



**Harrah Board of Education Regular Meeting
Monday, June 9, 2025 7:00 PM
Administration Building, Conference Room
20665 Walker Steet
Harrah, Oklahoma 73045**

Agenda

1. Call to Order/Roll Call to Establish a Quorum
2. **Consent Agenda**
 - A. Minutes of the May 12, 2025, Regular Board Meeting, May 21, 2025, Special Board Meeting and May 29, 2025, Special Board Meeting
 - B. General Fund #606 to #648, payroll #50311 to #50313, change orders and financial summary
 - C. Child Nutrition Fund #33 to #45, change orders, and financial summary
 - D. Activity Fund Summary Report, Activity Requests, and Transfer Requests
 - E. Treasurer's Report
 - F. Monthly Comparison Report
3. Superintendent's Report/Announcements
4. **Items to be Considered by the Board**
 - A. Discuss and take action to approve the renewal of the Sublease Agreement dated April 1, 2024, between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2026, as required under the provisions of this agreement.
 - B. Discuss and take action to approve the renewal of the Sublease Agreement dated June 1, 2016, between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2026, as required under the provisions of this agreement.
 - C. Discuss and take possible action on the capacity numbers for July 1, 2025.
 - D. Discuss and take possible action to approve New Policy: CQ - Data Management and Revised Policies: EMC - Graduation Policy and FNG - Personal Electronic Devices.
 - E. Discuss and take possible action on the 2025-2026 Student Handbooks.
 - F. Discuss and take possible action on the annual approval of the Athlete and Parent Handbook.
 - G. Discuss and take possible action to contract with Kelly Curry - PT Services, Cole Menaker - Psychometrist Services, and Christi McBroom - Psychometrist Services for the 2025-2026 school year.
 - H. Discuss and take possible action on the contract with The Center for Educational Law for the 2025-2026 school year.
 - I. Discuss and take possible action to contract with Firetrol for sprinkler and fire alarm inspections for the 2025-2026 school year.
 - J. Discuss and take possible action to contract with ParentSquare for website services for the 2025-2026 school year.

- K. Discuss and take possible action to contract with PowerSchool for school messaging services for the 2025-2026 school year.
 - L. Discuss and take possible action on the OSIG Insurance Proposal for the 2025-2026 school year.
 - M. Discuss and take possible action on the OSAG Workers' Compensation Proposal for the 2025-2026 school year.
 - N. Discuss and take possible action to declare books, textbooks, and furniture as surplus for Virginia Smith Elementary, Clara Reynolds Elementary, Russell Babb Elementary, Harrah Middle School, and Harrah High School.
 - O. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss the employment of those employees listed on Exhibit A and B and coaching stipends.
 - P. Acknowledge return to open session. Executive session compliance statement.
 - Q. Discuss and take possible action to approve the following adjunct teachers: Carlos Gomez - Business and Physical Education, Trent Platt - Social Studies, Heaven Howard Speech and Debate, Lexee Ogle - Elementary Education, Lexi Allen - Art (Art 1), Brayden Carter - Intermediate Math (Algebra I), Rob Parsons - Speech, History of Film, Sociology, Chris Blied - Physical Education, Justin Rivera - World Geography, Shelby Sherrill - Physical Science, Tom Sturgill - Physical Science, Biology, Willy McDoulette - Physical Science, Biology and Abby Jones - Early Education for the 2025-2026 school year.
 - R. Discuss and take possible action to employ certified personnel on temporary contracts and transfer certified personnel for the 2025-2026 school year as listed on Exhibit A.
 - S. Discuss and take possible action to employ support personnel and substitutes for the 2025-2026 school year as listed on Exhibit B.
 - T. Discuss and take possible action on coaching stipends for Summer 2025.
- 5. New Business (Items not known at the time of Agenda preparation.)
 - 6. Announcements
 - 7. The Board will vote to adjourn.

Posted this 6th day of February, 2026 at 12:00 p.m., at the front entrance of the School Administration Building, 20665 Walker Street, Harrah, Oklahoma.

Leslie Hobaugh, Minutes Clerk

Visitor Sign In
June 9, 2025
7:00 p.m.

1. Susie Terrell

2. David Howard

3. Mike Neal

4. Megan Marshall

5. Troy Marshall

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

19. _____

20. _____



Harrah Board of Education Regular Meeting
Monday, May 12, 2025 7:00 PM
Administration Building, Conference Room
20665 Walker Steet
Harrah, Oklahoma 73045

1. Call to Order/Roll Call to Establish a Quorum

Attendance Taken at 7:00 PM.

Krista Harke: Present
Kevin McBrayer: Present
Chris Monden: Present
Seth Schoenecke: Present
Trey Swan: Absent

Present: 4, Absent: 1.

Others Present: Paul Blessington, Superintendent, and Leslie Hobaugh, Minutes Clerk

Visitors Present: Shawna Keene, Nela Edwards, Guy Worth, David Hairell, Traci and Thomas Keel, Scott Berger, Lani O'Reidy, Craig Yadon, Megan Marshall, Jolie Marshall, Teresa Walker, Maverick Walker, and Alex E. Others may have been present but did not sign the register, or the signatures were unreadable.

2. Principal/Director Reports

3. Consent Agenda

A motion was made to approve the consent agenda. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

3.A. Minutes of the April 14, 2025 Regular Board Meeting

3.B. General Fund #565 to #605, payroll #50307 to #50310, change orders and financial summary

3.C. Child Nutrition Fund #30 to #32, change orders, and financial summary

3.D. Activity Fund Summary Report, Activity Requests and Transfer Requests

3.E. Treasurer's Report

3.F. Monthly Comparison Report

4. Superintendent's Report/Announcements

4.A. Timberlake/LDG Update

Timberlake presented the bids for Harrah Middle School and Russell Babb Elementary projects. The bids came in higher than expected. The board members and Timberlake representatives discussed what options there are to get the projects on track financially. There will be further discussion on this issue.

4.B. Student Enrollment

The student enrollment on May 1, 2025, is 2,042 students. This is eight fewer students than this time last year.

4.C. 2025 Site Climate Results

4.D. Legislative Update on student cell phones for 2025-2026

There will be a new cell phone policy beginning the 2025-2026 school year. Mr. Blessington asked the principals to think about the consequences students will face if the policy is not followed, and start preparing students and teachers about the change that is coming.

5. Items to be Considered by the Board

5.A. Discuss and take possible action on the temporary appropriations for the 2025-2026 school year.

The temporary appropriations for 2025-2026 school year were presented for board approval. The temporary appropriations will allow the district to start spending money on July 1, 2025. General Fund - \$20,291,408; Building Fund - \$5,258,195 and Child Nutrition Fund - \$1,019,658. The Estimate of Needs will be available in September, and it will have the actual amounts the district can spend for FY 2026.

A motion was made to approve the temporary appropriations for 2025-2026. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.B. Discuss and take possible action to contract with Allison Brown for federal claims and professional development services for the 2025-2026 school year.

Allison Brown will be starting her 8th year with Harrah Public Schools. There is no increase in her previous contracted amount of \$29,000 per year.

A motion was made to contract with Allison Brown for federal claims and professional development services for the 2025-2026 school year. This motion, made by Chris Monden and seconded by Krista Harke, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.C. Discuss and take possible action to contract with David Harp for treasurer services for the 2025-2026 school year.

There is no increase in the previously contracted amount of \$1,100 per month. David Harp has been the district treasurer since February 2003.

A motion was made to contract with David Harp for treasurer services for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

A motion was made to continue to contract with David Harp for treasurer services. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.D. Discuss and take possible action to contract with Andrews Diesel for vehicle maintenance services for the 2024-2025 school year.

The contracted amount is \$50.00/hour.

A motion was made to approve to contract with Andrews Diesel Service for vehicle maintenance services for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.E. Discuss and take possible action to contract with Sierra Lewelling - Speech Services, Robin Howard - Speech Services, enthusiasticallyOT - OT Services, Kristie Chambers -

Speech Services, and Evaluation Works, LLC - Psychology Services for the 2025-2026 school year.

The only new vendor is enthusiastically OT. They broke off from Select Therapy Services, who we previously contracted with, and started their own business.

A motion was made to contract with Sierra Lewelling - Speech Services, Christi McBroom - Psychometrist Services, Robin Howard - Speech Services, Select Physical Therapy - OT Services, Kristie Chambers - Speech Services, Evaluation Works, LLC - Psychology Services, and You Matter Behavior Support Services, LLC - Behavioral Services for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

A motion was made to contract with Sierra Lewelling - Speech Services, Christi McBroom - Psychometrist Services, Robin Howard - Speech Services, Select Physical Therapy - OT Services, Kristie Chambers - Speech Services, Evaluation Works, LLC - Psychology Services, and You Matter Behavior Support Services, LLC - Behavioral Services for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.F. Discuss and take possible action to contract with Latchkey Child Services for the 2025-2026 school year.

A motion was made to contract with Latchkey Child Services for the 2025-2026 school year. This motion, made by Chris Monden and seconded by Krista Harke, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.G. Discuss and take possible action on contracting with OSSBA Employment Service for unemployment services for the 2024-2025 school year.

A motion was made to approve the OSSBA Employment Service Agreement for unemployment services for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Seth Schoenecke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.H. Discuss and take possible action to renew the contract for school membership, policy services, and assembly services with OSSBA for the 2025-2026 school year.

A motion was made to renew membership, assembly, and policy membership with OSSBA for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.I. Discuss and take possible action on the Annual Amendment with Sodexo Operations, LLC, Contract Renewal for the 2025-2026 school year.

A motion was made to approve the annual amendment with Sodexo Operations, LLC contract renewal for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.J. Discuss and take possible action to contract with Gordon Cooper Technology Center Online Consortium for the 2025-2026 school year.

This contract is for credit recovery/alternative education. We have provided this to students for several years.

A motion was made to approve to contract with Gordon Cooper Technology Center Online Consortium for the 2025-2026 school year. This motion, made by Chris Monden and seconded by Seth Schoenecke, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.K. Discuss and take possible action on the General Mutual Cooperation Agreement with the Board of County Commissioners for the 2024-2025 school year.

A motion was made to approve the General Mutual Cooperation Agreement with the Board of County Commissioners for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.L. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss the employment of those employees listed on Exhibit A and B and coaching stipends.

A motion was made not to enter into executive session. This motion, made by Krista Harke and seconded by Seth Schoenecke, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.M. Acknowledge return to open session. Executive session compliance statement.

5.N. Discuss and take possible action to approve personnel for summer school for Summer 2025 as listed on Exhibit A.

A motion was made to approve personnel for summer school for Summer 2025 as listed on Exhibit A. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent

Yea: 4, Nay: 0, Absent: 1

5.O. Discuss and take possible action to employ certified personnel on temporary contracts and certified transfers for the 2025-2026 school year as listed on Exhibit A.

A motion was made to. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea

Seth Schoenecke: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.P. Discuss and take possible action on the employment of support personnel for the 2024-2025 school year as listed on Exhibit B.

A motion was made. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.Q. Discuss and take possible action to employ support personnel and substitutes for the 2025-2026 school year as listed on Exhibit B.

A motion was made. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.R. Discuss and take possible action regarding coaching stipends for the Summer of 2025. A motion was made to approve the coaching stipends for the summer of 2025. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

6. New Business (Items not known at the time of Agenda preparation.)

7. Announcements

A special meeting will be scheduled to discuss the bids received for the Harrah Middle School and Russell Babb Elementary bond projects.

8. The Board will vote to adjourn.

The board adjourned at 8:50 p.m.

A motion was made to adjourn. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Absent

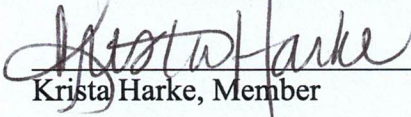
Yea: 4, Nay: 0, Absent: 1

Absent

Trey Swan, President



Kevin McBrayer, Vice-President



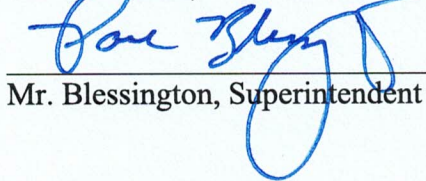
Krista Harke, Member



Seth Schoenecke, Clerk



Chris Monden, Assistant Clerk



Mr. Blessington, Superintendent

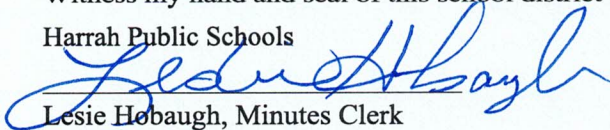
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,

I, the undersigned Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that prior to December 15 of the last calendar year the date, time and place of this regular meeting was filed in the offices of the County Clerk of Oklahoma County.

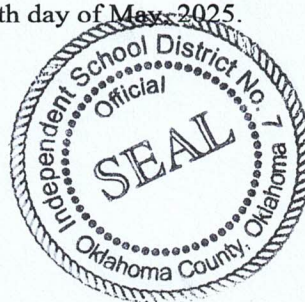
I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays and Holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of this school district this 13th day of May, 2025.

Harrah Public Schools



Leslie Hobbaugh, Minutes Clerk





EXECUTIVE SESSION

MAY 12, 2025

Exhibit A & B

2024-2025 SCHOOL YEAR

RECOMMENDATION TO HIRE - SUMMER SCHOOL - CERTIFIED/SUPPORT

Name	Name
KATY HAIRELL - TEACHER	MELISSA SALDANA - TEACHER
SAMANTHA GRONQUIST - TEACHER	KENDRA BREWER - TEACHER
IZZY INMANN - TEACHER	COURTNEY DUTTON - TEACHER
PAM COKER - AIDE	HEATHER CALDWELL - TEACHER
LEANN TUCKER - TEACHER	BRANDI WATKINS - TEACHER
TISH DREW - TEACHER	ANGEE MURRAY - TEACHER
SHANNON MCCROSKEY - TEACHER	LAUREN SADBERRY - TEACHER
SHARON DEDEN - AIDE	REGINA COTTER - AIDE
STACI ADAMS - TEACHER	MEGAN BLUHM -TEACHER
ANGELA DUSHACK - TEACHER	SHELBY GIBSON - TEACHER
HEAVEN HOWARD - TEACHER	CONNIE JEWELL - TEACHER
KARLA WALKER - TEACHER	ANNETTE MARTIN - TEACHER
PHIL MAULL - TEACHER	

2024-2025 SCHOOL YEAR

RECOMMENDATION - SUPPORT

Name	Position	Site
DAVID JACKSON	HOUSEKEEPER	RB

2024-2025 SCHOOL YEAR

RESIGNATIONS - CERTIFIED

Name	Position	Site
ALI JACK	5TH GRADE TEACHER	RB
BRIANNA GODFREY	BUSINESS/TECH ED TEACHER	HS

2024-2025 SCHOOL YEAR

RESIGNATIONS - SUPPORT

Name	Position	Site
DEBBIE MYERS	BUS DRIVER	BUS BARN
KENNY MYERS	BUS DRIVER	BUS BARN

2025-2026 SCHOOL YEAR

RECOMMENDATION TO RE-HIRE - CERTIFIED TEMPPOARY

HIGH SCHOOL	
SHERI MASSEY	RETIRED TEACHER
TOM STURGILL	3RD YEAR
ROB PARSONS	3RD YEAR
SKYLAR MCCORD	3RD YEAR
SARA SMOTHERS	2ND YEAR
ALEXIS ALLEN	2ND YEAR
JAMA CONVERSE	2ND YEAR
JOHNNY VICK	2ND YEAR
JAMES DEREK VERNER	2ND YEAR
BRIANNA TERRELL	2ND YEAR
DANIELLE KASKASKE	2ND YEAR
ASHLEY FOLDS	1ST YEAR

ASHER WILLIAMS	1ST YEAR
RYAN BATES	1ST YEAR
KEVIN YOUNG	1ST YEAR
JUSTIN RIVERA	1ST YEAR
ELI REYNOLDS	1ST YEAR
ZANE BERGLAN	1ST YEAR
CARRIE MILLIGAN	1ST YEAR
MIDDLE SCHOOL	
PHIL MAULL	RETIRED TEACHER
JUAN GOMEZ	2ND YEAR
ANGELIA DUSHACK	2ND YEAR
ERIC FOUTH	2ND YEAR
EMILY ALLRED	2ND YEAR
TOYIE DIX	2ND YEAR
KYLER BRACKETT	2ND YEAR
HEAVEN HOWARD	2ND YEAR
TRENT PLATT	1ST YEAR
ROBERT COMBS	1ST YEAR
MARK PLUM	1ST YEAR
TIFFANI SELLERS	1ST YEAR
JANET WALLACE	1ST YEAR
ANDREW PIERCE	1ST YEAR
KOLTON HODGES	1ST YEAR
RUSSELL BABB	
JOHNA ROBERTS	3RD YEAR
SIDNEY WHALEY (ASHCRAFT)	3RD YEAR
DIANA PLATT	1ST YEAR
BRENDA CANNON	1ST YEAR
CLARA REYNOLDS	
CAROLINE MATHEWS	RETIRED TEACHER
KELSIE BLIEK	3RD YEAR
KRISTIN FITZWATER	2ND YEAR
DEBRA PERKINS	2ND YEAR
LISA RICHTER	2ND YEAR
IZZY INMAN	2ND YEAR
PATRICIA TUCKER	1ST YEAR
LEANNE TUCKER	1ST YEAR
JENNA GACHES	1ST YEAR
BRITTANY SNODGRASS	1ST YEAR
LESLIE ALBAUER	1ST YEAR
COURTNEY DUTTON	1ST YEAR
GRIFFIN HEMPHILL	1ST YEAR
VIRGINIA SMITH	
SAMANTHA GRONQUIST	2ND YEAR
KENDRA BREWER	2ND YEAR
SHEILA BROWN	2ND YEAR
KENDRA PARK-STILLWELL	2ND YEAR
ASHLEY SHERRILL	2ND YEAR
LYNSEY (WEST) HEATLEY	2ND YEAR
MELISSA WEBSTER	1ST YEAR
HALEY SHEARER	1ST YEAR

2025-2026 SCHOOL YEAR**RECOMMENDATION TO HIRE - CERTIFIED TEMPORARY**

Name	Position	Site
LOGAN COLLYER	FIRST GRADE	VS
ABBY JONES	KINDERGARTEN	VS

2025-2026 SCHOOL YEAR**RECOMMENDATION TO TRANSFER - CERTIFIED**

Name	Position	Site
GRIFFIN HEMPHILL	FIRST GRADE TO SECOND GRADE	VS TO CR
SHANNON MCCROSKY	FOURTH GRADE TO FIFTH GRADE	RB
DANIELLE KASKASKE	MATH	MS TO HS

2025-2026 SCHOOL YEAR**RECOMMENDATION TO HIRE- SUPPORT**

Name	Position	Site
RANDI BAKER	INDIAN ED AIDE	CR

2025-2026 SCHOOL YEAR**RECOMMENDATION TO HIRE - SUBSTITUTES**

Name	Name
KATE BURGHART	MARIE D'AMICO
DANNY HOOVER	SHAWNA JONAS
SHAUNA MOORE	THERESA REYNOLDS
SAMANTHA TANNER	KIMBER WINTER
JAMI BOHON	NICOLETTE JENEY
JANIE HUNTER	MARIA MORRIS
ASHLEE WELCH	TAMI DORRELL
ERIC JORDAN	ANGELA COPLEN
RIKKI KOLKE	TONYA OLINGER
EEDYN THIRION	



Harrah Board of Education Special Meeting
Wednesday, May 21, 2025 5:30 PM
Administration Building, Conference Room
20665 Walker Steet
Harrah, Oklahoma 73045

1. Call to Order/Roll Call to Establish a Quorum

Attendance Taken at 5:30 PM.

Krista Harke: Present
Kevin McBrayer: Present
Chris Monden: Present
Seth Schoenecke: Present
Trey Swan: Present

Present: 5.

Others Present: Paul Blessington, Superintendent, and Leslie Hobaugh, Minutes Clerk

Visitors Present: Mike McAfee, David Hairell, Katy Hairell, Danny Trent, Steve Scalzo and Mike Freeman. Others may have been present but did not sign the register, or the signatures were unreadable.

2. Discuss and take possible action on the Russell Babb Elementary and Harrah Middle School bond projects.

There was no vote. Timberlake presented the bids that were received for Russell Babb Elementary and Harrah Middle School projects. The total bid amount was significantly higher than the original figures. There was discussion regarding possibly rebidding some of the trades, but that will be discussed in more detail at the June board meeting.

3. The Board will vote to adjourn.

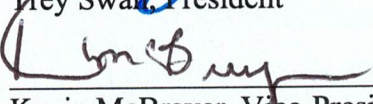
The board adjourned at 8:10 p.m.

A motion was made to adjourn . This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Yea

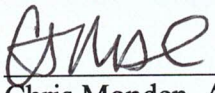
Yea: 5, Nay: 0

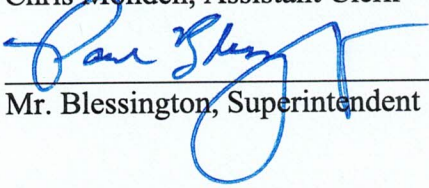

Trey Swan, President


Kevin McBrayer, Vice-President


Krista Harke, Member


Seth Schoenecke, Clerk


Chris Monden, Assistant Clerk


Mr. Blessington, Superintendent

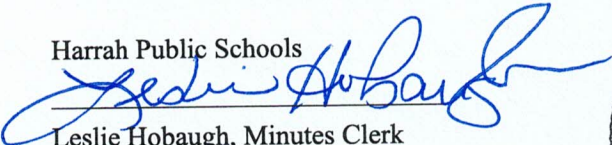
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,

I, the undersigned Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that the date, time, and place of this special meeting was given at least 48 hours prior to the meeting to the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays, and Holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of the school district this 21st day of May, 2025.

Harrah Public Schools


Leslie Hobaugh, Minutes Clerk





Harrah Board of Education Special Meeting
Thursday, May 29, 2025 6:00 PM
Administration Building, Conference Room
20665 Walker Steet
Harrah, Oklahoma 73045

1. Call to Order/Roll Call to Establish a Quorum

Attendance Taken at 6:00 PM.

Krista Harke: Present
Kevin McBrayer: Present
Chris Monden: Present
Seth Schoenecke: Present
Trey Swan: Present

Present: 5.

Others Present: Paul Blessington, Superintendent, and Penny Maull, Assistant Minutes Clerk

Visitors Present: Jeff Wegener. Others may have been present but did not sign the register, or the signatures were unreadable.

2. Discuss and take possible action regarding the termination of construction management services with Timberlake Construction for the remaining projects, including Russell Babb Elementary, Harrah Middle School, and Harrah High School.

A motion was made to terminate construction management services with Timberlake Construction for the remaining projects, including Russell Babb Elementary, Harrah Middle School, and Harrah High School. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Seth Schoenecke: Yea
Trey Swan: Yea

Yea: 5, Nay: 0

3. Discuss construction options for the remaining projects, including Russell Babb Elementary, Harrah Middle School, and Harrah High School.

Jeff Wegener spoke about the differences between a construction management company versus a general contractor. The board is leaning toward hiring a new construction management company. Kevin McBrayer, Chris Monden and Mr. Blessington are going to reach out to various companies to see if they are interested.

4. The Board will vote to adjourn.

The meeting adjourned at 7:02 p.m.

A motion was made to adjourn. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

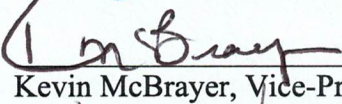
Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0



Trey Swan, President




Kevin McBrayer, Vice-President



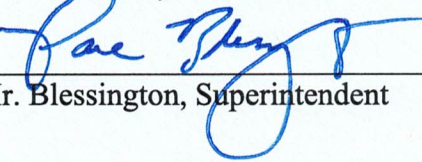
Krista Harke, Member



Seth Schoenecke, Clerk



Chris Monden, Assistant Clerk



Mr. Blessington, Superintendent

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,

I, the undersigned Assistant Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that the date, time, and place of this special meeting was given at least 48 hours prior to the meeting to the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays, and Holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of this school district this 29th day of May, 2025.

Harrah Public Schools

Penny Maull

Penny Maull, Assistant Minutes Clerk



HARRAH PUBLIC SCHOOLS		TOTAL	MAX	OPEN	
07/01/2025		STUDENTS	CAPACITY	SPOTS	
Virginia Smith Elementary	P3	5	5	0	TEACHER
	PRE-K 4 ALL DAY	80	80	0	4 TEACHERS X 20 = 80
	K	120	120	0	6 TEACHERS X 20 =120
	1ST	133	140	7	7 TEACHERS X 20 =140
	TOTAL	338			
Clara Reynolds Elementary	2ND	124	140	16	7 TEACHERS X 20 =140
	3RD	161	140	0	7 TEACHERS X 20 = 140
	TOTAL	285			
Russell Babb Elementary	4TH	143	140	0	7 TEACHERS X 20 = 140
	5TH	178	160	0	8 TEACHERS X 20 = 160
	TOTAL	321			
Harrah Middle School	6TH	132	160	28	
	7TH	186	160	0	
	8TH	136	160	24	
	TOTAL	454			
Harrah High School	9TH	144	160	16	
	10TH	167	160	0	
	11TH	159	160	1	
	12TH	145	160	15	
	TOTAL	615			
	TOAL ENROLLMENT	2013			

DATA MANAGEMENT

The encumbrance clerk of the Harrah Public Schools will supervise the management of all records kept by the school district.

The clerk along with other central office personnel will contract for the services of an electronic data processing system to manage financial and other business records and perform other needed functions. Responsibility for oversight of the system will rest with the superintendent.

The clerk is authorized to destroy all financial records and documents on file, including those in electronic format, in the district offices for more than five years. Minutes of board meetings will be kept permanently.

The transcript of a student shall be maintained by the school district/counselor's office for not less than eighty (80) years following the graduation, transfer, or date the student is withdrawn from the school district. "Transcript" will include the following:

1. The permanent academic record of a student which shall include the name, address, telephone listing;
2. The date and place of birth of the student;
3. An inventory of courses taken;
4. All grades received;
5. Grade-point averages or class rank;
6. All academic and extracurricular honors and awards received;
7. All degrees conferred;
8. Extracurricular or afterschool activities.

All non-transcript information in a student's record shall be disposed of by the school district/counselor's office at a time selected by the administration that is between five (5) years and seven (7) years after the student has graduated, transferred, or withdrawn from the school district. The school district shall comply with the notification of destruction of records requirements set forth by the State Board of Education.

Materials to which the public has the right of access may be reproduced and provided to any citizen requesting such material at a charge to cover the cost of reproduction.

REFERENCE: 70 O.S. §5-122

GRADUATION POLICY

The Harrah Board of Education recognizes that graduation ceremonies are important events for our students, patrons, guests, and community. Students who have not met state mandates or local school district graduation requirements may not be allowed to participate in the graduation ceremony. In order to participate in the graduation ceremony a student must be in good standing. Students who have not conformed with student discipline policies, those that have been charged, are under investigation, or have been convicted of a crime, and those that have unpaid fines or fees to the school district are not in good standing. To ensure that graduation ceremonies are enjoyable for all participants and spectators, the board enacts the following policies:

1. A student shall be a graduate of this school district and entitled to a High School Diploma whenever that student has successfully completed the minimum number of credits established by the district for graduation, demonstrates mastery of the state academic content standards as required by state law, and completes graduation exercises in accordance with this policy.
2. Students are considered as students of this district until graduation ceremonies have been completed
3. Students participating in graduation ceremonies will be required to abide by the school's discipline code as outlined in the Student Handbook. In addition, students shall not engage in the following conduct during graduation exercises:
 - A. Engaging in any disruptive activity that substantially interferes with the graduation process or the rights of other individuals.
 - B. Students shall be prohibited from decorating their graduation caps or gowns.
- 4.. Students may wear tribal regalia during graduation ceremonies. Tribal regalia will include traditional garments, jewelry, other adornments such as an eagle feather, an eagle plume, a beaded cap, a stole or similar objects of culture and religious significance worn by members of a federally recognized Indian tribe or the tribe of another country. Tribal regalia does not include any firearm or other weapon. Tribal regalia does not include any object that is otherwise prohibited by federal law, except in compliance with an appropriate federal permit.
5. The administration may impose discipline on any student who commits any act referred to in (3) above. It is recommended the administration take necessary steps to impose discipline as soon as is convenient after completion of graduation exercises.

PERSONAL ELECTRONIC DEVICES

It is the policy of the Board of Education that a student may possess a personal electronic wireless communications device while on school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school upon consent of both the student's parent or guardian, and the superintendent or the superintendent's designee. Students may be issued a device by the school district such as a laptop, tablet or other electronic device. School-issued devices or school-approved devices are exempt from the requirements of this policy and shall be utilized only for educational purposes by students.

Students are prohibited from utilizing cell phones and personal electronic devices while on the campus of a public school district from bell to bell. Exceptions may be made as follows:

1. Emergency use of cell phones or personal electronic devices by students during the school day. Emergency use includes situations where immediate communication is needed for safety or urgent personal matters. This includes, but is not limited to:
 - a. Medical Emergencies – Calling 911 or a parent if a student or someone nearby is having a severe health crisis (e.g., asthma attack, allergic reaction, seizure).; or
 - b. Natural Disasters or Lockdowns – Communicating with law enforcement or family during events like tornados, fires, lockdowns, or other emergencies affecting the school; or
2. Use of cell phones or personal electronic devices by students who use them to monitor health issues. This includes, but is not limited to, glucose monitoring which may occur multiple times during the school day; or
3. Students with special needs may use cell phones or personal electronic devices during class time or during the school day if their IEP, Medical Plan, or 504 Plan explicitly requires it as assistive technology for medically or educationally necessary purposes. To qualify for this exception, the use must be listed as a documented accommodation necessary for instruction or communication within the student's IEP, Medical Plan, or 504 Plan.

~~Students will not be allowed to utilize personal wireless communication devices in classrooms. Classrooms should be a cell-phone free zone for students in order for students to fully engage in classroom instruction.~~

“Bell to bell” means the time between the first bell ringing at the start of the school day to begin instructional time until the dismissal bell at the end of the school day to end instructional time.

