**Harrah Board of Education Regular Meeting**
**Monday, June 8, 2026 6:00 PM**
**Administration Building, Conference Room**
**20665 Walker Steet**
**Harrah, Oklahoma 73045**

## Agenda

1. Call to Order/Roll Call to Establish a Quorum
2. **Consent Agenda**
   A. Minutes of the Regular Board Meeting on May 11, 2026.
   B. General Fund #578 to #608, payroll #50300 to #50302, change orders and financial summary
   C. Activity Fund Summary Report and Transfer Requests
   D. Treasurer's Report
   E. Monthly Comparison Report
3. **Superintendent's Report/Announcements**
   A. One Time Purchases
   B. Climate Survey Results
   C. Timberlake/Boldt Construction Updates
4. **Items to be Considered by the Board**
   A. Discuss and take action to approve the renewal of the Sublease Agreement dated June 1, 2016, between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2027, as required under the provisions of this agreement.
   B. Discuss and take action to approve the renewal of the Sublease Agreement dated April 1, 2024, between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2027, as required under the provisions of this agreement.
   C. Discuss and take possible action on increasing breakfast and lunch prices for 2026-2027.
   D. Discuss and take possible action to award bid for new band uniforms,
   E. Discuss and take possible action on awarding the bid to purchase two new buses.
   F. Discuss and take possible action on the capacity numbers for July 1, 2026.
   G. Discuss and take possible action on contracting for an SRO with the City of Harrah for the 2026-2027 school year.
   H. Discuss and take possible action on the 2026-2027 Student Handbooks.
   I. Discuss and take possible action on the annual approval of the Athlete and Parent Handbook for the 2026-2027 school year.
   J. Discuss and take possible action on the OSIG Insurance Proposal for the 2026-2027 school year.
   K. Discuss and take possible action on the OSAG Workers' Compensation Proposal for the 2026-2027 school year.

L. Discuss and take possible action on renewing the contract with The Center of Education Law for the 2026-2027 school year.
M. Discuss and take possible action to renew the OPSRC Membership for the 2026-2027 school year.
N. Discuss and take possible action on the General Mutual Cooperation Agreement with the Board of County Commissioners for the 2026-2027 school year.
O. Discuss and take possible action to declare items as IT surplus from each site.

5. New Business (Items not known at the time of Agenda preparation.)
6. Announcements
7. The Board will vote to adjourn.

Posted this 11th day of September, 2026, at 12:00 p.m., at the front entrance of the School Administration Building, 20665 Walker Street, Harrah, Oklahoma.

_____
Leslie Hobaugh, Minutes Clerk

Visitor Sign-In
June 8, 2026
6:00 p.m.

1. [illegible]
2. [illegible]
3. [illegible]
4. [illegible]
5. [illegible]
6. Troy Marshall
7. Edie Marshall
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

Harrah Board of Education Regular Meeting
Monday, May 11, 2026 6:00 PM
Administration Building, Conference Room
20665 Walker Steet
Harrah, Oklahoma 73045

**1. Call to Order/Roll Call to Establish a Quorum**
Attendance Taken at 6:00 PM.

| | |
|---|---|
| Kevin McBrayer: | Present |
| Chris Monden: | Present |
| Seth Schoenecke: | Present |
| Trey Swan: | Absent |
| David Therio: | Present |

Present: 4, Absent: 1.

Others Present: Paul Blessington, Superintendent, and Leslie Hobaugh, Minutes Clerk

Visitors Present: Mike McAfee, Guy Worth, Shawna Keene, Susie Terrell, Nela Edwards, and Kevin Young. Others may have been present but did not sign the register, or their signatures were unreadable.

**2. Public Participation - HS Pom**
No one from Pom was present at the meeting

**3. Principal/Director Reports**

**4. Consent Agenda**
A motion was made to approve the consent agenda. This motion, made by Seth Schoenecke and seconded by Chris Monden, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

4.A. Minutes of the Regular Board Meeting on April 13, 2026

4.B. General Fund #531 to #577, payroll #50297 to #50299, change orders and financial summary

4.C. Child Nutrition Fund #30, payroll #50006, change orders, and financial summary

4.D. Activity Fund Summary Report and Transfer Requests

4.E. Treasurer's Report

4.F. Monthly Comparison Report

**5. Superintendent's Report/Announcements**

5.A. One-Time Purchases

5.B. Timberlake/LDG Update
Boldt Construction is going to look at costs for track repairs. Remodeling is continuing at Russell Babb, Harrah Middle School an Harrah High School.

Clara Reynolds should be completed by June 30th.

**6. Items to be Considered by the Board**

6.A. Discuss and take possible action on the temporary appropriations for the 2026-2027 school year.
The District auditor sets temporary appropriations. General Fund - $20,299,451; Building Fund - $7,265.705; and Child Nutrition Fund - $1,513,956.
These appropriation amounts allow the school to begin the school year and the final appropriation amount for 2026–2027 will be determined in September with the Estimate of Needs.
A motion was made to approve the temporary appropriations for 2026-2027. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.B. Discuss and take possible action on the Annual Amendment with Sodexo Operations, LLC, Contract Renewal for the 2026-2027 school year.
A motion was made to approve the annual Amendment to the Contract Renewal with Sodexo Operations, LLC, for the 2026-2027 school year. This motion, made by David Therio and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.C. Discuss and take possible action on Revised Policies: BE - Board of Education Meetings and Notifications Procedures; EHBCA-R - Extended School Year Program Standards Regulation; FO-R1 - Student Discipline
A motion was made to approve policy BE - Board of Education Meetings and Notifications Procedures; EHBCA-R - Extended School Year Program Standards Regulation; FO-R1 - Student Discipline. This motion, made by Seth Schoenecke and seconded by Chris Monden, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.D. Discuss and take possible action on contracting with Sylogist, Inc. for Student Information, Gradebook, Cafeteria, Payroll, Personnel, Time and Talent, and Financial Software for the 2026-2027 school year.
A motion was made to accept the contract with Sylogist, Inc. for Student Information, Gradebook, Cafeteria, Payroll, Personnel, Time and Talent, and Financial Software for the 2026-2027 school year. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.E. Discuss and take possible action to contract with Latchkey Child Services for the 2026-2027 school year.
A motion was made to contract with Latchkey Child Services for the 2026-2027 school year. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.F. Discuss and take possible action on contracting with OSSBA Employment Service for unemployment services for the 2026-2027 school year.

A motion was made to aprrove the OSSBA Employment Service Agreement for unemployment services for the 2026-2027 school year. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.G. Discuss and take possible action to renew the contract for school membership, policy services, and assembly services with OSSBA for the 2026-2027 school year.
A motion was made to renew membership, assembly, and policy membership with OSSBA for the 2026-2027 school year. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.H. Discuss and take possible action to contract with Andrews Diesel for vehicle maintenance services for the 2026-2027 school year.
A motion was made to approve to contract with Andrews Diesel Service for vehicle maintenance services for the 2026-2027 school year. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.I. Discuss and take possible action to contract with Sierra Lewelling - Speech Services, Robin Howard - Speech Services, enthusiasticallyOT - OT Services, Kelly Curry, PT Services, Kristie Chambers - Speech Services, Christi McBroom - Psychologist Services, Cole Menaker - Psycometrist Services, and Evaluation Works, LLC - Psychology Services for the 2026-2027 school year.
A motion was made to contract with Sierra Lewelling - Speech Services, Christi McBroom - Psychometrist Services, Robin Howard - Speech Services, Select Physical Therapy - OT Services, Kristie Chambers - Speech Services, Cole Menaker - Psycometrist Services and Evaluation Works, LLC - Psychology Services, for the 2026-2027 school year. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent
David Therio: Yea
Yea: 4, Nay: 0, Absent: 1

6.J. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss the employment of those employees listed on Exhibit A and B and coaching summer stipends.
A motion was made not to enter into executive session. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent
David Therio: Yea
Yea: 4, Nay: 0, Absent: 1

6.K. Acknowledge return to open session. Executive session compliance statement.

6.L. Discuss and take possible action to approve personnel for summer school for Summer 2026 as listed on Exhibit A.
A motion was made to approve personnel for summer school for Summer 2026 as listed on Exhibit A. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent
David Therio: Yea
Yea: 4, Nay: 0, Absent: 1

6.M. Discuss and take possible action to approve the transfer of certified personnel and to employ new and returning certified personnel on temporary contracts for the 2026-2027 school year as listed on Exhibit A.
A motion was made to approve the transfer of certified personnel and to employ new and returning certified personnel on temporary contracts for the 2026-2027 school year as listed on Exhibit A. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent
David Therio: Yea
Yea: 4, Nay: 0, Absent: 1

6.N. Discuss and take possible action to approve support transfers and to employ returning support personnel for the 2026-2027 school year as listed on Exhibit B.
A motion was made to approve support transfers and to employ returning support personnel for the 2026-2027 school year as listed on Exhibit B. This motion, made by David Therio and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

6.O. Discuss and take possible action regarding coaching stipends for the Summer of 2026.
A motion was made to approve the coaching stipends for the summer of 2026 and the field maintenance stipends with an increase of $550. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

**7. New Business (Items not known at the time of Agenda preparation.)**

**8. Announcements**
Graduation is May 18th at 7:00 p.m. Everyone needs to be there by 6:30 p.m.

**9. The Board will vote to adjourn.**
The meeting adjourned at 7:30 p.m.
A motion was made to adjourn. This motion, made by Seth Schoenecke and seconded by David Therio, passed.

| | |
|---|---|
| Kevin McBrayer: | Yea |
| Chris Monden: | Yea |
| Seth Schoenecke: | Yea |
| Trey Swan: | Absent |
| David Therio: | Yea |

Yea: 4, Nay: 0, Absent: 1

____**Absent**_____
Trey Swan, President

_____

Kevin McBrayer, Vice-President

Daviid Therio, Deputy Clerk

Seth Schoenecke, Clerk

Chris Monden, Member

Mr. Blessington, Superintendent

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,
I, the undersigned Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that prior to December 15 of the last calendar year, the date, time, and place of this regular meeting was filed in the offices of the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays and Holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of this school district, this 11th day of May, 2026.

Harrah Public Schools

Leslie Hobaugh, Minutes Clerk

**EXECTIVE SESSION**
**MAY 11, 2026**
**Exhibit A & B**

| 2025-2026 SCHOOL YEAR | RECOMMEND - SUMMER SCHOOL |
|---|---|
| **NAME** | **NAME** |
| KATY HAIRELL - VS | MELISSA SALDANA - VS |
| KENDRA BREWER - VS | KAYLA MARTIN - VS |
| JENNIFER BULLARD - CR | COURTNEY DUTTON - CR |
| PAM ZARSAVAND - CR | CARLA JORSKI - CR |
| LEANN TUCKER - CR | BRANDI WATKINS - CR |
| TISH DREW - CR | JENNA GACHES - CR |
| SHANNON MCCROSKEY - RB | LAUREN SADBERRY - RB |
| KIM ANDERSON - RB | TERRIE WILLIAMS - RB |
| CHRISTY WAMHOFF - RB | CONNIE JEWELL - MS |
| STACI ADAMS - MS | SHELBY GIBSON - MS |
| ANGELA DUSHACK - MS | MEGAN BLUHM - MS |
| KARLA WALKER - MS | ANNETTE MARTIN - MS |
| PHILL MAULL- MS | |

| 2025-2026 SCHOOL YEAR | RESIGNATIONS - CERTIFIED | |
|---|---|---|
| **NAME** | **POSITION** | **SITE** |
| CHRIS BLIEK | TEACHER/COACH | HS |
| KELSEY BLIEK | TEACHER | CR |
| RICKY BLIEK | TEACHER/COACH | MS |
| DEBORAH PERKINS | SPED | CR |

| 2026-2027 SCHOOL YEAR | RECOMMENDATION TO TRANSFER - CERTIFIED | |
|---|---|---|
| **NAME** | **POSITION** | **SITE** |
| LISA RICHTER | REG TEACHER TO SPED TEACHER | CR |
| ANNETTE MARTIN | SPED TEACHER TO ELA TEACHER | MS |

| 2026-2027 SCHOOL YEAR | RECOMMENDATION TO TRANSFER - SUPPORT | |
|---|---|---|
| **NAME** | **POSITION** | **SITE** |
| TASHA HARRIS | PARA | MS TO RB |
| CHELSI MCBROOM | PARA | CR TO MS |

| 2026-2027 SCHOOL YEAR | RECOMMEND TO HIRE - SUPPORT | |
|---|---|---|
| **NAME** | **POSITION** | **SITE** |
| MAVERICK WALKER | BUS DRIVER | BUS BARN |

| 2026-2027 SCHOOL YEAR | RECOMMEND TO HIRE - CERTIFIED TEMPORARY | |
|---|---|---|
| **NAME** | **POSITION** | **SITE** |
| KAYLA MARTIN | KINDERGARTEN | VS |

| | | |
|---|---|---|
| MORGAN ARNOLD | 3RD GRADE | CR |
| CALLIE DUNNAM | 2ND GRADE | CR |
| JILL WOOLDRIDGE | 3RD GRADE | CR |
| TAYLOR CASTEEL | 3RD GRADE | CR |
| AUSTIN COPELAND | HISTORY/ASST BB COACH | HS |
| CALEB FULTON | TEACHER/GIRLS BB COACH | HS |

**2026-2027 SCHOOL YEAR** **RECOMMEND TO RE-HIRE - CERTIFIED TEMPORARY**

| | |
|---|---|
| **HIGH SCHOOL** | |
| SHERI MASSEY | RETIRED TEACHER |
| TOM STURGILL - EC | 5TH YEAR |
| ROB PARSONS - EC | 5TH YEAR |
| ALEXIS ALLEN - EC | 4TH YEAR |
| JEFFREY INMAN | 2ND YEAR |
| | |
| **MIDDLE SCHOOL** | |
| PHIL MAULL | RETIRED TEACHER |
| TAMI DORRELL | RETIRED TEACHER |
| JUAN GOMEZ - EC | 5TH YEAR |
| ERIC FOUTCH - EC | 4TH YEAR |
| KOLTON HODGES - EC | 3RD YEAR |
| ROBERT COMBS - EC | 3RD YEAR |
| HEAVEN HOWARD - EC | 3RD YEAR |
| WILLIE MCDOULETTE | 2ND YEAR |
| SETH ANDERSON | 2ND YEAR |
| ANNETTA CUSTER | 2ND YEAR |
| | |
| **RUSSELL BABB** | |
| LEXEE OGLE | 2ND YEAR |
| ALYSHA FLETCHER | 2ND YEAR |
| MADELINE SCOTT | 2ND YEAR |
| | |
| **CLARA REYNOLDS** | |
| ALBAUER, LESLIE - EC | 3RD YEAR |
| COURTNEY DUTTON - EC | 3RD YEAR |
| | |
| **VIRGINIA SMITH** | |
| LYNSEY HEATLEY- EC | 4TH YEAR |
| TRICIA GEORGE | 2ND YEAR |
| LOGAN COLLYER | 2ND YEAR |

# MEAL PRICES:

## 2026-2027

| | |
|---|---|
| Elem Breakfast: | 1.85 |
| Elem Lunch: | 3.30 |
| Secondary Breakfast: | 2.00 |
| Secondary Lunch: | 3.50 |
| Reduced Breakfast: | .30 |
| Reduced Lunch: | .40 |
| Adult Breakfast: . | 3.00 |
| Adult Lunch: . | 5.25 |

Leslie Hobaugh <lhobaugh@harrahschools.com>

# Marching Band Uniform Quotes

1 message

**John Sook** <jsook@harrahschools.com> Thu, Jun 4, 2026 at 11:28 AM
To: Leslie Hobaugh <lhobaugh@harrahschools.com>

Hi Leslie,

I should hopefully have the other two quotes and designs by Monday. Here are the two ballpark quotes I have now. They basically are pretty close to around what they would cost, but would change slightly depending on the final design, which I would hopefully be able to show when I have samples.

--
John Sook
Director of Bands
sookj@harrahschools.com

**2 attachments**

**Demoulin Uniform Quote.pdf**
336K

**FJM Uniform Quotes.pdf**
33K

**Fred J. Miller Inc.**
8765 Washington Church Rd
Miamisburg Ohio, 45342
TOLL FREE: 800-444-3524

# Full Order Cesario Uniform Quote
## Harrah High School (OK)

Quote #: FJM20601
Buy Board / Co-Op ID

### Bill To:
**Harrah High School (OK)**

**20370 Elm St**
**Harrah, OK. 73045**

### Ship To:
**Harrah High School (OK)**
**20370 Elm Street,**
**Harrah, OK. 73045**
**jsook@harrahschools.com**

| Item & Description | Quantity | List Price | Amount |
|---|---|---|---|
| **Cesario Jacket** | 130 | $ 240.00 | $ 31,200.00 |
| **Cesario Hip Skirt** | 130 | $ 60.00 | $ 7,800.00 |
| **Cesario Gauntlet** | 130 | $ 50.00 | $ 6,500.00 |
| **Cesario Hat Wrap** | 130 | $ 60.00 | $ 7,800.00 |
| **Cesario Bib Pants** | 130 | $ 76.00 | $ 9,880.00 |
| **Shako** | 130 | $ 52.00 | $ 6,760.00 |
| **Plume** | 130 | $ 38.75 | $ 5,037.50 |
| **Shipping** | 130 | $ 15.00 | $ 1,950.00 |

| | |
|---|---|
| **Sub Total** | **$ 76,927.50** |
| Discount | $ 0.00 |
| Tax | **$ 0.00** |
| **Grand Total** | **$ 76,927.50** |

**Terms & Conditions**
To begin production, we require a 50% deposit **or** a school purchase order, completed sizing charts, and final prototype approval.**Delivery is estimated at 180–210 days.** The balance is due upon completion. To pay your deposit, call **1-800-444-3524**.

For questions, contact your sales rep.

Thank you!

DeMOULiN Brothers & Company

1025 S. 4th St.
Greenville, IL 62246
(800) 228-8134

# QUOTATION

Regional Sales Manager
**Michael Knipe**
618-690-2450
mknipe@demoulin.com

**BILL TO**
HARRAH HIGH SCHOOL
ATTN: JOHN SNOOK
20370 ELM ST.
HARRAH, OK 73045
(405) 454-2416

**SHIP TO**
HARRAH HIGH SCHOOL
ATTN: JOHN SNOOK
20370 ELM ST.
HARRAH, OK 73045
(405) 454-2416

DeMOULiN Bros & Co certifies it has familiarized itself with your specifications, has carefully read them and understands their contents. All uniforms furnished will be in the style and quality requested.

| QUANTITY | STYLE | ITEM DESCRIPTION | UNIT PRICE | EXTENSION |
|---|---|---|---|---|
| 130 | i436 | COAT BAND | 275.98 | 35,877.40 |
| 130 | 569 | TRSR BAND | 119.78 | 15,571.40 |
| 130 | 30-1 | HDGR BAND | 61.00 | 7,930.00 |
| 130 | Wrap | WRAP BAND | 86.26 | 11,213.80 |
| 130 | French upright | PLUM FR-UPRIGHT-XF | 22.89 | 2,975.70 |
| 130 | Leg Drape | PEND BAND | 119.43 | 15,525.90 |
| 130 | b542 | GNTL BAND | 50.37 | 6,548.10 |

SHIPPING TERMS: **GROUND - FOB CUSTOMER**

| | |
|---|---|
| SubTotal | 95,642.30 |
| Shipping & Handling | 1,895.40 |
| Quotation Total | 97,537.70 |

When awarded a purchase order, DeMOULiN Bros & Co agrees to ship a sample uniform within **28** days and estimates shipping the entire order after **210** calendar days, after our receipt of the approved sample and receipt of all details.

6/4/2026
Date
Prices Firm for 60 davs

DeMOULIN Brothers & Company

1025 S. 4th St.
Greenville, IL 62246
(800) 228-8134

# QUOTATION

Regional Sales Manager
**Michael Knipe**
618-690-2450
mknipe@demoulin.com

**BILL TO** HARRAH HIGH SCHOOL
HARRAH, OK 73045

**SHIP TO** HARRAH HIGH SCHOOL
HARRAH, OK 73045

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

**Give form to the requester. Do not send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
DeMoulin Brothers & Company

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.
☐ Individual/sole proprietor ☐ C corporation ☑ S corporation ☐ Partnership ☐ Trust/estate
☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)
**Note:** Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)
*(Applies to accounts maintained outside the United States.)*

5 Address (number, street, and apt. or suite no.). See instructions.
1025 South 4th Street

Requester's name and address (optional)

6 City, state, and ZIP code
Greenville, IL 62246

7 List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**
___ – ___ – ____

**or**

**Employer identification number**
37 – 0244250

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment **of secured property, cancellation** of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person *Kay Reynond* Date April 30, 2026

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X Form **W-9** (Rev. 3-2024)

ROSS TRANSPORTATION
OKLAHOMA CITY, OK

2500 South Meridian • Oklahoma City, OK 73108-1744
Office: 405-681-6691 • Toll Free: 800-965-7677 • Fax: 405-681-6693

DISTRIBUTORS OF **BLUE BIRD** SCHOOL BUSES

**Corporate Office**
**Ryan Ross, General Manager**

**Oklahoma Bus Sales**
**Ryan Ross, Sales Representative**

| | | | |
|---|---|---|---|
| **BID TO:** | **Harrah Public Schools** | **CONTACT:** | **Mr. Paul Blessington, Superintendent** |
| **ADDRESS:** | **20670 Walker St.** | **TELEPHONE:** | **405-347-2824** |
| **CITY/STATE/ZIP:** | **Harrah, Oklahoma 73045** | **BID DUE DATE:** | **Immediate** |

