

BOARD OF DIRECTORS
Regular Business Meeting - 4:00 PM
June 16, 2020
Online/Virtual Zoom Meeting

IMPORTANT MEETING NOTICE: Pursuant to the Governor's Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely. **Members of the public who wish to listen to the meeting via telephone may do so. The call in number is 1-301-715-8592. An access code is required and can be obtained ahead of time by contacting Susie Golden at 509-526-6715 or sgolden@wwps.org.**

I. CALL TO ORDER: (4:00 p.m.) *Mr. Wells*

II. FLAG SALUTE (Temporarily Suspended for Online/Virtual Zoom Meetings):

III. ROLL CALL:

Mr. Sam Wells, President Mr. Eric Rindal
Mr. Derek Sarley, Vice President Mrs. Terri Trick
Mrs. Ruth Ladderud

IV. APPROVAL OF AGENDA: *Mr. Wells*

V. CONSENT AGENDA: *Mr. Wells*

1. Personnel Report
2. June 16 Accounts Payable
3. May Financial Report
4. 2020-2021 Board Meeting Schedule
5. Regular Study Meeting Minutes of June 2, 2020

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS: (4:05 p.m.) *Mr. Wells*

VII. COMMUNICATIONS: *Mr. Wells*

VIII. CITIZENS' COMMENTS: (4:15 p.m.). *Mr. Wells*

Any citizen wishing to address the board may do so by providing written comments as outlined in the attached document.

IX. REPORTS: (4:20 p.m.) *Mr. Wells*

1. Board of Directors Report: *Mr. Sam Wells*
2. Superintendent's Report: *Dr. Wade Smith*
 - a. Bond Program Update
 - b. Budget Update
3. Walla Walla Center for Children & Families Update: *Mrs. Samantha Bowen*
4. Healthy Youth Survey Review (Vaping Focus): *Mrs. Christy Krutulis*
5. Policy First Reading: *Dr. Wade Smith*
 - 3225 - School Based Threat Assessment
 - 3424 - Opioid Related Overdose Reversal
 - 3510 - Associated Student Bodies

- 4210 - Regulation of Dangerous Weapons on School Premises
- 4215 - Use of Tobacco, Nicotine Products and Delivery Devices
- 4314 - Notification of Threats of Violence or Harm
- 6225 - Use of Electronic Signature
- 6700 - Nutrition, Health and Physical Education

6. COVID-19 Preliminary Fall Planning Discussion: *Mr. Sam Wells*

X. **ACTION:** *(5:30 p.m.) Mr. Wells*

XI. **ADJOURNMENT:** *(5:30 p.m.) Mr. Wells*



PERSONNEL REPORT

June 16, 2020 – Board Meeting

Date: June 11, 2020

EMPLOYMENT

Classified: Amanda Hinrichs, Health Clinician-RN, Health Services

LEAVE OF ABSENCE

Certificated: Lori Thomas, Kindergarten, Berney Elementary School, 32 years

- For the 2020-2021 school year

WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 16, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
6/16/20	193112	Through	193219	\$ 666,966.27
6/16/2020	192000752	Wire Transfer	192000769	\$ 2,484.55

		Capital Projects		
6/16/2020	190116	Through	190126	\$ 2,479,599.20

		ASB		
6/16/2020	190234	Through	190237	\$ 4,226.06
6/16/2020	192000770	Wire Transfer	192000771	\$ 190.00

		Transportation Vehicle		
		Through		

		Payroll		
		Through		
		Wire Transfer		
		Payroll Taxes		

TOTAL:	\$ 3,153,466.08
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SCHOOL BOARD PRESIDENT:

SECRETARY TO THE BOARD:

Mr. Sam Wells

Dr. Wade Smith, Superintendent



Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

Business Office
364 S. Park Street
Walla Walla, WA 99362
(509) 527-3000
www.wwps.org

TO: Dr. Wade Smith - Superintendent
FROM: Nancy Taylor – Director of Fiscal Services *NT*
DATE: June 11, 2020
RE: May Financial Report

Attached is the March financial report consisting of:

- Revenues, expenditures and fund balance for all five funds.
 - General Fund ending balance is 14.6% of expenditures
- General Fund trend charts
- Payroll trend chart

Please let me know if you have any questions.

Attachments

NT

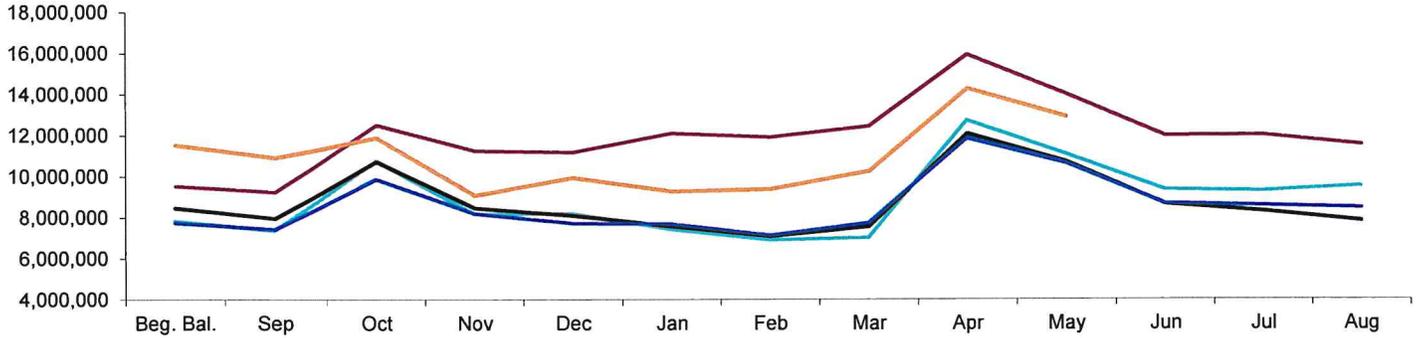
Walla Walla School District

Monthly Financial Report
May 2020

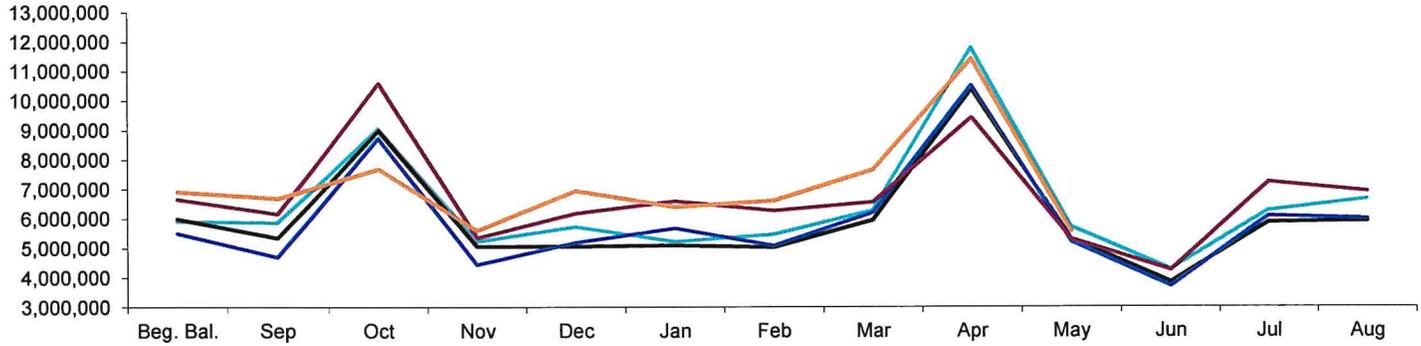
	<u>Adopted Budget</u>	<u>Working Budget</u>	<u>Year to Date</u>
<u>GENERAL FUND</u>			
Beginning Fund Balance	\$ 9,248,585	\$ 9,248,585	\$ 10,234,277
Revenues	\$ 85,611,237	\$ 85,612,448	\$ 62,931,190
Expenditures	\$ (86,037,667)	\$ (86,038,875)	\$ (59,789,833)
Transfers	\$ (800,000)	\$ (800,000)	\$ (800,000)
Ending Fund Balance	\$ 8,022,155	\$ 8,022,158	\$ 12,575,635 14.6%
<u>CAPITAL PROJECTS</u>			
Beginning Fund Balance	\$ 63,500,000	\$ 63,500,000	\$ 62,948,328
Revenues	\$ 1,157,500	\$ 1,157,500	\$ 1,363,241
Expenditures	\$ (20,649,250)	\$ (20,649,250)	\$ (9,288,281)
Transfers	\$ -	\$ -	\$ 800,000
Ending Fund Balance	\$ 44,008,250	\$ 44,008,250	\$ 55,823,288
<u>DEBT SERVICE</u>			
Beginning Fund Balance	\$ 2,222,979	\$ 2,222,979	\$ 2,279,279
Revenues	\$ 4,442,249	\$ 4,442,249	\$ 4,300,603
Expenditures	\$ (4,553,750)	\$ (4,553,750)	\$ (3,112,178)
Ending Fund Balance	\$ 2,111,478	\$ 2,111,478	\$ 3,467,705
<u>ASB FUND</u>			
Beginning Fund Balance	\$ 435,157	\$ 435,157	\$ 446,580
Revenues	\$ 951,602	\$ 951,602	\$ 380,100
Expenditures	\$ (940,659)	\$ (940,659)	\$ (269,918)
Ending Fund Balance	\$ 446,100	\$ 446,100	\$ 556,762
<u>TRANSPORTATION VEHICLE</u>			
Beginning Fund Balance	\$ 229,982	\$ 229,982	\$ 456,186
Revenues	\$ 254,500	\$ 254,500	\$ 9,572
Expenditures	\$ (235,000)	\$ (235,000)	\$ (293,323)
Transfers			\$ -
Ending Fund Balance	\$ 249,482	\$ 249,482	\$ 172,435