“Personal electronic device” means a personal device capable of connecting to a smart phone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school approved devices that are specifically limited for use in classroom instruction.

~~Personal electronic wireless communication devices should be stored out of sight. If a personal wireless communication device is utilized in a classroom without the permission of the teacher, the student shall be subject to disciplinary action.~~

Upon reasonable suspicion, the superintendent, principal, teacher, or security personnel shall have the authority to detain and search, or authorize the search of any student or property in the possession of the student for unauthorized wireless telecommunication devices.

Students found to be using any personal electronic wireless telecommunications device for any illegal purpose, violation of privacy, or to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device may shall be confiscated by the administration of the school district. Any personal wireless communication device that is confiscated will be returned to the student at the end of the school day. Students violating this rule may be disallowed from carrying any wireless telecommunication device following the incident unless the device is utilized to monitor a health condition a bona fide health emergency exists.

Students found to be in possession of or using a personal electronic wireless telecommunications device in violation of the rules shall be subject to disciplinary action under the student discipline policy. Punishment for violation will be determined by the administration on a case-by-case basis. ~~Where appropriate, police authorities may be contacted.~~

REFERENCE: 70 O.S. §1-126
70 O.S. §24-101.1, et seq.
70 O.S. §24-102

2025-2026
GENERAL SECTION HANDBOOK
HARRAH PUBLIC SCHOOLS

FORWARD

Students old and new, we extend you a hearty welcome to Harrah Public Schools. This is your school handbook, which has been prepared to acquaint you with the school and to guide you and new students as they enter our school. The sooner each of you becomes informed about our activities, traditions, customs and regulations, the happier and more successful you will be in our school. Assure yourself of making the most of your years in school by being familiar with the contents of your handbook. Parents, this handbook has been published for you as well as for your child. Its purpose is to provide you with information that may prove useful in understanding the policy of Harrah Schools. As a parent, it is important that you get an overview of your child's school and its activities. The contents of the handbook will answer many questions that may arise from time to time in the home and will increase your knowledge of the school program.

PHILOSOPHY

We, the staff and Board of Harrah Public Schools, believe that all students can learn. We, as a public school system, accept the responsibility to professionally guide the mental and physical development of every student. We believe our function is to assist in the acquisition of fundamental skills and knowledge that prepare each child for productive participation in our democratic society.

MISSION

Our mission is to assist in the acquisition of fundamental skills and knowledge that prepare each child for productive participation in our democratic society.

STUDENT OUTCOMES

Students will acquire knowledge in the arts, listening, speaking, reading, writing, mathematics, science, social science, and the use of technology. Students will apply the acquired knowledge to become productive citizens. Students will be self-directed learners who demonstrate personal, social, environmental and civic responsibilities

STUDENT RESPONSIBILITIES

The following are responsibilities that students are expected to accept:

1. **QUALITY OF WORK:** Students must do their best each day and complete assigned lessons, including homework and assignments missed because of absence.
2. **SCHOOL RULES:** Each student must conform to school rules and regulations and accept the leadership of teachers, school officials, and others who have been assigned leadership responsibility. Students must also conform to school rules at all times when they are on the way to and from school and at school activities at home or away.
3. **CARE OF SCHOOL PROPERTY:** A modern, fully-equipped school building designed for beauty and utility is a part of the heritage of the Harrah student body. It belongs to many generations and is not the sole property of any annual group of students. It is the privilege and obligation of every student to carefully use, preserve faithfully, and pass to future generations the building, its grounds, and its equipment, without blemish. Anyone who damages or defaces any school property will replace or pay for the property damaged or lost.

PARENT RESPONSIBILITIES

The ultimate responsibility for student behavior rests with the parents. The following are among their specific responsibilities:

1. Support the schools in requiring students to observe all school rules and regulations and accepting responsibility for any willful misbehavior on their part. Send students to school with proper attention having been given to health, personal cleanliness and appropriate dress.
2. Maintain an active interest in the student's work. Make it possible for them to complete assigned homework, particularly by providing a quiet place and conditions for study.
3. Comply with the school's requests. This includes reading carefully all communications and signing and returning them as requested.
4. Ensure that your children attend school regularly without unnecessary absences and arrive at school punctually each day.
5. Cooperate with the school in attending conferences set up for planning for its continuous maintenance and improvement. It is the belief of the administration that the most effective discipline is self-discipline. Students in Harrah Public Schools are treated as young ladies and gentlemen who are expected to prove to be such by their actions and by their response to the school society.

TEACHER RESPONSIBILITIES

Every teacher is responsible for discipline at all times. Teachers have full authority and responsibility to correct student behavior whenever such correction is necessary. Disciplinary infractions of a serious nature may be referred to the Principal.

In cases where a student has been unable to adjust to his school environment and where his behavior has become so objectionable that the problem cannot be resolved otherwise, he will be referred to the Principal. Through conferences, every effort will be made to assist the student in overcoming this difficulty. Counselors and parents may be called in when it is felt that they can help the student become an acceptable member of the group. If all these efforts fail to obtain the desired results, the principal will make a final disposition of the case in line with the best interest of the individual student and the school as a whole.

ASBESTOS ABATEMENT

As a result of our asbestos removal program, we are happy to announce that all identifiable friable asbestos has been removed from the Harrah Public Schools buildings. There are some non-friable materials which have been determined or assumed to contain asbestos but pose no immediate health risks as long as they remain non-friable

In the interest of your future safety and in compliance with EPA and State Department of Health regulations, we will be monitoring all identified and assumed asbestos-containing building materials every six (6) months to verify that they have not become friable or damaged.

The AHERA Asbestos Management Plan for each Harrah school is available for viewing in the office of the Principal of that school and a master management plan for the entire Harrah School District is available for viewing in the office of the Superintendent. Should you have any questions please call the Asbestos Manager or the Superintendent at 405-347-2820.

DISCIPLINE

Disciplinary actions will be commensurate with the infraction as is evidenced by “discipline” becoming more severe as “infractions” increase in number; however, students should **not** conclude that they cannot receive a long-term suspension simply because it is the first infraction of a rule or policy. Students are responsible to abide by every rule, regulation or policy listed in the Student Handbook, and/or given in a classroom. Learn these rules and abide by them –

IGNORANCE IS NOT AN EXCUSE!

Each student shall be treated in a fair and equitable manner. Disciplinary actions will be based on careful assessment and investigation of the circumstances surrounding each infraction. Examples of these circumstances include, but are not limited to:

- The seriousness of the offense
- The effect of the offense on other students
- Whether the offense is physically or mentally injurious to others
- Whether the offense is a habitual or isolated behavior
- Whether the offense is a manifestation of a disability.
- Any other circumstances deemed appropriate by the administration.

SCHOOL LAWS OF OKLAHOMA PUPILS – SUSPENSION – APPEAL:

“Any pupil who is guilty of immorality or violation of the regulations of a public school may be suspended by the principal teacher of such school, which suspension shall not extend beyond the current school semester and the succeeding semester; provided, the pupil suspended shall have the right to appeal from the decision of such principal teacher to the board of education of the district, which shall upon a full investigation of the matter, determine the guilt or innocence of the pupil and its decision shall be final.” (70-24-101)

In accordance with the school code set by the 1970 Oklahoma Legislature, the Harrah Board of Education lists the specific offenses that may result in expulsion or suspension of students from the Harrah Public School System. Offenses include, but are not limited to: 1. Conduct that jeopardized the safety of others. 2. Possession, threat, or use of a dangerous weapon/explosive device. 3. The possession, use, transmission, or visible evidence of using narcotic or unauthorized drugs, alcohol or intoxicants of any kind. The chemical abuse policy of the Harrah Public Schools will apply. (Policy FOD) 4. Fighting, assault and battery, or threat of violence. 5. Immorality or profanity. 6. False identification. 7. Theft or possession of stolen property. 8. Destroying or defacing school property. 9. Truancy. 10. Showing disrespect for faculty members, staff members, or other school employees. 11. Repeated violations of school policies.

DUE PROCESS PROCEDURE

Any student accused of violating any rule that may require suspension will be brought to the principal. The principal will hear the evidence and will then decide the action to be taken. If the initial evidence supports long-term suspension, the principal will notify the parent/guardian and advise them of such. The student’s parent/guardian or legal counsel may request, in

writing, a hearing. Hearings are to be held in compliance with the due process of law.

PUPILS – DANGEROUS WEAPONS/DANGEROUS SUBSTANCES

The superintendent or principal of any public school in the state of Oklahoma, or any teacher or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school, or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act and hereinafter referred to as controlled dangerous substances. The superintendent or principal authorizing such a search shall notify the local law enforcement agency, which shall be responsible for obtaining any warrant or other authorization necessary to conduct such a search. The search shall be conducted by a person of the same sex as the person being searched.

The superintendent or principal authorizing the search shall have the authority to detain the pupil or pupils to be searched and to preserve any dangerous weapons or controlled dangerous substances that might be in their possession including the authority to authorize any other persons deemed necessary to restrain such pupil or pupils to preserve any dangerous weapons or controlled dangerous substances.

Any pupil found to be in possession of dangerous weapons or controlled dangerous substances may be suspended by the superintendent or principal for a period not to exceed the current school semester and the succeeding semester. Any such suspension may be appealed to the board of education of the school district by any pupil suspended under this section. (70-24-102) **It is a violation of federal law to bring a firearm on or within 1,000 feet of school property. Violators are subject to imprisonment for up to five years, a \$5,000 fine, or both fine and imprisonment. Violators will be prosecuted to the full extent allowed by law.**

GUN-FREE SCHOOLS STUDENT SUSPENSION POLICY

It shall be the policy of the Harrah Board of Education to suspend any student who brings a firearm to a school that is under the jurisdiction of the school district for a period of not less than one year. It is also provided that the chief administering officer may modify the suspension requirement on a case-by-case basis. (Gun-Free School Act 1994) ESEA (1965)

The enforcement of the policy shall be consistent with state and federal laws dealing with the discipline of students with disabilities as outlined in the Policies and Procedures for Special Education.

For the purpose of the policy, the following procedures shall be followed: 1. The name of the school will be reported. 2. The law enforcement agency (LEA) must keep a detailed description of the circumstances. 3. The number of students suspended will be documented. 4. The type of weapon involved will be stated. **REFERENCE:** Gun Free Schools Act of 1994 Part B of the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act, Policies and Procedures of Special Education of Oklahoma

ASSAULT ON SCHOOL DISTRICT EMPLOYEES OKLAHOMA SCHOOL LAWS – SECTION 126 (70-6-113)

1. Every person who, without justifiable or excusable cause, knowingly commits any assault (threat), or assault and battery upon the person of a school employee of a school district while such employee is in the performance of his duties as a school employee, is punishable by imprisonment, in the county jail for a period not exceeding six (6) months, or by a fine not exceeding Five Hundred Dollars (\$500.00), or both such fine and imprisonment.

2. Every person who, without justifiable or excusable cause, knowingly commits any aggravated assault and battery upon the person of a school employee while such person is in the performance of his duties shall, upon conviction, be guilty of a felony.

TRANSPORTATION

Harrah Schools provide safe transportation to all students who are legally eligible to ride to and from school. Transportation is furnished for all students who live 1 1/2 miles or more from school. Since the bus driver is fully responsible for matters of safety, he/she is given full authority over all students on his/her bus. Students are to ride on the bus assigned to them. Any changes must be approved by the transportation department. Misbehavior endangers your safety; and since school transportation is a privilege, you may be required to walk or provide your own transportation.

SAFE SCHOOL BUS RIDING RULES INCLUDE:

BUS RIDER RULE:

Riding the school bus is a privilege, and the privilege may be removed for not abiding by the bus rider rules.

Prior to loading, students should:

1. Be on time at the designated school bus stop. Keep the bus on schedule.
2. Stay off the road at all times while waiting for the bus.
3. Wait until the bus comes to a complete stop before attempting to enter.
4. Use caution when approaching bus stops
5. Do not move toward the bus at the school-loading zone until the bus has been brought to a

complete stop.

6. Respect people and their property while waiting for the bus.
7. Receive proper school official authorization to be discharged at places other than the regular bus stop.

While on the bus, students should:

1. Keep all parts of the body inside the bus.
2. Refrain from eating and drinking on the bus.
3. Refrain from the use of any form of tobacco, alcohol or drugs.
4. Assist in keeping the bus safe and clean at all times.
5. Remember that loud talking and laughter or unnecessary confusion diverts the driver's attention and may result in a serious accident (The life you save may be your own).
6. Treat bus equipment as you would valuable furniture in your own home. Damage to seats, etc., must be paid for by the offender.
7. Never tamper with the bus or any of its equipment.
8. Maintain possession of books, lunches or other articles and keep the aisle clear.
9. Help look after the safety and comfort of small children.
10. Not throw objects in or out of the bus.
11. Remain in their seats while the bus is in motion.
12. Refrain from horseplay and fighting on the school bus.
13. Be courteous to fellow pupils, the bus driver and the patrol officer or driver's assistants.
14. Remain quiet when approaching a railroad crossing.
15. Remain in the bus during road emergencies except when it may be hazardous to their safety.

After leaving the bus, students should:

1. Go at least ten (10) feet in front of the bus, stop, check traffic, wait for the bus driver's signal, then cross the road.
2. Go home immediately, staying clear of traffic.
3. Help look after the safety and comfort of small children.

Extra-curricular trips:

1. The above rules and regulations should apply to all trips under school sponsorship.
2. Sponsors should be appointed by the school officials.

1. Leave home early enough to arrive at your bus stop before the bus arrives.
2. Wait for your bus in a safe place – well off the roadway.
3. Wait for your driver to motion you across the roadway.
4. Enter your bus in an orderly manner and take your seat.
5. Follow the instructions of your school bus driver or bus monitor.
6. Remain seated while the bus is in motion.
7. Keep all parts of your body inside the bus at all times.
8. Keep aisles clear at all times.
9. Remain quiet and orderly.

10. Be courteous to your school bus driver and fellow passengers.
11. Students should cross the roadway at least 10 feet away from the front of the bus.
12. Parents should not approach the driver regarding a problem. Contact the Director of Transportation with questions and/or concerns.

The driver of the school bus represents the principal of the school and the Director of Transportation in providing a safe, wholesome atmosphere on the bus. Students who violate the Bus Riding Rules and fail to respond to the driver's direction shall lose transportation privileges.

BUS DISCIPLINE PROCEDURES FOR HARRAH PUBLIC SCHOOLS

- 1st Violation – The student will be sent to the principal for reprimand or counseling. Parents will be notified.
- 2nd Violation – The student will be sent to the principal for a parent conference and shall lose bus privileges for a minimum of three days.
- 3rd Violation – The student shall be removed from the bus for a minimum of ten days.
- 4th Violation – The student may lose bus privileges for the remainder of the current semester and the succeeding semester.

All violations of an extraordinary or emergency nature will be immediately referred to the principal for adjudication. The principal has the authority to impose disciplinary action from any level depending on the severity of the infraction.

Students are to ride the bus assigned, and are to be picked up and delivered only to their place of residence or designated area. Only students regularly assigned may ride a scheduled bus route. Exceptions to this procedure must be approved in advance by the building principal and must be of an emergency or extraordinary nature. Items such as flowers, balloons, glass containers, etc., that may cause injury, distraction or impede the Driver's vision will not be transported.

Parents will be responsible for any alternative transportation needs. Alternative transportation needs may include, but are not limited to, private lessons, overnight visits, and group party activities.

CLOSED CAMPUS

Harrah Schools, recognizing the pressing need for safety and security for all students, have implemented a closed campus policy for all schools and students attending these schools.

SEVERE WEATHER – SCHOOL CLOSING

In case of severe weather, snow, or extreme temperatures, the official announcement for school closing may be heard over the radio, television stations or through social media..

ATTENDANCE

Students in the 6th through 12th grade must not be absent more than 9 times per class per semester in order to receive credit in that class. This includes all absences (excused or unexcused). (The exception may be made for a prolonged home confinement or hospitalization if verified by a doctor – Adopted by Board of Education, June 1972. Updated: July 9, 1979.) If a student is absent during the instructional school day, participation in school-sponsored events is at the discretion of the principal or designee. Students more than ten minutes late to class will be counted absent. Any students who check out of a class 15 minutes before the bell will be counted absent. A student with four tardies will be counted as one absence.

Students in Pre-K through 5th grade must not be absent more than 6 times per 9 weeks. Proper authorities will be notified as needed in the case of excessive absences according to state law.

GRADING SYSTEM

The recommended grading system used in the Harrah Schools shall be based upon the following scale in grades 1-12.

GRADE PERCENTAGE/GRADE POINTS

- A 90-100/4
- B 80-89/3
- C 70-79/2
- D 60-69/1
- F Below 60/0
- I Incomplete/0
- N/C No Credit due to excessive absences.

GRADES DUE TO EXCESSIVE ABSENCES

Any student who receives a “no credit” due to excessive absences will receive an N/C on their transcript unless the current grade in the particular class is failing. If the current grade is 59% or below, the student will receive the current average of an F on their transcript.

GRADE REPORTING

Progress reports for each student will be provided on the fifth, ninth and fourteenth week of each grading period and report cards will be sent home with the students at the end of each semester.

ABSENCE WORK

When a student is absent and the absence has been **excused** by the attendance office, the student will be allowed two days for each day missed to make up schoolwork.

LATE WORK

When a student fails to turn an assignment on time:

- First day late -Their grade will be reduced by 10%
- Second day late-Their grade will be reduced by an additional 10%
- Third day late - Their grade will be reduced by 50%
- More than three days late- A score of zero will be recorded; extreme circumstances may be made upon the discretion of the administration.
- Teachers have the autonomy to allow more time for late work on a case-by-case basis

HONOR ROLL

Students making all “A” shall be placed on the Superintendent’s Honor Roll. Students making no grade below a “B” shall be on the Principal’s Honor Roll.

The students who are in the top 10 percent of the student body at the High School and the Middle School shall be members of the State Honor Society.

ACTIVITIES, ORGANIZATIONS, CLUBS, AND ATHLETIC TEAMS & DRUG TESTING

Harrah Public Schools offer students many opportunities to participate in many activities with its organizations, clubs, and athletic teams. You can find information about the organizations, clubs, and teams by accessing the school website at hms.harrahschools.com. All students in grades 7-12 who choose to participate in any school-sponsored activity, organization, club or athletic team will be subject to random drug testing (HB1826).

ELIGIBILITY

Harrah students must meet and maintain scholastic and attendance eligibility requirements adopted by the Harrah Board of Education and the Oklahoma Secondary Schools Activity Association (OSSAA) for participation in all activities, including sporting events that are governed by the OSSAA.

TEXTBOOKS

District-owned textbooks will be checked out as needed. The student is responsible for the care of their books. They must be turned in at the close of the school year. If damaged or lost, the student must pay for the books. If the book(s) are later found, a refund of the charge will

be made to the student. STUDENTS OWING FOR TEXTBOOKS WILL NOT BE ASSIGNED ADDITIONAL TEXTBOOKS UNTIL ALL OBLIGATIONS ARE CLEARED.

GUIDANCE SERVICE

Harrah Schools offer their students a comprehensive guidance service. Principals, counselors, and special services personnel are ready to assist the students in future planning and problems at all times. Various tests are given to students during the year to assist in making decisions on their enrollment and future educational and employment questions.

Each student or his parents may request an appointment with the counselor to explain the meaning of test scores and the grades made by the individual student. Communication between the parents and the school staff is necessary for the proper advancement of all students. Each student is pre-enrolled and counseled during the semester preceding the actual enrollment at the beginning of school.

SNACKS, CANDY, AND GUM CHEWING

Eating candy, gum, drinks, or snacks is not permitted in the classroom except when approved by the building principal.

CAFETERIA

Advance payments will be accepted by the site cafeteria manager or the district cafeteria manager. Please pay in advance by the week, month, or meal. Payments are also accepted online. Ask the site secretary at your school for login information.

Charges are not encouraged and allowed only with advance permission from parents. Please make checks payable to HARRAH FOOD SERVICE. Questions may be referred to the Food Service Director, 405-347-2825. All parents are encouraged to complete the free and reduced application.

CAFETERIA CHARGE POLICY

Each student will be limited to three (3) day charges. Students who exceed this limit will not be able to charge in the cafeteria. Rather than allow a child to go without a meal, the school will provide a peanut butter and jelly sandwich and milk when students wish to eat in the cafeteria but have exceeded the charges allowed. This supplemental meal is intended to be only occasional when students forget to bring money and if it becomes excessive may be considered neglect on the parent's behalf and the school officials may need to set up a meeting with the parents or take other action. No lunch charges after May 1st.

MEDIA CENTER REGULATIONS

Students and their parents/guardians shall be informed that it is a misdemeanor under Oklahoma Law to remove or attempt to remove library materials from the premises of a library facility without authority; or to mutilate, destroy, alter or otherwise damage, in whole or in part, any library materials, or to fail to return any library materials which have been loaned to said person by the library facility, within seven days after demand has been made for the return of the library materials.

1. All pupils in school are entitled to use the media center and to check out materials.
2. Most reference books are to be used in the media center.
3. Designated books may be checked out overnight or for the weekend.
4. All other books may be retained for 3 weeks with re-check privileges.
5. Five cents per school day is charged for overdue books; check-out privilege is revoked for those owing fines or with overdue books.
6. Damage beyond repair or loss of materials must be paid for by the student.
7. No materials may be taken from the media center without being checked out.

SCHOOL ACCIDENT INSURANCE

Harrah Public Schools offers its students an opportunity to participate in a school group accident policy. The company will provide the school with this policy.

24-Hour/12-Month Protection. - Cost to be announced. At School Protection - cost to be announced.

Each student participating in athletics must be covered by insurance or the parents must sign a release stating they will take care of all medical expenses incurred. The insurance policy describes the coverage in detail. Ask the site principal for a form if you are interested.

HEALTH SERVICES

A designated school employee will be available to the students for minor injuries and dispensing medication. Students are not to carry medication with them during the school day (This includes non-prescription drugs). The designated employee will dispense medicine in accordance with the state statutes and School Board Policy.

If students should need special care at school due to some condition such as diabetes, epilepsy, asthma, rheumatic fever, or a heart condition, they will be given special consideration if they will give the necessary information to the counselor or principal with a statement from their

parents or doctor concerning the difficulty. This statement must be updated each school year. If students become ill during the day, they should go to the office where their parents will be contacted and their absence will be excused. State Health Department regulations apply to contagious conditions.

An important part of a school health program is the prevention and control of communicable disease. Good health is more important than a perfect attendance record. We encourage parents to keep sick children at home. Children are excluded when suffering from or exhibiting the following symptoms:

1. A fever above 100 degrees Fahrenheit (a child running a fever should be excluded until he is fever-free for 24 hours.)
2. A sore throat or tonsillitis
3. Any eruption of the skin or rash unless under treatment
4. Any nasal discharge accompanied by fever
5. A severe cough
6. Any inflammation of the eyes,
7. Head lice

Any child needing medications to be taken during school hours must have a note from the parent stating the name of the child, name of medicine and dosage, when the medicine is to be given. This will apply to each time a student is placed on a new medication. Only the designated school personnel will dispense the medicine. The parent must bring the signed note and medicine form to the school office.

DIABETES

The appropriate school staff should be aware of students with diabetes. A history should be obtained and an emergency care plan developed at the time of enrollment. Parents should provide the school with necessary documents. Please contact your school administrator/guidance office for further information regarding the steps to take to ensure your child's safety.

PETITIONS

No petitions for any cause may be circulated.

LAW ON PRIVACY RIGHTS

The law reads as follows: "Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such a search. Schools shall inform pupils in the student discipline code

that they have reasonable expectation of privacy rights towards school officials in school lockers, desks, and other school property.”

STUDENT RECORDS

Only that information which is pertinent to the individual’s educational progress and those items required by law are to be maintained in the student’s file. A student’s records are open for inspection by the student, his parents or guardians, school officials, and certified employees of the school district. Copies of records shall be furnished to authorized agencies upon written request of parents, guardians, or students of legal age in accordance with FERPA policy. Students are to be enrolled by their legally given name, and all school records will be recorded by that name.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (F.E.R.P.A)

This policy and the procedures included with it are designed to meet the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Harrah School District is committed to the implementation of the policy and procedures.

The Board of Education authorizes the school superintendent to inform parents, students, and the public of the policy and to exercise his administrative resources to implement the policy as well as to deal with individuals who violate it.

In case a parent of a student, an eligible student, or a citizen of the Harrah School District believes that the district is violating the FERPA, that person has a right to file a complaint with the Department of Health, Education, and Welfare. The address is:

The Family Educational Rights and Privacy Act Office, U.S. Department of Education, Room 4511, Switzer Building, Washington, D.C. 20202. The telephone number is: (202)245-0233

PARENT AND STUDENT RIGHTS

The Family Educational Rights and Privacy Act (FERPA) also specifies rights related to educational records. This act gives the parent or guardian the right to:

1. Inspect and review his/her child’s educational records
2. Make copies of these records
3. Receive a list of all individuals having access to those records
4. Ask for an explanation of any item in the records
5. Ask for an amendment to any report on the grounds that it is inaccurate, misleading,

or violates the child's rights

6. Have a hearing on the issue if the school refuses to make the amendment and
7. To be informed about FERPA rights.

The District will arrange to provide translations of this notice to non-English speaking parents in their native language.

DIRECTORY INFORMATION

The Harrah Independent School District proposes to designate the following personally identifiable information contained in the student's education record as "directory information" and will disclose that information without prior written consent.

1. The student's name
2. The names of the student's parents
3. The student's date of birth
4. The student's class designation (i.e., first grade, tenth grade, etc.)
5. The student's extracurricular participation
6. The student's achievement awards and honors
7. The student's weight and height, if a member of an athletic team
8. The student's photograph

Parents must notify the student's principal in writing on or before the first Monday in September to opt out of automatic directory information being shared.

TELEPHONE

No student will be allowed to use the telephone or be called out of class to receive a call except in the case of an emergency. Important messages will be delivered.

ELECTRONIC DEVICES/CELL PHONES

Students are not permitted to have radios, tape players, headsets, iPods, video cameras, laser devices, electronic games, MP3 players and or any other electronic devices on campus during the school day. Students shall keep any electronic devices/cell phones turned off and in their backpacks upon arrival at school throughout the school year.

Refer to your school's handbook for additional information regarding cell phone restrictions..

VIOLATIONS

- First violation: Warning – written notice sent home, confiscate the phone, student may pick up at the end of the day.
- Second violation: One week lunch detention, confiscation phone, parents must pick up the phone.
- Third violation: 3 days ISR, confiscate the phone, parents must pick up the phone.
- Any use of a cell phone while on school grounds that is harassing or intimidating to other students or promotes these behaviors will be subject to further disciplinary actions as deemed appropriate by the administration.

VISITORS

Students are not allowed to bring visitors to school. Visitors can be a distraction for teachers and pupils. Parents are always welcome, but are encouraged to make an appointment with the principal to see a teacher or visit their children's classes. All visitors are required to report to the Main Office. A visitor's pass must be issued. Visitors will not be allowed to remain on a campus without a pass.

THE ENTIRE SCHOOL DISTRICT FACILITIES ARE DESIGNATED AS NON-SMOKING. USE OF TOBACCO

Harrah School's tobacco use policy is as follows: "Students shall not use, possess, conceal, or transmit tobacco or tobacco products of any form, to include simulated smoking devices and/or smoking paraphernalia, while on school property or while attending school-sponsored activities." Students are hereby warned that disregard for this regulation will result in disciplinary action, and a citation may be given by the Harrah Police Department. Violations of this rule will result in the following disciplinary measures taken:

1. First Offense: Five-day suspension out of school.
2. Second Offense: Ten-day suspension out of school.
3. Third Offense: Up to 45 days suspension or for the remainder of the semester.

DRUG FREE CAMPUS

Student and employee safety is of paramount concern to the Board of Education. Students or employees under the influence of alcohol, drugs, or controlled substances are a serious risk to themselves, to students, and to other employees. Therefore, the board of education shall not tolerate the unlawful manufacture, use, possession, sale, distribution, or being under the influence of drugs or controlled substances.

Therefore, drug sniffing dogs will be used unannounced from time to time to detect the presence of drugs. Anyone found possessing drugs on their person, in their locker, or in their automobile will be subject to the penalties of state and local law, plus suspension from school.

School operations are disrupted by the possession, usage or distribution of fake or replica substances represented by students to be controlled drugs. Accordingly, students are subject to disciplinary action, including out-of-school suspension, for the possession, usage or distribution of counterfeit, fake, replica or “turkey” drugs or any item represented by a student to be a controlled drug. “Reporting Students Under the Influence of/or Possessing Non-intoxication Beverages, Alcoholic Beverages or Controlled Dangerous Substances” Policy #FNCE.

HAZING

No student organization or any person associated with any organization sanctioned or authorized by the School Board of Harrah Public Schools shall engage or participate in hazing of any type.

SEXUAL HARASSMENT

Sexual harassment of students or employees is prohibited by School Board Policy #FB and #DA, state, and federal law. Sexual harassment includes verbal or physical sexual advances, including subtle pressures for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually oriented kidding, teasing, double meanings, and jokes. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual harassment complaints should be directed to the Special Services Director at (405) 347-2824 or to your school administrator. (grammar edit)

EQUAL OPPORTUNITY

It is the policy of the Harrah School system to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

Inquiries concerning Section 504 and/or the Americans with Disabilities Act may be referred to Special Services Director, Coordinator of Title IX, and Section 504 and ADA Compliance Officer, Harrah School District, 20665 W. Walker, Harrah, Oklahoma, 73045. Telephone 405-347-2820.

FUNDRAISERS

Sales of items for fundraisers on campuses will be limited to those approved by the school board. No other sales will be allowed. Students are financially responsible for items to be sold and/or delivered. Parental permission must be obtained in writing for a student to participate in a fundraiser.

PROFICIENCY PROMOTION

Secondary students with parental permission may request to sit for a proficiency examination during the first five days of each term. Any student demonstrating a competence level of ninety percent, as measured by a teacher-made test approved by the district, will be awarded a grade of "A" for that grade or subject.

