	\$25.50
Daugherty, Catherine	Business	07-01-22	\$25.50
DeHaai, Sarah	Nursing	07-01-22	\$25.50
Dvanajscak, Amanda	Nursing	07-01-22	\$25.50
Dye, Kailey	Nursing	07-01-22	\$25.50
Ekstrum, Jacqueline	Health	07-01-22	\$25.50
Entringer, Stephanie	Nursing	07-01-22	\$25.50
Erdman, Corliss	Nursing	07-01-22	\$25.50
Erickson, Tami	CIS	07-01-22	\$25.50
Farley, Sandra	Veterinary Technology	07-01-22	\$25.50
Fjeldheim, Ashley	Nursing	07-01-22	\$25.50
Flinn, William	CIS	07-01-22	\$25.50
Frentz, Patrick	Digital Media	07-01-22	\$25.50
Frohwein, Jeffrey	Business	07-01-22	\$25.50
Garrison, Kaitlyn	Nursing	07-01-22	\$25.50
Goens, Jordan	Nursing	07-01-22	\$25.50
Grogan, Traci	Nursing	07-01-22	\$25.50
Haase, Tori	Nursing	07-01-22	\$25.50
Hamling, Thomas	Welding	07-01-22	\$25.50
Hanson, Mylynn	Health Core	07-01-22	\$25.50
Hauglid, Wade	Behavioral Health	07-01-22	\$25.50
Haynes, Matthew	Construction	07-01-22	\$25.50
Heckenlaible, Justin	Computer Applications	07-01-22	\$25.50
Heppler, Jeffrey	Horticulture	07-01-22	\$25.50
Hitzemann, Leonard	Nursing	07-01-22	\$25.50
Hodgson, David	Health	07-01-22	\$25.50
Hondel, Ashley	Nursing	07-01-22	\$25.50
Honey, Andrew	Computer Programming	07-01-22	\$25.50
Horne, Lyndsey	Nursing	07-01-22	\$25.50
Impecoven, Sarah	Math	07-01-22	\$25.50
Jing, Weizhong	CIS	07-01-22	\$25.50
Johnson, Hunter	Nursing	07-01-22	\$25.50
Jones, Suzanne	Early Childhood	07-01-22	\$25.50
Judeh, Huda	CIS	07-01-22	\$25.50
Kayser, Seth	Nursing	07-01-22	\$25.50
Keys, Robert	EMT	07-01-22	\$25.50

D3. **FY2022-2023 Wage Rates****Non-Instruction Pay, hourly, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Kiecksee, William	Economics	07-01-22	\$25.50
Kirstein, Axanthia	Nursing	07-01-22	\$25.50
Kleinschmit, Laura	Veterinary Technology	07-01-22	\$25.50
Klinger, Brittany	Nursing	07-01-22	\$25.50
Konechne, Terrance	Construction	07-01-22	\$25.50
Kreckel, Darrell	CIS	07-01-22	\$25.50
Kreider, Edward	Veterinary Technology	07-01-22	\$25.50
Lang, Jeffry	Land Survey Science	07-01-22	\$25.50
Langbehn, Amber	Nursing	07-01-22	\$25.50
Lathen, Amy	Nursing	07-01-22	\$25.50
Lease, Sara	Nursing	07-01-22	\$25.50
Leonard, Nathan	Nursing	07-01-22	\$25.50
Lothrop, Leann	General Education	07-01-22	\$25.50
Luecke, Katherine	Nursing	07-01-22	\$25.50
Magnuson, Ashley	Nursing	07-01-22	\$25.50
Martinson, Chadwick	Land Survey Science	07-01-22	\$25.50
Matthes, Jaclyn	Nursing	07-01-22	\$25.50
McManus, Stacy	Business Administration	07-01-22	\$25.50
Melroe, Shelby	Sociology	07-01-22	\$25.50
Moody, Kristi	Business Administration	07-01-22	\$25.50
Morken, Amanda	Nursing	07-01-22	\$25.50
Mower, Britney	Nursing	07-01-22	\$25.50
Muhlenkort, Sonja	Dental	07-01-22	\$25.50
Neitzel, Samantha	Nursing	07-01-22	\$25.50
Nowell, Koree	Medical Assisting	07-01-22	\$25.50
Nussbaum, Sarah	Nursing	07-01-22	\$25.50
Olson, Julie	Natural Science	07-01-22	\$25.50
Osborn, Michelle	Nursing	07-01-22	\$25.50
Paul, Katti	Dental Assisting	07-01-22	\$25.50
Pepper, Dustin	Nursing	07-01-22	\$25.50
Perkins-Hicks, Debra	Natural Science	07-01-22	\$25.50
Pierce, Steven	Media	07-01-22	\$25.50
Pottratz, Jennifer	Nursing	07-01-22	\$25.50
Rahm, Becky	Mathematics	07-01-22	\$25.50
Reimnitz, Laura	Veterinary Technology	07-01-22	\$25.50
Rivere, Brittany	Nursing	07-01-22	\$25.50
Rose, Jean	Business Administration	07-01-22	\$25.50
Saugstad, Jeanette	Nursing	07-01-22	\$25.50
Schmidt, Mark	Mechanical Engineering	07-01-22	\$25.50
Schoenfelder, Tonya	Law Enforcement	07-01-22	\$25.50
Schwartz, Colette	Nursing	07-01-22	\$25.50
Scotting, Jackie	Nursing	07-01-22	\$25.50
Simkins, Brittany	Dental Assisting	07-01-22	\$25.50
Sittig, Ryan	EMT	07-01-22	\$25.50
Smith, Ashley	Nursing	07-01-22	\$25.50
Solberg, Megan	Nursing	07-01-22	\$25.50
Spier, Travis	EMT	07-01-22	\$25.50

D3. **FY2022-2023 Wage Rates****Non-Instruction Pay, hourly, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Stevens, Cynthia	Health	07-01-22	\$25.50
Strouth, Gerard	Information Technology	07-01-22	\$25.50
Stubbe, Scott	Mechanical Engineering	07-01-22	\$25.50
Stueven, Rebecca	Health	07-01-22	\$25.50
Tebay, Kristina	Nursing	07-01-22	\$25.50
Torres-Bravo, Raymundo	Mathematics	07-01-22	\$25.50
Traylor, Michael	CIS	07-01-22	\$25.50
Treeby, Kristin	Nursing	07-01-22	\$25.50
Tschetter, Lisa	Nursing	07-01-22	\$25.50
Vanderziel, Emily	Nursing	07-01-22	\$25.50
Van-Dusen, Eric	EMT	07-01-22	\$25.50
Vettrus, Jill	Mathematics	07-01-22	\$25.50
Wadhwa, Anju	CIS	07-01-22	\$25.50
Wain, Keith	English	07-01-22	\$25.50
Ward, Thomas	Sociology	07-01-22	\$25.50
Wiechmann, Aaron	EMT	07-01-22	\$25.50
Wilson, Leslie	Nursing	07-01-22	\$25.50
Wolff, Dana	Business Administration	07-01-22	\$25.50

HB1182 Stipend, annual

Schwebach, Gregory	Architectural Eng.	07-01-22	\$13,356.00
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Employee 9-Month Contract, hourly

Nielsen, Tracy	Collision	08-01-22	\$28.90
Sackett, Julie	Nursing	08-01-22	\$30.63

Employee 10-Month Contract, hourly

Heald, David	Automotive	08-01-22	\$29.19
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Admissions Office Assistance, Special Activity Pay, Stipend

Cruse, Laura	English Instructor	07-01-22	\$100.00
Frentz, Patrick	Digital Media Instructor	07-01-22	\$100.00
Noteboom, Stacie	Former Employee	07-01-22	\$100.00
Osborn, Michelle	Nursing Instructor	07-01-22	\$100.00
Penning, Jolene	Medical Assisting Instructor	07-01-22	\$100.00
Pottratz, Jennifer	Nursing Instructor	07-01-22	\$100.00

