

BOARD OF DIRECTORS
Regular Business Meeting - 5:30 PM
February 20, 2024
364 S Park St
Walla Walla, WA 99362

Watch Live: <https://wwps-org.zoom.us/j/92769614140>

Listen: Dial 1-253-215-8782 and enter the Webinar ID: Webinar ID: 927 6961 4140

Individuals with disabilities and those individuals who may have difficulty attending a board meeting due to issues such as mobility limitations may contact the superintendent’s office at 509-526-6715 no later than three days before a regular meeting and as soon as possible in advance of a special meeting so the district can arrange for them to participate.

Spanish Agenda / Agenda Española: <https://www.wwps.org/district/information/school-board/board-meeting-schedule>

I. CALL TO ORDER: (5:30 p.m.) *Ruth Ladderud*

II. FLAG SALUTE: *Alayna Brinton*

III. ROLL CALL:

- Ruth Ladderud, President
- Terri Trick, Vice President
- Alayna Brinton
- Kathy Mulkerin
- Derek Sarley
- Eva Maxwell, Student Board Representative
- Hailey Thrall, Student Board Representative

IV. APPROVAL OF AGENDA: *Ruth Ladderud*

V. CONSENT AGENDA: *Ruth Ladderud*

- | | |
|--|----|
| 1. Personnel Report | 3 |
| 2. Extracurricular Athletic Contracts | 4 |
| 3. Non-Athletic Extra & Co-Curricular Contracts | 5 |
| 4. February 20 Accounts Payable | 6 |
| 5. January Financial Report | 7 |
| 6. Regular Study Meeting Minutes of February 6, 2024 | 11 |

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS: (5:35 p.m.) *Ruth Ladderud*

1. Building Belonging Recognition: *Dr. Julie Perron*
 - *Sadie Hartelius and the Berney Student Leadership Team*
2. Education Support Professionals Week March 11-15, 2024: *Dr. Wade Smith*

VII. CITIZENS' COMMENTS: (5:45 p.m.) *Ruth Ladderud* **15**

VIII. REPORTS: (6:00 p.m.) *Ruth Ladderud*

1. Board of Directors Report: *Ruth Ladderud*
2. Superintendent's Report: *Dr. Wade Smith*
 - a. Monthly Enrollment Report

3. Monthly Financial Dashboard Report: <i>Janette Jeffris</i>	18
4. Elementary ELA/SLA Adoption Update: <i>Christy Krutulis and Casey Monahan</i>	21
5. Fall to Winter iReady Data Review: <i>Dr. Wade Smith, Chris Gardea and Christy Krutulis</i>	34
6. Policies First Reading: <i>Ruth Ladderud</i>	
• 1210 - Annual Organizational Meeting	
• 1220 - Board Officers and Duties of Board Members	
• 1620 - The Board Superintendent Relationship	
IX. ACTION: (7:30 p.m.) <i>Ruth Ladderud</i>	
X. ADJOURNMENT: (7:35 p.m.) <i>Ruth Ladderud</i>	



PERSONNEL REPORT

February 20, 2024 – Board Meeting

Date: February 15, 2024

RESIGNATION/RETIREMENT/SEPARATION OF EMPLOYMENT

Certificated: Gretchen Foertsch, TITLE I Teacher, Green Park Elementary School, 10 years
• Was on a leave of absence for the 2023-2024 school year
Brian Richard, Physical Education Specialist, Pioneer Middle Schools, 31 years

EXTRA-CURRICULAR ATHLETIC CONTRACTS 2023-2024

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Scott Aichele	Walla Walla High School	Assistant Softball Fastpitch
Joshua Ashley	Walla Walla High School	Assistant Track
Kaylee Breland	Walla Walla High School	Head Softball Fastpitch
Kaitline Chapman	Walla Walla High School	Assistant Softball Fastpitch
Brooke Cramer	Walla Walla High School	Assistant Girls Golf
Dylan Dugan-Culton	Walla Walla High School	Assistant Boys Soccer
Bryan Eggart	Walla Walla High School	Head Boys Tennis
William Fleenor	Walla Walla High School	Head Boys Golf
Maya Fogg	Walla Walla High School	Assistant Girls Tennis
Presley Foust	Walla Walla High School	Head Girls Tennis
Stacey Haveman	Walla Walla High School	Assistant Track
Linsey Haxby	Walla Walla High School	Assistant Track
William Herron	Walla Walla High School	Assistant Boys Golf
Eric Hisaw	Walla Walla High School	Head Track
William Howard	Walla Walla High School	Head Girls Golf
Amy Korslund	Walla Walla High School	Assistant Softball Fastpitch
Ryan Lackey	Walla Walla High School	Assistant Track
Michael Locati	Walla Walla High School	Assistant Track
Scott Magnaghi	Walla Walla High School	Assistant Track
David Meliah	Walla Walla High School	Assistant Baseball
Keith Michels	Walla Walla High School	Assistant Track
Maggie Nicholson	Walla Walla High School	Assistant Softball Fastpitch
Jason Parsons	Walla Walla High School	Head Baseball
Cindy Saldana	Walla Walla High School	Assistant Boys Soccer
Victor Saldana	Walla Walla High School	Assistant Boys Soccer
Thaddeus Sargeant	Walla Walla High School	Assistant Boys Tennis
Ryan VanDyke	Walla Walla High School	Assistant Baseball
Michael Washington	Walla Walla High School	Head Boys Soccer

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2023-2024

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Anthony Marrero	W	JROTC (bi-annual 03/01/24 - 08/31/24)
Mark Mebes	W	JROTC (bi-annual 03/01/24 - 08/31/24)

WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 20th, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
2/20/2024	231851	Through	231991	\$ 561,006.77
2/20/2024	232400290	Wire Transfer	232400308	\$ 3,361.84

		Capital Projects		
2/20/2024	230043	Through	230044	\$ 16,369.55
		Wire Transfer		

		ASB		
2/20/2024	230135	Through	230152	\$ 12,951.12
		Wire Transfer		

		Transportation Vehicle		
		Through		
		Wire Transfer		

		Payroll		
		Through		
		Wire Transfer		
	NA	Payroll Taxes	NA	

TOTAL:	\$ 593,689.28
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SCHOOL BOARD PRESIDENT:

SECRETARY OF THE BOARD:

Ruth Ladderud

Dr. Wade Smith, Superintendent



TO: Dr. Wade Smith - Superintendent
FROM: Janette Jeffris – Director of Fiscal Services
DATE: February 13, 2024
RE: January's Financial Report

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Attached is the January 2024 financial report consisting of:

- Revenues, expenditures and fund balance for all five funds.
 - General Fund ending balance is 8.8% of expenditures
- General Fund trend charts
- Payroll trend chart

Attachments

JJ

Walla Walla School District

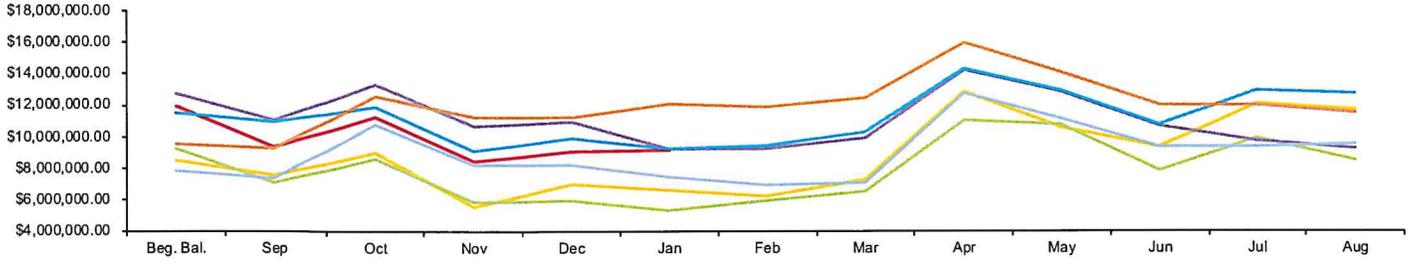
Monthly Financial Report

January 2024

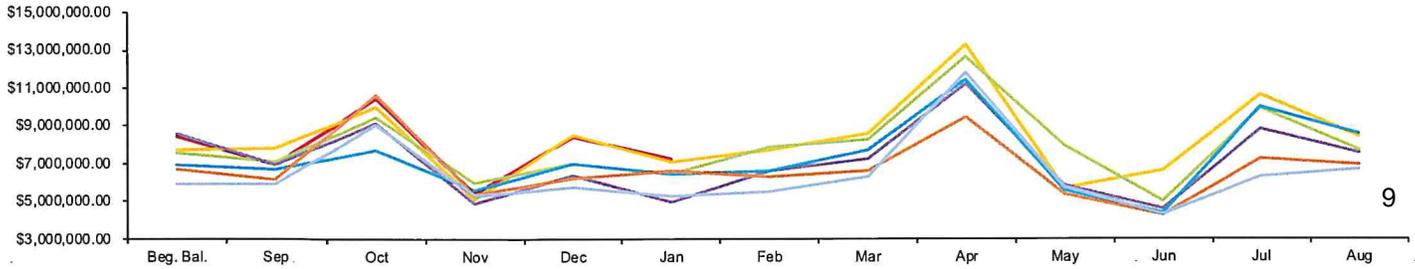
	<u>Adopted Budget</u>	<u>Working Budget</u>	<u>Year to Date</u>	
<u>GENERAL FUND</u>				
Beginning Fund Balance	\$ 9,300,000	\$ 10,644,524	\$ 10,644,524	
Revenues	\$ 101,079,336	\$ 101,079,336	\$ 37,970,211	
Expenditures	\$ (101,087,466)	\$ (101,087,466)	\$ (39,757,084)	
Transfers	\$ (800,000)	\$ (800,000)		
Ending Fund Balance	\$ 8,491,870	\$ 9,836,394	\$ 8,857,652	8.8%
<u>CAPITAL PROJECTS</u>				
Beginning Fund Balance	\$ 5,000,000	\$ 8,241,172	\$ 8,241,172	
Revenues	\$ 865,000	\$ 865,000	\$ 1,145,413	
Expenditures	\$ (4,680,000)	\$ (4,680,000)	\$ (1,487,594)	
Transfers	\$ (320,000)	\$ (320,000)	\$ -	
Ending Fund Balance	\$ 865,000	\$ 4,106,172	\$ 7,898,992	
<u>DEBT SERVICE</u>				
Beginning Fund Balance	\$ 2,550,000	\$ 2,645,962	\$ 2,645,962	
Revenues	\$ 5,151,111	\$ 5,151,111	\$ 1,946,317	
Expenditures	\$ (4,639,200)	\$ (4,639,200)	\$ (3,487,950)	
Ending Fund Balance	\$ 3,061,911	\$ 3,157,873	\$ 1,104,329	
<u>ASB FUND</u>				
Beginning Fund Balance	\$ 540,000	\$ 469,216	\$ 469,216	
Revenues	\$ 431,512	\$ 431,512	\$ 144,608	
Expenditures	\$ (509,742)	\$ (509,742)	\$ (95,013)	
Ending Fund Balance	\$ 461,770	\$ 390,986	\$ 518,811	
<u>TRANSPORTATION VEHICLE</u>				
Beginning Fund Balance	\$ 300,000	\$ 437,184	\$ 437,184	
Revenues	\$ 455,000	\$ 455,000	\$ 6,833	
Expenditures	\$ (750,000)	\$ (750,000)	\$ -	
Transfers			\$ -	
Ending Fund Balance	\$ 5,000	\$ 142,184	\$ 444,018	

WALLA WALLA PUBLIC SCHOOLS GENERAL FUND

NET CASH & INVESTMENTS

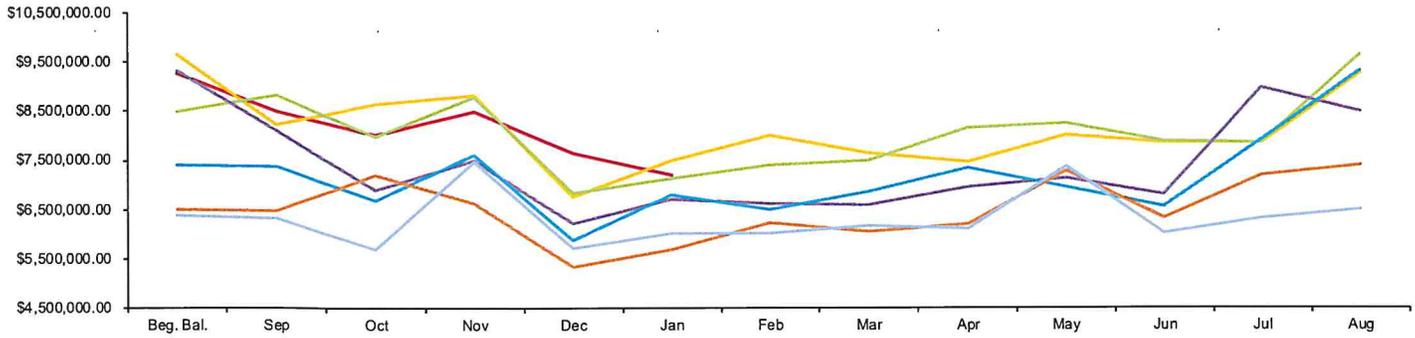


RECEIPTS



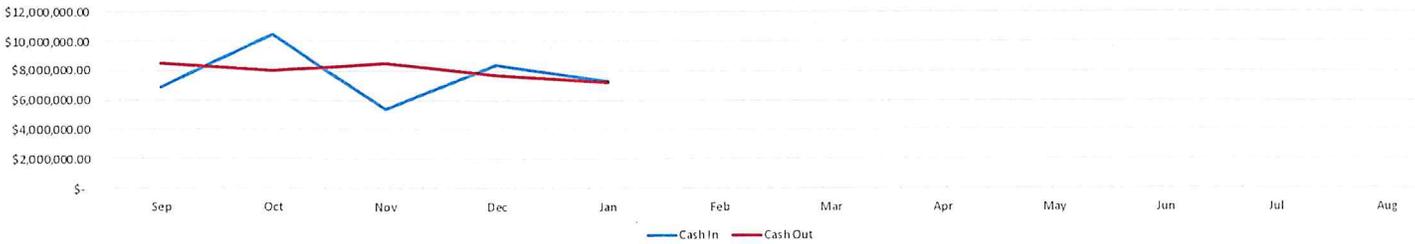
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EXPENDITURES

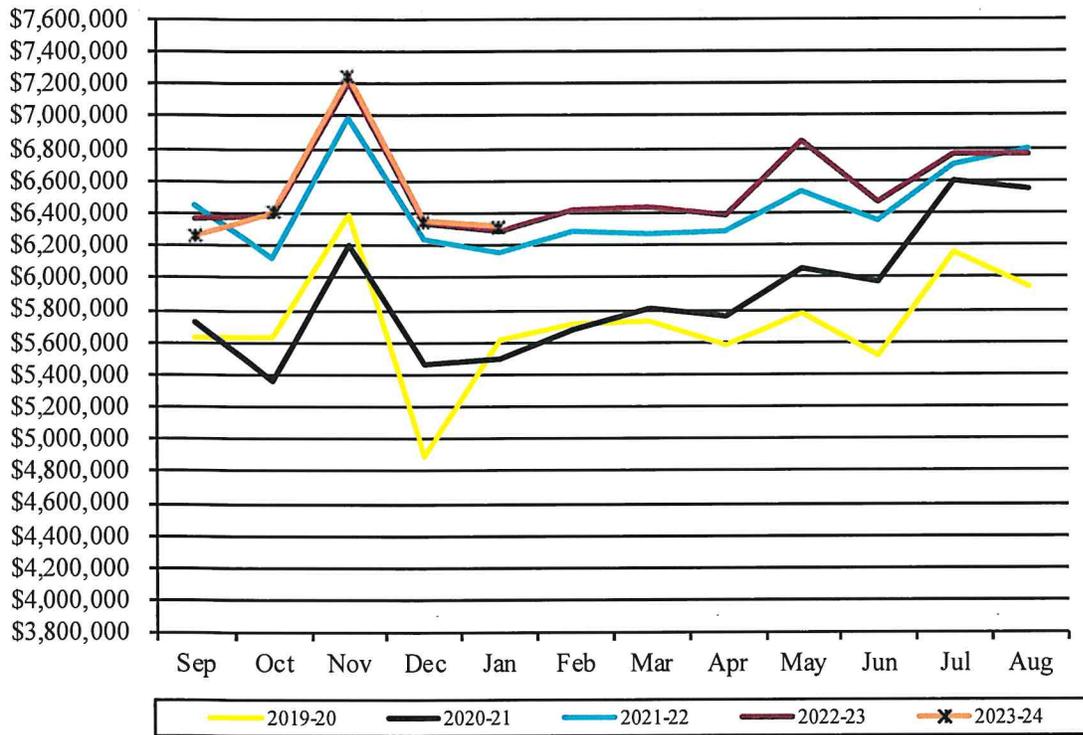


— 23-24
 — 22-23
 — 21-22
 — 20-21
 — 19-20
 — 18-19
 — 17-18

2023-24 Cash In/out



WALLA WALLA PUBLIC SCHOOLS Monthly Payroll



BOARD OF DIRECTORS
Regular Study Meeting – 5:30 p.m.
February 6, 2024
WWPS Administration Building / 364 S. Park Street

PRESENT

BOARD OF DIRECTORS

Ruth Ladderud, President

Terri Trick, Vice President

Kathy Mulkerin

Derek Sarley

Eva Maxwell, Student Board

Representative

Hailey Thrall, Student Board

Representative

ADMINISTRATORS

Dr. Wade Smith, Superintendent

AUDIENCE

Including board members, administrators and guests, approximately 20 were in attendance.

I. CALL TO ORDER

The meeting was called to order in the administration building Anne Golden Boardroom at 5:30 p.m. by President Ruth Ladderud.

II. FLAG SALUTE

The flag salute and pledge of allegiance was led by Director Terri Trick.

III. ROLL CALL

All board members were present in person except Kathy Mulkerin who attended virtually and Alayna Brinton who was excused.

IV. APPROVAL OF AGENDA

Motion made and seconded to approve the agenda as presented; the motion carried unanimously.

V. CONSENT AGENDA

Motion made and seconded to approve the consent agenda consisting of the following items: 1) personnel report; 2) extracurricular athletic contracts; 3) non-athletic extra & co-curricular contracts; 4) school board committee assignments; 5) February 6 accounts payable and January payroll; 6) excused absence for Director Alayna Brinton; 7) regular business meeting minutes of January 16, 2024; and 8) special meeting/school board retreat minutes of January 24, 2024.

VI. STUDY ITEMS

Building Belonging Recognition: Director of Equity and Dual Programs Dr. Julie Perron presented a Building Belonging award to Pioneer Middle School Math Teacher Dakotah Fryatt. Dr. Perron noted the Building Belonging award is aligned to the district's "We All Belong Here" unity message promoting a civil, safe and compassionate learning environment. This board level recognition is awarded to students/staff who promote activities that create and sustain a sense of belonging, fairness, and justice for all students.

Communities in Schools Update: Communities in Schools (CIS) Executive Director Ruben Alvarado and Program Manager Addison Fairbank provided an update to board members on the impact the CIS program is having in Walla Walla Public Schools. The CIS mission is to surround students with a community of support, empowering them to stay in school and achieve in life. CIS, alongside community partners, provides student supports in the areas such as life/social skills, enrichment/motivation, case management, behavior intervention, academic assistance, attendance, family engagement and physical health.

Legislative Update: Superintendent Dr. Wade Smith and board members reviewed the status of education-related bills from this year's Legislative session in Olympia, which ends March 7.

VII. ADJOURNMENT

President Ladderud declared the meeting adjourned at 6:13 p.m.

Minutes to be presented for board approval on February 20, 2024.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board
- Susie Golden, Recorder

Ruth Ladderud
School Board President

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- Susie Golden, Recorder

Ruth Ladderud
School Board President

~ CITIZENS' COMMENTS ~

We welcome your comments and questions during the time set aside in regular business meetings for citizens' comments. Attendees sign up to provide public comment using the sign-in form in the boardroom prior to the start of the Citizens' Comments period of the meeting.

Citizens' Comment Script:

This is the time in the meeting we welcome citizens to come forward and offer public comment, ask questions, or provide recommendations for educational improvement. Per Board policy we typically refrain from providing responses following public comments, and will ensure follow up is made if requested and necessary.

