



SIOUX FALLS SCHOOL BOARD
Monday, August 8, 2022 4:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Persons Wishing to Address the School Board
- IV. Approval of Minutes of July 11, 2022
- V. Approval of Agenda
- VI. Conflicts of Interest
- VII. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 2. Approval/Ratification of Purchase Orders
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report
 - D. Approval of Personnel Report
- VIII. Reports of the President
 - A. FY22 Academic Affairs Update
- IX. Adjournment

SCHOOL BOARD MEETING

Wednesday, July 11, 2022

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, July 11, 2022 at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: Nan Baker, Vice President Kate Parker, Carly R. Reiter (arrived at 4:12 pm), President Cynthia Mickelson. Absent: Marc Murren.

Action ST00644

A motion was made by Nan Baker and seconded by Kate Parker three (3) votes “yes” on roll call **approving the minutes of a meeting** held on June 1, 2022 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00645

A motion was made by Kate Parker and seconded by Nan Baker, three (3) votes “yes” on roll call, **approving the amended agenda moving item 8.C. before item 8.B. as** presented.

* * * * *

President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00646

A motion was made by **Kate Parker** and seconded by Nan Baker, three (3) votes “yes” on roll call, **approving Item A through E on the consent agenda** as follows:

- A. Acknowledging the administration’s report of the study of bids which have been received during the prior 30 days and were opened, read, and tabulated in the Central Services Center – Purchasing Department and approving the bids of the lowest responsible bidders in accordance with the tabulated lists of contract awards that have been placed on file for reference purposes, as follows:
 - 1. North Central International for Used Class 8 Semi Tractor (see PD #3380 and FY23 Legal Publication #1) be awarded to North Central International for their lowest responsible bid in the amount of \$45,000 (FY23 Post-Secondary Fund) and authorizing the Business Manager to issue a contract to be executed by North Central International (see MRF #ST479 and Contract 23-007) and,

Action ST00646, continued

Monday, July 11, 2022

Upon execution, the contract(s) will be entered into and executed for, and on behalf of the District by the Business Manager and the President of the School Board, and thereupon, the bid security, if any, now on deposit with the Purchasing Supervisor of the District, be surrendered, all in accordance with Policy/Regulation DJ/STC.

B. Approving the Authorizations and Ratifications, as follows:

B1. Approval of Contracts

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

| Item No. | Contract Number | Contractor | Project | Cost |
|----------|-----------------|--|--|---------------|
| a. | 23-001STC, MMF | N. McMillin | Student Assistance/Counseling | \$67,964.55 |
| b. | 23-002STC, MMF | Lawrence & Schiller | Professional Services | \$43,500 |
| c. | 23-003STC, MMF | Lawrence & Schiller | Media Buy | \$262,500 |
| d. | 23-004STC, BAV | Passport Health | Veterinary students' rabies vaccination | \$50,000 |
| e. | 23-005STC, RJG | Zeal/SFSD | Zeal Lease Agreement | See agreement |
| f. | 23-006STC, RJG | Sioux Falls Development Foundation, Greater Sioux Falls Chamber of Commerce, STC, SFSD, Startup Sioux Falls/Zeal, Forward Sioux Falls/Joint Venture Management Committee, STC Foundation | Health Sciences Clinical Simulation Center | See agreement |

B2. Acknowledgement of Addition to the Southeast Technical College Council Membership

Acknowledging the appointment of Colin Bretsch, Bob Jarding and Andrea Smith to the Southeast Tech Council replacing Mike Crane, Clara Hart and Rick Thaler.

B3. Approval/Ratification of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

| Item No. | PO No. | Vendor | Description | Total |
|----------|----------|-----------------------------|-------------------------|-----------|
| a. | S2300688 | North Central International | Used Semi Truck | \$45,000 |
| b. | S2300903 | Lawrence & Schiller | Professional Services | \$43,500 |
| c. | S2300904 | Lawrence & Schiller | Media Buy | \$262,500 |
| d. | S2300958 | ATI Assessment Technologies | LPN Testing Package | \$16,068 |
| e. | S2301003 | Jones & Bartlett Publishers | Resale – New Textbooks | \$15,000 |
| f. | S2301010 | MBS Textbook Exchange | Resale – Used Textbooks | \$15,000 |

| | | | | |
|------------|----------|------------------------------|---------------------------|-----------|
| g. | S2301012 | McKeever's Vending | Resale – Supplies | \$15,000 |
| h. | S2301035 | Pepsi Cola Company | Resale – Supplies | \$15,000 |
| i. | S2301053 | Blue 84 | Resale – Clothing | \$15,000 |
| j. | S2300988 | Hartman Publishing | Resale – New Textbooks | \$18,000 |
| k. | S2300999 | Jameco Electronics | Resale – Tool Kits | \$18,000 |
| l. | S2300973 | AAPC | Resale – New Textbooks | \$20,000 |
| m. | S2300979 | D & H Distributing | Resale – Supplies | \$20,000 |
| n. | S2300983 | Douglas Steward Co | Resale – Supplies | \$20,000 |
| o. | S2300987 | Goodheart Willcox Publishing | Resale – New Textbooks | \$20,000 |
| p. | S2301005 | L2 Brands LLC | Resale – Clothing | \$20,000 |
| q. | S2301013 | Mike Holt Enterprises | Resale – New Textbooks | \$20,000 |
| r. | S2301044 | Spirit Products LTD | Resale – Novelties | \$20,000 |
| s. | S2301046 | Stukent Inc | Resale – Access Codes | \$20,000 |
| t. | S2300988 | Innovative Office Solutions | Resale – Backpacks | \$20,985 |
| u. | S2301066 | Labyrinth Learning | Resale – New Textbooks | \$24,000 |
| v. | S2300994 | Innovative Office Solutions | Resale – Uniforms | \$25,000 |
| w. | S2301007 | Matheson Tri-Gas Inc | Resale – Tool Kits | \$25,000 |
| x. | S2301009 | Matthews Medical Books | Resale – Medical Supplies | \$25,000 |
| y. | S2301015 | MV Sport | Resale – Clothing | \$25,000 |
| z. | S2301016 | Nebraska Book Company | Resale – Used Textbooks | \$25,000 |
| aa. | S2301018 | Partnership LLC | Freight | \$25,000 |
| ab. | S2300986 | Gear for Sports | Resale – Clothing | \$26,000 |
| ac. | S2300978 | Crescent Electric Supply | Resale – Tool Kits | \$40,000 |
| ad. | S2301049 | Vital Source Technologies | Resale – Ebooks | \$50,000 |
| ae. | S2301002 | Johnstone Supply | Resale – Tool Kits | \$60,000 |
| af. | S2301008 | Matthews Medical Books Inc | Resale – New Textbooks | \$100,000 |
| ag. | S2301047 | Texas Book Company | Resale – Used Textbooks | \$100,000 |
| ah. | S2300989 | Hawkes Learning Systems | Resale – New Textbooks | \$125,000 |
| ai. | S2301043 | Snap-On Industrial | Resale – Tool Kits | \$125,000 |
| aj. | S2300985 | Elsevier Health Science | Resale – New Textbooks | \$200,000 |
| ak. | S2301011 | McGraw-Hill Education | Resale – New Textbooks | \$250,000 |
| al. | S2301019 | Pearson Education | Resale – New Textbooks | \$250,000 |
| am. | S2300977 | Cengage Learning | Resale – New Textbooks | \$500,000 |

B4. Disposal of School District Property

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

| Item No. | Description | Location | Appraisers | Appraised Value | Property File No. |
|-----------------|----------------------------|-----------------|--|------------------------|--------------------------|
| a. | Simulator Bed (Asset 6073) | STC | Pam Boyd Ashley Vis Vicki Oswald | \$0 | 2023-ST0001 |

| | | | | | |
|-----------|---|-----|--|-----|-------------|
| b. | Treadmill (Asset 7498) | STC | Richard Miller Erica Strouth Todd Wohlwend | \$0 | 2023-ST0002 |
| c. | 2 - Precore C960 (Assets 6560, 6561) | STC | Richard Miller Erica Strouth Todd Wohlwend | \$0 | 2023-ST0002 |
| d. | Workout Station System (Asset 7276) | STC | Richard Miller Erica Strouth Todd Wohlwend | \$0 | 2023-ST0002 |
| e. | Nautilus Workout System | STC | Richard Miller Erica Strouth Todd Wohlwend | \$0 | 2023-ST0002 |
| f. | Weider Training Station | STC | Richard Miller Erica Strouth Todd Wohlwend | \$0 | 2023-ST0002 |
| g. | Lifetime Basketball Hoop | STC | Richard Miller Erica Strouth Todd Wohlwend | \$0 | 2023-ST0002 |
| h. | 5 – Cisco Routers (Assets F3217, F3220, F3209, F3224, F4225) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| i. | 2 – Cisco 28 Port Switch (Assets F4014, F4013) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| j. | Extreme Summits 200-24 26 Port Switch (Asset F6421) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| k. | 8 – Cisco WLAN Controllers (Assets F3858, F3109, F3108, F3860, F3857, F3856, F3855, F3859) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| l. | HP Blade Server (Asset F3993) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| m. | 2 - Seagate 500GB Hard Drive (Assets F3137, F3136) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| n. | 3 - Unifi 802.11ac AP (Assets F4289, F4301, F4298) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| o. | 2 – Quantum Superloader Tape Drive (Assets F3151, F3152) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |
| p. | 13 – Quantum DAT32 Drive (Assets F3122, F3115, F3113, F3118, F3121, F3125, F3112, F3124, F3120, F3123, F3114, F3117, F3119) | STC | Todd Wohlwend Erica Strouth Jason Merritt | \$0 | 2023-ST003 |

B5. Approval of Scholarship Awards

Authorizing the administration of Southeast Technical College to execute all documents related to the Build Dakota Scholarship program. The Build Dakota Scholarship program provides for full ride scholarships to students meeting eligibility requirements entering programs approved by the Build Dakota Scholarship Administration Board. The scholarship funds are distributed through the South Dakota Community Foundation.

B6. Southeast Technical College Agreements (annual item)

Authorizing the Vice President of Academics at Southeast Technical College to execute agreements, for and on behalf of the College, between medical institutions for clinical sites for health programs, “early out agreements” between Southeast Technical College, businesses, and students, and articulation agreements.

B7. Southeast Technical College Agreements (annual item)

Authorizing the President of Southeast Technical College to execute all agreements, on behalf of Southeast Technical College, for goods and services and further authorizing the Vice President of Finance/Operations of Southeast Technical College to approve the Consolidated Report of Trust and Agency Funds for Southeast Technical College and finally authorizing the Vice President of Finance/Operations to prepare and present the Finance Report and Finance Officer’s Monthly Report of Funds to the School Board.

B8. Grant Application Approval Authorization (annual item)

Authorizing staff of Southeast Technical College to apply for grants as follows:

| | |
|--------------------|--|
| \$1,000 and less | Southeast Technical College Administrators may sign and send application (grant funds, if awarded, to be deposited into and expended from trust and agency account) |
| \$1,001 - \$15,000 | Southeast Technical College Staff must send to the President of Southeast Technical College for signature, approval and mailing by U.S Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expended by program according to established purchasing procedures; a supplemental budget will be written for these funds). |
| \$15,001 and more | Southeast Technical College Staff must send to the Southeast Technical College President for signature and School Board approval before mailing application by U.S. Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expenses by the program according to established purchasing procedures; a supplemental budget will be written for these funds). |

with the understanding that procedures established under Policy/Regulation DIA/STI, DIA-R/STI and Policy/Regulation DJ/STI and DJ-R/STI will be followed.

B9. Regular Payments for Flow-through Funds (annual item)

- a. Authorizing the President of Southeast Technical College and the Vice President of Finance/Operations at Southeast Technical College, to facilitate payment of fees from the Southeast Technical College Trust and Agency Fund for FY23, as follows:
 - 1. US Bank Facility Fees
 - 2. South Dakota Department of Revenue Sales Tax
 - 3. Southeast Housing Foundation Rent Receipts-Security Deposits
 - 4. Electronic Fund Transfers Tuition
 - 5. Sioux Falls School District Reimbursements/Transfers

- b. Authorizing the Treasurers to issue payments from the building Trust and Agency Accounts to the Sioux Falls School District to reimburse the College.
- c. With the understanding that the claims for the payment of fees shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance/Operations at Southeast Technical College for review and approval.
- d. With the understanding that claims for the payment of District invoices shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance/Operations at Southeast Technical College for review and approval and the payments from Trust and Agency Accounts of District invoices will appear in a subsequent Supplemental Budget.

