



AGENDA FOR BOARD OF EDUCATION REGULAR MEETING

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 SW Jennings Ave,
Bartlesville, OK 74003

Monday, May 18, 2026 at 5:30 PM

- I. Call Meeting to Order
- II. Flag Salute
- III. Spotlight
 - III.A. Technology Student Association

BHS

- Adit Paul
- Carson Lee
- Colin Hall
- Jonathan Lai
- Afton Rutledge
- Andrew Pan
- Isabel Thoreson
- Nick Du
- Eric Wu
- Brendan Benyshek

CMS

- Caydie Crawford

- Melody Gao
- Jillian Lindbloom
- Sara Ramirez
- Lishitha Kollati
- Rida Shaik
- James Ruddick
- Archer Praetorious

III.B. Spring Sports State Qualifiers and State Champions

Track and Field

- Wesley Turner - Pole Vault
- Michael Taylor - 110 Hurdles, 300 Hurdles
- Michael Murphy - Shot, Discus
- Alayna Nightingale - 100 Hurdles, High Jump
- Evelyn Pratt - 4 x 400 Relay
- Adilynn Kuntz- 4 x 400 Relay
- Sophia Varela- 4 x 400 Relay
- Madilyn Malcom- 4 x 400 Relay
- Avela Manning- 4 x 400 Relay alt

Slow Pitch Softball

- Lydia Daniels
- Erin Bridendolph
- Paisley Bryant
- Maddie Czaja
- Mattix Magana

- Madie Nachbor
- Josie Childers
- Kenzie Denny
- Diane Nibblett
- Karmandy Marsheck
- Kelsie Yales
- Scout Offutt
- Lola Redington
- Reese Pendley
- Savannah Alden
- Jazmyne Campbell

Lady Bruin Golf

- Vivian Symes
- Kirstyn Gettings
- Aisley Keirsey
- Ava Parham
- Ann Eidson
- Lucy McNall

Bruin Golf

- Jay Wasemiller
- Hutson Coats
- Carter Sauer
- Damien Walker
- Lucas Wyatt

Tennis

- Abigail Shelley
- Sophie Kelly
- Claire Auschwitz
- Ava Kate Craig
- Kayleigh Khan
- Daniela Rodriguez
- Nick Du
- Carson Covington
- Johnny Colmenero
- Karsten Proctor
- Elijah Burchett

III.C. ESC Retirements

- Wade Kester
- Granger Meador
- Chuck McCauley

IV. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

V. Superintendent's Report

V.A.Superintendent Transition

V.B.Bond Issue Planning

V.C.Financial Update

V.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, June 15, 2026; 5:30 p.m.

VI. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VI.A. Approval of Minutes as set out on Attachment "A"

- April 20, 2026 (Regular Meeting)

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for April 2026 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VI.E. Acceptance of Donations/Interest Earnings as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VI.H. Approval of Lease Purchase Items as set out on Attachment "H"

VI.I. Approval of Activity Fund Fundraiser/Expenditure Request as set out on Attachment "I"

VI.J. Approval of Form 307 Supplemental Appropriations for the General and Child Nutrition Funds as set out on Attachment "J"

VI.K. Approval of contract with Junior Achievement of Oklahoma, Inc. for JA BizTown as set out on Attachment "K"

VI.L. Approval of Miscellaneous Pay Rates for 2026-27 as set out on Attachment "L"

VI.M. Approval of OSSBA Comprehensive Employment Service Agreement for 2026-27 as set out on Attachment "M"

VII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

VIII. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

IX. Adjournment

Posted at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., May 15, 2026, by Laci Harris, Minutes Clerk of the Board.

A handwritten signature in black ink that reads "Laci Harris". The signature is written in a cursive, flowing style.

Minutes Clerk of the Board

Budget Analysis

Options: Year: 2025-2026, Date Range: 7/1/2025 - 4/30/2026, Classification Bolding: FUNCTION-RS, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
0000 **Appropriated Only	1,336,439.74	0.00	0.00	0.00	1,336,439.74	0.00%
1000 INSTRUCTION	52,751,706.84	38,191,158.08	26,066,847.59	12,124,310.49	14,560,548.76	72.40%
2100 SUPPORT SERVICES - STUDENTS	2,653,319.43	5,075,243.22	3,546,669.21	1,528,574.01	-2,421,923.79	191.28%
2200 SUPPORT SERVICES-INSTRT STAFF	822,476.98	2,611,329.22	1,911,927.05	699,402.17	-1,788,852.24	317.50%
2300 SUPPORT SERVICES-GENERAL ADMN	140,829.83	1,004,753.51	768,183.37	236,570.14	-863,923.68	713.45%
2400 SUPPORT SERVICES-SCHOOL ADMN	91,841.41	3,156,549.26	2,584,840.13	571,709.13	-3,064,707.85	3,436.96%
2500 CENTRAL SERVICES	272,635.66	2,287,866.00	1,867,475.38	420,390.62	-2,015,230.34	839.17%
2600 OPERATION & MAINT OF PLANT SVC	718,878.76	4,564,312.06	4,179,232.68	385,079.38	-3,845,433.30	634.92%
2700 STUDENT TRANSPORTATION SERVICE	751,380.21	2,401,475.03	1,775,464.33	626,010.70	-1,650,094.82	319.61%
3300 COMMUNITY SERVICES OPERATIONS	0.00	3,173.63	3,173.63	0.00	-3,173.63	100.00%
5300 CLEARING ACCOUNT	0.00	207,943.00	207,943.00	0.00	-207,943.00	100.00%
5500 PRIVATE NONPROFIT SCHOOLS	68,254.65	41,890.62	28,626.79	13,263.83	26,364.03	61.37%
Report Total	\$59,607,763.51	\$59,545,693.63	\$42,940,383.16	\$16,605,310.47	\$62,069.88	99.90 %

Date Range: 7/1/2025 - 4/30/2026

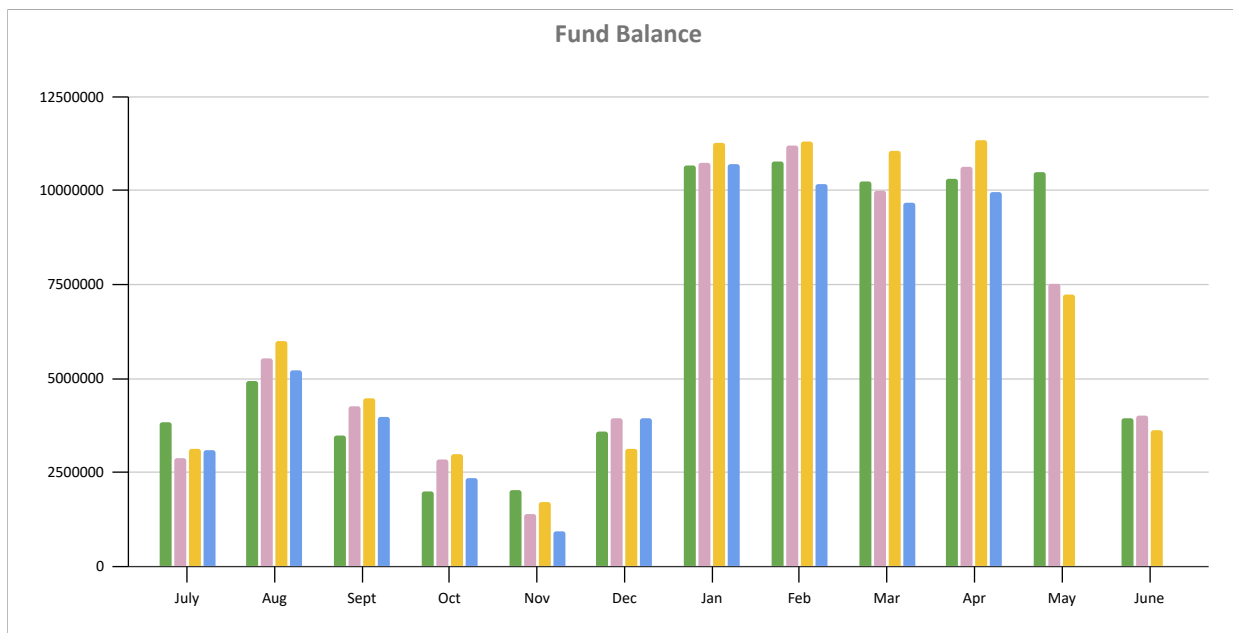
Classification Bolding: FUNCTION-RS

Print Detail: No

Dimension	Group Order	Total	Bold	Filter
Fiscal Year	N/A	N/A	N/A	2026
Fund	N/A	N/A	N/A	11
Project	N/A	N/A	N/A	
Function	1	No	Yes	
Object	N/A	N/A	N/A	
Program	N/A	N/A	N/A	
Subject	N/A	N/A	N/A	
JobClass	N/A	N/A	N/A	
Unit	N/A	N/A	N/A	

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299	7,524,869	4,012,343
FY 25	3,114,772	5,993,256	4,486,033	2,993,607	1,728,160	3,137,351	11,284,980	11,297,975	11,049,841	11,326,872	7,252,189	3,608,806
FY 26	3,108,625	5,203,689	3,988,446	2,347,041	921,789	3,952,870	10,721,013	10,175,780	9,692,879	9,959,415		
FY26-FY25	(6,147)	(789,567)	(497,587)	(646,566)	(806,371)	815,519	(563,967)	(1,122,195)	(1,356,962)	(1,367,457)		



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	April	2025-26 Year to Date Total	2024-25 Year to Date Total	2023-24 Year to Date Total
Beginning balance	\$ 9,692,879	\$ 3,608,806	\$ 4,012,343	\$3,931,988
Local	1,406,733	14,756,646	13,393,363	13,089,642
County	170,924	1,713,164	1,570,347	1,497,184
State	3,238,293	29,848,811	30,325,361	29,132,693
Federal	289,384	2,953,604	4,217,567	5,066,532
Other sources	331	35,817	102,474	102,803
	<u>5,105,665</u>	<u>49,308,042</u>	<u>49,609,112</u>	<u>48,888,854</u>
Total cash available	14,798,544	52,916,848	53,621,455	52,820,842
<u>Requirements:</u>				
Salaries	3,242,215	26,967,499	26,311,532	25,312,491
Benefits	1,092,525	9,271,436	8,965,207	8,580,783
Professional services	136,834	1,221,036	1,122,900	952,975
Property services	82,061	2,693,332	2,978,814	2,977,473
Other purchased services	41,059	399,576	362,155	1,143,284
Supplies & materials	223,036	1,895,582	2,023,695	2,733,822
Property	748	48,783	68,538	68,971
Other uses	20,651	460,189	461,742	426,744
	<u>4,839,129</u>	<u>42,957,433</u>	<u>42,294,583</u>	<u>42,196,543</u>
Ending balance	<u>9,959,415</u>	<u>9,959,415</u>	<u>11,326,872</u>	<u>10,624,299</u>

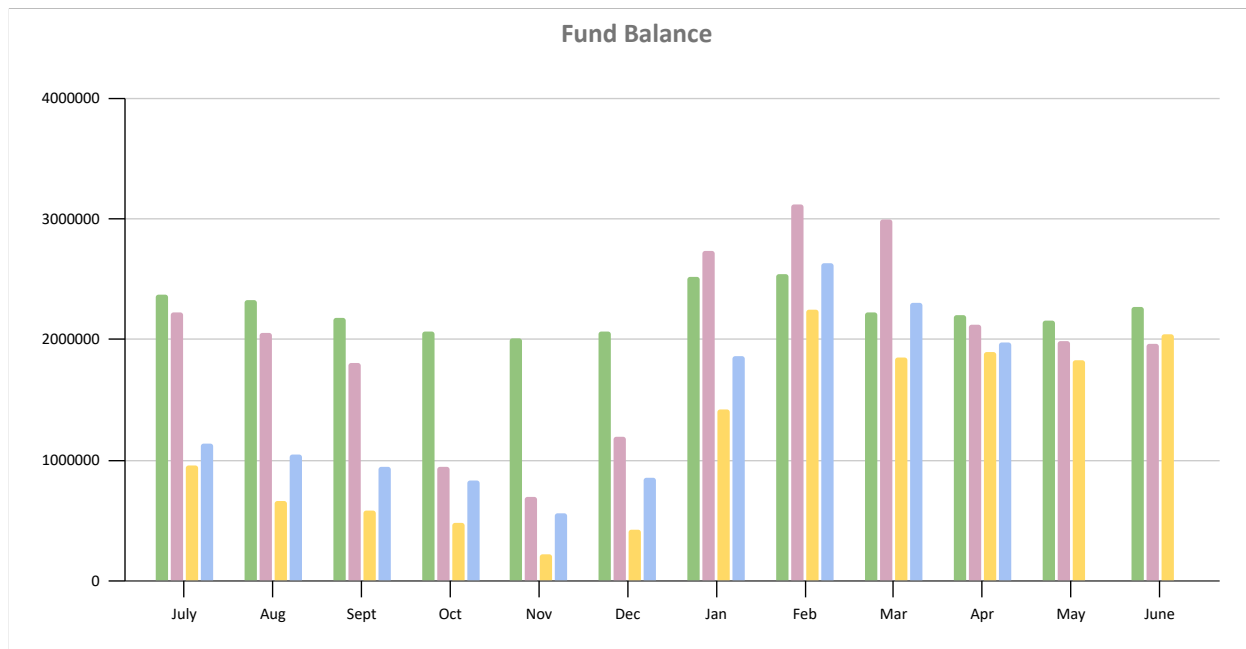
Bartlesville Public Schools
General Fund Revenue Detail

