

SIOUX FALLS SCHOOL BOARD
Wednesday, January 5, 2022 3:00 PM

Kate Serenbetz
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Executive Session - SDCL §1-25-2(3)
- III. Recess Back to Regular Session
- IV. Call to Order
- V. Pledge of Allegiance
- VI. Persons Wishing to Address the School Board
- VII. Approval of Minutes of December 1, 2021
- VIII. Approval of Agenda
- IX. Conflicts of Interest
- X. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval of Contracts
 2. Disposal of School District Property
 3. Supplemental Appropriations/Transfers
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report
 - D. Approval of Personnel Report
- XI. Reports of the President
 - A. Career Services Report
 - B. Veterinary Technician Program Report
 - C. Strategic Plan Update Report
- XII. Adjournment

SCHOOL BOARD MEETING

Wednesday, December 1, 2021

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, December 1, 2021 at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: Marc Murren, Vice President Kate Parker, Carly R. Reiter, President Cynthia Mickelson. Absent: Nan Baker.

Action ST00590

A motion was made by Kate Parker and seconded by Carly R. Reiter four (4) votes “yes” on roll call **approving the minutes of a meeting** held on November 3, 2021 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00591

A motion was made by Carly R. Reiter and seconded by Marc Murren, four (4) votes “yes” on roll call, **approving the agenda** as presented.

* * * * *

President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00592

A motion was made by Kate Parker and seconded by Carly R. Reiter, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A1. **Approval of Contracts**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	22-007STC, EV	ProSquare	Pro Suite Software	\$32,966.60
b.	22-008STC, MMF	SD Department of Education	Perkins – Nontraditional Equity Amendment	\$15,000.00

A2. Disposal of School District Property

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Ultrasound Simulators, Ultrasim -2 (Assets - 6059, 6060)	Southeast Technical College	Pam Boyd Marcia Jensen Jeanette Saugstad	\$0	2022-ST0014

A3. Grant Approval

Authorizing the President of Southeast Technical College to enter into and execute all documents related to the Economic Development Administration, U.S. Department of Commerce for the FY2021 American Rescue Plan Act Good Job Challenge Grant application. The EDA grant application allows recipients to cover costs related to salaries for faculty and support staff of new healthcare programs, remodeling and construction cost for expansion of healthcare programs, equipment and supplies related to the new healthcare programs, and provide assistance for students to cover childcare costs and transportation costs while attending school. The total amount of the award is \$12,000,000 spread over a five-year period. The contact person for this grant is Benjamin Valdez.

- B. Approving the **Consolidated Report of Trust and Agency Funds** of December 1, 2021 and stating for the record that as of October 31, 2021 receipts total \$20,435,748.76 and disbursements total \$17,390,280.25 (MRF #437)
- C. Approving the **Vice President of Finance and Operation’s Report** of December 1, 2021 in accordance with the SDCL §13-8-35 (MRF #ST438) and directing that detailed statement of receipts and balances on hand, as of October 31, 2021, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. Accepting the **Southeast Tech Personnel Report**, as follows:
- D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Effective Location/Position</u>	<u>Date</u>
Instructor, full-time		
Lease, Sara	226 Day, Nursing	12-03-21

D1. Resignations (continued)

Employment Contract, full-time

Struck, Kathryn*	12 Month, HR	12-29-21
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Student Help, part-time

Thoendel, Phillip	IT, Student Tech	11-02-21
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*Retirement

D2. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Clinical Instructor/Other Instructor Activity, part-time, per hour			
Willuweit, Bernadette	Nursing	01-04-22	\$43.00/\$24.00
Instructor, Other Instructor Activity, part-time, per hour			
Daugherty, Catherine	Ag Business	12-01-21	\$24.00
Klann, Jody	Gen Ed/Psychology	11-19-21	24.00
Traylor, Michael	CIS	12-01-21	24.00
Walton, Tarah	Law Enforcement	10-04-21	24.00
Other Help, part-time, per hour			
Menholt, Jade	Bookstore	11-16-21	\$14.50
Student Help, part-time, per hour			
Allison, Jodie	Tutor	11-08-21	\$12.00
Liewer, Jackson	IT, Student Tech	11-15-21	14.00

Action ST00593

VP of Academics Benjamin Valdez provided the New Academic Program Report. (see MRF #ST439) Southeast is requesting approval to add the following new academic programs:

- Associate of Applied Science in Human Resources Management – STC has identified the need for human resource generalists and entry level human resources staff in South Dakota to assist with meeting the needs of local businesses who are experiencing a shortage in the labor force. The academic program will be based on the Society of Human Resource Management's (SHRM) certification program. The AAS from STC combined with industry experience will allow graduates to pursue SHRM certification.
- Associate of Applied Science in Behavior and Mental Health Technician - STC is seeking approval to start a new academic program – the AAS in Behavioral and Mental Health Technician (BMHT) is a partnership between STC and Avera Behavioral Health. The program will prepare students to enter the high demand career field of patient care. The focus of the degree will be to prepare entry level workforce that can support and assist within the mental health area.
- Certificate in Community Health Worker – STC is seeking approval to start a new academic program. The Community Health Care Worker Certificate is a partnership between STC, the South Dakota Department of Health, and the Community Health Worker Collaborative of South Dakota. The short-term certificate will allow graduates to provide the critical and needed services.

