Ardmore Board of Education Regular Meeting

Tuesday, August 18, 2026 5:30 PM
Ardmore Administration Center - Board Room, 611 Veterans Blvd., Ardmore, OK 73401

1. Call the meeting to order, establish a quorum & state compliance with the Open Meeting Act.
2. Pledge of Allegiance [Led By: Perry Zeiset, Director of Finance]
3. Presentation by MA+ Architecture regarding architectural services related to the design, project feasibility, budgeting, and long-range planning of District projects and facilities. [Gary Armbruster, Heath Tate, Jordan Hall, Katelyn Bell]
4. Reports:
    - District Update, Andy Davis, Superintendent
    - Budget Information, Perry Zeiset, Director of Finance
5. Consent Agenda
    A. Minutes
    B. Monthly Financial Report for the Month Ending July 31, 2026
        - Activity Fund
        - Treasurer's Report
    C. Encumbrance Orders and Change Orders as listed for FY27
    D. Activity Account Transfer Request(s)
    E. Annual Activity Account Review | Approval
    F. Fundraiser Requests from Schools, Clubs & Organizations
    G. Contract Approvals/Renewals
    H. Adoption|Revision to Board Policies and/or Administrative Procedures.
    I. Annual contract with the Oklahoma Department of Career and Technology Education for Secondary Career and Technology Education Program(s) for 2026-2027 school year.
    J. Restatement for the District's 403(b) Plan to include the Adoption Agreement, Participant Loan Policy & the Qualified Domestic Relations Order Procedure, as required by the Internal Revenue Service.
6. Consider and take action on the Out-of-State Student Trip Request for Ardmore City Schools Cross Country Athletes to attend the Chili Pepper Cross Country Festival in Fayetteville, Arkansas on October 2, 2026. [Destinee Allen, Head Cross Country Coach]
7. New Business not known at the time the agenda was posted.
8. The next Regular Board Meeting is currently scheduled for September 15, 2026. Several Board Members have conflicts with this date. Board Members will review their schedules, and the Minutes Clerk will work to identify an alternate meeting date when a quorum can be readily established.
9. Proposed executive session to discuss the following items, followed by a vote to convene into Executive Session.
10. The Board President to declare the Executive Session complete, acknowledge the Board's return to open session, and the meeting being reopened to the public; followed by the Executive Session Compliance Announcement as to who was present in the Executive Session, items discussed, note that no other business was discussed, and that no action was taken while in Executive Session.
11. Consider and take action on the listed recommended Certified Employment for the 2026-2027 school year:
12. Consider and take action on the listed recommended Non-Certified Support employment for the 2026-2027 school year:
13. Consider and take action on the recommended addition(s) to the Personnel Support Roster for the 2026-2027 school year.
14. Consider and take action on the renewal of employment for the listed substitutes for the 2026-2027 school year:
15. Consider and take action on the listed Non-Certified Support Retirement Requests:

16. The following resignations have been received and approved by the Superintendent.

17. Adjournment

Posted this _____ day of _____, 20____, at _____ o'clock ____.M., at the south entrance of the Administration Center, 611 Veterans Blvd., Ardmore, OK 73401. Notice for this meeting was provided & verified Carter County Clerk on _____.

_____

Terrie Colaw, Board Minutes Clerk

Ardmore City Schools

General Fund Summary for FY26

As of June 30, 2026

Revenues For FY25			**$ 30,237,976**
1 Ad Valorem Taxes		$ (37,330)	
2 Ad Valorem, Prior Years & In Lieu of Taxes		(1,827)	
3 Investment Earnings Decreased due to change in interest rates		(50,091)	
4 Rentals, Disposals, & Commissions			
PAC rentals, estimated	(9,125)		
Decrease in sales of Surplus	(40,937)		
Commissions & Misc. rentals	11,547	(38,515)	
5 Misc. Reimb. (insurance proceeds, damages to property, auto fringe, activity accts)		(15,523)	
6 Other Local Sources			
Local grants (CN COVID-19 Grant, SOMF grants, Aeronautics, Enrichment Fund)	73,756		
Prior Year Refunds decreased	(3,459)	70,297	
7 County & State revenues such as County 4-mill, GPT, Motor Vehicle Tax, and School Land earnings (chargeables) - Increase primarily due to Increased Gross Production, Motor Vehicle , and Land Earnings.		59,797	
8 State Foundation & Salary Incentive Aid - Adjusted downward due to student membership		(15,403)	
9 Reimb. From CNP Fund for Commodity Deliverer Salary & Correcting Entries		(551,428)	
10 State grants (Changes from Prior year)			
State Textbooks	(2,302)		
Reading Sufficiency Grant, ACE, Rural Literacy, HEROES	23,788		
SDE Teacher Induction & Mentor Program Stipends	(4,000)		
Maternity Leave (State Funded)	(32,958)		
Flex Benefits	83,140		
School Resource Officer Program - SDE grant	(19,841)		
DHS Tuitions	(11,531)		
Vocational Programs - AMS & AHS FACS classes	-	-	
Drivers' Ed, and Dept. of Rehab Services	(5,946)	30,350	
12 Federal Grants Allocation Adjustments		(2,744,844)	
FY 2026 Increase/Decrease over FY25			**(3,294,517)**
FY26 Final Revenues			**$ 26,943,459**

Actual Expenses For FY25			**$ 30,402,816**
1 **District-Wide Expense Changes:**			
Correcting entries and fund transfers (CNF support)		(135,608)	
Software increase Instructional /Operational		81,459	
Salaries - Certified & support pay raises, allowance for OT/temp salaries		(157,900)	
Impact Aid Allocation		3,077	
Enrichment Grant, Instructional Texts and Supplies		(145,726)	
			(354,698)
2 **Open Certified and Support Positions**			
3 **Maint/Grounds/Custodial Changes:**			
Support staff pay - Reallocation of Salaries		85,543	
Supplies, Repairs, Other Operational Exps.		95,822	
- Purchase of two service trucks			
			181,365
4 **Transportation Changes:**			
Support staff pay raises, allowance for OT/temp salaries		79,316	
Fuel, Repairs, Vehicle, and Other Exps. ($63K is a new SPED vehicle)		76,553	
			155,869
5 **Athletics Changes:**			
Extra-Duty Salaries including increase in stipends		8,310	
Support staff pay - Staff Changes		(45,900)	
Athletic supplies, entry fees, officials, workers, and other exps.		(4,575)	
			(42,166)
6 **Performing Arts Center:**			
Support staff salaries, allowance for OT/temp salaries		(6,204)	
Materials, supplies, marketing, advertising, training, travel		(1,916)	
Property insurance		(4,046)	
Utilities (electricity)		2,843	
			(9,323)
7 **Special Education Changes:**			
Certified & Support Staff - Personnel changes		(143,225)	
Reserves for Contract Therapists, supplies, summer program, homebound		(79,392)	
			(222,617)
8 **Will Rogers Changes:**			
Certified Staff - Personnel changes		39,733	
Added an Assistant Principal			
Support Staff - Personnel changes, & allowance for overtime		39,721	
Extra duties, substitutes, instructional, library, & other oper. exps/utilities		2,251	
			81,705
9 **Charles Evans Changes:**			
Certified Staff - Personnel changes		45,350	
Added an Assistant Principal			
Support Staff - Personnel changes, & allowance for overtime		(49,498)	
Extra duties, substitutes, instructional, library, & other oper. exps/utilities		24,246	
			20,098
10 **Jefferson Changes:**			
Certified Staff - Personnel changes		85,608	
Support Staff - Personnel changes, & allowance for overtime		(67,147)	
Dollar General Reading Revolution Grant - One-time grant		(1,127)	
Extra duties, substitutes, instructional, library, & other oper. exps/utilities		(2,296)	
			15,038
11 **Lincoln Changes:**			
Certified Staff - Personnel changes		218,291	
Added two additional teachers			
Support Staff - Personnel changes, & allowance for overtime		(19,077)	
Extra duties, substitutes, instructional, library, & other oper. exps/utilities		4,543	
			203,756
12 **AMS Changes:**			
Certified Staff - Personnel changes		25,458	
Support Staff - Personnel changes, & allowance for overtime		(52,607)	
Extra duties, substitutes, instructional, library, & other oper. exps/utilities		10,496	
			(16,653)
13 **AHS Changes:**			

Certified Staff - Personnel changes	(51,821)		
Support Staff - Personnel changes, & allowance for overtime	49,065		
Extra duties, substitutes, instructional, library, & other oper. exps/utilities	(11,199)		
		(13,954)	
14 Local exps (Nurses, Mentor Teachers, Tech Mentors) & Local Grants (SOMF AP grant, SOMF Reading Coaches grant, SOMF Nurses grant		17,977	
15 Chickasaw Nation COVID-19 Public School Grant		(85,922)	
16 State grants (Drivers' Ed, Textbooks, RSA, ACE Tech., FACS, Flex Benefits,			
School Resource Officer grant, Dept. of Rehab Services	86,854		
Reading Sufficiency and Literacy Initiative projects	(32,741)		
	(161,344)		
Increase in Flex Benefits	72,199		
Maternity Leave (State Paid)	(17,290)	(52,321)	
17 Take Two Alt. Ed. - Tuitions - Reduction		(38,315)	
18 Ardmore Blended Learning		6,170	
19 Federal Grants including Adjustments		(2,203,835)	
Net Increase (Decrease) in FY26 expenses		**$ (2,357,826)**	
FY26 Actual Expenses			**$ 28,044,990**
FY26 Net Loss			**(1,101,531)**
Lapsed Reserves & Voided checks			**7,190**
General Fund Carryover from FY25			**5,251,082**
FY26 Fund Carryover to FY27			**$ 4,156,741**

ARDMORE CITY SCHOOLS

General Fund Budget - REVENUES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

Project Code	Source of Revenue	Final FY25 Revenues Collected	Final FY26 Revenues Collected	Variance Increase (Decrease) FY25 to FY26
000	Ad Valorem - Current Year, Net of Valero, Best Buy & Atlas Roofing Manufacturing Tax Exemptions	8,285,294	8,577,964	292,670
000	*Reserve for Delinquency of 2024 Ad Valorem			-
				-
000	*Ad Valorem - Current Year - Manufacturing Tax Exemptions*	330,000		(330,000)
000	Ad Valorem - Prior Years	289,702	291,283	1,581
000	Revenue in Lieu of Taxes	43,962	40,554	(3,408)
000	Investment Earnings	257,488	207,397	(50,091)
				-
	Rentals, Disposals, & Commissions:			-
000	HUGS Rental of Will Rogers	18,000	17,000	(1,000)
251	PAC Rentals	17,825	8,700	(9,125)
000	Misc. - School Facilities	240	240	-
000	Misc. - Sale of surplus equip., vehicles, furniture	47,030	6,093	(40,937)
000	Misc. - Rental of Buses	28,440	34,799	6,359
000	Misc. - Commissions (T-Mobile & Retail t-shirt sales)	8,235	8,923	688
0	Misc - Mineral Royalties		5,500	5,500
	Reimbursements:			-
000	Insurance Loss Recoveries	13,449	-	(13,449)
000	Damages to School Property	220		(220)
000	Misc. Reimbursements (includes paper & auto fringe)	28,667	26,813	(1,854)
				-
	Other Local Sources:			-
000	Big Five Community Services - Headstart	81,131	82,133	1,002
024	Big Five HUGS	15,000	15,000	-
188	Boys & Girls Club Contract (FY19)			-
014	Enrichment Foundation Teacher Grants	-	30,470	30,470
167	Okla. Aeronautics Grant	2,977	2,332	(645)
169	SOMF AP Incentive Grant (FY18-FY22)			-
178	Oklahoma Beef Council Grant - AHS		134	134
000	Michelin Donation - AHS		4,470	4,470
248	OKSLF Meat Grant - CNF Will be received in FY27	-		-
185	SOMF School Nurses (FY25-FY27	174,713	176,338	1,625
189	McCory Foundation Grant		13,000	13,000
191	ExxonMobil STEM Grant		20,000	20,000
198	Drivers' Education Tuitions	8,225	11,925	3,700
000	Misc. - Refunds of P/Y Expenditures	3,941	482	(3,459)

ARDMORE CITY SCHOOLS

General Fund Budget - REVENUES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

Project Code	Source of Revenue	Final FY25 Revenues Collected	Final FY26 Revenues Collected	Variance Increase (Decrease)
				-
000	County 4-Mill, Net of Manufacturing Tax Exemptions	844,438	862,100	17,662
000	County 4-Mill-Current Yr - *Mfg Tax Exemptions*			-
000	County Apportionment (Mortgage Tax)	86,818	100,279	13,461
000	Gross Production Tax	1,413,176	1,421,267	8,091
000	Motor Vehicle Tax	1,043,191	1,049,152	5,961
000	REA Tax	4,142	4,272	130
000	School Land Earnings	450,435	465,261	14,826
000	Vehicle Tax Stamps	4,619	4,285	(334)
000	State Foundation & Salary Incentive Aid	7,232,128	7,216,725	(15,403)
				-
	Activity Account Reimbursements:			-
017	HUGS (Salary reimb. & facilities usage, net)		114,691	114,691
000	Misc. Reimb.-Payroll, Lost Books, Transp.	17,653	29,157	11,504
				-
	Reimbursements from Other Funds:			-
006	CNP Fund-Commodity Deliverer Salary and Expense Reimbursement	268,178	237,651	(30,527)
				-
	Correcting Entries of Current Year Exps:			-
000	Misc. Refunds from Vendors	6,716	14,528	7,812
000	Sales Tax Fund - Technology Purchases			-
000	Building Fund - Electricity Utilities	654,908	-	(654,908)
				-
352	SDE Teacher Induction & Mentor Program Stipends	4,000		(4,000)
361	ACE Technology	10,675	9,999	(676)
312	Nat'l Board Certified Bonus	20,000	20,000	-
317	Drivers Education	8,130	2,948	(5,182)
333	State Textbook Allocation	162,740	160,437	(2,303)
331	Flex Benefit - In Lieu of Ins. - Certified	24,259	18,404	(5,855)
332	Flex Benefit - In Lieu of Ins. - Support	135,249	131,265	(3,984)
334	Flex Benefit Allowance - Certified	1,224,439	1,266,237	41,798
335	Flex Benefit Allowance - Support	1,024,166	1,075,347	51,181
317	*Maternity Leave (State RePayment)*	53,229	20,271	(32,958)
343	Rural Literacy Acceleration Initiative Proj.		9,467	9,467
304	HEROES Literacy Instructional Team Project		1,292	1,292
367	Reading Sufficiency Act	91,900	105,606	13,706
376	School Resource Officer Program	112,882	93,041	(19,841)
000	DHS - HUGS Tuitions	118,922	107,391	(11,531)
411	Vocational Prog.-Comprehensive (Salary Reimb. AMS/AHS)	4,400	4,400	-
412	Vocational Prog.-Incentive Assistance Grant (AMS/AHS)	16,000	16,000	-
456	Dept. of Rehabilitation Services	4,675	3,911	(764)
				-
511	Title I	1,734,204	1,584,483	(149,721)
	Title I - Revenues not expected to collect by 6/30/2026	*(613,558)*	*(739,732)*	(126,174)

ARDMORE CITY SCHOOLS

General Fund Budget - REVENUES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

Project Code	Source of Revenue	Final FY25 Revenues Collected	Final FY26 Revenues Collected	Variance Increase (Decrease)
799	*Title I - P/Y Reimbursement*	*289,885*	*409,061*	119,176
799	*Title I School Improvement WR - P/Y Reimbursement*	*6,745*		(6,745)
515	Title I School Improvement - AMS	110,447	44,703	(65,744)
	Title I SI AMS - Revenues not expected to collect by 6/30/202	*(53,113)*		53,113
799	*Title I School Improvement AMS - P/Y Reimbursement*		*8,410*	8,410
799	*Title I, Part A, Neglected - P/Y Reimbursement*	*227*		(227)
541	Title II, - Teacher & Principal Training	128,781	96,259	(32,522)
	Title II - Rev. not expected to collect by 6/30/2026	*(81,471)*	*(75,383)*	6,088
799	*Title II (Training) - P/Y Reimbursement*	*6,265*	*689*	(5,576)
572	Title III, Part A - ELL	36,908	41,171	4,263
	Title III, Part A ELL - Rev. not expected to collect by 6/30/202	(16,116)	(23,225)	(7,109)
799	*Title III, Part A - ELL - P/Y Reimb.*	*2,279*	*1,972*	(307)
571	Title III, Part A, Immigrant	551	2,256	1,705
	Title III, Part A Immigrant - Rev. not expected to collect by 6/30/2026		(1,393)	(1,393)
552	Title IV, Part A-Student Support & Academic Enrichment	151,095	123,222	(27,873)
	Title IV - Rev. not expected to collect by 6/30/2026	(61,055)	(69,450)	(8,395)
799	*Title IV, Part A - P/Y Reimbursement*	*6,222*	*17,181*	10,959
561	Title VI - Indian Education	183,904	177,869	(6,035)
	Title VI - Rev. not expected to collect by 6/30/2026	(42,249)	(43,487)	(1,238)
799	*Title VI - Indian Education - P/Y Reimbursement*		*42,249*	42,249
563	Johnson O'Malley Indian Education	37,860	39,060	1,200
	JOM - Rev. not expected to collect by 6/30/2026	*(32,541)*	*(10,567)*	21,974
799	*Johnson O'Malley Indian Ed. - P/Y Reimbursement*	*37,560*	*9,094*	(28,466)
595	JOM - Indian Ed Committee Supplemental Grant	1,000		(1,000)
587	Title V, Part B - Rural & Low Income School Prog.	89,961	88,788	(1,173)
	Title V - Rev. not expected to collect by 6/30/2026	*(21,415)*	*(27,839)*	(6,424)
799	*Title V, Part B - P/Y Reimbursement*	*26,886*	*20,520*	(6,366)
591	Title VII - Impact Aid	125,533	100,426	(25,107)
592	Title VII - Impact Aid, Disabled	13,797	13,740	(57)
596	Title IX Part A - McKinney-Vento Homeless Ed.	67,791	54,151	(13,640)
	Title IX McKinney-Vento - Rev. not expected to collect by 6/3	*(8,917)*	*(16,632)*	(7,715)
799	*Title IX McKinney-Vento - P/Y Reimbursement*	*4,359*	*4,766*	407
799	*SPDG - P/Y Reimbursement*	*5,000*	*5,000*	-
697	Medicaid Federal Match - Admin. Cost Reimb.	31,767	42,301	10,534
698	Medicaid Reimbursements	97,417	81,857	(15,560)
698	Medicaid - State Share (offsets repayment)	47,786	41,277	(6,509)
613	IDEA Professional Dev.-OSDE Sponsored	7,393	9,262	1,869
	IDEA Professional Dev - Rev not expected to be colleced by 6/30/2026		(2,885)	(2,885)
613	*IDEA Professional Dev.- District # 613- P/Y Reimb.*	(2,475)	2,475	4,950
615	IDEA Professional Dev. - District	3,316	-	(3,316)
618	Transition Development Program - SpEd		5,126	5,126
621	IDEA (Flow Through)	610,950	598,112	(12,838)
	IDEA Flow-through - Rev. not expected to collect by 6/30/2026	*(155,221)*	*(157,183)*	(1,962)
799	*IDEA Flow-through - P/Y Reimbursement*	*151,198*	*153,561*	2,363

ARDMORE CITY SCHOOLS

General Fund Budget - REVENUES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

Project Code	Source of Revenue	Final FY25 Revenues Collected	Final FY26 Revenues Collected	Variance Increase (Decrease)
625	IDEA (Flow Through) - Private School Alloc.	94,257	47,174	(47,083)
	IDEA Flow-through Priv School- Rev. not expected to collect by 6/3	*(22,033)*	*(10,156)*	11,877
799	*IDEA Flow-through Private School Alloc. - P/Y Reim.*		*6,250*	6,250
635	Special Ed Insentive Bonus - State Funded		*21,530*	21,530
641	IDEA (Pre-School)	18,594	18,475	(119)
	IDEA Pre-School - Rev. not expected to collect by 6/30/2026	*(5,649)*	*(6,219)*	(570)
799	*IDEA (Pre-School) - P/Y Reimbursement*	*3,584*	*4,859*	1,275
642	IDEA (Pre-School) - Private School Alloc.		1,369	1,369
799	*School Counselor Gr - P/Y Reimbursement*	*7,177*		(7,177)
726	**ARP ESSER Science of Reading (LETRS)**	**1,292**		(1,292)
795	**ARP ESSER III**	**2,060,018**		(2,060,018)
799	*ARP ESSER III - P/Y Reimbursement*	*424,353*		(424,353)
788	**Respect West Proj**		*107,950*	107,950
	Respect West Proj - Rev. not expected to collect by 6/30/2026		*(45,973)*	(45,973)
797	**ARP ESSER III - Homeless II**	**3,801**		(3,801)
	ARP ESSER III -Homeless II P/Y Reimbursement	*4,037*		(4,037)
798	**ARP Homeless SA Trnado**	22,978		(22,978)
	Rounding	4	1	(3)
	Total Current Revenues	**30,237,976**	**26,943,459**	**(3,294,517)**

ARDMORE CITY SCHOOLS

General Fund Budget - EXPENDITURES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

		FY25 Final Expenditures	FY26 Final Expenditures 6/30/2026	FY25 to FY26 Variance Increase (Decrease) FY25 to FY26
DISTRICT-WIDE EXPENSES				
000	Expenses to be Refunded, Corr Entries & W/C	351,394	249,940	(101,454)
005	Administrator Salaries	429,900	364,503	(65,397)
006	Support Salaries	1,155,553	1,103,017	(52,536)
007	District-Wide Expenses	1,219,757	1,175,944	(43,813)
591	Impact Aid (District-Wide Expenses)	97,349	100,426	3,077
008	Technology-Instruction	104,103	159,476	55,373
010	Curriculum/Textbooks/Testing	168,397	6,741	(161,656)
012	Public Relations/Social Media	18,905	19,103	198
014	Enrichment Foundation Grants (Estimate)	13,941	29,142	15,201
015	Software Costs	404,648	430,734	26,086
016	Summer School (Local Funds)	156	233	77
017	**HUGS - Salaries & Exps.**	247,340	213,186	(34,154)
019	Personal Leave/Perfect Attendance	36,830	41,523	4,693
020	Retirement Pay (Unused Sick Leave)	1,077	32	(1,045)
024	Big 5 HUGS	15,000	15,000	-
029	Printer Toner Purchases	20,814	21,466	652
	Sub-Total	**4,285,164**	**3,930,466**	**(354,698)**
MAINT/GROUNDS/CUSTODIAL				
030	Salaries	451,503	537,046	85,543
031	Supplies/Parts	2,319	2,494	175
032	Repair, Lawn, & Other Services	8,704	262	(8,442)
033	Other Expenses/Operational	11,305	115,394	104,089
	Sub-Total	**473,831**	**655,196**	**181,365**
TRANSPORTATION				
040	Salaries	772,597	851,913	79,316
041	Fuel	141,187	170,017	28,830
042	Repairs/Maintenance	153,107	171,816	18,709
043	New Purchases / Leases	61,247	63,170	1,923
044	Other Expenses	62,843	89,933	27,090
	Sub-Total	**1,190,981**	**1,346,850**	**155,869**
ATHLETICS				
050	Athletic Extra-Duty Salaries - AHS	421,462	428,941	7,479
051	Athletic Extra-Duty Salaries - AMS	157,402	158,233	831
052	Support Salaries	97,658	51,758	(45,900)
053	Athletics - Supplies, Entry Fees, Officials	53,817	52,889	(928)
018	Athletics (Workers/Contracts)	22,310	19,929	(2,381)
055	Other Expenses	-	32,524	32,524
	Proj. 055 Electricity Reimb. By Bldg Fund	33,791	-	(33,791)
	Sub-Total	**786,440**	**744,274**	**(42,166)**

ARDMORE CITY SCHOOLS

General Fund Budget - EXPENDITURES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

		FY25 Final Expenditures	FY26 Final Expenditures	FY25 to FY26 Variance Increase (Decrease)
PERFORMING ARTS CENTER				
060	APAC - Salaries	286,440	280,236	(6,204)
061	APAC - Materials & Supplies	3,024	4,137	1,113
063	APAC - Training & Travel	3,029	-	(3,029)
064	APAC - Insurance	91,566	87,520	(4,046)
069	APAC - Utilities (Electricity)	87	87,930	87,843
	Proj. 069 Electricity Reimb. By Bldg Fund	85,000	-	(85,000)
	Sub-Total	**469,146**	**459,823**	**(9,323)**
SPECIAL EDUCATION				
260	SpecEd - Certified Salaries - CE	80,395	88,293	7,898
621	*IDEA (Flow Through)-Cert. Sal. - CE*		-	-
261	SpecEd - Support Salaries - CE	119,049	113,912	(5,137)
264	SpecEd - Certified Salaries - JEFF	68,492	77,942	9,450
621	*IDEA (Flow Through)-Cert. Sal. - JEFF*	149,973	150,897	924
265	SpecEd - Support Salaries - JEFF	127,481	122,644	(4,837)
266	SpecEd - Certified Salaries - LINC	142,371	83,359	(59,012)
621	*IDEA (Flow Through)-Cert. Sal. - LINC*	154,449	157,545	3,096
267	SpecEd - Support Salaries - LINC	108,605	109,212	607
268	SpecEd - Certified Salaries - WR	102,144	118,229	16,085
621	*IDEA (Flow Through)-Cert. Sal. - WR*	45,334	209	(45,125)
641	*IDEA (Pre-School)-Cert. Sal. - WR*	17,334	18,046	712
269	SpecEd - Support Salaries - WR	39,959	34,397	(5,562)
270	SpecEd - Certified Salaries - AMS	101,314	85,802	(15,512)
621	*IDEA (Flow Through)-Cert. Sal. - AMS*	91,744	100,200	8,456
271	SpecEd - Support Salaries - AMS	104,880	88,892	(15,988)
272	SpecEd - Certified Salaries - AHS	166,395	175,302	8,907
621	*IDEA (Flow Through)-Cert. Sal. - AHS*	151,131	160,691	9,560
273	SpecEd - Support Salaries - AHS	90,737	82,654	(8,083)
274	SpecEd - Contract Therapists (to be reclassed to Medicaid & Impact Aid at year-end)	28,184	-	(28,184)
275	SpecEd - Testing Salaries (Pyschometrists)	264,451	183,654	(80,797)
276	SpecEd - Instructional Supplies	4,430	-	(4,430)
277	SpecEd - Medical/Counseling Supplies		3,615	3,615
278	SpecEd - Training Staff/Support	123	1,505	1,382
279	SpecEd - Supplies, In-District Travel & Other Misc.	6,422	16,762	10,340
280	SpecEd - Cert. Sal. - Speech Pathologists/Assts	466,564	415,975	(50,589)
281	SpecEd - Cert. Sal. - SpEd Director	100,714	101,754	1,040
282	SpecEd - Support Salaries - SpEd Secretary	30,462	30,293	(169)
284	SpecEd - Transportation Salaries	99,412	99,465	53
285	SpecEd - Medicaid Billing Stipend	18,919	14,440	(4,479)
287	SpecEd - Summer Program	4,571	5,724	1,153
288	SpecEd - Testing Supplies	24,787	28,613	3,826
290	SpecEd - Homebound Students	-	-	-

ARDMORE CITY SCHOOLS

General Fund Budget - EXPENDITURES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

		FY25 Final Expenditures	FY26 Final Expenditures	FY25 to FY26 Variance Increase (Decrease)
698	Medicaid-Eligible Expenditures (Reclass from #274)	67,643	123,134	55,491
	OSDE - State Share of Medicaid (Match)	47,786	-	(47,786)
697	Medicaid Federal Match	31,767	42,301	10,534
592	Title VIII - Impact Aid, Disabled	13,797	13,740	(57)
	Sub-Total	**3,071,819**	**2,849,202**	**(222,617)**
WILL ROGERS PRE-SCHOOL/HEADSTART				
120	Certified Salaries	1,378,466	1,507,719	129,253
511	***Title I Salaries***	277,741	188,221	(89,520)
121	Support Salaries	400,282	440,003	39,721
125	Extra-Duty Salaries - WR	2,977	1,246	(1,731)
122	Substitutes	5,987	5,819	(168)
123	Instructional Budget	3,828	7,598	3,770
124	Library Budget	3,612	3,564	(48)
130	Music Budget	646	657	11
126	Other Operational Expenses	6,212	52,440	46,228
	Proj. 126 Electricity Reimb. By Bldg Fund	45,810	-	(45,810)
	Sub-Total	**2,125,561**	**2,207,266**	**81,705**
CHARLES EVANS ELEMENTARY				
080	Certified Salaries	1,412,498	1,474,412	61,914
511	***Title I Salaries***	244,901	228,338	(16,563)
081	Support Salaries	299,608	250,110	(49,498)
085	Extra-Duty Salaries - CE	2,608	878	(1,730)
082	Substitutes	9,748	18,459	8,711
083	Instructional Budget	5,593	6,515	922
084	Library Budget	4,513	4,517	4
086	Other Operational Expenses	2,171	106,966	104,795
	Proj. 086 Electricity Reimb. By Bldg Fund	88,793	-	(88,793)
087	Music Budget	548	819	271
088	Art Budget	762	826	64
	Sub-Total	**2,071,743**	**2,091,841**	**20,098**
JEFFERSON ELEMENTARY				
100	Certified Salaries	1,263,373	1,360,979	97,606
511	***Title I Salaries***	193,943	181,944	(11,999)
101	Support Salaries	263,832	196,685	(67,147)
105	Extra-Duty Salaries - JEFF.	5,484	4,250	(1,234)
102	Substitutes	4,046	2,994	(1,052)
103	Instructional Budget	5,898	6,339	441
104	Library Budget	4,230	4,016	(214)
107	Music Budget	762	779	17
108	Art Budget	737	777	40
109	***Dollar General Reading Revolution - JEFF (C/O)***	1,127	-	(1,127)
106	Other Operational Expenses	5,874	37,960	32,086

ARDMORE CITY SCHOOLS

General Fund Budget - EXPENDITURES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

		FY25 Final Expenditures	FY26 Final Expenditures	FY25 to FY26 Variance Increase (Decrease)
	Proj. 106 Electricity Reimb. By Bldg Fund	32,381	-	(32,381)
	Sub-Total	**1,781,687**	**1,796,725**	**15,038**
LINCOLN ELEMENTARY				
110	Certified Salaries	1,223,608	1,444,004	220,396
511	***Title I Salaries***	239,194	237,090	(2,104)
111	Support Salaries	225,602	206,525	(19,077)
115	Extra-Duty Salaries - LN	2,357	1,126	(1,231)
112	Substitutes	4,168	5,592	1,424
113	Instructional Budget	4,410	6,642	2,232
114	Library Budget	4,376	4,379	3
117	Music Budget	140	-	(140)
118	Art Budget	43	818	775
116	Other Operational Expenses	8,813	49,736	40,923
	Proj. 116 Electricity Reimb. By Bldg Fund	39,443	-	(39,443)
	Sub-Total	**1,752,154**	**1,955,910**	**203,756**
MIDDLE SCHOOL				
140	Certified Salaries	1,530,249	1,576,933	46,684
411	*Vocational - Comprehensive (Salary)-AMS*	2,200	2,200.00	-
511	***Title I Salaries***	169,982	148,756	(21,226)
141	Support Salaries	297,178	244,571	(52,607)
145	A.M.S. Extra-Duty Stipends	27,500	32,515	5,015
142	Substitutes	11,276	16,886	5,610
143	Instructional Budget	4,544	5,912	1,368
144	Library Budget	2,632	3,169	537
146	Other Operational Expenses	2,059	62,352	60,293
	Proj. 146 Electricity Reimb. By Bldg Fund	61,858	-	(61,858)
133	A.M.S. Piano	642	799	157
147	A.M.S. Drama	1,464	514	(950)
174	A.M.S. Art	1,989	1,991	2
149	A.M.S. Vocal Music	1,651	1,972	321
	Sub-Total	**2,115,224**	**2,098,571**	**(16,653)**
HIGH SCHOOL				
150	Certified Salaries	2,585,234	2,585,282	48
411	*Vocational - Comprehensive (Salary)-AHS*	2,200	2,200.00	-
511	***Title I Salaries***	169,816	117,948	(51,868)
151	Support Salaries	418,795	467,860	49,065
155	A.H.S. Extra-Duty Stipends	121,898	111,314	(10,584)
152	Substitutes	47,486	36,525	(10,961)
153	Instructional Budget	10,509	10,603	94
154	Library Budget	6,887	6,601	(286)

ARDMORE CITY SCHOOLS

General Fund Budget - EXPENDITURES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

		FY25 Final Expenditures	FY26 Final Expenditures	FY25 to FY26 Variance Increase (Decrease)
156	Other Operational Expenses	3,049	228,381	225,332
	Proj. 156 Electricity Reimb. By Bldg Fund	209,361	-	(209,361)
157	Security Services	17,070	13,187	(3,883)
158	Drama/Speech	12,508	9,934	(2,574)
159	Journalism	1,732	1,430	(302)
160	Vocal Music	5,627	6,000	373
172	Musical	6,000	8,869	2,869
161	Band	14,964	14,933	(31)
162	Strings	5,596	3,545	(2,051)
165	AHS Piano	837	871	34
173	AHS Art	3,156	1,863	(1,293)
170	AHS Cheer	1,490	1,500	10
164	AHS Pom Squad	1,480	1,243	(237)
178	Okla. Beef Council Grant - AHS		134	134
167	Okla. Aeronautics Grant	2,977	2,332	(645)
192	AHS Science Department		3,242	3,242
201	Scene Shop	1,078	-	(1,078)
175	Color Guard Uniform Grant		-	-
	Sub-Total	**3,649,750**	**3,635,796**	**(13,954)**
OTHER EXPENSES				
163	School Nurse - Salary & Exps. (District-paid)	68,372	50,952	(17,420)
183	SOMF - Security Grant		-	-
169	AP/ACT Incentive		4,890	4,890
184	I2T-Inspire to teach Scholorship (Refunded)	4,014	-	(4,014)
185	SOMF School Nurses (FY25-27)	187,300	176,338	(10,962)
188	Chickasaw Nation COVID 19 Public School Grant Beg FY2	85,922	-	(85,922)
189	***Mcory Foundation Grant***		13,000	13,000
191	***Exxon Mobreil STEM Grant***		9,013	9,013
194	Misc. Activities (Payback)	1,881	1,881	(0)
009	Technology Mentor Stipends (All Sites)	26,332	26,332	0
248	OKSLF Meat Grant - CNF		25,000	25,000
312	Nat'l Board Certified Bonus, State-Paid Portion	20,000	20,000	-
	Nat'l Board Certified Bonus, District-Paid	1,530	-	(1,530)
317	Drivers Education	15,160	14,951	(209)
333	State Textbook Allocation	162,740	1,396	(161,344)
331	State Health Allowance in Lieu of Insurance-Cert.	24,866	19,890	(4,976)
332	State Health Allowance in Lieu of Insurance-Supp.	140,820	129,369	(11,451)
334	Flexible Benefit Allowance - Certified	1,240,342	1,264,155	23,813
335	Flexible Benefit Allowance - Support	1,001,478	1,066,292	64,814
343	Rural Literacy Acceleration Initiative Proj.		9,467	9,467
304	HEROES Literacy Instructional Team Project		1,505	1,505
367	Reading Sufficiency Act	80,480	36,767	(43,713)
376	School Resource Officer Program	46,135	133,531	87,396
377	Okla. State-Paid Maternity Leave	37,561	20,271	(17,290)

ARDMORE CITY SCHOOLS

General Fund Budget - EXPENDITURES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

		FY25 Final Expenditures	FY26 Final Expenditures	FY25 to FY26 Variance Increase (Decrease)
	Take Two Alternative Education:		-	-
070	Tuition Fees - ACS	526,735	488,419	(38,316)
388	Substitutes & Exps. To be Reimb. By Coop		-	-
171	Ardmore Blended Learning	3,554	9,724	6,170
411	Comprehensive H.S Programs		4,400	4,400
	Allocated to Site Salaries		(4,400)	(4,400)
412	Vocational-Incentive Assistance Grant	8,742	11,783	3,041
	Vocational - Assistance Grant-C/O from Prior Yr	7,107	-	(7,107)
456	Dept. of Rehabilitation Services (Student Workers)	4,675	4,343	(332)
			-	-
511	Title I Part A	1,486,741	1,134,065	(352,676)
	Allocated to Site Salaries	*(1,295,577)*	*(1,102,297)*	193,280
	Title I - IDC			-
515	Title I School Improvement - AMS	65,744	44,703	(21,041)
541	Title II, Part A - Teacher & Principal Training	46,651	34,963	(11,688)
	Title II - IDC			-
572	Title III, Part A - ELL	22,124	21,681	(443)
	Title III ELL - IDC			-
571	Title III, Part A, Immigrant	536	837	301
	Title III Immigrant - IDC			-
552	Title IV, Part A - Student Support & Academic Enrich.	104,209	87,365	(16,844)
	Title IV - IDC			-
561	Title VI - Indian Education	179,382	173,260	(6,122)
	Title VI Indian Ed - IDC			-
563	Johnson O'Malley - Indian Education	20,683	37,211	16,528
565	JOM - Indian Ed Committee Supplemental Grant	1,000	-	(1,000)
587	Title V, Part B - Rural & Low Inc. School	86,564	81,734	(4,830)
	Title V- IDC			-
596	Title IX, Part A - McKinney-Vento Homeless Ed.	61,852	44,628	(17,224)
	Title IX MV - IDC			-
651	State Personnel Development Grant (SPDG)	*5,000*	-	(5,000)
613	IDEA Professional Dev. - OSDE Sponsored	8,191	9,262	1,071
615	IDEA Professional Dev. - District	2,448	1,939	(509)
	IDEA Prof. Dev. #615 - IDC			-
618	Transition Development Program - SpEd		5,004	5,004
	Transition Development - IDC			-
621	IDEA (Flow Through)-Instruction	593,357	569,542	(23,815)
	Allocated to Site Salaries	*(592,631)*	*(569,542)*	23,089
	IDEA Flow-through - IDC			-
625	IDEA (Flow Through) - Private School Alloc.	76,270	38,828	(37,442)
	IDEA Flow-through - Private School - IDC			-
635	Special Ed Incentive Bonus - State Funded		21,530	21,530
641	IDEA (Pre-School)-Instruction	17,334	18,046	712
	Allocated to Site Salaries	*(17,334)*	*(18,046)*	(712)
	IDEA Pre-School - IDC			-

ARDMORE CITY SCHOOLS

General Fund Budget - EXPENDITURES

Fiscal Year Ending June 30, 2026

Fiscal Year 2026

		FY25 Final Expenditures	FY26 Final Expenditures	FY25 to FY26 Variance Increase (Decrease)
642	IDEA (Pre-School) - Private School Alloc.		1,335	1,335
726	ARP ESSER Science of Reading (LETRS)	1,292	-	(1,292)
788	Serve America Program-RESPECT West		97,755	97,755
795	ARP ESSER III	2,033,060	-	(2,033,060)
797	ARP Homeless Phase II	3,694	-	(3,694)
798	ARP ESSER III Allocated to Homeless Set aside	22,978	-	(22,978)
	Rounding	2	-	(2)
	Sub-Total	**6,629,316**	**4,273,070**	**(2,356,246)**
TOTAL GENERAL FUND EXPENDITURES		**$ 30,402,816**	**$ 28,044,990**	**$ (2,357,826)**
TOTAL CURRENT REVENUES		**30,237,976**	**26,943,459**	428,560
CURRENT YEAR REVENUES IN EXCESS OF EXPENDITURES		**(164,840)**	**(1,101,531)**	**2,786,386**
	Lapsed Reserves	**7,000**	**7,000**	7,000
	Voided Checks from Prior Years	**-**	**190**	-
SUBTOTAL		**(157,840)**	**(1,094,341)**	**2,793,386**
	Fund Balance Carryovers:			
000	Unrestricted Carryover From Previous Year	4,607,495	4,631,090	(64,646)
000	Lapsed Prior Year Reserves & Voided Warrants	19,382		-
017	Restricted Carryover - HUGS (DHS Sustainability Grants)	73,761		-
034	Restricted Carryover - OSAG Safety Grant	295	296	-
109	Restricted Carryover - Dollar General Reading Rev.-JEFF	2,712	1,583	-
166	Restricted Carryover - Westheimer AHS Wind Ensemble		1	1
188	Restricted Carryover - CN COVID-19 Public Schools Grant	518,919	432,996	-
361	Restricted Carryover - ACE Technology	28,689	39,364	-
367	Restricted Carryover - RSA	148,458	136,390	-
412	Restricted Carryover - Vo-Tech Grant	9,211	9,362	(2,103)
376	Restricted Carryover - SRO Okla State Programs			66,748
	Total Fund Balance Carryovers	**5,408,922**	**5,251,082**	**0**
Final General Fund Carryover		**$ 5,251,082**	**$ 4,156,741**	**$ 2,793,386**
	Carryover Percentage	**17.36%**	**15.42%**	

Ardmore City Schools

Building Fund Summary for FY26

As of June 30, 2026

Revenues For FY25			**$ 1,750,242**
1 Ad Valorem Taxes - Budget reflects 96% collection rate Prior Years & In Lieu of Taxes		$ (5,109)	
2 Investment Earnings (Decreasing Average Balance)		(76,222)	
3 Rentals, Disposals, & Commissions			
PAC rentals, estimated	-		
Sale of Property FY25	(136,062)		
Commissions & Misc. rentals (Estimated)	-	(136,062)	
4 Misc. Reimb. (insurance proceeds, damages to property, auto fringe, activity accts)			
Reimbursement	(24)		
Insurance Proceeds (Advance on AHS Damage)	306,353		
FY25 Donations and transfers	(129,548)	176,781	
5 County & State revenues			
RedBud	28,946		
		28,946	
FY 2026 Increase/Decrease over FY25			**(11,666)**
FY26 Final Revenues			**$ 1,738,576**
Actual Expenses For FY25			**$ 2,762,230**
1 **District-Wide Expense Changes:**			
Increased Repairs and Water damage clean up at the PAC and AMS	151,922	151,922	
2 **Utility Expense**			
This is due to a change in Timing of paying Utilities	(19,076)	(19,076)	
3 **Maint/Grounds/\Security:**			
- Purchase of a Tractor and implements.	106,568	106,568	
4 **Land Improvement Changes:**			
Softball/BaseBall upgade paid by TIF Funds.	133,787		
		133,787	
5 **Architecture & Engineering Changes:**			
Structural and Mechanical Engineers to provide AHS Independent damage assessment	3,990	3,990	
6 **Reimbursement between funds**	(654,783)		
FY25 purchase of truck reimbursed by General Fund.	(79,548.00)	(734,331)	
7 **Special Funding Sources**			
PAC - Westheimer /other Donations	(111,618)		
SOMF Security Grant -	(153,610)		
AHS Geo Thermal Repairs - Current PO	286,241		
TIF Funds - Increased use for Baseball/Softball updates/Remodel	31,346	52,360	
Net Increase (Decrease) in FY26 expenses			**$ (304,779)**
FY26 Actual Expenses			**$ 2,457,451**
FY26 Net Loss			**(718,875)**

Lapsed Reserves & Voided checks	3,500
General Fund Carryover from FY25	3,557,492
FY26 Fund Carryover to FY27	**$ 2,842,117**
FY26 Restricted Funds Carryover to FY27	**1,891,543**
FY26 Unrestricted Building Fund Carryover to FY27	**$ 950,574**

ARDMORE CITY SCHOOLS

Building Fund Budget
Fiscal Year Ending June 30, 2026
Final Budget for FY26

	FY25 Revenues Final	FY26 Revenues Final	Variance Increase (Decrease)	Revenues Received As of 6/30/2026
Revenue:				
Ad Valorem - Current Year, Net of Valero, Best Buy & Atlas Roofing Manufacturing Tax Exemptions	$ 1,231,100	$ 1,225,765	$ (5,335)	$ 1,225,765
Ad Valorem - Prior Years		41,624	41,624.00	41,624
Revenue in Lieu of Taxes - Final Distribution of TIF District #2	41,398		(41,398.00)	-
Interest	171,926	104,689	(67,237.00)	104,689
Interest - Restricted Carryover - PAC Donations	13,935	4,950	(8,985.00)	4,950
Sale of Property -	136,062		(136,062.00)	-
Restricted Donations - PAC Construction	50,000		(50,000.00)	-
General Fund - Transfer for Tech Truck Pmt	79,548		(79,548.00)	-
Refund-Prior Year Exps	449	425	(24.00)	425
Redbud School Building Grant	25,824	54,770	28,946.00	54,770
Insurance Proceeds - AHS Geo-Thermal Leak		306,353	306,353.00	306,353
Total Current Revenues	**$ 1,750,242**	**$ 1,738,576**	**$ (11,666)**	**1,738,576**
Fund Balance Carryovers:				
Unrestricted Carryover From Prev. Yr	3,122,077	911,936	$ (2,210,141)	
Restricted Carryover - TIF District #2 Distribution (004)		1,806,746	1,806,745.82	
Restricted Carryover - Redbud School Building Grant (318)	44,026	69,850	25,824.00	
Restricted Carryover - SOMF School Safety Grant	839,719	557,032	(282,687.00)	
Restricted Carryover - PAC Donations & Interest	510,750	211,928	(298,822.00)	
Lapsed Prior Year Reserves			-	
Total Fund Balance Carryover	**4,516,572**	**3,557,492**	**(959,080)**	-
TOTAL REVENUES	**$ 6,266,814**	**$ 5,296,068**	**$ (970,746)**	**$ 1,738,576**

ARDMORE CITY SCHOOLS

Building Fund Budget
Fiscal Year Ending June 30, 2026
Final Budget for FY26

	FY25 Expenses Final	FY26 Expenses Final	Variance Increase (Decrease)	Warrants As of 6/30/2026
Expenses:				
Operation of Building Services	$ 789,226	$ 941,148	$ 151,922	$ 937,148
Water & Natural Gas Utilities:			-	
Administration & ESC Buildings	21,199	19,597	(1,601.69)	19,597
Performing Arts Center	17,150	16,342	(808.01)	16,342
Noble Stadium	30,731	26,820	(3,911.02)	26,820
Charles Evans	36,934	33,582	(3,352.07)	33,582
Jefferson	34,310	26,984	(7,325.96)	26,984
Lincoln	17,526	18,449	923.12	18,449
Will Rogers	21,943	21,124	(819.47)	21,124
AMS	30,312	27,537	(2,775.33)	27,537
AHS Complex	37,703	38,298	594.52	38,298
Purchase of a Service Truck (Tech) - General Fund Reimbursed	79,548	-	(79,548.00)	-
Care & Upkeep of Ground Services	61,834	202,735	140,901.00	202,235
Care & Upkeep of Equipment	90,164	59,135	(31,028.84)	58,135
Security Services	26,529	26,040	(489.00)	26,040
Safety (fire alarm lease/monitor/inspect/repairs, asbestos testing)	21,532	18,717	(2,815.00)	18,717
Land Improvement Services (paid by TIF Distribution)		133,787	133,787.06	133,787
Architecture & Engineering Services	800	4,790	3,990.35	4,790
PAC - Maint., Supplies, Grounds, Security	2,503	2,503	-	2,503
Expenses to be Refunded/Correcting Entries (OG&E Reimbursem	655,208	425	(654,783.00)	425
Performing Arts Center - Construction and FF&E:			-	-
Westheimer	311,471	199,853	(111,617.54)	199,853
SOMF School Safety Grant	282,687	129,077	(153,610.00)	129,077
Mar. 2026 AHS Geo Line Flood/Insurance Claim	2,821	289,062	286,241.22	289,062
TIF Distribution - Projects	190,099	221,445	31,346.44	221,445
			-	
Total Building Fund Expenditures	**$ 2,762,230**	**$ 2,457,451**	**$ (304,779)**	**$ 2,451,951**
Subtotal	3,504,584	2,838,617	163,201.16	
Lapsed Reserves & Voided Checks	4,565	3,500	3,500.00	
Building Fund Carryover, Subtotal	**$ 3,509,149**	**$ 2,842,117**	166,701.16	
Less Restricted TIF	(1,806,746)	(1,451,514)	115,164.50	
Less Restricted PAC Donations & Interest	(211,928)	(12,075)	16,138.46	
Less Restricted SOMF Safety Grant	(557,032)	(427,955)	(5,711.00)	
Building Fund Carryover, Unrestricted	**$ 933,443**	**$ 950,574**	**$ 292,293**	

Budget Summary

August 18, 2026 Board of Education Meeting

Good evening, here is my financial report. In your packets, there is an 18-page FY26 Final budget review that compares FY25 to FY26.

General Fund

Revenues: For FY26, Our final revenues are $26,943,459, which is a reduction of $3,294,517 from FY25. The federal grant funds reduction is 83% of the change. Our taxes actually increased last year by a net amount of $21,000. The remaining 17% reduction in our revenues is due to a funds transfer between General Fund and Child Nutrition which has a net change of zero between revenues and expenses.

