

BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010

HEMINGFORD PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING AGENDA

Monday, April 13, 2020

High School Library

The Board of Education of School District 07-0010 will meet on Monday, April 13, 2020 in the High School Library as duly advertised in the Hemingford Ledger.

- I. NOTICES
- II. Call Meeting to Order
- III. ROLL CALL
- IV. Excuse Absent Board Member(s)
- V. Approval of Agenda
- VI. Regular Meeting Agenda
 - A. Public Participation (MAXIMUM OF 30 MINUTES ALLOTTED FOR THIS PORTION)
 - B. Correspondence
 - C. Consent Agenda
 - Approve minutes for March 9 and March 18, 2020 meeting
 - Approve Treasurer's Report
 - Approve School Activity Fund Report
 - Approve Receipts Summary Report
 - D. Payment of Claims
 - E. Policy 0506.01-Student Activity Eligibility
 - F. Policy 0507.04 R1 - Guidelines for Library Circulation Records
 - G. Policy 702.03 - Budget Adoption Process
 - H. Policy 905.08 - School Closing and Cancellations
 - I. 2020 Summer Projects
 - J. Adult Lunch Prices
 - K. Adult Breakfast Price
- VII. Discussion/Possible Action Items
- VIII. Administration Reports
- IX. Superintendent Report
- X. Report from Board Committee
- XI. VIIA. Policy Review
 - 0506.02 - 0508.02 E1
- XII. Items For Next Board Meeting

XIII. Adjournment
XIV. NOTICES

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010
HEMINGFORD PUBLIC SCHOOLS
HEMINGFORD, NEBRASKA

March 18, 2020

A regular meeting of the Board of Education of School District 07-0010 was called to order at 4:00 PM in the Hemingford High School Library by Justin Ansley. Notice of the meeting was given in advance through posting at the Ledger, USPS, Raps and Dave's Pharmacy. Board members were notified in advance of the meeting.

Open meeting law poster is located on the east wall of the library.

I. Pledge of Allegiance

II. NOTICES

II.A. Call Meeting to Order

II.B. ROLL CALL

II.C. Excuse Absent Board Member(s)

Motion by Mrs Blanche Randolph to excuse absent board member Schumacher. Seconded by Rick Horstman.

Trish Schumacher: Absent, Justin Ansley: Aye, Brett Cullan: Aye, Rick Horstman: Aye, Mrs Blanche Randolph: Aye, Troy Turek: Aye
Aye: 5, Nay: 0, Absent: 1

III. Approval of Agenda

Motion by Troy Turek that the Agenda be approved as presented.
Seconded by Brett Cullan.

Trish Schumacher: Absent, Justin Ansley: Aye, Brett Cullan: Aye, Rick Horstman: Aye, Mrs Blanche Randolph: Aye, Troy Turek: Aye
Aye: 5, Nay: 0, Absent: 1

IV. Regular Meeting Agenda

V. Discussion, Consider, and take all necessary Action Items

V.A. COVID-19 Emergency Action

Motion by Mrs Blanche Randolph to authorize the superintendent or designee to prepare for the Board of Education to declare the COVID-19 virus situation an emergency and the Nebraska Emergency Management Act, Neb Rev. Stat. 81-829.36 through 81-829.75.

Seconded by Troy Turek.

Trish Schumacher: Absent, Justin Ansley: Aye, Brett Cullan: Aye, Rick Horstman: Aye, Mrs Blanche Randolph: Aye, Troy Turek: Aye
Aye: 5, Nay: 0, Absent: 1

V.B. COVID -19 Resolution

Motion by Brett Cullan to approve the COVID-19 Resolution (attached) as read.
Seconded by Troy Turek.

Trish Schumacher: Absent, Justin Ansley: Aye, Brett Cullan: Aye, Rick Horstman: Aye, Mrs Blanche Randolph: Aye, Troy Turek: Aye
Aye: 5, Nay: 0, Absent: 1

V.B.1. COVID-19 Authorization

Motion by Mrs. Blanche Randolph that the Board of Education, should and does hereby, authorize the Superintendent of Schools to monitor the COVID 19 virus conditions in the State of Nebraska and the Educational Service Unit No. 13 area, and based upon the directives of the Commissioner of Education, advice from the Panhandle Public Health Department and COVID-19 Unified Command and present or potential community spread of the disease in the Hemingford, Nebraska area (1) close the Hemingford Public Schools and suspend delivery of educational services, both regular education and special education, while continuing to maintain critical programs that support the health and well-being of certain student populations including meal programs; (2) close the Hemingford Public School's buildings to student attendance and continue delivery of educational service, including special education services, and/or the development and planning of alternative educational services for this and ensuing school years and assign administrative, instructional and support staff to carry out such duties in person or remotely; (3) employment and assignment of certificated and non-certificated staff as needed and in a manner that provides for such employees continued service to the school district including but not restricted to the use of paid administrative leave and/or "On Call" Status; and, (4) manage access to buildings and manage extra-curricular activity programs. Seconded by Justin Ansley.