3,582,106.16 PY FB

52,890,147.36

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142	1,991,800	1,960,216
FY 25	953,273	661,858	581,905	484,299	223,041	421,413	1,426,056	2,252,268	1,846,065	1,895,367	1,830,499	2,042,084
FY 26	1,133,076	1,046,523	940,322	836,900	559,218	857,332	1,861,642	2,634,710	2,302,419	1,974,146		
FY26-FY25	179,803	384,665	358,417	352,601	336,177	435,919	435,586	382,442	456,354	78,779		



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	April	2025-26 Year to Date Total	Prior Year Year to Date Total
Beginning balance	\$ 2,302,419	\$ 2,042,084	\$ 1,960,216
 <u>Revenue:</u>			
Local	195,653	2,169,334	1,878,550
State	39	877,247	865,028
Other sources	-	-	3,018
	<u>195,692</u>	<u>3,046,581</u>	<u>2,746,596</u>
 Total cash available	 2,498,111	 5,088,665	 4,706,812
 <u>Requirements:</u>			
Professional services	10,000	110,000	102,350
Property services	338,257	1,325,920	937,761
Other purchased services		819,391	900,771
Supplies & materials	72,918	304,192	335,456
Property	102,790	554,716	534,101
Other uses	-	300	1,006
	<u>523,965</u>	<u>3,114,519</u>	<u>2,811,445</u>
 Ending balance	 <u><u>1,974,146</u></u>	 <u><u>1,974,146</u></u>	 <u><u>1,895,367</u></u>



MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - Monday, April 20, 2026

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 SW Jennings Ave, Bartlesville, OK 74003 on Monday, April 20, 2026 at 5:30 PM.

Absent: Scott Bilger, Suzy Keirse, **Present:** Randy Herren, Mandy Johnston, Kristen Lindblom, Andrea Nightingale, Kinder Shamhart. Present: 5, Absent: 2.

I. Call Meeting to Order

II. Flag Salute

III. Acknowledge receipt of Election Certificates from the Washington County Election Board for Board Offices 7, 4 and 2

IV. Discussion and possible board action for the annual appointment of President, Vice-President/Deputy Clerk, and Clerk of the Board of Education pursuant to OKLA STAT Title 70, Sections 5-119

MOTION #1: to serve another year in current seats. Scott Bilger, President; Andrea Nightingale, Vice-President; Kinder Shamhart, Clerk. This motion, made by Andrea Nightingale and seconded by Kristen Lindblom, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 5, Nay: 0

V. Spotlight

V.A. Bartlesville Public Schools Foundation

- Arvest Foundation Donation
- Bruins on the Run Lead Mentors
 - Kane: Jamie Beckloff
 - Wayside: Lindsay Sedersten
 - Jane Phillips: Jeannine Lee
 - Ranch Heights: Briley Davis
 - Hoover: Jessica Goforth
 - Willson: Tasha Posch

Rachel Miller introduced Earl Sears with the Arvest Bank Foundation. Earl thanked Superintendent McCauley for his service to the district, and announced a \$20,000 donation toward the partnership with Tri-County Tech to support the discount for teacher childcare. There are currently 24 little Bruins attending the TCT childcare program.

Miller and McCauley thanked the BOTR mentors for their dedication and time toward the program.

V.B. Fine Arts All-State

- All-State Orchestra
 - Nick Du
- OMEA All-State Choir
 - Presley Osborn
 - Hudson Tesavis

- Makenzie Scott
- Ryker Burch
- Logan Miller
- Analise Drowatzky
- OkCDA Jr. High All-State Choir
 - Roman Kirkpatrick
 - Grayson Ward
 - Crew Wells
 - Savannah Brayfield
- OkMEA All-State Band
 - Easley Sewell
- Karina Kempf
- Jackson Miller
- Eli Swanson
- Brooklyn Liddell
- Miranda Moyer
- Braden Starr
- Alice Wu
- Aaron Lemmon

Rhonda Carr, Tamara Walker, and Chris Koehn introduced their respective students.

V.C. Lady Bruin Basketball - 6A State Quarterfinalist

- Addison Jones
- Emma Zimmerman
- Evie Powell
- Cadence Gray
- Jaylin Manley
- Kenzi Stark
- Sami Sheaffer
- Anna Costa
- Aviola Manning
- Shaylyn Ishem
- Kenzie Denny

Coach Justin Shaw introduced his team.

VI. Public Comment

Bartlesville Education Association Representative Anna Thom thanked the board for the support of teachers and legislative advocacy.

VII. Superintendent's Report

VII.A. Superintendent Transition

LaDonna Chancellor pointed out the recent new hires for principals as the district works to back fill positions which have moved to other administrative positions and mentioned the results of recent survey communications.

VII.B. Bond Issue Planning

Still on track for an August bond election.

VII.C. Financial Update

VII.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, May 18, 2026; 5:30 p.m.

VIII. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VIII.A. Approval of Minutes as set out on Attachment "A"

- March 9, 2026 (Regular Meeting)

VIII.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VIII.C. Acceptance of Financial Reports for March 2026 as set out on Attachment "C"

VIII.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VIII.E. Acceptance of Donations/Interest Earnings as set out on Attachment "E"

VIII.F. Acceptance of Treasurer's Report as set out on Attachments "F"
VIII.G. Acceptance of Activity Fund Report as set out on Attachment "G"
VIII.H. Declaration of Items as Surplus as set out on Attachment "H"
VIII.I. Approval of Lease Purchase Items as set out on Attachment "I"
VIII.J. Approval of the 2026-2027 Application for Temporary Appropriations as set out on Attachment "J"
VIII.K. Approval of Activity Fund Transfer as set out on Attachment "K"
VIII.L. Approval of a contract with Clearwater Enterprises, L.L.C. as the District's third party gas supplier as set out on Attachment "L"
VIII.M. Renewal of Employee Evaluation Systems, Inc. Agreement for OKTLE and McREL Evaluation Licenses for 2026-2027 as set out on Attachment "M"
VIII.N. Approval of SECURE Act Pension plan Restatement Forms and fees structure as set out on Attachment "N"
VIII.O. Approval of the E-rate Resolution as set out on Attachment "O"
MOTION #2: to approve Consent Agenda items A through O. This motion, made by Mandy Johnston and seconded by Kristen Lindblom, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 5, Nay: 0

IX. Action Topics

IX.A. Receive Bids For The Purchase Of \$17,455,000 Combined Purpose General Obligation Bonds, Series 2026A Of The District And Vote To Award Said Bonds To The Lowest Bidder Complying With The Notice Of Sale And Instructions To Bidders Or To Reject All Bids.

MOTION #3: to approve Action Topic A. This motion, made by Kinder Shamhart and seconded by Randy Herren, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea . Yea: 5, Nay: 0

IX.B. Recommendation, Consideration And Vote To Approve A Resolution Providing For The Issuance Of Combined Purpose General Obligation Bonds, Series 2026A In The Sum Of \$17,455,000 By Independent School District Number 30 Of Washington County, Oklahoma, Authorized At An Election Duly Called And Held For Such Purpose; Prescribing Form Of Bonds; Providing For Registration Thereof; Providing For Levy Of An Annual Tax For The Payment Of Principal And Interest On The Same And Fixing Other Details Of The Issue; Approving The Forms Of A Continuing Disclosure Agreement And An Official Statement; And Authorizing Executions And Actions Necessary For The Issuance And Delivery Of The Bonds.

MOTION #4: to approve Action Topic B and award Robert W. Baird at 3.147735%. This motion, made by Randy Herren and seconded by Mandy Johnston, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 5, Nay: 0

IX.C. Receive Bids For The Purchase Of \$1,130,000 General Obligation Building Bonds, Taxable Series 2026B Of The District And Vote To Award Said Bonds To The Lowest Bidder Complying With The Notice Of Sale And Instructions To Bidders Or To Reject All Bids.

MOTION #5: to approve Action Topic C. This motion, made by Randy Herren and seconded by Mandy Johnston, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Abstain (With Conflict). Yea: 4, Nay: 0, Abstain (With Conflict): 1

IX.D. Recommendation, Consideration And Vote To Approve A Resolution Providing For The Issuance Of General Obligation Building Bonds, Taxable Series 2026B In The Sum Of \$1,130,000 By Independent School District Number 30 Of Washington County, Oklahoma, Authorized At An Election Duly Called And Held For Such Purpose; Prescribing Form Of Bonds; Providing For Registration Thereof; Providing For Levy Of An Annual Tax For The Payment Of Principal And Interest On The Same And Fixing Other Details Of The Issue;

Approving The Forms Of A Continuing Disclosure Agreement And An Official Statement; And Authorizing Executions And Actions Necessary For The Issuance And Delivery Of The Bonds.

MOTION #6: to approve Action Topic D. This motion, made by Randy Herren and seconded by Mandy Johnston, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Abstain (With Conflict). Yea: 4, Nay: 0, Abstain (With Conflict): 1

X. Public Comment

There were no public comments.

XI. New Business

There was no new business.

XII. Proposed executive session to discuss the employment of those employees listed. 25 O.S. Section 307(B)(1).

- | | |
|-----------------------|-----------------------|
| 1. Axsom, Morgan | 16. Imhoff, Shawn |
| 2. Bankston, Staci | 17. Kestner, Aaron |
| 3. Beckley, Marci | 18. Krause, Tammie |
| 4. Birk, Jessica | 19. Kuntz, Aaron |
| 5. Birk, Preston | 20. Langham, Jason |
| 6. Brown, Kevin | 21. Lashbrook, Travis |
| 7. Curtis, Stephanie | 22. Massey, Brent |
| 8. Dilbeck, Thad | 23. Myers, Chanda |
| 9. Goodwin, Stacey | 24. Niko, Angie |
| 10. Hancock, Matt | 25. Patterson, Lori |
| 11. Harp, Michael | 26. Price, Cody |
| 12. Harris, Laci | 27. Smith, Eliot |
| 13. Hennesy, Matt | 28. Southwick, Cheron |
| 14. Holmes, Tiffany | 29. Watson, Gretchen |
| 15. Ickleberry, Kerry | |

MOTION #7: Vote to convene in executive session. This motion, made by Andrea Nightingale and seconded by Randy Herren, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 5, Nay: 0

MOTION #8: to return to open session. This motion, made by Randy Herren and seconded by Kinder Shamhart, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 5, Nay: 0
Andrea Nightingale read the statement of executive session minutes.

XIII. Discussion and possible board action to rehire administrators listed for the 2026-27 school year

- | | |
|----------------------|-----------------------|
| 1. Axsom, Morgan | 12. Harris, Laci |
| 2. Bankston, Staci | 13. Hennesy, Matt |
| 3. Beckley, Marci | 14. Holmes, Tiffany |
| 4. Birk, Jessica | 15. Ickleberry, Kerry |
| 5. Birk, Preston | 16. Imhoff, Shawn |
| 6. Brown, Kevin | 17. Kestner, Aaron |
| 7. Curtis, Stephanie | 18. Krause, Tammie |
| 8. Dilbeck, Thad | 19. Kuntz, Aaron |
| 9. Goodwin, Stacey | 20. Langham, Jason |
| 10. Hancock, Matt | 21. Lashbrook, Travis |
| 11. Harp, Michael | 22. Massey, Brent |

23. Myers, Chanda

24. Niko, Angie

25. Patterson, Lori

26. Price, Cody

27. Smith, Eliot

28. Southwick, Cheron

29. Watson, Gretchen

MOTION #9: to approve the rehire of all administrators. This motion, made by Randy Herren and seconded by Kristen Lindblom, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 5, Nay: 0

XIV. Adjournment

There being no further business, the meeting adjourned at 6:48 p.m.

