

BOARD OF DIRECTORS
Regular Business Meeting - 4:00 PM
July 21, 2020
Online/Virtual Zoom Meeting

IMPORTANT MEETING NOTICE: Pursuant to the Governor's Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely. **Members of the public who wish to listen to the meeting via telephone may do so. The call in number is 1-301-715-8592. An access code is required and can be obtained ahead of time by contacting Susie Golden at 509-526-6715 or sgolden@wwps.org.**

I. **CALL TO ORDER:** (4:00 p.m.) *Mr. Wells*

II. **FLAG SALUTE (Temporarily Suspended for Online/Virtual Zoom Meetings):**

III. **ROLL CALL:**

Mr. Sam Wells, President	Mr. Eric Rindal
Mr. Derek Sarley, Vice President	Mrs. Terri Trick
Mrs. Ruth Ladderud	

IV. **APPROVAL OF AGENDA:** *Mr. Wells*

V. **CONSENT AGENDA:** *Mr. Wells*

1. Personnel Report
2. July 7 & July 21 Accounts Payable and June Payroll
3. June Financial Report
4. 2020-2021 Out of State Tuition
5. 2020-2021 Dairy Bid Renewal
6. Excused Absence for Director Mrs. Ladderud
7. Head Start Grant Equipment Purchase
8. Resolution #10-2020 Budget Extension
9. Resolution #11-2020 Walla Walla High School New-In-Lieu State Match
10. Resolution #12-2020 Pioneer Middle School Intent to Construct Project
11. Resolution #13-2020 Pioneer Middle School 5-Year Use/30-year Life
12. Pioneer Middle School Constructability Report
13. Resolution #14-2020 Pioneer Middle School Replacement (N/L) and Modernization Project Intent to Award
14. Resolution #15-2020 Walla Walla High School Intent to Construct Project
15. Resolution #16-2020 Walla Walla High School 5-Year Use/30-year Life
16. Walla Walla High School Constructability Report
17. Resolution #17-2020 Walla Walla High School Replacement (N/L) and Modernization Project Intent to Award
18. Sunset of Resolution #04-2020 Emergency - Suspension of Policy
19. Regular Business Meeting Minutes of June 16, 2020

20. Special Meeting Minutes of July 13, 2020

VI. **SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS:** (4:05 p.m.) *Mr. Wells*

VII. **COMMUNICATIONS:** *Mr. Wells*

VIII. **CITIZENS' COMMENTS:** (4:10 p.m.) *Mr. Wells*

Any citizen wishing to address the board may do so by providing written comments as outlined in the attached document.

IX. **REPORTS:** (4:15 p.m.) *Mr. Wells*

1. Board of Directors Report: *Mr. Wells*

2. Superintendent's Report: *Dr. Wade Smith*

a. Bond Program Update

3. Review of District School Resource Officer Relationship: *Dr. Wade Smith and Mr. Ron Higgins*

4. Safely Re-opening Schools in Walla Walla Fall 2020 Framework: *Dr. Wade Smith*

5. 2020-2021 Board Meeting Schedule: *Mr. Sam Wells*

6. Policy Second Reading: *Dr. Wade Smith*

3225 - School Based Threat Assessment

3424 - Opioid Related Overdose Reversal

3510 - Associated Student Bodies

4210 - Regulation of Dangerous Weapons on School Premises

4215 - Use of Tobacco, Nicotine Products and Delivery Devices

4314 - Notification of Threats of Violence or Harm

6225 - Use of Electronic Signature

6700 - Nutrition, Health and Physical Education

7. First Reading Board Policy No. 2255 - Alternative Learning Experience Courses: *Dr. Wade Smith*

X. **ACTION:** (6:00 p.m.) *Mr. Wells*

1. 2020-2021 Board Meeting Schedule

2. Policy Second Reading:

3225 - School Based Threat Assessment

3424 - Opioid Related Overdose Reversal

3510 - Associated Student Bodies

4210 - Regulation of Dangerous Weapons on School Premises

4215 - Use of Tobacco, Nicotine Products and Delivery Devices

4314 - Notification of Threats of Violence or Harm

6225 - Use of Electronic Signature

6700 - Nutrition, Health and Physical Education

XI. **ADJOURNMENT:** (6:05 p.m.) *Mr. Wells*

PERSONNEL REPORT

July 21, 2020 – Board Meeting

Date: July 21, 2020

EMPLOYMENT

Administrative: Sergio Razo, Director of Technology & Information Services, District Office

Certificated: Gerald “Chip” Ambler, Fifth Grade, Berney Elementary School
Nicole Hyatt, Special Education, Sharpstein Elementary School
Carolyn Pemberton, Math/Student Success (.8 FTE), Walla Walla High School
Nicholas Prasad, Science, Garrison Middle School
Casey Richards, Site Coordinator, Walla Walla Center for Children & Families
Guadalupe Sanchez, Fifth Grade, Berney Elementary School
Heidi Wilson, Kindergarten, Sharpstein Elementary School
Zoë White, Language Arts (temporary), Garrison Middle School

RESIGNATIONS/RETIREMENTS

Administrative: Forrest Baker, Director of Technology, District Office, 7 years

Certificated: Julie Cox, English, Walla Walla High School, 10 years
Michael Jones, Music, Pioneer Middle School, 30 years

Classified: Kathy Gifford, Administrative Assistant, Business Office, 1 week
Sergio Hernandez, Equity & Access Coordinator, District Office, 6 years
Marcos Medina, 21st Century Site Coordinator, Edison Elementary School, 3 years
Miriah Starr, Kitchen Assistant, Walla Walla High School, 2 years

WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 16, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
7/7/2020	193257	Through	193390	\$ 629,576.37
7/7/2020	192000772	Wire Transfer	192000792	\$ 1,527.24
7/21/2020	193392	Through	193511	\$ 848,722.51
7/21/2020	192000793	Wire Transfer	192000804	\$ 321.04

		Capital Projects		
7/7/2020	190127	Through	190137	\$ 468,659.44
7/21/2020	190138	Through	190141	\$ 24,760.61

		ASB		
7/7/2020	190238	Through	190242	\$ 7,503.71
7/21/2020	190243	Through	190255	\$ 2,560.16

		Transportation Vehicle		
		Through		

		Payroll		
6/30/2020	193220	Through	193255	\$1,954,039.53
6/30/2020	101400001	Wire Transfer	101400997	\$2,666,857.26
6/30/2020	N/A	Payroll Taxes	N/A	\$ 895,455.15

TOTAL:	\$ 7,499,983.02
---------------	------------------------

SCHOOL BOARD PRESIDENT:

SECRETARY TO THE BOARD:

Mr. Sam Wells

Dr. Wade Smith, Superintendent



Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

Business Office
364 S. Park Street
Walla Walla, WA 99362
(509) 527-3000
www.wwps.org

TO: Dr. Wade Smith - Superintendent
FROM: Nancy Taylor – Director of Fiscal Services *NT*
DATE: July 15, 2020
RE: June Financial Report

Attached is the June financial report consisting of:

- Revenues, expenditures and fund balance for all five funds.
 - General Fund ending balance is 12.2% of expenditures
- General Fund trend charts
- Payroll trend chart

Please let me know if you have any questions.

Attachments

NT

Walla Walla School District

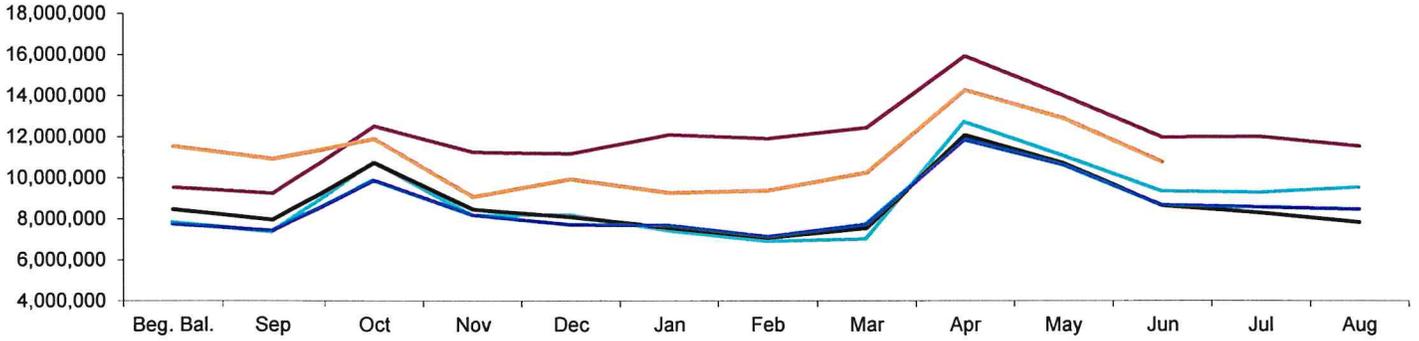
Monthly Financial Report

June 2020

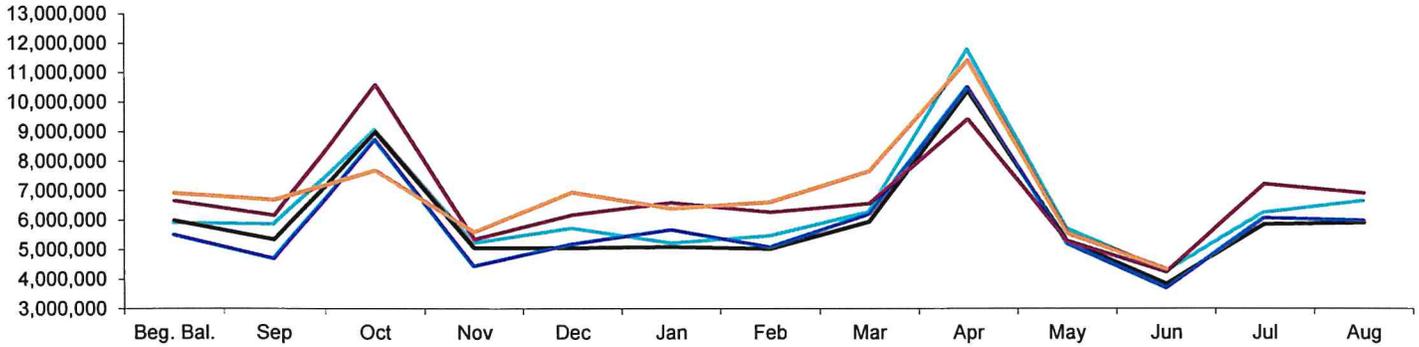
	<u>Adopted Budget</u>	<u>Working Budget</u>	<u>Year to Date</u>
<u>GENERAL FUND</u>			
Beginning Fund Balance	\$ 9,248,585	\$ 9,248,585	\$ 10,234,277
Revenues	\$ 85,611,237	\$ 85,612,448	\$ 67,369,240
Expenditures	\$ (86,037,667)	\$ (86,038,875)	\$ (66,322,559)
Transfers	\$ (800,000)	\$ (800,000)	\$ (800,000)
Ending Fund Balance	\$ 8,022,155	\$ 8,022,158	\$ 10,480,958 12.2%
<u>CAPITAL PROJECTS</u>			
Beginning Fund Balance	\$ 63,500,000	\$ 63,500,000	\$ 62,948,328
Revenues	\$ 1,157,500	\$ 1,157,500	\$ 1,509,474
Expenditures	\$ (20,649,250)	\$ (20,649,250)	\$ (14,102,366)
Transfers	\$ -	\$ -	\$ 800,000
Ending Fund Balance	\$ 44,008,250	\$ 44,008,250	\$ 51,155,435
<u>DEBT SERVICE</u>			
Beginning Fund Balance	\$ 2,222,979	\$ 2,222,979	\$ 2,279,279
Revenues	\$ 4,442,249	\$ 4,442,249	\$ 4,344,718
Expenditures	\$ (4,553,750)	\$ (4,553,750)	\$ (4,454,203)
Ending Fund Balance	\$ 2,111,478	\$ 2,111,478	\$ 2,169,794
<u>ASB FUND</u>			
Beginning Fund Balance	\$ 435,157	\$ 435,157	\$ 446,580
Revenues	\$ 951,602	\$ 951,602	\$ 387,095
Expenditures	\$ (940,659)	\$ (940,659)	\$ (277,213)
Ending Fund Balance	\$ 446,100	\$ 446,100	\$ 556,462
<u>TRANSPORTATION VEHICLE</u>			
Beginning Fund Balance	\$ 229,982	\$ 229,982	\$ 456,186
Revenues	\$ 254,500	\$ 254,500	\$ 9,739
Expenditures	\$ (235,000)	\$ (235,000)	\$ (293,323)
Transfers			\$ -
Ending Fund Balance	\$ 249,482	\$ 249,482	\$ 172,602

WALLA WALLA PUBLIC SCHOOLS GENERAL FUND

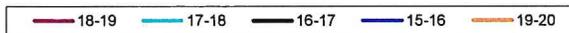
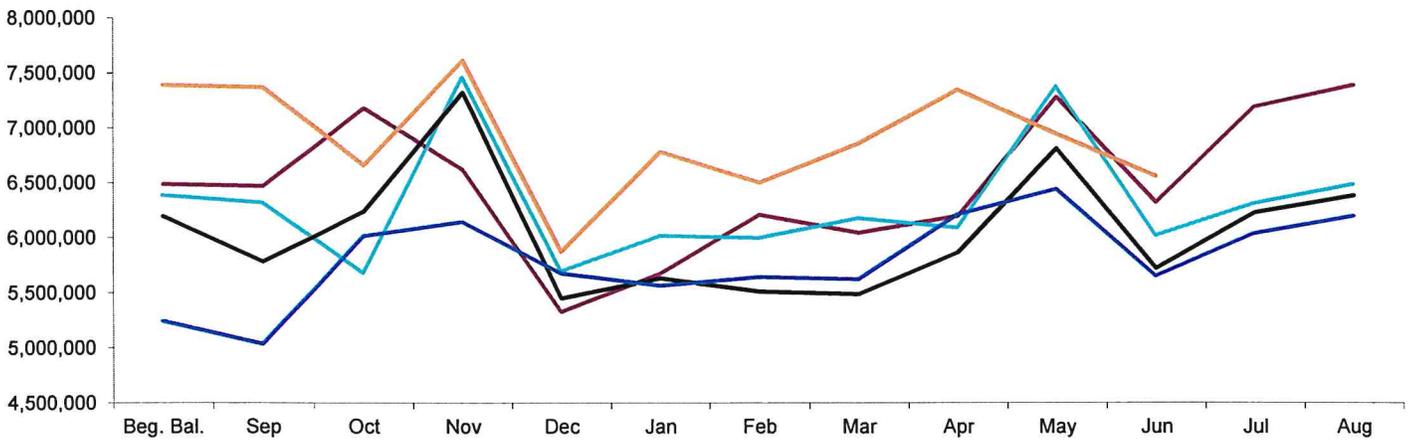
NET CASH & INVESTMENTS



RECEIPTS

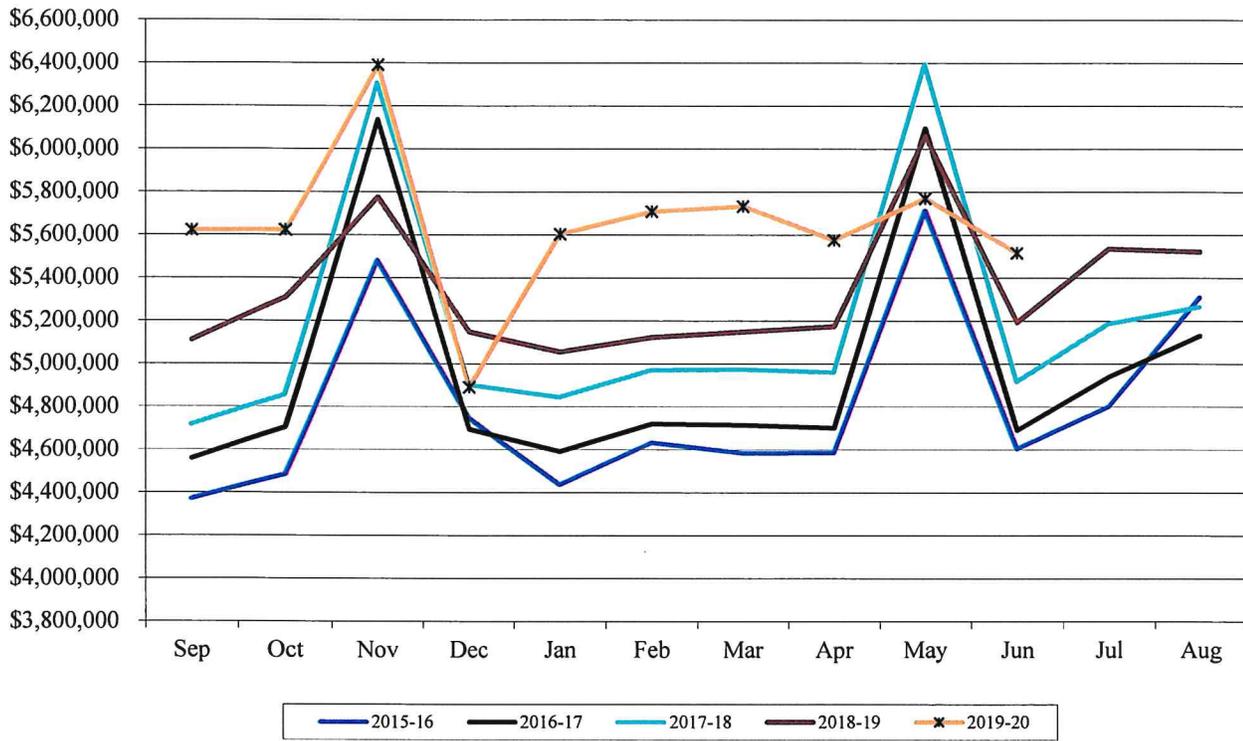


EXPENDITURES



WALLA WALLA PUBLIC SCHOOLS

Monthly Payroll





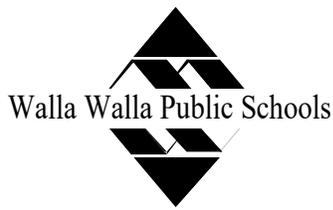
TO: Dr. Wade Smith – Superintendent
 FROM: Nancy Taylor – Director of Fiscal Services
 DATE: June 30, 2020
 RE: 2020-2021 Out-of-State Tuition

As we prepare for the upcoming school year, I have calculated the out-of-state tuition rate for 2020-2021 to be \$9,317.01. This was calculated by using the following:

\$8,691.16	BEA allocation per student based on 2019-2020 actual figures
<u>\$625.85</u>	LEA per student based on 2019-2020 budget
\$9,317.01	Total

This represents a decrease of \$99.42 over last year.

Please let me know if you have any questions.



NUTRITION SERVICES

Date: June 17, 2020

RE: Dairy Bid for 2020-2021

Mike Kay,

Meadow Gold Dairy is our current dairy vender. They were awarded the bid for 2018-2019. The bid allows for an optional annual renewal through the 2021-2022 school year.

It is my recommendation to renew the contract with Meadow Gold Dairy for the 2020-2021 school year . They have met the requirements of the contract and provided a good product and service to the district.

Thank you,
Pamela Milleson

Pamela Milleson
Director of Nutrition Services
1174 Entley Street
Walla Walla, WA 99362

Phone: 509-527-3016
Fax: 509-527-3049
Email: pmilleson@wwps.org



MEMO

DATE: July 16, 2020

TO: Board of Directors

FROM: Samantha Bowen – Director of Early Learning & Family Engagement

Proceed with the planned procurement of outdoor playground equipment out of the Head Start Grant not to exceed \$60,000.



RESOLUTION #10-2020
July 21, 2020

BUDGET EXTENSION
Transportation Vehicle Fund

WHEREAS, pursuant to WAC 392-123-071, first class school districts may file for a budget extension prior to August 31 of the school year;

NOW THEREFORE BE IT RESOLVED by the Board of Directors of Walla Walla School District, Walla Walla County, Washington, that the 2019-2020 school district Transportation Vehicle Fund Budget shall be increased from \$235,000 to \$658,500.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020



RESOLUTION #11-2020
July 21, 2020

NEW-IN-LIEU STATE MATCH
Walla Walla High School

A Resolution of the Board of Directors certifying that new facilities identified in the project application (Form D-3) submitted to the Office of Superintendent of Public Instruction will be built in lieu of modernizing existing facilities, and that the existing facilities will be demolished, or will not be used in the future for instructional purposes or be eligible for future state financial assistance.