Expense: Our final expenses are $28,044,990. This is a reduction of $2,357,826 from FY25. These reductions are due primarily to the decline of Federal expenses which represent 93% and the remaining balance is the inter-funds transfers as described above. We had some expense increases due to the addition of teachers and administration at the sites as described in the summary breakdown by site.

Summary: Our Final carryover balance to FY27 will be $4,156,741. This represents a net loss of $1,101,531. This carryover is a healthy 15% of our Revenues. Ending the year with a net loss is not ideal, however, with our carryover restrictions it was acceptable for this year. I would like to keep our carryover at this level but in order to do so we will need to improve our student membership and reduce our expenses for this coming year.

Building Fund

Revenues: The Building Fund's final revenues for FY26 are $1,738,576. This is a decrease of $11,666 over FY25. We had reductions in our investment earnings and our surplus sales but our tax collections have increased slightly. Red Bud Funds doubled over last year's receipts.

Expense: The final expenses are $2,457,451. This is a decrease of $718,875 from FY25. The reduction in expenses is primarily due to interfund transfers that occurred in FY25 but was not required in FY26. By line item, we had increases of $85,000 for a tractor and its implements that Maintenance and Grounds purchased this past year and the upgrade at the Baseball/Softball complex in the amount of $133,000.

Summary: Our FY27 carryover will be $2,842,117 of which $950,574 are unrestricted funds.

COOP Fund

The FY27 carryover for Coop fund will be $1,149,903.

Child Nutrition Fund

The Fy27 carryover for Child Nutrition will be $106,341

Minutes

Regular Meeting | July 21, 2026 | Official Proceedings

Ardmore City Schools
RAISE THE BAR.

The Ardmore City Schools' Board of Education for Independent School District No. 19, Carter County, Oklahoma met in regular session on July 21, 2026, at 5:30p.m. The meeting was held at the Administration Center Board Room, 611 Veterans Blvd, Ardmore, Oklahoma.

Attendees

- Mrs. Jaclyn Woods, Board Vice-President
- Mrs. Lori Capshaw, Board Clerk
- Mr. James Foreman, Member
- Andy Davis, Superintendent
- Terrie Colaw, Board Minutes Clerk
- Perry Zeiset, Director of Finance
- July Board Meeting Sign-in Sheet

1. The meeting was called to order at 5:30p.m. by Board Vice-President, Jaclyn Woods. Roll Call was conducted. Mrs. Woods noted that a quorum had been established with three (3) Board Members present. Mr. Jimmy John and Mr. Oliver were absent. Mrs. Woods concluded by confirming that the agenda had been posted in compliance with the Open Meeting Act.

2. The Pledge of Allegiance was led by Mrs. Jaclyn Woods, Board Vice-President.

3. REPORTS

- **District Update, [Andy Davis, Superintendent]**

I am pleased to report that our district-wide enrollment event last week was a tremendous success. I want to thank our campus administrators, teachers, support staff, and technology team for the planning and hard work that made the process run smoothly for our families.

The feedback from our principals has been overwhelmingly positive. They were very pleased with how efficiently enrollment was conducted, and we experienced a strong turnout throughout the two days. It was encouraging to see so many families preparing for the upcoming school year and engaging with our schools.

As expected, enrollment numbers will continue to increase over the coming weeks. Beginning next Wednesday, enrollment will also be available at each school site, providing additional opportunities for families who have not yet completed the process.

Our current district enrollment stands at **1,434 students**. Historically, these numbers continue to grow as we approach the first day of school, and we anticipate that trend will continue.

Construction on the Ardmore High School History Wing continues to move forward. The damaged wall studs have been repaired, and electricians are currently installing electrical wiring and outlets throughout the area. We are hopeful that construction crews will be able to return to the interior of the building next week to continue making steady progress. At this time, the project remains on schedule for completion around the middle of October, barring any unforeseen circumstances.

I appreciate the dedication of our staff, the commitment of our construction partners, and the patience and support of our families as we prepare for another outstanding school year. The progress taking place across our district reflects the strength of our shared commitment to providing the very best learning environment for our students. This positive momentum is an exciting beginning, and we look forward to welcoming both returning and new students to Ardmore City Schools for a successful and rewarding 2026-2027 school year.

- **Budget Information [Perry Zeiset, Director of Finance]**

General Fund

- **Revenues:** For FY26 we have actual revenues of $26,961,925. This is an increase of $447,026 over our May review and $604,353 over the original budgeted amount. This increase is reflected in higher than projected tax collections.

- **Expense**: Our Expenses are projected to be $28,081,627. This is a reduction of $688,370 from our May Review and $1,245,053 from our original budgeted amount. These reductions are due primarily to savings incurred throughout the year in a number of departments.

- I was able to review the Transportation expenses over the past four years which covered the transition to Grade Centers. This movement resulted in a number of additional bus routes and increased payroll costs. Throughout this transition, Denny Moore has done a very good job of monitoring the department costs. Our payroll costs and fuel have increased, but this increase has been mitigated by his supervision and hard work.

- **Summary:** With these stated adjustments, our financial position has improved considerably. We will show a projected net loss of $1,119,702, which is a substantial improvement over the $3 million originally projected. Our carryover to FY 26 is projected to be $4.1 Million. The current carryover percentage is 15% of our revenues.

  There are still a few payments that must be made out of FY26 which will adjust this figure in a very small way. I will have our final report of the FY26 budget at our next board meeting.

Building Fund

- **Revenues:** The building fund's actual revenues for FY26 are $1,738,576. This is an increase of $222,745 over the May review and $376,437 over the original budgeted amount. This is due primarily to the receipt of advanced payments on the High School insurance claim.

- **Expense:** The Expenses are projected to be $2,457,451. This is a decrease of $443,449 from the May review and a decrease of $314,817 from the originally projected budgeted amount. These savings are primarily due to an accounting change of when utilities are to be realized and savings in Grounds Expenses.

- **Summary:** With the stated balances, we will have a projected carryover of $2,842,117 of which $950,574 are unrestricted funds.

COOP Fund

- The FY26 COOP fund is projected to have a $1,149,966 carryover. The Carryover balance from Fy25 increased by $161,543. Our goal for the COOP carryover is to have a sufficient carryover to cover the cost of one year of the program and to insulate from the changes in the economy.

Child Nutrition Fund

- The CNF is projected to have a $106,404 carryover. This is a great improvement over last year's carryover of $14,000. Robye Cooke and her team has done a great job of balancing their budget through monitoring supply costs and payroll. The Child Nutrition fund has carryover limits of 3-months expenditures which for this past year was $800,000.

Consent Agenda

4. Consent Agenda

The following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless a board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and approval of the following items.

A. Minutes

- Special meeting of June 25, 2026.

B. Monthly Financial Report for the Month Ending June 30, 2026.

- Activity Fund
- Treasurer's Report

C. Encumbrance Orders and Change Orders as listed for FY27.

Fund Name and Number	Purchase Order Numbers
General Fund #11	503-506; 508-511; 513-538
Building Fund #21	165-179
Bond Fund #31 - 2018	1
Bond Fund #37 - 2013	1
Bond Fund #41 Sinking Fund	1-2

Included, please find the detailed Encumbrance Register for the items above for the time of July 2, 2026 - July 14, 2026. Purchase Order numbers 282 through 510 are not included on the report due to a numbering sequence discrepancy during the FY27 purchase order rollover and entry process. PO #501 was entered without continuing the numerical sequence beginning with PO #282, which resulted in these purchase orders not appearing correctly on the report. Additionally, PO #502 is not included because it was identified as a duplicate FY27 purchase order and has since been closed. PO #507 and PO #512 have also been closed as they are no longer needed for FY27. (see attachment: *Assemble Meeting July Agenda on the Website)*

D. Annual Activity Account Review | Approval

Account Number, Site, Name

- #808, Lincoln Sunshine Account
- #814, Lincoln Activity Account
- #816, Lincoln PTO Account
- #838, AHS Athletics
- #839, AHS/AMS/Jefferson Ardmore Bands
- #841, AHS Band Boosters
- #847, AHS Class of 2028
- #848, AHS Class of 2029
- #858, PAC Westheimer
- #864, AHS Miscellaneous
- #875, AHS Powerlifting
- #897 AHS Track Meet
- #918, AHS Girls Fastpitch
- #919, AHS Soccer
- #921, AHS State Track Meet
- #938 AHS Benevolence
- #939 Administration Public Relations

- #943 AHS Football Camp
- #944 AHS Tiger Boys Basketball
- #945 AHS Advertising
- #964 AHS Sports Medicine

E. Fundraiser Requests from Schools, Clubs & Organizations

Account Number, Site, Fundraiser

- #816 Lincoln PTO
  - Kona Ice
- #838 AHS/AMS Cross Country Athletics
  - 5 Banana Ball Tickets Raffle
- #839 AHS/AMS/Jefferson Ardmore Bands
  - Calendar Donations
- #839 AHS/AMS/Jefferson Ardmore Bands
  - Pie/Ice a Band Director
- #839 AHS/AMS/Jefferson Ardmore Bands
  - Fanpledge
- #839 AHS/AMS/Jefferson Ardmore Bands
  - Cheese Cake Sales
- #839 AHS/AMS/Jefferson Ardmore Bands
  - El Chico Breakfast Fundraiser (partnered with Arbuckle Sunrise Rotary Club)
- #864 AHS Miscellaneous
  - Kona Ice
- #939 Administration Public Relations
  - Spirit Items

F. Contract Approvals/Renewals

- Cooperative Council for Oklahoma School Administration District Level Services Program Agreement FY27
- Lighthouse Behavioral Wellness Memorandum of Understanding FY27
- Mary E. Johnson & Associates, PLLC
  - FY2026 Audit Agreement

G. Adoption|Revision to Board Policies and/or Administrative Procedures.

ADOPTION

- DA-BE-A.4 Affidavit of Good Standing

REVISIONS

- DA-BE Records Investigation
- FD-F Bullying
- FD-F.1 Prohibiting Harassment, Intimidation & Bullying
- FD-F.2 Prohibiting Harassment, intimidation & Bullying (Investigation Procedures)

H. Additional authorized representatives to sign all the current fiscal year expenditure reports, disbursements, and cash receipts filed with the Oklahoma State Department of Education (OSDE) for the purpose and objectives set forth in the terms and conditions of the federal award(s). [Perry Zeiset, Director of Finance]

- Perry Zeiset, Director of Finance
- Amberly Sampson, Business Manager

MOTION: 2026-096

Motion to approve the Consent Items as presented, with the exception of removing the Banana Ticket Raffle Fundraiser item from consideration. This motion, made by Lori Capshaw and seconded by James Foreman,

passed. Voting Yes: Capshaw, Foreman, Woods. John and Oliver were absent.

NOTE: Prior to the meeting, Board Member Mr. John requested that the Banana Ticket Fundraiser item be removed from the Consent Agenda after advising the superintendent that he had contacted the Banana Ticket company and received information indicating that Banana Tickets are not intended to be used for raffle purposes. The item was withdrawn from consideration to allow the administration to obtain clarification from the company.

REGULAR AGENDA ITEMS

5. The Board took action on the requested allocation of the monthly 1% rewards earned through the Arvest Purchasing Card Program to the Activity Fund – Public Relations Account to support the district's Annual Staff Appreciation Program.

MOTION: 2026-097
Motion was made to approve allocation of the monthly 1% rewards earned through the Arvest Purchasing Card Program to the Activity Fund – Public Relations Account to support the district's Annual Staff Appreciation Program. This motion, made by James Foreman and seconded by Lori Capshaw, passed. Voting Yes: Foreman, Capshaw, Woods. John and Oliver were absent.

6. No New Business

7. The next regular Board Meeting is scheduled for **Tuesday**, August 18, 2026, 5:30p.m., in the Ardmore City Schools Administration Center Board Room, located at 611 Veterans Blvd., Ardmore, Oklahoma.

8. Board Vice-President Jaclyn Woods proposed executive session to discuss the listed items:

- Recommended Certified Employment for the 2026-2027 school year, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act:
  - 5th Grade Teacher, Jefferson 5th and 6th Grade Center
  - 1st Grade Teacher, Charles Evans 1st and 2nd Grade Center
  - Two (2) Head Start Teachers, Will Rogers Early Childhood Center
- Recommended Adjunct Employment in the area of **Elementary Education** for the 2026-2027 school year, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act:
  - Two (2) 5th Grade Teachers, Jefferson 5th and 6th Grade Center
  - 3rd Grade Teacher, Lincoln 3rd and 4th Grade Center
- Recommended Non-Certified Employment for the 2026–2027 school year, as authorized by State Statute 25 307 (B)(1) of the Oklahoma Meeting Act:
  - Two (2) Cook/Cashiers, Ardmore High School
  - Two (2) Paraprofessionals, Ardmore High School
  - Cafeteria Manager, Ardmore Middle School
  - Custodian, Ardmore Middle School
  - Secretary, Ardmore Middle School
  - Two (2) Custodians, Jefferson 5th and 6th Grade Center
  - Secretary, Jefferson 5th and 6th Grade Center
  - Paraprofessional, Charles Evans 1st and 2nd Grade Center
  - Indian Education Tutor (part-time) Indian Education Department
  - Maintenance and Grounds Worker, Operations Department
  - Two (2) Bus Drivers - 6.25, Transportation Department
- July Resignation Listing

MOTION: 2026-098
Motion was made to convene into executive session at 5:44 pm. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Foreman, Capshaw, Woods. John and Oliver were absent.

9. The Board Vice-President Jaclyn Woods declared the Executive Session complete at 5:56 pm., acknowledged the Board's return to open session, and the meeting being reopened to the public; followed by the Executive Session Compliance Announcement stating that Board Members along with Andy Davis, Superintendent, were present in Executive Session. No other business was discussed, and no action was taken while in Executive Session.

10. The Board took necessary action to approve the recommended Certified employment for the 2026-2027 school year as listed:

- Mary Wilson, 5th Grade Teacher, Jefferson 5th and 6th Grade Center
- Lisa Wells, 1st Grade Teacher, Charles Evans 1st and 2nd Grade Center
- Danae Christian, Head Start Teacher, Will Rogers Early Childhood Center
- Nicole Grant, Head Start Teacher, Will Rogers Early Childhood Center

MOTION: 2026-099
Motion was made to approve the listed recommended Certified employment for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Foreman, Capshaw, Woods. John and Oliver were absent.

11. The Board took necessary action to approve the recommended Adjunct Teachers in the area of Elementary Education for the 2026-2027 school year, contingent on approval of Adjunct status for the 2026-2027 school year:

- Andrea Boles, 5th Grade Teacher, Jefferson 5th and 6th Grade Center
- Kaitlyn Hagle, 5th Grade Teacher, Jefferson 5th and 6th Grade Center
- Jose Mayes, 3rd Grade Teacher, Lincoln 3rd and 4th Grade Center

MOTION: 2026-100
Motion was made to approve the listed recommended Adjunct Teachers in the area of Elementary Education for the 2026-2027 school year, contingent on the approval of Adjunct Status for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Foreman, Capshaw, Woods. John and Oliver were absent.

12. The Board took necessary action to approve the recommended Non-Certified Support employment for the 2026-2027 school year as listed:

- Benita Garcia, Cook/Cashier, Ardmore High School
- Yezery Maldonado Alvarado, Cook/Cashier, Ardmore High School
- Danae Christian, Paraprofessional, Ardmore High School
- Hayleigh Mitchell, Paraprofessional, Ardmore High School
- Mirna Dominguez, Cafeteria Manager, Ardmore Middle School
- Weldon Cross, Custodian, Ardmore Middle School
- Daniela Moreno, Secretary, Ardmore Middle School
- Kristel Balch, Custodian, Jefferson 5th and 6th Grade Center
- Madison Minyard, Custodian, Jefferson 5th and 6th Grade Center
- Shannon Conway, Secretary, Jefferson 5th and 6th Grade Center
- Lakia Blassingame, Paraprofessional, Charles Evans 1st and 2nd Grade Center
- Pam Boone, Part Time Indian Education Tutor, Indian Education Department
- John Kapitza, Maintenance and Grounds, Operations Department
- Charles Wallen, 6.25 Bus Driver, Transportation Department
- Kevin Conyers, 6.25 Bus Driver, Transportation Department

MOTION: 2026-101
Motion was made to approve the listed recommended Non-Certified Support employment as listed with the exception of only employing one (1) paraprofessional at Ardmore High School. This motion, made by Lori Capshaw and seconded by James Foreman passed. Voting Yes: Foreman, Capshaw, Woods. John and Oliver were absent.

NOTE: One (1) paraprofessional position at the High School was removed because the candidate elected to accept a Head Start Teaching position at Will Rogers Early Childhood Center.

13. The Board took necessary action to approve the recommended employment contract renewals for the following for the 2026-2027 school year:

NON-CERTIFIED SUPPORT

- Kristi Maxwell, Project Respect Licensed Mental Health Professional

ELL TUTORS - part-time

- Andrea Olivarez, Alma Pursely, Gladys Rodriguez

INDIAN EDUCATION TUTORS - part-time

- Glenda Ingram, Donna Jones, Annette Thompson, Rebecca Woerz

YELLOW FOLDER SPECIAL EDUCATION RECORDS - part-time

- Kim Colbert

MOTION: 2026-102
Motion was made to approve the employment the recommended employment contract renewals as listed for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Foreman, Capshaw, Woods. John and Oliver were absent.

14. The Board took necessary action to approve the employment renewal of the following substitutes (as-needed basis) for the 2026-2027 school year.

SUBSTITUTE TEACHERS

- Vickie Douglas, Miranda Dunkin, Donita Hagerman, Lorene Johnson, Sherron Lee, Mildred Jeanette Lynch, Regina Murray, Lia Olvera, Milton Sanders, Demetrice Stephens, Annette Thompson

SUBSTITUTE CHILD NUTRITION WORKERS

- Melissa Meyer, Sandra Whitaker

SUBSTITUTE BUS DRIVERS

- Harold Brown, Ronnie Godwin, Casey Harger, Tony Keith, Dustin Scott

MOTION: 2026-103
Motion was made to approve the employment renewal of the listed substitutes (as-needed basis) for the 2026-2027 school year. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Foreman, Capshaw, Woods. John and Oliver were absent.

15. The following resignations have been received and approved by the Superintendent:

- Marki Kennedy, Teacher, Ardmore Middle School
- Ryan Martin, English Teacher, Ardmore Middle School
- Kim Roberts, Principal, Ardmore Middle School
- Bri Mitchell, 6th Grade Teacher, Jefferson 5th and 6th Grade Center
- Sheylynne Sisson, Paraprofessional, Charles Evans 1st and 2nd Grade Center
- Adrianna Fofana Sterling, Paraprofessional, Will Rogers Early Childhood Center
- Jordan Wise, Maintenance and Grounds, Operations Department

16. Meeting was adjourned at 6:00 pm.

Board of Education

Board of Education Minutes Clerk

Minutes

Special Meeting | August 3, 2026 | Official Proceedings

Ardmore City Schools
ONE TEAM. ONE MISSION.

The Ardmore City Schools' Board of Education for Independent School District No. 19, Carter County, Oklahoma met in special session on August 3, 2026, 12:00 p.m. [Noon] The meeting was held In the Ardmore City Schools Administration Board Room, Ardmore, Oklahoma.

Attendees

- Jaclyn Woods, Vice President
- Lori Capshaw, Clerk
- James Foreman, Member
- Jimmy John, Member
- Andy Davis, Superintendent
- Terrie Colaw, Minutes Clerk
- Morgan Manley, Deputy Minutes Clerk

1. The meeting was called to order at 12:00 p.m. by Board Vice-President, Mrs. Jaclyn Woods. Roll call was conducted. Mrs. Woods noted that a quorum had been established with four Board Members present. Mr. Oliver was absent. Mrs. Woods concluded by confirming that the agenda had been posted in compliance with the Open Meeting Act.

2. The Board took necessary action to approve the addition of twenty (20) minutes to the Ardmore City Schools instructional day for the 2026-2027 school year to maintain compliance with Oklahoma State Department of Education daily non-instructional recess that may not be counted toward instructional time.

   MOTION: SM2026-010
   Motion was made to approve the addition of twenty (20) minutes to the Ardmore City Schools instructional day for the 2026-2027 school year to maintain compliance with Oklahoma State Department of Education daily non-instructional recess that may not be counted toward instructional time. Motion was made by Lori Capshaw and seconded by James Foreman passed. Voting Yes: Capshaw, Foreman, John, Woods. Oliver was absent.

3. The Board took necessary action to approve the continued acceptance of the Southern Oklahoma Memorial Foundation Grant to provide funding for school nursing services within the District.

   MOTION: SM2026-011
   Motion was made to approve the continued acceptance of the Southern Oklahoma Memorial Foundation Grant to provide funding for school nursing services within the District. Motion was made by Lori Capshaw and seconded by James Foreman passed. Voting Yes: Capshaw, Foreman, John, Woods. Oliver was absent.

4. Quarterly Board Credit Report

   Mr. Davis reported that all Board Members are compliant with required Board Credits. Mrs. Capshaw, Mr. Foreman, Mr. John, and Mrs. Woods are registered for the 2026 OSSBA Education Leadership Conference in Oklahoma City. Registration, Lodging, Meal, and Travel information was distributed and also email.

5. The meeting was adjourned at 12:09 p.m.

_____ Jaclyn Woods, Board Vice-President

Terrie Colaw

Terrie Colaw, Minutes Clerk

Treasurer's Report of School Activity Funds
For the Month Ended July 31, 2026

	Checking & Sweep Accounts	*Investment in CDs	Total Activity Fund
First Nat'l Bank & Trust Co., Ardmore, Okla.:			
Beginning Balance as of 7/1/2026:	$ 1,006,982.77	$ -	1,006,982.77
Receipts	62,028.94	-	62,028.94
Voided Check from Prior Month	-		-
Investment Purchases	*(1,200,000.00)*	1,200,000.00	-
Investment Maturities	*600,000.00*	(600,000.00)	-
Disbursements	(51,379.54)	-	(51,379.54)
Ending Balance as of 7/31/2026:	$ 417,632.17	$ 600,000.00	$ 1,017,632.17
FNB Balance as of 7/31/2026:	$ 436,064.75		
Less Outstanding Checks	(18,432.58)		
Reconciled Bank Balance as of 7/31/2026:	$ 417,632.17		
		-	

Investments - CDs

	$ 600,000.00

ARDMORE CITY SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2026 - 7/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 052 ADMINISTRATION BUILDING							
888 SPIRIT OF THE TIGERS	$0.00	$0.00	$20,049.38	$0.00	$20,049.38	$0.00	$20,049.38
895 ELEMENTARY MUSIC	$0.00	$0.00	$6,245.66	$0.00	$6,245.66	$0.00	$6,245.66
896 HUGS	$0.00	$14,784.00	$62,213.44	$2,943.02	$74,054.42	$0.00	$74,054.42
898 TRANSPORTATION	$0.00	$0.00	$527.82	$0.00	$527.82	$0.00	$527.82
899 OPERATIONAL	$0.00	$2,764.56	$108,511.86	$148.30	$111,128.12	$0.00	$111,128.12
901 UNITED WAY DONATION ACCOUNT	$0.00	$0.00	$971.26	$0.00	$971.26	$0.00	$971.26
907 SPECIAL OLYMPICS	$0.00	$0.00	$5,148.64	$0.00	$5,148.64	$0.00	$5,148.64
912 ACS IEC BOOSTER	$0.00	$0.00	$5,603.93	$0.00	$5,603.93	$0.00	$5,603.93
913 ACS NATIVE AMERICAN CLUB	$0.00	$0.00	$2,841.34	$0.00	$2,841.34	$0.00	$2,841.34
917 SUNSHINE WELFARE	$0.00	$0.00	$446.07	$0.00	$446.07	$0.00	$446.07
939 PUBLIC RELATIONS	$0.00	$119.01	$8,701.85	$0.00	$8,820.86	$0.00	$8,820.86
Total Unit - 052 ADMINISTRATION BUILDING	**$0.00**	**$17,667.57**	**$221,261.25**	**$3,091.32**	**$235,837.50**	**$0.00**	**$235,837.50**
Unit - 110 Charles Evans Elementary							
801 CHARLES EVANS	$0.00	$0.00	$14,093.73	$0.00	$14,093.73	$0.00	$14,093.73
802 CHARLES EVANS LIBRARY	$0.00	$0.00	$610.34	$0.00	$610.34	$0.00	$610.34
803 CHARLES EVANS PTO	$0.00	$0.00	$5,585.74	$0.00	$5,585.74	$0.00	$5,585.74
911 CHARLES EVANS WELFARE	$0.00	$0.00	$163.07	$0.00	$163.07	$0.00	$163.07
Total Unit - 110 Charles Evans Elementary	**$0.00**	**$0.00**	**$20,452.88**	**$0.00**	**$20,452.88**	**$0.00**	**$20,452.88**
Unit - 120 Jefferson Elementary							
811 JEFFERSON	$0.00	$0.00	$10,848.33	$0.00	$10,848.33	$0.00	$10,848.33
812 JEFFERSON LIBRARY	$0.00	$0.00	$52.68	$0.00	$52.68	$0.00	$52.68
813 JEFFERSON PTO	$0.00	$0.00	$3,780.90	$0.00	$3,780.90	$0.00	$3,780.90
818 JEFFERSON STAFF ACTIVITY	$0.00	$0.00	$174.66	$0.00	$174.66	$0.00	$174.66
893 6th GRADE ENVIROMENTAL CAMP	$0.00	$0.00	$2,867.00	$0.00	$2,867.00	$0.00	$2,867.00
Total Unit - 120 Jefferson Elementary	**$0.00**	**$0.00**	**$17,723.57**	**$0.00**	**$17,723.57**	**$0.00**	**$17,723.57**
Unit - 125 Lincoln Elementary							
808 LINCOLN SUNSHINE ACCOUNT	$0.00	$14.37	$2,579.27	$70.95	$2,522.69	$0.00	$2,522.69
814 LINCOLN	$0.00	$0.00	$9,123.34	$50.00	$9,073.34	$0.00	$9,073.34
815 LINCOLN LIBRARY	$0.00	$0.00	$3,236.24	$0.00	$3,236.24	$0.00	$3,236.24
816 LINCOLN PTO	$0.00	$4,400.00	$7,917.49	$0.00	$12,317.49	$0.00	$12,317.49
Total Unit - 125 Lincoln Elementary	**$0.00**	**$4,414.37**	**$22,856.34**	**$120.95**	**$27,149.76**	**$0.00**	**$27,149.76**
Unit - 135 Will Rogers Elementary							
804 WILL ROGERS ACTIVITY	$0.00	$0.00	$25,112.93	$0.00	$25,112.93	$0.00	$25,112.93
805 WILL ROGERS LIBRARY	$0.00	$0.00	$2,692.38	$0.00	$2,692.38	$0.00	$2,692.38
806 WILL ROGERS WELFARE	$0.00	$0.00	$595.51	$0.00	$595.51	$0.00	$595.51
817 WILL ROGERS PTO	$0.00	$0.00	$12,449.90	$0.00	$12,449.90	$0.00	$12,449.90
Total Unit - 135 Will Rogers Elementary	**$0.00**	**$0.00**	**$40,850.72**	**$0.00**	**$40,850.72**	**$0.00**	**$40,850.72**
Unit - 505 ARDMORE MIDDLE SCHOOL							
823 AMS FOOTBALL	$0.00	$0.00	$810.00	$0.00	$810.00	$0.00	$810.00
824 AMS COLLEGE READINESS	$0.00	$0.00	$254.48	$0.00	$254.48	$0.00	$254.48
825 AMS ATHLETIC ACTIVITY	$0.00	$0.00	$2,310.71	$0.00	$2,310.71	$0.00	$2,310.71
826 AMS VOCAL MUSIC	$0.00	$0.00	$2,643.88	$0.00	$2,643.88	$0.00	$2,643.88
827 AMS POM SQUAD	$0.00	$3,367.00	$699.03	$0.00	$4,066.03	$0.00	$4,066.03
828 AMS MISCELLANEOUS	$0.00	$0.00	$1,394.60	$104.41	$1,290.19	$0.00	$1,290.19
829 AMS CHEERLEADERS	$0.00	$0.00	$6,533.53	$0.00	$6,533.53	$0.00	$6,533.53
830 AMS SCIENCE EXPLORERS	$0.00	$0.00	$3,991.19	$0.00	$3,991.19	$0.00	$3,991.19
831 AMS ART	$0.00	$0.00	$574.11	$0.00	$574.11	$0.00	$574.11
832 AMS STUDENT COUNCIL	$0.00	$0.00	$570.42	$0.00	$570.42	$0.00	$570.42
833 AMS FCCLA	$0.00	$0.00	$966.03	$0.00	$966.03	$0.00	$966.03
834 AMS NJHS	$0.00	$0.00	$6,277.79	$0.00	$6,277.79	$0.00	$6,277.79
835 AMS GIRLS ATHLETICS	$0.00	$0.00	$2,550.86	$0.00	$2,550.86	$0.00	$2,550.86
884 AMS LIBRARY	$0.00	$0.00	$2,850.70	$0.00	$2,850.70	$0.00	$2,850.70
923 AMS DRAMA CLUB	$0.00	$0.00	$886.55	$0.00	$886.55	$0.00	$886.55
926 AMS PTO	$0.00	$0.00	$1,079.99	$0.00	$1,079.99	$0.00	$1,079.99
931 AMS YEARBOOK	$0.00	$0.00	$2,138.11	$0.00	$2,138.11	$0.00	$2,138.11
933 AMS STAFF ACTIVITY	$0.00	$0.00	$122.40	$0.00	$122.40	$0.00	$122.40

ARDMORE CITY SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2026 - 7/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 505 ARDMORE MIDDLE SCHOOL							
Total Unit - 505 ARDMORE MIDDLE SCHOOL	**$0.00**	**$3,367.00**	**$36,654.38**	**$104.41**	**$39,916.97**	**$0.00**	**$39,916.97**
Unit - 705 ARDMORE HIGH SCHOOL							
837 AHS ART	$0.00	$0.00	$737.48	$0.00	$737.48	$0.00	$737.48
839 AHS BAND	$0.00	$0.00	$47,382.51	$12,878.86	$34,503.65	$0.00	$34,503.65
841 AHS BAND BOOSTER CLUB	$0.00	$0.00	$18,775.84	$889.00	$17,886.84	$0.00	$17,886.84
842 ARDMORE PIANO	$0.00	$0.00	$564.71	$0.00	$564.71	$0.00	$564.71
843 AHS VOCAL MUSIC	$0.00	$0.00	$3,226.17	$0.00	$3,226.17	$0.00	$3,226.17
844 AHS TEST FEES	$0.00	$0.00	$6,342.09	$0.00	$6,342.09	$0.00	$6,342.09
845 AHS CLASS OF 2026	$0.00	$0.00	$721.54	$0.00	$721.54	$0.00	$721.54
847 AHS CLASS OF 2028	$0.00	$460.00	$743.16	$0.00	$1,203.16	$0.00	$1,203.16
848 AHS CLASS OF 2029	$0.00	$340.00	$244.07	$0.00	$584.07	$0.00	$584.07
849 AHS CLASS OF 2030	$0.00	$370.00	$0.00	$29.00	$341.00	$0.00	$341.00
850 AHS CLASS OF 2027	$0.00	$660.00	$2,495.64	$0.00	$3,155.64	$0.00	$3,155.64
851 AHS FORENSIC BOOSTER CLUB	$0.00	$0.00	$11.29	$0.00	$11.29	$0.00	$11.29
852 AHS CRITERION	$0.00	$0.00	$15,466.23	$0.00	$15,466.23	$0.00	$15,466.23
853 AHS ROBOTICS CLUB	$0.00	$0.00	$1,494.13	$0.00	$1,494.13	$0.00	$1,494.13
854 YOUTH & GOVERNMENT	$0.00	$0.00	$163.33	$0.00	$163.33	$0.00	$163.33
857 AHS FORENSICS	$0.00	$0.00	$1,411.23	$0.00	$1,411.23	$0.00	$1,411.23
859 AHS FCCLA	$0.00	$0.00	$2,657.61	$0.00	$2,657.61	$0.00	$2,657.61
863 AHS LIBRARY	$0.00	$0.00	$76.35	$0.00	$76.35	$0.00	$76.35
864 AHS MISCELLANEOUS	$0.00	$570.00	$11,352.58	$0.00	$11,922.58	$0.00	$11,922.58
867 AHS SCIENCE CLUB	$0.00	$0.00	$709.95	$0.00	$709.95	$0.00	$709.95
869 AHS INTERNATIONAL CLUB	$0.00	$0.00	$663.16	$0.00	$663.16	$0.00	$663.16
870 ARDMORE MUSICAL THEATRE	$0.00	$200.00	$23,772.43	$0.00	$23,972.43	$0.00	$23,972.43
871 AHS STRINGS/ORCHESTRA	$0.00	$0.00	$6,864.10	$0.00	$6,864.10	$0.00	$6,864.10
872 AHS STUDENT COUNCIL	$0.00	$0.00	$532.79	$0.00	$532.79	$0.00	$532.79
938 AHS BENEVOLENCE	$0.00	$0.00	$1,533.59	$0.00	$1,533.59	$0.00	$1,533.59
Total Unit - 705 ARDMORE HIGH SCHOOL	**$0.00**	**$2,600.00**	**$147,941.98**	**$13,796.86**	**$136,745.12**	**$0.00**	**$136,745.12**
Unit - 708 ATHLETICS							
838 AHS ATHLETICS	$0.00	$2,000.00	$56,637.62	$13,373.16	$45,264.46	$2,677.00	$42,587.46
855 AHS POM SQUAD	$0.00	$250.00	$9,583.78	$0.00	$9,833.78	$0.00	$9,833.78
856 AHS DUGOUT CLUB	$0.00	$1,050.00	$49,527.92	$0.00	$50,577.92	$0.00	$50,577.92
866 AHS QUARTERBACK CLUB	$0.00	$0.00	$655.37	$0.00	$655.37	$0.00	$655.37
868 AHS eSPORTS	$0.00	$480.00	$4,453.56	$0.00	$4,933.56	$0.00	$4,933.56
873 AHS TAKEDOWN CLUB	$0.00	$1,320.00	$4,941.65	$0.00	$6,261.65	$0.00	$6,261.65
874 AHS TENNIS CLUB	$0.00	$600.00	$1,936.62	$0.00	$2,536.62	$0.00	$2,536.62
875 ARDMORE POWERLIFTING	$0.00	$0.00	$1,588.51	$0.00	$1,588.51	$0.00	$1,588.51
878 AHS VARSITY CHEERLEADERS	$0.00	$1,360.00	$6,131.36	$0.00	$7,491.36	$0.00	$7,491.36
879 TIGER SOCCER BOOSTER CLUB	$0.00	$0.00	$17,101.99	$0.00	$17,101.99	$0.00	$17,101.99
897 AHS TIGER TRACK MEET	$0.00	$45.00	$2,232.09	$0.00	$2,277.09	$0.00	$2,277.09
918 AHS GIRLS FASTPITCH CLUB	$0.00	$780.00	$15,022.90	$6,974.10	$8,828.80	$0.00	$8,828.80
919 AHS SOCCER	$0.00	$0.00	$1,652.11	$0.00	$1,652.11	$0.00	$1,652.11
921 AHS STATE TRACK MEET	$0.00	$0.00	$6.75	$0.00	$6.75	$0.00	$6.75
943 AHS FOOTBALL CAMP	$0.00	$2,685.00	$8,024.19	$0.00	$10,709.19	$0.00	$10,709.19
944 TIGER BOYS BASKETBALL	$0.00	$450.00	$1,196.09	$596.25	$1,049.84	$0.00	$1,049.84
945 AHS ADVERTISING REVENUE	$0.00	$0.00	$2,978.73	$0.00	$2,978.73	$0.00	$2,978.73
947 AHS BOYS RUNNING	$0.00	$1,310.00	$1,315.00	$0.00	$2,625.00	$0.00	$2,625.00
951 LADY TIGER BASKETBALL	$0.00	$450.00	$1,094.71	$0.00	$1,544.71	$0.00	$1,544.71
953 AHS TIGER RUN ACCOUNT	$0.00	$1,200.00	$5,547.68	$0.00	$6,747.68	$0.00	$6,747.68
964 AHS SPORTS MEDICINE	$0.00	$0.00	$31.55	$0.00	$31.55	$0.00	$31.55
972 AHS GOLF	$0.00	$0.00	$21,063.79	$500.00	$20,563.79	$0.00	$20,563.79
Total Unit - 708 ATHLETICS	**$0.00**	**$13,980.00**	**$212,723.97**	**$21,443.51**	**$205,260.46**	**$2,677.00**	**$202,583.46**
Unit - 710 Westheimer Performing Arts Center							
858 WESTHEIMER PAC	$0.00	$20,000.00	$286,517.68	$12,822.49	$293,695.19	$0.00	$293,695.19
Total Unit - 710 Westheimer Performing Arts Center	**$0.00**	**$20,000.00**	**$286,517.68**	**$12,822.49**	**$293,695.19**	**$0.00**	**$293,695.19**

ARDMORE CITY SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2026 - 7/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Total	**$0.00**	**$62,028.94**	**$1,006,982.77**	**$51,379.54**	**$1,017,632.17**	**$2,677.00**	**$1,014,955.17**

DISTRICT TREASURER'S MONTHLY REPORT
To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
For the Month Ending July 31, 2026

Form A

Bank Accounts	Beginning Balance 7/1/2026	Deposits	Investment in CDs		Disbursed	Bank Balance 7/31/2026	Outstanding Checks	Ending Balance 7/31/2026
			Purchases	Maturities				
First Nat'l Bank & Trust Co., Ardmore, Okla.:								
Checking and Sweep Accounts	$ 23,209,506.49	$ 655,354.74	$ (16,000,000.00)	$ 16,000,000.00	$ (1,666,404.20)	$ 22,198,457.03	$ (660,054.52)	$ 21,538,402.51
Investments (CDs)	$ 16,000,000.00	$ -	$ -	$(16,000,000.00)	$ -	$ -	$ -	$ -

Note: Investment Interest is included in "Checking and Sweep Accounts" Deposits.

DISTRICT TREASURER'S MONTHLY REPORT
To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
For the Month Ending July 31, 2026

FUND BALANCES

Form B

Name of Funds	Beginning Balance 7/1/2026	Deposits	Investment in CDs: Purchases	Investment in CDs: Maturities	Disbursed	Bank Balance 7/31/2026	Outstanding Checks	Ending Balance 7/31/2026	*Short-Term CDs by Fund*	*Total Cash & CDs by Fund*
General Fund	$ 5,667,907.65	$ 473,325.03	$ (4,000,000.00)	$ 4,000,000.00	$ (1,472,472.31)	$ 4,668,760.37	$ (583,099.42)	$ 4,085,660.95		*$ 4,085,660.95*
Coop Fund	1,192,836.06	3,986.18			(34,799.50)	1,162,022.74	(17,122.11)	1,144,900.63		*1,144,900.63*
Building Fund	2,908,581.09	14,408.44	(2,000,000.00)	2,000,000.00	(64,598.85)	2,858,390.68	(11,921.35)	2,846,469.33		*2,846,469.33*
Child Nutrition Fund	218,720.51	21,815.56			(80,500.54)	160,035.53	(47,911.64)	112,123.89		*112,123.89*
County Sales Tax Fund	2,331,155.10	83,091.64	(1,000,000.00)	1,000,000.00	(14,033.00)	2,400,213.74	-	2,400,213.74		*2,400,213.74*
Bond Fund # 31 - 2018 Lease Purchase Pymts	6,560,762.96	18,027.77	(5,000,000.00)	5,000,000.00	-	6,578,790.73	(46,350.00)	6,532,440.73		*6,532,440.73*
Bond Fund #37 - 2013 Lease Purchase Pymts	100,040.79	339.26			-	100,380.05	-	100,380.05		*100,380.05*
2018 Bond Fund #38 Buses	-				-	-	-	-		-
2019 Bond Fund #39 PAC, Jeff, Vehicles	5,410.95	18.35			-	5,429.30	-	5,429.30		*5,429.30*
Sinking Fund	4,196,155.20	40,247.77	(4,000,000.00)	4,000,000.00	-	4,236,402.97	-	4,236,402.97		*4,236,402.97*
Endowments Fund	23,544.86	79.85			-	23,624.71	-	23,624.71	-	*23,624.71*
Gifts Fund	4,391.32	14.89			-	4,406.21	-	4,406.21	-	*4,406.21*
TOTAL	$ 23,209,506.49	$ 655,354.74	$ (16,000,000.00)	$ 16,000,000.00	$ (1,666,404.20)	$ 22,198,457.03	$ (706,404.52)	$ 21,492,052.51	$ -	*$ 21,492,052.51*

Note: Investment Interest is included in the above "Deposits" total.

INVESTMENTS - CDs									**Purchase Date**	**Maturity Date**
1NB 1 month CDARS	16,000,000.00			(16,000,000.00)		-		-	7/1/2026	7/29/2026
			-	-		-		-		
	$ 16,000,000.00	$ -	$ -	$ (16,000,000.00)	$ -	$0.00	$ -	$0.00		

DISTRICT TREASURER'S MONTHLY REPORT
To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
For the Month Ending July 31, 2026
WARRANT RECORDS

Form C

Fund and Fiscal Year	Warrants Outstanding 7/1/2026	During the Month of July 2026 Warrants Issued	Warrants Paid	Voided Warrants	Outstanding Warrants 7/31/2026	*Total by Fund*
General Fund FY27		$ 549,197.56	$ (409,097.49)		140,100.07	
General Fund FY26	$ 1,501,519.46	4,524.71	(1,063,374.82)		442,669.35	
General Fund FY25	330.00				330.00	$ 583,099.42
Coop Fund FY27		8,988.07	(5,998.03)		2,990.04	
Coop Fund FY26	42,870.28	63.26	(28,801.47)		14,132.07	17,122.11
Building Fund FY27		15,555.59	(5,393.53)		10,162.06	
Building Fund FY26	60,964.61		(59,205.32)		1,759.29	11,921.35
Child Nutrition Fund FY 27		16,032.58	(10,940.51)		5,092.07	
Child Nutrition Fund FY26	112,316.34	63.26	(69,560.03)		42,819.57	
Child Nutrition Fund FY25	-				-	47,911.64
County Sales Tax Fund FY27					-	
County Sales Tax Fund FY26	14,033.00		(14,033.00)		-	-
Bond Fund # 31 - 2018 Lease Purchase Pymts FY27					-	
Bond Fund # 31 - 2018 Lease Purchase Pymts FY26	46,350.00				46,350.00	46,350.00
Bond Fund # 37 - 2013 Lease Purchase Pymts FY27	-				-	
Bond Fund # 37 - 2013 Lease Purchase Pymts FY26	-				-	-
2018 Bond Fund #38 FY27	-				-	-
2019 Bond Fund #39 FY27	-				-	
2019 Bond Fund #39 FY26	-				-	-
Sinking Fund FY27	-				-	
Sinking Fund FY26	-				-	-
Endowments Fund FY27	-				-	
Endowments Fund FY26	-				-	-
Gifts Fund FY27	-				-	
Gifts Fund FY26	-				-	-
TOTAL	$ 1,778,383.69	$ 594,425.03	$ (1,666,404.20)	$ -	$ 706,404.52	$ 706,404.52

I hereby certify that the within foregoing reports are true and correct as shown by the records of my office and I further certify that the collections made by the office are deposited in the official depository bank as required by law.