Action ST00595, continued

Wednesday, December 1, 2021

- Certificate in Allied Health – STC is establishing a common entry point for students who are interested in pursuing a health care degree at STC. The Allied Health Certificate will provide students the ability to start an academic health program without having to select a specific degree pathway. This offers students interested in health careers a knowledge base from which they may achieve their academic goals of entering a diploma or associates level program.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Reiter four (4) votes “yes” on roll call **approving and authorizing STC to submit an application for new program approval to the Higher Learning Commission for the following new academic programs – Associate of Applied Science in Human Resources Management, Associate of Applied Science in Behavior and Mental Health Technician, Certificate in Community Health Worker and Certificate in Allied Health.**

Action ST00594

VP of Academics Benjamin Valdez provided the Additional Locations Report. (MRF #ST440) Southeast Technical College is seeking permission to add the Career & Technical Education Academy as an additional location to Southeast Technical College. By adding CTE Academy as an additional location, students will have the ability to complete certificate programs while still enrolled as a high school student. STC is seeking permission to add Harrisburg High School as an additional location to Southeast Technical College. By adding Harrisburg High School as an additional location, students will have the ability to complete certificate programs while still enrolled as a high school student. The opportunity for students to earn college credit while in high school has tremendous benefits.

Following general discussion, a motion was made by Marc Murren and seconded by Carly R. Reiter four (4) votes “yes” on roll call **approving STC to submit an additional location application to the Higher Learning Commission for CTE Academy and Harrisburg High School.**

Action ST00595

VP of Academics Benjamin Valdez provided the Additional Location Approval Report (see MRF #ST441) Southeast Technical College requested Huron Community Center as an additional location. To meet the growing demand in our state for Nurses and Medical Assistants we are expanding our Associate of Applied Sciences degree in Registered Nursing (RN), Diploma in Licensed Practical Nursing (LPN), and Diploma in Medical Assisting to Huron, SD. Southeast Technical College requested Sanford Stevens Center as an additional location. This additional location will provide the equipment and facilities for the Associate of Applied Science degree in paramedic Science program to meet the demand for paramedics in South Dakota. On Friday, 19 November, Southeast Tech received notice from the Higher Learning Commission that both locations have received final approval.

Following general discussion, a motion was made by Marc Murren and seconded by Carly R. Reiter four (4) votes “yes” on roll call **acknowledging the approval from the Higher Learning Commission for the Huron Community Center and Sanford Stevens Center as additional locations of Southeast Technical College.**

Action ST00596

Nursing Instructors Jennifer Pottratz and Colette Schwartz provided the Nursing Program Overview Report. (see MRF #ST442) Information regarding the Licensed Practical Nursing Diploma and LPN to RN AAS Degree programs were reviewed.

- RN
 - LPN to RN program started in 2012
 - Huron RN program started in 2018
 - Retention rate consistently above goal of 75%
 - Board pass rate of 95.08% in 2020, consistently above national average
- LPN
 - LPN program started in 2001
 - Two full-time program starts for day groups: Fall and Spring
 - Two part-time program starts: Fall (day) and Spring (evening)
 - Huron program starts: Fall
 - Graduation rate consistently greater than 80%
 - 2020 board pass rates 91.96%; national average 83.08%

Following general discussion, a motion was made by Carly R. Reiter and seconded by Kate Parker four (4) votes “yes” on roll call **acknowledging the Nursing Programs Overview report.**

Action ST00597

Director of Access and Workforce Opportunity Marcella Prokop provided the Access and Workforce Opportunity Update Report. (See MRF #ST443) In July, Southeast Technical College hired a director of Access and Workforce Opportunity to help identify and address barriers to college entry and success faced by underserved populations in Sioux Falls. Since July, the Office of Access and Workforce Opportunity has assembled an advisory committee comprised of industry and community partners to help shape a vision and goals for this role and guide that vision and its outcomes. Six main themes or goals have developed based on discussions with staff, faculty, and the advisory committee. The Office of Access and Workforce Opportunity has been seeking and nurturing partnerships with industry, the Sioux Falls Community and the School District to define and reach these goals.

Following general discussion, a motion was made by Kate Parker and seconded by Carly R. Baker, four (4) votes “yes” on roll call **acknowledging the Access and Workforce Opportunity Update Report.**

Action ST00598

On motion by Carly R. Reiter and seconded by Marc Murren, four (4) votes “yes” on roll call, the School board **adjourned** at 4:54 p.m.

CYNTHIA MICKELSON
Presiding Officer

TODD VIK
Business Manager

SIOUX FALLS SCHOOL BOARD
Wednesday, January 5, 2022 4:00 p.m.