B10. Authorizing Continuance of Trust & Agency Accounts (annual item)

Authorizing the continuance of the following Trust & Agency Accounts for the fiscal year beginning July 1, 2022, and ending June 30, 2023, designating personnel as Treasurers for said funds, and authorizing said Treasurers to continue checking accounts in bank depositories, as follows:

| <u>Trust & Agency Account</u> | <u>Treasurer</u> | <u>Bank Depository</u> |
|-----------------------------------|------------------|------------------------|
| Tuition & Fees | Mike Stephens | First Interstate Bank |
| EFT Account | Mike Stephens | First Interstate Bank |
| ACH Account | Mike Stephens | First Interstate Bank |
| Southeast Blue Bucks | Mike Stephens | First Interstate Bank |
| Trust & Agency | Mike Stephens | First Interstate Bank |
| Southeast Bookstore T & A | Mike Stephens | First Interstate Bank |

B11. Designated Administration – Special Projects (annual item)

Designating the President of Southeast Technical College as an authorized representative of the Sioux Falls School District 49-5 of Sioux Falls, Minnehaha County, South Dakota for making proper application with agencies of the State of South Dakota and entering into and executing all documents required for federal funds and projects for Southeast Technical College for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

B12. Adopting Policies (annual item)

Adopting the policies as set forth in sections A through K, inclusive of the Policy/Regulation manuals of the District and Southeast Technical College, from July 11, 2022, to the next annual meeting to be held on July 10, 2023, it being understood that the “policies are subject to revision at any time”, in accordance with Policy BG; and approving Regulations as set forth in the Policy/Regulation Manual of the District for the same period of time, with the understanding that none of the regulations are contradictor to the specifics or intent of Board Policy.

B13. Tuition and Fees for Southeast Technical College (annual item)

| <u>Fee Type</u> | <u>Amount</u> | |
|--|---------------|-----------------|
| Local Fees – Institute Fees, Student Government/Activity, Maintenance/Repair | \$89.00 | per credit hour |
| State Fees – Facility | \$36.00 | per credit hour |
| State Fees – Maintenance/Repair | \$6.00 | per credit hour |
| Tuition | \$124.00 | per credit hour |
| Online Courses | \$50.00 | per credit hour |

| | | |
|--|-------------------|-----------------------|
| Action ST00646, continued | | Monday, July 11, 2022 |
| Laptop (Conditional Sales Agreement)-Macintosh | \$2,800.00 | one-time fee |
| Laptop (Conditional Sales Agreement)-PC Advanced | \$1,260.00 | one-time fee |
| Laptop (Conditional Sales Agreement)-PC Base | \$1,070.00 | one-time fee |
| HVAC Course Fees | \$25.00 | per credit hour |
| Law Enforcement Course Fees | \$10.00 | per credit hour |
| Graduation Fees | \$25.00 | per event |
| LPN/RN Course Fees | \$70.00 | per credit hour |
| Plumbing/Welding Course Fees | \$20.00 | per credit hour |
| Mechatronics Course Fees | \$20.00 | per credit hour |
| Dental Assistant, Invasive Cardiovascular, Medical Assistant, NDT, Paramedic, Pharmacy, Phlebotomy, Respiratory Therapist, Sonography – Cardiac, Vascular, Diagnostic Medical, Surgical Tech, and Vet Tech Course Fees | \$30.00 | per credit hour |
| Auto, Collision, Construction Management, Diesel, Diesel – Ag/Construction, Electrician, and Horticulture Course Fees | \$25.00 | per credit hour |
| Testing Fees | \$79 - \$400 | per test |
| Course Test Fees | \$50.00 | per course |
| Exam Proctor Fee | \$35.00 | per hour |
| Help Desk Support Fee-Student Provided Laptops | \$50.00 | per hour |
| Application Fees | \$0 - \$35.00 | one-time fee |
| Registration Fees | \$50.00 - \$75.00 | one-time fee |
| Transcript Fee | \$10.00 | each |
| Diploma Fees (Duplicate) | \$15.00 | each |
| Payment Plan Registration | \$25.00 | per plan |
| Late Payment Fees (3 – months maximum) | \$25.00 | per month |
| Printing Charges (B&W, Color) | \$0.15/\$0.25 | per image |
| Scarborough Center Fees – effective 08.01.22 | | |
| Children Ages 0 – 2: | | |
| 0 – 29 contracted hours | \$5.75 | per hour |
| 30 – 39 contracted hours | \$5.35 | per hour |
| 40 – 50 contracted hours | \$4.95 | per hour |
| Children Ages 3+: | | |
| 0 – 29 contracted hours | \$5.75 | per hour |
| 30 – 39 contracted hours | \$4.85 | per hour |
| 40 – 50 contracted hours | \$4.45 | per hour |
| Hourly (Drop In, additional hours above contracted) | \$5.75 | per hour |
| Registration Fee | \$35.00 | per family |
| Corporate Education Fees | | |
| Apprenticeship Classes | \$0 - \$5,000 | per course |

Action ST00646, continued

Monday, July 11, 2022

| | | |
|---|-----------------|------------|
| Carpentry Apprenticeship | \$995 - \$5,000 | per course |
| CDL – Class A | \$5,500.00 | per course |
| CDL – Class B Prep Course | \$250.00 | per course |
| CDL – Class B Vehicle Inspection Course | \$200.00 | per course |
| CDL – Class B Entry Level Driver Training | \$750.00 | per course |
| CDL – Class B Final Field Driving Exam | \$150.00 | per exam |
| Computer Training | \$80 – \$400 | per course |
| CPR Course Fee | \$60.00 | per course |
| Customized Classes | \$0 - \$950 | per course |
| Dental – Perioperative Training Course | \$340.00 | per course |
| Dental – Radiology Course | \$450.00 | per course |
| Heartsaver CPR Course | \$80.00 | per course |
| Heartsaver CPR, First Aid Course | \$100 | per course |
| Welding Certification Courses/Certification | \$200 - \$1,000 | per course |

B14. Southeast Technical College – Building Rental Rates (annual item)

Approving Southeast Technical College building rental rates as follows:

| Building Rental Rates | | | | | | |
|--|--|---|---|--|--|--|
| Room Type | State of South Dakota (i.e. Political Subdivision) (Non-Profit Events) | State of South Dakota (i.e. Political Subdivision) (For Profit Events) | Non- Profit Community Groups | For Profit Community Groups | After Hours (Non-Profit Groups) | After Hours (For Profit Groups) |
| Classroom (max cap. 30) | No charge | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day | \$75 – ½ Day \$150 – Full Day | \$75 – ½ Day \$150 – Full Day | \$100 – ½ Day \$200 – Full Day |
| Large Classroom (max cap. 40) | No charge | \$75 – ½ Day \$150 – Full Day | \$75 – ½ Day \$150 – Full Day | \$100 – ½ Day \$200 – Full Day | \$100 – ½ Day \$200 – Full Day | \$200 – ½ Day \$400 – Full Day |
| HC257, MC101, Commons Areas | No charge | \$100 – ½ Day \$200 – Full Day | \$100 – ½ Day \$200 – Full Day | \$300 – ½ Day \$600 – Full Day | \$300 – ½ Day \$600 – Full Day | \$400 – ½ Day \$800 – Full Day |
| Hub Auditorium | No charge | \$300 – ½ Day \$600 – Full Day | \$300 – ½ Day \$600 – Full Day | \$450 – ½ Day \$900 – Full Day | \$450 – ½ Day \$900 – Full Day | \$600 – ½ Day \$1200 – Full Day |
| Instructional Labs (staff presence required for each hour lab in use) | \$50/hour/each staff required | \$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required | \$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required | \$600 – ½ Day \$1200 – Full Day Plus \$50/hour/each staff required | \$600 – ½ Day \$1200 – Full Day Plus \$75/hour/each staff required | \$750 – ½ Day \$1500 – Full Day Plus \$75/hour/each staff required |
| Technology Fee (Southeast staff assistance with Lessee's technology needs) | No charge | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required | \$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required |
| Facilities Staff Fee | No charge | No charge | No charge | No charge | \$45/hour/each staff required | \$45/hour/each staff required |
| Set Up/Tear Down Fee | \$0 - \$250 per event | | | | | |

Deviations from the Building Rental Rate Schedule may be granted and must be approved by the President.

B15. Charges Relating to Open Records Requests (annual item)

Approving the charges for open records requests as follows:

- a. Photocopying - \$0.25 per page
- b. Data/Document Retrieval -
 - 1. \$5.00 per 15 minute segment of time after the first 15 minutes for classified staff
 - 2. \$20.00 per 15 minute segment of time after the first 15 minutes for professional staff

B16. Establishment of 1st Wednesday of Each Month as Regular Meetings

Establishing the first Wednesday of each month at 4:00 p.m. as the regular Southeast Technical College meeting date of the School Board for the fiscal year beginning July 1, 2022, and ending June 30, 2023, unless otherwise designated by the School Board.

B17. Salary Schedule for Adjunct, Instructor Hourly, Custodial Shift Differential, Custodial Market Differential.

| | |
|--|----------------------------|
| Instruction – Clinical | \$46.00 per hour |
| Instruction – Non-Clinical | \$34.00 per hour |
| Curriculum Development | \$25.50 per hour |
| Custodial, Custodial Manager – Shift Differential | \$0.53 per hour |
| Custodial, Custodial Manager – Market Differential | \$0.50 per hour |
| Adjunct – Earned Bachelors | \$821.50 per credit hour |
| Adjunct – Earned Masters | \$890.40 per credit hour |
| Adjunct – Earned Doctorate | \$943.40 per credit hour |
| Adjunct – Instructor Emeritus | \$943.40 per credit hour |
| Adjunct – Critical Need | \$1,060.00 per credit hour |

C. Approving the **Consolidated Report of Trust and Agency Funds** of July 11, 2022 and stating for the record that as of May 31, 2022 receipts total \$44,357,023.39 and disbursements total \$40,619,145.52 (MRF #ST480)

D. Approving the **Vice President of Finance and Operation’s Report** of July 11, 2022 in accordance with the SDCL §13-8-35 (MRF #ST481) and directing that detailed statement of receipts and balances on hand, as of May 31, 2022, be published as part of these minutes, in accordance with SDCL §13-8-3.

E. Accepting the **Southeast Tech Personnel Report**, as follows:

E1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

| <u>Name</u> | <u>Effective Location/Position</u> | <u>Date</u> |
|--|------------------------------------|-------------|
| Student Help, part-time, per hour | | |
| King, Casey | Student IT Technician | 04-29-22 |
| Stoesz, Elijah | Student Tutor | 12-05-17 |

Other Help, part-time, per hour

| | | |
|-------------------|--------------|----------|
| Congdon, Karen | Food Service | 04-07-22 |
| Jaacks, Kathy | Food Service | 08-12-21 |
| Jensen, Shari | Food Service | 03-06-20 |
| Schwartz, Nikylee | Food Service | 05-07-21 |

Employment Contract, exempt, full-time, per annual

| | | |
|-------------------|-------------------------|----------|
| Fuerstenberg, Kim | Director of Housing | 07-08-22 |
| Hawks, Paula | Student Success Advisor | 06-03-22 |

Instructor, full-time, per annual

| | | |
|-------------------|---------------------------|----------|
| Atkinson, Merissa | Nursing | 06-09-22 |
| Breitling, Rod * | Land Survey | 06-30-22 |
| Grinkmeyer, Brent | Architectural Engineering | 06-10-22 |
| Highfill, Rhoda * | Hovland Instructor | 06-30-22 |

Instructor, Clinical, part-time, per hour

| | | |
|-----------------|---------------------|----------|
| Texley, Megan | Surgical Technology | 05-13-21 |
| VanVoorst, Anna | Sonography | 10-20-21 |

Instructor, Non-Clinical, part-time, per hour

| | | |
|--------------------------|-------------------------|----------|
| Bartell-Nowak, Katie | Business | 12-11-20 |
| Biewer, Chris | Digital Media | 05-15-20 |
| Christianson, Jena | English | 05-13-22 |
| Clark, Theotis | Mechanical Engineering | 12-17-21 |
| DuChene, Stacy | Civil Engineering | 05-18-22 |
| Duncan, Robin | General Education | 05-07-21 |
| Guggisberg-Coners, Heidi | General Education | 12-17-21 |
| Gustafson, Nicholas | Business Administration | 05-14-21 |
| Headrick, Bethany | Digital Media | 12-17-21 |
| Hendrickson, Lanette | Early Childhood | 12-17-21 |
| Iverson, Erika | General Education | 12-17-21 |
| Kaardal, Ivar | Business Administration | 12-11-20 |
| Kapusta, Thomas | Business Administration | 05-14-21 |
| Klann, Jody | General Education | 05-18-22 |
| Knutson, David | Fire Arms Lab Assistant | 08-24-20 |
| Marquette, Ryan | Civil Engineering | 12-17-21 |
| Monger, Jacob | Digital Media | 12-17-21 |
| Nelsen, Benjamin | Law Enforcement | 12-17-21 |
| Nelson, Emelia | Adjunct Instructor | 07-30-21 |
| Nelson, Tami | Business Administration | 05-18-22 |
| Rock, Paige | Part-time Instructor | 02-28-20 |
| Vuong, Tylon | General Education | 12-17-21 |

