

**BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010**

**HEMINGFORD PUBLIC SCHOOLS**

**BOARD OF EDUCATION MEETING AGENDA**

**Monday, October 10, 2022**

**South Campus**

The Board of Education of School District 07-0010 will meet on Monday, October 10, 2022 in the South Campus as duly advertised in the Hemingford Ledger.

- I. Pledge of Allegiance
- II. Notices
- III. Call Meeting to Order
  - III.A. Roll Call
  - III.B. Excuse Absent Board Member(s)
- IV. Approval of Agenda
- V. Report from Board Committee
- VI. Regular Meeting Agenda
  - VI.A. Public Participation (Maximum of 30 Minutes Allotted for this Portion of the Meeting)
  - VI.B. Recognition of Student Achievements/Bobcat Excellence
  - VI.C. Correspondence
  - VI.D. Consent Agenda
    - Approve minutes for September 12, 2022 Budget Hearing, September 12, 2022 Regular Meeting, and September 26, 2022 Special Meeting
    - Approve Treasurer's Report
    - Approve School Activity Fund Report
    - Approve Control Budget
  - VI.E. Payment of Claims
  - VI.F. Discuss, Consider, and Take All Necessary Action Regarding Authorizing a Request for Proposals for Two ESSER III Funded New Student Transportation Vehicles
  - VI.G. Discuss, Consider, and Take All Necessary Action Regarding Cashing Out Mature Building Fund CDs at Bank of the West and Reinvestment of Funds
- VII. Discussion/Possible Action Items
  - VII.A. Discussion with Mrs. Mandy Plog Regarding the Development of a Proposed Policy for Random Student Drug, Alcohol, and Nicotine Testing for Students in Activities
- VIII. Student Board Representative Report
- IX. Administration Reports
- X. Superintendent Report

- XI. Policy Review (Policies 0504.01 through 0504.18R2)
- XII. Items For Next Board Meeting
- XIII. Adjournment

Welcome to the Hemingford Public Schools Board of Education Meeting.

The board welcomes citizens to attend board meetings to become acquainted with the programs and operations of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Public Comment". Comments or questions from the audience at any other time during the meeting except for the agenda item "Public Comment" will be declared out of order.

School board meetings are a meeting held in public; however, the meetings are not public meetings.

## TALKING POINTS FOR BOARD MEETING

### 3 MINUTES PER INDIVIDUAL/30 MINUTES ON TOPIC

The board chair will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board chair shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or other individuals causing disruption may be asked to leave the board meeting.

The purpose of public participation is a forum for the public to provide information and be heard by the members of the board. By law, the board is not allowed to respond, discuss, or take action on items that are not included in the published agenda.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the **Thursday** preceding a Monday night meeting. (Per policy # 0204.12)

\*If you want to speak, you must fill out a Public Comment Request Card. When you have completed this, please submit the card to the superintendent. The cards will be numbered as they are received by the superintendent. You will be called on, by the board president, according to the number on your completed Public Comment Request Card. The board president will signal when the speaker has 30 seconds remaining.

\*By law, you must state your name, address, and we ask that you state the topic you are addressing, before you begin.

\*If you are planning to speak about personnel or student matters involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members **may not** respond to any questions you ask or comments you make about individual staff members or students.

+++++tear off+++++tear off+++++tear off+++++

Number	
--------	--

Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:



# Order Confirmation

Order# 0000332287

**Client**

HEMINGFORD SCHOOL DISTRICT 10

Phone: 3084873328

Account: 1041036

Address: PO BOX 217  
HEMINGFORD NE 693480217

**Payor**

HEMINGFORD SCHOOL DISTRICT 10

Phone: 3084873328

Account: 1041036

Address: PO BOX 217  
HEMINGFORD NE 693480217

**Ad Content Proof**

Note: Ad size does not reflect actual ad

**LEGAL NOTICE**

**Regular Board Meeting at 7:00 pm on October 10th at South Campus**

Notice is hereby given that a regular meeting of the Board of Education of the School District of Hemingford, in the Counties of Box Butte, Dawes, and Sheridan in the State of Nebraska, A/K/A School District #10 of Box Butte County, Nebraska, will be held at 7:00 p.m. on Monday the 10th day of October 2022, at South Campus (816 Niobrara Avenue, Hemingford, Nebraska), which meeting shall be open to the public. An agenda for such meeting, kept continuously current, is available for public inspection at the office of the Superintendent, located at 913 Niobrara Avenue, Hemingford, Nebraska 69348.

Published in the Hemingford Ledger  
Hemingford, NE  
October 6, 2022 ZNEZ

**Sales Rep**      **Accnt Rep**      **Ordered By**  
SSH\_Open      HLP\_Open      Travis

**Fax:**  
**EEmail:** khanks@gubn.org

**Total Amount**      \$5.70  
**Payment Amount**      \$0.00

**Status**      **Materials**

**Amount Due**      \$5.70      **Tear Sheets**      **Proofs**      **Affidavits**      **Blind Box**  
Tax Amount:      0.00      0      0      1

**Payment Meth:** Invoice Statement      **PO Number:**

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Color</u>
0000332287-01	CLS Legal Liner SH	1 X 23 li	\$0.00

**Production Method**  
AdBooker (Liner)

<u>Product and Zone</u>	<u>Placement</u>	<u>Position</u>	<u># Inserts</u>
HLP Ledger	C-Legal Ads	Meetings and Events	1

**Run Schedule Invoice Text:** LEGAL NOTICE Regular Board Meeting at 7:00 pm on

**Run Dates**      10/ 6/2022

**TagLine:** MEETING NOTICE

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

September 26, 2022  
Board of Education Regular Meeting Minutes

A regular meeting of the Board of Education of School District 07-0010 was called to order at 7:04 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Attendance Roll Call: Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Present, Trish Schumacher: Present, Troy Turek: Present.

Motion by Troy Turek that the Agenda be approved as presented Seconded by Trish Schumacher Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Turek: Aye 6-0-0 Motion carried.

The Board conducted a public participation session to receive input on the use of ESSER II and ESSER III funds for the purpose of payment for the MCI motorcoach and to obtain input on the district's Return to Learn Plan.

Motion by Blanche Randolph Approve the Budget for 2022-2023 as follows: General Fund \$8,634,868, Depreciation Fund \$175,000, Employee Benefit Fund \$168,881, Activities Fund \$396,940, School Nutrition Fund \$398,647, Special Building Fund \$2,620,003, Cooperative Fund \$100,000, and Student Fee Fund \$5,000 (Total all funds \$12,499,339) Seconded by Troy Turek Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Turek: Aye 6-0-0 Motion carried.

Motion by Troy Turek Approve the Tax Request Resolution setting the General Fund Tax Request at \$6,105,572 and the Special Building Fund Tax Request at \$303,030. Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Turek: Aye 6-0-0 Motion carried.

Motion by Brett Cullan Approve the use of ESSER II and ESSER III funds for payoff of the activity bus (MCI motorcoach). Seconded by Trish Schumacher Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Aye, Schumacher: Aye, Turek: Aye 6-0-0 Motion carried.

The meeting was adjourned at 7:30 PM.

A work session with Marcia Herring of NASB will be held October 10 at 5:00 PM at South Campus. The next regular meeting of the Hemingford Board of Education will be held on October 12 at 7:00 PM at South Campus.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

September 12, 2022  
Board of Education Regular Meeting Minutes

A regular meeting of the Board of Education of School District 07-0010 was called to order at 7:18 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Attendance Roll Call: Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Absent, Blanche Randolph: Present, Trish Schumacher: Present, Troy Turek: Present.

Motion by Trish Schumacher Excuse Rick Seconded by Brett Cullan Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Blanche Randolph Approval of the agenda as presented Seconded by Troy Turek Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Blanche Randolph to approve the Consent Agenda Seconded by Troy Turek Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Troy Turek Approve payment of claims in the amount of \$100,516.40 (General Fund) and \$27,207.16 (Building Fund) Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Brett Cullan Appoint Arrielle Lawrence to Serve as Student Board Representative for the Fall of 2022 and Cody Rathjen as Student Board Representative for the Spring of 2023 Seconded by Blanche Randolph Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Blanche Randolph Approve purchase and implementation of the 8 to Great program for the 7th and 8th Grade Transitions Classes and Secondary Counseling Program Seconded by Brett Cullan Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Troy Turek Recognize the Heminford Education Association as the exclusive bargaining agent for the district's non-supervisory certificated staff for the 2024-2025 contract year Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Blanche Randolph Approve policies on second reading Seconded by Troy Turek Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

The board discussed attendance at the State Education Conference in Omaha. Blanche Randolph agreed to represent Hemingford Public Schools at the Delegate Assembly portion of the conference.