Trish Schumacher: Absent, Justin Ansley: Aye, Brett Cullan: Aye, Rick Horstman: Aye, Mrs Blanche Randolph: Aye, Troy Turek: Aye
Aye: 5, Nay: 0, Absent: 1

VI. Adjournment at 4:30 PM by Ansley.

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010
HEMINGFORD PUBLIC SCHOOLS
HEMINGFORD, NEBRASKA
March 9, 2020

A regular meeting of the Board of Education of School District 07-0010 was called to order at 5:01 PM in the High School Library by Justin Ansley. Notice of the meeting was published in advance of the meeting. Board members were notified in advance of the meeting.

Members Present: Ansley, Cullan, Horstman, Randolph, Schumacher, Turek

Absent:

Motion by Cullan to approve the agenda as presented. Second by Turek. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

No public participation

No correspondence

Motion by Randolph to approve the consent agenda. Second by Horstman. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Turek to approve claims in the amount of \$211,543.97 from the General Fund. Second by Cullan. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried

Motion by Randolph to approve the Technology Plan and Budget as presented. Second by Turek. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Joshua Dean presented the Technology Budget for the 2020-2021 school year. The total budget totals \$160,000. He explained what we currently have installed and are utilizing such as PaperCut which is helping cut the toner costs. Our wireless is working well, and we are not overwhelming the system. Esports is an activity that may be coming in the future it is not NSAA recognized but there are leagues locally that we could work with. He spoke about the new bulb less projectors that are being installed. They are nice because we don't have to worry about a replacing bulb. The Chromebook utilization is great with the students. The vast majority of students are treating them respectfully; he has only had to replace 5 screens this school year.

Motion by Turek to approve Policy 503.03-Student Absence as presented-waive the second reading. Second by Randolph. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Horstman to approve Policy 503.03R1-Guidelines for handling absences and tardiness as presented-waive the second reading. Second by Randolph. Roll Call: Ansley-

Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—
Motion carried.

Motion by Cullan to approve Policy 503.04-Addressing Barriers to Attendance as presented-waive second reading. Second by Horstman. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Schumacher to approve Policy 504.15-Smoking-Drinking-Drugs as presented-waive second reading. Second by Randolph. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Cullan to approve Policy 414.01-Support Staff Vacation, Holidays, and Personal Leave as presented-waive second reading. Second by Turek. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Randolph to approve Policy 415.02-Support Staff Personal Illness Leave as presented-waive the second reading. Second by Horstman. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Turek to approve Policy 503.05-Student Vehicles as presented-waive second reading. Second by Schumacher. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Randolph to approve the contract for Janelle Huss to serve as a Special Education teacher starting with the 2020-2021 school year. Second by Horstman. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Randolph to approve the contract for Bridget Johnston as an elementary teacher starting with the 2020-2021 school year. Second by Schumacher. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

Motion by Randolph to approve the membership with NASB for the 2020-2021 school year. Second by Cullan. Roll Call: Ansley-Aye; Cullan-Aye; Horstman-Aye; Randolph-Aye; Schumacher-Aye; Turek-Aye—6-0-0—Motion carried.

A planning meeting will be held on March 23 at 7 PM in high school library with the community group from last May. Community meetings will be held April 7 and 27 at 7 PM in the Red Zone.

Administration Reports

Mrs.Plog presented a handout about the cost of SpEd and the breakdown of funding.

Mr. Kluver

1) We will be changing our attendance codes next school year to better track student attendance for reporting to the state.

2) Scheduling for junior high and high school has started. The teacher's schedules have been set and I am working on matching student requests.

3) The classes we are offering will remain the same except for the addition of Dual Credit Nutrition which will be taught by Mrs. Neefe.

4) Ms. Backous the new english teacher came and spent 1/2 day with Mrs. Smaha this past Thursday. She stated it was good for her to see how things have been done so she can start formulating her own plans.

Mr. Arneson

- Math materials update-- It's all here
- NCSAS testing coming up-- We will wait at least one week to start, there is a 6 week window to take it
- ACT Testing Date: April 8 Juniors will go to Bridgeport March 18th to figure out the process of taking the test
- MTSS Update -- Mrs. Morava and Mr. Arneson attended a reading conference to get some plans together to finish out this year strong and start next year running

Superintendent Report: Reported on days in office and Vacation/Sick days

Announced the new Athletic Director--Mr. Westover

Mr. Isom will be attending NRCSA--March 26-27 in Kearney

Coronavirus information—Shared what had been put on Facebook. Continuing to monitor the situation

Open meeting law change—All meetings must be published

Building Committee met on February 18, 2020.

Policies 0404.18 through 0506.01R2. Policy 0506.01 needed to reflect present practice. Changes will be brought back in April.

Policies 0506.02 through 0508.02 E1 will be reviewed for April meeting.

