

Ardmore Board of Education Special Meeting

Friday, September 25, 2026 3:00 PM

Ardmore Administration Center - Board Room, 611 Veterans Blvd., Ardmore, OK 73401

1. Call the meeting to order, roll call, establish a quorum & state compliance with the Open Meeting Act.
2. Consider and take action on the minutes from the Regular Meeting of the Board of Education held on September 22, 2026.
3. Consider and take action on the Oklahoma State Department of Education Statutory Waiver/Deregulation for the 2026-2027 school year as listed. [Andy Davis, Superintendent]
4. Adjournment

Posted this _____ day of _____, 20____, at _____ o'clock _____.M., at the south entrance of the Administration Center, 611 Veterans Blvd., Ardmore, OK 73401. Notice for this meeting was provided & verified Carter County Clerk on _____.

Terrie Colaw, Board Minutes Clerk

Tentative Minutes
Regular Meeting | September 22 , 2026 | Official Proceedings

Ardmore City Schools
RAISE THE BAR.

The Ardmore City Schools' Board of Education for Independent School District No. 19, Carter County, Oklahoma met in regular session on September 22, 2026, at 5:30p.m. The meeting was held at the Administration Center Board Room, 611 Veterans Blvd, Ardmore, Oklahoma.

Attendees

- | | |
|--|--|
| <ul style="list-style-type: none">▪ Steve Oliver, President▪ Mrs. Jaclyn Woods, Board Vice-President▪ Mrs. Lori Capshaw, Board Clerk▪ Mr. James Foreman, Member | <ul style="list-style-type: none">▪ Andy Davis, Superintendent▪ Perry Zeiset, Director of Finance▪ Sonya Markle, AMS Librarian▪ Scott Foster, Operations Director▪ Terrie Colaw, Board Minutes Clerk▪ Morgan Manley, Deputy Minutes Clerk▪ September Meeting Sign-in Sheet |
|--|--|

1. The meeting was called to order at 5:30p.m. by Board President, Mr. Steve Oliver. Roll Call was conducted. Mr. Oliver noted that a quorum had been established with four (4) Board Members present. Mr. John was absent. Mr. Oliver concluded by confirming that the agenda had been posted in compliance with the Open Meeting Act.
2. The Pledge of Allegiance was led by Jacelin Bishop, Lincoln 3rd and 4th Grade Student.
3. Mr. Chase Henson, Lincoln 3rd and 4th Grade Center, presented a Lincoln Update to the Board
4. **District Update, [Andy Davis, Superintendent]**
 - We are incredibly encouraged by the great start we have had to the school year at Ardmore City Schools! Our leadership team continues to collaborate each week, looking for ways to strengthen our buildings, departments, and district as we prepare to move into the second nine weeks.
 - Most importantly, we are excited about our students and the progress they are making. There are so many great things happening across ACS, both inside and outside the classroom!
 - Last week, we wrapped up a fantastic Homecoming Week. Congratulations to our new AHS Homecoming Queen, Tambe Howard! Tambe is very deserving of this honor and is a wonderful representation of Ardmore City Schools. Our schools were filled with Tiger spirit, creativity, and fun throughout the week—but even with all the excitement, our students and staff remained focused on what matters most: learning.
 - We are entering an especially busy and exciting season across ACS! Football and softball are in full swing, and our band is preparing for a big competition season. Jefferson Elementary recently received a grant for robotics and is launching a new robotics club, giving our students another exciting opportunity to explore, create, and learn.
 - At Ardmore Middle School, Mrs. Mary Johnson's Career Exploration class has been welcoming wonderful guest speakers who are sharing their experiences and introducing our seventh- and eighth-grade students to different careers and possibilities for their futures.
 - Title I Night at Lincoln Elementary is also coming up, providing another great opportunity to bring our families into the school and connect them with the learning taking place in our classrooms.
 - Our Jerome Westheimer Performing Arts Center continues to bring wonderful shows and opportunities