WALLA WALLA PUBLIC SCHOOLS GENERAL FUND

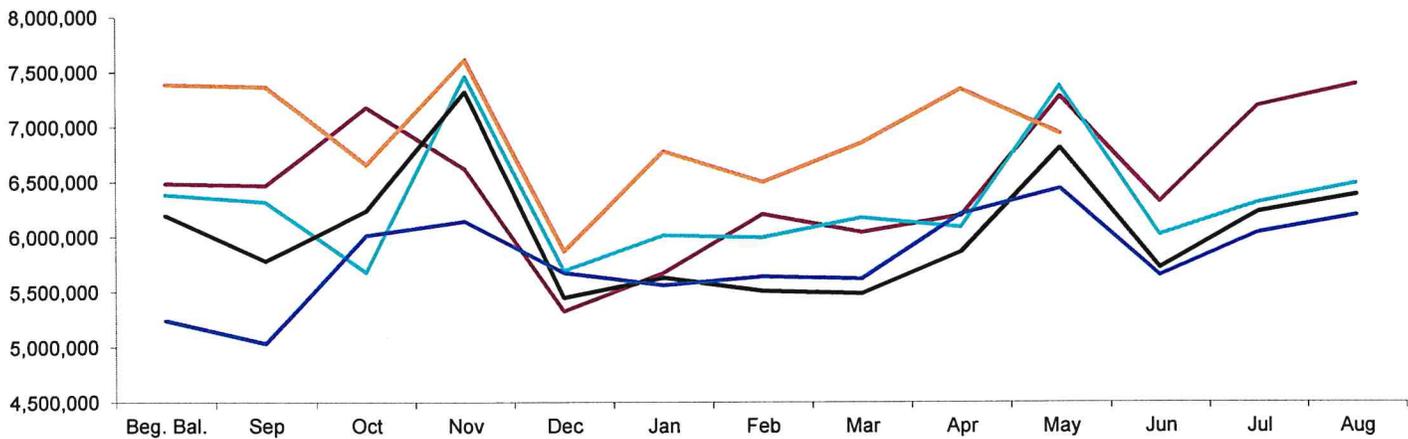
NET CASH & INVESTMENTS



RECEIPTS

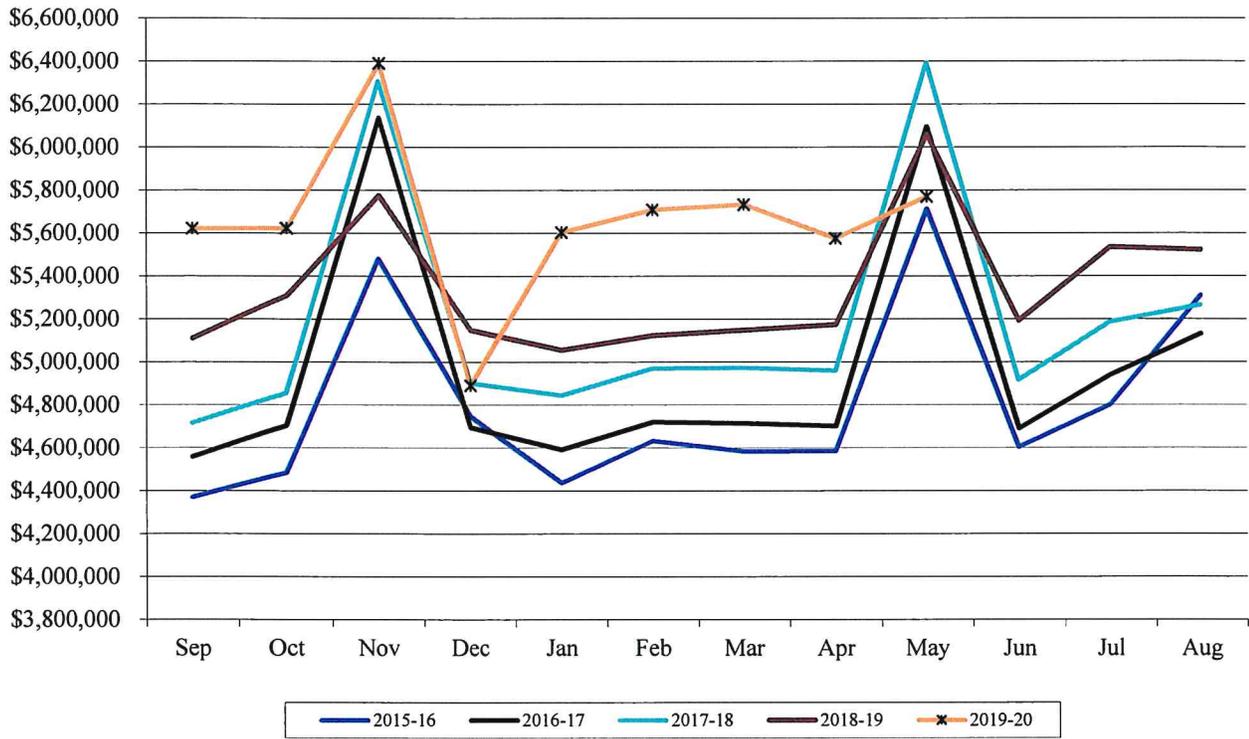


EXPENDITURES



— 18-19
 — 17-18
 — 16-17
 — 15-16
 — 19-20

WALLA WALLA PUBLIC SCHOOLS Monthly Payroll





**Board Meeting Schedule
September 2020 – August 2021
Walla Walla Public Schools Administration Building
Anne Golden Boardroom**

Date	Time	Meeting Type
September 1, 2020	5:30 p.m.	Regular Study Meeting
September 15, 2020	5:30 p.m.	Regular Business Meeting
October 6, 2020	5:30 p.m.	Regular Study Meeting
October 20, 2020	5:30 p.m.	Regular Business Meeting
November 3, 2020	5:30 p.m.	Regular Study Meeting
November 17, 2020	5:30 p.m.	Regular Business Meeting
December 15, 2020	5:30 p.m.	Regular Business Meeting
January 19, 2021	5:30 p.m.	Regular Business Meeting
February 2, 2021	5:30 p.m.	Regular Study Meeting
February 16, 2021	5:30 p.m.	Regular Business Meeting
March 2, 2021	5:30 p.m.	Regular Study Meeting
March 16, 2021	5:30 p.m.	Regular Business Meeting
April 20, 2021	5:30 p.m.	Regular Business Meeting
May 4, 2021	5:30 p.m.	Regular Study Meeting
May 18, 2021	5:30 p.m.	Regular Business Meeting
June 1, 2021	5:30 p.m.	Regular Study Meeting
June 15, 2021	5:30 p.m.	Regular Business Meeting
July 20, 2021	4:00 p.m.	Regular Business Meeting
August 17, 2021	4:00 p.m.	Regular Business Meeting

Meeting times and locations noted above, unless changed by the Board of Directors. Additional meetings may be scheduled as necessary.

BOARD OF DIRECTORS
Regular Study Meeting – 5:30 p.m.
June 2, 2020

Online/Virtual Board Meeting

(Note: Pursuant to the Governor's Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely.)

PRESENT

BOARD OF EDUCATION

Mr. Sam Wells, President
Mr. Derek Sarley, Vice President
Mrs. Ruth Ladderud
Mr. Eric Rindal
Mrs. Terri Trick

ADMINISTRATORS

Dr. Wade Smith, Superintendent
Mr. Chris Gardea, Assistant Superintendent

AUDIENCE

Including board members, administrators and guests, approximately 16 were in attendance. The press was represented via teleconference.

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by President Mr. Sam Wells.

II. FLAG SALUTE

Mr. Wells announced the flag salute has been temporarily suspended while meetings are being held online.

III. ROLL CALL

All board members were present.

IV. APPROVAL OF AGENDA

Mr. Sarley moved and Mrs. Ladderud seconded approval of the agenda as presented; the motion carried unanimously.

V. CONSENT AGENDA

Mrs. Ladderud moved and Mrs. Trick seconded approval of the consent agenda consisting of the following items: 1) personnel report; 2) extracurricular athletic contracts; 3) June 2 accounts payable and May payroll; 4) Pioneer Middle School construction documents; 5) Walla Walla High School Construction Documents; and 6) regular business meeting minutes of May 19, 2020. The motion carried unanimously.

VI. STUDY ITEMS

COVID-19 Preliminary Fall Planning Discussion and Survey Results: Mr. Wells and Dr. Smith facilitated discussion regarding a variety of scenarios for reopening schools this fall amid the COVID-19 pandemic. Dr. Smith reported approximately 2300 responses to a preliminary survey seeking feedback on reopening options and considerations. Although a strong majority of the survey takers want schools to reopen in a traditional fashion in the fall, some responded having fears sending their children to school and working in schools until there is a vaccine.

Four/Five Year Graduation Rates & Post Secondary Enrollment Review: Dr. Smith reported more Walla Walla Public Schools' students are graduating on time than ever before in modern history, according to data released from the Office of Superintendent of Public Instruction for the Class of 2019. Last year's on-time graduation rate jumped to 90.3%, which is 9.4% above the state average. The district has also closed the gap between student ethnic populations as the Hispanic/Latino graduate rate has grown 16% in recent years, to 89.3%. Dr. Smith also reported data shows more and more Walla Walla graduates attending college are prepared for the rigorous coursework.

VII. ADJOURNMENT

President Wells declared the meeting adjourned at 6:46 p.m.

Minutes to be presented for board approval on June 16, 2020.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board
- Mrs. Susie Golden, Recorder

Mr. Sam Wells
School Board President

Comments must be received by the Board's Administrative Assistant, Mrs. Susie Golden, no later than 12:00pm the day of the scheduled meeting. Comments may be emailed to sgolden@wwps.org or delivered to:

Walla Walla Public Schools
Attn: Susie Golden
364 S Park St
Walla Walla, WA 99362

Citizen comments received must adhere to the following guidelines:

- Include the name and contact information of the citizen.
- Keep comments brief and to the point (e.g. that can be communicated within a **three-minute time limit.**)
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.

June 2020 Project Update

(for progress during prior month)



Wa-Hi

- Framing on the Science Building was completed by Jackson Contractor Group.
- The Science Building slab was polished and stained and while the exterior concrete paths were poured.
- The large mechanical equipment units were installed in the Science Building mezzanine while electrical and mechanical services were connected.
- The suspended ceiling frames were largely installed.
- Fascia and soffits were installed around the perimeter of the new Science Building
- Finishing of the interior continued which included installing gypsum wallboard and initiating painting.
- The photovoltaic panel installation was completed.
- Buried services (i.e. water, sewer, electrical, etc) were continued to be placed across the entire campus by local contractors Premier Excavation and Nelson Construction.
- The design team submitted permit construction documents to the city for review while OSPI required Constructability Review was initiated by Wenaha Group and Jackson Contractor Group.

Pioneer

- Local contractors Royse and Nelson Construction broke ground on the Temporary Modularity and Temporary Multipurpose projects at Pioneer Middle School, respectively.
- McCabe street was improved per City requirements that lead onto the construction site and the fire lane pathway was largely completed through Roosevelt.
- The sewer line was completed to provide service to the temporary bathroom unit.
- Electrical service conduit installation was initiated.
- The trenches for the foundation for the Multipurpose structure were excavated.
- The design team submitted permit construction documents to the city for review while OSPI required Constructability Review was initiated by Wenaha Group.