Meeting was adjourned at 6:46 PM by Ansley

Mary Curtis
Board Clerk

Blanche Randolph
Board Secretary

The next regular meeting will be held on April 13, 2020 at 7 PM at the High School Library.

Current Cash Balance Report

SELECTED Data

Date: 03/01/20 thru 03/31/20

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ATHLETICS					
1010 Athletics	39,069.85	782.32	5,689.27	0.00	34,162.90
1020 Athletic Club / Concession Stand	20,332.85	0.00	67.14	0.00	20,265.71
1030 Cheerleaders	362.71	0.00	0.00	0.00	362.71
1040 Volleyball	0.00	0.00	0.00	0.00	0.00
1050 CC Fundraiser	278.40	0.00	0.00	0.00	278.40
A ATHLETICS Totals:	60,043.81	782.32	5,756.41	0.00	55,069.72
B CLUBS AND ORGANIZATIONS					
3010 DC Trip-World Stride	25,075.33	25,390.07	38,921.50	0.00	11,543.90
3020 Dramatics	-3,493.26	0.00	0.00	0.00	-3,493.26
3030 FFA	12,891.22	11,747.00	2,107.78	0.00	22,530.44
3040 FCCLA	895.40	0.00	192.50	0.00	702.90
3050 Honor Society	-109.55	0.00	0.00	0.00	-109.55
3060 FB Concessions Stand	0.00	0.00	0.00	0.00	0.00
3070 Music	6,055.86	0.00	28.00	0.00	6,027.86
3080 Scholarships	0.00	0.00	0.00	0.00	0.00
3090 StuCo - Middle School	4,351.94	0.00	0.00	0.00	4,351.94
3100 Student Council	1,804.88	0.00	0.00	0.00	1,804.88
3110 Health Professions Club	989.17	0.00	0.00	0.00	989.17
3120 Yearbook	20,144.43	0.00	0.00	0.00	20,144.43
3200 Science	470.00	0.00	347.04	0.00	122.96
B CLUBS AND ORGANIZATIONS Totals:	69,075.42	37,137.07	41,596.82	0.00	64,615.67
C MISCELLANEOUS					
4010 Courtesy Fund	927.20	1.46	0.00	0.00	928.66
4020 Elementary Teachers	11,254.17	0.00	0.00	0.00	11,254.17
4025 High School Teachers	7,853.96	0.00	0.00	0.00	7,853.96
4040 Miscellaneous / Student Stuff	1,544.43	173.00	195.00	0.00	1,522.43
4045 Bookfair	1,679.88	0.00	0.00	0.00	1,679.88
4050 Art	626.90	0.00	0.00	0.00	626.90
C MISCELLANEOUS Totals:	23,886.54	174.46	195.00	0.00	23,866.00
D CLASSES					
2020 Class of 2020 - Seniors	5,274.38	677.00	1,107.10	0.00	4,844.28
2021 Class of 2021 - Juniors	4,241.75	75.00	1,581.41	0.00	2,735.34
2022 Class of 2022 - Sophomores	4,299.23	0.00	101.00	0.00	4,198.23
2023 Class of 2023 - Freshman	2,130.28	0.00	0.00	0.00	2,130.28
2024 Class of 2024 - 8th Grade	787.00	0.00	0.00	0.00	787.00
2025 Class of 2025 -- 7th Grade	339.00	0.00	0.00	0.00	339.00
D CLASSES Totals:	17,071.64	752.00	2,789.51	0.00	15,034.13
Report Totals:	170,077.41	38,845.85	50,337.74	0.00	158,585.52

**Financial Report
Hemingford Public Schools
April 13th, 2020**

General Fund 03-15-2020	\$ 543,194.98
Misc – Mar	\$124,521.48
Interest on Deposits – Mar	\$293.16
State Aid	<u>\$95,218.00</u>
	\$220,032.64

Balance General Fund 03-15-2020	\$763,227.62
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Tax Receipts – Apr 2020 (Dawes Unavailable)	\$314,073.76
Bills –Apr 2020	\$75,951.11
Payroll – Apr 2020	<u>\$458,703.20</u>
Total Expense – Apr 2020	\$ 534,654.31

Total Available Funds 04-13-2020	\$ 542,647.07
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Balance Building Fund -03-15-2020	\$945,950.41
Tax Receipts – Apr 2020 (Dawes Unavailable)	\$32581.68
Interest – Mar 2020	\$456.85
Bills & Transfers	

Balance Building Fund 04-13-2020	\$978,988.94
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CD's \$425,895.96	
18 Month CD \$120,000 – Interest to Date \$1427.84 – Balance \$121,427.84	
24 Month CD \$150,000 – Interest to Date \$2324.06 – Balance \$152,324.06	
30 Month CD \$150,000 – Interest to Date \$2324.06 – Balance \$152,324.06	
(Statements for CD's are received annually or when they mature)	