- to our students and community. We are fortunate to have such an incredible facility right here at ACS and love seeing it filled with performances, students, families, and community members.
- You will also begin seeing several student organizations and programs kicking off fundraisers in the coming weeks. When you see our students out in the community, we encourage you to support them when you can. Those dollars help provide experiences and opportunities that make a difference for our kids.
- It may still feel like the beginning of the school year, but there is already so much happening at ACS—and there is much more to come. We are proud of the work taking place in our classrooms and throughout our district, and we appreciate our staff, families, and community for continuing to show up for our students.
- We are Stronger Together, and we are looking forward to a great second nine weeks – And, as always, it is a great day to be a Tiger!

Consent Agenda

5. Consent Agenda

The following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless a board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and approval of the following items.

A. Minutes

- Regular meeting of August 18, 2026
- Special meeting of September 10, 2026

B. Monthly Financial Report for the Month Ending August 31, 2026

- Activity Fund
- Treasurer's Report

C. Encumbrance Orders and Change Orders as listed for FY27

Fund Name & Number	Purchase Order Numbers
General Fund #11	655-743
Building Fund #21	187-202
Municipal/County Tax Fund #25	8-10
Endowments Fund #50	5
Gifts Fund #81	6

Included, please find the detailed Encumbrance Register for the items above for the time of August 12, 2026 - September 15, 2026. Also, included are the Change Order Listings for changes to an original purchase order as of August 12, 2026 - September 15, 2026, in: General Fund and Building Fund.

D. New Activity Fund Account Requests

Name of Account
Class of 2030
AMS Guitar

E. Annual Activity Account Review | Approval

Account Number & Name	School Site
#803 Charles Evans PTO	Charles Evans
#815 Lincoln Elementary Library	Lincoln
#832 Student Council	AMS
#833 AMS FCCLA	AMS
#834 National Junior Honor Society	AMS
#847 AHS Class of 2028	AHS
#850 AHS Class of 2027	AHS
#859 AHS - FCCLA	AHS
#872 StuCo	AHS
#878 AHS Varsity Cheer	AHS
#884 Library	AMS
#895 Elementary Music	WR,CE,LN,JEFF
#896 HUGS	Will Rogers
#901 United Way Donation Account	Administration
#913 ACS Native American Club	Administration
#931 Yearbook	AMS

F. Fundraiser Requests from Schools, Clubs & Organizations

Account Number, Site, Fundraiser

- #801 Charles Evans Activity
 - Coin Wars
- #801 Charles Evans Activity
 - World's Finest Chocolate Candy Bar Sales
- #803 Charles Evans PTO
 - Kona Ice
- #803 Charles Evans PTO
 - Pickle & Popcorn Sales
- #811 Jefferson Activity
 - Taki's and Hot Chips Sales
- #815 Lincoln Library
 - Fall, Spring, & End of Year BOGO Scholastic Book Fair
- #816 Lincoln PTO
 - Concession Cart for Students
- #817 Will Rogers PTO
 - Pickle Popcorn Sales
- #827 AMS POM
 - Vertical Raise
- #832 AMS Student Council
 - Tattoo Sales
- #833 AMS - FCCLA
 - Snack Cart
- #833 AMS - FCCLA
 - Bake Sale Thursday
- #833 AMS - FCCLA
 - Country Meat Sticks Sales
- #834 AMS - NJHS
 - Concession Stand