BULLYING/HARASSMENT

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school. As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Such behavior is specifically prohibited. In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives for corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with the student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to a counselor
6. Behavioral contract
7. Changing a student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property.
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior.
10. Restriction of privileges
11. Involvement of local authorities
12. Referring the student to the appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

A copy of this policy will be furnished to each student and teacher in this school district.

**PROHIBITING HARASSMENT, INTIMIDATION, AND BULLYING
(REGULATION)**

The Harrah Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Statement of Board Purpose in Adopting Policy

The board of education recognizes that bullying of students causes serious educational and personal problems, both for the student-victim and the initiator of the bullying. The board observes that this conduct:

1. It has been shown by national and state studies to have a substantial adverse effect on school district operations, the safety of students and faculty, and the educational system at large.
2. Substantially disrupts school operations by interfering with the district's mission to instruct students in an atmosphere free from fear, is disruptive of school efforts to encourage students to remain in school until graduation, and is just as disruptive of the district's efforts to prepare students for productive lives in the community as they become adults.
3. Substantially disrupts healthy student behavior and thereby academic achievement. Research indicates that healthy student behavior results in increased student academic achievement. Improvement in student behavior through the prevention or minimization of intimidation, harassment, and bullying towards student-victims simultaneously supports the district's primary and substantial interest in operating schools that foster and promote academic achievement.
4. Substantially interferes with school compliance with federal law that seeks to maximize the mainstreaming of students with disabilities and hinders compliance with Individual Educational Programs containing objectives to increase the socialization of students with disabilities. Targets of bullying are often students with known physical or mental disabilities who, as a result, are perceived by bullies as easy targets for bullying actions.
5. Substantially interferes with the district's mission to advance the social skills and social and emotional well-being of students. Targets of intimidation, harassment, and bullying are often "passive-target" students who already are lacking in social skills because they tend to be extremely sensitive, shy, display insecurity, anxiety and/or distress; may have experienced a traumatic event; may try to use gifts, toys, money, or class assignments or performance bribes to protect themselves from intimidation, harassment, or bullying; are often small for their age and feel vulnerable to bullying acts; and/or may resort to carrying weapons to school for self-protection. Passive-target victims who have been harassed and demeaned by the behavior of bullies often respond by striving to obtain power over others by becoming bullies themselves, and are specifically prone to develop into students who eventually inflict serious physical harm on other students, or, in an effort to gain power over their life or situation, commit suicide.
6. Substantially disrupts school operations by increasing violent acts committed against fellow students. Violence, in this context, is frequently accompanied by criminal acts.
7. Substantially disrupts school operations by interfering with the reasonable expectations of other students that they can feel secure at school and not be subjected to frightening acts or be the victim of mistreatment resulting from bullying behavior. Bullying often involves expressive gestures, speech, physical acts that are sexually suggestive, lewd, vulgar, profane, or offensive to the education or social mission of this school district, and at times involves the commission of criminal acts. This behavior interferes with the curriculum by disrupting the presentation of instruction and also disrupts and interferes with the student-victim or bystander's ability to concentrate, retain instruction, and study or to operate free from the effects of bullying. This results in a reluctance or resistance to attend school.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the terms “bullying,” as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

- A. Harm another student;
- B. Damage another student’s property;
- C. Place another student in reasonable fear of harm to the student’s person or damage to the student’s property; or
- D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school’s educational mission or the education of any student.

2. The “Reasonable Person” Standard

In determining what a “reasonable person” should recognize as an act placing a student in “reasonable” fear of harm, staff will determine “reasonableness” not only from the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self-esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying, for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another’s body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made, and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another’s self-esteem, including, but not limited to, insulting or profane remarks, insulting or profane gestures, or

harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including, but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement or statements about another student that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers, or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from, but not limited to, making unwelcome sexual comments about the student; making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which a threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Harrah Public Schools.

Procedures Applicable to the Understanding of and Prevention of Bullying of Students

1. Student and Staff Education and Training

All staff will be provided with a copy of the district's policy on prevention of bullying of students.

All students will be provided a summary of the policy and notice that a copy of the entire policy is available on request. Harrah Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

2. Harrah Public Schools' Safe School Committee

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student

victimization, crime prevention, school violence, and other issues that interfere with an adversely affect the maintenance of safe schools. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists. In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying.

Staff Reporting

An important duty of the staff is to report acts or behavior that the employee witnesses that appears to constitute harassment, intimidation, or bullying. Employees, whether certified or noncertified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student. Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Responsibilities

Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a victim of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Discipline of Students

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these

alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with the student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to a counselor
6. Behavioral contract
7. Changing a student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring the student to the appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances, which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips. The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

Publication of Policy

Annual written notice of this policy will be provided to parents, guardians, staff, volunteers, and students with age-appropriate language for students. Notice of the policy will be posted at various locations within each school site, including but not limited to, cafeterias, school bulletin boards, and administrative offices. The policy will be posted on the school district's website at www.harrahschools.com and at each school site that has an Internet website. The policy will be included in all student and staff handbooks.

NON DISCRIMINATION

The Harrah Public School District does not discriminate on the basis of disability, race, color, religion, national origin, sex, age or veteran status in its programs and activities and provides equal access to the Girl Scouts, Boy Scouts, and other designated youth groups. The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Title: Director of Special Services **Responsibilities:** Handles concerns and complaints regarding race, color, national origin, sex, or age for students, employees, and others, Handles disability issues related to students. Also, non-student-related disability issues are addressed through this office. **Address:** 20670 Walker Street, Harrah, Oklahoma 73045 **Phone No.:** 405-347-2820 **Email:** grievance@harrahschools.com Should individuals wish to file a complaint directly with the Office for Civil Rights (OCR) you may do so at the following information:

U.S. Department of Education, Office of Civil Rights One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, Missouri 64106-2106 Telephone: (816) 268-0550 Fax: (816) 268-0599 TTY: (877) 521-2172 Email: OCR.KansasCity@ed.gov

DISCRIMINATION/CIVIL RIGHTS, COMPLAINT PROCEDURES

The Harrah Public School District complies with the Civil Rights laws, including but not limited to, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the American Disabilities Act of 1990, in assuring the students and employee of the District and all other persons that the District does not discriminate on the basis of race, color, sex, national origin, disability, religion, or age. The Superintendent is designated by the Board to coordinate the District's efforts to comply with this assurance. The District shall promptly investigate discrimination complaint; take appropriate action against any student or employee who violates this policy; and take any other action reasonably calculated to end and prevent further discrimination against students, employees, or others. All employees shall cooperate with any investigation of alleged discrimination conducted under this procedure or by an appropriate state or federal agency.

Definitions:

- A. Complaint : A written complaint provided on a Complaint Form (available on the District's website), and attachment(s), that is submitted to the Compliance Officer alleging that a policy, procedure, or practice of the District discriminates on the basis of race, color, national origin, sex, religion, age, or disability.
- B. Compliance Officer: An employee designated by the Superintendent to coordinate compliance efforts with Title VI, Title IX, and Section 504 and to authorize or undertake an investigation of allegations of discrimination under this policy. The Special Education Director is designated Compliance Officer for Harrah Public Schools. In the event the Special Education Director is the subject of the complaint, the Superintendent will designate another Administrator to serve as the alternate Compliance Officer.
- C. Complainant: A student or an employee of the District or any other person who submits a Complaint alleging discrimination on the basis of race, color, national origin, sex, religion, age, or disability.
- D. Respondent: The person alleged to be responsible for the violation alleged in the Complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.
- E. Day: Day means a working date; the calculation of days in processing a complaint shall exclude Saturdays, Sundays, and holidays.

Informal Pre-filing Procedures:

Prior to the filing of a Complaint, any student, employee or other person who believes he or she has been discriminated against on the basis of race, color, sex, national origin, disability, religion, or age is encouraged to visit with the Compliance Officer and to make a reasonable effort to informally resolve the problem or concern.

Formal Complaint Procedures:

Level One

1. Any students, employee or other person who believed he or she has been discriminated against on the basis of race, color, sex, national origin, disability, religion, or age, who desires to proceed with a Complaint, shall, within thirty (30) days of an alleged violation, submit a Complaint to the Compliance Officer at Harrah Public Schools Administration Building, Special Education Services. The Complaint shall state the Complainant's name, the nature of the alleged violation, the date of the alleged violation, the names of persons responsible, and the requested action.

2. Upon receipt of a Complaint, the Compliance Office Shall:

A. Immediately authorize or undertake an investigation. The investigation shall be completed as soon as possible, which should not be later than thirty (30) days after receipt of the Complaint. An impartial party, which could be an individual employed by the District or a 3rd party retained by the district for the purpose of investigating the Complaint, must conduct the investigation. The Complainant and Respondent will be given an opportunity to present witnesses and other evidence during the investigation.

B. Notify the Respondent of the Complaint within ten (10) days, to which, Respondent shall submit to the Compliance Officer, within fifteen (15) days of said notification, an answer which shall confirm or deny the facts upon which the allegation is based, indicate acceptance or rejection of the Complainant's requested action and/or outline alternatives.

C. Determine whether interim measures should be taken pending the outcome of the investigation. Such interim measures may include, but are not limited to, separating the complainant from the person who allegedly discriminated against the person, suspending the implementation of a policy, practice, or procedure, and, in cases involving potential criminal conduct, determining whether law enforcement officials should be notified.

D. Issue a written report to the Superintendent or Designee upon completion of the investigation.

If the Complaint involves the Superintendent, then the report shall be sent to the School Board. The report shall include a summary of the evidence, a determination of whether the allegations of discrimination are substantiated, and recommendations for corrective action, if any.

3. Upon receipt of the Compliance Officer's investigation report, the Superintendent or Designee shall:

A. Within fifteen (15) days of receiving said report, issue a decision regarding whether discrimination has occurred. The decision must be provided in writing to the Complainant and Respondent. If the Superintendent or Designee determines that discrimination occurred, prompt and appropriate action shall be taken to address the remedy the violation as well as prevent any recurrence. Such action may include discipline up to and including expulsion or termination.

Level Two

1. If the Superintendent or Designee determines that no prohibited discrimination occurred, the Complainant May appeal the Superintendent or Designee decision to an impartial Administrative Hearing Officer.

A. The Complainant must file his/her notice of appeal with the Compliance Officer within ten (10) days of receiving the Superintendent or Designee decision. The notice of appeal shall be in writing and be a specific statement of the basis for the appeal. A copy of the original Complaint and Level One written decision shall be filed with the appeal.

B. Within ten (10) days of the notice of appeal, each party shall furnish the Compliance Officer, Administrative Hearing Officer, and other party with copies of exhibits and list of the names of any witnesses he or she will present at the hearing. Said copies and list shall be delivered to and disseminated by the Compliance Officer.

C. The Administrative Hearing Officer shall be free to admit any testimony, evidence, or exhibits deemed relevant or to exclude the same, in order to build as complete a record as necessary before rendering a decision.

D. Within thirty (30) days of receiving the notice of appeal, the Compliance Officer shall schedule a hearing with the Complainant and the Respondent before the Administrative Hearing Officer.

2. Within fifteen (15) days of conducting the hearing, the Administrative Hearing Officer shall render a written decision with findings of fact and conclusions and shall provide a copy of the same to the Compliance Officer, Complainant and Respondent.

Level Three

1. Within ten (10) days of receipt of the Administrative Hearing Officer's written decision, if either the Complainant or the Respondent is not satisfied with the Level Two written decision of the Administrative Hearing Officer, either may file his/her notice of appeal with the Board of Education and copy to the Compliance Officer. The notice of appeal shall be in writing and be a specific statement of the basis for the appeal. A copy of the original Complaint, and the Level One, and the Level Two written decisions shall be filed with the appeal.

A. Within ten (10) days of receiving an appeal request to the Board, the Compliance Officer shall notify the Board of the request and shall schedule a hearing to be conducted by the Board. Such hearing shall be conducted within forty-five (45) days of the date on which the Compliance Officer receives said appeal request.

2. Within ten (10) days of conducting the hearing, the Board shall render a written decision on the complaint; the decision of the Board shall be final.

Extension of Time: Any time limits established by this policy and these procedures may be extended by mutual consent of the parties involved. However, the total number of days from the date that a complaint is filed until the complaint is resolved shall not exceed one hundred eighty (180) days.

Confidentiality of Records: All records, complaints, notes, documents, and statements made during or relating to allegations of discrimination shall be maintained on a confidential basis by the Compliance Officer, and no information concerning any complaint shall be documented in an employee's personnel file. However, in the event official proceedings relating to such allegations are initiated by a party or the District, such records may become public in accordance with law. Information pertaining to complaints shall be maintained for three (3) years after resolution of the complaint.

Non-retaliation Provision: No person filing a complaint nor anyone participating in the complaint process under this policy will be subjected to any form of reprisal, retaliation, intimidation, or harassment because he or she has utilized this complaint procedure in good faith or because he or she has in any way participated in any investigation of hearing involving or related to any complaint filed under this policy. The School District will discipline or take appropriate action against any student, employee, agent, or representative of the District who is determined to have engaged in such retaliatory behavior.

2025-2026
HARRAH HIGH SCHOOL SECTION
DISTRICT OF CHAMPIONS

NOTICE OF NON-DISCRIMINATION

The Harrah Public School District does not discriminate on the basis of disability, race, color, religion, national origin, sex, age or veteran status in its programs and activities and provides equal access to the Girl Scouts, Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Title: Director of Special Services
Responsibilities: He/She handles concerns and complaints regarding race, color, national origin, sex or age for students, employees, and others, handles disability issues related to students. Also, non-student related disability issues are addressed through this office.
Address: 20670 Walker Street
Harrah, Oklahoma 73045
Phone No.: 405-347-2820
Email: grievance@harrahschools.com

Should individuals wish to file a complaint directly with the Office of Civil Rights (OCR), they may do so at the following information:

U.S. Department of Education, Office of Civil Rights
One Petticoat Lane, 1010 Walnut Street, Suite 320
Kansas City, Missouri 64106-2106
Telephone: (816) 268-0550 Fax: (816) 268-0599
TTY: (877) 521-2172 Email: OCR.KansasCity@ed.gov

NOTICES

“Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time, and no reason shall be necessary for such a search. Schools shall inform pupils in the student discipline code that they have no reasonable expectation of privacy rights towards school officials in school lockers, desks, or other school property.” Oklahoma Statute 70-24-102

“Provided, the teacher of a child attending a public school shall have the same right as a parent or guardian to control and discipline such child according to district policies during the time the child is in attendance or in transit to or from the school or any other school function authorized by the school district or classroom presided over by the teacher.” Oklahoma Statute 70-24-100.4

“Except as provided in subsection E of this section, whenever a person over fourteen (14) years of age and under eighteen (18) years of age, who has a driver’s license or permit issued by the Department of Public Safety, withdraws from school, the attendance officer shall notify the Department of Public Safety of such withdrawal through a documentation of enrollment status

form. Within fifteen (15) working days of the receipt of such notice, the Department of Public Safety shall provide written notice to the person, by first class, postage prepaid mail, that the license of the person will be canceled thirty (30) days following the date the notice to the person was sent, unless documentation of compliance with the provisions of this section is received by the Department of Public Safety before such time. After the thirty-day period, the Department of Public Safety shall cancel the driving privileges of the person.” Oklahoma Statute 47-6-107.3.D.2-3

SCHOOL DAY

The school day will begin at 8:00am The school day will end at 3:10pm. The schedule will be as follows:

7:40am to 8:00am	Tutorial*
8:05am to 8:50am	1st Period
8:55am to 9:40am	2nd Period
9:45am to 10:30am	3rd Period
10:35am to 11:20am	4th Period
11:20am to 11:50am	A Lunch
11:25am to 12:10am	B5th Period
11:55am to 12:40pm	A5th Period
12:10pm to 12:40pm	B Lunch
12:45pm to 1:30pm	6th Period
1:35pm to 2:20pm	7th Period
2:25pm to 3:10pm	8th Period

*Students who have been absent or have make-up work must report to those classes during tutorial.

GRADUATION REQUIREMENTS

<u>Core Curriculum</u>	<u>Class of 2025-2029</u>	<u>Class of 2030 & Beyond</u>
English	4 Units	4 Units
Math	3 Units	4 Units***
Science	3 Units (1 Phys. Sci. & Bio I)	3 Units
American History	1 Unit	1 Unit
Okla. History	½ Unit	½ Unit
Government	½ Unit	½ Unit
World History	1 Unit	1 Unit
Economics	½ Unit	½ Unit
**The Arts	1 Unit	1 Unit
Comp. Tech/Foreign Lang.	1 Unit	1 Unit
Electives	<u>8.5 Units</u>	<u>7.5 Units</u>
TOTAL****	24 Units = 24 Credits	24 Units = 24 Credits

<u>College Prep</u>	<u>Class of 2024-2029</u>	<u>Class of 2030 & Beyond</u>
English	4 Units	4 Units
Math	3 Units (Alg I or higher)	4 Units***
Science	3 Units (1 Phys Sci & Bio I)	3 Units
American History	1 Unit	1 Unit
Okla. History	½ Unit	½ Unit

Government	½ Unit	½ Unit
Economics	½ Unit	½ Unit
World History	1 Unit	1 Unit
Foreign Language (same) or Computer Technology	2 Units	1 Unit
*Additional Unit	1 Unit	1 Unit
**The Arts	1 Unit	
Electives	6.5 Units	7.5 Units
TOTAL****	24 Units = 24 Credits	24 Units = 24 Credits

Distinguished Graduate Curriculum

- Requires 6 Honors or AP courses & no semester grade lower than a “B”. This will be determined by a student’s unweighted GPA. Beginning with Class 2023, a minimum of 4 AP courses must be taken of the required 6 total Honors and AP courses.

<u>Class of 2024 & Beyond</u>	
English	4 Units
Math	4 Units (Alg I or higher)
Science	4 Units (1 Phys Sci & Bio I)
American History	1 Unit
Oklahoma History	½ Unit
Government	½ Unit
World History	1 Unit
Economics	½ Unit
Non-required Social Studies	N/A
Foreign Language (Same) or Computer Technology	2 Units
*Additional Unit	1 Unit
**The Arts	1 Unit
Electives	4.5 Units
TOTAL****	24 Units = 24 Credits

All students are required to take the ACT, College and Career Readiness Assessments, fulfill Personal Finance course, and CPR requirement in order to graduate.

Beginning with the Class of 2025, Oklahoma students must take a 100 question test using the questions from the U.S. Citizenship and Immigration Services website. The law requires that students get at least 60 of the 100 questions correct in order to graduate.

Beginning with students entering the ninth grade in the 2025-2026 school year, students shall fulfill the requirement of Personal Financial Literacy during the tenth, eleventh, or twelfth grade. Students will meet this requirement through the Economics course taken their senior year.

Any senior that does not meet the credit requirements for graduation must enroll in HALTS to complete the credit requirements.

***ADDITIONAL UNIT INCLUDES:**

Non-required Math, Science, English, History or Foreign Language or Computer Technology

****THE ARTS INCLUDES:**

Art Classes, Band, Choir, Speech, Play Production, Ceramics, History of Film, Agriculture Communication

*****THE MATH UNIT REQUIREMENT**

2 math courses must be Algebra 1 and either Algebra II or Geometry. Other 2 courses can include locally approved math-based application courses or any math course with content and/or rigor above Algebra I.

******TOTAL CREDITS**

The total credits earned for 2030 and beyond must include 6 Pathway Units that are aligned with a student's ICAP. A student's ICAP is designed to change with them as they learn more about themselves and the world of work. A student's Career Goal may change as they engage in career exploration; the courses that align with their Goal are likely to shift as well. Pathway Units are not static. Courses taken in 9th grade that align with the student's Goal at the time will count as pathway units -even if the student changes their Career Goals later in high school and the courses are no longer relevant to their desired career.

ALGEBRA III, HONORS, AND AP COURSES:

The above course will use the weighted GPA scale as follows: A= 5.0, B=4.0, C=3.0, D=1.0, F=0.0
The Advanced Placement Program (AP) allows students to pursue college-level studies while still in high school. Students experience a rigorous, college-level curriculum and have the chance to earn credit, placement, or both for college.

EARLY GRADUATION

Harrah High School has a "No Early Graduation" policy except in extreme cases of emergency or special circumstances. To request an exemption to the "No Early Graduation" policy, a written request is required no later than November 1st of the student's senior year. Upon receipt of the request, site administration will convene a committee composed of no less than five certified Harrah High School faculty members. An approval or denial letter will be sent no later than 30 days after receipt of the request.

RETAKING A COURSE

A student may not retake a class or course for state-required/core credit, or to receive a higher grade for the course if the student has previously taken the course and received a passing grade. A class or course may be taken if passed previously, only for an elective credit. If a student retakes a course that the student has previously failed, the student will receive the grade made upon retaking the course. The previous grade, however, **will not** be removed from the student's transcript.

SCHEDULE CHANGES

If it seems necessary for a student to drop or change a class, the following rules will apply:

- The student should have a conference with the counselor first to see if the change is advisable.
- If the counselor approves, he/she should discuss the change with his/her parents.
- The student must fill out an Add and Drop form and have a parent/guardian signature.
- No class schedules will be changed after the first five (5) school days for the first semester.
- For second semester class schedule changes, change forms must be submitted one

- week prior to the end of the 1st Semester.
- A student may request only one schedule change per semester.

SEMESTER EXAMS

At the close of each semester, exams will be given in all classes at Harrah High School. Site administration will post a schedule for testing. All students are required to take a final exam with the exception of senior students that have scored proficient on 2 of the 3 mandated state tests taken their junior year. Proficiency is defined as a 19 or higher on the ACT and a 300 or above on the College and Career Readiness Assessments (CCRAs) covering History and Science. Final exams will be given only at the time designated by site administration. In the case of illness or extreme emergency, the exam will be given after the exam schedule has been completed.

GRADUATION CEREMONY

The Valedictorian(s) shall be selected from those students that participate in the Distinguished Graduate Curriculum (requirements for this curriculum path are identified in the Graduation Requirements section). The student(s) with the highest grade point average, using the unweighted GPA scale, shall be declared as Valedictorian(s). If necessary, the grade point will be determined by carrying out the GPA to the nearest one thousandth on the unweighted scale. The grade point average will be determined at the conclusion of the 1st semester block of the graduating senior.

- A committee appointed by the high school principal composed of one administrator, one counselor, and one teacher will review any special problems that may arise.

Graduation exercises will be held at the end of each year for high school seniors only. In order for a student to participate in graduation exercises, he/she must have twenty-three (23) out of twenty-four (24) credits and have fulfilled all other obligations. A diploma will not be granted until the student has met the twenty-four (24) credit minimum requirement. The following guidelines have been adopted by the Harrah Board of Education for graduation ceremonies at Harrah High School:

1. Clothing befitting the ceremony is strongly encouraged.
2. Stoles and/or cords worn by graduates must be from a national or state recognized organization.
3. Choosing not to participate in the graduation ceremony will in no way affect the receipt of a graduating senior diploma. Any graduating senior who chooses not to participate in the graduation ceremonies shall receive his/her diploma upon the completion of the normal procedure required of graduating seniors.
4. Only the Valedictorians will have the option to speak at graduation.
5. Per Harrah Public School District Policy, students participating in graduation ceremonies will be required to abide by the school's discipline code as outlined in the student handbook. In addition, students shall not engage in the following conduct during graduation exercises:
 - a. Engaging in any disruptive activity that substantially interferes with the

- graduation process or the rights of other individuals.
- b. Students shall be prohibited from decorating their graduation caps (except for reasons below (6)) or gowns.
 6. Pursuant to Oklahoma Statute 70-24-160 and Harrah Public School District policy, a student may wear tribal regalia during the graduation ceremony. Tribal regalia will include traditional garments, jewelry, other adornments such as an eagle feather, an eagle plume, a beaded cap, a stole or similar objects of culture and religious significance worn by members of a federally recognized Indian tribe or the tribe of another country. Tribal regalia does not include any firearm or other weapon. Tribal regalia does not include any object that is otherwise prohibited by federal law, except in compliance with an appropriate federal permit. Please contact the administration with any questions.
 7. Beach balls and other inflatables are prohibited.

OFF-CAMPUS EDUCATION REQUIREMENTS

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER

Requirements for EOC enrollment:

- Senior or junior grade level
- Morning (1st – 4th Hour) or afternoon session (5th – 8th hour)
- Completed EOC application
- Vocational assessment
- High school counselor approval
- Complete EOC required summer orientation
- Sophomores can enroll in Explorer during 5th and 6th period during the Fall semester or 1st and 2nd period in the Spring semester.

CONCURRENT ENROLLMENT

Requirements for concurrent enrollment:

- Completed concurrent application and contract signed by high school counselor, parent(s)/guardian(s), and high school principal.
- Meet all applicable high school graduation requirements.
- Meet college admission standards.
- College admission application with official high school transcript including ACT/SAT score.
- Enrolled only in curricular areas/subjects with a score of twenty-one (21) or higher for juniors and nineteen (19) or higher for seniors on ACT.
- Enrolled in no more than nine (9) hours of college coursework per semester. Must be enrolled for at least one class at Harrah High School.
- Provide your own transportation (Some courses are offered via the distance learning lab; see a high school counselor for details.)
- The State of Oklahoma will pay the tuition for six (6) credit hours or less per semester for seniors; however, the student will be responsible for all books and fees. Juniors are responsible for all tuition costs, fees, and books unless waived by the university/college.

ATTENDANCE

Attendance is important! Schools are required by State law to keep an accurate record of attendance. A student must be in attendance 90% of the term and may not have more than 9 absences per class per semester. Legitimate illness accompanied by a doctor's statement may be deducted from the nine, depending upon the decision of the attendance review council, which is made up of the principal, assistant principal, and counselor. A student and/or his or her parent or guardian will be notified as needed via mail, phone or personal contact regarding attendance issues. Parents are encouraged to call prior to the students' absence. To record an absence call 347-2102. Oklahoma truancy laws require notification for a child's absence for more than 4 days (or parts of days) within a 4-week period or 10 days within a semester.

School is preparation for future life and it is important that habits of regular attendance be developed. Parents are required to telephone the High School secretary each day of absence. Principals will make the final determination as to whether or not an absence is excused or unexcused. Parents should call the school prior to or on the day of the students' absence. Students of Harrah High School are expected to maintain good attendance. The following criteria for attendance have been established:

1. A student becomes the Harrah Public School District's responsibility as soon as the student boards a district bus or arrives on district property. Therefore, a parent/guardian or authorized individual must check the student out through the attendance office before the student can leave campus for any reason. To be checked out for lunch, the parent or guardian must check the student out in person due to the closed campus policy adopted by the Harrah School Board.
2. A student must be present at least forty (40) minutes of a class period to be counted present for that period. If the student is more than ten (10) minutes late to class, it is an unexcused absence. A parent or guardian must contact the attendance office to request a change to unexcused absences or tardies.
3. Any student arriving at school tardy or after having been absent for one or more class periods, must check in at the main office.
4. Any student is considered truant when he/she leaves school without being officially checked out through the attendance office or when the student remains away from school without the school being notified and without the knowledge or consent of the student's parent(s) or guardian(s). **Students must go to the office and make sure a parent/guardian has made arrangements for him/her to be dismissed and then SIGN OUT at the office before leaving school.**
5. Any student who fails to attend his or her class at the assigned time and spends the class period in some other area of the building or campus without proper authorization is considered truant and will be subject to disciplinary action.
6. One class period of truancy will result in one day of in-school restriction (ISR).
7. Students must not be absent more than nine (9) times per class per semester in order to receive credit in that class. This includes online classes taken during a period during the school day. A student absent more than nine (9) times will not receive credit for the online class.
8. Students must not be absent more than ten (10) times per class per semester for school

activities, excluding state and national levels of competition.

9. Students requesting an excused absence for a non-school associated activity, such as regional/national athletic tournaments, regional/national shows, etc., must be in good standing in all classes with regards to grades, attendance, and discipline. Requests must be made to site administration no later than ten (10) business days prior to the event.

Approval is not guaranteed. The following criteria will be considered during determination: level of competition, length of the activity/tournament, and post-secondary implications. If approved, a maximum of three days will be excused including travel.

10. When a student is absent and the absence has been **excused** by the attendance office, the student will be allowed two days for each day missed to make up schoolwork.

11. Parents guardians must call when their student is absent from school.

12. Students will not be allowed to make up assignments for unexcused (U code) absences.

13. Notes or documentation from appointments must be turned in within ten (10) school days of returning to school or absences will be listed as unexcused - medical.

14. Parents will receive an automated notification if their student is absent or tardy.

15. Only academically eligible students and students that are in good standing regarding attendance will be allowed to receive an excused absence, with the submission of a ticket stub, for attending state athletic competitions in which Harrah High School is represented and district transportation is unavailable.

16. Students absent for the purpose of obtaining a driver's license/permit, dependent military identification, or any other form of government identification can receive an excused absence for only a portion of the school day.

17. Regularly scheduled physician appointments with verification will only excuse a portion of the school day, unless the situation dictates otherwise.

18. Excusal of COVID related absences will follow district, state, and federal policies. In the absence of aforementioned policies, COVID related absences will be dealt with on a case by case basis.

19. An unexcused absence (U Code) is any absence that is recorded without parent contact with the front office. A phone call or note from the parent is expected within 5 days of the absence or the absence is subject to become unexcused without further notice.

20. COLLEGE DAYS FOR JUNIOR and SENIOR STUDENTS - Junior and Senior students will be allowed two excused absences for college visitation per year. The following criteria must be met to allow the student to use a college day:

- Students must have taken the ACT exam.
- Students must clear the visit through the principal and pick up the College Day form from the counseling office prior to the visit.
- Students are responsible for accumulating the appropriate signatures and information on the College Day form and returning it to the office.
- All business should be taken care of on the college day.

21. ISR will be assigned on the fourth (4th) unexcused absence. Unexcused absences accumulate for the entire semester.

TARDIES

1. A student is tardy when he/she arrives to class after the tardy bell has rung and before the first 10 minutes of class.
2. Students are allowed two (2) tardies per class per semester. Every three unexcused tardies will result in four days of lunch detention that will last the entire lunch period. After two (2) lunch detentions, three days of ISR will be assigned.
3. Four unexcused tardies will equal one unexcused absence.
4. Discipline for unexcused tardiness will start over each semester.

