

BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010

HEMINGFORD PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING AGENDA

Monday, March 11, 2019

High School Library

The Board of Education of School District 07-0010 will meet on Monday, March 11, 2019 in the High School Library as duly advertised in the Hemingford Ledger.

- I. Routine Business
 - A. Call Meeting to Order
 - B. ROLL CALL
 - C. Excuse Absent Board Member(s)
- II. Approval of Agenda
- III. Regular Meeting Agenda
 - A. Public Participation (MAXIMUM OF 30 MINUTES ALLOTTED FOR THIS PORTION)
 - B. Correspondence
 - C. Approval of Minutes
 - D. Payment of Claims and Financial Reports
 - E. Certified Hire
 - F. Policy 204.10 - Agenda
 - G. Policy 204.12 - Public Comment in Board Meetings
 - H. 2019-2020 Insurance Premium
 - I. 2019 Summer Carpet and Tile Bid
 - J. Bus Purchase
- IV. Discussion/Possible Action Items
 - A. Lee Davies Architect
 - B. Policy Review
 - C. Policy 204.07 - Meetings
 - D. Board Meeting Discussion
 - 1. Goals from NASB workshop
- V. Administration Reports
- VI. Superintendent Report
- VII. Report from Board Committee
- VIII. Items For Next Board Meeting
- IX. Adjournment

HEMINGFORD PUBLIC SCHOOLS

2018 Board of Education Goals

Members of the Board

Randy Wood, Chair
Rick Horstman

Justin Ansley
Trish Schumacher

Brett Cullan
Troy Turek

SUPERINTENDENT

Mr. Charles Isom

Hemingford Public schools mission Statement

“To cooperatively work with the community to provide our youth a safe and healthy learning environment for all students.”

Budget Management/Facilities Leadership Goal

The board and administrators are committed to providing youth a safe and healthy learning environment while remaining fiscally responsible to patrons.

Budget Management/Facilities Indicators:	Responsible	Action Taken
1) Create a plan to upgrade/expand facilities to provide adequate space in a safe and healthy learning environment for all students.		
2) Develop a timeline to guide the facilities plan including deadlines to: a. Locate architectural plans from previous discussions for review b. Reach out to Ag Society to research options for expanding to the area west of the current building c. Contact architect to begin discussions about current needs for space, maintenance, parking, etc. d. Schedule stakeholder forums and local business site visits to promote the plans and encourage support e. Research and define budget scenarios to maintain fiscal responsibility to patrons		
3) Explore options for appropriate use of E-rate funds and move forward with a plan.		

Educational Leadership Goal

The board and administration will provide all students a positive learning environment with a top-quality education.

Educational Leadership Indicators:

Responsible

Action Taken

- 1) Research and grow curricular opportunities to include additional class options with the following as possibilities:
 - a. Add Accounting to Business program
 - b. Add Welding to Ag program
 - c. Add dual credit Math to build core dual credit offerings
 - d. Add CNA certification program
 - e. Continue to build on STEM
 - f. Continue to grow interest in School to Work program

- 2) Check into the Hemingford tuition reimbursement policy for staff to determine the parameters of the policy and report this information to the board.
 - a. Do staff members who utilize the tuition reimbursement program need to remain at the district a certain amount of time after utilizing the program?
 - b. How can the school district receive the maximum return on investment from the teachers utilizing the tuition reimbursement program?

- 3) Market to parents and students the extra-curricular activities available to grow student interest and provide all students a well-rounded educational experience.

PUBLIC COMMENT IN BOARD MEETINGS

The board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the board may allow for citizen participation, either at a specific time during the meeting or during the discussion of agenda items. If the pressure of business or other circumstances dictate, the board president may decide to eliminate this practice at a particular meeting and will announce that decision at the beginning of the meeting. The orderly process of the board meeting shall not be interfered with or disrupted.

The board has the discretion to limit the amount of time set aside for public comment. The board president shall specify the total amount of time available for public comment prior to opening the public comment period. If public comment is allowed prior to individual agenda items, that limit on the total comment period should also be defined. Individual comments will be limited to 3 minutes for each participant. The board president will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board president shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or another individual causing disruption, may be asked to leave the board meeting.

It is helpful if citizens wishing to address the board on a certain agenda item will notify the superintendent prior to the board meeting. Citizens wishing to present petitions to the board relating to that item may do so at this time. However, the board will only receive the petitions and will not act upon them or their contents.