- #834 AMS - NJHS
 - Dining for a Cause
- #841 Ardmore Band Boosters
 - Color Guard Bake Sales
- #855 AHS POM
 - POM Clinic
- #855 AHS POM
 - Lasagna Dinner
- #858 Westheimer PAC
 - Concessions for 2026-2027 Season Shows
- #858 Westheimer PAC
 - Solicitation of sponsors/donors
- #859 AHS - FCCLA
 - Blue & Gold Sausage Sales
- #874 AHS Tennis
 - Halloween "BOO" Bag Sales
- #878 AHS - Varsity Cheer
 - Bundt Cake Sales
- #879 AHS Tiger Soccer Booster Club
 - Ads for Soccer Season
- #884 AMS Library
 - Sponsor a Shelf
- #895 Elementary Music
 - Snack Sales (each elementary)
- #901 United Way Donation Account
 - Financial Sponsorships (businesses and individuals)
- #911 Charles Evans Welfare
 - CE Snack Shack
- #913 ACS Native American Club
 - Native American Catalog Sales
- #913 ACS Native American Club
 - Restaurant Fundraising Nights
- #913 ACS Native American Club
 - Parking Lot Sale
- #913 ACS Native American Club
 - Native Craft Booths
- #913 ACS Native American Club
 - Concessions [various ACS actives and events]
- #944 AHS Boys Basketball
 - E Team fundraiser
- #944 AHS Boys Basketball
 - Sponsorship Banners
- #944 AHS Boys Basketball
 - Alumni Game
- #944 AHS Boys Basketball
 - 20 for 20 fundraiser

G. Contract Approvals/Renewals

- Gammon Applications, LLC
 - RTI Scheduler (software) — Ardmore High School
 - RTI Scheduler (software) — Ardmore Middle School
- MindSet Safety Management FY27
 - Intervention Support Services
- South Central Oklahoma County Health Departments FY27
 - Ardmore High School

H. Adoption | Revision to Board Policies and/or Administrative Procedures.

Rescind

- DA-CC-BA District COVID Emergency Leave for 2021-2022 School Year

Adoption

- EA-F.1 Gifted Child Educational Programs (Regulations)
- EA-F.2 Advanced Placement Program

Revisions

- EA-A.3 Student Retention (Regulation)
- EB-AB Strong Readers Act
- EF-EA Artificial Intelligence Systems and Tools; Use in the School District
- EA-F Gifted Child Educational Program
- FE-EA Child Abuse Reporting Form

I. Estimate of Needs for 2026-2027 and the Financial Statement for Fiscal Year ended 6-30-2026.

MOTION: 2026-115

Motion was made to approve the Consent Agenda as presented. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

6. The Board took necessary action to on the Out-of-State Student Trip Request for Ardmore Middle School Students to tour the Holocaust Museum in Dallas, Texas on October 22, 2026.

MOTION: 2026-116

Motion was made to approve the Out-of-State Student Trip Request for Ardmore Middle School Students to tour the Holocaust Museum in Dallas, Texas on October 22, 2026. This motion, made by Lori Capshaw and seconded by Jaclyn Woods, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

7. The Board took necessary action to declare the old/unused upright Baldwin Piano, located at Charles Evans 1st and 2nd Grade Center surplus to the district to be disposed of at the discretion of the Superintendent.

MOTION: 2026-117

Motion was made to approve declare the upright Baldwin Piano as surplus to the district to be disposed of at the discretion of the Superintendent. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

8. Mr. Perry Zeiset, Director of Finance presented updated Budget Information to the Board.

General Fund

For FY27, General Fund revenues are projected at \$27,901,311 and expenditures are projected at \$30,178,134. This results in expenditures exceeding current-year revenues by \$2,276,823. After lapsed reserves, we are projecting a reduction in our Fund Carryover of \$2,269,822, leaving a projected FY28 beginning carryover of \$1,886,919, or 6.76% of projected FY27 revenues.

Revenues: We are projecting an increase in revenues of \$957,852 over FY26. This increase is due in part to approximately \$294,000 in additional State Foundation and Salary Incentive Aid associated with the \$2,000 certified salary increase. Federal revenues have also increased due to prior-year reimbursements and additional funding associated with the Respect West grant.

We are expecting an additional grant to support our Special Education Department that should be approved by the end of this month. Once approved, our budget will be updated to reflect the additional revenue and expenditures.