Balance Nebraska Liquid Asset Fund 03-15-2020	\$400,589.76
Interest – Mar 2020	\$348.41
Balance NLA Fund 04-13-2020	\$400,938.17

Revenue Journal

Fiscal Year: 2020

Entry Line	Date Account	Received From	Receipt Description	Accrue	Description	Bank ID/Account	Receivable	Received
Journal: 186 04/03/2020 Revenue Journal								
Entry 1	03/20/2020	BBC Treasurer	DD		Local Taxes	A 300001880	Comm 1st	
	01-1-01100-000				Local District Taxes		0.00	100,582.43
Entry 1	03/20/2020	Dawes Treasurer	DD		Local Taxes	A 300001880	Comm 1st	
	01-1-01100-000				Local District Taxes		0.00	27,457.39
Entry 1	03/20/2020	Sheridan Treasurer	DD		Local Taxes	A 300001880	Comm 1st	
	01-1-01100-000				Local District Taxes		0.00	5,726.67
Entry 1	03/20/2020	BBC Treasurer	DD		Local Taxes	A 300001880	Comm 1st	
	01-1-02110-000				County Fines & License Fees		0.00	740.48
Entry 1	03/20/2020	St of NE	DD		State Aid	A 300001880	Comm 1st	
	01-1-03110-000				State Aid To Districts		0.00	95,218.00
Entry 1	03/20/2020	St of NE	DD		IDEA	A 300001880	Comm 1st	
	01-1-04512-000				IDEA		0.00	26,525.00
Entry 1	03/20/2020	St of NE	DD		SPED SA Trans	A 300001880	Comm 1st	
	01-1-03125-000				Special Ed (Transportation)		0.00	8,125.00
Entry 1	03/20/2020	St of NE	DD		SPED SA FFR	A 300001880	Comm 1st	
	01-1-04519-000				IDEA Enroll/Poverty - 4410		0.00	28,675.00
Entry 1	03/20/2020	St of NE	DD		IDEA	A 300001880	Comm 1st	
	01-1-04519-000				IDEA Enroll/Poverty - 4410		0.00	57,039.00
Entry 1	03/20/2020	St of NE	DD		IDEA	A 300001880	Comm 1st	
	01-1-04516-000				IDEA PreSchool Pov/Enroll		0.00	3,417.00
Entry 1	03/20/2020	BOW	DD		Interest of Dep	A 300001880	Comm 1st	
	01-1-01510-000				Interest On Investments		0.00	293.16
Totals for Journal 186							0.00	353,799.13

Bank Account Totals			
A	300001880	Comm 1st State Bank	353,799.13

Fund Summary		Receivable	Received
01	GENERAL FUND	0.00	353,799.13

BILLS FOR APRIL 2020

	VENDOR	FOR	AMOUNT
	Adamson Auto	Bus Maintenance	\$ 10,733.11
	Alliance Times	Adv	\$ 23.70
	Autism Society of NE	PEERS Training	\$ 80.00
	B & C Steel	Supplies	\$ 221.56
	Black Hills Energy	Natural Gas Service	\$ 4,008.96
	Bloedorns Lumber	Supplies	\$ 598.99
	Box Butte Service	Supplies	\$ 438.66
	Buds Pest Control	Bug Spraying	\$ 240.00
	Capital Business	Copier Lease	\$ 1,061.55
	CDI Technologies	Computer Supplies	\$ 937.22
	Chadron Public School	SpEd Services	\$ 877.95
	CPI	Training	\$ 2,750.58
	Crescent Electric	Supplies	\$ 429.86
	Culligan Water	Softwater Maint	\$ 195.17
	DAS State Accounting	Internet Fee	\$ 229.32
	Discovery Education	Subscription	\$ 1,600.00
	Elan Visa	Supplies/Travel	\$ 2,377.51
	ESU 13	SpEd Services	\$ 12,734.19
	Farmers Coop	Supplies	\$ 344.98
	Fire and Ice Mechanic	Maintenance	\$ 642.29
	GMC of Chadron	Supplies	\$ 71.94
	GNMSS Alliance	Health Exam	\$ 215.00
	GoldenWest	Offsite backup	\$ 595.00
	Gregorys Insurance	Audit Premium	\$ 2,650.00
	Hemingford Telephon	Telephone Service	\$ 996.06
	Hemingford Utilities	Utility Service	\$ 7,185.39
	Huss Auto	Vehicle Maint	\$ 124.57
	Ideal Linen	Custodian Supplies	\$ 640.11
	Innovative Office	Toner	\$ 624.56
	Instrumental Awards	Music Awards	\$ 147.00
	Jostens	Diplomas	\$ 653.16
	JW Pepper	Music Supplies	\$ 236.93
	Keating and Associate	125 Plan Fee	\$ 145.00
	KSB School Law	Legal Services	\$ 885.50
	Mobius	Labor/Monitor Fee	\$ 680.00
	Morfords	Carpet	\$ 2,875.98
	NCEBVI	SpEd Services	\$ 4,444.44
	NE ASD	Conference	\$ 215.00
	North Lincoln Comfort	Travel	\$ 92.23
	Occupational Therapy	SpEd Services	\$ 3,467.28
	Paradise	Car Wash	\$ 60.00
	Phillips F&T	Fuel	\$ 133.00
	Protex	Fire Inspection	\$ 878.00
	Quick Care	Health Exam	\$ 415.00
	Quill	Supplies	\$ 105.38
	R&J Industries	Concrete Work	\$ 1,035.00

