

**BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010**  
**HEMINGFORD PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING AGENDA**  
**Monday, October 14, 2024**  
**South Campus**

The Board of Education of School District 07-0010 will meet on Monday, October 14, 2024 in the South Campus as duly advertised in the Alliance Times-Herald.

- I. Pledge of Allegiance
- II. Notices
- III. Call Meeting to Order
  - III.A. Roll Call
  - III.B. Excuse Absent Board Member(s)
- IV. Report from Board Committee(s)
- V. Regular Meeting Agenda
  - V.A. Recognition of Student Achievement (Bobcat Excellence)
  - V.B. Public Participation (Maximum of 30 Minutes Allotted for this Portion of the Meeting)
  - V.C. Correspondence
  - V.D. Consent Agenda
    - Approve minutes for September 16, 2024 meeting
    - Approve minutes for September 16, 2024 Budget Hearing
    - Approve minutes for September 16, 2024 Special Hearing to Set Final Tax Request
    - Approve minutes for September 10, 2024 Special Meeting
    - Approve Treasurer's Report
    - Approve School Activity Fund Report
    - Approve Control Budget
    - Report Required by State Statute 79-506
  - V.E. Payment of Claims
  - V.F. Discuss, Consider, and Take All Necessary Action Regarding the Following Policy (First Reading): Proposed Revised Policy 502.02 - NONRESIDENT STUDENTS/OPTION ENROLLMENT, Proposed Revised Policy 503.03 - STUDENT ABSENCES EXCUSED, Proposed Revised AR 503.03R1 - GUIDELINES FOR HANDLING ABSENCES AND TARDINESS, Proposed Revised Policy 504.08 - FREEDOM OF EXPRESSION, Proposed Revised Policy 504.14 - HAZING, INITIATION, SECRET SOCIETIES OR GANG ACTIVITIES, Proposed Revised Policy 505.06 - CORPORAL PUNISHMENT,
  - V.G. Discuss, Consider, and Take All Necessary Action Regarding A Request from the Hemingford Education Association to be Recognized as the Exclusive Bargaining Agent for the District's Non-Supervisory Certificated Staff for the 2026-2027 Contract Year
  - V.H. Discuss, Consider, and Take All Necessary Action Regarding Resolution Pertaining to Setting Capacity Restrictions for Option Enrollment
  - V.I. Review, consider, and take all necessary action to:
    - 1. Approve the Construction Management at Risk Policy;
    - 2. Adopt a resolution selecting the construction management at risk contract delivery system;
    - 3. Designate members of the Construction Manager at Risk Selection Committee;
    - 4. Refer all construction manager at risk proposals to the Construction Manager at Risk Selection Committee;
    - 5. Authorize the administration to create and publish a Notice of Request for Proposals and to create the Request for Proposals and Proposal

Instructions; and

6. Take any other action deemed necessary or appropriate regarding the selection of the construction management at risk contract delivery system or required by the Political Subdivisions Construction Alternatives Act.

V.J. Discuss, Consider, and Take All Necessary Action Regarding a Proposal to enter an Interlocal Agreement to joining the Nebraska PowerSchool Cooperative

V.K. Discuss, Consider, and Take All Necessary Action Regarding Proposals for the Removal of the Vacant Home at 912 Ogallala Ave.

- VI. Discussion/Possible Action Items
- VII. Student Board Representative Report
- VIII. Administration Reports
- IX. Superintendent Report
- X. Policy Review (504.04R1 through 504.23)
- XI. Items For Next Board Meeting
- XII. Adjournment



Welcome to the Hemingford Public Schools Board of Education Meeting.

The board welcomes citizens to attend board meetings to become acquainted with the programs and operations of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Public Comment". Comments or questions from the audience at any other time during the meeting except for the agenda item "Public Comment" will be declared out of order.

School board meetings are a meeting held in public; however, the meetings are not public meetings.

## TALKING POINTS FOR BOARD MEETING

### 3 MINUTES PER INDIVIDUAL/30 MINUTES ON TOPIC

The board chair will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board chair shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or other individuals causing disruption may be asked to leave the board meeting.

The purpose of public participation is a forum for the public to provide information and be heard by the members of the board. By law, the board is not allowed to respond, discuss, or take action on items that are not included in the published agenda.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the **Thursday** preceding a Monday night meeting. (Per policy # 0204.12)

\*If you want to speak, you must fill out a Public Comment Request Card. When you have completed this, please submit the card to the superintendent. The cards will be numbered as they are received by the superintendent. You will be called on, by the board president, according to the number on your completed Public Comment Request Card. The board president will signal when the speaker has 30 seconds remaining.

\*By law, you must state your name, address, and we ask that you state the topic you are addressing, before you begin.

\*If you are planning to speak about personnel or student matters involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members **may not** respond to any questions you ask or comments you make about individual staff members or students.

++++tear off++++tear off++++tear off++++

Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:



## INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Hemingford Ledger** on the dates indicated below. If changes are needed, please contact us prior to deadline at [help@column.us](mailto:help@column.us)

Notice ID: QdWbaK8PhKc6UrMys2O9 | **Proof Updated: Sep. 18, 2024 at 09:07am MDT**  
Notice Name: 10/14 Meeting

**This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.**

<b>FILER</b>	<b>FILING FOR</b>
Travis Miller	Hemingford Ledger
tmiller@gubn.org	
(308) 487-3328	

<b>Columns Wide:</b> 1	<b>Ad Class:</b> Legals
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09/26/2024: General Legal	17.05
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<b>Total</b>	<b>\$17.05</b>
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### Regular Board Meeting at 7:00 PM on October 14th at South Campus

Notice is hereby given that a regular meeting of the Board of Education of the School District of Hemingford, in the Counties of Box Butte, Dawes, and Sheridan in the State of Nebraska, A/K/A School District #10 of Box Butte County, Nebraska, will be held at 7:00 p.m. on Monday the 14th day of October 2024, at South Campus (816 Niobrara Avenue, Hemingford, Nebraska), which meeting shall be open to the public. An agenda for such meeting, kept continuously current, is available for public inspection at the office of the Superintendent, located at 913 Niobrara Avenue, Hemingford, Nebraska 68948. Published in the Hemingford Ledger Hemingford, NE  
##### September 26, 2024 ZNEZ

2024

American Civics/Curriculum : Cullan, Randolph, Votruba

Finance : Randolph, Ansley, Cullan

Negotiations : Ansley, Schumacher, Votruba

Transportation : Horstman, Cullan, Ansley

Building and Grounds : Schumacher, Randolph, Horstman

# HEMINGFORD PUBLIC SCHOOLS

## Board Committee Report

Date of Report:

Committee:

Items Reviewed Discussed:

Information for the Full Board:

Recommendations to the Full Board:



# Hemingford Public Schools

## Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
<b>January 5:00 PM</b>			<ul style="list-style-type: none"> <li>• Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> <li>• Appoint Superintendent as Authorized Representative for Federal, State, and Local Matters.</li> </ul>	<ul style="list-style-type: none"> <li>• Adopt Board and Superintendent Goals</li> <li>• Review Board Member Code of Ethics</li> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion and/or Appointment of Board Committees</li> <li>• NASB Legislative Issues Conference</li> <li>• Community Engagement Session</li> <li>• Board Retreat/Workshop</li> <li>• Strategic Plan Review/Board Self-Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Oath of Office</li> <li>• Board Officer Elections</li> <li>• Designate Depository</li> <li>• Designate Legal Firm</li> <li>• Designate Treasurer</li> <li>• Designate Auditor for the District</li> <li>• Review Report Required by State Statute 79-506</li> </ul>
<b>February 5:00 PM</b>		<ul style="list-style-type: none"> <li>• Review Report on Multicultural Education</li> </ul>	<ul style="list-style-type: none"> <li>• Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> </ul>	<ul style="list-style-type: none"> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• NASB Presidents' Retreat</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Proposed Legislation</li> </ul>
<b>March 7:00 PM</b>	<ul style="list-style-type: none"> <li>• Review State Aid Certification (When Available)</li> <li>• Establish Technology Budget for Following Year</li> </ul>	<ul style="list-style-type: none"> <li>• Curriculum Committee Review of Curriculum Materials Proposed for Adoption (as needed)</li> <li>• Committee on American Civics Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Establish Salaries for Administrators</li> <li>• Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> </ul>	<ul style="list-style-type: none"> <li>• Adopt Resolution Pertaining to Non-Resident Students</li> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• NRCSA Spring Conference</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss School Calendar</li> <li>• Monitor Proposed Legislation</li> </ul>
<b>April 7:00 PM</b>	<ul style="list-style-type: none"> <li>• Review State Aid Certification (When Available)</li> </ul>	<ul style="list-style-type: none"> <li>• Consider Adoption of Curriculum and/or Textbooks for Subsequent Year</li> </ul>		<ul style="list-style-type: none"> <li>• Review/Revise Policies</li> </ul>		<ul style="list-style-type: none"> <li>• Adopt School Calendar</li> <li>• Review Report Required by State Statute 79-506</li> </ul>
<b>May 7:00 PM</b>	<ul style="list-style-type: none"> <li>• Review State Aid Certification (When Available)</li> </ul>	<ul style="list-style-type: none"> <li>• Review Statewide Assessment Results (Writing)</li> </ul>		<ul style="list-style-type: none"> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• Attend Graduation Ceremony</li> </ul>	

# Hemingford Public Schools

## Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
<b>June</b> 7:00 PM		<ul style="list-style-type: none"> <li>Year End Assessment and Curriculum Review</li> <li>Review School Improvement Plan</li> <li>Committee on American Civics Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Superintendent Evaluation (end of year)</li> </ul>	<ul style="list-style-type: none"> <li>Review Bullying Prevention Policy</li> <li>Approve Student, Athletic, and Staff Handbooks</li> </ul>	<ul style="list-style-type: none"> <li>Board Self-Assessment and Goal Planning</li> <li>NASB School Law Seminar</li> </ul>	
<b>July</b> 7:00 PM	<ul style="list-style-type: none"> <li>Budget Committee Work Session</li> <li>Review Budget Authority and Allowable Reserve Percentage Certification</li> </ul>	<ul style="list-style-type: none"> <li>Review Summer School Program Report</li> </ul>		<ul style="list-style-type: none"> <li>Student Fees Policy</li> <li>Parent Involvement Policy</li> </ul>	<ul style="list-style-type: none"> <li>NASB School Finance Workshop</li> <li>Review NASB Board Awards of Achievement</li> <li>NASB School Law Workshop</li> </ul>	<ul style="list-style-type: none"> <li>Adopt Board Goals</li> <li>Review Report Required by State Statute 79-506</li> </ul>
<b>August</b> 7:00 PM	<ul style="list-style-type: none"> <li>Review Proposed Budget</li> <li>Review Certifications of District's Assessed Valuation</li> </ul>				<ul style="list-style-type: none"> <li>NASB Area Membership Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Facilities Tour</li> </ul>
<b>September</b> 7:00 PM	<ul style="list-style-type: none"> <li>Budget Hearing</li> <li>Adopt Budget</li> <li>Tax Request Hearing</li> <li>Approve Tax Request for Fund Levies</li> </ul>	<ul style="list-style-type: none"> <li>Review ACT Results</li> <li>Review School Improvement Plan</li> <li>Review Statewide Assessment Results (Reading, Math, Science)</li> </ul>	<ul style="list-style-type: none"> <li>Consider HEA Request for Recognition as Bargaining Agent (if delivered to Board)</li> </ul>		<ul style="list-style-type: none"> <li>NASA/NASB Labor Relations Conference</li> </ul>	<ul style="list-style-type: none"> <li>Review Statewide Assessment Results (when available)</li> </ul>
<b>October</b> 7:00 PM	<ul style="list-style-type: none"> <li>Review Fall Enrollment Figures</li> <li>Prepare for Negotiations</li> </ul>		<ul style="list-style-type: none"> <li>Consider HEA Request for Recognition as Bargaining Agent</li> </ul>			<ul style="list-style-type: none"> <li>Review Annual Emergency Safety Plan</li> <li>Review Report Required by State Statute 79-506</li> </ul>
<b>November</b> 5:00 PM	<ul style="list-style-type: none"> <li>Audit Committee Review of Audit Report</li> </ul>	<ul style="list-style-type: none"> <li>Review District Annual Report</li> </ul>	<ul style="list-style-type: none"> <li>Distribute/Complete Superintendent Evaluation</li> <li>Begin Negotiations</li> </ul>		<ul style="list-style-type: none"> <li>NASB/NASA State Education Conference</li> </ul>	
<b>December</b> 5:00 PM	<ul style="list-style-type: none"> <li>Approve Fiscal Year Audit Report</li> </ul>	<ul style="list-style-type: none"> <li>Review School Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> </ul>		)	<ul style="list-style-type: none"> <li>Host Board/Staff Recognition Dinner</li> </ul>

# Hemingford Public Schools

## Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
	(November or December)		<ul style="list-style-type: none"><li>• Superintendent Evaluation</li></ul>			

Revised February 2023

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+++++tear off+++++tear off+++++tear off+++++

Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:

## Report Required by State Statute 79-506

Regarding Board Member Purchase of Health Insurance

Hemingford Public Schools

One member of the Board of Education currently participates in the District's health insurance program. Trish Schumacher is a participant.

Trish Schumacher pays the full cost of the insurance in accordance with State Statute 79-506. There is no cost to the district associated with her participation in this program.

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

September 16, 2024  
Board of Education Budget Hearing Meeting Minutes

A budget hearing meeting of the Board of Education of School District 07-0010 was called to order at 7:01 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Present, Trish Schumacher: Present, Micki Votruba: Present.

The Board Conducted a Hearing on the 2024-2025 Budgets of Expenses (This hearing covered the General Fund, Depreciation Fund, Employee Benefit Fund, Activities Fund, School Nutrition Fund, Special Building Fund, Cooperative Fund, Student Fee Fund, and Qualified Capital Purpose Undertaking Fund). An overview of the proposed budget was presented to the board and the public.

The budget hearing meeting was adjourned at 7:16 PM.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

September 16, 2024  
Board of Education Regular Meeting Minutes

A regular meeting of the Board of Education of School District 07-0010 was called to order at 7:34 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Austin Benda took the Oath of Office as Student Board Representative.

Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Present, Trish Schumacher: Present, Micki Votruba: Present.

Mr. Brennan Vogel presented to the board regarding the Jobs for America's Graduates (JAG) Program.

Austin Benda provided a report to the board as student board representative.

Motion by Brett Cullan to approve the Consent Agenda Seconded by Rick Horstman Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Blanche Randolph claims for September be approved as presented in the amount of General Fund: \$114,692.76, Building Fund: \$99,774.74 Seconded by Brett Cullan Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Blanche Randolph Approve the Budget for 2024-2025 as follows: General Fund \$8,721,930, Depreciation Fund \$395,000, Employee Benefit Fund \$107,010, Activities Fund \$617,628, School Nutrition Fund \$395,000, Special Building Fund \$3,014,882, Cooperative Fund \$155,763, Qualified Capital Purpose Undertaking Fund \$75,000, Student Fee Fund \$0. Total all funds: \$13,482,758 Seconded by Brett Cullan Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Micki Votruba Approve Entering an Interlocal Agreement with Crawford Public Schools for School Activities Transportation Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Trish Schumacher Approve purchase of 2024 Chevrolet Suburban from Denny Menholt Auto Group Seconded by Blanche Randolph Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Blanche Randolph Approve Resolution Setting the Property Tax Request Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Brett Cullan Approve purchase of a rooftop heating and cooling unit for the Distance Learning Center from Jack's Heating & Cooling Seconded by Blanche Randolph Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Trish Schumacher to designate Blanche Randolph as the Delegate for Hemingford Public Schools Board of Education at the NASB Delegate Assembly Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Brett Cullan Approve sale/disposal of obsolete equipment, including a 2014 Chevy Traverse Seconded by Micki Votruba Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Motion by Brett Cullan Approve agreement for facilities concept planning services with Jack Baker (JEO) Seconded by Blanche Randolph Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0 Motion carried.

Administrative reports were provided by Mr. Arneson, Mrs. Plog, Mr. Westover, Mrs. Hanks, and Dr. Miller.

Policy review for the month was conducted for policies 500 through 504.04. The board will review policies 504.04R1 through 504.23 for next month.

Meeting was adjourned at 9:12 PM.

The next regular meeting of the Hemingford Board of Education will be held on October 14th at 7:00 PM at South Campus.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

**GENERAL FUND INVOICES/CLAIMS:**

21ST CENTURY EQUIPMENT, 369.58, ACR GLASS, 1,254.29, ADAMSON AUTOMOTIVE, 4,939.48, AMAZON, 3,375.32, ANGUS BURGERS & SHAKES, 45.22, BLACK HILLS ENERGY, 199.51, BLOEDORN'S LUMBER CO., 345.42, BLUUM OF TEXAS LLC, 3,971.00, BOX BUTTE AG SERVICE, INC, 400.00, BUD'S PEST CONTROL, 175.00, CAPITAL BUSINESS SYSTEMS, INC, 1.68, CARTERS HOME, HARDWARE & APPL, 33.97, CENGAGE LEARNING, 147.00, COACH MASTERS, 15,093.51, CODEMONKEY STUDIOS INC., 750.00, CROSSROADS MUSIC, 80.21, CULLIGAN WATER CONDITIONING, 202.32, DARREN'S CARQUEST AUTO PARTS, 336.23, DAVE'S PHARMACY CENTRAL OFFICE, 1,170.45, DAYLIGHT DONUTS, 50.92, DELTA AIRLINES, 667.92, DOCUSHRED, 40.00, DOLLAR GENERAL, 98.64, EAKES OFFICE SOLUTIONS, 2,202.94, ED PUZZLE, 11.50, EDUCATIONAL SERVICE UNIT #13, 1,784.33, ESU COORDINATING COUNCIL, 351.00, FUEL TRIPS- ELAN, 393.32, FYRE MODERN GRILL, 65.78, GARBANZO, 149.00, H & H SANITATION, 702.88, HAAS, ROBERT, 229.00, HAMPTON INN AND SUITES - OMAHA, 105.00, HEMINGFORD CO-OP TELEPHONE CO, 10,205.69, HEMINGFORD MUNICIPAL UTILITIE, 10,899.09, HEMINGFORD PUBLIC SCHOOLS, 190.00, HOMETOWN LEASING, 365.83, HUSS AUTO REPAIR, 352.29, HUSS, JANELLE, 750.00, IDEAL LINEN AND UNIFORM, 189.40, IDEAL/BLUFFS FACILITY SOLUTIONS, 4,052.51, IMAGINE LEARNING, 9,930.00, JACKS REFRIGERATION SERVICE, 1,275.93, JOHNSTON, BRIDGET, 750.00, JW PEPPER & SON, INC, 478.79, KEATING & ASSOCIATES, INC., 162.50, KITTLEMAN, TRAVIS, 114.57, KSB School Law PC, LLO, 432.00, LAQUINTA INN & SUITES KEARNEY, 419.85, LEGACY COOP, 37.88, LINCOLN JOURNAL STAR, 30.99, LISA BRIGGS, OT, LLC, 612.62, MAILCHIMP, 13.00, McREL INTERNATIONAL, 4,298.28, MORFORD'S DECORATING CENTER, 934.98, MOUNT RUSHMORE, 20.00, MYSTERY SCIENCE INC, 1,795.00, NASB, 307.00, NASCO EDUCATION, 137.45, NATIONAL COUNCIL OF TEACHERS OF ENGLISH, 350.00, NCS PEARSON INC., 66.25, NE COUNCIL OF SCHOOL ADMINISTRATORS, 100.00, NE SAFETY CENTER, 250.00, NEBRASKA ASSN OF TEACHERS OF SCIENCE, 253.13, NEBRASKA DEPT OF EDUCATION, 500.00, NEBRASKA SPEECH LANGUAGE HEARING ASSN, 250.00, OMNIFY BENEFITS, 200.00, PANDA EXPRESS, 10.97, PANHANDLE SALES & SERVICE LLC, 580.00, PAT'S CREATIVE, 76.99, POMP'S TIRE SERVICE, 1,520.00, PRAIRIE STORAGE CONTAINERS, 150.00, PROJECTOR PEOPLE, 5,174.00, QUICKCARE MEDICAL SERVICES, 375.00, QUILL CORPORATION, 108.35, RABEN'S MARKET, 347.14, RABEN, BRIDGET, 750.00, REMIND101, INC, 1,796.85, RENAISSANCE LEARNING, 459.00, ROBERTS ELECTRIC INC., 2,436.99, ROCKY MOUNTAIN AIR SOLUTIONS, 646.28, ROSS, 34.98, SCHOLASTIC INC., 447.35, SOAR PEDIATRIC THERAPY, LLC, 894.46, STAPLES, 103.88, TEAM CHEVROLET, 1,451.95, U.S. POSTAL SERVICE, 17.44, VALOR GENERAL STORE, 400.34, WALL STREET JOURNAL, 41.72, WALMART, 22.88, WESTCO, 3,938.58, WNCC, 556.56, WOOD CONSTRUCTION, 1,457.60, WPCI, 426.00, **TOTAL, 114,692.76**

**BUILDING FUND INVOICES/CLAIMS:**

JACKS REFRIGERATION SERVICE, 1,242.32, MORFORD'S DECORATING CENTER, 4,028.03, PROTEX CENTRAL INC., 16,785.86, R&J INDUSTRIES, 3,738.00, ROBERTS ELECTRIC INC., 13,292.30, THOMPSON GLASS, 15,200.00, WOOD CONSTRUCTION, 45,488.23, **TOTAL, 99,774.74**

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

September 16, 2024

Board of Education Special Hearing to Set the Final Tax Request Meeting Minutes

A special hearing to set the final tax request meeting of the Board of Education of School District 07-0010 was called to order at 7:16 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Present, Trish Schumacher: Present, Micki Votruba: Present.

