

BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010

HEMINGFORD PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING AGENDA

Monday, November 13, 2023

South Campus

The Board of Education of School District 07-0010 will meet on Monday, November 13, 2023 in the South Campus as duly advertised in the Hemingford Ledger.

- I. Pledge of Allegiance
- II. Notices
- III. Call Meeting to Order
 - III.A. Roll Call
 - III.B. Excuse Absent Board Member(s)
- IV. Approval of Agenda
- V. Report from Board Committee(s)
- VI. Regular Meeting Agenda
 - VI.A. Recognition of Student Achievement (Bobcat Excellence) (Approximately 6:00 PM)
 - VI.B. Public Participation (Maximum of 30 Minutes Allotted for this Portion of the Meeting)
 - VI.C. Correspondence
 - VI.D. Consent Agenda
 - Approve minutes for October 16, 2023 meeting
 - Approve Treasurer's Report
 - Approve School Activity Fund Report
 - Approve Control Budget
 - VI.E. Payment of Claims
 - VI.F. Discuss, Consider, and Take All Necessary Action Regarding a Presentation by Jim Gardener and Receipt of the School District's 2022-2023 Fiscal Year Audit
 - VI.G. Discuss, Consider, and Take All Necessary Action Regarding Approval of Negotiated Agreement with the Hemingford Education Association
 - VI.H. Discuss, Consider, and Take All Necessary Action Regarding Evaluation of the Superintendent
 - VI.I. Discuss, Consider, and Take All Necessary Action in Regard to Approval of a Proposal by the Culture and Climate Team to Schedule a Staff Recognition Dinner
 - VI.J. Discuss, Consider, and Take All Necessary Action Regarding the Second Reading of the Following Policies: Revised Policy 506.11 (Random Drug

Testing of Students Involved in Extracurricular Activities and Competitions),
607.04 (Student Production of Materials and Services), 805.01 (Insurance)

- VII. Discussion/Possible Action Items
 - VII.A. Discussion and Distribution of Submitted Proposals to Complete a Facilities Assessment/Audit and Plan.
- VIII. Student Board Representative Report
- IX. Administration Reports
- X. Superintendent Report
- XI. Policy Review
- XII. Items For Next Board Meeting
- XIII. Adjournment



Welcome to the Hemingford Public Schools Board of Education Meeting.

The board welcomes citizens to attend board meetings to become acquainted with the programs and operations of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Public Comment". Comments or questions from the audience at any other time during the meeting except for the agenda item "Public Comment" will be declared out of order.

School board meetings are a meeting held in public; however, the meetings are not public meetings.

TALKING POINTS FOR BOARD MEETING

3 MINUTES PER INDIVIDUAL/30 MINUTES ON TOPIC

The board chair will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board chair shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or other individuals causing disruption may be asked to leave the board meeting.

The purpose of public participation is a forum for the public to provide information and be heard by the members of the board. By law, the board is not allowed to respond, discuss, or take action on items that are not included in the published agenda.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the **Thursday** preceding a Monday night meeting. (Per policy # 0204.12)

*If you want to speak, you must fill out a Public Comment Request Card. When you have completed this, please submit the card to the superintendent. The cards will be numbered as they are received by the superintendent. You will be called on, by the board president, according to the number on your completed Public Comment Request Card. The board president will signal when the speaker has 30 seconds remaining.

*By law, you must state your name, address, and we ask that you state the topic you are addressing, before you begin.

*If you are planning to speak about personnel or student matters involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members **may not** respond to any questions you ask or comments you make about individual staff members or students.

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Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:

Hemingford Public Schools

Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
January 5:00 PM			<ul style="list-style-type: none"> • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) • Appoint Superintendent as Authorized Representative for Federal, State, and Local Matters. 	<ul style="list-style-type: none"> • Adopt Board and Superintendent Goals • Review Board Member Code of Ethics • Review/Revise Policies 	<ul style="list-style-type: none"> • Discussion and/or Appointment of Board Committees • NASB Legislative Issues Conference 	<ul style="list-style-type: none"> • Oath of Office • Board Officer Elections • Designate Depository • Designate Legal Firm • Designate Treasurer • Designate Auditor for the District • Review Report Required by State Statute 79-506
February 5:00 PM		<ul style="list-style-type: none"> • Review Report on Multicultural Education 	<ul style="list-style-type: none"> • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) 	<ul style="list-style-type: none"> • Review/Revise Policies 	<ul style="list-style-type: none"> • NASB Presidents' Retreat 	<ul style="list-style-type: none"> • Monitor Proposed Legislation
March 5:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) • Establish Technology Budget for Following Year 	<ul style="list-style-type: none"> • Curriculum Committee Review of Curriculum Materials Proposed for Adoption (as needed) • Committee on American Civics Meeting 	<ul style="list-style-type: none"> • Establish Salaries for Administrators • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) 	<ul style="list-style-type: none"> • Adopt Resolution Pertaining to Non-Resident Students • Review/Revise Policies 	<ul style="list-style-type: none"> • NRCSA Spring Conference 	<ul style="list-style-type: none"> • Discuss School Calendar • Monitor Proposed Legislation
April 7:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) 	<ul style="list-style-type: none"> • Consider Adoption of Curriculum and/or Textbooks for Subsequent Year 		<ul style="list-style-type: none"> • Review/Revise Policies 		<ul style="list-style-type: none"> • Adopt School Calendar • Review Report Required by State Statute 79-506
May 7:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) 	<ul style="list-style-type: none"> • Review Statewide Assessment Results (Writing) 		<ul style="list-style-type: none"> • Review/Revise Policies 	<ul style="list-style-type: none"> • Attend Graduation Ceremony 	
June 7:00 PM		<ul style="list-style-type: none"> • Year End Assessment and Curriculum Review • Review School Improvement Plan • Committee on American Civics Meeting 	<ul style="list-style-type: none"> • Superintendent Evaluation (first year) 	<ul style="list-style-type: none"> • Review Bullying Prevention Policy • Approve Student, Athletic, and Staff Handbooks 	<ul style="list-style-type: none"> • Board Self-Assessment and Goal Planning • NASB School Law Seminar 	

Hemingford Public Schools

Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
July 7:00 PM	<ul style="list-style-type: none"> Budget Committee Work Session Review Budget Authority and Allowable Reserve Percentage Certification 	<ul style="list-style-type: none"> Review Summer School Program Report 		<ul style="list-style-type: none"> Student Fees Policy Parent Involvement Policy 	<ul style="list-style-type: none"> NASB School Finance Workshop Review NASB Board Awards of Achievement NASB School Law Workshop 	<ul style="list-style-type: none"> Adopt Board Goals Review Report Required by State Statute 79-506
August 7:00 PM	<ul style="list-style-type: none"> Review Proposed Budget Review Certifications of District's Assessed Valuation 				<ul style="list-style-type: none"> NASB Area Membership Meeting 	<ul style="list-style-type: none"> Facilities Tour
September 7:00 PM	<ul style="list-style-type: none"> Budget Hearing Adopt Budget Tax Request Hearing Approve Tax Request for Fund Levies 	<ul style="list-style-type: none"> Review ACT Results Review School Improvement Plan Review Statewide Assessment Results (Reading, Math, Science) 	<ul style="list-style-type: none"> Consider HEA Request for Recognition as Bargaining Agent (if delivered to Board) 		<ul style="list-style-type: none"> NASA/NASB Labor Relations Conference 	<ul style="list-style-type: none"> Review Statewide Assessment Results (when available)
October 7:00 PM	<ul style="list-style-type: none"> Review Fall Enrollment Figures Prepare for Negotiations 		<ul style="list-style-type: none"> Consider HEA Request for Recognition as Bargaining Agent 			<ul style="list-style-type: none"> Review Annual Emergency Safety Plan Review Report Required by State Statute 79-506
November 5:00 PM	<ul style="list-style-type: none"> Audit Committee Review of Audit Report 	<ul style="list-style-type: none"> Review District Annual Report 	<ul style="list-style-type: none"> Distribute/Complete Superintendent Evaluation Begin Negotiations 		<ul style="list-style-type: none"> NASB/NASA State Education Conference 	
December 5:00 PM	<ul style="list-style-type: none"> Approve Fiscal Year Audit Report (November or December) 	<ul style="list-style-type: none"> Review School Improvement Plan 	<ul style="list-style-type: none"> Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) Superintendent Evaluation)	<ul style="list-style-type: none"> Host Board/Staff Recognition Dinner

Revised February 2023

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Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:

Expenditure Report by Function/Object -
Summary

11/09/2023 01:56 PM

Regular; Processing Month 11/2023; Function Number 84 Records Selected; Fund
Number 01

User ID: KAH

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
01	GENERAL FUND								
1100	REGULAR INSTRUCTIONAL PROGRAMS	0.00	286,193.45	840,271.21	0.00	(840,271.21)	0.00	9,596.53	(849,867.74)
1130	1130	0.00	80.30	899.89	0.00	(899.89)	0.00	194.94	(1,094.83)
1140	1140	0.00	198.00	621.41	0.00	(621.41)	0.00	0.00	(621.41)
1150	VO AG PROGRAM	0.00	995.37	3,278.90	0.00	(3,278.90)	0.00	1,439.35	(4,718.25)
1170	1170	0.00	0.00	77.98	0.00	(77.98)	0.00	149.19	(227.17)
1180	1180	0.00	557.22	1,264.23	0.00	(1,264.23)	0.00	3,284.73	(4,548.96)
1190	EARLY CHILDHOOD ED PROGRAMS	0.00	13,201.73	40,482.23	0.00	(40,482.23)	0.00	944.50	(41,426.73)
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	0.00	62,790.96	189,165.13	0.00	(189,165.13)	0.00	2,211.89	(191,377.02)
1291	SPED AGES 3-5	0.00	140.90	140.90	0.00	(140.90)	0.00	0.00	(140.90)
1292	SPED AGES 0-2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1300	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2120	GUIDANCE SERVICES	0.00	6,489.30	19,225.36	0.00	(19,225.36)	0.00	0.00	(19,225.36)
2130	HEALTH SERVICES	0.00	6,582.05	17,162.03	0.00	(17,162.03)	0.00	655.79	(17,817.82)
2140	PSYCHOLOGICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2141	PSYCHOLOGICAL SERVICES SPED SCHOOL AGE	0.00	2,989.80	5,979.60	0.00	(5,979.60)	0.00	0.00	(5,979.60)
2142	PSYCHOLOGICAL SERVICES SPED AGE 3-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2150	SPEECH & AUDIOLOGY SERVICES	0.00	81.00	81.00	0.00	(81.00)	0.00	0.00	(81.00)
2151	SPEECH & AUDIOLOGY SERV SPED SCHOOL AGE	0.00	4,801.37	9,602.74	0.00	(9,602.74)	0.00	0.00	(9,602.74)
2152	SPEECH & AUDIOLOGY SERV SPED AGE 3-5	0.00	2,939.60	5,879.20	0.00	(5,879.20)	0.00	0.00	(5,879.20)
2153	SPEECH & AUDIOLOGY SERV SPED AGE 0-2	0.00	1,469.81	2,939.62	0.00	(2,939.62)	0.00	0.00	(2,939.62)
2161	OT SERVICES SPED SCHOOL AGE	0.00	2,266.41	6,726.12	0.00	(6,726.12)	0.00	0.00	(6,726.12)
2162	OT SERVICES SPED AGE 3-5	0.00	238.86	385.08	0.00	(385.08)	0.00	0.00	(385.08)
2163	OT SERVICES SPED AGE 0-2	0.00	97.48	1,393.72	0.00	(1,393.72)	0.00	0.00	(1,393.72)
2171	PT SERVICES SPED SCHOOL AGE	0.00	2,898.36	4,307.04	0.00	(4,307.04)	0.00	0.00	(4,307.04)
2172	PT SERVICES SPED AGE 3-5	0.00	591.60	726.60	0.00	(726.60)	0.00	0.00	(726.60)
2173	PT SERVICES SPED AGE 0-2	0.00	474.47	1,387.53	0.00	(1,387.53)	0.00	0.00	(1,387.53)
2180	VISION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2181	VISION SERVICES SPED SCHOOL AGE	0.00	486.00	2,796.07	0.00	(2,796.07)	0.00	0.00	(2,796.07)
2182	VISION SERVICES SPED AGE 3-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2190	OTHER PUPIL SUPPORT SERVICES	0.00	333.30	906.60	0.00	(906.60)	0.00	0.00	(906.60)
2210	IMPROVEMENT OF INSTRUCTION	0.00	0.00	320.41	0.00	(320.41)	0.00	0.00	(320.41)
2211	SCHOOL IMPROVEMENT	0.00	0.00	1,523.20	0.00	(1,523.20)	0.00	21.80	(1,545.00)
2212	INST STAFF CURR DEV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2213	INST STAFF TRAINING	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00	125.00	(1,625.00)
2214	IMPLEMENTATION OF STANDARDS	0.00	0.00	1,348.34	0.00	(1,348.34)	0.00	0.00	(1,348.34)
2220	LIBRARY/MEDIA SERVICES	0.00	3,677.11	10,596.72	0.00	(10,596.72)	0.00	0.00	(10,596.72)
2224	EDUCATIONAL TELEVISION SERVICES	0.00	1,784.33	5,832.25	0.00	(5,832.25)	0.00	0.00	(5,832.25)
2230	INSTRUCTION-RELATED TECHNOLOGY	0.00	3,632.50	22,205.78	0.00	(22,205.78)	0.00	5,939.11	(28,144.89)
2240	ACADEMIC STUDENT ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	8,329.43	(8,329.43)
2310	BOARD OF EDUCATION	0.00	2,174.80	9,522.89	0.00	(9,522.89)	0.00	164.42	(9,687.31)
2320	EXECUTIVE ADMINISTRATION	0.00	15,040.49	45,584.66	0.00	(45,584.66)	0.00	0.00	(45,584.66)
2330	DISTRICT LEGAL SERVICES	0.00	100.00	2,190.00	0.00	(2,190.00)	0.00	0.00	(2,190.00)
2410	OFFICE OF PRINCIPAL	0.00	35,765.52	107,415.91	0.00	(107,415.91)	0.00	1,528.41	(108,944.32)
2510	GENERAL ADMIN-BUSINESS SERVICE	0.00	8,178.68	29,856.76	0.00	(29,856.76)	0.00	26.98	(29,883.74)
2530	PRINT, PUB, DUP SERVICES	0.00	1,110.30	3,222.00	0.00	(3,222.00)	0.00	0.00	(3,222.00)
2570	PERSONNEL SERVICES	0.00	57.00	423.00	0.00	(423.00)	0.00	0.00	(423.00)
2580	ADMIN TECH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2610	SUPPORT SERVICES OPERATION OF BUILDING	0.00	26,604.20	85,288.65	0.00	(85,288.65)	0.00	963.34	(86,251.99)
2620	SUPPORT SERVICES-MAINT OF BUILDING	0.00	10,813.74	56,173.77	0.00	(56,173.77)	0.00	11,239.47	(67,413.24)
2650	VEHICLE OPP, ACQUISITION AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2670	SAFETY	0.00	605.47	10,434.96	0.00	(10,434.96)	0.00	7,856.51	(18,291.47)
2710	VEHICLE OPP & PURCH REG ED	0.00	47,516.31	234,726.86	0.00	(234,726.86)	0.00	500.00	(235,226.86)

Expenditure Report by Function/Object -
Summary

11/09/2023 01:56 PM

Regular; Processing Month 11/2023; Function Number 84 Records Selected; Fund
Number 01

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
2711	VEHICLE OPP & PURCH LCC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2712	VEHICLE OPP & PURCH SCHOOL AGE SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2713	VEHICLE OPP & PURCH AGE 0-5 SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2730	VEHICLE SERV & MAINT REG ED	0.00	1,125.99	19,097.10	0.00	(19,097.10)	0.00	(19,097.10)
2732	VEHICLE SERV & MAINT SCHOOL AGE SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2790	OTHER TRANS REG STUDENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2792	OTHER TRANS SCHOOL AGE SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3300	COMMUNITY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3500	STATE CATEGORICAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	606.95	4,336.54	0.00	(4,336.54)	0.00	(4,336.54)
3535	HIGH ABILITY LEARNERS	0.00	258.34	1,107.02	0.00	(1,107.02)	80.00	(1,187.02)
4700	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	3,385.50	(3,385.50)
6200	TITLE I, PART A ESSA IMP BASIC BY LOCAL	0.00	9,162.36	28,358.04	0.00	(28,358.04)	0.00	(28,358.04)
6210	TITLE I PART A ACCT ESSA IMPROV BASIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6310	TITLE II, PART A ESSA SUPP EFF INSTUCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6401	6401	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6402	IDEA PART B(611) BASE ALLOC TRANS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6403	IDEA PART B(611) BASE ALLOC-SCHOOL AGE	0.00	0.00	15,587.59	0.00	(15,587.59)	0.00	(15,587.59)
6404	IDEA PART B(611) BASE ALLOC BIRTH TO 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6406	IDEA PRESCHOOL(619) BASE ALLOC	0.00	587.92	149.45	0.00	(149.45)	0.00	(149.45)
6410	IDEA ENROLLMENT/POVERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6421	IDEA PART-B ARP-BASE&ENROLLMENT POVERTY BIRTH-21	0.00	0.00	15,108.00	0.00	(15,108.00)	0.00	(15,108.00)
6422	IDEA PRESCHOOL (619) ARP-BASE/ENROLLMENT POVERTY (619)	0.00	0.00	1,313.00	0.00	(1,313.00)	0.00	(1,313.00)
6700	FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6990	OTHER FED CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6992	REAP	0.00	6,143.00	27,092.00	0.00	(27,092.00)	0.00	(27,092.00)
6997	ESSER II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6998	ESSER III	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8002	XFER FROM G/F TO DEPRECIATION FD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8010	TRANSFER FROM G/F TO COOP FD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000	NON-PROGRAM EXPENDITURES	0.00	1,786.77	605,360.31	0.00	(605,360.31)	0.00	(605,360.31)
01	GENERAL FUND	0.00	573,629.12	2,501,375.40	0.00	(2,501,375.40)	58,636.89	(2,560,012.29)

Expenditure Report by Function/Object -
Summary

11/09/2023 01:56 PM

Regular; Processing Month 11/2023; Function Number 84 Records Selected; Fund
Number 01

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
Grand Total:	0.00	573,629.12	2,501,375.40	0.00	(2,501,375.40)	0.00	58,636.89	(2,560,012.29)

HEMINGFORD PUBLIC SCHOOLS

November 13, 2023

GENERAL FUND:

Statement Balance 10-31-2023	\$ 919,797.98
G/F MM Statement Balance 10-31-2023	\$ 418,200.63
3 Month CD - Mat. 11-29-23	\$ 300,000.00
3 Month CD – Mat. 12-27-23	\$ 300,000.00
3 Month CD – Mat. 1-26-23	\$ 300,000.00
- Outstanding Checks	<u>\$ 7,960.60</u>
Balance 10-31-2023	\$2,230,038.01

+ November Tax Receipts: \$ 108,932.59

Subtotal: General Fund **\$2,338,970.60**

November Bills: \$ 381,940.09 - \$300,000 (CD) = \$ 81,940.09

November Payroll: \$ 523,017.77

-Total November Expenses: \$ 604,957.86

Balance General Fund: **\$1,734,012.74**

BUILDING FUND:

Checking Balance 10-31-2023	\$ 282,882.50
-Outstanding Check	<u>\$ 5,120.00</u>
Balance 10-31-2023	\$ 277,762.50
Liquid Asset Fund	\$ 422,790.83
4 CD's : 6 Month – Mat. 04-26-24	\$ 313,573.26
3 Month – Mat. 11-29-23	\$ 500,000.00
3 Month – Mat. 12-27-23	\$ 500,000.00
3 Month – Mat. 01-26-24	\$ 500,000.00
November Tax Receipts:	<u>\$ 4,759.60</u>
Building Fund Balance 10-31-23	<u>\$2,518,886.19</u>

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010
HEMINGFORD PUBLIC SCHOOLS
HEMINGFORD, NEBRASKA

October 16, 2023
Board of Education Regular Meeting Minutes

A regular meeting of the Board of Education of School District 07-0010 was called to order at 7:12 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Absent, Trish Schumacher: Present, Micki Votruba: Present.

Motion by Micki Votruba to excuse absent board member Blanche Randolph Seconded by Rick Horstman Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Brett Cullan that the Agenda be approved as presented Seconded by Trish Schumacher Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Brett Cullan to approve the Consent Agenda Seconded by Micki Votruba Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Brett Cullan claims for October be approved as presented in the amount of \$245,903.85 (General Fund) and \$ 45,278.61 (Building Fund) Seconded by Rick Horstman Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Micki Votruba Motion to approve moving forward with the Jobs for America's Graduates (JAG) program. Seconded by Trish Schumacher Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Trish Schumacher to reject all proposals related to the demolition of the property at 912 Ogallala Avenue Seconded by Micki Votruba Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Micki Votruba Approve the policy 801.03 (Bus Scheduling and Routing) on second reading Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Trish Schumacher Approve first reading of the following policies: Revised Policy 506.11 (Random Drug Testing of Students Involved in Extracurricular Activities and Competitions), 607.04 (Student Production of Materials and Services), 805.01 (Insurance) Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

Motion by Trish Schumacher cash-out building fund certificates of deposit maturing October and reinvest the balance as a single 6-month CD with Nebraska Bank. Seconded by Rick Horstman Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Aye, Votruba: Aye 5-0 Motion carried.

A Student Board Representative Report was provided by Aiden Benda.

Administrative Reports were provided by Mr. Arneson, Mrs. Curtis, Mr. Westover, Mrs. Hanks, and Dr. Miller.

Policy review for the month was conducted for policies 0901.00 through 0903.07

The board will review policies 0903.08 through 0905.09 for next month.

Meeting was adjourned at 9:14 PM.

The next regular meeting of the Hemingford Board of Education will be held on November 13th at 5:00 PM at South Campus.

Dr. Travis Miller
Superintendent

Blanche Randolph
Board Secretary

11/09/2023 01:47 PM

Posted - All; Batch Description 3 Records Selected

User ID: KAH

Vendor Name	Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
21ST CENTURY EQUIPMENT	MAINTENANCE PARTS	277.01
Check Number 6288 Total	21ST CENTURY EQUIPMENT	277.01
AMAZON	Screen for April Hanson, misc. cables	374.03
AMAZON	Travel Charger for laptop	19.97
AMAZON	JH SUCCESS - SUPPLIES	39.97
AMAZON	Portable Monitor	259.98
AMAZON	ELEM SPED SUPPLIES	38.62
AMAZON	SentrySafe Waterproof and Fireproof Safe	573.98
AMAZON	Misc equipment	176.99
AMAZON	HEADPHONES - ELEM CLASSROOM	39.99
AMAZON	PLAYGROUND BALLS	36.97
AMAZON	Yes Day! (Book) for Staff Development	89.90
AMAZON	COLLEGE ENGLISH BOOK	135.49
AMAZON	COLLEGE ENGLISH BOOKS	1,761.36
AMAZON	AG ED SUPPLY	119.96
AMAZON	Black and Decker Extension Cord reel	31.97
Check Number 6278 Total	AMAZON	3,699.18
APPLE INC.	Mac cables for Mrs. Wood's iMacs, T. Air	281.95
APPLE INC.	Wireless Computer Mouse	99.00
Check Number 6278 Total	APPLE INC.	380.95
B & C STEEL CORP.	Metal for letters for zero scaping	756.60
Check Number 6289 Total	B & C STEEL CORP.	756.60
BLACK HILLS ENERGY	GAS - SCHOOL BLDG	927.45
BLACK HILLS ENERGY	GAS SUPT HOUSE	59.84
Check Number 6290 Total	BLACK HILLS ENERGY	987.29
BLUUM OF TEXAS LLC	Device Purchase for 23/24 School Year.	5,018.00
BLUUM OF TEXAS LLC	Device Purchase for 23/24 School Year.	1,125.00
Check Number 6291 Total	BLUUM OF TEXAS LLC	6,143.00
BOX BUTTE AG SERVICE, INC	PARTS/LABOR FB BLEACHERS WELDING	661.19
Check Number 6190 Total	BOX BUTTE AG SERVICE, INC	661.19
BUD'S PEST CONTROL	PEST CONTROL	175.00
Check Number 6292 Total	BUD'S PEST CONTROL	175.00
CAPITAL BUSINESS SYSTEMS, INC	COPIER LEASE	1,110.30
Check Number 6293 Total	CAPITAL BUSINESS SYSTEMS, INC	1,110.30
CHADRON PUBLIC SCHOOLS	OT/PT SERVICES	142.89
CHADRON PUBLIC SCHOOLS	OT/PT SERVICES	532.61
Check Number 6294 Total	CHADRON PUBLIC SCHOOLS	675.50
COACH MASTERS	REPAIR WHITE BUS	305.80
Check Number 6295 Total	COACH MASTERS	305.80
CODEMONKEY	CodeMonkey for text based coding + other	525.00
Check Number 6296 Total	CODEMONKEY	525.00

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User ID: KAH

Vendor Name	Description	Amount
CRICUT	CRICUT USAGE	19.91
Check Number 6278 Total	CRICUT	19.91
CSC CONFERENCING OFFICE	COLLEGE VISIT	295.35
Check Number 6297 Total	CSC CONFERENCING OFFICE	295.35
CULLIGAN WATER CONDITIONING	SOFT WATER	6.95
CULLIGAN WATER CONDITIONING	SOFT WATER RENTAL	183.42
Check Number 6298 Total	CULLIGAN WATER CONDITIONING	190.37
CURTIS, MISTY	SEPT/OCT SUPERVISION MILEAGE	489.29
Check Number 6299 Total	CURTIS, MISTY	489.29
DAVE'S PHARMACY CENTRAL OFFICE	STUDENT RECOGNITION ITEMS	375.00
Check Number 6300 Total	DAVE'S PHARMACY CENTRAL OFFICE	375.00
DOCUSHRED	DOCUMENT SHREDDING	50.00
Check Number 6301 Total	DOCUSHRED	50.00
DOLLAR GENERAL	support staff recognition	28.20
Check Number 6278 Total	DOLLAR GENERAL	28.20
ED PUZZLE	science subscription	11.50
Check Number 6278 Total	ED PUZZLE	11.50
EDCLUB INC	Typing subscription for EL Tech.	879.90
Check Number 6302 Total	EDCLUB INC	879.90
EDUCATIONAL SERVICE UNIT #13	DL;INTERNET;NEVA;PBDS;COUNSELING	2,365.13
EDUCATIONAL SERVICE UNIT #13	PSYCH;LOW VISION;SPED;SUPERVISION	3,840.05
Check Number 6304 Total	EDUCATIONAL SERVICE UNIT #13	6,205.18
EXPRESS PARCS	NASES PARKING	22.50
Check Number 6278 Total	EXPRESS PARCS	22.50
FARMERS COOP	TOMCAT PAIL	37.99
Check Number 6305 Total	FARMERS COOP	37.99
FIRE AND ICE MECHANICAL	ICE MACHINE CLEANING	141.84
Check Number 6306 Total	FIRE AND ICE MECHANICAL	141.84
FIX IT FROSTY, LLC	INSTALL BALANCE BEAM - PREK	105.00
Check Number 6307 Total	FIX IT FROSTY, LLC	105.00
FLOYD'S TRUCK CENTER	2015 FREIGHLINER - CODE ASSESSMENT	358.05
Check Number 6308 Total	FLOYD'S TRUCK CENTER	358.05
FUEL TRIPS- ELAN	FUEL - OCT CREDIT CARD	781.78
Check Number 6278 Total	FUEL TRIPS- ELAN	781.78
GRADUATE- LINCOLN,	Hotel for NATA Fall Conference	198.00
Check Number 6309 Total	GRADUATE- LINCOLN,	198.00