Custodial Department, Market Differential, Stipend

Anderson, Curtis	Custodian	08-01-22	\$1044.00
Arnoldy, David	Custodial Manager	08-01-22	\$1044.00
Avdic, Darko	Custodian	08-01-22	\$1044.00
Blankartz, Tyler	Custodian	08-01-22	\$1044.00
Buxton, Craig	Custodian	08-01-22	\$1044.00
Dyke, Amy	Lead Custodian	08-01-22	\$1044.00
Hollingshead, Kyle	Custodian	08-01-22	\$1044.00
Ingber, Ronald	Custodian	08-01-22	\$1044.00
Johnson, Brent	Custodian	08-01-22	\$1044.00

D3. **FY2022-2023 Wage Rates****Custodial Department, Market Differential, Stipend, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Johnson, Troy	Maintenance Engineer	08-01-22	\$1044.00
Kramer-Hermanson, M.	Asst. Custodial Manager	08-01-22	\$1044.00
Mayer, Eric	Custodian/Maintenance	08-01-22	\$1044.00
Miranowski, Devin	Custodian/Maintenance	08-01-22	\$1044.00
Piskic, Hajrudin	Custodian	08-01-22	\$1044.00
Sahuric, Ferid	Custodian	08-01-22	\$1044.00
Sandstede, Kevin	Custodian	08-01-22	\$1044.00
Sauer, Dennis	Custodian	08-01-22	\$1044.00

D4. **Change of Status**

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Frentz, Patrick	Adjunct Digital Media Part-time \$1,162.50 stipend	Digital Media Instructor 186 Day, 1.0 FTE Level 3, Step 4 \$51,770.00	08-10-22
Wagaman, Chelsea	Adjunct Nursing Part-time \$25.50/hour	Allied Health Instructor 186 Day, 1.0 FTE Level 4, Step 7 163 days prorated \$50,933	09-08-22

Action ST00660

Vice President for Enrollment Megan Fischer provided the STC Fall 2022 Enrollment Report (see MRF #ST491). Fall 2022 enrollment highlights include Southeast Technical College's Fall 2022 headcount is up 3% from Fall 2021. STC's Fall 2022 credit count is up 4% from Fall 2021.

Following general discussion, a motion was made by Nan Baker and seconded by Carly Reiter, four (4) votes "yes" on roll call **acknowledging the STC Fall 2022 Enrollment Report**.

Action ST00661

Instructors Andrew Honey, Roger Morris, Todd Wohlwend, Ken Schaffer, Tony Conrad, and Rick Warkenthien provided the Academic Program Update. (see MRF #ST492). The Information Technology Division consists of Computer Programming AAS, Software Support Specialist Diploma, Information Technology Security AAS, Network Administrator AAS, System Administrator AAS, Computer Technician Diploma, and several related certificates. The academic programs in the Information Technology Division focus on the foundational skills required to install, configure, troubleshoot and maintain network systems. Major areas of focus include hardware technologies, operating systems, networking, routing and security. The Media Communications Division consists of the Digital Media Production Technology AAS and Media Design Technology AAS. Media Design Technology and Digital Media Production students develop proficiencies in top visual art software and industry-grade equipment operation.

Following general discussion, a motion was made by Carly Reiter and seconded by Marc Murren, four (4) votes "yes" on roll call **acknowledging the Academic Program Update Report**.

Action ST00662

Academic Support Chair Jackie Pommer provided the Academic Support Training and Development Report. (see MRF #ST493). Academic Support for faculty and students promotes Academic Excellence as we work to onboard, train and orient new students and faculty to STC. During the Summer of 2022, three events addressing onboarding and training were successful in supporting the Academic Excellence mission. Those events include JumpStart Student Orientation, Faculty Onboarding and Training, and Faculty Training and Development – Teaching and Learning in Distance Education. Continuous quality improvement in all training, development and support activities will pose STC for the future as we strive to remain competitive in providing flexible and quality learning options for students while promoting faculty and student retention.

Following general discussion, a motion was made by Marc Murren and seconded by Nan Baker, four (4) votes “yes” on roll call **acknowledging the Academic Support Training and Development Report.**

Action ST00663

Vice President of Academics Dr. Benjamin Valdez provided the Competency-Based Education Report. (see MRF #ST494) Southeast Technical College has received a grant from the South Dakota Department of Education and the South Dakota Board of Technical Education to pursue the implementation of a Competency-Based Education (CBE) program. The College has identified four academic programs to pilot the CBE program. The four programs are the Associate of Applied Science in Registered Nursing, Associate of Applied Science in Electrician, Diploma in HVAC/R Technology, and Diploma in Computer Technician. CBE is an outcome-based approach to education where competencies are identified, and students progress through their program by demonstrating proficiency in the competencies. The curriculum is structured around the identified competencies, and academic progress is expressed as the attaining or mastering of those competencies. To earn academic credit, students would, generally, need to perform at a level considered to be very good or excellent. STC plans to utilize a course/credit-based approach based on a traditional academic term.

Following general discussion, a motion was made by Nan Baker and seconded by Carly Reiter four (4) votes “yes” on roll call **approving and authorizing Southeast Tech to conduct a study of and implement a competency-based education model for the Associate of Applied Science in Registered Nursing, Associate of Applied Science in Electrician, Diploma in HVAC/R Technology, and Diploma in Computer Technician.**

Action ST00664

On motion by Nan Baker and seconded by Carly Reiter, four (4) votes “yes” on roll call, the School board **adjourned** at 5:03 p.m.

KATE SERENBETZ
Presiding Officer

TODD VIK
Business Manager

SIOUX FALLS SCHOOL BOARD
Wednesday, October 5, 2022 4:00 p.m.

Kate Serenbetz
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Persons Wishing to Address the School Board on Non-Agenda Items
4. Persons Wishing to Address the School Board on Agenda Items
5. Approval of Minutes of September 7, 2022
6. Approval of Agenda
7. Conflicts of Interest
8. Approval of Consent Agenda
 - A. Approval of Bid Awards
 1. Rejection of bids for Power Test AX Full Upgrade Kit
 - B. Authorizations and Ratifications
 1. Approval of Contracts
 2. Approval/Ratification of Purchase Orders
 - C. Approval of Consolidated Report of Trust and Agency Funds
 - D. Approval of Vice President of Finance and Operations Report
 - E. Approval of Personnel Report
9. Reports of the President
 - A. Academic Program Update – Law Enforcement
 - B. Academic Resource Center Update
 - C. HLC Reaccreditation Preparation Report
 - D. STC Strategic Plan Vision 2025
 1. Reaffirmation of STC Mission and Vision statement
 - E. CM-R Approval Report
10. Adjournment

Bid Tabulation
power test ax full upgrade kit
October 3, 2022

PD #3389

VENDOR	TOTAL BID
PowerTest	\$90,111

1. Approval of Contracts**Robert Griggs 367-7485**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	23-017STC,BV	Competency-Based Education Network, Inc.	CBE Consulting	Up to \$124,985
b.	23-018STC,RJG	SD Dept of Social Services	STC Scholarship for Early Childhood Specialist	\$455,271
c.	23-019STC,RJG	Minnehaha County Sheriff	Campus Security Services	\$100,000+/-
d.	23-021STC,BV	Jenzabar	J1 upgrade for CBE platform	\$39,860

2. Approval/Ratification of Purchase Orders**Rich Kluin 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2301931	SD Newspaper Association	Advertisement for STC	\$16,645.00
b.	S2302012	Modern Campus	OMNI CMS Support	\$30,610.00
c.	S2302015	AVI Systems	Hy-Flex Classroom Equipment Brandon-Valley Classroom 1	\$43,158.12
d.	S2302016	AVI Systems	Hy-Flex Classroom Equipment Brandon-Valley Classroom 2	\$43,158.12
e.	S2302017	AVI Systems	Hy-Flex Classroom Equipment – TC118	\$42,492.62
f.	S2302088	First Technologies, Inc.	Heavy Vehicle HVAC Trainer	\$21,903.00
g.	S2302102	Transact Campus, Inc.	Electronic Door Access Upgrades	\$22,400.00
h.	S2302107	Transact Campus, Inc.	Transact E-Payment Renewal	\$52,032.19
i.	S2302200	Lawrence & Schiller	SDPB Advertising Package	\$15,177.00
j.	S2302242	First Technologies, Inc.	Engine Performance Trainer	\$23,825.00
k.	S2302305	Riverside Technologies	Testing Center Computers	\$18,225.00
l.	S2302413	Prospiant	Greenhouse Repairs	\$97,144.00