Change Order Listing

Options: Fund(s): 11-General Fund (For Operation), Year: 2025-2026, ReferenceDate: Prior To Begin Date, Date Range: 4/17/2026 - 5/15/2026, PO Range: 1 - 1494, Minimum Percentage Change: 25.01%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
1468	04/08/2026	5529	PENSION SOLUTIONS INC	FEES/000/HR/ESC	1,025.00
Non-Payroll Total:					\$1,025.00
Payroll Total:					\$0.00
Report Total:					\$1,025.00

Change Order Listing

Options: Fund(s): 11-General Fund (For Operation), Year: 2025-2026, ReferenceDate: Prior To Begin Date, Date Range: 4/17/2026 - 5/15/2026, PO Range: 1 - 1494, Minimum Amount Change: \$10,000.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
6	07/01/2025	60628	J.D. YOUNG COMPANY, INC.	OFF-MACH-SRVCS-000/AP/ESC	12,183.78
Non-Payroll Total:					\$12,183.78
Payroll Total:					\$0.00
Report Total:					\$12,183.78

2025-2026 Fiscal Year
Encumbrance Orders for Approval
May 18, 2026

The following list of Encumbrance Orders (Purchase Orders), totaling \$296,044.25 is submitted for consideration by the Bartlesville Board of Education for the dates of April 17, 2026 through May 15, 2026 from 2025-2026 Fiscal Year funds for Funds 11-81.

I, Preston Birk, hereby certify the amount of each encumbrance order has been entered against the designated appropriation accounts and all these encumbrance orders are within the authorized available balance of said appropriations for the 2025-2026 Fiscal



Preston Birk

RECOMMENDATION: That the Board of Education adopts a motion to approve Purchase Orders (as listed in the attached reports) in the amount of \$296,044.25.

Submitted to the Board of Education

2025-2026 Fiscal Year

	FUND	P.O. #'s	AMOUNT
11	General	1495 - 1557	\$ 75,400.48
21	Building		
22	Child Nutrition Fund	53 - 54	\$ 46.74
31	2019 Bond - Projects		
32	2021 Bond - 2023 Projects		
33	2021 Bond - 2024 Projects		
34	2023 Bond - 2025 Projects	172 - 184	\$ 113,447.03
39	Bond Interest	3	\$ 102,000.00
81	Gifts Fund	7 - 14	\$ 5,150.00
	TOTAL		\$ 296,044.25

GRAND TOTAL: \$ 296,044.25

Encumbrance Register
11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1495	04/17/2026	MEDICAL WASTE SERVICES, LLC	DISPOSAL SERVICES-013/DISTRICT	300.00
1496	04/20/2026	CDW LLC	PRINTING SUPPLIES - 296/CENTRAL	286.10
1497	04/21/2026	PHILLIP R FIELD	TRAVEL-019/TECH/ESC	200.00
1498	04/21/2026	COREY L GIMLIN	TRAVEL-019/TECH/ESC	500.00
1499	04/21/2026	AMAZON CAPITAL SERVICES INC	GENL/FURNITURE/015/Teacher	899.88
1500	04/21/2026	AMAZON CAPITAL SERVICES INC	GENL/FURNITURE/015/Teacher	899.98
1501	04/23/2026	J.D. YOUNG COMPANY, INC.	OFF-MACH-SRVCS-000/AP/ESC	1,800.00
1502	04/23/2026	MULTISERVICE TECH SOLUTIONS, INC	SUPPLIES-035/GATE/JANE PHILLIPS	1,533.33
1503	04/24/2026	AMAZON CAPITAL SERVICES INC	GENERAL/CLEANING/TECH SUPPLIES - 412/CENTRAL	174.84
1504	04/24/2026	BETHANY NOEL SHAW	REIMBURSEMENT/412-TRAVEL/510	206.50
1505	04/24/2026	INTERNATIONAL SOCIETY FOR	REGISTRATION 541/FED PROG/ESC	1,590.00
1506	04/24/2026	CURTIS EVANS	Glass replacement & Repair, ETC.	400.00
1507	04/24/2026	KAREN ANN CAPEL	TRAVEL-613/SS/ESC	500.00
1508	04/27/2026	ASHLEY DAWN BURSON	TRAVEL-613/SS/ESC	500.00
1509	04/27/2026	ARVEST BANK CORPORATE VISA	TRAVEL-613/SS/ESC	2,400.00
1510	04/27/2026	JEREMY A WILLIAMS	OUT OF DISTRICT TRAVEL 412/STEM/BHS	300.00
1511	04/27/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 412/CENTRAL	1,044.00
1512	04/28/2026	AMAZON CAPITAL SERVICES INC	AUDIO/VISUAL 412/BMITE BHS	600.00
1513	04/28/2026	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL 541/FED PROG/ESC	1,496.96
1514	04/29/2026	STAPLES CONTRACT & COMMERCIAL INC	GEN SPLYs/BMITE-412/510	420.00
1515	04/29/2026	TAWNYA A HANIGAN	TRAVEL 552/FED PROG/ESC	800.00
1516	04/29/2026	SCOTT R KOHNLE	TRAVEL 552/FED PROG/505	800.00
1517	04/29/2026	SPEARS WORLD TRAVEL SERVICE, INC	552/FED PROG/ESC	14,171.85
1518	04/30/2026	ARVEST BANK CORPORATE VISA	TRAVEL 541/FED PROG/ESC	2,811.26
1519	04/30/2026	B & H PHOTO VIDEO PRO-AUDIO	AUDIO/VISUAL 412/BMITE BHS	2,466.16
1520	04/30/2026	AMAZON CAPITAL SERVICES INC	GENERAL & COCURR SUPPLIES - 412/BHS/STEM	704.80
1521	04/30/2026	TIFFANY D HOLMES	TRAVEL 541/FEG PROG/ESC	500.00
1522	04/30/2026	STACI BANKSTON	TRAVEL 552/FED PROG/ESC	500.00
1523	04/30/2026	MARY LORRAINE ROBINSON	SUPPLIES FOR JOM CLASSES-563/OEJOM	1,700.00
1524	04/30/2026	LESLIE J DONNELL	OUT-OF-DISTRICT MILEAGE-561/OEJOM	670.00
1525	05/04/2026	AMAZON CAPITAL SERVICES INC	GEN SUPPLIES/STEM-412/MADISON-510	434.07
1526	05/06/2026	AMAZON CAPITAL SERVICES INC	GENERAL/TECH/PRINTER SUPPLIES - 412/CENTRAL	1,470.87
1527	05/07/2026	ETTINGERS OFFICE SUPPLY	SUPPLIES FOR JOM-563/OEJOM	11,000.00
1528	05/07/2026	AMAZON CAPITAL SERVICES INC	FURN/FIX-015/WILSON	414.99
1529	05/08/2026	CRISTEL M L MILLER	REIMBURSEMENT 511/FED PROG/ST. JOHNS	300.00
1530	05/08/2026	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL 541/ FED PROG/ST.JOHNS	469.80
1531	05/08/2026	ACCUTRAIN CORPORATION	REGISTRATION 541/FED PROG/ST. JOHNS	702.00

Bartlesville Public Schools
Encumbrance Register
11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1532	05/08/2026	SOLUTION TREE, LLC	PD 511/FED PROG/ST. JOHNS	1,598.00
1533	05/11/2026	LADONNA M CHANCELLOR	TRAVEL-006/CURR/ESC	500.00
1534	05/11/2026	ALLCOTT ENTERPRISES LLC	FOOD FOR JOM EVENTS-563/OEJOM	200.00
1535	05/11/2026	OKACTE	REGISTRATION 541/FED PROG/505	105.00
1536	05/11/2026	ARVEST BANK CORPORATE VISA	TRAVEL 541/FED PROG/505	116.00
1537	05/11/2026	KELSEY E BRIDGES	TRAVEL-029/CURR/ESC	500.00
1538	05/12/2026	ROBIN M WHITE	TRAVEL-029/CURR/ESC	500.00
1539	05/12/2026	LANE F ULLRICH	TRAVEL 552/FED PROG/CENTRAL	1,000.00
1540	05/12/2026	ASHLEE R HIGHTOWER	TRAVEL 552/FED PROG/BHS	1,000.00
1541	05/12/2026	LAURA L WILLIAMS	TRAVEL 552/FED PROG/CENTRAL	1,200.00
1542	05/12/2026	JEREMY A WILLIAMS	TRAVEL 552 /FED PROG/BHS	1,200.00
1543	05/12/2026	PROJECT LEAD THE WAY, INC.	REGISTRATION 541/FED PROG/505	2,400.00
1544	05/12/2026	AMAZON CAPITAL SERVICES INC	GENERAL & FURN/FIX/APP - BHS/STEM 412	744.93
1545	05/12/2026	JOSIAH KERNELL	PRESENTER FOR JOM-563/OEJOM	200.00
1546	05/12/2026	RAYLEN KERNELL	PRESENTER FOR JOM-563/OEJOM	200.00
1547	05/12/2026	GLEN EDWARD KERNELL JR	PRESENTER FOR JOM-563/OEJOM	200.00
1548	05/12/2026	STATE OF OKLAHOMA	Tags for District-011/TRANSPORTATION	200.00
1549	05/13/2026	KAREN L MONROE	Out of District Travel-011/TRANSPORTATION	400.00
1550	05/13/2026	SOLUTION TREE, LLC	PROFESSIONAL DEV 541/FED PROG/ST. JOHNS	799.00
1551	05/13/2026	RECOGNITION PRODUCTS, INC	CAP AND GOWN FOR JOM STUDENTS-563/OEJOM	1,200.00
1552	05/13/2026	CUSTOM MEETING PLANNERS	REGISTRATION 541/FED PROG/ST. JOHN'S	325.00
1553	05/13/2026	CRISTEL M L MILLER	REIM TRAVEL-541/FED PROG/ST. JOHN'S	1,120.00
1554	05/13/2026	UNIV OF WISCONSIN SYSTEM	REGISTRATION 541/FED PROG/ESC	1,150.00
1555	05/13/2026	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL 541/ FED PROG/ESC	700.00
1556	05/13/2026	INSTRUCTURE, INC	REGISTRATION 541/FED PROG/ESC	1,044.10
1557	05/14/2026	ARVEST BANK CORPORATE VISA	TRAVEL 541/FED PROG/ESC	831.06

Report Total: \$75,400.48

Bartlesville Public Schools
Encumbrance Register
22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
53	04/21/2026	OK STATE DEPT OF EDUCATION	REIMBURSEMENT/275/DIST	9.24
54	05/06/2026	WILLIAM MOYER	REIMBURSEMENT-000/CND	37.50
Report Total:				<u><u>\$46.74</u></u>

Bartlesville Public Schools
Encumbrance Register
34-2023 BOND - 2025 PROJECTS

PO No	Date	Vendor	Description	Amount
172	04/21/2026	BARTLESVILLE CYCLE SPORTS, LLC	REPAIRS/018/HS	4,752.03
173	04/28/2026	SLIGAR MECHANICAL	MAINT/018/WILSON	6,560.00
174	04/29/2026	EARNEST HEAT & AIR INC	MAINT/018/CENTRAL	16,822.00
175	05/04/2026	JOSEPH ESTES	MAINT/018/ESC	7,800.00
176	05/04/2026	BROWN PLBG LLC	MAINT/018/RH	13,005.00
177	05/07/2026	RUTH BOTELLO MARTINEZ	PAINTING/018/HS	3,800.00
178	05/07/2026	ESI LEGACY HOLDCO, INC.	MAINT/018/HS	4,114.00
179	05/07/2026	BENNETT/CAHILL CONTRACTORS, LLC	MAINT/018/HOOVER	4,119.00
180	05/07/2026	RUTH BOTELLO MARTINEZ	PAINT/018/HS	8,000.00
181	05/07/2026	JT PAINT AND DESIGN	PAINT/018/HS	9,414.00
182	05/13/2026	JT PAINT AND DESIGN	PAINT/018/HS	5,380.00
183	05/14/2026	EARNEST HEAT & AIR INC	HVAC-WAYSIDE	9,681.00
184	05/15/2026	SECONDARY RHODES	ROOFING/018/HS	20,000.00
Report Total:				\$113,447.03