*Retirement

E2. **Employment Recommendations**

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> | <u>Amount</u> |
|---|---|------------------------------|----------------------|
| Clerical, Class III, non-exempt, full-time, per hour | | | |
| Johannsen, Jessica | Academics Administrative Assistant, 12 Mo, 1.0 FTE, Level K, Step 9 | 06-27-22 | \$20.91 |
| Custodian, non-exempt, full-time, per hour | | | |
| Haugen, Cody | Night Custodian, 12 Mo, 1.0 FTE, Level I, Step 1 | 06-27-22 | \$16.47 |
| Employment Contract, exempt, full-time, per annual | | | |
| Carlson, Elena | AEL Instructional Coach, 220 Day, 1.0 FTE, Level G, Step 4, 15 days prorated | 06-06-22 | \$3,097.91 |
| Rogotzke, Kelli | Career Services Coordinator 220 Day, 1.0 FTE, Level I, Step 6, 5 days prorated | 06-27-22 | \$1,094.77 |
| Instructor, full-time, per annual | | | |
| Ebbing, Michael | HR Management, 186 Day, 1.0 FTE, Lane 6, Step 10 | 07-11-22 | \$67,021.00 |
| Landeen, Angela | Community Health, 226 Day, 1.0 FTE, Lane 8, Step 10 | 07-01-22 | \$86,862.00 |
| Scotting, Tate | Nursing Instructor, 206 Day, 1.0 FTE, Lane 4, Step 6 | 07-06-22 | \$62,733.00 |
| Instructor, Clinical, Summer Adjunct, stipend total | | | |
| Anderson, Sarah | CPC Review | 07-18-22 | \$1,596.50 |
| Dye, Kailey | CNA | 05-16-22 | \$2,394.75 |
| Ekstrum, Jacqueline | Anatomy | 05-16-22 | \$3,666.80 |
| Ellerbusch, Jenna | Emergency Care | 05-16-22 | \$1,596.50 |
| Entringer, Stephanie | Nursing | 05-16-22 | \$2,595.60 |
| Erdman, Corliss | CNA | 05-16-22 | \$2,394.75 |
| Hanson, Mylynn | Medical Language | 05-16-22 | \$4,326.00 |
| Klinger, Brittany | CNA | 05-26-22 | \$7,184.25 |
| Mower, Britney | Nursing | 05-16-22 | \$7,800.00 |
| Penning, Jolene | Medical Assisting | 05-16-22 | \$4,055.85 |
| Pepper, Dustin | Nursing | 05-16-22 | \$7,184.25 |
| Rykhuis, Brooke | Pharmacy for LPN | 05-16-22 | \$3,460.80 |

E.2 **Employment Recommendations (continued)****Instructor, Clinical, Summer Adjunct, stipend total (continued)**

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> | <u>Amount</u> |
|-------------------|--------------------------|-----------------------|---------------|
| Saeger, Amanda | Intro to Health | 05-16-22 | \$2,750.10 |
| Schwartz, Colette | Nursing | 07-18-22 | \$890.40 |
| Smith, Ashley | CNA | 05-16-22 | \$2,394.75 |
| Tschetter, Lisa | CNA | 05-16-22 | \$2,394.75 |
| Werkmeister, Myra | Pharmacy for RN | 05-16-22 | \$1,730.40 |

Instructor, Non-Clinical, Summer Adjunct, stipend total

| | | | |
|----------------------|------------------------|----------|-------------|
| Adamson, Heather | Academic Writing | 05-16-22 | \$2,595.60 |
| Barrow, Nathan | Composition | 05-16-22 | \$2,595.60 |
| Borgen, Cory | Greens Care | 05-16-22 | \$2,000.00 |
| Byall, Jennifer | Mathematics | 05-16-22 | \$5,191.20 |
| Carlson, Elizabeth | Communication | 05-16-22 | \$5,191.20 |
| Conrad, Anthony | Media CEU | 07-27-22 | \$500.00 |
| Cox, Bryan | Engineering | 06-06-22 | \$500.00 |
| Cruse, Laura | Composition | 05-16-22 | \$5,191.20 |
| Daugaard, Darwin | Chemistry | 05-16-22 | \$3,460.80 |
| Davis, Chris | Accounting | 05-16-22 | \$10,382.40 |
| Flinn, William | Wireless Data | 05-16-22 | \$3,460.80 |
| Frentz, Patrick | Media CEU | 07-27-22 | \$500.00 |
| Grinkmeyer, Brett | Engineering | 06-06-22 | \$500.00 |
| Horan, Steven | Accounting | 05-16-22 | \$3,460.80 |
| Hunking, Debra | Communication | 05-16-22 | \$3,595.60 |
| Judeh, Huda | Web Development | 05-16-22 | \$2,595.60 |
| Kassing, Elizabeth | Engineering | 06-06-22 | \$500.00 |
| Kreckel, Darrell | Intro to Java | 05-16-22 | \$2,595.60 |
| Lindell, Mark | Speech | 05-16-22 | \$5,191.20 |
| Lothrop, LeAnn | Computers | 05-16-22 | \$2,595.60 |
| McManus, Stacy | Business | 05-16-22 | \$7,691.20 |
| Mekelburg, Erin | Computers | 05-16-22 | \$2,595.60 |
| Melroe, Shelby | Social Problems | 05-16-22 | \$2,595.60 |
| Olson, Julie | Physics | 05-16-22 | \$6,056.40 |
| Perkins-Hicks, Debra | Microbiology | 05-16-22 | \$3,666.80 |
| Peters, Dennis | Business | 05-16-22 | \$5,191.20 |
| Ranaweera, Chamila | Algebra | 05-16-22 | \$2,595.60 |
| Rose, Jean | Business | 05-16-22 | \$2,595.60 |
| Schmidt, Mark | Engineering | 06-06-22 | \$500.00 |
| Stahl, Emily | Veterinary | 05-16-22 | \$11,000.40 |
| Strouth, Gerard | Information Technology | 05-16-22 | \$440.00 |
| Vos, Daniel | HVAC | 05-16-22 | \$1,500.00 |
| Voss, Brian | Construction | 05-31-22 | \$4,643.60 |
| Wadhwa, Anju | eBusiness | 05-16-22 | \$5,191.20 |
| Warkenthien, Richard | Media CEU | 07-27-22 | \$500.00 |
| Weihe, Kimberly | Social Media | 05-16-22 | \$5,191.20 |
| Wellnitz, Kristin | Psychology | 05-16-22 | \$5,191.20 |
| Williams, Brian | Business | 05-16-22 | \$5,191.20 |
| Wolff, Dana | Business | 05-16-22 | \$6,921.60 |

Action ST00646, continued

Monday, July 11, 2022

Instructor, Clinical, Other Instructor Activity, part-time, per hour

| | | | |
|----------------|---------|----------|---------------|
| Hartness, Lexi | Nursing | 07-06-22 | \$46.00/25.50 |
|----------------|---------|----------|---------------|

Instructor, Non-Clinical, part-time, per hour

| | | | |
|---------------------|-----------------|----------|---------|
| Atkins, Melissa | Early Childhood | 06-01-22 | \$25.50 |
| Lang, Jeffry | Land Survey | 07-01-22 | 25.50 |
| Martinson, Chadwick | Land Survey | 07-01-22 | 25.50 |
| Stelley, Lynard | Welding | 06-06-22 | 34.00 |
| Swezey, James | Psychology | 07-01-22 | 25.50 |

E3. Calendar Change

| <u>Name</u> | <u>Delete</u> | <u>Add</u> | <u>Effective Date</u> |
|---------------|---|--|-----------------------|
| Prouty, Terry | Automotive Instructor, 186 Day, 1.0 FTE Level 3, Step 10 \$56,904.00 | Automotive Instructor 206 Day, 1.0 FTE Level 3, Step 10 \$66,805.00 | 07-01-22 |

E4. Change of Status

| <u>Name</u> | <u>Delete</u> | <u>Add</u> | <u>Effective Date</u> |
|-----------------|--|---|-----------------------|
| Garcia, Joshua | Auto Lab Specialist 210 Day, 1.0 FTE Level 11, Step 9 \$45,326.40 | Automotive Instructor 186 Day, 1.0 FTE Level 1, Step 9 \$54,532.00 | 07-01-22 |
| McManus, Stacy | Business Instructor 186 Day, 1.0 FTE \$63,227.00 | Adjunct Instructor Part-time \$25.50 | 07-01-22 |
| Strouth, Gerard | Dir IT Infrastructure 261 Day, 1.0 FTE Level M, Step 10 \$93,121.00 | Dir IT Infrastructure and Support 261 Day, 1.0 FTE Level O, Step 9 \$103,787.00 | 07-01-22 |
| Merritt, Jason | Dept Chair and Instructor 226 Day, 1.0 FTE Level 7, Step 10 \$79,385.00 | Interim Dean of Curriculum and Instruction 261 Day, 1.0 FTE Level G, Step 2 \$107,825.00 | 07-01-22 |

Action ST00647

Vice President of Finance and Operations Rich Kluin provided the FY23 Budget Report. (see MRF #ST482). Southeast Tech began its initial budget process in March 2022 with the establishment of budget guidelines and timelines for completion. Between March 2022 and June 2022, administration, professional, and classified staff developed program budgets at the cost center level for presentation to the Southeast Tech Council and the Sioux Falls School Board. On May 5, 2022, a public hearing on the Southeast Tech's FY23 budget was held. No comments were received from the public in attendance at the meeting. The School Board granted tentative approval of the budget at its meeting held May 5, 2022. The Southeast Tech Council includes a School Board member and community members representing key industry segments. The

Southeast Tech Council held a meeting on June 21, 2022, to review the Post-Secondary Fund budgets as presented by the Southeast Tech Administration and to recommend approval of the FY23 Post-Secondary Funds budgets to the School Board.

Revisions from the tentative budget are reflective of the dynamic nature of post-secondary enrollments that take place in the months leading up to the final adoption. Revisions were made in instructional positions based on enrollment data and new initiatives. New positions were added to the tentative FY23 request. Several positions where vacancies existed were reviewed and reclassified to reflect additional responsibilities and broaden the appeal to prospective candidates.

Revisions were made in operating expenses to align expenditures with projected revenues and to provide for a carryover of funds for projects that were budgeted in FY21 but not undertaken during the fiscal year. FY22 actual expenditures were used as a baseline for determining FY23 allocations in operating accounts. Capital expenditures are reflective of Southeast's Capital Program which includes five-year projections for capital equipment and capital improvement needs.

Adoption of the FY23 Post-Secondary Fund budgets.

There have been changes made to the FY23 Budget since tentative approval. The changes are:

POST-SECONDARY TECHNICAL FUND (23)

REVENUES:

Student Fees – Function 1489:

- *Student Fees (Welding – 377, Student Government/Activities – 388, Major Capital Improvements – 395): **Increased** by \$22,800 for additional instructional credits associated with SD Department of Corrections partnership.*

Tuition – Function 1497:

- *Tuition (Welding – 377): **Increased** by \$29,760 for additional instructional credits associated with SD Department of Corrections partnership.*

Interest – Function 1510:

- *Interest Earnings (Business Office - 336): **Increased** by \$1,677.*

State Aid – Function 3111:

- *State Aid – Tuition Buydown, HB1182 (Welding - 377): **Increased** by \$2,456 for eligible instructor salary support and additional instructional credits associated with SD Department of Corrections partnership.*

Work Study Federal Revenue – Function 4166:

- *Work Study (318): **Decreased** by \$9,580 to reflect FY23 federal allocation.*

Other Federal Revenue – Function 4172:

- *Federal Support (Adult Basic Education – 347): **Increased** by \$29,000 for additional program award amount.*

Other Federal Revenue – Function 4900:

- *Emergency Management (391): **Increased** by \$2,226,290 purchase of distance learning technology related to COVID 19 as allowable under Higher Education Emergency Relief Fund programs.*

EXPENDITURES:

Regular Salaries – Objects 1110/1131/1161/1171/1172/1191:

- *Administrator (1110) – **Increased** by \$9,396.*
- *Clerical (1131) – **Increased** by \$460.*

- *Specialists (1161) – **Increased** by \$10,816.*
- *Instructor (1171) – **Increased** by \$94,712.*
 - *Additional Welding Instructor for DOC program.*
 - *Adjustments related to instructor salary placement for vacant positions filled after the tentative adoption.*
 - *Adjustments for Instructor salary support.*
- *Instructor (1172) – **Decreased** by \$67,021.*
 - *Instructor retirement. Position reclassified as Employment Contract.*
- *Employment Contract (1191) – **Increased** by \$60,056.*
 - *Replacement of retiring instructor in the Hovland Learning Center with an Employment Contract position.*

Other Instruction – Objects 1174/1260:

- *Instructor Lump Sum (1176) – **Decreased** by \$8,525 because of the additional hire of a Welding Instructor.*
- *Substitute Instructor (1260) – **Decreased** by \$5,000 based on FY20 – FY22 annual average.*

Part-time Wages – Objects 1290:

- *Other Hourly (1290) – **Decreased** by \$12,990*
 - *Work Study (318) – **Decreased** by \$9,580 based on FY23 allocation.*
 - *ABE (346) – **Decreased** by \$3,410.*

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits (2110) – **Increased** by \$6,152 for associated salary adjustments in various cost centers and objects.*
- *Social Security Benefits (2130) – **Increased** by \$6,696 for associated salary adjustments in various cost centers and objects.*

Insurance Benefits – Objects 2210/2230/2240/2260/2280:

- *Long-term Disability (2210) – **Increased** by \$28 for associated salary adjustments in various cost centers.*
- *Worker’s Compensation (2230) – **Increased** by \$501 for associated adjustments in various cost centers.*
- *Hospital/Medical Insurance (2240) – **Decreased** by \$10,013 for associated adjustments in various cost centers based on 07.31.22 enrollments.*
- *Dental Insurance (2260) - **Increased** by \$416 for associated adjustments in various cost centers based on 07.31.22 enrollments.*
- *Life Insurance (2280) – **Increased** by \$5 for associated salary adjustments in various cost centers.*

Services – Objects 3342/3921:

- *Instructor Travel (3342) – **Decreased** by \$5,000 in the ABE Program (346).*
- *Software Support (3921) – **Decreased** by \$82,000 in Emergency Management (391) for EAB.*

Supplies – Objects 4171/4610/4710/4790:

- *Classroom Supplies (4171) – **Increased** by \$624.*
- *Food Purchases (4610) – **Decreased** by \$200.*
- *Computer Equipment – Noncapitalized (4710) - **Increased** by \$13,310.*
- *Other Equipment – Noncapitalized (4790) – **Increased** by \$22,000.*

Capital – Objects 5220/5410:

- *Building Improvements (5220) – **Increase** by \$40,000 to reprogram funds for campus signage enhancements.*

Action ST00647, continued

Monday, July 11, 2022

- *Other Equipment – Capitalized (5410) – **Increased** by \$2,272,980 in Emergency Manage (391) using HEERF funds to expand hy-flex classrooms.*

Other – Objects 6400/6980:

- *Dues & Fees (6400) – **Increased** by \$10,000.*
- *Transfers Out (6910) – **Decreased** by \$15,000.*

ENTERPRISE FUNDS

POST-SECONDARY BOOKSTORE FUND (52)

EXPENDITURES:

No revisions.