SOUTHEAST TECHNICAL INSTITUTE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2022	Received to date	Disbursed to date	Balance 8/31/2022
STI Bookstore	\$ 34,414.43	\$ 93.00	\$ 300.00	\$ 34,207.43
STI EFT	\$ 292,470.45	\$ 127,582.23	\$ 311,980.70	\$ 108,071.98
STI Tuition & Fees	\$ 2,117,830.91	\$ 6,511,083.32	\$ 1,169,383.76	\$ 7,459,530.47
STI T & A	\$ 128,916.76	\$ 1,105.79	\$ 9,708.54	\$ 120,314.01
STI ACH	\$ 2.16	\$ -	\$ -	\$ 2.16
STI Blue Bucks	\$ 10,171.17	\$ 2,743.18	\$ 153.80	\$ 12,760.55
TOTALS	<u>\$ 2,583,805.88</u>	<u>\$ 6,642,607.52</u>	<u>\$ 1,491,526.80</u>	<u>\$ 7,734,886.60</u>

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5
OF MINNEHAHA COUNTY, SOUTH DAKOTA**

TO: School Board
Southeast Tech Funds on hand August 31, 2022:

POST-SECONDARY VOCATIONAL FUND #23

First Interstate, Checking, #3047444	\$ (2,435,219.77)
First Interstate, Savings, #5035221	3,993.56
Payroll	-
Total Post-Secondary Vocational Fund	<u>\$ (2,431,226.21)</u>

POST-SECONDARY VOCATIONAL BOOKSTORE FUND #52

First Interstate, Checking, #3047444	<u>\$ 860,750.70</u>
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POST-SECONDARY VOCATIONAL FOOD SERVICE #53

First Interstate, Checking, #3047444	<u>\$ (32,893.72)</u>
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POST-SECONDARY VOCATIONAL CHILD CARE #54

First Interstate, Checking, #3047444	<u>\$ 121,760.07</u>
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Total All Funds	<u><u>\$ (1,481,609.16)</u></u>
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POST SECONDARY - VOCATIONAL FUND

	FY23 BUDGET	AUG '22 YTD	AUG '22 PERCENT	AUG '21 YTD	AUG '21 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ 6,818,959	\$ 347,830	5.10%	\$ 185,447	2.61%
Fees	6,515,512	30,407	0.47%	186,460	2.78%
Corporate Education	252,172	64,180	25.45%	7,120	3.41%
STATE SUPPORT:					
State Aid	9,207,352	-	0.00%	1,719,068	23.31%
Other State	5,152,900	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	839,766	(243,836)	-29.04%	(155,163)	-20.20%
ABE	256,100	(57,329)	-22.39%	(18,186)	-8.01%
Other Federal	2,703,930	(2,111,841)	-78.10%	(353,936)	-454.26%
LOCAL SUPPORT:					
Grants/Donations	4,750,000	-	0.00%	-	0.00%
Other Local	1,202,966	(83,700)	-6.96%	(123,816)	-10.17%
TOTAL REVENUES:	\$ 37,699,657	(2,054,288)	-5.45%	\$ 1,446,993	5.77%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ 1,100,191	\$ 183,365	16.67%	\$ 170,688	16.60%
Instructional	6,236,250	949,791	15.23%	846,377	14.05%
Support	5,297,402	812,796	15.34%	700,056	15.04%
WAGES - OTHER:					
Early Retirement	-	-	#DIV/0!	-	0.00%
Instructional - Other	1,086,350	123,443	11.36%	79,471	9.09%
Support - Other	256,450	14,485	5.65%	16,098	5.45%
BENEFITS:					
Insurance - Dental	130,434	19,511	14.96%	18,256	14.21%
Insurance - Medical	2,227,209	319,919	14.36%	302,583	13.85%
Insurance - Other	60,613	11,492	18.96%	12,899	72.52%
Retirement	1,831,995	270,095	14.74%	234,917	13.91%
SERVICES:					
Advertising	381,000	34,855	9.15%	3,475	0.84%
Legal	50,000	66	0.13%	725	1.21%
Maintenance/Repair	208,350	67,992	32.63%	51,953	17.41%
Postage	122,100	1,849	1.51%	7,037	4.89%
Printing/Publishing	119,450	7,225	6.05%	3,439	2.71%
Professional/Technical	1,269,456	120,436	9.49%	58,748	6.00%
Property	197,000	198,720	100.87%	144,519	98.31%
Rentals	68,170	23,066	33.84%	3,060	5.71%
Software Upgrades	792,650	236,038	29.78%	92,732	20.52%
Travel	146,170	6,585	4.50%	3,967	2.18%
Utilities	711,492	41,387	5.82%	43,456	7.67%
SUPPLIES:					
Equipment - Noncapital	208,739	226,317	108.42%	137	0.05%
Food	83,575	5,525	6.61%	961	0.94%
Instructional Supplies	587,774	30,357	5.16%	52,420	8.13%
Other	370,700	46,730	12.61%	17,084	4.09%
Resale	568,623	379,361	66.72%	167,017	24.53%
Software	123,325	36,196	29.35%	9,578	3.88%
OTHER:					
Bad Debt	135,000	5,621	4.16%	(178,604)	-89.30%
Dues/Fees	435,960	47,558	10.91%	41,947	10.02%
Liability Insurance	115,000	119,927	104.28%	103,688	95.13%
Miscellaneous	134,000	-	0.00%	(450)	-0.27%
SUBTOTAL - OPERATING:	\$ 25,055,428	\$ 4,340,709	17.32%	\$ 3,008,236	12.73%
EQUIPMENT:					
Building Improvements	\$ 5,501,390	\$ -	0.00%	\$ 788	0.07%
Equipment	7,532,833	63,271	0.84%	2,099	0.12%
Information Technology	88,000	28,056	31.88%	-	0.00%
Land Improvements	301,526	-	0.00%	-	#DIV/0!
SUBTOTAL - CAPITAL:	\$ 13,423,749	\$ 91,327	0.68%	\$ 2,887	0.10%
TOTAL EXPENDITURES:	\$ 38,479,177	4,432,036	11.52%	\$ 3,011,123	11.35%
REVENUE OVER (UNDER) EXPENSE:	\$ (779,520)	\$ (6,486,324)		\$ (1,564,130)	
BEGINNING FUND BALANCE:		4,491,170			
ENDING FUND BALANCE:		\$ (1,995,153)			

POST SECONDARY - BOOKSTORE

	FY23 BUDGET	AUG '22 YTD	AUG '22 PERCENT	AUG '21 YTD	AUG '21 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	1,606,000	37,058	2.31%	34,895	2.17%
TOTAL REVENUES:	\$ 1,606,000	\$ 37,058	2.31%	\$ 34,895	2.17%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	155,601	24,412	15.69%	17,416	16.88%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	25,000	2,932	11.73%	2,256	5.01%
BENEFITS:					
Insurance - Dental	1,869	241	12.88%	230	16.66%
Insurance - Medical	30,980	4,386	14.16%	4,040	16.11%
Insurance - Other	858	250	29.19%	159	7.15%
Retirement	20,949	3,403	16.24%	2,365	15.21%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	22,000	917	4.17%	500	2.00%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	-	-	0.00%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	4,000	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	-	0.00%	-	0.00%
Food	100	-	0.00%	49	24.75%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	-	-	0.00%	-	0.00%
Resale	1,250,000	221,040	17.68%	(975)	-0.08%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	-	0.00%	(814)	100.00%
Dues/Fees	80,000	1,490	1.86%	1,246	1.73%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	2,000	-	0.00%	-	0.00%
Depreciation	10,372	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 1,603,729	\$ 259,070	16.15%	\$ 26,474	1.66%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 1,603,729	\$ 259,070	16.15%	\$ 26,474	1.66%
REVENUE OVER (UNDER) EXPENSE:	\$ 2,271	\$ (222,013)		\$ 8,421	
BEGINNING FUND BALANCE:		2,046,707			
ENDING FUND BALANCE:		\$ 1,824,694			