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Vendor Name	Description	Amount
H & H SANITATION	MONTHLY RENTAL ROLL OFF BOX	120.00
Check Number 6310 Total	H & H SANITATION	120.00
HAMPTON INN -- KEARNEY	MTSS CONFERENCE	1,399.50
Check Number 6311 Total	HAMPTON INN -- KEARNEY	1,399.50
HEMINGFORD CO-OP TELEPHONE CO	TELEPHONE SERVICE	929.63
Check Number 6312 Total	HEMINGFORD CO-OP TELEPHONE CO	929.63
HEMINGFORD MUNICIPAL UTILITIE	UTILITIES	7,674.06
Check Number 6313 Total	HEMINGFORD MUNICIPAL UTILITIE	7,674.06
HEMINGFORD PUBLIC SCHOOLS ACTIVITY FUND	NCSA MILEAGE CHECK TO A/F	524.00
Check Number 6314 Total	HEMINGFORD PUBLIC SCHOOLS ACTIVITY FUND	524.00
HERNANDEZ, ALISHA	OCT MILEAGE REIMB	106.40
Check Number 6315 Total	HERNANDEZ, ALISHA	106.40
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	Additional K-1 Science Materials	2,716.31
Check Number 6316 Total	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	2,716.31
HUMANWARE	Mileigh Krebs- Tangible paper	387.00
Check Number 6317 Total	HUMANWARE	387.00
HUSS AUTO REPAIR	FORD 2 SERVICE	133.64
HUSS AUTO REPAIR	GUS MOUSE PACK	49.43
Check Number 6318 Total	HUSS AUTO REPAIR	183.07
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLY	94.70
Check Number 6319 Total	IDEAL LINEN AND UNIFORM	94.70
IDEAL/BLUFFS FACILITY SOLUTIONS	CUSTODIAL SUPPLIES	3,051.81
IDEAL/BLUFFS FACILITY SOLUTIONS	TRANSPORTATION SUPPLIES	115.79
Check Number 6320 Total	IDEAL/BLUFFS FACILITY SOLUTIONS	3,167.60
INNOVATIVE OFFICE SOLUTIONS, LLC	Toner	142.20
INNOVATIVE OFFICE SOLUTIONS, LLC	Toner	2,610.40
Check Number 6321 Total	INNOVATIVE OFFICE SOLUTIONS, LLC	2,752.60
INTERNATIONAL ACADEMY OF EDUCATIONAL LEADERS	Membership Fee	225.00
Check Number 6322 Total	INTERNATIONAL ACADEMY OF EDUCATIONAL LEADERS	225.00
JACKS REFRIGERATION SERVICE	A/C REPAIR	855.41
JACKS REFRIGERATION SERVICE	FILTERS	1,594.35
JACKS REFRIGERATION SERVICE	BLOWER MOTOR REPLACED	1,163.63
Check Number 6323 Total	JACKS REFRIGERATION SERVICE	3,613.39
KAHOOT	Kahoot Premium+ for Schools	110.16
Check Number 6278 Total	KAHOOT	110.16
KEATING & ASSOCIATES, INC.	PARTICIPATION FEE	147.50

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User ID: KAH

Vendor Name	Description	Amount
Check Number 6324 Total	KEATING & ASSOCIATES, INC.	147.50
KITTLEMAN, TRAVIS	OCT MILEAGE	177.34
Check Number 6325 Total	KITTLEMAN, TRAVIS	177.34
KRESL, SAMANTHA	OCT MILEAGE REIMB	141.87
Check Number 6326 Total	KRESL, SAMANTHA	141.87
KSB School Law PC, LLO	LEGAL SERVICES	100.00
Check Number 6327 Total	KSB School Law PC, LLO	100.00
LINCOLN JOURNAL STAR	SUBSCRIPTION- SUPT	21.99
Check Number 6278 Total	LINCOLN JOURNAL STAR	21.99
LISA BRIGGS, OT, LLC	OT SERVIVES/MILEAGE	2,437.00
Check Number 6328 Total	LISA BRIGGS, OT, LLC	2,437.00
LOCAL	INTERVIEW GIFT ITEMS	57.00
Check Number 6329 Total	LOCAL	57.00
MAILCHIMP	SUPT- NEWSLETTER SUBSCRIPTION	13.00
Check Number 6278 Total	MAILCHIMP	13.00
MAR-BOW MUSIC CO.	instrument repairs & reeds	80.30
Check Number 6330 Total	MAR-BOW MUSIC CO.	80.30
MARRIOTT	NASES CONFERENCE	263.00
Check Number 6331 Total	MARRIOTT	263.00
MENARDS	Science Materials	25.76
Check Number 6278 Total	MENARDS	25.76
MICROSOFT CORPORATION	Microsoft 365 A3 for faculty x 10	690.00
MICROSOFT CORPORATION	Microsoft for Students in Mrs. Wood's	1,020.00
Check Number 6278 Total	MICROSOFT CORPORATION	1,710.00
MINNESOTA COUNCIL FOR THE GIFTED AND TALENTED	Conference registration fee	50.00
Check Number 6278 Total	MINNESOTA COUNCIL FOR THE GIFTED AND TALENTED	50.00
MOBIUS COMMUNICATIONS CO	GYM PHONE ENCLOSURE	227.26
Check Number 6332 Total	MOBIUS COMMUNICATIONS CO	227.26
NATIONAL ASSOC OF SCHOOL NURSES	School Nursing Dues	125.00
Check Number 6278 Total	NATIONAL ASSOC OF SCHOOL NURSES	125.00
NCECBVI	PAYMENT 3 OF 10	4,900.00
Check Number 6333 Total	NCECBVI	4,900.00
NE COUNCIL OF SCHOOL ADMINISTRATORS	LABOR RELATIONS REGISTRATION	795.00
NE COUNCIL OF SCHOOL ADMINISTRATORS	NE SAFETY SUMMIT REG.-SG	115.00
NE COUNCIL OF SCHOOL ADMINISTRATORS	NE SAFETY SUMMIT REG.- TG	115.00
Check Number 6334 Total	NE COUNCIL OF SCHOOL	1,025.00

Vendor Name	Description	Amount
ADMINISTRATORS		
NE STATE FIRE MARSHAL/BOILER INSPECTION DIVISION	ANNUAL BOILER CERTIFICATE	72.00
Check Number	6335 Total NE STATE FIRE MARSHAL/BOILER INSPECTION DIVISION	72.00
NEBRASKA BANK	PURCHASE CD #3	300,000.00
Check Number	6279 Total NEBRASKA BANK	300,000.00
NEBRASKA SCHOOL COUNSELOR ASSOCIATION	School Counseling Conference	180.00
Check Number	6278 Total NEBRASKA SCHOOL COUNSELOR ASSOCIATION	180.00
NEBRASKA SCIENCE OLYMPIAD	Science Olympiad for 6-9 HAL	100.00
Check Number	6336 Total NEBRASKA SCIENCE OLYMPIAD	100.00
NIMCO, INC.	Red Ribbon Week	115.21
NIMCO, INC.	Red Ribbon Week	33.00
Check Number	6337 Total NIMCO, INC.	148.21
NITRO TYPE	NitroType Gold License	1,348.65
Check Number	6278 Total NITRO TYPE	1,348.65
NO SWEAT TINT	ROCK CHIP REPAIR	328.50
Check Number	6338 Total NO SWEAT TINT	328.50
NOODLES AND COMPANY	NASES MTG	29.50
Check Number	6278 Total NOODLES AND COMPANY	29.50
NORTH LINCOLN COMFORT SUITES	NDE RDA MTG	90.30
Check Number	6339 Total NORTH LINCOLN COMFORT SUITES	90.30
NRCSA	2023-24 NRCSA MEMBERSHIP DUES	850.00
Check Number	6340 Total NRCSA	850.00
PANHANDLE PARTNERSHIP	Mental Health Conference Registration	70.00
Check Number	6278 Total PANHANDLE PARTNERSHIP	70.00
PEARDECK	Peardeck autorenew	149.99
Check Number	6278 Total PEARDECK	149.99
PRESTIGE GROUP INC.	BUS RENTAL	1,750.00
Check Number	6341 Total PRESTIGE GROUP INC.	1,750.00
QUILL CORPORATION	COFFEE SUPPLY	145.74
QUILL CORPORATION	HS OFFICE SUPPLY	8.09
QUILL CORPORATION	HS OFFICE SUPPLY	91.69
Check Number	6278 Total QUILL CORPORATION	245.52
RABEN'S MARKET	2023-10 STMT	445.96
RABEN'S MARKET	Life Skills Cooking with Lilly	36.70
Check Number	6342 Total RABEN'S MARKET	482.66
ROCKY MOUNTAIN AIR SOLUTIONS	RENTAL	46.60
ROCKY MOUNTAIN AIR SOLUTIONS	GAS LEASE RENEWAL FOR EXTRA TIG WELDER	171.67

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Vendor Name	Description	Amount
Check Number 6343 Total	ROCKY MOUNTAIN AIR SOLUTIONS	218.27
ROTH, MIKAELA	OCT MILEAGE REIMB	106.40
Check Number 6344 Total	ROTH, MIKAELA	106.40
SCHOOL NURSE SUPPLY, INC.	Nurse Office Supplies	740.14
Check Number 6346 Total	SCHOOL NURSE SUPPLY, INC.	740.14
SCHOOL SERVICE INC	SUBSTITUTE TEACHER FORMS	106.19
Check Number 6347 Total	SCHOOL SERVICE INC	106.19
SOAR PEDIATRIC THERAPY, LLC	P/T SERVICES	2,084.99
SOAR PEDIATRIC THERAPY, LLC	P/T SERVICES	1,591.59
Check Number 6348 Total	SOAR PEDIATRIC THERAPY, LLC	3,676.58
START 2 SEW	SEWING KITS	111.26
Check Number 6349 Total	START 2 SEW	111.26
TALACKO SAFETY SOLUTIONS	Safety boxes	1,096.00
Check Number 6350 Total	TALACKO SAFETY SOLUTIONS	1,096.00
VALOR GENERAL STORE	MAINTENANCE SUPPLY	23.96
VALOR GENERAL STORE	MAINTENANCE SUPPLY	38.98
VALOR GENERAL STORE	AG ED SUPPLY	0.72
VALOR GENERAL STORE	CUSTODIAL SUPPLY	13.18
VALOR GENERAL STORE	PAINT	19.78
Check Number 6351 Total	VALOR GENERAL STORE	96.62
WALL STREET JOURNAL	MONTHLY SUBSCRIPTION	38.99
Check Number 6278 Total	WALL STREET JOURNAL	38.99
WALMART	Science Materials	34.78
WALMART	MICROWAVE FOR ELEM WORKROOM	77.00
Check Number 6278 Total	WALMART	111.78
WESTCO	2023-10 FUEL	8,128.11
Check Number 6352 Total	WESTCO	8,128.11
WESTERN NE NEWSPAPERS	REQUEST PROPOSALS/BOARD MTG	177.30
WESTERN NE NEWSPAPERS	ADVERTISING	95.00
Check Number 6353 Total	WESTERN NE NEWSPAPERS	272.30
Fund Number 01		381,940.09
Checking Account ID 1		381,940.09

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Posted - All; Batch Description 2023-10 BLDG FUND- PREPAIDS

User ID: KAH

Vendor Name	Description	Amount
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Checking Account ID 8	Fund Number 08	BUILDING FUND	
NEBRASKA BANK		BUILDING FUND - CD #3	500,000.00
Check Number 1521	Total	NEBRASKA BANK	500,000.00

R&J INDUSTRIES		WATER LINE DIG/INSTALL/BACKFILL/CONCRETE	5,120.00
Check Number 1520	Total	R&J INDUSTRIES	5,120.00

Fund Number 08			505,120.00
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Checking Account ID 8			505,120.00
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Vendor Name	Description	Amount
Checking Account ID 6	Fund Number 06 NUTRITION FUND	
CASH-WA DISTRIBUTING	FOOD	1,077.40
CASH-WA DISTRIBUTING	FOOD	2,750.32
CASH-WA DISTRIBUTING	FOOD	1,815.88
Check Number 7106 Total	CASH-WA DISTRIBUTING	<u>5,643.60</u>
HILAND DAIRY	SEPT MILK	2,101.75
Check Number 7107 Total	HILAND DAIRY	<u>2,101.75</u>
MUHR, SHANNA	LUNCH REFUND	12.00
Check Number 7108 Total	MUHR, SHANNA	<u>12.00</u>
RABEN'S MARKET	LUNCH STMT - SEPT	168.84
Check Number 7109 Total	RABEN'S MARKET	<u>168.84</u>
SIMPLY CLEAN	DISHWASHER SERVICE	15.00
Check Number 7110 Total	SIMPLY CLEAN	<u>15.00</u>
SYSCO DENVER	FOOD	2,616.35
Check Number 7111 Total	SYSCO DENVER	<u>2,616.35</u>
US FOODS	FOOD	2,244.88
US FOODS	FOOD	6,724.78
US FOODS	FOOD	84.24
US FOODS	FOOD	58.36
Check Number 7112 Total	US FOODS	<u>9,112.26</u>
Fund Number 06		<u>19,669.80</u>
Checking Account ID 6		<u>19,669.80</u>

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Financial Statements

August 31, 2023



HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

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HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

BOARD OF EDUCATION

August 31, 2023

President	Justin Ansley
Vice-President	Trish Schumacher
Secretary	Blanche Randolph
Treasurer	Kristy Hanks
Members	Rick Horstman Brett Cullan Micki Votruba
Superintendent	Dr. Travis Miller

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Education
Hemingford Public Schools, District No. 10
Hemingford, Nebraska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activity, each major fund, and the aggregate remaining fund information of Hemingford Public Schools, District No. 10 (the "District") as of and for the year ended August 31, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated November 10, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of current and prior year audit findings as items 2023-001 and 2023-002, that we consider to be significant deficiencies.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Hemingford Public Schools District No. 10 Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the District’s responses to the findings identified in our audit and described in the accompanying schedule of current and prior year audit findings. The District’s responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Casey Peterson, LTD

Casey Peterson, LTD

Chadron, Nebraska

November 10, 2023

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

SCHEDULE OF CURRENT AND PRIOR YEAR AUDIT FINDINGS

August 31, 2023

Current Year Audit Findings:

2023-01 - Lack of Segregation of Duties

- Condition: The limited number of office personnel prevents proper segregation of accounting functions necessary to assure adequate internal control.
- Criteria: Authorization or approval of transactions, recording of transactions, and custody of assets should normally be segregated from each other.
- Effect of the Condition: This lack of segregation of duties results in an inadequate overall internal control structure design.
- Cause of the Condition: The District does not find it cost effective to employ sufficient office personnel to properly segregate accounting functions.
- Recommendation: The District should be aware of the inherent risks associated with improper segregation of accounting functions. The District should also develop mitigating controls to reduce the risk of errors or fraud associated with improper segregation of accounting functions.
- Management's Response: Management is aware of this situation and will continue to review its organization and provide appropriate oversight.

2023-02 - Preparation of Financial Statements

- Condition: The District does not have an internal control system designed to provide for the preparation of the financial statements being audited. As auditors, we were requested to draft the financial statements and accompanying notes to the financial statements. This circumstance is not unusual in an organization of your size. It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.
- Criteria: *Government Auditing Standards* indicate that the inability to produce financial statements is an internal control deficiency.
- Effect of the Condition: The auditor is requested to prepare the financial statements.
- Cause of the Condition: The District does not find it cost effective to incur the cost to provide for the preparation of the financial statements.
- Recommendation: The District should provide appropriate oversight of the preparation of the financial statements.
- Management's Response: Management accepts this risk because of the cost of implementing an internal control system which would provide for the preparation of the financial statements being audited.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

SCHEDULE OF CURRENT AND PRIOR YEAR AUDIT FINDINGS (CONTINUED)

August 31, 2023

Prior Year Audit Findings:

2022-01 - Lack of Segregation of Duties - Restated as item 2023-01 in the current year audit findings.

2022-02 - Preparation of Financial Statements - Restated as item 2023-02 in the current year audit findings.

2022-03 – Transfers to Fund Deficit Fund Balance - This finding has been resolved in the current year.

2022-04 – Preparation of Schedule of Expenditures of Federal Awards – This finding was resolved in the current year.

INDEPENDENT AUDITOR'S REPORT

Board of Education
Hemingford Public Schools, District No. 10
Hemingford, Nebraska

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activity, each major fund, and the aggregate remaining fund information of Hemingford Public Schools, District No. 10 (the "District"), as of and for the year ended August 31, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activity, each major fund, and the aggregate remaining fund information of the District as of August 31, 2023, and the respective changes in modified cash basis financial position thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but it is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the modified cash basis of accounting financial statements that collectively comprise the District's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 10, 2023, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Casey Peterson, LTD

Casey Peterson, LTD

Chadron, Nebraska

November 10, 2023

BASIC FINANCIAL STATEMENTS

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

STATEMENT OF NET POSITION - MODIFIED CASH BASIS

August 31, 2023

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Cash in bank	\$ 3,217,643	\$ 36,231	\$ 3,253,874
Cash with county treasurer	1,314,488	-	1,314,488
Certificates of deposit	1,112,635	-	1,112,635
Total assets	\$ 5,644,766	\$ 36,231	\$ 5,680,997
Liabilities	\$ -	\$ -	\$ -
Net Position			
Restricted	\$ 2,522,605	\$ 36,231	\$ 2,558,836
Unrestricted	3,122,161	-	3,122,161
Total net position	\$ 5,644,766	\$ 36,231	\$ 5,680,997

The notes are an integral part of this financial statement.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

For the Year Ended August 31, 2023

Functions/Programs	Disbursements	Program Receipts			Net (Disbursements) Receipts and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	
Primary government:							
Governmental activities:							
Instruction	\$ 4,180,729	\$ 25,840	\$ 318,076	\$ -	\$ (3,836,813)	\$ -	\$ (3,836,813)
Support services:							
Students	596,895	-	-	-	(596,895)	-	(596,895)
Instruction	145,542	-	-	-	(145,542)	-	(145,542)
General administration	258,141	-	-	-	(258,141)	-	(258,141)
School administration	397,024	-	-	-	(397,024)	-	(397,024)
Central services	145,522	-	-	-	(145,522)	-	(145,522)
Operation and maintenance of plant	744,155	-	-	-	(744,155)	-	(744,155)
Student transportation	516,772	-	-	-	(516,772)	-	(516,772)
Operation of non-instructional services	3,466	-	-	-	(3,466)	-	(3,466)
State categorical	106,852	-	-	-	(106,852)	-	(106,852)
Facilities acquisitions and construction	1,590	-	-	-	(1,590)	-	(1,590)
Federal programs	282,405	-	559,996	-	277,591	-	277,591
Debt service	248,497	-	248,497	-	-	-	-
Total governmental activities	\$ 7,627,590	\$ 25,840	\$ 1,126,569	\$ -	\$ (6,475,181)	\$ -	\$ (6,475,181)

The notes are an integral part of this financial statement.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS (CONTINUED)

For the Year Ended August 31, 2023

Functions/Programs	Disbursements	Program Receipts		Net (Disbursements) Receipts and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	
Business-type activity:						
School nutrition	\$ 318,962	\$ 94,137	\$ 153,805	\$ -	\$ (71,020)	\$ (71,020)
Total business-type activities	\$ 318,962	\$ 94,137	\$ 153,805	\$ -	\$ (71,020)	\$ (71,020)
Total primary government	\$ 7,946,552	\$ 119,977	\$ 1,280,374	\$ -	\$ (6,475,181)	\$ (6,546,201)
General receipts						
Taxes						
Property and carline				\$ 5,681,102	\$ -	\$ 5,681,102
Motor vehicle				200,122	-	200,122
Fines and licenses				14,760	-	14,760
State aid				739,720	-	739,720
Other state sources				588,811	-	588,811
Interest income				62,354	-	62,354
Transfers				(35,000)	35,000	-
Tax anticipation notes				-	-	-
Other				217,935	752	218,687
Total general receipts				\$ 7,469,804	\$ 35,752	\$ 7,505,556
Change in net position				\$ 994,623	\$ (35,268)	\$ 959,355
Net position - beginning of year				4,650,143	71,499	4,721,642
Net position - end of year				\$ 5,644,766	\$ 36,231	\$ 5,680,997

The notes are an integral part of this financial statement.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES
ARISING FROM CASH TRANSACTIONS - GOVERNMENTAL FUNDS

August 31, 2023

	Major funds		Other Governmental Funds	Total Governmental Funds
	General	Special Building		
Assets				
Cash in bank	\$ 1,139,690	\$ 1,648,544	\$ 429,409	\$ 3,217,643
Cash with county treasurer	1,253,062	61,426	-	1,314,488
Certificates of deposit	300,000	812,635	-	1,112,635
Total assets	\$ 2,692,752	\$ 2,522,605	\$ 429,409	\$ 5,644,766
Liabilities	\$ -	\$ -	\$ -	\$ -
Fund Balances				
Restricted for:				
Building projects	\$ -	\$ 2,522,605	\$ -	\$ 2,522,605
Committed for:				
Employee benefits	-	-	36,546	36,546
Student activities	-	-	292,853	292,853
Capital outlay	-	-	50,005	50,005
Cooperative activities	-	-	50,005	50,005
Unassigned	2,692,752	-	-	2,692,752
Total fund balances	\$ 2,692,752	\$ 2,522,605	\$ 429,409	\$ 5,644,766
Total liabilities and fund balances	\$ 2,692,752	\$ 2,522,605	\$ 429,409	\$ 5,644,766

The notes are an integral part of this financial statement.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Hemingford, Nebraska

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**

For the Year Ended August 31, 2023

	<u>Major Funds</u>		Other	Total
	<u>General</u>	<u>Special Building</u>	<u>Governmental Funds</u>	<u>Governmental Funds</u>
Receipts				
Local sources				
Property and carline taxes	\$ 5,421,393	\$ 259,709	\$ -	\$ 5,681,102
Motor vehicle taxes	200,122	-	-	200,122
Tuition	25,590	-	-	25,590
Other	17,078	712	-	17,790
County fines and licenses	14,760	-	-	14,760
ESU receipts	250	-	-	250
State aid	739,720	-	-	739,720
State sources	580,604	25,148	-	605,752
Special education	301,135	-	-	301,135
Federal programs	808,493	-	-	808,493
Interest income	15,157	46,994	203	62,354
Transfers	-	-	400,000	400,000
Other	882	-	199,263	200,145
	<u>882</u>	<u>-</u>	<u>199,263</u>	<u>200,145</u>
Total receipts	<u>\$ 8,125,184</u>	<u>\$ 332,563</u>	<u>\$ 599,466</u>	<u>\$ 9,057,213</u>
Disbursements				
Instruction	\$ 4,143,979	\$ -	\$ 36,750	\$ 4,180,729
Support services:				
Students	252,285	-	344,610	596,895
Instruction	145,542	-	-	145,542
General administration	258,141	-	-	258,141
School administration	397,024	-	-	397,024
Central services	145,522	-	-	145,522
Operation and maintenance of plant	667,991	76,164	-	744,155
Student transportation	516,772	-	-	516,772
Operation of non-instructional services	3,466	-	-	3,466
State categorical programs	106,852	-	-	106,852
Facilities acquisitions and construction	1,590	-	-	1,590
Federal programs	282,405	-	-	282,405
Debt service - principal	238,995	-	-	238,995
Debt service - interest	9,502	-	-	9,502
Transfers	435,000	-	-	435,000
	<u>435,000</u>	<u>-</u>	<u>-</u>	<u>435,000</u>
Total disbursements	<u>\$ 7,605,066</u>	<u>\$ 76,164</u>	<u>\$ 381,360</u>	<u>\$ 8,062,590</u>
Excess (deficiency) of receipts over (under) disbursements	\$ 520,118	\$ 256,399	\$ 218,106	\$ 994,623
Fund balances - beginning of year	<u>2,172,634</u>	<u>2,266,206</u>	<u>211,303</u>	<u>4,650,143</u>
Fund balances - end of year	<u>\$ 2,692,752</u>	<u>\$ 2,522,605</u>	<u>\$ 429,409</u>	<u>\$ 5,644,766</u>

The notes are an integral part of this financial statement.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

STATEMENT OF ASSETS, LIABILITIES AND NET POSITION
ARISING FROM CASH TRANSACTIONS - PROPRIETARY FUND

August 31, 2023

	<u>School Nutrition Fund</u>
Assets	
Cash in bank	\$ <u>36,231</u>
Total assets	\$ <u>36,231</u>
Liabilities	\$ <u>-</u>
Net position	
Restricted	\$ <u>36,231</u>
Total net position	\$ <u><u>36,231</u></u>

The notes are an integral part of this financial statement.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS
AND CHANGES IN NET POSITION - PROPRIETARY FUND

For the Year Ended August 31, 2023

	<u>School Nutrition Fund</u>
Operating receipts	
Charges for sales and services	\$ 94,137
Commodities received	29,854
Other receipts	<u>752</u>
Total operating receipts	\$ <u>124,743</u>
Operating disbursements	
Salaries and benefits	\$ 119,427
Food	159,050
Commodities disbursed	29,854
Supplies expense	1,404
Equipment expense	2,842
Purchased services	3,988
Miscellaneous expense	<u>2,397</u>
Total operating disbursements	\$ <u>318,962</u>
Nonoperating receipts	
USDA and State subsidy	\$ <u>123,951</u>
Total nonoperating receipts	\$ <u>123,951</u>
Change in net position before transfers	\$ (70,268)
Transfers in	<u>35,000</u>
Change in net position	\$ (35,268)
Net position - beginning of year	<u>71,499</u>
Net position - end of year	\$ <u><u>36,231</u></u>

The notes are an integral part of this financial statement.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS

August 31, 2023

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

As discussed further in the following sections of Note 1, these financial statements are presented on the modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (US GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

Financial Reporting Entity

Hemingford Public Schools, District No. 10 (“District”) is a tax-exempt political subdivision and a Class 3 school district of the State of Nebraska. The reporting entity of the District consists of the primary government (which includes all of the funds, organizations, institutions, agencies, departments, and offices that make up the legal entity, plus those funds for which the primary government has a fiduciary responsibility, even though those fiduciary funds may represent organizations that do not meet the criteria for inclusion in the financial reporting entity); those organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the financial reporting entity’s financial statements to be misleading or incomplete.

Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The District is financially accountable if its Governing Board appoints a voting majority of another organization’s governing body and it has the ability to impose its will on that organization, or if there is a potential for that organization to provide specific financial benefits to, or impose specific financial burdens on the District (primary government). The District may also be financially accountable for another organization if that organization is fiscally dependent on the District. There are no potential component units to consider for inclusion.

Basis of Presentation

Government-wide Financial Statements - The Statement of Net Position and Statement of Activities display information about the reporting entity as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities are generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The District currently has no business-type activities.

The Statement of Net Position reports all financial and capital resources, in a net position form (assets minus liabilities equal net position). Net Position is displayed in three components, as applicable, net investment in capital assets, restricted (distinguishing between major categories of restrictions), and unrestricted.

