

BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010

HEMINGFORD PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING AGENDA

Monday, May 8, 2023

South Campus

The Board of Education of School District 07-0010 will meet on Monday, May 8, 2023 in the South Campus as duly advertised in the Hemingford Ledger.

- I. Pledge of Allegiance
- II. Notices
- III. Call Meeting to Order
 - III.A. Roll Call
 - III.B. Excuse Absent Board Member(s)
- IV. Approval of Agenda
- V. Report from Board Committee(s)
- VI. Regular Meeting Agenda
 - VI.A. Recognition of Student Achievement (Bobcat Excellence)
 - VI.B. Public Participation (Maximum of 30 Minutes Allotted for this Portion of the Meeting)
 - VI.C. Correspondence
 - VI.D. Consent Agenda
 - Approve minutes for April 17, 2023 meeting
 - Approve Treasurer's Report
 - Approve School Activity Fund Report
 - Approve Control Budget
 - VI.E. Payment of Claims
 - VI.F. Discuss, Consider, and Take All Necessary Action Regarding Approval of Certificated Staff Employment
 - VI.G. Discuss, Consider, and Take All Necessary Action Regarding the Second Reading of Proposed new Policy 0506.11 (Drug Testing for Students Participating in Extra-Curricular Activities Policy)
 - VI.H. Discuss, Consider, and Take All Necessary Action Regarding the Proposed Transfer of Funds from the General Fund to the Lunch Fund
 - VI.I. Discuss, Consider, and Take All Necessary Action Regarding a Request from the Hemingford Alumni Association to Use the School Gymnasium for the Alumni Banquet
- VII. Discussion/Possible Action Items
- VIII. Administration Reports
- IX. Superintendent Report

- X. Policy Review 0611.09 (through the end of the 0600 series).
- XI. Items For Next Board Meeting
- XII. Adjournment



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The board welcomes citizens to attend board meetings to become acquainted with the programs and operations of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Public Comment". Comments or questions from the audience at any other time during the meeting except for the agenda item "Public Comment" will be declared out of order.

School board meetings are a meeting held in public; however, the meetings are not public meetings.

TALKING POINTS FOR BOARD MEETING

3 MINUTES PER INDIVIDUAL/30 MINUTES ON TOPIC

The board chair will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board chair shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or other individuals causing disruption may be asked to leave the board meeting.

The purpose of public participation is a forum for the public to provide information and be heard by the members of the board. By law, the board is not allowed to respond, discuss, or take action on items that are not included in the published agenda.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the **Thursday** preceding a Monday night meeting. (Per policy # 0204.12)

*If you want to speak, you must fill out a Public Comment Request Card. When you have completed this, please submit the card to the superintendent. The cards will be numbered as they are received by the superintendent. You will be called on, by the board president, according to the number on your completed Public Comment Request Card. The board president will signal when the speaker has 30 seconds remaining.

*By law, you must state your name, address, and we ask that you state the topic you are addressing, before you begin.

*If you are planning to speak about personnel or student matters involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members **may not** respond to any questions you ask or comments you make about individual staff members or students.

+++++tear off+++++tear off+++++tear off+++++

Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:



Order Confirmation

Order# 0000364486

Client

HEMINGFORD SCHOOL DISTRICT 10

Phone: 3084873328

Account: 1041036

Address: PO BOX 217
HEMINGFORD NE 693480217

Payor

HEMINGFORD SCHOOL DISTRICT 10

Phone: 3084873328

Account: 1041036

Address: PO BOX 217
HEMINGFORD NE 693480217

Ad Content Proof

Note: Ad size does not reflect actual ad

MEETING NOTICE

**Regular Board Meeting at 7:00 pm
on May 8th at South Campus**

Notice is hereby given that a regular meeting of the Board of Education of the School District of Hemingford, in the Counties of Box Butte, Dawes, and Sheridan in the State of Nebraska, A/K/A School District #10 of Box Butte County, Nebraska, will be held at 7:00 p.m. on Monday the 8th day of May 2023, at South Campus (816 Niobrara Avenue, Hemingford, Nebraska), which meeting shall be open to the public. An agenda for such meeting, kept continuously current, is available for public inspection at the office of the Superintendent, located at 913 Niobrara Avenue, Hemingford, Nebraska 69348.

Published in the Hemingford Ledger
Hemingford, NE
April 20, 2023 ZNEZ

Sales Rep **Accnt Rep** **Ordered By**
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Fax:
E-Mail: khanks@gubn.org

Total Amount \$5.70
Payment Amount \$0.00

Status **Materials**

Amount Due \$5.70 **Tear Sheets** **Proofs** **Affidavits** **Blind Box**
Tax Amount: 0.00 0 0 1

Payment Meth: Invoice Statement **PO Number:**

Ad Number **Ad Type** **Ad Size** **Color**
0000364486-01 CLS Legal Liner SH 1 X 23 li \$0.00

Production Method
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Product and Zone **Placement** **Position** **# Inserts**
HLP Ledger C-Legal Ads Meetings and Events 1

Run Schedule Invoice Text: MEETING NOTICE Regular Board Meeting at 7:00 pm on

Run Dates 4/20/2023

TagLine: MEETING NOTICE



HEMINGFORD PUBLIC SCHOOLS



2022-2027 STRATEGIC PLAN GUIDING PRINCIPLES

I



STUDENT CENTERED LEARNING
Programs, Experiences, & Curriculum

II



PERSONNEL EFFECTIVENESS
Collaboration & Communication

III



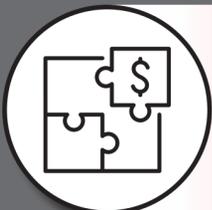
STUDENT & STAFF WELL-BEING
Social-Emotional, Mental Health Well-Being, & Morale

IV



COMMUNICATION & ENGAGEMENT
Stakeholder Partnerships

V



DISTRICT RESOURCES
Facilities, Finances, & Staffing

VI



BOARD GOVERNANCE
Engagement & Evaluation

EMPOWERING INDIVIDUALS TO BECOME RESOURCEFUL,
RESPECTFUL, AND RESPONSIBLE LIFELONG LEARNERS.

Hemingford Public Schools

Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
January 5:00 PM			<ul style="list-style-type: none"> • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) • Appoint Superintendent as Authorized Representative for Federal, State, and Local Matters. 	<ul style="list-style-type: none"> • Adopt Board and Superintendent Goals • Review Board Member Code of Ethics • Review/Revise Policies 	<ul style="list-style-type: none"> • Discussion and/or Appointment of Board Committees • NASB Legislative Issues Conference 	<ul style="list-style-type: none"> • Oath of Office • Board Officer Elections • Designate Depository • Designate Legal Firm • Designate Treasurer • Designate Auditor for the District • Review Report Required by State Statute 79-506
February 5:00 PM		<ul style="list-style-type: none"> • Review Report on Multicultural Education 	<ul style="list-style-type: none"> • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) 	<ul style="list-style-type: none"> • Review/Revise Policies 	<ul style="list-style-type: none"> • NASB Presidents' Retreat 	<ul style="list-style-type: none"> • Monitor Proposed Legislation
March 5:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) • Establish Technology Budget for Following Year 	<ul style="list-style-type: none"> • Curriculum Committee Review of Curriculum Materials Proposed for Adoption (as needed) • Committee on American Civics Meeting 	<ul style="list-style-type: none"> • Establish Salaries for Administrators • Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) 	<ul style="list-style-type: none"> • Adopt Resolution Pertaining to Non-Resident Students • Review/Revise Policies 	<ul style="list-style-type: none"> • NRCSA Spring Conference 	<ul style="list-style-type: none"> • Discuss School Calendar • Monitor Proposed Legislation
April 7:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) 	<ul style="list-style-type: none"> • Consider Adoption of Curriculum and/or Textbooks for Subsequent Year 		<ul style="list-style-type: none"> • Review/Revise Policies 		<ul style="list-style-type: none"> • Adopt School Calendar • Review Report Required by State Statute 79-506
May 7:00 PM	<ul style="list-style-type: none"> • Review State Aid Certification (When Available) 	<ul style="list-style-type: none"> • Review Statewide Assessment Results (Writing) 		<ul style="list-style-type: none"> • Review/Revise Policies 	<ul style="list-style-type: none"> • Attend Graduation Ceremony 	
June 7:00 PM		<ul style="list-style-type: none"> • Year End Assessment and Curriculum Review • Review School Improvement Plan • Committee on American Civics Meeting 	<ul style="list-style-type: none"> • Superintendent Evaluation (first year) 	<ul style="list-style-type: none"> • Review Bullying Prevention Policy • Approve Student, Athletic, and Staff Handbooks 	<ul style="list-style-type: none"> • Board Self-Assessment and Goal Planning • NASB School Law Seminar 	

Hemingford Public Schools

Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
July 7:00 PM	<ul style="list-style-type: none"> Budget Committee Work Session Review Budget Authority and Allowable Reserve Percentage Certification 	<ul style="list-style-type: none"> Review Summer School Program Report 		<ul style="list-style-type: none"> Student Fees Policy Parent Involvement Policy 	<ul style="list-style-type: none"> NASB School Finance Workshop Review NASB Board Awards of Achievement NASB School Law Workshop 	<ul style="list-style-type: none"> Adopt Board Goals Review Report Required by State Statute 79-506
August 7:00 PM	<ul style="list-style-type: none"> Review Proposed Budget Review Certifications of District's Assessed Valuation 				<ul style="list-style-type: none"> NASB Area Membership Meeting 	<ul style="list-style-type: none"> Facilities Tour
September 7:00 PM	<ul style="list-style-type: none"> Budget Hearing Adopt Budget Tax Request Hearing Approve Tax Request for Fund Levies 	<ul style="list-style-type: none"> Review ACT Results Review School Improvement Plan Review Statewide Assessment Results (Reading, Math, Science) 	<ul style="list-style-type: none"> Consider HEA Request for Recognition as Bargaining Agent (if delivered to Board) 		<ul style="list-style-type: none"> NASA/NASB Labor Relations Conference 	<ul style="list-style-type: none"> Review Statewide Assessment Results (when available)
October 7:00 PM	<ul style="list-style-type: none"> Review Fall Enrollment Figures Prepare for Negotiations 		<ul style="list-style-type: none"> Consider HEA Request for Recognition as Bargaining Agent 			<ul style="list-style-type: none"> Review Annual Emergency Safety Plan Review Report Required by State Statute 79-506
November 5:00 PM	<ul style="list-style-type: none"> Audit Committee Review of Audit Report 	<ul style="list-style-type: none"> Review District Annual Report 	<ul style="list-style-type: none"> Distribute/Complete Superintendent Evaluation Begin Negotiations 		<ul style="list-style-type: none"> NASB/NASA State Education Conference 	
December 5:00 PM	<ul style="list-style-type: none"> Approve Fiscal Year Audit Report (November or December) 	<ul style="list-style-type: none"> Review School Improvement Plan 	<ul style="list-style-type: none"> Approve Negotiated Agreement with HEA (Upon Mutual Acceptance) Superintendent Evaluation)	<ul style="list-style-type: none"> Host Board/Staff Recognition Dinner

Revised February 2023

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+++++tear off+++++tear off+++++tear off+++++

Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:



D | A | DAVIDSON
FIXED INCOME CAPITAL MARKETS

450 Regency Parkway, Suite 400
Omaha, NE 68114
(402) 397-5777
(800) 206-7523
FAX (402) 392-7908
dadavidson.com
D.A. Davidson & Co. member SIPC

March 6, 2023

Dr. Travis Miller
Box Butte County School District 0010
Hemingford Public Schools
913 Niobrara Ave.
Hemingford, NE 69348

Re: Underwriting Engagement and Disclosure Letter

Dear Dr. Miller:

On behalf of D.A. Davidson & Co. (“we” or “Davidson”), thank you for the opportunity to serve as underwriter for Box Butte County School District 0010 (Hemingford Public Schools), Nebraska (the “Issuer”) on the Issuer’s proposed offering and issuance of General Obligation Bonds, Series 2023 (the “Bonds”). This letter will confirm the terms of our engagement; however, it is anticipated that this letter will be replaced and superseded by a bond purchase agreement to be entered into by the parties (the “Purchase Agreement”) if and when the Bonds are priced following successful completion of the offering process.

1. Services to be Provided by Davidson. The Issuer hereby engages Davidson to serve as managing underwriter of the proposed offering and issuance of the Bonds, and in such capacity Davidson agrees to provide the following services:

- Review and evaluate the proposed terms of the offering and the Bonds
- Develop a marketing plan for the offering, including identification of potential investors
- Assist in the preparation of the official statement and other offering documents
- Contact potential investors, provide them with offering-related information, respond to their inquiries and, if requested, coordinate their due diligence sessions
- If the Bonds are to be rated, assist in preparing materials to be provided to securities ratings agencies and in developing strategies for meetings with the ratings agencies
- Consult with counsel and other service providers with respect to the offering and the terms of the Bonds
- Inform the Issuer of the marketing and offering process

- Negotiate the pricing, including the interest rate, and other terms of the Bonds
- Obtain CUSIP number(s) for the Bonds and arrange for their DTC book-entry eligibility
- Plan and arrange for the closing and settlement of the issuance and the delivery of the Bonds
- Perform such other usual and customary underwriting services as may be requested by the Issuer

As underwriter, Davidson will not be required to purchase the Bonds except pursuant to the terms of the Purchase Agreement, which will not be signed until successful completion of the pre-sale offering period. This letter does not obligate Davidson to purchase any of the Bonds.

2. No Advisory or Fiduciary Role. The Issuer acknowledges and agrees: (i) the primary role of Davidson, as an underwriter, is to purchase securities, for resale to investors, in an arm's-length commercial transaction between the Issuer and Davidson and that Davidson has financial and other interests that may differ from those of the Issuer.; (ii) Davidson is not acting as a municipal advisor, financial advisor, or fiduciary to the Issuer and Davidson has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether Davidson has provided other services or is currently providing other services to the Issuer on other matters or transactions); (iii) the only obligations Davidson has to the Issuer with respect to the transaction contemplated hereby expressly are set forth in this agreement; and (iv) the Issuer has consulted its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate. If the Issuer desires to consult with and hire a municipal advisor for this transaction that has legal fiduciary duties to the Issuer the Issuer should separately engage a municipal advisor to serve in that capacity.

In addition, the Issuer acknowledges receipt of certain regulatory disclosures as required by the Municipal Securities Rulemaking Board and as outlined under the heading "REGULATORY DISCLOSURES" below. The Issuer further acknowledges Davidson may be required to supplement or make additional disclosures as may be necessary as the specific terms of the transaction progress.