POST SECONDARY - FOOD SERVICE

	FY23 BUDGET	AUG '22 YTD	AUG '22 PERCENT	AUG '21 YTD	AUG '21 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	395,000	13,305	3.37%	5,452	1.38%
TOTAL REVENUES:	\$ 395,000	\$ 13,305	3.37%	\$ 5,452	1.38%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	91,806	15,284	16.65%	14,280	16.67%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	46,540	2,566	5.51%	1,283	1.97%
BENEFITS:					
Insurance - Dental	1,019	170	16.67%	163	16.67%
Insurance - Medical	18,594	3,098	16.66%	2,951	16.67%
Insurance - Other	779	936	120.13%	190	2.53%
Retirement	15,759	2,223	14.11%	1,991	12.55%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	6,000	2,276	37.93%	609	10.15%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	500	-	0.00%	-	0.00%
Professional/Technical	1,500	100	6.67%	100	6.67%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	-	0.00%	815	100.00%
Food	-	-	0.00%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	15,000	1,045	6.97%	1,106	5.53%
Resale	175,000	19,395	11.08%	11,765	6.72%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	-	0.00%	-	0.00%
Dues/Fees	5,000	181	3.62%	210	3.00%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	-	-	0.00%	-	0.00%
Depreciation	22,170	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 399,667	\$ 47,275	11.83%	\$ 35,463	8.36%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 399,667	\$ 47,275	11.83%	\$ 35,463	8.36%
REVENUE OVER (UNDER) EXPENSE:	\$ (4,667)	\$ (33,969)		\$ (30,011)	
BEGINNING FUND BALANCE:		162,167			
ENDING FUND BALANCE:		\$ 128,197			

POST SECONDARY - CHILDCARE

	FY23 BUDGET	AUG '22 YTD	AUG '22 PERCENT	AUG '21 YTD	AUG '21 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	72,423	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	374,000	64,935	17.36%	9,293	2.25%
TOTAL REVENUES:	\$ 446,423	\$ 64,935	14.55%	\$ 9,293	2.25%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	200,102	24,198	12.09%	-	0.00%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	21,570	2,388	11.07%	-	0.00%
BENEFITS:					
Insurance - Dental	3,438	340	9.88%	-	0.00%
Insurance - Medical	74,015	5,291	7.15%	-	0.00%
Insurance - Other	2,201	269	12.22%	-	0.00%
Retirement	26,060	3,269	12.55%	-	0.00%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	480	57	11.88%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	1,000	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	3,200	650	20.31%	-	0.00%
Food	500	15	3.00%	-	0.00%
Instructional Supplies	-	188	100.00%	-	0.00%
Other	6,000	-	0.00%	-	0.00%
Resale	-	-	0.00%	-	0.00%
Software	450	150	33.33%	-	0.00%
OTHER:					
Bad Debt	5,000	1,301	26.03%	-	0.00%
Dues/Fees	500	-	0.00%	-	0.00%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	3,000	-	0.00%	-	0.00%
Depreciation	343	-	0.00%	22,237	#DIV/0!
SUBTOTAL - OPERATING:	\$ 347,859	\$ 38,116	10.96%	\$ 22,237	6.83%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 347,859	\$ 38,116	10.96%	\$ 22,237	6.83%
REVENUE OVER (UNDER) EXPENSE:	\$ 98,564	\$ 26,819		\$ (12,944)	
BEGINNING FUND BALANCE:		(63,869)			
ENDING FUND BALANCE:		\$ (37,050)			

SOUTHEAST TECHNICAL INSTITUTE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES

	#23	#52	#53	#54
	Post			
	Secondary	Bookstore	Food Service	Child Care
	Vocational	Enterprise	Enterprise	Enterprise
	Fund	Fund	Fund	Fund
Cash Balance July 31, 2022	\$ 113,345.48	\$ 1,103,052.23	\$ 3,030.96	\$ 145,087.53
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	77,176.50	-	-	-
Sales of Goods/Services	100.00	40,996.45	13,395.68	11,935.54
Other Sources	35,381.73	831.83	-	52,999.38
State Sources:	-	-	-	-
Federal Sources:	11,971.82	-	-	-
Expenditures:				
Personnel	(1,384,407.66)	(20,161.74)	(13,056.88)	(22,267.83)
Services	(398,848.58)	(916.72)	(2,376.09)	(57.00)
Supplies	(687,527.70)	(218,202.61)	(20,440.55)	(1,002.63)
Capital	(42,566.50)	-	-	-
Other	(26,059.57)	(1,490.20)	(181.00)	(1,301.25)
Transfers	-	-	-	-
(Increase)/Decrease in Assets	(65,761.08)	(40,338.08)	(13,214.68)	(63,633.67)
Increase/(Decrease) in Liabilities	(64,030.65)	(3,020.46)	(51.16)	-
Net Cash Provided By (Used In) Operating Activities:	\$ (2,544,571.69)	\$ (242,301.53)	\$ (35,924.68)	\$ (23,327.46)
Cash Balance August 31, 2022	<u>\$ (2,431,226.21)</u>	<u>\$ 860,750.70</u>	<u>\$ (32,893.72)</u>	<u>\$ 121,760.07</u>
Cash Balance June 30, 2022	\$ 3,589,752.13	\$ 1,232,875.78	\$ 18,361.39	\$ 163,236.80
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	442,417.91	-	-	-
Sales of Goods/Services	100.00	41,287.29	13,305.31	11,935.54
Other Sources	(83,800.24)	(4,229.75)	-	52,999.38
State Sources:	-	-	-	-
Federal Sources:	(2,413,005.59)	-	-	-
Expenditures:				
Personnel	(2,704,896.40)	(35,623.90)	(24,276.98)	(35,755.19)
Services	(738,220.79)	(916.72)	(2,376.09)	(57.00)
Supplies	(724,485.75)	(221,039.59)	(20,440.55)	(1,002.63)
Capital	(91,326.50)	-	-	-
Other	(173,106.50)	(1,490.20)	(181.00)	(1,301.25)
Audit	-	-	-	-
(Increase)/Decrease in Assets	2,902,192.03	(37,064.40)	(11,474.75)	(58,915.00)
Increase/(Decrease) in Liabilities	(2,436,846.51)	(113,047.81)	(5,811.05)	(9,380.58)
Net Cash Provided By (Used In) Operating Activities:	\$ (6,020,978.34)	\$ (372,125.08)	\$ (51,255.11)	\$ (41,476.73)
Cash Balance August 31, 2022	<u>\$ (2,431,226.21)</u>	<u>\$ 860,750.70</u>	<u>\$ (32,893.72)</u>	<u>\$ 121,760.07</u>

Rich Kluin
Prepared by

9/26/2022
Date

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Student Help, part-time, per hour		
Perez, Thomas	IT Student Tech	08-25-22
Bellamy, Jacob	Student Tutor	05-31-22
Peck, Brilee	Student Tutor	09-12-22
Moore, Brittany	Scarborough	09-23-22
Litterick, Brooke	Bookstore	09-28-22
Employment Contract, non-exempt, full-time, per hour		
Heitritter, Jenae	Admissions	09-16-22
Instructor, non-clinical, part-time, per hour		
Amor, Patrick	Automotive	05-10-22
Farley, Sandra	Veterinary Tech	05-10-22
Kleinschmit, Laura	Veterinary Tech	05-10-22
Bloemendaal, Benjamin	Civil Engineering	09-16-22
Hoyt, Jodi	Business	09-16-22
Jing, Weizhong	Computer Programming	09-16-22
Torres Bravo, Raymundo	General Education	09-16-22
Clinical Instructor, part-time, per hour		
Fjeldheim, Ashley	Nursing	02-07-22
Luecke, Katherine	Nursing	10-17-21

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Student Help, part-time, per hour			
Moeller, Ashleigh	Scarborough	08-30-22	\$12.72
Dilly, Jayda	Scarborough	09-01-22	\$12.72
Luettel, Laura	Scarborough	09-06-22	\$12.72
Abbott, Sheridan	Student Success	09-26-22	\$12.72
Emslie, Hattie	Student Success	09-26-22	\$12.72
Gosmire, Elizabeth	Scarborough	09-26-22	\$12.72
Elmer, Angela	Peer Tutor	09-26-22	\$12.00
Other Help, part-time, per hour			
Fox, Sheila	Professional Tutor	08-26-22	\$25.00
Kerkvliet, Jordan	Professional Tutor	08-25-22	\$25.00
Verley, Alannah	Scarborough	09-19-22	\$13.42
Ferguson, Tyler	Professional Tutor	09-19-22	\$25.00
Instructor, Clinical, Part-Time, per hour			
Peterson, Alyssa	Adjunct Surgical Tech	08-29-22	\$34.00/\$46.00