WHEREAS, Walla Walla Public Schools has undertaken a project to expand and modernize Walla Walla High School; and

WHEREAS, both local and state funds will be used for this project; and

WHEREAS, there are laws and rules regarding District eligibility for state assistance; and

WHEREAS, it is required that the District certify per WAC 392-347-042 that the existing spaces to be replaced will not be used for instructional purposes after the new construction is completed, and that the facility or space will be ineligible for any future financial assistance;

THEREFORE, BE IT RESOLVED that Walla Walla Public Schools will be demolishing the existing weight room building as well as existing square footage relating to mezzanine spaces throughout campus as the new-in-lieu portion of the overall funding application. All demolished area will be replaced by new square footage.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020



RESOLUTION #12-2020
July 21, 2020

INTENT TO CONSTRUCT PROJECT
Pioneer Middle School

A Resolution of the Board of Directors certifying the intent to construct the Pioneer Middle School project for which state funding assistance is being provided.

WHEREAS, the Walla Walla Public Schools Board of Directors has determined a need to replace and modernize Pioneer Middle School; and

WHEREAS, the taxpayers of the school district have approved a school construction bond to provide funding for the construction/modernization of Pioneer Middle School; and

WHEREAS, the Office of Superintendent of Public Instruction has determined that Pioneer Middle School Replacement (N/L) and Modernization project is eligible for state funding assistance for modernization and new construction in lieu of modernization;

THEREFORE, BE IT RESOLVED that the Walla Walla Public Schools Board of Directors does hereby certify that the construction/modernization of Pioneer Middle School will be completed for the purposes for which state funding assistance is being provided, as required by WAC 392-344-130.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020



RESOLUTION #13-2020
July 21, 2020

RESOLUTION CERTIFYING 5 YEAR CONTINUED USE AND 30 YEAR
EXTENSION OF THE LIFE OF THE BUILDING
Pioneer Middle School

A Resolution of the Board of Directors certifying the Pioneer Middle School Modernization for Five (5) Year Use/Thirty (30) Year Life.

WHEREAS, it is the desire and the intent of the Walla Walla Public Schools Board of Directors to modernize Pioneer Middle School; and

WHEREAS, it has been determined that the modernized Pioneer Middle School will be used for instructional purposes for at least five (5) years after completion of the project; and

WHEREAS, it has been determined that the useful life of Pioneer Middle School will be extended at least thirty (30) years;

THEREFORE, BE IT RESOLVED that the Walla Walla Public Schools Board of Directors, in accordance with the provisions of WAC 392-347-015 and WAC 392-347-030, certifies that the facilities of Pioneer Middle School will be used for instructional purposes for at least five (5) years and that the useful life of Pioneer Middle School will be extended by at least thirty (30) years.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020

WWPS – Pioneer Middle School Project Constructability Review | Process

In accordance with OSPI guidelines, the District contracted with Wenaha Group to conduct a constructability review to identify and propose possible changes to the construction documents with a focus on achieving the lowest possible bid and minimizing the chances of change orders and claims after construction begins.

The review was completed by personnel from Wenaha Group along with various consultants and subcontractor partners covering a variety of specialties. The plans reviewed were the “permit set” drawings issued by Architects West.

Review comments were placed directly on the drawing set through an online collaboration tool and then shared electronically with the design team. Design team responses were likewise placed directly on the drawing set indicating the action taken on each review comment. All changes resulting from review comments were included in the “Bid Set” drawings and/or addendum that were issued for public bid.

In order to fulfill OSPI requirements, **we are recommending that the Walla Walla Public Schools Board of Education formally acknowledge and accept the constructability review and implementation.**



RESOLUTION #14-2020
July 21, 2020

RESOLUTION RECOMMENDING BID AWARD
Pioneer Middle School

A Resolution of the Board of Directors authorizing the Superintendent to act on recommendation and award of construction contract for the Pioneer Middle School Replacement (N/L) and Modernization project.

BE IT RESOLVED that for the purpose of compliance with WAC 392-344-110, the Walla Walla Public Schools Board of Directors authorizes the Superintendent to make decisions regarding acceptance and award of the General Construction Contract for the construction of Pioneer Middle School should the bids be determined responsible and the total amount does not exceed the District's established construction budget of \$25,216,531, inclusive of State sales tax.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020



RESOLUTION #15-2020
July 21, 2020

INTENT TO CONSTRUCT PROJECT
Walla Walla High School

A Resolution of the Board of Directors certifying the intent to construct the Walla Walla High School project for which state funding assistance is being provided.

WHEREAS, the Walla Walla Public Schools Board of Directors has determined a need to replace and modernize Walla Walla High School; and

WHEREAS, the taxpayers of the school district have approved a school construction bond to provide funding for the construction/modernization of Walla Walla High School; and

WHEREAS, the Office of Superintendent of Public Instruction has determined that Walla Walla High School Replacement (N/L) and Modernization project is eligible for state funding assistance for modernization and new construction in lieu of modernization;

THEREFORE, BE IT RESOLVED that the Walla Walla Public Schools Board of Directors does hereby certify that the construction/modernization of Walla Walla High School will be completed for the purposes for which state funding assistance is being provided, as required by WAC 392-344-130.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020

RESOLUTION #16-2020
July 21, 2020

RESOLUTION CERTIFYING 5 YEAR CONTINUED USE AND 30 YEAR
EXTENSION OF THE LIFE OF THE BUILDING
Walla Walla High School

A Resolution of the Board of Directors certifying the Walla Walla High School Modernization for Five (5) Year Use/Thirty (30) Year Life.

WHEREAS, it is the desire and the intent of the Walla Walla Public Schools Board of Directors to modernize Walla Walla High School; and

WHEREAS, it has been determined that the modernized Walla Walla High School will be used for instructional purposes for at least five (5) years after completion of the project; and

WHEREAS, it has been determined that the useful life of Walla Walla High School will be extended at least thirty (30) years;

THEREFORE, BE IT RESOLVED that the Walla Walla Public Schools Board of Directors, in accordance with the provisions of WAC 392-347-015 and WAC 392-347-030, certifies that the facilities of Walla Walla High School will be used for instructional purposes for at least five (5) years and that the useful life of Walla Walla High School will be extended by at least thirty (30) years.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020

WWPS – Walla Walla High School Project Constructability Review | Process

In accordance with OSPI guidelines, the District contracted with Wenaha Group and Jackson Contractor Group as part of the GCCM process to conduct a constructability review to identify and propose possible changes to the construction documents with a focus on achieving the lowest possible bid and minimizing the chances of change orders and claims after construction begins.

The review was completed by personnel from Wenaha Group, Jackson Contractor Group as well as various consultants and subcontractor partners covering a variety of specialties. The plans reviewed were the “permit set” drawings issued by Architects West.

Review comments were placed directly on the drawing set through an online collaboration tool and then shared electronically with the design team. Design team responses were likewise placed directly on the drawing set indicating the action taken on each review comment. All changes resulting from review comments were included in the “Bid Set” drawings and/or addendum that were issued for public bid.

In order to fulfill OSPI requirements, **we are recommending that the Walla Walla Public Schools Board of Education formally acknowledge and accept the constructability review and implementation.**



RESOLUTION #17-2020
July 21, 2020

RESOLUTION RECOMMENDING MACC APPROVAL
Walla Walla High School

A Resolution of the Board of Directors authorizing the Superintendent to act on the negotiation and approval of the Maximum Allowable Construction Cost for the Walla Walla High School Replacement (N/L) and Modernization project.

BE IT RESOLVED that for the purpose of compliance with WAC 392-344-110, the Walla Walla Public Schools Board of Directors authorizes the Superintendent to make decisions regarding approval of the Maximum Allowable Construction Cost (MACC) for the construction of Walla Walla High School up to a value that does not exceed the District's established construction budget of \$71,260,400, inclusive of State sales tax.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

Adopted at a regular meeting of the Board of Directors July 21, 2020

BOARD OF DIRECTORS
Regular Business Meeting – 4:00 p.m.
June 16, 2020

Online/Virtual Board Meeting

(Note: Pursuant to the Governor's Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely.)

PRESENT

BOARD OF EDUCATION

Mr. Sam Wells, President
Mr. Derek Sarley, Vice President
Mrs. Ruth Ladderud
Mr. Eric Rindal
Mrs. Terri Trick

ADMINISTRATORS

Dr. Wade Smith, Superintendent
Mr. Chris Gardea, Assistant Superintendent
Mrs. Christy Krutulis, Executive Director of Teaching & Learning
Mrs. Samantha Bowen, Dir of WW Center for Children & Families

AUDIENCE

Including board members, administrators and guests, approximately 16 were in attendance. The press was represented via teleconference.

I. CALL TO ORDER

The meeting was called to order at 4:00 p.m. by President Mr. Sam Wells.

II. FLAG SALUTE

Temporarily suspended while meetings are being held online.

III. ROLL CALL

All board members were present.

IV. APPROVAL OF AGENDA

Mr. Sarley moved and Mrs. Ladderud seconded approval of the agenda as presented; Mr. Sarley requested 1) moving Consent item #4 – 2020-2021 Board Meeting Schedule to the end of the Reports section, 2) adding 2020-2021 Board Meeting Schedule to the Action Items section and 3) include an Executive Session at the conclusion/prior to adjournment of the meeting, to discuss pending litigation with legal counsel. The motion carried unanimously. Mr. Wells called for approval of the modified agenda, which passed unanimously.

V. CONSENT AGENDA

Mrs. Ladderud moved and Mr. Sarley seconded approval of the consent agenda consisting of the following items: 1) personnel report; 2) June 16 accounts payable; 3) May financial report and 4) regular study meeting minutes of June 2, 2020. The motion carried unanimously.

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS

VII. COMMUNICATIONS

VIII. CITIZENS' COMMENTS

Mr. Wells read a public comment from Mrs. Peggy Needham of the Walla Walla County Health Department regarding the district's School Health Advisory Committee's continued review of policies, fall Healthy Youth Survey and continuing to make mental health/suicide prevention a priority.

IX. REPORTS

Board of Directors Report: Mr. Rindal reported he has been following reports of state and county COVID-19 infection rates. Mrs. Trick commended Lincoln High School art student Peyton Knauff for winning a PESB Award during the Washington State High School Virtual Art Show. Mrs. Ladderud thanked everyone involved with filming and producing the video honoring the district's retirees and staff achievement winners and reported viewing of Walla Walla High School's commencement. Mr. Sarley reported Washington State School Directors Association's (WSSDA) Legislative Committee unanimously approved a resolution opposing legislation that reduces local effort assistance funding and announced he is running for WSSDA Vice President for next year. Mr. Wells recognized Director Sarley for his work with WSSDA's Legislative Committee and wished him the best in his run for WSSDA Vice President. President Wells noted a future board meeting topic would be Walla Walla Public Schools' use of school resources officers.

Superintendent's Report: Dr. Smith congratulated Walla Walla High School senior Sydney Weston for placing 1st in the Hospitality Management competition of the Washington FBLA State Business Leadership Conference in Spokane. Junior Magnus Fredrickson placed third in the Help Desk event. This year students competed virtually due to the COVID-19 school campus closures. Dr. Smith announced the launching of the district's 2020 Summer Learning website, which is available to assist families with continued learning options over the summer. Dr. Smith thanked Walla Walla Public Schools Nutrition Services Director Pamela Milleson and her staff for their work to offer summer meals in 17 different locations across our community.

Dr. Smith provided a bond project update, highlighting continued work on the Walla Walla High School Science Building and Blue Ridge Roof, and site work and preparations for temporary modular structures for the Pioneer Middle School renovation.

Dr. Smith reported continued work by the Human Resources and Business Office staff on the district's 2020-2021 budget. A July preliminary budget review is planned.

Walla Walla Center for Children and Families Update: Director of the Walla Walla Center for Children and Families Samantha Bowen updated the school board on progress being made at the new early learning center. Along with installation of the new roof system, exterior painting, new signage in English and Spanish, a parent lounge in the front entry and a wall to honor the history of Blue Ridge Elementary are taking place.

Healthy Youth Survey Review (Vaping Focus): Mrs. Krutulis reported on the last three cycles of the Healthy Youth Survey capturing data from 2014, 2016 and 2018. Mrs. Krutulis reported the data suggests the vaping epidemic has reversed decades of progress reducing youth nicotine use. Although cigarette smoking in 2018 is less than half of what it was a decade ago, vaping increased significantly.

Policy first Reading: Dr. Smith presented the following policies for first reading.

- 3225 - School Based Threat Assessment
- 3424 - Opioid Related Overdose Reversal
- 3510 - Associated Student Bodies
- 4210 - Regulation of Dangerous Weapons on School Premises
- 4215 - Use of Tobacco, Nicotine Products and Delivery Devices
- 4314 - Notification of Threats of Violence or Harm
- 6225 - Use of Electronic Signature
- 6700 - Nutrition, Health and Physical Education

COVID-19 Preliminary Fall Planning Discussion: Mr. Wells and Dr. Smith facilitated discussion regarding scenarios for the safe reopening of schools in the fall.

2020-2021 Board Meeting Schedule: Board members reviewed the 2020-2021 board meeting schedule and asked Dr. Smith to research if there would be any issues or concerns with moving the proposed January meeting date up a week. The 2020-2021 board meeting schedule will be included in the July board meeting agenda for further discussion and potential approval.

X. ACTION ITEMS

2020-2021 Board Meeting Schedule: Being no motion, the item died without a vote.

XI. RECESS TO EXECUTIVE SESSION

At 5:56 p.m., Director Sarley announced the board of directors would be recessing to executive session for approximately 30 minutes to discuss pending litigation with legal counsel and that no action was intended. All board members were present except Mr. Wells. The executive session concluded at 6:23 p.m. and was not open to the public.

XII. ADJOURNMENT

Vice President Sarley declared the meeting adjourned at 6:23 p.m.

Minutes to be presented for board approval on July 21, 2020.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board
- Mrs. Susie Golden, Recorder

Mr. Sam Wells
School Board President

BOARD OF DIRECTORS
Special Meeting/School Board Retreat – 1:00 p.m.
July 13, 2020
Online/Virtual Board Meeting
*(Note: Pursuant to the Governor’s Proclamation No. 20-28,
school board meetings during the COVID-19 disease outbreak
must not take place in-person, but occur remotely.)*

PRESENT

BOARD OF EDUCATION

Mr. Sam Wells, President
Mr. Derek Sarley, Vice President
Mrs. Ruth Ladderud
Mr. Eric Rindal
Mrs. Terri Trick

ADMINISTRATORS

Dr. Wade Smith, Superintendent

The Board of Directors conducted a special meeting on July 13 for the purposes of school board retreat. The special meeting was called to order at 1:00 p.m. via online/virtual Zoom board meeting. School Board President Mr. Wells & Superintendent Dr. Wade Smith facilitated discussions regarding 2020-2021 board meeting topics, strategic plan review and proposed extension, school mascot naming, and safely reopening schools plans and next steps.

All board members were present. The press was not represented. The special meeting concluded at 5:00 p.m. and was open to the public. A topic was brought up by Vice President Sarley on roles and responsibilities of board members. Conversation ensued by members of the board for about five minutes.

Minutes to be presented for board approval on July 21, 2020.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board

Mr. Sam Wells
School Board President

Comments must be received by the Board's Administrative Assistant, Mrs. Susie Golden, no later than 12:00pm the day of the scheduled meeting. Comments may be emailed to sgolden@wwps.org or delivered to:

Walla Walla Public Schools
Attn: Susie Golden
364 S Park St
Walla Walla, WA 99362

Citizen comments received must adhere to the following guidelines:

- Include the name and contact information of the citizen.
- Keep comments brief and to the point (e.g. that can be communicated within a **three-minute time limit.**)
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.



Walla Walla Public Schools - 2018 Bond Projects

MASTER BUDGET DASHBOARD

Updated 7/6/2020



Walla Walla High School

% of Const Complete	13%		# Months Construction Complete / Total Months	8/36		Risks & Opportunities
Design Phase	Sci - Const Campus - DD					
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)	
Project Budget (including contingency)	\$ 77,247,547	\$ 10,551,495	13.66%	\$ 77,247,547	\$ -	

Lincoln High School

% of Const Complete	0%		# Months Construction Complete / Total Months	0 / 18		Risks & Opportunities
Design Phase	Ed Specs					
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)	
Project Budget (including contingency)	\$ 10,964,781	\$ 411,459	3.75%	\$ 10,964,781	\$ -	

Pioneer Middle School

% of Const Complete	3%		# Months Construction Complete / Total Months	1/ 20		Risks & Opportunities
Design Phase	DD					
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)	
Project Budget (including contingency)	\$ 23,349,229	\$ 1,652,035	7.08%	\$ 23,354,229	\$ -	

District-Wide Upgrades

% of Const Complete	75%		# Months Construction Complete / Total Months	10/ ?		Risks & Opportunities Berney and Green Park complete. Blue Ridge is in progress
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)	
Project Budget (including contingency)	\$ 6,699,739	\$ 5,189,475	77.46%	\$ 6,699,739	\$ -	

July 2020 Project Update

(for progress during prior month)



Wa-Hi

- The new Science Building construction made good progress throughout June.
- Electricians and plumbers continued to install utilities throughout the building.
- The casework began to be delivered and installation activities have been initiated.
- The exterior soffits and gutters were installed around the building and storm water collection systems were tied together.
- Interior finish work continued including tile, drywall, acoustical ceilings, and paint.
- Around the campus hydronic, water, sewer, electrical conduit, and other utility services have been installed underground.
- On Monday June 29 a construction worker had a close family member test positive for COVID-19. The project team followed established protocols regarding cleaning and quarantining in order to keep impacts to the project at a minimum. No positive COVID-19 cases directly involving onsite personnel have been reported at the time of this report.
- Wenaha Group in cooperation with Jackson conducted a constructability review of the 90% progress drawings for the overall project.
- AWI completed the permit drawings and submitted to the County and other entities for the necessary permits.
- All necessary letters and documentation were assembled and submitted for the OSPI D7 application which was turned in prior to the June 30th deadline for State matching fund consideration.

Pioneer

- Royse Hydroseeding completed preparing the sight for delivery of the modular classrooms and bathroom trailer which included: installing all sewer/water, installing all electrical conduit, constructing pathways, and pouring asphalt.
- Royse also completed the McCabe road improvements required by the city of Walla Walla.
- Nelson Construction completed their site work scope.
- Nelson Construction completed pouring all of the footings and the slab on grade for the multipurpose structure. In addition, the sight was completely prepared for delivery of the multipurpose structure on Monday July 6.
- Wenaha Group conducted a constructability review of the 90% progress drawings for the overall project.
- AWI completed the permit drawings and submitted to the County and other entities for the necessary permits.
- All necessary letters and documentation were assembled and submitted for the OSPI D7 application which was turned in prior to the June 30th deadline for State matching fund consideration.

Blue Ridge

- Wellens General Contractors continued to work on finishing the re-roofing activities.
- The storm water drainage systems were completed including the parking lot crossing and pouring back the removed pavement sections.
- Wellens initiated the installation of the revised irrigation systems.

July 2020 Project Update



(for progress during prior month)

- The building was pressure washed and soffits were repaired in preparation for painting of the entire building.
- Temporary fencing was removed as site work has been completed and heavy equipment has been removed from the site.

Covid-19 Update

- Throughout May, Wenaha Group and the school district worked with our construction and design partners to ensure health and safety of all while continuing to perform essential work as responsible custodians of public funds. At every interval the team met or exceeded governmental requirements for health and safety.
- The team is dedicated to continually evaluate the situation and balance work and health requirements.