Bartlesville Public Schools
Encumbrance Register
39-Bond Interest

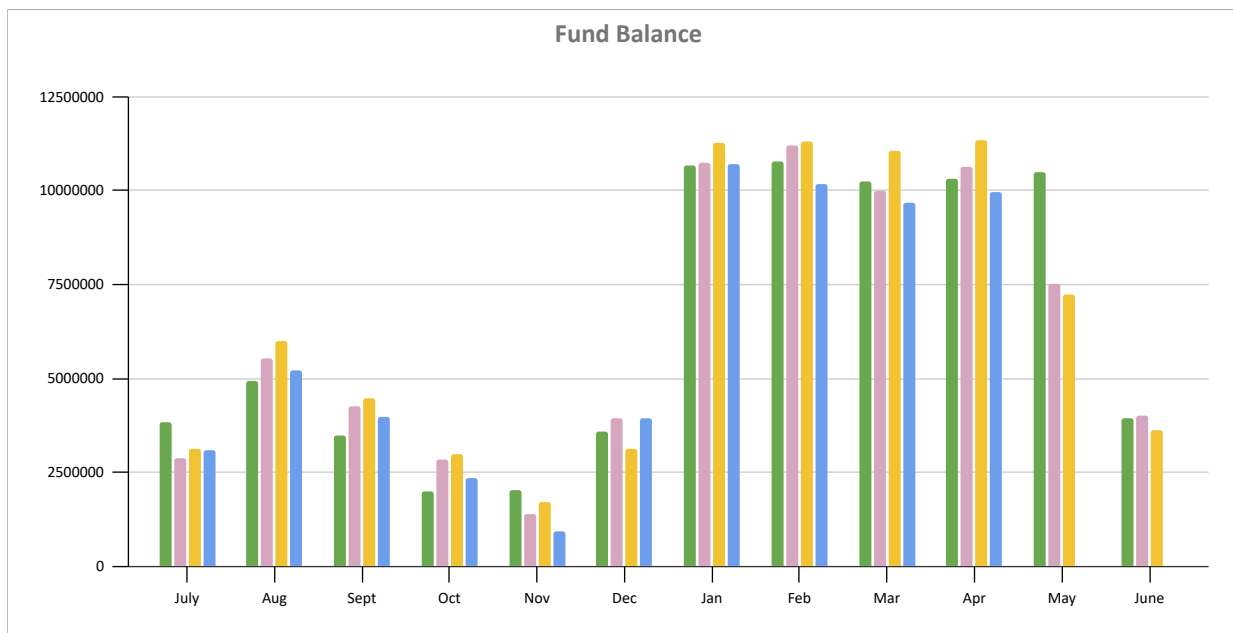
PO No	Date	Vendor	Description	Amount
3	05/05/2026	AMERICAN BUS SALES LLC	14 Passenger Activity Bus & Graphics	102,000.00
Report Total:				<u><u>\$102,000.00</u></u>

Bartlesville Public Schools
Encumbrance Register
81-GIFTS FUND

PO No	Date	Vendor	Description	Amount
7	04/22/2026	TANNER BERNABE	SCHOLARSHIP- 100/MADISON/GLIMPSE/MASSEY/VERMEIRE	25.00
8	04/22/2026	KENDRA LAKE	SCHOLARSHIP- 100/MADISON/GLIMPSE/MASSEY/VERMEIRE	25.00
9	05/14/2026	SAMUEL HILL	SCHOLARSHIP-155/TREAS/ESC	500.00
10	05/14/2026	SAMUEL ALLEN MARCELLA	SCHOLARSHIP-145/TREAS/ESC	600.00
11	05/14/2026	CHARLIE ACE DARK	SCHOLARSHIP-194/TREAS/ESC	1,000.00
12	05/14/2026	MACKENZIE MARIE NEAL	SCHOLARSHIP-194/TREAS/ESC	1,000.00
13	05/14/2026	JARRETT WILLIAM DUEDE	SCHOLARSHIP-194/TREAS/ESC	1,000.00
14	05/14/2026	SELVIN EDUARDO PORTILLO-QUIROZ	SCHOLARSHIP-194/TREAS/ESC	1,000.00
Report Total:				<u>\$5,150.00</u>

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299	7,524,869	4,012,343
FY 25	3,114,772	5,993,256	4,486,033	2,993,607	1,728,160	3,137,351	11,284,980	11,297,975	11,049,841	11,326,872	7,252,189	3,608,806
FY 26	3,108,625	5,203,689	3,988,446	2,347,041	921,789	3,952,870	10,721,013	10,175,780	9,692,879	9,959,415		
FY26-FY25	(6,147)	(789,567)	(497,587)	(646,566)	(806,371)	815,519	(563,967)	(1,122,195)	(1,356,962)	(1,367,457)		



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	April	2025-26 Year to Date Total	2024-25 Year to Date Total	2023-24 Year to Date Total
Beginning balance	\$ 9,692,879	\$ 3,608,806	\$ 4,012,343	\$3,931,988
Local	1,406,733	14,756,646	13,393,363	13,089,642
County	170,924	1,713,164	1,570,347	1,497,184
State	3,238,293	29,848,811	30,325,361	29,132,693
Federal	289,384	2,953,604	4,217,567	5,066,532
Other sources	331	35,817	102,474	102,803
	<u>5,105,665</u>	<u>49,308,042</u>	<u>49,609,112</u>	<u>48,888,854</u>
Total cash available	14,798,544	52,916,848	53,621,455	52,820,842
<u>Requirements:</u>				
Salaries	3,242,215	26,967,499	26,311,532	25,312,491
Benefits	1,092,525	9,271,436	8,965,207	8,580,783
Professional services	136,834	1,221,036	1,122,900	952,975
Property services	82,061	2,693,332	2,978,814	2,977,473
Other purchased services	41,059	399,576	362,155	1,143,284
Supplies & materials	223,036	1,895,582	2,023,695	2,733,822
Property	748	48,783	68,538	68,971
Other uses	20,651	460,189	461,742	426,744
	<u>4,839,129</u>	<u>42,957,433</u>	<u>42,294,583</u>	<u>42,196,543</u>
Ending balance	<u>9,959,415</u>	<u>9,959,415</u>	<u>11,326,872</u>	<u>10,624,299</u>

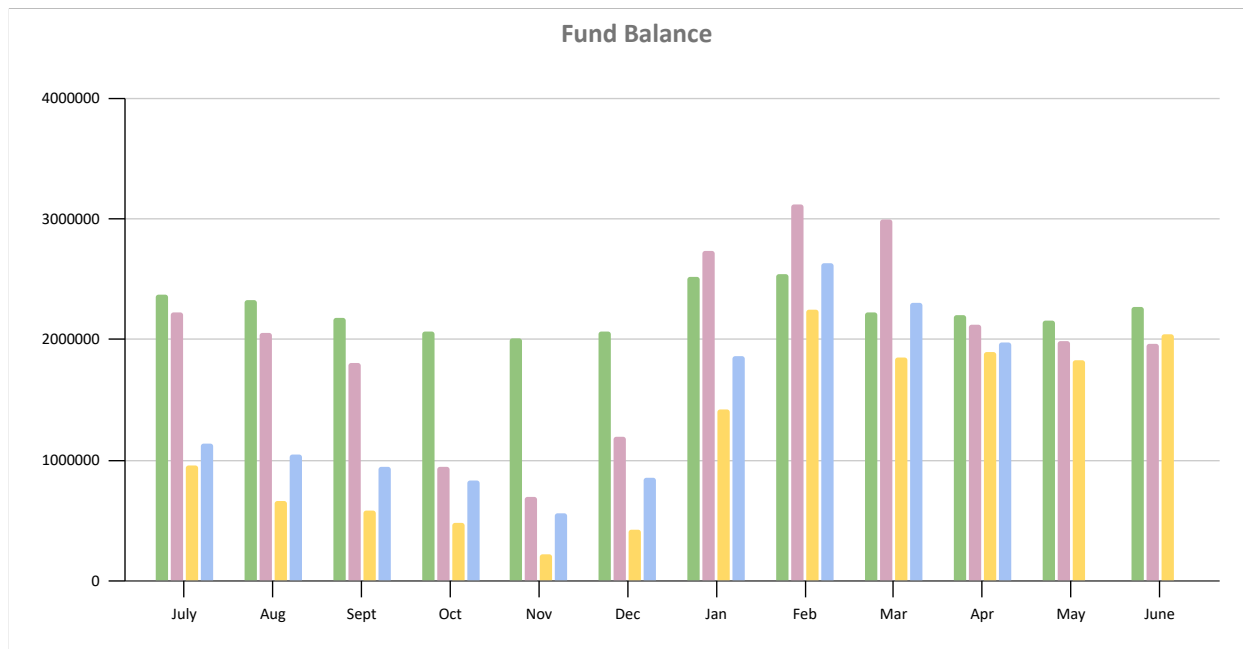
Bartlesville Public Schools
General Fund Revenue Detail

		July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2025-26 Total
1110	Ad valorem tax - current						3,618,177.02	7,250,280.17	699,639.91	315,420.64	1,262,660.91			13,146,178.65
1121-1122	Ad valorem tax - prior	73,921.84	50,534.24	89,943.86	14,408.67	10,189.72	32,418.87	74,693.17	20,089.65	8,080.48	7,906.49			382,186.99
1130	In lieu of tax	0.08						230.32			548.39			778.79
1140	TIF closeout			228,176.52										228,176.52
1190	Other taxes													-
1213-1214	Testing fees	666.25		701.25	681.25		562.50	705.00		498.75				3,815.00
1230-1290	Tuition									18,540.50	18,540.50			37,081.00
1310	Interest on investments	52,920.40	31,413.29	33,545.48	28,919.52	49,790.04	30,116.73	44,568.63	44,737.31	48,334.66	87,324.96			451,671.02
1351														-
1352	Interest on unapport. Tax	122.64	47.17	85.93	157.07	95.78	248.65	52.35	2,414.69	5,594.36	391.56			9,210.20
1353														-
1410	Rent				90.00	600.00		250.00	5,500.00					6,440.00
1440	Sale of equipment				1,500.00									1,500.00
1510	Insurance loss recoveries			16,779.57	1,000.00					4,683.98				22,463.55
1530	Damage recovery			75.00		112.50	100.00	200.00	100.00	1,100.00	100.00			1,787.50
1580	Activity trip reimb	9,466.32	7,391.25	611.24	3,042.10	3,641.33	2,537.44	439.95	598.76	3,888.44	1,758.02			33,374.85
1590	Miscellaneous reimb	976.00	5,648.90		5,226.00	14,384.32	771.62	5,083.25	623.20	9,681.40	1,317.00			43,711.69
1610	Donations	1,000.00	59,750.00	4,370.00		17,975.05		81,125.00	1,000.00	194,527.21	25,951.62			385,698.88
1680	Refunds		71.00					720.00						791.00
1690	Miscellaneous			1,014.78	67.41	146.82	103.41	178.23	24.00	12.00	233.64			1,780.29
2100	County-wide 4-mill	9,380.65	6,207.03	29,573.29	1,877.91	1,317.19	380,803.88	810,771.66	104,921.84	36,544.96	155,788.84			1,537,187.25
2200	Mortgage tax	11,399.68	14,514.63	22,408.76	16,092.07	17,320.06	40,147.22	13,570.06	13,865.81	11,522.96	15,134.98			175,976.23
2300	Resale Property													-
3110	Gross production tax	3,184.08	2,196.23	2,577.77	2,678.60	2,867.45	937.11	4,525.80	2,149.27	2,407.34	2,331.49			25,855.14
3120	Motor vehicle tax	59,992.81	246,432.22	231,118.54	245,648.60	233,219.25	198,028.53	236,590.37	239,429.97	218,705.99	235,954.80			2,145,121.08
3130	Rural electric tax	4,413.73	5,876.53	6,546.81	5,462.84	4,764.39	4,380.00	4,432.10	5,566.57	5,688.84	5,553.84			52,685.65
3140	State school land earnings	93,133.81	65,952.92	77,440.06	97,211.86	86,855.18	81,770.33	161,738.46	95,420.81	97,611.39	106,643.21			963,778.03
3150	Vehicle tax stamps	797.89	436.94	1,230.18	768.86	1,037.96	1,415.98		1,153.29	1,941.38	110.20			8,892.68
3160	Farm implement tax stamps			94.70	60.75	339.47	382.35			617.30	270.85			1,765.42
3210	Foundation aid		2,451,057.99	2,451,754.97	2,451,406.48	2,451,406.48	2,451,406.48	2,081,786.11	2,387,235.44	2,389,289.55	2,389,417.93			21,504,761.43
3250	FBA		459,231.25	459,231.24	459,231.25	459,231.24	459,231.25	473,591.65	461,624.63	466,689.09	461,223.08			4,159,284.68
3310	Alternative education							55,444.77		32,607.16				88,051.93
3412	NBCT Stipend								50,000.00					50,000.00
3414					1,749.00									1,749.00
3415	Reading Sufficiency					120,213.94					646.00			120,859.94
3420	State textbooks		35,908.72	35,908.72	35,908.71	35,908.72	35,908.72	37,305.22	36,141.47	36,141.47	36,141.46			325,273.21
3430	Education matching	3,311.38			1,847.66		1,847.66	1,846.09	1,845.41	1,842.28				12,540.48
3436			93,041.47											93,041.47
3437									32,604.60					32,604.60
3440	Drivers education			4,757.50										4,757.50
3470														-
3610				1,082.43										1,082.43
3620									9.63					9.63
3690	Other state					1,927.41								1,927.41
3811	Vocational programs			7,920.00			30,170.00			7,920.00				46,010.00
3812	Vocational programs			55,062.00			55,062.00			55,062.00				165,186.00
3892	Lottery Fund				28,901.28		14,672.05							43,573.33
4140	Title VII	125,903.90												125,903.90
4162	Flood Control				233.72									233.72
4210	Title I - Part A	240,195.39					280,311.38	265,263.53		129,438.52	139,396.31			1,054,605.13
4271	Title II	20,495.34					175,898.38	21,496.26	2,538.76		12,512.04			232,940.78
4281	Title III	290.10					13,180.12	14,367.16	490.36					28,327.74
4310	IDEA B - Special Education	196,695.03		2,239.80	152,076.79		134,336.92	128,313.57	246,717.94	139,925.86	127,025.27			1,127,331.18
4340	Preschool				7,100.94	7,100.94	7,100.94		8,428.96					29,731.78
4442	Title IV reimb		32,528.85				56,051.59	6,354.28	1,519.45	801.63				97,255.80
4470	Title VI	6,773.70					6,758.98	11,365.61	1,944.95	4,977.95				31,821.19
4550	Johnson-O'Malley		72,071.90											72,071.90
4611	Title II - Adult Education	35,249.42				2,079.95	3,801.05	5,776.72	8,874.00	6,192.73	9,754.19			71,728.06
4617	Rehab services						1,266.94				696.01			1,962.95
4689	Other federal													-
4740														-
4821	Carl Perkins				30,487.22		17,072.56			32,129.60				79,689.38
5150-5160	Activity trip reimb	876.43	2,929.03	1,912.34	12,203.10	9,718.61	1,002.81	3,586.66	2,661.46	595.96	330.84			35,817.24
6140	Estopped Warrants													-
		951,166.87	3,643,241.56	3,766,162.74	3,606,039.66	3,532,243.80	8,137,981.47	11,796,652.15	4,479,872.14	4,289,016.38	5,105,664.43	-	-	49,308,041.20
														3,582,106.16
														52,890,147.36