RECEIVED BY THE BOARD OF EDUCATION
18th Day of August 2026

DISTRICT TREASURER

BOARD CLERK

ARDMORE CITY SCHOOLS

Receipt Register

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 7/1/2026 - 7/31/2026, Account: FIRST NATIONAL BANK & TRUST, Status: All

Receipt No	Date	Received From	Amount	Status
1	7/3/2026	SDE - Title IV #552 May FY26 Claim	$12,453.24	Posted
2	7/3/2026	SDE - Title III #572 May FY26 Claim	$2,654.14	Posted
3	7/3/2026	SDE - Title V #587 May FY26 Claim	$6,984.32	Posted
4	7/3/2026	SDE - Title IX #596 May FY26 Claim	$3,828.42	Posted
5	7/3/2026	SDE - Project Respect #788 May FY26 Claim	$4,555.39	Posted
6	7/7/2026	OKDHS - HUGS Tuition - July	$2,363.20	Posted
7	7/10/2026	SDE - Child Nutrition Breakfast June	$2,387.28	Posted
8	7/10/2026	SDE - Child Nutrition Breakfast June	$2,869.44	Posted
9	7/10/2026	SDE - Child Nutrition Lunch June	$1,403.58	Posted
10	7/10/2026	SDE - Child Nutrition Lunch June	$12,048.18	Posted
11	7/10/2026	OTC - Commissions - June	$195,156.66	Posted
12	7/11/2026	SDE - IDEA Preschool #641 May FY26 Claim	$1,750.83	Posted
13	7/14/2026	OKDHS - HUGS Tuition - July	$4,033.80	Posted
14	7/15/2026	BancFirst - Transp - OKC 4/23/26	$593.50	Posted
15	7/15/2026	Carter County Clerk - Ad Valorem - June	$100,211.32	Posted
16	7/15/2026	Big Five Head Start - May Meals	$1,117.86	Posted
17	7/15/2026	Chickasaw Nation - JOM #563 May FY26 Claim	$2,597.54	Posted
18	7/6/2026	SDE - RSA Stipend C. Hale	$646.00	Posted
19	7/16/2026	Chickasaw Nation Housing - In Lieu Of Taxes FY26	$5,381.50	Posted
20	7/21/2026	Cost Solutions - Rebate for Sysco Purchases	$1,348.08	Posted
21	7/2/2026	Federal LFS Grant - Reimb Food Costs to Gen. Fund	$25,000.00	Posted
22	7/23/2026	SC Dance - PAC Rental - 5/06-09/2026	$3,400.00	Posted
23	7/23/2026	Healing Hearts Counseling - PAC Rental - 6/16/2026	$400.00	Posted
24	7/23/2026	DRS - Studnt Workrs - Miller, Myles & Prado-Garcia	$431.38	Posted
25	7/23/2026	Enrchmnt Fndtn - Enrchmnt Grnt - Reimb FY26	$29,141.64	Posted
26	7/23/2026	Carter County Clerk - Sales Tax - June	$75,925.46	Posted
27	7/25/2026	Upward Bound - Transp - Trips during June 2026	$2,468.00	Posted
28	7/21/2026	OKDHS - HUGS Tuition - July	$1,725.60	Posted
29	7/22/2026	OHCA - Medicaid Reimb	$456.72	Posted
30	7/22/2026	Land Ofc - Land Earnings - June	$43,450.09	Posted
31	7/28/2026	OKDHS - HUGS Tuition - July	$1,705.40	Posted
32	7/31/2026	SDE - Title VI Indian Ed #561 - June FY26 Claim	$43,487.30	Posted
33	7/31/2026	July 2026 IntraFI and CDAR Interest	$63,378.87	Posted

Year and Fund Totals:

2027	11	$473,325.03
2027	12	$3,986.18
2027	21	$14,408.44
2027	22	$21,815.56
2027	25	$83,091.64
2027	31	$18,027.77
2027	37	$339.26
2027	39	$18.35
2027	41	$40,247.77
2027	50	$79.85
2027	81	$14.89

Total Receipts Posted = $655,354.74

Total Receipts Not Posted = $0.00

Ardmore City Schools

Memorandum

Business Office

To: Board of Education **Date:** 08.11.2026

From: Chaundra Holley, Encumbrance Clerk

Subject: Encumbrances (Purchase Orders) for Review & Approval

Encumbrance Registers for FY27

Fund Name & Number	Purchase Order Numbers
General Fund #11	539 - 654
Building Fund #21	180 – 186
CNP Fund #22	41
Municipal/County Tax Fund #25	2 - 7
Bond Fund #37 – 2013	2
Bond Fund #39 – 2018	1
Endowments Fund #50	1 – 4
Gifts Fund #81	1 - 5

Included, please find the detailed Encumbrance Register for the items above for the time of July 14, 2026 – August 11, 2026. Also included are the Change Order Listing for changes to an original purchase order as of July 14, 2026 – August 11, 2026 in: General Fund, Building Fund and Child Nutrition #22

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	539	07/16/2026	653	PRONTO PRINT	T-Shirt for Incentives/All Sites/JOM #563	6,440.50
11	540	07/20/2026	85416	(VISA) Arvest Bank Operations, Inc.	Hotel/New Teacher Academy/FACS #412	330.00
11	541	07/20/2026	71083	OK DEPT OF CAREER TECH	Registration/New Teacher Academy/FACS#412	150.00
11	542	07/20/2026	85416	(VISA) Arvest Bank Operations, Inc.	Meals/New Teacher Academy/FACS #412	33.05
11	543	07/20/2026	72558	MISTY JONES	Trip Reimb/New Teacher Academy/FACS #412	479.00
11	544	07/21/2026	72791	Consuelo Howell	Mileage/Business Office/Dist. Wide #007	100.00
11	545	07/21/2026	84713	Scholastic Magazine	Title I Supplements/WR/Title I #511	2,902.68
11	546	07/21/2026	85468	Welch Allyn, Inc.	Vision Screeners/Repairs/All Sites/ #279	1,896.00
11	547	07/21/2026	84256	3P Learning Inc	Title I Software Supplement/WR/Title I #511	1,468.80
11	548	07/21/2026	85030	Mike Hacker	Reim. Cost of Driver's License Renewal/Transp.	120.00
11	549	07/21/2026	83539	Larry Allen Coley	Reim. Cost of Driver's License Renewal/Transp.	120.00
11	550	07/21/2026	100708	Delores Ann Lamb	Reim. Cost of Driver's License Renewal/Transp.	120.00
11	551	07/21/2026	100704	Frank Cosby	Reim. Cost of Driver's License Renewal/Transp.	120.00
11	552	07/21/2026	100656	Tony Keith	Reim. Cost of Driver's License Renewal/Transp.	120.00
11	553	07/21/2026	67375	Chase A Henson	Reim. Cost of Driver's License Renewal/Transp.	120.00
11	554	07/21/2026	85416	(VISA) Arvest Bank Operations, Inc.	Reserve for Postage & Stamps/Dist. Wide #007	500.00
11	555	07/21/2026	5102	Staples Advantage	Office Supplies for Fed Prog/Admin/#007	1,000.00
11	556	07/21/2026	84762	The Parent Institute	Renewal Subscription for PFE/Title I #511	3,315.00
11	557	07/21/2026	84380	Amazon Capital Services	Title I supplies/CE/Title I #511	1,048.99
11	558	07/21/2026	84714	Happy Numbers, Inc.	Happy Letters Sub/WR/SRA #367	2,000.00
11	559	07/21/2026	84256	3P Learning Inc	3P Learning Sub/WR/SRA #367	1,815.00
11	560	07/21/2026	84443	Judy Roberts	Softball & Baseball Assignor/AHS/#053	1,000.00
11	561	07/21/2026	73340	Enduro Timing Services, LLC	Fees/Track/Athletics	2,400.00
11	562	07/21/2026	84547	Jerry Bostic	Fees/Basketball/Athletics	150.00
11	563	07/21/2026	70783	JUSTIN WINSCHEL	Fees/Basketball/Athletics	275.00
11	564	07/21/2026	73308	OSCA	Fees/Soccer/Athletics	250.00
11	565	07/21/2026	84455	Red Card Jungle LLC	Fees/Soccer/Athletics	250.00
11	566	07/21/2026	85248	BriskTeaching.com	AI Curr. Software Sub/All Sites/Title IV #552	9,750.00
11	567	07/21/2026	533	OSSAA	Reserve for OSSAA/Athletis	1,465.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	568	07/22/2026	31723	SOUTHERN OKLAHOMA AMBULANCE SERVICE	Ambulance Svc & Training/Football/Athletics	3,000.00
11	569	07/22/2026	72979	Rank One Sport	Subscription/Athletics	1,000.00
11	570	07/22/2026	71743	AARON RAY	Fees/Training/Athletics	300.00
11	571	07/22/2026	85359	Bio Company, Inc.	Classroom Supplies/AHS/#192 Science	453.70
11	572	07/22/2026	84714	Happy Numbers, Inc.	Happy Numbers Sub/WR/#552	4,450.00
11	573	07/22/2026	72750	OCCTCA	Track Coaches Fees/AHS/Athletics #053	70.00
11	574	07/22/2026	1223	(VISA) TCM	Reserve for Para Reg/Dist. Wide #007	1,200.00
11	575	07/22/2026	65088	RENAISSANCE LEARNING	Renaissance Subscriptions/Title I #511	11,877.60
11	576	07/22/2026	85276	Gammon Applications, LLC	RTI Scheduler/AHS & AMS/Title IV #552	6,600.00
11	577	07/24/2026	1223	(VISA) TCM	Travel Expenses/NAEHCY/Title IX #596	1,335.00
11	578	07/24/2026	71523	EDMENTUM, INC.	PD/District Wide/#008	2,500.00
11	579	07/24/2026	84380	Amazon Capital Services	Office Supplies/AHS/Instr. #153	300.00
11	580	07/24/2026	70058	BLUSOURCE	Backpacks/JOM #563	3,115.00
11	581	07/30/2026	85416	(VISA) Arvest Bank Operations, Inc.	Meal Reim/OSSBA Leadership Conf/Dist. Wide #007	225.00
11	582	07/30/2026	85416	(VISA) Arvest Bank Operations, Inc.	Parking/OSSBA Leadership Conf/Dist. Wide #007	75.00
11	583	07/30/2026	72035	JAMES FOREMAN, JR.	Meal Reim/OSSBA Leadership Conf/Dist. Wide #007	118.00
11	584	07/30/2026	72035	JAMES FOREMAN, JR.	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
11	585	07/30/2026	67441	LORI CAPSHAW	Meal Reim/OSSBA Leadersiop Conf/Dist. Wide #007	118.00
11	586	07/30/2026	67441	LORI CAPSHAW	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
11	587	07/30/2026	85205	Jaclyn Woods	Meal Reim/OSSBA Leadersiop Conf/Dist. Wide #007	118.00
11	588	07/30/2026	85205	Jaclyn Woods	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
11	589	07/30/2026	85454	Jimmy John	Meal Reim/OSSBA Leadersiop Conf/Dist. Wide #007	118.00
11	590	07/30/2026	85454	Jimmy John	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
11	591	07/30/2026	85113	National Center for Youth Issues	Registration/OSCA Conf/Respect West #788	1,568.00
11	592	07/30/2026	69352	EMBASSY SUITES	Lodging/OSCA Conf/Respect West #788	1,806.00
11	593	07/30/2026	1223	(VISA) TCM	Group Meals/OSCA Conf/Respect West #788	616.00
11	594	07/30/2026	73505	Ashley Gilmore	Meals/OSCA Conf/Respect West #788	88.00
11	595	07/30/2026	66817	PENNI BRADY	Meals/OSCA Conf/Respect West #788	88.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	596	07/30/2026	85132	Sara Roberts	Meals/OSCA Conf/Respect West #788	88.00
11	597	07/30/2026	85432	Daylen Baker	Meals/OSCA Conf/Respect West #788	88.00
11	598	07/30/2026	84886	Kelly Butler	Meals/OSCA Conf/Respect West #788	88.00
11	599	07/30/2026	85477	Kristy Anthony	Meals/OSCA Conf/Respect West #788	88.00
11	600	07/30/2026	69700	MELISSA FAIRMANER	Meals/OSCA Conf/Respect West #788	88.00
11	601	07/30/2026	85368	TreviPay - Walmart	Reserve for Office Supplies/Transp. Dept.	1,000.00
11	602	07/30/2026	67819	Balfour Scholastics	MV Graduation Items/Title IX #596	1,000.00
11	603	07/30/2026	54069	Ardmore City Schools Activity Fund	Activity Fees/McKinney Vento/Title IX #596	1,000.00
11	604	07/30/2026	1223	(VISA) TCM	Reserve for Clothing/Homeless/Title IX #596	9,000.00
11	605	07/30/2026	67213	ACS - TRANSPORTATION	Fuel Cost/MV Students/Title I MV Set-Aside #511	2,500.00
11	606	07/30/2026	67213	ACS - TRANSPORTATION	Fuel Cost/FC Students/Title I FC Set-Aside #511	150.00
11	607	07/30/2026	66883	SABRA EMDE	Reimb Travel Exp/NAEHCY/Title IX #596	351.00
11	608	07/30/2026	65741	LISA CARPENTER	Travel Expenses/NAEHCY/Title IX #596	234.00
11	609	07/30/2026	1223	(VISA) TCM	Meals & Lodging/OAHPERD/DW 007 & SDE Roots 694	408.50
11	610	07/31/2026	65638	OKACTE	OKACTE Conf. Reg/AHS/#412 FACS	290.00
11	611	07/31/2026	85416	(VISA) Arvest Bank Operations, Inc.	Meals & Hotel OKACTE Conf./AHS/#412 FACS	374.00
11	612	08/04/2026	84834	J.W. Pepper	Reserve/Choir Literature/AHS Vocal Music #160	1,500.00
11	613	08/04/2026	30778	OkCDA	Reserve Practice Tracks/AHS Vocal Music #160	210.00
11	614	08/04/2026	84096	GraceNotes LLC	Reserve Sight Reading/AHS Vocal Music #160	45.00
11	615	08/04/2026	85177	Southeastern Career Apparel, INC.	Reserve Performance Attire/AHS Vocal Music #160	1,000.00
11	616	08/04/2026	533	OSSAA	Reserve Contest Entry Fees/AHS Vocal Music #160	1,000.00
11	617	08/04/2026	71422	Nat'l Assoc. for Music Education	Reserve NAFME Membership/AHS Vocal Music #160	145.00
11	618	08/04/2026	32156	ACDA	Reserve ACDA Membership/AHS Vocal Music #160	125.00
11	619	08/04/2026	85476	The Autism Helper Inc	Curriculum Access/SPED IDEA Flow Through #621	699.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	620	08/04/2026	73675	County of Jefferson - ISD #I-023	Fees/Cross Country/Athletics #053	160.00
11	621	08/04/2026	73368	Chile Pepper Cross Country Festival	Fees/Cross Country/Athletics #053	50.00
11	622	08/04/2026	33508	OKLAHOMA STATE UNIVERSITY	Fees/Cross Country/Athletics #053	30.00
11	623	08/04/2026	31035	NEWCASTLE SCHOOLS	Fees/Cross Country/Athletics #053	400.00
11	624	08/04/2026	1969	EAST CENTRAL UNIVERSITY	Fees/Cross Country/Athletics #053	285.00
11	625	08/04/2026	30697	MADILL HIGH SCHOOL	Fees/Cross Country/Athletics #053	350.00
11	626	08/04/2026	73367	Marietta Cross Country	Fees/Cross Country/Athletics #053	400.00
11	627	08/05/2026	85384	Kaysie White	Reserve for Mileage/SPED/Parent K. White	8,400.00
11	628	08/06/2026	85131	NAEHCY Registration Center	Registration Fee/NAEHCY Conf/Title IX #596	75.00
11	629	08/06/2026	810	SCHOOL HEALTH SUPPLY CO, INC.	Nurse Supplies/All Sites/SP. ED Nurse #277	898.25
11	630	08/06/2026	30908	CDW-G (CORPORATE HEADQUARTERS)	Printer/L. Conway CE/Spec. Educ #279	494.61
11	631	08/06/2026	68181	JUNIOR LIBRARY GUILD	Subscription Renewal/AMS Library #144	2,295.60
11	632	08/06/2026	84560	IT Outlet	Conference Phone & Switch/Admin & AMS/Tech	690.00
11	633	08/06/2026	84355	Robert Payne	Reserve Piano Tuning/AHS Piano #165	400.00
11	634	08/06/2026	67715	PENDER'S MUSIC	Reserve for Band Music/AHS Band	2,200.00
11	635	08/06/2026	66677	ADA MUSIC CENTER, LLC	Reserve for Instrument Repairs/AHS Band	7,000.00
11	636	08/06/2026	533	OSSAA	Reserve for Band Contest Fees/AHS Band	1,000.00
11	637	08/06/2026	85416	(VISA) Arvest Bank Operations, Inc.	Reserve for Student Meals & Band Supplies/AHS Band	500.00
11	638	08/06/2026	70998	STEVE WEISS MUSIC	Reserve Percussion Supplies & Equip/AHS Band #161	1,000.00
11	639	08/06/2026	84380	Amazon Capital Services	Reserve/Classroom Materials/AHS Band #161	1,600.00
11	640	08/10/2026	84380	Amazon Capital Services	Teacher Resources/LN/Instr. #113	182.32
11	641	08/10/2026	84380	Amazon Capital Services	Classroom Supplies/AHS/Art #173	1,500.00
11	642	08/10/2026	65662	BLICK ART MATERIALS	Classroom Supplies/AHS/Art #173	500.00
11	643	08/10/2026	85416	(VISA) Arvest Bank Operations, Inc.	Classroom Supplies/AHS/Art #173	4,000.00
11	644	08/10/2026	5335	SECRETARY OF STATE	Notary Renewal/Admin/Dist. Wide #007	10.00

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	645	08/11/2026	65741	LISA CARPENTER	Mileage Reim/L. Carpenter/Dist. Wide #007	250.00
11	646	08/11/2026	51867	CARL ALBERT HIGH SCHOOL	Fees/Cross Country/Athletics #053	400.00
11	647	08/11/2026	84380	Amazon Capital Services	Music Supplies/CE/Music #087	99.98
11	648	08/11/2026	5102	Staples Advantage	Classroom & Office Supplies/CE/Instr. #083	600.00
11	649	08/11/2026	85416	(VISA) Arvest Bank Operations, Inc.	Classroom & Office Supplies/CE/Instr. #083	600.00
11	650	08/11/2026	84380	Amazon Capital Services	Classroom and Office Supplies/CE/Instr. #083	600.00
11	651	08/11/2026	2952	LAKESHORE LEARNING MATERIALS, LLC	Classroom & Office Supplies/CE/Instr. #083	600.00
11	652	08/11/2026	68181	JUNIOR LIBRARY GUILD	Books/AHS/Library #154	2,794.40
11	653	08/11/2026	85448	Subscription Services of America	Magazines/AHS/Library #154	349.95
11	654	08/11/2026	85221	EPI	School Supplies/All Sites/JOM #563	9,421.37

Non-Payroll Total:	**$153,394.30**
Payroll Total:	**$0.00**
Balance Forward:	**$10,740.50**
Report Total:	**$164,134.80**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 180 - 49999, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	180	07/22/2026	85354	Frontier Waterproofing, Inc.	Waterproofing/Lincoln/Bldg Fund #021	54,925.00
21	181	07/28/2026	1172	SECURITY SYSTEMS OF ARDMORE, INC.	Doors/WR/SOMF	55,931.00
21	182	07/28/2026	84953	AANDD, Inc.	Doors/AMS/SOMF	99,275.64
21	183	07/30/2026	85472	Patriot Power Washing	Power washing/WR & CE/Bldg Fnd #21	1,887.25
21	184	08/06/2026	85428	Custom Netting	Softball Backstop Pads/Top Flap Grommets/Bldg Fnd	3,575.00
21	185	08/06/2026	1172	SECURITY SYSTEMS OF ARDMORE, INC.	Res. Burglar Alarm Leasing & Monitoring/Bldg Fund	28,248.00
21	186	08/11/2026	85089	L&M Office Furniture	Desk Sleeves/Supt. Office/Bldg. Fund #021	2,754.60

Non-Payroll Total:	**$246,596.49**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$246,596.49**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 41 - 49999, Fund(s): CHILD NUTRITION FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	41	07/30/2026	65358	OSAG	Work Comp Ins FY27/PZ	21,605.11
					Non-Payroll Total:	**$21,605.11**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$21,605.11**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 2 - 49999, Fund(s): MUNICIPAL/COUNTY TAX LEVY

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
25	2	07/22/2026	85475	Simpledu LLC	Referral Software/Technology/Sales Tax Fund	4,250.00
25	3	07/22/2026	72084	PIRAINO CONSULTING INC	Smartboard/AHS Flood/Sales Tax Fund	18,225.00
25	4	07/22/2026	85474	Clever Inc	Subscriptions/District/Sales Tax Fund	5,400.00
25	5	07/23/2026	65074	TELCO SUPPLY COMPANY	Cabling/AHS FLOOD/Sales Tax	3,487.23
25	6	07/28/2026	65247	SYNERGY DATACOM SUPPLY, INC	Access Control Cable/AHS/Sales Tax	18,380.00
25	7	08/06/2026	957	CHICKASAW TELECOM, INC.	Intercom/CE & T2/Sales Tax #021	7,295.20
					Non-Payroll Total:	**$57,037.43**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$57,037.43**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 2 - 49999, Fund(s): BOND FUND #37 - 2013 Bond Lease Purchase

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
37	2	07/28/2026	85354	Frontier Waterproofing, Inc.	Waterproofing/LN	15,000.00

Non-Payroll Total:	**$15,000.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$15,000.00**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Fund(s): 2018 BOND FUND #39-PAC/JF/Cars

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	1	07/24/2026	85354	Frontier Waterproofing, Inc.	Waterproofing/LN	5,000.00
					Non-Payroll Total:	**$5,000.00**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$5,000.00**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Fund(s): ENDOWMENTS FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
50	1	08/11/2026	72823	Southern Nazarene University	Ladies of the Leaf/J. Reed/Endowment Fnd	820.00
50	2	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Ladies of the Leaf/Z. Credle/Endowment Fnd	820.00
50	3	08/11/2026	505	UNIV OF OKLA FINANCIAL CENTER	Ladies of the Leaf/L. Caldwell/Endowment	820.00
50	4	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Ernst Memorial/K. Roberson/Endowment Fnd	484.37

Non-Payroll Total:	**$2,944.37**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$2,944.37**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Fund(s): GIFTS FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
81	1	08/11/2026	72823	Southern Nazarene University	Coca-Cola Scholarship/J. Reed/Gifts Fund	375.00
81	2	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Coca-Cola Scholarship/Z. Credle/Gifts Fund	375.00
81	3	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Coca-Cola Scholarship/K.Nguyen/Gifts Fund	375.00
81	4	08/11/2026	505	UNIV OF OKLA FINANCIAL CENTER	Coca-Cola Scholarship/L. Caldwell/Gifts Fund	375.00
81	5	08/11/2026	1969	EAST CENTRAL UNIVERSITY	Hoot Gibson/B. Le/Gifts Fund	1,000.00

Non-Payroll Total:	**$2,500.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$2,500.00**

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	539	07/16/2026	653	PRONTO PRINT	T-Shirt for Incentives/All Sites/JOM #563	6,440.50
t-shirts for incentives			11-563-2199-682-000-0000-000-052		07/16/2026	6,440.50
11	540	07/20/2026	85416	(VISA) Arvest Bank Operations, Inc.	Hotel/New Teacher Academy/FACS #412	330.00
Hotel Reservation - Best Western Plus Cimarron Hotel & SuitesCheck In July 20th, Check out July 23. Confirmation # 228090..FCS New Teacher TrainingJuly 21-23, 2026Stillwater, OKAttending: Misty Jones			11-412-2213-580-314-0000-000-705		07/20/2026	330.00
11	541	07/20/2026	71083	OK DEPT OF CAREER TECH	Registration/New Teacher Academy/FACS#412	150.00
Registration FCS New Teacher Academy July 21 - 23, 2026.OKCTE, Stillwater, OKAttending: Misty Jones			11-412-2213-860-314-0000-000-705		07/20/2026	150.00
11	542	07/20/2026	85416	(VISA) Arvest Bank Operations, Inc.	Meals/New Teacher Academy/FACS #412	33.05
Meals for Misty Jones to attend FACS New Teacher AcademyStillwater, OK7/20 - Dinner $28, 7/21 - Breakfast $16, Lunch $19, Dinner $287/22 - Breakfast $16, Lunch $19, Dinner $287/23 - Breakfast $16, Lunch $19, Dinner $28			11-412-2213-580-314-0000-000-705		07/31/2026	17.13
			11-412-2213-580-314-0000-000-705		07/31/2026	15.92
11	543	07/20/2026	72558	MISTY JONES	Trip Reimb/New Teacher Academy/FACS #412	479.00
Meals Reimbursement - 7/20 Dinner $28, 7/21 Breakfast $16, Lunch $19, Dinner $28, 7/22 Breakfast $16, Lunch $19, Dinner $28, 7/23 Breakfast $16, Lunch $19, Dinner $28			11-412-2213-580-314-0000-000-705		07/20/2026	217.00
Mileage Reimbursement 320 miles @ 0.725/mile Attending New Teacher Training in Stillwater, OK			11-412-2213-580-314-0000-000-705		07/20/2026	232.00
Parking Fee @ Hotel - Best Western$10/night			11-412-2213-580-314-0000-000-705		07/20/2026	30.00
11	544	07/21/2026	72791	Consuelo Howell	Mileage/Business Office/Dist. Wide #007	100.00
Mileage Reimbursement for Business Office Errands; ASAP, Post Office, Staples, Carter County Clerk and Sites/Other places as needed			11-007-2511-580-000-0000-000-052		07/21/2026	100.00
11	545	07/21/2026	84713	Scholastic Magazine	Title I Supplements/WR/Title I #511	2,902.68
Let's Find Out for K			11-511-1000-619-494-0000-000-135		07/21/2026	1,982.68
My Big World for PreK			11-511-1000-619-494-0000-000-135		07/21/2026	920.00
11	546	07/21/2026	85468	Welch Allyn, Inc.	Vision Screeners/Repairs/All Sites/ #279	1,896.00
Baxter #85468 Welch Allyn - Lisa Hanna - Four Vision Screeners are being mailed in for recalibration and batteries.			11-279-2132-616-239-0000-000-052		07/21/2026	1,896.00
11	547	07/21/2026	84256	3P Learning Inc	Title I Software Supplement/WR/Title I #511	1,468.80
3P Learning Math Seeds Subscription FY27			11-511-1000-653-494-0000-000-135		07/21/2026	1,468.80

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	548	07/21/2026	85030	Mike Hacker	Reim. Cost of Driver's License Renewal/Transp.	120.00
Reimburse for Driver's license		11-044-2720-810-000-0000-000-070			07/21/2026	120.00
11	549	07/21/2026	83539	Larry Allen Coley	Reim. Cost of Driver's License Renewal/Transp.	120.00
Reimburse for Driver's License		11-044-2720-810-000-0000-000-070			07/21/2026	120.00
11	550	07/21/2026	100708	Delores Ann Lamb	Reim. Cost of Driver's License Renewal/Transp.	120.00
Reimburse for Driver's License		11-044-2720-810-000-0000-000-070			07/21/2026	120.00
11	551	07/21/2026	100704	Frank Cosby	Reim. Cost of Driver's License Renewal/Transp.	120.00
Reimburse for Driver's License		11-044-2720-810-000-0000-000-070			07/21/2026	120.00
11	552	07/21/2026	100656	Tony Keith	Reim. Cost of Driver's License Renewal/Transp.	120.00
Reimburse for Driver's License		11-044-2720-810-000-0000-000-070			07/21/2026	120.00
11	553	07/21/2026	67375	Chase A Henson	Reim. Cost of Driver's License Renewal/Transp.	120.00
Reimburse for Driver's License		11-044-2720-810-000-0000-000-070			07/21/2026	120.00
11	554	07/21/2026	85416	(VISA) Arvest Bank Operations, Inc.	Reserve for Postage & Stamps/Dist. Wide #007	500.00
Certified Mail Postage - USPSCode to Site.		11-007-2620-530-000-0000-000-052			07/21/2026	93.35
		11-007-2620-530-000-0000-000-052			07/21/2026	156.65
Postage Stamps - USPS Code to Site		11-007-2620-530-000-0000-000-052			07/21/2026	250.00
11	555	07/21/2026	5102	Staples Advantage	Office Supplies for Fed Prog/Admin/#007	1,000.00
Reserve for office supplies for Federal Programs Department		11-007-2340-619-000-0000-000-052			07/21/2026	1,000.00
11	556	07/21/2026	84762	The Parent Institute	Renewal Subscription for PFE/Title I #511	3,315.00
Renewal of PFE electronic newsletters for all school sites for the 2026-27 school year		11-511-2194-642-494-0000-000-110			07/21/2026	552.50
		11-511-2194-642-494-0000-000-120			07/21/2026	552.50
		11-511-2194-642-494-0000-000-125			07/21/2026	552.50
		11-511-2194-642-494-0000-000-135			07/21/2026	552.50
		11-511-2194-642-494-0000-000-505			07/21/2026	552.50
		11-511-2194-642-494-0000-000-705			07/21/2026	552.50
11	557	07/21/2026	84380	Amazon Capital Services	Title I supplies/CE/Title I #511	1,048.99
Amazon Basics Cardstock Paper, 8.5" x 11", 65 lb/176gsm, 96 Bright White, 250 Sheets		11-511-1000-619-494-0000-000-110			07/21/2026	25.10
A Pig, a Fox, and a Box (Step into Reading, Step 2)		11-511-1000-619-494-0000-000-110			07/21/2026	29.95
EXPO Low Odor Dry Erae Markers Chisel Tip Assorted Colors 8 Count		11-511-1000-619-494-0000-000-110			07/21/2026	19.94
EXPO Dry Erase Markers, Low Odor Ink, Assorted Colors, Fine Tip, 12 Count-Back to School, Teacher, Classroom, office Supplies		11-511-1000-619-494-0000-000-110			07/21/2026	19.36
Pete the Cat Goes Camping: A Fun Nature Story for Children (Ages 4-8) (I Can Read Level 1)		11-511-1000-619-494-0000-000-110			07/21/2026	23.10
Sooez 50 Pack Clear Document Folder Project Pockets, Clear Plastic Folders Letter Size Plastic Document Folders Paper Poly Jacket		11-511-1000-619-494-0000-000-110			07/21/2026	179.91

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Splat the Cat Makes Dad Glad (I Can Read Level 1)			11-511-1000-619-494-0000-000-110		07/21/2026	18.65
I Like Bugs (Step-Into-Reading, Step 1)			11-511-1000-619-494-0000-000-110		07/21/2026	29.95
Biscuit Flies a Kite: A Sweet Friendship Story About Trying for Children (Ages 4-8)(My First I Can Read)			11-511-1000-619-494-0000-000-110		07/21/2026	18.70
Splat the Cat: I Scream for Ice Cream: A Sweet Field Trip Story for Children (Ages 4-8) (I Can Read Level 1)			11-511-1000-619-494-0000-000-110		07/21/2026	23.95
Amazon Basics Sturdy Binder Clips, Office Supplies, Small .75in, Document Organizing , School Supplies, Black, 144 count			11-511-1000-619-494-0000-000-110		07/21/2026	8.95
Elmer's All Purpose School Glue Sticks, Acid-Free and Washable, Clear, 7 Grams, 30 count-Craft Projects, Project, Classroom			11-511-1000-619-494-0000-000-110		07/21/2026	22.98
Joswisch Dry Erase Giant Sized Magnetic Notebook Paper, Handwriting Lined Paper for Classroom Whiteboard Accessories, Dry			11-511-1000-619-494-0000-000-110		07/21/2026	99.95
Aizweb Phonics Magnetic Letter Tiles, All-in-one Magnetic Phonics Kit, Reading & Spelling Games with Dry-Erase Boards & Storage			11-511-1000-619-494-0000-000-110		07/21/2026	103.96
Educational Insights Color-Coded Lowercase AlphaMagnets-ABC Magnets for Kids Ages 3-5, Toddler Alphabet Learning Toys, School			11-511-1000-619-494-0000-000-110		07/21/2026	7.39
Educational Insights Multicolored Uppercase AlphaMagnets-ABC magnets for Kids Ages 3-5, Toddler Alphabet Learning Toys, School			11-511-1000-619-494-0000-000-110		07/21/2026	9.59
SpriteGru Alphabet & CVC Bingo Game, 12 Bingo Board ABC Letters, CVC Words Phonetic Game, Letters Phonetic Awareness Early			11-511-1000-619-494-0000-000-110		07/21/2026	9.99
Learning Resources Pop for Letters, Early Phonics Game, Alphabet Recognition, ABCs, 8 Pop Cards, Ages 4+, Grades PreK+			11-511-1000-619-494-0000-000-110		07/21/2026	11.99
Learning Resources Snap It Up Math: Addition and Subtraction Card Game, 90 Cards, 2-6 players, Grades 1 and Up, Ages 6 and Up			11-511-1000-619-494-0000-000-110		07/21/2026	9.59
Teacher Created Resources Alphabet Splat Game Grades Prek_1 (EP62060)			11-511-1000-619-494-0000-000-110		07/21/2026	29.78
Edupress Math Splat Game: Addition Grades 2+(EP63759), 3.5H x 5.625L x 2.25W			11-511-1000-619-494-0000-000-110		07/21/2026	14.89
Teacher Created Resources Rhyming Words Splat Game Grades K-2 (EP62064)			11-511-1000-619-494-0000-000-110		07/21/2026	14.89
Teacher Created Resources Beginning and Ending Sounds Splat Game Grades K-2 (EP62061)			11-511-1000-619-494-0000-000-110		07/21/2026	29.78
Edupress Math Splat Game: Subtraction Grades 2+ (EP63760), 3.5H x 5.625L x 2.25W			11-511-1000-619-494-0000-000-110		07/21/2026	14.89

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Teacher Created Resources Sight Word Splat! Game Grades K to 1 (EP63757)			11-511-1000-619-494-0000-000-110		07/21/2026	14.89
Magnetic Handwriting Paper-Large Magnetic Lined Paper for Whiteboard, 22" x 17" Primary Dry Erase Notebook Poster, Giant			11-511-1000-619-494-0000-000-110		07/21/2026	139.93
			11-511-1000-619-494-0000-000-110		07/21/2026	99.95
120 Sheets Cream Cardstock Paper, Cardstock 8.5" x 11", White Card Stock 8.5x11, Construction Paper, Cream Card Stock			11-511-1000-619-494-0000-000-110		07/21/2026	16.99
11	558	07/21/2026	84714	Happy Numbers, Inc.	Happy Letters Sub/WR/SRA #367	2,000.00
Happy Letters K-2 Subscription FY27			11-367-1000-653-427-0000-000-135		07/21/2026	2,000.00
11	559	07/21/2026	84256	3P Learning Inc	3P Learning Sub/WR/SRA #367	1,815.00
3P Learning Reading Eggs Subscription for FY27			11-367-1000-653-427-0000-000-135		08/05/2026	1,815.00
11	560	07/21/2026	84443	Judy Roberts	Softball & Baseball Assignor/AHS/#053	1,000.00
Softball Assignor			11-053-1000-343-806-3300-000-705		07/21/2026	500.00
Baseball Assignor			11-053-1000-343-805-3300-000-705		07/21/2026	500.00
11	561	07/21/2026	73340	Enduro Timing Services, LLC	Fees/Track/Athletics	2,400.00
HS Track Meet			11-053-1000-810-811-3300-000-705		07/21/2026	600.00
			11-053-1000-810-812-3300-000-705		07/21/2026	600.00
MS Track Meet			11-053-1000-810-811-1360-000-505		07/21/2026	600.00
			11-053-1000-810-812-1360-000-505		07/21/2026	600.00
11	562	07/21/2026	84547	Jerry Bostic	Fees/Basketball/Athletics	150.00
JV and MS Official assignor			11-053-1000-810-802-1360-000-505		07/21/2026	75.00
MS Girls Basketball assignor			11-053-1000-810-803-1360-000-505		07/21/2026	75.00
11	563	07/21/2026	70783	JUSTIN WINSCHEL	Fees/Basketball/Athletics	275.00
HS Boys Basketball Official Assignor			11-053-1000-343-802-3300-000-705		07/21/2026	137.50
HS Girls Basketball Official Assignor			11-053-1000-343-803-3300-000-705		07/21/2026	137.50
11	564	07/21/2026	73308	OSCA	Fees/Soccer/Athletics	250.00
Coach Ryan Keeton Fee			11-053-1000-810-821-3300-000-705		07/21/2026	125.00
Alyssa Emery Soccer Fees			11-053-1000-810-822-3300-000-705		07/21/2026	125.00
11	565	07/21/2026	84455	Red Card Jungle LLC	Fees/Soccer/Athletics	250.00
HS Varsity Boys Soccer Official Assignor			11-053-1000-343-821-3300-000-705		07/21/2026	125.00
HS Varsity Girls Soccer Official Assignor			11-053-1000-343-822-3300-000-705		07/21/2026	125.00
11	566	07/21/2026	85248	BriskTeaching.com	AI Curr. Software Sub/All Sites/Title IV #552	9,750.00
Districtwide subscription to AI curriculum planning software for the 2026-27 school year, 07/01/26 - 06/30/27 per attached quote (code to sites)			11-552-2230-653-496-0000-000-052		07/21/2026	9,750.00
11	567	07/21/2026	533	OSSAA	Reserve for OSSAA/Athletis	1,465.00
Reserve for OSSAA Entry Fees			11-053-1000-810-819-3300-000-705		07/21/2026	1,465.00
11	568	07/22/2026	31723	SOUTHERN OKLAHOMA AMBULANCE SERVICE	Ambulance Svc & Training/Football/Athletics	3,000.00
Standby at football games			11-053-2199-341-801-3300-000-705		07/22/2026	3,000.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	569	07/22/2026	72979	Rank One Sport	Subscription/Athletics	1,000.00
Annual Renewal for athletic forms online			11-053-1000-653-800-3300-000-705		07/22/2026	1,000.00
11	570	07/22/2026	71743	AARON RAY	Fees/Training/Athletics	300.00
Care and prevention of Athletic Injuries class			11-053-2213-320-000-0000-000-705		07/22/2026	300.00
11	571	07/22/2026	85359	Bio Company, Inc.	Classroom Supplies/AHS/#192 Science	453.70
Biology Products			11-192-1000-619-100-0000-000-705		07/22/2026	453.70
11	572	07/22/2026	84714	Happy Numbers, Inc.	Happy Numbers Sub/WR/#552	4,450.00
Happy Numbers schoolwide subscription for 2026-27 school year for Will Rogers Elementary			11-552-1000-653-496-0000-000-135		07/22/2026	4,450.00
11	573	07/22/2026	72750	OCCTCA	Track Coaches Fees/AHS/Athletics #053	70.00
JyWayne Allen 2026-2027 Membership Fee			11-053-1000-810-811-3300-000-705		07/22/2026	35.00
Destinee Allen 2026-2027 Membership Fee			11-053-1000-810-812-3300-000-705		07/22/2026	35.00
11	574	07/22/2026	1223	(VISA) TCM	Reserve for Para Reg/Dist. Wide #007	1,200.00
Paraprofessional Registration for Tier 1 and Tier 2 Credentials			11-007-2340-860-000-0000-000-052		07/22/2026	1,200.00
11	575	07/22/2026	65088	RENAISSANCE LEARNING	Renaissance Subscriptions/Title I #511	11,877.60
Star subscription renewals for 2026-27 school year as per attached Quote #Q-478425 v2 for Will Rogers, Charles Evans, Lincoln and Jefferson Elementary Schools			11-511-1000-653-494-0000-000-110		07/22/2026	2,410.80
			11-511-1000-653-494-0000-000-110		07/22/2026	2,410.80
			11-511-1000-653-494-0000-000-120		07/22/2026	2,352.00
			11-511-1000-653-494-0000-000-125		07/22/2026	2,352.00
			11-511-1000-653-494-0000-000-135		07/22/2026	1,176.00
			11-511-1000-653-494-0000-000-135		07/22/2026	1,176.00
11	576	07/22/2026	85276	Gammon Applications, LLC	RTI Scheduler/AHS & AMS/Title IV #552	6,600.00
RTI Scheduler software subscritptions, amanagement and support for AHS and AMS for 2026-27 school year			11-552-1000-653-498-0000-000-505		07/22/2026	3,100.00
			11-552-1000-653-498-0000-000-705		07/22/2026	3,500.00
11	577	07/24/2026	1223	(VISA) TCM	Travel Expenses/NAEHCY/Title IX #596	1,304.08
Airfare for attendees of NAEHCY Annual ConferenceSabra Emde (10/30-11/03/2026) and Lisa Carpenter (11/01-03/2026)			11-596-2573-580-425-0000-000-052		07/24/2026	539.08
Group Meals for attendees of NAEHCY Annual Conference..Sabra Emde (10/30-11/03/2026) and Lisa Carpenter (11/01-03/2026)			11-596-2573-580-425-0000-000-052		07/24/2026	485.00
Airport and hotel Misc. Charges for Attendees of NAEHCY Annual ConferenceSabra Emde (10/30-11/03/2026) and Lisa Carpenter (11/01-03/2026)			11-596-2573-580-425-0000-000-052		07/24/2026	100.00
Airline Checked Baggage FeesSabra Emde & Lisa Carpenter – $90 each (Round-Trip Flights)			11-596-2573-580-425-0000-000-052		07/24/2026	180.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	578	07/24/2026	71523	EDMENTUM, INC.	PD/District Wide/#008	2,500.00
Custom Professinal Development-Onsite			11-008-2573-359-000-0000-000-052		08/05/2026	2,500.00
11	579	07/24/2026	84380	Amazon Capital Services	Office Supplies/AHS/Instr. #153	300.00
Office Supplies			11-153-2410-619-000-0000-000-705		07/24/2026	300.00
11	580	07/24/2026	70058	BLUSOURCE	Backpacks/JOM #563	3,115.00
18" SCR PRT Territory Backpack The Odyssey Combo			11-563-2199-619-000-0000-000-052		07/24/2026	2,487.50
Screen Printing Set Up			11-563-2199-619-000-0000-000-052		07/24/2026	40.00
One Color Screen Printing			11-563-2199-619-000-0000-000-052		07/24/2026	587.50
11	581	07/30/2026	85416	(VISA) Arvest Bank Operations, Inc.	Meal Reim/OSSBA Leadership Conf/Dist. Wide #007	225.00
OSSBA Leadership Conference Aug 14th - Lunch - $16 Dinner - $29 = $45 - Aug. 15th - Breakfast -$14, Lunch - $16 = $30 Attending: Andy Davis, Morgan Manley, Terrie Colaw			11-007-2573-580-000-0000-000-052		07/30/2026	225.00
11	582	07/30/2026	85416	(VISA) Arvest Bank Operations, Inc.	Parking/OSSBA Leadership Conf/Dist. Wide #007	75.00
OSSBA Conf. Arvest - Andy Parking			11-007-2573-580-000-0000-000-052		07/30/2026	75.00
11	583	07/30/2026	72035	JAMES FOREMAN, JR.	Meal Reim/OSSBA Leadership Conf/Dist. Wide #007	118.00
OSSBA Leadership Conference Aug 13th - Dinner - $29 - Aug 14th - Breakfast - $14 - Lunch - $16 Dinner - $29 = $59- Aug. 15th - Breakfast -$14, Lunch - $16 = $30			11-007-2573-580-000-0000-000-052		07/30/2026	118.00
11	584	07/30/2026	72035	JAMES FOREMAN, JR.	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
OSSBA Conf. James Foreman Mileage and Parking			11-007-2573-580-000-0000-000-052		07/30/2026	227.00
11	585	07/30/2026	67441	LORI CAPSHAW	Meal Reim/OSSBA Leadersiop Conf/Dist. Wide #007	118.00
OSSBA Leadership Conference Aug 13th - Dinner - $29 - Aug 14th - Breakfast - $14 - Lunch - $16 Dinner - $29 = $59- Aug. 15th - Breakfast -$14, Lunch - $16 = $30			11-007-2573-580-000-0000-000-052		07/30/2026	118.00
11	586	07/30/2026	67441	LORI CAPSHAW	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
OSSBA Conf. Lori Capshaw Mileage and Parking			11-007-2573-580-000-0000-000-052		07/30/2026	227.00
11	587	07/30/2026	85205	Jaclyn Woods	Meal Reim/OSSBA Leadersiop Conf/Dist. Wide #007	118.00
OSSBA Leadership Conference Aug 13th - Dinner - $29 - Aug 14th - Breakfast - $14 - Lunch - $16 Dinner - $29 = $59- Aug. 15th - Breakfast -$14, Lunch - $16 = $30			11-007-2573-580-000-0000-000-052		07/30/2026	118.00
11	588	07/30/2026	85205	Jaclyn Woods	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
OSSBA Conf. Jaclyn Woods Mileage and Parking			11-007-2573-580-000-0000-000-052		07/30/2026	227.00

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Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	589	07/30/2026	85454	Jimmy John	Meal Reim/OSSBA Leadersiop Conf/Dist. Wide #007	118.00
OSSBA Leadership Conference Aug 13th - Dinner - $29 - Aug 14th - Breakfast - $14 - Lunch - $16 Dinner - $29 = $59- Aug. 15th - Breakfast -$14, Lunch - $16 = $30		11-007-2573-580-000-0000-000-052			07/30/2026	118.00
11	590	07/30/2026	85454	Jimmy John	Mileage & Parking/OSSBA Conf./Dist. Wide #007	227.00
OSSBA Jimmy John Mileage and Parking		11-007-2573-580-000-0000-000-052			07/30/2026	227.00
11	591	07/30/2026	85113	National Center for Youth Issues	Registration/OSCA Conf/Respect West #788	1,568.00
Registration Fee for Oklahoma School Counselor Association (OSCA) Fall Conference 9/28-29/2026 in Norman, OK. Attending: Ashley Gilmore (LN), Penni Brady (WR), Sara Roberts (CE), Daylen Baker (JF), Kelly Butler (AMS), Kristy Anthony (Hacker) (AHS), & Melissa Fairmaner (AHS)		11-788-2573-860-000-0000-000-110			07/30/2026	224.00
		11-788-2573-860-000-0000-000-120			07/30/2026	224.00
		11-788-2573-860-000-0000-000-125			07/30/2026	224.00
		11-788-2573-860-000-0000-000-135			07/30/2026	224.00
		11-788-2573-860-000-0000-000-505			07/30/2026	224.00
		11-788-2573-860-000-0000-000-705			07/30/2026	224.00
		11-788-2573-860-000-0000-000-705			07/30/2026	224.00
11	592	07/30/2026	69352	EMBASSY SUITES	Lodging/OSCA Conf/Respect West #788	1,806.00
Lodging for Oklahoma School Counselor Association (OSCA) Fall Conference 9/28-29/2026 in Norman, OK.Check-in 9/27/2026, Check-out 9/29/2026. Confirmation # 85146077.Attending: Ashley Gilmore (LN), Penni Brady (WR), Sara Roberts (CE), Daylen Baker (JF), Kelly Butler (AMS), Kristy Anthony (Hacker) (AHS), & Melissa Fairmaner (AHS)		11-788-2573-580-000-0000-000-110			07/30/2026	258.00
		11-788-2573-580-000-0000-000-120			07/30/2026	258.00
		11-788-2573-580-000-0000-000-125			07/30/2026	258.00
		11-788-2573-580-000-0000-000-135			07/30/2026	258.00
		11-788-2573-580-000-0000-000-505			07/30/2026	258.00
		11-788-2573-580-000-0000-000-705			07/30/2026	258.00
		11-788-2573-580-000-0000-000-705			07/30/2026	258.00
11	593	07/30/2026	1223	(VISA) TCM	Group Meals/OSCA Conf/Respect West #788	616.00
Group Meals for Oklahoma School Counselor Association (OSCA) Fall Conference 9/28-29/2026 in Norman, OK. Per person: 9/27/26 Dinner $33, 9/28/26 lunch $22, Dinner $33Attending: Ashley Gilmore (LN), Penni Brady (WR), Sara Roberts (CE), Daylen Baker (JF), Kelly Butler (AMS), Kristy Anthony (Hacker) (AHS), & Melissa Fairmaner (AHS)		11-788-2573-580-000-0000-000-110			07/30/2026	88.00
		11-788-2573-580-000-0000-000-120			07/30/2026	88.00
		11-788-2573-580-000-0000-000-125			07/30/2026	88.00
		11-788-2573-580-000-0000-000-135			07/30/2026	88.00
		11-788-2573-580-000-0000-000-505			07/30/2026	88.00
		11-788-2573-580-000-0000-000-705			07/30/2026	88.00
		11-788-2573-580-000-0000-000-705			07/30/2026	88.00
11	594	07/30/2026	73505	Ashley Gilmore	Meals/OSCA Conf/Respect West #788	88.00
Meal reimbursement for OSCA Conference 9/28-29/2026 in Norman, OK. 9/27/2026 Dinner $33, 9/28/2026 Lunch $22, Dinner $33		11-788-2573-580-000-0000-000-125			07/30/2026	88.00
11	595	07/30/2026	66817	PENNI BRADY	Meals/OSCA Conf/Respect West #788	88.00
Meal reimbursement for OSCA Conference 9/28-29/2026 in Norman, OK. 9/27/2026 Dinner $33, 9/28/2026 Lunch $22, Dinner $33		11-788-2573-580-000-0000-000-135			07/30/2026	88.00

Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	596	07/30/2026	85132	Sara Roberts	Meals/OSCA Conf/Respect West #788	88.00
Meal reimbursement for OSCA Conference 9/28-29/2026 in Norman, OK. 9/27/2026 Dinner $33, 9/28/2026 Lunch $22, Dinner $33			11-788-2573-580-000-0000-000-110		07/30/2026	88.00
11	597	07/30/2026	85432	Daylen Baker	Meals/OSCA Conf/Respect West #788	88.00
Meal reimbursement for OSCA Conference 9/28-29/2026 in Norman, OK. 9/27/2026 Dinner $33, 9/28/2026 Lunch $22, Dinner $33			11-788-2573-580-000-0000-000-120		07/30/2026	88.00
11	598	07/30/2026	84886	Kelly Butler	Meals/OSCA Conf/Respect West #788	88.00
Meal reimbursement for OSCA Conference 9/28-29/2026 in Norman, OK. 9/27/2026 Dinner $33, 9/28/2026 Lunch $22, Dinner $33			11-788-2573-580-000-0000-000-505		07/30/2026	88.00
11	599	07/30/2026	85477	Kristy Anthony	Meals/OSCA Conf/Respect West #788	88.00
Meal reimbursement for OSCA Conference 9/28-29/2026 in Norman, OK. 9/27/2026 Dinner $33, 9/28/2026 Lunch $22, Dinner $33			11-788-2573-580-000-0000-000-705		07/30/2026	88.00
11	600	07/30/2026	69700	MELISSA FAIRMANER	Meals/OSCA Conf/Respect West #788	88.00
Meal reimbursement for OSCA Conference 9/28-29/2026 in Norman, OK. 9/27/2026 Dinner $33, 9/28/2026 Lunch $22, Dinner $33			11-788-2573-580-000-0000-000-705		07/30/2026	88.00
11	601	07/30/2026	85368	TreviPay - Walmart	Reserve for Office Supplies/Transp. Dept.	1,000.00
Office Supplies			11-042-2740-619-000-0000-000-070		07/30/2026	1,000.00
11	602	07/30/2026	67819	Balfour Scholastics	MV Graduation Items/Title IX #596	1,000.00
Reserve for payment of graduation items such as cap/gown for qualified MV students to fully participate in school activities			11-596-2199-682-425-0000-000-052		07/30/2026	1,000.00
11	603	07/30/2026	54069	Ardmore City Schools Activity Fund	Activity Fees/McKinney Vento/Title IX #596	1,000.00
Reserve for payment of activity and/or testing fees for qualified MV students to fully participate in school			11-596-2199-810-425-0000-000-052		07/30/2026	1,000.00
11	604	07/30/2026	1223	(VISA) TCM	Reserve for Clothing/Homeless/Title IX #596	9,000.00
Reserve for puprchase of school clothing items for qualified MV students from vendors such as TJ Maxx, JC Penney, etc.			11-596-2199-682-425-0000-000-052		07/30/2026	8,000.00
School Supplies for Qualified MV Students			11-596-2199-682-425-0000-000-052		08/06/2026	1,000.00
11	605	07/30/2026	67213	ACS - TRANSPORTATION	Fuel Cost/MV Students/Title I MV Set-Aside #511	2,500.00
Reserve for payment of fuel to provide alternate transportation for qualified MV students to attend their school of origin			11-511-2740-625-425-0000-000-052		07/30/2026	2,500.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	606	07/30/2026	67213	ACS - TRANSPORTATION	Fuel Cost/FC Students/Title I FC Set-Aside #511	150.00
Reserve for payment of fuel costs for alternate transportation for foster care students to attend their school of origin			11-511-2740-625-423-0000-000-052		07/30/2026	150.00
11	607	07/30/2026	66883	SABRA EMDE	Reimb Travel Exp/NAEHCY/Title IX #596	351.00
Reimbursement for travel expenses while attending NAEHCY Annual Conference in Nashville, TN 10/30-11/03/2026			11-596-2573-580-425-0000-000-052		07/30/2026	351.00
11	608	07/30/2026	65741	LISA CARPENTER	Travel Expenses/NAEHCY/Title IX #596	234.00
Reimbursement of Travel Expenses While Attending NAEHCY Annual Conference in Nashville, TN 10/30 - 11/03/26.			11-596-2573-580-425-0000-000-052		07/30/2026	234.00
11	609	07/30/2026	1223	(VISA) TCM	Meals & Lodging/OAHPERD/DW 007 & SDE Roots 694	408.50
Meals to attend OAHPERD Conference at UCO in Edmond, OK. Dinner (10/4) $33, Lunch (10/5) $22, Dinner (10/5) $33, Lunch (10/6) $22			11-007-2213-580-000-0000-000-705		07/30/2026	110.00
Lodging for OAHPERD Conf 10/4-6/2026			11-694-2213-580-000-0000-000-705		07/30/2026	298.50
11	610	07/31/2026	65638	OKACTE	OKACTE Conf. Reg/AHS/#412 FACS	290.00
Conference Registration: OK ACTE			11-412-2213-860-314-0000-000-705		07/31/2026	290.00
11	611	07/31/2026	85416	(VISA) Arvest Bank Operations, Inc.	Meals & Hotel OKACTE Conf./AHS/#412 FACS	374.00
Hotel - August 2 - 4, Tulsa, OK			11-412-2213-580-314-0000-000-705		07/31/2026	220.00
Meals: Aug 2 - Dinner - $28, Aug 3 - Breakfast - $16, Lunch - $19, Dinner - $28 = $63, Aug 4 - Breakfast - $16, Lunch - $19, Dinner - $28 = $63			11-412-2213-580-314-0000-000-705		07/31/2026	154.00
11	612	08/04/2026	84834	J.W. Pepper	Reserve/Choir Literature/AHS Vocal Music #160	1,500.00
Reserve for Choir Literature			11-160-1000-619-100-3000-000-705		08/04/2026	1,500.00
11	613	08/04/2026	30778	OkCDA	Reserve Practice Tracks/AHS Vocal Music #160	210.00
Reserve for All-State Practice Tracks			11-160-1000-619-100-3000-000-705		08/04/2026	210.00
11	614	08/04/2026	84096	GraceNotes LLC	Reserve Sight Reading/AHS Vocal Music #160	45.00
Reserve for Sight-Reading Factory Educator Subscription			11-160-1000-653-100-3000-000-705		08/04/2026	45.00
11	615	08/04/2026	85177	Southeastern Career Apparel, INC.	Reserve Performance Attire/AHS Vocal Music #160	1,000.00
Reserve for Performance Attire.			11-160-2199-682-000-0000-000-705		08/04/2026	1,000.00
11	616	08/04/2026	533	OSSAA	Reserve Contest Entry Fees/AHS Vocal Music #160	1,000.00
Reserve for Contest Entry Fees.			11-160-1000-810-100-3000-000-705		08/04/2026	1,000.00