POST-SECONDARY FOOD SERVICE FUND (53)

EXPENDITURES:

No revisions.

POST-SECONDARY CHILDCARE (54)

EXPENDITURES:

Insurance Benefits – Objects 2240/2260:

- *Hospital/Medical Insurance (2240) – **Increased** by \$840.*
- *Dental Insurance (2260) - **Decreased** by \$425.*

| Fund | Fund Description | FY23 Revenue Budget | Cash from Fund Balance | Total Funds Available | FY23 Expenditure Budget |
|------|-----------------------------|---------------------|------------------------|-----------------------|-------------------------|
| 23 | Post-Secondary Technical | \$37,759,177 | \$720,000 | \$38,479,177 | \$38,479,177 |
| 52 | Post-Secondary Bookstore | \$1,606,000 | - | \$1,606,000 | \$1,603,729 |
| 53 | Post-Secondary Food Service | \$395,000 | - | \$395,000 | \$399,667 |
| 54 | Post-Secondary Child Care | \$361,423 | - | \$361,423 | \$347,859 |
| | Totals | \$40,121,600 | \$720,000 | \$40,841,600 | \$40,830,432 |

Following general discussion, a motion was made by Kate Parker and seconded by Nan Baker, four (4) votes “yes” on roll call adopting the FY23 Budget of Southeast Technical College and acknowledging for the record that the FY23 Adopted Budget will be published with these minutes in accordance with SDCL 13-11-2 (see FY23 legal Publication #5242212).

Action ST00648

Director of Access and Workforce Opportunity Marcella Prokop provided the Access and Workforce Opportunity Report (see MRF #ST483). In July of 2021, the office of Access and Workforce Opportunity began serving Southeast Tech’s first-generation and other at-risk students with additional supports tailored to the unique needs of these students. During the first year of implementation, the office of Access and Workforce Opportunity has worked to learn about the needs of students, employees, community stakeholders and the College as a whole. It has developed programming based on the goals for the office outlined initially by the Foundation, and

Action ST00648, continued

Monday, July 11, 2022

as needed based on discussions with students; employees, and the Sioux Falls School District. The Office of Access and Workforce Opportunity will continue with successful initiatives from the first year and is cultivating new partnerships and opportunities for the upcoming school year.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Reiter, four (4) votes “yes” on roll call **acknowledging the Access and Workforce Opportunity Report.**

Action ST00649

Pre-College Program Advisor Anna Fischer provided the Pre-College Program Advisor Report (see MRF #ST484). Highlights of the presentation included Southeast Tech has partnerships with CTE, USD, Avera, Sanford, Stockwell Engineers, and AGC as well as Lennox and Harrisburg High Schools to help provide exploration opportunities. Southeast Tech has had approximately 230 students participate in the activities in June and July. A brief explanation of upcoming and ongoing events for the 2022-2023 school year was also included.

Following general discussion, a motion was made by Kate Parker and seconded by Nan Baker four (4) votes “yes” on roll call **acknowledging the Pre-College Program Advisor Report.**

Action ST00650

HR Director Heidi Gefroh provided the HR initiatives Report (see MRF# ST485) The Human Resourced Department is conducting Administrative Leadership training to promote better decision making, team building, becoming a better mentor, improve leaders’ confidence and to help spot employment issues early. Topics include: STC Policy Overview, FMLA/ADA/Worker’s Compensation, Documentation, Investigations, FERPA/Title IX, Mental Health and Unconscious Bias/Cultural Competency. Other HFR initiatives to remain complaint with current rules and regulations, to improve processes and to align with the Southeast Technical College Strategic Plan include a review and update of the employee handbook. A separate faculty handbook is being created. Streamlining the hiring process and new recruitment avenues are being developed which will include a new hire orientation packet.

Following general discussion, a motion was made by Kate Parker and seconded Nan Baker four (4) votes “yes” on roll call **acknowledging the HR Initiatives Report.**

Action ST00651

On motion by Carly R. Reiter and seconded by Carly R. Reiter, four (4) votes “yes” on roll call, the School board **adjourned** at 4:45 p.m.

CYNTHIA MICKELSON
Presiding Officer

TODD VIK
Business Manager



SIOUX FALLS SCHOOL BOARD
Monday, August 8, 2022 4:00 p.m.

Kate Serenbetz
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Persons Wishing to Address the School Board
4. Approval of Minutes of July 11, 2022
5. Approval of Agenda
6. Conflicts of Interest
7. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 2. Approval/Ratification of Purchase Orders
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report
 - D. Approval of Personnel Report
8. Reports of the President
 - A. FY22 Academic Update
9. Adjournment

1. Approval of Contracts**Robert Griggs 367-7485**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

| Item No. | Contract Number | Contractor | Project | Cost |
|-----------------|------------------------|---------------------------------|--|-------------|
| a. | 23-008STC, KKV | SD Department of Education | Perkins Nontraditional/Equity Coordination 2023G-076 | \$15,000 |
| b. | 23-009STC, KKV | SD Department of Education | H-2 Perkins Reserve Fund 2023G-075 | \$30,418 |
| c. | 23-010STC, MF | SD Dept of Labor and Regulation | WIOA- Title II State Grant | \$140,025 |
| d. | 23-011STC,MF | SD Dept of Labor and Regulation | WIOA-Title II State Grant | \$227,100 |
| e. | 23-012STC,BV | SD Department of Education | Perkins Secondary Statewide Consortium 2023C-049 | \$277,500 |

2. Approval/Ratification of Purchase Orders**Rich Kluin 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

| | PO No. | Vendor | Description | Total Cost |
|-----------|-----------------|-----------------------------|---------------------|-------------------|
| a. | S2301053 | BLUE 84 | RESALE – CLOTHING | \$15,000 |
| b. | S2301096 | PEPSI COLA | RESALE – BEVERAGE | \$15,000 |
| c. | S2301101 | FARNER BOCKEN | RESALE – FOOD | \$15,000 |
| d. | S2301360 | UPS | SHIPPING | \$15,000 |
| e. | S2301380 | JENZABAR | JRM RENEWAL | \$47,500 |
| f. | S2301395 | NICOLE MCMILLIN | COUNSELING SERVICES | \$67,972 |
| g. | S2301396 | ATI ASSESSMENT TECHNOLOGIES | SKILLS TESTING | \$6,006 |
| h. | S2301397 | ATI ASSESSMENT TECHNOLOGIES | SKILLS TESTING | \$6,864 |
| i. | S2301398 | ATI ASSESSMENT TECHNOLOGIES | SKILLS TESTING | \$25,122 |
| j. | S2301399 | ATI ASSESSMENT TECHNOLOGIES | SKILLS TESTING | \$1,604 |
| k. | S2301400 | ATI ASSESSMENT TECHNOLOGIES | SKILLS TESTING | \$5,452 |

SOUTHEAST TECHNICAL INSTITUTE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

| | Balance 7/1/2021 | Received to date | Disbursed to date | Balance 6/30/2022 |
|--------------------|------------------------|-------------------------|-------------------------|------------------------|
| STI Bookstore | \$ 22,188.19 | \$ 12,719.87 | \$ 493.63 | \$ 34,414.43 |
| STI EFT | \$ 32,835.23 | \$ 10,674,365.52 | \$ 10,414,730.30 | \$ 292,470.45 |
| STI Tuition & Fees | \$ 1,554,499.72 | \$ 38,071,540.08 | \$ 37,508,208.89 | \$ 2,117,830.91 |
| STI T & A | \$ 110,398.30 | \$ 41,423.06 | \$ 22,904.60 | \$ 128,916.76 |
| STI ACH | \$ 2,134.93 | \$ 9.48 | \$ 2,142.25 | \$ 2.16 |
| STI Blue Bucks | \$ 23,908.32 | \$ 13,041.24 | \$ 26,778.39 | \$ 10,171.17 |
| TOTALS | <u>\$ 1,745,964.69</u> | <u>\$ 48,813,099.25</u> | <u>\$ 47,975,258.06</u> | <u>\$ 2,583,805.88</u> |

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5
OF MINNEHAHA COUNTY, SOUTH DAKOTA**

TO: School Board
Southeast Tech Funds on hand June 30, 2022:

POST-SECONDARY VOCATIONAL FUND #23

| | |
|--------------------------------------|------------------------|
| First Interstate, Checking, #3047444 | \$ (1,610,428.90) |
| First Interstate, Savings, #5035221 | 1,448,674.64 |
| Payroll | - |
| Total Post-Secondary Vocational Fund | <u>\$ (161,754.26)</u> |

POST-SECONDARY VOCATIONAL BOOKSTORE FUND #52

| | |
|--------------------------------------|----------------------|
| First Interstate, Checking, #3047444 | <u>\$ 978,369.91</u> |
|--------------------------------------|----------------------|

POST-SECONDARY VOCATIONAL FOOD SERVICE #53

| | |
|--------------------------------------|--------------------|
| First Interstate, Checking, #3047444 | <u>\$ 2,183.52</u> |
|--------------------------------------|--------------------|

POST-SECONDARY VOCATIONAL CHILD CARE #54

| | |
|--------------------------------------|----------------------|
| First Interstate, Checking, #3047444 | <u>\$ 112,116.23</u> |
|--------------------------------------|----------------------|

| | |
|------------------------|-----------------------------|
| Total All Funds | <u><u>\$ 930,915.40</u></u> |
|------------------------|-----------------------------|