## GENERAL DESCRIPTION:

**2027 Model Year, Blue Bird, BBCV3303 Conventional (Type C) School Bus**

**71 Passenger Capacity – Gasoline Powered**

## SPECIFICATIONS:

| | | |
|---|---|---|
| **AIR-CONDITIONER:** | | **126,000 Total BTU: FRT & Rear In-wall Evaporators, TM-21 Compressors & Skirt Mounted Condensers w/ Driver's Dash A/C** |
| ALTERNATOR: | | **280 amp, Leece Neville, 12 volt** |
| AXLES, SPRINGS & SHOCK ABSORBERS: | | |
| | Front axle: | 10,000# rating, oil lubed bearings |
| | Front springs: | 8,500# capacity, "Softek" Parabolic tapered leaf |
| | Rear axle: | 21,000# capacity, 5.29:1 ratio, oil lubed bearings |
| | Rear springs: | 21,000# capacity, 1-Stage |
| | Shocks absorbers: | Front and rear |
| BACKUP ALARM: | | 112DB Safety alarm - operates while in reverse gear |
| BATTERIES: | | Three (3), 12 volt, Group 31, 2100 cca rating w/ Cutoff Switch |
| BODY ELECTRIC PANEL: | | Exterior under driver window, with key lock |
| BRAKE SYSTEM: | | Hydraulic System w/ABS |
| | | Disc type front & rear, 9 x 3 park brake |
| **CAMERA (Body):** | | **Exterior FRT and Rear Cameras w/ View in Instrument Cluster w/ separate Switch** |
| **CHILD REMINDER:** | | **Blue Bird, Sleeping Child Check System, Warning Light Activated** |
| CIRCUIT PROTECTION: | | Circuit breakers on body circuits |
| COWL STEPS & GRIP HANDLES: | | Mounted LH & RH at windshield |
| **DOORS:** | **Entrance:** | **Double Outward type with Manual Door Control** |
| | | 3-step stepwell with ribbed vinyl step treads |
| | Exit: | Rear center mounted with upper/lower glass, tinted 30% light transmittal |
| | | Retainer to hold door open |
| | Header Pad: | Entrance & Exit Doors, Black Upholstery |
| | Vandal Locks: | Entrance door equipped with key lock |
| | | Exit door equipped with sliding bolt lock |
| **ELECTRONIC STABILITY CONTROL:** | | **Included** |
| EMERGENCY EQUIPMENT: | | Per Oklahoma Requirements |
| | | Fire Extinguisher, First Aid Kit, Warning Devices, Body Fluid Cleanup Kit |
| EMERGENCY EXITS: | | |
| | Roof Hatches: | (2) combination escape hatch/vents |
| | Pushout windows: | (2) per side - 4 per body |
| **ENGINE:** | | **Ford®, 7.3L, V-8 Engine, Gasoline Powered w/ Ford 2026 Calibration** |
| | Number of Valves/Cylinders: | Two (2) Valve |
| | Cylinder Block Material / Cylinder Head Material: | Cast Iron / Aluminum |
| | Oil Capacity / Type: | 8.0 quarts / 5W-30 |
| | **Horsepower rating:** | **335hp @ 3750rpm** |
| | **Torque rating:** | **468 lb-ft @ 3750rpm** |
| | Governor, Road Speed: | 75MPH |
| ENGINE COOLING SYSTEM: | | De-aeration system with tank & sight glass |
| | | -34 Degrees Fahrenheit, POAT, Yellow |
| ENGINE EQUIPMENT: | | Engine warning system, low oil pressure/high water temperature |
| | | **Cruise Control** |
| | **ROUSH® Clean Tech Technology:** | Advanced Fuel System Filtration |

| | | |
|---|---|---|
| | | Electronically Controlled Fuel Pump |
| **ENGINE NOISE REDUCTION:** | | **Firewall Insulation, Driver's Area** |
| | | First two (2) ceiling panels (driver & 1st section): acoustic headlining, Solid aft to Rear |
| EXHAUST: | | **Primary Ford:** Piping Catalytic Converter, Muffler and mounting hardware |
| | | Aluminized Tailpipe exits through rear bumper |
| FLOOR COVERING: | | Heavy Duty Black Rubber with aluminum trim |
| | | 5/8" plywood subflooring over steel floor, affixed with screws |
| **FUEL TANK:** | | **100 gallon capacity, mounted between frame rails** |
| | | Floor mounted inspection plate, Locking fuel tank access door |
| GAUGES: | | Speedometer w/ tripometer, tachometer, clock, voltmeter |
| | | Oil pressure, water temperature, transmission temperature gauge, fuel gauge |
| GLOVE BOX: | | Below windshield, right side, with latch |
| HEADROOM: | | Extra height headroom, 77 inches (6'5") at center aisle |
| HEATERS: | Left front heater & defroster: | 90,000/btu |
| | Right front heater & defroster: | 50,000/btu |
| | Rear under seat heater: | 80,000/btu |
| | Heater water booster pump: | 12 volt, on/off switch |
| | Dual defroster fans: | Mounted upper center & upper left, 2-speed switch |
| HOOD & FENDERS: | | Fiberglass tilting hood & fenders |
| HORNS: | | Dual electric horns |
| INSULATION: | | Fiberglass/mineral wool, full body insulated |
| LETTERING: | | Name of school district on beltline |
| LIGHTS: | Backup lights: | Clear lens, 4", LH/RH, **LED** |
| | Clearance lights: | (2) amber front/2 red rear, **LED** |
| | Cluster lights: | (3) amber front/3 red rear, **LED** |
| | Directional lights: | (2) amber front / (2) amber rear, 7", **LED** |
| | Directional lights, side: | (1) amber light per side, **LED** |
| | Dome lights: | Two rows, mounted above passenger seats, Incandescent |
| | | Single dome light for driver's area, separate switch, Incandescent |
| | Monitor: | Doran 16-light monitor mounted in driver area |
| | Stepwell light: | Operates with door control, **LED** |
| | Stop & Tail lights: | (2)-4" and 2-7" red lens, LH/RH, **LED** |
| | Strobe Light: | Rear Roof Mounted, **LED**, Wired to Separate Switch |
| | Warning lights: | 8 light system with hoods, **LED** |
| MIRRORS: | Exterior rearview: | ROSCO, Mirror System with Remote Control Feature |
| | | Rearview exterior mirrors have black powder coated steel brackets |
| | Exterior cross-view: | ROSCO, Eye-Max-LP Asymmetric Shaped Mirrors |
| | | Bell-Mount brackets for Cross-view Mirrors |
| | | All exterior mirrors are electrically heated |
| | Interior rearview: | 6x30 flat mirror, padded edge |
| MUD FLAPS & FENDERS: | | Black rubber mud flaps, front and rear |
| | | Black rubber fenders at rear wheel-housing opening |
| PAINT: | Exterior: | National School Bus Yellow with black trim |
| | Exterior roof: | White |
| POWER SOCKET: | | 12 volt, mounted in switch panel, for cell phone, etc. |
| RADIO: | | AM-FM-USB-AUX-BT-PA Radio with 8 interior speakers |
| REFLECTIVE TAPE: | | 3M™ reflective vinyl, yellow |
| | | "SCHOOL BUS" 8" on roof cap emboss, front & rear |
| | | Side & rear marker strips, marker strip surrounds each emergency exit |
| RUB RAILS: | | 4-exterior body rub rails, painted black |
| SEATS: | Passenger: | DOT approved High Back School Bus Seats, without belts |
| | Upholstery: | Grey Fire Block Upholstery |
| | Driver: | National Hi-back seat with Manual pedestal and RH armrest |
| | | Charcoal Upholstery with cloth inserts with vinyl trim, Bright Orange Shoulder harness & lap belt restraint |
| STEERING: | | Hydraulic power, tilt & telescoping wheel, 50 degree wheel cut w/ Drivers's Air Bag |
| STOPARM: | | 18" octagon sign w/flashing red lights, electric, LED |
| SUNVISOR: | | 6.5X30, Green plexiglass |
| SWITCHES: | | Rocker type switches w/circuit breakers |
| TIRES & RIMS: | Front: | Kumho Tire, 11R22.5, 16 ply, Tubeless Radial, Highway tread |
| | Rear: | Kumho Tire, 11R22.5, 16 ply, Tubeless Radial, Traction tread |
| | Rims: | 22.5 x 8.25, 10-Stud, Hub Piloted, Disc Rims |
| TOW HOOKS: | | Dual hooks, front and rear, chassis frame mounted |
| **TRANSMISSION:** | | **Ford®, 6R140 - 6 Speed Automatic,** Calibrated for "Power-shift" (Performance) |
| | | High efficiency fluid filter and thermostatically controlled cooler circuit |
| | | Premium Low viscosity transmission fluid |
| **TWO WAY RADIO:** | | **Motorola to match current fleet** |
| **VIDEO SURVEILLANCE:** | | **Gatekeeper Digital with two (2) lens** |
| WINDOWS: | Side,, Split sash: | Tinted to allow 30% light transmittal |
| | Rear, Fixed panel: | Tinted to allow 30% light transmittal |
| | Entrance Door-& Driver Window: | Tinted to allow 70% light transmittal |
| WINDSHIELD: | | Two (2) piece curved, tinted, shaded safety plate |
| WINDSHIELD WIPERS: | | Electric, intermittent speed, w/washers |
| WHEELBASE/TURNING RADIUS: | | 273" wheelbase/36'6" turning radius (wall) |
| WARRANTY: | Body & Chassis: | 5 year/100,000 mile Limited Warranty |
| | **Ford® / ROUSH® Clean Tech: Powertrain / Fuel System:** | **Five (5) year/Unlimited mile Limited Warranty** |

This School Bus must meet the State of Oklahoma and Federal School Bus requirements, effective on date of manufacture

**TOTAL UNIT COST, FOB: School ---------- $136,907.00, per bus**

**ESTIMATED DELIVERY TIME:** ---------- **120 - 150 Days Upon PO**

*Note: Delivery estimate is based on current factory information and is subject to change without prior notice.*

HOLT TRUCK CENTERS™

1735 W RENO AVENUE OKLAHOMA CITY, OK 73106 • (405) 236-2792 • FAX (405) 235-2541

# Harrah Public Schools

- IC Bus, 71 Passenger Route Bus (Gasoline): **$157,272.00** per unit (factory order)
  - Includes: Cummins 220HP **gasoline** engine, Allison transmission with a seven-year warranty, hydraulic brakes with electronic stability control, air conditioning system with drivers AC to include skirt mounted A/C condensers, electric entrance door, camera system with four interior lenses, two way radio, battery disconnect, and roof mounted strobe light
- Delivery: approximately 10 months from receipt of purchase order

- **IC Bus is Made in Tulsa and Employs Approximately 1,600 Oklahomans**
- Quote is good for 45 days 5/18/26

**Description**

Base Chassis, Model CE SCHOOL BUS with 276.00 Wheelbase, N/A CA, and 139.00 Axle to Frame.
Bus Body Plan, AABS00003O
Seat Capacity, 71
TOW HOOK, FRONT (2) Frame Mounted
TOW HOOK, REAR (2)
AXLE CONFIGURATION 4x2
FRAME RAILS High Strength Low Alloy Steel (50,000 PSI Yield); 10.125" x 3.062" x 0.312" (257.2mm x 77.8mm x 8.0mm); 489.2" (12425mm) Maximum OAL
CROSSING GATE, FRONT Omit Item
BUMPER, FRONT Contoured, Steel, Painted Gloss Black, Severe Duty
CROSSMEMBER, REAR, AF (1)
WHEELBASE RANGE 276" (700cm) Only
AXLE, FRONT NON-DRIVING {Hendrickson Steertek NXT} Fabricated Type, 10,000-lb Capacity
SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 10,000-lb Capacity, with Shock Absorbers
BRAKE SYSTEM, HYDRAULIC {Wabco} Split System, with Automatic Adjustment and Four Channel ABS
DUST SHIELDS, FRONT BRAKE for Hydraulic Brakes
DUST SHIELDS, REAR BRAKE for Hydraulic Brakes
BRAKE, PARKING {Bosch} DSSA Type, 12" x 3"; for Hydraulic Brake Chassis; Foot Operated in Cab; Differential Mounted
TRACTION CONTROL, HYDRAULIC Automatic; Hydraulic Brake System, with Electronic Stability Control
PARKING BRAKE INTERLOCK Parking Brake Cannot be Released Until Ignition Switch is in "ON" Position and Service Brake Pedal is Applied, Use with Hydraulic Brake Chassis Only
GVWR LIMITATION FOR BUS with Hydraulic Brakes, Limited to 29,800-lbs Maximum to meet FMVSS 105 Requirements, for Conventional Bus
BRAKES, FRONT {Meritor Quadraulic} Hydraulic Disc Type, with Four 70mm Diameter Pistons, 12,000-lb Capacity
BRAKES, REAR {Meritor Quadraulic} Hydraulic Disc Type, with Four 70mm Diameter Pistons, 21,000-lb Capacity per Axle
STEERING COLUMN Tilting and Telescoping
STEERING WHEEL 4-Spoke; 18" Dia., Black
STEERING GEAR {TRW TAS66} Power
PROPSHAFT GUARD
DRIVELINE SYSTEM {Dana Spicer} SPL100, for 4x2/6x2
EXHAUST SYSTEM Horizontal Muffler, Frame Mounted Under Right Rail, for Single Long Horizontal Tail Pipe, for use with Gasoline Engines
TAIL PIPE (1) Horizontal, Long, Exits Left Side Through Bumper
ELECTRICAL SYSTEM 12-Volt, Standard Equipment
HORN, ELECTRIC (2) Trumpet Style
ALTERNATOR {Leece-Neville BLP} Brushless, 12 Volt, 325 Amp Capacity, Pad Mount, with Remote Sense, for use with Gasoline Engines
BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
BATTERY DISCONNECT SWITCH {Cole-Hersee 75920-06} 300 Amp, Disconnects Charging Circuits, Locks with Padlock, Battery Box Mounted
ANTENNA Shark Fin, Roof Mounted
RADIO AM/FM/USB Input/Auxiliary Input, Includes Wiring and Antenna, with Public Address System
BATTERY BOX Steel, with Sliding Tray, 25.25" Wide, for Standard Batteries, 1-3 Battery Capacity, Mounted Left Side Behind Front Axle Perpendicular to Frame Rail
COLLISION MITIGATION SYSTEM Omit
HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On
INDICATOR, LOW COOLANT LEVEL with Audible Alarm
HEADLIGHT WARNING BUZZER Sounds When Head Light Switch is on and Ignition Switch is in "Off" Position
BRAKE WARNING INDICATOR Light and Audible Alarm; Parking Brake/Motion Warning System for Engaged Parking Brake
CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
BK WARN IND,PARK BK NOT SET Visual and Audible Alarm, Active Upon Ignition Off and Parking Brake Not Set, Reminder to Set Parking Brake
HEADLIGHTS Halogen, with Daytime Running Lights, Automatic Twilight Controlled
STARTING MOTOR {Mitsubishi Electric Automotive America 90P47} 12-Volt, with Soft-Start
LOGOS EXTERIOR Model Badges
LOGOS EXTERIOR, ENGINE Badges
GRILLE Molded in Black
HOOD TILT ASSIST {EASY TILT} Mechanical
FRONT END Tilting, Fiberglass, with Three Piece Construction, Dual Air Intakes

**Description**

CHASSIS PAINT Full Chassis
PAINT SCHEMATIC, PT-1 Single Color, Design 100
PAINT TYPE Urethane, One or Two Colors, Other than Imron or International.
CONNECTED PLATFORM Includes Connectivity Module and Five Year Data Plan
ENTRANCE DR COVERAGE CREDIT Bus Entrance Door Service Contract Coverage Credit
VEHICLE REGISTRATION IDENTITY ID for Non-CARB Omnibus and/or Non-ACT Adopting State or Exempt Vehicle. Not for use on vehicles registering in CA. Contains non-mitigated legacy engine & cannot be registered in CA unless exempt. You may be held liable under state law for failure to properly register vehicle.
KEYS - ALL ALIKE, ID I-1624 Compatible with Z-250
MUD FLAPS, FRONT WHEELS (2) Rubber, Mounted on Fender Extension
PROMOTIONAL PACKAGE 7 Year Unlimited Miles/km Warranty, Limited Time Program for Allison 2500 Series Transmission on School and Commercial Buses (Supplied directly through Allison)
CLUTCH Omit Item (Clutch & Control)
ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection, Nitrite Free
ENGINE, GASOLINE {Cummins B6.7 220} EPA 2027, 220HP @ 1930 RPM, 600 lb-ft Torque @ 1800 RPM, 3200 RPM Governed Speed, 220 Peak HP (Max)
FAN DRIVE {Warner Electric FC550} On/Off Type, Electronically Activated and Controlled
THROTTLE, HAND CONTROL Electronic
AIR CLEANER Single Element, Fire Retardant Media
EMISSION, CALENDAR YEAR {Cummins B6.7 GAS} EPA Certified for Calendar Year 2026
CRUISE CONTROL Electronic
OIL PAN 15 Quart Capacity, For Cummins ISB/B6.7 Engines
RADIATOR Aluminum, 2-Row, Down Flow, Front to Back System, 640 SqIn Louvered, with 383 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler
TRANSMISSION, AUTOMATIC {Allison 2500 PTS} 6th Generation Controls, Wide Ratio, 5-Speed with Overdrive, Less PTO Provision, Less Retarder, with 33,000-lb GVW and GCW Max, School Bus
TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, for Allison 1000 & 2000 Series Transmission
TRANSMISSION OIL Synthetic; 20 thru 28 Pints
NEUTRAL AT STOP OMIT
SHIFT CONTROL PARAMETERS {Allison} 1000 or 2000 Series Transmissions, Performance Programming
AXLE, REAR, SINGLE {Dana Spicer S140} Single Reduction, 21,000-lb Capacity, 190 Wheel Ends . Gear Ratio: 5.57
SUSPENSION, REAR, SINGLE 21,000-lb Capacity, Vari-Rate Springs
SHOCK ABSORBERS, REAR (2)
FUEL TANK, GASOLINE Top Draw, Stainless Steel, Rectangular, 100 US Gal (379L) Capacity, Includes Protective Cage, Mounted Between Frame Rails and Behind Rear Axle, Onboard Refueling Vapor Recovery System (ORVR)
COWL Flat Back
HEATER SHUT-OFF VALVES (2) Ball Valve Type
AIR CONDITIONER with Integral Heater and Defroster, Driver Area Tie-In with Body Air Conditioner System
GAUGE CLUSTER Premium Level; English with English Electronic Speedometer
IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
CAB INTERIOR TRIM Classic, for Day Cab
WINDSHIELD Three Piece, Bonded, with Shaded Band
LOW WASHER FLUID INDICATOR
INSTRUMENT PANEL Wing Panel
WHEELS, FRONT {Accuride 51408} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
WHEELS, REAR {Accuride 51408} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
BODY, BUS Conventional; 78" Headroom, 32'8" Body Length, +9 Section Front, 72 Passenger, 276 WB
BODY CERTIFICATION TAG Mylar Label
BODY TAG, METAL Capacity to Include the Total Number of Passengers
HEADLINER, BODY Conventional; 25'11"-35'08" Body Length, Perforated Full Length with Sound Insulation Full Length
FASTENERS, HEADLINER Rivets
BOWS, ROOF 14 ga., One Piece Construction
LIGHT BARS Plastic
SKIRT, BODY Conventional, 20", 16ga., 31'2", 31'11", 32'8", 33'5", 34'2", 34'11", 35'8" Body Lengths
TIE DOWNS, BODY Grade 8 Bolts, Every Body Section
RUB RAILS, BODY (4) Conventional; Steel, 31'2", 31'11", 32'8", 33'5", 34'2", 34'11", 35'8" Body Lengths, Includes Snow Rail

**Description**

BODY, REAR Includes Emergency Door
SIDE SHEET, BODY, EXTERIOR Conventional, 16ga., Smooth, 31'2", 31'11", 32'8", 33'5", 34'2", 34'11", 35'8" Body Lengths
FLOOR, BODY with Wheel Wells
BUMPER, REAR Painted, 12" High, 3/16" Thick
SUPPORTS, REAR BUMPER Bolted to Frame
LINING, SIDE INTERIOR, LOWER Embossed Steel, Clear Coated
SEALER Extra; Sidewall to Floor, In Wheel Pocket Area, and Rear Wall to Floor
COMPARTMENT, DRIVER STORAGE Bin, Sized to Hold Three Ring Binder, Includes (1) USB-A Port and (1) USB-C Port
LETTERS, SCHOOL BUS FRONT/REAR Decal; "SCHOOL BUS"; with 8" Black Reflective Letters, 3M Fluorescent Diamond Grade, Yellow On Front and Rear Cap
STEP, FRONT ENTRANCE DOOR 27 1/4" Depth; 14ga Steel, Formed Treads, Naviflex Finish
FASTENERS, REAR DOOR Lag Screws, Rear Door To Body
COVER, REAR DOOR INSIDE HANDLE Partial Coverage
HANDLE, ASSIST, ENTRANCE DOOR Outside Entrance
HOLD BACK, REAR DOOR Stationary, No Cables, with Plastic Cover
LATCH, REAR DOOR One Point Slide Bar, Cam Operated, with One Inch Stroke
LOCK, REAR DOOR with Ignition Starter Interlock
HANDLE, EXTERIOR, REAR Emergency Door; Yellow
SWITCH, LOCATION Left of Driver; Includes Master Flasher, Amber Flasher, and 3 Position Door Control with Red Override
KEYS ALIKE, LOCKS Entrance Door, 545 Keys
PAINT, RUB RAIL Flange to Flange, Including Top Flange of Window Line Rub Rail
HOLD DOWN, BATTERY For Up To 3 Batteries
LOCK, ENTRANCE DOOR in External Release, with Key
MONITOR, POST TRIP INSPECTION {Leave No Student Behind} Accessory Controlled, with Push Button Alarm Disable at Rear of Bus Prompts Driver to Walk to Back of Bus to Disable Alarm
DISARM, POST TRIP INSPECTION Button Located on Light Bar at Rear of Bus
INSULATION,ROOF/SIDES/BULKHEAD 1.5"
UNDERCOAT, BODY Fire Resistant, Water Based, TT-C-730 Spec
LETTERS, DOOR, REAR Decals; "EMERGENCY DOOR", 2" Black Letters Inside and Outside
ARROW, RR DOOR, INSIDE Decal; Red, .75" Stroke, Indicating Handle Direction
ARROW, RR DOOR, OUTSIDE Decal; Black .75" Stroke, Indicating Handle Direction
STRIPING, E/E WINDOW, LEFT (02) Perimeter, 1" Yellow
LETTERS, E/E WINDOW, LEFT (2) Decal Sets, "EMERGENCY EXIT", Black Inside and Outside
STRIPING, PERIMETER, REAR Emergency Door, 1" Yellow Reflective
STRIPING, REAR END 2" Yellow
STRIPING, ROOF HATCH, FRONT Decal, Perimeter, 1" Yellow
STRIPING, ROOF HATCH, REAR Decal, Perimeter, 1" Yellow
STRIPING, SEATLINE 2" Yellow
WIRING DIAGRAM Schematic, Electrical
STRIPING, E/E WINDOW, RIGHT (02) Perimeter, 1" Yellow
LETTERS, HEADER Decal; "WATCH YOUR STEP", 1" Black, Above Windshield
LETTERS, STEPWELL Decal, "WATCH YOUR STEP", 2.5" Black, Behind Door on Step Riser
PAINT COLOR, RUB RAILS 0001 Canyon Black
SEAL, RUB RAILS Top Edge, All Rails
LETTERS, E/E WINDOW, RIGHT (2) Decal Sets, "EMERGENCY EXIT", Black, Inside and Outside
PAINT COLOR, BODY EXTERIOR 4421 School Bus Yellow
PAINT FLASHER BACKGRD 0001 Canyon Black
PAINT COLOR, BUMPER Rear, 0001 Canyon Black
PAINT COLOR, ROOF 9219 Winter White
PAINT COLOR, BODY INTERIOR 9384 Spring White
OPERATING INSTRUCTIONS, REAR Decal, Inside Rear Emergency Door
LOGO, ROOF LINE Decal; Wing and Shield, First Body Section, Above Driver Window and Entrance Door Over Driver Window and Entrance Door
PAINT HOOD AND FENDER To Match Body Exterior
HANDLE, ASSIST Windshield Side Mounted, Left and Right, Body Color
DOOR, ENTRANCE, FRONT Electric, Outward Opening, with Single Pane Glass
SUB FLOOR, PLYWOOD Conventional; B-B Marine Grade, Less Sealed Edges, 5/8", 5 Ply, for 31'2", 31'11", 32'8", 33'5", 34'2", 34'11", 35'8" Body Lengths