Blue Ridge

- Wellens General Contractors and local subcontractor Wine Country completed installing the roofing materials.
- Local subcontractor Allen Key excavated and initiated installation of the storm water systems.
- Due to a heavy rainstorm and the compromised roof, water leaked into the building and caused some minor damage. Wellens GC, Wine Country Roofing, and Wenaha have been working to make sure that all damage is repaired.

Covid-19 Update

- Throughout May, Wenaha Group and the school district worked with our construction and design partners to ensure health and safety of all while continuing to perform essential work as responsible custodians of public funds. At every interval the team met or exceeded governmental requirements for health and safety.
- The team is dedicated to continually evaluate the situation and balance work and health requirements.

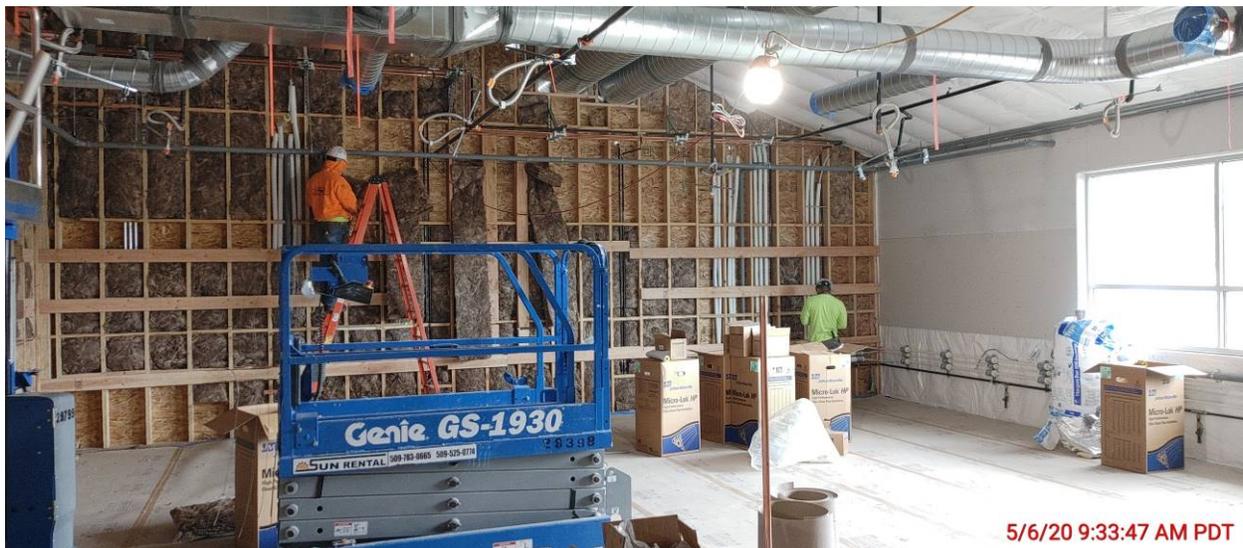
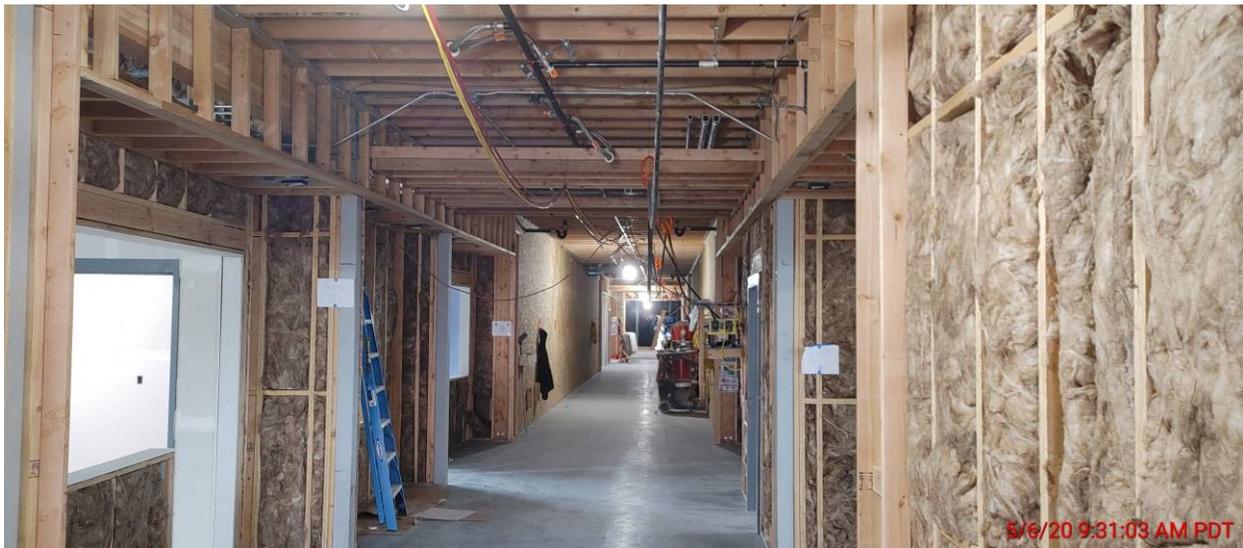
June 2020 Project Update

(for progress during prior month)

Attachment A: Wa-Hi Progress Photos



Walla Walla Public Schools - 2018 Bond Project
June 2020 Project Update
(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
June 2020 Project Update
(for progress during prior month)



June 2020 Project Update

(for progress during prior month)



June 2020 Project Update

(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
June 2020 Project Update
(for progress during prior month)



June 2020 Project Update

(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
June 2020 Project Update
(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
June 2020 Project Update
(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
June 2020 Project Update
(for progress during prior month)



June 2020 Project Update

(for progress during prior month)



Attachment B: Pioneer Progress Photos



June 2020 Project Update

(for progress during prior month)



June 2020 Project Update

(for progress during prior month)



June 2020 Project Update

(for progress during prior month)



June 2020 Project Update

(for progress during prior month)



Attachment C: Blue Ridge Progress Photos



June 2020 Project Update

(for progress during prior month)



June 2020 Project Update

(for progress during prior month)





Walla Walla Public Schools - 2018 Bond Projects

MASTER BUDGET DASHBOARD

Updated 6/9/2020



Walla Walla High School

% of Const Complete	12%		# Months Construction Complete / Total Months	8/36	Risks & Opportunities
Design Phase	Sci - Const Campus - DD				
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)
Project Budget (including contingency)	\$ 77,247,547	\$ 10,327,704	13.37%	\$ 77,247,547	\$ -

Lincoln High School

% of Const Complete	0%		# Months Construction Complete / Total Months	0 / 18	Risks & Opportunities
Design Phase	Ed Specs				
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)
Project Budget (including contingency)	\$ 10,964,781	\$ 347,650	3.17%	\$ 10,964,781	\$ -

Pioneer Middle School

% of Const Complete	2%		# Months Construction Complete / Total Months	1/ 20	Risks & Opportunities
Design Phase	DD				
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)
Project Budget (including contingency)	\$ 23,349,229	\$ 1,530,026	6.55%	\$ 23,354,229	\$ -

District-Wide Upgrades

% of Const Complete	75%		# Months Construction Complete / Total Months	10/ ?	Risks & Opportunities
	Budget	Costs to Date	% Spent	Forecast Total	Budget vs. Forecast Under / (Over)
Project Budget (including contingency)	\$ 6,699,739	\$ 5,183,658	77.37%	\$ 6,699,739	\$ -

Berney and Green Park complete.
Blue Ridge is in progress



Walla Walla Center for
Children & Families



- Exterior Painting
- Building Signage - English/Spanish
- Banners/Welcome

- Blue Ridge History Wall
- Parent Lounge

Facilities Update



Parent Lounge

- Designed space for families to meet, connect, work, and share ideas.
- "Living Room" of the Center.
- Features computers, WiFi access, books for families, toys and games for children, and information on community resources.



Recruitment

Total Early Learning Slots = 260

Open Slots: 176

- Head Start: 99
- ECEAP: 41
- TK: 36

Interest Forms as of 06/10/20:

- 84 Completed
- 33 Children Identified for TK





- Camp Fire
- Child Care Aware
- Children's Home Society
- Commitment to Community
- Disability Network
- ESD 123
- WWCC - Parenting Education
- Walla Walla Valley Early Learning Coalition

Community Partners



Next Steps



- Finalize Lease Agreements
- Family Engagement Planning
- Virtual Open House
- Launch new website