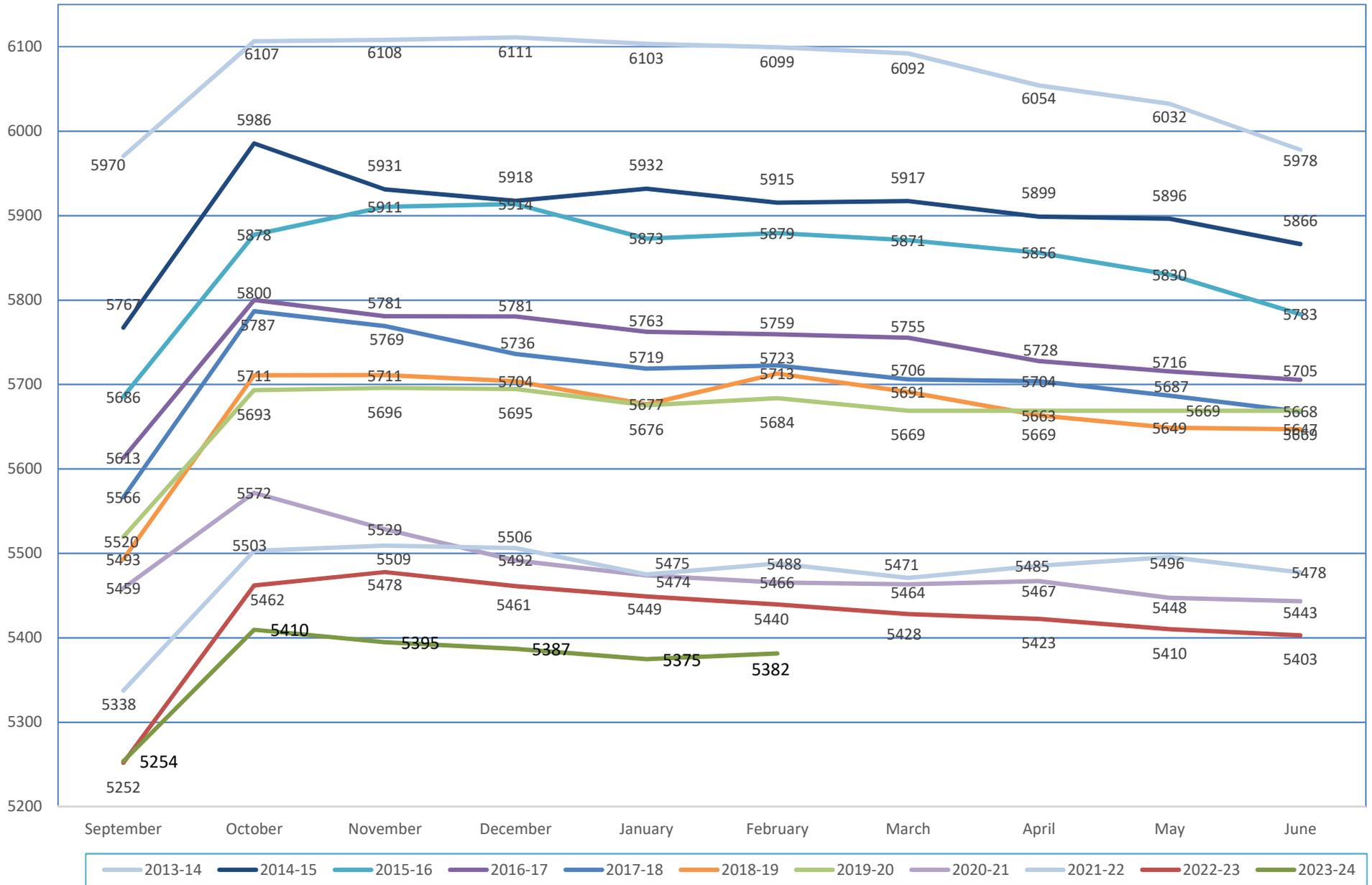
We also ask that you adhere to the following guidelines:

- State your name.
- Keep your comments brief and to the point, with a **three-minute time limit**.
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.

At this time, please come forward if you wish to address the board.

01/03/2022

WWPS Enrollment Trends: 2013 to Present Student FTE Counts



Target Avg Class Size

2023-2024

	24		25		27		27		28		28		TOTALS
	Kindergarten		First		Second		Third		Fourth		Fifth		
Berney	Hubbard, K	15	Fisbeck, J	24	Kearbey, K	25	Baker, T	21	Bona, A	23	Holbrook, J	25	
	Brown, A	18	Morrison, S	22	Parodi, D	26	Gonzales, C	21	Diaz Madrigal, A	22	Clearman, D	25	
	Davenport, K	18					Davin, M	22	Hartelius, S	24	James, I	23	
Behavior Prg K-5	Merrill, L		Merrill, L	1	Merrill, L		Merrill, L	1	Merrill, L	1	Merrill, L	2	
SECTIONS	16	51		46		51		64		69		73	354
slots available	21		4		3		17		15		11		Ratio 22
Edison	Espinosa, M	21	Maycumber, Y	18	Hobbs, S	20	Aceves, J	23	Ledesma, M	26	Ochoa, F	24	
	Helm, E	21	Phillips, L	17	Parsons, S	19	Lopez, J	24	Reed, J	25	Solis, C	26	
	Matson, E	21	Moreno, J	19	Williams, N	21	Estrada, A	24	Schafer, J	26	Solis Martinez, V	26	
	Valencia, A	21	Berumen, B	18	Saldivar, C	21							
SECTIONS	21	84		72		81		71		77		76	461
slots available*	0		12		3		10		7		8		Ratio 22
Green Park	Bahena-Flores, R	25	Garanzuay, P	23	Salazar, I	22	Contreras, A	25	Esquivel, T	19	Maya, J	23	
	Lopez, M	24	Garcia, A	23	Chavez, R	21	Boeckman, R	27	Mora, G	18	Ambler, D	26	
	Lamanna, S	22	Collins, A	19	Shuler, A	23	Gregoire, L	26	Johnson, M	27	Lux, J	26	
	Katsel, E	21	Holgate, M	20	Real, D	21			Tobin, J	28			
Lifeskills Program	Angotti, E	3	Angotti, E		Angotti, E		Angotti, E		Angotti, E	2	Angotti, E	2	
	Goble, E	1	Goble, E		Goble, E	6	Goble, E		Goble, E		Goble, E		
SECTIONS	22	92		85		87		78		92		75	509
slots available	4		15		21		3		20		9		Ratio 23
Prospect Point	Ferraro, Amber	16	Hanson, K	21	Baldwin, W	18	McFetridge, M	18	Taylor, L	25	Mahan, L	28	
	Heinzman, A	15	James, L	20	Hudec, H	15	Jausoro, D	19	Watson, K	25	Parodi, D	27	
	Kaup Rose, S	16	Humphreys, S	20	Paul, M	17	Kuhlmann, K	20	Pruhl, V	24	Ambler, C	27	
	Wilson, B	16	Pederson, R	20	Babbitt, H	19	Reese, N	20			Pegel, G	26	
SECTIONS	23	63		81		69		77		74		108	472
slots available*	33		19		39		31		10		4		Ratio 21
Sharpstein	Cantero, H	17	Russell, J	15	Griffith, R	23	Gillin, L	18	Shirley, C	21	Keyes, K	21	
	Wilson, H	17	Locati, R	18	Berg, L	26	Hutchinson, D	19	Mendoza, L	20	James, J	20	
	Pekar, K	17	Ruvalcaba, G	19			Villanueva, S	16	Woiblet, B	21	VanDonge, B	20	
Developmental Prog	Stimmel, M	3	Stimmel, M	6	Stimmel, M	0	Stimmel, M	0					
Autism Program	Osterhout, L	2	Osterhout, L	1	Osterhout, L	3	Osterhout, L	6	Osterhout, L		Osterhout, L	2	
SECTIONS	17	51		52		49		53		62		61	328
slots available	18		17		5		28		22		23		Ratio 19
WW Online/Homelink		5		5		4		10		4		11	
		5		5		4		10		4		11	39
slots available													
TOT SLOTS AVAIL	76		67		71		89		74		55		
GRADE LVL TOTAL		341		336		337		343		374		393	2124
GRADE LVL SECTNS	18		17		16		16		16		16		
AVERAGE LOADS		18.17		19.00		20.25		20.38		22.94		23.50	
TOTAL SC SPED		9		8		9		7		3		6	42
TOTAL ENROLLED		355		349		350		360		381		410	2205

Dual classes

MONTHLY REVENUE REPORT

MONTH	LOCAL TAXES	LOCAL NONTAX	STATE GEN PURP	FED GEN PURP	FED SPEC PURP	REV (SD)	REV (OTHER)	TOTAL PROJ.	TOTAL ACT.	VARIANCE	
SEP PROJECTED	\$ 239,300	\$ 61,362	\$ 6,233,067	\$ 6,378	\$ 190,047	\$ 11,416	\$ -	\$ 6,741,570		\$ 144,687	2.15%
SEP ACTUAL	\$ 174,438	\$ 65,619	\$ 6,152,523	\$ 3,137	\$ 483,835	\$ 6,704			\$ 6,886,256	\$ 144,687	YTD
OCT PROJECTED	\$ 3,725,622	\$ 69,056	\$ 5,827,709	\$ 6,378	\$ 390,047	\$ 11,416	\$ -	\$ 10,030,228		\$ 83,714	0.83%
OCT ACTUAL	\$ 3,913,046	\$ 111,506	\$ 5,736,771	\$ 6,702	\$ 339,777	\$ 6,141			\$ 10,113,941	\$ 228,400	YTD
NOV PROJECTED	\$ 579,594	\$ 215,200	\$ 4,132,593	\$ 6,378	\$ 1,580,606	\$ 11,416	\$ -	\$ 6,525,787		\$ (1,146,783)	-17.57%
NOV ACTUAL	\$ 485,580	\$ 79,920	\$ 3,812,184	\$ 6,380	\$ 976,790	\$ 18,150			\$ 5,379,004	\$ (918,382)	YTD
DEC PROJECTED	\$ 46,522	\$ 53,137	\$ 6,526,531	\$ 6,378	\$ 1,169,330	\$ 11,416	\$ -	\$ 7,813,314		\$ 555,633	7.11%
DEC ACTUAL	\$ 28,418	\$ 101,477	\$ 6,270,818	\$ 6,380	\$ 1,952,208	\$ 9,644			\$ 8,368,946	\$ (362,750)	YTD
JAN PROJECTED	\$ 23,222	\$ 51,928	\$ 6,068,997	\$ 6,378	\$ 1,159,764	\$ 11,416	\$ -	\$ 7,321,705			0.00%
JAN ACTUAL									\$ -	\$ (362,750)	YTD
FEB PROJECTED	\$ 192,266	\$ 45,473	\$ 6,415,279	\$ 6,569	\$ 1,108,764	\$ 11,416	\$ -	\$ 7,779,767			0.00%
FEB ACTUAL									\$ -	\$ (362,750)	YTD
MAR PROJECTED	\$ 1,257,520	\$ 120,000	\$ 6,354,279	\$ 6,569	\$ 1,060,764	\$ 11,416	\$ -	\$ 8,810,548			0.00%
MAR ACTUAL									\$ -	\$ (362,750)	YTD
APR PROJECTED	\$ 4,533,955	\$ 20,000	\$ 7,027,333	\$ 6,569	\$ 1,107,598	\$ 11,416	\$ -	\$ 12,706,871			0.00%
APR ACTUAL									\$ -	\$ (362,750)	YTD
MAY PROJECTED	\$ 905,357	\$ 46,000	\$ 4,099,922	\$ 6,569	\$ 1,165,764	\$ 11,416	\$ -	\$ 6,235,028			0.00%
MAY ACTUAL									\$ -	\$ (362,750)	YTD
JUN PROJECTED	\$ 55,257	\$ 98,520	\$ 4,321,492	\$ 6,569	\$ 1,154,764	\$ 11,416	\$ -	\$ 5,648,018			0.00%
JUN ACTUAL									\$ -	\$ (362,750)	YTD
JUL PROJECTED	\$ 40,591	\$ 167,532	\$ 9,128,250	\$ 6,569	\$ 1,060,951	\$ 11,416	\$ -	\$ 10,415,309			0.00%
JUL ACTUAL									\$ -	\$ (362,750)	YTD
AUG PROJECTED	\$ 105,768	\$ 334,792	\$ 7,306,979	\$ 3,285	\$ 1,915,544	\$ 11,416	\$ -	\$ 9,677,784			0.00%
AUG ACTUAL									\$ -	\$ (362,750)	YTD
Total Projected	\$ 11,704,974	\$ 1,283,000	\$ 73,442,431	\$ 74,586	\$ 13,063,943	\$ 136,992	\$ -	\$ 99,705,926			
Adopted Budget	\$ 11,719,978	\$ 1,283,000	\$ 74,002,436	\$ 66,000	\$ 13,870,922	\$ 137,000	\$ -	\$ 101,079,336			
Variance	\$ (15,004)	\$ -	\$ (560,005)	\$ 8,586	\$ (806,979)	\$ (8)	\$ -	\$ (1,373,410)			
TOTAL ACTUAL	\$ 4,601,482	\$ 358,522	\$ 21,972,297	\$ 22,598	\$ 3,752,609	\$ 40,640	\$ -	\$ 30,748,148	FORECAST ACTUAL	\$	99,343,177
% collected to PRO	39.31%	27.94%	29.92%	30.30%	28.72%	29.67%	#DIV/0!	30.84%			

NOTES: November Actuals are lower than projections due to timing of approvals for grants from OSPI and differences in the actual amount of competitive state grant funds received.
Grant amounts will be updated for January's dashboard report.

LEGEND	Above or within 2.00% of projection	Between 2.01% & 5.00% below	Below 5.01% of projection
---------------	-------------------------------------	-----------------------------	---------------------------

MONTHLY EXPENDITURE REPORT

MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE
SEPTEMBER PROJECTED	\$ 6,310,008		\$ 2,605,100		\$ 8,915,108 MONTHLY	\$ (436,705) -4.90%
SEPTEMBER ACTUAL		\$ 6,259,132		\$ 2,219,270	\$ 8,478,403 YTD	\$ (436,705) -4.90%
OCTOBER PROJECTED	\$ 6,504,543		\$ 1,487,525		\$ 7,992,068 MONTHLY	\$ (4,820) -0.06%
OCTOBER ACTUAL		\$ 6,407,832		\$ 1,579,416	\$ 7,987,248 YTD	\$ (441,525) -2.61%
NOVEMBER PROJECTED	\$ 7,339,544		\$ 1,315,841		\$ 8,655,384 MONTHLY	\$ (174,737) -2.02%
NOVEMBER ACTUAL		\$ 7,244,989		\$ 1,235,659	\$ 8,480,648 YTD	\$ (616,262) -2.41%
DECEMBER PROJECTED	\$ 6,499,974		\$ 1,586,515		\$ 8,086,489 MONTHLY	\$ (457,895) -5.66%
DECEMBER ACTUAL		\$ 6,346,110		\$ 1,282,484	\$ 7,628,594 YTD	\$ (1,074,157) -3.19%
JANUARY PROJECTED	\$ 6,462,273		\$ 1,253,297		\$ 7,715,569 MONTHLY	
JANUARY ACTUAL					\$ - YTD	\$ (1,074,157) -2.60%
FEBRUARY PROJECTED	\$ 6,590,874		\$ 1,656,436		\$ 8,247,310 MONTHLY	
FEBRUARY ACTUAL					\$ - YTD	\$ (1,074,157) -2.17%
MARCH PROJECTED	\$ 6,608,501		\$ 1,227,966		\$ 7,836,466 MONTHLY	
MARCH ACTUAL					\$ - YTD	\$ (1,074,157) -1.87%
APRIL PROJECTED	\$ 6,382,579		\$ 1,309,550		\$ 7,692,129 MONTHLY	
APRIL ACTUAL					\$ - YTD	\$ (1,074,157) -1.65%
MAY PROJECTED	\$ 7,042,214		\$ 1,213,766		\$ 8,255,980 MONTHLY	
MAY ACTUAL					\$ - YTD	\$ (1,074,157) -1.46%
JUNE PROJECTED	\$ 6,659,554		\$ 1,449,827		\$ 8,109,381 MONTHLY	
JUNE ACTUAL					\$ - YTD	\$ (1,074,157) -1.32%
JULY PROJECTED	\$ 6,966,442		\$ 1,142,256		\$ 8,108,698 MONTHLY	
JULY ACTUAL					\$ - YTD	\$ (1,074,157) -1.20%
AUGUST PROJECTED	\$ 6,754,740		\$ 3,118,380		\$ 9,873,120 MONTHLY	
AUGUST ACTUAL					\$ - YTD	\$ (1,074,157) -1.08%
TOTAL PROJECTED	\$ 80,121,244		\$ 19,366,458		\$ 99,487,702	
ADOPTED BUDGET	\$ 80,229,529		\$ 20,855,645		\$ 101,085,174	
VARIANCE	\$ 108,285		\$ 1,489,187		\$ 1,597,472	
TOTAL ACTUAL		\$ 26,258,063		\$ 6,316,829	\$ 32,574,892	FORECAST ACT \$ 98,413,545
% spent to projected		32.77%		32.62%	32.74%	
Notes:						
LEGEND	Below or within 2.00%	Between 2.01% & 5.00% above			Above 5.01% of projection	

MONTHLY ENDING FUND BALANCE REPORT

DATE		Revenue	Expenditure	Ending Fund Balance		Variance		EFB Monthly Projection for Year End
Beginning Fund Balance (Projected)				\$ 9,300,000				
Beginning Fund Balance (Actual)				\$ 10,644,524				
September	PROJECTED	\$ 6,741,570	\$ 8,915,108	\$ 7,126,462				11.50%
	ACTUAL	\$ 6,886,256	\$ 8,478,403	\$ 9,052,378		\$ 1,925,916	27.02%	
October	PROJECTED	\$ 10,030,228	\$ 7,992,068	\$ 9,164,622				12.75%
	ACTUAL	\$ 10,113,941	\$ 7,987,248	\$ 11,179,071		\$ 2,014,450	21.98%	
November	PROJECTED	\$ 6,525,787	\$ 8,655,384	\$ 7,035,024				11.78%
	ACTUAL	\$ 5,379,004	\$ 8,480,648	\$ 8,077,427		\$ 1,042,404	14.82%	
December	PROJECTED	\$ 7,813,314	\$ 8,086,489	\$ 6,761,849				12.79%
	ACTUAL	\$ 8,368,946	\$ 7,628,594	\$ 8,817,780		\$ 2,055,931	30.40%	
January	PROJECTED	\$ 7,321,705	\$ 7,715,569	\$ 6,367,984				
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
February	PROJECTED	\$ 7,779,767	\$ 8,247,310	\$ 5,900,441				
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
March	PROJECTED	\$ 8,810,548	\$ 7,836,466	\$ 6,874,523				20
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
April	PROJECTED	\$ 12,706,871	\$ 7,692,129	\$ 11,889,265				
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
May	PROJECTED	\$ 6,235,028	\$ 8,255,980	\$ 9,868,313				
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
June	PROJECTED	\$ 5,648,018	\$ 8,109,381	\$ 7,406,950				
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
July	PROJECTED	\$ 10,415,309	\$ 8,108,698	\$ 9,713,560				
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
August	PROJECTED	\$ 9,677,784	\$ 9,873,120	\$ 9,518,224				
	ACTUAL	\$ -	\$ -	\$ 8,817,780				
PRELIMINARY PROJECTED EFB		\$ 99,705,926	\$ 99,487,702	\$ 9,518,224				9.49%
ACTUALS TO DATE		\$ 30,748,148	\$ 32,574,892					
FORECASTED ACTUALS*		\$99,343,177	\$98,413,545	\$10,774,155		YEAR END PROJECTION		10.95%
Monthly Variance	Above or within 2.00% of projection		Between 2.01% & 5.00% below projection		Below 5.01% of projection			
Yr End Projection	Above 8.00%		Between 6.00% to 7.99%		Below 6.00%			

*Calculated using actuals through the current month and projected revenue and expenditures for future months. Includes August Maint Res Transfer of \$800K



Materials Adoption Update

K-5 ELA/SLA

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BOARD OF DIRECTORS MEETING
February 20, 2024



Current and Anticipated Review Years

Grade Band	2023-24	2024-25	2025-26
K-5	K-5 ELA/SLA	K-5 Social Studies	K-5 Math K-5 Health
6-8		6-8 ELA	6-8 Math 6-8 Health
9-12		9-12 ELA	9-12 Math 9-12 Health 9-12 Science

Policy 2020: Course Design, Selection and Adoption of Instructional Materials

Instructional materials shall be selected to ensure alignment with state learning standards and enable all students to master foundational skills and knowledge to achieve college, career, and civic readiness.

- The primary objective in selecting instructional materials is to implement, enrich and support the educational program of the schools. All instructional materials will be selected in conformance with:
 - Applicable state and federal laws;
 - Goals and/or learning standards of the district and state; and
 - Procedures monitored by the instructional materials committee.

13 Step Comprehensive and Inclusive Adoption Process

WWPS Comprehensive Core Curriculum Adoption Process

Established 2016

Step	Activity	Summary
1	Curriculum Identified for Possible Upgrade	Curriculum identified for upgrade/adoption based on WWPS Adoption Cycle (e.g. approximately every 6 years for most core curriculum), or other need triggers review (e.g. lagging student performance data, change in State/National standards)
2	Board Apprised of Adoption Process	School Board notified of year-long curriculum upgrade process, engagement activities and milestones
3	Preliminary Practitioner Input	Classroom teacher preliminary input sought (e.g. strengths/weaknesses of current materials, specific department/program needs, program alignment considerations)
4	Practitioner Materials Research Team Identified	Teachers/staff identified to serve on the practitioner team to explore material options, review state and district curricular standards, and evaluate preliminary teacher input
5	Publisher Engagement	Curriculum publishers engaged to present research-based materials to practitioner team for review and consideration
6	Curriculum Finalists Identified	Practitioner team narrows curriculum to finalists for deep review and consideration using "Indicators of Quality Rubric," among other factors
7	Possible Pilot	When appropriate, practitioner team may recommend piloting curriculum finalists in order to broaden teacher input and more deeply explore curriculum tools/resources
8	Draft Recommendation Identified	Practitioner team compares strengths/weaknesses and pilot experiences in order to identify up to two, top curriculum finalists
9	Parent/ Stakeholder Review and Input	Families contacted via phone/text/email, invited to attend curriculum presentation event or to review/inspect materials under consideration at their own leisure. Additionally, ads are taken out in the newspaper as well as social media posts, advertising the same opportunity for community review. All input received is provided to the Instructional Materials Committee.
10	Final Recommendation to IMC	Following parent/stakeholder input, the Practitioner team endorses final recommendation based on parent/stakeholder input and prior findings
11	WWPS Instructional Materials Committee (IMC)	WWPS convenes comprehensive review committee (IMC) to deeply evaluate recommended curriculum and process utilized by the research team. The IMC consists of: 3 principals (1 elementary, 1 middle school, 1 high school) 7 teachers (2 elementary, 2 middle school, 2 high school, 1 special education), 1-3 students (as appropriate), CTE Director, Curriculum Coordinator, Bilingual Coordinator, Executive Director of Teaching and Learning, School Board Member (non-voting) Assistant Superintendent/Superintendent. Committee criteria can be found at: https://www.wwps.org/district/information/school-board/procedures/series-2000/5126-2020-course-design,-selection-and-adoption-of-instructional-materials
12	Preliminary School Board Recommendation	If recommendation is approved by the IMC, the Teaching and Learning Department and key practitioner staff present recommendation to the School Board for review/consideration. Community comment/feedback welcomed at School Board meeting.
13	Final School Board Decision	After at least two weeks has elapsed, the School Board will consider final adoption. Additional community comment/feedback welcomed prior to Board decision.