3. Fees and Expenses. Davidson's proposed placement agent fee is not to exceed 0.85% of the principal amount of the Bonds issued. The underwriting fee/spread will represent the difference between the price that Davidson pays for the Bonds and the public offering price stated on the cover of the final official statement. The Issuer shall be responsible for paying or reimbursing Davidson for all other costs of issuance, including without limitation, bond counsel, underwriter's counsel, rating agency fees and expenses, third-party disclosure review, CUSIP, DTC, IPREO (electronic book-running/sales order system), printing and mailing/distribution charges and all other expenses incident to the performance of the Issuer's obligations under the proposed Bonds.

4. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of the Bonds except as may be superseded pursuant to a Purchase Agreement. Notwithstanding the forgoing, either party may terminate Davidson's engagement at any time without liability of penalty upon at least 30 days' prior written notice to the other party. If Davidson's engagement is terminated by the Issuer, the Issuer agrees to compensate Davidson for the services provided and to reimburse Davidson for its out-of-pocket fees and expenses incurred to the date of termination.

5. Limitation of Liability. The Issuer agrees neither Davidson nor its employees, officers, agents or affiliates shall have any liability to the Issuer for the services provided hereunder.

6. Miscellaneous. This letter shall be governed and construed in accordance with the laws of the State of Nebraska. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

REGULATORY DISCLOSURES

The Issuer has engaged D.A. Davidson & Co. (“Davidson”) to serve as an underwriter, and not as a Municipal Advisor, in connection with the issuance of the Bonds. The primary role of an underwriter is to purchase, or arrange for the placement of, securities in an arm’s-length commercial transaction between the issuer and the underwriter and that the underwriter has financial and other interests that differ from those of the issuer. As part of our services as underwriter, Davidson may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Bonds. The specific terms of our engagement will be as set forth in a bond purchase agreement to be entered into by the parties if and when the Bonds are priced following successful completion of the offering process.

1. Dealer-Specific Conflicts of Interest Disclosures

Davidson has not identified any actual or potential material conflicts¹ that require disclosure.

2. Transaction-Specific Disclosures

Since Davidson has not recommended a “complex municipal securities financing” to the Issuer, additional disclosures regarding the financing structure for the Bonds are not required under MSRB Rule G-17. In accordance with the requirements of MSRB Rule G-17, if Davidson recommends a “complex municipal securities financing” to the Issuer, this letter will be supplemented to provide disclosure of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and reasonably foreseeable at that time.

3. Standard Disclosures

A. Disclosures Concerning the Underwriters’ Role:

- (i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors.
- (ii) An underwriter’s primary role is to purchase the Bonds with a view to distribution in an arm’s-length commercial transaction with the Issuer. The underwriter has financial and other interests that differ from those of the Issuer.
- (iii) Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
- (iv) The Issuer may choose to engage the services of a municipal advisor with a fiduciary obligation to represent the Issuer’s interest in this transaction.
- (v) The underwriter has a duty to purchase the Bonds from the Issuer at a fair and reasonable price, but must balance that duty with its duty to sell the Bonds to investors at prices that

¹ Reference to *potential* material conflicts throughout this letter, refer to ones that are reasonably likely to mature into *actual* material conflicts during the course of the transaction, which is the standard required by MSRB Rule G-17

are fair and reasonable.

- (vi) The underwriter will review the official statement for the Bonds in accordance with, and as part of, its respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.²

B. Disclosures Concerning the Underwriters' Compensation:

- (i) The underwriter will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriter may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

4. Questions and Acknowledgment.

Davidson is registered as a broker-dealer with the U.S. Securities and Exchange Commission ("SEC") and the MSRB, and is subject to the regulations and rules on municipal securities activities established by the SEC and MSRB. The website address for the MSRB is www.msrb.org. The MSRB website includes educational material about the municipal securities market, as well as an investor brochure that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

It is our understanding that you have the authority to bind the Issuer by contract with us, and that you are not a party to any disclosed conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

We are required to seek your acknowledgement that you have received this letter. Accordingly, please sign and return this letter to me either via email or to the address set forth on Page 1 of this letter.

Depending on the structure of the transaction that the Issuer decides to pursue, or if additional actual or potential material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

Again, we thank you for the opportunity to assist you with your financing and the confidence you have placed in us.

² Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

Very truly yours,

D.A. DAVIDSON & CO.

By: AF
Title: Vice President

Accepted this ____ day of _____, 2023

**BOX BUTTE SCHOOL DISTRICT 0010 (HEMINGFORD PUBLIC SCHOOLS),
IN THE STATE OF NEBRASKA**

By: _____
Title: _____

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010
HEMINGFORD PUBLIC SCHOOLS
HEMINGFORD, NEBRASKA

April 17, 2023
Board of Education Regular Meeting Minutes

A regular meeting of the Board of Education of School District 07-0010 was called to order at 7:02 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Present, Trish Schumacher: Present, Micki Votruba: Present.

Motion by Blanche Randolph that the Agenda be approved as presented Seconded by Trish Schumacher Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0-0 Motion carried.

The Board recognized the following students: All-State Band: Emily Johnston. State FFA participants: Sophie Hruby, Dakota Horstman, Tayten Hass, Brenna Schumacher, Gracie Wilkins, Kyra Jespersen, Breana Specht, Savanna Hickman, Lilly Hasenauer, Jett Eggers, Hayden McDonald, Hunter Wyland, Avery Davies, Daren Turek, Lauren Garner, Ainslee Woltman

During the public participation portion of the meeting, Sarah Lilley addressed the board.

Motion by Micki Votruba to approve the Consent Agenda Seconded by Brett Cullan Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0-0 Motion carried.

Motion by Brett Cullan General Fund claims for April be approved as presented in the amount of \$145,921.50 Seconded by Blanche Randolph Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0-0 Motion carried.

Motion by Trish Schumacher Approve first reading of policy 0506.11 (Drug Testing for Students Participating in Extra-Curricular Activities) Seconded by Blanche Randolph Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0-0 Motion carried.

Motion by Micki Votruba Accept the resignation of Mrs. Beth Dahl and thank her for her service to the school district. Seconded by Trish Schumacher Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0-0 Motion carried.

Motion by Micki Votruba Approve proposed amendment to contract with the superintendent Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Votruba: Aye 6-0-0 Motion carried.

Administrative Reports were provided by Mr. Arneson, Mrs. Curtis, Mrs. Plog, Mr. Westover, and Dr. Miller.

Policy review for the month was conducted for policies 0607.03 through 0611.08.

The board will review policies 0611.09 through the end of the 0600 series for next month.

Meeting was adjourned at 8:54PM.

The next regular meeting of the Hemingford Board of Education will be held on May 8th at 7:00 PM at South Campus.

Dr. Travis Miller
Superintendent

Blanche Randolph
Board Secretary

Activity Fund Balance Report - Summary - Include Encumbrances
09/2022 - 05/2023

Regular; Beginning Month 09/2022; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding</u>	<u>Outstanding</u>	<u>Balance</u>	<u>Balance</u>
		<u>Balance</u>			<u>AP</u>	<u>PO</u>	<u>Change</u>	
05 704	FUND BALANCE	52,081.85	0.00	0.00	0.00	0.00	0.00	52,081.85
05 704 1010	ATHLETICS / ACTIVITIES	(93,883.60)	77,853.65	22,668.31	0.00	280.00	0.00	(149,348.94)
05 704 1020	ATHLETIC CLUB / CONCESSION STAND	3,675.28	19,953.78	19,346.43	0.00	0.00	0.00	3,067.93
05 704 1030	CHEERLEADERS - FUNDRAISING	4,999.72	8,211.93	4,444.94	0.00	0.00	0.00	1,232.73
05 704 1035	FOOTBALL FUNDRAISING	32,516.30	17,010.87	218.00	0.00	0.00	0.00	15,723.43
05 704 1040	VOLLEYBALL - FUNDRAISING	3,058.48	2,156.75	1,052.44	0.00	0.00	0.00	1,954.17
05 704 1045	WRESTLING FUNDRAISER	1,174.02	3,258.17	5,958.18	0.00	0.00	0.00	3,874.03
05 704 1050	CC FUNDRAISER	2,353.82	818.51	2,348.48	0.00	0.00	0.00	3,883.79
05 704 1055	TRACK FUNDRAISING	241.46	500.00	1,508.00	0.00	483.14	0.00	766.32
05 704 1056	GIRLS ATH FUNDRAISING	0.00	7,904.08	12,548.00	0.00	0.00	0.00	4,643.92
05 704 1057	GIRLS ON THE RUN	0.00	0.00	756.94	0.00	0.00	0.00	756.94
05 704 1999	GRADUATED CLASSES	8,783.66	0.00	0.00	0.00	0.00	0.00	8,783.66
05 704 2022	CLASS OF 2022	(281.40)	0.00	0.00	0.00	0.00	0.00	(281.40)
05 704 2023	CLASS OF 2023	2,006.85	1,361.00	0.00	0.00	474.54	0.00	171.31
05 704 2024	CLASS OF 2024	1,600.31	393.38	691.61	0.00	0.00	0.00	1,898.54
05 704 2025	CLASS OF 2025	5,462.85	242.84	0.00	0.00	0.00	0.00	5,220.01
05 704 2026	CLASS OF 2026	405.00	0.00	160.00	0.00	0.00	0.00	565.00
05 704 2027	CLASS OF 2027	675.00	0.00	367.90	0.00	0.00	0.00	1,042.90
05 704 2028	CLASS OF 2028	100.00	0.00	70.00	0.00	0.00	0.00	170.00
05 704 3010	DC TRIP-WORLD STRIDE	15,253.72	36,373.64	22,743.80	0.00	0.00	0.00	1,623.88
05 704 3020	DRAMATICS	(9,952.91)	2,626.31	3,645.00	0.00	0.00	0.00	(8,934.22)
05 704 3030	FFA	40,676.57	30,328.31	11,305.65	0.00	0.00	0.00	21,653.91
05 704 3035	SHOP MATERIALS	5,921.45	597.39	564.00	0.00	0.00	0.00	5,888.06
05 704 3040	FCCLA	1,482.35	3,334.56	2,043.00	0.00	0.00	0.00	190.79
05 704 3050	HONOR SOCIETY	(1,649.56)	508.36	1,225.00	0.00	0.00	0.00	(932.92)
05 704 3060	FOOTBALL FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05 704 3070	MUSIC	4,967.36	1,047.80	1,343.27	0.00	0.00	0.00	5,262.83
05 704 3080	SCHOLARSHIPS	968.00	0.00	1,888.00	0.00	0.00	0.00	2,856.00
05 704 3090	STUCO - MIDDLE SCHOOL	4,351.94	451.30	667.14	0.00	119.80	0.00	4,447.98
05 704 3100	STUDENT COUNCIL	3,527.97	395.60	288.00	0.00	0.00	0.00	3,420.37
05 704 3110	HEALTH PROFESSIONS CLUB	989.17	0.00	0.00	0.00	0.00	0.00	989.17
05 704 3120	YEARBOOK	18,038.02	6,692.69	640.00	0.00	0.00	0.00	11,985.33
05 704 3200	SCIENCE	556.07	0.00	350.00	0.00	0.00	0.00	906.07
05 704 4010	COURTESY FUND	1,811.87	188.75	300.00	0.00	0.00	0.00	1,923.12
05 704 4020	ELEMENTARY TEACHERS	8,915.40	0.00	0.00	0.00	0.00	0.00	8,915.40
05 704 4021	ELEM PRINCIPAL FUND	0.00	0.00	516.25	0.00	0.00	0.00	516.25
05 704 4025	HIGH SCHOOL TEACHERS	8,077.81	0.00	0.00	0.00	0.00	0.00	8,077.81
05 704 4026	HS PRINCIPAL FUND	0.00	83.99	1,980.00	0.00	0.00	0.00	1,896.01

Activity Fund Balance Report - Summary - Include Encumbrances
 09/2022 - 05/2023

Regular; Beginning Month 09/2022; Processing Month 05/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Outstanding PO</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 4040	MISCELLANEOUS / STUDENT STUFF	2,958.32	386.41	538.06	0.00	0.00	0.00	3,109.97
05 704 4045	BOOKFAIR	5,209.93	3,729.53	3,692.14	0.00	0.00	0.00	5,172.54
05 704 4050	ART	900.54	434.67	1,708.50	0.00	0.00	0.00	2,174.37
05 704 4060	HOPE SQUAD	227.96	825.88	3,458.98	0.00	0.00	0.00	2,861.06
05 704 4070	BOBCAT CARES	0.00	200.00	1,250.00	0.00	0.00	0.00	1,050.00
Fund Total: 05		138,201.58	227,870.15	132,286.02	0.00	1,357.48	0.00	41,259.97

Expenditure Report by Function/Object -
Summary

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Regular; Processing Month 05/2023; Fund Number 01

User ID: KAH

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
2610	SUPPORT SERVICES OPERATION OF BUILDING	391,000.00	28,058.03	283,248.34	72.61	107,751.66	0.00	652.64	107,099.02
2620	SUPPORT SERVICES-MAINT OF BUILDING	160,100.00	8,087.08	107,586.04	68.90	52,513.96	0.00	2,714.88	49,799.08
2630	2630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2650	VEHICLE OPP, ACQUISITION AND MAINTENANCE	145,000.00	0.00	0.00	0.00	145,000.00	0.00	0.00	145,000.00
2670	SAFETY	30,000.00	2,230.38	25,016.81	85.24	4,983.19	0.00	554.26	4,428.93
2710	VEHICLE OPP & PURCH REG ED	556,250.00	32,565.24	354,609.23	63.75	201,640.77	0.00	0.00	201,640.77
2711	VEHICLE OPP & PURCH LCC	10,000.00	0.00	5,912.66	59.13	4,087.34	0.00	0.00	4,087.34
2712	VEHICLE OPP & PURCH SCHOOL AGE SPED	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
2713	VEHICLE OPP & PURCH AGE 0-5 SPED	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
2730	VEHICLE SERV & MAINT REG ED	60,000.00	377.91	52,046.86	86.74	7,953.14	0.00	0.00	7,953.14
2732	VEHICLE SERV & MAINT SCHOOL AGE SPED	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
2760	2760	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2790	OTHER TRANS REG STUDENTS	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
2792	OTHER TRANS SCHOOL AGE SPED	32,100.00	0.00	0.00	0.00	32,100.00	0.00	0.00	32,100.00
3300	COMMUNITY SERVICES	10,000.00	0.00	3,465.83	34.66	6,534.17	0.00	0.00	6,534.17
3500	STATE CATEGORICAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	9,409.57	76,148.86	0.00	(76,148.86)	0.00	0.00	(76,148.86)
3535	HIGH ABILITY LEARNERS	4,000.00	265.36	4,733.80	122.55	(733.80)	0.00	168.30	(902.10)
4320	4320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	3,385.50	(3,385.50)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6200	TITLE I, PART A ESSA IMP BASIC BY LOCAL	102,600.00	8,972.58	79,419.04	77.41	23,180.96	0.00	0.00	23,180.96
6210	TITLE I PART A ACCT ESSA IMPROV BASIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6310	TITLE II, PART A ESSA SUPP EFF INSTUCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6401	6401	7,000.00	0.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00
6402	IDEA PART B(611) BASE ALLOC TRANS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6404	IDEA PART B(611) BASE ALLOC BIRTH TO 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6406	IDEA PRESCHOOL(619) BASE ALLOC	48,600.00	284.76	1,350.09	2.78	47,249.91	0.00	0.00	47,249.91
6410	IDEA ENROLLMENT/POVERTY	110,000.00	0.00	0.00	0.00	110,000.00	0.00	0.00	110,000.00
6421	IDEA PART-B ARP-BASE&ENROLLMENT POVERTY BIRTH-21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6455	6455	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6500	6500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6590	6590	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6610	6610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6630	6630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6700	FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6810	6810	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6960	6960	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6985	6985	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6990	OTHER FED CATEGORICAL RECEIPTS	0.00	0.00	9,566.92	0.00	(9,566.92)	0.00	0.00	(9,566.92)
6992	REAP	0.00	0.00	7,743.95	0.00	(7,743.95)	0.00	41,139.39	(48,883.34)
6996	6996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6997	ESSER II	144,028.00	0.00	89,612.00	62.22	54,416.00	0.00	0.00	54,416.00
6998	ESSER III	275,000.00	0.00	246,187.80	89.52	28,812.20	0.00	0.00	28,812.20
8000	TRANSFERS (OUTGOING)	175,000.00	0.00	0.00	0.00	175,000.00	0.00	0.00	175,000.00
9000	NON-PROGRAM EXPENDITURES	0.00	1,670.66	15,035.94	0.00	(15,035.94)	0.00	0.00	(15,035.94)
01	GENERAL FUND	8,634,868.00	516,899.77	5,307,938.31	62.19	3,326,929.69	0.00	61,681.89	3,265,247.80