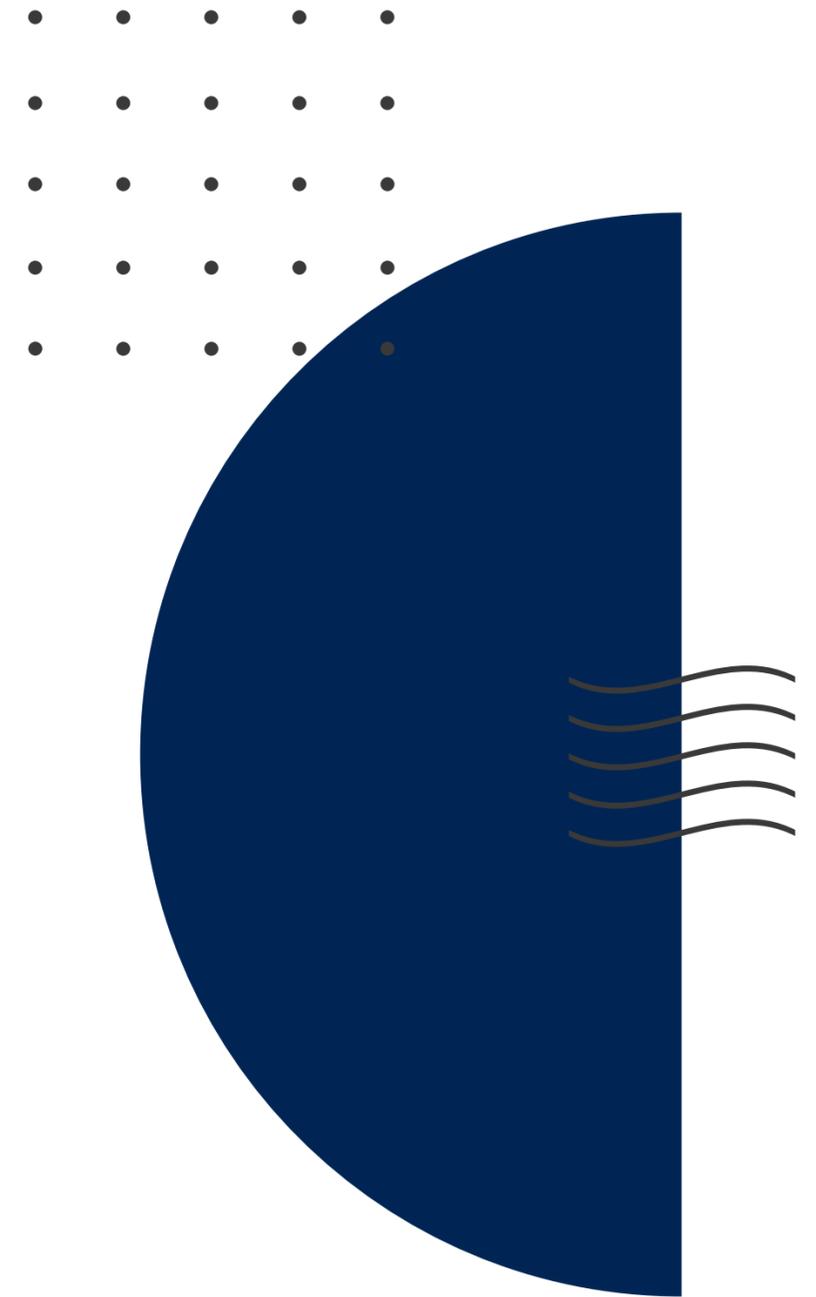


Questions?

Samantha Bowen
Director, Early Learning & Family Engagement
509-526-1760
sbowen@wwps.org
www.wwccf.org



Centro familiar de Walla Walla
para niños y familias





Monitoring Healthy Youth Survey Data - Vaping Focus

BOARD MEETING

JUNE 16, 2020



Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

5 Year Strategic Plan

Goal 1: High Quality Instruction

Outcome Statement: Supporting a districtwide culture where all instructional staff analyze student data, reflect on their practice, collaborate with their peers, and incorporate best-practice teaching strategies to ensure high levels of learning for all students.

[Learn more](#) 

Goal 2: Aligned & Coherent Systems

Outcome Statement: Ensuring articulated programs and systems to support a comprehensive, consistent, and responsive learning environment for all students.

[Learn more](#) 

Goal 3: Social & Emotional Needs

Outcome Statement: Implementing high-quality behavioral models and interventions to support the social and emotional needs of all student.

[Learn more](#) 

Goal 4: Safe and Engaging Environment

Outcome Statement: Ensuring all students are engaged and connected to their school, peers, and community in a safe and secure educational setting.

[Learn more](#) 



Goal 3: Social & Emotional Needs

Outcome Statement: Implementing high-quality behavioral models and interventions to support the social and emotional needs of all student.

i Success Indicators Glossary

Trauma Informed Practice

- Development and implementation of site-specific trauma sensitive student behavioral models
- Implementation of district-wide student behavioral support programs



Success Indicators

- Annual progress monitoring of building specific five-year behavioral support plans
- Staff, parent and student perception survey data
 - Staff
 - Parent
 - Student

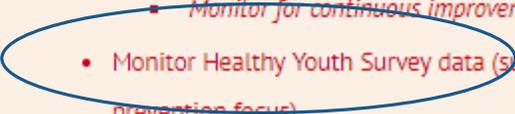
School-Based Health Centers

- Support and expand student access to school-based health centers



Success Indicators

- Health center data utilization and educational impacts
 - Monitor for continuous improvement
- Monitor Healthy Youth Survey data (suicide prevention focus)
 - Monitor for continuous improvement



Healthy Youth Survey

2014, 2016, 2018 COMPARISONS

Tobacco and Vapor Product Question Types

The next questions ask about your experience with tobacco, alcohol, and other drugs. Remember, no one but you will know how you answered.

45. **During the past 30 days**, on how many days did you:

- A. Smoke cigarettes?
 - a. 0 days
 - b. 1 – 2 days
 - c. 3 – 5 days
 - d. 6 – 9 days
 - e. 10 – 29 days
 - f. All 30 days
- B. Use chewing tobacco, snuff, or dip?
 - a. 0 days
 - b. 1 – 2 days
 - c. 3 – 5 days
 - d. 6 – 9 days
 - e. 10 – 29 days
 - f. All 30 days
- C. Use an electronic cigarette, also called e-cigs, or vape pens?
 - a. 0 days
 - b. 1 – 2 days
 - c. 3 – 5 days
 - d. 6 – 9 days
 - e. 10 – 19 days
 - f. 20 – 29 days
 - g. All 30 days

D. Drink a glass, can or bottle of alcohol (beer, wine, wine coolers, hard liquor)?

- a. 0 days
 - b. 1 – 2 days
 - c. 3 – 5 days
 - d. 6 – 9 days
 - e. 10 or more days
- E. Not counting alcohol, tobacco, or marijuana, use another illegal drug?
- a. 0 days
 - b. 1 – 2 days
 - c. 3 – 5 days
 - d. 6 – 9 days
 - e. 10 or more days
- F. Use marijuana or hashish (weed, hash, pot)?
- a. 0 days
 - b. 1 – 2 days
 - c. 3 – 5 days
 - d. 6 – 9 days
 - e. 10 – 19 days
 - f. 20 – 29 days
 - g. All 30 days
- G. Use brezidox?
- a. 0 days
 - b. 1 – 2 days
 - c. 3 – 5 days
 - d. 6 – 9 days
 - e. 10 or more days

46. Have you ever, even once in your lifetime:

- A. Had more than a sip or two of beer, wine, or hard liquor (for example vodka, whiskey, or gin)?
 - a. Yes
 - b. No
- B. Used marijuana?
 - a. Yes
 - b. No
- C. Used inhalants (things you sniff to get high)?
 - a. Yes
 - b. No
- D. Used other illegal drugs?
 - a. Yes
 - b. No

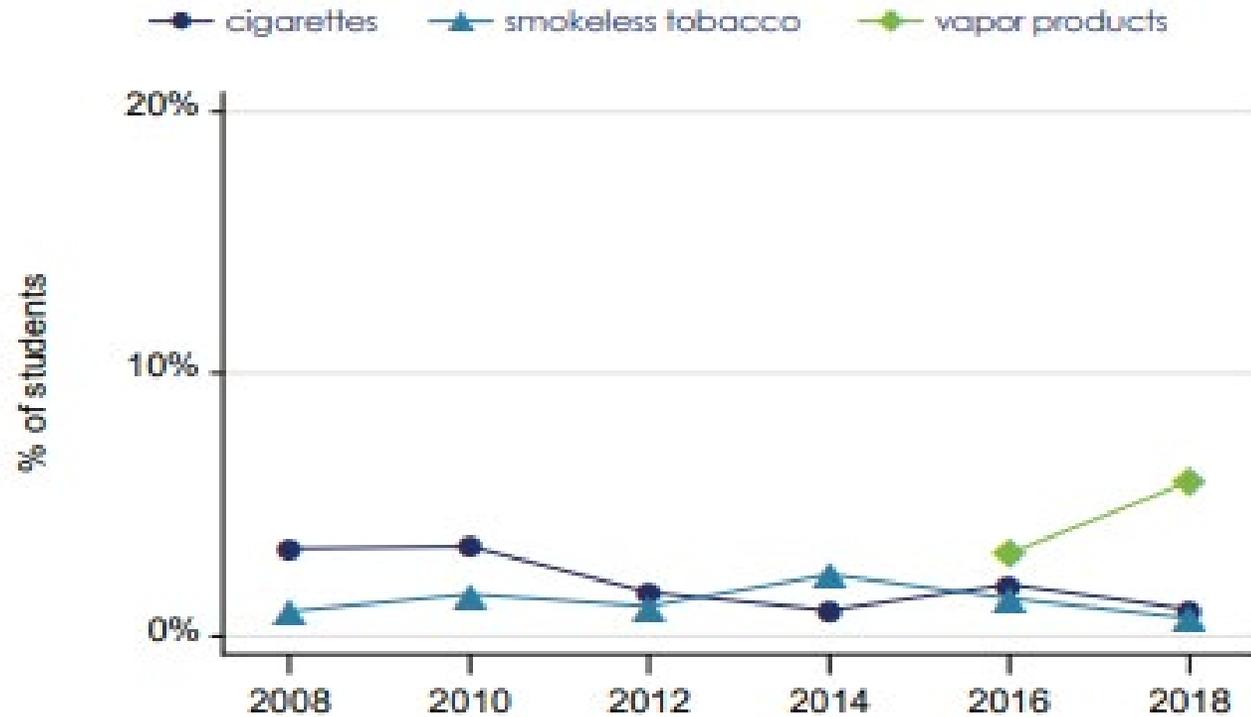
2018 State HYS Data Brief on Vaping

- In fall 2018, over 230,000 students participated in the Healthy Youth Survey. Over 900 schools administered the survey, representing all 39 Washington counties and 228 school districts. The vaping epidemic has reversed decades of progress reducing youth nicotine use; we have failed to prevent a new generation of nicotine use.
- Good News: The percentage of teens reporting cigarette smoking in 2018 is less than half of what it was a decade ago in 2008.
 - 8th graders, down from 7% to 3%
 - 10th graders, down from 14% to 5%
 - 12th graders, down from 20% to 8%
- Bad News: E-cigarette/vapor product use increased significantly between 2016 and 2018.
 - 8th grade, up from 6% to 10%
 - 10th grade, up from 13% to 21%
 - 12th grade, up from 20% to 30%