Adjunct Instructor, non-clinical, per semester

Adamson, Heather	English	08-22-22	\$5,342.40
Allenstein, Keith	Law Enforcement	08-22-22	\$2,830.20
Atkins, Melissa	Early Childhood	08-22-22	\$2,671.20
Baker, Shelly	Business	08-22-22	\$5,660.40
Barrow, Nathan	English	08-22-22	\$8,013.60
Blok, Kelly	Computer Technology	08-22-22	\$2,671.20
Borgen, Cory	Turf Management	08-22-22	\$1,643.00
Breitling, Rodney	Land Survey Science	08-22-22	\$11,660.00
Byall, Jennifer	Mathematics	08-22-22	\$8,013.60
Carlson, Elizabeth	Business	08-22-22	\$5,342.40
Cavin, Georgina	Business	08-22-22	\$9,434.00
Cruse, Laura	English	08-22-22	\$2,671.20
Daugaard, Darwin	Chemistry	08-22-22	\$3,561.60
Daugherty, Catherine	Agribusiness	08-22-22	\$2,464.50
Davis, Chris	Accounting	08-22-22	\$3,561.60
Ekstrum, Jacqueline	Anatomy	08-22-22	\$11,320.80
Erickson, Tami	Computer Technology	08-22-22	\$2,671.20
Eubanks, Katelyn	Computer Technology	08-22-22	\$2,464.50
Flinn, William	Computer Technology	08-22-22	\$3,561.60
French, Thomas	Computer Technology	08-22-22	\$3,819.00
Frohwein, Jeffrey	Business	08-22-22	\$10,684.80
Garcia, Joshua	Automotive Technology	08-22-22	\$2,176.00
Heckenlaible, Justin	Computer Technology	08-22-22	\$5,342.40
Heppler, Jeffrey	Horticulture	08-22-22	\$3,819.00
Horan, Steven	Accounting	08-22-22	\$3,561.60
Hunking, Debra	English	08-22-22	\$11,320.80
Impecoven, Sarah	Mathematics	08-22-22	\$8,013.60
Ivarsen, McCade	Media	09-26-22	\$890.00
Jones, Suzanne	Early Childhood	08-22-22	\$5,342.40
Judeh, Huda	Computer Technology	08-22-22	\$6,232.80
Kreckel, Darrell	Computer Technology	08-22-22	\$2,671.20
Kreider, Edward	Veterinary Technology	08-22-22	\$5,660.40
Lang, Jeffry	Land Survey Science	08-22-22	\$1,780.80
Larsen, Kristin	Mathematics	08-22-22	\$2,671.20
Lindell, Mark	Communications	08-22-22	\$8,013.60
Lothrop, LeAnn	Computer Technology	08-22-22	\$5,342.40
Martinson, Chadwick	Land Survey Science	08-22-22	\$2,671.20
McGee, Patricia	Business	08-22-22	\$5,660.40
McManus, Stacy	Business	08-22-22	\$11,320.80
Mekelburg, Erin	Business	08-22-22	\$8,013.60
Melroe, Shelby	Psychology	08-22-22	\$10,684.80
Moody, Kristi	Business	08-22-22	\$4,929.00
Morris, Brandon	Computer Technology	08-22-22	\$2,671.20
Morris, Roger	Computer Technology	08-22-22	\$2,671.20
Olson, Julie	Physics	08-22-22	\$2,671.20
Pepper, Merrel	Computer Technology	08-22-22	\$3,561.60
Perkins-Hicks, Debra	Natural Sciences	08-22-22	\$11,320.80
Peters, Dennis	Business	08-22-22	\$2,671.20

SOUTHEAST TECH PERSONNEL REPORT

WEDNESDAY, OCTOBER 5, 2022

Pierce, Steven	Media	08-22-22	\$5,342.40
Reimnitz, Laura	Veterinary Technology	08-22-22	\$9,281.00
Rose, Jean	Business	08-22-22	\$5,660.40
Schoenfelder, Tonya	Law Enforcement	08-22-22	\$4,352.00
Sharif, Mohamed	Computer Technology	08-22-22	\$1,780.80
Stubbe, Scott	Computer Technology	08-22-22	\$4,929.00
Swezey, James	Psychology	08-22-22	\$2,671.20
Talcott, Roberta	Business	08-22-22	\$2,830.20
Traylor, Michael	Computer Technology	08-22-22	\$3,286.00
VanOverbeke, Jeffrey	Speech	08-22-22	\$2,671.20
VandeKamp, Sara	Computer Technology	08-22-22	\$2,830.20
Vettrus, Jill	Mathematics	08-22-22	\$2,671.20
Wadhwa, Anju	Computer Technology	08-22-22	\$5,342.40
Ward, Thomas	Sociology	08-22-22	\$2,671.20
Weihe, Kimberly	Marketing	08-22-22	\$2,671.20
Wellnitz, Kristin	Psychology	08-22-22	\$2,671.20
Williams, Brian	Marketing	08-22-22	\$2,671.20
Wolff, Dana	Accounting	08-22-22	\$3,561.60

Adjunct Instructor, Clinical, per semester

Aamold, Rachel	Nursing	08-22-22	\$2,464.50
Beekman, Sovanna	Health	08-22-22	\$3,286.00
Carlson, Rebecca	Dental	08-22-22	\$4,929.00
Dye, Kailey	Nursing	08-22-22	\$2,464.50
Entringer, Stephanie	Nursing	08-22-22	\$890.40
Erdman, Corliss	Nursing	08-22-22	\$4,929.00
Haase, Tori	Nursing	08-22-22	\$1,088.00
Hanson, Mylynn	Health	08-22-22	\$8,904.00
Kibbe, Andrew	Health	08-22-22	\$8,013.60
Klinger, Brittany	Nursing	08-22-22	\$2,464.50
Saeger, Amanda	Health	08-22-22	\$5,660.40
Schwartz, Colette	Nursing	08-22-22	\$890.40
Smith, Ashley	Nursing	08-22-22	\$2,464.50
Stueven, Rebecca	Nursing	08-22-22	\$9,858.00
Tschetter, Lisa	Nursing	08-22-22	\$2,464.50
Wagaman, Chelsea	Health	08-22-22	\$1,643.00
Weber, Jessica	Pharmacy Tech	08-22-22	\$5,342.40

Employee Stipend, Fall 2022

McManus, Stacy	Business	08-22-22	\$1,000.00
Breitling, Rodney	Land Survey Science	08-22-22	\$13,340.01
Overby, Jennifer	CPR	08-22-22	\$3,072.00
Haynes, Matthew	Habitat Build Coordination	08-22-22	\$2,500.00

Employee Contract, full-time, per hour

Welch, John	Custodian 12 month, 1.0 FTE Level I, Step 1	08-30-22	\$16.43/\$16.93
Zillgitt, Emily	Admissions Assistant	10-03-22	\$19.22

12 month, 1.0 FTE
Level K, Step 1

3. CHANGE OF STATUS

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Hemmingson, Kayla	Academic Admin Asst. Full-time \$20.91/hour	Academic Admin Asst. Part-time \$20.91/hour	09-01-22
Ware, Brian	CDL Instructor 12 month, 1.0 FTE Level 7, Step 16 \$28.37/hour	CDL Instructor 226 day, 1.0 FTE Level 2, Step 10 \$64,644.03 207 days prorated	09-01-22
DeHaai, Sarah	Adjunct Nursing Part-time \$25.50/hour	Nursing Instructor Full-time 206 day, 1.0 FTE Level 4, Step 10 \$62,217.35 185 days prorated	09-26-22

4. AMENDMENT

Amending 206-Day faculty, full-time, annual salary adopted on August 8, 2022 by deleting the incorrect 210-Day salary and inserting the corrected annual salary below:

Berry, Vincent	Plumbing	09-01-22	\$64,331.00
Board, Natalie	Nursing	09-01-22	\$76,703.00
Borgen, Cory	Sports Turf Mgmt	09-01-22	\$74,228.00
Howard, Dennis	Welding	09-01-22	\$69,280.00
Jensen, Marcia	Dental Assisting	09-01-22	\$69,280.00
Keyes, Jennifer	AEL Program Director	09-01-22	\$69,280.00
Miller, Richard	Law Enforcement	09-01-22	\$66,805.00
Otto, Josette	Surg Tech Director	09-01-22	\$65,228.00
Penning, Jolene	Medical Assisting	09-01-22	\$71,753.00
Pepper, Dustin	Nursing	09-01-22	\$74,891.00
Pottratz, Jennifer	Nursing	09-01-22	\$75,436.00
Schwartz, Colette	Nursing	09-01-22	\$74,228.00
Stoltenburg, Nathan	Construction Mgmt	09-01-22	\$66,805.00

Law Enforcement Science Academic Program Report

Executive Summary

Purpose of Report: To inform the School Board about the Law Enforcement academic program within the Professional Studies division at Southeast Technical College.