**Description**

SEAT BELT, DRIVER, COLOR with Blaze Orange Seat Belt Webbing
WINDOW, DRIVER Laminated, Clear
WINDOW, STOPS 12" Opening, Only with 78" Headroom
WINDOW, SASH (18) 27" Sections, 9"x 23" Opening
WINDOW, SASH +9 SECTIONS (2) 9" x 32 1/4" Opening
WINDOW, E/E, LEFT (2) Vertical Hinge
BARRIER, CRASH, AFT ENTRY DOOR 39", 2 Leg
COLOR, WINDOW FRAME, PASS Passenger Window, Natural Aluminum Finish
WINDOW, E/E, RIGHT (2) Vertical Hinge
WINDOW, PASSENGER, TINT Conventional; 28% LIght, Tempered Glass, 78" Headroom, with 34'11", 31'2", 31'11", 32'8", 33'5", 34'2", 35'8" Body Lengths
HEATER, STEPWELL with Fixed Angle Louver to Door Glass
HAND RAIL, ENTRANCE DOOR, AFT 1" Dia, Stainless Steel
HAND RAIL, ENTRANCE DOOR, FWD 1" Dia, Stainless Steel
AIR CONDITIONER, BODY IC Air, 120,000 BTU, Evaporators FM55 Front & Rear Flush Mounted, Condensers SMC3L Skirt Mounted, Compressors TM21, #16 Suction Hose, with EC4.0 Control System
WHEEL POCKET COVER Plastic, ABS
AISLE POSITION Center, for balanced seating
FLOOR COVERING, COLOR Black
UPHOLSTERY, PASS SEATS, TYPE Prevaill, 42 oz.; for (23-24) Seats
FLOOR COVERING, TRIM Aluminum
FLOOR COVERING, TYPE {Koroseal} All Body Lengths
FAN, DEFOG LEFT CENTER 6.50" Diameter, Black, Mounted Left of Center Post, 2-Speed Switch in Panel
FAN, DEFOG RIGHT CENTER 6.50" Diameter, Black, Mounted Over Windshield, 15" Right of Centerline, 2-Speed Switch in Panel
HEATER, PASS, LT REAR 84,500 BTU
HEATER, WATER PUMP {2 MPU 12} Self Priming, with Plastic Housing
ROOF VENT, FRONT Static
UPHOLSTERY, DRIVER SEAT, STYLE Plain, with Cloth Insert
UPHOLSTERY, PASS SEATS, COLOR Gray, for Seats, Barriers and Head Bumpers
UPHOLSTERY, DRIVER SEAT, TYPE Vinyl, 42 oz.
UPHOLSTERY, BARRIER, TYPE (1-2) Prevaill, 42 oz.
BARRIER, CRASH, AFT DRIVER 39", 1 Leg
PANEL, MODESTY, AFT OF DRIVER Mounted Under Barrier
CUSHION, SEAT 15" Depth
UPHOLSTERY, SEAT, STITCHING Single
SEAT,26",WALL,LT (01)
SEAT,39",WALL,LT (11)
SEAT,39",WALL,RT (12)
SEAT BACK, PASSENGER High Back
ARM REST, DRIVER Left and Right
UPHOLSTERY, DRIVER SEAT, COLOR Drivers Seat, Graphite
SEAT, DRIVER {National 2000} Static, Mechanical Height Adjust, High Back, with Mechanical Lumbar
ROOF HATCH, FRONT {Specialty Hybrid Adv H1975-025-191-0F} Emergency Exit with Outside Release, Alarm, English Decals
ROOF HATCH, REAR {Specialty Hybrid Adv H1975-025-191-0F} Emergency Exit with Outside Release, Alarm, English Decals
STEP TREADS {Koroseal} Pebble White Nosing Only, with Non-Metal Backing, used with Formed Treaded Steps
BODY PLAN, APPROVED VARIATION None
CIRCUIT, PROTECTION Breakers, Manual Reset in Lieu of Fuses
ALARM, BACKING {Ecco #850} 112 dB
SWITCH, REAR DOOR BUZZER for Emergency Door
LIGHT, INDIC, WARNING LIGHTS Red and Amber
SPEAKERS AND WIRING (8) Flush Mounted In Light Bar
FLASHER SYSTEM (8) Warning Lights, 8-Lamp System, Electronic Relay Flasher, Non-Sequential Operation, Red Lights Activate with Door Open
LIGHT, EXTERIOR, CHECK Automatically Activates Lights for Pre Trip Inspection
SWITCH, DOME LIGHTS, DIMMER for All Passenger Dome Lights
MIRROR, CROSS VIEW, EXTERIOR (2) {Mirror Lite High Definition Busboy} Black, Heated
LIGHTS, STOP (2) {Sound Off/OptiLuxx} and Tail; 7" Round LED, Red
LIGHTS, DIRECTIONAL, REAR (2) {Sound Off/OptiLuxx} LED, 7" Round Amber

**Description**

LIGHTS, BACK UP (2) {Sound Off/OptiLuxx} LED, 7" Round Clear
FUEL FILLER PIPE Low Profile Neck Cap and Vent Hosing, for Use with Right Side Fill for Between the Rail Fuel Tanks, for Above the Floor Fuel Fill, for 25 GPM Fill Rate Only
HOOD, WARNING LAMP (4) Black, 8-Lamp System, One Hood Above Two Lights
KIT, FIRST AID Plastic; 24 Unit, Spec State
MIRROR, INSIDE 6" x 30", Clear Safety Glass, Metal Back, Round Corners
STOP ARM, FRONT Electric, Metal Blade, 18" Octagon, Double Sided, 1/2" White Border, Hi Intensity Grade, Strobing LED Lights
VISOR, INTERIOR, LEFT FRONT 6" x 30", Transparent, For Left Windshield
LIGHTS, DOME, DRIVER (1) LED, Rectangular, Mounted in Light Bar in Ceiling, with Separate Switch
SWITCH, NOISE SUPPRESSION Actuator Legend States, "NOISE SUPP ", for Separate Solenoid, with Red Switch in Panel
MIRROR, REAR VIEW, EXTERIOR {Rosco Open-View} Black, Motorized Head, Heated, Non-Detent
LOCATION, FIRST AID KIT Right Side Front Bulkhead with Screws
SAFETY TRIANGLES Warning Reflectors, Mounted on Floor Between Driver Seat and Drivers Crash Barrier/Stanchion/Partition
REFLECTORS, REAR (2) 3", Red, Adhesive Back
REFLECTORS, SIDE, REAR (2) 3", Red, Adhesive Back
REFLECTORS, SIDE, FRONT (2) 3", Amber; Adhesive Back, 1 Aft Drivers Window Left, 1 Aft Entrance Door Right
REFLECTORS, SIDE, INTERMEDIATE (2) 3" Amber, 1 Each Side, Below The Third Rub Rail From the Top, Adhesive Back
FUEL FILLER DOOR with Non-Locking Latch
CUTTER, SEAT BELT {TIE TECH Safecut} for Cutting Seat Belts
FENDERS, RUBBER, REAR (2)
LIGHTS, CLUSTER {Sound Off/OptiLuxx} Oval, 4 Internal LEDs per Light; Amber Front and Red Rear
LIGHT, ENTRY DOOR {Sound Off/OptiLuxx} LED; 4" Oval; Light Mounted in Skirt Behind Entrance Door, Wired To Step Light
LIGHT, LICENSE PLATE {Sound Off/OptiLuxx} LED, with Mounting Gasket
LIGHT, STEP {Sound Off/OptiLuxx} 4" Round LED, White, Wired to Clearance Lights, Operated by Entrance Door
LIGHT, STROBE LED, Specialty Man. Co. 845-3020, Low Profile, Double Flash, 3.60" High
INSPECTION PLATE Fuel Sending Unit 11.4" x 8" Steel
LIGHTS, MARKER, FRONT & REAR LED, Flush Mount, Amber Front and Red Rear
LIGHTS, DOME LED, Rectangular Recessed Type, Stagger Mounted, for 29'08", 30'05", 31'02", 31'11", 32'08", 33'05" Body Lengths
LOCATION, BODY FLUID KIT on Bulkhead
CUTTER, SEAT BELT, LOCATION Mounted on Panel Left of Driver
FIRE EXTINGUISHER 5 lb 3A-40BC Minimum, with Flexible Hose and Metal Nozzle
FIRE EXTINGUISHER, FRONT LOC Located Behind Driver Seat
KIT, BODY FLUID National Standard, Poly White Box
SIGN, DESTINATION, FRONT Omit
SIGN, DESTINATION, REAR Omit
LIGHTS, WARNING (8) {Sound Off/OptiLuxx} (4) 7" Round Red Strobing LED and (4) 7" Round Amber Strobing LED, 2 Front, 2 Rear Each Color
LIGHTS, DIRECTIONAL, SIDE {Sound Off/OptiLuxx} Rectangular LED Armor Type, Amber, 1 Each Side, Second Bow Section Aft of Entrance Door Between 2nd & 3rd Rub Rail
STATE OF OPERATION Oklahoma
LIGHTS, STOP & TAIL ADDITIONAL (2) {Sound Off/OptiLuxx} 4" Round LED, Red, with Flange
LIGHTS, MARKER, SIDE, INTERMED LED, Amber, Flush Mount, Intermediate, Centered, Required for Units 30 Foot or Longer
BODY PLAN, NON-SPECIAL NEEDS for Bus Body Configurator, OMIT Body Plan
(2) TIRE, FRONT 11R22.5 Load Range H AH37 (HANKOOK), 499 rev/mile, 75 MPH, All-Position
(4) TIRE, REAR 11R22.5 Load Range H DH37 (HANKOOK), 497 rev/mile, 75 MPH, Drive

**Services Section:**

WARRANTY Standard for CE, RE, BE School Bus Models, Effective with Vehicles Built March 1, 2017 or Later, CTS-3304H
SRV CONTRACT, ENTRANCE DOOR {International} 3 Year/Unlimited Miles, Entrance Door Policy
WARRANTY 5-Year, Limited

IC BUS IS MADE IN OKLAHOMA

Lettering

Two Way Radio

**Description**
Camera System with Four Interior Lenses




# IC BUS® CE SERIES SCHOOL BUS

# THE NEXT GENERATION IC BUS CE SERIES SCHOOL BUS

## PUTTING SAFETY FIRST

- 31" wide, non-tapered stepwell
- Intellipark® electronic parking brake (air brake units)
- Bendix® Fusion 3 Advanced Driver Assistance System, including Pedestrian detection & alerts with AEB functionality.
- No Student Left Behind® child monitor system
- Single panel glass on entrance door for improved driver visibility
- IC Bus Full View Camera Technology™ by Rosco® (optional)
- Tire Pressure Monitoring System (Optional)
- First Light Fully Illuminated Stop Arm & Illuminated School Bus Signs
- Electronic stability control

## DRIVERFIRST™ ENVIRONMENT

- 'Wing' style instrument panel, angled toward driver
- Premium dash cluster with 5" digital color display with custom view options
- Driver HVAC system with adjustable controls for driver comfort
- Stalk shifter for transmission control; optional T-handle shifter
- Steering wheel switches/controls are integrated, back-lit and color-coded
- USB-A and USB-C charging ports
- Driver cup holder
- LED interior dome & stepwell lights with interior passenger dome light dimmer switch
- 78" Interior headroom

## DURABILITY & SERVICEABILITY

- Meets or exceeds FMVSS/CMVSS
- 16 gauge steel, 90G/90G galvanized coating on steel body for enhanced corrosion resistance
- 14 gauge steel threaded body bows with continuous runners connecting all roof bows for superior strength
- Naviflex coating available on bumpers and fuel tank - for optimal corrosion resistance (optional)
- Improved accessibility to routine maintenance items over prior model
- 'Hood assist' dual spring struts – wide opening for serviceability

## VEHICLE CONNECTIVITY

- **Advanced Remote Diagnostics**
  - GPS mapping with route history reporting
  - Vehicle fault code reporting and severity ratings
  - Comprehensive vehicle health reports
  - Interactive fault code action plans
  - Dealer on-hand parts inventory
- **Service Communications**
  - Online service request initiation, up-to-date repair status, and estimate approvals
  - Complete VIN-based information with specs, complete parts catalog, and more
  - Complete service history, up-to-date campaign information, and engine calibration status
- **Kajeet SmartBus™ wifi (optional)**

- **GVWR:** Up to 33,000 lbs.
- **Passenger Capacity:** Up to 83
- **Wheelbase Options:** 158", 169", 193", 217", 236", 254", 276"
- **Single Rear Axle:** 15,500 – 23,000 lbs.
- **Front Axle:** 8,000 – 10,000 lbs.
- **Front Suspension:**
  - Parabolic Taper Leaf: 8,000 – 10,000 lbs.
- **50° Wheel Cut**
- **78" Interior Headroom**

Check with your local IC Bus® dealer for information on available ownership solutions – including IC Bus Service Contracts, parts, financing options & more.

- **Rear Suspension:**
  - International® Vari-Rate Spring: 15,500 – 21,000 lbs.
  - International® Ride-Optimized Suspension (IROS Air): 15,500 – 23,000 lbs.
- **Brakes Including ESC, ABS and ATC:**
  - Air Drum, Air Disc or Hydraulic Disc Brakes available; Octane engine available with Disc brakes only
- **Transmission:** Allison 2000 and 3000 series
- **Available with Cummins B6.7 Diesel or Octane Engine**
  - Diesel: 220 - 300 HP; 520-660 lb-ft torque
  - Octane: 200 - 300 HP; 600-660 lb-ft torque
- **Fuel Tanks:**
  - Diesel: 65 & 100 gallon
  - Gasoline: 60 & 100 gallon



**www.ICBus.com**

Specifications, descriptors and illustrative material in this literature are accurate as known at time of publication, but are subject to change without notice. Illustrations may include optional equipment and accessories, and may not include all standard equipment. IC Bus, OnCommand, International, DriverFirst, IC Bus Full View Camera Technology are all trademarks or service marks of International Motors, LLC (d/b/a International Motors USA LLC in Illinois and Ohio) or its subsidiaries. 06/2025 ©2025 IC Bus, LLC. All rights reserved. All marks are trademarks of their respective owners.

| HARRAH PUBLIC SCHOOLS | | TOTAL | MAX | OPEN | |
|---|---|---|---|---|---|
| 07/01/2026 | | STUDENTS | CAPACITY | SPOTS | |
| Virginia Smith Elementary | P3 | | | | TEACHER |
| | PRE-K 4 ALL DAY | 60 | 60 | 0 | 3 TEACHERS X 20 = 60 |
| | K | 88 | 100 | 12 | 5 TEACHERS X 20 =100 |
| | 1ST | 132 | 140 | 8 | 6 TEACHERS X 20 =120 |
| TOTAL | | 280 | | | |
| | | | | | |
| Clara Reynolds Elementary | 2ND | 136 | 120 | 0 | 6 TEACHERS X 20 =120 |
| | 3RD | 125 | 120 | 0 | 6 TEACHERS X 20 = 120 |
| TOTAL | | 261 | | | |
| | | | | | |
| Russell Babb Elementary | 4TH | 149 | 140 | 0 | 7 TEACHERS X 20 = 140 |
| | 5TH | 138 | 140 | 0 | 7 TEACHERS X 20 = 140 |
| TOTAL | | 287 | | | |
| | | | | | |
| Harrah Middle School | 6TH | 171 | 160 | 0 | |
| | 7TH | 114 | 160 | 36 | |
| | 8TH | 165 | 160 | 0 | |
| TOTAL | | 450 | | | |
| | | | | | |
| Harrah High School | 9TH | 135 | 160 | 25 | |
| | 10TH | 143 | 160 | 17 | |
| | 11TH | 151 | 160 | 9 | |
| | 12TH | 138 | 160 | 22 | |
| TOTAL | | 567 | | | |
| TOAL ENROLLMENT | | 1845 | | | |

# AGREEMENT

This agreement made and entered into this _____ day of _____,2026, by and between the Independent School District No. I-7, Harrah Oklahoma, hereinafter referred to as the "District" and the City of Harrah, Oklahoma, a municipal corporation, hereinafter referred to as the "City".

**PURPOSE:**

The purpose of this agreement is to provide increased safety and security for the District's public schools through the placement of police officers in said schools.

**ADMINISTRATION:**

This agreement shall be administered by the Chief of Police of the City with input from the District administration. These representatives shall have the authority to determine the duties to be performed by the officers and the resolution of disputes. The Chief of Police of the City shall receive periodic recommendations and suggestions from the District regarding the needs of the District.

**CONSIDERATION:**

In addition to other amounts provided under this Agreement, the District agrees to pay the City for using two (2) Officers **$40.34** per hour per officer for forty hours (40) per week as compensation for such services. The payment will be in nine (9) monthly installments. Further, as necessary, the District will provide private office space for the officers at the High School and Middle School Campus, including internet access, a private printer, and an office telephone. The City agrees to provide a fully equipped police vehicle, radio, and computer.

**TERM OF AGREEMENT:**

This agreement shall be in effect as of the date the Agreement is signed by the Parties and shall terminate on June 30th, 2027 unless otherwise modified as provided herein.

**AGENCY REPRESENTATIVES:**

The parties will develop procedures for ongoing meetings and will, at least annually, review and if necessary, recommend any changes.

**MODIFICATION OF AGREEMENT:**

Modification of this agreement shall be made only by mutual consent of the initiating parties. Such shall be made with the same formalities as were followed in this agreement and shall include a written document setting forth the modifications signed by all the consenting parties.

**QUALIFICATIONS OF SCHOOL RESOURCE OFFICERS:**

The officers shall be duly certified officers of the City and shall perform those tasks and duties delineated in this agreement and approved by the administrators. City agrees and guarantees that police officers will be, at all times, certified Police Officers for the State of Oklahoma and meet all requirements as set forth by the Oklahoma Council on Law Enforcement Education and Training, the City of Harrah, Oklahoma, and as may be required by law. City warrants to the District that police officers are fully trained in the proper and appropriate law enforcement use of all equipment issued to or allowed by the City for use by police officers, including but not limited to any weapons or equipment designed to or capable of causing harm to persons or property.

**HOURS OF WORK:**

A. Unless otherwise directed by the District, the City shall assign the Officers to work during the instructional days of the school year from August through May. Hours of work will be Monday through Friday, eight hours a day with Saturday and Sunday off. Subject to the approval of the Chief of Police, the District shall be responsible for determining a consistent eight-hour schedule per day for the Officers. Should the Officers attend activities outside their regular hours under this Agreement associated with the District, the Officers shall coordinate these events with their immediate supervisor, and such time shall be compensated by the District at an hourly rate as specified in the combined bargaining agreement with the FOP.

B. The School Resource Officers will serve as a regular police officers of the City at such times as they are off-duty from the School District for summer break, fall break, Christmas break, spring break, and other dates when school is not in session or when such officers are not required under the terms of this Agreement, or during times when emergencies require the officers to perform duties in the City of Harrah.

**DUTIES OF SCHOOL RESOURCE OFFICERS (SRO):**

The SRO's duties will include, but not be limited to the following:

A. To be an extension of the principal's office for assignments consistent with this Agreement.

B. To be a visible, active law enforcement figure on campus dealing with law enforcement matters.

C. To coordinate with campus administration to provide a safe environment for law enforcement matters. This includes buildings, grounds, parking lots, lockers, and other public school property.

D. To provide a classroom resource for law education, using approved materials.

E. To be a resource for students which will enable them to be associated with a law enforcement figure in the students' environment.

F. To be a resource for teachers, parents, and students for conferences on an individual basis dealing with individual problems or questions, particularly in the area of substance control.

G. To make appearances before site councils, parent groups, and other groups associated with the campus and as a speaker on various requested topics, particularly drug and alcohol abuse.

H. The SRO will not be involved in ordinary school discipline UNLESS it pertains to preventing a potential disruption and/or climate that places students at risk of harm. Disciplining students is a School District responsibility, and only when the principal and the SRO agree that the SRO's assistance is needed to maintain a safe and proper school environment would the principal request SRO involvement.

I. If the principal believes that in a given situation or incident there is a law violation, the principal may request SRO involvement.

J. All law enforcement agencies requesting to conduct formal police interviews, interrogations, and arrests of any student should be referred to the campus SRO.

K. The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that aid dependency and delinquency-prone youth and their families. Referrals will be made when necessary.

L. The SRO and the principal will develop plans and strategies to prevent and/or minimize dangerous situations that might result in student unrest.

M. The SRO is first and foremost a law enforcement officer. This fact must be constantly reinforced.

N. The SRO may be asked to provide community-wide crime prevention presentations that include, but are not limited to:

    1. Drugs and the law – Adult and juvenile;
    2. Alcohol and the law – Adult and juvenile;
    3. Sexual assault prevention;
    4. Safety programs – Adult and juvenile;
    5. Assistance in other crime prevention programs as assigned.

O. The SROs will wear approved department uniform, formal business attire, or business casual with appropriate logos and name badges, depending on the time of the school year, the type of

school activity or program, and the requests of the school and/or police department. The Chief of Police and the principal shall jointly set expectations and resolve any disputes in this area.

P. The SROs will wear their department-authorized duty weapons per department policy.
Q. Establish positive relationships and rapport with students and provide a positive influence to such students.
R. Serving as a role model for students and enhancing the law enforcement image within the school and to the students.
S. Providing traffic control on school sites and school zones and building and grounds security to prevent improper conduct and trespassing.

**SRO ACCESS TO EDUCATION RECORDS:**

A. School officials shall allow SROs to inspect and copy any public records maintained by the school to the extent allowed by law.
B. If confidential student records information is needed by an SRO, the information may be released only as allowed by law.

**EMPLOYMENT OF SCHOOL RESOURCE OFFICERS:**

A. The SROs shall be employees of the Police Department and shall be subject to the administration, supervision, and control of the Police Department.
B. The SROs shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of the Agreement.
C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline SROs.

**LIABILITY:**

The City agrees that it shall be responsible for any liability arising from the actions of the officers in the same manner and to the same extent as it has the ability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from the actions of its own employees.

**TERMINATION:**

Any Party to this agreement may terminate this agreement upon thirty (30) days' written notice to the other Party to the Agreement.

**Approved and executed this _____ day of _____, 20____**

INDEPENDENT SCHOOL DISTRICT I-7
HARRAH PUBLIC SCHOOLS

By: _____
President, Board of Education

ATTEST:

By: _____
Clerk, Board of Education

**Approved and executed this _____ day of _____, 20____**

CITY OF HARRAH

By: _____
Mayor

ATTEST:

By: _____
City Clerk

**HHS Handbook Changes 2026-2027**

1. Revamped layout and structure of student handbook for easier reading.

2. Created handbook cover.

3. Added principal's welcome letter.

4. Added table of contents.

5. Added Mission/Vision statements and culture/values statements.

6. Added detailed explanation of make-up work.

7. Added detailed explanation of hall pass policy.

8. Added expectations for assemblies.

9. Explained eligibility in detail.

10. Added sportsmanship expectations for students

11. In the dress code section, cleaned up some of the language. Also removed any allowance of sleeveless garments. Add a statement regarding Nike Pro-style shorts.

12. Adjusted consequences for failure to wear badges. Instead of ISR for second offense, we added lunch detention instead of ISR.

13. Added the district policy regarding bullying to our handbook.

14. Updated discipline for cell phone violations. First through third offenses will be ISR. Offenses after that will be suspensions.