6th grade responses to tobacco/vaping questions

Current (past 30-day) use trends, grade 6

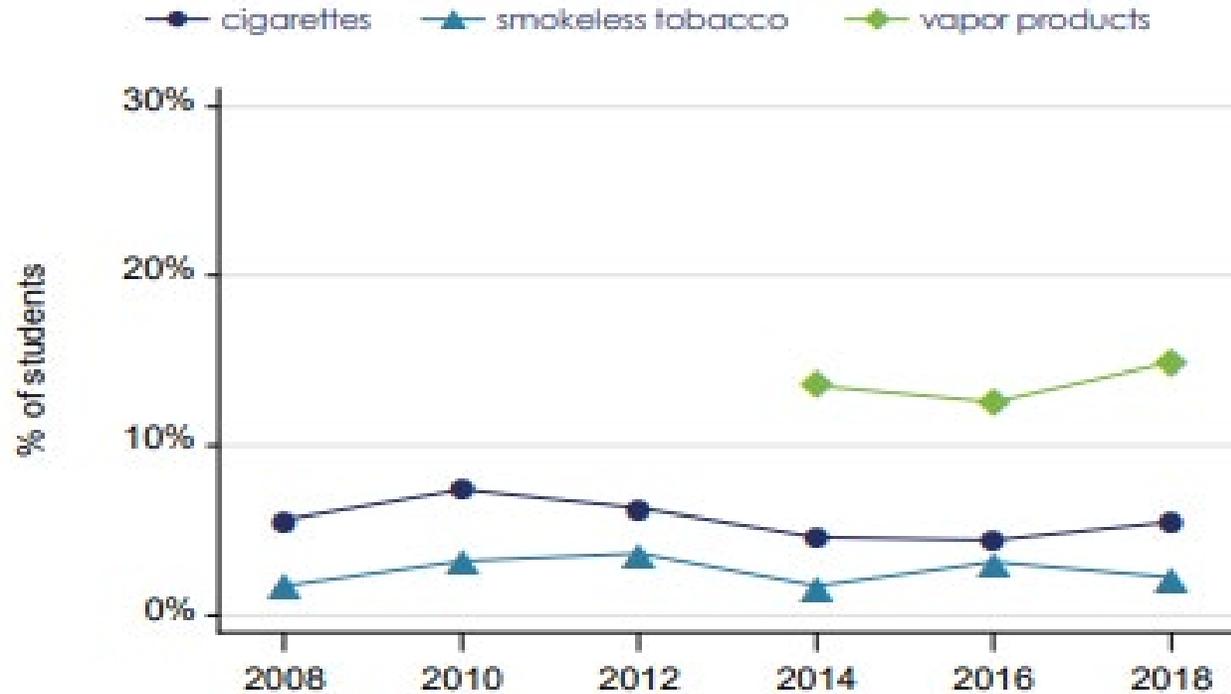


2018 N=308
2016 N=381
2014 N=345

Prevalence	2008	2010	2012	2014	2016	2018
cigarettes	3% ± 2	3% ± 2	2% ± 1	1% ± 1	2% ± 1	1% ± 1
smokeless tobacco	1% ± 1	2% ± 1	1% ± 1	2% ± 2	1% ± 1	1% ± 1
vapor products	N/S	N/S	N/S	N/A	3% ± 2	6% ± 3

8th grade responses to tobacco/vaping questions

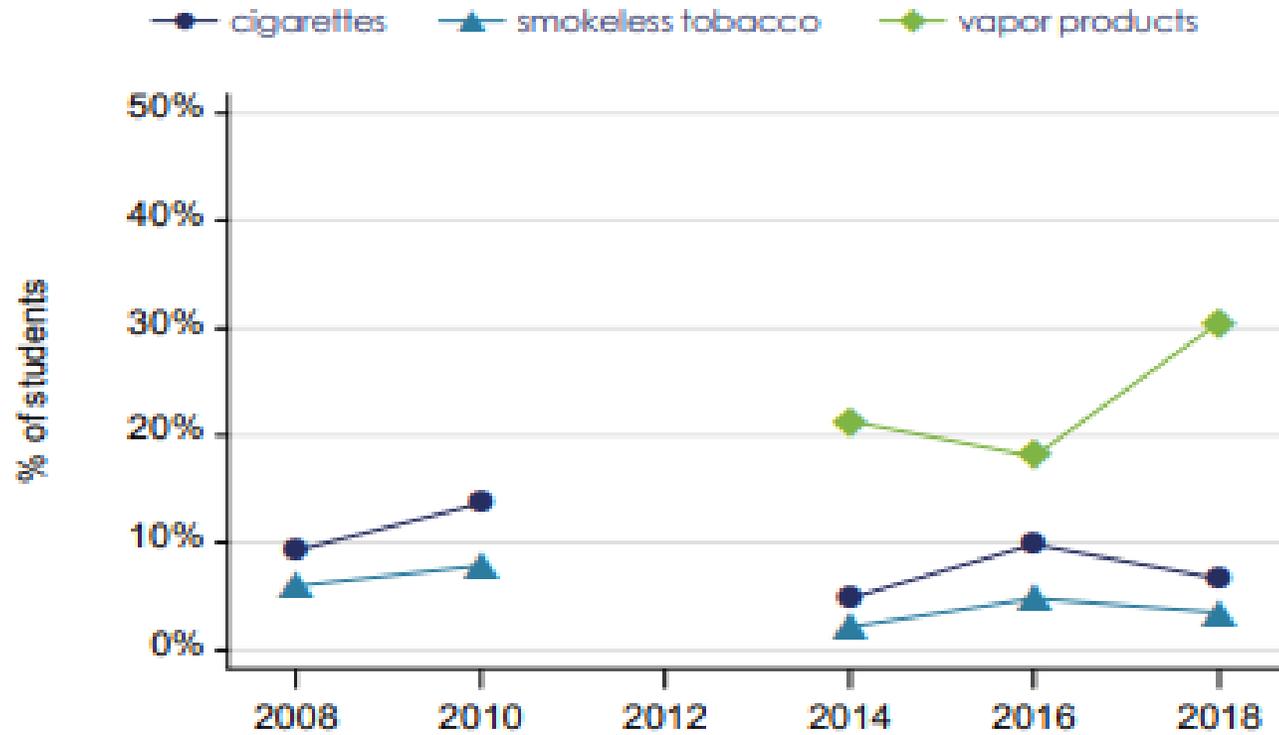
Current (past 30-day) use trends, grade 8



2018 N=362
 2016 N=325
 2014 N=360

Prevalence	2008	2010	2012	2014	2016	2018
cigarettes	6% ±3	7% ±3	6% ±3	5% ±2	4% ±2	6% ±2
smokeless tobacco	2% ±2	3% ±2	4% ±2	2% ±2	3% ±3	2% ±2
vapor products	N/S	N/S	N/S	14% ±5	13% ±5	15% ±5

10th Grade responses to tobacco/vaping questions

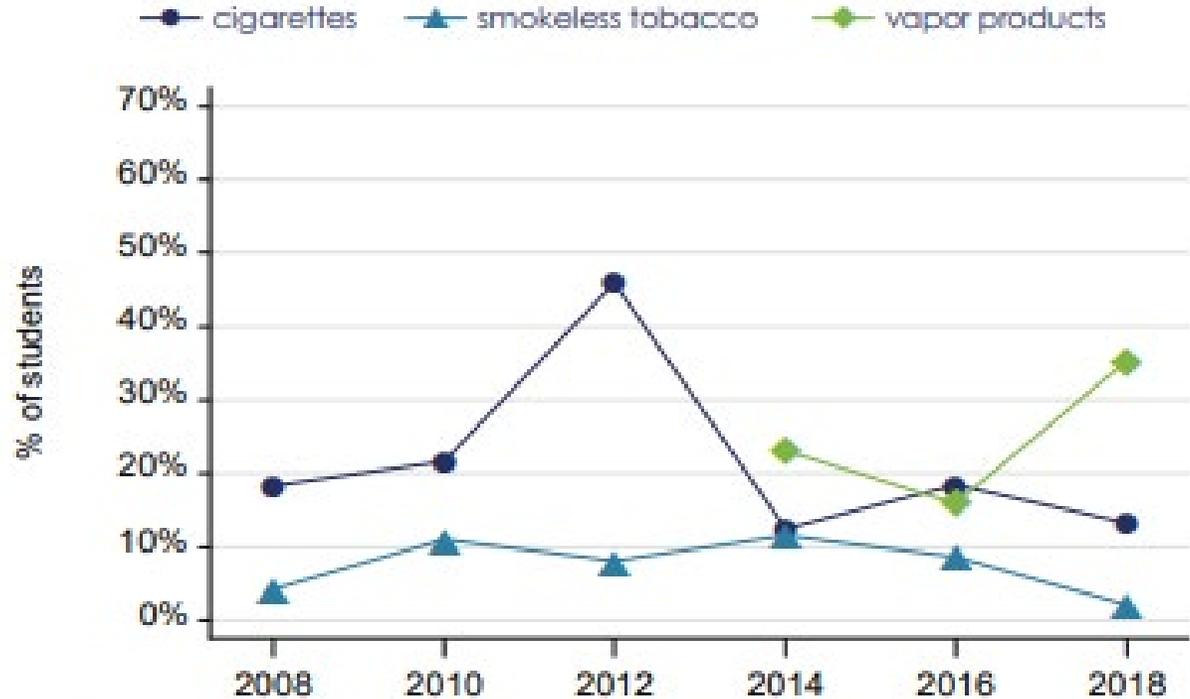


2018 N=295
 2016 N=311
 2014 N=391

Prevalence	2008	2010	2012	2014	2016	2018
cigarettes	9% ±3	14% ±3	N/G	5% ±2	10% ±3*	7% ±3
smokeless tobacco	6% ±2	8% ±3	N/G	2% ±2	5% ±4	3% ±3
vapor products	N/S	N/S	N/G	21% ±6	18% ±6	30% ±8*

12th Grade Responses to tobacco/vaping questions

Current (past 30-day) use trends, grade 12



2018 N=271

2016 N=328

2014 N=299

Prevalence	2008	2010	2012	2014	2016	2018
cigarettes	18% ±4	22% ±5	46% ±17*	12% ±4*	18% ±4*	13% ±4
smokeless tobacco	4% ±2	11% ±4*	8% ±9	12% ±5	9% ±4	2% ±2*
vapor products	N/S	N/S	N/S	23% ±7	16% ±6	35% ±8*

What are we doing to
respond?

WWPS steps to respond to vaping data

- SHAC focus for 2019 and began discussing recommendations for how to help students understand the dangers
- Information posted in bathrooms and locker rooms in some buildings
- Education for students through health class/lessons starting in 5th grade
- ESD 123 resources and presentation (Kristi Haynes ESD 123 Student Support Services Trainer)
- Promotion of events such as those hosted by Providence and Peggy Needham and Walla Walla County Department of Community Health

Questions and Discussion

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SCHOOL-BASED THREAT ASSESSMENT

The District is committed to providing a safe and secure learning environment for students and staff. This policy establishes a school-based threat assessment program to provide for timely and methodical school-based threat assessment and management.