The Board Conducted a Hearing on the Property Tax Levy for 2024-2025 for the General Fund, Special Building Fund, and Qualified Capital Purpose Undertaking Fund. An overview of the proposed tax request was presented to the board and the public.

The special hearing to set the final tax request meeting was adjourned at 7:26 PM.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

September 10, 2024  
Board of Education Regular Meeting Minutes

A special meeting of the Board of Education of School District 07-0010 was called to order at 6:01 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Present, Trish Schumacher: Present, Micki Votruba: Present.

Jack Baker (JEO) presented information from the facilities assessment process and initial conceptual ideas for facilities improvements in response to the information from the assessment. The board discussed possible concept adjustments and continued development in cooperation with staff and the community.

Meeting was adjourned at 7:23 PM.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

Activity Fund Balance Report - Summary - Exclude Encumbrances  
 09/2024 - 10/2024

Regular; Beginning Month 09/2024; Processing Month 10/2024; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 1010	ATHLETICS / ACTIVITIES	112,607.74	1,324.61	6,782.94	0.00	118,066.07
05 704 1015	UNIFORMS	5,563.44	0.00	0.00	0.00	5,563.44
05 704 1020	ATHLETIC CLUB / CONCESSION STAND	6,069.73	1,707.29	2,501.38	0.00	6,863.82
05 704 1025	RANDOM DRUG TESTING	108.86	0.00	0.00	0.00	108.86
05 704 1030	CHEERLEADERS - FUNDRAISING	0.00	3,011.94	0.00	0.00	(3,011.94)
05 704 1035	FOOTBALL FUNDRAISING	12,575.54	2,857.00	0.00	0.00	9,718.54
05 704 1036	FOOTBALL	98.79	2,592.00	0.00	0.00	(2,493.21)
05 704 1040	VOLLEYBALL - FUNDRAISING	3,732.05	512.73	403.00	0.00	3,622.32
05 704 1041	VOLLEYBALL	771.61	2,826.00	0.00	0.00	(2,054.39)
05 704 1042	BASKETBALL FUNDRAISING	337.79	0.00	0.00	0.00	337.79
05 704 1043	ATHLETICS / ACTIVITIES	0.00	0.00	0.00	0.00	0.00
05 704 1044	WRESTLING	356.06	0.00	0.00	0.00	356.06
05 704 1045	BOYS WRESTLING FUNDRAISER	5,019.82	0.00	0.00	0.00	5,019.82
05 704 1046	GIRLS WRESTLING FUNDRAISER	690.14	0.00	220.33	0.00	910.47
05 704 1050	XC FUNDRAISER	4,971.71	248.76	39.00	0.00	4,761.95
05 704 1051	XC	271.44	340.00	0.00	0.00	(68.56)
05 704 1052	GOLF	154.35	0.00	0.00	0.00	154.35
05 704 1054	TRACK	359.66	0.00	0.00	0.00	359.66
05 704 1055	TRACK FUNDRAISING	173.81	0.00	0.00	0.00	173.81
05 704 1056	GIRLS ATH FUNDRAISING	6,983.92	0.00	0.00	0.00	6,983.92
05 704 1057	GIRLS ON THE RUN	360.19	0.00	0.00	0.00	360.19
05 704 1999	GRADUATED CLASSES	8,783.66	0.00	0.00	0.00	8,783.66
05 704 2023	CLASS OF 2023	69.81	0.00	0.00	0.00	69.81
05 704 2024	CLASS OF 2024	1,775.24	599.50	0.00	0.00	1,175.74
05 704 2025	CLASS OF 2025	3,583.40	0.00	0.00	0.00	3,583.40
05 704 2026	CLASS OF 2026	3,617.47	0.00	0.00	0.00	3,617.47
05 704 2027	CLASS OF 2027	2,087.66	0.00	275.85	0.00	2,363.51
05 704 2028	CLASS OF 2028	494.00	0.00	741.00	0.00	1,235.00
05 704 2029	CLASS OF 2029	351.56	0.00	80.00	0.00	431.56
05 704 2030	CLASS OF 2030	140.00	0.00	214.67	0.00	354.67
05 704 3010	WORLDSTRIDES	5,178.79	890.00	1,525.80	0.00	5,814.59
05 704 3012	ESPORTS	305.95	0.00	0.00	0.00	305.95
05 704 3013	eSPORTS FUNDRAISING	413.26	0.00	0.00	0.00	413.26
05 704 3015	SPEECH	123.42	0.00	0.00	0.00	123.42
05 704 3016	SPEECH FUNDRAISING	60.03	0.00	0.00	0.00	60.03
05 704 3020	ONE ACT	0.00	0.00	0.00	0.00	0.00

Activity Fund Balance Report - Summary - Exclude Encumbrances  
09/2024 - 10/2024

Regular; Beginning Month 09/2024; Processing Month 10/2024; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 3021	ONE ACT - FUNDRAISING	4,265.14	0.00	0.00	0.00	4,265.14
05 704 3030	FFA	28,847.22	5,502.99	320.00	0.00	23,664.23
05 704 3035	FFA - SHOP MATERIALS	8,563.14	0.00	0.00	0.00	8,563.14
05 704 3040	FCCLA	121.17	0.00	151.82	0.00	272.99
05 704 3050	NHS - HONOR SOCIETY	1,192.68	0.00	0.00	0.00	1,192.68
05 704 3070	MUSIC	4,767.75	0.00	23.75	0.00	4,791.50
05 704 3080	SCHOLARSHIPS	2,671.00	0.00	1,086.00	0.00	3,757.00
05 704 3090	STUCO - MIDDLE SCHOOL	3,604.05	0.00	0.00	0.00	3,604.05
05 704 3100	STUDENT COUNCIL - HS	3,097.77	850.00	465.00	0.00	2,712.77
05 704 3110	HEALTH PROFESSIONS CLUB	989.17	0.00	0.00	0.00	989.17
05 704 3120	YEARBOOK	7,753.22	0.00	510.00	0.00	8,263.22
05 704 3150	4TH GRADE - JESPERSEN	3,647.05	0.00	0.00	0.00	3,647.05
05 704 3200	SCIENCE	1,256.07	0.00	0.00	0.00	1,256.07
05 704 3535	SCIENCE OLYMPIAD	1,169.63	0.00	0.00	0.00	1,169.63
05 704 4010	COURTESY FUND	2,396.02	30.00	200.00	0.00	2,566.02
05 704 4020	ELEMENTARY TEACHERS	8,939.70	0.00	0.00	0.00	8,939.70
05 704 4021	ELEM PRINCIPAL FUND	1,911.51	0.00	0.00	0.00	1,911.51
05 704 4025	HIGH SCHOOL TEACHERS	8,077.81	0.00	0.00	0.00	8,077.81
05 704 4026	HS PRINCIPAL FUND	2,311.86	0.00	0.00	0.00	2,311.86
05 704 4040	MISC/STUDENT OPPORTUNITIES	3,256.59	60.52	23.50	0.00	3,219.57
05 704 4045	BOOKFAIR	5,433.31	0.00	0.00	0.00	5,433.31
05 704 4050	FINE ARTS & CULTURE CLUB	817.60	0.00	60.00	0.00	877.60
05 704 4060	HOPE SQUAD	5,295.64	684.41	0.00	0.00	4,611.23
05 704 4070	BOBCAT CARES	940.25	0.00	0.00	0.00	940.25
05 704 4075	CULTURE & CLIMATE	1,686.00	208.77	0.00	0.00	1,477.23
Fund Total: 05		301,202.25	24,246.52	15,624.04	0.00	292,579.77

Expenditure Report by Function/Object -  
Summary

10/11/2024 11:29 AM

Regular; Processing Month 10/2024; Fund Number 01, 03, 05, 06, 08, 10

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
01	GENERAL FUND							
0500	0500	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1100	REGULAR INSTRUCTIONAL PROGRAMS	0.00	286,567.75	574,101.15	0.00	(574,101.15)	0.00	8,393.29
1120	1120	0.00	0.00	0.00	0.00	0.00	0.00	(582,494.44)
1130	1130	0.00	0.00	125.00	0.00	0.00	0.00	0.00
1140	1140	0.00	482.76	1,125.46	0.00	(125.00)	0.00	245.20
1150	VO AG PROGRAM	0.00	0.00	0.00	0.00	(1,125.46)	0.00	314.24
1160	PROVERTY PROGRAMS	0.00	14,291.51	14,291.51	0.00	0.00	0.00	(1,439.70)
1170	1170	0.00	0.00	181.07	0.00	(14,291.51)	0.00	1,082.45
1180	1180	0.00	0.00	33.97	0.00	(181.07)	0.00	0.00
1190	EARLY CHILDHOOD ED PROGRAMS	0.00	13,811.73	26,599.07	0.00	(33.97)	0.00	(14,291.51)
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	0.00	44,455.40	88,007.16	0.00	(26,599.07)	0.00	3,528.32
1212	1212	0.00	0.00	0.00	0.00	(88,007.16)	0.00	0.00
1213	1213	0.00	0.00	0.00	0.00	0.00	1,238.39	(26,599.07)
1252	1252	0.00	0.00	0.00	0.00	0.00	0.00	(89,245.55)
1253	1253	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1291	SPED AGES 3-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1292	SPED AGES 0-2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1300	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2120	GUIDANCE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2130	HEALTH SERVICES	0.00	10,831.68	26,714.46	0.00	0.00	0.00	0.00
2140	PSYCHOLOGICAL SERVICES	0.00	617.64	8,988.93	0.00	(26,714.46)	0.00	(26,714.46)
2141	PSYCHOLOGICAL SERVICES SPED SCHOOL AGE	0.00	0.00	0.00	0.00	(8,988.93)	0.00	420.00
2142	PSYCHOLOGICAL SERVICES SPED AGE 3-5	0.00	1,811.70	1,811.70	0.00	0.00	0.00	(9,408.93)
2150	SPEECH & AUDIOLOGY SERVICES	0.00	0.00	0.00	0.00	(1,811.70)	0.00	0.00
2151	SPEECH & AUDIOLOGY SERV SPED SCHOOL AGE	0.00	0.00	0.00	0.00	0.00	0.00	(1,811.70)
2152	SPEECH & AUDIOLOGY SERV SPED AGE 3-5	0.00	10,696.98	20,638.76	0.00	0.00	0.00	0.00
2153	SPEECH & AUDIOLOGY SERV SPED AGE 0-2	0.00	0.00	0.00	0.00	(20,638.76)	0.00	0.00
2161	OT SERVICES SPED SCHOOL AGE	0.00	0.00	0.00	0.00	0.00	0.00	(20,638.76)
2162	OT SERVICES SPED AGE 3-5	0.00	2,690.98	3,266.60	0.00	0.00	0.00	0.00
2163	OT SERVICES SPED AGE 0-2	0.00	0.00	0.00	0.00	(3,266.60)	0.00	(3,266.60)
2171	PT SERVICES SPED SCHOOL AGE	0.00	0.00	37.00	0.00	0.00	0.00	0.00
2172	PT SERVICES SPED AGE 3-5	0.00	1,544.15	1,544.15	0.00	(37.00)	0.00	(37.00)
2173	PT SERVICES SPED AGE 0-2	0.00	95.17	95.17	0.00	(1,544.15)	0.00	(1,544.15)
2180	VISION SERVICES	0.00	149.84	1,044.30	0.00	(95.17)	0.00	(95.17)
2181	VISION SERVICES SPED SCHOOL AGE	0.00	0.00	0.00	0.00	(1,044.30)	0.00	(1,044.30)
2182	VISION SERVICES SPED AGE 3-5	0.00	248.20	248.20	0.00	0.00	0.00	0.00
2190	OTHER PUPIL SUPPORT SERVICES	0.00	0.00	0.00	0.00	(248.20)	0.00	(248.20)
2210	IMPROVEMENT OF INSTRUCTION	0.00	453.30	453.30	0.00	0.00	0.00	0.00
2211	SCHOOL IMPROVEMENT	0.00	0.00	0.00	0.00	(453.30)	0.00	(453.30)
2212	INST STAFF CURR DEV	0.00	0.00	355.93	0.00	0.00	0.00	0.00
2213	INST STAFF TRAINING	0.00	0.00	0.00	0.00	(355.93)	0.00	(355.93)
2214	IMPLEMENTATION OF STANDARDS	0.00	2,714.40	5,339.40	0.00	0.00	0.00	0.00
2220	LIBRARY/MEDIA SERVICES	0.00	0.00	0.00	0.00	(5,339.40)	0.00	0.00
2224	EDUCATIONAL TELEVISION SERVICES	0.00	9,529.76	19,972.53	0.00	0.00	125.00	(5,464.40)
2230	INSTRUCTION-RELATED TECHNOLOGY	0.00	2,450.07	4,234.40	0.00	(19,972.53)	0.00	0.00
2240	ACADEMIC STUDENT ASSESSMENT	0.00	1,986.20	14,528.21	0.00	(4,234.40)	0.00	(19,972.53)
2310	BOARD OF EDUCATION	0.00	0.00	0.00	0.00	(14,528.21)	0.00	(4,234.40)
2320	EXECUTIVE ADMINISTRATION	0.00	3,347.49	4,156.91	0.00	0.00	4,478.46	(19,006.67)
2330	DISTRICT LEGAL SERVICES	0.00	15,000.12	30,153.90	0.00	(4,156.91)	0.00	0.00
2410	OFFICE OF PRINCIPAL	0.00	2,716.00	3,148.00	0.00	(30,153.90)	2,318.94	(6,475.85)
2440	2440	0.00	23,693.14	50,209.00	0.00	(3,148.00)	0.00	(30,153.90)
2500	2500	0.00	0.00	0.00	0.00	(50,209.00)	0.00	(3,148.00)
2510	GENERAL ADMIN-BUSINESS SERVICE	0.00	0.00	0.00	0.00	0.00	1,094.76	(51,303.76)
		0.00	9,349.70	28,079.93	0.00	(28,079.93)	0.00	0.00
							0.00	(28,079.93)



**Expenditure Report by Function/Object -  
Summary**

10/11/2024 11:29 AM

Regular; Processing Month 10/2024; Fund Number 01, 03, 05, 06, 08, 10

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
6998 ESSER III	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8000 TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8002 XFER FROM G/F TO DEPRECIATION FD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8010 TRANSFER FROM G/F TO COOP FD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000 NON-PROGRAM EXPENDITURES	0.00	898.75	1,797.50	0.00	(1,797.50)	0.00	0.00	0.00
01 GENERAL FUND	0.00	593,945.73	1,271,487.68	0.00	(1,271,487.68)	0.00	25,176.90	(1,296,664.58)

**Expenditure Report by Function/Object -  
Summary**

10/11/2024 11:29 AM

Regular; Processing Month 10/2024; Fund Number 01, 03, 05, 06, 08, 10

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
03 EMPLOYEE BENEFIT FUND								
0101 0101	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1100 REGULAR INSTRUCTIONAL PROGRAMS	0.00	0.00	19,661.34	0.00	(19,661.34)	0.00	0.00	(19,661.34)
2900 OTHER SUPPORT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000 NON-PROGRAM EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9999 9999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03 EMPLOYEE BENEFIT FUND	<u>0.00</u>	<u>0.00</u>	<u>19,661.34</u>	<u>0.00</u>	<u>(19,661.34)</u>	<u>0.00</u>	<u>0.00</u>	<u>(19,661.34)</u>

10/11/2024 11:29 AM

**Expenditure Report by Function/Object -  
Summary**

Function Number

Regular; Processing Month 10/2024; Fund Number 01, 03, 05, 06, 08, 10

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
05								
0500								
1100								
2900								
05								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	24,246.52	0.00	(24,246.52)	0.00	27,009.40	(51,255.92)
	0.00	0.00	24,246.52	0.00	(24,246.52)	0.00	27,009.40	(51,255.92)

**Expenditure Report by Function/Object -  
Summary**

10/11/2024 11:29 AM

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Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
06								
0500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000	0.00	13,140.46	50,090.95	0.00	(50,090.95)	0.00	556.98	(50,647.93)
5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06	0.00	13,140.46	50,090.95	0.00	(50,090.95)	0.00	556.98	(50,647.93)

**Expenditure Report by Function/Object -  
Summary**

10/11/2024 11:29 AM

Regular; Processing Month 10/2024; Fund Number 01, 03, 05, 06, 08, 10

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
08 BUILDING FUND								
0500 0500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3552 SAFETY & SECURITY GRANT	0.00	0.00	37,602.45	0.00	(37,602.45)	0.00	0.00	(37,602.45)
4200 LAND IMPROVEMENT	0.00	2,750.00	2,750.00	0.00	(2,750.00)	0.00	0.00	(2,750.00)
4300 ARCHITECTURE & ENGINEERING	0.00	27,996.00	27,996.00	0.00	(27,996.00)	0.00	0.00	(27,996.00)
4700 BUILDING IMPROVEMENTS	0.00	3,646.99	65,819.28	0.00	(65,819.28)	0.00	0.00	(65,819.28)
9000 NON-PROGRAM EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9999 9999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>08 BUILDING FUND</b>	<b>0.00</b>	<b>34,392.99</b>	<b>134,167.73</b>	<b>0.00</b>	<b>(134,167.73)</b>	<b>0.00</b>	<b>0.00</b>	<b>(134,167.73)</b>

**Expenditure Report by Function/Object -  
Summary**

10/11/2024 11:29 AM

Regular; Processing Month 10/2024; Fund Number 01, 03, 05, 06, 08, 10

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
10 COOPERATIVE FUND								
1100 REGULAR INSTRUCTIONAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3512 DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	8,297.41	16,590.52	0.00	(16,590.52)	0.00	0.00	(16,590.52)
10 COOPERATIVE FUND	0.00	8,297.41	16,590.52	0.00	(16,590.52)	0.00	0.00	(16,590.52)

**Expenditure Report by Function/Object -  
Summary**

10/11/2024 11:29 AM

Function Number

Regular; Processing Month 10/2024; Fund Number 01, 03, 05, 06, 08, 10

User ID: KAH

Grand Total:

Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
0.00	649,776.59	1,516,244.74	0.00	(1,516,244.74)	0.00	52,743.28	(1,568,988.02)

HEMINGFORD PUBLIC SCHOOLS

October 14, 2024

**GENERAL FUND:**

Statement Balance 09-30-24	\$1,349,742.07
G/F MM Statement Balance 09-30-24	\$1,175,106.32
3 Month CD-2094 Mat. 10-29-24	\$ 310,851.84
3 Month CD-0776 Mat. 11-29-24	\$ 314,530.70
3 Month CD-0962 Mat. 12-27-24	\$ 314,530.70
- Outstanding Checks	<u>\$ 8,013.84</u>
<b>Balance 09-30-24</b>	<b>\$3,456,747.79</b>

+ October Tax Receipts:	\$ 344,873.35
+ State Aid:	<u>\$ 127,797.00</u>

**Subtotal: General Fund** **\$3,929,418.14**

October Bills:	\$ 154,395.92
October Payroll:	<u>\$ 538,546.49</u>
-Total October Expenses:	<u>\$ 692,942.41</u>