BILLS FOR APRIL 2020

	Rabens		Supplies		\$ 108.95
	Rasmussen Mechanical		Supplies		\$ 181.14
	Rocky Mountain Air		Supplies		\$ 38.42
	Soar Pediatric		SpEd Services		\$ 1,626.35
	Star Herald		Adv/Printing		\$ 626.40
	Verizon		Cell Phones		\$ 256.96
	Vex Robotics		Science Supplies		\$ 617.72
	Westco		Fuel		\$ 1,998.04
				TOTAL	\$ 75,551.11

STUDENT ACTIVITY ELIGIBILITY

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and ability in the students during their school years and for their lifetime.

However, students who participate in extracurricular activities serve as ambassadors of the school district throughout the calendar year, whether away from school or at school. Students wanting to participate in school activities must meet the requirements set out by the school district for participation in the activity and must conduct themselves in accordance with student conduct policies.

Student activity events must be approved by the superintendent unless they involve unusual travel expense, in which case the board will take action. The events must not disrupt the education program or other school district operations.

Eligibility requirements as published by the Nebraska School Activities Association (NSAA) shall be observed by all students. Additional eligibility requirements are in place as of January 3rd, 2006 that were developed by a committee of teachers, parents, and administrators.

Students in grades 9-11 must pass thirty (30) semester hours (six classes) of credit the immediate preceding semester in order to be eligible for any activity sponsored by Hemingford Public Schools.

Seniors: Students in Grade 12 will be required to pass twenty (20) semester hours (four classes) of credit during their senior year in order to be eligible for any activity sponsored by Hemingford Public Schools.

Students in grades 7 and 8 must pass 6 of 8 classes the immediate preceding semester in order to be eligible for any activity sponsored by Hemingford Public Schools.

In addition to the above eligibility rule, eligibility for Junior and Senior High students at Hemingford Public Schools is determined on a weekly basis. Students failing ~~the same class~~ any two classes in any two consecutive week period will be considered ineligible for any and all activities, competitions, or performances for a one week period which will be considered Monday through Saturday. Individuals may practice with team, however may not be released from school to travel with the team.

Legal Reference: 20 U.S.C. Sect.1681-1683; 1685-1686 (1994).
 34 C.F.R. Pt. 106.41 (1993)
 Neb Statute 79-296
 79-443

Cross Reference: 502 Student Attendance
 504 Student Rights and Responsibilities
 505 Student Discipline
 508 Student Health and Well-Being

Approved _____ Reviewed _____ Revised _____

GUIDELINES FOR LIBRARY CIRCULATION RECORDS

It is the goal of the high school library to encourage students to take pleasure in learning by providing useful and valuable information resources for student research, as well as a wide variety of appealing materials at all levels for reading pleasure. Students who use the library during a class should have adequate supervision; teachers are still responsible for their own students while they are in the library. Students are responsible for all materials they have checked out from the library.

General Collection: May be checked out for three weeks. May be renewed once. Sign your first and last name legibly on checkout sheet at the desk. A book kept past its due date is overdue. Five cents a day will be charged until the book is returned or up to a maximum fine of \$2.50 **\$5.00** per item. If you are ill when a book is due, you will not be charged a fine if you return it the day you come back to school and present your admit slip to the librarian.

~~Reserve Books: Occasionally a book or books from the general collection will be placed on reserve. Books are placed on reserve to give more students access to a book being used in a class assignment. A reserve book may be checked out overnight. Books checked out overnight may not be checked out until 3:20 p.m. and must be returned before first period in the morning. If a reserve book is not returned on time, there will be a fine of \$.10 a day for each day it is overdue, subject to review by the librarian.~~

General Responsibilities of Students Using the Library: Students may use the library for quiet studying, checking out library materials, working on class assignments, doing school related research and leisure reading. Please be considerate by speaking softly so others are not disturbed and to maintain an atmosphere conducive to learning at all times. Refrain from using the library or library computer lab as a place to socialize with your peers. Remember - No food or drinks in the library. Take responsibility for keeping the library a neat, orderly, and pleasant place to work. Please remember to: Check out all materials taken from the library. Use your own name to check out materials from the library. Never check anything out for another person. Always sign your full name when checking out a book, magazine, etc. Pick up and discard all scrap paper before leaving the library. Push your chair back to the table when leaving the library. Return all borrowed books and magazines in the book drop and newspapers to the newspaper rack. Pay all overdue fines and fines for lost or damaged materials as soon as possible. These must be paid before the student checks out at the end of the school year. Refrain from cutting up current newspapers and current and saved back issues of magazines. Please ask if you need help. Through regular library visits, it is our hope that students may develop positive lifelong reading, viewing, and study habits.