Mrs. Mandy Plog presented information regarding random student drug and alcohol testing and sample policies from other schools. Mrs. Plog offered to coordinate development of a future policy proposal specific to the Hemingford school community.

Policy Review for the month was conducted for policies 0500 through 0503.09.

The board will review policies 0504.04 through 0504.18R2 for next month.

The meeting was adjourned at 9:04 PM.

The Board will hold a special meeting on September 26<sup>th</sup> at 7:00 PM at South Campus. A work session with Marcia Herring of NASB will be held October 10 at 5:00 PM at South Campus. The next regular meeting of the Hemingford Board of Education will be held on October 12 at 7:00 PM at South Campus.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

September 12, 2022  
Board of Education Budget Hearing Minutes

A Budget Hearing meeting of the Board of Education of School District 07-0010 was called to order at 7:02 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Attendance Roll Call: Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Absent, Blanche Randolph: Present, Trish Schumacher: Present, Troy Turek: Present.

Motion by Troy Turek Motion to excuse Board Member Rick Horstman Seconded by Blanche Randolph Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

Motion by Brett Cullan that the Agenda be approved as presented Seconded by Trish Schumacher Motion carried. Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Absent, Randolph: Aye, Schumacher: Aye, Turek: Aye 5-0-0 Motion carried.

The board conducted a hearing on the 2022-2023 Budgets of Expenses. This hearing included a review and opportunity for public comment on the General Fund, Depreciation Fund, Employee Benefit Fund, Activities Fund, School Nutrition Fund, Special Building Fund, Cooperative Fund, and Student Fee Fund.

The meeting was adjourned at 7:17 PM.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

Regular; Beginning Month 09/2022; Processing Month 09/2022; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05      ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	FUND BALANCE	100.00	6,914.00	12,568.00	0.00	5,754.00
05 704 1010	ATHLETICS / ACTIVITIES	(53,570.60)	12,185.67	4,191.00	0.00	(61,565.27)
05 704 1020	ATHLETIC CLUB / CONCESSION STAND	4,775.28	5,571.39	2,659.96	0.00	1,863.85
05 704 1030	CHEERLEADERS - FUNDRAISING	4,999.72	688.78	216.00	0.00	4,526.94
05 704 1035	FOOTBALL FUNDRAISING	33,145.23	12,583.00	0.00	0.00	20,562.23
05 704 1040	VOLLEYBALL - FUNDRAISING	4,021.48	0.00	306.00	0.00	4,327.48
05 704 1045	WRESTLING FUNDRAISER	1,174.02	259.16	1,351.97	0.00	2,266.83
05 704 1050	CC FUNDRAISER	2,353.82	670.91	291.00	0.00	1,973.91
05 704 1055	TRACK FUNDRAISING	1,466.46	0.00	0.00	0.00	1,466.46
05 704 1999	GRADUATED CLASSES	8,823.66	0.00	0.00	0.00	8,823.66
05 704 2022	CLASS OF 2022	(281.40)	0.00	0.00	0.00	(281.40)
05 704 2023	CLASS OF 2023	2,006.85	0.00	0.00	0.00	2,006.85
05 704 2024	CLASS OF 2024	1,600.31	0.00	302.61	0.00	1,902.92
05 704 2025	CLASS OF 2025	5,462.85	0.00	0.00	0.00	5,462.85
05 704 2026	CLASS OF 2026	455.00	0.00	140.00	0.00	595.00
05 704 2027	CLASS OF 2027	675.00	0.00	367.90	0.00	1,042.90
05 704 3010	DC TRIP-WORLD STRIDE	15,428.72	0.00	45.00	0.00	15,473.72
05 704 3020	DRAMATICS	(9,952.91)	370.00	0.00	0.00	(10,322.91)
05 704 3030	FFA	40,740.57	924.01	0.00	0.00	39,816.56
05 704 3035	SHOP MATERIALS	5,921.45	0.00	0.00	0.00	5,921.45
05 704 3040	FCCLA	1,482.35	952.10	140.00	0.00	670.25
05 704 3050	HONOR SOCIETY	764.94	0.00	0.00	0.00	764.94
05 704 3060	FOOTBALL FUNDRAISER	0.00	70.50	0.00	0.00	(70.50)
05 704 3070	MUSIC	4,967.36	0.00	523.42	0.00	5,490.78
05 704 3080	SCHOLARSHIPS	968.00	0.00	1,564.00	0.00	2,532.00
05 704 3090	STUCO - MIDDLE SCHOOL	4,351.94	0.00	0.00	0.00	4,351.94
05 704 3100	STUDENT COUNCIL	3,546.37	0.00	0.00	0.00	3,546.37
05 704 3110	HEALTH PROFESSIONS CLUB	989.17	0.00	0.00	0.00	989.17
05 704 3120	YEARBOOK	18,038.02	6,849.59	400.00	0.00	11,588.43
05 704 3200	SCIENCE	556.07	0.00	0.00	0.00	556.07
05 704 4010	COURTESY FUND	1,811.87	63.75	260.00	0.00	2,008.12
05 704 4020	ELEMENTARY TEACHERS	8,915.40	0.00	0.00	0.00	8,915.40
05 704 4025	HIGH SCHOOL TEACHERS	8,077.81	0.00	0.00	0.00	8,077.81
05 704 4040	MISCELLANEOUS / STUDENT STUFF	7,978.34	0.00	13.07	0.00	7,991.41
05 704 4045	BOOKFAIR	5,209.93	0.00	0.00	0.00	5,209.93
05 704 4050	ART	970.54	0.00	0.00	0.00	970.54

**Activity Fund Balance Report - Summary - Exclude Encumbrances**  
09/2022 - 09/2022

Regular; Beginning Month 09/2022; Processing Month 09/2022; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITY FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 4060	HOPE SQUAD	227.96	0.00	0.00	0.00	227.96
Fund Total: 05		138,201.58	48,102.86	25,339.93	0.00	115,438.65



Expenditure Report by Function/Object -  
Summary

10/08/2022 02:47 PM

Regular; Processing Month 10/2022; Fund Number 01

User ID: KAH

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
2670	SAFETY	0.00	0.00	2,554.20	0.00	(2,554.20)	0.00	0.00	(2,554.20)
2710	VEHICLE OPP & PURCH REG ED	0.00	46,806.39	70,996.01	0.00	(70,996.01)	0.00	0.00	(70,996.01)
2711	VEHICLE OPP & PURCH LCC	0.00	5,912.66	5,912.66	0.00	(5,912.66)	0.00	0.00	(5,912.66)
2712	VEHICLE OPP & PURCH SCHOOL AGE SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2713	VEHICLE OPP & PURCH AGE 0-5 SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2730	VEHICLE SERV & MAINT REG ED	0.00	247.69	9,221.17	0.00	(9,221.17)	0.00	0.00	(9,221.17)
2732	VEHICLE SERV & MAINT SCHOOL AGE SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2760	2760	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2790	OTHER TRANS REG STUDENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2792	OTHER TRANS SCHOOL AGE SPED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3300	COMMUNITY SERVICES	0.00	0.00	250.83	0.00	(250.83)	0.00	0.00	(250.83)
3500	STATE CATEGORICAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	9,544.26	10,649.10	0.00	(10,649.10)	0.00	0.00	(10,649.10)
3535	HIGH ABILITY LEARNERS	0.00	1,064.44	1,217.29	0.00	(1,217.29)	0.00	0.00	(1,217.29)
4320	4320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6200	TITLE I, PART A ESSA IMP BASIC BY LOCAL	0.00	9,573.18	18,274.18	0.00	(18,274.18)	0.00	0.00	(18,274.18)
6210	TITLE I PART A ACCT ESSA IMPROV BASIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6310	TITLE II, PART A ESSA SUPP EFF INSTUCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6401	6401	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6402	IDEA PART B(611) BASE ALLOC TRANS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6404	IDEA PART B(611) BASE ALLOC BIRTH TO 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6406	IDEA PRESCHOOL(619) BASE ALLOC	0.00	53.25	53.25	0.00	(53.25)	0.00	0.00	(53.25)
6410	IDEA ENROLLMENT/POVERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6455	6455	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6500	6500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6590	6590	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6610	6610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6630	6630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6700	FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6810	6810	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6960	6960	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6985	6985	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6990	OTHER FED CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6992	REAP	0.00	0.00	344.95	0.00	(344.95)	0.00	0.00	(344.95)
6996	6996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6997	ESSER II	0.00	0.00	89,612.00	0.00	(89,612.00)	0.00	0.00	(89,612.00)
6998	ESSER III	0.00	16,502.70	175,692.76	0.00	(175,692.76)	0.00	0.00	(175,692.76)
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000	NON-PROGRAM EXPENDITURES	0.00	1,670.66	3,248.03	0.00	(3,248.03)	0.00	0.00	(3,248.03)
01	GENERAL FUND	0.00	570,138.39	1,374,890.82	0.00	(1,374,890.82)	0.00	0.00	(1,374,890.82)