Individuals who have a complaint about employees or students who have complaints shall follow policies 403.05 and 504.01 respectively. The board will follow policy 1005.01 in handling public complaints.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the Wednesday preceding a Monday night meeting. Adding such information to the agenda packet will be at the discretion of the superintendent after consultation with the board president.

Legal Reference: Nebraska Statute 84-1408 to 1414

Cross Reference:

201.07 Board Member Liability
403.05 Public Complaints about Employees

Approved _____ Reviewed _____ Revised _____

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010
HEMINGFORD PUBLIC SCHOOLS
HEMINGFORD, NEBRASKA
February 4, 2019

A special meeting of the Board of Education of School District 07-0010 was called to order at 11:37 AM in the Hemingford Telephone Company west meeting room by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Members Present: Ansley, Cullan, Horstman, Randolph, Schumacher, Turek

Absent:

Visitors: Mark Lewis-BD Construction and Tobin Buchanan-First National Capital Marketers

Mark Lewis started the discussion. He explained different components of Construction Management vs. Design-Build-Build. CM at Risk-CMR- CM is at risk--responsibility of CM-Need RFP, CM as Agent--CMA--no RFP. Design - Build-Attorneys do not like-Used in private sector

Tobin Buchanan--First National Capital Markets--Municipal advisor vs Underwriter He provided the board with a timeline that might be followed, lease purchase vs bonds.

The meeting was adjourned at 1:37 PM by President Ansley.

Mary Curtis
Board Clerk

Blanche Randolph
Board Secretary

**Financial Report
Hemingford Public Schools
March 11th, 2019**

General Fund 02-15-2019	\$ 1,146,614.20
Misc – Feb	\$81,305.41
Interest on Deposits – Feb	\$619.02
Dawes County Taxes – Feb	\$64,809.73
State Aid	<u>\$87,470.00</u>
	\$234,204.16

Balance General Fund 02-15-2019	\$1,381,662.06
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Tax Receipts – Feb 2019	\$163,130.19
Bills – Mar 2019	\$171,728.79
Payroll –Mar 2019	<u>\$432,972.71</u>
Total Expense – Mar 2019	\$ 604,701.70

Total Available Funds 03-11-2019	\$ 940,090.55
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Building Fund Balance 02-15-2019	\$ 859,092.64
Interest on Deposits – Feb	\$585.45
Dawes County Tax -- Feb	<u>\$6,553.82</u>

Balance Building Fund 02-15-2019	\$866,231.91
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Tax Receipts – Mar 2019	\$15,726.80
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Balance Building Fund 03-11-2019	\$881,958.71
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CD's \$540,000.00 – Balance to Date: \$541,068.04	
12 Month CD \$120,000 – Interest to Date \$203.42 – Balance \$120,203.42	
18 Month CD \$120,000 – Interest to Date \$203.42 – Balance \$120,203.42	
24 Month CD \$150,000 – Interest to Date \$330.60 – Balance \$150,330.60	
30 Month CD \$150,000 – Interest to Date \$330.60 – Balance \$150,330.60	
Total Interest to Date: \$1,068.04	

(Statements for CD's are received annually or when they mature)

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010
HEMINGFORD PUBLIC SCHOOLS
HEMINGFORD, NEBRASKA
February 11, 2019

A regular meeting of the Board of Education of School District 07-0010 was called to order at 5:08 PM in the Hemingford High School Library by Justin Ansley. Notice of the meeting was given in advance through the Hemingford Ledger. Board members were notified in advance of the meeting.

Members Present: Ansley, Cullan, Horstman, Randolph, Schumacher, Turek

Absent:

Visitors:

There was no correspondence.