Why K-5 ELA/SLA Adoption

- Vision 2030 – Goal 1 - Proficient Elementary Readers
- Walla Walla reading data reveals a need to shift instructional practices to ensure all students become proficient readers
- Existing materials are not best-aligned to current reading research

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Process Overview

October 2023

- District teachers surveyed to identify their priorities in materials and team of teachers gather to develop a materials evaluation rubric

November 2023

- Publisher presentations from six publishers and materials review team evaluates materials

December 2023

- Materials selected for pilot and piloting team developed

January 2024

- Pilot materials training and use of materials begins

January-April 2024

- Materials pilot continues (9 weeks)

April-June 2024

- Selection of materials to recommend, community input, Instructional Materials Committee, final recommendation to Board of Directors

Materials Review Participants

Classroom Teachers (23 teachers)

April Brown, Araceli Garcia, Cecilia Solis, Debora Ambler, Denise Jausoro, Denyse Hutchinson
Gina Ruvalcaba, Heather Babbitt, Helen Cantero, Heather Hudec, Heidi Wilson, Ilana James
Justin James, Jazmin Lopez, Joyce Moreno, Jesica Russell, Kelley Hubbard, Laura James
Richele Locati, Staci Humphreys, Sara Lamanna, Tammy Baker, Yolanda Maycumber

Specialists (5 staff)

Abigail Maddess, Brad Hobbs, Danielle Van Dyke, Katie Mirkovich, Russell Carroll

District Office Staff (3 staff)

Julie Perron, Melissa Carter, Casey Monahan

Robust Number of Pilot Participants

ELA Pilot

Berney (K, 3, 5)

April Brown, Katie Davenport , Kelley Hubbard
Carrie Gonzales, Danielle Van Dyke
David Clearman, Ilana James, Jennifer Holbrook

Green Park (K, 2, 5)

Alyson Shuler, Debora Ambler, Deanna Real, Eva Katsel
Jim Lux, Jose Maya, Sara Lamanna

Prospect Point (1, 2)

Karen Hanson, Rachel Pederson, Laura James, Staci
Humphreys, Heather Babbitt, Heather Hudec, Wendy
Baldwin, Mark Paul, Denise Jausoro

Sharpstein (1, 5)

Gina Ruvalcaba, Jesica Russell, Richele Locati,
Benjamin VanDonge, Justin James, Kate Keyes

SLA Pilot

Edison (K, 1, 2, 3, 5)

Andrea Valencia, Maria Espinosa Arteaga
Brenda Berumen, Luz Phillips, Yolanda Maycumber, Joyce Moreno
Claudia Saldivar, Sofia Parsons, Nilda Williams, Siomara Hobbs
Ashley Estrada, Jennifer Aceves, Jazmin Lopez
Cecilia Solis, Fabiola Ochoa

Green Park (K, 2, 4)

Rosa Bahena-Flores, Melissa Lopez, Iris Salazar, Ruby Chavez Garcia,
Gabriela Mora, Tanya Esquivel

Materials Selected to Pilot

English Language Arts

- HMH: Into Reading
- McGraw Hill: Wonders
- UFLI Foundations

Spanish Language Arts

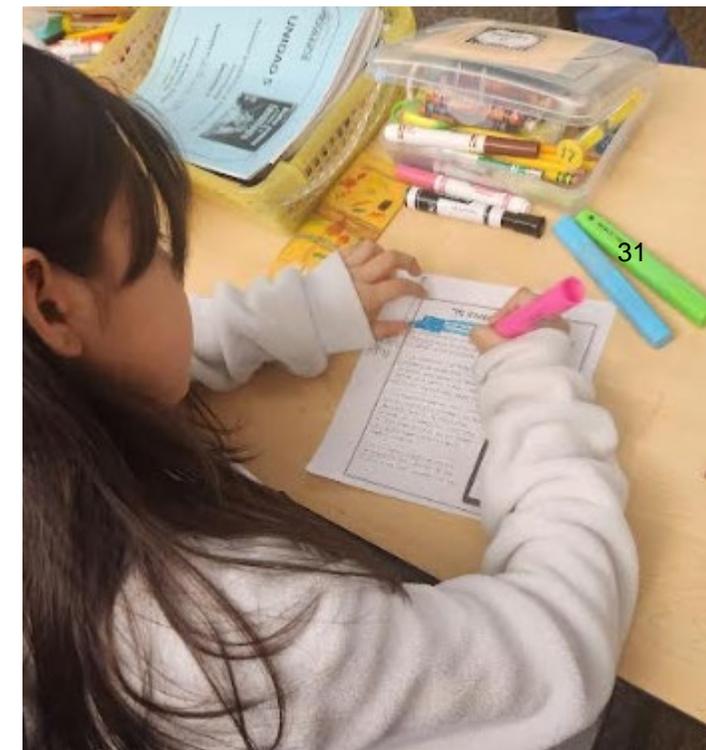
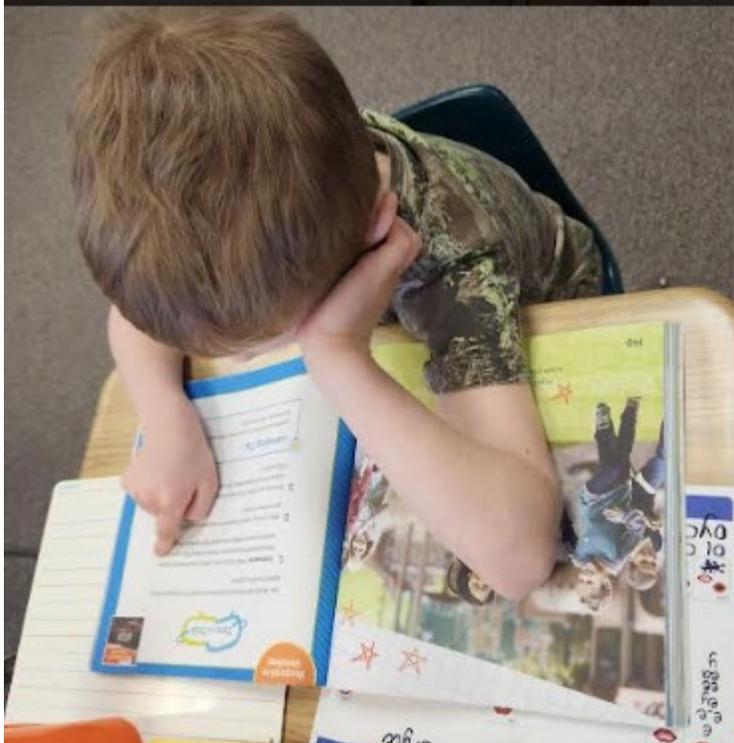
- HMH: Arriba la lectura and Into Reading
- Benchmark: Adelante and Advance

Highlights of pilot materials

- What stood out as must haves . . .
 - Materials that align to the Science of Reading.
 - Materials that systematically and explicitly teach foundational skills like phonemic awareness, decoding and fluency.
 - Materials that support students in building knowledge about the world in a variety of subject areas like science and social studies, and are inclusive of everyone's stories.
 - Materials that provide explicit support to build strong writing skills – from handwriting to process writing.
- Why we're excited about the materials we're piloting. . .
 - We are seeing Science of Reading alignment in many components of each program.
 - The materials have a variety of resources to select from so teachers have flexibility to meet student needs.
 - Students appear to enjoy interacting with the texts in each program's student book.
 - Students show genuine interest about the topics they are learning and texts they are reading!

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Next Steps

February – April

- Continued professional learning support from publishers
- Visits to piloting classrooms to view materials and provide support
- Pilot team meetings to compare/contrast materials

April

- Public review of recommended materials will be on display at the district office and digital access will be linked to the district web page

May

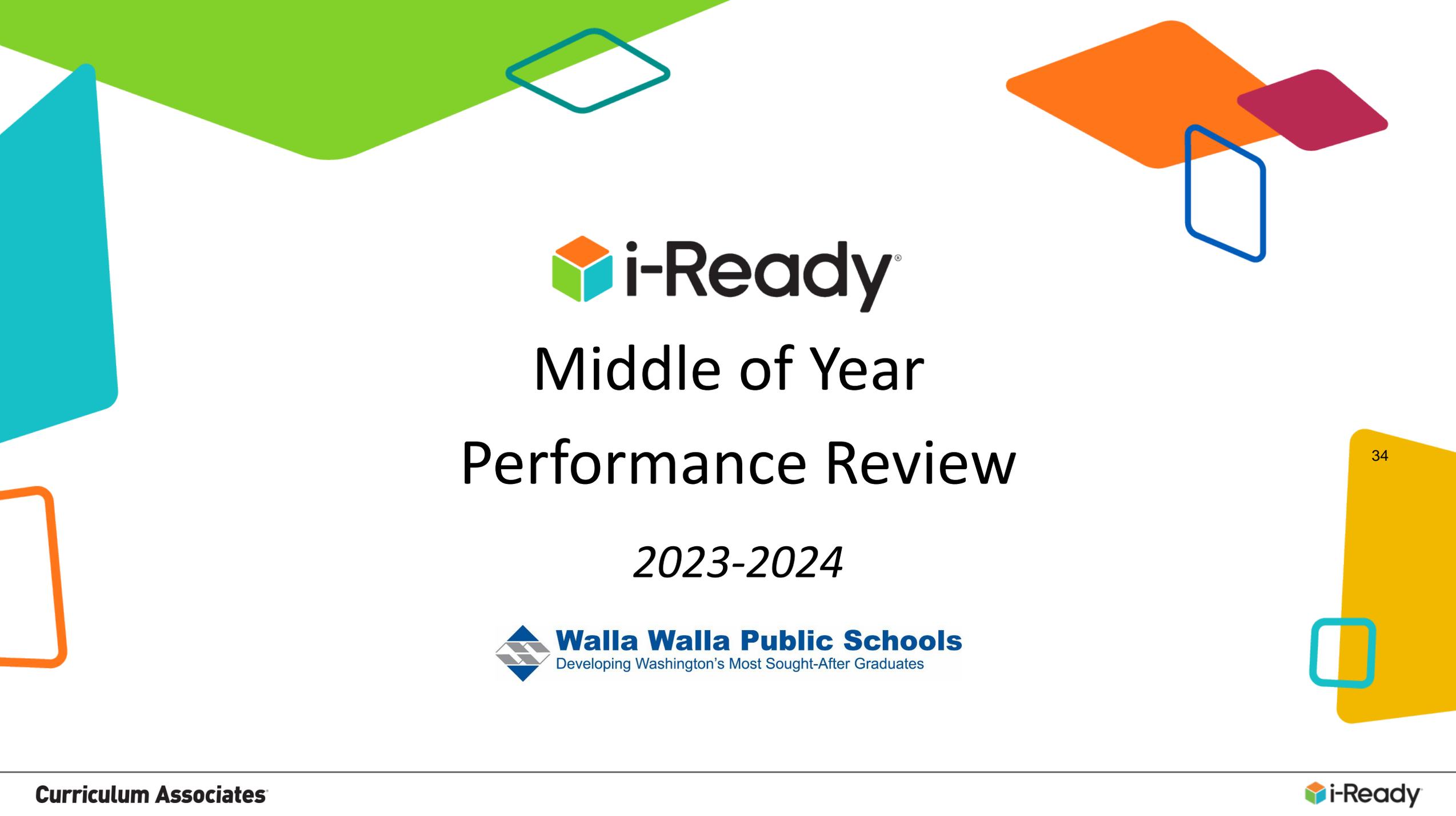
- Parent/Community meeting to provide an overview of the materials and opportunities for questions
- Instructional Materials Committee review
- Recommend materials to board for adoption

June

- Board of Directors adoption vote
- Anticipated training on new materials

Questions





 **i-Ready**[®]
Middle of Year
Performance Review
2023-2024



Who Is Included in the Analysis?

Math

3,175 students

3,139 students

3,074 students

2,944 students



Fall Performance

Winter Performance



Growth



Personalized Instruction

Reading

3,181 students

3,158 students

3,096 students

2,461 students

35

Understanding *i-Ready's* Criterion-Referenced Relative Placement Levels

i-Ready's placement levels are criterion-referenced, reflecting what students are expected to know at each grade level and in each content area. In the following analyses, student performance is described using the following five relative placement levels:

 Mid or Above Grade Level	Students at this level have met or surpassed the minimum requirements for the expectations of college- and career-ready standards in their grade level. Students will benefit from instruction in late on-grade level topics, or above-grade level instruction.
 Early On Grade Level	Students at this level have only partially met grade-level expectations. They will benefit from continued grade-level instruction.
 1 Grade Level Below	Students placing one level below are approaching grade level expectations and can be ready for grade-level instruction with targeted support.
 2 Grade Levels Below  3+ Grade Levels Below	Students placing two or more grades below level will likely need additional support with key skills below their chronological grade level to be ready for grade-level instruction.

Performance Level Overview

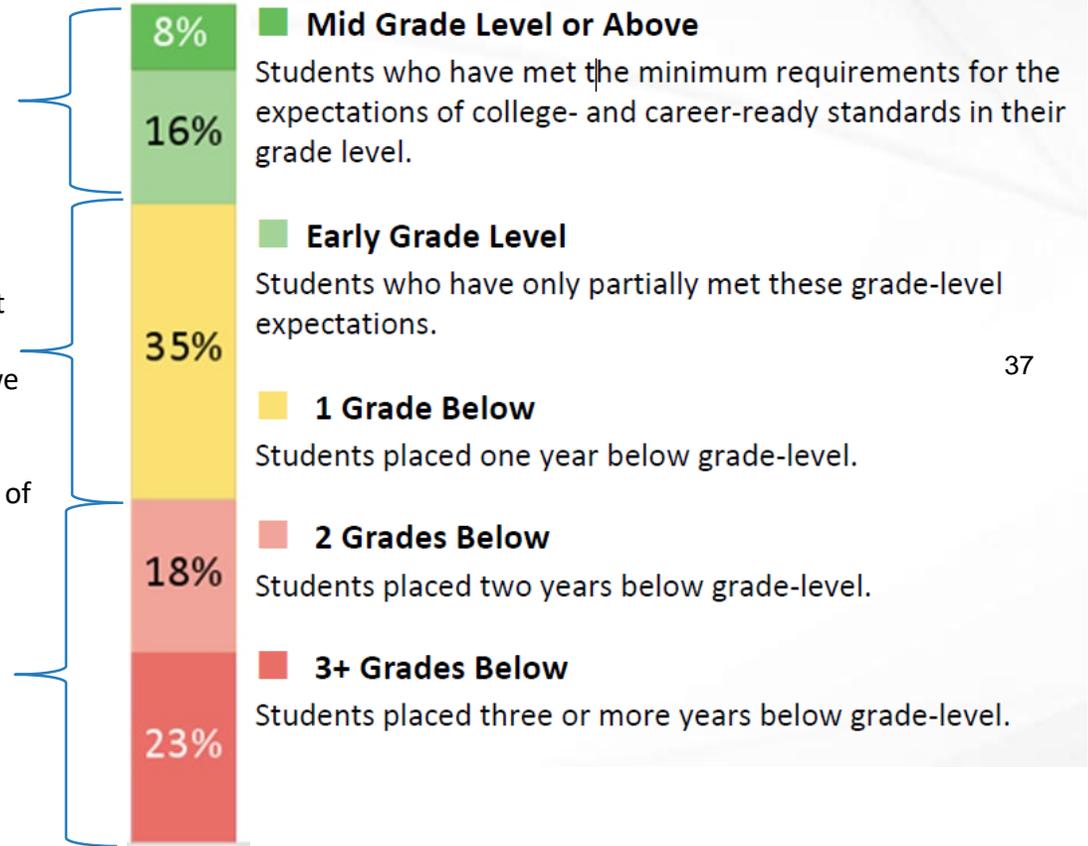
Assessment Overview:

- Fall Diagnostic
 - September/October
- Winter Diagnostic
 - January/February

These students have already mastered or are close to mastering end of year grade-level proficiency

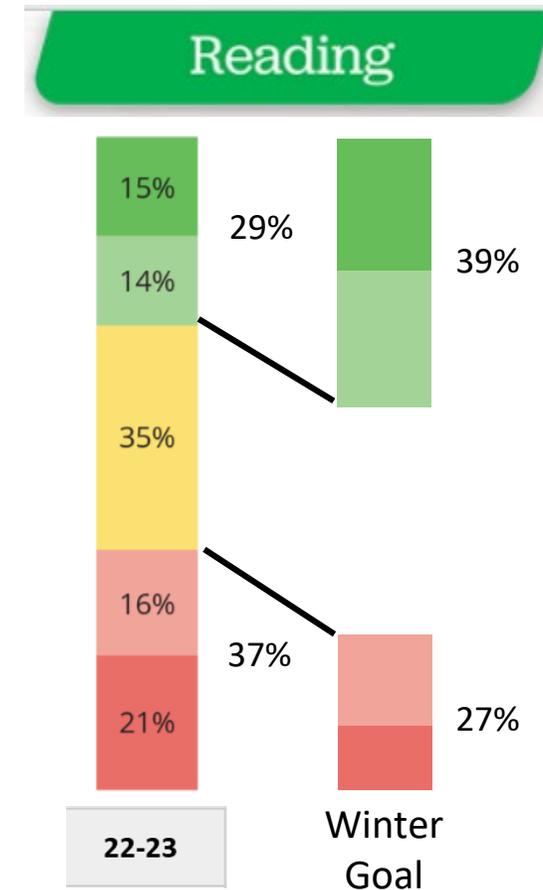
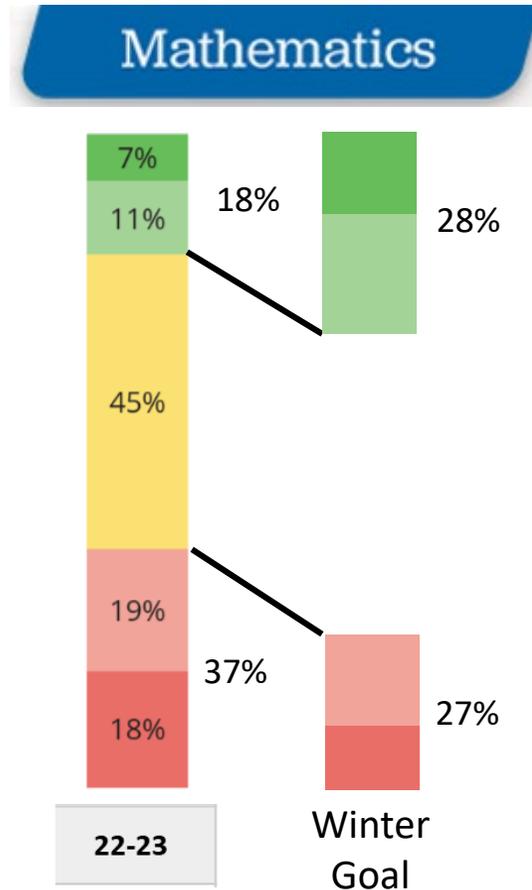
Since we are looking at winter iReady results, that assess end-of-year performance measures, we should expect many students in the yellow to attain mastery by the end of the year

These students remain below grade level



Superintendent Performance Goals “Example”

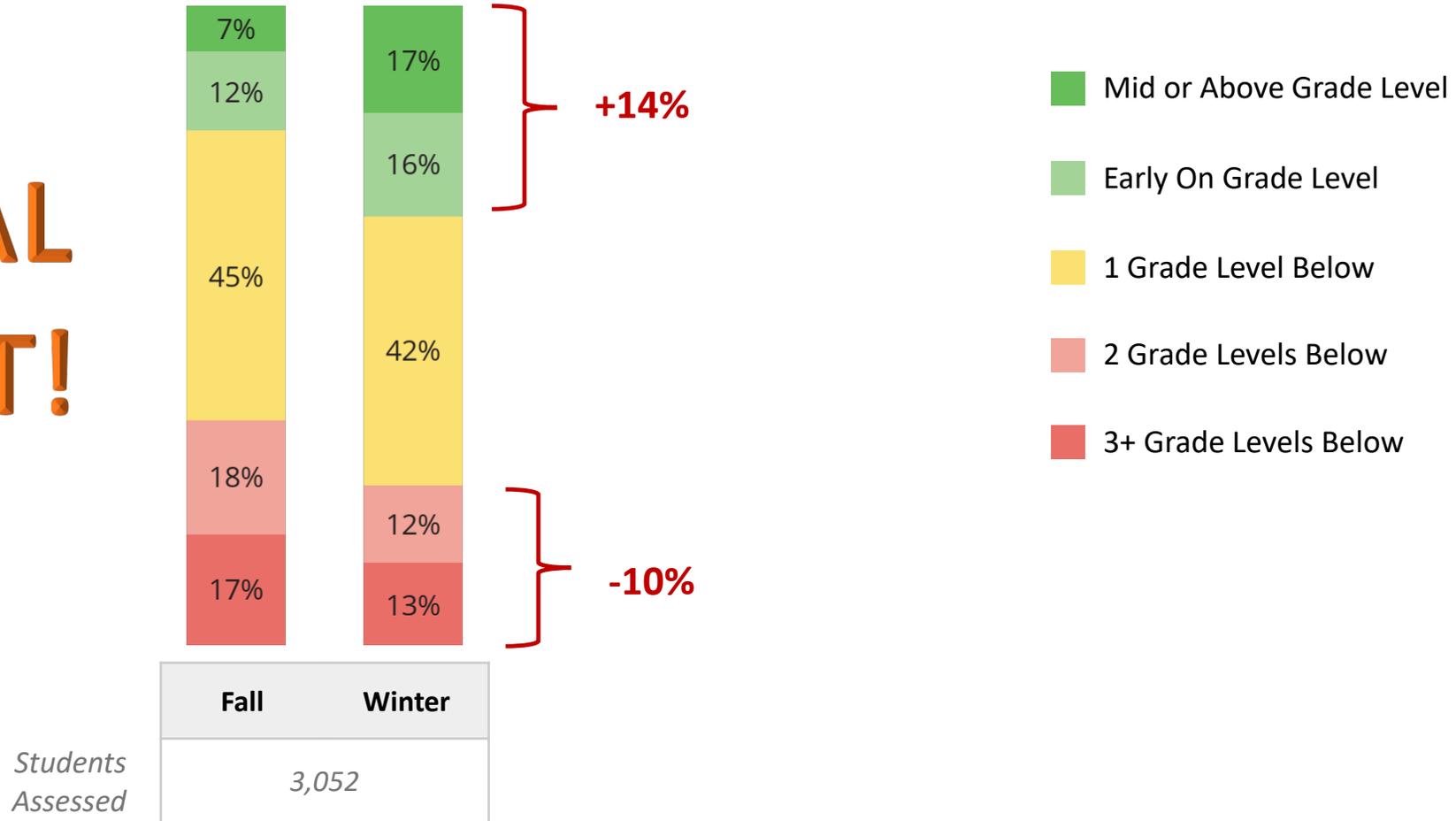
- K-8 students on fall to winter i-Ready reading and math growth results will demonstrate a:
 - 10% decrease in the number of students 2 or more grade levels behind; and,
 - 10% increase in the number of students early on grade or above.



