

BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010
HEMINGFORD PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING AGENDA
Wednesday, October 16, 2024
South Campus

The Board of Education of School District 07-0010 will meet on Wednesday, October 16, 2024 in the South Campus as duly advertised in the Alliance Times-Herald.

- I. Pledge of Allegiance
- II. Notices
- III. Call Meeting to Order
 - III.A. Roll Call
 - III.B. Excuse Absent Board Member(s)
- IV. Special Meeting Agenda
 - IV.A. Public Participation (Maximum of 30 Minutes Allotted for this Portion of the Meeting)
 - IV.B. Conduct a Work Session with Jack Baker (JEO) Regarding Facilities Planning Concepts
 - IV.C. Review, consider, and take all necessary action to:
 - 1. Approve the Construction Management at Risk Policy;
 - 2. Adopt a resolution selecting the construction management at risk contract delivery system;
 - 3. Designate members of the Construction Manager at Risk Selection Committee;
 - 4. Refer all construction manager at risk proposals to the Construction Manager at Risk Selection Committee;
 - 5. Authorize the administration to create and publish a Notice of Request for Proposals and to create the Request for Proposals and Proposal Instructions; and
 - 6. Take any other action deemed necessary or appropriate regarding the selection of the construction management at risk contract delivery system or required by the Political Subdivisions Construction Alternatives Act.
 - IV.D. Discuss, Consider, and Take All Necessary Action Regarding Options for Reinvesting Certificates of Deposit
- V. Discussion/Possible Action Items
- VI. Items For Next Board Meeting
- VII. Adjournment



Welcome to the Hemingford Public Schools Board of Education Meeting.

The board welcomes citizens to attend board meetings to become acquainted with the programs and operations of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Public Comment". Comments or questions from the audience at any other time during the meeting except for the agenda item "Public Comment" will be declared out of order.

School board meetings are a meeting held in public; however, the meetings are not public meetings.

TALKING POINTS FOR BOARD MEETING

3 MINUTES PER INDIVIDUAL/30 MINUTES ON TOPIC

The board chair will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board chair shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or other individuals causing disruption may be asked to leave the board meeting.

The purpose of public participation is a forum for the public to provide information and be heard by the members of the board. By law, the board is not allowed to respond, discuss, or take action on items that are not included in the published agenda.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the **Thursday** preceding a Monday night meeting. (Per policy # 0204.12)

*If you want to speak, you must fill out a Public Comment Request Card. When you have completed this, please submit the card to the superintendent. The cards will be numbered as they are received by the superintendent. You will be called on, by the board president, according to the number on your completed Public Comment Request Card. The board president will signal when the speaker has 30 seconds remaining.

*By law, you must state your name, address, and we ask that you state the topic you are addressing, before you begin.

*If you are planning to speak about personnel or student matters involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members **may not** respond to any questions you ask or comments you make about individual staff members or students.

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Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Hemingford Ledger** on the dates indicated below. If changes are needed, please contact us prior to deadline at help@column.us

Notice ID: 9AV0fht5usQoCdHxOnJy | **Proof Updated: Sep. 27, 2024 at 11:05am MDT**
Notice Name: Meeting Notice

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

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Special Board Meeting at 6:30 PM on October 16th at South Campus

Notice is hereby given that a special meeting of the Board of Education of the School District of Hemingford, in the Counties of Box Butte, Dawes, and Sheridan in the State of Nebraska, A/K/A School District #10 of Box Butte County, Nebraska, will be held at 6:30 p.m. on Wednesday the 16th day of October 2024, at South Campus (816 Niobrara Avenue, Hemingford, Nebraska), which meeting shall be open to the public. An agenda for such meeting, kept continuously current, is available for public inspection at the office of the Superintendent, located at 913 Niobrara Avenue, Hemingford, Nebraska 68948. Published in the Hemingford Ledger Hemingford, NE
October 3, 2024 ZNEZ

Hemingford Public Schools

Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
January 5:00 PM			<ul style="list-style-type: none"> • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) • Appoint Superintendent as Authorized Representative for Federal, State, and Local Matters. 	<ul style="list-style-type: none"> • Adopt Board and Superintendent Goals • Review Board Member Code of Ethics • Review/Revise Policies 	<ul style="list-style-type: none"> • Discussion and/or Appointment of Board Committees • NASB Legislative Issues Conference • Community Engagement Session • Board Retreat/Workshop • Strategic Plan Review/Board Self-Assessment 	<ul style="list-style-type: none"> • Oath of Office • Board Officer Elections • Designate Depository • Designate Legal Firm • Designate Treasurer • Designate Auditor for the District • Review Report Required by State Statute 79-506
February 5:00 PM		<ul style="list-style-type: none"> • Review Report on Multicultural Education 	<ul style="list-style-type: none"> • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) 	<ul style="list-style-type: none"> • Review/Revise Policies 	<ul style="list-style-type: none"> • NASB Presidents' Retreat 	<ul style="list-style-type: none"> • Monitor Proposed Legislation
March 7:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) • Establish Technology Budget for Following Year 	<ul style="list-style-type: none"> • Curriculum Committee Review of Curriculum Materials Proposed for Adoption (as needed) • Committee on American Civics Meeting 	<ul style="list-style-type: none"> • Establish Salaries for Administrators • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) 	<ul style="list-style-type: none"> • Adopt Resolution Pertaining to Non-Resident Students • Review/Revise Policies 	<ul style="list-style-type: none"> • NRCSA Spring Conference 	<ul style="list-style-type: none"> • Discuss School Calendar • Monitor Proposed Legislation
April 7:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) 	<ul style="list-style-type: none"> • Consider Adoption of Curriculum and/or Textbooks for Subsequent Year 		<ul style="list-style-type: none"> • Review/Revise Policies 		<ul style="list-style-type: none"> • Adopt School Calendar • Review Report Required by State Statute 79-506
May 7:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) 	<ul style="list-style-type: none"> • Review Statewide Assessment Results (Writing) 		<ul style="list-style-type: none"> • Review/Revise Policies 	<ul style="list-style-type: none"> • Attend Graduation Ceremony 	