**Expenditure Report by Function/Object -  
Summary**

10/08/2022 02:47 PM

Regular; Processing Month 10/2022; Fund Number 01

User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
Grand Total:	0.00	570,138.39	1,374,890.82	0.00	(1,374,890.82)	0.00	0.00	(1,374,890.82)

# HEMINGFORD PUBLIC SCHOOLS

OCTOBER 10, 2022

## GENERAL FUND:

Statement Balance 9-30-2022 (BOW) \$ 411,378.06

9-30-2022 (NE Bank) \$1,240,275.03

-Outstanding Checks \$ -264,869.34

**Balance 9-30-2022 \$1,386,783.75**

+ October Tax Receipts: \$ 371,839.52

**Subtotal: General Fund \$1,758,623.27**

October Bills: \$ 354,465.59

October Payroll: \$ 485,037.44

-Total October Expenses: \$ 839,503.03

**Balance General Fund: \$ 919,120.24**

## BUILDING FUND:

Checking Balance 9-30-2022 (BOW) \$ 0.00

9-30-2022 (NE Bank) \$ 1,525,718.45

723,721.62

Liquid Asset Fund \$ 403,337.99

2 CD's: 30 month (.15%)- Mat. 10-18-23 \$ 155,359.98

24 month (.20%)- Mat. 10-18-22 \$ 154,610.12

October Tax Receipts: \$ 12,251.37

**Building Fund Balance 8-31-2022 \$ 2,251,277.91**

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Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
21ST CENTURY EQUIPMENT	P96790	MAINTENANCE SUPPLY	759.54
21ST CENTURY EQUIPMENT	P96791	MAINTENANCE SUPPLY	30.91
21ST CENTURY EQUIPMENT	P96792	MAINTENANCE SUPPLY	115.65
21ST CENTURY EQUIPMENT	P97167	MAINTENANCE SUPPLY	58.96
21ST CENTURY EQUIPMENT	P97168	MAINTENANCE SUPPLY	98.14
Total 21ST CENTURY EQUIPMENT			<u>1,063.20</u>
ALLIANCE TIMES HERALD	2022-23	PAPER SUBSCRIPTION	18.00
	SUBSCRIPTION		
Total ALLIANCE TIMES HERALD			<u>18.00</u>
AMAZON	2022-09 STMT	SCIENCE;MAIN;OFFICE;SUPT;ENG;	3,180.59
		SPED	
AMAZON	9218	AG ED SUPPLIES	21.98
AMAZON	CREDITS	CREDITS BACK ON ORDERS	(53.94)
Total AMAZON			<u>3,148.63</u>
B & C STEEL CORP.	188724	REBAR AND SHEET METAL	267.67
Total B & C STEEL CORP.			<u>267.67</u>
BIO-RAD LABORATORIES	0905732656	SCIENCE SUPPLIES	254.80
Total BIO-RAD LABORATORIES			<u>254.80</u>
BLACK HILLS ENERGY	2022-09 STMT - SUPT	GAS - SUPT HOUSE	43.11
BLACK HILLS ENERGY	2022-09 STMT HS	GAS-SCHOOL BLDG	235.79
Total BLACK HILLS ENERGY			<u>278.90</u>
BLOEDORN'S LUMBER CO.	7166916	MAINTENANCE SUPPLY	26.12
BLOEDORN'S LUMBER CO.	7167849	MAINTENANCE SUPPLY	366.25
BLOEDORN'S LUMBER CO.	7193538	MAINTENANCE SUPPLY	158.44
BLOEDORN'S LUMBER CO.	7215550	MAINTENANCE SUPPLY	26.21
Total BLOEDORN'S LUMBER CO.			<u>577.02</u>
BLUE STAR EDUCATION	6580879	COMPREHENSION CONNECTIONS	877.80
Total BLUE STAR EDUCATION			<u>877.80</u>
BLUUM OF TEXAS LLC	358291	MIC FOR MOBILE DEVICE	70.92
BLUUM OF TEXAS LLC	958256	DELL COMPUTER-CB	1,069.62
Total BLUUM OF TEXAS LLC			<u>1,140.54</u>
BOOM LEARNING	1304	ESSENTIAL SUBSCRIPTION-SPEECH	25.00
Total BOOM LEARNING			<u>25.00</u>
BRIDGES OUT OF POVERTY	REGISTRATION	CONFERENCE REGISTRATION	45.00
Total BRIDGES OUT OF POVERTY			<u>45.00</u>
BUD'S PEST CONTROL	4625	PEST CONTROL	100.00
Total BUD'S PEST CONTROL			<u>100.00</u>
BUNNELL, ERIN	21-22 MILEAGE	2021-22 OPTION MILEAGE	742.76
Total BUNNELL, ERIN			<u>742.76</u>
CHADRON PUBLIC SCHOOLS	202208	OT; PT; SPEECH; RESOURCE	397.63

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User ID: KAH

Vendor Name	Invoice Number	Description	Amount
Total CHADRON PUBLIC SCHOOLS			397.63
CRISIS PREVENTION INSTITUTE, INC	CUS0309499	NCI WORKBOOKS	1,039.60
Total CRISIS PREVENTION INSTITUTE, INC			1,039.60
CROSSROADS MUSIC	67780	INSTRUMENT LYRE/BOOK	43.58
Total CROSSROADS MUSIC			43.58
CULLIGAN WATER CONDITIONING	2022-09 STMT SERVICE	SOFT WATER SERVICE	13.00
CULLIGAN WATER CONDITIONING	2022-09 STMT-RENTAL	SOFT WATER RENTAL	205.37
Total CULLIGAN WATER CONDITIONING			218.37
DARREN'S CARQUEST AUTO PARTS	2723-438458	MAINTENANCE SUPPLY	289.90
DARREN'S CARQUEST AUTO PARTS	2723-439684	MAINTENANCE SUPPLY	102.02
DARREN'S CARQUEST AUTO PARTS	2723-440105	MAINTENANCE SUPPLY	13.26
Total DARREN'S CARQUEST AUTO PARTS			405.18
DAS STATE ACCOUNTING - CENTRAL FINANCE	1334580	PARTICIPATION FEE	476.26
Total DAS STATE ACCOUNTING - CENTRAL FINANCE			476.26
DEPARTMENT OF MOTOR VEHICLES	DR LIC CHECK	DRIVER'S LICENSE CHECK	450.00
Total DEPARTMENT OF MOTOR VEHICLES			450.00
DEPT OF HEALTH AND HUMAN SERVICES	2022-23 LICENSE	M HOXWORTH - LICENSE RENEWAL	140.00
Total DEPT OF HEALTH AND HUMAN SERVICES			140.00
ED PUZZLE	1193	SCIENCE SUBSCRIPTION	11.50
ED PUZZLE	8170	SPEECH - SUBSCRIPTION	12.50
Total ED PUZZLE			24.00
EDUCATIONAL SERVICE UNIT #13	2022-09 STMT	DL;INTERNET;NEVA;PBDS;MIPS;SUBS; COUNSEL	2,441.23
EDUCATIONAL SERVICE UNIT #13	2022-09 STMT	PSYCH;VISION;INSERV;SUPERVISION	2,578.72
Total EDUCATIONAL SERVICE UNIT #13			5,019.95
FARMERS COOP	1111013	MAINTENANCE SUPPLIES	32.95
FARMERS COOP	1111822	MAINTENANCE SUPPLY	11.99
FARMERS COOP	1111907	AUTO PRIMER	22.47
FARMERS COOP	1111927	AGRONOMY MERCH	18.96
FARMERS COOP	1112147	INSECT SPRAY	16.77
FARMERS COOP	1112269	MAINTENANCE SUPPLY	31.98
FARMERS COOP	1112610	VO AG SUPPLIES	13.99
Total FARMERS COOP			149.11
FRITZLER, ERIN	21-22 MILEAGE	21-22 DISTRICT MILEAGE	2,796.64
Total FRITZLER, ERIN			2,796.64
FURMAN, JENEE	21-22 MILEAGE	21-22 DISTRICT STUDENT MILEAGE	1,150.72
Total FURMAN, JENEE			1,150.72
GARZA, TRACY	21-22 MILEAGE	2021-22 OPTION MILEAGE	860.31
Total GARZA, TRACY			860.31