POST SECONDARY - VOCATIONAL FUND

| | FY22 BUDGET | JUN 22 YTD | JUN 22 PERCENT | JUN 21 YTD | JUN 21 PERCENT |
|--------------------------------------|------------------------|-----------------------|---------------------------|-----------------------|---------------------------|
| REVENUES: | | | | | |
| STUDENT CHARGES: | | | | | |
| Tuition | \$ 7,107,360 | \$ 6,873,920 | 96.72% | \$ 6,948,315 | 96.69% |
| Fees | 6,746,360 | 6,722,771 | 99.65% | 6,220,828 | 100.19% |
| Corporate Education | 208,750 | 231,707 | 111.00% | 129,725 | 66.10% |
| STATE SUPPORT: | | | | | |
| State Aid | 7,469,979 | 7,421,325 | 99.35% | 7,382,088 | 102.74% |
| Other State | 1,004,832 | 884,857 | 88.06% | 281,129 | 85.88% |
| FEDERAL SUPPORT: | | | | | |
| Perkins | 768,322 | 474,816 | 61.80% | 523,954 | 67.60% |
| ABE | 227,100 | 139,917 | 61.61% | 87,042 | 42.88% |
| Other Federal | 1,024,686 | 73,073 | 7.13% | 85,818 | 101.72% |
| LOCAL SUPPORT: | | | | | |
| Grants/Donations | 357,000 | 13,430 | 3.76% | 60,838 | 21.16% |
| Other Local | 1,216,750 | 1,066,579 | 87.66% | 880,449 | 70.73% |
| TOTAL REVENUES: | \$ 26,131,139 | 23,902,395 | 91.47% | \$ 22,600,187 | 95.37% |
| EXPENDITURES: | | | | | |
| WAGES - FULLTIME: | | | | | |
| Administrative | \$ 1,024,130 | \$ 1,016,392 | 99.24% | \$ 977,183 | 98.73% |
| Instructional | 5,658,749 | 5,541,174 | 97.92% | 5,498,247 | 103.08% |
| Support | 4,699,085 | 4,451,116 | 94.72% | 4,260,287 | 98.64% |
| WAGES - OTHER: | | | | | |
| Early Retirement | 28,559 | - | 0.00% | - | 0.00% |
| Instructional - Other | 974,734 | 1,073,996 | 110.18% | 984,330 | 100.62% |
| Support - Other | 268,970 | 196,092 | 72.90% | 253,962 | 112.70% |
| BENEFITS: | | | | | |
| Insurance - Dental | 122,872 | 114,555 | 93.23% | 113,490 | 94.30% |
| Insurance - Medical | 2,125,725 | 1,902,314 | 89.49% | 1,735,378 | 85.30% |
| Insurance - Other | 69,117 | 56,620 | 81.92% | 51,436 | 57.23% |
| Retirement | 1,650,788 | 1,538,332 | 93.19% | 1,494,689 | 99.01% |
| SERVICES: | | | | | |
| Advertising | 381,900 | 362,887 | 95.02% | 369,891 | 97.14% |
| Legal | 60,000 | 40,466 | 67.44% | 58,182 | 116.36% |
| Maintenance/Repair | 292,450 | 201,729 | 68.98% | 175,559 | 79.93% |
| Postage | 113,800 | 116,239 | 102.14% | 130,504 | 182.52% |
| Printing/Publishing | 126,750 | 122,079 | 96.31% | 94,746 | 87.73% |
| Professional/Technical | 884,225 | 603,968 | 68.30% | 590,747 | 71.22% |
| Property | 137,000 | 177,104 | 129.27% | 128,819 | 83.43% |
| Rentals | 53,580 | 31,316 | 58.45% | 72,480 | 70.57% |
| Software Upgrades | 451,900 | 693,532 | 153.47% | 579,671 | 146.94% |
| Travel | 181,750 | 138,233 | 76.06% | 30,724 | 19.21% |
| Utilities | 566,292 | 579,867 | 102.40% | 503,955 | 85.48% |
| SUPPLIES: | | | | | |
| Equipment - Noncapital | 249,680 | 323,274 | 129.48% | 357,508 | 212.93% |
| Food | 89,650 | 96,954 | 108.15% | 33,383 | 37.56% |
| Instructional Supplies | 582,850 | 563,236 | 96.63% | 540,658 | 103.79% |
| Other | 400,250 | 361,245 | 90.25% | 476,022 | 126.69% |
| Resale | 680,800 | 679,568 | 99.82% | 427,818 | 64.64% |
| Software | 413,625 | 299,497 | 72.41% | 179,944 | 61.86% |
| OTHER: | | | | | |
| Bad Debt | 180,000 | (30,556) | -16.98% | 122,264 | 61.13% |
| Dues/Fees | 425,023 | 374,392 | 88.09% | 365,727 | 111.89% |
| Liability Insurance | 109,000 | 103,688 | 95.13% | 104,318 | 104.32% |
| Miscellaneous | 167,500 | 338,151 | 201.88% | 47,446 | 24.69% |
| SUBTOTAL - OPERATING: | \$ 23,170,754 | \$ 22,067,460 | 95.24% | \$ 20,759,368 | 95.86% |
| EQUIPMENT: | | | | | |
| Building Improvements | \$ 904,750 | \$ 150,224 | 16.60% | \$ 2,153,066 | 270.66% |
| Equipment | 1,857,643 | 915,616 | 49.29% | 638,046 | 134.15% |
| Information Technology | - | 169,548 | #DIV/0! | 80,150 | 106.87% |
| Land Improvements | 197,992 | 583,052 | 294.48% | 317,892 | 45.71% |
| SUBTOTAL - CAPITAL: | \$ 2,960,385 | \$ 1,818,440 | 61.43% | \$ 3,189,155 | 156.21% |
| TOTAL EXPENDITURES: | \$ 26,131,139 | 23,885,900 | 91.41% | \$ 23,948,523 | 101.06% |
| REVENUE OVER (UNDER) EXPENSE: | \$ - | \$ 16,496 | | \$ (1,348,337) | |
| BEGINNING FUND BALANCE: | | 4,292,117 | | | |
| ENDING FUND BALANCE: | | \$ 4,308,613 | | | |

POST SECONDARY - BOOKSTORE

| | <u>FY22 BUDGET</u> | <u>JUN 22 YTD</u> | <u>JUN 22 PERCENT</u> | <u>JUN 21 YTD</u> | <u>JUN 21 PERCENT</u> |
|--------------------------------------|------------------------|-----------------------|---------------------------|-----------------------|---------------------------|
| REVENUES: | | | | | |
| STUDENT CHARGES: | | | | | |
| Tuition | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Fees | - | - | 0.00% | - | 0.00% |
| Corporate Education | - | - | 0.00% | - | 0.00% |
| STATE SUPPORT: | | | | | |
| State Aid | - | - | 0.00% | - | 0.00% |
| Other State | - | - | 0.00% | - | 0.00% |
| FEDERAL SUPPORT: | | | | | |
| Perkins | - | - | 0.00% | - | 0.00% |
| ABE | - | - | 0.00% | - | 0.00% |
| Other Federal | - | - | 0.00% | - | 0.00% |
| LOCAL SUPPORT: | | | | | |
| Grants/Donations | - | - | 0.00% | - | 0.00% |
| Other Local | 1,606,000 | 1,443,507 | 89.88% | 1,451,207 | 85.16% |
| TOTAL REVENUES: | \$ 1,606,000 | \$ 1,443,507 | 89.88% | \$ 1,451,207 | 85.16% |
| EXPENDITURES: | | | | | |
| WAGES - FULLTIME: | | | | | |
| Administrative | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Instructional | - | - | 0.00% | - | 0.00% |
| Support | 108,528 | 106,652 | 98.27% | 106,169 | 107.10% |
| WAGES - OTHER: | | | | | |
| Early Retirement | - | - | 0.00% | - | 0.00% |
| Instructional - Other | - | - | 0.00% | - | 0.00% |
| Support - Other | 45,000 | 49,417 | 109.82% | 27,544 | 61.21% |
| BENEFITS: | | | | | |
| Insurance - Dental | 1,382 | 1,387 | 100.35% | 1,382 | 99.98% |
| Insurance - Medical | 24,237 | 24,410 | 100.72% | 22,940 | 91.48% |
| Insurance - Other | 2,229 | 657 | 29.49% | 584 | 82.42% |
| Retirement | 16,215 | 16,307 | 100.57% | 14,719 | 96.28% |
| SERVICES: | | | | | |
| Advertising | - | - | 0.00% | - | 0.00% |
| Legal | - | - | 0.00% | - | 0.00% |
| Maintenance/Repair | - | - | 0.00% | - | 0.00% |
| Postage | 25,000 | 20,392 | 81.57% | 18,957 | 75.83% |
| Printing/Publishing | - | - | 0.00% | - | 0.00% |
| Professional/Technical | - | - | 0.00% | 1,152 | 100.00% |
| Property | - | - | 0.00% | - | 0.00% |
| Rentals | - | - | 0.00% | - | 0.00% |
| Software Upgrades | - | - | 0.00% | - | 0.00% |
| Travel | 4,000 | 2,431 | 60.77% | - | 0.00% |
| Utilities | - | - | 0.00% | - | 0.00% |
| SUPPLIES: | | | | | |
| Equipment - Noncapital | - | 7,782 | 100.00% | 1,750 | 100.00% |
| Food | 200 | 49 | 24.75% | 111 | 110.92% |
| Instructional Supplies | - | - | 0.00% | - | 0.00% |
| Other | - | - | 0.00% | - | 0.00% |
| Resale | 1,285,000 | 1,266,505 | 98.56% | 1,315,162 | 95.51% |
| Software | - | - | 0.00% | - | 0.00% |
| OTHER: | | | | | |
| Bad Debt | - | (1,488) | 100.00% | (3,105) | 100.00% |
| Dues/Fees | 72,000 | 77,410 | 107.51% | 60,758 | 84.39% |
| Liability Insurance | - | - | 0.00% | - | 0.00% |
| Miscellaneous | - | 3,498 | 100.00% | 13,044 | 100.00% |
| Depreciation | 20,177 | - | 0.00% | - | 0.00% |
| SUBTOTAL - OPERATING: | \$ 1,603,968 | \$ 1,575,410 | 98.22% | \$ 1,581,166 | 93.65% |
| EQUIPMENT: | | | | | |
| Building Improvements | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Equipment | - | - | 0.00% | - | 0.00% |
| Information Technology | - | - | 0.00% | - | 0.00% |
| Land Improvements | - | - | 0.00% | - | 0.00% |
| SUBTOTAL - CAPITAL: | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| TOTAL EXPENDITURES: | \$ 1,603,968 | \$ 1,575,410 | 98.22% | \$ 1,581,166 | 93.65% |
| REVENUE OVER (UNDER) EXPENSE: | \$ 2,032 | \$ (131,903) | | \$ (129,959) | |
| BEGINNING FUND BALANCE: | | 2,084,576 | | | |
| ENDING FUND BALANCE: | | \$ 1,952,673 | | | |

POST SECONDARY - FOOD SERVICE

| | FY22 BUDGET | JUN 22 YTD | JUN 22 PERCENT | JUN 21 YTD | JUN 21 PERCENT |
|--------------------------------------|------------------------|-----------------------|---------------------------|-----------------------|---------------------------|
| REVENUES: | | | | | |
| STUDENT CHARGES: | | | | | |
| Tuition | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Fees | - | - | 0.00% | - | 0.00% |
| Corporate Education | - | - | 0.00% | - | 0.00% |
| STATE SUPPORT: | | | | | |
| State Aid | - | - | 0.00% | - | 0.00% |
| Other State | - | - | 0.00% | - | 0.00% |
| FEDERAL SUPPORT: | | | | | |
| Perkins | - | - | 0.00% | - | 0.00% |
| ABE | - | - | 0.00% | - | 0.00% |
| Other Federal | - | - | 0.00% | - | 0.00% |
| LOCAL SUPPORT: | | | | | |
| Grants/Donations | - | - | 0.00% | - | 0.00% |
| Other Local | 395,000 | 310,521 | 78.61% | 158,738 | 38.25% |
| TOTAL REVENUES: | \$ 395,000 | \$ 310,521 | 78.61% | \$ 158,738 | 38.25% |
| EXPENDITURES: | | | | | |
| WAGES - FULLTIME: | | | | | |
| Administrative | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Instructional | - | - | 0.00% | - | 0.00% |
| Support | 85,795 | 85,669 | 99.85% | 80,907 | 102.59% |
| WAGES - OTHER: | | | | | |
| Early Retirement | - | - | 0.00% | - | 0.00% |
| Instructional - Other | - | - | 0.00% | - | 0.00% |
| Support - Other | 65,000 | 49,560 | 76.25% | 43,571 | 67.03% |
| BENEFITS: | | | | | |
| Insurance - Dental | 975 | 979 | 100.38% | 975 | 100.00% |
| Insurance - Medical | 17,707 | 17,780 | 100.41% | 16,243 | 91.73% |
| Insurance - Other | 7,511 | 778 | 10.35% | 683 | 53.81% |
| Retirement | 15,885 | 15,146 | 95.35% | 13,497 | 94.77% |
| SERVICES: | | | | | |
| Advertising | - | - | 0.00% | 30 | 100.00% |
| Legal | - | - | 0.00% | - | 0.00% |
| Maintenance/Repair | 6,000 | 5,430 | 90.50% | 7,451 | 165.58% |
| Postage | - | - | 0.00% | - | 0.00% |
| Printing/Publishing | 500 | 1,429 | 285.74% | 83 | 100.00% |
| Professional/Technical | 1,500 | (25) | -1.67% | 775 | 38.75% |
| Property | - | - | 0.00% | - | 0.00% |
| Rentals | - | - | 0.00% | - | 0.00% |
| Software Upgrades | - | 1,083 | 100.00% | - | 0.00% |
| Travel | - | - | 0.00% | - | 0.00% |
| Utilities | - | - | 0.00% | - | 0.00% |
| SUPPLIES: | | | | | |
| Equipment - Noncapital | - | 2,465 | 100.00% | 184 | 100.00% |
| Food | - | - | 0.00% | - | 0.00% |
| Instructional Supplies | - | - | 0.00% | - | 0.00% |
| Other | 20,000 | 18,819 | 94.10% | 11,729 | 46.92% |
| Resale | 175,000 | 127,105 | 72.63% | 90,399 | 47.58% |
| Software | - | - | 0.00% | - | 0.00% |
| OTHER: | | | | | |
| Bad Debt | - | - | 0.00% | - | 0.00% |
| Dues/Fees | 7,000 | 1,297 | 18.53% | 6,174 | 102.90% |
| Liability Insurance | - | - | 0.00% | - | 0.00% |
| Miscellaneous | - | - | 0.00% | - | 0.00% |
| Depreciation | 21,645 | - | 0.00% | - | 0.00% |
| SUBTOTAL - OPERATING: | \$ 424,518 | \$ 327,515 | 77.15% | \$ 272,701 | 63.68% |
| EQUIPMENT: | | | | | |
| Building Improvements | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Equipment | - | - | 0.00% | - | 0.00% |
| Information Technology | - | - | 0.00% | - | 0.00% |
| Land Improvements | - | - | 0.00% | - | 0.00% |
| SUBTOTAL - CAPITAL: | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| TOTAL EXPENDITURES: | \$ 424,518 | \$ 327,515 | 77.15% | \$ 272,701 | 63.68% |
| REVENUE OVER (UNDER) EXPENSE: | \$ (29,518) | \$ (16,994) | | \$ (113,963) | |
| BEGINNING FUND BALANCE: | | 162,165 | | | |
| ENDING FUND BALANCE: | | \$ 145,171 | | | |