Hemingford Public Schools

Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
June 7:00 PM		<ul style="list-style-type: none"> Year End Assessment and Curriculum Review Review School Improvement Plan Committee on American Civics Meeting 	<ul style="list-style-type: none"> Superintendent Evaluation (end of year) 	<ul style="list-style-type: none"> Review Bullying Prevention Policy Approve Student, Athletic, and Staff Handbooks 	<ul style="list-style-type: none"> Board Self-Assessment and Goal Planning NASB School Law Seminar 	
July 7:00 PM	<ul style="list-style-type: none"> Budget Committee Work Session Review Budget Authority and Allowable Reserve Percentage Certification 	<ul style="list-style-type: none"> Review Summer School Program Report 		<ul style="list-style-type: none"> Student Fees Policy Parent Involvement Policy 	<ul style="list-style-type: none"> NASB School Finance Workshop Review NASB Board Awards of Achievement NASB School Law Workshop 	<ul style="list-style-type: none"> Adopt Board Goals Review Report Required by State Statute 79-506
August 7:00 PM	<ul style="list-style-type: none"> Review Proposed Budget Review Certifications of District's Assessed Valuation 				<ul style="list-style-type: none"> NASB Area Membership Meeting 	<ul style="list-style-type: none"> Facilities Tour
September 7:00 PM	<ul style="list-style-type: none"> Budget Hearing Adopt Budget Tax Request Hearing Approve Tax Request for Fund Levies 	<ul style="list-style-type: none"> Review ACT Results Review School Improvement Plan Review Statewide Assessment Results (Reading, Math, Science) 	<ul style="list-style-type: none"> Consider HEA Request for Recognition as Bargaining Agent (if delivered to Board) 		<ul style="list-style-type: none"> NASA/NASB Labor Relations Conference 	<ul style="list-style-type: none"> Review Statewide Assessment Results (when available)
October 7:00 PM	<ul style="list-style-type: none"> Review Fall Enrollment Figures Prepare for Negotiations 		<ul style="list-style-type: none"> Consider HEA Request for Recognition as Bargaining Agent 			<ul style="list-style-type: none"> Review Annual Emergency Safety Plan Review Report Required by State Statute 79-506
November 5:00 PM	<ul style="list-style-type: none"> Audit Committee Review of Audit Report 	<ul style="list-style-type: none"> Review District Annual Report 	<ul style="list-style-type: none"> Distribute/Complete Superintendent Evaluation Begin Negotiations 		<ul style="list-style-type: none"> NASB/NASA State Education Conference 	
December 5:00 PM	<ul style="list-style-type: none"> Approve Fiscal Year Audit Report 	<ul style="list-style-type: none"> Review School Improvement Plan 	<ul style="list-style-type: none"> Approve Negotiated Agreement with HEA (Upon Mutual Acceptance))	<ul style="list-style-type: none"> Host Board/Staff Recognition Dinner

Hemingford Public Schools

Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
	(November or December)		<ul style="list-style-type: none">• Superintendent Evaluation			

Revised February 2023

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Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:

902.05 - CONSTRUCTION MANAGEMENT AT RISK CONTRACTS ~~SCHOOL CONSTRUCTION ALTERNATIVE~~

This policy is adopted pursuant to the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. § 13-2901 through § 13-2914).

The board shall adopt a resolution by a two-thirds affirmative vote selecting the construction management at risk contract delivery system prior to proceeding with any of the steps involved with solicitation or execution of any construction contract. For a project authorized under subsection (3) of section 13-2914, the resolution shall include a statement that the political subdivision has made a determination that the construction management at risk contract delivery system is in the public interest based, at a minimum, on one of the following criteria: (a) Savings in cost or time or (b) requirement of specialized or complex construction methods suitable for the construction management at risk contract delivery system.

Definitions. For purposes of this policy:

1. Construction management at risk contract means a contract by which a construction manager (a) assumes the legal responsibility to deliver a construction project within a contracted price to the school district, (b) acts as a construction consultant to the school district during the design development phase of the project when the school district's architect or engineer designs the project, and (c) is the builder during the construction phase of the project;
2. Construction manager means the legal entity which proposes to enter into a construction management at risk contract pursuant to the Act;
3. Proposal means an offer in response to a request for proposals by a construction manager to enter into a construction management at risk contract for a project pursuant to the act;
4. Request for proposals means the documentation by which a school district solicits proposals; and
5. School district means Hemingford Public Schools.

Procedures.

1. Procedures for the preparation and content of requests for proposals shall include the following:

- A. At least thirty days prior to the deadline for receiving and opening proposals, notice of the request for proposals shall be published in a newspaper of general circulation within the school district and filed with the State Department of Education. The request for proposals shall contain, at a minimum, the following elements:
1. The identity of the school district for which the project will be built and the school district that will execute the contract;
 2. Policies adopted by the school district pursuant to the Act;
 3. The proposed terms and conditions of the contract, including any terms and conditions which are subject to further negotiation. The proposed general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The proposed terms and conditions may set forth an initial determination of the manner by which the construction manager selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding;
 4. Any bonds and insurance required by law or as may be additionally required by the school district;
 5. General information about the project which will assist the school district in its selection of the construction manager, including a project statement which contains information about the scope and nature of the project, the project site, the schedule, and the estimated budget;
 6. The criteria for evaluation of proposals and the relative weight of each criterion; and
 7. A description of any other information which the school district chooses to require.
2. Procedures for the preparation and submission of proposals by the construction manager shall be determined on a project-by-project basis and included within the requests for proposals.
 3. Procedures for evaluating requests for proposals submitted to the school district by a construction manager shall include the following:

- A. The school district shall refer the proposals for recommendation to a selection committee. The selection committee shall be a group of at least five persons designated by the school district. Members of the selection committee shall include (1) members of the school board, (2) members of the school administration or staff, (3) the school's architect or engineer (4) any person having special expertise relevant to selection of a construction manager under the Act, and (5) a resident of the school district other than an individual included in subdivisions (1) through (4) of this subsection. A member of the selection committee designated under subdivision (4) or (5) of this subsection shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the school district or the school's architect or engineer.
- B. The selection committee and the school district shall evaluate proposals taking into consideration the criteria enumerated in subdivisions (1) through (7) of this subsection with the maximum percentage of total points for evaluation which may be assigned to each criterion set forth following the criterion. The following criteria shall be evaluated, when applicable:
- (1) The financial resources of the construction manager to complete the project (up to ten percent);
 - (2) The ability of the proposed personnel of the construction manager to perform (up to thirty percent);
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the construction manager (up to thirty percent);
 - (4) The quality of performance on previous projects (up to thirty percent);
 - (5) The ability of the construction manager to perform within the time specified (up to thirty percent);
 - (6) The previous and existing compliance of the construction manager with laws relating to the contract (up to ten percent); and
 - (7) Such other information as may be secured having a bearing on the selection (up to twenty percent).

NOTE TO BE DELETED: The percentages listed above must be modified so that they add up to 100%. This can be done directly in the policy, at the time the school board designates the

CM@R method for a specific project, or at a later time but before the RFP is published and sent out.

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records for purposes of NEB. REV. STAT. § 84 712.01.

- C. The school district shall then evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.
4. Procedures for negotiations between the school district and the construction managers submitting proposals prior to the acceptance of a proposal if any such negotiations are contemplated shall include the following:
 - A. The school district may attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after negotiations.
 - B. The negotiations shall include a final determination of the manner by which the construction manager selects a subcontractor.
 - C. If the school district is unable to negotiate a satisfactory contract with the highest ranked construction manager, the school district may terminate negotiations with that construction manager. The school district may then undertake negotiations with the second highest ranked construction manager and may enter into a construction management at risk contract after negotiations.
 - D. If the school district is unable to negotiate a satisfactory contract with the second highest ranked construction manager, the school district may undertake negotiations with the third highest ranked construction manager, if any, and may enter into a construction management at risk contract after negotiations.
 - E. If the school district is unable to negotiate a satisfactory contract with any of the ranked construction managers, the school district may either revise the request for proposals and solicit new proposals or cancel the construction management at risk process under the act.
 - F. If the school district is able to negotiate a satisfactory contract with a construction manager, the school district shall file a copy of all construction management at risk contract documents with the State Department of Education within thirty days after their full execution. Within thirty days after completion of the project, the construction manager shall file a copy of all contract modifications and change orders with the State Department of Education.
 5. Procedures for filing and acting on formal protests relating to the solicitation or execution of construction management at risk contracts shall include the following:
 - A. Definitions.

(1) Interested party shall mean an actual or prospective bidder whose direct economic interest would be affected by the award of a contract by the school district to another party or by the failure of the school district to award a contract to such actual or prospective bidder.

(2) Protest shall mean a written objection by an interested party on any phase of the bidding process, including specification, preparation, bid solicitation, and intent to award.

B. Right to Protest. An interested party may protest to the Superintendent. The protest shall be submitted in writing on company letterhead within five working days after public notice of the bid. Protests based on alleged apparent improprieties in a solicitation or other request for proposals must be filed before bid opening or the closing date for receipt of proposals. In all other cases, the protest must be filed within five working days following the selection of the construction manager. To expedite handling of protests, the envelope containing the protest should be clearly labeled "Protest". The written protest shall include as a minimum the following:

(1) The name and address of the interested party;

(2) Appropriate identification of the relevant solicitation, and if a bid has been opened, its number, and date of opening;

(3) A detailed statement of reasons for the protest;

(4) Supporting, exhibits, evidence, or documents to substantiate any claims unless not available within the filing time, in which case the expected availability date shall be indicated; and a list of all persons who have knowledge of facts relevant to the protest; and

(5) The action(s) the protestor desires the school district to take to resolve the protest.

The Superintendent will immediately decide upon receipt of the protest whether or not the award of a contract shall be delayed, or if the protest is timely received after the award, whether the performance of the contract should be suspended. The school district shall not proceed further with the solicitation or with the award of the contract and shall suspend performance under the contract, if awarded, unless the Superintendent makes a written determination that the protest is clearly without merit or

that award of the contract without delay is necessary to protect the substantial interests of the school district.

C. Authority to Resolve Protests. Prior to the commencement of an administrative review by the Board concerning any protest, the Superintendent shall attempt to resolve any protest filed by an interested party concerning any solicitation. If the protest is not resolved by mutual agreement, the Superintendent shall create and deliver a Decision to the protestor within a reasonable time after the written protest was received. The Decision shall include a written summary of the Superintendent's investigation and a recommendation regarding the outcome of the protest. The Decision shall (1) state the reasons for the action taken, and (2) inform the interested party of their right to the administrative review by the Board. A copy of the Decision shall be mailed or otherwise furnished immediately to the interested party and any other party intervening protester and all other bidders. If not satisfied with the decision of the Superintendent, any interested party protester may appeal to the Board, but the decision shall be final unless the interested party protester files a timely appeal with the Board.

D. Board Appeal Procedures. Any interested party protester, within five working days of receipt of a decision of the Superintendent, may file with the Superintendent a written notice of appeal for an administrative review before the Board. The Notice of Appeal must clearly state the action protested and the basis of appeal. The Board will conduct an administrative review at its next regularly scheduled meeting or at a special meeting. The school district board of education shall consider the Decision of the Superintendent and shall make the final decision on the protest. The school district board of education's decision shall be final.

6. A construction management at risk contract may be conditioned upon later refinements in scope and price and may permit the school district in agreement with the construction manager to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.