Cynthia Mickelson
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

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9. Executive Session – SDCL 1-25-2(3)
10. Adjournment

1. Approval of Contracts

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	22-009STC, MMF	SD Department of Education	Perkins Reserve 2021G-070	\$20,878
b.	22-010STC, KLP	Philips	Simulator Service Agreement	\$70,000
c.	22-011STC, KLP	Sonosim	Hardware Bundle, Annual Software License (5 yr. term)	\$110,050

2. Disposal of School District Property**Rich Kluin 367-5692**

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Epson PL915 W Projectors – 7, (Assets -7732, 7731, 7605, 7734)	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
b.	HP E243 Monitor, Dell P2210T LCD Monitor - 2, Dell E2208WFP Monitor, Dell E198WFP Monitor, ViewSonic E55 CRT Monitor, Gateway FPD1975W LCD Monitor, Dell FPVt 1704 Monitor	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
c.	Panasonic KX-FL511 Fax – 3, Brother IntelliFax 2820, Brother IntelliFax 4100e	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
d.	HPT310 Zero Client - 2	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
e.	HP Design Jet 430 Plotter, HP DesignJet T1100 Plotter -2	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015

	(Assets – F...3721, F...3722)				
f.	Apple iPad WiFi 16GB	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
g.	Microsoft Wireless Display Adapter	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
h.	Dell Optiplex GX280	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
i.	HP PhotoSmart 8450 Printer, HP OfficeJet 5470 All-in-One Printer, HP DesignJet 800 (Asset – 6172)	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
j.	HP USB-C Dock G5	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
k.	MacBook Pro (Asset 42373)	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
l.	Liebert UPS Rack Power Supply (Asset F...3596)	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
m.	JVC VHS/DVD Recorder	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015
n.	MS Surface Pro 3	Southeast Technical College	Keith Wagner Amanda Bormann Lori Hout	\$0	2022-ST0015

3. Supplemental Appropriations/Transfers**Rich Kluin 367-5692**

Adopting a resolution, as follows:

RESOLUTION

LET IT BE RESOLVED that the School Board of the Sioux Falls School District 49-5, in accordance with SDCL 13-11.3.2, hereby approves and adopts the following supplemental budget and transfers for 2021-22 to recognize the transfer of existing cash from the Post-Secondary Vocational Fund to the Post-Secondary Childcare Fund to eliminate 06.30.21 negative balances in cash and retained earnings.

a. Post-Secondary Vocational FundFund Balance:

Existing Cash	\$ 152,000
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Expenditures:

Other – Transfers-Out	\$ 152,000
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b. Post-Secondary Child Care FundRevenues:

Other Local Sources – Transfers-In	\$ 152,000
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Retained Earnings:

Cash	\$ 152,000
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SOUTHEAST TECHNICAL INSTITUTE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2021	Received to date	Disbursed to date	Balance 11/30/2021
STI Bookstore	\$ 22,188.19	\$ 18.82	\$ -	\$ 22,207.01
STI EFT	\$ 32,835.23	\$ 4,722,749.19	\$ 4,703,585.39	\$ 51,999.03
STI Tuition & Fees	\$ 1,554,499.72	\$ 19,282,411.98	\$ 18,743,544.32	\$ 2,093,367.38
STI T & A	\$ 110,398.30	\$ 11,168.92	\$ 4,714.23	\$ 116,852.99
STI ACH	\$ 2,134.93	\$ 1.76	\$ -	\$ 2,136.69
STI Blue Bucks	\$ 23,908.32	\$ 6,513.32	\$ 1,488.55	\$ 28,933.09
TOTALS	<u>\$ 1,745,964.69</u>	<u>\$ 24,022,863.99</u>	<u>\$ 23,453,332.49</u>	<u>\$ 2,315,496.19</u>

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5
OF MINNEHAHA COUNTY, SOUTH DAKOTA**

TO: School Board
Southeast Tech Funds on hand November 30, 2021:

POST-SECONDARY VOCATIONAL FUND #23

Great Western Bank, Checking, #3047444	\$ 3,630,028.95	
Great Western Bank, Savings, #5035221	1,444,837.41	
Payroll	-	
Total Post-Secondary Vocational Fund	<u>5,074,866.36</u>	<u>\$ 5,074,866.36</u>

POST-SECONDARY VOCATIONAL BOOKSTORE FUND #52

Great Western Bank, Checking, #3047444	<u>\$ 936,150.65</u>
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POST-SECONDARY VOCATIONAL FOOD SERVICE #53

Great Western Bank, Checking, #3047444	<u>\$ (35,989.24)</u>
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POST-SECONDARY VOCATIONAL CHILD CARE #54

Great Western Bank, Checking, #3047444	<u>\$ (85,963.99)</u>
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Total All Funds	<u><u>\$ 5,889,063.78</u></u>
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POST SECONDARY - VOCATIONAL FUND