**Balance General Fund:** **\$3,236,475.73**

**BUILDING FUND:**

Checking Balance 09-30-24	\$ 366,659.94
-Outstanding Checks	<u>\$ 49,592.99</u>
Liquid Asset Fund (\$1,766.46 Dividend)	\$ 442,664.04
4 CD's : 6 Month(0970) - Mat. 10-26-24	\$ 324,916.85
3 Month(0954) - Mat. 12-27-24	\$ 524,217.84
3 Month(0784) - Mat. 11-29-24	\$ 524,217.84
3 Month(2108) - Mat. 10-29-24	\$ 518,086.40
October Tax Receipts:	<u>\$ 16,229.33</u>
<b>Building Fund Balance</b>	<b><u>\$2,667,399.25</u></b>

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User ID: KAH

Vendor Name	Description	Amount
Checking Account ID 8	Fund Number 08 BUILDING FUND	
JAMCO ABATEMENT SERVICES INC.	ASBESTOS ABATEMENT-912 OGALLALA	2,750.00
Check Number 1540 Total	JAMCO ABATEMENT SERVICES INC.	<u>2,750.00</u>
JEO CONSULTING GROUP, INC/JEO ARCHITECTURE INC.	FINAL ASSESSMENT PAYMENT	27,996.00
Check Number 1541 Total	JEO CONSULTING GROUP, INC/JEO ARCHITECTURE INC.	<u>27,996.00</u>
PROTEX CENTRAL INC.	CONTROL ACCESS ADDITIONS-FINAL	3,646.99
Check Number 1542 Total	PROTEX CENTRAL INC.	<u>3,646.99</u>
Fund Number 08		<u>34,392.99</u>
Checking Account ID 8		<u>34,392.99</u>

Vendor Name	Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
21ST CENTURY EQUIPMENT	CLEANING SOLVENT	20.22
Check Number 7114	Total 21ST CENTURY EQUIPMENT	<u>20.22</u>
A&W	BIG RED PICK UP	24.80
Check Number 7103	Total A&W	<u>24.80</u>
A.B. SUPPLIES	AG ED SUPPLIES	14.30
Check Number 7103	Total A.B. SUPPLIES	<u>14.30</u>
ABEBOOKS	AG ED BOOKS	5.70
Check Number 7103	Total ABEBOOKS	<u>5.70</u>
ACTION COMMUNICATIONS INC./DBA C&R ELETRONICS	INSTALLATION IN OLD SUBURBAN	286.41
ACTION COMMUNICATIONS INC./DBA C&R ELETRONICS	RADIO FOR OLD SUBURBAN	57.30
Check Number 7115	Total ACTION COMMUNICATIONS INC./DBA C&R ELETRONICS	<u>343.71</u>
ADAMSON AUTOMOTIVE	BUS REPAIR/MAINTENANCE	6,934.19
Check Number 7116	Total ADAMSON AUTOMOTIVE	<u>6,934.19</u>
AMAZON	District Tech Supplies	199.95
AMAZON	Pink passes	59.58
AMAZON	Replacement Art Room Rug	269.98
AMAZON	office supplies	272.66
AMAZON	AG ED BOOK RETURNS	(55.27)
AMAZON	AG ED CLASSROOOM SUPPLIES	759.35
AMAZON	BOOSTER SEAT	28.73
AMAZON	Classroom supplies	78.69
AMAZON	Tech Supplies	171.22
AMAZON	Table Numbers and tables	244.93
AMAZON	Folders	67.32
AMAZON	Projector Screen	34.07
AMAZON	Supplies	382.28
AMAZON	NEW MAILBOX RACKS-HS	148.71
AMAZON	Monitor Mount	54.61
AMAZON	Rolling Cart	42.43
AMAZON	Library books	366.90
AMAZON	Surge Protector recommended for copier	19.99
AMAZON	FCS supplies	621.59
Check Number 7103	Total AMAZON	<u>3,767.72</u>
AMERICINN	ENGLISH WKSHOP TRAVEL LODGING	258.00
Check Number 7117	Total AMERICINN	<u>258.00</u>
B & C STEEL CORP.	AG ED MATERIAL	276.07
B & C STEEL CORP.	AG ED STEEL MATERIAL	583.49
Check Number 7118	Total B & C STEEL CORP.	<u>859.56</u>
BAYMONT INN AND SUITES	BOILER MTG LOGING	153.10
Check Number 7103	Total BAYMONT INN AND SUITES	<u>153.10</u>
BLACK HILLS ENERGY	GAS- SUPT HOUSE	46.90
BLACK HILLS ENERGY	GAS- SCHOOL	258.70

Vendor Name	Description	Amount
Check Number 7119 Total	BLACK HILLS ENERGY	305.60
BLOEDORN'S LUMBER CO.	CUSTODIAL TOOLS	30.78
Check Number 7120 Total	BLOEDORN'S LUMBER CO.	30.78
BLUEBIRD FLOWERS AND GIFTS	2024 GRADUATION STAGE FLOWERS	450.00
Check Number 7121 Total	BLUEBIRD FLOWERS AND GIFTS	450.00
BOX BUTTE AG SERVICE, INC	BIKE RACK PARTS	92.84
Check Number 7122 Total	BOX BUTTE AG SERVICE, INC	92.84
BUD'S PEST CONTROL	PEST CONTROL	175.00
Check Number 7123 Total	BUD'S PEST CONTROL	175.00
CODECADEMY	Computer Science Elective	239.88
Check Number 7103 Total	CODECADEMY	239.88
COLUMN SOFTWARE PBC	BOARD MTG LEGAL NOTICE	175.11
COLUMN SOFTWARE PBC	BOARD NOTICE	173.86
COLUMN SOFTWARE PBC	BOARD MTG NOTICE	16.42
COLUMN SOFTWARE PBC	TAX REQUEST HEARING NOTICE	30.22
COLUMN SOFTWARE PBC	BOARD MTG NOTICE	175.11
COLUMN SOFTWARE PBC	BOARD MTG LEGAL NOTICE	29.60
COLUMN SOFTWARE PBC	BUDGET HEARING NOTICE	31.47
COLUMN SOFTWARE PBC	BOARD MTG NOTICE	17.05
COLUMN SOFTWARE PBC	BOARD MTG NOTICE	17.05
Check Number 7124 Total	COLUMN SOFTWARE PBC	665.89
COMFORT INN -- KEARNEY	AUTISM WKSH-MP	286.75
COMFORT INN -- KEARNEY	AUTISM WKSH-EB	286.75
COMFORT INN -- KEARNEY	AUTISM WKSH-JH	286.75
Check Number 7125 Total	COMFORT INN -- KEARNEY	860.25
CROWNE PLAZA KEARNEY	SPEECH/LANG WKSH	259.90
Check Number 7126 Total	CROWNE PLAZA KEARNEY	259.90
CULLIGAN WATER CONDITIONING	WATER/RENTAL	190.37
Check Number 7127 Total	CULLIGAN WATER CONDITIONING	190.37
DARREN'S CARQUEST AUTO PARTS	TRANSPORTATION CLEANING SUPPLIES	117.88
Check Number 7128 Total	DARREN'S CARQUEST AUTO PARTS	117.88
DAS STATE ACCOUNTING - CENTRAL FINANCE	AUG PARTICIPATION FEE	292.87
DAS STATE ACCOUNTING - CENTRAL FINANCE	SEPT PARTICIPATION FEE	292.87
Check Number 7129 Total	DAS STATE ACCOUNTING - CENTRAL FINANCE	585.74
DENNY MENHOLT RAPID CHEVROLET	2024 CHEVY SUBURBAN-VIN:-356840	64,389.00
Check Number 7102 Total	DENNY MENHOLT RAPID CHEVROLET	64,389.00
DHHS	SP/LANG PATH LICENSE RENEWAL	140.00
Check Number 7130 Total	DHHS	140.00
EAKES OFFICE SOLUTIONS	STAPLE CARTRIDGES	245.07

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Vendor Name	Description	Amount
Check Number 7131 Total	EAKES OFFICE SOLUTIONS	245.07
ED PUZZLE	SUBSCRIPTION	11.50
Check Number 7103 Total	ED PUZZLE	11.50
EDUCATIONAL SERVICE UNIT #10	AUTISM WORKSHOP	120.00
Check Number 7132 Total	EDUCATIONAL SERVICE UNIT #10	120.00
EDUCATIONAL SERVICE UNIT #13	DL;INT;NEVA;PBDS;MIPS;PSYCH;VISION;SPED	6,516.68
Check Number 7133 Total	EDUCATIONAL SERVICE UNIT #13	6,516.68
EMPOWER CONSULTING INC.	Math Genius Squad for 3 teachers	1,095.00
Check Number 7134 Total	EMPOWER CONSULTING INC.	1,095.00
ESU COORDINATING COUNCIL	CANVAS RENEWAL 2024-25	832.50
Check Number 7135 Total	ESU COORDINATING COUNCIL	832.50
FIREHOUSE SUBS	AUTISM WKSHP	28.00
Check Number 7103 Total	FIREHOUSE SUBS	28.00
FUEL TRIPS- ELAN	FUEL	226.33
Check Number 7103 Total	FUEL TRIPS- ELAN	226.33
GOMEZ, PETE	SHIPPING CHARGE REIMBURSEMT FOR FLYNN	49.76
Check Number 7136 Total	GOMEZ, PETE	49.76
H & H SANITATION	MONTHLY RENTAL ROLL OFF BOX	150.00
Check Number 7137 Total	H & H SANITATION	150.00
HAMPTON INN -- KEARNEY	MTSS WKSHP	289.90
HAMPTON INN -- KEARNEY	MTSS WKSHP	289.90
HAMPTON INN -- KEARNEY	MTSS CONF	289.90
Check Number 7138 Total	HAMPTON INN -- KEARNEY	869.70
HAMPTON INN KEARNEY	MTSS WKSHP-BJ	289.90
HAMPTON INN KEARNEY	MTSS CONF.-PG	289.90
HAMPTON INN KEARNEY	MTSS WKSH	289.90
Check Number 7139 Total	HAMPTON INN KEARNEY	869.70
HEMINGFORD CO-OP TELEPHONE CO	PHONE/INTERNET	2,059.12
Check Number 7140 Total	HEMINGFORD CO-OP TELEPHONE CO	2,059.12
HEMINGFORD MUNICIPAL UTILITIE		12,467.24
Check Number 7141 Total	HEMINGFORD MUNICIPAL UTILITIE	12,467.24
HERNANDEZ, ALISHA	AUGUST MILEAGE	68.74
HERNANDEZ, ALISHA	SEPT MILEAGE REIMB.	114.57
Check Number 7142 Total	HERNANDEZ, ALISHA	183.31
HOLIDAY INN EXPRESS & SUITES LNK AIRPORT	NASES MEETING	235.60
HOLIDAY INN EXPRESS & SUITES LNK AIRPORT	ENGLISH TEACHER WKSHP	184.00
HOLIDAY INN EXPRESS & SUITES LNK AIRPORT	ENGLISH WKSHP	184.00
Check Number 7143 Total	HOLIDAY INN EXPRESS & SUITES LNK	603.60

Vendor Name	Description	Amount
	AIRPORT	
HOLIDAY INN EXPRESS-STURGIS	BOILER WORKSHOP	16.11
Check Number 7103 Total	HOLIDAY INN EXPRESS-STURGIS	<u>16.11</u>
HOMETOWN LEASING	COPIER LEASE PAYMENT	365.83
Check Number 7144 Total	HOMETOWN LEASING	<u>365.83</u>
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	Science Teacher Materials	600.00
Check Number 7145 Total	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	<u>600.00</u>
HUSS AUTO REPAIR	VEHICLE SERVICE/REPAIR	486.71
Check Number 7146 Total	HUSS AUTO REPAIR	<u>486.71</u>
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLIES	98.50
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLIES	98.50
Check Number 7147 Total	IDEAL LINEN AND UNIFORM	<u>197.00</u>
IDEAL/BLUFFS FACILITY SOLUTIONS	CUSTODIAL SUPPLIES	1,610.62
Check Number 7148 Total	IDEAL/BLUFFS FACILITY SOLUTIONS	<u>1,610.62</u>
INNOVATIVE OFFICE SOLUTIONS, LLC	Toner	1,153.70
Check Number 7149 Total	INNOVATIVE OFFICE SOLUTIONS, LLC	<u>1,153.70</u>
JACKS REFRIGERATION SERVICE	COOLING UNITY REPAIR - GYM	241.11
JACKS REFRIGERATION SERVICE	CAPACITOR FOR GYM A/C REPAIR	39.95
JACKS REFRIGERATION SERVICE	MOTOR MODULE	1,658.65
JACKS REFRIGERATION SERVICE	A/C REPAIR	2,103.00
Check Number 7150 Total	JACKS REFRIGERATION SERVICE	<u>4,042.71</u>
KEATING & ASSOCIATES, INC.	PARTICIPATION FEE	155.00
Check Number 7151 Total	KEATING & ASSOCIATES, INC.	<u>155.00</u>
KITTLEMAN, TRAVIS	SEPT MILEAGE REIMBURSEMENT	190.95
Check Number 7152 Total	KITTLEMAN, TRAVIS	<u>190.95</u>
KSB School Law PC, LLO	LEGAL SERVICES	2,716.00
Check Number 7153 Total	KSB School Law PC, LLO	<u>2,716.00</u>
KULLY SUPPLY INC.	MAINTENANCE SUPPLY	83.60
Check Number 7154 Total	KULLY SUPPLY INC.	<u>83.60</u>
LEGACY COOP	WASP SPRAY	41.94
LEGACY COOP	MAINTENANCE SUPPLY	15.14
LEGACY COOP	MAINTENANCE SUPPLY	5.30
LEGACY COOP	AG ED - SUPPLY	38.96
LEGACY COOP	MAINTENANCE SUPPLY	24.99
LEGACY COOP	FB FIELD LANDSCAPING	134.82
LEGACY COOP	GREENHOUSE POTTING MIX	135.92
LEGACY COOP	MAINTENANCE SUPPLY	51.98
LEGACY COOP	MAINTENANCE SUPPLY	6.49
Check Number 7155 Total	LEGACY COOP	<u>455.54</u>

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Vendor Name	Description	Amount
LEVRACK	SHORAGE UNIT FOR ART ROOM	5,390.00
Check Number 7103 Total	LEVRACK	5,390.00
LIFE TRACK SERVICES	LIFETRACK GRADUATE SERVICES	375.00
Check Number 7156 Total	LIFE TRACK SERVICES	375.00
LIFEGUARD MD, INC.	AED BATTERY	199.00
Check Number 7157 Total	LIFEGUARD MD, INC.	199.00
LIFELOC TECHNOLOGIES	Breath Alcohol Testing Supplies	287.19
Check Number 7158 Total	LIFELOC TECHNOLOGIES	287.19
LINCOLN JOURNAL STAR	MONTHLY SUBSCRIPTION	30.99
Check Number 7103 Total	LINCOLN JOURNAL STAR	30.99
LISA BRIGGS, OT, LLC	OT SERVICES/MILEAGE	2,690.98
Check Number 7159 Total	LISA BRIGGS, OT, LLC	2,690.98
MAILCHIMP	MONTHLY SUBSCRIPTION -NEWLETTER	13.00
Check Number 7103 Total	MAILCHIMP	13.00
MCGRAW-HILL, LLC	JH MATH BOOKS-ADD'L BOOKS NEEDED	99.75
Check Number 7103 Total	MCGRAW-HILL, LLC	99.75
MOBIUS COMMUNICATIONS CO	4TH QTR MONITORING FEE	600.00
Check Number 7160 Total	MOBIUS COMMUNICATIONS CO	600.00
MORAVA, LAUREN	24-25 TUITION REIMBURSEMENT	750.00
Check Number 7161 Total	MORAVA, LAUREN	750.00
NASB	STATE ED CONFERENCE REGIS.	1,281.00
Check Number 7162 Total	NASB	1,281.00
NASCO EDUCATION	General HS Art Supplies	976.99
NASCO EDUCATION	Classpack refills, crayons, burlap.	328.36
NASCO EDUCATION	General HS Art Supplies	154.40
Check Number 7165 Total	NASCO EDUCATION	1,459.75
NATIONAL COUNCIL OF TEACHERS OF ENGLISH	Nat'l NCTE Convention registration	350.00
Check Number 7103 Total	NATIONAL COUNCIL OF TEACHERS OF ENGLISH	350.00
NE COUNCIL OF SCHOOL ADMINISTRATORS	NASES REGISTRATION	160.00
Check Number 7166 Total	NE COUNCIL OF SCHOOL ADMINISTRATORS	160.00
NE STATE FIRE MARSHAL/BOILER INSPECTION DIVISION	ANNUAL BOILER CERTIFICATE	72.00
Check Number 7167 Total	NE STATE FIRE MARSHAL/BOILER INSPECTION DIVISION	72.00
NEBRASKA LIBRARY COMMISSION	OVERDRIVE 24-25 PARTICIPATION FEE	500.00
Check Number 7168 Total	NEBRASKA LIBRARY COMMISSION	500.00
OMNIFY BENEFITS	PARTICIPATION FEE	75.10
Check Number 7169 Total	OMNIFY BENEFITS	75.10

Vendor Name	Description	Amount
ONE SOURCE BACKGROUND CHECK CO	BACKGROUND CHECKS	40.00
Check Number 7170 Total	ONE SOURCE BACKGROUND CHECK CO	<u>40.00</u>
PANHANDLE GEOTECHNICAL AND ENVIROMENTAL, INC	ASBESTOS INSPECTORS, CLEARANCE & REPORT	582.00
Check Number 7171 Total	PANHANDLE GEOTECHNICAL AND ENVIROMENTAL, INC	<u>582.00</u>
PANHANDLE SALES & SERVICE LLC	KEYS; LOCKSETS; DOOR REPAIR	579.00
PANHANDLE SALES & SERVICE LLC	NEW INTERIOR DOORS; KEYS, LOCKSETS	354.00
Check Number 7172 Total	PANHANDLE SALES & SERVICE LLC	<u>933.00</u>
PEARSON ASSESSMENTS	GFTA-3 protocols	66.25
Check Number 7173 Total	PEARSON ASSESSMENTS	<u>66.25</u>
PRAIRIE STORAGE CONTAINERS	STORAGE CONTAINER RENT	150.00
Check Number 7174 Total	PRAIRIE STORAGE CONTAINERS	<u>150.00</u>
PROTEX CENTRAL INC.	SPRINKLER SYSTEM INSPECTION	1,200.00
Check Number 7175 Total	PROTEX CENTRAL INC.	<u>1,200.00</u>
QUICKCARE MEDICAL SERVICES	BUS PHYSICAL	125.00
Check Number 7176 Total	QUICKCARE MEDICAL SERVICES	<u>125.00</u>
QUILL CORPORATION	1 pallet of paper	1,659.60
QUILL CORPORATION	Paper ,Coffee, wet erase markers	379.86
Check Number 7103 Total	QUILL CORPORATION	<u>2,039.46</u>
RABEN'S MARKET	FCS Groceries	471.55
RABEN'S MARKET	CUSTODIAL SUPPLIES	14.95
RABEN'S MARKET	SCI LAB SUPPLIES	1.57
Check Number 7177 Total	RABEN'S MARKET	<u>488.07</u>
RED LOBSTER	BIG RED DROP OFF	18.36
RED LOBSTER	AUTISM WORKSHOP	56.39
Check Number 7103 Total	RED LOBSTER	<u>74.75</u>
ROCKY MOUNTAIN AIR SOLUTIONS	GAS RENTAL	47.62
ROCKY MOUNTAIN AIR SOLUTIONS	GAS	519.37
Check Number 7178 Total	ROCKY MOUNTAIN AIR SOLUTIONS	<u>566.99</u>
ROTH, MIKAELA	AUGUST MILEAGE REIMBURSEMENT	68.74
ROTH, MIKAELA	SEPTEMBER MILEAGE REIMBURSEMENT	114.57
Check Number 7179 Total	ROTH, MIKAELA	<u>183.31</u>
S & S WORLDWIDE, INC.	CONSTRUCTION PAPER	201.00
Check Number 7180 Total	S & S WORLDWIDE, INC.	<u>201.00</u>
SCHOOL MART	TI calculator classpack	477.89
Check Number 7181 Total	SCHOOL MART	<u>477.89</u>
SCHOOL NURSE SUPPLY, INC.	Nurse Supplies	131.45
Check Number 7182 Total	SCHOOL NURSE SUPPLY, INC.	<u>131.45</u>