Prohibitions. The school district shall not use a construction management at risk contract for any construction project excluded by NEB. REV. STAT. § 13-2914 or any other applicable law.

~~The school district adopts this policy in the event it resolves to use the construction management at risk (CM at risk) construction delivery process. Prior to using the CM at risk process on a specific construction project, the school district shall review information on file with~~

~~the State Department of Education, and may consult legal counsel, to assist the board in determining the current eligibility of the proposed project under limitations established by the Nebraska Schools Construction Alternatives Act. The board shall then adopt such a resolution by a two-thirds affirmative vote.~~

~~Following the acquisition of professional architectural or engineering services as required for the project, the board shall utilize this policy to evaluate, select and contract with a construction manager for the delivery of construction services.~~

Definitions

- ~~1. Construction management at risk contract means a contract by which a construction manager (a) assumes the legal responsibility to deliver a construction project within a contracted price to the school district, (b) acts as a construction consultant to the school district during the design-development phase of the project when the school district's architect or engineer designs the project, and (c) is the builder during the construction phase of the project;~~
- ~~2. Construction manager means the legal entity which proposes to enter into a construction management at risk contract under this policy;~~
- ~~3. Letter of interest means a statement indicating interest to enter into a construction management at risk contract for a project under this policy;~~
- ~~4. Project performance criteria means the performance requirements of the project suitable to allow the construction manager to make a proposal. Performance requirements include the following, if required by the project: Capacity, durability, standards, ingress and egress requirements, description of the site, surveys, soil and environmental information concerning the site, interior space requirements, material quality standards, design and construction schedules, site development requirements, provisions for utilities, storm water retention and disposal, parking requirements, applicable governmental code requirements, and other criteria for the intended use of the project;~~
- ~~5. Proposal means an offer in response to a request for proposals by a construction manager to enter into a construction management at risk contract for a project under this policy;~~
- ~~6. Request for letters of interest means the documentation or publication by which the school district solicits letters of interest;~~
- ~~7. Request for proposals means the documentation by which the school district solicits proposals.~~

Procedural Regulations

~~The board directs the superintendent to promulgate regulations detailing the following procedures:~~

- ~~1. Procedures and standards to be used to prequalify construction managers. The procedures and standards shall provide that the school district in consultation with its~~

~~architect/engineer will evaluate prospective construction managers based on the information submitted to the school district in response to a request for letters of interest and will select construction managers who are prequalified and consequently eligible to respond to the request for proposals;~~

- ~~2. Procedures for the preparation and content of requests for proposals;~~
- ~~3. Procedures for preparing and submitting proposals;~~
- ~~4. Procedures for evaluating proposals;~~
- ~~5. Procedures for negotiations between the school district and the construction managers submitting proposals prior to the acceptance of a proposal if any such negotiations are contemplated;~~
- ~~6. Procedures for filing and acting on formal protests relating to the solicitation or execution of construction management at risk contracts.~~

Letters of Interest

~~The school district shall prepare a request for letters of interest for CM at risk proposals and shall prequalify construction managers in accordance with this policy. The request for letters of interest shall describe the project in sufficient detail to permit a construction manager to submit a letter of interest.~~

~~The request for letters of interest shall be (a) published in a newspaper of general circulation within the school district at least thirty days prior to the deadline for receiving letters of interest and (b) sent by first class mail to any construction manager upon request.~~

~~Letters of interest shall be reviewed by the school district in consultation with the architect/engineer. The school district shall select prospective construction managers in accordance with the procedures described above. The school district shall select at least three prospective construction managers except that if only two construction managers have submitted letters of interest, the school district shall select at least two prospective construction managers. The selected construction managers shall then be considered prequalified and eligible to receive requests for proposals.~~

Requests for Proposals

~~The school district shall prepare a request for proposals for each construction management at risk contract in accordance with this policy. At least thirty days prior to the deadline for receiving and opening proposals, notice of the request for proposals shall be published in a newspaper of general circulation within the school district and filed with the State Department of Education.~~

~~The request for proposals shall be sent only to the construction managers selected under the prequalification procedures of this policy.~~

~~The request for proposals shall contain, at a minimum, the following elements:~~

- ~~1. The identity of the school district for which the project will be built and the school district that will execute the contract;~~
- ~~2. Policies adopted by the school district governing the CM at risk construction process;~~
- ~~3. The proposed terms and conditions of the contract, including any terms and conditions which are subject to further negotiation. The proposed terms and conditions may set forth an initial determination of the manner by which the construction manager selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding. The proposed general terms and conditions shall be consistent with the standard model general terms and conditions issued by one of the following:
 - ~~a. The American Institute of Architects (AIA);~~
 - ~~b. The Engineer's Joint Contract Documents Committee (EJCOC); or~~
 - ~~c. The Association of General Contractors of America (AGC);~~
 - ~~d. The Design-Build Institute of America (DBIA).~~~~
- ~~4. Any bonds and insurance required by law or as may be additionally required by the school district;~~
- ~~5. General information about the project which will assist the school district in its selection of the construction manager, including a project statement which contains information about the scope and nature of the project, the project site, the schedule, and the estimated budget;~~
- ~~6. The criteria for evaluation of proposals and the relative weight of each criterion; and~~
- ~~7. A description of any other information which the school district chooses to require.~~

Receiving and Evaluating Proposals

~~Proposals shall be sealed and shall not be opened until expiration of the time established for making proposals as set forth in the request for proposals.~~

~~Proposals may be withdrawn at any time prior to acceptance. The school district shall have the right to reject any and all proposals except for the purpose of evading the provisions and policies of the Nebraska Schools Construction Alternatives Act. The school district may then solicit new proposals using the same or different project performance criteria.~~

~~The school district shall evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.~~

Selection Committee

~~In evaluating proposals the school district shall refer the proposals for recommendation to a selection committee. The selection committee shall be a group of at least five persons designated by the board and shall include the following:~~

- ~~1. members of the school board;~~
- ~~2. members of the school administration or staff;~~

