



CITY OF IMPERIAL

Julie Gockley

Nick Colton

Craig Loeffler, Mayor

Jan Elliott

John Miller

NOTICE IS HEREBY GIVEN that a regular meeting of the Mayor and City Council of the City of Imperial, Nebraska will meet in open and public session beginning no earlier than 6:00 PM., local time on October 5, 2026 at the City Council Chambers, 740 Court Street, Imperial, NE 69033.

This agenda may be modified up to twenty-four (24) hours prior to the meeting scheduled start time, after which only items of an emergency nature may be added.

The Agenda and Minutes for this meeting may be located at
<https://meeting.sparqdata.com/Public/Organization/Imperial>.

An official copy of the agenda may be seen at the city clerk's office during business hours.

October 5, 2026 Agenda

ROLL CALL

PLEDGE OF ALLEGIANCE

MAYORAL NOTICE TO PUBLIC OF THE OPEN MEETING ACT POSTING CONSENT AGENDA

- | | |
|--|---|
| Review and Accept the Minutes of the September 21, 2026 Budget Hearing Meeting | 2 |
| Review and Accept the Minutes of the September 21, 2026 City Council Meeting | 4 |

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

NEW BUSINESS

- | | |
|--|----|
| Discussion and Action to Approve Justin Anderson to the Imperial Volunteer Fire Department | 7 |
| Discussion and Action on Resolution No. R26-10-01, A Resolution Authorizing the Mayor to Sign the Annual Certification of Program Compliance | 9 |
| Discussion and Action on Appointment of a City Administrator for the City of Imperial, Nebraska | |
| Discussion and Action on City Administrator Employment Agreement | |
| Discussion and Action on Approval of Authorized Signers for City of Imperial, Nebraska Bank Accounts | 11 |

PUBLIC COMMENT

ADJOURNMENT

CITY OF IMPERIAL CITY COUNCIL BUDGET HEARING MEETING MINUTES

September 21, 2026

A Budget Hearing meeting of the Mayor and City Council of the City of Imperial, Nebraska was held in the Council Chambers, located at 740 Court Street, Imperial, NE 69033, on September 21, 2026, beginning no earlier than 4:00 P.M. local time.

Notice of this meeting was given in advance thereof by notice of meeting being published in the Imperial Republican and posted at the Imperial Lied Library, City Administration Office, the Imperial Post Office, and on the City of Imperial's website at <https://meeting.sparqdata.com/Public/Organization/Imperial>.

Notice of this meeting was communicated in advance notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the public.

ROLL CALL

Mayor Craig Loeffler called the meeting to order at 4:00 P.M. local time and instructed the Interim City Administrator to call the roll, with the following results:

Present: Mayor Craig Loeffler, Council President Nick Colton, Councilmember Jan Elliott, and Councilmember Julie Gockley

Absent: Councilmember John Miller

Also, Present: Interim City Administrator Edward Dunn, Public Works Director Pat Davison, City Clerk Emily Browning, City Treasurer Christina Peterson, Chief of Police Chad Ostmeier, and Library Director Beth Falla.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

MAYORAL NOTICE TO PUBLIC OF THE OPEN MEETING ACT AVAILABILITY

Mayor Craig Loeffler announced the Open Meeting Act and sited its location within the room.

**PUBLIC HEARING FOR THE PURPOSE OF RECEIVING PUBLIC
COMMENTS AND QUESTIONS REGARDING THE PROPOSED 2026-2027
FISCAL YEAR BUDGET FOR THE CITY OF IMPERIAL, NEBRASKA**

Mayor Craig Loeffler opened the Public Hearing for the purpose of receiving public comments and questions regarding the proposed 2026-2027 fiscal year budget for the City of Imperial, Nebraska at 4:03 P.M. local time. A budget synopsis was given by Interim City Administrator Edward Dunn. Mayor Craig Loeffler closed the Public Hearing for the purpose of receiving public comments and questions regarding the proposed 2026-2027 fiscal year budget for the City of Imperial, Nebraska at 4:23 P.M. local time with no public comment or questions.