Our Ad Valorem and certain County and State revenues are budgeted conservatively due to the uncertainty of actual collections. Based on historical collections, I anticipate these revenues could come in approximately

\$300,000 above our current estimates.

Expenditures: Payroll continues to be the primary factor affecting our expenditure growth. Payroll expenditures are projected to increase by approximately \$811,936 due in part to the

\$2,000 certified salary increase and additional staffing in Special Education and key positions at our elementary schools. At the same time, staffing has been reduced at the Middle School and High School based on student enrollment and staffing needs.

Special Education represents one of our more significant increases, with expenditures projected to increase approximately \$422,000. This reflects additional certified and support personnel as well as funding for contracted therapists and other Special Education services.

We are also seeing the impact of increased operating costs in areas such as software, transportation, and utilities. Transportation alone is projected to increase approximately \$85,000, primarily due to fuel, repairs, and maintenance.

Overall: The most significant concern in the FY27 budget is the projected reduction in our General Fund carryover from \$4,156,741 to \$1,886,919. This reduces our carryover percentage from 15.42% to 6.76%.

During the next several months, it will be important that we develop a plan to bring our recurring expenditures more closely in line with recurring revenues and begin rebuilding our carryover. Our goal should be to maintain a carryover of at least 12% to 15%. This carryover is important because it provides the cash necessary to operate the District during the first half of the fiscal year before we begin receiving significant Ad Valorem collections.

Building Fund

For FY27, Building Fund revenues are projected at \$1,419,223 and expenditures at \$2,116,640. The Building Fund is projected to end FY27 with a total carryover of \$2,148,199, of which \$550,001 is unrestricted.

Revenues: Projected revenues are decreasing by \$319,353 from FY26. The majority of this decrease is related to insurance proceeds received in FY26 associated with the AHS geothermal leak. Investment earnings have also been conservatively reduced based on expected balances, and Ad Valorem revenues continue to be budgeted conservatively.

When current-year revenues are combined with restricted and unrestricted carryover, total funds available for FY27 are projected at \$4,261,339.

Expenditures: Building Fund expenditures are projected at \$2,116,640, a decrease of \$340,811 from FY26. Although total expenditures are lower, we continue to have significant facility-related costs, including repairs associated with the AHS geothermal line flood, flooring repairs at Charles Evans and Will Rogers, safety projects, and increased utility costs.

Overall: The Building Fund is projected to end FY27 with a total carryover of \$2,148,199. After accounting for restricted funds, our projected unrestricted Building Fund carryover is \$550,001.

9. A public hearing was held regarding the District's proposed FY27 General Fund and Building Fund Budgets. Mr. Perry Zeiset, Director of Finance, presented the proposed budgets to the Board. Following the public hearing and presentation, the Board took the necessary action to approve the FY27 General Fund and Building Fund Budgets.

MOTION: 2026-118

Motion was made to approve the proposed FY27 General Fund and Building Fund Budgets as presented by Mr. Zeiset. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

10. No New Business

11. The next Regular Board Meeting is currently scheduled for **THURSDAY**, October 22, 2026, 5:30 p.m., in the Ardmore City Schools Administration Center Board Room, Located at 611 Veterans Blvd., Ardmore, Oklahoma. *(If a revision is necessary, the Board may consider and vote on a change to the meeting date, time, and/or location.)*
12. Board President, Steve Oliver, proposed executive session to discuss the listed items. The Board took action to convene into Executive Session at 5:58 p.m.
- Recommended Certified Employment for the 2026–2027 school year, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act:
 - 504 Compliance Coordinator (part-time), Administration
 - Tutor (part-time), HFV Community Center
 - Art Teacher, Take II Academy
 - Recommended Adjunct Teachers in the listed areas and sites for the 2026–2027 school year, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act:
 - Math Teacher, Area: Intermediate Mathematics, Ardmore Middle School
 - Two (2) Third Grade Teachers, Area: Elementary Education, Lincoln 3rd and 4th Grade Center
 - Recommended Non-Certified Support Employment for the 2026–2027 school year, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act:
 - E Sports Coach, Ardmore High School
 - Lay Coach (part-time), Ardmore Athletics Department
 - Licensed Practical Nurse, Ardmore High School
 - Paraprofessional, Jefferson 5th and 6th Grade Center
 - Paraprofessional, Lincoln 3rd and 4th Grade Center
 - Custodian, Will Rogers Early Childhood Center
 - Secretary, Operations Department
 - Recommended additions to the Personnel Substitute Rosters for the 2026–2027 school year, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act.
 - September Resignation Listing, received and approved by the Superintendent, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act.