- ~~3. the school's architect or engineer;~~
- ~~4. any person chosen by the board for providing expertise relevant to selection of a construction manager under the Nebraska Schools Construction Alternatives Act; and~~
- ~~5. a resident of the school district not included in the four preceding subsections.~~

~~A member of the selection committee designated under subdivision (4) or (5) of this subsection shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the school district or the district's architect/engineer.~~

- ~~1. The selection committee and the board shall evaluate proposals taking into consideration the criteria enumerated below when applicable, with the maximum percentage of total points for evaluation which may be assigned to each as shown:~~
- ~~2. The financial resources of the construction manager to complete the project, ten percent;~~
- ~~3. The ability of the proposed personnel of the construction manager to perform, thirty percent;~~
- ~~4. The character, integrity, reputation, judgment, experience, and efficiency of the construction manager, thirty percent;~~
- ~~5. The quality of performance on previous projects, thirty percent;~~
- ~~6. The ability of the construction manager to perform within the time specified, thirty percent;~~
- ~~7. The previous and existing compliance of the construction manager with laws relating to the contract, ten percent; and~~
- ~~8. Such other information as may be secured having a bearing on the selection, twenty percent.~~

~~The board shall assign a specific relative weight for each criterion. The same set of criteria and associated relative weights shall be used by both the selection committee and the board in the evaluation process.~~

~~The selection committee shall keep and maintain permanent records of the committee proceedings including, but not limited to, records of the minutes of meetings, and documentation received or disclosed in open session of the meetings.~~

~~The committee shall appoint a board member or district employee to keep the minutes of the committee meetings. The minutes of each meeting shall include as a minimum the following items: a record of the date, time, place, members present, action taken and the vote of each member. The records of the committee shall be placed on public file with the central administration office.~~

Contract Negotiations

~~The school district shall attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after negotiations. The negotiations shall include a final determination of the manner by which the construction manager selects a subcontractor. If the school district is unable to negotiate a satisfactory contract with the highest ranked construction manager, the school district may terminate negotiations with that construction manager.~~

~~The school district may then undertake negotiations with the second highest ranked construction manager and may enter into a construction management at risk contract after negotiations. If the school district is unable to negotiate a satisfactory contract with the second highest ranked construction manager, the school district may undertake negotiations with the third highest ranked construction manager, if any, and may enter into a construction management at risk contract after negotiations.~~

~~The school district shall file a copy of all construction management at risk contract documents with the State Department of Education within thirty days after their full execution. Within thirty days after completion of the project, the construction manager shall file a copy of all contract modifications and change orders with the department.~~

~~If the school district is unable to negotiate a satisfactory contract with any of the ranked construction managers, the school district may either revise the request for proposals and solicit new proposals or cancel the construction management at risk process.~~

Final Contracts

~~A construction management at risk contract may be conditioned upon later refinements in scope and price and may permit the school district in agreement with the construction manager to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.~~

~~The CM at risk contract shall not be used for a construction project with locations on parcels of land which are not contiguous except for specialty maintenance projects. A specialty maintenance project is a construction project for the maintenance of an existing facility with a specialty contractor, such as an electrical contractor or plumbing contractor. Parcels are considered contiguous if they would be contiguous but for the existence of a public road.~~

~~Legal Reference: Neb. Statute 79-2001 to 2015
81-1701 et seq.
84-712~~

Cross Reference: ~~1006.01 Community Use of School District Buildings, Sites and~~
~~Equipment~~

Approved:

Reviewed: 10/16/2023

Revised:

**RESOLUTION OF THE BOARD OF EDUCATION TO SELECT THE
CONSTRUCTION MANAGER AT RISK CONTRACT DELIVERY SYSTEM**

WHEREAS, the Board of Education ("Board") of **Hemingford Public Schools** (legally known as **Box Butte County School District 07-0010** and referred to herein as the "School District") believes it to be in the School District's best interest to use the construction manager contract delivery system under the Nebraska Political Subdivisions Construction Alternatives Act ("Act") to complete the School Addition Project ("Project").

BE IT THEREFORE RESOLVED that the Board hereby adopts Policy # ____ - Construction Management at Risk.

BE IT FURTHER RESOLVED that the Board hereby selects the construction manager at risk contract delivery system to complete the Project because it is in the public interest based on the savings in cost or time and the requirement of specialized or complex construction methods suitable for the construction management at risk contract delivery system.

BE IT FURTHER RESOLVED that the Board assigns the following maximum percentage of total points for evaluation of proposals:

Criteria	Percentage
Financial resources of the construction manager to complete the project (maximum of 10%)	5
Ability of the proposed personnel of the construction manager to perform (maximum of 30%)	25
Character, integrity, reputation, judgment, experience, and efficiency of the construction manager (maximum of 30%)	25
Quality of performance on previous projects (maximum of 30%)	25
Ability of the construction manager to perform within the time specified (maximum of 30%)	10
Previous and existing compliance of the construction manager with laws relating to the contract (maximum of 10%)	5
Such other information as may be secured having a bearing on the selection (maximum of 20%)	5
Total (must equal 100%)	100

[NOTE TO BE DELETED: The percentages above are simply an example of those that can be used. Feel free to change them (up to the statutory maximum) to best fit your project.]

BE IT FURTHER RESOLVED that the Board hereby selects the construction manager at risk contract delivery system to complete the Project.

BE IT FURTHER RESOLVED and directs the School District's administration to prepare a request for proposals and publish notice of the same in a newspaper of

general circulation within the School District and file it with the Nebraska Department of Education.

BE IT FURTHER RESOLVED that the Board hereby authorizes, empowers, and directs the School District's administration to take all actions necessary to comply with the terms of the Act in proceeding with the construction manager at risk contract delivery system.

BE IT FURTHER RESOLVED that the following individuals are designated as members of the Construction Manager at Risk Selection Committee:

(1) Member(s) of the school board: _____.