Vendor Name	Description	Amount
SCHOOL SERVICE INC	SUBSTITUTE TEACHER REPORTS	154.79
Check Number 7183 Total	SCHOOL SERVICE INC	154.79
SCHOOL SPECIALTY LLC	Pink Hallway passes	68.87
Check Number 7184 Total	SCHOOL SPECIALTY LLC	68.87
SOAR PEDIATRIC THERAPY, LLC	P/T SERVICE-MILEAGE	1,789.16
Check Number 7185 Total	SOAR PEDIATRIC THERAPY, LLC	1,789.16
START 2 SEW	SEWING PROJECTS	160.28
Check Number 7186 Total	START 2 SEW	160.28
TANDY LEATHER	Basic Leather Tooling Supplies	642.70
Check Number 7103 Total	TANDY LEATHER	642.70
TCI	Textbook	101.00
Check Number 7187 Total	TCI	101.00
TEAM CHEVROLET	BAL DUE ON ACCOUNT	65.00
Check Number 7188 Total	TEAM CHEVROLET	65.00
TREASURED GROUNDS	STUDENT EXCELLENCE AWARDS	588.50
Check Number 7189 Total	TREASURED GROUNDS	588.50
ULINE	3 bike racks	1,918.82
Check Number 7190 Total	ULINE	1,918.82
VALOR GENERAL STORE	MAINTENANCE SUPPLY	34.60
VALOR GENERAL STORE	TRANSPORTATION SUPPLIES	5.99
VALOR GENERAL STORE	AUTO PRIMER	21.98
VALOR GENERAL STORE	MAINTENANCE SUPPLY	30.98
Check Number 7191 Total	VALOR GENERAL STORE	93.55
VOYAGER SOPRIS LEARNING	Vmath renewal and materials	1,038.80
Check Number 7192 Total	VOYAGER SOPRIS LEARNING	1,038.80
WALL STREET JOURNAL	subscription	41.72
Check Number 7103 Total	WALL STREET JOURNAL	41.72
WESTCO	FUEL	6,646.09
Check Number 7193 Total	WESTCO	6,646.09
WESTERN NE NEWSPAPERS	NOTICE OF BUDGET HEARING	132.00
Check Number 7194 Total	WESTERN NE NEWSPAPERS	132.00
WPCI	DOT TESTING	76.00
Check Number 7195 Total	WPCI	76.00
Fund Number 01		154,395.92
Checking Account ID 1		154,395.92

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Vendor Name	Description	Amount
Checking Account ID 6	Fund Number 06	NUTRITION FUND
CASH-WA DISTRIBUTING	FOOD	2,193.13
CASH-WA DISTRIBUTING	FOOD	466.81
CASH-WA DISTRIBUTING	FOOD	1,299.39
CASH-WA DISTRIBUTING	FOOD	905.09
CASH-WA DISTRIBUTING	FOOD	440.59
CASH-WA DISTRIBUTING	FOOD	2,194.69
CASH-WA DISTRIBUTING	FOOD	1,050.34
CASH-WA DISTRIBUTING	FOOD	875.32
CASH-WA DISTRIBUTING	FOOD - SHORTAGE	(78.24)
Check Number 7181	Total CASH-WA DISTRIBUTING	<u>9,347.12</u>
FIRE AND ICE MECHANICAL	WALK IN FREEZER REPAIR	507.24
Check Number 7182	Total FIRE AND ICE MECHANICAL	<u>507.24</u>
GROCERY KART	LUNCH SUPPLIES	265.06
GROCERY KART	LUNCH SUPPLIES	206.03
Check Number 7183	Total GROCERY KART	<u>471.09</u>
HILAND DAIRY	MILK	439.32
HILAND DAIRY	MILK	391.99
HILAND DAIRY	MILK	394.05
HILAND DAIRY	MILK	508.22
HILAND DAIRY	MILK	347.60
Check Number 7184	Total HILAND DAIRY	<u>2,081.18</u>
MEYER, TROY	LUNCH REFUND	19.50
Check Number 7185	Total MEYER, TROY	<u>19.50</u>
RABEN'S MARKET	LUNCH SUPPLIES	91.71
Check Number 7186	Total RABEN'S MARKET	<u>91.71</u>
SIMPLY CLEAN	DISHWASHER SERVICED	287.80
SIMPLY CLEAN	DISHWASHER SERVICED	172.60
Check Number 7187	Total SIMPLY CLEAN	<u>460.40</u>
US FOODS	FOOD	6,753.51
US FOODS	FOOD	4,362.64
US FOODS	FOOD	36.74
US FOODS	FOOD	2,644.60
Check Number 7188	Total US FOODS	<u>13,797.49</u>
Fund Number 06		<u>26,775.73</u>
Checking Account ID 6		<u>26,775.73</u>

## 503.03 - STUDENT ABSENCES EXCUSED

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students shall attend school unless excused by the principal.

Student absences approved by the principal shall be excused absences. Excused absences including documented illness shall count as days in attendance for purposes of addressing excessive absenteeism.

Students whose absences are approved shall make up the work missed and receive full credit for the missed school work, within guidelines of the student handbook. It shall be the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

Students who wish to participate in ~~school sponsored~~ school sponsored activities must attend school for at least one half day the day of the activity unless permission has been given by the principal for the student to be absent.

It shall be the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. The principal may request evidence or written verification of the student's reason for absence, including a satisfactory explanation for the absence of a pupil for all or any part of the school day. The explanation may be obtained in person, by telephone, or in writing. The only justifiable absences are those listed below under justifiable.

Students continually absent without sufficient cause may be suspended from school. The responsibility for the attendance of the child in school is fixed by law, upon the parents. It will be the duty of the school to inform parents of pupils' non-attendance and report the continuous non-attendance (excess of 5 days per quarter) to the county attorney. The superintendent of schools is the official truant officer.

### **Types of Absences:**

**Justifiable:** These absences are due to illness of the student, death in the family, a doctor or dentist appointment, or whenever the principal considers that exception from attendance is in the best interest of the student.

**Unexcused Absences:** These absences may occur with the prior knowledge and approval of the parents, but the reasons are not acceptable to the school to allow for an excused absence.

Truancy: Absences that suggest a willful and premeditated violation of attendance regulations for pupils.

Students will not receive grades for classes missed. Parents give the reasons for absences. However, by law, only authorized school authorities can excuse students from school.

It shall be the responsibility of the superintendent, in conjunction with the principal, to implement this policy.

Legal Reference:                   Neb. Statute 79-209  
  NDE Rule 10.012.01B

Cross Reference:                505    Student Discipline  
  506    Student Activities  
  507    Student Records

Approved:  
Reviewed: 09/16/2022  
Revised:

## 504.08 - FREEDOM OF EXPRESSION

Student expression, other than student expression in ~~student-produced~~ student-produced official school publications, made on the school district premises or under the jurisdiction of the school district or as part of a ~~school-sponsored~~ school sponsored activity may be attributed to the school district; therefore, student expression must be responsible. Student expression must be appropriate to assure that the students learn and meet the goals of the school activity and that the potential audience is not exposed to material that may be harmful or inappropriate for their level of maturity.

Students will be allowed to express their viewpoints and opinions as long as the expression is responsible. The expression shall not, in the judgment of the administration, encourage the breaking of laws, defamation of persons, be obscene or indecent, or cause a material and substantial disruption to the educational program. The administration, when making this judgment, shall consider whether the activity in which the expression was made is ~~school-sponsored~~ school sponsored and whether review or prohibition of the students' speech furthers an educational purpose. Further, the expression must be done in a reasonable time, place, and manner that is not disruptive to the orderly and efficient operation of the school district.

Students who violate this policy may be subject to disciplinary measures. It shall be the responsibility of the superintendent to develop administrative regulations regarding this policy. It shall be the responsibility of the superintendent to implement this policy.

Legal Reference:                   U.S. Const. amend. I.  
  Hazelwood School District v. Kuhlmeier, 484 U.S. 260  
  (1988).  
  Bethel School District v. Fraser, 478 U.S. 675 (1986).  
  Tinker v. Des Moines Ind. Comm. Sch. Dist., 393 U.S. 503 (1969).  
  Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).

Cross Reference:                 506     Student Activities  
  604.10 Academic Freedom  
  1005.10         Distribution or Posting of Materials

Approved:  
Reviewed: 10/10/2022  
Revised:

## 505.06 - CORPORAL PUNISHMENT

Corporal punishment is defined as the intentional physical punishment of a student and is prohibited. It includes the use of unreasonable or unnecessary physical force or physical contact made with the intent to harm or cause pain. No employee is prohibited from:

1. Using reasonable and necessary force, not designed or intended to cause pain, in order to accomplish any of the following:
  - a. To quell a disturbance or prevent an act that threatens physical harm to any person.
  - b. To obtain possession of a weapon or other dangerous object within a pupil's control.
  - c. For the purposes of ~~self-defense~~ self-defense or defense of others as provided for in Nebraska Statute 28-1409 and 1410.
  - d. For the protection of property as provided for in Nebraska Statute 28-1411.
  - e. To remove a disruptive pupil from class or any area of school premises or from ~~school sponsored~~ school sponsored activities off school premises.
  - f. To protect a student from the self-infliction of harm.
  - g. To protect the safety of others.
  
2. Use incidental, minor, or reasonable physical contact to maintain order and control.

Reasonable physical force should be commensurate with the circumstances of the situation. The following factors should be considered in using reasonable physical force for the reasons stated in this policy:

1. The size and physical, mental, and psychological condition of the student;
2. The nature of the student's behavior or misconduct provoking the use of physical force;
3. The method used in applying the physical force.
4. The extent and nature of resulting injury to the student, if any;
5. The motivation of the school employee using physical force.

Upon request, the student's parents shall be given an explanation of the reasons for physical force.

It shall be the responsibility of the superintendent to implement this policy.

Legal Reference:                   Neb. Statute 28-1409 and 1410  
  28-1413  
  79-295

Ingraham v. Wright, 430 U.S. 651 (1977).

Goss v. Lopez, 419 U.S. 565 (1975).

Cross Reference:

403.03 Abuse of Students by School District Employees  
504 Student Rights and Responsibilities

Approved:

Reviewed: 11/14/2022

Revised:



## 504.14 - HAZING, INITIATION, SECRET SOCIETIES OR GANG ACTIVITIES

Hazing or initiation by any school organizations, groups, clubs, teams or individuals are prohibited unless specifically approved by the administration. Anyone engaging in hazing or initiation behavior will be subject to disciplinary action up to and including expulsion.

Hazing is any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any school organization. Such hazing activity includes whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act which endangers the physical or mental health or safety of any person or the coercing of any such activity.

The Board of Education prohibits the organization of ~~schoolsponsored~~ school sponsored fraternities, sororities or secret organizations wherein membership is determined by members themselves rather than on the basis of free choice. The Board considers those organizations or memberships in those organizations detrimental to the good conduct and discipline of the school. Interference with the instructional program of the district by those groups will not be condoned, and no organizational activities are permitted under the sponsorship of the school district or its personnel.

In addition, the use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute which indicates or implies membership or affiliation with such a group, is disruptive of a positive learning environment and will not be tolerated.

Legal Reference:                   Neb. Statute 79-2,101 to 2,102

Cross Reference:                505     Student Discipline  
  506     Student Activities

Approved:  
Reviewed: 10/10/2022  
Revised:

## 502.02 - NONRESIDENT STUDENTS/OPTION ENROLLMENT

Students who are eligible to attend a Nebraska public school but who are not legal residents of the school district may be admitted into the school district in accordance with the option enrollment program authorized by state statutes. Option enrollment students shall be accepted without charge. The option shall be available once during elementary school, once during middle school or junior high school, and once during high school for a total of three times.

**Applications:** Application for option enrollment should be made between September 1 and March 15 for enrollment during the following and subsequent school years. Upon agreement of the school boards of the resident district and the option (receiving) district, deadlines for application and approval of the option may be waived. Following the March 15 deadline, applications requesting admittance must contain a release approval from the resident school district, or if the student is an option student at the time of such application and applying to become an option student at a subsequent option school district, a release approval from the option school district the student is attending at the time of such application,

**When No Release Approval is Required:** The application for option enrollment does not require a release from the resident district or the option school district the student is attending at the time of such application, and the receiving district the student is applying to attend has forty-five days to issue acceptance or rejection if:

1. after February 1 the student relocated to a different resident district, or
2. the student's option district merged with another district effective after February 1, and
3. the student's attendance would occur during the next immediate and subsequent school years.

**Initial Decision for Acceptance or Rejection:** The option school district the student is applying to attend shall provide the resident school district, and if applicable, the option school district the student is attending at the time of such application, with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission. If the district rejects an application for a student to option in or out, the district will provide notification by certified mail to the parent/guardian of the specific reasons for rejection including a description of services and accommodations required that the district does not have the capacity to provide and the process for appealing the decision to the State Board of Education.

**Attendance at Option District:** In general, the option student shall attend the option district until graduation unless the student relocates in a different resident school district,

transfers to a private or parochial school, or chooses to return to the resident school district, or options into a subsequent option school district, except that no student may use the enrollment option program other than as provided in state statutes. No option student shall attend an option school for less than one year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end of his or her senior year, transfers to a private or parochial school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district or the previous option school district the student was attending immediately prior.

**Setting Standards for Acceptance or Rejection of an Option Request:** Such standards shall not include the failure to meet the March 15 deadline. The option district shall notify the parent/guardian and the resident district whether the application is accepted or rejected within sixty days after submission. False or substantively misleading information submitted by a parent/guardian on an application to an option district may be cause for the option district to reject a previously accepted application prior to the student's attendance.

The board shall adopt a resolution and publish its specific standards for acceptance and rejection of applications as an option school prior to October 15th of each school year for the next school year. Standards will conform to those set forth by state statute. These may include the capacity of a program, class, grade level, or school building. The board shall also adopt standards and conditions for acceptance or rejection of a request for release of a resident student submitting an option application after March 15. Such standards shall not include the failure to meet the March 15 deadline.

Capacity for the district's special education services shall be determined on a case-by-case basis as determined by the Director of Special Education or designee. If the district receives an option enrollment application indicating the student has an individualized education program under the Individuals with Disabilities Education Act or may be eligible to receive special education or related services, it shall be evaluated to determine if the appropriate class, grade level, or school building in the district has the capacity to provide the student with the appropriate services and accommodations.

An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.

The application may be rejected if it is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to

the School District within the time lines indicated; or in the event acceptance of the application is not required by law.

**Option Option Priorities:** An option district shall give first priority for enrollment to siblings of option students within the requirements of state statutes. The board shall follow statutes regarding the application of a student who relocates in a different district but wants to continue attending his or her original resident district or current option district.

**Acceptance or Rejection Procedures:** The option district shall notify the parent/guardian and the resident district whether the application is accepted or rejected within sixty days after submission. False or substantively misleading information submitted by a parent/guardian on an application to an option district may be cause for the option district to reject a previously accepted application prior to the student's attendance.

If an application is rejected by the option school district or if the resident school district rejects a request for release, the rejecting school district shall provide written notification to the parent or guardian stating (a) the specific reasons for the rejection including, for students with an individualized education program under the Individuals with Disabilities Education Act,, or with a diagnosed disability as defined in section 79-1118.01, a description of services and accommodations required that the school district does not have the capacity to provide, and (b) the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

The parent or legal guardian may appeal a rejection to the State Board of Education by filing a written request, together with a copy of the rejection notice, with the State Board of Education. Such request and copy of the notice must be received by the board within thirty days after the date the notification of the rejection was received by the parent or legal guardian. The hearing shall be held in accordance with the Administrative Procedure Act and shall determine whether the procedures of sections 79-234 to 79-241 have been followed. Any rejection based upon capacity limitations established under section 79-238 shall be the responsibility of the school district to prove in any appeal filed with the state board.

**Reporting to the Department of Education:** The district shall provide to NDE required information relating to all applications rejected by the option school district. Such information shall include, but not be limited to, (a) the number of applications rejected in each public school in such district, (b) an explanation why each application was rejected, and (c) whether each application for option enrollment indicated that the student had an individualized education program under the Individuals with Disabilities Education Act or had been identified as a student with a disability as defined in section 79-1118.01.

**Nonresident Students:** Nonresident students not going through option enrollment may also be admitted under a contract with the student's resident district at the discretion of the superintendent upon application and payment of tuition as stated in the contract. The tuition



## 503.03R1 - GUIDELINES FOR HANDLING ABSENCES AND TARDINESS

When it is necessary for a student to be absent for any reason, the parent or guardian of the student should call the school office no later than 9:00 am to verify the reason for the absence. If no phone call is received by the office, the student will be required to bring a note explaining the reason for the absence. This note must be dated and signed by a parent or guardian. If you forget your excuse, you will be asked to phone your parent to verify the reason for the absence to the principal or the secretary. If no phone call or note is received by the office, the absence will be considered truancy.

When a student returns from an absence, he/she shall report to the office for an admit slip before returning to any of their classes. If the student knows they are going to be absent ahead of time, this must be taken care of before the date(s) they will be absent and every effort must be made to make up any work ahead of time. ~~Two days will be allowed to make up work for each day missed if the absence is unexpected and beyond the control of the student. Example: If a student misses Monday, the work is due by the end of the day on Wednesday. If a student misses Monday and Tuesday, all work is due by the end of the day on Thursday. If the student misses Monday, Tuesday, and Wednesday, all work is due by the end of the day on Friday.~~ Students missing work due to absences will have 2 days to make up work before a "0" is entered however, a grade will be entered when the work is completed/turned in so long as the work is in prior to the end of the quarter. Example: If a student misses Monday, the work is due by the end of the day on Wednesday. If a student misses Monday and Tuesday, all work is due by the end of the day on Thursday. If the student misses Monday, Tuesday, and Wednesday, all work is due by the end of the day on Friday.

When the student knows he/she is going to be absent or the absence is prearranged, all effort should be made to complete and turn in all assignments he/she will miss prior to the date of the absence. If the student does not complete the work in the required amount of time, he/she will not be given credit for the assignments that are not completed and turned in to the teacher. The student and or the student's parent/guardian may request that a homework sheet be completed and a parent/guardian may pick up the work so the student can do the work at home. If this is not possible, the student and teacher will make arrangements for the student to make up the work within the required time.

**TARDINESS:** A student should be in the classroom and ready for class to start at the appropriate time. If the student is tardy for class for whatever reason, the teacher will report the student tardy and assign corrective measures as necessary; however, students who are consistently tardy may be referred to the office and will make up the time missed.

Students must establish habits that allow them to be to school and all classes on time and with all necessary materials. The purpose of this guideline is to assist students who are habitually late to class and/or school to be on time by assigning consequences for tardiness. Its purpose is

not to punish students who are rarely late for school and/or class who have a legitimate reason from a parent or guardian for being late.

Students who are late to school or referred to the office for being late to class and the tardy is unexcused will be assigned the following consequences:

First Offense: The student will be required to make up the time missed after school on the day they were tardy or when it is convenient for the building principal.

Second Offense: The student will be required to make up the time missed X two after school on the day they were tardy or when it is convenient for the building principal.

Third Offense: The student will be required to make up the time missed X three after school on the day they were tardy or when it is convenient for the building principal.

Fourth Offense: The student will be required to make up the time missed X four after school on the day they were tardy or when it is convenient for the building principal. This does not include students who are late do to a bus problem.

Students who are consistently late for school or classes may be excluded from school.

Approved:

Reviewed: 09/16/2022

Revised:

September 27, 2024

Hemingford Public Schools  
Board of Education  
913 Niobrara Ave.  
Hemingford, NE 69348

Dear Negotiations Committee:

The Hemingford Education Association requests that the school board of the Hemingford Public Schools take action to recognize Hemingford Education Association as the exclusive bargaining agent for the district's non-supervisory certificated staff for the 2026-2027 contract year.

Please direct your response to the undersigned.

Sincerely,

A handwritten signature in cursive script that reads "Pam Huddle". The signature is written in black ink and is positioned above a solid horizontal line.