July 2020 Project Update

(for progress during prior month)

Attachment A: Wa-Hi Progress Photos



July 2020 Project Update

(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
July 2020 Project Update
(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
July 2020 Project Update
(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



Attachment B: Pioneer Progress Photos



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



Attachment C: Blue Ridge Progress Photos



Walla Walla Public Schools - 2018 Bond Project
July 2020 Project Update
(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
July 2020 Project Update
(for progress during prior month)



July 2020 Project Update

(for progress during prior month)



July 2020 Project Update

(for progress during prior month)





Review of District School Resource Officer Relationship

BOARD OF DIRECTORS

JULY, 2020



Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

Background

- As the topic of resource officers began to surface across the United States in late spring, in early June Board President Wells requested a school board review of the district's relationship regarding this topic.
- President Wells instructed this agenda item be added as a report during its July board business meeting and requested the following:
 - Available data/research the district may have in regards to the topic to further board education and understanding of the issue
 - A high-level review of the history and current relationship with WWCSO/SRO's
 - An opportunity for the board to discuss what, if any, further information or study may be warranted

Agenda

- Peer-reviewed research and recent news/events related to SRO's in schools
- History of the SRO program in WWPS
- Current relationship/services with WWCSO
- Other board policies, procedures and relationships with law enforcement
- Recent community input and/or survey administration related to student, parent and staff perception surrounding school safety
- Board discussion and next steps

Peer-Reviewed, Highly-Cited Research

- [School Resource Officers: Law Enforcement Officers in Schools](#) (Congressional Research Service, 2013):
- [School resource officers and the criminalization of student behavior](#) (Journal of Criminal Justice, 2009)
- [School Resource Officers and Students' Feelings of Safety at School](#) (Youth Violence and Juvenile Justice, 2016)
- [The Impact of School Resource Officer Interaction on Students' Feelings About School and School Police](#) (Crime & Delinquency, 2016)
- [National Assessment of School Resource Officer Programs](#) (McDevitt & Panniello, 2005)
- [School resource officers and the criminalization of student behavior](#) (Journal of Criminal Justice, 2009)
- [School Resource Officers and the School to Prison Pipeline: Discovering Trends of Expulsions in Public Schools](#) (Southern Criminal Justice Association, 2017)
- [Introduction: Challenging the School-to-Prison Pipeline](#) (New York Law School, 2009)
- [Students, Police, and the School-to-Prison Pipeline](#) (University of Florida Levin College of Law, 2016)



Recent Events in News and Media Coverage Related to Schools and SRO's

- [Why There's A Push To Get Police Out Of Schools](#) (NPR, 2020)
- [Educators Support Black Lives Matter, But Still Want Police in Schools, Survey Shows](#) (EdWeek, 2020)
- [Police presence at Seattle Public Schools halted indefinitely](#) (Seattle Times, 2020)
- [Under Pressure, Portland Will Eliminate School Resource Officer Program](#) (OPB, 2020)
- [Minneapolis ends school resource officer program. Will St. Paul be next?](#) (Tri Cities Pioneer Press, 2020)
- [Do Police Officer Make Schools Safer or More Dangerous?](#) (NY Times, 2020)



WWPS SRO History

Walla Walla County Sheriff's Office

- 2001-2015: 1 SRO at WaHi
- 2015-16: No SRO (WWCSO unable to staff due to deputy shortage)
- 2016 – Present: Updated agreement, providing 1 SRO at WaHi

Walla Walla Police Department

- 2001-Aug 2015: 1 SRO covered the 9 campuses within city limits. After 2015, unable to staff due to officer shortage

2016 Updated Agreement & Relationship with WWCSO

- Request in 2016 from board members and staff to Superintendent to bring back the WaHi SRO
- In 2016, Superintendent worked with Sheriff Turner to re-acquire an SRO at WaHi
- Superintendent worked with Sheriff Turner and developed a revised agreement related to the relationship, hiring and duties of the SRO
- Superintendent and high school principal participated in the hiring of the new SRO for WaHi
- SRO on-boarded and began services during the fall of the 2016-17 school year at WaHi



Updated SRO Agreement with WWCSO

Purpose Statement:

- “This Agreement is intended to assist the District in providing a safe learning environment and improve relationships between law enforcement officers and youth. This Agreement also attempts to promote a better understanding of the law enforcement officer's role in society while educating students, parents, and school personnel.”

Additional Contractual Arrangements Included in Revised Agreement:

- District participates in the hiring and selection process (2 representatives from WWPS and 2 from WWCSO)
- Specific Character and Quality Criteria Spelled out for SRO:
 - “The deputy must have the ability to be a positive role model and present a positive image of the WWSO as well as the law enforcement profession as a whole. One goal of the SRO program is to foster a positive image of police officers among younger people.”
 - The officer should sincerely want to work with staff and students of the particular school in which the SRO is assigned.”
 - “The deputy must have the ability to deal effectively with a diverse student population. Bilingual/Bicultural deputies preferred, but not required.”
 - “The deputy must have the desire and ability to provide quality educational services.”
 - “Have excellent communication skills.”
 - “Be able to relate well to children of all ages.”
- District pays for 75% of the SRO’s contract (salary & benefits)
 - Works on site 75% of the calendar year. During summer and holiday breaks SRO returns to WWCSO service.
 - About \$80,000 annual cost (Similar in cost to a veteran teacher)
 - WWCSO pays for remaining 25% salary & benefits, in addition to SRO telephone, training, patrol vehicle and costs, and equipment.

WaHi Principal Identification of Core Duties and Services SRO Provides

- The SRO is generally onsite during school hours/days
 - Assists in safe arrival, traffic flow, addresses student car accidents
 - Visible and active during lunches and passing times, interacting and making connections with students
 - We flex their hours to ensure safe functioning at after-school events (e.g. athletic events, dances, graduation, large gatherings of students/parents)
 - Serves as a resource to administrative staff related to laws
 - Assists with all emergency response calls (e.g. ambulance calls, fire alarms, burglary/theft on campus)
 - Issues trespass citations at the request of administration
 - When asked, assists with offsite and off-hour investigations
 - Threats of violence, Dangerous weapons
 - Assists with school zone safety enforcement
 - On the look out for site safety concerns, Speeding/reckless driving in/around schools
 - Supports the Incident Command Team in complying with RCW/Laws:
 - Serves as the Rapid Responder Reporter, provides training, assists with emergency drills, helps address threats, provides site safety reviews and input
 - Supports our 3-pillar Student Response: crisis prevention, crisis mitigation and crisis recovery

Statistics: WWCSO 2019-20

Students	WaHi Student Population	2019/20 WWCSO Citations/Incidents	2019/20 WWCSO Citations/Incidents
White	55%	15	45%
Hispanic/Latino	39%	18	55%
Black/Other	6%	0	0%

Board Policy and Procedures Related to Relationships with Law Enforcement

- Board policy related to relationships with law enforcement (4310)
- Board policy and procedures related to interviews, interrogations and access to students (3226)
- Board policy and procedures related to threats of violence and harm (4314)
- Board policy related to safe and orderly learning environments/trespass notifications (4200)

Recent Community Engagement/Discussion Surrounding SRO's

- 2015-16 Strategic Plan Development
 - Community attitude surveys, listening sessions (Eng and Span), and SWOT analysis revealed safety and security was a top priority
 - “Safe and Engaging Committee” investigated SRO presence at middle schools based on community input. WWPD unable to supply additional personnel due to shortage.
 - Board invested in an additional school campus monitor instead.
- 2016-18 Bond Planning
 - Feedback prioritized safety and security concerns at WaHi
 - 3rd Party Safety Audits from Sprigeo, Inc. and Local Law Enforcement
 - “Open campus” concerns and student safety/active shooter response



The Center for Educational Effectiveness

Survey Instruments

- Student, Staff and Parents
 - Educational Effectiveness Survey[©] (EES)
 - EES is a suite of stakeholder surveys used to determine organizational effectiveness, student engagement & motivation, social-emotional learning, as well as parent/community involvement.
 - Benefits include:
 - Administered to thousands of schools across the nation
 - Research-based indicators around effective organizations
 - Offered in multiple modes; paper and pencil, online, and English and Spanish



School Name: Select a question: Student Question: Select demographic disaggregation:

Select a question from the dropdown and then choose the demographic you'd like to disaggregate by.

The N Count threshold can be changed on the Start page.

If vizizes disappear, it's likely that you've chosen a demographic disaggregation that does not apply to the chosen question on this survey type.



Reminder: the n of 10 threshold is being used and applied to demographic disaggregations.

School Name: Select a question: Student Question: Select demographic disaggregation:

Select a question from the dropdown and then choose the demographic you'd like to disaggregate by.

The N Count threshold can be changed on the Start page.

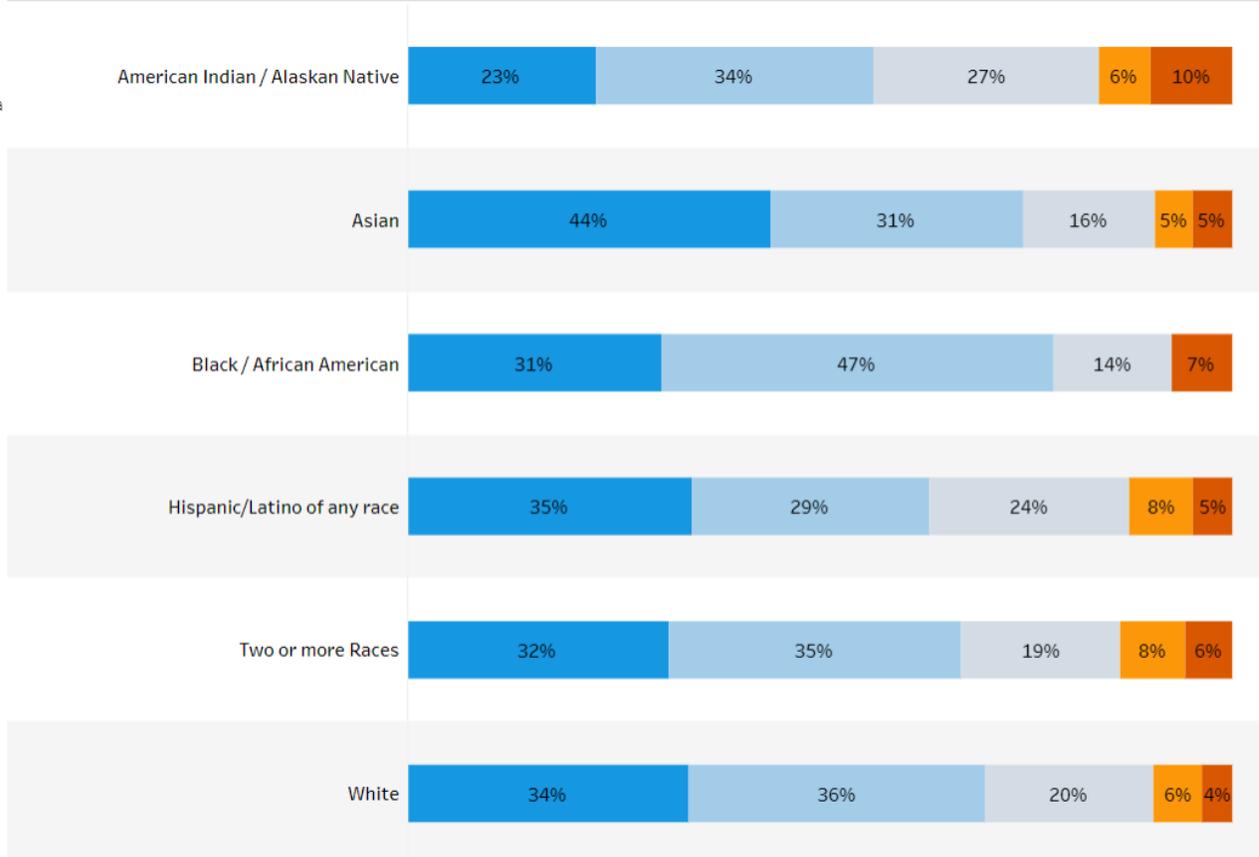
If vizzes disappear, it's likely that you've chosen a demographic disaggregation that does not apply to the chosen question on this survey type.

I am treated with as much respect as other students



Reminder: the n of 10 threshold is being used and applied to demographic disaggregations.

Disaggregated by Ethnicity



N Counts	
All Responses	64
American Indian / Alaskan Native	18
Asian	20
Black / African American	13
Hispanic/Latino of any race	310
Two or more Races	127
White	515

EES Interactive

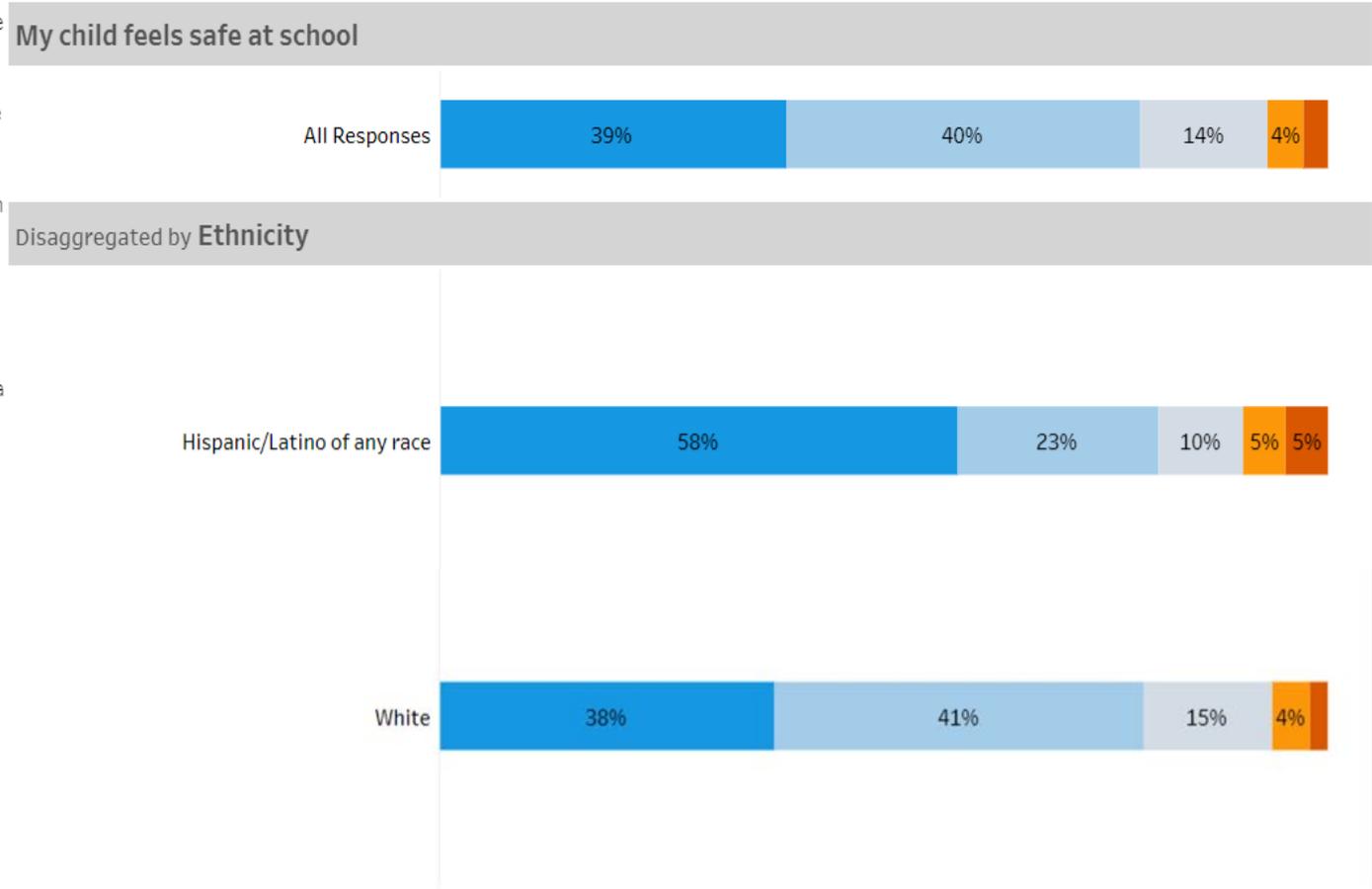
Walla Walla Public Schools - Walla Walla High School

School Name: Select a question: Parent Question: Select demographic disaggregation:

Select a question from the dropdown and then choose the demographic you'd like to disaggregate by.

The N Count threshold can be changed on the Start page.

If vizzes disappear, it's likely that you've chosen a demographic disaggregation that does not apply to the chosen question on this survey type.



Reminder: the n of 10 threshold is being used and applied to demographic disaggregations.

N Counts	
Hispanic/Latino of any race	24
White	122

EES Interactive

Walla Walla Public Schools - Walla Walla High School

School Name
Walla Walla High Sc...

Select a question
Students believe this school is a safe place

Staff Question

Select demographic disaggregation
No Disaggregation

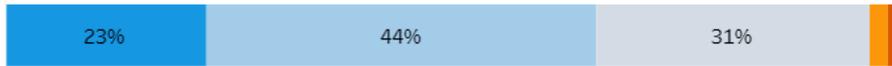
Select a question from the dropdown and then choose the demographic you'd like to disaggregate by.

The N Count threshold can be changed on the Start page.

If vizzes disappear, it's likely that you've chosen a demographic disaggregation that does not apply to the chosen question on this survey type.

Students believe this school is a safe place

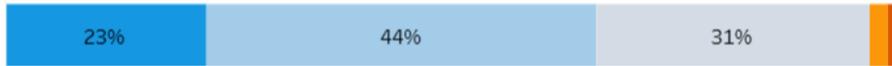
All Responses



Reminder: the n of 10 threshold is being used and applied to demographic disaggregations.

Disaggregated by No Disaggregation

All



N Counts

99

Summary

- Questions?
- Board Discussion
- Next steps?



Safely Re-opening Schools in Walla Walla Fall 2020 Framework

BOARD OF DIRECTORS UPDATE – JULY 2020



Preliminary Planning Commitments

May, 2020 Commitments:

Walla Walla Public Schools is committed to engage faculty, parents, and students as we analyze school reopening options and plans for the fall of 2020 as a result of the COVID-19 pandemic. While information and guidance is expected to continue over the summer months, Walla Walla Public Schools believes it is critical to begin our planning, research and outreach early to ensure:

- robust stakeholder engagement
- equity, access, and social/emotional provisions can be appropriately identified and developed to support students and families
- varying reopening scenarios can be modeled and reviewed well in advance before the start of school
- when final guidance is received related to allowable school reopening activities, implementation will be easier
- once final guidance is received, plans can be more quickly communicated to families
- school staff are better prepared to respond and deliver education and other supports when fall arrives

OSPI Hi-Level School District Considerations as They Plan For Fall

“The goal is to get our schools open for face-to-face, in-person instruction for as many students as we can safely serve.” (OSPI, 6/24/20)

- Creation of a “Distance Learning 2.0” model (synchronous and asynchronous learning) if we are not able to resume face-to-face in the fall or are required to pivot quickly from in-face to distance learning
- Shields and/or masks for students/staff
- Physical distancing: 6ft while seated requirement
- Health screening
- Keeping employees safe/high risk employees
- Option for 100% distance learning for specific students
- Infection response plans/coordination with local health department
- Enrollment/attendance requirements
- Minimum instructional hour expectations
- Written Plan, approved by the Board, no later than 2 weeks before start of school



Fall Educational Models

Option #1: In-person AM/PM Model with a Distance Learning 2.0 Contingency

- If circumstances surrounding the virus support the opportunity to safely provide in-school instruction in the fall, the district will be implementing an AM/PM Model. Under this program, students attend approximately half their student day in-person on campus and half their day in a distance learning format from home. This approach maximizes face-to-face instruction while adhering to strict social distancing expectations in order to keep students and staff safe.
 - By mid-August, if fall in-person instruction for most students is deemed not sufficiently safe at that time, or if the district needs to pivot from the AM/PM in-person model to an online scenario due to health/safety concerns after fall start up, we will be implementing a Distance Learning 2.0 contingency. Under this scenario, students will receive approximately half of their instruction in a synchronous online setting with their classroom teacher(s) [e.g. daily, scheduled classroom instruction over videoconferencing from their teacher(s)]. Students will complete their remaining instruction in a distance learning format from home. This will ensure an optimal learning experience while allowing the district the ability to efficiently transition to the AM/PM in-person model as soon as it is safe to do so.

