Bixby Board of Education Regular Meeting
Bixby Public Schools
BHS Academic Building Community Room, 601 S. Riverview, Community Room, Bixby, OK 74008
Thursday, October 9, 2025 6:00 PM
Meeting Live Stream Link: http://bixbyps.info/youtube

1. **Call Meeting to Order/Roll Call**
2. **Reports to The Board**
    - 2.1. Special Recognition
        - 2.1.1. Spartan Coin of Excellence to Fay Kindred and Sloane VanDolah as "Buddies of the Year"
        - 2.1.2. Spartan Spirit Award - Jamie Finley for managing the new tradition of "Friday Night Bites"
    - 2.2. Superintendent's Report - Lydia Wilson
        - 2.2.1. Athletic Department Report - Kate Creekmore
    - 2.3. Facilities and Operations Report - Gabe Hayes
3. **Comments from the Public**
    - 3.1. Speakers must identify themselves.
    - 3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.
    - 3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
    - 3.4. Total time allocated to this item is thirty (30) minutes.
    - 3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
    - 3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.
    - 3.7. The president reserves the right to interrupt this section and move to the next item.
    - 3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.
4. **General Consent Agenda** - Discussion and possible board action to approve consent agenda Items #1-13. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)
    - 4.1. Minutes of September 11, 2025 Regularly Scheduled Board Meeting
    - 4.2. Minutes of October 3, 2025 Special Board Meeting
    - 4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders for FY 2026 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.5. Approval of the following Out of State and/or overnight trip request as presented:
NCA High School Nationals @ Ft. Worth
Cross Country Meet @ Norman HS
Student Council State Convention @ Ponca City
Cross Country State Meet @ OKC
JROTC Raider Competition @ Camp Gruber OK
STUCO State Jr High Conference @ Poteau, OK

4.6. Approval of a Memorandum of Understanding with Southwestern Oklahoma State University for Counseling Internships for the 2025-2026 fiscal year

4.7. Approval of a Memorandum of Understanding with The Bridges Foundation for the Employment Training Program for the 2025-2026 fiscal year

4.8. Approval of participating in the Bixby Metro Chamber of Commerce Buy Bixby program at the Candy Cane level at a cost of $650

4.9. Medical Leave - Support - 9th Grade - 10/1/25 to 11/21/25

4.10. FMLA - Support - Maintenance - 10/22/25 to 1/23/26

4.11. FMLA - Support - Administration - 10/7/25 to 10/31/25

4.12. Employment, Resignation, Retirement - Certified Personnel - per attached

4.13. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance**

5.1. Presentation of the 2024-2025 Audit prepared by Jenkins & Kemper, CPA. Information only. No board action required.

6. **Teaching and Learning**

6.1. Discussion and possible board action to approve an agreement for training with Keyboarding Without Tears for the 2nd to 5th grade classrooms at a cost of $585 to be paid from 1:1 Activity Funds.

6.2. Discussion and possible board action to approve an additional day for the Teachers College professional development at a cost of $3,800 to be paid from federal funds.

7. **Operations**

7.1. Discussion and possible board action regarding the Bixby Public Schools Board of Education Notice of Regular Meetings for the calendar year 2026.

7.2. Discussion and possible board action regarding Policy 4134 Personal Leave for Support Personnel for the 2025-26 school fiscal year.

7.3. Discussion and possible board action regarding Board Policy 2170 Student Clubs and Organizations for the 2025-26 school year.

7.4. Discussion and possible board action regarding an agreement between the Bixby Public Schools Athletic Department and Opendorse for the 2025-26 school year at a cost of $5,500 to be paid out of Athletic Department Activity funds.

7.5. Discussion and possible board action to approve a contract with Pediatric Assessment & Counseling Services, LLC for School Psychological services for the 2025-2026 fiscal year.

7.6. Discussion and possible board action to approve an agreement with Oklahoma State Department of Education (OSDE) and Public Consulting Group, LLC (PCG)

for Medicaid School-Based Health Services Program for the 2025-2026 fiscal year.

7.7. Discussion and possible board action regarding the District's Distance Learning plan for possible virtual instruction in case of emergency for the 2026-2027 fiscal year.

7.8. Discussion and possible board action to approve renaming the Robotics - HS (925-950-705) to Robotics and making adjustments to account per the attached nomenclature.

7.9. Discussion and possible board action to approve a new activity fund account for the BACC per the attached nomenclature.

7.10. Discussion and possible board action to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

8. **Human Resources**

8.1. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

9. **Miscellaneous**

9.1. Discussion and possible board action approving the 2026 School Board Election Resolution.

10. **New Business**

11. **Vote to adjourn**

Name of person posting this agenda _____

Minutes Clerk

Posted on this _____

BHS Academic Building Community Room, 601 S. Riverview, Community Room, Bixby, OK 74008



BPS BOARD OF EDUCATION

Superintendent's Report

OCTOBER 9, 2025 | REGULAR MEETING



I pledge allegiance to the flag
of the United States of America and to the
Republic for which it stands, one Nation under
God, indivisible, with liberty and justice for all.

FLAG SALUTE

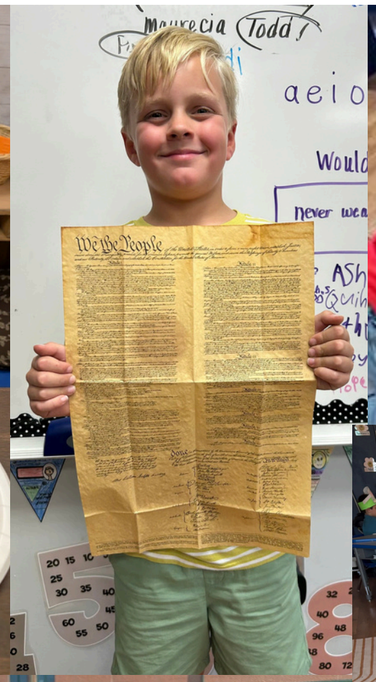


I salute the flag
of the State of
Oklahoma.
Its symbols of peace
unite all people.

SITE HIGHLIGHT

East Elementary











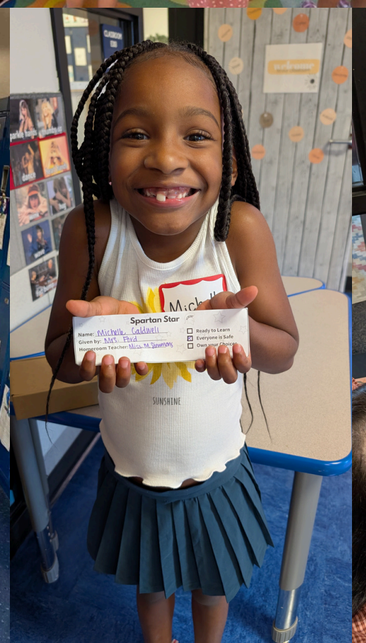














SPARTAN SPIRIT AWARD

BIXBY PUBLIC SCHOOLS SPARTAN SPIRIT AWARD

Presented by the Board of Education of Bixby Public Schools to:

JAMIE FINLEY

In recognition of your incredible initiative, selfless attitude, and positive spirit. Your actions demonstrate well the Spartan motto of "Learn Well and Live with Honor."

We appreciate you!

LEARN WELL
BIXBY
Home of the Spartans
LIVE WITH HONOR

OCTOBER 9, 2025

spartan coin of

EXCELLENCE

FAYE KINDRED

SLOANE VANDOLAH

DOWN SYNDROME ASSOCIATION OF TULSA

BUDDIES OF THE YEAR









DEPARTMENT UPDATE

Bixby Athletic Department

Kate Creekmore

Executive Director of Athletics



DEPARTMENT UPDATE

District Operations

Gabe Hayes

Executive Director of Operations

DISTRICT UPDATES

Strategic Planning:

- Committee Work, DST work
- Adjustments: Innovation as an overarching umbrella
- Safe Facilities, Welcoming and Healthy Culture

Teaching and Learning with Special Services:

- Regular departmental meetings and training
- Integrated Coach Training
- Regular Newsletters and updates
- Formation of Parent Advisory Group
- Strategic training for all teachers learning
- Development of Pathways

Admin Corner:

- Teamwork and training ; Trust and Inspire, Collaborative strategies, structural analysis of teams
- Furthering the Org Chart for Departments
- Training for De-escalation and best practices in behavioral interventions
- Instructional Leadership - building a guide together



UPCOMING EVENTS

- Oct 12, Buddy Baseball 2 pm
- Oct 13, Bixby City Council Meeting 6 pm (PAC)
- Oct 15, Pre-ACT Test at HS (Virtual Day for 11th and 12th)
- Oct 16-17, FALL BREAK - No School
- Oct 20, Teacher PD - No School for students
- Oct 25, MS eSports Tournament
- Oct 30, Parent Teacher Conferences 4:30-7:30 pm
- Oct 31, Parent Teacher Conferences 8:00-11:00 am
- Nov 7-11, Veterans Day Assemblies and Parades by site
- Nov 13, Board of Education Meeting 6 pm

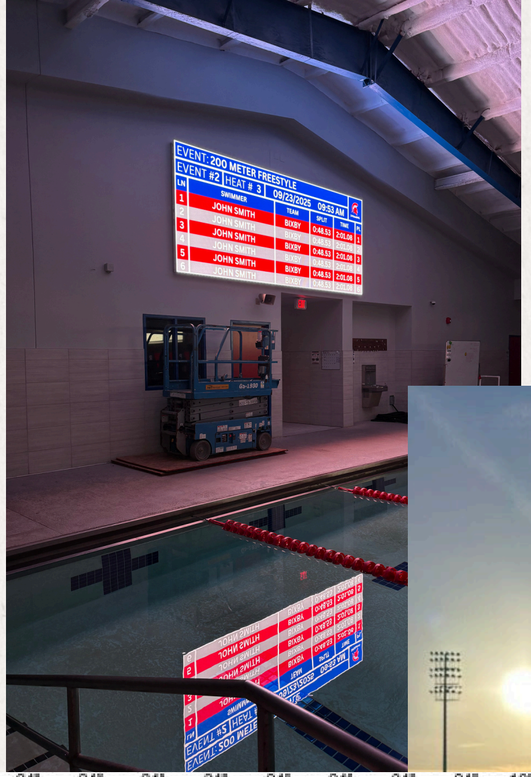


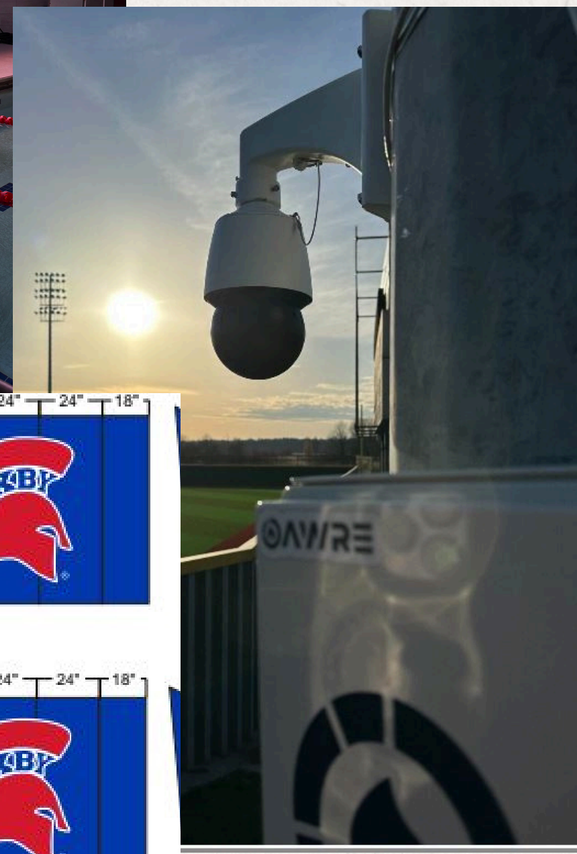
Fall

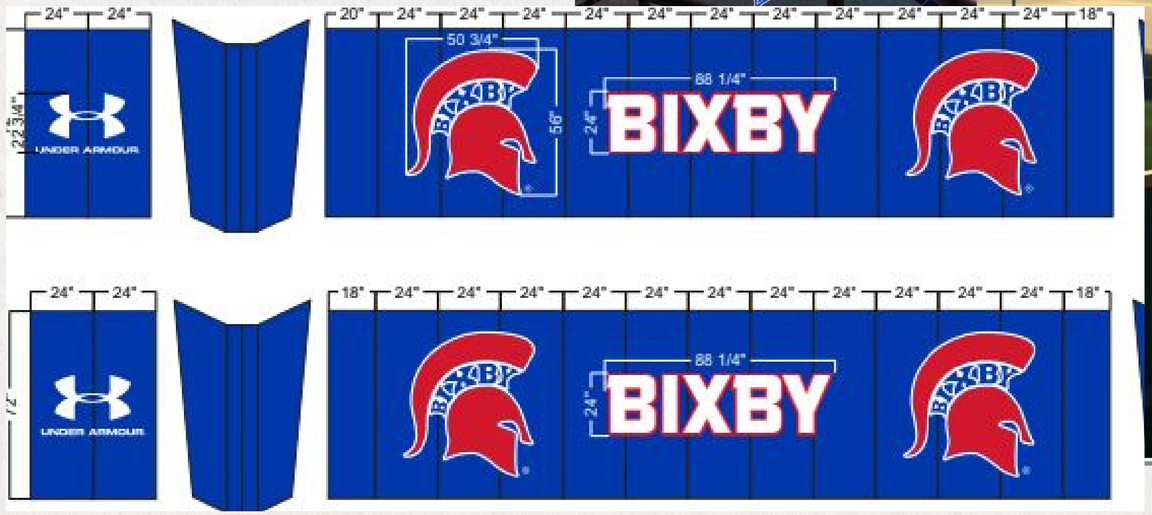
ATHLETICS UPDATE

UPDATE: FACILITES

- Swim Scoreboard - install completed, training scheduled
- AWRE Camera system - coming for baseball/ softball
- New wall pads being installed in Big Gym
- Golf simulator nearly ready - nets to be hung
- tennis wind screens installed this week
- wrestling offices/ storage finished
- New branding coming in the gym
- 9GC Gym end of October











FALL SPORTS UPDATES:

- CC - new coach is doing great-
  - Girls are ranked 7th in the state
  - Boys finished 4th at last meet
- Cheer - Academic State Champs in Co-Ed
- Volleyball currently ranked 5th in State and hosting Regionals next Tuesday
- Softball in regionals at BA
- Football - Ranked 1st in the state

NIL UPDATE: OPENDORSE

- OSSAA NIL Guidelines - Oct. 2022
  - Gave guidance to school districts regarding NIL
  - These activities, commonly referred to as name, image and likeness (NIL) will not put a student's amateur status at risk provided the student meets all the requirements for maintaining amateur status in compliance with Rule 5
- Last year (September 2024) Bixby Athletics met with Bedford Agency (OSSAA's NIL rep on retainer) regarding NIL opportunities.
- Summer of 2025 - we contacted Opendorse for a potential partnership as a third party vendor.

OPENDORSE

Benefits

Athletes aren't doing anything new that they couldn't previously do before - we can monitor it more effectively with Opendorse.

Compliance

We are able to monitor activities better now because they are all housed in one place. All prior to any funds changing hands.

NCAA

Because many colleges use the same third party Opendorse has an NCAA reporting system. Opendorse provides 1099s.

Protection

Opendorse actually provides a layer of protection for the athletes. Opendorse holds money in a queue for verification by compliance before any money is released to the athlete.

Step by Step Process

We have an internal procedure in place to ensure only our athletes enroll under Bixby.

Educational sections

Provide numerous opportunities for webinars on how the student athlete can learn branding and promoting themselves effectively and safely.

PROCESS

Step 1:

Parent/ student-athlete reaches out the athletics and wants to learn more. bixbyps.info/nilmoreinfo

Step 2:

Ray Blake will verify the student is actually a student at BPS. Once confirmed the parent/ student athlete will be sent the recorded Zoom educational session for review.

Step 3:

Once the parent/ student athlete(s) watch the Zoom and agree they want to proceed they will sign off on the following waiver: bixbyps.info/NILapproval

Step 4:

Ray will create the student athlete an Opendorse account. The student athlete/ parent will add their information and pictures into the marketplace and set their prices and offerings.

Step 5:

Once an NIL offer is made the business pays Opendorse directly. The student-athlete is notified of an opportunity. If student-athlete/ parent/ compliance review and agree the business pays Opendorse. The student athlete completes the activity. Must upload proof into Opendorse.

Step 6:

Ray is notified of a completed activity. He reviews it and confirms it does not violate OSSAA guidelines. Once approved, the money is release directly to the student athlete from Opendorse.

FOLLOW UP:

OSSAA send out an email to school districts (9/25) stating:

The best way I can explain it is that students could not wear the school uniform when providing an NIL service, but you could wear it when trying to promote the student for NIL opportunities on these platforms.

One of the platforms is called Opendorse, and it is a legal platform to promote Students. Some students create their own profile, and some schools are putting a link to their student-athletes on their athletic page. Currently, it is permissible to wear school branding when seeking opportunities, but not when providing those NIL services.

If you get a chance to look at Opendorse, you will see that a number of colleges are represented. Oregon, Nebraska, UCO, just to name a few. All of their students are in uniform, and the NCAA has the same guidelines about protecting the school logo and image.

We do have a NIL rules interpreter named Bryan Bedford. He has created a partnership with Opendorse to help our schools promote their athletes and stay within our guidelines. While we were worried about a conflict of interest, in the end, we felt like it was better to have him help monitor the situation than someone who has no idea of our rules and guidelines. You are not required to use the Beford Agency.

Bixby NIL Resources

Bixby Opendorse Marketplace

Bixby Board of Education Regular Meeting
Thursday, September 11, 2025
BHS Academic Building Community Room
601 S. Riverview
Bixby, OK 74008

Attendance Taken at 6:02 PM.

Pablo Aguirre:	Absent
Justin Cheatham:	Absent
Matt Dotson:	Present
Julie Prox:	Present
Amanda Stephens:	Present

Present: 3, Absent: 2.

Attendance Update Taken at 6:04 PM.
Pablo Aguirre: Present
Present: 4, Absent: 1.

1. Call Meeting to Order/Roll Call - Pledge lead by Central Elementary Students

2. Reports to The Board

2.1. Special Recognition - Jeremy Parker

2.1.1. Community Partner Award - Simple Simon's

2.1.2. Spartan Spirit Award - Jon Aven

2.1.3. Spartan Coin of Excellence - Middle School (now in HS) Speech and Debate Teams

2.2. Superintendent's Report - Lydia Wilson

- Wes Coleman, Director of Brassfield Alternative School

3. Comments from the Public - None

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

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3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-16. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-16 as presented. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

4.1. Minutes of August 14, 2025 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2026 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.4. Approval of the Alternative Education Plan for the 2025-2026 fiscal year

4.5. Approval of the Deregulation Waiver for Alternative School for the 2025-26 fiscal year

4.6. Approval of a Memorandum of Understanding with Rogers State University for Clinical Field Experiences for the 2025-2026 fiscal year

4.7. Approval of a Consultant Agreement with Nacny INK LLC DBA: Dyslexia Connects for the 2025-2026 fiscal year

4.8. Approval of the following Out of State and/or overnight trip request as presented:

Band: Rome, Italy (Dec 2026)
Speech: Richmond, VA (June 2026)
Speech: Shakopee, MN (May 2026)
Speech: Harvard University (Feb 2026)
DTU: Orlando, FL (Feb 2026)
Speech: ECU (Oct 2025)
Band: St. Louis, MO (Oct 2025)
Speech: Grapevine, TX (Sept 2025)
Tennis: Huntsville, AL (March 2026)
Tennis: Heritage Hall, OKC (March 2026)
Tennis: Ada, OK (April 2026)

4.9. Approval of student capacity limits for open transfers pursuant to the Board Policy 2108 STUDENT TRANSFERS:
Grades PK-6: 20 students per classroom
Grades 7-8: 650 per grade level
Grade 9: 625 per grade level
Grades 10-11: 600 per grade level
Grade 12: 580 per grade level

4.10. In accordance with OK SB 1198, BPS utilizes Emergency Services Plans for all facilities and events to protect participants and attendees from man-made and natural disasters. Plans were developed and shared with local community service providers and first responders, including the Bixby Police Department, the Bixby Fire Department, and the Bixby Emergency Response Department.

4.11. FMLA - Certified - Central Intermediate - 9/1/25 to 10/22/25

4.12. FMLA - Certified - West Elementary - 8/19/25 to 12/31/25

4.13. Maternity/FMLA - Support - West Intermediate - 8/19/25 to 11/14/25

4.14. FMLA - Certified - Central Intermediate - 8/12/25 to 9/24/25

4.15. Employment, Resignation, Retirement - Certified Personnel - per attached

4.16. Employment, Resignation, Retirement - Support Personnel - per attached

5. Finance

5.1. Discussion and possible board action to approve the Estimate of Needs prepared by Jenkins & Kemper for the 2025-2026 fiscal year.

Approval of the Estimate of Needs prepared by Jenkins & Kemper for the 2025-2026 fiscal year. Passed with a motion by Pablo Aguirre and a second by Amanda Stephens.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

5.2. Discussion and possible board action to approve the Appropriated Funds Budget for the 2025-2026 fiscal year.

Approval of the Appropriated Funds Budget for the 2025-2026 fiscal year as presented by Mike Anthony. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

5.3. Discussion and possible board action to approve an increase in Child Nutrition Adult Breakfast ($2.55) and Adult Lunch ($5.50) prices for the 2025-2026 fiscal year.

Approval of an increase in Child Nutrition Adult Breakfast ($2.55) and Adult Lunch ($5.50) prices for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

5.4. Discussion and possible board action to approve a Concession Agreement with Bixby Band Boosters for the 2025-2026 fiscal year.

Approval of a Concession Agreement with Bixby Band Boosters for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

6. Teaching and Learning

6.1. Discussion and possible board action to approve two Amira contracts at a cost of $0 for the 2025-2026 fiscal year

Approval of the two Amira contracts at a cost of $0 for the 2025-2026 fiscal year Passed with a motion by Pablo Aguirre and a second by Matt Dotson.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

6.2. Discussion and possible board action to approve an Educational Services Agreement with First Educational Resources for professional development services at a cost of $25,000 to be paid from Federal Funds.

Approval of an Educational Services Agreement with First Educational Resources for professional development services at a cost of $25,000 to be paid from Federal Funds. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

6.3. Discussion and possible board action to approve a contract for professional development services with Teachers College, Columbia University at a cost of $14,800 to be paid from Federal Funds.

Approval of a contract for professional development services with Teachers College, Columbia University at an amended cost of $15,200 to be paid from Federal Funds. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

6.4. Discussion and possible board action to approve the adoption of the 1086-hour calendars for the 2025-2026 fiscal year.

Approval of the adoption of the 1086-hour calendars for the 2025-2026 fiscal year. Passed with a motion by Matt Dotson and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

6.5. Discussion and possible board action to approve the Gifted and Talented Advisory Committee for the 2025-2026 fiscal year.

Approval of the Gifted and Talented Advisory Committee for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

7. Operations

7.1. Discussion and possible board action to approve a contract with KONE Inc. for district elevator services for the 2025-2026 fiscal year.

Approval of a contract with KONE Inc. for district elevator services for the 2025-2026 fiscal year. Passed with a motion by Pablo Aguirre and a second by Julie Prox.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

7.2. Discussion and possible board action to approve a contract with The Study Hub for Math tutoring services for the 2025-2026 fiscal year.

Approval of a contract with The Study Hub for Math tutoring services for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

7.3. Discussion and possible board action to approve an agreement with Empower Academy for collaboration for Middle School and High School students for the 2025-2026 fiscal year.

Approval of an agreement with Empower Academy for collaboration for Middle School and High School students for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

7.4. Discussion and possible board action to approve an agreement with Belmont University, College of Pharmacy & Health Sciences for clinical services for Occupational Therapy for the 2025-2026 fiscal year.

Approval of an agreement with Belmont University, College of Pharmacy & Health Sciences for clinical services for Occupational Therapy for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

7.5. Discussion and possible board action to approve a Memorandum of Understanding with Langston University for nursing interns practical experience for the 2025-2026 fiscal year.

Approval of a Memorandum of Understanding with Langston University for nursing interns practical experience for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

7.6. Discussion and possible board action to approve Board Policy 4173, Nepotism and Employment Practices.

Approval of Board Policy 4173, Nepotism and Employment Practices. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

7.7. Discussion and possible board action to approve declaring items as surplus to be disposed of per the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of per the State Laws of Oklahoma as presented. Passed with a motion by Pablo Aguirre and a second by Julie Prox.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

8. Miscellaneous

9. Executive Session

9.1. Discussion and possible board action to move into executive session to discuss the negotiations proceedings with the BEA (25 O.S. Sec. 307 (B)(2)).

At 7:28 p.m. approval to go into executive session to discuss the negotiations proceedings with the BEA per Oklahoma statutes. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

9.2. Vote to acknowledge return to open session.

At 8:02 p.m. approval to return to open session. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

9.3. Statement by Board president of executive session minutes.

10. Human Resources

10.1. Discussion and possible board action to approve transfer of Title IX and Discrimination Complaint Coordinator duties to Daniel Deitz for Bixby Public Schools for the 2025-2026 fiscal year.

Approval of the transfer of Title IX and Discrimination Complaint Coordinator duties to Daniel Deitz for Bixby Public Schools for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

10.2. Discussion and possible board action to approve the Negotiated Agreement and the Master Contract with the Bixby Education Association (BEA) for the 2025-26 fiscal year.