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Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142	1,991,800	1,960,216
FY 25	953,273	661,858	581,905	484,299	223,041	421,413	1,426,056	2,252,268	1,846,065	1,895,367	1,830,499	2,042,084
FY 26	1,133,076	1,046,523	940,322	836,900	559,218	857,332	1,861,642	2,634,710	2,302,419	1,974,146		
FY26-FY25	179,803	384,665	358,417	352,601	336,177	435,919	435,586	382,442	456,354	78,779		



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	April	2025-26 Year to Date Total	Prior Year Year to Date Total
Beginning balance	\$ 2,302,419	\$ 2,042,084	\$ 1,960,216
 <u>Revenue:</u>			
Local	195,653	2,169,334	1,878,550
State	39	877,247	865,028
Other sources	-	-	3,018
	<u>195,692</u>	<u>3,046,581</u>	<u>2,746,596</u>
 Total cash available	 2,498,111	 5,088,665	 4,706,812
 <u>Requirements:</u>			
Professional services	10,000	110,000	102,350
Property services	338,257	1,325,920	937,761
Other purchased services		819,391	900,771
Supplies & materials	72,918	304,192	335,456
Property	102,790	554,716	534,101
Other uses	-	300	1,006
	<u>523,965</u>	<u>3,114,519</u>	<u>2,811,445</u>
 Ending balance	 <u>1,974,146</u>	 <u>1,974,146</u>	 <u>1,895,367</u>

May 18, 2026 Personnel Report

APPOINTMENTS:						
Name	Site	Position	FTE	Hire Date	Temporary Contract	
Dobbins, Dillon	High School	Secondary Assistant Principal	1.000	07/01/2026	Yes	
Freeman, Logan	Transportation	Bus Driver	0.750	05/06/2026	Yes	
Johnson, Joshua	Ranch Heights	Fifth Grade Teacher	1.000	08/10/2026	Yes	
Jones, Meral	Madison	Mathematics Teacher	1.000	08/10/2026	Yes	
Luna, Peyton	Wayside	Fourth Grade Teacher	1.000	08/10/2026	Yes	
Miller, James	Transportation	Bus Driver	0.750	05/06/2026	Yes	
Moser, Margaret	Jane Phillips	Pre-Kindergarten Teacher	1.000	08/10/2026	Yes	
Osborn-Munyon, Anna	Transportation	Bus Driver	0.750	05/06/2026	Yes	
Parks, David	Transportation	Mechanic	1.000	05/12/2026	Yes	
Potts, Laura	Wayside	Fourth Grade Teacher	1.000	08/10/2026	Yes	
Schmidt, Cassie	Madison	Speech Language Pathologist	1.000	08/10/2026	Yes	
Shoonech, Devin	Transportation	Bus Driver	0.750	05/06/2026	Yes	
Williams, Laura	Central	STEM Teacher	1.000	08/10/2026	No	
CHANGE OF STATUS:						
Name	CHANGE FROM Site	Position	FTE	CHANGE TO Site	Position	FTE Date
Bankston, Gunner	Hoover	FMLA	1.000	Hoover	Third Grade Teacher	1.000 4/28/2026
Berry, Jayme	Hoover	First Grade Teacher	1.000	Hoover	Second Grade Teacher	1.000 8/10/2026
Grayum, Daryn	High School	Special Education Teacher Assistant Level 3	0.875	High School	Special Education Teacher	1.000 8/10/2026
Hagar, Kaylee	Hoover	Teacher Assistant	0.875	Hoover	PreKindergarten Teacher	1.000 8/10/2026
Henson, Sara	High School	LPN	0.875	Ranch Heights	LPN	0.875 8/11/2026
Hogan, Kelsey	Richard Kane	FMLA	1.000	Richard Kane	Second Grade Teacher	1.000 5/22/2026
Hubler, Emily	High School	Mathematics Teacher	1.000	High School	FMLA	1.000 4/22/2026
Kuntz, Aaron	High School	Secondary Assistant Principal	1.000	Central	Secondary Principal	1.000 7/1/2026
Kyrouac, Kevin	Technology	Information Technology	1.000	ESC	Print Shop & Mail Manager	1.000 7/1/2026
Lyle, Dana	Wayside	Art Teacher	1.000	High School	Art Teacher	1.000 8/10/2026
Martin, Jill	Richard Kane	Teacher Assistant	0.875	Hoover	Teacher Assistant	0.875 8/11/2026
Newland, Kimberly	Wayside	Special Education Teacher	1.000	Wayside	Instructional Coach	1.000 8/10/2026
O'Dell, Amber	Wilson	First Grade Teacher	1.000	Jane Phillips	Student & Family Support Coordinator	1.000 8/10/2026
Padilla, Kimberlynne	High School	Science Teacher	1.000	Madison	Mathematics Teacher	1.000 8/10/2026
Perry, Erin	Madison	Science Teacher	1.000	Madison	Title 1 Teacher	1.000 8/10/2026
Rhodes, Angelika	Ranch Heights	Third Grade Teacher	1.000	Ranch Heights	First Grade Teacher	1.000 8/10/2026
Rohrs, Pamala	Wilson	FMLA	1.000	Wilson	Kindergarten Teacher	1.000 5/4/2026
Salerno, Renate	Central	FMLA	1.000	Central	STEM Teacher	1.000 5/7/2026
Veach, Alison	Hoover	LPN	0.875	High School	LPN	0.875 8/11/2026
Weimer, Seth	High School	Fine Arts Facility Manager	1.000	Technology	Information Technology	1.000 7/1/2026
Weiss, Olivia	Richard Kane	Special Education Teacher Assistant Level 3	0.875	Ranch Heights	Special Education Teacher Assistant Level 3	0.875 8/11/2026
Welchel, Jason	Central	Social Studies Teacher	1.000	Madison	Alternative Education Teacher	1.000 8/10/2026
RESIGNATION:						
Name	Site	Position	FTE	Date		
Beckloff, Jamie	Richard Kane	AIMS Teacher Assistant	0.875	5/21/2026		
Boehm, Brenna	Hoover	Art Teacher	1.000	5/22/2026		
Brewster, Angelia	Madison	Title 1 Teacher	1.000	5/22/2026		
Deckard, Candace	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	5/21/2026		
Ivey, Ronald	Transportation	Bus Driver	0.750	5/21/2026		
Jarvis, Dianna	Ranch Heights	Teacher Assistant	0.875	5/21/2026		
Petrmichl, Kevin	Athletics	Soccer Coach	N/A	5/22/2026		
Reid, James	Madison	Mathematics Teacher	1.000	5/22/2026		
Rios, Aubriayna	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	5/21/2026		
Shaw, Justyn	High School	Head Girls Varsity Basketball Coach	N/A	4/22/2026		
Silver, Tara	Hoover	Teacher Assistant	0.875	5/21/2026		
Smith, Tiffany	Central	Special Education Teacher Assistant Level 3	0.875	4/24/2026		
Stivers, Penni	Ranch Heights	Teacher Assistant	0.500	5/21/2026		
Tesavis, Stacey	Ranch Heights	Attendance Secretary - Elementary	1.000	5/22/2026		
Wall, Jordan	Madison	Mathematics Teacher	1.000	5/22/2026		
Wilson, Leslie	Wilson	Operation Eagle Tutor	0.625	5/2/2026		
RETIREMENT:						
Name	Site	Position	FTE	Date		
Tanner, Rodger	Transportation	Bus Driver	0.750	5/21/2026		

MEMORANDUM

TO: BOARD OF EDUCATION
FROM: PRESTON BIRK
SUBJECT: DONATIONS & INTEREST EARNED
DATE: 5/1/2026

Please accept the following donations our school district has received during the month of April.

1. Betty Turk Memorial Literature Award

Education Service Center \$ 4,000.00

2. Harry & Wanna Brookby Leadership Scholarship

Education Service Center \$ 1,667.00

3. Bartlesville Public Schools Foundation – Teacher Childcare Support

Education Service Center \$ 18,500.00

4. Bartlesville Community Foundation – Classified Person of the Year

Education Service Center \$ 1,000.00

5. Bartlesville Community Foundation – Teacher of the Year

Education Service Center \$ 6,451.62

Receipt Total \$ 31,618.62

Please accept the following Interest earned on Lease Purchase received during April.