Student behavior, rather than a student's demographic or personal characteristics, will serve as the basis for a school-based threat assessment.

The threat assessment process is distinct from student discipline procedures. The district will not impose suspension or expulsion, including emergency expulsion, *solely* for investigating student conduct or conducting a threat assessment. However, nothing in this policy precludes district personnel from acting immediately to address an imminent threat, including imposing an emergency expulsion, if the district has sufficient cause to believe that the student's presence poses an immediate and continuing danger to other students or school personnel or an immediate and continuing threat of material and substantial disruption of the educational process.

Structure of Threat Assessment Teams

The superintendent shall establish and ensure the training of a multidisciplinary, multiagency threat assessment team to serve district schools. As the threat assessment team must be multidisciplinary and multiagency, it might include persons with expertise in:

- Counseling, such as a school counselor, a school psychologist and/or school intervention specialist;
- Law enforcement, such as a school resource officer;
- School administration, such as a principal or other senior administrator;
- Other district or school staff;
- Community consultant;
- Special education teachers, ~~and a~~
- Practicing educational staff member.

Not every multidisciplinary team member need participate in every threat assessment. When faced with a potential threat by, or directed towards, a student receiving special education services, the threat assessment team must include a team member who is a special education teacher or administrator.

Although parents, guardians, or family members are often interviewed as part of the threat assessment process, neither the student nor the student's family members are part of the threat assessment team.

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Function of Threat Assessment Team

Each threat assessment team member, whether a teacher, counselor, school administrator, other school staff, contractor, consultant, or other individual, functions as a “school official with a legitimate educational interest” in educational records controlled and maintained by the district. The district provides the threat assessment team access to educational records as specified by the Family Educational Rights and Privacy Act (FERPA). No member of a threat assessment team, including district/school-based members and community resource/law enforcement members, shall use any student record beyond the prescribed purpose of the threat assessment team or re-disclose records obtained by being a member of the threat assessment team, except as permitted by FERPA.

The threat assessment team:

- Identifies and assesses the behavior of a student that is threatening, or potentially threatening, to self, other students, staff, school visitors, or school property. Threats of self-harm or suicide unaccompanied by threats of harm to others should be promptly evaluated according to Policy 2145 – Suicide Prevention.
- Gathers and analyzes information about the student’s behavior to determine a level of concern for the threat. The threat assessment team may conduct interviews of the person(s) who reported the threat, the recipient(s) or target(s) of the threat, other witnesses who have knowledge of the threat, and where reasonable, the individual(s) who allegedly engaged in the threatening behavior or communication. The purpose of the interviews is to evaluate the individual’s threat in context to determine the meaning of the threat and intent of the individual. The threat assessment team may request and obtain records in the district’s possession, including student education, health records, and criminal history record information. The purpose of obtaining information is to evaluate situational variables, rather than the student’s demographic or personal characteristics.
- Determines the nature, duration, and level of severity of the risk and whether reasonable modifications of policies, practices, or procedures will mitigate the risk. The threat assessment team will not base a determination of threat on generalizations or stereotypes. Rather, the threat assessment team makes an individualized assessment, based on reasonable judgment, best available objective evidence, or current medical evidence as applicable;
- Communicates lawfully and ethically with each other, school administrators, and other school staff who have a need to know particular information to support the safety and well-being of the school, its students, and its staff; and
- Timely reports its determination to the superintendent or designee.

Depending on the level of concern determined, the threat assessment team develops and implements intervention strategies to manage the student’s behavior in ways that promote a safe, supportive teaching, and learning environment, without excluding the student from the school.

BOARD POLICY

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In cases where the student whose behavior is threatening or potentially threatening also has a disability, the threat assessment team aligns intervention strategies with the student's individualized education program (IEP) or the student's plan developed under section 504 of the rehabilitation act of 1973 (section 504 plan) by coordinating with the student's IEP team or section 504 plan team. Although some of the functions of a school-based threat assessment may run parallel to the functions of a student's IEP team or 504 plan team, school-based threat assessments remain distinct from those teams and processes.

Data Collection, Review and Reporting

The superintendent shall establish procedures for collecting and submitting data related to the school-based threat assessment program that comply with OSPI's monitoring requirements, processes, and guidelines.

Cross References:

2121 – Substance Abuse Program

2145 – Suicide Prevention

2161 – Special Education and Related Services for Eligible Students

2162 – Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

3143 – District Notification of Juvenile Offenders

3231 – Student Records

3432 – Emergencies

3241 – Student Discipline

4210 – Regulation of Dangerous Weapons on School Premises

4310 – District Relationships with Law Enforcement and other Government Agencies

4314 – Notification of Threats of Violence of Harm

Legal References;

Chapter 28A.300 RCW

Chapter 28A.320 RCW

CFR 34, Part 99, Family Educational Rights and Privacy Act Regulations

First Reading New Policy: June 16, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 3424

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OPIOID RELATED OVERDOSE REVERSAL

The board recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be life-saving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will supply both high schools with ~~seek at least one set of opioid reversal medication doses for each of its high schools. However, if the district documents a good faith effort to obtain and maintain opioid overdose reversal medication through a donation source, and is unable to do so, the district is exempt from the obligation to have a set of opioid reversal medication doses for each high school.~~

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

- A school nurse,
- School personnel who become designated trained responders, or
- A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each high school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication. The school nurse, designated trained responder, or trained staff person located at a health care clinic on public school property or under contract with the school district will follow the Washington Department of Health steps for administering naloxone for a suspected opioid related overdose.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must show proof of training as verified by a licensed registered professional nurse employed or contracted by the district or participate in district training as specified in the accompanying procedure.

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Cross References:

3418 - Response to Student Injury or Illness

3416 - Medication at School

Legal References:

Chapter 28A.210 RCW – Health Screening and Requirements

Chapter 69.50.315 RCW – Health Screening and Requirements

Chapter 69.50.315 RCW – Drug-related overdose

First Reading/New Policy: June 16, 2020

DRAFT

Walla Walla Public Schools

BOARD POLICY

Policy No. 3510

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ASSOCIATED STUDENT BODIES

An associated student body (ASB) will be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district.

An ~~associated student body~~ ASB shall be a formal organization of students, including sub-components or affiliated student groups. Each ~~associated student body~~ ASB will submit a constitution and bylaws to the board for approval. The constitution and bylaws will identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Subject to such approval process, any lawful activity that promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity may be considered for recognition as an ~~associated student body~~ ASB activity. Any lawful fund raising practices that are consistent with the goals of the district and ~~which that~~ do not bring disrespect to the district or its students may be acceptable methods and means for raising funds for student body activities. The board ~~of directors~~ may act or delegate the authority to a staff member to act as the ~~associated student body~~ ASB for any school ~~which that~~ contains no grade higher than grade six.

The school principal will designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors will have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety, or ordinarily accepted standards of behavior in the community. When in doubt, advisors will consult with the school principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measure.

Each ASB shall prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASBs, except private nonassociated student body funds, will be district funds and will be deposited and disbursed from the district's ~~associated student body program~~ ASB fund.

Money acquired by ~~associated student body~~ ASB groups through fundraising and donations for scholarships, student exchanges and charitable purposes will be private nonassociated student body fund moneys.

Solicitation of funds for nonassociated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Nonassociated student body fund moneys will be disbursed as determined by the groups raising the money. Private nonassociated student body funds will be held in trust by the district for the purposes indicated during the fund raising activities, until the student group doing the fund raising requests disbursement of the funds and accounts of the fundraising are complete and reconciled.

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The district may establish and collect a fee from students and nonstudents as a condition to their attendance at any optional noncredit extracurricular district event of a cultural, social, recreational, or athletic nature. If the district establishes such a fee or fees, the superintendent or designee will establish a procedure for waiving or reducing such fees in the cases of those students whose families, by reason of their low income, would have difficulty in paying the entire amount of such fees and may likewise waive or reduce such fees for nonstudents of the age of sixty-five or over who, by reason of their low income, would have difficulty in paying the entire amount of such fees. Fees collected pursuant to this paragraph shall be deposited in the ASB program fund of the district.

Cross References:

Board Policy 2150 - Co-Curricular Program

Board Policy 3515 - Student Incentives

Board Policy 4200 - Safe and Orderly Learning Environment

Board Policy 6020 - System of Funds and Accounts

Legal References:

RCW 28A.325.010 - Fees for optional noncredit extracurricular events-Disposition

RCW 28A.325.020 - Associated student bodies--Powers and responsibilities affecting

RCW 28A.325.030 - Associated student body program fund—Fundraising activities--Nonassociated student body program fund moneys.

WAC Ch.392-138 - Finance - Associated student body moneys

Adopted: July 16, 2002

Revised: March 17, 2020

First Reading/Revision: June 16, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 4210

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REGULATION OF DANGEROUS WEAPONS ON SCHOOL PREMISES

Unless specifically authorized by this policy, it is a violation of district policy and state law for any person to carry a firearm or dangerous weapon on school premises, district property or on school-provided transportation. This prohibition applies to any facility owned, rented, or leased by the District. If the District leases or rents part of a property for District use, firearms and dangerous weapons are prohibited on any portion of the premises where the district has the right of exclusive use.

or areas of other facilities being used exclusively for school activities unless specifically authorized by state law. Carrying a dangerous weapon onto school premises, school-provided transportation, or areas of other facilities being used exclusively for school activities in violation of RCW 9.41.280 is also a criminal offense. It is the policy of this District that the presence of firearms and other dangerous weapons in the workplace or educational environment is to be minimized as much as possible. As such, the following activities are prohibited by this policy regardless of whether such possession would violate state law, and regardless of whether the weapon is secured in a vehicle or possessed by a person with a concealed weapons permit:

1. No District employee may bring any firearm or dangerous weapon onto any District property without prior authorization of the Superintendent.
2. No person or entity renting, leasing, or otherwise being granted the right to temporary use of District-owned property may possess, or allow its guests to possess, firearms or dangerous weapons on District-owned property.

The superintendent is directed to see that all school facilities post "Gun-Free Zone" signs, and that all violations of this policy and RCW 9.41.280 are reported annually to the Superintendent of Public Instruction.