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Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 539 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	617	08/04/2026	71422	Nat'l Assoc. for Music Education	Reserve NAFME Membership/AHS Vocal Music #160	145.00
Reserve for NAFME Membership - Anne Johnson			11-160-1000-811-100-3000-000-705		08/04/2026	145.00
11	618	08/04/2026	32156	ACDA	Reserve ACDA Membership/AHS Vocal Music #160	125.00
Reserve for ACDA Membership - Anne Johnson			11-160-1000-811-100-3000-000-705		08/04/2026	125.00
11	619	08/04/2026	85476	The Autism Helper Inc	Curriculum Access/SPED IDEA Flow Through #621	699.00
SPED - Curriculum access			11-621-1000-653-239-0000-000-052		08/04/2026	699.00
11	620	08/04/2026	73675	County of Jefferson - ISD #I-023	Fees/Cross Country/Athletics #053	160.00
HS Girls Cross Country Meet			11-053-1000-810-814-3300-000-705		08/04/2026	80.00
HS Boys Cross country Meet			11-053-1000-810-814-3300-000-705		08/04/2026	80.00
11	621	08/04/2026	73368	Chile Pepper Cross Country Festival	Fees/Cross Country/Athletics #053	50.00
HS Boys Cross Country			11-053-1000-810-814-3300-000-705		08/04/2026	50.00
11	622	08/04/2026	33508	OKLAHOMA STATE UNIVERSITY	Fees/Cross Country/Athletics #053	30.00
HS Boys Cross Country			11-053-1000-810-814-3300-000-705		08/04/2026	30.00
11	623	08/04/2026	31035	NEWCASTLE SCHOOLS	Fees/Cross Country/Athletics #053	400.00
HS Boys Cross Country Meet			11-053-1000-810-814-3300-000-705		08/04/2026	125.00
HS Girls Cross Country			11-053-1000-810-814-3300-000-705		08/04/2026	125.00
MS Girls Cross Country Meet			11-053-1000-810-814-1360-000-505		08/04/2026	75.00
MS Boys Cross Country Meet			11-053-1000-810-814-1360-000-505		08/04/2026	75.00
11	624	08/04/2026	1969	EAST CENTRAL UNIVERSITY	Fees/Cross Country/Athletics #053	285.00
HS Boys Cross Country Meet			11-053-1000-810-814-3300-000-705		08/04/2026	71.25
HS Girls Cross Country Meet			11-053-1000-810-814-3300-000-705		08/04/2026	71.25
MS Boys Cross Country Meet			11-053-1000-810-814-1360-000-505		08/04/2026	71.25
MS Girls Cross Country Meet			11-053-1000-810-814-1360-000-505		08/04/2026	71.25
11	625	08/04/2026	30697	MADILL HIGH SCHOOL	Fees/Cross Country/Athletics #053	350.00
HS Boys Cross Country meet			11-053-1000-810-814-3300-000-705		08/04/2026	87.50
HS Girls Cross Country Meet			11-053-1000-810-814-3300-000-705		08/04/2026	87.50
MS Boys Cross Country Meet			11-053-1000-810-814-1360-000-505		08/04/2026	87.50
MS Girls Cross Country Meet			11-053-1000-810-814-1360-000-505		08/04/2026	87.50
11	626	08/04/2026	73367	Marietta Cross Country	Fees/Cross Country/Athletics #053	400.00
HS Boys Cross Country			11-053-1000-810-814-3300-000-705		08/04/2026	100.00
HS Girls Cross Country			11-053-1000-810-814-3300-000-705		08/04/2026	100.00
MS Boys Cross Country			11-053-1000-810-814-1360-000-505		08/04/2026	100.00
MS Girls Cross Country			11-053-1000-810-814-1360-000-505		08/04/2026	100.00
11	627	08/05/2026	85384	Kaysie White	Reserve for Mileage/SPED/Parent K. White	8,400.00
Reserve Mileage for Kaycie White - Transporting daughter to/from OSB			11-044-2720-513-239-0000-000-052		08/05/2026	8,400.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	628	08/06/2026	85131	NAEHCY Registration Center	Registration Fee/NAEHCY Conf/Title IX #596	75.00
NAEHCY Registration Fee - Annual ConferenceAttending: Lisa CarpenterOctober 30, 2026Nashville, TN		11-596-2573-860-425-0000-000-052			08/06/2026	75.00
11	629	08/06/2026	810	SCHOOL HEALTH SUPPLY CO, INC.	Nurse Supplies/All Sites/SP. ED Nurse #277	898.25
nurses supplies - all sitesplease see the attached listCode to Site.		11-277-2132-616-239-0000-000-000			08/06/2026	898.25
11	630	08/06/2026	30908	CDW-G (CORPORATE HEADQUARTERS)	Printer/L. Conway CE/Spec. Educ #279	494.61
SPED - CDW-G Printer CE Conway		11-279-1000-653-239-0000-000-110			08/06/2026	494.61
11	631	08/06/2026	68181	JUNIOR LIBRARY GUILD	Subscription Renewal/AMS Library #144	2,295.60
Biography Middle Plus		11-144-2220-641-000-0000-000-505			08/06/2026	322.00
Fantasy/ Science Middle Plus		11-144-2220-641-000-0000-000-505			08/06/2026	294.00
Graphic Novel Middle Plus		11-144-2220-641-000-0000-000-505			08/06/2026	336.00
High Interest- Non Fiction		11-144-2220-641-000-0000-000-505			08/06/2026	308.00
Non- Fiction Middle Plus		11-144-2220-641-000-0000-000-505			08/06/2026	322.00
Sport- Middle Plus		11-144-2220-641-000-0000-000-505			08/06/2026	308.00
Spanish - Middle Plus		11-144-2220-641-000-0000-000-505			08/06/2026	204.00
Shelf Ready Processing		11-144-2220-641-000-0000-000-505			08/06/2026	201.60
11	632	08/06/2026	84560	IT Outlet	Conference Phone & Switch/Admin & AMS/Tech	690.00
Cisco CP-8832-w-K9 Conference Phone		11-008-2620-530-000-0000-000-052			08/06/2026	250.00
WS-C4500X-16SFPCATALYST 4500-X SWITCH		11-008-2660-653-000-0000-000-505			08/06/2026	440.00
11	633	08/06/2026	84355	Robert Payne	Reserve Piano Tuning/AHS Piano #165	400.00
Reserve for Piano Tuning and Maintenance Fees		11-165-1000-431-100-2800-000-705			08/06/2026	400.00
11	634	08/06/2026	67715	PENDER'S MUSIC	Reserve for Band Music/AHS Band	2,200.00
Reserve for Band Music		11-161-1000-681-100-3000-000-705			08/06/2026	2,200.00
11	635	08/06/2026	66677	ADA MUSIC CENTER, LLC	Reserve for Instrument Repairs/AHS Band	7,000.00
Reserve for Instrument Repairs		11-161-1000-681-100-3000-000-705			08/06/2026	4,000.00
Classroom Supplies		11-161-1000-619-100-0000-000-000			08/06/2026	3,000.00
11	636	08/06/2026	533	OSSAA	Reserve for Band Contest Fees/AHS Band	1,000.00
Reserve for Band Contest Fees		11-161-1000-681-100-3000-000-705			08/06/2026	1,000.00
11	637	08/06/2026	85416	(VISA) Arvest Bank Operations, Inc.	Reserve for Student Meals & Band Supplies/AHS Band	500.00
Reserve for Student Meals & Supplies		11-161-2720-516-100-3000-000-705			08/06/2026	500.00
11	638	08/06/2026	70998	STEVE WEISS MUSIC	Reserve Percussion Supplies & Equip/AHS Band #161	1,000.00
Reserve for Percussion Supplies & Equip		11-161-1000-681-100-3000-000-705			08/06/2026	1,000.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	639	08/06/2026	84380	Amazon Capital Services	Reserve/Classroom Materials/AHS Band #161	1,600.00
Reserve for Classroom Materials			11-161-1000-681-100-3000-000-705		08/06/2026	1,600.00
11	640	08/10/2026	84380	Amazon Capital Services	Teacher Resources/LN/Instr. #113	182.32
Whistles for teachers/staff			11-113-1000-619-100-1050-000-125		08/11/2026	18.04
Laminating film			11-113-1000-619-100-1050-000-125		08/11/2026	164.28
11	641	08/10/2026	84380	Amazon Capital Services	Classroom Supplies/AHS/Art #173	1,500.00
Classroom supplies			11-173-1000-619-100-2800-000-705		08/10/2026	1,500.00
11	642	08/10/2026	65662	BLICK ART MATERIALS	Classroom Supplies/AHS/Art #173	500.00
Classroom supplies			11-173-1000-619-100-2800-000-705		08/10/2026	500.00
11	643	08/10/2026	85416	(VISA) Arvest Bank Operations, Inc.	Classroom Supplies/AHS/Art #173	4,000.00
Classroom supplies			11-173-1000-619-100-2800-000-705		08/10/2026	4,000.00
11	644	08/10/2026	5335	SECRETARY OF STATE	Notary Renewal/Admin/Dist. Wide #007	10.00
Leassa Cox Notary Filing Fee			11-007-2321-810-000-0000-000-052		08/10/2026	10.00
11	645	08/11/2026	65741	LISA CARPENTER	Mileage Reim/L. Carpenter/Dist. Wide #007	250.00
FY27 Mileage Reimbursement for District Travel			11-007-2490-580-000-0000-000-052		08/11/2026	250.00
11	646	08/11/2026	51867	CARL ALBERT HIGH SCHOOL	Fees/Cross Country/Athletics #053	400.00
HS Boys Cross Country Meet 9/3/26			11-053-1000-810-814-3300-000-705		08/11/2026	100.00
HS Girls Cross Country Meet 9/3/26			11-053-1000-810-814-3300-000-705		08/11/2026	100.00
HS Girls Cross Country meet 9/19/26			11-053-1000-810-814-3300-000-705		08/11/2026	100.00
HS Boys Cross Country meet 9/19/26			11-053-1000-810-814-3300-000-705		08/11/2026	100.00
11	647	08/11/2026	84380	Amazon Capital Services	Music Supplies/CE/Music #087	99.98
Dry Erase whiteboard Paper 8X4			11-087-1000-619-100-1050-000-110		08/11/2026	55.99
Bahamut Travel Cajon Drum with case			11-087-1000-619-100-1050-000-110		08/11/2026	43.99
11	648	08/11/2026	5102	Staples Advantage	Classroom & Office Supplies/CE/Instr. #083	600.00
Classroom Supplies			11-083-1000-619-100-1050-000-110		08/11/2026	300.00
Office Supplies			11-083-2410-619-000-0000-000-110		08/11/2026	300.00
11	649	08/11/2026	85416	(VISA) Arvest Bank Operations, Inc.	Classroom & Office Supplies/CE/Instr. #083	600.00
Classroom Supplies			11-083-1000-619-100-1050-000-110		08/11/2026	300.00
Office Supplies			11-083-2410-619-000-0000-000-110		08/11/2026	300.00
11	650	08/11/2026	84380	Amazon Capital Services	Classroom and Office Supplies/CE/Instr. #083	600.00
Classroom Supplies			11-083-1000-619-100-1050-000-110		08/11/2026	300.00
Office Supplies			11-083-2410-619-000-0000-000-110		08/11/2026	300.00
11	651	08/11/2026	2952	LAKESHORE LEARNING MATERIALS, LLC	Classroom & Office Supplies/CE/Instr. #083	600.00
Classroom Supplies			11-083-1000-619-100-1050-000-110		08/11/2026	300.00
Office Supplies			11-083-2410-619-000-0000-000-110		08/11/2026	300.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	652	08/11/2026	68181	JUNIOR LIBRARY GUILD	Books/AHS/Library #154	2,794.40
Junior Library Guild Yearly Book Order (multiple genres)			11-154-2220-641-000-0000-000-705		08/11/2026	2,794.40
11	653	08/11/2026	85448	Subscription Services of America	Magazines/AHS/Library #154	349.95
Subscription Magazine Order High School			11-154-2220-648-000-0000-000-705		08/11/2026	349.95
11	654	08/11/2026	85221	EPI	School Supplies/All Sites/JOM #563	9,421.37
School supplies for all sites			11-563-2199-619-000-0000-000-052		08/11/2026	9,421.37

Non-Payroll Total:	**$153,363.38**
Payroll Total:	**$0.00**
Balance Forward:	**$10,740.50**
Report Total:	**$164,103.88**

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Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 180 - 49999, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	180	07/22/2026	85354	Frontier Waterproofing, Inc.	Waterproofing/Lincoln/Bldg Fund #021	54,925.00
Waterproofing building			21-000-2620-729-000-0000-000-125		07/22/2026	54,925.00
21	181	07/28/2026	1172	SECURITY SYSTEMS OF ARDMORE, INC.	Doors/WR/SOMF	55,931.00
HID Signo Readers R20 or R40			21-183-2660-653-000-0000-000-135		07/28/2026	15,510.00
Door Contact Switches			21-183-2660-653-000-0000-000-135		07/28/2026	1,170.00
Altronix Power Supplies			21-183-2660-653-000-0000-000-135		07/28/2026	3,816.00
Conduit and hardware			21-183-2660-653-000-0000-000-052		07/28/2026	317.00
Power Cords and Misc			21-183-2660-653-000-0000-000-052		07/28/2026	815.00
Labor			21-183-2660-653-000-0000-000-052		07/28/2026	34,303.00
21	182	07/28/2026	84953	AANDD, Inc.	Doors/AMS/SOMF	99,275.64
Install all door strikes and door hardware parts			21-183-2660-653-000-0000-000-505		07/28/2026	99,275.64
21	183	07/30/2026	85472	Patriot Power Washing	Power washing/WR & CE/Bldg Fnd #21	1,887.25
Power wash WR			21-032-2620-420-000-0000-000-135		07/30/2026	887.25
Power wash CE			21-032-2620-420-000-0000-000-110		07/30/2026	1,000.00
21	184	08/06/2026	85428	Custom Netting	Softball Backstop Pads/Top Flap Grommets/Bldg Fnd	3,575.00
Softball field backstop pads w/top flap grommets			21-003-4300-711-000-0000-000-705		08/06/2026	3,575.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	185	08/06/2026	1172	SECURITY SYSTEMS OF ARDMORE, INC.	Res. Burglar Alarm Leasing & Monitoring/Bldg Fund	28,248.00
Monthly Burglar Alarm Leasing & Monitoring - ESC BUILDING.	21-000-2660-449-000-0000-000-050				08/06/2026	1,644.00
Monthly Burglar Alarm Leasing & Monitoring - NEW ADMIN BUILDING.	21-000-2660-449-000-0000-000-052				08/06/2026	2,148.00
Monthly Burglar Alarm Leasing & Monitoring - TRANSPORTATION & MAINT. BLDGS (800 M St. NE).	21-000-2660-449-000-0000-000-050				08/06/2026	1,308.00
Monthly Burglar Alarm Leasing & Monitoring - AHS MAIN BUILDING.	21-000-2660-449-000-0000-000-705				08/06/2026	3,384.00
Monthly Burglar Alarm Leasing & Monitoring - AHS FINE ARTS BUILDING.	21-000-2660-449-000-0000-000-705				08/06/2026	1,140.00
Monthly Burglar Alarm Leasing & Monitoring - AHS MULTI-PURPOSE BUILDING.	21-000-2660-449-000-0000-000-705				08/06/2026	1,380.00
Monthly Burglar Alarm Leasing & Monitoring - AHS CAFETERIA BUILDING.	21-000-2660-449-000-0000-000-705				08/06/2026	1,140.00
Monthly Burglar Alarm Leasing & Monitoring - CHARLES EVANS (NEW) BUILDING.	21-000-2660-449-000-0000-000-110				08/06/2026	1,752.00
Monthly Burglar Alarm Leasing & Monitoring - JEFFERSON.	21-000-2660-449-000-0000-000-120				08/06/2026	1,740.00
Monthly Burglar Alarm Leasing & Monitoring - LINCOLN.	21-000-2660-449-000-0000-000-125				08/06/2026	1,512.00
Monthly Burglar Alarm Leasing & Monitoring - WILL ROGERS.	21-000-2660-449-000-0000-000-135				08/06/2026	1,848.00
Monthly Burglar Alarm Leasing & Monitoring - AHS PE GYM.	21-000-2660-449-000-0000-000-705				08/06/2026	1,176.00
Monthly Burglar Alarm Leasing & Monitoring - AHS FIELD HOUSE.	21-000-2660-449-000-0000-000-705				08/06/2026	1,344.00
Monthly Burglar Alarm Leasing & Monitoring - MIDDLE SCHOOL.	21-000-2660-449-000-0000-000-505				08/06/2026	2,904.00
Monthly Burglar Alarm Leasing & Monitoring - OLD CHARLES EVANS / TAKE II BUILDING.	21-000-2660-449-000-0000-000-110				08/06/2026	1,620.00
Monthly Burglar Alarm Leasing & Monitoring - PAC.	21-068-2660-449-000-0000-000-710				08/06/2026	2,208.00
21	186	08/11/2026	85089	L&M Office Furniture	Desk Sleeves/Supt. Office/Bldg. Fund #021	2,754.60
Hon H51206 Desk Corner Sleeves for Supt Offices	21-000-2620-651-000-0000-000-052				08/11/2026	2,754.60

Non-Payroll Total:	**$246,596.49**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$246,596.49**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 41 - 49999, Fund(s): CHILD NUTRITION FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	41	07/30/2026	65358	OSAG	Work Comp Ins FY27/PZ	21,605.11
Workers Comp Expense for July 1, 2026 - June 30, 2027 -Child Nutrition			22-000-5300-290-700-0000-000-052		07/30/2026	21,605.11

Non-Payroll Total:	**$21,605.11**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$21,605.11**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 2 - 49999, Fund(s): MUNICIPAL/COUNTY TAX LEVY

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
25	2	07/22/2026	85475	Simpledu LLC	Referral Software/Technology/Sales Tax Fund	4,250.00
Simpldismissal Yearly Subscription			25-021-2670-653-000-0000-000-052		07/22/2026	4,250.00
25	3	07/22/2026	72084	PIRAINO CONSULTING INC	Smartboard/AHS Flood/Sales Tax Fund	18,225.00
Smart Board MX065-V5(Replacing all Smartboards in AHS flooded area)			25-021-2620-653-000-0000-000-705		07/22/2026	18,225.00
25	4	07/22/2026	85474	Clever Inc	Subscriptions/District/Sales Tax Fund	5,400.00
Clever IDM Subscriptions			25-021-2580-653-000-0000-000-052		08/05/2026	4,200.00
Implementation Service			25-021-2580-653-000-0000-000-052		08/05/2026	1,200.00
25	5	07/23/2026	65074	TELCO SUPPLY COMPANY	Cabling/AHS FLOOD/Sales Tax	3,487.23
Access Control Cabling for AHS Flood Area			25-021-2620-653-000-0000-000-705		07/23/2026	3,487.23
25	6	07/28/2026	65247	SYNERGY DATACOM SUPPLY, INC	Access Control Cable/AHS/Sales Tax	18,380.00
ADC Access Contorl Cable CMR Green			25-021-2660-653-000-0000-000-705		07/28/2026	18,380.00
25	7	08/06/2026	957	CHICKASAW TELECOM, INC.	Intercom/CE & T2/Sales Tax #021	7,295.20
PWR-C5-600WAC=CAB-TA-NA 600W ACConfig 5 Power Supply(Additional power supplies for existing switches to increase the power budget for the new intercom clock peakers with flashers)			25-008-2660-653-000-0000-000-110		08/06/2026	3,647.60
			25-008-2660-653-000-0000-000-715		08/06/2026	3,647.60

Non-Payroll Total:	**$57,037.43**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$57,037.43**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 2 - 49999, Fund(s): BOND FUND #37 - 2013 Bond Lease Purchase

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
37	2	07/28/2026	85354	Frontier Waterproofing, Inc.	Waterproofing/LN	15,000.00
Waterproofing at Lincoln.. Partially paid from Funds 37, 39 and Building Fund			37-000-2620-729-000-0000-000-125		07/28/2026	15,000.00

Non-Payroll Total:	**$15,000.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$15,000.00**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Fund(s): 2018 BOND FUND #39-PAC/JF/Cars

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	1	07/24/2026	85354	Frontier Waterproofing, Inc.	Waterproofing/LN	5,000.00
Waterproofing for Lincoln to be split from Funds 37, 39 and Building			39-000-2620-729-000-0000-000-125		07/24/2026	5,000.00

Non-Payroll Total:	**$5,000.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$5,000.00**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Fund(s): ENDOWMENTS FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
50	1	08/11/2026	72823	Southern Nazarene University	Ladies of the Leaf/J. Reed/Endowment Fnd	820.00
Ladies of the Leaf Scholarship 2026-2027On Behalf of Janiyah ReedStudent ID# 0149112			50-212-2199-880-000-0000-000-705		08/11/2026	820.00
50	2	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Ladies of the Leaf/Z. Credle/Endowment Fnd	820.00
Ladies of the Leaf Scholarship 2026-2027On Behalf of Zoe CredleStudent ID# A20581455			50-212-2199-880-000-0000-000-705		08/11/2026	820.00
50	3	08/11/2026	505	UNIV OF OKLA FINANCIAL CENTER	Ladies of the Leaf/L. Caldwell/Endowment	820.00
Ladies of the Leaf Scholarship 2026-2027On Behalf of Lola CaldwellStudent ID# 113711366			50-212-2199-880-000-0000-000-705		08/11/2026	820.00
50	4	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Ernst Memorial/K. Roberson/Endowment Fnd	484.37
Ernst Memorial Scholarship 2026-2027On Behalf of Kauri RobersonStudent ID# A20581062			50-204-2199-880-000-0000-000-705		08/11/2026	484.37

Non-Payroll Total:	**$2,944.37**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$2,944.37**

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Fund(s): GIFTS FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
81	1	08/11/2026	72823	Southern Nazarene University	Coca-Cola Scholarship/J. Reed/Gifts Fund	375.00
Southwest Beverages Coca-Cola Scholarship 2026-2027On Behalf of Janiyah ReedStudent ID# 0149112			81-209-2199-880-000-0000-000-705		08/11/2026	375.00
81	2	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Coca-Cola Scholarship/Z. Credle/Gifts Fund	375.00
Southwest Beverages Coca-Cola Scholarship 2026-2027On Behalf of Zoe CredleStudent ID# A20581455			81-209-2199-880-000-0000-000-705		08/11/2026	375.00
81	3	08/11/2026	33508	OKLAHOMA STATE UNIVERSITY	Coca-Cola Scholarship/K.Nguyen/Gifts Fund	375.00
Southwest Beverages Coca-Cola Scholarship 2026-2027On Behalf of Kelvin NguyenStudent ID# A20574185			81-209-2199-880-000-0000-000-705		08/11/2026	375.00
81	4	08/11/2026	505	UNIV OF OKLA FINANCIAL CENTER	Coca-Cola Scholarship/L. Caldwell/Gifts Fund	375.00
Southwest Beverages Coca-Cola Scholarship 2026-2027On Behalf of Lola CaldwellStudent ID# 113711366			81-209-2199-880-000-0000-000-705		08/11/2026	375.00
81	5	08/11/2026	1969	EAST CENTRAL UNIVERSITY	Hoot Gibson/B. Le/Gifts Fund	1,000.00
Hoot Gibson Scholarship 2026-2027On Behalf of Benson LeStudent ID# 0379709			81-238-2199-880-000-0000-000-705		08/11/2026	1,000.00

Non-Payroll Total:	**$2,500.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$2,500.00**

ARDMORE CITY SCHOOLS

Change Order Listing

Options: Fund(s): GENERAL FUND, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
15	07/01/2026	69397	WESTCO LAMINATOR SERVICE	Reserve for Laminator Film/Dist. Wide #007	100.00
40	07/01/2026	65088	RENAISSANCE LEARNING	Renaissance Subscriptions/Tech Software	277.60
42	07/01/2026	72356	JAMF SOFTWARE LLC	JAMF APPLE CONFIGURATOR/Tech Software	1,535.00
45	07/01/2026	67991	LEXIA LEARNING SYSTEMS LLC	Software Licenses/Technology Software	7,000.00
120	07/01/2026	5102	Staples Advantage	Reserve for Office Supplies/Transp. Dept.	500.00
266	07/01/2026	85159	CI Solutions	Custom RFID Cards/Transp Dept.	9,000.00
514	07/02/2026	5102	Staples Advantage	Reserves Supplies/All Sites/JOM #563	3,500.00
516	07/02/2026	84380	Amazon Capital Services	Reserve for Supplies/All Sites/JOM #563	2,950.00
518	07/02/2026	1223	(VISA) TCM	Lodging/NAEHCY/Title IX #596	649.39
521	07/13/2026	66699	Lisa Moore	Mileage Reim/OK SPED Conf/IDEA Prof #613	358.85
523	07/13/2026	84901	PBIS Applications	Application Subscription/WR&CE/#552	66.66

Non-Payroll Total:	**$25,937.50**
Payroll Total:	**$0.00**
Report Total:	**$25,937.50**

ARDMORE CITY SCHOOLS

Change Order Listing

Options: Fund(s): BUILDING FUND, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
174	07/02/2026	85256	Mill Creek Carpet & Tile Company	Carpet for 3 classrooms/WR/#032	741.63
175	07/02/2026	85256	Mill Creek Carpet & Tile Company	Carpet for 7 classrooms/CE/#032	4,009.06
176	07/02/2026	85378	Robert Wayne Baker	Remove old carpet and install new/WR/#032	1,825.00
177	07/02/2026	85378	Robert Wayne Baker	Remove and install new carpet/CE/#032	1,825.00

Non-Payroll Total:	**$8,400.69**
Payroll Total:	**$0.00**
Report Total:	**$8,400.69**

ARDMORE CITY SCHOOLS

Change Order Listing

Options: Fund(s): CHILD NUTRITION FUND, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/14/2026 - 8/11/2026, PO Range: 1 - 49999, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
17	07/01/2026	70721	AUTO-CHLOR	RESERVE FOR CHEMICALS/CNP	6,900.00
40	07/01/2026	85382	City Grease Trap Service LLC.	Reserve Grease Disposal/CNP	625.00
				Dept.	
				Non-Payroll Total:	**$7,525.00**
				Payroll Total:	**$0.00**
				Report Total:	**$7,525.00**

ONE TEAM. ONE MISSION.
Ardmore City Schools

Request to Transfer From Activity Accounts

The following request to transfer Activity Funds is made in accordance with the rules and regulations of this school district's Board of Education.

Transfer From	Transfer To	Reason	Amount
Class of 2026	Class of 2027	Transfer remaining funds from the Class of 2026 #845 Activity Account	$721.54
Acct #845	Acct #850	to the Class of 2027 #850 Activity Account	

Approval of Request		
Principal 7/28/26 Date of Approval	Superintendent Date of Approval	Board of Education Date of Approval

ARDMORE CITY SCHOOLS

Revenue/Expenditure Detail

Options: Fund: 60, Date Range: 7/2/2026 - 6/30/2027

Transaction	Ref	Prj	Fnc	Obj	Prg	Sbj	Job	Unit	Date	Description	Amount
845 AHS CLASS OF 2026											
										Begin Balance	**$721.54**
										Cash End Balance	**$721.54**
										Unpaid PO Total	**$0.00**
845 AHS CLASS OF 2026 Accrual End Balance											**$721.54**
										Total Cash End Balance	**$721.54**
										Total Accrual End Balance	**$721.54**



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Charles Evans Activity Account	Charles Evans	801

MISSION or PURPOSE of the ACCOUNT

To supplement CE instructional budget by purchasing supplies, incentives, rewards, snacks and transportation as needed by/for the students.

SOURCES of INCOME

Donations and fundraisers (healthy food/~~scholl~~ school complaint products, t- shirts and school related products), ~~fees~~, commissions

EXPENDITURES

Classroom supplies, art supplies, rewards, incentives, snacks and transportation, ~~fees~~, donations, fundraiser supplies/products

Maria Salazar
Name of Sponsor

Salazar Maria
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature / Date	Superintendent's Signature / Date	Board of Education Signature / Date of Board Meeting
Dale Fiddler		

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Charles Evans Library	Charles Evans	802

MISSION or PURPOSE of the ACCOUNT

To instill a love of reading in students. To encourage them to read all genres(fiction, nonfiction, biographies, graphic novels)

SOURCES of INCOME

Book fair, sales of pencils, erasers, pencil toppers, etc and donations, commissions, fees

EXPENDITURES

Book repair items(tape and book glue) prize incentives to encourage students to read, fundraiser supplies/products, misc supplies, donations

Dawn Monroe
Name of Sponsor

Dawn Monroe
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature / Date	Superintendent's Signature / Date	Board of Education Signature / Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Will Rogers Library	Will Rogers	805

MISSION or PURPOSE of the ACCOUNT

We will work to instill a lifelong love of reading in our students by making reading a fun experience and by encouraging students to read a wide variety of books in every genre.

SOURCES of INCOME

fundraisers, grants, and donations, fees, commissions

EXPENDITURES

student incentives, books, prizes, awards, library materials and supplies, magazines, and professional development, fundraiser supplies/products, donations

Crystal Swearingen
Name of Sponsor

Crystal Swearingen
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature Date: 08/07/26	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Jefferson Activity Account	Jefferson	811

MISSION or PURPOSE of the ACCOUNT

To help with supplies,transportation,rewards,snacks

SOURCES of INCOME

schools pictures, fundraisers, donations, fees, commissions

EXPENDITURES

supplies, transportation, rewards, art supplies, donations, fees, fundraiser supplies/ products

Shannon Conway
Name of Sponsor

Shannon Conway
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature / Date	Superintendent's Signature / Date	Board of Education Signature / Date of Board Meeting
7/27/26		

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Jefferson PTO	JE	813

MISSION or PURPOSE of the ACCOUNT

The mission of this account is to provide funds for teachers and students, supplies, school activities, gifts for teacher and staff appreciation days and weeks.

SOURCES of INCOME

Donations and fundraisers, ~~fees~~ and commissions

EXPENDITURES

Incentives, awards, supplies, school activities, and teacher and staff gifts, donations, fees, fundraiser supplies/products

Jeri Hurt
Name of Sponsor

Jeri Hurt
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature / Date	Superintendent's Signature / Date	Board of Education Signature / Date of Board Meeting
Jon Brodhead 7-31-26		

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Jefferson staff account	Jefferson	818

MISSION or PURPOSE of the ACCOUNT

Staff supplies, snacks, staff celebrations,plants or flowers

SOURCES of INCOME

teacher vending machines,donations,staff dues, commissions

EXPENDITURES

teacher workroom supplies,snacks, meals,(baby showers, wedding showers), plants or flowers for sick staff, or loss, donations, fees

Shannon Conway
Name of Sponsor

Shannon Conway
Sponsor's Signature

APPROVAL OF REQUEST		
Lisa Brodbeck Principal's Signature 7/27/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AMS Pom	AMS	827

MISSION or PURPOSE of the ACCOUNT

To promote school spirit

SOURCES of INCOME

Fundraisers, donations, ticket sales, commissions, fees, etc

EXPENDITURES

Uniforms, camp, meals, accessories, transportation, entry fees,lodging, awards, incentives, fundraiser supplies and products, gear, equipment, choreography, judges, etc

Leslie Ragland
Name of Sponsor

Leslie Ragland
Sponsor's Signature

APPROVAL OF REQUEST		
Principal's Signature 8-5-26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AMS Cheer	AMS	829

MISSION or PURPOSE of the ACCOUNT

To promote school spirit

SOURCES of INCOME

Fundraisers, donations, ticket sales, commissions, fees, etc

EXPENDITURES

Uniforms, camp, meals, accessories, transportation, entry fees,lodging, awards, incentives, fundraiser supplies and products, gear, equipment, choreography, judges, etc donations

Ariel Brison
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting
8-6-26		

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Robotics Club	AHS	853

MISSION or PURPOSE of the ACCOUNT

The purpose of the AHS Robotics Club Activity Fund is to receive monetary funds from frundraisers and donations that will be used for the purchase of robotics supplies and registration fees.

SOURCES of INCOME

Cash and/or checks from fundraisrers and/or donations, commissions, fees

EXPENDITURES

Robotics supplies and Registration fees, donations, incentives, meals, transportation, fundraiser products/supplies

Heather Graham
Name of Sponsor

Heather Graham
Sponsor's Signature

APPROVAL OF REQUEST		
Principal's Signature 8-4-26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Library Activity Fund	AHS	863

MISSION or PURPOSE of the ACCOUNT

The purpose of the AHS Library Activity Fund is to receive monetary funds from frundraisers and donations that will be used for the purchase of library books and supplies.

SOURCES of INCOME

Cash and/or checks from fundraisrers and/or donations, fees and commissions

EXPENDITURES

Books and supplies for the library, donations, fundraiser supplies/products, fees

Heather Graham
Name of Sponsor

Heather Graham
Sponsor's Signature

APPROVAL OF REQUEST		
Principal's Signature 8-4-26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Esports	AHS	868

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for Esports

SOURCES of INCOME

ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equiipment for all HS/MS Esports teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentivies, shirt,misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

Josiah Custar
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST		
Josh Newby Principal's Signature 7/23/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
STRINGS	AHS	871

MISSION or PURPOSE of the ACCOUNT

To fund student activities, trips, and individual supplies.

SOURCES of INCOME

Fundraisers and donations, commissions & fees

EXPENDITURES

Fundraiser supplies, trips and activities, student supplies, etc, rewards and incentives, donations, fees, fundraiser supplies/products

Dayna Fylstra
Name of Sponsor

Dayna Fylstra
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature	Superintendent's Signature	Board of Education Signature
8-6-2026		
Date	Date	Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Takedown Club	AHS	873

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for wrestling

SOURCES of INCOME

ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equipment for all HS/MS wrestling team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentivies, shirt, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

Josiah Custar
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

Josh Newby Principal's Signature 7/23/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Tennis	HS / MS	874

MISSION or PURPOSE of the ACCOUNT

To support the Ardmore High School and Middle School tennis programs by funding equipment, tournament expenses, court maintenance, player development and other activities that provide student-athletes with a positive and competitive tennis experience

SOURCES of INCOME

Fundraisers including stadium clean-up, team funded, team poster / ads, etc. Also Tournament entrys and donations, commissions and fees

EXPENDITURES

Tennis equipment including balls, rackets, and general court maintenance like rollers / nets etc. Boys and Girls uniforms and warm-ups. Trohies and medals for tournaments that we host. Food for coaches hospitality room and banquets, transportation, hotels, meals, fundraiser products/supplies, donations, fees

Nathan Roberts
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature / Date	Superintendent's Signature / Date	Board of Education Signature / Date of Board Meeting
Josh Newby 8-11-26		

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Spirit of the Tigers	Admin	888

MISSION or PURPOSE of the ACCOUNT

Provide funding for support and assistance for ACS students, families and staff who are in need, including homeless students

SOURCES of INCOME

Donations, grants

EXPENDITURES

Payment of specific needs/fees, as requested and approved. Purchase of specific items, as needed, requested and approved.

Lisa Carpenter
Name of Sponsor

Lisa Carpenter
Sponsor's Signature

APPROVAL OF REQUEST		
Sara Ende Principal's Signature 7-15-26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Transportation	Trans	898

MISSION or PURPOSE of the ACCOUNT

In Service

SOURCES of INCOME

Donations, commissions, fees

EXPENDITURES

Bus Drivers luncheon and inservice, rewards/incentives, donations, fees

Lisa Douglas
Name of Sponsor

Sponsor's Signature

Denny Moore.

APPROVAL OF REQUEST

Principal's Signature	Superintendent's Signature	Board of Education Signature
7-30-2026		
Date	Date	Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Operational	Admin	899

MISSION or PURPOSE of the ACCOUNT

Handle income & expenses attributable to the overall district

SOURCES of INCOME

Bank interest, refunds, fees, payroll correction entries, donations

EXPENDITURES

Refunds, employee incentives, student aid, payroll corrections, volunteer meals, fees, supplies, donations, travel, miscellaneous expenses not payable through the Treasurer's account

Susan Johnson
Name of Sponsor

Susan Johnson
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature 7/22/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Clearing Account	Admin	906

MISSION or PURPOSE of the ACCOUNT

Collection of refundable fees and/or deposits

SOURCES of INCOME

Lost book fees and rental deposits

EXPENDITURES

Refund of fees or deposits, yearly transfer of funds to General Fund account

Susan Johnson
Name of Sponsor

Susan Johnson
Sponsor's Signature

APPROVAL OF REQUEST		
Principal's Signature 7/21/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Charles Evans Welfare Account	Charles Evans	911

MISSION or PURPOSE of the ACCOUNT

A staff funded account that allows us to buy refreshmnets for staff as well as supplies for lounge. This account alos allows us to buy flowers/plants as needed for staff experiencing sickness, loss, births & weddings.

SOURCES of INCOME

Yearly dues paid by staff, donations and profit from vending machines and the CE snack shack, commissions, fees, fundraisers

EXPENDITURES

Flowers & plants, papergoods for staff use as well as refreshments such as coffe, candy, donuts, soda, etc, donations, fees, rewards/incentives, supplies, fundraiser products, meals

Maria Salazar
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST		
Principal's Signature Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Boys Running	AHS	947

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for track

SOURCES of INCOME

ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equiipment for all HS/MS teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentivies, shirts, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

JyWayne Allen
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST		
Josh Newby Principal's Signature 7/23/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Lady Tiger Basketball	AHS	951

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for basketball

SOURCES of INCOME

ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equilpment for all HS/MS teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentivies, shirts,misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

David Vann
Name of Sponsor

David Vann
Sponsor's Signature

APPROVAL OF REQUEST		
Josh Newby Principal's Signature 7/23/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Tiger Run	AHS	953

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for track

SOURCES of INCOME

ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equiipment for all HS/MS teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentivies, shirt, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

Destinee Allen
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST		
Josh Newberg Principal's Signature 7/23/24 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Child Nutrition	Admin	962

MISSION or PURPOSE of the ACCOUNT

Collection of daily lunch deposits

SOURCES of INCOME

Daily lunch deposits

EXPENDITURES

Refund of meal deposits, transfer of funds to Child Nutrition General Fund account

Susan Johnson
Name of Sponsor

Susan Johnson
Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature / Date	Superintendent's Signature / Date	Board of Education Signature / Date of Board Meeting
7/21/26		

ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Golf	AHS	972

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for golf

SOURCES of INCOME

ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equipment for all HS/MS teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentivies, shirts, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

Zack Birth
Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST		
Josh Newberry Principal's Signature 7/30/26 Date	Superintendent's Signature Date	Board of Education Signature Date of Board Meeting

Fundraiser Request School Year 20 26 - 20 27

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
Charles Evans Library	Charles Evans	802

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Book fair, sale of miscellaneous items(erasers, pencil toppers etc)

Purpose of Fundraiser

purchase book repair supplies(tape and book glue) replace popular worn books, reading and behavior incentives

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY.**
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: fall 2026	Location: Charles Evans Library	D.F
Date of Fundraiser: spring 2027	Location: Charles Evans Library	D.F.
Date of Fundraiser: all year	Location: Charles Evans Library	DF

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: Dawn Monroe	PRINT NAME: Debra Fields	DATE RECEIVED BUSINESS OFFICE: 8-11-26
SIGNATURE: Dawn monroe	SIGNATURE: Debra Fields	DATE RECEIVED SUPER OFFICE: 8-12-26
DATE: 8-7-26	DATE: 8/7/26	SUPERINTENDENT SIGNATURE:

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
WR Library	Will Rogers	805

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Scholastic Book Fair

Purpose of Fundraiser

This money will help purchase library supplies, materials, books, incentives, etc. for the library and its patrons.

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY.**
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 02/05/27 - 02/12/27	Location: WR Library	
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: Crystal Swearingen	PRINT NAME: Donna Blackmon	DATE RECEIVED BUSINESS OFFICE: 8-7-26
SIGNATURE: Crystal Swearingen	SIGNATURE: Donna Blackmon	DATE RECEIVED SUPER OFFICE: 8-12-26
DATE: 8/7/26	DATE: 08/07/26	SUPERINTENDENT SIGNATURE:

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
Jefferson PTO	Jefferson	813

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Popcorn and Pickle Sales and Concession

Purpose of Fundraiser

The purpose of this fundraiser is to raise funds for student activities, teacher incentives, meals for Parent Teacher Conference nights, welcome lunch, farewell lunches, supplies, and staff appreciation weeks.

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☐ YES ☑ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY.**
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: August 28, 2026 - May 2027	Location: Jefferson Elementary	JH JB RC
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A] SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Jeri Hurt	PRINT NAME:	Lori Brookshire	DATE RECEIVED BUSINESS OFFICE:	8-2-26
SIGNATURE:	Jeri Hurt	SIGNATURE:	L. Brookshire	DATE RECEIVED SUPER OFFICE:	8-12-26
DATE:	7-29-26	DATE:	7-29-26	SUPERINTENDENT SIGNATURE:	

FOOD ITEM FUNDRAISER FORM

TO BE COMPLETED IF SELLING FOOD ITEMS

School Site: Jefferson **Account #** 813

Activity Account Name Jefferson PTO

List food items you are proposing to sell. → Popcorn, pickles, chocolate bars, chips, cookies, and other snack items.

****REVIEW & SELECT THE COPTION BELOW THAT MATCHES YOUR FOOD FUNDRAISER****

OPTION #1

☐ My food items ARE NOT READY TO CONSUME – type items and can be sold during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #2

☑ My food items ARE READY TO BE CONSUME – type AND I want to sell them during the school day. [12 a.m. to 4 p.m.] If this is your option, the calculator tool is required to determine if your food item(s) can be approved. Please complete the calculator tool. If your item(s) pass the calculator test, please attach a copy of the approval page and a copy of the food label(s) to this fundraiser request, submit to your principal for their approval, and then to the Business Office. If your food item(s) do **NOT PASS** the calculator test, then you will **NOT** be able to have the fundraiser without the exception forms from your principal.

△ Calculator Tool: **https://foodplanner.healthiergeneration.org/calculator**

OPTION #3

☐ My food items ARE ready to consume – type items, however, I will not be selling them during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #4

☐ My fundraiser is a brochure or catalog and my items will not be release to student until the end of the school day.

My signature below affirms my choice.
I further agree to abide by the federal regulation within my chosen option.

Sponsor Signature: Jeri Hurt

Principal Signature: Lori Bratton

Fundraiser Request School Year 20 26 - 20 26

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
PTO	WR	817

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)*

Fall Festival

Purpose of Fundraiser

For parent engagement, foster relationship, and building community partnerships.

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-24	

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☐ YES ☑ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☐ YES ☑ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY.**
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 10/29/2026	Location: WR	RC
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A]SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Rhonda McNeil	PRINT NAME:	Donna Blackmon	DATE RECEIVED BUSINESS OFFICE:	8-23-26
SIGNATURE:	Rhonda McNeil	SIGNATURE:		DATE RECEIVED SUPER OFFICE:	8-12-24
DATE:	7/31/26	DATE:	7/31/26	SUPERINTENDENT SIGNATURE:	

FOOD ITEM FUNDRAISER FORM

TO BE COMPLETED IF SELLING FOOD ITEMS

School Site: WR **Account #** 817

Activity Account Name PTO

List food items you are proposing to sell. Hot dogs, popcorn, pickles, pizza and drinks.

****REVIEW & SELECT THE COPTION BELOW THAT MATCHES YOUR FOOD FUNDRAISER****

OPTION #1

☐ My food items ARE NOT READY TO CONSUME – type items and can be sold during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #2

☐ My food items ARE READY TO BE CONSUME – type AND I want to sell them during the school day. [12 a.m. to 4 p.m.] If this is your option, the calculator tool is required to determine if your food item(s) can be approved. Please complete the calculator tool. If your item(s) pass the calculator test, please attach a copy of the approval page and a copy of the food label(s) to this fundraiser request, submit to your principal for their approval, and then to the Business Office. If your food item(s) do **NOT PASS** the calculator test, then you will **NOT** be able to have the fundraiser without the exception forms from your principal.

△ Calculator Tool: **https://foodplanner.healthiergeneration.org/calculator**

OPTION #3

☑ My food items ARE ready to consume – type items, however, I will not be selling them during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #4

☐ My fundraiser is a brochure or catalog and my items will not be release to student until the end of the school day.

My signature below affirms my choice.
I further agree to abide by the federal regulation within my chosen option.

Sponsor Signature

Principal Signature

Fundraiser Request School Year 20 26 - 20 27

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
AMS Cheer	AMS	829

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Fundraising Drive & Merchandise Sale through Vertical Rise

Purpose of Fundraiser

To fund activities and purchase of necessities for the team during the school year

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE
8/18/2026	

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☐ YES ☑
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.	Principal/Director Initials

Date of Fundraiser: Aug 19, 2026-May 2027 Location: Merchandise Sale

Date of Fundraiser: Aug 19-September, 2026 Location: Donation Drive

Date of Fundraiser: _____ Location: _____

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: Ariel Brison	PRINT NAME: Marty Rhodes	DATE RECEIVED BUSINESS OFFICE: 8-10-26
SIGNATURE:	SIGNATURE:	DATE RECEIVED SUPER OFFICE: 8-12-2026
DATE: 8/7/2026	DATE: 8-7-26	SUPERINTENDENT SIGNATURE:

Fundraiser Request School Year 20 26 - 20 27

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
AMS Cheer	AMS	829

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Sponsorships

Purpose of Fundraiser

To fund activities and purchase of necessities for the team during the school year

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY.**
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.	Principal/Director Initials

Date of Fundraiser: Aug 19-Oct, 2026 Location: _____

Date of Fundraiser: _____ Location: _____

Date of Fundraiser: _____ Location: _____

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR

PRINT NAME: Ariel Brison
SIGNATURE:
DATE: 8/7/2026

[B] PRINCIPAL/DIRECTOR

PRINT NAME: Marty Rhodes
SIGNATURE:
DATE: 8-7-26

[C] CENTRAL OFFICE ADMINISTRATION

DATE RECEIVED BUSINESS OFFICE: 8-10-26
DATE RECEIVED SUPER OFFICE: 8-12-2026
SUPERINTENDENT SIGNATURE:

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
AHS Athletics/Cross Country	AHS	838

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Sponsorships

Purpose of Fundraiser

Warm ups, snacks, food, travel expenses

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: Aug 19 - Dec 31, 2026	Location: AHS/AMS	JN
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A] SPONSOR

PRINT NAME: Kim Kirkland
SIGNATURE: Kim Kirkland
DATE: 8/4/26

[B] PRINCIPAL/DIRECTOR

PRINT NAME: Josh Newby
SIGNATURE: Josh Newby
DATE: 8/4/26

[C] CENTRAL OFFICE ADMINISTRATION

DATE RECEIVED BUSINESS OFFICE: 8-6-26
DATE RECEIVED SUPER OFFICE: 8-18-2026
SUPERINTENDENT SIGNATURE:

Fundraiser Request School Year 20<u>26</u> - 20<u>27</u>

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
Robotics Club	AHS	853

Fundraiser Request (***If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)***

3-D Printed Items

Purpose of Fundraiser

Raise funds for robotics supplies and registration fees.