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Vendor Name	Invoice Number	Description	Amount
H & H SANITATION	42091	MONTHLY ROLL OFF BOX RENTAL	120.00
Total H & H SANITATION			<u>120.00</u>
HEMINGFORD CO-OP TELEPHONE CO	2022-10 STMT	TELEPHONE/INTERNET	1,244.72
Total HEMINGFORD CO-OP TELEPHONE CO			<u>1,244.72</u>
HEMINGFORD MUNICIPAL UTILITIE	2022-09 STMT	UTILITIES	11,735.52
Total HEMINGFORD MUNICIPAL UTILITIE			<u>11,735.52</u>
HEMINGFORD PUBLIC SCHOOLS	2022-10 STMT	TELEPHONE/INTERNET	1,244.72
HEMINGFORD PUBLIC SCHOOLS	V*2022-10 STMT	TELEPHONE/INTERNET	(1,244.72)
Total HEMINGFORD PUBLIC SCHOOLS			<u>0.00</u>
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	955699788	INTRO READING GRADE 4 BOOK	89.35
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	955700887	EXTRA COPY GR 4 READING BOOK	34.92
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	955713708	GRADE 4 BOOK	74.33
Total HOUGHTON MIFFLIN HARCOURT PUBLISHING CO			<u>198.60</u>
HUSS AUTO REPAIR	40352	FORD #2 SERVICE	82.69
Total HUSS AUTO REPAIR			<u>82.69</u>
IDEAL LINEN AND UNIFORM	11138075	CUSTODIAL SUPPLIES	104.86
IDEAL LINEN AND UNIFORM	11140046	CUSTODIAL SUPPLIES	104.86
Total IDEAL LINEN AND UNIFORM			<u>209.72</u>
IDEAL/BLUFFS FACILITY SOLUTIONS	456233	CUSTODIAL SUPPLIES	2,820.68
IDEAL/BLUFFS FACILITY SOLUTIONS	456413	CUSTODIAL SUPPLIES	136.97
Total IDEAL/BLUFFS FACILITY SOLUTIONS			<u>2,957.65</u>
INNOVATIVE OFFICE SOLUTIONS, LLC	IN3929538	TONER	3,825.88
INNOVATIVE OFFICE SOLUTIONS, LLC	IN3943449	TONER	603.22
Total INNOVATIVE OFFICE SOLUTIONS, LLC			<u>4,429.10</u>
JACKS REFRIGERATION SERVICE	62350	MAINTENANCE REPAIR	1,014.92
Total JACKS REFRIGERATION SERVICE			<u>1,014.92</u>
JANOTA, DALE	LODGING REIMBURSEMT	REIMBURSE LODGING FOR ARRAY WORK	138.33
Total JANOTA, DALE			<u>138.33</u>
JUDGE, ANGELA	21-22 MILEAGE	21-22 OPTION MILEAGE	809.55
Total JUDGE, ANGELA			<u>809.55</u>
KEATING & ASSOCIATES, INC.	21765	125 PARTICIPATION FEE	192.50
Total KEATING & ASSOCIATES, INC.			<u>192.50</u>
KITTLEMAN, TRAVIS	21-22 MILEAGE	2021-22 DISTRICT MILEAGE	2,921.33
Total KITTLEMAN, TRAVIS			<u>2,921.33</u>
KLEMKE, JOYCE	2022 AUDIT ASSIST	SEPT/OCT ASSISTANCE	200.00

## Board Report - Board

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Description

Amount

Vendor Name	Invoice Number	Description	Amount
Total KLEMKE, JOYCE			200.00
KOLLE, LASHAYNE	21-22 MILEAGE	2021-22 OPTION MILEAGE	887.03
Total KOLLE, LASHAYNE			887.03
KS STATE BANK	LOAN 3360350	PAYOFF LOAN # 3360350 - NEW BUS	248,497.07
Total KS STATE BANK			248,497.07
KSB School Law PC, LLO	12702	LEGAL SERVICES	444.00
Total KSB School Law PC, LLO			444.00
LAWSON PRODUCTS	9309959231	MAINTENANCE SUPPLY	91.25
Total LAWSON PRODUCTS			91.25
LEARNING ALLY	112113	5 YR LICENSE	1,169.10
Total LEARNING ALLY			1,169.10
LESSON PIX, INC	4396	RENEWAL SUBSCRIPTION-SPEECH	36.00
Total LESSON PIX, INC			36.00
LISA BRIGGS, OT, LLC	H090122	OT SERVICES	2,366.25
Total LISA BRIGGS, OT, LLC			2,366.25
MAR-BOW MUSIC CO.	8181-42	INSTRUMENT SERVICE	60.00
Total MAR-BOW MUSIC CO.			60.00
MICROSOFT CORPORATION	7242	SUPSCRIPTION	250.52
Total MICROSOFT CORPORATION			250.52
MIDWEST TECHNOLOGY PRODUCTS	6828	AG ED SUPPLIES	108.87
Total MIDWEST TECHNOLOGY PRODUCTS			108.87
NASB	INV-11162-W0M6L5	2022 NE STATE ED CONF REGISTRATION	398.00
NASB	INV-11163-J0W9V2	NE STATE ED CONF REGISTRATION	1,194.00
NASB	INV-11199-T5Q8H0	NE STATE ED CONFERENCE REGISTRATION	398.00
Total NASB			1,990.00
NCECBVI	T-691	PAYMENT 1 OF 10	4,600.00
Total NCECBVI			4,600.00
NCS PEARSON INC.	19472083	RECORD FORMS	100.00
Total NCS PEARSON INC.			100.00
NE STATE FIRE MARSHAL/BOILER INSPECTION DIVISION	125389	ANNUAL BOILER CERTIFICATE	72.00
Total NE STATE FIRE MARSHAL/BOILER INSPECTION DIVISION			72.00
NEBRASKA FCCLA	4220-05	FCS WORKSHOP	10.00
Total NEBRASKA FCCLA			10.00
NEBRASKA LIBRARY COMMISSION	31483	OVERDRIVE ANNUAL PARTICIPATION FEE	500.00

Vendor Name	Invoice Number	Description	Amount
Total NEBRASKA LIBRARY COMMISSION			500.00
NEBRASKA SCIENCE OLYMPIAD	2022 OLYMPIAD REG	NE SCIENCE OLYMPIAD REGISTRATION	100.00
Total NEBRASKA SCIENCE OLYMPIAD			100.00
NSASSP REGION V PRINCIPALS	22-23 DUES	2022-23 REGION V PRIN DUES	60.00
Total NSASSP REGION V PRINCIPALS			60.00
ONE SOURCE BACKGROUND CHECK CO	7596-20220930	BACKGROUND CK - TRANSPORTATION	29.00
Total ONE SOURCE BACKGROUND CHECK CO			29.00
OSMOTHERLY, MICHELLE	07146	CLASSROOM SUPPLY-REIMB WALMART	11.90
Total OSMOTHERLY, MICHELLE			11.90
PANHANDLE SALES & SERVICE	10715	KEY/LOCK SERVICE	718.00
Total PANHANDLE SALES & SERVICE			718.00
PHILLIPS F & T, INC.	83921	GAS	291.80
Total PHILLIPS F & T, INC.			291.80
PITSCO EDUCATION	22-000023055	SCIENCE SUPPLIES	635.69
PITSCO EDUCATION	22-000023056	HAL SUPPLIES	853.60
PITSCO EDUCATION	22-000023331	HAL SUPPLIES	99.50
Total PITSCO EDUCATION			1,588.79
PIZZA HUT	0109	P/T CONF - MEAL TEACHERS	250.83
Total PIZZA HUT			250.83
POWERSCHOOL GROUP LLC	INV323843	APPLICANT TRACKING/JOB BOARD	974.07
Total POWERSCHOOL GROUP LLC			974.07
QUICKCARE MEDICAL SERVICES	111267	BUS PHYSICAL	125.00
QUICKCARE MEDICAL SERVICES	111615	BUS PHYSICAL	125.00
QUICKCARE MEDICAL SERVICES	111617	BUS PHYSICAL	125.00
Total QUICKCARE MEDICAL SERVICES			375.00
QUILL CORPORATION	1290	MAINTENANCE SUPPLIES	201.01
Total QUILL CORPORATION			201.01
RABEN'S MARKET	0010	STAFF BREAKFAST	173.94
RABEN'S MARKET	2022-09 STMT-FCS	FCS CLASS SUPPLIES	357.35
Total RABEN'S MARKET			531.29
REALLY GOOD STUFF, INC.	7970265	CLASSROOM SUPPLIES	13.29
Total REALLY GOOD STUFF, INC.			13.29
REGION V ELEMNETARY PRINCIPALS	22-23 DUES	REGION V ELEMENTARY PRINC DUES	60.00
Total REGION V ELEMNETARY PRINCIPALS			60.00
REIF ENTERPRISE	2022-238	SPRINKLER REPAIR	95.98
Total REIF ENTERPRISE			95.98