Approval of the Negotiated Agreement and the Master Contract with the Bixby Education Association (BEA) for the 2025-26 fiscal year. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

10.3. Discussion and possible board action to approve the 2025-2026 Extra Duty Stipend Allocations.

Approval of the 2025-2026 Extra Duty Stipend Allocations. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre:	Yea

Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

10.4. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

None

11. **New Business**

12. **Vote to adjourn**

At 8:04 p.m. approval to adjourn. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre:	Yea
Justin Cheatham:	Absent
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

_____
President

_____
Vice President

_____
Clerk

_____
Member

_____
Member

2025-2026
SEPTEMBER
CERTIFIED PERSONNEL EMPLOYMENT

TEMPORARY CONTRACT

ROY HUNTER JR	INDIAN ED TUTOR	DISTRICT	07/28/2025
WENDY ROBERTS	INDIAN ED TUTOR	DISTRICT	07/28/2025

VOLUNTEER COACHING

ADJUNCT COACHING

EMPLOYMENT for 2025-2026

MELISSA ANDERSON	TEACHER	MIDDLE SCHOOL	08/26/2025
J ERIC CARTER	TEACHER	CENTRAL INTERMEDIATE	08/21/2025
TAMMY ROBBINS	TEACHER	HIGH SCHOOL	08/25/2025

CERTIFIED ADJUNCT TEACHER

J. ERIC CARTER	ELEMENTARY ED	CENTRAL INTERMEDIATE	08/21/2025

RESIGNATION AGREEMENTS

TERMINATIONS

2025-2026
SEPTEMBER
SUPPORT PERSONNEL EMPLOYMENT

VOLUNTEER COACHING

TEMPORARY CONTRACT

AVERY HUNTSMAN	INDIAN ED TUTOR	DISTRICT	07/28/2025
BETH BRADY	INDIAN ED TUTOR	DISTRICT	07/28/2025
ANDREA WILSON	INDIAN ED TUTOR	DISTRICT	07/28/2025
SHAD SCARBOROUGH	VARSITY ASSISTANT FOOTBALL	HS	08/01/2025

ADJUNCT EMPLOYMENT

CODY NGUYEN	8TH GRADE BOYS BASKETBALL	MS	08/14/2025
RAFER WEAVER	8TH GRADE ASSISTANT SOFTBALL	MS	08/21/2025
JEFF OWENS	JV RED HEAD BASEBALL	HS	08/21/2025
AMANDA PEREZ	ASSISTANT CROSS COUNTRY	HS	08/16/2025
EAF REDDEN	JV HEAD BASEBALL	HS	08/14/2025
TRAE ARMSTRONG	ASSISTANT BOYS TRACK	HS	08/01/2025
TRAE ARMSTRONG	ASSISTANT 9TH GRADE FOOTBALL	HS	08/01/2025
PHIL HOLLAND	8TH GRADE HEAD BOYS TENNIS	MS	08/01/2025
PHIL HOLLAND	8TH GRADE HEAD GIRLS TENNIS	MS	08/01/2025
LENA YANG	JH ASSISTANT GIRLS WRESTLING	HS	09/10/2025

EMPLOYMENT 2025-2026

VANGIE ARELLANO	PARAPROFESSIONAL	MIDDLE SCHOOL	09/02/2025
JENNIFER BODENDOERFER	PARAPROFESSIONAL	WEST ELEMENTARY	08/13/2025
GREGORY FINLEY	SUB BUS DRIVER	TRANSPORTATION	08/13/2025
WHITNEY FURNAS	PARAPROFESSIONAL	WEST ELEMENTARY	09/08/2025
WYATT HULSE	CHILD NUTRITION	CHILD NUTRITION	08/22/2025
NATALIE KILGORE	RECESS AIDE	WEST INTERMEDIATE	08/12/2025
ANABEL LOZANO	PARAPROFESSIONAL	WEST INTERMEDIATE	08/21/2025
BREANA MATTHEWS	CUSTODIAN	MAINTENANCE	09/08/2025
ALICIA MCALLISTER	ED TECH ASSISTANT	HIGH SCHOOL	09/02/2025
TERRY MILLER	BUS DRIVER	TRANSPORTATION	08/13/2025
MARYBETH MILLER	PARAPROFESSIONAL	MIDDLE SCHOOL	08/12/2025
LISA MOREAU	CHILD NUTRITION	CHILD NUTRITION	08/18/2025
SHELLY SEABOLT	SECRETARY	CENTRAL INTERMEDIATE	09/02/2025
RICKY STROKOS	PARAPROFESSIONAL	HIGH SCHOOL	09/05/2025
SARAH SWAYZE	BUS DRIVER	TRANSPORTATION	08/12/2025

RESIGNATIONS

LUZ REY	CHILD NUTRITION	CHILD NUTRITION	08/25/2025
AMANDA SANDERS	CUSTODIAN	MAINTENANCE	08/29/2025
AMBER WILEY	PARAPROFESSIONAL	WEST ELEMENTARY	08/28/2025
VANGIE ARELLANO	PARAPROFESSIONAL	MIDDLE SCHOOL	09/04/2025

REASSIGNMENTS

TERMINATIONS

BARBARA EVANS	CHILD NUTRITION	CHILD NUTRITION	08/12/2025
ANAYELI MARTINEZ	CUSTODIAN	MAINTENANCE	08/12/2025

Submitted to the Board of Education: SEPTEMBER 11th, 2025

Bixby Board of Education Special Meeting
Friday, October 3, 2025
Bixby Public Schools Administrative Center
23 S Riverview
Bixby, OK 74008

Attendance Taken at 12:00 PM.

Pablo Aguirre:	Present
Justin Cheatham:	Present
Matt Dotson:	Present
Julie Prox:	Present
Amanda Stephens:	Present

Present: 5.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board of Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Friday, October 3, 2025 at 12:00 p.m. at the BPS Administrative Center, 23 S Riverview, Bixby, OK.

2. Call meeting to Order/Roll Call

3. Discussion and possible board action to approve a contract with Oklahoma Department of Career and Technology Education (ODCTE) for Secondary Career and Technology Education Programs for School Year 2025-2026.

Approval of approving a contract with Oklahoma Department of Career and Technology Education (ODCTE) for Secondary Career and Technology Education Programs for School Year 2025-2026. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Yea
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

4. Presentation of information and training to the board led by the Superintendent and staff. No action is required by the board of education.

1. Teaching and Learning - General education for all (Tier 1)
 - Overlap: MTSS (Tier 2)
2. Special education (Tier 3)
3. "Outcomes" Pathways

5. Vote to Adjourn

At 3:58 p.m. approval of a motion to adjourn. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre:	Yea
Justin Cheatham:	Yea
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

_____
President

_____
Vice President

_____
Clerk

_____
Member

_____
Member

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2025	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	200,000.00
11	2	07/01/2025	3839	AMAZON.COM, LLC	DISTRICT PURCHASES	250,297.00
11	3	07/01/2025	1718	TULSA WORLD	CLASSIFIED ADS 000	445.04
11	4	07/01/2025	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	12,215.23
11	5	07/01/2025	61020	FROST OIL COMPANY	UNLEADED/DIESEL FUELS 051	39,969.30
11	6	07/01/2025	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	25,719.00
11	7	07/01/2025	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	40,937.57
11	8	07/01/2025	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	40,000.00
11	9	07/01/2025	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	105,069.61
11	10	07/01/2025	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	7,525.63
11	11	07/01/2025	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	325.00
11	12	07/01/2025	70260	OK TEACHERS RETIREMENT SYSTEM	TEACHER RETIREMENT FIX 000	1,000.00
11	13	07/01/2025	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 000	9,150.00
11	14	07/01/2025	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	26,155.11
11	15	07/01/2025	2025	WELDON PARTS, INC.	PARTS TRANSP 051	14,531.06
11	16	07/01/2025	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,575.07
11	17	07/01/2025	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	53,178.72
11	18	07/01/2025	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	4,871.75
11	19	07/01/2025	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	780.38
11	20	07/01/2025	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	5,250.76
11	21	07/01/2025	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	1,600.66
11	22	07/01/2025	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	4,187.16
11	23	07/01/2025	61527	MARCIA BRENNER ASSOCIATES LLC	REPORT CREATOR PLUG IN FOR POWERSCHOOL SIS 030	29,515.00
11	24	07/01/2025	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	20,945.60
11	25	07/01/2025	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	59,196.97
11	26	07/01/2025	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	3,689.26
11	27	07/01/2025	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	43,251.38
11	28	07/01/2025	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051,412	150.00
11	29	07/01/2025	1678	TIRE BARN, INC.	TIRE REPAIRS - 051/050	20,000.00
11	30	07/01/2025	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	14,799.64
11	31	07/01/2025	60606	THE ART OF EDUCATION UNIVERSITY LLC	FLEX CURRICULUM 6 YEAR TERM 333/000	61,416.00
11	32	07/01/2025	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	5,783.77
11	33	07/01/2025	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	44,261.99

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	34	07/01/2025	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	15,000.00
11	35	07/01/2025	61237	KHAN ACADEMY INC	STUDENT TUTORING SERVICE 000	3,455.00
11	36	07/01/2025	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	276,733.30
11	37	07/01/2025	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	4,750.00
11	38	07/01/2025	774	VERHOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	11,886.00
11	39	07/01/2025	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	925,866.82
11	40	07/01/2025	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	176,210.00
11	42	07/01/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	3,595.47
11	43	07/01/2025	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2025	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	200.00
11	45	07/01/2025	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	40,463.00
11	46	07/01/2025	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	2,057.61
11	47	07/01/2025	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	15,000.00
11	48	07/01/2025	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	173,848.41
11	49	07/01/2025	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	50	07/01/2025	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	11.00
11	51	07/01/2025	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	1,300.00
11	53	07/01/2025	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	500.00
11	54	07/01/2025	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,723.29
11	55	07/01/2025	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	1,491.60
11	56	07/01/2025	4366	JOSTENS INC	BHS GRAD MT'LS 000	8,426.55
11	57	07/01/2025	61547	W TWO PLUS LLC	REPAIR FUEL TANKS - 051	5,000.00
11	58	07/01/2025	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,216.00
11	59	07/01/2025	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,100.00
11	60	07/01/2025	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	8,834.85
11	61	07/01/2025	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	387.00
11	62	07/01/2025	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2025	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	275.00
11	64	07/01/2025	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	24,579.10
11	65	07/01/2025	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2025	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,351.62
11	67	07/01/2025	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,796.61
11	68	07/01/2025	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	1,835.00

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	69	07/01/2025	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	4,000.00
11	70	07/01/2025	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	151,561.65
11	71	07/01/2025	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	10,898.00
11	72	07/01/2025	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	9,327.00
11	73	07/01/2025	1171	OKASBO	MEMBERSHIP DUES 000	375.00
11	74	07/01/2025	2748	OSAG	WORKERS COMP INS 000	179,960.00
11	75	07/01/2025	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,559.02
11	76	07/01/2025	59812	KORI NEELY	Group Counseling/ Collaboration 621	5,950.00
11	77	07/01/2025	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,625.00
11	78	07/01/2025	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051	2,492.58
11	79	07/01/2025	2290	OSSBA	OSSBA CONFERENCE REGIS 000	7,350.00
11	80	07/01/2025	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	1,357,705.00
11	81	07/01/2025	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	6,253.39
11	82	07/01/2025	60904	QUALITY PETROLEUM INC	OIL FOR TRANSPORTATION 051	8,196.22
11	83	07/01/2025	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	4,000.00
11	84	07/01/2025	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	2,007.00
11	85	07/01/2025	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	741.86
11	86	07/01/2025	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	12,844.74
11	87	07/01/2025	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	750.00
11	88	07/01/2025	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	7,500.00
11	89	07/01/2025	61288	GEO-COMM INC	SCHOOL SAFETY SERVICE 376	45,000.00
11	90	07/01/2025	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050	375.00
11	91	07/01/2025	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2025	61560	JORDAN NAGEL	GAS REIMBURSEMENTS 000	60.00
11	93	07/01/2025	5188	ULINE	MAINTENANCE SUPPLIES 050	4,277.15
11	94	07/01/2025	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	14,250.00
11	95	07/01/2025	61563	DILLON DOBBINS	GAS REIMBURSEMENTS 000	60.00
11	96	07/01/2025	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	15,023.25
11	97	07/01/2025	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	1,447.20
11	98	07/01/2025	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	514.59
11	99	07/01/2025	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	2,351.45
11	100	07/01/2025	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	14,100.00
11	101	07/01/2025	61562	BROCK HIME	GAS REIMBURSEMENTS 000	60.00
11	102	07/01/2025	1856	WALMART COMMUNITY	School & Office Supplies 005	712.87
11	103	07/01/2025	1856	WALMART COMMUNITY	SUPPLIES 000/050/051/005	259.93
11	104	07/01/2025	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	790.00

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	105	07/01/2025	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	5,000.00
11	107	07/01/2025	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	70.00
11	108	07/01/2025	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	18,000.00
11	109	07/01/2025	57112	APPTEGY	APP DEVELOPMENT 000	14,442.75
11	110	07/01/2025	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	5,000.00
11	111	07/01/2025	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	64,025.00
11	112	07/01/2025	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	477.85
11	113	07/01/2025	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	500.00
11	114	07/01/2025	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	1,474.65
11	115	07/01/2025	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2025	61564	JENNA BURKERT	GAS REIMBURSEMENTS 000	60.00
11	117	07/01/2025	8035	IXL LEARNING INC	IXL RENEWAL 000	90,568.75
11	118	07/01/2025	21426	CHRISTA MONTGOMERY	GAS REIMBURSEMENTS 000	60.00
11	119	07/01/2025	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	9,675.40
11	120	07/01/2025	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	7,291.20
11	121	07/01/2025	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	14,840.00
11	122	07/01/2025	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	6,820.37
11	123	07/01/2025	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	14,000.00
11	124	07/01/2025	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	10,686.25
11	125	07/01/2025	60573	ADVANCED POOL AND HOME REPAIR	POOL SERVICE AND REPAIR 000	20,349.98
11	126	07/01/2025	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS 051	2,500.00
11	127	07/01/2025	60840	ROCKET ALUMNI SOLUTIONS INC	DIGITAL WALL OF FAME 000	2,400.00
11	128	07/01/2025	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	13,390.00
11	129	07/01/2025	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	AMIRA LICENSES 367	37,575.00
11	130	07/01/2025	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	131	07/01/2025	60843	HD SUPPLY INC	MISC SUPPLIES 050	47,865.67
11	132	07/01/2025	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	133	07/01/2025	60853	MOTOR MOUTH THERAPY LLC	THERAPY SERVICES EH 698	17,460.00
11	134	07/01/2025	7601	LOREN MONTGOMERY	GAS REIMBURSEMENTS 000	60.00
11	135	07/01/2025	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2025	56974	DOUG HENNIGAN	GAS REIMBURSEMENTS 000	60.00
11	137	07/01/2025	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	500.50

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	138	07/01/2025	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	139	07/01/2025	59410	STEPHEN MOSS	GAS REIMBURSEMENTS 051	60.00
11	140	07/01/2025	59170	MADISON ECKERT	GAS REIMBURSEMENTS 051	60.00
11	141	07/01/2025	59132	RAY BLAKE	GAS REIMBURSEMENTS 051	60.00
11	142	07/01/2025	57153	VICTORIA MEADOWS	GAS REIMBURSEMENTS 051	60.00
11	143	07/01/2025	7773	MABEE CENTER	BHS GRADUATION 000	29,831.13
11	145	07/01/2025	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	128.68
11	146	07/01/2025	1856	WALMART COMMUNITY	SUPPLIES FOR JOM 563	5,000.00
11	147	07/01/2025	1856	WALMART COMMUNITY	Supplies 099	1,000.00
11	148	07/01/2025	59431	LISA HARRIS	GAS REIMBURSEMENTS 051	60.00
11	149	07/01/2025	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	791.16
11	150	07/01/2025	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 621	73,827.66
11	151	07/01/2025	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2025	59717	JONATHAN SUTMILLER	GAS REIMBURSEMENTS 051	60.00
11	153	07/01/2025	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	154	07/01/2025	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	689.00
11	155	07/01/2025	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	2,500.00
11	156	07/01/2025	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	3,000.00
11	157	07/01/2025	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2025	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	100.00
11	159	07/01/2025	59766	DEREK SEROWSKI	GAS REIMBURSEMENTS 051	60.00
11	160	07/01/2025	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	70,090.95
11	161	07/01/2025	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	5,403.43
11	162	07/01/2025	60594	BRITTANY ROBISON	GAS REIMBURSEMENTS 051	60.00
11	163	07/01/2025	60257	BRENNA HUMPHREY	GAS REIMBURSEMENTS 051	60.00
11	164	07/01/2025	60025	JORDAN PERCEFUL	GAS REIMBURSEMENTS 051	60.00
11	166	07/01/2025	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	1,439.64
11	167	07/01/2025	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	7,059.70
11	168	07/01/2025	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	38,640.00
11	169	07/01/2025	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	170	07/01/2025	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	1,170.00
11	171	07/01/2025	60797	ALAINA WRIGHT	GAS REIMBURSEMENTS 051	60.00
11	172	07/01/2025	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	98.00
11	173	07/01/2025	60939	DAVID ZIMMERMAN	GAS REIMBURSEMENTS 051	60.00
11	174	07/01/2025	60899	JAMIE MEHAS	GAS REIMBURSEMENTS 051	60.00
11	175	07/01/2025	60767	OCAS, LLC	TRAINING 000	600.00

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11	176	07/01/2025	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	65,566.71
11	177	07/01/2025	60254	RED ROVER	EMPLOYEE PORTAL 000	12,161.52
11	178	07/01/2025	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	10,800.00
11	179	07/01/2025	59967	BRAVED	BRAVED 094	35,500.00
11	180	07/01/2025	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	6,052.50
11	182	07/01/2025	58955	SECURE DOCS INC	SIGNERS 621	5,416.00
11	183	07/01/2025	60128	TEACHTOWN	enCore K-12 Student Software 621	44,785.00
11	184	07/01/2025	60759	AERO IT SOLUTIONS LLC	FortiGate-600E 1 Year Enterprise Protection 030	9,544.91
11	185	07/01/2025	58734	BEARCOM	REPAIRS ON EQUIPMENT 051	4,000.00
11	186	07/01/2025	60959	NAPA AUTO PARTS	SUPPLIES FOR TRANSPORTATION 051	3,651.32
11	187	07/01/2025	61019	RYLIE LITTLEJOHN	GAS REIMBURSEMENTS 051	60.00
11	188	07/01/2025	61050	GRIMSLEY'S INC	SOAP DISPENSERS 050	30,523.50
11	189	07/01/2025	2387	STAPLES CREDIT PLAN	SUPPLIES 000	500.00
11	190	07/01/2025	21368	KGEB - AMERICA	GRADUATION AUDIO/VIDEO 000	2,750.00
11	191	07/01/2025	61022	BRADY COMPANIES LLC	MAINTENANCE SUPPLIES 050	163,911.50
11	192	07/01/2025	60943	CONNOR WHITHAM	GAS REIMBURSEMENTS 051	60.00
11	193	07/01/2025	56625	BILL KNIGHT FORD	KEYS FOR BUS'S 051	1,000.00
11	194	07/01/2025	60941	MICHAEL DANIEL	GAS REIMBURSEMENTS 051	60.00
11	195	07/01/2025	60940	DEAN WILSON	GAS REIMBURSEMENTS 051	60.00
11	196	07/01/2025	61293	D&H UNITED FUELING SOLUTIONS INC	REPAIR FUELD TANKS - 051	500.00
11	197	07/01/2025	61325	STETSON & ASSOCIATES	CONSULTING SERVICES 000	18,132.18
11	198	07/01/2025	61396	SHEILA K REED	ANNUAL EMPLOYEE PHYSICALS 000	7,500.00
11	199	07/01/2025	59319	GO POWER SCHOOLS LLC	ANNUAL MAINTENANCE FEE 000	6,000.00
11	200	07/01/2025	61560	JORDAN NAGEL	GAS REIMBURSEMENTS 051	60.00
11	201	07/01/2025	1856	WALMART COMMUNITY	MISC PURCHASES 621	1,000.00
11	202	08/07/2025	55845	5 STAR STUDENTS	APP FOR 5 STAR SUBSCRIPTION 000	5,250.00
11	203	08/07/2025	60463	ZEN NUN CING	INTERPRETER SERVICES 000	500.00
11	204	08/07/2025	60658	MARIA WENTWORTH	INTERPRETER SERVICES 000	500.00
11	205	08/07/2025	60676	CTR FOR INDIV WITH PHYS CHALLENGES	ASL INTERPRETATION SERVICES (MAY BE SPED) 000	1,500.00
11	206	09/24/2025	61686	FLEET FUELS LLC	FUEL FOR THE DISTRICT 051	200,000.00
11	500	07/01/2025	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	3,703.10
11	501	07/01/2025	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	6,151.11
11	502	07/01/2025	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	5,000.00
11	503	07/01/2025	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006/697	207.31
11	504	07/01/2025	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	1,767.42
11	505	07/01/2025	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	3,323.84
11	506	07/01/2025	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	6,696.08
11	507	07/01/2025	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	1,080.89
11	508	07/01/2025	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	682.36

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11	509	07/01/2025	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	673.51
11	510	07/01/2025	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	982.51
11	511	07/01/2025	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	1,767.25
11	512	07/01/2025	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	90.82
11	513	07/01/2025	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	7,837.67
11	514	07/01/2025	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	2,580.52
11	515	07/01/2025	5592	ADMIRAL EXPRESS LLC	JOM MISC SUPPLIES 563/564	5,000.00
11	516	07/01/2025	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	100.00
11	517	07/21/2025	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316-705	750.00
11	530	07/01/2025	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	354.97
11	531	07/01/2025	59412	BRENDA SHAW	REIMB TRAVEL/PHYSICAL/CCOS 000	500.00
11	532	07/01/2025	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	500.00
11	533	07/01/2025	61155	JACE CALDWELL	REIMBURSE GAS - 000	224.00
11	535	07/01/2025	60876	KENDALL STILL	PERDIEM 000	500.00
11	536	07/02/2025	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	537	07/01/2025	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/02/2025	56104	CODY COONCE	REIMBURES TRAVEL 000	1,300.00
11	539	07/01/2025	53741	DANIEL DEITZ	PER DIEM 000	40.00
11	540	07/01/2025	53742	JESSICA JERNEGAN	REIMBURSE TRAVEL 000	500.00
11	541	07/01/2025	7978	JOHN STOCKTON	REIMBURSE TRAVEL TO OFFICE ON WEEKENDS 000	200.00
11	543	07/01/2025	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	224.00
11	544	07/01/2025	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	450.00
11	545	07/01/2025	59275	KATHY GILLIAM	PER DIEM 561	500.00
11	546	07/01/2025	61559	BENJAMIN WATSON	roll over-Per Diem 613/615	700.00
11	547	07/01/2025	56673	STEVEN SCOTT	REIMB TRAVEL/PURCHASES - 030	500.00
11	548	07/01/2025	56733	DINAH BENAVIDES	PER DIEM CCOSA CONFERENCE 000/613/621	504.80
11	549	07/01/2025	3303	AMY RENEAU	REIMB TRAVEL/PURCHASES - 030	500.00
11	550	07/01/2025	4352	ROWLAND VERNON	REIMBURSEMENTS 004	2,000.00
11	551	07/01/2025	1677	TINA FRANCIS	REIMBURSE TRAVEL 561	500.00
11	700	07/01/2025	61532	CASEY JORDAN	ASSISTANT GIRLS WRESTLING COACH (MONTHLY) 021	4,280.00
11	701	07/01/2025	60874	ALAINA WRIGHT	VARSITY HEAD STUNT COACH (MONTHLY) 021	13,840.00
11	702	07/01/2025	60910	DAVID ZIMMERMAN	HEAD VARSITY BOYS SWIM COACH (MONTHLY) 021	12,840.00
11	703	07/01/2025	61375	BRILEY TURNHAM	MIDDLE SCHOOL HEAD DANCE COACH (MONTHLY) 021	2,675.00
11	704	07/01/2025	21435	RENEE HAACK	8TH GRADE VOLLEYBALL COACH 021	2,407.50
11	705	07/01/2025	61567	CORDELIA BRAY	VARISY ASSISTANT DANCE COACH 021	4,815.00
11	706	07/01/2025	60374	TREY ODAM	ASSISTANT WRESTLING COACH (MONTHLY) 021	2,675.00

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11	707	07/01/2025	60918	RACHEL ZIMMERMAN	VARSITY ASSISTANT SWIM COACH (021)	3,210.00
11	708	07/01/2025	60348	RICHARD KYLE EVANS	VARSITY BOYS ASSISTANT SOCCER COACH 021	2,942.50
11	711	07/01/2025	60431	MICHAEL DANIEL	VARSITY GIRLS HEAD COACH (MONTHLY) 021	5,885.00
11	712	07/01/2025	60848	PHIL HOLLAND	MIDDLE SCHOOL ASSISTANT TENNIS COACH 021 (MONTHLY)	7,757.50
11	713	07/01/2025	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 021	9,827.50
11	714	07/01/2025	61568	MATTHEW A FUNK	MS HEAD BOYS SOCCER COACH (MONTHLY) 021	1,200.00
11	715	07/01/2025	60927	BRETT HERBSTER KOLMAN	VARSITY BOYS ASSISTANT SOCCER COACH 021	2,942.50
11	716	07/01/2025	60873	CARA ROGERS	ASSISTANT CHEER COACH (MONTHLY) 021	4,500.00
11	718	07/01/2025	60879	JAMIE HARMON-HUFF MEHAS	JV ASSISTANT CHEER/STUNT COACH 021	5,280.00
11	719	07/01/2025	59666	ERIN FLANNERY RODEN	VARSITY ASST JV/8TH GRADE VOLLEYBALL COACH 021	5,617.50
11	720	07/01/2025	61575	MASON NAIFEH	VARSITY WRESTLING ASSISTANT COACH (MONTHLY) 021	8,132.00
11	721	07/01/2025	60240	MIKE INCREMONA	9TH GRADE ASSISTANT FOOTBALL COACH 021 (MONTHLY)	3,745.00
11	722	07/01/2025	61569	CASSIDY H BLACKSHARE	MS CHEER SPONSOR 021	1,070.00
11	723	07/01/2025	60286	KATHERINE LEE WILEY	VARSITY ASSISTANT/JV VOLLEYBALL COACH 021	3,210.00
11	724	07/01/2025	60506	EPHRAIM REDDEN	ASSISTANT JV BASEBALL COACH (MONTHLY) 021	4,173.00
11	725	07/01/2025	60265	MACEY DIONNE TURLEY	VARSITY ASST FAST PITCH SOFTBALL (MONTHLY) 021	8,132.00
11	726	07/01/2025	61101	DALLAS BEELER	VARSITY ASST BASEBALL COACH 021	4,173.00
11	727	07/01/2025	59614	KARI RIANE ANDERSON	VARSITY ASSISTANT VOLLEY BALL COACH 021 (MONTHLY)	3,210.00
11	728	07/01/2025	59744	BRANDON KYLE COGAN	JV WHITE- HEAD BASEBALL COACH 021	4,673.00
11	729	07/01/2025	61625	CODY NGUYEN	8TH GRADE BOYS BASKETBALL 021 (MONTHLY)	2,942.50
11	730	07/01/2025	60900	DARRELL E BEELER	VARSITY ASSISTANT BASEBALL COACH 021	4,173.00
11	731	08/01/2025	60993	AMANDA N PEREZ	ASSISTANT CROSS COUNTRY COACH 021	2,675.00
11	732	08/01/2025	52982	SHANE DERRICK ROLLER	VARSITY ASSISTANT WRESTLING COACH 027	4,280.00
11	733	08/01/2025	61640	RAFER WEAVER	8TH GRADE ASSISTANT SOFTBALL COACH 021	2,407.50
11	734	08/01/2025	61100	JEFFERY KEITH OWENS	JV RED, HEAD BASEBALL, VARSITY ASSISTANT BB 021	7,704.00

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11	735	08/01/2025	60858	TRAVEYON ARMSTRONG	ASSISTANT BOYS TRACK / 9TH GD FB 021 (MONTHLY)	6,955.00
11	737	08/01/2025	61660	RODRICK TRAYLOR	8TH GRADE BOYS BASKETBALL COACH 027	2,942.50
11	738	08/01/2025	57120	KENNY GIDDENS	ASSISTANT WRESTLING COACH 021	4,280.00
11	1000	07/01/2025	61011	SHERRY MCMILLAN	CONTRACTED SERVICES 000	1,000.00
11	1001	07/01/2025	61417	OPSRC	OPSRC MEMBERSHIP FEE 000	2,500.00
11	1002	07/01/2025	61542	DUSTIN EDWARD HOWARD	CONSULTING FEE (INNOVATION LAB) 095	3,675.00
11	1003	07/01/2025	61548	CHRISTOPHER RODRIGUEZ	CREATIVE HUB CONSULTING FEE (INNOVATION LAB) 095	3,075.00
11	1004	07/01/2025	59222	BRIDGET COOK	PER DIEM 511	2,000.00
11	1005	07/01/2025	60583	PAMELA STEVENSON	REIMB COST OF AUDIO INSTAL INCIDENTALS EE GYM 010	116.00
11	1006	07/01/2025	1856	WALMART COMMUNITY	FACS Supplies 412-314-705	5,000.00
11	1007	07/01/2025	61600	HARP'S FOOD STORES INC	FACS Supplies 412-314-705	1,000.00
11	1008	07/01/2025	56745	RESPONSIVE LEARNING, LP	TLE Recertification Training 005	90.00
11	1009	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	OK Summit Registration 412-316 & 312-705	615.00
11	1010	07/01/2025	53545	LORI HEARD	Travel Reimbursement OK Summit Conf 412-316-705	31.50
11	1011	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATIONS FOR AUGUST CONFERENCE 421	600.00
11	1012	07/01/2025	3953	CLAUDE NEON FEDERAL SIGNS, INC.	STATEWIDE REIMBURSED FOR DAMAGE SIGN 000	2,490.90
11	1013	07/01/2025	61450	MCKENNA EDDINGS	PER DIEM GYTO 511	140.00
11	1014	07/01/2025	60933	KELSEY LANE	PER DIEM GYTO 511	140.00
11	1015	07/01/2025	60895	AMANDA RUTHERFORD	PER DIEM GYTO 511	458.24
11	1016	07/01/2025	61446	MADISON ENGLES	PER DIEM GYTO 511	140.00
11	1017	07/01/2025	60555	RACHEL MORIE	PER DIEM GYTO 511	234.17
11	1018	07/01/2025	61447	ALEANA J LANE	PER DIEM GYTO 511	140.00
11	1019	07/01/2025	60893	ALISON BEACH	PER DIEM GYTO 511	140.00
11	1021	07/01/2025	61449	PATRICIA BEAVERS	PER DIEM GYTO 511	140.00
11	1022	07/01/2025	61448	ELAINA MARTIN	PER DIEM GYTO 511	140.00
11	1023	07/01/2025	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATIONS 541	150.00
11	1024	07/01/2025	59560	MICHAEL SHAW	Per Diem, July Nashville Conference 412-312-705	492.90
11	1025	07/01/2025	61246	DAVID MEYER	Per Diem, July Harvard Conference 005	520.32
11	1027	07/01/2025	2766	MARDEL'S	SCHOOL SUPPLIES 009	200.00
11	1028	07/01/2025	59487	LYDIA WILSON	2025 NDSC Convention 621	500.00
11	1029	07/01/2025	3294	MELISSA LYTLE	Per Diem 621	120.00
11	1030	07/01/2025	57399	LIBBY MCNAMARA	2025 NDSC CONVENTION 621	502.20
11	1031	07/01/2025	53807	LIBBY VANDOLAH	2025 NDSC CONVENTION-DALLAS 621	120.00
11	1032	07/01/2025	60920	AMERICAN PLANT PRODUCTS & SERVICES	Potting Soil	853.60