How Have Relative Placements Changed From Fall to Winter?

GOAL MET!

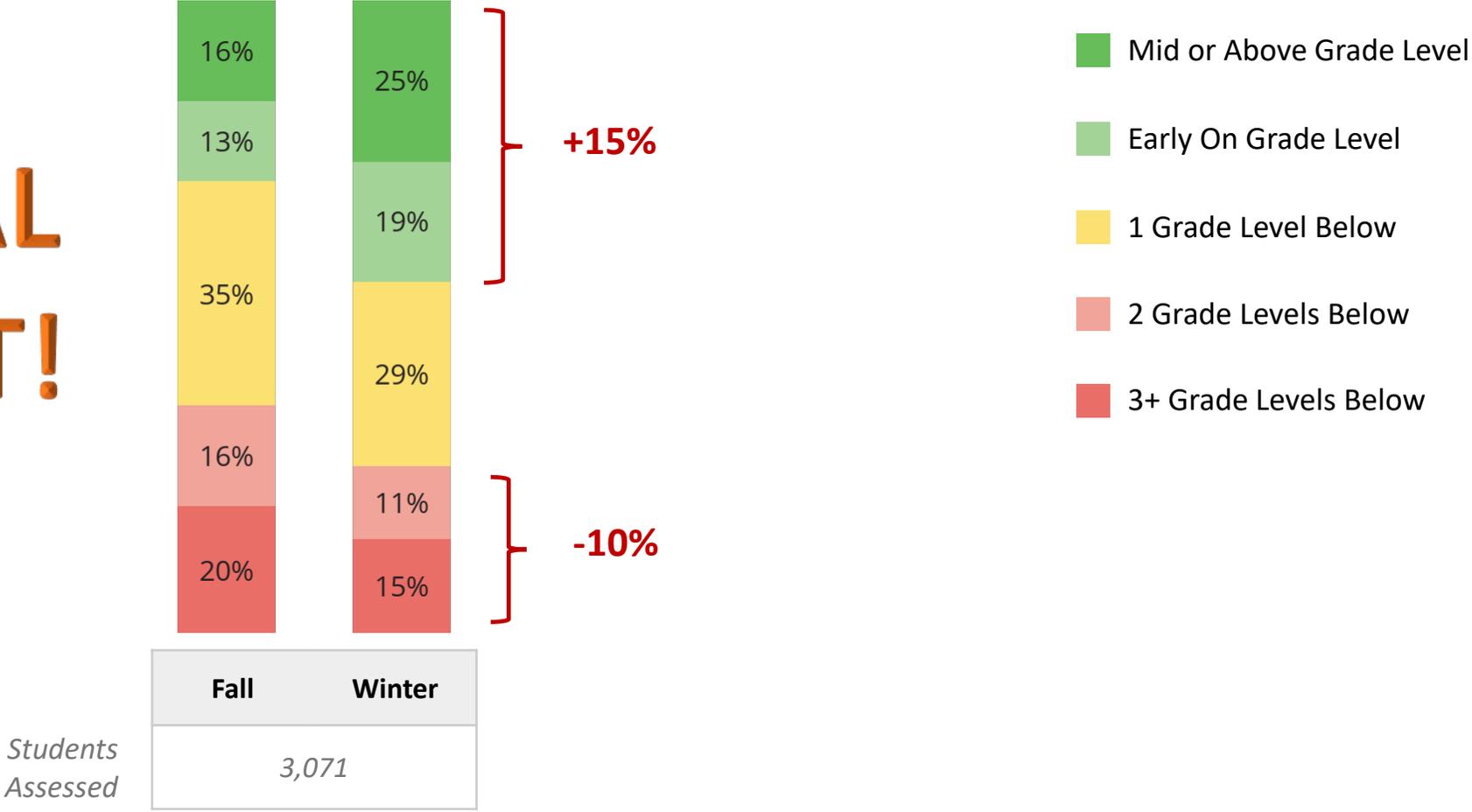
Placement Distribution, Fall 23-24 to Winter 23-24



How Have Relative Placements Changed From Fall to Winter?

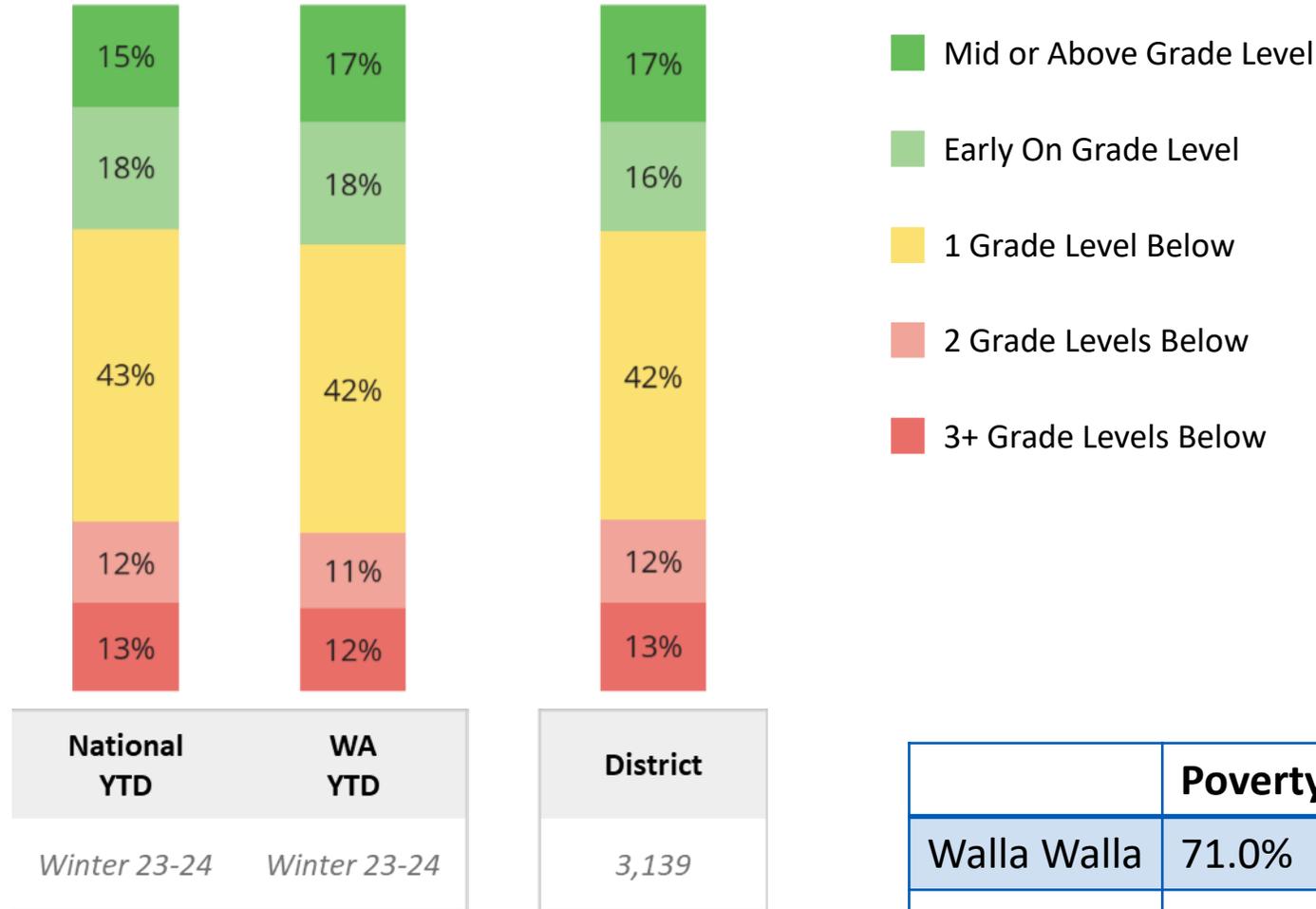
Placement Distribution, Fall 23-24 to Winter 23-24

GOAL MET!



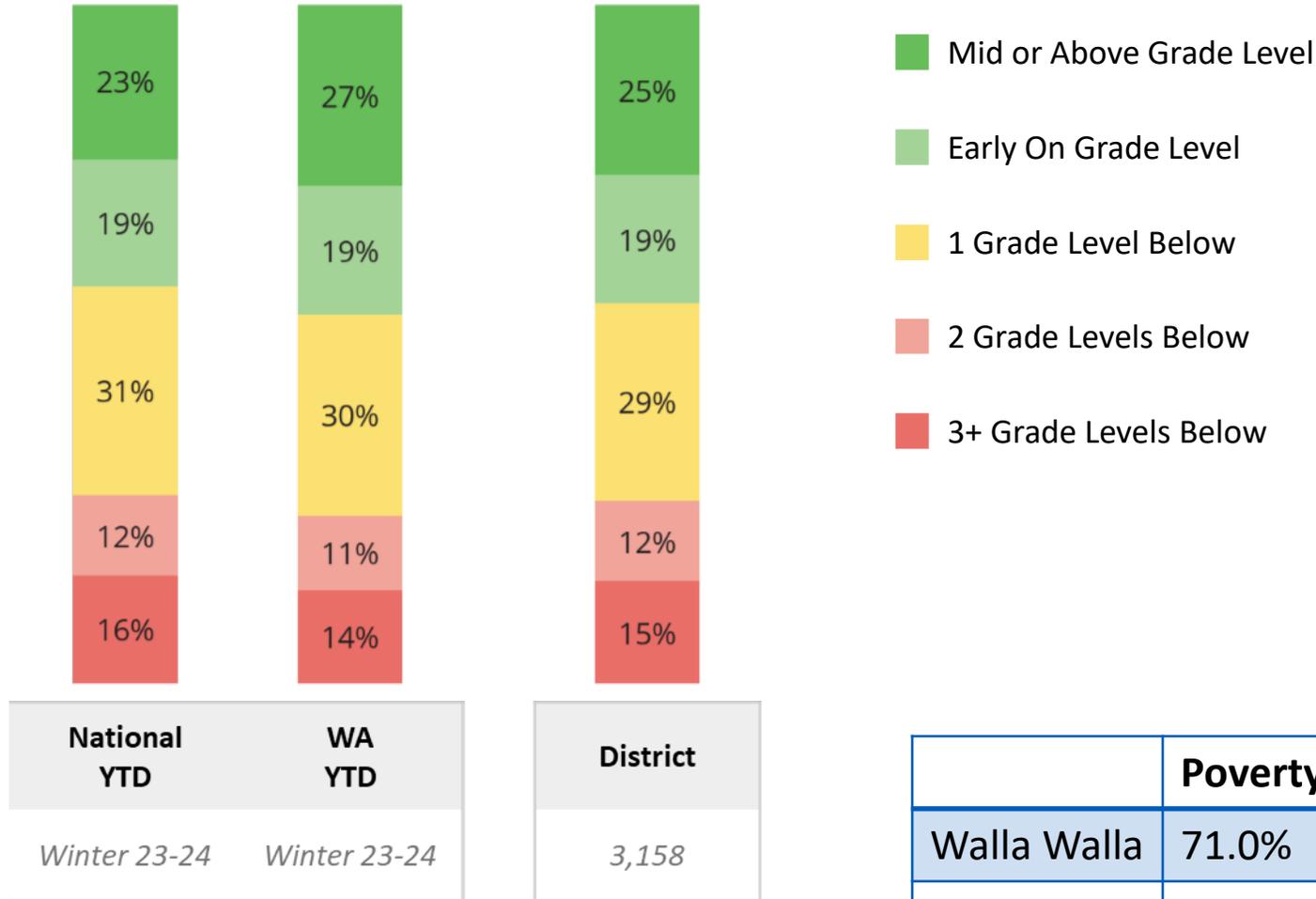
How Do the District's Placements Compare to the Benchmarks?

Winter Placement Distribution for District and Benchmarks



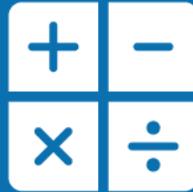
How Do the District's Placements Compare to the Benchmarks?

Winter Placement Distribution for District and Benchmarks



42

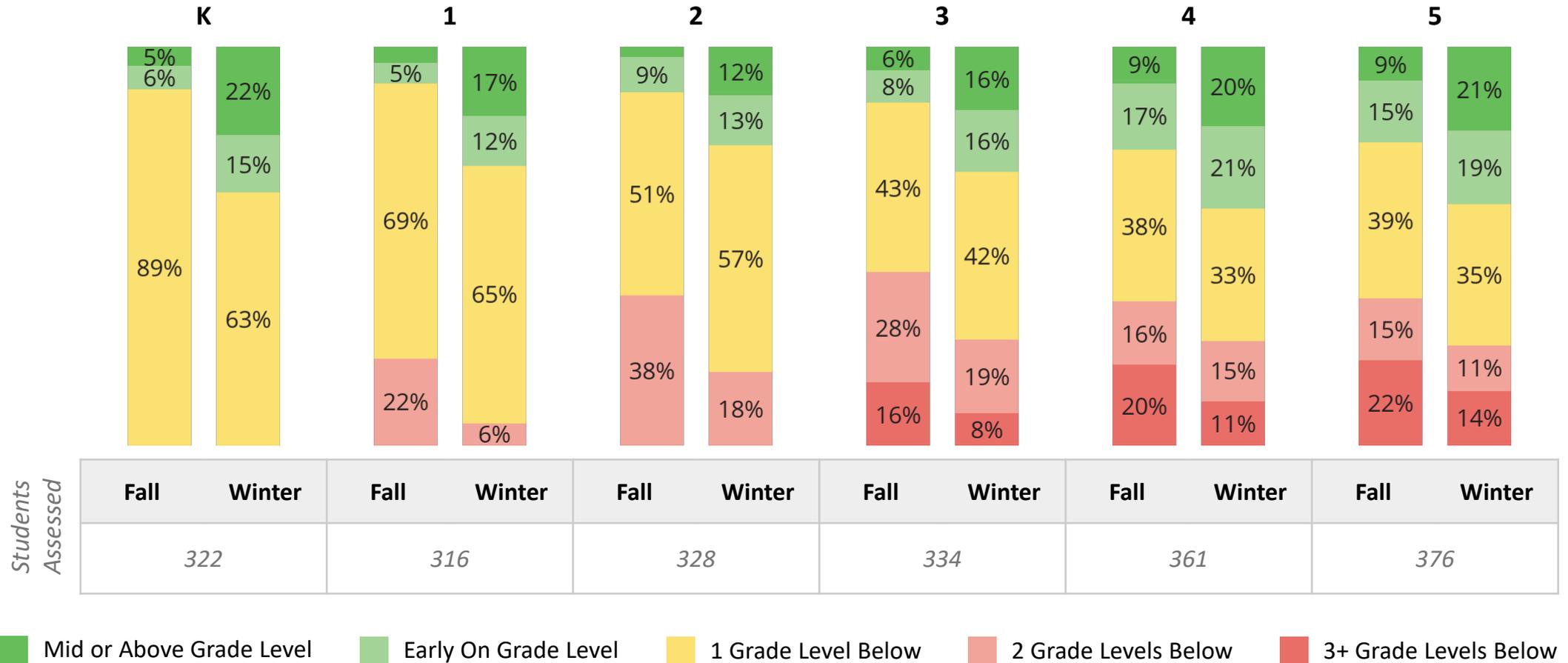
	Poverty	Sped	EL
Walla Walla	71.0%	16.2%	15.4%
WA State	46.6%	14.8%	14.0%



Mathematics Performance Review

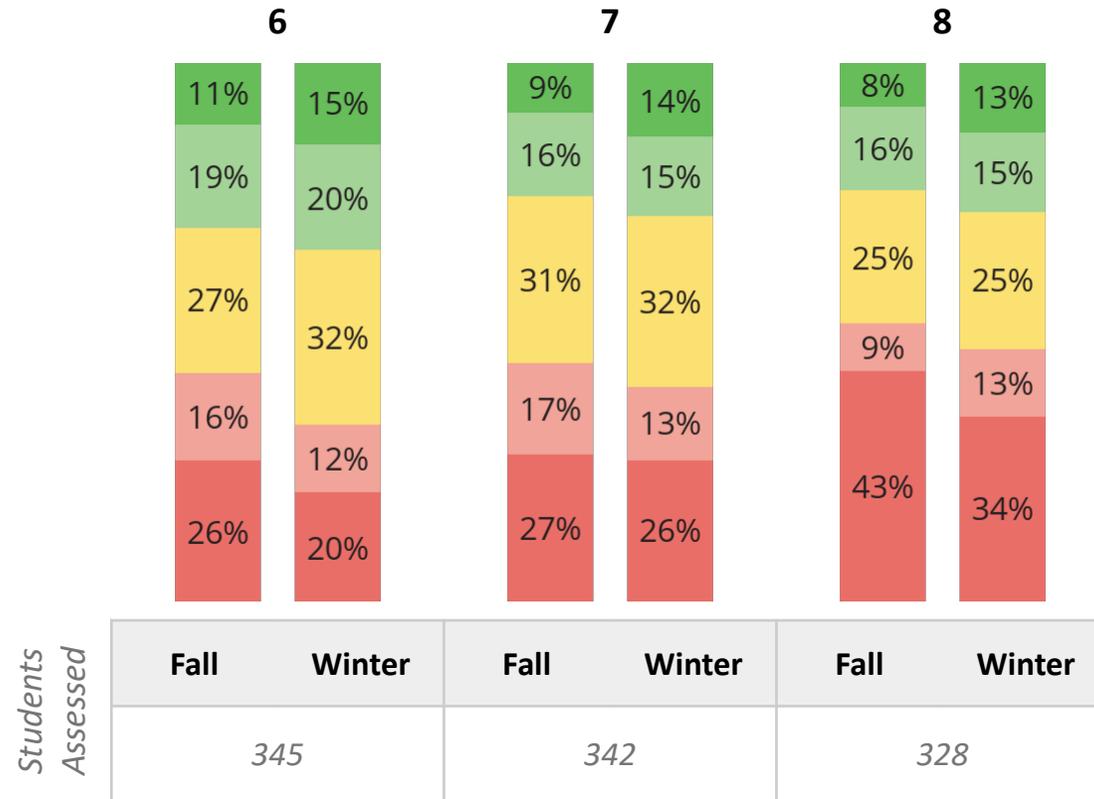
How Have Relative Placements Changed From Fall to Winter?

Placement Distribution, Fall 23-24 to Winter 23-24



How Have Relative Placements Changed From Fall to Winter?