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REMIND101, INC	2021-121367	YEARLY SUBSCRIPTION FEE	1,485.00
Total REMIND101, INC			1,485.00
RHOADS, ALISHA	21-22 MMILEAGE	2021-22 OPTION MILEAGE	854.97
Total RHOADS, ALISHA			854.97
ROBERTS ELECTRIC INC.	JT13133	ELECTRICAL REPAIR	775.46
Total ROBERTS ELECTRIC INC.			775.46
ROBERTS, ERIN	21-22 MILEAGE	2021-22 OPTION MILEAGE	881.69
Total ROBERTS, ERIN			881.69
ROCKY MOUNTAIN AIR SOLUTIONS	30392371	GAS	41.45
ROCKY MOUNTAIN AIR SOLUTIONS	30394468	GAS CYLINDERS	203.10
Total ROCKY MOUNTAIN AIR SOLUTIONS			244.55
ROTH, MIKAELA	21-22 MILEAGE	2021-22 OPTION MILEAGE	876.35
Total ROTH, MIKAELA			876.35
SAFEWAY	5073	STAFF BREAKFAST	31.96
SAFEWAY	7269	HAL SUPPLIES	41.43
Total SAFEWAY			73.39
SAMS CLUB	8328	STAFF BREAKFAST SUPPLIES	19.76
Total SAMS CLUB			19.76
SCHOLASTIC INC.	M7332167	BAL DUE - 5TH GR - KF	262.31
Total SCHOLASTIC INC.			262.31
SIGNCOEDS	3514	DESIGN EXPRESS DOWNLOAD	295.00
Total SIGNCOEDS			295.00
SOAR PEDIATRIC THERAPY, LLC	1923	PT SERVICES	1,163.93
SOAR PEDIATRIC THERAPY, LLC	1939	PT SERVICES-AUGUST	2,755.36
Total SOAR PEDIATRIC THERAPY, LLC			3,919.29
STERLING COMPUTERS CORP.	0131356	FORTIGATE RENEWAL	2,066.07
Total STERLING COMPUTERS CORP.			2,066.07
SWIVL	IVT23859	SWIVL TEAM LICENSE	75.00
Total SWIVL			75.00
TCI	INV98717	SOCIAL STUDIES HS CURRICULUM	16,304.10
Total TCI			16,304.10
TEACHER CREATED RESOURCES	6580909	CLASSROOM SUPPLIES	46.97
TEACHER CREATED RESOURCES	6580909A	BACLORDDERED CLASSROOM SUPPLIES	35.99
Total TEACHER CREATED RESOURCES			82.96
TEACHER INNOVATIONS, INC	865633	PLANBOOK SUBSCRIPTION 22-23	418.50
Total TEACHER INNOVATIONS, INC			418.50

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Vendor Name	Invoice Number	Description	Amount
TEACHERS PAY TEACHERS	6449	4TH SUPPLIES	21.40
Total TEACHERS PAY TEACHERS			<u>21.40</u>
TODD'S BODY SHOP	40590	SUBURBAN REPAIR	165.00
Total TODD'S BODY SHOP			<u>165.00</u>
TREASURED GROUNDS	6669	NEW STAFF LUNCHEON	119.05
Total TREASURED GROUNDS			<u>119.05</u>
UNITED STATES TREASURY	NOTICE CP161	2ND QTR 941 NOTICE	1,451.28
Total UNITED STATES TREASURY			<u>1,451.28</u>
VALOR GENERAL STORE	12452	MAINTENANCE SUPPLY	70.45
VALOR GENERAL STORE	12590	CUSTODIAL SUPPLIES	3.78
VALOR GENERAL STORE	12842	CUSTODIAL SUPPLIES	2.79
Total VALOR GENERAL STORE			<u>77.02</u>
WALL STREET JOURNAL	4101	SUBSCRIPTION	38.99
Total WALL STREET JOURNAL			<u>38.99</u>
WALMART	1135	TECH POINTER PEN	104.97
WALMART	1624	SPED CLASSROOM SUPPLIES	42.52
WALMART	9615	GAS - SPED TRAININGS	78.00
Total WALMART			<u>225.49</u>
WESTCO	0084	PROPANE/CREDIT	43.75
WESTCO	2022-09 STMT	SEPT FUEL STATEMENT	9,240.86
Total WESTCO			<u>9,284.61</u>
Fund Number 01			<u>354,465.59</u>
Checking Account ID 1			<u>354,465.59</u>
Checking Account ID 6	Fund Number 06	<b>NUTRITION FUND</b>	
HEMINGFORD PUBLIC SCHOOLS	CLOSE BOW L/F	CLOSE BOW L/F XFER TO NE BANK	29,467.73
Total HEMINGFORD PUBLIC SCHOOLS			<u>29,467.73</u>
Fund Number 06			<u>29,467.73</u>
Checking Account ID 6			<u>29,467.73</u>
Checking Account ID 8	Fund Number 08	<b>BUILDING FUND</b>	
HEMINGFORD PUBLIC SCHOOLS	CLOSE BOW ACCT-B/F	CLOSE BOW BIULDING FUND XFER TO NEBANK	786,192.00
Total HEMINGFORD PUBLIC SCHOOLS			<u>786,192.00</u>
MORFORD'S DECORATING CENTER	FLOORING STMT	CARPET FLOORING - ELEM/HS	14,182.33
Total MORFORD'S DECORATING CENTER			<u>14,182.33</u>
PROTEX CENTRAL INC.	SEPT STMT	ALARM/EQUIP INSTALL/LABOR	14,401.95
Total PROTEX CENTRAL INC.			<u>14,401.95</u>

Box Butte County School District #10

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Vendor Name

Fund Number 08

Checking Account ID 8

**Board Report - Board**

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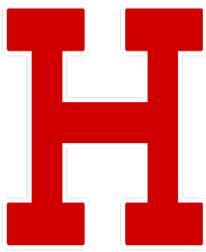
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814,776.28

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814,776.28

# Hemingford Public Schools



Dr. Travis Miller, Superintendent  
Misty Curtis, High School Principal  
Eric Arneson, Elementary Principal  
Mandy Plog, Special Education Director

Fax: (308) 487-5215  
High School: (308) 487-3328  
Elementary: (308) 487-3330

913 Niobrara Ave, PO Box 217  
Hemingford, NE 69348  
[www.hemingfordschools.org](http://www.hemingfordschools.org)

## Request for Proposals

Our school district is looking to acquire two new vehicles for student transportation. We invite you to submit a proposal. Here are the specifications:

Hemingford Public Schools is seeking bids for two separate new 2022 (or later) 4-wheel drive, eight-passenger vehicles (such as a Suburban, Expedition Max, Yukon XL, etc.).

- Color preferences are White, Black, or Gray.
- Leather interior in Black or Gray is preferred.
- Additional necessary features:
  - Skid Plate
  - Engine Block Heater
  - Reverse Camera and Driver Alert/Assist Sensors

Example types of vehicles:

- New Suburban LT 2022 or later
- New Expedition XLT Max 2022 or later

If you would like to submit a proposal, please send your proposal before **10:00 am on November 10, 2022**, via email to the following email addresses:

[tmiller@gubn.org](mailto:tmiller@gubn.org) and [kmapes@gubn.org](mailto:kmapes@gubn.org)

Thank you for your consideration of this invitation to provide a proposal.



**Student Board Representative  
Board of Education Report**

Date: 10/10/2022

Submitted by: Arielle Lawrence

1. Student Activities

- a. Homecoming was a success! We have a lot of positive feedback from how everything went from coronation to Olympic day!
- b. Cross Country has their mind on the prize for districts in Bridgeport this year. We wish them the best of luck as they run towards the finish line! Both the boys and girls teams finished first in WTC!
- c. Hemingford Volleyball is traveling tomorrow for their JV and V games against Bayard in Bayard at 5 P.M. Following this we have PAC in Edgemont this year against Hay Springs, Edgemont, Crawford, Sioux County, and Morrill.
- d. Our Varsity football team, on Friday, played an excellent game against Kimball and took the Homecoming win! I, and many others, are incredibly proud of our boys for their fight this season!

2. Other Pertinent Student Information/Feedback from Students

- a. Students are starting to look forward to the Fall break coming up in our near future, but are still being a positive impact in their classrooms.
- b. Students are beginning to come to an end in their fall season of sports, but are fighting every battle they can on the court and field.
- c. There has been an incredible amount of students eligible this fall! There has been a huge decrease in students that are on the ineligible list that is amazing!
- d. I talked with students about possibly presenting the idea of making a new way of recognizing students that excel in their academics. For example, maybe some type of reward program or donations of some type. This is still under consideration and up for discussion.