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11	1033	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	OK Summit Registration 412-316-705	275.00
11	1034	07/01/2025	60877	DANIAL KARNES	Travel Reimbursement 412-316-705	100.00
11	1035	07/01/2025	51624	ALPHA AWARDS	TEACHER NAME TAGS 009	500.00
11	1036	07/01/2025	57575	OATECA	Annual License 621	1,200.00
11	1037	07/01/2025	5336	STARFALL EDUCATION FOUNDATION	Membership 621	355.00
11	1038	07/01/2025	60252	REALLY GREAT READING COMPANY, LLC	School Subscriptions 621	5,750.00
11	1039	07/01/2025	55185	LEXIA LEARNING SYSTEMS, INC.	Reading Subscription Renewal 621	3,450.00
11	1040	07/01/2025	5463	LEARNING A-Z	Raz Plus Renewal 621	5,456.00
11	1042	07/01/2025	60949	KATELYN SNOW	PER DIEM NURSE CONFERENCE 027	120.00
11	1043	07/01/2025	58980	TIA MORROW	PER DIEM NURSE CONFERENCE 027	120.00
11	1044	07/01/2025	56737	TORY KRAUS	PER DIEM NURSE CONFERENCE 027	120.00
11	1045	07/01/2025	57663	ARDATH LAMB	PER DIEM NURSE CONFERENCE 027	281.00
11	1046	07/01/2025	59503	TRACY STEPHENS	PER DIEM NURSE CONFERENCE 027	281.00
11	1047	07/01/2025	3839	AMAZON.COM, LLC	BOOK ORDER FOR CE 511	40.95
11	1048	07/01/2025	58702	HEGGERTY PHONEMIC AWARENESS	LICENSE RENEWAL FOR CE 511	445.00
11	1049	07/01/2025	59236	CURRICULUM ASSOCIATES, LLC	ELEVATION PLATFORM FY26 572	10,513.75
11	1050	07/01/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	HMH PD SESSIONS - READING STRUCTURED LITERACY 367	8,400.00
11	1051	07/01/2025	52270	PEARSON	FY26 TESTING MATERIALS FOR GIFTED PROGRAM 020	4,407.94
11	1052	07/01/2025	57264	ESGI, LLC	RENEWAL LICENSES FOR CE FY26 511	6,734.00
11	1053	07/01/2025	58210	JOURNEYED.COM INC	Adobe Licenses 412-316-705	2,500.00
11	1054	07/01/2025	59330	IMAGINE LEARNING LLC	LICENSE RENEWAL AND PD FY26 572	4,950.00
11	1055	07/01/2025	59802	TEACHERS CLG READING & WRITING	CONTRACTED SERVICES FOR PD 541	30,400.00
11	1056	07/01/2025	61282	CHARBRICE EVANS	PERDIEM FOR TRAVEL 412-315-505	714.32
11	1058	07/02/2025	58686	SCHOOL SPECIALTY	School Items 003	1,016.56
11	1059	07/02/2025	1856	WALMART COMMUNITY	School supplies, educational items 003	500.00
11	1060	07/02/2025	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	REGISTRATION FEES FOR K CARDWELL 367	1,360.00
11	1061	07/02/2025	52916	SCHOLASTIC MAGAZINES	Scholastic Magazine 007	5,194.75
11	1062	07/02/2025	57023	L & M OFFICE FURNITURE	INNOVATION LAB FURNITURE 095	4,373.34
11	1063	07/02/2025	1856	WALMART COMMUNITY	Walmart General fund purchases 002	300.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1064	07/02/2025	51624	ALPHA AWARDS	Name tags for 25-26 002	300.00
11	1065	07/02/2025	1856	WALMART COMMUNITY	Classroom Supplies 412-314-505	1,050.00
11	1066	07/02/2025	58734	BEARCOM	Walkies & Batteries 007	1.00
11	1068	07/02/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	Printer Expenses 007	1.00
11	1069	07/02/2025	58702	HEGGERTY PHONEMIC AWARENESS	Subscription 007	2,489.00
11	1070	07/02/2025	60759	AERO IT SOLUTIONS LLC	MOUNTING BRACKETS	332.65
11	1071	07/07/2025	55895	FISLERDATA, LLC	School Subscription 9/25-9/26 011	738.00
11	1072	07/07/2025	52916	SCHOLASTIC MAGAZINES	Scholastic News/Sciencespin 008	3,025.49
11	1073	07/07/2025	1856	WALMART COMMUNITY	Misc Supplies 011	200.00
11	1074	07/07/2025	8035	IXL LEARNING INC	IXL LIVE: SCHOOL EDITION PD 541	3,600.00
11	1075	07/07/2025	70080	STUDIES WEEKLY, INC	WEBINAR SESSION FOR PD 541	500.00
11	1076	07/07/2025	58530	SAVVAS LEARNING COMPANY	MY PERSPECTIVES PD 541	3,700.00
11	1077	07/07/2025	52916	SCHOLASTIC MAGAZINES	Storey, Garrett, Osburn, Slater 009	924.70
11	1078	07/07/2025	59275	KATHY GILLIAM	PER DIEM GOVERNANCE CONFERENCE 511	230.93
11	1079	07/07/2025	54406	MARENEM INC	New classroom sets 001	499.47
11	1080	07/10/2025	624	GOPHER SPORTS	PE Equipment 012	500.00
11	1081	07/10/2025	2017	LAKESHORE LEARNING MATERIALS	New K rooms 000	1,426.34
11	1082	07/10/2025	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY MATERIALS 333	29,418.92
11	1083	07/10/2025	58450	QUAVERMUSIC.COM	MUSIC CURRICULUM K-5 333	38,220.00
11	1084	07/10/2025	57137	BEDFORD, FREEMAN & WORTH	AP ECONOMICS MATERIALS 333	192.00
11	1085	07/10/2025	59764	LAB-AIDS, INC	SCIENCE AND GLOBAL ISSUES BIOLOGY, 333	15,106.39
11	1086	07/10/2025	5643	CENGAGE LEARNING	MATH BOOKS GR 1-4 333	12,852.00
11	1087	07/10/2025	58702	HEGGERTY PHONEMIC AWARENESS	LITERACY SUPPLIES 333	658.56
11	1088	07/10/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	HMH INTO READING K-6 333	2,036.69
11	1089	07/10/2025	1667	THOMPSON SCHOOL BOOK DEPOSITORY	LEVELED READER BUNDLES 333	11,040.96
11	1090	07/14/2025	60257	BRENNA HUMPHREY	Travel Reimbursement 412-314-705	614.80
11	1091	07/14/2025	51624	ALPHA AWARDS	New Hire Name tags	51.00
11	1092	07/14/2025	55566	CEV MULTIMEDIA, LTD	Ag. Curriculum 412-311-705	3,250.00
11	1093	07/16/2025	61029	VISTA HIGHER LEARNING INC	EL PL IMPLEMENTATION PD 572	4,105.37
11	1094	07/16/2025	57106	MEGAN DELAY	Ok Summit Reimbursement 412-314-705	160.00
11	1095	07/21/2025	58605	CING S MANSAN	INTERPRETATION SERVICES 000	500.00
11	1096	07/21/2025	58714	BIXBY PUBLIC SCHOOLS - PRINTSHOP	SRA PRINT ORDER 367	34,000.00
11	1097	07/21/2025	52901	HEATHER WITHEM	Travel Reimbursement 412-316-705	41.86
11	1098	07/21/2025	60259	ELIZABETH FRISILLO	Educational Purchases for School 003	500.00
11	1099	07/21/2025	6788	H&H PRINTER SERVICES	Toner Cartridges 412-316-705	2,268.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1100	07/21/2025	61417	OPSRC	REGISTRATIONS FOR LETRS PD 511	1,450.00
11	1101	07/21/2025	57100	LESSONPIX CUSTOM LEARNING MATERIALS	621-Subscription Renewal	680.40
11	1102	07/21/2025	61514	ROBERT K BOST	HEARING OFFICIAL FEES 621	1,000.00
11	1103	07/21/2025	55185	LEXIA LEARNING SYSTEMS, INC.	LETRS CONNECT 1 YR LICENSE 367	189.00
11	1104	07/25/2025	58734	BEARCOM	WALKIES FOR THE DISTRICT 376	47,214.90
11	1105	07/25/2025	61605	PARCHMENT AN INSTRUCTURE COMPANY	TRANSCRIPT SERVICES 000	8,404.00
11	1106	07/21/2025	61607	EDYNAMIC LP	MS LEARNING LIBRARY 333/004	5,600.00
11	1107	07/21/2025	1856	WALMART COMMUNITY	Yearly PO 001	50.00
11	1108	07/21/2025	70099	OKLAHOMA FFA ASSOC.	Membership & Convention Registration 311	2,444.00
11	1109	07/21/2025	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION STRATEGIES 572	10,513.75
11	1110	07/21/2025	60982	INSPIRING YOUNG LEARNERS INC	Yearly subscription 001	277.60
11	1111	07/21/2025	555	FLINN SCIENTIFIC, INC.	Science Classroom Supplies 005	221.16
11	1112	07/21/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	poster paper and ink 003	1,000.00
11	1113	07/21/2025	51624	ALPHA AWARDS	staff name tags 003	200.00
11	1114	07/21/2025	56274	FCCLA	Dues 412-314-505	524.00
11	1115	07/21/2025	1276	HERTZBERG-NEW METHOD, INC.	Library Books 015	4,660.00
11	1116	07/21/2025	57264	ESGI, LLC	15 license 25-26 school year 010	3,885.00
11	1117	07/21/2025	52916	SCHOLASTIC MAGAZINES	25-26 renewals 010	2,700.00
11	1118	07/21/2025	57038	LIGHTHOUSE ELECTRIC LLC	ACADEMIC 4 CAM ADD (INNOVATION LAB) 095	2,573.32
11	1119	07/21/2025	60329	PAULLA C SLAWSON	Contract Psych 621	45,000.00
11	1120	07/30/2025	633	GREAT EXPECTATIONS NSU	GE coaching days 002	1,500.00
11	1121	07/30/2025	5336	STARFALL EDUCATION FOUNDATION	25-26 renewal 010	355.00
11	1122	07/30/2025	3102	REALITY WORKS	HS FACS ORDER 421	14,013.02
11	1123	07/30/2025	3102	REALITY WORKS	HS AG ORDER 421	2,191.95
11	1124	07/30/2025	60640	CHARACTERSTRONG LLC	PREK-6 TIER 1 RENEWAL V24 FY26 552	9,992.00
11	1125	07/30/2025	3057	SCHOOL NURSE SUPPLY, INC.	RECOVERY COUCH, OITNMENT, ACETAMINOPHEN 027	1,265.74
11	1126	07/30/2025	61604	THE RAILROAD YARD INC	Classroom Supplies 412-311	5,268.96
11	1127	07/30/2025	3839	AMAZON.COM, LLC	412 Money for Classroom Supplies 412-316-705	5,000.00
11	1128	07/30/2025	60665	GETMARKED, INC	Annual Licensing Subscription 005	700.00
11	1129	07/30/2025	3228	DICK BLICK ART MATERIALS	Art Class Supplies 005	1,618.03
11	1130	07/30/2025	53098	B & H PHOTO	ORDER FOR HS BROADCASTING 421	12,531.06
11	1131	07/30/2025	59221	FOLLETT CONTENT SOLUTIONS	Misc. Books 024	4,500.00
11	1132	08/03/2025	5643	CENGAGE LEARNING	LARSON'S INTERMEDIATE ALGEBRA 333	2,887.50
11	1133	08/03/2025	61425	DELTAMATH SOLUTIONS INC	Instructional Videos/online assessments 011	660.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1134	08/03/2025	60310	LAUNCH PEAK PERFORMANCE	Kristen Hale PD 003	400.00
11	1135	08/03/2025	51624	ALPHA AWARDS	name tags 010	144.00
11	1136	08/03/2025	4724	BLICK ART MATERIALS	art supplies 010	475.00
11	1137	08/03/2025	55895	FISLERDATA, LLC	My Conference Time 005	369.00
11	1138	08/03/2025	58686	SCHOOL SPECIALTY	kinder supplies 010	176.00
11	1139	08/07/2025	61580	ROCHESTER 100 INC	3rd Grade Folders 001	420.42
11	1140	08/07/2025	54393	CAREER TECH	New Teacher 412-314-505	30.00
11	1141	08/07/2025	61627	BERCHER CERAMIC SUPPLIES INC	Clay for Art Class 005	750.00
11	1142	08/07/2025	59221	FOLLETT CONTENT SOLUTIONS	Library Purchases 023	6,000.00
11	1143	08/07/2025	5643	CENGAGE LEARNING	Curriculum 412-316	4,371.40
11	1144	08/07/2025	57291	HEARTLAND AED, INC	AED PADS 027	457.90
11	1145	08/07/2025	59221	FOLLETT CONTENT SOLUTIONS	Follett 023	5,310.00
11	1146	08/08/2025	99999	BIXBY PUBLIC SCHOOLS	PRINTING OF READING BOOKS 367	28,322.91
11	1147	08/13/2025	57611	DARCY KICKEY	motor lab items reimbursement 010	15.25
11	1148	08/13/2025	5463	LEARNING A-Z	RENEWAL LICENSES AND PD 572	3,407.00
11	1149	08/13/2025	58972	NOODLETOOLS, INC	Student Access for Noodletools 018	490.00
11	1150	08/13/2025	54083	FOLLETT SCHOOL SOLUTIONS LLC	Books for Library 018	2,500.00
11	1151	08/13/2025	5643	CENGAGE LEARNING	Books for Library 018	6,837.39
11	1152	08/13/2025	5463	LEARNING A-Z	renewal 010	5,456.00
11	1153	08/13/2025	1276	HERTZBERG-NEW METHOD, INC.	Books to order 014	6,540.42
11	1154	08/22/2025	59065	GENERATION GENIUS	curriculum 002	1,995.00
11	1155	08/25/2025	59221	FOLLETT CONTENT SOLUTIONS	Books 016	7,505.75
11	1156	08/26/2025	61639	KSA EVENTS	KSA EVENTS INSTALLMENT CORRECTION 000	20,662.26
11	1157	08/27/2025	5463	LEARNING A-Z	Reading A-Z subscription 002	135.00
11	1158	08/27/2025	59141	FASTSIGNS - BROKEN ARROW	Academic All State Plaques 005	299.85
11	1159	08/27/2025	57426	MIDWEST BIOSERVICE COMPANY LLC	Microscope Repairs 005	95.00
11	1160	08/27/2025	8035	IXL LEARNING INC	25 - IXL LICENSES FOR STUDENT USE 518	825.00
11	1161	08/28/2025	57163	WESTCO LAMINATING SERVICES	Laminator repair 001	3,495.00
11	1162	08/28/2025	61012	MARY SUE'S MOBILE PETTING ZOO	PETTING ZOO 002	1,400.00
11	1163	08/28/2025	58702	HEGGERTY PHONEMIC AWARENESS	renewal for 25-26 010	623.00
11	1164	08/28/2025	59039	JUSTIN CHEATHAM	PER DIEM 000	200.00
11	1165	08/28/2025	58296	AMANDA STEPHENS	PER DIEM 000	200.00
11	1166	08/28/2025	58284	JULIE PROX	PER DIEM 000	200.00
11	1167	08/28/2025	59038	MATT DOTSON	PER DIEM 000	200.00
11	1168	08/28/2025	61647	PABLO AGUIRRE	PER DIEM 000	200.00
11	1170	09/02/2025	61413	VENTRIS LEARNING	Teacher Manuals 007	451.50
11	1171	09/02/2025	59980	ISOGRAD INC	ISOGRAD TOSA ED PACK AND ISOGRAD PLATFORM 421	10,170.00
11	1172	09/03/2025	58711	CHILD1ST PUBLICATIONS LLC	Educational order 007	700.00
11	1174	09/03/2025	55882	FCCLA NE-3	DISTRICT DUES 412-314-505	150.00
11	1175	09/03/2025	57401	OSU EXTENSION - TULSA COUNTY	3rd grade field trip 001	350.00

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1176	09/03/2025	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Patton - Science 009	107.34
11	1177	09/04/2025	5690	HOBBY LOBBY	FACS Supplies 412-314-705	800.00
11	1178	09/04/2025	59893	CONNECT AND RESTORE, LLC	CONSULT 001	600.00
11	1179	09/04/2025	56227	CDW-G 2	5 lenova chrombooks, 5 education upgrades 198	1,749.15
11	1180	09/04/2025	1856	WALMART COMMUNITY	OT/PT sensory activities 010	15.12
11	1181	09/05/2025	1245	THE PAPERWORK COMPANY	building Signs 001	100.00
11	1182	09/05/2025	59893	CONNECT AND RESTORE, LLC	Professional Development 012	400.00
11	1183	09/05/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	MATH BOOKS 333	4,360.00
11	1184	09/05/2025	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	READING BOOKS 333	1,938.83
11	1186	09/05/2025	61415	THE SUSTAIN GROUP LLC	TV RECYCLING FEE - LCD 099	179.10
11	1187	09/05/2025	1245	THE PAPERWORK COMPANY	Parking Violation Stickers 005	342.24
11	1188	09/08/2025	2272	LOWE'S	supplies for shop class 099	150.00
11	1189	09/08/2025	61196	TECHNOLOGY STUDENT ASSOCIATION	Blue Cap 412-315-505	500.00
11	1190	09/08/2025	4724	BLICK ART MATERIALS	art supplies 010	544.36
11	1191	09/08/2025	54393	CAREER TECH	TSA Bootcamp 412-315-505	30.00
11	1192	09/09/2025	61654	HEALTH PRODUCTS FOR YOU	Folding toilet 198	324.99
11	1193	09/10/2025	57854	CASEY MACHADO	Stillwater Mileage Reimbursement 005	119.00
11	1194	09/10/2025	5336	STARFALL EDUCATION FOUNDATION	Starfall Subscription 003	355.00
11	1195	09/11/2025	57271	LEARNING WITHOUT TEARS	SRA MATERIALS 367	1,644.30
11	1197	09/11/2025	60784	DRONE COMPETITION GATES	Game Elements for Drone Classes 412-315-505	400.00
11	1198	09/12/2025	2854	TOLEDO PHYSICAL ED. SUPPLY CO, INC.	Classroom Supplies 004	1,533.24
11	1199	09/12/2025	4592	LIVESAY ORCHARDS	1st grade pumpkin patch field trip 001	1,550.00
11	1200	09/12/2025	59134	GLOWFORGE, INC	Materials & subscription 412-315 -505	1,000.00
11	1201	09/12/2025	61140	ROBOLINK INC	Drone parts & repairs 412-315-505	1,000.00
11	1202	09/12/2025	59102	FIRST EDUCATIONAL RESOURCES	GRADE REFORM PD 541	25,000.00
11	1203	09/12/2025	61671	SHANNON PINSON	PER DIEM 613/615	350.00
11	1204	09/12/2025	56809	JESSICA THORNTON	PER DIEM 613/615	350.00
11	1205	09/15/2025	59742	ALLISON MORRIS	PER DIEM OSCA CONFERENCE 541	500.00
11	1206	09/15/2025	61676	SCOTTISH RITE FOR CHILDREN	STUDENT MATERIALS ORDER 511	905.25
11	1207	09/16/2025	60890	MELANIE ANKERSHEIL	PER DIEM CD CONFERENCE 511	500.00
11	1208	09/16/2025	60303	LESA MOORE	PER DIEM CD PD 511	500.00
11	1209	09/16/2025	60926	MELISSA MCDONALD	PER DIEM CD CONFERENCE 511	500.00
11	1210	09/16/2025	57291	HEARTLAND AED, INC	AED PADS 027	6,410.60
11	1211	09/17/2025	61670	THE BIXBY STUDY HUB	MATH TUTORING FOR EMPOWER STUDENTS 518	3,780.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1212	09/17/2025	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARY ORDER 572	283.80
11	1213	09/22/2025	57562	TULSA BOTANIC GARDEN	2nd grade field trip 001	100.00
11	1214	09/22/2025	58588	SCHOLASTIC EDUCATION	Mapskills workbooks 023	1,079.10
11	1215	09/22/2025	5188	ULINE	BACC Setup (Phase 1) 095	3,782.81
11	1216	09/22/2025	8275	NATIONAL BUS SALES	REPAIR OF 2019 BLUE BIRD (INSURANCE PAID)	37,886.46
11	1218	09/22/2025	59927	KRISTEN RODRIGUEZ	PER DIEM CD CONFERENCE 511	500.00
11	1219	09/24/2025	61687	CHRISTY HEDGES	SLP-Contracted 621	30,000.00
11	1220	09/24/2025	6208	APPLE EDUCATIONAL SALES	Mac Mini 004	2,800.00
11	1221	09/25/2025	61689	PEDIATRIC ASSESSMENT AND COUNSELING	Contract Psychologist 621	35,000.00
11	1222	09/25/2025	60522	KAYLA CARDWELL	PER DIEM TLC CONFERENCE 541	500.00
11	1223	09/25/2025	57669	TRISH WALLER	PER DIEM TLC CONFERENCE 541	500.00
11	1224	09/25/2025	56962	MEGAN HILL	PER DIEM TLC CONFERENCE 541	500.00
11	1225	09/25/2025	59645	SARAH ENGLAND	PER DIEM TLC CONFERENCE 541	500.00
11	1226	09/25/2025	55104	KARI SMITH	PER DIEM TLC CONFERENCE 541	1,100.00
11	1227	09/25/2025	61452	TONYA MORGAN	PER DIEM TLC CONFERENCE 541	500.00
11	1228	09/25/2025	59964	ABBEY ENGLES	PER DIEM TLC CONFERENCE 541	500.00
11	1229	09/25/2025	60856	CARLEY HOSIER	PER DIEM TLC CONFERENCE 541	500.00
11	1230	09/25/2025	59540	SIERRA D THOMPSON	PER DIEM TLC CONFERENCE 541	700.00
11	1231	09/25/2025	60892	KATELIN BLEDSOE	PER DIEM TLC CONFERENCE 541	700.00
11	1232	09/25/2025	61691	CRYSTAL RUCKER	PER DIEM TLC CONFERENCE 541	500.00
11	1236	09/29/2025	61693	TESSA M DORRELL	Miss Oklahoma Assembly 007	351.00
11	1237	09/29/2025	61184	MISS OKLAHOMA ORGANIZATION INC	Booking fee 007	15.00
11	1238	09/29/2025	1856	WALMART COMMUNITY	Supplies & equipment 095	300.00
11	1239	09/30/2025	60459	KAREN WIDEMAN	per diem 017	260.00
11	1241	09/30/2025	55856	FIELDHOUSE GEAR, INC	FCCLA Member shirts 413-314-505	250.00
11	1242	09/30/2025	21380	CARMICHAEL'S PRODUCE	Pumpkins Kitchen Supplies 412-314-505	250.00
11	1243	10/01/2025	61697	BASICS PLUS INC	BOOK ORDER FOR CI 511	4,050.00
11	1244	10/01/2025	3420	SCHOOL HEALTH CORPORATION	VISION SCREENING CHART - EE 027	38.99
11	1245	10/02/2025	60252	REALLY GREAT READING COMPANY, LLC	Elementary/Kindergarten	15,031.50
11	1246	10/02/2025	59543	IGNITE2UNITE, LLC	Teacher PD Speaker 012	3,700.00
11	1247	10/02/2025	61600	HARP'S FOOD STORES INC	618-Groceries for Student Classes 618	400.00
11	1249	10/03/2025	60598	JUNIOR ACHIEVEMENT OF OKLAHOMA INC	Bridge the Gap Funds-5th Grade Field Trip 012	5,480.00
11	1250	10/06/2025	624	GOPHER SPORTS	Zehder misc 010	481.32
11	1251	10/07/2025	2017	LAKESHORE LEARNING MATERIALS	ORDER FOR ELEMENTARY SITES 367	10,398.30
11	1253	10/07/2025	55887	HEATHER BOWMAN	PER DIEM FETC CONFERENCE 541	600.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1254	10/07/2025	59907	TRAETON DANSBY	MILEAGE & PARKING OKSTE TULSA, OK NOV 5-6, 202 541	200.00
11	1255	10/07/2025	82624	KIMBERLY C OBRIEN	PER DIEM TLAC CONFERENCE 541	500.00
11	1256	10/07/2025	21380	CARMICHAEL'S PRODUCE	FACS Class Supplies 412-314-705	60.00

Non-Payroll Total:	**$7,213,453.39**
Payroll Total:	**$66,342,906.49**
Balance Forward:	**$0.00**
Report Total:	**$73,556,359.88**

Bixby Public Schools

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Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2025	1168	OG&E	ELECTRIC	1,400,000.00
21	2	07/01/2025	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	350,000.00
21	3	07/01/2025	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	125,000.00
21	4	07/01/2025	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	25,000.00
21	5	07/01/2025	319	CITY OF BIXBY	WATER SVS	200,000.00
21	6	07/01/2025	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	50,000.00
21	7	07/01/2025	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	105,000.00
21	8	07/01/2025	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	28,920.28
21	9	07/01/2025	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	4,703.44
21	10	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,908.00
21	12	07/01/2025	52073	VARSITY COURT CARE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	25,000.00
21	13	07/01/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	13,731.51
21	14	07/01/2025	5188	ULINE	SUPPLIES FOR DISTRICT	4,000.00
21	15	07/01/2025	60843	HD SUPPLY INC	MACHINE REPAIR/SUPPLIES	2,551.02
21	16	07/01/2025	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	34,129.75
21	17	07/01/2025	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	2,500.00
21	18	07/01/2025	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	32,723.61
21	19	07/01/2025	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	2,765.75
21	20	07/01/2025	3617	TALK RADIO LLC	WALKIES FOR DISTRICT	24,000.00
21	21	07/01/2025	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	41,205.57
21	22	07/01/2025	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	6,386.31
21	23	07/01/2025	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	282.98
21	24	07/01/2025	59542	ENVIRONMENTAL LOOP SERVICE	REPAIRS ON GEOTHERMAL 000	28,579.00
21	25	07/01/2025	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	500.00
21	26	07/01/2025	54777	EWING	MULCH FOR PLAYGROUNDS	21,081.26
21	27	07/01/2025	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	35,000.00
21	28	07/01/2025	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	8,340.88
21	29	07/01/2025	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	300.00
21	30	07/01/2025	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	1,280.67
21	31	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	FIRE & ALARM MONITORING/FIRE INSPECTIONS	31,836.76
21	33	07/01/2025	4748	ROBINSON GLASS	GLASS FOR DISTRICT	4,691.35
21	34	07/01/2025	60031	SLK LAWN AND LANDSCAPE INC	MOWING FOR THE DISTRICT	141,803.90
21	35	07/01/2025	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	500.00
21	36	07/01/2025	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	500.00
21	37	07/01/2025	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	1,000.00
21	38	07/01/2025	59951	EEI GROUP, LLC	DISTRICT FILTERS	16,978.77