The Statement of Activities presents a comparison between direct disbursements and program receipts for each segment of the business-type activities of the District and for each function of the District’s governmental activities. Direct disbursements are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program receipts include 1) charges paid by recipients of goods and services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Receipts that are not classified as program receipts, including all taxes and state aid, are presented as general receipts.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the District, or if it meets the following criteria:

- a. Total assets, liabilities, receipts, or disbursements of the individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- b. Total assets, liabilities, receipts, or disbursements of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined, or
- c. Management has elected to classify one or more governmental or enterprise funds as major for consistency in reporting from year to year, or because of public interest in the fund's operations.

The funds of the District financial reporting entity are described below within the respective fund types:

Governmental Funds:

General Fund - The General Fund finances all facets of services rendered by the District. General Fund receipts are classified according to source, while expenditures are classified to specific functions. The General Fund is maintained by all operating school districts in the state. General Fund expenditures are limited by statute. The tax levy for this fund is restricted. The General Fund is always considered a major fund.

Depreciation Fund - The District has elected to establish a separate fund in order to facilitate the eventual purchase of costly capital outlay by reserving such monies from the General Fund. Transfers from the General Fund to the Depreciation Fund are treated as an expenditure out of the General Fund and as a transfer into the Depreciation Fund at the time of transfer. The purpose of the Depreciation Fund is to spread replacement costs over a period of years in order to avoid a disproportionate tax effort in a single year to meet such an expense. The Depreciation Fund is specifically provided for in the law and is considered a component of the General Fund. The Depreciation Fund is not a major fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than trusts for individuals, private organizations, or other governments or for major capital projects) that are legally restricted to expenditures for specified purposes.

Activity Fund - The Activity Fund is used to account for the financial operations of quasi-independent student organizations, interschool athletics, and other self-supporting or partially self-supporting school activities, not part of another fund. The financial operations of all school-connected activities are a legal responsibility of the Board of Education. If deficits in such activities are incurred, they shall be covered by funds transferred from the General Fund. Such revenue shall finance only those projects that qualify for approval under policies established by the District Board of Education for such activities. This is not a major fund.

Cooperative Funds - The cooperative fund is used by the school district, acting as a fiscal agent for any cooperative activity between one or more public agencies. All school districts, shall show the payment for services to the cooperative in their General Fund. The Cooperative Fund is not considered a major fund.

Capital Projects Funds - Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Special Building Fund - The Special Building Fund is established for acquiring or improving sites and buildings, including the construction, alteration, or improvement of buildings. The sale of bonds, the sale of property, or tax receipts are the primary sources of revenue for this fund. Regardless of the source of money to be used for building construction and related costs, all income for the purposes of this fund shall be accountable through this fund. General Fund expenditures for the purpose of this fund are not allowable. The Board of Education may approve a budget with a levy limitation of 14 cents per one hundred dollars of valuation; or a tax levy not to exceed 17.5 cents per one hundred dollars of valuation may be established for this fund by a vote of the people within the District. The Special Building Fund is considered a major fund.

Enterprise Funds - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of receipts, disbursements, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

School Nutrition Fund - The School Nutrition Fund is required to accommodate the financial activities of all Nutrition Programs operated by the District. The School Nutrition Fund reflects a record of all receipts and disbursements incident to the operation of all Nutrition Programs. If a deficit is incurred in the operation, the deficiency shall be covered by funds transferred from the General Fund. The School Nutrition Fund is considered a major fund.

Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus.

The District’s basis of accounting is the modified cash basis, which is a basis of accounting other than US GAAP. Under US GAAP, transactions are recorded in the accounts when revenues are earned and liabilities are incurred. Under the modified cash basis, transactions are recorded when cash is received or disbursed.

Measurement Focus - In the government-wide Statement of Net Position and Statement of Activities, both governmental and business-type activities are presented using the economic resources measurement focus, applied within the limitations of the modified cash basis of accounting as defined below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used, applied within the limitations of the modified cash basis of accounting.

Basis of Accounting - In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental activities are presented using the modified cash basis of accounting, which is consistent with the Commissioner of Education and Nebraska Department of Education requirements. Under the cash basis of accounting, the statement of financial position reports only cash and cash equivalents (those investments with terms to maturity of 90 days (three months) or less at the date of acquisition). Under the cash basis of accounting, transactions are recorded in the accounts when cash and/or cash equivalents are received or disbursed and assets and liabilities are recognized to the extent that cash has been received or disbursed. The acceptable modification to the cash basis of accounting implemented by the District in these financial statements is:

Recording investments in certificates of deposit (those with maturities more than 90 days (three months) from the date of acquisition) acquired with cash assets at cost.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the District applied US GAAP, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

Deposits and Investments

For the purpose of financial reporting, “cash and cash equivalents” includes all demand and savings accounts and certificates of deposit or short-term investments with a term maturity at the date of acquisition of three months or less.

Investments classified in the financial statements consist entirely of certificates of deposit whose term to maturity at the date of acquisition exceeds three months, and/or those types of investments authorized by Nebraska Statute 77, Article 23, and generally include U.S. government obligations and certificates of deposit to the extent they are insured by the Federal Deposit Insurance Corporation or by collateral securities pledged to the District. Under the modified cash basis of accounting, investments are carried at cost.

Fixed Assets and Long-Term Liabilities

Disbursements for fixed assets are charged to expense at the time of payment and are not recorded as an asset in the government-wide or the fund financial statements.

Long-term debt is recognized as a receipt when incurred and as an expenditure when paid and is not recorded as a liability in the government-wide or the fund financial statements.

Program Revenues

Program revenues derive directly from the program itself or from parties other than the District’s taxpayers or citizenry, as a whole. Program revenues are classified into three categories, as follows:

- a. Charges for services - These arise from charges to customers, applicants, or others who purchase, use, or directly benefit from the goods, services, or privileges provided, or are otherwise directly affected by the services.
- b. Program-specific operating grants and contributions - These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program.
- c. Program-specific capital grants and contributions - These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for the acquisition of capital assets for use in a particular program.

Equity Classifications

Government-wide Statements - Equity is classified as net position and is displayed in two components:

- a. **Restricted net position** - Consists of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- b. **Unrestricted net position** - All other net position that does not meet the definition of “restricted net position” is unrestricted net position.
- c. **Fund Financial Statements** - Governmental fund equity is classified as fund balance, and may distinguish between “Nonspendable”, “Restricted”, “Committed”, “Assigned” and “Unassigned” components.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Application of Net Position

It is the District's policy to first use restricted net position, prior to the use of unrestricted net position, when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Fund Balance Classification Policies and Procedures

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the District classifies governmental fund balances as follows:

- a. **Nonspendable** - This classification includes amounts that cannot be spent because they are either (1) not in spendable form or (2) are legally or contractually required to be maintained intact. The District did not have any nonspendable resources as of August 31, 2023.
- b. **Restricted** - This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The District has classified the fund balances of the Special Building Fund as being restricted by law and the School Nutrition Program as being restricted by grant revenues.
- c. **Committed** - This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the District Board of Education, the District's highest level of decision-making authority. These amounts cannot be used for any other purpose unless the District removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The District has classified the fund balances of the Employee Benefit Fund, Depreciation Fund, Cooperative Fund and the Activity Fund as being committed.
- d. **Assigned** - This classification includes amounts that are constrained by the District's intent to be used for a specific purpose, but neither restricted nor committed. The District did not have any assigned resources as of August 31, 2023.
- e. **Unassigned** - This classification includes the residual fund balance for the General Fund.

The District does not have a formal minimum fund balance policy.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Compensated Absences

Vacation pay is earned based on length of service. Vacation pay is recorded as an expenditure of the District as it is paid. Accumulated or vested vacation is not recorded in the financial statements at August 31, 2023, as the District is on the modified cash basis of accounting.

Sick pay is also earned on the basis of length of service. Sick pay does not vest and is recorded as an expenditure of the District when it is paid. Accrued sick pay is not recorded in the financial statements since it cannot be reasonably estimated and the District is on the modified cash basis of accounting.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 2 - DEPOSITS AND INVESTMENTS CREDIT RISK, CONCENTRATIONS OF CREDIT RISK, AND INTEREST RATE RISK

Carrying value of the District's cash balances at August 31, 2023, consisted of the following:

Checking and money market accounts	\$ 3,253,874
Deposits with county treasurer	1,314,488
Certificates of deposit	<u>1,112,635</u>
Total	<u>\$ 5,680,997</u>

Cash is maintained in the funds as follows:

Governmental activities	\$ 5,644,766
Proprietary activities	<u>36,231</u>
	<u>\$ 5,680,997</u>

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. For reporting purposes, the amount of total District bank deposits is classified in the following categories of custodial credit risk.

1. Insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized with securities held by the District or by its agent in the District's name.
2. Uninsured, but collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
3. Uninsured and uncollateralized, or collateralized with securities held by the pledging financial institution, or by its trust department or agent, but not in the District's name, or properly collateralized with no written and approved collateral agreement.

A detail of deposits at August 31, 2023, is as follows:

Type of Deposits	Total Bank Balance	Custodial Credit Risk Category			Total Carrying Value
		1	2	3	
Insured deposits	\$ 1,077,325	\$ 1,077,325	\$ -	\$ -	
Uninsured deposits					
Collateralized	3,340,084	-	3,340,084	-	
Uncollateralized	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total deposits	<u>\$ 4,417,409</u>	<u>\$ 1,077,325</u>	<u>\$ 3,340,084</u>	<u>\$ -</u>	<u>\$ 4,366,509</u>

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District does not have a formal policy that limits the investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The District had no investments at August 31, 2023, other than certificates of deposit.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 3 - PROPERTY TAXES

Property taxes are levied on December 1. Real estate taxes are due and attach as an enforceable lien as of January 1. Taxes are payable in two equal installments and become delinquent on May 1 and September 1.

NOTE 4 - COMMITMENTS

Bus Loan Purchase

The District entered into a bus purchase agreement in April 2022. The District obtained a loan from KS State Bank for the purchase of a 2017 MCI J4500 Bus in the amount of \$265,550. The District made a downpayment of \$26,555 in June 2022. The loan bears interest at a rate of 4.38% and requires annual payments of \$54,259 on April 20 of each year. The District paid off the loan of \$238,995 in September 2022 and paid interest \$9,502. As of August 31, 2023 the balance of the loan is paid in full.

During the year ended August 31, 2023, the following changes occurred in the long-term debt balances:

	<u>Beginning of Year</u>	<u>Additions</u>	<u>Payments</u>	<u>End of Year</u>	<u>Portion Due Within One Year</u>
Governmental activities:					
Notes from direct borrowings					
Bus Loan	\$ <u>238,995</u>	\$ <u>-</u>	\$ <u>238,995</u>	\$ <u>-</u>	\$ <u>-</u>
Total governmental activities	\$ <u>238,995</u>	\$ <u>-</u>	\$ <u>238,995</u>	\$ <u>-</u>	\$ <u>-</u>

Early Retirement Incentive Program

The District currently has two employees enrolled in the early retirement incentive program. In the current year, payments totaling \$34,102 were paid to two employees, not including payroll taxes and other related expenses. Payments of \$18,264, and \$18,264 will be paid for the years ended August 31, 2024, and 2025, respectively.

Payroll Tax Expense

During the year ended August 31, 2021, the District did not timely submit required payroll tax returns to the applicable taxing authorities for the quarters ended March 31, 2021 and June 30, 2021. The District did not timely submit payroll tax deposits to the applicable taxing authorities for the months of January 2021 through August 2021. The District will be subject to penalties and interest due to the late filing of payroll tax returns and the late payment of payroll tax deposits; however, the amount of penalties and interest owed by the District is unknown at this time as they are under appeal with the Internal Revenue Service.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 5 - RESTRICTED NET POSITION

Restricted Net Position for the year ended August 31, 2023, was as follows:

Major Purpose	<u>Restricted By</u>	
Capital outlay purposes	Law	\$ 2,522,605
School lunch	Grants	<u>36,231</u>
Total Restricted Net Position		<u>\$ 2,558,836</u>

These balances are restricted due to federal grant and statutory requirements.

NOTE 6 - INTERFUND TRANSFERS

Transfers between funds for the year ended August 31, 2023, were as follows:

Transfers To					
Transfers From:	<u>Lunch Fund</u>	<u>Activity Fund</u>	<u>Depreciation Fund</u>	<u>Cooperative Fund</u>	<u>Total</u>
Major Funds:					
General fund	\$ <u>35,000</u>	\$ <u>300,000</u>	\$ <u>50,000</u>	\$ <u>50,000</u>	\$ <u>435,000</u>
	<u>\$ 35,000</u>	<u>\$ 300,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 435,000</u>

The transfers from the General Fund to the School Lunch Fund and Activity Fund were for future capital outlay expenditures and operational expenditures. Transfers from the General Fund to the Depreciation Fund and Cooperative Fund were for establishing new funds in the current fiscal year for future capital outlay and cooperative activities.

NOTE 7 - EMPLOYEES' RETIREMENT SYSTEM

Plan Description

Hemingford Public Schools, District No. 10 contributes to the Nebraska School Employees Retirement System, a cost-sharing multiple-employer defined benefit pension plan administered by the Nebraska Public Employees Retirement System (NPERS). NPERS provides retirement and disability benefits to plan members and beneficiaries. The School Employees Retirement Act establishes benefit provisions.

In 1945, the Nebraska Legislature enacted a law establishing a retirement plan for school employees of the State. During the NPERS fiscal year ended June 30, 2022, there were 263 participating school districts. These were the districts that had contributions during the fiscal year. All regular public school employees in Nebraska, other than those who have their own retirement plan (Class V school districts, Nebraska State Colleges, University of Nebraska, Community Colleges), are members of the plan.

Normal retirement is at age 65. For an employee who became a member before July 1, 2013, the monthly benefit is equal to the greater of the following: 1) the sum of a savings annuity, which is the actuarial equivalent of the member's accumulated contributions and a service annuity equal to \$3.50 per year of services; or 2) the average of the three 12-month periods of service as a school employee in which such compensation was the greatest, multiplied by total years of creditable service, multiplied by a formula factor of two percent, and an actuarial factor based on age.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 7 - EMPLOYEES' RETIREMENT SYSTEM (CONTINUED)

For an employee who became a member on or after July 1, 2013, the monthly benefit is equal to the greater of the following: 1) the sum of a savings annuity, which is the actuarial equivalent of the member's accumulated contributions and a service annuity equal to \$3.50 per year of service; or 2) the average of the five 12-month periods of service as a school employee in which such compensation was the greatest, multiplied by total years of creditable service, multiplied by a formula factor of two percent, and an actuarial factor based on age.

Benefit calculations vary with early retirement. Employees' benefits are vested after five years of plan participation or when termination occurs at age 65 or later.

For school employees who became members prior to July 1, 2013, the benefit paid to a retired member or beneficiary receives an annual cost of living adjustment, which is increased by the lesser of the percentage change in the Consumer Price Index for Urban Wage Earner and Clerical Workers or two and one-half percent. The current benefit paid to a retired member or beneficiary is adjusted so that the purchasing power of the benefit being paid is not less than 75 percent of the purchasing power of the initial benefit.

For school employees who became members on or after July 1, 2013, the benefit paid to a retired member or beneficiary receives an annual cost-of-living adjustment, which is increased by the lesser of the percentage change in the Consumer Price Index for Urban Wage Earners and Clerical Workers or one percent.

For the District's year ended August 31, 2023, the District's total payroll for all employees was \$4,008,625. Total covered payroll was \$3,808,677. Covered payroll refers to all compensation paid by the District to active employees covered by the Plan.

Contributions

The State's contribution is based on an annual actuarial valuation. In addition, the State contributes an amount equal to two percent of the compensation of all members. This contribution is considered a non-employer contribution since school employees are not employees of the State. The employee contribution was equal to 9.78 percent from July 1, 2021 to June 30, 2022, (and from July 1, 2022 through August 31, 2023). The school district (employer) contribution is 101 percent of the employee contribution. The District's contribution to the Plan for its year ended August 31, 2023, was \$374,751

Plan Fiduciary Net Position

Detailed information about the Plan's fiduciary net position is available in the separately issued Nebraska Public Employees Retirement Systems Plan financial report. NPERS issues a publicly available financial report that includes financial statements and required supplementary information for NPERS. That report may be obtained via the internet at http://www.auditors.nebraska.gov/APA_Reports.

NOTE 8 - RISK MANAGEMENT

The District carries commercial insurance for substantially all risks of loss. There have been no claims resulting from these risks that have exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 9 - ECONOMIC DEPENDENCY

The District depends on financial resources flowing from, or associated with, both the Federal Government and the State of Nebraska. Because of this dependency, the District is subject to changes in specific flows of intergovernmental revenues, such as State Aid, based on modifications to Federal and State laws and Federal and State appropriations.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 10 - SUBSEQUENT EVENTS

The District purchased a 2024 Thomas bus on September 19, 2023. The total cost of the bus is \$121,350 before the trade of two existing buses, 2001 Bluebird and 2012 Freightliner Chassis. The total trade was \$12,000 and the District paid the remaining \$109,350 in full.

Subsequent events have been evaluated through the date of the independent auditor's report which is the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE

GENERAL FUND

For the Year Ended August 31, 2023

	Budget (Original and	Actual
Receipts		
Local sources		
1100-000 Property taxes	\$ 6,044,516	\$ 5,403,221
1115-000 Carline taxes	20,000	18,172
1125-000 Motor vehicle taxes	185,000	200,122
1140-000 Penalties and interest on taxes	-	14,328
1300-000 Tuition	15,000	25,590
1510-000 Interest on investments	500	15,157
1911-000 Local license fees	70	-
1980-000 Refund of prior year's expenditures	-	2,750
Total local sources	<u>\$ 6,265,086</u>	<u>\$ 5,679,340</u>
Intermediate sources		
2110-000 County fines and licenses	\$ 10,000	\$ 14,760
2210-000 ESU receipts	-	250
Total intermediate sources	<u>\$ 10,000</u>	<u>\$ 15,010</u>
State sources		
3110-000 State aid	\$ 739,720	\$ 739,720
3120-000 Special education	160,000	301,135
3130-000 Homestead exemption	-	46,106
3131-000 Property tax credit	-	443,632
3180-000 Pro-Rate motor vehicle	10,000	18,265
3400-000 State apportionment	35,000	55,660
3512-000 Distance education incentive payments	9,000	12,061
3535-000 Payments for high ability learners	5,000	4,880
3990-000 Other state receipts	35,000	-
Total state sources	<u>\$ 993,720</u>	<u>\$ 1,621,459</u>
Federal sources		
4310-000 REAP	\$ -	\$ 115,707
4418-000 IDEA Part B PEAK Projects	-	1,541
4421-000 IDEA Part B ARP	-	1,374
4505-000 Title I, Part A ESSA Improving Basic Programs	60,000	57,725
4509-000 Title II, Part A ESSA Supporting Effective Instruction	5,000	11,146
4516-000 IDEA Preschool - Base Allocation	3,000	3,528
4518-000 IDEA Part b (611) Base & Enrollment Poverty Allocation	80,000	65,825
4525-000 Federal Vocational and Applied Technology Education (Carl Perkins)	5,000	2,075
4530-000 Other federal categorical programs	-	8,000
4706-000 Grazing	-	3
4707-000 Forest reserve	-	897
4708-000 Medicaid in Public Schools (MIPS)	20,000	22,759
4709-000 Medicaid Administrative Activities (MAAPS)	5,000	10,347
4996-000 Elementary & Secondary School Emergency Relief (CARES ESSER I)	630,347	-
4997-000 Elementary & Secondary School Emergency Relief (CRRSA ESSER II)	-	135,367
4998-000 Elementary & Secondary School Emergency Relief (ARP ESSER III)	-	372,199
Total federal sources	<u>\$ 808,347</u>	<u>\$ 808,493</u>

See independent auditor's report and
notes to the supplementary information.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE

GENERAL FUND (CONTINUED)

For the Year Ended August 31, 2023

	Budget <u>(Original and Final)</u>	<u>Actual</u>
Other non-revenue receipts		
5690-000 Other non-revenue receipts	110,000	882
Total other non-revenue receipts	\$ 110,000	\$ 882
Total receipts	\$ 8,187,153	\$ 8,125,184
Disbursements		
1000-000 Instruction	\$ 4,748,600	\$ 4,143,979
2100-000 Support services - students	331,750	252,285
2200-000 Support services - instruction	327,200	145,542
2300-000 Support services - general administration	330,300	258,141
2400-000 Support services - school administration	385,590	397,024
2500-000 Central services	237,750	145,522
2600-000 Operation and maintenance of plant	726,100	667,991
2700-000 Student transportation	671,350	516,772
3300-000 Operation of non-instructional services	10,000	3,466
3500-000 State categorical programs	4,000	106,852
7000-000 Facilities acquisitions and construction	-	1,590
6000-000 Federal programs	687,228	530,902
Total disbursements	\$ 8,459,868	\$ 7,170,066
Other financing sources (uses)		
9000-000 Non-program receipts	\$ -	\$ 20,048
9000-000 Non-program expenses	-	(20,048)
Transfers out		
xxxx-xxx Transfers to employee benefit fund	(100,000)	-
xxxx-xxx Transfers to depreciation fund	-	(50,000)
xxxx-xxx Transfers to cooperative fund	-	(50,000)
8000-912 Transfers to lunch fund	(35,000)	(35,000)
8000-913 Transfers to activities fund	(40,000)	(300,000)
Total other financing sources (uses)	\$ (175,000)	\$ (435,000)
Fund balance - beginning of year	\$ 1,070,455	\$ 2,172,634
Total receipts	8,187,153	8,145,232
Total funds available	\$ 9,257,608	\$ 10,317,866
Less total disbursements	8,634,868	7,625,114
Fund balance - end of year	\$ 622,740	\$ 2,692,752

See independent auditors' report and notes to the supplementary information.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND (CONTINUED)

For the Year Ended August 31, 2023

	<u>Actual</u>
Analysis of fund balance:	
Cash in bank:	
Checking accounts	\$ 1,139,690
Certificate of Deposits	<u>300,000</u>
Total cash in bank	\$ <u>1,439,690</u>
Cash at county treasurer's:	
Box Butte County	\$ 1,013,132
Dawes County	217,166
Sheridan County	<u>22,764</u>
Total cash at county treasurer's	\$ <u>1,253,062</u>
Total fund balance - end of year	<u><u>\$ 2,692,752</u></u>

See independent auditor's report and
notes to the supplementary information.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Hemingford, Nebraska

GENERAL FUND
SCHEDULE OF CASH DISBURSEMENTS
BUDGET AND ACTUAL

For the Year Ended August 31, 2023

	Budget (Original and Final)	Actual
Instruction		
Regular instruction	\$ 3,653,150	\$ 3,257,097
Limited English proficiency programs	9,250	8,707
Early childhood educational programs	156,600	145,097
Special education instructional programs - school age	929,600	727,255
Special education instructional programs - ages 3-5	-	503
Summer school	-	5,320
	<hr/>	<hr/>
Total instruction	\$ 4,748,600	\$ 4,143,979
Support services - students		
Guidance services	\$ 117,700	\$ 73,717
Health services	91,000	74,994
Psychological services: SPED school age	37,000	29,290
Psychological services: SPED ages 3-5	500	39
Speech pathology and audiology services	1,000	967
Speech pathology and audiology services: SPED school age	500	-
Speech pathology and audiology services: SPED ages 3-5	250	-
Occupational therapy-related services: SPED school age	19,100	24,277
Occupational therapy-related services: SPED ages 3-5	5,000	1,202
Occupational therapy-related services: SPED ages 0-2	12,200	5,686
Physical therapy-related services: SPED school age	22,000	15,790
Physical therapy-related services: SPED ages 3-5	5,500	1,578
Physical therapy-related services: SPED ages 0-2	4,000	6,155
Visually impaired-related services	1,000	-
Visually impaired-related services: SPED school age	5,000	9,270
Other student support services	10,000	9,320
	<hr/>	<hr/>
Total support services - students	\$ 331,750	\$ 252,285
Support services - instruction		
Improvement of instruction	\$ 6,500	\$ 845
School improvement	6,000	3,188
Instruction and curriculum development	-	123
Instructional staff training	28,500	9,222
Library/media services	154,700	28,022
Educational television services	25,000	26,212
Instruction-related technology	106,500	75,578
Academic student assessment	-	2,352
	<hr/>	<hr/>
Total support services - instruction	\$ 327,200	\$ 145,542
Support services - general administration		
Board of education	\$ 127,000	\$ 71,535
Executive administration	188,300	177,716
District legal services	15,000	8,890
	<hr/>	<hr/>
Total support services - general administration	\$ 330,300	\$ 258,141
Support services - school administration		
Office of the principal	\$ 385,590	\$ 397,024
	<hr/>	<hr/>
Total support services - school administration	\$ 385,590	\$ 397,024

See independent auditor's report and
notes to the supplementary information.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Hemingford, Nebraska

GENERAL FUND
SCHEDULE OF CASH DISBURSEMENTS
BUDGET AND ACTUAL (CONTINUED)

For the Year Ended August 31, 2023

	Budget (Original and Final)	Actual
Central services		
Fiscal services	\$ 222,750	\$ 129,931
Printing, publishing and duplicating services	15,000	12,083
Personnel services	-	468
Administrative technology services	-	3,040
Total central services	<u>\$ 237,750</u>	<u>\$ 145,522</u>
Operation and maintenance of plant		
Operation of buildings	\$ 391,000	\$ 365,678
Maintenance of buildings	160,100	164,542
Vehicle operation, maintenance and purchasing	145,000	108,842
Safety	30,000	28,929
Total operation and maintenance of plant	<u>\$ 726,100</u>	<u>\$ 667,991</u>
Student transportation		
Regular education	\$ 626,250	\$ 516,772
Enrollment option in the learning community	10,000	-
Special education - school age	34,100	-
Special education - below age 5	1,000	-
Total student transportation	<u>\$ 671,350</u>	<u>\$ 516,772</u>
Operation of non-instructional services		
Community services operations	\$ 10,000	\$ 3,466
Total operation of non-instructional services	<u>\$ 10,000</u>	<u>\$ 3,466</u>
State categorical programs		
Distance education incentive payments	-	100,592
High ability learners	\$ 4,000	\$ 6,260
Total state categorical programs	<u>\$ 4,000</u>	<u>\$ 106,852</u>
Facilities acquisitions and construction		
Building improvements	-	1,590
Total facilities acquisitions and construction	<u>\$ -</u>	<u>\$ 1,590</u>
Federal programs		
Title I, Part A ESEA/ESSA Improving Basic Programs	\$ 102,600	\$ 65,596
IDEA Part B - Base Allocation - School Age	7,000	3,758
IDEA Preschool - Base Allocation	48,600	2,204
IDEA Enrollment/Poverty	110,000	-
Federal Vocational and Applied Technology Education (Carl Perkins)	-	1,847
Other federal categorical programs	-	9,567
REAP	-	64,458
Elementary & Secondary School Emergency Relief (CRRSA II)	144,028	89,612
Elementary & Secondary School Emergency Relief (ARP III)	275,000	293,860
Total federal programs	<u>\$ 687,228</u>	<u>\$ 530,902</u>
Total operational cash disbursements	<u>\$ 8,459,868</u>	<u>\$ 7,170,066</u>

See independent auditor's report and
notes to the supplementary information.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE
SPECIAL BUILDING FUND

For the Year Ended August 31, 2023

	<u>Budget</u> <u>(Original and Final)</u>	<u>Actual</u>
Fund balance - beginning of year	\$ <u>2,311,003</u>	\$ <u>2,266,206</u>
Receipts		
Property taxes	\$ 300,000	\$ 258,809
Carline taxes	-	900
Penalties and interest on taxes	-	712
Interest on investments	5,500	46,994
Homestead exemption	2,000	2,287
Property tax credit	-	22,018
Pro-rate motor vehicle	<u>1,500</u>	<u>843</u>
Total receipts	\$ <u>309,000</u>	\$ <u>332,563</u>
Disbursements		
Site acquisition and improvements	\$ 2,620,003	\$ 65,767
Miscellaneous expense	<u>-</u>	<u>10,397</u>
Total disbursements	\$ <u>2,620,003</u>	\$ <u>76,164</u>
Fund balance - end of year	\$ <u><u>-</u></u>	\$ <u><u>2,522,605</u></u>
Analysis of fund balance		
Cash in bank:		
Checking account		\$ 1,229,306
Nebraska Liquid Asset Fund account		419,238
Certificates of deposit		<u>812,635</u>
Total cash in bank		\$ <u>2,461,179</u>
Cash at county treasurer's:		
Box Butte County		\$ 49,672
Dawes County		10,625
Sheridan County		<u>1,129</u>
Total cash at county treasurer's		\$ <u>61,426</u>
Total fund balance - end of year		\$ <u><u>2,522,605</u></u>

See independent auditor's report and
notes to the supplementary information.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

August 31, 2023

NOTE 1 - BUDGET PROCESS

The District follows the procedures required by the Nebraska Budget Act in establishing the budgetary data reflected in the accompanying financial statements:

On or before September 1, the District prepares a proposed operating budget for all funds for the fiscal year commencing September 1. The operating budget includes proposed expenditures and the means of financing them. The budget document also includes levy limit calculations and corresponding assessed valuations. The maximum “common levy,” after allowable exclusions, cannot exceed \$1.05 per \$100 valuation.