POST SECONDARY - CHILDCARE

| | <u>FY22 BUDGET</u> | <u>JUN 22 YTD</u> | <u>JUN 22 PERCENT</u> | <u>JUN 21 YTD</u> | <u>JUN 21 PERCENT</u> |
|--------------------------------------|------------------------|-----------------------|---------------------------|-----------------------|---------------------------|
| REVENUES: | | | | | |
| STUDENT CHARGES: | | | | | |
| Tuition | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Fees | - | - | 0.00% | - | 0.00% |
| Corporate Education | - | - | 0.00% | - | 0.00% |
| STATE SUPPORT: | | | | | |
| State Aid | - | - | 0.00% | - | 0.00% |
| Other State | - | - | 0.00% | 19,994 | #DIV/0! |
| FEDERAL SUPPORT: | | | | | |
| Perkins | - | - | 0.00% | - | 0.00% |
| ABE | - | - | 0.00% | - | 0.00% |
| Other Federal | - | 116,823 | 100.00% | - | 0.00% |
| LOCAL SUPPORT: | | | | | |
| Grants/Donations | - | - | 0.00% | - | 0.00% |
| Other Local | 328,000 | 398,843 | 121.60% | 162,454 | 49.53% |
| TOTAL REVENUES: | \$ 328,000 | \$ 515,666 | 157.22% | \$ 182,448 | 55.62% |
| EXPENDITURES: | | | | | |
| WAGES - FULLTIME: | | | | | |
| Administrative | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Instructional | - | - | 0.00% | - | 0.00% |
| Support | 186,038 | 174,007 | 93.53% | 160,147 | 89.39% |
| WAGES - OTHER: | | | | | |
| Early Retirement | - | - | 0.00% | - | 0.00% |
| Instructional - Other | - | - | 0.00% | - | 0.00% |
| Support - Other | 45,000 | 34,254 | 76.12% | 10,684 | 23.74% |
| BENEFITS: | | | | | |
| Insurance - Dental | 3,738 | 2,762 | 73.88% | 2,614 | 78.44% |
| Insurance - Medical | 57,557 | 50,264 | 87.33% | 35,375 | 60.63% |
| Insurance - Other | 1,172 | 2,074 | 176.94% | 1,806 | 61.61% |
| Retirement | 27,496 | 22,698 | 82.55% | 21,488 | 89.71% |
| SERVICES: | | | | | |
| Advertising | - | - | 0.00% | - | 0.00% |
| Legal | - | - | 0.00% | - | 0.00% |
| Maintenance/Repair | - | - | 0.00% | - | 0.00% |
| Postage | - | - | 0.00% | - | 0.00% |
| Printing/Publishing | - | - | 0.00% | - | 0.00% |
| Professional/Technical | 480 | 57 | 11.88% | - | 0.00% |
| Property | - | - | 0.00% | - | 0.00% |
| Rentals | - | - | 0.00% | 53 | #DIV/0! |
| Software Upgrades | - | - | 0.00% | - | 0.00% |
| Travel | 1,000 | - | 0.00% | - | 0.00% |
| Utilities | - | - | 0.00% | - | 0.00% |
| SUPPLIES: | | | | | |
| Equipment - Noncapital | - | - | 0.00% | - | 0.00% |
| Food | 500 | 97 | 19.32% | 467 | 467.36% |
| Instructional Supplies | - | 8,269 | 100.00% | 3,761 | #DIV/0! |
| Other | 6,000 | 50 | 0.83% | 50 | 0.68% |
| Resale | - | - | 0.00% | - | 0.00% |
| Software | 450 | 300 | 66.67% | 450 | #DIV/0! |
| OTHER: | | | | | |
| Bad Debt | 5,000 | 1,403 | 28.05% | 1,150 | 23.00% |
| Dues/Fees | 500 | 100 | 20.00% | 148 | 29.60% |
| Liability Insurance | - | - | 0.00% | - | 0.00% |
| Miscellaneous | 3,000 | - | 0.00% | - | 0.00% |
| Depreciation | 500 | - | 0.00% | - | 0.00% |
| SUBTOTAL - OPERATING: | \$ 338,431 | \$ 296,334 | 87.56% | \$ 238,192 | 72.71% |
| EQUIPMENT: | | | | | |
| Building Improvements | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| Equipment | - | - | 0.00% | - | 0.00% |
| Information Technology | - | - | 0.00% | - | 0.00% |
| Land Improvements | - | - | 0.00% | - | 0.00% |
| SUBTOTAL - CAPITAL: | \$ - | \$ - | 0.00% | \$ - | 0.00% |
| TOTAL EXPENDITURES: | \$ 338,431 | \$ 296,334 | 87.56% | \$ 238,192 | 72.71% |
| REVENUE OVER (UNDER) EXPENSE: | \$ (10,431) | \$ 219,332 | | \$ (55,745) | |
| BEGINNING FUND BALANCE: | | (57,250) | | | |
| ENDING FUND BALANCE: | | \$ 162,082 | | | |

SOUTHEAST TECHNICAL INSTITUTE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES

| | #23 | #52 | #53 | #54 |
|---|-------------------|-------------------|---------------------|-------------------|
| | Post | | | |
| | Secondary | Bookstore | Food Service | Child Care |
| | Vocational | Enterprise | Enterprise | Enterprise |
| | Fund | Fund | Fund | Fund |
| Cash Balance May 31, 2022 | \$ 1,649,244.78 | \$ 1,025,127.42 | \$ 21,231.76 | \$ 135,899.34 |
| Operating Results: | | | | |
| Revenue: | | | | |
| Local Sources: | | | | |
| Tuition/Fees | 1,288,497.92 | - | - | - |
| Sales of Goods/Services | 35,146.78 | - | - | - |
| Other Sources | 82,190.35 | - | - | - |
| State Sources: | 2,173,331.28 | - | - | - |
| Federal Sources: | 402,121.79 | - | - | - |
| Expenditures: | | | | |
| Personnel | (1,326,458.76) | (16,269.20) | (12,229.39) | (23,245.04) |
| Services | (282,784.47) | (34.63) | (175.89) | - |
| Supplies | (152,787.09) | (29,253.68) | (6,642.96) | (538.07) |
| Capital | - | - | - | - |
| Other | (95,743.78) | (889.48) | - | (916.72) |
| Transfers | - | - | - | - |
| (Increase)/Decrease in Assets | (3,934,629.79) | (391.45) | - | 916.72 |
| Increase/(Decrease) in Liabilities | 116.73 | 80.93 | - | - |
| Net Cash Provided By (Used In) Operating Activities: | \$ (1,810,999.04) | \$ (46,757.51) | \$ (19,048.24) | \$ (23,783.11) |
| Cash Balance June 30, 2022 | \$ (161,754.26) | \$ 978,369.91 | \$ 2,183.52 | \$ 112,116.23 |
| Cash Balance June 30, 2021 | \$ 5,034,720.65 | \$ 1,380,943.97 | \$ 17,974.02 | \$ 18,284.95 |
| Operating Results: | | | | |
| Revenue: | | | | |
| Local Sources: | | | | |
| Tuition/Fees | 13,828,398.63 | - | - | - |
| Sales of Goods/Services | 754,056.75 | 1,452,285.94 | 224,755.56 | 204,397.67 |
| Other Sources | 325,952.42 | (8,779.16) | 85,765.01 | 194,445.11 |
| State Sources: | 8,306,181.63 | - | - | - |
| Federal Sources: | 687,805.84 | - | - | 116,823.00 |
| Expenditures: | | | | |
| Personnel | (15,890,591.56) | (198,830.52) | (169,911.23) | (286,058.47) |
| Services | (3,067,419.48) | (22,823.04) | (7,917.26) | (57.00) |
| Supplies | (2,323,773.93) | (1,274,336.04) | (148,388.95) | (8,715.68) |
| Capital | (1,818,439.83) | - | - | - |
| Other | (785,674.82) | (79,420.17) | (1,297.27) | (1,502.61) |
| Audit | (122,592.49) | (37,871.58) | - | (6,622.11) |
| (Increase)/Decrease in Assets | (2,850,037.04) | (192,482.00) | 5,381.60 | (24,651.08) |
| Increase/(Decrease) in Liabilities | (2,240,341.03) | (40,317.49) | (4,177.96) | (94,227.55) |
| Net Cash Provided By (Used In) Operating Activities: | \$ (5,196,474.91) | \$ (402,574.06) | \$ (15,790.50) | \$ 93,831.28 |
| Cash Balance May 31, 2022 | \$ (161,754.26) | \$ 978,369.91 | \$ 2,183.52 | \$ 112,116.23 |

Rich Kluin
Prepared by

7/30/2022
Date

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> |
|---|--------------------------|-----------------------|
| Student Help, part-time, per hour | | |
| Scholes, Miranda | Scarborough | 06-28-22 |
| Splinter, Amy | Scarborough | 07-20-22 |
| Other Help, part-time, per hour | | |
| Noldner, Tracy | Student Affairs | 06-30-22 |
| Employment Contract, exempt, full-time, per annual | | |
| Haugen, Cody | Custodian | 07-01-22 |
| Stoltenburg, Thomas | Custodian | 07-06-22 |
| Instructor, full-time, per annual | | |
| Noteboom, Stacie | Accounting | 07-14-22 |

2. **Employment Recommendations**

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> | <u>Amount</u> |
|--|--|-----------------------|---------------|
| Student Help, part-time, per hour | | | |
| Lubiens, Brittini | Student Tutor | 08-15-22 | \$12.72 |
| Sona, Camden | Student Tutor | 08-15-22 | \$12.72 |
| Other Help, part-time, per hour | | | |
| Anderson, Graden | Scarborough | 08-08-22 | \$12.72 |
| Instructor, full-time, per annual | | | |
| Peterson, Ginger | Surg Tech Lab Specialist, 210 Day, 1.0 FTE, Level N, Step 14 | 08-01-22 | \$30.05 |
| Schwebach, Gregory | Architectural Engineering, 186 Day, 1.0 FTE, Level 4, Step 6 | 07-11-22 | \$56,644.00 |
| Instructor, Clinical, Part-Time, per hour | | | |
| Cox, Tejana | Nursing | 08-01-22 | \$34.00 |
| Bennett, Tekla | NDT | 08-01-22 | \$25.50 |
| Instructor, Non-Clinical, part-time, per hour | | | |
| Breitling, Rodney | Land Survey Science | 07-28-22 | \$24.00 |

3. **FY2022-2023 Wage Rates**

Administrators, full-time, annual

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> | <u>Amount</u> |
|----------------|--------------------------|-----------------------|---------------|
| Fisher, Megan | VP for Enrollment Mgmt | 07-01-22 | \$138,928.00 |
| Griggs, Robert | President | 07-01-22 | \$176,697.00 |
| Kluin, Richard | VP of Finance & Ops | 07-01-22 | \$143,789.00 |

SOUTHEAST TECH PERSONNEL REPORT

MONDAY, AUGUST 8, 2022

| | | | |
|------------------|----------------------------|----------|--------------|
| Possehl, Kristin | Dean of Curr & Instruction | 07-01-22 | \$119,527.00 |
| Valdez, Benjamin | VP of Academic Affairs | 07-01-22 | \$143,789.00 |
| VanLaecken, Erik | Chief Information Officer | 07-01-22 | \$132,512.00 |