3. Progress on Student Board Member Initiative

- a. I am preparing the logistics of the happiness starts with you program in order for it to possibly be in effect with the hope squad program for mental health awareness weeks and suicide prevention month later in the year.
- b. I would also like to present the idea of updating our banners in the gym for academics and sports in order to display our achievements for our school and athletes. This is up for discussion, but would help present everything our school has done in our years.
- c. When the volleyball team went to Morrill a couple weeks ago for WTC I saw the families carrying refillable buckets for popcorn. I thought this may be a very profitable and crowd engaging use for the concession stands. This is up for discussion and is something I would like to present.

# Hemingford Public Schools

## Administrative Reports to Board of Education

October 10, 2022

**Mr. Arneson**

### HES Enrollment

PreSchool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	Total
17 (0)	23 (1)	25 (1)	37 (0)	26 (0)	32 (0)	38 (0)	24 (0)	222 (2)

- I attended the NCAS NAESP board meeting on October 3.
- This week is Fire Prevention Week. The HVFD is coming to talk to the K-3 students about fire safety.
- We're working on getting our Middle School Student Council more involved with happenings at school.
- Spring 2022 NSCAS ISRs went home the other day.
- Students took the first round of NSCAS in September. Those ISRs will be available at the end of October.
- Some students have already tested proficient on their State Accountability Test.

**Mrs. Curtis**

### HHS Enrollment

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Total
26 (0)	29 (0)	34 (0)	26 (-1)	22 (0)	34 (0)	171 (-1)

### Thank You

- Student Council members and Sponsors for putting on an awesome Homecoming week.
- Booster's for providing all students and staff with a t-shirt.
- Booster parents for grilling at the burning of the "H".
- Shad Bryner and Jim Miles, with the Hemingford Fire Department, for assisting in the burning of the "H".
- Sargent Page for coming and speaking to our Personal Finance class about military careers, college financing and resume building.

### Congratulations

- Believers and Achievers nominees: Arielle Lawrence, Taren Hunter, and Rylie Wright.

- September HHS Bobcat Pride Award Winners: Natasha Randolph, Emily Johnston, Gavin Bell, Jayce Haas and Arielle Lawrence.
- Mrs. Butler for being selected as the 2022 NATA K-12 Art Educator of the Year.
- To our Cross Country boys and girls teams for being the Champions of the WTC meet.

### **Strategic Plan Update**

- Mrs. Gilkerson will be trained at the end of this month on the 8 to Great Program.
- The school has implemented the use of Class Intercom to help all staff share communication through our social media pages.
- Continuing conversations about classroom curriculum and material(s) alignment along with mastery vs. compliance grading practices.

### **NSCAS State Testing Update**

- This year our 7th and 8th graders will be taking the NSCAS Growth state assessment. 7th graders will be taking assessments in Math and ELA. 8th graders will be taking assessments in Math, ELA, and Science. The students will take the NSCAS test three times throughout the year. Each time the students take the test their goal is to demonstrate proficiency by scoring at or above the On Track category. The state will record the highest score from any of the three testing opportunities for state reporting purposes.
- It is very exciting that already this fall several students have reached the On Track or Advanced categories demonstrating grade level proficiency on the state assessment and many more are very close.
  - 7 students in 8th grade have demonstrated proficiency in ELA with 1 student reaching the Advanced category. 7 students have also demonstrated proficiency on the state assessment in Math.
  - 8 students in 7th grade have demonstrated proficiency on state assessment in ELA with 1 student reaching the Advanced category. 5 students have also demonstrated proficiency in Math with 1 student in the Advanced Category.
- Freshman, Sophomores and Juniors will be taking the Pre Act or Act this year.

### **Policy/Procedures**

- Bus Evacuation drills are scheduled for next week during Fire Prevention - Safety Week.
- Bobcat time procedures seem to be a productive use of student time. Our eligibility has been reduced from years past. We feel providing extra academic time and support to students during the school day and increasing our Academic Accountability has contributed to our students' academic successes.

### **Culture/Community**

- At the HHS staff meeting teachers shared things that are going amazing so far this year. Some of the statements included:
  - The morale feels better amongst staff this year.

- Students that can go without cell phones.
- Teamwork is up.
- Seeing in Bobcat time kids using time to complete homework.
- Atmosphere of the school is more positive.
- I love the positivity of our staff!
- Students are safe.
- A community of teachers helping teachers.
- New practices/procedures that are working great.
- Getting to know more younger students because of mentor grouping.

**Mrs. Plog**

**(Special Education caseloads current as of 10/6/22)**

<b>Birth-3</b>
3

<b>PreSchool</b>	<b>Kindergarten</b>	<b>1st Grade</b>	<b>2nd Grade</b>	<b>3rd Grade</b>	<b>4th Grade</b>	<b>5th Grade</b>	<b>6th Grade</b>	<b>Total</b>
3	9	8	4 (-1)	2	4	9 (+1)	4 (+1)	43 (+1)

<b>7th Grade</b>	<b>8th Grade</b>	<b>9th Grade</b>	<b>10th Grade</b>	<b>11th Grade</b>	<b>12th Grade</b>	<b>12+ (To age 21)</b>	<b>Total</b>
4	5 (+1)	6	8 (-1)	5	2	1	31

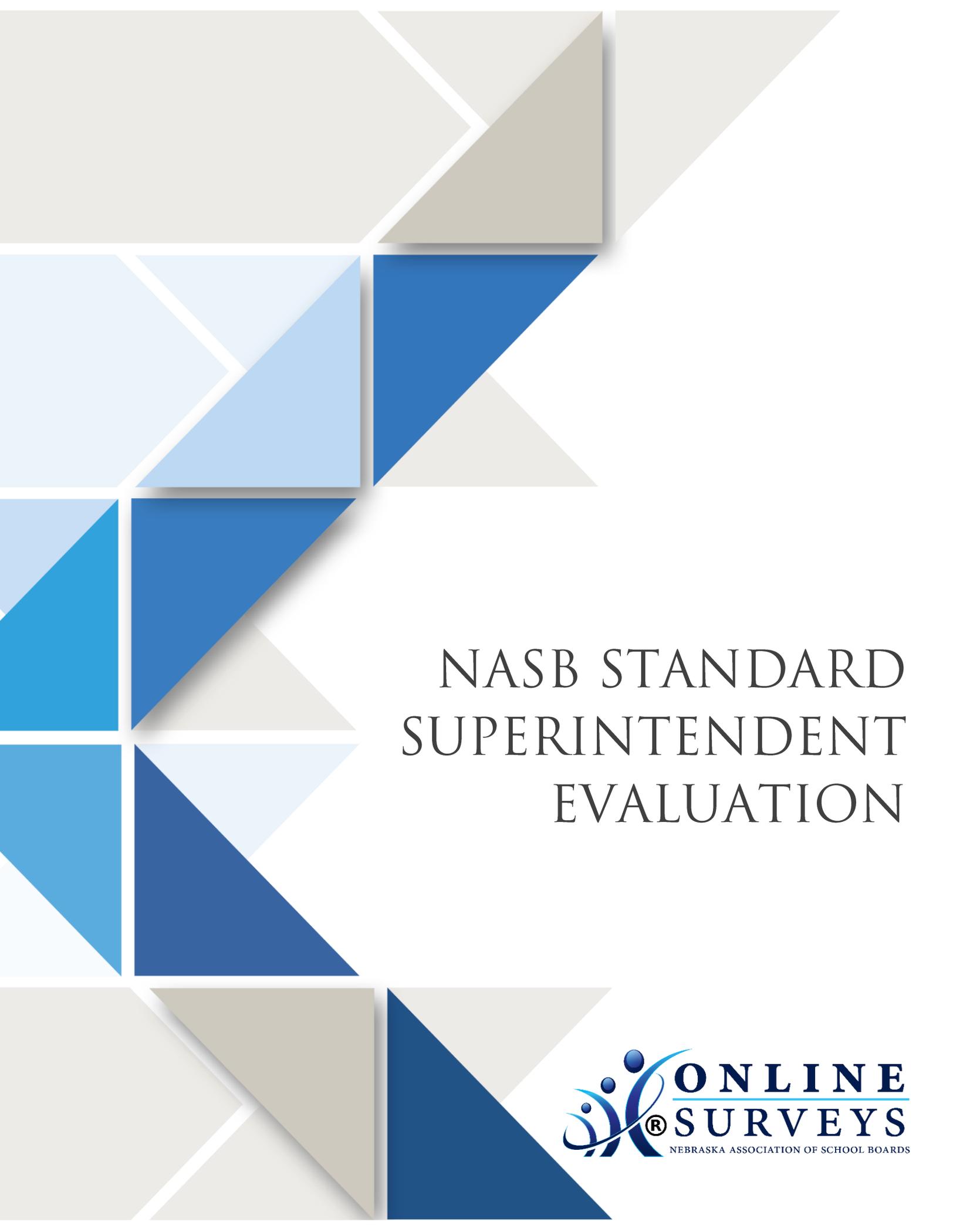
**Total Enrollment in PowerSchool - 398**

**Total Special Education Students - 77 (+1)**

**Special Education Percentage- 19%**

**State Average- 16%**

- CPI Refresher Training for all staff (teachers and paras) is scheduled for Friday, October 14, 2022, beginning at 2:00PM. Board members are welcome to participate if you would like!
- As of October 6, 2022, with the help of Kristy Hanks, all special education IDEA funds have been requested for reimbursement from NDE for the 2021-2022 school year.
- Kristy Hanks and I attended a zoom meeting with Kris Elmshaeuser from NDE regarding the Special Education Financial Reporting System (SPEDFRS.) The SPEDFRS application generates payments for School Age Special Education and Transportation costs. This report is due October 31. Kristy and I plan to work on this report this week. This is for the 2021-2022 school year. All special education reimbursement happens the year after the funds have been expended.