Dangerous Weapons

The term "dangerous weapons" under state law includes:

- Any firearm;
- Any device commonly known as "nunchaku sticks," consisting of two or more length of wood, metal, plastic, or similar substance connected with wire, rope, or other means;
- Any device, commonly known as "throwing stars," which are multi-pointed, metal objects designed to embed upon impact from any aspect;
- Any air gun, including any air pistol or air rifle, designed to propel a BB, pellet, or other projectile by the discharge of compressed air, carbon dioxide, or other gas;
- Any portable device manufactured to function as a weapon and which is commonly known as a stun gun, including a projectile stun gun which projects wired probes that are attached to the device that emit an electrical charge designed to administer to a person or an animal an electric shock, charge, or impulse;

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- Any device, object, or instrument ~~which~~that is used or intended to be used as a weapon with the intent to injure a person by an electric shock, charge, or impulse;
- The following instruments:
 - Any dirk or dagger;
 - Any knife with a blade longer than three inches;
 - Any knife with a blade ~~which~~that is automatically released by a spring mechanism or other mechanical device;
 - Any knife having a blade ~~which~~that opens, or falls or is ejected into position by the force of gravity, or by outward, downward, or centrifugal thrust or movement; and
 - Any razor with an unguarded blade;
- Any slung shot, sandbag, or sandclub;
- Metal knuckles;
- A sling shot;
- Any metal pipe or bar used or intended to be used as a club;
- Any explosive;
- Any weapon containing poisonous or injurious gas;
- Any implement or instrument which has the capacity to inflict death and from the manner in which it is used, is likely to produce or may easily and readily produce death.

In addition, the District considers the following weapons in violation of this policy:

- Any knife or razor not listed above, except for instruments authorized or provided for specific school activities;
- Any object other than those listed above which is used in a manner to intimidate, threaten, or injure another person and is capable of easily and readily producing such injury.

Reporting Dangerous Weapons

Students

If the District believes that a student has violated this policy, ~~An~~an appropriate school authority will promptly notify the student's parents or guardians and the appropriate law enforcement agency of known or suspected violations of this policy.

~~Students who violate this policy will be subject to discipline.~~ Students who have possessed a firearm on any school premises, school-provided transportation, or school-sponsored activities at any facility shall be expelled for not less than one year pursuant to RCW 28A.600.420. The superintendent may modify the one-year expulsion for a firearm on a case-by-case basis.

Further, ~~The~~the District may also suspend or expel a student for up to one year if the student acts with malice (as defined under RCW 9A.04.110) and displays a device that appears to be a firearm.

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~~No expulsion under RCW 28A.600.420 prevents the district from continuing to provide educational services in an alternative educational setting in compliance with RCW 28A.600.015. Any alternative setting should be comparable, equitable, and appropriate to the regular education services a student would have received without the exclusionary discipline. Example alternative settings include one-on-one tutoring and online learning.~~ All expulsion and / or suspension and all other discipline of students who violate this policy will be subject to District Policy 3241 – Student Discipline.

Staff

If a District employee believes that another District employee has violated this policy, the employee will report his or her concerns to an appropriate school or District authority for further inquiry. Any disciplinary action of an employee who willfully violates this policy will be subject to District Policy 5281 – Disciplinary Action and Discharge.

~~Exceptions to State Law and this Policy~~

The following persons may carry firearms into school buildings, as necessary, although students engaged in these activities are restricted to the possession of rifles on school premises:

- A. Persons engaged in District-authorized military or, law enforcement , or School Resource Officer ~~or school-district security activities; as approved by the superintendent;~~
- B. Persons involved in a ~~school~~ District Superintendent authorized convention, showing, demonstration, lecture or firearm safety course;
- C. Persons competing in ~~school~~ District Superintendent authorized firearm or air gun competitions; ~~and~~
- D. Any federal, state or local law enforcement officer;
- E. Students/faculty participating in official JROTC training or events; and
- F. Students/faculty participating in official criminal justice training or events.

The following persons who are over eighteen years of age, ~~and not~~ employed by the District, not renting or leasing District facilities, and not enrolled as students may possess ~~have~~ firearms ~~in their possession~~ on school property ~~outside of school buildings;~~ under only the following limited circumstances:

- A. Persons with concealed weapons permits issued pursuant to RCW 9.41.070 who are picking up or dropping off students; and

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- B. Persons conducting legitimate business at the school and in lawful possession of a firearm or dangerous weapon if the weapon is secured within an attended vehicle, is unloaded and secured in a vehicle, or is concealed from view in a locked, unattended vehicle. Pursuant to RCW 9.41.051, no one may lawfully possess a loaded handgun in a vehicle unless the person has a valid concealed pistol permit.

Persons may bring dangerous weapons, other than firearms, onto school premises if the weapons are lawfully within the person's possession and are to be used in a school-authorized martial arts class.

Personal Protection Spray

Persons over eighteen years of age, and persons between fourteen and eighteen years with written parental or guardian permission, may possess personal protection spray devices on school property. No one eighteen or older may deliver a spray device to anyone under fourteen, or to anyone between fourteen and eighteen who does not have parental permission.

Personal protection spray devices may not be used other than in self-defense as defined by state law. Possession, transmission or use of personal protection spray devices under any other circumstances is a violation of district policy.

Cross References:

~~Board Policy 3240 Student Conduct Expectations and Reasonable Sanctions~~

~~Board Policy 3241 Classroom Management, Discipline and Corrective Action~~

Board Policy 4260 Use of School Facilities

Board Policy 6112 Rental or lease of District Real Property

Legal References:

RCW 9A.16.020 Use of force – when lawful

9.41.250 Dangerous weapons - Penalty

9.41.280 Dangerous weapons on facilities - Penalty - Exceptions

9.91.160 Personal Protection Spray devices

9.94A.225 Deadly weapon special verdict - definition

28A.600.420 Firearms on school premises, transportation, or facilities -- Penalty – Exemptions

Adopted: July 16, 2002

Revised: 10/07/03; November 15, 2016

First Reading/Revision: June 16, 2020

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Policy No. 4215

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USE OF TOBACCO, NICOTINE PRODUCTS AND DELIVERY DEVICES ~~ON SCHOOL~~ ~~PROPERTY~~

The board of directors recognizes that to protect students from exposure to the addictive substance of nicotine, employees and officers of the school district, and all members of the community, have an obligation as role models to refrain from use of tobacco products and delivery devices on school property at all times. Tobacco products and delivery devices include, but are not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic smoking/vapor devices, and vapor products, non-prescribed inhalers, nicotine delivery devices or chemicals that are not FDA-approved to help people quit using tobacco, devices that produce the same flavor or physical effect of nicotine substances and any other smoking equipment, device, material or innovation.

Any use of such products and delivery devices by staff, students, visitors and community members will be prohibited on all school district property, including all district buildings, grounds and district-owned vehicles, and ~~within five hundred feet of~~ visible from school grounds. Possession by or distribution of tobacco products to ~~minors~~ any person under twenty-one years of age is a-prohibited.

The use of Federal Drug Administration (FDA) approved nicotine replacement therapy in the form of a nicotine patch, gum or lozenge is permitted. However, students and employees must follow applicable policies regarding use of medication at school.

Notices advising students, district employees, and community members of this policy shall be posted in appropriate locations in all district buildings and other district facilities as determined by the superintendent and will be included in the employee and student handbooks. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Cross References: Board Policy 3200 Students' Rights and Responsibilities
3241 Classroom Management, Discipline and Corrective Action
3416 Medication at School
5201 Drug-Free Schools, Community and Workplace
5280 Termination of Employment

Legal References: RCW 28A.210.260 Public and private schools – Administration of medication – Conditions.
28A.210.270 Public and private schools – Administration of medication – Immunity from liability Discontinuance, procedure.
28A.210.310 Prohibition on use of tobacco products on school property
70.155.080 Purchasing, possessing by persons under eighteen

Adopted: July 16, 2002

Revised: November 15, 2016

First Reading/Revision: June 16, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 4314

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NOTIFICATION OF THREATS OF VIOLENCE OR HARM

~~A~~ ~~s~~ ~~t~~ ~~u~~ ~~d~~ ~~e~~ ~~n~~ ~~t~~ ~~s~~ ~~o~~ ~~r~~ ~~a~~ ~~n~~ ~~d~~ school employees who ~~are~~ ~~i~~ ~~s~~ the subject of threats of violence or harm ~~shall~~ ~~w~~ ~~i~~ ~~l~~ ~~l~~ be notified of the threats in a timely manner. ~~A~~ ~~p~~ ~~p~~ ~~a~~ ~~r~~ ~~e~~ ~~n~~ ~~t~~ ~~s~~ ~~shall~~ ~~w~~ ~~i~~ ~~l~~ ~~l~~ be included in the notifications to the students who ~~is~~ ~~a~~ ~~r~~ ~~e~~ the subjects of the threats of violence or harm. If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act, other legal limitations, and the circumstances.

“Threats of violence or harm” means direct or indirect communications by any means of the intent to inflict physical harm upon a specific individual or individuals or that place a person in fear of imminent likelihood of serious harm.

The district will assess and address potential threats of violence or harm in a manner consistent with the district’s threat assessment policy, other safety policies, and comprehensive safe school plans.

~~If the district determines a~~ ~~Person~~ ~~s~~ ~~person~~ ~~found~~ ~~to~~ ~~have~~ ~~made~~ ~~poses~~ ~~a~~ threats of violence or harm ~~to~~ ~~against~~ ~~district~~ ~~property~~, ~~students~~, ~~or~~ ~~employees~~, ~~or~~ ~~others~~, ~~the~~ ~~district~~ ~~may~~ ~~will~~ ~~be~~ ~~subject~~ ~~to~~ administer relevant district discipline policies and procedures and may ~~will~~ ~~be~~ ~~referred~~ to appropriate community agencies including law enforcement and mental health services. District staff shall work with in-district and community-based professionals and services in all relevant areas of disciplines expertise to address threats of violence or harm, those threatened, and those making the threats. Necessary information about the person making the threat shall be communicated ~~by the principal~~ to teachers and staff, including security personnel.

~~The phrase “threats of violence or harm” means threats that the school district deems to be bona fide expressions of intent to engage in violence or harm toward a student(s), employee(s), or school district property.~~

State law provides the district, school district directors, and district staff with immunity from liability for providing notice of threats in good faith. Persons who make a knowingly false notification of a threat are subject to appropriate district discipline policies and may be referred for prosecution.

The superintendent is directed to develop and implement procedures consistent with this policy.