Faulty, 186 Day, full-time, annual

| | | | |
|----------------------|-------------------------|----------|-------------|
| Adamson, Heather | English | 07-01-22 | \$63,854.00 |
| Anderson, Adam | Diesel Technology | 07-01-22 | \$60,319.00 |
| Bezdichek, Michael | Electrician | 07-01-22 | \$60,319.00 |
| Cermak, Audree | Veterinary Technology | 07-01-22 | \$60,319.00 |
| Christian, Becca | Nursing | 07-01-22 | \$62,271.00 |
| Conrad, Anthony | Media Design | 07-01-22 | \$62,553.00 |
| Cox, Bryan | Mechatronics | 07-01-22 | \$67,021.00 |
| Cruse, Laura | English | 07-01-22 | \$66,422.00 |
| Davis, Chris | Accounting | 07-01-22 | \$67,021.00 |
| Davis, Dana | Collision | 07-01-22 | \$60,319.00 |
| Gries, Keith | Law Enforcement | 07-01-22 | \$60,319.00 |
| Haase, Tori | Nursing | 07-01-22 | \$56,644.00 |
| Haynes, Matthew | Construction Mgmt | 07-01-22 | \$62,553.00 |
| Honey, Andrew | Computer Programming | 07-01-22 | \$55,940.00 |
| Hunter, Marcus | Electrician | 07-01-22 | \$60,319.00 |
| Johnson, Jarrod | HVAC | 07-01-22 | \$60,319.00 |
| Kassing, Elizabeth | Civil Engineering | 07-01-22 | \$62,553.00 |
| Larsen, Kristin | Mathematics | 07-01-22 | \$71,490.00 |
| Leloux, Loretta | Early Childhood | 07-01-22 | \$67,021.00 |
| McGuire, Annie | Surgical Technology | 07-01-22 | \$58,086.00 |
| Morris, Roger | CIS Administration | 07-01-22 | \$62,553.00 |
| Nowak, Deborah | General Education | 07-01-22 | \$69,255.00 |
| Nussbaum, Sarah | Nursing | 07-01-22 | \$67,021.00 |
| Olson, Julie | Natural Science | 07-01-22 | \$71,490.00 |
| Pepper, Merrel | CIS Administration | 07-01-22 | \$71,490.00 |
| Peters, Dennis | Business Administration | 07-01-22 | \$69,255.00 |
| Ranaweera, Chamila | Mathematics | 07-01-22 | \$69,255.00 |
| Saugstad, Jeanette | Nursing | 07-01-22 | \$62,553.00 |
| Schaffer, Kenneth | Computer Security | 07-01-22 | \$62,553.00 |
| Schmidt, Mark | Mechanical Engineering | 07-01-22 | \$64,789.00 |
| Shotkoski, Kevin | Diesel Technology | 07-01-22 | \$64,789.00 |
| Solberg, Megan | Nursing | 07-01-22 | \$63,854.00 |
| Steinmetz, Jason | Diesel Technology | 07-01-22 | \$60,319.00 |
| VanOverbeke, Jeff | Speech | 07-01-22 | \$69,255.00 |
| Vos, Daniel | HVAC | 07-01-22 | \$65,437.00 |
| Warkenthien, Richard | Media Design | 07-01-22 | \$62,553.00 |
| Weber, Jessica | Pharmacy Technology | 07-01-22 | \$62,553.00 |
| Weihe, Kimberly | Marketing | 07-01-22 | \$67,021.00 |
| Wellnitz, Kristin | Psychology | 07-01-22 | \$71,490.00 |
| Wendell, John | Collision Repair | 07-01-22 | \$64,789.00 |
| Williams, Brian | Marketing | 07-01-22 | \$69,255.00 |
| Wohlwend, Bruce | CIS Administration | 07-01-22 | \$69,255.00 |
| Wolff, Dana | Business Administration | 07-01-22 | \$71,490.00 |

SOUTHEAST TECH PERSONNEL REPORT

MONDAY, AUGUST 8, 2022

Faculty, 206 Day, full-time, annual

| | | | |
|---------------------|----------------------|----------|-------------|
| Berry, Vincent | Plumbing | 07-01-22 | \$65,580.15 |
| Board, Natalie | Nursing | 07-01-22 | \$78,192.38 |
| Borgen, Cory | Sports Turf Mgmt | 07-01-22 | \$75,669.32 |
| Howard, Dennis | Welding | 07-01-22 | \$70,625.24 |
| Jensen, Marcia | Dental Assisting | 07-01-22 | \$70,625.24 |
| Keyes, Jennifer | AEL Program Director | 07-01-22 | \$70,625.24 |
| Miller, Richard | Law Enforcement | 07-01-22 | \$68,102.18 |
| Otto, Josette | Surg Tech Director | 07-01-22 | \$66,494.56 |
| Penning, Jolene | Medical Assisting | 07-01-22 | \$73,146.26 |
| Pepper, Dustin | Nursing | 07-01-22 | \$76,345.19 |
| Pottratz, Jennifer | Nursing | 07-01-22 | \$76,900.78 |
| Rykhuis, Brooke | Nursing | 07-01-22 | \$72,475.00 |
| Schwartz, Colette | Nursing | 07-01-22 | \$75,669.32 |
| Stoltenburg, Nathan | Construction Mgmt | 07-01-22 | \$68,102.18 |
| Tebay, Kristina | Nursing | 07-01-22 | \$75,669.32 |

Faculty, 226 Day, full-time, annual

| | | | |
|----------------------|-----------------------------|----------|-------------|
| Anderson, Sarah | Medical Coding | 07-01-22 | \$76,006.00 |
| Ellerbusch, Jenna | Invasive Cardio Tech | 07-01-22 | \$76,006.00 |
| Entringer, Stephanie | Nursing | 07-01-22 | \$81,434.00 |
| Gacke, Bridgett | Health Core | 07-01-22 | \$79,510.00 |
| Heath, Lynn | Diagnostic Med Sonography | 07-01-22 | \$78,719.00 |
| Osborn, Michelle | Nursing | 07-01-22 | \$81,434.00 |
| Pommer, Jackie | Academic Instruction | 07-01-22 | \$84,149.00 |
| Ringling, Benjamin | Horticulture | 07-01-22 | \$76,006.00 |
| Rivere, Brittany | Nursing | 07-01-22 | \$79,510.00 |
| Stahl, Emily | Veterinary Tech | 07-01-22 | \$81,707.00 |
| Willer, Lexie | Vascular Sonography Pr. Dir | 07-01-22 | \$68,825.00 |

HB1182 Pay, annual

| | | | |
|--------------------|---------------------------|----------|-------------|
| Adamson, Heather | English Instructor | 07-01-22 | \$8,278.00 |
| Anderson, Adam | Diesel Technology | 07-01-22 | \$8,779.00 |
| Berry, Vincent | Plumbing | 07-01-22 | \$3,011.00 |
| Bezdichek, Michael | Electrician | 07-01-22 | \$4,081.00 |
| Cox, Bryan | Mechatronics | 07-01-22 | \$16,017.00 |
| Cruse, Laura | English | 07-01-22 | \$63.00 |
| Davis, Dana | Collision | 07-01-22 | \$993.00 |
| Garcia, Joshua | Automotive | 07-01-22 | \$14,566.00 |
| Haynes, Matthew | Construction Mgmt | 07-01-22 | \$757.00 |
| Heath, Lynn | Diagnostic Med Sonography | 07-01-22 | \$401.00 |
| Honey, Andrew | Computer Programming | 07-01-22 | \$15,382.00 |
| Howard, Dennis | Welding | 07-01-22 | \$1,444.00 |
| Hunter, Marcus | Electrician | 07-01-22 | \$2,927.00 |
| Jensen, Marcia | Dental Assisting | 07-01-22 | \$8,764.00 |
| Johnson, Jarrod | HVAC | 07-01-22 | \$8,779.00 |
| Kassing, Elizabeth | Civil Engineering | 07-01-22 | \$7,201.00 |
| Morris, Roger | CIS Administration | 07-01-22 | \$8,769.00 |
| Prouty, Terry | Automotive Technology | 07-01-22 | \$9,723.00 |

SOUTHEAST TECH PERSONNEL REPORT

MONDAY, AUGUST 8, 2022

| | | | |
|---------------------|-----------------------------|----------|-------------|
| Scotting, Tate | Nursing | 07-01-22 | \$252.00 |
| Stelley, Lynard | Welding | 07-01-22 | \$596.00 |
| Schaffer, Kenneth | Computer Security | 07-01-22 | \$8,143.00 |
| Schmidt, Mark | Mechanical Engineering | 07-01-22 | \$9,269.00 |
| Shotkoski, Kevin | Diesel Technology | 07-01-22 | \$4,309.00 |
| Stahl, Emily | Veterinary Tech | 07-01-22 | \$20,009.00 |
| Steinmetz, Jason | Diesel Technology | 07-01-22 | \$8,779.00 |
| Stoltenburg, Nathan | Construction Mgmt | 07-01-22 | \$537.00 |
| VanOverbeke, Jeff | Speech | 07-01-22 | \$1,285.00 |
| Vos, Daniel | HVAC | 07-01-22 | \$3,661.00 |
| Wellnitz, Kristin | Psychology | 07-01-22 | \$4,814.00 |
| Willer, Lexie | Vascular Sonography Pr. Dir | 07-01-22 | \$5,781.00 |
| Wohlwend, Bruce | CIS Administration | 07-01-22 | \$1,455.00 |

Custodian/Maintenance, full-time, hourly (day and night pay)

| | | | |
|---------------------|-------------------------|----------|-----------------|
| Anderson, Curtis | Custodian | 07-01-22 | \$18.97/\$20.00 |
| Arnoldy, David | Custodial Manager | 07-01-22 | \$32.70/\$33.73 |
| Avdic, Darko | Custodian | 07-01-22 | \$18.42/\$19.45 |
| Blankartz, Tyler | Custodian | 07-01-22 | \$17.12/\$18.15 |
| Buxton, Craig | Custodian | 07-01-22 | \$17.49/\$18.52 |
| Dyke, Amy | Lead Custodian | 07-01-22 | \$19.45/\$20.48 |
| Hollingshead, Kyle | Custodian | 07-01-22 | \$17.12/\$18.15 |
| Ingber, Ronald | Custodian | 07-01-22 | \$19.15/\$20.18 |
| Johnson, Brent | Custodian | 07-01-22 | \$18.05/\$19.08 |
| Johnson, Troy | Maintenance | 07-01-22 | \$24.08/\$25.11 |
| Kramer-Hermanson, M | Asst. Custodial Manager | 07-01-22 | \$22.89/\$23.92 |
| Mayer, Eric | Custodian | 07-01-22 | \$19.71/\$20.74 |
| Miranowski, Devin | Custodian/Maintenance | 07-01-22 | \$19.86/\$20.89 |
| Piskic, Hajrudin | Custodian | 07-01-22 | \$18.05/\$19.08 |
| Sahuric, Ferid | Custodian | 07-01-22 | \$19.15/\$20.18 |
| Sandstede, Kevin | Custodian | 07-01-22 | \$25.01/\$26.04 |
| Sauer, Dennis | Custodian | 07-01-22 | \$17.49/\$18.52 |
| Simonsen, Laura | Facilities | 07-01-22 | \$17.05 |

Employment Contract, Extra Duties, Full-Time, Stipend

| | | | |
|------------------|----------------------------|----------|------------|
| Possehl, Kristen | Dean of Curr & Instruction | 07-01-22 | \$3,586.00 |
| Kluin, Rich | VP of Finance & Operations | 07-01-22 | \$5,810.00 |
| Overby, Jennifer | Health Records Admin | 07-01-22 | \$256.00 |

Employment Contract, 12 months, full-time, annual

| | | | |
|------------------|---------------------------|----------|-------------|
| Bormann, Amanda | Dir of Enterprise Apps | 07-01-22 | \$89,418.00 |
| Carlson, Elena | AEL Instructional Coach | 07-01-22 | \$48,671.00 |
| Carruthers, Tara | Student Success Advisor | 07-01-22 | \$65,419.00 |
| Dorman, Scott | Admissions Counselor | 07-01-22 | \$68,123.65 |
| Dyce, Dayna | Student Records Associate | 07-01-22 | \$69,074.00 |
| Eklund, Anne | AEL Instructional Coach | 07-01-22 | \$62,850.00 |
| Fisher, Anna | Pre-College Program Adv. | 07-01-22 | \$62,372.00 |
| Fjelland, Lauren | Student Records Associate | 07-01-22 | \$64,050.00 |
| Frey, Amanda | Director of Admissions | 07-01-22 | \$81,659.00 |

SOUTHEAST TECH PERSONNEL REPORT

MONDAY, AUGUST 8, 2022

| | | | |
|---------------------|------------------------------|----------|--------------|
| Friesz, Ethan | System Administrator | 07-01-22 | \$66,104.00 |
| Furth, Shannon | Admissions Process Coor. | 07-01-22 | \$57,222.00 |
| Gefroh, Heidi | HR Director | 07-01-22 | \$84,047.00 |
| Gjerde, Nadine | Student Success Advisor | 07-01-22 | \$66,788.00 |
| Grabowska, Lynette | Financial Aid Compliance | 07-01-22 | \$77,195.00 |
| Hansen, Micah | Director of Financial Aid | 07-01-22 | \$81,659.00 |
| Harder, Elizabeth | Student Success Advisor | 07-01-22 | \$64,093.00 |
| Kramer, Jaclyn | Associate Dean | 07-01-22 | \$102,745.00 |
| Lambley, Jennifer | Marketing & Communications | 07-01-22 | \$70,894.00 |
| Miller, Amy | Compliance, IE, & Bdgt Coor | 07-01-22 | \$65,419.00 |
| Olson, Emily | Student Success Advisor | 07-01-22 | \$62,843.00 |
| Oswald, Vicki | Executive Assistant | 07-01-22 | \$70,894.00 |
| Prokop, Marcella | Dir of Access & Workforce Op | 07-01-22 | \$77,678.00 |
| Rathsachack, Ashley | Admissions Process Coor. | 07-01-22 | \$57,222.00 |
| Reisch, Chelsea | Student Success Advisor | 07-01-22 | \$61,594.00 |
| Rogotzke, Kelli | Student Success Advisor | 07-01-22 | \$60,969.00 |
| Schneider, Nick | Associate Dean | 07-01-22 | \$101,703.00 |
| Schuette, Amanda | Admissions Representative | 07-01-22 | \$57,222.00 |
| Shoenrock, Shelly | Food Service Manager | 07-01-22 | \$56,106.00 |
| Sjorgren, Robin | Childcare Program Coor. | 07-01-22 | \$43,865.00 |
| Skiff, Jason | Bookstore Manager | 07-01-22 | \$68,156.00 |
| Skorczewski, Tami | Scarborough Director | 07-01-22 | \$66,592.00 |
| Overby, Jennifer | Health Records Administrator | 07-01-22 | \$43,660.08 |
| Vandekamp, Sara | Perkins Director | 07-01-22 | \$68,156.00 |
| Vortherms, Kristie | Director of Student Success | 07-01-22 | \$88,064.00 |
| Weber, Joseph | Admissions Representative | 07-01-22 | \$57,222.00 |
| Westcott, James | Dir of Student Accounts | 07-01-22 | \$84,843.00 |
| Westerman, Julie | Student Success Advisor | 07-01-22 | \$66,788.00 |
| Williamson, Stephen | Foundation Director | 07-01-22 | \$88,064.00 |
| Winter, Karen | Testing Center Manager | 07-01-22 | \$59,454.00 |