	FY22 BUDGET	NOVEMBER 21 YTD	NOVEMBER 21 PERCENT	NOVEMBER 20 YTD	NOVEMBER 20 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ 7,107,360	\$ 3,286,457	46.24%	\$ 3,439,339	49.79%
Fees	6,746,360	3,188,832	47.27%	2,960,962	49.29%
Corporate Education	208,750	62,102	29.75%	45,311	23.09%
STATE SUPPORT:					
State Aid	7,469,979	3,664,546	49.06%	1,610,036	22.00%
Other State	1,004,832	(134,963)	-13.43%	9,070	1.27%
FEDERAL SUPPORT:					
Perkins	768,322	(6,539)	-0.85%	(8,265)	-1.07%
ABE	227,100	2,000	0.88%	-	0.00%
Other Federal	1,024,686	36,891	3.60%	9,698	2.23%
LOCAL SUPPORT:					
Grants/Donations	357,000	4,500	1.26%	15,000	5.22%
Other Local	1,216,750	616,049	50.63%	518,449	41.65%
TOTAL REVENUES:	\$ 26,131,139	10,719,874	41.02%	\$ 8,599,599	35.70%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ 1,024,130	\$ 427,434	41.74%	\$ 401,452	40.56%
Instructional	5,658,749	2,237,583	39.54%	2,259,694	43.31%
Support	4,699,085	1,837,309	39.10%	1,811,650	42.03%
WAGES - OTHER:					
Early Retirement	28,559	-	0.00%	-	0.00%
Instructional - Other	974,734	388,411	39.85%	346,792	35.45%
Support - Other	268,970	73,603	27.36%	93,605	41.54%
BENEFITS:					
Insurance - Dental	122,872	47,758	38.87%	47,099	40.56%
Insurance - Medical	2,125,725	795,194	37.41%	628,226	32.25%
Insurance - Other	69,117	27,348	39.57%	21,602	24.31%
Retirement	1,650,788	624,052	37.80%	613,546	41.09%
SERVICES:					
Advertising	381,900	148,290	38.83%	201,870	53.01%
Legal	60,000	9,931	16.55%	19,593	39.19%
Maintenance/Repair	292,450	107,821	36.87%	91,241	41.54%
Postage	113,800	49,463	43.46%	58,754	82.17%
Printing/Publishing	126,750	63,001	49.70%	44,107	40.84%
Professional/Technical	884,225	243,361	27.52%	257,031	29.73%
Property	137,000	145,859	106.47%	93,769	60.73%
Rentals	53,580	7,481	13.96%	34,953	34.03%
Software Upgrades	451,900	360,557	79.79%	269,515	68.32%
Travel	181,750	26,154	14.39%	1,907	1.19%
Utilities	566,292	226,029	39.91%	198,368	33.65%
SUPPLIES:					
Equipment - Noncapital	249,680	103,313	41.38%	163,662	73.98%
Food	89,650	23,300	25.99%	5,415	6.09%
Instructional Supplies	582,850	209,074	35.87%	184,509	35.42%
Other	400,250	113,233	28.29%	192,970	51.36%
Resale	680,800	380,399	55.88%	379,700	57.37%
Software	413,625	217,068	52.48%	83,311	28.64%
OTHER:					
Bad Debt	180,000	27,378	15.21%	(12,143)	-6.07%
Dues/Fees	425,023	166,834	39.25%	123,473	37.78%
Liability Insurance	109,000	103,688	95.13%	104,318	104.32%
Miscellaneous	167,500	-	0.00%	1,416	0.74%
SUBTOTAL - OPERATING:	\$ 23,170,754	\$ 9,190,925	39.67%	\$ 8,721,404	40.54%
EQUIPMENT:					
Building Improvements	\$ 904,750	\$ 11,195	1.24%	\$ 1,613,191	63.88%
Equipment	1,857,643	384,267	20.69%	121,766	15.01%
Information Technology	-	44,721	#DIV/0!	8,823	11.76%
Land Improvements	197,992	-	0.00%	276,764	22.40%
SUBTOTAL - CAPITAL:	\$ 2,960,385	\$ 440,184	14.87%	\$ 2,020,544	43.48%
TOTAL EXPENDITURES:	\$ 26,131,139	9,631,109	36.86%	\$ 10,741,947	41.06%
REVENUE OVER (UNDER) EXPENSE:	\$ -	\$ 1,088,765		\$ (2,142,348)	
BEGINNING FUND BALANCE:		4,361,901			
ENDING FUND BALANCE:		\$ 5,450,666			

POST SECONDARY - BOOKSTORE

	FY22 BUDGET	NOVEMBER 21 YTD	NOVEMBER 21 PERCENT	NOVEMBER 20 YTD	NOVEMBER 20 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	1,606,000	923,690	57.51%	892,214	52.36%
TOTAL REVENUES:	\$ 1,606,000	\$ 923,690	57.51%	\$ 892,214	52.36%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	108,528	45,778	42.18%	45,545	45.94%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	45,000	11,920	26.49%	12,316	27.37%
BENEFITS:					
Insurance - Dental	1,382	576	41.66%	576	41.66%
Insurance - Medical	24,237	10,099	41.67%	8,382	33.42%
Insurance - Other	2,229	322	14.45%	256	36.16%
Retirement	16,215	6,540	40.33%	6,283	41.10%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	25,000	13,292	53.17%	11,847	47.39%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	-	-	0.00%	1,152	100.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	4,000	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	7,044	100.00%	1,750	100.00%
Food	200	49	24.75%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	-	-	0.00%	-	0.00%
Resale	1,285,000	700,737	54.53%	670,325	48.68%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	258	100.00%	(208)	100.00%
Dues/Fees	72,000	50,324	69.89%	35,359	49.11%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	-	-	0.00%	13,044	100.00%
Depreciation	20,177	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 1,603,968	\$ 846,940	52.80%	\$ 806,627	47.78%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 1,603,968	\$ 846,940	52.80%	\$ 806,627	47.78%
REVENUE OVER (UNDER) EXPENSE:	\$ 2,032	\$ 76,750		\$ 85,587	
BEGINNING FUND BALANCE:		2,039,200			
ENDING FUND BALANCE:		\$ 2,115,950			