Option #2: Fully online Experience through Walla Walla Online

- **Walla Walla Online** is a fully online experience with the greatest learning flexibility. Students will be assigned a Walla Walla teacher who will serve as their learning coach, assisting them in their independent online learning experience. Under this model, students learn at their own pace, utilizing a high quality digital learning platform. This model may be preferable for families where the AM/PM in-person model presents health/safety concerns or where the structured times of AM/PM and/or the Distance Learning 2.0 contingency may be problematic.

So Many Scenarios to Plan For...

- Fully online experience for medical/other reasons (Walla Walla Online)
- Hybrid AM/PM experience
- Ability to start or pivot to a school-delivered distance learning experience (Distance Learning 2.0) on a short term or longer term basis
- Ability to pivot from hybrid AM/PM to traditional
- Ability to pivot from a school distance learning to a hybrid AM/PM or to traditional

Hypothetical Start-up Scenarios

Traditional

AM/PM

D.L. 2.0

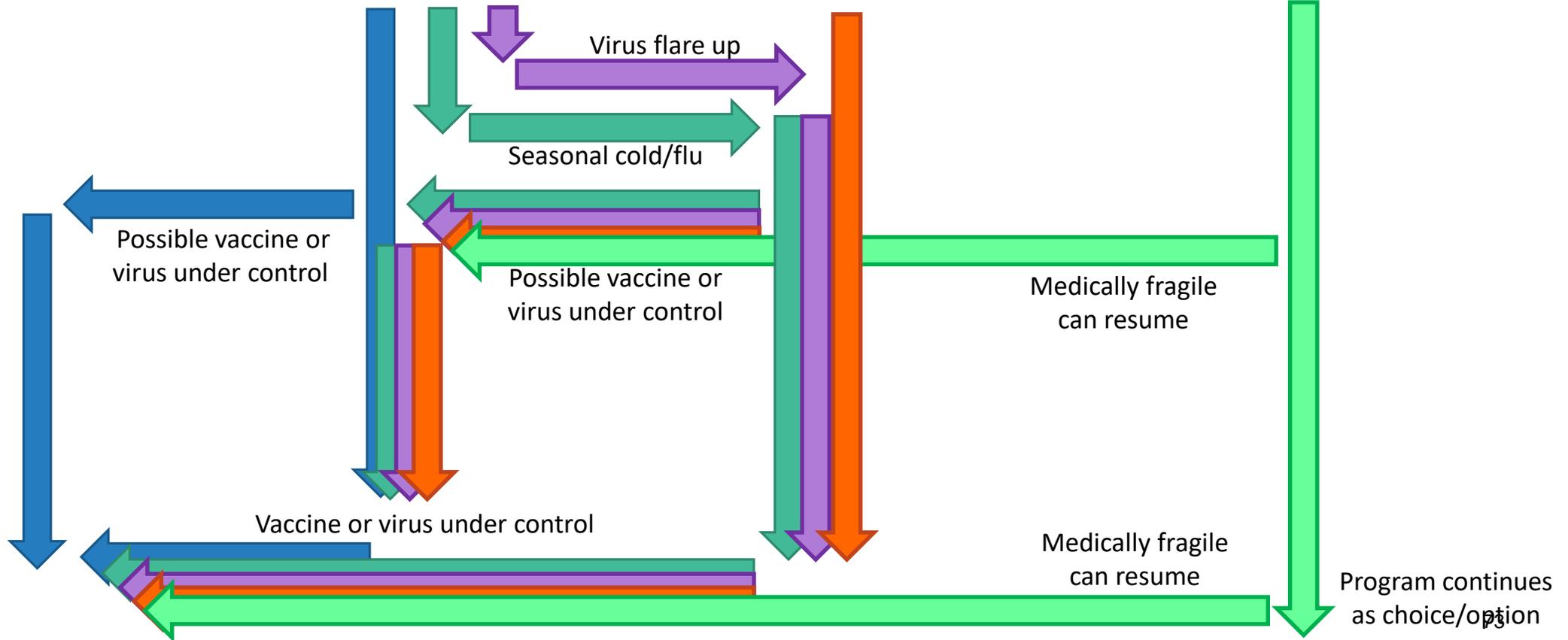
WW Online

September

January

June

September (01)



Engagement and Outreach Efforts

- 10-different school/stakeholder committees
 - Social/emotional
 - Elementary Ed
 - Secondary Ed
 - Food Service
 - Health/Safety
 - Maintenance/Custodial
 - Technology
 - Special Ed/EL
 - Transportation
 - Athletics
- Multiple parent, student and staff surveys
- Student focus group interview
- Video outreach
- Website development
- Newspaper
- Social medial, email and school messenger outreach

Updates, Announcements & Resources

WWPS Announcements

- [Parent, Student and Staff Input Provide Direction for Fall 2020 Reopening of Schools](#)
- [2nd Parent Feedback Survey Launched \(6/28/20\) English !\[\]\(352da5e2b1722f762fa2d174c263fd42_img.jpg\) / Español !\[\]\(06399fc98863d43269a43c7ab07b2b3a_img.jpg\)](#)
- [Certified Staff Survey \(6/28/20\): Results Below](#)
- [Summer Pulse Update \(6/10/20\)](#)
- [Op Ed Article in the Union Bulletin from Superintendent Dr. Wade Smith regarding fall reopening communication \(6/7/20\)](#)
- [Staff Technology Survey \(5/29/20\): Results Below](#)
- [Planning Timeline Announced \(5/29/2\): See Below](#)
- [Stakeholder Feedback Survey \(5/26/20\): Results Below](#)
- [Distance Learning Preliminary Feedback Survey \(4/2020\): Results Below](#)

OSPI/DOH Resources

- [Special Education Guidance !\[\]\(571a3e54a500db563c2f21356d137092_img.jpg\) \(7/9/20\)](#)
- [OSPI FAQ on School Reopening !\[\]\(b0b7756a22b8ef6f7373b8716c80a5f7_img.jpg\) \(6/24/20\)](#)
- [Superintendent Reykdal 12-min Video on Fall Reopening !\[\]\(b005e274238e467fa65e11c2043a70c4_img.jpg\) \(6/20/20\)](#)
- [State Superintendent Reykdal Releases Fall Reopening Guidance \(6/11/20\)](#)
 - [OSPI Reopening Schools Planning Guide !\[\]\(0a5272cb818fc1846194a55c90f29aad_img.jpg\)](#)
 - [Wa Dept Of Health Summer Guidance !\[\]\(461e94ce7bb1126cb13481580440633e_img.jpg\)](#)

Walla Walla Online

Walla Walla Online is an online public school option for students in grades Kindergarten through 12.

- Utilizes high quality online curriculum, supported by Walla Walla Public Schools teachers, where students have the opportunity to experience their public school learning offsite
- The program is offered specifically for those who may need an alternative setting for health/safety reasons, are currently participating in an alternative educational experience outside of the school district (e.g. another online program, home schooled), or who may experience better learning success in an online delivery model vs traditional



HOW IT WORKS

CURRICULUM

HOW TO ENROLL

MEET OUR STAFF

FAQS

A Walla Walla Public Schools Online Learning Experience

[Learn More](#)

[Enroll Now](#)



Looking for an online public school experience?

Walla Walla Online is an online public school option for students in grades K thru 12 who require an alternative learning setting for health/safety reasons or may experience better academic success in a distance learning model.

[LEARN MORE](#)

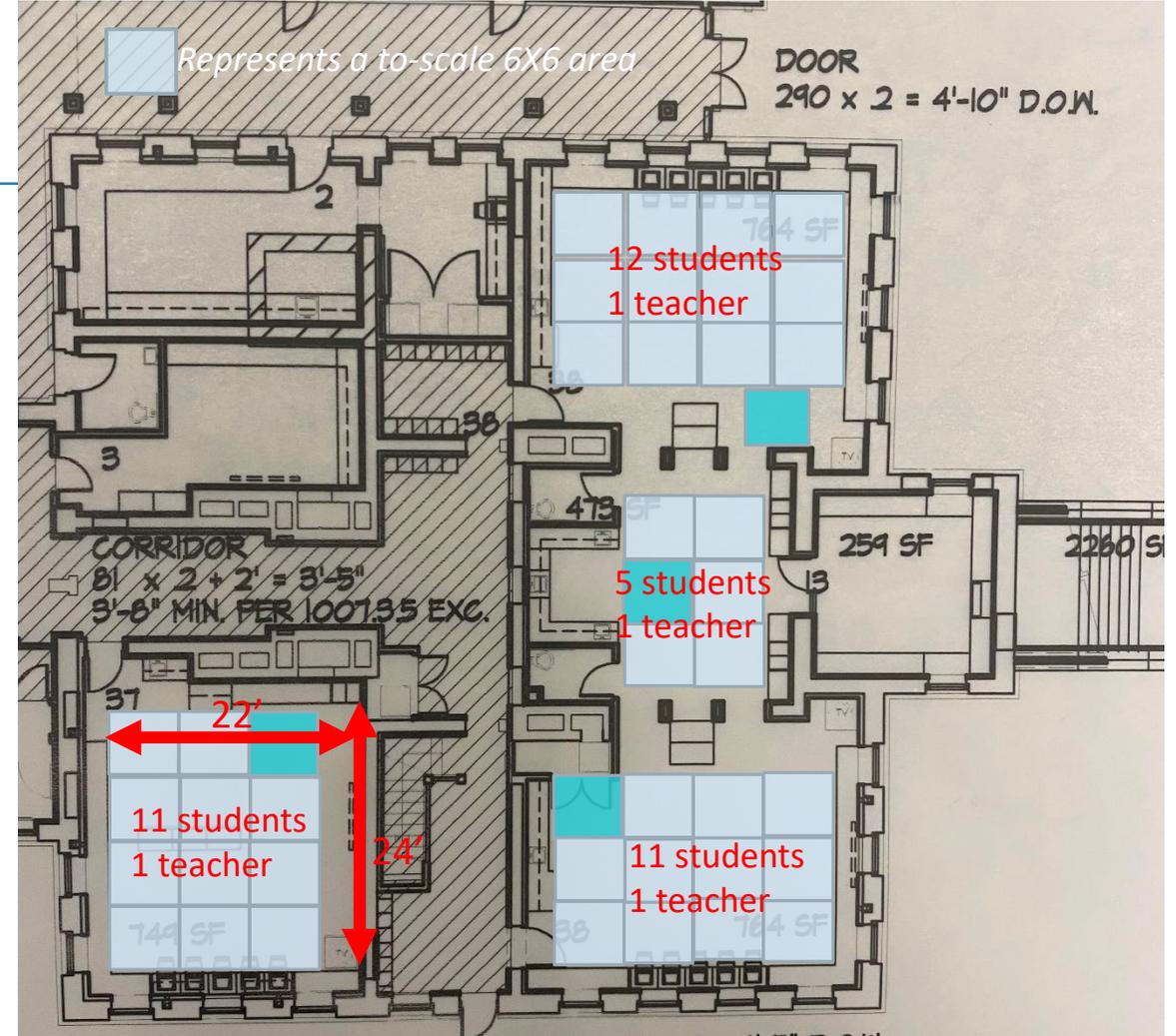
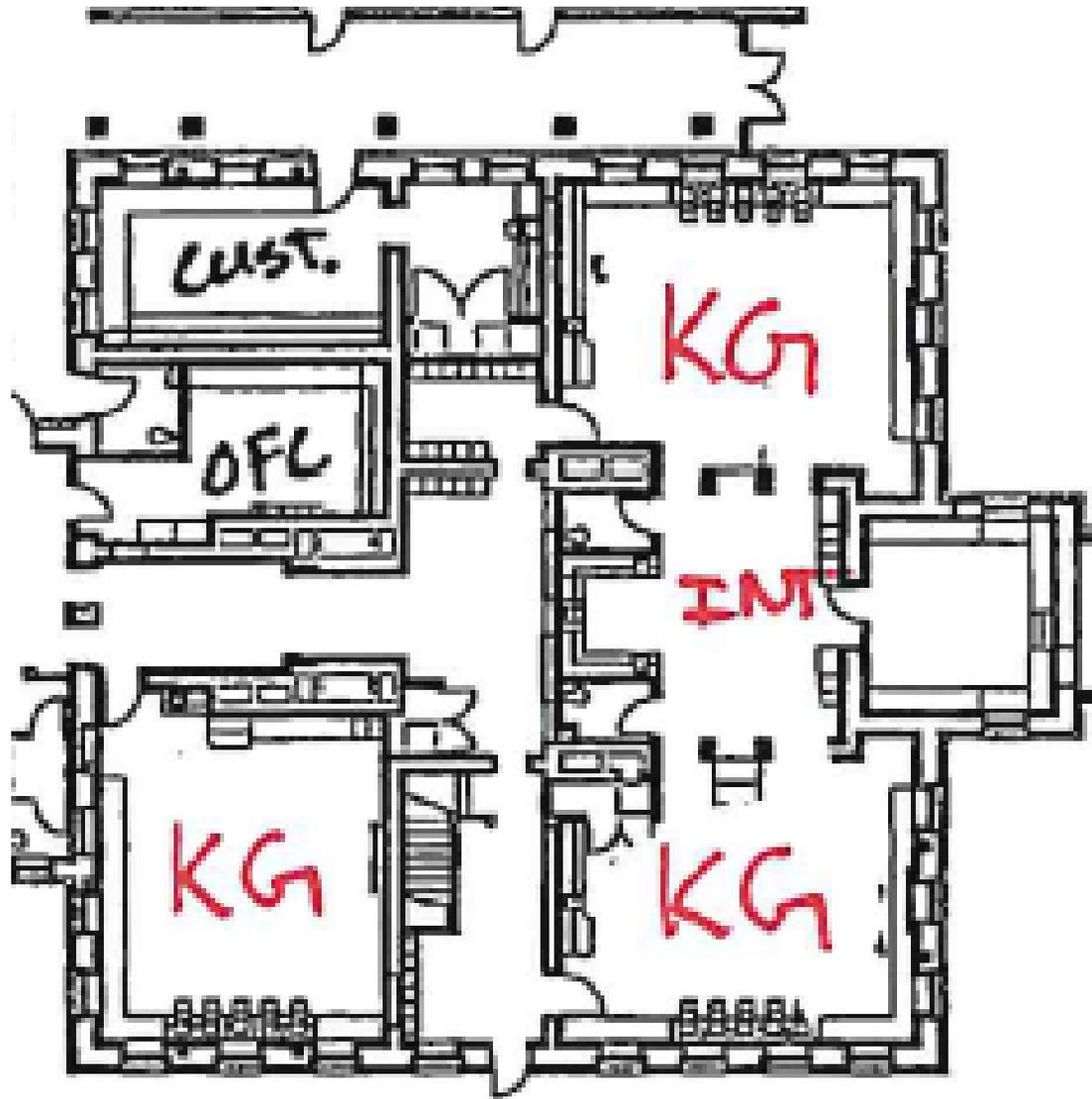
School Capacity Considerations

If we are permitted to serve student face-to-face, why can't we bring all students back in the fall for a full day experience?

Based on the strict "6ft distance while seated expectation," most of our classrooms can only maintain between 15-18 students at a time at the secondary and 11-14 at the elementary.

- This would require us to identify approximately twice as many classrooms/learning spaces in a given building (Sharpstein example: converting 22 classrooms to approximately 44 classrooms/learning spaces)
 - Through a Technical Lens
 - While it may be mathematically possible at some sites to identify 36sq ft/student learning space (e.g. setting up multiple classrooms in gyms, libraries, cafeterias, hallways, entries, alcoves, vestibules, and other traditionally non-student spaces), we see no feasible way to staff and supervise such a scenario, while also providing a meaningful and suitable experience/education.
 - Through a Safety Lens
 - Based on current guidance we don't feel that we could accommodate such a scenario and meet necessary safety protocols and expectations. Keeping students in small cohorts the entire day, protecting staff/employees, feeding all students, addressing passing times, pick-up and drop-off crowds, recess access, cleaning accommodations, restroom access, ingress/egress concerns, symptom checking, and feasible contact tracing post infection, all make a full-capacity scenario untenable at this time.

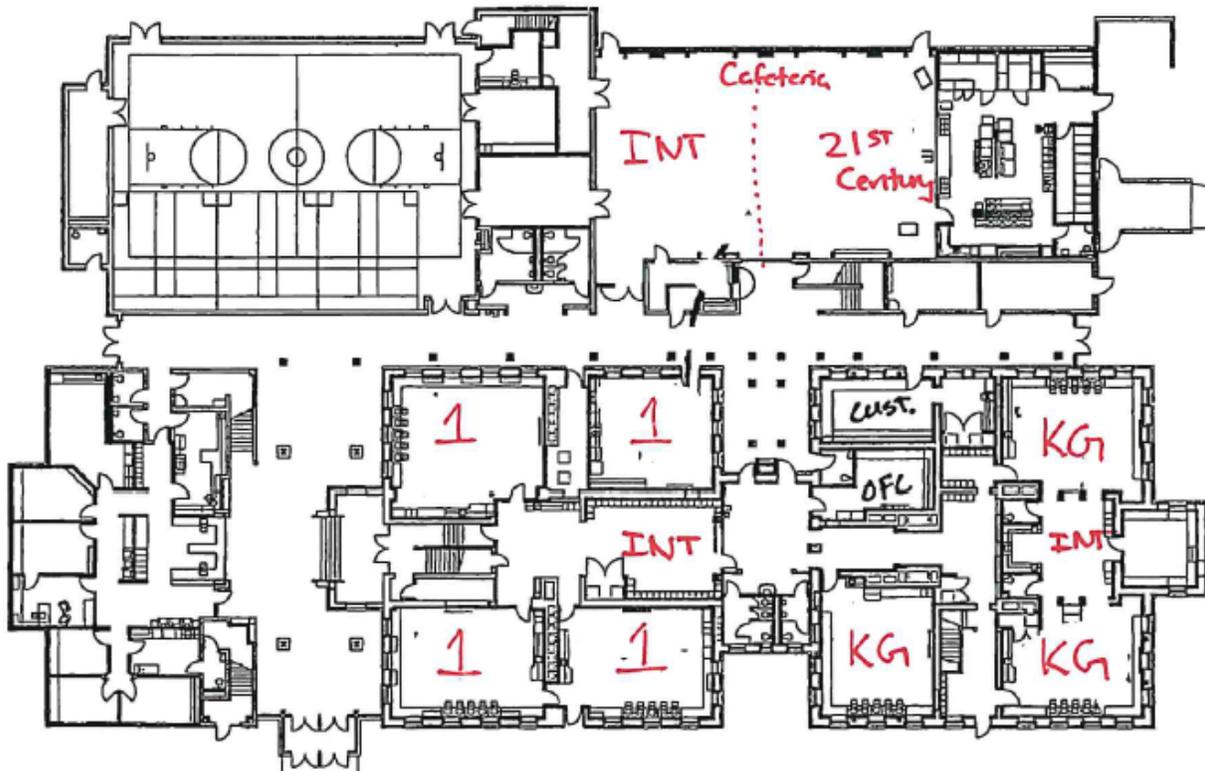
Student Social Distancing Example



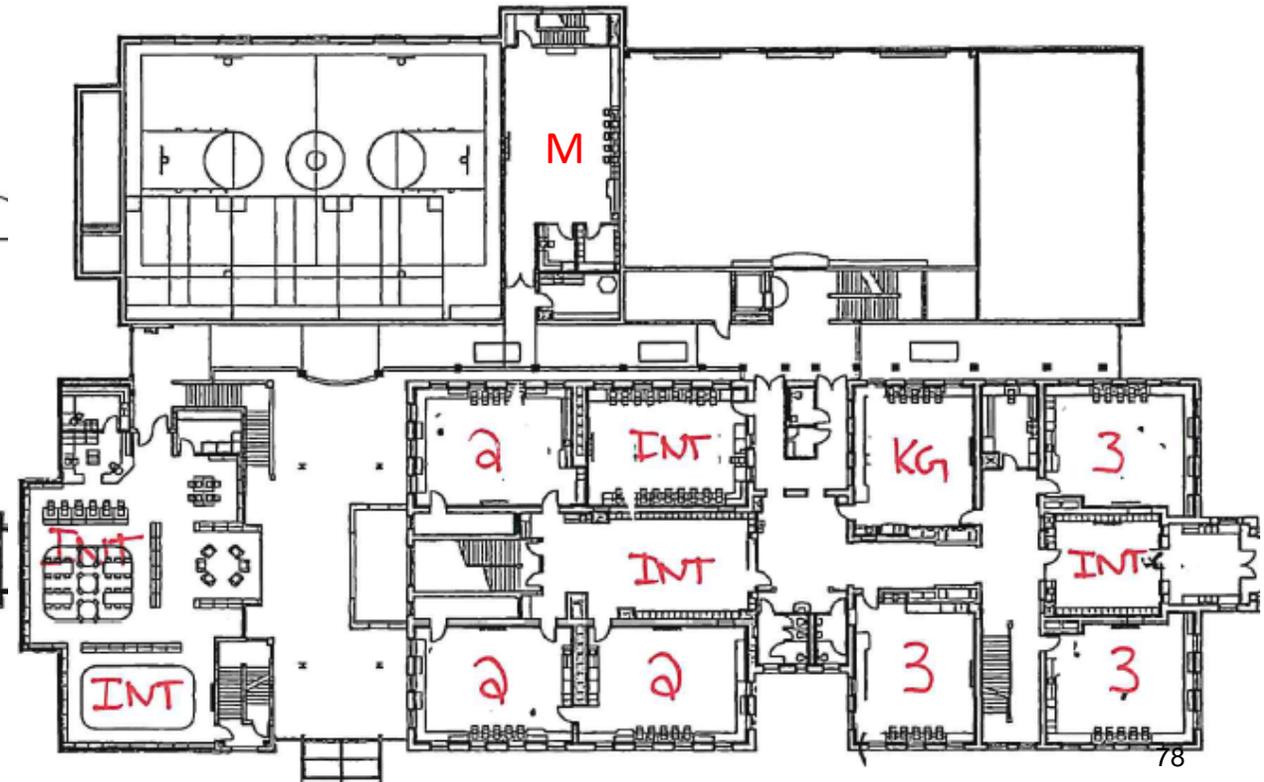
While classrooms are designed to ~750 sq ft (center of wall to center of wall), in actuality they are closer to ~550 sq ft of actual floor space.