Employment Contract, 12 months, full-time, hourly

| | | | |
|-------------------|---------------------------|----------|---------|
| Buseman, Nathan | Financial Aid Coordinator | 07-01-22 | \$29.13 |
| Hout, Lori | IT Support Technician | 07-01-22 | \$30.63 |
| Landhuis, Carmen | Graphic Designer | 07-01-22 | \$22.88 |
| Leffring, Holly | Business Office Associate | 07-01-22 | \$22.39 |
| Muhs, Jon | Financial Aid Coordinator | 07-01-22 | \$29.13 |
| Oorlog, Lori | IT Support Technician | 07-01-22 | \$30.63 |
| Valdez, Martin | Business Office Associate | 07-01-22 | \$23.12 |
| Vis, Ashley | Accessibility Services | 07-01-22 | \$22.39 |
| Wagner, Keith | Network Administrator | 07-01-22 | \$35.47 |
| Ware, Brian | CDL Instructor | 07-01-22 | \$28.37 |
| Williamson, Darla | Accountant | 07-01-22 | \$25.19 |
| Wise, Ashley | Enterprise Apps Tech | 07-01-22 | \$28.54 |

Clerical, 12-months, full-time, hourly

| | | | |
|-------------------|--------------------------|----------|---------|
| Duus, Kristi | Administrative Assistant | 07-01-22 | \$21.53 |
| Hamann, Jenae | Admissions Assistant | 07-01-22 | \$19.45 |
| Hemmingson, Kayla | Administrative Assistant | 07-01-22 | \$20.91 |

SOUTHEAST TECH PERSONNEL REPORT

MONDAY, AUGUST 8, 2022

| | | | |
|--------------------|--------------------------|----------|---------|
| Johannsen, Jessica | Administrative Assistant | 07-01-22 | \$21.13 |
| Strouth, Erica | Registrar Assistant | 07-01-22 | \$24.78 |
| VanBriesen, Tonya | Foundation | 07-01-22 | \$21.75 |
| Woodard, Judy | Bookstore Associate | 07-01-22 | \$20.27 |

Employment Contract, 210 day, full-time, annual

| | | | |
|-----------------|-----------------------|----------|-------------|
| Langbehn, Amber | Nursing Lab Assistant | 07-01-22 | \$59,390.00 |
|-----------------|-----------------------|----------|-------------|

Other Help, full-time, hourly

| | | | |
|--------------------|-------------|----------|---------|
| Beck, Kayla | Scarborough | 07-01-22 | \$14.01 |
| Hartman, Alexandra | Scarborough | 07-01-22 | \$15.63 |
| Weihe, Connor | Scarborough | 07-01-22 | \$16.55 |

Student Activity Advisors, Stipend

| | | | |
|--------------------|----------------------|----------|-------------|
| Berry, Vincent | Student Organization | 07-01-22 | \$3,286.00 |
| Borgen, Cory | Student Organization | 07-01-22 | \$3,286 .00 |
| Fjelland, Lauren | Volleyball | 07-01-22 | \$1,694.50 |
| Friesz, Ethan | Basketball | 07-01-22 | \$1,400.00 |
| Gries, Keith | Student Club | 07-01-22 | \$530.00 |
| Hansen, Micah | Student Club | 07-01-22 | \$530.00 |
| Harder, Elizabeth | Student Organization | 07-01-22 | \$1,643.00 |
| Harder, Elizabeth | Student Club | 07-01-22 | \$530.00 |
| Haynes, Matthew | Student Organization | 07-01-22 | \$1,643.00 |
| Kassing, Elizabeth | Student Organization | 07-01-22 | \$1,643.00 |
| Landhuis, Carmen | Bowling | 07-01-22 | \$2,800.00 |
| Leloux, Loretta | Student Organization | 07-01-22 | \$3,286.00 |
| Merritt, Jason | Student Organization | 07-01-22 | \$3,286.00 |
| Prouty, Terry | Student Organization | 07-01-22 | \$3,286.00 |
| Pottratz, Jennifer | Student Organization | 07-01-22 | \$3,286.00 |
| Prokop, Marcella | Student Club | 07-01-22 | \$530.00 |
| Reisch, Chelsea | Bowling | 07-01-22 | \$2,800.00 |
| Reisch, Chelsea | Student Organization | 07-01-22 | \$1,643.00 |
| Reisch, Chelsea | Student Club | 07-01-22 | \$530.00 |
| Ringling, Benjamin | Student Organization | 07-01-22 | \$3,286.00 |
| Valdez, Martin | Student Club | 07-01-22 | \$53.00 |
| Vos, Daniel | Basketball | 07-01-22 | \$140.00 |
| Vos, Daniel | Disc Golf | 07-01-22 | \$280.00 |
| Weber, Joseph | Volleyball | 07-01-22 | \$1,694.50 |
| Weihe, Kimberly | Student Club | 07-01-22 | \$530.00 |

4. CHANGE OF STATUS

| <u>Name</u> | <u>Delete</u> | <u>Add</u> | <u>Effective Date</u> |
|-----------------|--|---|-----------------------|
| Stelley, Lynard | Adjunct Welding Part-time \$34.00/hour | Welding Instructor 186 Day, 1.0 FTE Level 3, Step 8 \$57,471 | 07-07-22 |
| Grogan, Traci | Adjunct Nursing Part-time \$24.00/hour | Nursing Instructor 206 Day, 1.0 FTE Level 4, Step 6 | 07-25-22 |

SOUTHEAST TECH PERSONNEL REPORT

MONDAY, AUGUST 8, 2022

| | | | | |
|-------------------|---|--------------|--|----------|
| Mower, Britney | Department Chair 226 Day, 1.0 FTE | \$62,733 | Assoc Dean of Curriculum & Instruction 12 month, 1.0 FTE | 07-01-22 |
| Menholt, Jade | \$81,945 Bookstore Associate Part-Time | \$102,745 | Bookstore Associate 12 month, 1.0 FTE Level K, Step 4 | 07-13-22 |
| Homan, Fenecia | \$14.50/hour Dean of Curriculum & Instruction 12 month, 1.0 FTE Level G, Step 4 | \$19.86/hour | Assoc Vice President for Institutional Effectiveness 12 month, 1.0 FTE Level F, Step 5 | 07-01-22 |
| Vettrus, Jill | \$108,948 Adjunct Math Part-time \$24.00/hour | \$127,728 | Math Instructor 186 Day, 1.0 FTE Level 8, Step 10 | 07-01-22 |
| Rinehart, Ronda | Accountant II 12 month, 1.0 FTE Level H, Step 16 \$29.40/hour | \$71,490 | Accountant II 12 month, 1.0 FTE Level I, Step 16 \$34.82/hour | 07-01-22 |
| Stephens, Michael | Director of Accounting 12 month, 1.0 FTE Level K, Step 16 \$80,040 | \$91,499 | Director of Accounting 12 month, 1.0 FTE Level L, Step 16 | 07-01-22 |

Update on Academic Affairs for the FY22 School Year Executive Summary

Purpose of Report: To inform the School Board of the activities and success of the Academic Affairs department for the FY22 school year.

The Academic Affairs department has spent last year aligning strategic priorities with the Southeast Tech mission, our industry partners, and regional workforce needs. We have forged new partnerships with our K12 partners and the SD Board of Regent institutions to meet these goals. We have responded to industry needs by developing new academic programs and aligning with industry standards. Several of our academic programs have also reaffirmed programmatic accreditation or earned accreditation during the school year. We have also applied for several grants to provide additional funding for expansion and educational growth opportunities for the institution allowing it to become nimbler in responding to the workforce needs of industry in our region.

Administrative Recommendation to School Board: Acknowledge the Academic Affairs Update Report.



SOUTHEAST
Technical College

FY22 Academic Update

Presented to the Sioux Falls School Board

August 2022

Programmatic Accreditation

- **HVAC Excellence**
 - The HVAC program hosted an accreditation visit in May
- **American Veterinary Medical Association**
 - The Vet Tech program hosted an accreditation visit in February
- **Accreditation Council of Business Schools and Programs**
 - The Business programs hosted an accreditation visit in April
- **Accreditation Commission on Education in Nursing**
 - The LPN Self-Study has been accepted and an accreditation visit is scheduled for April 2023
- **Commission on Dental Accreditation**
 - The Dental Self-Study has been submitted and is pending review

Articulations

- **Western Governors University**
 - 2+2 transfer agreements for business, nursing, and information technology
- **South Dakota State University**
 - 2+2 transfer agreement for Nursing students to complete BSN
 - Reverse articulation for SDSU nursing students to transfer to STC
- **Northern State University**
 - Updated transfer agreements
 - Reverse articulation for NSU business students to transfer to STC
 - STC/NSU Next Program for dual enrollment for business students
- **Dakota Wesleyan University**
 - Articulation between Business and Law Enforcement

High School Partnerships

- **Sioux Falls School District**
 - Jefferson High School
 - Career and Technical Education Academy
 - Submitted CTE as an additional location with HLC.
- **Brandon Valley School District**
 - Brandon Valley High School
 - Submitted Brandon Valley HS as an additional location with HLC.
- **Tea Area School District**
 - Tea Area High School
- **Harrisburg School District**
 - Harrisburg High School
 - Submitted Harrisburg High School as an additional location with HLC.
- **Summer Welding Academy**
 - Five high school faculty attended from four high schools.
 - Four of the faculty members earned American Welding Society Certification

Grants Applications

- **FY 2021 American Rescue Plan Act Economic Adjustment Assistance Notice**
 - \$2,000,00 grant application for remodeling The Sullivan Health Science Center.
- **FY 2021 American Rescue Plan Act Good Job Challenge**
 - \$10,000,000 grant application for assisting with expanding the health programs.
- **Great Plains STEM HUB: Connecting Regional 2-year, tribal, and Technical Colleges for sustained Success In STEM Fields**
 - \$250,000 joint grant application with South Dakota School of Mines to expand training opportunities for STC Engineering faculty and student engagement opportunities.
- **South Dakota Department of Education and Board of Technical Education CBE Grant**
 - \$450,000 joint grant application with the SD BOTE to explore starting a Competency Based Education program at STC. This would be the first CBE program in South Dakota.

South Dakota Partnerships

- **Department of Corrections and Department of Labor**
 - Providing opportunities for individuals who are pending release from prison to enroll in STC's welding program.
 - Initial cohort will focus on 10 students earning their Welding Certificate and upon release edibility to reenroll at STC to complete the Welding Diploma program.
- **Board of Regents**
 - Working to align STC curriculum with BOR curriculum for easy transfer.
 - Alignment of general education courses.
 - Work group focused on alignment of Nursing courses.
- **Department of Education**
 - Established the Eastern SD Consortium which brings together 25 high schools to assist with Perkins funding and purchasing of equipment.
- **South Dakota State University**
 - Partnership between STC's Vet Tech program and SDSU's Veterinary Science program.

New Academic Programs

- **AAS in Human Resources Management**
 - Starting August 2022
- **AAS in Behavioral and Mental Health Technician**
 - Starting August 2023
- **AAS in Medical Laboratory Technician**
 - Starting August 2023
- **AAS in Mechanical Systems**
 - Starting August 2022
- **Diploma in Risk and Investment Management**
 - Starting August 2022
- **Allied Health Certificate**
 - Starting August 2022
- **Community Health Worker Certificate**
 - Starting August 2022

Corporate Education

- Added Class B Drivers Education Program
- Added an alternative format for Class A Drivers Education Program
- With assistance of the Southeast Tech Foundation purchased two new automatic Class A trucks

Assessment of Academic Program

- Implementation of the Watermark software to track academic performance and student success with in our academic programs.
- All faculty have been trained on assessment strategies and they have developed programmatic assessment measurements.
- Student success is being tracked and reported during the Institutional Effectiveness Days and at Program Advisory Days.



southeasttech.edu