HEMINGFORD PUBLIC SCHOOLS

May 8, 2023

GENERAL FUND:

Statement Balance 04-30-2023	\$ 556,975.76
G/F MM Statement Balance 04-30-2023	\$ 805,009.07
- Outstanding Checks	<u>\$ 14,259.51</u>
Balance 04-30-2023	\$1,347,725.32

+ May Tax Receipts:	<u>\$1,446,834.30</u>
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Subtotal: General Fund	\$2,794,559.62
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May Bills:	\$ 119,548.56
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May Payroll:	<u>\$ 463,316.49</u>
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-Total May Expenses:	\$ 582,865.05
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Balance General Fund:	<u>\$2,211,694.57</u>
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BUILDING FUND:

Checking Balance 04-30-2023	\$ 1,631,935.97
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Liquid Asset Fund	\$ 412,440.80
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2 CD's: 30 month (.15%)- Mat. 10-18-23 (BOW)	\$ 155,477.18
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12 month – (NE Bank)	\$ 156,247.39
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May Tax Receipts:	<u>\$ 70,975.05</u>
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Building Fund Balance 04-30-2023	<u>\$2,427,076.39</u>
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User ID: KAH

Vendor Name	Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
21ST CENTURY EQUIPMENT	MAINTNENAGE SUPPLY	73.35
21ST CENTURY EQUIPMENT	MAINTENANCE SUPPLY	27.11
21ST CENTURY EQUIPMENT	MAINTENANCE SUPPLY	22.68
Check Number 5796 Total	21ST CENTURY EQUIPMENT	<u>123.14</u>
AMAZON	CALCULATOR	49.98
AMAZON	PART FOR BOBCAT REPAIR	13.60
AMAZON	INK RIBBONS-ADDING MACHINE	8.03
AMAZON	AG ED MATERIALS	15.88
AMAZON	VO AG RETURNED ITEM	(19.37)
AMAZON	AG ED SUPPLIES	172.19
Check Number 5783 Total	AMAZON	<u>240.31</u>
AMIGOS	ALL STATE JH BAND MEALS	9.50
Check Number 5783 Total	AMIGOS	<u>9.50</u>
ARBYS	NDE CONFERENCE-MC MEAL	12.29
Check Number 5783 Total	ARBYS	<u>12.29</u>
B & C STEEL CORP.	SHEET METAL	357.40
Check Number 5797 Total	B & C STEEL CORP.	<u>357.40</u>
BLACK HILLS ENERGY	GAS - SCHOOL	4,308.05
BLACK HILLS ENERGY	GAS - SUPT HOUSE	99.65
Check Number 5798 Total	BLACK HILLS ENERGY	<u>4,407.70</u>
BLOEDORN'S LUMBER CO.	PAINT/SUPPLIES BANNERS	761.72
Check Number 5800 Total	BLOEDORN'S LUMBER CO.	<u>761.72</u>
BOX BUTTE AG SERVICE, INC	REPAIR BUS BATTERY BOX	170.00
Check Number 5801 Total	BOX BUTTE AG SERVICE, INC	<u>170.00</u>
BUD'S PEST CONTROL	PEST CONTROL	175.00
Check Number 5802 Total	BUD'S PEST CONTROL	<u>175.00</u>
CARTERS HOME, HARDWARE & APPL	SPRAY PAINT	32.37
Check Number 5803 Total	CARTERS HOME, HARDWARE & APPL	<u>32.37</u>
CHADRON PUBLIC SCHOOLS	OT/PT/SPEECH/RESOURCES	378.72
Check Number 5804 Total	CHADRON PUBLIC SCHOOLS	<u>378.72</u>
CODECADEMY	BUSINESS SUBSCRIPTION	34.99
Check Number 5783 Total	CODECADEMY	<u>34.99</u>
COPPERMILL STEAKHOUSE	NRCSA MTG - MEAL	141.62
Check Number 5783 Total	COPPERMILL STEAKHOUSE	<u>141.62</u>
CRUTCHFIELD	Cables for stage projector.	340.95
Check Number 5805 Total	CRUTCHFIELD	<u>340.95</u>
CULLIGAN WATER CONDITIONING	WATER SERVICE	230.47
Check Number 5806 Total	CULLIGAN WATER CONDITIONING	<u>230.47</u>

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Vendor Name	Description	Amount
DOCUSHRED	DOCUMENT SHREDDING	30.00
Check Number 5807 Total	DOCUSHRED	<u>30.00</u>
ED PUZZLE	SPEECH SUBSCRIPTION	12.50
ED PUZZLE	SUBSCRIPTION	11.50
Check Number 5783 Total	ED PUZZLE	<u>24.00</u>
EDUCATIONAL SERVICE UNIT #10	2023 REG SCIENCE OLYMPIAD	5.00
Check Number 5808 Total	EDUCATIONAL SERVICE UNIT #10	<u>5.00</u>
EDUCATIONAL SERVICE UNIT #13	DL;INTERNET;NEVA;PBDS;MIPS;COUNSEL	2,572.53
EDUCATIONAL SERVICE UNIT #13	PSYCHASSESS;DIAG;COUNSEL;LOW VISION;SPE	7,885.64
Check Number 5811 Total	EDUCATIONAL SERVICE UNIT #13	<u>10,458.17</u>
ESU #16	STAFF DEV. - KLUVER/SCIENCE OLYMPIAD	135.00
Check Number 5812 Total	ESU #16	<u>135.00</u>
FARMERS COOP	PAINT/BRUSH	56.95
FARMERS COOP	MISC AGRONOMY	55.23
FARMERS COOP	AUTO PRIMER	14.98
FARMERS COOP	METAL CUTTING WHEEL	32.97
FARMERS COOP	SPRAY PAINT AND FASTENERS	27.46
FARMERS COOP	Weed Spray	352.85
FARMERS COOP	CREDIT BALANCE FORWARD	(31.82)
Check Number 5813 Total	FARMERS COOP	<u>508.62</u>
FUEL TRIPS- ELAN	2023-03 FUEL - FOR MARCH TRIPS	1,179.38
Check Number 5783 Total	FUEL TRIPS- ELAN	<u>1,179.38</u>
GROSS, ALLEN	YEAR 22-23 SAFETY REVIEW	385.00
Check Number 5814 Total	GROSS, ALLEN	<u>385.00</u>
H & H SANITATION	MONTHLY ROLL OFF BOX RENTAL	120.00
Check Number 5815 Total	H & H SANITATION	<u>120.00</u>
HARBOR FREIGHT	SAFETY BUCKETS	249.00
Check Number 5783 Total	HARBOR FREIGHT	<u>249.00</u>
HEMINGFORD CO-OP TELEPHONE CO	TELEPHONE/INTERNET/CAMERA	2,921.24
Check Number 5816 Total	HEMINGFORD CO-OP TELEPHONE CO	<u>2,921.24</u>
HEMINGFORD MUNICIPAL UTILITIE	UTILITIES	7,332.77
Check Number 5817 Total	HEMINGFORD MUNICIPAL UTILITIE	<u>7,332.77</u>
HONOR CORD CO, THE	Cords for graduation	59.00
Check Number 5818 Total	HONOR CORD CO, THE	<u>59.00</u>
HUSS AUTO REPAIR	FORD 2 - SERVICED	90.83
HUSS AUTO REPAIR	TRAVERSE TIRE REPAIR	26.25
HUSS AUTO REPAIR	FORD #1 -SERVICE	90.83
Check Number 5819 Total	HUSS AUTO REPAIR	<u>207.91</u>

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Vendor Name	Description	Amount
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLIES	90.71
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLIES	90.71
Check Number 5820 Total	IDEAL LINEN AND UNIFORM	<u>181.42</u>
IDEAL/BLUFFS FACILITY SOLUTIONS	VACUUMMASTER 15	763.14
IDEAL/BLUFFS FACILITY SOLUTIONS	CUSTODIAL SUPPLIES	1,576.06
IDEAL/BLUFFS FACILITY SOLUTIONS	MOP HEADS	85.56
IDEAL/BLUFFS FACILITY SOLUTIONS	CUSTODIAL SUPPLIES	1,440.53
Check Number 5821 Total	IDEAL/BLUFFS FACILITY SOLUTIONS	<u>3,865.29</u>
INNOVATIVE OFFICE SOLUTIONS, LLC	TONER	475.32
Check Number 5822 Total	INNOVATIVE OFFICE SOLUTIONS, LLC	<u>475.32</u>
JACKS REFRIGERATION SERVICE	REPAIR WATER LEAK	117.50
Check Number 5823 Total	JACKS REFRIGERATION SERVICE	<u>117.50</u>
JOSTEN'S INC.	DIPLOMA	36.95
Check Number 5824 Total	JOSTEN'S INC.	<u>36.95</u>
JW PEPPER & SON, INC	TWO SECOND CLARINET ALBUMS	39.89
Check Number 5825 Total	JW PEPPER & SON, INC	<u>39.89</u>
KEATING & ASSOCIATES, INC.	PARTICIPATION FEE	207.50
Check Number 5826 Total	KEATING & ASSOCIATES, INC.	<u>207.50</u>
KITTLEMAN, TRAVIS	APRIL MILEAGE REIMBURSEMENT	298.68
KITTLEMAN, TRAVIS	MARCH MILEAGE REIMBURSEMENT	354.69
Check Number 5827 Total	KITTLEMAN, TRAVIS	<u>653.37</u>
KOLLE, LASHAYNE	2023-04 MILEAGE REIMBURSEMENT	39.20
Check Number 5828 Total	KOLLE, LASHAYNE	<u>39.20</u>
KSB School Law PC, LLO	LEGAL FEES/FLSA AUDIT	245.00
KSB School Law PC, LLO	FLSA AUDIT	2,257.00
Check Number 5830 Total	KSB School Law PC, LLO	<u>2,502.00</u>
LAQUINTA INN & SUITES KEARNEY	NRCSA CONFERENCE LODGING	1,152.00
Check Number 5831 Total	LAQUINTA INN & SUITES KEARNEY	<u>1,152.00</u>
LINCOLN MARRIOT CORNHUSKER	NASBO LODGING	436.00
Check Number 5832 Total	LINCOLN MARRIOT CORNHUSKER	<u>436.00</u>
LISA BRIGGS, OT, LLC	OT	2,366.25
Check Number 5833 Total	LISA BRIGGS, OT, LLC	<u>2,366.25</u>
LOCAL	INTERVIEW GIFTS	71.20
Check Number 5834 Total	LOCAL	<u>71.20</u>
MAR-BOW MUSIC CO.	SERVICE/REPAIR ALTO SAX	35.00
Check Number 5835 Total	MAR-BOW MUSIC CO.	<u>35.00</u>
MARGARITAS MEXICAN RESTAURANT	HAL-SCIENCE OLYMPIAD - MEAL	218.20
Check Number 5783 Total	MARGARITAS MEXICAN RESTAURANT	<u>218.20</u>

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Vendor Name	Description	Amount
MCDONALDS	NDE CONFERENCE - MEAL	11.45
Check Number 5783 Total	MCDONALDS	<u>11.45</u>
MENARDS	SAFETY BUSCKET LIDS	349.90
MENARDS	PARTS - SCIENCE OLYMPIAD	18.22
Check Number 5783 Total	MENARDS	<u>368.12</u>
MORFORD'S DECORATING CENTER	ELEM CLASSROOM BLINDS	3,722.00
Check Number 5836 Total	MORFORD'S DECORATING CENTER	<u>3,722.00</u>
NATIONAL ART EDUCATION ASSOCIATION	NATC REGISTRATION	230.00
Check Number 5783 Total	NATIONAL ART EDUCATION ASSOCIATION	<u>230.00</u>
NE COUNCIL OF SCHOOL ADMINISTRATORS	2023-24 MEMBERSHIP RENEWALS	2,519.00
NE COUNCIL OF SCHOOL ADMINISTRATORS	NASBO REGISTRATION	360.00
Check Number 5837 Total	NE COUNCIL OF SCHOOL ADMINISTRATORS	<u>2,879.00</u>
NEBRASKA SCIENCE OLYMPIAD	NE STATE SCIENCE OLYMPIAD ENTRY	30.00
Check Number 5838 Total	NEBRASKA SCIENCE OLYMPIAD	<u>30.00</u>
NOODLES AND COMPANY	SEAC MTG - MEAL	27.16
Check Number 5783 Total	NOODLES AND COMPANY	<u>27.16</u>
PAT'S CREATIVE	FCS CLASS SUPPLIES	95.16
Check Number 5839 Total	PAT'S CREATIVE	<u>95.16</u>
PLT4M	WEIGHT ROOM APP	1,000.00
Check Number 5840 Total	PLT4M	<u>1,000.00</u>
QUICKCARE MEDICAL SERVICES	BUS PHYSICAL-BH	125.00
Check Number 5841 Total	QUICKCARE MEDICAL SERVICES	<u>125.00</u>
QUILL CORPORATION	OFFICE SUPPLIES	236.24
QUILL CORPORATION	HS OFFICE SUPPLIES	62.76
QUILL CORPORATION	HS OFFICE SUPPLIES	79.93
Check Number 5842 Total	QUILL CORPORATION	<u>378.93</u>
RABEN'S MARKET	FCS CLASS SUPPLIES	274.27
RABEN'S MARKET	MAINTENANCE SUPPLY	3.22
RABEN'S MARKET	WATER - ACT TEST TAKERS	13.98
RABEN'S MARKET	VO AG SUPPLIES	26.93
RABEN'S MARKET	HS SCIENCE LAB SUPPLY	23.11
Check Number 5843 Total	RABEN'S MARKET	<u>341.51</u>
RAISING CANES	SCIENCE OLYMPIAD - MEAL	109.63
RAISING CANES	ALL STATE JH BAND MEALS	16.40
Check Number 5783 Total	RAISING CANES	<u>126.03</u>
RHOADS, ALISHA	MILEAGE REIMBURSEMENT	81.20
Check Number 5844 Total	RHOADS, ALISHA	<u>81.20</u>
ROBERTS, ERIN	2023-04 MILEAGE REIMBURSEMENT	89.60