NASB STANDARD  
SUPERINTENDENT  
EVALUATION





**Standard I: Mission, Vision, & Goals**

*Standard Descriptor: The superintendent works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals to ensure the progress and success of student learning and achievement.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
I.a.	Works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals.						
I.b.	Assumes the key leadership role and responsibility for growth and improved student learning.						
I.c.	Seeks input from the board when appropriate.						
I.d.	Engages internal stakeholders (i.e. administration, staff, students) and external stakeholders (i.e. parents, community) in the discussion of long-term plans and goals.						
I.e.	Effectively utilizes data to guide and monitor progress of district goals.						
I.f.	Implements and monitors progress of the district/strategic plan.						
I.g.	Identifies and proactively addresses potential barriers to ensure the success of the school district.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• District strategic plan/district goals</li> <li>• Plan for implementing, monitoring and reporting progress of strategic plan/district goals</li> <li>• School improvement plan (including updates/assessment of progress and modifications)</li> <li>• School improvement teams</li> <li>• Superintendent performance plan aligned with district priorities and indicators to measure progress and success</li> <li>• Student performance data</li> <li>• Engagement/communication plan</li> <li>• Meeting agendas/minutes</li> </ul>						
	If you were to suggest one improvement to Mission, Vision, and Goals for the upcoming year, what would it be?						





**Standard II: Policy**

*Standard Descriptor: The superintendent works collaboratively with the board to define, update, and adopt effective and purposeful district policy.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
II.a.	Works with the board to review, update and adopt effective and purposeful district policy.						
II.b.	Governs consistently through board policy and administrative protocol and procedures.						
II.c.	Provides public access to district policy.						
II.d.	Ensures all handbooks are aligned to district policy.						
II.e.	Implements a policy to ensure curriculum is reviewed and aligned with current state standards.						
II.f.	Ensures student discipline is implemented with integrity and consistency.						
II.g.	Personnel policies are clear and implemented consistently.						
II.h.	Monitors administrators' implementation of policy and procedures.						
	Provide evidence to support your choices above. *Suggested supplemental evidence for this standard includes but is not limited to: <ul style="list-style-type: none"> <li>• District adopted policy review process/calendar</li> <li>• Progress/updates of the board's work with policy</li> <li>• Policy committee minutes</li> <li>• Curriculum review policy</li> <li>• Meeting agendas/minutes</li> </ul>						
	If you were to suggest one improvement to Policy for the upcoming year, what would it be?						

*\*Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





**Standard III: Budget Planning & Management**

*Standard Descriptor: The superintendent provides organizational leadership district-wide to ensure fiscal responsibility by allocating, using, and investing district resources to support effective instruction and improved student learning.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
III.a.	Upholds fiscal responsibility and accountability.						
III.b.	Leads a collaborative board and administrative budget planning process to align resources with the district mission, vision, and goals.						
III.c.	Utilizes data, research, and informed decision-making to support the allocation of district resources.						
III.d.	Updates board with historical and current budget data to monitor revenue and expenditures.						
III.e.	Ensures that the district completes an annual CPA audit and discloses findings to the finance committee/board.						
III.f.	Advocates for and pursues innovative solutions to improve and expand fiscal and human resources.						
III.g.	Ensures the maintenance and upkeep of facilities.						
	<p>Provide evidence to support your choices above.  <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i></p> <ul style="list-style-type: none"> <li>• Budget strategic/district goals</li> <li>• Professional development plan</li> <li>• Monthly budget reports</li> <li>• Quarterly expenditure updates</li> <li>• District audit</li> <li>• Management and use of alternative resources (i.e. ESU funding, all grant applications, etc.)</li> <li>• Five/Ten-year facility plan</li> <li>• Budget development calendar/board</li> <li>• Financial policies</li> <li>• Forecast financial data</li> </ul>						
	If you were to suggest one improvement to Budget Planning and Management for the upcoming year, what would it be?						





**Standard IV: Educational Leadership**

*Standard Descriptor: The superintendent provides educational leadership ensuring resources align and support best practice for instructional standards, as well as implementation of current/applicable curriculum and assessments to support student success.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
IV.a.	Advocates for the learning needs of all students.						
IV.b.	Promotes a student-centered culture.						
IV.c.	Advocates for the engagement of parents/families as partners in the education of students.						
IV.d.	Ensures curricular and instructional decision-making is based upon current research, data, and best practice.						
IV.e.	Provides the time and resources to align curriculum vertically, horizontally, and to the state standards.						
IV.f.	Provides comprehensive coursework and opportunities to ensure college/career readiness for every student.						
IV.g.	Ensures the district-adopted instructional framework is implemented consistently.						
IV.h.	Integrates the district-adopted instructional framework into certificated staff evaluations.						
IV.i.	Advocates for curriculum and instruction that challenges each student.						
IV.j.	Optimizes alignment of resources, curriculum, and assessments to support student success.						
IV.k.	Provides integrated technology curriculum and resources.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• District strategic plan/district goals</li> <li>• School improvement plan (including assessment of progress and modifications)</li> <li>• School improvement teams</li> <li>• District calendar</li> <li>• Curriculum review cycle plan and updated policy for curriculum and assessment review</li> <li>• Curriculum review committee minutes</li> <li>• Student performance data and goals</li> <li>• Data to support instruction strategies and student-centered initiatives</li> <li>• Curriculum/programs additions/modifications</li> <li>• Instructional model</li> </ul>						
	If you were to suggest one improvement to Educational Leadership for the upcoming year, what would it be?						

*\*Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





**Standard V: Organizational & Cultural Leadership**

*Standard Descriptor: The superintendent provides cultural leadership through accountability, inclusiveness, engagement, and advocacy for staff and students.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
V.a.	Contributes to a unified school environment of trust and respect among students, staff, families, and community members.						
V.b.	Develops, implements, and sustains a responsive district crisis and safety plan.						
V.c.	Commits to developing a high-performing leadership team.						
V.d.	Ensures a purposeful and equitable recruiting and hiring process.						
V.e.	Integrates an effective conflict resolution process to address matters in a purposeful and timely manner.						
V.f.	Promotes a culture of shared expectations and mutual accountability.						
V.g.	Provides leadership to support the health and well-being of staff and students.						
V.h.	Promotes an environment where differing opinions and backgrounds are welcomed and embraced among staff and students.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• Conflict resolution process</li> <li>• Leadership development plan</li> <li>• Professional development plan</li> <li>• Crisis and safety plan</li> <li>• Executive summary of the safety audit</li> <li>• Hiring protocols and procedures</li> <li>• Evidence to validate engagement of parents/families</li> <li>• Diversity, equity and inclusion initiatives</li> <li>• Personnel policies</li> </ul>						
	If you were to suggest one improvement to Organizational and Cultural Leadership for the upcoming year, what would it be?						





**Standard VI: Community Relations**

*Standard Descriptor: The superintendent establishes and sustains effective communication to inform and engage the board, parents, students, staff, local and state government officials, community members, and business leaders.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VI.a.	Establishes a visible presence in the district and community.						
VI.b.	Regularly attends and participates in school activities, events, and programs.						
VI.c.	Interacts and expresses genuine interest in building a connection with students.						
VI.d.	Develops collaborative partnerships to foster support for the school district.						
VI.e.	Effectively communicates key public information in a timely manner.						
VI.f.	Promotes a positive image of the district.						
VI.g.	Understands and is respectful of the political, economic, and social aspects of the community.						
VI.h.	Seeks a positive relationship with parents and community members.						
VI.i.	Engages special interest groups to work collaboratively to address concerns and opinions that may present conflict.						
	<p>Provide evidence to support your choices above.  <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i></p> <ul style="list-style-type: none"> <li>• Community engagement summary/report</li> <li>• District partnerships and initiatives established to provide resources and support</li> <li>• Partnership support received through the district foundation, scholarships, grant monies, etc.</li> <li>• Inter-local agreements</li> <li>• District annual report</li> <li>• Communications designed by and distributed to generate support of the district</li> <li>• Membership and participation with civic, community and state organizations</li> <li>• Meeting invitations/agendas</li> </ul>						
	If you were to suggest one improvement to Community Relations for the upcoming year, what would it be?						