15. Added language for parent complaint process and conferences,

HARRAH HIGH SCHOOL

# PANTHERS



DISTRICT OF CHAMPIONS

# STUDENT HANDBOOK

## 2026-2027

RESPECT | RESPONSIBILITY | INTEGRITY | EXCELLENCE

*Be a Panther. Be the Difference.*

# Table of Contents*


Activity/field trips… 22
Arrival/dismissal… 8
Assemblies… 14
Attendance… 9-11
Badge policy… 27
Behavior… 26
Bell schedules… 5-6
Bullying… 29-30
Cafeteria… 12
Cell phones/personal electronic devices… 30-31
Class officers… 22
Closed campus… 12
Clubs/organizations… 22
Complaint procedure… 35
Conferences… 35
Controlled substances/narcotics… 32
Discipline… 27-28
District calendar… 7
Dress code… 25-26
Driving/parking… 13-14
Dropping and driver's license… 34
Early graduation… 16
Eligibility… 18-19
FERPA and Title IX notices… 34
Fire drills… 35
GPA/Honors/Advanced Placement… 16
Graduation ceremony… 21-22
Graduation requirements… 14-16
Hall passes… 11-12
Harrah High School Queens… 22-23
Immediate removal… 28
Important high school phone numbers… 6
In loco parentis… 33
Lockers… 13
Lockdown/intruder drills.. 35
Lockout drills… 35
Make-up work… 11
Mission statement… 4
Notice of non-discrimination… 34
Nuisance items… 31
Off-campus education requirements… 17
Panther Culture/Panther Pride… 4
Possible infractions/consequences… 28-29
Prom… 19-20
Requirements for lettering… 23-25
Restroom/locker room usage… 33
Retaking a course… 16
Schedule changes… 16
School-sponsored dances… 21
Searches… 33
Semester exams… 17
Sportsmanship… 19
Suspensions… 29
Tardies… 11
Tobacco…32
Tornado drills… 35
Vision statement… 4
Weapons… 32-33
Welcome… 3


**This handbook is intended to help students and families understand the expectations, procedures, and opportunities at Harrah High School. It may not address every situation that occurs during the school year. When questions arise, school administration will interpret and apply handbook expectations in a manner consistent with district policy and applicable law.*

# Welcome to Harrah High School

Dear Students, Parents, and Guardians,

Welcome to the 2026–2027 school year at Harrah High School, home of the Panthers and proud members of the *District of Champions*.

At Harrah High School, we are committed to creating a culture built on respect, responsibility, integrity, and excellence. Our goal is to provide every student with opportunities to grow academically, socially, and personally while preparing for success beyond high school. We believe every student has the ability to achieve great things, and we are dedicated to helping them reach their full potential.

Our staff works hard to provide a safe, supportive, and challenging learning environment where students are encouraged to lead, serve, and represent our school with pride. Whether in the classroom, on the field, on the stage, or in the community, we expect our students to demonstrate character, perseverance, and Panther pride in all they do.

We also believe strong partnerships between school and home are essential to student success. We encourage parents and guardians to stay involved, communicate with our staff, and work alongside us throughout the school year. Together, we can ensure every student is supported and empowered to succeed.

This handbook is designed to provide important information regarding school policies, procedures, expectations, and opportunities at Harrah High School. We encourage students and families to review it carefully and use it as a resource throughout the year.

We are proud of our students, our traditions, and our community. Thank you for being part of the Harrah High School family. We look forward to a great year together.

**Once a Panther, Always a Panther.**

Sincerely,

**David Hairell**
Principal
Harrah High School

## Mission Statement

*Harrah High School empowers students to achieve excellence through academics, leadership, character, and community while preparing them for success beyond graduation.*

## Vision Statement

*To create a culture of excellence where every student is prepared for college, career, leadership, and life.*

## Panther Culture

*At Harrah High School, we believe champions are built through character, commitment, and community. We expect every Panther to lead with integrity, pursue excellence, and represent our school with pride.*

## Panther Pride Values

***Preparation***
*We come ready to learn, compete, and grow.*

***Respect***
*We value ourselves, others, and our school community.*

***Integrity***
*We do what is right, even when no one is watching.*

***Determination***
*We persevere through challenges and strive for excellence.*

***Excellence***
*We take pride in giving our best effort in all we do.*

# Quick Reference

## 2026-2027 Bell Schedules

Regular Day Schedule

| **“A” Lunch** | **“B” Lunch** |
|---|---|
| 7:40-8:00: Tutorial | 7:40-8:00: Tutorial |
| 8:05-8:50: 1st Period | 8:05-8:50: 1st Period |
| 8:55-9:40: 2nd Period | 8:55-9:40: 2nd Period |
| 9:45-10:30: 3rd Period | 9:45-10:30: 3rd Period |
| 10:35-11:20: 4th Period | 10:35-11:20: 4th Period |
| 11:20-11:50: Lunch | 11:25-12:10: 5th Period |
| 11:55-12:40: 5th Period | 12:10-12:40: Lunch |
| 12:45-1:30: 6th Period | 12:45-1:30: 6th Period |
| 1:35-2:20: 7th Period | 1:35-2:20: 7th Period |
| 2:25-3:10: 8th Period | 2:25-3:10: 8th Period |

Odd Finals/Benchmark Schedule

| **“A” Lunch** | **“B” Lunch** |
|---|---|
| 7:40-8:00: Tutorial | 7:40-8:00: Tutorial |
| 8:05-9:05: 1st Period | 8:05-9:05: 1st Period |
| 9:10-9:40: 2nd Period | 9:10-9:40: 2nd Period |
| 9:45-10:45: 3rd Period | 9:45-10:45: 3rd Period |
| 10:50-11:20: 4th Period | 10:50-11:20: 4th Period |
| 11:20-11:50: Lunch | 11:25-12:25: 5th Period |
| 11:55-12:55: 5th Period | 12:25-12:55: Lunch |
| 1:00-1:30: 6th Period | 1:00-1:30: 6th Period |
| 1:35-2:35: 7th Period | 1:35-2:35: 7th Period |
| 2:40-3:10: 8th Period | 2:40-3:10: 8th Period |

Even Finals/Benchmark Schedule

| **“A” Lunch** | **“B” Lunch** |
|---|---|
| 7:40-8:00: Tutorial | 7:40-8:00: Tutorial |
| 8:05-8:35: 1st Period | 8:05-8:35: 1st Period |
| 8:40-9:40: 2nd Period | 8:40-9:40: 2nd Period |
| 9:45-10:15: 3rd Period | 9:45-10:15: 3rd Period |
| 10:20-11:20: 4th Period | 10:20-11:20: 4th Period |
| 11:20-11:50: Lunch | 11:25-11:55: 5th Period |
| 11:55-12:25: 5th Period | 11:55-12:25: Lunch |
| 12:30-1:30: 6th Period | 12:30-1:30: 6th Period |
| 1:35-2:05: 7th Period | 1:35-2:05: 7th Period |
| 2:10-3:10: 8th Period | 2:10-3:10: 8th Period |

**395 Instructional Minutes**

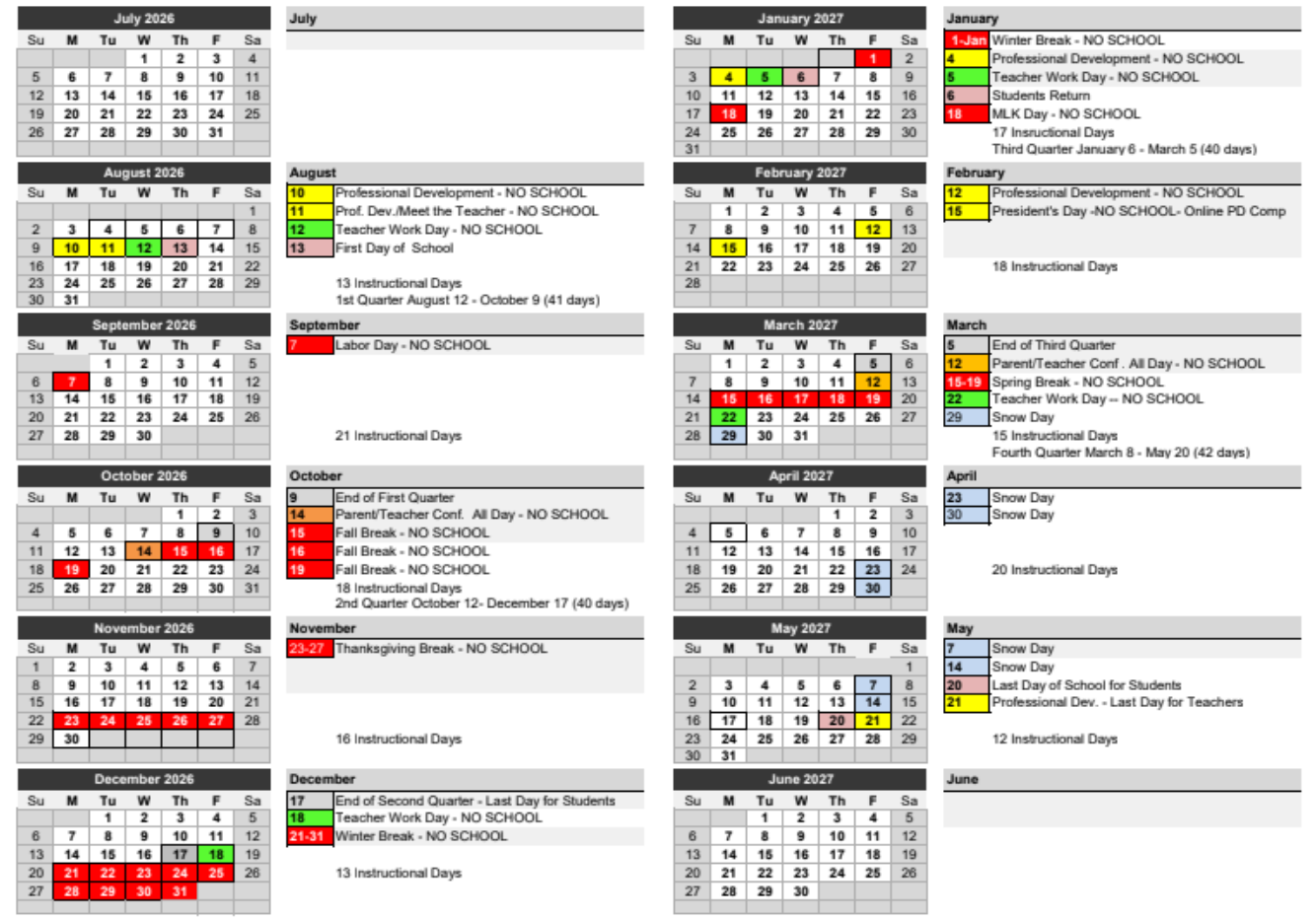
# Important High School Phone Numbers

**Main Number:** 405-347-2100

**Attendance Office:** 405-347-2102

**Registrar:** 405-347-2150

## 2026-2027 Harrah Public Schools Calendar




**If the district takes unscheduled bad weather days, the earliest scheduled snow days will be used first and will become instructional days.*

# Student Life

## Arrival/Dismissal

1. Doors open at 7:15am. Please do not arrive any earlier due to limited staff availability.
2. Tutorial bell rings at 7:40am. Tutorial is a time when students are able to get one-on-one instruction with a teacher. Students are encouraged to take advantage of this opportunity. This bell also serves as a signal to students to turn-off all personal electronic devices and store them in their backpack.
3. The first bell for the start of the school day is at 8:05am.
4. The end of the day bell is at 3:10pm. We encourage students to not loiter in the parking lot after school.
5. There is a 5 minute passing period between the bell ending a class and the bell starting class.
6. A student becomes the Harrah Public School District's responsibility as soon as the student boards a district bus or arrives on district property. Therefore, a parent/guardian or authorized individual must check the student out through the attendance office before the student can leave campus for any reason. To be checked out for lunch, the parent or guardian must check the student out in person due to the closed campus policy adopted by the Harrah School Board.
7. Students should park their vehicles when they arrive at school and come into the building even if the student will be in the building for a short time. Students are not to remain in their cars anytime during school hours. Vehicles are not to leave the parking lot during school hours. Car movement during the athletic period is up to administration discretion.
8. Students must have their school issued ID badge on when they enter the school building. If students do not have their school ID badge, they must immediately visit the main office to receive a temporary ID or purchase a new ID for $5.
9. A student is considered truant and is subject to disciplinary action (typically one day of ISR per period counted as truant):
    - when he/she leaves school without being officially checked out through the attendance office
    - when the student remains away from school without the school being notified and without the knowledge or consent of the student's parent(s) or guardian(s)
    - who fails to attend his or her class at the assigned time and spends the class period in some other area of the building or campus without proper authorization
10. **Students must go to the office and make sure a parent/guardian has made arrangements for him/her to be dismissed and then SIGN OUT at the office before leaving school.**
11. Students that arrive late or return from an appointment must check in at the attendance office before going to class.
12. When students need to be checked out for an appointment, we ask parents to notify the office as soon as possible. Please leave a message if necessary.

## Attendance

1. **<u>Attendance is important!</u>** Schools are required by State law to keep an accurate record of attendance. A student must be in attendance 90% of the term and may not have more than 9 absences per class per semester. Legitimate illness accompanied by a doctor's statement may be deducted from the nine, depending upon the decision of the attendance review council, which is made up of the principal, assistant principal, and counselor. A student and/or his or her parent or guardian will be notified as needed via mail, phone or personal contact regarding attendance issues. Parents are encouraged to call prior to the students' absence. To record an absence call 347-2102. Oklahoma truancy laws require notification for a child's absence for more than 4 days (or parts of days) within a 4-week period or 10 days within a semester. School is preparation for future life and it is important that habits of regular attendance be developed. Parents are required to telephone the high school secretary each day of absence. Principals will make the final determination as to whether or not an absence is excused or unexcused. Parents should call the school prior to or on the day of the students' absence. Students of Harrah High School are expected to maintain good attendance.
2. A student must be present at least forty (40) minutes of a class period to be counted present for that period. If the student is more than ten (10) minutes late to class, it is an unexcused absence.
3. In accordance with the policy of the board of education, each high school student is required to attend each class a minimum of 90% of the time in order to receive credit for that class.
4. The following absences will not count against the ninety percent (90%) attendance requirement:
    - Only an illness/injury substantiated by a doctor's statement.
    - Medical appointments (doctor, dentist, optometrist) substantiated by a doctor statement.
    - School/Career Tech-related activities.
    - Verified funeral/memorial service attendance.
    - Verified college visits (juniors and seniors only). See #19 under attendance.
    - Verified graduation ceremony attendance (college, military, etc.).
    - Administration approved national/regional competitions not associated with Harrah Public Schools. (See #10 under attendance)
    - Verified driver's license test.
    - Other excused absences.
5. Illnesses reported by parents, but not substantiated with a doctor's note, will count against the 90% attendance requirement or 9 days a semester. A doctor's statement of absences should be received in the office no later than ten (10) business days following the student's return to school.
6. Students must not be absent more than nine (9) times per class per semester in order to receive credit in that class. This includes online classes taken during a period during the school day. A student absent more than nine (9) times will not receive credit for the online class. **Attendance eligibility and other eligibility**

**related topics are addressed in the Activities and Athletics section.**

7. When a student is absent and the absence has been **excused** by the attendance office, the student will be allowed two days for each day missed to make up schoolwork.
8. Students who have a Federal Form 504 or an Individualized Education Plan (IEP) and miss for a related appointment will be counted present with a doctor's note.
9. Students must not be absent more than ten (10) times per class per semester for school activities, excluding state and national levels of competition.
10. Students requesting an excused absence for a non-school associated activity, such as regional/national athletic tournaments, regional/national shows, etc., must be in good standing in all classes with regards to grades, attendance, and discipline. Requests must be made to site administration no later than ten (10) business days prior to the event. Approval is not guaranteed. The following criteria will be considered during determination: level of competition, length of the activity/tournament, and post-secondary implications. If approved, a maximum of three days will be excused including travel.
11. Students will not be allowed to make up assignments for unexcused (U code) absences. Those assignments will be given a zero for the grade.
12. An *unexcused absence (U code) is any absence that is recorded without parent contact with the front office.* A phone call or note from the parent is expected within ten (10) days of the absence or the absence is subject to become unexcused without further notice.
13. Notes or documentation from appointments must be turned in within ten (10) school days of returning to school or absences will be listed as unexcused - medical.
14. Parents will receive an automated notification if their student is absent or tardy.
15. Only academically eligible students and students that are in good standing regarding attendance will be allowed to receive an excused absence, with the submission of a ticket stub, for attending state athletic competitions in which Harrah High School is represented and district transportation is unavailable.
16. Students absent for the purpose of obtaining a driver's license/permit, dependent military identification, or any other form of government identification can receive an excused absence for only a portion of the school day.
17. Regularly scheduled physician appointments (i.e. dental cleanings, tightening of braces, well-child check up, athletic physical, etc.) with verification will only excuse a portion of the school day, unless the situation dictates otherwise. If an exception to policy is needed, please communicate with the attendance secretary or administration.
18. COLLEGE DAYS FOR JUNIOR and SENIOR STUDENTS - Junior and Senior students will be allowed two excused absences for college visitation per year. The following criteria must be met to allow the student to use a college day:
    - Students must have taken the ACT exam.
    - Students must clear the visit through the principal and pick up the College Day form from the counseling office prior to the visit.

- Students are responsible for accumulating the appropriate signatures and information on the College Day form and returning it to the office.
- All business should be taken care of on the college day.

## Make-up work (Due to an absence)

All work missed during a period of absence may be made up, with the exception of an absence that is coded "U" which is a no-call/no-show absence. Work missed because of a no-call/no-show absence will receive zero credit. The attendance policy allows a student two (2) days for each day of absence to make up missed work when the student returns to school. For example, if a student is absent on Monday, he/she is given Tuesday and Wednesday to complete the make-up work which will be due on Thursday. If the absence is one that has been scheduled, for example a scheduled athletic/extracurricular event, field trip, doctor/dental appointment, family-related, etc., it is highly recommended that students get their work prior to the absence. Students absent for a shorter period of time may obtain the assignments directly from the teacher when returning to class. If the student is going to be absent for an extended time, please contact the office prior to the absence to work out details for completion of homework. *It is the student's responsibility to ask the teacher for necessary make-up work.*

## Tardies

1. A student is tardy when he/she arrives to class after the tardy bell has rung and before the first 10 minutes of class. Any student arriving at school tardy or after having been absent for one or more class periods, must check in at the main office.
2. If a student is tardy to class, he/she may be required to come to the attendance office for a tardy slip.
3. A student must be present at least forty (40) minutes of a class period to be counted present for that period. If the student is more than ten (10) minutes late to class, it is an unexcused absence. A parent or guardian must contact the attendance office to request a change to unexcused absences or tardies.
4. Students are allowed two (2) tardies per class per semester. Every three unexcused tardies will result in four days of lunch detention that will last the entire lunch period. After two (2) lunch detentions, three days of ISR will be assigned.
5. Four unexcused tardies will equal one unexcused absence.
6. Discipline for unexcused tardies will start over each semester.

## Hall Passes

1. All Harrah High School teachers have bathroom/hall pass policies. Please refer to your teachers' syllabi to know their specific bathroom/hall pass policy.
2. During the first 10 minutes and last 10 minutes of class, no student will be allowed to use a bathroom/hall pass, except in case of emergency.
3. Students should keep their time out of class to a minimum, returning to class in a timely manner.
4. Students who are regularly seen in the halls during a normal school day and do

not have a medical reason for frequent bathroom passes may be placed on a “no pass” list.

5. Students who are out of class for a long period of time without proper communication or approval may be considered truant and be subject to disciplinary action outlined in the attendance section.

## Cafeteria

*Closed Campus*

After arrival at school each day, high school students are not allowed to leave campus without properly checking out through the attendance office. "Campus" is that area immediately surrounding the high school building property, and students are not allowed to go to the field house, baseball field, parking lot, etc. except for that time of day when the student is scheduled to be in those areas. Accessible areas for students outside of the classroom before, during, and after school are the cafeteria, courtyard, and forum. Students are not allowed south of the high school buildings. Students will eat lunch on campus. The Harrah schools recognize the pressing need for the safety and security for all students and have implemented a closed campus policy for all schools and students attending those schools. Any food or drink purchased outside the Harrah High School must be brought to the high school main office or attendance office by a parent or guardian to be checked. Concurrent and EOC students must consume food prior to returning to the Harrah High School campus. **A parent or guardian, in person, must check out students that are checking out during lunch. No phone calls for lunch check out will be accepted.**

1. Breakfast will be available beginning at 7:30am in the cafeteria.
2. All students will be assigned either A Lunch or B Lunch. Lunch times are dependent on student’s 5th hour teachers. Times can be found in the bell schedule portion of the student handbook.
3. Students should enter/exit the cafeteria area in an orderly manner.
4. Students should refrain from line jumping or horseplay while waiting their turn.
5. Upon receiving their food, students will proceed to the cafeteria manager’s desk to scan their ID card. If the student has a temporary ID for the day, they should provide their lunch number to the cafeteria manager.
6. Parents/guardians can keep up with their student’s lunch balance through the Sylogist Parent Portal. Lunch balances need to be maintained or arrangements must be made with the district child nutrition office.
7. During the lunch period, students are expected to maintain a clean eating area. Any messes must be cleaned up, reported to cafeteria staff, or reported to a duty teacher stationed in the cafeteria. Failure to do so may result in disciplinary action.
8. Food fights or other disorderly conduct is strictly prohibited. Engaging in these behaviors will result in disciplinary action.
9. Upon the completion of the cafeteria expansion, all students will eat in the cafeteria during breakfast/lunch.

## Lockers

1. Any student wanting a locker must request one in the main office with office staff. Office staff will assign locker numbers and provide the combination for the assigned locker at that time.
2. Students must keep their lockers clean and orderly and free of excess trash.
3. Lockers are Harrah Public Schools property and are subject to be searched at any time, per Oklahoma Statute 70-24-102.

## Driving/Parking

Driving to school is a privilege. Students who drive to school are expected to follow all parking, traffic, and safety rules while on school property and on streets adjacent to the school.

All students who drive a vehicle to school must register the vehicle with the attendance office. Students must have a valid driver's license and must provide a copy of their driver's license and the tag number for each vehicle driven to school. All vehicles parked in student parking must display a school-issued parking permit. Parking permits are available in the attendance office.

Students must park properly in a designated student parking space in the lot north of the gym when they arrive at school. Vehicles may not be moved during the school day unless approved by the office or administration. Student athletes may not move their vehicles during the school day unless practice is located off campus or unless approved by administration.

Students are not permitted to park in the teacher parking area south of the main building or in the visitor parking lot north of the tennis courts unless authorized by administration.

Students must drive slowly and safely at all times while on school property. Excessive speed, careless driving, reckless driving, spinning tires, loud acceleration, or any unsafe operation of a vehicle is prohibited. Students should use extra caution in parking lots and driveways because students, staff, visitors, and buses may be walking or moving through these areas. Unsafe driving may result in disciplinary action, loss of parking privileges, and/or referral to law enforcement.

If a vehicle accident or property damage occurs on school property, students must report the incident to the office or the School Resource Officer immediately. Students should not leave the scene of an accident or attempt to handle the situation without notifying school personnel. School personnel and/or the School Resource Officer may assist by checking for injuries, contacting parents/guardians, helping students remain calm and safe, and documenting the incident as appropriate. Decisions regarding insurance claims or vehicle repairs are the responsibility of the students' parents/guardians and/or vehicle owners.

After arriving on campus, students may not enter, sit in, ride in, or leave in any vehicle during the school day without permission from the principal's office. This includes

student vehicles, parent/guardian vehicles, visitor vehicles, or any other unauthorized vehicle. Students must remain on campus unless they have been properly checked out through the office.

There will be no loitering in the parking lot at any time. Students may not remain in or around vehicles after arriving at school unless authorized by school personnel. Loitering at or around a vehicle may provide reasonable suspicion for a search.

Students who violate parking or driving rules may receive disciplinary action and may lose the privilege of driving or parking on campus.

### Assemblies

Be attentive, enjoy the program, and express your appreciation at the proper time.