05/05/2023 12:37 PM

Posted - All; Batch Description 3 Records Selected

User ID: KAH

Vendor Name	Description	Amount
Check Number 5845 Total	ROBERTS, ERIN	89.60
ROCKY MOUNTAIN AIR SOLUTIONS	VOAG GAS RENTAL	44.62
ROCKY MOUNTAIN AIR SOLUTIONS	GAS	1,014.96
Check Number 5846 Total	ROCKY MOUNTAIN AIR SOLUTIONS	1,059.58
RUNZA	ALL STATE JH BAND MEAL	7.37
Check Number 5783 Total	RUNZA	7.37
SCHOOL SPECIALTY LLC	CHAIR POCKETS	258.79
Check Number 5847 Total	SCHOOL SPECIALTY LLC	258.79
SOAR PEDIATRIC THERAPY, LLC	PT SERVICES	2,240.99
Check Number 5848 Total	SOAR PEDIATRIC THERAPY, LLC	2,240.99
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	188.20
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	8.07
Check Number 5849 Total	STAPLES BUSINESS ADVANTAGE	196.27
TEACHER DIRECT	ELEM CLASSROOM SUPPLIES	141.22
TEACHER DIRECT	ELEM CLASSROOM SUPPLY	71.42
Check Number 5850 Total	TEACHER DIRECT	212.64
TRUCK CENTER COMPANIES	BALANCE DUE ON THOMAS BUS C2	51,675.00
Check Number 5784 Total	TRUCK CENTER COMPANIES	51,675.00
U.S. POSTAL SERVICE	POSTAGE - LETTER TO PARENT	4.15
Check Number 5783 Total	U.S. POSTAL SERVICE	4.15
UNITED AIRLINES	NATC AIRFARE - BUTLER	227.80
Check Number 5783 Total	UNITED AIRLINES	227.80
UNIVERSITY OF NEBRASKA - LINCOLN	NE ASD NETWORK STATE CONFERENCE	200.00
Check Number 5851 Total	UNIVERSITY OF NEBRASKA - LINCOLN	200.00
VALOR GENERAL STORE	RED HAND VAC	58.99
VALOR GENERAL STORE	MAINTENANCE SUPPLY	24.98
VALOR GENERAL STORE	TRANSPORTATION SUPPLIES	4.79
VALOR GENERAL STORE	AG SHOP SUPPLIES	15.18
VALOR GENERAL STORE	MAINTENANCE SUPPLY	17.97
VALOR GENERAL STORE	RAKES	188.96
Check Number 5852 Total	VALOR GENERAL STORE	310.87
WALL STREET JOURNAL	MONTHLY SUBSCRIPTION	38.99
Check Number 5783 Total	WALL STREET JOURNAL	38.99
WALMART	FCS GROCERIES	114.84
Check Number 5783 Total	WALMART	114.84
WESTCO	FUEL	6,166.56
Check Number 5853 Total	WESTCO	6,166.56
WESTERN NE NEWSPAPERS	ADVERTISING	1,563.70

Vendor Name	Description	Amount
Check Number 5854 Total	WESTERN NE NEWSPAPERS	1,563.70
WEVIDEO	SUBSCRIPTION	723.00
Check Number 5783 Total	WEVIDEO	723.00
WINETEER, RICK	RAMPS	750.00
Check Number 5785 Total	WINETEER, RICK	750.00
WINSOR LEARNING	SONDAY SUPPLIES	277.20
Check Number 5855 Total	WINSOR LEARNING	277.20
ZANER-BLOSER INC	HANDWRITING BOOKS	587.29
Check Number 5856 Total	ZANER-BLOSER INC	587.29
Fund Number 01		119,548.56
Checking Account ID 1		119,548.56

Vendor Name	Description	Amount
Checking Account ID 6	Fund Number 06 NUTRITION FUND	
CASH-WA DISTRIBUTING	FOOD	658.51
CASH-WA DISTRIBUTING	FOOD	1,393.50
CASH-WA DISTRIBUTING	FOOD	2,724.69
CASH-WA DISTRIBUTING	FOOD	943.77
CASH-WA DISTRIBUTING	FOOD	(43.01)
Check Number 7063 Total	CASH-WA DISTRIBUTING	<u>5,677.46</u>
HILAND DAIRY	MILK	2,716.18
Check Number 7064 Total	HILAND DAIRY	<u>2,716.18</u>
RABEN'S MARKET	FOOD SUPPLIES	42.72
Check Number 7065 Total	RABEN'S MARKET	<u>42.72</u>
SIMPLY CLEAN	DISHWASHER SERVICE	240.21
Check Number 7066 Total	SIMPLY CLEAN	<u>240.21</u>
US FOODS	FOOD	2,270.33
US FOODS	FOOD	3,652.47
US FOODS	FOOD	23.66
US FOODS	FOOD	2,078.60
US FOODS	FOOD	2,522.48
Check Number 7067 Total	US FOODS	<u>10,547.54</u>
Fund Number 06		<u>19,224.11</u>
Checking Account ID 6		<u>19,224.11</u>



Hemingford Public Schools Random Drug Testing of Students Involved in Extracurricular Activities and Competitions

The Hemingford school district supports and values student participation in extracurricular activities and competitions. Such participation is a privilege and not a right. Students in all extracurricular activities and competitions in grades 7-12 shall be subject to mandatory random testing for the presence of tobacco/nicotine, alcohol, and/or illegal drugs.

1. Purpose of Random Drug Testing

- a.** The purpose of this policy is to promote the health and safety of our students who participate in extracurricular activities or competitions and to deter the use of alcohol, illicit drugs, and tobacco among them.
- b.** The school district has recognized that observed and suspected drug, alcohol, and tobacco/nicotine use and abuse have increased among the student population, including students participating in extracurricular activities or competitions.
- c.** The school district seeks to provide safe, substance-free schools.
- d.** The school district seeks to deter the use of illegal and prohibited drugs, alcohol, and tobacco/nicotine among students.
- e.** The school district recognizes that students who use illegal and prohibited substances pose a threat to the health and safety of themselves, other students, teachers, administrators, and other persons.
- f.** The school district believes that the drug, alcohol, and tobacco/nicotine problem among the student body needs to be addressed. A large number of students who participate in extracurricular activities and competitions do not use drugs, alcohol, and tobacco/nicotine. The school district wishes to give those students an ongoing reason to say, "No," when presented with a chance to use.

- 2. Notice.** Each student who participates or seeks to participate in extracurricular activities or competitions shall be given a copy of this policy. This policy may also be included in the student handbook.

- 3. **Drug Testing Coordinator.** The Drug Testing Coordinator shall be the Activities Director or his or her designee unless otherwise indicated.
- 4. **Extracurricular Activities.** This policy applies to all students who participate in extracurricular activities or competitions in our school district, which includes but is not necessarily limited to the following:

Instrumental/Vocal Music	Health Council/Health Professions
National Honor Society	One Act Play
Three Act Play/Dinner Theater	Speech
HS Quiz Bowl	JH Quiz Bowl
Student Council	Yearbook
Cheerleading	e-Sports
Mathcounts	Science Olympiad
HAL	Hope Squad
FFA	FCCLA
Football	Volleyball
Cross Country	Wrestling
Basketball	Track
Golf	Art and Culture Club
School Sponsored Dances	

5. **Students Who Are Required to Submit to Drug Testing**

- a. **Grades.** All students in grades 7-12 who participate in any extracurricular activity or competition are part of the pool subject to random drug testing.
- b. **Consent.** A student and his or her parent(s)/guardian(s) must sign a consent form at the beginning of the school year, or upon entry to the school district to participate in any extracurricular activity or competition. The consent form is attached to this policy.
 - i. If consent is not signed at the beginning of the school year, the student can sign consent at the beginning of 2nd semester (or upon entry to the district.) For a student to be eligible for any extracurricular activity or competition, consent must be signed before the activity start date and/or before the first practice.
- c. **Selection Pool Eligibility.** Students shall remain in the selection pool for an entire calendar year (365 days) from the date the consent form is received.
- d. **Withdrawal.** Students who have a consent form on file remain eligible for random drug testing from the date the consent form is

received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student From Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for the remainder of the school year, unless consent is signed at the beginning of 2nd semester in which case the student again returns to the pool for the remainder of the school year.

6. Drugs. Students participating in extracurricular activities or competitions are prohibited from using, possessing, distributing, manufacturing, or having drugs, alcohol, and tobacco/nicotine present in their system. For purposes of this policy, “drugs” means:

- a. Any substance considered illegal by the Uniform Controlled Substances Act, Neb. Rev. Stat. § 28-401 *et seq.*
- b. Any substance which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
- c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in Neb. Rev. Stat. § 48-1902(1);
- d. Any tobacco or other substance which introduces nicotine and other tobacco-related substances into the body, including alternative nicotine products, vapor products, or electronic nicotine delivery systems ingested in any way, such as by use of an e-cig, vape pen, or Juul.

7. Testing Procedures

- a. **Student Selection.** All students who participate in extracurricular activities or competitions and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing.
- b. **Reasonable Suspicion Testing.** In addition to random drug testing, a student is subject to drug testing at any time when the Drug Testing Coordinator determines there is individualized reasonable suspicion based upon articulable facts to believe that the student has used a drug. The Drug Testing Coordinator will notify the student and take the necessary steps to schedule a test as soon as practicable.
- c. **Parental Request.** Students who do not participate in extracurricular activities or competitions may be added to the random drug screening master list upon parental request at the beginning of the school year.

- d. **Type of Test.** The school district reserves the right to utilize breath, saliva, urinalysis, or any other reliably recognized testing procedure. Urine and oral fluid samples which screen positive will be confirmed by the company selected by the district. Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester). Other testing methods will be confirmed via industry-recognized processes and equipment.
- e. **Collection Site.** The Drug Testing Coordinator will designate the collection site at which students will provide specimens. The collection site may be off the premises of the school district.
- f. **Collection Procedures.** The school board will select a Drug Program Administrator (DPA) Company. The DPA shall randomly select the students subject to drug testing from the master list on a monthly basis.
 - i. The DPA will make selections based on up to 3 students monthly.
 - ii. The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to ensure accurate testing protocols while minimizing intrusion into a student's privacy.
 - iii. The DPA and the school district will provide a copy of the collection procedures upon request.
- g. **Drugs.** Students may be randomly tested for any drugs, including but not limited to nicotine, alcohol, amphetamines, marijuana or cannabinoids, cocaine, methadone, methaqualone, propoxyphene, hallucinogens, opiates, phencyclidine, synthetic opiates and PCP, steroids, barbiturates, benzodiazepines, alcohol, and any prescription drug that was obtained without proper authorization.
- h. **Results.** The DPA shall notify the school nurse, the Drug Testing Coordinator, and/or the high school principal of any non-negative test after the initial screening. The school representative shall notify the student's parents. The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). The MRO will be certified by an MRO accreditation body. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or legitimate medical use. Testing results may take up to 2 weeks. Before making a final decision, the school representative shall contact the student and his or her parent(s)/guardian(s) to discuss the final

result either face-to-face or over the telephone. If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will report the results of verified positives to the DPA, who shall then notify the School Nurse, Drug Testing Coordinator, and/or High School Principal of the positive test result. The Drug Testing Coordinator shall notify the student and his or her parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.

- i. **Request for a Retest.** A split specimen will be collected for all testing methods except alcohol testing. A positive alcohol test will be confirmed with an EBT device. A student's parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Testing Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The costs will be reimbursed if the result of the split sample test is negative. The student will remain subject to the consequences of this policy during the retesting procedure.

8. Consequences for Testing Positive. The purpose of this policy is not to punish students, but to help them make healthy choices. Whenever the test results indicate a positive test, the Drug Testing Coordinator shall schedule a confidential meeting with the student, parent/guardian, sponsor/coach, and other members of the school's administration as appropriate. At the meeting, the Drug Testing Coordinator shall explain the drug testing procedures and the policy of the district. (All offenses are cumulative for the current school year.) The consequences shall be as follows:

a. First Offense

- i. Parent/Guardian's will be notified.
- ii. The student will receive closed campus lunch for a minimum of 3 school days. Lunch privileges will return upon the completion of an accountability project presented to a designated school representative.
- iii. The student shall be provided with a list of drug counseling resources available in the panhandle.
- iv. The student may automatically be included in the next round of drug testing. If a student tests negative, they will be returned to the random drug testing pool.

b. Second Offense

- i. Parent/Guardian's will be notified.
- ii. The student will receive closed campus lunch for a minimum of 5 school days. Lunch privileges will return upon the completion of an accountability project presented to a designated school representative.
- iii. The student shall be provided with a list of drug counseling resources available in the panhandle.
- iv. The student may automatically be included in the next three rounds of drug testing. If a student tests negative, they will be returned to the random drug testing pool.

c. Third Offense

- i. Parent/Guardian's will be notified.
- ii. The student shall miss 30 calendar days of extracurricular activities or competitions at the performance level (if in season). Students shall be required to attend/participate in practice but may not travel with a team.
- iii. The student will be required to complete a drug education course provided by the school.
- iv. Extracurricular activities or competitions will resume upon the completion of the 30 day suspension and successful completion of the drug education course.
- v. The student shall be provided with a list of drug counseling resources available in the panhandle.
- vi. The student may automatically be included in the next three rounds of drug testing. If a student tests negative, they will be returned to the random drug testing pool.

d. Additional Offenses

- i. For any additional offenses, parents will be notified and a specialized plan will be implemented based on the individual student's needs as deemed necessary by the school. Plans may include but are not limited to referrals to outside agencies, law enforcement, Panhandle Public Health Department, etc.

- ii. Consequences for additional offenses may not be less than the third offense consequences.