Cross References:

[Board Policy 2161 Special Education and Related Services for Eligible Students](#)

[Board Policy 2162 Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973](#)

[Board Policy 3143 District Notification of Juvenile Offenders](#)

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Board Policy 3207 Prohibition of Harassment, Intimidation, and Bullying

Board Policy 3225 Threat Assessment

Board Policy 3241 Student Discipline

~~Board Policy 3200 Students Rights and Responsibilities~~

~~Board Policy 3205 Safety and Civility in Schools~~

~~Board Policy 3231 Student Records~~

~~Board Policy 4200 Safe and Orderly Learning Environment~~

Board Policy 5281 Disciplinary Action or Discharge

~~Board Policy 6590 Unlawful Discrimination, Harassment, Intimidation and Bullying~~

Legal References:

RCW 28A.320.128 Notice and disclosure policies — Threats of violence — student conduct —

Immunity for good faith notice — Penalty

WAC ~~180~~392-400 Pupils

20 U.S.C. § 1232g Family Educational Rights and Privacy Act

34 C.F.R. Part 99 FERPA Regulations

First Reading: July 22, 2003

Adopted: August 5, 2003

First Reading/Revision: June 16, 2020

BOARD POLICY

Policy No. 6225

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USE OF ELECTRONIC SIGNATURE

Purpose:

To establish an electronic signature policy for Walla Walla Public Schools that will:

- Promote efficiency in order to conserve public resources;
- Establish guidelines for the use of electronic signatures for District transactions;
- Provide reasonable assurance of the integrity, authenticity, and nonrepudiation of electronic documents when electronic signatures are used by the District; and
- Determine the scope of the District's use of the current electronic signature provider DocuSign as the approved method for affixing an electronic signature to an electronic record. This policy will apply to any future replacement to the specific service provider platform.

Reducing the District's reliance on paper-based transactions will further improve information security and sharing, allow faster approval of and access to documents, and reduce costs and environmental impact. Providing the option of electronic signatures, when practicable, is consistent with the intent of Washington State law to promote electronic transactions and remove barriers that might prevent the use of electronic transactions by governmental entities.

Scope, Manner, and Format of Use

The District encourages electronic transactions and the use of electronic signatures, and recognizes electronic signatures as legally binding and equivalent in force and effect as a traditional signature made created when a person physically marks a document with the intent to sign the record.

The District authorizes the use of the DocuSign electronic signature platform, or any future replacement of such platform, to affix electronic signatures to District records.

The District Superintendent, Board of Directors or other authorized signatory, is authorized to use the electronic signature platform or any future replacement of such platform to affix electronic signatures to District records as provided in this policy.

The electronic signature platform, or any future replacement of such platform, is authorized to affix electronic signatures to any and all District records where such utilization is deemed appropriate by the Superintendent or designee.

Electronic signatures cannot be applied using another employee's name. Records signed on behalf of the Superintendent, Board of Directors, or other authorized signatory, shall use their own electronic signature.

An electronic signature is an acceptable substitute for a traditional signature on records requiring the signature of any record whenever the use of a traditional signature is authorized or required, except as provided herein.

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If an electronic signature is used for interstate transactions or for documents required by the US Federal government, the electronic signature shall comply with the requirements of the Electronic Signatures in Global and Electronic Commerce Act.

This policy in no way affects the District's ability to conduct a transaction using a physical medium and shall not be construed as a prohibition on the use of traditional signatures.

Legal References

UNIFORM ELECTRONIC TRANSACTIONS ACT, Chapter 57, Laws 2020

15 U.S.C. Ch. 96 Electronic Signatures in Global and National Commerce Act

First Reading/New Policy: June 16, 2020

DRAFT

BOARD POLICY

Policy No. 6700

Page 1 of 4

NUTRITION, HEALTH, AND PHYSICAL ~~FITNESS~~ EDUCATION

The board recognizes that a healthy school environment prepares students for college, careers, and successful futures. Students who eat well-balanced meals and engage in regular exercise are more likely to learn in the classroom. Good nutrition and physical fitness are essential for the lifelong health and wellbeing of our district's youth. The board supports the district's increased emphasis on nutrition, health, physical education, and physical activity at all grade levels to enhance the well-being of the district's students. Therefore, it is the policy of the Board of Directors to provide students with access to nutritious food, emphasize health education and physical education, and provide students with opportunities for physical activity. The board also recognizes the benefits of scheduling at least 20 minutes of seat time for lunch for every student and scheduling recess before lunch for elementary students. Therefore, to the extent appropriate and feasible, the Superintendent will strive to identify and remove barriers to these practices.

Wellness Policy

The district, through the School Health Advisory Committee (SHAC), will develop and implement a comprehensive wellness policy in compliance with state and federal requirements for districts participating in the National School Lunch Program, the School Breakfast Program and the United States Department of Agriculture (USDA) Smart Snacks in School nutrition standards.

Nutrition and Food Services Program

The Board of Directors supports the philosophy of the National School Lunch and School Breakfast Program and will provide wholesome and nutritious meals for children in the District's schools. The Board authorizes the Superintendent to administer the food services program, provided that any decision to enter into a contract with a food service management company will require the approval of the Board. Expenditures for food supplies shall not exceed the estimated revenues.

The Superintendent is responsible for:

- Annually distributing meal applications and determining eligibility for school meals;
- Protecting the identity of students eligible for free and reduced-price meals;
- Ensuring meals meet USDA meal pattern requirements;
- Ensuring meal periods are in compliance with USDA regulations;
- Establishing a Food Safety Plan;
- Determining meal prices annually;
- Using the full entitlement of USDA Foods;
- Maintaining a nonprofit school food service account;
- Ensuring all revenues are used solely for the school meal program;
- Establishing a meal charge policy;
- Accommodating children with special dietary needs;
- Ensuring compliance with USDA nondiscrimination policies;
- Following proper procurement procedures; and
- Ensuring compliance with the Smart Snacks in School standards.

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Health and Physical Education Program

The District's K-12 health and physical education programs will be aligned with the Washington State Health and Physical Education K-12 Learning Standards and will include, but not be limited to, the development of knowledge and skills to be physically active, eat nutritiously, to access reliable health information and services, communicate effectively, and set health-enhancing goals.

The District will ensure that the following requirements are met:

- All students in grades one through eight receive an average of one hundred instructional minutes per week of physical education per year.
- All high school students are required to complete a minimum of three semesters (1.5 credits) of physical education and one semester (.5 credit) of health education.
- Any student who is excused from participation on account of physical disability, employment, religious belief, participation in directed athletics or military science and tactics, or for other good cause will be required to demonstrate proficiency/competency in the knowledge portion of the fitness requirement, in accordance with District policy.
- The district will offer a one-credit course or its equivalent in physical education for each grade in the high school program (grades 9-12).
- All students have equal and equitable opportunities for health and physical education.
- All students, from kindergarten through grade 12, will have access to a quality, standards-based health and physical education program.
- OSPI- developed assessments or other strategies will be used in health and physical education, formerly known as classroom-based assessments (CBAs).

Additionally, school districts must conduct an annual review of their PE programs. The review must consist of numerous provisions, including:

- The number of individual students completing a PE class during the school year;
- The average number of minutes per week of PE received by students in grades 1 through 8, expressed in appropriate reporting ranges;
- The number of students granted waivers (excused from participation) from PE requirements;
- An indication of whether all PE classes are taught by instructors who possess a valid health and fitness endorsement;
- The PE class sizes, expressed in appropriate reporting ranges;
- An indication of whether, as a matter of policy or procedure, the district routinely modifies and adapts its PE curriculum for students with disabilities; and
- An indication of whether the district routinely excludes students from PE classes for disciplinary reasons.

As a best practice and subject to available funding, the district will strive to ensure:

- Students will be moderately to vigorously active for at least 50% of class time during most or all physical education class sessions.
- All schools will have certificated physical education teachers providing instruction.
- All schools will have appropriate class sizes, facilities, equipment, and supplies needed to deliver quality health and physical education consistent with state standards.

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- All physical education teachers will be encouraged to participate in professional development in physical education at least once a year.

Physical Activity

Physical education class is not to be used or withheld as punishment for any reason. All schools, as a best practice and subject to available funding, will participate in a multi-component approach by which schools use all opportunities for students to be physically active, such as the Comprehensive School Physical Activity Program (CSPAP) recommended by the Centers for Disease Control and Prevention, and will provide the following:

- Quality physical education;
- Physical activity during the school day (brain boosters/energizers);
- Extra curricular opportunities;
- Recess (which will not be used or withheld as punishment for any reason);
- Family and community engagement;
- Staff wellness and health promotion;
- Promotion of active transportation; and
- School district facilities.

Cross References:

Board Policy 2150	Co-Curricular Program
Board Policy 2151	Interscholastic Activities
Board Policy 2161	Special Education and Related Services for Eligible Students
Board Policy 2162	Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
Board Policy 2410	High School Graduation Requirements
Board Policy 3210	Nondiscrimination
Board Policy 3422	Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest
Board Policy 4260	Use of School Facilities

Legal References:

RCW 28A.210.365	Food choice, physical activity, childhood fitness — Minimum standards — District waiver or exemption policy.
RCW 28A.230.040	Physical Education – Grades 1-8
RCW 28A.230.050	Physical Education in High Schools
RCW 28A.230.095	Essential academic learning requirements and assessments — Verification reports.
RCW 28A.235.120	Meal Programs — Establishment and Operation — Personnel — Agreements
RCW 28A.235.130	Milk for children at school expense
RCW 28A.235.140	School breakfast programs
RCW 28A.235.145	School breakfast and lunch programs –Use of state funds
RCW 28A.235.150	School breakfast and lunch programs – Grants to increase participation Increased state support

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RCW 28A.235.160	Requirements to implement school breakfast, lunch and summer food service programs – Exemptions
RCW 28A.235.170	Washington grown fresh fruit and vegetable grant program
RCW 28A.623.020	Nonprofit program for elderly — Authorized — Restrictions
RCW 69.04	Intrastate Commerce in Food, Drugs and Cosmetics
RCW 69.06.010	Food and beverage service worker’s permit — Filing, duration — Minimum training requirements
RCW 69.06.020	Permit exclusive and valid throughout state — Fee
RCW 69.06.030	Diseased persons — May not work — Employer may not hire
RCW 69.06.050	Permit to be secured within fourteen days from time of employment.
RCW 69.06.070	Limited duty permit
WAC 180-51-068	State subject and credit requirements for high school graduation—Students entering the ninth grade on or after July 1, 2015.
WAC 392-157-125	Time for meals
WAC 392-410-135	Physical Education – Grade school and high school requirement.
WAC 392-410-136	Physical Education Requirement-Excuse
	2 CFR Part 200 Procurement
	7 CFR, Parts 210 and 220
	7 CFR, Part 245.5

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