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	39	07/01/2025	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	322,500.00
21	40	07/01/2025	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	30,164.00
21	41	07/01/2025	59279	HARNESS ROOFING INC	DISTRICT NEEDS	11,433.32
21	42	07/01/2025	3839	AMAZON.COM, LLC	MISC MAINTENANCE SUPPLIES 050/318	25,000.00
21	43	07/01/2025	60479	SPARTAN SIGNS INC	SIGNS FOR THE DISTRICT	3,062.00
21	44	07/01/2025	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	700.00
21	45	07/01/2025	60515	KARCHER NORTH AMERICA INC	FIXING FLOOR MACHINE	4,518.66
21	46	07/01/2025	61382	SOVEREIGN BANK	HVAC CONTROL SYSTEM	309,615.64
21	47	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	9,999.00
21	48	07/01/2025	55300	KUBOTA CONSTRUCTION EQUIMENT	TRACTOR SUPPLIES	250.00
21	50	07/01/2025	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	6,094.70
21	51	07/01/2025	61305	INDIAN CAPITAL TECHNOLOGY CENTER	SCISSOR LIFT TRAINING	840.00
21	52	07/01/2025	5989	HYDROWORX INTERNATIONAL, INC.	POOL SERVICE PLAN	6,900.00
21	53	07/01/2025	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	1,199.79
21	54	07/01/2025	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	500.00
21	55	07/01/2025	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,000.00
21	56	07/01/2025	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2025	2618	TRU GREEN	LAWN CARE	16,642.88
21	58	07/01/2025	59781	AAAC WILDLIFE REMOVAL	RACCOON REMOVAL	598.00
21	60	07/01/2025	60331	AMERICAN LEAK DETECTION	LEAK DETECTION SERVICES	1,000.00
21	61	07/01/2025	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRCT	10,000.00
21	62	07/01/2025	57666	MARTIN FISCHER PAINTING	PAINTING SERVICES	500.00
21	63	07/01/2025	60573	ADVANCED POOL AND HOME REPAIR	POOL SUPPLIES/REPAIRS	998.46
21	64	07/01/2025	61188	BURGESS COMPANY	Tornado Resistant Colling Door Inspection & Maint	540.00
21	65	07/01/2025	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	500.00
21	66	07/01/2025	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	500.00
21	67	07/01/2025	59688	HOLDERS TOTAL SECURITY	LOCKSMITH	2,474.70
21	68	07/01/2025	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,505,886.00
21	69	07/01/2025	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	18,135.81
21	70	07/01/2025	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	500.00
21	71	07/01/2025	59261	LENNOX INDUSTRIES INC	SUPPLIES FOR MAINTENANCE	500.00
21	72	07/01/2025	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	113.25
21	73	07/01/2025	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	1,432.00
21	74	07/01/2025	1449	SAM'S CLUB DIRECT	MAINT PURCHASES	491.68

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	76	07/01/2025	59235	WHITE SEPTIC CLEANING	Plumbing for district	2,890.00
21	77	07/01/2025	59254	THE TUNNEL RAT	GOPHER SERVICE HS, MS, CI	33,996.00
21	78	07/01/2025	61047	CENTRAL POWER SYSTEMS & SERVICES	SEMI-ANNUAL INSPECTIONS FOR SHELTER SPACES	2,390.00
21	79	07/01/2025	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	38,655.00
21	80	07/01/2025	2509	TULSA WINNELSON COMPANY	PLUMBING SERVICE FOR THE DISTRICT	500.00
21	81	07/01/2025	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	16,759.40
21	82	07/01/2025	59914	DUVALL PLUMBING HEATING & COOLING	PLUMBING SERVICES	990.00
21	83	07/01/2025	60333	AAON INC	MAINTENANCE PARTS	625.80
21	84	07/01/2025	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE	1,575.00
21	85	07/01/2025	7387	WATKINS SAND	SAND FOR THE DISTRICT PLAYGROUNDS	250.00
21	86	07/01/2025	60094	NATIONAL LOCK SUPPLY INC	STOCK DOOR ARMS	2,008.60
21	87	07/30/2025	70505	LAWSON PRODUCTS, INC	MISC HARDWARE	2,000.00
21	88	08/01/2025	61646	ELITE SYSTEMS INC	FIRE ALARM & SPRINKLER INSPECTIONS	27,132.55
21	89	08/12/2025	61645	BOONE & BOONE SALES COMPANY INC	HVAC SUPPLIES 050	227.40
21	90	08/22/2025	61648	LARRY L FAUSSET	MOTORIZED BLINDS REPAIR	600.00
21	91	09/08/2025	4425	WARREN CAT	LIGHT TOWER RENTALS FOR FB GAMES	5,460.00
21	92	09/22/2025	341	COMFORT CONTROL OF TULSA, INC.	SERVICE CALL CE GYM OFFICE (DUPLICATE PO IN BOND)	5,000.00
21	93	09/24/2025	59142	ROBINSON GLASS OF TULSA INC	ROTC GLASS ADJUSTMENT	195.00
21	94	10/01/2025	56433	HARDSCAPE MATERIALS	GRAVEL AND BORDERS FOR SCHOOLS	400.00
21	201	07/29/2025	58032	HERC RENTALS INC	BOOM LIFT RENTAL TO REPLACE P ON VIDEO BOARD	880.01
21	202	08/07/2025	5208	MIDWEST TEAM SPORTS	CUSTODIAL UNIFORMS	2,786.74
21	203	08/07/2025	55952	SCHOOL FIX	DISTRICT MAINTENANCE SUPPLIES	280.59
21	204	08/26/2025	5353	ARCADIA PRINTING OF TULSA	TENNIS COURT SIGNS	432.00
21	205	09/15/2025	60903	LONG PAINTING COMPANY	OLD WHITEY ENTRANCE	250.00
21	206	09/22/2025	60953	CROUCH RECREATION INC	GAGA ADA GATE ASSEMBLY - CI	136.00
21	207	09/26/2025	60572	WINDOR SUPPLY AND MANUFACTURING INC	ADD GLASS TO DOOR NI	375.00

Non-Payroll Total:	**$5,221,735.79**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$5,221,735.79**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2025	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	334,427.87
22	2	07/01/2025	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	9,662.80
22	3	07/01/2025	61113	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	5,000.00
22	4	07/01/2025	61207	MCCOMBS REFRIGERATION	REPAIR EQUIPMENT	15,000.00
22	5	07/01/2025	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	19,077.08
22	6	07/01/2025	60122	INTEGRITY FIRE LLC	FIRE EQUIPMENT INSPECTIONS	3,325.63
22	7	07/01/2025	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	9,752.82
22	8	07/01/2025	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	2,322.60
22	9	07/01/2025	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	22,181.00
22	10	07/01/2025	58486	PEPSI	DRINKS FOR THE CAFETERIA	19,825.35
22	11	07/01/2025	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	150.00
22	13	07/01/2025	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	6,838.00
22	14	07/01/2025	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	4,136.00
22	15	07/01/2025	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,450.00
22	16	07/01/2025	60446	FRONTIER PRODUCE INC	SUPPLIES FOR THE DISTRICT	149,079.98
22	17	07/01/2025	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,532,425.90
22	18	07/01/2025	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	57,825.32
22	19	07/01/2025	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2025	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2025	61157	SIMPLE SIMON'S PIZZA OF BIXBY	FOOD	88,656.00
22	22	07/01/2025	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	3,000.00
22	23	07/01/2025	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	2,392.00
22	24	07/01/2025	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	2,000.00
22	25	07/01/2025	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	1,233.28
22	26	07/01/2025	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,100,000.00
22	27	07/01/2025	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	3,430.00
22	28	07/01/2025	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	13,914.56
22	29	07/01/2025	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	10,000.00
22	30	07/01/2025	61662	SCHOOL NUTRITION ASSOCIATION	MEMBERSHIP FEE	500.00
22	31	07/01/2025	2657	CONTINUING EDUCATION OPERATIONS	FOOD SERVICE MANAGER CERTIFICATION COURSE	169.00
22	32	07/01/2025	61600	HARP'S FOOD STORES INC	SUPPLIES	500.00
22	33	07/01/2025	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,682.00
22	34	07/01/2025	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	35	07/01/2025	58457	EKON-O-PAC	CHILD NUTRITION SUPPLIES	330.00
22	36	07/01/2025	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60
22	37	07/01/2025	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	38	07/01/2025	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	10,416.00
22	39	07/01/2025	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	800.00
22	40	07/01/2025	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	5,882.58
22	41	07/01/2025	60689	JOBLETICS PRO INC	Subs for the Kitchens	69,405.59
22	42	07/01/2025	61592	FRANKE COFFEE SYSTEMS AMERICAS, LLC	REPAIRS ON COFFEE MACHINES	1,000.00
22	43	07/01/2025	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2025	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	7,862.40
22	45	07/01/2025	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	9,000.00
22	46	07/01/2025	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,425.00
22	47	07/01/2025	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	500.00
22	48	07/01/2025	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2025	51624	ALPHA AWARDS	Name Tags for employees	348.00
22	50	07/01/2025	3839	AMAZON.COM, LLC	MISC PURCHASES	21,000.00
22	51	07/01/2025	56586	ECOLAB INC	filters for Kitchens	5,516.61
22	52	07/01/2025	61265	SHE BREWS COFFEE	For the Coffee Bar	5,000.00
22	53	07/01/2025	1232	O'CONNOR COMPANY INC.	CAFETERIA REPAIRS	2,303.41
22	55	07/01/2025	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	30,976.20
22	56	07/01/2025	60417	RYADD LLC	DIPPIN DOTS	19,728.00
22	57	07/01/2025	1856	WALMART COMMUNITY	GLUTEN FREE ITEMS	250.54
22	58	07/01/2025	55856	FIELDHOUSE GEAR, INC	CHILD NUTRITION SUPPLIES	1,500.00
22	59	07/01/2025	2396	HAGAR RESTAURANT SERVICE, INC.	CHILD NUTRITION SUPPLIES	1,846.84
22	60	07/01/2025	60116	CENTRAL RESTAURANT PRODUCTS	CHILD NUTRITION SUPPLIES	15,000.00
22	61	07/01/2025	816	JOHNSTONE SUPPLY OF TULSA	CHILD NUTRITION SUPPLIES	269.74
22	62	07/01/2025	61022	BRADY COMPANIES LLC	SUPPLIES	20,500.00
22	63	07/01/2025	61396	SHEILA K REED	PHYSICALS FOR CHILD NUTRITION	4,000.00
22	64	07/01/2025	61633	OCEAN SPRAY CRANBERRIES INC	FOOD FOR THE CAFETERIAS	13,318.00
22	65	07/07/2025	61601	EMPIRE PAPER COMPANY	Disposables	20,000.00
22	66	09/17/2025	61656	TRISQUARE TRIM LLC	Cleaning Supplies for Franke Machine	1,000.00
22	100	07/01/2025	58969	E-CONTROL SYSTEMS, INC	INTELLIGATE KIT	671.00
22	101	09/16/2025	695	HEATWAVE SUPPLY	KITCHEN REPAIR SUPPLIES	1,004.10
22	102	09/18/2025	59951	EEI GROUP, LLC	time delay for a unit at NE Kitchen	42.64
22	200	07/01/2025	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	446.61
22	201	07/01/2025	55906	MONTIE SMITH	REIMBURSE PERMIT/MILEAGE	343.20
22	202	07/01/2025	2313	MARINA CHAIREZ	REIMB MILEAGE/PERMIT	50.00
22	203	07/01/2025	60330	RONNA MUNSON	REIMBURSE MILEAGE/PERMIT	200.00
22	204	07/01/2025	60967	MATTHEW YBARRA	REIMBURSE MILEAGE/PERMIT	1,000.00
22	205	07/01/2025	59847	JENNIFER HERNANDEZ	REIMB MILEAGE/PERMIT	272.27
22	206	07/01/2025	60968	HEATHER CACOPERDO	REIMBURSE PERMIT/MILEAGE	515.16
22	207	07/01/2025	61618	VUNG KIM	REIMB MILEAGE/PERMIT	50.00
22	208	07/01/2025	61233	TANA GREENLEE	REIMB MILEAGE/PERMIT	200.00
22	209	07/01/2025	58870	DIVINA RODGERS	REIMBURSE MILEAGE/PERMIT	312.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	210	07/01/2025	60969	NANCY RODGERS	REIMBURSE PERMIT/MILEAGE	412.89
22	211	07/01/2025	60971	TAMMY TRICKETT	REIMB MILEAGE/PERMIT	259.80
22	212	07/01/2025	60972	AMBER MCKINNEY	REIMB MILEAGE/PERMIT	300.00
22	213	07/01/2025	55905	KELLY ANDERSON	REIMBURSE PERMIT/MILEAGE	740.60
22	214	07/01/2025	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	1,050.00
22	215	07/01/2025	61616	LUZ REY	REIMBURSE MILEAGE/PERMIT	20.00
22	216	07/01/2025	60973	KELLI JACKSON	REIMB MILEAGE/PERMIT	343.62
22	217	07/01/2025	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	200.00
22	218	07/01/2025	61614	LAURA LOPEZ	REIMBURSE MILEAGE/PERMIT	50.00
22	219	07/01/2025	56558	HELEN HURST	REIMB MILEAGE/PERMIT	4,631.72
22	220	07/01/2025	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	681.73
22	221	07/01/2025	58502	JENNY REED	MILEAGE REIMBURSEMENT	1,057.80
22	222	07/01/2025	60976	MANDI BALDTRIP	REIMBURSE PERMIT/MILEAGE	2,050.00
22	223	07/01/2025	60977	MARY SCARPA	REIMBURSE PERMIT/MILEAGE	307.70
22	224	07/01/2025	60978	ROBERT TATUM	REIMBURSE PERMIT/MILEAGE	252.80
22	225	07/01/2025	61615	EVANGELINA ROCHA	REIMBURSE MILEAGE/PERMIT	50.00
22	227	07/01/2025	61617	JENNIFER VILLEGAS	REIMBURSE MILEAGE/PERMIT	50.00
22	228	07/01/2025	61016	LUCERO GUERRERO	PERMIT REFUND	50.00
22	229	07/01/2025	59636	REBECCA SOWERS	REIMBURSE PERMIT/MILEAGE	50.00
22	230	07/01/2025	56808	CASSIE COFFETT	REIMB MILEAGE/PERMIT	152.00
22	231	07/01/2025	57688	LORELEY RIZIK	REIMBURSE PERMIT/MILEAGE	50.00
22	232	07/01/2025	61130	TIM BRUMAGHIN	REIMBURSE MILEAGE/PERMIT	300.00
22	233	07/01/2025	61619	DIM NUAM	REIMBURSE MILEAGE/PERMIT	50.00
22	234	07/01/2025	61132	SANDRA VARGAS	REIMBURSE PERMIT/MILEAGE	50.00
22	235	07/01/2025	61620	MELISSA DEFFENBAUGH	REIMBURSE MILEAGE/PERMIT	50.00
22	236	07/01/2025	61134	EDITH CASTRO	REIMBURSE PERMIT/MILEAGE	200.00
22	237	07/01/2025	61030	ANTONIA PEREZ DE LARA	REIMBURSE MILEAGE/PERMIT	200.00
22	238	07/01/2025	59635	SANDRA MARQUEZ	REIMB MILEAGE/PERMIT	257.00
22	239	07/01/2025	61621	YENETTE MANRIQUEZ	REIMBURSE MILEAGE	50.00
22	240	07/01/2025	7103	MARIA CHAIREZ	REIMB MILEAGE/PERMIT	50.00
22	241	07/01/2025	61622	NICK HULSE	REIMBURSE MILEAGE	60.00
22	242	07/01/2025	61313	ALICIA SERNA	REIMBURSE MILEAGE	60.00
22	243	07/01/2025	61623	BEATRIZ CABRECA	REIMBURSE MILEAGE	60.00
22	244	08/01/2025	60285	CAMMIE BRINKMAN	REIMBURSE PERMIT/MILEAGE	98.00
22	300	07/28/2025	61598	TAMARA NGUYEN	LUNCH ACCOUNT REFUND	23.20
22	301	07/28/2025	61599	BRITTANY RHODES	LUNCH ACCOUNT REFUND	268.00
22	302	07/31/2025	61597	LAURA LOUSER	LUNCH ACCOUNT REFUND	90.30
22	303	08/15/2025	61630	WHITNEY BIELEFELD	LUNCH ACCOUNT REFUND	139.95
22	304	08/15/2025	61631	ALISON VANDERHOOF	LUNCH ACCOUNT REFUND	81.95
22	305	08/20/2025	61635	SARA HERRERA	LUNCH ACCOUNT REFUND	59.50
22	306	08/21/2025	61636	RACHEL BAE	LUNCH ACCOUNT REFUND	64.75
22	307	08/25/2025	61641	RAJVIR SIDHU	LUNCH ACCOUNT REFUND	135.55
22	308	08/26/2025	61642	KACI PARNELL	LUNCH ACCOUNT REFUND	40.00
22	309	08/28/2025	61644	LISA LINAM	LUNCH ACCOUNT REFUND	49.60
22	310	09/08/2025	60081	JOCELYN OLSON	LUNCH REFUND	86.50

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	311	09/08/2025	61652	STEPHANIE REED	LUNCH ACCOUNT REFUND	4.00
22	312	09/08/2025	61653	SKY GOODLOE	LUNCH ACCOUNT REFUND	140.00
22	313	09/16/2025	59843	JENNIFER KEATHLEY	LUNCH ACCOUNT REFUND	17.35
22	314	09/16/2025	61668	SARAH GIBBS	LUNCH ACCOUNT REFUND	71.00
22	315	10/07/2025	61702	ASHLEY PREST	LUNCH ACCOUNT REFUND	15.00
22	316	10/07/2025	61704	JAMES WITTER	LUNCH ACCOUNT REFUND	31.45

Non-Payroll Total:	**$3,730,375.18**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$3,730,375.18**

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/01/2025	58067	MAGNUM CONSTRUCTION, INC	EI ROOM SPLIT	29,533.00
31	2	07/01/2025	59279	HARNESS ROOFING INC	BIG WHITEY ROOF COATING (MAIN AREA)	99,344.00
31	3	07/01/2025	57928	SB CUSTOM PAINTING, LLC	PRESSBOX PAINTING	26,700.00
31	4	07/01/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HS ROTC/ESPORTS MEDIA CENTER REMODEL	27,199.00
31	5	07/01/2025	59279	HARNESS ROOFING INC	DISTRICT REPAIRS	50,000.00
31	6	07/01/2025	1580	STEPHEN L. SMITH CORP.	CONSULTING FEE AND LEGAL SERVICES	72,453.20
31	7	07/01/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	COMPRESSORS WRESTLING ROOM	2,761.22
31	8	07/01/2025	61136	FIREHOUSE CONCRETE COATINGS	OLD HS MEDIA CENTER EPOXY FLOORING	17,400.00
31	10	07/02/2025	61463	REDBUD COMMERCIAL FLOORING	NORTH LOBBY SELF LEVELING	13,887.00
31	11	07/02/2025	111	BANK OF OKLAHOMA	2022 LEASE PAYMENT	8,100,000.00
31	12	07/02/2025	55155	UMB BANK, N.A.	2018 LEASE PAYMENT	11,623,599.23
31	13	07/02/2025	111	BANK OF OKLAHOMA	BOND TRUST FEE - ADMIN LEASE	2,500.00
31	14	07/07/2025	59171	KENDRICK EXCAVATING LLC	CROSS COUNTRY 1 MILE TRACK	4,400.00
31	15	07/14/2025	59649	PCC CLEANING & RESTORATION	MOLD REMEDIATION - CE	7,534.32
31	16	07/17/2025	61022	BRADY COMPANIES LLC	2 floor machines: WE - 9GC	13,243.74
31	17	07/21/2025	59279	HARNESS ROOFING INC	ESPORTS/ROTC LEAK REPAIRS	4,150.00
31	18	07/21/2025	59279	HARNESS ROOFING INC	COAT ESPORTS AND ROTC ROOFS	7,620.00
31	19	07/21/2025	59279	HARNESS ROOFING INC	ROTC METAL	1,900.00
31	20	07/21/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS FACS GEOTHERMAL PUMP REPLACEMENT	6,823.00
31	21	07/21/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS BLUE GYM GEOTHERMAL PUMP REPLACEMENT	6,823.00
31	22	07/22/2025	1232	O'CONNOR COMPANY INC.	ECM board at East Elementary room W107	541.88
31	23	07/22/2025	816	JOHNSTONE SUPPLY OF TULSA	mini splits at the soccer facility	8,429.81
31	24	07/24/2025	57666	MARTIN FISCHER PAINTING	POOL BUILDING INTERIOR	11,400.00
31	25	07/24/2025	59542	ENVIRONMENTAL LOOP SERVICE	DISTRICT NEEDS	30,000.00
31	26	07/28/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS PUMPS FOR LIBRARY	13,646.00
31	27	07/28/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS BAND PUMPS 1-2	13,646.00
31	28	07/28/2025	59649	PCC CLEANING & RESTORATION	NE REMEDIATION	13,829.09
31	29	07/28/2025	56430	BARNETT MUSIC EXCHANGE	MARCHING INSTRUMENTS	19,442.67
31	30	07/31/2025	53787	BANK OF AMERICA VISA	BEST BUY TV'S	1,199.98
31	31	07/31/2025	2272	LOWE'S	PORTABLE COOLING UNITS - DISTRICT USE	6,640.50
31	32	08/04/2025	54582	SOUTHEASTERN PERFORMANCE APPAREL	UNIFORMS FOR CHOIR	2,755.25
31	33	08/04/2025	61613	DANCE SOPHISTICATES INC	CHOIR UNIFORMS	4,900.00
31	34	08/04/2025	695	HEATWAVE SUPPLY	SPEED PUMPS - HVAC FOR DISTRICT	6,148.45
31	35	08/07/2025	60903	LONG PAINTING COMPANY	CE FIRE LANES	2,350.00
31	36	08/07/2025	56241	OWASSO FENCE	GATE FOR ACCESS TO ELECTRICAL BOXES - HS STADIUM	750.00
31	37	08/07/2025	3086	THE MUSIC STORE	BATTERY POWERED PA SYSTEM	4,399.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	38	08/07/2025	60573	ADVANCED POOL AND HOME REPAIR	POOL REPAIR	6,500.00
31	39	08/07/2025	3839	AMAZON.COM, LLC	DRAMA AND DEBATE UNIFORMS AND STORAGE	3,456.63
31	40	08/11/2025	56765	CARRIER ENTERPRISE, LLC	SMALL WHITEY GYM HVAC	2,117.20
31	41	08/22/2025	59279	HARNESS ROOFING INC	RIDGE METAL ROTC SM-55	1,900.00
31	42	08/25/2025	59649	PCC CLEANING & RESTORATION	MIDDLE SCHOOL ROOM N128	4,417.26
31	43	08/25/2025	59649	PCC CLEANING & RESTORATION	EAST ELEMENTARY KITCHEN	2,757.91
31	44	08/25/2025	695	HEATWAVE SUPPLY	Pro Press parts	2,040.00
31	45	08/26/2025	961	MAGIC REFRIGERATION	HOMESIDE CONCESSIONS REFRIGERATOR/FREEZER	6,960.00
31	46	08/26/2025	695	HEATWAVE SUPPLY	9GC DRINKING FOUNTAIN REPAIR	948.07
31	47	08/29/2025	57038	LIGHTHOUSE ELECTRIC LLC	CE GYM NSC-200	1,314.00
31	48	09/04/2025	3839	AMAZON.COM, LLC	HVAC TOOL PURCHASE	6,432.98
31	49	09/04/2025	53137	GLOBAL INDUSTRIAL	DEPOSITORY SAFE	2,398.00
31	50	09/04/2025	59649	PCC CLEANING & RESTORATION	RESTORATION CERVICES FOR NI ROOMS 101,103,105	3,772.93
31	51	09/04/2025	55952	SCHOOL FIX	whiteboards and bulletin boards - EI	2,318.82
31	52	09/05/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	COMPRESSOR FOR CI - 144	2,323.45
31	54	09/10/2025	61646	ELITE SYSTEMS INC	FIX MAIN DRAIN AND BOOTS ON HEADS - EAST	2,705.87
31	55	09/10/2025	61646	ELITE SYSTEMS INC	FIX BACKFLOW ISSUE AT EAST	6,950.00
31	56	09/10/2025	57038	LIGHTHOUSE ELECTRIC LLC	EAST ELEM ACCCESS CONTROL DOOR	500.00
31	57	09/17/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	pulley and tensioner for a unit at the NE gym	778.42
31	58	09/17/2025	1232	O'CONNOR COMPANY INC.	replacement unit in the music room at CI	4,249.00
31	59	09/22/2025	341	COMFORT CONTROL OF TULSA, INC.	SERVICE CALL CE GYM OFFICE (DUPLICATE PO IN BLDG)	5,000.00
31	60	09/22/2025	56311	E3 GORDON STOWE	REPLACE AUDIOMETER AND CALIBRATE ANOTHER	1,350.00
31	61	09/24/2025	59142	ROBINSON GLASS OF TULSA INC	CI DOOR GLASS REPLACEMENT	488.00
31	62	09/25/2025	1077	MURRAY WOMBLE, INC.	ADA ACCESS FOR BREEZEWAY - MS	1,050.00
31	63	09/29/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	UNIT FOR NE ROOM 121	4,577.00
31	64	09/30/2025	56241	OWASSO FENCE	MS FENCE REVAMP	1,862.00

Non-Payroll Total:	**$20,337,116.88**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$20,337,116.88**

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 32 1 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	1	07/01/2025	61544	COMMERCIAL DOOR TULSA	NEW ROLLING STEEL DOOR - PRESS BOX	16,364.00
32	2	07/01/2025	61545	HELLAS CONSTRUCTION INC	SYNTHETIC HS TRACK REPARATION	80,500.00
32	3	07/01/2025	6208	APPLE EDUCATIONAL SALES	LEASE PAYMENT FOR IPADS PAYMENT 2/3	541,565.50
32	4	07/02/2025	927	LOCK-DOC, INC.	LOCKS FOR 9TH GRADE GYM	3,776.40
32	5	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM ACCESS	25,625.27
32	7	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM INTRUSION	6,899.94
32	8	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM CAMERAS	24,132.77
32	9	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	MEDIA CENTER RENOVATION	826.45
32	10	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	WHITEY FORD RENO FA ADD	357.51
32	11	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	MIDDLE SCHOOL INTERCOM	3,635.00
32	12	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	PANIC BUTTONS 9TH GRADE CENTER	2,266.27
32	14	07/03/2025	3071	GRAYBAR ELECTRIC	HS ESPORTS - NEW OUTLETS	381.17
32	15	07/03/2025	3071	GRAYBAR ELECTRIC	ELECTRICAL SUPPLIES 2ND FLOOR EI	466.15
32	16	07/09/2025	60573	ADVANCED POOL AND HOME REPAIR	REPLACE POOL PUMP IN SWIMMING POOL	11,017.00
32	17	07/10/2025	61463	REDBUD COMMERCIAL FLOORING	NE CLASSROOM 110 FLOORING	1,500.00
32	18	07/21/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM DATA INTERCOM	9,930.00
32	19	08/01/2025	61629	PRECISION SIGN AND DESIGN	ROTC WINDOW GRAPHICS	2,950.00
32	20	08/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	WHITEY FORD ACCESS DOOR	2,254.25
32	21	08/07/2025	61634	BEYTCO INC	NEW PUMPS AND CONTROL PANEL EE LIFT STATION	55,060.00
32	22	08/13/2025	60679	VOX AUDIO VISUAL	REMOVAL OF SWIMMMING SCOREBOARD	2,950.00
32	23	08/27/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HS WRESTLING OFFICE	16,899.00
32	24	08/27/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	WHITEY FORD LOBBY REMODEL	12,975.00
32	25	09/09/2025	59171	KENDRICK EXCAVATING LLC	CE CONCRETE AT ENTRANCE	14,300.00
32	26	09/24/2025	60903	LONG PAINTING COMPANY	PAINTING MS FIRE LANES	6,265.00
32	27	09/30/2025	1077	MURRAY WOMBLE, INC.	OPERATOR FPR MS BREEZEWAY DOORS	7,462.50
32	28	10/08/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HIGH SCHOOL STADIUM CONCRETE	26,358.00

Non-Payroll Total:	**$876,717.18**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$876,717.18**

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 33 1 2024 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount

Non-Payroll Total:	**$0.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 34 2 2024 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount

Non-Payroll Total:	**$0.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 35 2022 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount

Non-Payroll Total:	**$0.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 36 2025 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount

Non-Payroll Total:	**$0.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 37 2023 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount

Non-Payroll Total:	**$0.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 38 2023 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount

Non-Payroll Total:	**$0.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	1	07/01/2025	56227	CDW-G 2	PLUGABLE USB 3.0	184.90
39	2	07/01/2025	58646	YORK PLUMBING	CE SEWER LINE REPAIR	4,600.00
39	3	07/01/2025	60346	Z FLOOR CO LTD	CE GYM FLOOR	7,950.00
39	4	07/01/2025	60903	LONG PAINTING COMPANY	WEST FIRE LANE	6,500.00
39	5	07/01/2025	59171	KENDRICK EXCAVATING LLC	NE CONCRETE SIDEWALKS BUS LOADING AREA	7,800.00
39	6	07/01/2025	61239	CWC INTERIORS	NI MUSIC ROOM FLOORING DEMO	10,233.00
39	7	07/01/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	MILL WORK PRE K HALL - CE	15,284.00
39	8	07/01/2025	59171	KENDRICK EXCAVATING LLC	EI GRAVEL PARKING AREA W SIDE OF BUILDING	9,870.00
39	9	07/01/2025	60903	LONG PAINTING COMPANY	OLD HS MEDIA CENTER REPAINT (ROTC-ESPORTS)	9,850.00
39	11	07/01/2025	60903	LONG PAINTING COMPANY	HS TENNIS FENCE - REPAINT	14,500.00
39	12	07/01/2025	58067	MAGNUM CONSTRUCTION, INC	ADA RAMP CE PLAYGROUND	9,233.00
39	13	07/01/2025	61543	SOUTHERN DEMOLITION	INTERIOR DEMO OF EXISTING CMU WALLS - ATHLETICS	1,500.00
39	14	07/01/2025	60759	AERO IT SOLUTIONS LLC	POINT TO POINT WIFI SETUPS - HS/AG BARN	5,106.72
39	15	07/01/2025	3953	CLAUDE NEON FEDERAL SIGNS, INC.	3 QUOTES INSTALL - REMOVED WHEN PAINTED WE	1,425.00
39	16	07/02/2025	3839	AMAZON.COM, LLC	NEW FINE ARTS OFFICE SPACE FURNITURE	4,483.39
39	17	07/03/2025	6208	APPLE EDUCATIONAL SALES	STAFF IPADS	1,759.00
39	18	07/03/2025	59563	BLUUM OF TEXAS, LLC	newline tvs	25,480.00
39	19	07/07/2025	59142	ROBINSON GLASS OF TULSA INC	9TH GRADE BROKEN GLASS REPLACEMENT	1,177.00
39	20	07/07/2025	61581	OFFICE INTERIORS LLC	WE CAFETERIA TABLES	5,488.60
39	21	07/10/2025	57023	L & M OFFICE FURNITURE	CI NEW CONFERENCE ROOM	4,564.00
39	22	07/10/2025	6208	APPLE EDUCATIONAL SALES	IPADS	1,077.95
39	23	07/28/2025	56430	BARNETT MUSIC EXCHANGE	MARCHING INSTRUMENTS	13,182.33
39	24	07/28/2025	60624	ACS PLAYGROUND ADVENTURES INC	MS AWNING REPLACEMENT	5,339.00
39	25	08/04/2025	61581	OFFICE INTERIORS LLC	circulation desk and shelving- NI	34,886.77
39	27	08/26/2025	816	JOHNSTONE SUPPLY OF TULSA	mini splits at the soccer facility	1,894.96
39	28	09/02/2025	6208	APPLE EDUCATIONAL SALES	MAGSAFE CABLES/POWER ADAPTERS	880.00
39	29	09/23/2025	695	HEATWAVE SUPPLY	WATER TANK AT SOCCER BUILDING	2,841.51
39	30	09/24/2025	60759	AERO IT SOLUTIONS LLC	Wifi for the stadium gate	767.72
39	31	09/24/2025	176	BIXBY TELEPHONE COMPANY	ADDITIONAL PHONES - DISTRICT	1,608.00
39	32	09/25/2025	51825	SCHOOL OUTFITTERS	CI CLASSROOM SCIENCE TABLE	1,543.64
39	33	09/26/2025	61527	MARCIA BRENNER ASSOCIATES LLC	INCIDENT CREATOR - POWERSCHOOL	13,500.00
39	34	09/26/2025	57038	LIGHTHOUSE ELECTRIC LLC	HS VALCOM SIGN	2,534.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	**$227,044.49**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$227,044.49**

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): SINKING FUND 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	07/01/2025	61546	ALETHA FARRIS	PAYMENT OF JUDGMENT 000	5,978.18

Non-Payroll Total:	**$5,978.18**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$5,978.18**

23 S. Riverview Dr.
918-366-2200

BIXBY Public Schools

www.bixbyps.org
Facebook: @bixbyps

MEMORANDUM OF UNDERSTANDING
BETWEEN SOUTHWESTERN OKLAHOMA STATE UNIVERSITY AND BIXBY PUBLIC SCHOOLS
Counseling Internship Program – 2025–2026 School Year

This Memorandum of Understanding (MOU) is entered into on this __16_ day of _September_, 2025, by and between **Southwestern University** (hereafter "SEOSU"), located in Durant, Oklahoma, and **Bixby Public Schools** (hereafter "BPS"), located in Bixby, Oklahoma, at 23 S. Riverview.

I. PURPOSE

The purpose of this MOU is to establish a collaborative agreement between SWOSU and BPS to provide a qualified SWOSU student with an internship placement within BPS for the purpose of fulfilling academic requirements in the field of school counseling during the 2025–2026 academic year.

II. TERM

This MOU is effective for the duration of the 2025–2026 school year, beginning on or around **August 1, 2025**, and ending on or around **May 30, 2026**, unless otherwise terminated as outlined herein.

III. RESPONSIBILITIES OF SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

SWOSU agrees to:

1. Select a qualified counseling intern who has met all necessary prerequisites and background checks required for field placement.
2. Ensure the intern understands and adheres to ethical guidelines and professional standards as outlined by the American Counseling Association and the Oklahoma State Department of Education.
3. Assign a university supervisor to provide academic support, oversight, and evaluation of the intern's performance.
4. Maintain communication with BPS regarding the intern's progress, performance, and any concerns that may arise.

5. Ensure the intern complies with all BPS policies, including confidentiality, student safety, and professional conduct.

IV. RESPONSIBILITIES OF BIXBY PUBLIC SCHOOLS

BPS agrees to:

1. Provide a structured and supportive environment in which the intern can observe, participate, and develop skills in school counseling under the guidance of a certified school counselor(s).
2. Assign a qualified on-site supervisor who will provide direct supervision and evaluate the intern's performance in collaboration with SWOSU.
3. Permit the intern to engage in counseling-related activities that align with their academic requirements, including individual and group counseling, classroom guidance, consultation with staff and parents, and data collection.
4. Orient the intern to district policies, procedures, and expectations for professional behavior.
5. Notify SWOSU promptly of any concerns regarding the intern's conduct, performance, or fitness for placement.

V. GENERAL PROVISIONS

- **Confidentiality**: Both parties agree to maintain the confidentiality of student records and sensitive information, in compliance with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws.
- **Termination**: Either party may terminate this agreement in writing with 14 days' notice. Immediate termination may occur in cases of serious misconduct or violation of policies.

VI. SIGNATURES

For SWOSU:

Patsy Parker

Name: Dr. Patsy Parker
Title: Interim Provost, SWOSU
Date: September 15, 2025

Marla Pankratz

Dr. Marla Pankratz
Chair, Dept. of Education
Date: September 15, 2025

For Bixby Public Schools:

Dr Brenda Shaw

Name: Dr. Brenda Shaw
Title: Assistant Superintendent
Date: September 15, 2025

THE BRIDGES FOUNDATION

Memorandum of Understanding

This Memorandum of Understanding is entered into on _____ between Bixby Public Schools and The Bridges Foundation of Tulsa County, Oklahoma.

The Bridges Foundation operates a classroom at 1813 N. Ash, Jenks, Oklahoma for the Employment Training Program. Students with disabilities work within the work center setting from 9:00 am to 12:00 pm and/or 12:00 pm to 3:00 pm each school day throughout the year.

Bixby Public Schools aims to include students with disabilities in the Employment Training Program during the 2025-2026 school year.

The school district desires to enter into this Memorandum of Understanding to identify its rights and responsibilities governing the students' participation in the Program.

Therefore, the parties agree as follows:

1. Bixby Schools will provide transportation to and from Bridges for students to attend programming.
2. The number of students in attendance will be agreed upon by both the school and Bridges each quarter.
3. Bridges will provide the school with a monthly timesheet of student attendance and a progress report of student outcomes.
4. Bixby Public Schools will ensure FAPE while participating in the Employment Training Program.
5. Bixby Public School will be billed $5.00 per hour per student.
6. Students will adhere to their school calendar.
7. Bixby Public School paraprofessionals will accompany students.
8. The Memorandum of Understanding will terminate at the end of the 2025-2026 school year.
9. Students will adhere to both school and Bridges days off. _____

_____ _____

Bixby Public School Administrative Representative Date

_____ _____

The Bridges Foundation Representative Date

ATTEST:

_____ _____

Board of Education Clerk Board of Education President

BUY BIXBY

The Bixby Metro Chamber of Commerce & City of Bixby Present

November 1st - December 11th
Grand Finale: December 13th

$10,000 GRAND PRIZE

Buy Bixby Holiday Shopping Campaign

Campaign Schedule

Registration: Now through September 26th
Start: Saturday, November 1st
End: Thursday, December 11th
Drawing: Saturday, December 13th, at 8:00 p.m., The Bixby Historical Society, following the Bixby Christmas Parade

Registration

Register for the campaign at www.BuyBixby.com by September 26th. Payment in full must be received by October 1st for guaranteed inclusion in advertising listings.

Participating Businesses Get Tickets

Participating merchants/businesses will receive an initial supply of tickets dependent upon their sponsorship level. Additional tickets can be purchased (no cost for Gum Drop & Sugar Cookie Sponsors) if you need more before the campaign ends.

Shoppers Get Tickets

Businesses issue a minimum of one ticket to each customer (distribution is at each business' discretion). Maximum of 100 tickets per purchase. Persons must be 18 or older to participate and win.

And the Winner is...

On December 12th, all unsold tickets must be reported to the Bixby Metro Chamber office before noon. On December 13th following the Christmas parade, the winning numbers will be announced. Winners need not be present to win. The winning ticket holders will have two business days to claim the money or a second number will be drawn. The winning ticket number and the name of the business that distributed the ticket will be released and listed on www.BuyBixby.com.

Why is This a Great Value for my Businesses

- Generate buzz from Buy Bixby social media
- Draws local and metro shoppers into your Bixby business
- Your customers can win prizes
- Adds your name to $50,000+ in advertising
- Campaign supported by BuyBixby.com, radio, ads, social media, and more.
- Small investment, great exposure

Visit BuyBixby.com!

BIXBY METRO Chamber of Commerce

Sponsorship Packages

Gum Drop - $2,250

- Logo on all event marketing
- Includes 121st and Memorial billboard, press release, event poster & participating business flyers
- Unlimited rolls of tickets
- 12 month listing on BuyBixby.com
- Boosted post on Buy Bixby Facebook page
- 60 second promo video

Sugar Cookie - $1,200

- Logo on all event marketing with exception of billboard
- Unlimited rolls of tickets
- 12 month listing on BuyBixby.com
- Video on Buy Bixby page
- Post on Buy Bixby Facebook

Candy Cane - $650

- Logo on all event marketing with exception of billboard & poster
- Up to 40 rolls of tickets (40,000 tickets)
- 12 month listing on BuyBixby.com
- Post on Buy Bixby Facebook

Gingerbread - $400

- Name on all event marketing (except billboard, poster & t-shirt)
- 2 rolls of tickets
- 12 month listing on BuyBixby.com

All Participating Businesses get...

- Tickets for distribution (additional rolls may be purchased or requested based on sponsorship level)
- Window posters
- Business name on advertisements, customer shopping flyer, and BuyBixby.com
- Usage rights of the promotional Buy Bixby logo

Contact christi@bixby.com for More Info

2025-2026
SEPTEMBER
CERTIFIED PERSONNEL EMPLOYMENT

TEMPORARY CONTRACT

VOLUNTEER COACHING

ADJUNCT COACHING

EMPLOYMENT for 2025-2026

CERTIFIED ADJUNCT TEACHER

RESIGNATION AGREEMENTS

TERMINATIONS

Submitted to Board of Education OCTOBER 9th, 2025

2025-2026
SEPTEMBER
SUPPORT PERSONNEL EMPLOYMENT

VOLUNTEER COACHING

TOM SCARBROUGH	ASSISTANT SOCCER COACH	HS	08/01/2025
ANTHONY PETTIGREW	ASSISTANT BASKETBALL COACH	HS	09/11/2025

TEMPORARY CONTRACT

DEBRA LEWIS	NEGLECTED LIAISON	DISTRICT	10/10/2025
MAURICE WALKER	INDIAN ED TUTOR	DISTRICT	07/28/2025
MISTY THIENHARDT	INDIAN ED TUTOR	DISTRICT	09/15/2025

ADJUNCT EMPLOYMENT

SHANE ROLLER	VARSITY ASST WRESTLING	HS	10/01/2025
KENNY GIDDENS	ASST WRESTLING	HS	10/01/2025
KYLE EVANS	8TH GRADE BOYS BASKETBALL	MS	09/15/2025
RODRICK TRAYLOR	8TH GRADE BOYS BASKETBALL	MS	08/19/2025

EMPLOYMENT 2025-2026

SARAH ATTA	PARAPROFESSIONAL	MIDDLE SCHOOL	09/22/2025
ZERMINA BIBI	PARAPROFESSIONAL	MIDDLE SCHOOL	10/06/2025
KARLA JONES	CHILD NUTRITION	CHILD NUTRITION	09/18/2025
LAURA JORDAN	PARAPROFESSIONAL	WEST ELEMENTARY	10/06/2025
LEAH KIRKENDOLL	PARAPROFESSIONAL	CENTRAL INTERMEDIATE	09/30/2025
MELINDA LAYON	RECESS AIDE	WEST ELEMENTARY	09/29/2025
BENNY NIELSEN	SUB DRIVER	TRANSPORTATION	09/08/2025
DANIELLE OBAIED	PARAPROFESSIONAL	NORTH ELEMENTARY	09/26/2025
ALMA SERNA	CHILD NUTRITION	CHILD NUTRITION	10/09/2025
JILL TOMA	PARAPROFESSIONAL	MIDDLE SCHOOL	09/17/2025
LENA YANG	PARAPROFESSIONAL	HIGH SCHOOL	10/01/2025

RESIGNATIONS

RACHEL HOLLINGSHAD	CHILD NUTRITION	CHILD NUTRITION	09/22/2025
CHRISTINE HENNIGAN	PARAPROFESSIONAL	WEST ELEMENTARY	09/30/2025
HEATHER HUDSON	RECESS AIDE	WEST ELEMENTARY	09/22/2025
KARLA JONES	LUNCH CLERK	CHILD NUTRITION	09/18/2025
MICHAELA KESSLER	PARAPROFESSIONAL	WEST ELEMENTARY	09/12/2025
LAUREN MORGAN	PARAPROFESSIONAL	9TH GRADE CENTER	09/25/2025
RICHARD SHEA	BUS DRIVER	TRANSPORTATION	09/26/2025
REBECCA SOWERS	ASST MANAGER	CHILD NUTRITION	09/26/2025
ASHLEY PREST	PARAPROFESSIONAL	WEST INTERMEDIATE	10/06/2025

REASSIGNMENTS

TERMINATIONS

RANDI CONNELL	RECESS AIDE	CENTRAL INTERMEDIATE	09/22/2025

Submitted to the Board of Education: OCTOBER 9th, 2025

GOOGLE @ BPS

Sherry McIntyre <smcintyre@bixbyps.org>

Agreement for PD with Keyboarding Without Tears

1 message

Cheryl Wilkinson <cwilkinson@bixbyps.org> Tue, Sep 30, 2025 at 2:07 PM
To: Sherry McIntyre <smcintyre@bixbyps.org>, Lydia Wilson <lwilson@bixbyps.org>

Hello!

We are using 1:1 funds to purchase Keyboarding Without Tears for our 2nd-5th grade classrooms. Included in our purchase was a 90 minute onboarding webinar. Cody and I have chosen to attend the webinar ourselves with our Digital Learning Coaches, then train our teachers ourselves on Oct 20th. KWT just sent me an agreement to sign for the PD where it notes that they've already received a PO for this webinar. Am I cleared to sign this as is? Does it need to go before the board? We were hoping to train next Thursday (prior to the board meeting).

BIXBY
Department of Teaching and Learning

Cheryl Wilkinson

Executive Director of Teaching and Learning
(918) 366-2371

KWT Agreement for PD.pdf
317K

LEARNING **Without Tears**™

LWTears.com | 402.492.2766 | Fax 402.933.7199

Sponsoring Organization: Bixby Public Schools

Contact Name: Cheryl Wilkinson **Email:** cwilkinson@bixbyps.org

Street Address: 23 S. Riverview

City, State, Zip: Bixby, OK, 74008

Office Phone: 9183662371 **Ext:** _____ **Cell Phone:** _____

Bill To: Sherry McIntyre **Billing Email (required):** smcintyre@bixbyps.org

Billing Address (City, State & Zip) ***(**where final bill should be sent**)*:**

23 S. Riverview, Bixby, OK, 74008

Federal, Title or Grant funding? Yes ☐ **No** ☑ **Preferred Current Fiscal Year Billing? Yes** ☑ **No** ☐

For Learning Without Tears Use Only

Professional Services Fee: $585 ***Date Issued:*** 9/30/25 ***Quote #*** Q-102229

Professional Services are billed once the agreement is countersigned and returned to the sponsor. (Valid for 6 months from the date of issue)

Special Notes: received PO for this session

Requested Date of Professional Services: October 9, 2025

Requested Hours of Professional Services: 2:00pm **to** 3:30pm

Professional Services Type: Virtual Keyboarding Without Tears Getting Started

1. The Sponsoring Organization agrees to a maximum of 50 attendees.
2. Your training includes information and demonstration of our digital environment. The Sponsoring Organization agrees to have internet access for the facilitator and all attendees. Participants encouraged to bring their laptops. LWT has provided two options to ensure your educators get experience in the digital environment during the training. Review options A and B below and place your initial next to the best option. Please disregard if digital products were not purchased.

   a. CW The district/School will complete rostering before the training, with the understanding that full implementation setup can take up to 21 business days (recommended option). We commit to working with your implementation team to set up our licenses before training.

   Name of Digital Administrator Cody Coonce

   Email of Digital Administrator ccoonce@bixbyps.org

   b. CW LWT will provide Demo Accounts to educators during the training. We want to use demo accounts for our training and will coordinate with the LWT Digital Implementation Team to set up licenses (if purchased) after the training. (Demo accounts available for 24 hours).

3. The Sponsoring Organization is prohibited from sharing virtual training links with individuals or organizations not registered for the training. It is also not authorized to upload virtual training recordings or handouts to any external platform. All Learning Without Tears assets must be kept within the Sponsoring Organization's platform. The asynchronous recording will be available 60 days from the requested viewing date.

4. If the training changes (date or time), is rescheduled, or is canceled ten days before the training date, the Sponsoring Organization will be responsible for a $150 rescheduling/cancellation fee in addition to the Professional Development Fee.

5. Force Majeure: Neither LWT nor the sponsoring organization shall be held responsible for failing to fulfill their obligations due to circumstances beyond their control. Such circumstances may include but are not limited to natural disasters (such as fire, flood, earthquake, storm, or hurricane), acts of war, invasion, terrorist activities, government sanctions, labor disputes, strikes, lockouts, or power and communication failure.

Consented and agreed to by:

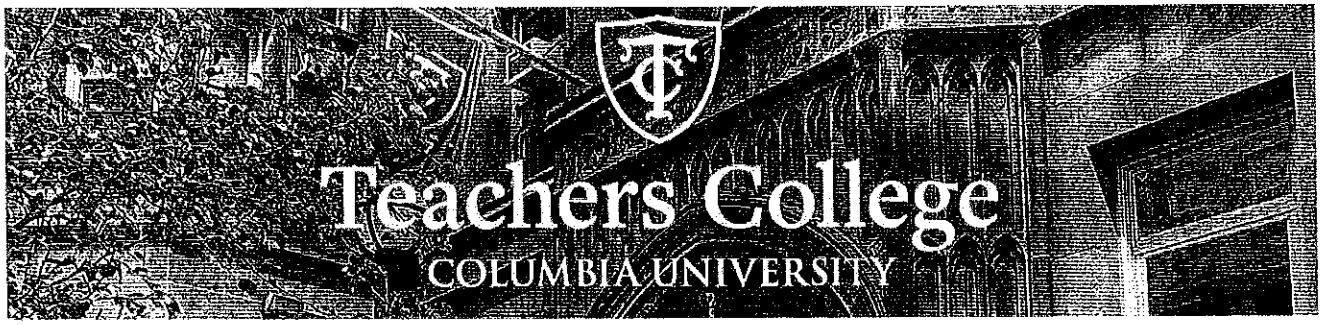
Cheryl Wilkinson Date: 09/30/25

Sponsoring Organization Representative

Consented and agreed to by:

_____ Date: _____

LWT Representative



25-26 Bixby Proposal, Additional Day

Sent: Accepted:

FROM:

Teachers College
bneville@tc.edu
525 West 120th Street, Internal Box 77
New York, NY, 10027
United States of America

TO:

Bixby Public Schools
cwilkinson@bixbyps.org
23 South Riverview
Bixby, Oklahoma, 74008
United States

Our Mission

Advancing Literacy is committed to cultivating meaningful learning communities through professional development in literacy that is research-based, responsive, and inclusive. Our goal is for research-based practices to empower educators, engage families, and ensure all students develop the literacy skills they need to succeed - today and tomorrow.

Fee Summary

2025-26 Professional Development $3,800.00

ITEMS	QTY	PRICE	TOTAL
K-2 Staff Development Day	1	$3,000.00 / day	$3,000.00
Estimated travel expenses	1	$800.00	$800.00
		Total	**$3,800.00**

LEARN WELL.
Sherry McIntyre
Treasurer

BIXBY Public Schools

LIVE WITH HONOR.
918.366.2212
smcintyre@bixbyps.org

SCHEDULE OF REGULAR MEETINGS CALENDAR YEAR 2026
BIXBY PUBLIC SCHOOLS ADMINISTRATIVE CENTER
23 SOUTH RIVERVIEW, BIXBY, OK. 74008

DATE	DAY	TIME	LOCATION
January 15	Thursday	6:00 p.m.	601 S Riverview
February 12	Thursday	6:00 p.m.	601 S Riverview
March 12	Thursday	6:00 p.m.	601 S Riverview
April 9	Thursday	6:00 p.m.	601 S Riverview
May 14	Thursday	6:00 p.m.	601 S Riverview
June 11	Thursday	6:00 p.m.	23 S Riverview
July 16	Thursday	6:00 p.m.	23 S Riverview
August 13	Thursday	6:00 p.m.	23 S Riverview
September 10	Thursday	6:00 p.m.	601 S Riverview
October 8	Thursday	6:00 p.m.	601 S Riverview
November 12	Thursday	6:00 p.m.	601 S Riverview
December 10	Thursday	6:00 p.m.	601 S Riverview

LYDIA WILSON, SUPERINTENDENT _____

BOE POLICY | 4134: PERSONAL LEAVE - SUPPORT PERSONNEL

The Bixby Board of Education shall provide non-cumulative personal leave during the school year for support personnel as follows:

- ~~Three (3) days for each Status I employee,~~
- ~~Two (2) days for each Status II and Status III employee,~~
- ~~One (1) day for each Status III employee who is employed for less than six (6) hours but at least three (3) hours per day (includes bus drivers).~~
- ~~No (0) days for Status IV or V employee or any employee employed for less than three (3)hours per day.~~

- Three (3) days for each employee,
- No (0) days for any employee employed for less than three (3) hours per day.

The following guidelines apply to personnel leave:

1. The leave must be requested at least two (2) school days in advance, except in emergency situations. The immediate supervisor of the support employee may waive the advance notice in case of an emergency.
2. The supervisor may deny the use of leave if it causes a significant hardship in accomplishing the work of the department/school. Appeal of the supervisor's decision may be made to the Superintendent or his/her designee.
3. The leave cannot be requested/used during the first eight (8) days and/or the last five (5) days of the school year, nor a day prior to and/or after a holiday or vacation.
4. Personal leave shall be available after two (2) months of continuous employment, prorated for the first year of employment.
5. Personal leave may not be requested or used in less than one-half day increments.

Further, personal leave is not available and to used for the following activities or situations:

1. Seeking other employment
2. Performing any service for compensation
3. Participating in political or social activities
4. Inclement weather

The staff member who is allotted three (3) personal leave days per school year may roll two (2) unused personal leave days to the next school year. The total maximum of accumulated personal leave days for any school year is five (5) personal leave days. Those staff members who are allotted personal leave less than three (3) days per school year may roll one (1) day of unused personal leave to the next school year.

Any of the personal leave days which are unused at the end of the contract year shall be added to the employees accumulative sick leave, up to the maximum of 90 days for Status I employees and 60 days for Status II and Status III employees.

Reference(s) **Adoption Date** **Revision History**	• REFERENCE: 70 O.S. §6-104 • Adoption Date: November 13, 2000 • Revision Date: July 14, 2003 • Revision Date: August 10, 2023

	• Revision Date: October 9, 2025
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BOE POLICY	2170: STUDENT CLUBS AND ORGANIZATIONS SPONSORS

The Bixby Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools. Clubs or organizations will be created and maintained in compliance with the district's established procedures. The board of education shall annually notify parents or guardians of students about clubs and organizations sponsored by or under the direct control and supervision of the school district. The annual notification shall be placed in the student handbook and by posting information on the school district's ~~Internet~~ website. The annual notification shall include, but is not limited to, the following information about each club or organization:

1. Name;
2. Mission or purpose; and
3. Name of the faculty advisor, if known.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is withheld.

If clubs or organizations are created or formed after the annual notification is distributed, the school district shall send additional notification to the parents or guardians containing the above-listed information regarding the additional clubs or organizations by way of a message added to the school district's website.

Reference(s)	• REFERENCE: 70 O.S. § 24-105
Adoption Date	• Adoption Date: August 13, 2020
Revision History	• Revison Date: October 9, 2025

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CUSTOMER DETAILS

Customer Name	Bixby High School Athletic Department
Primary Contact Name	Kate Creekmore
Primary Contact Email	kcreekmore@bixbyps.org
Billing Contact Name	Kate Creekmore
Billing Contact Email	kcreekmore@bixbyps.org

Order Date	8/11/25
Order Rep	Jake Daugherty
Order CRM	41705541988
Start Date	8/15/25
End Date	8/14/28

ORDER DETAILS

Item	Description	Amount
Software & Support	*Education, Marketplace+, Compliance, Support+ as described in Exhibit A*	$11,280
Services & Staffing	*NIL Education Sessions as described in Exhibit B*	$3,000

Annual Subtotal	$14,280
Annual Discount	($8,780)
Annual Total	**$5,500**
Years	3.00
Order Total	**$16,500**

Invoice Date	Amount
8/15/25	$5,500
8/1/26	$5,500
8/1/27	$5,500

Terms: Net 30

MASTER SERVICES AGREEMENT

This Master Services Agreement ("Agreement") is entered into as of the date of the last signature below (the "Effective Date") between Opendorse, Inc., 1320 Q Street, Lincoln, NE 68508 ("Opendorse"), and the Customer listed above ("Customer"). This Agreement includes and incorporates the above Order Form, the below Additional Terms (if applicable), as well as the Terms and Conditions located at https://opendorse.com/subscription-terms/ ("Subscription Terms") and any Exhibits, and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form unless signed by the parties after the date hereof.

ADDITIONAL TERMS

ACKNOWLEDGEMENT

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their respective duly authorized officers to be effective as provided herein. The Parties expressly consent and agree that this Order Form may be electronically signed. The Parties agree that electronic signatures appearing on this Order Form shall be treated, for purposes of validity, enforceability and admissibility, the same as hand-written signatures.