PUBLIC COMMENT

No Public Comment was made at this Budget Hearing meeting.

ADJOURNMENT

Motion was made by Nick Colton to Adjourn the September 21, 2026, City of Imperial, Nebraska Budget Hearing Meeting at 4:23 P.M. Local Time and it was seconded by Jan Elliott. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Absent. Motion Carried.

SEAL:

Mayor

Attest: City Clerk

CITY OF IMPERIAL

CITY COUNCIL REGULAR MEETING MINUTES

A regular meeting of the Mayor and City Council of the City of Imperial, Nebraska was held in the Council Chambers, located at 740 Court Street, Imperial, NE 69033, on September 21, 2026, beginning no earlier than 6:00 P.M. local time.

Notice of this meeting was given in advance thereof by notice of meeting being published in the Imperial Republican and posted at the Imperial Lied Library, City Administration Office, the Imperial Post Office, and on the City of Imperial's website at <https://meeting.sparqdata.com/Public/Organization/Imperial>.

Notice of this meeting was communicated in advance notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the public.

ROLL CALL

Mayor Craig Loeffler called the meeting to order at 6:00 P.M. local time and instructed the Interim City Administrator to call the roll, with the following results:

Present: Mayor Craig Loeffler, Council President Nick Colton, Councilmember Jan Elliott, Councilmember Julie Gockley, and Councilmember John Miller

Also, Present: Interim City Administrator Edward Dunn, Public Works Director Pat Davison, City Clerk Emily Browning, City Treasurer Christina Peterson, Chief of Police Chad Ostmeyer, and Library Director Beth Falla.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

CONSENT AGENDA

Review and Accept the Minutes of the September 8, 2026, Regular City Council Meeting

Accept and Ratify the General Check Summary and Utility Check Summary from August 17, 2026

Review and Accept the Treasurers Report and File it for Audit

Motion was made by Nick Colton to Approve and Accept the Consent Agenda Minus Check # 27158 and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Motion was made by Nick Colton to Motion to Approve Check #27158 and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Abstain (With Conflict), John Miller: Yea. Motion Carried.

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

Discussion and Action on Ordinance No. 26-08-02, an Ordinance to Stipulate Wages for City of Imperial, Nebraska Employees for the 2026-2027 Fiscal Year (Third Reading)

Motion was made by Jan Elliott to Introduce and Approve Ordinance No. 26-08-02 an Ordinance to Stipulate Wages for City of Imperial, Nebraska Employees for the 2026-2027 Fiscal Year and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

NEW BUSINESS

Discussion and Action on Approval of the 2026-2027 Fiscal Year Budget

Motion was made by Julie Gockley to Approve the 2026-2027 Fiscal Year Budget as Presented and it was seconded by Nick Colton. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Resolution R26-09-01, Setting the Property Tax Request

Motion was made by Nick Colton to Introduce and Approve Resolution No. R26-09-01, A Resolution to Set the Property Tax Request for the City of Imperial, NE and it was seconded by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Pay Application Request #4 (Final) From Miller Construction Services, LLC

Motion was made by John Miller to Approve Pay Application #4-Final from Miller Construction Services, LLC., in the amount of \$10,780.25, and Authorize the Mayor to Sign and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

DISCUSSION AND ACTION ON APPROVAL OF CLAIMS

Motion was made by Nick Colton to Approve Check #27213 to Prairie States Communications in the Amount of \$215.95 and it was second by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Abstain (With Conflict), Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Motion was made by Nick Colton to Approve General Check Numbers 27182 Through 27212 and 27214 through 27225 in the Amount of \$69,959.13 and it was seconded by Jan Elliott. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Motion was made by Nick Colton to Approve Utility Check Numbers 26073 Through 26099 in the Amount of \$59,547.81 and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

DEPARTMENT REPORTS

Public Works Director Pat Davison gave a public works report. Chief of Police Chad Ostmeyer gave an Imperial Police Department report. Jennifer Garcias gave an update on the Imperial Manor/Parkview Heights.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion was made by Jan Elliott to Adjourn the regular meeting of the Imperial, Nebraska City Council at 6:31 P.M. Local Time and it was seconded by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

SEAL:

Mayor

Attest: City Clerk



VOTED ON ~~F~~ VFD.
9-21-2026

APPLICATION FOR MEMBERSHIP, IMPERIAL VOLUNTEER FIRE DEPT.