9. Refusal to Test

A student who refuses to submit to a drug test authorized under this policy, or refuses to comply with any other provision of this policy, shall not be eligible to participate in any extracurricular activities or competitions covered under this policy including all meetings, practices, performances, and competitions for the remainder of the school year.

10. Tampering

Tampering is the use of any agent or technique which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. If the School Nurse determines that a student tampered with a drug test, the student shall be deemed to have submitted a positive test.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties outlined in Section 8 of this Policy.

11. Maintenance of Records

All results of drug testing shall be confidential. Procedures for maintaining confidentiality will be developed by the school district and the testing organization. The Drug Testing records of positive tests will be housed in a secure location. This information will not be available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug test results with any non-school personnel or authorized contractor except as authorized by the student's parents in writing.

12. Appeal

The school district will rely solely upon the opinion of the MRO to determine whether the positive test result was the result of the consumption of a drug. There shall be no appeal of the test result to any school administrator or the

board of education.

13. Severability

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall remain in full force.



Hemingford Public Schools Consent To Perform Random Drug Testing

Student Name _____ **Grade** _____

As a student and parent:

- We understand and agree that participation in extracurricular activities or competitions is a privilege that may be withdrawn for violations of the Random Drug Testing of Students Involved in Extracurricular Activities Policy.
- We have read the Random Drug Testing Policy and understand the responsibilities and consequences as an activity participant if the student violates the policy.
- We understand that when students participate in any extracurricular activity or competition, they will be subjected to random drug testing, and if they refuse, will not be allowed to practice or participate in any extracurricular activity or competition. We have read this consent statement and agree to its terms.
- We understand this is binding while a student is enrolled in Hemingford School District.

Consent To Perform Drug Testing

- We hereby consent to allow the student named on this form to undergo drug testing for the presence of drugs, alcohol, and tobacco/nicotine in accordance with the Random Drug Testing Program adopted by the Board of Education.
- We understand that any samples will be sent only to a qualified laboratory for actual testing. We hereby give our consent to the medical vendor selected by the school board, their Medical Review Office (MRO), laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform testing for the detection of drugs and to release the results of those tests as provided in the policy.
- We understand these results will be forwarded to school district officials and will also be made available to us. We agree to sign any necessary releases if requested to do so.
- We understand that consent according to this Consent to Perform Random Drug Testing will be effective for all extracurricular activities or competitions in which this student might participate during the current school year.
- We hereby release the Hemingford Board of Education and its employees from any legal responsibility or liability for the release of such information and records, according to the policy.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____



Hemingford Public Schools
Revoking Consent for Random Drug Testing and
Withdrawal Of Student From Extracurricular Activities and Competitions

I understand that by signing this form I am rescinding my permission for random drug, alcohol, and tobacco/nicotine screening and no longer wish to participate in any extracurricular activity or competition.

I further understand that I am forfeiting my privilege to participate in athletics and/or extracurricular activities or competitions for the remainder of this school year.

I hereby rescind my consent to the administration of the drug screening and forfeit all participation in extracurricular activities or competitions for the remainder of the school year.

Student's Printed Name: _____

Signature: _____

Date: _____

Parent/Guardian's Printed Name: _____

Signature: _____

Date: _____

Hemingford Public Schools

Administrative Reports to Board of Education

May 8, 2023

Mr. Arneson

HES Enrollment

PreSchool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	Total
18 (0)	22 (-1)	23 (0)	36 (0)	26 (0)	31 (0)	38 (0)	23 (0)	217 (-1)

Thank You

- For all of our staff who are making the end of the year wonderful for all of our students.

Congratulations

- To all the seniors who graduated this weekend.

Assessment Update

- From Polly Bowhay, NDE (NSCAS Security Visit)

I would like to take the opportunity to thank you for allowing me to observe the NSCAS Summative on Tuesday. These observations are invaluable to the Statewide Assessment Office to provide us feedback on how things are going, so we are very appreciative of those schools that we visit. I was impressed with the students' attention and efforts to the task of taking the test. Ms. Johnston did an excellent job having specific plans in place for the testing to best support the students and maintain the security of the test.

- NSCAS testing window is closed and we completed all testing.

Strategic Plan Updates:

-

Personnel Effectiveness: Staff Collaboration

- We had Kindergarten round up in April. It'll be a great crew of students next year.
- I'm working on the Elementary master schedule for next year.

Curriculum

- Reordering materials is still underway.

School Improvement

- Mrs. Curtis and I met with Kristin Kestin from the ESU about some math support for next year.

Culture/Community Engagement

- Graduation was streamed on Youtube. At any one time we had about 45 people watching.

- We're having the First Annual Hemingford Elementary school Talen Show on May 19th at 9:00am.

Mrs. Curtis

HHS Enrollment

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Total
27 (0)	29 (0)	34 (0)	25 (0)	22 (0)	34 (0)	171 (0)

Thank You

- To the parent volunteers that created a fantastic and safe place for our students for After Prom.
- To the Hemingford Boosters for putting together a wonderful athletic banquet.
- To Jim and Wood's Construction for getting the banners hung in the gym.
- To all the individuals that helped out to make Graduation and Honor's Day wonderful and smooth events.
- To Mr. Arneson for live streaming Graduation.
- To the Staff at Hemingford Public Schools for their hard work and dedication. This week is Teacher Appreciation Week.

Congratulations

- To the class of 2023!
- To the students for giving their best effort on NSCAS and ACT testing. We had many students show high levels of achievement and growth.

Strategic Plan Updates:

Personnel Effectiveness: Staff Collaboration

- Ammie Frost, Lauren Morava, and Danielle Roland have been accepted into the LETRS training program.
 - The Lexia LETRS® (Language Essentials for Teachers of Reading and Spelling) Suite is comprehensive professional learning designed to provide early childhood and elementary educators with deep knowledge to be literacy and language experts in the science of reading. LETRS teaches the skills needed to master the foundational and fundamentals of reading and writing instruction—phonological awareness, phonics, fluency, vocabulary, comprehension, and written language. This is a 2 year commitment that will greatly benefit our students!

Curriculum

- As you know I have been working diligently to learn the PowerSchool program and get the schedule to align with the many requests and visions that we want from the schedule. I am extremely excited to tell you WE DID IT! I was able to get over 90% of the students

enrolled in their top 8 classes. Only a handful of students had to be enrolled in an alternate class choice.

- The 2023-2024 Master Schedule is Finalized and sections are very well balanced.
- 7-12 Student Schedules are committed for next year.
- The bell schedule will remain the same as this year.
- We will mail out schedules this summer and set up a drop and add scheduling date early in August for those students that would like to make changes.

School Improvement

- Alan Gross did a Rule 10 Safety visit. HPS had a positive overall report.
- We had success and great feedback on some logistics we changed for Graduation including having the band playing again after being absent for about 10 years. We had the students walk to the middle and down the center aisle. This provided for better photo opportunities and live streaming visuals of our graduates.
- The Banners are back in the gym and hung safely on the walls.

Culture/Community Engagement

- Summer School letters were mailed home. Summer School will be held from June 5-9 and June 12-16, 2023.
- Sports Physicals will be available for current 7th-11th graders at the Gym on May 17th. All 7-12 students planning to play sports in the 2023-2024 school year will need a physical.
- HPS participated in the National Walk To School day last Wednesday.

Upcoming Events

- May 16th: 6th Grade Orientation
- May 17th: Sports Physicals @ HHS for current 7th-11th Graders.
- May 18th: Baseline Concussion Testing
- May 23rd: Students' Last Day - End of 4th Quarter
- May 27th: HHS Alumni Banquet

Mrs. Plog

(Special Education numbers current as of 5/5/23)

Birth-3
3

Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	Total
6	9 (-1)	8	5	2	5	9	3	47 (-1)

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	12+ (To age 21)	Total
6	6	5	10	5	2	1	35

Total Enrollment in PowerSchool - 394 (-2)

Total Special Education Students - 85 (-1)

Special Education Percentage - 21.6%

State Average- 16% (As of 2020-2021, most recent data year available)

- Once again, thank you so much this school year for considering the Random Drug Testing Policy. I presented this idea for the first time at the September school board meeting back on September 12, 2022. It has been a long eight months getting to this point, but I think it was time well spent.
- Reminder, Preschool Graduation will be held next Monday, May 15, 2023, at 6:30 PM, in the High School Gym.
- On May 31 and June 1, 2023, I will be attending a Behavior Training in Scottsbluff at the Harms Center on the WNCC campus. For the training, experienced emotional behavior disorder (EBD) teachers will be discussing methods and materials for schools to help implement effective EBD strategies and support students with behavioral needs in public schools. In Hemingford and across the state, we are seeing more and more students with mental health and behavioral needs in our schools, and I am grateful the ESU is offering this training close to us.

April 26, 2023

Dr. Travis Miller, Superintendent
Hemingford Public Schools
P O Box 217
Hemingford, NE 69348-0217

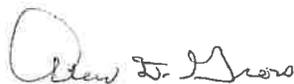
Dear Travis

Enclosed are copies of the annual review of the Safety Procedures for Hemingford Public Schools.

The Hemingford School District provides an excellent learning environment for students and staff. The district has safety plans and procedures in place. Training for staff is excellent. All staff and students practice drills to prepare them if a crisis should occur. Facilities are upgraded on a regular basis. Communication concerning safety for students and staff appears to be excellent between all parties involved in the district operations.

I appreciate you allowing me to conduct the annual review. If I can be of any further assistance or you have any questions concerning the review, please do not hesitate to contact me at your convenience.

Sincerely

A handwritten signature in cursive script that reads "Allen D. Gross".

Allen D. Gross

Enclosure

ANNUAL REVIEW
OF
SAFETY PROCEDURES

FOR

HEMINGFORD PUBLIC SCHOOLS
HEMINGFORD, NEBRASKA

April 26, 2023

OVERVIEW OF REVIEW PROCEDURE

The annual review of the Safety Procedures for the Hemingford Public Schools was completed on April 26, 2023. Allen Gross conducted the review. This review is required by Rule 10; Section 011.01D of the Nebraska Department of Education.

The review was completed as follows:

The review consisted of an onsite visit on April 24, 2023. During the visit the current safety procedures were discussed. The review included a walkthrough of the district facilities.

Superintendent Travis Miller and Elementary Principal Eric Arneson assisted during the visit and answered questions about the safety procedures and policies of the school district.

SAFETY PLAN AND PROCEDURES

The Hemingford School District has a Safety Plan and Procedures in place for the school system. The plan is aligned with the Standard Response Protocol recommended by the Nebraska Department of Education. The plan addresses safety and security concerns for students, staff, and visitors. The procedures are reviewed on a regular basis. Revisions are made when deemed necessary.

The school district is currently developing a Reunification Plan.

SAFETY AND SECURITY COMMITTEE

The Hemingford School District has a safety committee in place. This committee is comprised of parents, administration, faculty, and staff of the school district. The Safety Committee continues to meet quarterly to consider changes or additions to the safety procedures.

POLICY REQUIREMENTS

The Hemingford School District has policies in place to meet the requirements of Rule 10-Section 11 dealing with School Environment. These policies are reviewed on a regular basis.

SUMMARY OF FINDINGS

FACILITIES

1. All entrance doors to the student educational building are locked during the school day.
2. Video cameras are in use throughout the district facilities.
3. Automated External Defibrillators are in the buildings.
4. First Aid Kits and Blood Control Kits are in all classrooms.
5. Tornado shelter areas were moved to newly designated areas. This was done after consultation with emergency management personnel of the county.
6. New emergency route maps were placed in all classrooms and other areas of the buildings.
7. Vaping detectors are installed in bathrooms and locker rooms.
8. The Box Butte County Sheriff and Nebraska State Patrol personnel have walked through the facilities.
9. Flashing school warning signs are now flashing during the entire day in the street adjoining the school.
10. The Safety Committee is in the process of placing safety buckets in all classrooms. These buckets will contain a variety of items that would be beneficial should a crisis occur.

11. Boards were checked and replaced as necessary on the bleachers at the football stadium.
12. The district plans to use professional installers to inspect the bleachers in the school gymnasium.

TRAINING

The Hemingford Public School District provides training in safety procedures for all staff. Staff are trained in the following areas.

1. The procedures of the Standard Response Protocol. Chuck Elley, a noted authority on school safety, provided the training.
2. Dating violence
3. Blood-borne Pathogens
4. The use of Epi-Pens
5. Suicide Awareness
6. In the use of the AED machines in the facilities.
7. Concussion management
8. Heat illness
9. Sudden cardiac arrest
10. First Aid and CPR
11. A team was formed and trained in Threat Assessment.
12. The Asthma Protocol of the district.
13. Records of all training are kept by the district.

PROCEDURE PRACTICE

The school district continues to practice procedures outlined in the Standard Response Protocol. All students and staff take part in the practice of drills.

Drills practiced included:

1. Fire drills
2. Evacuation drills
3. Lockdown drills
4. Lockout /Secure drills
5. Shelter/Tornado drills – practiced at least two times per year
6. Bus evacuation drills – practiced one time per semester

Records are kept of drills practiced.

OTHER RELATED ITEMS

1. AED devices found in the facilities are checked on a regular basis by school personnel.
2. The district uses computer software to monitor student use of internet sites on district owned devices.
3. Students and staff have access to a mental health consultant.
4. Digital citizenship is taught in the school curriculum.
5. The district has a Hope Squad that helps to bring suicide awareness to students.
6. The school district is discussing implementing a random drug testing program for students participating in athletics and activities.
7. As suggested by Chuck Elley, a wooden bat is in all classrooms to be used as protection if necessary.

STRENGTHS OF THE PLAN

1. The facilities of the district are well maintained and clean.
2. Safety related drills are practiced with students and staff taking part.
3. The district has limited access points into the building, and these are monitored by authorized personnel.
4. Exits are clearly marked.
5. Sign in sheets and visitor badges are used in the buildings.
6. The Safety Committee and the administration are very pro active in the promotion of safety for students and staff
7. Communication within the district concerning safety issues appears to be excellent.
8. Safety information and evacuation routes are posted in the classrooms
9. Staff members receive annual training in many safety related areas, including the Standard Response Protocol.
10. Fire extinguishers are checked as required.
11. Cooperation between the school and local law enforcement appears to be excellent.
12. AED devices in the facilities. These are checked by school personnel on a regular basis.
13. Digital Citizenship is included in the school curriculum.
14. The availability of a school nurse is a plus.
15. Records are kept of training and safety procedures practiced.
16. The use of video cameras in the facilities.
17. Handicap parking areas are clearly marked.
18. Availability of a mental health consultant for students and staff.
19. First Aid and Blood Stop Kits in all classrooms.

20. Updated tornado shelter areas in the facilities.
21. Maintenance and facility upgrades are made on a continual basis.
22. Monitoring student use of digital media is good.