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

8-18-2026	
Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: September 2026 to March 2027	Location: AHS Library	KE
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A]SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Heather Graham	PRINT NAME:	Kelly Carell	DATE RECEIVED BUSINESS OFFICE:	8-4-26
SIGNATURE:	Heather Graham	SIGNATURE:		DATE RECEIVED SUPER OFFICE:	8-13-2026
DATE:	8-4-2026	DATE:	8-4-2026	SUPERINTENDENT SIGNATURE:	

Should have original & Wed

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
AHS Dugout Club	AHS/AMS	856

Fundraiser Request ***(If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)***

eTeamSponsor online fundraising platform

Purpose of Fundraiser

Equipment, uniforms, and apparel, field improvements, player development, game related cost, program activtivies

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 09/2026-11/2026	Location: High School/Middle School	JN
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A] SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Reed Downey	PRINT NAME:	Josh Newby	DATE RECEIVED BUSINESS OFFICE:	8-11-26
SIGNATURE:		SIGNATURE:	Josh Newby	DATE RECEIVED SUPER OFFICE:	8-12-2026
DATE:	8/11/2026	DATE:	8/11/26	SUPERINTENDENT SIGNATURE:	

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
AHS Library Activity Fund	AHS	863

Fundraiser Request (***If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.***)

Scholastic Book Fair

Purpose of Fundraiser

Raise Scholastic Dollars and funds for books, library supplies, and book repair supplies.

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: November 16 to 20, 2026	Location: AHS Library	KC
Date of Fundraiser: March 8 to 11, 2027	Location: AHS Library	KC
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see ***if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.***

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A] SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Heather Graham	PRINT NAME:	Kelly Carey	DATE RECEIVED BUSINESS OFFICE:	8-4-26
SIGNATURE:	Heather Graham	SIGNATURE	Kelly Carey	DATE RECEIVED SUPER OFFICE:	8-12-26
DATE:	8-4-2026	DATE:	8-4-26	SUPERINTENDENT SIGNATURE:	

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
STRINGS	AHS, AMS	871

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)*

World's Finest Chocolate

Purpose of Fundraiser

To raise money for students needs. I.E. trips, supplies, audition/ contest fees, etc.

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

8-18-2026	
Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☐ YES ☑ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 9/08/2026-10/31/2026	Location: AHS	RC
Date of Fundraiser: 9/08/2026-10/31/2026	Location: AMS	KC
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A]SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Dayna Fylstra	PRINT NAME:	Kelly Carrell	DATE RECEIVED BUSINESS OFFICE:	8-11-26
SIGNATURE:	Dayna Fylstra	SIGNATURE:	Kelly Carrell	DATE RECEIVED SUPER OFFICE:	8-12-26
DATE:	8/10/2026	DATE:	8/10/2026	SUPERINTENDENT SIGNATURE:	

FOOD ITEM FUNDRAISER FORM

TO BE COMPLETED IF SELLING FOOD ITEMS

School Site: AHS, AMS **Account #** 871

Activity Account Name STRINGS

List food items you are proposing to sell. → World's Finest Chocolate Bars

****REVIEW & SELECT THE COPTION BELOW THAT MATCHES YOUR FOOD FUNDRAISER****

OPTION #1

☐ My food items **ARE NOT READY TO CONSUME** – type items and can be sold during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #2

☑ My food items **ARE READY TO BE CONSUME** – type AND I want to sell them during the school day. [12 a.m. to 4 p.m.] If this is your option, the calculator tool is required to determine if your food item(s) can be approved. Please complete the calculator tool. If your item(s) pass the calculator test, please attach a copy of the approval page and a copy of the food label(s) to this fundraiser request, submit to your principal for their approval, and then to the Business Office. If your food item(s) do **NOT PASS** the calculator test, then you will **NOT** be able to have the fundraiser without the exception forms from your principal.

△ Calculator Tool: **https://foodplanner.healthiergeneration.org/calculator**

OPTION #3

☐ My food items ARE ready to consume – type items, however, I will not be selling them during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #4

☐ My fundraiser is a brochure or catalog and my items will not be release to student until the end of the school day.

My signature below affirms my choice.
I further agree to abide by the federal regulation within my chosen option.

Sponsor Signature

Principal Signature

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
AHS Varsity Cheer	High School	878

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Water Sales (Bottled Water)

Purpose of Fundraiser

Raise money to provide for necessities (uniforms, bows, face tattoos, visiting team gift basket, supplies, and all things associated with cheer and maintaining and promoting school spirit.).

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☐ YES ☑ Complete pg. 2: Exception Forms if applicable.

Page 2 Food items arriving Wednesday

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: August 19 2026-May 2027	Location: High School Rm 118	RC
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A] SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Elizabeth Savage	PRINT NAME:	Kelly Carrell	DATE RECEIVED BUSINESS OFFICE:	8-3-26
SIGNATURE:	Elizabeth Savage	SIGNATURE	Kelly Carrell	DATE RECEIVED SUPER OFFICE:	8-12-26
DATE:	7/24/26	DATE:	7/24/26	SUPERINTENDENT SIGNATURE:	

Fundraiser Request | School Year ~~2026-2027~~

Updated typed co to arri Wednes

Submit this completed form to the Business Office at least 10 days before each school board meeting

878
Activity Acct #

AHS Varsity Cheer
Activity Account Name

High School
School

Home football fridays
Fundraiser Date

Fundraiser Requested Selling tattoos to elementary students.

Purpose of Fundraiser To promote school spirit, raise money for items related to school spirit, Cheer Uniforms, + Shirts, Snack bowls for visiting teams, and other costs related to Cheer.

➲ Is this fundraiser to sell spirit items which will use the district's logo, mascot and/or school colors?
___✓___ No ____ Yes
If yes, design information must be submitted to the Communications Office at the Administration Center for pre-approval.

What expenditures will you have with this fundraiser?
Cost to purchase product, cost to make product...etc...
Purchase of tattoos to sell at elementary schools on home game days

$ 500.00 **Estimated Expense**

$ 500.00 **Estimated Net Profit After Expenses**

Is this fundraiser to sell a " food item "

___✓___ **No** [Complete Page 1 Only] ____ **Yes** Complete both pages to determine Eligibility for your food fundraiser

Is this fundraiser a " raffle "

___✓___ **No** _____ **Yes** If yes, include with the fundraiser request a list of your raffle items that will be submitted to the Board of Education for approval.

➲ **As a reminder, if you are a club or organization that will need to use a district facility for your fundraising event, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580.221.3001 Ext 1221.**

Elizabeth Savage
Sponsor's Name

Elizabeth Savage
Sponsor's Signature

Kelly Carney
Principal/Administrator Name

Principal/Administrator Signature

Communications Office
Design Review for Spirit Items
____ Approved ____ Denied
N/A
Communications Liaison

Central Office Administration
Date Received by Bus Ofc: 4-30-26
Date Received by Supt Ofc: 8-12-2026
X Approved ____ Denied
Superintendent

Board of Education
Date of Board Meeting: 8-18-2026
____ Approved ____ Denied
Board of Education

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Spirit of the Tigers	Admin	888

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Solicitation and receipt of unsolicited donations

Purpose of Fundraiser

Maintain funding for supportive activities for students, staff in need (including homeless students).

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.	Principal/Director Initials
Date of Fundraiser: 2026-27 school year, ongoing Location: Admin	
Date of Fundraiser: Location:	
Date of Fundraiser: Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR

PRINT NAME: Lisa Carpenter
SIGNATURE: Lisa Carpenter
DATE: 7-15-2026

[B] PRINCIPAL/DIRECTOR

PRINT NAME: Sabra Emde
SIGNATURE: Sabra Emde
DATE: 7-15-26

[C] CENTRAL OFFICE ADMINISTRATION

DATE RECEIVED BUSINESS OFFICE: 7-15-26
DATE RECEIVED SUPER OFFICE: 8-12-2026
SUPERINTENDENT SIGNATURE:

NOTE: *Page Two (2) Food Item Fundraisers ONLY.*

Fundraiser Request School Year 20<u>26</u> - 20<u>27</u>

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
AMS Special Olympic Water Sales	AMS	907

Fundraiser Request (***If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.***)

Special Olympic participants will sell bottled water to students, staff and visitors for $1.00.

Purpose of Fundraiser

Proceeds will be used to cover expenses for Special Olympic Sports competitions during the 2026-27 school year. These expenses include, but not limited to, the following items: registration fees, meals, housing, team shirt, sports equipment and miscellaneous supplies (canopies, wagon, ice chests, blankets ,sunscreen, first aid supplies, etc.) as needed for practices and competitions.

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

8-18-2026	
Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☐ YES ☑ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 8/20/26-05/21/27	Location: AMS	RC
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A]SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Donna Stanton	PRINT NAME:	Marty Rhodes	DATE RECEIVED BUSINESS OFFICE:	7-22-26
SIGNATURE:	Donna Stanton	SIGNATURE:		DATE RECEIVED SUPER OFFICE:	8-12-2026
DATE:	7-21-26	DATE:	7-21-26	SUPERINTENDENT SIGNATURE:	

FOOD ITEM FUNDRAISER FORM

TO BE COMPLETED IF SELLING FOOD ITEMS

School Site: AMS **Account #** 907

Activity Account Name Special Olympic Water Sales

List food items you are proposing to sell. → 16.9 oz bottled water

****REVIEW & SELECT THE COPTION BELOW THAT MATCHES YOUR FOOD FUNDRAISER****

OPTION #1

☐ My food items **ARE NOT READY TO CONSUME** – type items and can be sold during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #2

☑ My food items **ARE READY TO BE CONSUME** – type AND I want to sell them during the school day. [12 a.m. to 4 p.m.] If this is your option, the calculator tool is required to determine if your food item(s) can be approved. Please complete the calculator tool. If your item(s) pass the calculator test, please attach a copy of the approval page and a copy of the food label(s) to this fundraiser request, submit to your principal for their approval, and then to the Business Office. If your food item(s) do **NOT PASS** the calculator test, then you will **NOT** be able to have the fundraiser without the exception forms from your principal.

△ Calculator Tool: **https://foodplanner.healthiergeneration.org/calculator**

OPTION #3

☐ My food items ARE ready to consume – type items, however, I will not be selling them during the school day [12 a.m. to 4 p.m.]

△ If this if your option, no calculator tool is necessary

OPTION #4

☐ My fundraiser is a brochure or catalog and my items will not be release to student until the end of the school day.

My signature below affirms my choice.
I further agree to abide by the federal regulation within my chosen option.

Sponsor Signature Donna Stanton

Principal Signature

SMART SNACKS IN SCHOOLS
PRODUCT CALCULATOR

ALLIANCE FOR A HEALTHIER GENERATION

Your product is compliant!

The person or group responsible for the point of sale to students on campus should verify a product's compliance and print their own Calculator results for documentation intended for compliance purposes. Results from this calculator have been determined by the USDA to be accurate in assessing product compliance with the Federal requirements for Smart Snacks in Schools provided the information is not misrepresented when entered into the Calculator.

LEADING THE WAY FOR CHILDREN'S HEALTH

Fundraiser Request School Year 20<u>26</u> - 20<u>27</u>

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Ardmore Fastpitch	AHS	918

Fundraiser Request ***(If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)***

Allison Fun (provide labor assistance for event)

Purpose of Fundraiser

Raise funds for Softball

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY.**
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 09/26/26	Location: Ardmore Regional Park	JN
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A]SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Dawson Orso	PRINT NAME:	Josh Newby	DATE RECEIVED BUSINESS OFFICE:	8-10-26
SIGNATURE:	Dawson Orso	SIGNATURE:	Josh Newby	DATE RECEIVED SUPER OFFICE:	8-12-2026
DATE:	8-7-26	DATE:	8/7/26	SUPERINTENDENT SIGNATURE:	

Fundraiser Request School Year 20<u>26</u> - 20<u>27</u>

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Ardmore Fastpitch	AHS/AMS	918

Fundraiser Request ***(If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)***

ETeamSponser

Purpose of Fundraiser

Raise funds for Softball

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 8/19/26-12/31/26	Location: AHS/AMS	JN
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR

PRINT NAME:	Dawson Orso
SIGNATURE:	Dawson Orso
DATE:	8-7-26

[B] PRINCIPAL/DIRECTOR

PRINT NAME:	Josh Newby
SIGNATURE:	Josh Newby
DATE:	8/7/26

[C] CENTRAL OFFICE ADMINISTRATION

DATE RECEIVED BUSINESS OFFICE:	8-10-26
DATE RECEIVED SUPER OFFICE:	8-12-2026
SUPERINTENDENT SIGNATURE:	

NOTE: *Page Two (2) Food Item Fundraisers ONLY.*

Fundraiser Request School Year 20_____ - 20_____

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
AHS SOCCER	AHS	#919

Fundraiser Request (***If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)***

Compass Rose Events- Dollar General Warehouse

Purpose of Fundraiser

We will work for Compass Rose for Dollar General Warehouse employees running games and serving food for a "company picnic."

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

8-18-2026	
Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐

If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: Friday, 10/2/26	Location: 220 Lockhead St. Ardmore, OK 73401	JN
Date of Fundraiser: Saturday, 10/3/26	Location: 220 Lockhead St. Ardmore, OK 73401	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A]SPONSOR		[B] PRINCIPAL/DIRECTOR		[C] CENTRAL OFFICE ADMINISTRATION	
PRINT NAME:	Alyssa Emery	PRINT NAME:	Josh Newby	DATE RECEIVED BUSINESS OFFICE:	8-7-26
SIGNATURE:	Alyssa Emery	SIGNATURE	Josh Newby	DATE RECEIVED SUPER OFFICE:	8-12-2026
DATE:	8/5/2026	DATE:	8/5/26	SUPERINTENDENT SIGNATURE:	

Fundraiser Request School Year 20<u>26</u> - 20<u>27</u>

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: **Fundraiser Information**

Activity Account Name	School Site	Activity Number
AHS Boys Running	AHS	947

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)*

Sponsorships

Purpose of Fundraiser

To raise funds for Boys track

SECTION TWO: **Board of Education ONLY – Board Member signature indicates approval of Section One.**

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: **Additional Information Required from Sponsor.**

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY.**
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: ~~July 1, 2026~~ Aug 19, 2026 - May 31, 2027	Location:	JN
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: **Block A and B are required prior to submission. Block C is completed by Central Office Administration.**

[A]SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: JyWayen Allen	PRINT NAME: Josh Newby	DATE RECEIVED BUSINESS OFFICE: 7-24-26
SIGNATURE: [signature]	SIGNATURE: Josh Newby	DATE RECEIVED SUPER OFFICE: 8-12-2026
DATE: 7/23/26	DATE: 7/23/26	SUPERINTENDENT SIGNATURE: [signature]

Fundraiser Request School Year 2026 - 2027

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
AHS Tiger Run	AHS	953

Fundraiser Request (*If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.*)

Sponsorships

Purpose of Fundraiser

To raise funds for girls track

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE
8-18-2026	

SECTION THREE: Additional Information Required from Sponsor.

Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☑ YES ☐
If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.

Is this fundraiser to sell a "**FOOD ITEM**"? NO ☑ YES ☐ Complete pg. 2: Exception Forms if applicable.

Is this fundraiser a "**RAFFLE**"? NO ☑ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: ~~July 1, 2026~~ aug. 19, 2026 - May 31, 2027	Location:	JN
Date of Fundraiser:	Location:	
Date of Fundraiser:	Location:	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see ***if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.***

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A]SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: Detinee Allen	PRINT NAME: Josh Newby	DATE RECEIVED BUSINESS OFFICE: 7-24-26
SIGNATURE:	SIGNATURE: Josh Newby	DATE RECEIVED SUPER OFFICE: 8-12-2026
DATE: 7/23/26	DATE: 7/23/26	SUPERINTENDENT SIGNATURE:

MEMORANDUM OF UNDERSTANDING
OF AN INTERAGENCY AGREEMENT
BETWEEN
THE CHICKASAW NATION EARLY CHILDHOOD PROGRAM
AND
ARDMORE CITY SCHOOLS

This Memorandum of Understanding, herein "MOU", is entered into between the Chickasaw Nation Early Childhood Program, Division of Chickasaw Education, a division of the Chickasaw Nation, a sovereign Indian nation, 300 Rosedale Road, Ada, Oklahoma 74820, herein "Nation", and Ardmore City Schools, 611 Veterans Blvd., Ardmore, Oklahoma 73401, herein "School District".

1. RECITALS AND PURPOSE:

a. The state of Oklahoma requires the School District to timely identify children with suspected disabilities and provide services to those children pursuant to the Individuals with Disabilities Education Act.

b. Pursuant to the terms of this MOU, and to the requirements of applicable law, the Nation and School District hereby agree to collaborate for special education services delivered to students residing in the School District's geographical boundaries through approved health standards. This collaboration will occur without creating additional financial obligations on the part of the Nation or School District. This MOU defines the specific conditions under which this collaboration shall occur and shall facilitate the smooth transition of students with suspected disabilities, as well as students with individual education plans, herein "IEPs", into and from the Nation and School District with documented parent consent that will be kept in the student file to allow access to the student to conduct screenings, observations, and evaluations in the Nation's facilities.

2. RESPONSIBILITIES OF THE PARTIES:

a. DUTIES OF THE NATION:

i. The Nation's Early Childhood Preschool Early Intervention Manager (ECP Manager) will coordinate the screenings and referrals of students.

ii. All referrals for further evaluations will involve the appropriate staff from each program, which will identify the areas of concern. This referral will require written parental consent to make the referral including parent contact information and student specific information.

iii. The ECP Manager will gather existing information to assist the designated School District staff in implementing the appropriate procedures and forms to satisfy Oklahoma special education procedures and requirements.

iv. The ECP Manager will coordinate meetings with the School District and Nation's staff and the student's parent or guardian at the mutual convenience of the parent/guardian, School District and Nation's staff.

v. The ECP Manager will hand-deliver or electronically submit relevant documents or required information to the School District, to be added to the Review of Existing Data form on the state's EDPlan program, which is utilized to create and track special education documents regarding the student.

vi. The School District will e-mail, or fax written directions for proceeding, to the ECP Manager. Upon receipt of the written directions for proceeding, and the parent or guardian's written consent, a mutual meeting will be held to further evaluate the student's needs.

vii. The Nation shall inform each parent/guardian about parental rights during each scheduled meeting that occurs.

viii. The ECP Manager shall coordinate all evaluation appointments made by the School District's special services director, herein "SSD", with the parent/guardian and appropriate Nation staff.

ix. The Nation shall provide the School District copies of student screening documentation which includes sensory acuity or sensory concerns, as well as any behavioral difficulties.

b. DUTIES OF THE SCHOOL DISTRICT:

i. To provide Child Find professional speech screenings to students enrolled with the Nation.

ii. Within ten (10) school days of delivery, the School District will electronically acknowledge the relevant documentation from the Nation as a referral for further evaluation of a student with suspected disabilities and provide written directions to the ECP Manager to prepare for the School District's process in obtaining informed consent from the parent or guardian.

iii. Upon receipt of the parent or guardian's consent to further evaluate for suspected disabilities, the School District's SSD will schedule the appropriate evaluations.

iv. All evaluation and placement service meetings shall be conducted at the mutual convenience of the parent/guardian, the School District, and the Nation's staff. Electronic meeting notices to the ECP Manager are needed to assist with confirmation and documentation in the Nation's Early Childhood Program files.

v. The School District shall provide information and informal training to parents or guardians and its staff to assist students who reside in the school district with active IEPs.

vi. The School District is encouraged to offer community awareness activities on the Nation's campus though arrangements with the Nation's Early Childhood Program center supervisor.

vii. The School District personnel may present information at the Nation's Early Childhood Program center's Monthly Parent Committee Meeting as a forum for public awareness and service training.

c. DUTIES OF BOTH PARTIES:

i. Parent consent documentation will obtained and exchanged to ensure proper access to specific students and file information for screenings, observations, and evaluations, and collaboration between the Nation and the School District will be continued for smooth transition efforts.

ii. Students with IEPs, as well as their families, will be given the opportunity to tour the facilities of either the Nation or the School District before such students are delivered services at those facilities.

ii. The Nation and School District shall include parents/guardians and staff at decision-making and transition meetings.

iii. The service provisions of the IEPs shall identify the facility and describe each of the therapies to be administered, as well as the length of each of the sessions to be conducted.

iv. The Nation and School District shall collaborate regarding the provisions of Child Find activities, which may be used to determine whether or not children have suspected disabilities.

v. The Nation and School District shall mutually focus upon identifying children with suspected disabilities.

vi. The Nation and the School District shall work together to establish meeting and evaluation space and make duplication options.

vii. The Nation and the School District shall work together to ensure that the other party has access to relevant electronically stored special education documented resources.

viii. The Nation and the School District agree to share, as soon as practicable, information relating to changes in parent or guardian contact information, as well as calendar changes.

3. TERM:

This MOU shall begin on the effective August 1, 2026, and shall terminate on July 31, 2027. This MOU may be terminated by either of the parties upon thirty (30) days written notice of termination, which shall be sent to the other party's address referenced on page one of this MOU.

4. WARRANTIES:
Neither party to this MOU makes any warranties, guarantees, or binding assurances to the other party or on behalf of the other party.

5. HOLD HARMLESS:
The Nation and School District agree to release from liability and hold each other harmless from any claims, demands, losses, cost, damages, or expenses arising directly or indirectly as a result of this MOU. The Nation's and the School District's employees, contractors, agents and assigns are hereby also released from any and all claims, damages and liabilities of any kind arising from this MOU.

6. CONFLICT OF INTEREST:
The Nation and School District, each individually, represent that neither party has employed any person to solicit or procure this MOU, and that neither party has made, nor will make, any payment or any agreement for the payment of any commission, percentage, brokerage, or contingent fee or other compensation in connection with this MOU.

7. NON-DISPARAGEMENT:
Nation and School District hereby stipulate and agree that each party may discuss non-confidential aspects of their experience with the other party. However, Nation and School District shall not in any shape, form or fashion whatsoever, make any disparaging remarks or otherwise communicate any disparaging information about the other party or that party's employees, officers or agents in their professional capacities herein, to any third party, including but not limited to statements on social or other media. Further, Nation and School District agree to take no action of any nature which is intended, or would reasonably be expected, to harm the other party or its reputation or which would reflect or reasonably lead to unfavorable publicity to the other party.

8. GOVERNING LAW:
Nothing contained in this MOU shall be construed to waive the sovereign rights of the Chickasaw Nation, its officers, employees, or agents. This MOU shall be performed within applicable guidelines, resolutions, ordinances, and laws of the Chickasaw Nation. State law shall not be applicable nor shall disputes be subject to any authority outside of the Chickasaw Nation.

9. DISPUTES:
Each party agrees to attempt in good faith to resolve disputes under this MOU. Both parties agree to attempt to resolve all disputes arising pursuant to this MOU in the best interest of the student. Nevertheless, nothing in this MOU creates any legally actionable rights or imposes any enforceable duties on either party. In the event of an irresolvable dispute, either party may elect to dissolve this MOU.

In witness of the foregoing, the parties signing below agree to the terms of this Memorandum of Understanding.

SCHOOL DISTRICT:

_____ 8-18-2026
School District Representative Date
Authorized Signatory

THE CHICKASAW NATION:

_____ _____
Krystal Ross, Executive Officer Date
Division of Chickasaw Education
Department of Education

ARDMORE CITY SCHOOLS

Financial Advisor Authorization Agreement

403(b) and 457 Retirement Accounts

The Board of Education of Independent School District I-19, Ardmore City Schools (the "District"), does hereby designate Richard Collins, Financial Advisor with GWN Securities,Inc. as an authorized financial advisor for the District's employee 403(b) and 457 retirement accounts.

Richard Collins, Financial Advisor
Horizon Financial Services
315 West Edmond Road, STE B
Edmond, OK 73003
(405) 359-7500
richasrdcollins@horizonok.net

The Financial Advisor agrees to request permission from the Superintendent or his designee before visiting any of the school campuses. Once the Superintendent or his designee approves the visitation, then such visitation will then be approved by the building principal.

The Financial Advisor agrees to cooperate with the District's third party administrator, National Benefit Services, LLC, in providing requested information for participant information, salary reduction agreements, plan loans, transfers, distributions, etc.

The Financial Advisor is required to disclose to potential participants all fees and expenses including participant fees, custodial fees, investment expenses, professional money management/strategist services, advisor compensation, and third party administrator fees.

This agreement may be terminated by either Party on thirty (30) days written notice or on such shorter time as the Parties may agree in writing.

The Parties have executed this Financial Advisor Authorization Agreement effective as of August 18, 2026.

Plan Sponsor
Ardmore City Schools

Signed: _____ Date: _____

Steve Oliver
President, Board of Education

Financial Advisor
Horizon Financial Services

Signed: _____ Date: 8/10/2026

Richard Collins
Financial Advisor, Horizon Financial Services

INVEST WISELY
PLAN AHEAD
RETIRE CONFIDENTLY

For over two decades, Horizon Financial Services, Inc. has remained focused as an Oklahoma based Financial Advisory Firm devoting specialized advice to K-12, Career Tech, and Community College employees, their families, and friends. Our guidance has accompanied thousands of Oklahoma Educators on their journey to, and beyond, retirement, and we remain at the forefront of our industry in education, financial products and community engagement.

Focusing our experience in the areas of Oklahoma Teacher's Retirement, Social Security and Tax Advantaged Retirement Accounts has given our clients the cornerstone of knowledge required to make their financial decisions.

> SPEAKING & EDUCATION:

Retirement Workshops, Retirement Webinars, Employee Education

> SUPPORT:

Cooperative Council for Oklahoma School Administration, Oklahoma Association for Career & Technical Education, United Suburban Schools Association, Organization of Rural Oklahoma Schools, Oklahoma Association of Community Colleges

> RETIREMENT PLANNING & INVESTMENT ADVICE:

OK TEACHER'S RETIREMENT SYSTEM:
Detailed Analysis of Pension Options, Breakeven Analysis, Final Average Salary, Spousal & Beneficiary Choices, EESIP (Wear Away) & Salary Caps

SOCIAL SECURITY STRATEGIES:
Delayed Retirement Credits, Restricting to Spousal Record, Earnings Limits & Taxation of Benefits

RETIREMENT ACCOUNTS:
Fee-based Investment Advice, Cash Flow Analysis, Portfolio Construction, Third-Party Asset Management, Rollover IRA, Brokerage & Trust Accounts, 403/457b/401a Plans, Employer Contribution Plans, Severance Packages, Superintendent Contracts, Regulations, Income & Legacy Planning, Asset Allocation & Risk Analysis, Electronic Retirement Enrollment, 403b Third-Party Administration

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405-359-7500

richardcollins@horizonok.net



RICHARD COLLINS

Financial Advisor

t: 405-359-7500

richardcollins@horizonok.net

Richard J. Collins is a licensed Financial Advisor with GWN Securities, Inc., a husband, and father to three kids. He graduated from Deer Creek High School in 1996 and the University of Central Oklahoma with a Bachelors in Business Administration in 2000. In addition to working with individuals, businesses, and retirees, Richard has extensive knowledge and experience in governmental retirement plans that he relies on to prepare clients for their journey to and beyond retirement. He is the co-founder of the Oklahoma Educator Recruiting and Retention Plan which has been innovative in the areas of contract structuring, board policy, negotiations, and budgeting as it relates to qualified plans.

He founded Horizon Financial Services, Inc., in 2000, and embarked on a goal to provide individualized financial advice combined with the highest quality service to make the investing experience enjoyable and comfortable. Celebrating 20 years, their mission hasn't changed and remains simple; to build lasting relationships, built on core principles that strengthen with time.

We help our clients put all the pieces together so they have a better picture of where they stand with their finances and how to reach their goals.

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richardcollins@horizonok.net

Securities & Registered Investment Advisory Services offered through **GWN Securities, Inc.**, 11440 N. Jog Road, Palm Beach Gardens, FL 33418 (561) 472-2700 Member FINRA & SIPC. Horizon Financial, **GWN Securities**, CCOSA are non-affiliated companies. Horizon Financial Services, Focus Financial, and its representatives do not represent, nor are they affiliated with the Oklahoma Teacher's Retirement System (OKTRS).

Pre-Employment Transition Services Coordination
Pre-ETS COLLABORATIVE AGREEMENT
FY2027

SECTION I - PURPOSE

This Collaborative Agreement ("Agreement"), effective as of the latest date of signature of all Parties or the 1st day of July, 2026 whichever is later, is entered into by and between the following Parties, also referred to herein as "Team Members" to promote collaboration in the delivery of Pre-Employment Transition Services (also referred to herein as Pre- ETS) for participants with a documented disability transitioning from secondary school to post-secondary education programs and/or competitive employment; for individuals with disabilities who are enrolled in secondary education and are eligible, or potentially eligible, to receive vocational rehabilitation services (VR) provided by Oklahoma Department of Rehabilitation Services (DRS).

- (also referred to herein as "Host School");
- The Board of Regents of the University of Oklahoma, by and through University Outreach/College of Continuing Education's National Center for Disability Education and Training (also referred to herein as "NCDET" or "University").

The Rehabilitation Act of 1973 (Rehabilitation Act), as amended by the Workforce Innovation and Opportunity Act (WIOA), and the Individuals with Disabilities Education Act (IDEA), as amended, all require a formal mechanism in place to ensure coordination of transition services that are needed to provide a free appropriate public education to participants with a documented and to ultimately transition participants with documented disability to competitive integrated employment or post-secondary education.

The OBJECTIVE of this Agreement seeks to:

- Increase coordination between the Parties to identify and prepare participants with a documented way to move to post-secondary education and/or competitive integrated employment; based on participant need, considering strength, preferences, and interests.
- Improve transition planning by DRS and local education agencies (LEAs) for participants with disabilities to facilitate the development and implementation of that individual's education program.
- Strengthen relationship between the Oklahoma State Department of Education (OSDE), Oklahoma Office of Workforce Development (OOWD), LEAs, higher education entities, and businesses to facilitate successful outcomes for participants a documented disability.
- Engage, involve and educate families to increase participant success in post-school activities.
- Increase the number of participants reaching their individual education plan (IEP) and the DRS individual plan for employment (IPE) goals.
- Increase professional learning opportunities and share resources.
- Increase job training and education opportunities for people who have traditionally faced barriers.

TERM

The Parties agree that the effective period of this Agreement shall be the latest date of signature of all Parties, or **July 1, 2026, whichever is the latter, through June 30, 2027**.

This Agreement may be renewed for two (2) additional twelve-month periods. Any renewals are contingent upon the Department of Rehabilitation Services renewing the Pre-Employment Transition Services Agreement with the University.

SECTION 2 – DEFINITIONS (for the purpose of this agreement):

2.1 Workforce Innovation and Opportunity Act (WIOA): Reauthorizes the Rehabilitation Act of 1973 as amended, that established VR (29 U.S.C. § 701 et seq.) and creates the Pre-ETS set-aside (29 U.S.C. § 730 (d)).

2.2 Vocational Rehabilitation (VR): a federal program which promotes, assesses, plans, develops and provides services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice, so they may prepare for and engage in gainful employment, as required by the Rehabilitation Act.

2.3 Oklahoma Office of Workforce Development (OOWD): carries out the vision of the Governor's Council for Workforce and Economic Development, provides technical assistance and coordinates strategic priorities and plans across education, training and economic agencies. Works to align and connect education and workforce resources, remove workforce barriers and better support Oklahoma employers and jobseeker.

2.4 Individual Education Plan (IEP): a written statement of the educational program required by IDEA for a participant with a disability designed to meet the participant's individual needs. The IEP has two general purposes: to set appropriate, measurable goals for the participant and to describe the specialized instruction and services the school district will provide for the participant.

2.5 Individual Plan for Employment (IPE): is required by the Rehabilitation Act, and is the roadmap developed jointly by the participant and the Vocational Rehabilitation counselor to help the participant with a disability reach a specific competitive, integrated employment goal.

2.6 Individuals with Disabilities Education Act (IDEA): is designed to ensure that all participants with a documented disability have available to them a Free and Appropriate Public Education (FAPE) that provides special education and related services designed to meet their unique needs and to prepare them for further education, employment and independent living; federal act codified at 20 U.S.C. § 1400 et seq.

2.7 Local Education Agency (LEA): a public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public elementary schools or secondary schools in a city, county, township, school district or counties recognized in a state as an administrative agency for its public elementary schools or secondary schools; codified at 20 U.S.C. §1401 (19).

2.8 A participant with a disability: is an individual who is in an educational program; and

meets certain age requirements; and is eligible for and receiving special education or related services under IDEA; or is an individual with a disability for purposes of section 504 of the Rehabilitation Act.

2.9 Potentially Eligible: participants with a documented disability, including individuals ages 14-21 who have not applied or been determined eligible for VR services.

2.10 Competitive Integrated Employment: employment for an individual with a disability that is, among other things, compensated at a rate not lower than the minimum wage and is customary for the occupation and where the individual interacts with other persons without disabilities.

2.11 Pre-Employment Transition Services (Pre-ETS): activities provided through a subset of transition services, in partnership with LEAs, to help participants, and potentially eligible participants, with disabilities develop skills leading to success in employment and independent living after high school. These learning experiences are designed within an outcome-oriented process that promotes movement from school to post-school activities, including postsecondary education, vocational training, competitive integrated employment, financial literacy, and self-advocacy education to improve social and independent living skills. Pre-ETS are defined and authorized in accordance with 29 U.S.C. § 733.

The following are examples of activities that fall into the five required Pre-ETS categories:

- **Job Exploration Counseling:** discussion, activities, vocational evaluations or assessments on in-demand job opportunities intended to foster motivation and informed decision-making.
- **Work-Based Learning** – research and knowledge of work site tours, job shadowing, mentoring, internships, apprenticeships, short-term employment, volunteering, and on-the-job trainings;
- **Counseling on Post-Secondary Opportunities**—discussion and activities regarding college and other -post-secondary opportunities, academic and occupational training needed to succeed in the workplace, and providing resources that may be used to support individual participant success in education and training, such as disability support services and financial aid;
- **Workplace Readiness Training** (can be in a simulated or "real" work setting) - teaching social skills and independent living skills necessary to prepare for eventual employment, such as communication and interpersonal skills, financial literacy, transportation options, job-seeking skills, understanding employer expectations, and other "soft" skills necessary for employment; and
- **Self-advocacy**—training on rights and responsibilities; how to request accommodations or services and supports; communicating thoughts, concerns, and needs; peer-mentoring opportunities; and participating in leadership activities offered in educational or community settings.

SECTION 3 – RESPONSIBILITIES:

The Host School:

The school plays a significant role in the success of providing and coordinating transition services, specifically employment readiness instruction for participants with a documented disability. Schools are bound by the specific content in the Individuals with Disabilities Education Act (IDEA) for the provision of secondary transition services and by coordinating services with other agencies who will pay for or provide transition services. Pre-Employment Transition Services are not meant to reduce the responsibility of schools to provide transition services. The intent is to enhance the resources available to participants with a documented disability through collaboration. Host School understands and agrees that they will not be reimbursed by the University for any costs incurred as part of the Pre- ETS program.

The Host School will:

- Upon receipt of proof from NCDET that all NCDET personnel participant under this Agreement have passed the criminal background record check, allow the NCDET Pre-ETS staff access to DRS potentially eligible participants with a documented disability and/or DRS clients (in a group setting or one-on-one) to whom they can provide Pre-ETS instructional activities;
- work with the local DRS counselors to identify, recruit, and refer participants for vocational rehabilitation services;
- be responsible for collecting written parent authorization to allow their participant to participate in Pre-ETS activities;
- ensure school staff and/or a classroom teacher is present and assisting to ensure the highest engagement of the participants;
- communicate to the NCDET Pre-ETS staff and DRS (if applicable) any concerns brought forth by a participant;
- provide information to assist staff providing Pre-ETS activities that will support the learning needs, adaptations, and/or modifications of program participants;
- assist with outreach to identify participants with a documented disability and assessment of their potential need for transition services and pre-employment transition services;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with DRS and Pre-ETS staff;
- work collaboratively to increased number of participants obtaining their IEP and IPE goals;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

NCDET:

The University of Oklahoma Outreach is a lifelong learning organization dedicated to helping individuals, businesses, groups, and communities transform themselves through knowledge. Established in 1965, the National Center for Disability Education and Training seeks to advance independent living, employment, and career opportunities for people with disabilities through

innovative training and direct service.

NCDET will:

- work in collaboration with DRS counselors, school transition personnel, and other persons supporting DRS potentially eligible participants with a documented disability and/or DRS clients to provide Pre-ETS instructional activities in groups and/or individually;
- ensure its staff are trained and experienced in working with participants with a documented disability as well as developing business relationships;
- ensure its staff have successfully passed a criminal background check; and will provide the Host School proof prior to providing Pre-ETS activities,
- support the host school staff in planning for the transition of participants with a documented disability from school to post-school activities;
- work in collaboration with the teacher and current transition curriculum;
- work to increase employment and/or post-secondary participant success;
- work with local school districts to create greater access for participants with a documented disability and remove barriers into transition programs and activities;
- assist with outreach to identify participants with a documented disability and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for participants with a documented disability to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with DRS and school staff;
- work with the local DRS counselors to identify, recruit, and refer participants for vocational rehabilitation services;
- communicate to Host School staff and DRS (if applicable) any concerns brought forth by a participant;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

Section 4 Special Terms and Assurances

A. Insurance

Each Party is hereby required to carry liability insurance or State of Oklahoma self-insurance adequate to compensate, in accordance with the limits of the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended, persons for injury to their person or property occasioned by an act of negligence by the party to be bound, its agents or employees. The Parties shall timely renew the policies to be carried pursuant to this section throughout the term of the Agreement, and provide evidence of such insurance and renewals upon request.

B. Equal Opportunity/Non-Discrimination

As applicable, the provisions of Exec. Order No. 13279 and Exec. Order No. 11141 are incorporated into each Order and must be included in any subcontracts awarded involving any Order. The parties

represent that they are in compliance with all applicable federal and state laws and regulations and do not consider race, color, sex, sexual preference, religion, national origin, or age (40 or older) in ways that violate the United States' civil rights laws. In addition, the parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 701, and the Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212. Supplier acknowledges and agrees that it will take no action, make no decision, and grant no preference or disadvantage, directly or indirectly, based on a person's race, color, marital status, national origin, ethnicity, or sex.

C. Drug-Free Workplace

Each Party represents compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 et seq.

D. Modification

The Agreement may only be modified by mutual consent of the Parties in writing.

E. Cancellation

1. With Cause: In the event the Host School fails to meet the terms and conditions of the Agreement, or fails to provide services in accordance with the provisions of the Agreement, the University may, upon written notice of default transmitted via Certified Mail to the Host School, cancel the Agreement effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the University mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law.

1. Without Cause: It is further agreed that the Agreement may be canceled by either Party by providing thirty (30) days prior written notice.

F. Access to and Retention of Records

The Host School shall maintain adequate records regarding the Pre-ETS program and participant participation. Authorized personnel of the University, U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, and other appropriate state entities shall have the right of access to records of Host School which are pertinent to the performance of the Agreement, in order to audit, examine, make excerpts and/or transcripts. The Host School shall be required to maintain all records for three (3) years after all pending matters are closed.

G. Compliance with State and Federal Laws

Each Party to this Agreement shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the each Party, without reliance on or direction by the other.

Each Party hereto agrees to be responsible for its own negligent acts and omissions and those of its employees and agents as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended.

If the University notifies the Host School of a possible compliance issue, the Host School must submit an explanation to the University within forty-five (45) days of the notification. If upon receipt of the explanation the University determines the Host School is out of compliance, the Host School will have 30 days to remedy the non-compliance. If after that time the University determines the Host School has not resolved the compliance issue, the University may take any or all, but not limited to, the following options:

1. suspension of the Contract;

2. withholding of additional Contracts;

3. requiring an immediate audit of all records pertaining to the Contract;

4. the University, within 21 days of receipt of reports, shall complete review;

5. the University may choose to make an allowance on any compliance issue if appropriate documentation for the non-compliance action can be furnished.

Neither Party shall be liable for any damages resulting from any delay in delivery or failure to give notice of delay that directly or indirectly results from the elements, acts of God, delays in transportation, or delays in delivery by any cause beyond the reasonable control of the Parties.

H. FERPA

Each Party to this Agreement agrees to abide by the limitations on redisclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (34 CFR 99.33(a)(2))

I. Clean Air Act

Each Party agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. The Host School agrees to report each violation to the University, and understands and agrees that the University will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

J. Employment Relationship

This Agreement does not create an employment relationship. Individuals performing services required by the Agreement are not considered employees of the University. The Host School's employees shall not be considered employees of the University for any purpose, and as such shall not be eligible for benefits accruing to University employees.

The University shall provide access to staff as needed to meet the requirements contained herein.

K. Contract Jurisdiction

The Agreement will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the Host School or the University to enforce or to interpret provisions of the Agreement.

This Agreement is the product of negotiations between the Parties, each of which has had the opportunity to consult counsel prior to the execution hereof. Therefore, the Parties agree that if this Agreement needs to be interpreted by any court (or other tribunal) having jurisdiction, no conclusions or inferences of the law shall be drawn in favor of or against either Party on the basis of which Party drafted the term or provision at issue.

L. Severability

If any provision under the Agreement, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Agreement or its application that can be given effect without the invalid provision or application.

M. Ownership and Copyrights

All curriculum, instructional materials, software, reports, and videos (hereinafter "Intellectual Property") are being developed exclusively for the University or purchased by the University and shall be the property of the University. Intellectual Property created and copyrighted or trademarked by the other Party outside of the Contract shall be retained by same. This article shall not be construed to alter or diminish ownership rights provided under state or federal law or regulations.

N. Accessibility

Pursuant to Title 74, Section 85.7d and OAC 580:15-6-22 electronic and information technology procurements, agreements, and contracts shall comply with applicable Oklahoma Information Technology Accessibility Standards issued by the Oklahoma Office of State Finance. EIT Standards may be found at www.ok.gov/DCS/Central_Purchasing Upon request, the Host School shall provide a description of conformance with the applicable Oklahoma Information Technology Accessibility Standards for the proposed product, system or application development/customization by means of either a Voluntary Product Accessibility Template (VPAT) or other comparable document.

O. Entire Agreement

This Agreement constitutes the entire Agreement and understanding between the Parties and supersedes all prior and/or contemporaneous discussions, representations, or contracts, whether written or oral, of the Parties relating to the work to be performed.

Section 5: Signatures

The Parties hereto agree that they may conduct the transaction by electronic means and hereby state that electronic signature shall have the same force and effect as an original signature.

THE HOST SCHOOL REPRESENTS THAT IT HAS READ AND UNDERSTAOOD THE TERMS OF THIS AGREEMENT AND MADE NO CHANGES TO THE TERMS OF THIS AGREEMENT. BY PLACING THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, THE HOST SCHOOL AGREES TO BE BOUND BY THIS AGREEMENT.

Host School

_____ _____

Signature Date

_____

Print Name and Signatory Title

PRE-ETS
The UNIVERSITY of OKLAHOMA

Recipient of VR Services Consent Form

Note to Parent/Guardian: Your child has been referred to participate in Pre-Employment Transition services (Pre-ETS) through the University of Oklahoma. Pre-ETS activities are designed to assist and prepare recipients for transition from high school to post-secondary education, workplace readiness, and self-advocacy. Pre-ETS specialists visit your recipient's school and provide education based on individual needs and interest.

This is a no-cost program. In collaboration with the Oklahoma Department of Rehabilitation Services, Pre-ETS provides services to recipients with disabilities age 14-21. This is a FREE program. If you feel your child could benefit from these services, please complete the form below.

Completed by Parent/Guardian or Adult Recipient of VR Services:

Recipient Legal First Name	Middle Initial	Recipient Legal Last Name

Recipient Date of Birth	Gender ☐ Male ☐ Female ☐ Undisclosed	Graduation Date *(Month/Year)*

Recipient Race *(check all that apply)*

☐ American Indian or Alaska Native ☐ Asian ☐ Black or African-American

☐ Hispanic or Latino ☐ Pacific Islander or Native Hawaiian ☐ White ☐ Other

Recipient Mailing Address	City	Zip Code

Email Address	School

	Yes, this recipient is an individual with a documented disability. This recipient is eligible to receive Special Education Services.
	Yes, this recipient has applied for -OR- is receiving VR services from OK Dept. of Rehabilitation Services

By signing, I give permission for the recipient listed above to participate in the Pre-ETS program activities. I understand the program is voluntary and I reserve the right to withdraw at any time. I give permission for this recipient's IEP transition goals to be discussed with the Pre-ETS Specialist. I give permission for data to be reported to the OK Department of Rehabilitation Services. I understand that this information is confidential and will not be disclosed beyond OK Department of Rehabilitation Services.

Parent/Guardian Signature Or Adult Signature Date:

Completed by School Staff:

School Staff Name:	School Staff Title:

School Staff Email:	Staff Signature:	Date:

Does the recipient have any of the following documentation?

☐ IEP ☐ 504 ☐ Documented Disability ☐ N/A

PRE-ETS
The UNIVERSITY of OKLAHOMA

Formulario de consentimiento del destinatario de los servicios de VR

Nota para los padres/tutores: Su hijo ha sido recomendado para participar en los servicios de transición previa al empleo (Pre-ETS) a través de la Universidad de Oklahoma. Las actividades de Pre-ETS están diseñadas para ayudar y preparar a los destinatarios para la transición de la escuela secundaria a la educación postsecundaria, la preparación para el lugar de trabajo y la autodefensa. Los especialistas de Pre-ETS visitarán la escuela del destinatario y brindarán educación basada en las necesidades e intereses individuales.

Este es un programa sin costo. En colaboración con el Departamento de Servicios de Rehabilitación de Oklahoma, Pre-ETS brinda servicios a destinatarios con discapacidades de entre 14 y 21 años. Este es un programa gratuito. Si cree que su hijo podría beneficiarse de estos servicios, complete el formulario a continuación.

Completado por el padre/tutor o destinatario adulto:

Nombre legal del destinatario	Inicial del segundo nombre	Apellido legal del destinatario

Fecha de nacimiento del destinatario	Género ☐ Masculino ☐ Femenina ☐ No revelado	Fecha de graduación (mes/año)

Carrera destinatario *(marque todo lo que corresponda)*

☐ Indio americano o nativo de Alaska ☐ Asiático ☐ Negro o afroamericano

☐ Hispano o Latino ☐ Isleño del Pacífico o nativo de Hawái ☐ Blanco ☐ Otro

Dirección postal del destinatario	Ciudad	Código postal

Dirección de correo electrónico	Escuela

	Sí, este destinatario es una persona con una discapacidad documentada. Este destinatario es elegible para recibir servicios de educación especial.
	Sí, este destinatario ha solicitado -O- está recibiendo servicios de realidad virtual del Departamento de Servicios de Rehabilitación de OK.

Al firmar, doy permiso para que el destinatario mencionado anteriormente participe en las actividades del programa Pre-ETS. Entiendo que el programa es voluntario y me reservo el derecho de retirarme en cualquier momento. Doy permiso para que los objetivos de transición del IEP de este destinatario se analicen con el especialista de Pre-ETS. Doy permiso para que los datos se informen al Departamento de Servicios de Rehabilitación de OK. Entiendo que esta información es confidencial y no se divulgará más allá del Departamento de Servicios de Rehabilitación de OK.

Firma del padre/tutor o firma del destinatario adulto Fecha:

Completado por el personal de la escuela:

Nombre del personal escolar:	Título del personal escolar:

Correo electrónico del personal de la escuela:	Firma del personal: Fecha:

¿Tiene el destinatario la siguiente documentación?

☐ IEP ☐ 504 ☐ Discapacidad documentada ☐ N/A

SWOSU Registered Teacher Apprenticeship Pathway

Letter of Commitment — 2026–2027 School Year

District/Site: Ardmore City Schools

By signing below, our district commits to continuing our partnership with SWOSU's Registered Teacher Apprenticeship Pathway for the 2026–2027 school year and to supporting the apprentice(s) listed below through the completion of their educator preparation program.

Apprentice(s) our district commits to supporting:

1.	**Karmika Wilson**
2.	**Tiffany Mims**
3.	**Taryn Ratelff**
4.	**Mendy Hunt**
5.	**Hannah Kennedy**
6.	
7.	
8.	

It is completely fine if your district is not able to commit to supporting one, some, or any of the apprentice(s) listed above. We simply want what is best for each student, and understanding your district's plans helps us support them well. If this applies to you, please note it below or reach out directly — no explanation is required.

Notes (optional): _____

Please sign and return this letter to confirm your district's plans.

Signature: Andy Davis Date: 8/11/2026

Printed Name: Andy Davis

Title: Superintendent District: 8/11/2026

Thank you for your partnership and for investing in future educators.