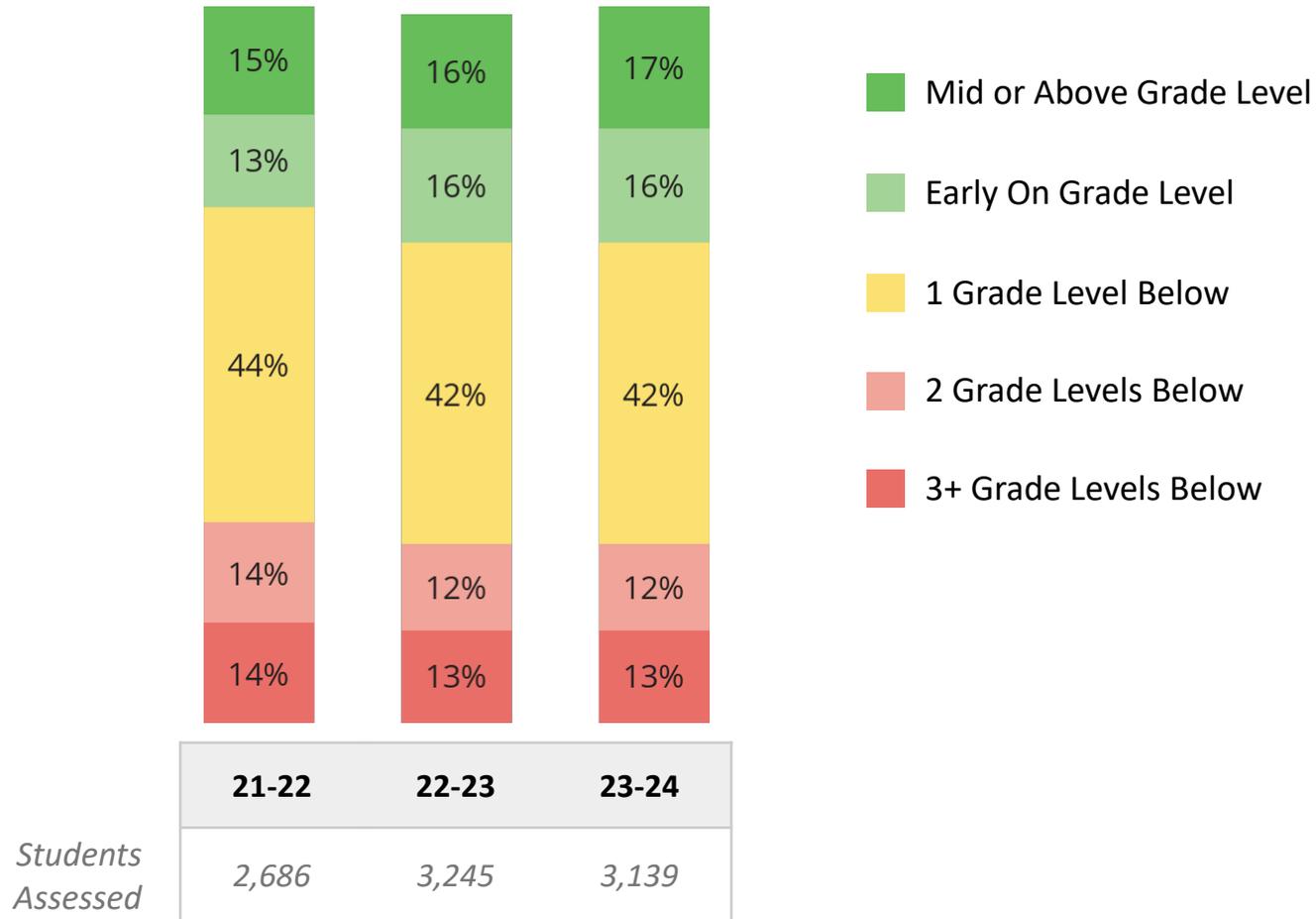
Placement Distribution, Fall 23-24 to Winter 23-24



■ Mid or Above Grade Level
 ■ Early On Grade Level
 ■ 1 Grade Level Below
 ■ 2 Grade Levels Below
 ■ 3+ Grade Levels Below

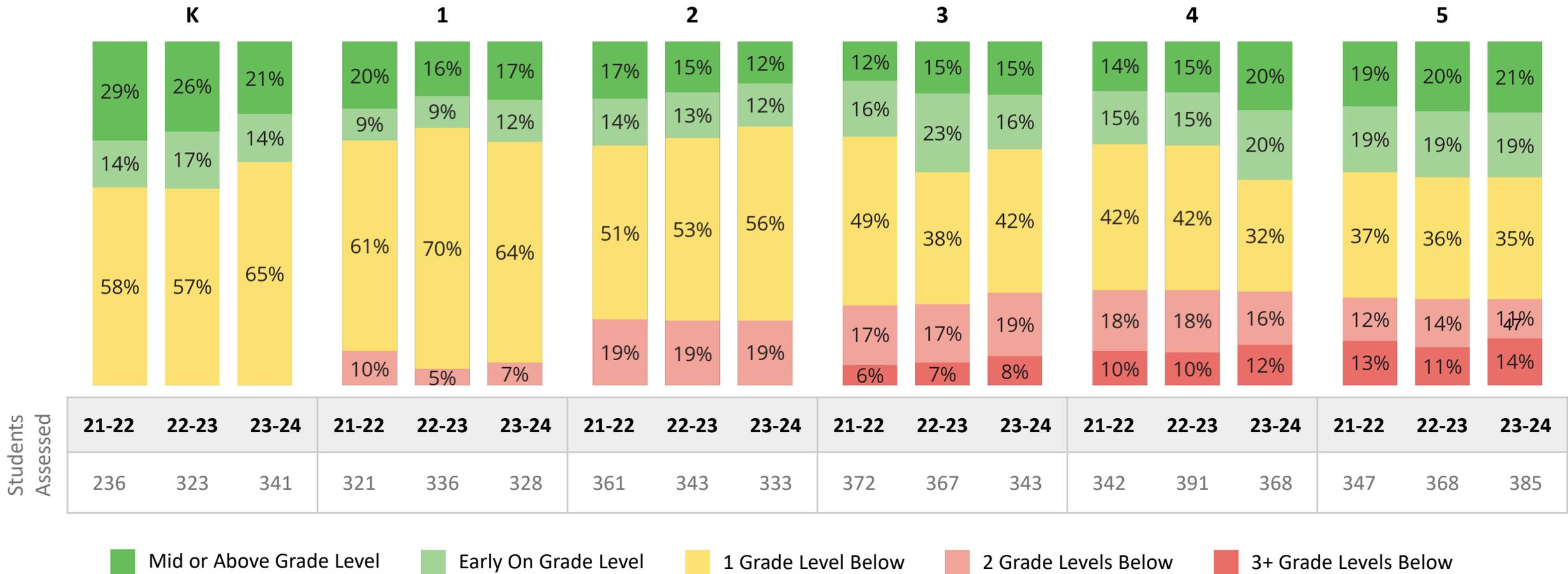
How Have Relative Placements Changed From Winter to Winter?

Placement Distribution, Winter 21-22 to Winter 23-24



How Have Relative Placements Changed From Winter to Winter?

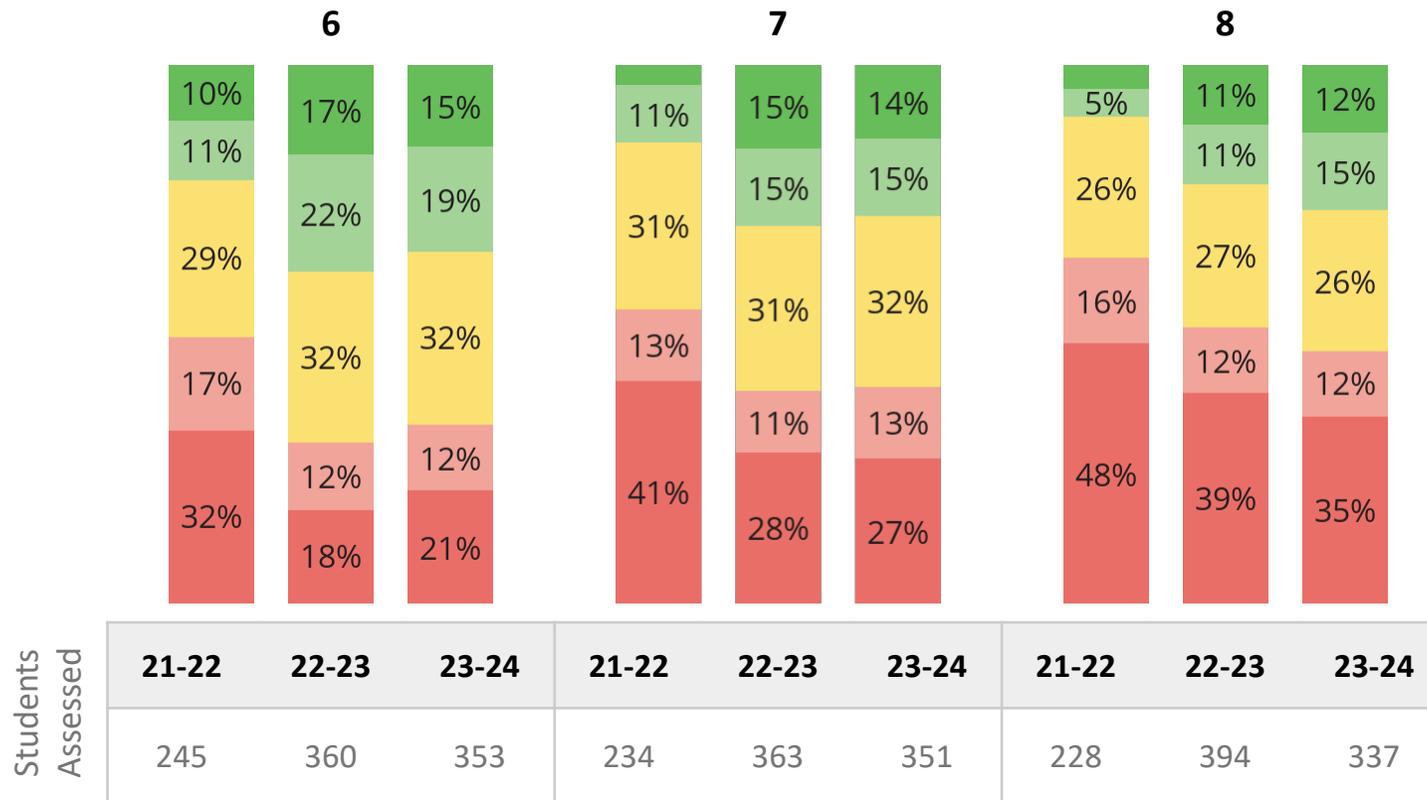
Placement Distribution, Winter 21-22 to Winter 23-24



- Mid or Above Grade Level
- Early On Grade Level
- 1 Grade Level Below
- 2 Grade Levels Below
- 3+ Grade Levels Below

How Have Relative Placements Changed From Winter to Winter?

Placement Distribution, Winter 21-22 to Winter 23-24



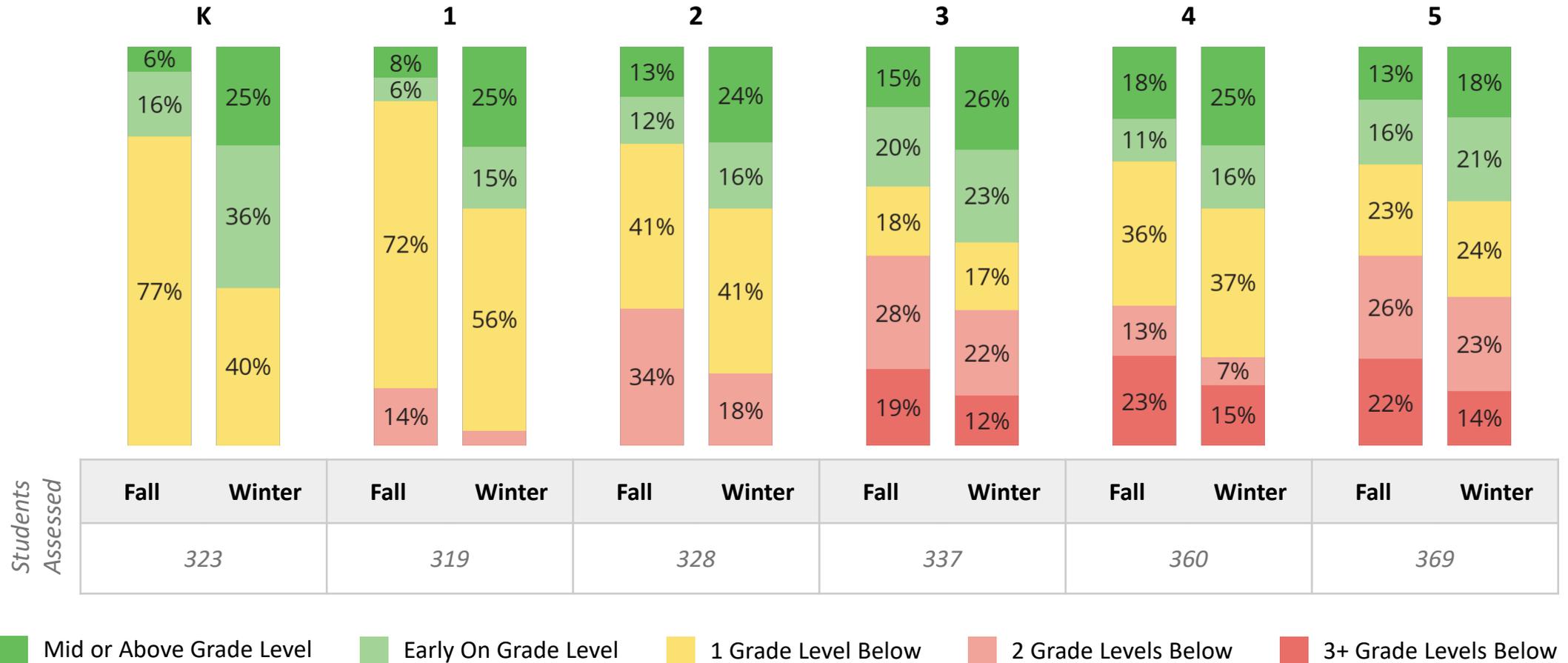
■ Mid or Above Grade Level
 ■ Early On Grade Level
 ■ 1 Grade Level Below
 ■ 2 Grade Levels Below
 ■ 3+ Grade Levels Below



Reading Performance Review

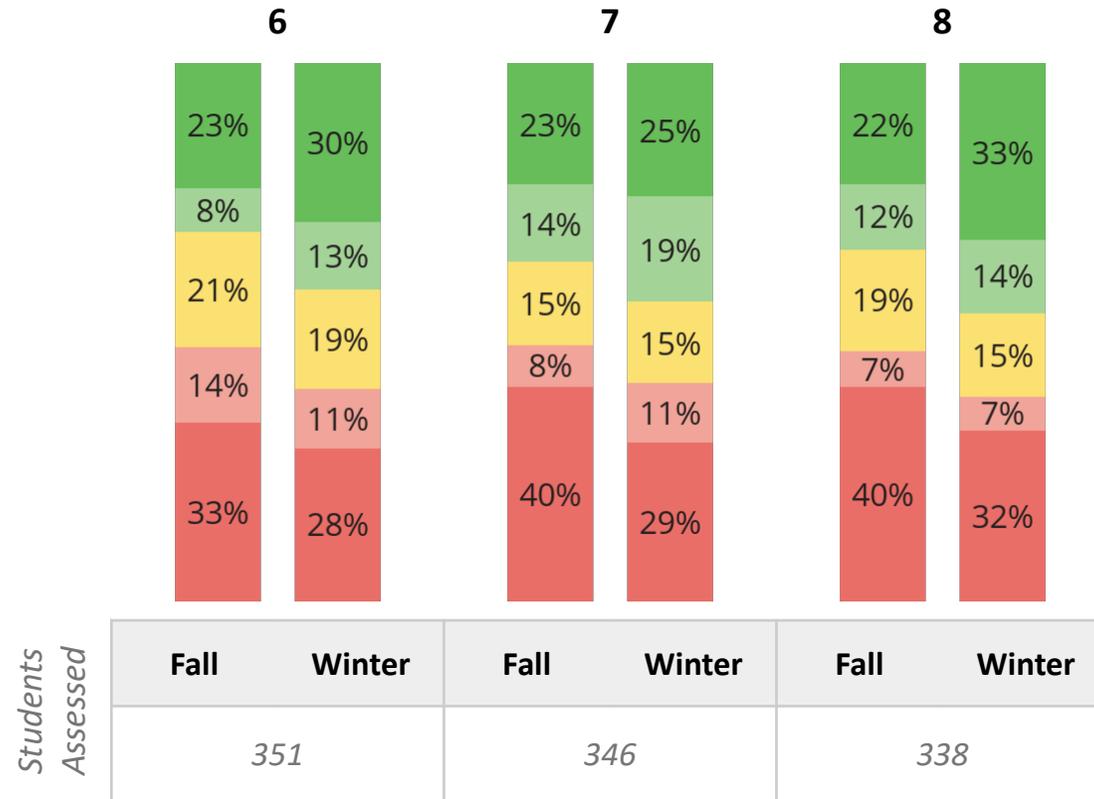
How Have Relative Placements Changed From Fall to Winter?

Placement Distribution, Fall 23-24 to Winter 23-24



How Have Relative Placements Changed From Fall to Winter?

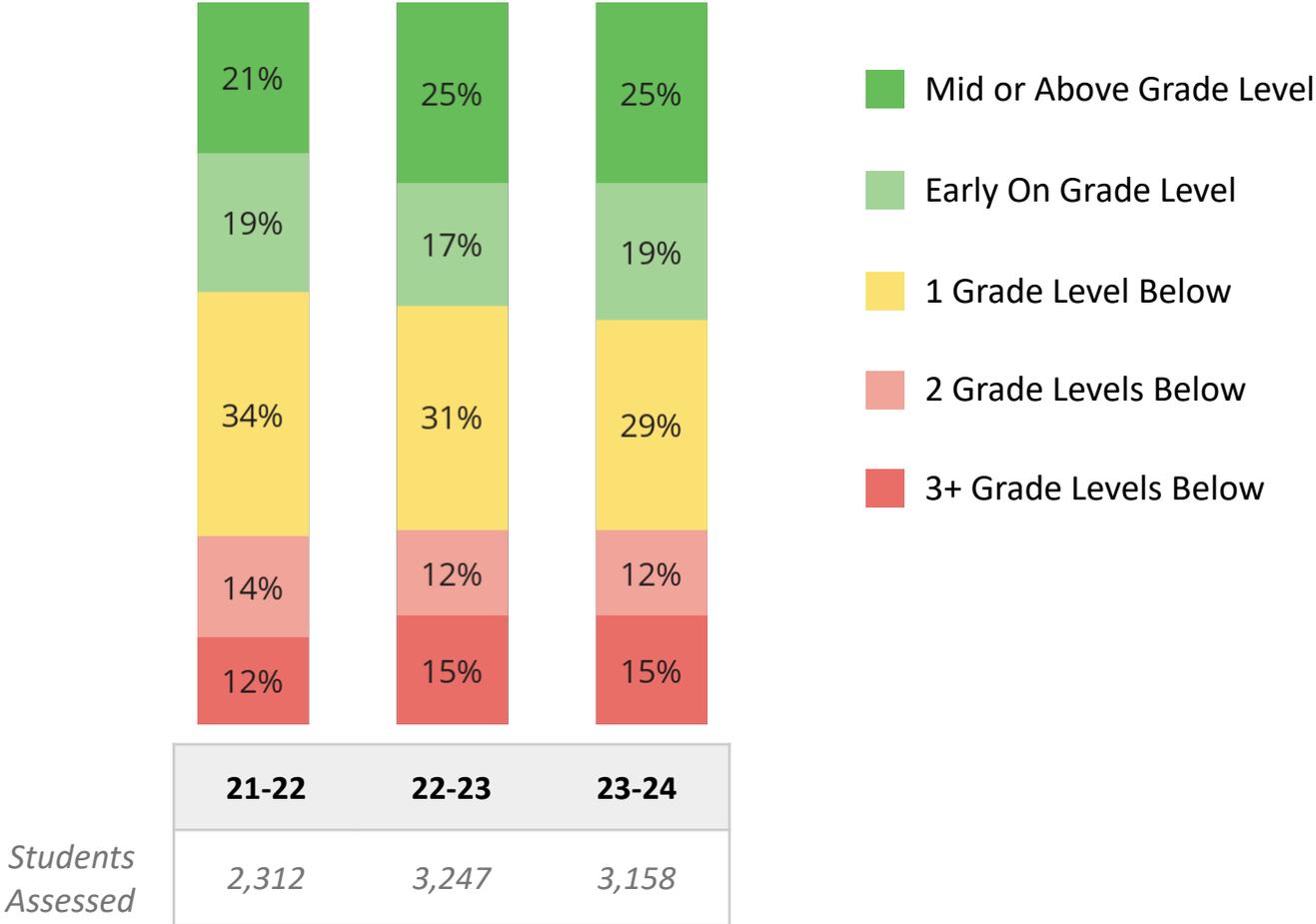
Placement Distribution, Fall 23-24 to Winter 23-24



■ Mid or Above Grade Level
 ■ Early On Grade Level
 ■ 1 Grade Level Below
 ■ 2 Grade Levels Below
 ■ 3+ Grade Levels Below

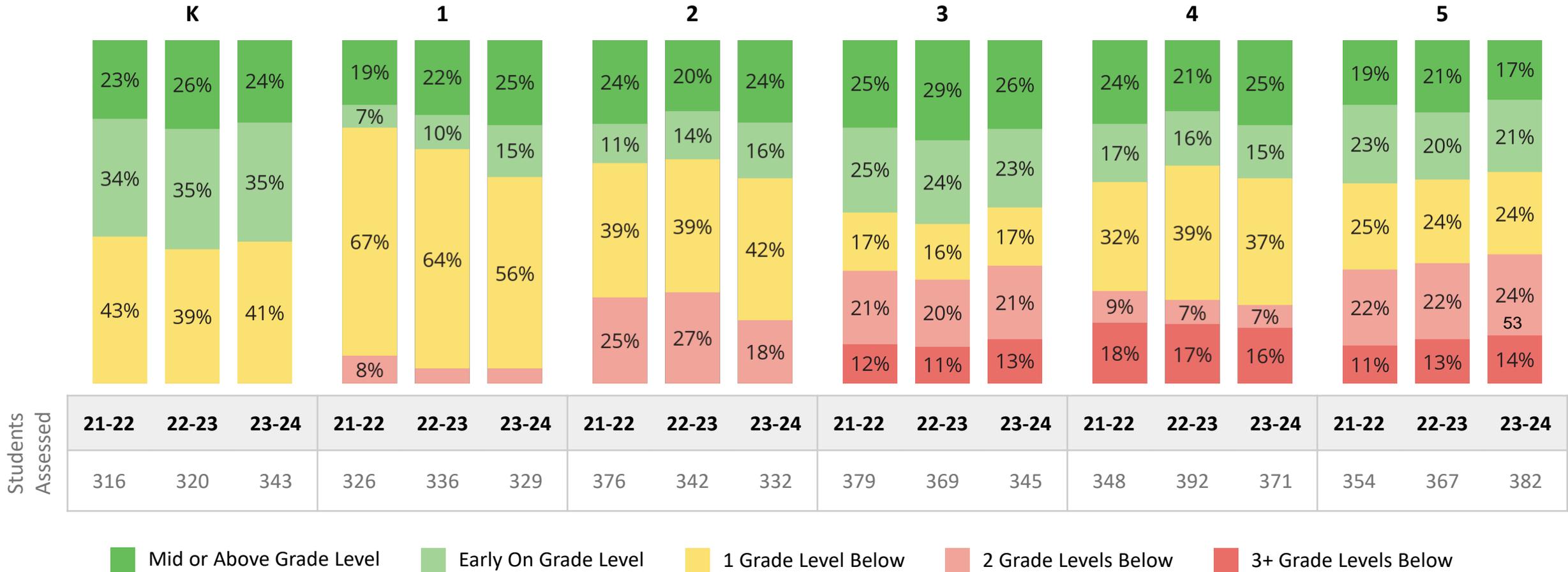
How Have Relative Placements Changed From Winter to Winter?