ITEMS TO CONSIDER

1. Some of the buildings have electronic locks on exterior doors. Consider installing electronic locks to all exterior doors of the district facilities.
2. Consider practicing a Reverse Evacuation Drill from the school grounds and an Alternate Site Evacuation Drill. This would allow the district to evaluate the drills and adjust if necessary.
3. Consider placing a portable AED device on the activity bus.
4. Consider training playground supervisors in concussion recognition.

SUMMARY

The district continues to do an excellent job of providing a safe environment for students and staff. Staff members receive safety training which allows them to act in times of crisis. Drills are practiced with students and staff taking part. Facility improvements are made on a continual basis. Policies are reviewed and revised as necessary to keep up with the changing school climate. The Safety Committee does an excellent job of recognizing hazards and works to eliminate these hazards. A safe and positive learning environment exists through the work and cooperation of the Board of Education, administration, faculty, staff, and patrons of the district.

The Hemingford School District has had their safety plan and program reviewed each year as required by the Nebraska Department of Education Rule 10.



April 20, 2023

Travis Miller
Hemingford Public Schools
911 Niobrara Street, P.O. Box 217
Hemingford, NE 69348

Mr. Miller:

This letter is the official report of the compliance visit for Hemingford Public Schools on April 14, 2023, with the primary purpose of verifying compliance with the accreditation standards contained in 92- NAC Rule 10, Regulations and Procedures for the Accreditation of Schools. (Effective Date: August 1, 2015). Other purposes of the visit were for me to learn about Hemingford Public Schools and to respond to any questions you may have had regarding current topics related to the Nebraska Department of Education.

The Accreditation Section appreciates your preparation and organization in submitting the necessary documentation and responding to questions during this visit. I also appreciated you and your team providing me the necessary documentation with necessary changes after the meeting. The leadership at Hemingford Public Schools most definitely has the best interests of students, parents, and community members in mind as they implement the system's educational program. I was very impressed with what I heard and saw on the visit, and am excited about the future for your school. Based on the review that was conducted ahead of the visit, during the visit, and with the documents submitted since, Hemingford Public Schools is in compliance with the regulations in Rule 10.

Please feel free to contact me, or any other accreditation specialist, if you have any questions regarding this visit, or any of the requirements contained in Rule 10.

Thank you for all you do!

Todd F. Wolverton
Accreditation Specialist

NEBRASKA DEPARTMENT OF EDUCATION
RULE 10 COMPLIANCE CHECKLIST FOR
ACCREDITED PUBLIC SCHOOLS K-12

SCHOOL DISTRICT	Hemingford Public Schools
SUPERINTENDENT	Travis Miller
SCHEDULED DATE	April 14, 2023 – 8:30 a.m.
CONTACT INFO	Travis Miller – tmiller@gubn.org – (308)487-3328
ACCREDITATION SPECIALIST	Dr. Micki Charf - micki.charf@nebraska.gov / 402-480-0810 Todd Wolverton - todd.wolverton@nebraska.gov / 402-219-2542 Dr. Sandra Suiter - sandra.suiter@nebraskla.gov / 531-893-0727
PRE-VISIT MEETING	March 30, 2023 – Phone Conversation
MEETING SITE	Hemingford Public Schools, 911 Niobrara Street, Hemingford, NE
FOLLOWUP COMMUNICATION	

CODE SECTION	REGULATORY and STATUTORY REQUIREMENTS	MEETS COMPLIANCE Yes / No	COMMENTS Required Actions Recommendations
003	MANDATORY REQUIREMENTS FOR LEGAL OPERATION		
003.01 Certification NSSRS and TEACH data sources	The school system shall use only persons certificated pursuant to 92 NAC 21 to be a teacher or administrator. Pursuant to 79-1603 R.R.S., persons conducting religion or pre kindergarten classes in nonpublic schools which are not counted as a part of the school's courses for purposes of complying with the requirements of this Chapter are excluded from this requirement. Pursuant to 79-802.01 R.R.S., American Indian language teachers who are approved by the tribe to teach their native language are also excluded from this requirement when conducting native language classes.	MET	Clear on NSSRS
003.05 Graduation requirements (Credits Needed) Lang. Arts 40 credits Math 30 credits Science 30 credits Social Science 30 credits	Each high school shall require from grades nine through twelve at least 200 credit hours for graduation, for which at least 80 percent shall be from the core curriculum. The number of credit hours given for a course may be less than the number of instructional units and may be increased up to 25 percent above the number of instructional units. 003.05A By the 2014-15 school year, school districts shall adopt and implement graduation requirements that meet the highest level of rigor of the standards as specified in the state standards set forth in the appendices of this Chapter, including, but not limited to the following: 003.05A1 Language Arts. Forty credit hours of Language Arts with course content that includes composition, verbal communication, literature, research skills, and technical reading and writing. 003.05A2 Mathematics. Thirty credit hours of mathematics with course content that includes algebraic, geometric, data analysis, and probability concepts. 003.05A3 Science. Thirty credit hours of science with course content that includes biological, earth/space, and physical science concepts with corresponding science inquiry skills and laboratory experience.	MET	230 credits required 20 Business including Computer Applications

	<p>003.05A4 Social Studies/History. Thirty credit hours of social studies/history with course content that includes civics/government, geography, United States and world history, and economic concepts.</p> <p>003.05B School systems may adopt a policy allowing high school credit to be awarded to students enrolled in a middle grades course if the course content and requirements are equivalent to a course offered in the high school.</p> <p>003.05C As required in 92 NAC 18, school systems accept the academic credit earned at Interim Program Schools and issue diplomas to students transferring from Interim Program Schools who have met the requirements for graduation from their own accredited high school.</p>		
<p>003.06 School Year Required Hours</p> <p>HS - 1080 ELEM - 1032 KIND - 400</p>	<p>Each school system shall provide at least the following instruction annually between July 1 and June 30 for the grades it offers: (a) for grades up through grade eight, the time equivalent to 1,032 hours, (b) for grades nine through twelve, the time equivalent to 1,080 hours; and (c) for kindergarten, the time equivalent to 400 hours.</p> <p>When a school is dismissed for any reason such as tournaments or contests, parent/teacher conferences, funerals, parades, and school picnics, time shall not be counted in meeting the 400/1,032/1,080 hour school year requirement. Time scheduled for the school lunch period shall not be counted in meeting the school year requirements.</p> <p>Pursuant to the provisions of 79-213 R.R.S., school systems unable to meet the minimums for instructional hours due to epidemic sickness, severe storm conditions, or destruction of the school house may request permission from the Board to offer fewer than the minimum hours by submitting an affidavit sworn to by the secretary of school board and explaining the circumstances resulting in the request.</p>	MET	JH/HS – 1275.4 Elem – 1150.4
004	CURRICULUM AND STANDARDS		
<p>004.01A-B</p> <p>Board Policy approved Instructional Program</p> <p>Staff Accessibility</p> <p>Adopted standards for Core Content</p> <p>Nonpublic - expectation</p>	<p>The instructional program of the school system is based on written purposes or standards and is approved by the local board of education or governing body. These documents are on file in each school building and each certificated staff member is provided a copy.</p> <p>No later than December 11, 2009, school districts adopt new academic content standards in the subject areas of reading and writing (language arts) determined by each district to be measurable quality standards that are the same as, equal to, or more rigorous than the state academic content standards in Appendix J (Language Arts Standards) of this Chapter.</p> <p>No later than October 6, 2010, school districts adopt new academic content standards in the subject area of mathematics determined by each district to be measurable quality standards that are the same as, equal to, or more rigorous than the state academic content standards in Appendix B (Mathematics Standards) of this Chapter. The standards adopted by school districts with reference to Appendix B replace standards previously adopted with reference to Appendix A of this Chapter. Pursuant to 79-760.01 R.R.S., the State Board will adopt new academic content standards in science and social studies by July 1, 2013. Deadlines for school districts to adopt replacement academic content standards in these additional subject areas will be specified in future revisions to this chapter, but, pursuant to 79-760.02 R.R.S., will not extend past one year following the State Board's adoption of new content standards.</p> <p>Nonpublic schools have local academic content standards for reading, writing, mathematics, science, and social studies/history approved by the local governing body.</p>	MET	Policy 603.2 and 603.3
<p>004.01C</p> <p>Curriculum Guides</p> <p>Library and Guidance</p>	<p>The school system has written guides, frameworks, or standards for all other areas of the curriculum.</p> <p>The school system also has a written description of the library media and guidance programs.</p>	MET	Policy 508.09 Counseling provided K-12
004.01D	Writing experiences are incorporated in all curricular areas K-12.	MET	Policy 604.01

Writing			
004.01E Technology	Educational/computer technology is incorporated in the instructional program at the elementary, middle, and secondary levels.	MET	Policy 606.04
004.01F Multicultural education Policy Practice Evaluation	<p>The instructional program in public schools incorporates multicultural education in all curriculum areas at all grades. Multicultural education includes, but is not limited to, studies relative to the culture, history, and contributions of African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans with special emphasis on human relations and sensitivity toward all races. The regulation is based on statute and cannot be waived through Section 013.01 of 92 NAC 10.</p> <p><u>004.01F1</u> The district has a statement of philosophy or mission for the multicultural education program. Local program goals address multicultural education.</p> <p><u>004.01F2</u> The district curriculum guides, frameworks, or standards incorporate multicultural education.</p> <p><u>004.01F3</u> The district multicultural education program includes a process for selecting appropriate instructional materials.</p> <p><u>004.01F4</u> The district has a process for provision of staff development in multicultural education including professional development for administrators, teachers, and support staff which is congruent with local district and program goals.</p> <p><u>004.01F5</u> The district has a process for periodic assessment of the multicultural education program. An annual status report is provided to the local board of education.</p>	MET	Policy 604.04 and reports from teachers
004.02A The Elementary Instructional Program. Weekly schedule must include:	<p>The elementary school has a representative weekly schedule for each classroom teacher encompassing experiences in the following subject areas:</p> <p><u>004.02A1</u> Reading and Language Arts. The curriculum includes development and practice of skills and understanding in reading, writing, speaking, and listening. It helps children develop appreciation of literature, creativity, and expression.</p> <p><u>004.02A2</u> Mathematics. The curriculum includes development, practice, and application of numeration, computation, estimation, problem solving, geometry/spatial concepts, measurement and related topics.</p> <p><u>004.02A3</u> Social Studies. The curriculum helps children to develop an understanding of the world and its people. It includes experiences drawn from geography, history, economics, government, citizenship, career awareness, human relations, current affairs, and cultural studies. This includes instruction in American history and stories about the exploits and deeds of American heroes, singing patriotic songs, memorizing the Star-Spangled Banner and America, and reverence for the flag and proper conduct for its presentation as provided in 79-724 R.R.S.</p> <p><u>004.02A4</u> Science. The curriculum helps children develop an understanding of science concepts and processes, and includes science as inquiry. It includes experiences drawn from physical science, life science, earth and space science, science and technology, and history and nature of science.</p> <p><u>004.02A5</u> Health. The curriculum helps children develop an understanding of the body systems, nutrition, wellness (including physical activity), and healthy living habits.</p> <p><u>004.02A6</u> Physical Education. The curriculum helps children develop and maintain physical coordination, large and small muscle control, physical fitness, leisure activities, and healthy behaviors.</p> <p><u>004.02A7</u> Visual Arts. The curriculum helps children understand and apply a variety of media, techniques, and processes within a range of subject matter, symbols, and ideas. The curriculum includes reflection upon and assessment of art and study of art in relation to history, culture, and other curricular areas.</p> <p><u>004.02A8</u> Music. The curriculum helps children to sing and play a variety of music, read and notate music, listen to and describe music, and evaluate music. The curriculum includes music in relation to history, culture, and other curricular areas.</p>	MET	Updated schedules provided
004.02B Kindergarten Admissions	For school year 2012-2013 and each school year thereafter, admission to public school kindergarten is on an unqualified basis to all resident children who will reach age 5 by July 31 of the calendar year in the school year for which the child is seeking admission begins. Testing prior to school entrance, if any, is conducted only to identify children with disabilities under 92 NAC 51 or to meet requirements of 79-214(2) R.R.S.	MET	Policy 502.03

<p>004.02C K-6 Athletic limitations</p>	<p>Pupils in kindergarten through sixth grade do not participate in any kinds of athletic contests between schools within a school system or between school systems except that elementary school systems having seventh and eighth grade athletics may include sixth grade boys or girls when combined enrollment for seventh and eighth grade becomes fewer than 12 boys or 12 girls and if the school board or local governing body has a policy regulating participation for sixth graders. Annual field or play days are excluded from this regulation.</p>	<p>MET</p>	
<p>004.03A MS Grade Instruction Includes:</p>	<p>The program in the middle grades includes instruction for each grade each year in the following subject areas. Instruction may be provided through separate courses, integrated blocks of time, and/or through exploratory programs.</p> <p><u>004.03A1 Reading.</u> The curriculum includes experiences designed to help students expand, develop and apply reading skills introduced in the elementary grades. It includes reading for both information and enjoyment.</p> <p><u>004.03A2 Language Arts.</u> The curriculum includes activities that engage students in using language for a variety of reading, writing, speaking, and listening purposes.</p> <p><u>004.03A3 Mathematics.</u> The curriculum includes practice in numeration, computation, estimation, problem solving, geometry/spatial concepts, and measurement. It introduces algebraic and statistical concepts and provides opportunities for students to develop understanding of the structure of mathematics.</p> <p><u>004.03A4 Social Studies.</u> The curriculum includes content and experiences drawn from geography, history, economics, citizenship, government, cultural studies, and current events. This includes instruction in American history that makes the course interesting and attractive and to instill a love of country as provided in 79-724 R.R.S. All history courses stress contributions of all ethnic groups in the development and growth of America.</p> <p><u>004.03A5 Science.</u> The curriculum includes elements of life, physical, earth and space sciences, science as technology, and history of science. Learning activities emphasize science as inquiry and scientific processes and concepts.</p> <p><u>004.03A6 Health.</u> The curriculum includes the study of body systems and those factors which affect health, including natural and man-made threats and individual health choices.</p> <p><u>004.03A7 Art.</u> The curriculum includes activities and experiences designed to develop skills in working with a variety of artistic techniques, processes, and media. The curriculum relates art to history and culture and to other curricular areas.</p> <p><u>004.03A8 Music.</u> The curriculum includes experiences that involve students in singing and playing musical instruments and provides opportunities for students to pursue individual musical interests and to develop individual talents. It includes the study of a varied repertoire of music and its relation to history and culture.</p> <p><u>004.03A9 Physical Education.</u> The curriculum includes active involvement in health-related physical fitness activities designed to develop cardiorespiratory endurance, muscular strength and endurance, and flexibility. It encourages students to develop habits of physical exercise through individual and team activities and by emphasizing involvement rather than competition. Practice for and participation in interscholastic activities cannot substitute for any part of physical education.</p>	<p>MET</p>	<p>Updated Master Schedule provided</p>
<p>004.03B MS Career Education</p>	<p>Career education is included in the middle grades program.</p>	<p>MET</p>	<p>Policy 604.07 Met in electives Will have Careers class next year</p>
<p>004.03C Athletic Competitions MS matches</p>	<p>004.03C No student in grades seven or eight participates in interscholastic athletic contests between schools within a school system or between school systems which exceed six games in football, fourteen matches in volleyball, twelve games in basketball, eight meets in wrestling, eight meets in track and field, and eight contests in all other activities. Contest limits shall be based upon the total number of contests played. Each game, match or meet played in a tournament shall count as one of the contests permitted within these contest limits.</p>	<p>MET</p>	<p>FB - 6 VB - 9 XC - 7 GBB - 9 BBB - 9 WR - 7 TR - 6</p>
<p>004.04A HS Total Units</p>	<p>The high school program consists of courses totaling at least 400 instructional units.</p>	<p>MET</p>	<p>480 Units Generate 9.8 units</p>