Full Name: Justin Anderson Date: 8/18/26

Mailing Address: P.O. Box 489 Imperial, Ne. 69033

Phone: () 714 722-8147 E-mail address: justineanderson95@gmail.com

PERSONAL INFORMATION

What is your age at time of application? 30

Are you a resident of the City of Imperial? Yes

Have you ever served as a firefighter or EMT? NO

If yes, please give details: _____

Will your employer allow you to respond to calls during working hours? NO

What hours or days are most available for you to respond to calls? Nights
+ weekends

Describe your physical health. (Any medications or physical limitations)

No physical limitations

Do you have a valid Nebraska Driver's License? Yes CDL NO

Have you ever lost your license or been fined for reckless driving? NO

Have you ever been charged with DUI/DWI? NO

Have you ever been convicted of a crime? NO

If yes, please describe. _____

Are you a veteran? NO If yes, branch of service and rank obtained. _____

Do you drink alcohol? Yes If yes, please describe your drinking habits. _____

Maybe one drink every 6 months/year

Do you take any illegal narcotics? NO

Please list any other qualifications you would like to have considered (previous training, job skills, etc...) _____

PREVIOUS EMPLOYMENT

Company: Fort Morgan High School Phone: (970) 867-5648

Address: 709 E Riverview ave, Ft. Morgan, CO.

Position: Teacher Supervisor: Clint Anderson

May we contact your previous supervisor for a reference? Yes

CURRENT EMPLOYMENT

Company: Chase County Schools Phone: _____

Address: 520 E 9th St Imperial, Ne. 69033

Position: Teacher Supervisor: Beard McConnell

May we contact your current supervisor for a reference? Yes

DISCLAIMER AND SIGNATURE

The information given in this application for membership is true, correct and complete. If elected, any misstatement or omission of fact on this application may result in dismissal. Application may be rejected if not completed if full.

I understand that as part of the IVFD, I will be required to submit to drug testing through random checks upon approval by the IVFD and the Imperial City Council.

I hereby give my permission for the City of Imperial to perform a criminal background check when information obtained is department-related. I release the IVFD and the City of Imperial from any claim of legal liability in the event I am not elected because of information obtained during discussions with the IVFD or the City of Imperial. Information obtained from previous employers and/or criminal background investigations may or may not disqualify an applicant from membership.

In consideration of my membership approval, I agree to conform to the rules and regulations of the IVFD. I understand that my election is still subject to approval by the Imperial City Council.

SIGNATURE: _____

Date: 8/18/26

Fireman taking application _____

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to **return both pages of the original document** by the filing deadline (October 31, 2026) may result in the suspension of Highway Allocation funds until the documents are filed.

RESOLUTION

SIGNING OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE 2026

Resolution No. _____

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor ☐ Village Board Chairperson ☐ of _____
(Check one box) (Print name of municipality)
is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this _____ day of _____, 20____ at _____ Nebraska.
(Month)

City Council/Village Board Members

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call: ____ Yes ____ No ____ Abstained ____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to **return both pages of the original document** by the filing deadline (October 31, 2026) may result in the suspension of Highway Allocation funds until the documents are filed.