When traveling to and from the auditorium for an assembly, students must use the sidewalk from down to the stadium, following it behind the visitor bleachers, then cross the street and take the covered walkway to the auditorium. Students are not to walk on the street or go to the parking lot before going to the auditorium or when returning to campus.

# Academics

## Graduation Requirements

| Core Curriculum | Class of 2025-2029 | Class of 2030 & Beyond |
|---|---|---|
| English | 4 Units | 4 Units |
| Math | 3 Units | 4 Units*** |
| Science | 3 Units (1 Phys. Sci. & Bio I) | 3 Units |
| American History | 1 Unit | 1 Unit |
| Okla. History | ½ Unit | ½ Unit |
| Government | ½ Unit | ½ Unit |
| World History | 1 Unit | 1 Unit |
| Economics | ½ Unit | ½ Unit |
| **The Arts | 1 Unit | 1 Unit |
| Comp. Tech/Foreign Lang. | 1 Unit | 1 Unit |
| Electives | 8.5 Units | 7.5 Units |
| **TOTAL**** | **24 Units = 24 Credits** | **24 Units = 24 Credits** |

| College Prep | Class of 2024-2029 | Class of 2030 & Beyond |
|---|---|---|
| English | 4 Units | 4 Units |
| Math | 3 Units (Alg I or higher) | 4 Units*** |
| Science | 3 Units (1 Phys Sci & Bio I) | 3 Units |
| American History | 1 Unit | 1 Unit |
| Okla. History | ½ Unit | ½ Unit |
| Government | ½ Unit | ½ Unit |
| Economics | ½ Unit | ½ Unit |
| World History | 1 Unit | 1 Unit |
| Foreign Language (same) or Computer Technology | 2 Units | 1 Unit |
| *Additional Unit | 1 Unit | 1 Unit |

| | | |
|---|---|---|
| **The Arts | 1 Unit | |
| Electives | 6.5 Units | 7.5 Units |
| **TOTAL**** | **24 Units = 24 Credits** | **24 Units = 24 Credits** |

**Distinguished Graduate Curriculum**

***- Requires 6 Honors or AP courses & no semester grade lower than a "B". This will be determined by a student's unweighted GPA. Beginning with Class 2023, a minimum of 4 AP courses must be taken of the required 6 total Honors and AP courses.***

| | **Class of 2024 & Beyond** |
|---|---|
| English | 4 Units |
| Math | 4 Units (Alg I or higher) |
| Science | 4 Units (1 Phys Sci & Bio I) |
| American History | 1 Unit |
| Oklahoma History | ½ Unit |
| Government | ½ Unit |
| World History | 1 Unit |
| Economics | ½ Unit |
| Non-required Social Studies | N/A |
| Foreign Language (Same) or Computer Technology | 2 Units |
| *Additional Unit | 1 Unit |
| **The Arts | 1 Unit |
| Electives | 4.5 Units |
| **TOTAL**** | **24 Units = 24 Credits** |

***ADDITIONAL UNIT INCLUDES:**

Non-required Math, Science, English, History or Foreign Language or Computer Technology

****THE ARTS INCLUDES:**

Art Classes, Band, Choir, Speech, Play Production, Ceramics, History of Film, Agriculture Communication

*****THE MATH UNIT REQUIREMENT**

2 math courses must be Algebra 1 and either Algebra II or Geometry. Other 2 courses can include locally approved math-based application courses or any math course with content and/or rigor above Algebra I.

******TOTAL CREDITS**

The total credits earned for 2030 and beyond must include 6 Pathway Units that are aligned with a student's ICAP. A student's ICAP is designed to change with them as they learn more about themselves and the world of work. A student's Career Goal may change as they engage in career exploration; the courses that align with their Goal are likely to shift as well. Pathway Units are not static. Courses taken in 9th grade that align with the student's Goal at the time will count as pathway units -even if the student changes their Career Goals later in high school and the courses are no longer relevant to their desired career.

***Any senior that does not meet the credit requirements for graduation must enroll in HALTS to complete the credit requirements.***

## Additional non-course related requirements

All students are required to take:

- the ACT
- College and Career Readiness Assessments (History and Science
- Personal Finance course
- CPR training

- Score a 60 or higher on the Naturalization Test administered in a Social Studies class.

## GPA/Honors/Advanced Placement (AP)

ALGEBRA III, HONORS, AND AP COURSES:

The above course will use the weighted GPA scale as follows: A= 5.0, B=4.0, C=3.0, D=1.0, F=0.0

The Advanced Placement Program (AP) allows students to pursue college-level studies while still in high school. Students experience a rigorous, college-level curriculum and have the chance to earn credit, placement, or both for college.

## Early Graduation

Harrah High School has a "No Early Graduation" policy except in extreme cases of emergency or special circumstances. To request an exemption to the "No Early Graduation" policy, a written request is required no later than November 1st of the student's senior year. Upon receipt of the request, site administration will convene a committee composed of no less than five certified Harrah High School faculty members. An approval or denial letter will be sent no later than 30 days after receipt of the request.

## Retaking a course

A student may not retake a class or course for state-required/core credit, or to receive a higher grade for the course if the student has previously taken the course and received a passing grade. A class or course may be taken if passed previously, only for an elective credit. If a student retakes a course that the student has previously failed, the student will receive the grade made upon retaking the course. The previous grade, however, **will not** be removed from the student's transcript.

## Schedule changes

If it seems necessary for a student to drop or change a class, the following rules will apply:

- The student should have a conference with the counselor first to see if the change is advisable.
- If the counselor approves, he/she should discuss the change with his/her parents.
- The student must fill out an Add and Drop Google form found in the counselors' Google Classroom.
- No class schedules will be changed after the first five (5) school days for the first semester.
- For second semester class schedule changes, Google forms must be submitted one week prior to the end of the 1st Semester.
- A student may request only one schedule change per semester.
- Schedule change requests for teacher preference, lunch period preference, or to align his/her schedule with a friend are not permitted.

## Semester Exams

At the close of each semester, exams will be given in all classes at Harrah High School. Site administration will post a schedule for testing. All students are required to take a final exam with the exception of senior students that have scored proficient on 2 of the 3 mandated state tests taken their junior year. Proficiency is defined as a 19 or higher on the ACT and a 300 or above on the College and Career Readiness Assessments (CCRAs) covering History and Science. Final exams will be given only at the time designated by site administration. Taking final exams early is prohibited. In the case of illness or extreme emergency, the exam will be given after the exam schedule has been completed.

## Off-campus education requirements

*EASTERN OKLAHOMA COUNTY CAREER TECHNOLOGY CENTER*

Requirements for EOC enrollment:

- Senior or junior grade level
- Morning ($1^{st}$ – $4^{rd}$ Hour) or afternoon session ($5^{th}$ – $8^{th}$ hour)
- Completed EOC application
- Vocational assessment
- High school counselor approval
- Complete EOC required summer orientation
- Sophomores can enroll in Explorer during 5th and 6th period during the Fall semester or 1st and 2nd period in the Spring semester.

*CONCURRENT ENROLLMENT*

Requirements for concurrent enrollment:

- Completed concurrent application and contract signed by high school counselor, parent(s)/guardian(s), and high school principal.
- Meet all applicable high school graduation requirements.
- Meet college admission standards.
- College admission application with official high school transcript including ACT/SAT score.
- Enrolled only in curricular areas/subjects with a score of twenty-one (21) or higher for juniors and nineteen (19) or higher for seniors on ACT.
- Enrolled in no more than nine (9) hours of college coursework per semester. Must be enrolled for at least one class at Harrah High School.
- Provide your own transportation (Some courses are offered via the distance learning lab; see a high school counselor for details.)
- The State of Oklahoma will pay the tuition for six (6) credit hours or less per semester for seniors; however, the student will be responsible for all books and fees. Juniors are responsible for all tuition costs, fees, and books unless waived by the university/college.

# Activities & Athletics

## Eligibility

In order for a student to compete with other schools in any extracurricular activities, he/she must meet and maintain eligibility requirements adopted by the Harrah Board of Education. Eligibility is defined as maintaining a minimum of 90% attendance and 60% grade average in enrolled classes. Harrah High School begins running academic and attendance eligibility reports on the fourth Friday of each semester. Eligibility reports will continue to be reviewed each week throughout the remainder of the semester.

If a student is determined to be ineligible due to academics, attendance, or both, the student may not participate in extracurricular activities during the eligibility period. The eligibility period begins on the Sunday following the Friday report and continues through the following Saturday.

*Academic Eligibility*

Academic eligibility is based on a student's current grades. A student is considered failing a class when the student's grade is below 60%.

Students are not placed on academic ineligibility immediately after one failing grade check. To become academically ineligible, a student must be failing at least one class for two consecutive weekly grade checks. The failing class does not have to be the same class both weeks.

For example, if a student is failing English during one weekly grade check, the student is placed on academic probation. If the student is passing English the next week but is now failing Math, the student becomes academically ineligible because the student has had a failing grade in at least one class for two consecutive weekly grade checks.

*Attendance Eligibility*

Attendance eligibility is determined by comparing a student's total number of unexcused absences to the number of school days taught during the semester.

For attendance eligibility purposes, the following absence codes count as unexcused absences:

- **U — No Call/No Show Unexcused Absence**
  The student is absent and the school does not receive parent/guardian contact or qualifying documentation.
- **M — Unverified Medical Absence**
  The student is absent due to an illness, medical appointment, or medical reason, but the absence is not verified with required medical documentation.
- **Z — Parent-Verified Unexcused Absence**
  The parent/guardian contacted the school regarding the absence, but the absence

does not qualify for excusal under school attendance guidelines.

A student becomes attendance ineligible when the total number of unexcused absences exceeds ten percent (10%) of the days taught.

During the first fifty (50) days taught, students are allowed one additional unexcused absence beyond the 10% calculation. This additional day is provided to reduce early-semester eligibility concerns when only a small number of school days have been completed. After fifty (50) days taught, attendance eligibility is determined strictly by the 10% rule.

For example, if twenty (20) days of school have been taught, 10% of 20 days is 2 days. During the first 50 days taught, one additional day is allowed, making the maximum number of unexcused absences 3. Therefore, if a student has 4 total unexcused absences, using any combination of U, M, or Z codes, the student is attendance ineligible.

*Important Notes*
Eligibility is reviewed weekly beginning on the fourth Friday of each semester. If a student is ineligible, the student may not participate in extracurricular activities from Sunday through Saturday following the Friday report.

Unexcused absences are cumulative during the semester. Any combination of U, M, and Z absence codes will count toward attendance eligibility.

Parents/guardians are encouraged to monitor grades and attendance regularly and contact the appropriate office as soon as concerns arise. Parent contact does not automatically excuse an absence. The absence must meet school attendance guidelines in order to be excused.

## Sportsmanship

Any student who is ejected from a contest for poor sportsmanship or whose conduct is an embarrassment to the school will be immediately suspended from further participation until such time he/she is reinstated by the administration.

Harrah students should cheer for our team and refrain from being disrespectful to visiting players, teams, or fans. Failure to do so could result in being banned from attending school activities and events for the remainder of the school year.

Students spectating or competing at a school sponsored event will be held to the same standard of conduct as if they were at school. Disciplinary action may be administered by Harrah High School for student conduct violations at school sponsored events, this includes tobacco/vape use, fighting, drug/weapon possession, etc.

## Prom

Students attending the prom will adhere to rules and regulations that have been developed by the district.

1. The Junior Class is to stay within the amount of money raised.
2. The prom location needs to be in an area that can be secured.
3. Sponsors or school personnel will monitor the entrance and exit.
4. A junior will be required to purchase a ticket. A senior must notify a Junior sponsor of their desire to attend prom.
5. One guest may be invited, provided he/she is escorted to the Prom by the person inviting the guest. The guest must meet the following requirement:
    - Guests from Harrah High School must be at least a sophomore. Freshmen are not permitted to attend prom.
    - Guests that are not from Harrah High School must have a prom guest form completed to be considered for approval. He/she must be at least a sophomore, be in good standing with their home school, and be between the ages of 16 and 20. A copy of the guest's driver's license photo must be provided with the prom guest form.
6. All attendees and guests will need to have a ticket, required identification (if requested), and be on the attendee list. Each attendee will be checked at the door. Guests must enter with the junior or senior who purchased their ticket.
7. Students who are under suspension or attending alternative school due to disciplinary reasons at the time of the Prom will not be allowed to attend. They will not receive a refund for any tickets purchased by the student. Fifth year seniors may not attend as a senior.
8. No smoking or use of tobacco allowed. Tobacco will not be permitted at the Prom. (E cigarettes/Vapes included)
9. Possession/consumption of alcoholic beverages or narcotics are not permitted. Students found to be in possession of such items will be suspended from school per district approved policy.
10. Attendees suspected of having consumed alcoholic beverages or using drugs before Prom will not be admitted. Parents will be contacted and will have to come pick up their student.
11. Pockets will be emptied and bags checked for any prohibited items. Administration or designees will conduct searches. Harrah High School wants all students to have a safe and enjoyable prom.
12. Once an attendee leaves the Prom, he or she will not be readmitted. (Please remember cameras, photo, money, etc. before entering)
13. Any disciplinary problems that occur during the Prom will be handled by the school. The attendee will be asked to leave the Prom immediately. Students will be responsible for their guests and their actions during the Prom.
14. Appropriate dress is required. Attire is to remain formal throughout the evening. Gentlemen may remove their jackets.
15. Attendees are allowed to wear dress hats.
16. School administration has the authority to determine if attendees' actions are appropriate and safe and may request attendees to leave the premises who are conducting themselves in an inappropriate manner.
17. Rules are subject to addition at any time deemed necessary with administration approval.

## School-sponsored dances

1. Only Harrah High School students can attend school-sponsored dances.
2. Behavior expectations are similar to those for prom.
3. Appropriate attire is required for this formal event.
4. Similar security measures to prom will be utilized.

## Graduation Ceremony

The Valedictorian(s) shall be selected from those students that participate in the Distinguished Graduate Curriculum (requirements for this curriculum path are identified in the Graduation Requirements section). The student(s) with the highest grade point average, using the unweighted GPA scale, shall be declared as Valedictorian(s). If necessary, the grade point will be determined by carrying out the GPA to the nearest one thousandth on the unweighted scale. The grade point average will be determined at the conclusion of the 1st semester block of the graduating senior.

- A committee appointed by the high school principal composed of one administrator, one counselor, and one teacher will review any special problems that may arise.

Graduation exercises will be held at the end of each year for high school seniors only. In order for a student to participate in graduation exercises, he/she must have twenty-three (23) out of twenty-four (24) credits and have fulfilled all other obligations. A diploma will not be granted until the student has met the twenty-four (24) credit minimum requirement. The following guidelines have been adopted by the Harrah Board of Education for graduation ceremonies at Harrah High School:

1. Clothing befitting the ceremony is strongly encouraged.
2. Stoles and/or cords worn by graduates must be from a national or state recognized organization.
3. Choosing not to participate in the graduation ceremony will in no way affect the receipt of a graduating senior diploma. Any graduating senior who chooses not to participate in the graduation ceremonies shall receive his/her diploma upon the completion of the normal procedure required of graduating seniors.
4. Only the Valedictorians will have the option to speak at graduation.
5. Per Harrah Public School District Policy, students participating in graduation ceremonies will be required to abide by the school's discipline code as outlined in the student handbook. In addition, students shall not engage in the following conduct during graduation exercises:
    a. Engaging in any disruptive activity that substantially interferes with the graduation process or the rights of other individuals.
    b. Students shall be prohibited from decorating their graduation caps (except for reasons below (6)) or gowns.
6. Pursuant to Oklahoma Statute 70-24-160 and Harrah Public School District policy, a student may wear tribal regalia during the graduation ceremony. Tribal regalia will include traditional garments, jewelry, other adornments such as an

eagle feather, an eagle plume, a beaded cap, a stole or similar objects of culture and religious significance worn by members of a federally recognized Indian tribe or the tribe of another country. Tribal regalia does not include any firearm or other weapon. Tribal regalia does not include any object that is otherwise prohibited by federal law, except in compliance with an appropriate federal permit. Please contact the administration with any questions.

7. Beach balls and other inflatables are prohibited.

## Activity/Field Trips (Non-extracurricular activity/field trips)

Students will go and return in the school bus or school transportation provided. Special arrangements may be made in advance with the principal or sponsor for the students to return from the activity with their parents. School regulations are in force during such trips. Sponsors must turn in a list of all students attending the activity to the attendance office. Students must be in good standing academically and with regards to attendance.

## Clubs/Organizations

*Class Officers*

Officers and members of the student council will be elected according to the student council constitution. The council is the students' governing body. It deals with the assemblies,social activities, student behavior, and student welfare of Harrah High School.

Class sponsors will conduct class elections for class officers between May 1st and September 1st, unless the situation dictates otherwise. At that time select staff will establish new dates and provide students with one week to campaign. Class sponsors will accept candidates for a one week period followed by one week of campaigning. Elections will be held on the Friday of the campaign week. Students may only run for one position. Votes will be tallied by the administration.

*Harrah High School Queens*

The respective teams shall select the football, basketball, wrestling, band, and soccer queen candidates. One attendant from the 9th, 10th and 11th grade will be selected to attend and represent her class. Three candidates from the 12th grade will be selected, and one of the three candidates will be selected as queen. The queen will be crowned at the "Homecoming" game designated on the schedule of each team.

Two weeks prior to homecoming, a meeting will be held with the athletic director with team members to nominate attendants and candidates. The queen will be determined by popular vote of the student body on the day of homecoming. All queens' and candidates' pictures will appear in the school yearbook. Once a student has served as queen during the school year, she is ineligible to serve as royalty at any other time during that year.

The prom king and queen candidates will be nominated by the junior class from the senior student body. A queen candidate is only eligible if she has not served as queen in another capacity during the school year. The winning couple will be chosen by popular vote from an election conducted within the senior student body.

Only the above-mentioned queens will be recognized in the yearbook as the official royalty of Harrah High School.

**Requests for changes to the above stated policy must be approved by the administration prior to the given ceremony.**

*Requirements for Lettering*

Students must qualify in both general and specific standards before receiving an "H" Letter Award.

*General Standards*

- A student must meet all state and school requirements regarding academic work.
- A student must remain out for a sport for the entire season unless excused by the head coach.
- A student must meet all requirements of the head coach pertaining to attitude, conduct and training.
- Student managers may qualify for a letter, which is designated "MGR.".
- Recipients must be recommended by the head coach of the sport.
- Letters shall be given for varsity participation only. The exception would be for seniors who have participated in a particular sport for four years.

*Specific Standards*

Baseball

- Students will qualify for letters who participate* in 1/3 of the varsity games played throughout a season, or should win individual honors in district or conference.

Basketball

- Players who make the varsity team and participate* throughout the complete season and postseason play will qualify for letters.

Cheer/Pom

- A student must serve at least two of the four years as a cheerleader/mascot during their four years of high school ($9^{th}$, $10^{th}$, $11^{th}$, $12^{th}$). A student will qualify for a letter if he/she participates* in spirit leadership during 3/4 of the sporting events required and participates in regional competition each of the two years they participate in cheer.

Football

- An athlete will qualify for a letter if he/she participates* in at least sixteen (16) quarters of varsity football, offense or defense, or should win individual honors in district or conference.

Golf

- Students will qualify for letters who make the first five for three dual matches and one tournament.

Soccer

- Students will qualify for letters who participate* in a majority of halves (i.e., eleven halves in a ten match schedule, etc.).

Softball

- Students will qualify for letters who participate* in 1/3 of the varsity games played throughout a season or should win individual honors in district or conference.

Special Olympics

- Students will qualify for letters who have participated* in 80% of the training activities designated by the sponsor and attended area and state games during the year.

Swimming

- Students will qualify for letters who have participated* in 3/4 of the invitational swim meets during the year or have scored any points in regional or state meets.

Tennis

- Students will qualify for letters who make the first six for three dual matches and one tournament.

Track

- Students will qualify for letters who have participated* in 3/4 of the invitational track meets during the year or have scored any points in regional or state meets.

Wrestling

- Students will qualify for letters who participate* in six (6) dual or invitational matches, "place" in a varsity tournament, or "place" in regional or state competition.

Music/Vocal

- A student must have participated* in all scheduled performances and/or events when requested to do so by the director.
- The letter/award will be made to each student who has participated* satisfactorily during the current school year.
- Students who transfer into the Harrah School district and have participated* elsewhere in equivalent organizations should be considered eligible for the letter/award at the discretion of the music director and approved by the administration and/or activities committee.
- It is further stipulated that in order to qualify for the senior award, a student must have served three years in band and\or three years in vocal music. Although the student may participate* in both band and vocal music, participation* in one organization will not count in the other.
- Satisfactory participation* includes the absence of severe disciplinary action, faithful attendance in rehearsals and performances, and generally those qualities of attitude deemed essential by the music director.

Speech

- Students must participate* in three tournaments a year to earn a letter or award, or a combination of six tournaments over their freshman, sophomore, junior or senior year.
- A student must have participated* in at least three different categories over a three-year period.
- A student must compete in speech activities his/her junior and senior year.
- If a student does not complete the above requirements, but participates* for three years, his/her award will be left up to the discretion of the coach and the administration.

To appeal a lettering decision, the appeal must be made to the Athletic Director in writing by the end of the following school year. The Athletic Director will select a committee of certified staff to review the decision. A decision will be conveyed in writing. The

appealing party will be notified in a timely manner. The appeals' committee decision is final.

**Participate and its variants are defined as actively/directly engaged in on-field or onstage activities as it relates to the specific activity. Athletes that are present on the sideline or in the audience are not considered to be participating and do not qualify to receive a letter in the activity.*

# Student Expectations

## Dress Code

Any attire or personal appearance that disrupts the educational process, interferes with school operations, or creates a concern for maintaining a safe school environment is prohibited.

The purpose of the dress code is to maintain a safe, respectful, and distraction-free learning environment. Dress code expectations will be enforced in a consistent and gender-neutral manner. Final interpretation of the dress code will be made by the principal or designee. Violations may result in disciplinary action.

The following attire and personal appearance are prohibited:

1. Clothing that is shredded, tattered, or has holes above the knee.
2. Undergarment-style, compression-style, or form-fitting athletic bottoms may not be worn as outerwear unless covered by an approved outer garment. This includes, but is not limited to, Nike Pro-style shorts, compression shorts, biker shorts, boxer shorts, spandex shorts, athletic sliders, leggings, tights, yoga pants, or similar garments. Clothing may not be worn in a manner that exposes undergarments, private body areas, or creates a safety concern. Sagging pants are prohibited. Approved outer garments must meet the coverage expectations described in this policy.
3. Shorts, skirts, and dresses that do not fully cover the buttocks, undergarments, and private body areas at all times. Clothing must maintain appropriate coverage during normal school activities, including standing, sitting, walking, bending, reaching, and wearing or carrying a backpack. As a general guideline, shorts, skirts, and dresses should extend to the mid-thigh area when the student is standing. If normal movement causes the buttocks, undergarments, or private body areas to become visible, the clothing does not meet dress code expectations.
4. Sleeveless outer garments are not permitted. This includes, but is not limited to, sleeveless shirts, tank tops, muscle shirts, halter tops, tube tops, spaghetti-strap tops, sleeveless dresses, sleeveless rompers, and similar garments. Mesh shirts, fishnet material, see-through material, or outer garments that have the appearance of underwear are also prohibited. Sleeveless garments may be worn only if covered by an approved outer garment that remains on during the school day.
5. Clothing that exposes the chest, stomach, back, buttocks, undergarments, or

private body areas during normal school activities, including standing, sitting, walking, bending, reaching, climbing stairs, or wearing/carrying a backpack.
6. Clothing, accessories, jewelry, school materials, vehicles, or personal items that display offensive writing, suggestive slogans, profanity, vulgarity, obscenity, nudity, promotion of violence, gang/cult references, or references to beer, liquor, drugs, tobacco, vaping, or illegal activity.
7. Failure to wear shoes. Shoes must be worn at all times.
8. Headgear inside school buildings or classrooms, including hats, bandanas, hoods, and similar items unless approved by administration for medical, religious, safety, or school-sponsored purposes.
9. Any known gang/cult-related attire, colors, symbols, or personal items, including bandanas worn as headgear or carried/displayed from pockets.
10. Jewelry or personal items that could cause harm to others, including chains and spike/studded accessories.
11. Dusters, long trench coats, or ponchos.
12. Costumes during the school day unless approved by administration for a school-sponsored activity. This includes costume accessories such as tails, ears, masks, costume makeup, or similar items.
13. Blankets.
14. Face coverings and masks that include messages, images, or designs that distract from the learning environment or violate other dress code expectations.
15. Makeup, face paint, or cosmetic products that substantially obscure a student's identity, create the appearance of a mask or costume, or cause a disruption to the educational environment. This includes, but is not limited to, full-face white base makeup, theatrical-style makeup, or other non-natural base-layer makeup unless approved by administration for a school-sponsored activity.