Fall 2020 School Example: Sharpstein

First Floor



Second Floor



Fall 2020 School Example: Sharpstein

Third Floor



Fall 2020 School Example: Sharpstein

Projected Enrollment: 450 (428 assuming 5% online)

	½ student count (classrooms)	Small Intervention Areas: Students (spaces)	Larger Intervention Areas: Students (spaces)	ELD/Sped: Students (spaces)	Projected Maximum Total Students Served at a time: AM/PM + (full day)
AM Session	214 (20)	5(5)	12(5)	6(3)	214 + 103 = 317
PM Session	214 (20)	5(5)	12(5)	6(3)	214 + 103 = 317
					<i>Up to 200 students may be able to be served full day</i>

WWVEA/WWPS Guiding Principles for Fall Reopening Negotiation Discussions

1. Student and staff safety must be our top priority.
2. The COVID pandemic has presented us with challenges we never could have expected, planned for or were equipped to handle.
3. While we have preliminary guidance on how to safely reopen schools, the issues surrounding the pandemic are constantly changing as we learn more about the disease. We understand that guidance, community circumstances, and health professionals' understanding of COVID will likely evolve over time. As it does, we will work collaboratively to respond accordingly to any updated guidance.
4. We understand that the impact of distance learning and isolation has been extremely difficult for many students, staff and parents. The mental health and well-being of our faculty and kids must remain a core priority.
5. Decisions made will always be framed through an equity lens, ensuring students of color, poverty, disability and lacking opportunity are appropriately addressed.

Why AM/PM?

- Parent, student and staff feedback shows it to be more favorable overall (significantly more favorable from Spanish speaking households, high school student leadership and elementary staff/parents)
- Allows for daily contact/connection with students for continuity, social-emotional supports and student mental health/well being
- Better complies with CDC recommendations (limiting the number of transitions per day at the secondary and ability to keep kids in cohorts at the elementary)
- Allows for the opportunity for full-day experience for approximately 1,500 special education, EL, and opportunity-gap/credit deficient students
- Permits the district to align start and stop times so that families can be kept together (same bussing and schedules) in order to support sibling supervision
- Better aligns with teacher instructional program and pacing
- Allows teachers to focus their efforts on instructing kids while they are in front of them, and assigning application/extension/homework to do after their in-class instruction
- Avoids significant safety issues around feeding students (grab and go lunches and breakfasts will be eaten at home rather than on site)
- Allows for cleaning between sessions

Transportation

- Transporting less students permits the ability to align start/stop times and coordinate routes for students, keeping families together

Bus Routes							
Route #1		Route #2		Route #3		Route #4	
AM School Bus Drop	AM School Start	AM End of Day	AM School Bus Pick Up	PM School Bus Drop	PM School Start	PM End of Day	PM School Bus Pick Up
7:35 AM	7:50 AM	10:41 AM	10:52 AM	11:35 AM	11:41 AM	2:32 PM	2:32 PM
7:50 AM	8:00 AM	10:35 AM	10:35 AM	11:55 AM	12:05 PM	2:40 PM	2:45 PM
7:45 AM	7:55 AM	10:41 AM	10:45 AM	11:45 AM	11:50 AM	2:36 PM	2:38 PM

Start/End Times for Students

- HS AM Students: 7:50 a.m. – 10:41 a.m.
- HS PM Students: 11:41 a.m. – 2:32 p.m.

- MS AM Students: 7:55 a.m. – 10:41 a.m.
- MS PM Students: 11:50 a.m. – 2:36 p.m.

- Elem. AM Students: 8:00 a.m. – 10:35 a.m.
- Elem. PM Students: 12:05 p.m. – 2:40 p.m.

The slight stagger in start/end times allows sufficient bus routing to occur

High School Bell and Sample Schedule

WaHi A Day				WaHi B Day			
Period	Start Time	End Time	Length	Period	Start Time	End Time	Length
Teacher Start	7:30 AM			Teacher Start	7:30 AM		
Period 1 AM*	7:50 AM	8:43 AM	0:53	Period 4 AM*	7:50 AM	8:43 AM	0:53
Period 2 AM*	8:49 AM	9:42 AM	0:53	Period 5 AM*	8:49 AM	9:42 AM	0:53
Period 3 AM*	9:48 AM	10:41 AM	0:53	Period 6 AM*	9:48 AM	10:41 AM	0:53
Lunch and Prep**	10:41 AM	11:41 AM	1:00	Lunch and Prep**	10:41 AM	11:41 AM	1:00
Period 1 AM*	11:41 AM	12:34 PM	0:53	Period 4 AM*	11:41 AM	12:34 PM	0:53
Period 2 AM*	12:40 PM	1:33 PM	0:53	Period 5 AM*	12:40 PM	1:33 PM	0:53
Period 3 AM*	1:39 PM	2:32 PM	0:53	Period 6 AM*	1:39 PM	2:32 PM	0:53
Teacher End**	2:50 PM			Teacher End**	2:50 PM		
Passing Time	0:06			Passing Time	0:06		

Sample Student Schedule (1/2 day sophomore student)				Sample Student Schedule (full day sophomore student)			
Monday		Tuesday		Monday		Tuesday	
Period 1	Geometry	Period 4	Span II	Period 1	Geometry	Period 4	Span II
Period 2	PE	Period 5	Soph Eng	Period 2	PE	Period 5	Soph Eng
Period 3	Biology	Period 6	Elective	Period 3	Biology	Period 6	Elective
Afternoon	Homework for periods 1-3	Afternoon	Homework for periods 4-6	Afternoon 1	ELD Support	Int 1	ELD Support
				Afternoon 2	Cred Retr	Int 2	Cred Retr
				Afternoon 3	Guided Stud	Int 3	Guided Stud

Middle School Bell and Sample Schedule

Middle School A Day				Middle School B Day			
Period	Start Time	End Time	Length	Period	Start Time	End Time	Length
Teacher Start	7:35 AM			Teacher Start	7:35 AM		
Period 1 AM*	7:55 AM	8:47 AM	0:52	Period 4 AM*	7:55 AM	8:47 AM	0:52
Period 2 AM*	8:52 AM	9:44 AM	0:52	Period 5 AM*	8:52 AM	9:44 AM	0:52
Period 3 AM*	9:49 AM	10:41 AM	0:52	Period 6 AM*	9:49 AM	10:41 AM	0:52
Lunch and Prep**	10:46 AM	11:45 AM	0:59	Lunch and Prep**	10:46 AM	11:45 AM	0:59
Period 1 AM*	11:50 AM	12:42 PM	0:52	Period 4 AM*	11:50 AM	12:42 PM	0:52
Period 2 AM*	12:47 PM	1:39 PM	0:52	Period 5 AM*	12:47 PM	1:39 PM	0:52
Period 3 AM*	1:44 PM	2:36 PM	0:52	Period 6 AM*	1:44 PM	2:36 PM	0:52
Teacher End**	2:55 PM			Teacher End**	2:55 PM		
Passing Time	0:05			Passing Time	0:05		

Sample Student Schedule (1/2 day 7th grade student)				Sample Student Schedule (full day 7th grade student)			
Monday		Tuesday		Monday		Tuesday	
Period 1	Math 7	Period 4	Elective	Period 1	Math 7	Period 4	Elective
Period 2	PE	Period 5	Eng 7	Period 2	PE	Period 5	Eng 7
Period 3	Sci 7	Period 6	SS 7	Period 3	Sci 7	Period 6	SS 7
Afternoon	Homework for periods 1-3	Afternoon	Homework for periods 4-6	Afternoon 1	Math Supp	Int 1	Math Supp
				Afternoon 2	ELD/Sped	Int 2	ELD/Sped
				Afternoon 3	Read Supp	Int 3	Read Supp

Elementary School and Sample Schedule

Elementary AM Student Schedule				
	Period	Start Time	End Time	Length
At School	Intro Activity	8:00 AM	8:15 AM	0:15
	Math	8:15 AM	9:00 AM	0:45
	Recess	9:00 AM	9:15 AM	0:15
	ELA	9:15 AM	10:00 AM	0:45
	Specials/Additional	10:00 AM	10:30 AM	0:30
	Wrap Up	10:30 AM	10:35 AM	0:05
	Student Break/Travel	10:40 AM	11:40 AM	1:00
Online/At Home	ELA/Math HW	11:40 AM	12:25 PM	0:45
	Break	12:25 PM	12:40 PM	0:15
	Science/SS	12:40 PM	1:25 PM	0:45
	Break	1:00 AM	1:15 AM	0:15
	Elective	1:25 PM	2:10 PM	0:45
	Independent Reading	2:10 PM	2:40 PM	0:30

Sample Full Day Schedule			
Period	Start Time	End Time	Length
Intro Activity	8:00 AM	8:15 AM	0:15
Math	8:15 AM	9:00 AM	0:45
Recess	9:00 AM	9:15 AM	0:15
ELA	9:15 AM	10:00 AM	0:45
Specials/Additional	10:00 AM	10:30 AM	0:30
Wrap Up	10:30 AM	10:35 AM	0:05
Social Skills	10:35 AM	11:05 AM	0:30
Recess/Lunch	11:05 AM	11:45 AM	0:40
WIN	11:45 AM	12:15 PM	0:30
Reading SDI	12:15 PM	12:55 PM	0:40
Science/SS	12:55 PM	1:25 PM	0:30
Math SDI	1:25 PM	2:05 PM	0:40
21st Century	2:05 PM	2:35 PM	0:30
Wrap Up	2:35 PM	2:40 PM	0:05

Much Work Remains

- MOU Development for AM/PM and Distance Learning 2.0
- Digital Learning Management System (LMS)
 - Digital curriculum to ensure ½ day students at the elementary are provided robust and engaging learning when not on campus (e.g. Edgenuity for science, social studies, electives, and other extensions)
 - Training and professional development for teachers and families
- Committee Work Around
 - El Delivery
 - Special Education Delivery
 - Safety/Health Protocols
 - Staff Leave Provisions
 - Choir, band and other higher-risk activities
 - Fall athletics
- Building Work Around
 - Facility accommodations/adjustments/layouts
 - Site protocols
 - Food service
 - Student/staff schedules



Planning Timeline

We have 6 months of work that needs to get done in less than 4 weeks!

Date	Activity
July 13-17	Launch Walla Walla Online program and website for full-time online learning option
July 13-17	Staff identify students who qualify for full-day experience under AM/PM Model scenario (e.g. specific special education, English learner and opportunity/performance gap students)
July 21	Board meeting presentation of Preliminary WWPS Fall Reopening Plans
July 22	Preliminary WWPS Fall Reopening Plans formally announced. Press release, video release, School Messenger to all families and staff
July 23-July 29	Fall Request Survey launched
July 30-August 5	District staff review parent requests, coordinate with building/program capacity and finalize student assignments for the AM/PM Model, Distance Learning 2.0 Contingency and Walla Walla Online option.
August 6-12	Buildings communicate student assignments to families for proposed AM/PM Model
August 6-12	Bus routes created based on student enrollment and assignments for proposed AM/PM Model
August 13-14	Final communication to families regarding fall startup schedule (AM/PM or Distance Learning 2.0), bus routes (if applicable), start-up information and schedules for students
August 17-25	Facility preparations and accommodations finalized
August 18	School Board approves final WWPS Fall Reopening Plan and submits document to OSPI
August 26	Most teaching staff are back in buildings. Safety, training and preparation for students (in person or online)
September 8	First day of school (AM/PM, Distance Learning 2.0 or Walla Walla Online)

Any Questions?





**Board Meeting Schedule
 September 2020 – August 2021
 Walla Walla Public Schools Administration Building
 Anne Golden Boardroom**

Date	Time	Meeting Type
September 1, 2020	5:30 p.m.	Regular Study Meeting
September 15, 2020	5:30 p.m.	Regular Business Meeting
October 6, 2020	5:30 p.m.	Regular Study Meeting
October 20, 2020	5:30 p.m.	Regular Business Meeting
November 3, 2020	5:30 p.m.	Regular Study Meeting
November 17, 2020	5:30 p.m.	Regular Business Meeting
December 15, 2020	5:30 p.m.	Regular Business Meeting
January 19, 2021	5:30 p.m.	Regular Business Meeting
February 2, 2021	5:30 p.m.	Regular Study Meeting
February 16, 2021	5:30 p.m.	Regular Business Meeting
March 2, 2021	5:30 p.m.	Regular Study Meeting
March 16, 2021	5:30 p.m.	Regular Business Meeting
April 20, 2021	5:30 p.m.	Regular Business Meeting
May 4, 2021	5:30 p.m.	Regular Study Meeting
May 18, 2021	5:30 p.m.	Regular Business Meeting
June 1, 2021	5:30 p.m.	Regular Study Meeting
June 15, 2021	5:30 p.m.	Regular Business Meeting
July 20, 2021	4:00 p.m.	Regular Business Meeting
August 17, 2021	4:00 p.m.	Regular Business Meeting

Meeting times and locations noted above, unless changed by the Board of Directors. Additional meetings may be scheduled as necessary.

BOARD POLICY

Policy No. 3225

Page 1 of 3

SCHOOL-BASED THREAT ASSESSMENT

The District is committed to providing a safe and secure learning environment for students and staff. This policy establishes a school-based threat assessment program to provide for timely and methodical school-based threat assessment and management.

Student behavior, rather than a student's demographic or personal characteristics, will serve as the basis for a school-based threat assessment.

The threat assessment process is distinct from student discipline procedures. The district will not impose suspension or expulsion, including emergency expulsion, *solely* for investigating student conduct or conducting a threat assessment. However, nothing in this policy precludes district personnel from acting immediately to address an imminent threat, including imposing an emergency expulsion, if the district has sufficient cause to believe that the student's presence poses an immediate and continuing danger to other students or school personnel or an immediate and continuing threat of material and substantial disruption of the educational process.

Structure of Threat Assessment Teams

The superintendent shall establish and ensure the training of a multidisciplinary, multiagency threat assessment team to serve district schools. As the threat assessment team must be multidisciplinary and multiagency, it might include persons with expertise in:

- Counseling, such as a school counselor, a school psychologist and/or school intervention specialist
- Law enforcement, such as a school resource officer
- School administration, such as a principal or other senior administrator
- Other district or school staff
- Community consultant
- Special education teachers
- Practicing educational staff member.

Not every multidisciplinary team member need participate in every threat assessment. When faced with a potential threat by, or directed towards, a student receiving special education services, the threat assessment team must include a team member who is a special education teacher or administrator.

Although parents, guardians, or family members are often interviewed as part of the threat assessment process, neither the student nor the student's family members are part of the threat assessment team.

BOARD POLICY

Policy No. 3225

Page 2 of 3

Function of Threat Assessment Team

Each threat assessment team member, whether a teacher, counselor, school administrator, other school staff, contractor, consultant, or other individual, functions as a “school official with a legitimate educational interest” in educational records controlled and maintained by the district. The district provides the threat assessment team access to educational records as specified by the Family Educational Rights and Privacy Act (FERPA). No member of a threat assessment team, including district/school-based members and community resource/law enforcement members, shall use any student record beyond the prescribed purpose of the threat assessment team or re-disclose records obtained by being a member of the threat assessment team, except as permitted by FERPA.

The threat assessment team:

- Identifies and assesses the behavior of a student that is threatening, or potentially threatening, to self, other students, staff, school visitors, or school property. Threats of self-harm or suicide unaccompanied by threats of harm to others should be promptly evaluated according to Policy 2145 – Suicide Prevention.
- Gathers and analyzes information about the student’s behavior to determine a level of concern for the threat. The threat assessment team may conduct interviews of the person(s) who reported the threat, the recipient(s) or target(s) of the threat, other witnesses who have knowledge of the threat, and where reasonable, the individual(s) who allegedly engaged in the threatening behavior or communication. The purpose of the interviews is to evaluate the individual’s threat in context to determine the meaning of the threat and intent of the individual. The threat assessment team may request and obtain records in the district’s possession, including student education, health records, and criminal history record information. The purpose of obtaining information is to evaluate situational variables, rather than the student’s demographic or personal characteristics.
- Determines the nature, duration, and level of severity of the risk and whether reasonable modifications of policies, practices, or procedures will mitigate the risk. The threat assessment team will not base a determination of threat on generalizations or stereotypes. Rather, the threat assessment team makes an individualized assessment, based on reasonable judgment, best available objective evidence, or current medical evidence as applicable;
- Communicates lawfully and ethically with each other, school administrators, and other school staff who have a need to know particular information to support the safety and well-being of the school, its students, and its staff; and
- Timely reports its determination to the superintendent or designee.

Depending on the level of concern determined, the threat assessment team develops and implements intervention strategies to manage the student’s behavior in ways that promote a safe, supportive teaching, and learning environment, without excluding the student from the school.

BOARD POLICY

Policy No. 3225

Page 3 of 3

In cases where the student whose behavior is threatening or potentially threatening also has a disability, the threat assessment team aligns intervention strategies with the student's individualized education program (IEP) or the student's plan developed under section 504 of the rehabilitation act of 1973 (section 504 plan) by coordinating with the student's IEP team or section 504 plan team. Although some of the functions of a school-based threat assessment may run parallel to the functions of a student's IEP team or 504 plan team, school-based threat assessments remain distinct from those teams and processes.

Data Collection, Review and Reporting

The superintendent shall establish procedures for collecting and submitting data related to the school-based threat assessment program that comply with OSPI's monitoring requirements, processes, and guidelines.

Cross References:

2121 – Substance Abuse Program

2145 – Suicide Prevention

2161 – Special Education and Related Services for Eligible Students

2162 – Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

3143 – District Notification of Juvenile Offenders

3231 – Student Records

3432 – Emergencies

3241 – Student Discipline

4210 – Regulation of Dangerous Weapons on School Premises

4310 – District Relationships with Law Enforcement and other Government Agencies

4314 – Notification of Threats of Violence of Harm

Legal References;

Chapter 28A.300 RCW

Chapter 28A.320 RCW

CFR 34, Part 99, Family Educational Rights and Privacy Act Regulations

Second Reading New Policy: July 21, 2020

BOARD POLICY

Policy No. 3424

Page 1 of 2

OPIOID RELATED OVERDOSE REVERSAL

The board recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be life-saving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will supply both high schools with one set of opioid reversal medication doses.