CUSTOMER REPRESENTATIVE

Name: Kate Creekmore

Title: Executive Director of Athletics

Signature: Kate Creekmore

Date: 8-15-25

OPENDORSE REPRESENTATIVE

Name: Blake Lawrence

Title: President, Collegiate Operations

Signature: DocuSigned by: 141713B7AA9642A...

Date: 8/15/2025

Docusign Envelope ID: CBBE920A-C37C-4DE6-A143-4D15210AC061

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EXHIBIT A

Customer has agreed to the Software & Support solutions identified in the Order Form. The descriptions below outline the scope, terms, and functionality of each selected solution. These terms apply for the duration of the Agreement, unless otherwise amended in writing.

Definitions provided in this Exhibit are intended to assist Customer in understanding the descriptions below. In the event of any conflict between a definition in this Exhibit and the definitions contained in the Subscription Terms, the definition in this Exhibit shall prevail.

Solution	Description
Education	*On-demand NIL education resources, expert-led webinars, and sponsored education programming covering personal finance, brand development, and NIL-related best practices.*
Marketplace+	*Branded Marketplace featuring Customer's marks and End User profiles, with ARC™ values—daily-updated activity rates generated by Opendorse's patent-pending algorithm to support compliant Deals from Third-Party Accounts, PLUS ALL Third-Party Accounts pay 0% Marketplace Fees on all Deals directed to End Users through Customer's Branded Marketplace. Payment Processing Fees may still apply.*
Compliance	*Compliance tracking and automatic disclosure of Deals and/or Payments to support NCAA, institutional, and legal requirements—includes real-time dashboards, exportable reports, and End User compensation summaries.*
Support+	*Account support including onboarding assistance, launch announcement coordination, roster and group management, unlimited administrator access, technical support, and self-guided resources including the Help Center, Slack community, and Opendorse News Brief, PLUS a dedicated Success Manager providing personalized strategy, scheduled check-ins, and early access to optimization features.*

DEFINITIONS RELATED TO SUBSCRIPTION PRODUCTS

"Account" means the arrangement by which an Account Owner is given personalized access to the Platform and Services via a moderator dashboard on the Platform that enables Account Owner to manage permissions for Rosters and Seat Holders and provides Account Owner access to End Users on the Platform.
"Associated Third-Party Account" means a Third-Party Account designated by Customer as affiliated, including but not limited to collectives or commercial entities acting on Customer's behalf. Such accounts may be tagged or included on Customer's Account Roster. For the avoidance of doubt, Opendorse and its Affiliates shall not be considered Associated Third-Party Accounts under any circumstances.
"Branded Marketplace" means a white label marketplace utilizing logos, trademarks, and other intellectual property of a premium customer to create a specific, curated marketplace for that customer and the customer's affiliated End Users, typically athletes, to promote their End User Accounts on the standard Opendorse Marketplace.
"Customer End User" shall mean the End Users identified by Customer to whom Deals and/or Payments shall be directed.
"Deal" shall mean any offer for an opportunity made to an End User on the Platform.
"End User" means an individual who has created an Account with Opendorse, typically an athlete, and who shall typically be the recipient of Content Suggestions, Deals, and/or Payments from Customer.
"Marketplace Fee" (also "Processing Fee") means the fee on each Activity or Payment completed through the Platform, charged as a markup on the Activity Fee. Marketplace Fees cover creating agreements, securing signatures, executing contracts, coordinating payment, collecting relevant tax information, ensuring Activity fulfillment, payment processing, tax document creation, compliance disclosure, and more.
"NIL" means Name, Image, and Likeness - and refers to the legal right of an individual to control and monetize their personal brand and identity.
"Payment" shall mean a delivery of funds from Customer via the Opendorse Marketplace to selected End Users.
"Platform" means specifically, the Opendorse platform at opendorse.com, app.opendorse.com, biz.opendorse.com, and data.opendorse.com, on which Customer may connect with End Users to engage the same in Deals/Activities, make Payments for such, share Content Suggestions, and perform data analysis related to Account activity.
"Processing Fee" (also "Marketplace Fee") means the fee on each Activity or Payment completed through the Platform, charged as a markup on the Activity Fee. Marketplace Fees cover creating agreements, securing signatures, executing contracts, coordinating payment, collecting relevant tax information, ensuring Activity fulfillment, payment processing, tax document creation, compliance disclosure, and more.
"Roster" means those End Users who have accepted an invitation from an Account Owner to receive Content Suggestions, Deals, and Payments from such Account Owner.
"Third-Party Account" means an account on the Platform not directly managed by the Customer, including brands, agencies, donors, and other entities that may interact with End Users through the Platform.

Docusign Envelope ID: CBBE920A-C37C-4DE6-A143-4D15210AC061

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EXHIBIT B

Customer has agreed to the Services & Staffing solutions identified in the Order Form. The descriptions below reflect the scope and quantity of Services purchased by Customer and shall govern the delivery of such Services during the Term. Unless otherwise specified, quantities listed shall renew and be made available each year of the Term.

Definitions provided in this Exhibit are intended to assist Customer in understanding the descriptions below. In the event of any conflict between a definition in this Exhibit and the definitions contained in the Subscription Terms, the definition in this Exhibit shall prevail.

Solution	Description
NIL Education Sessions	*(3) Virtual NIL Education Session(s): Live, 1-hour education session delivered via Zoom with tailored content for End Users and stakeholders, based on Customer-provided learning objectives.*

DEFINITIONS RELATED TO SERVICE PACKAGES

"Account Balance" means the total amount of prepaid funds held in Customer's Opendorse account, which may be used to issue payments to End Users for any Activity.

"Contract Year" means each twelve (12) month period during the Term, beginning on the Start Date and continuing through each anniversary of the Start Date, unless otherwise defined in the Order Form.

"End User" means an individual who has created an Account with Opendorse, typically an athlete, and who shall typically be the recipient of Content Suggestions, Deals, and/or Payments from Customer.

"MLA" means a Master Licensing Agreement executed between Opendorse and an End User that grants Opendorse the exclusive right to sublicense the End User's NIL within the collegiate category.

"NIL" means Name, Image, and Likeness - and refers to the legal right of an individual to control and monetize their personal brand and identity.

"SLA" means a Sub-Licensing Agreement executed between Opendorse and Customer, pursuant to an MLA, granting Customer the right to use an End User's NIL for a defined scope, duration, and consideration.

Pediatric Assessment & Counseling Services, LLC

414 SE Washington Blvd. #117
Bartlesville, OK 74006
918-335-7093

Contract for School Psychological services with Bixby Public Schools
SY 2025-2026

Pediatric Assessment and Counseling Services, LLC (PACS) agrees to provide Bixby Public Schools with the following services and rates for the 2025-26 school year:

Assessment services by a Certified **Psychometrist** or **Psychologist:**

IDEA Category	Fee per assessment
Specific Learning Disability (SLD)	$550.00
SLD with extensive dyslexia testing	800.00
Intellectually Delayed – Full eval	550.00
Developmental Delay (DD) – Full eval	450.00
IQ or Achievement only	325.00
Meetings/observation/consultation	95.00 per hour

Services by a Certified School **Psychologist:**

IDEA Category	Fee per assessment
Brief ED (w/o psychoed testing)	500.00
Brief Autism (w/o psychoed testing)	600.00
Brief ADHD (w/o psychoed testing)	500.00
Combination of brief ED/Autism/ADHD	750.00
Risk/threat Assm't (w/o psychoed testing)	800.00

Other	Fee
Professional Development	$175.00 per hour $500/ 3 hrs
FBA/BIP	95.00 per hour
Replacement of test protocols	25.00 per set
EdPlan meegs data entry in addition to test report	95.00 per student

Mileage will be paid by the school at the current IRS business rate for the round trip between the PACS office located in Bartlesville and the school site, or from the provider's point of residence, whichever is closest to the school site.

The school district assumes the responsibility for obtaining the legal documents necessary for successful delivery of services, including but not limited to the Review of Existing Data, Consent for Evaluation, and MEEGS. Unless otherwise agreed, PACS is not responsible for completion of the required legal paperwork in either handwritten or computer form.

The school agrees to provide a suitably private location for testing and other services on the school property.

Test materials will be provided by PACS unless the school owns and provides tests of preference which are suitable for the intended purpose.

Referrals to PACS will be made by telephone, text or email contact. PACS will schedule an evaluation of the student within 15 school days (not including virtual school days) from receiving the referral. A completed report will be submitted to the school within 10 school days from completion of the evaluation which includes the return to PACS of all school or parent questionnaires necessary for a comprehensive evaluation. If districts prefer, test data can be entered into EdPlan in lieu of a report at no extra cost. If districts want both a report and data entered into EdPlan, the extra charge of $95 applies for each student.

PACS will submit an itemized invoice for services to the school at least monthly. The invoice will include fees for the service and a separate fee for travel reimbursement. The school agrees to pay PACS on a monthly basis in accordance with school board policy. PACS does not assume responsibility for filing for reimbursement from any 3rd party payors for any services rendered to students or schools.

This contract can be terminated by either party with 30 day written notice.

PACS	Date	Bixby Public Schools	Date

Application Printout

eGrant Management System

Printed Copy of Application

Applicant:	72-I004 BIXBY
Application:	2025-2026 School Based Serv Part Agreement - 00
Project Period:	7/1/2025 - 6/30/2026
Cycle:	Original Application
Date Generated:	10/1/2025 5:00:03 PM
Generated By:	107545

Contact Information Page

PARTICIPATION AGREEMENT AMONG
OKLAHOMA STATE DEPARTMENT OF EDUCATION (OSDE),
PUBLIC CONSULTING GROUP, LLC. (PCG),
AND THE SCHOOL DISTRICT

THE OSDE UNDER THE AUTHORITY OF AGREEMENT WITH OKLAHOMA HEALTH CARE AUTHORTY (OHCA)

SCHOOL-BASED HEALTH SERVICES PROGRAM

Street Address: 23 South Riverview Drive

City: Bixby **State:**Oklahoma **ZIP Code:** 74008 4449

☑ **By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood, and will comply with the assurances listed in this application.**

This Participation Agreement (the Participation Agreement) is entered into by and among the Oklahoma State Department of Education (OSDE), Public Consulting Group, LLC. (PCG), and the above-referenced School District (the DISTRICT) as of July 1, 2025 Effective Date: 08/25/2025

*In order to participate in MAC, the District must participate in FFS.

WHEREAS,the DISTRICT is a public school district that employs or contracts with health care providers to provide school-based health-related services to students including special-needs students; and

WHEREAS,the DISTRICT requires assistance in billing Medicaid for covered services that are provided to Medicaid-eligible students, and in collecting amounts billed; and

WHEREAS,OSDE is duly authorized to administer the Medicaid School Based Health Services (SBHS) program pursuant to its June 2017 contract with the Oklahoma Health Care Authority (OHCA) (the Authorizing Agreement); and

WHEREAS,PCG is duly authorized to provide Medicaid claiming services to the DISTRICT, pursuant to its contract with OSDE (Purchase Order 2659019714) (the PCG Contract); and

WHEREAS,pursuant to the Authorizing Agreement and PCG Contract, in order to participate in the OSDE administered SBHS program, DISTRICT must record all health-related services they provide to special education students as well as the necessary claims support documentation in OK EDPlan™; and

WHEREAS,the DISTRICT wishes to participate in the SBHS program and allow PCG to coordinate Medicaid Administrative Claim (MAC) activities and for the DISTRICT to receive Medicaid claiming services from PCG pursuant to the terms and conditions contained in this Participation Agreement and in accordance with Authorizing Agreement and the PCG Contract: and

THEREFORE,OSDE, PCG, and the DISTRICT agree to the terms and conditions set forth in this Participation Agreement.

Contract Body Page

PARTICIPATION AGREEMENT AMONG
OKLAHOMA STATE DEPARTMENT OF EDUCATION (OSDE),
PUBLIC CONSULTING GROUP, LLC. (PCG),
AND THE SCHOOL DISTRICT

MEDICAID SCHOOL-BASED HEALTH SERVICES PROGRAM

☑ **By checking this box and saving the page, the local education agency (LEA) superintendent hereby certifies that he/she has read, understood and will comply with the assurances listed below.**

I. SCOPE OF SERVICES

A. PCG will perform the services and fulfill the operational responsibilities assigned to it in the attached**Exhibit A** and**Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. The DISTRICT and OSDE will perform the services and fulfill the responsibilites assigned to them respectively in the attached **Exhibit A** and**Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. However, PCG's performance of services described in the attached **Exhibit A and Exhibit B** is expressly conditioned upon the DISTRICT's performance of its responsibilities and upon OSDE's performance of its responsibilities under the Participation Agreement and above-referenced **Exhibit A and Exhibit B.**

B. The parties to this Participation Agreement may expand the scope of this Participation Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Participation Agreement. .

C. Additional scope of work if requested by the LEA. As a participant in the Oklahoma State Department of Education (OSDE) school-based Medicaid program districts will have the option to receive disability evaluation support through Presence Learning.

This includes the following services:

Direct evaluation support to Participating Districts of the OSDE Medicaid Program
Virtual Evaluations
Priority will be eligibility evaluations, followed by additional areas dictated by OSDE.
District engagement
Performance Reporting (Monthly)
Service Assessments and Feedback

II. TERM

A. The term of this Participation Agreement (the**Term**) shall commence on the Effective Date and shall continue in perpetuity unless PCG receives written notice of non-renewal by the DISTRICT no later than 30 days prior to end of the current fiscal year such that the Participation Agreement will expire as of June 30 of that fiscal year. Term of Service is further defined in Section VII of this agreement.

B. Notwithstanding the foregoing, this Participation Agreement will expire automatically upon the expiration or termination of the PCG Contract or the Authorizing Agreement, whichever occurs earlier.

III. CLAIMING AND COMPENSATION PROCEDURES

A. Pursuant to the Authorizing Agreement, the PCG Contract, and this Participation Agreement, including the exhibits hereto, PCG will submit Medicaid reimbursement claims to OHCA on behalf of the OSDE and all DISTRICTS participating in the SBHS program.

B. Pursuant to Article 5.1.C of the Authorizing Agreement, for services rendered on or after July 1, 2018, OHCA will make payments directly to the DISTRICT, within 45 days of submission of a clean claim, and OCHA will invoice DISTRICT for the State share of all such payments.

C. The DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA on account of the above-referenced claims, as compensation for PCG services.

   a. PCG shall invoice the DISTRICT only after reimbursement has been received by the DISTRICT. Each invoice shall state the nature of the reimbursement received, the date of reimbursement, and the time period of the services provided by PCG.

D. The DISTRICT shall pay PCG interest at the annual rate of 10% on all fee amounts that are not paid within forty-five (45) days of the receipt of the PCG invoice.

E. Upon termination of this Participation Agreement, PCG shall be entitled to payments for services provided prior to termination. The parties acknowledge that one or more invoices may be submitted by PCG after the termination date, following reimbursements received by the DISTRICT on account of such services.

F. This Agreement provides a mechanism for payment to the DISTRICT by OHCA (through OSDE and PCG) using federal funds from CMS, and the parties agree that it in no way creates a requirement for OHCA to reimburse any DISTRICT from OHCA state funds.

IV. DISALLOWANCES

If a reimbursement is disallowed after it was paid to the DISTRICT, PCG shall return to the DISTRICT any fees that were paid to PCG by the DISTRICT under Section III. D with respect to the disallowed reimbursement in accordance with the following terms:

A. For disallowances on claims attributable to errors or omissions caused by PCG, PCG will work with the DISTRICT and take all reasonable actions to challenge the disallowance.

B. PCG shall not be obligated to reimburse the DISTRICT for a disallowance if the DISTRICT, OSDE, or OHCA does not allow PCG to fully participate in the review and audit process.

C. PCG shall not be obligated to reimburse the DISTRICT for any disallowance resulting from the error, acts, or omissions of the DISTRICT. PCG's billing or preparing and MAC claim on behalf of the DISTRICT is in good faith and the data DISTRICT enters is processed by PCG on an ''as is'' basis. The DISTRICT warrants that (i) service data entered into OK EDPlan and/or PCG Claiming System and supporting claiming data furnished is accurate and completed and that (ii) the DISTRICT has appropriate records to substantiate claims submitted on their behalf by PCG.

D. Subject to the terms provided in this Section, in the event claims are disallowed as a result of PCG's errors or omissions and federal funds are returned and all avenues for contesting the disallowance have been exhausted, PCG shall refund to DISTRICT an amount no greater than the amount paid by the DISTRICT on the amount disallowed. For the auditing process on claims attributable to errors or omissions caused by PCG, PCG shall bear the cost of such defense.

V. RECORDS

A. Upon reasonable notice, which will be no less than ten (10) business days, unless circumstances require

a more rapid response at which time the parties will mutually agree on a response deadline based on the size, scope and urgency of the request, PCG shall allow the DISTRICT and OSDE and any of their duly authorized representatives or agents reasonable access to any records of PCG that are pertinent to this Participation Agreement for the purposes of audits or examinations, provided that (i) any audit or examination requiring physical access to PCGs records shall take place during PCGs normal business hours of operation and in a commercially reasonable manner; and (ii) absent exigent circumstances, neither the DISTRICT nor OSDE shall request more than one (1) audit or investigation within a calendar year.

B. PCG shall maintain its records relating to this Participation Agreement for a period of at least six (6) years from the date of service or claim payment, whichever is greater. For fee-for-service claims, upon expiration or termination of the Agreement, and DISTRICT elects not to participate in the next successive term, PCG will provide DISTRICT a zip file via SFTP file transfer to include claims information in either text format or Excel format going back six (6) years from the date of expiration or termination. If additional years are required, a different file format, and/or a delivery method other than SFTP is requested, PCG will provide DISTRICT data in the requested date range and format and charge per hour to do so. The hours to complete the work will priced at the prevailing PCG developer rates. DISTRICT shall be obligated to pay prior to delivery of the data.

VI. CONFIDENTIALITY

A. The parties recognize that this Participation Agreement concerns the use of information subject to federal and state laws including the Family Educational Rights and Privacy Act (**FERPA**) and the Individuals with Disabilities Education Act (**IDEA**).

B. The parties shall comply with the requirements of applicable federal and state laws relating to the confidentiality of information, and agree to amend this Participation Agreement as may be necessary to reflect changes in the applicable law.

C. PCG shall request from the DISTRICT, and the DISTRICT shall provide to PCG, only such information as is reasonably necessary to effectuate the purposes of this Participation Agreement. PCG shall take steps to safegard all confidential information that is receives or creates pursuant to this Participation Agreement.

D. PCG shall not use confidential information received from the DISTRICT identifying individual students for

any purpose other than the purposes of this Participation Agreement or other purposes expressly directed or allowed by the DISTRICT in a writing signed by the DISTRICT, and shall immediately notify the DISTRICT if such confidential information is subpoenaed or requested by a third party, or otherwise required to be disclosed by a lawful court order or by operation of law, or is improperly used, copied, or removed.

E. If the DISTRICT determines it necessary in order to comply with its obligations under law, the DISTRICT may examine facilities, systems, procedures, and records of PCG to the extent necessary in order to confirm the adequacy of security measures as they relate to this Participation Agreement, subject to adequate advance written notice of no less than ten (10) business days and any examination requiring physical access to PCGs facilities or records shall take place including during PCGs normal business hours of operation and in a commercially reasonable manner.

F. Upon expiration or termination of this Participation Agreement, PCG shall use reasonable and secure means to return or destroy (as directed in writing by the DISTRICT) all documentary information protected by federal or state confidentiality laws that was received or created by PCG under this Participation Agreement. To the extent that destruction or return is not feasible, PCG will continue to extend the protections of the Agreement to such information and limit its further use, until such time as destruction or return is feasible.

G. Nothing in this Participation Agreement is intended to confer any rights, remedies, obligations, or liabilities upon anyone other than the DISTRICT, PCG, and their respective successors and assigns.

VII. TERMINATION

This Participation Agreement may be terminated before the end of the term specified in Section II, as follows:

A. **Without Cause:**Any party may terminate this Participation Agreement by giving written notice to the other parties no later than thirty (30) days prior to the end of current fiscal year, or such other period as is mutually agreed in advance by the parties.

B. **For Convenience:** The DISTRICT or OSDE may terminate the Agreement for convenience only if the DISTRICT or OSDE determines that termination is in the best interest of the party. The DISTRICT or OSDE shall terminate the Contract for convenience by delivering to PCG a Notice of Termination for Convenience specifying the terms and effective date of Agreement termination. The Agreement

termination date shall be a minimum of 30 days from the date the Notice of Termination for Convenience issued by the DISTRICT or OSDE.

C. **For Cause:**Any party may terminate this Participation Agreement if another party materially breaches its terms. This provision applies only if the non-breaching party provides written notice to the breaching party, and allows at least five (5) business days to cure the breach before the effective date of termination stated in the notice.

D. **Authorizing Agreement:**PCG or OSDE may terminate this Participation Agreement immediately upon written notice in the event that the PCG Contract or the Authorizing Agreement is terminated or materially amended in such a manner as to materially affect the purpose of, or obligations set forth in, this Participation Agreement.

E. **Provider Qualifications:**PCG or OSDE may terminate this Participation Agreement immediately in the event that a health care provider for the DISTRICT fails to maintain appropriate licensure or other qualifications for providing covered services.

F. **DISTRICT Qualifications:** PCG or OSDE may terminate this Participation Agreement immediately in the event that the DISTRICT fails to maintain appropriate qualifications for participating in the program.

VIII. OWNERSHIP INTERESTS AND LICENSE

Subject to the terms and conditions of this Agreement, including DISTRICTS's performance of its obligations hereunder, PCG shall provide the EasyTrac™(including application and related supporting services) to DISTRICT, as more fully described below.

A. Definitions:

(i) ''EasyTac'' means: (i) the Internet-based services described herein; (ii) all products related to such services; (iii) all New Releases, Updates, and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.

(ii) ''New Releases'' means any new revision of EasyTrac that includes significant enhancements which add new features to the EasyTrac and which generally will be designated by a new version number either to the left of the decimal point (e.g., from v2.03 to v3.00) or one decimal place to the right of the decimal point (e.g. from v2.03 to v2.10).

(iii) ''Updates'' means any new revisions and/or modifications made to EasyTac and/or documentation in order to correct operational errors.

(iv) ''Upgrades'' means any new revision of EasyTrac that includes corrections and minor modifications of exsiting features and which generally will be designated by a new version number which changed from the prior number only two places to the right of the decimal point (e.g., from v2.02 to v2.03).

(v) (i) ''PCG Claiming System'' means: (i) the Internet-based system use for MAC herein; (ii) all Random Moment Time Study and cost reporting services: (iii) all New Releases, Updates and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.

B. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable right and license, during the Term only, to access via the Internet and use EasyTrac and / or the PCG Claiming System to the extent reasonably necessary in performing related service coordination functions.

C. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable royalty-free license under PCGs copyrights in PCGs documentation, during the Term only: (i) to incorporate PCGs documentation, in whole or in part, into other written materials prepared by or for DISTRICT with respect to EasyTrac and / or the PCG Claiming System; and (ii) to reproduce and distribute modified and original versions of PCGs documentation, in hard copy or in an on-line format, as part of DISTRICTs documentation for EasyTrac and / or the PCG Claiming System, and, if such DISTRICTs documentation is in an on-line format, allow DISTRICT users to make print copies of the same.

D. DISTRICT shall not use or grant to any person or entity other than authorized DISTRICT users the right to use EasyTrac and / or the PCG Claiming System, which users shall be subject to the terms set forth herein. DISTRICT shall not distribute, market, or sublicense EasyTrac and / or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.

E. DISTRICT shall ensure that appropriate proprietary notices indicating PCGs intellectual property rights in EasyTrac and / or the PCG Claiming System and related documentation are placed on all copies of written materials distributed by DISTRICT relating thereto. Examples of such documentation include training materials and manuals. DISTRICT shall not remove, modify, or suppress any confidentiality legends or proprietary notices placed on or contained within EasyTrac and / or the PCG Claiming System, and shall

not permit any DISTRICT user or third party to do so.

F. DISTRICT shall not distribute any PCG documentation or intellectual property made available through this Agreement to any individual or organization that is not part of DISTRICT or an authorized DISTRICT user and shall not permit any DISTRICT user or third party to do so.

G. DISTRICT shall not transfer, rent, or permit access to EasyTrac and / or the PCG Claiming System to any third party, and shall not permit any DISTRICT user or third party to do so.

H. DISTRICT shall not modify, decompile, disassemble, or otherwise attempt to reverse engineer EasyTrac and / or the PCG Claiming System or any portion thereof, and shall not permit any DISTRICT user or third party to do so.

I. DISTRICT shall not circumvent any security protection within EasyTrac and / or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.

J. Subject to the license rights granted to DISTRICT by this Section, all right, title, and interest in and to EasyTrac and / or the PCG Claiming System, including the intellectual property rights and technology inherent in EasyTrac and / or the PCG Claiming System, are and at all times will remain the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display EasyTrac and / or the PCG Claiming System, in whole or in part, is granted in this Agreement, except as is explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to DISTRICT any right, title, or interest in or to PCGs intellectual property rights or other rights in and to EasyTrac and / or the PCG Claiming System or PCGs trademarks. Except as expressly authorized by this Agreement, DISTRICT shall not use, display, copy, distribute, modify, or sublicense EasyTrac and / or the PCG Claiming System. PCG reserves all rights not expressly granted to DISTRICT by this Agreement.

K. DISTRICT acknowledges that PCG is and shall remain the owner of all right, title, and interest in and to each of PCGs trademarks in any form or embodiment thereof and is also the owner of all goodwill associated with PCGs trademarks. All goodwill generated by DISTRICT use of EasyTrac and / or the PCG Claiming System with respect to PCGs trademarks shall inure exclusively to the benefit of PCG. DISTRICT shall promptly notify PCG of any third-party infringements of any of the PCG trademarks used in connection with EasyTrac and / or the PCG Claiming System, or any act of unfair competition by third parties relating to the PCG trademarks, within a reasonable time of OSDEs knowledge of such

infringements or acts.

L. PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its intellectual property rights in EasyTrac and / or the PCG Claiming System.

IX. LIABILITY AND INSURANCE

A. PCG shall defend, indemnify, and hold harmless the DISTRICT and OSDE from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys fees) incurred as a result of claims by a third party against the DISTRICT or OSDE, employees, or agents arising from or connected with a claim, related to this Agreement, that any EasyTrac and / or the PCG Claiming System infringes any valid patent, copyright, trade secret, or other intellectual property right under the laws of the United States, provided that the DISTRICT and OSDE promptly notifies PCG, in writing, of the suit, claim, or proceeding, or threat of suit, claim, or proceeding, and provides PCG with reasonable assistance for the defense of the suit, claim, or proceeding. PCG will have sole control of the defense of any claim and all negotiations for settlement or compromise.

B. In the extent permitted by applicable law, the DISTRICT shall defend, indemnify, and hold harmless PCG from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys fees) incurred as a result of claims by a third party against PCG, employees, or agents arising from or connected with any acts or omissions by the DISTRICT.

C. PCG shall be liable to the DISTRICT and OSDE for consequential, incidental, exemplary, special or punitive damages resulting from or relating to the Agreement, whether based on breach of contract, tort, or otherwise, even if such party has been advised of the possibility of such damages. Under no circumstances shall PCGs aggregate liability under this agreement to OSDE exceed an amount equal to the total compensation paid to PCG pursuant to this agreement.PCG will maintain adequate insurance coverage for purposes of this Participation Agreement, including commercial general liability, workers compensation, and errors and omissions liability insurance. PCG will provide to the DISTRICT a certificate of insurance upon request. Such certificate shall provide for thirty (30) days notice prior to modification of terms or termination.

X. SUCCESSORS AND ASSIGNEES

A. The parties each binds itself, its associates, partners, successors, assigns, and legal representatives to the other parties to this Participation Agreement with respect to all covenants of this Participation Agreement.

B. No party shall assign any interest in this Participation Agreement or transfer any interest in the same (whether by assignment or notation) without prior written approval of the other parties.

XI. APPLICABLE LAW AND EXCLUSIVE FORUM

This Agreement shall be governed by the law of the State of Oklahoma, and any civil action arising under this Participation Agreement shall be brought in the State of Oklahoma, Oklahoma County.