Placement Distribution, Winter 21-22 to Winter 23-24



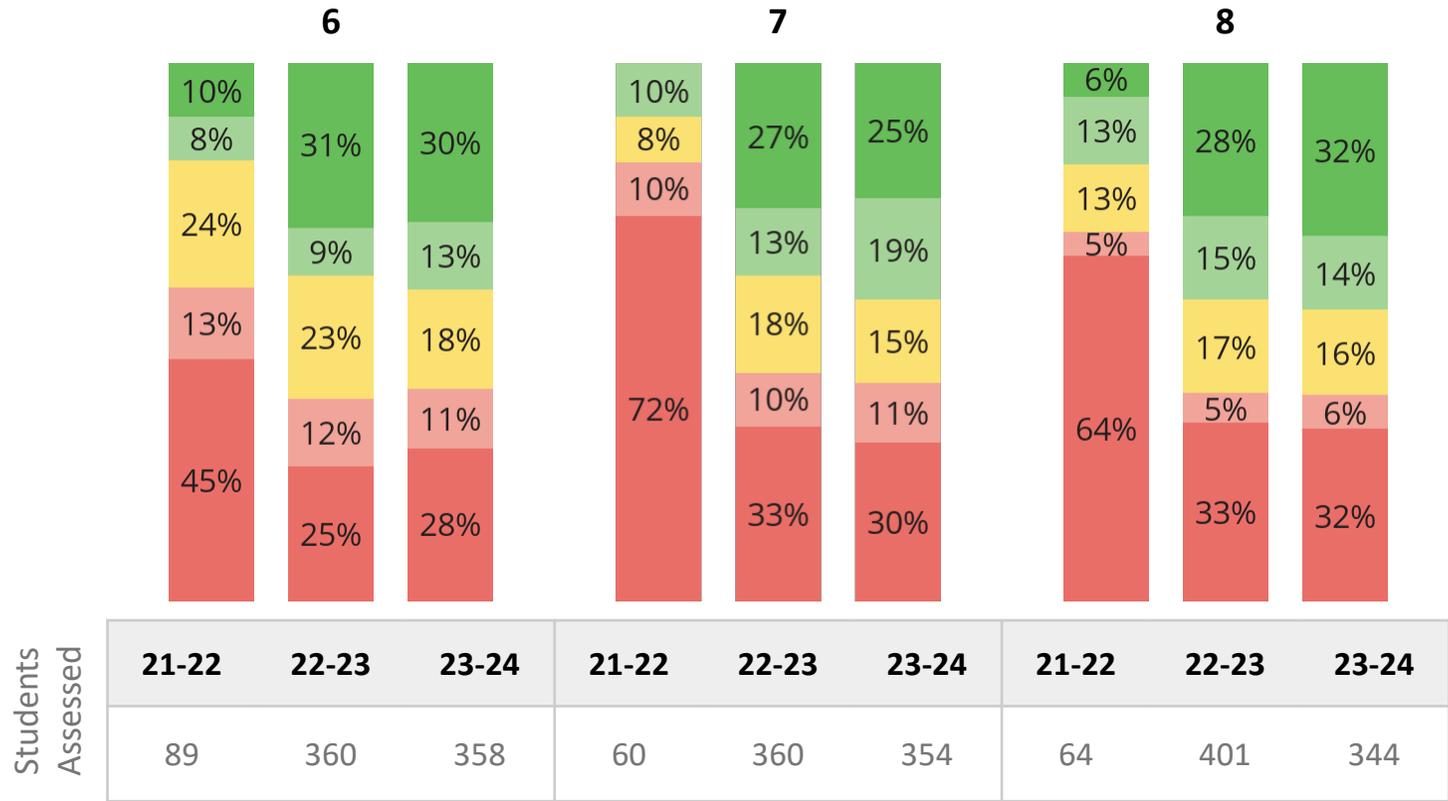
How Have Relative Placements Changed From Winter to Winter?

Placement Distribution, Winter 21-22 to Winter 23-24



How Have Relative Placements Changed From Winter to Winter?

Placement Distribution, Winter 21-22 to Winter 23-24



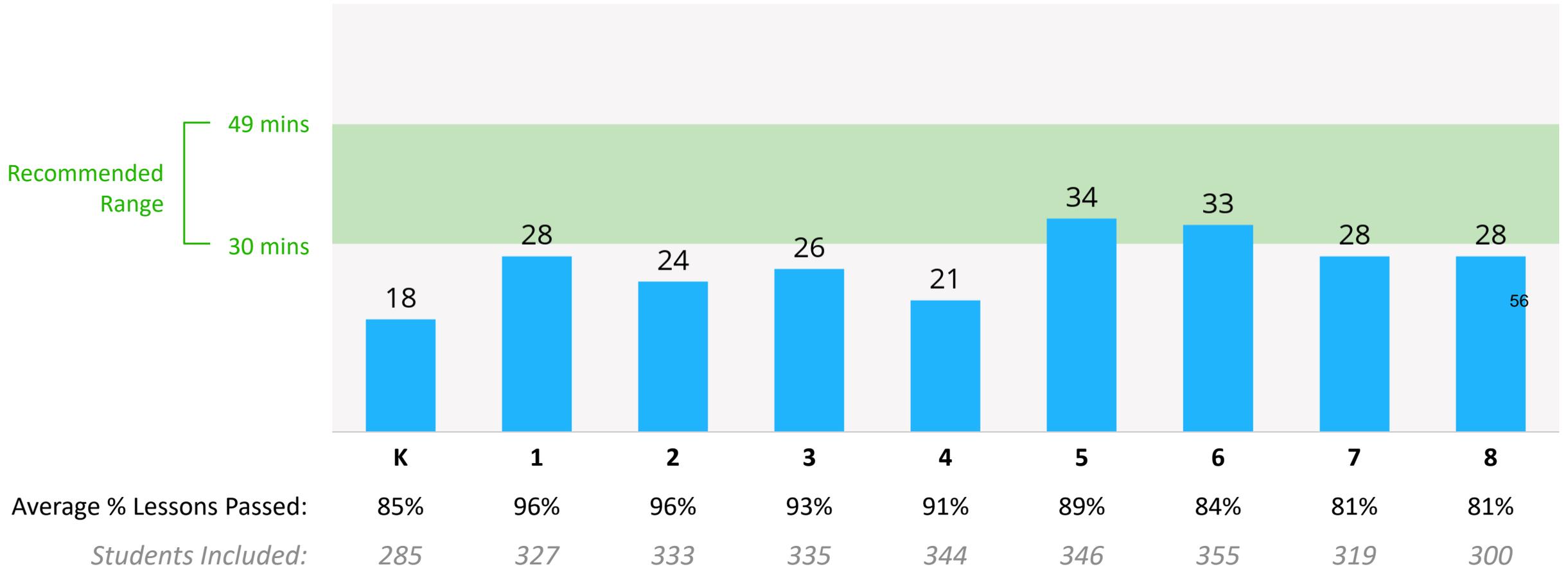
■ Mid or Above Grade Level
 ■ Early On Grade Level
 ■ 1 Grade Level Below
 ■ 2 Grade Levels Below
 ■ 3+ Grade Levels Below



Personalized Instruction

How Long Are Students Spending on Personalized Instruction?

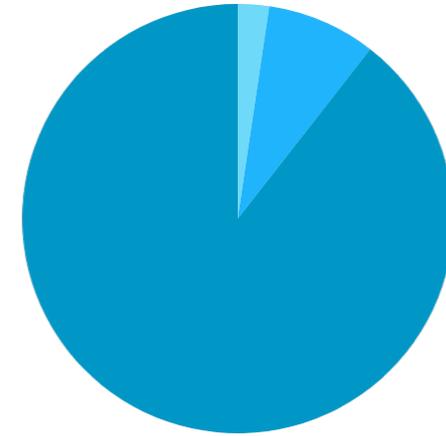
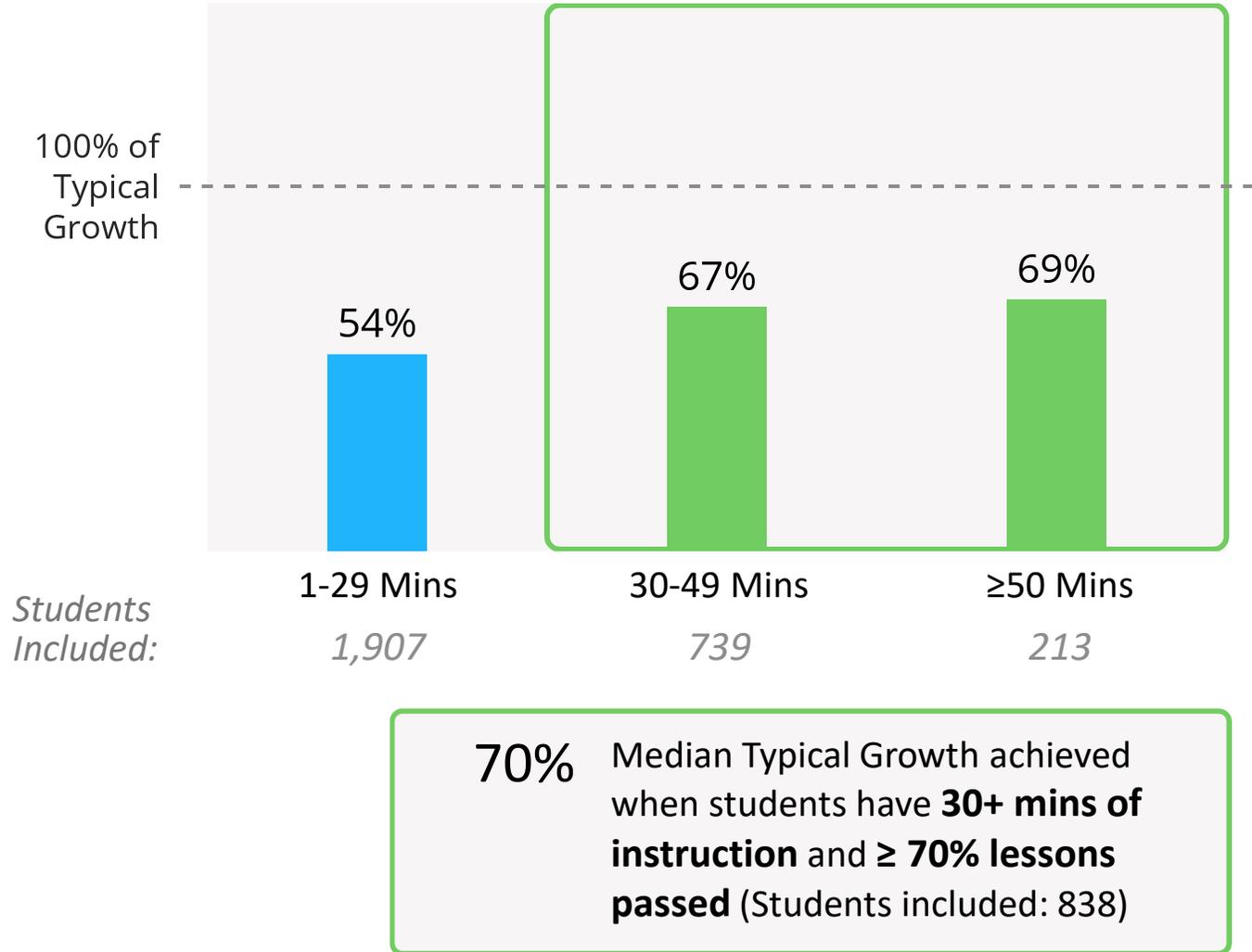
Average Weekly Usage (mins) of Personalized Instruction



Does Typical Growth Differ with Personalized Instruction Usage?

Median Percentage of Annual Typical Growth Achieved with Instructional Usage

Percentage of Students by Percent Lessons Passed

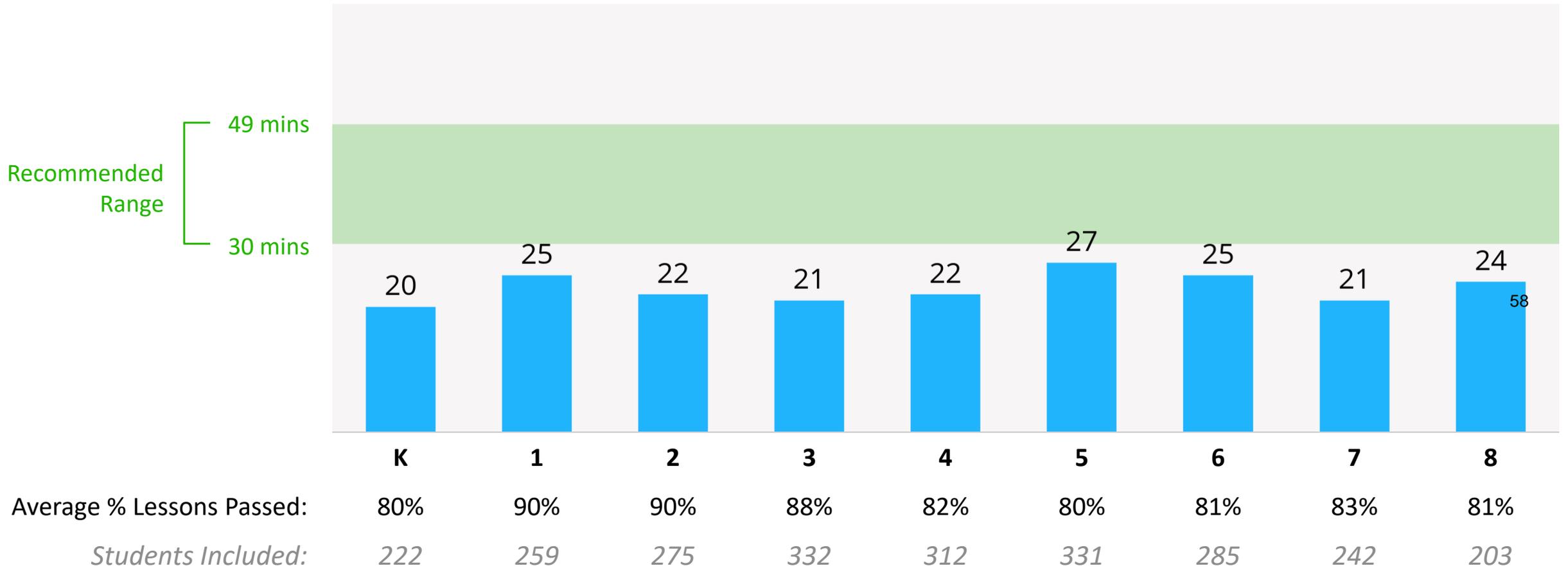


- 89% of Students 70% - 100% Passed
- 8% of Students 50% - 69% Passed
- 2% of Students 0% - 49% Passed

Students Included: 2,859

How Long Are Students Spending on Personalized Instruction?

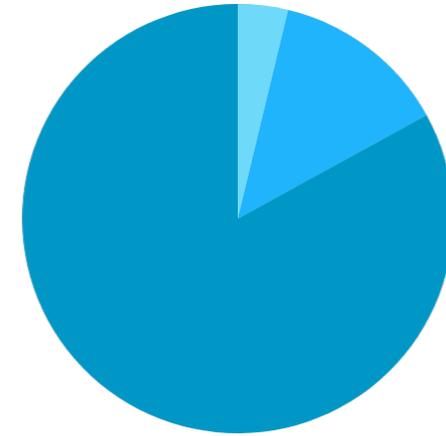
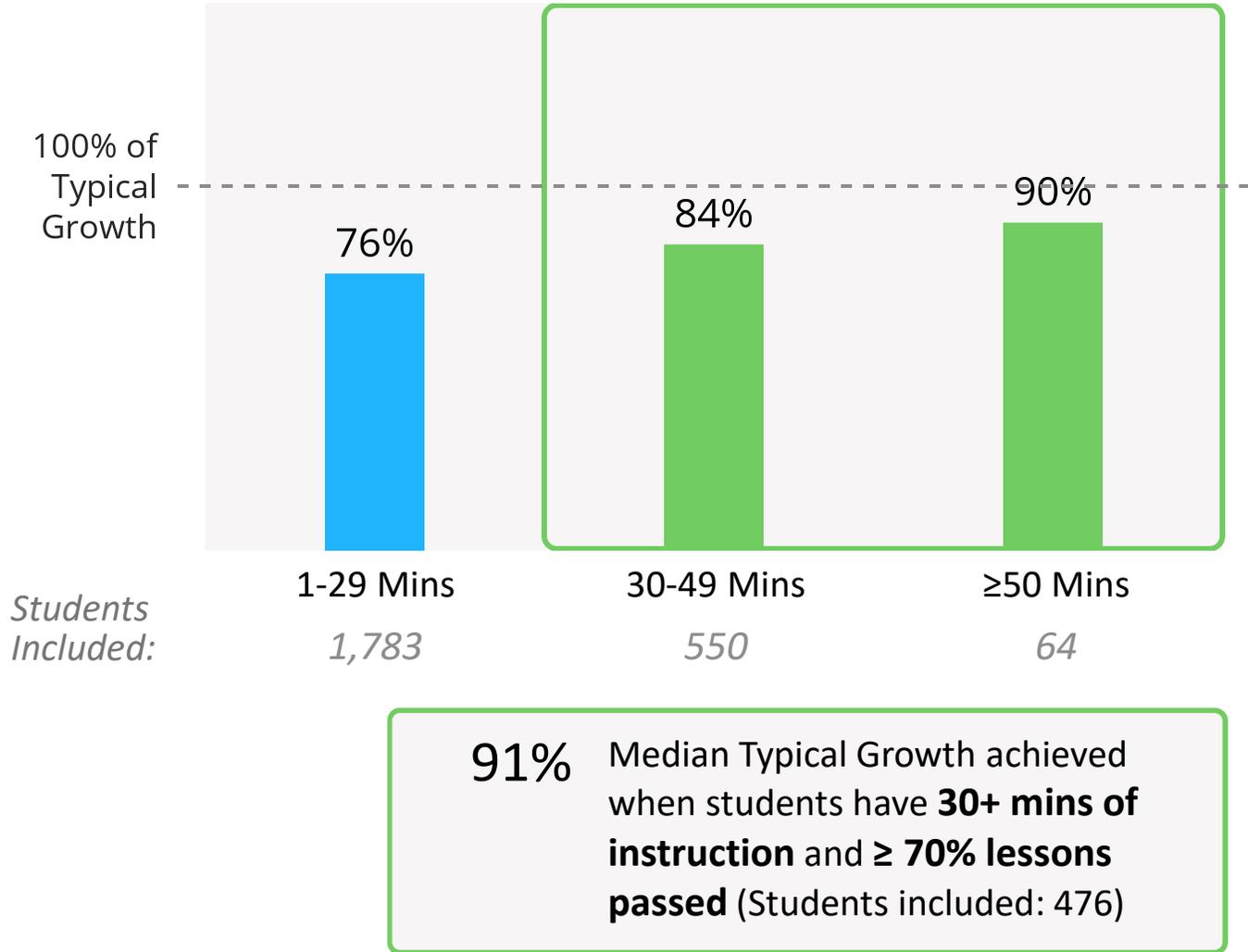
Average Weekly Usage (mins) of Personalized Instruction



Does Typical Growth Differ with Personalized Instruction Usage?