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

- A school nurse,
- School personnel who become designated trained responders, or
- A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each high school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication. The school nurse, designated trained responder, or trained staff person located at a health care clinic on public school property or under contract with the school district will follow the Washington Department of Health steps for administering naloxone for a suspected opioid related overdose.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must show proof of training as verified by a licensed registered professional nurse employed or contracted by the district or participate in district training as specified in the accompanying procedure.

Walla Walla Public Schools

BOARD POLICY

Policy No. 3424

Page 2 of 2

Cross References:

3418 - Response to Student Injury or Illness

3416 - Medication at School

Legal References:

Chapter 28A.210 RCW – Health Screening and Requirements

Chapter 69.50.315 RCW – Health Screening and Requirements

Chapter 69.50.315 RCW – Drug-related overdose

Second Reading/New Policy: July 21, 2020

BOARD POLICY

Policy No. 3510

Page 1 of 2

ASSOCIATED STUDENT BODIES

An associated student body (ASB) will be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district.

An ASB shall be a formal organization of students, including sub-components or affiliated student groups. Each ASB will submit a constitution and bylaws to the board for approval. The constitution and bylaws will identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Subject to such approval process, any lawful activity that promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity may be considered for recognition as an ASB activity. Any lawful fund raising practices that are consistent with the goals of the district and that do not bring disrespect to the district or its students may be acceptable methods and means for raising funds for student body activities. The board may act or delegate the authority to a staff member to act as the ASB for any school that contains no grade higher than grade six.

The school principal will designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors will have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety, or ordinarily accepted standards of behavior in the community. When in doubt, advisors will consult with the school principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measure.

Each ASB shall prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASBs, except private nonassociated student body funds, will be district funds and will be deposited and disbursed from the district's ASB fund.

Money acquired by ASB groups through fundraising and donations for scholarships, student exchanges and charitable purposes will be private nonassociated student body fund moneys.

Solicitation of funds for nonassociated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Nonassociated student body fund moneys will be disbursed as determined by the groups raising the money. Private nonassociated student body funds will be held in trust by the district for the purposes indicated during the fund raising activities, until the student group doing the fund raising requests disbursement of the funds and accounts of the fundraising are complete and reconciled.

Walla Walla Public Schools

BOARD POLICY

Policy No. 3510

Page 2 of 2

The district may establish and collect a fee from students and nonstudents as a condition to their attendance at any optional noncredit extracurricular district event of a cultural, social, recreational, or athletic nature. If the district establishes such a fee or fees, the superintendent or designee will establish a procedure for waiving or reducing such fees in the cases of those students whose families, by reason of their low income, would have difficulty in paying the entire amount of such fees and may likewise waive or reduce such fees for nonstudents of the age of sixty-five or over who, by reason of their low income, would have difficulty in paying the entire amount of such fees. Fees collected pursuant to this paragraph shall be deposited in the ASB program fund of the district.

Cross References:

Board Policy 2150 - Co-Curricular Program

Board Policy 3515 - Student Incentives

Board Policy 4200 - Safe and Orderly Learning Environment

Board Policy 6020 - System of Funds and Accounts

Legal References:

RCW 28A.325.010 - Fees for optional noncredit extracurricular events-Disposition

RCW 28A.325.020 - Associated student bodies--Powers and responsibilities affecting

RCW 28A.325.030 - Associated student body program fund—Fundraising activities--Nonassociated student body program fund moneys.

WAC Ch.392-138 - Finance - Associated student body moneys

Adopted: July 16, 2002

Revised: March 17, 2020

Second Reading/Revision: July 21, 2020

BOARD POLICY

Policy No. 4210

Page 1 of 4

REGULATION OF DANGEROUS WEAPONS ON SCHOOL PREMISES

Unless specifically authorized by this policy, it is a violation of district policy for any person to carry a firearm or dangerous weapon on district property or on school-provided transportation. This prohibition applies to any facility owned, rented, or leased by the District. If the District leases or rents part of a property for District use, firearms and dangerous weapons are prohibited on any portion of the premises where the district has the right of exclusive use.

Carrying a dangerous weapon onto school premises, school-provided transportation, or areas of other facilities being used exclusively for school activities in violation of RCW 9.41.280 is also a criminal offense. It is the policy of this District that the presence of firearms and other dangerous weapons in the workplace or educational environment is to be minimized as much as possible. As such, the following activities are prohibited by this policy regardless of whether such possession would violate state law, and regardless of whether the weapon is secured in a vehicle or possessed by a person with a concealed weapons permit:

1. No District employee may bring any firearm or dangerous weapon onto any District property without prior authorization of the Superintendent.
2. No person or entity renting, leasing, or otherwise being granted the right to temporary use of District-owned property may possess, or allow its guests to possess, firearms or dangerous weapons on District-owned property.

The superintendent is directed to see that all school facilities post "Gun-Free Zone" signs, and that all violations of this policy and RCW 9.41.280 are reported annually to the Superintendent of Public Instruction.

Dangerous Weapons

The term "dangerous weapons" under state law includes:

- Any firearm;
- Any device commonly known as "nunchaku sticks," consisting of two or more length of wood, metal, plastic, or similar substance connected with wire, rope, or other means;
- Any device, commonly known as "throwing stars," which are multi-pointed, metal objects designed to embed upon impact from any aspect;
- Any air gun, including any air pistol or air rifle, designed to propel a BB, pellet, or other projectile by the discharge of compressed air, carbon dioxide, or other gas;
- Any portable device manufactured to function as a weapon and which is commonly known as a stun gun, including a projectile stun gun which projects wired probes that are attached to the device that emit an electrical charge designed to administer to a person or an animal an electric shock, charge, or impulse;

BOARD POLICY

Policy No. 4210

Page 2 of 4

- Any device, object, or instrument that is used or intended to be used as a weapon with the intent to injure a person by an electric shock, charge, or impulse;
- The following instruments:
 - Any dirk or dagger;
 - Any knife with a blade longer than three inches;
 - Any knife with a blade that is automatically released by a spring mechanism or other mechanical device;
 - Any knife having a blade that opens, or falls or is ejected into position by the force of gravity, or by outward, downward, or centrifugal thrust or movement; and
 - Any razor with an unguarded blade;
- Any slung shot, sandbag, or sandclub;
- Metal knuckles;
- A sling shot;
- Any metal pipe or bar used or intended to be used as a club;
- Any explosive;
- Any weapon containing poisonous or injurious gas;
- Any implement or instrument which has the capacity to inflict death and from the manner in which it is used, is likely to produce or may easily and readily produce death.

In addition, the District considers the following weapons in violation of this policy:

- Any knife or razor not listed above, except for instruments authorized or provided for specific school activities;
- Any object other than those listed above which is used in a manner to intimidate, threaten, or injure another person and is capable of easily and readily producing such injury.

Reporting Dangerous Weapons

Students

If the District believes that a student has violated this policy, an appropriate school authority will promptly notify the student's parents or guardians and the appropriate law enforcement agency of known or suspected violations of this policy.

Students who have possessed a firearm on any school premises, school-provided transportation, or school-sponsored activities at any facility shall be expelled for not less than one year pursuant to RCW 28A.600.420. The superintendent may modify the one-year expulsion for a firearm on a case-by-case basis.

Further, the District may also suspend or expel a student for up to one year if the student acts with malice (as defined under RCW 9A.04.110) and displays a device that appears to be a firearm.

BOARD POLICY

Policy No. 4210

Page 3 of 4

All expulsion and/or suspension and all other discipline of students who violate this policy will be subject to District Policy 3241 – Student Discipline.

Staff

If a District employee believes that another District employee has violated this policy, the employee will report his or her concerns to an appropriate school or District authority for further inquiry. Any disciplinary action of an employee who willfully violates this policy will be subject to District Policy 5281 – Disciplinary Action and Discharge.

Exceptions

The following persons may carry firearms into school buildings, as necessary, although students engaged in these activities are restricted to the possession of rifles on school premises:

- A. Persons engaged in District-authorized military or law enforcement or School Resource Officer activities;
- B. Persons involved in a District Superintendent authorized convention, showing, demonstration, lecture or firearm safety course;
- C. Persons competing in District Superintendent authorized firearm or air gun competitions;
- D. Any federal, state or local law enforcement officer;
- E. Students/faculty participating in official JROTC training or events; and
- F. Students/faculty participating in official criminal justice training or events.

The following persons who are over eighteen years of age, not employed by the District, not renting or leasing District facilities, and not enrolled as students may possess firearms on school property under only the following limited circumstances:

- A. Persons with concealed weapons permits issued pursuant to RCW 9.41.070 who are picking up or dropping off students; and

Walla Walla Public Schools

BOARD POLICY

Policy No. 4210

Page 4 of 4

- B. Persons conducting legitimate business at the school and in lawful possession of a firearm or dangerous weapon if the weapon is secured within an attended vehicle, is unloaded and secured in a vehicle, or is concealed from view in a locked, unattended vehicle. Pursuant to RCW 9.41.051, no one may lawfully possess a loaded handgun in a vehicle unless the person has a valid concealed pistol permit.

Persons may bring dangerous weapons, other than firearms, onto school premises if the weapons are lawfully within the person's possession and are to be used in a school-authorized martial arts class.

Personal Protection Spray

Persons over eighteen years of age, and persons between fourteen and eighteen years with written parental or guardian permission, may possess personal protection spray devices on school property. No one eighteen or older may deliver a spray device to anyone under fourteen, or to anyone between fourteen and eighteen who does not have parental permission.

Personal protection spray devices may not be used other than in self-defense as defined by state law. Possession, transmission or use of personal protection spray devices under any other circumstances is a violation of district policy.

Cross References:

Board Policy 3241 Classroom Discipline

Board Policy 4260 Use of School Facilities

Board Policy 6112 Rental or lease of District Real Property

Legal References:

RCW 9A.16.020 Use of force – when lawful

9.41.250 Dangerous weapons - Penalty

9.41.280 Dangerous weapons on facilities - Penalty - Exceptions

9.91.160 Personal Protection Spray devices

9.94A.225 Deadly weapon special verdict - definition

28A.600.420 Firearms on school premises, transportation, or facilities -- Penalty – Exemptions

Adopted: July 16, 2002

Revised: 10/07/03; 11/15/16

Second Reading/Revision: July 21, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 4215

Page 1 of 1

USE OF TOBACCO, NICOTINE PRODUCTS AND DELIVERY DEVICES

The board of directors recognizes that to protect students from exposure to the addictive substance of nicotine, employees and officers of the school district, and all members of the community, have an obligation as role models to refrain from use of tobacco products and delivery devices on school property at all times. Tobacco products and delivery devices include, but are not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic smoking/vapor devices, and vapor products, non-prescribed inhalers, nicotine delivery devices or chemicals that are not FDA-approved to help people quit using tobacco, devices that produce the same flavor or physical effect of nicotine substances and any other smoking equipment, device, material or innovation.

Any use of such products and delivery devices by staff, students, visitors and community members will be prohibited on all school district property, including all district buildings, grounds and district-owned vehicles, and visible from school grounds. Possession by or distribution of tobacco products to any person under twenty-one years of age is prohibited.

The use of Federal Drug Administration (FDA) approved nicotine replacement therapy in the form of a nicotine patch, gum or lozenge is permitted. However, students and employees must follow applicable policies regarding use of medication at school.

Notices advising students, district employees, and community members of this policy shall be posted in appropriate locations in all district buildings and other district facilities as determined by the superintendent and will be included in the employee and student handbooks. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Cross References:

Board Policy 3200 Students' Rights and Responsibilities
Board Policy 3241 Classroom Management, Discipline and Corrective Action
Board Policy 3416 Medication at School
Board Policy 5201 Drug-Free Schools, Community and Workplace
Board Policy 5280 Termination of Employment

Legal References:

RCW 28A.210.260 Public and private schools – Administration of medication – Conditions.
RCW 28A.210.270 Public and private schools – Administration of medication – Immunity from liability Discontinuance, procedure.
RCW 28A.210.310 Prohibition on use of tobacco products on school property
RCW 70.155.080 Purchasing, possessing by persons under eighteen

Adopted: July 16, 2002

Revised: November 15, 2016

Second Reading/Revision: July 21, 2020

BOARD POLICY

Policy No. 4314

Page 1 of 2

NOTIFICATION OF THREATS OF VIOLENCE OR HARM

Students and school employees who are the subject of threats of violence or harm will be notified of the threats in a timely manner. Parents will be included in the notifications to students who are subjects of the threats of violence or harm. If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act, other legal limitations, and the circumstances.

“Threats of violence or harm” means direct or indirect communications by any means of the intent to inflict physical harm upon a specific individual or individuals or that place a person in fear of the imminent likelihood of serious harm.

The district will assess and address potential threats of violence or harm in a manner consistent with the district’s threat assessment policy, other safety policies, and comprehensive safe school plans.

If the district determines a person poses a threat of violence or harm to students, employees, or others, the district may administer relevant district discipline policies and procedures and may refer to appropriate community agencies including law enforcement and mental health services. District staff shall work with in-district and community-based professionals and services in all relevant areas of expertise to address threats of violence or harm, those threatened, and those making the threats. Necessary information about the person making the threat shall be communicated to teachers and staff, including security personnel.

State law provides the district, school district directors, and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies and may be referred for prosecution.

The superintendent is directed to develop and implement procedures consistent with this policy.

Cross References:

Board Policy 2161 Special Education and Related Services for Eligible Students

Board Policy 2162 Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973

Board Policy 3143 District Notification of Juvenile Offenders

Board Policy 3207 Prohibition of Harassment, Intimidation, and Bullying

Board Policy 3225 Threat Assessment

Board Policy 3241 Student Discipline

Board Policy 5281 Disciplinary Action or Discharge

Walla Walla Public Schools

BOARD POLICY

Policy No. 4314

Page 2 of 2

Legal References:

RCW 28A.320.128 Notice and disclosure policies — Threats of violence — student conduct —

Immunity for good faith notice — Penalty

WAC 392-400 Pupils

20 U.S.C. § 1232g Family Educational Rights and Privacy Act

34 C.F.R. Part 99 FERPA Regulations

First Reading: July 22, 2003

Adopted: August 5, 2003

Second Reading/Revision: July 21, 2020

BOARD POLICY

Policy No. 6225

Page 1 of 2

USE OF ELECTRONIC SIGNATURE

Purpose:

To establish an electronic signature policy for Walla Walla Public Schools that will:

- Promote efficiency in order to conserve public resources;
- Establish guidelines for the use of electronic signatures for District transactions;
- Provide reasonable assurance of the integrity, authenticity, and nonrepudiation of electronic documents when electronic signatures are used by the District; and
- Determine the scope of the District's use of the current electronic signature provider DocuSign as the approved method for affixing an electronic signature to an electronic record. This policy will apply to any future replacement to the specific service provider platform.

Reducing the District's reliance on paper-based transactions will further improve information security and sharing, allow faster approval of and access to documents, and reduce costs and environmental impact. Providing the option of electronic signatures, when practicable, is consistent with the intent of Washington State law to promote electronic transactions and remove barriers that might prevent the use of electronic transactions by governmental entities.

Scope, Manner, and Format of Use

The District encourages electronic transactions and the use of electronic signatures, and recognizes electronic signatures as legally binding and equivalent in force and effect as a traditional signature made created when a person physically marks a document with the intent to sign the record.

The District authorizes the use of the DocuSign electronic signature platform, or any future replacement of such platform, to affix electronic signatures to District records.

The District Superintendent, Board of Directors or other authorized signatory, is authorized to use the electronic signature platform or any future replacement of such platform to affix electronic signatures to District records as provided in this policy.

The electronic signature platform, or any future replacement of such platform, is authorized to affix electronic signatures to any and all District records where such utilization is deemed appropriate by the Superintendent or designee.

Electronic signatures cannot be applied using another employee's name. Records signed on behalf of the Superintendent, Board of Directors, or other authorized signatory, shall use their own electronic signature.

An electronic signature is an acceptable substitute for a traditional signature on records requiring the signature of any record whenever the use of a traditional signature is authorized or required, except as provided herein.

Walla Walla Public Schools

BOARD POLICY

Policy No. 6225

Page 2 of 2

If an electronic signature is used for interstate transactions or for documents required by the US Federal government, the electronic signature shall comply with the requirements of the Electronic Signatures in Global and Electronic Commerce Act.

This policy in no way affects the District's ability to conduct a transaction using a physical medium and shall not be construed as a prohibition on the use of traditional signatures.

Legal References:

UNIFORM ELECTRONIC TRANSACTIONS ACT, Chapter 57, Laws 2000

15 U.S.C. Ch. 96 Electronic Signatures in Global and National Commerce Act

Second Reading/New Policy: July 21, 2020

BOARD POLICY

Policy No. 6700

Page 1 of 4

NUTRITION, HEALTH, AND PHYSICAL EDUCATION

The board recognizes that a healthy school environment prepares students for college, careers, and successful futures. Students who eat well-balanced meals and engage in regular exercise are more likely to learn in the classroom. Good nutrition and physical fitness are essential for the lifelong health and wellbeing of our district's youth. The board supports the district's increased emphasis on nutrition, health, physical education, and physical activity at all grade levels to enhance the well-being of the district's students. Therefore, it is the policy of the Board of Directors to provide students with access to nutritious food, emphasize health education and physical education, and provide students with opportunities for physical activity. The board also recognizes the benefits of scheduling at least 20 minutes of seat time for lunch for every student and scheduling recess before lunch for elementary students. Therefore, to the extent appropriate and feasible, the Superintendent will strive to identify and remove barriers to these practices.

Wellness Policy

The district, through the School Health Advisory Committee (SHAC), will develop and implement a comprehensive wellness policy in compliance with state and federal requirements for districts participating in the National School Lunch Program, the School Breakfast Program and the United States Department of Agriculture (USDA) Smart Snacks in School nutrition standards.

Nutrition and Food Services Program

The Board of Directors supports the philosophy of the National School Lunch and School Breakfast Program and will provide wholesome and nutritious meals for children in the District's schools. The Board authorizes the Superintendent to administer the food services program, provided that any decision to enter into a contract with a food service management company will require the approval of the Board. Expenditures for food supplies shall not exceed the estimated revenues.

The Superintendent is responsible for:

- Annually distributing meal applications and determining eligibility for school meals;
- Protecting the identity of students eligible for free and reduced-price meals;
- Ensuring meals meet USDA meal pattern requirements;
- Ensuring meal periods are in compliance with USDA regulations;
- Establishing a Food Safety Plan;
- Determining meal prices annually;
- Using the full entitlement of USDA Foods;
- Maintaining a nonprofit school food service account;
- Ensuring all revenues are used solely for the school meal program;
- Establishing a meal charge policy;
- Accommodating children with special dietary needs;
- Ensuring compliance with USDA nondiscrimination policies;
- Following proper procurement procedures; and
- Ensuring compliance with the Smart Snacks in School standards.

BOARD POLICY

Policy No. 6700

Page 2 of 4

Health and Physical Education Program

The District's K-12 health and physical education programs will be aligned with the Washington State Health and Physical Education K-12 Learning Standards and will include, but not be limited to, the development of knowledge and skills to be physically active, eat nutritiously, to access reliable health information and services, communicate effectively, and set health-enhancing goals.

The District will ensure that the following requirements are met:

- All students in grades one through eight receive an average of one hundred instructional minutes per week of physical education per year.
- All high school students are required to complete a minimum of three semesters (1.5 credits) of physical education and one semester (.5 credit) of health education.
- Any student who is excused from participation on account of physical disability, employment, religious belief, participation in directed athletics or military science and tactics, or for other good cause will be required to demonstrate proficiency/competency in the knowledge portion of the fitness requirement, in accordance with District policy.
- The district will offer a one-credit course or its equivalent in physical education for each grade in the high school program (grades 9-12).
- All students have equal and equitable opportunities for health and physical education.
- All students, from kindergarten through grade 12, will have access to a quality, standards-based health and physical education program.
- OSPI- developed assessments or other strategies will be used in health and physical education, formerly known as classroom-based assessments (CBAs).