**Standard VII: Professional Leadership**

*The superintendent models and demonstrates professional leadership, ethics, and a commitment to growth and improved instruction and learning for staff and students.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VII.a.	Models positive and professional leadership based upon ethics, trust, integrity, and respect.						
VII.b.	Addresses concerns and opinions with respect and confidence.						
VII.c.	Provides professional development for you to fulfill your responsibilities and grow in your position.						
VII.d.	Provides an effective evaluation process with constructive feedback.						
VII.e.	Exemplifies a life-long learning model to grow personal and professional knowledge.						
VII.f.	Demonstrates knowledge of current evidence-based practices for teaching and learning and seeks to develop others in this area.						
VII.g.	Establishes clear and consistent expectations for staff.						
	Provide evidence to support your choices above. *Suggested supplemental evidence for this standard includes but is not limited to: <ul style="list-style-type: none"> <li>• Memberships</li> <li>• Professional development activities (including, but not limited to conferences, workshops, committee work, studies, research, and published works)</li> <li>• Educational growth plan (professional goals and development)</li> <li>• Leadership team development plan</li> <li>• District staff professional development plan</li> </ul>						
	If you were to suggest one improvement to Professional Leadership for the upcoming year, what would it be?						

*\*Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





**Standard VIII: Board-Superintendent Relations**

*The superintendent collaborates with the board to define district expectations, policies, and goals to support instruction and student learning.*

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VIII.a.	Maintains an appropriate and professional relationship with the board.						
VIII.b.	Keeps all board members informed with consistent and open communication.						
VIII.c.	Demonstrates support and respect for the board and refrains from public criticism of the board.						
VIII.d.	Demonstrates collaborative problem solving and decision-making.						
VIII.e.	Supports board committee work as part of effective board decision-making.						
VIII.f.	Collaboratively supports or opposes, local, state and/or federal legislation impacting the district.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> <li>• Superintendent performance plan/goals</li> <li>• Board committee minutes</li> <li>• Communication plan</li> <li>• Board development plan</li> <li>• Board policies</li> <li>• Meeting agendas/minutes</li> <li>• Retreat agendas/minutes</li> </ul>						
	If you were to suggest one improvement to Board-Superintendent Relations for the upcoming year, what would it be?						





**Superintendent’s Response:**

**Superintendent Evaluation Summary**

The superintendent should identify no more than four performance areas on which to focus their growth professionally. Note: Targeting in excess of four performance areas will make it difficult for the individual to address the areas adequately. When his/her performance is at a high-level, sustaining, refining, and replicating the performance is the goal. Follow through will ensure the success of the superintendent and the board.

The Performance Plan should consist of:

- goals (**what** must he/she do to achieve the objective or what is the intended result)
- performance indicators (**how** will the board measure progress and/or success)
- timeline (**when** will progress/success be assessed or completion date)
- signature (once the Performance Plan has been completed and reviewed the board president and superintendent will both sign and date placing a copy in the superintendent’s personnel file and a copy will be retained by the board president)

Note: The Performance Plan should be reviewed and updated throughout the year to assess progress and success. Modifications should only be made if the board/superintendent discuss and agree upon appropriate changes.

\_\_\_\_\_  
(Signature of Superintendent)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Board President)

\_\_\_\_\_  
(Date)



# Superintendent's Report

October 10, 2022

## Mission/Vision/Goals

- We have a team attending MTSS Training in Kearney later this week. This team will be working toward some proposed goals for our school improvement process. We anticipate we will be able to identify our school wide goals during upcoming staff inservice on parent-teacher conference days.

## Policy

- I appreciate Mrs. Plog's ongoing efforts as the board considers whether a random drug testing policy is something that would be helpful in our community.

## Budget Planning and Management

- We are quickly approaching negotiation season.
- Kristy Hanks and Mandy Plog are commended for their work with Title I and IDEA Grant Reimbursement Requests, along with their ongoing work related to the SPEDFRS (Special Education Financial Reporting System).
- We have the following requests for reimbursement awaiting processing/approval by NDE: Title I \$68,871, IDEA \$82,744, ESSER II \$89,612, and ESSER III \$144,671. Once we have approval of an amendment request, we will submit a request for an additional \$158,885 in ESSER III funds. Total amount of these reimbursement requests is \$544,783.

## Educational Leadership

- Administrators who conduct teacher evaluations engaged in annual training on evaluation procedures. During the training, we identified some areas where we may want to propose minor adjustments to our teacher evaluation system for future consideration by the board.

## Organizational and Cultural Leadership

- We have a staff team, including Deputy Tim Wangler, registered for Threat Assessment Training along with Safe2HelpNE training and registration. Threat Assessment Training will be held on Zoom November 1 and 2. Safe2HelpNE training will be scheduled after we have completed that process.
- I commend everyone who worked to make Homecoming week successful for our students and staff. It is a lot of work to create a good experience for our students. I appreciate the efforts of our team to provide a quality experience for our students. In particular I would like to thank Mrs. Curtis, Mrs. Gilkerson, and Mrs. Butler for all of their hard work.
- I would like to commend Mr. Westover and the coaching staff for working hard to find opportunities for students to compete. With many schools facing challenges around participation numbers, the concerted effort to provide our students with opportunities is appreciated.

## Professional Leadership

- I would like to commend Mr. Arneson for his leadership with the Nebraska State Association of Elementary School Principals. Mr. Arneson's leadership and work at the state level are appreciated.
- I had the opportunity to be a guest speaker for an education law class provided at UNK a couple of weeks back. It was enjoyable to have the opportunity to connect with future administrators and to hear the issues they are working through in their school districts.

## Community Relations

- I appreciate the Booster Club providing "Go Red or Go Home" shirts to our students and staff. That was a generous contribution to the promotion of school and community pride.
- I appreciate the Hemingford Community Foundation's upcoming investment in elevating our safety profile. They are providing a fire extinguisher for each classroom and office area, which will help greatly with our school's safety profile.
- I appreciate Janelle Visser working with Mrs. Neefe to promote the Walk to School day last week. It sounds like that was a successful opportunity for our students.
- I appreciate Johnna Wood (Local) and Peggy Hollinrake (Treasured Grounds), and Marcie Thomas (MC Signs & Decals) for their help with our student recognition efforts. If you get the opportunity, please let them know their partnership is appreciated.

## Board-Superintendent Relations

- I have appreciated seeing the level of interest board members have taken in our students and their activities. It is great seeing so many of you attend the various events/activities available for our students.
- I have the following board members registered for State Education Conference: Justin Ansley, Trish Schumacher, and Blanch Randolph. Kristy Hanks and I are planning to attend as well.

## Strategic Planning (Highlights)

- **Guiding Principal I: Student-Centered Learning** – We have a team attending training on Multi-Tiered Systems of Support (MTSS) this coming week.
- **Guiding Principal III: Student and Staff Well-Being** – Mrs. Gilkerson is scheduled to receive training on the 8 to Great program to the curriculum in late October.
- **Guiding Principal IV: Communication and Engagement** – We are in the process of implementing a program called Class Intercom, which allows more people to contribute to our social media postings. Students, Staff, Parents, and Patrons are eligible to help us with this work. I appreciate Mrs. Plog's leadership in this work.

## Planned Professional Travel

- November 14-17 - State Education Conference in Omaha
- January 23-24 - NCSA Legislative Committee Meeting in Lincoln
- February 22-23 - Accreditation Visit at Potter-Dix
- I plan to attend student activities as my schedule allows.

## Board Reminders (from the Contract with the Superintendent)

- **Evaluation.** The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the regular November meeting. The Superintendent shall: remind the Board members in writing of this provision no later than its regular October meeting; make the Superintendent evaluation an agenda item for the regular November Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.
- **Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before the seventh day after the regular December 2022 board meeting (and each December thereafter) of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of one year from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than its regular November meeting of each year of this contract and shall make the renewal of the Superintendent's employment contract an agenda item for the regular December board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

## Leave Log

- I have used 6 ½ days of PTO leave (July 22, 25, 26, 27, 28, 29, and September 26 ½). I have 18 ½ PTO Days Remaining.