Median Percentage of Annual Typical Growth Achieved with Instructional Usage

Percentage of Students by Percent Lessons Passed



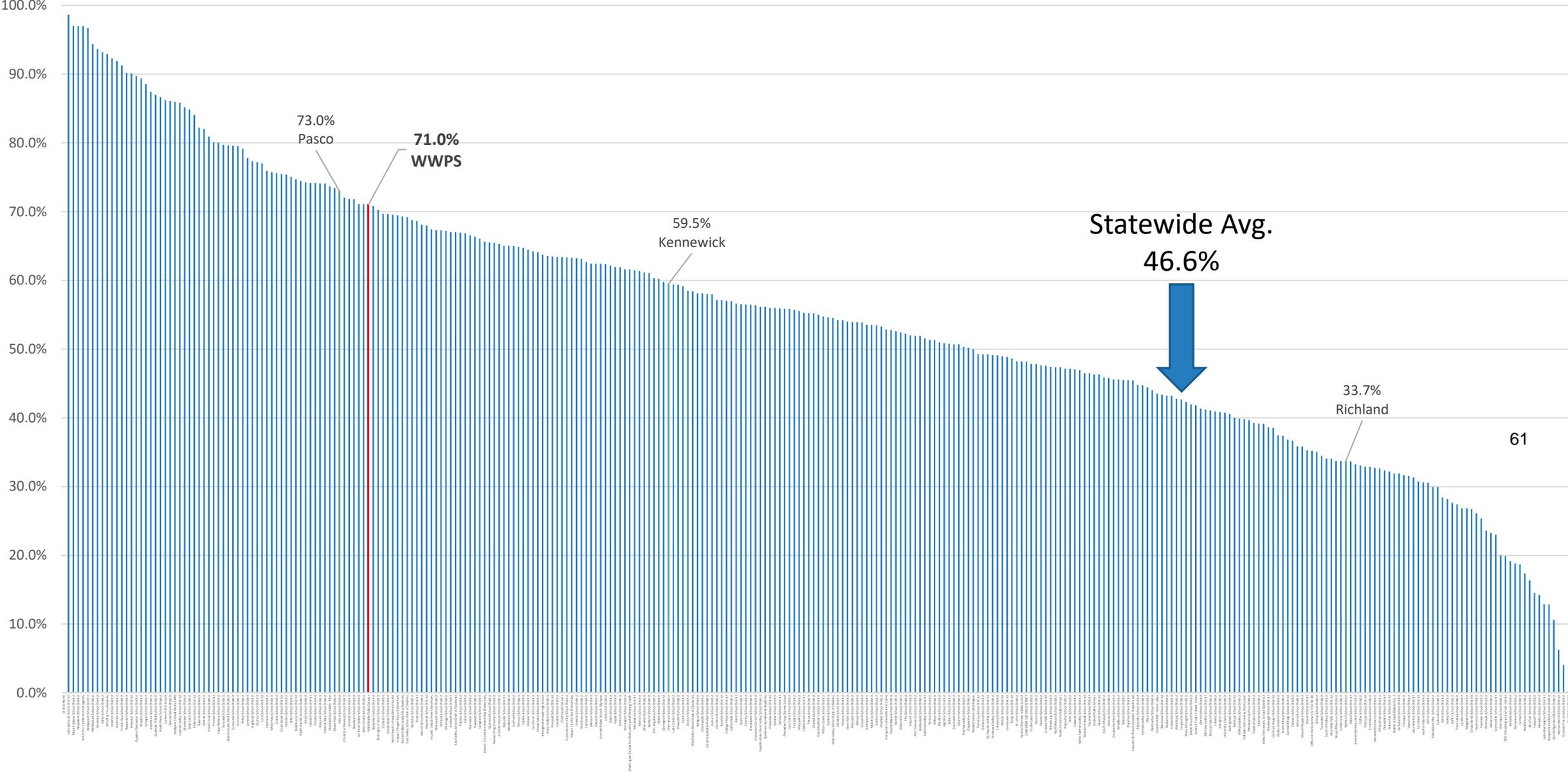
- 83% of Students 70% - 100% Passed
- 13% of Students 50% - 69% Passed
- 4% of Students 0% - 49% Passed

Students Included: 2,397

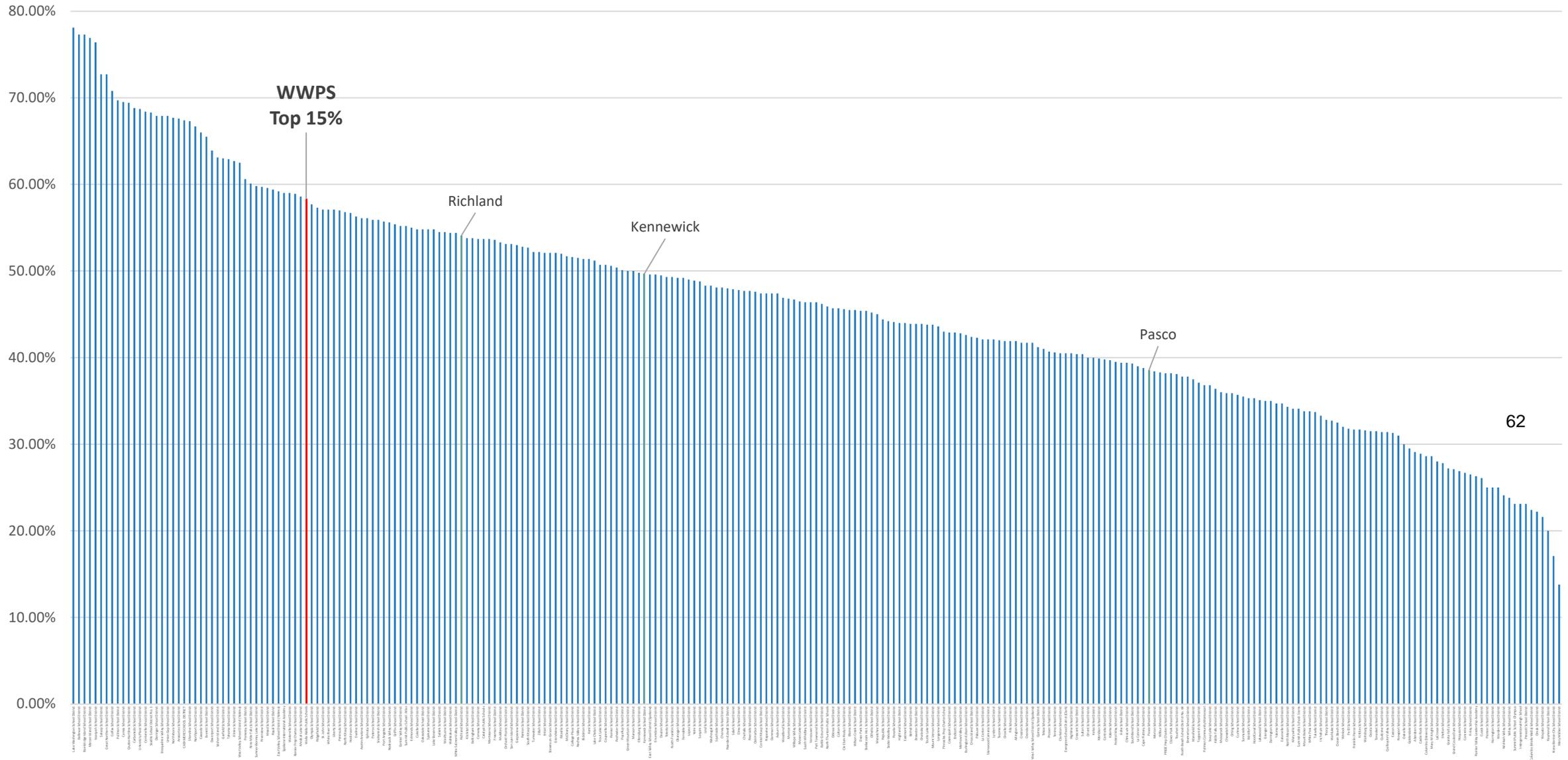


Impact of Poverty SBA Scores & i-Ready

Free and Reduced Lunch Percentage (All 295 Districts)

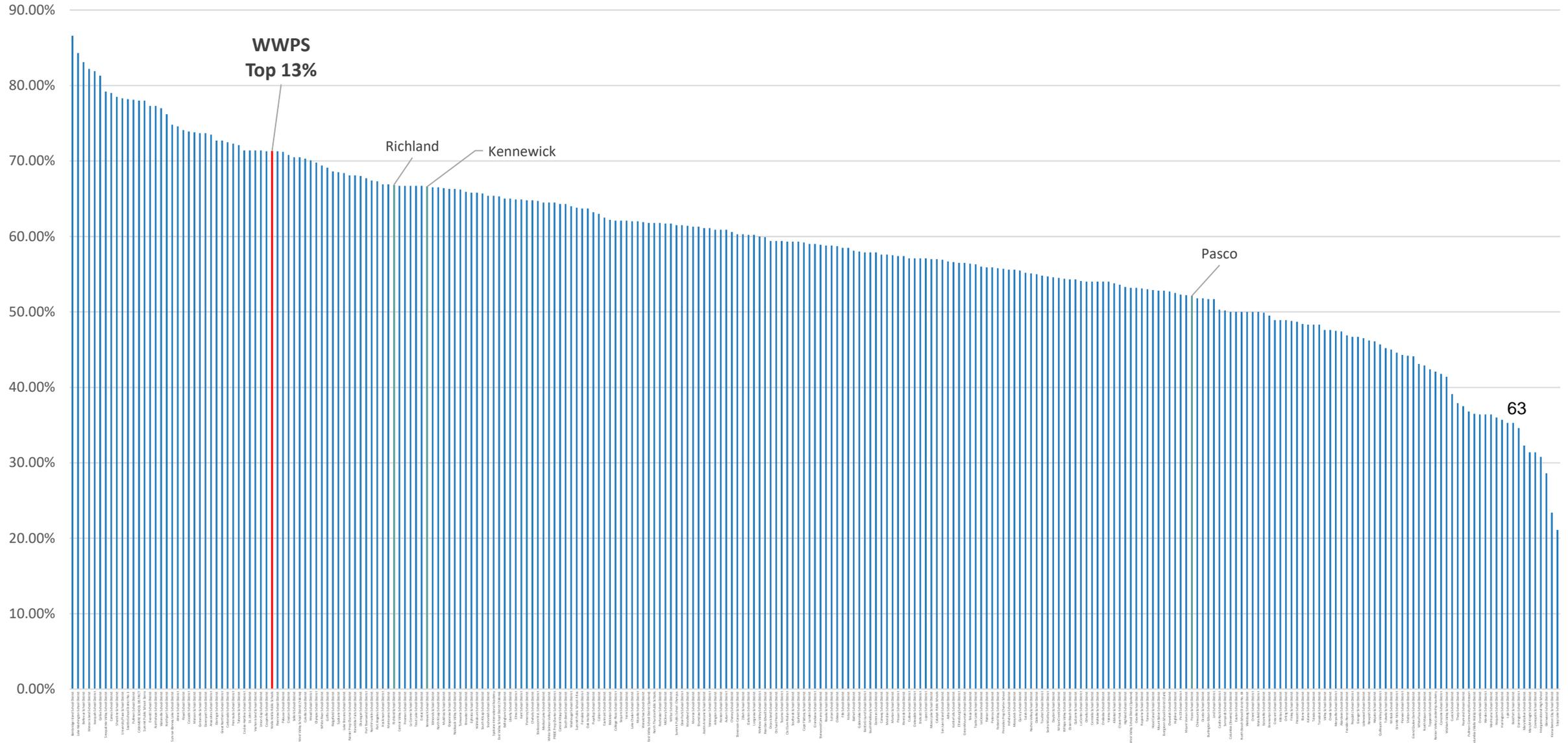


Statewide Math Assessment (All Districts) Non-Free and Reduced Lunch



Statewide English Language Arts Assessment (All Districts)

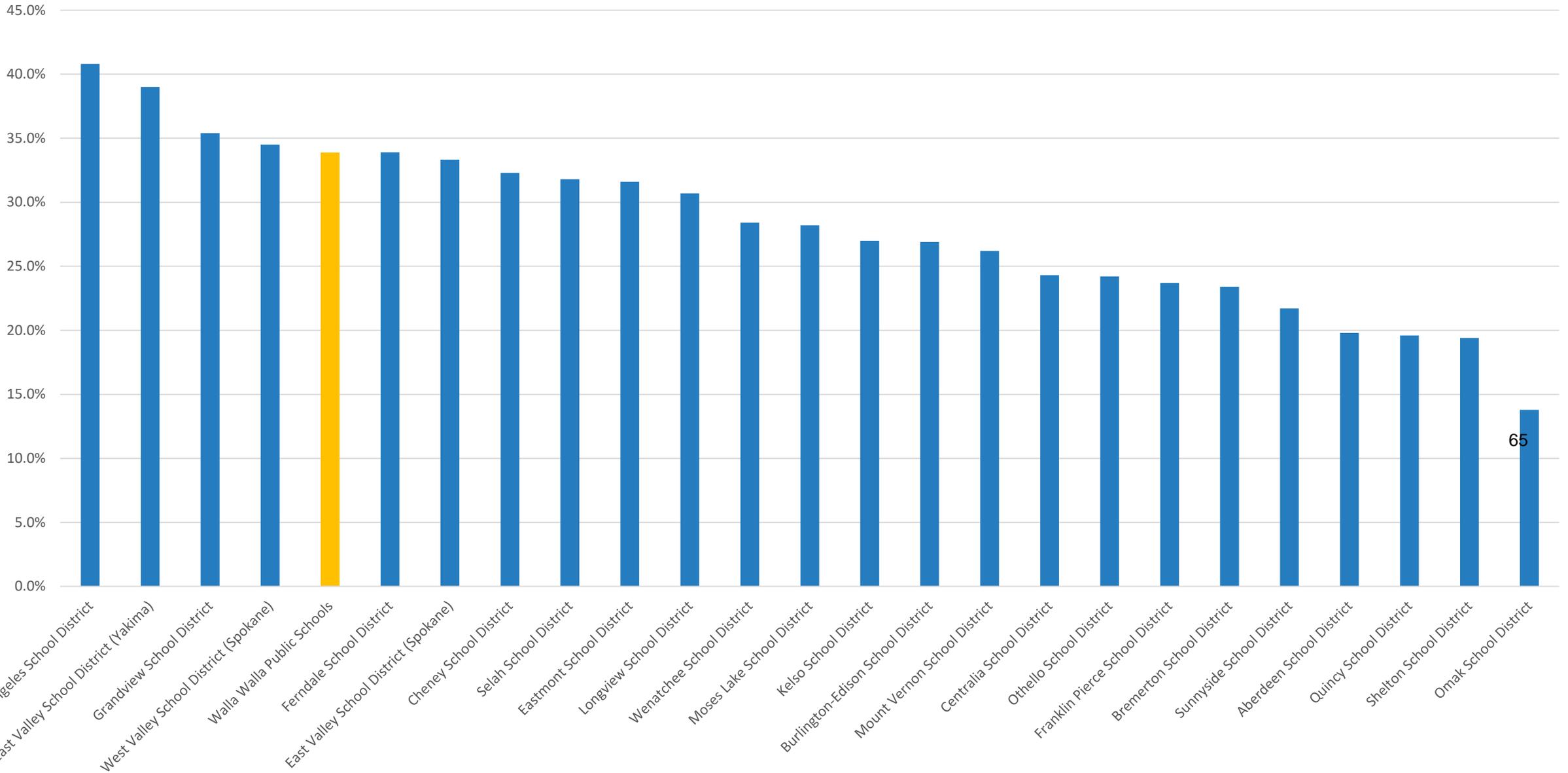
Non-Free and Reduced Lunch



How Does our SBA Performance Compare to Districts of Similar Demographics?

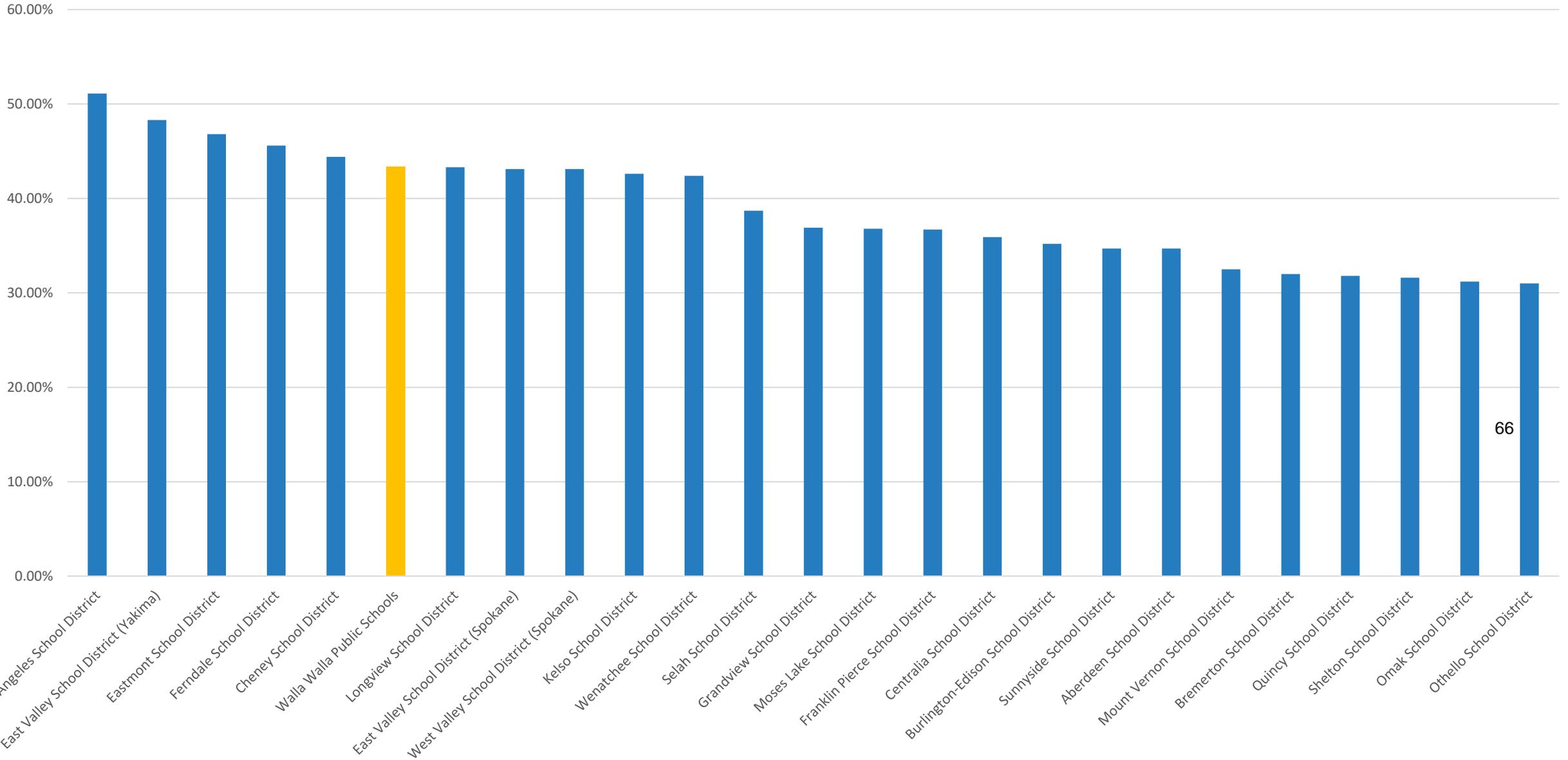


Math Scores: Comparison Districts



65

English Language Arts (ELA) Scores: Comparable Districts



66

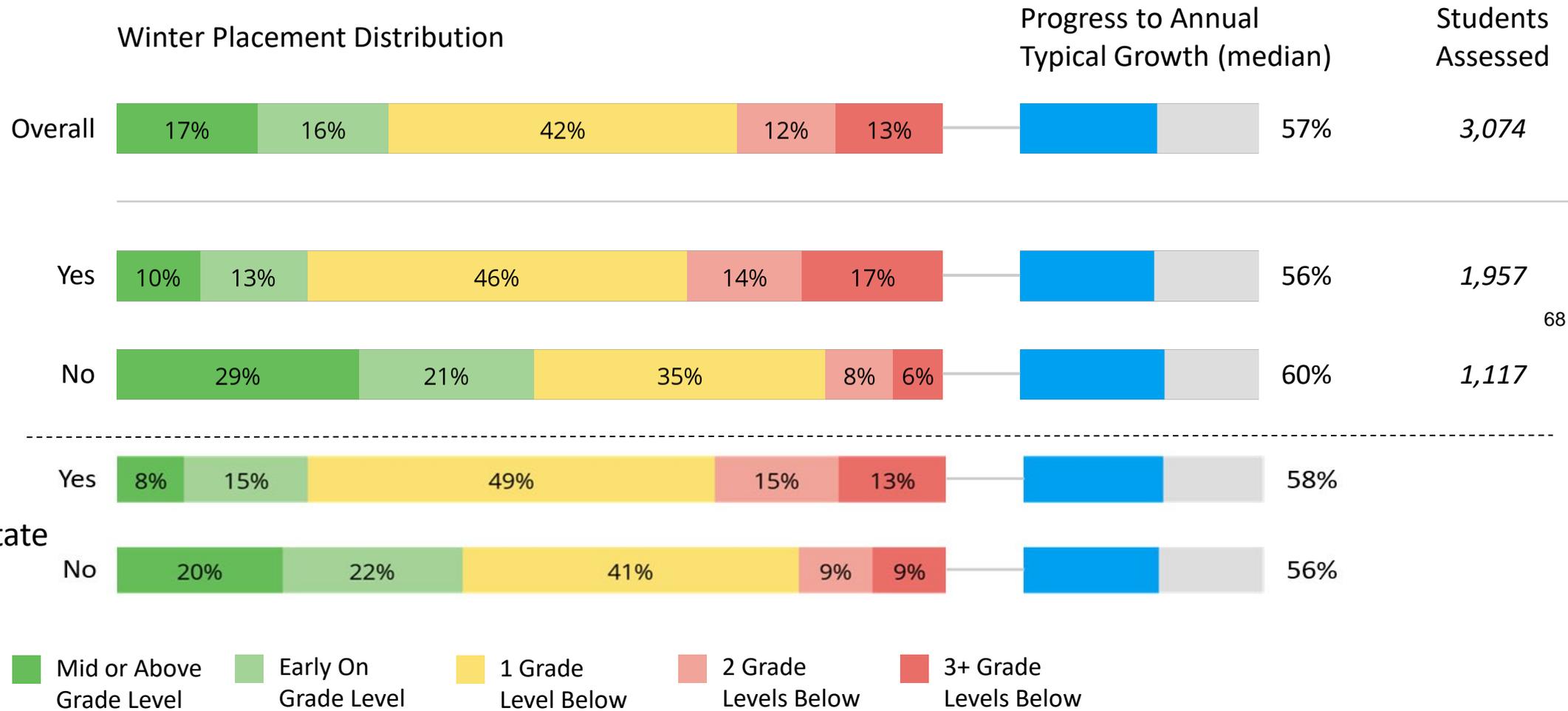


What do our
i-Ready results
reveal?

...similar
performance
gaps.