Reference Books: Reference books are marked with an "R" above the call number. These books are for use in the library and may not be checked out of the library during the day. They may be checked out overnight at the end of the day but must be returned before 1st period the following day. Overdue reference materials will be charged \$0.10 a day **with a maximum of \$5.00.**

Magazine Collection: Current issues of magazines may be checked out from the library for one day. Back issues may be checked out for three days. If a magazine is overdue, a fine of \$.05 per day will be charged up to a maximum fine of \$2.50 **\$5.00** per item.

~~Other Resources: Various CD-ROM resources are available for use on library computers only. Each year special on-line databases are purchased for student research by our school and/or the Nebraska Library Commission. Some of these may also be accessible from home computer access with a special password. Please note these or ask what is available and utilize them whenever possible.~~

Lost or Damaged Books: If a book is lost or damaged beyond repair, the person responsible will pay the current replacement cost **value of the book at purchase** of the book. If a book is damaged, but repairable, the person responsible will be charged for the cost of repairing the book. Send damaged books to the library for repair. Please do not mend books at home. In the event a lost book is found after paying for its replacement, a refund may be given if the item is returned in good, useable condition and within the school year the item was lost; the maximum overdue fine of \$2.50 **\$5.00** will be deducted from the refund.

BUDGET ADOPTION PROCESS

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing held separately from any regularly scheduled meeting before the adoption of the proposed budget by the board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record and on its website, if it has one, at least 4 calendar days prior to the hearing. The hearing shall not be limited by time and any member of the public who wishes to speak on the proposed budget statement must be allowed to address the board for a reasonable amount of time. The board must make at least three copies of the proposed budget statement available to the public and shall make a presentation outlining key provisions of the proposed budget statement, including a comparison with the prior year's budget.

The hearing notice shall contain the following information:

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
 - i. The total assessed value of property differs from last year's total assessed value by ____ percent;
 - ii. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ ____ per \$100 of assessed value;
 - iii. The district proposes to adopt a property tax request that will cause its tax rate to be \$ ____ per \$100 of assessed value; and
 - iv. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by ____ percent; and
4. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed

Approved _____ Reviewed _____ Revised _____

BUDGET ADOPTION PROCESS

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The hearing notice shall contain the following information:

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

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2. The amount of the property tax request;
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 - ii. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ ____ per \$100 of assessed value;
 - iii. The district proposes to adopt a property tax request that will cause its tax rate to be \$ ____ per \$100 of assessed value; and
 - iv. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by ____ percent; and
4. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed

Approved _____ Reviewed _____ Revised _____

necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent will ensure all necessary documentation is submitted to the county assessor as required by statute.

Legal Reference: Neb. Statute 13-506
 77-1601.02
 79-1084

SCHOOL CLOSINGS AND CANCELLATIONS

In case of hazardous or emergency conditions, the superintendent may alter district and transportation schedules as are appropriate to the particular condition. Such alterations include closure of all schools, closure of selected schools or grade levels, delayed openings of schools and early dismissal of students. This includes conditions such as health and safety concerns as directed by the superintendent. Such decisions shall be communicated to students, staff, parents, community members and the local media as soon as practical. Following closure, no one shall be allowed into closed facilities, classrooms, or district properties without permission of the superintendent.

When regular morning school bus routes cannot be run due to road conditions, yet travel in town is not seriously hampered, school may remain open. When possible a "limited service" bus route shall be run anytime school remains open and it is not possible to run regular routes.

The superintendent will develop and maintain such plans and procedures as are necessary to carry out alternate school and bus schedules.

At the beginning of each school year students, parents and staff will be informed of the procedures used to notify them in case of an emergency closure.

Approved _____ Reviewed _____ Revised _____



Charles Isom <cisom@gubn.org>

Fwd: Proposal for Football Field Bore

1 message

Jim Miles <jmiles@gubn.org>
To: Charles Isom <cisom@gubn.org>

Thu, Mar 26, 2020 at 10:19 AM

----- Forwarded message -----

From: **Littrel Construction Company** <littrelco@bbc.net>
Date: Thu, Mar 26, 2020 at 9:11 AM
Subject: Proposal for Football Field Bore
To: <jmiles@gubn.org>

Hemingford Public Schools
ATTN: Jim

RE: Football Field Bore for waterline

We hereby propose the following:

- Bore approximately 300' for 4" water line @ \$20.00 per foot
- 300'** 4" 200Psi Pipe @ \$4.00 per foot
- 300'** Copper Locate Wire @ \$.25 per foot
- Two (2) 4" MJ Adapters @ \$40.00 each
- Two (2) 4" MJ Accessory Packs @ \$20.90 each

6,000.00
 1,200.00
 75.00
 80.00
 41.80

 7,396.80

Thank you for giving us the opportunity to work with you.