XII. COMPLIANCE WITH LAWS

A. The parties shall comply with all applicable federal and state laws and regulations.

B. This Participation Agreement and the transactions contemplated hereby are intended to comply with all applicable federal and state laws and regulations including but not limited to fraud and abuse laws. In the event that this Participation Agreement or any of the transactions contemplated hereby are determined not to be in compliance with such laws and regulations, the parties shall negotiate in good faith to modify the terms and provisions of this Participation Agreement to remedy any prior noncompliance. If compliance cannot reasonably be achieved, this Participation Agreement shall terminate at the election of any party and no party shall have any further rights or obligations hereunder, except as otherwise provided herein; provided, however, that the parties shall take all practicable action to remedy any noncompliance, if possible, including but not limited to repayment or return of any money or value received.

C. This Agreement is intended to be interpreted as necessary to implement and comply with federal and state laws relating to confidentiality of health information and student information. The parties agree that any ambiguity in this Participation Agreement is to be resolved in favor of a meaning that complies with and is consistent with such laws.

XIII. EXTENT OF AGREEMENT AND ORDER OF PRECEDENCE

A. This Participation Agreement represents the entire and integrated agreement among the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

B. This Participation Agreement may be amended or revised only by a written amendment signed by

authorized representatives of all parties and referencing this Participation Agreement.

C. The parties acknowledge that nothing in this Participation Agreement is intended to conflict with the PCG Contract or the Authorizing Agreement; in the event of a conflict between those agreement and this Participation Agreement, the terms and conditions of those agreement will govern, In the event of any conflict between the terms of this Agreement and the Attachments, the following order of precedence shall govern:
   1. Agreement
   2. Exhibit A - Operational Responsibilities
   3. Exhibit B - Compliance Checklist

XIV. PROCUREMENT

A. The DISTRICT and OSDE are solely responsible for their compliance with applicable procurement laws and regulations.

B. To the extent specifically authorized by applicable procurement laws and regulations, this Participation Agreement may be utilized by another school district or other entity for purposes of its own authority to contract with PCG. The terms of such resulting contract may differ from this Participation Agreement, and the DISTRICT and OSDE assume no authority, liability, or obligation to PCG or to any other school district or other entity with respect to any such resulting contract.

XV. NOTICES AN CONTACT PERSONS

Any notices, requests, consents and other communications hereunder shall be in writing and shall be effective either when delivered personally to the party for whom intended, or five days following deposit of the same into the United States mail (certified mail, return receipt requested, or first class postage prepaid), addressed to such party at the address set forth below, who shall serve as Contact Persons unless replaced by a party by written notice to the other party:

PCG

Bart Ermeling

Associate Manager

OSDE

Ryan Walters

State School Superintendent

Public Consulting Group, LLC
414 Union Street Suit 1100
Nashville, Tennessee 37219

Oklahoma State Department of Education
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 73105

DISTRICT

XVI. MISCELLANEOUS

A. The parties understand that PCG is not required to perform the services on a full-time basis for DISTRICT and may perform services for other individuals and organizations consistent with the limitations in this Agreement.

B. The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement

C. If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.

D. Except as expressly provided in this Agreement, PCG does not make any warranty with respect to the contracted services, whether express or implied, and specifically disclaims any implied warranties, whether of merchantability, suitability, fitness for a particular purpose, or otherwise for said contracted services.

E. The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason of authorship

F. Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.

G. The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement. nor the meaning of any provisions hereof.

H. Each party represents that: (1) it has the authority to enter into this Agreement; and (2) that the individual signing this Agreement on its behalf is authorized to do so.

I. The parties to this Agreement are independent contractors. There is no relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the others behalf without the others prior written consent.

J. The provisions of this Agreement which by their nature would continue beyond the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

Exhibit A

EXHIBIT A
OPERATIONAL RESPONSIBILITIES
EFFECTIVE SCHOOL YEAR 2025-2026
SCHOOL-BASED HEALTH SERVICES PROGRAM

☑ By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood, and will comply with the assurances listed below.

This exhibit provides the operational responsibilities assigned to the Oklahoma State Department of Education (OSDE), the School District, and PCG in accordance with the terms and conditions of the Participation Agreement for the Oklahoma Medicaid School Based Health Services (SBHS) program.

OSDE

OSDE is the state agency responsible for oversight of Oklahoma public school district compliance with the requirements of the Individuals with Disabilities Education Act (IDEA), 20 USC 1400, et seq. As part of that responsibility, OSDE is tasked with collecting and monitoring school district IEPs. Pursuant to the Authorizing Agreement between OSDE and the Oklahoma Health Care Authority (OHCA), OSDE has been charged with the responsibility of developing and approving program practices and policies and for the administration of the Oklahoma School-Based Medicaid program through a contracted third-party administrator, Public Consulting Group, Inc. (PCG), in collaboration with OHCA.

PCG

OSDE contracts with PCG to act as a third-party administrator to fee-for-service (FFS) and Medicaid Administrative Claiming (MAC)

FFS

1. Serve as the single point of contact for School Districts that are either interested in participating or are participating in the SBHS program.

2. Provide initial training to the School District's health-related provider's program liaisons that will cover the overall program, participation requirements, and the processes for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.

3. Provide ongoing OK EDPlan™ and program support to the School District.

    * Email support will be provided via the email links on the OK EDPlan™ Message Board page.

    * Phone support will be during the hours of 9:00 AM and 5:00 PM local time, excluding weekends and holidays. PCG will provide a toll-free or local number. This number will connect the School District contact with PCG's OK EDPlan™ help desk.

    * Provide annual ongoing training to the School District's health-related providers and program liaisons that will cover the overall program, participation requirements, and the process for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.

4. Prepare and update, as appropriate, a Compliance Checklist identifying the relevant Medicaid documentation rules for the OK School-Based Medicaid program.

5. Based on the information entered on OK EDPlan™ by School District as well as the compliance check options agreed to in the Compliance Checklist, process, generate, and submit claims to OHCA on behalf of OSDE and all School Districts participating in the program.

6. Bill Medicaid for School Districts properly logging services and claim support documentation in OK EDPlan™

7. Review Remittance Advices from OHCA to reconcile, correct denied claims, and void claims as appropriate.

8. Generate and provide claiming and compliance reports to School District.

9. Perform annual program integrity reviews pursuant to the SBHS audit plan approved by OSDE.

10. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements for 6 years (OHCA Policies and Rules: 317:30-3-15). Records that are part of an ongoing compliance review, audit, grievance, or litigation require that the

documentation be retained beyond 6 years.

MAC

PCG has developed a description of reimbursable MAC activities performed by District contract or salaried staff. This list is in accordance with CMS guidelines. A description of the MAC activities can be found in the Time Study Implementation Guide. Therefore, PCG will:

1. Review District MAC claims for Medicaid reimbursement on a quarterly basis.
2. Complete documentation as set forth by CMS guidelines and calculate a MAC claim for reimbursement.
3. Issue payment to the District representing all of the federal share of actual and reasonable costs less PCG's administrative fee for MAC activities provided by the District, as determined by CMS approved cost allocation methodologies and time study formulas.
4. Prepare claims to OHCA, on behalf of OSDE, to forward for funding to CMS for Title XIX participation.
5. Calculate MAC claims directly in the PCG Claiming System and District financial personnel will be able to view the calculation.
6. Notify the District in the event of any changes made by CMS to federal matching precentages or cost eligible for match.
7. Assist Districts via the help desk with program components including but not limited to education and training, and technical assistance for the SBHS program. The PCG Claiming System will provide a variety of resources.
8. Distribute MAC reimbursement funds to the District via Electronic Funds Transfer (EFT). PCG is obligated to reimburse funds to the extent that PCG receives funds from OHCA, excluding appropriate administrative fees as agreed between OSDE and PCG. PCG reserves the right to withhold distribution of payment(s) if the District is in a payback situation for any program component.

School District

FFS

1. Designate a liaison who has decision making authority, or reports directly to someone who has such decision-making authority with respect to all matters in the Participation Agreement (including its

exhibits). The liaison will serve as the primary point of contact with OSDE and PCG.

2. Actively participate in this program and be available for training sessions in accordance with an agreed schedule and for other required tasks, activities, and approvals.
3. Enroll as a Medicaid provider. This inclues notifying Medicaid of any change in address, tax ID, or other information required to keep Medicaid provider enrollment records current at all times.
4. Obtain a National Provider Identifier (NPI) for billing transaction purposes.
5. Have its rendering providers enroll as a Medicaid provider (contract with OHCA), re-enroll as a Medicaid provider (re-new contract with OHCA) and obtain an NPI. The Medicaid provider ID and its effective dates must be recorded in OK EDPlan. The School District must have all rendering providers linked to its Medicaid ID via Appendix A in OHCAs portal before submitting claims for Medicaid reimbursement.
6. Complete paperwork for PCG to submit and receive electronic claims and electronic Medicaid enrollment data on behalf of school district.
7. Obtain one-time written parental consent to disclose information and bill Medicaid for services and to provide the parent or guardian with initial and annual notice of the disclosure.
8. Obtain a separate physician referral for Physical Therapy services.
9. Obtain a separate prior authorization for Personal Care services.
10. Ensure that its rendering providers (employees or contractors who perform direct medical services) meet all of Medicaid's licensure, certification, and other criteria to qualify as Medicaid providers and provide services for which Medicaid reimbursement is claimed..
11. Initially set up and manage ongoing access and supervisor links for its health-related service providers in OK EDPlan^{TM}.
12. Have its health-related service providers record all health-related services they provide to special education students in OK EDPlan. PCG will not submit claims for any services not entered in OK EDPlan.
13. Have its liaison record all necessary claim support documentation in OK EDPlan^{TM}.

14. Provide all services that are listed in the student's IEP, regardless of whether the services are Medicaid-covered and can be billed to Medicaid. (PCG will submit Medicaid claims only for Medicaid-covered services.)
15. Be responsible for the accuracy and completeness of the data its employees provide for claim submission. Errors must be corrected as soon as possible. School District, not OSDE or PCG, is accountable for any errors or omissions.
16. If audited by the State or Federal Government or their agents, disclose all Medicaid records required for audit purposes.
17. Safeguard student records in accordance with the Family Educational Rights and Privacy Act (FERPA), applicable provisions of HIPAA, and all applicable OK state laws.
18. Be responsible for informing its program participants of all relevant privacy regulations and polices.
19. Ensure the availability of non-federal (state/local) funds expended for Medicaid covered services equal to the required state share match. Districts can only use state/local monies for matching Medicaid. Districts may not use federal funds for the required match. If a federal grant has a cash match requirement, the funds used for the match cannot also be used as match for Medicaid.
20. Participate in the program financing model by transferring state matching funds to OHCA, equaling the non-federal matching funds required for receipt of federal Medicaid funding for the service.
21. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements.
22. Comply with the requirements of the OK Medicaid Billing Services Compliance Checklist.
23. As used in this Exhibit, 'records' includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form. In accepting any Contract with the State, the School District agrees that any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution and performance of the resultant Contract.

    The District is required to retain records relative to the Contract for the duration of the Contract and for a period of six (6) years following completion and/or termination of the Contract. If an audit,

litigation, or other action involving such records is started before the end of the six (6) year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved, or until the end of the six (6) year retention period, whichever is later.

24. Unless otherwise specified in the Oklahoma Open Records Act, Central Purchasing Act, or other applicable law, documents and information School District submits as part of or in connection with a contract are public records and subject to disclosure. School District claiming any portion of their contract as proprietary or confidential must specifically identify what documents or portions of documents they consider confidential and identify applicable law supporting their claim of confidentiality. The Superintendent of OSDE (STATE OF OKLAHOMA) shall make the final decision as to whether the documentation or information is confidential.

    District shall cooperate in the defense of any disallowance claim arising in connection with this Agreement. Any defense costs associated with the disallowance on claims attributable to errors or omissions caused by District shall be borne by District. District agrees and understands that the federal goverment may levy a disallowance on the Medicaid expenditures made in connection with this Agreement. District also agrees and understands that disallowances levied may or may not be upheld, in whole or in part, if appealed. District shall be responsible for any disallowance, deferral, or recoupment.

MAC

1. District will designate an employee(s) to act as a liaison with PCG for issues concerning this Agreement, administration of the MAC component of the SBHS program, and financial information. The District may choose to designate more than one person based on roles and responsibilities as Districts are required to have a replacement available to perform program requirements in the case of an absence. If the designated employee(s) changes roles or leaves the District must provide written notice to PCG within ten (10) business days.
2. District must participate in the fee-for-service component of the SBHS program in order to participate in the MAC component for reimbursement.
3. District will meet all deadlines to submit required information to PCG for the purposes of the SBHS program.

4. District must accept quarterly MAC reimbursement payment(s) via EFT and provide PCG the appropriate banking information to conduct the transaction. If there are changes to the Districts bank information such as account number, the District must provide written notice to PCG within ten (10) business days. PCG is not responsible for any fees in the event the District does not provide correct or updated bank information.
5. The accounting system used by the District or its contractor must comply with the requirements contained in 2 CFR 220.
6. District must follow the policies and procedures contained in the Time Study Implementation Guide approved by CMS.
7. District will maintain or coordinate a contractors assistance in maintaining an OSDE/OHCA/CMS approved MAC component to include training, the use of standardized sample forms, sampling, the development and maintenance of clearly identifiable cost accounting pools, and the application of sample percentages to accounting pools in a manner which will document the process for audits.
8. District will report quarterly salary and benefit, and contracted personnel costs for participants that are included on the related Random Moment Time Study (RMTS) staff pool list. Costs are reported on a cash basis. Each quarters costs must be certified by an authorized financial representative of the District.
9. District must sign and return to PCG the non-federal matching dollars, also referred to as quarterly Certification of Public Expenditures (CPE) form(s), and/or other documentation determined by OHCA to be necessary to verify that the District has expended the state / local funds reflected in the certification. The CPE form must be signed and dated by an authorized financial representative on behalf of the LEA. The funds expended and reported in the CPE must be funds other than federal funds.
10. Quarterly CPE forms are generated with the claim and distributed electronically. The District will need to sign each quarters CPE in the PCG Claiming System before disbursement of MAC funds.
11. District shall monitor employee participation to ensure that every RMTS form is completed. The District must meet the minimum return rate compliance of 85% of moments assigned each quarter. After the first quarter of RMTS non-compliance, the District is required to submit a Corrective Action Plan (CAP)

outlining a plan to meet compliance. After two consecutive quarters of RMTS non-compliance, the District is required to document why the strategy in the CAP was not effective and submit a revised CAP. After three consecutive quarters of RMTS non-compliance, the District may be removed from participating in the MAC component of the SBHS program. Non-compliance measures may change at any time based on direction from OSDE/OHCA or a federal entity. Submission of and compliance with a CAP is not the exclusive remedy for non-compliance by the District. In addition to requiring the adoption and implementation of a CAP, claims for MAC may be denied and/or recouped as a result of non-compliance.

Compliance Reviews

1. A LEA receiving MSBC Program funds will be subject to a comprehensive compliance review conducted no less than once every four years. The LEA will comply with all required next steps as a result of findings.
2. Any recoupment or disallowance of funds for any reason, including as a result of an audit exception, disallowance or comprehensive compliance review, or deferral or denial by CMS or OHCA, will be the exclusive responsibility of the District, regardless of when the recoupment or disallowance is issued or whether the District has withdrawn from the SBHS program. PCG shall have no liability for any such recoupment or disallowance of funds. If a recoupment is requested, payment by the District is due on demand.
3. District will comply with all applicable federal, state, and local laws, rules and regulations, program requirements, OSDE and OHCA policies, and procedures governing performance of duties under this Agreement, including but not limited to an annual audit conducted in accordance with the Single Audit Act of 1984 and all applicable amendments.
4. District agrees to maintain and furnish records and documents from the date of payment, both medical and non-medical, as may be required by applicable federal and state laws. The LEA will allow PCG or designees reasonable access during regular business hours to review, copy or obtain specific records or documents and will cooperate with PCG or designee to facilitate the information and record exchanges necessary for quality management, utilization management, or other processes required for SBHS program operations.
5. District shall comply with all deadlines set by PCG regarding compliance reviews, deliverable and

documentation deadlines, and respond to PCG in a timely manner. It is the responsibility of the District to stay informed regarding deadlines and program changes through, newsletters, trainings, as well communications sent by PCG.

6. Should a District not submit documentation that meets all SBHS program documentation requirements to substantiate cost reported or reimbursement received or fails to submit required documentation within the outlined required timeframe if/when selected for a compliance review all monies determined owed are subject to recoupment.
7. All documentation submission for compliance reviews must be made in an acceptable format depending on the content of the data and District is responsible for delivery timelines despite service provider or methods of delivery used. All data that contains private, confidential student data must be submitted securely, and the District is responsible for alternate submission arrangements should technology prohibit secure electronic data submission.
8. District documentation, data certifications, and submissions should undergo a thorough review and quality check by the District to ensure accuracy. Certification language should be reviewed carefully to understand responsibility of accuracy and acknowledgement of consequences before submission to PCG.
9. District will comply with all program requirements as outlined in the MSBC Program Handbook and AMPM chapter 710 specific to school-based claiming prior to submitting costs for MAC claims. The LEA will submit all financial supporting documentation upon request. The LEA shall not engage in unallowable practices such as back-dating or any other alteration of the source document in order to falsify program compliance.
10. District will cooperate with periodic compliance reviews conducted by PCG and will comply with recommendations that result from those comprehensive compliance reviews. District will supply a dual certified CAP certified by two District representatives for areas identified as non-compliant during a compliance review.

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Exhibit B

EXHIBIT B
COMPLIANCE CHECKLIST
Effective as of School Year 2025-2026
School Based Health Services Program

☑ By checking this box and saving the page, the applicant hereby certifies that he/she has read, understood, and will comply with the assurances listed below.

Public Consulting Group (PCG) has been retained by the Oklahoma State Department of Education (OSDE) to administer the School Based Health Services (SBHS) program for all participating school districts (hereafter referred to as School District). PCG will provide Medicaid billing services pursuant to the contract between the Oklahoma Health Care Authority (OHCA) and OSDE, the contract between OSDE and PCG, and the Participation Agreement among OSDE, PCG, and the School District.

This Medicaid Billing Services Compliance Checklist is intended to help School District comply with applicable Medicaid billing requirements. It is a requirement of the SBHS program that OSDE reviews the Checklist together wih PCG before the start of each school year, that OSDE executes the Checklist and delivers it to School District before the start of each school year, and that School District complies with the Checklist throughout the school year. The current Compliance Checklist will remain in effect until a new checklist is signed.

All Medicaid billing must be in compliance with all applicable Medicaid requirements, including those relating to documentation. School District's failure to maintain the required documentation could result in a recoupment of Medicaid payments.

School District is responsible for the accuracy of the data it enters into OK EDPlan™, hereafter referred to as PCG System and data that it otherwise sends to PCG for Medicaid billing purposes.

School District is responsible for ensuring that claims are not submitted for direct service

delivery that was not provided. For example, School District must ensure that claims for direct service delivery are not submitted on dates when student attendance data does not show student as present in school.

School District is responsible for maintaining all documentation necessary to support the payment of Medicaid claims.

In the event ofa state or federal Medicaid audit, School District is responsible for producing the required documentation, including documentation that may not be referenced in this Compliance Checklist.

School District is responsible for controlling School District user access to the PCG system, including managing passwords and activating and inactivating user access.

PCG will perform a review of participating School District information based on the data provided by the School District before using that data to bill Medicaid on behalf of School District. The purpose of such pre-billing checks is to help School District avoid the submission of claims to Medicaid that do not satisfy Medicaid requirements.

The following Compliance Checklist covers many standard Medicaid documentation requirements for school-based Medicaid direct services billing programs. This is not a comprehensive list of every requirement of the program for which School District will be responsible to provide supporting documentation.**It remains the responsibility of School District to ensure that it is not providing inaccurate documentation to PCG, or otherwise providing information that would lead to the submission of inaccurate claims.**

Please contact PCG if you have any questions about the foregoing outline, or any of the items below.

Services

The SBHS program covers the following services. PCG will provide Medicaid billing services, and pre-billing checks, for each of the following school-based services submitted by School District.

Audiology
Assistive Technology
Child Health Screening
Hearing Screening and Services
Personal Care
Physical Therapy
Psychological Evaluation and Testing
Psychotherapy Services

Immunizations
Nursing (LPN and RN)
Occupational Therapy
Speech Language Therapy Services
Therapeutic Behavioral Services
Vision Screening and Services

Pre-Billing Checks

The services selected above will be subject to the following pre-billing checks. These checks do not relieve the School District of its responsibility to provide and maintain accurate documentation and information.

1. Medicaid ID

REQUIREMENT: Every student for whom a service is provided must have a valid Medicaid ID.

School District is responsible to provide correct student demographic data necessary to determine if the student has a Medicaid ID.

PCG will check Medicaid ID, based on School District data.

Before billing Medicaid, PCG will check Medicaid enrollment data obtained from the State Medicaid agency to confirm that the student has a valid Medicaid ID. If student does not have a valid Medicaid ID, the service will not be billed.

How should PCG expect to receive this information from School District?

Enrollment information will be obtained from the PCG System. The data that generates said information comes from School District.

2. Service Date Span

REQUIREMENT: Each service submitted to Medicaid must be within the time period that the student is covered by Medicaid.

PCG will check Medicaid Service Dates, based on School District data.

Before billing Medicaid, PCG will check Medicaid enrollment data to confirm that the service delivery dates are within the Medicaid date spans obtained from the State Medicaid agency. If the service date is not within the Medicaid date spans, the service will not be billed.

How should PCG expect to receive this information from School District?

Service information will be obtained from the PCG System generated by the data entered by School District.

3. Age

REQUIREMENT: Each service submitted to Medicaid must be age-appropriate.

School District is responsible to provide correct student demographic data necessary to determine if the student is the required age.

PCG will check student Age, based on School District data.

Before billing Medicaid, PCG will check that the student is the required age on the date of service, based on Medicaid rules for the type of service submitted. For example, a student must be 3 years and older to receive a school-aged service. If the student is not of the appropriate age, then the service will not be billed.

How should PCG expect to receive this information from School District?

Demographic info will be obtained from the PCG System. The data that generates said information comes from School District.

Age Range: Between 3 years and less than 21 years as of the date of the school-based service.

4. Diagnosis Code

REQUIREMENT: Each service submitted to Medicaid must include a diagnosis code.

School District is responsible for verifying that the appropriate diagnosis code is selected and documented in the PCG system.

PCG will check that the School District provided a diagnosis code, based on School District data.

Before billing Medicaid, PCG will check that School District has provided a diagnosis code pursuant to OHCA Policies and Rules **317:30-5-4.** If a diagnosis code is not provided by the School District, the service will not be billed.

Please select the method by which diagnosis codes are provided to PCG:

Provider-selected diagnosis code will be documented in the service log in the PCG System by the School District. PCG will extract the diagnosis codes prior to each billing cycle.

School District is responsible for verifying that the appropriate diagnosis code is selected and on file.

5. Individualized Education Program (IEP) Dates

REQUIREMENT: Each service submitted by School District to PCG that requires an IEP for Medicaid billing must be supported by an IEP effective on the date of service documented by School District. It is School Districts responsibility to make sure that the IEP includes the students name; description of medical condition; achievable, measurable, time-related goals and objectives that are related to the functioning of the student; the type of services the student will need, and the frequency and estimated length of treatments; and the duration of treatment. Note - PCG will not check or confirm that the IEP includes these items; School District must check and confirm that the applicable IEP has all necessary information for any service that School District submitted pursuant to that IEP. The recommendation for the services identified in the IEP, and the recommendation for the appropriate scope, frequency, and duration of the service, must be made by a licensed practitioner of the healing arts operating within their scope of practice.

PCG will check that service delivery dates are within the IEP date span, based on School District data.

Before billing Medicaid, PCG will check that the service delivery dates are within the IEP date span in the PCG System. [TM]*. It is the responsibility of School District to ensure that the related service is prescribed in the IEP for the appropriate duration to support billing.*If the service date is not within the IEP date span, the service will not be billed.

How should PCG expect to receive this information from School District?

IEP dates will be obtained from the PCG System. The data that generates said information comes from School District.

6. Referral/Order/Physician Authorization

REQUIREMENT: Physical Therapy services must be ordered in writing by a physician (M.D. or D.O.) to be covered by Medicaid; the prescription must be updated annually and maintained in the student's health record.

School District is responsible for ensuring that services with referral/order/physician authorization and those with dates of service within the effective date of the physican's order, authorization or referral are documented in the PCG System.

Before billing a therapy service for Physical Therapy services, PCG will check the date of the physician's order, referral, or authorization, based on School District data.

Before billing Medicaid for a specified therapy service, PCG will check that the date of service is within the effective date of the physicians order, authorization, or referral provided by School District. If the service date is not within the effective dates of the order, authorization, or referral, the service will not be billed.

How should PCG expect to receive this information from the School District?

School District will enter these dates into the PCG System. PCG will extract these dates prior to each billing cycle.

7. Supervisor Sign-Off

REQUIREMENT: Certain specified services may be provided under the direction of or under the supervision of another clinician. For the supervising clinician, under the direction of means that the clinician is supervising the individual's care which, at a minimum, includes seeing the individual initially, prescribing the type of care to be provided, reviewing the need for continued services throughout treatment, assuring professional responsibility for services provided, and ensuring that all services are medically necessary. Under the direction of requires face-to-face contact by the clinician at least at the beginning of treatment and periodically thereafter.

School District is responsible for ensuring that providers who meet the Medicaid qualifications have access to document services in the PCG System and that services delivered by providers requiring Supervisor Sign-Off are approved.

PCG will conduct Supervisor Sign-Off checks prior to billing for Nursing, Occupational Therapy, Physical Therapy, Speech Therapy, Therapeutic Behavioral Health, Hearing and Vision services.

For staff members who require documentation review, the supervising provider will use the service log

approval wizard in the PCG System to approve appropriately supervised services. Before billing for these services, PCG will check to see if the services by providers without full licensure were approved in this way by School District. If the services are not approved in this way by School District the services will not be billed.

How should PCG expect to receive this information from School District?

Service provider (clinicians, assistants and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to maintain and enter any supervisor signoff requirements.

Supervisor signoff information will be obtained from the PCG System. The data that generates said information comes from School District.

8. Provider Qualifications

REQUIREMENTS: All School District service providers (clinicians, assistants, and aides) participating in the Medicaid school-based billing program must meet Medicaid and State license/certification requirements, as specified in State Medicaid billing rules. (Select one policy below.)

School District is responsible for ensuring that providers who meet the Medicaid and State license/certification requirements have access to document services in the PCG System. It is the responsibility of School District to obtain and maintain licensure/certification information.

PCG will conduct a pre-billing check that the date of service was a date on which provider was qualified, based on School District data.

Before billing Medicaid for a documented therapy service, PCG will check that the date of service was within the period that the provider was met Medicaid and State license/certification requirements, based on School District data in the PCG System. If the service date is not within the qualification dates, the service will not be billed.

How should PCG expect to receive this information from School District?

Service provider (clinicians, assistants and aides) access and usage in the PCG System is managed by School District. The set-up requires School District to enter licensure/certification information for Health-related staff and update it at a minimum annually thereafter.

Licensure/certification information will be obtained from the PCG System. The data that generates said information comes from School District.

9. Parental Consent to Access Public Benefits or Insurance

REQUIREMENT:

Under 34 CFR 300.154(d)(2)(iv), a public agency must obtain a one-time written parental consent before accessing a child's or parent's public benefits or insurance for the first time. Paragraph (A) of 300.154(d)(2)(iv) describes the specific elements of the written parental consent that a public agency must obtain under FERPA and IDEA before it may release for billing purposes a child's personally identifiable information to public benefits or insurance program (e.g., Medicaid). Paragraph (B) of 300.154(d)(2)(iv) requires that the onetime consent must specify that the parent understands and agrees that the public agency may access the child's or parent's public benefits or insurance to pay for services. A public agency must also provide initial and annual written notification as described in 34 CFR 300.154(d)(2)(v) to ensure that parents are fully informed of their rights before a public agency can access their or their child's public benefits or insurance to pay for services under the IDEA.