GENERAL POLICIES AND GUIDELINES

STUDENTS ARE CAUTIONED TO USE GREAT RESTRAINT AND GOOD JUDGMENT WHEN SPEAKING.

When a student makes a comment to anyone regarding any act of violence toward a person or property, threaten someone about bringing a gun, bomb or weapon to school, or that someone else has done any of these things in a sarcastic or joking manner, it will be viewed as a serious threat to the safety of all and the educational routine of the school. This is a serious offense and could result in long-term suspension. If a student believes that or has knowledge of anyone possessing or having access to any weapon, controlled dangerous substance, or other potentially harmful item, it is his/her duty to report this to the teacher or principal immediately. Do not determine for yourself as to its validity. Bring it to the authority so that it can be checked out for yours and everyone else's safety.

CELL PHONES AND PERSONAL ELECTRONIC DEVICES

Appropriate Use of Electronic Devices:

Per Oklahoma Senate Bill 139, paragraph B.1., signed by Governor Kevin Stitt:

For the 2025-2026 school year, each school district board of education shall adopt a policy prohibiting students from using cell phones and personal electronic devices while on the campus of a public school district from bell to bell. The policy shall include disciplinary procedures for violations.

Personal electronic devices are defined in Oklahoma Senate Bill 139, paragraph A.2.:

“Personal electronic device” means a personal device capable of connecting to a smartphone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school-approved devices that are specifically limited for use in classroom instruction.

The only school-approved personal electronic devices will be school-issued Chromebooks or personal Chromebooks/laptops. Using a school-approved device for any activity not associated with classroom instruction will result in disciplinary action.

For the purposes of this policy, the 7:40 am tutorial bell signals the start of the school day, and unapproved personal electronic devices must be turned off and put away. The 3:10 pm dismissal bell is the end of the school day. Between 7:40 am and 3:10 pm, unapproved personal electronic devices are not to be kept on one's person. Those devices should be powered off and kept out of sight. This means a student cannot keep their unapproved personal electronic device on their person. Those devices should be kept in the student's vehicle, personal backpack, bag, purse, student locker, or left at home.

Students who use their cell phone to monitor their blood sugar levels are authorized to keep them on their person and powered on throughout the day. Using their cell phone outside the scope of this authorization will result in disciplinary action.

Violations of this policy are, but not limited to:

- Keeping an unapproved personal electronic device on one's person
- Usage of an unapproved personal electronic device
- Any indication that the device is not powered off

Disciplinary actions:

- 1st Offense - One-day suspension
- 2nd Offense - Three days in ISR
- 3rd Offense - Three-day suspension
- 4th Offense - Five days in ISR
- 5th Offense - Five-day suspension
- 6th Offense - Ten days in ISR
- 7th Offense - Long-term suspension or change of placement

WARNING: The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by texting, sexting, emailing, and social media sites, may constitute a CRIME under state and/or federal law. Any person taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or otherwise illegal images or photographs will be reported to law enforcement, which may result in arrest, criminal prosecution, and inclusion on sexual offender registries.

School personnel have the authority to detain and search or authorize the search of any student when the student is on school premises or while in transit to or from school in a school vehicle or while attending any function sponsored or authorized by the school upon reasonable suspicion that the student is improperly using a cell phone/electronic device. School personnel searching or authorizing the search of a student upon reasonable suspicion that the student is improperly using a cell phone/electronic device shall have the authority to remove the item from the student's possession.

POSSESSION OR USE OF TOBACCO/VAPOR PRODUCTS

The use and/or possession of tobacco, tobacco-related products, vapor cigarettes, e-cigs, or any associated product are prohibited. This policy shall apply to all students before, during, and after school hours, in any school building, and/or any school premise; on any school owned vehicle or in any other school approved vehicle used to transport students to and from school and school activities; off school property at any school sponsored or school approved activities, or during any time when students are under the supervision of school personnel. Violation of this policy will result in disciplinary action.

POSSESSION OR USE OF A DANGEROUS CONTROLLED SUBSTANCE, NARCOTIC, AND/ OR ALCOHOL

Students are NOT to be in possession of, or under the influence of, a dangerous controlled substance, narcotic, alcohol, and/or in possession of a dangerous weapon. Students portraying substances as illicit/illegal narcotics/drugs, i.e., turkey dope/drugs will be disciplined according to the same policy.

1st Offense – 45-day suspension and referral to Tri-City Youth and Family First Offenders' program.

2nd Offense – 90-day suspension.

3rd Offense – Suspended the remainder of the current semester and all of the following semester.

WEAPONS-FREE SCHOOL

Any student who uses or possesses a firearm at school, at any school-sponsored event, or in or upon any school property, including school transportation or school-sponsored transportation, may be removed from school for one full calendar year or longer. Firearms are defined in Title 18 of the United States Code, Section 921, as (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device including any explosive incendiary or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or any device similar to the above. Such firearms or weapons will be confiscated and released only to a law enforcement authority. Oklahoma Statutes, Title 21, Section 1280.1 prohibits any person to have in such person's possession on any public or private school property or while in any school bus or vehicle used by any school for transportation of students or teachers any firearm or weapon as defined in Title 21, Section 1272, below:

“...any pistol, revolver, shotgun or rifle whether loaded or unloaded, or any dagger, bowie knife, dirk knife, switchblade knife, spring-type knife, sword cane, knife having a blade which opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife, blackjack, loaded cane, billy, hand chain, metal knuckles, or any other offensive weapon, whether such weapon is concealed or unconcealed.”

Students with disabilities are subject to this policy and will be disciplined in accordance with the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act. If the violation is found by the student's IEP team to be unrelated to the student's disability, the student may be suspended for up to 45-calendar days at the discretion of the superintendent. If the student's IEP team determines that the violation is related to the student's disability, the student may be suspended for up to ten days and placed up to 45 days in an alternative educational setting. The school district must take immediate steps to remedy any deficiencies found in the child's IEP or placement, or the implementation of the IEP. The child must be placed in an appropriate setting determined by the IEP team and continue to receive special education and related services.

Any student who violates this policy will be subject to discipline, which may include suspension for the remainder of the semester and the entire succeeding semester or up to one full calendar year or longer (for firearms) or for any term less than one calendar year (for weapons other than firearms) as determined by the superintendent or the superintendent's designee. Disciplinary action will be determined on a case-by-case basis. Students found to be in violation of this policy shall be referred to the appropriate criminal or juvenile justice system. Any firearms found on the premises shall be reported to law enforcement and will immediately be turned over to local law enforcement as per state law requirements.

HARRAH HIGH SCHOOL ID BADGE POLICY

To enhance school safety, streamline campus operations, and comply with grant-funded security measures, Harrah High School requires all students and staff to wear their school-issued identification badges **visibly and above the waist at all times** during the school day. ID badges are also required to charge breakfast and lunch purchases in the cafeteria.

This policy goes into effect **upon the issuance of ID badges** to students and staff.

Failure to wear an ID badge visibly during the school day will result in the following **graduated disciplinary consequences**:

- **First Offense** – The student must report to the main office to request a printed temporary ID, which must be worn for the remainder of the school day.
- **Second Offense** – One (1) day of In-School Restriction (ISR) and the required wearing of a temporary printed ID.
- **Third Offense** – Three (3) days of ISR and the required wearing of a temporary printed ID.
- **Fourth Offense** – Five (5) days of ISR and the required wearing of a temporary printed ID.
- **Fifth Offense** – Ten (10) days of ISR and the required wearing of a temporary printed ID.

- **Subsequent Offenses** – Out-of-school suspension and further disciplinary review.

Temporary printed IDs must be **disposed of in a trash receptacle** at the end of the school day. They are not to be placed on school or personal property.

Exemptions: Students and staff are not required to wear ID badges during extracurricular activities, athletic practices, or events where wearing a badge may interfere with the activity or pose a safety risk. In such cases, badges should be secured in a personal bag or locker and worn again once the regular school day resumes.

To **avoid disciplinary action**, students who have lost or damaged their ID may report to the library during the tutorial bell to request a reprint. Replacement badges cost **\$5** and are limited to **two reprints per school year**.

Compliance with this policy is critical to maintaining a secure and well-functioning school environment. Thank you for making visible identification a consistent part of our commitment to school safety at Harrah High School.

DRESS AND GROOMING CODE

Any attire that disrupts the educational process and/or elevates concerns of maintaining a safe school environment is prohibited. The student dress code applies at school, in school vehicles, and at school-sponsored or authorized activities. The principal will use his/her judgment in cases of questionable attire. Violations may result in disciplinary action.

The following is inappropriate attire and is prohibited:

1. No shredded, tattered, or clothing with holes worn above the knee.
2. No biker shorts or boxer shorts
3. Tights, leggings, or yoga pants must be covered with a long shirt or top that is fingertip length with shoulders and arms relaxed by your side.
4. All shorts and skirts must be no shorter than fingertip length with shoulders and arms relaxed by your side.
5. **NO SLEEVELESS SHIRTS ALLOWED**, mesh shirts, any garment made of fishnet material, and outer garments that have the appearance of underwear, clothing that shows skin at the waist and/or chest, or clothing made of see-through material. Dresses that have straps are permissible; however, the straps must be at least two fingers in width.
6. Offensive writing, suggestive slogans or logos which pertain to beer, liquor, drugs, or tobacco, or carry connotations of immorality, vulgarity, obscenity, or nudity, or promotion of violence and/or gang/cult activity on any person or article of clothing, belt buckles, autos, jewelry, school materials, etc.
7. At all times, students must wear shoes.
8. No headgear within the school buildings or classrooms. *NO HATS, NO BANDANAS*
9. Apparel which is too tight or too loose, and/or revealing or does not cover

- undergarments.
10. Any known gang/cult related attire/colors or personal attire such as bandanas as headgear or in pockets, and sagging pants.
 11. Jewelry or personal items that could cause harm to others. Absolutely no chains or spike/studded accessories.
 12. No duster/long trench coats.
 13. No costumes, to include items such as tails, ears, masks, etc.
 14. No blankets.
 15. Face coverings and masks must not include messages or images that distract from the learning environment as outlined for other articles of clothing in school dress code policies.

CLOSED CAMPUS

After arrival at school each day, high school students are not allowed to leave campus without properly checking out through the attendance office. "Campus" is that area immediately surrounding the high school building property, and students are not allowed to go to the field house, baseball field, parking lot, etc. except for that time of day when the student is scheduled to be in those areas. Accessible areas for students outside of the classroom before, during, and after school are the cafeteria, courtyard, and forum. Students are not allowed south of the high school buildings. Students will eat lunch on campus. The Harrah schools recognize the pressing need for the safety and security for all students and have implemented a closed campus policy for all schools and students attending those schools. Any food or drink purchased outside the Harrah High School must be brought to the high school main office or attendance office by a parent or guardian to be checked. Concurrent and EOC students must consume food prior to returning to the Harrah High School campus. **A parent or guardian, in person, must check out students that are checking out during lunch. No phone calls for lunch check out will be accepted.**

DRIVING

All students who drive a vehicle to school must register it with the attendance office. Each student who drives must have on file a copy of their license and tag number for each vehicle driven to school. All vehicles parked in student parking must have a parking permit issued by the school. Parking permits are available in the attendance office. Students driving cars or any type of motor vehicle to school must have a valid driver's license. The vehicle must be parked properly in a designated space in the lot north of the gym when first arriving and not moved until school is dismissed in the afternoon. Student athletes will not be allowed to move their vehicles during the school day unless practice is located off campus. Any emergency for moving a vehicle must be approved through the office. Every driver is expected to obey all traffic and implied safety rules when on the parking lot or on the streets adjacent to the school. After arriving at school in the morning, students will not accept rides in cars or motor vehicles during the lunch period or at any time during the school hours without permission being granted at the principal's office. Students who do not follow these rules will face disciplinary action. **DRIVING TO SCHOOL IS A PRIVILEGE. DO NOT ABUSE IT. THERE WILL**

BE NO LOITERING IN THE PARKING LOT AT ANY TIME. LOITERING AT A VEHICLE MAY BE JUST CAUSE FOR A SEARCH.

DISCIPLINE

When a student demonstrates that he/she cannot conduct himself/herself in a positive manner and infringes upon the rights of others to enjoy the freedom of self-discipline, he/she must face the consequences of disciplinary action. A student's disciplinary history will be considered when assigning consequences. Consequences of infractions are as follows, but not limited to: Lunch detention, In School Restriction (ISR), Suspension (short and long term), or transferred to the Harrah Alternative School setting. Infractions that violate city, state, or federal laws will result in law enforcement notification. Any SENIOR student that is suspended due to a weapon, dangerous-controlled substance, marijuana/narcotic, alcohol, violence-related, school vandalism, or any other violation of a serious nature during the senior year may not be allowed to participate in the graduation ceremony exercises. **All disciplinary decisions are at the discretion of the administration.**

IMMEDIATE REMOVAL

A student whose presence poses a continuing danger to persons or property or an ongoing threat to disrupt the academic process may be immediately removed from school.

POSSIBLE INFRACTIONS

Listed below is an incomplete list of possible student conduct infractions, which could result in lunch detention, ISR, suspension or expulsion. All conduct infractions are subject to charges being filed with the police.

- Cheating/plagiarizing
- Abuse (verbal, physical, or sexual) of a student or staff member
- Sexual harassment/misconduct
- Improper use of a cell phone and/or an electronic device during school
- Dress code violation
- Disorderly conduct on a district campus, bus, or rented venue (i.e. prom)
- Unprepared for class
- Hazing/bullying
- Inappropriate display of affection on campus
- Loitering/trespassing
- Obscene language(profanity) or material
- Possession and/or use of tobacco products, to include electronic or vapor cigarettes; alcohol; drugs or drug paraphernalia; weapons or replicas
- Gang-associated clothing or activities
- Altering or destroying school records
- Fighting or simulated fighting/violent outburst
- Forgery
- Harassment of students or school personnel
- School pranks
- Immoral or indecent behavior

- Insubordination/disrespect to faculty/staff
- Truancy (ditching class/school)
- Arson
- Assault and/or battery of another student or school personnel
- Blackmail
- Extortion, coercion
- False fire alarms and/or bomb threats
- Robbery, theft, or larceny of another person's property or school property
- Tampering with fire alarms and equipment
- Vandalism (destroying/defacing school property)
- Gambling
- Reckless driving
- Possession and/or use of dangerous weapons/explosives (to include fireworks)
- Behavior detrimental to the educational process
- Commission of any act which would be a felony or a crime of moral turpitude under state or federal law if committed by any adult
- Excessive school policy violations

POSSIBLE CONSEQUENCES*

- Classroom discipline
- Before or after school, classroom detention
- Parental contact
- Office referral
- Lunch detention – entire lunch period
- In-school restriction (ISR)
- Suspension – not allowed on school premises or school-sponsored activities for the duration of the suspension
- Referral to Tri-City Youth and Family Center First Offender program
- Referral to Harrah Night School – student assigned to Harrah Night School.
- Expulsion – suspension lasting a semester or longer

***Administration reserves the right to adjust consequences as needed.**

SUSPENSIONS

Minimum time suspended is at the discretion of the school principal; however, the principal shall not suspend a student in excess of two weeks (ten school days) without first consulting the superintendent of schools. A student may be suspended for the remainder of the semester and the succeeding semester if the administration deems it advisable and in the best interest of the school as a whole. Suspended students may also lose certain school privileges including attendance at school-sponsored events to include prom and graduation. Suspended students may have the right to appeal. Please see district policy FOD-R. Parents will be notified if a student is suspended. Students suspended for more than nine days will be placed on an education plan. This plan will cover the subjects in which they are currently enrolled. Students on an IEP will continue to receive services. A parent/guardian or designated representative is responsible for

picking up the student's assignments not found on Google Classroom. All assignments will be due upon return from suspension unless due dates are clearly stated in the students' education plan. Any tests or labs will be completed in tutorial or with coordination of the building principal.

STORM ALERT

Faculty, staff and students at the high school will go to the safe rooms or gymnasium. Teachers will escort their classes to their assigned areas in safe rooms or gymnasium dressing rooms while maintaining accountability.

FIRE ALERT

Students in the high school will evacuate the building according to the diagram posted in each room (i.e., nearest exit). Teachers will take their classes at least one hundred feet from the building and call roll to ensure student safety. Students not in their room (library, office, hall, etc.) should find their teacher upon evacuating the building.

RESTROOM/LOCKER ROOM USAGE

Per Oklahoma Statute 70-1-125, "sex" means the physical condition of being male or female based on genetics and physiology, as identified on the individual's original birth certificate and Harrah High School provides restrooms/locker rooms for the exclusive use of male students and restrooms/locker rooms for the exclusive use of female students. An individual who does not wish to comply with the provisions identified in Oklahoma Statute 70-1-125, will receive reasonable accommodation in the form of a single occupancy restroom or changing room. Please visit one of the administration offices or the counseling office for access.

EXTRACURRICULAR ACTIVITIES

In order for a student to compete with other schools in any extracurricular activities, he/she must meet and maintain eligibility requirements adopted by the Harrah Board of Education. Eligibility is defined as maintaining a minimum of 90% attendance and 60% grade average in enrolled classes. Any student who is ejected from a contest for poor sportsmanship or whose conduct is an embarrassment to the school will be immediately suspended from further participation until such time he/she is reinstated by the administration.

ACTIVITY TRIPS

Students will go and return in the school bus or the school transportation provided. Special arrangements may be made in advance with the principal or sponsor for the students to return from the activity with their parents. School regulations are in force during such trips. Sponsors must turn in a list of all students attending the activity to the attendance office. Students must be in good standing academically and with regard to attendance.

CLASS OFFICERS

Officers and members of the student council will be elected according to the student council constitution. The council is the students' governing body. It deals with the assemblies, social activities, student behavior, and student welfare of Harrah High School.

Class sponsors will conduct class elections for class officers between May 1st and September 1st, unless the situation dictates otherwise. At that time select staff will establish new dates and provide students with one week to campaign. Class sponsors will accept candidates for a one week period followed by one week of campaigning. Elections will be held on the Friday of the campaign week. Students may only run for one position. Votes will be tallied by the administration.

HARRAH HIGH SCHOOL QUEENS

The respective teams shall select the football, basketball, wrestling, band, and soccer queen candidates. One attendant from the 9th, 10th and 11th grade will be selected to attend and represent her class. Three candidates from the 12th grade will be selected, and one of the three candidates will be selected as queen. The queen will be crowned at the "Homecoming" game designated on the schedule of each team.

Two weeks prior to homecoming, a meeting will be held with the athletic director with team members to nominate attendants and candidates. The queen will be determined by popular vote of the student body on the day of homecoming. All queens' and candidates' pictures will appear in the school yearbook. Once a student has served as queen during the school year, she is ineligible to serve as royalty at any other time during that year.

The prom king and queen candidates will be nominated by the junior class from the senior student body. A queen candidate is only eligible if she has not served as queen in another capacity during the school year. The winning couple will be chosen by popular vote from an election conducted within the senior student body.

Only the above-mentioned queens will be recognized in the yearbook as the official royalty of Harrah High School.

Request for changes to the above stated policy must be approved by the administration prior to the given ceremony.

REQUIREMENTS FOR LETTERING

Students must qualify in both general and specific standards before receiving an "H" Letter Award.

GENERAL STANDARDS

- A student must meet all state and school requirements regarding academic work.
- A student must remain out for a sport for the entire season unless excused by the head coach.
- A student must meet all requirements of the head coach pertaining to attitude, conduct and training.
- Student managers may qualify for a letter, which is designated "MGR."
- Recipients must be recommended by the head coach of the sport.
- Letters shall be given for varsity participation only. The exception would be for seniors who have participated in a particular sport for four years.

SPECIFIC STANDARDS

Baseball

- Students will qualify for letters who participate* in 1/3 of the varsity games played throughout a season, or should win individual honors in district or conference.

Basketball

- Players who make the varsity team and participate* throughout the complete season and postseason play will qualify for letters.

Cheer/Pom

- A student must serve at least two of the four years as a cheerleader/mascot during their four years of high school (9th, 10th, 11th, 12th). A student will qualify for a letter if he/she participates* in spirit leadership during 3/4 of the sporting events required and participates in regional competition each of the two years they participate in cheer.

Football

- An athlete will qualify for a letter if he/she participates* in at least sixteen (16) quarters of varsity football, offense or defense, or should win individual honors in district or conference.

Golf

- Students will qualify for letters who make the first five for three dual matches and one tournament.

Soccer

- Students will qualify for letters who participate* in a majority of halves (i.e., eleven halves in a ten match schedule, etc.).

Softball

- Students will qualify for letters who participate* in 1/3 of the varsity games played throughout a season or should win individual honors in district or conference.

Special Olympics

- Students will qualify for letters who have participated* in 80% of the training activities designated by the sponsor and attended area and state games during the year.

Swimming

- Students will qualify for letters who have participated* in 3/4 of the invitational swim meets during the year or have scored any points in regional or state meets.

Tennis

- Students will qualify for letters who make the first six for three dual matches and one tournament.

Track

- Students will qualify for letters who have participated* in 3/4 of the invitational track meets during the year or have scored any points in regional or state meets.

Wrestling

- Students will qualify for letters who participate* in six (6) dual or invitational

matches, "place" in a varsity tournament, or "place" in regional or state competition.

Music/Vocal

- A student must have participated* in all scheduled performances and/or events when requested to do so by the director.
- The letter/award will be made to each student who has participated* satisfactorily during the current school year.
- Students who transfer into the Harrah School district and have participated* elsewhere in equivalent organizations should be considered eligible for the letter/award at the discretion of the music director and approved by the administration and/or activities committee.
- It is further stipulated that in order to qualify for the senior award, a student must have served three years in band and/or three years in vocal music. Although the student may participate* in both band and vocal music, participation* in one organization will not count in the other.
- Satisfactory participation* includes the absence of severe disciplinary action, faithful attendance in rehearsals and performances, and generally those qualities of attitude deemed essential by the music director.

Speech

- Students must participate* in three tournaments a year to earn a letter or award, or a combination of six tournaments over their freshman, sophomore, junior or senior year.
- A student must have participated* in at least three different categories over a three-year period.
- A student must compete in speech activities his/her junior and senior year.
- If a student does not complete the above requirements, but participates* for three years, his/her award will be left up to the discretion of the coach and the administration.

To appeal a lettering decision, the appeal must be made to the Athletic Director in writing by the end of the following school year. The Athletic Director will select a committee of certified staff to review the decision. A decision will be conveyed in writing. The appealing party will be notified in a timely manner. The appeals' committee decision is final.

**Participate and its variants are defined as actively/directly engaged in on-field or onstage activities as it relates to the specific activity. Athletes who are present on the sidelines or in the audience are not considered to be participating and do not qualify to receive a letter in the activity.*

Handbook Verification

I have received and read the policies and procedures stated in the 2025-2026 Harrah High School Student Handbook.

Student signature: _____

Parent signature: _____

Please return this form to the attendance office.

2024-2025
HARRAH MIDDLE SCHOOL
HANDBOOK

NOTICE OF NON-DISCRIMINATION

The Harrah Public School District does not discriminate on the basis of disability, race, color, religion, national origin, sex, age or veteran status in its programs and activities and provides equal access to the Girl Scouts, Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Title: Director of Special Services

Responsibilities: He/She handles concerns and complaints regarding race, color, national origin, sex or age for students, employees, and others, handles disability issues related to students. Also, non-student related disability issues are addressed through this office.

Address: 20665 Walker Street

Harrah, Oklahoma 73045

Phone No.: 405-347-2820

Email: grievance@harrahschools.com

Should individuals wish to file a complaint directly with the Office of Civil Rights (OCR), they may do so at the following information:

U.S. Department of Education, Office of Civil Rights
One Petticoat Lane, 1010 Walnut Street, Suite 320 Kansas City, Missouri 64106-2106
Telephone: (816) 268-0550 Fax: (816) 268-0599 TTY: (877) 521-2172 Email:
OCR.KansasCity@ed.gov

PHILOSOPHY

Administration, teachers and staff of Harrah Middle School believe that all students can learn. We accept the responsibility to professionally guide the mental and physical development of every student. We believe our function is to assist in the acquisition of fundamental skills and knowledge that prepares each child for productive participation in our democratic society.

MIDDLE SCHOOL PROMOTION POLICY

A promotion policy will encourage students to be more responsible, productive, and accountable for their achievement while at the Middle School.

All students must complete the four core subjects each year: (language, math, social studies, and science).

1. Students shall pass (grade of 60% or above) a minimum of eight of the possible ten semester classes from the core subjects per year to be eligible for promotion. An exemption may be requested for those students who will turn 16 years of age while in 8th grade, 15 years of age while in seventh grade, or 14 years of age while in the 6th grade or administration discretion.

2. Students not passing 2 or more semester subjects will be required to make up those semester credits by attending Summer school or Night school the following school year.

HARRAH MIDDLE SCHOOL BELL SCHEDULE

<u>6th Grade</u>	<u>7th Grade</u>	<u>8th Grade</u>
1st Hour - 8:00-8:45	1st Hour - 8:00-8:45	1st Hour - 8:00-8:45
2nd Hour - 8:50-9:35	2nd Hour - 8:50-9:35	2nd Hour - 8:50-9:35
3rd Hour - 9:40-10:25	3rd Hour - 9:40-10:25	3rd Hour - 9:40-10:25
10:30-11:00	10:30-11:00	10:30-11:00
	4th Hour 11:05 -11:25	
Lunch 11:00 - 11:30	Lunch 11:25 -11:55	4th Hour 11:05 -11:50
4th Hour 11:35-12:25	4th Hour 12:00 -12:25	Lunch 11:55-12:25
5th Hour 12:30-1:20	5th Hour 12:30-1:20	5th Hour 12:30-1:20
6th Hour 1:25-2:10	6th Hour 1:25-2:10	6th Hour 1:25-2:10
7th Hour 2:15-3:00	7th Hour 2:15-3:00	7th Hour 2:15-3:00

PROFICIENCY PROMOTION

Students with parental permission may request to sit for a proficiency examination at least five (5) days before the beginning of the school year. Any student demonstrating a competency level of ninety (90) percent, as measured by a test approved by the district, will be awarded a grade of “A” for that grade or subject.

ABSENTEE POLICY

Students must not be absent more than **9 times per class per semester** in order to receive credit for that class. This includes all absences (excused or unexcused). (The exception may be made for a prolonged home confinement or hospitalization if verified by a doctor – Adopted by Board of Education, June, 1972. Updated: July 9, 1979.) Any class which receives no credit due to excessive absences will be notated on semester report cards with a “NC”.

When a student misses school, they must have their parent/guardian contact the school by telephone/email and state the reason for their absence. Students will be allowed two days for each day missed to make up school work. School activities are not included in this policy. If a student misses due to a school activity, it is that student’s responsibility to pick up their work before the activity. The maximum number of absences for activities, whether sponsored by the school or outside agency/organization, which removes any student from the classroom shall be **TEN** for any one-class period for each school year. Excluded from this number are state and national levels of school-sponsored contests. State and national contests are those for which a student must earn the right to compete. The criteria for earning the right to represent the school in any activity or contest must be submitted in writing by local school sponsors and approved by the local board of education. Students must be in attendance the half-day immediately preceding the event in which they wish to participate. The principal can make exceptions.

APPEAL BOARD – EXCESSIVE ABSENCES (MORE THAN 9 TIMES PER CLASS PER SEMESTER)

1. Responsibilities.
 - a. Their appeals or request for absences in excess of 9 days for the semester.
 - b. Review documentation and recommend no credit with a failing grade or recommend excusing the absence beyond the 9 days because of circumstances beyond the control of the student.
2. Composition. The appeal board will consist of:
 - a. Guidance office representative.
 - b. Faculty representative selected by the principal.
 - c. Faculty representative selected by the student.

3. Appeal Board Meetings.

- a. Appeal board meetings will be held during the final two (2) weeks of semester.
- b. The student's parent/guardian must be present at the meeting.
- c. The decision will be presented in writing to the Principal the following school day.
- d. The student/parent can receive the decision by contacting the Principal on the following school day.
- e. The decision of the appeal board is final.

STUDENT EXTRACURRICULAR ACTIVITIES

To participate in any extracurricular activities the student must be passing in all class work. Weekly grade checks will be made to determine the student's eligibility. Students must maintain a 90% attendance record to remain eligible. (See academic guidelines for elective classes).

TARDIES - HARRAH MIDDLE SCHOOL

Students who do not have an excused tardy pass and are not in the classroom in their assigned seat when the tardy bell rings will be counted as an unexcused tardy. Students who are more than 15 minutes late to a class will be counted absent, not tardy, consequences for tardies may include:

First unexcused tardy - Warning from the instructor

Second unexcused tardy - Warning from the instructor

Third unexcused tardy - Lunch Detention/Lunch Restriction

Fourth unexcused tardy- Student sent to Principal's Office, **fourth unexcused tardy - Counts as an unexcused absence**

STUDENT CHECKOUT

Students leaving school during the day or from a scheduled school activity will need to be checked out by a parent, guardian or an authorized adult listed on the student's contact list. Parent/Guardian must call the office if the student is going to be checked out by an adult not listed in Sylogist. Once a student has been checked out of school, they will need to leave the campus.

CHANGES AND DROPS IN CLASS SCHEDULES

Students pre-enroll during the spring term for the following school year. If a parent/student deems it wise to change a class the parent must contact the school counselor prior to the beginning of school. No class will be changed or dropped after school begins except in an extreme emergency. This will be a decision made by the principal.

OBLIGATIONS

Students are responsible for textbooks, Chromebooks, and other school property in their care. Students are expected to return textbooks and other school property with only normal wear and tear. All obligations should be cleared prior to enrollment for any future classes.

BUS CONDUCT

See Transportation – General Section – This applies to all Middle School students. Students should ride the bus that they are assigned at the beginning of the school year. Students need to keep in mind that bus riding is a privilege and can be revoked. Bus discipline procedures can be found in the General Section of this handbook. If any emergency situation arises and a student must ride a different bus, the following procedure should be followed:

1. Contact Harrah Middle School – either a phone call or a note indicating the emergency situation.
 2. The office/principal must sign the permission form.
 3. The student should give the signed permission form to the bus driver when boarding the bus.
- Riding a different bus should occur only in an emergency situation and shall not be used to go to a friend's house, etc.