If you have any questions, please call.

Littrel Construction LLC
Dan Littrel
(308) 432-3865

JJPRATT ENTERPRISES, LLC

PO BOX 551
 PINE BLUFFS, WY 82082
 (307) 245-3013
 www.gymfloorspecialists.com

Estimate

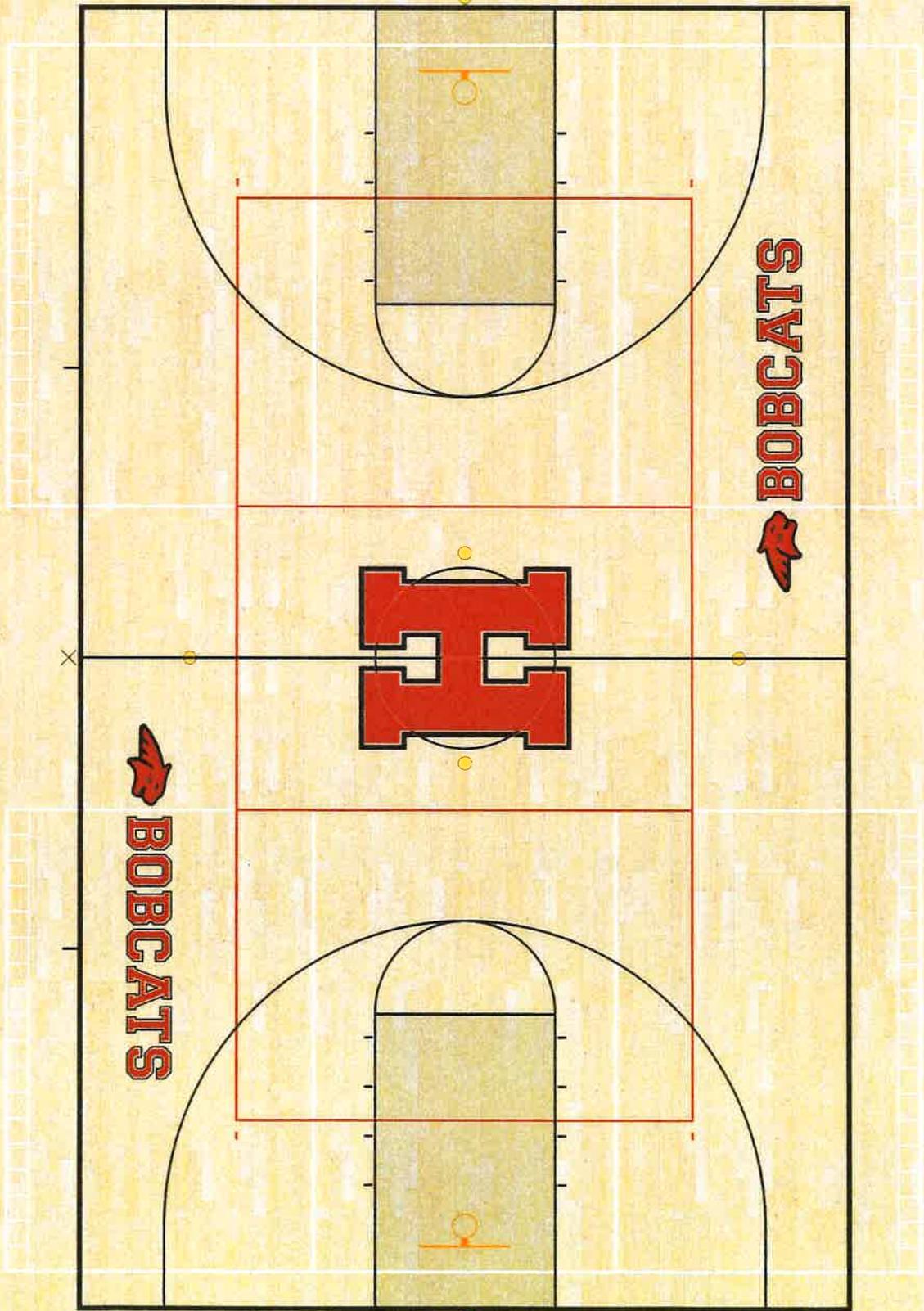
Date	Estimate #
1/11/2020	1458

Name / Address
Hemingford Public Schools 913 Niobrara Ave Hemingford, NE 69348 (308) 487-5215

Project

Description	Qty	Rate	Total
Sand and refinish gym floor, apply two coats of water based sealer and two coats of water based finish. Includes painted main basketball, main volleyball, 2 auxiliary volleyball game courts, coaches box, and check in box.	6,000	2.00	12,000.00
Painted ladders	4	260.00	1,040.00
14' Center logo - 3 colors, double mask	1	1,780.00	1,780.00
Stained lanes	2	350.00	700.00
School District to provide waste removal and electricity			
<div style="border: 1px solid black; padding: 5px; display: inline-block; transform: rotate(-15deg);"> June 10-20 </div>			
Thank you for considering J & J Floors.		Total	\$15,520.00

Hemingford HS Layout #1



Center Logo: 14' x 12'
Side Court Letters: 3' x 17'
Side Court Logo: 3' x 5.385'
Border Width: 4"



Prior Written Notice Statements for SRS

Here are the Prior Written Notice statements. For each student on your caseload, print out the form and the letter, and mail home to each of your parents. Make sure you finalize the SRS forms before printing them out. Please continue to check your email and respond to parent inquiries in a reasonable time frame.