Students who are out of dress code may be given the opportunity to correct the violation before additional disciplinary action is assigned. Corrective options may include changing clothes, covering the violation, removing the prohibited item, contacting a parent/guardian, or other action determined by administration.

## Behavior

*Students are cautioned to use great restraint and good judgement when speaking.*
When a student makes a comment to anyone regarding any act of violence toward a person or property, threaten someone about bringing a gun, bomb or weapon to school, or that someone else has done any of these things in a sarcastic or joking manner, it will be viewed as a serious threat to the safety of all and the educational routine of the school. This is a serious offense and could result in long-term suspension. If a student believes that or has knowledge of anyone possessing or having access to any weapon, controlled dangerous substance, or other potentially harmful item, it is his/her duty to report this to the teacher or principal immediately. Do not determine for yourself as to its validity. Bring it to the authority so that it can be checked out for yours and everyone else's safety

*Harrah High School Badge Policy*

To enhance school safety, streamline campus operations, and comply with grant-funded security measures, Harrah High School requires all students and staff to wear their school-issued identification badges *visibly and above the waist at all times* during the school day. ID badges are also required to charge breakfast and lunch purchases in the cafeteria.

This policy goes into effect *upon the issuance of ID badges* to students and staff. Failure to wear an ID badge visibly during the school day will result in the following *graduated disciplinary consequences:*

- *First Offense* – The student must report to the main office to request a printed temporary ID, which must be worn for the remainder of the school day.
- *Second Offense* – Four days of lunch detention and the required wearing of a temporary printed ID.
- *Third Offense*- One (1) day of In-School Restriction (ISR) and the required wearing of a temporary printed ID.
- *Fourth Offense* – Three (3) days of ISR and the required wearing of a temporary printed ID.
- *Fifth Offense* – Five (5) days of ISR and the required wearing of a temporary printed ID.
- *Sixth Offense* – Ten (10) days of ISR and the required wearing of a temporary printed ID.
- *Subsequent Offenses* – Out-of-school suspension and further disciplinary review.

Temporary printed IDs must be *disposed of in a trash receptacle* at the end of the school day. They are not to be placed on school or personal property.

*Exemptions:* Students and staff are not required to wear ID badges during extracurricular activities, athletic practices, or events where wearing a badge may interfere with the activity or pose a safety risk. In such cases, badges should be secured in a personal bag or locker and worn again once the regular school day resumes. To avoid disciplinary action, students who have lost or damaged their ID may report to the main office during the tutorial bell to request a reprint. Replacement badges cost $5. Compliance with this policy is critical to maintaining a secure and well-functioning school environment. Thank you for making visible identification a consistent part of our commitment to school safety at Harrah High School.

*Discipline*

When a student demonstrates that he/she cannot conduct himself/herself in a positive manner and infringes upon the rights of others to enjoy the freedom of self-discipline, he/she must face the consequences of disciplinary action. A student's disciplinary history will be considered when assigning consequences. Consequences of infractions are as follows, but not limited to: Lunch detention, In School Restriction (ISR), Suspension (short and long term), or transferred to the Harrah Alternative School setting. Infractions that violate city, state, or federal laws will result in law enforcement notification. Any SENIOR student that is suspended due to a weapon, dangerous-controlled substance,

marijuana/narcotic, alcohol, violence-related, school vandalism, or any other violation of a serious nature during the senior year may not be allowed to participate in the graduation ceremony exercises. All disciplinary decisions are at the discretion of the administration.

*Immediate Removal*

A student whose presence poses a continuing danger to persons or property or an ongoing threat to disrupt the academic process may be immediately removed from school.

*Possible Infractions*

Listed below is an incomplete list of possible student conduct infractions, which could result in lunch detention, ISR, suspension or expulsion. All conduct infractions are subject to charges being filed with police.

- Cheating/plagiarizing
- Abuse (verbal, physical, or sexual) of student or staff
- Sexual harassment/misconduct
- Improper use of cell phone and/or electronic device during school
- Dress code violation
- Disorderly conduct on a district campus, bus, or rented venue (i.e. prom)
- Unprepared for class
- Hazing/bullying
- Inappropriate display of affection on campus
- Loitering/trespassing
- Obscene language (profanity) or material
- Possession and/or use of tobacco products, to include electronic or vapor cigarettes; alcohol; drugs or drug paraphernalia; weapons or replicas
- Gang associated clothing or activities
- Altering or destroying school records
- Fighting or simulated fighting/violent outburst
- Forgery
- Harassment of students or school personnel
- School pranks
- Immoral or indecent behavior
- Insubordination/disrespect to faculty/staff
- Truancy (ditching class/school)
- Arson
- Assault and/or battery of another student or school personnel
- Blackmail
- Extortion, coercion
- False fire alarms and/or bomb threats
- Robbery, theft, or larceny of another person's' property or school property
- Tampering with fire alarms and equipment
- Vandalism (destroying/defacing school property)
- Gambling
- Reckless driving
- Possession and/or use of dangerous weapons/explosives (to include fireworks)

- Behavior detrimental to the educational process
- Commission of any act which would be a felony or a crime of moral turpitude under state or federal law if committed by any adult
- Excessive school policy violations

*Possible Consequences**

- Classroom discipline
- Before or after school classroom detention
- Parental contact
- Office referral
- Lunch detention – entire lunch period
- In-school restriction (ISR)
- Suspension – not allowed on school premises or school sponsored activities for the duration of the suspension
- Referral to Tri-City Youth and Family Center First Offender program
- Referral to Harrah Night School – student assigned to Harrah Night School.
- Expulsion – suspension lasting a semester or longer

***Administration reserves the right to adjust consequences as needed.*

*Suspensions*

Minimum time suspended is at the discretion of the school principal; however, the principal shall not suspend a student in excess of two weeks (ten school days) without first consulting the superintendent of schools. A student may be suspended for the remainder of the semester and the succeeding semester if the administration deems it advisable and in the best interest of the school as a whole. Suspended students may also lose certain school privileges including attendance at school sponsored events to include prom and graduation. Suspended students may have the right to appeal. Please see district policy FOD-R. Parents will be notified if a student is suspended. Students suspended for more than nine days will be placed on an education plan. This plan will cover the subjects in which they are currently enrolled. Students on an IEP will continue to receive services. A parent/guardian or designated representative is responsible for picking up the student's assignments not found on Google Classroom. All assignments will be due upon return from suspension unless due dates are clearly stated in the students' education plan. Any tests or labs will be completed in tutorial or with coordination of the building principal.

## Bullying

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such

communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation or bullying at school. The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students. As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Such behavior is specifically prohibited. In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

## Cell phones and personal electronic devices

Appropriate use of Electronic Devices:

Per Oklahoma House Bill 1276, paragraph B, signed by Governor Kevin Stitt:
*For the 2025-2026 school year and each school year thereafter, each school district board of education shall adopt a policy prohibiting students from using cell phones and personal electronic devices while on the campus of a public school district from bell to bell. The policy shall include disciplinary procedures for violations.*

Personal electronic devices are defined in Oklahoma House Bill 1276, paragraph 2.:
*"Personal electronic device" means a personal device capable of connecting to a smart phone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school-approved devices that are specifically limited for use in classroom instruction.*

The only school-approved personal electronic devices will be school-issued chromebooks or personal chromebooks/laptops. Using a school-approved device for any activity not associated with classroom instruction will result in disciplinary action. For the purposes of this policy, the 7:40am tutorial bell signals the start of the school day and unapproved personal electronic devices must be turned off and put away. The 3:10pm dismissal bell is the end of the school day. Between 7:40am and 3:10pm unapproved personal electronic devices are not to be kept on one's person. Those devices should be powered off and kept out of sight. This means a student cannot keep their unapproved personal electronic device on their person. Those devices should be kept in the student's vehicle,

personal backpack, bag, purse, student locker, or left at home.

Students who use their cell phone to monitor their blood sugar levels are authorized to keep them on their person and powered on throughout the day. Using their cell phone outside the scope of this authorization will result in disciplinary action.

Violations of this policy are, but not limited to:

- Keeping an unapproved personal electronic device on one's person
- Usage of an unapproved personal electronic device
- Any indication that the device is not powered off

Disciplinary actions*:

- 1st Offense - One day in ISR
- 2nd Offense - Three days in ISR
- 3rd Offense - Five days in ISR
- 4th Offense - Three-day suspension
- 5th Offense - Five-day suspension
- 6th Offense - Ten-day suspension
- 7th Offense - Long-term suspension or change of placement

**Disciplinary actions for violation of this policy will reset each semester.*

*Warning:* The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by texting, sexting, emailing, and social media sites may constitute a CRIME under state and/or federal law. Any person taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or otherwise illegal images or photographs will be reported to law enforcement, which may result in arrest, criminal prosecution, and inclusion on sexual offender registries.

**School personnel have the authority to detain and search or authorize the search of any student when the student is on school premises or while in transit to or from school in a school vehicle or while attending any function sponsored or authorized by the school upon reasonable suspicion that the student is improperly using a cell phone/electronic device. School personnel searching or authorizing the search of a student upon reasonable suspicion that the student is improperly using a cell phone/electronic device shall have the authority to remove the item from the student's possession.**

## Nuisance Items

Problems arise each year because students bring articles that interfere in some way with the school procedures such as radios, head phones, electronic games, toys, trading cards, water guns, skateboards, finger boards, laser pens, rubber bands, etc. are considered "nuisance items" and should NOT be used at school. If an item interferes with the learning process, it will be confiscated and kept in the office until it is retrieved by a parent. If the distraction is severe, further discipline may be administered.

## Tobacco/Vaping/Drugs/Weapons

*Possession or use of tobacco products/vapor cigarette products/electronic cigarette products or associated paraphernalia*

The use and/or possession of tobacco, tobacco-related products, vapor cigarettes, e-cigs, or any associated product are prohibited. This policy shall apply to all students before, during, and after school hours, in any school building, and/or any school premise; on any school owned vehicle or in any other school approved vehicle used to transport students to and from school and school activities; off school property at any school sponsored or school approved activities, or during any time when students are under the supervision of school personnel. Violation of this policy will result in disciplinary action. If a suspension is administered, it will be after other forms of discipline are considered.

*Possession or use of a dangerous controlled substance, narcotic (including marijuana), and/or alcohol*

Students are NOT to be in possession of, or under the influence of, a dangerous controlled substance, narcotic, alcohol, and/or in possession of a dangerous weapon. Students portraying substances as illicit/illegal narcotics/drugs, i.e. turkey dope/drugs will be disciplined according to the same policy.

1st Offense – 45 day suspension and referral to Tri-City Youth and Family First Offenders' program.

2nd Offense – 90 day suspension.

3rd Offense – Suspended the remainder of current semester and all of the following semester.

*Weapons Free School*

Any student who uses or possesses a firearm at school, at any school-sponsored event, or in or upon any school property including school transportation or school-sponsored transportation may be removed from school for one full calendar year or longer. Firearms are defined in Title 18 of the United States Code, Section 921, as (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device including any explosive incendiary or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or any device similar to the above. Such firearms or weapons will be confiscated and released only to a law enforcement authority. Oklahoma Statutes, Title 21, Section 1280.1 prohibits any person to have in such person's possession on any public or private school property or while in any school bus or vehicle used by any school for transportation of students or teachers any firearm or weapon as defined in Title 21, Section 1272, below:

> "...any pistol, revolver, shotgun or rifle whether loaded or unloaded, or any dagger, bowie knife, dirk knife, switchblade knife, spring-type knife, sword cane, knife having a blade which opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife, blackjack, loaded cane, billy, hand chain, metal knuckles, or

any other offensive weapon, whether such weapon is concealed or unconcealed."

Students with disabilities are subject to this policy and will be disciplined in accordance with the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act. If the violation is found by the student's IEP team to be unrelated to the student's disability, the student may be suspended for up to 45-calendar days at the discretion of the superintendent. If the student's IEP team determines that the violation is related to the student's disability, the student may be suspended for up to ten days and placed up to 45 days in an alternative educational setting. The school district must take immediate steps to remedy any deficiencies found in the child's IEP or placement, or the implementation of the IEP. The child must be placed in an appropriate setting determined by the IEP team and continue to receive special education and related services.

Any student who violates this policy will be subject to discipline, which may include suspension for the remainder of the semester and the entire succeeding semester or up to one full calendar year or longer (for firearms) or for any term less than one calendar year (for weapons other than firearms) as determined by the superintendent or the superintendent's designee. Disciplinary action will be determined on a case-by-case basis. Students found to be in violation of this policy shall be referred to the appropriate criminal or juvenile justice system. Any firearms found on the premises shall be reported to law enforcement and will immediately be turned over to local law enforcement as per state law requirements.

# Safety & Legal Notices

## Notices

*Searches*

"Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time, and no reason shall be necessary for such a search. Schools shall inform pupils in the student discipline code that they have no reasonable expectation of privacy rights towards school officials in school lockers, desks, or other school property." Oklahoma Statute 70-24-102

*In loco parentis*

"Provided, the teacher of a child attending a public school shall have the same right as a parent or guardian to control and discipline such child according to district policies during the time the child is in attendance or in transit to or from the school or any other school function authorized by the school district or classroom presided over by the teacher." Oklahoma Statute 70-24-100.4

*Restroom/Locker room usage*

Per Oklahoma Statute 70-1-125, "sex" means the physical condition of being male or female based on genetics and physiology, as identified on the individual's original birth certificate and Harrah High School provides restrooms/locker rooms for the exclusive use

of male students and restrooms/locker rooms for the exclusive use of female students. An individual who does not wish to comply with the provisions identified in Oklahoma Statute 70-1-125, will receive reasonable accommodation in the form of a single occupancy restroom or changing room. Please visit one of the administration offices or the counseling office for access.

*Dropping and Driver's License*

"Except as provided in subsection E of this section, whenever a person over fourteen (14) years of age and under eighteen (18) years of age, who has a driver's license or permit issued by the Department of Public Safety, withdraws from school, the attendance officer shall notify the Department of Public Safety of such withdrawal through a documentation of enrollment status form. Within fifteen (15) working days of the receipt of such notice, the Department of Public Safety shall provide written notice to the person, by first class, postage prepaid mail, that the license of the person will be canceled thirty (30) days following the date the notice to the person was sent, unless documentation of compliance with the provisions of this section is received by the Department of Public Safety before such time. After the thirty-day period, the Department of Public Safety shall cancel the driving privileges of the person." Oklahoma Statute 47-6-107.3.D.2-3

*Notice of non-discrimination*

The Harrah Public School District does not discriminate on the basis of disability. race, color, religion, national origin, sex, age or veteran status in its programs and activities and provides equal access to the Girl Scouts, Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

| | |
|---|---|
| **Title:** | Director of Special Services |
| **Responsibilities:** | He/She handles concerns and complaints regarding race, color, national origin, sex or age for students, employees, and others, handles disability issues related to students. Also, non-student related disability issues are addressed through this office. |
| **Address:** | 20670 Walker Street<br>Harrah, Oklahoma 73045 |
| **Phone No.:** | 405-347-2820 |
| **Email:** | grievance@harrahschools.com |

Should individuals wish to file a complaint directly with the Office of Civil Rights (OCR), they may do so at the following information:

U.S. Department of Education, Office of Civil Rights
One Petticoat Lane, 1010 Walnut Street, Suite 320
Kansas City, Missouri 64106-2106
Telephone: (816) 268-0550 Fax: (816) 268-0599
TTY: (877) 521-2172 Email: OCR.KansasCity@ed.gov

*FERPA and Title IX notices*

For more information on these policies as well as other district policies, please follow this link: https://harrahschools.com/98847_2

## Emergency Drills

*Tornado*

Faculty, staff and students at the high school will go to the safe rooms or gymnasium. Teachers will escort their classes to their assigned areas in safe rooms or gymnasium dressing rooms while maintaining accountability.

*Fire*

Students in the high school will evacuate the building according to the diagram posted in each room (i.e., nearest exit). Teachers will take their classes at least one hundred feet from the building and call roll to insure student safety. Students not in their room (library, office, hall, etc.) should find their teacher upon evacuating the building.

*Lockout*

When there is an unsafe situation occurring outside of the school building or there is a non-threat medical emergency, teachers will ensure classroom doors are shut and locked. Students should return to their class or nearest office until the situation is resolved. Administration and custodial staff will ensure exterior doors are secured.

*Lockdown/Intruder*

Teachers will move students away from windows and doors and turn off all lights. Students and staff during this drill will be expected to remain silent. All clear will occur by an administrator or SRO by unlocking and entering the room.

## Parent Information

*Complaint procedure**

1. Parents must make an appointment with the teacher about the complaint. (Get the facts.)
2. Parents may request a meeting with the principal, teacher, and parent.
3. Parents may request a meeting with the superintendent.
4. Parents may request a meeting with the board.

**Complaints may be resolved at any step in the process.*

*Conferences*

Parent/guardian-teacher conferences are encouraged for the purpose of giving each person a better understanding of the student's needs. The Harrah Public School District has regularly scheduled parent/teacher conferences scheduled with one occurring in the Fall semester and one occurring in the Spring semester. Conferences outside of those days, in regards to the student's academics or classroom behavior, should be scheduled first with the student's teacher. With prior notification, teachers are available for conferences during their planning period. You may arrange for a conference with the teacher or your student's team of teachers by calling the counselor, assistant principal, or principal.

***Acknowledgement of the student handbook is completed during the enrollment process or the annual updating of student records.***

# Harrah Public Schools



# Athlete and Parent Handbook

## HARRAH ATHLETIC DEPARTMENT MISSION STATEMENT

It is the mission of the Harrah Public Schools Athletic Department to help all student athletes become stronger academically and athletically for the betterment of the community. The athletic faculty will be committed to working with athletes to help them better understand the importance of dedication, work ethic, and cooperation. We will always strive for a family atmosphere that embraces diversity. It is the desire of our faculty to always provide a safe and competitive environment. The Harrah Athletic Department goal is that all athletes become great citizens while learning to compete at the highest level.

## OKLAHOMA SECONDARY SCHOOLS ACTIVITIES ASSOCIATION (OSSAA)

The Oklahoma Secondary Schools Activities Association is the state governing body of high school sports and activities. Harrah Public Schools is a member of the OSSAA.
More specifically, the OSSAA provides effective coordination, leadership, supervision, and regulation for secondary school activities including the program of interscholastic activities and contests in which its member schools may participate. The OSSAA will serve member schools by providing leadership in the development, supervision, and conduct of co-curricular activities, which enrich the educational experiences of high school students. It will provide for equitable participation opportunities and positive recognition to students as a whole, while working cooperatively with schools to enhance the achievement of desired educational goals.

| **ATHLETIC DIRECTOR** | **HIGH SCHOOL PRINCIPAL** | **MIDDLE SCHOOL PRINCIPAL** |
|---|---|---|
| Derek Verner | David Hairell | Daniel McComb |
| dverner@harrahschools.com | dhairell@harrahschools.com | dmccomb@harrahschools.com |
| Office: 405-347-2105 | Office: 405-347-2100 | Office: 405-347-2700 |

## GENERAL INFORMATION

### TRANSPORTATION

A. Athletes are expected to ride to and from an event with their team. Students my travel home from an out of town event with either their parents or another adult. If an athlete is returning home with their parents, parents are to make contact with the coach before taking their student. If an athlete is returning home with another parent, parents must contact the coach prior to taking the student. Each coach may have team guidelines regarding their team's travel.
B. If circumstances warrant, athletes may be transported to a scheduled event by their parents or an adult designated by their parents. Prior to the event a written explanation seeking such an exemption must approved by the coach and Athletics Director. This should only occur during extreme circumstances.

### CHANGING OF SPORTS

***Sport Season Definition - 1 week prior to the first OSSAA regular season competition until the last OSSAA regular season competition.***
Athletes who choose to leave a team before the season will be allowed to move to another sport or request a schedule change out of athletics.
Athletes who choose to leave a team during the season or have been dismissed from a team for academic or disciplinary reasons will not be allowed to change to another sport until the end the season.

**CONDUCT**

Athletes are expected to refrain from any activity that may be discrediting to the team, school, community or themselves. Any action by an athlete which is considered to have brought discredit upon the individual, the team, and or the school could be suspended from competition. The athlete will be warned that any further conduct of this nature will result in his/her dismissal from the athletic program for the remainder of the year.

**SOCIAL MEDIA GUIDELINES**

Everything you post is public information. Any text or photo placed online is completely out of your control the moment it is placed online even if you limit access to your site. Information (including pictures, videos, and comments) may be accessible even after you remove it. Once you post a photo or comment on a social networking site, that photo or comment becomes the property of the site and may be searchable even after you remove it.

What you post may affect your future. Many employers and college admissions officers review social networking sites as part of their overall evaluation of an applicant. Carefully consider how you want people to perceive you before you give them a chance to misinterpret your information (including pictures, videos, comments, and posters).

Similar to comments made in person, we will not tolerate disrespectful comments and behavior online, such as:

- derogatory language or remarks that may harm my teammates or coaches; other student athletes, teachers, or coaches; and student-athletes, coaches, or representatives of other schools, including comments that may disrespect my opponents.
- incriminating photos or statements depicting violence; hazing; sexual harassment; full or partial nudity; inappropriate gestures; vandalism, stalking; underage drinking, selling, possessing, or using controlled substances; or any other inappropriate behaviors.
- creating a serious danger to the safety of another person or making a credible threat of serious physical or emotional injury to another person.
- indicating knowledge of an unreported school or team violation—regardless if the violation was unintentional or intentional.

In short, do not have a false sense of security about your rights to freedom of speech. Understand that freedom of speech is not unlimited. The online social network sites are NOT a place where you can say and do whatever you want without repercussions. Any of the above actions, but not limited to, may be considered conduct detrimental to the team. The information you post on a social networking site is considered public information. Protect yourself by maintaining a self-image of which you can be proud for years to come.

**Failure to follow the Social Media Guidelines will result in the following possible actions:**

- meeting with coach to discuss infraction
- suspension from practice/game(s)
- removal from team
- denied participation in future Harrah Athletics

<u>All team suspensions and removals are subject to approval from the Athletic Director and administration.</u>

## DRUG TESTING

Students enrolled at Harrah Public Schools in grades 7th - 12th must consent to a random testing procedure in order to be eligible for participation in extracurricular programs. Through a confidential random number generating process, a percentage of all participating students will be tested each month.