Students riding a late bus must wait in the designated area only and not roam the school building.

HALL TRAFFIC/HALL PASSES

Students must have an authorized hall pass when leaving the classroom for any reason. While in the hall, at class change time, keep to the right until you reach your destination. No running, excessive noise, “horseplay”, pushing, etc.

CELL PHONES AND PERSONAL ELECTRONIC DEVICES

Appropriate use of Electronic Devices:

Per Oklahoma Senate Bill 139, paragraph B.1., signed by Governor Kevin Stitt:

For the 2025-2026 school year, each school district board of education shall adopt a policy prohibiting students from using cell phones and personal electronic devices while on the campus of a public school district from bell to bell. The policy shall include disciplinary procedures for violations.

Personal electronic devices are defined in Oklahoma Senate Bill 139, paragraph A.2.:

“Personal electronic device” means a personal device capable of connecting to a smartphone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school-approved devices that are specifically limited for use in classroom instruction.

The only school-approved personal electronic devices will be school-issued chromebooks or personal chromebooks/laptops. Using a school-approved device for any activity not associated with classroom instruction will result in disciplinary action. For the purposes of this policy, the 7:15 am bell signals the start of the school day and unapproved personal electronic devices must be turned off and put away. The 3:00 pm dismissal bell is the end of the school day. Between 7:15 am and 3:00 pm unapproved personal electronic devices are not to be kept on one’s person. Those devices should be powered off and kept out of sight. **This means a student cannot keep their unapproved personal electronic device on their person.** Those devices should be kept in the student’s personal backpack, bag, purse, student locker(optional), or left at home.

Students who use their cell phone to monitor their blood sugar levels are authorized to keep them on their person and powered on throughout the day. Using their cell phone outside the scope of this authorization will result in disciplinary action.

Violations of this policy are, but not limited to:

- Keeping an unapproved personal electronic device on one’s person
- Usage of an unapproved personal electronic device
- Any indication that the device is not powered off

Disciplinary actions:

- 1st Offense - One-day suspension
- 2nd Offense - Three days in ISR
- 3rd Offense - Three-day suspension
- 4th Offense - Five days in ISR
- 5th Offense - Five-day suspension
- 6th Offense - Ten days in ISR
- 7th Offense - Long-term suspension or change of placement

WARNING: The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by texting, sexting, emailing, and social media sites may constitute a CRIME under state and/or federal law. Any person taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or otherwise illegal images or photographs will be reported to law enforcement, which may result in arrest, criminal prosecution, and inclusion on sexual offender registries.

School personnel have the authority to detain and search or authorize the search of any student when the student is on school premises or while in transit to or from school in a school vehicle or while attending any function sponsored or authorized by the school upon reasonable suspicion that the student is improperly using a cell phone/electronic device. School personnel searching or authorizing the search of a student upon reasonable suspicion that the student is improperly using a cell phone/electronic device shall have the authority to remove the item from the student’s possession.

STUDENT BEHAVIOR

Students are to behave at all times and not distract from the learning process. They shall be respectful and cooperative with the teachers and other school employees. They shall not act in such a way as to jeopardize the safety or well-being of other students and staff. Rules for conduct, suspension, and appeal are listed elsewhere in this handbook. The behavior of students in assemblies, pep assemblies, group meetings, and athletic events home and away is expected to be exemplary. Booing, yelling and distractions from the program will not be allowed. All rules, regulations, policies, and procedures, as stated elsewhere in this handbook apply to all Harrah Middle School students. Any questions in regard to any policy, regulations, etc., students and parents are encouraged to contact the principal for clarification.

POSSIBLE INFRACTIONS

Listed below is an incomplete list of possible student conduct misbehaviors, which could result in lunch detention, ISR, suspension or expulsion. All conduct misbehaviors are subject to charges being filed with police.

- Abuse (verbal, physical, or sexual) of student or staff
- Altering or destroying school records
- Arson
- Assault and/or battery of another student or school personnel
- Behavior detrimental to the educational/learning process
- Blackmail
- Cheating/plagiarizing
- Commission of any act which would be a felony or a crime of moral turpitude under state or federal law if committed by any adult
- Disorderly conduct on a district campus, bus, or rented venue (i.e. prom)
- Dress code violation
- Excessive school policy violations
- Extortion, coercion
- False fire alarms and/or bomb threats
- Fighting/violent outburst
- Forgery
- Gambling
- Gang associated clothing or activities
- Harassment of students or school personnel
- Hazing/bullying
- Immoral or indecent behavior
- Improper use of cell phone and/or electronic device during school
- Inappropriate display of affection on campus

- Insubordination/disrespect to faculty/staff
- Loitering/trespassing
- Obscene language (profanity) or material
- Possession and/or use of dangerous weapons/explosives including fireworks
- Possession and/or use of tobacco products including electronic or vapor cigarettes alcohol, drugs or drug paraphernalia, weapons or replicas
- Public Display of Affection (PDA) in any form is prohibited
- Robbery, theft, or larceny of another person's' property or school property
- School pranks
- Selling non approved school fundraiser items
- Sexual harassment/misconduct
- Tampering with fire alarms and equipment
- **Threats directed towards Staff, Students, or Facilities**
- Truancy (ditching class/school)
- Unprepared for class
- Vandalism (destroying/defacing school property)

POSSIBLE CONSEQUENCES*

- Classroom discipline
- Before or after school classroom detention
- Parental contact
- Office referral
- Lunch detention – entire lunch period
- In-school restriction (ISR)
- Suspension – not allowed on school premises or school sponsored activities for the duration of the suspension
- Referral to Tri-City Youth and Family Center First Offender program
- Referral to Harrah Night School – student assigned to Harrah Night School.
- Expulsion – suspension lasting a semester or longer

*Administration reserves the right to adjust consequences as needed.

CLASS BEHAVIOR

When you enroll in classes you assume the following obligations:

1. Be present and on time each day.
2. Be in your seat before the last bell rings.
3. Complete each assignment on time.
4. Pay attention in class
5. Participate in all class activities.
6. Be respectful and cooperative.

7. Bring the necessary equipment to participate in class (books, paper, pencils, etc)

Minor Infractions

Minor infractions include but are not limited to the following: excessive tardiness, running on campus, excessive talking, inappropriate comments, PDA, etc. Possible consequences for minor infractions: warnings, parent notification, cafeteria duty, campus duty, lunch detention, etc. Students will be assigned ISR on the third infraction.

Major Infractions

Major infractions include but are not limited to the following: repeat minor infractions, possession of tobacco products, fighting, excessive lunch detentions, ditching, bullying, threatening or harassing behavior, derogatory or vulgar comments , disrespect toward authority, gang writings, or gang signs, drug related writing or drawings, etc. Possible consequences for major infractions: parent conferences, in-school restriction (ISR), out of school suspension or expulsion, depending on the severity of the infraction. Major infractions that violate any Harrah City Ordinance may result in a citation from the Harrah Police Department. All final decisions will be at the discretion of the principal and will be based on the severity and frequency of the infraction.

LUNCHROOM BEHAVIOR

Students are expected to behave like ladies and gentlemen in the lunchroom. No running, no cutting line, excessive noise, horseplay or rowdy behavior will be allowed.

THREATENING BEHAVIOR

Pursuant to Oklahoma State Law- 70 O.S. § 24-100.8 (OSCN 2018)

Law enforcement must be notified by any school employee upon any threat made to any person or property by a student.

DANGEROUS WEAPONS/DANGEROUS SUBSTANCES

See General Section.

SOFT DRINKS AND SNACKS

No food or drinks will be allowed in the classroom. Open soft drinks or food are not allowed in hallways or in the courtyard. **Students may only have water in classrooms if the container has a screw-on lid.** No cups of any kind will be allowed outside of the cafeteria that does not have a secure lid. Styrofoam and paper cups of any type will not be allowed outside of the cafeteria.

VISITORS

All visitors must check in at the Main Office.

BICYCLES-MOTORCYCLES-MOTOR SCOOTERS

Harrah Middle School does not have the facilities for these vehicles, students are prohibited from bringing them to school.

LEAVING SCHOOL GROUNDS

No student will leave the school grounds during the school day without first securing permission from the principal/Main Office. Students must check out through the office even if parents are picking up their student.

LOITERING

Students should clear Harrah Middle School campus within 10 minutes after the last period dismissal bell has rung. Students that are participating in after school activities should be in the area designated by the sponsor of that activity. Loitering on campus after school hours will not be tolerated and if necessary disciplinary action will be taken. Once students have left the Middle School they should not return to the campus unless they have a scheduled extra- curricular activity to attend.

STORM ALERT

In the event of a tornado warning, faculty, staff and students shall report to the safe rooms Teachers shall escort their classes to their assigned areas in safe rooms while maintaining accountability.

DRESS AND GROOMING CODE

The student dress code is based upon the premise of recognizing fashion without sacrificing decency, safety, and general good taste. It is the intent to permit students to dress according to current fashions and at the same time, restrict extremes and indecency in grooming which will distract from the main purpose of the educational program. Any attire, which disrupts the educational process, is prohibited. The student dress code applies at school, on school vehicles, and at school-sponsored or authorized activities. Students who are dressed inappropriately will be asked to change and may be counted

absent from any classes they miss if they must go home to change.

The principal (or designee) will use his/her judgment in cases of questionable attire. Violations may result in disciplinary action.

**THE FOLLOWING IS INAPPROPRIATE ATTIRE AND IS PROHIBITED FOR
SCHOOLWEAR:**

1. Shredded, tattered, or clothing with holes that exposes or would expose undergarments or clothing showing skin at the waist or chest.
2. Biker-shorts, short mini-skirts or boxer shorts.
3. All shorts and skirts must be no shorter than fingertip length with shoulders and arms relaxed by your side. Any tattered clothing with holes shall not extend above the fingertip policy.
4. Tank tops must be a minimum of 3 finger width. Spaghetti straps, halter tops, tube tops, mesh shirts (or fishnet unless with a t-shirt underneath), outer garments that have the appearance of underwear, clothing that shows skin at the waist or clothing made of thin see-through material.
5. Offensive writing, suggestive slogans or logos which pertain to beer, liquor, drugs, or tobacco, or carry connotations of immorality, vulgarity, obscenity, or nudity, or promotion of violence and/or gang/cult activity on any person or article of clothing, belt buckles, autos, jewelry, school materials, etc.
6. At all times students must wear shoes. However, cleats or any shoe that limits physical activity or safety will not be permitted.
7. All headgear within the school buildings or classrooms.
8. Apparel which is too tight, too loose, and/or revealing, and does not cover undergarments. Shirts that hang off the shoulder must be worn with a tank top that meets the 3 finger rule.
9. Any clothing or apparel the administration believes to be gang affiliated, e.g. bandanas, sagging or baggy pants, clothing, etc. that could be considered as a display of gang “colors”.
10. Jewelry or personal items that could cause harm to others.
11. Tights or leggings must be covered with a long shirt or top that is fingertip length with shoulders and arms relaxed by your side.

ACADEMIC GUIDELINES for EXTRACURRICULAR ACTIVITIES

Harrah Middle School has high expectations for its students. Our goal is to assist all students in the acquisition of fundamental skills and knowledge that will prepare them to be a productive citizen in society. All students shall abide by the following guidelines:

- Any student enrolled in an elective class **MUST** be passing **ALL** classes to participate in the extracurricular class.
- Students that choose athletics as an elective will be required to participate in a minimum of **TWO** sports during the school year.
- Students who fail 2 or more classes the preceding semester will **NOT** be allowed to participate in an extracurricular class until they show proficiency in all classes. (OSSAA states students will miss the first 6 weeks of elective class)
- Eligibility begins the 3rd week at Harrah Middle School. Students who are failing a class could be removed from the extracurricular class for remediation until the student is passing the core class.
- Students who remain ineligible for five consecutive weeks may be removed from the extracurricular class for the remainder of the semester and placed in an intervention/remedial class.
- Students may earn the privilege of returning to an extracurricular class when they are passing all classes.
- Students must maintain a 90% attendance record to remain eligible.

CONFISCATED ITEMS

Items that may not be returned if confiscated include, but not limited to: gang related items, weapons, drugs, drug paraphernalia, alcohol, tobacco or simulated tobacco products or anything deemed inappropriate by school administration.

Handbook Verification

I have reviewed and read the policies and procedures stated in the 2025-2026 Harrah Middle School Student Handbook. A complete copy of the handbook is available on the Harrah Middle School Website at hms.harraschools.com

(Student signature)

2024-2025
GENERAL SECTION HANDBOOK
HARRAH PUBLIC SCHOOLS

FORWARD

Students old and new, we extend you a hearty welcome to Harrah Public Schools. This is your school handbook which has been prepared to acquaint you with the school and to guide you and new students as they enter our school. The sooner each of you become informed about our activities, traditions, customs and regulations, the happier and more successful you will be in our school. Assure yourself of making the most of your years in school by being familiar with the contents of your handbook. Parents, this handbook has been published for you as well as for your child. Its purpose is to provide you with information that may prove useful in understanding the policy of Harrah Schools. As a parent, it is important that you get an overview of your child's school and its activities. The contents of the handbook will answer many questions that may arise from time to time in the home and will increase your knowledge of the school program.

PHILOSOPHY

We, the staff, and Board of Harrah Public Schools believe that all students can learn. We, as a public school system, accept the responsibility to professionally guide the mental and physical development of every student. We believe our function is to assist in the acquisition of fundamental skills and knowledge that prepares each child for productive participation in our democratic society.

MISSION

Our mission is to assist in the acquisition of fundamental skills and knowledge that prepares each child for productive participation in our democratic society.

STUDENT OUTCOMES

Students will acquire knowledge in the arts, listening, speaking, reading, writing, mathematics, science, social science, and the use of technology. Students will apply the acquired knowledge to become productive citizens. Students will be self-directed learners who demonstrate personal, social, environmental and civic responsibilities

STUDENT RESPONSIBILITIES

The following are responsibilities which students are expected to accept:

1. **QUALITY OF WORK:** Students must do their best each day and complete assigned lessons including homework and assignments missed because of absence.
2. **SCHOOL RULES:** Each student must conform to school rules and regulations and accept the leadership of teachers, school officials, and others who have been assigned leadership responsibility. Students must also conform to school rules at all times when they are on the way to and from school and at school activities at home or away.
3. **CARE OF SCHOOL PROPERTY:** A modern, fully-equipped school building designed for beauty and utility is a part of the heritage of the Harrah student body. It belongs to many generations and is not the sole property of any annual group of students. It is the privilege and obligation of every student to carefully use, preserve faithfully, and pass to future generations, the building, its grounds and its equipment, without blemish. Anyone who damages or defaces any school property will replace or pay for the property damaged or lost.

PARENT RESPONSIBILITIES

The ultimate responsibility for student behavior rests with the parents. The following are among their specific responsibilities:

1. Support the schools in requiring students to observe all school rules and regulations and accepting responsibility for any willful misbehavior on their part. Send students to school with proper attention having been given to health, personal cleanliness and appropriate dress.
2. Maintain an active interest in the student's work. Make it possible for them to complete assigned homework particularly by providing a quiet place and conditions for study.
3. Comply with the school's requests. This includes reading carefully all communications and signing and returning them as requested.
4. Ensure that your children attend school regularly without unnecessary absences and arrive at school punctually each day.
5. Cooperate with the school in attending conferences set up for planning for its continuous maintenance and improvement. It is the belief of the administration that the most effective discipline is self-discipline. Students in Harrah Public Schools are treated as young ladies and gentlemen who are expected to prove to be such by their actions and by their response to the school society.

TEACHER RESPONSIBILITIES

Every teacher is responsible for discipline at all times. Teachers have full authority and responsibility to correct student behavior whenever such correction is necessary. Disciplinary infractions of a serious nature may be referred to the Principal.

In cases where a student has been unable to adjust to his school environment and where his behavior has become so objectionable that the problem cannot be resolved otherwise, he will be referred to the Principal. Through conferences, every effort will be made to assist the student in overcoming this difficulty. Counselors and parents may be called in when it is felt that they can help the student become an acceptable member of the group. If all these efforts fail to obtain the desired results, the principal will make a final disposition of the case in line with the best interest of the individual student and the school as a whole.

ASBESTOS ABATEMENT

As a result of our asbestos removal program, we are happy to announce that all identifiable friable asbestos has been removed from the Harrah Public Schools buildings. There are some non-friable materials which have been determined or assumed to contain asbestos but pose no immediate health risks as long as they remain non-friable

In the interest of your future safety and in compliance with EPA and State Department of Health regulations, we will be monitoring all identified and assumed asbestos-containing building materials every six (6) months to verify that they have not become friable or damaged.

The AHERA Asbestos Management Plan for each Harrah school is available for viewing in the office of the Principal of that school and a master management plan for the entire Harrah School District is available for viewing in the office of the Superintendent. Should you have any questions please call the Asbestos Manager or the Superintendent at 405-347-2820.

DISCIPLINE

Disciplinary actions will be commensurate with the infraction as is evidenced by “discipline” becoming more severe as “infractions” increase in number; however, students should **not** conclude that they cannot receive a long-term suspension simply because it is the first infraction of a rule or policy. Students are responsible to abide by every rule, regulation or policy listed in the Student Handbook, and/or given in a classroom. Learn these rules and abide by them –

IGNORANCE IS NOT AN EXCUSE!

Each student shall be treated in a fair and equitable manner. Disciplinary actions will be based on careful assessment and investigation of the circumstances surrounding each infraction. Examples of these circumstances include but are not limited to:

- The seriousness of the offense
- The effect of the offense on other students
- Whether the offense is physically or mentally injurious to others
- Whether the offense is a habitual or isolated behavior
- Whether the offense is a manifestation of a disability.
- Any other circumstances deemed appropriate by the administration.

SCHOOL LAWS OF OKLAHOMA PUPILS – SUSPENSION – APPEAL:

“Any pupil who is guilty of immorality or violation of the regulations of a public school may be suspended by the principal teacher of such school, which suspension shall not extend beyond the current school semester and the succeeding semester; provided, the pupil suspended shall have the right to appeal from the decision of such principal teacher to the board of education of the district, which shall upon a full investigation of the matter, determine the guilt or innocence of the pupil and its decision shall be final.” (70-24-101)

In accordance with the school code set by the 1970 Oklahoma Legislature, the Harrah Board of Education lists the specific offenses which may result in expulsion or suspension of students from the Harrah Public School System. Offenses include but are not limited to: 1. Conduct which jeopardized the safety of others. 2. Possession, threat or use of a dangerous weapon/explosive device. 3. The possession, use, transmission or visible evidence of using narcotic or unauthorized drugs, alcohol or intoxicants of any kind. The chemical abuse policy of the Harrah Public Schools will Apply. (Policy FOD) 4. Fighting, assault and battery or threat of violence. 5. Immorality or profanity. 6. False identification. 7. Theft or possession of stolen property. 8. Destroying or defacing school property. 9. Truancy. 10. Showing disrespect for faculty members, staff members or other school employees. 11. Repeated violations of school policies.

DUE PROCESS PROCEDURE

Any student accused of violating any rule that may require suspension will be brought to the principal. The principal will hear the evidence and will then decide the action to be taken. If the initial evidence supports long term suspension, the principal will notify the parent/guardian and advise them of such. The student's parent/guardian or legal counsel may request, in writing, a hearing. Hearings are to be held in compliance with the due process of law.

PUPILS – DANGEROUS WEAPONS/DANGEROUS SUBSTANCES

The superintendent or principal of any public school in the state of Oklahoma, or any teacher or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school, or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act and hereinafter referred to as controlled dangerous substances. The superintendent or principal authorizing such a search shall notify the local law enforcement agency which shall be responsible for obtaining any warrant or other authorization necessary to conduct such a search. The search shall be conducted by a person of the same sex as the person being searched.

The superintendent or principal authorizing the search shall have the authority to detain the pupil or pupils to be searched and to preserve any dangerous weapons or controlled dangerous substances that might be in their possession including the authority to authorize any other persons deemed necessary to restrain such pupil or pupils to preserve any dangerous weapons or controlled dangerous substances.

Any pupil found to be in possession of dangerous weapons or controlled dangerous substances may be suspended by the superintendent or principal for a period not to exceed the current school semester and the succeeding semester. Any such suspension may be appealed to the board of education of the school district by any pupil suspended under this section. (70-24-102) **It is a violation of federal law to bring a firearm on or within 1,000 feet of school property. Violators are subject to imprisonment for up to five years, a \$5,000 fine or both fine and imprisonment. Violators will be prosecuted to the full extent allowed by law.**

GUN-FREE SCHOOLS STUDENT SUSPENSION POLICY

It shall be the policy of the Harrah Board of Education to suspend any student who brings a firearm to a school which is under the jurisdiction of the school district for a period of not less than one year. It is also provided that the chief administering officer may modify the suspension requirement on a case-by-case basis. (Gun-Free School Act 1994) ESEA (1965)

The enforcement of the policy shall be consistent with state and federal laws dealing with discipline of students with disabilities as outlined in the Policies and Procedures for Special

Education.

For the purpose of the policy, the following procedures shall be followed: 1. The name of the school will be reported. 2. The law enforcement agency (LEA) must keep a detailed description of the circumstances. 3. The number of students suspended will be documented. 4. The type of weapon involved will be stated.

REFERENCE: Gun Free Schools Act of 1994

Part B of the Individuals with Disabilities Education Act Section 504 of the Rehabilitation Act Policies and Procedures of Special Education of Oklahoma

**ASSAULT ON SCHOOL DISTRICT EMPLOYEES OKLAHOMA SCHOOL LAWS –
SECTION 126 (70-6-113)**

1. Every person who, without justifiable or excusable cause, knowingly commits any assault (threat), or assault and battery upon the person of a school employee of a school district while such employee is in the performance of his duties as a school employee, is punishable by imprisonment, in the county jail for a period not exceeding six (6) months, or by a fine not exceeding Five Hundred Dollars (\$500.00), or both such fine and imprisonment.

2. Every person who, without justifiable or excusable cause, knowingly commits any aggravated assault and battery upon the person of a school employee while such person is in the performance of his duties shall upon conviction be guilty of a felony.

TRANSPORTATION

Harrah Schools provide safe transportation to all students who are legally eligible to ride to and from school. Transportation is furnished for all students who live 1 1/2 miles or more from school. Since the bus driver is fully responsible for matters of safety, he/she is given full authority over all students on his/her bus. Students are to ride on the bus assigned to them. Any changes must be approved by the transportation department. Misbehavior endangers your safety; and since school transportation is a privilege, you may be required to walk or provide your own transportation.

**SAFE SCHOOL BUS RIDING RULES INCLUDE:
BUS RIDER RULES**

Riding the school bus is a privilege and privilege may be removed for not abiding by the bus rider rules.

Prior to loading, students should:

1. Be on time at the designated school bus stop. Keep the bus on schedule.
2. Stay off the road at all times while waiting for the bus.
3. Wait until the bus comes to a complete stop before attempting to enter.
4. Use caution when approaching bus stops
5. Do not move toward the bus at the school-loading zone until the bus has been brought to a complete stop.
6. Respect people and their property while waiting for the bus.
7. Receive proper school official authorization to be discharged at places other than the regular bus stop.

While on the bus, students should:

1. Keep all parts of the body inside the bus.
2. Refrain from eating and drinking on the bus.
3. Refrain from the use of any form of tobacco, alcohol or drugs.
4. Assist in keeping the bus safe and clean at all times.
5. Remember that loud talking and laughter or unnecessary confusion diverts the driver's attention and may result in a serious accident (The life you save may be your own).
6. Treat bus equipment as you would valuable furniture in your own home. Damage to seats, etc., must be paid for by the offender.
7. Never tamper with the bus or any of its equipment.
8. Maintain possession of books, lunches or other articles and keep the aisle clear.
9. Help look after the safety and comfort of small children.
10. Not throw objects in or out of the bus.
11. Remain in their seats while the bus is in motion.
12. Refrain from horseplay and fighting on the school bus.
13. Be courteous to fellow pupils, the bus driver and the patrol officer or driver's assistants.
14. Remain quiet when approaching a railroad crossing.
15. Remain in the bus during road emergencies except when it may be hazardous to their safety.

After leaving the bus, students should:

1. Go at least ten (10) feet in front of the bus, stop, check traffic, wait for the bus driver's signal, then cross the road.
2. Go home immediately, staying clear of traffic.
3. Help look after the safety and comfort of small children.

1. Leave home early enough to arrive at your bus stop before the bus arrives.
2. Wait for your bus in a safe place – well off the roadway.
3. Wait for your driver to motion you across the roadway.
4. Enter your bus in an orderly manner and take your seat.
5. Follow the instructions of your school bus driver or bus monitor.
6. Remain seated while the bus is in motion.
7. Keep all parts of your body inside the bus at all times.
8. Keep aisles clear at all times.

9. Remain quiet and orderly.
10. Be courteous to your school bus driver and fellow passengers.
11. Students should cross the roadway at least 10 feet away from the front of the bus.
12. Parents should not approach the driver regarding a problem. Contact the Director of Transportation with questions and/or concerns.

Extra-curricular trips:

1. The above rules and regulations should apply to all trips under school sponsorship.
2. Sponsors should be appointed by the school officials.

The driver of the school bus represents the principal of the school and the Director of Transportation in providing a safe, wholesome atmosphere on the bus. Students who violate the Bus Riding Rules and fail to respond to the driver's direction shall lose transportation privileges.

BUS DISCIPLINE PROCEDURES FOR HARRAH PUBLIC SCHOOLS

- 1st Violation – The student will be sent to the principal for reprimand or counseling. Parents will be notified.
- 2nd Violation – The student will be sent to the principal for a parent conference and shall lose bus privileges for a minimum of three days.
- 3rd Violation – The student shall be removed from the bus for a minimum of ten days.
- 4th Violation – The student will lose bus privileges for the remainder of the current semester and succeeding semester.

All violations of an extraordinary or emergency nature will be immediately referred to the principal for adjudication. The principal has the authority to impose disciplinary action from any level depending on the severity of the infraction.

Students are to ride the bus assigned, and are to be picked up and delivered only to their place of residence or designated area. Only students regularly assigned may ride a scheduled bus route. Exceptions to this procedure must be approved in advance by the building principal, and must be of an emergency or extraordinary nature. Items such as flowers, balloons, glass containers, etc. that may cause injury, distraction or impede the Driver's vision will not be transported.

Parents will be responsible for any alternative transportation needs. Alternative transportation needs may include, but not limited to, private lessons, overnight visits and group party activities.

CLOSED CAMPUS

Harrah Schools, recognizing the pressing need for the safety and security for all students, have implemented a closed campus policy for all schools and students attending these schools.

SEVERE WEATHER – SCHOOL CLOSING

In case of severe weather, snow, or extreme temperatures, the official announcement for school closing may be heard over the radio, television stations or through social media..

ATTENDANCE

Students in the 6th through 12th grade must not be absent more than 9 times per class per semester in order to receive credit in that class. This includes all absences (excused or unexcused). (The exception may be made for a prolonged home confinement or hospitalization if verified by a doctor – Adopted by Board of Education, June, 1972. Updated: July 9, 1979.) If a student is absent during the instruction school day, participation in school sponsored events are at the discretion of the principal or designee. Students more than ten minutes late to class will be counted absent. Any students who check out of a class 15 minutes before the bell will be counted absent. A student with four tardies will be counted as one absence.

Students in Pre-K through 5th grade must not be absent more than 6 times per 9 weeks. Proper authorities will be notified as needed in the case of excessive absences according to state law.

GRADING SYSTEM

The recommended grading system used in the Harrah Schools shall be based upon the following scale in grades 1-12.

GRADE PERCENTAGE/GRADE POINTS

A 90-100/4
B 80-89/3
C 70-79/2
D 60-69/1
F Below 60/0
I Incomplete/0
N/C No Credit due to excessive absences.

GRADES DUE TO EXCESSIVE ABSENCES

Any student who receives a “no credit” due to excessive absences will receive an N/C on their transcript unless the current grade in the particular class is failing. If the current grade is 59% or below, the student will receive the current average of an F on their transcript.

GRADE REPORTING

Progress reports for each student will be provided on the fifth, ninth and fourteenth week of each grading period and report cards will be sent home with the students at the end of each semester.

ABSENCE WORK

When a student is absent and the absence has been **excused** by the attendance office, the student will be allowed two days for each day missed to make up schoolwork. School activities are not included in this policy.

LATE WORK

When a student fails to turn an assignment on time:

- First day late -Their grade will be reduced by 10%
- Second day late-Their grade will be reduced by an additional 10%
- Third day late - Their grade will be reduced 50%
- More than three days late- A score of zero will be recorded; extreme circumstances may be made upon discretion of administration.
- Teacher’s have the autonomy to allow more time for late work on a case by case basis

HONOR ROLL

Students making all “A” shall be placed on the Superintendent’s Honor Roll. Students making no grade below a “B” shall be on the Principal’s Honor Roll.

The students who are in the top 10 percent of the student body at the High School and the Middle School shall be members of the State Honor Society.

ACTIVITIES, ORGANIZATIONS, CLUBS, AND ATHLETIC TEAMS & DRUG TESTING

Harrah Public Schools offer students many opportunities to participate in many activities with its organizations, clubs and athletic teams. You can find information about the organizations, clubs and teams by accessing the school website at www.harrahschools.com. All students in grades 7-12 who choose to participate in any school sponsored activity, organization, club or athletic team will be subject to random drug testing (HB1826).

ELIGIBILITY

Harrah students must meet and maintain scholastic and attendance eligibility requirements adopted by the Harrah Board of Education and the Oklahoma Secondary Schools Activity Association (OSSAA) for participation in all activities including sporting events that are governed by the OSSAA.

TEXTBOOKS

District owned textbooks will be checked out as needed. The student is responsible for the care of their books. They must be turned in at the close of the school year. If damaged or lost, the student must pay for the books. If the book(s) are later found, a refund of the charge will be made to the student. STUDENTS OWING FOR TEXTBOOKS WILL NOT BE ASSIGNED ADDITIONAL TEXTBOOKS UNTIL ALL OBLIGATIONS ARE CLEARED.