(2) Member(s) of the school administration or staff: _____.

(3) The school's architect or engineer: _____.

(4) Individual(s) having special expertise relevant to selection of a construction manager under the Act: _____.

(5) A resident of the school district other than an individual included in subdivisions (1) through (4): _____.

[NOTE TO BE DELETED: A member of the selection committee designated under subdivision (4) or (5) shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the School District or the school's architect or engineer.]

BE IT FURTHER RESOLVED that all proposals received in response to the request for proposals are hereby referred to the Construction Manager at Risk Selection Committee for ranking.

BE IT FURTHER RESOLVED that the _____ Construction Managers receiving the highest scores from the Construction Manager at Risk Selection Committee shall be scheduled for interviews with the Board of Education at a school board meeting.

BE IT FURTHER RESOLVED that the School District shall then evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the Construction Manager at Risk Selection Committee.

BE IT FURTHER RESOLVED that the School District will attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after these negotiations.

Dated: _____, 2024

President of the Board of Education

ATTEST:

Secretary of the Board of Education

**REQUEST FOR PROPOSALS AND PROPOSAL INSTRUCTIONS
HEMINGFORD PUBLIC SCHOOLS
SCHOOL ADDITION PROJECT**

1. PROJECT INFORMATION. Hemingford Public Schools (School District or Owner) is requesting proposals from qualified construction management firms (CM) to provide construction management at risk services for an addition to the school building and the replacement of a metal building. Project details are as follows:

- A. Scope and Nature. The project includes the modification of buildings to connect the gym to the schools, replacement of a metal building, and an addition of a new elementary wing .
- B. Site. Hemingford Public Schools, 913 Niobrara Avenue, Hemingford, NE 69348.
- C. Proposed Budget. Cost is to be determined with the assistance of the selected Construction Manager, but will likely be approximately \$13.7 to \$17.2 million.
- C. Schedule. The tentative schedule is as follows:

<u>Date</u>	<u>Event</u>
* , 202_	Board meeting - Hire Architect & Start Pre-Bond Planning Process.
* , 202_	Issue CM RFP and Publish Notice.
* , 202_	Pre-Bond Planning Process
* , 202_	CM Selection Committee Opens CM RFPs and Identifies Short List of CMs to Interview.
* , 202_	School Board Special Meeting to interview selected CMs
* , 202_	Board of Education Meeting – Rank CMs.
* , 202_	Board of Education Meeting – Approve CM Contract
* , 202_	Bond Promotion and Community Engagement
* , 202_	Bond Election Ballots Due
* , 202_	Contract Documents Complete; Out for Sub-Bidding
* , 202_	Sub-Bidding Complete; Negotiate Contracts
* , 202_	Construction Begins
* , 202_	Substantial Completion
* , 202_	Final Completion

- D. Property Inspection. All interested parties should contact Superintendent Travis Miller at tmiller@gubn.org to schedule a time to view the existing school sites and buildings.
- E. Project Architect. The architect for the project is Jack Baker, JEO Consulting Group, 120 E. 16th Street, Scottsbluff, NE 69361, jbaker@jeo.com. All questions, clarification, or interpretations of the proposal documents regarding the project or this RFP should be directed to the architect or District legal counsel.

2. DEFINITIONS.

- A. Proposal Documents include the advertisement or request for proposals; these Proposal Instructions (and any supplementary instructions); the CM's proposal; the unexecuted form of Agreement between the Owner and Contractor (AIA Document A133-2019) and that Agreement's Exhibits, if any; the General Conditions of the Contract for Construction (AIA Document A201-2017); the Payment and Performance Bonds (both AIA Document A312-2010); and any Drawings, Specifications, Addenda, and all other documents listed in these Instructions.
- B. Definitions set forth in the AIA Document A201-2017 or in other Proposed Contract Documents apply to the Proposal Documents.
- C. Addenda are written or graphic instruments issued by the Architect or School District, which, by additions, deletions, clarifications, or corrections, modify or interpret the Proposal Documents.
- D. A Proposal is a complete and properly executed proposal to do the Work submitted in accordance with the Proposal Documents.
- E. A CM is a person or entity who submits a Bid and who meets the requirements set forth in the Proposal Documents.
- F. Policy means the Construction Management at Risk Contracts Policy adopted by the District in accordance with NEB. REV. STAT. § 13-2909 is attached and incorporated by reference.

3. CM'S REPRESENTATIONS AND NOTICE. By submitting a bid, the CM represents and agrees that:

- A. The CM has read and understands the Proposal Documents;
- B. The CM understands how the Proposal Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- C. The Proposal complies with the Proposal Documents;
- D. The CM has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the CM's observations with the requirements of the Proposed Contract Documents listed above;
- E. The Proposal is based upon the materials, equipment, and systems required by the Proposal Documents without exception;
- F. The CM has read and understands the provisions set forth in the AIA Document A133-2019 and its exhibits, the Payment Bond (AIA Document A312-2010) and the AIA Document A201-2017, all as amended by the School District;
- G. The CM waives any claim it has, or may have, against the School District and its agents or representatives, and their respective employees, arising out of, or in connection with, the administration, evaluation, or recommendation of any Proposal; waiver of any requirements under the Proposal Documents or the contract documents; acceptance or rejection of any Proposals; and award of the contract; and
- H. The CM, and any subcontractor, is not currently debarred, suspended,

proposed for debarment, declared ineligible, or otherwise excluded from submitting bids to any State or Federal department or agency or any political subdivision of the State of Nebraska.