POST SECONDARY - FOOD SERVICE

	FY22 BUDGET	NOVEMBER 21 YTD	NOVEMBER 21 PERCENT	NOVEMBER 20 YTD	NOVEMBER 20 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	395,000	78,435	19.86%	60,388	14.55%
TOTAL REVENUES:	\$ 395,000	\$ 78,435	19.86%	\$ 60,388	14.55%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	85,795	35,695	41.61%	34,962	44.39%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	65,000	22,166	34.10%	24,442	37.60%
BENEFITS:					
Insurance - Dental	975	406	41.67%	406	41.67%
Insurance - Medical	17,707	7,378	41.67%	5,914	33.40%
Insurance - Other	7,511	383	5.10%	300	23.70%
Retirement	15,885	6,427	40.46%	6,184	43.46%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	6,000	1,716	28.60%	3,959	87.97%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	500	333	66.60%	-	0.00%
Professional/Technical	1,500	(1,000)	-66.67%	100	5.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	2,134	100.00%	184	100.00%
Food	-	-	0.00%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	20,000	5,714	28.57%	28,647	114.59%
Resale	175,000	62,120	35.50%	19,192	10.10%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	-	0.00%	-	0.00%
Dues/Fees	7,000	439	6.26%	1,170	19.51%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	-	-	0.00%	-	0.00%
Depreciation	21,645	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 424,518	\$ 143,911	33.90%	\$ 125,461	29.31%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 424,518	\$ 143,911	33.90%	\$ 125,461	29.31%
REVENUE OVER (UNDER) EXPENSE:	\$ (29,518)	\$ (65,476)		\$ (65,074)	
BEGINNING FUND BALANCE:		169,879			
ENDING FUND BALANCE:		\$ 104,403			

POST SECONDARY - CHILDCARE

	<u>FY22 BUDGET</u>	<u>NOVEMBER 21 YTD</u>	<u>NOVEMBER 21 PERCENT</u>	<u>NOVEMBER 20 YTD</u>	<u>NOVEMBER 20 PERCENT</u>
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	17,340	#DIV/0!
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	14,700	100.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	328,000	71,093	21.67%	61,877	18.87%
TOTAL REVENUES:	\$ 328,000	\$ 85,793	26.16%	\$ 79,217	24.15%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	186,038	69,763	37.50%	68,831	38.42%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	45,000	9,111	20.25%	4,529	10.07%
BENEFITS:					
Insurance - Dental	3,738	1,084	28.99%	968	29.05%
Insurance - Medical	57,557	15,670	27.22%	11,379	21.40%
Insurance - Other	1,172	1,022	87.23%	792	27.02%
Retirement	27,496	9,207	33.49%	9,087	37.94%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	480	-	0.00%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	1,000	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	-	0.00%	-	0.00%
Food	500	-	0.00%	99	99.31%
Instructional Supplies	-	3,098	100.00%	1,146	#DIV/0!
Other	6,000	50	0.83%	50	0.68%
Resale	-	-	0.00%	-	0.00%
Software	450	-	0.00%	150	#DIV/0!
OTHER:					
Bad Debt	5,000	(250)	-5.00%	(1,487)	-29.75%
Dues/Fees	500	100	20.00%	-	0.00%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	3,000	-	0.00%	-	0.00%
Depreciation	500	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 338,431	\$ 108,855	32.16%	\$ 95,544	29.63%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 338,431	\$ 108,855	32.16%	\$ 95,544	29.63%
REVENUE OVER (UNDER) EXPENSE:	\$ (10,431)	\$ (23,062)		\$ (16,327)	
BEGINNING FUND BALANCE:		(18,171)			
ENDING FUND BALANCE:		\$ (41,233)			

**SOUTHEAST TECHNICAL INSTITUTE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES**

	#23 Post Secondary Vocational Fund	#52 Bookstore Enterprise Fund	#53 Food Service Enterprise Fund	#54 Child Care Enterprise Fund
Cash Balance October 31, 2021	\$ 4,718,792.15	\$ 1,059,581.67	\$ (22,267.76)	\$ (95,444.86)
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	(4,013.00)	-	-	-
Sales of Goods/Services	5,426.26	16,836.22	26,135.18	14,544.73
Other Sources	12,033.20	-	-	1,089.17
State Sources:	1,945,478.00	-	-	-
Federal Sources:	52,224.00	-	-	14,700.00
Expenditures:				
Personnel	(1,363,936.20)	(16,262.10)	(16,232.15)	(23,345.56)
Services	(237,650.24)	(784.31)	(748.67)	-
Supplies	(131,601.35)	(118,359.00)	(22,816.73)	(394.61)
Capital	(213,322.76)	-	-	-
Other	(88,055.84)	(4,581.65)	(59.11)	(100.00)
Transfers	-	-	-	-
(Increase)/Decrease in Assets	379,492.14	(280.18)	-	2,987.14
Increase/(Decrease) in Liabilities	-	-	-	-
Net Cash Provided By (Used In) Operating Activities:	\$ 356,074.21	\$ (123,431.02)	\$ (13,721.48)	\$ 9,480.87
Cash Balance November 30, 2021	<u>\$ 5,074,866.36</u>	<u>\$ 936,150.65</u>	<u>\$ (35,989.24)</u>	<u>\$ (85,963.99)</u>
Cash Balance June 30, 2021	\$ 3,730,824.52	\$ 1,067,669.25	\$ 17,615.41	\$ -
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	6,537,391.22	-	-	-
Sales of Goods/Services	594,932.31	922,705.11	78,434.96	69,842.31
Other Sources	25,616.51	985.13	-	1,250.61
State Sources:	3,529,582.89	-	-	-
Federal Sources:	32,351.34	-	-	14,700.00
Expenditures:				
Personnel	(6,458,691.95)	(75,235.10)	(72,455.09)	(105,856.57)
Services	(1,387,946.27)	(13,291.84)	(1,048.99)	-
Supplies	(1,046,386.36)	(707,830.90)	(69,968.16)	(3,147.83)
Capital	(440,183.74)	-	-	-
Other	(297,900.69)	(50,582.02)	(438.50)	149.76
Transfers	-	-	-	-
(Increase)/Decrease in Assets	1,320,635.50	(167,728.82)	16,049.09	31,325.28
Increase/(Decrease) in Liabilities	(1,065,358.92)	(40,540.16)	(4,177.96)	(94,227.55)
Net Cash Provided By (Used In) Operating Activities:	\$ 1,344,041.84	\$ (131,518.60)	\$ (53,604.65)	\$ (85,963.99)
Cash Balance November 30, 2021	<u>\$ 5,074,866.36</u>	<u>\$ 936,150.65</u>	<u>\$ (35,989.24)</u>	<u>\$ (85,963.99)</u>