GUIDANCE SERVICE

Harrah Schools offer its students a comprehensive guidance service. Principals, counselors, and special services personnel are ready to assist the students in future planning and problems at all times. Various tests are given to students during the year to assist in making decisions on their enrollment and future educational and employment questions.

Each student or his parents may request an appointment with the counselor to explain the meaning of test scores and the grades made by the individual student. Communication between the parents and the school staff is necessary for the proper advancement of all students. Each student is pre-enrolled and counseled during the semester preceding the actual enrollment at the beginning of school.

SNACKS, CANDY AND GUM CHEWING

Eating candy, gum, drinks or snacks is not permitted in the classroom except when approved by the building principal.

CAFETERIA

Advance payments will be accepted by the site cafeteria manager or district cafeteria manager. Please pay in advance by the week, month, or meal. Payments are also accepted online. Ask the site secretary at your school for login information.

Charges are not encouraged and allowed only with advance permission from parents. Please make checks payable to HARRAH FOOD SERVICE. Questions may be referred to the Food Service Director, 405-347-2825. All parents are encouraged to complete the free and reduced application.

CAFETERIA CHARGE POLICY

Each student will be limited to three (3) day charges. Students who exceed this limit will not be able to charge in the cafeteria. Rather than allow a child to go without a meal, the school will provide a peanut butter and jelly sandwich and milk when students wish to eat in the cafeteria but have exceeded the charges allowed. This supplemental meal is intended to be only occasional when students forget to bring money and if it becomes excessive may be considered neglect on the parent's behalf and the school officials may need to set up a meeting with the parents or take other action. No lunch charges after May 1st.

MEDIA CENTER REGULATIONS

Students and their parents/guardians shall be informed that it is a misdemeanor under Oklahoma Law to remove or attempt to remove library materials from the premises of a library facility without authority; or to mutilate, destroy, alter or otherwise damage, in whole or in part, any library materials, or to fail to return any library materials which have been loaned to said person by the library facility, within seven days after demand has been made for the return of the library materials.

1. All pupils in school are entitled to use the media center and to check out materials.
2. Most reference books are to be used in the media center.
3. Designated books may be checked out overnight or for the weekend.
4. All other books may be retained for 3 weeks with re-check privileges.
5. Five cents per school day is charged for overdue books; check out privilege is revoked for those owing fines or with overdue books.
6. Damage beyond repair or loss of materials must be paid for by the student.
7. No materials may be taken from the media center without being checked out.

SCHOOL ACCIDENT INSURANCE

Harrah Public Schools offers its students an opportunity to participate in a school group accident policy. The company will provide the school with this policy.

24-Hour/12 Month Protection. - cost to be announced. At School Protection - cost to be announced.

Each student participating in athletics must be covered by insurance or the parents must sign a release stating they will take care of all medical expenses incurred. The insurance policy describes the coverage in detail. Ask the site principal for a form if you are interested.

HEALTH SERVICES

A designated school employee will be available to the students for minor injuries and dispensing medication. Students are not to carry medication with them during the school day (This includes non-prescription drugs). The designated employee will dispense medicine in accordance with the state statutes and School Board Policy.

If students should need special care at school due to some condition such as diabetes, epilepsy, asthma, rheumatic fever, or a heart condition, they will be given special consideration if they will give the necessary information to the counselor or principal with a statement from their parents or doctor concerning the difficulty. This statement must be updated each school year. If students become ill during the day, they should go to the office where their parents will be contacted and their absence will be excused. State Health Department regulations apply to contagious conditions.

An important part of a school health program is the prevention and control of communicable disease. Good health is more important than a perfect attendance record. We encourage parents to keep sick children at home. Children are excluded when suffering from or exhibiting the following symptoms:

1. A fever above 100 degrees Fahrenheit (a child running a fever should be excluded until he is fever-free for 24 hours.)
2. A sore throat or tonsillitis
3. Any eruption of the skin or rash unless under treatment
4. Any nasal discharge accompanied by fever
5. A severe cough
6. Any inflammation of the eyes, 7. Head lice

Any child needing medications to be taken during school hours must have a note from the parent stating the name of the child, name of medicine and dosage, when the medicine is to be given. This will apply to each time a student is placed on a new medication. Only the designated school personnel will dispense the medicine. The parent must bring the signed note and medicine form to the school office.

DIABETES

The appropriate school staff should be aware of students with diabetes. A history should be obtained and an emergency care plan developed at the time of enrollment. Parents should provide the school with necessary documents. Please contact your school administrator/guidance office for further information regarding the steps to take to ensure your child's safety.

PETITIONS

No petitions for any cause may be circulated.

LAW ON PRIVACY RIGHTS

The law reads as follows: “Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such a search. Schools shall inform pupils in the student discipline code that they have reasonable expectation of privacy rights towards school officials in school lockers, desks, and other school property.”

STUDENT RECORDS

Only that information which is pertinent to the individual’s educational progress and those items required by law are to be maintained in the student’s file. A student’s records are open for inspection by the student, his parents or guardians, school officials and certified employees of the school district. Copies of records shall be furnished to authorized agencies upon written request of parents, guardians or students of legal age in accordance with FERPA policy. Students are to be enrolled by their legally given name and all school records will be recorded by that name.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (F.E.R.P.A)

This policy and the procedures included with it are designed to meet the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Harrah School District is committed to the implementation of the policy and procedures.

The Board of Education authorizes the school superintendent to inform parents, students, and the public of the policy and to exercise his administrative resources to implement the policy as well as to deal with individuals who violate it.

In case a parent of a student, an eligible student, or a citizen of the Harrah School District believes that the district is violating the FERPA, that person has a right to file a complaint with the Department of Health, Education, and Welfare. The address is:

The Family Educational Rights and Privacy Act Office U.S. Department of Education Room 4511 Switzer Building Washington, D.C. 20202 The telephone number is: (202)245-0233

PARENT AND STUDENT RIGHTS

The Family Educational Rights and Privacy Act (FERPA) also specifies rights related to educational records. This act gives the parent or guardian the right to:

1. Inspect and review his/her child's educational records
2. Make copies of these records
3. Receive a list of all individuals having access to those records
4. Ask for an explanation of any item in the records
5. Ask for an amendment to any report on the grounds that it is inaccurate, misleading, violates the child's rights
6. Have a hearing on the issue if the school refuses to make the amendment and
7. To be informed about FERPA rights.

The District will arrange to provide translations of this notice to non-English speaking parents in their native language.

DIRECTORY INFORMATION

The Harrah Independent School District proposes to designate the following personally identifiable information contained in the student's education record as "directory information" and it will disclose that information without prior written consent.

1. The student's name
2. The names of the student's parents
3. The student's date of birth
4. The student's class designation (i.e., first grade, tenth grade, etc.)
5. The student's extracurricular participation
6. The student's achievement awards and honors
7. The student's weight and height, if a member of an athletic team
8. The student's photograph

Parents must notify the student's principal in writing on or before the first Monday in September to opt out of automatic directory information being shared.

TELEPHONE

No student will be allowed to use the telephone or called out of class to receive a call except in the case of an emergency. Important messages will be delivered.

ELECTRONIC DEVICES/CELL PHONES

Students are not permitted to have radios, tape players, headsets, iPods, video cameras, laser devices, electronic games, MP3 players and or any other electronic devices on campus during the school day. Students shall keep any electronic devices/cell phone turned off and in their backpacks upon arrival at school and throughout the school day. Cell phone restrictions will be administered on a case by case basis.

VIOLATIONS

- First violation: Warning – written notice sent home, confiscate the phone, student may pick up at the end of the day.
- Second violation: One week lunch detention, confiscate phone, parents must pick up the phone.
- Third violation: 3 days ISR, confiscate the phone, parents must pick up the phone.
- Any use of a cell phone while on school grounds that is harassing or intimidating to other students or promotes these behaviors will be subject to further disciplinary actions as deemed appropriate by the administration.

VISITORS

Students are not allowed to bring visitors to school. Visitors can be a distraction for teachers and pupils. Parents are always welcome, but are encouraged to make an appointment with the principal to see a teacher or visit their children's classes. All visitors are required to report to the Main Office. A visitor's pass must be issued. Visitors will not be allowed to remain on a campus without a pass.

THE ENTIRE SCHOOL DISTRICT FACILITIES ARE DESIGNATED AS NON-SMOKING. USE OF TOBACCO

Harrah School's tobacco use policy is as follows: "Students shall not use, possess, conceal, or transmit tobacco or tobacco products of any form; to include simulated smoking devices and/or smoking paraphernalia, while on school property or while attending school sponsored activities." Students are hereby warned that disregard for this regulation will result in disciplinary action and a citation may be given by Harrah Police Department. Violations of this rule will result in the following disciplinary measures taken:

1. First Offense: Five days suspension out of school.
2. Second Offense: Ten days suspension out of school.
3. Third Offense: Up to 45 days suspension or for the remainder of the semester.

DRUG FREE CAMPUS

Student and employee safety is of paramount concern to the Board of Education. Students or employees under the influence of alcohol, drugs, or controlled substances are a serious risk to themselves, to students, and to other employees. Therefore, the board of education shall not tolerate the unlawful manufacture, use, possession, sale, distribution or being under the influence of drugs or controlled substances.

Therefore, drug sniffing dogs will be used unannounced from time to time to detect the presence of drugs. Anyone found possessing drugs on their person, in their locker, or in their automobile will be subject to the penalties of state and local law, plus suspension from school.

School operations are disrupted by the possession, usage or distribution of fake or replica substances represented by students to be controlled drugs. Accordingly, students are subject to disciplinary action, including out-of-school suspension, for the possession, usage or distribution of counterfeit, fake, replica or “turkey” drugs or any item represented by a student to be a controlled drug. “Reporting Students Under the Influence of/or Possessing Non-intoxication Beverages, Alcoholic Beverages or Controlled Dangerous Substances” Policy #FNCE.

HAZING

No student organization or any person associated with any organization sanctioned or authorized by the School Board of Harrah Public Schools shall engage or participate in hazing of any type.

SEXUAL HARASSMENT

Sexual harassment of students or employees is prohibited by School Board Policy #FB and #DA, state, and federal law. Sexual harassment includes verbal or physical sexual advances, including subtle pressures for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually oriented kidding, teasing, double meanings, and jokes. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual harassment complaints should be directed to the Special Services Director at (405) 347-2824 or to your school administrator. (grammar edit)

EQUAL OPPORTUNITY

It is the policy of the Harrah School system to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

Inquiries concerning Section 504 and/or the Americans with Disabilities Act may be referred to Special Services Director, Coordinator of Title IX, and Section 504 and ADA Compliance Officer, Harrah School District, 20679 W. Walker, Harrah, Oklahoma, 73045. Telephone 405-347-2820.

FUNDRAISERS

Sales of items for fundraisers on campuses will be limited to those approved by the school board. No other sales will be allowed. Students are financially responsible for items to be sold and/or delivered. Parental permission must be obtained in writing for a student to participate in a fundraiser.

PROFICIENCY PROMOTION

Secondary students with parental permission may request to sit for a proficiency examination during the first five days of each term. Any student demonstrating a competence level of ninety percent, as measured by a teacher-made test approved by the district, will be awarded a grade of "A" for that grade or subject.

BULLYING/HARASSMENT

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school. As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Such behavior is specifically prohibited. In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention

5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property.
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior.
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

A copy of this policy will be furnished to each student and teacher in this school district.

**PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING
(REGULATION)**

The Harrah Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Statement of Board Purpose in Adopting Policy

The board of education recognizes that bullying of students causes serious educational and personal problems, both for the student-victim and the initiator of the bullying. The board observes that this conduct:

1. Has been shown by national and state studies to have a substantial adverse effect upon school district operations, the safety of students and faculty, and the educational system at large.
2. Substantially disrupts school operations by interfering with the district's mission to instruct

students in an atmosphere free from fear, is disruptive of school efforts to encourage students to remain in school until graduation, and is just as disruptive of the district's efforts to prepare students for productive lives in the community as they become adults.

3. Substantially disrupts healthy student behavior and thereby academic achievement. Research indicates that healthy student behavior results in increased student academic achievement.

Improvement in student behavior through the prevention or minimization of intimidation, harassment, and bullying towards student-victims simultaneously supports the district's primary and substantial interest in operating schools that foster and promote academic achievement.

4. Substantially interferes with school compliance with federal law that seeks to maximize the mainstreaming of students with disabilities and hinders compliance with Individual Educational Programs containing objectives to increase the socialization of students with disabilities. Targets of bullying are often students with known physical or mental disabilities who, as a result, are perceived by bullies as easy targets for bullying actions.

5. Substantially interferes with the district's mission to advance the social skills and social and emotional well-being of students. Targets of intimidation, harassment, and bullying are often "passive-target" students who already are lacking in social skills because they tend to be extremely sensitive, shy, display insecurity, anxiety and/or distress; may have experienced a traumatic event; may try to use gifts, toys, money, or class assignments or performance bribes to protect themselves from intimidation, harassment, or bullying; are often small for their age and feel vulnerable to bullying acts; and/or may resort to carrying weapons to school for self-protection. Passive-target victims who have been harassed and demeaned by the behavior of bullies often respond by striving to obtain power over others by becoming bullies themselves, and are specifically prone to develop into students who eventually inflict serious physical harm on other students, or, in an effort to gain power over their life or situation, commit suicide.

6. Substantially disrupts school operations by increasing violent acts committed against fellow students. Violence, in this context, is frequently accompanied by criminal acts.

7. Substantially disrupts school operations by interfering with the reasonable expectations of other students that they can feel secure at school and not be subjected to frightening acts or be the victim of mistreatment resulting from bullying behavior. Bullying often involves expressive gestures, speech, physical acts that are sexually suggestive, lewd, vulgar, profane, or offensive to the education or social mission of this school district, and at times involves the commission of criminal acts. This behavior interferes with the curriculum by disrupting the presentation of instruction and also disrupts and interferes with the student-victim or bystander's ability to concentrate, retain instruction, and study or to operate free from the effects of bullying. This results in a reluctance or resistance to attend school.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the terms "bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

- A. Harm another student;
- B. Damage another student's property;

- C. Place another student in reasonable fear of harm to the student's person or damage to the student's property; OR
- D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act placing a student in "reasonable" fear of harm, staff will determine "reasonableness" not only from the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self-esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying, for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including, but not limited to, insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including, but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement or statements about another student that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect

of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from, but not limited to, making unwelcome sexual comments about the student; making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which a threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Harrah Public Schools.

Procedures Applicable to the Understanding of and Prevention of Bullying of Students

1. Student and Staff Education and Training

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will be provided a summary of the policy and notice that a copy of the entire policy is available on request. Harrah Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

2. Harrah Public Schools' Safe School Committee

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues that interfere with and adversely affect the maintenance of safe schools. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists. In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also policy BDFC.)

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying.

Staff Reporting

An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non-certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student. Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Responsibilities

Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a victim of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Discipline of Students

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency

13. Suspension

14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips. The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

Publication of Policy

Annual written notice of this policy will be provided to parents, guardians, staff, volunteers, and students with age-appropriate language for students. Notice of the policy will be posted at various locations within each school site, including but not limited to, cafeterias, school bulletin boards, and administrative offices. The policy will be posted on the school district's website at www.harrahschools.com and at each school site that has an Internet website. The policy will be included in all student and staff handbooks.

NON DISCRIMINATION

The Harrah Public School District does not discriminate on the basis of disability, race, color, religion, national origin, sex, age or veteran status in its programs and activities and provides equal access to the Girl Scouts, Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Title: Director of Special Services **Responsibilities:** Handles concerns and complaints regarding race, color, national origin, sex or age for students, employees, and others, Handles disability issues related to students. Also, non-student related disability issues are addressed through this office. **Address:** 20665 Walker Street Harrah, Oklahoma 73045 **Phone No.:** 405-347-2820 **Email:** grievance@harrahschools.com Should individuals wish to file a complaint directly with the Office for Civil Rights (OCR) you may do so at the following information:

U.S. Department of Education, Office of Civil Rights One Petticoat Lane, 1010 Walnut Street, Suite 320 Kansas City, Missouri 64106-2106 Telephone: (816) 268-0550 Fax: (816) 268-0599 TTY: (877) 521-2172 Email: OCR.KansasCity@ed.gov

DISCRIMINATION/CIVIL RIGHTS, COMPLAINT PROCEDURES

The Harrah Public School District complies with the Civil Rights laws, including but not limited to, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the American Disabilities Act of 1990, in assuring the students and employee of the District and all other persons that the District does not discriminate on the basis of race, color, sex, national origin, disability, religion, or age. The Superintendent is designated by the Board to coordinate the District's efforts to comply with this assurance. The District shall promptly investigate discrimination complaint; take appropriate action against any student or employee who violates this policy; and take any other action reasonably calculated to end and prevent further discrimination against students, employees, or others. All employees shall cooperate

with any investigation of alleged discrimination conducted under this procedure or by an appropriate state or federal agency.

Definitions:

A. Complaint : A written complaint provided on a Complaint Form (available on the District's website), and attachment(s), that is submitted to the Compliance Officer alleging that a policy, procedure, or practice of the District discriminates on the basis of race, color, national origin, sex, religion, age, or disability.

B. Compliance Officer :An employee designated by the Superintendent to coordinate compliance efforts with Title VI, title IX, and Section 504 and to authorize or undertake an investigation of allegations of discrimination under this policy. The Special Education Director is designated Compliance Officer for Harrah Public Schools. In the event the Special Education Director is the subject of the complaint, The Superintendent will designate another Administrator to serve as the alternate Compliance Officer.

C. Complainant: A student or an employee of the District or any other person who submits a Complaint alleging discrimination on the basis of race, color, national origin, sex, religion, age, or disability.

D. Respondent: The person alleged to be responsible for the violation alleged in the Complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

E. Day: Day means a working date; the calculation of days in processing a complaint shall exclude Saturdays, Sundays and holidays.

Informal Pre-filing Procedures:

Prior to the filing of a Complaint, any student, employee or other person who believes he or she has been discriminated against on the basis of race, color, sex, national origin, disability, religion, or age is encouraged to visit with the Compliance Officer and to make a reasonable effort to informally resolve the problem or concern.

Formal Complaint Procedures:

Level One

1. Any students, employee or other person who believed he or she has been discriminated against on the basis of race, color, sex, national origin, disability, religion, or age, who desires to proceed with a Complaint, shall, within thirty (30) days of an alleged violation, submit a Complaint to the Compliance Officer at Harrah Public Schools Administration Building. Special Education Services. The Complaint shall state the Complainant's name, the nature of the alleged violation, the date of the alleged violation, the names of persons responsible, and the requested action.

2. Upon receipt of a Complaint, the Compliance Office, Shall:

A. Immediately authorize or undertake an investigation. The investigation shall be completed as soon as possible, which should not be later than thirty (30) days after receipt of the Complaint. An impartial party, which could be an individual employed by the District or a 3rd party retained by the district for the purpose of investigating the Complaint, must conduct the investigation. The Complainant and Respondent will be given an opportunity to present witnesses and other evidence during the investigation.

B. Notify the Respondent of the Complaint within ten (10) days, to which, Respondent shall submit to the Compliance Officer, within fifteen (15) days of said notification, an answer which shall confirm or deny the facts upon which the allegation is based, indicate acceptance or rejection of the Complainant's requested action and/or outline alternatives.

C. Determine whether interim measures should be taken pending the outcome of the investigation. Such interim measures may include, but are not limited to, separating the complainant from the person who allegedly discriminated against the person, suspending the implementation of a policy, practice, or procedure and, in cases involving potential criminal conduct, determining whether law enforcement officials should be notified.

D. Issue a written report to the Superintendent or Designee upon completion of the investigation. If the Complaint involves the Superintendent, then the report shall be sent to the School Board. The report shall include a summary of the evidence, a determination of whether the allegations of discrimination are substantiated, and recommendations for corrective action, if any.

3. Upon receipt of the Compliance Officer's investigation report, the Superintendent or Designee shall:

A. Within fifteen (15) days of receiving said report, issue a decision regarding whether discrimination has occurred. The decision must be provided in writing to the Complainant and Respondent. If the Superintendent or Designee determines that discrimination occurred, prompt and appropriate action shall be taken to address the remedy the violation as well as prevent any recurrence. Such action may include discipline up to and including expulsion or termination.

Level Two

1. If the Superintendent or Designee determines that no prohibited discrimination occurred, the Complainant May appeal the Superintendent or Designee decision to an impartial Administrative Hearing Officer.

A. The Complainant must file his/her notice of appeal with the Compliance Officer within ten (10) days of receiving the Superintendent or Designee decision. The notice of appeal shall be in writing and be a specific statement of the basis for the appeal. A copy of the original Complaint and Level One written decision shall be filed with the appeal.

B. Within ten (10) days of the notice of appeal, each party shall furnish the Compliance Officer, Administrative Hearing Officer, and other party with copies of exhibits and list of the names of any witnesses he or she will present at the hearing. Said copies and list shall be delivered to and disseminated by the Compliance Officer.

C. The Administrative Hearing Officer shall be free to admit any testimony, evidence, or exhibits deemed relevant or to exclude the same, in order to build as complete a record as necessary before rendering a decision.

D. Within thirty (30) days of receiving the notice of appeal, the Compliance Officer shall schedule a hearing with the Complainant and the Respondent before the Administrative Hearing Officer.

2. Within fifteen (15) days of conducting the hearing, the Administrative Hearing Officer shall render a written decision with findings of fact and conclusions and shall provide a copy of the same to the Compliance Officer, Complainant and Respondent.

Level Three

1. Within ten (10) days of receipt of the Administrative Hearing Officer's written decision, if either the Complainant or the Respondent is not satisfied with the Level Two written decision of the Administrative Hearing Officer, either may file his/her notice of appeal with the Board of Education and copy to the Compliance Officer. The notice of appeal shall be in writing and be a specific statement of the basis for the appeal. A copy of the original Complaint, and the Level One, and the Level Two written decisions shall be filed with the appeal.

A. Within ten (10) days of receiving an appeal request to the Board, the Compliance Officer shall notify the Board of the request and shall schedule a hearing to be conducted by the Board. Such hearing shall be conducted within forty-five (45) days of the date on which the Compliance Officer receives said appeal request.

2. Within ten (10) days of conducting the hearing, the Board shall render a written decision on the complaint; the decision of the Board shall be final.

Extension of Time: Any time limits established by this policy and these procedures may be extended by mutual consent of the parties involved. However, the total number of days from the date that a

complaint is filed until the complaint is resolved shall not exceed one hundred eighty (180) days.

Confidentiality of Records: All records, complaints, notes, documents, and statements made during or relating to allegations of discrimination shall be maintained on a confidential basis by the Compliance Officer, and no information concerning any complaint shall be documented in an employee's personnel file. However, in the event official proceedings relating to such allegations are initiated by a party or the District, such records may become public in accordance with law. Information pertaining to complaints shall be maintained for three (3) years after resolution of the complaint.

Non-retaliation Provision: No person filing a complaint nor anyone participating in the complaint process under this policy will be subjected to any form of reprisal, retaliation, intimidation, or harassment because he or she has utilized this complaint procedure in good faith or because he or she has in any way participated in any investigation of hearing involving or related to any complaint filed under this policy. The School District will discipline or take appropriate action against any student, employee, agent, or representative of the District who is determined to have engaged in such retaliatory behavior.

For further information you may also contact: Office for Civil Rights U.S. Department of Education One Petticoat Lane 1010 Walnut, Suite 320 Kansas City, Missouri 64106-2103 Telephone: (816) 268-0550 Fax: (816) 268-0599 Email: OCT.KansasCity@ed.gov (**Parent signature**)

Please return this form to your Homeroom teacher.

2025-2026

ELEMENTARY SCHOOL SECTION

STATEMENT OF PHILOSOPHY

The teachers and administration of the Harrah Elementary Schools feel there is no more important task than that of properly educating our children. We believe, support and reinforce the teacher's right to teach and the child's right to learn.

Our purpose is to ensure that the elementary schools will assist the children, and provide rich and varied experiences which will prepare our students to meet with a successful future. The welfare of the child is at the center of our thinking and all of our endeavors. The conviction that every child can succeed is at the core of our philosophy.

Parents are the keys to a child's success in school. Parents, teachers, and students will work together to provide an environment that positively impacts student achievement. Communication will strengthen parent, student, and school relationships, and parental involvement will promote a shared decision making process. Parent participation is critical in determining the overall effectiveness of our school, and parents are encouraged to volunteer to support activities and programs. Parents and educators will work cooperatively in pursuit of joint educational goals for our students.

MISSION STATEMENT

In partnership with its families and community, we will strive to establish a secure and positive environment. Teachers and staff will facilitate learning opportunities that challenge every student to be a problem solver and active learner which will help them develop into a confident and productive citizen.

EXPECTATIONS

1. We will value one another as unique and special individuals.
2. We will not laugh or make fun of a person's mistakes, use sarcasm or put downs.
3. We will use good manners saying please and thank you, excuse me, and let others go first.
4. We will cheer each other on to success.
5. We will help one another whenever possible.
6. We will recognize every effort and applaud it.
7. We will encourage each other to do our best.
8. We will practice virtuous living, using the life principles.

ACADEMIC AND BEHAVIORAL STANDARDS

As a student, it is my responsibility:

- to attend school every day and be on time to all classes,
- to treat teachers and classmates with respect and dignity,
- to follow directions, work cooperatively, and use total time productively,
- to maintain a positive attitude toward learning and believe in my ability,
- to respect myself and the rights and property of others.

The staff accepts the responsibility:

- to act and teach in a professional manner,
- to provide a quality instructional program for every student,
- to provide a safe and orderly school,

- to assist parents in helping their children develop the self-discipline, self-respect, and self-confidence to participate in school as a responsible manner,
- to keep parents informed.

As a parent/guardian, it is my responsibility:

- to send my child to school each day on time, prepared with all necessary materials, well rested, and properly dressed,
- to support and reinforce the school in its efforts to maintain a productive educational environment,
- to check my child’s work and homework on a regular basis,
- to offer positive suggestions and share concerns,
- to provide encouragement for my child’s efforts.

ACADEMIC GUIDELINES

Daily work is due the day assigned. Homework assignments are due the next day for full credit. Students will be given two days to make up work for each day absent. Papers with no names will be docked five points. An academic contract will be signed by the student and/or his/her guardian and placed on file for each year at Clara Reynolds Elementary and Russell Babb Elementary.

**LATE ASSIGNMENT NOTICE/ZERO POLICY
FOR CLARA REYNOLDS ELEMENTARY and RUSSELL BABB ELEMENTARY**

Students are given ample time to finish their assignments. Unfinished assignments may be brought home to be completed and returned the next day for full credit. Work handed in one day late will be accepted, but for a maximum credit of 70%. Work handed in two days late will only be worth a maximum credit of 50%. After two days late, the student will receive a zero. Parents are encouraged to check student grades/assignments daily through the Sylogist Parent Portal.

ACADEMIC HONESTY

Students are expected to do the very best they can at all times. They are considered to be cheating when they copy the work of another student or use a gimmick or trick in doing work for a classmate that has not been approved by the teacher. If a student is caught cheating, they may receive a zero for the work done. In addition, the teacher may contact the parent or guardian and follow the procedure indicated in the “Code of Conduct.”

SCHOOL DAY

Class instruction will begin at the time designated at each site. Those who choose to eat breakfast at school will do so 20 minutes prior to the bell. All other students will report directly to their classrooms upon arrival at school.

Students who arrive prior to site designated opening times are **NOT** supervised and the school **CANNOT BE RESPONSIBLE** for their welfare or safety.

Your child's safety and security is a priority with each of us. Please assist us in providing a safe environment. **Please do not check your child out early unless it is a scheduled appointment or emergency.**

THE FOLLOWING PROCEDURES ARE TO BE USED WHEN A STUDENT HAS BEEN ABSENT:

It is requested that parents call the school and report when a student is absent. This procedure will assure both the home and the school that your child is not lost and is absent for a valid reason. It is very important to the student that he be in regular attendance. Absences should be for illness and valid family matters only. **PLEASE DO NOT SEND YOUR CHILD TO SCHOOL ILL!** When students are late for school the parent must bring the student to the office and secure an admit slip. All absences - Call before 9:00 a.m.

TARDIES

Students who are not at school on time are considered tardy without excuse. Students must report to the office for a tardy pass. Parents will not be allowed to accompany their child to class after the bell rings. A student is considered tardy until 9:30A.M. then it will be counted as an absence. A total of 4 tardies will equal an unexcused absence. If a student leaves after 1:30 P.M, it will be counted as an afternoon tardy until the end of the school day. A total of 4 afternoon tardies will also be counted as an unexcused absence. Persistent tardiness will result in the parent being notified by letter.

STUDENT DEPARTURES DURING THE SCHOOL DAY

Under **NO** circumstances will a teacher release a student to parent/guardian or any other person without permission from the principal's office. Parents are strongly urged to appear in person at the office to check out their child. If this is not possible, a note signed by the parent/guardian stating who the person is and the reason for checking the student out will be necessary. Students will be discharged from the office and the office staff may ask for identification before dismissing a student. Please work with us and support us in this very important matter!

Sometimes we face the problem of a child telling the teacher he/she is supposed to go someplace other than the normal way of going home from school. We require the parents to either send a note or call the school if there are any changes from the normal routine. We will not rely on the child's say alone because oftentimes he/she gets confused.

1. Normal Routine - no phone call necessary.
2. Change of plans - send a note.
3. Phone calls regarding a change of plans should be made prior to 2:00 p.m.

SCHOOL VISITATION

Parents are encouraged to visit the school.

1. Notify the teacher prior to the intended visit.
2. Check in at the office before entering the classroom. A pass will be issued. Identification passes are required.
3. Make an appointment with the teacher to discuss your child's progress.

WITHDRAWALS

When you, as parents, know that you are moving from this school district, please notify the school secretary so that the necessary withdrawal forms can be completed. A two day notice is requested.

PARTIES

Each elementary school will designate the dates for classroom holiday parties at the beginning of each school year. Parties will be limited to three: one in the fall, winter, and spring. All food items should be commercially prepared for health reasons. No other children are allowed. Birthday parties for children are not allowed.