Western Governors University
4001 South 700 East, Suite 700, SLC, UT 84107

PLACEMENT AGREEMENT

This Placement Agreement ("Agreement") is made between Western Governors University, a Utah nonprofit corporation ("University" or "WGU"), and Ardmore City Schools ("District"), and is effective as of the date of District's signature below ("Effective Date"). WGU and District may be referred to herein individually as a "Party" and collectively as the "Parties."

WGU is nationally accredited by the Northwest Commission on Colleges and Universities ("NWCCU"). University Educator Preparation programs are further accredited by the Council for the Accreditation of Educator Preparation ("CAEP") and the Association for Advancing Quality in Educator Preparation ("AAQEP"). University represents that each Candidate assigned to District for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two is validly enrolled in a current University educator preparation program and meets District's background requirements.

A. Definitions. For the purposes of this Agreement, capitalized terms* shall have the following meanings:

1. **"Candidate"** means a student enrolled in a University program that leads to an education credential.
2. **"Mentor Teacher"** means a District employee who is the teacher presiding in the classroom to which the Candidate is assigned. Standards for Mentor Teachers are explained in Section G of this Agreement.
3. **"Clinical Supervisor"** means a qualified individual who is an employee or independent contractor of WGU. The individual will supervise the Candidate. Standards for Clinical Supervisors are explained in Section H of this Agreement.
4. **"Initial Licensure Program"** means a program that results in a professional license.
5. **"Advanced Program"** means an advanced licensure or endorsement program that may result in an additional license.
6. **"Clinical Experience"** means the active participation by a Candidate in a wide range of virtual and in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two.
   a. "**Early Clinical**" means a Candidate's first supervised opportunity to observe a classroom setting.
   b. **"Advanced Clinical"** means supervised classroom-based activities in a classroom setting where Candidates observe, collaborate, and reflect with a Mentor Teacher.
   c. **"Student Teaching One"** and **"Student Teaching Two"** (collectively **"Student Teaching"**) means the active participation by a Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and a Clinical Supervisor.
7. **"Practicum"** means the University Clinical Experience requirements for advanced licensure programs.
8. **"Professional Dispositions and Responsibilities"** means standards of behavior expected of Candidates and University faculty and staff, as follows:
   - All Individuals Can Learn
   - Belonging
   - Empathy
   - Growth Mindset
   - Communication
   - Integrity
   - Professionalism
   - Intellectual Courage
9. **"LEA"** means Local Education Agency.
10. **"SEA"** means State Education Agency.

*References to "District" shall include the school.

B. Mutual Expectations. A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers that align with the Candidate's licensure area with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. A Clinical Supervisor will be assigned to observe and provide support to the Candidate. The District and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

C. Mutually Beneficial Activities. The Parties agree to participate, to the extent feasible, in the activities outlined below:

1. When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
2. University will provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's Employer Recruiting & Guidelines.
    - Whenever possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
3. University and District employees will co-select Mentor Teachers and Clinical Supervisors based on University requirements.
4. University will notify District of learning opportunities where University will provide optional professional development to District's employees for their career and skill enrichment.
5. District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
6. University may invite District employees to participate in a focus group to:
    - provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors, criteria for selection of Mentor Teachers and Clinical Supervisors, and curriculum development;
    - review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
    - review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to Candidate outcomes and Candidate performance.

D. Recordings. District recognizes that University requires the utilization of video recordings for both observations and teacher performance assessments. District also recognizes that video recordings may be utilized for Educative Teacher Performance Assessment ("edTPA") in states where required. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs consistent with the conditions set forth in **Exhibit A** ("Video Recording").

E. University Responsibilities. University shall:

1. Place qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
2. Provide Mentor Teacher with an honorarium for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required, Mentor Teacher training.
3. Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
4. Require Candidates to have a current, fully cleared background check.
5. Where required by state regulation or District policy, ensure Candidates have a current tuberculosis ("TB") risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
6. Provide opportunities for feedback regarding improvement of University Candidate preparation.
7. Provide professional development training to Mentor Teachers regarding University processes and procedures.
8. Maintain an online site for support, resources, and training for Mentor Teachers and Clinical Supervisor.
9. Facilitate course instruction and support for the Candidates during their Clinical Experience. Including, the final performance assessment, specific task requirements and peer interactions in a weekly cohort seminar.
10. Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

F. District Responsibilities. District shall:

1. Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Clinical Placement Team.
2. Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
3. Where applicable and where a Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Clinical Experience.
4. Notify University about any changes to District policies that would impact Candidate's placement (e.g., COVID and other healthcare policies).
5. Placement must align with the Candidates' Program. District must notify University about any changes to the Candidate's assigned Mentor Teacher or classroom placement.
6. Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
7. Through the involvement of the Mentor Teacher, participate with the Clinical Supervisor and Candidate in two evaluations pursuant to WGU's grading rubric. University shall be responsible for the format of evaluations.
    - See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership and English Language Learning.
8. Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
9. Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
10. Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
11. Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
12. Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
13. Report any concerns related to the Candidate's performance, conduct, or attendance promptly to the Clinical Supervisor. Identify a teacher or other school administrator to evaluate Candidates for Embedded Work Based Learning.
14. Adhere to any then-applicable state requirements related to training/professional development.
15. *For California Districts Only*: As required by the California Commission on Teacher Credentialing ("CTC") Program Sponsor Alert ("PSA") 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.
    - *As part of programmatic requirements, Candidates must take and pass an approved literacy assessment*. Mentor teacher, WGU faculty, and WGU staff advise Candidates of the expectation to take and pass a Commission approved literacy performance assessment that includes foundational literacy skills and additional cross cutting themes in literacy. Mentor teacher, WGU faculty, and WGU staff advise on available options to work with students at risk for literacy-related disabilities, provide opportunities to learn about screening and diagnostic techniques, provide opportunities to observe and practice concepts in the California Dyslexia Guidelines, inform of the expected timeline for completion, and ensure that Candidates have opportunity to practice the instruction of oral and written language including meaning making, language development, and effective expression.

G. Mentor Teacher Standards. District, in collaboration with University, shall provide the Candidate with a Student Teaching assignment under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:

1. Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
2. Has: (i) a minimum of three (3) years of content area teaching experience, with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) a demonstrated record of strong performance.
3. Documented evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.
4. Has positively impacted and mentored student teachers, colleagues, and/or other adults.
5. Competently uses technology for communicating via email and completing online evaluation forms.
6. Demonstrates and models WGU's Professional Dispositions and Responsibilities.
7. Completes University training to understand policies, processes, procedures, and how to mentor adult learners, and completes any required State training.
8. *For California Districts Only*: As required by the California Commission on Teacher Credentialing ("CTC") Program Sponsor Alert ("PSA") 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.
    - *As part of programmatic requirements, Candidates must take and pass an approved literacy assessment*. Mentor teacher, WGU faculty, and WGU staff advise Candidates of the expectation to take and pass a Commission approved literacy performance assessment that includes foundational literacy skills and additional cross cutting themes in literacy. Mentor teacher, WGU faculty, and WGU staff advise on available options to work with students at risk for literacy-related disabilities, provide opportunities to learn about screening and diagnostic techniques, provide opportunities to observe and practice concepts in the California Dyslexia Guidelines, inform of the expected timeline for completion, and ensure that Candidates have opportunity to practice the instruction of oral and written language including meaning making, language development, and effective expression.

H. Clinical Supervisor Standards. The University, in collaboration with District, shall select a Clinical Supervisor who provides guidance, support, on-site and/or virtual assistance, assessment, and feedback to a Candidate throughout Advanced Clinical, Student Teaching One and Student Teaching Two of the Clinical Experience. To act in this role, a Clinical Supervisor must have:

1. A minimum of three (3) years teaching experience in K-12.
2. A master's degree in education or related field.
3. A current teaching license in the content area of supervision.
4. Experience teaching in the content area of supervision.
5. Successfully completed a background clearance.
6. Ability to consistently demonstrate and model Professional Dispositions and Responsibilities.

I. Advanced Programs Practicum.

1. Candidates are licensed teachers who are in most cases completing the Practicum in their own school using a qualified individual as a Clinical Supervisor who meets the applicable qualifications and requirements.
2. Each Candidate shall:
    - identify a school with which he/she has (i) an established relationship with and (ii) obtained district approval for placement. All identified placements are subject to University approval.
    - identify preferred Clinical Supervisor, subject to approval of University's Clinical Experience team to ensure the Clinical Supervisor meets program requirements.
    - complete a valid background clearance, provide proof of liability insurance, and a valid teaching license.
    - comply with all other applicable District requirements.
3. Evaluations of Candidates are as follows:
    - Educational Leadership – a minimum of four (4) evaluations
    - English Language Learning – a minimum of three (3) observations or evaluations.

J. Confidentiality & Education Records

1. District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act ("FERPA") and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a "school official" with a legitimate educational interest in such records.
2. University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

K. Additional Terms

1. Term. This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either Party gives the other Party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
2. Points of Contact. Each Party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.
3. Right to Accept or Terminate a Placement. District may refuse to accept placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University Point of Contact (listed at the bottom of this Agreement) in writing immediately and state the reasons for such decision.
4. Insurance.
    - University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least $1,000,000 per occurrence and $2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers' compensation insurance as required by law.
    - Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) $1,000,000 per occurrence and $3,000,000 annual aggregate, or (ii) $2,000,000 per occurrence and $2,000,000 annual aggregate.
5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the Parties. Neither Party will have the authority to, and will not, act as agent for or on behalf of the other Party or represent or bind the other Party in any manner. No Candidate or other third Party shall be a beneficiary of or have any right to enforce the terms of this Agreement.
6. Non-Discrimination. Each Party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.
7. Entire Agreement. This Agreement represents the entire understanding between the Parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both Parties.

The Parties have executed this Agreement as of the Effective Date.

UNIVERSITY	**DISTRICT**
By: _Kim DeMent_____	By: _____
Title: Senior Associate Dean & Senior Director, School of Education	Title: _____
	Date: _____
Point of Contact: District and Funded Partnerships Email: tc_outreach@wgu.edu	**Point of Contact:** Email: Phone:
For notice purposes: Attn: Contracts Manager Western Governors University 4001 South 700 East, Suite 700 Salt Lake City, UT 84107-2533 Email: contracts@wgu.edu	For notice purposes: Email:

Exhibit A
Video Recording

1. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of real artifacts (such as lesson plans and student work samples). District also recognizes that in states where the edTPA is required, video recordings of the Candidate teaching in the classroom will be utilized and included in the submission.
2. Clinical Observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

   Teacher Candidate Guidelines for Video Recordings

   - Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
   - To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
   - You must follow appropriate protocol to submit recordings to University.
   - You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
   - You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
   - You must destroy all video recordings once the evaluation is complete.

August Board Policy Revision MEMO

DA-AP Staff Members and Electronic or Digital Communications

Definition of Emergency to be determined by the Board of Education

Employees investigated for sending a student an electronic or digital message that did not go through a school approved platform or have the parent or legal guardian on the communication and the investigation finds that no misconduct occurred, the personnel file must include a note of the finding of no misconduct.

DA-CC-AB Maternity Leave (Regulations)

This revision expands the district's Maternity Leave provision to include adoption as a qualifying event, ensuring that eligible employees who welcome a child through adoption are afforded leave under the policy in the same manner as otherwise provided for qualifying maternity leave.

EA-I Concurrent Enrollment

Newly amended law [Senate Bill 1477] limits concurrent enrollment to high school students ages 13 but not 21 or older.

EF-A School Hours

Annual Update for 2026-2027

FB-CA Children of Active-Duty Military Members

House Bill 4274 modified Oklahoma law to expand school choice for children who have a least one parent who is on activity duty. The family of an eligible student may select the school choice and are legally entitled to enroll their student in that school district. This new law replaces the prior military student transfer policy.

FE-E Reporting Suspected Child Abuse and/or Neglect

The proposed revisions to this policy are twofold:

1. Establishing a 24-Hour Reporting Requirement

The first revision establishes a required 24-hour reporting period to provide a clear and consistent definition of what constitutes an "immediate" report under the law. Establishing a specific timeline eliminates uncertainty as to whether a report was made "immediately" after an employee or administrator learned of, or had reason to suspect, abuse or neglect of a child by a school employee.

Senate Bill 1733 addresses the reporting responsibility of any employee, while House Bill 2959 specifically requires any superintendent or school administrator to make the required report within the 24-hour timeframe.

August Board Policy Revision MEMO

2. Requiring Law Enforcement Notification for Sexually Inappropriate Electronic Communication

The second revision requires immediate notification to law enforcement, within 24 hours, whenever a school employee is found to have engaged in private texting, emailing, or other electronic communication with a student that is sexually inappropriate in nature.

If the district utilizes a School Resource Officer (SRO) in responding to such a matter, the SRO must submit a written report to law enforcement outlining the circumstances and any actions taken.

These revisions are intended to provide clear expectations for district employees and administrators, establish a definite reporting timeline, and ensure prompt notification to law enforcement when circumstances involving suspected abuse, neglect, or sexually inappropriate communications arise.

STAFF MEMBERS AND ELECTRONIC OR DIGITAL COMMUNICATIONS

The Superintendent and the School Principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process. The orientation and reminders will give special emphasis to the following prohibited behaviors:

1. Improper fraternization with students using electronic or digital communication.

   a. Teachers may not list current students as "friends" on networking sites.
   b. All e-contacts with students should be through the district's school-approved platform.
   c. Improper contact via electronic or digital communication is prohibited.

2. Inappropriateness of posting items with sexual content

3. Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol

4. Monitoring and penalties for improper use of district computers and technology

As per state law, employees are discouraged from sharing content or comments containing the following when directed at a citizen of the State of Oklahoma:

1)Obscene sexual content or links to obscene sexual content;
2)Abusive behavior and bullying language or tone;
3)Conduct or encouragement of illegal activity; and
4)Disclosure of any information required to be maintained as confidential by law, regulation, or internal policy.

"Electronic or digital communication" includes, but is not limited to, emails, text messages, instant messages, direct messages, social media messages, messages sent through software applications, and any other electronic or digital means of communication.

"Comment" means a response to an article or social media content submitted by a commenter.

The Superintendent or designees will periodically conduct internet searches to see if teachers have posted inappropriate materials on-line. When inappropriate use of computers and websites is discovered, the School Principals and Superintendent will download the offensive material and promptly bring that misconduct to the attention of the school district's legal counsel for review.

The Board of Education designates Thrillshare Rooms by Apptegy and Ardmore City Schools Email System as school-approved communication platforms. The administration shall publish these school-approved platforms on the district's website and in student or staff handbooks.

School personnel engaging in electronic or digital communication with an individual student shall include the student's parent or guardian in any electronic or digital communication, unless such communication is on a school-approved platform and related to school and academic communications. The only exception to this requirement may be made in case of an emergency as determined by the board of education.

STAFF MEMBERS AND ELECTRONIC OR DIGITAL COMMUNICATIONS (CON'T)

subject to subsequent notification to the parent or guardian. School employees shall make reasonable efforts to use school-approved platforms, systems, or applications that allow automatic inclusion of parents or guardians in communications with students.

School employees who are the subject of a corroborated report of having engaged in electronic or digital communications that would violate this policy and state law shall be placed on administrative leave while the school district investigates the incident.

If the investigation determines that no misconduct occurred, the employee shall be reinstated. The employee's personnel file shall include documentation that the investigation resulted in a finding of no misconduct. No documentation suggesting that the employee engaged in misconduct shall be placed or retained in the employee's personnel file.

Employees who engage in any of the above-referenced prohibited behaviors are subject to the possibility of penalties, including termination of employment. Incidents will be reported in compliance with district policy and state law.

REFERENCE: 74 O.S. § 840-8.1
70 O.S. § 6-401.

***A copy of this policy shall be distributed to each affected employee by email.**

MATERNITY LEAVE (REGULATIONS)

The Ardmore Board of Education shall provide maternity leave to all full-time employees of the school district who have been employed by the school district for at least one year and have worked for the school district for at least one thousand two hundred fifty (1,250) hours during the preceding twelve-month period. Eligible employees shall be entitled to six (6) weeks of paid maternity leave following the birth or adoption of the employee's child, provided the child is under four (4) years of age. The six (6) weeks of maternity leave shall be immediately following the birth of the school district employee's child. Paid maternity leave applies to contract days only.

Employees who qualify for state paid-maternity leave are entitled to extend the duration of their maternity leave beyond the six (6) weeks provided by this policy if they have sufficient sick leave available to cover the extended duration. Such sick leave may be used for recovery from childbirth, bonding with a newborn or infant, or caring for a newborn or infant. Extended sick leave shall not exceed six (6) weeks unless a licensed medical professional provides written certification recommending additional leave for medical necessity related to the employee's recovery from childbirth or for the care of the newborn to achieve a combined twelve (12) weeks of leave as addressed in the Family Medical Leave Act (FMLA). FMLA leave shall run concurrently with maternity leave and the paid sick leave extended duration.

Any employee who intends to utilize available sick leave to extend the duration of maternity leave must notify the administration of the school district.

RERFERENCE: 70 O.S. § 6-104.8

Concurrent Enrollment

The Ardmore City Schools Board of Education believes that students should be encouraged to prepare themselves for study beyond high school when possible. Concurrent enrollment is authorized for students who are at least thirteen years of age but not twenty-one years of age or older.

Students who wish to participate in concurrent enrollment courses must meet requirements set by the State Regents for Higher Education, Oklahoma law and the Standards for Accreditation. In order for a high school student to enroll in a concurrent enrollment course, the minor student must have a signed statement from the high school principal or counselor stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year. Minor students must also provide written permission from a parent or legal guardian prior to enrolling in concurrent enrollment courses.

A high school student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit hours. For purposes of calculating workload, one-half high school unit is equivalent to three semester credit hours of college work.

Concurrent students may not enroll in remedial (zero-level) course work offered by colleges and universities designed to remove high school deficiencies, including co-requisite support courses.

When a student earns college credit through concurrent enrollment, the school district will be required to provide academic credit for any concurrently enrolled higher education courses that are correlated with the academic credit awarded by the institution of higher education. The district cannot transcript the academic credit as "elective credit" unless there is no correlation between the concurrent enrollment higher education course and a course provided by the school district.

Seniors: To be eligible for concurrent enrollment, a high school senior must:

1. Have participated in the National American College Testing (ACT) program and scored a minimum composite of 19 or the equivalent on the Scholastic Aptitude Test (SAT) or have a high school GPA of 3.0

2. If your ACT composite is not a 19 or higher you must have at least a 3.0 high school GPA and a sub-score of at least 19 in the appropriate subject area.3. Be eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year, as stated by the high school principal.

4. Have a workload of no more than the equivalent of 19 credit hours in a regular semester (1/2 high school unit, equals 3 college semester credit ours) or 6 courses.

5. Have the signed permission of the parent/legal guardian, signed recommendation of the high school counselor, and the signed permission of the high school principal.

Concurrent Enrollment - Continued

Junior Student Eligibility

1. Have participated in the National American College Testing (ACT) program and scored a minimum composite of 21 or the equivalent on the Scholastic Aptitude Test (SAT) or have a high school GPA of 3.5.

2. If your ACT composite is not a 21 or higher you must have at least a 3.5 high school GPA and a sub-score of at least 19 in the appropriate subject area.

3. Be eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of the senior year, as stated by the high school principal.

4. Have a workload of no more than the equivalent of 19 credit hours in a regular semester (1/2 high school unit, equals 3 college semester credit ours) or 6 courses.

5. Have the signed permission of the parent/legal guardian, signed recommendation of the high school counselor, and the signed permission of the high school principal.

School instructional Hours

The 2026–2027 school year shall consist of not less than 1,136 hours of classroom instruction.

Of the required instructional hours, no more than thirty (30) hours may be used for professional meetings.

Parent-teacher conferences may be conducted during the school day and counted as classroom instruction for no more than six (6) hours per semester, not to exceed a total of twelve (12) hours per school year.

The District shall provide notification of this policy to the State Board of Education on or before October 15 of the applicable school year.

Reference: 70 O.S. § 1-109

Children of Active-Duty Military Members

Students who are the dependent children of a member of the active uniformed military services of the United States on full-time active duty status and students who are the dependent children of a member of the military reserve on active duty orders shall be eligible for admission to the school district of their choice if he or she is a student whose parent or legal guardian is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to a valid military order. Students shall be eligible if at least one parent of the student has a Department of Defense-issued identification card.

Students who currently reside outside of a district they select for admission shall be treated by the receiving district as residing within the receiving district for purposes of enrollment.

If the enrolling student is on an IEP, an individualized family service plan, or a Section 504 plan, the district shall take the necessary steps including, but not limited to, the transfer of records and any prior evaluations, the performance of reevaluations, if necessary, and meetings to ensure that comparable services are in placed prior to the student's first day of school in the state.

Reference: 70 O.S. § 8-103.1

POLICY REQUIRED BY LAW

Reporting Suspected Child Abuse and/or Neglect

In accordance with Oklahoma law, any person is required to immediately report suspected cases of physical abuse or neglect involving students under the age of eighteen (18) to the statewide toll-free hotline of the Department of Human Services and local law enforcement. The statewide DHS hotline number is 1-800-522-3511. Any person having reason to believe that a student age eighteen (18) or older is a victim of abuse or neglect shall immediately report the matter to local law enforcement. In addition to the above, every school employee having reason to believe, or receiving an allegation or disclosure, that a student is the victim of sexual abuse, sexual assault, or sexual misconduct shall report the disclosure, allegation or information within twenty-four hours to local law enforcement.

Local law enforcement means a law enforcement agency that is independent of the school district, campus police department and shall not include a school resource officer employed by the school district unless directed by the independent law enforcement agency. When a school resource officer is utilized, the office shall submit a written report describing the circumstances and any actions taken to the independent law enforcement agency. Reports must be made prior to any formal investigation or questioning of the subject of the disclosure or allegation.

No school investigator, administrator or official shall conduct formal interviews of the subject of the disclosure or allegation or engage in disciplinary proceedings until law enforcement has been notified and has had the opportunity to interview the involved parties, unless law enforcement determines that an immediate school response is necessary to protect student safety.

Any school employee with knowledge of a report shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the State Department of Education.

The board of education fully supports that requirement and has established this policy to facilitate such reporting.

Every teacher, support person, or other employee of this school district shall immediately report any suspected physical, mental, or sexual abuse or neglect of any school student to the Department of Human Services by telephone. The employee shall also inform the building principal who will advise the superintendent that the report was made using Form FE-EA.

"Child Abuse and Neglect" shall include, but is not limited to:

1. Child abuse as defined in Section 843.5 of Title 21 of the Oklahoma Statutes;
2. Sexual abuse or sexual exploitation as defined in Section 1-1-105 of Title 10A of the Oklahoma Statutes;
3. Contributing to the delinquency of a minor as defined in Section 856 of Title 21 of the Oklahoma Statutes;
4. Trafficking in children, as defined in Section 866 of Title 21 of the Oklahoma Statutes;
5. Incest as described in Section 885 of Title 21 of the Oklahoma Statutes;
6. Forcible sodomy, as described in Section 888 of Title 21 of the Oklahoma Statutes;
7. Maliciously, forcibly or fraudulently taking or enticing a child away, as described in Section 891 of Title 21 of the Oklahoma Statutes;
8. Soliciting or aiding a minor child to perform or showing, exhibiting, loaning or distributing obscene material or child pornography, as described in Section 1021 of Title 21 of the Oklahoma Statutes;

Reporting Suspected Child Abuse and /or Neglect (Continued)

9. Procuring or causing the participation of any minor child in any child pornography or knowingly possessing, procuring or manufacturing child pornography, as described in Section 1021.2 of Title 21 of the Oklahoma Statutes;

10. Permitting or consenting the participation of a minor child in any child pornography, as described in Section 1021.3 of Title 21 of the Oklahoma Statutes;

11. Facilitating, encouraging, offering or soliciting sexual conduct with a minor, as described in Section 1040.13a of Title 21 of the Oklahoma Statutes;

12. Offering or offering to secure a minor child for the purposes of prostitution or any other lewd or indecent act, as described in Section 1087 of Title 21 of the Oklahoma Statutes;

13. Causing, inducing, persuading or encouraging a minor child to engage or continue to engage in prostitution, as described in Section 1088 of Title 21 of the Oklahoma Statutes;

14. Rape or rape by instrumentation, as described in Sections 1111.1 and 1114 of Title 21 of the Oklahoma Statutes;

15. Making any oral, written or electronically or computer-generated lewd or indecent proposals to a minor child under the age of sixteen (16) as described in Section 1123 of Title 21 of the Oklahoma Statutes; and

16. Sexual battery, when committed upon a person who is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or in the legal custody or supervision of any public or private elementary or secondary school, or technology center, by a person who is eighteen (18) year of age of older and is an employee of a private or public school system.

The reporting obligations under this section are individual, and no employer, supervisor or administrator of a person required to provide information pursuant to this section shall discharge, or in any manner discriminate or retaliate against, any such person who in good faith provides such child abuse reports or information, testifies, or is about to testify in any proceeding involving child abuse or neglect; provided, that such person did not perpetrate or inflict such abuse or neglect. Any such employer, supervisor, or administrator who discharges, discriminates, or retaliates against such person shall be liable for damages, costs, and attorney fees.

Any person, other than a superintendent or school administrator, who knowingly and willfully fails to promptly report any incident of child abuse may be reported to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Any person who knowingly and willfully makes a false report, or makes a report that the person knows lacks factual foundation may be reported by the Department of Human Services to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Any superintendent or school administrator who knowingly and willfully fails to promptly report or interferes with the prompt reporting of abuse or neglect shall, upon conviction be guilty of a felony in accordance with 21 O.S. § 593.

Any person participating in good faith and exercising due care in the making of a report or any person who, in good faith and exercising due care, allows access to a child by persons authorized to investigate a report concerning the child shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed. Any such participant shall have the same immunity from any liability with respect to participation in any judicial proceeding resulting from such report.

A school employee with knowledge that a report has been made shall not disclose information identifying the reporting employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the Department.

Reporting Suspected Child Abuse and /or Neglect (Continued)

The school district shall post, in a clearly visible location in a public area of the school that is readily accessible to all students, a sign in English and Spanish that contains the toll-free number operated by the Department of Human Services.

Every school employee shall annually sign an attestation acknowledging his or her responsibility to report suspected child abuse or neglect pursuant to state law.

REFERENCE: **10A O.S. § 1-2-101**
10A O.S. § 1-2-104
63 O.S. §1-120 (G)
70 O.S. §§1210.162, 1210.163, and 1210.164
Atty. Gen. Op. No. 78-202 (Dec. 28, 1978)

OKLAHOMA CareerTech

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION

CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2026-2027

It is understood and agreed that Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of a Career and Technology Education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to Career and Technology Education, state laws, and federal policies pertaining to Career and Technology Education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The **Salary and Teaching Schedule due on September 30**, is one of these reports and is considered a part of this contract in addition to **CESI Enrollment due October 31** and the **Follow-up Reports due November 30**. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other Career and Technology Education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Program assistance funds received from ODCTE shall be spent on CareerTech programs and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee, apply for admission, are provided Career and Technology Education as specified in the Individual Education Plan (IEP) as appropriate.

If you have any questions, contact Katha Cinnamon at Katha.Cinnamon@careertech.ok.gov or (405) 743-5195.

This signed contract should be returned to secondarycontracts@careertech.ok.gov **no later than September 30.**

Approved:

8-18-2026
President, Board of Education **Date**

8-18-2026
Superintendent of Schools **Date**

Brent Haken, State Director 7/28/2026 **Date**

Ardmore School System
District Name (please print)

1500 West Seventh Avenue
Stillwater, OK 74074-4398
https://oklahoma.gov/careertech.html
(405) 377-2000 • Fax: (405) 743-6809

ARDMORE CITY SCHOOLS 403(B) PLAN

ARDMORE CITY SCHOOLS 403(B) PLAN

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ADOPTION AGREEMENT # 001
NON-ERISA 403(b) PLAN
Alternative One - Governmental/Governmental-Educational Organizations

NOTE: *This plan document is intended for use by a 403(b) plan that is not subject to ERISA.*
The undersigned adopting Eligible Employer hereby adopts this Plan. The Plan is intended to meet the requirements of Code sections 403(b). The Plan will consist of this Adoption Agreement, its related Basic Plan Document #08 (Non-ERISA 403(b) Plan), Investment Arrangements that hold plan assets, and any related addendums to the Adoption Agreement. Unless otherwise indicated, all Section references are to Sections in the Basic Plan Document.

ELIGIBLE EMPLOYER INFORMATION

NOTE: *An amendment is not required to change the responses in items 1-13 below.*

1. Name of adopting Employer (Plan Sponsor): Ardmore City Schools
2. Address: P.O. Box 1709, 800 M Street NE
3. City: Ardmore
4. State: OK
5. Zip: 73402-1709
6. Phone number: 580-226-7650
7. Fax number: _____
8. Plan Sponsor EIN: 73-6021040
9. Plan Sponsor fiscal year end: 06/30
10. Entity Type
  a. Plan Sponsor entity type:
    1. ☑ Public education organization (Code section 170(b)(1)(A)(ii))
    2. ☐ Indian tribal government public school (Code section 7871(a)(6)(B))
    3. ☐ State or local Governmental Organization that is also a 501(c)(3) organization
11. State of organization of Plan Sponsor: Oklahoma
12. **Affiliated Service Groups**
  ☐ The Plan Sponsor is a member of an affiliated service group. List all members of the group (other than the Plan Sponsor): ____
  NOTE: *Affiliated service group members must have the approval of the Plan Sponsor to adopt and participate in the Plan.*
  NOTE: *Listing affiliated service group members is for information purposes only and is optional.*
13. **Controlled Groups**
  ☐ The Plan Sponsor is a member of a controlled group. List all members of the group (other than the Plan Sponsor): _____
  NOTE: *Controlled group members must have the approval of the Plan Sponsor to adopt and participate in the Plan.*
  NOTE: *Listing controlled group members is for information purposes only and is optional.*

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PLAN INFORMATION

A. GENERAL INFORMATION

Plan Information

1. Plan Number: 010
2. Plan name:
a. Ardmore City Schools 403(b) Plan
b. _____
3. **Effective Date**
a. Original effective date of Plan: 01/01/2009
b. ☑ This is a restatement of a previously-adopted plan. Effective date of Plan restatement: 01/01/2026
NOTE: *The dates specified above may not be earlier than the first day of the Plan Year during which the Plan is adopted or amended and restated by the Plan Sponsor.*
4. **Plan Year**
a. Plan Year means each 12-consecutive month period ending on 12/31 (e.g. December 31)
b. ☐ The Plan has a short Plan Year. The short Plan Year begins _____and ends _____
i. In the event of a Short Plan Year, service conditions will be pro-rated based on months for the following purposes:
☐ None
☐ All purposes (i.e., eligibility, allocation conditions, and vesting)
☐ Other: _____
NOTE: *The provisions of A.4b apply only in the event of an initial Plan Year. A Short Plan Year for reasons other than the initial Plan Year requires a Plan amendment.*
5. **Limitation Year means:**
a. ☑ Plan Year
b. ☐ calendar year
c. ☐ other (e.g., Employer's Fiscal Year): _____
NOTE: *If "other" is selected, the Limitation Year must be a consecutive 12-month period.*
6. **Frozen Plan**
a. ☐ The Plan is frozen as to eligibility effective: _____
b. ☐ The Plan is frozen as to benefit accruals effective: _____

Plan Features

7. **Elective Deferrals**
a. Elective Deferrals are permitted.
☑ Yes ☐ No
b. Roth Elective Deferrals are permitted.
☑ Yes ☐ No
NOTE: *If "No" is selected in A.7a, questions regarding Elective Deferrals are disregarded.*
8. **Voluntary After-Tax Contributions**
Voluntary After-Tax Contributions are permitted.
☐ Yes ☑ No
NOTE: *If "No", questions regarding Voluntary After-Tax Contributions are disregarded.*
9. **Mandatory Contributions**
a. Mandatory After-Tax Contributions are permitted.
☐ Yes ☑ No
b. Mandatory Pre-Tax Contributions are permitted.
☐ Yes ☑ No
NOTE: *If "No", questions regarding Mandatory Contributions are disregarded.*
10. **Matching Contributions**
Matching Contributions are permitted.
☐ Yes ☑ No
NOTE: *If "No", questions regarding Matching Contributions are disregarded.*

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11. Non-Elective Contributions

Non-Elective Contributions are permitted.

☐ Yes ☑ No

NOTE: *If "No", questions regarding Non-Elective Contributions are disregarded.*

12. Plan Features Effective Dates

a. ☐ There is a special effective date for one or more features specified in A.7 through A.11. The special effective date(s) that occur after the Effective Date specified in A.3 is/are: _____

b. ☐ A previous Plan amendment eliminated one or more of the features specified in A.7 through A.11. Specify any provisions that apply to the eliminated Plan features: _____

NOTE: *The effective date for Elective Deferrals in A.12a cannot be earlier than the date the cash or deferral arrangement was adopted.*

Compensation

13. Statutory Compensation

a. Definition of Statutory Compensation (as defined in Article 2 of the Basic Plan Document):

i. ☐ Section 415 Compensation

ii. ☐ W-2 Compensation

iii. ☑ Withholding Compensation

iv. ☐ Section 415 Safe Harbor Option

b. ☐ Include deemed Code section 125 compensation in definition of Statutory Compensation.

c. ☑ Include Post Severance Compensation in definition of Statutory Compensation.

d. ☑ Include Post Year End Compensation in definition of Statutory Compensation.

14. Plan Compensation

a. Definition of Plan Compensation (as defined in Article 2 of the Basic Plan Document) for purposes of allocations will be Statutory Compensation with the following exclusions:

	Elective Deferrals	Employer Match	Non-Elective	Voluntary / Mandatory
i. No Exclusions	☑	☐	☐	☐
ii. Pay earned before participation	n/a	☐	☐	☐
iii. Amounts which are contributed by the Employer pursuant to a salary reduction agreement and not includible in the gross income of the Participant under Code sections 125, 402(e)(3), 402(h), 403(b), 132(f) or 457	☐	☐	☐	☐
iv. All of the following benefits (even if includable in gross income): reimbursements or other expense allowances, fringe benefits (cash and noncash), moving expenses, deferred compensation, and welfare benefits (Treas. Reg. section 1.414(s)-1(c)(3))	☐	☐	☐	☐
v. Differential military pay as defined in Code section 3401(h)(2)	☐	☐	☐	☐
vi. Final Paycheck Pay	☐	☐	☐	☐
vii. Post Severance Compensation	☐	☐	☐	☐
viii. Post Year End Compensation	☐	☐	☐	☐

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NOTE: *Except for "Final Paycheck Pay," all of the above exclusions meet the safe harbor definition under Section 414(s) Compensation.*

b. ☐ Other adjustments to Plan Compensation (e.g., commissions, bonuses, etc.): _____

NOTE: *See Section 4.01(c) for rules regarding elections for bonuses or other special pay.*

NOTE: *If "Other adjustments" is selected, the description must be objectively determinable and may not be specified in a manner that is subject to Employer discretion. The description may not meet the safe harbor definition under Section 414(s) Compensation, resulting in the definition of Plan Compensation failing to qualify for any contribution safe harbors.*

c. Plan Compensation is determined over the period specified below ending with or within the Plan Year:

- **i.** ☑ Plan Year
- **ii.** ☐ calendar year
- **iii.** ☐ Limitation Year
- **iv.** ☐ Other twelve-month period beginning on: _____(enter month and day)

NOTE: *If "Plan Year" is not selected in A.14c, for new/rehired Employees whose date of hire is less than 12 months before the end of the 12-month period designated, Plan Compensation will be determined over the Plan Year.*

Definitions

15. Disability

Definition of Disability

- **a.** ☑ The Participant is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment that can be expected to result in death or that has lasted or can be expected to last for a continuous period of not less than 12 months. The permanence and degree of such impairment will be supported by medical evidence.
- **b.** ☐ Under the Social Security Act. The determination by the Social Security Administration that the Participant is eligible to receive disability benefits under the Social Security Act.
- **c.** ☐ Inability to engage in comparable occupation. The Participant suffers from a physical or mental impairment that results in his inability to engage in any occupation comparable to that in which the Participant was engaged at the time of his disability. The permanence and degree of such impairment will be supported by medical evidence.
- **d.** ☐ Pursuant to other adopting Employer Disability Plan. The Participant is eligible to receive benefits under a disability plan sponsored by the adopting Employer.
- **e.** ☐ Under uniform rules established by the Plan Administrator. The Participant is mentally or physically disabled under a written nondiscriminatory policy.
- **f.** ☐ Other: _____

NOTE: *If "Other" is selected, provide the definition of Disability. The definition provided must be objectively determinable and may not be specified in a manner that is subject to adopting Employer discretion.*

16. Choice of Law

Name of state or commonwealth for choice of law (Section 13.05): Oklahoma

B. ELIGIBILITY

Exclusions - Elective Deferrals

1. For purposes of Elective Deferrals, the term "Eligible Employee" will not include (select all that apply):

- **a.** ☐ Employees whose maximum Elective Deferrals would not exceed $200.
- **b.** ☐ Employees who are eligible to participate in an eligible governmental plan under section 457(b) that permits contributions or deferrals at the election of the employee.
- **c.** ☐ Employees who are eligible to participate in a plan of the Employer offering a qualified cash or deferred election under Code section 401(k) or a contract described in Code section 403(b).
- **d.** ☐ Employees who are non-resident aliens described in Code section 410(b)(3)(C).
- **e.** ☐ Employees who are students performing services described in Code section 3121(b)(10).
- **f.** ☐ Employees who normally work fewer than 20 hours per week.

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NOTE: *An Employee normally works fewer than 20 hours per week if, for the 12-month period beginning on the date the Employee's employment commenced, the Employer reasonably expects the Employee to work fewer than 1,000 hours of service (as defined under section 410(a)(3)(C) of the Code) in such period, and, for each Plan Year ending after the close of that 12-month period, the Employee has worked fewer than 1,000 hours of service in the preceding 12-month period. Under this provision, an Employee who works 1,000 or more hours of service in the 12-month period beginning on the date the Employee's employment commenced or in a Plan Year ending after the close of that 12- month period shall then be eligible to participate in the Plan. Once an Employee becomes eligible to have Elective Deferrals made on his or her behalf under the Plan under this standard, the Employee cannot be excluded from eligibility to have Elective Deferrals made on his or her behalf in any later year under this standard.*

NOTE: *If the Plan elects to exclude either Employees who are students performing services or Employees who normally work fewer than 20 hours per week and fail to exclude an Employee who falls into one of those excluded classes as of the date the Employee was incorrectly allowed to participate in the plan all other Employees who fall into the same excluded class must be permitted to participate in the Plan.*

Exclusions - Other Contributions

2. For purposes of the contributions specified below, the term "Eligible Employee" will not include:

	Voluntary Contributions	Mandatory Contributions	Employer Match	Non-Elective
a. No Exclusions	☐	☐	☐	☐
b. Union Employees	☐	☐	☐	☐
c. Leased Employees	☐	☐	☐	☐
d. Non-Resident Alien	☐	☐	☐	☐
e. Other Employees: _____	☐	☐	☐	☐

NOTE: *If selected, the definition of "Other Employee" provided must be objectively determinable and may not be based on age or length of service, create an indirect service requirement or be specified in a manner that is subject to adopting Eligible Employer discretion.*

Eligibility Service Rules

3. Other Employer Service

☐ Count years of service with employers other than the Employer for eligibility purposes. List other employers and indicate for what purposes (e.g., Non-Elective, Matching, etc.) the service applies along with any limitations: _____

4. Break in Service

a. ☐ Rule of parity. Exclude eligibility service before a period of five (5) consecutive One-Year Breaks in Service/Periods of Severance if an Employee does not have any nonforfeitable right to the Account balance derived from Employer contributions.

b. ☐ One-year holdout. If an Employee has a One-Year Break in Service/Period of Severance, exclude eligibility service before such period until the Employee has completed a Year of Eligibility Service after returning to employment with the Employer.

c. ☐ The following modifications will be made to the requirements specified in B.4a-b: _____

NOTE: *B.4 applies for purposes of eligibility to receive Matching Contributions and Non-Elective Contributions only.*

5. Special Participation Date

a. ☐ Allow immediate participation for all Eligible Employees employed on a specific date. All Eligible Employees employed on _ will become eligible to participate in the Plan as of _____

b. ☐ The Plan provides conditions or limitations on immediate participation: _____

NOTE: *Describe the conditions or limitations for what purposes (e.g., Non-Elective, Employer Matching, etc.) the conditions or limitations apply. The conditions/limitations must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

Eligibility - Other Contributions

Except as otherwise provided in B.10, an Eligible Employee will be eligible to make contributions other than Elective Deferrals (if permitted pursuant to A.8-A.11) at the time specified in B.8 and B.9 upon meeting the requirements of B.6 and B.7.

6. Age Requirement

	Voluntary Contributions	Mandatory Contributions	Employer Match	Non-Elective
a. Age Requirement:	_____	_____	_____	_____

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NOTE: *Age 21 maximum; an age 26 maximum will apply for certain educational institution plans (Section 3.06).*

7. Service Requirement

	Voluntary Contributions	Mandatory Contributions	Employer Match	Non-Elective
a. No Minimum Service	☐	☐	☐	☐
b. Completion of one Year of Eligibility Service - Hours of Service necessary for a Year of Eligibility Service (not to exceed 1,000): _____	☐	☐	☐	☐
c. Completion of one Year of Eligibility Service - Elapsed Time	☐	☐	☐	☐
d. Completion of _____Hours of Service (not to exceed 1,000) within a 12-month period. The service requirement shall be deemed met at the time the specified number of Hours of Service are completed	☐	☐	☐	☐
e. Completion of _____ month(s) of service - Elapsed Time (not to exceed 12)	☐	☐	☐	☐
f. Completion of _____Hours of Service (not to exceed 1,000) in a _ month period (not to exceed 12; hours of service failsafe applies)	☐	☐	☐	☐
g. Completion of consecutive ____ month(s) of continuous service (not to exceed 12; hours of service failsafe applies)	☐	☐	☐	☐
h. Completion of two (2) Years of Eligibility Service - Hours of Service (100% vesting required under Sections E.8 and E.9); Hours of Service necessary for a Year of Eligibility Service (not to exceed 1,000): _____	n/a	n/a	☐	☐
i. Completion of two (2) Years of Eligibility Service - Elapsed Time (100% vesting required under Sections E.8 and E.9)	n/a	n/a	☐	☐
j. Other: _____(hours of service failsafe applies if Elapsed Time is not specified)	☐	☐	☐	☐
k. Additional Requirements: _____	☐	☐	☐	☐

NOTE: *Service taken into account for purposes of B.7 will be determined under the terms and conditions specified for determining a Year of Eligibility Service.*

NOTE: *Hours of service failsafe: if B.7f, B.7g or B.7j is selected and the Plan uses the Hours of Service method, the service requirement under B.7 shall be deemed met no later than the end of an Eligibility Computation Period during which the Eligible Employee completes 1,000 Hours of Service; provided, that the individual is an Eligible Employee on the applicable entry date.*

NOTE: *If "Other" is selected, the service requirements provided must comply with Code section 410(a), be definitely determinable and may not be specified in a manner that is subject to Employer discretion.*

NOTE: *Any "Additional Requirements" provided must be objectively determinable and may not be specified in a manner that is subject to Employer discretion. For example, different service requirements for specified job classifications. A plan may not impose an eligibility condition that, on the surface, appears to be unrelated to age or service, but, in reality, is an age or service condition that violates the minimum age or service standards.*

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l. Months of service (only applies if B.7f or B.7g is selected). If the service requirement is not met in the first consecutive period of months, describe the next service requirement:

i. ☐ Rolling. Each period shall begin immediately after the preceding period and shall end on or before the first Eligibility Computation Period after which time the Plan will revert to 1,000 Hours of Service in an Eligibility Computation Period.

ii. ☐ Revert to _____Hours of Service (not to exceed 1,000) in an Eligibility Computation Period.

NOTE: *The Employer has the discretion to apply the rolling periods in either an overlapping or consecutive manner. For example, if a three-month period is used, the overlapping method would look at hours worked from January through March, then February through April, etc. Conversely, a consecutive application would look at January through March, then April through June, etc.*

8. Entry Dates

	Elective Deferrals	Voluntary/Mandatory	Employer Match	Non-Elective
a. Immediate	☑	☐	☐	☐
b. First day of each payroll period	☐	☐	☐	☐
c. First day of the calendar month	☐	☐	☐	☐
d. First day of each Plan quarter	**n/a**	☐	☐	☐
e. First day of the first month and seventh month of the Plan Year	**n/a**	☐	☐	☐
f. First day of the Plan Year	**n/a**	☐	☐	☐
g. Other: _____	☐	☐	☐	☐

NOTE: *Under the universal availability rules an Eligible Employee must enter the Plan as soon as administratively feasible following their hire date (no more than 60 days following date of hire).*

NOTE: *The Plan must provide that an Eligible Employee who has attained age 21 and who has completed one Year of Eligibility Service shall commence participation in the Plan no later than the earlier of: (1) the first day of the first Plan Year beginning after the date on which such Eligible Employee satisfied such requirements; or (2) the date that is 6 months after the date on which he satisfied such requirements.*

9. Timing of Entry Dates

An Eligible Employee shall become a Participant on the entry date that is:

	Elective Deferrals	Voluntary/Mandatory	Employer Match	Non-Elective
a. Coincident with or next following the date the eligibility requirements are met	☐	☐	☐	☐
b. Next following the date the eligibility requirements are met	☐	☐	☐	☐
c. Coincident with or immediately preceding the date the eligibility requirements are met	**n/a**	**n/a**	☐	☐
d. Immediately preceding the date the eligibility requirements are met	**n/a**	**n/a**	☐	☐
e. Nearest to the date the eligibility requirements are met	**n/a**	**n/a**	☐	☐

NOTE: *If immediate entry (B.8a) is selected, an Eligible Employee shall become a Participant eligible for the applicable contribution source(s) immediately upon meeting the eligibility requirements.*

10. Additional requirements, limitations, conditions, or other modifications to B.6 - B.9 (e.g., Participants part of a collectively bargained for agreement will be immediately eligible for Elective Deferrals and will enter the Plan for that purpose on their date of hire.):

☐ Voluntary Contributions
Other: _____

☐ Mandatory After-Tax Contributions
Other: _____

☐ Mandatory Pre-Tax Contributions
Other: _____

☐ Matching Contributions
Other: _____

☐ Non-Elective Contributions
Other: _____

NOTE: *The additional requirements, limitations, conditions, or other modifications specified above (B.10) must be objectively determinable and may not be specified in a manner that is subject to adopting Employer discretion.*

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11. Eligibility Service Computation Rules

a. Eligibility service computation method.

i. ☐ Hours of Service

A. ☐ Eligibility Computation Period will switch to Plan Year

B. ☐ Eligibility Computation Period will remain based on anniversary of date of hire

ii. ☐ Elapsed Time

NOTE: *B.11.a.ii can only be chosen if B.7c, B.7e, B.7g, B.7i (without an hours requirement specified) is chosen.*

b. Select hours equivalency for eligibility purposes:

i. ☐ None

An Employee will be credited with the following service with the Employer:

ii. ☐ 10 Hours of Service for each day or partial day

iii. ☐ 45 Hours of Service for each week or partial week

iv. ☐ 95 Hours of Service for each semi-monthly payroll period or partial semi-monthly payroll period

v. ☐ 190 Hours of Service for each month or partial month

c. The hours equivalency will apply to:

i. ☐ All Employees

ii. ☐ Only Employees for whom hours are not tracked. If the Employer tracks hours for an Employee, Eligibility will be determined on actual hours worked.

d. ☐ The following modifications will be made to the requirements specified in B.11a-c: _____

NOTE: *B.11c will not apply if B.11b.i is selected ("None").*

NOTE: *The responses to B.11 are used only to the extent that the Plan determines eligibility service by the Hour of Service method and will apply uniformly to B.7 wherever Hours of Service is elected unless otherwise provided in B.11d.*

NOTE: *If B.11d is selected, the modifications must be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion. For example, B.11d could be used to restrict the Accounts where Eligibility Computation Periods switch to the Plan Year.*

C. CONTRIBUTIONS - ELECTIVE DEFERRALS, VOLUNTARY CONTRIBUTIONS, MANDATORY CONTRIBUTIONS

Elective Deferrals

NOTE: *If A.7 is "Yes" (Elective Deferrals are permitted), an Eligible Employee will be eligible to make Elective Deferrals to the Plan in the following manner:*

1. Maximum Deferral Amounts

a. ☐ The Plan will impose a minimum Elective Deferral of: _____

b. ☐ The Plan will impose a maximum Elective Deferral of: _____

c. ☐ Other limitations on Elective Deferrals (specify): _____

2. Modifications of Elective Deferrals

a. Participants may modify/start/stop Elective Deferrals/Voluntary Contribution elections:

i. ☑ Each pay period

ii. ☐ Monthly

iii. ☐ Quarterly

iv. ☐ Semi Annually

v. ☐ Annually

vi. ☐ Pursuant to Plan Administrator procedures (at least once each calendar year)

b. ☑ Participants may stop an election to contribute at any time.