At least one Public Hearing is required to be conducted to obtain taxpayer comments.

At a meeting prior to September 30th, the budget is adopted by the School Board and the amounts provided therein are appropriated.

Budgets are prepared on the modified cash basis of accounting, the same basis of accounting used in the financial statements.

The legal level of budgetary control is at the fund level. If it is determined during the year that sufficient amounts have not been budgeted by fund, state statute allows the adoption of supplemental amended budgets.

All unexpended appropriations lapse at year-end as the District does not use encumbrance accounting.

See independent auditor’s report.

OTHER SUPPLEMENTARY INFORMATION

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

COMBINED SCHEDULE OF CASH RECEIPTS,
DISBURSEMENTS AND CHANGES IN FUND BALANCES

For the Year Ended August 31, 2023

	Fund Balances At Beginning of Year	Receipts	Disbursements	Transfers In (Out)	Excess (Deficiency) Of Receipts Over (Under) Disbursements	Fund Balances At End of Year	Fund Balance Composition	
							School District Treasurer's Cash & Investments	County Treasurer's Balance
General Fund	\$ 2,172,634	\$ 8,145,232	\$ 7,190,114	\$ (435,000)	\$ 520,118	\$ 2,692,752	\$ 1,439,690	\$ 1,253,062
Depreciation fund	-	5	-	50,000	50,005	50,005	50,005	-
Employee Benefit Fund	73,103	193	36,750	-	(36,557)	36,546	36,546	-
Special Building Fund	2,266,206	332,563	76,164	-	256,399	2,522,605	2,461,179	61,426
Cooperative Fund	-	5	-	50,000	50,005	50,005	50,005	-
Activity Fund	138,200	199,263	344,610	300,000	154,653	292,853	292,853	-
School Nutrition Fund	71,499	248,694	318,962	35,000	(35,268)	36,231	36,231	-
Total - All Funds	\$ 4,721,642	\$ 8,925,955	\$ 7,966,600	\$ -	\$ 959,355	\$ 5,680,997	\$ 4,366,509	\$ 1,314,488

See independent auditor's report.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE -
DEPRECIATION FUND

For the Year Ended August 31, 2023

	Budget <u>(Original and Final)</u>	<u>Actual</u>
Fund balance, beginning of year	\$ <u> -</u>	\$ <u> -</u>
Receipts		
Interest income	\$ <u> -</u>	\$ <u> 5</u>
Transfers in from other funds	<u> 175,000</u>	<u> 50,000</u>
Total receipts	\$ <u> 175,000</u>	\$ <u> 50,005</u>
Disbursements		
Capital outlay	\$ <u> 175,000</u>	\$ <u> -</u>
Total disbursements	\$ <u> 175,000</u>	\$ <u> -</u>
Fund balance, end of year	\$ <u> -</u>	\$ <u> 50,005</u>
Analysis of fund balance		
Cash in bank:		
Checking account		\$ <u> 50,005</u>

See independent auditor's report.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE
EMPLOYEE BENEFIT FUND

For the Year Ended August 31, 2023

	<u>Budget</u> <u>(Original and Final)</u>	<u>Actual</u>
Fund balance - beginning of year	\$ <u>68,881</u>	\$ <u>73,103</u>
Receipts		
Interest income	\$ -	\$ 193
Transfers in from other funds	<u>100,000</u>	<u>-</u>
Total receipts	<u>\$ 100,000</u>	<u>\$ 193</u>
Disbursements		
Retirement incentive benefits	\$ <u>168,881</u>	\$ <u>36,750</u>
Total disbursements	<u>\$ 168,881</u>	<u>\$ 36,750</u>
Fund balance - end of year	<u>\$ -</u>	<u>\$ 36,546</u>
Analysis of fund balance		
Cash in bank:		
Checking account		<u>\$ 36,546</u>

See independent auditor's report.

CRAWFORD PUBLIC SCHOOLS
DISTRICT NO. 71
Crawford, Nebraska

BUDGETARY COMPARISON SCHEDULE -
COOPERATIVE FUND

For the Year Ended August 31, 2023

	<u>Budget</u> <u>(Original and Final)</u>	<u>Actual</u>
Fund balance, beginning of year	\$ <u> -</u>	\$ <u> -</u>
Receipts		
Interest income	\$ <u> -</u>	\$ <u> 5</u>
Transfers in from other funds	<u> 100,000</u>	<u> 50,000</u>
Total receipts	\$ <u> 100,000</u>	\$ <u> 50,005</u>
Disbursements		
Secondary expenses	\$ <u> 100,000</u>	\$ <u> -</u>
Total disbursements	\$ <u> 100,000</u>	\$ <u> -</u>
Fund balance, end of year	\$ <u> -</u>	\$ <u> 50,005</u>
Analysis of fund balance		
Cash in bank:		
Checking account		\$ <u> 50,005</u>

See independent auditor's report.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE
SCHOOL NUTRITION FUND

For the Year Ended August 31, 2023

	<u>Budget</u> <u>(Original and Final)</u>	<u>Actual</u>
Fund balance - beginning of year	\$ <u>23,647</u>	\$ <u>71,499</u>
Receipts		
Lunchroom sales	\$ 35,000	\$ 94,137
State reimbursements	30,000	1,621
Federal reimbursements	210,000	122,330
Commodities received	-	29,854
Miscellaneous income	-	752
Transfers in from other funds	<u>100,000</u>	<u>35,000</u>
Total receipts	\$ <u>375,000</u>	\$ <u>283,694</u>
Disbursements		
Salaries and benefits	\$ 117,000	\$ 119,427
Food	270,000	159,050
Commodities disbursed	-	29,854
Supplies expense	8,647	1,404
Equipment expense	-	2,842
Purchased services	3,000	3,988
Miscellaneous expense	<u>-</u>	<u>2,397</u>
Total disbursements	\$ <u>398,647</u>	\$ <u>318,962</u>
Fund balance - end of year	\$ <u><u>-</u></u>	\$ <u><u>36,231</u></u>
Analysis of fund balance		
Cash in bank:		
Checking account		\$ <u><u>36,231</u></u>

See independent auditor's report.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10
Hemingford, Nebraska

BUDGETARY COMPARISON SCHEDULE
ACTIVITY FUND

For the Year Ended August 31, 2023

	<u>Budget</u> <u>(Original and Final)</u>	<u>Actual</u>
Fund balance - beginning of year	\$ <u>146,940</u>	\$ <u>138,200</u>
Receipts		
Activity receipts	\$ 200,000	\$ 199,263
Transfers in from other funds	<u>50,000</u>	<u>300,000</u>
Total receipts	\$ <u>250,000</u>	\$ <u>499,263</u>
Disbursements		
Activity disbursements	\$ <u>396,940</u>	\$ <u>344,610</u>
Total disbursements	\$ <u>396,940</u>	\$ <u>344,610</u>
Fund balance - end of year	\$ <u><u>-</u></u>	\$ <u><u>292,853</u></u>
Analysis of fund balance		
Cash in bank:		
Checking account		\$ <u><u>292,853</u></u>

See independent auditor's report.

HEMINGFORD PUBLIC SCHOOLS, DISTRICT NO. 10

Hemingford, Nebraska

SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES
ACTIVITY FUND

For the Year Ended August 31, 2023

	Beginning Fund Balance	Receipts	Transfers in (out)	Disbursements	Ending Fund Balance
Athletics					
Athletics	\$ (41,802)	\$ 3,079	\$ 300,000	\$ 136,781	\$ 124,496
Athletic club	3,675	21,244	-	23,822	1,097
Cheerleaders	5,000	15,999	-	17,615	3,384
Football	32,516	22,130	-	29,802	24,844
Volleyball	3,058	7,333	-	5,249	5,142
Wrestling fundraiser	1,174	7,608	-	4,566	4,216
CC Fundraiser	2,354	2,348	-	819	3,883
Track fundraiser	241	1,508	-	1,248	501
Girls athletics fundraiser	-	12,938	-	8,672	4,266
Subtotal athletics	\$ 6,216	\$ 94,187	\$ 300,000	\$ 228,574	\$ 171,829
Clubs and organizations					
DC trip - World Stride	\$ 15,254	\$ 24,939	\$ -	\$ 37,414	\$ 2,779
Dramatics	(9,953)	15,579	-	3,126	2,500
FFA	40,677	29,944	-	48,611	22,010
Shop materials	5,921	1,799	-	879	6,841
FCCLA	1,482	2,321	-	3,371	432
Honor society	(1,650)	3,208	-	558	1,000
Music	4,967	1,697	-	1,052	5,612
Scholarships	968	2,284	-	1,000	2,252
Student council - Middle school	4,352	667	-	811	4,208
Student council	3,528	288	-	476	3,340
Health professions	989	-	-	-	989
Yearbook	18,038	640	-	6,693	11,985
Science	556	350	-	-	906
Subtotal clubs and organizations	\$ 85,129	\$ 83,716	\$ -	\$ 103,991	\$ 64,854
Miscellaneous					
Courtesy fund	\$ 1,812	\$ 810	\$ -	\$ 356	\$ 2,266
Elementary teachers	8,915	17	-	-	8,932
Elementary principal	-	1,057	-	40	1,017
High School teachers	8,078	-	-	-	8,078
High School principal	-	2,360	-	84	2,276
Miscellaneous	2,958	1,159	-	1,077	3,040
Book fair	5,210	3,692	-	3,730	5,172
Art	901	2,138	-	1,860	1,179
Hope squad	228	3,561	-	826	2,963
Bobcat Cares	-	1,250	-	200	1,050
Subtotal miscellaneous	\$ 28,102	\$ 16,044	\$ -	\$ 8,173	\$ 35,973
Classes					
Graduated classes	\$ 8,784	\$ -	\$ -	\$ -	\$ 8,784
Class of 2022	(281)	281	-	-	-
Class of 2023	2,007	546	-	2,483	70
Class of 2024	1,600	1,623	-	1,103	2,120
Class of 2025	5,463	1,628	-	286	6,805
Class of 2026	405	790	-	-	1,195
Class of 2027	675	368	-	-	1,043
Class of 2028	100	80	-	-	180
Subtotal classes	\$ 18,753	\$ 5,316	\$ -	\$ 3,872	\$ 20,197
Total	\$ 138,200	\$ 199,263	\$ 300,000	\$ 344,610	\$ 292,853

See independent auditor's report.

RECOGNITION FOR SERVICE OF EMPLOYEES AND OTHERS

The board recognizes and appreciates service given to the district. Employees, board members, volunteers or others associated with the operations of the district may be honored by the board, administration and staff in an appropriate manner by the awarding of plaques, certificates of achievement, or items of value.

If the form of recognition thought appropriate by the administration and employees involves unusual expense to the school district, the superintendent shall seek prior approval from the board. Any expenditure for recognition of service shall be limited to \$100 per individual per occasion.

The district may authorize, upon a majority vote of the entire board, one recognition dinner each year for elected and appointed officials, employees, or volunteers of the district. In the event that a recognition dinner is authorized by board action, whether for elected and appointed officials, employees, or volunteers jointly or separately, the maximum cost which may be authorized by the board for such dinners shall not exceed \$50 per elected or appointed official, employee, or volunteer in attendance.

Legal Reference: Neb. Statute 13-2203

Cross Reference: 408 Certificated Employee Termination of Employment
414 Support Staff Termination of Employment

Approved __8-2018__ Reviewed _____ Revised _____

INSURANCE

The board will maintain a comprehensive insurance program to provide adequate coverage against major types of risk, loss, or damage, as well as legal liability. The board will purchase insurance at replacement values, when possible, after reviewing the costs and availability of such insurance. The comprehensive insurance program shall be reviewed periodically.

The school district will assume the risk of property damage, legal liability, and dishonesty in cases in which the exposure is so small or dispersed that a loss does not significantly affect the operation of the education program or financial condition of the school district.

Insurance of buildings, structures, or property in the open will not generally be purchased to cover loss exposures below \$500 unless such insurance is required by statute or contract. The school district will make every effort to obtain property, vehicle, and liability insurance at the most economical cost, consistent with required service, by obtaining quotes or by negotiation, using whichever method is advantageous to the district.

Administration of the insurance program, making recommendations for additional insurance coverage, placing the insurance coverage and loss prevention activities shall be the responsibility of the superintendent.

Blanket building and equipment insurance will cover replacement costs with an agreed amount endorsement and with a deductible determined by the superintendent to provide the lowest possible premium costs consistent with adequate protection from unanticipated expenditures.

General and personal liability insurance will cover district Board members and employees only while acting in their official capacity.

The district will provide liability coverage for all district-owned or leased vehicles.

The district will establish and provide the opportunity for students to purchase student accident insurance. The district will not carry student accident insurance other than liability insurance.

The district will not be liable for theft and damage of personal property of students that is not a requirement for attendance or participation. Additionally, the district will not be liable for theft and damage of personal property of staff.

Approved _____ Reviewed _____ Revised _____

506.11 - RANDOM DRUG TESTING OF STUDENTS INVOLVED IN EXTRACURRICULAR ACTIVITIES AND COMPETITIONS

The Hemingford School District supports and values student participation in extracurricular activities and competitions. Such participation is a privilege and not a right. Students in all extracurricular activities and competitions in grades 7-12 shall be subject to mandatory random testing for the presence of tobacco/nicotine, alcohol, and/or illegal drugs.

1. Purpose of Random Drug Testing
 - a. The purpose of this policy is to promote the health and safety of our students who participate in extracurricular activities or competitions and to deter the use of alcohol, illicit drugs, and tobacco among them.
 - b. The school district has recognized that observed and suspected drug, alcohol, and tobacco/nicotine use and abuse have increased among the student population, including students participating in extracurricular activities or competitions.
 - c. The school district seeks to provide safe, substance-free schools.
 - d. The school district seeks to deter the use of illegal and prohibited drugs, alcohol, and tobacco/nicotine among students.
 - e. The school district recognizes that students who use illegal and prohibited substances pose a threat to the health and safety of themselves, other students, teachers, administrators, and other persons.
 - f. The school district believes that the drug, alcohol, and tobacco/nicotine problem among the student body needs to be addressed. A large number of students who participate in extracurricular activities and competitions do not use drugs, alcohol, and tobacco/nicotine. The school district wishes to give those students an ongoing reason to say, "No," when presented with a chance to use.
2. Notice. Each student who participates or seeks to participate in extracurricular activities or competitions shall be given a copy of this policy. This policy may also be included in the student handbook.
3. Drug Testing Coordinator. The Drug Testing Coordinator shall be the Activities Director or his or her designee unless otherwise indicated.
4. Extracurricular Activities. This policy applies to all students who participate in extracurricular activities or competitions in our school district, which includes but is not necessarily limited to the following:

Instrumental/Vocal Music
National Honor Society
Three Act Play/Dinner Theater
HS Quiz Bowl

Health Council/Health Professions
One Act Play
Speech
JH Quiz Bowl

Student Council	Yearbook
Cheerleading	e-Sports
Mathcounts	Science Olympiad
HAL	Hope Squad
FFA	FCCLA
Football	Volleyball
Cross Country	Wrestling
Basketball	Track
Golf	Art and Culture Club
School Sponsored Dances	

5. Students Who Are Required to Submit to Drug Testing

- a. Grades. All students in grades 7-12 who participate in any extracurricular activity or competition are part of the pool subject to random drug testing.
 - b. Consent. A student and his or her parent(s)/guardian(s) must sign a consent form at the beginning of the school year, or upon entry to the school district to participate in any extracurricular activity or competition. The consent form is attached to this policy.
 - i. If consent is not signed at the beginning of the school year, the student can sign consent at the beginning of 2nd semester (or upon entry to the district.) For a student to be eligible for any extracurricular activity or competition, consent must be signed before the activity start date and/or before the first practice.
 - c. Selection Pool Eligibility. Students shall remain in the selection pool for an entire calendar year (365 days) from the date the consent form is received.
 - d. Withdrawal. Students who have a consent form on file remain eligible for random drug testing from the date the consent form is received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student From Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for the remainder of the school year, unless consent is signed at the beginning of 2nd semester in which case the student again returns to the pool for the remainder of the school year.
6. Drugs. Students participating in extracurricular activities or competitions are prohibited from using, possessing, distributing, manufacturing, or having drugs, alcohol, and tobacco/nicotine present in their system. For purposes of this policy, “drugs” means:

- a. Any substance considered illegal by the Uniform Controlled Substances Act, Neb. Rev. Stat. § 28-401 et seq.
- b. Any substance which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
- c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in Neb. Rev. Stat. § 48-1902(1);
- d. Any tobacco or other substance which introduces nicotine and other tobacco-related substances into the body, including alternative nicotine products, vapor products, or electronic nicotine delivery systems ingested in any way, such as by use of an e-cig, vape pen, or Juul.

7. Testing Procedures

- a. Student Selection. All students who participate in extracurricular activities or competitions and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing.
- b. Reasonable Suspicion Testing. In addition to random drug testing, a student is subject to drug testing at any time when the Drug Testing Coordinator determines there is individualized reasonable suspicion based upon articulable facts to believe that the student has used a drug. The Drug Testing Coordinator will notify the student and take the necessary steps to schedule a test as soon as practicable.
- c. Parental Request. Students who do not participate in extracurricular activities or competitions may be added to the random drug screening master list upon parental request at the beginning of the school year.
- d. Type of Test. The school district reserves the right to utilize breath, saliva, urinalysis, or any other reliably recognized testing procedure. Urine and oral fluid samples which screen positive will be confirmed by the company selected by the district. Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester). Other testing methods will be confirmed via industry-recognized processes and equipment.
- e. Collection Site. The Drug Testing Coordinator will designate the collection site at which students will provide specimens. The collection site may be off the premises of the school district.
- f. Collection Procedures. The school board will select a Drug Program Administrator (DPA) Company. The DPA shall randomly select the students subject to drug testing from the master list on a ~~monthly~~ weekly basis.

- i. The DPA will make selections based on up to 3 students weekly ~~monthly~~.
 - ii. The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to ensure accurate testing protocols while minimizing intrusion into a student's privacy.
 - iii. The DPA and the school district will provide a copy of the collection procedures upon request.
- g. Drugs. Students may be randomly tested for any drugs, including but not limited to nicotine, alcohol, amphetamines, marijuana or cannabinoids, cocaine, methadone, methaqualone, propoxyphene, hallucinogens, opiates, phencyclidine, synthetic opiates and PCP, steroids, barbiturates, benzodiazepines, alcohol, and any prescription drug that was obtained without proper authorization.
- h. Results. The DPA shall notify the school nurse, the Drug Testing Coordinator, and/or the high school principal of any non-negative test after the initial screening. ~~The school representative shall notify the student's parents.~~ The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). The MRO will be certified by an MRO accreditation body. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or legitimate medical use. Testing results may take up to 2 weeks. ~~Before making a final decision, the school representative shall contact the student and his or her parent(s)/guardian(s) to discuss the final result either face-to-face or over the telephone.~~ If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will report the results of verified positives to the DPA, who shall then notify the School Nurse, Drug Testing Coordinator, and/or High School Principal of the positive test result. The school representative shall notify the student's parents. Before making a final decision, the school representative shall contact the student and his or her parent(s)/guardian(s) to discuss the final result either face-to-face or over the telephone. The Drug Testing Coordinator shall notify the student and his or her parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.
- i. Request for a Retest. A split specimen will be collected for all testing methods except alcohol testing. A positive alcohol test will be confirmed with an EBT device. A student's parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO.

The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Testing Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The costs will be reimbursed if the result of the split sample test is negative. The student will remain subject to the consequences of this policy during the retesting procedure.

8. Consequences for Testing Positive. The purpose of this policy is not to punish students, but to help them make healthy choices. Whenever the test results indicate a positive test, the Drug Testing Coordinator shall schedule a confidential meeting with the student, parent/guardian, sponsor/coach, and other members of the school's administration as appropriate. At the meeting, the Drug Testing Coordinator shall explain the drug testing procedures and the policy of the district. (All offenses are cumulative for the current school year.) The consequences shall be as follows:

- a. First Offense

- i. Parent/Guardian's will be notified.
- ii. The student will receive closed campus lunch for a minimum of 3 school days. Lunch privileges will return upon the completion of an accountability project presented to a designated school representative.
- iii. The student shall be provided with a list of drug counseling resources available in the panhandle.
- iv. The student may automatically be included in the next round of drug testing. If a student tests negative, they will be returned to the random drug testing pool.

- b. Second Offense

- i. Parent/Guardian's will be notified.
- ii. The student will receive closed campus lunch for a minimum of 5 school days. Lunch privileges will return upon the completion of an accountability project presented to a designated school representative.
- iii. The student shall be provided with a list of drug counseling resources available in the panhandle.
- iv. The student may automatically be included in the next three rounds of drug testing. If a student tests negative, they will be returned to the random drug testing pool.

c. Third Offense

- i. Parent/Guardian's will be notified.
- ii. The student shall miss 30 calendar days of extracurricular activities or competitions at the performance level (if in season). Students shall be required to attend/participate in practice but may not travel with a team.
- iii. The student will be required to complete a drug education course provided by the school.
- iv. Extracurricular activities or competitions will resume upon the completion of the 30 day suspension and successful completion of the drug education course.
- v. The student shall be provided with a list of drug counseling resources available in the panhandle.
- vi. The student may automatically be included in the next three rounds of drug testing. If a student tests negative, they will be returned to the random drug testing pool.

d. Additional Offenses

- i. For any additional offenses, parents will be notified and a specialized plan will be implemented based on the individual student's needs as deemed necessary by the school. Plans may include but are not limited to referrals to outside agencies, law enforcement, Panhandle Public Health Department, etc.
- ii. Consequences for additional offenses may not be less than the third offense consequences.

9. Refusal to Test

A student who refuses to submit to a drug test authorized under this policy, or refuses to comply with any other provision of this policy, shall not be eligible to participate in any extracurricular activities or competitions covered under this policy including all meetings, practices, performances, and competitions for the remainder of the school year.

10. Tampering

Tampering is the use of any agent or technique which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes

providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. If the School Nurse determines that a student tampered with a drug test, the student shall be deemed to have submitted a positive test.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties outlined in Section 8 of this Policy.

11. Maintenance of Records

All results of drug testing shall be confidential. Procedures for maintaining confidentiality will be developed by the school district and the testing organization. The Drug Testing records of positive tests will be housed in a secure location. This information will not be available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug test results with any non-school personnel or authorized contractor except as authorized by the student's parents in writing.

12. Appeal

The school district will rely solely upon the opinion of the MRO to determine whether the positive test result was the result of the consumption of a drug. There shall be no appeal of the test result to any school administrator or the board of education.

13. Severability

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall remain in full force.

Adopted: 5-8-2023

Reviewed:

Revised:

STUDENT PRODUCTION OF MATERIALS AND SERVICES

Materials and services produced by students at the expense of the school district are ~~be~~ the property of the school district. Materials and services produced by students at the student's expense, except for incidental expenses to the school district, are ~~be the property of the student~~ student's property.

It shall be the responsibility of the superintendent to determine incidental expenses.

Cross Reference: 409.04 Certificated Employee Publication or Creation of Materials
 504.19 Student Fees

Approved _____ Reviewed _____ Revised _____

**REQUEST FOR PROPOSALS (RFP)
HEMINGFORD PUBLIC SCHOOLS
FACILITY AUDIT AND ASSESSMENT**

1. REQUEST FOR PROPOSALS. Hemingford Public Schools (District) is requesting proposals from qualified firms or individuals (Architect) to conduct a facility audit and assessment and to create a short-term and long-term master plan for construction projects and facility improvements.

2. PROJECT OVERVIEW. The Architect will conduct a facility audit and assessment that allows the District to plan for the maintenance, repair, and renewal of the following facility: Hemingford Public Schools, 913 Niobrara, Hemingford, NE 69348 including the South Campus building, the agriculture education shop, the gymnasium, maintenance shop, storage buildings, and facilities shared with the Box Butte County Agricultural Society (bus barn, storage buildings, football field, practice field, parking lots, and track/field facilities). The Architect will, at a minimum:

- Inspect, document, and grade the condition of the facility and all major systems;
- Identify and document deficiencies and corrective actions for each deficiency;
- Identify code compliance deficiencies and corrective actions for each deficiency;
- Provide useful life information and determine where each structure/system/major component falls within its life cycle
- Develop prioritization for current conditions and identified deficiencies and proposed timeline for corrective actions;
- Prepare accurate and realistic cost estimates for the proposed corrective actions;
- Identify opportunities for cost savings, increasing system and energy efficiencies and performance, and cost avoidance

The audit and assessment will focus on the following:

- Building Substructure – foundations, basements, tunnels
- Building Envelope – roof, exterior siding, curtain wall windows, exterior doors
- Interior Construction - walls, doors, flooring, visible structural components, ceilings and ceiling systems
- Lighting
- Health/Fire/Life Safety Systems
- Disability Accessibility - ADA requirements
- Heating, Ventilation, and Air Conditioning

- Plumbing Systems
- Building Electrical and Service Distribution
- Site Electrical and Service Distribution
- Fire Suppression
- Special Electrical Systems and Emergency Power
- Roadways, parking lots, sidewalks, and exterior lighting
- Water (not irrigation), sanitary, and storm sewers
- Security Systems
- Control Systems

The Energy Audit should include the following:

- A detailed building survey of systems and operations
- Breakdown of energy source and end use
- Identification of energy conservation measures (ECM) for each energy system
- Range of savings and costs for the ECMs
- Spotlight on operational discrepancies
- Outlining priorities for limited resources, next steps, and identification of ECMs requiring more thorough data collection and analysis
- Cost/savings analysis of potential energy and water savings opportunities

The Assessment should also include a plan to work with the school district staff to engage the community before, during, and after the assessment. The plan for engagement should include specific actions used to provide opportunities for stakeholder input. This input should be elicited (at a minimum) from the following stakeholder groups:

- Students
- Parents
- Taxpayers
- Teachers
- School District Staff
- Board of Education

3. EXPERIENCE AND QUALIFICATIONS. Each Architect submitting a proposal should include, but not be limited to, the following information:

- A. The name of the firm and location of all its offices, specifically indicating the principal place of business.
- B. A brief history of the firm and the range of services offered.