Additionally, school districts must conduct an annual review of their PE programs. The review must consist of numerous provisions, including:

- The number of individual students completing a PE class during the school year;
- The average number of minutes per week of PE received by students in grades 1 through 8, expressed in appropriate reporting ranges;
- The number of students granted waivers (excused from participation) from PE requirements;
- An indication of whether all PE classes are taught by instructors who possess a valid health and fitness endorsement;
- The PE class sizes, expressed in appropriate reporting ranges;
- An indication of whether, as a matter of policy or procedure, the district routinely modifies and adapts its PE curriculum for students with disabilities; and
- An indication of whether the district routinely excludes students from PE classes for disciplinary reasons.

Walla Walla Public Schools

BOARD POLICY

Policy No. 6700

Page 3 of 4

As a best practice and subject to available funding, the district will strive to ensure:

- Students will be moderately to vigorously active for at least 50% of class time during most or all physical education class sessions.
- All schools will have certificated physical education teachers providing instruction.
- All schools will have appropriate class sizes, facilities, equipment, and supplies needed to deliver quality health and physical education consistent with state standards.
- All physical education teachers will be encouraged to participate in professional development in physical education at least once a year.

Physical Activity

Physical education class is not to be used or withheld as punishment for any reason. All schools, as a best practice and subject to available funding, will participate in a multi-component approach by which schools use all opportunities for students to be physically active, such as the Comprehensive School Physical Activity Program (CSPAP) recommended by the Centers for Disease Control and Prevention, and will provide the following:

- Quality physical education;
- Physical activity during the school day (brain boosters/energizers);
- Extra curricular opportunities;
- Recess (which will not be used or withheld as punishment for any reason);
- Family and community engagement;
- Staff wellness and health promotion;
- Promotion of active transportation; and
- School district facilities.

Cross References:

Board Policy 2150 Co-Curricular Program

Board Policy 2151 Interscholastic Activities

Board Policy 2161 Special Education and Related Services for Eligible Students

Board Policy 2162 Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

Board Policy 2410 High School Graduation Requirements

Board Policy 3210 Nondiscrimination

Board Policy 3422 Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest

Board Policy 4260 Use of School Facilities

Legal References:

RCW 28A.210.365 Food choice, physical activity, childhood fitness — Minimum standards — District waiver or exemption policy.

RCW 28A.230.040 Physical Education – Grades 1-8

RCW 28A.230.050 Physical Education in High Schools

RCW 28A.230.095 Essential academic learning requirements and assessments — Verification reports,

RCW 28A.235.120 Meal Programs — Establishment and Operation — Personnel — Agreements

Walla Walla Public Schools

BOARD POLICY

Policy No. 6700

Page 4 of 4

RCW 28A.235.130 Milk for children at school expense

RCW 28A.235.140 School breakfast programs

RCW 28A.235.145 School breakfast and lunch programs –Use of state funds

RCW 28A.235.150 School breakfast and lunch programs – Grants to increase participation – Increased state support

RCW 28A.235.160 Requirements to implement school breakfast, lunch and summer food service programs – Exemptions

RCW 28A.235.170 Washington grown fresh fruit and vegetable grant program

RCW 28A.623.020 Nonprofit program for elderly — Authorized — Restrictions

RCW 69.04 Intrastate Commerce in Food, Drugs and Cosmetics

RCW 69.06.010 Food and beverage service worker’s permit — Filing, duration — Minimum training requirements

RCW 69.06.020 Permit exclusive and valid throughout state — Fee

RCW 69.06.030 Diseased persons — May not work — Employer may not hire

RCW 69.06.050 Permit to be secured within fourteen days from time of employment.

RCW 69.06.070 Limited duty permit

WAC 180-51-068 State subject and credit requirements for high school graduation—Students entering the ninth grade on or after July 1, 2015.

WAC 392-157-125 Time for meals

WAC 392-410-135 Physical Education – Grade school and high school requirement.

WAC 392-410-136 Physical Education Requirement-Excuse

2 CFR Part 200 Procurement

7 CFR, Parts 210 and 220

7 CFR, Part 245.5

Adopted: July 19, 2005

Revised: 11.21.17

Revised: November 19, 2019

Second Reading/Revision: July 21, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 2255

Page 1 of 4

ALTERNATIVE LEARNING EXPERIENCE COURSES

The board authorizes the creation of alternative learning experience (ALE) courses. ALE means a course or, for grades kindergarten through eight, grade-level course work, that is a delivery method of basic education and is:

1. Provided in whole or in part independently from a regular classroom setting or schedule, but may include components of direct instruction;
2. Supervised, monitored, assessed, evaluated, and documented by a certificated teacher employed or contracted by the school district;
3. Provided in accordance with a written student-learning plan that is implemented pursuant to the district's policy and Chapter 392-121, WAC.

The district will make available to students enrolled in an ALE course educational opportunities designed to meet their individual needs. The district will comply with all program requirements necessary to count an ALE as a course of study and ensure state funding for ALE students.

ALE programs may include the following types of courses as defined in RCW 28A.232.010:

- A. Online courses (See Policy 2024, Online Learning);
- B. Remote courses; and
- C. Site-based courses.

The board will adopt and annually review written policies authorizing ALE courses, including each ALE course and course provider. The policy must designate, by title, one or more school district official(s) responsible for overseeing the district's ALE courses.

The district establishes the following alternative program(s) provided on site or over the internet or by other electronic means, as defined in WAC 392-121-182:

Opportunity Program
Lincoln High School
Walla Walla Online

The school district official(s) responsible for this (these) course(s) is/are:

~~Walla Walla High School Principal~~ Assigned building principal or program administrator/coordinator

Reporting Requirements

A. Annual Report to the Board of Directors

The school district official responsible for overseeing each ALE course will report at least annually to the board. This annual report will include at least the following:

1. Documentation of ALE student headcount and full-time equivalent enrollment claimed for basic education funding;

BOARD POLICY

Policy No. 2255

Page 2 of 4

2. Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE course; the number of certificated staff in each ALE course;
3. A description of how the course supports the district's overall goals and objectives for student academic achievement; and
4. Results of any self-evaluations.

BA. Monthly Report to the Superintendent of Public Instruction

The district must report monthly to the Superintendent of Public Instruction:

1. Accurate monthly headcount and full-time equivalent enrollment for students enrolled in alternative learning experiences; and
2. Information about the resident and serving districts of such students.

CB. Annual Report to the Superintendent of Public Instruction

The district must submit an annual report to the Superintendent of Public Instruction detailing the costs and purposes of any expenditures made to purchase or contract for instructional or co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

DC. Annual Report to the Superintendent of Public Instruction

The district must report annually to the Superintendent of Public Instruction:

1. the number of certificated instructional staff full-time equivalent assigned to each alternative learning experience program; and
2. enrollment of students (separately identified) where ALE instruction is provided entirely under contract pursuant to RCW 28A.150.305 and WAC 392-121-188.

Assessment Requirements:

All students enrolled in alternative learning experience courses or course work must be assessed at least annually, using, for full-time students, the state assessment for the student's grade level and using any other annual assessments required by the district.

Part-time students must also be assessed at least annually. However, part-time students who are either receiving home-based instruction under Chapter 28A.200, RCW or who are enrolled in an approved private school under Chapter 28A.195, RCW are not required to participate in the assessments required under Chapter 28A.655, RCW.

Any student whose alternative learning experience enrollment is claimed as greater than 0.8 full-time equivalent in any one month through the January count date must be included by the district in any required state or federal accountability reporting for that school year, subject to existing state and federal accountability rules and procedures.

Students enrolled in nonresident district alternative learning experience courses or course work who are unable to participate in required annual state assessments at the nonresident district must have the

BOARD POLICY

Policy No. 2255

Page 3 of 4

opportunity to participate in such required annual state assessments at the district of physical residence, subject to that district's planned testing schedule. It is the responsibility of the nonresident enrolling district to establish a written agreement with the district of physical residence that facilitates all necessary coordination between the districts and with the student and, where appropriate, the student's parent(s) to fulfill this requirement. Such coordination may include:

- arranging for appropriate assessment materials;
- notifying the student of assessment administration schedules;
- arranging for the forwarding of completed assessment materials to the enrolling district for submission for scoring and reporting; and
- arranging for any allowable testing accommodations, and other steps as may be necessary.

The agreement may include rates and terms for payment of reasonable fees by the enrolling district to the district of physical residence to cover costs associated with planning for and administering the assessments to students not enrolled in the district of physical residence. Assessment results for students assessed according to these provisions must be included in the enrolling district's accountability measurements, and not in the district of physical residence's accountability measurements.

Students who drop out of ALE courses

A school district offering or contracting to offer an alternative learning experience course to a nonresident student must inform the resident school district if the student drops out of the course or is otherwise no longer enrolled.

Procedures

The superintendent is directed to develop procedures consistent with WAC 392-121-182 to govern the administration of the district's ALE courses.

Cross References:

2020 - Course Design, Selection and Adoption of Instructional Materials

2024 - Online Learning

Legal References:

RCW 28A.150.305 Alternative educational service providers — Student eligibility.

RCW 28A.232.010 Alternative learning experience courses — Generally — Rules — Reports.

RCW 28A.250.050 Student access to online courses and online learning programs — Policies and procedures — Course credit — Dissemination of information — Development of local or regional online learning programs.

Laws of 2018, ch. 56 Alternative Learning Experience Course – Definitions

WAC 392-121-107 Definition-Course of study

WAC 392-121-182 Alternative learning experience requirements

WAC 392-121-188 Instruction provided under contract

BOARD POLICY

Policy No. 2255

Page 4 of 4

Adopted: July 16, 2002

Revised: 10.07.03, 04.18.06, 09.03.13

Revised: November 20, 2018

First Reading/Revision: July 21, 2020

DRAFT



**Board Meeting Schedule
 September 2020 – August 2021
 Walla Walla Public Schools Administration Building
 Anne Golden Boardroom**

Date	Time	Meeting Type
September 1, 2020	5:30 p.m.	Regular Study Meeting
September 15, 2020	5:30 p.m.	Regular Business Meeting
October 6, 2020	5:30 p.m.	Regular Study Meeting
October 20, 2020	5:30 p.m.	Regular Business Meeting
November 3, 2020	5:30 p.m.	Regular Study Meeting
November 17, 2020	5:30 p.m.	Regular Business Meeting
December 15, 2020	5:30 p.m.	Regular Business Meeting
January 19, 2021	5:30 p.m.	Regular Business Meeting
February 2, 2021	5:30 p.m.	Regular Study Meeting
February 16, 2021	5:30 p.m.	Regular Business Meeting
March 2, 2021	5:30 p.m.	Regular Study Meeting
March 16, 2021	5:30 p.m.	Regular Business Meeting
April 20, 2021	5:30 p.m.	Regular Business Meeting
May 4, 2021	5:30 p.m.	Regular Study Meeting
May 18, 2021	5:30 p.m.	Regular Business Meeting
June 1, 2021	5:30 p.m.	Regular Study Meeting
June 15, 2021	5:30 p.m.	Regular Business Meeting
July 20, 2021	4:00 p.m.	Regular Business Meeting
August 17, 2021	4:00 p.m.	Regular Business Meeting

Meeting times and locations noted above, unless changed by the Board of Directors. Additional meetings may be scheduled as necessary.

BOARD POLICY

Policy No. 3225

Page 1 of 3

SCHOOL-BASED THREAT ASSESSMENT

The District is committed to providing a safe and secure learning environment for students and staff. This policy establishes a school-based threat assessment program to provide for timely and methodical school-based threat assessment and management.

Student behavior, rather than a student's demographic or personal characteristics, will serve as the basis for a school-based threat assessment.

The threat assessment process is distinct from student discipline procedures. The district will not impose suspension or expulsion, including emergency expulsion, *solely* for investigating student conduct or conducting a threat assessment. However, nothing in this policy precludes district personnel from acting immediately to address an imminent threat, including imposing an emergency expulsion, if the district has sufficient cause to believe that the student's presence poses an immediate and continuing danger to other students or school personnel or an immediate and continuing threat of material and substantial disruption of the educational process.

Structure of Threat Assessment Teams

The superintendent shall establish and ensure the training of a multidisciplinary, multiagency threat assessment team to serve district schools. As the threat assessment team must be multidisciplinary and multiagency, it might include persons with expertise in:

- Counseling, such as a school counselor, a school psychologist and/or school intervention specialist
- Law enforcement, such as a school resource officer
- School administration, such as a principal or other senior administrator
- Other district or school staff
- Community consultant
- Special education teachers
- Practicing educational staff member.

Not every multidisciplinary team member need participate in every threat assessment. When faced with a potential threat by, or directed towards, a student receiving special education services, the threat assessment team must include a team member who is a special education teacher or administrator.

Although parents, guardians, or family members are often interviewed as part of the threat assessment process, neither the student nor the student's family members are part of the threat assessment team.

BOARD POLICY

Policy No. 3225

Page 2 of 3

Function of Threat Assessment Team

Each threat assessment team member, whether a teacher, counselor, school administrator, other school staff, contractor, consultant, or other individual, functions as a “school official with a legitimate educational interest” in educational records controlled and maintained by the district. The district provides the threat assessment team access to educational records as specified by the Family Educational Rights and Privacy Act (FERPA). No member of a threat assessment team, including district/school-based members and community resource/law enforcement members, shall use any student record beyond the prescribed purpose of the threat assessment team or re-disclose records obtained by being a member of the threat assessment team, except as permitted by FERPA.

The threat assessment team:

- Identifies and assesses the behavior of a student that is threatening, or potentially threatening, to self, other students, staff, school visitors, or school property. Threats of self-harm or suicide unaccompanied by threats of harm to others should be promptly evaluated according to Policy 2145 – Suicide Prevention.
- Gathers and analyzes information about the student’s behavior to determine a level of concern for the threat. The threat assessment team may conduct interviews of the person(s) who reported the threat, the recipient(s) or target(s) of the threat, other witnesses who have knowledge of the threat, and where reasonable, the individual(s) who allegedly engaged in the threatening behavior or communication. The purpose of the interviews is to evaluate the individual’s threat in context to determine the meaning of the threat and intent of the individual. The threat assessment team may request and obtain records in the district’s possession, including student education, health records, and criminal history record information. The purpose of obtaining information is to evaluate situational variables, rather than the student’s demographic or personal characteristics.
- Determines the nature, duration, and level of severity of the risk and whether reasonable modifications of policies, practices, or procedures will mitigate the risk. The threat assessment team will not base a determination of threat on generalizations or stereotypes. Rather, the threat assessment team makes an individualized assessment, based on reasonable judgment, best available objective evidence, or current medical evidence as applicable;
- Communicates lawfully and ethically with each other, school administrators, and other school staff who have a need to know particular information to support the safety and well-being of the school, its students, and its staff; and
- Timely reports its determination to the superintendent or designee.

Depending on the level of concern determined, the threat assessment team develops and implements intervention strategies to manage the student’s behavior in ways that promote a safe, supportive teaching, and learning environment, without excluding the student from the school.

BOARD POLICY

Policy No. 3225

Page 3 of 3

In cases where the student whose behavior is threatening or potentially threatening also has a disability, the threat assessment team aligns intervention strategies with the student's individualized education program (IEP) or the student's plan developed under section 504 of the rehabilitation act of 1973 (section 504 plan) by coordinating with the student's IEP team or section 504 plan team. Although some of the functions of a school-based threat assessment may run parallel to the functions of a student's IEP team or 504 plan team, school-based threat assessments remain distinct from those teams and processes.

Data Collection, Review and Reporting

The superintendent shall establish procedures for collecting and submitting data related to the school-based threat assessment program that comply with OSPI's monitoring requirements, processes, and guidelines.

Cross References:

2121 – Substance Abuse Program

2145 – Suicide Prevention

2161 – Special Education and Related Services for Eligible Students

2162 – Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

3143 – District Notification of Juvenile Offenders

3231 – Student Records

3432 – Emergencies

3241 – Student Discipline

4210 – Regulation of Dangerous Weapons on School Premises

4310 – District Relationships with Law Enforcement and other Government Agencies

4314 – Notification of Threats of Violence of Harm

Legal References;

Chapter 28A.300 RCW

Chapter 28A.320 RCW

CFR 34, Part 99, Family Educational Rights and Privacy Act Regulations

Second Reading New Policy: July 21, 2020

BOARD POLICY

Policy No. 3424

Page 1 of 2

OPIOID RELATED OVERDOSE REVERSAL

The board recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be life-saving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will supply both high schools with one set of opioid reversal medication doses.

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

- A school nurse,
- School personnel who become designated trained responders, or
- A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each high school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication. The school nurse, designated trained responder, or trained staff person located at a health care clinic on public school property or under contract with the school district will follow the Washington Department of Health steps for administering naloxone for a suspected opioid related overdose.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must show proof of training as verified by a licensed registered professional nurse employed or contracted by the district or participate in district training as specified in the accompanying procedure.

Walla Walla Public Schools

BOARD POLICY

Policy No. 3424

Page 2 of 2

Cross References:

3418 - Response to Student Injury or Illness

3416 - Medication at School

Legal References:

Chapter 28A.210 RCW – Health Screening and Requirements

Chapter 69.50.315 RCW – Health Screening and Requirements

Chapter 69.50.315 RCW – Drug-related overdose

Second Reading/New Policy: July 21, 2020

BOARD POLICY

Policy No. 3510

Page 1 of 2

ASSOCIATED STUDENT BODIES

An associated student body (ASB) will be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district.

An ASB shall be a formal organization of students, including sub-components or affiliated student groups. Each ASB will submit a constitution and bylaws to the board for approval. The constitution and bylaws will identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Subject to such approval process, any lawful activity that promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity may be considered for recognition as an ASB activity. Any lawful fund raising practices that are consistent with the goals of the district and that do not bring disrespect to the district or its students may be acceptable methods and means for raising funds for student body activities. The board may act or delegate the authority to a staff member to act as the ASB for any school that contains no grade higher than grade six.

The school principal will designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors will have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety, or ordinarily accepted standards of behavior in the community. When in doubt, advisors will consult with the school principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measure.

Each ASB shall prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASBs, except private nonassociated student body funds, will be district funds and will be deposited and disbursed from the district's ASB fund.

Money acquired by ASB groups through fundraising and donations for scholarships, student exchanges and charitable purposes will be private nonassociated student body fund moneys.

Solicitation of funds for nonassociated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Nonassociated student body fund moneys will be disbursed as determined by the groups raising the money. Private nonassociated student body funds will be held in trust by the district for the purposes indicated during the fund raising activities, until the student group doing the fund raising requests disbursement of the funds and accounts of the fundraising are complete and reconciled.

Walla Walla Public Schools

BOARD POLICY

Policy No. 3510

Page 2 of 2

The district may establish and collect a fee from students and nonstudents as a condition to their attendance at any optional noncredit extracurricular district event of a cultural, social, recreational, or athletic nature. If the district establishes such a fee or fees, the superintendent or designee will establish a procedure for waiving or reducing such fees in the cases of those students whose families, by reason of their low income, would have difficulty in paying the entire amount of such fees and may likewise waive or reduce such fees for nonstudents of the age of sixty-five or over who, by reason of their low income, would have difficulty in paying the entire amount of such fees. Fees collected pursuant to this paragraph shall be deposited in the ASB program fund of the district.

Cross References:

Board Policy 2150 - Co-Curricular Program

Board Policy 3515 - Student Incentives

Board Policy 4200 - Safe and Orderly Learning Environment

Board Policy 6020 - System of Funds and Accounts

Legal References:

RCW 28A.325.010 - Fees for optional noncredit extracurricular events-Disposition

RCW 28A.325.020 - Associated student bodies--Powers and responsibilities affecting

RCW 28A.325.030 - Associated student body program fund—Fundraising activities--Nonassociated student body program fund moneys.

WAC Ch.392-138 - Finance - Associated student body moneys

Adopted: July 16, 2002

Revised: March 17, 2020

Second Reading/Revision: July 21, 2023

BOARD POLICY

Policy No. 4210

Page 1 of 4

REGULATION OF DANGEROUS WEAPONS ON SCHOOL PREMISES

Unless specifically authorized by this policy, it is a violation of district policy for any person to carry a firearm or dangerous weapon on district property or on school-provided transportation. This prohibition applies to any facility owned, rented, or leased by the District. If the District leases or rents part of a property for District use, firearms and dangerous weapons are prohibited on any portion of the premises where the district has the right of exclusive use.