3. Catch-up Contributions

a. ☑ Participants may make Age Restricted Catch-up Contributions (Section 5.01(c)).

b. ☑ Participants with fifteen years of service may make Special Long Service Catch-up Contributions (Section 5.01(b)).

Automatic Enrollment

NOTE: *Applicable state laws should be reviewed to ensure that anti-garnishment rules do not prohibit the inclusion or administration of automatic enrollment provisions.*

4. The Plan has Automatic Enrollment provisions intended to satisfy:

a. ☑ None

b. ☐ ACA

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i. ☐ The automatic enrollment provisions shall be set according to a written administrative policy which is timely communicated to Participants so they have an effective opportunity to elect to receive cash or complete an affirmative election deferring a different amount or no amount.

c. ☐ EACA

5. Automatic Enrollment Application

Indicate which employees will be subject to the automatic enrollment provisions of the Plan:

a. ☐ Only Participants whose Plan entry date is on or after: _____

b. ☐ All Participants without an existing affirmative election (an affirmative election includes an election not to defer into the Plan)

c. ☐ All Participants without an existing affirmative election or whose affirmative election is less than the automatic enrollment amount

d. ☐ Other: _____

NOTE: *If "Other" is selected, the description must be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion.*

6. Covered Employees - EACA Indicate which employees will be "covered employees" who are subject to the automatic contribution arrangement:

a. ☐ Eligible Employees who have not made an Elective Deferral election

b. ☐ All Eligible Employees to the extent that no election was made or their Elective Deferral elections are less than the automatic enrollment amount

c. ☐ Other (e.g., Employees employed after 1/1/2016 who have not made an Elective Deferral election): _____

NOTE: *Covered Employees must receive the notice described in Section 4.01(g)(1).*

7. Initial Automatic Enrollment Amount (ACA and EACA)

a. The initial amount of the automatic enrollment (as a percentage of Plan Compensation): _____%

b. ☐ The automatic enrollment deferral percentage will increase by _____% according to the schedule in C.8.

i. The maximum automatic enrollment deferral percentage is: _____%

c. ☐ Delayed automatic enrollment. The traditional automatic enrollment will be deemed elected _____after the initial satisfaction of the eligibility requirements of Article 3 with respect to Elective Deferrals (and after effective date of the addition of an automatic enrollment feature for current Participants).

NOTE: *If C.4c is selected (EACA), the Plan must provide that the initial default contribution is a uniform percentage of Plan Compensation; although, the percentage may vary based on years of service.*

NOTE: *C.7c may only be used with a plan intending to satisfy the ACA requirements.*

8. Application of Increase Provisions

a. The first deferral rate increase will occur on:

i. ☐ The first day of the second Plan Year following the Plan Year during which the initial automatic enrollment became effective.

ii. ☐ The first day of the _____Plan Year following the Plan Year during which the initial automatic enrollment became effective.

iii. ☐ Other: _____

b. Subsequent deferral increases will occur:

i. ☐ The first day of each Plan Year

ii. ☐ The anniversary of the Participant's initial automatic enrollment

iii. ☐ The anniversary of the Participant's date of hire

iv. ☐ Other: _____

NOTE: *C.8b.iv may not be used with a plan intending to satisfy the EACA requirements.*

9. Permissible Withdrawals - EACA

☐ Permissible withdrawals will be allowed provided they are requested within 90 days after the first automatic deferral (no fewer than 30 or more than 90 days)

10. Deferral Contribution Source If the Plan provides for automatic enrollment and Roth contributions are allowed, select the default type of automatic contributions:

a. ☐ Pre-tax. All Elective Deferrals made under Section 4.01(g) shall be designated as Pre-tax Elective Deferrals.

b. ☐ Roth. All Elective Deferrals made under Section 4.01(g) shall be designated as Roth Elective Deferrals.

NOTE: *C.10 only applies if A.7b is "Yes" (Roth contributions are allowed in the Plan).*

Voluntary Contributions

NOTE: *If A.8 is "Yes", an Eligible Employee who has met the requirements specified for Voluntary Contributions will be eligible to make Voluntary Contributions to the Plan as follows (Section 4.01):*

11. Minimum and Maximum Voluntary Contributions

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a. Minimum Voluntary Contribution: _____
b. Maximum Voluntary Contribution: _____
c. Maximum of total combined Elective Deferral/Voluntary Contribution: _____
d. Other limitations: _____

NOTE: *C.11b and C.11c may not be more than 100% of Plan Compensation.*

NOTE: *If C.11d is selected the requirements provided must be nondiscriminatory, objectively determinable and may not be specified in a manner that is subject to adopting Employer discretion.*

Mandatory Contributions

NOTE: *If A.9 is "Yes" (Mandatory Contributions are permitted), an Eligible Employee who has met the requirements specified for Mandatory Contributions will be eligible to make Mandatory Contributions to the Plan as follows (Section 4.01):*

12. Mandatory Contribution Amount

a. ☐ Mandatory After-Tax Contributions will be required in the following amount with the following limitations: _____
b. ☐ Mandatory Pre-Tax Contributions will be required in the following amount with the following limitations: _____

D. CONTRIBUTIONS - MATCHING, NON-ELECTIVE, AND OTHER CONTRIBUTIONS

Employer Matching - Allocation Service

NOTE: *If A.10 is "Yes", an Eligible Employee who has met the requirements of Section B and who has satisfied the following requirements will be eligible to receive an allocation of Matching Contributions during the applicable Plan Year.*

1. Allocation Requirements for Employer Matching Contributions In order to share in the allocation of Employer Matching Contributions, a Participant is required to:

a. ☐ Complete _____Hours of Service in the applicable period (not to exceed 1,000 hours in a Plan Year or a prorated version thereof)
b. ☐ Be employed by the adopting Eligible Employer on the last day of the applicable period
c. ☐ Be employed by the adopting Eligible Employer on the last day of the applicable period or complete at least _____ Hours of Service in the applicable period (not to exceed 1,000 hours in a Plan Year or a prorated version thereof)
d. ☑ None

2. Applicable Period

a. The applicable period for determining the satisfaction of service requirements for an allocation of Employer Matching Contributions is:
i. ☐ Plan Year
ii. ☐ Plan Quarter
iii. ☐ Calendar Month
iv. ☐ Payroll Period
v. ☐ Other: _____

3. Matching Allocation Computation Rules

a. Select hours equivalency:
i. ☐ None
An Employee will be credited with the following service with the Employer:
ii. ☐ 10 Hours of Service for each day or partial day
iii. ☐ 45 Hours of Service for each week or partial week
iv. ☐ 95 Hours of Service for each semi-monthly payroll period or partial semi-monthly payroll period
v. ☐ 190 Hours of Service for each month or partial month

b. The hours equivalency will apply to:
i. ☐ All Employees
ii. ☐ Only Employees for whom hours are not tracked. If the Employer tracks hours for an Employee, satisfaction of allocation conditions will be determined based on actual hours worked.

NOTE: *D.2 is only applicable if D.1a or D.1c is selected.*

4. Other Employer Service

☐ Count hours of service with employers other than the Employer for purposes of satisfying the allocation service requirements. List other employer(s) along with any limitations: _____

5. Exceptions to Allocation Service Requirements for Matching Contributions

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a. ☐ A Participant whose employment terminates on the last day of the applicable period is treated as being employed by the Employer on the last day of the applicable period.

b. Modify Hour of Service requirement and/or last day requirement for a Participant who terminates employment with the Employer during the Plan Year due to:

i. ☐ death

ii. ☐ Disability

iii. ☐ attainment of Normal Retirement Age

iv. ☐ attainment of Early Retirement Age

c. Any Hour of Service requirement and last day requirement will be modified as follows:

i. ☐ Waive both the Hour of Service requirement and last day requirement

ii. ☐ Waive the Hour of Service requirement only

iii. ☐ Waive last day requirement only

d. ☐ The following other modifications will be made to the requirements specified in D.1-5c: _____

Matching - Formula

6. Matched Employee Contribution Inclusions

The adopting Eligible Employer definition of Matched Employee Contribution includes:

a. ☐ Elective Deferrals

b. ☐ Age Restricted Catch-up Contributions

c. ☐ Special Long Service Catch-up Contributions

d. ☐ Roth Elective Deferrals

e. ☐ Voluntary Contributions

f. ☐ Mandatory After-Tax Contributions

g. ☐ Mandatory Pre-Tax Contributions

h. ☐ Other (e.g., Elective Deferrals made to Company 403(b) Plan #1): _____

NOTE: *If "Other" is selected, the description must be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion.*

7. Matching Contribution Formula

a. ☐ A discretionary amount. The amount will be allocated:

i. ☐ as a uniform percentage of Matched Employee Contributions.

ii. ☐ as a flat dollar amount for each Participant.

b. ☐ Single rate. The adopting Eligible Employer will contribute as an Employer Matching Contribution an amount equal to:

Rate One

i. _____% of the Participant's Matched Employee Contributions that are not in excess of

ii. _____% of the Participant's Plan Compensation

c. ☐ Years of service according to the schedule in D.10.

d. ☐ Special schedule. Matching Contributions shall be made according to the following fixed schedule: _____

NOTE: *The discretionary formula in D.7a must meet the nondiscrimination requirements regarding benefits, rights, or features described in Treas. Reg. section 1.401(a)(4)-4.*

NOTE: *If "Special schedule" is selected, the schedule must describe a formula from the options already available or a combination thereof (e.g., single rate formula applies to Group A; two rate formula applies to Group B), be objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

8. Additional Discretionary Matching Contributions

☐ Permit discretionary Matching Contributions to be made in addition to the contributions described in D.7b-d. The amount will be allocated:

a. ☐ as a uniform percentage of Matched Employee Contributions.

b. ☐ as a flat dollar amount for each Participant.

9. Additional Fixed Matching Contributions

☐ Permit additional fixed Matching Contributions to be made in addition to the contributions described in D.7b-d: _____

NOTE: *The formula entered in D.9 must describe a formula from the options already available or a combination thereof (e.g., single rate formula applies to Group A; two rate formula applies to Group B), be objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

10. Years of Service

a. The Matching contribution will be made according to the schedule below:

i. _____Years of service _____% of Matched Employee Contributions.

ii. _____Years of service _____% of Matched Employee Contributions.

iii. _____Years of service _____% of Matched Employee Contributions.

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iv. _____Years of service _____% of Matched Employee Contributions.

b. ☐ Only Matched Employee Contributions that are not in excess of _____% of the Participant's Plan Compensation will be matched.

c. In determining years of service in this D.10c, the following service will be used:

i. ☐ Years of Eligibility Service

ii. ☐ Years of Vesting Service

d. Enter the number of Hours of Service necessary to earn a year of service described in D.10c.i: _____

NOTE: *Each tier of Employer Matching Contributions must satisfy the nondiscriminatory availability of benefits, rights, and features in Treas. Reg. section 1.401(a)(4)-4.*

11. Employer Matching Contributions - Limitations

a. Plan limits Matching Contributions to the following in each Plan Year:

i. ☐ Maximum percentage of Plan Compensation that applies to all Participants: _____%

ii. ☐ Maximum percentage of Plan Compensation that applies to Highly Compensated Employees only: _____%

iii. ☐ Maximum dollar amount that applies to all Participants: $_____

iv. ☐ Maximum dollar amount that applies to Highly Compensated Employees only: $_____

v. ☐ Other: _____

vi. ☐ No Maximum

b. Apply the dollar limit in D.11:

i. ☐ On a Plan Year basis only

ii. ☐ Pro rata as of each period specified in D.12a

NOTE: *If "Other" is selected the requirements provided must be nondiscriminatory, objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion.*

NOTE: *D.11b shall only apply if a maximum dollar amount (D.11a.iii or D.11a.iv) is selected and "End of Plan Year" (D.12a.i) is not selected.*

12. Determination Period for Employer Matching Contributions

a. The period for determining the amount of an allocation of Employer Matching Contributions is:

i. ☐ End of Plan Year

ii. ☐ Semi-annually

iii. ☐ Quarterly

iv. ☐ Each calendar month

v. ☐ Each pay period

NOTE: *The determination period elected in D.12 must be equal to or longer than the applicable period elected in D.2.*

NOTE: *Discretionary Matching Contributions (if selected) may be allocated at a time other than that selected in D.12.*

NOTE: *See Section 4.02(b)(1) for rules relating to "true-up" Matching Contributions.*

Non-Elective Contributions - Allocation Service

NOTE: *If A.11 is "Yes" an Eligible Employee who has met the requirements of Section B and who has satisfied the following requirements will be eligible to receive an allocation of Non-Elective Contributions during the applicable Plan Year.*

13. Allocation Requirements for Non-Elective Contributions In order to share in the allocation of Non-Elective Contributions, a Participant is required to:

a. ☐ Complete _____Hours of Service in the applicable period (not to exceed 1,000 hours in a Plan Year or a prorated version thereof)

b. ☐ Be employed by the adopting Eligible Employer on the last day of the applicable period

c. ☐ Be employed by the adopting Eligible Employer on the last day of the applicable period or complete at least _____ Hours of Service in the applicable period (not to exceed 1,000 hours in a Plan Year or a prorated version thereof)

d. ☑ None

14. Applicable Period

a. The applicable period for determining the satisfaction of service requirements for an allocation of Non-Elective Contributions is:

i. ☐ Plan Year

ii. ☐ Plan Quarter

iii. ☐ Calendar Month

iv. ☐ Payroll Period

v. ☐ Other: _____

15. Non-Elective Allocation Computation Rules

a. Select hours equivalency:

i. ☐ None

An Employee will be credited with the following service with the Employer:

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ii. ☐ 10 Hours of Service for each day or partial day
iii. ☐ 45 Hours of Service for each week or partial week
iv. ☐ 95 Hours of Service for each semi-monthly payroll period or partial semi-monthly payroll period
v. ☐ 190 Hours of Service for each month or partial month

b. The hours equivalency will apply to:
i. ☐ All Employees
ii. ☐ Only Employees for whom hours are not tracked. If the Employer tracks hours for an Employee, satisfaction of allocation conditions will be determined based on actual hours worked.

16. Other Employer Service

☐ Count hours of service with employers other than the Employer for purposes of satisfying the allocation service requirements. List other employer(s) along with any limitations: _____

17. Exceptions to Allocation Requirements for Non-Elective Contributions

a. ☐ A Participant whose employment terminates on the last day of the applicable period is treated as being employed by the Employer on the last day of the applicable period.

b. Modify Hour of Service requirement or last day requirement for a Participant who terminates employment with the Employer during the applicable period due to:
i. ☐ death
ii. ☐ Disability
iii. ☐ attainment of Normal Retirement Age
iv. ☐ attainment of Early Retirement Age

c. Any Hour of Service requirement and last day requirement will be modified as follows:
i. ☐ Waive both the Hour of Service requirement and last day requirement
ii. ☐ Waive the Hour of Service requirement only
iii. ☐ Waive last day requirement only

d. ☐ The following other modifications will be made to the requirements specified in D.13-17c: _____

NOTE: *Other modifications must be specified in a manner that is objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

Non-Elective - Formula

18. Amount of Non-Elective Contributions

a. ☐ Discretionary in an amount as determined by the adopting Eligible Employer
b. ☐ _____% of total Participant Plan Compensation for the Plan Year
c. ☐ $_____for the Plan Year
d. ☐ Other amount necessary to fund the allocation provided below: _____

19. Non-Elective Contribution allocation formula

The adopting Employer's Non-Elective Contributions will be allocated to eligible Participants who have met the requirements of Section B and D.13 through 17 as follows (Section 4.03):

a. ☐ Pro rata. In the ratio that each Participant's Plan Compensation bears to the Plan Compensation of all eligible Participants.
b. ☐ Integrated. See D.20.
c. ☐ Other fixed formula: _____

NOTE: *If "Other fixed formula" is selected, it must describe a formula from the options already available or a combination thereof (e.g., pro rata formula applies to Group A; fixed amount applies to Group B), be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion.*

20. Non-Elective - Integration

Integration level for determining Excess Compensation:

a. ☐ Taxable wage base (as defined under Section 230 of the Social Security Act) in effect on the first day of such Plan Year
b. ☐ 20% of the taxable wage base (as defined under Section 230 of the Social Security Act) in effect on the first day of such Plan Year; minus $1.00
c. ☐ 80% of the taxable wage base (as defined under Section 230 of the Social Security Act) in effect on the first day of such Plan Year; minus $1.00
d. ☐ 80% of the taxable wage base (as defined under Section 230 of the Social Security Act) in effect on the first day of such Plan Year; plus $1.00
e. ☐ _____% (not more than 100%) of taxable wage base (as defined under Section 230 of the Social Security Act) in effect on the first day of such Plan Year
f. ☐ Fixed dollar amount: $_____(not more than the taxable wage base (as defined under Section 230 of the Social Security Act) in effect on the first day of such Plan Year)

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NOTE: *If D.20a (taxable wage base) is not selected, the amount of permitted disparity will be determined in accordance with the following table:*

Integration Level	Permitted Disparity
More than $0 but not more than 20% of the TWB	5.7%
More than 20% of the TWB but not greater than 80% of the TWB	4.3%
More than 80% of the TWB but less than 100% of the TWB	5.4%
100% of the TWB	5.7%

*TWB = taxable wage base (as defined under Section 230 of the Social Security Act)

21. Determination Period for Non-Elective Contributions

a. The period for determining the amount of an allocation of Non-Elective Contributions is:

- **i.** ☐ End of Plan Year
- **ii.** ☐ Semi-annually
- **iii.** ☐ Quarterly
- **iv.** ☐ Each calendar month
- **v.** ☐ Each pay period

b. Minimum and Maximum Non-Elective Contributions

- **i.** ☐ Allocations of Non-Elective Contributions for a Participant will be subject to a minimum amount: _____
- **ii.** ☐ Allocations of Non-Elective Contributions for a Participant will be subject to a maximum amount: _____

c. Apply the dollar limit in D.21b:

- **i.** ☐ On a Plan Year basis only
- **ii.** ☐ Pro rata as of each period specified in D.21a

NOTE: *The determination period elected in D.21 must be equal to or longer than the applicable period elected in D.14.*

22. Non-Elective - Disability

☐ Allocate Non-Elective Contributions to Disabled Participants who do not meet the allocation service requirements (Section 4.03(e)). Allocations to Disabled Participants end as of the earliest of: (i) the last day of the Plan Year in which occurs the ____ anniversary of the start of the Participant's Disability or (ii) such other time specified in Section 4.03(d).

NOTE: *D.22 will not be more than "tenth."*

NOTE: *Allocations under D.22 may occur after Termination.*

23. Non-Elective - Former Participants

a. ☐ Non-Elective Contributions will be allocated to former Participants until the last day of the _____(no more than fifth) tax year following the tax year in which the date of Termination occurs.

b. Age and Service Requirements. Former Participants must meet the following requirements to be eligible to receive Non-Elective Contributions.

- **i.** ☐ Former Participants must be at least _____years old.
- **ii.** ☐ Former Participants must meet the following service requirement: _____.
- **iii.** ☐ Former Participants must meet the following requirement: _____.

c. ☐ The following modifications will apply to D.23b: _____.

24. Qualified Non-Elective Contributions ("QNEC")

☐ The following limitations, conditions or special rules apply to Qualified Non-Elective Contributions (QNECs) or Qualified Matching Contributions (QMACs): _____

If the adopting Eligible Employer makes discretionary QNECs (Section 4.04(b)) or QMACs (Section 4.04(c)) to the Plan, the Employer must provide the Plan Administrator (or Custodian , if applicable), written instructions describing (1) how the discretionary QNEC or QMAC formula will be allocated to Participants, (2) the computation period(s) to which the discretionary QNEC or QMAC formula applies, and (3) if applicable, a description of each business location or business classification subject to separate discretionary QNEC or QMAC allocation formulas. Such instructions must be provided no later than the date on which the discretionary QNEC or QMAC is made to the Plan. A summary of these instructions must be communicated to Participants who receive discretionary QNECs or QMACs. The summary must be communicated to Participants no later than 60 days following the date on which the last discretionary QNEC or QMAC is made to the Plan.

25. Rollovers

Rollover Contributions are permitted:

☑ Yes ☐ No

NOTE: *The Plan Administrator has discretion under Section 4.06 to limit the types of rollover contributions accepted by the Plan and must use that discretion in a consistent and nondiscriminatory manner.*

26. Recontributions

a. ☑ Recontributions of coronavirus-related distributions will be permitted.

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b. ☑ Recontributions of federal disaster distributions will be permitted.

27. Death or Disability During Qualified Military Service

☐ For benefit accrual purposes, a Participant that dies or becomes Disabled while performing Qualified Military Service will be treated as if he had been employed by the adopting Employer on the day preceding death or Disability and terminated employment on the day of death or Disability.

28. 415 Additional Language

☐ Additional language necessary to satisfy Code section 415 because of the required aggregation of multiple plans: _____.

E. VESTING

Vesting Service Rules

1. Vesting service computation method

a. ☑ Hours of Service. Number of Hours of Service necessary for a Year of Vesting Service (not to exceed 1,000): 1000

b. ☐ Elapsed Time

NOTE: *Unless E.1.b (Elapsed Time) is selected, the Plan will use the Hours of Service method for determining vesting service. If E.1.b (Elapsed Time) is selected, questions E.2 through E.3 are disregarded.*

2. Vesting Service Equivalencies

a. Select equivalency for vesting purposes:

i. ☑ None.

An Employee will be credited with the following service with the Employer:

ii. ☐ 10 Hours of Service for each day or partial day

iii. ☐ 45 Hours of Service for each week or partial week

iv. ☐ 95 Hours of Service for each semi-monthly payroll period or partial semi-monthly payroll period

v. ☐ 190 Hours of Service for each month or partial month

b. The hours equivalency selected in E.2a will apply to:

i. ☐ All Employees

ii. ☐ Only Employees for whom hours are not tracked. If the Employer tracks hours for an Employee, vesting will be determined based on actual hours worked.

3. Vesting Computation Period

a. ☐ Calendar year

b. ☑ Plan Year

c. ☐ The consecutive 12-month period commencing on the date the Employee first performs an Hour of Service; each subsequent consecutive 12-month period will commence on the anniversary of such date

d. ☐ Other (must be a consecutive 12-month period): _____.

4. Other Employer Service

☐ Count years of service with employers other than the adopting Eligible Employer for vesting purposes. List other employers and indicate for what purposes (e.g., Employer Matching, Non-Elective, etc.) the service applies along with any limitations: ___

5. Vesting Exceptions

a. ☑ Death. Provide for full vesting for a Participant who terminates employment with the adopting Eligible Employer due to death while an Employee.

b. ☑ Disability. Provide for full vesting for a Participant who terminates employment with the adopting Eligible Employer due to Disability while an Employee.

c. ☐ Early Retirement. Provide for 100% vesting upon the attainment of Early Retirement Date while an Employee.

6. Vesting Exclusions

a. ☐ Exclude Years of Vesting Service earned before age 18.

b. ☐ Exclude Years of Vesting Service earned before the adopting Eligible Employer maintained this Plan or a predecessor plan.

c. ☐ One-year holdout. If an Employee has a One-Year Break in Service/Period of Severance, exclude Years of Vesting Service earned before such period until the Employee has completed a Year of Vesting Service after returning to employment with the adopting Eligible Employer.

d. ☑ Rule of parity. If an Employee does not have any nonforfeitable right to the Account balance derived from adopting Eligible Employer contributions, exclude Years of Vesting Service earned before a period of five (5) consecutive One-Year Breaks in Service/Periods of Severance.

7. Special Vesting Provisions

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☐ Provide for special vesting provisions (e.g., 100% vesting as of a certain date, or to set a different vesting schedule for employees based on division): _____

NOTE: *Any special provisions must satisfy Code sections 401(a)(4) and 411.*

Vesting Schedules

8. Employer Matching Contributions

Vesting Schedule for Employer Matching Contributions (Section 6.02):

- **a.** ☐ 100%
- **b.** ☐ 2-6 Year Graded
- **c.** ☐ 1-5 Year Graded
- **d.** ☐ 1-4 Year Graded
- **e.** ☐ 3 Year Cliff
- **f.** ☐ 2 Year Cliff
- **g.** ☐ Other:
  - **i.** Other Employer Match Schedule - less than 1 year: _____%
  - **ii.** Other Employer Match Schedule - 1 year but less than 2 years: _____%
  - **iii.** Other Employer Match Schedule - 2 years but less than 3 years: _____%
  - **iv.** Other Employer Match Schedule - 3 years but less than 4 years: _____%
  - **v.** Other Employer Match Schedule - 4 years but less than 5 years: _____%
  - **vi.** Other Employer Match Schedule - 5 years but less than 6 years: _____%
  - **vii.** Other Employer Match Schedule - 6 or more years: 100 %.

NOTE: *Any vesting schedule described in E.8g must provide vesting at least as rapidly as the "3 Year Cliff" vesting schedule or the "2-6 Year Graded" vesting schedule and E.8g.vii will be deemed to be 100%.*

9. Non-Elective Contributions

Vesting Schedule for Non-Elective Contribution (Section 6.02):

- **a.** ☐ 100%
- **b.** ☐ 2-6 Year Graded
- **c.** ☐ 1-5 Year Graded
- **d.** ☐ 1-4 Year Graded
- **e.** ☐ 3 Year Cliff
- **f.** ☐ 2 Year Cliff
- **g.** ☐ Other:
  - **i.** Other Non-Elective Schedule - less than 1 year: _____%
  - **ii.** Other Non-Elective Schedule - 1 year but less than 2 years: _____%
  - **iii.** Other Non-Elective Schedule - 2 years but less than 3 years: _____%
  - **iv.** Other Non-Elective Schedule - 3 years but less than 4 years: _____%
  - **v.** Other Non-Elective Schedule - 4 years but less than 5 years: _____%
  - **vi.** Other Non-Elective Schedule - 5 years but less than 6 years: _____%
  - **vii.** Other Non-Elective Schedule - 6 or more years: 100 %.

NOTE: *Any vesting schedule described in E.9g must provide vesting at least as rapidly as the "3 Year Cliff" vesting schedule or the "2-6 Year Graded" vesting schedule and E.9g.vii will be deemed to be 100%.*

10. Other Vesting Schedule

- **a.** ☐ The Plan has another vesting schedule: _____
- **b.** Describe the Participants to which the other vesting schedule applies: _____

NOTE: *The vesting schedule in E.10 is in addition to the vesting schedules in E.8 through E.9.*

NOTE: *E.10b must be applied in a consistent and nondiscriminatory manner and must satisfy the applicable minimum vesting requirements of Code section 411(a)(2) at every point in time, for all Participants' years of service.*

11. Forfeitures

Forfeitures will be used in the following manner (Article 6):

- **a.** ☑ Any permissible method described in Section 6.03(d)
- **b.** ☐ Other: _____

NOTE: *If E.11a is selected, forfeitures may be allocated in any manner at the discretion of the Plan Administrator.*

F. DISTRIBUTIONS - SEVERANCE FROM EMPLOYMENT/DEATH

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Definitions

1. Normal Retirement

a. Normal Retirement Age means:

i. ☑ Attainment of age (not to exceed 65): 65

ii. ☐ Later of attainment of age _____and the service specified in F.1b

iii. ☐ Other: _____

b. Select the type and length of service used to measure Normal Retirement Age (not to exceed the fifth anniversary of the first day of the Plan Year in which participation commenced):

i. ☐ Eligibility. _____Year(s) of Eligibility Service

ii. ☐ Vesting. _____Year(s) of Vesting Service

iii. ☐ Participation. _____anniversary of participation (e.g. third, fourth, etc.)

c. Normal Retirement Date means:

i. ☐ Normal Retirement Age

ii. ☐ First day of calendar month coincident or next following Normal Retirement Age

iii. ☐ First day of calendar month nearest Normal Retirement Age

iv. ☐ Anniversary date nearest Normal Retirement Age

v. ☑ Other: Anniversary date coinciding with or next following a Participant's Normal Retirement Age

NOTE: *The Normal Retirement Age will be deemed met no later than the later of age 65 or the fifth anniversary of participation.*

2. Early Retirement

a. Early Retirement Age means:

i. ☑ None. The Plan does not have an early retirement feature.

ii. ☐ Attainment of age _____

iii. ☐ Later of attainment of age _____and the service specified in F.2b

iv. ☐ Other: _____

b. Select the type and length of service used to measure Early Retirement Age:

i. ☐ Eligibility. _____Year(s) of Eligibility Service

ii. ☐ Vesting. _____Year(s) of Vesting Service

iii. ☐ Participation. _____anniversary of participation (e.g. third, fourth, etc.)

c. Early Retirement Date means:

i. ☐ Early Retirement Age

ii. ☐ First day of calendar month coincident or next following Early Retirement Age

iii. ☐ First day of calendar month nearest Early Retirement Age

iv. ☐ Anniversary date nearest Early Retirement Age

v. ☐ Other: _____

NOTE: *If F.2a.iii is selected and a participant terminates from service before satisfying the age requirement for early retirement, but after satisfying the service requirement, the Participant will be entitled to elect an early retirement benefit upon reaching the required age.*

Time & Form of Payment

3. REA Requirements

a. ☐ Certain assets in the Transfer Account are subject to the REA requirements. The default form of payment for those Transfer Account assets that are subject to the REA requirements will be a Qualified Joint and _____% Survivor Annuity (not less than 50% and not more than 100%).

4. Time of Payment

Distributions after Severance from Employment for reasons other than death will commence (Section 7.02):

a. ☐ Immediate. As soon as administratively feasible with a final payment made consisting of any allocations occurring after such Severance from Employment.

b. ☐ End of Plan Year. As soon as administratively feasible after all contributions have been allocated relating to the Plan Year in which the Participant's Account balance becomes distributable

c. ☐ Normal Retirement Date.

d. ☑ Other (e.g., as soon as administratively feasible following the next Valuation Date): as soon as administratively feasible

NOTE: *Any entry in "Other" must comply with Code section 401(a)(9), Section 7.02 and other requirements of Article 7.*

5. Form of Payment (Other than Death)

a. Distributions from the Plan after Severance from Employment for reasons other than death may be made in the following forms (select all that apply):

i. ☑ Lump sum

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ii. ☐ Substantially equal installments

iii. ☐ Under a continuous right of withdrawal pursuant to which a Participant may withdraw such amounts at such times as he will elect

iv. ☑ Other (e.g., Periodic Payment that are set at least quarterly): Installments only if Participant subject to lifetime RMDs and other options as allowed by vendor

NOTE: *F.5b.iii and any entry in F.5b.iv must comply with Code section 401(a)(9), Section 7.02 and other requirements of Article 7.*

b. Participants may take distributions in the form of an annuity:

i. ☐ Yes - entire account

ii. ☐ Yes - entire account except single life annuities will not be allowed

iii. ☐ Yes - the following conditions and/or limitations will apply: _____

iv. ☑ No

NOTE: *If F.5b.i, F.5b.ii, F.5b.iii is selected, a Participant may elect to have the Plan Administrator apply his vested Account to the extent provided above toward the purchase of an annuity contract, which will be distributed to the Participant. The terms of such annuity contract will comply with the provisions of this Plan and any annuity contract will be nontransferable.*

NOTE: *F.5b.iii must be applied in a consistent and nondiscriminatory manner (for example, limiting annuity distributions to accounts in excess of a certain dollar amount.)*

NOTE: *If the Plan is exempt from the REA requirements, the Plan cannot offer a single life annuity as an optional form of benefit. If the Plan is exempt from the REA requirements, the distribution used to purchase a single life annuity will be subject to the REA requirements.*

Payments on Death

6. Payment upon Participant's Death

Distributions on account of the death of the Participant will be made in accordance with the following:

a. ☐ Pay entire Account balance by end of fifth year for all Beneficiaries in accordance with Sections 7.02(b)(1)(A) and 7.02(b)(2)(A) only

b. ☐ Pay entire Account balance no later than the 60th day following the end of Plan Year in which the Participant dies

c. ☑ Allow extended payments for all Beneficiaries in accordance with Sections 7.02(b)(1)(A), (B) and (C) and 7.02(b)(2)(A) and (B)

d. ☐ Pay entire Account balance by end of fifth year for Beneficiaries in accordance with Sections 7.02(b)(1)(A) and 7.02(b)(2)(A) and allow extended payments in accordance with Sections 7.02(b)(1)(B) and (C) and 7.02(b)(2)(B) only if the Participant's spouse is the Participant's sole primary Beneficiary

e. ☐ Other: _____

NOTE: *Any entry in "Other" must comply with Code section 401(a)(9), Section 7.02(b) and other requirements of Article 7.*

7. Form of Payment

a. Distributions from the Plan may be made in the following forms (select all that apply):

i. ☑ Lump sum

ii. ☐ Substantially equal installments

iii. ☐ Under a continuous right of withdrawal pursuant to which a Participant may withdraw such amounts at such times as he will elect

iv. ☑ Other (e.g., Periodic Payment that are set at least quarterly): Installments only if Participant subject to lifetime RMDs and other options as allowed by vendor

NOTE: *F.7a.iii and any entry in F.7a.iv must comply with Code section 401(a)(9), Section 7.02 and other requirements of Article 7.*

b. Beneficiaries may take distributions in the form of an annuity.

i. ☐ Yes - the entire Account

ii. ☐ Yes - the following conditions and/or limitations will apply: _____

iii. ☑ No

NOTE: *If F.7b.i or F.7b.ii is selected, a Beneficiary may elect to have the Plan Administrator apply his Account to the extent provided above toward the purchase of an annuity contract, which will be distributed to the Beneficiary. The terms of such annuity contract will comply with the provisions of this Plan (including Section 7.05) and any annuity contract will be nontransferable.*

NOTE: *F.7b.ii must be applied in a consistent and nondiscriminatory manner (for example, limiting annuity distributions to accounts in excess of a certain dollar amount.)*

8. Beneficiaries

a. Death benefits when there is no designated Beneficiary:

i. ☑ In accordance with Section 7.04(c)

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ii. ☐ Other: _____

b. ☐ A beneficiary designation to a spouse will be automatically revoked upon the legal divorce of the Participant and the spouse.

c. ☐ For purposes of determining a Participant's spouse, the one-year rule in Code section 417(d), Treas. Reg. section 1.401(a)-20 applies.

NOTE: *If "Other" is selected, the description must be definitely determinable and may not be specified in a manner that is subject to Employer discretion.*

Mandatory Distributions

9. Force-Out Provisions

a. ☑ Maximum force-out amount for purposes of Section 7.03 (not to exceed $5,000): $1,000

i. ☐ Exclude amounts attributable to Rollover Contributions in determining the value of the Participant's nonforfeitable account balance

ii. Force-outs will be subject to the automatic rollover provisions of 7.06(c) if over: $1,000

b. If the Account is subject to the survivor annuity requirements of Section 7.10, minimum Account balance for Qualified Joint and Survivor Annuity consent requirements (not to exceed $5,000): $_____

c. Force-out of a terminated Participant's Account balance is deferred under Section 7.03(b) until:

i. ☐ Later of age 62 or Normal Retirement Date - payment made in a lump sum only

ii. ☑ Required Beginning Date - Participant may elect payment in a lump sum or installments

iii. ☐ Required Beginning Date - payment made in a lump sum only

iv. ☐ Other (must comply with Code section 411(a)(11), Section 7.03 and other requirements of Article 7): _____

NOTE: *If F.9a is less than $1,000, F.10a.i may not be selected.*

G. DISTRIBUTIONS IN-SERVICE WITHDRAWALS/LOANS/OTHER DISTRIBUTIONS

NOTE: *See Section 8.04 for limits on in-service distributions.*

NOTE: *Safe harbor contributions will be distributable when the Qualified Non-Elective Account is distributable unless otherwise limited by the Code, Treasury Regulations, or Adoption Agreement.*

1. Normal Retirement

Allow in-service distributions after attainment of Normal Retirement Age (Section 7.01(b)) from the following Accounts:

a. ☑ None

b. ☐ All Accounts

c. ☐ Selected Accounts

i. ☐ Elective Deferral Account

ii. ☐ Voluntary Contribution Account

iii. ☐ Mandatory After-Tax Contribution Account

iv. ☐ Mandatory Pre-Tax Contribution Account

v. ☐ Matching Contribution Account

vi. ☐ Non-Elective Contribution Account

vii. ☐ Qualified Non-Elective Contribution Account

viii. ☐ Rollover Contribution Account

ix. ☐ Transfer Account

x. ☐ Other: _____

NOTE: *The "Other" accounts specified above must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

2. Early Retirement

Allow in-service distributions after attainment of Early Retirement Age (Section 7.01(a)) from the following Accounts:

a. ☐ None

b. ☐ All Accounts

c. ☐ Selected Accounts

i. ☐ Elective Deferral Account

ii. ☐ Voluntary Contribution Account

iii. ☐ Mandatory After-Tax Contribution Account

iv. ☐ Mandatory Pre-Tax Contribution Account

v. ☐ Matching Contribution Account

vi. ☐ Non-Elective Contribution Account

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vii. ☐ Qualified Non-Elective Contribution Account
viii. ☐ Rollover Contribution Account
ix. ☐ Transfer Account
x. ☐ Other: _____

NOTE: *The "Other" accounts specified above must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

NOTE: *If the Normal Retirement Date or Early Retirement Date is less than age 59-1/2 and in-service is selected, Elective Deferrals, Qualified Non-Elective Contributions, Qualified Matching Contributions, the portion of any Account that has been used to satisfy the safe harbor requirements of Code sections 401(k)(12) or 401(k)(13) or 401(m)(11) or 401(m)(12), Matching Contributions held in a custodial account, and Non-Elective Contributions held in a custodial account will not be eligible for withdrawal until the Participant attains age 59-1/2.*

Hardship

3. Hardship

Hardship withdrawals are allowed as follows:

a. ☐ None
b. ☐ All available Accounts.
c. ☑ Selected Accounts:
i. ☑ Elective Deferral Account
ii. ☐ Voluntary Contribution Account
iii. ☐ Mandatory After-Tax Contribution Account
iv. ☐ Mandatory Pre-Tax Contribution Account
v. ☐ Matching Contribution Account
vi. ☐ Non-Elective Contribution Account
vii. ☑ Rollover Contribution Account
viii. ☐ Transfer Account
ix. ☑ Other: QNECs and QMACs

NOTE: *The "Other" accounts specified above must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

d. ☑ The Plan will use the safe harbor criteria set forth in Section 8.01(b) in determining whether a Participant is entitled to receive a hardship withdrawal:
i. ☑ All Accounts.
ii. ☐ Selected Accounts
1. ☐ Elective Deferral Account
2. ☐ Voluntary Contribution Account
3. ☐ Mandatory After-Tax Contribution Account
4. ☐ Mandatory Pre-Tax Contribution Account
5. ☐ Matching Contribution Account
6. ☐ Non-Elective Contribution Account
7. ☐ Rollover Contribution Account
8. ☐ Transfer Account
9. ☐ Other: (e.g., Merged Assets) _____

NOTE: *The "Other" accounts specified above (G.2d.ii.9) must be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion.*

e. ☐ The Plan will use the more flexible criteria set forth in Section 8.01(c) in determining whether a Participant is entitled to receive a hardship withdrawal:
i. ☐ All Accounts.
ii. ☐ Selected Accounts
1. ☐ Elective Deferral Account
2. ☐ Voluntary Contribution Account
3. ☐ Mandatory After-Tax Contribution Account
4. ☐ Mandatory Pre-Tax Contribution Account
5. ☐ Matching Contribution Account
6. ☐ Non-Elective Contribution Account
7. ☐ Rollover Contribution Account
8. ☐ Transfer Account
9. ☐ Other: (e.g., Merged Assets) _____

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NOTE: *The "Other" accounts specified above (G.3e.ii.9) must be objectively determinable and may not be specified in a manner that is subject to Employer discretion.*

f. ☐ Expand the hardship criteria to include the Beneficiary of the Participant

g. If a Participant may receive a Hardship withdrawal from his Elective Deferral Account, permit hardship withdrawals from the Participant's Roth Elective Deferral Account subject to the same terms and conditions as apply to the Participant's Elective Deferral Account:

i. ☑ Yes

ii. ☐ Yes - only if the withdrawal from the Roth Elective Deferral Account qualifies as a "qualified distribution" within the meaning of Code section 402A(d)(2)

iii. ☐ No

h. ☑ Other limitations on Hardship withdrawals (e.g., one Hardship withdrawal per Plan Year): 100% vesting required for accounts that are subject to a vesting schedule

NOTE: *A Participant may receive a distribution on account of hardship except from: (i) Safe Harbor Contributions; (ii) Qualified Non-Elective Contributions; (iii) Employer Matching Contributions held in a custodial account; (iv) Non-Elective Contributions held in a custodial account are not eligible for hardship withdrawals; (v) earnings on Elective Deferrals; (vi) Non-elective Contributions invested in mutual funds; and (vii) Employer Matching Contributions invested in mutual funds.*

NOTE: *If G.3e is selected, the requirements of Section 8.01(b)(2) will not apply, the amount of the hardship withdrawal may not exceed the Participant's vested interest under the applicable Account and the requirements of Revenue Ruling 71-224 and any superseding guidance will apply.*

NOTE: *G.3g only applies if A.7b is "Yes," (Roth Elective Deferrals are permitted) and hardship withdrawals are permitted from the Elective Deferral Account.*

NOTE: *Any limitations in G.3h (such as limits on the number of withdrawals per year or minimum amount of distributions) must be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion. Minimum amount of hardship withdrawals may not exceed $1,000.*

4. Specified Age and Service

a. In-service withdrawals are allowed on attainment of age _____and _____service:

i. ☑ None

ii. ☐ All Accounts

iii. ☐ Selected Accounts

b. If Selected Accounts is selected, specified age and service withdrawals may be made from the following Accounts:

i. ☐ Elective Deferral Account

ii. ☐ Voluntary Contribution Account

iii. ☐ Mandatory After-Tax Contribution Account

iv. ☐ Mandatory Pre-Tax Contribution Account

v. ☐ Matching Contribution Account

vi. ☐ Non-Elective Contribution Account

vii. ☐ Qualified Non-Elective Contribution Account

viii. ☐ Rollover Contribution Account

ix. ☐ Transfer Account

x. ☐ Other: (e.g., Merged Assets) _____

NOTE: *The "Other" accounts specified above (G.4b.x) must be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion.*

c. If a Participant may receive a withdrawal upon the attainment of a specified age and service from his Elective Deferral Account, permit such withdrawals from the Participant's Roth Elective Deferral Account subject to the same terms and conditions as apply to the Participant's Elective Deferral Account:

i. ☐ Yes

ii. ☐ Yes - only if the withdrawal from the Roth Elective Deferral Account qualifies as a "qualified distribution" within the meaning of Code section 402A(d)(2)

iii. ☐ No

NOTE: *If G.4a is less than age 59-1/2, Elective Deferrals, Qualified Non-Elective Contributions, Qualified Matching Contributions, the portion of any Account that has been used to satisfy the ACP safe harbor requirements, Matching Contributions held in a custodial account, and Non-Elective Contributions held in a custodial account will not be eligible for withdrawal until the Participant attains age 59-1/2 and completes required service; but only to the extent withdrawals are permitted from such Accounts pursuant to G.4a and G.4b.*

NOTE: *G.4b only applies if G.4a.iii is selected.*

NOTE: *G.4c only applies if A.7b is "Yes" (Roth Elective Deferrals are permitted,) and G.4a.ii or G.4a.iii and G.4b.i is selected.*

5. Specified Age

a. In-service withdrawals are allowed on attainment of age 59-1/2:

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i. ☐ None
ii. ☑ All Accounts
iii. ☐ Selected Accounts

b. If Selected Accounts is selected, specified age withdrawals may be made from the following Accounts:

i. ☐ Elective Deferral Account
ii. ☐ Voluntary Contribution Account
iii. ☐ Mandatory After-Tax Contribution Account
iv. ☐ Mandatory Pre-Tax Contribution Account
v. ☐ Matching Contribution Account
vi. ☐ Non-Elective Contribution Account
vii. ☐ Qualified Non-Elective Contribution Account
viii. ☐ Rollover Contribution Account
ix. ☐ Transfer Account
x. ☐ Other: (e.g., Merged Assets) _____

NOTE: *The "Other" accounts specified above (G.5b.x) must be objectively determinable and may not be specified in a manner that is subject to adopting Eligible Employer discretion.*

c. If a Participant may receive a withdrawal upon the attainment of a specified age from his Elective Deferral Account, permit such withdrawals from the Participant's Roth Elective Deferral Account subject to the same terms and conditions as apply to the Participant's Elective Deferral Account:

i. ☑ Yes
ii. ☐ Yes - only if the withdrawal from the Roth Elective Deferral Account qualifies as a "qualified distribution" within the meaning of Code section 402A(d)(2)
iii. ☐ No

NOTE: *If G.5a is less than age 59-1/2, Elective Deferrals, Qualified Non-Elective Contributions, Qualified Matching, the portion of any Account that has been used to satisfy the ACP safe harbor requirements, Matching Contributions held in a custodial account, and Non-Elective Contributions held in a custodial account will not be eligible for withdrawal until the Participant attains age 59-1/2; but only to the extent withdrawals are permitted from such Accounts pursuant to G.5a and G.5b.*
NOTE: *G.5b only applies if G.5a.iii is selected.*
NOTE: *G.5c only applies if A.7b is "Yes," (Roth Elective Deferrals are permitted), and G.5a.ii or G.5a.iii and G.5b.i is selected.*

Other Withdrawals

6. Withdrawals After Period of Participation

a. ☐ Matching Contributions. In-service withdrawals are allowed from a Participant's Matching Contribution Account after _____ years of Participation

b. ☐ Non-Elective Contributions. In-service withdrawals are allowed from a Participant's Non-Elective Contribution Account after _____years of Participation

NOTE: *Withdrawals under G.6a are only permitted from the Matching Contribution Account to the extent such Account has not been used to satisfy the ACP safe harbor requirements, have not been treated as Qualified Matching Contributions, and is held in annuity contracts.*
NOTE: *Withdrawals under G.6b are only permitted from the Non-Elective Contribution Account to the extent such Account is held in annuity contracts.*
NOTE: *G.6a-b may not be less than five.*

7. Withdrawals After Period of Accumulation

a. ☐ Matching Contributions. In-service withdrawals are allowed from a Participant's Matching Contribution Account on funds held for _____years.

b. ☐ Non-Elective Contributions. In-service withdrawals are allowed from a Participant's Non-Elective Contribution Account on funds held for _____years.

NOTE: *Withdrawals under G.7a are only permitted from the Matching Contribution Account to the extent such Account has not been used to satisfy the ACP safe harbor requirements, have not been treated as Qualified Matching Contributions, is held in annuity contracts.*
NOTE: *Withdrawals under G.7b are only permitted from the Non-Elective Contribution Account to the extent such Account is held in annuity contracts.*
NOTE: *G.7a-b may not be less than two.*

8. At Any Time

In-service withdrawals are allowed from the following Accounts at any time:

a. ☐ Voluntary Contribution Account

b. ☐ Mandatory After-Tax Contribution Account

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c. ☐ Mandatory Pre-Tax Contribution Account
d. ☑ Rollover Contribution Account

9. Military Distributions

a. ☐ Qualified Reservist Distributions are permitted.
b. ☐ Deemed Severance Distributions are permitted.

10. Transfer Account

☐ Effective _____(no earlier than 01/01/2020), the Plan permits distributions from a Transfer Account to a Participant who has not separated from employment if the Participant attains: _____(age cannot be less than 59-1/2).

a. ☐ Under any distribution option offered to a Participant who has incurred a Termination of Employment
b. ☐ With the following limitations or conditions: _____

NOTE: *G.10 only applies if F.3b or F.3c is selected (Plan has received a transfer of assets from a plan subject to the survivor annuity rules of Code sections 401(a)(11) and 417).*

11. Disability

☑ Allow distributions upon Disability.

NOTE: *If distribution upon Disability is selected, the following Accounts may not be distributed unless a severe disability equivalent to A.15a. has occurred: (i) Elective Deferral Account, (ii) Qualified Non-Elective Contribution Account, (iii) Matching Contribution Account to the extent such Account has been used to satisfy the safe harbor requirements of Code sections 401(k)(12) or 401(k)(13) and/or 401(m)(11) or 401(m)(12) or to the extent such Account is treated as a Qualified Matching Contribution. A severe disability equivalent to A.15a is as follows: the Participant is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment that can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months. The permanence and degree of such impairment will be supported by medical evidence.*

12. Qualified Birth or Adoption Distributions (QBADs)

a. ☑ Effective 01/01/2026 (no earlier than 01/01/2020), the Plan permits qualified birth or adoption distributions as a separate distribution event.
b. ☑ The following limitations and conditions apply: A participant can take up to $5000 from all plans under a single employer for each qualified birth or adoption of a minor up to a year after the qualified event.