Pam Huddle, president

Hemingford Education Association

**RESOLUTION ON SCHOOL DISTRICT STANDARDS FOR ACCEPTANCE  
OR REJECTION OF OPTION ENROLLMENT APPLICATIONS  
RESOLUTION NO. 2024-02**

WHEREAS, Hemingford Public Schools is committed to providing an education of high quality to its students in an economically efficient manner; and

WHEREAS, the school district’s faculty, facilities, and equipment can serve only a limited number of students effectively; and

WHEREAS, the Hemingford Public Schools Board of Education, in consultation with the administration, has reviewed the school district’s faculty, facilities, equipment, interdisciplinary efforts and interrelationships of grades, subjects, and faculty; and has determined the maximum number of students it can serve effectively at any given grade level and in total;

NOW, THEREFORE BE IT RESOLVED that the board adopts the following standards for acceptance or rejection of option enrollment applications:

**Special Education Capacity.** Capacity for special education services will be determined on a case-by-case basis. If an application for option enrollment received by the school district indicates that the student has an individualized education program under the federal Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., or has been diagnosed with a disability as defined in section 79-1118.01, the application will be evaluated by the director of special education services or the director's designee who must determine if the school district and the appropriate class, grade level, or school building has the capacity to provide the applicant the appropriate services and accommodations. The Federal Educational Rights and Privacy Rights Act (FERPA) (20 U.S.C. § 1232g) permits the release of education records when a student seeks or intends to enroll in a different school district.

**Numeric Capacity.** The capacity in the following grade levels, programs, classes, and/or school buildings is as follows:

<b>Grade Level Numeric Capacity</b>	
<b>Elementary School</b>	<b>High School</b>
Preschool: 40	7 <sup>th</sup> Grade: 40
Kindergarten: 40	8 <sup>th</sup> Grade: 40
1 <sup>st</sup> Grade: 40	9 <sup>th</sup> Grade: 40
2 <sup>nd</sup> Grade: 40	10 <sup>th</sup> Grade: 40
3 <sup>rd</sup> Grade: 40	11 <sup>th</sup> Grade: 40
4 <sup>th</sup> Grade: 40	12 <sup>th</sup> Grade: 40
5 <sup>th</sup> Grade: 40	
6 <sup>th</sup> Grade: 40	
<b>Total Elementary Capacity: 320</b>	<b>High School Capacity: 240</b>

**Total enrollment for the school district: 560 students.**

The Board of Education reserves the authority to further determine numeric capacity of classes, grade levels, or school buildings by operation of resolution, by action of the Superintendent as the board's designee, or through freestanding action to the extent permitted by law and policy.

**Other Standards.** The school district shall not accept an option student when acceptance of the student:

- (a) Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
- (b) Would require the procurement of new equipment, technology, or furnishings;
- (c) Would cause or require the rearrangement of caseloads for staff and contracted professionals;
- (d) Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
- (e) May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

Motion by: \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt Resolution # 2024-02.

Voting yes were:	Voting no were:

Having been consented to by a majority of the voting members, the board president declared the motion to have been passed and adopted.

Dated this 14th day of October 2024.

\_\_\_\_\_  
President, Board of Education

## 902.05 - CONSTRUCTION MANAGEMENT AT RISK CONTRACTS ~~SCHOOL CONSTRUCTION ALTERNATIVE~~

This policy is adopted pursuant to the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. § 13-2901 through § 13-2914).

The board shall adopt a resolution by a two-thirds affirmative vote selecting the construction management at risk contract delivery system prior to proceeding with any of the steps involved with solicitation or execution of any construction contract. For a project authorized under subsection (3) of section 13-2914, the resolution shall include a statement that the political subdivision has made a determination that the construction management at risk contract delivery system is in the public interest based, at a minimum, on one of the following criteria: (a) Savings in cost or time or (b) requirement of specialized or complex construction methods suitable for the construction management at risk contract delivery system.

**Definitions.** For purposes of this policy:

1. Construction management at risk contract means a contract by which a construction manager (a) assumes the legal responsibility to deliver a construction project within a contracted price to the school district, (b) acts as a construction consultant to the school district during the design development phase of the project when the school district's architect or engineer designs the project, and (c) is the builder during the construction phase of the project;
2. Construction manager means the legal entity which proposes to enter into a construction management at risk contract pursuant to the Act;
3. Proposal means an offer in response to a request for proposals by a construction manager to enter into a construction management at risk contract for a project pursuant to the act;
4. Request for proposals means the documentation by which a school district solicits proposals; and
5. School district means Hemingford Public Schools.

**Procedures.**

1. Procedures for the preparation and content of requests for proposals shall include the following:

- A. At least thirty days prior to the deadline for receiving and opening proposals, notice of the request for proposals shall be published in a newspaper of general circulation within the school district and filed with the State Department of Education. The request for proposals shall contain, at a minimum, the following elements:
1. The identity of the school district for which the project will be built and the school district that will execute the contract;
  2. Policies adopted by the school district pursuant to the Act;
  3. The proposed terms and conditions of the contract, including any terms and conditions which are subject to further negotiation. The proposed general terms and conditions shall be consistent with nationally recognized model general terms and conditions which are standard in the design and construction industry in Nebraska. The proposed terms and conditions may set forth an initial determination of the manner by which the construction manager selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding;
  4. Any bonds and insurance required by law or as may be additionally required by the school district;
  5. General information about the project which will assist the school district in its selection of the construction manager, including a project statement which contains information about the scope and nature of the project, the project site, the schedule, and the estimated budget;
  6. The criteria for evaluation of proposals and the relative weight of each criterion; and
  7. A description of any other information which the school district chooses to require.
2. Procedures for the preparation and submission of proposals by the construction manager shall be determined on a project-by-project basis and included within the requests for proposals.
  3. Procedures for evaluating requests for proposals submitted to the school district by a construction manager shall include the following:

- A. The school district shall refer the proposals for recommendation to a selection committee. The selection committee shall be a group of at least five persons designated by the school district. Members of the selection committee shall include (1) members of the school board, (2) members of the school administration or staff, (3) the school's architect or engineer (4) any person having special expertise relevant to selection of a construction manager under the Act, and (5) a resident of the school district other than an individual included in subdivisions (1) through (4) of this subsection. A member of the selection committee designated under subdivision (4) or (5) of this subsection shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the school district or the school's architect or engineer.
- B. The selection committee and the school district shall evaluate proposals taking into consideration the criteria enumerated in subdivisions (1) through (7) of this subsection with the maximum percentage of total points for evaluation which may be assigned to each criterion set forth following the criterion. The following criteria shall be evaluated, when applicable:
- (1) The financial resources of the construction manager to complete the project (up to ten percent);
  - (2) The ability of the proposed personnel of the construction manager to perform (up to thirty percent);
  - (3) The character, integrity, reputation, judgment, experience, and efficiency of the construction manager (up to thirty percent);
  - (4) The quality of performance on previous projects (up to thirty percent);
  - (5) The ability of the construction manager to perform within the time specified (up to thirty percent);
  - (6) The previous and existing compliance of the construction manager with laws relating to the contract (up to ten percent); and
  - (7) Such other information as may be secured having a bearing on the selection (up to twenty percent).

**NOTE TO BE DELETED: The percentages listed above must be modified so that they add up to 100%. This can be done directly in the policy, at the time the school board designates the**

CM@R method for a specific project, or at a later time but before the RFP is published and sent out.

The records of the selection committee in evaluating proposals and making recommendations shall be considered public records for purposes of NEB. REV. STAT. § 84 712.01.

- C. The school district shall then evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.
4. Procedures for negotiations between the school district and the construction managers submitting proposals prior to the acceptance of a proposal if any such negotiations are contemplated shall include the following:
    - A. The school district may attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after negotiations.
    - B. The negotiations shall include a final determination of the manner by which the construction manager selects a subcontractor.
    - C. If the school district is unable to negotiate a satisfactory contract with the highest ranked construction manager, the school district may terminate negotiations with that construction manager. The school district may then undertake negotiations with the second highest ranked construction manager and may enter into a construction management at risk contract after negotiations.
    - D. If the school district is unable to negotiate a satisfactory contract with the second highest ranked construction manager, the school district may undertake negotiations with the third highest ranked construction manager, if any, and may enter into a construction management at risk contract after negotiations.
    - E. If the school district is unable to negotiate a satisfactory contract with any of the ranked construction managers, the school district may either revise the request for proposals and solicit new proposals or cancel the construction management at risk process under the act.
    - F. If the school district is able to negotiate a satisfactory contract with a construction manager, the school district shall file a copy of all construction management at risk contract documents with the State Department of Education within thirty days after their full execution. Within thirty days after completion of the project, the construction manager shall file a copy of all contract modifications and change orders with the State Department of Education.
  5. Procedures for filing and acting on formal protests relating to the solicitation or execution of construction management at risk contracts shall include the following:
    - A. Definitions.

(1) Interested party shall mean an actual or prospective bidder whose direct economic interest would be affected by the award of a contract by the school district to another party or by the failure of the school district to award a contract to such actual or prospective bidder.

(2) Protest shall mean a written objection by an interested party on any phase of the bidding process, including specification, preparation, bid solicitation, and intent to award.

B. Right to Protest. An interested party may protest to the Superintendent. The protest shall be submitted in writing on company letterhead within five working days after public notice of the bid. Protests based on alleged apparent improprieties in a solicitation or other request for proposals must be filed before bid opening or the closing date for receipt of proposals. In all other cases, the protest must be filed within five working days following the selection of the construction manager. To expedite handling of protests, the envelope containing the protest should be clearly labeled "Protest". The written protest shall include as a minimum the following:

(1) The name and address of the interested party;

(2) Appropriate identification of the relevant solicitation, and if a bid has been opened, its number, and date of opening;

(3) A detailed statement of reasons for the protest;

(4) Supporting, exhibits, evidence, or documents to substantiate any claims unless not available within the filing time, in which case the expected availability date shall be indicated; and a list of all persons who have knowledge of facts relevant to the protest; and

(5) The action(s) the protestor desires the school district to take to resolve the protest.

The Superintendent will immediately decide upon receipt of the protest whether or not the award of a contract shall be delayed, or if the protest is timely received after the award, whether the performance of the contract should be suspended. The school district shall not proceed further with the solicitation or with the award of the contract and shall suspend performance under the contract, if awarded, unless the Superintendent makes a written determination that the protest is clearly without merit or

that award of the contract without delay is necessary to protect the substantial interests of the school district.

C. Authority to Resolve Protests. Prior to the commencement of an administrative review by the Board concerning any protest, the Superintendent shall attempt to resolve any protest filed by an interested party concerning any solicitation. If the protest is not resolved by mutual agreement, the Superintendent shall create and deliver a Decision to the protestor within a reasonable time after the written protest was received. The Decision shall include a written summary of the Superintendent's investigation and a recommendation regarding the outcome of the protest. The Decision shall (1) state the reasons for the action taken, and (2) inform the interested party of their right to the administrative review by the Board. A copy of the Decision shall be mailed or otherwise furnished immediately to the interested party and any other party intervening protester and all other bidders. If not satisfied with the decision of the Superintendent, any interested party protester may appeal to the Board, but the decision shall be final unless the interested party protester files a timely appeal with the Board.

D. Board Appeal Procedures. Any interested party protester, within five working days of receipt of a decision of the Superintendent, may file with the Superintendent a written notice of appeal for an administrative review before the Board. The Notice of Appeal must clearly state the action protested and the basis of appeal. The Board will conduct an administrative review at its next regularly scheduled meeting or at a special meeting. The school district board of education shall consider the Decision of the Superintendent and shall make the final decision on the protest. The school district board of education's decision shall be final.

6. A construction management at risk contract may be conditioned upon later refinements in scope and price and may permit the school district in agreement with the construction manager to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.

**Prohibitions.** The school district shall not use a construction management at risk contract for any construction project excluded by NEB. REV. STAT. § 13-2914 or any other applicable law.

~~The school district adopts this policy in the event it resolves to use the construction management at risk (CM at risk) construction delivery process. Prior to using the CM at risk process on a specific construction project, the school district shall review information on file with~~

~~the State Department of Education, and may consult legal counsel, to assist the board in determining the current eligibility of the proposed project under limitations established by the Nebraska Schools Construction Alternatives Act. The board shall then adopt such a resolution by a two-thirds affirmative vote.~~

~~Following the acquisition of professional architectural or engineering services as required for the project, the board shall utilize this policy to evaluate, select and contract with a construction manager for the delivery of construction services.~~

## **Definitions**

- ~~1. Construction management at risk contract means a contract by which a construction manager (a) assumes the legal responsibility to deliver a construction project within a contracted price to the school district, (b) acts as a construction consultant to the school district during the design-development phase of the project when the school district's architect or engineer designs the project, and (c) is the builder during the construction phase of the project;~~
- ~~2. Construction manager means the legal entity which proposes to enter into a construction management at risk contract under this policy;~~
- ~~3. Letter of interest means a statement indicating interest to enter into a construction management at risk contract for a project under this policy;~~
- ~~4. Project performance criteria means the performance requirements of the project suitable to allow the construction manager to make a proposal. Performance requirements include the following, if required by the project: Capacity, durability, standards, ingress and egress requirements, description of the site, surveys, soil and environmental information concerning the site, interior space requirements, material quality standards, design and construction schedules, site development requirements, provisions for utilities, storm water retention and disposal, parking requirements, applicable governmental code requirements, and other criteria for the intended use of the project;~~
- ~~5. Proposal means an offer in response to a request for proposals by a construction manager to enter into a construction management at risk contract for a project under this policy;~~
- ~~6. Request for letters of interest means the documentation or publication by which the school district solicits letters of interest;~~
- ~~7. Request for proposals means the documentation by which the school district solicits proposals.~~

## **Procedural Regulations**

~~The board directs the superintendent to promulgate regulations detailing the following procedures:~~

- ~~1. Procedures and standards to be used to prequalify construction managers. The procedures and standards shall provide that the school district in consultation with its~~

~~architect/engineer will evaluate prospective construction managers based on the information submitted to the school district in response to a request for letters of interest and will select construction managers who are prequalified and consequently eligible to respond to the request for proposals;~~

- ~~2. Procedures for the preparation and content of requests for proposals;~~
- ~~3. Procedures for preparing and submitting proposals;~~
- ~~4. Procedures for evaluating proposals;~~
- ~~5. Procedures for negotiations between the school district and the construction managers submitting proposals prior to the acceptance of a proposal if any such negotiations are contemplated;~~
- ~~6. Procedures for filing and acting on formal protests relating to the solicitation or execution of construction management at risk contracts.~~

### **Letters of Interest**

~~The school district shall prepare a request for letters of interest for CM at risk proposals and shall prequalify construction managers in accordance with this policy. The request for letters of interest shall describe the project in sufficient detail to permit a construction manager to submit a letter of interest.~~

~~The request for letters of interest shall be (a) published in a newspaper of general circulation within the school district at least thirty days prior to the deadline for receiving letters of interest and (b) sent by first class mail to any construction manager upon request.~~

~~Letters of interest shall be reviewed by the school district in consultation with the architect/engineer. The school district shall select prospective construction managers in accordance with the procedures described above. The school district shall select at least three prospective construction managers except that if only two construction managers have submitted letters of interest, the school district shall select at least two prospective construction managers. The selected construction managers shall then be considered prequalified and eligible to receive requests for proposals.~~

### **Requests for Proposals**

~~The school district shall prepare a request for proposals for each construction management at risk contract in accordance with this policy. At least thirty days prior to the deadline for receiving and opening proposals, notice of the request for proposals shall be published in a newspaper of general circulation within the school district and filed with the State Department of Education.~~

~~The request for proposals shall be sent only to the construction managers selected under the prequalification procedures of this policy.~~

~~The request for proposals shall contain, at a minimum, the following elements:~~

- ~~1. The identity of the school district for which the project will be built and the school district that will execute the contract;~~
- ~~2. Policies adopted by the school district governing the CM at risk construction process;~~
- ~~3. The proposed terms and conditions of the contract, including any terms and conditions which are subject to further negotiation. The proposed terms and conditions may set forth an initial determination of the manner by which the construction manager selects any subcontractor and may require that any work subcontracted be awarded by competitive bidding. The proposed general terms and conditions shall be consistent with the standard model general terms and conditions issued by one of the following:
  - ~~a. The American Institute of Architects (AIA);~~
  - ~~b. The Engineer's Joint Contract Documents Committee (EJCOC); or~~
  - ~~c. The Association of General Contractors of America (AGC);~~
  - ~~d. The Design-Build Institute of America (DBIA).~~~~
- ~~4. Any bonds and insurance required by law or as may be additionally required by the school district;~~
- ~~5. General information about the project which will assist the school district in its selection of the construction manager, including a project statement which contains information about the scope and nature of the project, the project site, the schedule, and the estimated budget;~~
- ~~6. The criteria for evaluation of proposals and the relative weight of each criterion; and~~
- ~~7. A description of any other information which the school district chooses to require.~~

### **Receiving and Evaluating Proposals**

~~Proposals shall be sealed and shall not be opened until expiration of the time established for making proposals as set forth in the request for proposals.~~

~~Proposals may be withdrawn at any time prior to acceptance. The school district shall have the right to reject any and all proposals except for the purpose of evading the provisions and policies of the Nebraska Schools Construction Alternatives Act. The school district may then solicit new proposals using the same or different project performance criteria.~~

~~The school district shall evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.~~

### **Selection Committee**

~~In evaluating proposals the school district shall refer the proposals for recommendation to a selection committee. The selection committee shall be a group of at least five persons designated by the board and shall include the following:~~

- ~~1. members of the school board;~~
- ~~2. members of the school administration or staff;~~

- ~~3. the school's architect or engineer;~~
- ~~4. any person chosen by the board for providing expertise relevant to selection of a construction manager under the Nebraska Schools Construction Alternatives Act; and~~
- ~~5. a resident of the school district not included in the four preceding subsections.~~

~~A member of the selection committee designated under subdivision (4) or (5) of this subsection shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the school district or the district's architect/engineer.~~

- ~~1. The selection committee and the board shall evaluate proposals taking into consideration the criteria enumerated below when applicable, with the maximum percentage of total points for evaluation which may be assigned to each as shown:~~
- ~~2. The financial resources of the construction manager to complete the project, ten percent;~~
- ~~3. The ability of the proposed personnel of the construction manager to perform, thirty percent;~~
- ~~4. The character, integrity, reputation, judgment, experience, and efficiency of the construction manager, thirty percent;~~
- ~~5. The quality of performance on previous projects, thirty percent;~~
- ~~6. The ability of the construction manager to perform within the time specified, thirty percent;~~
- ~~7. The previous and existing compliance of the construction manager with laws relating to the contract, ten percent; and~~
- ~~8. Such other information as may be secured having a bearing on the selection, twenty percent.~~

~~The board shall assign a specific relative weight for each criterion. The same set of criteria and associated relative weights shall be used by both the selection committee and the board in the evaluation process.~~

~~The selection committee shall keep and maintain permanent records of the committee proceedings including, but not limited to, records of the minutes of meetings, and documentation received or disclosed in open session of the meetings.~~

~~The committee shall appoint a board member or district employee to keep the minutes of the committee meetings. The minutes of each meeting shall include as a minimum the following items: a record of the date, time, place, members present, action taken and the vote of each member. The records of the committee shall be placed on public file with the central administration office.~~

## **Contract Negotiations**

~~The school district shall attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after negotiations. The negotiations shall include a final determination of the manner by which the construction manager selects a subcontractor. If the school district is unable to negotiate a satisfactory contract with the highest ranked construction manager, the school district may terminate negotiations with that construction manager.~~

~~The school district may then undertake negotiations with the second highest ranked construction manager and may enter into a construction management at risk contract after negotiations. If the school district is unable to negotiate a satisfactory contract with the second highest ranked construction manager, the school district may undertake negotiations with the third highest ranked construction manager, if any, and may enter into a construction management at risk contract after negotiations.~~

~~The school district shall file a copy of all construction management at risk contract documents with the State Department of Education within thirty days after their full execution. Within thirty days after completion of the project, the construction manager shall file a copy of all contract modifications and change orders with the department.~~

~~If the school district is unable to negotiate a satisfactory contract with any of the ranked construction managers, the school district may either revise the request for proposals and solicit new proposals or cancel the construction management at risk process.~~

### **Final Contracts**

~~A construction management at risk contract may be conditioned upon later refinements in scope and price and may permit the school district in agreement with the construction manager to make changes in the project without invalidating the contract. Later refinements shall not exceed the scope of the project statement contained in the request for proposals.~~

~~The CM at risk contract shall not be used for a construction project with locations on parcels of land which are not contiguous except for specialty maintenance projects. A specialty maintenance project is a construction project for the maintenance of an existing facility with a specialty contractor, such as an electrical contractor or plumbing contractor. Parcels are considered contiguous if they would be contiguous but for the existence of a public road.~~

~~Legal Reference: Neb. Statute 79-2001 to 2015  
81-1701 et seq.  
84-712~~

Cross Reference: ~~1006.01 Community Use of School District Buildings, Sites and~~  
~~Equipment~~

Approved:

Reviewed: 10/16/2023

Revised:

**RESOLUTION OF THE BOARD OF EDUCATION TO SELECT THE  
CONSTRUCTION MANAGER AT RISK CONTRACT DELIVERY SYSTEM**

WHEREAS, the Board of Education ("Board") of **Hemingford Public Schools** (legally known as **Box Butte County School District 07-0010** and referred to herein as the "School District") believes it to be in the School District's best interest to use the construction manager contract delivery system under the Nebraska Political Subdivisions Construction Alternatives Act ("Act") to complete the School Addition Project ("Project").