Under all circumstances, School District is responsible for maintaining copies of parental consents to access public benefits as well as written notifications and, if applicable, revocations of such consents.

PCG will conduct a pre-billing check for parental consent to access public benefits, based on School District data.

If the student has a consent date before the service date, and there is no revocation of consent documented thereafter, then the services will pass the check and be eligible for billing. If the service date does not follow an effective parental consent date, the service will not be billed.

How should PCG expect to receive this information from School District?

School District will enter the date of parent consent into PCG System.

10. Non-School Days (Weekends, Holidays, etc.)

REQUIREMENT: Claims may not be submitted for services on days when school is not in session, including but not limited to holidays, professional development days, weather-

related closures, and weekends.

PCG will check Non-School days before billing, based on School District data.

Before billing Medicaid, PCG will check that the date of service does not fall on a Non-School Day as defined in School District's PCG System calendar. If the service date falls on a Non-School Day, the service will not be billed.

PCG will check Weekends before billing, based on School District data.

Before billing Medicaid, PCG will check that the date of service does not fall on a weekend as defined in School District's PCG System calendar. If the service date falls on a weekend, the service will not be billed.

How should PCG expect to receive this information from School District?

Calendar info will be obtained from the PCG System. The data that generates said information comes from School District.

11. Private Insurance

REQUIREMENT: Every service covered by private insurance must be removed from the claim.

PCG will check private insurance data through the Medicaid ID check referenced above.

Before billing Medicaid, PCG will check Medicaid enrollment data to determine if the student has private insurance. If student has private insurance, the service will not be billed.

How should PCG expect to receive this information from School District?

Enrollment information will be obtained from the PCG System. The data that generates said information comes from School District.

12. Prior Authorization

REQUIREMENT: Personal Care services must be prior authorized by the Medicaid agency or an agent of the Medicaid agency to be covered by Medicaid; the prior authorization must be updated annually and maintained in the student's health record.

Before billing for Personal Care services, PCG will check the date of the prior

authorization, based on the School District data.

Before billing Medicaid for a specified therapy service, PCG will check that the date of service is within the effective date of the prior authorization provided by School District. If the service date is not within the effective dates of the order, authorization, or referral, the service will not be billed.

How should PCG expect to receive this information from School District?

School District will enter these dates into the PCG System. PCG will extract these dates prior to each billing cycle.

Save Page

Vendor Information

Company Information

Established in 1986, Public Consulting Group, Inc. (PCG) is a management consulting firm offering strategic planning and implementation, operations improvement, policy development, financial management, systems development, rate setting, revenue maximization, and other management advisory services to government and private health and human services providers. As a privately held company, PCG has the flexibility to properly serve our public sector clients with the highest level of customer service. More than 95% of PCGs clients are public sector agencies or agency providers such as state departments of education, school districts, county offices of education, state and county departments of mental health, developmental disabilities, Medicaid, social services, public welfare, county governments and multi-county entities, cities, and municipalities. Headquartered in Boston, Massachusetts, PCG operates from 44 offices across the U.S. and international offices in Canada, the U.K., and Poland. The team located in the Mid-South office in Nashville, TN will be the dedicated resource to work in partnership with the OSDE to implement the services outlined in this proposal.

PCGs Mission Statement: To be a national leader in assisting state and local governments to dramatically improve their financial and operational performance.

PCG is comprised of five divisions: Education, Health, Human Services, Technology Consulting, and Consumer Direction of Care. This structure allows PCG to address a broad range of public sector needs. It also allows the firm to assemble multidisciplinary teams when required, taking advantage of the specialized expertise and experience of each practice area, to address the multi-dimensional objectives of public sector agencies. Many of PCGs more than 1,400 employees have extensive experience and subject matter knowledge in a range of government-related topics, from child welfare, Temporary Assistance for Needy Families (TANF), Welfare to Work (WtW), and Medicaid and Medicare policy to special education, literacy and learning, and school-based health finance. PCGs current work includes more than 1,500 active contracts in more than 40 states. PCG has a growth model of 20% annually. We have the financial stability, resource depth, and strategic expertise to ensure the success of our solution and partnership with the OSDE.

Statement of Litigation Activity

PCG has had no client-related litigation or pending litigation for the past five years.

Statement of Financial Stability

PCG has achieved double digit growth in all but two of its fiscal years. In FY2011 the firms revenue was approximately $159 million. For FY 2012, revenue rose to $193 Million. For FY2013 revenue increased to $244M. FY14 revenue is expected to exceed $280 Million. PCG has been profitable in each of its 26 years of operation and is forecast to remain profitable in FY2020.

The Company has a very strong balance sheet as evidenced by its low debt (less than $25 Million), $15 million unused credit facility with a major regional bank, over $20 million of cash on hand and in excess of $35 million in trade receivables. As a result, management is confident that PCG has the resources and capacity to fund both near term operations and longer term growth.

Contracted Vendor Information

Name	Public Consulting Group, Inc.	**Contact Name**	Bart Ermeling
State Sec. Registration	0000295905	**Contact Title**	Associate Manager
DBA Name	Not Applicable	**Phone #**	405-241-2141
Fax #	855-346-1635		
Tax Identification Number (TIN) and Type:	04-2942913	Federal Employer ID (FEIN)	
Business Address			
Address	P.O. BOX 845308	**City**	Boston
State	Massachusetts **Zip+4**02284-5308	**Remittance Email**	info@publicconsultinggroup.com
Optional Addresses	- *Nashville Office*		

Type:	Mailing		
Address	414 Union Street, Suite 1100	**City**	Nashville
State	Tennessee	**Zip+4**	37219
Financial Contact and Information			
Name	Robert Gilleo	**Email**	rgilleo@pcgus.com
Mailing Address for Checks	Public Consulting Group, Inc. P.O. Box 845308 Boston, MA 02284-5308	**ACH Instructions**	Bank name: Citizens Bank of MassachusettsBank routing #: 211070175Account name: Public Consulting Group, Inc.Account #: 1109586385

Signatures

In order to participate in this agreement, download the following document: Contract

Please review and utilize appropriate district policy to execute this agreement. A district representative must sign and date on the signature page (page 10). Once it is signed, please upload entire document with signatures below. This must be done before submission.

Allowable file types are Microsoft Word (.doc/.docx) and Adobe PDF. Files must be less than 3MB in size and the file name should not include special characters (i.e. #, $, % etc.). Attempting to upload a file that does not comply with these restrictions will result in errors and loss of unsaved data.

Choose File No file chosen Upload

Uploaded Files:

No files are currently uploaded for this page.

Save Page

Submit

The Consistency Check must be successfully processed before you can submit your application.

Consistency Check | Lock Application | Unlock Application

Assurances have been agreed to on the Assurance application	6/26/2025
LEA Data Entry	
LEA Administrator	
Final Review	
Program Review 2	

Application History (Read Only)

This Application has not been submitted

Selectable Application Print

Requested Prints will be processed on the hour, from 8:00AM to 8:00PM, Monday Friday. Once completed, a link to a PDF will display on the Right Side of the page under Completed Printed Jobs. Applicants may save this PDF to their local computer, and print as desired.

Completed Print Request links will remain on this page for 7 days. After that time, the document will be removed. If you would like to retain a copy beyond 7 days, please save the PDF to your local computer.

Request Print Job

☐ School Based Services Participation Agreement

Request Print

Requested Print Jobs

Requested by Dinah Benavides on 10/1/2025 4:32:43 PM

Completed Print Jobs

Completed - Dinah Benavides on 8/25/2025 9:00:36 AM

Bixby Public Schools



Distance Learning Guide

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Distance Learning at BPS

During distance learning, students will mirror their in- person academic day at home. Students will engage in learning activities that both address academic gaps based on their individual needs as well as progress through grade-level Oklahoma Academic Standards.

Students will be required to complete all coursework and feedback will be given. Teachers will be required to record at least one grade per subject, per week. To ensure access for all students, devices and/or internet access will be provided for students with a need. In the event the district is unable to check out devices to pre-approved students ahead of any distance learning period, grades PK-6 would pivot to Brick to Click.

BPS recognizes the value of in-person, relationship-based learning, and acknowledges that distance learning is not intended to serve as a replacement but rather in times of necessity, can be utilized to continue academic progress.

Platforms & Communications	
Communication	Teachers will communicate with students via the following options: • PK-6 Google Classroom, 7-12 Canvas • Google Meet Teachers will communicate with parents via the following options: • Email • Google Classroom (Grades PK-6) • Canvas (Grades 7-12)
Learning Management Systems (LMS)	Systems that enable teachers and students to interact, present materials, organize classes, control assignments and take attendance, among other functions. BPS Learning Management Systems include: • **Google Classroom Grades PK-6:** Teaching and learning platform that enables online classrooms, so teachers can create and share content and documents in addition to creating, grading, and commenting on assignments. • **Canvas Grades 7-12**

Access to Platforms from Home - Elementary & Intermediate

Access: PK-6 Families needing a device should refer to the district request process for pre-approval. Students in grades 7-12 are assigned a device through the district's 1:1 program.

PK-6 Clever/Google Classroom Access: All BPS Students have a Google Account to access Clever & Google Classroom. If you have any issues accessing these accounts, please contact your child's teacher.

Student Google Accounts: Bixby Public Schools is a Google for Education district. All PK-12th grade students are issued a GSuite Account. Student "email" is set to only communicate between teachers & students.

Tech Support: Families in need of technology support should visit bixbyps.info/familytech.

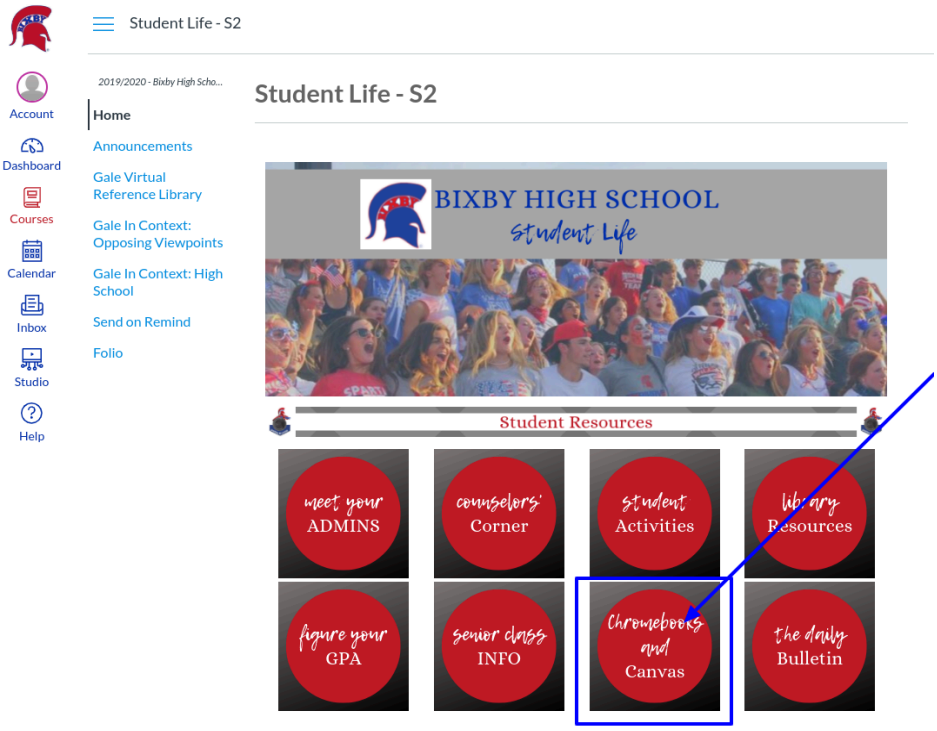


Access to Platforms from Home - Secondary

Canvas Access: Students and parents may access their Canvas accounts at bixbyps.instructure.com.

- **Create a Canvas Parent Account:** If a parent does not have a Canvas Parent Account, click HERE to access the tutorial for how to create one.
- **Student and Parent Canvas Tutorials:** Tutorials are housed on the homepage of the Student Life Course in Canvas.

Tech Support: Families in need of technology support should visit bixbyps.info/familytech.



Guidelines for Teachers

The guidelines provided below are designed to assist teachers in developing meaningful distance learning experiences for students that both address academic gaps and keep students progressing through grade-level Oklahoma Academic Standards.

1. **Know your students' technological capabilities and what support is available to them.**
   It's important to know what kind of online learning work is possible for students to do while away from school and to develop fair and reasonable accommodations for those students who may not be able to complete all work online.

2. **Utilize platforms to stay connected.**
   Just as students know they can find you in your classroom, they should know where to find you and your coursework online. Your Google Classroom/Canvas Course should have links to essential resources, the best way to reach you, and a calendar or pacing guide for coursework or a weekly post outlining assignments. What's important is that families or students don't have to dig. A great test: Can you tell your students where to go online by sending them a single link?

3. **Communicate often, clearly, and consistently.**
   Consider how you typically communicate with students and, if possible, use the same space and platform that you would have used when school was open (Google Classroom, Canvas, etc.). This is what students will be expecting. Did you email your students? Send announcements via Google Classroom? Do the same now. Communicate daily. Keep your communications focused, clear, and simple.

4. **Interact with students daily and maintain daily office hours.**
   When it comes to student engagement and learning, relationships online matter as much as, if not more than, in person. During times when school is closed, students will need to gather for learning times via Google Meet. Each teacher should follow the appropriate daily schedule. This class time should be structured to allow students to gather as a class for a lesson directed by the teacher. Teachers should also maintain office hours for students to connect individually. Teachers need to communicate their office hours schedule to all students/families.

5. **Think creatively and strategically about assessment.**
   Assessment is one of the most challenging aspects for teachers during distance learning. Teachers should utilize district-provided tools and platforms for elementary and intermediate assessments. Secondary teachers can create their own assessments in Canvas.

6. **Be intentional and explicit about timing and pacing.**
   Design concise, organized plans for your students with clear deadlines and explanations of coursework. Be mindful of volume and pacing. More isn't always better; it's sometimes just more. Give students ample time to do fewer but richer assignments.

7. Ask students for feedback.

Check in with students periodically asking what is working for you in this mode of learning? What's not working? Leverage a Google Form, or simply send an email and invite responses. Listen to what students say and make tweaks to your planning as needed. Integrate feedback as part of your own learning process.

8. Create opportunities for personalization.

Just as we differentiate for learners in the classroom, we can create multiple learning pathways in online spaces. Distance learning gives students the opportunity to learn at different paces, supplementing with additional platforms as needed.

9. Recognize the importance of student support.

Student support in online spaces looks different than in a physical school building. Make sure students are "showing up" and engaging in the learning process. Recognizing this may be a traumatic time for students, intentionally create moments for students to "check-in": turning in work, meeting with you, or contributing to online discussion. Reach out to students individually, check in with the student's other teachers, collaborate with administrators on students of concern, and keep parents in the communications loop.

10. Keep parents informed.

Consider how you typically communicate with parents. Try to maintain the same routines if possible. Use the platforms you typically use for parent communication. Recognize parents are trying to support their students and may need advice for helping students manage online learning. After all, if students are new to managing their own learning or doing distance learning, parents may feel they need their own tools to support students. Keep the communication simple, with clear, actionable ways parents can support their students.

11. Reflect on your role as a teacher in virtual spaces.

It's important to help students connect to a sense of purpose, express autonomy, and work towards mastery even in online spaces. Help students locate their intrinsic motivation and keep interest alive in your course. Consider your own role as a facilitator of learning rather than the holder of knowledge.

12. Connect with colleagues and share strategies that work.

Be intentional about staying connected to colleagues, not just to communicate information, but to support each other. Share with each other specific strategies that are working. Use the same tools you use to work with students to teach colleagues how you are structuring or designing learning experiences. Use Google Meet to continue PLC meetings and encourage collaboration.

Guidelines for Parents

Parents will need to think differently about how to support their children, how to create structures and routines that allow their children to be successful, and how to monitor and support their children's learning. The guidelines provided below are intended to help parents navigate how to help their children be successful within a distance learning environment.

1. **Establish routines and expectations.**
   At school, your child is used to having set routines for lessons, classes, and lunch. One way to help your child at home is to create a set routine, whenever possible. Students need to follow the schedules provided. Keep normal routines in place whenever possible.

2. **Define the physical space for your child's study.**
   Giving students a dedicated workspace helps them stay organized, and reinforces that they are in school mode. Above all, it should be a space where parents are present and monitoring their children's learning.

3. **Monitor communications from your child's teachers.**
   Teachers will engage with parents regularly through communication platforms. Parents are encouraged to contact their child's teachers as needed.

4. **Take an active role in helping your child process and own their learning.**
   In the course of a regular school day, your child engages in social interactions which are opportunities for processing, extending, and consolidating learning. Asking your child questions about their schoolwork is a great way to stay involved. Studies show students learn more when they talk about or explain what they are learning. Letting them explain it to you is an opportunity for your child to build confidence in what they've learned.

5. **Encourage physical activity and/or exercise.**
   We recommend five to fifteen minutes of off-screen breaks per hour, as well as a few "recess" breaks for younger students. Bixby's physical education teachers will recommend activities or exercises, but it is important for parents to model and encourage exercise too! Break-time is a perfect time to be physically active: encourage your child to stand up and stretch, take a walk outside, or play catch for 15 minutes. It can do wonders in maintaining academic focus. You may even want to consider planning extra time outdoors in the evenings.

6. **If you notice stress or worry in your child, reach out to us!**
   One thing is for certain- BPS is implementing this plan in response to unique circumstances. This can be a time of uncertainty for everyone, and we are here to help navigate the range of emotions students may experience. Reach out to your child's counselor or visit our website for support if needed.

Attendance

Per BPS Board of Education Policy 2105, a student will not be considered absent from school if:

1. They are not physically present at school but are completing work in a distance learning program or virtual online program approved by the school district and are meeting the following attendance requirements:
    a. The student has completed instructional activities for no less than ninety (90%) of the time that services were provided in a virtual or distance learning format. Instructional activities may include online logins to curriculum or programs, offline activities, completed assignments, testing, face-to-face communications or meetings with school personnel via teleconference, videoconference, email, text, or phone.
    b. The student is on pace for on-time completion of the course as required by the school district.
    c. The student has completed instructional activities within the time that services were provided in a virtual or distance learning format during the academic year; or
2. They have a medical condition that incapacitates the student and precludes them from participating in instruction in a traditional school setting and the student is able to progress in instruction via alternative education delivery methods approved by the local board of education.

Roles & Responsibilities During Distance Learning

Student Roles & Responsibilities

- Establish daily routines for engaging in learning experiences.
- Identify a comfortable, quiet space in your home where you can work effectively and successfully.
- Regularly monitor online platforms, Google Classroom/Canvas, to check for announcements and feedback from your teachers.
- Complete assignments with integrity and academic honesty, doing your best work.
- Meet timelines, commitments, and due dates.
- Participate during online class time and in Google Meets.
- Proactively seek out and communicate with teachers or counselors as different needs arise.

Parent Roles & Responsibilities

- Establish routines and expectations.
- Define the physical space for your child's study.
- Monitor communications from your child's teachers.
- Take an active role in helping your child process their learning.
- Encourage physical activity and/or exercise.
- Reach out for support for your child if needed.

School Personnel Roles & Responsibilities	
Teachers	• Communicate and engage with students daily and parents as needed. • Provide timely feedback to support your students' learning. • Utilize the guidelines specific to your grade level outlined in this plan. • Record daily attendance.
EL, GT & SPED Teachers	• Collaborate with co-teachers to design learning experiences that teach the students on your caseload. • Adhere to IEPs. • Provide supplementary learning activities for students as needed. These may be directly linked to classroom lessons or customized to be delivered individually. • Communicate regularly with students on your caseload and/or their parents to ensure they have success with distance learning. • Monitor the progress of students on your caseload and provide timely feedback.
Counselors	• Provide guidance and support for students to aid in monitoring and supporting student well-being. • Use Google Meet to conduct any necessary advisory check-ins with students. • Students, parents, and or guardians are encouraged to schedule these meetings as needed. • Serve as liaison for communication with students/families in crisis. • Maintain a bank of social-emotional lessons.
Media Specialists	• Collaborate with colleagues to find resources for high-quality distance learning experiences and research. • Regularly check in with subject and classroom teachers to identify ways to support their design of distance learning experiences. • Be available for teachers and students, as needed, for support.
K-6 Specials Teachers	• Physical Education – Maintain a Google Classroom engaging students in exercises, and physical activities. • Art – Maintain a Google Classroom engaging students in projects and activities staying mindful of the resources and tools they are likely to have available in their home. • Music – Maintain a Google Classroom engaging students in musical activities, staying mindful of the resources and tools they are likely to have available in their home. • Communicate regularly with your students and provide timely feedback to them. • Collaborate with classroom teachers on how to integrate music, art, and physical education into classroom projects and experiences.
Teacher Assistants & Paraprofessionals	• Communicate regularly with classroom teachers to identify ways you can support students and contribute during distance learning. • Monitor student learning and provide feedback to students, as requested by the teachers and teams you support.
Child Nutrition & Transportation	• **Child Nutrition**: Based on the specific circumstances surrounding a school closure and pivot to distance learning, the district will assess the capacity to provide grab-and-go meals and communicate necessary details to families. • **Transportation**: Based on the specific circumstances surrounding a school closure and pivot to distance learning, the district will communicate necessary details to families relative to transportation of any BPS students enrolled in tech center courses.

Distance Learning Protocols & Schedules

Distance learning for elementary and intermediate students will focus on language arts, reading, math, science, social studies as well as address academic gaps and/or opportunities for enrichment adhering to Oklahoma Academic Standards.

Distance learning for secondary students will continue to follow the student's current schedule progressing through the Oklahoma Academic Standards while addressing gaps and/or the need for enrichment.

Teachers will conduct lessons online daily or provide office hours during which parents and students may tune in for support. Please see the grade level schedules below. Students will be awarded course completion credits based on BPS Board of Education Policy 3127: Graduation Requirements.

When reviewing these schedules, keep in mind, additional services such as Gifted and Talented, Title I, EL, Speech, individual Google Meets by request etc. will take place outside of these general daily timelines.

**Alternate schedules may need to be implemented as needed. BPS will notify families should this be necessary.

Grades PK - 3 Daily Schedule

**Students will follow their regular instructional day on an abbreviated schedule. Teachers will provide families with a detailed, daily schedule based on the time frames below. This schedule could vary by site/grade. The daily time for core instruction will be 9 AM - 12 PM with additional student support in the afternoons from 12 PM - 3:10 PM including but not limited to: Google Meets, teacher office hours, related services (Speech, EL, Gifted & Talented) etc.

Reading: 90 Minutes Total	40 Minutes	Guided Reading/Small Groups	Teacher Led
	20 Minutes	Writing	Independent/Teacher Led
	20 Minutes	Direct Instruction	Recorded
	10 Minutes	Read Aloud	Recorded
Math: 60 Minutes Total	40 Minutes	Direct Instruction	Recorded
	20 Minutes	Small Group/Independent Practice	Teacher Led
Community Circle	15 Minutes	Google Meet	Teacher Led
Specials	15 Minutes	Google Classroom	Teacher Led - Specials Teachers

Grades 4 - 6 Daily Schedule

**Students will follow their regular instructional day on an abbreviated schedule. Teachers will provide families with a detailed, daily schedule based on the time frames below. This schedule could vary by site/grade. The general daily time frame will be 9 AM - 12:30 PM with additional student support in the afternoons from 12:30 PM - 3:10 PM including but not limited to: Google Meets, teacher office hours, related services (Speech, EL, Gifted & Talented) etc.

Core Class #1	30 Minutes	Instructional Time/Office Hours with Teacher	Up to additional 15 minutes	Small groups/remediations
Core Class #2	30 Minutes	Instructional Time/Office Hours with Teacher	Up to additional 15 minutes	Small groups/remediations
Core Class #3	30 Minutes	Instructional Time/Office Hours with Teacher	Up to additional 15 minutes	Small groups/remediations
Core Class #4	30 Minutes	Instructional Time/Office Hours with Teacher	Up to additional 15 minutes	Small groups/remediations
Specials	30 Minutes	Instructional Time/Office Hours with Teacher		

Grades 7 - 12 Daily Schedule

**Students will follow their regular instructional day on an abbreviated schedule (core classes and electives/extracurriculars). Each period will be at least 45 minutes and up to 60 minutes with additional time via office hours as needed.

Bixby High School & 9GC	Office Hours/Instruction/Student Work Time based on regular bell schedules. See here.
Bixby Middle School	Office Hours/Instruction/Student Work Time based on regular bell schedules. See here.

Robotics (925-950-705)

Receipts: Board approved fundraisers: T-shirt sales, catalog, and merchandise sales; candy store, sports scoreboard workers, membership dues and fees, restaurant events and donations, T-Shirt sales, robotics competitions, restaurant nights, grants, sponsorships, and private donations.

Disbursements: Purchase of any and all hardware or software for robot or robotics building or robotics competitions, t-shirts, transportation, food, stamps, envelopes, copies, travel expenses to and from events including local, state, and national, entry fees, t-shirt cannon supplies, any tools or equipment needed for robot or robotics building or competitions, team meals, robotics socials, reimbursements, flowers, cards, furniture, computers, computer equipment, computer software, trailers, painting or wrapping of trailer, gifts (up to $100), sponsor expenses, any costs associated with robotics competitions, costs associated with trailer and trailer upkeep, any costs associated with advertisements and donor recognition, shipping expenses, supplies for robotics storage/building facility, construction costs associated with robot, stipends for professional development and or assignments costs for fabrication, adjunct coach stipend, conference fees, team shirts and gear, team publicity items to give-away at competitions (buttons, cards, suckers, etc.), professional development travel and expenses, guest speaker fees and donations to families in need, charities and school organizations.

BACC Account (???-???-???)

Receipts: Board approved fundraisers: T-shirt sales, catalog, and merchandise sales; candy store, membership dues and fees, restaurant events and donations, T-Shirt sales, competitions, restaurant nights, grants, sponsorships, private donations, community workshop fees, summer program fees, parent night out events, and special event fee.

Disbursements: Equipment repairs, equipment upgrades, consumables necessary for the facility, supplies, purchase of any and all hardware or software for technology, t-shirts, transportation, food, stamps, envelopes, copies, travel expenses to and from events including local, state, and national, entry fees, t-shirt cannon supplies, meals, socials, reimbursements, flowers, cards, furniture, computers, computer equipment, computer software, gifts (up to $100), sponsor expenses, any costs associated with STEM competitions, any costs associated with advertisements and donor recognition, shipping expenses, supplies for storage/building facility, stipends for professional development and or assignments costs for fabrication, adjunct coach stipend, presenter stipends, conference fees, professional development travel and expenses, guest speaker fees and donations to families in need, charities and school organizations.

2 attachments



IMG_7025.JPEG
4674K



IMG_7026.JPEG
3877K

GOOGLE @ BPS

Sherry McIntyre <smcintyre@bixbyps.org>

Reality Works Cart Surplus

2 messages

Brenna Humphrey <bhumphrey@bixbyps.org> Mon, Oct 6, 2025 at 8:17 AM

To: Sherry McIntyre <smcintyre@bixbyps.org>

Good morning,

I was told my Debra Lewis to let you know I am surplusing my Reality Care works Cart (purchased in 2013) and am having maintenance remove it from my room. She said you needed this infor for the board minutes!

Thank you,

Brenna Humphrey
High School Family and Consumer Science
FCCLA
Room 3206 & Extension 2407
Bixby Public Schools
Learn Well. Live with Honor. Go Spartans!

Sherry McIntyre <smcintyre@bixbyps.org> Mon, Oct 6, 2025 at 10:09 AM

Draft To: Brenna Humphrey <bhumphrey@bixbyps.org>

Thanks, Brenna. I will put it on the agenda. Have a great day.

Sherry L. McIntyre
Treasurer
Bixby Public Schools
918-366-2212

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Tulsa County Election Board
FROM: The Bixby School District, Independent School District No.1-004 of Tulsa, County, Oklahoma

The Board of Education of the Bixby School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 10, 2026, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 7, 2026, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 1, which has a five-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such

crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:
To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:
The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Bixby School Board Position No. 1:

Approved by the Bixby Board of Education this 9th day of October, 2025.

President of the Board of Education

Clerk of the Board of Education