Students in the Law Enforcement program learn the foundational components of accident investigation, constitutional and criminal law, juvenile justice, report writing, traffic regulation, firearms training, emergency vehicle operation, and use of force and pressure point control tactics. After completing the Law Enforcement Science program, students have the opportunity to receive law enforcement certification through a reciprocity exam administered by the South Dakota Law Enforcement Standards and Training Commission.

Administrative Recommendation to School Board: Acknowledge the Law Enforcement Academic Program report.



SOUTHEAST
Technical College

Law Enforcement Science (AAS)

Skip Miller and Keith Gries

October 5, 2022

The image shows the exterior of a modern building with a blue facade and large glass windows. The words 'SOUTHEAST TECH' are mounted on the blue paneling. In the foreground, there are concrete steps leading up to the building, flanked by tall, dry grasses. The sky is clear and blue.

**SOUTHEAST
TECH**

Introduction

Lead Instructors:

- Rich "Skip" Miller
- Keith Gries

Adjunct Instructors:

- Keith Allenstein
(Constitutional Law, Civil Law)
- Rene Velasquez (Defensive Tactics)
- Tarah Walton (CIT)
- Nate Warren (OC)
- Tom Ward (Multiculturism)



The Mission of the Southeast Tech Law Enforcement program is to provide a superior learning environment that teaches students to protect those that they will serve in the most effective and respectful means possible.

Program Outcomes

Technology

- Demonstrate the effective applications of sciences and technology utilized in the performance of the police mission.

Problem Solving

- Assess information and evidence to bring calls for service to an acceptable conclusion.
- Has a clear understanding of Procedural Justice and its importance to the police role.
- Exhibits understanding, flexibility, adaptability, tolerance, compassion, and equality for everyone.

Communication

- Prepares accurate, factual and clearly written reports.

Professionalism

- Practices safe and legal operation of the common tools of a law enforcement officer.
- Prepares accurate, factual and clearly written reports.

Key Concepts & Topics

Accident investigation

Constitutional and criminal law

Juvenile justice

Report writing

Traffic regulation

Firearms training

Emergency vehicle operation

Use of force and pressure point control tactics (PPCT).

- **Stand out Professionally:** You will learn to meet departmental goals, use technology in investigations, apply relevant law, and appropriately and lawfully apply use of force.
- **Problem Solve:** Public service professionals are adept critical thinkers. Your work requires quick, appropriate responses and you will become skilled at applying successful policing strategies in your area.
- **Know your Role:** Southeast Tech faculty will instruct you on the critical part that you play in communicating with your team and the public, in testifying accurately, in keeping accurate and factual reports, and in working professionally with others in the justice system.

Program Highlights & Accomplishments

New simulator

New firearms.

CIT class.

Training vehicles.

Training with Sioux Falls PD and Minnehaha County SO.

Hands on Training.

Central Square software.



Partnerships

Reciprocity:

- After completing STC's Law Enforcement Science program, students have the opportunity to receive law enforcement certification through a reciprocity exam, according to permission granted by the South Dakota Law Enforcement Standards and Training Commission.

Build Dakota:

- The Law Enforcement Science program is Build Dakota-eligible beginning Fall 2023.

Community:

- Students participate in South Dakota Salutes and distribute food in downtown Sioux Falls for those in need.

Sioux Falls PD Career Cadet Program :

- New Initiative Beginning Fall 2023 in partnership with the SFPD. Will help sponsor selected students with tuition, uniforms, laptop, childcare and part-time employment.

Partnerships

- Sioux Falls PD
- Minnehaha County Sheriff's Office
- SD Highway Patrol
- SD Corrections
- Juvenile Detention
- Iowa Highway Patrol
- Lincoln County Sheriff's Office
- State of SD LET



Program Data

PROGRAM	Law Enforcement				
	2018-19	2019-20	2020-21	2021-22	2022-23
Total Fall Enrollment	57	64	62	48	41
New Students	32	41	34	22	25
Returning Students	25	23	28	26	16
Program Retention Rate	71%	73%	63%	74%	74%
<i>SDBOTE Fall to Fall</i>					
# of Graduates	15	14	19	18	
<i>Fall, Spring, Summer combined</i>					
In-Field Placement Rate	89%	88%	88%	74%	
<i>SDBOTE Prior Academic Year</i>					

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THE SMART WAY TO WHAT'S



SOUTHEAST
Technical College

Southeast Technical College
Academic Resource Center Report
EXECUTIVE SUMMARY

Purpose:

Provide the School Board an update on the Southeast Tech Academic Resource Center.

Fall Semester 2022:

ARC highlights are as follows:

- Increased tutoring in the Academic Resource Center, Tech Center, Room 103
 - Increased quality and quantity of tutors and tutoring subjects
 - Agency Tutoring: Study Tables Around Campus
 - Distance / Online Tutoring
 - Vet Tech Model: Facilitating Study Groups
 - Building ELL Supports
-

Administrative Recommendation to School Board:

To acknowledge the Southeast Tech Academic Resource Center update.



SOUTHEAST
Technical College

Academic Resource Center

Julie Westerman, ARC Coordinator
& Student Success Advisor



2022–2023 UPDATES:

- **Increased Hours:** Mondays–Thursdays, 8-6, and Friday, 8-4, where we offer tutoring for general education courses, accounting, CIS and computer programming, mechatronics, and study skills. Tutoring for each of these disciplines is offered at some point each day.
- **Increased Agency Tutoring:** providing support to students in their respective buildings at times convenient to them.
 - Engineering Study Table
 - Sullivan Health Center Lunch Time Study Table, including Conversation Table with Director of Access & Workforce Opportunity
 - Distance / Online Tutoring
 - Vet Tech Study Table and the Vet Tech Model

- **Increased Usage:**

	Fall 2021	Spring 2022	Fall 2022
	579	726	130 As of Week 5

- **Increased Tutors and Subjects:**

	Faculty:	Professional:	Peer:	Subjects:
2021:	5	3	4	15
2022:	7	9	5	23

- **Increase Quality of Tutoring:** Professional Development, Mentorship, Monthly Training
- **ELL Supports**

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THE SMART WAY TO WHAT'S



SOUTHEAST
Technical College

HLC Reaccreditation Preparation Report

Executive Summary

Purpose of Report: To inform the School Board regarding the status of the preparation for the Higher Learning Commission (HLC) Reaccreditation at Southeast Technical College.

The Higher Learning Commission (HLC) is the institutional accrediting body for Southeast Technical College. Reaccreditation occurs every 10 years. The process includes submission of an assurance argument, a quality initiative project, a federal compliance review, and a site visit. The site visit led by a team of peer reviewers will be April 17-18, 2023. An update on the progress and the preparations will be provided. Two specific initiatives, Mission Possible and Institutional Excellence Days, will be highlighted.