**MUNICIPAL
ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
TO
NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS
AND STANDARDS
2026**

In compliance with the provisions of the State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requiring annual certification of program compliance to the Board of Public Roads

Classifications and Standards, the City ☐ Village ☐ of _____
(Check one box) (Print name of municipality)

hereby certifies that it:

- ✓ has developed, adopted, and included in its public records the plans, programs, or standards required by sections 39-2115 and 39-2119;
- ✓ meets the plans, programs, or standards of design, construction, and maintenance for its highways, roads, or streets;
- ✓ expends all tax revenue for highway, road, or street purposes in accordance with approved plans, programs, or standards, including county and municipal tax revenue as well as highway-user revenue allocations;
- ✓ uses a system of revenue and costs accounting which clearly includes a comparison of receipts and expenditures for approved budgets, plans, programs, and standards;
- ✓ uses a system of budgeting which reflects uses and sources of funds in terms of plans, programs, or standards and accomplishments;
- ✓ uses an accounting system including an inventory of machinery, equipment, and supplies;
- ✓ uses an accounting system that tracks equipment operation costs;
- ✓ has included in its public records the information required under subsection (2) of section 39-2520; and
- ✓ **has included in its public records a copy of this certification and the resolution of the governing body authorizing the signing of this certification by the Mayor or Village Board Chairperson.**

Signature of Mayor ☐ Village Board Chairperson ☐ (Required)

(Date)

Signature of City Street Superintendent (Optional)

(Date)



Return the completed original signing resolution and annual certification of program compliance by October 31, 2026 to:

Nebraska Board of Public Roads Classifications and Standards
PO Box 94759

Lincoln NE 68509

or email to ndot.blshelp@nebraska.gov

CITY OF IMPERIAL ACCOUNTS - ADAMS BANK & TRUST		
CHECKING ACCOUNT #	ACCOUNT TITLE	APPROVED SIGNERS
20511	Imperial Airport Authority	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2020179	General Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2020187	Payroll Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2183357	Airport Fuel	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2311849	Community Redevelopment	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2402548	Sales Tax Account	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2599360	ICS Shadow Account - Payroll Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2599379	ICS Shadow Account - Airport Fuel	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2599387	ICS Shadow Account - General Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2599395	ICS Shadow Account - Sales Tax Account	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2599408	ICS Shadow Account - Imperial Airport Authority	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2740184	ARPA Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2741881	ICS Shadow Account - ARPA Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
2896365	ICS Shadow Account - DDA Option Account	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
CERTIFICATE OF DEPOSIT ACCOUNT #	CERTIFICATE OF DEPOSIT ACCOUNT TITLE	APPROVED SIGNERS
2003515	Imperial Volunteer Fire Dept	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
23007855	Imperial Public Library	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning

IMPERIAL MANOR ACCOUNTS - ADAMS BANK & TRUST		
ACCOUNT #	ACCOUNT TITLE	APPROVED SIGNERS
2311806	Operating Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning, Nick Colton
2344595	Checking Account	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning, Nick Colton
2600034	Resident Funds	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning, Nick Colton
2687766	Memorial Account Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning, Nick Colton
2886431	ICS Shadow Account - DDA Option Account	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning, Nick Colton
7686930	Savings Donation Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning, Nick Colton

CITY OF IMPERIAL ACCOUNTS - PINNACLE BANK		
CHECKING ACCOUNT #	CHECKING ACCOUNT TITLE	APPROVED SIGNERS
7800690404	Utilities Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
7800912797	Capitol Projects Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
7800900438	Chase County Community Facilities Agency Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
SAVINGS ACCOUNT #	SAVINGS ACCOUNT TITLE	APPROVED SIGNERS
7800135780	Closure/Post Closure Fund	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning
CERTIFICATE OF DEPOSIT ACCOUNT #	CERTIFICATE OF DEPOSIT ACCOUNT TITLE	APPROVED SIGNERS
7800601227	Utility CD	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning

CITY OF IMPERIAL ACCOUNTS - WAYPOINT BANK		
CHECKING ACCOUNT #	CHECKING ACCOUNT TITLE	AUTHORIZED SIGNERS
605919	Health Account	Craig Loeffler, Edward Dunn, Christina Peterson, Emily Browning