Rich Kluin
Prepared by

12/18/2021
Date

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Instructor, Adjunct, part-time		
Bouzhar, Alaa	ENDT	12-11-20
Counter, Megan	Nursing	12-06-21
Curry, Jessica	ENDT	06-07-21
Enstad, Brittany	Nursing	12-06-21
Even, Vilisa	Nursing	06-30-21
Haugaard, Andrew	Surgical Tech	04-26-21
Hook, Hollee	Surgical Tech	09-30-21
Lee, Gabriella	Surgical Tech	02-15-21
Ogdie, Cathleen	Phlebotomy	12-11-20
Raut, Jamie	Surgical Tech	12-11-20
Schwebach, Courtney	Surgical Tech	03-06-20
VanDriel, Marissa	Nursing	12-06-21
Other Help, Part-time		
Jones, Jasmine	Food Service	12-07-21
Vetos, Danissa	Scarborough Center	12-07-21
Student Help, part-time		
Schaefers, Lilyane	Scarborough Center	12-08-21

2. **Change of Status**

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Employment Contract, exempt, full-time, per annual			
Carruthers, Tara	Student Success	12 Mo, 1.0 FTE, Exempt, Housing/Ret Coord, Level E, Step 4, \$20,537.89, 132dy prorated	12 Mo, 1.0 FTE, Exempt, Student Success Adv, Level I, Step 4, \$30,184.02, 129dy prorated, Effec. 01-01-22
Eklund, Anne	AEL Center	12 Mo, 1.0 FTE, Non-Exempt, AEL Instr Specialist, Level K, Step 11, \$20.11 per hour,	12 Mo, 1.0 FTE, Exempt, AELInstr Coach, Level H, Step 11, \$29,020.06, 129dy prorated, Effec. 01-01-22

2. Change of Status

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Employment Contract, exempt, full-time, per annual (Continued)			
Fuerstenberg, Kim	Student Housing	12 Mo, 1.0 FTE, Exempt, Housing/Ret Coord, Level E, Step 3, \$20,320.92, 132dy prorated	12 Mo, 1.0 FTE, Exempt, Housing Dir, Level I, Step 4, \$30,184.02. 129dy prorated, Effec. 01-01-22

3. Work Schedule Change

<u>Name</u>	<u>Location/ Position</u>	<u>From</u>	<u>To</u>
Instructor, full-time, per annual			
Entringer, Stephanie	Nursing	206 Day, 1.0 FTE, Lane 6, Step 10, \$33,993.20 100dy prorated,	226 Day, 1.0 FTE, Lane 6, Step 10, \$38,412.00, 113dy prorated, Effec. 01-04-22

4. Salary Change

<u>Name</u>	<u>Location/ Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Other Help, part-time, per hour				
Jasarovic, Lilly	AEL Instr Coach	01-01-22	\$15.45	\$18.00

5. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Adjunct Instructor, 2021 Fall Session, Addendum to Lump Sum Budget			
Adamson, Heather	General Ed	08-23-21	\$2,520.00
Judeh, Huda	CIS	10-18-21	11,760.00
McManus Stacy	HR/Bus Admin	10-18-21	2,520.00
Strouth, Gerard	CIS	08-23-21	3,560.00

Custodial/Maintenance, full-time, per hour

Blankartz, Tyler	12 Mo, 1.0 FTE Custodian, Level I, Step 1	01-03-22	\$15.97
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Employment Contract, full-time, wage stipend