4. PROPOSAL DOCUMENTS.

- A. CMs must obtain and use complete Proposal Documents when preparing Proposal. Neither the School District nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Proposal Documents.
- B. Requests for clarification or interpretation of the Proposal Documents must be submitted by the CM in writing and shall be received by the School District at least seven days prior to the date for receipt of Proposals.
- C. Modifications and interpretations of the Proposal Documents will be made by Addendum. Modifications and interpretations of the Proposal Documents made in any other manner shall not be binding, and CMs shall not rely upon them.
- D. Addenda will be transmitted to CMs known by the School District to have received complete Proposal Documents.
- E. Addenda will be available from the School District.
- F. Addenda generally will be issued no later than three days prior to the date for receipt of Proposals, except an Addendum withdrawing the Request for Proposals or one which includes postponement of the date for receipt of Proposals.
- G. Prior to submitting a Proposal, each CM shall ascertain that the CM has received all Addenda issued, and the CM shall acknowledge their receipt in the Proposal.

5. PROPOSAL PROCEDURES.

- A. Preparation of Proposals. The Proposal shall include the following:
 - (1) The financial resources of the CM to complete the project.
 - a. Surety – provide certification from surety that CM’s bonding capacity is adequate to construct the proposed project
 - b. Insurance – provide certificates from your insurance carrier(s) for required coverage for construction services
 - (2) The ability of the proposed personnel of the CM to perform.
 - a. Provide an organization chart identifying the CM’s team, the organization of such team, and the lead individual in each role classification. These include, but are not limited to, the following services (if applicable) for the project:
 - 1. CM Principal
 - 2. Project Superintendent
 - 3. Project Foreman
 - b. List any specialty sub-consultants required for the project.
 - c. For each individual listed above, provide the following

resume information:

1. Name and role in the project
 2. Relationship to CM (employee, sub-consultant, subcontractor, etc.)
 3. Company
 4. Contact information (address, phone)
 5. Professional registrations/certifications
 6. Years with current firm and with other firms
 7. List of five (5) relevant or similar projects including:
 - a) Project name and brief scope of services provided
 - b) Year completed
 - c) Reference (name, title, phone and email address)
- (3) The character, integrity, reputation, judgment, experience, and efficiency of the CM.
- a. CM shall list a reference in the following categories (provide name, company, address, phone and relationship to the reference):
 1. Financial (bank or surety)
 2. Project of similar scope (contractual point of contact for political subdivision)
 3. Facility user of project of similar scope (such as school principal, department manager or facility manager)
- (4) The quality of performance on previous projects.
- a. The CM shall list five (5) completed projects of similar scope or budget and provide the following information for each:
 1. Project name – brief description of relevance to the project of this RFP
 2. Address
 3. Owner, contact name, title, address and phone
 4. Design Professional – firm name, contact name, address and phone
 5. Type of project delivery (CM@R, design-build, design-bid-build)
 6. Project performance
 - a) Budget-GMP compared to final cost. Provide explanation of difference in budget.
 - b) Schedule (days/months)
 - c) List 3 specific problems and how they were resolved
 - d) Claims made by owner regarding budgets, schedule or performance
- (5) The ability of the CM to perform within the time specified
- a. Provide detailed information on the five (5) listed projects above with respect to:

1. Design schedule – in working with the design professional, the proposed and actual (number of calendar days total for programming, preliminary design and final design)
 2. Construction schedule – proposed and actual
 - a) Date of Substantial Completion
 - b) Date of Final Completion
 - c) Post-construction warranty work required
 - d) Whether client was inconvenienced by the delivery dates of any of the services provided by the CM
- (6) The previous and existing compliance of the CM with laws relating to the contract.
- a. Whether CM or its team have been cited for failure to comply with local, state or federal law of any nature in the last five (5) years.
 1. If yes, explain in detail
 - b. Whether there are any civil or criminal actions pending against the CM any proposed member of the team
 1. If yes, explain in detail
- (7) Such other information as may be secured having a bearing on the selection.
- a. Subcontractors: List the work on this project you expect to subcontract
 - b. Current capacity: provide a list of your firm’s and your sub-consultant’s current contracted projects and the scope of those projects
 - c. Any proposed changes to the contract documents or amendments required by this RFP.
 - d. Whether the CM uses a lump sum, a percentage of the Cost of the Work, or some other method for determining the CM’s fee.
 - e. Include a proposed lump-sum fee for pre-construction costs.
 - f. List what is included in and excluded from General Conditions.
- (8) The Proposal shall state the legal name and legal status of the CM. As part of the documentation submitted with the Proposal, the CM must provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Proposal must be signed by the person or persons legally authorized to bind the CM to a contract. A Proposal by a corporation must further name the state of incorporation.
- (9) A CM shall incur all costs associated with the preparation of its Proposal.
- B. Proposal Submission.
- (1) hard copies of the Proposal (along with one (1) electronic PDF

copy on USB Flash Drive) and all required documents shall be delivered in a sealed opaque envelope with the CM's name, address, and telephone number clearly marked on the cover to Superintendent Travis Miller, Hemingford Public Schools, 913 Niobrara Avenue, Hemingford, NE 69348.

- (2) The lower left corner of the sealed envelope should read as follows: "School Addition Project".
 - (3) Proposals will be received until 3:00 p.m. (Mountain Time) on _____, 202_____.
 - (4) Any bid received after that time and date will not be opened or considered, and will be returned to the bidder.
 - (5) The CM shall assume full responsibility for timely delivery at the location designated for receipt of Proposals.
- C. Modification or Withdrawal of Proposals.
- (1) Prior to the date and time designated for receipt of Proposals, a CM may submit a new Proposal to replace a Proposal previously submitted, or withdraw its Proposal entirely, by notice to the Superintendent of the District. Such notice will be received and duly recorded by the Superintendent on or before the date and time set for receipt of Proposals. The Superintendent will verify that replaced or withdrawn Proposals are removed from the other submitted Proposals and not considered. Notice of submission of a replacement Proposal or withdrawal of a Proposal shall be worded so as not to reveal the changes to the original Proposal.
 - (2) Withdrawn Proposals may be resubmitted up to the date and time designated for the receipt of Proposals, provided they fully conform with these Instructions.