1. BOK – Fund 6

April \$ 78.47

Fund 6 Total \$ 78.47

2. BOK – Fund 8

April \$ 7,657.79

Fund 8 Total \$ 7,657.79

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 4/1/2026 - 4/30/2026, Exclude Investments
 Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

Fund: 11**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
	ICS ACCOUNTGATEWAY BANK - ICS TRANSACTION	4/30/2026	5/29/2026		\$6,349,705.93	3.480	\$6,349,705.93
Total ICS ACCOUNT							\$6,349,705.93
Total AI 0112 GATEWAY BANK - ICS							\$6,349,705.93
Total Fund 11							\$6,349,705.93

Fund: 21**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
	ICS ACCOUNTGATEWAY BANK - ICS TRANSACTION	4/30/2026	5/29/2026		\$1,495,000.00	3.480	\$1,495,000.00
Total ICS ACCOUNT							\$1,495,000.00
Total AI 0112 GATEWAY BANK - ICS							\$1,495,000.00
Total Fund 21							\$1,495,000.00

Fund: 22**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
	ICS ACCOUNTGATEWAY BANK - ICS TRANSACTION	4/30/2026	5/29/2026		\$241,092.35	3.480	\$241,092.35
Total ICS ACCOUNT							\$241,092.35
Total AI 0112 GATEWAY BANK - ICS							\$241,092.35
Total Fund 22							\$241,092.35

Fund: 34**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
	ICS ACCOUNTGATEWAY BANK - ICS TRANSACTION	4/30/2026	5/29/2026		\$2,009,000.00	3.480	\$2,009,000.00
Total ICS ACCOUNT							\$2,009,000.00
Total AI 0112 GATEWAY BANK - ICS							\$2,009,000.00
Total Fund 34							\$2,009,000.00

Fund: 39**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
	ICS ACCOUNTGATEWAY BANK - ICS TRANSACTION	4/30/2026	5/29/2026		\$472,564.31	3.480	\$472,564.31
Total ICS ACCOUNT							\$472,564.31
Total AI 0112 GATEWAY BANK - ICS							\$472,564.31
Total Fund 39							\$472,564.31

Fund: 41**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
	ICS ACCOUNTGATEWAY BANK - ICS TRANSACTION	4/30/2026	5/29/2026		\$5,420,200.00	3.480	\$5,420,200.00
Total ICS ACCOUNT							\$5,420,200.00
Total AI 0112 GATEWAY BANK - ICS							\$5,420,200.00

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369018491	COMMERCE BANK - TREASURY BILL	1/20/2026	5/19/2026		\$3,999,404.99	3.497	\$3,999,404.99

APRIL 2026

	GENERAL	BUILDING	CHILD	BOND	BOND	BOND	BOND	BOND	BOND INT	SINKING	GIFTS &	TOTALS
	FUND	FUND	NUTRITION	FUND 31	FUND 32	FUND 33	FUND 34	FUND 35	FUND 39	FUND	ENDOW.	
BEGINNING BALANCE	3,443,256.47	657,418.92	399,955.42	-	818.91	83,788.40	475,960.76	-	844.90	3,393,097.10	22,614.82	8,477,755.70
LOCAL SOURCES OF REVENUE	1,406,733.09	195,653.71	19,186.11		-	-	-	-	9,495.71	1,043,684.10	6,572.14	2,681,324.86
INTERMEDIATE SOURCES OF REVENUE	170,923.82		-	-	-	-	-	-	-	-	-	170,923.82
STATE SOURCES OF REVENUE	3,238,292.86	38.68	1,448.49	-	-	-	-	-	-	222.40	-	3,240,002.43
FEDERAL SOURCES OF REVENUE	289,383.82		311,470.66	-	-	-	-	-	-	-	-	600,854.48
TOTAL NEW RECEIPTS	5,105,333.59	195,692.39	332,105.26	-	-	-	-	-	9,495.71	1,043,906.50	6,572.14	6,693,105.59
INTER-FUND TRANSFERS	330.84	-	-	-	-	-	-	371,700.00	-	-	-	372,030.84
NON-REVENUE RECEIPTS	-	-		-	-	-	-	-	-	-	-	-
TOTAL COMBINED RECEIPTS	5,105,664.43	195,692.39	332,105.26	-	-	-	-	371,700.00	9,495.71	1,043,906.50	6,572.14	7,065,136.43
WARRANT PURCHASES (-)	(4,701,876.31)	(509,275.65)	(368,551.67)	-	(55.00)	(71,633.24)	(81,212.93)	-	-	(7,931,545.00)	(25.00)	(13,664,174.80)
INVESTMENTS MATURED (+)	6,312,249.43	1,645,000.00	240,403.78	-	-	-	2,157,500.00	-	466,548.50	13,619,365.34	295,666.30	24,736,733.35
C.D./AGENCY INVESTMENTS (-)	(6,349,705.93)	(1,495,000.00)	(241,092.35)	-	-	-	(2,009,000.00)	-	(472,564.31)	(9,419,604.99)	(296,513.15)	(20,283,480.73)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-	-	-
CORRECTIONS			-	-	-	-	-	-	-	-	-	-
ENDING BANK BALANCE	3,809,588.09	493,835.66	362,820.44	-	763.91	12,155.16	543,247.83	371,700.00	4,324.80	705,218.95	28,315.11	6,331,969.95
OUTSTANDING WARRANTS (-)	(199,879.35)	(14,689.97)	(344.50)	-	-	-	(76,277.30)	-	-	-	(5,000.00)	(296,191.12)
FUND EQUITY	3,609,708.74	479,145.69	362,475.94	-	763.91	12,155.16	466,970.53	371,700.00	4,324.80	705,218.95	23,315.11	6,035,778.83
Total collateral pledged											17,020,180.08	
	BEA LEASE	BEA LEASE										
	FUND 6	FUND 8										
BEGINNING BALANCE	30,764.04	2,803,377.24										
REBATES/CONTRIBUTIONS	-											
DIVIDENDS/INTEREST	78.47	7,657.79										
TOTAL NEW RECEIPTS	78.47	7,657.79										
WARRANT PURCHASES (-)	(9,636.00)	(280,340.65)										
ENDING BANK BALANCE	21,206.51	2,530,694.38										
OUTSTANDING WARRANTS (-)	-											
FUND EQUITY	21,206.51	2,530,694.38										

Sara Vermeire 5/4/2026

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2026 - 4/30/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$265,304.54	\$10,936.62	(\$500.00)	\$13,851.82	\$261,889.34	\$24,885.97	\$237,003.37
802 General Administrative Athletics	\$217,083.30	\$25,194.89	\$0.00	\$21,713.36	\$220,564.83	\$17,811.53	\$202,753.30
803 General Refund Account	\$1,487.25	\$460.55	\$0.00	\$0.00	\$1,947.80	\$0.00	\$1,947.80
804 AP Exams	\$17,529.67	\$0.00	\$0.00	\$1,560.00	\$15,969.67	\$0.00	\$15,969.67
805 Alternative High School	\$2,390.48	\$308.00	\$0.00	\$564.87	\$2,133.61	\$1,107.25	\$1,026.36
806 Tuition Clearing Acct	\$8,970.00	\$250.00	\$0.00	\$0.00	\$9,220.00	\$0.00	\$9,220.00
807 Art Club	\$422.08	\$0.00	\$0.00	\$0.00	\$422.08	\$0.00	\$422.08
809 Broadcasting	\$6,637.31	\$2,090.00	\$0.00	\$0.00	\$8,727.31	\$0.00	\$8,727.31
810 AVIATION	\$524.35	\$450.00	\$0.00	\$690.00	\$284.35	\$0.00	\$284.35
811 Baseball Fund	\$3,289.39	\$0.00	\$0.00	\$0.00	\$3,289.39	\$350.00	\$2,939.39
813 Basketball Fund	\$865.60	\$0.00	\$0.00	\$0.00	\$865.60	\$0.00	\$865.60
821 Choral Club	\$3,336.26	\$0.00	\$0.00	\$580.94	\$2,755.32	\$0.00	\$2,755.32
830 BVILLE WOMEN'S NETWORK LIBRARY	\$99.84	\$0.00	\$0.00	\$0.00	\$99.84	\$0.00	\$99.84
831 S.A.D.F.	\$885.60	\$0.00	\$0.00	\$0.00	\$885.60	\$0.00	\$885.60
832 Community of Caring	\$1,105.27	\$0.00	\$0.00	\$0.00	\$1,105.27	\$200.00	\$905.27
833 Drama	\$12,227.47	\$0.00	\$0.00	\$864.00	\$11,363.47	\$3,791.45	\$7,572.02
834 VisionQuest	\$867.13	\$0.00	\$0.00	\$0.00	\$867.13	\$0.00	\$867.13
835 BPS-FOUNDATION GRANTS	\$13,839.26	\$2,200.00	\$0.00	\$7,863.12	\$8,176.14	\$2,522.17	\$5,653.97
836 AGRICULTURAL EDUCATION	\$2,976.67	\$0.00	\$500.00	\$930.82	\$2,545.85	\$2,132.69	\$413.16
837 ENVIRONMENTAL CLUB	\$282.43	\$0.00	\$0.00	\$0.00	\$282.43	\$0.00	\$282.43
839 BHS SPED	\$2,047.12	\$0.00	\$0.00	\$0.00	\$2,047.12	\$0.00	\$2,047.12
840 Exceptional Education Services	\$12,594.56	\$3,785.72	\$0.00	\$612.60	\$15,767.68	\$12,139.02	\$3,628.66
841 Business Prof of America	\$324.93	\$0.00	\$0.00	\$0.00	\$324.93	\$0.00	\$324.93
843 ATLAS	\$98.26	\$0.00	\$0.00	\$0.00	\$98.26	\$0.00	\$98.26
844 STEAM PROGRAM	\$4,163.31	\$0.00	\$0.00	\$0.00	\$4,163.31	\$154.74	\$4,008.57
860 BPA	\$1,174.24	\$0.00	\$0.00	\$0.00	\$1,174.24	\$0.00	\$1,174.24
865 BHS CONSTRUCTION	\$1,409.98	\$0.00	\$0.00	\$50.43	\$1,359.55	\$159.57	\$1,199.98
867 Lady Bruins	\$333.75	\$0.00	\$0.00	\$0.00	\$333.75	\$0.00	\$333.75
868 Football	\$67.03	\$0.00	\$0.00	\$0.00	\$67.03	\$0.00	\$67.03
878 Music	\$1,322.14	\$0.00	\$0.00	\$0.00	\$1,322.14	\$0.00	\$1,322.14
880 Musical Production	\$1,814.58	\$0.00	\$0.00	\$0.00	\$1,814.58	\$0.00	\$1,814.58
881 National Honor Society	\$13,598.15	\$0.00	(\$2,500.00)	\$649.99	\$10,448.16	\$900.00	\$9,548.16
882 Newspaper	\$223.98	\$0.00	\$0.00	\$0.00	\$223.98	\$0.00	\$223.98
885 National Junior Honor Society	\$1,906.68	\$20.00	\$0.00	\$0.00	\$1,926.68	\$0.00	\$1,926.68
887 Orchestra	\$3,244.74	\$0.00	\$0.00	\$360.00	\$2,884.74	\$230.45	\$2,654.29
889 BHS BAND	\$33,513.93	\$32,419.26	\$0.00	\$3,942.80	\$61,990.39	\$43,171.36	\$18,819.03
895 Pictures	\$2,485.45	\$0.00	\$0.00	\$0.00	\$2,485.45	\$0.00	\$2,485.45
915 Service Club	\$429.77	\$0.00	\$0.00	\$0.00	\$429.77	\$0.00	\$429.77
917 World Language Club	\$465.16	\$0.00	\$0.00	\$0.00	\$465.16	\$0.00	\$465.16
919 Speech Program	\$1,120.22	\$850.00	\$0.00	\$1,332.00	\$638.22	\$50.00	\$588.22
922 Staff Development-In-Service	\$1,491.94	\$0.00	\$0.00	\$0.00	\$1,491.94	\$0.00	\$1,491.94
923 BVILLE EDUCATION PROMISE	\$17,789.24	\$0.00	\$0.00	\$2,480.97	\$15,308.27	\$968.15	\$14,340.12
926 Student Council	\$98,797.12	\$14,712.32	\$2,500.00	\$25,130.72	\$90,878.72	\$4,079.54	\$86,799.18
945 LEADER IN ME	\$70.85	\$0.00	\$0.00	\$0.00	\$70.85	\$0.00	\$70.85
955 ROBOTICS	\$2,894.38	\$3,600.00	\$0.00	\$400.00	\$6,094.38	\$722.07	\$5,372.31
960 Technology Student Assoc (TSA)	\$10,110.76	\$135.00	\$0.00	\$7,548.00	\$2,697.76	\$315.00	\$2,382.76
962 Science Trek Club	\$4,846.80	\$0.00	\$0.00	\$0.00	\$4,846.80	\$0.00	\$4,846.80
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$111,633.83	\$1,700.00	\$0.00	\$2,941.00	\$110,392.83	\$13,875.00	\$96,517.83
973 Cross Country	\$1,045.58	\$0.00	\$0.00	\$0.00	\$1,045.58	\$0.00	\$1,045.58
977 Soccer	\$50.66	\$48.55	\$0.00	\$0.00	\$99.21	\$0.00	\$99.21
986 Counselors' Special Fund	\$639.88	\$0.00	\$0.00	\$0.00	\$639.88	\$0.00	\$639.88
990 Yearbook	\$20,775.58	\$2,005.00	\$0.00	\$165.00	\$22,615.58	\$450.00	\$22,165.58
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
995 Homeless Student Assistance	\$618.54	\$0.00	\$0.00	\$0.00	\$618.54	\$100.00	\$518.54
996 Bruin Logo	\$46,344.35	\$0.00	\$0.00	\$0.00	\$46,344.35	\$0.00	\$46,344.35
Total	\$960,096.87	\$101,165.91	\$0.00	\$94,232.44	\$967,030.34	\$130,115.96	\$836,914.38