Fuerstenberg, Kim	12 Mo, Housing Dir, Temp Duties	09-13-21 to 12-31-21	\$6,500.00
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5. **Employment Recommendations (Continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, full-time, per annual			
Board, Natalie	206 Day, 1.0 FTE Nursing, Lane 7, Step 10, 103 days prorated	01-04-22	\$36,180.50
Instructor, Clinical, Other Instructor Activity, part-time, per hour			
Board, Natalie	Nursing	01-04-22	\$24.00/\$43.00
Coull, Melissa	Nursing	12-20-21	24.00/43.00
Smith, Ashley	Nursing	12-13-21	24.00/43.00
Instructor, Other Instructor Activity, part-time, per hour			
Benshoof, Christopher	Welding Tech	11-29-21	\$24.00
Moody, Kristi	Business Admin	01-03-22	24.00
Nelson, Tami	Business Admin	12-13-21	24.00
Impecoven, Sarah	Gen Ed, Math	12-06-21	24.00
Other Help, part-time, per hour			
Struck, Kathryn	HR Transition Asst	01-01-22	\$40.00
Student Help, part-time, per hour			
Katzer, Bailey	Scarborough Ctr	01-03-22	\$12.00
Katzer, Brooke	Scarborough Ctr	01-03-22	12.00
Whitney, Hannah	Scarborough Ctr	01-03-22	12.00
Vanhunnik, Brittany	Scarborough Ctr	01-03-22	12.00

Southeast Tech
Career Services Report
EXECUTIVE SUMMARY

Purpose:

To update the Sioux Falls School District school board on the status of Southeast Tech career services.

Career Services Update:

Paula Hawks, Career Services Coordinator and Student Success Advisor, will outline the services provided by the Career Services Office at Southeast Tech.

- Career Connections: Southeast Tech's online job board that lists openings for employers in the state, region and beyond
- Career Fairs: Industry-specific networking opportunities
- Build Dakota: Sponsorship numbers and industries

Number of jobs posted, student engagement and placement will be highlighted for Career Connections. Details about attendance by employers and students will be overviewed for an increased number of Career Fairs. Build Dakota has continued to be a strong program this year, and we have expanded our number of sponsors. Last year we had 108 students awarded Build Dakota with 89 of those being sponsored by 40 sponsors. Currently for the 2022-2023 cohort, we are building our list of potential sponsors to award as many scholarships as possible.

Administrative Recommendation to School Board:

To acknowledge the Southeast Tech Career Services Report.



SOUTHEAST
Technical College

Career Services

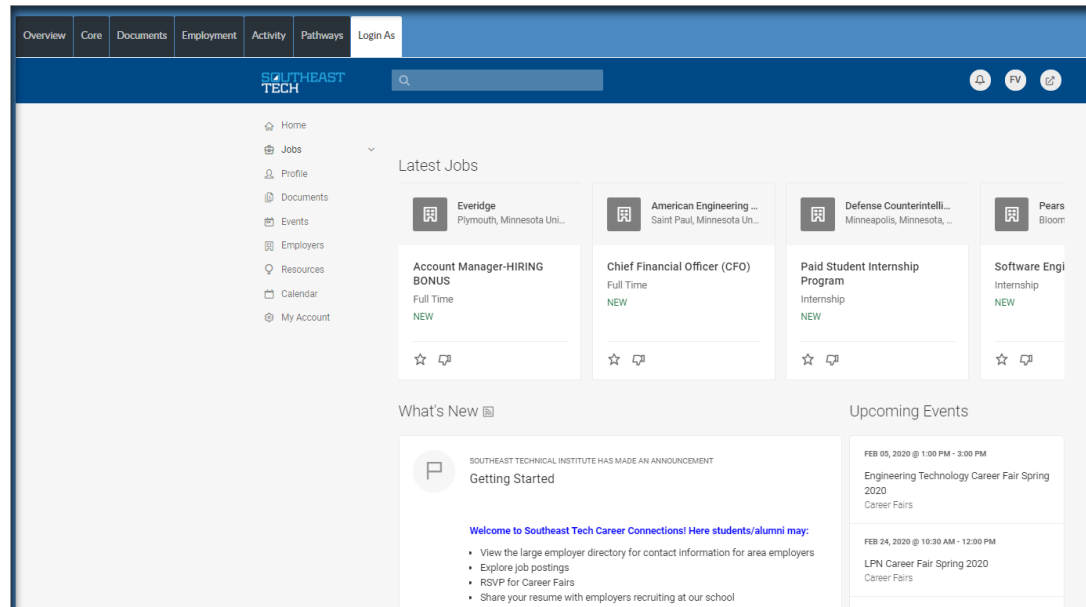
Paula Hawks

Career Services Coordinator/Student Success Advisor/Build Dakota Liaison

Career services overview


- What is a career services office?
 - National Association of Colleges and Employers (NACE) standards
 - Placement report
- We provide a variety of services through this office:
 - Career Connections – online job board
 - Career Fairs – Industry-specific
 - Other services include résumé-writing, cover letters, mock interviews
 - Build Dakota industry relations/sponsorships


Career Connections





- Online job board
 - 3100+ employers
 - 3600+ contacts
 - More than 1200 job postings
 - 3300+ student/alumni profiles


Career Fairs


 Engineering and Construction Management Technology Career Fair Spring 2022
[18 Approved](#), [0 Pending](#)


 Health Career Fair Spring 2022
[12 Approved](#), [0 Pending](#)


 Horticulture Technology/Sports Turf Career Fair Fall 2021
[5 Approved](#), [0 Pending](#)


 Industrial Technology Career Fair Fall 2021
[22 Approved](#), [0 Pending](#)


 Information Technology, Mechatronics, and Mechanical Engineering Technology Career Fair Spring 2022
[14 Approved](#), [0 Pending](#)

 Job & College Transfer Fair Spring 2022
[4 Approved](#), [0 Pending](#)