- C. The age of the firm, the total number of years of experience providing architectural services for both educational and non-educational projects, and the average number of employees over the past five (5) years.
- D. The education, training, experience, licensing, and qualifications of members of the firm and key employees for this project. Include an organization chart.
- E. The experience, qualifications, and expertise of the firm with this types of project, specifically the design services for educational entities. Reflect management plans, community relations, innovative ideas, technical capabilities, project experience, and ability to perform the services as reflected by workload and having adequate personnel, equipment, and facilities.
- F. Fee proposals regarding the architectural and engineering costs and fees and reimbursable expenses (if any) for the professional services to be provided to the District. The fee proposal should provide a detailed breakdown of the architectural and engineering fees, including a list of all services included in the fee and all exclusions.
- G. The names of at least 3 education-related clients for whom the firm has provided the requested services to in the past five (5) years.
- H. Accessibility of the Architect personnel to the District.
- I. List and describe any litigation, arbitration, or other alternative dispute resolution proceedings the Architect has been involved in with an owner within the past ten (10) years.
- J. List and describe any actions taken by any regulatory agency against the Architect or its agents or employees with respect to any work performed.
- K. Provide any other pertinent information regarding qualifications and performance data requested by the District.
- L. To be considered responsive to the requirements of this RFP, the Architect shall provide verifiable evidence that the firm, personnel, and associated consultants are appropriately licensed in the State of Nebraska and meet all the requirements and qualifications described herein. The District reserve the right to request additional information which, in the District's opinion, is necessary to assure that the Architect's competence, business organization, and financial resources are adequate to perform the work described herein.

4. PROPOSAL SUBMISSION. 10 copies of the proposal shall be

addressed and delivered in a sealed envelope to Hemingford Public Schools, Attn: Superintendent, 913 Niobrara, Hemingford, NE 69348. Proposals will be received until 3:00 p.m. (Mountain Time) on Wednesday, November 8, 2023. Any proposal received after that time and date will not be opened or considered, and will be returned to the Architect.

5. EVALUATION CRITERIA AND SELECTION. The District will evaluate each RFP submitted based on responsiveness to the District's needs. The District will take into account the estimated value, the project scope and complexity, as well as the professional nature of the services to be rendered. The award of contract, if made, will be to the Architect who is responsive to all administrative and technical requirements of the RFP, who has demonstrated competence and qualifications of the type of services required, and who receives the highest rating based upon the competence and professional qualifications to perform the services required. Evaluation criteria shall also include:

- A. Competence to perform the services as reflected by technical training and education, general experience, experience in providing the required services, and the qualifications and competence of persons who would be assigned to perform the services.
- B. Ability to perform the services as reflected by workload and the availability of adequate personnel, financial resources, equipment, and facilities to perform the services expeditiously.
- C. Past performance as reflected by the evaluation of others who have retained the services of the Architect with respect to factors such as control of costs, quality of work, and an ability to meet deadlines.
- D. Experience, qualifications, and ability to perform educational entity design and construction services.
- E. Interview presentation.
- F. Fee proposal.

5. INTERVIEWS. The District may interview up to four Architects evaluated as being professionally and technically qualified. The purpose of the interview is to allow the architectural firm to present its qualifications, experience, education, training, past performance, etc., in regards to the professional services to be provided to the District. Interviews will also

provide an opportunity for the board to seek clarifications from the Architect. Architects selected for an interview will be notified of the date, time, and place of the interview. Interviews are tentatively scheduled to take place on February 6, 2024. The District's Boards of Education will make the final determination at its board meeting on February 12, 2024.

6. CONTRACT. The District will negotiate the terms of a contract with any selected Architect. If an agreement is reached, the Architect will enter into a written contract and will perform all work pursuant to that contract. The Proposal does not constitute an agreement or contract with District, and District reserves the right to not enter into any agreement with any Architect. The proposed terms and conditions of the contract shall be determined by the type of project ultimately pursued by the district.

7. BONDS AND INSURANCE. The Architect shall procure and maintain bonds and insurance as required by law or the contract documents.

8. IDENTIFICATION OF PROPOSAL. Proposals shall be submitted in a sealed envelope with the Architect's name, address, and telephone number clearly marked on the cover. The lower left corner of the sealed envelope should read as follows: "PROPOSAL FOR ARCHITECTURAL SERVICES."

9. NOTICE. By submitting a proposal, the Architect agrees to waive any claim it has, or may have, against District and its agents or representatives, and their respective employees, arising out of, or in connection with, the administration, evaluation, or recommendation of any proposal; waiver of any requirements under the proposal documents or the contract documents; acceptance or rejection of any proposals; and award of the contract.

10. WITHDRAWAL OF PROPOSAL. A request to withdraw a proposal must be made in writing and filed with the Superintendent of Schools prior to the time set for the opening of proposals.

11. DISQUALIFICATION OF PROPOSALS. Architects may be disqualified and their proposals disregarded for reasons which include but are not limited to the following:

- A. The District have reason to believe that the Architects have engaged in collusion.
- B. The Architect being interested in any litigation against the District.
- C. The Architect is in arrears on any existing contract or has defaulted on a previous contract.
- D. The Architect has uncompleted work which, in the judgment

of the District, will prevent or hinder the prompt completion of this construction project, if it were awarded to the Architect.

12. NON-RESPONSIVE PROPOSALS. An Architect that fails to respond to any request for information may be deemed non-responsive and its proposal may not be considered.

13. DEBARMENT. Submission of a proposal in response to this RFP is certification that you, your company, and any subcontractor is not currently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from submitting proposals to any State or Federal department or agency or any political subdivision of the State of Nebraska.

14. REJECTION OF PROPOSALS. District reserves the right (a) to terminate the proposal process at any time; (b) to reject any or all proposals; and (c) to waive formalities and minor irregularities in the proposals received. District further reserves the right to conduct a pre-award survey of any firm under consideration to confirm any of the information furnished by the firm or to require other evidence of managerial, financial, technical and other capabilities, the positive establishment of which is determined by District to be necessary for the successful performance of the contract. District further reserves the right to cancel or amend this RFP at any time and will notify all recipients accordingly.

15. INQUIRIES. Submit all questions, inquiries, or requests for clarification about the project in writing to Superintendent Travis Miller at tmiller@gubn.org.

STUDENT BOARD REPRESENTATIVE - MONTHLY REPORT TEMPLATE



Student Board Representative
Board of Education Report
Date: October 16, 2023

Submitted by: Aiden Benda

1. Student Activities
 - a. Students enjoyed their temporary break from activities
 - i. Breaks during transition periods help increase student positivity and engagement for upcoming activities.
 - b. Students had a great time at the Scholastic Day
 - i. We saw a lot of success
 - ii. It is something that we would be interested in attending every year
 - c. Student leaders will be heading to Alliance tomorrow for a leadership summit.

2. Other Pertinent Student Information/Feedback from Students
 - a. Our new high school student is fitting in well
 - b. Students were confused about if there was supposed to be a fire drill today. One alarm sounded briefly, but the rest of the alarms didn't.

3. Progress on Student Board Member Initiative
 - a. Legislation for CTSO program funding was approved by the state
 - i. Includes FBLA FCCLA FFA and other programs.
 - ii. Would be helpful for the start of our chapter, and the growth of our other programs

HEMINGFORD PUBLIC
SCHOOLS
ANNUAL REPORT

'23

Empowering Individuals to become Resourceful, Respectful, and Responsible Lifelong Learners.



HEMINGFORD PUBLIC SCHOOL





HEMINGFORD PUBLIC SCHOOLS

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HEMINGFORD PUBLIC SCHOOLS

**MESSAGE FROM
THE SUPERINTENDENT**



Dear patrons:

As the superintendent of Hemingford Public Schools, I am pleased to share our annual report with you. We continuously strive to meet all local, state, and federal requirements for accountability, and we are committed to providing transparency and access to school information for our community members.

While we are proud to be a part of a fully accredited school district, both our elementary and secondary schools have been designated as “Good,” and our middle grades are designated as “Needs Support to Improve.” We recognize the importance of addressing these areas and are working to implement the Strategic Plan of Hemingford Public Schools to guide our efforts.

Our Strategic Plan, adopted by the Board of Education, is a living document that provides strategic direction and guidance for Hemingford Public Schools. Our strategic plan has six guiding principles. These guiding principles are at the forefront of our work.

- Student-Centered Learning
- Personnel Effectiveness
- Student and Staff Well-Being
- Communication and Engagement
- District Resources
- Board Governance

We are committed to successfully implementing the objectives outlined in this plan, which we anticipate will be completed by the end of the 2026-2027 school year. Much work is already underway in our efforts to continuously improve.

We invite you to access additional information about state and federal accountability on the official website of the Nebraska Department of Education at <https://nep.education.ne.gov>. Locally, we publish this annual report and school improvement profile to provide accountability and transparency to our community.

We believe that this report will provide our citizens with a basis for positive action within our community and school district. Thank you for your continued support of Hemingford Public Schools.

DR. TRAVIS MILLER
Superintendent

MISSION, VISION AND GOALS



Hemingford Public Schools

Mission, Vision, and School Improvement Goals

Mission Statement

Empowering individuals to become Resourceful, Respectful, and Responsible Lifelong Learners.

Vision Statement

Our vision at Hemingford Public Schools is to work with parents and the community to:

- create a safe and healthy learning environment for all,
- provide and promote opportunities for academic success,
- inspire involvement using career interests and strengths, and
- prepare caring, responsible, and successful citizens.

School Improvement Goals

Academic Goal:

All students will demonstrate growth in math on state and/or national assessments by the end of the 2025-2026 school year.

Instructional Goal:

Students and teachers will be engaged in evidence-based instructional strategies to improve learning.

Adopted by the Board of Education on January 9, 2023

HEMINGFORD PUBLIC SCHOOLS **AT A GLANCE**

DISTRICT DESCRIPTION



Hemingford Public Schools is located in Hemingford, a Panhandle town of 900. Hemingford District #10 is composed of an Elementary School (K-6) and High School (7-12). The elementary and High School each have a principal. The elementary principal also serves as K-12 Assessment Director to coordinate assessment. The principals share the duties of curriculum and staff development. The district is served by a PK-21 SPED Director. Our elementary school has over 200 students. Our 7-12 enrollment is 170. We have three SPED resource teachers for the district, and a counselor that works with all students of the District. We have a full time Registered nurse that serves our students and staff.

FINANCE BY THE NUMBERS

Total Levy (all funds):

Total Budget (all funds):

Certified Valuation:

Valuation per Pupil:

Per Pupil Expenditures:

Total Receipts: \$ (Local: \$, County: \$, State: \$, Federal: \$, Other: \$)



SCHOOL BOARD STRATEGIC PLAN



HEMINGFORD'S GUIDING PRINCIPLE OVERVIEW



STUDENT ENROLLMENT

Student Population

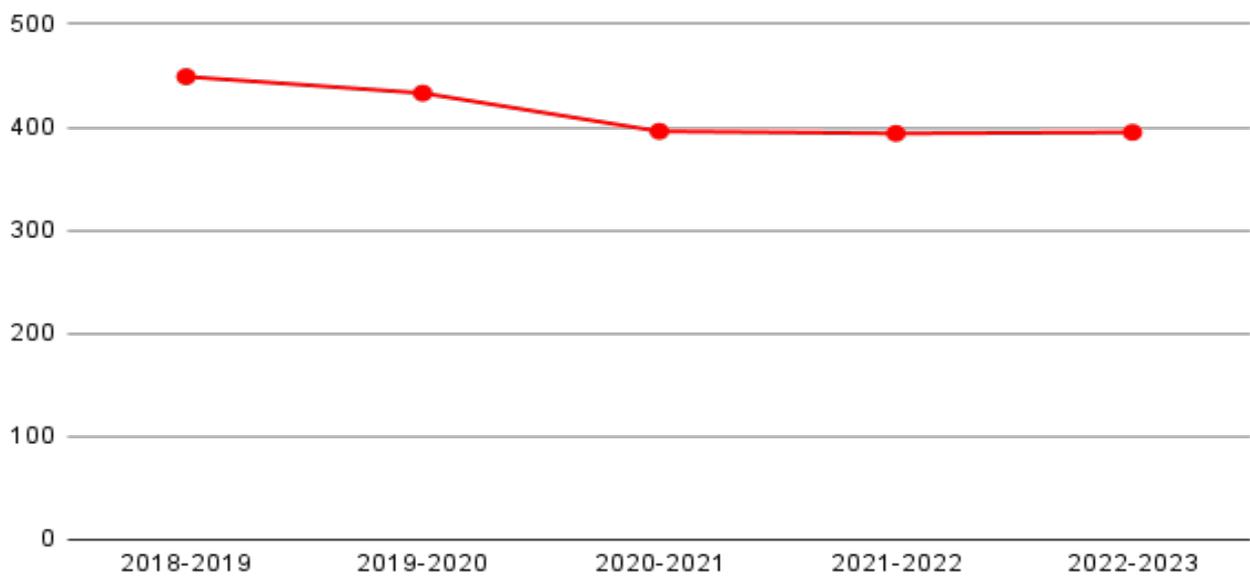
ENROLLMENT DATA

2018 through 2023

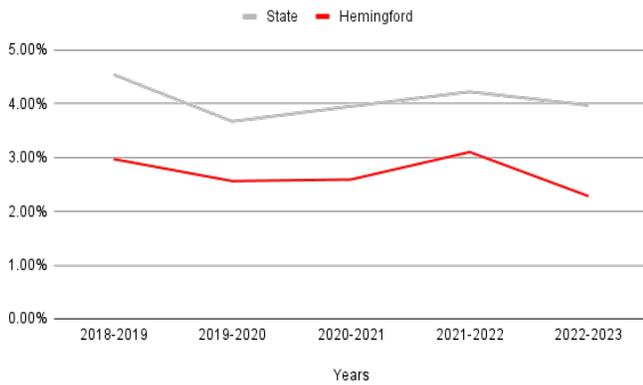


	PK	KG	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
2022-2023	20	22	25	37	26	32	38	24	26	29	34	26	22	34	395
2021-2022	23	24	33	27	33	42	26	25	29	35	25	20	35	17	394
2020-2021	21	32	27	31	36	30	25	28	36	26	24	38	15	27	396
2019-2020	24	32	33	37	29	29	32	42	31	24	41	18	29	32	433
2018-2019	26	40	38	27	30	31	41	31	27	39	21	33	37	28	449

Enrollment



Highly Mobile Students

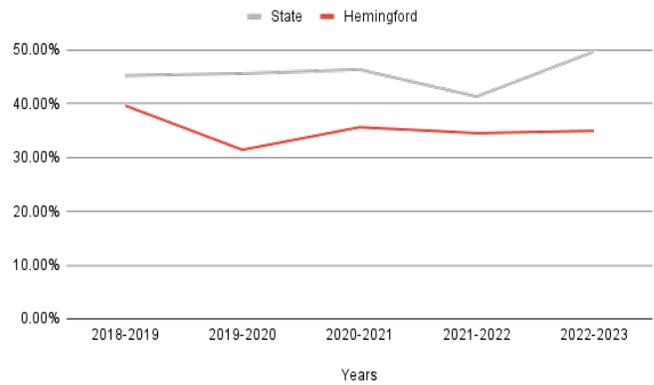


HIGHLY MOBILE STUDENTS

2018 through 2023

	State	Hemingford
2022-2023	3.97%	2.28%
2021-2022	4.22%	3.10%
2020-2021	3.95%	2.59%
2019-2020	3.67%	2.56%
2018-2019	4.54%	2.97%

Free and Reduced Lunch Eligibility

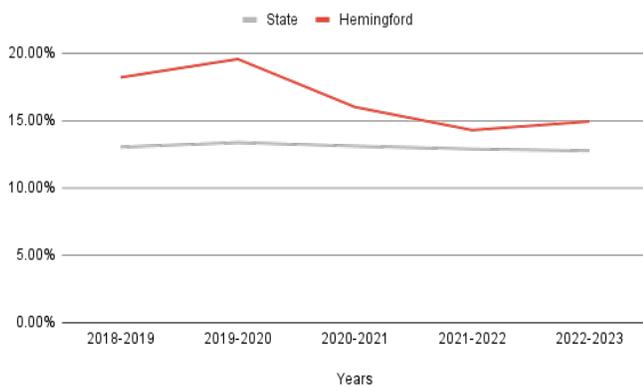


FREE AND REDUCED LUNCH ELIGIBILITY

2018 through 2023

	State	Hemingford
2022-2023	49.66%	34.94%
2021-2022	41.31%	34.52%
2020-2021	46.33%	35.61%
2019-2020	45.60%	31.41%
2018-2019	45.21%	39.64%

Students Qualifying for High Ability Learners

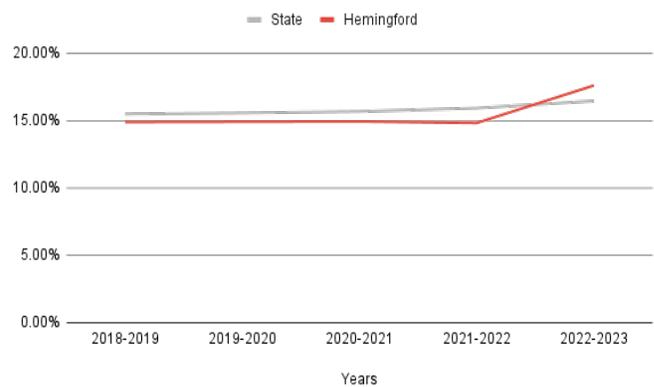


STUDENTS QUALIFYING FOR HIGH ABILITY LEARNERS

2018 through 2023

	State	Hemingford
2022-2023	12.75%	14.93%
2021-2022	12.89%	14.29%
2020-2021	13.10%	16.00%
2019-2020	13.37%	19.56%
2018-2019	13.03%	18.20%

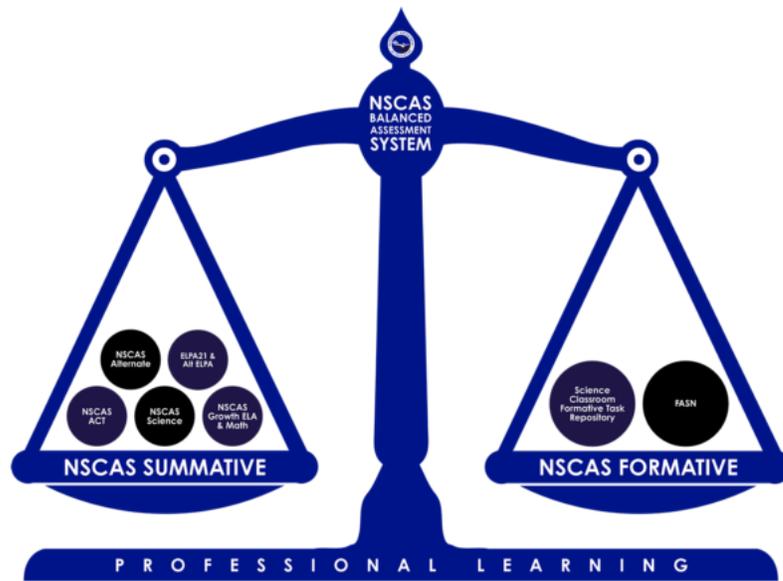
Students Qualifying for Special Education



STUDENTS QUALIFYING FOR SPECIAL EDUCATION

2018 through 2023

	State	Hemingford
2022-2023	16.45%	17.60%
2021-2022	15.92%	14.82%
2020-2021	15.67%	14.93%
2019-2020	15.56%	14.91%
2018-2019	15.48%	14.89%



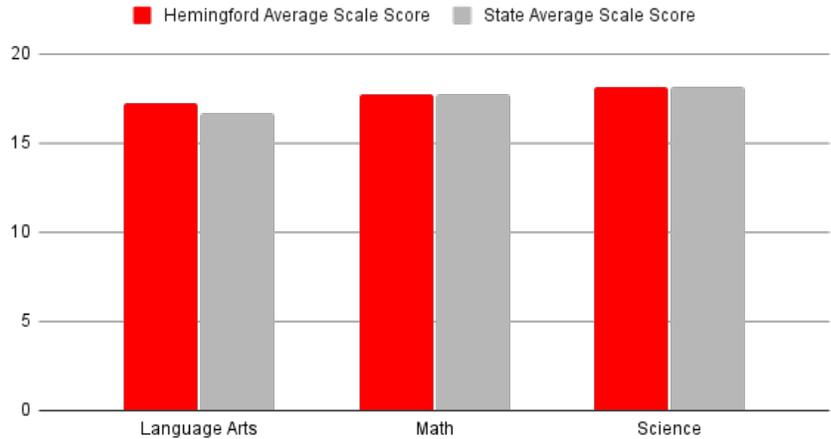
ASSESSMENT DATA

Nebraska Student Centered Assessment System

The Nebraska Student-Centered Assessment System (NSCAS), pronounced “en-skass,” is a new statewide assessment system that embodies Nebraska’s holistic view of students and helps them prepare for success in postsecondary education, career, and civic life. It uses multiple measures throughout the year to provide educators and decision makers at all levels with the insights they need to support student learning.

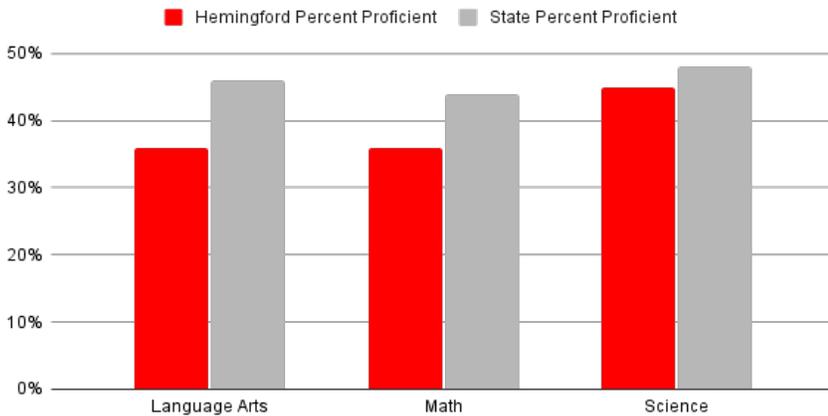
Spring 2022 ACT Average Scale Score

	Hemingford Average Scale Score	State Average Scale Score
Language Arts	17.2	16.7
Math	17.7	17.7
Science	18.1	18.1



ACT RESULTS

Spring 2022 ACT Percent Proficient



	Hemingford Percent Proficient	State Percent Proficient
Language Arts	36%	46%
Math	36%	44%
Science	45%	48%

The Nebraska State Statute 79-760 was updated by passage of LB 930 in spring 2016 to require that state accountability testing at the high school level be completed through the administration of a college entrance exam. ACT was selected as the exam to be administered beginning spring 2017 to all public school third-year cohort students, except those identified as needing alternate assessment.

Students will participate in ACT Reading, English, Math, Science and Writing each spring. Although ACT writing is optional for Saturday administrations, the ACT writing test is required for state testing for all students.

All students, including special education students and English Learners who are in their third-year cohort of high school must participate in the ACT.

NSCAS GROWTH

Nebraska Student Centered Assessment System

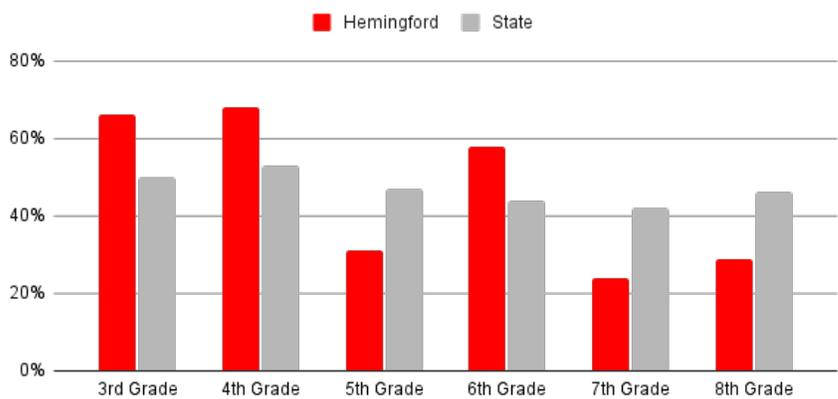
Nebraska has embarked on a transition to an adaptive through-year assessment model, one which combines the best of MAP Growth and the NSCAS General Summative test, builds on the work Nebraska educators have done statewide to create an assessment system that is instructionally useful, meaningful to students, and connected to classroom practice. NSCAS Growth will be aligned to both the state standards and to the state summative blueprint. Adaptive outside of grade level and measuring growth, it will yield grade level performance data throughout the school year and produce summative proficiency scores at year's end. The NSCAS Growth will be operational in 2022-2023.