RESTRICTED ITEMS

Toys, collectibles, glass containers, animals, including pets are not allowed at school. Unapproved items will be collected by the teacher. Exceptions will be items approved by the classroom teacher. Disruptions to the school day are discouraged. Gifts or flowers will remain in the office until the end of the school day. Students may not transport glass containers, flowers, toys or balloons on the bus for safety reasons. Personal correspondence (ex. Party invitations) may not be distributed at school.

SCHOOL DISCIPLINE

Students are expected to abide by school rules. It is essential that the parents support and reinforce these rules for the total benefit of the child. Major violations will be brought to the attention of parents by a Discipline Notice Report, by mail or personal phone call. A discipline contract will be signed by the student and/or his/her guardian and placed on file for each year.

SCHOOL BUS ASSIGNMENTS

A school district may provide transportation to public educational facilities. A student should ride his/her assigned bus. Students may not ride an alternate bus for personal/social reasons. Example: Overnight visits, parties, private lessons. A bus pass will be issued from the office when a change is necessary. Bus change requests must be made in writing by the parent or guardian.

STUDENT CHECKOUT

When checking a student out early, the person picking the child up must come into the school office, present their current state issued ID, and be listed as a contact for the child in Wengage. No student will be called to the office or permitted to leave before these procedures have been completed.

FIELD TRIPS

Field trips are an extension of the educational program. Attendance will be taken prior to departure. All students are required to be transported to the field trip on the bus. This is an opportunity for parents to participate in their child's development as a sponsor. Only students enrolled in the class will be allowed to participate. No preschoolers or older children will be allowed. Parents who supervise other children must agree to stay with the group until the conclusion of the trip. Students released with a parent or guardian from a field trip must be checked out in advance from the school office. Students who are behind on assignments or have discipline concerns may not be allowed to attend.

CAFETERIA

The school cafeteria is maintained as a vital part of the health and wellness program of the school. To encourage good nutrition, a well-balanced breakfast and lunch is offered at a reasonable price. Milk is provided and must be taken as part of the school lunch. Soft drinks are not allowed. Each family should complete a free or reduced lunch application form. Those who qualify for the program will be notified. Confidentiality is maintained regarding this application. If, during the year, your financial circumstances change, additional forms are available in the office. District policy states that lunch and breakfast fees must be paid on a regular basis. There will be no charging after May 1st.

No food may be eaten anywhere other than the cafeteria unless given permission by a staff member. Students should clean up their table and area around their table as they are dismissed. Students who do not use the cafeteria properly will be held accountable.

MALT/BISTRO

Reservations should be made through the office for special occasions such as birthdays. A table will be reserved in the child's name. The table will accommodate the adult, your child and two guests.

DRESS AND GROOMING CODE

Any attire which disrupts the educational process is prohibited. The following is a general guide regarding proper dress. Inappropriate attire includes, but is not limited to:

1. No shredded, tattered, or holey clothing worn independently or with other clothing.
2. No biker-shorts, short mini-skirts, or boxer shorts. Shorts/skirts lengths should be fingertip length. During PE/Recess shorts should be worn with dresses.
3. Students are not permitted to wear halter tops, off-the-shoulder tops, bare midriffs, tube tops, spaghetti strap, muscle shirts, mesh shirts (or fishnet unless with a t-shirt underneath), backless garments, or outer garments that have the appearance of underwear.
4. Offensive writing, suggestive slogans or logos which pertain to beer, liquor, drugs, guns, weapons, or tobacco, or carry connotations of immorality, vulgarity, obscenity, or nudity, or promotion of violence and/or gang/cult activity on any person or article of clothing, belt buckles, autos, jewelry, school materials, backpacks, etc. will not be allowed. No body or hair paint, no writing, stickers or drawing on body. Unnatural hair colors will not be allowed.
5. Students must wear shoes. Cleats and skate shoes will not be permitted. Shoes that limit physical activity or safety will be discouraged.
6. All headgear (examples, but not limited to: caps, headbands, bandannas, and sunglasses, etc) may not be worn in the school buildings.
7. Apparel which is too tight to too loose, and/or revealing or does not cover undergarments may not be worn. Jeans, slacks, pants or sagging garments worn below the waist are prohibited.
8. Any known gang/cult related attire or personal grooming including headgear, colors, sagging, trench coats, etc. is prohibited. Students may not wear colors, clothing or identified articles denoting violence, gang/cult membership.
9. Jewelry or personal items or manner of dress which could cause harm to others. Examples of this are but not limited to: chains which are excessively lengthy and/or heavyweight and/or connected to keys, wallets, backpack zipper pulls/toys, etc.
10. Flannel pants, pajama pants, house shoes should not be worn.

ELECTRONIC DEVICES/CELL PHONES

FOR CLARA REYNOLDS ELEMENTARY and RUSSELL BABB ELEMENTARY

Students are not permitted to have radios, tape players, headsets, iPods, video cameras, laser devices, electronic games, MP3 players, iPads, Nintendo Switches and or any other electronic devices on campus during the school day. Students shall keep any cell phones and smart watches turned off and in their backpacks upon arrival at school and throughout the school day. Cell phone restrictions will be administered on a case by case basis.

VIOLATIONS

- First violation: Warning given to student and parent.
- Second violation: Warning given to student and parent with the loss of recess.
- Third violation: Confiscation of the phone/electronic device, parents must pick up the phone/electronic device, and loss of recess privileges.
- Ongoing cell phone/electronic violations may result in suspension from school.

Panther Pride!

Expectations for Excellence

Rationale

Parents are a child's first teacher and serve as one of the most influential role models in a child's life. In Harrah, we are very fortunate to have a dedicated and supportive community that recognizes the importance of a good working relationship between the school and home to better equip our students for life. It is a unique partnership that requires attention and reminders of conduct when working to create a safe and positive school environment for everyone. The purpose for this document is to provide expectations for a healthy and safe school experience.

Expectations

Support your child by offering praise.

Remind them to try their best each day-that is what truly matters. Encourage them not to compare themselves to others. We all bloom at different times - but we all eventually BLOOM!

Be interested in their school day.

Instead of asking, "What did you learn today?" and receiving the typical response, "Nothing," (which we all remember telling OUR family when we were young), ask...

What was your favorite thing you did today?

Who did you play with at recess? What did you play during recess?

Did you have P.E. or Music today?

Can you tell me about the story your teacher read to you today?

What else would you like to share with me?

When you begin asking these questions consistently, children will begin focusing on what to remember to share with you. Encourage them to find the positive in each day.

Also, go through your child's backpack and folder each evening. Your child often has work that was sent home. When you acknowledge their efforts and ask them to explain to you what they created or about their grade, it is one more way to show them you are interested in their schooling. There are also notes your child's teacher may have sent for your review.

Bullying is not acceptable.

If your child is being picked on repeatedly by another child, the school can only help if we know. Begin by encouraging your child to tell his/her teacher. Follow up with an email or message. And keep talking to your child to have a pulse on the situation.

Young children are learning appropriate interactions with each other.

Very young children are learning which behaviors are and are not appropriate. At the earliest age (PreK), they are still learning how to share, how to take turns, and how to deal with disappointment. They will stick out their tongue at others, poke them, say “mean things,” and make poor choices. It is our job to work with children to help them understand respectful behaviors with friends. Unless behaviors are serious, we will not inform you of every incident during the school day.

Check in with the office upon arrival.

To ensure a safe school environment for our students and staff, parents **MUST** check in at the office. **NO PARENTS/ADULTS ARE ALLOWED IN SCHOOL HALLWAYS UNLESS GIVEN PROPER IDENTIFICATION FROM THE OFFICE.**

Always Be Positive.

We all have bad days and sometimes things that do not go our way may seem unfair. However, it is more often the case than not, that an injustice was not intentional and most times was not even apparent to others. Always approach these situations from a positive standpoint in a spirit of partnership and cooperation. In doing so, it is amazing how easily a situation can be resolved.

Show awareness that a child's perception is not the same as an adult's due to developmental maturity.

A child is not necessarily lying when their story conflicts with another or when the teacher's perspective does not match what you have been told at home. Children see their world through their own limited experiences which bias their perceptions. Listen to your child as they share their perceptions with you, but remember that different perceptions may exist. And somewhere between those is the truth. Open, honest, and respectful discussions with school staff are imperative in these situations.

Understand that children may, and do, act differently at home than at school.

When faced with an audience of peers, children will often act and react in a manner that is entirely different than when at home and may even seem out of character. Be aware the saying, “My child would not do that,” may not hold true for all situations. Be open to all possibilities.

Separate opinion from fact.

If a situation arises and you are unclear of the events and/or intent, reaching out to school personnel to assist in verification of actual events can aid in resolving an issue quickly.

Communication with school personnel should be respectful.

When communicating with your child's teacher, it is important to remember she/he is teaching during the day and does not have the ability to reply to messages instantly. A teacher's first priority is the students they serve in the classroom during the day.

- School staff are not required to respond to emails and telephone calls instantaneously. Responses are also not expected outside school hours or during school holidays. Each teacher will let families know her/his office hours and when they are able to communicate. Teachers will respond by the end of the next school day.
- Because teachers are with students for all but a very small portion of the school day, time to meet with parents is limited. It is helpful when requesting a meeting to communicate the reason for the meeting and allow the teacher time to prepare.
- Communication that is threatening, abusive, or harassing of a teacher will not be tolerated. Use of these tactics will require action from the school including, but not limited to, removal from our communication platform.

Follow correct procedures during conflict to ensure all individuals are heard and to reach an acceptable solution.

We understand that misunderstandings and various situations can cause frustration and have the potential to negatively impact relationships. We are committed to resolving difficulties in a constructive manner, through an open and positive dialogue. Please use the following steps when trying to resolve conflict.

- If a conflict arises in a classroom situation, the first approach should always be to contact the classroom teacher. This oftentimes is the quickest and most accurate solution.
- If a solution is not possible, then it would be appropriate to reach out to school administration for assistance.
- If an issue occurs outside of school hours, then it is appropriate to discuss this with a member of school administration first.

Use social media wisely.

Social media is fun, interesting, and it aids in keeping us connected. Each school has a FB page and so does each PTO. We encourage our parents to follow them to learn more about the activities we have scheduled.

Unfortunately, it seems a new normal in today's society is to use social media as an avenue to express complaints against the school and sometimes even our teachers. Harrah Public Schools discourages this as a way to resolve issues. Using social media in *this* way is not in the best interest of the children, the teachers, the school, or our community. We encourage all parents to work with school staff to find a solution.

HHS Handbook Changes 2025-2026

1. Added language to the handbook covering graduation requirements directed by the OSDE.

Beginning with students entering the ninth grade in the 2025-2026 school year, students shall fulfill the requirement of Personal Financial Literacy during the tenth, eleventh, or twelfth grade. Students will meet this requirement through the Economics course taken their senior year.

2. Removed Geography as a required course and increased the electives requirement by one-half credit.

3. Added requirements for 2030 graduates and beyond that align with OSDE requirements. There will no longer be a distinction between Core and College Prep diplomas.

4. Included language defining Pathway Units and the graduation requirement associated with them for the graduating classes of 2030 and beyond.

5. Removed Pre-calculus language from courses due to the addition of AP Pre-calculus.

6. Added a “No Early Graduation” policy

EARLY GRADUATION

Harrah High School has a “No Early Graduation” policy except in extreme cases of emergency or special circumstances. To request an exemption to the “No Early Graduation” policy, a written request is required no later than November 1st of the student’s senior year. Upon receipt of the request, site administration will convene a committee composed of no less than five certified Harrah High School faculty members. An approval or denial letter will be sent no later than 30 days after receipt of the request.

7. Adjusted the graduation policy to match district policy.

5. Per Harrah Public School District Policy, students participating in graduation ceremonies will be required to abide by the school’s discipline code as outlined in the student handbook. In addition, students shall not engage in the following conduct during graduation exercises:

- a. Engaging in any disruptive activity that substantially interferes with the graduation process or the rights of other individuals.
- b. Students shall be prohibited from decorating their graduation caps (except for reasons below (6)) or gowns.

6. Pursuant to Oklahoma Statute 70-24-160 and Harrah Public School District policy, a student may wear tribal regalia during the graduation ceremony. Tribal regalia will include traditional garments, jewelry, other adornments such as an eagle feather, an eagle plume, a beaded cap, a stole or similar objects of culture and religious significance worn by members of a federally recognized Indian tribe or the tribe of another country. Tribal regalia does not include any firearm or other weapon. Tribal regalia does not include any object that is otherwise prohibited by federal law, except in compliance with an appropriate federal permit. Please contact the administration with any questions.

8. Semester Exam exemption policy adjusted:

SEMESTER EXAMS

At the close of each semester, exams will be given in all classes at Harrah High School. Site administration will post a schedule for testing. All students are required to take a final exam with the exception of senior students that have scored proficient on 2 of the 3 mandated state tests taken their junior year. Proficiency is defined as a 19 or higher on the ACT and a 300 or above on the College and Career Readiness Assessments (CCRAs) covering History and Science. Final exams will be given only at the time designated by site administration. In the case of illness or extreme emergency, the exam will be given after the exam schedule has been completed.

9. Adjusted the EOC Explorer periods.

10. Updated cell phone policy to meet state law

CELL PHONES AND PERSONAL ELECTRONIC DEVICES

Appropriate use of Electronic Devices:

Per Oklahoma Senate Bill 139, paragraph B.1., signed by Governor Kevin Stitt:

For the 2025-2026 school year, each school district board of education shall adopt a policy prohibiting students from using cell phones and personal electronic devices while on the campus of a public school district from bell to bell. The policy shall include disciplinary procedures for violations.

Personal electronic devices are defined in Oklahoma Senate Bill 139, paragraph A.2.:

“Personal electronic device” means a personal device capable of connecting to a smart phone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school-approved devices that are specifically limited for use in classroom instruction.

The only school-approved personal electronic devices will be school-issued chromebooks or personal chromebooks/laptops. Using a school-approved device for any activity not associated with classroom instruction will result in disciplinary action. For the purposes of this policy, the 7:40am tutorial bell signals the start of the school day and unapproved personal electronic devices must be turned off and put away. The 3:10pm dismissal bell is the end of the school day. Between 7:40am and 3:10pm unapproved personal electronic devices are not to be kept on one's person. Those devices should be powered off and kept out of sight. This means a student cannot keep their unapproved personal electronic device on their person. Those devices should be kept in the student's vehicle, personal backpack, bag, purse, student locker, or left at home.

Students who use their cell phone to monitor their blood sugar levels are authorized to keep them on their person and powered on throughout the day. Using their cell phone outside the scope of this authorization will result in disciplinary action.

Violations of this policy are, but not limited to:

- Keeping an unapproved personal electronic device on one's person
- Usage of an unapproved personal electronic device
- Any indication that the device is not powered off

Disciplinary actions:

- 1st Offense - One-day suspension
- 2nd Offense - Three days in ISR
- 3rd Offense - Three-day suspension
- 4th Offense - Five days in ISR
- 5th Offense - Five-day suspension
- 6th Offense - Ten days in ISR
- 7th Offense - Long-term suspension or change of placement

11. ID badge policy

HARRAH HIGH SCHOOL ID BADGE POLICY

To enhance school safety, streamline campus operations, and comply with grant-funded security measures, Harrah High School requires all students and staff to wear their school-issued identification badges **visibly and above the waist at all times** during the school day. ID badges are also required to charge breakfast and lunch purchases in the cafeteria.

This policy goes into effect **upon the issuance of ID badges** to students and staff.

Failure to wear an ID badge visibly during the school day will result in the following **graduated disciplinary consequences**:

- **First Offense** – The student must report to the main office to request a printed temporary ID, which must be worn for the remainder of the school day.
- **Second Offense** – One (1) day of In-School Restriction (ISR) and the required wearing of a temporary printed ID.
- **Third Offense** – Three (3) days of ISR and the required wearing of a temporary printed ID.
- **Fourth Offense** – Five (5) days of ISR and the required wearing of a temporary printed ID.
- **Fifth Offense** – Ten (10) days of ISR and the required wearing of a temporary printed ID.
- **Subsequent Offenses** – Out-of-school suspension and further disciplinary review.

Temporary printed IDs must be **disposed of in a trash receptacle** at the end of the school day. They are not to be placed on school or personal property.

Exemptions: Students and staff are not required to wear ID badges during extracurricular activities, athletic practices, or events where wearing a badge may interfere with the activity or pose a safety risk. In such cases, badges should be secured in a personal bag or locker and worn again once the regular school day resumes.

To **avoid disciplinary action**, students who have lost or damaged their ID may report to the library during the tutorial bell to request a reprint. Replacement badges cost **\$5** and are limited to **two reprints per school year**.

Compliance with this policy is critical to maintaining a secure and well-functioning school environment. Thank you for making visible identification a consistent part of our commitment to school safety at Harrah High School.

Harrah Public Schools



Athlete and Parent Handbook

HARRAH ATHLETIC DEPARTMENT MISSION STATEMENT

It is the mission of the Harrah Public Schools Athletic Department to help all student athletes become stronger academically and athletically for the betterment of the community. The athletic

faculty will be committed to working with athletes to help them better understand the importance of dedication, work ethic, and cooperation. We will always strive for a family atmosphere that embraces diversity. It is the desire of our faculty to always provide a safe and competitive environment. The Harrah Athletic Department goal is that all athletes become great citizens while learning to compete at the highest level.

OKLAHOMA SECONDARY SCHOOLS ACTIVITIES ASSOCIATION (OSSAA)

The Oklahoma Secondary Schools Activities Association is the state governing body of high school sports and activities. Harrah Public Schools is a member of the OSSAA.

More specifically, the OSSAA provides effective coordination, leadership, supervision, and regulation for secondary school activities including the program of interscholastic activities and contests in which its member schools may participate. The OSSAA will serve member schools by providing leadership in the development, supervision, and conduct of co-curricular activities, which enrich the educational experiences of high school students. It will provide for equitable participation opportunities and positive recognition to students as a whole, while working cooperatively with schools to enhance the achievement of desired educational goals.

ATHLETIC DIRECTOR

Guy Worth
gworth@harrahschools.com
Office: 405-347-2105

HIGH SCHOOL PRINCIPAL

David Hairell
dhairrell@harrahschools.com
Office: 405-347-2100

MIDDLE SCHOOL PRINCIPAL

Daniel McComb
dmccomb@harrahschools.com
Office: 405-347-2700

GENERAL INFORMATION

TRANSPORTATION

A. Athletes are expected to ride to and from an event with their team. Students may travel home from an out of town event with either their parents or another adult. If an athlete is returning home with their parents, parents are to make contact with the coach before taking their student. If an athlete is returning home with another parent, parents must contact the coach prior to taking the student. Each coach may have team guidelines regarding their team's travel.

B. If circumstances warrant, athletes may be transported to a scheduled event by their parents or an adult designated by their parents. Prior to the event a written explanation seeking such an exemption must be approved by the coach and Athletics Director. This should only occur during extreme circumstances.

CHANGING OF SPORTS

Sport Season Definition - 1 week prior to the first OSSAA regular season competition until the last OSSAA regular season competition.

Athletes who choose to leave a team before the season will be allowed to move to another sport or request a schedule change out of athletics.

Athletes who choose to leave a team during the season or have been dismissed from a team **for academic or disciplinary reasons** will not be allowed to change to another sport until the end of the season.

CONDUCT

Athletes are expected to refrain from any activity that may be discrediting to the

team, school, community or themselves. Any action by an athlete which is considered to have brought discredit upon the individual, the team, and or the school could be suspended from competition. The athlete will be warned that any further conduct of this nature will result in his/her dismissal from the athletic program for the remainder of the year.

SOCIAL MEDIA GUIDELINES

Everything you post is public information. Any text or photo placed online is completely out of your control the moment it is placed online even if you limit access to your site. Information (including pictures, videos, and comments) may be accessible even after you remove it. Once you post a photo or comment on a social networking site, that photo or comment becomes the property of the site and may be searchable even after you remove it.

What you post may affect your future. Many employers and college admissions officers review social networking sites as part of their overall evaluation of an applicant. Carefully consider how you want people to perceive you before you give them a chance to misinterpret your information (including pictures, videos, comments, and posters).

Similar to comments made in person, we will not tolerate disrespectful comments and behavior online, such as:

- derogatory language or remarks that may harm my teammates or coaches; other student athletes, teachers, or coaches; and student-athletes, coaches, or representatives of other schools, including comments that may disrespect my opponents.
- incriminating photos or statements depicting violence; hazing; sexual harassment; full or partial nudity; inappropriate gestures; vandalism, stalking; underage drinking, selling, possessing, or using controlled substances; or any other inappropriate behaviors.
- creating a serious danger to the safety of another person or making a credible threat of serious physical or emotional injury to another person.
- indicating knowledge of an unreported school or team violation—regardless if the violation was unintentional or intentional.

In short, do not have a false sense of security about your rights to freedom of speech. Understand that freedom of speech is not unlimited. The online social network sites are NOT a place where you can say and do whatever you want without repercussions. Any of the above actions, but not limited to, may be considered conduct detrimental to the team. The information you post on a social networking site is considered public information. Protect yourself by maintaining a self-image of which you can be proud for years to come.

Failure to follow the Social Media Guidelines will result in the following possible actions:

- meeting with coach to discuss infraction
- suspension from practice/game(s)
- removal from team
- denied participation in future Harrah Athletics

All team suspensions and removals are subject to approval from the Athletic Director and administration.

DRUG TESTING

Students enrolled at Harrah Public Schools in grades 7th - 12th must consent to a random testing procedure in order to be eligible for participation in extracurricular programs. Through a confidential random number generating process, a percentage of all participating students will be tested each month.

ELIGIBILITY

Athletes who are ineligible academically will not be allowed to participate in the Athletic Development period. During the time they are ineligible, athletes will be required to attend Study Hall. Students who remain ineligible for more than 4 weeks consecutively will be removed from athletics.

SPORTSMANSHIP

Responsibilities of Sportsmanship - A Goal for Everyone

1. The Player

- a) Treats opponents with respect.
- b) Plays hard, but plays within the rules.
- c) Exercises self-control at all times, setting the example for others to follow.
- d) Respects officials and accepts their decisions without gesture or argument.
- e) Wins without boasting, lose without excuses, and never quits.
- f) Always remembers that it is a privilege to represent the school and community.

2. The Spectator

- a) Attempts to understand and be informed of the playing rules.
- b) Appreciates a good play no matter who makes it.
- c) Cooperates with and responds enthusiastically to cheerleaders.
- d) Shows compassion for an injured player; applauds positive performances, does not heckle, jeer or distract players, and avoids use of profane and obnoxious language and behavior.
- e) Respects the judgment and strategy of the coach and does not criticize players or coaches for loss of a game.
- f) Respects property of others and authority of those who administer the competition.
- g) Censures those whose behavior is unbecoming.

ATHLETIC PARTICIPATION FORMS

Physical Exam Form (Sports Physicals): Every athlete must have a sports physical on file prior to tryouts or the beginning of practice for the athletic season. Physical must be dated after May 1, of the current school year.

Students must turn in a completed physical form dated after May 1, ***to the Athletics Department*** at the time of tryouts or before any physical activity with the team for the current school year.

There will be no exceptions.

Physicals performed by an M.D. or D.O. are recommended. ALL OTHER REQUIRED FORMS MUST BE FILLED OUT ONLINE PRIOR TO AN ATHLETE COMPETING. PLEASE GO TO harrahschools.com AND CLICK ON THE ATHLETICS TAB.

OSSAA RULES GOVERNING INTERSCHOLASTIC ACTIVITIES

RULE 1 - AGE, PHYSICIAN AND PARENTS' CERTIFICATE

Section 1. Any student who reaches his/her nineteenth birthday before September 1 will not be eligible for athletic competition. Any student who reaches his/her sixteenth birthday before September 1 will not be eligible if enrolled in the ninth grade or below. Any student who reaches

his/her fifteenth birthday before September 1 will not be eligible for the eighth grade or below. Any student who reaches his/her fourteenth birthday before September 1 will not be eligible for the seventh grade or below. Non-athletics: Any student who reaches his twenty-first birthday before September 1 will not be eligible.

Section 2. No student shall be eligible to represent his/her school in athletics until there is on file with the principal a physical examination and parental consent certificate. The form used shall contain the information on the standard OSSAA form. Other forms may be utilized, by the physician, physician's assistant, or the advanced practice nurse, if the information contained is compliant with the information on the OSSAA form. Any other information, depicting the athlete's previous history, can be added to this form for the purpose of clearance for athletic participation. A qualified physician, physician's assistant, or an advanced practice nurse covered by professional liability insurance shall give the physical examinations. If you have questions concerning the qualifications or the insurance coverage of a healthcare practitioner offering to give examinations, it is suggested that you check with your school district attorney for an opinion. Physical examinations are required for students each year. All physicals given for OSSAA participation must be given no earlier than May 1 of the preceding year in which the students are to participate and before the first day of practice in that student's particular sport. The physical will be valid from the date of the physical given until the next required physical. Parent(s) or guardian(s) must sign the parental consent form each year before the student participates in any organized athletic practice session including contest participation.

Section 3. Each non-athletic activity organization which assists in the sponsorship of interscholastic activities may operate under a constitution, or set of rules, which complies with the Constitution and Rules of the Oklahoma Secondary School Activities Association. This constitution or set of rules should be approved by the Board of Directors of the Oklahoma Secondary School Activities Association.

RULE 2 – ATTENDANCE

A student who has not attended classes ninety percent of the time for the semester in a member school becomes ineligible. Exceptions may be made by the principal due to illness, injury, death in the immediate family, valid reasons for late enrollment, or late with the beginning of attendance. See Board Policy XLIV for supplemental online courses.

Question: At what point in the school year does the attendance rule begin?

Answer: Attendance for the semester begins with the first day of the semester, and continues throughout the entire semester. A student must be in compliance with the 90% attendance rule for each class in which a student is enrolled.

RULE 3 - SCHOLASTIC ELIGIBILITY

OSSAA scholastic eligibility standards are required of all students engaging in extracurricular activity programs.

Section 1. Semester Grades

A student must have received a passing grade in any five subjects to be counted for graduation that he/she was enrolled in during the last semester he/she attended fifteen or more days. (This

requirement would also be five school subjects for the 7th and 8th grade students.) If a student does not meet the minimum scholastic standard he/she will not be eligible to participate during the first six weeks of the next 18-week grading period they attend. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period. Pupils enrolled for the first time must comply with the same requirements of scholastic eligibility. The passing grades required for the preceding 18-week grading period should be obtained from the records in the school last attended.

Section 2. Student Eligibility during a Semester

- a. Scholastic eligibility for students will be checked after three weeks (during the fourth week) of a semester and each succeeding week thereafter. Schools may choose to run eligibility checks on any day of the week. The period of probation and ineligibility will always begin the Monday following the day eligibility is checked. Methods should be devised to check weekly grades of Career-Tech students and all concurrently enrolled students. Schools may choose to run eligibility checks on any day of the week. The period of probation and ineligibility will always begin the Monday following the day eligibility is checked.
- b. A student must be passing in all subjects he/she is enrolled in during a semester. If a student is not passing all subjects enrolled in on the day of the grade check, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes during the next week on the grade check day, he/she will be ineligible to participate during the next one-week period. The ineligibility periods will begin on Monday and end on Sunday.
- c. A student who has lost eligibility under this provision must be passing all subjects in order to regain eligibility. A student regains eligibility under Rule 3 with the first class of the new one-week period (Monday through Sunday).
- d. "Passing grade" means work of such character that credit would be entered on the records were the semester to close at that time.

Section 3. Special Provisions

- a. A senior student maintains eligibility by passing the classes required for graduation. The number of classes which a student is enrolled can be no less than four. A junior or senior student who is concurrently enrolled in high school and college may use the college courses to meet the minimum number of subjects needed to maintain eligibility. These may be a combination of high school and college subjects equivalent to four high school units which are accepted by the Oklahoma State Department of Education.
- b. An ineligible student who changes schools during a semester will not be eligible at the new school for a minimum period of three weeks. A student may regain his/her eligibility by achieving the scholastic standard in Rule 3, Section 2-b at the end of a three-week period. (Any part of a week is considered a full week.)
- c. Incomplete grades will be considered to be the same as failing grades in determining scholastic eligibility. School administrators are authorized to make an exception to this provision if the incomplete grade was caused by an unavoidable hardship. (Examples of such hardships would be illness, injury, death in family and natural disaster.) *A maximum of two weeks is allowed for make-up work.*

d. One summer school credit (1/2 unit or one subject) earned in an Oklahoma State Department of Education accredited program may be used to meet the requirements of Rule 3, Section 1-a, for the end of spring semester.

Section 4. Special Education Students

Special students, who are enrolled in special education classes, have an Individual Educational Plan and have been certified by the principal as doing a quality of work may, with the approval of the Board of Directors, be accepted as eligible under this rule.