6. CONSIDERATION OF PROPOSALS.

- A. Proposal Evaluation Criteria. The Proposal evaluation criteria and the relative weight of each criterion shall be as provided in section 3B of the Policy.
- B. Selection Procedure. The selection team, selection procedure, interview process, contract negotiation process, and contract execution process shall be as provided by the Policy or as otherwise provided or allowed by law.
- C. Requests for Information. CMs that fail to respond to any request for information, whether written or verbal, may be deemed non-responsive and their Proposals may not be considered.
- D. Contact with CMs. The School District reserves the right to conduct discussions with any or all invited CMs for the purpose of clarification and modification. Discussion and negotiation may include, but is not limited to, the scope of the work, delivery schedule, and other construction matters.
- E. Disqualification of CMs. CMs may be disqualified and their bids disregarded for reasons which include but are not limited to the following:

- (1) The School District has reason to believe that CM has engaged in collusion.
- (2) The CM being interested in any litigation against the School District.
- (3) The CM is in arrears on any existing contract or has defaulted on a previous contract.
- (4) The CM has uncompleted work which, in the judgment of the School District, will prevent or hinder the prompt completion of this construction project, if it were awarded to the CM.
- (5) The CM has not been in the business for at least five years.
- F. Any work subcontracted by the CM is to be awarded by competitive bidding unless otherwise agreed by the School District in writing.
- G. Rejection Proposals and Waiver of Informalities. The School District reserves the right (a) to terminate the proposal process at any time; (b) to reject any or all proposals; and (c) to waive formalities and minor irregularities in the proposals received. The School District further reserves the right to conduct a pre-award survey of any firm or individual under consideration to confirm any of the furnished information or to require other evidence of managerial, financial, technical and other capabilities, the positive establishment of which is determined by the School District to be necessary for the successful performance of the contract. The School District further reserves the right to cancel or amend the request for proposals at any time and will notify all recipients accordingly.
- H. Interview Presentation

7. INTERVIEWS. The District will interview up to [REDACTED] CMs evaluated as being professionally and technically qualified. The purpose of the interview is to allow the CM firm to present its qualifications, experience, education, training, past performance, etc., in regards to the professional services to be provided to the Districts. Interviews will also provide an opportunity for the board to seek clarifications from the CM. CMs selected for an interview will be notified of the date, time, and place of the interview. Interviews are tentatively scheduled to take place the week of [REDACTED], 202_. The District's Board of Education will make the final determination at their board meeting on [REDACTED], 202_.

8. BONDS AND INSURANCE.

- A. To secure the faithful performance of the work and to satisfy all of CM's payment obligations that arise on the project, the successful CM will be required to provide a payment bond in an amount not less than 100% of the Contract Sum through a corporate surety company, conditioned for the payment of all laborers and mechanics for labor that is performed and for the payment for material and equipment rental which is actually used or rented in the performance of the Contract.
- B. The successful CM will also be required to provide a performance bond in an amount not less than 100% of the Contract Sum through a

- corporate surety company.
- C. The Contractor shall procure and maintain Workers' Compensation Insurance, Employers' Liability Insurance, Business Automobile Liability Insurance, Commercial General Liability Insurance, and any other insurance and in the amounts required by law or the Contract Documents.
 - D. Time of Delivery and Form of Bonds.
 - (1) The CM must deliver the required bonds to the School District not later than three days following the date of execution of the Contract/GMP Amendment (as applicable). If the Work is to commence sooner in response to a letter of intent, the CM must, prior to commencement of the Work, submit evidence satisfactory to the School District that such bonds will be furnished and delivered as required by these Instructions.
 - (2) The bonds shall be written on AIA Document A312-2010 (as amended), Performance Bond and Payment Bond.
 - (3) The bonds shall be dated on or after the date of the Contract.
 - (4) The CM shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

9. REQUIREMENT OF WRITTEN CONTRACT. The terms and conditions of the contract shall be as provided in the **attached** AIA A133-2019, AIA A133-2019 (Exhibit A), AIA A133-2019 (Exhibit B), A201-2017, A312-2010 each as amended by the School District. Any proposed changes or modifications to the Contract Documents (other than insertions into contract blanks) must be presented in the Proposal and will be taken into account during the selection process. Any CM who fails to submit any such changes or modifications with its Proposal waives the right to request changes in the Contract Documents after the Proposal award.

10. POST-BID INFORMATION.

- A. After notification of selection for the award of the Contract, the CM shall, as soon as practicable or as stipulated in the Proposal Documents, submit in writing to the School District:
 - (1) A designation of the Work to be performed with the CM's own forces;
 - (2) Names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
 - (3) Names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.
- B. The CM will be required to establish to the satisfaction of the Architect and/or School District the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Proposal Documents.

- C. Prior to the execution of the Contract, the Architect or School District will notify the CM if either the School District or Architect, after due investigation, has reasonable objection to a person or entity proposed by the CM. If the School District or Architect has reasonable objection to a proposed person or entity, the CM may, at the CM's option, withdraw the Bid or submit an acceptable substitute person or entity. The CM may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The School District may accept the adjusted bid price or disqualify the CM. In the event of either withdrawal or disqualification, bid security will not be forfeited.
- D. Persons and entities proposed by the CM and to whom the School District and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the School District and Architect.

11. INQUIRIES.

SITE: Submit all questions, inquiries, requests for clarification and/or requests for inspection of the existing site to Superintendent Travis Miller, tmiller@gubn.org.

PROPOSAL DOCUMENTS and RFP: Submit all questions, inquiries, requests for clarification pertaining to the RFP and Proposal to Jack Baker, JEO Consulting Group, jbaker@jeo.com.

Architect may direct questions of a legal nature to the district's legal counsel, Steve Williams, KSB School Law, steve@ksbschoollaw.com.

Attachments

Construction Management at Risk Contracts Policy
AIA A133-2019
AIA A133-2019 (Exhibit A)
AIA A133-2019 (Exhibit B)
AIA A201-2017
AIA A312-2010 x 2