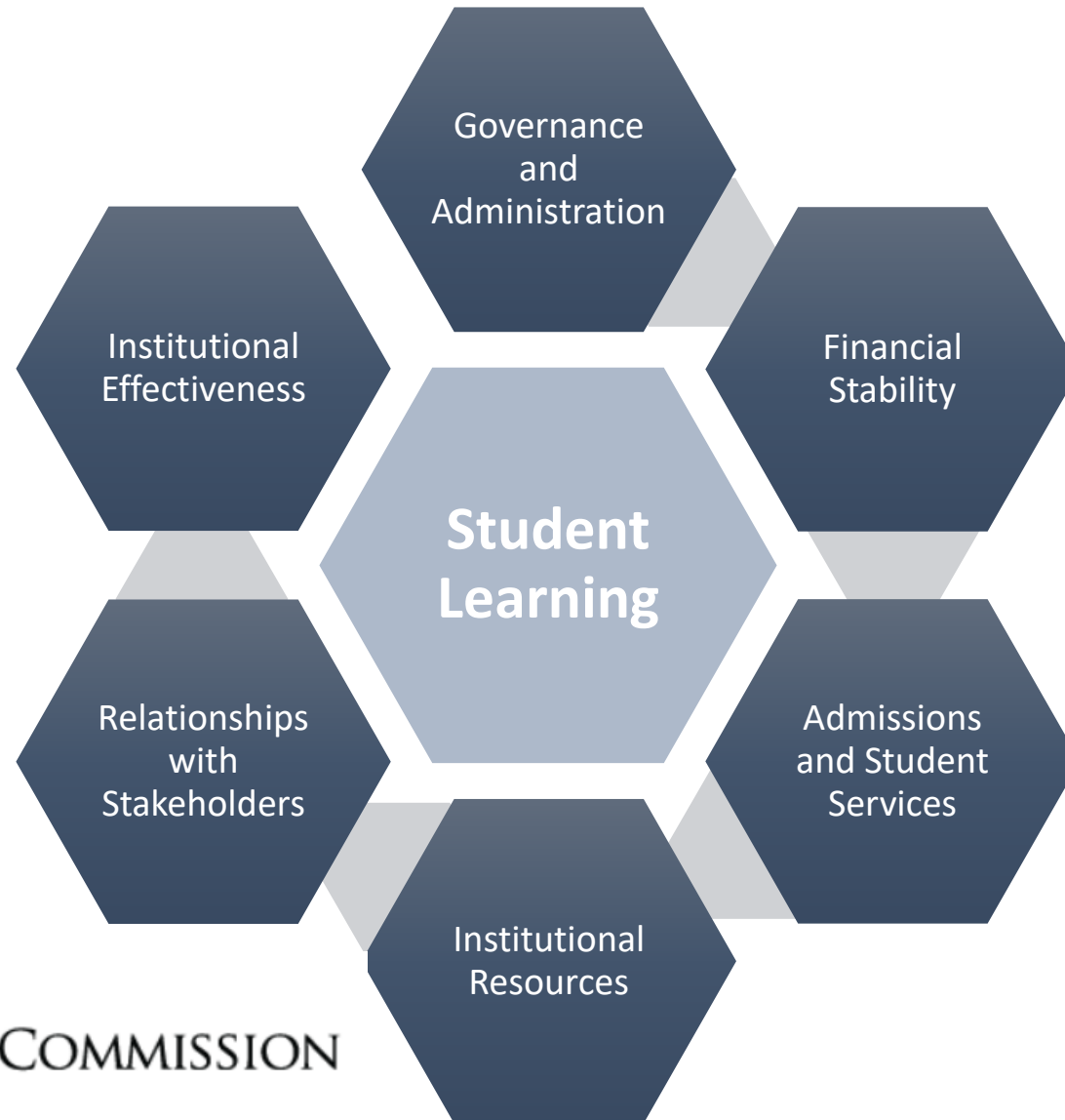
Administrative Recommendation to School Board: Acknowledgement of the HLC Reaccreditation Preparation report.



SOUTHEAST
Technical College

HLC Reaccreditation Preparation Update

October 2022



HLC Open Pathway Reaccreditation Pieces

Assurance
Argument

Quality
Initiative

Federal
Compliance
Review

Student
Opinion
Survey

Site Visit by
Peer
Reviewers

Fall 2022:

- IE Day, Mission Possible, Assurance Argument Drafting and Revisions, Policy Revisions, Leadership Retreat

Spring 2022:

- IE Day, Mission Possible, Site Visit Prep, Finalize Assurance Argument and Federal Compliance Review

March 2023:

- Submit Assurance Document and Federal Compliance Review

April 17-18,
2023:

- Comprehensive Evaluation Site Visit

Highlights:

- 6 Mission Possible Sessions with 3 Upcoming Sessions
- 3 IE Days during the 2021-2022 Academic Year with 3 Upcoming
- 908 PLO Measures Created for the Academic Program Assessment Plans in Watermark
- 11 Departments have Started Assessment Plans
- Data Conversations are Happening
- Building Awareness of Compliance Requirements Specifically Regarding Safety and Security
- Civic Engagement Initiatives through STC Days
- Vision 2025 Strategic Plan Development

Quality Initiative: HLC Assessment Academy

ADVANCING STUDENT LEARNING TOGETHER

GOAL: Sustain an aligned assessment process that contributes to a culture of learning



VISION: Conversations that lead to value-added action based on evidence

Advancing Student Learning Together

Develop a Data Management Plan

- Data Dictionary
- Data Audit Tool
- Analysis Tools and Strategies
- Dashboards

Enhance Training and Development

- Existing (PD Days, New Faculty Onboarding, Assessment Workshops, HLC Days)
- New Employee Onboarding

Expand the Program Assessment Plans

- Continue Academics and Cocurricular
- Add Admissions and Student Success (+ others)
- Watermark Implementation

Develop a Communication System

- Within and Between Programs, Departments, and External Partners
- Guides and Frameworks for Analysis and Conversations

Mission Possible: STC Accreditation and Assessment Overview

Mission and Strategic Priorities

Purpose of Institutional Accreditation

Overview of the Assessment Cycle

- 6 Sessions Completed
- 89 Unique Participants
- 3 More Sessions Scheduled (October, December, February)



Institutional Excellence (IE) Days

Time	Topic and Facilitator	Location
8:30 – 9:00	Strategic Plan <i>How do I fit into this?</i> <i>Operationalizing: Committee Structure Rollout</i>	HUB Auditorium
9:00 – 10:00	Assessment Plan Showcase	HUB Auditorium
10:00 – 12:00	Department and Program Assessment Plan Work Time <i>Measure development, Data entering, Data analyzing</i>	HUB
12:00 – 1:00	Lunch - Provided	HUB Commons
1:00 – 1:30	HLC Prep: Where are we at and where are we going?	HUB Auditorium
1:30 – 3:30	HLC Prep: Intentional Work Groups Draft Review, Federal Compliance work, Cocurricular, Policies, Civic Engagement (STC Days), Evidence organization for departments and committees (agendas, minutes, docs, etc)	HUB
3:30 – 4:00	Safety and Security Guidelines	HUB Auditorium

- **FY22:**
 - October 12th, February 22nd, and May 19th
- **FY23:**
 - October 11th, February 21st, AND May 18th
- **Key Topics:**
 - Assessment Plan work, Strategic Plan feedback, Criteria overviews, Survey analysis, Safety and Security

Questions, Feedback, and Comments

STC Strategic Plan Vision 2025

Executive Summary

Purpose of Report: To inform and approve the Southeast Technical College Strategic Plan Vision 2025 and reaffirm the Southeast Tech mission and vision statements.

Vision 2025 – New Strategic Plan

For the past year, Southeast Tech has worked to develop a comprehensive new strategic plan, "Vision 2025," to help guide the campus forward for the next three years. The core of Vision 2025 is comprised of six strategic priorities that were developed through a data-gathering process that included listening sessions, surveys, and focus groups of Southeast Tech students, staff, faculty, alumni, industry partners, and community members. Their insights and experiences provided important perspectives and helped inform the structure and content of the new plan.

The planning effort was facilitated through a Strategic Planning Steering Committee comprised of members of our campus community and industry leaders. Strategic Priority Workgroups comprised of faculty, staff, students, and community volunteers also contributed to this effort by shaping the goals and tactics that comprise this action oriented plan. The six main strategic priorities outlined in the plan include:

- Ensure Academic Excellence
- Increase Access
- Improve Employee/Campus Culture
- Grow Partnerships
- Enhance Marketing and Awareness
- Advance Student Support

Our Mission

To educate individuals for dynamic and rewarding careers that promote lifetime success and meet the workforce needs of our region.