004.04B1 Lang.Arts 60 Units	60 instructional units. The curriculum includes written composition, critical reading, interpretation of fiction and non-fiction, oral presentation, and application of listening skills.	MET	49 Dual credit and College Speech
004.04B2 Social Science - 40 Units	40 instructional units. The curriculum includes content drawn from American and world history, geography, economics, civics, government and citizenship and may also include content from other social science areas such as sociology, psychology, and anthropology. This includes instruction in the U.S. and Nebraska Constitutions, the benefits and advantages of our government, the dangers of Nazism, Communism, and similar ideologies, the duties of citizenship and the appropriate patriotic exercises to include Lincoln's birthday, Washington's birthday, Flag Day, Memorial Day and Veterans Day as provided in 79-724 R.R.S. All history courses stress contributions of all ethnic groups in the development and growth of America.	MET	39.2 College American History
004.04B3 Math - 40 Units	40 instructional units. The curriculum includes communicating, reasoning, problem solving, numeration, computation, estimation, measurement, geometry, data analysis, probability and statistical concepts, and algebraic concepts.	MET	39.2 College Algebra
004.04B4 Science - 40 Units	40 instructional units. The curriculum includes science concepts and processes, science as inquiry, physical science, life science, earth and space science, science and technology, and history and nature of science.	MET	83 Units
004.04B5 World Languages - 20 Units	20 instructional units or two years of daily classes in the same language. The curriculum includes reading, writing, speaking, and listening skills for communicating in one or more languages other than English, knowledge and understanding of other cultures, and developing insight into the nature of language and culture.	MET	
004.04B6 Career Education - 80 Units Nonpublic Substitution	Beginning in 2010-11, the curriculum includes 80 instructional units in Career Education that include instruction in any of the following career fields: (1) Arts, Communication, and Information Systems, (2) Business, Marketing, and Management, (3) Environmental and Agricultural Systems, (4) Health Sciences, (5) Human Services and Resources, and (6) Industrial, Manufacturing, and Engineering Systems. <u>004.04B6a</u> Communication and Information Systems. The curriculum in this career field includes areas such as advertising, public relations, commercial photography, journalism, graphic design, broadcasting, scriptwriting, radio/TV production, computer applications, web design, interactive media, networking, e-commerce, computer science, and information technology. <u>004.04B6b</u> Business, Marketing, and Management. The curriculum in this career field includes areas such as e-commerce, business communication, finance, business and consumer law, entrepreneurship, accounting, business economics, personal finance, consumer economics, financial services marketing, retailing, fashion marketing/merchandising, clothing and textiles, international marketing, sports and entertainment marketing, hospitality and recreation marketing. <u>004.04B6c</u> Environmental and Agricultural Systems. The curriculum in this career field includes areas such as animal, plant, and soil sciences, agribusiness, food sciences, power, structural and technical systems, leadership and human resource development, natural resources, and environmental science. <u>004.04B6d</u> Health Sciences. The curriculum in this career field includes areas such as nutrition and food, family health, medical terminology, certified nursing assistant, and health care sciences. <u>004.04B6e</u> Human Services and Resources. The curriculum in this career field includes areas such as independent/adult living, home management, housing and home furnishings, family health, clothing and textiles, leadership and human resource development, business management, business law, international business, criminal justice, human growth and development, interpersonal relationships, parenting/child development, and applied psychology. <u>004.04B6f</u> Industrial, Manufacturing, and Engineering Systems. The curriculum in this career field includes areas such as housing and home furnishings, woods and construction, construction/ electricity, construction/home maintenance, computer aided drafting, metals and welding, manufacturing/metalworking, manufacturing/woodworking, millwork and cabinetmaking, electronics, technology engineering education, Principles of Technology, technology education, transportation power/auto mechanics, automotive services, data base management and computer applications.	MET	

	<u>004.04B6g</u> Nonpublic college preparatory schools may substitute additional courses in language arts, foreign language, science, mathematics, and/or social science for up to 40 instructional units in career and technical education.		
004.04B7 Health / PE 20 Units	20 instructional units or two years of daily classes in personal health and physical fitness. The personal health and physical fitness curriculum includes content to emphasize life-long wellness habits. The curriculum emphasizes non-participation in high risk behavior. The physical fitness curriculum includes an active program of health-related physical fitness, including cardiorespiratory endurance, muscular strength and endurance, flexibility, and body composition. Practice for and participation in interscholastic athletic activities are not accepted as a substitute for any part of the personal health and physical fitness requirement.	MET	
004.04B8 Visual and Performing Arts - 40 Units	40 instructional units which include each year instruction in vocal music, instrumental music, and visual arts. It may also include dance and theater. The visual and performing arts curriculum includes performance, interpretation, and evaluation. <u>004.04B8a</u> Music. The curriculum includes singing and playing a varied repertoire of music, improvising melodies and accompaniments, reading and notating music, listening to and describing music, evaluating music and music performances, recognizing relationships between music and the other disciplines, and the study of music in relation to history and culture. <u>004.04B8b</u> Visual Arts. The curriculum includes media, techniques, and processes; choice and evaluation of a range of subject matter, symbols, and ideas; assessment of characteristics and merits of student work and the work of others; and the visual arts in relation to other disciplines.	MET	
005	ASSESSMENT		
005.01A-D Assessment Plan based on State or Local Standards Criterion Referenced and Standardized norm referenced.	<u>005.01A</u> For the school years through 2009-10 for mathematics and through 2010-11 for science, the school district has a local assessment plan which includes a schedule and procedures for assessing success in achieving state standards in Appendices A and C of this Chapter or local standards approved by the Commissioner prior to July 18, 2008, as equal to or exceeding in rigor the state standards. Nonpublic schools have an assessment plan which includes a schedule and procedures for assessing success in achieving their academic content standards. <u>005.01B</u> For the school years through 2009-10 for mathematics and through 2010-11 for science, the school system assesses students according to procedures in the local assessment plan and meets the assessment schedule in Appendix E of this Chapter. The assessment includes use of criterion-referenced assessments and a standardized norm-referenced assessment. <u>005.01C</u> Whole grade norm-referenced assessment using a national assessment instrument begins no earlier than grade two and is conducted annually in at least one grade in each of the following two levels: grades 2-5; grades 6-8. A national assessment instrument is administered at least once in the high school grades. The Board's recommendations for assessing and reporting are found in Appendix E of this Chapter. <u>005.01D</u> The school district participates annually in a statewide writing, reading, mathematics, and science assessment instruments according to the schedule and at the grade levels specified in Appendix E of this Chapter.	MET	Policy 610.02 Assessment schedule provided
005.03 Student Reporting (Due by June 30)	Each school year, for the purpose of implementing a statewide system of tracking student achievement as required by 79-760.05, school districts shall report the following data to the Department electronically via the NSSRS portal using the Department's student identifier system: <u>005.03A</u> Individual student demographics including each student's race, poverty status, high mobility status, attendance, and limited English proficiency; <u>005.03B</u> Individual student achievement including individual student achievement data from the assessment instruments required in Section 005.01D and scores and subscores available to the district on national assessment instruments administered by the district; and <u>005.03C</u> Individual student educational input characteristics including class size, teacher education, teacher experience, special education, early childhood programs, federal programs, and targeted education programs.	MET	NEP profile

005.05 Student assistance process	Each school has a student assistance process of its own design to provide problem solving and intervention strategies. (NOTE - "Multi-Tiered Interventions" "SE identification process")	MET	SAT Procedures provided
006	Library and Media		
006.01A Open and Available	Each school has a library media area(s) which is available to students during the entire school day. All library media resources are properly cataloged, marked, and shelved according to a standard classification system. Each school has at least one set of encyclopedia available in either print or electronic format with copyright dates in the past five years.	MET	Confirmed on visit
006.01B New resources	Each elementary school acquires a minimum of 25 new library media resources in print format, exclusive of textbooks and encyclopedia, of different titles, per teacher per year, up to 150 titles during one year. The minimum number of new titles in print format is 75 if library media resources are also available through electronic format. Each middle and high school acquires a minimum of 150 titles each year in either print or in full text electronic format.	MET	Invoices provided
006.01C Middle School Periodicals	Each middle level school subscribes to at least ten periodicals either in print or in full text electronic format.	MET	OneDrive through Nebraska Library Commission
006.01D Secondary School Periodicals	Each secondary school subscribes to at least 25 periodicals in print or in full text electronic format.	MET	OneDrive through Nebraska Library Commission
007	INSTRUCTIONAL PROGRAM		
007.01A Elementary Endorsed (95%)	Computed on a full-time equivalency basis, a minimum of 95 percent of the teachers in the elementary grades are assigned to areas for which they hold certificates having appropriate endorsements pursuant to 92 NAC 24.	MET	94.38 Adjusted after conversation
007.01B Pre-K Coordinator	Pre-kindergarten programs operated by public schools are coordinated by a staff member who holds a Nebraska Teaching Certificate with at least 9 college credit hours in early childhood education.	MET	Shari McClure
007.02A Middle Grades Endorsed (90%)	Computed on a full-time equivalency, at least 90 percent of the teachers in middle grades hold one of the following endorsements or meet the provisions of Sections 007.02A1a or 007.02A4: <u>007.02A1</u> In grades seven and eight, any middle grades endorsement or an appropriate secondary endorsement. <u>007.02A1a</u> Teachers holding an elementary endorsement may teach in grades seven and eight if they acquire six credit hours per year toward the middle grades endorsement or participate in staff development in accordance with a local mission and plan for education of middle grade students. <u>007.02A2</u> In grades four through six, an elementary endorsement or any middle grades endorsement <u>007.02A2a</u> Teachers holding a content area endorsement at the secondary level may teach grade six in that content area if they acquire six credit hours per year toward the elementary or middle grades endorsement or participate annually in staff development in accordance with a local mission and plan for education of middle grade students. <u>007.02A3</u> In grade nine, an appropriate secondary endorsement or any middle grades endorsement. <u>007.02A4</u> Teachers not holding an appropriate endorsement may be assigned to the middle grades if they acquire six credit hours per year toward a middle grades endorsement. <u>007.02A5</u> Secondary teachers assigned to integrated courses or curriculum in grades seven through nine are considered appropriately endorsed if they hold an endorsement for any of the subjects or fields included in the course.	MET	84.96 with HS

<p>007.03A Secondary Endorsed (80%)</p>	<p>At least 80 percent of the instructional units offered in secondary grades during the regular school term are assigned to teachers who hold certificates having appropriate endorsements issued pursuant to 92 NAC 24. If 92 NAC 24 does not provide an endorsement designated for a particular course or subject area, any teacher holding a regular certificate may instruct such course without penalty to the school system.</p> <p>Teachers holding a subject endorsement are considered appropriately endorsed for any other subject within the broad field if they annually acquire, prior to the opening of school, six credit hours toward the subject endorsement or the broad field endorsement.</p> <p><u>007.03A1</u> Teachers assigned to integrated courses or curriculum in accordance with Sections 002.11 and 004.04C1 are considered appropriately endorsed if they hold an endorsement for any of the subjects or fields included in the course.</p>	<p>MET</p>	<p>84.96</p>
<p>007.04A ½ FTE Media Endorsed or Acquiring</p>	<p>Each K-12 school system and each secondary school system has a person holding a Nebraska Teaching Certificate with an endorsement appropriate for library science or educational media specialist, or meeting Section 007.04B, assigned on at least a one-half time basis to provide library media services to the school system.</p>	<p>MET</p>	<p>Julianne Payne</p>
<p>007.04A1 Building Media Staffing</p>	<p><u>007.04A1</u> Each school building having an enrollment of from 70 to 249 students has a person holding a valid Nebraska Teaching Certificate with an appropriate endorsement for library science or educational media specialist assigned on at least a one-fifth time basis or has a library media paraprofessional assigned on at least a one-half time basis under the supervision of a certificated staff member.</p>	<p>MET</p>	<p>Julianne Payne</p>
<p>007.05A Guidance Staffing Endorsed or Acquiring</p>	<p>Each K-12 and each secondary school system assigns at least a one-half time equivalency person to conduct a guidance and counseling program. The level of assignment is determined by the local school system and the person assigned holds a guidance and counseling endorsement appropriate for the level(s) assigned. When enrollment in a school system exceeds 400, the system assigns at least one full-time equivalency appropriately endorsed person.</p>	<p>MET</p>	<p>Samantha Gilkerson</p>
<p>007.05B Guidance Staffing MS HS</p>	<p>School systems having a total of 300 or more students in the middle grades, secondary grades, or high school grades assign at least a one-half time appropriately endorsed person to provide guidance and counseling for the level. When the total enrollment in any of those levels reaches 450, one full-time equivalent appropriately endorsed person is assigned. Thereafter, an additional one-half time appropriately endorsed person is assigned for each 225 students at any of those levels.</p>	<p>MET</p>	<p>Samantha Gilkerson</p>
<p>007.05C Elementary Guidance Program</p>	<p>School districts having 300 or more students in the elementary grades have guidance programs or services available for the elementary students. The procedures and time allotment are determined by the local school district.</p>	<p>MET</p>	<p>Samantha Gilkerson</p>
<p>007.06A Certificated Staff Evaluation Approval</p>	<p>The school district has a written board policy for the evaluation of teachers. The policy is approved by the Department as required by 79-318 (5)(h) R.R.S. Sections 007.06A through 007.06B are based on statute and cannot be waived under the provisions of Section 013 of 92 NAC 10.</p> <p><u>007.06A1</u> The policy is implemented by written procedures that include:</p> <p><u>007.06A1a</u> Annual written communication of the evaluation process to those being evaluated;</p> <p><u>007.06A1b</u> A description of the duration and frequency of observations and written evaluations for probationary and permanent teachers;</p> <p><u>007.06A1c</u> Specific district-defined evaluation criteria, which include, at a minimum:</p> <p><u>007.06A1c(1)</u> Instructional performance,</p> <p><u>007.06A1c(2)</u> Classroom organization and management, and</p> <p><u>007.06A1c(3)</u> Personal and professional conduct.</p> <p><u>007.06A1d</u> Provision for written communication and documentation to the evaluated teacher specifying all noted deficiencies, specific means for the correction of the noted deficiency, and an adequate timeline for implementing the concrete suggestions for improvement;</p> <p><u>007.06A1e</u> Provision for the teacher to offer a written response to the evaluation; and</p> <p><u>007.06A1f</u> A description of the district plan for training evaluators.</p> <p><u>007.06A2</u> In the event a district changes its policies or procedures for teacher evaluation, it shall submit the revised policies and procedures to the Department for approval. If the Department finds the policies and procedures in</p>	<p>MET</p>	<p>Policy 406.8</p>