Bartlesville Public Schools
Encumbrance Register
08-2025 BPS LEASE PURCHASE TECHNOLOGY

PO No	Date	Vendor	Description	Amount
40	04/29/2026	AMAZON CAPITAL SERVICES INC	TECH-RLTD-SPLYS-019/TECH/ESC	3,500.00
41	04/29/2026	APPLE, INC.	TECH-RLTD-SPLYS-019/TECH/ESC	35,970.00
42	05/04/2026	AMAZON CAPITAL SERVICES INC	TECH-RLTD-SPLYS-019/TECH/ESC	1,679.92
43	05/05/2026	CDW LLC	TECH-RLTD-SPLYS-019/TECH/ESC	22,688.10
Report Total:				<u><u>\$63,838.02</u></u>

**ACTIVITY ACCOUNT
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES**

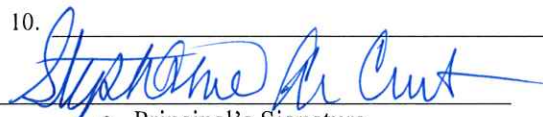
Site Name: 050 School Year: 2026-2027
Account Name/Number 995 Sponsor(s): Sarah Rowe

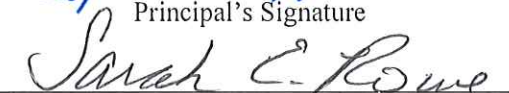
FUNDRAISERS to be Approved: Or Additional Revenue for Existing Funds:

<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1. <u>restaurant fundraisers</u>		<u>off</u>	<u>\$</u>
2. <u>bake sale</u>		<u>off/on</u>	<u>\$</u>
3. _____			<u>\$</u>
4. _____			<u>\$</u>
5. _____			<u>\$</u>
6. _____			<u>\$</u>
7. _____			<u>\$</u>
8. _____			<u>\$</u>
9. _____			<u>\$</u>
10. _____			<u>\$</u>

EXPENDITURES to be Approved:

1. dry cleaning fees for formal attire
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____


Principal's Signature


Sponsor's Signature (if applicable)


Activity Fund Custodian's Signature

4/13/2026
Date of Request

Board Approval Date

ACTIVITY ACCOUNT

REQUEST FOR FUNDRAISING AND/OR EXPENDITURES

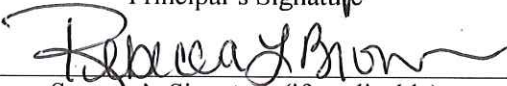
Site Name: BHS School Year: 2026-27
Account Name/Number Bruin Academy 805 Sponsor(s): Rebecca Brown

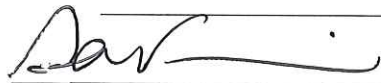
FUNDRAISERS to be Approved: Or Additional Revenue for Existing Funds:

<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1. <u>carwash</u>	<u>ongoing</u>	<u>off campus</u>	<u>\$ 500.00</u>
2. _____			\$ _____
3. _____			\$ _____
4. _____			\$ _____
5. _____			\$ _____
6. _____			\$ _____
7. _____			\$ _____
8. _____			\$ _____
9. _____			\$ _____
10. _____			\$ _____

EXPENDITURES to be Approved:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____


Principal's Signature

Sponsor's Signature (if applicable)


Activity Fund Custodian's Signature
April 30, 2026
Date of Request

Board Approval Date

RECEIVED

MAY 05 2026

ACTIVITY FUND

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL
FUND FOR SCHOOLS __Child Nutrition____ FUND

S.A.&I. 307 (2006)

School District No. 30

To the County Clerk of Washington County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of the aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal funds has been received and is currently on file in the school's business office:

1. Federal Lunch Reimbursement _____	\$ <u>120,000.00</u>
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____
TOTAL	\$ <u>120,000.00</u>

We further certify that these fund are in addition to and in excess of the State and/or Federal fund previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OR ITEM OF APPROPRIATION	Prior Approved Appropriations		Requested Application of Funds		Current Approved Appropriations		Added by County Clerk	
1. Current Expense	3,998,438	14	120,000	00	4,118,438	14	120,000	00
2. Interest Reserve								
3. Grand	3,998,438	14	120,000	00	4,118,438	14	120,000	00

Submitted, by order of the Board, this 18th day of May, 2026.

President of the Board

Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF _____, ss:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____ day of _____.

County Clerk

(Seal)

By _____ Deputy

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUND
FOR SCHOOLS General FUND

S.A.&I. 307 (2006)

School District No. 30

To the County Clerk of Washington County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of the aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal funds has been received and is currently on file in the school's business office:

1. <u>Ad Valorem Tax Levy (Current Year)</u>	\$ <u>500,000.00</u>
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____
TOTAL	\$ <u>500,000.00</u>

We further certify that these fund are in addition to and in excess of the State and/or Federal fund previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OR ITEM OF APPROPRIATION	Prior Approved Appropriations		Requested Application of Funds		Current Approved Appropriations		Added by County Clerk	
1. Current Expense	59,607,763	51	500,000	00	60,107,763	51	500,000	00
2. Interest Reserve								
3. Grand	59,607,763	51	500,000	00	60,107,763	51	500,000	00

Submitted, by order of the Board, this 18th day of May, 2026.

President of the Board

Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF _____, ss:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____ day of _____.

County Clerk

(Seal)

By _____ Deputy



"To Inspire and Prepare Young People to Succeed in a Global Economy"

CONTRACT

This Agreement is made and entered into this **27** day of **April**, 2026, by and between Junior Achievement of Oklahoma, Inc., an Oklahoma non-profit corporation ("Junior Achievement") and The Independent School District No. **30** of **Washington** County, Oklahoma a/k/a **Bartlesville** Public Schools (the "District"), for the purpose of securing certain services to be provided by Junior Achievement for the 2026-2027 academic school year.

RECITALS:

WHEREAS, Junior Achievement is the owner and operator of a Junior Achievement Facility used for interactive instructional programs (including, but not limited to "JA BizTown®"); and

WHEREAS, Junior Achievement provides, at the Junior Achievement Facility, a hands-on learning environment designed to supplement and reinforce student curriculum correlated to the Oklahoma State Standards and Common Core through the use of technology and real-life application in Junior Achievement's "JA BizTown Program"; and

WHEREAS, Junior Achievement has agreed to provide the District with access to the JA Tulsa Facility and to the JA BizTown Program on the terms and conditions set forth herein.

NOW, THEREFORE, Junior Achievement and the District agree as follows:

1. Junior Achievement agrees to enroll **480** of the District's **5th** (grade options for curriculum delivery 4-5-6) grade students in the JA BizTown Program. In addition, Junior Achievement agrees to provide the following services and materials in support of the JA BizTown Program:
 - Technical assistance and training for teachers and staff of the District, including curriculum and program materials and such other materials and assistance as are necessary for the implementation of the JA BizTown Program in the District's curriculum.
 - On-line training & onsite training of parent/community volunteers.
 - On-site training of teachers at the Junior Achievement Facility.
 - Support and program assistance at the Junior Achievement Facility for each school group participating in the JA BizTown Program.
 - All necessary materials for implementation of the JA BizTown Program as a part of the District's in-school curriculum and on-site participation.
2. Junior Achievement will provide the JA BizTown Program in a safe and appropriate facility that supports and fosters learning. This facility is located at 3947 South 103rd East Avenue, Tulsa, Oklahoma.
 - If for any reason (ie: inclement weather, school district decision to cancel school day, or an Act of God) students are not able to attend the on-site portion of the JA BizTown Program as scheduled, Junior Achievement will make every attempt to reschedule with the District. If no arrangements can be made for the on-site portion of the JA BizTown Program, Junior Achievement will refund 25% of the student fees for those students who are unable to be rescheduled. Twenty-five percent of the student fee represents that portion of the on-site visit.

Seventy-five percent of the student fee represents program pieces that occur prior to or are delivered in the classroom to participating students.

3. The District will pay Junior Achievement Thirty Dollars (\$30.00) for each of the District's students who enroll in the JA BizTown Program, including the experiential learning on-site portion of the Program, not to exceed a maximum of **Fourteen Thousand Four Hundred Dollars (\$14,400)** for the 2026-2027 year. Enrollment is based on the number of student curriculum given to each school in the District.
 - Payment is due within **30 days** of receipt of JA BizTown student materials.
 - Registration of students who will participate in the JA BizTown Program will be delivered to Junior Achievement at the beginning of each semester.
 - By accepting the District's registration and payment, Junior Achievement agrees to provide the JA BizTown Program (both curriculum and on-site experience) to each enrolled student.
4. In addition to the fee for enrollment, the District agrees to provide the following personnel and/or support for its students participating in the JA BizTown Program:
 - The District will provide a coordinator for each school who will act as liaison and will assist Junior Achievement and individual teachers and students in their participation in the JA BizTown Program.
 - The District will require participating teachers to attend a JA BizTown training session and assume the responsibility for providing any necessary substitute teachers with notification to Junior Achievement of staff changes pertaining to the JA BizTown Program curriculum.
 - Use the JA BizTown Program curriculum and materials with the understanding that they are the sole property of Junior Achievement and may not be shared, given away, copied or in any way distributed to or used by any party other than those set forth in this contract.
 - The District will provide transportation to and from the Junior Achievement Facility for all enrolled students.
 - On the day of the site visit, the District will provide at least 14 (and a maximum of 18-20) Junior Achievement trained volunteers for students participating in the JA BizTown Program to facilitate the individual JA BizTown businesses and assist with the day's activities.
 - The District will implement the JA BizTown Program into its curriculum so that students are prepared to participate in advance of their attendance at the Junior Achievement Facility. If the students have not been adequately prepared prior to their visit to the on-site facility they will not receive maximum learning benefit of the program.
 - The District will obtain and maintain a parental consent form and a photo release form for each participating JA BizTown Program student with notification to Junior Achievement staff. Students may be present during Junior Achievement media opportunities. Junior Achievement will notify the school of any scheduled media visits.
 - The District will schedule individual classes from participating schools through coordination with Junior Achievement and JA BizTown Program staff. There is a maximum of 114 students who can participate on any given JABT day. Allowance for additional students must be discussed with the JA BizTown Manager.

- The District will provide or make arrangements for student lunches for each student enrolled in the JA BizTown Program.
5. Junior Achievement agrees that it will maintain student privacy and confidentiality, as required by state and federal law and implementing regulations.
6. Junior Achievement agrees to and shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorney's fees, or claims for injury or damages that are directly caused by or directly result from the gross negligence or willful misconduct of Junior Achievement, its officers, agents, employees or contractors.
7. Junior Achievement agrees that, prior to entering into this Agreement, Junior Achievement has obtained a commercial general liability insurance policy insuring Junior Achievement in an amount not less than \$125,000 for personal injury to or the death of any individual, and \$1,000,000 in the aggregate for personal injury or death. Junior Achievement must maintain such insurance policy at all times while this Agreement is in effect. Junior Achievement agrees to furnish the District, upon request, with a copy of its current insurance policies, together with assurance that, if its insurance policies are cancelled during the term of this Agreement, Junior Achievement must immediately notify the District.
8. This Agreement may only be amended or modified in writing, executed by both parties.
9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

Dated this _____ day of _____, 20_____.

Junior Achievement of Oklahoma, Inc.