Motion by Turek to approve the agenda as presented. Second by Schumacher. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Turek to approve the minutes of the January 14, 2019 regular meeting. Second by Cullan. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Turek to approve Financial Reports and claims for January in the amount of \$563,513.48. Second by Cullan. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Randolph to approve Policy 506.01-Eligibility, waive second reading. Second by Horstman. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Horstman to approve Policy 611.07-Graduation Requirements, waive second reading. Second by Schumacher. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Schumacher to Policy 206.05-Participation in Insurance Program by Board Members, waive the second reading. Second by Randolph. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Turek to approve Policy 705.06-Bidding, for Construction, Remodeling, Repair, or related projects Financed with Federal Funds, waive the second reading. Second by Randolph. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Cullan to approve Policy 705.07-Fiscal Management for Purchasing and Procurement Using Federal Funds. Second by Turek. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Horstman to approve Policy 716.00-ESSA non-Regulatory Business Requirements, waive the second reading. Second by Turek. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion to accept the resignation, with regrets, of Robyn Prochazka at the end of the 2018-2019 school year. Second by Randolph. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Randolph to extend a contract to Mr. Kliver for the 2019-2020 school year. Salary to be set at \$84,552 (3% salary increase plus \$1,400 stipend for curriculum development). Second by Schumacher. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Horstman to approve the 2019-2020 academic calendar as presented. Second by Randolph. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Turek to extend a contract for the 2019-2020 school year to Mr. Arneson. Salary to be set at \$83,444 (3% salary increase plus \$1,400 stipend for curriculum development). Second by Schumacher. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Turek to accept, with regrets, the resignation of Sarah Arneson effective at the end of the 2018-2019 school year. Second by Cullan. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Turek to approve Justin Ansley and Blanche Randolph as account signors for all district accounts. Second by Schumacher. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Mrs. Plog will be attending a Legislative Conference to visit with Senators about questions and concerns. A discussion was held on the Bills currently in front of the Legislature. There are Bills right now that could affect our district and others.

The 2017-2018 Annual Report was shared with the school board.

Mrs. McClure was recognized with the Leadership Award from the Geographic Educators of Nebraska.

The ESSA audit was discussed. Every three years the district goes through a federal program audit. The audit went well and the NDE auditor was happy with our organization and we are in compliance. A big thank you to Mrs. Morava and Mrs. Plog during this process.

Discussion on the February 4 Special meeting. We need to keep the conversation open between the committee and the full board. Mr. Isom will contact Lee Davies and discuss the next step in the process. Plans will be to share documents with the full board and have a discussion on options as we move forward.

Mr. Arneson presented the information from Great Minds Eureka Math curriculum. The digital content is great. He looked at other math curriculum that teachers were not impressed with other options. He presented a quote for K-6. If books are purchased for multiple years, there are discounts available. Next month he will present a more formal agreement for K-6 to Board for approval. JH/HS is looking into different products. A quote was also presented from Amplify. It is 5-8 Science Curriculum which would be beneficial for our students. The standards really bridge the gap between fifth grade through eighth grade, then moving into High School would make the concepts easier to learn with knowledge they have already built. The Science teachers approve.

A discussion was to hold an annual board retreat/workshop starting next January/February.

Mr. Arneson reported about the 8th graders NAEP testing next week. There are 4 teachers attending a reading workshop in Kearney next week as well. He will be attending a curriculum conference.

Mr. Kluver reported John Baylor will be here next week to visit about ACT and college prep. There are three wrestlers going to State. Spring sports start the end of February.

Mrs. Plog reported on applicants she has received 4 applications and has 3 interviews scheduled, she will have a candidate in mind next meeting.

Mr. Isom reported that Randolph attended a Board workshop and she explained that there are a lot of Bills out there that need to be reviewed and opinions need to be voiced. Mrs. Plog brought up that you can go to NET Nebraska website to watch the process of the Bills. There are more conferences coming up that Board members are attending. He also reviewed his schedule in the next couple days and weeks.

No reports from Committees.

The meeting was adjourned at 7:36 PM PM by President Ansley.

Mary Curtis
Board Clerk

Blanche Randolph
Board Secretary

The next board meeting is scheduled for Monday, March 11, 2019 at 5:00 PM at Hemingford High School.

SUMMER 2019

CARPET AND TILE BID

AREA	MORFORD'S	COUNTRY ROADS CARPET
ELEMENTARY ROOMS-101, 102		
CARPET	\$ 6,375.00	\$ 6,800.00
HIGH SCHOOL SPED ROOM		
CARPET	\$ 3,700.00	\$ 4,000.00
MEN AND WOMEN LOCKER ROOM		
TEAR OUT AND REPLACE T	\$ 10,100.00	\$10,500.00
GYM AREA		
TEAR OUT AND REPLACE T	\$ 9,450.00	\$11,500.00
	\$ 29,625.00	\$32,800.00

RECOMMENDATION OF THE COMMITTEE IS MOVE FORWARD WITH M

Bus Purchase							
Spring 2019							
Bluebird	53 passenger	Thomas	53 passenger	59 passenger			
base	\$78,895.00	base	\$83,964.00	\$ 85,977.00			
options							
tinted window	\$ 400.00						
Air Drivers Se	\$ 365.00						
Air suspensio	\$ 1,600.00						
parcel racks	\$ 1,300.00						
	\$82,560.00	\$ -	\$83,964.00	\$ 85,977.00			
We prefer the Thomas. They are a little better on the routes.							
We are looking at a Bluebird through a grant this summer. We will use it as an activity							