	compliance with the requirements of Sections 007.06A through 007.06A1f, of this Chapter, it notifies the district in writing that such policies and procedures are approved. Such approval shall remain in effect until there is a change in the policies or procedures by the district, or the amendment of state law or regulations relating to such approval. In the event the Department does not find the revised policies and procedures of the district in compliance with the provisions of this Chapter, the Department will notify the district in writing. The district may resubmit amended policies and procedures or may appeal such decision to the State Board pursuant to the procedures set forth in 92 NAC 61.		
007.07A Staff Development	The school system annually conducts or arranges staff development sessions. Each teacher participates in at least ten hours of staff development activities each year.	MET	Topics: MTSS, Danielson model, MIssion/Vision, Safety, Goal setting, Strategic Plan
008	ADMINISTRATIVE STAFF		
008.02A Administrative Staffing and Endorsement	Each elementary school has a principal assigned who holds a Nebraska Administrative and Supervisory Certificate with an endorsement appropriate for serving as an elementary principal or for superintendent. When the number of full-time equivalency teachers supervised by a principal in one or more school systems reaches 10, the principal is assigned at least one-half time for administration and supervision. The principal is assigned full-time when the number of full-time equivalency teachers reaches 20 or more.	MET	Eric Arneson – PK-8
008.03A Middle Grades Endorsement Options	Each middle grades school has a principal who holds a Nebraska Administrative and Supervisory Certificate with an endorsement for middle grades principal, elementary principal, secondary principal or for superintendent. <u>008.03A1</u> Middle grades schools having only grades four through six have a principal holding an endorsement for elementary principal, middle grades principal, or superintendent. <u>008.03A2</u> Middle grades schools having only grades seven through nine have a principal holding an endorsement for middle grades principal, secondary principal, or superintendent.	MET	Misty Curtis – PK-12
008.03B Middle Grades Principal Staffing	When the number of full-time equivalency teachers supervised by the principal reaches 10, the principal is assigned at least one-half time for administration and supervision. The principal is assigned full-time when the number of full-time equivalency teachers reaches 20 or more.	MET	Misty Curtis – PK-12
008.04A Secondary Grades Principal Staffing	Each secondary school has a principal assigned who holds a Nebraska Administrative and Supervisory Certificate with an endorsement for serving as a secondary principal or for superintendent. When the number of full-time equivalency teachers reaches 10 or more, the principal is assigned at least one-half time for administration and supervision. The principal is assigned full-time for administration and supervision when the number of full-time equivalency teachers reaches 20 or more.	MET	Misty Curtis – PK-12
008.05A Head administrator / Supt. Endorsement	Each K-12 and each secondary school system having grades ten through twelve has a head administrator who holds a Nebraska Administrative and Supervisory Certificate with an endorsement for serving as a superintendent. Nonpublic systems may share an area or diocesan head administrator.	MET	Travis Miller
008.05B Administrative Positions Endorsement	Any person assigned to administrative and/or supervisory duties holds a Nebraska Administrative and Supervisory Certificate with an appropriate endorsement for the position held.	MET	Misty Plog – Special Education
008.05C Certificates Filed Administrative Responsibility	A copy of the certificate or permit of each staff member who is required to have a certificate is on file in the school or school system's administrative office. Upon initial employment or acquisition of a new certificate, the certificate or permit is registered by the head administrator of the school system in accordance with 79-804(1) R.R.S.	MET	Confirmed on visit Spreadsheet monitored by superintendent

009	SCHOOL IMPROVEMENT		
009.01A School Improvement Plan	<p>The school system develops and implements a school improvement process to promote quality learning for all students. This process includes procedures and strategies to address quality learning, equity, and accountability. In public schools, the process incorporates multicultural education as described in 004.01G.</p> <p>In all school systems, the school improvement process includes the following activities at least once within each five years.</p> <p><u>009.01A1</u> Review and update of a mission or vision statement.</p> <p><u>009.01A2</u> Collection and analysis of data about student performance, demographics, learning climate, and former high school students.</p> <p><u>009.01A3</u> Selection of improvement goals. At least one goal is directed toward improving student performance.</p> <p><u>009.01A4</u> Development and implementation of a plan which includes procedures, strategies, or actions to achieve goals.</p> <p><u>009.01A5</u> Evaluation of progress toward improvement goals.</p>	MET	Strategic Plan – July 1, 2023 Working on CIP template Math goal and engagement
009.01B External Visit	<p>The school improvement process includes a visitation by a team of external representatives to review progress and provide written recommendations. A copy of the written recommendations is provided to the Department. The external team visits are conducted at least once each five years.</p>	MET	Framework – 3/31/21
010	ACCOUNTABILITY REPORTING		
010.01A Annual Written Report	<p>The school system annually prepares a written report which includes at least student academic performance as required in Section 005.02, school system demographics, school improvement goals and progress and, in the case of public schools, financial information. School systems report the information in accordance with the policy in 010.01B.</p>	MET	Policy 1002.00 2022-2023 Report on website
010.01B Policy for performance report(s)	<p>The school system has a written policy for annually preparing and distributing the performance report(s) required in Section 010.01A to the residents of the district or, in the case of nonpublic schools, to the appropriate body. The policy assures that individual test scores are kept confidential. If the school has fewer than ten students in the grades being reported, or if reporting would allow for the identification of students because they all had comparable scores, no public reports of student performance are provided for those grades.</p>	MET	Policies 610.02 and 612.13
011	SCHOOL ENVIRONMENT		
011.01A Building Safety	<p>Each school system maintains safe, healthful, and sanitary conditions within the school building(s) and on the school grounds and meets fire, safety, and health codes.</p>	MET	Confirmed on visit
011.01B Safety Plan	<p>Each school system has a safety and security plan for the schools in the system. The plan addresses the safety and security of students, staff, and visitors. The plan is approved by the local governing body.</p>	MET	Plan Provided
011.01C Safety Committee	<p>Each school system has a school safety and security committee which includes representatives of faculty, parents, and the community. The committee meets at least annually to prepare and/or review safety and security plans and procedures, including emergency plans and procedures.</p>	MET	Committee roster Meeting Minutes
011.01D Safety and security Visit	<p>The school system's safety and security plan(s) are reviewed annually by one or more persons not on the local school system safety committee and not an employee of the school system. This review will include a visit to school buildings to analyze plans, policies, procedures, and practices and provide recommendations. Any recommendations made as a result of the analysis are forwarded to the head administrator and to the school safety and security committee to be considered in making revisions to the plan.</p>	MET	Visit scheduled April 23, 2023
011.01E Dating Violence policy	<p>Pursuant to 79-2,141 (2) R.R.S., by July 1, 2010, each school district shall develop and adopt a specific policy to address incidents of dating violence involving students at school. This policy shall include a statement that dating violence will not be tolerated.</p>	MET	Policy 504.21

012	SCHOOL SYSTEM GOVERNANCE		
012.01A Written board policies accessible in each school building	The governing body has a written set of policies for the school system. These policies are accessible in each school building.	MET	Policies on website
012.01B Policy on instructional hours 400 hours for Kindergarten ; 1032/1080	The school system has a written policy which assures that each school will meet the statutory requirement of at least 400 hours for kindergarten, at least 1,032 hours for students up through grade eight, and at least 1,080 hours for students in grades nine through twelve. The policy(ies) or regulations stipulate the conditions for which individual students may be excused from the regular school day.	MET	Policy 602.01
012.01C Ratio of pupils to certificated staff does not exceed 25 to 1	The ratio of pupils to certificated staff members, computed on a full-time equivalency basis, in each school does not exceed 25 to 1.	MET	394 students, 38 teachers; 10.4 to 1

February 2014

DEFINITIONS:

002.17 School means an individual attendance center within a school system which provides either elementary, middle, secondary and/or high school education.

002.18 School District means the territory under the jurisdiction of a single public school board as authorized in Chapter 79 of the Revised Statutes of Nebraska.

002.19 School System means a public school district or a nonpublic school or group of nonpublic schools under a governing body organized to provide education in elementary, middle, secondary, and/or high school grades as provided in this Chapter.

Superintendent's Report

May 8, 2023

Mission/Vision/Goals

- I appreciate the efforts of our team to help our students prepare for the ACT test. While our students are certainly “more than a score,” this test can also open doors of opportunity and scholarships for some students.
- School improvement committees are scheduled to meet as part of our in-service training on May 24th. We will need to continue to refine the action plans for math and instructional practices (engagement) goals, along with continuing to make improvements to our MTSS system.

Policy

- We have had some internal conversations regarding the possibility of transitioning to a “*cum laude*” system to recognize academic excellence (rather than a “valedictorian/salutatorian” approach). Many area high schools have transitioned to these systems, which recognize groups of students by GPA (instead of by class rank). If you have any thoughts/ideas/concerns about a future transition to a *cum laude* system, please let me know. I anticipate some proposed language in the student handbook that would apply to next year's freshmen.
- We continue to follow the developments in the Legislature. I anticipate we may see a lot of “Christmas Tree” bills as we move toward the end of the session.
- We hosted Mr. Todd Wolverton from NDE for a Rule 10 Audit. We were found to be in compliance with the regulatory requirements. A copy of the letter and checklist from the audit are attached.
- We hosted Mr. Allen Gross for our Annual Review of Safety Procedures. A copy of the report from the review is attached. One suggested improvement is the expansion of the electronic door access system (key cards) to the remainder of the school buildings.

Budget Planning and Management

- I would like to commend Kristy Hanks on getting the weblink requisitioning process operational. We are implementing training through a phased approach, with Kristy providing training to staff as they have a need to request a purchase order. I anticipate we will be fully transitioned to this process by the end of the summer.
- We are awaiting an additional review of our draft job descriptions from legal counsel.
- We are still planning on the bathroom and ramp project in the modular classrooms to begin the first week of June.
- We have received approval of our request for reimbursement of the cost of the suburban. We have submitted additional requests to NDE for reimbursement for ESSER III expenditures in the amount of \$149,410.
- We are in the process of submitting a revised request for updating contact information and approval of our UEI and DUNS (Federal Grand Funds Numbers) so we can begin the process of claiming reimbursement of REAP/SRSA expenditures from the federal government.

Educational Leadership

- I would like to commend Mrs. Curtis on her efforts to work with the high school staff to provide a comprehensive course catalog along with extensive opportunities for our students.

Organizational and Cultural Leadership

- Congratulations to the class of 2023! Thank you to everyone who helped plan for and conduct the graduation ceremony. Our team of educators and support personnel worked very hard to ensure a quality ceremony to honor our graduates.

Professional Leadership

- I will be completing my final meeting as chair of the State Accreditation Committee next week. My term on the committee expires in June.

Community Relations

- Thank you to Mr. Arneson for streaming the graduation ceremony. Streaming helped provide access for those from a distance and likely alleviated congestion for those in physical attendance.

Board-Superintendent Relations

- Thanks to Justin Ansley for providing a truck and trailer for the school district to get some equipment delivered to the school recently.
- Thanks to Rick Horstman, Trish Schumacher, and Justin Ansley for taking the time to represent the board at graduation.
- Please be looking for an evaluation link from NASB in the near future, for the completion of the 2nd superintendent evaluation. (The board evaluates new superintendents twice in the first year of employment.)
-

Strategic Plan (Highlights)

- Reporting order on these Principles is based on the Prioritization Summary:
 - **Guiding Principle III: Student and Staff Well-Being**
 - This is Teacher Appreciation Week. We were able to distribute some Bobcat Buckets with goodies to the teachers and our support staff. Everyone's contributions are appreciated.
 - We are still awaiting the survey results to update data from students, staff, board, and parents as part of the strategic plan work.
 - **Guiding Principle I: Student-Centered Learning**
 - Keeping students engaged and on-task during the final few weeks of the year will be important for finishing the school year on a strong note.
 - I have asked for a recommendation from the MTSS Committee for a battery of assessments for progress monitoring and general assessment purposes. I would like to have a representative of the MTSS Committee present this recommendation to the board in June as part of our MTSS system development.

- **Guiding Principle IV: Communication and Engagement**
 - As we move into the summer, please encourage anyone who is new to town to stop by and get their kids enrolled early in the summer. That will help us ensure that we have all the right paperwork, immunizations, etc., in place for the beginning of the school year.
- **Guiding Principal II: Personnel Effectiveness**
 - I continue to be grateful for the help from members of our team in getting the word out about openings in our school. The team effort has helped with recruiting staff.
 - We will be participating in the training of some principals' designees for days when principals need to be out of the buildings. That training is scheduled for May 25th.
- **Guiding Principal V: District Resources**
 - Kristy Hanks has completed the work to get the WebLink system operational. She is providing training for some early implementation with a small group of staff, and the system seems to be working well.
 - We recently had an inspection of our bleachers. I believe it is time to look at the replacement of some or all of the bleachers at the football field.

Planned Professional Travel

- May 16 - State Accreditation Committee Meeting (Lincoln)
- May 19 - Attend State Track (Omaha)
- June 6 - Cy Wakeman Leadership Workshop (Kearney)
- June 27-28 - Western Nebraska Administrators Summer Retreat (Ogallala)
- July 10 - ALICAP Workthop in Gering
- July 17-18 - NDE Budget Workshop (North Platte)
- I plan to attend student activities as my schedule allows.

Board Reminders (from the Contract with the Superintendent)

- **Evaluation.** The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the regular November meeting. The Superintendent shall: remind the Board members in writing of this provision no later than its regular October meeting; make the Superintendent evaluation an agenda item for the regular November Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.
- **Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before the seventh day after the regular December 2022 board meeting (and each December thereafter) of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of one year from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than its regular November meeting of each year of this contract and shall make the renewal of the Superintendent's employment contract an agenda item for the regular December board

meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

Leave Log

- I have used twelve days of PTO leave (July 22, 25, 26, 27, 28, 29, September 26 ½, November 3, 7, 30, March 8, March 16, and April 26). I have 13 PTO Days Remaining in the contract year ending June 30th. I am planning to take some PTO time this week, and some additional time throughout the summer.