The Independent School District No. 30 of
Washington County, Oklahoma, a/k/a
Bartlesville Public Schools

By: Erica Irvine
Erica Irvine, President

By: _____
Superintendent or Board Chair



"Empowering young people to own their economic success"

JOB DESCRIPTION	HOURLY RATE OF PAY	SET RATE
ACADEMICS & INSTRUCTION		
ALGEBRA ACADEMY TEACHER	\$40.00	
CURRICULUM WRITING	\$40.00	
DRIVERS ED INSTRUCTOR	\$20.00	
ELL COORDINATOR		\$3000.00
INTERPRETER	Employee's Hourly Rate +\$5.00	
MENTOR TEACHER		\$500.00
NIGHT SCHOOL TEACHERS	Not to exceed \$2000/semester	
SATURDAY SCHOOL	\$40.00	
TEXTBOOK COORDINATOR - MIDDLE SCHOOL		\$1250 per year
TEXTBOOK COORDINATOR - HIGH SCHOOL		\$1250 per year
TUTORING - IN-PERSON - CERTIFIED TEACHER	\$50.00	
TUTORING - NON CERTIFIED	Employee's hourly rate	
ADULT EDUCATION AND LITERACY (AEL)		
AEL CLASSROOM TEACHING - CERTIFIED (non-contracted)	\$40.00	
AEL SUBSTITUTE (CERTIFIED)	\$14.00	
AEL SUBSTITUTE (NON-CERTIFIED)	\$12.00	
ASSESSMENT ADMINISTRATION		
AP TEST ADMINISTRATOR	\$17.00	
AP TEST COORDINATOR		\$500 per year
ELEMENTARY SCHOOL ENTRY SCREENING (PK & K)	\$25.00	hourly rate
PEARSON VUE TEST ADMINISTRATOR		\$500 per year
PEARSON VUE TESTING CENTER - MANAGER		\$2000 per year
PEARSON VUE TESTING CENTER - ASSISTANT MANAGER		\$500 per year
PSAT PROCTORS		\$40/session
PSAT TESTERS		\$50/session
PSAT TUTOR	\$20.00	
SUMMER RSA CONFERENCING - CERTIFIED	\$25.00	
TEST CENTER COORDINATOR - BHS ACT/ASVAB/SAT/PSAT		\$970 per year
CAREER TECH TEACHERS		

REQUIRED CORE CURRICULUM TRAINING FOR SECONDARY CAREER TECH AND PLTW	Employee's Daily Rate	
VOCATIONAL AGRICULTURE - WORKFORCE/PROGRAM DEVELOPMENT		up to \$2,000/year
HUMAN RESOURCES - NEW EMPLOYEES & SUBSTITUTES		
NEW EMPLOYEES WAITING ON CONTRACT CYCLE	Employee's Hourly Rate	
SUBSTITUTE FOR ANY CLASSIFIED POSITION	Step 0 at corresponding grade	
SUBSTITUTE TEACHER CERTIFIED		\$100.00/day
SUBSTITUTE TEACHER NON-CERTIFIED		\$80.00/day
SUBSTITUTE TEACHERS 10TH CONSECUTIVE DAY IN SAME CLASSROOM (Long-Term)	base teacher salary daily rate, backdated to day one	
INDIAN EDUCATION (OPERATION EAGLE)		
INDIAN EDUCATION COORDINATOR		\$2,000 per year
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1/2 HOUR		\$50.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1 HOUR		\$100.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - FULL DAY		\$300.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1/2 HOUR		\$60.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1 HOUR		\$120.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - FULL DAY		\$360.00
PROFESSIONAL DEVELOPMENT (PD) & TRAINING		
DISTRICT LEVEL TRAINING FOR JANUARY / FEBRUARY INSERVICE WORKSHOPS - PREPARATION AND PRESENTATION (Executive Director Approved)	\$60 flat rate per one hour workshop	
ELEMENTARY PLTW LAUNCH LEADERSHIP TEAM MEMBER	\$500 per year	
PD PREPARATION OUTSIDE OF CONTRACTED HOURS (max. time is 1/2 presentation time))	\$40.00	
STAFF DEVELOPMENT PRESENTATION (outside of contracted hours)	\$40.00	
REQUIRED TRAINING ATTENDANCE FOR CLASSIFIED STAFF	Employee's hourly rate	
TRAINING ATTENDANCE FOR CERTIFIED STAFF (outside of contracted hrs)	\$100/day,\$50/half-day	
SPECIAL SERVICES		
ASSISTIVE TECHNOLOGY COORDINATOR	\$2000 per year	
GIFTED EDUCATION COORDINATOR	\$3000 per year	
HOMEBOUND / HOME BASED TEACHER	\$25.00	
OCCUPATIONAL THERAPIST	\$75.00	
PHYSICAL THERAPIST EXTENDED SCHOOL YEAR	\$40.00	
PHYSICAL THERAPIST NON-CONTRACTED	\$75.00	
SPECIAL EDUCATION TRAINER - CERTIFIED		\$1000 per year
SPEECH LANGUAGE PATHOLOGIST NON-CONTRACTED	\$75.00	

SPEECH THERAPIST EXTENDED SCHOOL YEAR	\$35.00	
STATE / NATIONAL LICENSURE FOR RELATED SERVICE PROVIDERS		\$350 per year
WORK SITE LEARNING (for Student Workers Reimbursed thru Voc Rehab)		minimum wage
SUMMER SCHOOL		
BRUIN ACADEMY SUMMER SCHOOL TEACHER	\$40.00	
EXTENDED SCHOOL YEAR COORDINATOR (per session)		\$500
EXTENDED SCHOOL YEAR TEACHER (Certified) (Includes +10%)	\$44.00	
EXTENDED SCHOOL YEAR BEHAVIOR SPECIALIST (Includes +10%)	\$44.00	
EXTENDED SCHOOL YEAR ASSISTANT CONTRACTED DURING YEAR		Employee's Hourly Rate + \$5.00
EXTENDED SCHOOL YEAR ASSISTANT NOT CONTRACTED DURING YEAR		Grade P Step 0
MIDDLE SCHOOL SUMMER SCHOOL TEACHER	\$40.00	
REGIONAL SUMMER SCHOOL TEACHER (BHS)	\$40.00	
ELEMENTARY SUMMER SCHOOL / PROGRAM ASSISTANT CONTRACTED DURING SCHOOL YEAR		Employee's Hourly Rate + \$5.00
ELEMENTARY SUMMER SCHOOL/ PROGRAM ASSISTANT NOT CONTRACTED DURING YEAR		Grade M Step 0
ELEMENTARY SUMMER SCHOOL/ PROGRAM TEACHER	\$40.00	
ELEMENTARY SUMMER SCHOOL ADMINISTRATOR SUBSTITUTE	\$50.00	
ELEMENTARY SUMMER SCHOOL COORDINATOR		\$500
TUTORING - SUMMER SCHOOL VIRTUAL - CERTIFIED TEACHER	\$40.00	
SUPPORT SERVICES		
BRUINS ON THE RUN COORDINATOR		\$2500 per year
HOMELESS LIAISON/ COORDINATOR FOR DISTRICT		\$3000 per year
MEDICATION DISPENSING (limit 2 per site)		\$250 per year
SECURITY	\$50.00	
TRAFFIC DUTY - BHS		\$1000 per year
TECHNOLOGY		
CHROMEBOOK DISTRIBUTION - Certified	\$25.00	
CHROMEBOOK DISTRIBUTION - Classified		Employee's hourly rate
SCHOOL WEBMASTER		\$1,000 per year
TRANSPORTATION		
CDL TRAINING & PASSING TEST - Certified Teacher		\$1,200
ATHLETICS AND ACTIVITIES		Set Rate or OT
ANNOUNCER - SUB-VARSITY		\$25.00
ANNOUNCER - VARSITY		\$60.00

BOOSTER CLUB - WORK PAID BY A BOOSTER CLUB		\$50.00 Per Hour
BUS DRIVER - COACH/ TEACHER/ SPONSOR - LESS THAN 60 MILES ROUND TRIP		\$75.00
BUS DRIVER - COACH/ TEACHER/ SPONSOR - MORE THAN 60 MILES ROUND TRIP		\$100.00
CHAIN CREW - SUB-VARSITY		\$10.00
CHAIN CREW - VARSITY		\$30.00
CLOCK KEEPER - SUB-VARSITY		\$25.00
CLOCK KEEPER - VARSITY		\$40.00
COACHING INCENTIVE - 2 SEASON SPORTS		\$2000 per year
COACHING INCENTIVE - 3 SEASON OR MORE SPORTS		\$3000 per year
CONCESSION MANAGER	\$20.00	
CONCESSION WORKER VARSITY	\$15.00	
EVENT MANAGER		\$90.00
EVENT SUPERVISION		\$75.00
SCOREKEEPER - SUB-VARSITY		\$25.00
SCOREKEEPER - VARSITY		\$35.00
TICKET/PASS WORKERS	\$12.00	
TRAFFIC CONTROL		\$50.00
TICKET SUPERVISOR		\$50.00
USHER		\$12.00
VIDEO/SOUND WORKER		\$50.00

COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT

This Comprehensive Employment Service Agreement is made this 18th day of May, 2026, by and between Bartlesville Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2026-20267school year and agrees to pay OSSBA an administrative fee in the amount equal to \$7.00 per employee.

Payment: During the term of this Service Agreement, the School's annual administrative fee will be deducted in quarterly installments from the School's OSSBA Employment Services Program Account. OSSBA records indicate 803 school employees, for a total annual administrative fee of \$5,621.00. The Administrative fee will be deducted in quarterly installments until the annual administrative fee is paid in full.

Billing and Deduction Process: The administrative fee will be deducted from invoices issued by OSSBA for other services. School business offices should expect to see a line-item deduction labeled "OSSBA Employment Services Program Administrative Fee" on their quarterly billing statements. If you have questions regarding these deductions, please contact the OSSBA Chief Financial Officer.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Services Provided: The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment

Security Commission (hereafter "OESC"). This representation is limited to claims and administrative hearings directly with the OESC and DOES NOT include representation in judicial reviews or court proceedings. See 'Scope of Legal Representation' section below;

- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

Scope of Legal Representation: The legal representation provided by OSSBA under this Agreement is limited to claims of adjudication and administrative hearings conducted by the Oklahoma Employment Security Commission (OESC). This includes representation in protests of claims, appeals before OESC hearing officers, and related administrative proceedings.

The current membership fee DOES NOT include representation in any judicial review proceedings, appeals to the Oklahoma Court of Appeals, or any other court proceedings. The School is responsible for determining whether additional legal representation is needed for such matters.

The School may discuss with OSSBA the availability and cost of representation beyond the scope of this Agreement on a case-by-case basis, but any such representation would require a separate agreement and additional fee. All requests for representation outside the scope of this Agreement must be submitted in writing to the OSSBA Employment Services Program team for consideration and approval.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Contact Information: The School shall designate contact personnel for OSSBA Employment Services Program administration. The persons named below will be responsible for providing information to OSSBA regarding unemployment claims and will receive copies of OSSBA correspondence.

PRIMARY CONTACT PERSON:**SECONDARY CONTACT PERSON:**

(To be CC'd on communications if primary contact is unavailable)

Name: Angie Niko
Title: Director of HR + Payroll
Email: NikoAJ@bps-ok.org
Phone: 918-336-8600 x 3514

Name: Stephanie Curtis
Title: Executive Director
Email: CurtisSA@bps-ok.org
Phone: 918-336-8600 x 3528

Additional Contacts to Receive Cc on Employment Services Correspondence: You may designate additional personnel who should receive copies of OSSBA Employment Services correspondence. This may include superintendents, human resources staff, business office personnel, or other school officials who have a need to know about unemployment claims and related matters. Please email es@ossba.org your additional contacts.

The School agrees to notify OSSBA in writing of any changes to contact personnel, email addresses, or phone numbers within 30 days of such change. OSSBA will maintain these contact records and use them to distribute all official communications related to the School's unemployment claims and membership in the Employment Services Program. If you would like to make changes to these contacts between agreement renewal periods, please email: es@ossba.org.

Term of Agreement: This Service Agreement will be effective for the 2026-2027 fiscal year which ends on June 30, 2027. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party.

Termination of this Agreement may occur under the following circumstances:

1. If either party does not fulfill what it has agreed upon in the above terms, termination may be made within 30 days' written notice to the other party.
2. Return of Signed Agreement Deadline: The School must return the signed Service Agreement to OSSBA by June 30th of each fiscal year. Failure to return the signed agreement by this deadline will result in automatic termination of services effective

immediately, unless the School contacts OSSBA in writing to request an extension prior to the deadline. OSSBA may grant a reasonable extension at its discretion.

3. Non-Payment of Administrative Fees: If administrative fees remain unpaid for more than 90 days past the due date, OSSBA may terminate this Agreement effective immediately upon written notice to the School. The School shall remain liable for all unpaid fees and any associated costs.

Upon termination of this Agreement for any reason, the School shall continue to be responsible for all outstanding unemployment claims liability.

Signed:



Shawn Hime
OSSBA Executive Director

School Board President or Designee
Bartlesville Public Schools 030

04/17/2026

Date

Date