BE IT THEREFORE RESOLVED that the Board hereby adopts Policy # \_\_\_\_ - Construction Management at Risk.

BE IT FURTHER RESOLVED that the Board hereby selects the construction manager at risk contract delivery system to complete the Project because it is in the public interest based on the savings in cost or time and the requirement of specialized or complex construction methods suitable for the construction management at risk contract delivery system.

BE IT FURTHER RESOLVED that the Board assigns the following maximum percentage of total points for evaluation of proposals:

<b>Criteria</b>	<b>Percentage</b>
Financial resources of the construction manager to complete the project (maximum of 10%)	<b>5</b>
Ability of the proposed personnel of the construction manager to perform (maximum of 30%)	<b>25</b>
Character, integrity, reputation, judgment, experience, and efficiency of the construction manager (maximum of 30%)	<b>25</b>
Quality of performance on previous projects (maximum of 30%)	<b>25</b>
Ability of the construction manager to perform within the time specified (maximum of 30%)	<b>10</b>
Previous and existing compliance of the construction manager with laws relating to the contract (maximum of 10%)	<b>5</b>
Such other information as may be secured having a bearing on the selection (maximum of 20%)	<b>5</b>
<b>Total</b> (must equal 100%)	<b>100</b>

[NOTE TO BE DELETED: The percentages above are simply an example of those that can be used. Feel free to change them (up to the statutory maximum) to best fit your project.]

BE IT FURTHER RESOLVED that the Board hereby selects the construction manager at risk contract delivery system to complete the Project.

BE IT FURTHER RESOLVED and directs the School District's administration to prepare a request for proposals and publish notice of the same in a newspaper of

general circulation within the School District and file it with the Nebraska Department of Education.

BE IT FURTHER RESOLVED that the Board hereby authorizes, empowers, and directs the School District's administration to take all actions necessary to comply with the terms of the Act in proceeding with the construction manager at risk contract delivery system.

BE IT FURTHER RESOLVED that the following individuals are designated as members of the Construction Manager at Risk Selection Committee:

(1) Member(s) of the school board: \_\_\_\_\_.

(2) Member(s) of the school administration or staff: \_\_\_\_\_.

(3) The school's architect or engineer: \_\_\_\_\_.

(4) Individual(s) having special expertise relevant to selection of a construction manager under the Act: \_\_\_\_\_.

(5) A resident of the school district other than an individual included in subdivisions (1) through (4): \_\_\_\_\_.

[NOTE TO BE DELETED: A member of the selection committee designated under subdivision (4) or (5) shall not be employed by or have a financial or other interest in a construction manager who has a proposal being evaluated and shall not be employed by the School District or the school's architect or engineer.]

BE IT FURTHER RESOLVED that all proposals received in response to the request for proposals are hereby referred to the Construction Manager at Risk Selection Committee for ranking.

BE IT FURTHER RESOLVED that the \_\_\_\_\_ Construction Managers receiving the highest scores from the Construction Manager at Risk Selection Committee shall be scheduled for interviews with the Board of Education at a school board meeting.

BE IT FURTHER RESOLVED that the School District shall then evaluate and rank each proposal on the basis of best meeting the criteria in the request for proposals and taking into consideration the recommendation of the Construction Manager at Risk Selection Committee.

BE IT FURTHER RESOLVED that the School District will attempt to negotiate a construction management at risk contract with the highest ranked construction manager and may enter into a construction management at risk contract after these negotiations.

Dated: \_\_\_\_\_, 2024

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President of the Board of Education

ATTEST:

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Secretary of the Board of Education

**REQUEST FOR PROPOSALS AND PROPOSAL INSTRUCTIONS  
HEMINGFORD PUBLIC SCHOOLS  
SCHOOL ADDITION PROJECT**

**1. PROJECT INFORMATION.** Hemingford Public Schools (School District or Owner) is requesting proposals from qualified construction management firms (CM) to provide construction management at risk services for an addition to the school building and the replacement of a metal building. Project details are as follows:

- A. Scope and Nature. The project includes the modification of buildings to connect the gym to the schools, replacement of a metal building, and an addition of a new elementary wing .
- B. Site. Hemingford Public Schools, 913 Niobrara Avenue, Hemingford, NE 69348.
- C. Proposed Budget. Cost is to be determined with the assistance of the selected Construction Manager, but will likely be approximately \$13.7 to \$17.2 million.
- C. Schedule. The tentative schedule is as follows:

<u>Date</u>	<u>Event</u>
* , 202_	Board meeting - Hire Architect & Start Pre-Bond Planning Process.
* , 202_	Issue CM RFP and Publish Notice.
* , 202_	Pre-Bond Planning Process
* , 202_	CM Selection Committee Opens CM RFPs and Identifies Short List of CMs to Interview.
* , 202_	School Board Special Meeting to interview selected CMs
* , 202_	Board of Education Meeting – Rank CMs.
* , 202_	Board of Education Meeting – Approve CM Contract
* , 202_	Bond Promotion and Community Engagement
* , 202_	Bond Election Ballots Due
* , 202_	Contract Documents Complete; Out for Sub-Bidding
* , 202_	Sub-Bidding Complete; Negotiate Contracts
* , 202_	Construction Begins
* , 202_	Substantial Completion
* , 202_	Final Completion

- D. Property Inspection. All interested parties should contact Superintendent Travis Miller at [tmiller@gubn.org](mailto:tmiller@gubn.org) to schedule a time to view the existing school sites and buildings.
- E. Project Architect. The architect for the project is Jack Baker, JEO Consulting Group, 120 E. 16<sup>th</sup> Street, Scottsbluff, NE 69361, [jbaker@jeo.com](mailto:jbaker@jeo.com). All questions, clarification, or interpretations of the proposal documents regarding the project or this RFP should be directed to the architect or District legal counsel.

## **2. DEFINITIONS.**

- A. Proposal Documents include the advertisement or request for proposals; these Proposal Instructions (and any supplementary instructions); the CM's proposal; the unexecuted form of Agreement between the Owner and Contractor (AIA Document A133-2019) and that Agreement's Exhibits, if any; the General Conditions of the Contract for Construction (AIA Document A201-2017); the Payment and Performance Bonds (both AIA Document A312-2010); and any Drawings, Specifications, Addenda, and all other documents listed in these Instructions.
- B. Definitions set forth in the AIA Document A201-2017 or in other Proposed Contract Documents apply to the Proposal Documents.
- C. Addenda are written or graphic instruments issued by the Architect or School District, which, by additions, deletions, clarifications, or corrections, modify or interpret the Proposal Documents.
- D. A Proposal is a complete and properly executed proposal to do the Work submitted in accordance with the Proposal Documents.
- E. A CM is a person or entity who submits a Bid and who meets the requirements set forth in the Proposal Documents.
- F. Policy means the Construction Management at Risk Contracts Policy adopted by the District in accordance with NEB. REV. STAT. § 13-2909 is attached and incorporated by reference.

## **3. CM'S REPRESENTATIONS AND NOTICE.** By submitting a bid, the CM represents and agrees that:

- A. The CM has read and understands the Proposal Documents;
- B. The CM understands how the Proposal Documents relate to other portions of the Project, if any, being bid concurrently or presently under construction;
- C. The Proposal complies with the Proposal Documents;
- D. The CM has visited the site, become familiar with local conditions under which the Work is to be performed, and has correlated the CM's observations with the requirements of the Proposed Contract Documents listed above;
- E. The Proposal is based upon the materials, equipment, and systems required by the Proposal Documents without exception;
- F. The CM has read and understands the provisions set forth in the AIA Document A133-2019 and its exhibits, the Payment Bond (AIA Document A312-2010) and the AIA Document A201-2017, all as amended by the School District;
- G. The CM waives any claim it has, or may have, against the School District and its agents or representatives, and their respective employees, arising out of, or in connection with, the administration, evaluation, or recommendation of any Proposal; waiver of any requirements under the Proposal Documents or the contract documents; acceptance or rejection of any Proposals; and award of the contract; and
- H. The CM, and any subcontractor, is not currently debarred, suspended,

proposed for debarment, declared ineligible, or otherwise excluded from submitting bids to any State or Federal department or agency or any political subdivision of the State of Nebraska.

#### **4. PROPOSAL DOCUMENTS.**

- A. CMs must obtain and use complete Proposal Documents when preparing Proposal. Neither the School District nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Proposal Documents.
- B. Requests for clarification or interpretation of the Proposal Documents must be submitted by the CM in writing and shall be received by the School District at least seven days prior to the date for receipt of Proposals.
- C. Modifications and interpretations of the Proposal Documents will be made by Addendum. Modifications and interpretations of the Proposal Documents made in any other manner shall not be binding, and CMs shall not rely upon them.
- D. Addenda will be transmitted to CMs known by the School District to have received complete Proposal Documents.
- E. Addenda will be available from the School District.
- F. Addenda generally will be issued no later than three days prior to the date for receipt of Proposals, except an Addendum withdrawing the Request for Proposals or one which includes postponement of the date for receipt of Proposals.
- G. Prior to submitting a Proposal, each CM shall ascertain that the CM has received all Addenda issued, and the CM shall acknowledge their receipt in the Proposal.

#### **5. PROPOSAL PROCEDURES.**

- A. Preparation of Proposals. The Proposal shall include the following:
  - (1) The financial resources of the CM to complete the project.
    - a. Surety – provide certification from surety that CM’s bonding capacity is adequate to construct the proposed project
    - b. Insurance – provide certificates from your insurance carrier(s) for required coverage for construction services
  - (2) The ability of the proposed personnel of the CM to perform.
    - a. Provide an organization chart identifying the CM’s team, the organization of such team, and the lead individual in each role classification. These include, but are not limited to, the following services (if applicable) for the project:
      - 1. CM Principal
      - 2. Project Superintendent
      - 3. Project Foreman
    - b. List any specialty sub-consultants required for the project.
    - c. For each individual listed above, provide the following

resume information:

1. Name and role in the project
  2. Relationship to CM (employee, sub-consultant, subcontractor, etc.)
  3. Company
  4. Contact information (address, phone)
  5. Professional registrations/certifications
  6. Years with current firm and with other firms
  7. List of five (5) relevant or similar projects including:
    - a) Project name and brief scope of services provided
    - b) Year completed
    - c) Reference (name, title, phone and email address)
- (3) The character, integrity, reputation, judgment, experience, and efficiency of the CM.
- a. CM shall list a reference in the following categories (provide name, company, address, phone and relationship to the reference):
    1. Financial (bank or surety)
    2. Project of similar scope (contractual point of contact for political subdivision)
    3. Facility user of project of similar scope (such as school principal, department manager or facility manager)
- (4) The quality of performance on previous projects.
- a. The CM shall list five (5) completed projects of similar scope or budget and provide the following information for each:
    1. Project name – brief description of relevance to the project of this RFP
    2. Address
    3. Owner, contact name, title, address and phone
    4. Design Professional – firm name, contact name, address and phone
    5. Type of project delivery (CM@R, design-build, design-bid-build)
    6. Project performance
      - a) Budget-GMP compared to final cost. Provide explanation of difference in budget.
      - b) Schedule (days/months)
      - c) List 3 specific problems and how they were resolved
      - d) Claims made by owner regarding budgets, schedule or performance
- (5) The ability of the CM to perform within the time specified
- a. Provide detailed information on the five (5) listed projects above with respect to:

1. Design schedule – in working with the design professional, the proposed and actual (number of calendar days total for programming, preliminary design and final design)
  2. Construction schedule – proposed and actual
    - a) Date of Substantial Completion
    - b) Date of Final Completion
    - c) Post-construction warranty work required
    - d) Whether client was inconvenienced by the delivery dates of any of the services provided by the CM
- (6) The previous and existing compliance of the CM with laws relating to the contract.
- a. Whether CM or its team have been cited for failure to comply with local, state or federal law of any nature in the last five (5) years.
    1. If yes, explain in detail
  - b. Whether there are any civil or criminal actions pending against the CM any proposed member of the team
    1. If yes, explain in detail
- (7) Such other information as may be secured having a bearing on the selection.
- a. Subcontractors: List the work on this project you expect to subcontract
  - b. Current capacity: provide a list of your firm’s and your sub-consultant’s current contracted projects and the scope of those projects
  - c. Any proposed changes to the contract documents or amendments required by this RFP.
  - d. Whether the CM uses a lump sum, a percentage of the Cost of the Work, or some other method for determining the CM’s fee.
  - e. Include a proposed lump-sum fee for pre-construction costs.
  - f. List what is included in and excluded from General Conditions.
- (8) The Proposal shall state the legal name and legal status of the CM. As part of the documentation submitted with the Proposal, the CM must provide evidence of its legal authority to perform the Work in the jurisdiction where the Project is located. Each copy of the Proposal must be signed by the person or persons legally authorized to bind the CM to a contract. A Proposal by a corporation must further name the state of incorporation.
- (9) A CM shall incur all costs associated with the preparation of its Proposal.
- B. Proposal Submission.
- (1)      hard copies of the Proposal (along with one (1) electronic PDF

copy on USB Flash Drive) and all required documents shall be delivered in a sealed opaque envelope with the CM's name, address, and telephone number clearly marked on the cover to Superintendent Travis Miller, Hemingford Public Schools, 913 Niobrara Avenue, Hemingford, NE 69348.

- (2) The lower left corner of the sealed envelope should read as follows: "School Addition Project".
  - (3) Proposals will be received until 3:00 p.m. (Mountain Time) on \_\_\_\_\_, 202\_\_\_\_\_.
  - (4) Any bid received after that time and date will not be opened or considered, and will be returned to the bidder.
  - (5) The CM shall assume full responsibility for timely delivery at the location designated for receipt of Proposals.
- C. Modification or Withdrawal of Proposals.
- (1) Prior to the date and time designated for receipt of Proposals, a CM may submit a new Proposal to replace a Proposal previously submitted, or withdraw its Proposal entirely, by notice to the Superintendent of the District. Such notice will be received and duly recorded by the Superintendent on or before the date and time set for receipt of Proposals. The Superintendent will verify that replaced or withdrawn Proposals are removed from the other submitted Proposals and not considered. Notice of submission of a replacement Proposal or withdrawal of a Proposal shall be worded so as not to reveal the changes to the original Proposal.
  - (2) Withdrawn Proposals may be resubmitted up to the date and time designated for the receipt of Proposals, provided they fully conform with these Instructions.

## **6. CONSIDERATION OF PROPOSALS.**

- A. Proposal Evaluation Criteria. The Proposal evaluation criteria and the relative weight of each criterion shall be as provided in section 3B of the Policy.
- B. Selection Procedure. The selection team, selection procedure, interview process, contract negotiation process, and contract execution process shall be as provided by the Policy or as otherwise provided or allowed by law.
- C. Requests for Information. CMs that fail to respond to any request for information, whether written or verbal, may be deemed non-responsive and their Proposals may not be considered.
- D. Contact with CMs. The School District reserves the right to conduct discussions with any or all invited CMs for the purpose of clarification and modification. Discussion and negotiation may include, but is not limited to, the scope of the work, delivery schedule, and other construction matters.
- E. Disqualification of CMs. CMs may be disqualified and their bids disregarded for reasons which include but are not limited to the following:

- (1) The School District has reason to believe that CM has engaged in collusion.
- (2) The CM being interested in any litigation against the School District.
- (3) The CM is in arrears on any existing contract or has defaulted on a previous contract.
- (4) The CM has uncompleted work which, in the judgment of the School District, will prevent or hinder the prompt completion of this construction project, if it were awarded to the CM.
- (5) The CM has not been in the business for at least five years.
- F. Any work subcontracted by the CM is to be awarded by competitive bidding unless otherwise agreed by the School District in writing.
- G. Rejection Proposals and Waiver of Informalities. The School District reserves the right (a) to terminate the proposal process at any time; (b) to reject any or all proposals; and (c) to waive formalities and minor irregularities in the proposals received. The School District further reserves the right to conduct a pre-award survey of any firm or individual under consideration to confirm any of the furnished information or to require other evidence of managerial, financial, technical and other capabilities, the positive establishment of which is determined by the School District to be necessary for the successful performance of the contract. The School District further reserves the right to cancel or amend the request for proposals at any time and will notify all recipients accordingly.
- H. Interview Presentation

**7. INTERVIEWS.** The District will interview up to [REDACTED] CMs evaluated as being professionally and technically qualified. The purpose of the interview is to allow the CM firm to present its qualifications, experience, education, training, past performance, etc., in regards to the professional services to be provided to the Districts. Interviews will also provide an opportunity for the board to seek clarifications from the CM. CMs selected for an interview will be notified of the date, time, and place of the interview. Interviews are tentatively scheduled to take place the week of [REDACTED], 202\_. The District's Board of Education will make the final determination at their board meeting on [REDACTED], 202\_.

**8. BONDS AND INSURANCE.**

- A. To secure the faithful performance of the work and to satisfy all of CM's payment obligations that arise on the project, the successful CM will be required to provide a payment bond in an amount not less than 100% of the Contract Sum through a corporate surety company, conditioned for the payment of all laborers and mechanics for labor that is performed and for the payment for material and equipment rental which is actually used or rented in the performance of the Contract.
- B. The successful CM will also be required to provide a performance bond in an amount not less than 100% of the Contract Sum through a

- corporate surety company.
- C. The Contractor shall procure and maintain Workers' Compensation Insurance, Employers' Liability Insurance, Business Automobile Liability Insurance, Commercial General Liability Insurance, and any other insurance and in the amounts required by law or the Contract Documents.
  - D. Time of Delivery and Form of Bonds.
    - (1) The CM must deliver the required bonds to the School District not later than three days following the date of execution of the Contract/GMP Amendment (as applicable). If the Work is to commence sooner in response to a letter of intent, the CM must, prior to commencement of the Work, submit evidence satisfactory to the School District that such bonds will be furnished and delivered as required by these Instructions.
    - (2) The bonds shall be written on AIA Document A312-2010 (as amended), Performance Bond and Payment Bond.
    - (3) The bonds shall be dated on or after the date of the Contract.
    - (4) The CM shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.

**9. REQUIREMENT OF WRITTEN CONTRACT.** The terms and conditions of the contract shall be as provided in the **attached** AIA A133-2019, AIA A133-2019 (Exhibit A), AIA A133-2019 (Exhibit B), A201-2017, A312-2010 each as amended by the School District. Any proposed changes or modifications to the Contract Documents (other than insertions into contract blanks) must be presented in the Proposal and will be taken into account during the selection process. Any CM who fails to submit any such changes or modifications with its Proposal waives the right to request changes in the Contract Documents after the Proposal award.

**10. POST-BID INFORMATION.**

- A. After notification of selection for the award of the Contract, the CM shall, as soon as practicable or as stipulated in the Proposal Documents, submit in writing to the School District:
  - (1) A designation of the Work to be performed with the CM's own forces;
  - (2) Names of the principal products and systems proposed for the Work and the manufacturers and suppliers of each; and
  - (3) Names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for the principal portions of the Work.
- B. The CM will be required to establish to the satisfaction of the Architect and/or School District the reliability and responsibility of the persons or entities proposed to furnish and perform the Work described in the Proposal Documents.

- C. Prior to the execution of the Contract, the Architect or School District will notify the CM if either the School District or Architect, after due investigation, has reasonable objection to a person or entity proposed by the CM. If the School District or Architect has reasonable objection to a proposed person or entity, the CM may, at the CM's option, withdraw the Bid or submit an acceptable substitute person or entity. The CM may also submit any required adjustment in the Base Bid or Alternate Bid to account for the difference in cost occasioned by such substitution. The School District may accept the adjusted bid price or disqualify the CM. In the event of either withdrawal or disqualification, bid security will not be forfeited.
- D. Persons and entities proposed by the CM and to whom the School District and Architect have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the School District and Architect.