MOTION: 2026-119

Motion was made to convene into Executive Session at 5:58 p.m. to discuss the listed items. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods, John was absent.

13. The Board President, Steve Oliver, declared the Executive Session complete, acknowledge the Board's return to open session, and the meeting being reopened to the public at 6:12 p.m., followed by the Executive Session Compliance Announcement as to who was present in the Executive Session [Four (4) Board Members and Mr. Andy Davis, Superintendent], only listed items were discussed, no other business was discussed, and no action was taken while in Executive Session.
14. The Board took necessary action to approve the listed recommended Certified Employment for the 2026-2027 school year:
- LaCreasha Stille, Part-Time 504 Compliance Coordinator, Administration
 - Danae Christian, Part Time HFV Tutor
 - Shelly Rick, Art Teacher, Take Two Alternative Academy

MOTION: 2026-120

Motion was made to approve the listed Certified Employment for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

15. The Board took necessary action to approve the listed Adjunct Teachers for the 2026-2027 school year at the site and in the area indicated.
- Casey Valquez, Math Teacher, Ardmore Middle School [Area Intermediate Math]

- Jose Alvarez, 3rd Grade Teacher, Lincoln 3rd and 4th Grade Center [Area Elementary Education]
- JSades Fagan, 3rd Grade Teacher, Lincoln 3rd and 4th Grade Center [Area Elementary Education]

MOTION: 2026-121

Motion was made to approve the listed Adjunct Teachers at the site and in the area indicated for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by Jaclyn Woods, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

16. The Board took necessary action to approve listed recommended Non-Certified Support employment for the 2026-2027 school year:

- Ian Carter, E Sports Coach, Ardmore High School
- Chris Hopper, Lay Coach, Ardmore Athletics Department
- Kaylee Loftie, Licensed Practical Nurse, Ardmore High School
- Brandon Smith, Paraprofessional, Jefferson 5th and 6th Grade Center
- Jaxon Lee, Paraprofessional, Lincoln 3rd and 4th Grade Center
- Linda Howard, Custodian, Will Rogers Early Childhood Center
- Maria Salazar, Secretary, Operations Department

MOTION: 2026-122

Motion was made to approve the listed Non-Certified Support Employment for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

17. The Board took necessary action to approve the recommended addition(s) to the Personnel Support Roster for the 2026-2027 school year:

- Julia Tucker, Certified Substitute
- Devin Chafin, Degreed Substitute
- Ricardo Fuentes, Degreed Substitute
- Mike Hacker, Degreed Substitute
- Enedina Hutchinson, Degreed Substitute
- Priscilla Dawkins, Non-Degreed Substitute
- Lysha Ortiz, Non-Degreed Substitute
- Yury Salazar, Non-Degreed Substitute
- Misty Skaggs, Non-Degreed Substitute
- Tyrell Lopez Walton, Non-Degreed Substitute
- Janet Zuniga, Non-Degreed Substitute
- Emily Carter, Child Nutrition Sub
- Eldoria Johnson, Child Nutrition Sub

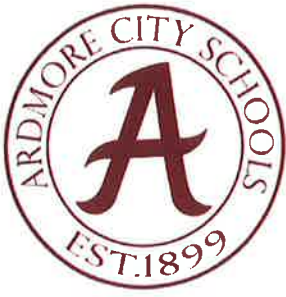
MOTION: 2026-123

Motion was made to approve the recommended additions to the Personnel Substitute Rosters for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by Jaclyn Woods, passed. Voting Yes: Foreman, Capshaw, Oliver, Woods. John was absent.