## ELIGIBILITY

Athletes who are ineligible academically will not be allowed to participate in the Athletic Development period. During the time they are ineligible, athletes will be required to attend Study Hall. Students who remain ineligible for more than 4 weeks consecutively will be removed from athletics.

## SPORTSMANSHIP

***Responsibilities of Sportsmanship - A Goal for Everyone***

1. The Player

a) Treats opponents with respect.
b) Plays hard, but plays within the rules.
c) Exercises self-control at all times, setting the example for others to follow.
d) Respects officials and accepts their decisions without gesture or argument.
e) Wins without boasting, lose without excuses, and never quits.
f) Always remembers that it is a privilege to represent the school and community.

2. The Spectator

a) Attempts to understand and be informed of the playing rules.
b) Appreciates a good play no matter who makes it.
c) Cooperates with and responds enthusiastically to cheerleaders.
d) Shows compassion for an injured player; applauds positive performances, does not heckle, jeer or distract players, and avoids use of profane and obnoxious language and behavior.
e) Respects the judgment and strategy of the coach and does not criticize players or coaches for loss of a game.
f) Respects property of others and authority of those who administer the competition.
g) Censures those whose behavior is unbecoming.

## ATHLETIC PARTICIPATION FORMS

**Physical Exam Form (Sports Physicals):** Every athlete must have a sports physical on file prior to tryouts or the beginning of practice for the athletic season. Physical must be dated after May 1, of the current school year.
Students must turn in a completed physical form dated after May 1, ***to the Athletics Department*** at the time of tryouts or before any physical activity with the team for the current school year. **There will be no exceptions**.
**Physicals performed by an M.D. or D.O. are recommended. ALL OTHER REQUIRED FORMS MUST BE FILLED OUT ONLINE PRIOR TO AN ATHLETE COMPETING. PLEASE GO TO harrahschools.com AND CLICK ON THE ATHLETICS TAB.**

**OSSAA RULES GOVERNING INTERSCHOLASTIC ACTIVITIES**

**RULE 1 - AGE, PHYSICIAN AND PARENTS' CERTIFICATE**

Section 1. Any student who reaches his/her nineteenth birthday before September 1 will not be eligible for athletic competition. Any student who reaches his/her sixteenth birthday before September 1 will not be eligible if enrolled in the ninth grade or below. Any student who reaches his/her fifteenth birthday before September 1 will not be eligible for the eighth grade or below. Any student who reaches his/her fourteenth birthday before September 1 will not be eligible for the seventh grade or below. Non-athletics: Any student who reaches his twenty-first birthday before September 1 will not be eligible.

Section 2. No student shall be eligible to represent his/her school in athletics until there is on file with the principal a physical examination and parental consent certificate. The form used shall contain the information on the standard OSSAA form. Other forms may be utilized, by the physician, physician's assistant, or the advanced practice nurse, if the information contained is compliant with the information on the OSSAA form. Any other information, depicting the athlete's previous history, can be added to this form for the purpose of clearance for athletic participation. A qualified physician, physician's assistant, or an advanced practice nurse covered by professional liability insurance shall give the physical examinations. If you have questions concerning the qualifications or the insurance coverage of a healthcare practitioner offering to give examinations, it is suggested that you check with your school district attorney for an opinion. Physical examinations are required for students each year. All physicals given for OSSAA participation must be given no earlier than May 1 of the preceding year in which the students are to participate and before the first day of practice in that student's particular sport. The physical will be valid from the date of the physical given until the next required physical. Parent(s) or guardian(s) must sign the parental consent form each year before the student participates in any organized athletic practice session including contest participation.

Section 3. Each non-athletic activity organization which assists in the sponsorship of interscholastic activities may operate under a constitution, or set of rules, which complies with the Constitution and Rules of the Oklahoma Secondary School Activities Association. This constitution or set of rules should be approved by the Board of Directors of the Oklahoma Secondary School Activities Association.

**RULE 2 – ATTENDANCE**

A student who has not attended classes ninety percent of the time for the semester in a member school becomes ineligible. Exceptions may be made by the principal due to illness, injury, death in the immediate family, valid reasons for late enrollment, or late with the beginning of attendance. See Board Policy XLIV for supplemental online courses.

Question: At what point in the school year does the attendance rule begin?

Answer: Attendance for the semester begins with the first day of the semester, and continues throughout the entire semester. A student must be in compliance with the 90% attendance rule for each class in which a student is enrolled.

## RULE 3 - SCHOLASTIC ELIGIBILITY

OSSAA scholastic eligibility standards are required of all students engaging in extracurricular activity programs.

### Section 1. Semester Grades

A student must have received a passing grade in any five subjects to be counted for graduation that he/she was enrolled in during the last semester he/she attended fifteen or more days. (This requirement would also be five school subjects for the 7th and 8th grade students.) If a student does not meet the minimum scholastic standard he/she will not be eligible to participate during the first six weeks of the next 18-week grading period they attend. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period. Pupils enrolled for the first time must comply with the same requirements of scholastic eligibility. The passing grades required for the preceding 18-week grading period should be obtained from the records in the school last attended.

### Section 2. Student Eligibility during a Semester

a. Scholastic eligibility for students will be checked after three weeks (during the fourth week) of a semester and each succeeding week thereafter. Schools may choose to run eligibility checks on any day of the week. The period of probation and ineligibility will always begin the Monday following the day eligibility is checked. Methods should be devised to check weekly grades of Career-Tech students and all concurrently enrolled students. Schools may choose to run eligibility checks on any day of the week.
The period of probation and ineligibility will always begin the Monday following the day eligibility is checked.

b. A student must be passing in all subjects he/she is enrolled in during a semester. If a student is not passing all subjects enrolled in on the day of the grade check, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes during the next week on the grade check day, he/she will be ineligible to participate during the next one-week period. The ineligibility periods will begin on Monday and end on Sunday.

c. A student who has lost eligibility under this provision must be passing all subjects in order to regain eligibility. A student regains eligibility under Rule 3 with the first class of the new one-week period (Monday through Sunday).

d. "Passing grade" means work of such character that credit would be entered on the records were the semester to close at that time.

### Section 3. Special Provisions

a. A senior student maintains eligibility by passing the classes required for graduation. The number of classes which a student is enrolled can be no less than four. A junior or senior student who is concurrently enrolled in high school and college may use the college courses to meet the minimum number of subjects needed to maintain eligibility. These may be a combination of high school and college subjects equivalent to four high school units which are accepted by the Oklahoma State Department of Education.

b. An ineligible student who changes schools during a semester will not be eligible at the new school for a minimum period of three weeks. A student may regain his/her eligibility by achieving the scholastic standard in Rule 3, Section 2-b at the end of a three-week period. (Any part of a week is considered a full week.)

c. Incomplete grades will be considered to be the same as failing grades in determining scholastic eligibility. School administrators are authorized to make an exception to this provision if the incomplete grade was caused by an unavoidable hardship. (Examples of such hardships would be illness, injury, death in family and natural disaster.) *A maximum of two weeks is allowed for make-up work.*
d. One summer school credit (1/2 unit or one subject) earned in an Oklahoma State Department of Education accredited program may be used to meet the requirements of Rule 3, Section 1-a, for the end of spring semester.

**Section 4. Special Education Students**

Special students, who are enrolled in special education classes, have an Individual Educational Plan and have been certified by the principal as doing a quality of work may, with the approval of the Board of Directors, be accepted as eligible under this rule.

## RULE 4 - CONDUCT OF STUDENTS

Section 1.
a. A student who is under discipline or who is suspended from school or an activity shall be ineligible until reinstated by the school principal.
b. A student who is disqualified during a game or contest because of a flagrant or unsportsmanlike conduct shall be ineligible until reinstated by the principal. It is recommended that a disqualified student forfeit the right to participate in at least one contest before he/she is reinstated by the principal. A student whose flagrant or unsportsmanlike conduct consists of fighting, cursing or using foul language toward a game official will be automatically suspended from participating in a minimum of the next two regularly scheduled games or contests on the same level of competition that his/her team plays. (Exception: See Soccer) Fighting is defined, but is not limited to, any player or non---player (bench personnel) striking an opponent with arm(s), leg(s), foot (feet), or other object(s), attempting to strike an opponent with arm(s), leg(s), foot (feet), or other object(s) regardless if there is contact with an opponent, biting, or instigating a fight by committing an act(s) that causes an opponent to retaliate by fighting related to an OSSAA sponsored activity in which the players and non-players are participating. A player or non-player who retaliates by fighting is in violation of the fighting rule. The fighting rule will apply to pre-contest and post-contest sponsored activities. It is mandatory that all head coaches remind his/her team that fighting during the post-game hand shaking ceremonies or conducting themselves in an unsportsmanlike manner after the game will be severely penalized. The head coach and team will be subject to additional suspension penalties beyond the normal penalties imposed on fighting and unsportsmanlike acts that occur during the contest. Injuries have occurred because of fans climbing over walls and fences, being trampled, or partaking in dogpile celebrations, etc., at the conclusion of a contest. The celebration by fans, players, or coaches acting in an unsportsmanlike manner (example: pouring water on the coach) after a contest will result in possible penalties imposed against the school. School administrators should be aware that if their student body and fans come onto the playing area after a contest, penalties may be imposed. Any substitute or team member who leaves the team bench (football player leaving the team box, baseball or softball player leaving the dugout, basketball player or wrestler leaving the team bench, etc.) and enters the playing area during a fight or any other serious unsportsmanlike act shall be ejected. Those players or team members identified by game officials, school administrators, or videotape will be suspended a minimum of one game if they were not involved

in the altercation and a minimum of two games (exception: soccer) if they were involved in the altercation. This rule applies to both regular season and play-off games. The suspension applies to individuals/teams on the same level of competition; i.e., varsity to a varsity game, junior varsity to a junior varsity game, etc. Any additional penalties by the National Federation Rule Book and the OSSAA Rules and Regulations Handbook would also apply. The rule would apply to all OSSAA sponsored activities. Any student involved directly or indirectly for fighting or any other serious unsportsmanlike act a second time during the season shall be suspended for the remainder of the season.

c. Students ineligible under (a) or (b) are not eligible until reinstated by the principal after the minimum penalty is enforced.

d. A disqualified student shall be ineligible until reinstated by the principal and a written report of details of the incident and action taken has been filed with the Executive Director for review with the Board of Directors.

e. If a student who is ineligible under (a) or (b) transfers, the sending school principal shall notify the principal of the receiving school (School Law, Section 488.3). The receiving school must require an *OSSAA Eligibility Record Form* (OSSAA Rule 9) to ensure compliance with this section.

f. Any student currently suspended from an activity or expelled from school who enrolls in another school will be ineligible for the duration of the original suspension or expulsion or until reinstated by the OSSAA Board of Directors.

Section 2. No person shall enter a contest under an assumed name.

Section 3. Any pupil who is a member of a gang, or secret society in violation of the State Law of Oklahoma or the regulations of any local Board of Education is not eligible. Any school violating this rule will be subject to suspension for a period of one year.

**THE ROLES OF PARENTS IN INTERSCHOLASTIC ATHLETICS**

A. Make sure your child knows that win or lose; you appreciate their efforts and are not disappointed in them.

B. Teach them to enjoy the thrill of competition.

C. Teach them the importance of working hard to improve their skills and attitudes.

D. Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship, and actual skill level.

E. Don't compare the skill, courage, or attitude of your child with other members of the team.

F. Don't compete with the coach. A child receiving mixed messages from two different authority figures can place a child in a difficult situation.

G. Always remember that children tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.

H. Be a role model for your child when it comes to sportsmanship, demonstrate the guidelines listed above.

**COMMUNICATING WITH THE COACH**

*A. Communication You Should Expect From Your Child's Coach*

Expectations the coach has for your child
Locations and times of all practices and contest
Team requirements (fees, special equipment, off-season conditioning)

*B. Communication Coaches Expect from Parents*

Concerns expressed directly to the coach
Notification of any schedule conflicts well in advance

*C. Appropriate Concerns to Discuss With Coaches*

The treatment of your child, both mentally and physically
Ways to help your child improve
Concerns about your child's behavior

*D. Issues Not Appropriate To Discuss With Coaches*

**Playing time**
Team strategy
Play calling
Other student athletes

*E. Appropriate Procedure for Discussing Concerns*

If a parent has a problem, question or concern with the athletic program or policy, the following procedure should be followed.

- ➔ If the concern or question is about a coach's rules or actions the parent should:
  - Set up a meeting with the coach
  - If no resolution is reached, contact the Athletic Director and a meeting will be set up with the coach, parent, and Athletics Director.
- ➔ If the concern or question is about an athletic department rule or actions the parent should:
  - Set up a meeting with the Athletic Director
  - If no resolution is reached, contact the High School Principal and a meeting will be set up with the Athletic Director, parent, and Principal.

***NEVER CONFRONT A COACH BEFORE, DURING, OR AFTER A GAME OR PRACTICE. THESE SITUATIONS CAN BE EMOTIANAL TIME FOR ALL PARTIES INVOLVED AND DO NOT PROMOTE A PRODUCTIVE RESOLUTION. THIS INCLUDES YELLING AT A COACH OR PLAYER FROM THE STANDS DURING A GAME.***

# HARRAH ATHLETE / PARENT ACKNOWLEDGEMENT FORM

We have read and discussed the athlete/parent handbook and understand the expectations, rules, regulations, policies and procedures of the Harrah Athletic Department. We understand the commitment we are making and we agree to abide by the expectations, rules, regulations, policies, and procedures set forth in this document.

_____ _____

Athlete Signature Date

_____ _____

Parent/Guardian Signature Date

OSIG Oklahoma Schools Insurance Group

Board of Directors

Terry Davidson,
Chairman
*Finance Director:*
*Comanche Schools*

Dr. John Cox,
Treasurer
*Superintendent:*
*Peggs Schools*

Sherry Durkee,
Vice Chairman
*Superintendent:*
*Sand Springs*
*Schools*

Shelley Free
Secretary
*Superintendent:*
*Kiamichi Technology*
*Center*

Jeremy Hogan,
Member
*Superintendent:*
*Collinsville Schools*

Jeff Daugherty,
Member
*Superintendent:*
*Merritt Schools*

Jason Lindley,
Member
*Superintendent:*
*Hartshorne Schools*

Laura Sprouse,
*Member*
*Select Actuarial*
*Services*

Steve Moyer,
*Member*
*Shelter Insurance*

Executive Director

Rick Thomas

May 25, 2026

Paul Blessington
Harrah ISD
20665 Walker St.
Harrah, OK 73045

RE: Membership Proposal Effective 7/1/2026

Dear Paul Blessington:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 541 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

**Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.**

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business 6/30/2026 in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, Deadly Weapons Protection
- Loss Control Site Surveys/Safety Inspections
- Vector Solutions online training platform
- On Site Appraisal Service
- StopIt Anonymous Incident Reporting mobile and web app
- Helix Intel

Sincerely,
OSIG Program Administration
Cc: The Beckman Company

OSIG Oklahoma Schools Insurance Group

**Harrah ISD**
**20665 Walker St.**
**Harrah, OK 73045**

**This is not an invoice.**

## Breakdown of Insurance Cost

| Annual Premium Breakdown | |
|---|---|
| Property: | $473,382 |
| Boiler & Machinery: | $1,929 |
| Auto Physical Damage: | $8,541 |
| General Liability: | $15,077 |
| Auto Liability: | $20,101 |
| Educators Legal: | $15,077 |
| Excess Liability Limit 3,000,000 | $5,483 |
| Total Annual: | **$539,590** |

**Excess Liability Options**

**$1 Million Excess**
Coverage: $2,363
Total Proposal: $536,470

**$2 Million Excess**
Coverage: $3,985
Total Proposal: $538,092

**$3 Million Excess**
Coverage: $5,483
Total Proposal: $539,590

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

| **Year** | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |
|---|---|---|---|---|---|---|
| **Total Values** | $88,096,839 | $133,531,366 | $130,718,507 | $138,625,406 | $145,379,605 | $150,577,768 |
| **Premium** | $247,138 | $321,182 | $460,002 | $560,414 | $578,327 | $543,080 |

| **Number of Claims** | **Insurance Cost Paid to OSIG (With Endorsements)** | **Incurred Claims** | **Loss Ratio** |
|---|---|---|---|
| 33 | $2,710,123 | $524,169 | **19%** |

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses and community will result in savings in the cost of your insurance.

# Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A full pay or three (3) payment plan option is available.

| Full Pay | | | Three Pay | | |
|---|---|---|---|---|---|
| Installment #1 | Total Amount | Due 7/1/2026 | Installment #1 | 1/3 of Total | Due 7/1/2026 |
| | | | Installment #2 | 1/3 of Total | Due 8/1/2026 |
| | | | Installment #3 | 1/3 of Total | Due 9/1/2026 |

# Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation.

## Property

- Full Replacement Cost— except roofs over 15 years old and Autos, Contractors Equipment and DRO adjusted at ACV or buildings designated as ACV or *Stated Value
- No Coinsurance Clause
- Exclusion— Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property— Limit Per Occurrence $2,000,000,000
- Building— Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property— blanket coverage per statement of values, including:
  - Electronic Data Processing Equipment and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed/Undescribed Property
  - Builder's Risk
    (Note: all builder's risk projects must be reported to OSIG— frame projects are subject to approval)
  - Outdoor Property— covered all perils
  - Extra Expense
  - Business Income Including Rental Income and Tuition Income
  - Ordinance or Law Including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property in Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption Including Extra Expense
  - Vehicle damage
- Newly acquired property coverage— newly aquired property should be reported to OSIG within 30 days of acquisition. $25,000,000
- Earthquake, volcanic eruption— aggregate any one policy year $10,000,000
- Flood— aggregate any one policy year $25,000,000
  **(Note: Flood Zones A and V are excluded)**
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage— any one occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

**Deductibles** **Optional increased deductible quotations are available upon request.**

- $50,000 Property deductible per occurrence
- $50,000 Property deductible per occurrence: windstorm/hail
- $10,000 Terrorism deductible per occurrence
- $50,000 Flood, earthquake and pollution
- $1,000 Boiler/machinery deductible per occurrence

### General Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily injury, property damage and personal/advertising injury
- Premises/operations and products/completed operations
- Miscellaneous medical professional to include school nurses, student nurses, counselors and Allied Health Programs
- Insureds include district, board members, employees, student teachers and volunteers
- No exclusions for corporal punishment or sexual misconduct
- No deductible
- PTA/PTOs included for coverage if funds flow through school's books

### School Board Legal Liability

- Claims-made form
- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Errors and Omissions Liability including Educational Errors and Omissions sd
- Employment Practices Liability
- Insureds include district, board members, employees, student teachers and volunteers
- Unlimited Prior Acts*/no retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $25,000 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Employee Benefit Liability

- Claims Made form
- Unlimited Prior Acts*/no retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Automobile Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury and Property Damage
- Includes hired and non-owned exposures
- Insureds include district, board members, employees, student teachers and volunteers
- Coverage included for garage liability and garage keepers legal liability
- $1,000 Auto Property Damage deductible
- No charge for vehicles added/deleted during the policy term; **vehicle changes must be reported to OSIG**

### Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

### Automobile Physical Damage

- Actual cash value
- $1,000 deductible
- Vehicle additions/deletions/changes must be reported to OSIG; no charge for vehicles added/deleted during the policy term
- Please refer to the attached schedule of vehicles

### Crime

- $10,000 limit per occurrence/per district
- Employee dishonesty
- Premises money and securities
- Transit money and securities
- $1,000 deductible

## Cyber Liability

- Claims-made form
- Retro date - first effective date with OSIG
- Liability
  - $2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
  - $500,000 Annual Aggregate for Breach Response Cost
- First Party
  - $750,000 Annual Aggregate for Cyber Extortion Loss
  - $750,000 Annual Aggregate for Data Recovery Costs
  - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- CRIME
  - $75,000 Annual Aggregate for Fraudulent Instruction
  - $75,000 Annual Aggregate for Transfer Fraud
  - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
  - $100,000 Annual Aggregate for Reputation Loss
  - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
  - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
  - $100,000 Annual Aggregate for Invoice Manipulation
  - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

## Excess Cyber Coverage

- $2,000,000 Limit
- $5,000,000 annual aggregate
- * Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:
- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

## Excess Liability

- Excess Primary Limits $3,000,000
- Follow Form Underlying - Excluding Employers Liability.

## Deadly Weapon Protection Coverage

- Claims Made Form
- Per Occurrence Limit $500,000
- Annual Aggregate (Shared by Members) $2,500,000
- Deductible $10,000 Event
- Must notify OSIG within 90 days of receiving a notice of a covered accident.