ENGLISH LANGUAGE ARTS RESULTS

	Hemingford	State
3rd Grade	66%	50%
4th Grade	68%	53%
5th Grade	31%	47%
6th Grade	58%	44%
7th Grade	24%	42%
8th Grade	29%	46%

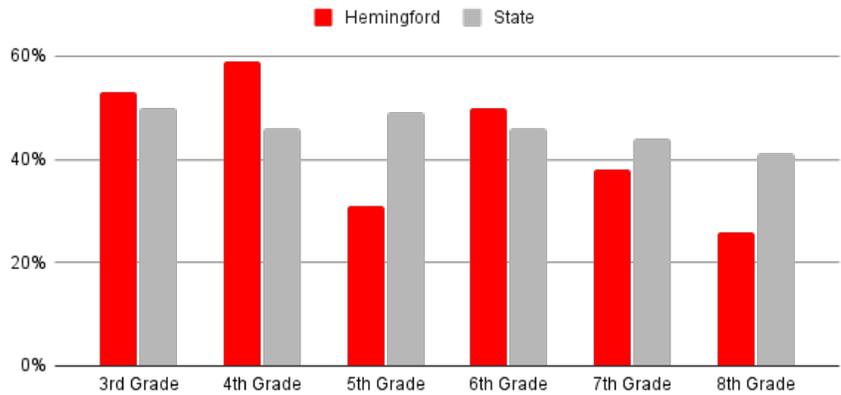
Spring 2022 NSCAS Growth (Language Arts)



2021-2022 Language Arts NSCAS (Percent Proficient)

	Hemingford	State
3rd Grade	53%	50%
4th Grade	59%	46%
5th Grade	31%	49%
6th Grade	50%	46%
7th Grade	38%	44%
8th Grade	26%	41%

Spring 2022 NSCAS Growth (Math)

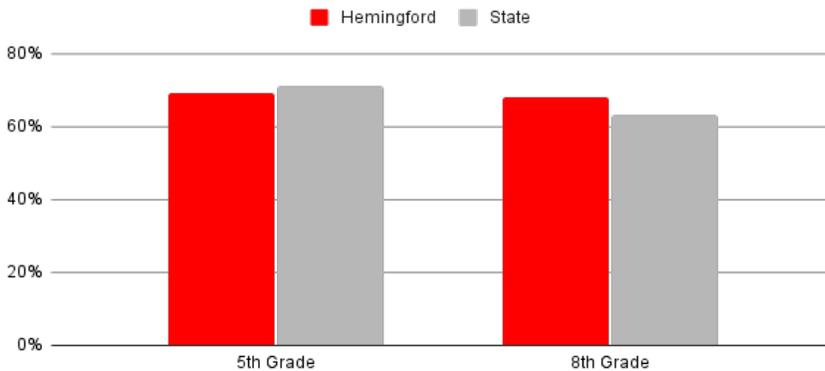


2021-2022 Math NSCAS (Percent Proficient)

MATH AND SCIENCE RESULTS



Spring 2022 NSCAS Growth (Science)



2021-2022 Science NSCAS (Percent Proficient)

	Hemingford	State
5th Grade	69%	71%
8th Grade	68%	63%



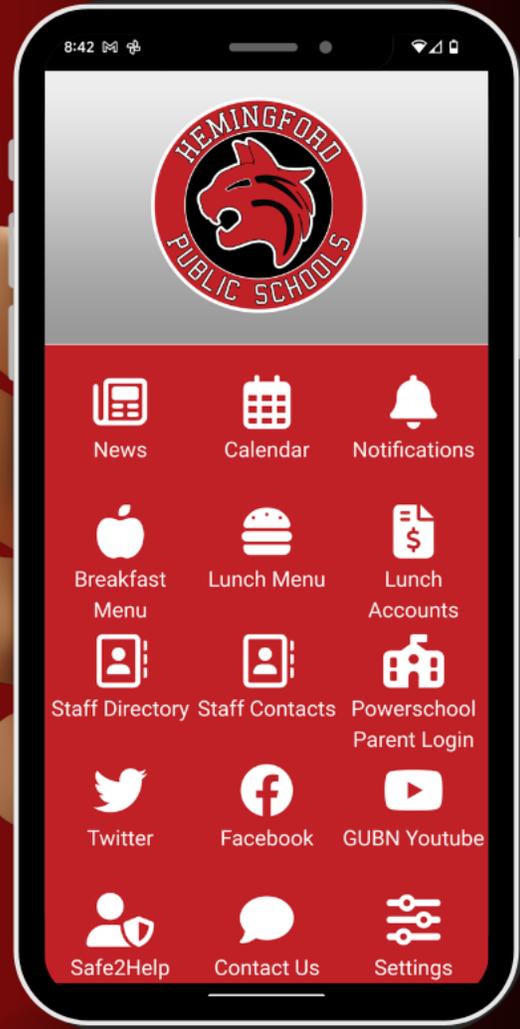
Download Our app

Search for Hemingford Public Schools in the Apple App store or the Google Play store to download our app.

Google



Apple



'23

HEMINGFORD PUBLIC
SCHOOLS

913 Niobrara
Hemingford/NE/69348

Phone (High School)
(308)487-3328

Phone (Elementary School)
(308) 487-3330

Email
tmiller@gubn.org

Website
<https://hemingfordschools.org>

Hemingford Public Schools

Administrative Reports to Board of Education

November 13, 2023

Mr. Arneson
HES Enrollment

PreSchool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	Total
24 (+1,-1)	22	21	23(+1,-1)	37	27(+1,-1)	30	37	221 (+3,-3)

Strategic Plan

- We had a great turnout for conferences. 95% of families attended.
- We are continuing to work on our mClass progress monitoring.
- The two 4th-grade classes took a field trip to Flowerfield (Banner County) to experience what school would have been like in the 1880's.
- Dr. Julie Downing came to work with our staff on a review of the Danielson Teaching Framework and the NTPPS.
- The Veterans Program was wonderful. Thank you to all who attended and helped.
- On December 5th and 6th, I am working on an Accreditation team for Minatare Public School's 5-year accreditation visit.

Mrs. Curtis
HHS Enrollment

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Total
23 (-1)	29	29	33	23	24 (+1)	161

Thank You

- To the staff members and coaches that have or are organizing and hosting events. Thank you for your collaboration and teamwork to provide successful opportunities to our students.

Congratulations

- Cross Country team and coaches for bringing home a State Championship.
- Football team and coaches for making it to the playoffs.

Strategic Plan Update

- Julie Downing provided a Danielson update and training with our staff at our October Friday inservice. Julie shared the updated Danielson quadrant language. Staff did a variety of activities and performed a mock evaluation from watching a video. Dr. Downing shared the staff survey results and feedback was positive. Many staff members expressed appreciation.
- The admin team is continuing to work with Julie Downing to update our observation process and build a shared vision for leadership and vision of proficiency.
- I attended the NCCA (Nebraska Community Colleges Association) conference last Monday. This year's theme was Workforce Readiness. I gained valuable insight that I feel will allow us to continue to develop our educational opportunities for our career path students.
- Dr. Miller and I met with the new President of Chadron State College. I am excited about the vision Dr. Patterson shared with us and appreciated the opportunity to sit down and have an open discussion.
- Ammie Frost, Lauren Morava, and Dani Roland completed their first online class for the LETRS training, this is a two year program. They found the training incredibly insightful and are excited to continue to deep deeper into the Science of Reading and how the brain processes information.
- Staff engaged in a TechXPO. The following staff members presented on various topics:
 - Misty Curtis: Viewboard and Canva
 - Josh Dean: Google AI - Bard, Other Google Apps & Accessibility with Google Tools
 - Dani Roland: Cast Moderator
 - Ashley Talkington: Drawing Pads
 - Jackie Davies: Notes/Comments on Student Grades & Kami

Policy/Procedures

- A team of teachers and administrators is meeting to discuss our evaluation process.
- A team of teachers and administrators met to determine a timeline for safety drills including fire drills, hold, lockdown, secure, and shelter. We will continue to refine practices as we conduct drills and receive feedback.

Culture/Community

- Last week we hosted our Veterans Day Assembly. It was a wonderful program. We gave out around 25 thank you notes to Veterans and active Military in attendance.
- We will be hosting PAC One Act on November 16th and District One Act on November 27th. There are over 40 students on the One Act Team this year.
- One of our eSports teams is still competing for a chance to go to the state competition.
- The 2022-23 Yearbooks have arrived after a printing setback.

Mrs. Plog

Special Education Numbers - From SRS (Student Records System) Current as of 11/9/23

Birth-3
2

Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	(B-6th) Total
4	2	9	8	7	2	5 (+1)	7	46 (+1)

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	12+ (To age 21)	(7-12+) Total
2 (-1)	1 (+1)	7	4	6	4	1	25

Total Enrollment in PowerSchool - 390

Total Special Education Students - 71

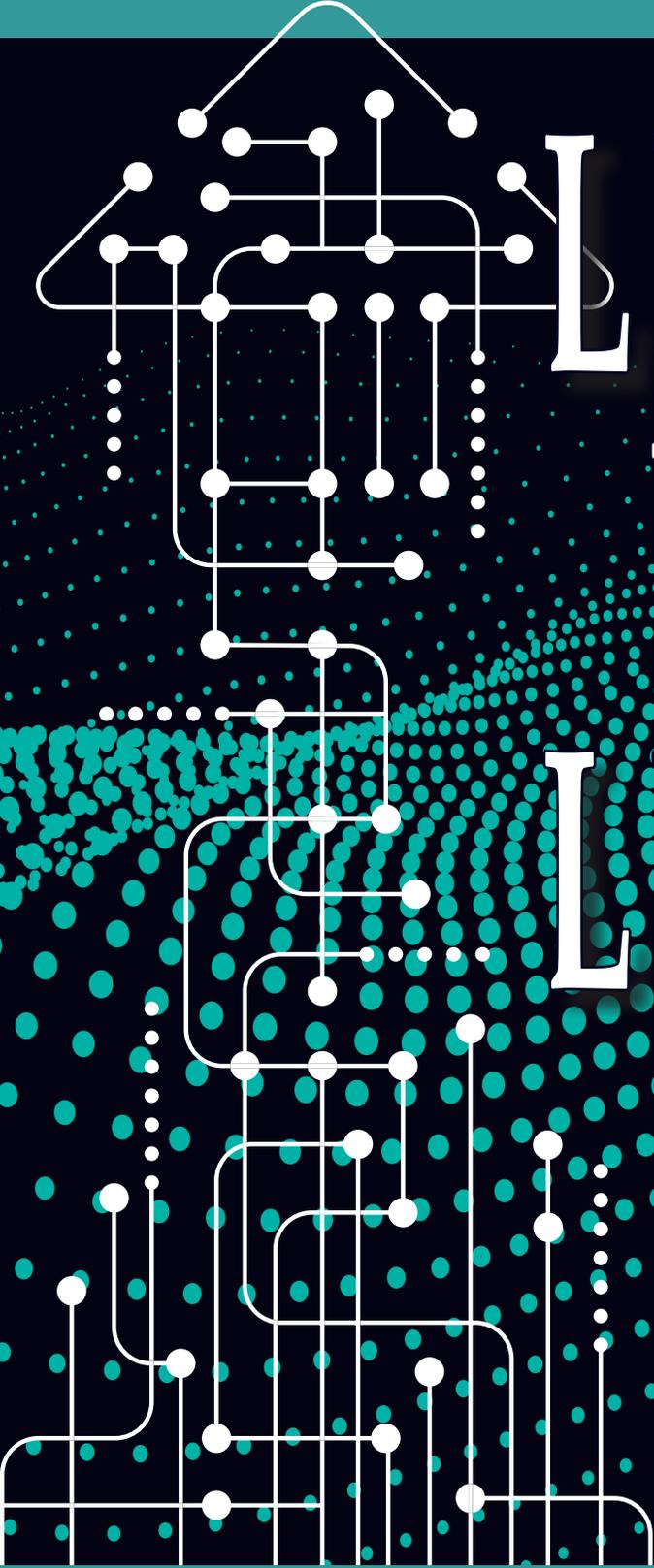
Special Education Percentage - 18.2%

State Average- 16% (NDE State Education Profile as of 2021-2022, most recent data year available)

- Kristy Hanks and I successfully submitted the SpedFRS (Special Education Financial Reporting System) on October 25, 2023, which was a week ahead of the deadline. The SpedFRS is the report we complete to secure payments from NDE (Nebraska Department of Education) for School Age Special Education. This year's submission process was notably smoother compared to the previous years, and I want to express my sincere gratitude to Kristy for her invaluable assistance in gathering the required financial information for our submission to NDE.
- NDE mandates our school district submit the Special Education Non-Public Proportionate Share Worksheet by December 15 each year. Although our district doesn't have any non-public schools, homeschooled students are considered as attending "exempt schools" which fall within the non-public school category. Presently, we have three homeschooled students who are receiving services through an Individualized Education Program (IEP). The Proportionate Share Worksheet serves as the means by which NDE gathers information about non-public students receiving special education services from the public school. If you have any additional questions regarding special education involving non-public students, please don't hesitate to reach out.
- I received a call last week from a parent last week asking about our plans for implementing drug testing this year, as she hadn't received any updates since signing the paperwork at the beginning of the school year. I was happy to inform her that our drug testing program is already in full swing, testing three students each week. The fact

that she hadn't heard anything is a positive sign that the program is operating smoothly! I reassured her that if her child had tested positive, she would have been notified directly. I want to thank everyone, the school board, our community, Mr. Westover, Nurse Sam, our school staff, and especially our students for the support we have received implementing this program. Thanks to everyone's cooperation, our Random Drug Testing Program for Students Involved in Extracurricular Activities has been a success so far!

2023 STATE EDUCATION CONFERENCE
NOVEMBER 15-17
CHI HEALTH CENTER - DOWNTOWN OMAHA



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WEDNESDAY, NOVEMBER 15

Pre-Conference Sessions
1:00 to 4:00 PM

Exhibitor Reception
4:00 to 5:30 PM

THURSDAY, NOVEMBER 16

Board Member/Mentor Collaboration
7:15 to 8:15 AM

Opening Keynote Speaker
8:15 to 9:30 AM

A - Breakout Sessions
9:45 to 10:45 AM

B - Breakout Sessions
11:15 AM to 12:15 PM

Thursday Luncheon Keynote Speaker
12:30 to 2:00 PM

C - Breakout Sessions
2:15 to 3:15 PM

D - Breakout Sessions
3:30 to 4:30 PM

FRIDAY, NOVEMBER 17

Classroom Showcase
8:00 to 11:30 AM

NASB Delegate Assembly
8:00 to 9:30 AM

NASA Membership Meeting
8:00 to 9:30 AM

E - Breakout Sessions
9:15 to 10:15 AM

F - Breakout Sessions
10:30 to 11:30 AM

Friday Luncheon Keynote Speaker
11:45 AM to 1:15 PM

WELCOME!

YOUR 2023 JOINT CONFERENCE PLANNING COMMITTEE

NASB MEMBERS

Brad Wilkins - Past President, Ainsworth; Lisa Wagner - Central City
Jim Vlach - Lyons-Decatur; Bob Hutt - Johnson County Central
Jason Bartels - Meridian; Rusty Rhynalds - Minden; Teresa Grabowski - Centura
Scott Spohn - Friend; Shelli Peterson - Garden County

NASB STAFF

Sharon Endorf - Director of Member Engagement
Abi Carlson - Event & Search Service Associate
Nicole Kraus - Events & Engagement Associate
Colby Coash - Associate Executive Director
Marcia Herring - Director of Board Leadership
John Spatz - Executive Director

NCSA MEMBERS

Jeremy Christiansen - Laurel-Concord-Coleridge; Ted DeTurk - ESU 2
Holly Herzberg - Hampton; Stephanie Kaczor - Riverside
Grant Norgaard - McCook; Phil Picquet - ESU 15; Aaron Plas - Bennington
Melissa Poloncic - DC West; Dana Wiseman - Sutton

NCSA STAFF

Megan Hillabrand - Professional Development Manager
Mike Dulaney - Executive Director

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PRE-CONFERENCE SESSIONS WEDNESDAY, NOVEMBER 15 - 1:00 TO 4:00 PM

EDUCATOR WORKFORCE: STRATEGIES TO ATTRACT, DEVELOP, AND RETAIN A HIGH-QUALITY STAFF ROOM 201-202

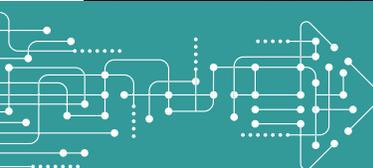
National and state educator workforce data is important to solving issues that face Nebraska. You will hear Nebraska's story through data, be introduced to the national publication "5 Shifts to Address the National Educator Shortage", and share strategies that work to alleviate workforce challenges in our schools. Millard Public Schools representatives will share information about their homegrown programs that help them attract, develop, and retain teachers and administrators. A panel of administrators will share their journey toward implementing payment of student teachers including how they plan to fund the program in the future. Attendees will also learn about the NexGen Leadership Academy at UNK and how it provides a model for university and PK-12 school district partnerships to develop system-wide capacity and create a leadership and principal pipeline program.

PRESENTERS: John Schwartz, Kevin Chick & Kim Saum-Mills - Millard Public Schools; Dan Schnoes - ESU #3; Andy Rikli - Papillion La Vista Community Schools; Jami Jo Thompson - Norfolk Public Schools; Jeff Rippe - Bellevue Public Schools; Jason Brown - Bertrand Community School; Charles Wakefield - Omaha Public Schools; Sara Skretta - UNL; Mike Teahon, Chelsea Feusner & Aprille Phillips - UNK

SPEAK OUT, REACH OUT! ROOM 203-204

Boards are facing a sense of urgency due to the ever increasing need to engage parents and community. Boards provide a platform for parents and patrons to speak out through public comment but how does a board reach out through appropriate measures to ensure parents and patrons feel heard? Beyond the board meeting how do boards reach out and maintain a continuous dialogue with parents and community? Join us for a robust session that will include current challenges related to public comment policy and procedures, purposeful parent-community engagement, and mock scenarios to provide practical strategies.

PRESENTERS: Marcia Herring, Caden Frank & Kari Stephens - NASB Dana Wiseman & James Jones - Sutton Public Schools Mike Hart & Brandon Desh - District OR1 Public Schools Justin Knight - Perry Law Firm



LEARNERS LEADING LEARNERS

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WEDNESDAY, NOVEMBER 15

GENERAL INFORMATION

REGISTRATION IS OPEN FROM 11:00 AM TO 5:30 PM IN ROOM 213



NASBO MEMBERSHIP MEETING

9:00 AM TO 1:00 PM - ROOM 215



NASB LEGISLATION COMMITTEE MEETING

11:00 AM TO 1:00 PM - ROOM 212



NASA EXECUTIVE BOARD MEETING

12:00 TO 1:00 PM - ROOM 211



PRE-CONFERENCE SESSIONS

1:00 TO 4:00 PM - ROOMS 201-202 & 203-204



EXHIBITOR RECEPTION

4:00 TO 5:30 PM - PRE-FUNCTION AREA

BREAKOUT TRACKS



BOARDSMANSHIP



CAREER & COLLEGE READINESS



COMMUNITY ENGAGEMENT



CURRICULUM



ESU



FACILITIES



LEGAL & POLICY



LEGISLATIVE & ADVOCACY



MANAGEMENT/ADMINISTRATION



NEW BOARD MEMBER



SAFETY



STUDENTS/EARLY CHILDHOOD



TECHNOLOGY



WELLNESS

THURSDAY

2023 STATE EDUCATION CONFERENCE

THURSDAY, NOVEMBER 16

OPENING KEYNOTE SPEAKER - 8:15 TO 9:30 AM - GRAND BALLROOM

REGISTRATION IS OPEN FROM 7:30 AM TO 4:00 PM IN ROOM 213

BOARD MEMBER / MENTOR COLLABORATION - 7:15 TO 8:15 AM - ROOM 208-209



BETTER TOGETHER PRINCESS SARAH CULBERSON

Princess Sarah has an extraordinary journey that has been featured on CNN, GMA, and BBC, among numerous other media outlets. She shares the story of reuniting with her birth father in "A Princess Found: An American Family, an African Chiefdom, and the Daughter Who Connected Them All". "A Princess Found" is now being adapted into a major motion picture for Disney Studios. Princess Sarah is a real-life Princess of Sierra Leone. In addition, she is a humanitarian, author, and speaker on building a culture of belonging. She uses her personal story of being adopted and growing up in a bi-racial family to illustrate understanding cultural differences.

ALICAP

SPONSOR: ALICAP/Public Risk Management, Inc.

PRESIDING: Kim Burry - NASB President (Bayard Public Schools)

Dan Schnoes - NASA President (ESU 3)



PRESENTATION OF COLORS OMAHA SOUTH HIGH SCHOOL JROTC



MUSICAL OPENING INFINITY - VARSITY SHOW CHOIR FROM MILLARD NORTH



LEARNERS LEADING LEARNERS

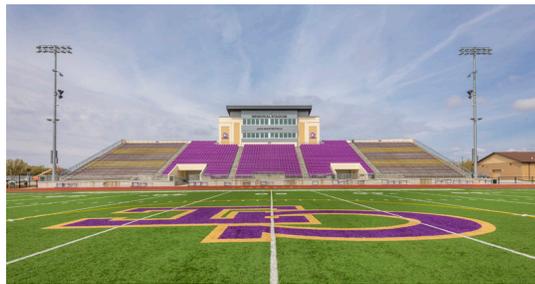
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A

A - BREAKOUT SESSIONS

A1 - A10 - THURSDAY, NOVEMBER 16 - 9:45 TO 10:45 AM

**A1 A SESSION LIKE NO OTHER****ROOM 211-212**

Despite an unprecedented filibuster resulting in the creation of large omnibus packages, the legislature passed several bills impacting K-12 education. From student discipline in the classroom to budget considerations in the board room, learn about all the bills districts will navigate, while keeping an eye on to 2024 as well.

PRESENTERS: Colby Coash - NASB; Mike Dulaney - NCSA

MODERATOR: Mike Apple - Conestoga

**A2 ACCREDITATION 101: UNDERSTANDING THE REQUIREMENTS AND FLEXIBILITIES OF RULE 10****ROOM 203**

Whether you are a veteran administrator or new to the role, a Rule 10 review from the Office of Accountability, Accreditation and Program Approval can increase your confidence when building schedules, hiring teachers, and completing the annual Assurance Statement. This session will cover both the non-negotiables and built-in flexibilities of Nebraska's Rule 10: Regulations and Procedures for the Accreditation of Schools. NDE staff will also provide time for questions on current trends and challenges when reporting for compliance.

PRESENTERS: Brad Dirksen & Decua Jean-Baptiste - NDE

MODERATOR: Adam Erdkamp - Exeter-Milligan

**A3 IS MY DISTRICT DOING SOMETHING WRONG WITH SPECIAL EDUCATION?****ROOM 206-207**

It starts with an angry phone call from a parent and now your Superintendent received notice that the NDE has placed your district under corrective action in response to a special education complaint. NDE investigated 35 cases during the 2022-23 school year. In this session, we will discuss the state complaint process for special education, the implications of corrective action, and how to avoid corrective action by implementing appropriate policies and procedures, as well as discipline for students with disabilities, accommodations, service logs, behavior intervention plans, and more!

PRESENTERS: Haleigh Carlson & Greg Perry - Perry Law Firm

MODERATOR: Amy Rowse - O'Neill

**A4 AT THE BOARD TABLE – BEFORE, DURING, AND AFTER THE MEETING****ROOM 204**

Learn how the board can maximize time to ensure the regular board meeting agenda, utilization of best practice protocols and procedures, and how a collaborative culture between board members communicates a positive message to staff, parents, and patrons. The importance of integrating these components determines the board's effectiveness and the quality of education the district is providing. Join us to learn how to purposefully prepare for a board meeting that reflects cohesive board-superintendent leadership.

PRESENTERS: Marcia Herring & Stacie Higgins - NASB

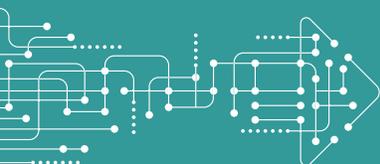
MODERATOR: Steve Blocher - West Point

**A5 HOT TOPICS IN SCHOOL LAW****ROOM 201-202**

The (questionably) dynamic duo is back again this year to tell you all about recent updates in school law, including important court cases, new laws and legislation, and the legal issues boards and administrators should know about! Bring your questions, concerns, and lawyer jokes.

PRESENTERS: Steve Williams & Bobby Truhe - KSB School Law

MODERATOR: Jane Erdenberger - Omaha





A6 EDUCATOR SHORTAGE: IT'S TIME FOR ACTION! **ROOM 208-209**

The educator workforce shortage crisis is affecting schools and students across Nebraska. In this interactive session we will use the Nebraska Educator Shortage Summit Action Plan and AASPA's "5 Shifts to Address the National Educator Shortage" to discuss innovative ideas and recommendations for change at the local and state levels. You will also develop an action plan framework to address educator workforce challenges specific to your district. Join us as we continue the work of making sure all Nebraska districts have high quality educational leaders, teachers, and staff.

PRESENTER: Sara Skretta - UNL

MODERATOR: John Poppert - ESU 11



A7 PUBLIC COMMENT: LEGAL CONSIDERATIONS UNDER THE OPEN MEETINGS ACT **ROOM 215-216**

In this session, we will walk through public comment as prescribed by the Open Meetings Act. Then, we will discuss real-world examples and how boards should handle both simple and complicated scenarios under the Open Meetings Act including complaints about staff members, discussions about student discipline matters, and threats of litigation.

PRESENTER: Justin Knight - Perry Law Firm

MODERATOR: Theresa Seipel - Columbus



A8 DEVELOPING AND DEMONSTRATING LEARNING WITH TECHNOLOGY **ROOM 210**

The Westside Community Schools has a long history of using technology in instruction. This session will highlight examples of learning-focused iPad use with and by students in our current K-12 1:1 environment.

PRESENTERS: Paul Lindgren & Matthew Lee - Westside

MODERATOR: Kathy Gifford - Kearney



A9 BOARD AND COMMUNITY CULTURE IN CHALLENGING TIMES **ROOM 205**

In this session a panel of board members from across Nebraska will discuss the importance of a positive culture on school boards and in communities in these polarized times. The panel will share what has worked, what has caused challenges to success and strategies that have been implemented to improve the culture in their school and community.

PRESENTERS: Keith Rohwer & Cinde Wendell - NCSA

MODERATOR: Rusty Rhynalds - Minden



A10 MASTERING CHALLENGES TO IMPROVE LEARNING FACILITIES **ROOM 214**

After an extremely close second-attempt bond election ("One Vote Wonder!"), it was time to really get creative with our building projects. In order to accommodate the build of our new High School, teachers transitioned to a modified, alternate block schedule and students spent the 2022-2023 school year learning in a variety of creative locations across our community. Once the HS project phase was complete, it was time to start on construction and renovations for the Elementary School. We will share what worked, what had to be modified, and how our strong project partnerships resulted in success. Attend this session to not only learn about our construction project, but also how we used this exciting time to continue building support from our communities!

PRESENTERS: Jeremy Christiansen & Dustin Thompson - Laurel-Concord-Coleridge; Steve Thiele & Ashley Abramson - Hausmann Construction; Bob Soukup - CWP Architects; Cody Wickham - D.A. Davidson

MODERATOR: Leon Lutkemeier - Silver Lake

B

B - BREAKOUT SESSIONS

B1 - B10 - THURSDAY, NOVEMBER 16 - 11:15 AM TO 12:15 PM

**B1 THE NSAA IN ACTION****ROOM 211-212**

The NSAA will discuss the legislative process and current initiatives that support and assist NSAA member schools in day-to-day operations.

PRESENTER: Jennifer Schwartz – NSAA

MODERATOR: Todd Thiesen - Cedar Bluffs

**B2 ONE DISTRICT'S TIERED APPROACH TO SUPPORTING STUDENT & STAFF MENTAL WELLNESS****ROOM 203**

Ord Public Schools has a unique custom approach to supporting student and staff mental wellness by offering tiered levels of support. This includes three Guidance Counselors for the K-12 district, a part-time contracted Licensed Mental Health Practitioner, and unlimited counseling and wellness sessions both online and in-person through a contracted prepaid partnership with Wholeness Healing. This counseling has been highly impactful to support both students and staff that find themselves in need. This system has been four years in the making, but knowing what we know now, other districts can learn from our template and follow some well-designed steps to make it happen in their districts.

PRESENTER: Heather Nebesniak - Ord

MODERATOR: Shavonna Holman - Omaha

**B3 HOW MUCH CAN I REALLY KNOW? PERSONNEL MATTERS FOR SCHOOL BOARDS****ROOM 206-207**

This session will walk through the Nebraska Teacher Tenure Act and discuss the board's role in a personnel matter.

PRESENTERS: Josh Schauer & Greg Perry - Perry Law Firm

MODERATOR: John Mandl - Stanton

**B4 EFFECTIVE STAKEHOLDER ENGAGEMENT****ROOM 204**

A high-quality education does not stop after the last bell. The best education uses all of the contributions of a wide variety of stakeholders to support students. Yet, how do we communicate the many different efforts of education to our stakeholders? Moreover, how do we build commitment from our community for district initiatives? Join the Board Leadership Team as we explore the effective engagement of stakeholders and how to build meaningful relationships between the district and community.