Our Vision

Educational excellence for tomorrow's workforce.

Administrative Recommendation to School Board: Approval of the new Strategic Plan, "Visions 2025," and reaffirm the STC mission and vision statements.



SOUTHEAST
Technical College

Strategic Plan Update

October 5, 2022



DEVELOPMENT – VISION 2025

JULY 2021	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER
<p>START THE PROCESS</p> <ul style="list-style-type: none"> Select steering committee members (14-15) Select facilitator to lead discussion Rick Melmer, Leadership SD 	<p>LAUNCH THE PROCESS</p> <ul style="list-style-type: none"> Introduce creation of new strategic plan to the campus Held advisory group meetings to gather data 	<p>SURVEY GROUPS</p> <ul style="list-style-type: none"> Survey groups of industry, community members and stakeholders Review mission, vision and values Survey students, faculty and staff 	<p>FOCUS GROUPS</p> <ul style="list-style-type: none"> Collect data from focus groups Review mission, vision and values I.E. Day discussion 	<p>FOCUS GROUPS</p> <ul style="list-style-type: none"> Collect data from focus groups Review mission, vision and values Access feedback and discuss emerging themes and strategic priorities
DECEMBER	JANUARY 2022	FEBRUARY	MARCH	APRIL/MAY
<p>STRATEGIC PLANNING MEETING</p> <ul style="list-style-type: none"> Large facilitated planning retreat to discuss feedback from surveys and focus groups and development of strategic priorities 	<p>FEEDBACK ON PLAN</p> <ul style="list-style-type: none"> Discuss emerging strategic priorities with campus Gather internal feedback 	<p>FEEDBACK ON PLAN</p> <ul style="list-style-type: none"> IE Day discussion with all employees on strategic priorities Campus discussion on developing strategic goals and action items 	<p>STRATEGIC PLANNING MEETING</p> <ul style="list-style-type: none"> Strategic priority workgroups created to develop goals and tactics (action items) Second large planning retreat to discuss strategic priorities, goals, tactics 	<p>FINALIZE PLAN</p> <ul style="list-style-type: none"> Finalize goals and tactics for each strategic priority Share strategic priorities, goals, tactics with all employees at IE Day and gather feedback and plan

STRATEGIC PLANNING MEETINGS & DISCUSSIONS

- Faculty, Staff, Students, School District, Community & Industry Representatives
- Developed six main Strategic Priorities for further discussion:
 - Ensure Academic Excellence
 - Increase Access
 - Improve Employee/Campus Culture
 - Grow Partnerships
 - Enhance Marketing and Awareness
 - Advance Student Support
- Develop Goals for each Strategic Priority.
- Tactics/Action Steps for each Goal Area and timeline for implementation.
- Assign Measurable Metrics to determine success.
- <https://www.southeasttech.edu/about/strategic-plan/index.php>

PRIORITY AREA: ACADEMIC EXCELLENCE

Goal 1: Enhance a dynamic, diverse academic environment.

Goal 2: Invest in faculty.

Goal 3: Commit to continuous improvement of academic programs.

Goal 4: Promote exceptional, innovative teaching.

PRIORITY AREA: ACCESS

Goal 1: Conduct employee and student nondiscrimination training.

Goal 2: Increase academic support for ELL students.

Goal 3: Streamline admissions process.

Goal 4: Improve data collection and management.

Goal 5: Develop and support community liaisons.

Goal 6: Secure financial resources to enhance access.

PRIORITY AREA: PARTNERSHIPS

- Goal 1:** Foster relationships with industry partners to fulfill the workforce needs of the region.
- Goal 2:** Expand existing student housing to meet demand, grow access and increase revenue.
- Goal 3:** Broaden financial support for student recruitment and retention, needed capital projects and improving programs and services.
- Goal 4:** Grow the support of community engagement activities to improve alignment with the Sioux Falls regional community.
- Goal 5:** Increase educational collaboration and partnerships with school districts, colleges and universities.

PRIORITY AREA: ORGANIZATIONAL CULTURE

- Goal 1:** Foster a campus culture that aligns with the college's mission and values.
- Goal 2:** Integrate STC values into the day-to-day operations of the college.
- Goal 3:** Expand opportunities for employees to interact, collaborate and socialize with one another inside and outside of work.
- Goal 4:** Develop Human Resource procedures that promote employee satisfaction.
- Goal 5:** Create an employee recognition program.
- Goal 6:** Implement employee compensation and incentive structure.

PRIORITY AREA: MARKETING AND AWARENESS

- Goal 1:** Assess and improve STC's brand identity, distinguish target audiences and utilize students as brand ambassadors at STC events and throughout digital platforms to help tell the STC story.
- Goal 2:** Utilize brand identity and storytelling tactics to promote community awareness and enhance Southeast Technical College's reputation in the region.
- Goal 3:** Create and implement an integrated approach to communication, marketing strategies and public relations for all campus communication and events.

PRIORITY AREA: STUDENT SUPPORT

- Goal 1:** Provide holistic coordinated care across campus through a collaborative network.
- Goal 2:** Develop and improve academic support for students.
- Goal 3:** Develop and improve environmental support for students.
- Goal 4:** Develop and improve support for students' physical, mental and emotional wellbeing.

UPDATING AND TRACKING PROGRESS

- Vision 2025 will be tracked through the Watermark Planning and Self Study module.
- Tactics related to each of the strategic priorities and goals will be assigned to related departments.
- Employees from those departments will submit updates and evidence.
- Campus stakeholders will be updated on the progress of Vision 2025 through monthly employee meetings and in-depth reviews during the three Institutional Effectiveness Days each year.
- A comprehensive annual update will be prepared by the Associate Vice President for Institutional Effectiveness each July and shared with all governing boards and stakeholders each August.

APPROVE STRATEGIC PLAN & REAFFIRM MISSION AND VISION STATEMENT

Our Mission

To educate individuals for dynamic and rewarding careers that promote lifetime success and meet the workforce needs of our region.

Our Vision

Educational excellence for tomorrow's workforce.

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THE SMART WAY TO WHAT'S



SOUTHEAST
Technical College

CM-R Approval Report

Executive Summary

Purpose of Report: To receive School Board authorization to contract with a firm to provide Construction Manager at Risk (CM-R) services for the renovation of the Zeal Building to create a Health Sciences Clinical Simulation Center for healthcare programs at Southeast Tech.

Over the past eight weeks, Southeast Technical College (STC) has been engaged in the Request for Proposal (RFP) process for CM-R services for the renovation of the Zeal Building to create a Health Sciences Clinical Simulation Center for STC healthcare programs. On August 10, 2022, Southeast Tech issued the RFP, by sending out the RFP to area construction firms. The proposals were due on August 31, 2022. Southeast Tech received two responses to the RFP proposal. A review committee evaluated the proposals on the following items: • Project Approach: Both Pre-construction services and Construction services • Construction Manager at Risk experience • Project Organization, Personnel experience and Qualifications • Staffing Levels • Project Schedule and Plan • Fee Proposals: Pre-Construction services, Construction Phase CM-R Fees and General Condition staffing levels/costs.

Both responding firms showed the necessary qualifications to act as the CM-R and oversee the construction of the renovation of the Zeal Building. After a thorough evaluation of all stated criteria, Henry Carlson Construction emerged as the leading team for the project. Henry Carlson's proposal not only provided a high level of expertise needed to complete the project, they also presented the lowest cost proposal. The review committee believes Henry Carlson will provide the highest level of overall value for the project. The proposal includes all required pre-construction and construction services required for the project. The fee for their work will be based on a lump sum fee of \$25,000 for the pre-construction services, 4.8% of the construction costs for CM-R services (construction cost estimate of \$4.5 million for a projected fee of \$216,000), construction phase staffing of \$248,682, and General Conditions staffing levels and associated costs of approximately \$139,000. The estimated total cost for these services is \$628,682. This fee structure is in line with Southeast Tech's project estimate.

Administrative Recommendation to School Board: Acknowledge results of the RFP process and authorize the STC President to enter into a contract with Henry Carlson Construction for Construction Manager at Risk services for the renovation of the Zeal Building.