BILLS FOR MARCH 2019

	COMPANY	FOR	AMOUNT
1	Access	Digital Record Shipment	\$ 1,000.00
2	Apple Inc	computer supplies	\$ 248.00
3	Bauerkempers	maintenance	\$ 213.82
4	B&C Steel Corporation	voag supplies	\$ 314.32
5	Glenda Bierfreund	SpEd Services	\$ 390.20
6	Black Hills Energy	natural gas service	\$ 5,009.51
7	Bloedorn Lumber	supplies	\$ 280.83
8	Bluffs Sanitary Supply	supplies	\$ 1,995.77
9	Chadron Public Schools	SpEd Services	\$ 401.90
10	CDI Technologies	Chromeboxes	\$ 1,194.18
11	Connecting Point	copier maintenance	\$ 623.00
12	Crescent Electric	supplies	\$ 1,822.87
13	Culligan Water	softwater maintenance	\$ 194.51
14	Dales Tire and Retreading	bus tires	\$ 614.14
15	Darrens Carquest	supplies	\$ 272.48
16	DAS State Accounting	fee	\$ 229.49
17	ELAN Visa	supplies/Travel	\$ 10,588.91
18	ESU #13	SpEd Services	\$ 5,831.35
19	Farmers Coop	supplies	\$ 59.47
20	Flinn Scientific	science supplies	\$ 67.35
21	General Fund-Trnsfr to Imprest	supplies/travel	\$ 443.10
22	Golden West Technologies	off-site backup	\$ 595.00
23	Great American Financial Service	copier lease	\$ 940.00
24	Gregory's Insurance	Policy Renewal	\$ 103,694.00
25	Harris School Solutions	tax forms	\$ 73.65
26	Hemingford Chamber of Commerce	dues	\$ 100.00
27	Hemingford Coop Telephone	telephone service	\$ 1,198.48
28	Hemingford Ledger	subscription	\$ 693.40
29	Hemingford Utilities	utility service/meter replacement	\$ 6,428.13
30	Hill Top Electric	maintenance	\$ 1,193.97
31	Holiday Inn Kearney	State FCCLA	\$ 564.00
32	Huss Auto Repair	vehicle maintenance	\$ 444.80
33	Ideal Linen	custodian supplies	\$ 368.80
34	Jostens	Diplomas	\$ 36.00
35	Keating and Associates	125 Plan fee	\$ 180.00
36	Kimball Midwest	maintenance supplies	\$ 104.00
37	KSB School Law	legal services	\$ 7,006.17
38	Lego Educations	science supplies	\$ 4,943.40
39	Mileage to parent	mileage	\$ 698.94
40	NASB	Presidents Retreat	\$ 150.00
41	NRCSA	Conference Registrations	\$ 400.00
42	Occupational Therapy	SpEd Services	\$ 1,424.70
43	Paradise	carwash	\$ 50.00
44	QuickCare	Health Exams	\$ 125.00
45	Quill	supplies	\$ 392.36
46	Rabens Market	supplies	\$ 259.60

BILLS FOR MARCH 2019

47	Really Good Stuff	custodian supplies		\$ 206.07
48	Rocky Mountain Air Solutions	voag supplies		\$ 166.50
49	Sheridan County	Election expense		\$ 100.00
50	Soar Pediatric Therapy	SpEd Services		\$ 1,200.73
51	Synchrony Bank/Amazon	library books		\$ 76.33
52	Twenty First Century	maintenance		\$ 469.88
53	Verizon Wireless	cell phones		\$ 256.48
54	Westco	Fuel		\$ 5,291.20
55	WPCI	Drug Screening		\$ 102.00
			TOTAL	\$ 171,728.79

Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

Posting on Website; Local Paper Optional The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be posted on the school district's website. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting in a newspaper of general circulation within the district if, in the opinion of the superintendent, it is convenient and useful to do so. And the superintendent is authorized, but not required, to post the meeting at the following locations: United States Post Office-Hemingford Branch, Bank of the West, Hemingford Public Library, Raben's, Hemingford Ledger and at the school.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay and the updated date, time, and location of the postponed meeting to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay.

Adopted on: _____

Revised on: _____

Reviewed on: _____