 LPN Career Fair Spring 2022
[10 Approved](#), [0 Pending](#)

 LPN Fall Career Fair Fall 2021
[23 Approved](#), [0 Pending](#)

 Part-time Job Fair Fall 2021
[32 Approved](#), [0 Pending](#)

 Transportation Technology Career Fair Fall 2021
[14 Approved](#), [0 Pending](#)

 Veterinary Technician Career Fair Spring 2022
[2 Approved](#), [0 Pending](#)

- Industry-specific fairs
 - 12 throughout the school year
 - Brings over 200 employers to the campus
 - Every program is involved – reaches all students

Other Services



Résumé-Writing



Cover Letters



Mock Interviews

Build Dakota Industry Relations



- Growing!
 - 89 sponsored students in 2021-2022, with 40 sponsors (total of 108 scholarships awarded)
 - Building our list of sponsors for Cohort 8



southeasttech.edu

Veterinary Technology Program Report Executive Summary

Purpose of Report: To inform the School Board about the Veterinary Technology program at Southeast Technical College.

Southeast Technical College started instruction in the Veterinary Technology program in Fall 2020. The Veterinary Technology program will graduate it's first class in Spring 2022.

The Veterinary Technology program is currently in the process of pursuing programmatic accreditation from the American Veterinary Medical Association. Southeast Tech has submitted our application and will host a visit on January 26-27, 2022.

Attainment of the AVMA Accreditation will allow Southeast Veterinary Technology students to sit for the Veterinary Technician National Exam, a requirement to become a registered veterinary technician.

To support students, Southeast Technical College has a modern laboratory space that mirrors what students will see in industry. Our two-year curriculum provides knowledge in small and large animals. A key factor for the Veterinary Technology program is our agreement with McCrossan Boy's Ranch for large animal laboratories.

Administrative Recommendation to School Board: Acknowledge the Veterinary Technology Program Report.



SOUTHEAST
Technical College

Veterinary Technician Program

Emily Stahl, DVM

Program Director

Program Highlights

- Program
 - 4 semesters of coursework
 - 16-week internship
- Student Enrollment
 - 2nd Semester-25 students
 - 4th Semester- 22 Students
- American Veterinary Medical Association (AVMA) Accreditation
 - Site Visit January 26th-27th 2022
 - Accreditation Announcement April 2022

Curriculum

Sem	Course #	Course Name	Credits
FA 1	SSS 100	Student Success	2
FA 1	VET 110	Intro to Vet Tech	3
FA 1	VET 117	Vet Med Term	1
FA 1	VET 118	VET A&P I	3
FA 1	VET 118L	VET A&P I Lab	1
FA 1	VET 120	Veterinary Laboratory I	3
Sp 1	Gen Ed	Gen Ed (ENGL/CIS/MATH)	3
SP 1	Gen Ed	Gen Ed (ENGL/CIS/MATH)	3
Sp 1	VET 119	VET A&P II	3
Sp 1	VET 122	Veterinary Laboratory II	4
Sp 1	VET 200	Vet Nursing & Diseases I	3
FA 2	VET 125	Vet Pharm	3
FA 2	VET 135	Lab Animals & Exotics	2
FA 2	VET 136	Large Animal I	3
FA 2	VET 210	Anesthesiology & Pain Management	3
FA 2	VET 210L	Anesthesiology & Pain Lab	1
FA 2	VET 2XX	Vet Nursing & Diseases II	3
SP 2	Gen Ed	Gen Ed (ENGL/CIS/MATH)	3
SP 2	VET 131	Imaging	2
SP 2	VET 131L	Imaging Lab	1
SP 2	VET 215	Surgical Assisting	2
SP 2	VET 215L	Surgical Assisting Lab	1
SP 2	VET 216	Vet Dentistry	2
SP 2	VET 216L	Vet Dentistry Lab	1
SP 2	VET 236	Large Animal II	3
Su 2	VET 2XX	VTNE Review & Clinical	6

Scrub/Pack Area & Clinical Lab



Surgery Suite & Radiology Suite



Canine Housing



Feline Housing & Exercise Room



Pocket Pet Housing



Laboratory & Classroom





southeasttech.edu

Southeast Tech
Strategic Plan Update Report
EXECUTIVE SUMMARY

Purpose:

To provide the Sioux Falls School District school board a Strategic Plan Update Report.

Strategic Planning Update

For the past several months, Southeast Tech has been engaged in the development of a new strategic plan for our campus. To assist with this effort, STC hired Rick Melmer (Leadership South Dakota) and Mike Siebersma (Marzano Research) to facilitate the strategic planning process. A survey was sent out to industry representatives, employees, community members, and students asking for feedback on Southeast Tech's performance. In addition, as part of our planning process, STC hosted a series of six focus group meetings with different campus constituents, including faculty, students, staff, area high schools, and industry & community representatives.

STC hosted a large group planning meeting in mid-December to discuss the results of our surveying and focus group research with industry, community, employee, and student representatives. Rick Melmer and Mike Siebersma will discuss with the School Board the outcomes from the large group planning sessions and outline some of the strategic initiatives that will drive Southeast Tech moving forward. The information will also be shared during campus-wide professional development activities in January and February. The goal is to have a new strategic plan completed by May 2022.

Administrative Recommendation to School Board:

To acknowledge the Southeast Technical College Strategic Plan Update Report.