18. The following resignations have been received and approved by the Superintendent.

- ❖ Noel Collins, E Sports Coach, Ardmore High School
- ❖ Kierra Dorsey, Paraprofessional, Will Rogers Early Childhood Center
- ❖ Alyson Jones, Paraprofessional, Jefferson 5th and 6th Grade Center
- ❖ Laura Loera, Teacher Assistant, Will Rogers Early Childhood Center

19. The Board President, Steve Oliver, adjourned the meeting at 6:16 p.m.



RAISE THE BAR.

Andy Davis, Superintendent

09/22/2026

To whom it may concern,

I am writing to formally request a waiver for Angeline Lebron (Teacher ID #459019, Last 4: 3974), who is currently pursuing Library Media Specialist certification. Ms. Lebron is a former teacher at Lincoln Elementary and has decided to transition into the Library Media Specialist role at her site. She plays a vital role at Ardmore City Schools, contributing significantly to student learning and the school community.

Ms. Lebron is actively completing the required coursework and testing necessary for certification. Her experience as a classroom teacher, combined with her deep understanding of our district's curriculum and students, uniquely positions her to excel in this role.

We respectfully request that a waiver be granted to allow Ms. Lebron to serve as a Library Media Specialist while she completes her certification requirements. Her professionalism, dedication, and ongoing certification efforts ensure she will continue to make a positive impact in our schools.

Thank you for your consideration of this request. For any additional information, please contact me at 580-221-3000 or adavis@ardmoreschools.org.

Sincerely,

Mr. Andy Davis
Superintendent of Schools

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 26 – 20 27 school year

Carter

COUNTY

Ardmore City Schools

SCHOOL DISTRICT

611 Veterans Blvd

SCHOOL DISTRICT MAILING ADDRESS

Ardmore

CITY

73401

ZIP CODE

Lincoln Elementary

NAME OF SITE

C. Henson

PRINCIPAL SIGNATURE*

9-23-26

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Andy Davis

SUPERINTENDENT NAME (PLEASE PRINT)

adavis@ardmoreschools.org

SUPERINTENDENT E-MAIL ADDRESS

Andy Davis

SUPERINTENDENT SIGNATURE*

08/19/2026

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on _____, 20____

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY

DATE

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

_____ One Year Only

_____ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

_____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

0 District Total

DATE RECEIVED

70 O.S.

OAC

NAME OF WAIVER

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non-certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

We have no other applicants for the Library Media Specialist position. Our current applicant is not yet certified but is actively pursuing coursework toward certification. Without approval, we will be unable to staff the library, leaving students without access to essential resources and services. If denied, we have no alternative means to fill the position. Approval of this waiver will directly benefit 100% of our student population.

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

If approved, the district will support the applicant in completing certification while providing library services under administrative oversight. This ensures students continue to access library resources, technology, and literacy support, which benefits academic achievement across all grade levels. If the waiver is denied, students will lose access to these services, negatively impacting instruction, research skills, and overall learning support.

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Educational Impact: Approval of the waiver will allow continued access to library resources, technology, and literacy support, positively supporting student performance across all grade levels. The plan has no negative impact on other sites in the district.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The applicant is enrolled in coursework and will provide their current class schedule and academic calendar as attachments. Assessment forms and required documentation will also be submitted as they are made available through the program

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

There is no additional financial impact to the district for this waiver. Approval allows the district to utilize the current applicant without the need to hire additional certified staff, avoiding increased costs. Any savings realized will remain allocated to classroom instruction and student support services to directly benefit learning.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Method of Assessment: The effectiveness of the plan will be measured through both staff and student outcomes. Teachers will be evaluated using the TLE model to ensure instructional quality and professional growth. Student achievement will be monitored through STAR data, providing ongoing assessments of literacy and academic progress. Together, these measures will allow the district to track the impact of the plan on teaching effectiveness and student learning outcomes.