RULE 4 - CONDUCT OF STUDENTS

Section 1.

a. A student who is under discipline or who is suspended from school or an activity shall be ineligible until reinstated by the school principal.

b. A student who is disqualified during a game or contest because of a flagrant or unsportsmanlike conduct shall be ineligible until reinstated by the principal. It is recommended that a disqualified student forfeit the right to participate in at least one contest before he/she is reinstated by the principal. A student whose flagrant or unsportsmanlike conduct consists of fighting, cursing or using foul language toward a game official will be automatically suspended from participating in a minimum of the next two regularly scheduled games or contests on the same level of competition that his/her team plays. (Exception: See Soccer) Fighting is defined, but is not limited to, any player or non--player (bench personnel) striking an opponent with arm(s), leg(s), foot (feet), or other object(s), attempting to strike an opponent with arm(s), leg(s), foot (feet), or other object(s) regardless if there is contact with an opponent, biting, or instigating a fight by committing an act(s) that causes an opponent to retaliate by fighting related to an OSSAA sponsored activity in which the players and non-players are participating. A player or non-player who retaliates by fighting is in violation of the fighting rule. The fighting rule will apply to pre-contest and post-contest sponsored activities. It is mandatory that all head coaches remind his/her team that fighting during the post-game hand shaking ceremonies or conducting themselves in an unsportsmanlike manner after the game will be severely penalized. The head coach and team will be subject to additional suspension penalties beyond the normal penalties imposed on fighting and unsportsmanlike acts that occur during the contest. Injuries have occurred because of fans climbing over walls and fences, being trampled, or partaking in dogpile celebrations, etc., at the conclusion of a contest. The celebration by fans, players, or coaches acting in an unsportsmanlike manner (example: pouring water on the coach) after a contest will result in possible penalties imposed against the school. School administrators should be aware that if their student body and fans come onto the playing area after a contest, penalties may be imposed. Any substitute or team member who leaves the team bench (football player leaving the team box, baseball or softball player leaving the dugout, basketball player or wrestler leaving the team bench, etc.) and enters the playing area during a fight or any other serious unsportsmanlike act shall be ejected. Those players or team members identified by game officials, school administrators, or videotape will be suspended a minimum of one game if they were not involved in the altercation and a minimum of two games (exception: soccer) if they were involved in the altercation. This rule applies to both regular season and play-off games. The suspension applies to individuals/teams on the same level of competition; i.e., varsity to a varsity game, junior varsity to a junior varsity game, etc. Any additional penalties by the National Federation Rule Book and the OSSAA Rules and Regulations Handbook would also apply. The rule would apply to all OSSAA sponsored activities. Any student involved directly or indirectly for fighting or any

other serious unsportsmanlike act a second time during the season shall be suspended for the remainder of the season.

c. Students ineligible under (a) or (b) are not eligible until reinstated by the principal after the minimum penalty is enforced.

d. A disqualified student shall be ineligible until reinstated by the principal and a written report of details of the incident and action taken has been filed with the Executive Director for review with the Board of Directors.

e. If a student who is ineligible under (a) or (b) transfers, the sending school principal shall notify the principal of the receiving school (School Law, Section 488.3). The receiving school must require an *OSSAA Eligibility Record Form* (OSSAA Rule 9) to ensure compliance with this section.

f. Any student currently suspended from an activity or expelled from school who enrolls in another school will be ineligible for the duration of the original suspension or expulsion or until reinstated by the OSSAA Board of Directors.

Section 2. No person shall enter a contest under an assumed name.

Section 3. Any pupil who is a member of a gang, or secret society in violation of the State Law of Oklahoma or the regulations of any local Board of Education is not eligible. Any school violating this rule will be subject to suspension for a period of one year.

THE ROLES OF PARENTS IN INTERSCHOLASTIC ATHLETICS

A. Make sure your child knows that win or lose; you appreciate their efforts and are not disappointed in them.

B. Teach them to enjoy the thrill of competition.

C. Teach them the importance of working hard to improve their skills and attitudes.

D. Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship, and actual skill level.

E. Don't compare the skill, courage, or attitude of your child with other members of the team.

F. Don't compete with the coach. A child receiving mixed messages from two different authority figures can place a child in a difficult situation.

G. Always remember that children tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.

H. Be a role model for your child when it comes to sportsmanship, demonstrate the guidelines listed above.

COMMUNICATING WITH THE COACH

A. Communication You Should Expect From Your Child's Coach

Expectations the coach has for your child

Locations and times of all practices and contest

Team requirements (fees, special equipment, off-season conditioning)

B. Communication Coaches Expect from Parents

Concerns expressed directly to the coach

Notification of any schedule conflicts well in advance

C. Appropriate Concerns to Discuss With Coaches

The treatment of your child, both mentally and physically
Ways to help your child improve
Concerns about your child's behavior

D. Issues Not Appropriate To Discuss With Coaches

Playing time

Team strategy

Play calling

Other student athletes

E. Appropriate Procedure for Discussing Concerns

If a parent has a problem, question or concern with the athletic program or policy, the following procedure should be followed.

- If the concern or question is about a coach's rules or actions the parent should:
 - Set up a meeting with the coach
 - If no resolution is reached, contact the Athletic Director and a meeting will be set up with the coach, parent, and Athletics Director.
- If the concern or question is about an athletic department rule or actions the parent should:
 - Set up a meeting with the Athletic Director
 - If no resolution is reached, contact the High School Principal and a meeting will be set up with the Athletic Director, parent, and Principal.

NEVER CONFRONT A COACH BEFORE OR AFTER A GAME OR PRACTICE. THESE CAN BE EMOTIONAL TIMES FOR ALL PARTIES INVOLVED AND DO NOT PROMOTE A RESOLUTION.

HARRAH ATHLETE / PARENT ACKNOWLEDGEMENT FORM

We have read and discussed the athlete/parent handbook and understand the expectations, rules, regulations, policies and procedures of the Harrah Athletic Department. We understand the commitment we are making and we agree to abide by the expectations, rules, regulations, policies, and procedures set forth in this document.

Athlete Signature

Date

Parent/Guardian Signature

Date

CRE Surplus items

Reading National Journeys 3.1 Student Textbook - 183

Reading National Journeys 3.2 Student Textbook - 180

Reading: National Journeys Grade 2.1 Student Textbook - 173

Reading: National Journeys Grade 2.2 student textbook - 174

Reading: National Journeys Consumable Materials - 100

Reading: National Journeys Teachers Guides - 34

Journey's Reading Books and Workbooks for surplus

Teacher	Reading Books	Workbooks	Misc
McCroskey	30	3 sets of Closed Readers	1 set of Teacher Editions
Wamhoff	30	0	1 Teacher's Edition
Lashley	25	0	1 Teacher's Edition
Jack	30	50	1 Teacher's Edition
Sadberry	26	-75 Reader Notebooks -40 Write-N-Reader -40 Closed Readers	-5 Teacher's Editions -1 Grab & Go Box -Close Reader-Teacher Ed. -Reader's Notebook-Teacher Ed. -Cold Reads
Cannon	40	66 Reader Notebooks 95 Closed Readers	5 Teacher's Editions 1 Grab & Go Box
Holland	32		

Dear Mr. Blessington & Harrah Board of Education,

We would like to surplus the following items as we enter into the summer remodeling of the office area.

Front Office desk & credenza

2 - 2 drawer filing cabinets

1 - mini refrigerator (no longer works)

Large office credenza

3 - red velvet chairs

1 - round table

1 - rolling shelves with dividers

1 - rolling kitchen island

1 - computer desk

1 - 4x5 table

Thank you for your consideration.

Respectfully,

Tiffani Patrick

Tiffani Patrick, Principal
Virginia Smith Elementary

May 5, 2025

Dear Harrah School Board,

Virginia Smith Elementary would like to surplus the following items of the Journeys reading program.

Thank you,

Tiffani Patrick, Principal

Kim Patterson, Media Specialist

Student Textbooks

1.1	185 copies
1.2	185 copies
1.3	185 copies
1.4	185 copies
1.5	185 copies
1.6	185 copies
K.1	185 copies
K.2	185 copies

Teacher's Editions

1.1-1.4	12 copies each
1.5	13 copies
1.6	12 copies
K.1- K.6	10 copies each

Teacher Resources

Decoding Power: Intensive Reading Instruction, Gr. 1	5 copies
Decoding Power: Intensive Reading Instruction, Gr. K	5 copies
Instructional Cards Kit, Gr. K	10 copies
Instructional Cards Kit, Gr. 1	10 copies
Intervention Assessment, K	5 copies
Benchmark & Unit Tests BLMs K	10 copies
Benchmark & Unit Tests BLMs 1	1 copy
A Journey From A to Z, K	10 copies
A Journey in Songs & Rhymes, K	10 copies
Benchmark & Unit Tests BLMs, TE K	8 copies
Benchmark & Unit Tests BLMs, TE 1	1 copy
Blend It Book Volume 1, Gr. 1	9 copies
Blend It Book Volume 2, Gr. 1	9 copies
Cold Reads, Gr. 1	8 copies
Big Book Set, K	10 copies
Close Reader TE, Gr. 1	1 copy

ELL Newcomer TE, Gr. 1	1 copy
ELL Handbook, Gr. 1	1 copy
ELL Newcomer TE, K	9 copies
ELL Handbook, K	9 copies
Grab & Go, Gr. 1	10 copies
Grab & Go, K	10 copies
Grab & Go Flip Charts, K (1, 2)	10 copies
Grab & Go Flip Charts, K (3, 4)	10 copies
Grab & Go Flip Charts, K (5, 6)	10 copies
ELL Readers, Gr. 1	10 copies
Literacy & Language Guide TE, Gr. 1	2 copies
Literacy & Language Guide TE, K	10 copies
Quick Start Pacing Guide, Gr. 1	1 copies
Quick Start Pacing Guide, K	10 copies
Reader's Notebook TE, K	9 copies
Standard Basic Assessment, Gr. 1	1 copy
Standard Basic Assessment, K	10 copies
Read Aloud Set, K	10 copies
Extra Support for Intervention, K	9 copies
Benchmark & Unit tests TE, K	1 copy
Benchmark & Unit Tests, Gr. 1	8 copies
Benchmark & Unit Tests TE, Gr. 1	8 copies
Vocabulary Readers, Gr. 1	10 copies
Writing Handbook BLMs, Gr.1	10 copies
Writing Handbook, BLMs K	10 copies
Writing Handbook Teacher's Guide, K	9 copies
Above Level Readers, Gr. 1	10 copies
Above Level Readers, K	10 copies
Below Level Readers, Gr. 1	10 copies
Below Level Readers, K	10 copies
On Level Readers, Gr. 1	10 copies
On Level Readers, K	10 copies
Back To School Big Book	9 copies
A Cake All For Me Big Book	9 copies
Beetle Bop Big Book	7 copies
Chuck's Truck Big Book	7 copies

Library Weeding Log

Clara Reynolds Elementary

Removed From: 5/19/2025 Removed To: 5/30/2025

5/30/2025 - Copies Removed: 101

Children's Thesaurus (Removed: 20)

Author: Hellweg, Paul

ISBN: 0-618-28024-3

Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046538	\$17.95	12/2/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046710	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046728	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046736	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046744	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046769	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046777	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046801	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 9

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046819	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046827	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046835	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046843	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046850	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046892	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046900	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046918	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 11

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046926	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046934	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/15/2020	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046942	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 14

Call Number	Barcode	Price	Acquired	Removed By
REF 423.1	34444020046959	\$17.95	11/30/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933	1/13/2020	Donation

Was Available -- Weeded -- Total Circulations: 10

My first Columbus Day book (Removed: 1)

Author: Lillegard, Dee. ISBN: 0-516-02909-6 (lib. bdg.) Published: 1987

Call Number	Barcode	Price	Acquired	Removed By
NT 970.01 LIL	34444000103036	\$4.98	2/17/2006	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/17/2006	Donation

Was Lost on 5/26/2011 -- Weeded -- Total Circulations: 1

Primary dictionary (Removed: 5)

Author: Judith S. Levey, editor in chief. Published: 1991

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020022422		2/10/2003	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Hall	Infrequent Circulation	Donation	2/25/2003	Donation

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020022430		2/10/2003	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Donation	2/10/2003	Donation

Was Available -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020022521		2/10/2003	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Easley	Infrequent Circulation	Donation	2/10/2003	Donation

5/30/2025 - Copies Removed: 101

Was Available -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020022612		2/10/2003	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Easley #2	Infrequent Circulation	Donation	2/10/2003	Donation

Was Available -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020023065		3/27/2003	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Craig	Infrequent Circulation	Donation	11/14/2013	Donation

Was Available -- Weeded -- Total Circulations: 3

Reader's Digest Children's Atlas of the World (Removed: 1)

Author: Reader's Digest. LCCN: 97-38041

Call Number	Barcode	Price	Acquired	Removed By
REF 912	34444020046637	\$22.99	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		4/17/2013	Donation

Was Available -- Weeded -- Total Circulations: 5

Scholastic children's dictionary (Removed: 31)

Author: by the editors of Scholastic Inc. ISBN: 0-590-25271-2 Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
423	34444000131185	\$16.95	4/19/2017	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000130948	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000130955	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000130963	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 7

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000130971	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000130997	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131003	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131011	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131029	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131045	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131052	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/12/2019	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131078	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	8/12/2021	Donation

Was Available -- Weeded -- Total Circulations: 7

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131086	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Book Fair 1997	4/9/2019	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131094	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/12/2019	Donation

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131102	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/12/2019	Donation

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131110	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131128	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131144	\$16.95	3/27/2008	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131169	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Book Fair 1997	2/10/2017	Donation

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131177	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 5

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131193	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	5/14/2019	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131243	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444000131250	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	11/18/2021	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082418	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	5/1/2025	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082434	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	4/9/2019	Donation

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082442	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	8/12/2021	Donation

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082459	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	5/14/2019	Donation

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082483	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	5/1/2025	Donation

Was Available -- Weeded -- Total Circulations: 9

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082558	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	8/12/2021	Donation

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082566	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	5/14/2019	Donation

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
423 REF	34444020082574	\$16.95	4/15/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 1997	8/12/2021	Donation

Was Available -- Weeded -- Total Circulations: 10

Student Encyclopedia (Removed: 17)

Author: Grolier. ISBN: 0-7172-5865-3

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020055950	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020055968	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020055976	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020055984	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020055992	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 4

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056008	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056016	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056024	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/3/2014	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056032	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056040	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056057	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056073	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056081	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 4

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056099	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056115	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056123	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
REF 31	34444020056131	\$15.00	2/6/2007	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/1/2014	Donation

Was Available -- Weeded -- Total Circulations: 3

World Book Encyclopedia : A Vol.1. (Removed: 2)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038497		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
REF	34444020103560		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated			Donation

Was Available -- Weeded -- Total Circulations: 0

World Book Encyclopedia : B Vol. 2. (Removed: 2)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038166		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/28/2017	Donation

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
REF	34444020103529		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated			Donation

5/30/2025 - Copies Removed: 101

Was Available -- Weeded -- Total Circulations: 0

World Book Encyclopedia : C-Ch Vol. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038158		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : Ci-Cz Vol.4. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038141		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : D Vol. 5. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038133		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : E Vol. 6. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038547		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : F Vol. 7. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038554		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		3/10/2016	Donation

Was Available -- Weeded -- Total Circulations: 2

World Book Encyclopedia : G Vol. 8. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038067		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

5/30/2025 - Copies Removed: 101

World Book Encyclopedia : H Vol. 9. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038570		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Discard

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : I Vol. 10. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038000		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : J-K Vol. 11. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038596		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : L Vol. 12. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038604		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : M Vol. 13. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038612		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Lost on 2/22/2022 -- Weeded -- Total Circulations: 1

World Book Encyclopedia : N-O Vol.14. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038414		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

5/30/2025 - Copies Removed: 101

World Book Encyclopedia : P Vol. 15. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038638		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : Q-R Vol. 16. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038430		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : Research Guide + Index Vol. 22. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038703		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : S-Sn Vol. 17. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038653		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : So-Sz Vol.18. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038455		1/21/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : T Vol. 19. (Removed: 2)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038463		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated			Donation

Was Available -- Weeded -- Total Circulations: 0

5/30/2025 - Copies Removed: 101

Call Number	Barcode	Price	Acquired	Removed By
REF	34444020103487		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : U-V 20. (Removed: 2)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038471		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated			Donation

Was Available -- Weeded -- Total Circulations: 0

Call Number	Barcode	Price	Acquired	Removed By
REF	34444020103446		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 1

World Book Encyclopedia : W-X-Y-Z Vol.21. (Removed: 1)

Published: 1988

Call Number	Barcode	Price	Acquired	Removed By
REF	34444000038489		1/20/2016	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/1/2016	Donation

Was Available -- Weeded -- Total Circulations: 2

5/29/2025 - Copies Removed: 9

101 ways to bug your friends and enemies (Removed: 1)

Author: Wardlaw, Lee, 1955- ISBN: 0-545-48369-7 Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F WAR	34444020102208	\$5.99	11/18/2015	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair	12/12/2024	Donation

Was Available -- Weeded -- Total Circulations: 26

The big one-oh (Removed: 1)

Author: Pitchford, Dean. ISBN: 978-0-14-241292-3 (pbk.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F PIT	34444020086476	\$4.99	10/27/2009	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair 2009-2010	12/20/2024	Donation

Was Available -- Weeded -- Total Circulations: 38

Captain Nobody (Removed: 1)

Author: Pitchford, Dean. ISBN: 978-0-14-241667-9 (pbk.) Published: 2010

5/29/2025 - Copies Removed: 9

Call Number	Barcode	Price	Acquired	Removed By
F PIT	34444020092359	\$6.99	5/19/2011	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	BOOK FAIR 2010-2011	5/4/2023	Donation

Was Available -- Weeded -- Total Circulations: 15

The case of the ghostwriter (Removed: 1)

Author: Preller, James. ISBN: 0-439-11429-2 Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
F PRE	34444020110045	\$10.00	4/10/2017	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	933 Activity	4/30/2025	Donation

Was Available -- Weeded -- Total Circulations: 13

How to disappear completely and never be found (Removed: 1)

Author: Nickerson, Sara. ISBN: 0-439-56965-6 Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
F NIC	34444020033270	\$4.99	3/8/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair	10/3/2022	Donation

Was Available -- Weeded -- Total Circulations: 31

Jonah the Whale and How He Became Incredibly Famous. (Removed: 1)

Author: Shreve, Susan ISBN: 0-439-22849-2 Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
F SHR	34444020132775	\$4.00	12/19/2018	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/4/2019	Donation

Was Available -- Weeded -- Total Circulations: 1

The Littles and the great Halloween scare (Removed: 1)

Author: Peterson, John Lawrence, 1924- ISBN: 0-590-42235-9 Published: 1994

Call Number	Barcode	Price	Acquired	Removed By
F PET	34444020111068	\$3.00	9/28/2017	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	PTO	12/19/2022	Donation

Was Available -- Weeded -- Total Circulations: 11

Rosie Swanson : fourth-grade geek for president (Removed: 1)

Author: Park, Barbara. ISBN: 0-679-83371-4 Published: 1992

Call Number	Barcode	Price	Acquired	Removed By
F PAR	34444002001261	\$10.64	5/24/2001	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	2222 Library Fund 99/00	11/14/2016	Donation

Was Available -- Weeded -- Total Circulations: 19

5/29/2025 - Copies Removed: 9**Wayside School gets a little stranger (Removed: 1)**

Author: Sachar, Louis, 1954-

ISBN: 0-380-72381-6

Published: 1995

Call Number	Barcode	Price	Acquired	Removed By
F SAC	34444020025813	\$4.99	12/2/2003	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation	Book Fair '03	2/13/2025	Donation

Was Checked Out to Challenge, February (Faculty: P 1000026) Due 5/23/2025 -- Weeded -- Total Circulations: 69

5/28/2025 - Copies Removed: 1**Sanyo DVD/VCR All in one. (Removed: 1)**

Call Number	Barcode	Price	Acquired	Removed By
AV DVD/VCR	34444020035184	\$99.99	5/12/2005	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/28/2025	Discard

Was Available -- Weeded -- Total Circulations: 3

5/22/2025 - Copies Removed: 13**Amazon Basics - Computer Mouse (Removed: 13)**

Author: Amazon.

Published: 2020

Call Number	Barcode	Price	Acquired	Removed By
Mouse2054	34444021062054	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2096	34444021062096	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2149	34444021062419	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2153	34444021062153	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2302	34444021062302	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

5/22/2025 - Copies Removed: 13

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2310	34444021062310	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2328	34444021062328	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Donation

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2393	34444021062393	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2427	34444021062427	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2450	34444021062450	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2468	34444021062468	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2476	34444021062476	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

Call Number	Barcode	Price	Acquired	Removed By
Mouse2518	34444021062518	\$7.50	11/12/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		8/30/2024	Discard

Was Checked Out to Inman, Izzy (Faculty: P 1000022) Due 2/26/2025 -- Weeded -- Total Circulations: 1

5/21/2025 - Copies Removed: 3

5/21/2025 - Copies Removed: 3

iPad 5th Generation (Removed: 1)

Author: Apple.

Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
iPad 5th Gen. #18	34444020123303	\$365.62	11/27/2017	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Lockncharge	Poor Condition/Damage	Title 1	7/31/2023	Book Sales

Was Checked Out to Dutton, Courtney (Faculty: P 1000013) Due 12/18/2023 -- Weeded -- Total Circulations: 18

iPad 7th Generation. (Removed: 2)

Author: Apple.

Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
IPAD	34444021045950	\$299.00	2/20/2020	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Freer	Poor Condition/Damage	2222	7/31/2023	Book Sales

Was Checked Out to Dutton, Courtney (Faculty: P 1000013) Due 12/18/2023 -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
IPAD	34444021046669	\$299.00	2/27/2020	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
Caldwell	Poor Condition/Damage	2222	7/31/2023	Book Sales

Was Checked Out to Dutton, Courtney (Faculty: P 1000013) Due 12/18/2023 -- Weeded -- Total Circulations: 10

5/20/2025 - Copies Removed: 13

Reading: National Journeys Grade 2 Unit 1 TE (Removed: 2)

Author: Houghton Mifflin Harcourt.

ISBN: 0-544-87269-X

Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4937	34444021054937		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/11/2023	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/5017	34444021055017		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	7/27/2023	Donation

Was Available -- Weeded -- Total Circulations: 4

Reading: National Journeys Grade 2 Unit 2 TE (Removed: 2)

Author: Houghton Mifflin Harcourt.

ISBN: 0-544-87270-3

Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4861	34444021054861		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/20/2025	Donation

Was Available -- Weeded -- Total Circulations: 5

5/20/2025 - Copies Removed: 13

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4929	34444021054929		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/11/2023	Donation

Was Available -- Weeded -- Total Circulations: 5

Reading: National Journeys Grade 2 Unit 3 TE (Removed: 2)

Author: Houghton Mifflin Harcourt. ISBN: 0-544-87271-1 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4911	34444021054911		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/11/2023	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/5009	34444021055009		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	7/27/2023	Donation

Was Available -- Weeded -- Total Circulations: 4

Reading: National Journeys Grade 2 Unit 4 TE (Removed: 2)

Author: Houghton Mifflin Harcourt. ISBN: 0-544-87272-X Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4853	34444021054853		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/11/2023	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4879	34444021054879		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	7/27/2023	Donation

Was Available -- Weeded -- Total Circulations: 4

Reading: National Journeys Grade 2 Unit 5 TE (Removed: 2)

Author: Houghton Mifflin Harcourt. ISBN: 0-544-87273-8 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4945	34444021054945		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/11/2023	Donation

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4994	34444021054994		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	7/27/2023	Donation

Was Available -- Weeded -- Total Circulations: 4

5/20/2025 - Copies Removed: 13

Reading: National Journeys Grade 2 Unit 6 TE (Removed: 2)

Author: Houghton Mifflin Harcourt. ISBN: 0-544-87274-6 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/4903	34444021054903		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/11/2023	Donation

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
PRO TG2/5033	34444021055033		8/6/2019	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	7/27/2023	Donation

Was Available -- Weeded -- Total Circulations: 4

Reading: National Journeys Grade 3 Unit 4 TE (Removed: 1)

Author: Houghton Mifflin Harcourt. ISBN: 0-544-87278-9 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
PRO TG3/5868	34444021055868		5/20/2021	cradmin104
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	2222	5/20/2025	Donation

Was Available -- Weeded -- Total Circulations: 3

Deleted: 0, Transferred: 0, Weeded: 140

Textbook Type	Number of Textbooks	
Algebra 1	28	Bluhm
8th Volume 1	35	Bluhm
8th Volume 2	34	Bluhm
7th Volume 1	33	Bluhm
7th Volume 2	32	Bluhm
A7 Volume 2	2	Bluhm
6th Volume 1	1	Bluhm
6th Volume 2	1	Bluhm
6th Volume 1	33	Wallace
6th Volume 2	32	Wallace



Leslie Hobaugh <lhobaugh@harrahschools.com>

surplus list

1 message

Transportation Department <transportation@harrahschools.com>

Tue, Jun 3, 2025 at 1:33 PM

To: Leslie Hobaugh <lhobaugh@harrahschools.com>

2005 ford van 1FMRE11W4 5HA87472 (David Drew's old van)
2002 chevrolet blue bird bus 1GBL7T1C5 2J515306 (Transmission out)
red devil (load hog) utility trailer (pulls behind lawn mower)

--

Jeremy Johns
Transportation Director
Harrah Public Schools
(405) 347-2594



EXECUTIVE SESSION

JUNE 9, 2025

Exhibit A

2025-2026 SCHOOL YEAR

RECOMMENDATION TO HIRE - CERTIFIED TEMPORARY

Name	Position	Site
	4TH GRADE	RB
	MATH	MS

2025-2026 SCHOOL YEAR

ADJUNCT - CERTIFIED

Name	Position	Site
CARLOS GOMEZ	BUSINESS AND PHYSICAL EDUCATION	MS
TRENT PLATT	SOCIAL STUDIES	MS
HEAVEN HOWARD	SPEECH AND DEBATE	MS
LEXI ALLEN	ART (ART I)	HS
BRAYDEN CARTER	INTERMEDIATE MATH (ALGEBRA I)	HS
ROB PARSONS	SPEECH, HIST OF FILM, SOCIOLOGY	HS
CHRIS BLIEK	PHYSICAL EDUCATION	HS
JUSTIN RIVERA	WORLD GEOGRAPHY	HS
SHELBY SHERRILL	PHYSICAL SCIENCE	HS
TOM STURGILL	PHYSICAL SCIENCE, BIOLOGY	HS
WILLIE MCDOULETTE	PHYSICAL SCIENCE, BIOLOGY	MS/HS
LEXEE OGLE	4TH GRADE - ELEMENTARY EDUCATION	RB
ABBY JONES	1ST GRADE - EARLY CHILDHOOD	VS

2025-2026 SCHOOL YEAR

RECOMMENDATION TO TRANSFER - CERTIFIED

Name	Position	Site
JASON MILLER	ELECTIVES TO PE	MS
SHELBY SHERRILL	SCIENCE	MS TO HS
WILLIE MCDOULETTE	SCIENCE	HS TO MS



EXECUTIVE SESSION

JUNE 9, 2025

Exhibit B

2025-2026 SCHOOL YEAR

RECOMMENDATION TO HIRE - SUPPORT

Name	Position	Site
LACEY POSTON	BUS DRIVER	BUS BARN

2025-2026 SCHOOL YEAR

RECOMMENDATION TO TRANSFER- SUPPORT

Name	Position	Site
CASEY ANGLE	PARA	MS TO HS

2025-2026 SCHOOL YEAR

RECOMMENDATION TO HIRE - SUBSTITUTES

Name	Name
TIFFANY CHAMBERS	JENNIFER FOUTCH
DANIELLE ADAMS	RANDI BAKER
ALEX BOYLE	TAMMIE CANADA
MARY COLUMBUS	KYLEE DELFS
MIKE FREEMAN	HANNAH GRAHAM
TERI HUDSPETH	JANE MOBLEY
JESSICA MOORE	AMANDA NULL
MEGAN SHINN	ZACH WORTH

Coaches Summer Stipend Proposal 2025

Pay a \$1,500 stipend for high school head coaches involved with summer league programs designed to give the Harrah student athletes an opportunity to develop their skills needed to compete on the 4A level.

The head coach is responsible to submit a schedule for their sport to the athletic director for approval. This would include the following sports: football, swimming, softball, basketball, wrestling, cheer, pom, wrestling, and baseball. The head coach determines how to divide this stipend with his or her assistants. For example, an assistant helping coach a JV team during the summer could be paid \$500 of the \$1,500.

Pay \$1,100 stipend for coaches that maintain their facilities and keep them safe and playable during the summer. There are 11 weeks in summer, so that would be \$100 per week. The Athletic director will oversee the facilities to make sure coaches are keeping up with the field maintenance requirements. This would include the following sports: football, baseball, and softball.

These coaches will be spending a lot of time away from their families this summer to help develop our student athletes and maintain a sense of pride in our facilities. Instead of coaches finding a job somewhere else during the summer, we feel their time is much better spent investing in our student athletes and our school system.

Thanks for your consideration,

Guy Worth / Athletic Director



Re: Pom summer practice schedule

message

Guy Worth <gworth@harrahschools.com>

Thu, May 22, 2025 at 1:28 PM

to: Paul Blessington <pblessington@harrahschools.com>, Leslie Hobaugh <lhobaugh@harrahschools.com>

Pom did not get this to me for the May board meeting for the \$1500 summer stipend. Can we add to the June meeting?

Guy Worth, CAA
Harrah High School
Athletic Director
(405) 347-2105

----- Forwarded message -----

From: **Samantha Gronquist** <sgronquist@harrahschools.com>
Date: Thu, May 22, 2025 at 1:02 PM
Subject: pom summer practice schedule
To: Guy Worth <gworth@harrahschools.com>

Below are the summer practices pom will be having. Let me know if there is anything else you will need.

Thank you,
Samantha Gronquist

June - 32 hours
9th- 2 hours
10th- 8 hours
12th - 8 hours
13th - 8 hours
24th - 2 hours
25th - 2 hours
26th - 2 hours

July - 24 hours
8th- 2 hours
9th - 2 hours
10th - 2 hours
15th - 2 hours
16th - 2 hours
17th - 2 hours
22nd - 2 hours
23rd - 2 hours
24th - 2 hours
29th - 2 hours
30th- 2 hours
31st - 2 hours

August - 6 hours
5th - 2 hours
6th - 2 hours
7th - 2 hours

Harrah Softball 2025

Head Coach- Justin Rivera

(505) 385-6810

jrivera@harrahschools.com

Assistant Coach- Skylar McCord

(405) 501-2551

Summer Schedule:

Elementary Camp May 29th-31st (6-8PM)

Team Camp @Choctaw June 10th-12th
@Seminole dates TBA

Open Facility Dates

Month of June: (Starting June 2nd)

Monday-Wednesday 8-10AM

Field from 8AM-9AM

Field from 9AM-10AM

DEAD WEEK- June 28th-July 6th

OPENING DAY!

July 15th. Practices will be held at 9AM

Summer Wrestling boys and girls 2025

Freestyle Greco practices @ harrah
Monday/Wednesday 6-7:30

Team Oklahoma Practices
Monday/Thursday evenings

Lifting
Monday/wednesday/friday afternoons

Body Control/Body Awareness
Wednesday afternoons

Summer Camp - 3 days in July/August