**11. INQUIRIES.**

SITE: Submit all questions, inquiries, requests for clarification and/or requests for inspection of the existing site to Superintendent Travis Miller, [tmiller@gubn.org](mailto:tmiller@gubn.org).

PROPOSAL DOCUMENTS and RFP: Submit all questions, inquiries, requests for clarification pertaining to the RFP and Proposal to Jack Baker, JEO Consulting Group, [jbaker@jeo.com](mailto:jbaker@jeo.com).

Architect may direct questions of a legal nature to the district's legal counsel, Steve Williams, KSB School Law, [steve@ksbschoollaw.com](mailto:steve@ksbschoollaw.com).

**Attachments**

Construction Management at Risk Contracts Policy  
AIA A133-2019  
AIA A133-2019 (Exhibit A)  
AIA A133-2019 (Exhibit B)  
AIA A201-2017  
AIA A312-2010 x 2

**NEBRASKA POWERSCHOOL COOPERATIVE**  
**INTERLOCAL COOPERATION ACT AGREEMENT**

**THIS AGREEMENT** is made and entered into as of this \_\_\_\_ day of \_\_\_\_\_ 2024, by and between Member Entities as shown on “Exhibit A” or an attachment thereto, all of which are incorporated herein and made a part of this Agreement by this reference, all being bodies politic and corporate hereinafter referred to collectively as the “Nebraska PowerSchool Cooperative” and hereinafter referred to individually as “members”, “Member”, “Member Entity” or by individual name, or as “parties”.

**WITNESSETH:**

**WHEREAS**, the parties hereto desire to enter into an Agreement pursuant to the Nebraska Interlocal Cooperation Act, Neb. Rev. Stat. §13-801 et seq. (Reissue 1991), as now existing or hereinafter amended, to provide services and support to all members of the Nebraska PowerSchool Cooperative and for other lawful purposes; and,

**WHEREAS**, the members have agreed to cooperatively provide such services to all members of the Nebraska PowerSchool Cooperative; and,

**WHEREAS**, the parties hereto have reached an Agreement for jointly providing such services agreed to by the parties as provided herein, and desire to reduce the terms and conditions of such Agreement to writing;

**NOW THEREFORE**, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the parties covenant and agree as follows:

**1. INTERLOCAL AGREEMENT.** The parties hereto agree, pursuant to Neb. Rev. Stat. §13-801 et seq. (Reissue 1991), to jointly provide, the following services and any other services otherwise agreed to as provided herein, to all members of the Nebraska PowerSchool Cooperative members:

- A. To establish and maintain standardized student data fields for submission to ADVISER.
- B. To assist districts in maintaining accurate, complete, and timely data.

- C. Create and standardize staff fields and screens in PowerSchool for reporting to ADVISER.
- D. Offer PowerSchool training opportunities for new and existing PowerSchool functions.
- E. Provide quick turn-around phone and email support and troubleshooting.
- F. Assist district in setting up 'Case Manager' logins for teachers of special needs students to monitor student progress.
- G. Provide training to teachers of special needs students to monitor student progress.
- H. Make available detailed handouts for districts to distribute to staff members.
- I. Develop fields and screens for future data storage as deemed necessary by staff developers/curriculum directors .
- J. To access and evaluate NDE Portal data and errors.
- K. Assist districts in importing data into PowerSchool from other district management systems allowing PowerSchool to function as cumulative student database and main source for ADVISER submission.
- L. Create and make accessible (via the helpdesk) instructional help videos for PowerSchool functions and uses.
- M. Encourage and assist districts in using all current and future functions of the PowerSchool management system.
- N. To perform such other and further services as are subsequently agreed upon by the "Cooperative Governing Board" and Member Entities hereinafter established or as evidenced by a written addendum executed on behalf of the Members.

(See Exhibit "B" which is attached hereto and incorporated herein by this reference for additional detailed support information.)

The Nebraska PowerSchool Cooperative shall be managed and controlled in accordance with the terms of this Agreement. The governing body of each Member Entity shall approve this Agreement by Resolution. A copy of each resolution shall be kept on file at the office of the Nebraska PowerSchool Cooperative managing agent. The Members agree that Educational Service Coordinating (hereinafter referred to as ESUCC), whose office and business address is ESUCC, South 110th Street, LaVista, NE (or at such other business office and address as otherwise designated by Educational Service Unit Coordinating Council, in addition to being a member, shall also be the managing agent for the Cooperative. The "Cooperative Governing

Board”, as hereinafter established, may change the managing agent or subsequent managing agents and shall establish the duties and responsibilities of the “Managing Agent,” if any, from time to time as the “Cooperative Governing Board” and the Managing Agent agree.

**2. DURATION AND AUTHORIZED OFFICIAL.** The term of this Agreement shall be for one year commencing on September 1, 2023, and shall automatically renew for the following year unless notified in writing to the contrary 90 days prior to the end of the Interlocal Agreement (August 31<sup>st</sup>). This Agreement shall be effective for all Members who have executed this instrument or a counterpart thereof. At the time of approval of this Agreement, each Member Entity shall designate an “authorized official” for the Member Entity who shall have full power and authority to act for and on behalf of the Member Entity as provided herein and otherwise in the administration of this Agreement.

**3. GOVERNANCE. THE NEBRASKA POWERSCHOOL COOPERATIVE GOVERNING BOARD.** The Cooperative shall be administrated by a thirteen (13) person “Cooperative Governing Board” composed of five (5) persons being the ESU administrator or another designee from each of ESU’s 1, 3, 4, 5 & 6, and eight (8) persons being Superintendents or another designee from Member Entities in each of the participating Educational Service Units. The five (5) Cooperative Governing Board seats for each of the ESU’s are permanent and the Educational Service Unit Administrator or another designee from each ESU shall serve as a permanent member to the Board. The eight (8) Cooperative Governing Board seats for Member Entities are not are permanent and the Superintendents or another designee from Member Entities as provided herein for these Cooperative Governing Board seats will serve a two-year term. Only Superintendents or another designee will stand for the office of President, President-elect or Treasurer. The office of President-elect will alternate between Educational Service Units 1, 3, 4, 5 & 6. The initial eight (8) Cooperative Governing Board seats for Member Entities shall be filled in accordance with the requirements as provided herein by agreement of the Member Entity authorized officials. If the authorized officials are unable to agree, an election or meeting of such authorized officials will occur to determine a method to fill the initial eight (8) Cooperative Governing Board seats for Member Entities. At-Large Board members include two board members from the ESU 2 and ESU 7 area; and one board member from the ESU 8 and ESU 9 area.

Members on the “Cooperative Governing Board” shall herein before and hereinafter be referred to as the “Cooperative Governing Board”, which shall have full power and authority to transact and run the business of the Cooperative.

With the recommendation of the ESU Administrators and current “Cooperative Board Members”, the President of the “Cooperative Governing Board” at the fall meeting or whenever a term expires or vacancy occurs on the “Cooperative Governing Board” will appoint new members to the Board in accordance with the requirements as provided herein or according to a method as otherwise approved by the Cooperative Governing Board.

The Cooperative shall have a PowerSchool Administrator who initially shall be employed by ESUCC, and who shall have such duties and responsibilities as agreed to by ESUCC, and as

assigned by the Managing Agent or the Cooperative Governing Board from time to time and who shall also serve as an ex-officio member of and shall act as facilitator for the Cooperative Governing Board. If subsequently agreed by the Cooperative Governing Board, the ESUCC, PowerSchool Administrator may be employed by the Cooperative or others or may be eliminated.

At Cooperative Governing Board meetings, each board member of the thirteen (13) person Cooperative Governing Board shall have one vote on matters coming before the Cooperative Governing Board. A majority of all thirteen (13) board members shall constitute a quorum for the transaction of any Cooperative business. All business and acts of the Nebraska PowerSchool Cooperative shall be determined by an affirmative vote of a majority of the Cooperative board members in attendance at a meeting of the "Cooperative Governing Board". Any member may call meetings of the "Cooperative Governing Board". A written notice of the meeting and agenda shall be provided to all Cooperative members by email, mail, or fax at least seven (7) days prior to each such meeting or as otherwise provided by Cooperative policies or bylaws.

In addition to serving as a "Cooperative Governing Board" member when appointed and meeting and voting responsibilities for members, each of the Nebraska PowerSchool Cooperative Members shall have the following duties:

1. To administer the Members' local budget and financial support activities of and for the Nebraska PowerSchool Cooperative.
2. To develop policy and procedural recommendations for action by the Nebraska PowerSchool "Cooperative Governing Board".
3. To administer and complete any required individual contractual Agreements or Lease Purchase Contracts between Members, the Cooperative, and others in order to conduct Cooperative business and to administer contractual agreements for staff participation and instruction for the Nebraska PowerSchool Cooperative.
4. To plan and prepare proposals regarding issues such as growth and expansion of the Cooperative for action by the "Cooperative Governing Board".
5. To perform such other and further administrative or management functions as assigned by the Nebraska PowerSchool "Cooperative Governing Board" from time to time.

The governing body of each member entity hereby agrees and delegates and grants to its authorized official and the "Cooperative Governing Board" full power and authority to run and transact all business of the Cooperative and all power and authority to establish policies, procedures, regulations and bylaws in order to carry out the business of the Cooperative and the purposes of this Agreement and further agrees to make all payments, and to pay all costs, fees, assessments, and expenses for services rendered, or as otherwise required by this Agreement or the "Cooperative Governing Board".

**4. POWERS.** The Nebraska PowerSchool “Cooperative Governing Board”, in addition to powers as otherwise set forth herein, shall also have such additional powers as are allowed by the Interlocal Cooperation Act, or any amendment thereto, and shall also have such additional powers as hereinafter set forth, including, but not limited to, the following powers:

- A.** To make and execute contracts, Lease Purchase Agreements, and other Agreements necessary or convenient to the exercise of its powers.
- B.** To make, amend, and repeal policies, procedures, by-laws, rules, and regulations to carry out and effectuate its powers and purposes.
- C.** To sue and be sued.
- D.** To insure, and to provide for the overall protection of all Members.
- E.** To purchase, lease, plan, develop, construct, equip, maintain, and improve equipment, vehicles and other property, including real or personal, that may be necessary for the fulfillment of its purposes.
- F.** To employ, lease, or share personnel to provide support and services needed to carry out the purposes of the Nebraska PowerSchool Cooperative.
- G.** To acquire, hold, use, and dispose of any real or personal property of the purposes of the Nebraska PowerSchool Cooperative.
- H.** To make or cause to be made studies and surveys necessary or useful and convenient for carrying out the functions of the Nebraska PowerSchool Cooperative
- I.** To contract with and compensate consultants for professional services including, but not limited to, architects, engineers, planners, lawyers, accountants, and others found necessary or useful and convenient for the stated purposes of the Nebraska PowerSchool Cooperative.
- J.** To provide for a system of budgeting, accounting, auditing, and reporting of all Nebraska PowerSchool Cooperative funds and transactions, for a depository, and for the bonding of employees.
- K.** To consult with representatives of federal, state, and local agencies, departments, and their officers and employees and to contract with such agencies and departments.
- L.** To exercise such other powers as are available under the then existing law of each Member.
- M.** To accept grants, contributions, and property from, and enter into contracts, leases, Lease Purchase Agreements, or other transactions with individuals, corporations or

other entities, or with municipal, county, state or federal government, including any member.

**N.** To acquire, hold, invest or reinvest any funds or monies of the Cooperative or Cooperative members in investment permitted by law, and to enter into checking accounts, savings accounts, other depository accounts, or indentures of trust and to enter into any transaction appropriate or necessary to secure financing for Cooperative business.

**O.** To receive any money from any source and to make payments to carry out the purpose of this Agreement.

**5. BUDGETING.** The Nebraska PowerSchool Cooperative shall, during the term of this Agreement, annually prepare a budget based on a fiscal year commencing on September 1<sup>st</sup> and ending on August 31<sup>st</sup> for the operation of the Nebraska PowerSchool Cooperative, and such annual budget shall be adopted by the Nebraska PowerSchool “Cooperative Governing Board” no later than June 1<sup>st</sup> prior to commencement of the next budget and fiscal year. The budget for the first year of operation may be accomplished according to procedure, policies, or bylaws adopted by the “Cooperative Governing Board” from time to time.

**6. ANNUAL FINANCIAL CONTRIBUTION TO BUDGET OR FOR LEASE PURCHASE PAYMENTS FOR MEMBERS.** In addition to funds, which the Cooperative may receive from grants, financing, or any other sources, to annually fund its budget, if necessary, during the term of this Agreement, each Member Entity agrees to provide or pay to the Cooperative an amount determined by the “Cooperative Governing Board” sufficient to fund the Cooperative budget, and further each Member Entity agrees to pay amounts sufficient to cover payments under any Lease Purchase Agreement for equipment, technology or other materials as may be entered into by and between the Cooperative and the Member. Member Entity annual payments, if any, required to fund the Cooperative annual budget shall be made by each Member Entity in accordance with procedures and payment deadlines established by the “Cooperative Governing Board”.

**7. NOT FOR PROFIT.** It is expressly understood that the Nebraska PowerSchool Cooperative is to be operated not for profit, and no profit or dividend will inure to the benefit of any individual or Member Entity.

**8. NEGOTIABLE INSTRUMENTS.** All checks, drafts, bills of exchange, notes, Lease Purchase Agreements, indentures of trust, or other obligations or orders for payment of money to or by the Cooperative, or for the payment of bills or for investments, shall be executed, endorsed, acknowledged, and delivered by ESUCC as the Managing Agent, or its successor, for the Nebraska PowerSchool Cooperative.

**9. MANNER OF ACQUIRING AND HOLDING PROPERTY.** The Cooperative, through the Managing Agent (ESUCC or its successor), may lease, lease purchase, purchase, or acquire by any means from a Member Entity, or from any other source, such real and personal property as

is required for the operation of the Nebraska PowerSchool Cooperative and for carrying out the purposes of this Agreement. The title to all such property, real or personal, shall be held in the name of the Managing Agent on behalf of the Cooperative. All conveyances of real or personal property acquired, owned or held in the name of the Managing Agent on behalf of the Nebraska PowerSchool Cooperative shall be authorized by resolution of the Nebraska PowerSchool "Cooperative Governing Board" and the governing body of the Managing Agent, if any, and shall be executed by the Managing Agent's Administrator or other designee on behalf of the Cooperative.

**10. NO SEPARATE ENTITY.** The Nebraska PowerSchool "Cooperative Governing Board", created hereunder, is not a separate or new legal entity and its powers are limited to those granted by this Agreement and by the provisions of the Interlocal Cooperation Act.

**11. EXPANSION OF MEMBERSHIP.** Participation in the Nebraska PowerSchool Cooperative shall be limited to the members who are parties to this Interlocal Cooperation Act Agreement. However, the membership of the Nebraska PowerSchool Cooperative may be expanded at the discretion of the PowerSchool Director and ESUCC Administrator. Any new Cooperative member shall also be bound by all terms and conditions of this Agreement.

**12. TERMINATION.** During the term of this Agreement or any subsequent extension thereof, this Agreement may be terminated by a 2/3 consent of all "Cooperative Governing Board" members which consent shall also include as a part thereof a liquidation plan for disposing of any Cooperative assets and winding up the business thereof. Unless this Agreement is terminated during its term by a 2/3 consent and agreement as herein before provided, the assets acquired by the Nebraska PowerSchool "Cooperative Governing Board" may only be liquidated or distributed in kind upon the expiration of the term of this Agreement according to a liquidation and winding up plan. Any funds or property acquired by the Nebraska PowerSchool "Cooperative Governing Board" shall be distributed among the Members upon termination on an equal basis. Such property may be distributed in cash or in kind, provided, however, if a dispute exists among the parties as to the value of any such property, such items shall be sold to the highest bidder and the proceeds shall be divided as described above. The Nebraska PowerSchool "Cooperative Governing Board" shall make a report of its activities within 120 days after termination and liquidation of its assets. Individual members may withdraw from the Cooperative in accordance with policies, regulations, procedures, or bylaws established by the "Cooperative Governing Board".

**13. AMENDMENT OF AGREEMENT.** In order to change or adopt an amendment to the Interlocal agreement, the amendment must be presented and recommended at a Cooperative Governing Board meeting. An amendment to the Interlocal agreement must be adopted by a 2/3 affirmative vote of the Cooperative Governing Board members and approved by the authorized official of each Member Entity.

**14. HEADINGS.** Headings in the Agreement are for convenience only and shall not be used to interpret or construe its provisions.

**15. GOVERNING LAW.** The Agreement shall be construed in accordance with and governed by the laws of the State of Nebraska.

**16. COUNTERPARTS.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall be one and the same instrument.

**IN WITNESS WHEREOF** the parties have executed this Interlocal Agreement as of

this \_\_\_\_ day of \_\_\_\_\_, 2024.

Name:

\_\_\_\_\_

Title:

\_\_\_\_\_

School:

\_\_\_\_\_

This agreement is a ten (10) month agreement beginning on November 1, 2024 to August 31, 2025 and shall automatically renew for the following year unless notified in writing to the contrary 90 days prior to the end of the Interlocal Agreement (August 31<sup>st</sup>). The PowerSchool Consortium fees are \$6,020.00 for the introductory ten months. The service will be billed annually in August on an invoice designated as a PowerSchool contract agreement. PowerSchool Consortium fees will be reviewed annually.

NEBRASKA POWERSCHOOL COOPERATIVE

**By:** Educational Service Unit Coordinating Council,  
Administrative Agency

**By:** \_\_\_\_\_

Name: Dr. Larianne Polk

Title: ESUCC CEO

## **EXHIBIT “A” – Member Entity List**

- Ainsworth Public Schools
- Allen Public Schools
- Arlington Public Schools
- Ashland-Greenwood Schools
- Auburn Public Schools
- Bancroft-Rosalie Community
- Bellevue Public Schools
- Bloomfield Public Schools
- Blue Hill Public Schools
- Boone Central Public Schools
- Boyd County Schools
- Bruning-Davenport Unified Schools
- Cedar Bluffs Public Schools
- Centennial Public Schools
- Cody-Kilgore Public Schools
- Conestoga Public Schools
- Creighton Public Schools
- Crofton Public Schools
- Cross County Community Schools
- Douglas County West Community Schools

- Deshler Public Schools
- Diller-Odell Public Schools
- Dorchester Public Schools
- East Butler Public Schools
- Elkhorn Public Schools
- Elkhorn Valley Schools
- Elmwood-Murdock Public Schools
- Elwood Public Schools
- Emerson Hubbard Public Schools
- Eustis-Farnam Public Schools
- Exeter-Milligan Public Schools
- Fairbury Public Schools
- Falls City Public Schools
- Fillmore Central Public Schools
- Fort Calhoun Community Schools
- Franklin Public Schools
- Freeman Public Schools
- Fremont Public Schools
- Friend Public Schools
- Fullerton Public Schools
- Hartington Newcastle Public Schools

- Heartland Community Schools
- Hemingford Public Schools
- Homer Community Schools
- Howells-Dodge Schools
- Humboldt-Table Rock-Steinauer
- Isanti Public Schools
- Johnson-Brock Public Schools
- Johnson Co. Central Public Schools
- Laurel Concord Coleridge Public Schools
- Lewiston Public Schools
- Logan View Public Schools
- Loomis Public Schools
- Louisville Public Schools
- Lyons-Decatur Northeast Public Schools
- McCool Junction Public Schools
- Mead Public Schools
- Meridian Public Schools
- Milford Public Schools
- Nebraska City Public Schools
- Neligh-Oakdale Schools
- Niobrara Public Schools

- Norris School District 160
- Oakland Craig Public Schools
- O'Neill Public Schools
- Osmond Public Schools
- Palmer Public Schools
- Palmyra District OR-1
- Pawnee City Public Schools
- Pender Public Schools
- Pierce Public Schools
- Ponca Public Schools
- Randolph Public Schools
- Raymond Central Public Schools
- Rock County Public Schools
- Scribner-Snyder Community Schools
- Seward Public Schools
- Shelby-Rising City Public Schools
- Shickley Public Schools
- Southern Public Schools
- Springfield-Platteview Schools
- Sterling Public Schools
- Stuart Public Schools

- Syracuse-Dunbar-Avoca Schools
- Tekamah-Herman Comm. School
- Thayer Central Community Schools
- Tri County Public Schools
- Valentine Public Schools
- Verdigre Public Schools
- Wakefield Public Schools
- Walthill Public Schools
- Wausa Public Schools
- Waverly Public Schools
- Wayne Public Schools
- Weeping Water Public Schools
- Westside Community Schools
- Wheeler Central Public Schools
- Wilber-Clatonia Public Schools
- Wilcox-Hildreth Public Schools
- Winside Public Schools
- Wisner-Pilger Public Schools
- Wynot Public Schools
- Yutan Public Schools



## EXHIBIT "B"

### Detailed Description of Services

- A. To establish and maintain standardized fields for student data for submission to ADVISER (Nebraska Student and Staff Reporting System).