I want the PWN info into the SRS for every student by Wednesday, March 25, and the letter and PWN mailed out to parents by Friday, March 27.

Date of Notice: 3/25/20 Date of Delivery: 3/27/20 Method of Delivery: Postal Mail

A description of the action proposed or refused by the school district or approved cooperative:

The Hemingford School District proposes to alter all special education services provided during the school closure due to the COVID 19 pandemic. Students will receive education through packets at the elementary level and online at the high school level. Resource teachers will be available through technology to help with this education. Please continue to monitor information shared by the school through Remind, Facebook, and email.

The School District proposes or refuses this action for the following reasons:

The Hemingford School District proposes closing the school and altering special education services following recommendations from Panhandle Public Health District - COVID-19 Unified Command. While school is closed, and with the quarantine and social distancing recommendations in place, it will be impossible to provide in-person special education services to students.

Other options the IEP team considered and reasons why those options were rejected

The team considered staying open and conducting special education services normally. This option was rejected due to the recommendation from Panhandle Public Health District, <http://www.pphd.org/>.

The team considered not providing any special education or regular educational services. This option was rejected due to the desire to have students continue learning during the school closure.

The team considered closing the school buildings to students and providing education through packets at the elementary level and online instruction at the high school level. This option was chosen.

This action is based on the evaluation procedure, assessment, record, or reports described below:

This action is based on information provided from the Nebraska Department of Education (NDE) and the Panhandle Public Health Department regarding closures during the COVID-19 pandemic.

<http://www.pphd.org/>

Other Factors which are relevant to the school districts proposal refusal are:

If you are concerned about your child's special education program during the school closure, please contact your child's special education case manager. These people may be contacted at:

Michelle Hoxworth, Speech/Language Pathologist, mhoxworth@gubn.org

Kelly Horn, 7-12 Grades Resource Teacher, khorn@gubn.org

Emma Hageman, K-6 Resource Teacher, ehageman@gubn.org

Shari McClure, Early Childhood Birth-3 and Preschool Special Educator, smcclure@gubn.org

Lauren Morava, Title I Teacher, lmorava@gubn.org

Mandy Plog, Special Education Director, mplog@gubn.org

Name: Mandy Plog

Phone Number: 308-487-3330

Hemingford Public Schools



Charles Isom, Superintendent
Dan Kluver, High School Principal
Eric Arneson, Elementary School Principal
Mandy Plog, Special Education Director
High School (308) 487-3328
Elementary School (308) 487-3330
Fax (308) 487-5215

PO Box 217
Hemingford, NE 69348
www.hemingfordschools.org

March 23, 2020

Dear Parents of Students with an IEP at Hemingford Schools,

RE: Prior Written Notice of School Closure

This letter is to inform you that Hemingford Schools have closed for the remainder of the 2019-2020 school year, following recommendations from the Panhandle Public Health District. Please see the attached Prior Written Notice form included with this letter.

Your safety is our top priority. This action is being taken after consultation with the Panhandle Public Health District COVID-19 Unified Command. It has been determined that all 21 school districts in the Nebraska Panhandle ESU #13 area will be closed. They have asked that students and community members immediately begin engaging in social distancing. You will be contacted by the individual case manager to determine what services will look like during the school closure.

Our Staff is available for help. Please reach out to the following individuals with questions:

Michelle Hoxworth, Speech/Language Pathologist, mhoxworth@gubn.org

Kelly Horn, 7-12 Grades Resource Teacher, khorn@gubn.org

Emma Hageman, K-6 Resource Teacher, ehageman@gubn.org

Shari McClure, Early Childhood Birth-3 and Preschool Special Educator, smcclure@gubn.org

Lauren Morava, Title I Teacher, lmorava@gubn.org

Mandy Plog, Special Education Director, mplog@gubn.org

When the school closure ends and school resumes, any needed compensatory services will be discussed at the next IEP. Case managers and service providers will reach out to families once school resumes to discuss any necessary IEP adjustments. Evaluations and current data will support the development of plans for students at that time. All decisions will be made by IEP team members, including parents.

Thank you for your understanding and patience in this unprecedented time,

Mandy Plog

Mandy Plog
Special Education Director
Hemingford Schools