Carrying a dangerous weapon onto school premises, school-provided transportation, or areas of other facilities being used exclusively for school activities in violation of RCW 9.41.280 is also a criminal offense. It is the policy of this District that the presence of firearms and other dangerous weapons in the workplace or educational environment is to be minimized as much as possible. As such, the following activities are prohibited by this policy regardless of whether such possession would violate state law, and regardless of whether the weapon is secured in a vehicle or possessed by a person with a concealed weapons permit:

1. No District employee may bring any firearm or dangerous weapon onto any District property without prior authorization of the Superintendent.
2. No person or entity renting, leasing, or otherwise being granted the right to temporary use of District-owned property may possess, or allow its guests to possess, firearms or dangerous weapons on District-owned property.

The superintendent is directed to see that all school facilities post "Gun-Free Zone" signs, and that all violations of this policy and RCW 9.41.280 are reported annually to the Superintendent of Public Instruction.

Dangerous Weapons

The term "dangerous weapons" under state law includes:

- Any firearm;
- Any device commonly known as "nunchaku sticks," consisting of two or more length of wood, metal, plastic, or similar substance connected with wire, rope, or other means;
- Any device, commonly known as "throwing stars," which are multi-pointed, metal objects designed to embed upon impact from any aspect;
- Any air gun, including any air pistol or air rifle, designed to propel a BB, pellet, or other projectile by the discharge of compressed air, carbon dioxide, or other gas;
- Any portable device manufactured to function as a weapon and which is commonly known as a stun gun, including a projectile stun gun which projects wired probes that are attached to the device that emit an electrical charge designed to administer to a person or an animal an electric shock, charge, or impulse;

BOARD POLICY

Policy No. 4210

Page 2 of 4

- Any device, object, or instrument that is used or intended to be used as a weapon with the intent to injure a person by an electric shock, charge, or impulse;
- The following instruments:
 - Any dirk or dagger;
 - Any knife with a blade longer than three inches;
 - Any knife with a blade that is automatically released by a spring mechanism or other mechanical device;
 - Any knife having a blade that opens, or falls or is ejected into position by the force of gravity, or by outward, downward, or centrifugal thrust or movement; and
 - Any razor with an unguarded blade;
- Any slung shot, sandbag, or sandclub;
- Metal knuckles;
- A sling shot;
- Any metal pipe or bar used or intended to be used as a club;
- Any explosive;
- Any weapon containing poisonous or injurious gas;
- Any implement or instrument which has the capacity to inflict death and from the manner in which it is used, is likely to produce or may easily and readily produce death.

In addition, the District considers the following weapons in violation of this policy:

- Any knife or razor not listed above, except for instruments authorized or provided for specific school activities;
- Any object other than those listed above which is used in a manner to intimidate, threaten, or injure another person and is capable of easily and readily producing such injury.

Reporting Dangerous Weapons

Students

If the District believes that a student has violated this policy, an appropriate school authority will promptly notify the student's parents or guardians and the appropriate law enforcement agency of known or suspected violations of this policy.

Students who have possessed a firearm on any school premises, school-provided transportation, or school-sponsored activities at any facility shall be expelled for not less than one year pursuant to RCW 28A.600.420. The superintendent may modify the one-year expulsion for a firearm on a case-by-case basis.

Further, the District may also suspend or expel a student for up to one year if the student acts with malice (as defined under RCW 9A.04.110) and displays a device that appears to be a firearm.

BOARD POLICY

Policy No. 4210

Page 3 of 4

All expulsion and/or suspension and all other discipline of students who violate this policy will be subject to District Policy 3241 – Student Discipline.

Staff

If a District employee believes that another District employee has violated this policy, the employee will report his or her concerns to an appropriate school or District authority for further inquiry. Any disciplinary action of an employee who willfully violates this policy will be subject to District Policy 5281 – Disciplinary Action and Discharge.

Exceptions

The following persons may carry firearms into school buildings, as necessary, although students engaged in these activities are restricted to the possession of rifles on school premises:

- A. Persons engaged in District-authorized military or law enforcement or School Resource Officer activities;
- B. Persons involved in a District Superintendent authorized convention, showing, demonstration, lecture or firearm safety course;
- C. Persons competing in District Superintendent authorized firearm or air gun competitions;
- D. Any federal, state or local law enforcement officer;
- E. Students/faculty participating in official JROTC training or events; and
- F. Students/faculty participating in official criminal justice training or events.

The following persons who are over eighteen years of age, not employed by the District, not renting or leasing District facilities, and not enrolled as students may possess firearms on school property under only the following limited circumstances:

- A. Persons with concealed weapons permits issued pursuant to RCW 9.41.070 who are picking up or dropping off students; and

Walla Walla Public Schools

BOARD POLICY

Policy No. 4210

Page 4 of 4

- B. Persons conducting legitimate business at the school and in lawful possession of a firearm or dangerous weapon if the weapon is secured within an attended vehicle, is unloaded and secured in a vehicle, or is concealed from view in a locked, unattended vehicle. Pursuant to RCW 9.41.051, no one may lawfully possess a loaded handgun in a vehicle unless the person has a valid concealed pistol permit.

Persons may bring dangerous weapons, other than firearms, onto school premises if the weapons are lawfully within the person's possession and are to be used in a school-authorized martial arts class.

Personal Protection Spray

Persons over eighteen years of age, and persons between fourteen and eighteen years with written parental or guardian permission, may possess personal protection spray devices on school property. No one eighteen or older may deliver a spray device to anyone under fourteen, or to anyone between fourteen and eighteen who does not have parental permission.

Personal protection spray devices may not be used other than in self-defense as defined by state law. Possession, transmission or use of personal protection spray devices under any other circumstances is a violation of district policy.

Cross References:

Board Policy 3241 Classroom Discipline

Board Policy 4260 Use of School Facilities

Board Policy 6112 Rental or lease of District Real Property

Legal References:

RCW 9A.16.020 Use of force – when lawful

9.41.250 Dangerous weapons - Penalty

9.41.280 Dangerous weapons on facilities - Penalty - Exceptions

9.91.160 Personal Protection Spray devices

9.94A.225 Deadly weapon special verdict - definition

28A.600.420 Firearms on school premises, transportation, or facilities -- Penalty – Exemptions

Adopted: July 16, 2002

Revised: 10/07/03; 11/15/16

Second Reading/Revision: July 21, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 4215

Page 1 of 1

USE OF TOBACCO, NICOTINE PRODUCTS AND DELIVERY DEVICES

The board of directors recognizes that to protect students from exposure to the addictive substance of nicotine, employees and officers of the school district, and all members of the community, have an obligation as role models to refrain from use of tobacco products and delivery devices on school property at all times. Tobacco products and delivery devices include, but are not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic smoking/vapor devices, and vapor products, non-prescribed inhalers, nicotine delivery devices or chemicals that are not FDA-approved to help people quit using tobacco, devices that produce the same flavor or physical effect of nicotine substances and any other smoking equipment, device, material or innovation.

Any use of such products and delivery devices by staff, students, visitors and community members will be prohibited on all school district property, including all district buildings, grounds and district-owned vehicles, and visible from school grounds. Possession by or distribution of tobacco products to any person under twenty-one years of age is prohibited.

The use of Federal Drug Administration (FDA) approved nicotine replacement therapy in the form of a nicotine patch, gum or lozenge is permitted. However, students and employees must follow applicable policies regarding use of medication at school.

Notices advising students, district employees, and community members of this policy shall be posted in appropriate locations in all district buildings and other district facilities as determined by the superintendent and will be included in the employee and student handbooks. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Cross References:

Board Policy 3200 Students' Rights and Responsibilities
Board Policy 3241 Classroom Management, Discipline and Corrective Action
Board Policy 3416 Medication at School
Board Policy 5201 Drug-Free Schools, Community and Workplace
Board Policy 5280 Termination of Employment

Legal References:

RCW 28A.210.260 Public and private schools – Administration of medication – Conditions.
RCW 28A.210.270 Public and private schools – Administration of medication – Immunity from liability Discontinuance, procedure.
RCW 28A.210.310 Prohibition on use of tobacco products on school property
RCW 70.155.080 Purchasing, possessing by persons under eighteen

Adopted: July 16, 2002

Revised: November 15, 2016

Second Reading/Revision: July 21, 2018

BOARD POLICY

Policy No. 4314

Page 1 of 2

NOTIFICATION OF THREATS OF VIOLENCE OR HARM

Students and school employees who are the subject of threats of violence or harm will be notified of the threats in a timely manner. Parents will be included in the notifications to students who are subjects of the threats of violence or harm. If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act, other legal limitations, and the circumstances.

“Threats of violence or harm” means direct or indirect communications by any means of the intent to inflict physical harm upon a specific individual or individuals or that place a person in fear of the imminent likelihood of serious harm.

The district will assess and address potential threats of violence or harm in a manner consistent with the district’s threat assessment policy, other safety policies, and comprehensive safe school plans.

If the district determines a person poses a threat of violence or harm to students, employees, or others, the district may administer relevant district discipline policies and procedures and may refer to appropriate community agencies including law enforcement and mental health services. District staff shall work with in-district and community-based professionals and services in all relevant areas of expertise to address threats of violence or harm, those threatened, and those making the threats. Necessary information about the person making the threat shall be communicated to teachers and staff, including security personnel.

State law provides the district, school district directors, and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies and may be referred for prosecution.

The superintendent is directed to develop and implement procedures consistent with this policy.

Cross References:

Board Policy 2161 Special Education and Related Services for Eligible Students

Board Policy 2162 Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973

Board Policy 3143 District Notification of Juvenile Offenders

Board Policy 3207 Prohibition of Harassment, Intimidation, and Bullying

Board Policy 3225 Threat Assessment

Board Policy 3241 Student Discipline

Board Policy 5281 Disciplinary Action or Discharge

Walla Walla Public Schools

BOARD POLICY

Policy No. 4314

Page 2 of 2

Legal References:

RCW 28A.320.128 Notice and disclosure policies — Threats of violence — student conduct —

Immunity for good faith notice — Penalty

WAC 392-400 Pupils

20 U.S.C. § 1232g Family Educational Rights and Privacy Act

34 C.F.R. Part 99 FERPA Regulations

First Reading: July 22, 2003

Adopted: August 5, 2003

Second Reading/Revision: July 21, 2020

BOARD POLICY

Policy No. 6225

Page 1 of 2

USE OF ELECTRONIC SIGNATURE

Purpose:

To establish an electronic signature policy for Walla Walla Public Schools that will:

- Promote efficiency in order to conserve public resources;
- Establish guidelines for the use of electronic signatures for District transactions;
- Provide reasonable assurance of the integrity, authenticity, and nonrepudiation of electronic documents when electronic signatures are used by the District; and
- Determine the scope of the District's use of the current electronic signature provider DocuSign as the approved method for affixing an electronic signature to an electronic record. This policy will apply to any future replacement to the specific service provider platform.

Reducing the District's reliance on paper-based transactions will further improve information security and sharing, allow faster approval of and access to documents, and reduce costs and environmental impact. Providing the option of electronic signatures, when practicable, is consistent with the intent of Washington State law to promote electronic transactions and remove barriers that might prevent the use of electronic transactions by governmental entities.

Scope, Manner, and Format of Use

The District encourages electronic transactions and the use of electronic signatures, and recognizes electronic signatures as legally binding and equivalent in force and effect as a traditional signature made created when a person physically marks a document with the intent to sign the record.

The District authorizes the use of the DocuSign electronic signature platform, or any future replacement of such platform, to affix electronic signatures to District records.

The District Superintendent, Board of Directors or other authorized signatory, is authorized to use the electronic signature platform or any future replacement of such platform to affix electronic signatures to District records as provided in this policy.

The electronic signature platform, or any future replacement of such platform, is authorized to affix electronic signatures to any and all District records where such utilization is deemed appropriate by the Superintendent or designee.

Electronic signatures cannot be applied using another employee's name. Records signed on behalf of the Superintendent, Board of Directors, or other authorized signatory, shall use their own electronic signature.

An electronic signature is an acceptable substitute for a traditional signature on records requiring the signature of any record whenever the use of a traditional signature is authorized or required, except as provided herein.

BOARD POLICY

Policy No. 6225

Page 2 of 2

If an electronic signature is used for interstate transactions or for documents required by the US Federal government, the electronic signature shall comply with the requirements of the Electronic Signatures in Global and Electronic Commerce Act.

This policy in no way affects the District's ability to conduct a transaction using a physical medium and shall not be construed as a prohibition on the use of traditional signatures.

Legal References:

UNIFORM ELECTRONIC TRANSACTIONS ACT, Chapter 57, Laws 2000

15 U.S.C. Ch. 96 Electronic Signatures in Global and National Commerce Act

Second Reading/New Policy: July 21, 2020

BOARD POLICY

Policy No. 6700

Page 1 of 4

NUTRITION, HEALTH, AND PHYSICAL EDUCATION

The board recognizes that a healthy school environment prepares students for college, careers, and successful futures. Students who eat well-balanced meals and engage in regular exercise are more likely to learn in the classroom. Good nutrition and physical fitness are essential for the lifelong health and wellbeing of our district's youth. The board supports the district's increased emphasis on nutrition, health, physical education, and physical activity at all grade levels to enhance the well-being of the district's students. Therefore, it is the policy of the Board of Directors to provide students with access to nutritious food, emphasize health education and physical education, and provide students with opportunities for physical activity. The board also recognizes the benefits of scheduling at least 20 minutes of seat time for lunch for every student and scheduling recess before lunch for elementary students. Therefore, to the extent appropriate and feasible, the Superintendent will strive to identify and remove barriers to these practices.

Wellness Policy

The district, through the School Health Advisory Committee (SHAC), will develop and implement a comprehensive wellness policy in compliance with state and federal requirements for districts participating in the National School Lunch Program, the School Breakfast Program and the United States Department of Agriculture (USDA) Smart Snacks in School nutrition standards.

Nutrition and Food Services Program

The Board of Directors supports the philosophy of the National School Lunch and School Breakfast Program and will provide wholesome and nutritious meals for children in the District's schools. The Board authorizes the Superintendent to administer the food services program, provided that any decision to enter into a contract with a food service management company will require the approval of the Board. Expenditures for food supplies shall not exceed the estimated revenues.

The Superintendent is responsible for:

- Annually distributing meal applications and determining eligibility for school meals;
- Protecting the identity of students eligible for free and reduced-price meals;
- Ensuring meals meet USDA meal pattern requirements;
- Ensuring meal periods are in compliance with USDA regulations;
- Establishing a Food Safety Plan;
- Determining meal prices annually;
- Using the full entitlement of USDA Foods;
- Maintaining a nonprofit school food service account;
- Ensuring all revenues are used solely for the school meal program;
- Establishing a meal charge policy;
- Accommodating children with special dietary needs;
- Ensuring compliance with USDA nondiscrimination policies;
- Following proper procurement procedures; and
- Ensuring compliance with the Smart Snacks in School standards.

BOARD POLICY

Policy No. 6700

Page 2 of 4

Health and Physical Education Program

The District's K-12 health and physical education programs will be aligned with the Washington State Health and Physical Education K-12 Learning Standards and will include, but not be limited to, the development of knowledge and skills to be physically active, eat nutritiously, to access reliable health information and services, communicate effectively, and set health-enhancing goals.

The District will ensure that the following requirements are met:

- All students in grades one through eight receive an average of one hundred instructional minutes per week of physical education per year.
- All high school students are required to complete a minimum of three semesters (1.5 credits) of physical education and one semester (.5 credit) of health education.
- Any student who is excused from participation on account of physical disability, employment, religious belief, participation in directed athletics or military science and tactics, or for other good cause will be required to demonstrate proficiency/competency in the knowledge portion of the fitness requirement, in accordance with District policy.
- The district will offer a one-credit course or its equivalent in physical education for each grade in the high school program (grades 9-12).
- All students have equal and equitable opportunities for health and physical education.
- All students, from kindergarten through grade 12, will have access to a quality, standards-based health and physical education program.
- OSPI- developed assessments or other strategies will be used in health and physical education, formerly known as classroom-based assessments (CBAs).

Additionally, school districts must conduct an annual review of their PE programs. The review must consist of numerous provisions, including:

- The number of individual students completing a PE class during the school year;
- The average number of minutes per week of PE received by students in grades 1 through 8, expressed in appropriate reporting ranges;
- The number of students granted waivers (excused from participation) from PE requirements;
- An indication of whether all PE classes are taught by instructors who possess a valid health and fitness endorsement;
- The PE class sizes, expressed in appropriate reporting ranges;
- An indication of whether, as a matter of policy or procedure, the district routinely modifies and adapts its PE curriculum for students with disabilities; and
- An indication of whether the district routinely excludes students from PE classes for disciplinary reasons.

Walla Walla Public Schools

BOARD POLICY

Policy No. 6700

Page 3 of 4

As a best practice and subject to available funding, the district will strive to ensure:

- Students will be moderately to vigorously active for at least 50% of class time during most or all physical education class sessions.
- All schools will have certificated physical education teachers providing instruction.
- All schools will have appropriate class sizes, facilities, equipment, and supplies needed to deliver quality health and physical education consistent with state standards.
- All physical education teachers will be encouraged to participate in professional development in physical education at least once a year.

Physical Activity

Physical education class is not to be used or withheld as punishment for any reason. All schools, as a best practice and subject to available funding, will participate in a multi-component approach by which schools use all opportunities for students to be physically active, such as the Comprehensive School Physical Activity Program (CSPAP) recommended by the Centers for Disease Control and Prevention, and will provide the following:

- Quality physical education;
- Physical activity during the school day (brain boosters/energizers);
- Extra curricular opportunities;
- Recess (which will not be used or withheld as punishment for any reason);
- Family and community engagement;
- Staff wellness and health promotion;
- Promotion of active transportation; and
- School district facilities.

Cross References:

Board Policy 2150 Co-Curricular Program

Board Policy 2151 Interscholastic Activities

Board Policy 2161 Special Education and Related Services for Eligible Students

Board Policy 2162 Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

Board Policy 2410 High School Graduation Requirements

Board Policy 3210 Nondiscrimination

Board Policy 3422 Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest

Board Policy 4260 Use of School Facilities

Legal References:

RCW 28A.210.365 Food choice, physical activity, childhood fitness — Minimum standards — District waiver or exemption policy.

RCW 28A.230.040 Physical Education – Grades 1-8

RCW 28A.230.050 Physical Education in High Schools

RCW 28A.230.095 Essential academic learning requirements and assessments — Verification reports

RCW 28A.235.120 Meal Programs — Establishment and Operation — Personnel — Agreements

Walla Walla Public Schools

BOARD POLICY

Policy No. 6700

Page 4 of 4

RCW 28A.235.130 Milk for children at school expense

RCW 28A.235.140 School breakfast programs

RCW 28A.235.145 School breakfast and lunch programs –Use of state funds

RCW 28A.235.150 School breakfast and lunch programs – Grants to increase participation – Increased state support

RCW 28A.235.160 Requirements to implement school breakfast, lunch and summer food service programs – Exemptions

RCW 28A.235.170 Washington grown fresh fruit and vegetable grant program

RCW 28A.623.020 Nonprofit program for elderly — Authorized — Restrictions

RCW 69.04 Intrastate Commerce in Food, Drugs and Cosmetics

RCW 69.06.010 Food and beverage service worker’s permit — Filing, duration — Minimum training requirements

RCW 69.06.020 Permit exclusive and valid throughout state — Fee

RCW 69.06.030 Diseased persons — May not work — Employer may not hire

RCW 69.06.050 Permit to be secured within fourteen days from time of employment.

RCW 69.06.070 Limited duty permit

WAC 180-51-068 State subject and credit requirements for high school graduation—Students entering the ninth grade on or after July 1, 2015.

WAC 392-157-125 Time for meals

WAC 392-410-135 Physical Education – Grade school and high school requirement.

WAC 392-410-136 Physical Education Requirement-Excuse

2 CFR Part 200 Procurement

7 CFR, Parts 210 and 220

7 CFR, Part 245.5

Adopted: July 19, 2005

Revised: 11.21.17

Revised: November 19, 2019

Second Reading/Revision: July 21, 2020