Note: Per occurrence limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

OSIG Oklahoma Schools Insurance Group

## Property Schedule

| Location | Occupied As | Valuation Type | Building Value | Contents Value |
|---|---|---|---|---|
| 1480 N Dobbs | 10 Classrooms at Middle School | Replacement Cost | $4,959,656 | $495,966 |
| 1480 N Dobbs | Middle School Gym | Replacement Cost | $2,480,964 | $248,096 |
| 1480 N Dobbs | Middle School/Sign | Replacement Cost | $12,702,052 | $1,360,885 |
| 20227 NE 10th | Awnings | Replacement Cost | $21,748 | $0 |
| 20227 NE 10th | Virginia Smith Elementary Sign | Replacement Cost | $21,277 | $0 |
| 20227 NE 10th | Virginia Smith Elementary/Fence/Cafeteria | Replacement Cost | $11,700,000 | $1,170,000 |
| 20227 NE 10th | Virginia Smith Pre-K/Classrooms/Saferoom | Replacement Cost | $2,102,248 | $210,225 |
| 20227 NE 10th | Virginia Smith Safe Room | Replacement Cost | $1,112,924 | $111,292 |
| 20355 NE 10th | Bus Barn & Fence | Replacement Cost | $1,051,581 | $204,789 |
| 20370 Elm | 8 New Classrooms at High School | Replacement Cost | $3,443,031 | $344,302 |
| 20370 Elm | Fence, Dugouts, & Bleachers @ HS | Replacement Cost | $19,939 | $0 |
| 20370 Elm | Greenhouse | Replacement Cost | $190,270 | $19,066 |
| 20370 Elm | High School | Replacement Cost | $20,367,810 | $2,983,190 |
| 20370 Elm | High School Music Bldg | Replacement Cost | $1,699,251 | $437,828 |
| 20370 Elm | Lights (20) & Poles (4) | Replacement Cost | $114,446 | $0 |
| 20370 Elm | Operations Storage | Replacement Cost | $118,400 | $50,000 |
| 20370 Elm | Physical Education | Replacement Cost | $10,978,837 | $1,097,883 |
| 20370 Elm | Sign at High School | Replacement Cost | $29,089 | $0 |
| 20370 Elm | Tennis Lighting/Fence | Replacement Cost | $109,440 | $0 |
| 20370 Elm | Track Surface, Drain, and Fence | Replacement Cost | $858,364 | $0 |

| | | | | |
|---|---|---|---|---|
| 20370 Elm | Vo Ag Building | Replacement Cost | $3,555,601 | $456,155 |
| 20370 Elm | Well House | Replacement Cost | $10,015 | $7,168 |
| 20498 Elm Street | 4 Light Poles w/14 lights each pole | Replacement Cost | $410,221 | $0 |
| 20498 Elm Street | Bleachers-Home\Visitor\Band | Replacement Cost | $209,322 | $0 |
| 20498 Elm Street | Concrete/Sidewalks | Replacement Cost | $385,888 | $0 |
| 20498 Elm Street | Fencing | Replacement Cost | $127,764 | $0 |
| 20498 Elm Street | Goal Post & Flag Pole | Replacement Cost | $25,732 | $0 |
| 20498 Elm Street | Multi Purpose Building | Replacement Cost | $4,295,906 | $429,590 |
| 20498 Elm Street | Pressbox | Replacement Cost | $211,311 | $21,130 |
| 20498 Elm Street | Scoreboard & Snap Clocks | Replacement Cost | $52,063 | $0 |
| 20498 Elm Street | Signage | Replacement Cost | $13,537 | $0 |
| 20498 Elm Street | Sound System | Replacement Cost | $59,992 | $0 |
| 20498 Elm Street | Ticket Booth 1 (No Contents) | Replacement Cost | $20,000 | |
| 20498 Elm Street | Ticket Booth 2 (No Contents) | Replacement Cost | $20,000 | |
| 20498 Elm Street | Turf/Field | Replacement Cost | $2,195,518 | $0 |
| 20568 Elm | Baseball Dugout | Replacement Cost | $23,320 | $0 |
| 20568 Elm | Baseball Scoreboard | Replacement Cost | $3,649 | $0 |
| 20568 Elm | Storage Building | Replacement Cost | $117,500 | $25,542 |
| 20568 Walker | Baseball Lights & Fence | Replacement Cost | $156,351 | $0 |
| 20568 Walker | Dressing Rooms/Concession/Restroom | Replacement Cost | $278,166 | $150,178 |
| 20568 Walker | Locker Room/Concession/Football Complex | Replacement Cost | $2,027,029 | $202,702 |
| 20568 Walker | Softball Bleachers/Awning | Replacement Cost | $15,018 | $0 |
| 20568 Walker | Softball Pressbox/Dugout/Fence | Replacement Cost | $67,149 | $4,731 |

OSIG Oklahoma Schools Insurance Group

| | | | | |
|---|---|---|---|---|
| 20568 Walker | Softball Scoreboard | Replacement Cost | $17,167 | $0 |
| 20665 W. Walker St | Auditorium/Admin Office | Replacement Cost | $7,086,043 | $708,604 |
| 20665 W. Walker St | Band Room & Ramer Gym | Replacement Cost | $2,798,835 | $279,884 |
| 20665 W. Walker St | Baseball/Softball Batting Cages | Replacement Cost | $240,342 | $55,056 |
| 20665 W. Walker St | DRO-Old Wrestling/Cafeteria Building | Debris Removal Only | $100,000 | $0 |
| 20665 W. Walker St | Vehicle Garage next to batting cages | Replacement Cost | $63,733 | $11,069 |
| 20665 W. Walker St | Wrestling Facility | Replacement Cost | $4,493,685 | $449,368 |
| 20901 NE 10th | Library Russell Babb | Replacement Cost | $1,177,786 | $117,779 |
| 20901 NE 10th | Russell Babb Bldg A Gym/Westwing/Fences | Replacement Cost | $4,107,647 | $645,630 |
| 20901 NE 10th | Russell Babb Bldg B Office/Cafeteria | Replacement Cost | $3,266,106 | $443,146 |
| 20901 NE 10th | Russell Babb Classroom/Sign | Replacement Cost | $5,949,871 | $682,627 |
| 32936 E. Hwy 62 | Ag Barn | Replacement Cost | $299,068 | $13,033 |
| 32936 E. Hwy 62 | Vo-Ag Barn & Pole Barn | Replacement Cost | $152,214 | $15,253 |
| 755 Harrison | Awnings | Replacement Cost | $12,200 | $0 |
| 755 Harrison | Clara Reynolds Elementary Sign | Replacement Cost | $21,277 | $0 |
| 755 Harrison | Clara Reynolds Elementary/Fence | Replacement Cost | $16,100,000 | $1,610,000 |
| 755 Harrison | Clara Reynolds Safe Room | Replacement Cost | $956,398 | $95,640 |
| | **Total** | | **$135,204,756** | **$15,157,808** |

**Floater Limit:** $1,524,100
**EDP Limit**: $750,000
**Extra Expense Limit**: $500,000

OSIG Oklahoma Schools Insurance Group

# Auto Schedule

| Vehicle Number | Year | Make | Model | Capacity | VIN | Value |
|---|---|---|---|---|---|---|
| 1982-000001 | 2014 | Chevrolet | 3500 Silverado | | 1GC4C0C87EF137807 | $50,900 |
| 1982-000004 | 2009 | Bluebird | Bus | 71 | 1BAKGCPH19F256895 | $69,570 |
| 1982-000005 | 2013 | Bluebird | Bus | 71 | 1BAKGCPH1EF299014 | $80,000 |
| 1982-000006 | 2013 | Bluebird | Bus | 71 | 1BAKGCPH3EF299015 | $80,000 |
| 1982-000007 | 2013 | Bluebird | Bus | 71 | 1BAKGCPH5EF299016 | $80,000 |
| 1982-000008 | 2013 | Bluebird | Bus | 71 | 1BAKGCPH7EF299017 | $80,000 |
| 1982-000009 | 2013 | Bluebird | Bus | 71 | 1BAKGCPH9EF299018 | $80,000 |
| 1982-000010 | 2017 | International | Bus | 71 | 4DRBUC8P3HB364974 | $76,249 |
| 1982-000011 | 2017 | International | Bus | 71 | 4DRBUC8P5HB364975 | $76,249 |
| 1982-000012 | 2017 | International | Bus | 71 | 4DRBUC8P7HB364976 | $76,249 |
| 1982-000013 | 2017 | International | Bus | 71 | 4DRBUC8P9HB364977 | $76,249 |
| 1982-000014 | 2019 | Bluebird | Bus | 71 | 1BAKGCEHXF350377 | $72,661 |
| 1982-000015 | 2019 | Bluebird | Bus | 71 | 1BAKGCEH1KT350378 | $72,661 |
| 1982-000016 | 2019 | Bluebird | Bus | 71 | 1BAKGCEH3KF356232 | $72,562 |
| 1982-000017 | 2019 | Bluebird | Bus | 71 | 1BAKGCEH3KF356233 | $72,562 |
| 1982-000018 | 2019 | Bluebird | Bus | 71 | 1BAKGCEH3KF356234 | $72,562 |
| 1982-000019 | 2021 | Bluebird | Bus | 71 | 1BAKGCEHXMF370888 | $77,987 |
| 1982-000020 | 2021 | Bluebird | Bus | 71 | 1BAKGCEH1MF370889 | $77,987 |
| 1982-000021 | 2025 | Bluebird | Bus | 71 | 1BAKGCJH9SF812532 | $120,671 |
| 1982-000022 | 2025 | Bluebird | Bus | 71 | 1BAKGCJH0SF812533 | $120,671 |
| 1982-000023 | 2024 | Micro Bird | Bus | 14 | 1GB3GRB7XR1101758 | $89,976 |
| 1982-000024 | 2024 | Micro Bird | Bus | 14 | 1HA3GRB79RN003630 | $89,976 |
| 1982-000025 | 2013 | Bluebird | Bus w/lift | 43 | 1BAKCCPH1DF296074 | $93,000 |
| 1982-000026 | 2017 | International | Bus w/lift | 38 | 4DRBUC8P7HB516772 | $96,116 |
| 1982-000027 | 2019 | Chevrolet | Crew Cab Pickup | | 1GC4KVCYXKF182042 | $40,939 |
| 1982-000029 | 2006 | Ford | E150 Van | 8 | 1FMRE11W06HA68371 | $27,845 |
| 1982-000030 | 2009 | Ford | E150 Van | 8 | 1FMNE11W39DA12497 | $30,495 |
| 1982-000031 | 2001 | Athletic | Enclosed Trailer | | 11WEC12201W260898 | $1,500 |
| 1982-000032 | 2024 | Ford | Expedition Max | | 1FMJK1F83REA07814 | $57,751 |
| 1982-000033 | 2024 | Ford | Expedition Max | | 1FMJK1G80REA07817 | $61,217 |
| 1982-000034 | 2024 | Ford | Expedition XL | | 1FMJK1G89REA07816 | $61,127 |
| 1982-000035 | 2017 | Chevy | Express Van | 8 | 1GNZGLLFG8H1142120 | $29,124 |
| 1982-000036 | 2020 | Ford | F350 Pickup | | 1FD8W3HT7LEE33819 | $52,099 |
| 1982-000037 | 2024 | Ford | F350 Pickup | | 1FT8W3DT6RED87578 | $64,930 |
| 1982-000038 | 2024 | Ford | F350 Pickup | | 1FT8W3DT7RED81188 | $64,930 |
| 1982-000039 | 2005 | Ford | Freestar | 7 | 2FMZA51625BA45737 | $28,140 |
| 1982-000040 | 2017 | Cimarron | Lonestar Trailer | | 5PASG2423HC010478 | $28,070 |
| 1982-000041 | 2023 | Bluebird | Micro Bird Bus | 14 | 1GB3GRB70P1119893 | $70,971 |
| 1982-000042 | 2000 | Ford | Pickup | | 1FTZF1724YB27867 | $17,000 |
| 1982-000043 | 1985 | Sooner | Stock Trailer | | 1S9S202S1F1097091 | $4,800 |
| 1982-000044 | 2020 | Chevy | Suburban | | 1GNSCKEC4LR233014 | $38,097 |
| 1982-000045 | 2020 | Chevy | Suburban | | 1GNSCKEC5LR212995 | $40,095 |
| 1982-000046 | 2020 | Chevy | Suburban | | 1GNSCKEC9LR225359 | $40,095 |
| 1982-000047 | 2007 | Lincoln | Town Car | | 1LNHM82W37Y637849 | $6,500 |
| 1982-000048 | 1980 | Hog | Trailer | | 1GBJ6P1B5JV119344 | $1,500 |
| 1982-000049 | 1995 | Cargo | Trailer | | 11WHC1625SW215304 | $2,000 |
| 1982-000050 | 2016 | Exiss | Trailer | | 4LAES2428G5065128 | $24,305 |
| 1982-000051 | 2021 | Road Boss | Trailer | | 5Z0BP162XMP013575 | $2,675 |
| 1982-000052 | 2007 | Forest River | Utility Trailer | | 5NHUVHZ277Y004156 | $5,500 |
| 1982-000053 | 2025 | Forest River 7X16 | Trailer | | 5NHULV627SY054072 | $6,500 |
| | | | | | **Total:** | **$2,763,063** |

OSIG Oklahoma Schools Insurance Group

# Overview

## Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 24 years, OSIG's membership has grown to 541 and the program insures more than $32 Billion in school property across Oklahoma.

## Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

***"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools."***

The group purchases insurance and reinsurance from "A"-rated carriers. OSIG's insurance providers are long-term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your school's property, your students and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced **insurance and risk management** services you need to protect your school's assets, your board, your staff and, most importantly, your children.

# Financial Strength

**OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/2025 was more than $21 million and our assets were more than $105 million.**

We believe in complete transparency. We submit to an annual financial audit each year end and share our operating results with our members each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district.

**Statement of Net Assets**

As of 06/30/2025

| | |
|---|---|
| Cash | $67,503,673 |
| Other Assets | $37,632,794 |
| **Total Assets** | **$105,136,467** |
| Total Liabilities | $83,166,312 |
| **Total Net Assets/Surplus** | **$21,970,155** |

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at ok.gov/oid. Click on Interlocals under the Quick Links section of the homepage. Your school's auditor can help in analyzing the statements.

# Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power **with an intense focus on controlling member losses**. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $2,000,000,000 for property losses and $2,000,000 for liability claims in **each and every occurrence subject to a $10M annual aggregate limit**. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations and conditions of the actual contract language. Please refer to the plan document for the details.

# Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

## Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education should be returned to OSIG before June 30, 2026 in order to bind coverage effective 7/1/2026.

## Risk Management and Loss Control Tools

- On Site Safety Inspection
- Onsite Appraisals
- Stop It Anonymous Incident Reporting Mobile and Web App
- Risk Management focused website osig.org
- Vector Solutions – Professional Development Training Platform
- Beazley & Lodestone Cyber Portal
- Helix Intel
- HSB Water and Temperature Monitoring Devices (Pilot Program)

# Contacts For Questions

## Coverage Questions

Your Local Agent or:

**Jennifer McKenzie**
Risk Program Administrators
5314 S. Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Fax: 866-420-0695
Email: mailto:Jennifer_mckenzie@osigadmin.org

Eastern Oklahoma Schools (East of I-35)

**Guy Griggs**
Insurica
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

## General Program Questions

**Rick Thomas**
Executive Director
P.O. Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695
Email: osigdirector@gmail.com

## OSIG Board Members

| | | |
|---|---|---|
| Terry Davidson – Chairman | Comanche Schools | 580.439.2900 |
| Sherry Durkee – Vice Chairman | Sand Springs Schools | 918.246.1406 |
| Dr. John Cox – Treasurer | Peggs Schools | 918.598.3412 |
| Shelley Free – Secretary | Kiamichi Technology Center | 918.465.2323 |
| Jeremy Hogan – Member | Collinsville Schools | 918.371.2326 |
| Jeff Daugherty – Member | Merritt Schools | 580.225.5460 |
| Jason Lindley – Member | Hartshorne Schools | 918.297.2534 |
| Laura Sprouse - Member | Select Actuarial Services | 615-620-7584 |
| Steve Moyer - Member | Shelter Insurance | 918.396.3379 |

OSIG Oklahoma Schools Insurance Group

# Resolution of Harrah ISD to Join Oklahoma Schools Insurance Group

**Whereas, Oklahoma Schools Insurance Group** ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

**Whereas, Harrah ISD** is an Oklahoma public school district ("the District"); and

**Whereas,** OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2026/2027 plan year; and

**Whereas,** the quotation is acceptable to the District;

**Now, therefore be it resolved,** that the District herby joins OSIG as a Member;

**Be it further resolved,** that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

**Be it further resolved,** that by the adoption and signing of this resolution, Harrah ISD understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

**Date:** _____

**Harrah ISD By:**

_____
President, Board of Education

**Attest:**

_____
Clerk, Board of Education

the beckman company

6/4/2026

Harrah Independent Schools
Paul Blessington, Superintendent
20665 Walker St
Harrah, OK 73045

RE: 2026 - 2027 Insurance Proposal

Attn: Paul Blessington, Superintendent

We are pleased to present the enclosed proposal for your insurance program with Oklahoma Schools Insurance Group (OSIG). Please review carefully and let me know if you have any questions.

OSIG: Package Proposal is based on updated information received from your office.

- OSIG's Real and Personal Property – Limit per occurrence is **$2,000,000,000** subject to school property statement of value, per district.

- Coverage is on full replacement cost – Except roofs over 15 years old and Autos, Contractors Equipment and (DRO) Debris Removal Only adjusted at Actual Cash Value or buildings designated as ACV or *Stated Value.

- No Coinsurance Clause.
- Building or Structure – Marginal Clause 125% of the individually stated value for any one building or any one structure as shown in the latest statement of value on file with the company. Please review the enclosed Property Schedule to make sure all buildings/structures are listed, addresses are correct and values are adequate.

- BPP/Contents - Blanket coverage will apply if the contents limit is at least 10% of the building/structure value; otherwise, contents will be subject to Marginal Clause 125% of the individually stated contents value. Please review the enclosed Property Schedule to make sure the contents values are adequate.

- Please see the property section of the proposal for Newly acquired property coverage, Earthquake, Volcanic Eruption, Flood, Terrorism, pollution Liability, Boiler and Machinery coverage limits.

118 N.16th Street, P.O. Box 429,
Muskogee, Oklahoma 74402-0429
PH: 918-683-7844 Fax: 918-687-0244
Watts: 1-800-259-4677

6601 N Broadway Ext., Suite 130, P.O. Box 18858
Oklahoma City, Oklahoma 73154-0858
PH: 405-842-2337 Fax: 405-842-0051
Watts 1-800-699-5905

- Deductibles:
    - $.50,000.00 Property Deductible per occurrence,
    - $50,000. Windstorm or Hail Deductible per occurrence
    - $10,000. Terrorism Deductible per occurrence
    - $50,000. Flood, Earthquake and Pollution Deductibles.
    - $1,000 Boiler & Machinery Deductible per occurrence

- Total building and contents values have been increased from $143,719,044.00 to $150,362,566.00 in order to keep in line with replacement cost valuations, included is the renovation values for Virgina Smith Elementary. Please review the enclosed property schedule to make sure all buildings/structures are listed, and all values are adequate.

- Coverage Provision – 365-day notice for windstorm and hail losses. All windstorm or hail claims should be reported to the carrier as soon as possible, but in no event more than 365 days from the date of the loss, otherwise, coverage will be forfeited.

- Exclusion – Cosmetic loss to Metal roof coverings caused by hail.

- Inland Marine Floater limit is $1,524,100.00

- Electronic Data Processing Equipment limit is $750,000.00

- Extra Expense Limit is $500,000. You may increase this limit to $1,000,000 for additional premium.

- Builders Risk coverage is optional and may be purchased for additional premium.

- **Newly Acquired Property Coverage – Should be reported to OSIG within 30 days of acquisition.**

- General Liability - $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act) – See proposal for coverage details
  *PTA/PTO's included for coverage under General Liability <u>if</u> funds flow through school's books.

- School Board Legal Liability: Claims-made form, $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act) – See proposal for coverage details
  *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

- Automobile Liability - $2,000,000. Limit per occurrence (subject to the Governmental Tort Claims Act). $1,000 Auto Property Damage Deductible applies. Please review the vehicle schedule to make sure all vehicles are listed. See the proposal for coverage details.

- Oklahoma Uninsured Motorist Coverage - $25,000 per covered party / $50,000 per accident.

- Automobile Physical Damage – Actual Cash Value, $1,000 Deductible. Only vehicles that list an Actual Cash Value on the schedule include Comprehensive and Collision coverage. Flood Zone A and V are Excluded. See the proposal for coverage details. Please review the vehicle schedule to make sure all vehicles are listed and Actual Cash Value is correct.

- Crime- $10,000 limit per occurrence/per district. Includes Employee Dishonesty, Premises money and securities, Transit money and securities, $1,000 deductible.

- Cyber Liability - Please see the attached proposal for limits and applicable deductible.

- Excess Cyber Coverage - $2,000,000 limit / $5,000,000 Annual Aggregate; Please see proposal for additional information on the coverage provided.

- *Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:
    - Multi-Factor Authentication (MFA) for all remote access
    - Enterprise-wide Endpoint Protection Platform (EPP)

  Without these controls, first-party sub limits are reduced to $100,000 per coverage, and liability limits for Data Network Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

- Excess Liability – Excess Primary Limits $ / Follow Form Underlying – Excluding Employers Liability.

- Deadly Weapon Protection – Please see attached proposal for limits and applicable deductible.

- Note: Per Occurrence limits are shared limits except as otherwise indicated.

- Sexual Abuse Deductible:
    1. Year 1 (7/1/24 - 6/30/25): **COMPLETED**
        - Objective: All schools must be implemented onto the Vector Solutions platform.
        - Sign up: Schools can sign up via our website at osig.org/what-we-do/. Click the sign up under the Vector Box.
    2. Year 2 (7/1/25 - 6/30/26): **(**Due by 3/1/2026): **COMPLETED**
        - Objective: At least 25% of school faculty must complete the micro-learning modules on Vector by March 1, 2026.
    3. Year 3 (7/1/26 - 6/30/27): **(Due by 3/1/2027)**
        - Objective: A minimum of 75% of school faculty must complete the micro-learning modules on Vector by March 1, 2027.

Schools failing to meet these requirements will be subject to a $100,000 deductible for Sexual Abuse and Molestation (SAM) claims. If they meet the training requirements, they will not have a deductible.

Annual Sexual Abuse Deductible Determination:

The deductible for the upcoming fiscal year (starting 7/1) is determined by the training completion status as of 3/1. This policy is in place to prevent confusion regarding deductible status in case a sexual abuse and molestation (SAM) claim is filed mid-term, before the 3/1 deadline.

- The OSIG by-laws included a three-year re-entry clause should a member elect to exit the group. The member's equity in OSIG will be forfeited and they will not be allowed to re-enter the program for 3 years from the time of exit from the program.

- OSIG's financial statement is strong. Financial information is included in the proposal. No other insurance group providing coverage to Oklahoma Schools can provide this security. *The financial condition of an insurance provider should be the number one consideration*. Other school insurance groups in Oklahoma are struggling or have failed. Financial statements for all inter-locals are available on the OK Department of Insurance website.

- For the 2026-2027 plan year, OSIG is requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 07/01/2026. If renewing with OSIG, a signed resolution will be required prior to **06/29/2026.** This must be signed by the Board President and Board Clerk. OSIG Resolution is included with proposal for signature.

- **Limited Flood coverage is provided, <u>Flood Zones A and V are excluded</u>. If you have property (buildings, contents, outdoor structures, equipment, vehicles, etc.) located in a Flood Zones and would like a quote, please let me know.**

**OSIG Premium Summary:**

| Coverage | 2025 – 2026 OSIG Billed Premium: | 2026 – 2027 OSIG Renewal Premium: |
|---|---|---|
| **Property** | **$ 482,400.00** | **$ 473,382.00** |
| **Boiler** | **$ 2,288.00** | **$ 1,929.00** |
| **Auto Physical Damage** | **$ 9,421.00** | **$ 8,541.00** |
| **General Liability** | **$ 12,036.00** | **$ 15,077.00** |
| **Auto Liability** | **$ 16,049.00** | **$ 20,101.00** |
| **Educators Legal Liability** | **$ 12,036.00** | **$ 15,077.00** |
| **Excess Liability** | **$ 8,003.00** | **$ 5,483.00** |
| **Total** | **$ 542,233.00** | **$ 539,590.00** |

***IMPORTANT:*** *If you decide to move your School Board Legal Liability coverage from OSIG at renewal, we recommend you purchase the Extended Claims Reporting Endorsement on your expiring policy. This endorsement can be issued for 24 months for an estimated additional premium of 24,072.00. This endorsement would allow you to report claims to the carrier that occurred during this policy period but are not reported to the carrier until after the expiration date of this policy. Since the Educators Legal Liability/EPLI policy is on a claims-made basis we feel this endorsement should be purchased.*

Unfortunately, Oklahoma has now endured several years of continued property losses due to weather. Thusly, every major school insurance carrier in our area have continually lost money for most of this last decade. This has caused loss ratios to increase, and construction cost continue to rise making this a hard market for property coverage.

Your current coverage will expire on 07/01/26. Please advise if we are to proceed with renewal prior to this date. If you have any questions, please feel free to contact your producer, Tom Beckman or myself. We will be happy to assist you.

Sincerely,

*Pam Johnson*

Pamela C. Johnson
The Beckman Company
Email: pjohnson@beckmancompany.com
Website: www.beckmancompany.com

ADMINISTRATION
374 Chromebooks
2 Laptops
43 Desktop PC
4 printers
10 Monitors
42 IPads
3 Battery Backups

VIRGINIA SMITH
61 IPads
2 Laptops
2 Printers
1 Desktop
1 Monitor

CLARA REYNOLDS
6 Monitors
12 Desktops
1 Phone

RUSSELL BABB
1 IPad
1 Chromebox
1 Chromebook

HARRAH MIDDLE SCHOOL
55 Chromebooks

HARRAH HIGH SCHOOL
36 Monitors
9 Desktops
6 Chromebooks
3 Printers