NOTE: *If Qualified Birth or Adoption Distributions (QBADs) are selected, recontribution of a QBAD must also be permitted. See Section 8.04.*

13. Coronavirus-Related Distributions

a. ☑ Effective 01/01/2020 (no earlier than 01/01/2020) and prior to December 31, 2020, the Plan permitted coronavirus-related distributions.
b. ☐ The following limitations and conditions applied: _____.

14. Federal Disaster Distributions

a. ☑ The Plan permits distribution of a Participant's Elective Deferrals for a federally declared disaster.
b. ☐ The following limitations and conditions apply: _____.

NOTE: *The limitations and conditions captured in G.12.b, G.13.b, and G.14.b must not result in a violation of any applicable requirements under Code section 403(b).*

Conditions/Limitations

15. Vesting Status for In-service Withdrawals

☑ In-service withdrawals otherwise permitted under Section G are allowed only if the distributing Account is fully vested

NOTE: *Withdrawals under G.1-14 are only permitted from the portion of a Participant's Accounts described in G.15 unless otherwise specified in G.16.*

16. Other Conditions/Limitations

☐ The following limitations, conditions, and/or special rules apply to in-service withdrawals (e.g., Participant is limited to one in-service withdrawal per calendar quarter): _____

NOTE: *Unless otherwise specified, the limitations will apply to all in-service withdrawals (G.1 through G.15). G.16 must be applied in a consistent and nondiscriminatory manner. For example, G.16 could be used to specify the number of withdrawals permitted in a specified time period. See Section 8.04.*

Roth Conversions

17. In-Plan Roth Rollovers - Distributable Event (Small Business Jobs Act of 2010 - In-Plan Roth Rollovers effective as of 01/01/2013)

a. If the Plan allows for Roth contributions, In-Plan Roth Rollovers are permitted (Section 4.06):
i. ☐ No

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ii. ☑ Yes - no limitations
iii. ☐ Yes - only if the Plan otherwise allows for the distribution/in-service withdrawal
iv. ☐ Yes - all distributions/in-service withdrawals permitted under the Code even if not otherwise provided under the Plan and upon the attainment of age: _____
v. ☐ Yes - limitations or conditions apply: _____

b. ☑ In-Plan Roth Rollovers are permitted from partially vested accounts

c. Indicate method of preserving Code section 411(d)(6) protected benefits:
i. ☑ Preserve existing distributions/in-service withdrawals rights for each Account
ii. ☐ Other: _____

NOTE: *To prevent terminated Employees from taking an In-Plan Roth Rollover or to limit In-Plan Roth Rollovers to a nondiscriminatory class, choose "limitations or conditions apply" and describe the circumstances under which Participants can take an In-Plan Roth Rollover.*

NOTE: *Elective Deferrals, Qualified Non-Elective Contributions, Qualified Matching Contributions and the portion of any Account that has been used to satisfy the safe harbor requirements of Code sections 401(k)(12) or 401(k)(13) or 401(m)(11) or 401(m)(12) shall not be eligible for withdrawal until the Participant attains age 59-1/2 irrespective of G.17a.iii, an age entered under G.17a.iv, or other limitation under G.17a.v.*

18. In-Plan Roth Transfers - Not Required to be Distributable (American Tax Payer Relief Act of 2012)

If the Plan allows for Roth contributions, In-Plan Roth Transfers are permitted (Section 4.06):

a. ☑ No
b. ☐ Yes
c. ☐ Yes - limitations or conditions apply: _____.

NOTE: *Assets included in an In-Plan Roth Transfer will retain the restrictions on distribution the assets had before such transfer. The limitations and conditions captured in G.18.c. must not result in a violation of any applicable requirements under Code section 403(b).*

Loans

19. Loans
☑ Loans are permitted.

Exchanges and Transfers

20. Exchanges and Transfers to Purchase Service Credit
a. ☑ Exchanges are permitted
b. ☑ Transfers to Purchase Service Credit are permitted

Lifetime Income Investment Distribution

21. Lifetime Income Investment Distribution
a. ☑ The Plan permits distributions (or distribution annuity contracts) of lifetime income investment options when such investment options are no longer authorized to be held as an investment option under the Plan effective (no earlier than the plan year beginning after 12/31/2019): 01/01/2026
b. ☐ The following limitations and conditions apply: _____

NOTE: *The limitations and conditions captured in G.21.b. must not result in a violation of any applicable requirements under Code section 403(b).*

H. PLAN OPERATIONS

Plan Operations

1. Permitted Investments
a. ☑ Annuity Contracts
b. ☑ Custodial Accounts

2. Participant Self-Direction
a. Specify the extent to which the Plan permits Participant self-direction:
i. ☑ All Accounts
ii. ☐ Some Accounts

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iii. ☐ None

b. If Some Accounts is selected, a Participant may self-direct the following Accounts:

i. ☐ Elective Deferral Account
ii. ☐ Voluntary Contribution Account
iii. ☐ Mandatory After-Tax Contribution Account
iv. ☐ Mandatory Pre-Tax Contribution Account
v. ☐ Matching Contribution Account
vi. ☐ Non-Elective Contribution Account
vii. ☐ Qualified Non-Elective Contribution Account
viii. ☐ Rollover Contribution Account
ix. ☐ Transfer Account
x. ☐ Other (e.g., QMAC Contribution Account): _____

NOTE: *The other account specified above (H.2b.x) must be objectively determinable and may not be specified in a manner that is subject to adopting Employer discretion.*

c. ☐ Participants may also establish individual brokerage accounts.

d. Participants may exercise voting rights with respect to the following investments:

i. ☑ All investments
ii. ☐ Selected investments: _____
iii. ☐ Selected investments: None. Participants may not exercise voting rights for investments.

NOTE: *If H.2a.iii (None) is selected, H.2b through H.2d do not apply.*

NOTE: *H.2b only applies if H.2a.ii is selected.*

3. Valuation Date

Enter Valuation Date:

a. ☑ Last day of Plan Year
b. ☐ Last day of each Plan quarter
c. ☐ Last day of each month
d. ☐ Each business day
e. ☐ Other (e.g., first and fifteenth day of each month): _____(Must be at least annually).

4. Plan Administration

a. Designation of Plan Administrator:

i. ☑ Plan Sponsor
ii. ☐ Committee appointed by Plan Sponsor
iii. ☐ Other (Complete name of designated Plan Administrator.) (e.g., TPA Service Provider Inc.): _____

b. Establishment of procedures for the Plan Administrator and the Investment Fiduciary:

i. ☑ Plan Administrator and Investment Fiduciary adopt own procedures
ii. ☐ Governing body of the Plan Sponsor sets procedures for Plan Administrator and Investment Fiduciary

c. Type of indemnification for the Plan Administrator and Investment Fiduciary:

i. ☐ None - the adopting Employer will not indemnify the Plan Administrator or the Investment Fiduciary
ii. ☑ Standard according to Section 11.06
iii. ☐ Provided pursuant to an outside agreement

d. ☐ The following modifications will be made to the duties of the applicable parties: _____

NOTE: *H.4d may be used to reallocate duties between the Plan Sponsor and the Plan Administrator. It may also be used to designate additional parties to perform specific Plan Administrator and/or Plan Sponsor duties.*

I. MISCELLANEOUS

Failure to properly fill out the Adoption Agreement may result in disqualification of the Plan.
The Plan will consist of this Adoption Agreement #001, its related Basic Plan Document #08 (Non-ERISA 403(b)) and any related addendum specifically created in response to a question within the Adoption Agreement.

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The adopting Eligible Employer may rely on an opinion letter issued by the Internal Revenue Service as evidence that the Plan is tax-favored under Code section 403 only to the extent provided in Revenue Procedure 2021-37 and any superseding guidance. The adopting Eligible Employer may not rely on the advisory letter in certain other circumstances or with respect to certain requirements, which are specified in the advisory letter issued with respect to the Plan and in Revenue Procedure 2021-37 and any superseding guidance. In order to have reliance in such circumstances or with respect to such requirements, application for a determination letter must be made to Employee Plans Determinations of the Internal Revenue Service. The Pre-Approved Plan Provider will inform the adopting Eligible Employer of any amendments made to the Plan or of the discontinuance or abandonment of the Plan. The Pre-Approved Plan Provider may be contacted at CCH Incorporated, DBA ftwilliam.com may be contacted at 525 Junction Road, Ste. 5000 Madison, WI 53717; 800-596-0714.

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J. EXECUTION PAGE

The undersigned agree to be bound by the terms of this Adoption Agreement and Basic Plan Document and acknowledge receipt of same. By signing this Adoption Agreement, the undersigned acknowledges having reviewed the Addendums and Amendments to the Basic Plan Document.

The parties have caused this Document to be executed on_____

ARDMORE CITY SCHOOLS:

Signature:_____

Print Name: _____

Title/Position:_____

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CUSTOM LANGUAGE ADDENDUM

If a 411(d)(6) protected benefit in the Plan or a plan merged into the Plan is not either: (i) available as a provision through the Pre-Approved Plan, or (ii) the subject of a prior determination, advisory, or opinion letter, the adopting Eligible Employer cannot rely on the Pre-Approved Plan Provider's opinion letter for qualification with respect to such benefit. If a 411(d)(6) protected benefit in the plan or a plan being merged into the Plan is not permitted in a pre-approved plan, as described in Section 6.03 of Revenue Procedure 2021-37, such provision must be discontinued no later than the date the Employer adopts this Pre-Approved Plan, in the case of a merger, the merger date shall apply only to the extent required under Code Section 411(d)(6).

In-Plan Roth Rollover contributions are effective August 1, 2013

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ADMINISTRATIVE AND VENDOR APPENDIX

An amendment is not required to make changes to this Appendix. Use of this Addendum will not be considered a modification to the Pre-Approved Plan Document.

Approved vendors that accept new contributions, exchanges or both from the Adopting Employer and the investment types offered.

1. **American Fidelity Assurance Company**
   - a. ☑ **Mutual Funds**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
   - b. ☑ **Annuities**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
2. **American Funds**
   - a. ☑ **Mutual Funds**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
   - b. ☑ **Annuities**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
3. **Ameriprise Financial Inc.**
   - a. ☑ **Mutual Funds**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
   - b. ☑ **Annuities**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
4. **Midland National**
   - a. ☑ **Mutual Funds**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
   - b. ☑ **Annuities**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
5. **National Life Group**
   - a. ☑ **Mutual Funds**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
   - b. ☑ **Annuities**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
6. **Oppenheimer Funds Distributor, Inc**
   - a. ☑ **Mutual Funds**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
   - b. ☑ **Annuities**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
7. **VOYA (ING Life Insurance & Annuity Company)**
   - a. ☑ **Mutual Funds**
     - i. ☑ **New Contributions (payroll)**
     - ii. ☑ **Exchanges**
   - b. ☑ **Annuities**
     - i. ☑ **New Contributions (payroll)**

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ii. ☑ **Exchanges**

8. **VOYA (ReliaStar Life Insurance Company)**
   a. ☑ **Mutual Funds**
      i. ☑ **New Contributions (payroll)**
      ii. ☑ **Exchanges**
   b. ☑ **Annuities**
      i. ☑ **New Contributions (payroll)**
      ii. ☑ **Exchanges**

Un-approved vendors that accept exchanges and the investment types offered.

1. **Symetra Life Insurance Company**
   a. ☑ **Mutual Funds**
   b. ☑ **Annuities**

Plan Sponsor

1. **Services Plan Sponsor provides for the plan:** Determining employee eligibility to participate, determine participant vested percentages, Determining whether deferrals comply with plan limits and are correctly calculated, Determining whether hardship distributions and loans (if any) comply with plan requirements, Make determinations regarding rollovers and transfers, Determining the status of domestic relations orders, Determining whether the plan complies with Code 403(b), taking into account the rules concerning Related Employers, Determining employer status, Remitting contributions, Delivery of participant notice, Maintain employee records, Review and process claims, and Communication with vendor(s).

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ADDENDA EXECUTION PAGE

The undersigned agree to be bound by the terms of the foregoing addenda to the Plan and acknowledge receipt of same. The addenda are executed on_____

ARDMORE CITY SCHOOLS:

Signature:_____

Print Name: _____

Title/Position:_____

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SECURE 2.0 Addendum 2026
ARDMORE CITY SCHOOLS 403(B) PLAN

The following changes are made to the Ardmore City Schools 403(b) Plan effective as of the dates listed; however, if no date is listed for a given item, such change will be effective as of the date of execution, or if earlier, the date required by applicable law. This Addendum is intended as a good faith effort to comply with the requirements of Division T of the Consolidated Appropriations Act, 2023, also known as SECURE 2.0. This Addendum is to be construed in accordance with guidance issued by the Internal Revenue Service and Employee Benefits Security Administration. Both this "Addendum" and applicable law will supersede any inconsistent Plan provisions.

OPTIONAL PROVISIONS

For each item below, the *italicized* provisions will apply to the extent not overwritten by options selected.

1. Employer Contributions made on a Roth basis

The Plan does not permit Employer Contributions to be made on a Roth basis.

- **a.** ☐ Effective _____, the Plan allows Participants to direct Matching Contributions to be made on a Roth basis.
- **b.** ☐ Effective _____, the Plan allows Participants to direct Non-elective Contributions to be made on a Roth basis.
- **c.** ☐ Effective _____, the Plan allows Participants to direct Mandatory Contributions to be made on a Roth basis.
- **d.** ☐ The following terms apply to this Section: _____.

2. Matching Qualified Student Loan Payments

The Plan does not permit matching contributions to be based on Qualified Student Loan Payments.

- **a.** ☐ Effective _____, Qualified Student Loan Payments are included in the definition of "Matched Employee Contribution".
- **b.** ☐ The following terms apply to this Section: _____.

3. Emergency Personal Expense Distributions

The Plan does not permit Emergency Personal Expense Distributions to be made and does not allow recontribution of said distributions.

- **a.** ☐ Effective _____, Employees eligible to make Rollover Contributions may recontribute all or a portion of Emergency Personal Expense Distributions to the Plan. Such recontributions shall be subject to the same provisions governing Rollover Contributions and Such recontributions may only be made within a three-year period beginning on the day after such distribution is received and shall be treated as Rollover Contributions. In order to be eligible for repayment, the distribution may originate from:
  - **i.** ☐ this Plan.
  - **ii.** ☐ any eligible retirement plan (as defined in Code section 402(c)(8)(B)).
- **b.** ☐ Effective _____, Participants may receive Emergency Personal Expense Distributions.
- **c.** ☐ The following terms apply to this Section: _____.

4. Involuntary force-out limit increase

The maximum vested account balance subject to involuntary force-out is unchanged.

- **a.** ☐ Effective _____, the maximum vested account balance subject to involuntary force-out is increased to $_____.
- **b.** ☐ Effective _____, the minimum Account balance for the Qualified Joint and Survivor Annuity Consent requirements increases to $_____.
- **c.** ☐ The following terms apply to this Section: _____.

5. Domestic Abuse Distributions

The Plan does not permit distributions to be made on account of Domestic Abuse and does not allow recontribution of said distributions.

- **a.** ☐ Effective _____, Employees eligible to make Rollover Contributions may recontribute all or a portion of distributions received on account of Domestic Abuse to the Plan. Such recontributions shall be subject to the same provisions governing Rollover Contributions and such recontributions may only be made within a three-year period beginning on the day after such distribution is received and shall be treated as Rollover Contributions. In order to be eligible for repayment, the distribution may originate from:
  - **i.** ☐ this Plan.
  - **ii.** ☐ any eligible retirement plan (as defined in Code section 402(c)(8)(B)).
- **b.** ☐ Effective _____, Participants may receive distributions on account of Domestic Abuse.
- **c.** ☐ No Domestic Abuse Distributions to a Participant may exceed $_____.
- **d.** ☐ No Domestic Abuse Distributions to a Participant may exceed _____% of the present value of that Participant's nonforfeitable accrued benefit under the Plan.
- **e.** ☐ The following terms apply to this Section: _____.

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6. Recontribution of distributions to Terminally-Ill Participants

The Plan does not allow Terminally-Ill Participants to recontribute distributions made on account of terminal illness.

- **a.** ☐ Effective _____, the Plan permits Terminally-Ill Participants who are eligible to make a rollover contribution to the Plan to recontribute to the Plan distributions on account of terminal illness. Such recontributions may only be made within a three-year period beginning on the day after such distribution is received and shall be treated as Rollover Contributions. In order to be eligible for repayment, the distribution may originate from:
  - **i.** ☐ this Plan.
  - **ii.** ☐ any eligible retirement plan (as defined in Code section 402(c)(8)(B)).
- **b.** ☐ The following terms apply to this Section: _____.

7. Qualified Disaster-Related Loans

Loan terms are not modified for Participants who reside within a Qualified Disaster Area.

- **a.** ☐ Effective _____, the dollar-based maximum loan amount that applies to loans that are Qualified Disaster-Related Loans is the lesser of
  - **i.** $_____, reduced by the greater of
    - **A.** the outstanding balance on any loan from the Plan to the Participant on the date the loan is made and
    - **B.** the highest outstanding balance on loans from the Plan to the Participant during the one-year period ending on the day before the date the loan is approved by the Plan Administrator (not taking into account any payments made during such one-year period), and
  - **ii.** _____of the value of the Participant's vested Account (as of the Valuation Date immediately preceding the date on which such loan is approved by the Plan Administrator).
- **b.** ☐ Effective _____, if a loan is outstanding on or after the first day of an Incident Period of its Qualified Disaster, the due date for any repayment with respect to such loan that is due during the period beginning on the first day of the Incident Period, and ending on the date which is 180 days after the last day of the Incident Period, will be delayed under the Plan for one year. The period of delay will be disregarded in determining the term of the loan and the level of amortization under Code sections 72(p)(2)(B) and (C). Any payments after the suspension period will be adjusted to reflect the delay and interest accruing during the delay.
- **c.** ☐ The following terms apply to this Section: _____.

8. Qualified Disaster Recovery Distributions and repayment of Qualified Home Purchase Distributions

The Plan does not permit Qualified Disaster Recovery Distributions to be made and does not allow recontribution of either Qualified Disaster Recovery Distributions or Qualified Home Purchase Distributions.

- **a.** ☐ Effective _____, Employees eligible to make Rollover Contributions may recontribute all or a portion of Qualified Disaster Recovery Distributions to the Plan. Such recontributions shall be subject to the same provisions governing Rollover Contributions and may only be made within a three-year period beginning on the day after such distribution is received. In order to be eligible for repayment, the distribution may originate from:
  - **i.** ☐ this Plan.
  - **ii.** ☐ any eligible retirement plan (as defined in Code section 402(c)(8)(B)).
- **b.** ☐ Effective _____, Participants may receive Qualified Disaster Recovery Distributions.
- **c.** ☐ Effective _____, Participants are permitted to repay Qualified Home Purchase Distributions within a three-year period beginning on the day after such distribution is received that are made from:
  - **i.** ☐ this Plan.
  - **ii.** ☐ any eligible retirement plan (as defined in Code section 402(c)(8)(B)).
- **d.** ☐ The following terms apply to this Section: _____.

9. Pension-Linked Emergency Savings Accounts

The Plan does not provide Pension-Linked Emergency Savings Accounts.

- **a.** ☐ Effective _____,
  - **i.** ☐ Pension-Linked Emergency Savings Accounts are allowed, and
  - **ii.** ☐ instead of the minimum listed in the Standard Provisions, Participants may take a minimum of _____ distributions from their Pension-Linked Emergency Savings Accounts each month.
- **b.** ☐ The Account balance limitation for Pension-Linked Emergency Savings Accounts is modified as follows:
  - **i.** ☐ the overall Account balance limit on Pension-Linked Emergency Savings Accounts is reduced to $_____.
  - **ii.** ☐ the Account balance limit is adjusted to include earnings on contributions to the Account.
- **c.** ☐ Effective _____, Participants who are Nonhighly Compensated Employees shall automatically defer _____% of Plan Compensation into the Account on a Roth basis.
- **d.** ☐ The following terms apply this Section: _____.

10. Self-certification of hardship criteria

In determining whether a distribution is upon the hardship of an employee, a Plan Administrator may rely on Participants' written self-certification that the distribution meets the safe harbor hardship withdrawal requirements under the Plan.

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a. ☐ Effective _____, a Plan Administrator may not rely on Participants' written self-certification that the distribution meets the safe harbor hardship withdrawal requirements under the Plan.

b. ☐ The following terms apply this Section: _____.

11. Hardship distribution sources

A Participant may receive a distribution on account of hardship from the Accounts specified in the Adoption Agreement.

a. ☐ Effective _____, a Participant may also receive a distribution on account of hardship from the following.

i. ☐ Earnings on Elective Deferrals

ii. ☐ Qualified Matching Contributions

iii. ☐ Qualified Non-Elective Contributions

b. ☐ The following terms apply this Section: _____.

12. Roth Requirement for Age Restricted Catch-Up Contributions

When determining Highly-Paid Individual status, only wages paid by a Participant's common-law employer will be counted.

a. ☐ For purposes of determining Highly-Paid Individual status, in addition to counting wages paid by a Participant's common-law employer, wages will be counted if paid by:

i. ☐ effective _____, a common paymaster, as defined under Code section 3121(s), used by the employer;

ii. ☐ effective _____, an entity related to the employer under Code sections 414(b), (c), (m), or (o); and

iii. ☐ effective _____, if the common-law employer is a successor employer on account of an asset purchase in accordance with Treasury Regulation section 31.3121(a)(1)-(1)(b), the predecessor employer.

iv. ☐ effective _____, the following entities: _____.

b. ☐ Effective _____, the following Participants are prohibited from making Age Restricted Catch-up Contributions:

i. ☐ Highly Compensated Employees;

ii. ☐ Highly Paid Individuals.

c. ☐ Highly Paid Individuals may only make Special Long Service Catch Up Contributions on a Roth basis and unless they opt out of making such contributions on a Roth basis or consent to having them recharacterized as having been made on a Roth basis.

d. ☐ The following terms apply this Section: _____.

13. Higher Age Restricted Catch-up Contribution limit for ages 60 - 63

To the extent the Plan permits Age Restricted Catch-up Contributions, the Enhanced Catch-up Limit applies to Employees eligible to make Age Restricted Catch-up Contributions as of the earlier of January 1, 2025, or the date Age Restricted Catch-up Contributions are so permitted.

a. ☑ Effective 01/01/2025, the Enhanced Catch-up Limit does not apply.

b. ☐ The following terms apply to this Section: _____.

14. Qualified Long-Term Care Distributions

Qualified Long-Term Care Distributions are not permitted.

a. ☐ Effective _____, Qualified Long-Term Care Distributions are permitted.

b. ☐ The following terms apply to this Section: _____.

15. Available timing rules for distributions after death for Eligible Designated Beneficiaries

Eligible Designated Beneficiaries may choose from any of the distribution timing rules available to them in the Standard Provisions.

a. ☐ Effective _____, Eligible Designated Beneficiaries are only allowed to have distributions occur according to the following rules:

i. ☐ 5-Year Rule;

ii. ☐ 10-Year Rule;

iii. ☐ Life Expectancy Rule.

16. Default timing rule for distributions after death made to Eligible Designated Beneficiaries

If a distribution timing rule is not selected by an Eligible Designated Beneficiary, then the 10-Year Rule will apply.

a. ☐ Effective _____, if a distribution rule is not selected by an Eligible Designated Beneficiary, then the following rule will apply:

i. ☐ 5-Year Rule;

ii. ☐ Life Expectancy Rule.

iii. ☐ The following terms apply to the available timing rules and the Default Timing Rule for Eligible Designated Beneficiaries: _____.

17. Available timing rules for distributions after death for designated Beneficiaries other than Eligible Designated Beneficiaries

Designated Beneficiaries who are not Eligible Designated Beneficiaries may choose any of the distribution timing rules available to them in the Standard Provisions.

a. ☐ Effective _____, designated Beneficiaries other than Eligible Designated Beneficiaries are only allowed to have distributions occur according to the following rules:

i. ☐ 5-Year Rule;

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ii. ☐ 10-Year Rule.

18. Default timing rule for distributions after death made to designated Beneficiaries other than Eligible Designated Beneficiaries

If a distribution timing rule is not selected by a designated Beneficiary other than Eligible Designated Beneficiaries, then the 10-Year Rule will apply.

a. ☐ Effective _____, if a distribution rule is not selected by a designated Beneficiary who is not an Eligible Designated Beneficiary, then the 5-Year Rule will apply.

b. ☐ The following terms apply to the distribution timing rules and default rule for Non-Eligible Designated Beneficiaries: _____ .

19. Additional effective dates

No additional effective dates apply to this Addendum.

a. ☐ Additional effective dates apply as follows: _____.

STANDARD PROVISIONS

A. Qualified Birth or Adoption Distribution Repayment

If Qualified Birth or Adoption Distributions are permitted, Qualified Birth or Adoption Distributions made after December 29, 2022, may only be recontributed to the Plan within the three years following the day after such a distribution is received, and subject to any future contrary order issued by a court of competent jurisdiction or guidance issued by the Secretary of the Treasury, Qualified Birth or Adoption Distributions made on or before December 29, 2022, may only be recontributed at any time before January 1, 2026.

B. Employer Contributions made on a Roth basis

1. All types of compensation (e.g., Plan Compensation) shall be determined without regard to Employer Contributions made on a Roth basis.

2. Amounts that are subject to an in-Plan Roth transfers and in-Plan Roth Rollovers that are associated with Employer Contributions shall be so moved to designated Roth Accounts of the same type of Employer Contribution instead of to a Roth Elective Deferral Account.

C. Qualified Student Loan Payments

"Qualified Student Loan Payment" means a payment made by a Participant on any indebtedness incurred by the taxpayer solely to pay the cost of attendance (as defined in section 472 of the Higher Education Act of 1965, as in effect on the day before the date of the enactment of the Taxpayer Relief Act of 1997) at an eligible educational institution (as defined in Code section 221(d)(2)) if

1. Such costs

a. Were incurred on behalf of the Participant, the Participant spouse, or any person who was a dependent of the Participant as of the time the indebtedness was incurred;

b. Were paid or incurred within a reasonable period of time before or after the indebtedness was incurred; and

c. Are attributable to education furnished during a period where the person on whose behalf the indebtedness occurred was an "Eligible Student" (as defined in Code section 25A(b)(3)); and

2. The Participant certifies at least annually that such payments have been made.

D. Emergency Personal Expense Distributions

"Emergency Personal Expense Distribution" means a distribution that is made from this Plan for purposes of meeting unforeseeable or immediate financial needs relating to necessary personal or family emergency expenses. The Plan Administrator may rely on the Participant's written self-certification that the Participant satisfies the prior sentence. A distribution to a Participant may only qualify as an Emergency Personal Expense Distributions once per calendar year. Additionally, if a Participant takes an Emergency Personal Expense Distributions under this Plan, the Participant is prohibited from taking other Emergency Personal Expense Distributions from this Plan during the immediately following three calendar years unless the distribution is fully repaid or the aggregate amount of Elective Deferrals made to the Plan on behalf of the Participant subsequent to the date the distribution is made at least equals the amount of said distribution. No such distribution may exceed $1,000 minus an individual's total nonforfeitable accrued benefit under the Plan, determined as of the date of such distribution.

E. Distributions made on account of Domestic Abuse

1. "Domestic Abuse" means physical, psychological, sexual, emotional, or economic abuse, including efforts to control, isolate, humiliate, or intimidate the victim, or to undermine the victim's ability to reason independently, including by means of abuse of the victim's child or another family member living in the household.

2. "Domestic Abuse Distribution" means a distribution made on account of Domestic Abuse.

3. A distribution is considered to have been made on account of Domestic Abuse if made during a 1-year period beginning on any date that the Participant is a victim of Domestic Abuse by a spouse or domestic partner. The Plan Administrator may rely on an individual's self-certification that the individual was a victim of Domestic Abuse on a certain day or during a specified period of time.

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4. Unless indicated otherwise in applicable Optional Provisions, no Domestic Abuse Distribution to a Participant may exceed 50% of the present value of that Participant's nonforfeitable accrued benefit under the Plan nor $10,000, as adjusted for inflation under Code section 72(t)(2)(K)(vii) and associated regulations.

F. Loans and distributions related to natural disasters

1. "Qualified Disaster" means any disaster with respect to which a major disaster has been declared by the President under section 401 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
2. "Qualified Disaster Area" means with respect to any Qualified Disaster is the area with respect to which the major disaster was declared under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
3. "Incident Period" means the period specified by the Federal Emergency Management Agency as the period during which a Qualified Disaster occurred.
4. "Qualified Disaster-Related Loan" means a loan made to a Participant whose principal place of abode was within a Qualified Disaster Area during the related Qualified Disaster's Incident Period and who sustained an economic loss by reason of such Qualified Disaster.
5. "Applicable Date" means, for any Qualified Disaster, the later of
   a. The first day of that Qualified Disaster's Incident Period or
   b. The date that Qualified Disaster was declared to be a major disaster.
6. "Qualified Disaster Recovery Distribution" means a distribution where the following conditions are met:
   a. the distribution is made
      i. on or after the first day of the Incident Period and
      ii. before the date that is 180 days after Applicable Date;
   b. the Participant's principal place of abode was within the Qualified Disaster Area at any time during the period specified in Subsection (2);
   c. the Participant sustained an economic loss by reason of such disaster; and
   d. the sum of the distribution and all prior Qualified Disaster Recovery Distributions made to the Participant across all qualified retirement plans does not exceed $22,000 with respect to the same Qualified Disaster, with no fiduciary having responsibility to determine if the Participant has exceeded this limit by taking such distributions from plans other than plans maintained by the Employer or held responsible for a breach of this limit, if the limit could have been satisfied within all plans maintained by the Employer at the time of the distribution.
7. Unless indicated otherwise in applicable Optional Provisions, if Qualified Disaster-Related Loans are allowed, the limits applicable to such loans are increased from
   a. $50,000 to $100,000 and
   b. one-half of the present value of the non-forfeitable accrued benefit of the Participant under the Plan to the present value of the nonforfeitable accrued benefit of the Participant under the Plan.
8. "Qualified Home Purchase Distribution" means any qualified distribution (as defined in either Code section 72(t)(8)(F) or section 402(c)(13)(B)).

G. Distributions to Terminally-Ill Participants

A person is considered to be "Terminally-Ill" if the person is afflicted with a physician-certified illness or physical condition reasonably expected to result in death within 84 months of the date of certification who has furnished evidence of such affliction to the Plan Administrator.

H. Pension-Linked Emergency Savings Accounts

1. "Pension-Linked Emergency Savings Account" means an individual, short-term savings account maintained as part of the Plan that is a Roth Account. Such Account shall
   a. not have a minimum contribution or balance requirement and either be held as cash, held in an interest-bearing deposit account, or held in an investment product designed to maintain over the term of the investment, the dollar value that is equal to the amount invested in the product, preserve principal, and provide a reasonable rate of return (whether or not such return is guaranteed, consistent with the need for liquidity), and offered by a State or federally-regulated financial institution;
   b. separately accounts for contributions and applicable earnings made to such Account;
   c. only accept contributions from Participants who are not Highly Compensated Employees; and
   d. unless indicated otherwise in applicable Optional Provisions, not accept a contribution to the extent such contribution would cause the portion of the Account's balance attributable to Participant contributions without accounting for earnings to exceed $2,500, as modified by the cost-of-living adjustment provided under ERISA section 801(d) and associated regulations.
2. Participants may take at least one withdrawal from their Pension-Linked Emergency Savings Account each month.
3. No charge or fee may be applied to the first four withdrawals made each Plan Year by a Participant from the Participant's Pension-Linked Emergency Savings Account solely on the basis of withdrawal itself.
4. Distributions may be made from Pension-Linked Emergency Savings Accounts at any time and for any reason.

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5. Participants with a balance in a Pension-Linked Emergency Savings Account may direct all or a portion of their balances to be transferred to one of their other, if any, Roth Accounts under the Plan, upon removal of Pension-Linked Emergency Savings Accounts from the Plan or termination of employment. Amounts that are not transferred according to this section shall be made available to the Participants and may be classified as Rollover Distributions.
6. Upon Plan Termination, balances associated with a Pension-Linked Emergency Savings Account shall be made available to the Participants and may be classified as Rollover Distributions.
7. The definition of "Matched Employee Contribution" shall include Elective Deferrals contributed to a Pension-Linked Emergency Savings Account to the extent Matching Contributions made on account of contributions to the Pension-Linked Emergency Savings Account in a Plan Year do not exceed the Pension-Linked Emergency Savings Account balance limitation for that Plan Year.

I. Qualified Long-Term Care Distributions

1. "Qualified Long-Term Care Distribution" means so much of a distribution that
   a. is associated with a Long-Term Care Premium Statement (as defined in Code Section 401(a)(38)(E)(ii)) that has been filed with the Plan and
   b. does not exceed the lesser of the following, as modified by the cost-of-living adjustment provided under Code section 401(a)(39)(B)(ii):
      i. the amount paid by or assessed to the Employee during the year for or with respect to Certified Long-Term Care Insurance for the Employee, Employee's spouse, or other persons included by the Secretary of the Treasury now or at a later date;
      ii. $2,500; and
      iii. 10% of the present value of the Employee's nonforfeitable accrued benefit under the Plan.
2. "Certified Long-Term Care Insurance" means any of the following that provide meaningful financial assistance in the event the insured needs home-based or nursing home care, as required under Code section 401(a)(38)(C):
   a. a qualified long-term care insurance contract (as defined in Code section 7702B(b)) covering qualified long-term care services (as defined in Code section 7702B(c));
   b. coverage of the risk that an insured individual would become a chronically ill individual (within the meaning of Code section 101(g)(4)(B)) under a rider or other provision of a life insurance contract which satisfies the requirements of Code section 101(g)(3) (determined without regard to subparagraph (D) thereof); or
   c. coverage of qualified long-term care services (as defined in Code section 7702B(c)) under a rider or other provision of an insurance or annuity contract which is treated as a separate contract under Code section 7702B(e) and satisfies the requirements of Code section 7702B(g).

J. Roth Requirement for Age Restricted Catch-up Contributions

1. "Highly-Paid Individual" means an individual who received FICA wages for purposes of Code sections 3101(a) and 3111(a) from an employer that is an Adopting Entity that exceed $145,000, as modified by the cost-of-living adjustment provided under Code section 414(v)(7)(E), in the prior calendar year.
2. Effective as of the taxable year beginning on or after December 31, 2025, pre-tax Elective Deferrals made by Highly-Paid Individuals may be recharacterized as Roth Age Restricted Catch-up Contributions, and each Highly-Paid Individual shall be deemed to have consented to such a recharacterization. Age Restricted Catch-up Contributions made by Highly-Paid Individuals must be either:
   a. made on a Roth basis,
   b. recharacterized as having been made on a Roth basis through any method allowed under applicable IRS regulations, including but not limited to allowing In-Plan Roth Rollovers and In-Plan Roth Transfers for such Participants even if not otherwise allowed under the Plan, provided such method is consistent among similarly situated Participants in any given Plan Year, or
   c. treated as a failure under Code section 414(v)(1) and distributed to the applicable Highly-Paid Individuals or corrected in another manner specified by Treasury regulations.
3. Unless otherwise indicated in the Optional Provisions, this Section shall not apply to Special Long Service Catch-up Contributions.

K. Enhanced Catch-up Contributions

1. "Enhanced Catch-up Limit" means 150% of allowable Age Restricted Catch-up Contributions listed in the Basic Plan Document, excluding any modifications made under Section 14 of the Optional Provisions, as described in Code section 414(v)(2)(B)(i) and modified by the cost-of-living adjustments provided under Code section 414(v)(2)(C).
2. Subject to modifications made in the Optional Provisions, for any taxable year, the amount of allowable Age Restricted Catch-up Contributions for any Participant who has attained at least age 60 but not age 64 by the end of said year shall increase to the Enhanced Catch-up Limit.

L. Distributions on account of death

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1. "5-Year Rule" means the requirement that a deceased former Employees' balance in the Plan be fully distributed by the end of the calendar year containing the fifth anniversary of their deaths.
2. "10-Year Rule" means the requirement that a deceased former Employees' balance in the Plan be fully distributed by the end of the calendar year containing the tenth anniversary of their deaths.
3. "Life Expectancy Rule" means the requirement that
   a. A Beneficiary of either deceased former Employees or the spouse of such Employees take annual distributions that satisfy the minimum distribution requirements listed in Section 7.05 of the Basic Plan Document, except required minimum distribution amounts shall be calculated using the oldest Beneficiary's remaining life expectancies and according to one of the following:
      i. if a deceased former Employee has a Beneficiary who is not a surviving spouse, remaining life expectancy is determined initially using Beneficiary age as of the Beneficiary's birthday in the calendar year following death, and for subsequent calendar years, by reducing that initial life expectancy by one for each calendar year that has elapsed after that first calendar year; or
      ii. if a surviving spouse is a deceased former Employee's sole Beneficiary, remaining life expectancy is redetermined each distribution calendar year up to and including the calendar year of the spouse's death using the surviving spouse's age as of the surviving spouse's birthday in the distribution calendar year, and by reducing the spouse's remaining life expectancy in the calendar year of the spouse's death by one for each calendar year that has elapsed after that calendar year.
   b. if a surviving spouse who is more than 10 years younger than the deceased former Employee, the calculation is made using the joint and last survivor life expectancy for the Employee and spouse using the Joint and Last Survivor Table in Treas. Reg. 1.401(a)(9)-9(d).
   c. Such distributions of funds begin before either
      i. the end of the calendar year in which the former Employees would have attained the Applicable Age, but only to the extent Beneficiaries of the funds are solely the Employees' surviving spouses, or
      ii. the end of the calendar year following the year of death; and
   d. Distributions continue in accordance with subsections (a) and (b) until such balances are fully distributed unless the Beneficiary is an Eligible Designated Beneficiary solely by reason of subsection (5)(a)(ii) below, in which case the 10-Year Rule shall apply once the Eligible Designated Beneficiary reaches age 21.
4. "Licensed Health Care Practitioner" means any physician, as defined in section 1861(r)(1) of the Social Security Act, and any registered professional nurse, licensed social worker, or other individual who meets such requirements as may be prescribed by the Secretary of the Treasury.
5. "Eligible Designated Beneficiary" means a named Beneficiary who either
   a. is a Beneficiary of a deceased former Employee who only has Beneficiaries that satisfy one of the following criteria:
      i. on the date of the Participant's death, the Beneficiary is a surviving spouse of the Participant;
      ii. on the date of the Participant's death, the Beneficiary is a child, as defined in Code section 152(f)(1), of the Participant who has not reached age 21;
      iii. on the date of the Participant's death, the Beneficiary is one of the following and if documentation of the same is provided to a Plan Administrator before the later of November 1, 2025, and November 1 of the calendar year following the year of the Participant's death:
         A. disabled according to the Commission of Social Security,
         B. younger than age 18 and has a medically determinable physical or mental impairment that results in marked and severe functional limitations and that can be expected to result in death or to be of long-continued and indefinite duration,
         C. or unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment that can be expected to result in death or to be of long-continued and indefinite duration;
      iv. on the date of the Participant's death, the Beneficiary is chronically ill as defined in Code section 7702B(c)(2), and certification from a Licensed Health Care Provider is provided to a Plan Administrator before the later of November 1, 2025, and November 1 of the calendar year following the year of the Participant's death that indicates as of the date of the certification,
         A. the individual is unable to perform at least two activities of daily living without substantial assistance from another and
         B. such inability is indefinite and reasonably expected to be lengthy in nature; or
      v. The Beneficiary was not born more than 10 years after the Participant;
   b. is a Beneficiary of a deceased former Employee and satisfies the requirements of P(5)(a)(ii) above; or
   c. is a beneficiary of an applicable multi-beneficiary trust, as defined in Treas. Reg. § 1.401(a)(9)-4(g), that is itself designated as a Beneficiary of a deceased former Employee.

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6. The following shall be inserted as Section 7.02(b) of the Basic Plan Document, and any existing Section 7.02(b) and all following subsections of Section 7.02 thereafter shall be relabeled in consecutive order to accommodate this insertion.

a. Distribution on Account of Death.

1. Before Distribution Has Begun. If the Participant dies before distribution of his Account begins and such amount is not required to be distributed in the form of a qualified preretirement survivor annuity pursuant to Section 7.10, distribution of the Participant's entire Account, including any amounts attributable to an investment in a deferred annuity contract, shall be completed by the time and in the manner specified in the Adoption Agreement as amended. To the extent permitted in the amended Adoption Agreement, payments may be made as follows:

A. If the deceased former Employee Participant does not have a designated Beneficiary, distributions must satisfy the 5-Year Rule;

B. Payments to a designated Beneficiary other than an Eligible Designated Beneficiary must satisfy the 5-Year Rule or 10-Year Rule; and

C. Payments to an Eligible Designated Beneficiary must satisfy the 5-Year Rule, 10-Year Rule, or Life Expectancy Rule.

D. Annuity payments that satisfy the requirements of Treas. Reg. § 1.401(a)(9)-6 must commence no later than the commencement date required by the Life Expectancy Rule.

E. If the former Employee's surviving spouse is the employee's sole Beneficiary and dies before distributions required under 7.02(b) or 7.05 begin, the 5-Year, 10-Year, and Life Expectancy Rules are applied as if the surviving spouse were the Employee, and for this purpose, the surviving spouse's date of death is substituted for the former Employee's date of death.

If the Plan permits Participant elections under this Subsection (b)(1) and the Participant has not made an election as to form of payment by the time of his death, the Participant's Beneficiary must elect the method of distribution no later than the earlier of the end of the calendar year during which such funds must begin to be distributed under this section, the end of the calendar year following the year of death, or the date determined by the Plan Administrator. If the surviving spouse dies after the Participant, the provisions of this Subsection (b)(1), with the exception of Subparagraph (E) therein, shall be applied as if the surviving spouse were the Participant.

2. After Distribution Has Begun. If the Participant dies after distribution of his Account has begun, the remaining portion of such Account will continue to be distributed at least as rapidly as the method of distribution being used prior to the Participant's death. If the Participant's Account was not being distributed in the form of an annuity at the time of his death: (i) distribution of the Participant's entire Account, including any amounts attributable to an investment in a deferred annuity contract, shall be completed by the time and in the manner specified in the amended Adoption Agreement; and (ii) the Beneficiary may elect to receive the Participant's remaining vested Account balance in a lump sum distribution. To the extent permitted in the amended Adoption Agreement, payments may be made at least as rapidly as over the following periods:

A. A complete distribution shall be made by December 31 of the calendar year containing the fifth anniversary of the Participant's death; or

B. Distributions shall continue to be distributed at least as rapidly as the method of distribution being used prior to the Participant's death.

The Beneficiary shall provide the Plan Administrator with the death notice or other sufficient documentation before any payments are made pursuant to this Subsection.

M. Required minimum distributions

1. The definition of "Required Beginning Date" is changed to mean April 1 of the calendar year following the later of the calendar year in which the Participant attains the Applicable Age or the calendar year in which the Participant retires, except that benefit distributions to a More Than 5% Owner must commence by April 1 of the calendar year following the calendar year in which the Participant attains the Applicable Age. The Adoption Agreement may provide that for a Participant other than a More Than 5% Owner the Required Beginning Date is April 1 of the calendar year following the calendar year in which the Participant attains the Applicable Age or the Participant may elect to begin receiving distributions by April 1 of the calendar year following the calendar year in which the Participant either attains the Applicable Age or retires.

2. "Applicable Age" means

a. Age 70-1/2 for people born before July 1, 1949;

b. Age 72 for people born after June 30, 1949 and before January 1, 1951;

c. Effective January 1, 2023, age 73 for people born after December 31, 1950 and before December 31, 1959;

d. Effective January 1, 2023, age 75 for people born after December 31, 1959.

3. As stated in Code section 402A(d)(5), which is hereby incorporated by reference, the required distribution rules associated with Code section 401(a)(9) do not apply to designated Roth Accounts.

N. Safe Harbor 403(b)

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The following is intended to summarize and incorporate Code section 403(b)(16) and should be interpreted accordingly. The Plan is treated as satisfying Code section 403(b)(12) during any Plan Year beginning after December 31, 2023, where:

1. an automatic enrollment rate is provided in the Adoption Agreement for all Employees who are Participants who have not otherwise affirmatively elected to defer a percentage of Plan Compensation, which includes an election to defer 0%, to the Plan for Elective Deferral purposes that is
   a. at least 3% of Plan Compensation and
   b. does not exceed 15% of Plan Compensation;
2. the only contributions allowed under the Plan are elective contributions of Eligible Employees;
3. the aggregate amount of elective contributions which may be made for any calendar year shall not exceed
   a. $6,000 as modified by the cost-of-living adjustment provided under Code section 403(b)(16)(D)(iii) for any employee under the age of 50 nor
   b. the amount listed in (a) above plus $5,000 as adjusted by the cost-of-living adjustment provided under Code section 219(b)(5)(C) for all other Employees; and
4. the Employer does not maintain a qualified plan, as defined in Code section 403(b)(16)(E)(iii), with respect to which contributions are made, or benefits are accrued, for service in the year for which the determination is being made except
   a. for such an arrangement where only individuals other than Employees described in Code section 410(b)(3)(A) are eligible to participate or
   b. where relief provided under 403(b)(16)(E)(ii) applies.

O. Difficulty of Care Payments

Earned Income and Section 415 Compensation shall include difficulty of care payments as defined in Code section 131(c)(1)(A) that are otherwise excludable from income.

The undersigned agree to be bound by the terms of the foregoing addenda to the Plan and acknowledge receipt of same. The addenda are on_____

ARDMORE CITY SCHOOLS:

Signature:_____

Print Name: _____

Title/Position:_____

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AUTHORIZED SIGNATURE DESIGNATION FORM

Ardmore City Schools

Ardmore City Schools 403(b) Plan

The following individual(s) are authorized to sign on behalf of the above-named plan for purposes of completing the Trustee Approval Section of the Termination Withdrawal, In-Service Withdrawal, Loan Application, Hardship Application, Election Change and Beneficiary Change form. In the event that this individual is no longer an authorized signatory, due to termination employment or change in responsibility, the above-named Plan Sponsor will notify National Benefit Services, LLC in writing. Each Authorized Signatory is required to sign below in order to be authorized.

Authorized Signature Name (Please print name and e-mail address)

Perry Zeiset - pzeiset@ardmoreschools.org

Signature of Authorized Signatory **Date**

Authorized Signature Name (Please print name and e-mail address)

Anthony Davis - adavis@ardmoreschools.org

Signature of Authorized Signatory **Date**

Authorized Signature Name (Please print name and e-mail address)

Signature of Authorized Signatory ***Date***

National Benefit Services, LLC (NBS) has established 403(b) Provider/Information Sharing Agreements with many investment providers in order to provide services to certain 403(b) plans.

Vendor Name:	**Contract Number**

Trustee, Board Member or Director Approval:

I hereby acknowledge that the above-listed signatory(ies) is duly authorized to complete the Trustee Approval Section of the Termination Withdrawal, In-Service Withdrawal, Loan Application, Hardship Application, Election Change and Beneficiary Change form for the above-named plan.

Signature **Date**

Signature **Date**

Signature **Date**

ARDMORE CITY SCHOOLS
FORMAL RECORD OF ACTION

The following is a formal record of action taken by the governing body of Ardmore City Schools (the "Employer").

With respect to the amendment and restatement of the Ardmore City Schools 403(b) Plan (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended and restated effective 01/01/2026, in the form attached hereto, which Plan is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Employer be, and they hereby are, authorized and directed to execute the Plan on behalf of the Employer;

RESOLVED FURTHER: That the officers of the Employer be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

Dated on_____

_____

_____

_____

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Out-of-State Student Trip Request

Request must be submitted to Superintendent

At least 2 months prior to trip

7/27/26	10/2/26	High School Cross Country
Date of Request	Date of Trip	Requesting Organization & School

Fayetteville Arkansas	$800
Trip Location	Estimated Cost of Trip

What is the purpose of your trip?

Chili Pepper Cross Country Festival

What is the educational value for your students?

This is a highly competitive meet that will allow our athletes to be seen by multiple College Coaches.

Number of Students Attending: 2 — Attach List of Students

Number of Adults Attending: 3 — Attach List of Adults

What is your Plan for Supervision of Students?

male sponsor

What Transportation Will You Use

Have you spoken with the Trans Department about district transportation? ☒ Yes ☐ No

Is district transportation available? ☐ No ☒ Yes

If no, what transportation will you be using?

How do you plan to finance this trip?

The money we have in the cross country account

Signature of Sponsor

Signature of Principal

Superintendent

__ Approved __ Denied

Signature

Date _____

Board of Education

__ Approved __ Denied

Signature

Date _____

Students:

1. Corbin Orr – Senior
2. Joseph Dvorak – Sophomore

Staff:

1. Destinee Allen – Head Coach
2. Becky Bell – Assistant Coach
3. JyWayne Allen – Male Sponsor