** You will be contacted if more information is needed to process this request.



RAISE THE BAR.

Andy Davis, Superintendent

09/22/2026

To whom it may concern,

I am writing to formally request a waiver for Adriana Hall (Teacher ID #431837, Last 4: 8894), who is currently pursuing Library Media Specialist certification. Ms. Hall is a former teacher at Ardmore High School and has decided to transition into the Library Media Specialist role at Jefferson Elementary. She plays a vital role at Ardmore City Schools, contributing significantly to student learning and the school community.

Ms. Hall is actively completing the required coursework and testing necessary for certification. Her experience as a classroom teacher, combined with her deep understanding of our district's curriculum and students, uniquely positions her to excel in this role.

We respectfully request that a waiver be granted to allow Ms. Hall to serve as a Library Media Specialist while she completes her certification requirements. Her professionalism, dedication, and ongoing certification efforts ensure she will continue to make a positive impact in our schools.

Thank you for your consideration of this request. For any additional information, please contact me at 580-221-3000 or adavis@ardmoreschools.org.

Sincerely,

Mr. Andy Davis
Superintendent of Schools

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 26 – 20 27 school year

Carter

COUNTY

Ardmore City Schools

SCHOOL DISTRICT

611 Veterans Blvd

SCHOOL DISTRICT MAILING ADDRESS

Ardmore

CITY

73401

ZIP CODE

Jefferson Elementary

NAME OF SITE

Brookshire

PRINCIPAL SIGNATURE*

9/13/26

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Andy Davis

SUPERINTENDENT NAME (PLEASE PRINT)

adavis@ardmoreschools.org

SUPERINTENDENT E-MAIL ADDRESS

Andy Davis

SUPERINTENDENT SIGNATURE*

08/19/2026

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on _____, 20____

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY

DATE

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

_____ One Year Only

_____ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

_____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

0 District Total

DATE RECEIVED

70 O.S.

OAC

NAME OF WAIVER

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non-certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

We have no other applicants for the Library Media Specialist position. Our current applicant is not yet certified but is actively pursuing coursework toward certification. Without approval, we will be unable to staff the library, leaving students without access to essential resources and services. If denied, we have no alternative means to fill the position. Approval of this waiver will directly benefit 100% of our student population.

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

If approved, the district will support the applicant in completing certification while providing library services under administrative oversight. This ensures students continue to access library resources, technology, and literacy support, which benefits academic achievement across all grade levels. If the waiver is denied, students will lose access to these services, negatively impacting instruction, research skills, and overall learning support.

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Educational Impact: Approval of the waiver will allow continued access to library resources, technology, and literacy support, positively supporting student performance across all grade levels. The plan has no negative impact on other sites in the district.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The applicant is enrolled in coursework and will provide their current class schedule and academic calendar as attachments. Assessment forms and required documentation will also be submitted as they are made available through the program

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

There is no additional financial impact to the district for this waiver. Approval allows the district to utilize the current applicant without the need to hire additional certified staff, avoiding increased costs. Any savings realized will remain allocated to classroom instruction and student support services to directly benefit learning.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Method of Assessment: The effectiveness of the plan will be measured through both staff and student outcomes. Teachers will be evaluated using the TLE model to ensure instructional quality and professional growth. Student achievement will be monitored through STAR data, providing ongoing assessments of literacy and academic progress. Together, these measures will allow the district to track the impact of the plan on teaching effectiveness and student learning outcomes.

** You will be contacted if more information is needed to process this request.