*This will include communicating with NDE and creating necessary fields that will be reported to ADVISER (example: NE Student Unique ID).*

*District NRT fields and screens will be standardized for reporting purposes.*

*Additionally, if other management systems are used by a district, a matching field will be added to PowerSchool to facilitate imports/exports.*

- B. To assist districts in maintaining accurate, complete, and timely data.

*The support team will assist the district in trouble-shooting data. This will include help in determining correct calculations in:*

*GPA*

*Honor Roll and Class Rank*

*Attendance Issues (ADA/ADM)*

*PowerLunch Reports*

*Earned Credit Calculations*

*PowerTeacher Pro Calculations*

*Fee Management/Calculations*

- C. Create and standardize staff fields and screens in PowerSchool for reporting to ADVISER.

- D. Offer PowerSchool training opportunities for new and existing PowerSchool functions.

Listing of trainings offered:

*Administrators using PowerSchool*

*Beginning of Year Setup*

*Beginning and Advanced Secretary Training*

*Counselors and PowerSchool – Beginning and Advanced Levels*

*Data Tips and Tricks for Office Personnel*

*Direct Database Exports & Export Templates*

*District PowerSchool Contact(s) Overview*

*End of Quarter/Semester Procedures*

*End of Year Procedures*

*Fee Management in PowerSchool*

*Getting the Most from PowerSchool*

*GPA, Honor Roll and Class Rank*

*Graduation Planner and Historical Grades*

*Log Entries and Incident Management in PowerSchool*

*Object Report Writing in PowerSchool*

*PowerTeacher – PowerTeacher Pro*

*PowerLunch*

*PowerSchool for Teachers*

*SSL (Secure Socket Layer) Certificates*

*Standards and Local Objectives in PowerSchool (opportunity to learn)*

*Test Scores (NSCAS, ACT) & Reporting Screens*

PowerScheduler Training Sessions

*Request Pages*

*Scheduling using a 'Build'*

*Scheduling using a 'Load'*

*Elementary Scheduling*

*Scheduling (Open Lab Workdays)*

- E. Provide quick turn-around phone and email support and troubleshooting.

*Support team members will answer helpdesk tickets on days that districts are in session. Phone calls to the NebPS helpdesk will automatically generate tickets. If support is needed from the PowerSchool Tech Team, all communications will be handled and relayed to the district as soon as a solution from PowerSchool has been supplied.*

- F. Assist district in setting up 'Case Manager' logins for teachers of special needs students to monitor student progress.

*Teachers of special needs students need to be able to monitor the progress of students that may not be in that teacher's classroom. There are several methods for configuring PowerSchool for these teachers so they can view student information as a "case manager" and monitor their progress.*

- G. Provide training to teachers of special needs students to monitor student progress.

*Training for teachers of special needs students is conducted as a stand-alone session to provide training of PowerSchool functions that are unique for these teachers. These sessions are also necessary to allow for district specific procedures. This would include setting up modified grade scales in PowerSchool and assigning them to students.*

- H. Make available detailed handouts for districts to distribute to staff members.

*Currently there are 50+ documents on the Nebraska PowerSchool helpdesk that can be downloaded and distributed to district staff members. These documents are in Microsoft Word format so they can be edited to include district specific information before distributing. Each time a new handout is created, it will be put on the website for all to access.*

I. Develop fields and screens for future data storage as deemed necessary by staff developers/curriculum directors.

*Communication/coordination with staff developers at each ESU will be maintained for purposes of storing additional data in PowerSchool. If data is available and viewing that data would increase the teacher's ability to improve instructional strategies, all attempts will be made to develop fields/screens in PowerSchool for that data.*

J. Provide information regarding PowerSchool software upgrades.

*The PowerSchool support team will test upgrades on a test server, as well as communicate and monitor issues with software upgrades. All pros/cons to possible upgrades will be communicated to districts.*

K. Assist districts in importing data into PowerSchool from other district management systems allowing PowerSchool to function as cumulative student database and main source for ADVISER submission.

*An effort will be made to work with other management systems that might be used in a district. An example of what is being done is to write help documents for getting information to the NWEA testing platform. The support team assists districts with creating an export template from matching fields in PowerSchool. Likewise, some districts are using an online testing system for standards, and results will be imported back into PowerSchool.*

L. Create and make accessible (via the helpdesk) instructional help videos for PowerSchool functions and uses.

*Short clips demonstrating steps in accomplishing various tasks are on the website. Videos from weekly webinar training sessions are available on the website.*

M. Encourage and assist districts in using all current and future functions of the PowerSchool management system.

N. To perform such other and further services as are subsequently agreed upon by the "Cooperative Governing Board" and Member Entities hereinafter established or as evidenced by a written addendum executed on behalf of the Members.

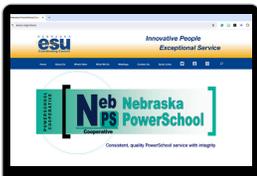


# THE NEBRASKA POWERSCHOOL COOPERATIVE



## What is PowerSchool?

PowerSchool is a student information system that manages all forms of student data. grades, attendance, demographics, contact information, health, enrollment, special education, and all required state reporting data.



PowerSchool helps...

- Teachers monitor student progress.
- Administrators monitor student behavior, progress, attendance, and accommodations.
- Districts communicate with the Nebraska Department of Education.
- School leaders and staff to enhance their communication with parents and stakeholders.

## What is the NebPS Cooperative?

The Nebraska PowerSchool Cooperative provides the following support services for all aspects of PowerSchool.



Training



State Reporting



Scheduling



On-Demand Support

Our services eliminate inefficiencies and guesswork by training and empowering your district's personnel with the knowledge they need to streamline their use of PowerSchool and instead focus on serving students, teachers, and parents.

## NebPS's Impact By the Numbers



78,000+

Students Served



16,000+

Teachers Served



100+

Districts Served



# What Nebraska Leaders Are Saying About NebPS

“I am writing you today to underscore the importance of the Nebraska PowerSchool Cooperative (NebPS). Currently, NebPS serves 100 school districts, offering a wide range of support services including technical assistance, software troubleshooting, staff training, development of training materials, ADVISER (state reporting) setup, and troubleshooting.

One of the key areas where NebPS proves invaluable to our district is in the implementation and upkeep of ADVISER state reporting. As our primary point of contact for daily support and troubleshooting needs related to ADVISER, NebPS serves as a vital intermediary between districts and the Nebraska Department of Education (NDE). Their expertise not only ensures smooth operations but also facilitates effective training on both the ADVISER and PowerSchool aspects of state reporting.

Additionally, NebPS team members actively participate in the PowerSchool advisory board for the state, advocating for the needs of Nebraska districts. By gaining early access to upcoming software releases, they can assess compatibility with ADVISER data and prepare districts for any impending changes or issues.

One significant advantage of NebPS membership is the substantial cost savings it offers to member districts. While PowerSchool mandates a certain level of product training, NebPS provides this training as part of its cooperative structure, sparing districts the need to incur additional expenses. Considering that the annual PowerSchool conference costs \$2700 per attendee, excluding lodging and airfare, and online training through the company is also expensive, NebPS membership at \$6500 annually presents a cost-effective alternative.

Lastly, I must emphasize the human-centric approach that NebPS brings to its services. As a NebPS team member, I interacted with numerous school staff members and observed that some require personalized assistance beyond standard training materials. NebPS excels in tailoring its support to meet the unique needs of each district and its staff, ensuring comfortable and effective utilization of the PowerSchool system.

In conclusion, the Nebraska PowerSchool Cooperative is not merely a service provider but a strategic partner for school districts across the state. Its comprehensive support, cost-saving benefits, and personalized approach significantly enhance the efficiency and effectiveness of educational administration.”

**Norris School District 160**

“Thank you NebPS for all you do to keep our data running smoothly!”

**Pierce Public Schools**

“I have really appreciated the regular 1-1 meetings. It helps having extra "eyes" on the data. This is especially helpful in our small school environment. Thank you.”

**Bancroft-Rosalie Community Schools**

“NebPS is a great resource. They are very helpful and willing to help in anyway possible. When you send in a ticket, they respond in a timely manner, usually the same day. I am not sure I could keep my data accurate without them.”

**Humboldt-Table Rock-Steinauer Schools**

“We very much appreciate the ability to email with a question and get timely answers/feedback.

Thank you!!!”

**Allen Consolidated Schools**



Contact: Becky Sosalla  
support@nebps.jitbit.com  
402-597-4868



# K L WOOD & CO., LLC

1501 E. Kansas St.  
ALLIANCE, NE 69301

(308) 762-2624 FAX (308) 762-2643

# Estimate

Date	Estimate #
10/3/2024	483

Name / Address

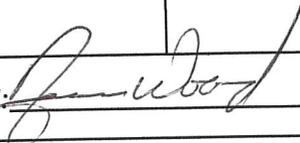
HEMINGFORD PUBLIC SCHOOL DIST. #10  
913 NIOBRARA AVE  
PO BOX 217  
HEMINGFORD, NE 69348

Project

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Description	Qty	Rate	Total
<p>This estimate is for demolition of building at 912 Ogallala Avenue, Hemingford, NE 69348 for Hemingford Puplic Schools District #10.</p> <p>All material and labor to demo house and haul all debris from the property to the landfill. Includes abandonment of water and sewer, backfill basement with compacted fill, landfill fees and asbestos assessment.</p> <p>****Asbestos removal fees by others</p>	1	50,000.00	50,000.00

Payment made as work progresses.

AUTHORIZED SIGNATURE: 

\*All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to the standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and all other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Thank you for your business.

**Total** \$50,000.00

ACCEPTANCE OF PROPOSAL: \_\_\_\_\_ DATE: \_\_\_\_\_

TO: DR. TRAVIS MILLER (Superintendent of Schools)

Hemingford Highschool

Demolition Project (House, Biding, trees, concrete)

Includes backfill/grading

We propose to do this project for  
lump sum of \$65,750.00

Estimated time start to finish 2 weeks (weather permitting)

Schedule - late fall, this year

Submitted by Buettner Construction

*Eddie Buettner* President

Thursday Oct 10 2024

contact Eddie 304-430-1205

Email - dirtrocks@gp.com.net



## STUDENT BOARD REPRESENTATIVE - MONTHLY REPORT TEMPLATE



Student Board Representative  
Board of Education Report  
Date:10/14/2024

Submitted by: Austin Benda

### 1. Student Activities

- a. The cross country team is doing really well, especially the girls. They are undefeated and the boys got 6 place at the Kearney invite.
- b. The football team is 5-2 right now which is really great. It's one of their best starts in a while and their jv is still undefeated.
- c. The volleyball team is 8-15 which is really amazing because they have so many games so close to each other so they don't have very many practices and that has to be tiring.

### 2. Other Pertinent Student Information/Feedback from Students

- a. As we are closing out this first quarter everyone is looking forward to a break. There have been so many activities in such a short amount of time and there have been lots of tests in the past week and everyone just needs a break.
- b. A lot of people are looking forward to Halloween and wondering if they can have less restriction to their costumes
- c. I don't really know how Mrs. April does the bell system but I think it would be a cool idea if every week she makes a list of a couple different bell options and then sends them to people's gmail for them to vote what the next week's bell should be.

### 3. Progress on Student Board Member Initiative

- a. Like I said last month I wanted to be an active tutor for everyone who needs it and I have taken some big steps with this. I have talked to Mrs. Raben and she put my name on a poster and is going to hang them around the school and Mrs. Huss lets me know if anyone needs help and they know they can come see me in bobcat time.
- b. And my other one was I wanted to keep everyone positive and I have been trying to do my best at doing that. It takes so little for some people. Especially this one person I saw one day. He looked all stressed and I said hi to him in a nice and peppy voice and he had a huge smile. I was so happy I was able to help.
- c. That's how I have been doing on my initiative so far for the first quarter and hopefully second quarter I can do even more and continue to do what I am doing.

**Hemingford Public Schools**  
**Administrative Reports to Board of Education**

**October 14, 2024**

**Mr. Arneson**  
**HES Enrollment**

Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	Total
12	26	21	19	26	42	29	32	207(+0)

**Strategic Plan:**

- The first Bobcat Branch went well. We'll hopefully get more students involved as the year progresses. The students saved \$460 during opening day.
- I have my second in-person meeting for the NAESP PK-3 Leadership Cohort next week.
- I attended the NeMTSS conference last month. It was a great time and we had some time to chat about where we want to go with our MTSS process.

**Assessment:**

- No Assessment updates

**Facilities:**

- We have one of the new bike racks installed in front of the Elementary Building
- Our secured vestibule is almost complete. We're just waiting on some parts for the door locks.

**Personnel:**

- No Report

**Upcoming Events:**

- We're holding Parent/Teacher Conferences on Wednesday
- I'm planning on attending the State Principals Conference in December
- I am participating on the external review team for Bridgeport's accreditation visit on January 21 and 22.

Mrs. Plog

**Special Education Numbers - From SRS (Student Records System) Current as of 10/11/24**

<b>Birth-3</b>
0 (-1)

Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	(B-6th) Total
5	3	3	9	7	6	4 (+1)	5	42

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	12+ (To age 21)	(7-12+) Total
7 (-1)	2	8 (+1)	7	3	6	0	33

**Total Enrollment in PowerSchool - 387**

**Total Special Education Students - 75**

**Special Education Percentage - 19.4%**

**State Average- 16% (NDE State Education Profile as of 2022-2023, the most recent data year available)**

- Our special education department attended an MDT Training on Monday, October 7 at the ESU #13 in Scottsbluff. In the afternoon, we had time as a team to discuss our MDT processes with our current ESU #13 School Psychologist, Dr. Jamie Sato, and refine any procedures that are out of alignment with what we heard at the training.
- The Hemingford Multi-Tiered Systems of Support (MTSS) team, consisting of Danielle Roland, Bridget Johnston, Pete Gomez, Gina Jespersen, Mr. Arneson, and Jackie Davies attended the NeMTSS Summit in Kearney on Sept. 26-27, 2024. We have a planning meeting next Wednesday, October 16, at 7:15 AM, before the start of our teacher work day the morning of Parent Teacher Conferences. At that meeting, we will begin to plan for the direction we take this year for MTSS at Hemingford.
- This month I have completed and submitted to NDE the ESSA Title I Consolidated Application through GMS which was due September 28, the High Ability Learners Report on the NDE Portal which was due October 1, the Indicator 13/Secondary Transition report on ILCD in the NDE Portal which is due October 16, and the Rule 11 PreKindergarten report which is due Oct. 15. NDE keeps adding more reports and tasks, and never taking any away!!

- Kristy Hanks and I began work today on the Special Education Financial Reporting System (SPEDFRS.) In this report, we list all of our allowable and reimbursable special education expenses for students, broken out by Ages 0-2, Ages 3-5, and Ages 5-21, as well as our special education staff costs and our contracted service provider costs, along with any state and federal receipts we receive for special education costs. This is my least favorite part of my job, but working with Kristy makes it bearable.
- Let me know if you have any questions, thanks so much!!

# Superintendent's Report

October 14, 2024

## Secondary School Enrollment (+ or - based on comparison to prior month)

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Total
36	24	32	28	31	25	<b>176</b>
		+1		-1		

## Mission/Vision/Goals

- Certificated staff have completed the process of developing goals for professional growth as part of our updated evaluation system.

## Policy

- The policy manual has been updated as of September 18, 2024, and the changes from the September board meeting have been incorporated.

## Budget Planning and Management

- We hosted the auditors the first week of October. They will continue to complete their work. We are planning to have them present the audit findings at the November board meeting.
- We will host a Federal Programs Monitoring visit from NDE related to the ESSERS funds on October 23rd.

## Educational Leadership

- Here is a link to a document outlining planned procedures and timeline for recruitment of a high school principal [Secondary Principal Search Process](#)

## Organizational and Cultural Leadership

- I would like to commend Mrs. Gilkerson for her work with the teachers to provide opportunities for many of our students to participate in in the CSC Scholastics Day contest.

## Professional Leadership

- I recently had the opportunity to be a guest speaker for a course at UNK (via Zoom) for current and future principals. It was fun to connect with future educational leaders.

## Community Relations

- I had the opportunity to attend a meeting with Katie Moser of internNE (Aksarben). I hope to facilitate some conversations with community employers regarding the possibility of developing some internships for our students.
- There is some new information on our website about the [Bobcat CARE](#) (Community Action Reaching Education) initiative.

## Board-Superintendent Relations

- Please complete the superintendent evaluation. The document should be available in an email from NASB.
- Justin Ansley, Blanche Randolph, and Trish Schumacher are registered for the State Education Conference in November.

## Strategic Plan (Highlights)

- Reporting order on these Principles is based on the Prioritization Summary:
  - **Guiding Principle III: Student and Staff Well-Being**
    - Our counseling staff continues to implement the Character Strong materials/programming.
  - **Guiding Principle I: Student-Centered Learning**
    - Sophomore students attended the “Career Cabs” event in Alliance. The JAG Program continues to progress in connecting students with potential career opportunities.
  - **Guiding Principle IV: Communication and Engagement**
    - We will be doing some re-imagining of the Bobcat Bits. If you have ideas about information that should be included each month, please send those ideas to me.
  - **Guiding Principal II: Personnel Effectiveness**
    - We had a team of educators attend the state MTSS conference again this year. At the secondary school, students will begin intervention during Bobcat Time on Wednesdays as part of MTSS implementation. The upper elementary school is exploring the possibility of using the Read 180 program as part of its ongoing reading skills development efforts.
  - **Guiding Principal V: District Resources**
    - I appreciate the continued involvement of our faculty and staff in the facility planning work.

## Planned Professional Travel

- October 16, 2024 - WNA/Region V Superintendent's Meeting - Bridgeport
- January 9-12, 2024 - International Academy of Educational Leaders Conference - Charlotte, NC
- January 15, 2024 - WNA/Region V Superintendent's Meeting - Alliance
- I plan to attend student activities as my schedule allows. (Hopefully, State events)

## **Board Reminders (from the Contract with the Superintendent)**

- **Evaluation.** The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the regular November meeting. The Superintendent shall: remind the Board members in writing of this provision no later than its regular October meeting; make the Superintendent evaluation an agenda item for the regular November Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.
- **Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before the seventh day after the regular December 2024 board meeting (and each December thereafter) of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of one year from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than its regular November meeting of each year of this contract and shall make the renewal of the Superintendent's employment contract an agenda item for the regular December board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

## **Leave Log**

- I have used six days of PTO leave (July 5, July 16, July 17, July 18, July 19, and August 2nd). I have 31 PTO Days Remaining in the contract year ending June 30th.

## Hemingford Public School District # 10 Policy review schedule : Adopted January 2024

January 2024	section 100 : 0100 - 0104.01 end	8 policies total
February 2024	section 200 : 0200.00 - 0204.01	25 policies total
March 2024	section 200 : 0204.02 - 0206.05 end	25 policies total
April 2024	section 300 : In full	27 policies total
May 2024	section 400 : 0400 - 0403.07	27 policies total
June 2024	section 400 : 0403.08 - 0406.09	27 policies total
July 2024	section 400 : 0406.50 - 0411.53	27 policies total
August 2024	section 400 : 0412.01 - 014305_end	28 policies total
September 2024	section 500 : 0500 - 0504.04	26 policies total
October 2024	section 500 : 0504.04R1 - 0504.23	26 policies total
November 2024	section 500 : 0504.24 - 0508.01	26 policies total
December 2024	section 500 : 0508.01E1 - 050801E4_end	25 policies total
January 2025	section 600 : 0600 - 0605.06	27 policies total
February 2025	section 600 : 0605.07 - 0610.02	26 policies total
March 2025	section 600 : 0611.01 - 0612.17 end	26 policies total
April 2025	section 700 : 0700 - 0705.02	18 policies total
May 2025	section 700 : 0705.03 - 0716.00 end	18 policies total
June 2025	section 800 : In full	27 policies total
July 2025	section 900 : In full	26 policies total
August 2025	section 1000 : In full	23 policies total