PRESENTERS: Marcia Herring, Caden Frank & Kari Stephens - NASB

MODERATOR: Loren Engel - Creek Valley

**B5 KSB GOES TO HOLLYWOOD: PUBLIC COMMENT IN ACTION!****ROOM 201-202**

Public comment, our favorite topic! What, exactly, is permissible? What does a patron have to disclose before speaking? Is repetition permitted? What if they want to talk about students or staff members--we can stop that, right? This session will be interactive and display the horrible acting chops of the attorneys from KSB. We'll actually demonstrate and talk through how we recommend boards and administrators handle tricky situations dealing with public comment at board meetings (and a few bonus scenes board members deal with all the time).

PRESENTERS: Bobby Truhe, Karen Haase, Steve Williams, Coady Pruett, Jordan Johnson & Sara Hento - KSB School Law

MODERATOR: Brad Kalkwarf - Wilber-Clatonia

 **B6 LEAD NEBRASKA: ADDRESSING THE PIPELINE SHORTAGES FOR ADMINISTRATOR CANDIDATES**
ROOM 208-209

 ESU 6, in partnership with UNL Educational Administration and NCSA, have implemented an innovative program to address Ed leadership shortage challenges. The grant focuses on developing teacher leaders and fostering readiness for pursuing educational leadership through Ed Ad program pathways. Content was delivered through a series of seminars focusing on foundational skills of school leadership. Learn how ESU 6 and UNL are partnering to promote the next generation of Nebraska Ed Leaders!

PRESENTERS: Scott Sturgeon - UNL; John Skretta - ESU 6

MODERATOR: Garlyn Grosse - Cedar Bluffs

 **B7 BOARD MEMBERS, SOCIAL MEDIA AND FREE SPEECH**
ROOM 215-216

Social media has become such a prevalent communication platform in today's society. Questions can and do arise with whether an elected public official's social media site is purely personal or has spilled over to the public domain. In this session, we will discuss some of these issues and how courts are addressing this. We will also discuss other communication media, including emails, text messages and the like.

PRESENTERS: Derek Aldridge & Josh Schauer - Perry Law Firm

MODERATOR: Ashley Tomjack - Centura

 **B8 WOOD RIVER SCHOOLS RESPONDS TO HEALTH CARE WORKER DEMAND WITH CNA PROGRAM**
ROOM 205

 To help meet demand for medical field workers, Wood River Rural Schools has established a Certified Nursing Assistant program. This was a collaboration with Central Community College, the Wood River community, and generous local donors. With this in-school opportunity, students are prepared for high demand, high pay, high skill careers in medical care. For those students who have a career interest in medicine, becoming a CNA gives them a valuable experience that opens many doors in their future. Join Shelby Allan, WRRSD School Nurse, plus past and current students as they discuss the ins and outs of this program.

PRESENTERS: Shelby Allan & Terry Zessin - Wood River

MODERATOR: Tim Vanderheiden - McPherson County

 **B9 WHEN YOUR SCHOOL'S SAFETY IS UNDER ATTACK: WHAT I WISH I WOULD HAVE KNOWN PRIOR**
ROOM 210

 We often say "it will never happen to us." We all have safety teams, crisis teams, and threat assessment teams...but things still happen. There is only so much the pieces of training and manuals can provide when a crisis strikes. This session will provide all the things I learned and wish I would have known prior to an incident that we all thought "would never happen to us."

PRESENTER: Stephanie Kaczor - Riverside

MODERATOR: Dana Dorn - Southern

 **B10 DIGITAL WISE PARENTING TO CREATE DIGITALLY FIT STUDENTS**
ROOM 214

 What do adults need to be aware of when devices are a big part of children's lives? The core of many of the issues seen in schools originate from digital platforms, apps, and media. Exposure to digital nuances impact all of us on a behavioral, mental, and emotional level. Developing our digital wisdom will make us more mindful of the best practices to assist students with better digital: citizenship, literacy, privacy, and navigation within the virtual world to be safer and more secure in the real world. We will discuss: platform pressures, synthetic media, emotional exploitation, and digital fitness. Digital parent academies are needed to give them the tools to build a child's digital wisdom framework for safe platform participation.

PRESENTER: Jay Martin - NDE

MODERATOR: Candy Becher - Columbus

SUPERINTENDENT OF THE YEAR WILL BE RECOGNIZED AT THE THURSDAY LUNCHEON



Previous Winners Include:

2024 - ANDY RIKLI, PAPILLION LA VISTA
 2023 - MARK LENIHAN, WAYNE
 2022 - TERRY HAACK, BENNINGTON
 2021 - JIM SUTFIN, MILLARD
 2020 - MARK ADLER, RALSTON
 2019 - MIKE TEAHON, GOTHENBURG
 2018 - JOHN SKRETTA, NORRIS
 2017 - CAROLINE WINCHESTER, CHADRON
 2016 - JAY BELLAR, BATTLE CREEK
 2015 - BRIAN MAHER, KEARNEY
 2014 - STEVE BAKER, ELKHORN
 2013 - KEVIN RILEY, GRETNA

2012 - BILL MOWINKEL, GRAND ISLAND NW
 2011 - MIKE CUNNING, HERSHEY
 2010 - KEITH LUTZ, MILLARD
 2009 - STEVE RECTOR, SOUTH SIOUX CITY
 2008 - LARRY RAMAEKERS, AURORA
 2007 - ROGER BREED, ELKHORN
 2006 - RICHARD EISENHauer, LEXINGTON
 2005 - ROY BAKER, NORRIS
 2004 - DAN ERNST, WAVERLY
 2003 - RANDY NELSON, NORFOLK
 2002 - PHILIP SCHOO, LINCOLN
 2001 - KEITH ROHWER, NEBRASKA CITY

2000 - STEVE, JOEL, BEATRICE
 1999 - KENNETH ANDERSON, HASTINGS
 1998 - KEN BIRD, WESTSIDE
 1997 - RICK BLACK, CONESTOGA
 1996 - GARY HAMMACK, KEARNEY
 1995 - MARTIN PETERSEN, ALLIANCE
 1994 - VANDLE PHILLIPS, SOUTH SIOUX CITY
 1993 - FRED BELLUM, COLUMBUS
 1992 - GLENN LARSEN, ADAMS CENTRAL
 1991 - NORBERT SCHUERMAN, OMAHA
 1990 - DOUG CHRISTENSEN, NORTH PLATTE
 1989 - DONALD STROH, MILLARD

THURSDAY, NOVEMBER 16

THURSDAY LUNCHEON KEYNOTE SPEAKER - 12:30 TO 2:00 PM - GRAND BALLROOM



THE MASTERPIECE IN YOU RICHARD HIGHT

Internationally-known artist and keynote speaker Richard Hight hails from a military family with roots deep in the red dirt of Oklahoma. Overcoming challenges faced at a young age led to valuable lessons learned about focusing on strengths and recognizing possibilities, not limitations. His artistic gift allowed him to express his ideas, and his successes built his confidence. From this his mission emerged —Vision, Focus, Grit! Richard's impressionist approach to painting equips him to successfully communicate with his audience. When he performs for groups, he wants the audience to focus on the artistic process, not the finished canvas: he shows that trusting creative impulses can yield surprising and beautiful results. With his often humorous storytelling, he has entertained diverse audiences around the world. The vivid colors he selects, the broad flourishes that coalesce into a stunning image, and the passion Richard possesses: all of these harmonize into an imaginative encounter that inspires and compels those present. Richard is sure to ignite an artistic mindset in innovative leaders. Some events you attend - This one, you experience!

SPONSOR: DLR Group

PRESIDING: Dan Schnoes - NASA President (ESU 3)

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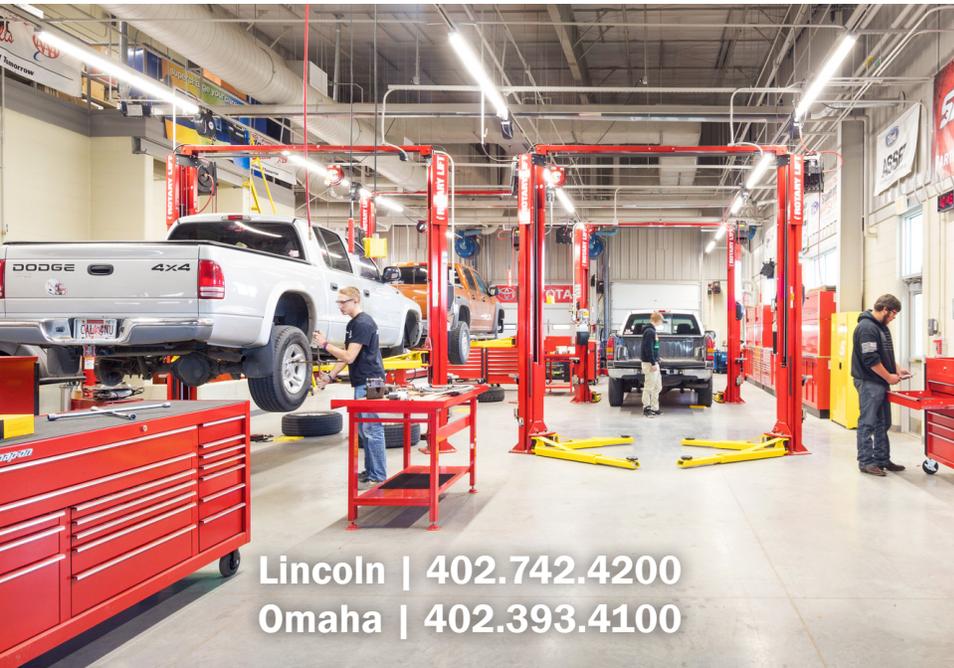
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C - BREAKOUT SESSIONS

C1-C10 - THURSDAY, NOVEMBER 16 - 2:15 TO 3:15 PM



C1 STUDENT VOICES ROOM 208-209

Students from Nebraska high schools share their perspectives on issues that are important to the leaders of tomorrow.

STUDENTS: Rylie Arens - Crofton; Michell Brandt - Kearney; Addilynn Johnson - Pender;
John McConnell - Conestoga; Isabella Meyer - Boone Central; Teia Saunsoci - Umo"Ho" Nation

FACILITATOR: Chris Loofe - Kearney

MODERATOR: Cherie Van Dyke - Columbus



C2 ADDRESSING DIVERSE POPULATIONS IN RURAL DISTRICTS TO ENSURE QUALITY PK-12 EDUCATION ROOM 211-212



Lexington Public Schools will share how it is addressing the needs of the whole child in a rural district with a diverse population and student needs. From programs that support EL/Migrant populations to students experiencing poverty and trauma, LPS representatives will share some of the programs and approaches they have implemented to ensure all students are prepared to learn and succeed.

PRESENTERS: John Hakonson, Angie Kovarik, Annette Fitzgerald - Lexington

MODERATOR: Neal Kanel - HTRS



C3 ATHLETICS, ACTIVITIES, AND THE LAW ROOM 215-216

School athletics and activities present unique legal challenges. From name image and likeness (NIL) to transgender participation, these are hot button issues that impact all schools. We will discuss those matters along with important topics such as Title IX, booster club funds, and activities discipline. These are emerging areas of the law that are constantly impacted by court decisions and legislative activities, and it is important to stay ahead of the game.

PRESENTERS: Josh Schauer & Derek Aldridge - Perry Law Firm

MODERATOR: Jason Mundorf - Kearney



C4 WALKING ALONGSIDE THE BOARD THROUGH SUPT. EVALUATION & BOARD SELF-ASSESSMENT ROOM 204

Evaluating the superintendent is one of the primary functions of the board. Eliminate the obstacles that distract the board from administering an efficient and effective evaluation process. Are you allowing the superintendent to complete a self-assessment and do all board members participate in the evaluation of the superintendent? Join us to discuss the importance of the evaluation tool, protocols, and procedures for administering a fair and professional evaluation, plus adoption of goals to support superintendent accountability for growth of the district and his/her professional leadership.

PRESENTERS: Marcia Herring & Katie Corfield - NASB

MODERATOR: Dan Scheer - St. Paul

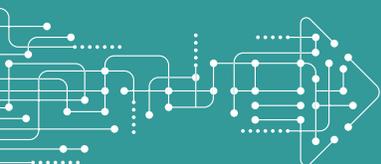


C5 PERSONNEL MATTERS: FACT, FICTION, AND FUNCTION ROOM 201-202

Quality staff members make all the difference, and boards and administrators appropriately spend a lot of time, energy, and money ensuring students receive a top-notch education from excellent educators. But each educator isn't always a fit for each school, and vice-versa. We will make sure everyone understands their role and responsibilities during personnel cases, from the evaluation process through the school board hearing, focusing on key elements that prove difficult or frustrating every time. Whether you've been through it or not, there's always more to know!

PRESENTERS: Karen Haase, Steve Williams & Jordan Johnson - KSB School Law

MODERATOR: Justin Frederick - Madison



LEARNERS LEADING LEARNERS

SSID: STATECONFERENCE2023

PASSWORD: OMAHA2023

HASHTAG: #LIVENASB



C6 RETAINING & HIRING MUSIC TEACHERS IN SMALL SCHOOLS ROOM 203

Music education is an integral part of a student’s physical, mental, and emotional health. There is a concern across the state that small schools (especially those in more rural areas) are not filling their music positions. NSBA (Nebraska State Bandmasters Association), along with some administrators from across the state are going to share the efforts that are being made to prevent their small schools from being a “stepping stone” job and instead make it a “forever” job where their music teacher(s) can build a program and have a desire to stay.

PRESENTERS: Emiley Bond - Nebraska State Bandmaster Association; Anna Sake - Palmer
MODERATOR: Joel Bohlken - Palmer



C7 WHAT HAPPENS IN CLOSED SESSION, STAYS IN CLOSED SESSION? ROOM 206-207

Closed session can be a very complicated area of the law. In this session, we will walk through the legal requirements and case studies involving entering into closed session, discussions during closed session, “leaks” from closed session, and other legal and practical issues that may arise during (or after) closed session. We will also discuss how to make the proper motion to enter into closed session, how to exit closed session, and how closed session entrance and exit should appear in minutes.

PRESENTER: Justin Knight - Perry Law Firm
MODERATOR: Doug Keener - Mitchell



C8 REFRAMING THE FOUR-DAY WEEK DEBATE: STUDENT ENRICHMENT AND SUPPORTING THE PROFESSION ROOM 214

The move to a four-day school week and implementation of Optional Enrichment Fridays has realized some positive outcomes for both students and teachers! Our district’s innovative approach to providing enrichment opportunities for students, meeting the needs of families, and tackling dwindling enrollment is now in its fifth year. This session provides an overview of implementing a radical change through the lenses of current research, community consultation, student engagement, and district leadership. The lessons learned in the process and plans for the future will be presented.

PRESENTER: Evelyn Browne - Banner County
MODERATOR: Christy Pelton - Bertrand



C9 LIKE FREE, BUT STILL HIGH QUALITY? ROOM 210

The current reality in education is; tight budgets, staff shortages, unfunded mandates, and expensive materials. ESU 5 has looked at Open Education Resources (materials FREELY available online). We have vetted these units for quality and have put together a coherent K-12 science curriculum from these FREE units. Most of our units are already ranked “high quality.” Interested in getting access to our FREE, vetted curriculum for your school? Come to this session and you will leave with FREE access to the units we have collected as well as our suggested scope and sequence for implementation.

PRESENTER: Annette Weise - ESU 5
MODERATOR: Dade McDonald - McCool Junction



C10 ESU BOARD MEMBER UPDATE ROOM 205

Attend this session for a review of events from the past year and a preview of the programs of interest to ESUs across the state.

MODERATOR: Jim Luebbe - NASB

D

D - BREAKOUT SESSIONS

D1-D7 - THURSDAY, NOVEMBER 16 - 3:30 TO 4:30 PM

**D1 WHO WILL BE YOUR DISTRICT'S NEXT SUPERINTENDENT?****ROOM 208-209**

Are you concerned about hiring a high-quality superintendent should your current superintendent resign? If so, then the Nebraska Association of Professors of School Leadership (NAPSL) would like to partner with you in developing solutions that will ensure future high-quality leaders for our Nebraska schools. During this session, NAPSL will facilitate conversations focused on Nebraska school leaders. The session will review Nebraska's history of superintendents along with examining how future Nebraska superintendents must be more diverse to keep up with demand. Board members and superintendents are encouraged to attend.

PRESENTERS: Michael Sieh - Wayne State College; Kevin Riley - UNO; Shavonna Holman - UNL**MODERATOR: Brad Wilkins - Ainsworth****D2 EHA BENEFITS UPDATE****ROOM 210**

Overview of the health and dental plans available to EHA schools, member engagement programs, and an opportunity to address your benefit questions.

PRESENTERS: Brett Young - BCBS; Greg Long - EHA**MODERATOR: Annette Weise - Tri County****D3 SCHOOL LAW JEOPARDY FOR BOARD PRESIDENTS****ROOM 215-216**

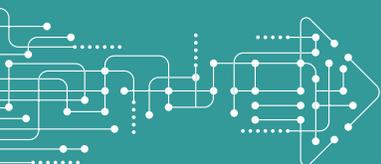
This session is targeted to current and aspiring school board presidents. From preparing agendas, managing public comment, and serving as the "chair" of the board, we will walk through a board president's legal "dos" and "dongs."

PRESENTERS: Justin Knight & Josh Schauer - Perry Law Firm**MODERATOR: Janet Mueller - Sutherland****D4 DIGITIZING AND STREAMLINING YOUR BOARD MEETINGS AND STAFF NEGOTIATIONS****ROOM 211-212**

The days of using paper and manual calculations are slowly coming to an end. In this session, you will learn the features and benefits of the Sparq Meetings and Negotiations platforms; some of our tips and tricks for becoming more proficient and efficient; and what new changes have been added that make your life easier.

PRESENTERS: Nicole Kobus & Darion Miller - Sparq Data Solutions**MODERATOR: Matt Belka - NASB****D5 DUELING PIANOS, SCHOOL LAW STYLE****ROOM 201-202**

You've got the requests; they've got the keys. Jim and Karen will have some pre-planned topics to cover, and then they will open it up for requests! From personnel/student issues to the First Amendment, anything goes. Bring your questions and requests, and Karen and Jim will keep it 100 (or at least PG-13).

PRESENTERS: Jim Gessford - Perry Law Firm; Karen Haase - KSB School Law**MODERATOR: Kyle Fisher - Springfield-Platteview**



D6 WHY DO SCHOOL BOARDS NEED TO PAY ATTENTION TO BIRTH TO FIVE? ROOM 204

You can't care about children's reading proficiency, academic success, and high school graduation rates without caring about quality early childhood education. The foundation for all future learning is built during children's earliest years. Yet, Nebraska does not have enough programs. Get insights from a new survey that shows Nebraska voters want early education supported like K-12 and higher education. Hear from school leaders about how they are leveraging funding sources and partnerships to build a birth-through-third grade continuum. Also learn how We Care for Kids can help.

PRESENTERS: We Care For Kids Campaign Manager; Kevin Reiman - Weeping Water; Nicole Regan - Gering

MODERATOR: Cheryl Landon - Waverly



D7 HELPING HANDS ROOM 203

The North Platte Public School district's Helping Hands program is designed to have one college-aged student come into the classroom to serve as a positive mentor/role model to students with behavior needs. The Helper will support the student in the classroom by helping to keep the student on task, assist the student with coping skills, follow and implement Behavior Improvement Plans, and help identify the good things the student does during their time with them. The college students have received training from local Licensed Mental Health Providers.

PRESENTERS: Todd Rhodes & Brandy Buscher - North Platte

MODERATOR: Jo Ann Lundgreen - North Platte

WE HOPE TO SEE YOU THIS EVENING!



Opportunity to support and retain special education teachers!

Open to all districts May 2024.



Join Get SET Nebraska for access to:

- On-demand administrative support.
- Ready-to-use special education mentorship program.
- Resources to lead a customized retention plan.

Contact us today to secure your spot!



Pamela Brezenski, Ed.D.,
Get SET Project Manager
pbrezenski@esu13.org

Learn more at: getsetnebraska.org



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2023 STATE EDUCATION CONFERENCE - QUICK GLANCE

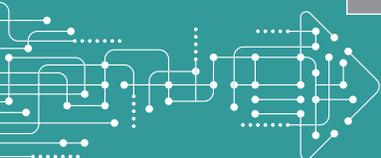
THURSDAY, NOVEMBER 16

ROOM A - BREAKOUTS 9:45 TO 10:45 AM B - BREAKOUTS 11:15 AM TO 12:15 PM C - BREAKOUTS 2:15 TO 3:15 PM D - BREAKOUTS 3:30 TO 4:30 PM

REGISTRATION IS OPEN FROM 7:30 AM TO 4:00 PM IN ROOM 213
 BOARD MEMBER/MENTOR COLLABORATION - 7:15 TO 8:15 AM - ROOM 208-209
 OPENING KEYNOTESPEAKER - 8:15 TO 9:30 AM - "BETTER TOGETHER"

ROOM	A - BREAKOUTS 9:45 TO 10:45 AM	B - BREAKOUTS 11:15 AM TO 12:15 PM	C - BREAKOUTS 2:15 TO 3:15 PM	D - BREAKOUTS 3:30 TO 4:30 PM
201-202	A5 HOT TOPICS IN SCHOOL LAW	B5 KSB GOES TO HOLLYWOOD: PUBLIC COMMENT IN ACTION!	C5 PERSONNEL MATTERS: FACT, FICTION, AND FUNCTION	D5 DUELING PIANOS, SCHOOL LAW STYLE
203	A2 ACCREDITATION 101: UNDERSTANDING THE REQUIREMENTS OF RULE 10	B2 OUR TIERED APPROACH TO SUPPORTING STUDENT & STAFF MENTAL WELLNESS	C6 RETAINING & HIRING MUSIC TEACHERS IN SMALL SCHOOLS	D7 HELPING HANDS
204	A4 AT THE BOARD TABLE - BEFORE, DURING, AND AFTER THE MEETING	B4 EFFECTIVE STAKEHOLDER ENGAGEMENT	C4 WALKING ALONGSIDE THROUGH SUPT. EVALUATION & BOARD SELF-ASSESSMENT	D6 WHY DO SCHOOL BOARDS NEED TO PAY ATTENTION TO BIRTH TO FIVE?
205	A9 BOARD AND COMMUNITY CULTURE IN CHALLENGING TIMES	B8 WOOD RIVER RESPONDS TO HEALTH CARE WORKER DEMAND WITH CNA PROGRAM	C10 ESU BOARD MEMBER UPDATE	
206-207	A3 IS MY DISTRICT DOING SOMETHING WRONG WITH SPECIAL EDUCATION?	B3 HOW MUCH CAN I REALLY KNOW? PERSONNEL MATTERS FOR SCHOOL BOARDS	C7 WHAT HAPPENS IN CLOSED SESSION, STAYS IN CLOSED SESSION?	
208-209	A6 EDUCATOR SHORTAGE: IT'S TIME FOR ACTION!	B6 LEAD NEBRASKA: ADDRESSING THE PIPELINE SHORTAGES FOR ADMIN CANDIDATES	C1 STUDENT VOICES	D1 WHO WILL BE YOUR DISTRICT'S NEXT SUPERINTENDENT?
210	A8 DEVELOPING AND DEMONSTRATING LEARNING WITH TECHNOLOGY	B9 WHEN YOUR SCHOOL'S SAFETY IS UNDER ATTACK: WHAT I WISH I KNEW	C9 LIKE FREE, BUT STILL HIGH QUALITY?	D2 EHA BENEFITS UPDATE
211-212	A1 A SESSION LIKE NO OTHER	B1 THE NSAA IN ACTION	C2 ADDRESSING DIVERSE POPULATIONS IN RURAL DISTRICTS	D4 DIGITIZING AND STREAMLINING YOUR BOARD MEETINGS AND STAFF NEGOTIATIONS
213	REGISTRATION	REGISTRATION	REGISTRATION	REGISTRATION
214	A10 MASTERING CHALLENGES TO IMPROVE LEARNING FACILITIES	B10 DIGITAL WISE PARENTING TO CREATE DIGITALLY FIT STUDENTS	C8 REFRAMING THE FOUR-DAY WEEK DEBATE	
215-216	A7 PUBLIC COMMENT: LEGAL CONSIDERATIONS UNDER THE OPEN MEETINGS ACT	B7 BOARD MEMBERS, SOCIAL MEDIA AND FREE SPEECH	C3 ATHLETICS, ACTIVITIES, AND THE LAW	D3 SCHOOL LAW JEOPARDY FOR BOARD PRESIDENTS

THURSDAY LUNCHEON KEYNOTESPEAKER - 12:30 TO 2:00 PM - "THE MASTERPIECE IN YOU"



FRIDAY, NOVEMBER 17

ROOM E - BREAKOUTS 9:15 TO 10:15 AM F - BREAKOUTS 10:30 TO 11:30 AM

CONTINENTAL BREAKFAST SERVED IN THE SOUTH BALLROOM - 7:00 TO 9:00 AM
 REGISTRATION IS OPEN FROM 8:00 TO 11:00 AM IN ROOM 213
 NASB DELEGATE ASSEMBLY - 8:00 TO 9:30 AM - NORTH BALLROOM
 NASA MEMBERSHIP MEETING - 8:00 TO 9:30 AM - ROOM 204
 CLASSROOM SHOWCASE - 8:00 TO 11:30 AM - PRE-FUNCTION AREA

ROOM	E - BREAKOUTS 9:15 TO 10:15 AM	F - BREAKOUTS 10:30 TO 11:30 AM
201-202	E5 PAIN IN THE APP, V. 9.0	F5 PICKING YOUR OWN CONTRACTOR
203	E4 ACCESS TO OVERALL WELL-BEING	F1 WELLNESS 4ALL MENTAL HEALTH PROGRAM
204		
205	E1 LOCAL VETERANS' HISTORY PROJECT	F4 CHECKING THE PULSE OF YOUR DISTRICT
206-207	E7 ARTIFICIAL INTELLIGENCE (AI) & REMOTE LEARNING ISSUES - WHERE ARE WE HEADED?	F3 NEGOTIATIONS FOR BOARD MEMBERS
208-209		
210	E2 BOARD COMMITTEES - HOW TO EFFECTIVELY UTILIZE COMMITTEES	F2 ADDRESSING THE SUBSTITUTE TEACHER SHORTAGE, SERVING DIVERSE LEARNERS
211-212	E8 MISSION: MENTAL HEALTH	F8 A LISTENING SESSION WITH MEMBERS OF THE STATE BOARD OF EDUCATION
213	REGISTRATION	REGISTRATION
214	E6 RECOGNITION: IT'S MORE THAN JUST A THANK YOU	F6 ORIENTATION AND MENTORING...STARTING OFF ON THE RIGHT FOOT
215-216	E3 HOT TOPICS IN SCHOOL CONSTRUCTION AND FINANCING	F7 WE DON'T HAVE A POLICY ON TRANSGENDER STUDENTS, BUT SHOULD WE?