67

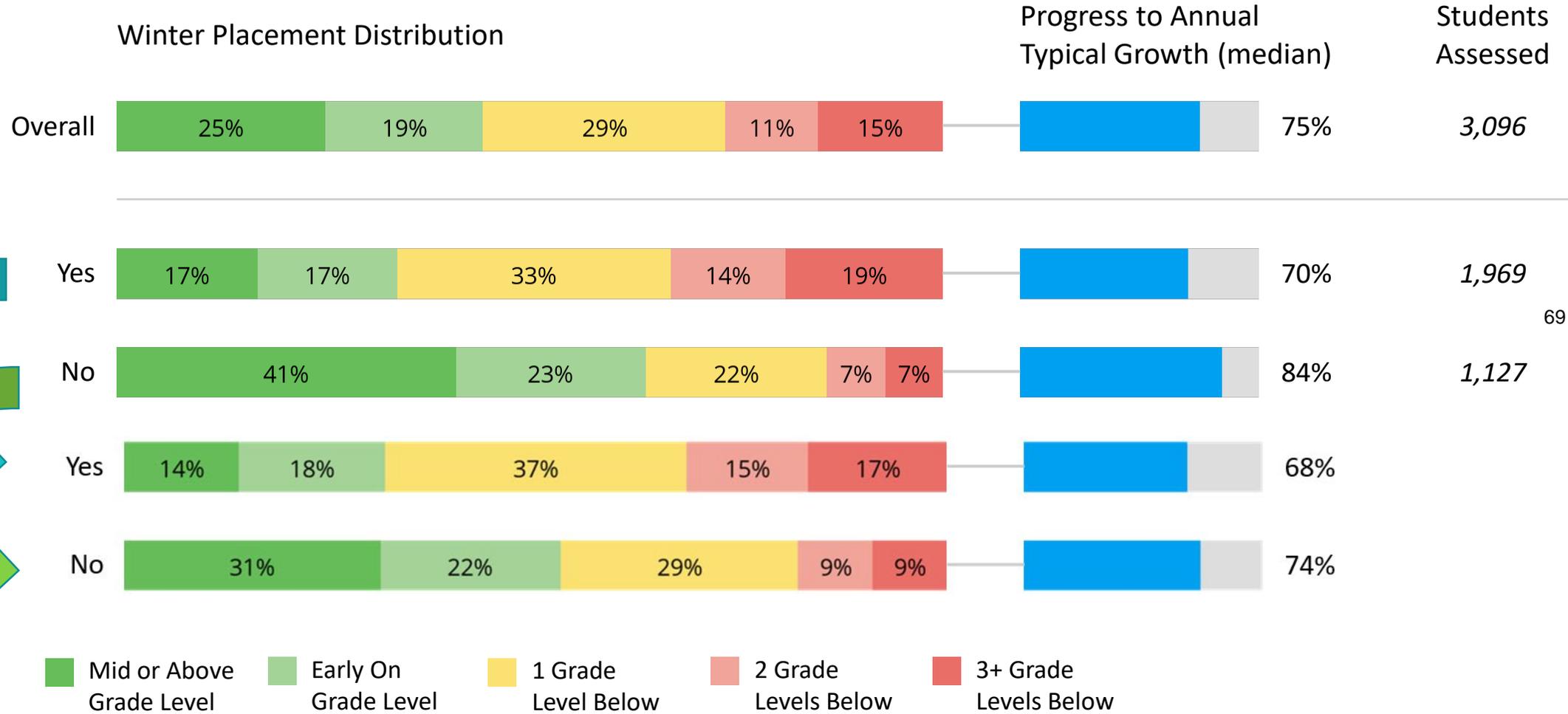
What are the Relative Placements and Growth by Economically Disadvantaged?



State

68

What are the Relative Placements and Growth by Economically Disadvantaged?



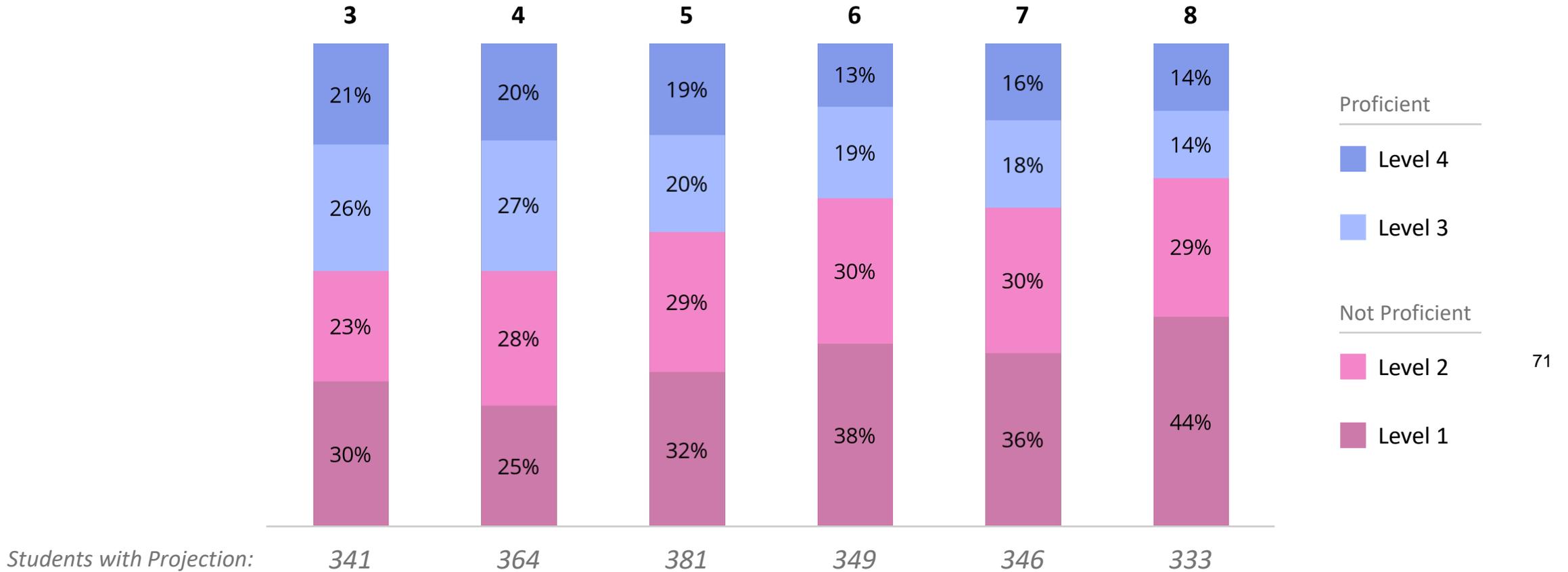
69



Projected Proficiency on Smarter Balanced

How are Students Projected to Perform on the State Test?

Projection if Students Achieve Typical Growth, Winter 23-24



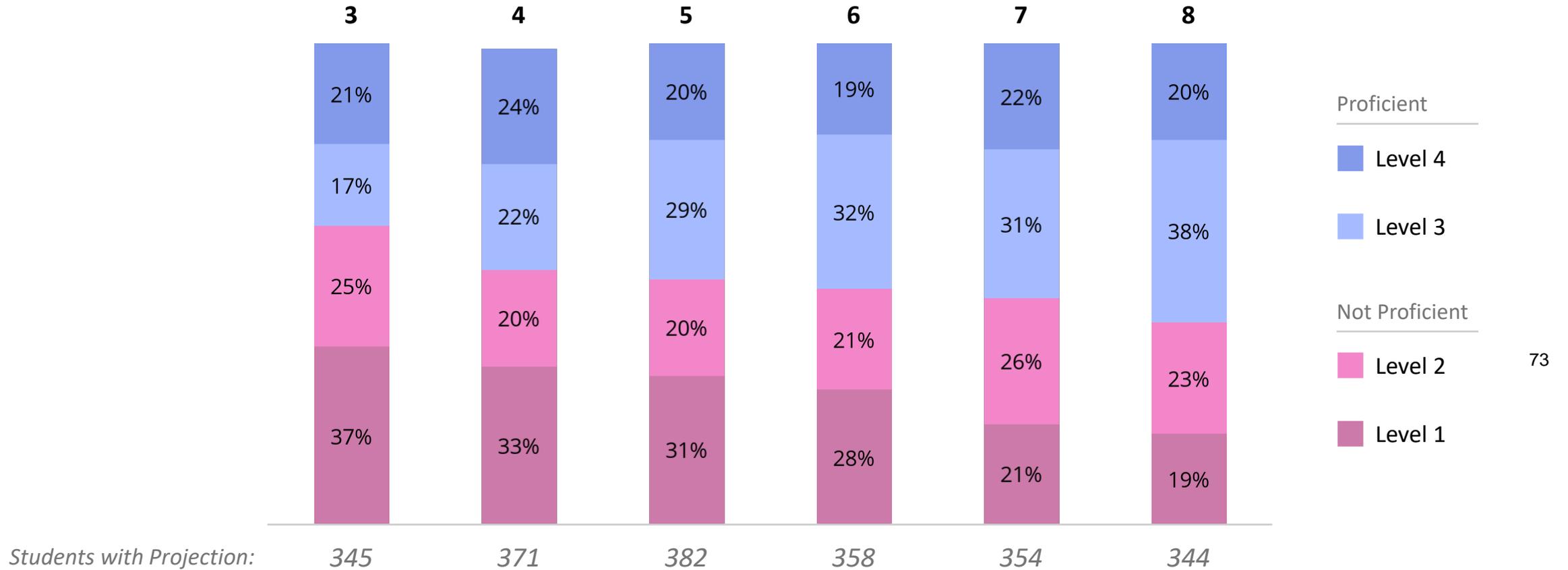
How are Students Projected to Perform on the State Test?

Projection if Students Achieve Stretch Growth, Winter 23-24



How are Students Projected to Perform on the State Test?

Projection if Students Achieve Typical Growth, Winter 23-24



How are Students Projected to Perform on the State Test?

Projection if Students Achieve Stretch Growth, Winter 23-24



Summary

- **All four growth goals met!**

- Strong growth results in moving students from below to at or above grade level
- WWPS results mirrors state results (despite significant demographic differences)

- Math

- Steady improvement since 21-22, especially at the middle school level

- Reading

- Steady improvement at the primary and middle school levels

- Continued efforts paying off in personalized instruction access

- i-Ready results mirror state SBA results

- Students in poverty performing at state levels
- Students not in poverty exceeding state levels

- Striving to attain stretch growth goals between winter assessment and spring SBA

Questions/Discussions



Walla Walla Public Schools

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ANNUAL ORGANIZATIONAL MEETING, ~~ELECTION OF OFFICERS~~

At the first regular meeting at which newly elected and certified board members are seated in election years and at the first regular meeting in December in non-election years, the board will elect from among its members a president and a vice-president to serve one-year terms. A newly appointed board member will not be eligible to serve as an officer or legislative representative unless a majority of the board has been appointed. If a board member is unable to continue to serve as an officer, a replacement will be elected immediately. In the absence of both the president and the vice-president, the board shall elect a president pro tempore who will perform the functions of the president during the latter's absence. The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent will~~shall~~ appoint a recording secretary of the board.

In even-numbered years at the same meeting, a WSSDA legislative representative will be elected to serve a two-year term.

The normal order of business will~~shall~~ be modified for the annual organizational meeting by considering the following matters, after the approval of the minutes of the previous meeting: ~~in the following manner.~~

~~Following the approval of minutes, new board members shall be administered the oath of office and take office. At the conclusion of all regular business on the agenda, the board shall elect from among its members a president and a vice president to serve one year terms according to the following procedure:~~

- A. Welcome and introduction of newly elected board members by the chair/president;
- B. Call for nominations for chair/president to serve during the ensuing year;
- C. Election of a chair/president (roll call vote);
- D. Assumption of office by the new chair/president;
- E. Call for nominations for vice chair/president to serve during the ensuing year;
- F. Election of a vice chair/president (roll call vote);
- G. (if applicable) Call for nominations for WSSDA legislative representative to serve for the next two years; and
- H. Election of a WSSDA legislative representative.

- ~~1. The current president shall call for nominations for president to serve during the ensuing year; the president shall be elected and assume office.~~
- ~~2. The president shall then call for nominations for vice president to serve during the ensuing year; the vice president shall be elected.~~

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Policies will continue from year to year and board to board until and unless the board changes them.

Legal References:

RCW 28A.400.030 Superintendent's duties

RCW 28A.330.010 Board president, vice-president - Secretary

RCW 28A.330.020 Certain board elections, manner and vote required - Selection of personnel, manner

RCW 28A.330.050 Duties of superintendent as secretary as secretary of the board

RCW 29A.60.280~~04.170~~ Local elected officials, commencement of term of office

Adopted: July 16, 2002

Revised: November 21, 2017

First Reading/Revision: February 20, 2024

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BOARD OFFICERS AND DUTIES OF BOARD MEMBERS

Officers of the Board: President

The president shall preside at all meetings of the board and sign all papers and documents as required by law or as authorized by action of the board. The president conducts the meetings in the manner prescribed by the board's policies. The president has the full right to participate in all aspects of board action without relinquishing the chair, including the right to vote on all matters put to a vote.

It is the responsibility of the board president to manage the board's deliberation so that it will be clear, concise, and directed to the issue at hand; to summarize discussion and/or action before moving on to the next agenda item; and to generally manage the meeting so that the agenda is treated in an expeditious manner.

The president will be the official recipient of correspondence directed to the board and will provide, or cause to be provided to other board members and the superintendent, copies of the correspondence received on behalf of the board.

The president is authorized to consult with the superintendent on issues such as board meeting, study session, and board retreat planning prior to presentation to the full board and perform tasks to facilitate board meetings.

In dealing with the media and the public in general, the president or ~~their~~^{his/her} designee will serve as the spokesperson of the board. The president is authorized to report and discuss those actions which have been taken and those decisions made by the board as a body. The president will avoid speculating upon actions or decisions which the board may take but has not yet taken.

Officers of the Board: Vice-President

The vice-president will preside at board meetings in the absence of the president and will perform all of the duties of the president in case of ~~their~~^{his/her} absence or disability.

Legislative Representative

A legislative representative serves as the board's liaison with the Washington State School Directors' Association (WSSDA) on legislative issues ~~Legislative Assembly~~. ~~The legislative representative will be elected from among the board members at the annual organizational meeting in December~~ ~~first regular meeting of the year~~ in even numbered years and will serve for a period of two years. ~~The legislative representative, president, or other board designee will represent the board at WSSDA's General Assembly~~ ~~The legislative representative will attend Washington State School Directors' Association Assemblies~~, conveying local views and concerns to that body, ~~and participating in the formulation of state legislative programs~~. ~~When appropriate, the legislative representative obtains their board's support for a legislative proposal~~

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to be submitted to the Assembly and supporting it at the Assembly. The legislative representative will monitor proposed school legislation , and provide legislative updates periodically at board meetings. ~~and inform the board of the issues.~~ Additionally, they will build relationships with local policy makers regarding WSSDA's legislative positions and priorities.

Duties of Individual Board Members

The authority of individual board members is limited to participating in actions taken by the board as a whole when legally in session. Board members will not assume responsibilities of administrators or other staff members. The board or staff will not be bound in any way by any action taken or statement made by any individual board member except when such statement or action is pursuant to specific instructions and official action taken by the board.

Each board member will review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision-making for each agenda item.

Each member is obligated to attend board meetings regularly. Whenever possible, each director will give advance notice to the president or superintendent of ~~their~~his/her inability to attend a board meeting. A majority of the board may excuse a director's absence from a meeting if requested to do so. The board may declare a board member's position vacant after four consecutive unexcused absences from regular board meetings.

Cross References:

Board Policy 1450 Absence of a Board Member

Legal References:

RCW 28A.330.030 Duties of president

RCW 28A.330.040 Duties of vice-president

RCW 28A.330.080 Payment of Claims--Signing of warrants

RCW 28A.330.200 Organization of the board – Assumption of superintendent's duties by board member, when

RCW 28A.343.390 Quorum – Failure to attend meetings

Adopted by the Board: July 16, 2002

Revised: May 16, 2017

First Reading/Revision: February 20, 2024

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THE BOARD SUPERINTENDENT RELATIONSHIP

The successful operation of schools requires a close, effective working relationship between the board and the superintendent. The relationship must be one of trust, good will, and candor. As the legally designated governing body, the board retains final authority within the district. The board exercises those powers that are expressly required by law and those implied by law. The superintendent is the executive officer of the board who advises and makes recommendations to the board and to whom the board delegates executive responsibility, and such powers as may be required to manage the district in a manner consistent with board policy and state and federal law.

The superintendent, as executive officer of the board, shall be responsible for the administration of the schools under applicable laws and policies of the district. The board shall delineate in procedure the duties of the superintendent and shall use them as the basis for evaluating the superintendent's performance. Unless specifically limited, the superintendent may delegate to other staff the exercise of any powers and the discharge of any duties imposed by district policy or a vote of the board. The delegation of power or duty shall not relieve the superintendent of responsibility for the actions taken under such a delegation.

In order to perform their responsibilities, board members must be familiar with the operations within the schools. The superintendent shall establish communication procedures which can enhance the board member's understanding of student programs and school operations.

Superintendent-Board Operating Protocols

For the purpose of enhancing teamwork among members of the board and between the board and administration, we, the members of the Walla Walla School Board, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

<u>Walla Walla School Board</u>	<u>The Superintendent</u>
<u>GOVERNS</u>	<u>LEADS</u>
<u>Decides What</u>	<u>Decides How</u>
<u>Requests Information</u>	<u>Seeks and Provides Information</u>
<u>Considers Issues</u>	<u>Provides Recommendations</u>
<u>Creates, Reviews, and Adopts Policy</u>	<u>Recommends and Carries Out Policy</u>
<u>Establishes Vision and Approves and Reviews Plans</u>	<u>Implements Vision and Plans</u>
<u>Monitors Progress</u>	<u>Reports Progress</u>
<u>Contracts with Personnel</u>	<u>Supervises Hiring Process and Practices</u>
<u>Approves Evaluation Criteria and Procedures</u>	<u>Supervises and Evaluates Personnel</u>
<u>Reviews and Approves Budget</u>	<u>Formulates Budget</u>
<u>Represents Public Interests</u>	<u>Acts in Public Interest</u>

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1. The board will represent the needs and interests of ALL the children in our district.
2. The board will represent the needs and interests of ALL the patrons of our school district and will be a good steward of tax dollars.
3. The board will lead by example. We agree to avoid words and actions that create a negative impression of an individual, the board, or the district. While we encourage debate and differing points of view, we will do it with care and respect.
4. Communicating with and listening to parents and community members are some of the board's primary responsibilities. Providing good information to the public is essential to the operation of the district or staff. When a parent or community member expresses a concern or complaint about their child's school program or some operation of the district, board members will listen carefully to the individual, recommend that the person speak directly to the teacher or principal of the school and/or indicate to the individual that they will convey this information to the superintendent. The superintendent will contact the individual or will have the responsible party speak to them. Board members put themselves in a precarious position when they promise resolution of a situation.
5. Visiting school facilities and communicating and listening to staff is an important way for board members to develop a better understanding of district operations. Official school visits by board members will be carried out only under board authorization and with the full knowledge of staff, including the superintendent. Board members wishing to visit schools or classrooms for individual purposes must first route their request through the superintendent who will coordinate access.
6. The board will establish the vision, determine policies, and assure a process to address accountability. The superintendent will manage the schools.
7. Surprises to the board or the superintendent will be the exception, not the rule. Should a board member have a new topic to discuss, or a grievance or other concern, that board member is to confer with the superintendent and board president, where consideration will be given to place the matter on the agenda for future discussion. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.
8. The superintendent is the chief executive officer and should recommend, propose, or suggest on most matters before the board.
9. To be efficient and effective, long board meetings will be avoided. If a board member needs more information, either the superintendent or the board president is to be contacted before the meeting. Audience input will be encouraged at board meetings and appropriate protocol for receiving the input is in place. The citizens' comment section of the board meeting is to provide community members an opportunity to address the board about the general operations of the district. During this time, board members listen attentively, perhaps take notes then, if necessary, either the board president or the superintendent indicates that the speaker's issue will be researched and/or a response will be made by the superintendent.

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10. During the Board Report agenda item, board members are to relay positive information about the district, such as their involvement in associated committee work, school related activities they have attended, or productive experiences with fellow board members. The Board Report agenda is not a time for board members to air grievances/concerns, weigh in on matters that would best be discussed during report, study or action item agendas, or surprise their fellow members or staff with new topics.
11. The board will consider research, best practice, cost implications, and public input in their decision making.
12. For decisions that have major impact on students and/or patrons, the board will use a public hearing process to gather input prior to making final decisions. Community forums are held at times on a single topic. These forums give the community at large the opportunity to be informed about the topic, to discuss the issue, and to give the board input.
13. The board will speak to the issues on the agenda. Facts and information needed from the administration will be referred to the superintendent.
14. A regular board business meeting is conducted formally, with titles, when appropriate (Director, Mrs., Mr., Dr.) used for all present, board and audience alike.
15. Board members will do their homework and participate in board training opportunities. Board members are expected to read and study material received prior to the board meeting.
16. Executive sessions will be held when specific topics arise which are within the legal parameters for such closed meetings. Board members must be sensitive to the legal ramifications and confidentiality of executive session meetings.
17. As school directors of the Walla Walla School District, board members belong to the Washington State School Directors Association (WSSDA) and adhere to the WSSDA Code of Governanee Washington School Board Standards (<https://wssda.org/leadership-development/school-board-standards/>).
18. Board members understand that board members individually do not have authority. Only the board as a whole has authority. Board members agree that individual board members will not take unilateral action. The Walla Walla School District Board of Directors conducts its meetings using Roberts Rules of Order. A quorum is three board members. The board members only have authority when acting in a scheduled public board meeting.
19. New board members assume office at the first board meeting following official certification of their election. Election of officers will occur annually at the December meeting during a non-election year or after the new board members have taken office in an election year.
20. The board president or their/his/her designee will be the spokesperson pertaining to official board correspondences and the superintendent or their/his/her designee will serve as the spokesperson for official district correspondences.

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21. Once a final decision has been made on a proposal by board vote/action, board members and the superintendent will publicly support the implementation of the decision, individually and collectively.

Legal References:

RCW 28A.320.010 Corporate powers

RCW 28A.330.100 Additional powers of the board (First Class Districts Only)

RCW 28A.400.010 Employment of superintendent - Superintendent's qualifications, general powers, term, contract renewal

RCW 28A.400.030 Superintendent's duties

Adopted: July 16, 2002

First Reading/Revision: February 20, 2024

DRAFT