FRIDAY LUNCHEON SPEAKER - 11:45 TO 1:15 PM - "LEARNING FROM OUR NEW LEADERS"
ADJOURN - 1:15 PM - PLEASE COMPLETE YOUR EVALUATIONS ONLINE AT WWW.NASBONLINE.ORG
SEE YOU NEXT YEAR BACK HERE AT THE CHI HEALTH CENTER OMAHA - NOVEMBER 20-22, 2024



NOTE TO PARTICIPANTS: NEITHER NASB NOR NASA ENDORSES ANY INDIVIDUAL, GROUPS, OR SENTIMENT EXPRESSED BY ANY SPEAKER OR OTHER PARTICIPANT IN THE NASB/NASA STATE EDUCATION CONFERENCE.



FRIDAY

2023 STATE EDUCATION CONFERENCE

FRIDAY, NOVEMBER 17

GENERAL INFORMATION

REGISTRATION IS OPEN FROM 8:00 TO 11:00 AM IN ROOM 213



CLASSROOM SHOWCASE

8:00 TO 11:30 AM - PRE-FUNCTION AREA



NASB DELEGATE ASSEMBLY

8:00 TO 9:30 AM - NORTH BALLROOM



NASA MEMBERSHIP MEETING

8:00 TO 9:30 AM - ROOM 204



E - BREAKOUT SESSIONS

E1-E8 - FRIDAY, NOVEMBER 17 - 9:15 TO 10:15 AM



E1 LOCAL VETERANS' HISTORY PROJECT ROOM 205

The Congressional Veterans History Project was designed to record the memories of WWII Veterans across the Nation. Unfortunately, most schools are still unfamiliar with this project and memories are lost. See how our High School has interviewed around 60 area veterans who served in WWII to the present day, and how this unique relationship benefits all. Students develop skills that reach across the curriculum. Veterans benefit by seeing our community's youth being attentive and appreciative of the sacrifices service requires.

PRESENTERS: Lance Swanson - South Sioux City; Dwight Freiberg & Steve Shadle - Siouxland Freedom Park
MODERATOR: Shawn Scott - Adams Central



E2 BOARD COMMITTEES - HOW TO EFFECTIVELY UTILIZE COMMITTEES ROOM 210

One Board's journey from near non-existent committee meetings to routine committee meeting utilization. Learn about the effect on board cohesiveness and communication, Board/Superintendent relations, community engagement and the evolution to more effective and efficient board meetings.

PRESENTERS: Alicia Beavers & Lynette Mitchell - Elm Creek
MODERATOR: Allison Sandman - Wauneta-Palisade



E3 HOT TOPICS IN SCHOOL CONSTRUCTION AND FINANCING ROOM 215-216



We will discuss some of the basics of the statutory requirements for school districts contemplating facility construction projects, considerations of financing, including bond issue elections, assistance in this approach for school districts, and the dos and donts for school districts. Finally, we will discuss some pitfalls that can occur in school construction.

PRESENTER: Derek Aldridge - Perry Law Firm
MODERATOR: Jim Ayres - Ogallala

LEARNERS LEADING LEARNERS

SSID: STATECONFERENCE2023

PASSWORD: OMAHA2023

HASHTAG: #LIVENASB



E4 ACCESS TO OVERALL WELL-BEING

ROOM 203



ESU 2 Team ACCESS (All Children Celebrated Educated Safe & Successful) is a program to support students, families, and districts by expanding services and programs that aim to address overall well-being. Team Access was created as a single entry point for our school districts to access our social support services. Our goal is to work together behind the scenes, to make it easier for schools to navigate our many social support programs. The presentation will review how ESU 2 Team ACCESS staff help coordinate services, provide educator training, and support through small group instruction or mental health counseling.



PRESENTERS: Taira Masek & Megan Reese - ESU 2

MODERATOR: Gary Kubicek - Norris



E5 PAIN IN THE APP, V. 9.0

ROOM 201-202



It's hard to believe it, but this annual favorite is now a 3rd grader! We will take board members and administrators through the most relevant and recent cases with information related to the intersection of schools and student use of technology and social media.

PRESENTERS: Karen Haase & Sara Hento - KSB School Law

MODERATOR: Robin Richards - Ralston



E6 RECOGNITION: IT'S MORE THAN JUST A THANK YOU

ROOM 214

Workplace wellbeing is a hot topic in many school districts. Terms such as "self-care" are casually thrown around, but what is the right way to show meaningful appreciation to staff members? According to a recent Gallup survey, only 31% of U.S. teachers report feeling engaged at work. This means, almost 70% of teachers are going to work burned out or feeling depleted. In this session, attendees will learn the best practices in workplace recognition, strengths-based leadership, and engagement.

PRESENTER: Hannah Miller - TeamMates Mentoring

MODERATOR: Rhonda Burbach - Norris



E7 ARTIFICIAL INTELLIGENCE (AI) & REMOTE LEARNING ISSUES - WHERE ARE WE HEADED?

ROOM 206-207



Social media and Artificial Intelligence (AI) technology are changing the global framework of public education at a faster pace than ever before in history. From AI software programs designed to modify instructional delivery to meet each individual student's needs, to now, students using AI to complete their homework. Are we set for teacher email signature lines like "I'm teleworking on Mondays and Wednesdays," now common place in the private sector? We will explore the parameters of where public education is heading.

PRESENTERS: Jim Gessford & Justin Knight - Perry Law Firm

MODERATOR: Mary Roarty - Ralston



E8 MISSION: MENTAL HEALTH

ROOM 211-212

Mission: Mental Health is an original mental health initiative that was implemented at Lakeview Community Schools during the school year. Administrators and school counselors worked together to create this initiative to help prevent staff burnout and boost staff morale throughout the district. The initiative provided quarterly incentivized challenges to help staff members focus on taking care of themselves, checking in on their coworkers, and bringing awareness to mental health. The initiative was supported by community businesses with donations as incentives for staff. Mission: Mental Health was positively viewed by staff members, improved culture, and promoted mental health wellness.

PRESENTERS: Aaron Plas - Bennington; Mollie Rambour, Paige Rambour & Miranda Hellbusch - Lakeview

MODERATOR: Jason Richters - Centennial

F

F - BREAKOUT SESSIONS

F1-F8 - FRIDAY, NOVEMBER 17 - 10:30 TO 11:30 AM

**F1 WELLNESS 4ALL MENTAL HEALTH PROGRAM
ROOM 203**

Attendees will learn about the impactful Wellness 4ALL mental health program that began in 2017 at Educational Service Unit 5 (ESU5). Fast forward six years, the program supports all 10 districts in ESU5, and an additional three districts outside of ESU5.

PRESENTERS: Brenda McNiff, Cole Stark, Jamie Mapp & Sean Roberts - ESU 5

MODERATOR: June Bowers - Falls City

**F2 ADDRESSING THE SUBSTITUTE TEACHER SHORTAGE, SERVING DIVERSE LEARNERS
ROOM 210**

Since December 2020, Central Community College has helped metro and rural schools address the critical substitute teacher shortage. Come and learn how CCC quickly responded by creating an accessible, engaging, informative human relations course. More than just a training, the course's design helps students gain a basic understanding of cultures' contributions to our pluralistic society as well as provide beginning strategies to advocate for human dignity and individual rights. Presenters will share a course outline and student stories of growth. The course is offered most every month and has been delivered to over 1,500 students and substitute candidates.

PRESENTER: Abie Ott - Central Community College

MODERATOR: Chris Fryzek - Perkins County

**F3 NEGOTIATIONS FOR BOARD MEMBERS
ROOM 206-207**

Negotiations is one of the most important functions of a school board. In fact, "personnel" is the largest item of a school district's budget. This session will walk through the statutory requirements for negotiations. We will also give boards an update on negotiations "hot topics" and ideas for the 2023-2024 negotiations season.

PRESENTER: Justin Knight - Perry Law Firm

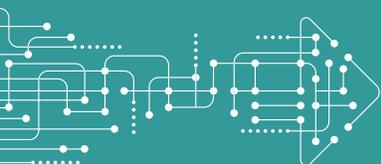
MODERATOR: Annie Mumgaard - Lincoln

**F4 CHECKING THE PULSE OF YOUR DISTRICT
ROOM 205**

Over the past 3 years education has changed. Boards, administrators, teachers, and students have handled situations and issues no one thought possible. So how is your district doing? How are you: Board Member? Superintendent? How are your Administrators? Staff Members? Students? Research shows that engaging all stakeholders is one way to "check the pulse of the district," grow student success, keep teachers, and gauge well-being of the school district. This session will address the importance of stakeholder engagement to help districts continue to better their climate and culture and grow student success.

PRESENTERS: Kari Stephens & Marcia Herring - NASB

MODERATOR: Steve Bristol - Sutherland





F5 PICKING YOUR OWN CONTRACTOR

ROOM 201-202



Do you have a new construction project or a large renovation coming up? Do you need some construction management input before finalizing your design? Do you want the opportunity to select your construction manager based on experience and quality rather than just the lowest responsible bidder? Steve Williams and Coady Pruett will discuss the construction management at risk option for school districts, including when you can use a CM, the selection process, advantages, and how to avoid pitfalls. Any school board members or administrators who are thinking about an upcoming construction project or renovation should attend this session.

PRESENTERS: Steve Williams & Coady Pruett - KSB School Law

MODERATOR: Laura Schnoor - Scribner-Snyder



F6 ORIENTATION AND MENTORING...STARTING OFF ON THE RIGHT FOOT

ROOM 214

As board members, new or old, are there expectations for you as a board member that have been shared by board leadership or by the superintendent/administrator? Do you know where to access policies, staff information, board meeting minutes/agendas? Is there training you need to attend? What are the goals of the board? This session will provide a practical template for Board Orientation and Mentoring for school district or ESU boards. Please join us for this practical learning session, to enhance your school board member onboarding process.

PRESENTER: Larianne Polk - ESU 7

MODERATOR: Cheri Wirthele - ESU 4



F7 WE DON'T HAVE A POLICY ON TRANSGENDER STUDENTS, BUT SHOULD WE?

ROOM 215-216

The law and guidance surrounding transgender students is changing faster than ever before. In this presentation, attorneys from the Perry Law Firm will address the current status of the law concerning transgender students and will address when, if ever, your board should consider adopting a policy regarding the rights and privileges of transgender students.

PRESENTERS: Greg Perry & Haleigh Carlson - Perry Law Firm

MODERATOR: Jayson Bishop - Perkins County



F8 A LISTENING SESSION WITH MEMBERS OF THE STATE BOARD OF EDUCATION

ROOM 211-212



Share your thoughts on statewide education policy with members of the State Board of Education. State Board members are particularly interested in what is currently affecting local school boards and districts, and the solutions you have to offer for these issues. Topics may include school accountability, accreditation, and approval; educator certification; and statewide assessment, among others. Attending this session is a great opportunity for you to have your voice heard among members of the State Board of Education.

PRESENTERS: Patti Gubbels, Lisa Fricke, Jacquelyn Morrison & Deborah Neary - State Board of Education

MODERATOR: Colby Coash - NASB



FRIDAY

2023 STATE EDUCATION CONFERENCE

ANN MACTIER - SCHOOL BOARD MEMBER OF THE YEAR WILL BE PRESENTED AT THE FRIDAY LUNCHEON



Previous Winners Include:

2022 - MARCIA MAHON, SOUTH SIOUX CITY	2015 - LINDA RICHARDS, RALSTON	2008 - SANDRA JENSEN, OMAHA
2021 - STEVE KOCH, HERSHEY	2014 - BRAD KRIVOHLAVEK, NORFOLK	2007 - JOHN HANSEN, BELLEVUE
2020 - MARIAN HOLSTEIN, WINNEBAGO	2013 - PATTY BENTZINGER, NORRIS	2006 - FRED TAFOYA, PAPPILLON-LA VISTA
2019 - VALERIE FISHER, PAPPILLON-LA VISTA	2012 - KATHY BARTEK, FALLS CITY	2005 - WAYNE ERICKSON, WISNER-PILGER
2018 - KATHY DANEK, LINCOLN	2011 - JULIE AGARD, KEARNEY	2004 - ANN MACTIER, OMAHA
2017 - BONNIE HINKLE, GRAND ISLAND	2010 - KIM FASSE, ELKHORN	
2016 - TERRI HAYNES, CHADRON	2009 - RON PEARSON, ESU #3	

FRIDAY, NOVEMBER 17

FRIDAY LUNCHEON KEYNOTE SPEAKERS - 11:45 AM TO 1:15 PM - GRAND BALLROOM



LEARNING FROM OUR NEW LEADERS

GOVERNOR JIM PILLEN & COMMISSIONER BRIAN MAHER

We are happy to welcome our new 2023 Nebraska leadership! Governor Jim Pillen will reflect on his first year along with vision and priorities for K-12 education moving forward. You will also have an opportunity to hear Brian Maher, Commissioner of Education, share his thoughts on education in our state and bring you up to speed on things at the Nebraska Department of Education.

SPONSOR: Blue Cross Blue Shield of Nebraska

PRESIDING: Kim Burry - NASB President (Bayard Public Schools)



SEE YOU NEXT YEAR - NOVEMBER 20-22, 2024

LEARNERS LEADING LEARNERS

SSID: STATECONFERENCE2023

PASSWORD: OMAHA2023

HASHTAG: #LIVENASB



EXHIBITOR RECEPTION

WEDNESDAY, NOVEMBER 15 - 4:00 TO 5:30 PM - PRE-FUNCTION AREA

A

ALICAP/Public Risk Management, Inc.

Daniel Shonka
3528 Dodge Street, Suite 120 - Omaha, NE 68131
402-884-3751 - daniel.shonka@prmne.com

Allegion

John Torchia
47 Ginger Woods Road - Valley, NE 68064
402-364-3622 - john.torchia@allegion.com

Alpaca

Kimberly Bailey
1104 N 12th Street - Omaha, NE 68102
402-416-5460 - kimberly@alpacapacks.com

American Fidelity Assurance

Wayne Ryan
3100 SW Huntoon Street, #102 - Topeka, KS 66604
785-232-8100 - wayne.ryan@americanfidelity.com

American Playground and Recreation

Chris Stange
47063 Charlotte Court, Suite 5 - Sioux Falls, SD 57108
605-368-9929 - c.stange@theamericanplayground.com

B

BCDM Architects

Pat Carson
1015 N 98th Street, Suite 300 - Omaha, NE 68114
402-391-2211 - pcarson@bcdm.net

BD Construction, Inc.

Mark Lewis
PO Box 726 - 209 E 6th Street - Kearney, NE 68847
308-440-5637 - mlewis@bdconstruction.com

Blue Cross Blue Shield of Nebraska

Brett Young
1919 Aksarben Drive - Omaha, NE 68180
402-630-5117 - brett.young@nebraskablue.com

Boyd Jones

Emily Bannick
950 S. 10th Street, Suite 100 - Omaha, NE 68108
402-810-2689 - ebannick@boydjones.biz

BVH Architecture

Sandra Richardson
440 N 8 Street, #100 - Lincoln, NE 68508
402-475-4551 - srichardson@bvh.com

C

Carlson West Povondra Architects

Jamie Eckmann
5060 Dodge Street - Omaha, NE 68132
402-551-1500 - jeckmann@cwparchitects.com

Central Community College – GI

Abigail Ott
PO Box 4903 - 3134 W Hwy 34 - Grand Island, NE 68801
308-398-7427 - abigailott@cccneb.edu

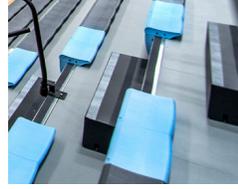
Cheever Construction Company

Doug Klute
3425 N 44th Street - Lincoln, NE 68504
402-477-6745 - dklute@cheeverconstruction.com

Chief Construction

Tana Williams
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5000 Central Park Drive, Suite 100 - Lincoln, NE 68504
402-467-9052 - kelli.backman@doane.edu

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Linda Kenedy

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THURSDAY, NOVEMBER 16

A A-BREAKOUT SESSIONS - 9:15 TO 10:45 AM

- A1 - A SESSION LIKE NO OTHER
- A2 - ACCREDITATION 101: UNDERSTANDING THE REQUIREMENTS OF RULE 10
- A3 - IS MY DISTRICT DOING SOMETHING WRONG WITH SPECIAL EDUCATION?
- A4 - AT THE BOARD TABLE – BEFORE, DURING, AND AFTER THE MEETING
- A5 - HOT TOPICS IN SCHOOL LAW
- A6 - EDUCATOR SHORTAGE: IT'S TIME FOR ACTION!
- A7 - PUBLIC COMMENT: LEGAL CONSIDERATIONS UNDER THE OPEN MEETINGS ACT
- A8 - DEVELOPING AND DEMONSTRATING LEARNING WITH TECHNOLOGY
- A9 - BOARD AND COMMUNITY CULTURE IN CHALLENGING TIMES
- A10 - MASTERING CHALLENGES TO IMPROVE LEARNING FACILITIES

B B-BREAKOUT SESSIONS - 11:15 AM TO 12:15 PM

- B1 - THE NSAA IN ACTION
- B2 - OUR TIERED APPROACH TO SUPPORTING STUDENT & STAFF MENTAL WELLNESS
- B3 - HOW MUCH CAN I REALLY KNOW? PERSONNEL MATTERS FOR SCHOOL BOARDS
- B4 - EFFECTIVE STAKEHOLDER ENGAGEMENT
- B5 - KSB GOES TO HOLLYWOOD: PUBLIC COMMENT IN ACTION!
- B6 - LEAD NEBRASKA: ADDRESSING THE PIPELINE SHORTAGES FOR ADMIN CANDIDATES
- B7 - BOARD MEMBERS, SOCIAL MEDIA AND FREE SPEECH
- B8 - WOOD RIVER RESPONDS TO HEALTH CARE WORKER DEMAND WITH CNA PROGRAM
- B9 - WHEN YOUR SCHOOL'S SAFETY IS UNDER ATTACK: WHAT I WISH I KNEW
- B10 - DIGITAL WISE PARENTING TO CREATE DIGITALLY FIT STUDENTS

C C-BREAKOUT SESSIONS - 2:15 TO 3:15 PM

- C1 - STUDENT VOICES
- C2 - ADDRESSING DIVERSE POPULATIONS IN RURAL DISTRICTS
- C3 - ATHLETICS, ACTIVITIES, AND THE LAW
- C4 - WALKING ALONGSIDE THROUGH SUPT. EVALUATION & BOARD SELF-ASSESSMENT
- C5 - PERSONNEL MATTERS: FACT, FICTION, AND FUNCTION
- C6 - RETAINING & HIRING MUSIC TEACHERS IN SMALL SCHOOLS
- C7 - WHAT HAPPENS IN CLOSED SESSION, STAYS IN CLOSED SESSION?
- C8 - REFRAMING THE FOUR-DAY WEEK DEBATE
- C9 - LIKE FREE, BUT STILL HIGH QUALITY?
- C10 - ESU BOARD MEMBER UPDATE

D D-BREAKOUT SESSIONS - 3:30 TO 4:30 PM

- D1 - WHO WILL BE YOUR DISTRICT'S NEXT SUPERINTENDENT?
- D2 - EHA BENEFITS UPDATE
- D3 - SCHOOL LAW JEOPARDY FOR BOARD PRESIDENTS
- D4 - DIGITIZING AND STREAMLINING YOUR BOARD MEETINGS AND STAFF NEGOTIATIONS
- D5 - DUELING PIANOS, SCHOOL LAW STYLE
- D6 - WHY DO SCHOOL BOARDS NEED TO PAY ATTENTION TO BIRTH TO FIVE?
- D7 - HELPING HANDS

FRIDAY, NOVEMBER 17

E E-BREAKOUT SESSIONS
9:15 TO 10:15 AM

- E1 - LOCAL VETERANS' HISTORY PROJECT
- E2 - BOARD COMMITTEES - HOW TO EFFECTIVELY UTILIZE COMMITTEES
- E3 - HOT TOPICS IN SCHOOL CONSTRUCTION AND FINANCING
- E4 - ACCESS TO OVERALL WELL-BEING
- E5 - PAIN IN THE APP, V. 9.0
- E6 - RECOGNITION: IT'S MORE THAN JUST A THANK YOU
- E7 - ARTIFICIAL INTELLIGENCE (AI) & REMOTE LEARNING ISSUES - WHERE ARE WE HEADED?
- E8 - MISSION: MENTAL HEALTH

F F-BREAKOUT SESSIONS
10:30 TO 11:30 AM

- F1 - WELLNESS 4ALL MENTAL HEALTH PROGRAM
- F2 - ADDRESSING THE SUBSTITUTE TEACHER SHORTAGE, SERVING DIVERSE LEARNERS
- F3 - NEGOTIATIONS FOR BOARD MEMBERS
- F4 - CHECKING THE PULSE OF YOUR DISTRICT
- F5 - PICKING YOUR OWN CONTRACTOR
- F6 - ORIENTATION AND MENTORING...STARTING OFF ON THE RIGHT FOOT
- F7 - WE DON'T HAVE A POLICY ON TRANSGENDER STUDENTS, BUT SHOULD WE?
- F8 - A LISTENING SESSION WITH MEMBERS OF THE STATE BOARD OF EDUCATION

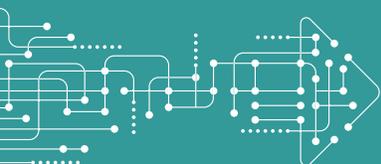


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Superintendent's Report

November 13, 2023

Mission/Vision/Goals

- We have been having some conversations as an administrative team about the importance of raising the academic profile of our school. One strategy we have discussed is the importance of being involved in academic competitions, such as Scholastics Day, Quiz Bowls, and the Spelling Bee. I anticipate you will continue seeing our students involved in these pursuits.

Policy

- I am continuing to work on getting policies consolidated into a single, searchable document. I still plan to have the full document ready for board action by the end of 2023.

Budget Planning and Management

- I appreciate the ongoing work of the negotiations team. They are working with the teachers' association to negotiate a proposed master contract with teachers for the 2024-2025 school year.
- I anticipate a need to make a transfer from the General Fund to the School Nutrition Fund in December to help with operations/cash flow in the School Nutrition Fund.
- A major component of our annual budget is insurance. The EHA released rates for health insurance for the coming year. We will be looking at a rate increase of 1.99% for 2024-2025.
- I have visited with some area school superintendents who have seen substantial increases in the cost of insurance for buildings, as the replacement cost of existing buildings has increased substantially since the pandemic.
- I appreciate the work conducted by our team of auditors. The audit is a major task, and their diligent work is an important part of our work to ensure good funds management.
- I would like to commend Kristy Hanks for all of her work getting ready for the audit and completion of the required annual financial report to the Nebraska Department of Education.

Educational Leadership

- Parent Conferences were well attended. At the elementary level, we had 96% of our students represented at conferences by at least one family member. At the secondary level, 60% of our students had at least one family member attend on their behalf. The best attendance for the secondary included Grade 8 (72%) and Grade 10 (70%).
- We are moving forward with planning for a consistent process for curriculum alignment. We have Dr. Julie Downing, Amy Traudernicht, and Kristin Kasten from ESU#13 scheduled to be here during Friday in-service on December 1st.

Organizational and Cultural Leadership

- I appreciate the leadership of our culture and climate team. Their work is making a positive difference in our school.
- I am extremely proud of our students for earning the WTC Conference Sportsmanship Award. I appreciate our students and their positive approaches.

Professional Leadership

- I was recently invited to speak at a panel during the Western Nebraska School Mental Health Conference at Chadron. I appreciated seeing several of our parents/patrons there as part of work for PPHD and other entities. It was encouraging to see the commitment of people outside the school setting to the mental health of our students.

Community Relations

- Mrs. Curtis and I met with Dr. Ron Patterson, President of Chadron State College, last week as part of his listening tour of the region. We had a productive conversation about teacher preparation, student teaching, and professional advancement for professional educators.
- I appreciated the community attendance at the Veterans Day program. I received a lot of positive compliments from community members about the ceremony and our students. I appreciate the work our staff did to help our students put on a quality program. In particular, Mrs. Arneson worked very hard to prepare our students.
- Justin Ansley invited me to attend a meeting with the Box Butte County Agricultural Society regarding our partnerships for shared use of facilities. I appreciated their hospitality and quality conversation.
- Mr. Arneson has uploaded the current working draft of the annual report in the administrative reports section of the meeting. We anticipate NDE will release assessment results that are currently embargoed around Thanksgiving. Once we have the additional data, we will distribute the report electronically to patrons. If there is anything you would like us to adjust on the report, please let us know sometime this week.

Board-Superintendent Relations

- Thank you for taking the time to complete the evaluation and to provide quality feedback and direction. That is helpful.
- The State Education Conference will be held November 15th - 17th in Omaha. We have Justin, Trish, and Blanche registered. I am planning to attend, too. I have attached the conference brochure.
- The Legislative Issues Conference is scheduled for January 21 and 22 in Lincoln. Please let me know if you are interested in attending. I anticipate the upcoming 60-day short session could be interesting, so this might be a conference worth considering.

Strategic Plan (Highlights)

- Reporting order on these Principles is based on the Prioritization Summary:
 - **Guiding Principle III: Student and Staff Well-Being**
 - I attended a session with Dr. Christopher Knoell at the Labor Relations workshop. I am exploring the possibility of bringing him to our school to present to our staff regarding self-care for educators. His presentations include practical, research-based strategies for educators to take care of themselves and support one another.
 - I think we should continue to consider the addition of another counselor. I am exploring some funding that might help with the cost for a couple of years.
 - **Guiding Principle I: Student-Centered Learning**
 - We continue to work to implement MTSS with the mCLASS reading assessment system. Ms. Jackie Davies and Mrs. Lauren Morava will be working to pilot some math progress monitoring over the next few months. If that process works well, we may look to expand to a district-wide implementation.
 - Secondary staff are already starting to contemplate course offerings for the upcoming school year. I appreciate the focus on expanded and personalized opportunities for our students.
 - **Guiding Principle IV: Communication and Engagement**
 - Grade-level Remind groups at the secondary level have been beneficial for providing information directly to parents about various opportunities at each grade level.
 - 43,302 messages were delivered on Remind last month. This includes 37,007 announcements and 6,295 conversations and reactions.
 - **Guiding Principle II: Personnel Effectiveness**
 - We continue working with Dr. Julie Downing on a couple of significant initiatives. First, we are working on a process for a collaborative review of our teacher evaluation process. We have extended an invitation to teachers to be a part of a leadership committee in that effort. Second, we are working on a process by which to document and provide better alignment between the state standards, instruction, and assessment. This will likely be a multi-year process in order for us to get all content area work completed. Dr. Downing's time with us is funded through core services funding to ESUs and also through NDE.
 - **Guiding Principle V: District Resources**
 - As you know, we have received seven proposals for the facilities audit work. I am looking forward to going through the proposals.

Planned Professional Travel

- November 15-17 - State Education Conference in Omaha
- January 5-6 - IAEL Conference in San Antonio, TX
- January 29-30 - Lead Accreditation Visit at Sidney Public Schools
- I plan to attend student activities as my schedule allows.

Board Reminders (from the Contract with the Superintendent)

- **Evaluation.** The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the regular November meeting. The Superintendent shall: remind the Board members in writing of this provision no later than its regular October meeting; make the Superintendent evaluation an agenda item for the regular November Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.
- **Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before the seventh day after the regular December 2022 board meeting (and each December thereafter) of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of one year from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than its regular November meeting of each year of this contract and shall make the renewal of the Superintendent's employment contract an agenda item for the regular December board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

Leave Log

- I have used five days of PTO leave (August 11 and 18, October 30 and 31, and November 3). I have 25 PTO Days Remaining in the contract year ending June 30th.